



SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT

**SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT  
NEWS RELEASE**

**CONTACT: Sarah Wahrenbrock  
310.450.8338, ext. 70229**

**FOR IMMEDIATE RELEASE  
March 27, 2020**

**New Closed Session Start Time & Public Comments Process for  
Board of Education Meeting:  
April 1, 2020**

The Board of Education has revised the process by which it will accept public comments for the April 1, 2020, board meeting.

Due to COVID-19 and California's Stay at Home and LA County's Safer at Home directives to remain at home and practice social distancing, the SMMUSD Board of Education meetings moved to a Zoom platform beginning with the March 19 board meeting. The Zoom link for each meeting can be found at the top of each meeting agenda.

Since that meeting, the board has improved upon its process to hear public comments during open session. Members of the community who wish to make a public comment during the board meeting can follow these steps:

1) A Google survey "sign up" (<https://bit.ly/2vZeavu>) will be open to members of the public 30 minutes prior to the public meeting. This survey will take the place of the "speaker chits" available at meetings.

2) Speakers will fill in their name and select if they wish to address the board regarding a specific agenda item or during General Public Comments.

3) Speakers are asked to attend the board meeting virtually through the Zoom invitation link on at the top of the agenda.

4) When it is time for the speakers to address the board, their name will be called and the microphone on their Zoom account will be activated.

5) Speakers should rename their Zoom profile names to their real names to expedite this process.

6) After the comment has been given, the microphone for the speaker's Zoom profile will be muted.

7) As with all meetings, once discussion begins on an agenda item, any speakers who sign up after that time will be given one minute to speak.

The start time for closed session for the April 1, 2020, board meeting has been moved to 5 p.m., instead of its normal 4:30 p.m. start time.

Until the orders to remain at home have been lifted, board meeting agendas will contain primarily routine and time-sensitive items, such as paying purchase orders, approving independent and construction project contracts, and approving hours worked by certificated and classified staff for payroll purposes.

The agenda for this meeting is posted on the District website:

<https://www.smmusd.org/domain/2977>.

# # #

**SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT**  
1651 16<sup>TH</sup> Street, Santa Monica, CA 90404  
ph: 310.450.8338; fax: 310.581.1138  
[www.smmusd.org](http://www.smmusd.org) Follow us on Twitter: @SMMUSD