

For a Listing of Upcoming Board Meetings and locations please see the last page of this Table of Contents

Santa Monica-Malibu Unified School District

Board of Education

February 6, 2002

MINUTES

UNADOPTED

A regular meeting of the Board of Education was held on Wednesday, February 6, 2002, in the Auditorium of HRL, 3011 Malibu Canyon Road, Malibu, CA. At 5:00 PM, following roll call, the Board moved to **CLOSED SESSION** in the Library of Webster Elementary School, 3602 Winter Canyon, Malibu, California, for reasons listed in Section III, below. The Board reconvened in **OPEN SESSION** at 7 PM at HRL.

The Public Portion of the Meeting Begins at 7:00 PM

If you wish to address the Board of Education you must submit the "request to address" card **prior** to discussion of the item. The cards are located with meeting materials at the entrance of the room.

I CALL TO ORDER

- A Roll Call
- B Pledge of Allegiance

II PUBLIC COMMENTS FOR CLOSED SESSION ITEMS ONLY

III CLOSED SESSION

- Public Employee: Performance Evaluation/ Superintendent/ Contract/ Amendment, pursuant to GCs§ 54954.5 and 54957, as cited in the Brown Act
- Conference regarding property negotiations/ ground lease/ pursuant to GC§ 52956.8 as cited in the Brown Act
- Conference with Superintendent and Assistant Superintendent regarding 2000-01 strategies for Negotiations with Non-Represented Employees and the Santa Monica-Malibu Teachers Association (SMMCTA, pursuant to GC 54957.6, as cited in the Brown Act
- Receipt of the recommendation for Special Education Administrator to approve the proposed settlement cases as cited in GC§54954.9(b), as cited in the Brown Act
 - Case Number SN 1216-00
 - Case Number SN 02275-01
 - Case Number SN 02234-01
 - Case Number SN 1402-01
 - Case Number SN 02440-01

If you will require accommodation to participate in the Board meeting, please notify the Superintendent's Office at least one day prior to the meeting.

February 6, 2002

IV BOARD OF EDUCATION - COMMENDATIONS/RECOGNITIONS

V APPROVAL OF THE AGENDA

The agenda was approved, as presented, in a motion by Mr. Pratt and seconded by Mrs. Brady, as follows:

Motion Made By:	Mr. Pratt
Seconded By:	Mrs. Brady
Student Advisory Vote:	(late)
Ayes:	6 (all: Mrs. Gottfried in absentia)
Noes:	0 (None)
Absentions:	0 (None)

VI APPROVAL OF MINUTES - Minutes pulled by Staff

A.1 Approval of Minutes: 1
- May 24, 2001

VII CONSENT AGENDA

Consent agenda items are considered routine, as agreed by the President, Vice-President and Superintendent, requiring no discussion, and are normally all approved at one time by the Board of Education. However, members of the Board of Education, staff, or the public may request an item be removed from the consent agenda for clarification and/or discussion. Consideration will occur during Section XI.

Curriculum and Instruction

A.2 Approval of Basic and Supplemental Textbooks to be Adopted 2
A.3 Approval of Independent Contractors 3

Business and Finance

A.4 Award of Purchase Orders, FY 2001-2002 4-4f
A.5 Approval of Conference and Travel 5-9
A.6 Approval of Gifts FY 2001-2002 10-10d

Proposition X /State Modernization

None.

General Functions

A.7 Authorization to Increase Bid Limits 11
A.8 Approval for Disposal/Sale of Surplus Equipment 12

Personnel

A.9 Certificated Personnel - Elections, Separations 13-15
A.10 Teaching Authorization 16
A.11 Special Services Employees 17

A.12	Appointment of Personnel Commissioner	18
A.13	Classified Personnel - Merit	19-23
A.14	Classified Personnel - Non-Merit	24

VIII PUBLIC COMMENTS

Public Comments is the time when members of the audience may address the Board of Education on items not scheduled on the meeting's agenda. All speakers are limited to three (3) minutes. When there is a large number of speakers, the Board may reduce the allotted time to two(2) minutes per speaker. The Brown Act (Government Code) states that Board members may not engage in discussion of issues raised during "VIII, Public Comments" except to ask clarifying questions, make a brief announcement, make a brief report on his or her own activities, or to refer the matter to staff. This Public Comment section is limited to 20 minutes. If the number of persons wishing to address the Board of Education exceeds the time limit, additional time will be provided in Section XVI, **CONTINUATION OF PUBLIC COMMENTS.**

Robert Hegyes, Ellen Laret, Linda Rosner and Howard Robinson, parents of students in the district, addressed the Board regarding the proposed changes in the interdistrict policy, especially changes related to siblings.

IX COMMUNICATIONS

A. Student Board Member Reports

- A. Gabriela de la Santos - Olypmic - **report attached**
- B. Greg Sands - Malibu High School - absent
- C. Chris Gary - Santa Monica High School - absent

B. School Reorts - Webster Elementary School

Webster School invited eight 5th grade students from Ms. Winokur's and Ms. Jochims' classes to share some of their projects. Webster students work on open-ended, challenging projects that are connected to the real world. Jack Pfeiffer and Kendall Follert came in costume and presented their project on the Rancho Refugio, a part of their study of California history. Searra Silverberg and Christie Brydon explained their "Transgenic Project", in which they proposed to implant a gene from another species in a banana and a strawberry to make that food more beneficial. Judy Krief, Amy Calfas, Colin Cadarette, and Jesse Simmons-Dial discussed their science projects and how scientists from the Ceres Lab are working with them.

C. SMMCTA Report - no report

D. SEIU Report - no report

E. PTA Council President Report

Council President reported that the theme for Reflections, the national arts program sponsored by PTA was, I hold in my hand... Of the 1,234 entries from the district, 159 were submitted to Council. Sixteen of those entries moved to the District level. Many placed second or third or received an honorable mention in their respective categories. Wendy Lauffer was the chair for Santa Monica-Malibu PTA Council and for PTA 33rd District.

PTA Council officers voted to endorse Measure U. The endorsement will come before the full Council on February 19.

F. Malibu Youth Coalition

Laure Stern reported that the Teen Center has 450 members and serves all 1200 students on campus. Kids Cafe is scheduled to open sometime this month in conjunction with Food Services to provide students with healthy snack/food choices. A project involving families and bringing them back to school is Family Fun Night. They are currently working on Astronomy night, Pioneer night and other fun themes.

The Malibu Youth Coalition is continuing to work on improving communication among administrators, teachers, families and PTA Council.

Mrs. Stern made the following request: In the coming year, keep foremost in your minds the things that directly affect children so that they can have benefit of what they see--getting the best education.

X Superintendent's Report

- ▶ Follow-up to Joint Meeting with Proposition X Oversight Committee: Mr. Deasy reported that he met with the CEO of Jacobs, Mr. Noel Watson, and his senior staff and stated that he was encouraged by their discussion. In addition to an action plan, they agreed to (1) establish a rapid recovery, (2) close out some of the projects and (3) move remaining projects forward. A copy of the revised organization chart and new action plan is attached.

Mr. Berriman, Director of Facilities Management for the District, reported that the District will continue to work to ensure that we get the product and quality for every BLA with Jacobs. He noted that the action plan will be a working document and will require a great deal of effort to make it successful.

President Brownley thanked Wally Berriman and John Deasy for their efforts to address concerns related to the Prop. X Modernization projects and also thanked the members of the Oversight Committee for their work.

X Superintendent's Report (continued)

► Strategic Planning Update

Mr. Deasy reported that the three-day conference was scheduled to be held February 21-23, 2002. He also reiterated that the goal of the Strategic Plan was to optimize learning for all children and adults.

Regarding Major and Discussion Items

As a general rule, items under MAJOR and DISCUSSION will be listed in order of importance as determined by the President, Vice-President and Superintendent. Individual Board members may move to request a change in the order prior to consideration of any Major item. The Board may also move any of these items out of order to be heard immediately following PUBLIC COMMENTS if it appears that there is special interest by the public or as a courtesy to staff members making presentations to the Board.

XI MAJOR ITEMS

These items are considered to be of major interest and/or importance and are presented for **ACTION (A)** or **INFORMATION (I)** at this time. Many have been reviewed by the Board at a previous meeting under the Discussion Items section of the agenda.

Action Items are submitted to the Board of Education with a recommendation from the Superintendent. They may be tabled or postponed by action of a quorum of the Board. Items pulled from Section VII, Consent Agenda, will be deliberated in Section XI following the scheduled Action Items. When a member of the Staff presents an item, the Board may ask clarifying questions before the Public is heard on that item. Board discussion of the item will take place after hearing from the Public.

A.15	Approval of Special Education Contracts	25-27
A.16	Agreement with State Department of Education to Accept Funds for the Child Development Program for Fiscal Year 2001-02	28
A.17	Governor's Performance Award "b" Approval of Site Governance Budget for Santa Monica High School	29-29a
A.18	Approval of Amendment to Board Policy 5117 - <u>Interdistrict Permits</u>	30
A.19	Approval of Board Policy 6145 - <u>Extracurricular and Co-curricular Activities</u>	31-34
A.20	Approval of Board Policy 5132 - <u>Dress and Grooming</u>	35-39
A.21	Approve Amendment to the Employment Agreement Between the SMMUSD Board of Education and John E. Deasy, Superintendent	40
A.22	Agreement for Consultant Services - Mark Mawrence Enterprises, Inc.	41
A.23	The Model School Nutrition/Physical Activity Policy Grant 2001-02	42-43
A.24	Adopt Resolution <u>Number 01-10</u> in Support of SCR54 - College Awareness Month	44-45

A.25	Adopt Resolution <u>Number 01-11</u> Pertaining to the Mid-Year Proposed California State Budget Reductions	46-48
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XII DISCUSSION ITEMS

These items are submitted for information (FIRST READING) and discussion. Action will generally be considered at the next regularly scheduled meeting of the Board.

D.1	Approval of Board Policy 5113 - <u>Absences, Excuses and Minimum Attendance Requirements</u>	49-55
D.2	Approval of Board Policy 5113.1 - <u>Truancy</u>	56-61
D.3	Approval of Board Policy 6153 - <u>School Sponsored Trips, Off-Campus Activities and Outings</u>	62-64
D.4	Report on the Proposed Security Plan for Elementary Schools	65-66
D.5	Report on the Governor's Proposed 2002 Budget	67-67i
D.6	Report on the District's Early Retirement Incentive Packages	68
D.7	Updated Calendar for the Budget Planning Process	69-71

XIII INFORMATIONAL ITEMS

I.1	Basic/Supplemental Textbooks to be Adopted	72
I.2	Report on Programs Funded by the City of Santa Monica	73-78
I.3	Copy of Letter from LACOE: Review of the District's First Interim Report for the Fiscal Year 2001-2002	79-79c

XIV BOARD MEMBER ITEMS

These items are submitted by individual Board members for information or discussion, as per Board Policy 8320(b).

XV REQUESTS BY MEMBERS OF THE PUBLIC OR DISTRICT ADVISORY COMMITTEES TO ADDRESS THE BOARD OF EDUCATION

These items are submitted by members of the public to address the Board of Education on a matter within the jurisdiction of the Board, as per Board Policy 8320(c). Requests must be submitted to the Superintendent in writing ten days before the Board meeting or prior to agenda planning, in accordance with the established agenda planning schedule, whichever is less. The written request will not exceed 500 words and will include, as an attachment, brief background information and the reason for the request.

XVI CONTINUATION OF PUBLIC COMMENTS

A continuation of Section VIII, as needed.

XVII BOARD MEMBER COMMENTS

Board Member Comments is the section where a Board member may make a brief announcement or make a brief report on his or her own activities relative to Board business. There can be no discussion under "BOARD MEMBER COMMENTS".

XVIII FUTURE AGENDA ITEMS

Items for future consideration will be listed with the projected date of consideration. The Board of Education will be given any backup information available at this time.

XIX CLOSED SESSION

The Board of Education may adjourn to CLOSED SESSION to complete discussion on items listed for CLOSED SESSION.

XX ADJOURNMENT

Moved by Mr. Pratt, seconded by Mrs. Leon-Vazquez and voted 5/0 to adjourn the meeting at 11:25 p.m. The next meeting is a retreat scheduled to be held on Monday, February 10, 2002 at 11:15 p.m.

The next regular meeting of the Board of Educations is scheduled to be held on Wednesday, February 20, 2002, at 7:00 PM in the Board Room of the District's Administrative Offices, 1651 16th Street, Santa Monica, California, unless otherwise noticed.

Meetings held in Santa Monica are taped for rebroadcast
and played on Cable Channel 16 (City TV) at 11:00 AM
on the Sunday following the Board meeting.
Meetings are rebroadcast in Malibu on Government Access
Channel 15 every Thursday at 2 PM; every Saturday & Sunday at 8 PM

SCHEDULE OF DISTRICT ADVISORY COMMITTEE (DAC) MEETINGS *

Accessibility	As needed
Chapter 1	4x/year - usually Friday morning
Child Care and Development	Monthly - (TBD)
Community Health and Safety	7PM - 3 rd Wednesday of each month
Bilingual	9-11 AM - various sites (TBD)
GATE	7PM - 4x/year - various sites (TBD)
Fine Arts	7-9 PM - 2 nd Monday of each month
Financial Oversight	10:00 AM - 2 nd and 4 th Tuesdays
Instructional Technology	4:00 PM - 2 nd Tuesday of each month
Intercultural Advisory Council	7:00 PM - 1 st Tuesday of each month
Proposition X Oversight	4 PM - Monday before agenda planning
School Improvement	4x/year - Tuesday afternoons (TBD)
Special Education	7:00 PM - 2 nd Tuesday of each month
Sports and Physical Education	5:00 PM - 2/20/02 Lincoln Middle School
Strategic Planning Design Team	As needed - (TBD)
Title IX - Gender Equity	as needed

* a list of committee chairpersons and board liaisons is available upon request in the Office of the Superintendent

Board of Education Meeting Schedule for 2002

Month	1st Week	2nd Week	3rd Week	4th Week	Comment
January			17	24	
February	7 **		21*		
March	7 **		20 (W)		Stairway:Th/F
April		11		25	
May	2 **		16*		
June	6 **			27	Graduation (s)

* = Meetings to be held in the Council Chambers of the City of Santa Monica, 1685 Main Street, Santa Monica.

** = Meetings to be held at Hughes Research Laboratories, 3011 Malibu Canyon Road, Malibu.

AGENDA DISTRIBUTION -- Agendas are distributed to:

All District principals/District managers/supervisors all branches of the public library in Santa Monica and Malibu
 print media in both Santa Monica and Malibu
 SMMCTA and SEIU representatives
 Presidents of PTA Council and site PTAs
 African American Parent Support Group
 District Legal Counsel
 the City Managers of both Santa Monica and Malibu
 members of the public who may subscribe
 electronic media - surfsantamonica.com
 - oceanparkgazette.com

Tables of Contents are mailed first class mail at no cost to the receiving party to:
 chairs of District Advisory Committees, chairs of Site Governance Councils,
 members of the Prop X Oversight Committee
 City Council members of both Santa Monica and Malibu
 Board of Trustees Members Santa Monica College
 representatives of child care/child welfare agencies in Santa Monica
 representatives of various City commissions
 requesting members of the public.
 members, Superintendent's Financial Task Force; members Financial Oversight Committee
 e-mail distribution list

A copy of the Table of Contents is posted 72 hours in advance of regularly scheduled Board of Education meeting and is accessible to the public 24 hours/day at the District Offices' entrance, 1651 - 16th street in Santa Monica. Special meeting agendas are posted 24 hours prior to special meetings of the Board of Education. It is also available 24/7 on the District's website.

I	CALL TO ORDER	5 p.m. roll call, moved to Closed Session 7:10 Convened public meeting
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Julia Brownley - President
Maria Leon-Vazquez - Vice President
Pam Brady
Jose Escarce
Brenda Gottfried - excused absence
Mike Jordan - (in at 7:00 p.m. / out at 9:30 p.m.)
Tom Pratt

Gregory Sands	Malibu High School (voting) - absent
Christopher Gary	Santa Monica High School - absent
Gabriella de la Santos	Olympic High School - present (entered late)

Led by Pam Brady

In closed session, it was moved by Mrs. Brady, seconded by Mr. Pratt and voted 5/0 (Mrs. Gottfried and Mr. Jordan absent) to approve settlement of the following Due Process Cases:

- Case Number SN 1216-00
- Case Number SN 02275-01
- Case Number SN 02234-01
- Case Number SN 1402-01
- Case Number SN 02440-01

The settlement agreements and the amounts of the settlements are on file in the Special Education Division office.

Board President Brownley, read the attached report out of closed session from the meeting of January 24, 2002.

January 24, 2002

Report out of Closed Session:

The Board discussed the performance of the Superintendent. The Board of Education believes that the Superintendent should reside within the boundaries of the school district. To that end the Board believes that a housing assistance package should be provided to the Superintendent.

The Board discussed granting a loan up to \$250,000 towards the purchase of a home for the Superintendent. The Board believes that the funding should not include any general fund dollars and (2) to ensure that the District is kept financially whole, the interest rate of the loan will be the same rate of return as paid by the Los Angeles County Treasurer. The rate will also be adjusted annually to reflect changes in the rate received by the District.

I, as the Board Chair, therefore, move that the Board authorize the District's legal counsel to prepare the necessary documents to reflect the points which were just discussed. These documents will become an amendment to the Superintendent's contract. Motion seconded by Mrs. Brady.

Ayes: 5

Noes: None

Abstain: Mrs. Gottfried

Absent: Mr. Pratt

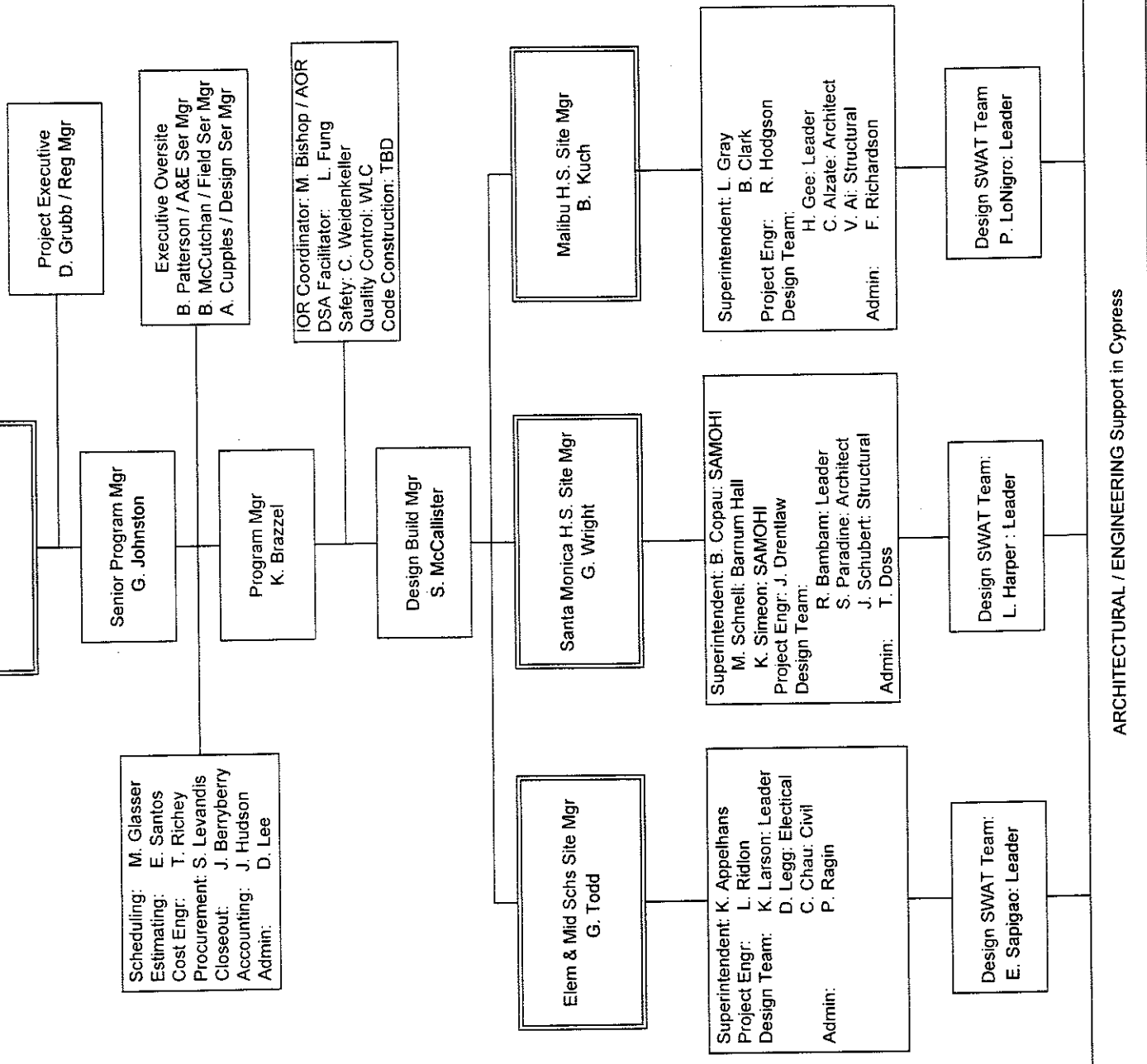
Olympic High

It is vary Important to Olympic that our students are successful.

