

*For a Listing of Upcoming Board Meetings see Page -xi- of this Table of Contents*

**Santa Monica-Malibu Unified School District  
Board of Education  
MEETING MINUTES**

**UNADOPTED**

**May 16, 2002**

A regular meeting of the Santa Monica-Malibu Unified School District's Board of Education was held on Thursday, May 16, 2002, in the Council Chambers of Santa Monica City Hall, 1685 Main Street, Santa Monica, California. Following Roll Call, at 5:00 PM, the Board moved to **CLOSED SESSION**, in the Board Conference Room of the District Administrative Offices, 1651 16th Street, Santa Monica, California, for reasons listed in Section III, below. The Board reconvened in **OPEN SESSION** at 7:15 P.M. at City Hall.

**THE PUBLIC PORTION OF THE MEETING BEGAN AT 7:15 PM**

Persons wishing to address the Board of Education must submit the "Request to Address" card **prior** to discussion of the item. The cards are located with meeting materials at the room's entrance.

**I CALL TO ORDER**

- A Roll Call - the meeting was called to order by President Julia Brownley at 7:15 P.M. All Board members were present with the exception of Tom Pratt, Chris Gary and Greg Sands, who were absent and excused.
- B Pledge of Allegiance - the Pledge of Allegiance was led by Pam Brady.

**II PUBLIC COMMENTS FOR CLOSED SESSION ITEMS ONLY. None.**

**III CLOSED SESSION**

- Conference with Superintendent and Assistant Superintendents regarding 2001-2002 Strategies for Negotiations with Non-Represented Employees and the Santa Monica-Malibu Teachers Association (SMMCTA) pursuant to §GC54957.6, as cited in the Brown Act (**No action to report**)
- Personnel/Certificated Appointment - Director of Standards, Assessment and Data pursuant to §GC54957, as cited in the Brown Act (**No action to report**)
- Personnel/Certificated Appointment - Director of Curriculum and Instruction, pursuant to §GC54957, as cited in the Brown Act (**No action to report**)
- Personnel/Certificated Appointment - Principal/Chief Education Officer, Santa Monica High School, pursuant to §GC54957, as cited in the Brown Act (**This report out was presented as part of the introduction to Item No. A.9**):
-

In Closed Session, the Board of Education by a unanimous vote of members present, approved the Appointment of Dr. Ilene Straus for the position of Principal/ Chief Educational Officer of Santa Monica High School.

|                            |   |
|----------------------------|---|
| <u>Motion Made By:</u>     | <u>Mrs. Brady</u>                               |
| <u>Motion Seconded By:</u> | <u>Dr. Jordan</u>                               |
| <u>Ayes:</u>               | <u>Six</u> (All: Mr. Pratt <i>in absentia</i> ) |
| <u>Noes:</u>               | <u>Zero</u> (None)                              |
| <u>Abstentions:</u>        | <u>Zero</u> (None)                              |

- Personnel/Certificated Appointment - Principal, Pt. Dume Elementary School, pursuant to §GC54957, as cited in the Brown Act (**This report out was presented as part of the introduction to Item No. A.10):**

In Closed Session, the Board of Education by a unanimous vote of members present, approved the Appointment of Ms. Chi Kim for the position of Principal, of Pt. Dume Marine Science Elementary School.

|                            |   |
|----------------------------|---|
| <u>Motion Made By:</u>     | <u>Dr. Jordan</u>                               |
| <u>Motion Seconded By:</u> | <u>Mrs. Gottfried</u>                           |
| <u>Ayes:</u>               | <u>Six</u> (All: Mr. Pratt <i>in absentia</i> ) |
| <u>Noes:</u>               | <u>Zero</u> (None)                              |
| <u>Abstentions:</u>        | <u>Zero</u> (None)                              |

**Note:** As Ms. Kim, newly elected Principal at Pt. Dume Marine Science Elementary School, needed to catch a flight to the San Francisco Bay Area, she was introduced prior to approving the Consent Calendar. Please refer to Agenda Item A.9

- Personnel matters related to Certificated Public Employee discipline/dismissal/release/employment status pursuant to GC§54947, as cited in the Brown Act (**No action to report**)
- Receipt of Recommendation from Special Education Administrators to approve the proposed settlement of the following Due Process Cases:
  - Number SN 02-00436
  - Number SN 01-02513

In Closed Session, the Board of Education took action to approve settlement of the above-referenced Due Process Cases:

|                            |   |
|----------------------------|---|
| <u>Motion Made By:</u>     | <u>Mrs. Brady</u>                               |
| <u>Motion Seconded By:</u> | <u>Dr. Jordan</u>                               |
| <u>Ayes:</u>               | <u>Six</u> (All: Mr. Pratt <i>in absentia</i> ) |
| <u>Noes:</u>               | <u>Zero</u> (None)                              |
| <u>Abstentions:</u>        | <u>Zero</u> (None)                              |

#### IV BOARD OF EDUCATION - COMMENDATIONS/RECOGNITIONS

- Presentation from Will Rogers Elementary School - Principal Maureen Bradford introduced. Tony Arango and Jennifer Becerra, students of Amy Teplin, who gave a Power Point presentation about the joys of being Will Rogers Learning Academy Students. The presentation gave testament to the school's seminal technology program which includes school-wide linkage to the Media Center for research and appropriate internet access and a computerized library system for the 12,000+ available books, and the Reading Counts program.
- Presentation of the School Report - Will Rogers Elementary School: PTA President Alison Buell addressed the Board, announcing that it was an unequivocal privilege to work for the staff and students of the Will Rogers Learning Academy, a place where learning never stops and "education" is the community by-word. Innovative programs now in full swing at the school are:
  - 1) Artist-in-Residence, in which all students Grades K-5 receive art instruction using a variety of media, as well as lessons in art history, appreciation and principles of design;
  - 2) gardening angels, in which a detailed plant science curriculum is delivered;
  - 3) a full range of vocal and instrumental instruction;
  - 4) Poetry in Residence, in which 3<sup>rd</sup> graders learn about and write many different styles of poetry; the program culminates in a collection of published works and poetry readings;
  - 5) various special programs celebrating the diversity of the school's population; and,
  - 6) school-wide programs addressing tolerance and anti-bias.

Various PTA fundraisers include the Book Fair, Gift Wrap and Cookie Dough Sale, Dinner and Auction, Boxtops for Education and the ever-popular Will Rogers Scrip.

Ms. Buell ended by thanking the leadership of the school, Maureen Bradford and Susan Samarge, for their proven dedication to excellence, including hosting meaningful community events, the walkthroughs and the Hi Places Assessment, a self-study tool used to provide schools with reliable and systematic information for use in planning and monitoring school improvement efforts.

- Presentation of Special Recognition from the Energy Coalition to John Adams Middle School and Its Science Teachers for Participation in the PEAK Energy Program  
Presenting the award to JAMS were representatives from Southern California Edison, Dorothy Turman, School Coordinator for PEAK Student Energy Action Programs, Teresa Montaño, Project Manager for Community Involvement and Blair Anderson, Project Manager for the PEAK Program's Energy Coalition. JAMS teachers were commended for their dedication to the specific program and to energy conservation as a whole. In presenting the Certificates of Appreciation, Ms. Anderson stated that dedicated teachers were the heart and soul of the program's success. Accepting certificates were JAMS teachers, Linda Cady, Brigitte Steinmetz, Shana Gray, Eddie Jacobs and Joel Post.

## V APPROVAL OF THE AGENDA

The Agenda was approved as written, with the corrections noted on the update sheet and correlative documents, as follows:

|                        |  |
|------------------------|--|
| Motion Made By:        | Mrs. Gottfried                                       |
| Seconded By:           | Mrs. Leon-Vazquez                                    |
| Student Advisory Vote: | Aye (Ms. de los Santos, for all but Personnel Items) |
| Ayes:                  | Six (All: Mr. Pratt <i>in absentia</i> )             |
| Noes:                  | Zero (None)  |
| Abstentions:           | Zero (None)  |

## VI APPROVAL OF MINUTES

- A.1 Approval of Minutes ..... 1  
**April 11, 2002 - pulled by staff**  
**May 2, 2002 - pulled by staff**

April 25, 2002 - This set of Minutes was approved as written, as follows:

|                        |   |
|------------------------|---|
| Motion Made By:        | Mrs. Gottfried                                      |
| Seconded By:           | Mrs. Leon-Vazquez                                   |
| Student Advisory Vote: | Aye (Ms. de los Santos: on all but Personnel Items) |
| Ayes:                  | Six (All: Mr. Pratt <i>in absentia</i> )            |
| Noes:                  | Zero (None)   |
| Abstentions:           | Zero (None)   |

## VII CONSENT CALENDAR

Consent agenda items are considered routine, as agreed by the President, Vice-President and Superintendent, requiring no discussion, and are normally all approved at one time by the Board of Education. However, members of the Board of Education, staff, or the public may request an item be removed from the consent agenda for clarification and/or discussion. Consideration will occur during Section XI.

**Note:** As Ms. Kim, newly elected Principal at Pt. Dume Marine Science Elementary School, needed to catch a flight to the San Francisco Bay Area, she was introduced prior to approving the Consent Calendar. Please refer to Report Out of Closed Session and Item A.9

### **Curriculum and Instruction**

- A.2 Approval of Independent Contractors ..... 2-3  
A.3 Approval of Overnight Field Trips . . . . . 4

### **General Functions**

None



### **Business and Finance**

|     |  |        |
|-----|--|--------|
| A.4 | Award of Purchase Orders, FY 2001-2002 | 5-5f   |
| A.5 | Approval of Conference and Travel      | 6-10   |
| A.6 | Acceptance of Gifts                    | 11-11d |

### **Proposition X /State Modernization**

None.

### **Personnel**

|      |  |               |
|------|--|---------------|
| A.7  | <del>Certificated Administrative Appointment: Director of Standards, Assessment and Data <b>(Pulled by Staff)</b></del>        | <del>12</del> |
| A.8  | <del>Certificated Administrative Appointment: Director, Curriculum and Instruction <b>(Pulled by Staff)</b></del>              | <del>13</del> |
| A.9  | Certificated Administrative Appointment: Principal/Chief Education Officer, Santa Monica High School <b>(Dr. Ilene Straus)</b> | 14            |
| A.10 | Certificated Administrative Appointment: Pr. Dume Marine Science Elementary School <b>(Ms. Chi Kim)</b>                        | 15            |
| A.11 | Certificated Personnel - Elections, Separations  | 16            |
| A.12 | Special Services Employees   | 17-18         |
| A.13 | Classified Personnel - Merit   | 19-21         |
| A.14 | Classified Personnel - Non-Merit   | 22            |

## **VIII PUBLIC COMMENTS**

Public Comments is the time when members of the audience may address the Board of Education on items not scheduled on the meeting's agenda. All speakers are limited to three (3) minutes. When there is a large number of speakers, the Board may reduce the allotted time to two(2) minutes per speaker. The Brown Act (Government Code) states that Board members may not engage in discussion of issues raised during "VIII, Public Comments" except to ask clarifying questions, make a brief announcement, make a brief report on his or her own activities, or to refer the matter to staff. This Public Comment section is limited to 20 minutes. If the number of persons wishing to address the Board of Education exceeds the time limit, additional time will be provided in Section **XVI, CONTINUATION OF PUBLIC COMMENTS.**

**Meeting Note:** two speakers to Item Number A.21, requested permission to speak due to the time that item was projected to come before the Board. By consensus, the Board allowed this deviation from the posted Agenda. Speaking in support of the Resolution (in favor of DoubleTree hotel workers):

George Acosta - SaMoHi teacher

Elba Hernandez - DoubleTree Hotel Housekeeper

There were two public speakers:

Brian Hutchins (Quincy) - Santa Monica: Charter Schools

Jerry Rubin - Santa Monica: thanks for supporting the work of the Santa Monica

Disabilities Commission; please support the upcoming Santa Monica Youth Commission.

## IX COMMUNICATIONS

The Communications section provides an opportunity for the Board of Education to hear reports from the individuals or Committee representative listed below. **All reports are limited to 5 minutes or less.** However, if more time is necessary, or if a report will not be presented, please notify the Board secretary eight work days prior to the date of the meeting.

### A. Student Board Member Reports -

Mr. Gary and Mr. Sands were absent and excused.

Gabriela de los Santos, Student Board Representative from Olympic High School: Gaby reported to the Board that Olympic High School:

- 1) was currently in the midst of STAR 9 testing
- 2) recently had a guest speaker, Sgt. David Thomason, whose topic was "Doing Right Things and Doing Wrong Things"
- 3) the recent Open House was very well-attended; parents completed a survey ranking the importance of various school programs
- 4) there are approximately 180 students at the school;
- 5) there have been 31 graduates to date

### B. SMMCTA Report - none

### C. SEIU Report - Ms. Cartee's report is attached hereto and made a part hereof these original Minutes.

### D. PTA Council President Reports - Cheri Orgel, President: Mrs. Orgel reported that 30 SMMUSD PTA representatives attended the Annual PTA Conference, meeting with Governor and Mrs. Davis, Jane Pierson of the U.S. Department of Education, and Arnold Schwarzenegger among others. The SMMUSD crew joined 3000 other California PTA members. As a point of reference, there are one million members in the State of California and 6.5 million nationwide.

Relative to AB2160, a bill which would expand the scope of collective bargaining for certificated public employees in K-12 local education agencies and which is being sponsored by the California Teachers Association (CTA): PTA is extremely concerned that they (as an organization) be part of the conversation. Statewide PTA has made several suggestions to amend the bill, which have not yet been made; if they are not made, State PTA will not endorse its passage.

Individual units are continuing year-end wrap-ups and, as always, will continue to advocate for the District's students.

### E. Santa Monica-Malibu Education Foundation Report - none

### F. Proposition X Oversight Committee Report - none

|    |   |        |
|----|---|--------|
| G. | DAC Committee Report .....  | 23     |
|    | C.1.a Instructional Technology .....  | 24-28b |
|    | C1.b Community Health and Safety .....                                      | 29-31  |
|    | <i>(Please refer to the individual reports for pertinent meeting notes)</i> |        |

## X. SUPERINTENDENT'S REPORT

The Superintendent and/or Assistant Superintendents may report on items not requiring action by the board but are of interest to the Board and public.

✓ State of the Schools, if needed - none

### ✓ Miscellaneous Announcements

1. the annual City of Santa Monica Community Fair will be this weekend; the District has a booth near the Museum of Flying at which there will be representative work of the Strategic Planning Design Team
2. senior staff will be keeping a close eye on Sacramento (re: budget) and the Board may expect an extended report at the meeting of June 6; the revisions may reveal no dramatic changes for the next two years so we may be able to roll some programs forward but it is doubtful that we will have anything above the required mandates to spend
3. conversations with the City Managers (Malibu and Santa Monica) are not on-going at this time; the Santa Monica City Council will make a choice relative to the amount of the one-time funding it will give the District – \$1.5 million is available, over and above the on-going contributions
4. Relative to Agenda Item Number A.27 (Resolution for Special Tax, 2002-03: Proposition Y): the item states that the adjustment is not to exceed \$98.00 per parcel plus CPI-U adjustments. The April, 2002, CPI-U is 182.2, a 3/2% increase from last year at this time. Consequently, the new rate will be \$101.14 per parcel.

### ✓ Grant and Foundation Awards

Significant news is that the prestigious Institute for Learning at the University of Pittsburgh, headed by noted educational reformer Lauren Resnick, chose six (6) school districts from across the nation to participate in a multi-year engagement, in which the senior leadership will be coached in strengthening leadership practices and processes. The senior team will return to the District and share the knowledge with all levels of the leadership team and, in so doing, better support the purpose and work of the District. Participation is very expensive. Enter the the RGK Foundation of Austin, Texas, which has just awarded SMMUSD a grant of \$250,000, fully underwriting our multi-year participation. President Brownley thanked Superintendent Deasy and senior staff of the hard work and diligence in securing this grant.

The Superintendent indicated that the RGK Foundation grant announcement was the first in a series of foundations and corporation who are financially supported the work of the District.

Finally, the Superintendent called attention to two items in the Consent Calendar, Item A.2: the addition of Gary Daly (dalyamerica) and Shareen Bell. The descriptions of their work with the District are self-explanatory. Mr. Deasy indicated that SMMUSD should feel quite proud to have individuals of this high quality working to help us meet our goals.

#### ***Regarding Major and Discussion Items***

*As a general rule, items under MAJOR and DISCUSSION will be listed in order of importance as determined by the President, Vice President and Superintendent. Individual Board members may move to request a change in the order prior to consideration of any Major item. The Board may also move any of these items out of order to be heard immediately following PUBLIC COMMENTS if it appears that there is special interest by the public or as a courtesy to staff members making presentations to the Board.*

## **XI MAJOR ITEMS**

These items are considered to be of major interest and/or importance and are presented for **ACTION (A)** or **INFORMATION (I)** at this time. Many have been reviewed by the Board at a previous meeting under the Discussion Items section of the agenda.

