



SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT

# DELAC Training

October 4, 2021



# Agenda

- Review of ELAC Responsibilities
- DELAC Overview
  - Connections to ELAC
- Criteria and Composition of DELAC
- DELAC Responsibilities
  - SB355 (Green Act)
- Questions and Answers



SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT

# ELAC Responsibilities



# What is ELAC?

- Advisory committee to the principal and school site council (SSC)

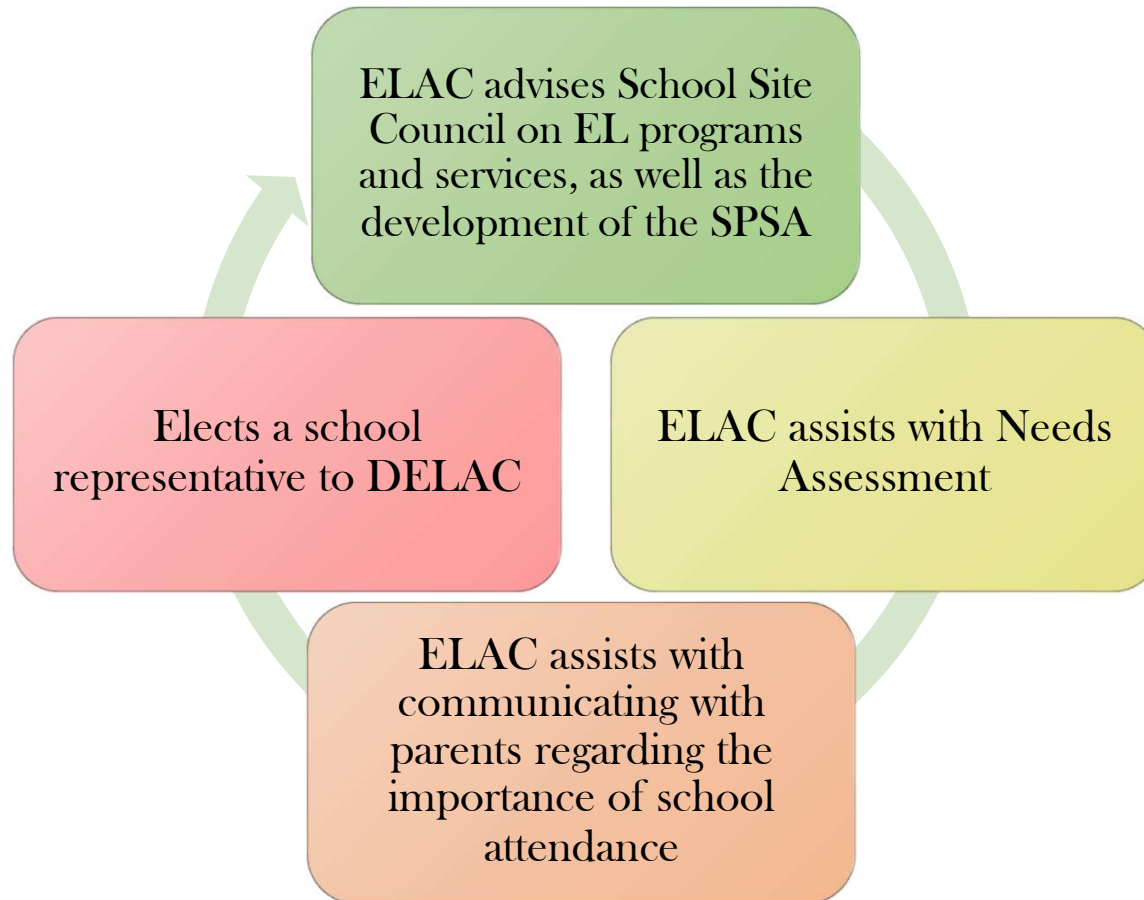
ELAC is a committee comprised of parents, staff, and community members specifically designated to advise the principal and school site council on English Learner programs.

- Advise means to
  - Suggest
  - Recommend
  - Evaluate

An ELAC is a requirement for any school with 21 or more students learning English.



# ELAC Functions





# ELAC: Responsibilities

- First: Advises in regards to the programs and services for ELs

ELAC advises the principal and School Site Council on EL programs and services, as well as the development of the SPSA

Access to SPSA



# ELAC: Responsibilities

- Second: Needs Assessment

Provide the school with important information about the progress of its programs and services.

Essential component as part of planning for Single Plan for Student Achievement.

Comprehensive approach: students, parents, school staff.

Tabulate survey results within reasonable time and present to ELAC.



# ELAC: Responsibilities

- Third: Attendances

Discussion of factors that impact attendance (school-based and other).

School-level data about attendance

- Disaggregated by grade
- Disaggregated by month
- Disaggregated by subgroup
- Disaggregated by course/period

Discussion of alignment to SPSA goals and actions.