If students leave us before they graduate for some reason or another, we want them to be welcomed If they wish to return. We have recently re-enrolled three students and we hope they can earn their high school diploma, and as of today we now have Nineteen graduates for this year.

The First UCLA Art's Bridge video has been completed with the help of Amy our UCLA tutor. The premier was held last week for all students complete with popcorn and everything. We have expanded our special ED program and have hired a 60% resource specialist teacher, she is a world traveler and has already taught in Ohio and Mexico city. Project echo cafe has expanded to include a student store.

Olympic High School will again join the City Of Santa Monica for the spring Art Program. ours will be three times as big and Include three times as many students because this year we already have in place an Art program with a credential Art teacher Ms. Vivian Alcalay, she is vary thrilled to be part of this program. All of the students love her and the never like to leave her class for their next period. she is really wonderful and she has a good heart.





Santa Monica Malibu Unified School District

JACOBS

<u>Action</u>	<u>Action By</u>	<u>Date</u>	<u>Status</u>
1.0 Staffing / Organization			
1.1 Assign new Senior Program Manager	D. Grubb	2/1/02	Propose: G. Johnston
1.2 Assign new Design Build Manager	D. Grubb	2/1/02	Assigned: S. McCallister
1.3 Re-Align Site Managers (SM)	D. Grubb	2/1/02	Assigned: G. Todd: Elem & Mid Schools Assigned: G. Wright: Santa Monica H.S. Assigned: B. Kuch: Malibu High School
1.4 Re-Align Design Team Leaders w / SM's	D. Grubb	2/1/02	Assigned: K. Larson: Elem & Mid Schools Assigned: R. Bambam: Santa Monica H.S. Assigned: H. Gee: Malibu High School
1.5 Assign "Design SWAT Teams" w / DM's	D. Grubb	2/1/02	Assigned: E. Sapigao: Elem & Mid Schools Assigned: L. Harper: Santa Monica H.S. Assigned: P. LoNigro: Malibu High School
1.6 Establish a closeout team	K. Brazzel	2/7/02	Assigned: G. Todd: All projects
1.7 Re-Assign IOR Coordinator	D. Grubb	2/1/02	Assigned: M. Bishop, AOR
1.8 Assign a DSA Facilitator	M. Bishop	2/1/02	Assigned: L. Fung
1.9 Contract w / Code Consultant	M. Bishop	2/7/02	Consultants being identified
1.10 Contract w / WLC for QC Reviews (ie. second set of eyes to review)	M. Bishop	2/7/02	Agreement in preparation
1.11 Contract w / landscape consultant for design and site issues	M. Bishop	2/7/02	Agreement in preparation
1.12 Leverage local Civil Engineer in resolution of site and stormwater issues	M. Bishop	2/7/02	Agreement in place w / PSOMA
2.0 Communications / Relationships			
2.1 Schedule a work session to outline how we (SMMUSD & Jacobs) move forward	D. Grubb J. Deasy	2/7/02	Need approval between JFI & SMMUSD
2.2 Establish an "Executive Dispute Resolution Committee"	D. Grubb J. Deasy	2/7/02	Need agreement between JFI & SMMUSD
2.3 Establish a weekly "Project Progress Report" to document, track & record activities	K. Brazzel	2/7/02	Draft report in development
2.4 Establish a weekly "Program Progress Report" to document, track & record activities	K. Brazzel	2/7/02	Draft report in development

<u>Action</u>		<u>Action By</u>	<u>Date</u>	<u>Status</u>
2.5	Establish a weekly "Program Summary Report" to document, track & record activities	S. McCallister	2/7/02	Draft report in development
3.0 Process / Procedures				
3.1	Expand all data fields in Prolog to record, prioritize & track RFI's, submittals, PCO's, outstanding issues	K. Brazzel	2/14/02	Data entry in progress
3.2	Update all Primavera schedules to current activities and milestones	G. Todd	2/14/02	Data entry in progress
3.3	Establish closeout procedures and requirements w / DSA, IOR District, etc.	G. Todd	2/14/02	Beta Test package in development
3.4	Incorporate all closeout task into schedule	G. Todd	2/24/02	Beta Test site in development
3.5	Establish QC process for PCO's w / WLC	M. Bishop	2/7/02	Pending agreement
3.6	Set up transfer of documents utilizing WEB technology	S. McCallister	2/7/02	WEB structure in development
3.7	Establish SMMUSD's requirements for record drawings	G. Todd	2/7/02	Sample submittal in development
3.8	Conduct bi-weekly Executive Oversight Reviews	B. McCutchan	2/14/02	To be added to project schedule
4.0 Critical Issues				
4.1	Resolve playfield accessibility for students	S. McCallister	2/7/02	Meet w / SMMUSD to review all issues
4.2	Accelerate Malibu High School classroom approvals and construction	B. Kuch	2/14/02	Outline current schedule & Eco-Crete
4.3	Expedite DSA review on Adams School cafeteria & auditorium design approvals	M. Bishop	2/14/02	Pursue 3rd party DSA reviewer
4.4	Resolve sub-contractor default on Roosevelt School	G. Todd	2/21/02	Review contract's w / bonding company

Santa Monica Malibu Unified School District

JACOBS Action Plan (02 /01/02)

Staffing / Organization:

JACOBS proposes to add a new Senior Program Manager in addition to Ken Brazzel, combined with a new Design/Build Coordinator to reinforce the programs management on location in the 5th Street Office. Three Construction Management /Design Teams will be co-located on their respective sites (Malibu HS, Santa Monica HS, and 4th Street for all Elem & Middle Schs) to expedite site activities. Each team will be backed up with a Design “SWAT Team” to resolve backlog of RFIs, Submittals, PCOs, in support of construction activities. An additional DSA Facilitator will be assigned to assist in the review and approval process. A designated “Project Close-out Team” has been established to begin final closure of completed projects.

Communications / Relationships:

JACOBS proposes a “work session” with key SMMUSD personnel to review constructive measures in moving the program forward. In addition, JACOBS will improve their reporting format to address each school site on a weekly basis to monitor and report activities, schedule, and outstanding issues. JACOBS also recommends the establishment of a “Disputes Resolution Committee” to handle critical issues on a monthly basis.

Process / Procedures:

JACOBS is updating their Prolog & Primavera databases to improve tracking and reporting of all submittals and schedules to improve predictability of activities and project completion.

TO: BOARD OF EDUCATION
FROM: SUPERINTENDENT
RE: APPROVAL OF MINUTES

ACTION
02/06/02

RECOMMENDATION NO. A.1

It is recommended that the Board of Education approve the following Minutes:

May 24, 2001

MOTION MADE BY:
SECONDED BY:

MINUTES for May 24, 2001
pulled by staff.

STUDENT ADVISORY VOTE:
AYES:
NOES:
ABSTENTIONS:

CONSENT CALENDAR

TO: BOARD OF EDUCATION

ACTION/CONSENT

02/06/02

FROM: SUPERINTENDENT

RE: SUPPLEMENTAL/BASIC TEXTBOOKS TO BE ADOPTED

RECOMMENDATION NO. A.2

It is recommended that the following supplemental textbooks be adopted for use in the Santa Monica-Malibu Unified School District effective immediately.

COMMENT: In accordance with the Board of Education policy, the textbooks listed below have been on public display for the past two weeks in the Educational Services Department at 1638 17th Street, Santa Monica, CA 90405.

HOT WORDS FOR THE SAT I, by Linda Carneval, Language Arts, Grade 8, Jan La Duke requesting adoption from John Adams, SUPPLEMENTAL

MOTION MADE BY: Mr. Pratt
SECONDED BY: Mrs. Brady

STUDENT ADVISORY VOTE: -
AYES: 6 (all: Mrs. Gottfried in absentia)
NOES: 0 (none)
ABSTENTIONS: 0 (none)

TO: BOARD OF EDUCATION

CONSENT/ACTION

2/6/02

FROM: SUPERINTENDENT/LISE REILLY

RE: APPROVAL OF INDEPENDENT CONTRACTORS

RECOMMENDATION NO. A.3

It is recommended that Board of Education enter into an agreement with the following Independent Contractors. These contracts are included in the 2001/2002 budget.

Contractor/Contract Dates	Description	Site	Funding
ASC UCLA (Associated Students UCLA) Dec. 1, 2001-June 21, 2002 Cost: Not to exceed \$12,150	To provide tutoring for English learners in the area of reading for SAMOHI students (8 tutors for 6 hours/week)	Ed Services	ELILP 01-62880-0-11100- 10000-5802-035-1300
PKS Associated Patricia Dominguez- Kemalya, Pam Solomon Jan. 18 - Feb. 18, 2002 Cost: Not to exceed \$1,000	To develop a grant proposal for the Physical Education and Food and Nutrition Services.	Ed Services Food and Nutrition Services	Consultant 50% 13-53100-0-00000- 37000-5802-057-2570 50% 01-00000-0-11100- 10000-5802-030-1300
Gretchen Davis (Consultant thru UCLA) February 14, 2002 Cost: Not to exceed \$400	To provide training to 8th grade teachers on the TI-83 graphing calculator	Lincoln	School Improvement 01-72600-0-11100- 10000-5802-012-4120

MOTION MADE BY:

Mr. Pratt

SECONDED BY:

Mrs. Brady

STUDENT ADVISORY VOTE:

-

AYES:

6 (all: Mrs. Gottfried *in absentia*)

NOES:

0 (none)

ABSTENTIONS:

0 (none)

TO: BOARD OF EDUCATION ACTION/CONSENT
02/06/02
FROM: SUPERINTENDENT/ KENNETH R. BAILEY/ VIRGINIA I. HYATT
RE: APPROVAL OF PURCHASE ORDERS

RECOMMENDATION NO. A.4

It is recommended that the Board of Education approve the following Purchase Orders and Changed Purchase Orders from January 16, 2002, through January 30, 2002 for fiscal year 2000/01.

MOTION MADE BY: Mr. Pratt
SECONDED BY: Mrs. Brady

STUDENT ADVISORY VOTE: -
AYES: 6 (all: Mrs. Gottfried *in absentia*)
NOES: 0 (none)
ABSTENTIONS: 0 (none)

TO: BOARD OF EDUCATION

ACTION/CONSENT

02/06/02

FROM: SUPERINTENDENT/KENNETH R. BAILEY

RE: CONFERENCE AND TRAVEL APPROVAL/RATIFICATION

RECOMMENDATION NO. A.5

It is recommended that the Board of Education approve/ratify the following Requests for Absence on District Business (Conference and Travel) forms.

COMMENTS: Entries are alphabetical, by employee last name. In addition to the employee's name and site/location, each entry contains the following information: name, location and date (s) of the conference, complete account code, fund and program names, and the total estimated cost as provided by the site administrator. The average cost for substitute teachers is \$130/day. This figure is furnished for informational purposes and does not reflect the actual amount paid for an individual substitute.)

<u>NAME</u> <u>SITE</u> Account Number Fund - Resource Number	CONFERENCE NAME LOCATION DATE (S)	COST ESTIMATE
<u>BRAMLETTE, Joy</u> Santa Monica High 01-73150-0-00000-21400-5220- 015-4150 General Fund - <u>Resource</u> : SB 1882	District DECA Conference Ontario, CA January 12 - 14, 2002	\$400.00
<u>CORLISS, Eileen</u> Santa Monica High No Cost to District	Malibu Lagoon - Wildlife Club Malibu, CA January 9 - 11, 2002	SUB ONLY
<u>DEASY, John</u> Superintendent 01-00000-0-00000-72000-5220- 020-1200 General Fund - <u>Function</u> : Other Genl. Admin.	Luncheon Meeting Santa Monica, CA January 8, 2002	\$34.12
<u>GONSALVES, Diane</u> John Adams Middle No Cost to District	The Annual Winter Academy Santa Clarita, CA January 18, 2002	SUB ONLY

NAME SITE Account Number Fund - Resource Number	CONFERENCE NAME LOCATION DATE (S)	COST ESTIMATE
<u>JIMÉNEZ, Sylvia</u> Educational Services 01-91230-0-19200-10000-5220- 030-1300 General Fund - Resource: City of S.M.	CABE San Jose, CA January 31 - February 3, 2002	\$635.00 + SUB
<u>JONES, Teri</u> Santa Monica High No Cost to District	L.A.County R.O.P. Annual Marketing Conference Los Angeles, CA January 22, 2002	SUB ONLY
<u>KARELSON, Eva</u> Franklin Elementary 01-72600-0-11100-10000-5220- 002-4020 General Fund - Resource: SIP K - 6	Southern California Kindergarten Conference Burbank, CA March 1 - 2, 2002	\$160.00
<u>MEGAFFIN, Chris</u> Santa Monica High No Cost to District	Societal Responses to Collective Violence & Genocide Santa Barbara, CA January 30 - February 3, 2002	SUB ONLY
<u>NEIL, William</u> Santa Monica High No Cost to District	Algebra Research Study Downey, CA January 24, 2002	SUB ONLY
<u>PAWINSKI, Lori</u> Santa Monica High 01-73150-0-00000-21400-5220- 015-4150 General Fund - Resource: SB 1882	Campus Security: Gang Awareness & Response Long Beach, CA February 12, 2002	\$99.40
<u>SCHOESSOW, Jamar</u> Health Services No Cost to District	L.A. County School Nurse Assn. Glendale, CA September 6 & November 29, 2001 and January 10 & March 7, 2002	0
<u>THOBE, Christie</u> Olympic High/Student Svc. 01-11000-0-33000-10000-5220- 040-4140 General Fund - Resource: State Lottery	California Consortium for Independent Study Palm Springs, CA February 6 - 8, 2002	\$630.00 + SUB
<u>ZAVALA, Anna</u> Special Education 01-33200-0-57300-11900-5220- 044-1400 General Fund - Resource: Spec. Ed. - IDEA Preschool Local Entitlement	47th Annual Speech/Language Study Conference Lakewood, CA January 23, 2002	\$25.00

NAME SITE Account Number Fund - Resource Number	CONFERENCE NAME LOCATION DATE (S)	COST ESTIMATE
<p align="center">Adjustments</p> <p align="center">(Preapproved expenses 10% in excess of approved costs that must be approved by Board/Changes in Personnel Attendance)</p>		
NONE		
<p align="center">Group Conference and Travel: In-State</p> <p align="center">* a complete list of conference participants is on file in the Department of Fiscal Services</p>		
<u>GROSS, Linda</u> + 3 Additional Staff SMMEF/Educational Svcs. 01-70180-0-17000-10000-5220- 035-1300 General Fund - Resource: Arts Education Partnership Grant	Model Arts Program Network Riverside, CA January 9 -10, 2002	\$620.00 Total
<u>CARUSO, Stephanie</u> + 5 Additional Staff Special Education 01-33200-0-57300-11900-5220- 044-1400 General Fund - Resource: Spec. Ed. IDEA Preschool Local Entitlement	All of Us Together...Moving to Inclusion Pomona, CA January 14 - 16, 2002	\$600.00 Total + 1 SUB
<u>RODRIGUEZ, Melinda</u> <u>VEGA-JOHNSON, Leticia</u> CDS/Pine St. 12-52101-0-85000-10000-5220- 070-2700 Child Dev. Fund - Resource: Head Start Model 1		\$200.00 Total + 2 SUBS
<u>GRUBER, Kerrin</u> <u>MATTHEWS, Kelley</u> Pt. Dume Elementary 01-90120-0-11100-10000-5220- 019-1501 General Fund - Resource: Gifts	Help Your Students Be Better Readers Pomona, CA January 17, 2002	\$400.00 Total + 2 SUBS
<u>KILPATRICK, Genevieve</u> <u>KOKIN, Laraine</u> John Adams Middle No Cost to District	Santa Clarita Valley SELPA Winter Academy Santa Clarita, CA January 18, 2002	2 SUBS ONLY
<u>FOWLER, Amy</u> + 2 Additional Staff Educational Services 01-72800-0-11100-10000-5220- 035-1300 General Fund - Resource: BTSA	Cluster 4 Network Meeting Glendale, CA January 23 - 24, 2002	\$300.00 Total

NAME SITE Account Number Fund - Resource Number	CONFERENCE NAME LOCATION DATE (S)	COST ESTIMATE
<u>BAIRD, Janice</u> <u>TAKASHIMA, Iris</u> Grant Elementary 01-72600-0-11100-10000-5220- 003-4030 General Fund - Resource: SIP K-6	Marcy Cook - Using Math Centers to Strengthen Your Math Ontario, CA January 24, 2002	\$450.00 Total + 2 SUBS
<u>ABDO, Judy</u> + 3 Additional Staff Child Development Svcs. 12-52101-0-85000-10000-5220- 070-2700 Child Dev. Fund - Resource: Head Start Model 1	Regulations Training Pomona, CA January 24 - 25, 2002	\$320.00 Total
<u>FERRES, Kristin</u> + 2 Additional Staff Special Education 01-33200-0-57300-11900-5220- 044-1400 General Fund - Resource: Spec. Ed. IDEA Preschool Local Entitlement	Lindamood-Bell San Luis Obispo, CA January 28 - 30, 2002	\$2,764.00 Total + 2 SUBS
<u>FOWLER, Amy</u> + 2 Additional Staff Educational Services 01-72800-0-11100-10000-5220- 035-1300 General Fund - Resource: BTSA	Cluster 4 Network Meeting Azusa, CA February 6, 2002	\$150.00 Total
<u>CANNELL, Steve</u> <u>REILLY, Lise</u> Educational Services 01-30100-0-11100-10000-5220- 035-1300 General Fund - Resource: IASA-Title I Basic	IASA Reauthorization Workshop Azusa, CA February 28, 2002	\$150.00 Total
<u>TAYLOR, Rodney</u> <u>THOMAS, Tracie</u> Food & Nutrition Services 13-53100-0-00000-37000-5220- 057-2570 Cafeteria Fund - Resource: Child Nutrition	2002 CSFSA Annual Conference Sacramento, CA March 22 - 24, 2002	\$1,649.00 Total
Out-of-State Conferences: Individual		
NONE		
Out-of-State Conferences: Group		

NAME SITE Account Number Fund - Resource Number	CONFERENCE NAME LOCATION DATE (S)	COST ESTIMATE
<u>LEONARD, Brigitte</u> Malibu High 01-73150-0-00000-21400-5220- 010-4100 General Fund - <u>Resource:</u> SB 1882	Middle School Theatre Forum Las Vegas, NV February 8 - 10, 2002	\$240.00 + SUB Registra. Only - Employee to be reimbursed
<u>MESSOLORAS, Irene</u> Malibu High No Cost to District		SUB ONLY Registra. To be paid by Arts Angels

MOTION MADE BY: Mr. Pratt
SECONDED BY: Mrs. Brady

STUDENT ADVISORY VOTE: -
AYES: 6 (all: Mrs. Gottfried in absentia)
NOES: 0 (none)
ABSTENTIONS: 0 (none)

TO: BOARD OF EDUCATION

ACTION/CONSENT

02/06/02

FROM: SUPERINTENDENT/KENNETH R. BAILEY

RE: ACCEPTANCE OF GIFTS

RECOMMENDATION NO. A.6

It is recommended that the Board of Education accept, with gratitude, checks and gifts totaling \$32,386.32 presented to the Santa Monica-Malibu Unified School District.