Action Items are submitted to the Board of Education with a recommendation from the Superintendent. They may be tabled or postponed by action of a quorum of the Board. Items pulled from Section VII, Consent Agenda, will be deliberated in Section XI following the scheduled Action Items. When a member of the Staff presents an item, the Board may ask clarifying questions before the Public is heard on that item. Board discussion of the item will take place after hearing from the Public.

|      |   |        |
|------|---|--------|
| A.15 | Approval of Special Education Contracts (2001-2002) .....   | 32-34  |
| A.16 | Approval of Revision to Board Policy 5117 - <u>InterDistrict Permits</u> .....  | 35-42  |
| A.17 | Approval of Revision to Board Policy 5116 - <u>IntraDistrict Permits</u> .....  | 43-48  |
| A.18 | Approval of Board Policy 6146.11 - <u>Alternative Credit Toward Graduation</u> .....  | 49-53  |
| A.19 | <b>Public Hearing:</b> Approval of Petition to Establish Hollywood Charter School .....   | 54-56  |
| A.20 | Approval of the Santa Monica PreSchool Collaborative (An Agreement Among SM-MUSD, Santa Monica College and Easter Seals of Southern California) ..... | 57-61  |
| A.21 | Adoption of <u>Resolution Number 01-21, in Support of Mediating a Labor Dispute</u> .....   | 62-63  |
| A.22 | Appointment of Members to the District's Ad Hoc Advisory Committee on Placing a New Parcel Tax for the November, 2002, Ballot .....                   | 64-66a |
| A.23 | Establishment of Position: One Assistant to the CEO, Santa Monica High School ( <b>pulled by staff</b> ) .....  | 67-71  |
| A.24 | Adoption of the SM-MUSD District Calendar for the School Years 2002-03 and 2003-04 .....  | 72-72b |
| A.25 | Authorization for an Increase in Budget Limitation Agreement (BLA) #3 - for Additional Work at Barnum Hall ( <b>pulled by staff</b> ) .....           | 73-74  |
| A.26 | Authorization to Purchase Apple Computers .....   | 75     |

|        |  |       |
|--------|--|-------|
| A.27   | Approval to Set a Date for Public Hearing and Adoption of Resolution for Special Tax, 2002-03 (Proposition Y- Special Tax) . . . . . | 76-77 |
| A.28   | Authorization to Establish Two Additional Funds . . . . .  | 78    |
| A.29   | Readoption of the Subgrant Agreement for the School-to-Work Project Career and Workforce Development . . . . .                       | 79    |
| A.29.a | Approval of One Additional Board of Education Meeting for Fiscal Year 2001-2002: Monday, June 17, 2002 . . . . .                     | 80    |
| A.30   | Adopt <u>Resolution Number 01-20, City of Santa Monica Redevelopment Projects</u> . . . . .  | 81-82 |
| A.31   | Acceptance of Resignation/ District Advisory Committee/ Special Education . . . . .  | 83    |

## **XII DISCUSSION ITEMS**

These items are submitted for information (generally, FIRST READING) and discussion. Action will generally be considered at the next regularly scheduled meeting of the Board.

|     |   |    |
|-----|---|----|
| D.1 | Report on the Advanced Placement Program Offered by SM-MUSD . . . . .                   | 84 |
| D.2 | Adoption of Board of Education Scheduled Meetings for the 2002-03 School Year . . . . . | 85 |

## **XIII INFORMATIONAL ITEMS**

|     |  |    |
|-----|--|----|
| I.1 | Adoption of Basic/Supplemental Textbooks . . . . . | 86 |
|-----|--|----|

## **XIV BOARD MEMBER ITEMS**

These items are submitted by individual Board members for information or discussion, in accordance with Board Policy 8320(b). **None.**

## **XV REQUESTS BY MEMBERS OF THE PUBLIC OR DISTRICT ADVISORY COMMITTEES TO ADDRESS THE BOARD OF EDUCATION**

These items are submitted by members of the public to address the Board of Education on a matter within the jurisdiction of the Board, as per Board Policy 8320(c). Requests must be submitted to the Superintendent in writing ten days before the Board meeting or prior to agenda planning, in accordance with the established agenda planning schedule, whichever is less. The written request will not exceed 500 words and will include, as an attachment, brief background information and the reason for the request. **None.**

## **XVI CONTINUATION OF PUBLIC COMMENTS**

A continuation of Section VIII, as needed. **None.**

## **XVII BOARD MEMBER COMMENTS**

Board Member Comments is the section where a Board member may make a brief announcement or make a brief report on his or her own activities relative to Board business. There can be no discussion under "BOARD MEMBER COMMENTS".

**NOTE: Board member Brady invoked board member privilege to move this item forward, placing it immediately following the Superintendent's report.**

Mrs. Brady stated that it has been a point of personal privilege to have been involved in one way or another with the District (13 years as a student, 24 years as a parent and 12 years as a school board member). She thanked her fellow Board members for their continued support and Superintendent Deasy for his forward-thinking ideas. She further stated that, although the decision had been one of the more difficult in her life, she would not be running for reelection in the fall.

#### **XVIII FUTURE AGENDA ITEMS**

Items for future consideration will be listed with the projected date of consideration. The Board of Education will be given any backup information available at this time. **None.**

#### **XIX CLOSED SESSION**

The Board of Education may adjourn to CLOSED SESSION to complete discussion on items listed for CLOSED SESSION. **None.**

#### **XX ADJOURNMENT**

At 12:25 A.M., Friday, May 17, 2002, in a motion by Mrs. Gottfried, seconded by Mrs. Leon-Vazquez, (Five-Zero-Zero [All: Mr. Pratt *in absentia*, Mrs. Brady excused at 11:50 P.M.], None-None) this meeting was adjourned to the next regularly scheduled meeting of the Board of Education, Thursday, June 6, 2002, at 7:00 PM, in the Auditorium of HRL Laboratories, 3011 Malibu Canyon Road, Malibu, California, unless otherwise noticed

Approved: \_\_\_\_\_

\_\_\_\_\_  
President

\_\_\_\_\_  
Superintendent

|   |
|---|
| <p>Meetings held in Santa Monica are taped for rebroadcast<br/>and played on Cable Channel 16 (City TV) at 11:00 AM<br/>on the Sunday following the Board meeting.<br/>Meetings are rebroadcast in Malibu on Government Access<br/>Channel 15 every Thursday at 2 PM; every Saturday &amp; Sunday at 8 PM</p> |
|---|



| Regularly Scheduled Board of Education Meetings: January through June, 2002 |      |    |        |    |   |
|---|------|----|--------|----|---|
| January through June, 2002  |      |    |        |    |   |
| January   |      | 10 |        | 24 |   |
| February  | 7 ** |    | 21 *   |    |   |
| March   | 7 ** |    | 20 (W) |    | Wednesday (to accommodate Stairway)                       |
| April   |      | 11 |        | 25 |   |
| May   | 2 ** |    | 16 *   |    |   |
| June  | 6 ** |    | 17     | 27 | 17 -additional meeting (added 5/16/02)<br>20: Graduations |

\* = Meetings to be held in the Council Chambers of the City of Santa Monica, 1685 Main Street, Santa Monica.

\*\* = Meetings to be held at HRL Laboratories, 3011 Malibu Canyon Road, Malibu.

PLEASE NOTE:

A complete agenda distribution list is available in the Office of the Superintendent upon request.

A copy of the Table of Contents is posted 72 hours in advance of regularly scheduled Board of Education meetings and is accessible to the public 24 hours/day at the District Offices' entrance, 1651 - 16th street in Santa Monica. Special meeting agendas are posted 24 hours prior to special meetings of the Board of Education.

Complete Board of Education Agendas are also available in pdf format, 24/7 on the District's website, [www.smmusd.org](http://www.smmusd.org)

**SCHEDULE OF DISTRICT ADVISORY COMMITTEE (DAC) MEETINGS \***

|                                |   |
|--------------------------------|---|
| Accessibility                  | As needed   |
| Chapter 1                      | 4x/year - usually Friday morning                        |
| Child Care and Development     | Monthly - (TBD)   |
| Community Health and Safety    | 7PM - 3 <sup>rd</sup> Wednesday of each month           |
| Bilingual                      | 9-11 AM - various sites (TBD)                           |
| GATE                           | 7PM - 4x/year - various sites (TBD)                     |
| Fine Arts                      | 7-9 PM - 2nd Monday of each month                       |
| Financial Oversight            | 10:00 AM - 2 <sup>nd</sup> and 4 <sup>th</sup> Tuesdays |
| Instructional Technology       | 4:00 PM - 2 <sup>nd</sup> Tuesday of each month         |
| Intercultural Advisory Council | 7:00 PM - 1 <sup>st</sup> Tuesday of each month         |
| Proposition X Oversight        | 4 PM - Monday before agenda planning                    |
| School Improvement             | 4x/year - Tuesday afternoons (TBD)                      |
| Special Education              | 7:00 PM - 3rd Tuesday of each month                     |
| Sports and Physical Education  | 5:00 PM - 2/20/02 Lincoln Middle School                 |
| Strategic Planning Design Team | As needed - (TBD)                                       |
| Title IX - Gender Equity       | as needed   |

\* a list of committee chairpersons and board liaisons is available upon request in the Office of the Superintendent



May 16, 2002

**SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION**

**I CALL TO ORDER**

A Roll Call - the meeting was called to order at 7:15 P.M. by President Julia Brownley

Julia Brownley - President  
Maria Leon-Vazquez - Vice President  
Pam Brady - excused at 11:50 P.M.  
Jose Escarce  
Brenda Gottfried  
Mike Jordan  
Tom Pratt - absent/excused

|                        |  |
|------------------------|--|
| Gregory Sands          | Student Board Member representing Malibu High School<br>(absent/excused)                             |
| Christopher Gary       | Student Board Member representing Santa Monica High<br>School ( <del>voting</del> ) (absent/excused) |
| Gabriela de los Santos | Student Board Member representing Olympic High School<br>(voting)                                    |

B Pledge of Allegiance - the Pledge of Allegiance was led by Mrs. Brady

**II CLOSED SESSION**

Personnel/Certificated Appointment - Principal/Chief Education Officer, Santa Monica High School, pursuant to §GC54957, as cited in the Brown Act **(This report out was presented as part of the introduction to Item No. A.9):**

In Closed Session, the Board of Education by a unanimous vote of members present, approved the Appointment of Dr. Ilene Straus for the position of Principal/ Chief Educational Officer of Santa Monica High School.

Motion Made By: Mrs. Brady

Motion Seconded By: Dr. Jordan

Ayes: Six (All: Mr. Pratt *in absentia*)

Noes: Zero (None)

Abstentions: Zero (None)

-more-

Personnel/Certificated Appointment - Principal, Pt. Dume Elementary School, pursuant to §GC54957, as cited in the Brown Act **(This report out was presented as part of the introduction to Item No. A.10):**

In Closed Session, the Board of Education by a unanimous vote of members present, approved the Appointment of Ms. Chi Kim for the position of Principal, of Pt. Dume Marine Science Elementary School.

Motion Made By:      Dr. Jordan

Motion Seconded By:      Mrs. Gottfried

Ayes:                              Six      (All: Mr. Pratt in absentia)

Noes:                              Zero      (None)

Abstentions:                      Zero      (None)

TO: BOARD OF EDUCATION  
FROM: SUPERINTENDENT  
RE: APPROVAL OF MINUTES

ACTION/CONSENT  
5/16/02

RECOMMENDATION NO. A.1

It is recommended that the Board of Education approve the following Minutes:

~~April 11, 2002~~ (pulled by staff)

April 25, 2002 - This set of Minutes was approved as written, as follows:

|                        |  |
|------------------------|--|
| Motion Made By:        | Mrs. Gottfried                           |
| Seconded By:           | Mrs. Leon-Vazquez                        |
| Student Advisory Vote: | Aye (Ms. de los Santos)                  |
| Ayes:                  | Six (All: Mr. Pratt <i>in absentia</i> ) |
| Noes:                  | Zero (None)                              |
| Abstentions:           | Zero (None)                              |

~~May 2, 2002~~ (pulled by staff)

|                        |  |
|------------------------|--|
| MOTION MADE BY:        | Mrs. Gottfried                           |
| SECONDED BY:           | Mrs. Leon-Vazquez                        |
| STUDENT ADVISORY VOTE: | Aye (Ms. de los Santos)                  |
| AYES:                  | Six (All: Mr. Pratt <i>in absentia</i> ) |
| NOES:                  | Zero (None)                              |
| ABSTENTIONS:           | Zero (None)                              |

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## **Consent Calendar**

NOTE: THIS ITEM WAS REVISED PRIOR TO THE MEETING  
AND WAS DULY NOTICED

TO: BOARD OF EDUCATION ACTION/CONSENT  
5/16/02

FROM: SUPERINTENDENT/KENNETH R. BAILEY/ LISE REILLY

RE: APPROVAL OF INDEPENDENT CONTRACTORS

RECOMMENDATION NO. A.2

It is recommended that Board of Education enter into an agreement with the following Independent Contractors. These contracts are included in the 2001/2002 budget.

| Contractor/Contract Dates  | Description  | Site                 | Funding  |
|--|--|----------------------|--|
| Martha Stevens<br>May 28 - June 6, 2002<br>Cost: Not to exceed \$1,760   | To provide professional storytelling to 7th grade Language Arts classes  | JAMS                 | GATE<br><br>01-71400-0-11100-10000-5802-011-4110   |
| Music Center<br>April 26 - June 21, 2002<br>Cost: Not to exceed \$1,440  | To provide students with the opportunity to learn how to use their bodies as a creative tool as they explore imaginary objects, play games and physicalize characters. To learn to use their creations in mime stories, incorporating emotions as well as actions. | Franklin             | PTA<br><br>01-90150-0-11100-10000-5802-002-1501  |
| Linda Harris<br>May 15 - June 30, 2002<br>Cost: Not to exceed \$150  | To act as a Critical Friend for the District Classified Inquiry and activities related to facilitation which could include note taking and distribution of minutes for the May 15, 2002 meeting  | Ed Services          | Instr Matls/Staff Buyout<br><br>01-71860-0-11100-10000-5802-035-1300   |
| Joseph Soto<br>January 7 - June 30, 2002<br>Cost: Not to exceed \$1,000  | To provide Parent Workshops through the Infant & Family Support Program  | Ed Services          | IFSP<br><br>01-94190-0-81000-59000-5802-030-1300   |
| <u>University of Pittsburgh: Learning Research and Development Center Institute for Learning</u><br><br><u>7/1/02 through 6/30/03</u><br><br><u>not to exceed a total of \$50,000.00</u> | <u>To provide instructional leadership programs so participants understand the principles of learning and will begin to use those principles of learning study tools to support rigorous teaching and learning in our district</u>                                 | <u>District wide</u> | <u>01-90180-0-00000-9330-000-0000</u><br><br><u>Prepaid</u><br><u>expense to be reimbursed from a grant from the RGK Foundation Grant in 2002-03 school year</u> |

| Contractor/Contract Dates  | Description  | Site                       | Funding  |
|--|--|----------------------------|--|
| Dona Richwine<br>July 1, 2001-June 30, 2002<br><br>Amount of Increase:<br>\$9,600<br><br>Total Contract Cost: Not to exceed \$31,912.34                          | Amendment of previous contract approved by the Board 9/6/01 and 10/4/01 to present cooking demonstration in the classroom and provide nutrition education                | Food Services              | Food Services<br><br>13-53100-0-00000-37000-5802-057-2570                                      |
| Music Center Education Division<br><br>March 8 - June 14, 2002<br><br>Cost: Not to exceed \$4,990  | To provide art enrichment for K-5, including dance, music and drawing  | McKinley                   | Gift<br><br>01-90120-0-11100-10000-5802-004-4040   |
| Christine Tinberg<br><br>May 8, 2002<br><br>Cost: Not to exceed \$400  | To provide software training of state mandated Fitgram assessments to Physical Education staff   | Ed Services                | Curriculum and IMC Instruction<br><br>01-0000-0-11100-10000-5802-030-1300                      |
| Gary Daly <i>dba</i><br>dalyamerica<br><br>March 31, 2003<br><br>not to exceed a total of \$90,000.00  | Prop X Management<br><br>To fill the position vacated at Jim DeMuth's resignation<br><br>Equal to one FTE  | District Office/<br>Malibu | State School Building Fund<br>(Prop X Stand Alone)<br><br>21-00000-0-92000-85000-2990-098-1501 |
| Shareen Bell <i>dba</i><br>Exchange Pointe International<br>( <i>webfeedback.com</i> )<br><br>thru September 30, 2002<br><br>not to exceed a total of \$7,750.00 | To provide a web-based survey vehicle relative to community-wide assessment of the Superintendent's programs and initiatives as they pertain to his summative evaluation | Web Site                   | Independent Contractors and Consultants<br><br>01-00000-0-00000-72000-5802-020-1200            |

MOTION MADE BY: Mrs. Gottfried  
 SECONDED BY: Mrs. Leon-Vazquez

STUDENT ADVISORY VOTE: N/A  
 AYES: Six (All: Mr. Pratt *in absentia*)  
 NOES: Zero (None)  
 ABSTENTIONS: Zero (None)

TO: BOARD OF EDUCATION

ACTION  
05/16/02

FROM: SUPERINTENDENT

RE: OVERNIGHT FIELD TRIP (S) 2001-02

RECOMMENDATION NO.A.3

It is recommended that the Board of Education approve the special field trip (s) listed below for students for the 2001-02 school year. No child will be denied due to financial hardship.

| <u>School<br/>Grade<br/>Number of<br/>Students</u> | <u>Destination<br/>Dates</u>            | <u>Principal<br/>Teacher</u>    | <u>Cost / Paid<br/>for by</u>          | <u>Subject</u> | <u>Purpose of Trip</u>  |
|--|---|---------------------------------|--|----------------|---|
| SMASH<br>Grade 6<br>24 students                    | Warner Springs<br>6/12/02 to<br>6/14/02 | Carrie Ferguson<br>Ruben Valles | \$75 paid<br>parents /<br>fund raising | Humanities     | The purpose of this trip is to<br>give students an opportunity to<br>experience Leadership training<br>and to build leadership skills |

MOTION MADE BY:

Mrs. Gottfried

SECONDED BY:

Mrs. Leon-Vazquez

STUDENT ADVISORY VOTE:

Aye (Ms. de los Santos)

AYES:

Six (All: Mr. Pratt *in absentia*)

NOES:

Zero (None)

ABSTENTIONS:

Zero (None)



TO: BOARD OF EDUCATION

ACTION/CONSENT

05/16/02

FROM: KENNETH R. BAILEY/ VIRGINIA I. HYATT

RE: APPROVAL OF PURCHASE ORDERS

RECOMMENDATION NO. A.4

It is recommended that the Board of Education approve the following Purchase Orders and Changed Purchase Orders from April 24, 2002, through May 7, 2002, for fiscal year 2001/02.

