

For a Listing of Upcoming Board Meetings see Page 6 of this Table of Contents

**Santa Monica-Malibu Unified School District
Board of Education
~~REVISED~~ MEETING MINUTES**

June 14, 2001

A special meeting of the Santa Monica-Malibu Unified School District's Board of Education was held on June 14, 2001, in the Board Room of the District's Administrative Offices, 1651 16th Street, Santa Monica. Following the meeting, at 8:45 PM, the Board moved to **CLOSED SESSION**, for reasons listed in Section III, below.

THE PUBLIC PORTION OF THE MEETING BEGAN AT 5:05 PM

If you wish to address the Board of Education, you must submit the "request to address" card **prior** to discussion of the item. The cards are located with meeting materials at the back of the room.

I CALL TO ORDER - the meeting was called to order at 5:05 PM by President Tom Pratt.

A Roll Call - all elected members of the Board were present. No student Board members were present; 6/7/01 was the last official meeting for them.

B Pledge of Allegiance - the Pledge of Allegiance was led by Mrs. Brady.

II PUBLIC COMMENTS FOR CLOSED SESSION ITEMS ONLY. None.

III CLOSED SESSION. Any report out from Closed Session will be reported at the next meetings, as the Closed Session segment of this meeting occurred after the business meeting.

- Conference with Superintendent and Assistant Superintendent regarding 2000-2001 negotiations with the Santa Monica-Malibu Teachers Association (SMMCTA) regarding Child Development Services (CDS) and Peer Assistance Review (PAR), pursuant to GC§54957 as cited in the Brown Act

Harry Keiley, SMMCTA President addressed the Board about the progress of the negotiations and CTA's position.

- Deliberations with Superintendent and Assistant Superintendents regarding potential hearings/ quality assurance pursuant to GC§54956.86 as cited in the Brown Act

IV BOARD OF EDUCATION - COMMENDATIONS/RECOGNITIONS. None.

If you will require accommodation to participate in the Board Meeting, please notify the Superintendent's Office at least one day prior to the meeting.

June 14, 2001

V APPROVAL OF THE AGENDA (1 minute)

The Agenda was approved as follows:

Motion Made By:	Mrs. Gottfried
Seconded By:	Mrs. Leon-Vazquez
Student Advisory Vote:	N/A
Ayes:	7 (All)
Noes:	0 (None)
Abstentions:	0 (None)

VI APPROVAL OF MINUTES (0 minutes)

A.1 1
None.

VII CONSENT CALENDAR

Consent agenda items are considered routine, as agreed by the President, Vice-President and Superintendent, requiring no discussion, and are normally all approved at one time by the Board of Education. However, members of the Board of Education, staff, or the public may request an item be removed from the consent agenda for clarification and/or discussion. Consideration will occur during Section XI.

Business and Finance

A.2 Approval of Independent Contractor (s) 2

Proposition X /State Modernization

A. None

Curriculum and Instruction

A.3 Amendment No. 1 to Subgrant Agreement for School-to-Work Project
Career and Family Services 3

General Functions

A.4 Change of Regularly Scheduled Board Meeting Day from Thursday, June 28,
2001, to Wednesday, June 27, 2001 4

Personnel

None

VIII PUBLIC COMMENTS (20 minutes)

Public Comments is the time when members of the audience may address the Board of Education on items not scheduled on the meeting's agenda. All speakers are limited to three (3) minutes. When there is a large number of speakers, the Board may reduce the allotted time to two(2) minutes per speaker. The Brown Act (Government Code) states that Board members may not engage in discussion of issues raised during "VIII, Public Comments" except to ask clarifying questions, make a brief announcement, make a brief report on his or her own activities, or to refer the matter to staff. This Public Comment section is limited to 20 minutes. If the number of persons wishing to address the Board of Education exceeds the time limit, additional time will be provided in Section **XVI**,

CONTINUATION OF PUBLIC COMMENTS.

There were no Public Comment speakers.

IX COMMUNICATIONS.

None.

The Communications section provides an opportunity for the Board of Education to hear reports from the individuals or Committee representative listed below. All reports are limited to 5 minutes or less. However, if more time is necessary, or if a report will not be presented, please notify the Board secretary eight work days prior to the date of the meeting.

X Superintendent's Report ~~(10 Minutes)~~

None

The Superintendent and/or Assistant Superintendents may report on items not requiring action by the board but are of interest to the Board and public.

Regarding Major and Discussion Items

As a general rule, items under MAJOR and DISCUSSION will be listed in order of importance as determined by the President, Vice-President and Superintendent. Individual Board members may move to request a change in the order prior to consideration of any Major item. The Board may also move any of these items out of order to be heard immediately following PUBLIC COMMENTS if it appears that there is special interest by the public or as a courtesy to staff members making presentations to the Board.

XI MAJOR ITEMS

None

These items are considered to be of major interest and/or importance and are presented for **ACTION (A)** or **INFORMATION (I)** at this time. Many have been reviewed by the Board at a previous meeting under the Discussion Items section of the agenda.

Action Items are submitted to the Board of Education with a recommendation from the Superintendent. They may be tabled or postponed by action of a quorum of the Board. Items pulled from Section VII, Consent Agenda, will be deliberated in Section XI following the scheduled Action Items. When a member of the Staff presents an item, the

Board may ask clarifying questions before the Public is heard on that item. Board discussion of the item will take place after hearing from the Public.

XII DISCUSSION ITEMS (30 Minutes)

These items are submitted for information (FIRST READING) and discussion. Action will generally be considered at the next regularly scheduled meeting of the Board.

D.1 District-wide Energy Conservation Plan (First Reading) 5-13a

XIII INFORMATIONAL ITEMS (60 Minutes)

- I.1 Staff Responses to District Advisory Committee Reports 14-20h

NOTE: All reports are attached hereto and made a part hereof of these original Minutes.

- | | | |
|----|--------------------------------------------------------------|----------|
| A. | Instructional Technology | (15-15b) |
| B. | Sports and Physical Education | (16-16j) |
| C. | Fine Arts | (17-17c) |
| D. | InterCultural (report available at the meeting) | (18-18f) |
| E. | Child Development | (19-19e) |
| F. | Community Health and Safety | (20-20h) |

XIV BOARD MEMBER ITEMS

None.

These items are submitted by individual Board members for information or discussion, as per Board Policy 8320(b).

XV REQUESTS BY MEMBERS OF THE PUBLIC OR DISTRICT ADVISORY COMMITTEES TO ADDRESS THE BOARD OF EDUCATION

None.

These items are submitted by members of the public to address the Board of Education on a matter within the jurisdiction of the Board, as per Board Policy 8320(c). Requests must be submitted to the Superintendent in writing ten days before the Board meeting or prior to agenda planning, in accordance with the established agenda planning schedule, whichever is less. The written request will not exceed 500 words and will include, as an attachment, brief background information and the reason for the request.

XVI CONTINUATION OF PUBLIC COMMENTS

None.

A continuation of Section VIII, as needed.

XVII BOARD MEMBER COMMENTS

None.

Board Member Comments is the section where a Board member may make a brief announcement or make a brief report on his or her own activities relative to Board business. There can be no discussion under "BOARD MEMBER COMMENTS".

XVIII FUTURE AGENDA ITEMS

None.

Items for future consideration will be listed with the projected date of consideration. The Board of Education will be given any backup information available at this time.

XIX CLOSED SESSION

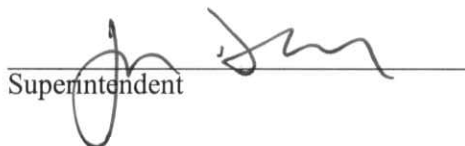
At 8:45 PM, the Board of Education adjourned to CLOSED SESSION to complete discussion on items listed for CLOSED SESSION. (There was no Report out from this closed session; this will be announced at the Next regularly scheduled Board meeting.

XX ADJOURNMENT

In a motion by Mrs. Leon-Vazquez, seconded by Mrs. Brownley (7-0: All) this meeting was adjourned at 8:40 PM, to Closed Session. The next regularly scheduled meeting of the Board of Education is scheduled to be held on Wednesday, June 27, 2001, at 7 PM in the District Offices, 1651 16th Street, Santa Monica, California.

Approved: 11-20-03


President


Superintendent

Meetings held in Santa Monica are taped for rebroadcast
and played on Cable Channel 16 (City TV) at 11:00 AM
on the Sunday following the Board meeting.
Meetings are rebroadcast in Malibu on Government Access
Channel 15 every Thursday at 2 PM; every Saturday & Sunday at 8 PM

For a Listing of All Upcoming Board Meetings see Page 6 of this Table of Contents

BOARD OF EDUCATION SCHEDULE 2000-2001				
*These dates have been confirmed at the Santa Monica City Council Chambers				
2000				
August	10			
September	07	21*		
October	05 Malibu	19 *	28 (Win-Win/SEIU)	30 (Interviews with Search Firm Reps)
November	02 Malibu	16 *	09 (Win-Win/SEIU)	
December	14		05 (Public Hearing)	13 (Public Hearing)
2001				
January	04	18*	11 Special Meeting	
February	01	15* 8	02-03 (retreat) Ed Services Workshop	
March	01 (Malibu)	12 15* 29	Joint Meeting with Financial Oversight Committee Regular Meeting Educational Services Workshop	
April	05 Regular Meeting 19 Special Meeting	25 30	DAC Reports & Recommendations Special Education Workshop	
May	03 (Malibu) 10 Strategic Planning Workshop, Closed Session Superintendent's Evaluation	17* 24 30	Regular Meeting Special Budget Meeting Strategic Planning Workshop (continuance)	
June	04 Special Ed Workshop 07	14 27	DAC Staff Responses (Budget adoption) DATE CHANGE	

AGENDA DISTRIBUTION – Agendas are distributed to:

All District principals/District managers/supervisors
all branches of the public library in Santa Monica and Malibu
print media in both Santa Monica and Malibu
SMMCTA and SEIU representatives
presidents of PTA Council and site PTAs
African American Parent Support Group
District Legal Counsel
the City Managers of both Santa Monica and Malibu
members of the public who may subscribe.
electronic media - surfsantamonica.com
email distribution list

Agenda Tables of Contents are mailed first class mail at no cost to the receiving party to:
chairs of District Advisory Committees, chairs of Site Governance Councils,
members of the Prop X Oversight Committee
City Council members of both Santa Monica and Malibu
Board of Trustees Members Santa Monica College
representatives of child care/child welfare agencies in Santa Monica
representatives of various City commissions
requesting members of the public.
members, Superintendent's Financial Task Force; members Financial Oversight Committee
email distribution list

A copy of the Table of Contents is posted 72 hours in advance of regularly scheduled Board of Education meeting and is accessible to the public 24 hours/day at the District Offices' entrance, 1651 - 16th street in Santa Monica. Special meeting agendas are posted 24 hours prior to special meetings of the Board of Education.