It is further recommended that the Fiscal/Business Services Office, in accordance with Educational Code §42602, be authorized to increase the 2001-2002 income and appropriations by \$28,687.34 as described on the attached listing.

COMMENT: The value of all non-cash gifts has been determined by the donors.

Also attached for informational purposes is a report itemizing Cumulative Totals of Gifts and Donations for Fiscal Year 2001-2002.

MOTION MADE BY: Mr. Pratt
SECONDED BY: Mrs. Brady

STUDENT ADVISORY VOTE: -
AYES: 6 (all: Mrs. Gottfried in absentia)
NOES: 0 (none)
ABSTENTIONS: 0 (none)

TO: BOARD OF EDUCATION ACTION/CONSENT
02/07/02
FROM: SUPERINTENDENT/ KENNETH R. BAILEY/ VIRGINIA I. HYATT
RE: AUTHORIZATION TO INCREASE BID LIMITS

RECOMMENDATION NO. A.7

It is recommended that the Board of Education increase the legal bid limit for equipment, materials, supplies and repairs, based on the direction of the State of California, to \$58,900.

COMMENT: Public Contract Code (PCC) 20111(d) & 20651(d) stipulates that the State will annually adjust bid limits. The bid limits for 2001 were set at \$56,900 for the purchase of equipment, materials, or supplies to be furnished, sold or leased to the district; services, except construction services; and repairs including maintenance. Annual increases to the bid limit is based on the average value of the Implicit Price Deflator for state and local government purchases as published by the United States Department of Commerce. The adjustment amount issued by the State of California is calculated by dividing the average of index values for the four quarters of the prior year by the average of index values for the four quarters of the second prior fiscal year. This years increase is 3.498%, which changes the bid limit to \$58,900, as of January 1, 2002.

The \$15,000 threshold on construction contracts specified in Section 20111(b) is not subject to annual adjustments.

MOTION MADE BY: Mr. Pratt
SECONDED BY: Mrs. Brady

STUDENT ADVISORY VOTE: -
AYES: 6 (all: Mrs. Gottfried in absentia)
NOES: 0 (none)
ABSTENTIONS: 0 (none)

TO: BOARD OF EDUCATION ACTION/CONSENT
02/06/02
 FROM: SUPERINTENDENT/KENNETH R. BAILEY/VIRGINIA I. HYATT
 RE: APPROVAL FOR DISPOSAL/SALE OF SURPLUS EQUIPMENT

RECOMMENDATION NO. A.8

It is recommended that the Board of Education approve the disposal and/or sale of surplus equipment listed below.

COMMENT: All items are obsolete or beyond economic repair. Items will be disposed of in accordance with Educational Code 3952 and 39521.

School	Item	Make/Model	Qty	Serial Number	Inventory Number
Ed Services	CPU	Gateway	1	0006798931	05432
	Cell Phone, adapter, charger	Nokia 2180	1	23502804179	None
	Cell Phone, charger	Nokia 5190	1	010054/30/173979/8	None
ROP	Cell Phone, adapter, charger	Nokia 2189	1	23502804179	None
Child Dev.	Cell Phone, charger	AudioVox CMD 120	1	E01049890B	None
Superintendent	Cell Phone	Qualcomm QCP-829	1	15902895992	None
Malibu HS	Cell Phone	Airtouch AT300W	1	903K113316	None
Webster	Cell Phone, charger	Nokia 5190	1	010049/30/295176/4	None
Cabrillo	Cell Phone, adapter	Motorola G520	1	010038693597435	None
Adult Ed	Chalkboard	8' x 4'	1	None	None
Fiscal Svcs	Printer	HP Deskjet 500	1	3138538827	04967
	Printer	HP Deskjet 680C	1	US66D1504H	05226
	Typewriter	Brother EM-85	1	H514534284	04922

MOTION MADE BY: Mr. Pratt
 SECONDED BY: Mrs. Brady
 STUDENT ADVISORY VOTE: -
 AYES: 6 (all: Mrs. Gottfried in absentia)
 NOES: 0 (none)
 ABSTENTIONS: 0 (none)

TO: BOARD OF EDUCATION CONSENT/ACTION
02/06/02

FROM: SUPERINTENDENT/JOSEPH N. QUARLES/RICK BAGLEY

RE: CERTIFICATED PERSONNEL - Elections, Separations

RECOMMENDATION NO. A.9

ELECTIONS

ADDITIONAL ASSIGNMENTS

<u>Name/Location</u>	<u>Rate</u>	<u>Effective</u>	<u>Not to Exceed</u>
<u>JOHN ADAMS MIDDLE SCHOOL</u>			
Jenkins, Marilyn	18 hrs @\$34.90	1/14/02-6/21/02	Est Hrly/\$628
Moore, Jon	18 hrs @\$34.90	1/14/02-6/21/02	Est Hrly/\$628
TOTAL ESTABLISHED HOURLY			\$1,256

Comment: Inquiry Professional Development Department Meeting
01-Govrn'r's Perf Awards-on Going

Jacobs, Ed	3 hrs @\$34.90	1/15/02	Est Hrly/\$105
TOTAL ESTABLISHED HOURLY			\$105

Comment: Inquiry Professional Development Department Meeting
01-Govrn'r's Perf Awards-on Going

Cady, Linda	\$600 Stipend	1/20-25/02	Stipend/\$600
Gray, Shana	\$600 Stipend	1/20-25/02	Stipend/\$600
Hart, Matt	\$600 Stipend	1/20-25/02	Stipend/\$600
Post, Joel	\$600 Stipend	1/20-25/02	Stipend/\$600
Steinmetz, Brigitte	\$600 Stipend	1/20-25/02	Stipend/\$600
TOTAL STIPEND			\$3,000

Comment: Chaperone Science Magnet Trip To Yosemite
01-Unrestricted Resource

LINCOLN MIDDLE SCHOOL

Mink, Jacqueline	12 days @\$416.71		Own Daily/\$5000
TOTAL OWN DAILY			\$5,000

Comment: Cover Laura Amador's position during illness
01-Special Education

JOHN MUIR ELEMENTARY

Isaacs, Mark	16 hrs @\$34.90	1/14/02-3/6/02	Est Hrly/\$558
TOTAL ESTABLISHED HOURLY			\$558

Comment: "At Risk" Classes
01-Unrestricted Resource

ROGERS ELEMENTARY

Barba-Castro, Graciela	10 hrs @\$34.90	1/10/02-5/31/02	Est Hrly/\$349
Berson, Rosie	10 hrs @\$34.90	1/10/02-5/31/02	Est Hrly/\$349
Borquez, Catherine	15 hrs @\$34.90	1/10/02-5/31/02	Est Hrly/\$524
Brown, Rebecca	10 hrs @\$34.90	1/10/02-5/31/02	Est Hrly/\$349
Contreras, Sitara	10 hrs @\$34.90	1/10/02-5/31/02	Est Hrly/\$349
DeLaRosa, Mary	10 hrs @\$34.90	1/10/02-5/31/02	Est Hrly/\$349
Duran-Contreras, Martha	10 hrs @\$34.90	1/10/02-5/31/02	Est Hrly/\$349
Elson, Beckie	10 hrs @\$34.90	1/10/02-5/31/02	Est Hrly/\$349
Hanson-Booker, Denise	10 hrs @\$34.90	1/10/02-5/31/02	Est Hrly/\$349

Lyons, Irma	10 hrs @\$34.90	1/10/02-5/31/02	Est Hrly/\$349
Marmolejo, Yolanda	10 hrs @\$34.90	1/10/02-5/31/02	Est Hrly/\$349
Murphy, Letitia	15 hrs @\$34.90	1/10/02-5/31/02	Est Hrly/\$524
Peacock, Lori	15 hrs @\$34.90	1/10/02-5/31/02	Est Hrly/\$524
Powell, Chrysta	10 hrs @\$34.90	1/10/02-5/31/02	Est Hrly/\$349
Powell, Fay	10 hrs @\$34.90	1/10/02-5/31/02	Est Hrly/\$349
Reid, Roberta	10 hrs @\$34.90	1/10/02-5/31/02	Est Hrly/\$349
Teplin, Amy	10 hrs @\$34.90	1/10/02-5/31/02	Est Hrly/\$349
Thatcher, Cindy	10 hrs @\$34.90	1/10/02-5/31/02	Est Hrly/\$349
Witt, Carl	10 hrs @\$34.90	1/10/02-5/31/02	<u>Est Hrly/\$349</u>
TOTAL ESTABLISHED HOURLY			\$7,156

Comment: Home Visits
01-Parent/Tchr: Nell Soto Program

ROOSEVELT ELEMENTARY

Emerson, Susan	20 hrs @\$34.90	8/01-1/02	Est Hrly/\$698
Frederick, Sarah	20 hrs @\$34.90	8/01-1/02	Est Hrly/\$698
Harris, Micol	16 hrs @\$34.90	8/01-1/02	Est Hrly/\$558
Schneider, Rhonda	36 hrs @\$34.90	8/01-1/02	<u>Est Hrly/\$1256</u>
TOTAL ESTABLISHED HOURLY			\$3,210

Comment: Moving in and out of bungalows
21-Unrestricted Resource

SANTA MONICA HIGH SCHOOL

Tajiboy, Rosemary	183 hrs @\$43.35	9/5/01-6/21/02	<u>Own Hrly/\$7933</u>
TOTAL OWN HOURLY			\$7,933

Comment: Sixth Period Assignment
01-Unrestricted Resource

Wisner, Paul	88 hrs @\$34.90	1/1/01-6/30/02	<u>Est Hrly/\$3071</u>
TOTAL ESTABLISHED HOURLY			\$3,071

Comment: After-school Tutoring
01-Unrestricted Resource

STUDENT SERVICES

Friedman-Siddique, Lydia	1.5 hrs @\$34.90	9/17-20/01	Est Hrly/\$52
Gonzalez, Gabriela	1.5 hrs @\$34.90	9/17-20/01	Est Hrly/\$52
Manning, Marlynn	1.5 hrs @\$34.90	9/17-20/01	Est Hrly/\$52
Mercy, Dana	1.5 hrs @\$34.90	9/17-20/01	Est Hrly/\$52
Morrell, Dena	1.5 hrs @\$34.90	9/17-20/01	Est Hrly/\$52
O'Meara, Peggy	1.5 hrs @\$34.90	9/17-20/01	Est Hrly/\$52
Santomieri, Amy	1.5 hrs @\$34.90	9/17-20/01	Est Hrly/\$52
Stanley, Erin	1.5 hrs @\$34.90	9/17-20/01	Est Hrly/\$52
Van Cott, James	1.5 hrs @\$34.90	9/17-20/01	Est Hrly/\$52
Wiedlin, Meg	1.5 hrs @\$34.90	9/17-20/01	<u>Est Hrly/\$52</u>
TOTAL ESTABLISHED HOURLY			\$520

Comment: IEP Workshop
01-Special Education

**TOTAL ESTABLISHED HOURLY, OWN HOURLY, OWN DAILY
and STIPENDS**

= \$31,809

SUBSTITUTES

REGULAR DAY-TO-DAY SUBSTITUTE

(Daily Rate @\$118)
Fisher-Lerer, Vicki
Gridley, Steven

Effective

1/15/02
1/9/02

Westling-Saba, Cariey

1/15/02

PREFERRED SUBSTITUTE

(Daily Rate @\$139)

Lazar, Carole

12/01/01-4/30/02

Housman, Joann

12/01/01-4/30/02

TEMPORARY CONTRACTS

Name/Assignment <u>Location</u>	Not to <u>Exceed</u>	<u>Effective</u>
Foster, Cynthia SAMOHI/Alliance Case Manager [replacing M. Kossoris]	100%	1/22/02-6/21/02
Meek-Lange, Eugenia Franklin/2nd Grade	100% [replacing B. Strachan]	1/7/02-6/21/02
Smith, Sanea CDs/Adams Teen Center	50% [replacing L. Cueva]	1/7/02-6/21/02

LEAVES OF ABSENCE (with pay)

Name/Assignment <u>Location</u>	<u>Effective</u>
Amador, Laura Lincoln	11/20/01-3/15/02 [medical]
David-Maria, Diana Malibu	1/7/02-until further notice per Dr. [maternity]
Hedrick, Candice Pt. Dume	12/01/01-12/17/01 [medical]
Spooner, Beth Cabrillo	1/8/02-3/5/02 [maternity]
Sterling-Mollitch, Patricia CDS	11/1/01-1/31/02 [medical]
Strachan, Bonnie Franklin	1/7/02-3/15/02 [medical]
Loopesko, Lorna John Adams	1/29/02-6/21/02 [medical]

MOTION MADE BY: Mr. Pratt
SECONDED BY: Mrs. Brady

STUDENT ADVISORY VOTE: -
AYES: 6 (all: Mrs. Gottfried in absentia)
NOES: 0 (none)
ABSTENTIONS: 0 (none)

TO: BOARD OF EDUCATION ACTION/CONSENT
2/06/02
FROM: SUPERINTENDENT/JOSEPH N. QUARLES/RICK BAGLEY
RE: TEACHING AUTHORIZATIONS

RECOMMENDATION NO.A.10

It is recommended that the Board of Education approve the following teaching assignments for the 2001-2002 school year in accordance with education code provision(s) specified.

PER EDUCATION CODE #44225:

TEACHER

Housman, Jo Ann

PROPOSED ASSIGNMENT

School Nurse -
Audiometry Screening

COMMENT: provides a "waiver" for assigning identified individuals when the employing agency has an insufficient number of certificated persons who meet the specified employment criteria for the position. Such waivers provide individuals with additional time to complete the requirements for the credential that authorizes the service.

This will be Jo Ann's seventh year with the District. During the course of the last seven years she has worked both on a contract and substitute school nurse basis. Jo Ann is a Licensed Registered Nurse in the State of California and holds a Certificate for Audiometry and Vision Testing. Jo Ann was issued a five-year Preliminary Health Services School Nurse Credential which has expired. She has been working toward finishing the requirements for the Professional Clear Credential and has only one course remaining to complete the requirements. She intends to complete the requirements in June, 2002.

MOTION MADE BY: Mr. Pratt
SECONDED BY: Mrs. Brady

STUDENT ADVISORY VOTE: -
AYES: 6 (all: Mrs. Gottfried in absentia)
NOES: 0 (none)
ABSTENTIONS: 0 (none)

TO: BOARD OF EDUCATION ACTION
02/06/02
FROM: SUPERINTENDENT/JOSEPH N. QUARLES/RICK BAGLEY
RE: SPECIAL SERVICES EMPLOYEES

RECOMMENDATION NO. A.11

It is recommended that the following Special Services Employee contracts be approved in accordance with District policies and salary schedules and be assigned pursuant to BP 4102. Funding for the positions listed are included in the 2001/02 budget.

ELECTIONS

<u>Name/Location</u>	<u>Not to Exceed</u>	<u>Effective</u>	<u>Rate</u>
Hendricks, Julie	\$1,500	01/10/02-6/21/02	\$34.90/hour
Roosevelt Elementary School, Reading Intervention			
FUNDING: 01-00000-0-13001-10000-1910-007-1501-100%			
Unrestricted Resource			

MOTION MADE BY: Mr. Pratt
SECONDED BY: Mrs. Brady

STUDENT ADVISORY VOTE: -

AYES: 6 (all: Mrs. Gottfried *in absentia*)
NOES: 0 (none)
ABSTENTIONS: 0 (none)

TO: BOARD OF EDUCATION

ACTION/CONSENT

02/07/02

FROM: SUPERINTENDENT/JOHN SLISS

RE: APPOINTMENT OF PERSONNEL COMMISSIONER -
RUSSELL BARNARD

RECOMMENDATION NO. A.12

It is recommended that the Board of Education approve the selection of Russell Barnard for nomination to the Personnel Commission as recommended by the Personnel Commission Selection Committee and forward the nomination to the State Superintendent of Public Instruction for appointment. The term of appointment is to begin immediately upon appointment by the State Superintendent of Public Instruction, following nominations from both the Board of Education and SEIU. It will to extend to December 1, 2004.

Comment: The Personnel Commission Selection Committee consisting of Rick Bagley, Richard Bartolomeo, Ken Bailey, Ron Ferrara, Rebel Harrison and Cleveland Prosser met on January 24, 2002 and interviewed the candidates. All of the interviewers were impressed with Mr. Barnard. Mr. Barnard is currently a Commissioner for the City of Santa Monica and is an active community member.

Discussions have been held with SEIU, Local 660, regarding Mr. Barnard's appointment. They concur with and support his appointment to the Personnel Commission. The union is preparing a letter to the State Superintendent of Public Instruction indicating their support of his nomination for appointment.

MOTION MADE BY: Mr. Pratt
SECONDED BY: Mrs. Brady

STUDENT ADVISORY VOTE: -

AYES: 6 (all: Mrs. Gottfried *in absentia*)

NOES: 0 (none)

ABSTENTIONS: 0 (none)

TO: BOARD OF EDUCATION

ACTION/CONSENT

02-06-02

FROM: SUPERINTENDENT/JOHN SLISS

RE: CLASSIFIED PERSONNEL - MERIT

RECOMMENDATION NO. A.13

It is recommended that the following appointments for Classified Personnel (merit system) be approved and/or ratified. All personnel will be properly elected in accordance with District policies and salary schedule.