MOTION MADE BY: Mrs. Gottfried  
SECONDED BY: Mrs. Leon-Vazquez

STUDENT ADVISORY VOTE: Aye (Ms. de los Santos)  
AYES: Six (All: Mr. Pratt *in absentia*)  
NOES: Zero (None)  
ABSTENTIONS: Zero (None)

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT  
PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF MAY 16, 2002

U-GENERAL FUND, UNRESTRICTED   R-GENERAL FUND, RESTRICTED   A-ADULT ED   CD-CHILD DEVELOPMENT   F-CAFETERIA  
SF-SPECIAL FINANCING (FLEX)   EX-PROP ES and X   D-DEVELOPER FEES   EQ-EARTHQUAKE  
SM-STATE MODERNIZATION

| PO NO.                                   | VENDOR                         | DESCRIPTION                    | LOCATION                       | AMOUNT          |   |
|--|--------------------------------|--------------------------------|--------------------------------|-----------------|---|
| <b>*** CHANGED PURCHASE ORDERS ***</b>   |                                |                                |                                |                 |   |
| 257598                                   | AMETRON ELECTRONICS            | DELIVERY CHARGE                | CURRICULUM AND IMC             | 48.71           | R |
| 257398                                   | ANZA RENTS                     | ADD'L CHAIRS REQUIRED          | SANTA MONICA HIGH SCHOOL       | 263.32          | U |
| 257608                                   | DICK BLICK                     | INSTRUCTIONAL MATERIALS        | SANTA MONICA HIGH SCHOOL       | 164.36          | U |
| 257458                                   | GALE GROUP                     | BOOKS                          | SANTA MONICA HIGH SCHOOL       | 47.36           | R |
| 257600                                   | I AM YOUR CHILD                | CORRECT COST FOR VIDEOS        | CURRICULUM AND IMC             | 391.75          | R |
| 257442                                   | LANIER WORLDWIDE               | TONER CARTRIDGE                | EDISON ELEMENTARY SCHOOL       | 39.06           | U |
| 257377                                   | STAPLES BUSINESS ADVANTAGE     | ADDITIONAL TONER               | CURRICULUM AND IMC             | 150.00          | U |
| 257496                                   | STAPLES/PICK UP/SANTA MONICA   | ADDL PURCHASES                 | JOHN MUIR ELEMENTARY SCHOOL    | 26.44           | U |
| 257602                                   | SUMMIT LEARNING                | PRICE INCREASE MANIPULATIVE    | PT DUME ELEMENTARY SCHOOL      | 23.28           | R |
| 257381                                   | TRI-BEST CHALKBOARD CO         | ADDITIONAL ITEMS PURCHASED     | FRANKLIN ELEMENTARY SCHOOL     | 773.99          | U |
| 257542                                   | U S OFFICE PROD./CORPORATE EXP | ADDITIONAL SUPPLIES            | JOHN ADAMS MIDDLE SCHOOL       | 100.00          | U |
| <b>** CHANGED PURCHASE ORDERS TOTAL:</b> |                                |                                |                                | <b>2,028.27</b> |   |
| <b>*** NEW PURCHASE ORDERS ***</b>       |                                |                                |                                |                 |   |
| 257559                                   | ABILITATIONS                   | CLASSROOM SUPPLIES             | CABRILLO ELEMENTARY SCHOOL     | 55.19           | R |
| 257557                                   | ACHIEVEMENT PRODUCTS           | CLASSROOM SUPPLIES             | CABRILLO ELEMENTARY SCHOOL     | 103.89          | R |
| 257349                                   | AMERICAN RED CROSS             | RED CROSS - CPR MANNEQUINS     | HEALTH SERVICES                | 599.71          | U |
| 257438                                   | AMETRON ELECTRONICS            | SCREEN/EQUIPMENT               | CURRICULUM AND IMC             | 547.75          | R |
| 257466                                   | AMETRON ELECTRONICS            | AUDIO VISUAL SCREEN RENTAL     | CURRICULUM AND IMC             | 205.68          | R |
| 257544                                   | ANDERSEN, LISA                 | REIMBURSEMENT - SUPPLIES       | MALIBU HIGH SCHOOL             | 98.51           | U |
| 257374                                   | AQUARIUM DESIGN                | Maintenance for library tank   | PT DUME ELEMENTARY SCHOOL      | 112.62          |   |
| 257459                                   | BAKER & TAYLOR                 | OPEN ORDER/BOOKS               | SANTA MONICA HIGH SCHOOL       | 5,200.00        | U |
| 257460                                   | BAKER & TAYLOR                 | OPEN ORDER/BOOKS               | SANTA MONICA HIGH SCHOOL       | 3,500.00        | U |
| 257201                                   | BARNES & NOBLE/SANTA MONICA    | SUPPLIES                       | MCKINLEY ELEMENTARY SCHOOL     | 974.25          |   |
| 257498                                   | BARNES & NOBLE/SANTA MONICA    | SUPPLIES                       | JOHN MUIR ELEMENTARY SCHOOL    | 300.00          | U |
| 257394                                   | BARRETT'S APPLIANCE            | REFRIGERATOR                   | CURRICULUM AND IMC             | 477.99          |   |
| 257294                                   | BECKLEY CARDY/SCHOOL SPECIALTY | Furniture & Office Supplies    | ROOSEVELT ELEMENTARY SCHOOL    | 1,507.83        | U |
| 257451                                   | BECKLEY CARDY/SCHOOL SPECIALTY | CLASSROOM SUPPLIES             | ROOSEVELT ELEMENTARY SCHOOL    | 100.00          | R |
| 257243                                   | BMC                            | FAX MACHINE                    | MALIBU HIGH SCHOOL             | 1,581.02        | U |
| 257581                                   | BOLAN, ANETTE                  | NON INSTR SUPPLIES             | SANTA MONICA HIGH SCHOOL       | 68.22           | U |
| 257493                                   | BRIDGES.COM COMPANY            | SUBSCRIPTION                   | DISTRICT-WIDE                  | 1,170.00        | U |
| 257591                                   | C X & B UNITED CORPORATION     | SUPPLIES                       | BOE/SUPERINTENDENT             | 304.76          |   |
| 257599                                   | CAIRNS, PATRICIA A.            | REIMB/OFFICE SUPPLIES          | CABRILLO ELEMENTARY SCHOOL     | 99.49           | U |
| 257510                                   | CALIFORNIA NEWSPAPER SERVICE   | PUBL. HEARING ADS-02/03 BUDGET | BUSINESS SERVICES              | 150.00          | U |
| 257454                                   | CALIFORNIA OFFICE SYSTEMS      | INK CARTRIDGES                 | FRANKLIN ELEMENTARY SCHOOL     | 292.28          | R |
| 257526                                   | CALLOWAY HOUSE                 | IIP ORDER/DIANE BURGE/BTSA     | STATE AND FEDERAL PROJECTS     | 234.54          | R |
| 257594                                   | CANON BUSINESS SOLUTIONS       | MAINTENANCE AGREEMENT          | SMASH SCHOOL                   | 363.72          |   |
| 256716                                   | CASEY, JACK                    | REIMBURSEMENT                  | OLYMPIC CONTINUATION SCHOOL    | 232.04          |   |
| 257547                                   | CASINO NIGHT ENTERTAINMENT INC | GRAD NITE EXPENSES             | MALIBU HIGH SCHOOL             | 1,000.00        | U |
| 257362                                   | CDW-G COMPUTING SOLUTIONS      | Adobe Acrobat 5                | SPECIAL EDUCATION REGULAR YEAR | 65.48           | R |
| 257307                                   | CHILDRENS BOOK WORLD           | SUPPLIES                       | MCKINLEY ELEMENTARY SCHOOL     | 110.00          | R |
| 257436                                   | COACH USA                      | BUS TRANSPORTATION             | SANTA MONICA HIGH SCHOOL       | 3,738.00        | U |
| 257481                                   | COHN, JEFFREY                  | REIMBURSEMENT-INST SUPPLIES    | SPECIAL EDUCATION REGULAR YEAR | 161.20          | R |
| 257392                                   | CORWIN PRESS                   | BTSA ORDER IIP ORDER/JUSTINE L | STATE AND FEDERAL PROJECTS     | 99.79           | R |
| 257373                                   | COX PAINT INC                  | OPEN ORDER-PAINT SUPPLIES      | FACILITY MAINTENANCE           | 1,000.00        |   |
| 257577                                   | CREATIVE EDUCATIONAL SVCS      | SUBSCRIPTION                   | SANTA MONICA HIGH SCHOOL       | 102.84          | U |
| 257358                                   | CRS                            | LICENSE AGREEMENT              | PERSONNEL SERVICES             | 4,799.81        | U |
| 257576                                   | CULTURA LATINA                 | REFERENCE BOOKS                | SANTA MONICA HIGH SCHOOL       | 259.37          | U |
| 257521                                   | CULVER NEWLIN                  | LUNCHTABLES FOR COURTYARDS     | PT DUME ELEMENTARY SCHOOL      | 2,399.16        | R |

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT  
PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF MAY 16, 2002

U-GENERAL FUND, UNRESTRICTED   R-GENERAL FUND, RESTRICTED   A-ADULT ED   CD-CHILD DEVELOPMENT   F-CAFETERIA  
SF-SPECIAL FINANCING (FLEX)   EX-PROP ES and X   D-DEVELOPER FEES   EQ-EARTHQUAKE  
SM-STATE MODERNIZATION

| PO NO. | VENDOR                        | DESCRIPTION                    | LOCATION                      | AMOUNT    |    |
|--------|-------------------------------|--------------------------------|-------------------------------|-----------|----|
| 257311 | DEMCO LIBRARY SUPPLIES        | Book cart                      | WILL ROGERS ELEMENTARY SCHOOL | 331.40    |    |
| 257350 | DEMCO LIBRARY SUPPLIES        | LIBRARY SUPPLIES               | ROOSEVELT ELEMENTARY SCHOOL   | 164.29    | U  |
| 257655 | DICK BLICK                    | ART MATERIALS/LINCOLN-POMATTI  | CURRICULUM AND IMC            | 785.02    | U  |
| 257304 | DISCOUNT SCHOOL SUPPLY        | SUPPLIES                       | MCKINLEY ELEMENTARY SCHOOL    | 37.48     | R  |
| 257445 | DISCOUNT SCHOOL SUPPLY        | INSTRUCTIONAL SUPPLIES         | CHILD DEVELOPMENT CENTER      | 837.06    | CD |
| 257434 | DOALL INDUSTRIAL SUPPLY       | CUSTODIAL SUPPLIES             | FACILITY OPERATIONS           | 123.19    | U  |
| 257292 | DUPLO/COMPLETE BUSINESS SYS   | DUPLO SUPPLIES                 | LINCOLN MIDDLE SCHOOL         | 3,445.71  | U  |
| 257405 | DURHAM TRANSPORTATION         | BUS TRANSPORTATION             | SANTA MONICA HIGH SCHOOL      | 479.83    | U  |
| 257412 | DURHAM TRANSPORTATION         | BUS TRANSPORTATION             | SANTA MONICA HIGH SCHOOL      | 501.37    | U  |
| 257339 | EAI EDUCATION                 | Math manipulatives             | PT DUME ELEMENTARY SCHOOL     | 77.58     | R  |
| 257565 | EARTHQUAKE MANAGEMENT         | EARTHQUAKE SUPPLIES            | STUDENT SERVICES              | 1,414.39  | U  |
| 257355 | EBS CO SUBSCRIPTION SERVICES  | ONLINE SUBSCRIPTION            | SANTA MONICA HIGH SCHOOL      | 947.19    | U  |
| 257596 | ECONOMY GLASS CO INC          | REPLACE WINDOW GROUNDS VEHICLE | GROUNDS MAINTENANCE           | 147.43    | U  |
| 257518 | ELLISON EDUCATIONAL EQUIP     | CUTTING PAD/ELLISON            | FRANKLIN ELEMENTARY SCHOOL    | 32.48     | R  |
| 257549 | EMBASSY SUITES                | ACCOMMODATIONS FOR FIELD TRIP  | PT DUME ELEMENTARY SCHOOL     | 3,796.91  |    |
| 257356 | EMHARDT, JANA                 | REIMBURSEMENT                  | SANTA MONICA HIGH SCHOOL      | 105.01    | U  |
| 257506 | EMTEK INC                     | SECURITY SCREENS-REC.BLDG      | FACILITY MAINTENANCE          | 529.28    |    |
| 257606 | ENL MEDICAL CORP              | SOFTWARES                      | SANTA MONICA HIGH SCHOOL      | 520.30    | R  |
| 257012 | EPIXTECH                      | Library Software               | SANTA MONICA HIGH SCHOOL      | 1,400.00  | R  |
| 257415 | ETA CUISENAIRE                | IIP Btsa Order for Vy Pham     | STATE AND FEDERAL PROJECTS    | 152.32    | R  |
| 257520 | ETA CUISENAIRE                | Geometric shapes for 2nd       | PT DUME ELEMENTARY SCHOOL     | 179.05    | R  |
| 257222 | EVENT TECHNICAL SERVICE INC   | GRADUATION STAGE RISER RENTAL  | SANTA MONICA HIGH SCHOOL      | 7,645.75  |    |
| 257235 | EXCEL CONSTRUCTION INSPECTION | DSA INSPECTION SVC-SAMOH       | SANTA MONICA HIGH SCHOOL      | 20,000.00 | SM |
| 257290 | EYE ON EDUCATION              | OTHER BOOKS                    | LINCOLN MIDDLE SCHOOL         | 85.67     | U  |
| 257657 | FEDEX                         | OPEN ORDER/EXPRESS MAIL CHGS   | CURRICULUM AND IMC            | 200.00    | U  |
| 257425 | FEET FIRST ENTERTAINMENT      | EVENT AGREEMENT                | LINCOLN MIDDLE SCHOOL         | 750.00    |    |
| 257354 | FLAGHOUSE                     | SPORTS ITEMS                   | FRANKLIN ELEMENTARY SCHOOL    | 207.38    |    |
| 257317 | FOLLETT LIBRARY BOOK CO       | library books                  | GRANT ELEMENTARY SCHOOL       | 4,000.00  | R  |
| 257335 | FOLLETT LIBRARY BOOK CO       | Reading club books             | PT DUME ELEMENTARY SCHOOL     | 476.30    | U  |
| 257336 | FOLLETT LIBRARY BOOK CO       | General books for library      | PT DUME ELEMENTARY SCHOOL     | 303.45    | R  |
| 257338 | FOLLETT LIBRARY BOOK CO       | Classroom library books        | PT DUME ELEMENTARY SCHOOL     | 3,146.00  | R  |
| 257474 | FOLLETT LIBRARY BOOK CO       | LIBRARY BOOKS FOR SCHOOL       | WEBSTER ELEMENTARY SCHOOL     | 1,080.00  | R  |
| 257482 | FOLLETT LIBRARY BOOK CO       | books                          | EDISON ELEMENTARY SCHOOL      | 2,100.00  | R  |
| 257656 | FOLLETT LIBRARY BOOK CO       | INSTRUCTIONAL SUPPLIES         | FRANKLIN ELEMENTARY SCHOOL    | 849.71    | R  |
| 257508 | FRITO-LAY INC                 | OPEN PO FOR SNACK RESALE ITEMS | SAMOH STUDENT STORE           | 3,500.00  | U  |
| 257456 | GALE RESEARCH                 | ONLINE SUBSCRIPTION            | SANTA MONICA HIGH SCHOOL      | 8,752.00  | R  |
| 257426 | GALE SUPPLY CO                | CUSTODIAL SUPPLIES             | DISTRICT-WIDE                 | 7,926.69  | U  |
| 257119 | GATEWAY 2000 MAJOR ACCOUNTS   | Laptop for library             | PT DUME ELEMENTARY SCHOOL     | 1,190.75  | R  |
| 257353 | GATEWAY 2000 MAJOR ACCOUNTS   | GATEWAY COMPUTER               | OLYMPIC CONTINUATION SCHOOL   | 1,047.86  | R  |
| 257422 | GATEWAY 2000 MAJOR ACCOUNTS   | saint annes order/randall g.   | SAINT ANNE'S PRIVATE SCHOOL   | 302.26    | R  |
| 257489 | GATEWAY 2000 MAJOR ACCOUNTS   | Computer for William           | INFORMATION SERVICES          | 2,060.00  | U  |
| 257552 | GATEWAY 2000 MAJOR ACCOUNTS   | COMPUTERS                      | FISCAL SERVICES               | 3,510.55  | U  |
| 257486 | GBC/EDUCATION DEPARTMENT      | LAMINATING FILM                | PT DUME ELEMENTARY SCHOOL     | 347.35    |    |
| 257503 | GITTER, RANDALL               | REIMBURSE FOR INSERVICE SUPP.  | SAINT ANNE'S PRIVATE SCHOOL   | 150.06    | R  |
| 257457 | GLENCOE/MACMILLAN/MCGRAW-HILL | ENCYCLOPEDIAS                  | SANTA MONICA HIGH SCHOOL      | 2,336.03  | R  |
| 257534 | GLENCOE/MACMILLAN/MCGRAW-HILL | B TSA IIP ORDER/ERIN STANLEY   | STATE AND FEDERAL PROJECTS    | 177.32    | R  |
| 257396 | GOPHER SPORTS EQUIP           | Physical education equipment   | PT DUME ELEMENTARY SCHOOL     | 332.56    | R  |
| 257364 | GREAT SOURCE EDUCATION GROUP  | BOOKS                          | STUDENT SERVICES              | 151.23    | U  |
| 257388 | GRINNELL FIRE PROTECTION      | SEMI-ANNUAL HOOD SYSTEM SVC    | FACILITY MAINTENANCE          | 283.09    |    |
| 257490 | GUIDED DISCOVERIES            | CATALINA TRIPS SEPT.2002       | DISTRICT-WIDE                 | 8,880.00  |    |
| 257421 | GUSD-B TSA CLUSTER 4          | PAY ATTACHED INVOICE           | STATE AND FEDERAL PROJECTS    | 60.00     | R  |

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT  
PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF MAY 16, 2002