TO: BOARD OF EDUCATION
FROM: SUPERINTENDENT
RE: APPROVAL OF MINUTES

ACTION
06/14/01

RECOMMENDATION NO. A.1

It is recommended that the Board of Education approve the following Minutes:

None

MOTION MADE BY: Mrs. Gottfried
SECONDED BY: Mrs. Leon-Vasquez

STUDENT ADVISORY VOTE: N/A
AYES: 7 (all)
NOES: 0 (none)
ABSTENTIONS: 0 (none)

Consent Calendar

TO: BOARD OF EDUCATION

ACTION
06/14/01

FROM: SUPERINTENDENT/SUE GEE

RE: APPROVAL OF INDEPENDENT CONTRACTORS

RECOMMENDATION NO. A.2

It is recommended that Board of Education enter into an agreement with the following Independent Contractors. These contracts are included in the 2000/2001 budget.

Contractor/Contract Dates	Description	Site	Funding
Dona Richwine October 24, 2000 - June 30, 2001 Amount of Increase: \$5,000 Total Contract Cost: Not to exceed \$14,523	Amendment of previous contract approved by the Board 11/16/00 & 5/3/01 to provide Nutrition Education tied prior into the classroom curriculum after the farmers market field trips	Food & Nutrition Services	Food Services 30-511000-50096000-5700

MOTION MADE BY:

Mrs. Gottfried

SECONDED BY:

Mrs. Leon-Vasquez

STUDENT ADVISORY VOTE:

N/A

AYES:

7 (all)

NOES:

0 (none)

ABSTENTIONS:

0 (none)

TO: BOARD OF EDUCATION

ACTION
06/14/01

FROM: SUPERINTENDENT/ SUE GEE

RE: AMENDMENT NO. 1 TO SUBGRANT AGREEMENT FOR SCHOOL-TO-
WORK PROJECT CAREER AND FAMILY SERVICES

RECOMMENDATION NO. A.3

It is recommended that the Board of Education enter into an agreement with the Los Angeles County Office of Education (LACOE) for Amendment No.1 to Contract #94990:99:02, Subgrant Agreement for the School-to-Work Project Career and Family Services.

COMMENT: Amendment No. 1 in the amount of \$16,000, will **increase** the contract to a not-to-exceed amount of \$56,000 to support the District's costs of providing specific activities and responsibilities as part of the Great Los Angeles School-to-Career Partnership and shall extend the term of the agreement through September 20, 2001.

MOTION MADE BY: Mrs. Gottfried
SECONDED BY: Mrs. Leon-Vasquez

STUDENT ADVISORY VOTE: N/A
AYES: 7 (all)
NOES: 0 (none)
ABSTENTIONS: 0 (none)

TO: BOARD OF EDUCATION

ACTION
06/14/01

FROM: SUPERINTENDENT

RE: APPROVAL TO CHANGE THE DAY/DATE OF REGULARLY SCHEDULED
BOARD MEETING

RECOMMENDATION NO. A.4

It is recommended that the Board of Education change the regularly scheduled meeting of Thursday, June 28, 2001, to **Wednesday, June 27, 2001**. The meeting will be held at the District's Administrative Offices, 1651 16th Street, Santa Monica, California, with the public portion beginning at 7 PM.

COMMENT: A number of staff members are unavailable on June 28, 2001, and, due to the importance of the meeting, it is suggested that the above-referenced change be made.

MOTION MADE BY: Mrs. Gottfried
SECONDED BY: Mrs. Leon-Vasquez

STUDENT ADVISORY VOTE: N/A
AYES: 7 (all)
NOES: 0 (none)
ABSTENTIONS: 0 (none)

Discussion Items

TO: BOARD OF EDUCATION

DISCUSSION

06/14/01

FROM: SUPERINTENDENT / JOSEPH N. QUARLES /
VIRGINIA I. HYATT

RE: DISTRICT WIDE ENERGY CONSERVATION PLAN - FIRST READING

DISCUSSION NO. D.1

It is recommended that the Board of Education approve the District Wide Energy Conservation Plan.

COMMENT: Recent census data on the state population growth indicates that the state unmet the Proposition 98 minimum funding levels in each of three years beginning in 1995-96. Based upon the revised population figures, the state owes \$540.8 million in Proposition 98 settle-up funds under the "restoration" provisions for these years.

The Governor proposes to allocate this amount on a one-time basis to assist school districts with energy costs. This amount will fund an estimated \$89 per ADA, based on 2000-01 P-2 ADA -- including adult and ROC/P ADA -- for all K-12 school districts, county offices of education, and charter schools. The State Administration indicates that, as a condition of receipt of these funds, school districts "will be required to commit to energy conservation measures that will result in a ten percent (10%) reduction in school energy use." Under this proposal, governing board will be required to adopt at a public meeting energy plans designed to achieve at least a ten percent (10%) reduction in energy use.

A broad-based committee consisting of representation from the school sites, central office administration, maintenance, operations, food services, transportation, Child Development Services, SEIU, and SMMCTA, participated in several meeting with the purpose of developing a plan to submit to the Board for its approval. The plan is being submitted to the Board for first reading. A final draft of the District Wide Energy Conservation Plan will be submitted to the Board for adoption at its meeting of ~~June 28~~, June 27, 2001.

PLEASE NOTE: Asterisks indicate a cost of implementation. Funding sources have not been identified at this time.

MEETING

NOTE:

Members of the Board wholeheartedly supported this

program, instructing staff to bring back the finalized guidelines and specifications as a major action item for the meeting of June 27, 2001.

Board member comments and suggestions included but were not limited to:

1. Whenever possible to have costs and funding sources identified as part of the upcoming budgetary process; if precise information were not available, to include estimates of soft and hard costs
2. The Board called for a mandatory 10% energy-consumption reduction across the board, district-wide. The Board instructed staff to assist all site and departmental administrators with providing their discreet reductions to energy committee co-chair Virginia Hyatt. At the Board's request, no department or person in the district shall be exempted from this reduction.
3. One of the areas of the strategic plan should be related to "green schools" (*see attachment: Green Schools*) and compliance with local, state and federal conservation mandates. It was suggested that goals, a time line, costs and results should be so specified.
4. Staff was directed to explore the possibility of using and/or providing the following:
 - a. solar panels, cost-effective air filtration and air-conditioning units, specially designed fixtures, etc.
 - b. providing information to all district families about energy conservation efforts at school and how those efforts could be extended to the home
 - c. working even more closely with the cities of Santa Monica and Malibu to maximize personnel and dollars
 - d. providing a clear delineation of the district's energy conservation program: who's in charge, what oversight is built in, what is the incentive and buy-in
5. Staff was directed to pursue active educational involvement, such as developing curriculum around the conservation areas;
6. Staff was encouraged to work with the PTA council and various schools to widen the scope of conservation knowledge at individual sites; it was also suggested that successful conservation measures could be reported as part of the site PTA president's school report
7. One of the most import aspects of the entire program is that of helping to move the district into a meaningful community-wide partnership with the Cities of Malibu and Santa Monica, Santa Monica College and Southern California Edison
8. Providing a map or grid with school locations and their exempt/nonexempt status for rolling blackouts (*see attachment: SMMUSD Electrical Groups*)

9. Special care must be made to exempt schools and/or areas serving the district's special needs population.
10. Similarly, administrators were directed to work directly with Ms. Hyatt on ensuring safety for all students should rolling blackouts become a reality. The importance of developing a prudent safety plan for all sites was stressed, as was sharing the information with all constituents.

Ms. Hyatt distributed a pamphlet entitled *Green Schools*, published by the Alliance to Save Energy. A copy is attached hereto and made a part hereof of the permanent Minutes.

**SMMUSD ENERGY CONSERVATION PROGRAM
RECOMMENDATION**

LIGHTING

1. Lights to be turned off in all unoccupied areas - motion detectors installed *
2. Lights to be turned off in any area that occupant is leaving for more than 15 minutes
3. Lighting to be turned off, or to ½ light if switches allow for partial lighting, where classrooms have full or partial exposure to natural light through windows. (Unit of light to be checked for standard)
4. Lighting to be turned off in all rooms after 6:00 p.m. unless an authorized program (staff meeting, governance council, open house, etc.) is taking place.
5. Installation of timers, in place of light switches, in staff/adult restrooms.*
6. Check exterior lighting - corridors vs outdoor hallways vs safety. Change to lower watt bulbs and/or reduce number of fixtures.
7. Change light fixture at school sites with old, high energy use fixtures: SAMOHI, Olympic, Washington West and Edison*
8. Use only energy efficient light bulbs (higher cost than currently used bulbs)
9. Replace old ballasts and air conditioning units at Administration Office location*
10. Check timers on lighting more frequently at all sites with the conversion to daylight savings time
11. Check or add timers to basement lighting (SAMOHI/McKinley, Lincoln)
12. Check types of lights and usage in gymnasiums/auditorium areas. Consolidate usage and watch peak usage times in summer months.

HEATING

1. All heating/ventilation units are to be set and kept at 68 degrees for heating and 74 degrees for cooling.
2. All heating/ventilation units should be turned off when areas are unoccupied and should not be run after 6:00 p.m. or non-weekends except when authorized programs are taking place.
3. Eliminate use of individual space heaters, which are equal to energy used for an entire classroom, and fans, except in cases where room-heating systems are not working due to equipment failure or repair.
4. When heating/air conditioning units are running, doors and windows are to be kept closed.
5. Pool temperature to be maintained at 80-81 degrees by all users - permits included.
6. Evaluate the need/use of window coverings/blinds in classrooms and offices. Investigate window coverings that allow light, yet limit heat. Evaluate for economy and practicality.*

7. Turn off air conditioning units in buildings on week-ends (Administration building)

GENERAL ELECTRICAL

1. Computer CPUs , printers and monitors are to be turned off at the end of each working day or when not going to be utilized for more than one hour. Screen savers on monitors to be changed over to a black screen.
2. All office/work room equipment to be turned off at the end of the workday and when not in use (copiers, coffee pots, calculators, typewriters, etc.)
3. Eliminate the use of private/personal refrigerators, microwaves, and coffee pots located in individual classrooms and/or office spaces.
4. Kilns are to be run during non-peak hours (11 pm - 8 am summer; 9 pm - 8 am winter)
5. Non-essential electrical turned off in summer (June 1 - October 1) during peak hours 12 pm - 6 pm.