ELECTION

ALLEN, MELISSA	CHILDREN CENTER ASSISTANT 3.5 HRS/SY RANGE: 18	LINCOLN PRESCHOOL STEP: 01	01-14-02
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CONNORS, ELIZABETH	DIRECTOR, FISCAL/BUSINESS 8.0 HRS/12 RANGE: 64	FISCAL STEP: 05	01-02-02
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DONFELD, SHAUNA	INST ASST - PHYSICAL ED 2.5 HRS/SY RANGE: 20	WEBSTER STEP: 01	01-07-02
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ENCINO, JOSEFINA	CHILDREN CENTER ASSISTANT 3.5 HRS/SY RANGE: 18	ROGERS STEP: 01	01-14-02
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HARPER, DANIELLE	OFFICE ASSISTANT I 3.0 HRS/10 RANGE: 18	MCKINLEY STEP: 01	01-07-02
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KARAMITEV, MOMTCHIL	CHILDREN CENTER ASSISTANT 3.5 HRS/SY RANGE: 18	CDS STEP: 01	01-22-02
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SADEGHPOUR, CHARLTON	ELEMENTARY LIBRARY COORD BIL 7.0 HRS/10 RANGE: 26	EDISON STEP: 01	01-15-02
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REINSTATED

CHACON, EVELYN	INST ASST - BILINGUAL 3.5 HRS/SY RANGE: 20	ROGERS STEP: 05	01-16-02
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PROMOTION

FRIEDENBERG, MINDY	INST ASST - SPECIAL ED 6.0 HRS/SY	GRANT	01-14-02
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FR: INST ASST - CLASSROOM

ODOM, LAMONT	LEAD CUSTODIAN NSI 8.0 HRS/12 MALIBU FR: CUSTODIAN I NSI	01-14-02
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SUSPENSION WITHOUT PAY

LOHMEYER, JUDY	BUYER PURCHASING	02-05-02 02-07-02
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TITUS, RACHEL	COMPUTER LAB TECHNICIAN SAMOHI	01-16-02 01-18-02
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TITUS, RACHEL	COMPUTER LAB TECHNICIAN SAMOHI	01-28-02 02-01-02
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INCREASE IN ASSIGNMENT

MIZEL, JULIE	INST ASST - SPECIAL ED 6.0 HRS/SY MCKINLEY FR: 5.0 HRS/SY	01-07-02
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VOLUNTARY REDUCTION IN ASSIGNMENT

DOTY, KENNETH	CUSTODIAN I NSI 8.0 HRS/12 MALIBU FR: LEAD CUSTODIAN NSI	01-14-02
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FRIEDKIN, JOELLEN	ACCOMPANIST 3.0 HRS/SY MALIBU FR: 5.0 HRS/SY	01-07-02
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WILLIAMS, ROBERT	INST ASST - SPECIAL ED 6.0 HRS/SY SPECIAL ED FR: 8.0 HRS/SY SPECIAL ED/OLYMPIC	01-14-02
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WORKING OUT OF CLASS

BEHRENS, IRENE	PERSONNEL ASSISTANT 8.0 HRS/12 PERS SERVICES FR: SR OFFICE ASSISTANT	01-07-02 06-30-02
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DE CORDOVA, ANGEL	SPRINKLER REPAIR TECH 8.0 HRS/12 OPERATIONS FR: GARDENER	01-09-02 01-16-02
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HOLMES, ELIZABETH	PERSONNEL SERV SUPR 8.0 HRS/12 PERS SERVICES FR: PERSONNEL ASSISTANT	01-07-02 06-30-02
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MATA, ESTELLA	SR OFFICE ASSISTANT 8.0 HRS/12 PERS SERVICES FR: SWITCHBOARD OPERATOR	01-08-02 06-30-02
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PAID LEAVE OF ABSENCE - VERIFIED ILLNESS

BENTLEY, CHRIS	CUSTODIAN I NSI ROGERS	11-26-01 03-20-02
MC KAY, DANIEL	STOREKEEPER PURCHASING/WAREHOUSE	12-21-01 03-04-02

INVOLUNTARY TRANSFER

DE ALMEIDA, SUZANNE	INST ASST - SPECIAL ED 6.0 HRS/SY LINCOLN FR: 6.0 HRS/SY ADAMS	01-07-02
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STIPEND OF \$375.00 A MONTH FOR ADDITIONAL DUTIES

GRAVES, GIZELLE	COMMUNITY LIAISON ED SERVICES	11-01-01 06-30-02
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TEMP/ADDITIONAL

BENJAMIN, TAKIYA	INST ASST - SPECIAL ED SPECIAL ED	11-29-01 11-29-01
DURST, PEGGY	INST ASST - SPECIAL ED SPECIAL ED	11-29-01 11-29-01
LIPOW, EILEEN	INST ASST - SPECIAL ED SPECIAL ED	11-29-01 11-29-01
MARKS, LOIS	INST ASST - SPECIAL ED SPECIAL ED	11-29-01 11-29-01
RUTHERFORD, JAMIE	TRANSLATOR EDISON	01-01-02 06-22-02
YASHAR, AZITA	INST ASST - SPECIAL ED SPECIAL ED	11-29-01 11-29-01

SUBSTITUTE

ALBA, RAUL	GARDENER OPERATIONS	12-03-01 03-28-02
ARIAGA, RAYMOND	CUSTODIAN I OPERATIONS	01-17-02 06-30-02

BANDA, CLAUDETTE	INST ASST - SPECIAL ED SPECIAL ED	01-15-02 06-21-02
CHERRY, WENDI	INST ASST - CLASSROOM WEBSTER	01-07-02 06-21-02
HAHN, FELIZ	INST ASST - SPECIAL ED SPECIAL ED	01-11-02 06-21-02
MANI, LEONCIO	CUSTODIAN I OPERATIONS	01-17-02 06-30-02
MARTIN, KEVIN	CAMPUS SECURITY OFFICER ADAMS	12-14-01 12-14-01
PORKERT, MONIKA	INST ASST - SPECIAL ED SPECIAL ED	01-14-02 06-21-02
TOLDSON, LELA	SWITCHBOARD OPERATOR PERSONNEL SERVICES	01-08-02 06-30-02
TOOHEY, MICHAEL	INST ASST - SPECIAL ED SPECIAL ED	01-15-02 06-21-02
WEBB, RONALD	CUSTODIAN I OPERATIONS	01-07-02 06-30-02
WILLIAMS, WANDA	INST ASST - PHYSICAL ED PERSONNEL COMMISSION	01-22-02 06-30-02
YBARRA, ROBERTO	CUSTODIAN I OPERATIONS	01-17-02 06-30-02
<u>DISQUALIFICATION FROM PROBATIONARY STATUS</u>		
NIETO, PATRICIA	CHILDREN CENTER ASSISTANT ROOSEVELT	01-18-02
<u>RESIGNATION</u>		
DIPAOLA, MARILYNN	ADMINISTRATIVE ASSISTANT MCKINLEY	01-11-02
DUMAIS, LINDA	INST ASST - SPECIAL ED ADAMS	03-01-02
OATEN, MIRA	INST ASST - SPECIAL ED MUIR	01-11-02
REYES, PEDRO	STUDENT OUTREACH SPEC SAMOHI	12-20-01

SMITH,
SANEA

CHILDREN CENTER ASST
ADAMS

01-07-02

NEW POSITION

INST ASST - SPECIAL ED
6.0 HRS/SY FRANKLIN

01-07-02

MOTION MADE BY:
SECONDED BY:

Mr. Pratt
Mrs. Brady

STUDENT ADVISORY VOTE: -

AYES:

6 (all: Mrs. Gottfried *in absentia*)

NOES:

0 (none)

ABSTENTIONS:

0 (none)

TO: BOARD OF EDUCATION

ACTION/CONSENT
02-06-02

FROM: SUPERINTENDENT/JOHN SLISS

RE: CLASSIFIED PERSONNEL - NON-MERIT

RECOMMENDATION NO. A.14

It is recommended that the following be approved and/or ratified for Classified Personnel (Non-Merit). All personnel assigned will be properly elected on a temporary basis to be used as needed in accordance with District policies and salary scheduled.

STUDENT INTERN - ALLIANCE

FERNANDEZ, MICHAEL	SAMOH	01-01-02 - 06-30-02
SMITH, DONNELL	SAMOH	01-01-02 - 06-30-02

CHILD CARE ASSISTANT

JUAREZ, MARIA	ADULT ED	12-14-01 - 06-30-02
NUNEZ, MARIA	CDS	01-07-02 - 06-30-02

NOON SUPERVISION AIDE

CHACON, EVELYN	ROGERS	01-17-02 - 06-21-02
COOPER, CORY	MCKINLEY	12-01-01 - 06-22-02
FLORES, CARMEN	SMASH	09-05-01 - 06-21-02

ASSISTANT COACH

AUSTIN, PHILIP	SAMOH	12-04-01 - 01-31-02
BLITSCH, STACEY	MALIBU	02-01-02 - 06-30-02
KAUFMAN, DIONNA	SAMOH	01-17-02 - 06-30-02
LIN, JASON	SAMOH	01-01-02 - 05-31-02
SHAH, KEVIN	SAMOH	12-20-01 - 02-28-02
THORNTON, ROBERT	MALIBU	01-11-02 - 04-30-02
WESTLING, CARLEY	MALIBU	02-01-02 - 06-30-02

MOTION MADE BY: Mr. Pratt
SECONDED BY: Mrs. Brady

STUDENT ADVISORY VOTE: -

AYES: 6 (all: Mrs. Gottfried in absentia)
NOES: 0 (none)
ABSTENTIONS: 0 (none)



MAJOR ITEMS

TO: BOARD OF EDUCATION

ACTION/MAJOR

02/06/02

FROM: SUPERINTENDENT/TIM McNULTY

RE: APPROVAL OF SPECIAL EDUCATION CONTRACTS

RECOMMENDATION NO. A.15

It is recommended that the Board of Education approve the following Special Education Contracts for fiscal year 2001-2002 as follows:

NPS/NPA

2001-2002 Budget 01-65000-0-57500-11800-5825-043-1400

Nonpublic School/Agency	Student DOB	Service Description	Contract Number	Cost Not to Exceed
New School	06-20-85	NPS	#83	\$ 14,760
Poseidon	09-02-88	NPS	#84	\$ 2,060
Switzer	09-26-84	NPS	#85	\$ 38,340
Vista	09-19-96	NPS	#65 UC-02109	\$ 27,500
<u>Contract Increase</u>				
Intercare Therapy	08-10-97	NPA-OT	#89	\$ 2,125
Can Do Kids	03-29-98	NPA	#9 UC-02146	\$ 14,300
<u>Contract Increase</u>				
Debra Tate	07-12-98	NPA	#17 UC-02112	\$ 4,900
<u>Contract Increase</u>				

Amount Budgeted NPS/NPA	\$ 2,546,666
Prior Board Authorization as of 01/24/02	\$ 2,395,336
Total Amount for these Contracts	\$ 103,985
Balance	\$ 47,345

*Positive Adjustment	\$ 28,750
Balance	\$ 76,095

Adjustment

NPS/NPA Budget 01-65000-0-57500-11800-5825-043-1400

There has been a reduction in authorized expenditures of two NPS/NPA contracts for FY 2001-02 in the amount of \$ 28,750 as of January 24, 2002.

Nonpublic School/ Agency	Service Description	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment
Bruce Gale	NPA	#3 UC-02070	E	\$ 4,500	Adjustment in contract
Hear to Talk/Sylvia Rotfleisch	NPA	#4 UC-02071	R	\$ 2,650	Adjustment in contract
Speech, Language & Education Associate	NPA	#15 UC-02082	E	\$ 4,300	Adjustment in contract
Lindamood-Bell	Instr. Consultant	#5 UC-02088	R	\$ 17,300	Adjustment in contract

Instructional Consultants

2001-2002 Budget 01-65000-0-50010-11800-5802-043-1400

Instructional Consultant	Student DOB	Service Description	Contract Number	Cost Not to Exceed
Ellen Lenok	03-23-97	Instr. Consultant- Occupational Therapy	#41	\$ 2,565

Amount Budgeted Instructional Consultants \$ 355,000
 Prior Board Authorization as of 01/17/02 \$ 450,088
 Total Amount for this Contract \$ 2,565
 Balance - \$ 97,653

Non-Instructional Consultants

2001-2002 Budget 01-65000-0-57500-11800-5890-043-1400

Instructional Consultant	Student DOB	Service Description	Contract Number	Cost Not to Exceed
The Center for the Partially Sighted	05-14-96	Instr. Consultant- Complete Vision Exam.	#16	\$ 150

Amount Budgeted Instructional Consultants \$ 150,000
 Prior Board Authorization as of 01/17/02 \$ 130,661
 Total Amount for this Contract \$ 150
 Balance \$ 19,189

Note: A total of \$ 3,192,666 is budgeted for all **Non-Public School/Agency, Non-Instructional Consultants, Instructional Consultants, Legal Fees and Due Process Case Settlements**. Even though the Instructional Consultant account indicates a negative balance, the unaudited total fund balance, after adjustments, remains positive in the amount of \$ 144,284.

COMMENT: According to the Education Code SEC.21 Section 56342, prior to recommending a new or continued placement in a non-public, non-sectarian school, the Individualized Education Program (IEP) Team must submit the proposed recommendation to the local governing board for its review and recommendation regarding the cost of such placement.

The recommendation for these severely handicapped students are made by the District IEP Teams in accordance with State and Federal laws. The mandates of IDEA require non-public school services be provided at no expense to parents if there is not an appropriate public school program available. Funding to come from a SELPA-wide non-public school/non-public agency reserve account.

MOTION MADE BY: Mr. Pratt
 SECONDED BY: Mrs. Brady

STUDENT ADVISORY VOTE: -
 AYES: 6 (all: Mrs. Gottfried in absentia)
 NOES: 0 (none)
 ABSTENTIONS: 0 (none)

TO: BOARD OF EDUCATION

ACTION/MAJOR

02/06/02

FROM: SUPERINTENDENT/ JUDY ABDO

RE: AGREEMENT WITH THE STATE DEPARTMENT OF EDUCATION TO
ACCEPT FUNDS FOR THE CHILD DEVELOPMENT PROGRAM FOR
FISCAL YEAR 2001-2002

RECOMMENDATION NO. A.16

It is recommended that the Board of Education accept the contract with the State Department of Education, Child Development Division effective July 1, 2001 through June 30, 2002. This agreement GIMS-1299, is to be executed between the Superintendent of Public Instruction, State Department of Education, and the Santa Monica-Malibu Unified School District, wherein the State agrees to pay the Santa Monica-Malibu Unified School District Child Development Fund/CDC an amount not to exceed \$3,889.00. The Board agrees to use the funds for instructional materials and supplies for the Child Development program. And to authorize John Deasy, Superintendent of Schools, to sign the contract on behalf of the governing board.

Funding Information

Source: Child Development Fund - Restricted

Currently Budgeted: No

Account Number: 12-61440-0-00000-00000-8590-090-0000

Description: Child Development Center Apportionment - CDC

COMMENT: Our Child Development program has been selected by the State Department of Education, Child Development Division to receive additional one-time-only funding. These funds may be used to purchase materials and supplies for the Child Development Program. These funds may be expended from July 1, 2001, through June 30, 2002.

MOTION MADE BY:

Mr. Pratt

SECONDED BY:

Mrs. Brady

STUDENT ADVISORY VOTE:

-

AYES: 6 (all: Mrs. Gottfried in absentia)

NOES: 0 (none)

ABSTENTIONS: 0 (none)

TO: BOARD OF EDUCATION

ACTION/MAJOR

02/06/02

FROM: SUPERINTENDENT/LISE REILLY/STEVE CANNELL

RE: GOVERNOR'S PERFORMANCE AWARD "B" APPROVAL OF SITE
GOVERNANCE BUDGET FOR SANTA MONICA HIGH

RECOMMENDATION NO. A.17

It is recommended that the Board of Education approve the attached Site Governance Council-approved budget for Santa Monica High School. Funds for this award are determined by the State Department of Education, with half of the award going to the Site Governance Council for school site use and the other half for bonuses for all staff assigned to the site, based on the F.T.E. calculation.

BACKGROUND AND RATIONALE

Award "A" was approved in May of 2001 and the funds were allocated based on A.D.A. at those schools that qualified. This award, Award "B", is the second Governance Performance Award.

Eligibility is based on a school meeting or exceeding its 5% growth target on the A.P.I. The growth must also meet or exceed 80% of the schools target for significant subgroups. Elementary and middle schools must have 95% of the enrolled students participating in the SAT9. High schools must have 90% of the enrolled students participating in the SAT9.

Guidelines that were used when developing the plan include:

- connecting the expenditure with School Improvement Plan;
- focusing on improving student learning;
- looking for ways to maximize the dollars;
- keeping collective bargaining groups in mind regarding contract, salaries and working conditions, and
- concentrating on one-time expenditures, such as materials, supplies and equipment.

COMMENT

There is a contingency amount of 20% allocated at each site by the Site Governance Council to pay for the benefits that were added to each bonus for the staff. The legislation did not allow for the State funds to pay these benefits. Therefore, the District requested that each site provide a fund to cover this payment. The practice was advised by the State.

MOTION MADE BY:

Mr. Pratt

SECONDED BY:

Mrs. Brady

STUDENT ADVISORY VOTE:

-

AYES: 6 (all: Mrs. Gottfried in absentia)

NOES: 0 (none)

ABSTENTIONS: 0 (none)

TO: BOARD OF EDUCATION

ACTION/MAJOR

02/06/02

FROM: SUPERINTENDENT

RE: APPROVAL OF AMENDMENT TO BOARD POLICY 5117 -
INTERDISTRICT PERMITS

RECOMMENDATION NO. A.18

It is recommended that the Board of Education adopt the Amendment to Board Policy 5117, Interdistrict Permits. This amendment has come before the board, as various reports, previously at the meetings of November 15, December 12, 2001, and January 17 and January 24, 2002. The policy was last amended on April 1, 1999; it was initially adopted January 27, 1994.

NOTE: The Amendment was not available at the time the Agenda was printed. Copies will be available at the meeting and, subsequent to the meeting, will be on file for public review in the Office of the Superintendent of Schools.

* * * * *

Public Comments:

Robert Hegyes

Ellen Laret

Linda Rosner

Howard Robinson

Following discussion, it was agreed by the Board of Education to modify the exceptions to the moratorium for siblings entering school at levels K/1, grade 6 or grade 9. The Board also directed staff to survey current families attending district schools on permit.

Staff will rewrite the policy based on Board of Education input and bring it back for action at the February 20, 2002 Board meeting.

MOTION MADE BY: Mr. Pratt

SECONDED BY: Mrs. Brady

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:

TO: BOARD OF EDUCATION ACTION/MAJOR
2/06/02
FROM: SUPERINTENDENT/JOSEPH N. QUARLES/RICK BAGLEY
RE: APPROVAL OF BOARD POLICY 6145 - Extracurricular and
Cocurricular Activities

MAJOR ITEM NO. A.19

It is recommended that the Board of Education adopt Board Policy 6145, Extracurricular and Cocurricular Activities. This is an update of an existing policy (BP 6146), which was originally adopted on October 5, 1992. The updated policy was discussed by the Board of Education on January 24, 2002.

COMMENTS: It is recommended that the Board adopt the attached policy, BP 5145 - Extracurricular and Cocurricular Activities.

The attached and updated policy follows the model provided by the California School Boards Association (CSBA) and reflects current law, including updated legal and management references.

In terms of placement within the policy manual, if adopted this revision will require some manual renumbering of existing policies to be in alignment with CSBA policy numbering. Specifically, current BPs 6145 and 6145.1 dealing with continuation high school, will be manually renumbered as "BP 6184 and 6184.1" and inserted into the policy manual accordingly. Current BP 6146 will be replaced by this updated and revised version, which is numbered BP 6145.

MOTION MADE BY: Mr. Pratt
SECONDED BY: Mrs. Brady

STUDENT ADVISORY VOTE: -
AYES: 4* (Mrs. Gottfried *in absentia*)
NOES: 0 (none)
ABSTENTIONS: 0 (none)
Mr. Escarce and Mrs. Leon-Vazquez out of the room

Extracurricular and Cocurricular Activities

The Board of Education directs that the central purpose of the educational program is to attain high academic achievement for all students. In accomplishing that directive, the Board of Education recognizes that extracurricular and cocurricular activities **are an important and integral part of the overall instructional program** and enrich the educational and social development and experiences of students. The district shall encourage and support student participation in extracurricular and cocurricular activities.

No extracurricular or cocurricular program or activity shall be provided or conducted separately and no district student's participation in extracurricular and cocurricular activities shall be required or refused based on the student's gender, sexual orientation, ethnic group identification, race, ancestry, national origin, religion, color, or mental or physical disability. Requirements for participation in extracurricular and cocurricular activities shall be limited to those that are essential to the success of the activity. (5 CCR 4925)

Any complaint regarding the district's extracurricular and cocurricular programs or activities shall be filed in accordance with BP/AR 1312.3 _ Uniform Complaint Procedures.

No student shall be prohibited from participating in extracurricular and cocurricular activities related to the educational program because of inability to pay ~~fees~~ **costs** associated with the activity.

A. Eligibility Requirements

To be eligible to participate in extracurricular and cocurricular activities, students in grades 7 through 12 must demonstrate satisfactory educational progress in the previous grading period including but not limited to: (Education Code 35160.5)

1. Maintenance of a minimum of 2.0 grade point average on a 4.0 scale
2. Maintenance of minimum progress toward meeting high school graduation requirements

The Superintendent or designee may grant ineligible students a probationary period of not more than one semester. Students granted probationary eligibility must meet the required standards by the end of the probationary period in order to remain eligible for participation.

The Superintendent or designee shall provide the necessary assistance to help ineligible students achieve the academic standards required by law.

The Superintendent or designee may revoke a student's eligibility for participation in extracurricular and cocurricular activities when the student's poor citizenship is serious enough to warrant loss of this privilege.

B. Annual Policy Review

The Board shall annually review this policy and implementing regulations.