U-GENERAL FUND, UNRESTRICTED   R-GENERAL FUND, RESTRICTED   A-ADULT ED   CD-CHILD DEVELOPMENT   F-CAFETERIA  
SF-SPECIAL FINANCING (FLEX)   EX-PROPOS and X   D-DEVELOPER FEES   EQ-EARTHQUAKE  
SM-STATE MODERNIZATION

| PO NO. | VENDOR                    | DESCRIPTION                    | LOCATION                      | AMOUNT   |    |
|--------|---------------------------|--------------------------------|-------------------------------|----------|----|
| 257604 | HANSON, MARJORIE WESTON   | REIMB/CLASSROOM SUPPLIES       | CABRILLO ELEMENTARY SCHOOL    | 97.95    | R  |
| 257522 | HARCOURT BRACE            | MATH BOOKS FOR SCHOOL          | WEBSTER ELEMENTARY SCHOOL     | 5,392.46 | R  |
| 257305 | HARCOURT BRACE JOVANOVIH  | MATH CONSUMABLES, K-2          | MCKINLEY ELEMENTARY SCHOOL    | 6,886.89 | R  |
| 257593 | HARRIS, JEROLD K.         | Parent Meeting Supplies        | ROOSEVELT ELEMENTARY SCHOOL   | 100.00   | R  |
| 257634 | HARRIS, JEROLD K.         | REIMB/STAFF DEVELOPMENT SUPPLI | ROOSEVELT ELEMENTARY SCHOOL   | 100.00   | R  |
| 257610 | HEARLIHY & CO             | INSTR SUPPLIES                 | SANTA MONICA HIGH SCHOOL      | 3,468.15 | R  |
| 257384 | HENRY RADIO INC           | MOTOROLA RADIOS                | SANTA MONICA HIGH SCHOOL      | 1,646.74 | U  |
| 257601 | HI TECH                   | BRACKET FOR RISOGRAPH          | WEBSTER ELEMENTARY SCHOOL     | 38.91    | U  |
| 257584 | HOME DEPOT- L.A.          | OPEN ORDER/NON-INSTRUCTIONAL   | CHILD DEVELOPMENT CENTER      | 2,000.00 | CD |
| 257623 | HOME DEPOT- L.A.          | CUSTODIAL SUPPLIES             | SANTA MONICA HIGH SCHOOL      | 150.00   | U  |
| 257223 | HUMMER CONSTRUCTION       | PARTITION/DEMO TREE WELL       | SANTA MONICA HIGH SCHOOL      | 3,900.00 |    |
| 257238 | I AM YOUR CHILD           | BOOK/CAL-SAFE PROGRAM          | CURRICULUM AND IMC            | 108.25   | R  |
| 257092 | IDEAL OFFICE INTERIORS    | ERGONOMIC CHAIR                | LINCOLN MIDDLE SCHOOL         | 309.27   | R  |
| 257624 | IDEAL OFFICE INTERIORS    | OFFICE CHAIR                   | SANTA MONICA HIGH SCHOOL      | 439.69   | U  |
| 257440 | IMAGE 2000                | TONER/MASTERS FOR COPIER       | WILL ROGERS ELEMENTARY SCHOOL | 1,186.10 | U  |
| 257090 | IMED                      | PORTABLE SOUND SYSTEM          | WILL ROGERS ELEMENTARY SCHOOL | 2,068.66 |    |
| 257261 | IMED                      | AUDIO VISUAL EQUIPMENT         | ROOSEVELT ELEMENTARY SCHOOL   | 1,312.68 | U  |
| 257316 | IMED                      | CASSETTE/CD PLAYERS            | CHILD DEVELOPMENT CENTER      | 1,331.48 | CD |
| 257325 | IMED                      | AV Equipment                   | ROOSEVELT ELEMENTARY SCHOOL   | 104.06   | U  |
| 257376 | IMED                      | AUDIO VISUAL CARTS             | FRANKLIN ELEMENTARY SCHOOL    | 714.72   | U  |
| 257570 | IMED                      | TV'S/VCR'S                     | SANTA MONICA HIGH SCHOOL      | 1,276.59 | U  |
| 257578 | IMED                      | AUDIO VISUAL EQUIPMENT         | SANTA MONICA HIGH SCHOOL      | 1,520.70 | U  |
| 257589 | IMED                      | TV/VCR                         | SANTA MONICA HIGH SCHOOL      | 2,274.33 | R  |
| 257091 | INTELLI-TECH              | LIBRARY COMPUTER EQUIPMENT     | LINCOLN MIDDLE SCHOOL         | 552.08   | R  |
| 257237 | INTELLI-TECH              | TECHNOLOGY EQUIPMENT           | MALIBU HIGH SCHOOL            | 1,022.96 |    |
| 257252 | INTELLI-TECH              | PRINTER INK                    | MALIBU HIGH SCHOOL            | 1,154.49 | U  |
| 257378 | INTELLI-TECH              | Office Printers - Replacements | INFORMATION SERVICES          | 5,144.04 | U  |
| 257487 | INTELLI-TECH              | COMPUTER SUPPLIES              | WILL ROGERS ELEMENTARY SCHOOL | 840.02   | R  |
| 257514 | JIST WORKS INC.           | Occupational Handbooks         | SPECIAL ED SPECIAL PROJECTS   | 165.61   | R  |
| 257449 | KAPLAN SCHOOL SUPPLY CORP | INSTRUCTIONAL SUPPLIES         | CHILD DEVELOPMENT CENTER      | 2,533.95 | CD |
| 257607 | KARYADI, ADRIENNE         | INSTR SUPPLIES                 | SANTA MONICA HIGH SCHOOL      | 75.70    | U  |
| 257368 | KIDSAFETY OF AMERICA      | INSTR FILMS FOR CAL-SAFE PROG  | CURRICULUM AND IMC            | 234.49   | R  |
| 257406 | KINKO'S                   | PROGRAM PRINTING               | SANTA MONICA HIGH SCHOOL      | 595.38   | U  |
| 257574 | KINO INTERNATIONAL CORP   | videos                         | JOHN ADAMS MIDDLE SCHOOL      | 59.02    | U  |
| 257661 | LAGUNA CLAY COMPANY       | ART SUPPLIES/D.RICKARD/ADAMS   | CURRICULUM AND IMC            | 396.14   | U  |
| 257306 | LAKESHORE (PICK UP ONLY)  | SUPPLIES                       | MCKINLEY ELEMENTARY SCHOOL    | 72.83    | R  |
| 257324 | LAKESHORE CURRICULUM      | Furniture/Class Supplies       | ROOSEVELT ELEMENTARY SCHOOL   | 691.71   | U  |
| 257443 | LAKESHORE CURRICULUM      | INSTRUCTIONAL SUPPLIES         | CHILD DEVELOPMENT CENTER      | 1,404.54 | CD |
| 257533 | LAKESHORE CURRICULUM      | B TSA IIP ORDER G. GOLAN       | STATE AND FEDERAL PROJECTS    | 228.63   | R  |
| 257554 | LAKESHORE CURRICULUM      | IIP B TSA ORDER K. DEMOPOULOS  | STATE AND FEDERAL PROJECTS    | 101.88   | R  |
| 257621 | LAKESHORE CURRICULUM      | CLASSROOM SUPPLIES/AHERONI     | GRANT ELEMENTARY SCHOOL       | 183.32   | R  |
| 257492 | LAS VIRGENES USD          | PASS THRU TO OTHER DISTR/TECHN | CURRICULUM AND IMC            | 8,239.00 | R  |
| 257318 | LAUREN WARSHAW            | INSTRUCTIONAL SUPPLIES         | FRANKLIN ELEMENTARY SCHOOL    | 688.45   | R  |
| 257393 | LAUREN WARSHAW            | INSTRUCTIONAL SUPPLIES         | FRANKLIN ELEMENTARY SCHOOL    | 953.38   | R  |
| 257400 | LAUREN WARSHAW            | INSTRUCTIONAL SUPPLIES         | FRANKLIN ELEMENTARY SCHOOL    | 902.02   | R  |
| 257432 | LAUREN WARSHAW            | INSTRUCTIONAL SUPPLIES         | FRANKLIN ELEMENTARY SCHOOL    | 778.65   | R  |
| 257470 | LAUREN WARSHAW            | INSTRUCTIONAL SUPPLIES         | FRANKLIN ELEMENTARY SCHOOL    | 961.00   | R  |
| 257473 | LAUREN WARSHAW            | INSTRUCTIONAL SUPPLIES         | FRANKLIN ELEMENTARY SCHOOL    | 846.24   | R  |
| 257480 | LAUREN WARSHAW            | LIBRARY BOOKS, AB862/PERMABND  | JOHN MUIR ELEMENTARY SCHOOL   | 1,193.17 | R  |
| 257499 | LAUREN WARSHAW            | CLASSROOM BOOKS                | EDISON ELEMENTARY SCHOOL      | 2,840.00 | R  |
| 257500 | LAUREN WARSHAW            | classroom books 5th grade      | EDISON ELEMENTARY SCHOOL      | 710.00   |    |

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT  
PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF MAY 16, 2002

U-GENERAL FUND, UNRESTRICTED   R-GENERAL FUND, RESTRICTED   A-ADULT ED   CD-CHILD DEVELOPMENT   F-CAFETERIA  
SF-SPECIAL FINANCING (FLEX)   EX-PROP ES and X   D-DEVELOPER FEES   EQ-EARTHQUAKE  
SM-STATE MODERNIZATION

| PO NO. | VENDOR                         | DESCRIPTION                    | LOCATION                       | AMOUNT   |    |
|--------|--------------------------------|--------------------------------|--------------------------------|----------|----|
| 257515 | LAUREN WARSHAW                 | library books                  | JOHN ADAMS MIDDLE SCHOOL       | 311.94   | R  |
| 257310 | LEARNING RESOURCE              | SUPPLIES                       | MCKINLEY ELEMENTARY SCHOOL     | 72.60    |    |
| 257650 | LEARNING RESOURCE              | INSTRUCTIONAL MAT./IIP BTS     | STATE AND FEDERAL PROJECTS     | 87.59    | R  |
| 257363 | LECTORUM PUBLICATIONS          | CLASSRM LIBRARY BKS            | GRANT ELEMENTARY SCHOOL        | 25.89    | R  |
| 257390 | LINGUI SYSTEMS INC             | GAMES                          | OLYMPIC CONTINUATION SCHOOL    | 96.18    | R  |
| 257365 | LOS ANGELES COATINGS           | TRAFFIC PAINT FOR MAINT.       | FACILITY MAINTENANCE           | 261.75   |    |
| 257366 | LOWE'S HOME IMPROVEMENT WHSE.  | STORAGE SHED                   | STUDENT SERVICES               | 1,008.51 | U  |
| 257513 | LRA INTERPRETERS               | Interpretor (Russian)          | SPECIAL EDUCATION REGULAR YEAR | 242.00   | R  |
| 257612 | LUDDY, KELLY                   | REIMB./REFRESHMENTS            | SANTA MONICA HIGH SCHOOL       | 77.28    | U  |
| 257302 | MARKERBOARD PEOPLE, THE        | SUPPLIES                       | MCKINLEY ELEMENTARY SCHOOL     | 159.64   | R  |
| 257155 | MCDUGAL LITTEL                 | TEXTBOOKS                      | LINCOLN MIDDLE SCHOOL          | 180.30   | R  |
| 257674 | MCKEOWN, KEVIN                 | April's                        | INFORMATION SERVICES           | 84.32    | U  |
| 257609 | MONARCH BUS. FORMS/STRATACOM   | PRINT RETURN ADDRESS ENVELOPES | PURCHASING/WAREHOUSE           | 310.68   | U  |
| 257512 | MORNING GLORY PRESS            | BOOKS                          | OLYMPIC CONTINUATION SCHOOL    | 257.31   |    |
| 257625 | MULLEN, RUSS                   | REFRESHMENTS JAZZ BAND/GIFT    | JOHN ADAMS MIDDLE SCHOOL       | 94.04    |    |
| 257511 | NARCISO JR, FRANCISCO          | GENERAL SUPPLIES & MATERIALS   | ADULT EDUCATION CENTER         | 72.00    | A  |
| 257437 | NATIONAL CENTER ON EDUCATION   | REFERENCE BOOKS                | SANTA MONICA HIGH SCHOOL       | 60.13    | U  |
| 257320 | NATIONAL COUNCIL OF TEACHERS   | GEN. INSTRUCTIONAL SUPPLIES    | LINCOLN MIDDLE SCHOOL          | 27.11    | U  |
| 257571 | NATIONAL COUNCIL ON ECONOMIC   | TEXTBOOKS                      | SANTA MONICA HIGH SCHOOL       | 611.42   | R  |
| 257553 | NATIONAL FLOOD SERVICES        | FLOOD INS- ROOSEVELT           | ROOSEVELT ELEMENTARY SCHOOL    | 2,772.00 | D  |
| 257455 | NEWSBANK INC                   | ONLINE SUBSCRIPTION            | SANTA MONICA HIGH SCHOOL       | 45.00    | R  |
| 257468 | NEXTEL COMMUNICATIONS          | PHONE SUPPLIES                 | R O P                          | 73.48    | R  |
| 257408 | ONE STOP PRINT SHOP            | INVITATIONS                    | SANTA MONICA HIGH SCHOOL       | 569.35   | U  |
| 257308 | ORIENTAL TRADING CO INC        | SUPPLIES                       | MCKINLEY ELEMENTARY SCHOOL     | 35.82    | R  |
| 257535 | PARIS PRINTERS                 | Printer Repair                 | INFORMATION SERVICES           | 1,000.00 | U  |
| 257597 | PIONEER CHEMICAL CO            | CUSTODIAL SUPPLIES             | DISTRICT-WIDE                  | 3,195.54 | U  |
| 257548 | PLAN IT INTERACTIVE INC        | GRAD NITE EXPENSES             | MALIBU HIGH SCHOOL             | 1,000.00 | U  |
| 257334 | PLAY WITH A PURPOSE            | INSTRUCTIONAL SUPPLIES         | CHILD DEVELOPMENT CENTER       | 2,088.74 | CD |
| 257560 | PLAY WITH A PURPOSE            | CLASSROOM SUPPLIES             | CABRILLO ELEMENTARY SCHOOL     | 55.13    | R  |
| 257414 | PRENTICE HALL COLLEGE DIVISION | BOOK                           | SANTA MONICA HIGH SCHOOL       | 38.31    | U  |
| 257651 | PRIMARY CONCEPTS               | INSTRUCTIONAL MAT./BTS         | STATE AND FEDERAL PROJECTS     | 159.21   | R  |
| 257154 | PUBLISHERS QUALITY LIBRARY     | ELD TEXTS                      | LINCOLN MIDDLE SCHOOL          | 76.03    | U  |
| 257293 | PUBLISHERS QUALITY LIBRARY     | LIBRARY BOOKS                  | LINCOLN MIDDLE SCHOOL          | 426.98   | R  |
| 257403 | R & D TRANSPORTATION SERVICES  | BUS TRANSPORTATION             | SANTA MONICA HIGH SCHOOL       | 290.60   | U  |
| 257407 | R & D TRANSPORTATION SERVICES  | BUS TRANSPORTATION             | SANTA MONICA HIGH SCHOOL       | 1,543.00 | U  |
| 257622 | R & D TRANSPORTATION SERVICES  | BUS TRANSPORTATION             | SANTA MONICA HIGH SCHOOL       | 881.80   | U  |
| 257321 | RECORDED BOOKS INC             | INSTRUCTIONAL SUPPLIES         | LINCOLN MIDDLE SCHOOL          | 73.50    | U  |
| 257420 | RIVERDEEP                      | TITLE I ORDER/SAINT ANNES      | SAINT ANNE'S PRIVATE SCHOOL    | 1,369.93 | R  |
| 257262 | ROBINSON, MARIA                | REIMBURSEMENT/INSTR. SUPPLIES  | STATE AND FEDERAL PROJECTS     | 162.00   | R  |
| 257345 | SADDELEBACK EDUCATIONAL INC    | GEN. INSTRUCTIONAL SUPPLIES    | LINCOLN MIDDLE SCHOOL          | 106.07   | U  |
| 257401 | SAFETYGEAR DEPOT               | Safety vests for lunch program | PT DUME ELEMENTARY SCHOOL      | 136.08   | R  |
| 257502 | SAINT ANNE SCHOOL              | REIMBURSE ST. ANNE             | SAINT ANNE'S PRIVATE SCHOOL    | 160.00   | R  |
| 257556 | SAMMONS PRESTON INC            | CLASSROOM SUPPLIES             | CABRILLO ELEMENTARY SCHOOL     | 79.55    | R  |
| 257175 | SAMY'S CAMERA SHOP             | DIGITAL CAMERAS                | MALIBU HIGH SCHOOL             | 4,357.06 |    |
| 257435 | SANTA MONICA MUN BUS LINES     | BUS TRANSPORTATION             | SANTA MONICA HIGH SCHOOL       | 335.50   | U  |
| 257399 | SANTA MONICA POLICE DEPT       | POLICE SECURITY                | SANTA MONICA HIGH SCHOOL       | 57.12    | U  |
| 257359 | SCANSOFT                       | Dragon Dictate/Bus. vers. 6.0  | SPECIAL EDUCATION REGULAR YEAR | 235.42   | R  |
| 257424 | SCHOLASTIC INC                 | SCHOLASTIC MAGAZINES           | WEBSTER ELEMENTARY SCHOOL      | 36.38    | R  |
| 257370 | SCHOOL SPECIALTY INC           | SCHOOL SUPPLIES                | WILL ROGERS ELEMENTARY SCHOOL  | 275.00   | U  |
| 257461 | SCHOOL SPECIALTY INC           | CLASSROOM SUPPLIES             | WILL ROGERS ELEMENTARY SCHOOL  | 298.32   | U  |
| 257464 | SCHOOL SPECIALTY INC           | CLASSROOM SUPPLIES             | WILL ROGERS ELEMENTARY SCHOOL  | 275.00   | U  |

