

*For a Listing of Upcoming Board Meetings see Page 9 of this Table of Contents*

**Santa Monica-Malibu Unified School District  
Board of Education  
MEETING MINUTES**

**June 27, 2001**

The regular meeting of the Santa Monica-Malibu Unified School District's Board of Education was held on June 27, 2001, in the Board Room of the District's Administrative Offices, 1651 16th Street Santa Monica. Following Roll Call, at 4:30 PM, the Board moved to **CLOSED SESSION** for reasons listed in Section III, below. The Board reconvened in **OPEN SESSION** at 7:20 PM in the Board Room.

**THE PUBLIC PORTION OF THE MEETING BEGAN AT 7:20 PM**

If you wish to address the Board of Education you must submit the "request to address" card **prior** to discussion of the item. The cards are located with meeting materials at the back of the room.

**I CALL TO ORDER**

- A Roll Call - the meeting was called to order by President Tom Pratt. All members were present.
- B Pledge of Allegiance - the Pledge of Allegiance was led by Maria Leon-Vazquez.

**II PUBLIC COMMENTS FOR CLOSED SESSION ITEMS ONLY**  
**None.**

**III CLOSED SESSION**

- Conference regarding property negotiations/ district office site pursuant to GC 52956.8 as cited in the Brown Act. **None.**
- Personnel Matter/ Certificated Appointment - Assistant Principal/Santa Monica High School Pursuant to GC 54957 as cited in the Brown Act (*see: Item Number A.21 - Appointment of Assistant Principal at Santa Monica High School*)
- Personnel Matter/ Assistant Superintendent Search - Business and Fiscal Services Pursuant to GC 54957 as cited in the Brown Act. **None.**
- Conference with Superintendent and Assistant Superintendent regarding 2000-2001 negotiations with the Santa Monica-Malibu Teachers Association (SMMCTA) regarding Child Development Services (CDS) and Peer Assistance Review (PAR), pursuant to GC 54957.6 as cited in the Brown Act. (*See Item 32 (see: Item Number A.32 - Approval of Peer Assistance and Review Agreement)*)

- Receipt of Recommendation from Special Education Administrators to approved the Proposed Settlement of the Following Cases.  
**In Closed Session the Board of Education took action to approve settlement of the following cases:**

1. Case No. SN 1498-00
2. Case No. SN 1649-00
3. Case No. SN 2210-00
4. Case No. SN 589-99
5. Case No. SN 252-01
6. Case No. SN 956-01

Motion Made By: Mrs. Brady  
 Seconded By: Ms. Brownley  
 Ayes: Seven (All)  
 Noes: Zero (none)  
 Abstentions: Zero (none)

#### IV **BOARD OF EDUCATION - COMMENDATIONS/RECOGNITIONS** (60 minutes)

Certificated and Classified Retirees

The following certificated and classified employees were recognized for outstanding performance in service to district students. Each retiree was presented with a Certificate of Appreciation from the Board and brief salutatory remarks were made for each retiree (parenthesis = presenter of certificate/speaker):

Sue Gee, Assistant Superintendent, Educational Services

(Julia Brownley and Neil Schmidt)

Nancy Cohen, Director of Child Development Services

(Julie Taren, City of Santa Monica, Community and Cultural Services Department)

Dr. Arthur Cohen, Assistant Superintendent, Business and Fiscal Services

(Dr. Thomas Donner, Executive Vice President, Business Administration, Santa Monica College)

Dr. Neil Schmidt, Superintendent

Public Speaker, Maritza Alarcon, Santa Monica - thanked Dr. Schmidt for his kind and personal attention to her family

For his years of dedicated service education, in general, and the Santa Monica-Malibu Unified School District, in particular, Special Awards of Merit and City and State Proclamations were presented to Dr. Schmidt from the following entities:

Delaine Eastin, Superintendent of Education, State of California

The California State Assembly - Sheila Kuehl and Fran Pavley

The City Council of Malibu

The City Council of Santa Monica

The Thirty-third District PTA

The Santa Monica-Malibu PTA

The Board of Education

Each Board member took a brief moment to personally thank Dr. Schmidt for his visionary leadership, courage, strength, accessibility, sense of purpose, trust, and for always keeping the best interest of the district's students utmost in his thinking and doing.

Dr. Schmidt thanked everyone and stated that serving had been his most sincere pleasure.

**V APPROVAL OF THE AGENDA** (1 minute)  
The agenda was approved, as written, as follows:

MOTION MADE BY:	Mrs. Brady
SECONDED BY:	Ms. Brownley
STUDENT ADVISORY VOTE:	N/A
AYES:	Seven (All)
NOES:	Zero (None)
ABSTENTIONS:	Zero (None)

**VI APPROVAL OF MINUTES** ( 5 minutes)

A.1 ..... 1  
**None.**

**VII CONSENT CALENDAR**

Consent agenda items are considered routine, as agreed by the President, Vice-President and Superintendent, requiring no discussion, and are normally all approved at one time by the Board of Education. However, members of the Board of Education, staff, or the public may request an item be removed from the consent agenda for clarification and/or discussion. Consideration will occur during Section XI.

**Business and Finance**

A.2	Award of Purchase Orders, FY 2000-2001 .....	2-2d
A.3	Approval of Gifts FY 2000/01 .....	3-3d
A.4	Approval of Conference and Travel .....	4-7
A.5	Approval of Independent Contractors .....	8
A.6	Agreement for Accounting and Consulting Services/ Mandated Cost Reimbursement Claims - Vavrinek, Trine, Day & Co. ....	9
A.7	Approval for Disposal/ Sale of Surplus Equipment .....	10
A.8	Approval to Amend Certification of Authorized Signatures .....	11-12a
A.9	Agreement to Provide State PreSchool (SPS) Services for F/Y 2001-02 .....	13
A.10	Agreement to Provide Child Development Center Services (CDC) For F/Y 2001-02 .....	14
A.11	Agreement to Provide School Age Community Child Care (SACCC) Services for F/Y 2001-02 .....	15
A.12	Agreement with the State Department of Education for CCDF Child Care Program for F/Y 2001-02 .....	16

**Proposition X /State Modernization**

A. None

**Curriculum and Instruction**

A.13	Approval of Title I School wide Plans .....	17
A.14	Acceptance of Visual and Performing Arts Grants .....	18
A.15	Basic Textbooks to Be Adopted .....	19
A.16	Authorization for Participation in LACOE Reading Recovery Program .....	20
A.17	Acceptance of MOU for Wise Senior Services .....	21

### **General Functions**

- A.18 Approval to Add One Meeting to the Regular Schedule of Board of Education Meetings (07/18/01 and 07/26/01) ..... 22

### **Personnel**

- A.19 Certificated Personnel - Elections, Separations ..... 23-31
- A.20 Special Services ..... 32
- A.21 Appointment of Assistant Principal at Santa Monica High School  
**(Julio Murcia)** ..... 33
- A.22 Approval of Appointment for Coordinator of State and Federal Programs  
**(Steve Cannell)** ..... 34-35
- A.23 Approval of Special Services Agreement for Services in the Child Development Services Program **(Nancy Cohen)** ..... 36-36b
- A.24 Approval of Special Services Agreement for Services in the Business and Fiscal Services Division **(Arthur Cohen)** ..... 37-37e
- A.25 Classified Personnel - Merit ..... 38-41
- A.26 Classified Personnel - Non-Merit ..... 42
- A.27 Declaration Relative to Represented Bargaining Unit Members, Unrepresented Management Confidential Salaries and Other Unrepresented Salaries for the 2001-2002 Indefinite Salaries ..... 43
- A.28 Approval of Change of Vacation Days Currently Allocated to District Classified Supervisor ..... 44

## **VIII PUBLIC COMMENTS (20 minutes)**

Public Comments is the time when members of the audience may address the Board of Education on items not scheduled on the meeting's agenda. All speakers are limited to three (3) minutes. When there is a large number of speakers, the Board may reduce the allotted time to two(2) minutes per speaker. The Brown Act (Government Code) states that Board members may not engage in discussion of issues raised during "VIII, Public Comments" except to ask clarifying questions, make a brief announcement, make a brief report on his or her own activities, or to refer the matter to staff. This Public Comment section is limited to 20 minutes. If the number of persons wishing to address the Board of Education exceeds the time limit, additional time will be provided in Section XVI, **CONTINUATION OF PUBLIC COMMENTS.**

The following citizens addressed the Board in protest to the non-reelection (not rehiring) of music teacher, Susan Stueber. Ms. Whittenborg presented the Board with petitions in favor of retaining Ms. Steuber signed by approximately 160 parents; the petitions are on file with the permanent Minutes.

Barbara Whittenborg, Santa Monica

Virgina Kohfeld, Santa Monica

Patricia Bentavoglio

Terry Sakow, Samohi Band Instructor

Peter Park, Lincoln Middle School Music Instructor



The following citizens addressed the Board regarding an allegedly inappropriate flyer, *How to Talk to Your Children About the Homeless*, sent home with all Grant Elementary School students on the last day of school and the potential negative ramifications from such a flyer:

Chuck Allord, Santa Monica, representing Neighbors for a Safer Santa Monica - Mr. Allord distributed a list of registered sex offenders, pursuant to Megan's Law, living in proximity to district schools.

Bill Bauer, Santa Monica - Mr. Bauer distributed a letter to the Board, a copy of the flyer which he stated had been produced by the City of Santa Monica's Human Services Division, and copies of pertinent articles from the Ocean Park Gazette.

Copies of all distributed materials are on file with the permanent Minutes.

## **IX COMMUNICATIONS** (35 minutes)

The Communications section provides an opportunity for the Board of Education to hear reports from the individuals or Committee representative listed below. All reports are limited to 5 minutes or less. However, if more time is necessary, or if a report will not be presented, please notify the Board secretary eight work days prior to the date of the meeting.

- A. School Reports - none
- B. SMMCTA Reports - none
- C. SEIU Reports - Keryl Cartee, Union Steward, made a special point of thanking Nancy Cohen for including SEIU members in the preliminary planning for bring Head Start to the district's Child Development Program. Ms. Cartee also reported that the first meeting of the negotiations' team was scheduled for July 16, 2001. Additionally Ms. Cartee reported on the success of the SEIU 5-10K Run at Dockweiler Beach, and related that the Union's website, [www.seiu.com](http://www.seiu.com), now offered up-to-the-minute tracking of current California State Assembly bills.
- D. Santa Monica-Malibu Education Foundation - SMMEF President, Ralph Mechur, reported that the Ed Foundation was working closely with the PTA to help provide an excellent enrichment experience for Summer School. He also indicated that there had been 24 acceptances for the For The Arts Endowment Campaign.
- E. PTA Council President Reports - Cheri Orgel reiterated the thanks offered to retirees, Nancy and Art Cohen, Sue Gee and Neil Schmidt, restating the importance of organizational support for PTA goals. Mrs. Orgel reported that PTA-sponsored Summer School would begin Monday, July 2; there are 170 students registered for the Malibu program and over 400 for the programs in Santa Monica.
  - Muir (no report given)
- F. Prop X Oversight Committee - no report given.

**X Superintendent's Report** (10 minutes)

The Superintendent and/or Assistant Superintendents may report on items not requiring action by the board but are of interest to the Board and public.

Dr. Schmidt briefly reported on the four recent graduation ceremonies, all of which were extremely moving and validating, especially in terms of overall district successes. The four schools holding celebrations were: Malibu, Olympic and Santa Monica High Schools and the Adult Education Center. Dr. Schmidt also reported that there were approximately 1400 students registered for the Summer School session at Santa Monica High School.

- ✓ **School Accountability Report Cards:** Dr. Schmidt introduced Michael Hill who is responsible for producing the district's School Accountability Report Card (SARC). Mr. Hill stated that SMMUSD was the only district in the State of California to use and apply current criteria to the SARC process. Mr. Hill reviewed the report card, highlighting a few of the 17 areas covered. He also indicated that the next step was for each school to prepare a discrete, site-based report card using the template he had created.

Board members congratulated Mr. Hill and thanked him and the staff who assisted in preparation of the report card. Mrs. Brady stated that it would be advantageous to include a parent component. The Board directed staff to bring an item before it relative to regularly updating the district's report; the item will include data for preparing the school SARCs, as well. At the Board's request, the item will also contain a time line and funding information.

*Regarding Major and Discussion Items*

*As a general rule, items under MAJOR and DISCUSSION will be listed in order of importance as determined by the President, Vice President and Superintendent. Individual Board members may move to request a change in the order prior to consideration of any Major item. The Board may also move any of these items out of order to be heard immediately following PUBLIC COMMENTS if it appears that there is special interest by the public or as a courtesy to staff members making presentations to the Board.*

**XI MAJOR ITEMS** (90 minutes)

These items are considered to be of major interest and/or importance and are presented for **ACTION (A)** or **INFORMATION (I)** at this time. Many have been reviewed by the Board at a previous meeting under the Discussion Items section of the agenda.

Action Items are submitted to the Board of Education with a recommendation from the Superintendent. They may be tabled or postponed by action of a quorum of the Board. Items pulled from Section VII, Consent Agenda, will be deliberated in Section XI following the scheduled Action Items. When a member of the Staff presents an item, the

Board may ask clarifying questions before the Public is heard on that item. Board discussion of the item will take place after hearing from the Public.

A.29 Basic K-5 Mathematics Textbooks to be Adopted ..... 45

A.30	Approval of Special Education Contracts .....	46-47a
A.31	Approval of Child Development Upper CREST Fee Schedule .....	48
A.32	Approval of Peer Assistance and Review Agreement .....	49-56
A.33	Approval of SMMUSD Energy Conservation Plan .....	57-58i
A.34	Public Hearing on the Proposed 2001-2002 Budget .....	59
A.35	Adoption of the 2001-2002 Final Budget .....	60-61
A.36	Budget Adjustments .....	62-63

## **XII DISCUSSION ITEMS (120 Minutes)**

These items are submitted for information (FIRST READING) and discussion. Action will generally be considered at the next regularly scheduled meeting of the Board.

D.1	Basic Mathematics Textbooks, Grade 6-8 .....	64-65
D.2	Funding Issues Associated with Upcoming Malibu High School Proposition X Bids .....	66-72

## **XIII INFORMATIONAL ITEMS**

I.1	Head Start Collaboration with the Los Angeles County Office of Education (LACOE) .....	73-74
I.2	Monthly Budget Report .....	75-75c

## **XIV BOARD MEMBER ITEMS**

These items are submitted by individual Board members for information or discussion, as per Board Policy 8320(b). **None.**

## **XV REQUESTS BY MEMBERS OF THE PUBLIC OR DISTRICT ADVISORY COMMITTEES TO ADDRESS THE BOARD OF EDUCATION**

These items are submitted by members of the public to address the Board of Education on a matter within the jurisdiction of the Board, as per Board Policy 8320(c). Requests must be submitted to the Superintendent in writing ten days before the Board meeting or prior to agenda planning, in accordance with the established agenda planning schedule, whichever is less. The written request will not exceed 500 words and will include, as an attachment, brief background information and the reason for the request. **None.**

## **XVI CONTINUATION OF PUBLIC COMMENTS**

A continuation of Section VIII, as needed. **None.**

## **XVII BOARD MEMBER COMMENTS**

Board Member Comments is the section where a Board member may make a brief announcement or make a brief report on his or her own activities relative to Board business. There can be no discussion under "BOARD MEMBER COMMENTS". **None.**

## **XVIII FUTURE AGENDA ITEMS**

Items for future consideration will be listed with the projected date of consideration. The Board of Education will be given any backup information available at this time. **None.**

**IX CLOSED SESSION**

The Board of Education may adjourn to CLOSED SESSION to complete discussion on items listed for CLOSED SESSION. **None.**

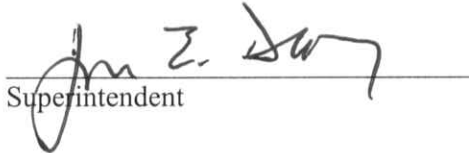
**XX ADJOURNMENT**

At 12:25 AM, June 28, 2001, in a motion made by Ms. Brownley, seconded by Mrs. Gottfried, (6-0 All [Mrs. Brady *in absentia*]) this meeting was adjourned to the next regularly scheduled meeting of the Board of Education, **Wednesday, July 11, 2001**, at 7 PM in the District Offices, 1651 16th Street, Santa Monica, California.

The Board has also scheduled two (2) Strategic Planning Workshops (duplicate information and format) to be held Wednesday, July 18, 2001, and Thursday, July 26, 2001, at 5PM in the District Administrative Offices, 1651 16<sup>th</sup> Street, Santa Monica, California.

Approved: 12-4003

  
President

  
Superintendent

Meetings held in Santa Monica are taped for rebroadcast  
and played on Cable Channel 16 (City TV) at 11:00 AM  
on the Sunday following the Board meeting.

Meetings are rebroadcast in Malibu on Government Access  
Channel 15 every Thursday at 2 PM; every Saturday & Sunday at 8 PM

***For a Listing of All Upcoming Board Meetings see Page 9 of this Table of Contents***

**Tentative Board Of Education Meeting Schedule 2001-2002 \***

**JULY THROUGH DECEMBER, 2001**

Month	1st	2nd	3rd	4th	Special/Comments
July		11 (W)	18 (W)	26	11&18 are Wednesdays 18&26: Duplicate Strategic Planning Workshops
August	2		16		
September	6		20		
October	4		18		
November	1		15		
December	6		XX		

**JANUARY THROUGH JUNE, 2002**

January		10	24		
February	7		21		
March	7		21		
April		11		25	
May	2		16		
June	6		20		

**AGENDA DISTRIBUTION** -- Agendas are distributed to:

All District principals/District managers/supervisors  
all branches of the public library in Santa Monica and Malibu  
print media in both Santa Monica and Malibu  
SMMCTA and SEIU representatives  
presidents of PTA Council and site PTAs  
African American Parent Support Group  
District Legal Counsel  
the City Managers of both Santa Monica and Malibu  
members of the public who may subscribe  
electronic media - [surfsantamonica.com](http://surfsantamonica.com)  
- [oceanparkgazette.com](http://oceanparkgazette.com)

Agenda Tables of Contents are mailed first class mail at no cost to the receiving party to:

chairs of District Advisory Committees, chairs of Site Governance Councils,  
members of the Prop X Oversight Committee  
City Council members of both Santa Monica and Malibu  
Board of Trustees Members Santa Monica College  
representatives of child care/child welfare agencies in Santa Monica  
representatives of various City commissions  
requesting members of the public.  
members, Superintendent's Financial Task Force; members Financial Oversight Committee  
e-mail distribution list

A copy of the Table of Contents is posted 72 hours in advance of regularly scheduled Board of Education meetings and is accessible to the public 24 hours/day at the District Offices' entrance, 1651 - 16th street in Santa Monica. Special meeting agendas are posted 24 hours prior to special meetings of the Board of Education. It is also available 24/7 on the District's website, [www.smmusd.org](http://www.smmusd.org).

\* *As of this date, 6/27/01, neither City Council Chamber dates nor dates for meetings in Malibu have been confirmed.*

June 27, 2001

**SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION**

I. CALL TO ORDER - the meeting was called to order at 7:20 PM, by President Tom Pratt.

A. Roll Call - all Board members were present

Tom Pratt - President

Julia Brownley - Vice President

Pam Brady - Mrs. Brady was excused at 11:55 PM to facilitate her catching a very early flight to Sacramento

Jose Escarce

Brenda Gottfried

Mike Jordan

Maria Leon-Vazquez

B. Pledge of Allegiance - the Pledge of Allegiance was led by Maria Leon-Vazquez

II. CLOSED SESSION - Reports

**In Closed Session the Board of Education took action to approved settlement of the following cases:**

1. Case No. SN 1498-00
2. Case No. SN 1649-00
3. Case No. SN 2210-00
4. Case No. SN 589-99
5. Case No. SN 252-01
6. Case No. SN 956-01

Motion Made By:	Mrs. Brady
Seconded By:	Ms. Brownley
Ayes:	Seven (All)
Noes:	Zero (none)
Abstentions:	Zero (none)



TO: BOARD OF EDUCATION  
FROM: SUPERINTENDENT  
RE: APPROVAL OF MINUTES

ACTION  
06/27/01

RECOMMENDATION NO. A.1

It is recommended that the Board of Education approve the following Minutes:

None.

MOTION MADE BY: Mrs. Brady  
SECONDED BY: Ms. Brownley

STUDENT ADVISORY VOTE: n/a  
AYES: 7 (all)  
NOES: 0 (none)  
ABSTENTIONS: 0 (none)

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# Consent Calendar

TO: BOARD OF EDUCATION

ACTION  
06/27/01

FROM: SUPERINTENDENT

RE: APPROVAL OF PURCHASE ORDERS

RECOMMENDATION NO. A.2

It is recommended that the Board of Education approve the following Purchase Orders and Changed Purchase Orders from June 1, 2001 through June 18, 2001 for fiscal year 2000/01.

MOTION MADE BY: Mrs. Brady  
SECONDED BY: Ms. Brownley

STUDENT ADVISORY VOTE: n/a  
AYES: 7 (all)  
NOES: 0 (none)  
ABSTENTIONS: 0 (none)

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT  
PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF JUNE 28, 2001

PAGE 1

U-GENERAL FUND, UNRESTRICTED R-GENERAL FUND, RESTRICTED A-ADULT ED CD-CHILD DEVELOPMENT F-CAFETERIA  
SF-SPECIAL FINANCING (FLEX) EX-PROPOS and X D-DEVELOPER FEES EQ-EARTHQUAKE  
SM-STATE MODERNIZATION NC-STATE NEW CONSTRUCTION

PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
<u>*** CHANGED PURCHASE ORDERS ***</u>					
168636	CANON BUSINESS SOLUTIONS	ADDITIONAL CHARGES	MUIR CATEGORICAL	88.21	R
168693	DAVIS LE GRANDE CO.	ADD'L FUNDS FOR INVOICES	FOOD SERVICES	7,630.00	F
168628	INTELLI-TECH	COMPUTER PRINTERS	CURRIC-IMC CATEGORICAL	48.60	R
168639	JUST IN DRAPERIES & BLINDS	INCORRECT PRICING	MALIBU HIGH GIFT	115.40	R
168731	MAYER-JOHNSON INC.	ADD'L PURCHASES	SPECIAL ED CATEGORICAL	85.80	R
168682	RAYVERN LIGHTING	ADD'L PURCHASES	FACILITY MAINTENANCE	540.00	U
168635	SOUTHWEST SCHOOL SUPPLY	ADDL ITEMS PURCHASED	JOHN ADAMS FORMULA	15.12	U
168694	STAPLES/P-U/WLA/CUST#240174490	ADD'L ITEMS ORDERED	FRANKLIN GIFT	28.43	R
168695	SUNDANCE	DISCOUNT TAKEN NOT ALLOWED	FRANKLIN FORMULA	177.00	U
168648	WINNER INDUSTRIAL SUPPLY INC	ADD'L ITEM ORDERED	FACILITY OPERATIONS	314.40	U
** CHANGED PURCHASE ORDERS TOTAL:				9,042.96	
<u>*** NEW PURCHASE ORDERS ***</u>					
168467	(ASCD)ASSN FOR SUPERVISION &	INQUIRY MATERIAL FOR TEACHERS	EDISON CATEGORICAL	304.34	R
168716	A & R WHOLESALE DISTRIBUTORS	OPEN ORDER SOFT DRINKS/SNACKS	FOOD SERVICES	3,500.00	F
168663	AMERICAN MANAGEMENT ASSN	BOOK	INSURANCE SERVICES	81.30	U
168631	APPLE COMPUTER CORP	COMPUTER EQUIPMENT	SANTA MONICA HS CATEGORICAL	2,955.84	R
168500	ARMFIELD, GINA	Reimbursement to Gina Armfield	PT. DUME GIFT	112.32	R
168717	ASR FOOD DISTRIBUTORS INC	OPEN P.O. PRODUCE	FOOD SERVICES	5,000.00	F
167467	AVALOS, ADAM	INSTR SUPPLIES	SANTA MONICA HS FORMULA	836.63	U
168729	BAGLEY, RICK	REIMBURSEMENT CLASSIFIED ADS	PERSONNEL SERVICES	512.10	U
167771	BEREZOWSKY, LISA B	REIMB./SUPPLIES FOR PRE-SCHOOL	SPECIAL ED CATEGORICAL	134.95	R
168685	BMC	FAX TONER CARTRIDGE	PURCHASING/WAREHOUSE SERVICES	388.80	U
168690	BMC	PANASONIC FAX MACHINE	FACILITY MAINTENANCE	766.80	U
168708	BMC	FAX REPAIR	PURCHASING/WAREHOUSE SERVICES	12.96	U
168727	BOSTON GLOBE, THE	CLASSIFIED AD	PERSONNEL SERVICES	345.00	U
167427	BOXLIGHT CORPORATION	LCD PROJECTORS	SANTA MONICA HS CATEGORICAL	60,329.43	R
167720	BOXLIGHT CORPORATION	AUDIO VISUAL EQUIPMENT	SANTA MONICA HS FORMULA	5,506.32	U
168640	CALLAHAN, DANIEL	REIMBURSEMENT/SUPT SEARCH	PERSONNEL SERVICES	766.53	U
168701	CALUMET PHOTOGRAPHICS INC	PHOTOGRAPHIC EQUIPMENT	ROP/ANNUAL CATEGORICAL	9,754.73	R
168662	CANON BUSINESS SOLUTIONS	COPIER MAINTENANCE	JOHN ADAMS FORMULA	326.80	U
168046	CDW-G COMPUTING SOLUTIONS	LCD PROJECTOR	MCKINLEY CATEGORICAL	5,052.60	R
168611	CDW-G COMPUTING SOLUTIONS	VISOR COMPUTER	BOE/SUPERINTENDENT	574.56	U
168622	CDW-G COMPUTING SOLUTIONS	LCD PROJECTOR	SNASH CATEGORICAL	2,854.87	R
168623	CDW-G COMPUTING SOLUTIONS	AUDIO VISUAL EQUIPMENT	SANTA MONICA HS CATEGORICAL	17,160.57	R
168633	CDW-G COMPUTING SOLUTIONS	PROFESSIONAL TAPE RECORDER	SANTA MONICA HS CATEGORICAL	432.30	R
168673	CENTER FOR HEALTH ENHANCEMENT	WORKERS COMP DEDUCTIBLE	INSURANCE SERVICES	167.25	U
168674	CENTER FOR HEALTH ENHANCEMENT	WORKERS COMP DEDUCTIBLE	INSURANCE SERVICES	295.69	U
168656	CITY OF SANTA MONICA	TUITION REIMBURSEMENT	CREST/CDS	71,165.54	CD
168652	CITY OF SANTA MONICA FINANCE	DUMP FEE CHARGES	FACILITY OPERATIONS	1,085.92	U
168614	CLASSIC PIZZA	OPEN ORDER/PIZZA	FOOD SERVICES	1,500.00	F
168615	COCA COLA BOTTLING COMPANY	OPEN ORER/SOFT DRINKS	FOOD SERVICES	1,000.00	F
168672	COLONY CARE PARTNERS	WORKERS COMP DEDUCTIBLE	INSURANCE SERVICES	111.00	U
167508	COPELAND, BARBARA	INSTRUC. SUPPLIES/B.COPELAND	SPECIAL ED CATEGORICAL	495.97	R
168723	DAILY BREEZE	CLASSIFIED AD	PERSONNEL SERVICES	284.48	U
168724	DAILY NEWS	CLASSIFIED AD	PERSONNEL SERVICES	326.30	U
168665	DAVENPORT, JEANNE B	REIMBURSEMENT AUTO DAMAGE	INSURANCE SERVICES	500.00	U
168718	DAVIS LE GRANDE CO.	OPEN P.O. GROCERY ITEMS	FOOD SERVICES	1,200.00	F
168242	DAWS, TRACY CHRISTINE	REIMBURSEMENT	GRANT CATEGORICAL	294.71	R