Legal Reference:

EDUCATION CODE

35145 Public meetings
35160.5 District policy rules and regulations;
requirements; matters subject to regulation
35179 Interscholastic athletics; associations or
consortia
48930_48938 Student organizations
CODE OF REGULATIONS, TITLE 5
350 Fees not permitted
4900_4965 Nondiscrimination in elementary and
secondary education programs
receiving state financial assistance
5531 Supervision of extracurricular activities of
pupils

UNITED STATES CODE, TITLE 42

2000h_2_2000h_6 Title IX, 1972 Education Act Amendments

COURT DECISIONS

Hartzell v. Connell, (1984) 35 Cal. 3d 899

Management Resources:

CDE LEGAL ADVISORIES

001.90 Access to School Related Activities and Events
by Disabled Students, LO: 3_0

409.87 Requirements for Pupil Participation in
Extracurricular and Cocurricular activities, AB 2613, CIL:
86/87_11

WEB SITES

California Association of Directors of Activities:
<http://www.cadal.org>

Board Goal

A. Quality Education for All

Board Updated:

Board Adopted: October 5, 1992

CSBA Updated: November, 2001

TO: BOARD OF EDUCATION ACTION/MAJOR
2/06/02
FROM: SUPERINTENDENT/JOSEPH N. QUARLES/RICK BAGLEY
RE: APPROVAL OF BOARD POLICY 5132 - Dress and Grooming

RECOMMENDATION NO. A.20

It is recommended that the Board of Education adopt Board Policy 5132, Dress and Grooming. This policy is an updated version of the policy originally adopted by the Board of Education on September 10, 1991. The proposed revision was discussed at the Board meeting of January 24, 2002

COMMENTS: It is recommended that the Board adopt the attached policy, BP 5132 - Dress and Grooming.

The attached and revised policy is an updated version of the policy originally adopted by the Board of Education in 1991. This revision will bring our policy language in-line with the model policy developed by the California School Boards Association (CSBA) and reflects updated legal references.

California Education Code 35183 authorizes the Board to approve a site-initiated plan that prohibits the school's students from wearing gang-related apparel. The definition of "gang-related apparel" must be limited to apparel that reasonably could be determined to threaten the health and safety of the school environment, and the Board approving the school plan must determine that the policy is necessary for the health and safety of students. Education Code 35294.1 specifies that for the purpose of establishing a schoolwide dress code, gang-related apparel shall not be considered a protected form of speech pursuant to Education Code 48950.

Education Code 35183 authorizes the Board to approve a site-initiated plan that requires a school's students to wear uniforms. The Board approving such a plan must determine that the policy is necessary for the health and safety of students.

Pursuant to Education Code 35183, if the Board approves a plan requiring uniforms, it must provide a method whereby parents/guardians may choose to have their children exempted from an adopted school uniform

policy, and the Board's policy must state that such students shall not be penalized academically, otherwise discriminated against or denied attendance to school.

Pursuant to Education Code 35183, a policy requiring uniforms may not be implemented without the availability of resources to assist economically disadvantaged students.

SB 310 (Ch. 575, Statutes of 2001) added Education Code 35183.5 to provide that students be allowed to wear hats and other sun-protective clothing outdoors. Each school site may adopt rules that specify the types of sun-protective clothing that students will be allowed to wear outdoors and specify the types of clothing and hats that may be "inappropriate." The attached administrative regulation specifically addresses the issue of students wearing hats on campus.

In terms of placement within the policy manual, if adopted this revision will simply replace the existing policy of the same number.

MOTION MADE BY: Tom Pratt
SECONDED BY: Pam Brady

STUDENT ADVISORY VOTE: -
AYES: (5) (Mrs. Gottfried and Mr. Jordan in absentia)
NOES: (0)

It was agreed by the Board that the third paragraph of the proposed policy read: The Superintendent or designee shall establish a process with clear and specific regulations with respect to student dress and grooming including parents, staff and student participation

CURRENT POLICY

BP 5132

STUDENTS

DRESS AND PERSONAL APPEARANCE

1. Appropriate school wear and grooming is primarily a matter of determination by parents and the students. However, students are not to attend school "without proper attention having been given to personal cleanliness or neatness of dress." (California Code of Regulations 302)
2. The Board of Education permits pupils the right to exercise free expression, except that expression shall be prohibited which is obscene, libelous or slanderous. Also prohibited shall be expressions which so incite students as to create a danger of the commission of unlawful acts, or the violation of school regulations, or the disruption of the orderly operation of the school.
3. The Board of Education desires to keep District schools and students free from threats or the harmful influence of any groups or gangs which advocate illegal drug use or behavior. The Board therefore prohibits the presence of any apparel, jewelry, accessory, notebook or manner of grooming which, by virtue of its color, arrangement, trademark or any other attribute, denotes membership in such a group.
4. No restrictions on freedom of dress and adornment shall be imposed by the District which may violate a student's civil rights, which imposes particular codes of morality or religious tenets, which attempts to dictate style or taste, or which do not fall within the direct or implied powers of the Board of Education.

Legal Reference: Education Code 35010 - Control of district;
prescription and enforcement of rules
35160 - Authority of governing boards

California Code of Regulations 302 - Neat and
clean on entering school

Policy adopted: September 10, 1991

Dress And Grooming

The Board of Education supports students' freedom of expression under the First Amendment of the Constitution. The Board of Education does not intend to diminish any student's civil rights by enacting policies or procedures related to dress and grooming which impose particular codes of morality or religious tenets, attempt to dictate style or taste or which do not fall within the direct or implied authority of the Board.

The Board of Education **also** believes that appropriate dress and grooming contribute to a productive learning environment. The Board expects students to give proper attention to personal cleanliness and to wear clothes that are suitable for the school activities in which they participate. Students' clothing must not present a health or safety hazard or a distraction which would interfere with the educational process.

The Superintendent or designee shall establish clear and specific regulations with respect to student dress and grooming

Students and parents/guardians shall be informed about dress and grooming standards at the beginning of the school year and whenever these standards are revised. A student who violates these standards shall be subject to appropriate disciplinary action.

A. Gang-Related Apparel

The principal, staff and parents/guardians at a school may establish a reasonable dress code that prohibits students from wearing gang-related apparel when there is evidence of a gang presence that disrupts or threatens to disrupt the school's activities. Such a dress code may be included as part of the school safety plan and must be presented to the Board for approval. The Board shall approve the plan upon determining that it is necessary to protect the health and safety of the school's students.

B. Uniforms

In order to promote student safety and discourage theft, peer rivalry and/or gang activity, the principal, staff and parents/guardians at a school may establish a reasonable dress code requiring students to wear uniforms. Such a dress code may be included as part of the school safety plan and must be presented to the Board for approval. The Board shall approve the plan upon determining that it is necessary to protect the health and safety of the school's students.

If a school's plan to require uniforms is adopted, the Superintendent or designee shall establish procedures whereby parents/guardians may choose to have their children exempted from the school uniform policy. Students shall not be penalized academically, otherwise discriminated

against or denied attendance to school if their parents/guardians so decide. (EC 35183)

The Superintendent or designee shall ensure that resources are identified to assist economically disadvantaged students in obtaining uniforms.

Legal Reference:

EDUCATION CODE

35183 School dress codes; uniforms

35294.1 School safety plans

48907 Student exercise of free expression

49066 Grades; effect of physical education class apparel

CODE OF REGULATIONS, TITLE 5

302 Pupils to be neat and clean on entering school

Hartzell v. Connell (1984) 35 Cal. 3d 899

Arcadia Unified School District v. California Department of Education, (1992) 2 Cal. 4th 251

Marvin H. Jeglin et al v. San Jacinto Unified School District et al 827 F.Supp. 1459 (C.D. Cal. 1993)

Board Goal

A. Quality Education for All

Board Updated: ???
Board Adopted: September 10, 1991
CSBA Updated: June, 1996

TO: BOARD OF EDUCATION

ACTION/MAJOR

02/06/02

FROM: SUPERINTENDENT

RE: APPROVE AMENDMENT TO THE EMPLOYMENT AGREEMENT BETWEEN
THE SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT AND
JOHN E. DEASY, SUPERINTENDENT

RECOMMENDATION NO. A.21

It is recommended that the Board of Education approve the amendment to the Employment Agreement executed between the Santa Monica-Malibu Unified School District and John E. Deasy, Superintendent.

NOTE: The Employment Agreement between the Santa Monica-Malibu Unified School District and Superintendent John Deasy, executed on May 3, 2001, provides for the terms and conditions of employment of the Superintendent. Section 7 of the Agreement provides for a housing allowance of \$1,500 per month. This Amendment deletes Section 7 in its entirety and instead provides for a loan of \$250,000 toward the purchase of a home, within the boundaries of the School District, for the Superintendent. The loan will not include any General Fund dollars, and, to ensure that the District is kept financially whole, the interest rate of the loan will be at the same rate of return as paid by the Los Angeles County Treasurer. The loan will be secured by a deed of trust and a promissory note and will be due and payable within 18 months from the cessation of employment of the Superintendent.

MOTION MADE BY: Mr. Pratt
SECONDED BY: Mrs. Brady

STUDENT ADVISORY VOTE: -
AYES: 5 (Mrs. Gottfried and Mr. Jordan in
absentia)
NOES: 0 (none)
ABSTENTIONS: 0 (none)

TO: BOARD OF EDUCATION

ACTION/MAJOR

2/6/02

FROM: SUPERINTENDENT

RE: AGREEMENT FOR CONSULTANT SERVICES - MARK MAWRENCE
ENTERPRISES, INC.

RECOMMENDATION NO. A.22

It is recommended that the Board of Education ratify an agreement with Mark Mawrence Enterprises, Inc. to provide ongoing advice and counsel in the areas of communications strategy, brand development, Board professional development and positioning the District to enhance the value of the District's enterprise. The period of this agreement shall be from January 22, 2002 through June 22, 2002, at the monthly retainer fee of \$7,000 per month, not to exceed \$35,000.

Comment:

Staff is recommending that the Board of Education retain the services of Mark Mawrence Enterprises, Inc. to work with the Superintendent and designated staff to develop a marketing plan that will present a specific unifying mission and vision for the district. Mr. Mawrence has reduced his fee in order to assist the District in this endeavor.

Funding Information:

Source: Communications
Currently Budgeted: yes
Account Number: 01-00000-0-00000-72000-5802-022-2220
Description: Independent Contractors/Consultants

* * * * *
*

Comment:

Harry Keiley

MOTION MADE BY: Mr. Pratt
SECONDED BY: Mrs. Brady

STUDENT ADVISORY VOTE: -
AYES: 5 (Mrs. Gottfried and Mr. Jordan in
absentia)
NOES: 0 (none)
ABSTENTIONS: 0 (none)

TO: BOARD OF EDUCATION ACTION/MAJOR
02/06/02

FROM: SUPERINTENDENT/LISE REILLY/RODNEY TAYLOR

RE: The Model School Nutrition/Physical Activity Policy
Grant 2001-2002

RECOMMENDATION NO. A.23

It is recommended that the Board of Education approve the District's application for The Model School Nutrition/Physical Activity Policy Grant for the 2001-2002 school year. The grant program is funded through the California Department of Education, Nutrition Services Division.

The amount of the grant is \$25,000. This would provide funds for the assessment, development and piloting of the implementation of a district-wide nutrition/physical activity policy and to provide funds for the evaluation of such results to share with other schools to enhance nutrition and physical policies and programs at other California school districts.

BACKGROUND

The intent of the grant program is to establish and implement nutrition and physical activity policies in local school districts to build a healthy school environment and to provide all students access to high quality foods, nutrition services, and physical activity programming as an integral part of the total educational program. The goal is to improve children's lifelong eating and physical activity habits.

Specifically, the funds will be used to assess, revise and create significant policy changes that lead to a "District Comprehensive School Health Plan". This plan would address the District's need to aid in the general health of students by increasing their physical fitness levels, fitness and health awareness, providing healthy foods and implementing pilot programs and evaluation of their effectiveness. The needs assessment and strategic planning phases will include students, parents, teachers, administrators, community agencies, and the Board of Education members.

The program would support District Goals for both Physical Education and Nutritional Education.

The grants will be awarded on February 15, 2002 and funds will be used to award local assistance grant to public schools from March 1, 2002 to August 30, 2003.

MOTION MADE BY: Mr. Pratt
SECONDED BY: Mrs. Brady

STUDENT ADVISORY VOTE: -
AYES: 5 (Mrs. Gottfried and Mr. Jordan in
absentia)
NOES: 0 (none)
ABSTENTIONS: 0 (none)

TO: BOARD OF EDUCATION

ACTION/MAJOR

02/06/02

FROM: SUPERINTENDENT

RE: ADOPT RESOLUTION NO. 01-10 IN SUPPORT OF SCR54 -
COLLEGE AWARENESS MONTH

RECOMMENDATION NO. A.24

It is recommended that the Board of Education show its support of SCR54, College Awareness Month, by adopting Resolution Number 01-10.

COMMENT: This measure would proclaim February, 2002, to be "College Awareness Month." It would urge California residents to encourage elementary and secondary school pupils to succeed in their academic endeavors so they may earn a college education and contribute to the economic, social and political future of California.

SCR54 (Senate Concurrent Resolution) was introduced January 15, 2002, by California State Senators Alpert and Ortiz. Complete text of the resolution follows.

MOTION MADE BY: Mr. Pratt
SECONDED BY: Mrs. Brady

STUDENT ADVISORY VOTE: -
AYES: 5 (Mrs. Gottfried and Mr. Jordan in
absentia)
NOES: 0 (none)
ABSTENTIONS: 0 (none)

IN SUPPORT OF SCR54, COLLEGE AWARENESS MONTH

(TEXT OF SCR54:)

WHEREAS, The California Education Round Table and its Intersegmental Coordinating Committee are sponsoring February, 2002, as "College Awareness Month"; and

WHEREAS, California needs a college-educated workforce in order to maintain a strong and vibrant economy, a cohesive society, and an effective democracy; and

WHEREAS, Pupils have to learn the skills, competencies and behaviors that will enable them to have a variety of choices after high school graduation, including entering and succeeding in college; and

WHEREAS, California is disadvantaged when pupils leave high school before they graduate, a situation that happens too frequently, or graduate without the skills that are necessary to participate productively in the state's future; and

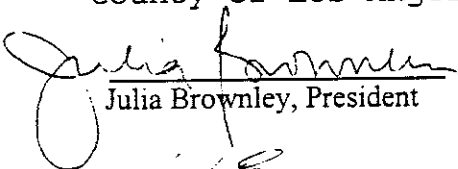
WHEREAS, Parents have important responsibilities in encouraging their daughters and sons to master the skills in elementary and secondary school that will prepare them to pursue a college education; and

WHEREAS, California's educational community will be conducting a statewide campaign during the month of February to provide parents with information in the appropriate language that will assist them in serving as academic advisors and financial planners for the daughters and sons so that they can graduate from college; now

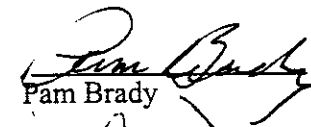
THEREFORE, BE IT RESOLVED by the Senate of the State of California, the Assembly thereof concurring, that the Legislature of the State of California hereby supports the actions of the California Education Round Table by proclaiming February, 2002, as "College Awareness Month." . . . be it further resolved that the Secretary of the Senate transmit a copy of this resolution to the Governor, the Superintendent of Public Instruction and the California Education Round Table.

THEREFORE BE IT RESOLVED that the Santa Monica-Malibu Unified School District Board of Education SUPPORTS SRC54.

PASSED AND ADOPTED this 6th Day of February, 2002, by the Santa Monica-Malibu Unified School District Board of Education of the County of Los Angeles, California.


Julia Brownley, President



Maria Leon Vazquez, Vice President

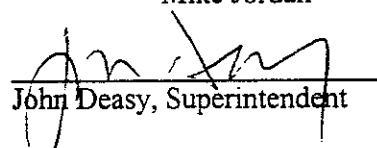

Pam Brady


Jose Escarce


Brenda Gottfried


Mike Jordan


Tom Pratt


John Deasy, Superintendent

Board Meeting: January 24, 2002

TO: BOARD OF EDUCATION

ACTION/MAJOR

02/06/02

FROM: SUPERINTENDENT

RE: ADOPT RESOLUTION NO. 01-11 PERTAINING TO THE MID-YEAR STATE
PROPOSED BUDGET REDUCTIONS AND NEEDED ACTION BY THE GOVERNOR
AND LEGISLATURE

RECOMMENDATION NO. A.25

It is recommended that the Board of Education adopt Resolution Number 01-11 pertaining to the mid-year California State Proposed Budget Reductions and needed action by the Governor and Legislature.

COMMENT: California School Boards Association (CSBA) and the California Association of School Business Officials (CASBO) are joining together with school districts from throughout the State of California to issue a joint resolution minimizing the fiscal impact to our schools resulting from the proposed mid-year budget reductions for the current and upcoming budget year.

MOTION MADE BY: Mr. Pratt
SECONDED BY: Mrs. Brady

STUDENT ADVISORY VOTE: -
AYES: 5 (Mrs. Gottfried and Mr. Jordan *in absentia*)
NOES: 0 (none)
ABSTENTIONS: 0 (none)

Resolution NO 01-11
PERTAINING TO MID-YEAR BUDGET REDUCTIONS AND NEEDED ACTION
BY THE GOVERNOR AND LEGISLATURE

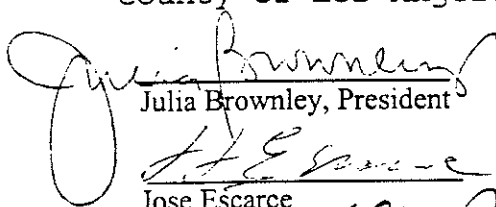
- WHEREAS, Governor Davis has proposed mid-year budget reductions amounting to more than \$843.5 million for K-12 education; and
- WHEREAS, At least \$75 million of the cuts come directly out of revenue limit funding which provides the most basic discretionary dollars that schools receive; and
- WHEREAS, More than \$300 million of additional cuts target other discretionary funding that has been committed, and in some cases, spent for high priority education purposes in our schools; and,
- WHEREAS, These unprecedented mid-year budget reductions have never before been required of our school districts even in the most difficult financial times and will be very difficult and challenging for our local public schools given that more than half the school year is over and we face many unavoidable fixed costs and expenses for the year; and
- WHEREAS, A reduction in resources will undoubtedly impede our progress toward improving student learning and achievement, especially for those students who need the most help; and
- WHEREAS, Critically needed action by the Governor and Legislature to temporarily remove the bureaucratic rules and strings attached to several K-12 programs will significantly help our district to modify our local school budgets; and,
- WHEREAS, The ability of local school districts to address any cuts would be far easier if the Governor and Legislature would allow the education community to propose alternatives to the proposed discretionary funding cuts that are so hurtful and difficult to accommodate locally; and
- WHEREAS, We recognize the K-12 education cannot escape some of the burden in balancing projected state budget deficits of as much as \$12 to \$14 billion; and,
- WHEREAS, The Governor and Legislature have made an important commitment to public education over the last few years by funding schools above the Proposition 98 minimum funding guarantee; and

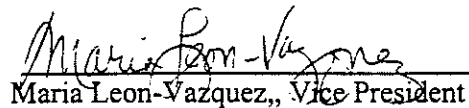
THEREFORE BE IT RESOLVED that the members of the Board of Education of the Santa Monica-Malibu Unified School District respectfully urge the Governor and Legislature to minimize the fiscal impact to our schools over the proposed mid-year budget reductions for the current and upcoming budget year; and

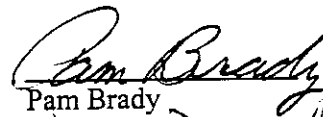
BE IT FURTHER RESOLVED that the Santa Monica-Malibu Unified School District requests that the Governor and Legislature continue to work with statewide education organizations such as CASBO and CSBA to help minimize the effects of budget reductions on student learning and achievement; and

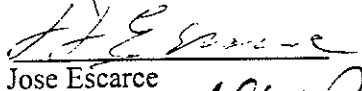
BE IT FURTHER RESOLVED that the Santa Monica-Malibu Unified School District requests that the Governor and Legislature maintain the Proposition 98 guarantees and ensure a full COLA and enrollment growth funding for ALL K-12 education programs in the 2002-2003 budget.

PASSED AND ADOPTED this 6th Day of February, of the Year 2002, by the Santa Monica-Malibu Unified School District Board of Education in the County of Los Angeles, California.