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT  
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SF-SPECIAL FINANCING (FLEX)   EX-PROP ES and X   D-DEVELOPER FEES   EQ-EARTHQUAKE  
SM-STATE MODERNIZATION

| PO NO. | VENDOR                         | DESCRIPTION                    | LOCATION                       | AMOUNT    |    |
|--------|--------------------------------|--------------------------------|--------------------------------|-----------|----|
| 257501 | SCHOOL SPECIALTY INC           | CLASSROOM SUPPLIES             | WILL ROGERS ELEMENTARY SCHOOL  | 275.00    | U  |
| 257507 | SCHOOL SPECIALTY INC           | CLASSROOM SUPPLIES             | WILL ROGERS ELEMENTARY SCHOOL  | 97.58     | U  |
| 257539 | SCHOOL SPECIALTY INC           | CLASSROOM SUPPLIES             | WILL ROGERS ELEMENTARY SCHOOL  | 275.00    | U  |
| 257636 | SCHOOL SPECIALTY INC           | CLASS SUPPLIES/CUEVA/MARTINEZ  | GRANT ELEMENTARY SCHOOL        | 153.22    | R  |
| 257654 | SCHOOL SPECIALTY INC           | CLASSROOM SUPPLIES             | GRANT ELEMENTARY SCHOOL        | 226.77    | R  |
| 257660 | SCHOOL SPECIALTY INC           | INSTRUCTIONAL SUPPLIES         | GRANT ELEMENTARY SCHOOL        | 158.01    | R  |
| 257344 | SCHOOLMASTERS SAFETY           | Safety signs for school        | PT DUME ELEMENTARY SCHOOL      | 364.08    | R  |
| 257567 | SCHWARTZ, BONNIE               | INSTR SUPPLIES                 | SANTA MONICA HIGH SCHOOL       | 75.41     | U  |
| 257347 | SDSU FOUNDATION                | Sparks PE program (K-5)        | PT DUME ELEMENTARY SCHOOL      | 144.79    | R  |
| 257416 | SEARS                          | DVD PLAYERS                    | SANTA MONICA HIGH SCHOOL       | 184.47    | U  |
| 257573 | SEARS                          | DVD PLAYERS                    | SANTA MONICA HIGH SCHOOL       | 168.87    | U  |
| 257579 | SEARS                          | DVD PLAYERS                    | SANTA MONICA HIGH SCHOOL       | 184.47    | U  |
| 257144 | SEHI COMPUTER PRODUCTS         | Office Printer                 | GRANT ELEMENTARY SCHOOL        | 1,067.04  | R  |
| 257592 | SELIGSON,RANDI                 | Administrator Supplies         | ROOSEVELT ELEMENTARY SCHOOL    | 76.05     |    |
| 257635 | SELIGSON,RANDI                 | REIMB/OFFICE SUPPLIES          | ROOSEVELT ELEMENTARY SCHOOL    | 85.22     |    |
| 257322 | SHEN'S BOOKS & SUPPLIES        | OTHER BOOKS                    | LINCOLN MIDDLE SCHOOL          | 27.56     | U  |
| 257638 | SMART & FINAL                  | OPEN ORDER/OPEN HOUSE SUPPLIES | OLYMPIC CONTINUATION SCHOOL    | 150.00    |    |
| 257580 | SMMUSD REVOLVING CASH FUND     | REVOLVING CASH                 | CHILD DEVELOPMENT CENTER       | 679.00    | CD |
| 257566 | SOUTHWEST SCHOOL SUPPLY        | GATE SUPPLIES FOR RM 21        | WEBSTER ELEMENTARY SCHOOL      | 135.31    | R  |
| 257631 | SOUTHWEST SCHOOL SUPPLY        | CLASSROOM SUPPLIES             | GRANT ELEMENTARY SCHOOL        | 151.98    | R  |
| 257462 | SPECTRUM BOOKS                 | LIBRARY BOOKS                  | EDISON ELEMENTARY SCHOOL       | 3,867.45  | R  |
| 257476 | SPECTRUM BOOKS                 | Spanish books                  | EDISON ELEMENTARY SCHOOL       | 334.69    | R  |
| 257439 | STAPLES - DELIVERIES ONLY      | GENERAL SUPPLIES & MATERIALS   | ADULT EDUCATION CENTER         | 214.26    | A  |
| 257561 | STAPLES - DELIVERIES ONLY      | OFFICE/CLASSROOM SUPPLIES      | MCKINLEY ELEMENTARY SCHOOL     | 2,000.00  | R  |
| 257418 | STAPLES/PICK UP/SANTA MONICA   | TESTING MATERIALS              | WILL ROGERS ELEMENTARY SCHOOL  | 200.00    | U  |
| 257541 | STAPLES/PICK UP/SANTA MONICA   | COMPUTER SUPPLIES              | WILL ROGERS ELEMENTARY SCHOOL  | 200.00    | U  |
| 257595 | STAPLES/PICK UP/SANTA MONICA   | OPEN ORDER/GENERAL SUPPLIES    | SMASH SCHOOL                   | 1,500.00  | R  |
| 257633 | STAPLES/PICK UP/SANTA MONICA   | OPEN ORDER/OFFICE SUPPLIES     | ROOSEVELT ELEMENTARY SCHOOL    | 200.00    |    |
| 257491 | STATE OF CALIFORNIA            | CAL/OSHA CITATIONS/PENALTIES   | FACILITY MAINTENANCE           | 1,006.73  |    |
| 257413 | SUMMIT LEARNING                | IIP ORDER/BTSA/VY PHAM         | STATE AND FEDERAL PROJECTS     | 86.86     | R  |
| 257303 | SUPER DUPER PUBLICATIONS       | SUPPLIES                       | MCKINLEY ELEMENTARY SCHOOL     | 39.94     | R  |
| 257385 | TARGET STORES                  | open p.o. for BTSA materials   | STATE AND FEDERAL PROJECTS     | 100.00    | R  |
| 257603 | TEACHER'S VIDEO COMPANY        | videos                         | JOHN ADAMS MIDDLE SCHOOL       | 248.95    | U  |
| 257588 | TEXTBOOK WAREHOUSE INC.        | TEXTBOOK DEPARTMENT BOOK LABEL | SANTA MONICA HIGH SCHOOL       | 422.18    | U  |
| 257555 | THERAPRO                       | CLASSROOM SUPPLIES             | CABRILLO ELEMENTARY SCHOOL     | 136.50    | R  |
| 257433 | THORNES DISCING SERVICE        | MALIBU PROPERTY DISCING        | FACILITY OPERATIONS            | 3,820.00  | U  |
| 257375 | TIME FOR KIDS                  | SUBSCRIPTION                   | PT DUME ELEMENTARY SCHOOL      | 240.96    |    |
| 257428 | TOONOOKA,JANIS                 | REIM. CLASSROOM SUPPLIES       | CABRILLO ELEMENTARY SCHOOL     | 182.90    | U  |
| 257447 | TOYS-R-US (SANTA MONICA)       | OPEN ORDER/INSTRUCTIONAL       | CHILD DEVELOPMENT CENTER       | 350.00    | CD |
| 257444 | TRIANGLE SCENERY               | STAGE CURTAINS                 | STATE AND FEDERAL PROJECTS     | 2,134.00  | R  |
| 257188 | TROXELL COMMUNICATIONS         | AUDIO VISUAL EQUIPMENT         | FRANKLIN ELEMENTARY SCHOOL     | 15,544.70 |    |
| 257477 | U S OFFICE PROD./CORPORATE EXP | OPEN ORDER/USOP/RESOURCE       | JOHN ADAMS MIDDLE SCHOOL       | 60.00     | R  |
| 257536 | U S OFFICE PROD./CORPORATE EXP | OPEN ORDER FOR OFFICE SUPPLIES | FISCAL SERVICES                | 541.25    | U  |
| 257637 | U S OFFICE PROD./CORPORATE EXP | PRINTER INK/BOARD & SUPT       | BOE/SUPERINTENDENT             | 500.00    | U  |
| 257361 | UNITED STATES POSTAL SERVICE   | METER POSTAGE                  | PURCHASING/WAREHOUSE           | 10,000.00 | U  |
| 257614 | US BANK (GOVT CARD SERVICES)   | VISA CHG/OFFICE FURNITURE      | SPECIAL EDUCATION REGULAR YEAR | 931.16    | R  |
| 257658 | UTRECHT MANUFACTURING CORP     | ART SUPPLIES/MALIBU HIGH/LOVEJ | CURRICULUM AND IMC             | 518.19    | U  |
| 257465 | VILLEGAS, IDALIA               | OTHER OPERATING SERVICE        | STATE AND FEDERAL PROJECTS     | 225.00    | R  |
| 257528 | VINEYARD CHRISTIAN FELLOWSHIP  | HALL RENTAL                    | MALIBU HIGH SCHOOL             | 5,250.00  | SM |
| 257326 | VIRCO MFG CORP                 | CLASSROOM FURNITURE            | ROOSEVELT ELEMENTARY SCHOOL    | 1,794.76  | U  |
| 257452 | WESTERN GRAPHIX                | LAMINATING SUPPLIES            | WEBSTER ELEMENTARY SCHOOL      | 200.36    |    |



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SF-SPECIAL FINANCING (FLEX)   EX-PROP ES and X   D-DEVELOPER FEES   EQ-EARTHQUAKE  
SM-STATE MODERNIZATION

| PO NO.                        | VENDOR                       | DESCRIPTION                    | LOCATION                    | AMOUNT     |   |
|-------------------------------|------------------------------|--------------------------------|-----------------------------|------------|---|
| 257504                        | WESTERN GRAPHIX              | LAMINATOR REPAIR               | WEBSTER ELEMENTARY SCHOOL   | 103.15     | U |
| 257343                        | WESTLAKE VILLAGE COSTCO #117 | Walkie talkie for lunch recess | PT DUME ELEMENTARY SCHOOL   | 247.29     | R |
| 257509                        | WHITE'S PHOTOGRAPHY STUDIO   | SENIOR PANORAMIC PICTURES      | SAMOHI STUDENT STORE        | 2,532.60   | U |
| 257404                        | WILLIS, DEBORAH              | INSTR SUPPLIES                 | SANTA MONICA HIGH SCHOOL    | 270.00     | R |
| 257546                        | WORLD BOOK ENCYCLOPEDIA      | LIBRARY REFERENCE BOOKS        | MALIBU HIGH SCHOOL          | 2,049.38   |   |
| 257652                        | XEROX CORP/SUPPLIES          | TONER CARTRIDGES               | SPECIAL ED SPECIAL PROJECTS | 64.37      | R |
| ** NEW PURCHASE ORDERS TOTAL: |                              |                                |                             | 288,916.84 |   |



TO: BOARD OF EDUCATION

ACTION/CONSENT

05/16/02

FROM: SUPERINTENDENT/KENNETH R. BAILEY

RE: CONFERENCE AND TRAVEL APPROVAL/RATIFICATION

RECOMMENDATION NO. A.5

It is recommended that the Board of Education approve/ratify the following Requests for Absence on District Business (Conference and Travel) forms.

COMMENTS: Entries are alphabetical, by employee last name. In addition to the employee's name and site/location, each entry contains the following information: name, location and date (s) of the conference, complete account code, fund and program names, and the total estimated cost as provided by the site administrator. (The average cost for substitute teachers is \$130/day. This figure is furnished for informational purposes and does not reflect the actual amount paid for an individual substitute.)

| <u>NAME</u><br><u>SITE</u><br>Account Number<br>Fund - Resource Number   | CONFERENCE NAME<br>LOCATION<br>DATE (S)   | COST<br>ESTIMATE  |
|--|---|-------------------|
| <u>BADT, Jonathan</u><br>Santa Monica High<br><br>No Cost to District  | Coaching Accreditation Program<br>Impact Clinic<br>Sacramento, CA<br>April 25 - 26, 2002      | SUB ONLY          |
| <u>BUNAYOG, Jesse</u><br>Santa Monica High<br><br>Paid for by ASB  | Methods & Techniques to Protect &<br>Manage Student Body Funds<br>Pasadena, CA<br>May 3, 2002 | 0                 |
| <u>CANNELL, Steve</u><br>Educational Services<br>01-41100-0-11100-10000-5220-<br>035-1501 General Fund -<br><u>Resource</u> : Title VI | Consolidated Application Part I<br>Training<br>Glendale, CA<br>May 9, 2002                    | \$50.00           |
| <u>CLARK, Grant</u><br>Franklin Elementary<br>01-72600-0-11100-10000-5220-<br>002-4020 General Fund -<br><u>Resource</u> : SIP K-6     | Marcy Cook: Hands-On Math for<br>Kindergarten and First<br>Anaheim, CA<br>May 14, 2002        | \$189.00<br>+ SUB |

| <u>NAME</u><br><u>SITE</u><br>Account Number<br>Fund - Resource Number  | CONFERENCE NAME<br>LOCATION<br>DATE (S)   | COST<br>ESTIMATE                               |
|---|---|--|
| <u>DEMPSEY, Daniel</u><br>Fiscal Services<br>01-00000-0-00000-72000-5220-<br>051-2510 General Fund -<br><b>Function:</b> Other Genl. Admin.                     | PeopleSoft Training<br>Downey, CA<br>May 13, 14 and 20, 2002                                | \$60.00  |
| <u>FEINGOLD, Ken</u><br>Personnel Commission<br>01-00000-0-00000-72000-5220-<br>027-2270 General Fund -<br><b>Function:</b> Other Genl. Admin.                  | San Diego County School Personnel<br>Commissioner Assn.<br>Palm Springs, CA<br>June 8, 2002 | \$170.00                                       |
| <u>FOWLER, Amy</u><br>Educational Services<br>01-72800-0-11100-10000-5220-<br>035-1300 General Fund -<br><b>Resource:</b> BTSA                                  | BTSA Cluster 4 Meetings<br>Torrance, CA<br>April 18 and 30, 2002                            | 0<br>[Credit<br>from<br>cancelled<br>meetings] |
| <u>FREEDMAN, Marolyn</u><br>Student Services<br>01-37100-0-19150-10000-5220-<br>035-1300 General Fund -<br><b>Resource:</b> IASA: Title IV<br>Drug-Free Schools | Education Grants Summit 2002<br>San Diego, CA<br>July 17 - 19, 2002                         | \$1,055.00                                     |
| <u>GONZALEZ, Irene</u><br>Educational Services<br>01-72800-0-11100-10000-5220-<br>035-1300 General Fund -<br><b>Resource:</b> BTSA<br>No Cost to District       | BTSA CFASST Year 2 Training<br>Torrance, CA<br>August 1, 2, 6 and 7, 2002                   | \$300.00                                       |
| <u>HARRIS, Peggy</u><br>Educational Services<br><br>No Cost to District   | CSBA English Language Learners Task<br>Force<br>Sacramento, CA<br>May 7, 2002               | 0  |
| <u>JAGO, Carol</u><br>Santa Monica High<br><br>No Cost to District  | International Reading Assn.<br>San Francisco, CA<br>May 2, 2002                             | <b>SUB ONLY</b>                                |
| <u>KIRK, Diana</u><br>SMASH<br>01-41100-0-11100-10000-5220-<br>009-40900 General Fund -<br><b>Resource:</b> IASA Title IV                                       | Key to the Sea<br>West Los Angeles, CA<br>April 13, 2002                                    | \$75.00  |
| <u>KLEIN, Abby</u><br>Franklin Elementary<br>01-72600-0-11100-10000-5220-<br>002-4020 General Fund -<br><b>Resource:</b> SIP K-6                                | Creating a Positive School Climate<br>Culver City, CA<br>May 6, 2002                        | \$70.00<br>+ SUB                               |

| <u>NAME</u><br><u>SITE</u><br>Account Number<br>Fund - Resource Number   | CONFERENCE NAME<br>LOCATION<br>DATE (S)  | COST<br>ESTIMATE  |
|--|--|-------------------|
| <u>LOPEZ, Jose</u><br>Santa Monica High<br>01-90140-0-11100-41000-5220-<br>015-4150 General Fund -<br><b>Resource:</b> Reimbursed by ASB             | Advanced Placement Program Workshop<br>Fullerton, CA<br>March 16, 2002                               | \$150.00          |
| <u>NITTI, Anna</u><br>Roosevelt Elementary<br>01-72600-0-11100-10000-5220-<br>007-4070 General Fund -<br><b>Resource:</b> SIP K-6                    | Tough Student Classroom Survival<br>Conference<br>Anaheim, CA<br>May 17, 2002                        | \$135.00<br>+ SUB |
| <u>ONAMI, Janice</u><br>Child Development Serv.<br>12-52101-0-85000-10000-5220-<br>070-2700 Child Dev. Fund -<br><b>Resource:</b> Head Start-Model 1 | Creative Curriculum - Connecting to<br>You<br>Beverly Hills, CA<br>June 25 - 28, 2002                | \$495.00          |
| <u>RELLES, Ellen</u><br>Health Services<br>01-00000-0-11000-31400-5220-<br>041-1400 General Fund -<br><b>Function:</b> Health Services               | School Issues Related to Kids with<br>Special Health Care Needs<br>Los Angeles, CA<br>April 18, 2002 | \$7.02<br>+ SUB   |
| <u>ROACH, Wade</u><br>Fiscal Services<br>01-00000-0-00000-72000-5220-<br>051-2510 General Fund -<br><b>Function:</b> Other Genl. Admin.              | QSS End of the Year Conference<br>San Mateo, CA<br>May 9, 2002                                       | \$425.00          |
| <u>THACKER, Bill</u><br>Educational Services<br>01-00000-0-11100-24200-5220-<br>030-1300 General Fund -<br><b>Function:</b> Instruct. Library        | Computer Using Educators<br>Anaheim, CA<br>May 11, 2002  | \$75.00           |
| <u>THOMAS, Tracie</u><br>Food & Nutrition Services<br>13-53100-0-00000-37000-5220-<br>057-2570 Cafeteria Fund -<br><b>Resource:</b> Child Nutrition  | Budget and Finances for School Food<br>Services<br>Rowland Heights, CA<br>May 6, 2002                | \$165.00          |
| <u>UNDERWOOD, Brian</u><br>Educational Services<br>01-00000-0-11100-10000-5220-<br>030-1300 General Fund -<br><b>Function:</b> Instruction           | AAHPERD Conference<br>San Diego, CA<br>April 9 - 12, 2002  | \$95.00<br>+ SUB  |