CUSTODIAL

1. Night custodians to insure lights are turned off after 6:00 pm in all buildings and only turn on lights in the rooms while they are being cleaned.
2. Custodians are to insure lights, heaters/ ventilators and copiers are turned off when done cleaning a room, and that the windows are closed and locked.

TRAINING

1. Review conservation program with custodial and maintenance staff.
2. Site training by central administration staff with a review of conservation program by site administrators with staff. Educate staff on energy use of various equipment and operating systems.
3. Teachers should involve children by appointing an Energy Monitor who will help make sure lighting and heating are off, windows closed and appliances are off at the end of each day.
4. Contractors working on school campuses are to follow the same rules and are to be given a copy of the Energy Conservation measures .
5. Administrators are to understand that evaluations will be based on using energy conservation measures and showing a reduction in energy.

ADDITIONAL ITEMS FOR CONSIDERATION

1. Implement a Black-out procedure.
2. Control or change campus access hours during after school hours and on weekends
3. Change summer school hours and/or combine locations (Savings off-set by higher transportation costs?)
4. Analyze pool costs, limit hours?

5. Review and increase permit charges for increased utility costs
6. Review potential cost savings/rebate with So. California Edison's Air Conditioning Program
7. Try to attain a 20% energy reduction level in order to participate in the 20/20 summer rebate program with So. California Edison.
8. Try to attain a 10% energy reduction level in order to participate in the 10% State of California's rebate program
9. Communicate the importance of the peak energy rates to all District staff during the summer months of June 1 - October 1, between the hours of 12 pm - 6 pm
10. Request So. California Edison to perform kitchen audits on equipment for energy efficiency
11. Change Administration office times during the summer months - flex time, or reduced hours of operation
12. Change custodial hours of cleaning to off peak hours in summer (11 pm - 8 am) or crew by floor/building to conserve energy use. (Savings off-set by grave yard salary?)
13. Hire an energy consultant to evaluate the current operation of the District and make recommendations for equipment changes and/or alternative energy sources *
14. Investigate alternative energy sources*
15. How will additional classrooms/buildings currently under construction, effect the energy bills and the 10% energy reduction program and the 20/20 summer rebate program?

*Cost involved with implementation.

NOTE: This portion of the presentation was replaced with the attached revision, copies of which were made available to the public at the meeting.

~~DISTRICT PROCEDURES
for
"ROLLING" ELECTRICAL BLACKOUTS
SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT~~

GENERAL PROCEDURES DURING SCHOOL HOURS

1. Each school should have an internal contingency plan for dealing with classrooms, restrooms and other areas that have no outside window exposure.
2. Each school office will be given two large flashlights.
3. Classrooms with no outside window exposure will be provided with a flashlight and wall plug emergency lights(s).
4. Regular school dismissal times and office closing times will be followed.
5. Lunch hours will be adjusted to accommodate lunch and the principals and Director of Food and Nutrition Services will adjust the lunch times.
6. Unless notified by the Assistant Superintendent-Human Resources, employees will be expected to report to work at their regular reporting times.
7. It may be necessary for employees to remain at their school or office beyond their regular work day. Should this occur, the employee's respective principal or overall supervisor will make the decision regarding when the employees may leave work during the "blackout". Compensation for this additional time will be determined per contract agreements.
8. Principals should use their cell phones for necessary communications.
9. The principals should notify the Deputy Superintendent/ Chief of Staff, Dr. Quarles x220, or Virginia Hyatt x249 of the "blackout".
10. After school activities and school evening activities should not be canceled unless notified by the District Office or Southern California Edison that the "blackout" will extend into the evening. The cancellation of evening activities, including activities under Civic Center permits, is the responsibility of the respective principal and should be

communicated to the Assistant Superintendent-Human Resources office.

11. In the event of the "blackout" occurring during the evening activity, the decision to continue the activity after the "blackout" is the responsibility of the respective principal.
12. The powering back of the school and/or building, i.e., telephone system, alarm systems, security systems, HVAC, etc., generally occurs when power is reinstated. When a system is not automatically reinstated, contact Dr. Quarles x220, or Virginia Hyatt x249.
13. All computer platforms should be plugged into surge protectors at all times.
14. Employees should save the documents they are working on regularly.
15. Copiers, fax machines and office machines should be powered down/up per the manufacturers instructions.
16. Building custodians should check all mechanical systems during and after the "blackout". Observation of any problems with the mechanical systems should immediately be communicated to the Director of Maintenance.

GENERAL PROCEDURES BEFORE SCHOOL STARTS

1. The District will delay the start of school until one hour after the electrical "blackout" ends.
2. Regular school dismissal times and office closing times will be followed.
3. All employees should report to work at their regular starting times or as should be practical based on safety after the "blackout" ends.
4. Maintenance and custodial employees will report to the respective work sites based on the pre-determined emergency electrical "blackout" plan developed by the Maintenance Department.

DISTRICT PROCEDURES

1. The District will send a letter to all student families and post on the District's web page, explaining the procedures the District will implement with the "blackouts".

CHILD CARE PROGRAM

1. The program will operate, start and dismiss on their regular schedule.
2. During a "blackout" the teachers will bring all the Child Care students together at one location at the site.
3. Each teacher will be provided a large flashlight and wall plug emergency light(s).

THINGS TO ACCOMPLISH:

1. MAINTENANCE DEPARTMENT

- Access if the District has emergency wall mounted lights in school gymnasiums, cafeterias and enclosed rooms/areas having no outside window exposure. Access the operational condition of the lights if they are available.
- Estimate the cost to install emergency wall mounted lights where needed.
- Develop a building "powering up" plan.
- Develop a procedure for maintenance, grounds and custodial employees to report to work for a "blackout" occurring during non-school hours.

2. PURCHASING DEPARTMENT

- Procure large flashlight, w/extended batteries, for school offices, custodians and other areas.
- Procure flashlights for classrooms with no outside window exposure.
- Procure wall plug emergency lights.

3. DISTRICT OFFICE

- Develop letter to be sent home and placed on District web page explaining the procedures the District will implement during the "blackout".

4. FOOD AND NUTRITION SERVICES DEPARTMENT

- Develop procedures for handling the delay in lunch preparation time and/or lunch times.
- Develop procedures for freezers, handling the reporting of possible commodities, etc.

**DISTRICT PROCEDURES
for
“ROLLING” ELECTRICAL BLACKOUTS
SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT**

GENERAL PROCEDURES DURING SCHOOL HOURS

Southern California Edison is working on a plan to notify users of a potential rolling black-out at least one (1) hour prior to the black-out. As soon as this notification is received, schools will be notified by cell phone or base radio. It is then the responsibility of the principal to monitor the website and/or news media to monitor the condition more closely.

www/caiso.com - California Independent Systems Operator - Projected power demands
www/sce.com - Southern California Edison - Group listings - immediate conditions

It is recommended that principals save these Web sites as “favorites” in order to monitor conditions quickly. (Directions for navigating the sites is attached). Black-outs will rotate from group to group, until energy requirements are met. Duration time is one to two hours in length with seven (7) groups pulled at one time.

Each school site falls within a specific group within So. Cal Edison. The rolling black-outs will rotate by group and news media will be given the groups which will be targeted for the black-out. It is the principal's responsibility to monitor their group and their chances of experiencing a rolling black-out. A list of each school site with their assigned group numbers is attached. The District has various groups within, and not all sites will experience a black-out at the same time. As summer (June 1-October 1) is the expected time frame for most of the potential black-outs, a list of summer school locations will be included with this procedure.

Some sites because of their proximity to emergency facilities are exempt from rolling black-outs, they are: Adams, Malibu High, Lincoln, Lincoln Child Care, Administration Building, Ed Services, Transportation, Edison, Rogers and SAMOHI.

Some sites have more than one meter, with one meter being exempt, the other is not. These sites should check with the Maintenance Department to determine what classrooms are on each of the meters. These sites are: Franklin, Grant

Unless notified by the Deputy Superintendent, employees will be expected to report to work at their regular reporting times.

1. Each school should have an internal contingency plan for dealing with classrooms, restrooms and other areas that have no outside window exposure.
2. Each school/office will be given an adequate number of large flashlights.
3. Classrooms/offices/restrooms with no outside window exposure, will be provided with emergency lights(s).

- that surge protectors have a life expectancy and can only handle a certain number of black/brown outs before becoming ineffective.
14. Employees should save computer generated documents and files regularly.
 15. In the event of an electrical black-out, turn off or power down all electrical equipment to prevent a power surge when the power is restored. Copiers, fax machines and office machines should be powered down/up per the manufacturers instructions.
 16. Custodians should check all mechanical systems during and after the "black-out". Observation of any problems with the mechanical systems should immediately be communicated to the Director of Maintenance.
 17. Special needs children: Student Services will monitor the medical equipment of their students and will notify the Purchasing Department when a generator is needed to operate this equipment in the event of a rolling black-out. Staff will be notified where the generator is stored on the facility.

GENERAL PROCEDURES BEFORE SCHOOL STARTS

18. Regular school start and dismissal times and office closing times will be followed.
19. Maintenance and custodial employees will report to the respective work sites based on the pre-determined emergency electrical black-out plan developed by the Maintenance Department.

DISTRICT PROCEDURES

20. The District will send a letter to all student families and post on the District's web page, explaining the procedures the District will implement with the black-outs. Dr. Quarles, Deputy Superintendent and Virginia Hyatt, Purchasing Director, will prepare information for the Web page by mid-July.
21. Santa Monica City's Fire Department, Emergency Services Division, will be given a copy of the District's black-out procedures (310) 458-8686.

CHILD CARE PROGRAM

22. The program will operate, start and dismiss on their regular schedule.
23. During a black-out teachers will bring all Child Care students together at one location at the site.
24. Each teacher will be provided a large flashlight or wall emergency lighting.

District Procedures for
"Rolling" Electrical Black-outs
Page 5

SAMOHl, Lincoln, Adams, Olympic, Malibu High, Cabrillo, Grant, SMASH,
Roosevelt, Rogers, Edison.

**SMMUSD ELECTRICAL GROUPS
SO. CAL EDISON**

Due to the uncertainties of electric system operating conditions during emergencies, SCE cannot predict or forecast exactly when an outage group may be affected by a rotating outage. The "Rotating Outage Group" shown on this report may change at any time, without notice, due to electric system operating needs.