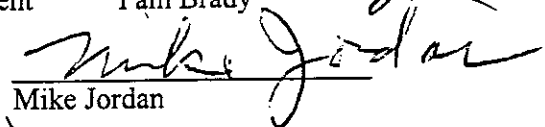

Julia Brownley, President


Maria Leon-Vazquez, Vice President

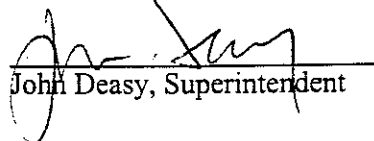

Pam Brady


Jose Escarce


Brenda Gottfried


Mike Jordan


Tom Pratt


John Deasy, Superintendent

DISCUSSION ITEMS

TO: BOARD OF EDUCATION DISCUSSION
2/06/02
FROM: SUPERINTENDENT/JOSEPH N. QUARLES/RICK BAGLEY
RE: APPROVAL OF BOARD POLICY 5113 - Absences, Excuses and
Minimum Attendance Requirements

DISCUSSION NO. D.1

It is recommended that the Board of Education adopt Board Policy 5113, Absences, Excuses and Minimum Attendance Requirements. This policy was last updated by the Board on October 29, 1998.

COMMENTS: It is recommended that the Board adopt the attached policy, BP 5113 - Absences, Excuses and Minimum Attendance Requirements

The attached and revised policy reflects changes and revisions with respect to legal and management references, but also contains a new section ("A") which outlines specific minimum attendance requirements for middle school and high school students.

Note also that current policy contains a section concerning truancy and the language for that section is not included in this policy revision. CSBA policy guidelines recently moved the language on truancy to a separate and new policy, BP 5113.1. A recommendation to adopt newly created BP 5113.1 will be presented under a separate item.

In terms of placement within the policy manual, if adopted this revision will simply replace the existing policy of the same number.

CURRENT POLICY

SMMUSD BOARD POLICY Students

BP 5113

Absences And Excuses

The Board of Education believes that regular attendance plays a key role in student achievement. The Board recognizes its responsibility under the law to ensure that students attend school regularly. Parents/guardians of children aged six to 18 are obligated to send their children to school unless otherwise provided by law. The Board shall abide by all state attendance laws and may use appropriate legal means to correct the problems of excessive absence or truancy.

A. Excused Absences

Absence from school shall be excused only for health reasons, family emergencies and justifiable personal reasons, as permitted by law, Board policy and administration regulations. (Education Code 46010, 48216, 48205)

Insofar as class participation is an integral part of students' learning experiences, parents/guardians and students shall be encouraged to schedule medical appointments during nonschool hours.

At the beginning of each academic year, notifications shall be sent to the parents/guardians of all students and to all students in grades 7 through 12, informing them that school authorities may excuse any student from school to obtain confidential medical services without the consent of the student's parent/guardian. (Education Code 46010.1)

Students in grades K-6 should not be absent from school without their parents/guardians' knowledge or consent except in cases of medical emergency. Students in grades 7-12 should not be absent from school without their parents/guardians' knowledge or consent except in cases of medical emergency or confidential medical appointment.

Student absence for religious instruction or participation in religious exercises away from school property may be considered excused subject to administrative regulations and law. (Education Code 46014)

B. Unexcused Absences/Truancy

The Superintendent or designee shall implement positive steps to reduce truancy, such as communication with parents/guardians and the use of student study teams.

The district participates in the district School Attendance Review Board (SARB) as allowed by law in order to meet the special needs of students with school attendance or school behavior problems. Students who are habitual truants or habitually insubordinate or disorderly during attendance at school may be referred to the county probation department, through the School Attendance Review Board. When the student's attendance problems cannot be resolved or the student and parent/guardian have failed to respond to

directives to correct the problem, the school attendance review board or probation officer may ask the County Superintendent of Schools to request a juvenile court petition on behalf of the student.

For purposes of the CalWORKS program, a student shall be determined to be "regularly attending school" until he/she has been referred by the school attendance review board to the county District Attorney.

A student's grades may be affected by excessive unexcused absences in accordance with Board policy. (*Ref. BP 5121*)

Legal Reference:

EDUCATION CODE

- 1740 Employment of personnel to supervise attendance (county superintendent)
- 2550-2558.6 Computation of revenue limits
- 37201 School month
- 37223 Weekend classes
- 41601 Reports of average daily attendance
- 42238-42250.1 Apportionments
- 46000 Records (attendance)
- 46010-46014 Absences
- 46100-46119 Attendance in kindergarten and elementary schools
- 46140-46147 Attendance in junior high and high schools
- 48200-48208 Children between ages of 6 and 18 years (compulsory full-time attendance)
- 48216 Immunizations
- 48240-48246 Supervisors of attendance
- 48260-48273 Truants
- 48292 Filing complaint against parent
- 48320-48324 School Attendance Review Boards
- 48340-48341 Improvement of student attendance
- 49067 Unexcused absences as cause of failing grade

FAMILY CODE

- 6920-6929 Consent by minor

VEHICLE CODE

- 13202.7 Driving privileges; minors; suspension or delay for habitual truancy

WELFARE AND INSTITUTIONS CODE

- 601-601.4 Habitually truant minors
- 11253.5 Compulsory school attendance

CODE OF REGULATIONS, TITLE 5

- 306 Explanation of absence
- 420-421 Record of verification of absence due to illness and other causes
- 66 Ops.Cal.Atty.Gen. 245, 249 (1983)
- American Academy of Pediatrics et al v. Lungren et al (1997) 16 Cal.4th 307

Management Resources:

CDE MANAGEMENT ADVISORIES

0114.98 School Attendance and CalWORKS, Management Bulletin 98-01

CSBA ADVISORIES

Welfare Reform and Requirements for School Attendance

District Goal Reference

A. Quality Education for All

CSBA UPDATED: February, 1998
BOARD ADOPTED: April 24, 1986
RE-ADOPTED: November 13, 1997
AMENDED : October 29, 1998

Absences, Excuses and Minimum Attendance Requirements

The Board of Education believes that regular attendance plays an important role in student achievement. The Board recognizes its responsibility under the law to ensure that students attend school regularly. Parents/guardians of children aged 6 to 18 are obligated to send their children to school unless otherwise provided by law. The Board shall abide by all state attendance laws and may use appropriate legal means to correct the problems of excessive absence or truancy.

A. Minimum Attendance Requirements

1. High School Minimum Attendance

It shall be the policy of this Board of Education that all students enrolled in high school attend school for at least six (6) class periods day. Exceptions to this requirement may be made as follows:

- a. Graduating seniors who are authorized by the principal to participate in:
 - (1) regional occupational programs (ROP),
 - (2) regional occupation centers,
 - (3) courses at accredited post-secondary educational institutions,
 - (4) independent study,
 - (5) special education programs where the pupil's individualized education program (IEP) establishes a different number of courses,
 - (6) continuation education classes,
 - (7) work experience programs under the provisions of Article 7 (commencing with Section 51760) of Chapter 5 of Part 28,
 - (8) any other course of study authorized by the governing board which is equivalent to the approved high school course of study.
- b. Sophomores and juniors who are authorized by the principal to participate in:
 - (1) ROP where a hardship can be identified as a result of travel to the ROP classes or who attend an ROP class/classes conducted on the high school campus during the regular day.
- c. Any high school student who qualifies for independent study physical education (PE) and demonstrates hardship due the amount of time spent in an outside sport.

In accordance with California Education Code Section 46141, seniors must have at least five periods per day, except as provided above. In accordance with California Education Code Section 46147, seniors in their final semester may attend school for four periods a day.

2. Middle School Minimum Attendance

It shall be the policy of this Board of Education that all students enrolled in middle school attend school for at least six (6) class periods a day. An exception may be made with the approval of the principal for students who qualify for independent study PE and demonstrate a hardship based on hours spent in off-campus athletic practices or events.

B. Excused Absences

Absence from school shall be excused only for health reasons, family emergencies and justifiable personal reasons, as permitted by law, Board policy and administration regulations. (Education Code 46010, 48216, 48205)

Inasmuch as class participation is an integral part of students' learning experiences, parents/guardians and students shall be encouraged to schedule medical appointments during nonschool hours.

At the beginning of each academic year, notifications shall be sent to the parents/guardians of all students, and to all students in grades 7 through 12, informing them that school authorities may excuse any student from school to obtain confidential medical services without the consent of the student's parent/guardian. (Education Code 46010.1)

Students in grades K-6 shall not be absent from school without their parents/guardians' knowledge or consent except in cases of medical emergency. Students in grades 7-12 shall not be absent from school without their parents/guardians' knowledge or consent except in cases of medical emergency or confidential medical appointment.

Student absence for religious instruction or participation in religious exercises away from school property may be considered excused subject to law and administrative regulations. (Education Code 46014)

A student's grades may be affected by excessive unexcused absences in accordance with Board policy. (*Ref. BP 5121*)

Legal Reference:

EDUCATION CODE

- 1740 Employment of personnel to supervise attendance (county superintendent)
- 2550-2558.6 Computation of revenue limits
- 37201 School month
- 37223 Weekend classes
- 41601 Reports of average daily attendance
- 42238-42250.1 Apportionments
- 46000 Records (attendance)

46010-46014 Absences
 46100-46119 Attendance in kindergarten and elementary schools
 46140-46147 Attendance in junior high and high schools
 48200-48208 Children ages 6-18 (compulsory full-time attendance)
 48210-48216 Exclusions from attendance
 48240-48246 Supervisors of attendance
 48260-48273 Truants
 48292 Filing complaint against parent
 48320-48324 School attendance review boards
 48340-48341 Improvement of student attendance
 49067 Unexcused absences as cause of failing grade
 ELECTIONS CODE
 12302 Student participation on precinct boards
 FAMILY CODE
 6920-6929 Consent by minor
 VEHICLE CODE
 13202.7 Driving privileges; minors; suspension or delay for habitual truancy
 WELFARE AND INSTITUTIONS CODE
 601-601.4 Habitually truant minors
 11253.5 Compulsory school attendance
 CODE OF REGULATIONS, TITLE 5
 306 Explanation of absence
 420-421 Record of verification of absence due to illness and other causes
 ATTORNEY GENERAL OPINIONS
 66 Ops.Cal.Atty.Gen. 245, 249 (1983)
 COURT DECISIONS
 American Academy of Pediatrics et al v. Lungren et al (1997) 16 Cal.4th 307

Management Resources:

CDE MANAGEMENT ADVISORIES
 0114.98 School Attendance and CalWORKS, Management Bulletin 98-01
 CSBA ADVISORIES
 0520.97 Welfare Reform and Requirements for School Attendance
 WEB SITES
 CSBA: <http://www.csba.org>

District Goal Reference

A. Quality Education for All

CSBA UPDATED: November, 1999
 BOARD ADOPTED: April 24, 1986
 RE-ADOPTED: November 13, 1997
 AMENDED : October 29, 1998
 AMENDED:

TO: BOARD OF EDUCATION DISCUSSION
2/06/02
FROM: SUPERINTENDENT/JOSEPH N. QUARLES/RICK BAGLEY
RE: APPROVAL OF BOARD POLICY 5113.1 - Truancy

DISCUSSION NO. D.2

It is recommended that the Board of Education adopt Board Policy 5113.1, Truancy.

COMMENTS: It is recommended that the Board adopt the attached policy, BP 5113.1 - Truancy.

The attached policy is based on a model provided by the California School Board's Association and reflects current language and legal references. The text of this policy was formerly included in BP 5113, Absences and Excuses, but was given its own policy number by CSBA in November, 1999.

In terms of placement within the policy manual, if adopted this new policy will be placed immediately after BP 5113.

CURRENT POLICY

SMMUSD BOARD POLICY Students

BP 5113

Absences And Excuses

The Board of Education believes that regular attendance plays a key role in student achievement. The Board recognizes its responsibility under the law to ensure that students attend school regularly. Parents/guardians of children aged six to 18 are obligated to send their children to school unless otherwise provided by law. The Board shall abide by all state attendance laws and may use appropriate legal means to correct the problems of excessive absence or truancy.

A. Excused Absences

Absence from school shall be excused only for health reasons, family emergencies and justifiable personal reasons, as permitted by law, Board policy and administration regulations. (Education Code 46010, 48216, 48205)

Insofar as class participation is an integral part of students' learning experiences, parents/guardians and students shall be encouraged to schedule medical appointments during nonschool hours.

At the beginning of each academic year, notifications shall be sent to the parents/guardians of all students and to all students in grades 7 through 12, informing them that school authorities may excuse any student from school to obtain confidential medical services without the consent of the student's parent/guardian. (Education Code 46010.1)

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Student absence for religious instruction or participation in religious exercises away from school property may be considered excused subject to administrative regulations and law. (Education Code 46014)

B. Unexcused Absences/Truancy

The Superintendent or designee shall implement positive steps to reduce truancy, such as communication with parents/guardians and the use of student study teams.

The district participates in the district School Attendance Review Board (SARB) as allowed by law in order to meet the special needs of students with school attendance or school behavior problems. Students who are habitual truants or habitually insubordinate or disorderly during attendance at school may be referred to the county probation department, through the School Attendance Review Board. When the student's attendance problems cannot be resolved or the student and parent/guardian have failed to respond to

directives to correct the problem, the school attendance review board or probation officer may ask the County Superintendent of Schools to request a juvenile court petition on behalf of the student.

For purposes of the CalWORKS program, a student shall be determined to be "regularly attending school" until he/she has been referred by the school attendance review board to the county District Attorney.

A student's grades may be affected by excessive unexcused absences in accordance with Board policy. (*Ref. BP 5121*)

Legal Reference:

EDUCATION CODE

- 1740 Employment of personnel to supervise attendance (county superintendent)
- 2550-2558.6 Computation of revenue limits
- 37201 School month
- 37223 Weekend classes
- 41601 Reports of average daily attendance
- 42238-42250.1 Apportionments
- 46000 Records (attendance)
- 46010-46014 Absences
- 46100-46119 Attendance in kindergarten and elementary schools
- 46140-46147 Attendance in junior high and high schools
- 48200-48208 Children between ages of 6 and 18 years (compulsory full-time attendance)
- 48216 Immunizations
- 48240-48246 Supervisors of attendance
- 48260-48273 Truants
- 48292 Filing complaint against parent
- 48320-48324 School Attendance Review Boards
- 48340-48341 Improvement of student attendance
- 49067 Unexcused absences as cause of failing grade

FAMILY CODE

- 6920-6929 Consent by minor

VEHICLE CODE

- 13202.7 Driving privileges; minors; suspension or delay for habitual truancy

WELFARE AND INSTITUTIONS CODE

- 601-601.4 Habitually truant minors
- 11253.5 Compulsory school attendance

CODE OF REGULATIONS, TITLE 5

- 306 Explanation of absence
- 420-421 Record of verification of absence due to illness and other causes
- 66 Ops.Cal.Atty.Gen. 245, 249 (1983)
- American Academy of Pediatrics et al v. Lungren et al (1997) 16 Cal.4th 307

Management Resources:

CDE MANAGEMENT ADVISORIES

0114.98 School Attendance and CalWORKS, Management Bulletin 98-01

CSBA ADVISORIES

Welfare Reform and Requirements for School Attendance

District Goal Reference

A. Quality Education for All

CSBA UPDATED: February, 1998
BOARD ADOPTED: April 24, 1986
RE-ADOPTED: November 13, 1997
AMENDED : October 29, 1998

Truancy

To improve student attendance, the Superintendent or designee shall implement positive steps to identify the reasons for a student's unexcused absences and to help resolve the problems caused by truancy. Such strategies shall focus on early intervention and may include, but not be limited to, communication with parents/guardians and the use of student study teams.

In addition, the Superintendent or designee shall cooperate with other agencies within the community to meet the needs of students who have serious school attendance or behavior problems and to maintain a continuing inventory of community resources, including alternative programs.

Habitually truant students may be referred to a school attendance review board, a truancy mediation program operated by the county's district attorney or probation officer, and/or juvenile court in accordance with law.

For purposes of California's welfare system (CalWORKS), a student shall be determined to be regularly attending school unless he/she has been referred to the county district attorney or probation office pursuant to Education Code 48263.

Legal Reference:

EDUCATION CODE

- 1740 Employment of personnel to supervise attendance (county superintendent)
- 37223 Weekend classes
- 41601 Reports of average daily attendance
- 46000 Records (attendance)
- 46010-46014 Absences
- 46110-46119 Attendance in kindergarten and elementary schools
- 46140-46147 Attendance in junior high and high schools
- 48200-48208 Children ages 6-18 (compulsory full-time attendance)
- 48240-48246 Supervisors of attendance
- 48260-48273 Truants
- 48290-48296 Failure to comply; complaints against parents
- 48320-48324 School attendance review boards
- 48340-48341 Improvement of student attendance
- 49067 Unexcused absences as cause of failing grade

VEHICLE CODE

- 13202.7 Driving privileges; minors; suspension or delay for habitual truancy

WELFARE AND INSTITUTIONS CODE

- 601-601.4 Habitually truant minors
- 11253.5 Compulsory school attendance

CODE OF REGULATIONS, TITLE 5
306 Explanation of absence
420-421 Record of verification of absence due to illness and other causes
ATTORNEY GENERAL OPINIONS
66 Ops.Cal.Atty.Gen. 245, 249 (1983)

Management Resources:

CDE MANAGEMENT ADVISORIES
0114.98 School Attendance and CalWORKS, Management Bulletin 98-01
CDE PUBLICATIONS
School Attendance Review Board Handbook, 1995
CSBA ADVISORIES
0520.97 Welfare Reform and Requirements for School Attendance
WEB SITES
CDE: <http://www.cde.ca.gov>
CSBA: <http://www.csba.org>

BOARD GOAL

A. Quality Education for All

BOARD ADOPTED:

CSBA UPDATED: November, 1999

TO: BOARD OF EDUCATION DISCUSSION
02/06/02
FROM: SUPERINTENDENT/JOSEPH N. QUARLES/RICK BAGLEY
RE: APPROVAL OF BOARD POLICY 6153 - School-Sponsored Trips, Off-Campus Activities and Outings

DISCUSSION NO. D.3

It is recommended that the Board of Education adopt Board Policy 6153, School-Sponsored Trips, Off-Campus Activities and Outings. This policy is an updated version of the policy originally adopted by the Board of Education on November 8, 1982 and last updated on June 13, 1988.

COMMENTS: It is recommended that the Board adopt the attached policy, BP 6153- School-Sponsored Trips, Off-Campus Activities and Outings.

The attached and revised policy is an updated version of the policy originally adopted by the Board of Education in 1982 and most recently updated in 1988. This revision will bring our policy language in-line with the model policy developed by the California School Boards Association (CSBA) and reflects updated legal references.

Education Code 35330 requires students on school-sponsored trips to be supervised by certificated district employees. Although the law establishes no minimum ratio of teachers or other adults to students, it is recommended that the Board require a ration of no more than twelve students per adult.

Education Code 35331 requires that the Board of any district conducting trips either provide or make available medical or hospital service or insurance for students injured while on such trips. See 5143 - Insurance.

In terms of placement within the policy manual, if adopted this revision will simply replace the existing policy of the same number.

NOTE: Add a statement to the new policy that no student will be refused participation based on any cost associated with the trip.

INSERT EXISTING "CURRENT" POLICY HERE IN PLACE OF THIS PAGE

School-Sponsored Trips, Off-Campus Activities and Outings

The Board of Education recognizes that school-sponsored trips, off campus activities and outings are important components of a student's development. Besides supplementing and enriching classroom learning experiences, such trips encourage new interests among students, make them more aware of community resources, and help them relate their school experiences to the outside world. The Board believes that careful planning can greatly enhance the value and safety of such trips.

If the Board allocates funds for school-sponsored trips, individual schools may be provided with budgetary allocations so that they can plan ahead. Special trip expense funds may be established when necessary for fund-raising purposes.

All trips involving out-of-state or overnight travel shall require the prior approval of the Board. Other trips may be approved by the Superintendent or designee.

Principals shall ensure that teachers develop plans which provide for the safety of students and their proper supervision by certificated staff on all school-sponsored trips. Other school employees and parents/guardians also may participate in this supervision and may be asked to attend preparatory training sessions and/or meetings.

The ratio of adults to students on school-sponsored trips, off-campus activities and outings shall be at least one to twelve. If the trip or outing involves water activities, this ratio shall be revised to ensure closer supervision of elementary grade students, appropriate to their ages and it shall be required that a certified lifeguard will be present at all times.

A. Prohibited Field Trips, Off-Campus Activities and Outings

The Board of Education specifically prohibits any field trip, off-campus activity or outing which may involve the use of or the proximity to a swimming pool located on the premises of a private residence.