| <u>NAME</u><br><u>SITE</u><br>Account Number<br>Fund - Resource Number   | CONFERENCE NAME<br>LOCATION<br>DATE (S)  | COST<br>ESTIMATE                 |
|--|--|----------------------------------|
| <u>VONDERLIETH, Jady</u><br>Special Education<br>01-65000-0-50010-31200-5220-<br>043-1400 General Fund -<br><b>Resource:</b> Special Education   | Autism - A Journey to Solutions<br>Burbank, CA<br>March 15, 2002   | \$100.00                         |
| <b>Adjustments</b><br>(Preapproved expenses 10% in excess of approved costs<br>that must be approved by Board/Changes in Personnel Attendance)   |  |                                  |
| NONE   |  |                                  |
| <b>Group Conference and Travel: In-State</b><br>* a complete list of conference participants is on file in the<br>Department of Fiscal Services  |  |                                  |
| <u>CORLISS, Chris</u><br>Educational Services<br><u>HIRT, Mary</u><br>Lincoln Middle<br>01-00000-0-11100-10000-5220-<br>030-1300 General Fund -<br><b>Function:</b> Instruction                        | Children & Youth Physical Fitness<br>Los Angeles, CA<br>April 29, 2002   | \$20.00<br><br>\$20.00<br>+ SUB  |
| <u>PAWINSKI, Lori</u><br><u>SCHMIDT, Laurel</u><br>Student Services<br>01-00000-0-00000-72000-5220-<br>040-1400 General Fund -<br><b>Function:</b> Other Genl. Admin.                                  | Train the Trainer Security Course<br>Ontario, CA<br>May 6, 2002  | \$495.00<br>\$495.00             |
| <u>AVEDIAN, Ray</u><br><u>STEINMETZ, Brigitte</u><br>John Adams Middle<br><br>No Cost to District  | English Learners: Strategies for<br>Success<br>Riverside, CA<br>May 8, 2002                                    | 2 SUBS<br>ONLY                   |
| <u>LIMB, Christine</u><br><u>TELLIER, Bruce</u><br><u>WHALEY, Tom</u><br>Educational Services<br>01-70180-0-11100-10000-5220-<br>035-1300 General Fund -<br><b>Resource:</b> Arts Partnership<br>Grant | Arts Education Renaissance: Success<br>Stories/The Arts Work Conference<br>San Jose, CA<br>May 16 - 18, 2002   | \$550.00<br>\$550.00<br>\$550.00 |
| <u>MOORE, Sue</u><br><u>PAULSON, Janet</u><br>Special Education<br>01-65000-0-50010-21000-5220-<br>043-1400 General Fund -<br><b>Resource:</b> Special Education                                       | Bubbling Over with Assessment<br>Strategies for Autistic Spectrum<br>Disorders<br>Lakewood, CA<br>May 17, 2002 | \$65.00<br>\$65.00               |

| <u>NAME</u><br><u>SITE</u><br>Account Number<br>Fund - Resource Number  | CONFERENCE NAME<br>LOCATION<br>DATE (S)  | COST<br>ESTIMATE  |
|---|--|---|
| <u>DEASY, John</u><br>Superintendent<br>+ 99 Additional Persons<br>01-91230-0-00000-75100-5220-<br>020-1200 General Fund -<br><u>Resource:</u> City of Santa<br>Monica        | Strategic Planning Summit<br>Santa Monica, CA<br>May 18, 2002  | \$1,000.00  |
| <u>LUONG, Theresa</u><br>Santa Monica High<br>01-73150-0-00000-21400-5220-<br>015-4150 General Fund -<br><u>Resource:</u> SB 1882   | CAHSEE Math Project Resource Guide<br>Workshop<br>Long Beach, CA<br>May 22, 2002   | \$182.60  |
| <u>SIEMER, Deborah</u><br>Educational Services<br>01-00000-0-19510-31600-5220-<br>030-1300 General Fund -<br><u>Function:</u> Pupil Testing Svc.                              |  | \$187.00  |
| <u>DEASY, John</u><br>Superintendent<br>+ 16 Additional Staff<br>01-00000-0-00000-72000-5220-<br>020-1200 General Fund -<br><u>Function:</u> Other Genl. Admin.               | Annenberg Challenge -<br>Union/District Partnership<br>Santa Monica, CA<br>May 30 - 31, 2002   | \$4,000.00<br>(To be<br>reimbursed<br>by<br>Annenberg)          |
| <u>GOTTFRIED, Brenda</u><br><u>LEON-VAZQUEZ, Maria</u><br>Board of Education<br>01-00000-0-00000-72000-5220-<br>020-1200 General Fund -<br><u>Function:</u> Other Genl. Admin | <u>Los Angeles County School Trustees</u><br><u>Association Annual Election Meeting</u><br><u>Monterey Park, CA</u><br><u>May 31, 2002</u> | <u>not to</u><br><u>exceed</u><br><u>\$40.00</u><br><u>each</u> |
| <b>Out-of-State Conferences: Individual</b>   |  |   |
| <u>BRAMLETTE, Joy</u><br>Santa Monica High<br><br>No Cost to District   | International DECA<br>Salt Lake City, UT<br>April 20 - 24, 2002  | 0   |
| <b>Out-of-State Conferences: Group</b>  |  |   |
| NONE  |  |   |

MOTION MADE BY: Mrs. Gottfried  
 SECONDED BY: Mrs. Leon-Vazquez  
 STUDENT ADVISORY VOTE: Aye (Ms. de los Santos)  
 AYES: Six (All: Mr. Pratt in absentia)  
 NOES: Zero (None)  
 ABSTENTIONS: Zero (None)

TO: BOARD OF EDUCATION

ACTION/CONSENT

05/16/02

FROM: SUPERINTENDENT/KENNETH R. BAILEY

RE: ACCEPTANCE OF GIFTS

RECOMMENDATION NO. A.6

It is recommended that the Board of Education accept, with gratitude, checks and gifts totaling \$73,850.27 presented to the Santa Monica-Malibu Unified School District.

It is further recommended that the Fiscal/Business Services Office, in accordance with Educational Code §42602, be authorized to increase the 2001-2002 income and appropriations by \$71,950.27, as described on the attached listing.

COMMENT: The value of all non-cash gifts has been determined by the donors.

Also attached for informational purposes is a report itemizing Cumulative Totals of Gifts and Donations for Fiscal Year 2001-2002.

MOTION MADE BY:

Mrs. Gottfried

SECONDED BY:

Mrs. Leon-Vazquez

STUDENT ADVISORY VOTE:

Aye (Ms. de los Santos)

AYES:

Six (All: Mr. Pratt *in absentia*)

NOES:

Zero (None)

ABSTENTIONS:

Zero (None)

| School/Site<br>Account Number        | Gift Amount  | In-kind Value | Donor                              | Purpose   |
|--------------------------------------|--------------|---------------|------------------------------------|---|
| <b>JAMS</b>                          | \$ 1,693.60  |               | JAMS PTSA                          | Emergency Supplies                                |
| 01-90120-0-00000-00000-8699-011-0000 |              | \$ 650.00     | Tomy Drissi                        | Powermac Computers & Monitors (Computer Lab)      |
| <b>Adult Education</b>               | \$ 1,000.00  |               | Nick Chavez                        | Graduation Expenses                               |
| 11-90120-0-00000-00000-8699-090-0000 | \$ 500.00    |               | Mac M. Tippet, Inc.                | Graduation Expenses                               |
|                                      | \$ 400.00    |               | Laurence & Susan Barrett           | Graduation Expenses                               |
|                                      | \$ 390.00    |               | Various                            | Graduation Expenses                               |
| <b>Alternative (SMASH)</b>           |              |               |                                    |   |
| 01-90120-0-00000-00000-8699-009-0000 |              |               |                                    |   |
| <b>Cabrillo</b>                      | \$ 164.00    |               | Various                            | Library Books                                     |
| 01-90120-0-00000-00000-8699-017-0000 | \$ 100.00    |               | Malibu Bay Company                 | General Supplies & Materials (Drum Event)         |
| <b>PTA Reim. - Resource #90150</b>   | \$ 26.18     |               | Coca Cola Enterprises Bottling Co. | General Supplies & Materials                      |
| <b>CDS</b>                           |              |               |                                    |   |
| 12-90120-0-00000-00000-8699-090-0000 |              |               |                                    |   |
| <b>Edison</b>                        |              | \$ 25.00      | Richard Barrett                    | Smith Corona Port. Typewriter/Ribbons/Corr. Tape  |
| 01-90120-0-00000-00000-8699-001-0000 |              |               |                                    |   |
| <b>PTA Reim. - Resource #90150</b>   |              |               |                                    |   |
| <b>Franklin</b>                      |              |               |                                    |   |
| 01-90120-0-00000-00000-8699-002-0000 |              |               |                                    |   |
| <b>PTA Reim. - Resource #90150</b>   |              |               |                                    |   |
| <b>Grant</b>                         | \$ 30,000.00 |               | Grant School Booster Club          | Instructional Aides                               |
| 01-90120-0-00000-00000-8699-003-0000 |              | \$ 75.00      | Adrian & Diana Stephens            | Epson 760 Color Printer (Mrs. Murcia's classroom) |
| <b>Lincoln</b>                       |              |               |                                    |   |
| 01-90120-0-00000-00000-8699-012-0000 |              |               |                                    |   |
| <b>Malibu High School</b>            | \$ 1,278.00  |               | John & Wendy Cary                  | Technology Supplies                               |
| 01-90120-0-00000-00000-8699-010-0000 | \$ 200.00    |               | Various Parents                    | Photography Supplies                              |
|                                      |              | \$ 500.00     | Julie Hoffman                      | Celeron 266 Computer System                       |



| School/Site<br>Account Number        | Gift Amount  | In-kind Value | Donor                                    | Purpose   |
|--------------------------------------|--------------|---------------|--|---|
| <b>McKinley</b>                      |              |               |  |   |
| 01-90120-0-00000-00000-8699-004-0000 |              |               |  |   |
| <b>Muir</b>                          | \$ 12,650.00 |               | John Muir PTA                            | Performing Tree/Conf. & Travel/Spec. Serv. (Class.) |
| 01-90120-0-00000-00000-8699-005-0000 |              |               |  |   |
| <b>Muir/SMASH Joint</b>              |              |               |  |   |
| 01-90120-0-00000-00000-8699-016-0000 |              |               |  |   |
| <b>Olympic HS</b>                    |              |               |  |   |
| 01-90120-0-00000-00000-8699-014-0000 |              |               |  |   |
| <b>Rogers</b>                        | \$ 1,580.00  |               | Various                                  | Outdoor Science Camp                                |
| 01-90120-0-00000-00000-8699-006-0000 |              |               |  |   |
| <b>Roosevelt</b>                     |              |               |  |   |
| 01-90120-0-00000-00000-8699-007-0000 |              |               |  |   |
| <b>PTA Reim. - Resource #90150</b>   |              |               |  |   |
| <b>Samohi</b>                        | \$ 289.49    |               | Coca-Cola Enterprises Bottling Companies | At discretion of the P.E. Dept.                     |
| 01-90120-0-00000-00000-8699-015-0000 |              | \$ 500.00     | Fisher Lumber                            | Laminated beams/varnish (Science Quad benches)      |
| <b>Barnum Hall</b>                   | \$ 1,000.00  |               | Judith Avery                             | Restore Barnum Hall!                                |
| 01-91150-0-00000-00000-8699-015-0000 | \$ 300.00    |               | Sheila Wells                             | Restore Barnum Hall!                                |
| <b>Pt. Dume Marine Science</b>       | \$ 15,379.00 |               | Various Parents                          | Field Trip to Monterey Bay                          |
| 01-90120-0-00000-00000-8699-019-0000 |              |               |  |   |
| <b>PTA Reim. - Resource #90150</b>   |              |               |  |   |
| <b>Webster</b>                       |              |               |  |   |
| 01-90120-0-00000-00000-8699-008-0000 |              |               |  |   |
| <b>PTA Reim. - Resource #90150</b>   |              |               |  |   |
| <b>Others:</b>                       |              |               |  |   |
| <b>Educational Services</b>          |              |               |  |   |
| 01-90120-0-00000-00000-8699-030-0000 | \$ 5,000.00  |               | Gail Dorin Music Foundation              | Dream Strings: 3 Special Serv. Employees/T-Shirts   |
|                                      |              | \$ 150.00     | Laura Rockwell                           | Lild 1/2 size violin w/horsehair bow & violin case  |
| <b>TOTAL</b>                         | \$ 71,950.27 | \$ 1,900.00   |  |   |

| School/Site<br>Account Number        | Y-T-D Adjusted<br>Gift Total | Current<br>Gift Amount | Cumulative<br>Gift Amount | Y-T-D<br>In-Kind Value | Current<br>In-Kind Value | Cumulative<br>In-Kind Value |
|--------------------------------------|------------------------------|------------------------|---------------------------|------------------------|--------------------------|-----------------------------|
| <b>JAMS</b>                          | \$ 52,935.00                 | \$ 1,693.60            | \$ 54,628.60              | \$ 400.00              | \$ 650.00                | \$ 1,050.00                 |
| 01-90120-0-00000-00000-8699-011-0000 |                              |                        |                           |                        |                          |                             |
| <b>Adult Education</b>               | \$ 2,910.00                  | \$ 2,290.00            | \$ 5,200.00               | \$ -                   | \$ -                     | \$ -                        |
| 11-90120-0-00000-00000-8699-090-0000 |                              |                        |                           |                        |                          |                             |
| <b>Alternative (SMASH)</b>           | \$ 18,646.67                 | \$ -                   | \$ 18,646.67              | \$ 1,660.00            | \$ -                     | \$ 1,660.00                 |
| 01-90120-0-00000-00000-8699-009-0000 |                              |                        |                           |                        |                          |                             |
| <b>Cabrillo</b>                      | \$ 52,921.89                 | \$ 290.18              | \$ 53,212.07              | \$ 1,550.00            | \$ -                     | \$ 1,550.00                 |
| 01-90120-0-00000-00000-8699-017-0000 |                              |                        |                           |                        |                          |                             |
| <b>PTA Reim. - Resource #90150</b>   | \$ 27,250.00                 | \$ -                   | \$ 27,250.00              |                        |                          |                             |
|                                      |                              |                        |                           |                        |                          |                             |
| <b>CDS</b>                           | \$ 854.00                    | \$ -                   | \$ 854.00                 | \$ 125.00              | \$ -                     | \$ 125.00                   |
| 12-90120-0-00000-00000-8699-090-0000 |                              |                        |                           |                        |                          |                             |
| <b>Edison</b>                        | \$ 1,244.10                  | \$ -                   | \$ 1,244.10               | \$ 4,275.00            | \$ 25.00                 | \$ 4,300.00                 |
| 01-90120-0-00000-00000-8699-001-0000 |                              |                        |                           |                        |                          |                             |
| <b>PTA Reim. - Resource #90150</b>   | \$ 32,833.47                 | \$ -                   | \$ 32,833.47              |                        |                          |                             |
|                                      |                              |                        |                           |                        |                          |                             |
| <b>Franklin</b>                      | \$ 26,469.71                 | \$ -                   | \$ 26,469.71              | \$ 300.00              | \$ -                     | \$ 300.00                   |
| 01-90120-0-00000-00000-8699-002-0000 |                              |                        |                           |                        |                          |                             |
| <b>PTA Reim. - Resource #90150</b>   | \$ 150,000.00                | \$ -                   | \$ 150,000.00             |                        |                          |                             |
|                                      |                              |                        |                           |                        |                          |                             |
| <b>Grant</b>                         | \$ 35,243.06                 | \$ 30,000.00           | \$ 65,243.06              | \$ 723.98              | \$ 75.00                 | \$ 798.98                   |
| 01-90120-0-00000-00000-8699-003-0000 |                              |                        |                           |                        |                          |                             |
| <b>Lincoln</b>                       | \$ 12,213.28                 | \$ -                   | \$ 12,213.28              | \$ -                   | \$ -                     | \$ -                        |
| 01-90120-0-00000-00000-8699-012-0000 |                              |                        |                           |                        |                          |                             |
| <b>Malibu High School</b>            | \$ 80,236.33                 | \$ 1,478.00            | \$ 81,714.33              | \$ 3,156.00            | \$ 500.00                | \$ 3,656.00                 |
| 01-90120-0-00000-00000-8699-010-0000 |                              |                        |                           |                        |                          |                             |
| <b>McKinley</b>                      | \$ 29,630.72                 | \$ -                   | \$ 29,630.72              | \$ 6,250.00            | \$ -                     | \$ 6,250.00                 |
| 01-90120-0-00000-00000-8699-004-0000 |                              |                        |                           |                        |                          |                             |
| <b>Muir</b>                          | \$ 28,873.01                 | \$ 12,650.00           | \$ 41,523.01              | \$ 250.00              | \$ -                     | \$ 250.00                   |
| 01-90120-0-00000-00000-8699-005-0000 |                              |                        |                           |                        |                          |                             |
| <b>Muir/Smash Joint</b>              | \$ -                         | \$ -                   | \$ -                      | \$ -                   | \$ -                     | \$ -                        |
| 01-90120-0-00000-00000-8699-016-0000 |                              |                        |                           |                        |                          |                             |
| <b>Olympic HS</b>                    | \$ 37,323.13                 | \$ -                   | \$ 37,323.13              | \$ -                   | \$ -                     | \$ -                        |
| 01-90120-0-00000-00000-8699-014-0000 |                              |                        |                           |                        |                          |                             |