Group ID	Customer	SA #	SA Address	City	Tariff
N001	Administration	1151190	1651 16TH ST	SANTA MONICA	GS-2
N001	Administration - Ed Services	13925896	1638 17TH ST	SANTA MONICA	GS-1
N001	Edison Elementary	8491692	2425 KANSAS AVE	SANTA MONICA	GS-2
N001	Franklin Elementary	1151193	2400 MONTANA AVE	SANTA MONICA	GS-2
N001	Grant Elementary	8498174	2368 PEARL ST	SANTA MONICA	GS-2
N001	John Adams Middle School	1905610	2425 16TH ST	SANTA MONICA	GS-2
N001	John Adams Middle School	8484680	2425 16TH ST	SANTA MONICA	GS-2
N001	Lincoln Middle School	1151179	1501 CALIFORNIA AVE	SANTA MONICA	GS-1
N001	Lincoln Middle School	1151181	1501 CALIFORNIA AVE	SANTA MONICA	PA-1
N001	Lincoln Middle School	8162605	1501 CALIFORNIA AVE	SANTA MONICA	GS-2/GS1
N001	Lincoln Middle School - Child Care	1151178	1532 CALIFORNIA AVE	SANTA MONICA	GS-1
N001	Malibu High School	652305	30215 MORNING VIEW DR	MALIBU	GS-2/GS1
N001	Rogers Elementary	1151170	2401 14TH ST	SANTA MONICA	GS-2
N001	Rogers Elementary	8467609	2401 14TH ST	SANTA MONICA	GS-2/GS1
N001	SAMOH	11711371	MICHIGAN/7TH	SANTA MONICA	TOU-8
N001	Transportation	10115992	1899 OLYMPIC BLVD	SANTA MONICA	GS-1
N001	Transportation	10115993	1899 OLYMPIC BLVD	SANTA MONICA	GS-1
M003	Cabrillo Elementary	5178123	30237 MORNING VIEW DR	MALIBU	GS-2
A021	Franklin Elementary	3716562	2400 MONTANA AVE	SANTA MONICA	GS-2
A008	Grant Elementary	5448313	2368 PEARL ST TPP	SANTA MONICA	GS-1
A007	Growing Place	1151162	401 ASHLAND AVE	SANTA MONICA	GS-2
A011	McKinley Elementary	1151174	2401 SANTA MONICA BLVD	SANTA MONICA	GS-2-APS
A011	McKinley Elementary	1151175	2401 SANTA MONICA BLVD	SANTA MONICA	GS-1
X999	Muir/SMASH	12224721	2526 - 6TH STREET	SANTA MONICA	GS-2
A016	Olympic High School	1151165	721 OCEAN PARK BLVD	SANTA MONICA	GS-2
A044	Pt. Dume Elementary	13785706	FERNHILL/GRAYFOX	MALIBU BEACH	GS-2
A025	Roosevelt Elementary	843341	801 MONTANA AVE	SANTA MONICA	GS-1
A025	Roosevelt Elementary	5311405	801 MONTANA AVE	SANTA MONICA	GS-2
A007	Washington West - CDC Offices	1151161	2802 - 4TH ST	SANTA MONICA	GS-2
A047	Webster Elementary	1905609	3602 WINTER CANYON RD	MALIBU	GS-2
N= Exempt from Rolling Black-outs					
M= Manual power down/up - 1 hr and longer duration					
A= Automatic power down/up - 1 hr duration					
X= Unknown					

Information Items

TO: BOARD OF EDUCATION
FROM: SUPERINTENDENT
RE: STAFF RESPONSES TO DAC REPORTS

INFORMATION
6/14/01

INFORMATION ITEM NO. I.1

The following staff reports are submitted in response to the formal reports filed by the respective District Advisory Committees at the Board of Education's April 24, 2001 meeting:

- Instructional Technology
- Sports and Physical Education
- Fine Arts
- InterCultural Advisory Council
- Child Care and Development
- Community Health and Safety

~~PLEASE NOTE: The individual reports are not included here but are available by request in advance of the meeting. Please contact Paddie Harris in the Superintendent's Office, extension 240, or at the meeting. The individual reports are attached hereto and made a part hereof these original Minutes. Copies of all reports were available for distribution at the meeting.~~

FORMAT

NOTE:

A brief summary of Board and/or senior staff remarks follows each report, as needed.

In all cases, the Board offered profuse and sincere thanks to all District Advisory Committees and staff for the courage, conviction and hard work. It was noted that the unswerving interest and action of district parents and community members is one of the attributes that set Santa Monica-Malibu Unified School District apart from all others.

It was noted that each committee recommends increased participation/membership from the community, parents and other diverse groups. It was mutually agreed that everyone (all constituencies) would make concerted efforts to increase committee membership and diversity in service to the needs of all students.

Mrs. Brady and Mrs. Gottfried both offered strong support for vigorous DAC representation in the district's upcoming strategic planning process. All members concurred.

MEETING NOTE:
Instructional Technology

6/14/01

Items 1, 3, and 4

Although deemed critical to ongoing student support by virtue of hiring personnel to maintain existing software and hardware, these recommendations would be funded pending increased funding from the state or other sources.

Item 2

According to Dr. Schmidt and Dr. Cohen, this item was originally approved and is included in the budget models for the upcoming year.

Both Mr. Kurtz, committee chair, and Mr. Zrinzo, staff representative, indicated increased commitment to securing state and federal grants to support the burgeoning technology programs of the district.

The Board requested that it be notified of any financial awards secured for instructional technology.

Instructional Technology

Staff Response To The Technology DAC Report, June 7, 2001

	DAC Recommendations	Cost	Staff Recommendations/Description	Cost
1.	Elementary Site Support	\$207,000	1. Staff recommends the added cost of \$207,000 pending increased general fund budget revenues. This funding is necessary to support our existing investment in equipment, software, and professional development training.	\$207,000
2.	Technology Professional Development Training	\$40,000	2. Staff recommends the continuation of this previously approved technology budget (\$40,000 annually). This funding has been utilized to provide K-12 technology training.	\$40,000
3.	Elementary Librarian Technology Leaders	\$500,000	3. Staff recommends the added cost of \$500,000 pending increased general fund budget revenues. This funding would provide a certificated librarian at each elementary site to support our libraries and provide a technology leadership training for all faculty and staff.	\$500,000
4.	Third Year High School Hardware Purchase	\$136,000	4. Staff recommends the final Phase of the original 3 yr hardware implementation plan for all schools be restored to SAMOHI pending increased general fund budget revenues. This funding would provide additional classroom computers for all faculty members at Santa Monica High School.	\$136,000

It is crucial that school sites have minimum levels of technology support to meet current and imminent technology needs. The increasing technology demands at each site has strained district resources. The most crucial area of need for the classroom teacher is the reliable day to day operation of classroom computers and the network. Teachers will become disheartened if there is no on-site individual to support and maintain their instructional technology needs.

It is recommended that the site Technology Support Assistant position be established at each site and funded by SMMUSD. Staff concurs that a growing need for additional revenue for technology is necessary to maintain the district infrastructure, provide enriched online educational material, and provide technology leadership to all sites for curriculum and instructional support.

MEETING NOTE:
Sports and Physical Education

6/14/01

Critical Issues

5. The staff response indicated that, for 4 out of 5 students, the daily PE routine is the only concerted exercise regularly enjoyed. Adherence to this State educational requirement is even more critical in this light.

Athletic Program Report

Dr. Quarles reported that there is a higher turnover in staff who receives adjunct assignment (i.e., PE) than in those staff who has strictly academic assignments. He also indicated that the district is recruiting heavily for people/teachers who have multiple skills.

Harry Keiley, SMMCTA President, reminded the Board and senior staff of contractual obligations.

Secondary Schools Physical Education Program
Budget Recommendations

4. Staff suggests that there may be a way to offer PE credit for physical activity performed at school site fitness centers. Highlighted was the Simon Grant which will outfit such a center at Samohi.

If such a program were considered, the Board requested that serious thought be given to appropriate standards and accountability.

General Board member comments included but were not limited to:

1. The importance of valuing the whole child which would include addressing all aspects of the educational experience: mental, physical, nutritional and creative/artistic. It was suggested that the PE and Sports programs offered potential in this area.
2. Prop X funds have been appropriately used to provide new and upgraded facilities at many school sites, as has the partnership with the City of Santa Monica for playspace at local schools.
3. Regrettably, there are no additional funds to support for these programs/suggestions and none of the cost items listed will be implemented.

Mr. Corliss indicated that he would continue to seek funding for the programs from non-traditional sources.

Sports and Physical Education

DRAFT

TO: BOARD OF EDUCATION

DISCUSSION

FROM: SUPERINTENDENT / CHRIS CORLISS, COORDINATOR OF
SPORTS AND PHYSICAL EDUCATION

RE: Staff Response to Sports & Physical Education
Advisory Committee 2001 Report and Recommendations

Presented for your review and discussion is the staff
Response to the Sports & Physical Education District
Advisory Committee's 2001 Report and Recommendations

Physical Education Report

The Sports and Physical Education District Advisory
Committee (SPEAC) reported in it's 2001 Report and
Recommendations that District elementary and secondary
Physical Education programs need operating budget increases
and capital improvements in order to meet the goal of
improving instructional quality to the level needed to
achieve State and District Physical Education Performance
Standards and District Physical Education Goals for 2003.

Staff concurs with this view. Program quality as well as the
physical, financial, and psychological support (environment)
for Physical Education instruction and programming ranges
from barely adequate to very poor in most of our schools.
Lack of support and working conditions for physical
education teachers and classified instructional staff set
them up for failure.

A 40-60:1 class size ratio in elementary schools and a 50-
60:1 class size ratio in secondary schools inhibit
development and delivery of consistently high quality
instruction and encourage inadequate and inconsistent motor
skill and fitness performance outcomes for our students.
2000 Fitgram results indicated that only 25% of our 5, 7 and
9th graded students successfully met All State fitness
standards. "Environment", as stated in the California State
Framework for Physical Education, "is a critical component
of program improvement".

Critical Issues

1. **Instructional Quality at Secondary Schools:** These programs are faced with financial and environmental limitations, which impact instructional quality. These include:

- Lack of annual school site or district funding allocated to secondary PE departments for instructional technology, equipment, supplies and teaching materials.
- Class sizes of 50-60 students often have mixed grade levels.
- Students receiving physical education course credit for participation in classes not taught by physical education staff, include sports teams, cheerleading, marching band and an English / yoga course. At the high schools this removes over 250 students, many of the them the most motivated and gifted students, from Physical Education classes. This may represent as many as 5 additional physical education department class sections. These environmental issues challenge even our most dedicated and skilled teachers to maintain motivation and put in the many extra hours 250-500 extra student contacts per week requires (*as compared with secondary classroom teachers).