Additionally, the Board of Education prohibits any field trip, off-campus activity or outing which may involve weapons or any other device which projects objects such as those used in "paint ball" or other games of simulated warfare/combat.

Finally, the Board of Education prohibits any field trip, off-campus activity or outing that is deemed by the site administrator or designee to be inappropriate, unsafe or otherwise unsuitable for students.

B. Study Trips

In advance of a study trip, teachers shall determine educational objectives which relate directly to the curriculum. Principals shall ensure that teachers develop plans which provide for the best use of students' learning time while on the trip. Teachers also shall provide appropriate instruction before and after the trip.

The superintendent or designee shall establish and maintain an administrative regulation that provides for the clear and specific implementation of this policy.

Legal Reference:

EDUCATION CODE

8760 Authorization of outdoor science and conservation programs
32040 Duty to equip school with first aid kit
32041 Field trips
32043 Snakebite kits on field trips
32044 Violations
35330 Excursions and field trips
35331 Provision for medical or hospital service for pupils (on field trips)
35332 Chartered airline transportation
35350 Transportation of students
44808 Liability when pupils not on school property
48908 Duties of pupils; authority of teachers

Board Goal

A. Quality Education for All

Board Amended:

Board Amended: June 13, 1988

Board Amended: July 27, 1987

Board Amended: January 23, 1984

Board Adopted: November 8, 1982

CSBA Updated: May, 1991

TO: BOARD OF EDUCATION

DISCUSSION

02/06/02

FROM: SUPERINTENDENT

RE: REPORT ON THE PROPOSED SECURITY PLAN FOR ELEMENTARY SCHOOLS

DISCUSSION ITEM NO. D.4

It is recommended that the Board of Education consider the following memo from the Superintendent to the Board of Education regarding the emerging security plan for elementary Schools.

The Goal:

To provide a secure perimeter at each elementary school, with consistent monitoring of all persons entering the campus.

Logistics:

Personnel will staff a check-in station at a single entrance to the school, signing-in visitors, providing identification badges, and giving directions or assistance. They will also do periodic checks of perimeter gates. The check-in station will be manned for approximately six hours per day, from 8:30-2:30.

Personnel:

Persons hired for this position will be part time, non-merit employees, working in two or three hour shifts, as determined by the site administrator.

Cost:

Personnel will be paid \$6.75 per hour with no benefits.
The cost to staff one school: 30 hour per week = \$202.50/ per year
\$8100.00. The total annual cost for ten elementary campuses:
\$81,000.00

Funding Source:

The program currently in place at Lincoln Middle School is funded through a School Safety grant administered by Kathy McTaggart. McKinley Elementary receives funding through the same grant for additional yard supervision and campus security checks.

Application Process:

Applicants need to complete an employment application, TB test and fingerprinting. TB tests take 2 days. Fingerprint results require 2-30 days to be returned to the district.

Additional Considerations:

Several elementary schools, including Muir/SMASH, Roosevelt and Franklin, currently have perimeters that can be completely sealed, allowing them to limit visitor entrance/exit to a single gate or door. Additional fencing will be needed at other sites to achieve a secure perimeter.

Campus employees residing outside the district would be eligible to apply for interdistrict permits.

TO: BOARD OF EDUCATION

DISCUSSION

02/06/02

FROM: SUPERINTENDENT/ KENNETH R. BAILEY

RE: REPORT ON THE GOVERNOR'S PROPOSED 2002 BUDGET

DISCUSSION ITEM NO. D.5

It is recommended that the Board of Education review the attached Management Bulletin 02-01 from the California Department of Education, entitled Governor's Budget for Fiscal Year 2002-03.

NOTE: A Power Point presentation will be made at the meeting. One hard copy of the presentation will be available for public use and will be on file in the Office of the Assistant Superintendent of Business and Fiscal Services. Subsequent to the meeting, additional copies may be requested by completing and handing in the *Request for Printed Materials* card available at the meeting.



DELAINE EASTIN
State Superintendent of Public Instruction

CALIFORNIA
DEPARTMENT
OF
EDUCATION

721 Capitol Mall

P. O. Box 944272

Sacramento, CA

916-244-2720

MANAGEMENT BULLETIN 02-01

RECEIVED
JAN 22 2002

MONICA MALIBU USD
SUPERINTENDENT'S OFFICE

January 16, 2002

To: County and District Superintendents
Charter School Administrators

Attention: County and District Chief Business Officers

From: Susan Lange, Deputy Superintendent
Finance, Technology, and Administration

Subject: GOVERNOR'S BUDGET FOR FISCAL YEAR 2002-03

On Thursday, January 10, 2002, Governor Gray Davis presented his budget proposal for the 2002-03 fiscal year. In the interest of providing information on the budget as quickly as possible, this management bulletin focuses on major highlights. Copies of this bulletin, as well as future budget-related documents, will be available through the California Department of Education's (CDE) web site (www.cde.ca.gov/fiscal/budgetact/). The budget itself is available though the Department of Finance's web site (www.dof.ca.gov/).

Budget Overview

The budget projects a funding gap of \$12 billion in 2002-03. This funding gap represents the difference between projected revenues and projected spending over the two-year period ending with fiscal year 2002-03. The gap is the result of a recession affecting the national economy, the terrorist attacks in September, and a steep decline in the stock market. The budget projects that the economy will begin to recover in the middle of the fiscal year. Economic recovery and proposed revenue transfers are projected to result in growth in General Fund revenues of 7.9 percent in 2001-02 and 2.3 percent in 2002-03. In comparison, General Fund revenues declined by 0.7 percent in 2000-01.

Current Year Changes

Under Proposition 98, the revenue forecast generates \$39.3 billion in state and local funds available in 2001-02 for ongoing program purposes in K-12 schools, other educational agencies, and community colleges. This is based on "Test 3" under Proposition 98. As part of the Proposition 98 calculation, the Constitution allows the state to provide a lower funding level (Test 3) than otherwise required in years when personal income growth exceeds General Fund revenue growth. The 2001-02 spending level assumed in the budget is \$45 billion, which is \$5.7 billion higher than the Proposition 98 guarantee.

The budget allocates \$40 billion of the \$45 billion in current-year Proposition 98 spending to K-12 education. The K-12 spending level reflected in the budget assumes that the Legislature will approve proposals for spending reductions submitted by the Governor in November. The effect of these proposals would be to reduce Proposition 98 spending by \$440.7 million. The total effect of the November budget reduction proposals on K-12 education is \$837.5 million, including \$396.8 million in proposals affecting one-time funds that do not count in the Proposition 98 figures. (The November package actually proposed \$843.5 million in spending reductions but one of the proposals was modified prior to inclusion in the budget.) Table 1 in the Appendix provides details of the proposed current-year reductions.

Proposal for 2002-03

For the budget year, the revenue forecast generates \$46 billion in state and local funds for K-12 schools, other educational agencies, and community colleges, based on Test 2 under Proposition 98. The Governor proposes to fully fund Proposition 98. The \$46 billion is an increase of \$1 billion above the revised 2001-02 level.

The Governor proposes allocating \$41.2 billion to K-12 schools in 2002-03, which is an increase of \$1.2 billion above the revised 2001-02 level. On a per-ADA basis, K-12 Proposition 98 funding increases from \$6,922 to \$7,058, or 2 percent. Table 2 in the Appendix provides details of the proposed 2002-03 funding changes. Table 3 in the Appendix places Proposition 98 funding in the context of funding of \$53.9 billion from all sources for K-12 education in California.

The budget includes full funding for statutory enrollment growth and a 2.15 percent cost-of-living adjustment (COLA).

Major Budget Proposals

The news in the 2002-03 budget is primarily in the area of program reductions rather than increases. The major current-year reductions proposed in November include:

- \$250 million for energy-related costs and other one-time purposes.
- \$197 million to implement a new program of grants to high priority schools.
- \$67.8 million for a categorical programs per ADA allocation.
- \$50 million for certificated staff performance awards.
- \$50 million for peer assistance and review.
- \$40 million for revenue limit equalization.
- \$35 million to "buy out" a portion of the PERS reduction to revenue limits.
- \$38 million for Healthy Start programs.
- \$29.7 million to expand before- and after-school programs.

The budget proposes to continue most of the proposed current-year reductions in 2002-03. Two exceptions are funding for high priority schools grants and funds to expand before- and after-school programs. In addition, the budget proposes program reductions in 2002-03 including:

- \$43 million for a 10 percent reduction in independent study.
- \$36 million to eliminate CalWORKs adult education.
- \$21.6 million to eliminate funding for school development plans and resource consortia.
- \$14.5 million to reflect a proposal to suspend operation of several mandates.

The budget proposes to consolidate and restructure funding of instructional materials. Overall funding would increase by \$18.7 million. The net increase consists of (1) elimination of appropriations for instructional materials for grades K-12, school library materials, and classroom library materials and (2) one-time funding for textbooks, school and classroom libraries, and science laboratory materials. The budget proposes to continue funding of \$250 million for standards-based materials as an ongoing appropriation.

Other major budget proposals include:

- A net increase of \$106.7 million for child development programs.
- An increase of \$75 million for before- and after-school programs (\$29.7 million for the program expansion deferred from the current year plus \$45.3 in funds redirected from child development programs).
- An increase of \$30 million in funding for mathematics and reading professional development. This program was funded at \$80 million in the current year from one-time funds.
- A net increase of \$29.6 million to continue funding for three cohorts of schools participating in the Immediate Intervention/Under Performing Schools Program (II/USP).

The budget does not propose to fund a fourth cohort of II/USP schools or the AB 25 kindergarten readiness pilot project estimated to cost \$13.9 million. Also, it does not fund \$75.3 million in ongoing costs for mandates that were funded in the current year from one-time funds. Most of the \$75.3 million is for the school bus safety mandate, which had been funded below projected costs pending a report on the program (due in March 2002) by the State Auditor.

School Apportionments

The budget proposes to fully fund school district and county office of education apportionments. It includes full funding for statutory enrollment growth and a 2.15 percent cost-of-living adjustment (COLA). The estimated 2002-03 COLA amounts for school districts are as follows:

Elementary districts	\$96 per unit of ADA
High school districts	\$116 per unit of ADA
Unified districts	\$100 per unit of ADA

The budget proposes to eliminate current-year funding for equalization and for a partial buyout of the PERS reduction to revenue limits, and does not propose funding for these programs in 2002-03.

Special Education

The budget proposes to fully fund enrollment growth and a 2.15 percent COLA. The budget reflects \$112.3 million of new federal funds, which offset General Fund program costs.

Categorical Programs

The budget provides increases of varying amounts for growth and a 2.15 percent COLA. The budget also continues to allow funding shifts ("20 percent out" and "25 percent in") among programs formerly budgeted in the mega-item.

The budget proposes to revert \$67.8 million in current-year funding for the categorical programs per-ADA allocations, and does not propose to restore this program in 2002-03.

Child Development

The budget proposes a package of child care policy reform proposals involving, among other things, the phase-out of CalWORKs Stage 3 child care and changes to fees charged to families, income eligibility limits, and provider reimbursement rates. In connection with the proposals, the budget proposes:

- A reduction \$68.8 million in funding for general child care.
- An increase of \$417.5 million (all funds) for alternative payment programs.
- A reduction of \$63.7 million (all funds) in CalWORKs Stage 2 child care.
- A reduction of \$174.4 million (all funds) in CalWORKs Stage 3 child care.

(These dollar amounts do not tie to information provided in the overview tables, because these amounts reflect changes in federal funds and carryover funds, not just the General Fund appropriation.)

Finally, the budget proposes to revert \$42 million from the Child Care Facilities Revolving Fund.

School Facilities

The budget increases the K-12 deferred maintenance program by \$26.6 million, including funding from excess loan repayment funds and school site utilization funds. These funds will fully fund the one-half of 1 percent state match for 2002-03.

The Governor is also proposing the placement of bond measures on the ballot in each of the 2002, 2004, and 2006 statewide elections. Passage of these measures would authorize a total of \$30 billion (\$10 billion in each election) in General Obligation School Bonds for school facilities. Eighty percent of the proceeds would be for K-12 school facilities, while the remainder would fund facilities for higher education.

State Teachers Retirement System (STRS)

The budget proposes to defer the state's contributions to STRS in exchange for providing an enhanced level of teacher retirement benefits. The budget proposal would reduce General Fund contributions by \$96.2 million in 2001-02, \$411.7 million in 2002-03, and \$440.5 million in 2003-04. Additional General Fund contributions in subsequent years would offset the temporary reduction. The Governor has stated that he will reconsider this proposal if the state's fiscal condition improves.

Accountability

The budget proposes to defer implementation of the High Priority Schools Grant Program until 2002-03, saving \$197 million in the current year. The budget also proposes to reduce funding for certificated staff performance awards by \$50 million. The budget proposes to continue II/USP funding for the first three cohorts of schools, but does not propose to fund a fourth cohort.

Staff Development and Teaching

The budget proposes \$130 million (\$87.1 million from one-time funds) for mathematics and reading professional development. The current-year funding level is \$80 million from one-time funds. The budget proposes to fund the principal training program at \$7.5 million from one-time funds, a reduction from the current-year level of \$15 million (also from one-time funds).

Other budget adjustments include reductions of (1) \$50 million in the Peer Assistance and Review Program and (2) \$20 million in the Beginning Teacher Support and Assessment Program. The budget includes a \$20 million reduction to the Teaching as a Priority Block Grant for the current year only.

Adult Education—CalWORKs

The budget proposes to delete \$36 million for services provided by adult education programs and Regional Occupational Centers and Programs (ROC/Ps) to CalWORKs recipients. According to the budget, (1) these funds are no longer necessary to ensure that the state meets federal maintenance-of-effort requirements and (2) CalWORKs recipients can receive services from adult education programs and ROC/Ps funded through different sources or from county employment and training services.

Other Programs

The budget proposes to eliminate \$38 million in funding for the Healthy Start program in the current year, and all funding—\$39 million—in the budget year. The budget proposes to defer expansion of before-and after-school programs until the budget year, for a savings of \$29.7 million in the current year. The budget augments before- and after-school programs by an additional \$45.3 million in 2002-03, using freed-up child development funding.

The budget also proposes a 10 percent, non-waivable reduction in revenue limit funding for independent study in all public, non-charter K-12 schools. This proposal is consistent with the reduction, by up to 20 percent, in funding for independent study in charter schools approved last year in Chapter 892, Statutes of 2001 (SB 740).

Next Steps in the Process

The Governor's Budget represents the first in a series of steps that will be taken to arrive at a state budget for 2002-03. The Governor's proposals for the current year will be converted to bills and be considered immediately in a special legislative session. The budget for 2002-03 will be converted into budget bills (AB 1777 and SB 1261) and legislative hearings should begin in March. In May, the Governor's Department of Finance will issue its traditional "May Revision" of population, revenue, and expenditure projections, and growth and COLA estimates are subject to change at that time. The budget bills, having been amended in each house, will be reconciled by a joint conference committee and should be passed to the Governor in late June. Upon receiving the final Budget Bill, the Governor may then exercise his line-item veto before signing the Budget Act of 2002.

Questions regarding this bulletin should be directed to the Fiscal Policy Office of the School Fiscal Services Division at (916) 323-8068.

NOTICE:

The guidance in this bulletin is not binding on local education agencies or other entities. Except for the statutes, regulations, and court decisions that are referenced herein, this bulletin is exemplary, and compliance with it is not mandatory. (See Education Code Section 33308.5.)

APPENDIX

Table 1
Current Year Budget Reductions
(in thousands)

One-time funds	
Energy assistance	\$250,000
Categorical programs per ADA allocation	67,831
Revenue limit equalization	40,000
PERS offset	35,000
High tech high schools	4,000
Subtotal	\$396,831
Ongoing funds	
High priority schools grant program	\$197,000
Certificated staff performance awards	50,000
Peer assistance and review	50,000
Healthy start	38,000
Before- and after-school expansion	29,700
Teaching as a priority block grant	20,000
BTSA	20,000
Digital high school	15,000
Ninth grade class size reduction	10,000
Charter school facilities grants	5,000
National Board for Professional Teaching Standards certification	5,000
High school coach training	1,000
Subtotal	\$440,700
TOTAL	\$837,531

Table 2
2002-03 Budget Changes
(in thousands)

	Ongoing Funds	One-time Funds
Cost-of-living adjustment	\$843,274	
Growth	437,691	
Restore current-year program reductions		
High priority schools grant program	197,000	
Before- and after-school expansion	29,700	
Teaching as a priority block grant	20,000	
Charter school facilities grants	5,000	
High tech high schools		4,000
Program reductions		
Independent study 10% reduction	-43,000	
CalWORKs adult education	-36,000	
School development plans and resource consortia	-21,622	
Alternative credential and pre-interns	-6,200	
Demonstration programs in intensive instruction	-6,097	
College preparation partnership program	-5,000	
Paraprofessional training	-4,000	
Healthy Start	-1,000	
California mathematics initiative	-600	
Instructional materials proposal		
Continue existing funding	(250,000)	
Restructure existing appropriations	-356,340	375,000
Other proposals		
Child development proposals	106,700	
Before- and after-school expansion	45,300	
II/USP	29,585	
Deferred maintenance	26,606	
Mathematics and reading professional development	22,928	87,072
Mandate suspension	-14,451	
Special education federal funding	-112,282	
CSIS		15,500
Principal training		7,500
Baseline and technical	65,391	
TOTAL	\$1,222,583	\$489,072

Table 3
Funding for K-12 Education
All Sources and Proposition 98
(in millions)

	All Sources	Guaranteed by Proposition 98
State General Fund	\$31,316	\$28,582
State lottery	813	--
Other state funds	112	--
Federal funds	5,480	--
Local property tax	12,747	12,627
Local debt service tax	612	--
Other local funds	2,843	--
TOTALS	\$53,922	\$41,209

Notes: K-12 education funding under the "All Sources" category includes CDE state operations; State Special Schools; state school facilities bond repayments; and contributions to STRS, State Library, and Commission on Teacher Credentialing. Totals may not add due to rounding.

TO: BOARD OF EDUCATION

DISCUSSION

02/06/02

FROM: SUPERINTENDENT/ KENNETH R. BAILEY

RE: REPORT ON THE EARLY RETIREMENT INCENTIVES OFFERED BY THE
SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT

DISCUSSION ITEM NO. D.6

It is recommended that the Board of Education consider the staff report concerning the Districts's Early Retirement Incentives.

NOTE: The report was not available at the time the agenda was printed. Copies will have been sent to the Board under separate cover and will be available at the meeting. Subsequent to the meeting, copies will be on file in the Office of the Assistant Superintendent of Business and Fiscal Services.

TO: BOARD OF EDUCATION

DISCUSSION

02/06/02

FROM: SUPERINTENDENT/ KENNETH R. BAILEY

RE: CALENDAR FOR THE BUDGET PLANNING PROCESS

DISCUSSION ITEM NO. D.7

Attached is an updated calendar for the district's Budget Planning process.

Note:

This item to be brought back for action to adopt additional meetings.