| School/Site  | Y-T-D Adjusted<br>Gift Total | Current<br>Gift Amount | Cumulative<br>Gift Amount | Previous<br>In-Kind Value                     | Current<br>In-Kind Value     | Cumulative<br>In-Kind Value |
|--|------------------------------|------------------------|---------------------------|---|------------------------------|-----------------------------|
| <b>Rogers</b>  | \$ 90,521.28                 | \$ 1,580.00            | \$ 92,101.28              | \$ 4,117.40                                   | \$ -                         | \$ 4,117.40                 |
| 01-90120-0-00000-00000-8699-006-0000                     |                              |                        |                           |   |                              |                             |
| <b>Roosevelt</b>   | \$ 72,021.53                 | \$ -                   | \$ 72,021.53              | \$ -  | \$ -                         | \$ -                        |
| 01-90120-0-00000-00000-8699-007-0000                     |                              |                        |                           |   |                              |                             |
| <b>PTA Reim. - Resource #90150</b>                       | \$ 149,908.28                | \$ -                   | \$ 149,908.28             |   |                              |                             |
| <b>Samohi</b>  | \$ 28,093.09                 | \$ 289.49              | \$ 28,382.58              | \$ 6,700.00                                   | \$ 500.00                    | \$ 7,200.00                 |
| 01-90120-0-00000-00000-8699-015-0000                     |                              |                        |                           |   |                              |                             |
| [See Below for Barnum Hall]                              |                              |                        |                           |   |                              |                             |
| <b>Pt. Dume Marine Science</b>                           | \$ 79,274.46                 | \$ 15,379.00           | \$ 94,653.46              | \$ -  | \$ -                         | \$ -                        |
| 01-90120-0-00000-00000-8699-019-0000                     |                              |                        |                           |   |                              |                             |
| <b>PTA Reim. - Resource #90150</b>                       | \$ 84,948.47                 | \$ -                   | \$ 84,948.47              |   |                              |                             |
| <b>Webster</b>   | \$ -                         | \$ -                   | \$ -                      | \$ 27,587.24                                  | \$ -                         | \$ 27,587.24                |
| 01-90120-0-00000-00000-8699-008-0000                     |                              |                        |                           |   |                              |                             |
| <b>PTA Reim. - Resource #90150</b>                       | \$ 165,000.00                | \$ -                   | \$ 165,000.00             |   |                              |                             |
| <b>All Others:</b>                                       |                              |                        |                           |   |                              |                             |
| <b>Cal-SAFE</b>  | \$ 7,255.00                  | \$ -                   | \$ 7,255.00               |   |                              |                             |
| 01-60920-0-00000-00000-8699-030-0000                     |                              |                        |                           |   |                              |                             |
| <b>Educational Services</b>                              | \$ 5,000.00                  | \$ 5,000.00            | \$ 10,000.00              | \$ 19,455.00                                  | \$ 150.00                    | \$ 19,605.00                |
| 01-90120-0-00000-00000-8699-030-0000                     |                              |                        |                           |   |                              |                             |
| <b>Student Services (Health Champ.)</b>                  | \$ 250.00                    | \$ -                   | \$ 250.00                 | \$ -  | \$ -                         | \$ -                        |
| 01-90120-0-00000-00000-8699-041-0000                     |                              |                        |                           |   |                              |                             |
| <b>Special Education</b>                                 | \$ 1,825.00                  | \$ -                   | \$ 1,825.00               | \$ -  | \$ -                         | \$ -                        |
| 01-90120-0-00000-00000-8699-044-0000                     |                              |                        |                           |   |                              |                             |
| <b>TOTAL GIFTS</b>                                       | \$ 1,273,681.48              | \$ 70,650.27           | \$ 1,344,331.75           | \$ 76,549.62                                  | \$ 1,900.00                  | \$ 78,449.62                |
| <b>BARNUM HALL - Current Year</b>                        | <b>Y-T-D Gifts</b>           | <b>Current Gifts</b>   | <b>Cumulative Gifts</b>   | <b>Prev. In-Kind Gifts</b>                    | <b>Current In-Kind Gifts</b> | <b>Cumulative In-Kind</b>   |
| 01-91150-0-00000-00000-8699-015-0000                     | \$ 38,250.00                 | \$ 1,300.00            | \$ 39,550.00              | Organ (Belt) (Est.)                           |                              | \$ 250,000.00               |
| <b>Previous Years' Gifts</b>                             |                              |                        |                           | Organ (Dollinger)                             |                              | 350,000.00                  |
| 2000-01  | \$ 137,863.00                |                        |                           | Dollinger Organ donated at 4/11/02 Board Mtg. |                              |                             |
| 1999-00  | \$ 175,700.00                |                        |                           | (Item A.21) to Tucson Fox Foundation          |                              |                             |
| 1998-99  | \$ 10,945.00                 |                        |                           |   | n/a                          | \$ (350,000.00)             |
| 1997-98  | \$ 26,645.00                 |                        |                           |   | n/a                          |                             |
| <b>TOTAL GIFTS FOR BARNUM HALL</b>                       | \$ 389,403.00                |                        |                           |   |                              | \$ 250,000.00               |
| <b>Total Cash Gifts for District, incl. Barnum Hall:</b> |                              | \$ 71,950.27           |                           |   |                              |                             |

NOTE: THIS ITEM WAS PULLED BY STAFF AND WILL BE BROUGHT BACK  
BEFORE THE BOARD AT A FUTURE MEETING

TO: BOARD OF EDUCATION ACTION/CONSENT  
FROM: SUPERINTENDENT/JOSEPH N. QUARLES 05/16/02  
RE: CERTIFICATED ADMINISTRATIVE APPOINTMENT: DIRECTOR OF  
STANDARDS, ASSESSMENT AND DATA

RECOMMENDATION NO. A.7

~~It is recommended that the Board of Education make the following  
certificated administrative appointment:~~

~~\_\_\_\_\_  
Director of Standards, Assessment and Data~~

~~MOTION MADE BY:  
SECONDED BY~~

~~AYES:  
NOES:  
ABSTENTIONS:—~~

NOTE: THIS ITEM WAS PULLED BY STAFF AND WILL BE BROUGHT BACK  
BEFORE THE BOARD AT A FUTURE MEETING

TO: BOARD OF EDUCATION ACTION/CONSENT  
05/16/02  
FROM: SUPERINTENDENT/JOSEPH N. QUARLES  
RE: CERTIFICATED ADMINISTRATIVE APPOINTMENT: DIRECTOR,  
CURRICULUM AND INSTRUCTION

RECOMMENDATION NO. A.8

~~It is recommended that the Board of Education make the following  
certificated administrative appointment:~~

---

---

~~Director, Curriculum and Instruction~~

MEETING NOTE:

Brian Hutchins (Quincy) - Santa Monica, had submitted a request to address the Board on this item. As it was pulled, Mr. Hutchins did not speak.

MOTION MADE BY:  
SECONDED BY

AYES:  
NOES:  
ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION/CONSENT

05/16/02

FROM: SUPERINTENDENT/JOSEPH N. QUARLES

RE: CERTIFICATED ADMINISTRATIVE APPOINTMENT: PRINCIPAL/CHIEF  
EDUCATION OFFICER - SANTA MONICA HIGH SCHOOL

RECOMMENDATION NO.A.9

It is recommended that the Board of Education make the following  
certificated administrative appointment:

Dr. Ilene Straus  
Principal/Chief Education Officer  
Santa Monica High School

**Meeting Note:**

Mr. Deasy stated that, in reality, Dr. Straus needed no introduction as her superior leadership skills and commitment to the students of Santa Monica were well documented. However, he did add that, under Dr. Straus' tutelage, Lincoln Middle School had been the winner of multiple educational awards including the Disney School of the Year and California Blue Ribbon School. Dr. Straus has also been named the California Outstanding Secondary Principal of the Year.

Dr. Straus indicated that she felt the schools should be "good enough for your kids," which meant reduced class size, greater, more thorough organization, infusing students with the major tenets of the Principles for Learning, and rethinking the success patterns for Samohi: connecting students and staff.

MOTION MADE BY: Mrs. Gottfried  
SECONDED BY: Mrs. Leon-Vazquez

STUDENT ADVISORY VOTE: N/A  
AYES: Six (All: Mr. Pratt *in absentia*)  
NOES: Zero (None)  
ABSTENTIONS: Zero (None)

TO: BOARD OF EDUCATION

CONSENT/ACTION

05/16/02

FROM: SUPERINTENDENT/JOSEPH N. QUARLES

RE: CERTIFICATED ADMINISTRATIVE APPOINTMENT: PRINCIPAL -  
PT. DUME MARINE SCIENCE ELEMENTARY SCHOOL

RECOMMENDATION NO. A.10

It is recommended that the Board of Education make the following  
certificated administrative appointment:

Ms. Chi Kim

Principal

Pt. Dume Marine Science Elementary School

Meeting Note:

(As Ms. Kim, newly elected Principal at Pt. Dume Marine Science Elementary School, needed to catch a flight to the San Francisco Bay Area, she was introduced prior to approving the Consent Calendar. *Please refer to Report Out of Closed Session*).

Superintendent Deasy indicated how great a pleasure it was for both him and the Board to introduce Chi Kim, whose extraordinary record of high quality instruction made her the absolutely best candidate for the position. Mr. Deasy stated that she had come from the Tiburon area, having served three years as the Principal of Reed Elementary School (K-2). Ms. Kim assisted with developing the California Framework for the Visual and Performing Arts, and brings a wealth of experience, organization and articulation to the Pt. Dume position.

Ms. Kim indicated she was thrilled with the appointment and was truly impressed with the deeply supportive parents and committed staff.

MOTION MADE BY: Mrs. Gottfried  
SECONDED BY: Mrs. Leon-Vazquez

STUDENT ADVISORY VOTE: N/A  
AYES: Six (All: Mr. Pratt *in absentia*)  
NOES: Zero (None)  
ABSTENTIONS: Zero (None)

TO: BOARD OF EDUCATION

CONSENT/ACTION

05/16/02

FROM: SUPERINTENDENT/JOSEPH N. QUARLES/RICK BAGLEY

RE: CERTIFICATED PERSONNEL - Elections, Separations

RECOMMENDATION NO. A.11

ELECTIONS

ADDITIONAL ASSIGNMENTS

| <u>Name/Location</u>    | <u>Rate</u>      | <u>Effective</u> | <u>Not to Exceed</u>   |
|-------------------------|------------------|------------------|------------------------|
| <u>STUDENT SERVICES</u> |                  |                  |                        |
| Velasquez, Cynthia      | 3 days @\$390.29 | 3/25/02-4/5/02   | Own Daily/\$1172       |
| Martinez, Patricia      | 2 days @\$433.31 | 3/25/02-4/5/02   | <u>Own Daily/\$867</u> |
|                         |                  | TOTAL OWN DAILY  | \$2,039                |

Comment: Working on assessments/testing  
01-Special Education

**TOTAL OWN DAILY**

**= \$2,039**

SUBSTITUTES

|                           | <u>EFFECTIVE</u> |
|---------------------------|------------------|
| <u>REGULAR DAY-TO-DAY</u> |                  |
| (@\$118 Daily Rate)       |                  |
| Finkelstein, Madelynn     | 4/29/02          |
| Tyler, Tiffany            | 4/22/02          |

PREFERRED SUBSTITUTES  
(@139 Daily Rate)

|                   |         |
|-------------------|---------|
| Gillam, Susan     | 4/21/02 |
| McCrimmon, Nicole | 4/15/02 |
| Rodriguez, Corey  | 4/15/02 |
| Waldorf, Sherry.  | 4/10/02 |

LONG-TERM SUBSTITUTES  
(@\$180 Daily Rate)

|              |                 |
|--------------|-----------------|
| Scott, Loren | 4/22/02-6/21/02 |
|--------------|-----------------|

MOTION MADE BY:

Mrs. Gottfried

SECONDED BY:

Mrs. Leon-Vazquez

STUDENT ADVISORY VOTE:

N/A

AYES:

Six (All: Mr. Pratt *in absentia*)

NOES:

Zero (None)

ABSTENTIONS:

Zero (None)



TO: BOARD OF EDUCATION

CONSENT/ACTION

05/16/02

FROM: SUPERINTENDENT/JOSEPH N. QUARLES/RICK BAGLEY

RE: SPECIAL SERVICES EMPLOYEES

RECOMMENDATION NO. A.12

It is recommended that the following Special Services Employee contracts be approved in accordance with District policies and salary schedules and be assigned pursuant to BP 4102. Funding for the positions listed are included in the 2001/02 budget.

ELECTIONS

| <u>Name/Location</u>   | <u>Not to Exceed</u> | <u>Effective</u> | <u>Rate</u> |
|--|----------------------|------------------|-------------|
| Blake, Judith  | \$2,000              | 4/15/02-5/20/02  | \$50/hour   |
| Grant Elementary School, Art Consultant, instruct GATE students in art                                   |                      |                  |             |
| FUNDING: 01-71400-0-11100-10000-2917-003-1501-100%   |                      |                  |             |
| Gifted/Talented Educ (GATE)  |                      |                  |             |
| Caloyeras, Caroline  | \$800                | 04/25/02-6/22/02 | \$60/hr     |
| Franklin Elementary School, provide twelve weeks of American art history instruction                     |                      |                  |             |
| FUNDING: 01-90150-0-11100-10000-2917-002-1501-100%   |                      |                  |             |
| Reimbursed by PTA  |                      |                  |             |
| Flores, Reina  | \$1,500              | 01/07/02-6/22/02 | \$10.00/hr  |
| McKinley Elementary, work with parents in parenting groups and events to continue building communication |                      |                  |             |
| FUNDING: 01-90120-0-11100-10000-2917-030-0004-100%   |                      |                  |             |
| Gifts  |                      |                  |             |
| Foxwell, Sharon  | \$480                | 01/01/02-3/31/02 | \$30/hour   |
| John Muir Elementary, provide "at risk" instruction  |                      |                  |             |
| FUNDING: 01-00000-0-12002-10000-2917-005-1501-100%   |                      |                  |             |
| Unrestricted Resource  |                      |                  |             |
| Harris, Jerry K.   | \$1,055              | 03/25/02-5/05/02 | \$15.50/hr  |
| Olympic High School, SARB 13A Coordinator, residence checks, DA mediation during spring break            |                      |                  |             |
| FUNDING: 01-00000-0-11100-31300-3302-014-1501-100%   |                      |                  |             |
| Unrestricted Resource  |                      |                  |             |

Hudgins, Meghan            \$1,000            04/01/02-6/21/02    \$25/hour  
                                  Grant Elementary School, inventory, catalog and order  
                                  science materials for teachers  
                                  FUNDING: 01-90120-0-11100-10000-2917-003-1501-100%  
                                  Gifts

Isackson, Kari            \$13,500            03/03/02-6/30/02    \$3375/mo  
                                  +mileage reimb  
                                  Student Services, Special Education COTA, Occupational  
                                  Therapy  
                                  FUNDING: 01-65000-0-57700-11900-2917-043-1501-100%  
                                  Special Education

Ross, Jennifer            \$10,125            4/25/02-6/30/02    \$3375/mo  
                                  +mileage reimb  
                                  Student Services, Special Education COTA, Occupational  
                                  Therapy  
                                  FUNDING: 01-65000-0-57700-11900-2917-043-1501-100%  
                                  Special Education

MOTION MADE BY:            Mrs. Gottfried  
 SECONDED BY:            Mrs. Leon-Vazquez

STUDENT ADVISORY VOTE:    N/A  
 AYES:                    Six (All: Mr. Pratt *in absentia*)  
 NOES:                    Zero (None)  
 ABSTENTIONS:            Zero (None)

TO: BOARD OF EDUCATION

ACTION/CONSENT

05-16-02

FROM: SUPERINTENDENT/JOHN SLISS

RE: CLASSIFIED PERSONNEL - MERIT

RECOMMENDATION NO. A.13

It is recommended that the following appointments for Classified Personnel (merit system) be approved and/or ratified. All personnel will be properly elected in accordance with District policies and salary schedule.

ELECTION

|          |                        |          |
|----------|------------------------|----------|
| BERNARD, | PERSONNEL COMMISSIONER | 03-01-02 |
| RUSSELL  | PERSONNEL COMMISSION   | 12-01-04 |

|         |                       |          |
|---------|-----------------------|----------|
| PIEPER, | BIL COMMUNITY LIAISON | 03-01-02 |
| YALILE  | 1.0 HRS/10 WEBSTER    |          |
|         | RANGE: 25 STEP: 01    |          |

INCREASE IN HOURS

|          |                        |          |
|----------|------------------------|----------|
| MCNULTY, | INST ASST - SPECIAL ED | 03-18-02 |
| NANCY    | 7.0 HRS/SY SPECIAL ED  | 06-30-02 |
|          | FR: 6.0 HRS/SY         |          |

INVOLUNTARY TRANSFER

|         |                              |          |
|---------|------------------------------|----------|
| FOWLER, | CAFETERIA WORKER II          | 04-29-02 |
| DAMONE  | 5.0 HRS/SY CABRILLO          |          |
|         | FR: CAFE WORKER II ROOSEVELT |          |

WORKING OUT OF CLASS

|           |                        |          |
|-----------|------------------------|----------|
| O'ROURKE, | STOCK & DELIVERY CLERK | 04-18-02 |
| THOMAS    | 8.0 HRS/12 PURCHASING  | 04-24-02 |
|           | FR: CUSTODIAN I NSI    |          |

|          |                        |          |
|----------|------------------------|----------|
| YEPEZ,   | CAFETERIA COOK BAKER   | 04-29-02 |
| VICTORIA | 8.0 HRS/SY SAMOHI      | 06-30-02 |
|          | FR: CAFETERIA WORKER I |          |

SUSPENSION WITHOUT PAY

|          |                        |          |
|----------|------------------------|----------|
| ALANIZ,  | STOCK & DELIVERY CLERK | 05-13-02 |
| FEDERICO | FOOD SERVICES          | 05-31-02 |

PAID MEDICAL LEAVE OF ABSENCE

|         |                 |          |
|---------|-----------------|----------|
| CLARK,  | CUSTODIAN I NSI | 04-01-02 |
| RAYMOND | SAMOHI          | 10-10-02 |

|                               |                                      |                      |
|-------------------------------|--------------------------------------|----------------------|
| KEISER,<br>KEVIN              | CUSTODIAN I NSI<br>WEBSTER           | 04-18-02<br>07-01-02 |
| SILVERS,<br>ROBERT            | INST ASST - SPECIAL ED<br>MALIBU     | 04-18-02<br>01-19-03 |
| <b><u>TEMP/ADDITIONAL</u></b> |                                      |                      |
| GUTIERREZ-PRADA,<br>NANCY     | TRANSLATOR<br>SUPERINTENDENT         | 10-28-01<br>06-30-02 |
| PEAK,<br>DENISE               | PHYSICAL ACTIVITIES SPEC<br>PT.DUME  | 07-01-01<br>06-30-02 |
| <b><u>SUBSTITUTE</u></b>      |                                      |                      |
| ANTHONY,<br>ANGELA            | ADMINISTRATIVE ASSISTANT<br>MCKINLEY | 04-01-02<br>06-30-02 |
| BADER-PINILLOS,<br>CARMELA    | CHILDREN CENTER ASSISTANT<br>CDS     | 04-23-02<br>06-30-02 |
| ECHEVERRIA,<br>BRENDA         | INST ASST - SPECIAL ED<br>SPECIAL ED | 04-23-02<br>06-21-02 |
| GARCIA,<br>NEREIDA            | INST ASST - CLASSROOM<br>SAMOHI      | 03-01-02<br>06-21-02 |
| GARCIA,<br>ZOILA              | INST ASST - CLASSROOM<br>SAMOHI      | 04-11-02<br>06-21-02 |
| PAIK,<br>CONNIE               | INST ASST - SPECIAL ED<br>SPECIAL ED | 04-19-02<br>06-21-02 |
| RICHARDSON,<br>MELVIN         | CHILDREN CENTER ASSISTANT<br>CDS     | 02-01-02<br>06-30-02 |
| RODRIGUEZ,<br>FRANCES         | CHILDREN CENTER ASSISTANT<br>CDS     | 04-22-02<br>06-30-02 |
| SIMKE-SCHAEFFER,<br>ARLENE    | CHILDREN CENTER ASSISTANT<br>CDS     | 04-23-02<br>06-30-02 |
| TAKAHASHI,<br>SUE             | OFFICE ASSISTANT II<br>FRANKLIN      | 04-29-02<br>05-31-02 |
| TEPEDINO,<br>ARIANNA          | CHILDREN CENTER ASSISTANT<br>CDS     | 04-23-02<br>06-30-02 |

|                       |                                      |                      |
|-----------------------|--------------------------------------|----------------------|
| TREVATHAN,<br>DARLENE | INST ASST - SPECIAL ED<br>SPECIAL ED | 04-19-02<br>06-21-02 |
|-----------------------|--------------------------------------|----------------------|

|                           |                                      |                      |
|---------------------------|--------------------------------------|----------------------|
| VARELA-JUAREZ,<br>LOURDES | INST ASST - SPECIAL ED<br>SPECIAL ED | 04-30-02<br>06-21-02 |
|---------------------------|--------------------------------------|----------------------|