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT  
PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF JUNE 28, 2001

PAGE 2

U-GENERAL FUND, UNRESTRICTED R-GENERAL FUND, RESTRICTED A-ADULT ED CD-CHILD DEVELOPMENT F-CAFETERIA  
SF-SPECIAL FINANCING (FLEX) EX-PROP ES and X D-DEVELOPER FEES EQ-EARTHQUAKE  
SM-STATE MODERNIZATION NC-STATE NEW CONSTRUCTION

PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
168641	DEASY, JOHN E	REIMBURSEMENT/SUPT SEARCH	PERSONNEL SERVICES	1,032.93	U
168719	DOMINO'S PIZZA INC	OPEN P.O. PIZZA	FOOD SERVICES	5,000.00	F
168236	DONOVAN, MICHAEL	REIMBURSEMENT	GRANT FORMULA	172.89	U
168734	DUENAS, CECILIA	REIMBURSEMENT	SANTA MONICA HS FORMULA	60.37	U
168159	EDIROL	AUDIO VISUAL EQUIPMENT	SANTA MONICA HS CATEGORICAL	3,100.72	R
168667	FINSTEN, BETH	REIMBURSEMENT AUTO DAMAGE	INSURANCE SERVICES	500.00	U
168696	FRANKLIN COVEY	PLANNER REFILLS	FACILITY MAINTENANCE	117.06	U
168653	FRANKLIN QUEST COMPANY	PLANNER REFILL	PURCHASING/WAREHOUSE SERVICES	49.19	U
164529	GAIDA, INGO	COMPUTER SUPPLIES	SANTA MONICA HS CATEGORICAL	729.10	R
168253	GATEWAY 2000 MAJOR ACCOUNTS	COMPUTER EQUIPMENT	PT. DUME CATEGORICAL	1,719.72	R
168610	GATEWAY 2000 MAJOR ACCOUNTS	Computer for John Deasy	BOE/SUPERINTENDENT	2,943.00	U
168632	GATEWAY 2000 MAJOR ACCOUNTS	COMPUTER EQUIPMENT	SANTA MONICA HS CATEGORICAL	6,527.52	R
168655	GATEWAY 2000 MAJOR ACCOUNTS	COMPUTER	PURCHASING/WAREHOUSE SERVICES	1,217.16	U
168711	GATEWAY 2000 MAJOR ACCOUNTS	COMPUTERS/CARL PERKINS	SANTA MONICA HS CATEGORICAL	11,459.88	R
168739	GEE, SUE	REIMBURSEMENT	CURRICULUM & IMC	100.78	U
168738	GITTER, RANDALL	REIMBURSEMENT	STATE & FEDERAL CATEGORICAL	120.19	R
168308	GLOBAL COMPUTER SUPPLIES	PC STATION	INDEPENDNT STUDY FORMULA	617.21	U
168720	GOLD STAR FOODS	OPEN P.O. FROZEN FOODS	FOOD SERVICES	30,000.00	F
168005	HANSON, MARJORIE WESTON	CLASSROOM SUPPLIES	CABRILLO GIFT	448.33	R
167827	HELD, PAMELA	REIMBURSEMENTS FOR SUPPLIES	WEBSTER FORMULA	119.52	U
168670	HIBERT, KIRSTEN	REIMBURSEMENT AUTO DEDUCTIBLE	INSURANCE SERVICES	500.00	U
167499	HIMELRIGHT, BILL	REIMBURSEMENT -MTG. SUPPLIES	SPEC ED REG YR CATEGORICAL	116.27	R
168643	HUSK, SANDRA	REIMBURSEMENT/SUPT SEARCH	PERSONNEL SERVICES	862.91	U
167659	IMED	AUDIO VISUAL EQUIPMENT	SANTA MONICA HS CATEGORICAL	451.44	R
167779	IMED	MICROPHONES	SANTA MONICA HS CATEGORICAL	187.22	R
168179	IMED	TV/VCR EQUIPMENT	LINCOLN GIFT	21,269.63	R
168259	IMED	AUDIO VISUAL EQUIPMENT	PT. DUME GIFT	690.20	R
168444	IMED	AUDIO VISUAL EQUIPMENT	CABRILLO FORMULA	3,299.65	U
168599	IMED	AUDTIO VISUAL EQUIPMENT	ROP/ANNUAL CATEGORICAL	601.45	R
168625	IMED	PROJECTIONS SCREENS	SANTA MONICA HS CATEGORICAL	2,820.74	R
168686	IMED	LCD PROJECTOR CARTS	SANTA MONICA HS CATEGORICAL	3,928.93	R
167892	INTELLI-TECH	COMPUTER SUPPLIES	SANTA MONICA HS FORMULA	145.80	U
168527	INTELLI-TECH	COMPUTER EQUIPMENT	SNASH CATEGORICAL	8,661.60	R
168700	INTELLI-TECH	LASERJET PRINTER	ROP/ANNUAL CATEGORICAL	799.20	R
168713	INTELLI-TECH	PRINTERS	SANTA MONICA HS CATEGORICAL	852.12	R
167819	KACZOROWSKI, JOAN MCGHEE	REIMBURSEMENT FOR SUPPLIES	WEBSTER FORMULA	121.05	U
168728	KANSAS CITY STAR, THE	CLASSIFIED AD	PERSONNEL SERVICES	283.60	U
168666	KIEHM, MONIQUE	REIMBURSEMENT AUTO DAMAGE	INSURANCE SERVICES	500.00	U
168732	KINKO'S	OPEN HOUSE PROGRAM PRINTING	SANTA MONICA HS FORMULA	923.40	U
168069	LANGLEY, ZOE	CLASSROOM SUPPLIES	CABRILLO GIFT	250.00	R
168076	LEDoux, JOE	REIM. ENTRY FOR FIELD TRIP	CABRILLO GIFT	173.00	R
168680	LENNOX INDUSTRIES	EQUIP REPAIR PARTS	FACILITY MAINTENANCE	149.82	U
168702	LETNER ROOFING CO.	ROOF REPAIR	FACILITY MAINTENANCE	996.85	U
168722	LOS ANGELES TIMES	CLASSIFIED AD	PERSONNEL SERVICES	713.00	U
168740	LOURIA, MEREDITH BILSON	REIMBURSEMENT	CURRIC-IMC CATEGORICAL	133.54	R
168736	LOVETT, BOB	REIMBURSEMENT-SOFTWARE	MUIR CATEGORICAL	93.90	R
168692	LOWE'S HOME IMPROVEMENT WHSE.	STORAGE SHEDS	GRANT FORMULA	7,620.98	U
168283	LRP PUBLICATIONS	DESK BOOK	SPEC ED REG YR CATEGORICAL	66.42	R
168661	MAC ZONE	SOFTWARE	COMPUTER SERVICES	713.13	U
168669	MARTINEZ, LUZ	REIMBURSEMENT AUTO DEDUCTIBLE	INSURANCE SERVICES	100.00	U
168012	MATTHEWS, KELLEY	RE-IMBURSEMENT FOR SUPPLIES	PT. DUME ELEMENTARY SCHOOL	244.44	U

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT  
PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF JUNE 28, 2001

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U-GENERAL FUND, UNRESTRICTED R-GENERAL FUND, RESTRICTED A-ADULT ED CD-CHILD DEVELOPMENT F-CAFETERIA  
SF-SPECIAL FINANCING (FLEX) EX-PROF ES and X D-DEVELOPER FEES EQ-EARTHQUAKE  
SM-STATE MODERNIZATION NC-STATE NEW CONSTRUCTION

PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
168664	MCDANIEL, SEAN M	REIMBURSEMENT AUTO DAMAGE	INSURANCE SERVICES	37.74	U
167297	MCKECHNIE, ANN	SUPPLIES	SANTA MONICA HS FORMULA	244.43	U
168660	MCKEOWN, KEVIN	REIMBURSTMENT	COMPUTER SERVICES	244.02	U
168657	NEOPOST	SOFTWARE UPDATE-POSTAGE METER	PURCHASING/WAREHOUSE SERVICES	160.50	U
168654	NORTH AMERICAN BUSINESS PHONES	ONS CARD PHINE SYSTEM SAMOHI	COMPUTER SERVICES	5,643.00	U
168248	O'BRIEN, LOURDES	REIMBURSEMENT	GRANT CATEGORICAL	329.00	R
167540	O'KEEFEE, AMY	REIM. CLASSROOM SUPPLIES	CABRILLO GIFT	147.42	R
168642	OLSON Ed.D, STANLEY	REIMBURSEMENT/SUPT SEARCH	PERSONNEL SERVICES	740.00	U
168725	ORANGE COUNTY REGISTER, THE	CLASSIFIED AD	PERSONNEL SERVICES	255.84	U
167897	OTIS GOLDSMITH	INST SUPPLIES/REIMBURSEMENT	SANTA MONICA HS CATEGORICAL	194.45	R
168651	P O BAHN & SONS	OPEN ORDER/GROUNDS SUPPLIES	GROUNDS MAINTENANCE	540.00	U
168650	PARKER LIGHTING INC	OPEN ORDER/LIGHT BULBS	FACILITY OPERATIONS	466.56	U
168314	PAULSON, JANET	REIMBURSEMENT	GRANT CATEGORICAL	127.51	R
168478	PETRILYAK, DAVID	REIMBURSEMENT	GRANT CATEGORICAL	180.01	R
168668	PHARMACY BILLING SERVICE INC	WORKERS COMP DEDUCTIBLE	INSURANCE SERVICES	153.10	U
168735	R & D TRANSPORTATION SERVICES	FIELD TRIP TRANSPORTATION	SANTA MONICA HS GIFT	235.00	R
167719	ROSS, ERICA	REIMBURSEMENT FOR SUPPLIES	WEBSTER FORMULA	109.47	U
168710	RYDER	RENTAL OF TRAILER	SANTA MONICA HS GIFT	215.00	R
168699	SAMY'S CAMERA SHOP	DIGITAL CAMERA	ROP/ANNUAL CATEGORICAL	4,317.84	R
163510	SANDERS, BRYAN	EQUIPMENT	SANTA MONICA HS GIFT	1,836.69	R
168671	SANTA MONICA IMMEDIATE CARE	WORKERS COMP DEDUCTIBLE	INSURANCE SERVICES	845.00	U
168681	SANTA MONICA POLICE DEPT-ALARM	FALSE ALARM FINE	FACILITY MAINTENANCE	227.56	U
167429	SCHWARTZ, BONNIE	INSTR SUPPLIES	SANTA MONICA HS FORMULA	719.42	U
168612	SEHI COMPUTER PRODUCTS	Printer For Deasy	BOE/SUPERINTENDENT	238.10	U
168637	SEHI COMPUTER PRODUCTS	COMPUTER PRINTERS	ROP/ANNUAL CATEGORICAL	1,048.30	R
168207	SHPALL, JULIE	REIMBURSEMENT	GRANT FORMULA	113.36	U
168216	SIMS WELDING	WELDING EQUIPMENT	SANTA MONICA HS CATEGORICAL	4,298.10	R
167342	SIPORIN, HELEN	REIM.COMPUTER SOFTWARE	CABRILLO CATEGORICAL	2,840.80	R
167542	SIPORIN, HELEN	REIM. LAB SUPPLIES	CABRILLO CATEGORICAL	160.67	R
168675	SMART & FINAL	OPEN INVOICES 99-00 SCH YR	JOHN ADAMS MIDDLE SCHOOL	355.81	U
168620	SOFTWARE ESOURCE	ADDITIONAL LICENSES	ADULT EDUC	203.41	A
168558	SOUTHWEST SCHOOL SUPPLY	INK PRINTER CARTRIDGES	PT. DUME FORMULA	102.15	U
168730	SOUTHWEST SCHOOL SUPPLY	INSTRUCTIONAL SUPPLIES	DISTRICTWIDE	367.20	U
168638	SPICERS PAPER INC.	NCR PAPER	PRINTING SERVICES	1,311.12	U
168705	SPONDIKE, JESSICA	REIMBURSEMENT	MC KINLEY GIFTS	76.47	R
168608	STAPLES - DELIVERIES ONLY	FAX MACHINE	BOE/SUPERINTENDENT	776.30	U
168545	STAPLES/PICK UP/SANTA MONICA	OPEN ORDER/INSTRUCTIONAL SUPPL	MUIR GIFT	252.44	R
168607	STAPLES/PICK UP/SANTA MONICA	OPEN ORDER/COMPUTER SUPPLIES	COMPUTER SERVICES	500.00	U
168616	SWEET LIFE ENTERPRISES	OPEN ORDER/COOKIE DOUGH	FOOD SERVICES	5,000.00	F
168617	TACO BELL	OPEN ORDER/TACOS/BURRITOS	FOOD SERVICES	3,000.00	F
168618	TAMAI, GLORIA	OPEN ORDER/PRODUCE/FARMERS MKT	FOOD SERVICES	1,500.00	F
168721	TAMAI, GLORIA	OPEN P.O. PRODUCE	FOOD SERVICES	700.00	F
168644	TAYLOR, RODNEY K	REIMBURSEMENT	FOOD SERVICES	82.08	F
168562	TEDDYS CAFE	CATERING SERV/ENLACE	CITY OF SM GIFT	1,377.00	R
168697	THORNTON, TONY	ADJUDICATING VOCAL COMPETITION	CURRIC-IMC GIFT	400.00	R
168619	TOP VEG FARMS	OPEN ORDER/PRODUCE/FARMERS MKT	FOOD SERVICES	1,500.00	F
168737	UNITED PARCEL SERVICE	TRANSPORTATION CHARGES	GROUNDS MAINTENANCE	59.34	U
168726	VENTURA COUNTY STAR	CLASSIFIED AD	PERSONNEL SERVICES	174.84	U
167663	VONDERLEITH, JADEANE	Reimbursement for supplies	SPECIAL ED CATEGORICAL	228.27	R
167666	WOODWIND & THE BRASSWIND, THE	MUSIC EQUIPMENT/BLOCK GRANT	JOHN ADAMS FORMULA	3,214.70	U
168698	WORK SKILLS ASSOCIATES	INSTRUCTIONAL MATERIAL	ROP/ANNUAL CATEGORICAL	1,057.10	R



SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT  
PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF JUNE 28, 2001

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U-GENERAL FUND, UNRESTRICTED R-GENERAL FUND, RESTRICTED A-ADULT ED CD-CHILD DEVELOPMENT F-CAFETERIA  
SF-SPECIAL FINANCING (FLEX) EX-PROP ES and X D-DEVELOPER FEES EQ-EARTHQUAKE  
SM-STATE MODERNIZATION NC-STATE NEW CONSTRUCTION

PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
168733	XEROX CORP/SUPPLIES	STAPLES	SANTA MONICA HS FORMULA	317.52	U
				** NEW PURCHASE ORDERS TOTAL:	369,667.11

\*\* FACILITY IMPROVEMENTS: PROP X/STATE MODERNIZATON/NEW CONSTRUCTION/DEVELOPER FEES \*\*

168689	MALIBU SURFSIDE NEWS	ADVERTISEMENT/P.X OVERSIGHT CO	PROP "X" STAND ALONE PROJECTS	60.00	EX
168704	MALIBU SURFSIDE NEWS	ADVERTISEMENT PROP X	PROP "X" STAND ALONE PROJECTS	100.00	EX
168688	MALIBU TIMES	ADVERTISEMENT/P.X OVERSIGHT CO	PROP "X" STAND ALONE PROJECTS	100.00	EX
168476	STAPLES/PICK UP/SANTA MONICA	OPEN ORDER/OFFICE SUPPLIES	PROP "X" STAND ALONE PROJECTS	1,000.00	EX
				** FACILITY IMPROVEMENTS: PROP X/STATE MODERNIZATON/NEW CONSTRUCTION/DEVELOPER FEES TOTAL:	1,260.00

TO: BOARD OF EDUCATION ACTION  
06/27/01  
FROM: SUPERINTENDENT/ARTHUR L. COHEN/ROBERT A. CUTTING  
RE: ACCEPTANCE OF GIFTS

RECOMMENDATION NO. A.3

It is recommended that the Board of Education accept, with gratitude, checks and gifts totaling \$133,548.48 presented to the Santa Monica-Malibu Unified School District.

It is further recommended that the Fiscal/Business Services Office, in accordance with Educational Code 42602, be authorized to increase the 2000-2001 income and appropriations by \$130,863.48 as described on the attached listing.

COMMENT: The value of all non-cash gifts has been determined by the donors.

Also attached for informational purposes is a report itemizing Cumulative Totals of Gifts and Donations for Fiscal Year 2000-2001.

MOTION MADE BY: Mrs. Brady  
SECONDED BY: Ms. Brownley

STUDENT ADVISORY VOTE: n/a  
AYES: 7 (all)  
NOES: 0 (none)  
ABSTENTIONS: 0 (none)



School/Site Account Number	Gift Amount	In-kind Value	Donor	Purpose
<b>Muir</b>				
03-869900-00000500-0090				
<b>Muir/ SMASH Joint</b>				
03-869900-00001600-0090				
<b>Olympic HS</b>				
03-869900-00001400-0090	\$ 2,500.00		Various Parents	Scholarships
<b>Rogers</b>				
03-869900-00000600-0090	\$ 1,252.00		Various Parents	Science Camp Colby
	\$ 100.00		Westside Oikos Comm. Church	Admin. Supplies
<b>Roosevelt</b>				
03-869900-00000700-0090	\$ 23,663.37		Roosevelt PTA	Mtnc. Agmt., Field Trip, Special Serv. (Fine Arts)
<b>Samohi</b>				
03-869900-00001500-0090	\$ 213.38		Coca-Cola Bottling Co. of LA	At Discretion of P.E. Dept.
	\$ 1,150.00		Carole Schaefer	Encyclopedia Americana & Time-Life Art Books
<b>Barnum Hall</b>				
03-869900-00015900-0090				
<b>Pt. Dume Marine Science</b>				
03-869900-00001900-0090	\$ 2,025.10		Pt. Dume PTA	Mtnc. Agmt. On Canon Copier
	\$ 1,500.00		Pt. Dume PTA	Sean Fund Gift for Kindergarten Area
	\$ 854.45		Pt. Dume PTA	Mtnc. Agmt. For Gestetner
<b>Webster</b>				
03-869900-00000800-0090				
<b>Educational Services</b>				
03-869900-00003000-0090	\$ 5,000.00		Gail Dorin Music Foundation	Special Services, Non-Instructional Supplies
Cal Safe 03-869900-50298300-0090	\$ 1,150.00		Kiwanis Charities of S.M. Cal Fed Bank	Non-Instructional Contract
<b>Student Services</b>				
03-869900-00004100-0090				
<b>All Others:</b>				
Food Services				
General	\$ 130,863.48	\$ 2,685.00		
<b>TOTAL</b>				

School/Site Account Number	Y-T-D Adjusted Gift Total	Current Gift Amount	Cumulative Gift Amount	Y-T-D In-Kind Value	Current In-Kind Value	Cumulative In-Kind Value
JAMS 03-869900-00001100-0090	\$ 68,628.99	\$ 4,215.00	\$ 72,843.99	\$ 200.00	\$ 100.00	\$ 300.00
Adult Education 03-869900-00009500-0090	\$ 5,480.00	\$ 4,075.00	\$ 9,555.00	\$ 1,300.00	\$ -	\$ 1,300.00
Alternative 08-896600-00000900-0090	\$ 22,574.57	\$ -	\$ 22,574.57	\$ 415.00		\$ 415.00
Cabrillo 03-869900-00001700-0090	\$ 105,815.04	\$ 1,592.00	\$ 107,407.04	\$ 11,665.00	\$ 1,435.00	\$ 13,100.00
CDS 03-869900-00007700-0090	\$ 1,302.00	\$ -	\$ 1,302.00	\$ 2,680.00	\$ -	\$ 2,680.00
Edison 03-869900-00000100-0090	\$ 1,681.64	\$ 14,500.00	\$ 16,181.64	\$ 3,675.00		\$ 3,675.00
Franklin 03-869900-00000200-0090	\$ 150,010.93	\$ -	\$ 150,010.93	\$ 5,345.00		\$ 5,345.00
Grant 03-869900-0000300-0090	\$ 74,947.39	\$ -	\$ 74,947.39	\$ 75.00	\$ -	\$ 75.00
Lincoln 03-869900-00001200-0090	\$ 32,348.48	\$ 3,510.18	\$ 35,858.66			\$ -
McKinley 03-869900-00000400-0090	\$ 28,832.83	\$ 29,101.00	\$ 57,933.83	\$ 96.31		\$ 96.31
Malibu High School 03-869900-00001000-0090	\$ 54,250.61	\$ 35,612.00	\$ 89,862.61	\$ 16,477.00	\$ -	\$ 16,477.00

School/Site	Y-T-D Adjusted Gift Total	Current Gift Amount	Cumulative Gift Amount	Previous In-Kind Value	Current In-Kind Value	Cumulative In-Kind Value
<b>Muir</b>	\$ 29,017.76	\$ -	\$ 29,017.76			\$ -
03-869900-00000500-0090						
<b>Muir/Smash Joint</b>	\$ 43,624.68	\$ -	\$ 43,624.68			\$ -
Olympic HS	\$ 6,477.39	\$ 2,500.00	\$ 8,977.39			\$ -
03-869900-00001400-0090						
<b>Rogers</b>	\$ 30,523.59	\$ 1,352.00	\$ 31,875.59			\$ -
03-869900-00000600-0090						
<b>Roosevelt</b>	\$ 181,298.99	\$ 23,663.37	\$ 204,962.36			\$ -
03-869900-00000700-0090						
<b>SaMoHi</b>						
03-869900-00001500-0090	\$ 43,149.88	\$ 213.38	\$ 43,363.26	\$ 2,500.00	\$ 1,150.00	\$ 3,650.00
03-869900-00081500-0090		\$ -	\$ -			\$ -
<b>Barnum Hall</b>						
03-869900-00015900-0090	\$ 112,438.00	\$ -	\$ 112,438.00			
<b>Pt. Dume</b>	\$ 222,359.79	\$ 4,379.55	\$ 226,739.34			\$ -
03-869900-00001900-0090						
<b>Webster</b>	\$ 134,758.14	\$ -	\$ 134,758.14			\$ -
03-869900-00000800-0090						
<b>Educational Services</b>						
03-869900-00003000-0090	\$ 6,207.33	\$ 6,150.00	\$ 12,357.33	\$ 1,564.30	\$ -	\$ 1,564.30
03-869900-25077500-0090	\$ 991.42	\$ -	\$ 991.42			\$ -
03-869900-11407100-0090	\$ 5,200.00	\$ -	\$ 5,200.00			
<b>Cal Safe (formerly SAPID)</b>						
03-869900-50298300-0090	\$ 7,115.00	\$ -	\$ 7,115.00			\$ -
<b>Student Services</b>						
03-869900-00004100-0090	\$ 68,500.00	\$ -	\$ 68,500.00			\$ -
All Others: Food Services			\$ -			\$ -
Building Fund			\$ -	\$ 600.00		\$ 600.00
<b>TOTAL GIFTS</b>	\$ 1,437,534.45	\$ 130,863.48	\$ 1,568,397.93	\$ 51,901.85	\$ 2,685.00	\$ 54,586.85



TO: BOARD OF EDUCATION ACTION  
06/27/01

FROM: SUPERINTENDENT/ARTHUR L. COHEN/ROBERT A. CUTTING

RE: CONFERENCE AND TRAVEL APPROVAL/RATIFICATION

RECOMMENDATION NO. A.4

It is recommended that the Board of Education approve/ratify the following Requests for Absence on District Business (Conference and Travel) forms.

COMMENTS: Entries are alphabetical, by employee last name. In addition to the employee's name and site/location, each entry contains the following information: name, location and date (s) of the conference, complete account code, fund and program names, and the total estimated cost as provided by the site administrator. The average cost for substitute teachers is \$130/day. This figure is furnished for informational purposes and does not reflect the actual amount paid for an individual substitute.

<u>NAME</u> <u>SITE</u> Account Number Fund - Program Number	CONFERENCE NAME LOCATION DATE (S)	COST ESTIMATE
BANNATYNE, Elaine McKinley Elementary 03-522000-11218000-0408 Restricted - Classroom Instruction K-5	Reading & Writing Training for Our Lowest Literacy Sacramento, CA March 7 - 10, 2001	\$500.00
BLANCHARD, Irene Malibu High 03-522000-24457800-1009 Restricted - Digital High School	Computers in the Instructional Program Northridge, CA June 4 - July 14, 2001	\$449.00
COPELAND, Barbara Pt. Dume Elementary 03-522000-13043000-4309 Restricted - SE: Designated Instr. Serv.	California Speech & Hearing Assoc. Annual Conference Monterey, CA April 5 - 7, 2001	\$600.00
DiMERCURIO, Joseph Malibu High <b>Prepay: 2001-02</b> <b>SO 01-922000-00000000-0090</b> (03-522000-24457800-1009) Restricted - Digital High School	Stanford California State Library Conference on 21st Century Libr. Stanford, CA August 5 - 11, 2001	\$275.00

<u>NAME</u> <u>SITE</u> Account Number Fund - Program Number	CONFERENCE NAME LOCATION DATE (S)	COST ESTIMATE
ESQUIVEL, Rita Adult Education 29-522000-25059500-9500 Adult Education - Section 231 - Priority 1	ACSA Reg. 14 Long Beach, CA June 1, 2001	\$75.00
GATELL, Frank Samohi 03-522000-25475800-1509 Restricted - SB 1882	National Soccer Coaches of America Academy San Diego, CA June 4 - 10, 2001	\$600.00
LIN, Mary Samohi 03-522000-25475800-1509 Restricted - SB 1882	CUE 2001 Anaheim, CA May 7 - 19, 2001	\$140.00 + Sub
McNULTY, Tim Special Education 03-522000-25076400-4409 Restricted - Federal Pre-School Program	Coalition for Adequate Funding Sacramento, CA June 6, 2001	\$350.00
McTAGGART, Kathy Educational Services 03-522000-25077200-3509 Restricted - SDFS	Children & Violence: Moving from Trauma to Healing Pasadena, CA June 1, 2001	\$100.00
MENJIVAR, Leyla Personnel Services 01-522000-40085000-2500 General Fund - District Administration	Districts Using PeopleSoft Santa Fe Springs, CA April 23, 2001	\$31.70
MOORE, Judy Special Education 03-522000-30081000-4309 Restricted - Guidance/Counseling	California Assn. Of School Psychologists Convention 2001 Costa Mesa, CA March 8 - 10, 2001	\$235.00
SHERMAN, Laura SMASH 01-522000-40085000-2500 General Fund - District Administration	Principal Site Visit - Selection Committee Paramount Park, CA March 30, 2001	\$17.25 + Sub
TAKASHIMA, Iris Grant Elementary 03-522000-25275900-0309 Restricted - SIP K-6	California...From Conquest to Reconciliation Downey, CA June 26 - 29, 2001	\$50.00
TASLIMI, Laila McKinley Elementary Prepay: 2001-02 SO 01-922000-00000000-0090 (03-522000-25060700-3509 Restricted - Title VI)	Promoting Language & Literacy for English Language UCLA - Westwood, CA July 16 - 20, 2001	\$250.00

<u>NAME</u> <u>SITE</u> Account Number Fund - Program Number	CONFERENCE NAME LOCATION DATE (S)	COST ESTIMATE
ZATLIN, Amy Webster Elementary 01-522000-24155500-0801 General Fund - Site Block Grant	Hands-On Math (Mary Cook) Long Beach, CA April 27, 2001	\$189.00
To Be Determined (Asst. Supt., Fiscal/Bus.) Business Services <b>Prepay: 2001-02</b> <b>SO 01-922000-00000000-0090</b> (01-522000-40085000-5000 General Fund - District Administration)	SSC's 2001 School Finance & Management Conference Anaheim, CA July 19, 2001	\$225.00
<p align="center"><b>Adjustments</b></p> <p align="center">(Preapproved expenses 10% in excess of approved costs that must be approved by Board) (Changes in Personnel Attendance)</p>		
NONE		
<p align="center"><b>Group Conference and Travel: In-State</b></p> <p align="center">* a complete list of conference participants is on file in the Department of Fiscal Services</p>		
BRADFORD, Maureen + 10 Additional Staff Personnel Services 03-522000-24054200-2509 Restricted - Danforth Foundation	New & Aspiring Principal Program for 2000-01 Downey, CA (LACOE) 2000-01 School Year	\$4,950.00
DEL P. GONZALEZ, Maria GOMEZ, Lorena Adult Education Center 29-522000-25059500-9500 Adult Education - Section 231 - Priority 1	Administrative Software Applications Training El Monte, CA June 1, 2001	\$100.00 \$450.00
30 Staff Personnel Services <b>Prepay: 2001-02</b> <b>SO 01-922000-00000000-0090</b> (03-52200-24054200-2509) Restricted - Danforth Foundation	La Casa de Maria Retreat Center Montecito, CA August 27 - 28, 2001	\$4,000.00

<u>NAME</u>	<u>CONFERENCE NAME</u>	<u>COST</u>
<u>SITE</u>	<u>LOCATION</u>	<u>ESTIMATE</u>
Account Number	DATE (S)	
Fund - Program Number		
Out-of-State Conferences: Individual		
NONE		
Out-of-State Conferences: Group		
NONE		

MOTION MADE BY: Mrs. Brady  
 SECONDED BY: Ms. Brownley

STUDENT ADVISORY VOTES: n/a  
 AYES: 7 (all)  
 NOES: 0 (none)  
 ABSTENTIONS: 0 (none)

TO: BOARD OF EDUCATION

ACTION  
06/27/01

FROM: SUPERINTENDENT/SUE GEE

RE: APPROVAL OF INDEPENDENT CONTRACTORS

RECOMMENDATION NO. A.5

It is recommended that Board of Education enter into an agreement with the following Independent Contractors. These contracts are included in the 2001/2002 budget.