2. **Instructional Quality at Elementary Schools:** Lack of credentialed Physical Education teachers at any of our elementary school sites is the most glaring deficiency at all K-5 schools. The Board should be aware that the legality of using classified staff to provide instruction in place of a credentialed teacher may soon be challenged in State courts as the Fresno USD is being challenged by the teacher's union for failure to follow California Department of Education code regarding the use of instructional aides in place of teachers. The State Attorney General's Office has issued an opinion in favor of the union in this case.

Staff recommends best practice of providing one credentialed teacher at each site supported by Physical Activity Specialists. This action would dramatically improve student learning, instructional quality, program safety and the psychological support for quality physical education and fitness programming.

3. **Class Sizes in Elementary School Primary Grades:** Classes of 40:1 are too big for safe, consistent,

quality instruction to be delivered by even the most experienced classified staff member under perfect conditions. The Physical Education program in most primary grades (1-3) has been reduced to "directed physical activity and play". Best practice would be adding one certificated teacher at each site over a 3-year period. At minimum we need an immediate increase in staffing to offset reductions in past 2 years, reducing reduce class size to safer, more instructionally reasonable numbers for the classified model we are currently using.

4. **Funding for Elementary Physical Education:** Funding has been cut every year for the past 3 years. Funding for elementary school PE equipment has never been provided. Students, teachers, administrators and parents get the message very clearly: our schools do not value health, fitness and physical education. Funding to reduce class sizes to match the classroom standard of 20:1 in primary grades will provide an opportunity for instruction to take place, improve opportunities for learning and increase safety.
5. **Scheduling:** Every National, State and District professional, Educational, Public Health, Physical Education and Fitness organization supports the policy of scheduling quality, daily physical education for all students. The California Department of Education mandates a minimum of 200 minutes every 10 days in elementary school and 400 minutes of physical education every 10 school days in secondary schools.

Block scheduling in secondary schools and tying PE scheduling to teacher prep time in elementary schools creates pressure on administrators and staff to first accommodate needs of classroom teachers and academics at the expense of the health and fitness needs of our children. Making appropriate daily scheduling of physical education activity classes a requirement for all students and the needs of physical education staff for instructional planning and preparation time a scheduling priority will alleviate this situation. Mandating all k-5 sites to schedule daily physical education classes for a minimum of 30 minutes each and providing for a 5

minute transition time between classes would eliminate most of the inappropriate scheduling.

SPEAC has proposed that SMMUSD become a model of excellence in elementary physical education and fitness programming by funding credentialed Physical Education teachers in elementary schools, creating equitable class sizes, upgrading and supporting new facilities, equipment, materials and professional learning opportunities which will create the environment necessary to give our students the best possible health, motor skills, movement concepts and fitness learning outcomes.

Elementary Program Budget Recommendations

DAC Recommendation	Cost	Staff Response	Cost
1. Add one Certificated Physical Education Teacher at each K-5 site. Retain PAS support.	\$550,000 increase /yr. over current \$240,000 K-5 PE Budget	Best case: Phase in placement of one (1) Certificated Physical Education Teacher at each K-5 site over 3 years. Maintain classified staff support.	\$183,000/yr. Budget enhancement per year for 3 yrs
		At Minimum: Increase Grade 1-5 staffing to offset reductions in past 2 years,	\$76,000 budget enhancement
2. District funds Elementary School PE Supplies/Equipment Allowance of \$5 per student/per year.	\$100,000	2. Supports District budgets and purchase of equipment to create benefits of economy of scale. Currently no District budget for new/replacement K-5 PE equipment / supplies. Limited to school/PTA donate. Creates inequities.	\$100,000 / yr. new cost. Funding to be allocated based on enrollment and need.
3. Staff Training and Professional Learning	\$45,000	3. Staff Training needed by classified staff with no educational requirements in job description.	\$25,000 / yr.
4. Provide basic instructional technology for PE programs at each elementary site (11 sites @ \$5000 ea.)	\$55,000 one time cost	4. Provide basic instructional technology (computer w/ printer, video monitor, VCR) for PE programs at each elementary site (11 sites @ \$5000 ea.)	\$55,000 one time cost

Secondary Program Budget Recommendations

<i>DAC Recommendation</i>	<i>Cost</i>	<i>Staff Response</i>	<i>Cost</i>
1.Secondary PE class size reduction to 35:1 from current 50-60:1. Requires adding 7.5 FTE PE teachers.	\$375,000 new cost	1.Phase in secondary PE class size to 45:1 in year 1; 40:1 year 2; 35:1 year 3 from current 50-60:1. Adds 2.5 FTE PE teachers/yr.	\$125,000 / yr. for 3 years.
2. Add IAPE's Support Hours at JAMS and Samohi to create equitable staffing among secondary sites.	\$30,000	2. Add IAPE's Support Hours at JAMS and Samohi to create equitable staffing among secondary sites.	\$30,000 budget enhancement.
3. Staff Training and Professional Learning	\$135,000 yr. specifically to 6-12 teachers training & support.	3. Staff Training and Professional Learning investment needed to improve program and instructional quality.	\$135,000 yr. specifically to 6-12 teachers training & support.
4. Build Fitness Centers at each site for use as 10-12 grade PE elective and staff wellness program.	\$150,000 match for Simon grant -new fitness centers.	4. Build Fitness Centers at each site for use as 10-12 grade PE elective and staff wellness program.	\$150,000 match for Simon grant -new fitness centers.
5. Instructional technology	\$150,000 distributed to sites based	5. Instructional technology	\$150,000 distributed to sites based
6. Provide Secondary School PE programs with Supplies/Equipment Allowance of \$5 per student/per year.	\$100,000/ yr./ among 6 secondary school PE programs based on PE enrollment and need.	2. No funding for new /replacement Equipment. Limits curriculum creates inequities Forces fundraising & PTA. \$5 per student/per year.	\$100,000/ yr. divided among 6 secondary school PE programs based on PE enrollment and need.

Athletic Program Report

In 2000-01, Santa Monica and Malibu High School athletic programs provided over 2000 student-athletes with a quality interscholastic athletic experience. To meet District Athletic Program Goals for 2003 while providing the highest quality individual, dual and team sports program experience possible, we must change the physical and psychological environment surrounding our athletic programs.

Critical Issues (prioritized)

1. Modernize and improve athletic facilities.
2. Fund matching grant from Simon Foundation to remodel and develop Fitness Training Center beneath South Gym.
3. Hire more teachers who can and will coach.
4. Increase Head Coaching and Assistants stipends by %25 in order to attract and retain higher quality coaches and motivate more teachers to coach.
5. Funding more transportation options for all teams.
6. Fully fund Athletic Trainer positions at both high schools with athletic programs and add .5FTE Assistant Trainer position at Samohi.
7. Funding equipment replacement for all teams.
8. Funding athletic training and sport medicine facilities improvements.
9. Funding coaching staff professional development.
10. Funding additional .5 FTE Grounds and Custodial positions for Samohi.

Athletic Program Budget Recommendations

DAC Recommendation	Cost	Staff Response	Cost
1. Replace Samohi Fields (West and North fields to be completed by Prop X)	No new cost	1. West and North fields to be completed by Prop X	No new cost
2. Build Samohi South Gym Fitness Center to better train student - athletes to reduce injury and improve performance.	\$50,000	2. Build South Gym Fitness Center to better train student - athletes to reduce injury and improve performance.	\$50,000 to match Simon grant.
3. Hire more teachers who can and will coach.	No cost	3. Hire more teachers who can and will coach.	No cost
4. Increase EDU's to walk on Head Coaches and Assistants so stipends increased by %25, Walk-on head coach increased \$625/season to \$3125, Assistants increased \$375/season to \$1375.	\$35,000/y r	4. Increase EDU's to walk on Head Coaches and Assistants so stipends increased by %25.	\$35,000/y r

5. Funding more transportation options for all teams.	TBA	5. Funding more transportation options for all teams.	TBA
6. Fully fund Athletic Trainer positions at both high schools with athletic programs and add .5FTE Assistant Trainer position at Samohi.	\$65,000	6. Fully fund Athletic Trainer positions at both high schools with athletic programs and add .5FTE Assistant Trainer position at Samohi.	\$65,000
7. Funding equipment replacement for all teams.	\$25,000	7. Funding equipment replacement for all teams.	\$25,000
8. Funding athletic training facilities improvements.	\$20,000	8. Funding athletic training facilities improvements.	\$20,000
9. Funding coaching staff professional development.	\$15,000	9. Funding coaching staff professional development.	\$15,000
10. Funding additional .5 FTE Grounds for Samohi.	\$10,000	10. Funding additional .5 FTE Grounds positions for Samohi.	\$10,000

**Staff Response to Sports & Physical Education Advisory
Committee 2001 Report - Budget Recommendations Only**

Presented for your review and discussion is the staff
Response - Budget Recommendations only to the April 25,2001
Sports & Physical Education District Advisory Committee's
2001 Report and Recommendations.

**Elementary Physical Education Program
Budget Recommendations**

DAC Recommendation	Cost	Staff Response	Cost
1. 1 Cert. PE Teacher / K-5 site w/PAS support.	\$550,000	1.A: Phase in over 3 years - 1 Cert. PE Teacher / K-5 site w/PAS support. 1.B: Increase Gr.1-5 staffing to offset 2 years of reductions.	1A.\$183,000/y r/3 /yrs 1B. \$76,000 increase in 01-02 FY
2. Fund K-5 PE Supplies/Equipment	\$100,000	2. Fund K-5 PE Supplies/Equipment	\$100, 000 / yr. new cost.
3. Staff Training and Professional Learning	\$45,000	3. Staff Training	\$25,000 / yr.
4. Instructional technology @ 11 sites	\$55,000 one time	4. Instructional technology @ 11 sites	\$55,000 one time cost

**Secondary Schools Physical Education Program
Budget Recommendations**

DAC Recommendation	Cost	Staff Response	Cost
1.Reduce PE class size to 35:1 = 7.5 new FTE	\$375,000 new cost	1.Phase in PE class size reduction: 45:1 year 1 40:1 year 2 35:1 year 3 Adds 2.5 FTE PE /yr.	\$125,000 / yr. for 3 years.
2. Add IAPE's Support Hours at JAMS and Samohi.	\$30,000	2. Add IAPE's Support Hours at JAMS and Samohi	\$30,000 budget enhancement.
3. Staff Training and Professional Learning	\$135,000 yr.	3. Staff Training and Professional Learning	\$135,000 yr.
4. Build/operate Fitness Centers at each site.	\$150,000 matches Simon grant.	4. Build Fitness Centers at each site.	\$150,000 match for Simon grant

5. Instructional technology	\$150,000	5. Instructional technology	\$150,000
6. PE Equipment Allowance	\$100,000/ yr.	2. 6. PE Equipment Allowance	\$100,000/ yr.

