

English Learner Advisory Committee (ELAC) Meeting Minutes

School: McKinley Elementary School

Date of ELAC Meeting: 9/12/2025

Mandated Topics: (Check the topic(s) covered)

☐	1. Assist in the development of school-wide need assessment.
☐	2. Assist with efforts to make parents aware of the importance of regular school attendance.
☒	3. Advise on the school's program for English Learners
☐	4. Advise the principal and staff in the development of a site plan for ELs and submit plan to the school council for consideration of inclusion in the Single Plan for Student Achievement (SPSA)
☒	5. Receive training to assist members in carrying out their legal responsibilities.
☒	6. Elect representative(s) for the District English Learner Advisory Committee
☒	7. Other- Information about EL Terms, EL Identification, reclassification, ELD instruction and more EL information

I. The meeting started at 9:00am

Attendance was taken. Present at the meeting was Danielle Trussardi (EL Parent), Ufuk Trussardi (EL Parent), Olga Zemkova (EL Parent), Liyan Ma (EL Parent), Margarita Lopez (EL Parent), Liza Bik (EL Parent), Meseret Jira (EL Parent), Ryo Fukuta (EL Parent), Andrea Padilla (Bilingual Community Liaison), Sierra Vidal (CREST Coordinator), Ashley Zartner (Assistant Principal), and Dr. Daniela Wiener (principal). All parents of ELs were sent an email invite, phone invite, and the meeting agenda and notice was blasted to whole community and posted on the website.

II. MEETING MINUTES: As this was the first meeting of the year, prior meeting minutes were not read. Prior meeting minutes are posted on the website.

III. ELAC Mandated Topic(s) :

Dr. Wiener provided a training all about ELs: Term to know, CA Seal of Biliteracy, Steps to being identified an EL, EL levels, ELPAC score reports, reclassification criteria, ELD standards, stages of language acquisition, Types of instruction for ELs, Integrated and designated ELD, EL supports. Dr. Wiener provided information about the purpose of ELAC, ELAC meeting info, roles of officers, and ELAC legal Responsibilities.

Elections Occurred. Ufuk Tuna was nominated as President, Meseret Jira as Vice President, Olga Zemkova as DELAC rep and Daniele Trussardi as alternate DELAC representative. Secretary role is assumed by Andrea Padilla. The President and VP roles are filled by parents of ELs. Hands were raised and all were in favor, so members were elected to the positions.

IV. ELAC Discussion /Recommendation

Recommendations given by EL Parents for future meetings were: Promoting multilingualism at home. Reframing stereotypes about bilingualism. Benefits of bilingualism - suggestion to bring in counselors from high school to talk about the seal of biliteracy. Adult literacy. Immigration. Challenges of bilingualism in higher education and high school. Language development and acquisition and how to support it at home.

V. DELAC Report: (The following is a brief summary of the DELAC report)

No report Provided

VI. Other presentation(s)(Summary)

None

VII. Announcements: (Summary)

2nd Annual Parent Academy on Oct 18, 2025 was announced.
Family Preparedness Workshop at Edison on 9/26 was announced.

The meeting was adjourned at:

submitted by Daniela Wiener