Contractor/Contract Dates	Description	Site	Funding
Chris Ferris July 1 - August 31, 2001 Cost: Not to exceed \$2,500	To work with Meredith Louria, SAMOHI CTEI Liaison, and with other district teachers in a collaborative effort to place Antioch student teachers in SMMUSD in partnership with UCLA-TEP	Educational Services	CTEI - Comprehensive Teacher Education Institute  01-73450-0-11100-10000-5802-030-1300
Cheryl Stecher, Franklin Hill Group July 1, 2001 - June 21, 2002 Cost: Not to exceed \$2,000	To coordinate and consult on needs assessment for Smaller Learning Communities Grant	Educational Services	Smaller Learning Communities Grant  01-58100-0-11100-10000-5802-015-4150

MOTION MADE BY: Mrs. Brady  
SECONDED BY: Ms. Brownley

STUDENT ADVISORY VOTE: n/a  
AYES: 7 (all)  
NOES: 0 (none)  
ABSTENTIONS: 0 (none)

TO: BOARD OF EDUCATION

ACTION  
6/27/01

FROM: NEIL SCHMIDT/ARTHUR L. COHEN/ROBERT A. CUTTING

RE: ACCOUNTING AND CONSULTING SERVICES/MANDATED COST  
REIMBURSEMENT CLAIMS - VAVRINEK, TRINE, DAY & CO.

RECOMMENDATION NO. A.6

It is recommended that the Board of Education enter into an agreement with Vavrinek, Trine, Day & Co., to provide accounting and consulting services relative to the preparation of Mandated Cost reimbursement claims and other related services, in an amount not to exceed \$22,000 per year. The term of this agreement is July 1, 2001 through June 30, 2002. The agreement covers work necessary to file claims for Fiscal Year 2000-01, due on January 15, 2002, and all claims which become necessary between July 1, 2001 and June 30, 2002. The cost will be totally reimbursed to the District through the mandated cost claims process.

Funding Information

Source: Mandated Cost Income  
Currently Budgeted: Yes  
SACS Account #: 01-00000-0-11100-10000-5802-051-2510  
Description: General Fund/Unrestricted/Regular Ed  
K-12/Consultant/Fiscal Services/Director

COMMENTS: The District has utilized this service from Vavrinek, Trine, Day & Co. over the past five years. The mandated costs reimbursement claims processing services of Vavrinek, Trine, Day & Co. will assist the District with:

- 1) Maximizing State Mandated Costs reimbursement revenue
- 2) Monthly data collection
- 3) Staff training and consultation
- 4) Preparation of State Mandated Claim Reports
- 5) Semiannual status reports to management
- 6) Preparation and presentation of revised claims

MOTION MADE BY: Mrs. Brady  
SECONDED BY: Ms. Brownley

STUDENT ADVISORY VOTE: n/a  
AYES: 7 (all)  
NOES: 0 (none)  
ABSTENTIONS: 0 (none)



TO: BOARD OF EDUCATION

ACTION  
06/27/01

FROM: SUPERINTENDENT/ARTHUR L. COHEN/VIRGINIA I. HYATT

RE: APPROVAL FOR DISPOSAL/SALE OF SURPLUS EQUIPMENT

RECOMMENDATION NO. A.7

It is recommended that the Board of Education approve the disposal and/or sale of surplus equipment listed below.

COMMENT: All items are obsolete or beyond economic repair.  
Items will be disposed of in accordance with  
Educational Code 17545 and 17547.

Site	Item Description	Make/Model	Qty	Serial Number	Bar Code
Lincoln	CPU	Apple Mac Classic	4	E0440Hs, E0440W8, E0438N, E0440HP	00429, 00417 00443, 00419
	CPU	Apple 520075 LC	1	05312VD5NP	01577
	CPU	Apple LC 475	4	B5230942BL, B5230992BL B5230912BL, B5230BL2BL	01536, 01526 01540, 01554
	CPU	Gateway BATC	1	005465401	11173
Health Dept	Audiometer	Ambco #1000	1	1378	05021
Roosevelt	CPU	Apple LCII	1	SG2092BQF01	04166
	CPU	MAC II si	3	F11443ZSC53, F2102K5KC53, FC3066CDC53	Unknown
	CPU	MAC II ci	1	F10399V7740	Unknown
	CPU	MAC IIcx	2	F91329KM5615, F10176RPM5665	Unknown
	Monitor	MAC 12", RGB	1	M1 2022YJDT6	N/A
	CPU	MAC LC II	1	Unknown	04164
	CPU	MAC SE	1	Unknown	04133
Madison	Chairs	Auditorium, wooden	250	None	None

MOTION MADE BY:

Mrs. Brady

SECONDED BY:

Ms. Brownley

STUDENT ADVISORY VOTE:

n/a

AYES:

7 (all)

NOES:

0 (none)

ABSTENTIONS:

0 (none)

TO: BOARD OF EDUCATION ACTION  
06/27/01  
FROM: SUPERINTENDENT/ARTHUR L. COHEN/ROBERT A. CUTTING  
RE: AMEND CERTIFICATION OF AUTHORIZED SIGNATURES

RECOMMENDATION NO. A.8

It is recommended that the Board of Education amend the Certification of Authorized Signatures, as presented on December 14, 2000 in Recommendations No. A.28 and A.28a, to replace Neil Schmidt's signature with that of John Deasy. This will be in effect from July 2 through December 2, 2001.

COMMENTS: Neil Schmidt, the current Superintendent, is retiring. His official last day is July 5, 2001, however, his last day on site is June 29, 2001. John Deasy has been hired as the new Superintendent, effective July 1, 2001.

RECOMMENDATION NO. A.8a

It is recommended that the attached document "Certification of Signatures" be completed and filed with the County Superintendent of School in accordance with Education Code Section 42633. The signatures will be considered valid for the period July 1, 2001 through December 2, 2001.

RECOMMENDATION NO. A.8

MOTION MADE BY: Mrs. Brady  
SECONDED BY: Ms. Brownley

STUDENT ADVISORY VOTE: n/a  
AYES: 7 (all)  
NOES: 0 (none)  
ABSTENTIONS: 0 (none)

RECOMMENDATION NO. A.8a

MOTION MADE BY: Mrs. Brady  
SECONDED BY: Ms. Brownley


STUDENT ADVISORY VOTE: n/a  
AYES: 7 (all)  
NOES: 0 (none)  
ABSTENTIONS: 0 (none)

Santa Monica-Malibu Unified School District  
Addendum to  
**CERTIFICATION OF SIGNATURES**


As secretary to the governing board of the above-named school district, I certify that the signature as shown below is the verified signature of the person authorized to sign notices of employment, contracts and orders drawn on the funds of the school district. This certification is made in accordance with the provisions of Education Code Sections:

K-12 Districts:           §35143, §42632 and §42633

This approved signature is valid for the period of July 1, 2001 to December 2, 2001  
In accordance with governing board approval dated June 27, 2001.

Signature:   
Secretary of the Board  
Neil Schmidt

Signature of Personnel and/or Members of Governing Board  
authorized to sign Orders for Salary or Commercial Payments,  
Notices of Employment, and Contracts:

Signature:	
Typed Name:	John Deasy
Title:	Superintendent

Santa Monica-Malibu Unified School District

Addendum to


**CERTIFICATION OF SIGNATURES**

As secretary to the governing board of the above named school district, I certify that the signature as shown below is the verified signature of the person authorized to sign notices of contracts and orders drawn on the funds of the school district. This certification is made in accordance with the provisions of Education Code Sections:

K-12 Districts: 35143, 42632 and 42633

This approved signature is valid for the period of July 2nd 2001 to December 2, 2001 in accordance with governing board approval dated July 11, 2001.

Signature:

  
Secretary of the Board  
John Deasy

Signature:

Typed Name:

Title:

  
Jan Williams

Acting Director of Fiscal Services

TO: BOARD OF EDUCATION

ACTION  
6-27-01

FROM: SUPERINTENDENT

RE: AGREEMENT TO PROVIDE STATE PRESCHOOL (SPS) SERVICES FOR  
FISCAL YEAR 2001-2002

RECOMMENDATION NO. A.9

It is recommended that the Board of Education authorize execution of a resolution to renew the contract with the State Department of Education, Child Development Division effective July 1, 2001 through June 30, 2002. This agreement, GPRE-1161, is to be executed between the Superintendent of Public Instruction, State Department of Education, and the Santa Monica-Malibu Unified School District, wherein the State agrees to pay the Santa Monica-Malibu District Child Development Fund/SPS an amount not to exceed \$848,753. The Board agrees to provide a drug free workplace and to authorize John Deasy, Superintendent of Schools, to sign the contract on behalf of the governing board.

Funding Information

Source: Child Development Fund - Restricted  
Currently Budgeted: Yes  
Account Number: 12-60550-0-00000-00000-8590-090-0000  
Description: SPS Apportionment - CDS

COMMENT: The contract, operated on a minimum of 175 days, is based on a daily reimbursement rate of \$16.98 per child.

The contract provides for the operation of 15 state preschool classes operated for three hours per session on school days. Five classes will be available at Pine Street; Three classes at Rogers; two classes at Edison, Grant, and McKinley; one class at Muir. The part-day program at each site includes developmentally appropriate activities, lunch or snack, social services, health services, parent participation/education and staff development.

MOTION MADE BY: Mrs. Brady  
SECONDED BY: Ms. Brownley

STUDENT ADVISORY VOTE: n/a  
AYES: 7 (all)  
NOES: 0 (none)  
ABSTENTIONS: 0 (none)

TO: BOARD OF EDUCATION

ACTION  
6-27-01

FROM: SUPERINTENDENT

RE: AGREEMENT TO PROVIDE CHILD DEVELOPMENT CENTER (CDC)  
SERVICES FOR FISCAL YEAR 2001-2002

RECOMMENDATION NO. A.10

It is recommended that the Board of Education authorize execution of a resolution to renew the contract with the State Department of Education, Child Development Division effective July 1, 2001 through June 30, 2002. This agreement, GCTR-1177, is to be executed between the Superintendent of Public Instruction, State Department of Education, and the Santa Monica-Malibu Unified School District, wherein the State agrees to pay the Santa Monica-Malibu District Child Development Fund/CDC an amount not to exceed \$1,313,077. The Board agrees to provide a drug free workplace and to authorize John Deasy, Superintendent of Schools, to sign the contract on behalf of the governing board.

Funding Information

Source: Child Development Fund - Restricted  
Currently Budgeted: Yes  
Account Number: 12-60600-0-00000-00000-8530-090-0000  
Description: Child Development Center Apportionment - CDC

COMMENT: The contract, operated on a minimum of 245 days, is based on a full-time daily reimbursement rate of \$27.35 per child. The contract provides for the operation of preschool and school-age planned programs; developmentally appropriate activities for all children receiving service; meals and snacks; health services; educational services; social services; parent participation and staff development. Participating schools include Edison, McKinley, Muir, Adams CDC, Lincoln CDC, Pine Street CDC, Adams Teen Center, and Lincoln Teen Center.

MOTION MADE BY: Mrs. Brady  
SECONDED BY: Ms. Brownley

STUDENT ADVISORY VOTE: n/a  
AYES: 7 (all)  
NOES: 0 (none)  
ABSTENTIONS: 0 (none)

TO: BOARD OF EDUCATION

ACTION  
6-27-01

FROM: SUPERINTENDENT

RE: AGREEMENT TO PROVIDE SCHOOL AGE COMMUNITY CHILD CARE  
(SACCC) SERVICES FOR FISCAL YEAR 2001-2002

RECOMMENDATION NO. A.11

It is recommended that the Board of Education authorize execution of a resolution to renew the contract with the State Department of Education, Child Development Division effective July 1, 2001 through June 30, 2002. This agreement, GLTK-1049, is to be executed between the Superintendent of Public Instruction, State Department of Education and the Santa Monica-Malibu Unified School District, wherein the State agrees to pay the Santa Monica-Malibu District Child Development Fund/SACCC an amount not to exceed \$175,191. The Board agrees to provide a drug free workplace and to authorize John Deasy, Superintendent of Schools, to sign the contract on behalf of the governing board.

Funding Information

Source: Child Development Fund - Restricted  
Currently Budgeted: Yes  
Account Number: 12-60800-0-00000-60800-8530-090-0000  
Description: SACCC Apportionment - CDS

COMMENT: The contract, operated on a minimum of 245 days, is based on a daily reimbursement rate of \$24.43 per child.

The contract provides for the operation of a before and after school planned program of age appropriate, creative, recreational, and educational services, snacks, parent participation, and staff development.

MOTION MADE BY: Mrs. Brady  
SECONDED BY: Ms. Brownley

STUDENT ADVISORY VOTE: n/a  
AYES: 7 (all)  
NOES: 0 (none)  
ABSTENTIONS: 0 (none)

TO: BOARD OF EDUCATION

ACTION  
6-27-01

FROM: SUPERINTENDENT

RE: FY 2001-02 AGREEMENT WITH THE STATE DEPARTMENT OF  
EDUCATION CCDF CENTER CHILD CARE PROGRAM

RECOMMENDATION NO. A.12

It is recommended that the Board of Education authorize execution of a resolution to renew the contract with the State Department of Education, Child Development Division effective July 1, 2001 through June 30, 2002. This agreement, FCTR-1069, is to be executed between the Superintendent of Public Instruction, State Department of Education, and the Santa Monica-Malibu Unified School District Child Development Fund/CCDF Center Child Care Grant an amount not to exceed \$142,973. The Board agrees to provide a drug free workplace and to authorize John Deasy, Superintendent of Schools, to sign the contract on behalf of the governing board.

Funding Information

Source: Child Development Fund - Restricted  
Currently Budgeted: Yes  
Account Number: 12-50250-0-00000-00000-8290-090-0000  
Description: CCDF Block Grant Apportionment

COMMENT: The contract, operated on a minimum of 245 days is based on a full-time daily reimbursement rate of \$27.35 per child. The contract will provide before and after school child care services for approximately 25 eligible low-income families.

MOTION MADE BY: Mrs. Brady  
SECONDED BY: Ms. Brownley

STUDENT ADVISORY VOTE: n/a  
AYES: 7 (all)  
NOES: 0 (none)  
ABSTENTIONS: 0 (none)



TO: BOARD OF EDUCATION  
FROM: SUPERINTENDENT/SUE GEE/STEVE CANNELL  
RE: SCHOOL WIDE PLANS

ACTION  
6/27/01

RECOMMENDATION NO. A.13

It is recommended that the Board of Education approve the Schoolwide Plans written by the District's four Title I Schools, with input, support and assistance from the district, Site Governance Councils, and the Statewide System of School Support-S<sup>4</sup>.

BACKGROUND INFORMATION

A schoolwide program is built on schoolwide strategies, rather than separate, add-on services. It also provides flexibility in spending Title I funds by combining other Federal funds and resources to upgrade the entire educational program of the school, as opposed to Title I targeted assistance program through which Title I, Part A funds are used only for supplemental educational services for eligible children.

The schoolwide program provisions provide many advantages to schools developing schoolwide programs. By allowing schools to integrate their programs, strategies and resources, the schoolwide program authority can become the catalyst for comprehensive reform of the entire instructional program that children in these schools receive.

Copies of these plans are on file in the Educational Services Department.

MOTION MADE BY: Mrs. Brady  
SECONDED BY: Ms. Brownley

STUDENT ADVISORY VOTE: n/a  
AYES: 7 (all)  
NOES: 0 (none)  
ABSTENTIONS: 0 (none)

TO: BOARD OF EDUCATION

ACTION  
06/27/01

FROM: SUPERINTENDENT/SUE GEE

RE: ACCEPTANCE OF VISUAL AND PERFORMING ARTS GRANTS

RECOMMENDATION NO. A.14

It is recommended that Board of Education accept the Arts Work: Visual and Performing Arts Education Grants for (1) Implementation of Arts Standards, (2) Arts Assessment and (3) Model Arts Programs Networks for the amount of \$25,000 each, totaling \$75,000 for the school year 2001-2002.

COMMENT: The State Department of Education awarded SMMUSD the Arts Work: Visual and Performing Arts grant on May 30, 2001.

These grants will be used for the continuation of Standards Based Art Workshops for K-5 teachers, to train and implement a comprehensive sequential arts education program for all students.

The Arts Assessment grant will be used for continuation of participation with the California Department of Education's California Arts Assessment Network and to develop a District wide assessment tool/model.

The Model Arts Program grant will be used for continuation of the Model Arts Program piloted at McKinley school and to introduce the pilot program at Muir elementary school.

MOTION MADE BY: Mrs. Brady  
SECONDED BY: Ms. Brownley

STUDENT ADVISORY VOTE: n/a  
AYES: 7 (all)  
NOES: 0 (none)  
ABSTENTIONS: 0 (none)

TO: BOARD OF EDUCATION

ACTION  
06/27/01

FROM: SUPERINTENDENT

RE: SUPPLEMENTAL TEXTBOOKS TO BE ADOPTED

RECOMMENDATION NO. A.15

It is recommended that the following supplemental textbooks be adopted for use in the Santa Monica-Malibu Unified School District effective immediately.

COMMENT: In accordance with the Board of Education policy, the textbooks listed below have been on public display for the past two weeks in the Educational Services Department at 1638 17th Street, Santa Monica, CA 90405.

PAINLESS GRAMMAR, by Rebecca Elliot Ph.D., Language Arts, Grade 8

504 ABSOLUTELY ESSENTIAL WORLD, by Murray Brombert, Julius Liegg, Arthur Traiger, Language Arts, Grade 8

HOT WORLDS FOR SAT I, by Brombert & Liebb, Language Arts, Grade 8

MOTION MADE BY: Mrs. Brady  
SECONDED BY: Ms. Brownley

STUDENT ADVISORY VOTE: n/a  
AYES: 7 (all)  
NOES: 0 (none)  
ABSTENTIONS: 0 (none)

TO: BOARD OF EDUCATION

ACTION  
06/27/01

FROM: SUPERINTENDENT/SUE GEE/PEGGY HARRIS/TONY DAHL

RE: AUTHORIZATION FOR PARTICIPATION IN LACOE READING  
RECOVERY TRAINING

RECOMMENDATION NO. A.16

It is recommended that the Board of Education authorize the participation of Julie Kinsinger in the Reading Recovery Training program for the 2001-02 school year. This course is offered through the Los Angeles County Office of Education, and is designed to train and certify teachers to provide early intervention services for students using the Reading Recovery Program. The cost for the course is \$6,300.00

Funding Information:

Source:	General Fund - restricted
Currently Budgeted:	Yes
Account Number:	01-30100-0-11100-10000-5802-006-4060
Description:	Consultant-Title I State and Federal Projects

Comment: The Reading Recovery Program is a system of early intervention that accelerates the literacy development of first grade children who are having difficulty in beginning reading and writing. It is recognized nationally by educators as one of the most effective programs of its kind. Julie Kinsinger is an experienced elementary teacher who teaches at Will Rogers. Rogers includes, as part of its literacy development program, student support in the form of direct supplemental instruction provided by two trained Reading Recovery teachers. Ms. Kinsinger will fill one of the two positions in the 2001-02 school year.

BOARD MEMBER COMMENT:

Mrs. Brady encouraged the district to use Ms. Kinsinger's training to train other teachers so the cost of the program can be maximized, in terms of student achievement.

MOTION MADE BY:	Mrs. Brady
SECONDED BY:	Ms. Brownley

STUDENT ADVISORY VOTE:	n/a
AYES:	7 (all)
NOES:	0 (none)
ABSTENTIONS:	0 (none)

TO: BOARD OF EDUCATION

ACTION  
6/27/01

FROM: SUPERINTENDENT/SUE GEE

RE: MEMORANDUM OF UNDERSTANDING, WISE SENIOR  
SERVICES/RETIRED AND SENIOR VOLUNTEER PROGRAM (WISE  
RSVP) WITH THE SMMUSD

RECOMMENDATION ITEM NO. A.17

It is recommended that the Board of Education enter into a Memorandum of Understanding, (MOU), a mutual agreement with the WISE Senior Services/Retired and Senior Volunteer Program (WISE RSVP), in order to guide the working relationship between the parties in regards to Request for Volunteers.

BACKGROUND:

WISE Senior Services recruits and places senior volunteers in the community including the SMMUSD. The RSVP is federally funded, sponsored by the Corporation for National Services and committed to utilizing volunteers as a resource. This MOU delineates the responsibilities of the parties. There is no cost to the District. A copy of the agreement is available for review in the Educational Services Department.

MOTION MADE BY: Mrs. Brady  
SECONDED BY: Ms. Brownley

STUDENT ADVISORY VOTE: n/a  
AYES: 7 (all)  
NOES: 0 (none)  
ABSTENTIONS: 0 (none)

TO: BOARD OF EDUCATION

ACTION  
06/27/01

FROM: SUPERINTENDENT

RE: APPROVAL TO ADD TWO (2) WORKSHOP MEETINGS TO THE JULY,  
2001, CALENDAR

RECOMMENDATION NO. A.18

It is recommended that the Board of Education add two (2) workshop meetings to the July, 2001, Board meeting schedule; the workshops will be held at the District's Administrative Offices, 1651 16th Street, Santa Monica, California. They will focus on Strategic Planning and will be duplicates of one another. Scheduling in this manner is being suggested in order to accommodate all Board Members' July schedules, which will facilitate a timely beginning to the Strategic Planning process.

The dates and times to be added are:

Wednesday, July 18, 2001  
5-6:30 PM

Thursday, July 26, 2001  
5-6:30 PM

MEETING NOTE:

Mr. Pratt noted that the public was encouraged to attend either or both meetings, as each is scheduled to be duplicate of the other. He also noted that the meetings were "optional."

MOTION MADE BY: Mrs. Brady  
SECONDED BY: Ms. Brownley

STUDENT ADVISORY VOTE: n/a  
AYES: 7 (all)  
NOES: 0 (none)  
ABSTENTIONS: 0 (none)

TO: BOARD OF EDUCATION ACTION  
06/27/01  
FROM: SUPERINTENDENT/JOSEPH QUARLES/RICK BAGLEY  
RE: CERTIFICATED PERSONNEL - Elections, Separations

RECOMMENDATION NO. A.19

ELECTIONS

ADDITIONAL ASSIGNMENTS

<u>Name/Location</u>	<u>Rate</u>	<u>Effective</u>	<u>Not to Exceed</u>
<u>ADAMS</u>			
Dempsey, Juliet	12 hrs @\$34.90	06/18/01 - 06/22/01	Est Hrly/\$419
		TOTAL ESTABLISHED HOURLY	\$419
Comment: Closing down library before Summer School 01-Tech/Inst Schl Support Pk			
Dipley, Jeri	10 hrs @\$34.90	06/25/01 - 06/27/01	Est Hrly/\$349
Palmer, Dorothy	10 hrs @\$34.90	06/25/01 - 06/27/01	Est Hrly/\$349
		TOTAL ESTABLISHED HOURLY	\$698
Comment: PE Curriculum Meetings 01-Physical Educ			
Jacobs, Ed	12 hrs @\$34.90	06/01/01 - 06/22/01	Est Hrly/\$419
Post, Joel	12 hrs @\$34.90	06/01/01 - 06/22/01	Est Hrly/\$419
		TOTAL ESTABLISHED HOURLY	\$838
Comment: Setting up computer lab for summer classes 01-Tech/Inst Schl Support Pk			
Jenkins, Marilyn	21 hrs @\$34.90	05/01/01 - 06/15/01	Est Hrly/\$733
Moore, Jonathan	21 hrs @\$34.90	05/01/01 - 06/15/01	Est Hrly/\$733
		TOTAL ESTABLISHED HOURLY	\$1,466
Comment: Provide students with after-school tutoring 03-Eng Lang Acquist Program			
Jenkins, Marilyn	10 hrs @\$34.90	06/25/01 - 06/28/01	Est Hrly/\$349
		TOTAL ESTABLISHED HOURLY	\$349
Comments: Health Curriculum Meeting 01-Physical Educ			
Windus, Ellen	20 hrs @\$34.90	05/21/01 - 06/22/01	Est Hrly/\$698
		TOTAL ESTABLISHED HOURLY	\$698
Comment: Helping with JAMS Pathway Dinners 03-Inst Matls K-8 Block Grant			
<u>EDISON</u>			
Zarenda, Nancy	15 days @\$355.79	4/9-4/20,6/25-6/29/01	Own Daily/\$5337
		TOTAL OWN DAILY	\$5,337
Comment: Teacher on Special Assignment with CA DOE 01-CA DOE Contract			
<u>EDUCATIONAL SERVICES</u>			
Henderson, Patricia	10 days @ \$421.10	04/07/01 - 06/30/01	Own Daily/\$4211
		TOTAL OWN DAILY	\$4,211
Comment: "Arts at Work" Staff Development Prjts/Model Arts Program 03-Visual & Performing Arts Educ.			
Labov, Lauren	150 hrs @\$34.90	06/01/01 - 06/30/01	Est Hrly/\$5235
		TOTAL ESTABLISHED HOURLY	\$5,235
Comment: Service Learning Coordinator, Read 2 Connect Program 01-Staff Development			

Bouse, Amy	Stipend \$100	04/23/01 - 06/22/01	Stipend/\$100
Anna Lovejoy	Stipend \$5600	04/23/01 - 06/22/01	Stipend/\$5600
Schwartz, Bonnie	Stipend \$600	04/23/01 - 06/22/01	Stipend/\$600
	TOTAL STIPEND		\$6,300

Comment: Introduce and integrate art standards as an integral part of the curriculum for all students, by planning and facilitating workshops for elementary school teachers  
03-Visual and Performing Arts Educ.