Athletic Program Budget Recommendations

<i>DAC Recommendation</i>	<i>Cost</i>	<i>Staff Response</i>	<i>Cost</i>
1. Hire more teachers who can and will coach.	No cost	1. Hire more teachers who can and will coach.	No cost
2. Increase EDU based stipended pay to walk on Head Coaches and Assistants.	\$35,000 per year	2. Increase EDU's to walk on Head Coaches and Assistants so stipends increased by %25.	\$35,000yr
3. Research and fund more appropriate transportation options for all teams.	TBA	3. Research and fund more appropriate transportation options for all teams.	TBA
4. Add .5FTE Assistant Trainer position at Samohi.	\$15,000	4. Add .5FTE Assistant Trainer position at Samohi.	\$15,000
5. Fully fund Athletic Trainer positions	\$65,000	5. Fully fund Athletic Trainer positions	\$65,000
6. Equipment replacement	\$25,000	6. Equipment replacement for all teams.	\$25,000
7. Athletic training facilities improvements.	\$20,000	7. Athletic training facilities improvements.	\$20,000
8. Funding coaching staff professional development.	\$15,000	8. Funding coaching staff professional development.	\$15,000
9. Additional .5 FTE Grounds for Samohi.	\$10,000	9. Additional .5 FTE Grounds positions for Samohi.	\$10,000

MEETING NOTE:
Fine Arts

6/14/01

2. Coordinator Position

According to Dr. Cohen , this position has been restored to 1.0 FTE in the B.1 model of budget

3d. Drama

It was noted that the Old Navy Company was donating \$10,000 to Muir School's program, and the PS Arts-SMMUSD partnership was highlighted. (\$138,000 for artists-in-residence at district schools.

4. Fine Arts Facilities Standards

PUBLIC COMMENT:

Zina Jesechs, Santa Monica, Chair of the Fine Arts DAC, questioned why none of the carefully crafted Fine Arts Facilities Standards had been implemented in new district construction.

Dr. Cohen indicated that apparently there had been a tremendous communication snafu: according to Dr. Cohen, Wally Berriman, Director of Maintenance and Operations, has not been apprised of the Fine Arts Facilities Standards for all new construction.

To remedy this regrettable circumstance, the Board directed Sue Gee, Assistant Superintendent for Educational Services, to furnish all (Fine Arts) facility's standards to the Proposition X Oversight Committee who will work with district staff to incorporate them as possible in the remaining new construction projects. The total cost is unknown and/or to be determined.

The Board also requested that Dr. Schmidt and/or his nominee interface with Santa Monica College relative to collaborative potential at the Madison Site (a Memo of Understanding). It was agreed that the Board would furnish direction to Dr. Schmidt on what it would like to see in writing, definitely including the need for public input, and an articulation of usage.

Additionally, the Board indicated that it would appreciate a regular update from Linda Gross, Executive Director of the Santa Monica-Malibu Education Foundation relative to fund raising. Staff will make arrangements to include a monthly report option as part of Agenda *Section X, Communications*.

Fine Arts

Fine Arts DAC Recommendations/Staff Recommendations (Response)

	<u>DAC Recommendations</u>	<u>Cost</u>		<u>Staff Recommendations for Level II</u>	<u>Cost</u>
1.	Making "Arts for all" (K-12 sequential, comprehensive arts education) part of the District's strategic plan.	\$0	1.	Making "Arts for all" (K-12 sequential, comprehensive arts education) part of the District's strategic plan.	\$0
2.	Bring the coordinator position back to the funding level of 1999-2000 with a 1.0 FTE Coordinator for Performing Art(Music, Dance, Drama)	\$40,000	2.	Increase the proposed .5 Fine Arts Coordinator to 1.0	\$40,000
3.	<p>Support the existing fine arts programs until the SMMEF "For the Arts" endowment is established at the following levels:</p> <p>a. Music – Provide \$30 per student for instructional materials and equipment.</p> <p>b. Visual Arts – Provide \$15 per student for instructional materials and equipment.</p> <p>c. Dance – Support "Dance for All" maintain the one dance class being offered at Malibu High and provide \$2,000 each to the dance programs at Malibu and Samohi for instructional materials and supplies.</p> <p>d. Drama - Provide \$25 per student at the secondary level. Explore the possibility of a non-profit organization partnering with the Santa Monica-Malibu Education Foundation to provide a one-year K-5 drama pilot program at one Title I elementary school.</p>	<p>\$92,000</p> <p>\$25,000</p> <p>\$21,000</p> <p>\$25,000</p>	3.	<p>The 18th Street Fine Arts Center has received a grant for \$138,000 from the California Arts Council to work in partnership with the SMMUSD. The intent of the grant is to bring into the schools Artists in Residence in the areas of dance, visual arts, and drama.</p> <p>Expand the Model Arts Program to include McKinley grades 4 and 5 and Muir/SMASH grade 4 utilizing the MAP grant renewed by the Calif. Dept of Education Artwork Grant Program.</p> <p>Continue the staff development in the arts to provide through the Artwork Grant funding</p> <p>Continue the collaboration with the SMC Madison Theatre to bring live performances to the SMMUSD students.</p> <p>*Proposing that Grant funds will be used until future identification of District funds.</p>	\$0

Fine Arts DAC Recommendations/Staff Recommendations (Response)

4.	Implement the Fine Arts Facilities Standards adopted as part of the Fine Arts Standards for all new construction.	To be determined	4.	Implement the Fine Arts Facilities Standards adopted as part of the Fine Arts Standards for all new construction.	To be determined
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MEETING NOTE:
Intercultural Advisory Council

6/14/01

Recommendations I-VII

Members of the Board agreed with broad range of seemingly cost free recommendations; it was noted, however, that many of the recommendations could involve increased staff time and perhaps additional ancillary materials. While staff was encouraged to assist the committee as it pursues all of the recommendations, without exception, they were also cautioned to be mindful of committing district resources to unfunded expenditures.

The Board also suggested that additional methods/means be used to increase the cultural sensitivity of district employees. To that end, it was suggested that a program of reciprocal, ongoing training be established in the Educational Services Department. The expected reciprocity would be between community liaisons and district employees.

Recommendation VIII

Finally, the Board directed staff to explore the possibility of establishing a position for one additional community liaison at Samohi: cost \$33,037.

InterCultural Advisory Council

(report available at meeting)

TO: BOARD OF EDUCATION

DISCUSSION

FROM: SUPERINTENDENT/ SUE GEE/ PEGGY HARRIS

RE: Staff Response to Intercultural Advisory Council
Report and Recommendation

Presented for your review and discussion is the staff response to the 2000-01 Report and Recommendation of the Intercultural Advisory Council.

Introduction

The recommendations made by the Intercultural Advisory Council are indeed unique. They are unique because rather than requiring the Board to make a significant fiscal commitment, this set of recommendations requires the Board to make a significant philosophical commitment that is translated into action. The commitment focuses on creating and sustaining conditions that promote the connection, and successful participation of historically underrepresented students and their families in the educational process in our schools. While on the surface such a commitment appears simple, it is really quite complex. The complexity arises from the need to look at all the District's actions and their resulting impact through the lens of diversity - through a lens that is created by honoring multiple perspectives.

Recommendation I

Develop specific strategies to embed the focus of this work in the day to day work of educating students. Issues that surround diversity cannot be considered an "add-on" since they are central to the lives of the students in our schools. As long as they are treated as an add-on, they will remain a non-imperative for many.

(Cost: None)

Staff Response

The embedding of attention to diversity both from a human relations as well as a curricular perspective in planning and implementing programs, is essential if we are to effectively serve all children well. Schools individually and the District

serve all children well. Schools individually and the District as a whole have taken many steps to begin this process. For example, increasingly, specific strategies for working with linguistically diverse English Language Learners are offered in the training that teachers receive for developing literacy skills in students. Many teachers have received training in *Teacher Expectations- Student Achievement (TESA)*. Several teachers have been trained in Sheltered English strategies. Each of these trainings reflects efforts to embed attention to diversity in the ongoing training of staff. But there is a need both on a District level as well as individual site level to identify ways to deepen and extend this work. Staff feels that one important venue in which this may be addressed is the upcoming District Strategic Planning process. Cost: None

Recommendation II

Modify the constituency of this committee by:

- Increasing the number of Project REACH representatives on this committee from one to two.*
- Reducing the number of student appointees to two. The committee would like to work with the two students to develop more meaningful ways of engaging students in this work as well as hearing a wider variety of student voices, perspectives and experiences.*
- Increasing the number of community members at-large from three to four.*
- Adding additional organizational representation such as League of Women Voters*

The current council constituency was created at the group's inception a number of years ago. Since that time, the group has had an opportunity to examine the effectiveness of the configuration. Given the Board's charge to the committee, modifying the positions to include other voices and connect with students in a more meaningful way would be helpful to the committee's work. The modification of the council's constituency has the potential of enhancing the over-all effectiveness of the group. Staff therefore supports the implementation of this recommendation Cost: None

Recommendation III

Seek out and establish relationships with agencies that have multi-ethnic leadership and providers to work with students and parents. We further recommend that as the District determines with which agencies we establish contracts to provide services to students and parents, we evaluate the effectiveness of past services as well as analyze which students receive services.

Staff Response

The District currently has several contracts with agencies to provide a wide range of services to the students and families of the District. Many of these agencies provide counseling, training and related services that support student success and well being in our schools. While some of the current agencies have providers who are culturally sensitive and responsive, we have not established relationships with agencies that have multi-ethnic leadership to any significant extent. Since a number of the students and families that receive services through these agencies are students of color, it would be useful to implement this recommendation. Cost: None

Recommendation IV

Focus on the deepening efforts and effectiveness in addressing the recommendations of the Minority Student Study Committee in the area of Parent Communication/Parent Participation. Of the seven recommendations in this area, we view Recommendations 1 through 3 as being the highest priority.