Between Items 24. And 25 an item will be added regarding the distribution of a user friendly budget to the district and community

BUDGET DEVELOPMENT CALENDAR
2002-03 BUDGET

<u>BUDGET DEVELOPMENT TASK</u>	<u>DUE DATE</u>	<u>PERSON RESPONSIBLE</u>
1. Revenue Projections - Initial	02-04	Asst. Supt-F/B
2. Enrollment Projections - Initial	02-04	Asst. Supt-F/B
3. Budget Assumptions - Initial	03-04	Asst. Supt-F/B
4. Budget Development Forms Ready	03-04	Asst. Supt-F/B
5. Revenue Projections - R/R	03-11	Asst. Supt-F/B
6. Determine Budget Allocations	03-18	Superintendent
7. Distribute Budget Materials	03-18	Asst. Supt-F/B
8. District Goals - R/R as Necessary	03-18	Superintendent
9. Budget Planning Meeting - District		Asst. Supt-F/B
a. Schools	03-18	
b. Departments	03-25	
10. Submission of Budgets		Budget Planners
a. Departments	04-12	
b. Schools	04-12	
11. Complete Data Entry	05-03	Budget Accountant
12. Enrollment Projections - R/R	05-03	Asst. Supt-F/B
13. Estimate Year-end Balance	05-03	Asst. Supt-F/B
14. Budget Revisions As Necessary (May Revise)	05-03	Asst. Supt-F/B
15. Processing Budget Adjustments	05-03	Budget Accountant
16. Preparation-Printing of Planning Budget	05-03	Budget Accountant
17. Distribute Planning Budget to BOE	05-10	Asst. Supt-F/B

18. Special BOE Planning Workshop	05-16	Superintendent
19. Board Directed Budget Adjustments	05-16	Asst. Supt-F/B
20. Estimate Year-end Balance	06-01	Asst. Supt-F/B
21. Prepare Final Budget	06-01	Budget Accountant
22. Budget Posted for Public Review	06-05	Asst. Supt-F/B
23. Budget Presentation to BOE	06-27	Asst. Supt-F/B
24. BOE Approves Final Budget	06-27	Asst. Supt-F/B
25. Final Budget Sent to L.A. County	06-28	Asst. Supt-F/B
26. Budget Planners Sent Final Budgets	08-22	Budget Accountant
27. Updated Budget Report to BOE	08-22	Asst. Supt-F/B
28. Budget Revisions As Necessary	09-12	Asst. Supt-F/B
29. First Interim Report	12-05	Dir.-Fis. Serv.
30. BOE Approves First Interim Report	12-15	Asst. Supt-F/B
31. Second Interim Report	03-06-03	Dir.-Fis. Serv.
32. BOE Approves Second Interim Report	03-15-03	Asst. Supt-F/B

INFORMATION ITEMS

TO: BOARD OF EDUCATION

INFORMATION

02/06/02

FROM: SUPERINTENDENT

RE: BASIC/SUPPLEMENTAL TEXTBOOKS TO BE ADOPTED

INFORMATIONAL COMMUNICATION NO. I.1

It is recommended that the following textbook(s) be adopted for use in the Santa Monica-Malibu Unified School District. The Board will take action to adopt these books at the next Board of Education meeting.

COMMENT: In accordance with the Board of Education policy, the textbook(s) listed below will be on public display for the next two weeks in the Educational Services Department at 1638 17th Street, Santa Monica, CA 90405.

The Robber Bridegroom, by Eudora Welty, American Literature, Grade 11, Lorri Horn requesting adoption from Samohi,
SUPPLEMENTAL

TO: BOARD OF EDUCATION

INFORMATION

2/6/02

FROM: SUPERINTENDENT/LISE REILLY

RE: PROGRAMS FUNDED BY THE CITY OF SANTA MONICA

INFORMATION ITEM NO. I.2

Following is a description of programs now operating in the Santa Monica-Malibu Unified School District that are funded by grants from the City of Santa Monica.

COMMENT: The City of Santa Monica has a long and consistent history of supporting the school district in both direct and indirect ways. First, and probably best known, the City contributes generously to the general fund and has increased that contribution over the years. These funds can be used by the district to meet a range of needs with the only requirement being that we use them well and responsibly. Next, through its competitive grants process, the City supports the district indirectly by funding several community agencies directly to for the very specific purpose of providing site-based services in a number of our schools. Finally, through this same competitive grant process, we have been recipients of funding over three three-year cycles for several very targeted programs. One of these, Project REACH, addresses multicultural issues and challenges; the second is the Santa Monica High School Alliance Program; the third is the Enlace Program. For each of these, we are responsible for meeting clear criteria and achieving designated outcomes in order to have funding awarded in subsequent years.

City of Santa Monica Multicultural Funds

Grant Amount: \$500,000.

Coordinator-Multicultural Education/Curriculum 85,936

To coordinate services for English Learners and oversee Project Reach Coordinators.

Multicultural Education/Curriculum Activities 53,388

A. Project REACH - District's Plan for Cultural Inclusion. Costs required for implementation include stipends, substitutes, and materials for school site Multicultural facilitators, as well as consultants for training. The facilitators assist with planning and implementation of school activities focusing on diversity (racism, classism, etc.) Antibias Curriculum Development and Staff Training will be supported by these funds.

B. Coordinator School/Community Partnerships (0.5) 4,239

C. High School College Trip - 2,500
The purpose is to expose underrepresented students to college life and what is available to them upon graduating from high school.

Community Liaison Program 143,581

To promote communication and participation between the home and school including support for district level training and activities.

Youth Support 35,163

An outreach person to identify youth and provide students and families support services and alternative activities at SAMOHI.

National Conference for Community and Justice (NCCJ) 3,500

Provides human relations training for district teachers.

Jewish Family Services 8,000

Provides bilingual acculturation and counseling groups for students and parents.

Humanities 163,693

SAMOHI program that assists students in transitioning from middle to high schools.

- more -

Board Meeting: February 06, 2002

Program: Enlace Familiar

Grant Amount: \$60,900

Program Description: The Santa Monica-Malibu Unified School District has developed an innovative program for Spanish speaking families that we call Enlace Familiar. This program is a process-based strategy designed to support Latino families from across the district. Through Enlace, participants explore socio-cultural issues that are vitally important to their optimal functioning in both our school community as well as the greater society. The 2001- 02 school year is the seventh year of implementation of Enlace. Enlace has matured into a strong community of Latino parents who are empowered in ways that we could only have dreamed of a few years ago-

Enlace focuses on five major components that have the potential of having a profound impact on the academic performance of their participants' children. These components include:

- 1) Personal Growth: Understanding that parents who are functioning at their personal best have more to give their children and community, Enlace focuses on supporting individual participants' personal growth.
- 2) Continuing Education: Enlace parents model for their children the fact that learning is a life long endeavor.
- 3) Parent/School Connection: The success of a child depends significantly on the strength of the partnership between parents, school staff and the student. Enlace focuses on developing strong mutually respectful partners.
- 4) Leadership: Enlace seek to develop in each participant two very important markers of leadership:
 - The ability to give back to his/her community
 - The power to effectively advocate for the needs of his/her family
- 5) Technology: Enlace parents move into the new millennium with their children by developing skills and competencies in technology

Funding is used to defray the costs of:

- + Consultant/ Facilitator
- + Parent Mentors
- + Transportation

Board Meeting: February 06, 2002

SANTA MONICA HIGH SCHOOL ALLIANCE PROGRAM

Grant Amount: \$308,013.

The Santa Monica High School Alliance Program, currently in its 8th year, is the product of a dream to pull together and enhance a truly collaborative network of school- and community-based services, most to be delivered at the site, to provide resources and additional support for an identified group of ca. 250 students who were not experiencing success at Samohi. While the school already offered a number of services (e.g. group and individual counseling, tutoring, peer listening, health) these were fragmented and often operated independently of one another. The goal of the Alliance Program was to bring the providers - staff and outside resources - together as team which works together to develop strategies, assess effectiveness, identify and meet gaps.

Who are Alliance students? Each year, ca. 250 students are identified, many of them as they transition in from the feeder middle schools, based on meeting a minimum of four criteria. These are

- o Grade low point average (GAP) below 2.0
- o Chronic attendance problems (15 or more absences per semester)
- o Frequent disciplinary referrals
- o Self-destructive patterns of behavior (e.g. substance abuse, self-mutilation)

These are not special education students whose needs can be met with a well-crafted IEP. Alliance students are those who "fall through the cracks," students for whom the regular high school program simply was not working. These are the students most at risk for dropping out, getting in trouble with the law, school failure and a sense of hopelessness. What are the targeted outcomes for participating students? Related directly to the identified needs of Alliance students, the program goals are

- o 20% of Alliance students presenting with a GPA below 2.0 will show improvement by the end of the school year.
- o 50% of Alliance students presenting with attendance problems will show improvement by the end of the school year.
- o 50% of Alliance students presenting with frequent disciplinary referrals will show improvement by the end of the school year.
- o 50% of Alliance Students presenting with significant self-destructive behavior patterns will show improvement by the end of the school year.
- o 30% of Alliance seniors will successfully apply to two- or four-year colleges

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Has the program been successful? Where the challenges remain. With increasing success over the years, the Alliance Program has met and often exceeded its goals toward improving student attendance, reducing disciplinary incidents and self-destructive behavior patterns. Most notably, during the course of the Alliance, the drop-out rate dropped from ca. 9% to less than 1%. The challenge, however, of improving academic performance, while positively impacted, remains. While many Alliance students do make modest progress and a few take a giant leap forward, the majority continue to perform at levels which are not acceptable.

Nevertheless, of 26 graduating seniors last year, 18 successfully applied to two two- and four-year colleges. Two Alliance tutorial sections have been added to the schedule this year but the issue of student academic achievement is one which needs to be addressed school and district wide and we look forward to the increased emphasis on high quality instruction for every student at every grade level in every school in the district.

How is the program staffed? This is not a program which operates independently but one which is interwoven with the school as a whole. While there are several people who are clearly identified as Alliance staff - the Case Manager and two Outreach Workers - everyone else on the Alliance Team, both staff and outside agency partners - belong to and are deeply embedded in the workings of the entire school community and provide a vast web of nurturing contacts for students. These include the nurse; the Intervention Specialist, the Assistant Principal; counselors from Jewish Family Service, Ed Edelman (Department of Mental Health,) Family Service of Santa Monica, Didi Hirsch and other programs; the ROP counselor and Job Developer; and many more.

How is the program assessed and evaluated? In the first three-year cycle of the program, City funding allowed for a modest contract with a professional evaluator who, with the help of a graduate student intern, conducted focus groups, did surveys and data collection to assess program effectiveness. We no longer have the capacity to do this. Instead, we rely on information from our own data processing, monthly reporting forms from Alliance staff, activity logs and periodic student focus groups. While these methods give us some indication about what is and is not working, they are far short of what both the students and the program deserve.

How is the program funded? The Alliance Program would not exist without a grant of \$308,013 from the City of Santa Monica, nearly half of which is earmarked for the Job Development and Internship component of the program. Nor would it exist without a match of \$357,034 from other district funds. During the program's nearly

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eight years of operation, we have received very modest COLA's from the City. During that same time period, salaries earned by staff have increased dramatically. In order to maintain compliance with the City's staffing and program requirements, we have been compelled to dig more and more deeply into other funds - for example, Title IV and AB1113.

The future of the Alliance Program. While funded in three-year cycles by the City, the Alliance Program, like most other grant programs, must meet City guidelines and expectations every year in order to be refunded. We have done quite well over the years, with definite compliance issues in several areas unresolved. Further, at the end of each three-year cycle, the City can reprioritize its goals for funding and those programs which have received good evaluations and which meet current criteria may compete successfully for continued funding. It is essential to the ongoing existence of the Alliance program that the Board and district staff hold the site accountable for meeting program criteria; and that, where there is a funding gap between what the City provides and the program mandates, fiscal decisions be made which support the ongoing viability of the program.

Programs Funded By the City of Santa Monica	
Multicultural	\$500,000.00
Enlace Familiar	60,900.00
samohi Alliance Program	<u>308,013.00</u>
<u>TOTAL</u>	<u>\$868,913.00</u>

TO: BOARD OF EDUCATION

INFORMATION

02/06/02

FROM: SUPERINTENDENT/ KEN BAILEY

RE: COPY OF LETTER FROM LOS ANGELES COUNTY OFFICE OF
EDUCATION RELATIVE TO THEIR REVIEW OF THE DISTRICT'S
FIRST INTERIM REPORT FOR FISCAL YEAR 2001-2002.

INFORMATIONAL COMMUNICATION ITEM NO.1.3

Attached is a copy of a letter to Santa Monica-Malibu Unified School District Board of Education President Julia Brownley dated January 11, 2002, from Melvin Iizuka, Business Services Consultant for the Los Angeles County Office of Education (LACOE). The letter is the county's review of the district's First Interim Report for fiscal year 2001-2002. The county concurs with the district's positive certification, specifying several areas of concern.

NOTE: The letter is not available for electronic transmission. Copies of it are attached to the printed agenda and will be available at the meeting. Copies are also on file in the Office of the Assistant Superintendent of Business and Fiscal Services.

Board Meeting: February 06, 2002



Los Angeles County Office of Education

January 11, 2002

Marilyn T. Gogolin
Acting Superintendent

Los Angeles County
Board of Education

Sophia Waugh
President

Barbara Sandoval
Vice President

Sharon R. Beauchamp

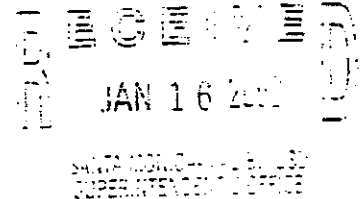
Rudell S. Freer

Leslie K. Gilbert-Lune

Angie Papadakis

Ronald D. Rosen

Ms. Julia Brownley, Board President
Santa Monica-Malibu Unified School District
1651 16th Street
Santa Monica, CA 90404



Dear Ms. Brownley:

In accordance with the provisions of Education Code Section 42131, a review of the Santa Monica-Malibu Unified School District's (District) First Interim Report for fiscal year 2001-02 has been completed by the Los Angeles County Superintendent of Schools (County Superintendent). Based on the multiyear projections and assumptions provided by the District as of October 31, 2001, it appears that the District should be able to meet its financial obligations for the current and two subsequent fiscal years. We therefore concur with the District's positive certification. However, we have the following concerns.

DEFICIT SPENDING

We have noted that the District is projecting an operating deficit of (\$7.4 million), representing 7.54 percent of the District's projected expenditures and other outgo for fiscal year 2001-02. According to our review of the District's First Interim data and assumptions, and as confirmed by the District, approximately \$4.7 million of this projected deficit is due to the expenditure of fund balance carried over from the prior year. While the District continues to maintain the required level of reserves, salary negotiations remain unsettled, and potential increases have not been budgeted. A final salary agreement, if paid from reserves, could further increase deficit spending. Therefore, it is important that the District monitor the level of deficit spending so that it remains manageable.

RECEIVED
JAN 17 2002
Business Office
SMMUSD

SPECIAL EDUCATION COSTS

The Los Angeles County Office of Education (County Office) had expressed concern in previous letters over the growth of General Fund contributions for Special Education. While the District has implemented various cost containment measures and expenditure approval procedures, the level of General Fund contributions for Special Education in 2001-02 and the corresponding multi-year projections remain higher than in the prior year, at 9.2 percent of the total Unrestricted General Fund.

Therefore, we request that the District provide a narrative and an updated financial analysis on the Unrestricted General Fund contribution to Special Education with the District's 2001-02 Second Interim Report, due to the County Office on or before March 18, 2001.

LABOR CONTRACT NEGOTIATIONS

According to the information provided in your budget, labor contract negotiations for 2001-02 were not settled prior to the adoption of the final budget and potential increases were not calculated and incorporated into budgeted salary and benefit expenditures. Because salary and benefit requirements make up a large portion of the District's budget, we are concerned that the District may have difficulty maintaining the required minimum 3.0 percent Reserve for Economic Uncertainties once a settlement is reached.

This letter is a reminder that, before the District's Board of Education takes any action on a proposed collective bargaining agreement, the District must meet the public disclosure requirements of Government Code Section 3547.5 and California Code of Regulations Title V, Section 15449. The document used for this analysis was included with Informational Bulletin No. 3, dated July 7, 2001, and is titled "Assembly Bill (AB) 1200: Public Disclosure of Proposed Collective Bargaining Agreements." Please call your District's Business Services Consultant if you need an additional copy.

Also, as provided by the State Criteria and Standards, when certificated labor contract negotiations are settled after the adoption of the District's budget, the District must analyze the budget to determine the effect of the settlement, and the governing board must certify to the validity of the analysis within 45 days of the final settlement. If the total settlement is greater than the District's increase in base revenue limit per average daily attendance (ADA), the County Superintendent must transmit her written comments, along with the analysis provided by the District, to the California Department of Education.

Within this 45 day period, the District superintendent must also send the County Superintendent any revisions to the District's current budget necessary to fulfill the terms of the agreement.

GOVERNOR'S PROPOSED BUDGET CUTS - IMPACT OF POTENTIAL REVENUE REDUCTIONS

The continuing slowdown in the economy has produced significant shortfalls in the State's revenue projections and a need for the State to implement funding reductions in many areas of the 2001-02 budget, including education. The Governor has called a special session of the legislature in January 2002 to deal with these budget shortfalls. The legislature will consider numerous reductions in 2001-02 K-12 funding which, if approved, could impact your District's financial condition at Second Interim.

While we currently do not know the specific programs or amounts that will be reduced, the following list illustrates the three most likely programs and estimated 2001-02 revenue reductions for the District:

<u>Program</u>	<u>Possible Reductions</u>
One-Time Energy Grant	\$ 402,926
Mega-Item per-ADA Allocation	143,636
PERS Offset	<u>92,781</u>
Total Potential Reductions	<u>\$ 639,343</u>

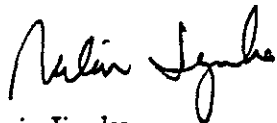
In addition, projected statutory COLAs for 2002-03 and 2003-04 are expected to be reduced from 3.4 percent and 2.9 percent respectively, to 2.15 percent and 2.3 percent respectively.

If the District's funding is reduced by legislative action, please incorporate the impact of these reductions and the expected reduction in the projected statutory COLAs into the District's current and multiyear forecasts; revise your budget projections and assumptions for 2001-02, 2002-03, and 2003-04 accordingly, and reflect these changes in your Second Interim Report. In the meantime you should be prioritizing your programs and potential cuts and conserving current year funds.

CONCLUSION

We are aware that the information provided reflects the District's financial position and assumptions as of October 31, 2001, and that further adjustments will be made during the year as additional data becomes available. We hope that these comments will be helpful to the District administration and board as you plan for the remainder of 2001-02 and begin building your 2002-03 budget. We wish to express our appreciation to the District staff for their cooperation during the review of the 2001-02 First Interim Report. If our office can be of further assistance, please call me at (562) 940-1704.

Sincerely,



Melvin Iizuka
Business Services Consultant

MI:mb

cc: ✓Mr. Deasy, Superintendent
Mr. Bailey, Assistant Superintendent, Fiscal and Business Services
Ms. Connors, Director of Fiscal Services
Dr. Welsh, Los Angeles County Office of Education (LACOE)
Ms. Simons, LACOE
Mr. Ogunji, LACOE
Mr. Burdy, LACOE
Ms. Ng, LACOE
Ms. Okazaki, LACOE

Santa Monica-Malibu Unified School District

September 13, 2001

Minutes for Special Meeting

A special Board of Education meeting was held on Thursday, September 13, 2001, from 4-7PM, in the Board Room of the District's Administrative offices, 1651 16th Street, Santa Monica, California.

I. CALL TO ORDER

The meeting was called to order at 4:14 PM by President Tom Pratt. All Board members were present. The Pledge of Allegiance was led by Board member Mike Jordan.

II. PRESENTATION BY FACILITATOR SHELLEY SWEET: NEXT STEPS IN THE STRATEGIC PLANNING PROCESS.

Due to the cataclysmic world events of September 11, 2001, Shelley Sweet was unable to attend this meeting. The handout was distributed and not discussed, it being understood that Ms. Sweet would attend the next possible Board of Education meeting to make her presentation.

III. REVIEW OF DESIGN TEAM APPLICATIONS

Process: Prior to this meeting, all applicants had completed and filed the Strategic Planning Design Team application. A copy is attached hereto and made a part hereof of these original Minutes.

Subsequently, staff had prepared "blind" packets containing copies of all the applications from which all reference to personal information had been deleted. The packets were sequentially numbered.

The Board had reviewed all applications, in this "blind" format and had prepared the following interview questions, which were asked of all applicants in rotating order:

1. What motivated you to apply for the Strategic Planning Design Team?
2. Describe ONE EXPERIENCE in your life that you feel qualifies you to be on this team.
3. What one personal quality (of yours) will help you the most during this upcoming year of intense commitment?
4. What does "open communication" mean to you?
5. In your opinion, what is the value of a strategic plan to the district and its students?
6. Please describe the skills you will use to encourage all voices when you are bringing the group to consensus.

IV. APPOINTMENT OF STRATEGIC PLANNING DESIGN TEAM TO ONE-YEAR TEAM MEMBERSHIP

President Pratt, in speaking for the entire Board, thanked all the applicants for their major commitment and willingness to fulfill the obligation incumbent upon them to successfully craft a meaningful Strategic Plan.