Chernow, Mel	Stipend \$400	09/01/00 - 06/30/01	Stipend/\$400
Hovest, Christine	Stipend \$400	09/01/00 - 06/30/01	Stipend/\$400
Ipina, Elizabeth	Stipend \$400	09/01/00 - 06/30/01	Stipend/\$400
Miller, Stephanie	Stipend \$400	09/01/00 - 06/30/01	Stipend/\$400
	TOTAL STIPEND		\$1,600

Comment: School Site Test Coordinator  
01-Technology - Instructional

Beasley, Linda	3 hrs @\$34.90	05/10/01	Est Hrly/\$105
Berman, Wendy	3 hrs @\$34.90	05/10/01	Est Hrly/\$105
Berman, Lauren	3 hrs @\$34.90	05/10/01	Est Hrly/\$105
Berson, Rosie	3 hrs @\$34.90	05/10/01	Est Hrly/\$105
Cronrod, Merryl	3 hrs @\$34.90	05/10/01	Est Hrly/\$105
Duran-Valian, Concep.	3 hrs @\$34.90	05/10/01	Est Hrly/\$105
Ghoulain, Nili	3 hrs @\$34.90	05/10/01	Est Hrly/\$105
Heintz, Paula	3 hrs @\$34.90	05/10/01	Est Hrly/\$105
Hyatt, Lova	3 hrs @\$34.90	05/10/01	Est Hrly/\$105
Keller, Joyce	3 hrs @\$34.90	05/10/01	Est Hrly/\$105
King, Keri	3 hrs @\$34.90	05/10/01	Est Hrly/\$105
Kumasaka, Paul	3 hrs @\$34.90	05/10/01	Est Hrly/\$105
Lyons, Irma	3 hrs @\$34.90	05/10/01	Est Hrly/\$105
Moore, LaShawn	3 hrs @\$34.90	05/10/01	Est Hrly/\$105
O'Keefe, Amy	3 hrs @\$34.90	05/10/01	Est Hrly/\$105
Pollack, Lori	3 hrs @\$34.90	05/10/01	Est Hrly/\$105
Poole, Bea	3 hrs @\$34.90	05/10/01	Est Hrly/\$105
Reid, Roberta	3 hrs @\$34.90	05/10/01	Est Hrly/\$105
Reifman, Steve	3 hrs @\$34.90	05/10/01	Est Hrly/\$105
Sanschagrin, Mark	3 hrs @\$34.90	05/10/01	Est Hrly/\$105
Snow, Angie	3 hrs @\$34.90	05/10/01	Est Hrly/\$105
Takashima, Iris	3 hrs @\$34.90	05/10/01	Est Hrly/\$105
Taslimi, Laila	3 hrs @\$34.90	05/10/01	Est Hrly/\$105
Thorne, Laurel	3 hrs @\$34.90	05/10/01	Est Hrly/\$105
Wetmore, Elayne	3 hrs @\$34.90	05/10/01	Est Hrly/\$105
Wheeler, Daniel	3 hrs @\$34.90	05/10/01	Est Hrly/\$105
	TOTAL ESTABLISHED HOURLY		\$2,730

Comment: Elementary Math Textbook Adoption  
01-Districtwide Testing

#### FRANKLIN

Sinfield, Deanna	2 hrs @\$51.18	06/03/01	Own Hourly/\$103
		TOTAL OWN HOURLY	\$103

Comment: Provided parent training in conjunction with DAC  
03-Guid-Couns.

#### GRANT

Bronstein, Susan	10 hrs @\$34.90	06/25/01 - 06/28/01	Est Hrly/\$349
		TOTAL ESTABLISHED HOURLY	\$349

Comment: Health Curriculum Meeting  
01-Physical Educ

#### JOHN MUIR

Leung, Anita	8 hrs @\$34.90	05/01/01 - 05/31/01	Est Hrly/\$280
		TOTAL ESTABLISHED HOURLY	\$280

Comment: Staff Development Training  
03-Ed.Tech Staff Devlp 4-8



Vosylius, Dalia	2.5 hrs @\$34.90	03/31/01	<u>Est Hrly/\$88</u>
		TOTAL ESTABLISHED HOURLY	\$88

Comment: ASAP/Saturday School  
01-Supplemental Instruction Program

JUAN CABRILLO

Keller, Anne	7.5 hrs @\$71.24	04/01/01 - 06/30/01	<u>Own Hrly/\$535</u>
		TOTAL OWN HOURLY	\$535

Comment: Add'l Reading Assessments to resolve due process  
03-SE:Resource Specialists

Keller, Anne	12 hrs @\$34.90	05/01/01 - 05/30/01	<u>Est Hrly/\$419</u>
		TOTAL ESTABLISHED HOURLY	\$419

Comment: Complete Assessment/Compliance  
03-SE:Resource Specialists

LINCOLN

Amador, Laura	6 days @\$390.29	04/01/01 - 06/30/01	<u>Own Daily/\$2342</u>
		TOTAL OWN DAILY	\$2,342

Comment: Extra work days for compliance needs  
03-Guid-Couns.

Hotz, Diane	4 hrs @\$34.90	05/05/01	<u>Est Hrly/\$140</u>
Serratore, Rosa	4 hrs @\$34.90	05/05/01	<u>Est Hrly/\$140</u>
Webb, Suzanne	4 hrs @\$34.90	05/05/01	<u>Est Hrly/\$140</u>
		TOTAL ESTABLISHED HOURLY	\$420

Comment: Math Planning  
03-SIP 7-8

Serratore, Rosa	14 hrs @\$34.90	02/01/01 - 05/11/01	<u>Est Hrly/\$489</u>
		TOTAL ESTABLISHED HOURLY	\$489

Comment: Math Counts Coach  
03-GATE

MALIBU

Banducci, Brian	10 hrs @\$34.90	06/25/01 - 06/28/01	<u>Est Hrly/\$349</u>
		TOTAL ESTABLISHED HOURLY	\$349

Comment: Health Curriculum Meeting  
03-Physical Educ

Bronstein, Susan	10 hrs @\$34.90	06/04/01 - 06/29/01	<u>Est Hrly/\$349</u>
		TOTAL ESTABLISHED HOURLY	\$349

Comment: Health Curriculum Workshops  
03-Physical Educ

Bush, Mary	2 hrs @\$51.18	06/03/01	<u>Own Hrly/\$103</u>
		TOTAL OWN HOURLY	\$103

Comment: Parent training in conjunction with DAC  
03-Guid-Couns.

Knight, Michele	10 hrs @\$34.90	06/25/01 - 06/27/01	<u>Est Hrly/\$349</u>
		TOTAL ESTABLISHED HOURLY	\$349

Comment: Physical Education Curriculum Meeting  
01-Physical Educ

Bennett, Les	3 hrs @\$34.90	05/25/01	<u>Est Hrly/\$105</u>
Lawson, Rich	5 hrs @\$34.90	05/04/01 - 05/25/01	<u>Est Hrly/\$175</u>
Mulligan, Michael	4 hrs @\$34.90	05/04/01 - 05/25/01	<u>Est Hrly/\$140</u>
		TOTAL ESTABLISHED HOURLY	\$420

Comment: FitGram Assessment Data Input  
01-Physical Educ

MC KINLEY

Franklin, Judy	14 hrs @\$34.90	05/01/01 - 05/31/01	<u>Est Hrly/\$489</u>
		TOTAL ESTABLISHED HOURLY	\$489

Comment: Support for new teacher  
03-SE:Federal Pre-School Program

Franklin, Judy	6 hrs @\$34.90	05/01/01 - 06/30/01	<u>Est Hrly/\$210</u>
			TOTAL ESTABLISHED HOURLY \$210

Comment: Special Ed Mentoring  
03-SE:SDC SEV

Burdick, Amy	6 hrs @\$34.90	05/01/01 - 06/30/01	<u>Est Hrly/\$210</u>
			TOTAL ESTABLISHED HOURLY \$210

Comment: Teacher improvement Support  
03-SE:SDC SEV

OLYMPIC

Labov, Lauren	25-30 hrs @\$34.90	06/01/01 - 06/30/01	<u>Est Hrly/\$1000</u>
			Not to exceed \$1000 TOTAL ESTABLISHED HOURLY \$1,000

Comment: Program Coordinator  
03- School to Work

PINE STREET

Shaw, Linda	2 hrs @\$34.90	06/03/01	<u>Est Hrly/\$70</u>
			TOTAL ESTABLISHED HOURLY \$70

Comment: Parent training in conjunction with DAC  
03- SE:Resource Specialists

ROOSEVELT

Kramer, Bonnie	2 hrs @\$34.90	06/03/01	<u>Est Hrly/\$70</u>
Schneider, Rhonda	2 hrs @\$34.90	06/03/01	<u>Est Hrly/\$70</u>
			TOTAL ESTABLISHED HOURLY \$140

Comment: Parent training in conjunction with DAC  
03-SE:Resource Specialists

SANTA MONICA HIGH SCHOOL

Chase, Johanna	10 hrs @\$34.90	06/25/01 - 06/28/01	<u>Est Hrly/\$349</u>
			TOTAL ESTABLISHED HOURLY \$349

Comment: Health Curriculum Meeting  
01-Physical Educ

Contreras, Luis	Stipend \$1500	02/01/01 - 06/22/01	<u>Stipend/\$1500</u>
Gonzalez, Alicia	Stipend \$1500	02/01/01 - 06/22/01	<u>Stipend/\$1500</u>
Paul, Carmen	Stipend \$1500	02/01/01 - 06/22/01	<u>Stipend/\$1500</u>
			TOTAL STIPEND \$4,500

Comment: Collaboration Work for Summer Immersion Camp  
01-Immersion

Edens, Meredith	2 hrs @\$34.90	06/03/01	<u>Est Hrly/\$70</u>
Marks, Patty	2 hrs @\$34.90	06/03/01	<u>Est Hrly/\$70</u>
			TOTAL ESTABLISHED HOURLY \$140

Comment: Training in conjunction with DAC  
03-SE:Resource Specialists

Gleason, Beverly	2 hrs @\$34.90	03/01/01 - 04/30/01	<u>Est Hrly/\$70</u>
Rubin, Mary	2 hrs @\$34.90	03/01/01 - 04/30/01	<u>Est Hrly/\$70</u>
Welford, Michelle	2 hrs @\$34.90	03/01/01 - 04/30/01	<u>Est Hrly/\$70</u>
			TOTAL ESTABLISHED HOURLY \$210

Comment: School Site Plan Responses  
03-Title VI/Staff Dev.

Hirsh, Mary	20 hrs @\$34.90	03/01/01 - 06/22/01	<u>Est Hrly/\$698</u>
			TOTAL ESTABLISHED HOURLY \$698

Comment: Add'l hours in nurse's office  
03-Sch Adm

Mimoun, Ilyse	6 hrs @\$34.90	05/01/01 - 05/31/01	<u>Est Hrly/\$210</u>
		TOTAL ESTABLISHED HOURLY	\$210
Comment: Star 9 preparation/testing 03-Sch Adm			
Carrie Rodionoff	10 hrs @\$34.90	06/25/01 - 06/27/01	<u>Est Hrly/\$349</u>
Skaggs, Debbie	10 hrs @\$34.90	06/25/01 - 06/27/01	<u>Est Hrly/\$349</u>
		TOTAL ESTABLISHED HOURLY	\$698
Comment: PE Curriculum Meetings 01-Physical Educ			
Thompson, Kate	40 hrs @\$34.90	03/01/01 - 06/30/01	<u>Est Hrly/\$1396</u>
		TOTAL ESTABLISHED HOURLY	\$1,396
Comment: Diversity Project/AP-Honors Enrichment 03-Title VI/Staff Dev.			
Brehm, Kristy	2 hrs @\$34.90	07/01/00 - 07/30/00	<u>Est Hrly/\$70</u>
Corliss, Eileen	2 hrs @\$34.90	07/01/00 - 07/30/00	<u>Est Hrly/\$70</u>
Megaffin, Chris	2 hrs @\$34.90	07/01/00 - 07/30/00	<u>Est Hrly/\$70</u>
		TOTAL ESTABLISHED HOURLY	\$210
Comment: Summer Projects-Peace Academy 03-SB 1882 CPDP			
Armstrong, Brenda	20 hrs @\$34.90	09/01/01 - 06/30/01	<u>Est Hrly/\$698</u>
Grant, Nancy	20 hrs @\$34.90	09/01/01 - 06/30/01	<u>Est Hrly/\$698</u>
Griswold, Mike	20 hrs @\$34.90	09/01/01 - 06/30/01	<u>Est Hrly/\$698</u>
Marek, Celia	20 hrs @\$34.90	09/01/01 - 06/30/01	<u>Est Hrly/\$698</u>
Murphy, Don	20 hrs @\$34.90	09/01/01 - 06/30/01	<u>Est Hrly/\$698</u>
		TOTAL ESTABLISHED HOURLY	\$3,490
Comment: Digital High School-Technology Workshops 03-Digital High School			
Berman-Howard, Jody	10 hrs @\$34.90	09/01/00 - 06/30/01	<u>Est Hrly/\$349</u>
Bisson, Amy	10 hrs @\$34.90	09/01/00 - 06/30/01	<u>Est Hrly/\$349</u>
Cady, Pat	10 hrs @\$34.90	09/01/00 - 06/30/01	<u>Est Hrly/\$349</u>
Campbell, Melvin	10 hrs @\$34.90	09/01/00 - 06/30/01	<u>Est Hrly/\$349</u>
Collatos, Anthony	10 hrs @\$34.90	09/01/00 - 06/30/01	<u>Est Hrly/\$349</u>
Cox, Dan	10 hrs @\$34.90	09/01/00 - 06/30/01	<u>Est Hrly/\$349</u>
Denis, Randy	10 hrs @\$34.90	09/01/00 - 06/30/01	<u>Est Hrly/\$349</u>
Escalera, Dan	10 hrs @\$34.90	09/01/00 - 06/30/01	<u>Est Hrly/\$349</u>
Flanders, Matt	10 hrs @\$34.90	09/01/00 - 06/30/01	<u>Est Hrly/\$349</u>
Ford, Frank	10 hrs @\$34.90	09/01/00 - 06/30/01	<u>Est Hrly/\$349</u>
Franke, Anoushka	10 hrs @\$34.90	09/01/00 - 06/30/01	<u>Est Hrly/\$349</u>
Gatell, Frank	10 hrs @\$34.90	09/01/00 - 06/30/01	<u>Est Hrly/\$349</u>
Gon, Ted	10 hrs @\$34.90	09/01/00 - 06/30/01	<u>Est Hrly/\$349</u>
Gonzalez, Alicia	10 hrs @\$34.90	09/01/00 - 06/30/01	<u>Est Hrly/\$349</u>
Hammer, Carl	10 hrs @\$34.90	09/01/00 - 06/30/01	<u>Est Hrly/\$349</u>
Hedrick, Don	10 hrs @\$34.90	09/01/00 - 06/30/01	<u>Est Hrly/\$349</u>
Herrera, David	10 hrs @\$34.90	09/01/00 - 06/30/01	<u>Est Hrly/\$349</u>
Jago, Carol	10 hrs @\$34.90	09/01/00 - 06/30/01	<u>Est Hrly/\$349</u>
Jessie, Jennifer	10 hrs @\$34.90	09/01/00 - 06/30/01	<u>Est Hrly/\$349</u>
Jimenez, Jaime	10 hrs @\$34.90	09/01/00 - 06/30/01	<u>Est Hrly/\$349</u>
Karyadi, Adrienne	10 hrs @\$34.90	09/01/00 - 06/30/01	<u>Est Hrly/\$349</u>
Kiley, Timothy	10 hrs @\$34.90	09/01/00 - 06/30/01	<u>Est Hrly/\$349</u>
Latham, Pamela	10 hrs @\$34.90	09/01/00 - 06/30/01	<u>Est Hrly/\$349</u>
Lin, Mary	10 hrs @\$34.90	09/01/00 - 06/30/01	<u>Est Hrly/\$349</u>
Little, Lou	10 hrs @\$34.90	09/01/00 - 06/30/01	<u>Est Hrly/\$349</u>
Louria, Meredith	10 hrs @\$34.90	09/01/00 - 06/30/01	<u>Est Hrly/\$349</u>
Macy, Heather	10 hrs @\$34.90	09/01/00 - 06/30/01	<u>Est Hrly/\$349</u>
Mayoral, Eva	10 hrs @\$34.90	09/01/00 - 06/30/01	<u>Est Hrly/\$349</u>
McDaniel, Sean	10 hrs @\$34.90	09/01/00 - 06/30/01	<u>Est Hrly/\$349</u>
Megaffin, Chris	10 hrs @\$34.90	09/01/00 - 06/30/01	<u>Est Hrly/\$349</u>
Omura, Dawn	10 hrs @\$34.90	09/01/00 - 06/30/01	<u>Est Hrly/\$349</u>
Parker, Jason	10 hrs @\$34.90	09/01/00 - 06/30/01	<u>Est Hrly/\$349</u>
Paul, Carmen	10 hrs @\$34.90	09/01/00 - 06/30/01	<u>Est Hrly/\$349</u>

Pusey, Jon	10 hrs @\$34.90	09/01/00 - 06/30/01	Est Hrly/\$349
Rubin, Mary	10 hrs @\$34.90	09/01/00 - 06/30/01	Est Hrly/\$349
Thais, Rob	10 hrs @\$34.90	09/01/00 - 06/30/01	Est Hrly/\$349
Thompson, Katie	10 hrs @\$34.90	09/01/00 - 06/30/01	Est Hrly/\$349
Welford, Michelle	10 hrs @\$34.90	09/01/00 - 06/30/01	Est Hrly/\$349
Williams, Heather	10 hrs @\$34.90	09/01/00 - 06/30/01	Est Hrly/\$349
TOTAL ESTABLISHED HOURLY			\$13,611

Comment: Digital High School-Technology Workshops  
03-Digital High School

#### SPECIAL EDUCATION

Copeland, Barbara	6 hrs @\$34.90	04/01/01 - 04/30/01	Est Hrly/\$210
TOTAL ESTABLISHED HOURLY			\$210

Comment: Compliance Needs  
03-SE:Federal Pre-School Program

Harris, Jerry Lee	2 hrs @\$34.90	06/03/01	Est Hrly/\$70
TOTAL ESTABLISHED HOURLY			\$70

Comment: Training in conjunction with DAC  
03-SE:Resource Specialists

Vonderlieth, Jady	2 days @\$422.32	04/01/01 - 06/30/01	Own Daily/\$845
TOTAL OWN DAILY			\$845

Comment: Compliance needs  
03-Guid-Couns.

Black, Mark	Stipend \$100	06/02/01	Stipend/\$100
Boers-Palmer, Desiree	Stipend \$100	06/02/01	Stipend/\$100
Dipley, Jeri	Stipend \$100	06/02/01	Stipend/\$100
Jeffries, Jane	Stipend \$100	06/02/01	Stipend/\$100
Moore, Jon	Stipend \$100	06/02/01	Stipend/\$100
Wells, Harvey	Stipend \$100	06/02/01	Stipend/\$100
TOTAL STIPEND			\$600

Comment: SM Fire Dept Training for Disaster Preparedness  
01-Emergency Preparedness

Bishop, Shannon	15 hrs @\$34.90	09/08/01 - 06/22/01	Est Hrly/\$524
Brehm, Kristy	9.75 hrs @\$34.90	09/08/01 - 06/22/01	Est Hrly/\$341
Brown, Anne	50 hrs @\$34.90	09/08/01 - 06/22/01	Est Hrly/\$1745
Brown, Elissa	50 hrs @\$34.90	09/08/01 - 06/22/01	Est Hrly/\$1745
Chang, Carol	50 hrs @\$34.90	09/08/01 - 06/22/01	Est Hrly/\$1745
Cutting, Judy	15 hrs @\$34.90	09/08/01 - 06/22/01	Est Hrly/\$524
Dilamarter, Susan	21.5 hrs @\$34.90	09/08/01 - 06/22/01	Est Hrly/\$751
Edens, Meredith	50 hrs @\$34.90	09/08/01 - 06/22/01	Est Hrly/\$1745
Edlein, Lisa	50 hrs @\$34.90	09/08/01 - 06/22/01	Est Hrly/\$1745
Elgart, Candace	15 hrs @\$34.90	09/08/01 - 06/22/01	Est Hrly/\$524
Enriquez, Maria	50 hrs @\$34.90	09/08/01 - 06/22/01	Est Hrly/\$1745
Estrada, Tiffany	50 hrs @\$34.90	09/08/01 - 06/22/01	Est Hrly/\$1745
Franklin, Judy	50 hrs @\$34.90	09/08/01 - 06/22/01	Est Hrly/\$1745
Gillam, Susan	50 hrs @\$34.90	09/08/01 - 06/22/01	Est Hrly/\$1745
Goldberg, Cori	27.5 hrs @\$34.90	09/08/01 - 06/22/01	Est Hrly/\$960
Hamilton, Kevin	50 hrs @\$34.90	09/08/01 - 06/22/01	Est Hrly/\$1745
Johnson, Ethel Sue	50 hrs @\$34.90	09/08/01 - 06/22/01	Est Hrly/\$1745
Klein, Abby	50 hrs @\$34.90	09/08/01 - 06/22/01	Est Hrly/\$1745
Kumasaka, Paul	24 hrs @\$34.90	09/08/01 - 06/22/01	Est Hrly/\$838
LaDuke, Janice	29 hrs @\$34.90	09/08/01 - 06/22/01	Est Hrly/\$1013
Lazare, Shernice	41 hrs @\$34.90	09/08/01 - 06/22/01	Est Hrly/\$1431
Levine, Barbara	46 hrs @\$34.90	09/08/01 - 06/22/01	Est Hrly/\$1606
Levy, Amy	9.75 hrs @\$34.90	09/08/01 - 06/22/01	Est Hrly/\$341
Marek, Celia	25 hrs @\$34.90	09/08/01 - 06/22/01	Est Hrly/\$873
McCullough, Helen	27 hrs @\$34.90	09/08/01 - 06/22/01	Est Hrly/\$943
Miller, Linda	50 hrs @\$34.90	09/08/01 - 06/22/01	Est Hrly/\$1745
Nico, Gisa	41 hrs @\$34.90	09/08/01 - 06/22/01	Est Hrly/\$1431
Olliff, Elizabeth	50 hrs @\$34.90	09/08/01 - 06/22/01	Est Hrly/\$1745
Palilis, Barbara	50 hrs @\$34.90	09/08/01 - 06/22/01	Est Hrly/\$1745

Sanders, Elizabeth	50 hrs @\$34.90	09/08/01 - 06/22/01	Est Hrly/\$1745
Schwartz, Bonnie	10.5 hrs @\$34.90	09/08/01 - 06/22/01	Est Hrly/\$367
Skorko, Nancy	34 hrs @\$34.90	09/08/01 - 06/22/01	Est Hrly/\$1187
Spang, Edith	43 hrs @\$34.90	09/08/01 - 06/22/01	Est Hrly/\$1501
Walling, Cheryl	50 hrs @\$34.90	09/08/01 - 06/22/01	Est Hrly/\$1745
Washington, T.	28 hrs @\$34.90	09/08/01 - 06/22/01	Est Hrly/\$978
Wechselberger, Amy	50 hrs @\$34.90	09/08/01 - 06/22/01	Est Hrly/\$1745
Wetmore, Elayne	50 hrs @\$34.90	09/08/01 - 06/22/01	Est Hrly/\$1745
TOTAL ESTABLISHED HOURLY			\$49,288

Comment: Full Inclusion Planning  
03-Full Inclusion Support

#### WILL ROGERS

Powell, Chryta	20-25 hrs @\$34.90	01/20/01 - 06/22/01	Est Hrly/\$750
Not to exc'd \$750 TOTAL ESTABLISHED HOURLY			\$750

Comment: Conduct inservice training for TESA  
03-Drug Free Sch

Contreras, Sitara	Stipend \$1500	06/30/01	Stipend/\$1500
Davis, Laurel	Stipend \$750	06/30/01	Stipend/\$750
Murphy, Titia	Stipend \$750	06/30/01	Stipend/\$750
DeCray-Kleiser, Yvette	Stipend \$750	06/30/01	Stipend/\$750
TOTAL STIPEND			\$3,750

Comment: Lead Teachers  
03-SIP K-6

Barba, Graciela	12 hrs @\$34.90	06/30/01	Est Hrly/\$419
Hanson-Booker, Denise	12 hrs @\$34.90	06/30/01	Est Hrly/\$419
Jones, Tristen	12 hrs @\$34.90	06/30/01	Est Hrly/\$419
Teplin, Amy	12 hrs @\$34.90	06/30/01	Est Hrly/\$419
Witt, Carl	12 hrs @\$34.90	06/30/01	Est Hrly/\$419
TOTAL ESTABLISHED HOURLY			\$2,095

Comment: Family Group Cadre  
03-SIP K-6

#### EXTENDED DUTY UNITS

<u>Locations</u>	<u>Rate</u>	<u>Activity</u>	<u>Effective</u>	<u>Total</u>
<u>EDISON</u>				
Boyd, Tom	2 units @\$220	5th Gr.Catalina	9/00 - 6/01	\$440
Diaz, Aida	2 units @\$220	5th Gr.Catalina	9/00 - 6/01	\$440
Gonzalez, Rosie	2 units @\$220	5th Gr.Catalina	9/00 - 6/01	\$440
Boxer, Lorissa	1 unit @\$220	Student Council	9/00 - 6/01	\$220
Brumer, Sandy	1 unit @\$220	Student Council	9/00 - 6/01	\$220
Castillo, Alma	1 unit @\$220	Homework Prog.	9/00 - 6/01	\$220
TOTAL EXTENDED DUTY UNITS				\$1,980
01-Classroom Instruction K-5				

#### FRANKLIN

Normandin, Monique	6 units @\$220	Student Comm.	09/00 - 06/01	\$1320
Scarce, Nancy	6 units @\$220	Student Comm.	09/00 - 06/01	\$1320
TOTAL EXTENDED DUTY UNITS				\$2,640
01-Classroom Instruction K-5				

#### OLYMPIC

Simmer, Deborah	2 units @\$220	Work Experience	05/01/01	\$440
TOTAL EXTENDED DUTY UNITS				\$440
01-SARB (School Attend & Rev)				

TOTAL ESTABLISHED HOURLY, OWN DAILY, OWN HOURLY, STIPENDS  
and EXTENDED DUTY UNITS

= \$126,775

SUBSTITUTES

LONG-TERM SUBSTITUTES  
(Daily Rate @\$180)  
Harare, Mayra

Effective

05/30/01

PREFERRED SUBSTITUTES  
(Daily Rate @\$139)  
Gilchrist-Brock, Mary  
Jaffe, David  
Lyons, Paul  
Mackey, Tammy  
Makabeh, Farnaz

05/21/01  
05/14/01  
05/24/01  
05/11/01  
05/25/01

CHANGE IN ASSIGNMENT

Name/Assignment

Location

Kiehm, Monique  
Teacher, Lincoln

Effective

5/21/01-6/22/01

From: .25%

To: .50% (Extra 6th Period)

LEAVES OF ABSENCE (without pay)

Name/Assignment

Location

Bauer, Kathryn  
Lincoln

Effective

8/31/01-6/21/02  
[personal]

Berman, Jody  
SAMOHI

8/31/01-6/21/02  
[personal]

Goldstein, Mark  
Lincoln

8/31/01-6/21/02  
[personal]

Goode, Joanna  
SAMOHI

8/31/01-6/21/02  
[personal]

Jones, Evelyn  
GRANT

8/31/01-6/21/02  
[personal]

RESIGNATIONS

Name/Assignment

Location

Chang, Diana Fen  
CDS

Effective

6/30/01

Cutting, Judith Will Rogers	6/22/01
Daniels, Lisa SAMOHI	6/22/01
Gee, Sue Ed. Services	8/17/01
Gillam, Susan John Muir	6/22/01
Shy, Leah Juan Cabrillo	6/22/01
Sorbille, Selva Edison	6/22/01
Zoltek, Sherri Spec. Education	6/22/01

MOTION MADE BY:	Mrs. Brady
SECONDED BY:	Ms. Brownley

STUDENT ADVISORY VOTE:	n/a
AYES:	7 (all)
NOES:	0 (none)
ABSTENTIONS:	0 (none)

TO: BOARD OF EDUCATION

ACTION  
06/27/01

FROM: SUPERINTENDENT/JOSEPH N. QUARLES/RICK BAGLEY

RE: SPECIAL SERVICES EMPLOYEES

RECOMMENDATION NO. A.20

It is recommended that the following Special Services Employee contracts be approved in accordance with District policies and salary schedules and be assigned pursuant to BP 4102. Funding for the positions listed are included in the 2000/01 budget.