Staff Response

Engaging and communicating with parents effectively has long been identified as a priority of the Board. It is expressed in the Board adopted goals for our schools. However as noted in the Minority Student Study initial report, the effective engagement of historically underrepresented parents requires the use of strategies that vary from those that that schools and the District have used traditionally. Towards that end, schools and the District have established and/or supported multiple entry and connecting points for families. Parent groups such as Enlace Familiar, African American Support Groups, Farsi Speaking Parent Group, Bilingual Advisory Committees, and many others across the District speak to our efforts to engage, connect, value and partner with parents. While we have had significant growth in the number and level of participation of the historically underrepresented parents, there remains much work to do in this area. Therefore staff feels that the implementation of this recommendation is appropriate, and should be continued to be viewed as a priority for the Board, and schools. Cost: None

Recommendation V

Require all site based and District level decision making groups and hiring panels to reflect the diversity of our learning community - making certain that underrepresented parents are included

Staff Response

Diversity on committees ensures that the multiple voices, perspectives and needs of the many different constituency groups that comprise the District are valued and heard. It is only through the participation of these voices, that we will be able to create the conditions that support the success of all children. Therefore the District currently supports representation that reflects its rich diversity. Site governance groups as well as other standing and ad hoc groups have representatives from many different segments of the parent population. While schools and the District as a whole have taken these and a number of other steps towards ensuring diversity, there continues to be a need to strengthen our work in this area. Often the desire to have the participation does not manifest itself in the diversity that is hoped for. Therefore staff supports identifying additional strategies in this area.
Cost: None

Recommendation VI

Work with site administration to provide appropriate and sufficient outreach through the liaisons. This is particularly important at the secondary level.

Staff Response

In the past administrative staff have participated in articulation sessions related to outreaching to and engaging underrepresented families. While the specifics of the outreach activities may vary from site to site, there are some needs and strategies that all sites have in common. Educational Services staff work to support schools in this area, but there is a need to increase and enhance efforts in this area. This is particularly true for new administrators. Cost: None

Recommendation VII

Provide liaisons with on-going training

Staff Response

The community liaisons meet monthly with staff from Educational Services during the school year. Additionally, they participate in a two-day institute for liaisons during the summer. The meetings are used for staff development and articulation - an invaluable strategy for their professional effectiveness. Additionally the liaisons attend conferences and institutes outside of the District that support their work of student and parent outreach and engagement. There always is a need for

additional training and opportunities for professional development. Cost: No additional cost

Recommendation VIII

Increase the number of full-time bilingual community liaisons at Santa Monica High by one

Staff Response

Currently there are two eight-hour community liaisons positions allocated to Santa Monica High School. One of the two is a bilingual position, and the second is targeted to outreach to and engage primarily students and parents from the African-American community. These liaisons provide an invaluable service of bridging the culture of the home with the culture of the school. They are responsible for working with teachers, students, and parents through a variety of strategies. Given the size, and complexity that accompanies the needs at a comprehensive high school, staff concurs that it would be extremely desirable to have an additional liaison position established for Santa Monica High School. Cost including benefits, \$33,037.

MEETING NOTE:
Child Care and Development

6/14/01

Generally, the Board supports the DAC report and recommendations, as well as the staff recommendations made in the response.

II.A.2. CDS Integration with Existing After-school Programs

The Board questioned possible costs in staffing changes and materials associated with the suggested phases of such an integration program. Any expenditures would need Board approval.

II.A.4. Partnership with LACOE to provide Head Start

The Board encouraged pursuit of a contract with LACOE Head Start, it being understood that Head Start monies might not offset funding deficits in CDS due to highly specific compliance issues.

V. Future Committee Plans

The Board made note of the staff recommendation to negotiate CDS teacher salaries separately from K-12 teacher salary negotiations because of the very different revenues streams supporting the programs.

Child Care and Development

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
STAFF RECOMMENDATIONS/ CHILD CARE AND DEVELOPMENT DISTRICT ADVISORY COMMITTEE

	DAC Recommendations	Cost	Staff Recommendations	Cost
1	The committee recommends: The Board support CDS in its efforts to provide affordable, high-quality preschool and after-school programs for all children. Specifically, move CDS under the Ed Services umbrella.	No cost	1 Establish CDS as a distinct entity within Ed Services. To support the affordability of CDS programs, adjust staffing in the school-age program to reflect actual program hours. To support the affordability of CDS preschool programs, adjust staffing to reflect operating costs.	No cost
2	The Board work with CDS to more fully integrate the after-school program with the school day.	No cost	2 As CDS becomes an integral part of Ed Services, we recommend that a framework be established for CDS staff and K-3 teachers to discuss areas such as curriculum, thematic teaching, etc. to support the “seamless day” model of after-school care. Plan intensive intervention programs cooperatively employing CDS staff when possible. Plan summer programs cooperatively to reduce the CDS overhead in providing wrap-around care.	No cost

	DAC Recommendations	Cost	Staff Recommendations	Cost
3	The Board work with CDS to find space that can be dedicated and/or meaningfully shared for after-school programs.	No cost	3 That the Board direct principals and teachers to make dedicated space available to the after-school program throughout the District. It could be emphasized that after-school program serves the same children who use school facilities from 8:30-2:45, and they deserve the same level of resources and comfort after school.	No cost
4	Partnership with LACOE to provide Head Start.	No cost	4 The Board enter a partnership with LACOE to make Head Start services available to low-income preschoolers in the District. This partnership will provide a wide array of needed services as well as lower operating costs in the preschool through some shared expenditures.	No cost

OUTLINE OF REPORT OF THE DISTRICT ADVISORY COMMITTEE FOR CHILD CARE AND DEVELOPMENT

June 1, 2001

I. THE BOARD'S CHARGE TO THE COMMITTEE

The DAC does not see any need to amend its charge at this time, and staff concerns

II. STAFF REPORT

- A. This year the DAC devoted substantial time to the issues presented by the Department's stand-alone budget and inadequate levels of State funding.

1. The DAC has identified the full-day preschools as particularly difficult. Most of the children in the program are on State subsidy, in the amount of about \$27/day per child. In reality, the program costs about \$40/day per child. Until and unless the State reimbursement level increases significantly or our costs decrease dramatically, the full-day preschool will continue to run at a deficit.

As our staffing costs -- for both certificated and classified personnel -- have risen over the past several years, funding from the State for full-day preschools has not kept pace. Because there is a very small base of fee-paying parents in this program, the difference cannot be made up by raising fees. A pending contract with LACOE to add Head Start services and funding will help address, *but will not resolve this issue.*

2. Staff has been actively engaged in efforts to increase funding for the preschools this year. We have been represented in the group that developed SB 993, The Early Education and Wage Equity Act. This bill, authored by Liz Figueroa, would raise the State reimbursement rate significantly. However, with the energy crisis, chances for its passage do not look promising.
3. For the past three months staff has been very actively involved with the LA County of Education negotiating the addition of Head Start programs and funding to our department. As we near completion of an agreement, we can see that the additional funding will certainly allow us to offer welcome additional services for preschool families, and will create some additional staff hours and limited off setting for the program as a whole.
4. The school-age program is currently operating at a deficit. When the school day lengthened, it was expected that natural attrition would take care of take overstaffing. This has not happened, and the result is an imbalance between the amount of staff hours required and the current staffing pattern. Although fees in the school-age program were raised mid-year, we still face a deficit for next year if the staff hours are not brought into line with the actual need. Head Start will absorb some of the current overstaffing.

- B. Staff reports positively on the strengthened enrichment component of CREST, the Preschool-Kindergarten Articulation Project and varied staff development activities.

III. RECOMMENDATIONS

- A. The DAC recommends that the Board support CDS efforts to provide high-quality, yet affordable preschool and after-school programs to all children who need them. Specifically, the DAC supports the plan to bring CDS into the realm of Educational Services, thus promoting the integration of the after-school program with the school day, and facilitating the articulation of the preschools with Kindergarten. Staff concurs with these recommendations.
- B. The DAC recommends that the Board support CDS efforts to find space in the District which can be dedicated to or meaningfully shared with CDS programs. Staff concurs with this recommendation.

IV. POSSIBLE FUNDING SOURCES

The DAC is very supportive of CDS efforts to bring Head Start funding into the department. However, it must be recognized that Head Start monies can be used only for Head Start activities. The only way in which Head Start funding would ease the budget crisis is that some positions with both Head Start and non-Head Start functions may be funded partially from the Head Start budget. Although the impact of Head Start on our community may be significant, any positive impact on the department's budget is still unknown.

The DAC also suggests that the Upper CREST collaborative between the City and CDS be used as a model for other District-wide ventures, and notes that Malibu representatives of the DAC are exploring funding possibilities in conjunction with that community.

V. FUTURE COMMITTEE PLANS

This year during salary negotiations between the District and SMMCTA, it was agreed that any salary increase for the CDS teachers would be negotiated separately from the K-12 teachers' increase. Staff recommends this for future negotiations due to the very different revenue streams that support these programs.

MEETING NOTE:
Health and Safety

6/14/01

5. Committee Web Site

The Board indicated that no action was necessary -- the committee may post committee-related statements on its own website within the District website.

7. Interface with SMPD and Los Angeles County Sheriff (Malibu)

The committee was praised for taking the proactive stance on the interface with law enforcement agencies. It was noted that the school safety committees are already working on the project to identify areas of vulnerability for students and staff.

It was also noted that Harvey Wells, former SMMUSD principal, in conjunction with local law enforcement and the Cities of Malibu and Santa Monica, has provided safety notebooks for each site; the notebooks have been updated yearly and have included guidelines and maps and contact points. The Board suggested that the work of Mr. Wells and that of the DAC is dovetailed to avoid duplication of effort and to maximize time.

10. Marketing of district resources

The Board suggested that one relatively cost free way of making information about district resources available to a wide public was use of the district website.

Staff was instructed to explore the possibility of developing a website (to be linked to the district's website) listing all available services for students and families in the cities of Malibu and Santa Monica. It was noted that the cities may already have good head start on such a listing.

Community Health and Safety

COMMUNITY HEALTH AND SAFETY ADVISORY COMMITTEE

Staff Response Summary

The Community Health and Safety Advisory Committee has made a number of wide-ranging recommendations to the Board for school year 2001-02. These were made thoughtfully and with respect for fiscal reality but also with a deeply felt commitment to the wellbeing of students. All of the Committee's recommendations are founded on an unshakeable belief that all students can, indeed, come to school *ready to learn* if: all are well nourished, all feel safe at school, if all receive a comprehensive education which enables them to foster and maintain their own health and if all have access to support when challenged by emotional and other "barriers to learning."

