

WHO YOU GONNA CALL?

FOR HELP, ASSISTANCE and ANSWERS

Prepared by
SPECIAL EDUCATION DISTRICT ADVISORY COMMITTEE (SEDAC)
Santa Monica-Malibu Unified School District
Rev 10-6-19

TRANSPORTATION CONCERNS

When the parent/guardian of a special needs child has a problem or concern with school **TRANSPORTATION**, contact the Director of Transportation Services:
Neal Abramson (310-264-1856)

INDIVIDUAL EDUCATION PROGRAM (IEP) CONCERNS

When the parent/guardian of a special needs child has a problem or concern regarding their child's **INDIVIDUAL EDUCATION PROGRAM (IEP) or services**, it is important to contact the appropriate staff member(s), beginning at your school site, as follows:

STEP 1

Contact your child's school and make an appointment to meet/speak with the regular education and/or special education teacher of record. This may be accomplished by telephone or email. If email is your preference, it is suggested you also Cc the principal, school psychologist and district site coordinator, to make them aware of your concern(s).

If the issue remains unsolved or unanswered,

STEP 2

Contact your child's school and make an appointment to meet/speak with the school Psychologist.

SITE	PSYCHOLOGIST
Malibu Elementary & Webster	Jennifer Manlimos
Edison & Rogers	Yesenia Arriaran
Franklin	Meredith Abrams
Grant	Michael Hoover
McKinley & Malibu Elementary Preschool	Kristen L'heureux
Muir & Preschool	Shannon Brinkworth
SMASH	Rebecca Nelson
Roosevelt	Hanna Haghayeghi
LCDC & Pine Street Preschool	Cory Snow
Lincoln MS	Marisa Perry
John Adams MS	Zhanna Shektmeyster
Malibu MS & Malibu HS	Juliette Boewe
Santa Monica HS	Adrienne Mead
Santa Monica HS	Diane Perry
Santa Monica HS	Ashley Perryman
Olympic HS & OCLC & PBL	Gail Gordon
Private School	Stacey Ovadya

If the issue remains unsolved or unanswered,

STEP 3

Contact your child's school and make an appointment to meet/speak with the Principal.

If the issue remains unsolved or unanswered at the school site level,

STEP 4

Call the SMMUSD District Office (310-450-8338), or send an email.

Schedule an appointment to meet/speak with the appropriate Special Education Coordinator:

SITE	COORDINATOR	EMAIL	DISTRICT EXTENSION
Franklin, Roosevelt, McKinley, LCDC, Lincoln MS	Francis Costanzo	fcostanzo@smmusd.org	70378
Edison, Rogers, Grant, Muir, SMASH, John Adams MS	Victoria Hurst	vhurst@smmusd.org	70295
Malibu Elementary, Webster, Malibu Elementary Preschool, Malibu MS, Malibu HS	Dr. Kris Vegas	kvegas@smmusd.org	70225
Santa Monica HS, Olympic HS, OCLC, PBL	Jim Watwood	jwatwood@smmusd.org	70227

If the issue remains unsolved or unanswered,

STEP 5

Call the SMMUSD District Office (310-450-8338 Ext. 70372).

Schedule an appointment to meet/speak with Deanna Sinfield, Director of Special Education.

For additional support and assistance,

STEP 6

Attend a monthly meeting of the Special Education District Advisory Committee (SEDAC).

Address the panel members during the PUBLIC COMMENT segment of the meeting.

SEDAC provides outreach to families and the special education community with help in addressing issues related to students with IEPs.

Meetings are held from 7-9 pm on the first Tuesday of each school month in the Board Room at the SMMUSD Board of Education Office: 1651 16th Street, Santa Monica, CA 90404.

SEDAC members include parents of special needs children, teachers, administrators, in addition to the Director of Special Education and a Board of Education member. *Current SEDAC members and email addresses are listed on the SMMUSD website, Special Education District Advisory Committee page.*

If, after attending SEDAC, the issue remains unsolved or unanswered,

STEP 7

Call the SMMUSD District Office (310-450-8338 Ext. 70281).

Schedule an appointment to meet/speak with Dr. Jacqueline Mora, Assistant Superintendent for Educational Services.

If the issue remains unsolved or unanswered at the Assistant Superintendent level,

NOTE: You may also access the **PARENTS' RIGHTS AND PROCEDURAL SAFEGUARDS** as follows:

STEP 8

Call the SMMUSD District Office (310-450-8338 Ext. 70229).
Schedule an appointment to meet/speak with Dr. Ben Drati, Superintendent of Schools.

If necessary, the next step is to address the Board of Education

STEP 9

BOE meetings take place at 5:30 pm, on the 1st and 3rd Thursdays, in the Board Room at 1651 16th Street, Santa Monica, CA 90404. Parents may request to address the Board during the PUBLIC COMMENT segment of the meeting. To do so, you must submit a "Request to Address" card at the beginning of the meeting. Your speaking time will be limited to 2-3 minutes.

An alternative to addressing the BOE in a public meeting is to email the members at brd@smmusd.org
If you prefer to email individual Board members, their addresses are available on the district website.

If, after contacting the Board of Education, the issue remains unsolved or unanswered,

STEP 10

If the SMMUSD is not able to resolve your concerns at this point, you may file a compliance complaint with either the SMMUSD or the California Department of Education. We hope we can resolve your issue before you get to this step.

- Go to the SMMUSD website www.smmusd.org
- Go to the **DEPARTMENT** drop down menu
- Click on **SPECIAL EDUCATION**
- Click on **Procedural Safeguards-Rts. & Responsibilities**
- Scroll down to **Page 8**

ADDITIONAL HELP AND SUPPORT

Help and support for families may be available through your local school by contacting a **PARENT RESOURCE NETWORK (PRN)** volunteer.

The Special Education **Parent Resource Network (PRN)** is a group of volunteer parents with a focus on parent education and parent-to-parent support.

When parents of special needs children are interested in talking with other parents of special needs children for general support, assistance with navigating the IEP process or learning about additional resources, please contact:

Leonor Gomez – Special Education Administrative Assistant

SMMUSD

310-450-8338

You will be provided with the name and contact information of a PRN member able to provide assistance.