ELECTIONS

<u>Name/Location</u>	<u>Not to Exceed</u>	<u>Effective</u>	<u>Rate</u>
Lynch, Mary Patricia	\$4,448	5/1/01-6/22/01	\$139/day
Various District Sites, District Adapted PE Instructor			
FUNDING: 03-211500-13040000-4399-100%-SE:Special Education			

MOTION MADE BY: Mrs. Brady  
SECONDED BY: Ms. Brownley

STUDENT ADVISORY VOTE: n/a  
AYES: 7 (all)  
NOES: 0 (none)  
ABSTENTIONS: 0 (none)



TO: BOARD OF EDUCATION

ACTION  
06/27/01

FROM: SUPERINTENDENT/JOSEPH N. QUARLES

RE: CERTIFICATED ADMINISTRATIVE APPOINTMENTS:  
ASSISTANT PRINCIPAL/SANTA MONICA HIGH SCHOOL

RECOMMENDATION NO. A.21

It is recommended that the Board of Education make the following  
certificated administrative appointment:

Julio Mercia  
Assistant Principal, Santa Monica High School

BACKGROUND INFORMATION

The Board will act on this recommendation in Closed Session and  
the appointment will be announced during the Public portion of  
the meeting.

MOTION MADE BY: Mrs. Brady  
SECONDED BY: Ms. Brownley

STUDENT ADVISORY VOTE: n/a  
AYES: 7 (all)  
NOES: 0 (none)  
ABSTENTIONS: 0 (none)

TO: BOARD OF EDUCATION  
FROM: SUPERINTENDENT/JOSEPH N. QUARLES/SUE GEE  
RE: COORDINATOR OF STATE AND FEDERAL PROJECTS

ACTION  
6/27/01

RECOMMENDATION NO. A.22

It is recommended that the Board of Education approve the appointment of Mr. Steve Cannell to the position of "Coordinator of State and Federal Projects" effective July 1, 2001. It is further recommended that as a result of incorporating BTSA coordinator duties into the position, the work year be expanded from 200 days to 220 days.

COMMENTS: Earlier this Spring, the position of "Coordinator of State and Federal Projects" became vacant when the former coordinator took a position outside the school district. At that same time, the Educational Services Department was in the process of an internal reorganization due to proposed budget reductions.

Steve Cannell has served for the past two years as the coordinator of the Beginning Teacher Support and Assistance (BTSA) program within the Educational Services Department. It is staff's recommendation that as part of the internal reorganization of the department, Mr. Cannell be appointed as "Coordinator of State and Federal Projects," whose responsibilities will also include and incorporate the responsibilities for coordination of the BTSA program.

As a result of combining the duties of BTSA and State/Federal Projects into one position, it is proposed that the work year for the position be increased from 200 days to 220 days.

Current 2000-01 expense for Coordinator of State/Federal Projects and BTSA Coordinator	\$141,415
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Proposed 2001-02 expense for - Coordinator of State/Federal Projects with BTSA coordinator duties	<u>\$ 75,924</u>
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Total Savings to budget as a result of appointment and reorganization	<u>\$ 65,491</u>
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Major Item (Continued)  
Page Two

As a result of this reorganization, the Education Services Department will have reduced anticipated 2001-02 expenditures by \$65,491.

MOTION MADE BY:	Mrs. Brady
SECONDED BY:	Ms. Brownley
STUDENT ADVISORY VOTE:	n/a
AYES:	7 (all)
NOES:	0 (none)
ABSTENTIONS:	0 (none)

TO: BOARD OF EDUCATION ACTION  
06/27/01  
FROM: SUPERINTENDENT/JOSEPH N. QUARLES  
RE: SPECIAL SERVICES AGREEMENT FOR SERVICES IN THE CHILD  
DEVELOPMENT SERVICES PROGRAM

RECOMMENDATION NO. A.23

It is recommended that the Board of Education enter into a Special Services Agreement with Nancy Cohen to provide administrative transition support in Child Development Services during the 2001-2002 school year.

FUNDING INFORMATION

Source: General Fund Unrestricted-50%  
Head Start-50%  
Currently Budgeted: Yes  
Account Number: 01-90130-0-85000-1000-1910-070-1501-50%  
12-52101-0-85000-1000-1910-070-1501-50%  
Description: Extended Day Care

COMMENT: Nancy Cohen has served as the Director of Child Development Services for a period of five years. Ms. Cohen's last official day of employment in the District is June 30, 2001. The new Superintendent, John Deasy, recommends that Ms. Cohen be hired on an as needed basis to assist with the transition of new administrative leadership in the Child Development Program during the 2001/02 school year, and with the implementation of the new Head Start program.

For her continuing services, Ms Cohen will be compensated at her per diem rate of pay, not to exceed \$25,000. A copy of the Special Services Agreement is attached for your review.

MOTION MADE BY: Mrs. Brady  
SECONDED BY: Ms. Brownley  
  
STUDENT ADVISORY VOTE: n/a  
AYES: 7 (all)  
NOES: 0 (none)  
ABSTENTIONS: 0 (none)



# Santa Monica-Malibu Unified School District

1651 Sixteenth Street, Santa Monica, California 90404-3891 • (310) 450-8338

School or Office: District Office

THIS SPECIAL SERVICES AGREEMENT is entered into this 28th day of June, 2001, between

Name: Nancy Cohen Social Security Number: 028-32-7389

Address: 1061 Chautauqua Blvd. Telephone Number: (310) 459-4891

City & Zip Code: Pacific Palisades, CA 90272

hereinafter referred to as the Special Services employee, and the Santa Monica-Malibu Unified School District of Los Angeles County, hereinafter referred to as the District.

## WITNESSETH:

WHEREAS the District is authorized by Government Code Section 53060 to contract with and employ any persons specially trained to perform special services required; and WHEREAS the Special Services employee is specially trained and experienced and competent to perform the special services pursuant to this agreement; The parties hereto contract and agree as follows:

1. PERIOD OF AGREEMENT shall be from July 1, 2001 to June 30, 2002, The Agreement shall be subject to cancellation by either party on 30 days written notice to the other party.
2. DUTIES OF SPECIAL SERVICES EMPLOYEE SHALL BE: Attachment of proposal and completion schedule required.
3. PAYMENT BY THE DISTRICT: The District shall pay the Special Services employee at the rate of \$468.13 per day, not to exceed a total of \$ 25,000, OTHER PAYMENTS:  
NA

Payment to the Special Services employee shall be as follows:

Upon submission of time sheet

The Special Services employee shall submit an invoice to the authorized representative, on a form furnished by the District, upon completion of the services, certifying that he/she has personally performed the services required.

The Special Services employee shall assume all expenses, including but not limited to travel expenses, incurred by him/her in performance under this contract, unless authorized in #3 above.

## BOARD OF EDUCATION

Pam Brady Julia Brownley Dorothy Chapman Brenda Gottfried Todd Hess Tom Pratt Margaret R. Quiñones  
Dr. Neil Schmidt, Superintendent of Schools

LIFE Long  
LEARNING  
COMMUNITY

WITNESS the parties hereto the day and year first above written.

Manny Loben  
SPECIAL SERVICES EMPLOYEE

\_\_\_\_\_  
TITLE

Account No. 01-90130-0-85000-1000-1910-070-1501  
12-52101-0-85000-1000-1910-070-1501

Board Action Date: 06/27/01

Santa Monica-Malibu Unified School District  
1651 Sixteenth Street  
Santa Monica, CA 90404

BY: Joseph N. Zayas

Sponsoring Administrator: \_\_\_\_\_  
Title: Deputy Superintendent/Chief of Staff

Fiscal/Business Approval: \_\_\_\_\_  
Title: \_\_\_\_\_

NOTE: THIS AGREEMENT IS NOT VALID UNLESS IT IS SUPPORTED BY A BOARD ACTION.

TO: BOARD OF EDUCATION

ACTION  
06/27/01

FROM: SUPERINTENDENT/JOSEPH N. QUARLES

RE: SPECIAL SERVICES AGREEMENT FOR SERVICES IN THE  
BUSINESS AND FISCAL SERVICES DIVISION

RECOMMENDATION NO. A.24

It is recommended that the Board of Education enter into a Special Services Agreement with Art Cohen to provide administrative transition support in the Business and Fiscal Services Division, and Proposition X/State Facility program during the 2001-2002 school year.

FUNDING INFORMATION

Source: Proposition X Budget (for PropX/State Facility program related services) - 50%  
General Fund (for administrative transition support related to Assistant Superintendent of Business and Fiscal Services ) - 50%

Currently Budgeted: Yes

Account Number: 21-00000-0-00000-85000-2917-098-1501 - 50%  
01-00000-0-00000-72000-2917-050-1501 - 50%

Description: Non-Instructional Contract/District Administration

COMMENT: Art Cohen has served as the Assistant Superintendent-Business and Fiscal Services for a period of thirteen (13) years. Dr. Cohen's last official day of employment in the District is July 5, 2001. The new Superintendent, John Deasy, recommends that Dr. Cohen be hired on an as needed basis to provide critical administrative support for the continued implementation of Proposition X projects, and to assist in the transition of the new Assistant Superintendent-Business and Fiscal Services, when the appointed is approved by the Board.

For his continuing services, Dr. Cohen will be compensated at a rate of \$125/hour, not to exceed \$25,000, for the 2001/02 school year. The District administrative component of the program, and the general fund budgeted amount for the vacant Assistant Superintendent Business and Fiscal Services will be the funding source for all the other time reported activities. A copy of the specific components of the agreement, and the Special Services Agreement are included with this agenda item.

MOTION MADE BY: Mrs. Brady  
SECONDED BY: Ms. Brownley

STUDENT ADVISORY VOTE: n/a  
AYES: 7 (all)  
NOES: 0 (none)  
ABSTENTIONS: 0 (none)



**Santa Monica-Malibu Unified School District**  
1651 Sixteenth Street, Santa Monica, California 90404-3891 • (310) 450-8338

School or Office: District Office

THIS SPECIAL SERVICES AGREEMENT is entered into this 28th day of June, 2001, between

Name: Art Cohen Social Security Number: 307-42-7989

Address: 1061 Chautauqua Blvd. Telephone Number: (310) 459-4891

City & Zip Code: Pacific Palisades, CA 90272

hereinafter referred to as the Special Services employee, and the Santa Monica-Malibu Unified School District of Los Angeles County, hereinafter referred to as the District.

**WITNESSETH:**

WHEREAS the District is authorized by Government Code Section 53060 to contract with and employ any persons specially trained to perform special services required; and WHEREAS the Special Services employee is specially trained and experienced and competent to perform the special services pursuant to this agreement; The parties hereto contract and agree as follows:

1. PERIOD OF AGREEMENT shall be from July 6, 2001 to June 30, 2002, The Agreement shall be subject to cancellation by either party on 30 days written notice to the other party.
2. DUTIES OF SPECIAL SERVICES EMPLOYEE SHALL BE: Attachment of proposal and completion schedule required.
3. PAYMENT BY THE DISTRICT: The District shall pay the Special Services employee at the rate of \$125 per hour, not to exceed a total of \$ 25,000, OTHER PAYMENTS: NA

Payment to the Special Services employee shall be as follows:

Upon submission of time sheet  
The Special Services employee shall submit an invoice to the authorized representative, on a form furnished by the District, upon completion of the services, certifying that he/she has personally performed the services required.

The Special Services employee shall assume all expenses, including but not limited to travel expenses, incurred by him/her in performance under this contract, unless authorized in #3 above.



WITNESS the parties hereto the day and year first above written.

Will 2 Cal 6/21/01  
SPECIAL SERVICES EMPLOYEE

TITLE

Account No. 21-00000-0-00000-85000-2917-098-1501  
01-00000-0-00000-72000-2917-050-1501

Board Action Date: 06/27/01

Santa Monica-Malibu Unified School District  
1651 Sixteenth Street  
Santa Monica, CA 90404

BY: James N. Zorich

Sponsoring Administrator: \_\_\_\_\_  
Title: Deputy Superintendent/Chief of Staff

Fiscal/Business Approval: \_\_\_\_\_  
Title: \_\_\_\_\_

NOTE: THIS AGREEMENT IS NOT VALID UNLESS IT IS SUPPORTED BY A BOARD ACTION.

PROPOSED COMPONENTS OF A CONSULTING AGREEMENT  
(with Art Cohen)

**PROPOSITION X / STATE FACILITY PROGRAM**

I. In the absence of an Assistant Superintendent for Business/Fiscal Services, the Consultant will advise the Superintendent on matters regarding the Proposition X / State Facility Program and perform limited program administrative functions, which include but may not be limited to:

- A. Monitoring and recommending budget revisions to meet programmatic needs.
- B. Reviewing and recommending actions related to project bids.
- C. Reviewing, prior to submittal to the Proposition X Oversight Committee and Board of Education, recommended Board Actions related to the Program.
- D. Assuring that all required official reporting is expedited in a timely manner.
- E. Monitoring, in general, each site's project(s); which includes conferring with site personnel regarding programmatic concerns and difficulties.
- F. Meeting with District staff and Jacobs representatives on a regular basis to assist in the coordination of program direction in accordance with contract documents.
- G. Communicating, on an as needed basis, on behalf of the District, with District consultants, legal counsel and State officials.
- H. Attending Proposition X Oversight and Board Meetings as requested by the Superintendent.

II. Upon the employment of an Assistant Superintendent for Business/Fiscal Services, the Consultant will provide orientation counseling and advice, on an as needed basis, as determined by the Superintendent and Assistant Superintendent for Business/Fiscal Services on matters related the Proposition X / State Facility Program.

**BUSINESS AND FISCAL SERVICES**

I. In the absence of an Assistant Superintendent for Business/Fiscal Services, the Consultant will advise the Superintendent on matters regarding the business and fiscal operations of the District and perform requested limited program administrative functions, which include but may not be limited to:

- A. Orienting a new Director of Fiscal Services, if the position is filled prior to the

employment of an Assistant Superintendent for Business/Fiscal Services.

B. Providing direction and assistance to School District staff in the preparation of appropriate revisions to the School District Budget, as may be required, subsequent to the passage of a State Budget.

C. Working with School District legal counsel in completing pending real estate transactions involving the ground lease for the 16th Street/Colorado property, the possible acquisition of the Transportation facility and the pending sale of the Big Rock property.

E. Providing counsel and advice, as requested, regarding School District projects in progress, such the conversion to the Standard Account Code Structure (SACS), as well as other School District business and fiscal matters of which the Consultant has background knowledge.

F. Reviewing and/or preparing, upon request, recommended Board Action Items.

G. Attending Board Meetings and other meetings as requested by the Superintendent.

II. Upon the employment of an Assistant Superintendent for Business/Fiscal Services, the Consultant will provide orientation counseling and advice, on an as needed basis, concerning unique and routine School District business and fiscal matters, as determined by the Superintendent and Assistant Superintendent for Business/Fiscal Services.

## **SERVICE COMMITMENTS AND OPTIONS**

I. Expected Service: To begin the week of July 9, 2001; for two (2) days per week (generally consecutive). If a circumstance dictates, weekly service may increase, on a non-routine basis, to three (3) or more days. The Superintendent and the Consultant will agree on the scheduled days of work. These services are not expected to extend beyond August, 2001. However, the Consultant will consider an extension of service if requested by the School District.

II. Termination of Service: The School District may terminate the requested services at anytime, providing the Consultant 24 hours notice.

III. Location of Work: Prior to the first day of work of a new Assistant Superintendent for Business/Fiscal Services, the Consultant will be permitted to use the Office of the Assistant Superintendent for Business/Fiscal Services to perform the consulting responsibilities. The Consultant may also perform appropriate services at an off-site location. After the new Assistant Superintendent for Business/Fiscal Services begins duty, the Consultant will attempt to perform as many of the services as possible at an off-site location and be available at the School District facilities for all planning sessions, meetings and other activities which cannot be accomplished off-site.

IV. Immediate Communication Option: At the option of the School District, it may provide the Consultant with a cell phone, during the term of this agreement, in order for District and Jacobs personnel to communicate with the Consultant at anytime.

## **COMPENSATION**

I. Rate of Compensation: Compensation for services rendered will be at the rate of \$125 per hour plus expenses. The hourly rate will apply to all work performed, be it at School District or off-site locations. Expenses include travel costs associated with any of the assigned or requested responsibilities, but excluding the expected home to School District Administration Building travel.

II. Compensation Processing: The Consultant will submit to the Superintendent a bi-weekly reporting of hours worked and expenses incurred. These hours and expenses will be promptly processed to result in an appropriate payment to the Consultant.

TO: BOARD OF EDUCATION  
FROM: SUPERINTENDENT/JOHN SLISS  
RE: CLASSIFIED PERSONNEL - MERIT

ACTION  
06-27-01

RECOMMENDATION NO. A.25

It is recommended that the following appointments for Classified Personnel (merit system) be approved and/or ratified. All personnel will be properly elected in accordance with District policies and salary schedule.

ELECTIONS

CONNELL, ELITA	CAFETERIA WORKER I 3.0 HRS/SY EDISON RANGE: 11 STEP: 01	06-04-01
SAVILLE, NIKI	CAFETERIA WORKER I 3.0 HRS/SY FRANKLIN RANGE: 11 STEP: 01	06-13-01
SMITH, LUZ	TRANSLATOR 4.0 HRS/SY SPECIAL ED RANGE: 28 STEP: 01	06-11-01

PROMOTION

LOPEZ, LOREN	SR. ADMINISTRATIVE ASST 8.0 HRS/12 SAMOHI RANGE: 32 STEP: 01 FR: SR.OFFICE ASSISTANT	05-17-01
MELLY, KIMBERLY	ACCOUNTANT 8.0 HRS/12 FISCAL RANGE: 41 STEP: 01 FROM: ACCOUNT CLERK III	06-01-01
TERRY, SYLVIA	SR.OFFICE ASSISTANT 8.0 HRS/12 SAMOHI RANGE: 25 STEP: 01 FR: OFFICE ASST II	05-21-01

TEMPORARY PROFESSIONAL EXPERTS ELECTION

KOSLOW, KENNETH	SPECIAL SERVICES MAINTENANCE (PROP X)	06-06-01 06-06-02
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INCREASE IN JOB ASSIGNMENT

BERRIMAN, JOHN WALLACE	DIRECTOR, FACILITIES MGMT 8.0 HRS/12 MAINTENANCE FR: 6.0 HRS/12 (RENEWAL OF CONTRACT)	07-01-01 06-30-02
MARTELLA, RACHEL	INST ASST - CLASSROOM 4.0 HRS/SY GRANT FR: 3.0 HRS/SY	04-01-01 06-22-01
PAGLIARI, PATRICIA	INST ASST - SPECIAL ED 6.0 HRS/SY LINCOLN FR: 4.0 HRS/SY	09-01-99 06-19-00

**WORKING OUT OF CLASS**

LOHMEYER,	LEAD PERSON-MECH TRADES	05-14-01
RICHARD	8.0 HRS/12 MAINTENANCE	06-30-01
	FR: PLUMBER	

**INVOLUNTARY TRANSFER**

CHEBAIR,	CAFETERIA WORKER I	05-29-01
LUZ	3.5 HRS/SY ADAMS	
	FR: CAFETERIA WORKER I	SAMOH
ERAZO,	CAFETERIA WORKER I	05-29-01
SADY	3.0 HRS/SY SAMOH	
	FR: CAFETERIA WORKER I	FRANKLIN
RUIZ,	CAFETERIA WORKER I	05-29-01
MARIA	3.0 HRS/SY SAMOH	
	FR: CAFETERIA WORKER I	ADAMS

**PAID LEAVE OF ABSENCE - VERIFIED ILLNESS**

COLES,	INST ASST - SPECIAL ED	05-09-01
ROXANNE	PINE STREET	05-29-01

**\$100 STIPEND FOR SANTA MONICA FIRE DEPARTMENT TRAINING FOR DISASTER PREPAREDNESS**

BOLAN, ANETTE	SR.OFFICE ASSISTANT	SAMOH
BOYD, KATHERINE	CUSTODIAN I - DAY	SAMOH
CRAWFORD, CYNTHIA	LIBRARY ASSISTANT I	ADAMS
FORD, MARY DIANNE	CLERK TYPIST III	ADAMS
HANSON, MARGARET	ADMINISTRATIVE ASST	HEALTH SERVICES
HERSCHBERGER, PATSY	ADMINISTRATIVE ASST	FOOD SERVICES
HUGHES, CLARENCE	UTILITY WORKER	OPERATIONS
IMAN, PAUL	CUSTODIAN I - NSI	ADAMS
LARIOS, KATY	OFFICE ASSISTANT II	ADAMS
MC COY, DONNA	COMMUNITY LIAISON	CURRICULUM
MCGRATH, KATHLEEN	OFFICE ASSISTANT II	ADAMS
MIRABAL, MARTHA	ADMINISTRATIVE ASST	ADAMS
PAREDES, GUILLERMINA	CLERK TYPIST III	ADAMS
PASS, DIANE	ADMINISTRATIVE ASST	OPERATIONS
ROACH, WADE	ACCOUNTANT	BUSINESS SERV
SAVAGE, STEPHANIE	OFFICE ASSISTANT II	SAMOH
SMITHFIELD, DAWN	ADMT SEC FISCAL/BUSI	BUSINESS SERV
SPALDING, JAMES	CUSTODIAN I - DAY	ADAMS
SUGARS, CURTIS	UTILITY WORKER	OPERATIONS
WILSON, STANLEY	CAMPUS SECURITY OFFI	ADAMS

**TEMP/ADDITIONAL**

ALLEN,	COMMUNITY LIAISON	07-01-00
PAMELA	SAMOH	06-22-01
BENJAMIN,	INST ASST - SPECIAL ED	06-02-01
TAKIYA	SPECIAL ED	06-03-01
COPLIN,	I/A SIGN LANG INTERPRETER	05-01-01
KELLY	SPECIAL ED	06-30-01
FOX,	BILINGUAL COMMUNITY LIAISON	05-01-01
YOLANDA	MCKINLEY	06-30-01
MEJIA,	BILINGUAL COMMUNITY LIAISON	06-02-01
DANIEL	ADAMS	06-03-01

MEJIA, DANIEL	BILINGUAL COMMUNITY LIAISON ADAMS	05-21-01 06-22-01
MILLER, SANDRA	INST ASST - CLASSROOM FRANKLIN	06-25-01 06-30-01
MORALES, MARY	INST ASST - SPECIAL ED SPECIAL ED	06-02-01 06-03-01
MORALES, MARY	INST ASST - SPECIAL ED SAMOHI	03-20-01 04-03-01
OYENOKI, ELIZABETH	OFFICE ASSISTANT II MCKINLEY	05-01-01 06-30-01
RICHSON, JENNIFER	CAFETERIA/ COOK BAKER SPECIAL ED	06-02-01 06-03-01
RUSSELL, COLLEEN	INST. ASST. - SPECIAL ED ADAMS	06-02-01 06-03-01
TAPIA, SUSAN	JOB DEVELOPMENT/PLACE SPEC WORKABILITY	03-20-01 04-03-01
WISHART, WILLIAM	AUDIO VIDEO TECHNICIAN ED SERVICES	05-25-01 05-25-01
<b><u>SUBSTITUTE</u></b>		
ERIKSON, ANNA GRETA	INST ASST - SPECIAL ED SPECIAL ED	04-01-01 06-22-01
FAIRCHILD, ANN	OFFICE ASSISTANT II PERSONNEL COMMISSION	05-28-01 06-30-01
JENKINS, MARK	INST ASST - SPECIAL ED SPECIAL ED	05-17-01 06-22-01
WATSON, DEBORAH	CAFETERIA WORKER I FOOD SERVICES	05-13-01 06-30-01
<b><u>RESIGNATION</u></b>		
CORONA, CARMEN	INST ASST - CLASSROOM PT.DUME	06-13-01
CUTTING, ROBERT	DIRECTOR, FISCAL & BUSINESS FISCAL	06-30-01
DURAN, JOSE	CUSTODIAN I - NSI LINCOLN/ADAMS	05-07-01
ESSLER, TAMARA	INST ASST - SPECIAL ED LINCOLN	06-22-01
IBA, CATHERINE	INST ASST - CLASSROOM WEBSTER	06-22-01
SCHONEMAN, KATIE	INST ASST - SPECIAL ED MCKINLEY	06-22-01
SZILAGYI, LISA	INST ASST - SPECIAL ED MALIBU	12-15-00

VOLAT, JODY	INST ASST - SPECIAL ED SAMOHI	06-22-01
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ESTABLISH POSITION  
NEW POSITION

ACCOUNT CLERK II CDS	07-01-01
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ABOLISH POSITION  
VACANT

SR. OFFICE ASSISTANT CDS	07-01-01
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VACANT	INST ASST - SPECIAL ED LINCOLN	06-01-01
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MOTION MADE BY:  
SECONDED BY:

Mrs. Brady  
Ms. Brownley

STUDENT ADVISORY VOTE:  
AYES:  
NOES:  
ABSTENTIONS:

n/a  
7 (all)  
0 (none)  
0 (none)



TO: BOARD OF EDUCATION  
FROM: SUPERINTENDENT/JOHN SLISS  
RE: CLASSIFIED PERSONNEL - NON-MERIT

ACTION  
06-27-01

RECOMMENDATION NO. A.26

It is recommended that the following be approved and/or ratified for Classified Personnel (Non-Merit). All personnel assigned will be properly elected on a temporary basis to be used as needed in accordance with District policies and salary scheduled.

STUDENTS INTERN - ALLIANCE

CERVANTEZ, MARIO JR	SAMOHI	05-01-01 - 06-30-01
ECHEVERRIA, BRENDA	SAMOHI	05-01-01 - 06-30-01
GILBERT, NICHOLAS	SAMOHI	05-01-01 - 06-30-01
JACKSON, BRYAN	SAMOHI	05-01-01 - 06-30-01
MINGO, ANTOINE	SAMOHI	01-01-01 - 06-30-01
QUINN, GARY	SAMOHI	05-01-01 - 06-30-01
RICHARDS, HEATHER	SAMOHI	05-01-01 - 06-30-01
RIVERO, VANESSA	SAMOHI	05-01-01 - 06-30-01
RUIZ, PETER	SAMOHI	02-01-01 - 06-30-01
WALKER, KEVIN	SAMOHI	05-01-01 - 06-30-01

COACHING ASSISTANT

SHAFFER, ANTHONY	MALIBU	05-24-01 - 06-22-01
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NOON-AIDE

URENA, HILDA	ROGERS	06-01-01 - 06-22-01
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MOTION MADE BY: Mrs. Brady  
SECONDED BY: Ms. Brownley

STUDENT ADVISORY VOTE: n/a  
AYES: 7 (all)  
NOES: 0 (none)  
ABSTENTIONS: 0 (none)

TO: BOARD OF EDUCATION

ACTION  
06/27/01

FROM: SUPERINTENDENT/JOSEPH N. QUARLES

RE: REPRESENTED BARGAINING UNIT MEMBERS, UNREPRESENTED  
MANAGEMENT/CONFIDENTIAL SALARIES AND OTHER  
UNREPRESENTED SALARIES FOR THE 2001/2002 SCHOOL YEAR  
INDEFINITE SALARIES

RECOMMENDATION NO. A.27

It is recommended that the Board declare all represented bargaining unit members, unrepresented management/confidential and other unrepresented employee salaries indefinite for the 2001/02 school year.