Recognizing that schools can only meet these critical needs if the Board of Education guides staff to make the above cited issues priorities, the Committee also makes recommendations for Policy review and amendments where necessary to support proposed programmatic and staffing modifications. In further recognition that the health and wellbeing of children (and their families) is a shared responsibility of whole communities, the Committee urges continued and expanded collaborative efforts between the district, the two Cities and multiple community partners who share our goals.

All committees comprised of volunteers operate with certain constraints. The Community Health and Safety Committee is to be particularly commended for acknowledging that its own base needs to be expanded in order to be more fully cognizant of the health and safety related needs of a widely diverse community. Following its formal recommendations for 2001-02, the Committee noted that, in the coming year, it needs to expand and diversify its membership in order to explore such fundamental issues as access to health care and related issues which impact many of our children. We look forward to continued work with this exceptional Committee.

Upon review, the frugal DAC estimates of what recommended changes would cost are significantly less than projected actual costs. The total cost identified by the Committee for implementation of its 14 recommendations is \$9,000. The staff estimate of what it would cost to implement immediately recommended changes comes to \$43,350, most attributable to increased staffing costs for release and planning time. While these are still modest, they will require either new or differently targeted use of existing resources. The narrowly defined constraints of existing "soft" monies (e.g. AB1113, Title IV, and TUPE) allow them to address only small pieces of the attached DAC recommendations. Certain others might be appropriate for Student Services, Physical Education and/or Food and Nutrition Services funding if such were available.

We anticipate that existing funding might not be adequate to meet all current projected expenditures, many of which address needs for review, planning and adoption of new measures. We further note that, once this work has been completed in school year 2001-02, significant and costly needs for curriculum enhancement and adoption, structural, programmatic and staffing to ensure campus safety and other subsequent recommendations will greatly exceed existing resources. It is important, therefore, that as the Board commits itself to the coming year's recommendations, it bear in mind the impact of these on the following year.

DISTRICT HEALTH AND SAFETY ADVISORY COMMITTEE

	DAC Recommendations	Cost		Staff Recommendations for Level II	Cost
1.	Approve slight modifications in the Committee charge	No cost	1.	The DAC will integrate new items into the existing Charge and the Staff Liaison will submit it to the Board for formal ratification.	No cost
2.	Approve slight modification of the Mission Statement for the Department of Food and Nutrition Services	No cost	2.	The DAC will develop a revised Mission Statement which includes the noted items and the Staff Liaison will submit it to the Board for formal ratification.	No cost
3	<p>Create a comprehensive health education program by doing the following:</p> <ul style="list-style-type: none"> • Using the California Department of Education's Challenge Standards for Student Success in Health Education as a model, establish health proficiency standard and accountability for all students in grades K-12. • Provide stipends for a teacher at each school site to provide technical assistance, identify materials, and coordinate the implementation of health concepts into existing curricula. • As per SMMUSD Policy #6146.1, provide funding to teachers of health to review and readopt health curricula as appropriate. • Update Board policies to reflect the 1998 California Education Codes on HIV/AIDS education – with training for teachers of health • Review the current middle school and high school health course curricula to ensure that they are adequately serving the health education needs of all students. 	3,500	3.	<p>Staff recommends building upon the work of the existing Health Educators Task Force, expanding participation if necessary. This group would meet throughout the school year for five full-day working sessions to accomplish those tasks necessary for recommendation and adoption of a K-12 standards based health curriculum and appropriate policy to support this objective. <i>Funding to support this effort will be drawn from various existing funding sources.*</i></p> <p>Funding to support the stipends for teachers at each school site would probably need to be developed from new funding sources. Calculated funding would need to cover the costs of stipends and benefits for teachers or nurses @ \$88.60 per hour x 45.5 hrs. x 16 sites.</p>	<p>5,700*</p> <p>28,150</p>

4.	Bring the district into compliance with the State Education Code regarding HIV/AIDS prevention education.	1,500	4.	Rather than establishing a second committee to evaluate district adherence to ed. code. policies re. HIV/AIDS prevention education, staff recommends that this task be included in the work done by the above-mentioned Health Educators Task Force	No cost
5.	The Committee would like the Board to stipulate the conditions and procedures associated with having Committee-related statements posted on its own website within the District website.	No cost	5.	Staff will prepare an Agenda Item for an upcoming Board meeting, specifically requesting clarification on this issue.	No cost
6.	Convene an authoritative group of stakeholders to improve traffic safety surrounding school sites both in Santa Monica and Malibu. At a minimum, such a group should include a representative from the City of SM, a representative from the Santa Monica Police Department, a staff person from the District and a member of this Committee.	No cost	6.	The Department of Student Services, in coordination with Educational Services, has established a core School Safety Committee which will expand membership to include DAC recommended participants and others. This committee will have met twice by the time the Board receives this report and has already targeted traffic safety as a major priority.	No cost
7.	Have a designated District staff member meet with representatives of SMPD for the purpose of reviewing how the physical features of school properties can be used to ensure the highest levels of safety for students and staff.	Indeterminate	7.	District staff from both Student Services and Educational Services meet regularly, in the above mentioned School Safety Committee, and as needed to explore these issues and seek resolutions to identified problems. Future costs of addressing identified problems cannot be predicted at this time but could be substantial. <i>Current funding would be inadequate to meet any significant needs.</i>	No cost Indeterminate

8.	Mandate that facilities keep all bathrooms well-equipped with soap, paper towels and wax paper seat covers. Conduct spot-checks several times daily not only to ensure continual replenishment of supplies but to reduce current illicit drug use in bathrooms.	No specific costs stipulated	8.	In light of staffing reductions and consequent increases in workload of custodians, each site will be encouraged work with Maintenance and Operations to seek appropriate strategies, using existing personnel and parent/student volunteers to monitor bathroom cleanliness and appropriate behavior.	No cost
9.	Renew the District's historic concern about the vulnerability of its students to destructive behaviors including drug abuse, suicidal behavior, and ridicule (e.g. bullying.) An effective way for the Board to register its concern is to ensure that current prevention, intervention and cessation resources are marketed effectively to potential beneficiaries and to encourage staff vigilance for new sources of funding for which the District would be eligible. The writing of grant proposals to augment or secure replacements for federal and state funds that are vulnerable to elimination.	No specific costs stipulated	9.	<p>District staff participate in a wide range of community networks concerned with health, mental health and related issues. Staff coordinate closely with the two Cities, St. John's, Venice Family Clinic, DPH, DMH and many others to collaboratively develop and enhance resources to address schools' needs for appropriate prevention/intervention programs and services. This is an ongoing effort, with new endeavors initiated every year.</p> <p>District staff, both independently and in coordination with community partners, continually research and apply for funding to support these efforts. If these efforts were to be significantly increased, additional funds would need to be identified to employ the services of professional grantwriters, stipend existing staff to do more of this work, and enhance staffing capacity to do the "maintenance" and reporting work associated with all grants.</p>	<p>No cost.</p> <p>Indeter-Minate.</p>

10.	Market the counseling resources of the District more effectively. Make delivery of resources more consistent and administration of sanctions more equitable.	1,000	10.	<p>The District Coordinator of School and Community Partnerships will explore, with input from students, parents, staff and others, more effective "multi-channel" ways of communicating the availability of counseling and related services.</p> <p>Student Services has begun and will continue to provide a series of staff development opportunities for district staff and site administrators on issues of policy and disciplinary procedures. The goal of these is to bring all involved into alignment with a commonly held knowledge base and set of practices to ensure consistently and appropriately applied disciplinary procedures and strategies. Information gleaned at such workshops will then be shared with staff at school sites. Projected costs include: stipend and sub costs, consultant fees, travel reimbursement for outside (e.g. LACOE) workshops and materials associated with training opportunities. <i>School Safety (AB1113) funds combined with resources from Student Services can support these efforts.</i></p>	5,000
11.	The Department of Food and Nutrition Services shall price a la carte foods in such a way as to discourage consumption of sugary beverages and high-fat, high-sodium snack foods and to encourage consumption of minimally processed fruits, vegetables and whole grains.	No cost.	11.	The Department of Food and Nutrition Services, in coordination with the DAC's Nutrition Subcommittee, will continue to explore strategies for implementing this recommendation. Programs in other districts which have achieved such goals will be researched.	No cost

12.	Direct the Department of Food and Nutrition Services to establish forms and procedures whereby individuals (parents or staff) at the schools can petition the Department to conduct pilot studies at a particular school site in which a new food product or food-related service would be evaluated. New food products and food-related services are being introduced all the time. The District would probably benefit if a system were set in place that could encourage individual initiatives to conduct single-school pilot tests of promising new food products or food-related services. If the pilot tests are successful, the results can be used to implement the tested product of new service system-wide.	No specific costs stipulated	12.	The Department of Food and Nutrition Services, in coordination with the DAC's Nutrition subcommittee, will review the success of an already piloted effort at SMASH and identify other sites which might be interested in a similar project, possibly as a student service learning project linked to health curriculum. Projected costs include: printing, mailings, data collection and assessment and possible modest increases in staff time. <i>Funding might be available from Food and Nutrition Services or could be developed at the site(s.)</i>	1,000
13.	The Board should urge the Department of Food and Nutrition Services to use available nutrition analysis software to facilitated the offering of legumes, especially soy-based goods as more healthful substitutes for current meat and dairy dishes.	3,000	13.	The Department of Food and Nutrition Services, in coordination with the DAC's Nutrition Subcommittee, will explore the feasibility of developing and implementing such a system and make any appropriate recommendation to the Board. Consultant costs identified by the DAC would need to be augmented with funds to purchase software if it were agreed to move forward and if current Department software needed to upgraded or replaced. <i>Funding for this project would need to be drawn from Food and Nutrition Services budgets or developed from new resources.</i>	3,500

14.	Encourage after-school physical activity; discourage after-school television watching. At a minimum, a letter from the Superintendent should inform parents annually that the American Academy of Pediatrics and the USDA recommend that children be physically active for a minimum of 60 minutes per day and that they not watch more than 2 hours of television a day.	No specific costs stipulated	14.	The Community Health and Safety DAC might coordinate with the Sports and Physical Education DAC to draft an appropriate letter to be submitted to the incoming Superintendent for his review, approval and signature. Such a letter might be included in either the District Calendar or first-of-year enrollment packets going home with each student in the District.	No significant cost
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