# ELAC: Responsibilities

- Fourth: Representation at DELAC

School site **ELAC** elects a representative to attend the **DELAC** meetings

School site elects two alternates that attend **DELAC** meetings when the **DELAC** representative is not available



SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT

# DELAC Overview



# Who is DELAC?

- You are DELAC

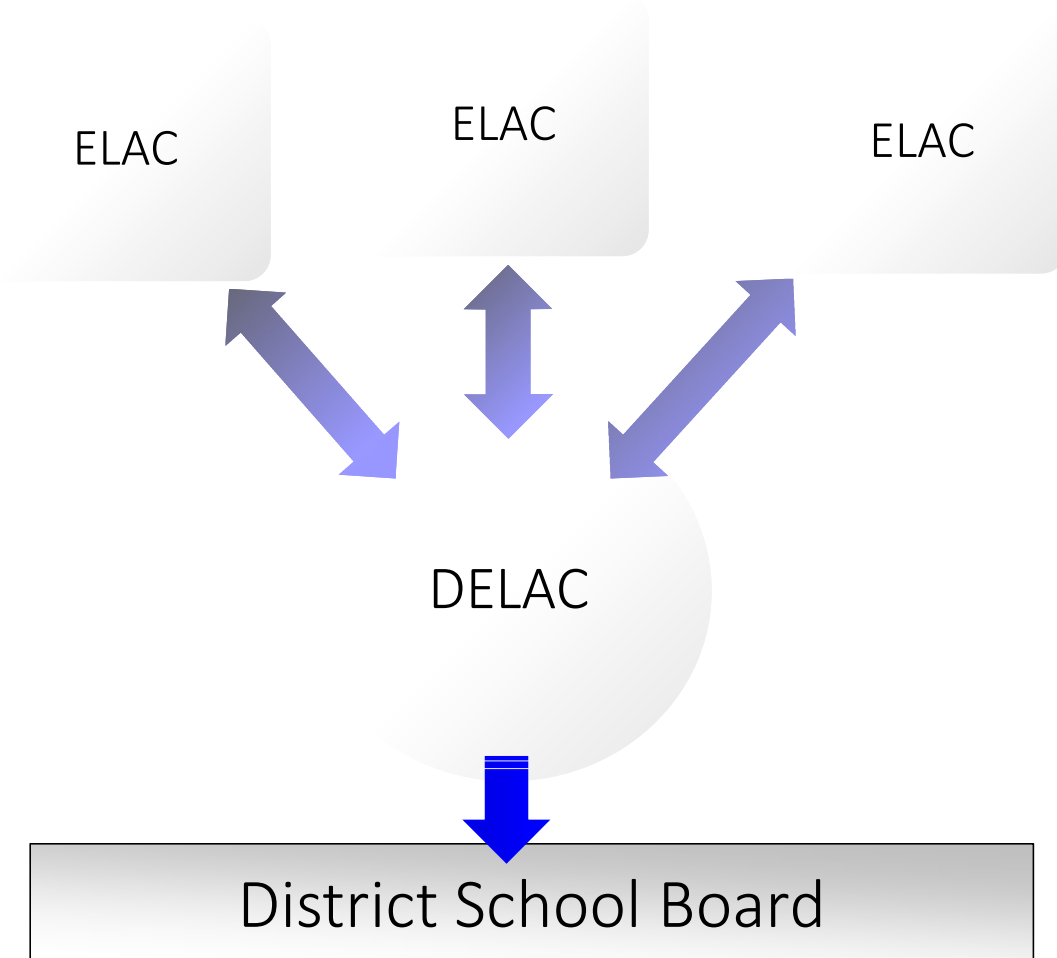
Each school site ELAC elects a DELAC representative who attends every DELAC meeting at the district.

The DELAC representatives give a brief updated regarding the topics that were discussed at their site ELAC.

The DELAC representatives inform the members of their site ELAC about the topics discussed at DELAC meetings.



# Relationship between ELAC and DELAC





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# Criteria and composition of DELAC



# Composition Requirements

Each California public school district, grades K through 12, with 51 or more English learners must form a District-level English Learner Advisory Committee (DELAC).

Parents or guardians of English learners not employed by the district must constitute a majority membership (51 percent or more) of the committee.

Each ELAC must have the opportunity to elect at least one parent member to DELAC and one to two alternates



# District Demographics

■ Based on 2020-21 CDE DataQuest Information

District Enrollment	English Learners (EL)	Fluent English Proficient (FEP)	Reclassified as Fluent English Proficient (RFEP)
9,929	761 (7.7%)	1,583 (15.9%)	114 (12.8%)



# DELAC Procedures

Each school site will have one DELAC representative

Roll call and quorum: One per school site with 50% +1 to determine quorum

Quorum for DELAC is 6 out of 11 schools

Quorum is the minimum number of members that must be present at any meeting in order to take action (example: approve minutes, hold elections)





# Composition of DELAC Officers

- Officers must be parents of English Learners and must not be district employees



President



Vice-President



Secretary



DELAC School  
Representative



DELAC School  
Representative (alternate)



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# DELAC Responsibilities



# DELAC Responsibilities

DELAC shall advise the district's local governing board on programs and services for English learners.

- The DELAC shall be responsible for advising on the following tasks:



# DELAC Responsibilities

Advise the district governing board (in person or in writing) on the following:

- Development or revision of a district master plan of education programs and services for English Learners, taking into consideration the Local Control Accountability Plan (LCAP) and School Plans for Student Achievement (SPSA).
- Conducting a district-wide needs assessment on a school-by-school basis.



# DELAC Responsibilities

Advise the district governing board (in person or in writing) on the following:

- Establishment of district programs, goals, and objectives for programs and services for English learners.
- Development of a plan to ensure compliance with any applicable teacher and instructional aide requirements.



# DELAC Responsibilities

Advise the district governing board (in person or in writing) on the following:

- Review and comment on the district's reclassification procedures.
- Review and comment on the written notifications required to be sent to parents and guardians.



## SB 355 (Greene)

California Education Code: Section 35147

- Meetings must be open to the public and allow public input.
- Meeting notice and agenda must be posted at least 72 hours before the meeting.
- Notice and agenda must be posted at school site and/or other places accessible to the public.
  - Notice and agenda must include date, time, and location, as well as items to be discussed or acted upon
- Action cannot be taken on items not posted on agenda, unless a unanimous vote finds a need for immediate action.
- Public must be provided access to all materials discussed and/or distributed at the meeting.

Thank you for your time!