BACKGROUND INFORMATION:

As a result of financial uncertainties, negotiations, legislation and other factors, it is recommended that the Board of Education declare all represented bargaining unit members, unrepresented management/confidential, and other unrepresented employee salaries indefinite for the 2001/02 school year.

Salaries for all represented bargaining unit members, unrepresented management/confidential and other unrepresented employees are set by the Board of Education. If the Board of Education declares, in advance of the new fiscal year, that salaries for represented bargaining unit members, unrepresented management/confidential, and other unrepresented employees are indefinite, whether subject to future review, negotiation, financial condition, or other factors, such action will suffice to permit retroactive salary adjustments back to the beginning of the new year.

This action meets the requirements specified in Education Code Section 45032.

MOTION MADE BY: Mrs. Brady  
SECONDED BY: Ms. Brownley

STUDENT ADVISORY VOTE: n/a  
AYES: 7 (all)  
NOES: 0 (none)  
ABSTENTIONS: 0 (none)

TO: BOARD OF EDUCATION ACTION  
6/27/01  
FROM: SUPERINTENDENT/JOSEPH N. QUARLES/JOHN SLISS  
RE: CHANGE IN NUMBER OF VACATION DAYS CURRENTLY ALLOCATED  
TO DISTRICT CLASSIFIED SUPERVISORS

RECOMMENDATION NO. A.28

It is recommended that the Board of Education approve a change in the number of vacation days currently allocated to district classified supervisors. This change would bring current practice into alignment with Merit Rule 11.1.1 (b).

COMMENTS: Merit Rule 11.1.1 (b) states,

"Regular classified management or confidential employees shall earn vacation at the following rate of two (2) days per month of employment."

At the present time, all confidential employees and classified managers, with the exception of supervisors, earn twenty-four (24) days of vacation per year. Classified supervisors have earned vacation time in the same manner as non-management employees, which is on the basis of longevity in the district.

While at some point in the past classified supervisors may not have been considered part of the District's management team, such is no longer the case.

Approval of this item will correct the disparity between current practice and the Merit Rules. There are nine (9) employees who are currently assigned as classified supervisors.

MOTION MADE BY: Mrs. Brady  
SECONDED BY: Ms. Brownley

STUDENT ADVISORY VOTE: n/a  
AYES: 7 (all)  
NOES: 0 (none)  
ABSTENTIONS: 0 (none)

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## Major Items

TO: BOARD OF EDUCATION

ACTION  
06/27/01

FROM: SUPERINTENDENT/SUE GEE/PEGGY HARRIS/TONY DAHL

RE: BASIC K-5 MATHEMATICS TEXTBOOKS TO BE ADOPTED

RECOMMENDATION NO. A.29

It is recommended that the Board of Education adopt the following textbooks for use in the Santa Monica-Malibu Unified School District.

Comment: In accordance with Board of Education policy, the textbooks listed below have been on display at the elementary school sites, main branches of the Santa Monica and Malibu libraries, and Educational Services' Instructional Materials Center for the last three weeks, June 7 - June 27, 2001.

HARCOURT MATH - CALIFORNIA EDITION by Maletsky, Andrews, Burton, Johnson, Luckie, McLeod, Newman, Scheer, Schultz, Grades K-5 Math

HARCOURT MATEMATICAS - CALIFORNIA EDITION by Maletsky, Andrews, Burton, Johnson, Luckie, McLeod, Newman, Scheer, Schultz, Grades K-5 Math

MOTION MADE BY: Mrs. Brady  
SECONDED BY: Ms. Brownley

STUDENT ADVISORY VOTE: n/a  
AYES: 7 (all)  
NOES: 0 (none)  
ABSTENTIONS: 0 (none)

TO: BOARD OF EDUCATION

ACTION  
06/27/01

FROM: SUPERINTENDENT/TIM McNULTY/ROSEMARY ECKER

RE: APPROVAL OF SPECIAL EDUCATION CONTRACTS

RECOMMENDATION NO. A.30

It is recommended that the Board of Education approve the following Special Education Contracts for fiscal year 2000-2001 as follows:

**NPS/NPA INSTRUCTIONAL CONTRACTS**  
**2000-2001 Budget 03-5825-13044000-4309**

Nonpublic School/Agency	Student	Contract #	Cost
Children's Farm Home	06/01/83	#97	\$ 6,330
Linden Center	11/03/89	#98	\$ 6,000
Wilshire West	02/26/83	#99	\$ 1,080
Islandview	09/21/85	#100	\$ 710
Linden Center	12/11/85	#17 #UC-01078 Contract Increase	\$ 175
Linden Center	11/15/91	#18 #UC-01079 Contract Increase	\$ 2,011
Linden Center	07/31/84	#22 #UC-01082 Contract Increase	\$ 1,389
Wilshire West	06/26/85	#90 #UC-01224 Contract Increase	\$ 4,165
A+ Educational Services	Various	#UC-01154 Contract Increase	\$ 6,860
Step by Step	Various	#UC-01040 Contract Increase	\$ 18,730
Pediatric Developmental Associates	Various	#UC-01031 Contract Increase	\$ 2,400

Amount Budgeted NPS/NPA	\$ 2,612,416
Encumbered/Expended as of 6/18/01	\$ 2,655,619
Total Amount for these Contracts	\$ 49,850
Projected Balance	- \$ 93,053

CONSULTANTS CONTRACTS

2000-2001 Budget 03-5110-130440-4309

Contractor	Description	Funding
Aviva Maller, O.T.R. Cost: \$ 2,000	To provide assistive technology assessments per IEP.	Special Ed Regular Year 00/01 Consultant
Farryl Dickter, M.A. & Associates Cost: \$ 1,625	To provide speech/language services per IEP.	Special Ed Regular Year 00/01 Consultant

Amount Budgeted	\$ 80,000
Encumbered/Expended as of 6/18/01	\$ 133,104
Total Amount for these Contracts	\$ 3,625
Projected Balance	-\$ 56,729

COMMENT: According to the Education Code SEC.21 Section 56342, prior to recommending a new or continued placement in a non-public, non-sectarian school, the Individualize Education Program (IEP) Team must submit the proposed recommendation to the local governing board for its review and recommendation regarding the cost of such placement.

The recommendation for these severely handicapped students are made by the District IEP Teams in accordance with State and Federal laws. The mandates of IDEA require non-public school services be provided at no expense to parents if there is not an appropriate public school program available. Funding to come from a SELPA-wide non-public school/non-public agency reserve account.

MOTION MADE BY: Mrs. Brady  
 SECONDED BY: Ms. Brownley

STUDENT ADVISORY VOTE: n/a  
 AYES: 7 (all)  
 NOES: 0 (none)  
 ABSTENTIONS: 0 (none)

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT

2000/2001

SPECIAL EDUCATION CONTRACT ACCOUNT DETAIL (as of 6/18/01)

Agenda of 6/27/01

Program Account & Contract Objects (Line Items)	(A) 2000-2001 Program Budget	(B) 2000-2001 Object Line Item Budget		(C) 2000-2001 Object Line Item Encumbered		(E) June, 2001 New Contracts	(F) 2000-2001 Object Line Item Balance	(G) 2000-2001 Total Program Balance
<u>NON-PUBLIC SCHOOLS/AGENCIES (NPS/NPA)</u>								
	3,192,986							
Consultants		80,000	133,104	3,625		-56,729		
NPS Legal Contracts		455,800	397,142	113,114		-54,456		
NPS/A Contracts		2,612,416	2,655,619	49,850		-93,053		
NPS Non-Instructional Contracts		44,770	32,494	0		12,276		
NPS Monitoring		0	122	0		-122		-192,084

Comment

The total program balance shown above does not include the new contract amount of \$113,346 presented to the Board on June 7, 2001 due to the time constraints in receiving all the documentation necessary for Fiscal to encumber the contracts. The total program negative balance is expected to be offset by projected increase in income and salary savings as noted in previous presentation.



TO: BOARD OF EDUCATION

ACTION  
6/27/01

FROM: SUPERINTENDENT

RE: CHILD DEVELOPMENT UPPER CREST FEE SCHEDULE

RECOMMENDATION NO. A.31

It is recommended that the Board of Education adopt the following adjusted fee schedule for non-subsidized parents effective July 1, 2001.

COMMENT: The fees proposed are at or below market rate for comparable child care services. A survey of like programs was conducted, upper CREST fees fall well below those for other city, county, and private nonprofit programs in the greater Los Angeles area. The Child Care and Development Advisory Committee has reviewed these options and their associated fees.

Option	Description	Current Fee	Proposed Fee
AM Only	7:00 a.m. until school begins	\$95	\$125
<b>Before and After School Full-Time</b> 7:00 a.m. until school begins Dismissal - 6:00 p.m.	Before & After School	\$197	\$223
	Including Winter Break (8 days)	\$233	\$264
	Including Spring Break (10 days)	\$236	\$267
	Including Both Winter and Spring Breaks	\$252	\$285
<b>Before and After School Part-Time</b>	3 days until 6:00 p.m.	\$146	\$174
	5 days until 4:30 p.m.	\$163	\$194
<b>Occasional Use Pass</b>	28 hrs. per pass (1) per pass month	\$98	\$114
<b>Staff Development Days and /or Vacations Blocks</b>	7:00 a.m. - 6:00 p.m. (Sold Separately)	\$28	\$34

MOTION MADE BY:

Mrs. Brady

SECONDED BY:

Ms. Brownley

STUDENT ADVISORY VOTE:

n/a

AYES:

7 (all)

NOES:

0 (none)

ABSTENTIONS:

0 (none)

TO: BOARD OF EDUCATION

ACTION  
06/27/01

FROM: SUPERINTENDENT / JOSEPH N. QUARLES / SUE GEE

RE: APPROVAL AND CERTIFICATION OF PEER ASSISTANCE AND REVIEW  
(PAR) PROGRAM FOR 2001-2002 SCHOOL YEAR

RECOMMENDATION NO. A.32

It is recommended that the Board of Education approve the Peer Assistance and Review (PAR) program negotiated with the Santa Monica-Malibu Classroom Teachers' Association (SMMCTA), and direct the Superintendent or his designee to certify to the Superintendent of Public Instruction that it plans to implement the program by July 1, 2001.

COMMENT:

In order to receive PAR funding for fiscal year 2001-02, the law requires the District to certify that you "have implemented" a PAR program. Education Code section 44505 (b) states, in part:

(d) A school district that notifies the Superintendent of Public Instruction that it plans to implement a Peer Assistance and Review Program for Teachers by July 1, 2001, pursuant to subdivision (c), shall certify to the Superintendent of Public Instruction that it has implemented a program by July 1, 2001. In addition to the certification, the Superintendent of Public Instruction may request a copy of the signature page of the collective Bargaining agreement implementing the program.

The District has been in negotiations with SMMCTA on matters related to PAR for much of the 2000-01 school year. Negotiations have been successfully completed with the signing of the attached proposed article. Included with this agenda item is a copy of the negotiated language and a Certification of Implementation form. With certification of implementation prior to July 1, 2001, the District will receive PAR funding for the 2000-01 school year as follows:

(a) the amount of funding they would have been entitled to receive under the California Mentor Teacher Program (about \$5,910 per mentor position in 2000-01), plus

(b) \$1,000 multiplied by the number of mentor teacher position entitlements.

MOTION MADE BY: Mrs. Brady  
SECONDED BY: Ms. Brownley

STUDENT ADVISORY VOTE: n/a  
AYES: 7 (all)  
NOES: 0 (none)  
ABSTENTIONS: 0 (none)

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT  
DISTRICT PROPOSAL  
SMMCTA NEGOTIATIONS  
MAY 18, 2001

ARTICLE \_\_\_\_\_

Peer Assistance and Review Program (PAR)

A. The Peer Assistance and Review Panel

1. The PAR Panel shall consist of five (5) members. The Association shall choose three (3) Panel members and two (2) Panel members shall be chosen by the District. The Association and District shall determine the length of service for their representatives to the Panel.
2. The PAR Panel shall establish its own meeting schedule and internal operational rules and procedures, including the method for selecting a chairperson. Said rules and procedures shall be consistent with provisions of this Agreement. PAR Panel meetings shall take place during the regular teacher workday unless otherwise agreed to by the Panel.
3. The PAR Chairperson shall be released 50% of his/her FTE position to perform work authorized by the PAR Panel and to collaborate with the Educational Services Department in developing, scheduling and coordinating Staff Development Programs, provided such release time is not an administrative expense under Education Code Section 44503(e). The PAR Chairperson shall provide a quarterly written report to the PAR Panel and the Educational Services Department summarizing his/her activities concerning PAR and staff development.

The PAR Panel shall be responsible for implementing, monitoring and evaluating the PAR program to ensure compliance with these provisions, appropriate state laws and regulations and shall be responsible for the following:

- a. Providing training to the PAR Panel members.
- b. Developing the PAR budget for adoption by the Governing Board.
- c. Observing applicants for consulting teacher positions and selecting the consulting teachers.

- d. providing training for consulting teachers prior to their participation in the program.
  - e. Sending written notification of participation in PAR programs to the participating teachers, the consulting teacher and the site principal.
  - f. Making available the list of consulting teachers for selection by the participating teacher.
  - g. Establishing a procedure for application for the position of consulting teacher.
  - h. Determining the number of consulting teachers, based upon participation in the PAR program and the PAR budget.
  - i. Reviewing the reports prepared by the consulting teacher.
  - j. Recommending staff development programs to the Educational Services Department.
  - k. Reviewing the final assistance plan summary prepared by the consulting teacher and reporting to the Board as required by law.
  - l. Establish stipends for each teacher PAR Panel member, excluding the chairperson, for PAR Panel related services performed outside the regular teacher work day, not to exceed \$2,000 per year.
5. The PAR Panel shall make every effort to reach consensus. However, if consensus is not reached, final decisions of the PAR Panel shall be made by majority vote. A majority of PAR panel members shall constitute a quorum with at least one (1) representative from the Association and one (1) representative from the District present.
6. All referred participating teacher reports issued under the PAR program shall be considered personnel records subject to the personnel record exemption of the California Public Records Act to the extent permitted by law.
7. The PAR Panel shall annually evaluate the impact of the program with recommendations for improvement. The evaluation shall be submitted to the Association and the Board of Education. The evaluation shall reflect the views of all the panel members.

## **B. Consulting Teachers**

1. The qualifications for a consulting teacher shall be established by the panel and shall include at minimum the following:
  - a. A credentialed classroom teacher with permanent status or a retired District teacher.
  - b. At least six (6) years of recent classroom teaching experience.
  - c. Demonstrated exemplary teaching ability, effective communication skills, subject matter knowledge, mastery of a range of teaching strategies necessary to meet the needs of pupils, and knowledge of student assessment techniques.
2. Consulting teachers shall be paid a stipend of \$2,000 per referred participating teacher assigned, not to exceed a caseload of two (2) referred participating teachers. Consulting teachers shall be released from regular duties without loss of compensation, when necessary, to carry out their consulting teacher responsibilities as required by the PAR Panel. Consulting teachers shall not be considered management as defined under the Educational Employment Relations Act.
3. The minimum term for a consulting teacher shall be one school year with a maximum of three (3) consecutive school years. A consulting teacher may reapply at the end of his/her term.
4. The consulting teacher shall meet with the referred participating teacher and referring administrator to discuss the PAR program, to establish mutually agreed upon goals, to develop an assistance plan and identify District-funded needed books, materials and other support resources to be provided to the participating teacher.
5. Consulting teachers shall assist participating teachers by demonstrating, observing, coaching, conferencing, or by other activities, which, in their professional judgement, will assist the participating teacher.
6. The consulting teacher shall conduct multiple observations of the participating teacher during classroom instruction accompanied by both pre-observation and post-observation conferences.

7. The consulting teacher shall prepare reports of his/her consulting work with the participating teacher who was referred to the PAR Panel as a result of an unsatisfactory evaluation at least once per semester. No report shall be submitted on teachers participating voluntarily in PAR programs unless requested by the Participating Teacher.
8. The consulting teacher's reports pursuant to paragraph 7 above shall be provided to the participating teacher at least ten (10) days prior to submission to the PAR Panel. The PAR Panel shall review the reports. A final summative report by the consulting teacher shall be submitted by April 1. If the Panel determines that after reviewing the final report additional support is necessary to assist the participating teacher, an amended report shall be required of the consulting teacher once the additional support has been provided.
9. The report of the consulting teacher shall be placed in the referred participating teacher's personnel file and shall be reviewed by the participating teacher's evaluator and considered in the preparation of the participating teacher's final evaluation. The consulting teacher shall not be required by the District or Association to testify at any disciplinary or termination proceeding that the District may initiate against any participating teacher. Nothing herein is intended to interfere with the right of a party, other than the District or the Association, to subpoena a consulting teacher to appear or testify in a disciplinary or termination proceeding as permitted by law.

**C. Permanent Teachers: Referred and Voluntary Participants**

1. A permanent teacher who receives an unsatisfactory on the final Tenured Teacher Evaluation form in either "Instructional Effectiveness" or "Classroom Management", completed under Article XI, Evaluation Procedures, shall be referred to the PAR Panel.
- 2.A referred participating teacher shall be entitled to:
  - a) Receive the assistance plan developed by the consulting teacher
  - b) Participation in appropriate staff development activities.
  - c) Receive copies of all documents, reports and correspondence relating to the referred participating teacher generated by the PAR Panel



and to affix comments thereto.

- d) Present mitigating circumstances that may interfere with the achievement of performance goals. The participating teacher shall present such circumstances to the principal, consulting teacher and PAR Panel.
  - e) Select a consulting teacher from a list provided by the PAR Panel, subject to paragraph four below.
- 3. A permanent teacher may voluntarily participate in the PAR program. Voluntary participation in the PAR program shall include peer assistance, support, training and staff development. Unless requested by the voluntary participating teacher, no performance report shall be made of the teacher, and the voluntary participant may terminate his/her participation at any time. The consulting teacher shall maintain a log of meetings and activities engaged in with the voluntary participating teacher.
  - 4. The teacher participating in the PAR program may select his/her own consulting teacher from a list provided by the panel. A different consulting teacher may be requested at any time during the process when requested by the participating teacher or the consulting teacher. The PAR Panel retains the final authority to determine which consulting teacher is assigned or when a change in consulting teacher is made.
  - 5. A cooperative working relationship between the principal, the participating teacher and the consulting teacher shall be expected and strongly encouraged.
  - 6. At any time during the process the participating teacher and/or the consulting teacher may request the involvement of the PAR Panel chairperson. Both the participating teacher and the consulting teacher, as unit members, retain the right to Association representation as set forth under the law.

#### **D. General Provisions**

- 1. The PAR Panel may provide peer assistance, support, training and staff development for probationary and temporary teachers not covered under the Bergeson Beginning Teacher Support and Assessment Program (BTSA).

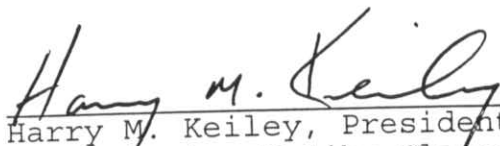
2. The PAR Panel shall allocate its financial resources to provide peer assistance, support, training and staff development as authorized by law.
3. The District shall defend, at District cost, and hold harmless individual PAR Panel members and consulting teachers from any lawsuit or claim arising out of the performance of their duties under the PAR program as required by the California Government Code.
4. Nothing contained in this article is intended to detract or diminish the role of the administration to conduct evaluations of unit members and provide remediation pursuant to Article XI, Evaluation Procedures.
5. The provisions of this program may be revised by mutual consent of the District and the Association during the first year of implementation. This article shall be reopened for the 2001-02 school year.
6. Nothing herein this article is intended to limit the rights of unit members, the Association or the District that exist under the law.
7. The provisions of the PAR program shall not be subject to the grievance procedure contained in this Agreement. Complaints alleging violation of the PAR procedures contained herein shall be submitted directly to the PAR Panel for review and final determination.
8. The PAR program shall be contingent upon the continuation of State funding.



**Tentative Agreement**

June 13, 2001

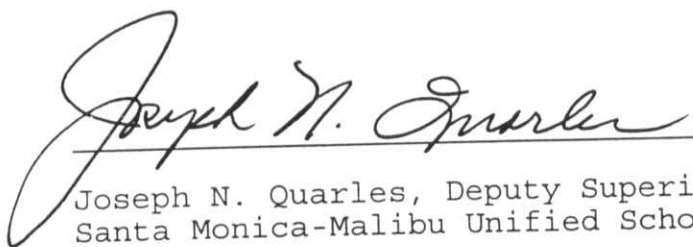
Peer Assistance and Review Program (PAR)



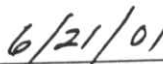
Harry M. Keiley, President  
Santa Monica-Malibu Classroom Teachers' Association



Date



Joseph N. Quarles, Deputy Superintendent/Chief of Staff  
Santa Monica-Malibu Unified School District



Date

TO: BOARD OF EDUCATION  
FROM: SUPERINTENDENT / JOSEPH N. QUARLES /  
VIRGINIA I. HYATT  
RE: DISTRICT WIDE ENERGY CONSERVATION PLAN

ACTION  
06/27/01  
Previously  
06/14/01

RECOMMENDATION NO. A.33

It is recommended that the Board of Education approve the District Wide Energy Conservation Plan. Revised copies will be available at the meeting.

COMMENT: Recent census data on the state population growth indicates that the state under-funded the Proposition 98 minimum funding levels in each of three years beginning in 1995-96. Based upon the revised population figures, the state owes \$540.8 million in Proposition 98 settle-up funds under the "restoration" provisions for these years.

Budget discussion by the Governor is considering allocating funds on a one-time basis to assist school districts with energy costs. The State Administration indicates that, as a condition for receipt of funds being considered, school districts "will be required to commit to energy conservation measures that will result in a ten percent (10%) reduction in school energy use." Under this proposal, governing board will be required to adopt at a public meeting energy plans designed to achieve at least a ten percent (10%) reduction in energy use.

A broad-based committee consisting of representation from the school sites, central office administration, maintenance, operations, food services, transportation, Child Development Services, SEIU, and SMMCTA, participated in several meeting with the purpose of developing a plan to submit to the Board for its approval. A subcommittee headed by the Deputy Superintendent will continue to meet periodically following Board approval of the plan, to monitor implementation. The committee as a whole will meet on an as needed basis during the year. The plan was submitted to the Board for first reading on June 14, 2001. Board input from the meeting of 6/14/01 has been incorporated into the final draft of the District Wide Energy Conservation Plan, which is being submitted to the Board for adoption, and is available to the public under separate cover. NOTE: A complete copy is attached hereto and made a part hereof of these original Minutes.

PLEASE NOTE: Asterisks indicate a cost of implementation.  
Funding sources have not been identified at this time.

**PUBLIC COMMENT:**

Brian Hutchins (Quincy), Santa Monica - addressed the Board about the efficacy of the proposed program.

MOTION MADE BY:	Mrs. Brady
SECONDED BY:	Ms. Brownley
STUDENT ADVISORY VOTE:	n/a
AYES:	7 (all)
NOES:	0 (none)
ABSTENTIONS:	0 (none)

## SMMUSD ENERGY CONSERVATION PROGRAM

Recommended changes-City of Santa Monica (underlined)

**GOAL** Reduce energy use by 20% Districtwide. To reach this goal, we will conserve energy and upgrade old, inefficient equipment and fixtures as budget permits. In conserving our use of energy, we will train and inform not only our employees and students, but the community as well.

Comment: The plan (listed below) is part conservation goals and part efficiency goals. Conservation goals are crisis-driven and so address the immediate situation by adopting practices to mitigate peak prices and curb the threat of rolling blackouts. Efficiency goals, on the other hand, are generally measures that are longer-term, and may require an investment in equipment or procedural changes that yield savings (and thus payback) over time. The acceptable planning horizon is determined by the District and is related to their perceived discount rate.

Comment: Statewide reductions of 10% were made already by virtue of energy consciousness raising. A target of 20% is the stretch goal recommended by the City of Santa Monica.

### **I. LIGHTING**

**GOAL** In conserving energy, we will reduce use of lighting 20% by using more efficient lighting systems and by reducing their hours of operation.

#### **A. Immediate Action:**

1. Lights to be turned off in all unoccupied areas
2. Lights to be turned off in any area that occupant is leaving for more than 2 minutes unless light source is H.I.D. (eg. some gymnasiums)
3. Lighting to be turned off, or to  $\frac{1}{2}$  light if switches allow for partial lighting, where classrooms have full or partial exposure to natural light through windows. (Unit of light to be checked for standard)
4. Training to staff and students will be provided for optimal use of evenetian blinds to permit daylight while minimizing direct solar insolation and glare.
5. Lighting to be turned off in all rooms after 6:00 p.m. unless an authorized program (staff meeting, governance council, open house, etc.) is taking place.
6. Use only energy efficient compact florescent light bulbs currently stocked in warehouse

#### **B. Short Term Action:**

1. Check exterior lighting - corridors vs outdoor hallways vs safety. Change to lower watt bulbs and/or reduce number of fixtures. Implement frequent adjustment of timers.
2. Check or add timers to basement lighting (SAMOHI, McKinley, Lincoln)
3. Check types of lights and usage in gymnasiums/auditorium areas. Consolidate usage and watch peak usage times in summer months.

#### **C. Long Term Action:**

1. Installation of timers, in place of light switches, in staff/adult restrooms.\*
2. Motion detectors (outside) installed in place of some all-night security lights \*
3. Installation of occupancy sensors in rest rooms, auditoriums, meeting rooms, and other spaces with intermittent use.
4. Replace old ballasts in Administration Offices with T-8 lamps and electronic ballasts\*
5. Change classroom light fixtures at school sites with old, high energy use fixtures: SAMOHI, Olympic, Washington West and Edison. Replace F40 fluorescents with F32T8 lamps and replace magnetic ballasts with electronic ballasts\*

6. Change incandescent light bulbs over to compact florescent bulbs. Fixtures may have to be changed. Consider alternatives to ALL incandescent light sources\*

## II. HEATING/AIR CONDITIONING

**Goal** In conserving energy, we will reduce use of HVAC 20% by raising thermostats on air conditioners, lowering temperatures on heating units and reducing hours of operation.

### A. Immediate Action:

1. All heating/ventilation units thermostats are to be set and kept at 68 degrees or lower for heating and 74 degrees or higher for cooling. Night-time setback, if available should be 55 degrees and 80 degrees respectively.
2. All heating/ventilation units should be turned off when areas are unoccupied. Ventilation should not be run after 6:00 p.m. All systems are to be turned off on weekends except when authorized programs are taking place.
3. Heaters and boilers to be adjusted during morning hours and will be turned off once rooms are warm. Elementary schools may be on longer than secondary schools.
4. Eliminate use of individual space heaters, and moderate use of fans, except in cases where room-heating systems are not working due to equipment failure or repair. [Fans provide no cooling effect unless moving cooler air from outside into inside (mornings and evenings) or directly moving air across persons (room is occupied)].
5. When heating/air conditioning units are running, doors and windows are to be kept closed
6. Pool temperature to be maintained at 80-81 degrees by all users - permits included.
7. Turn off air conditioning units in buildings on week-ends (Administration building, relocatable classrooms)
8. Consider availability and use of economizer cycles in rooftop package units.

### B. Long Term Action:

1. Evaluate the need/use of window coverings/blinds in classrooms and offices. Investigate window coverings that allow light, yet limit heat. Evaluate for economy and practicality.\*
2. Consider shading devices (awnings, shutters) on solar-exposed, south facing windows\*
3. Replace air conditioning units in Administration Offices with efficient SEER units\*
4. Installing locks on HVAC thermostats so that temperatures will remain constant and not changed by individuals other than Maintenance staff\*

## III. GENERAL ELECTRICAL

**Goal** In conserving energy, we will reduce use of electricity 10% by reducing the use of appliances/equipment.

### A. Immediate Action:

1. Computer CPUs , printers and monitors are to be turned off at the end of each working day or when not going to be utilized for more than one hour.
2. All PC's monitors should be set on power saver mode after 10 minutes of no use. Screen savers can be sued during these 10 minutes (ie. screen saver set to activate after 1 minute of non-sue) but NOT beyond ten minutes.

### Comment:

- PC (CPU) power saving features to be sued at the discretion of the suer - power-on sequences of the processor often adversely affect productivity because of the time they take while the user must wait.
3. All office/work room equipment to be turned off at the end of the workday and when not in use (TV's, VCR's copiers, microwaves coffee pots, calculators, typewriters, etc.)

Comment:

Ideally, power should be ganged on surge suppressor strips and turned off at the power switch (Many electronic devices draw power if just "turned off" but are still plugged in.

4. Kilns are to be run during non-peak hours (11 pm - 8 am summer; 9 pm - 8 am winter) Diligence should be exercised to ensure full loading prior to their operation.
5. Non-essential electrical turned off in summer (June 1 - October 1) during peak hours 12 pm - 6 pm. Adjust start-stop cycles in Energy Management Systems (EMS) to avoid peak and "super peak" periods.

B. Short Term Action:

1. Screen savers on monitors to be changed over to a black screen.
2. Moderate the use of private/personal refrigerators, microwaves, and coffee pots located in individual classrooms and/or office spaces.

Comment:

Consider central locations and larger volumes. Replace with efficient appliances (especially refrigerators.

C. Long Term:

1. Reduce/limit the use of vending machines. Disable display lighting (ask vendors for permission). Move setpoint up a few degrees on thermostat.

**IV. CUSTODIAL**

Goal In conserving energy, we will reduce use of electricity 20% by increasing employee awareness of conservation measures.

A. Immediate Action:

1. Night custodians are to insure that lights are turned off after 6:00 pm in all buildings and are to turn on lights only in the rooms that are being cleaned, as they are being cleaned.
2. Custodians are to insure lights, heaters/ ventilators and copiers are turned off when done cleaning a room, and that the windows are closed and locked.

**V. TRAINING**

Goal In conserving energy, we will reduce use of electricity 10% by increasing employee awareness of conservation measures and educating employees of energy-conserving practices.

A. Immediate Action:

1. Review conservation program with custodial and maintenance staff.
2. Teachers should involve children by appointing an Energy Monitor who will help make sure lighting and heating are off, windows closed and appliances are off at the end of each day.
3. Contractors working on school campuses are to follow the same rules and are to be given a copy of the Energy Conservation measures .
4. Administrator's performance evaluations will be based on using energy conservation measures and showing a reduction in energy.

B. Short Term Action:

1. Site training by central administration staff with a review of conservation program by site administrators with staff. Educate staff on energy use of various equipment and operating systems.
2. Monthly electrical use and associated costs will be made available to sites for monitoring. A web based location may be developed for this purpose.
3. Permit staff time to attend energy seminars, trade shows, or off-site training, as need to accomplish 20% efficiency goals.

## VI. ADDITIONAL ITEMS FOR CONSIDERATION

**Goal** In conserving energy, we will reduce use of electricity 20% or increase revenues to off-set increase utility costs by participating in rebate programs, modifying or changing existing habits and increasing permit fees.

### A. Immediate Action:

1. Implement both a stage 3 emergency and a rolling black-out procedure or set of protocols.
2. Try to attain a 10% energy reduction level in order to participate in the 10% State of California's rebate program
3. Try to attain a 20% energy reduction level in order to participate in the 20/20 summer rebate program with So. California Edison.
4. Request So. California Edison and the Gas Company to perform kitchen audits on equipment for energy efficiency
5. Change Administration office times during the summer months - flex time, or reduced hours of operation

### B. Short Term Action:

1. Control or change campus access hours during after school hours and on weekends
2. Change summer school hours and/or combine locations (Savings off-set by higher transportation costs?)
3. Analyze pool costs, limit hours of operation of filter pumps to off-peak hours, if feasible
4. Review and increase permit fees to off-set increased utility costs
5. Review potential cost savings/rebate with So. California Edison's Air Conditioning Program
6. Communicate the importance of the peak energy rates to all District staff during the summer months of June 1 - October 1, between the hours of 12 pm - 6 pm
7. Provide an energy conservation letter to families in our community.
8. Work in partnership with the City of Santa Monica and Santa Monica College's environmental and energy conservation groups.
9. Create a competitive environment at each site and between sites, which is tied directly to conservation goals and objectives. Develop the procedure by which the goals are identified and reached; who decides the winners and what incentives are to be given.

Comment:

Make sure it's on a fair basis - look at kwh per square foot and cost per square foot.

### C. Long Term Action:

1. Hire an energy consultant to evaluate the current operation of the District and make recommendations for equipment changes and/or alternative energy sources\*
2. Investigate alternative energy sources\*
3. Understand how the impact of additional classrooms/buildings currently under construction will affect energy bills and the energy reduction programs.
4. Participate in the Green Schools Program\*

\*Cost involved with implementation



**DISTRICT PROCEDURES  
for  
“ROLLING” ELECTRICAL BLACKOUTS  
SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT**

**GENERAL PROCEDURES DURING SCHOOL HOURS**

Southern California Edison is working on a plan to notify users of a potential rolling black-out at least one (1) hour prior to the black-out. As soon as this notification is received, schools will be notified by cell phone or base radio. It is then the responsibility of the principal to monitor the website and/or news media to monitor the condition more closely.

**www/caiso.com** - California Independent Systems Operator - Projected power demands  
**www/sce.com** - Southern California Edison - Group listings - immediate conditions

It is recommended that principals save these Web sites as “favorites” in order to monitor conditions quickly. (Directions for navigating the sites is attached). Black-outs will rotate from group to group, until energy requirements are met. Duration time is one to two hours in length with seven (7) groups pulled at one time.

Each school site falls within a specific group within So. Cal Edison. The rolling black-outs will rotate by group and news media will be given the groups which will be targeted for the black-out. It is the principal's responsibility to monitor their group and their chances of experiencing a rolling black-out. A list of each school site with their assigned group numbers is attached. The District has various groups within, and not all sites will experience a black-out at the same time. As summer (June 1-October 1) is the expected time frame for most of the potential black-outs, a list of summer school locations will be included with this procedure.

Some sites because of their proximity to emergency facilities are exempt from rolling black-outs, they are: Adams, Malibu High, Lincoln, Lincoln Child Care, Administration Building, Ed Services, Transportation, Edison, Rogers and SAMOHI.

Some sites have more than one meter, with one meter being exempt, the other is not. These sites should check with the Maintenance Department to determine what classrooms are on each of the meters. These sites are: Franklin, Grant

Unless notified by the Deputy Superintendent, employees will be expected to report to work at their regular reporting times.

1. Each school should have an internal contingency plan for dealing with classrooms, restrooms and other areas that have no outside window exposure.
2. Each school/office will be given an adequate number of large flashlights.



3. Classrooms/offices/restrooms with no outside window exposure, will be provided with emergency lights(s).
4. Regular school dismissal times and office closing times will be followed.
5. Lunch hours may be adjusted to accommodate lunch. The principals and Director of Food and Nutrition Services will adjust the lunch times. Food Services shall provide a black-out procedure for their staff.
6. It may be necessary for some employees to remain at their school or office beyond their regular work day for student supervision. Should this occur, the employee's respective principal or overall supervisor will make the decision regarding when the employees may leave work during the black-out. Compensation for this additional time will be determined per contract agreements.
7. Principals should use their cell phones, base radios or emergency lines installed by Verizon, for necessary communications. (Radio frequencies, cell and emergency phone numbers will be distributed under separate cover.)
8. Principals should notify the Deputy Superintendent, Dr. Quarles x220, or the Purchasing Director, Virginia Hyatt x249 of the black-out.
9. After school activities and school evening activities should not be canceled unless notified by the District Office or Southern California Edison that the black-out will extend into the evening.
10. Permits: The cancellation of evening activities, including activities under Civic Center permits, is the responsibility of the respective principal and should be communicated to the Deputy Superintendent.

Principals are to monitor permit use for peak energy times and those requiring high energy use. Principals are encouraged to deny these permits and/or require that no lighting be used. Areas of high energy use include fields, auditoriums, cafeterias and the need for parking lot lights.

11. In the event of the black-out occurring during a school sanctioned evening activity, the decision to continue the activity during/after the blackout is the responsibility of the respective principal.
12. The telephone/voice mail system has a battery back-up which will last approximately ninety (90) minutes based on use. Once the battery is dead, the system must be rebooted. All sites are encouraged to have their site technician trained in how to reboot the system. Otherwise, Computer Services must be notified and dispatch a

technician to re-boot the system. The more systems that are down, the longer it will take to activate the phone system at each site. Alarm/security systems have back-up batteries which will last about six (6) hours.

13. All computer platforms should be plugged into surge protectors at all times. Be aware that surge protectors have a life expectancy and can only handle a certain number of black/brown outs before becoming ineffective.
14. Employees should save computer generated documents and files regularly.
15. In the event of an electrical black-out, turn off or power down all electrical equipment to prevent a power surge when the power is restored. Copiers, fax machines and office machines should be powered down/up per the manufacturers instructions.
16. Custodians should check all mechanical systems during and after the "black-out". Observation of any problems with the mechanical systems should immediately be communicated to the Director of Maintenance.
17. Special needs children: Student Services will monitor the medical equipment of their students and will notify the Purchasing Department when a generator is needed to operate this equipment in the event of a rolling black-out. Staff will be notified where the generator is stored on the facility.

#### **GENERAL PROCEDURES BEFORE SCHOOL STARTS**

18. Regular school start and dismissal times and office closing times will be followed.
19. Maintenance and custodial employees will report to the respective work sites based on the pre-determined emergency electrical black-out plan developed by the Maintenance Department.

#### **DISTRICT PROCEDURES**

20. The District will send a letter to all student families and post on the District's web page, explaining the procedures the District will implement with the black-outs. Dr. Quarles, Deputy Superintendent and Virginia Hyatt, Purchasing Director, will prepare information for the Web page by mid-July.
21. Santa Monica City's Fire Department, Emergency Services Division, will be given a copy of the District's black-out procedures (310) 458-8686.

## **CHILD CARE PROGRAM**

22. The program will operate, start and dismiss on their regular schedule.
23. During a black-out teachers will bring all Child Care students together at one location at the site.
24. Each teacher will be provided a large flashlight or wall emergency lighting.

## **THINGS TO ACCOMPLISH:**

### **1. MAINTENANCE DEPARTMENT**

- Access the need for emergency wall mounted lights in school gymnasiums, cafeterias and enclosed rooms/areas having no outside window exposure. Access the operational condition of the lights if they are available.
- Estimate the cost to install emergency wall mounted lights where needed.
- Develop a building "powering up" plan.
- Develop a procedure for maintenance, grounds and custodial employees to report to work for a "black-out" occurring during non-school hours.

### **2. PURCHASING DEPARTMENT**

- Procure large flashlights, with extended-life batteries, for school offices, custodians and other areas.
- Procure flashlights or emergency lighting for classrooms with no outside window exposure.
- Procure wall plug emergency lights.

### **3. DISTRICT OFFICE**

- Develop letter to be sent home and placed on District web page explaining the procedures the District will implement during the black-out. To be developed by mid-July

**4. FOOD AND NUTRITION SERVICES DEPARTMENT**

- Develop procedures for handling the delay in lunch preparation time and/or lunch times.
- Develop procedures for freezers, handling the reporting of possible commodities, etc.

**5. SUMMER SCHOOL**

- Principals should schedule summer school classes in classrooms with sufficient natural lighting when possible and avoid use of overhead lighting.
- Summer school for the summer of 2001 will be held at the following sites: SAMOHI, Lincoln, Adams, Olympic, Malibu High, Cabrillo, Grant, SMASH, Roosevelt, Rogers, Edison.

TO: BOARD OF EDUCATION

ACTION  
6/27/01

FROM: SUPERINTENDENT/ARTHUR L. COHEN/ROBERT A. CUTTING

RE: PUBLIC HEARING ON PROPOSED 2001-02 BUDGET

RECOMMENDATION NO. A.34

It is recommended that the Board of Education hold a public hearing for the proposed budget for fiscal year 2001-02, in accordance with Education Code Section 42103.

COMMENT: The proposed budget has been made available for public inspection in the Office of the Assistant Superintendent for Fiscal/Business Services since June 25, 2001. Required public notice has been given by the Los Angeles County Office of Education.

Public Comments:

None.

BOARD MEMBER COMMENTS:

Board members thanked staff for the tremendous amount of work performed to finalize the budget, including preparing and hosting the various budget workshops and preparing four different fiscal scenarios, all of which were made available for public review; staff was also thanked for its willingness to assist and for its general accessibility.

Open Public  
Hearing

10:54 PM

Close Public  
Hearing

10:59 PM

(FOR BOTH MOTIONS TO  
OPEN AND TO CLOSE)

Motion Made By:	Mrs. Brady
Seconded by:	Mrs. Gottfried
Student Advisory:	N/A
Ayes:	7 (all)
Noes:	0 (none)
Abstentions:	0 (none)

MOTION MADE BY:	Mrs. Gottfried
SECONDED BY:	Mrs. Brady
STUDENT ADVISORY VOTE:	n/a
AYES:	7 (all)
NOES:	0 (none)
ABSTENTIONS:	0 (none)

TO: BOARD OF EDUCATION

ACTION  
6/27/01

FROM: SUPERINTENDENT/ARTHUR L. COHEN/ROBERT A. CUTTING

RE: 2001-02 FINAL BUDGET

RECOMMENDATION NO. A.35

It is recommended that the Board of Education adopt the 2001-02 Final Budget.

COMMENTS: The 2001-02 Final Budget was not available at the time the Agenda was being printed. The complete Budget will be distributed under separate cover to the Board Members on Monday, June 25, and will be available for public review in the Office of the Assistant Superintendent for Fiscal and Business Services.

MEETING NOTE:

Dr. Schmidt took the opportunity to thank the Board and all staff for the commitment and interest in seeing the district through the "rough waters" caused by current financial circumstances in the State. He specifically thanked Dr. Cohen and the staffs of the Fiscal and Business Services Departments. He also thanked the core of Assistant Superintendents, participating department heads, principals and the community for their on going dedication to funding outstanding educational programs for district students.

Dr. Cohen noted that the SACS conversion was, by and large, complete; he also remarked that no one could predict how the conversion would affect staff, stating that he remained convinced participating in the first phase (with only a few other districts) would, no doubt, be to the district's advantage.

Staff also reminded the Board that any budget revision(s) is due within 45 days of State adoption, usually mid- to late August, with the 1<sup>st</sup> Interim Report being due in November.

NOTE: One complete revised copy of the adopted budget is on file with the permanent Minutes; copies are also available for public review in the Office of the Chief Financial Officer.

BOARD MEMBER COMMENTS:

Board thanks were again offered to staff, stating the belief that such thoughtful fiscal preparation should stand Superintendent-elect John Deasy in good stead for his first year.

Additionally, the Board requested the work continue on a more "user friendly" budget reporting format, as suggested by the Financial Task Force in its final report. It was also stated, however, that the current format makes it very easy to track revenues and expenditures.

MOTION MADE BY:	Mrs. Brady
SECONDED BY:	Ms. Brownley
STUDENT ADVISORY VOTE:	n/a
AYES:	7 (all)
NOES:	0 (none)
ABSTENTIONS:	0 (none)

TO: BOARD OF EDUCATION

ACTION  
06/27/01

FROM SUPERINTENDENT/ARTHUR L. COHEN/ROBERT A. CUTTING

RE: BUDGET ADJUSTMENTS

RECOMMENDATION NO. A.36

It is recommended that the Board of Education approve the following adjustments to the 2001-02 Budget:

COMMENTS:

- [I.A] Budget transfers in the Child Development Fund;
  - [II.A] An increase in the Cafeteria Fund revenue budget in the amount of \$140,000;
  - [II.B] An increase in the Cafeteria Fund expenditures in the amount of \$140,000;
  - [III.A] Budget transfers in the Retirees' Benefits Fund;
  - [IV.A] An increase in the Earthquake Fund expenditures in the amount of \$400,000; and,
  - [V.A] Budget transfers in the Capital Facilities Fund,
- as detailed below in the Comments Section.

COMMENTS: I. CHILD DEVELOPMENT FUND (FUND 11)

- [A] Budget Transfers - The following transfers between major object codes have been recommended by budget administrators to facilitate year-end closing:

Classified Salaries	\$	500
Employee Benefits	<\$	20,000>
Books & Supplies	<\$	500>
Other Outgo	\$	20,000
Total:	\$	0

II. CAFETERIA FUND (FUND 30)

- [A] Revenues - **Increase** the revenue budget in the amount of \$140,000 to reflect an increase in food sales to students.
- [B] Expenditures - **Increase** the expenditure budget in the amount of \$140,000, commensurate with revenue increase as detailed above in Item II. [A], to reflect year-end closing adjustments, as follows:

Classified Salaries	\$	84,250
Employee Benefits	\$	10,200
Books & Supplies	\$	46,550



Books & Supplies	\$	46,550
Other Outgo	\$	13,000
Capital Outlay	\$	<u>14,000</u>
Total:	\$	140,000

III. RETIREES' BENEFITS FUND (FUND 36)

[A] Budget Transfers - The following transfers between major object codes have been recommended by budget administrators:

Certificated Salaries	\$	190,000
Classified Salaries	\$	125,000
Employee Benefits	<\$	114,950>
Services, Other Operating Expenses	<\$	<u>200,050&gt;</u>
Total:	\$	0

IV. EARTHQUAKE FUND (FUND 60)

[A] Expenditures - **Increase** the expenditure budget in the amount of \$400,000 to reflect actual expenditures in the final phases of Lincoln Pool construction. This is a one-time adjustment.

V. CAPITAL FACILITIES FUND (FUND 73)

[A] Budget Transfers - The following transfers between major object codes have been recommended by budget administrators:

Services, Other Operating Expenses	\$	18,040
Capital Outlay	<\$	<u>18,040&gt;</u>
Total:	\$	0

MOTION MADE BY: Mrs. Brady  
 SECONDED BY: Ms. Brownley

STUDENT ADVISORY VOTE: n/a  
 AYES: 7 (all)  
 NOES: 0 (none)  
 ABSTENTIONS: 0 (none)

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## **Discussion Items**

TO: BOARD OF EDUCATION

DISCUSSION

06/27/01

FROM: SUPERINTENDENT/SUE GEE/PEGGY HARRIS/TONY DAHL

RE: BASIC MATHEMATICS TEXTBOOKS, GRADES 6-8

DISCUSSION ITEM NO. D.1

It is recommended that the Board of Education consider for future adoption the following textbooks for use in District middle school mathematics classes.

BACKGROUND:

The 6-8 mathematics adoption process occurred from March - June 2001. The process included reviews from principals, parents, and 6-8 math teachers. After considering available data, the committee found the materials to be particularly strong in the following elements:

- Complete alignment with the State Mathematics Content Standards
- Home-school connection
- Technology support for parents and students
- Homework help as and activities for re-teaching
- Assessments
- Teacher support
- Universal Access Materials

COMMENT: In accordance with the Board of Education policy, the materials listed below will be on display for the next two weeks at each middle school site, Educational Services' Instructional Materials Center in room 23 at the Olympic site, and the main branches of the Malibu and Santa Monica Public libraries.

CALIFORNIA MIDDLE SCHOOL MATHEMATICS CONCEPTS AND SKILLS by  
Larson, Boswell, Kanold, Stiff - Grades 6-8

MEETING NOTES:

In making the presentation, Peggy Harris and Tony Dahl made the following additional comments:

- 1) the suggested texts offer strong articulation across grade levels
- 2) teachers at all grade levels and at all sites were in a consensus about the consistency offered by the materials
- 3) participants believe that the series will help staff help students to develop the skills to meet state standards.

more

**PUBLIC COMMENT:**

The following citizens addressed the Board:

Janine Avner, Santa Monica  
Tina Grossman, Santa Monica  
Tina Harris-Roquette, Santa Monica  
Dr. Nicholas Roquette  
Brian Hutchins (Quincy), Santa Monica  
Sheila Forsander, Santa Monica  
Rick Gates, Santa Monica

John Adams Middle School teachers - Ellen Windus and Joel Post  
Lincoln Middle School teacher - Chris Iwasa

Public comments and questions included but were not limited to:

- 1) concerns about 8<sup>th</sup> Grade Algebra and how the suggested text adoption would dovetail with texts in use for that discipline
- 2) why the Prentice Hall and Dolciani texts were removed
- 3) Both Mr. Post and Ms. Iwasa strongly urged adoption of CPM texts as well
- 4) Ms. Windus indicated that there was, in fact, a consensus about the 6<sup>th</sup> and 7<sup>th</sup> grade texts, but "zero" agreement about the 8<sup>th</sup> Grade materials

In directing staff to return this item as an action item for the meeting of July 11, 2001, Board members made the following remarks and suggestions:

- 1) the recommendation must include clear rationale for adopting the text (s) - "...this is why we believe this works best," based on input from teachers and interested parents at all four schools (John Adams, Lincoln and Malibu Middle Schools and the Santa Monica Alternative School House);
- 2) a written caveat for supplemental textbooks that will ensure equity of resources from school to school
- 3) assurances that the recommended texts will serve (both in math advancement and in terms ongoing English vocabulary development) students for whom English is not the primary language and will similarly serve students in the Spanish immersion programs
- 4) examples that demonstrate how and why the suggested texts comply with the district's beliefs regarding the principles of differentiated learning
- 5) suggestions for further discourse around the 8<sup>th</sup> grade Algebra issue, possibly including ideas for different sections (of the class) that would allow for different learning styles and a possible plan for Math interventions for students who are not prepared
- 6) written assurance that the Board would be adopting a State approved common text.

**MEETING NOTE:** At 10:55 PM, in a motion made by Mrs. Gottfried, seconded by Mrs. Brady, the Board unanimously voted to extend the meeting past 11:00 PM.

TO: BOARD OF EDUCATION

DISCUSSION

06/27/01

FROM: SUPERINTENDENT/ARTHUR L. COHEN

RE: FUNDING ISSUES ASSOCIATED WITH UPCOMING MALIBU HIGH  
SCHOOL PROPOSITION X BIDS

DISCUSSION ITEM NO. D.2

The solicitation for bids for the remaining Malibu High School Proposition X / State Facility Program construction work is currently in progress and bids are scheduled to be received/opened on June 29, 2001. The bids will be for work to: (a) construct a gymnasium, (b) convert the existing cafetorium to a performing arts auditorium and (c) to make ADA accessibility improvements.

Based on separate construction cost estimates made by JFI and an independent estimator selected by the District's Facilities Department, the current MHS Budget will not be sufficient to complete the planned work. The following is a summary of the estimates (required contingencies and fees - not included):

	<u>JFI Estimates</u>	<u>District Estimates</u>
<u>Gymnasium</u>		
Basic Gym & Site Work	\$3,855,248	\$3,534,570
Locker Room	\$ 549,767	\$ 405,499
Corridor to Exist Gym	\$ 141,777	\$ 98,290
<u>Auditorium</u>		
Basic Auditorium	\$1,303,386	\$1,218,000
Orchestra Pit	\$ 95,072	\$ 102,787
Exterior Entrance Canopy	\$ 47,100	\$ 107,605
<u>ADA Work</u>	\$ 125,810	\$ 125,810 (Using JFI Est)
TOTAL	\$6,118,160	\$5,592,561
Range Difference	\$ 525,599 greater than the District's estimate.	

The current total MHS Budget is \$12,206,025. To date, the work completed/work-in-progress (the track/field upgrade, new parking lot, new 12-classroom building and underground utility work) is utilizing \$6,462,638 of the budget. Based on the JFI construction cost estimate of \$6,118,160, the MHS Budget would have to be increased by \$4,051,938 (\$2,530,840 for construction work, \$281,204 for the 10% construction contingency and \$1,239,936 for associated JFI pre-design/and construction management fees) if all of the work being bid is awarded. If the District's estimate is used, the budget increase would need to be \$3,210,441.

Throughout the past three to four months of planning for these bids, the Malibu High School Site Council has been aware that its

budget would probably not be sufficient to meet these identified needs. As a consequence, the form of the bid documents is such that component work will be separately priced so that less than the entire bid package can be awarded. The components are reflected in the estimate list, above. Using the JFI estimates and awarding only the "Basic Gym & Site Work," "Basic Auditorium" and "ADA Work" bids, the MHS Budget would need to be increased \$2,717,138. If the District's estimate is used, the budget increase would need to be \$2,067,020.

Given the apparent budget shortfall, staff has identified several sources of potential revenue the Board of Education may wish to consider to use to address this condition. When it comes to identifying these revenue sources it must be remembered that the Board-approved resolution calling for the Proposition X Bond Election stated in part that "... 27% of the total net proceeds of the general obligation bonds...be spent on projects...within the Malibu area...." The *Proposition X / State Facility Program Budget-R 11* indicates how bond/arbitrage funds are allocated to comply with this requirement. The attached spreadsheet entitled **Possible Means to Cover the MHS Anticipated Shortfall** presents the identified potential sources of revenues which could be used to increase the MHS Budget. For each potential source of revenue, an indication is made as to whether or not the 27% requirement applies; and, if it does apply, how it is applied in terms of available funds for Santa Monica and Malibu schools. The identified potential sources of revenue are:

1. "Unidentified Projects" Funds - Based on the current *Proposition X / State Facility Program Budget, R-11*, \$1,680,760 of the 27% of general obligation bond revenue and arbitrage funds is not currently budgeted for specific school projects in Malibu and could be applied to the MHS Budget.

2. Remaining "10% Construction Contingency" Funds from "Stand Alone" Projects - Some components of some projects in Malibu are funded with bond revenue (no State funding involved). Any associated unused 10% contingency funds could be applied to other projects. Under the assumption that 40% of these contingency amounts will be available to use for other projects, \$168,257 could be assigned to the MHS Budget. The caveat with this assumption is that the amount of remaining contingency will not be known sometime around December, 2001.

3. Remaining "Unforeseen Contingency" Funds - These funds have been set aside on a district wide nonspecific project basis, for unforeseen site/facility conditions which could not have been determined during the design phase of a project (i.e., the discovery of an underground fuel tank when excavation begins). The projects at the Santa Monica and Malibu High School sites have the greatest potential for using these funds. In all likelihood, the amount of any unused funds will not be known until sometime in mid-2002. If 40% of these funds are available, \$179,958 could be assigned to the MHS Budget.

4. Delay the Washington West, CDS Project - This project could be delayed until sometime in the future and \$433,368 could be assigned to the MHS Budget. Basically, all of the project plans are complete and will be sent to the Department of the State Architect for approval within the next 60 days. Construction can be expected to begin around January, 2002, and be complete by the end of that calendar year.

5. Redirect Transportation Facility Purchase Funds - \$3.5 million has been allocated to purchase the Transportation Facility. The Board could cancel its plans to purchase this facility, and continue to lease the facility for an escalating \$115,000 per year (the lease expires in seven years). If this is done, \$945,000 could be assigned to the MHS Budget. If the Board is able to purchase the property for less than \$3.5 million then 27% of the unused portion could be assigned to the MHS Budget. (For example, if the purchase price were to be \$2.8 million, then \$189,000 of the unused \$700,000 could be used for Malibu schools.)

6. Issue a 20 Year (or less) COP - The Board could issue a Certificate of Participation (COP) to fund the MHS Budget shortfall. A COP is a debt incurring instrument which does not require voter approval. Annual debt payments are made from the General Fund. During the ES Reconstruction Program, the Board authorized the insurance of a 20 Year, \$3 million COP to fund a budget shortfall for the Santa Monica High School project. The annual debt payment is approximately \$250,000 per year. As a result of a request by the School District, the City of Santa Monica is providing annual funding for this debt payment.

7. Arbitrage Earnings - Currently, the *Proposition X / State Facility Program Budget, R-11* includes \$5,329,284 of projected arbitrage funds. This projection assumes all construction would be complete in August, 2002. It now appears that all work will be complete in January, 2003, or later. Consequently, additional arbitrage may be generated, depending on the cash flow schedule for the projects and the assumption that interest earning rates do not significantly drop. JFI is in the process of preparing a revised estimated cash flow schedule for the remaining construction work. When the District receives this updated schedule, a revised arbitrage projection will be made. This should occur within the next 60-90 days.

8. Use Additional Deferred Maintenance Funds - Deferred Maintenance funds are currently being used to fund a portion of the modernization work at Pt. Dume. Additional Deferred Maintenance funds could be used to supplant the Stand Alone bond revenue being used to fund \$214,025 at Pt. Dume. If the Board allocated an additional \$214,025 of Deferred Maintenance funds to Pt. Dume, the supplanted Stand Alone bond revenue could be assigned to the MHS Budget. If this is done, it is projected that the Deferred Maintenance Fund would have a \$630,000 Ending Balance on June 30, 2002.



9. Use Forecasted, but Unbudgeted Developer Fees - The *Proposition X / State Facility Program Budget, R-11* includes \$3,152,958 of Developer Fees anticipated to be collected through June 30, 2002. Based on collections through June 4, 2001, an additional \$468,190 could be included in the *Budget* and assigned to the MHS Budget.

10. Use Developer Fee Funds Anticipated to be Collected in 2002-03 - The *Proposition X / State Facility Program Budget, R-11* includes Developer Fees anticipated to be collected through June 30, 2002. Since the construction program will extend beyond June 30, 2002, into the 2002-03 Fiscal Year, Developer Fees projected to be collected in that year could be included in the *Budget*, if the continuation of the fees is justified in a new Developer Fee Justification Study, which should be conducted in the Spring of 2002. Assuming that Developer Fee continuation is justified, it is reasonable to project that \$400,000 of fees will be collected in 2002-03. These funds could be assigned to the MHS Budget.

The "bottom line" of the challenge confronting this Proposition X- MHS Budget situation is as follows:

A. If the Board desires to continue with its plans to acquire the Transportation Facility, delays the Washington West-CDS project and allocates all funds which can be reasonably be projected to be available to the MHS Budget; then, the MHS Budget will be \$318,380 short of having enough funding (based on the JFI estimates) to complete the total package of work being bid. If the bids come in with a value equal to the District's estimate, then there would be \$523,117 more than is needed.

B. If the Board desires to continue with its plans to acquire the Transportation Facility, continues with the immediate plans for the Washington West-CDS project and allocates all funds which can reasonably be projected to be available to the MHS Budget; then, the MHS Budget will be \$751,748 short of having enough funding (based on the JFI estimates) to complete the total package of work being bid. If the bids come in with a value equal to the District's estimate, the MHS Budget will be \$89,749 short of having enough funding to complete the total package of work being bid.

Staff recommends that the Board consider moving in the direction described in Scenario B. In doing this, a reasonable strategy would be to continue to evaluate the budget situation on a quarterly basis with the focus being on the possible need to sell a 20 year COP sometime in 2002-03, to cover any revenue shortfall. Using the Samohi ES COP as a barometer, a 20 Year, \$1 million COP would have annual debt payment of approximately \$85,000 to \$100,000. Once the Transportation Facility is purchased, the General Fund will be relieved of a plus \$115,000 per year lease payment. All or a portion of these "released"



funds would be used to pay the annual COP debt payment. This strategy would permit the Malibu High School project, the purchase of the Transportation Facility and the Washington West-CDS project to continue as planned.

Given the fact that the Board requested the City of Santa Monica to pay the annual debt payment associated with the ES-Santa Monica High School COP, it could consider requesting the City of Malibu to pay all or a portion of an annual debt payment for a Prop X-Malibu High School COP. This could be done with the rationale that the City will have two new facilities (a gym and auditorium) which will benefit the Community, beyond these facilities' intended use for school related functions/activities.

It should also be noted, that with Scenario B, a projected \$2,512,033 will be available to fund additional project work for Santa Monica schools/facilities.

The financial risk for Scenario B. is not great. Even if (1) no contingency funds remain for other project use; (1) no additional arbitrage is earned above what is currently forecasted in the Budget; and no 2002-03 Developer Fees are considered, the District would have to sell a \$2 million COP, with an annual debt payment of less than \$200,000 per year, to cover a shortfall based on the JFI estimates. If the bids come in under the JFI estimates, a lesser valued COP will be needed. However, this does assume that the additional Deferred Maintenance funds and the forecasted but unbudgeted Developer Fees are incorporated in the *Proposition X / State Facility Program Budget, R-11*. In considering whether or not to continue to pursue of the purchase of the Transportation Facility, the following points should be considered:

1. In determining the need to ask voters to approve \$42 million of bonds, a component of that \$42 million was \$3.5 million for the purchase of the Transportation Facility. It could easily be justified to abandon the purchase if the property could not be acquired for this amount of money; it would not be as easily justified to abandon the purchase in order to use the funds for another project, especially if it could be acquired for a less \$3.5 million. Some voters could consider this a "bait and switch" tactic.
2. If the purchase is "delayed" in order for the \$3.5 million to be is used for another project, where will the funding come from to exercise this purchase prior to the expiration of the lease? Would the School District attempt to include the purchase in another bond issue? If so, what about the credibility factor? One possibility could be selling a 20 Year COP. If the purchase price is close to \$3 million, the annual debt payment would be approximately \$250,000.

3. The School District has invested more than \$250,000 in upgrading the property to accommodate its specific use. If the transportation operations are moved to another location, some of these upgrades will probably have to be replicated.

4. The Transportation Facility's current location is one and a half blocks from the District Administration Building, which houses the Facilities Department. One of the key functions of the Transportation Department is the servicing of all maintenance and grounds vehicles. Relocating the facility to a more remote location would have negative cost effects on this function.

5. The value of the currently used property will continue to escalate. Four years ago this property had a value of approximately \$1.4 million.

In considering whether or not to delay the Washington West-CDS project, issues similar to the one raised regarding the abandonment of the purchase of the Transportation Facility should be considered. One of the stated purposes for the need for \$42 million of bond revenue was to have \$2 million available to establish a new CDS office facility at Washington West. This proposed renovated space is now needed more than it was two years ago, because of the anticipated Head Start Program. In addition, current design plans are attempting to make provisions to accommodate Educational Services offices in order more provide departmental personnel with more suitable space than is currently available at the 17th Street location.

It is very important for the Board to consider all aspects of this budgetary situation prior to the time the bids are due for action and formulate some agreed upon strategy which will result in its ability to awarded all or a portion of the bid work in a timely fashion.

#### **MEETING NOTE:**

In publicly reviewing the document, staff highlighted and explained potential sources of revenue that could be used to complete the agreed-upon construction at Malibu High School; staff also indicated that "the financial risk for (budget scenario B) is not great . . ." (*Refer to complete analysis, beginning paragraph 2, page 69*).

Staff additionally pointed out that, while developer fees in Malibu and annual revenues from the Big Rock and Decker properties are all used to support Malibu schools, Redevelopment Agency dollars from the City of Santa Monica go to support Santa Monica schools, solely; RDA money is conservatively factored into the budget and represents a much higher level of funding.

Finally, staff indicated that the project was approximately \$4 million short and that the hard choice before the Board was whether to scale down the program or to forego other funding options.

The Board agreed that it did not have the luxury of "just talking about completing the high school" - that the job must be done as originally agreed. So stating, the Board directed staff to bring to the Board at the earliest possible date, a time line/action plan for completion of the projects as originally specified. The action plan is to identify, as completely as possible, the project and to include the best estimate of the cost, incorporating that funding data used in budget model B.

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## **Information Items**

TO: BOARD OF EDUCATION

INFORMATION

6/27/01

FROM: SUPERINTENDENT

RE: HEAD START COLLABORATION WITH THE LOS ANGELES COUNTY  
OFFICE OF EDUCATION

INFORMATIONAL COMMUNICATION NO. I.1

Child Development Services anticipates the implementation of a Head Start Program in most of the preschool classrooms by the opening of school in the fall. Nearly all of the existing part-day programs will be lengthened from their present three hour a day program to six and a half hours consistent with the length of the school day. Head Start families and staff, working together as a team, can effectively promote learning that prepares children for life as well as successes in school. Head Start has a long tradition of delivering comprehensive and high quality preschool programs nationwide. The range of services provided will be responsive and appropriate to each child's and families developmental, ethnic, cultural, and linguistic heritage and experience.

The Head Start Proposal and its associated budgets have been submitted to the Los Angeles County Office of Education (LACOE) for final approval. Site visitations of several classrooms occurred on June 15, 2001.

The following events will occur during June and July and conclude with an agreement coming before the Board of Education by late July or early August:

1. The operational grant must be approved at the County's Administrative level and sent to the County Board of Education for approval.
2. The Start-up Classroom Renovation Budget was submitted on June 20, 2001. That is one-time-only money and must be used for facilities improvement. That requires both County and Federal approval by June 30, 2001.
3. The Start-up Supplies Budget to support the implementation of the Head Start components must be completed and submitted to LACOE by June 30, 2001. This is one-time-only funding and must be used for start up operational costs.
4. The contract which defines the major responsibilities of the District to the partnership as well as the requirements to receive continued funding must be reviewed by legal council and negotiated with LACOE.

Once the budgets are approved and the contract negotiated, an agreement to form a collaborative partnership will be approved by

Governing Boards of the County and the District.

It is anticipated that this process will be concluded by the end of July. Unless there are delays in the contract negotiation process, an agreement will come to this Board either late July or the first meeting in August. Start-up will commence when all contracts are signed and approved.

**MEETING NOTE:**

Staff stated that, while Head Start would be a wonderful addition to the district's early childhood education program, the revenues it brought would not bring a revenue **surplus**, as Head Start funding is allocated only for services rendered, on a "claiming basis."

TO: BOARD OF EDUCATION

INFORMATION

6/27/01

FROM: SUPERINTENDENT/ARTHUR L. COHEN

RE: MONTHLY BUDGET REPORT AS OF MAY 31, 2001

INFORMATIONAL COMMUNICATION NO. I.2

The following pages contain the Monthly Budget Report as of May 31, 2001.

**MONTHLY BUDGET REPORT**  
**MAY 31, 2001**  
**I - SUMMARY OVERVIEW OF 2000-01 BUDGET**  
**GENERAL FUND - UNRESTRICTED**

	1997-98	1998/1999	1999/2000	2000/2001	2000/01
	ACTUAL	ACTUAL	UNAUDITED	ADOPTED	PROJECTED
			ACTUAL	BUDGET	ACTUALS
				6/29/2000	
<b>FUNDING VARIABLES</b>					
ENROLLMENT (Second Month)	11,524.00	12,041.00	12,142.00	12,500.00	12,546.00
P-2ADA (Base Revenue)	11,526.67	11,456.00	11,582.00	11,893.00	11,920.00
ANNUAL ADA (Lottery)	11,528.00	11,452.00	11,590.00	11,889.00	11,910.00
BASE REV/PUPIL - Statutory	\$4,065.25	\$ 4,438.84	\$ 4,498.84	\$ 4,636.84	\$ 4,636.84
BASE REV/PUPIL - Est. Actual	\$3,532.34	\$ 3,969.68	\$ 4,184.42	\$ 4,637.15	\$ 4,636.84
ESTIMATED DEFICIT	\$4,147,560	\$ 4,475,850	\$ 3,663,834	\$ -	\$ -
SMMUSD - COLA	2.65 %	3.95%	1.41%	3.17%	3.17%
LOTTERY/PUPIL-UNRESTRICTED	\$114.00	\$ 120.00	\$ 117.00	\$ 120.00	\$ 121.00
LOTTERY/PUPIL-RESTRICTED	\$0.00	\$ -	\$ 6.00	\$ -	\$ 13.00
LOTTERY/PUPIL - PRIOR YR ADJ.	\$2.80	\$ 0.52	\$ 2.12	\$ -	\$ 4.33
PARCELS OF PROPERTY	31,957	31,957	31,957	31,957	32,413
PARCEL TAX RATE	\$70.26	\$ 71.10	\$ 73.23	\$ 74.99	\$ 74.99
<b>REVENUES</b>					
<b>STATE</b>					
Revenue Limit Sources					
Base Revenue	\$41,285,530	\$ 44,792,537	\$ 46,777,807	\$ 53,303,757	\$ 53,582,600
Unemployment Insurance	\$0	\$ -	\$ 9,757	\$ -	\$ 13,614
Meals for Needy	\$229,758	\$ 232,628	\$ 254,994	\$ 263,592	\$ 269,868
Ca.Intensive Intervention	\$0	\$ -	\$ -	\$ 161,496	\$ 148,473
Summer School - Core	\$187,656	\$ 243,972	\$ 309,568	\$ 534,240	\$ 308,870
Summer School - Mandated	\$159,567	\$ 207,030	\$ 206,507	\$ -	\$ 233,756
Prior Year Rev. Limit Adj.	\$0	\$ -	\$ -	\$ -	\$ -
Pr.Yr. Rev. Limit Adj- Deficit Factor.	\$627,975	\$ -	\$ -	\$ -	\$ -
<b>Revenue Limit Totals</b>	<b>\$42,490,486</b>	<b>\$45,476,167</b>	<b>\$47,558,633</b>	<b>\$ 54,263,084</b>	<b>\$ 54,557,181</b>
ADA Block Grant-Non Rerecurring Exp.	\$0	\$ -	\$ -	\$ -	\$ 326,822
Site Block Grant One-Time	\$0	\$ 353,633	\$ -	\$ -	\$ 487,274
Class Size Reduction - Elementary	\$2,441,200	\$ 2,917,263	\$ 2,934,588	\$ 3,176,878	\$ 2,946,840
Class Size Reduction - High School	\$116,845	\$ 146,074	\$ 247,305	\$ 352,195	\$ 337,620
Class Size Reduc - High School(PY)	\$0	\$ -	\$ -	\$ -	\$ 47,220
Mandated Costs	\$677,777	\$ 609,849	\$ 643,524	\$ 557,500	\$ 600,000
Spec Education Mandate Settlement	\$0	\$ -	\$ -	\$ -	\$ 524,086
State Lottery	\$1,235,514	\$ 1,451,128	\$ 1,402,681	\$ 1,426,647	\$ 1,441,125
State Lottery-Rr Yr Adjustment	\$0	\$ -	\$ -	\$ -	\$ 50,202
Beginning Teacher Salary Equalization	\$0	\$ -	\$ -	\$ -	\$ 69,494
Governor's Performance Awards	\$0	\$ -	\$ -	\$ -	\$ 704,617
Staff Development*Buy-Back Days*	\$52,545	\$ 62,335	\$ 416,195	\$ 433,246	\$ 433,246
School Site Employee Bonus Awards	\$0	\$ -	\$ -	\$ -	\$ 917,125
<b>STATE SUB-TOTAL</b>	<b>\$ 47,014,367</b>	<b>\$ 51,016,449</b>	<b>\$ 53,202,926</b>	<b>\$ 60,209,550</b>	<b>\$ 63,442,852</b>
<b>LOCAL INCOME</b>					
Parcel Tax-Current	\$2,319,798	\$ 2,291,984	\$ 2,261,086	\$ 2,396,474	\$ 2,430,670
Parcel Tax-Delinquent	\$249,399	\$ -	\$ -	\$ -	\$ -
Sales	\$29,493	\$ 23,972	\$ 24,527	\$ -	\$ -
Lease - Hotel	\$538,210	\$ 524,590	\$ 524,410	\$ 537,520	\$ 532,829
Lease - Madison/SMC	\$800,000	\$ 67,000	\$ 67,000	\$ 67,000	\$ 67,000
Lease - Madison/SMC-PY ADJUST	\$0	\$ 733,000	\$ 733,000	\$ 733,000	\$ 733,000
Leases - Other	\$95,307	\$ 91,941	\$ 84,608	\$ 95,823	\$ 95,823
Interest - Unrestricted	\$486,858	\$ 405,971	\$ 433,188	\$ 375,000	\$ 400,000
Interest - COPs	\$0	\$ -	\$ -	\$ -	\$ -
Interest -Tax Anticipation Notes (TRANS)	\$632,949	\$ 909,655	\$ 742,254	\$ 1,192,840	\$ 393,082
Civic Center Permits	\$117,698	\$ 104,012	\$ 153,364	\$ 130,000	\$ 100,000
Day Care Fees	\$104,095	\$ 74,235	\$ 67,112	\$ 120,000	\$ 70,000



	1997-98 ACTUAL	1998/1999 ACTUAL	1999/2000 UNAUDITED ACTUAL	2000/2001 ADOPTED BUDGET 6/29/2000	2000/01 PROJECTED ACTUALS
<b>LOCAL INCOME</b>					
Santa Monica City	\$1,750,000	\$ 1,750,000	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000
Santa Monica City -Spec Grant	\$0	\$ -	\$ -	\$ 3,100,000	\$ 2,900,000
Santa Monica City - Phys. Act. Spec.	\$130,900	\$ 153,997	\$ 58,048	\$ 70,491	\$ 27,359
City of Malibu - Spec Grant	\$0	\$ -	\$ -	\$ 150,000	\$ 150,000
SMC Teacher Reimbursement	\$10,889	\$ 39,039	\$ (8,129)	\$ 45,000	\$ 45,000
Insurance Settlements	\$0	\$ -	\$ -	\$ -	\$ -
LACOE Reimbursement A/V	\$0	\$ -	\$ -	\$ -	\$ -
LACOE-Teacher Contract	\$0	\$ 62,847	\$ 69,490	\$ -	\$ -
SLIM - Safety Credits	\$2,085	\$ -	\$ -	\$ 27,032	\$ 27,032
Student Store-SAMOH	\$46,316	\$ 58,943	\$ 73,535	\$ 72,000	\$ 72,000
Student Store-OLYMPIC	\$0	\$ -	\$ 1,955	\$ 2,000	\$ 3,885
City of Malibu: Malibu Pool Reimbrsmnt	\$20,000	\$ 27,208	\$ 20,000	\$ 25,000	\$ 25,000
Other: LARISA Delta Dental Reimb.	\$256,719	\$ -	\$ -	\$ -	\$ -
Wrks. Comp. Refund	\$257,617	\$ 302,445	\$ 310,201	\$ -	\$ -
Other	\$105,215	\$ 33,503	\$ 31,333	\$ -	\$ 22,586
Students Teaching	\$13,708	\$ 4,860	\$ 3,725	\$ 15,000	\$ 5,000
SEIU Reimbursement	\$0	\$ -	\$ -	\$ -	\$ 31,309
UCLA Project	\$0	\$ -	\$ -	\$ -	\$ 5,377
<b>LOCAL SUB-TOTAL</b>	<b>\$ 7,967,256</b>	<b>\$ 7,659,202</b>	<b>\$ 7,650,707</b>	<b>\$ 11,154,180</b>	<b>\$ 10,136,952</b>
<b>STATE &amp; LOCAL SUB-TOTAL</b>	<b>\$54,981,623</b>	<b>\$58,675,651</b>	<b>\$60,853,633</b>	<b>\$71,363,730</b>	<b>\$73,579,804</b>
<b>EXPENDITURES</b>					
Certificated Salaries	\$27,510,294	\$ 30,210,115	\$ 32,356,030	\$ 33,939,218	\$ 35,969,650
Classified Salaries	\$8,971,225	\$ 9,628,645	\$ 9,957,589	\$ 9,936,888	\$ 10,685,325
Employee Benefits	\$7,039,473	\$ 7,008,079	\$ 7,326,770	\$ 8,360,536	\$ 8,725,472
Books and Supplies	\$1,272,250	\$ 1,345,585	\$ 1,093,796	\$ 1,328,482	\$ 2,404,018
Services, Other Operating Exp.	\$3,814,158	\$ 4,280,826	\$ 4,036,319	\$ 4,455,332	\$ 3,858,736
Capital Outlay	\$1,158,013	\$ 1,249,613	\$ 503,127	\$ 631,863	\$ 966,602
Other Outgo	\$473,650	\$ 1,165,350	\$ 1,301,690	\$ 1,321,194	\$ 1,378,048
Direct/Indirect Credit	(\$660,880)	\$ (678,594)	\$ (578,405)	\$ (600,112)	\$ (791,066)
<b>TOTAL EXPENDITURES</b>	<b>\$49,578,183</b>	<b>\$54,209,619</b>	<b>\$55,996,916</b>	<b>\$ 59,373,402</b>	<b>\$ 63,196,785</b>
<b>TRANSFER TO/FROM OTHER FUNDS</b>					
Adult Education (From Fnd 29)	\$0	\$0	\$ -	\$ -	\$ -
Noon Aide Support frm: Fnd 30	\$38,000	\$ 55,845	\$ 55,845	\$ 20,000	\$ 20,000
Deferred Maintenance to: Fnd 27	(\$285,000)	\$ (278,000)	\$ (118,034)	\$ (360,000)	\$ (365,000)
Cafeteria Fnd	(\$171,689)	\$ (106,000)	\$ -	\$ -	\$ -
Child Development to: Fnd 11	\$0	\$ -	\$ -	\$ -	\$ -
Retiree Benefits to: Fnd 36	(\$703,180)	\$ (437,800)	\$ (640,347)	\$ (510,288)	\$ (510,288)
Capital Servicing-Flex to: Fnd 71	(\$341,001)	\$ (354,541)	\$ (244,838)	\$ (250,000)	\$ (250,000)
Capital Servicing-Debt Serv. to: Fnd 71	(\$250,000)	\$ (249,338)	\$ (351,323)	\$ (354,541)	\$ (351,395)
Building Fnd to: Fnd 70 (SMHS-Phase III)	\$0	\$ -	\$ -	\$ -	\$ -
Capital Facilities to: Fund 73	(\$270,293)	\$ 270,293	\$ -	\$ -	\$ -
Prop X Funds(Interest owed):To 83	\$0	\$ -	\$ -	\$ -	\$ (41,000)
Samohi Athletics Softball Fld:Fnd 70	\$0	\$ 9,000	\$ -	\$ -	\$ -
Earthquake Fund:(Interest owed):From 60	\$0	\$ -	\$ -	\$ -	\$ -
<b>TOTAL TRANSFERS</b>	<b>(\$1,983,163)</b>	<b>(\$1,090,541)</b>	<b>(\$1,298,697)</b>	<b>(\$1,454,829)</b>	<b>\$ (1,497,683)</b>

	1997-98 ACTUAL	1998-99 ACTUAL	1999/2000 UNAUDITED ACTUAL	2000/2001 ADOPTED BUDGET 6/29/2000	2000/01 PROJECTED ACTUAL
<b>CONTRIBUTIONS TO OTHER FUNDS</b>					
LGFC - Special Education	(\$2,089,088)	\$ (2,929,811)	\$ (3,349,749)	\$ (4,988,914)	\$ (5,299,835)
LGFC - ROP	\$0	\$ -	\$ -	\$ (22,155)	\$ (22,155)
LGFC - Transportation	(\$420,730)	\$ (423,923)	\$ (322,589)	\$ (345,158)	\$ (434,437)
LGFC - ESL Program	(\$580,874)	\$ (568,834)	\$ (381,142)	\$ (544,517)	\$ (592,767)
LGFC - Alliance/Samohi	0	\$ (15,000)	\$ -	\$ -	\$ -
Adams: Gift Carryover to: Fnd 03	(\$11,350)		\$ (28,844)	\$ -	\$ -
<b>TOTAL CONTRIBUTIONS</b>	<b>(\$3,102,042)</b>	<b>(\$3,937,568)</b>	<b>(\$4,082,323)</b>	<b>(\$5,900,744)</b>	<b>(\$6,349,194)</b>
<b>OTHER USES</b>	\$0	\$ -	\$ -	\$ -	\$ -
<b>OPERATING BALANCE</b>	\$318,235	(\$562,077)	(\$524,303)	\$4,634,755	\$2,536,142
<b>BEGINNING BALANCE</b>	\$5,438,353	\$4,575,245	\$4,013,168	\$1,701,328	\$3,518,400
<b>OTHER ADJUSTMENTS</b>	(\$448,343)	\$ -	\$ -	\$ -	\$ -
<b>AUDIT ADJUSTMENT</b>	(\$733,000)	\$ -	\$ 29,536	\$ -	\$ -
<b>ENDING BALANCE</b>	\$4,575,245	\$4,013,168	\$3,518,400	\$6,336,082	\$6,054,541
<b>RESERVE COMPONENTS</b>					
Revolving Cash	\$20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
Stores Inventory	\$172,942	\$ 165,000	\$ 165,000	\$ 165,000	\$ 165,000
Prepaid Expenses	\$9,498	\$ -	\$ -	\$ -	\$ -
Developer Fee Projects	\$0	\$ -	\$ -	\$ -	\$ -
Preplanning Bond Issue	\$0	\$ -	\$ -	\$ -	\$ -
Economic Uncertainties	\$4,372,805	\$3,828,168	\$3,333,400	\$6,151,082	\$5,869,541
<b>Total Expenditures - Fund 01</b>	<b>\$49,578,183</b>	<b>\$54,209,619</b>	<b>\$55,996,916</b>	<b>\$59,373,402</b>	<b>\$63,196,785</b>
<b>Total Expenditures - Fund 03</b>	<b>\$17,890,190</b>	<b>\$20,263,909</b>	<b>\$22,057,573</b>	<b>\$23,086,401</b>	<b>\$32,291,541</b>
<b>Transfers Out &amp; Uses</b>	<b>\$2,021,163</b>	<b>\$1,425,679</b>	<b>\$1,354,542</b>	<b>\$1,546,829</b>	<b>\$1,589,683</b>
<b>3 % Reserve Requirement</b>	<b>\$2,084,686</b>	<b>\$2,276,976</b>	<b>\$2,382,271</b>	<b>\$2,520,199</b>	<b>\$2,912,340</b>
<b>District's Current Reserve Percentage</b>	<b>6.29%</b>	<b>5.04%</b>	<b>4.20%</b>	<b>7.32%</b>	<b>6.05%</b>
<b>District: 3% Reserve Reqrmnt Position</b>	<b>\$2,288,119</b>	<b>\$1,551,192</b>	<b>\$951,129</b>	<b>\$3,630,883</b>	<b>\$2,957,201</b>

File: 00-01Bdg\Summary.xls  
J. Wade Roach