**EXHAUSTION OF ALL PAID LEAVES**

|                   |                           |          |
|-------------------|---------------------------|----------|
| BENTLEY,<br>CHRIS | CUSTODIAN I NSI<br>ROGERS | 05-23-02 |
|-------------------|---------------------------|----------|

**TERMINATION**

|                |                                  |          |
|----------------|----------------------------------|----------|
| ROSE,<br>JASON | INST ASST - SPECIAL ED<br>MALIBU | 05-17-02 |
|----------------|----------------------------------|----------|

|                    |                                |          |
|--------------------|--------------------------------|----------|
| WILSON,<br>SIGNORA | CAFETERIA WORKER I<br>MCKINLEY | 05-17-02 |
|--------------------|--------------------------------|----------|

**RETIREMENT**

|                 |                                 |          |
|-----------------|---------------------------------|----------|
| GULLO,<br>NORMA | INST ASST - SPECIAL ED<br>ADAMS | 06-30-02 |
|-----------------|---------------------------------|----------|

|                     |                                 |          |
|---------------------|---------------------------------|----------|
| RUSSELL,<br>COLLEEN | INST ASST - SPECIAL ED<br>ADAMS | 07-29-02 |
|---------------------|---------------------------------|----------|

|                 |                   |
|-----------------|-------------------|
| MOTION MADE BY: | Mrs. Gottfried    |
| SECONDED BY:    | Mrs. Leon-Vazquez |

|                        |  |
|------------------------|--|
| STUDENT ADVISORY VOTE: | N/A                                      |
| AYES:                  | Six (All: Mr. Pratt <i>in absentia</i> ) |
| NOES:                  | Zero (None)                              |
| ABSTENTIONS:           | Zero (None)                              |

TO: BOARD OF EDUCATION

ACTION/CONSENT

05-16-02

FROM: SUPERINTENDENT/JOHN SLISS

RE: CLASSIFIED PERSONNEL - NON-MERIT

RECOMMENDATION NO. A.14

It is recommended that the following be approved and/or ratified for Classified Personnel (Non-Merit). All personnel assigned will be properly elected on a temporary basis to be used as needed in accordance with District policies and salary scheduled.

STUDENT HELPER - WORKABILITY

|                 |             |                     |
|-----------------|-------------|---------------------|
| CHAVEZ, MARIBEL | WORKABILITY | 03-23-02 - 03-23-04 |
|-----------------|-------------|---------------------|

NOON SUPERVISION AIDE

|                    |           |                     |
|--------------------|-----------|---------------------|
| BLACK, SANDEE      | ROOSEVELT | 04-10-02 - 06-21-02 |
| RIZZO, KELLIE LYNN | CABRILLO  | 04-26-02 - 06-21-02 |

CHILD CARE ASSISTANT

|                 |                |                     |
|-----------------|----------------|---------------------|
| ISLAS, GLORIA   | SUPERINTENDENT | 10-28-01 - 06-30-02 |
| LUNA, MARGARITA | SUPERINTENDENT | 10-28-01 - 06-30-02 |

|                 |                   |
|-----------------|-------------------|
| MOTION MADE BY: | Mrs. Gottfried    |
| SECONDED BY:    | Mrs. Leon-Vazquez |

|                        |  |
|------------------------|--|
| STUDENT ADVISORY VOTE: | N/A                                      |
| AYES:                  | Six (All: Mr. Pratt <i>in absentia</i> ) |
| NOES:                  | Zero (None)                              |
| ABSTENTIONS:           | Zero (None)                              |

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## **DAC Reports**

TO: BOARD OF EDUCATION

COMMUNICATIONS

05/16/02

FROM: DISTRICT ADVISORY COMMITTEES

RE: ACCEPTANCE OF THE DAC YEARLY REPORT FROM THE  
INSTRUCTIONAL TECHNOLOGY AND COMMUNITY HEALTH AND SAFETY  
DISTRICT ADVISORY COMMITTEES

COMMUNICATIONS ITEM NO. C.1

Relative to the Administrative Regulations governing District  
Advisory Committees, BP1220/AR1220, the following District  
Advisory Committee (s) will present its annual report of  
committee activity and recommendations:

- Instructional Technology
- Community Health and Safety

COMMENT: It is anticipated that each report will take no longer  
than 20 minutes.

Verbal Report

Single Discipline

5-7 Minutes

Multiple Disciplines

8-10 Minutes

Input from Staff Liaison

2-3 Minutes

Superintendent's Recommendation

2-3 Minutes

Dialog with Board

As Needed



# **Santa Monica-Malibu Unified School District Advisory Committee for Instructional Technology**

## **Report to the Board of Education May 2002**

### **BACKGROUND**

Board Policy 1220 provides for Advisory Committees to be appointed for specific purposes to advise the Board of Education on school problems, needs, and issues from a neutral point of view. The Instructional Technology Committee (Technology DAC) is charged with responsibility to review and assess:

- instructional programs that include technology and are currently offered.
- curriculum including vocational education and instructional material.
- use of technology in the community.
- funding models including use of grants.
- staffing for support and use of technology.
- attitudes and knowledge of students, faculty, staff and community toward technology in instructional and workplace settings.

The committee is further charged with responsibility to maintain the District Technology Use Plan. The Instructional Technology Committee is required to present its work to the Board of Education during the spring of each school year. This document constitutes that report.

### **SITE TECHNOLOGY SUPPORT**

The Committee has continued to focus on unmet needs in the K-5 grade levels. State and Federal funding for technology has recently been targeted towards middle and high schools. This creates upward pressure on the District to direct technology funding to elementary sites.

Last year, the Subcommittee on Equity in Support conducted a survey of technology programs at all grades and sites within the district. Details of this study are included in the Committee's 2001 Report to the Board of Education. This year, District staff has completed a detailed computer inventory, which tends to support the Subcommittee findings. A summary of the inventory is attached to this report.

The findings evidence that while the distribution of computers per student across the District's elementary schools is relatively equitable, the level of technical support provided varies tremendously. This is because District-funded support has been minimal, and the additional monies that sites can direct toward technical support depend on the fund raising capacities of the individual schools and their parent communities.

The Subcommittee examined what might be an absolute baseline level of support to protect the District's existing investment in elementary school technology, and determined that at the very least there needs to be one hour of District-funded weekly support per twenty students (ADA). To illustrate how minimal this recommended baseline support really is, after the necessary maintenance of site lab(s) and library workstations, elementary teachers will be afforded less than one hour of classroom technology support each week.

This is the minimum level of funding deemed necessary to meet District goals, implement the Technology Use Plan, and insure that all matriculating fifth grade students enter middle school with equitable skills and readiness for technology instruction and integration at that higher level.

The Technology DAC recommendation, then, is for a District elementary school technology support funding level of \$256,550, based on 5547 total elementary ADA and a 37-week year with technology support at \$25/hour. That \$256,550 should be distributed among the elementary schools proportionally according to site ADA.

## **TECHNOLOGY USE PLAN UPDATE**

The Committee is in the process of reviewing and updating the District Technology Use Plan. An initial draft of the revised plan is expected to be available for site review late in the Fall 2002 semester. It is the Committee's intention to submit a final draft of the Plan for consideration and possible adoption to the Board of Education before the end of the 2002-03 academic year.

## **DISTRICT WEB SITES**

The Committee has made it a practice to watch and discuss the development of School Site and District Web Sites. Last year, the Committee reported considerable enhancements to the District Web Site. This trend is continuing, with content being added regularly. As with all public agencies, there is difficulty in keeping some areas current. This problem, the Committee notes, is not widespread.

School Sites, in particular, are utilizing their web sites to an increasing degree. Local administrators manage these sites with support from District Staff. They are all at varying levels of development and include content that varies from general information for the community to curriculum enhancement and support. For example, John Adams Middle School reports that 32 of 54 teachers are posting homework assignments on the school web site.

## **BUDGET ENHANCEMENT RECOMMENDATIONS**

The Technology DAC has exercised diligence in coordinating the following budget enhancement recommendations with concerned stakeholders. The proposed Site Support Enhancement funding was formulated in conjunction with school site technology leaders and is derived from the recent survey of installed instructional computer hardware. The long-term proposal for

Elementary Librarian/Technology Leaders is adapted from the District's existing Library Plan. In all cases, DACIT budget recommendations have been coordinated with District Staff and formulated to be consistent with the expressed needs and desires of school sites.

Last year, the Technology DAC recommended that \$40K annually be budgeted for Technology Professional Development Training. This need is currently being met through a variety of grants.

Recommendations are listed in order of priority.

### **Near Term Recommendations**

#### **Elementary Site Support Enhancements \$207,000**

This amount is required to support the District's existing investment in equipment, software, training, and instruction and presupposes continuation of the District's current annual elementary disbursement of \$49,500. Together, these funds equal the total recommended budget of \$256,500 for elementary support.

The Committee considers Elementary Site Support to be a top priority and has elected to postpone its evaluation and recommendation for Secondary Site Support Funding.

### **Long Term Recommendations**

#### **Elementary Librarian/Technology Leaders \$500,000**

To be successful in the age of technology students must be:

- Reading literate: An avid and capable reader
- Technology literate: A skilled user of technology tools
- Information Literate: Able to access and evaluate information (print and electronic) efficiently and effectively

Credentialed librarian/technology leaders are essential to the mission of the school library. Librarians are information specialists, which today include being technology specialists, teachers, and instructional consultants. They design school library programs, which insure that libraries have adequate resources (including technology), and work with teachers to develop curriculum using information technologies.

Secondary school libraries have full time Credentialed librarians and support staff. Elementary school libraries are staffed by seven-hour paraprofessionals and one District Elementary Librarian who oversees the management and programs of the ten libraries. In order to provide equity, this budget recommendation provides for the addition of credentialed librarian

technology experts to elementary schools.

Third Year High School Hardware Purchase  
\$136,500

This money is for the final phase of a planned hardware rollout that began in fourth grade classrooms. \$130K was planned for Santa Monica High School and \$6.5K was planned for Olympic High School. The Digital High School program has made it unnecessary to use these funds at this time. Failure to secure these funds will eventually result in the loss of basic computer hardware in classrooms.

## **PLANS FOR NEXT YEAR**

The DACIT plans to work in the following areas during the next academic year:

- Continue to review and revise the TUP and to continue to monitor site compliance.
- Continue work with the Special Education DAC to focus on assistive technology.
- Evaluation of a take-home computer program.

As always, the DACIT will continue to assess District performance in the area of instructional technology and serve as a sounding board and collection point for the needs, concerns, and desires of faculty, staff, and the community in this important area.

## **ATTACHMENTS**

Budget Enhancement Recommendations Summary  
SMMUSD School Computer Inventory List

## Budget Enhancement Recommendations Summary

| ITEM                                     | COST               | JUSTIFICATION SUMMARY  |
|--|--------------------|--|
| Elementary Site Support                  | \$207,000 annually | <b>NEAR TERM RECOMMENDATIONS</b><br>An annual budget of \$256,500 is necessary to support existing investment in equipment, software and training. Proposed enhancement combines with current annual disbursement of \$49,500. |
| Elementary Librarian/Technology Leaders  | \$500,000 annually | <b>LONG TERM RECOMMENDATIONS</b><br>Provides one Librarian/Technology Leader per elementary campus. Necessary to meet information literacy goals and to assists elementary teachers to integrate technology into curriculum.   |
| Third Year High School Hardware Purchase | \$136,500 one time | Completes planned hardware rollout to school sites with funds provided for in Proposition K.   |

### Meeting note:

Superintendent Deasy thanked the presenters, making special note of the quality of the group's work. He noted that this DAC continually seeks and obtains large-dollar grants that help to perpetuate its goals. He also thanked the committee for the excellent quality of preparation.

Mr. Deasy stated that, while the Board and District wholeheartedly support the recommendations and plans of the committee, no comments or financial commitments can be made, at this time, to any presenting District Advisory Committee, due to the ongoing budget unknowns. As the budget becomes finalized, budgetary consideration will be given to the prioritized lists presented by each DAC and each will be appropriately notified by the staff liaison.

Board member Gottfried commented on the dovetailing of the strategic implementation of the Technology Use Plan with the District's emerging Strategic Plan.

# SMMUSD's Instructional Computer Inventory

Total Computers for Student Use in . . .

| CBEDS 200   |   | Library                                 | Comp Lab   | Site Servers | Computers | Student:Computer |
|-------------|---|---|------------|--------------|-----------|------------------|
| Cabrillo    | 351   | Yes                                     | <u>Yes</u> | <u>Yes</u>   | 95        | 3.7 :1           |
| Edison      | 432   | Yes                                     | Yes        | Yes          | 180       | 2.4 :1           |
| Franklin    | 807   | Yes                                     | Yes        | Yes          | 193       | 4.2 :1           |
| Grant       | 673   | Yes                                     | Yes        | Yes          | 157       | 4.3 :1           |
| McKinley    | 457   | Yes                                     | Yes        | Yes          | 122       | 3.7 :1           |
| Muir        | 344   | Yes                                     | Yes        | Yes          | 85        | 4.0 :1           |
| Pt. Dume    | 301   | Yes                                     | Yes        | Yes          | 72        | 4.2 :1           |
| Rogers      | 682   | Yes                                     | Yes        | Yes          | 152       | 4.5 :1           |
| Roosevelt   | 763   | Yes                                     | *Yes       | Yes          | 181       | 4.2 :1           |
| SMASH       | 186   | Yes                                     | **No       | Yes          | 79        | 2.4 :1           |
| Webster     | 444   | Yes                                     | Yes        | Yes          | 124       | 3.6 :1           |
|             |   | Total Elementary Computers =            |            |              | 1440      | K-5 Avg 3.7 :1   |
|             |   |   |            |              |           |                  |
|             |   |   |            |              |           |                  |
| Jams        | 1181  | Yes                                     | Yes        | Yes          | 183       | 6.5 :1           |
| Lincoln     | 1318  | Yes                                     | Yes        | Yes          | 203       | 6.5 :1           |
| Malibu      | 1222  | Yes                                     | Yes        | Yes          | 149       | 8.2 :1           |
| Olympic     | 160   | No                                      | Yes        | Yes          | 74        | 2.2 :1           |
| SAMOHI      | 3387  | Yes                                     | Yes        | Yes          | 682       | 5.0 :1           |
| Tech Office |   |   | Yes        | Yes          | 32        |                  |
|             |   | Total Secondary Computers =             |            |              | 1323      | 6-12 Avg 5.7 :1  |
|             |   |   |            |              |           |                  |
| Dist Total  | 12708   | otal District Instructional Computers = |            |              | 2763      | 9-12 Avg 4.9 :1  |
|             |   |   |            |              |           |                  |
|             |   |   |            |              |           |                  |
| Notes:      | *In Library   |   |            |              |           |                  |
|             | **2 Portable Labs   |   |            |              |           |                  |
|             | ***Totals above do not reflect business computers in SMMUSD |   |            |              |           |                  |

## Staff Response To The Technology DAC Report, May 16, 2002

| DAC Recommendations |  | Cost                             | Staff Recommendations/Description |  | Cost                             |
|---------------------|--|----------------------------------|-----------------------------------|--|----------------------------------|
| 1.                  | Elementary Site Support                  | \$207,000<br>Ongoing             | 1.                                | Staff recommends the added cost of \$207,000. This funding is necessary to support our existing investment in equipment, software, and professional development training.  | \$207,000<br>Ongoing             |
| 2.                  | Elementary Librarian Technology Leaders  | \$500,000<br>Ongoing             | 2.                                | Staff recommends the added cost of \$500,000 pending increased general fund budget revenues. This funding would provide a certificated librarian at each elementary site to support K-5 schools and provide technology leadership training for all faculty and staff.            | \$500,000<br>Ongoing             |
| 3.                  | Third Year High School Hardware Purchase | \$136,500<br>One time<br>Expense | 3.                                | Staff recommends the final Phase of the original 3 yr hardware implementation plan for all schools be restored to SAMOHI pending increased general fund budget revenues. This funding would provide additional classroom computers for all students at Santa Monica High School. | \$136,500<br>One time<br>Expense |

It is crucial that K-5 school sites have minimum levels of technology support to meet current and imminent technology needs. The increasing technology demands at each site have strained district resources. The most crucial area of need for the classroom teacher is the reliable day-to-day operation of classroom computers and the network. Staff concurs that a growing need for additional revenue for technology is necessary to maintain the district infrastructure and to provide technology leadership for curriculum support.

It is further recommended that a site Technology Support Assistant position be established and funded for each site by SMMUSD. The current special contract arrangement currently being utilized by all K-5 school sites and some 6-12 school sites should be discontinued.



**Santa Monica-Malibu Unified School District  
Community Health and Safety Advisory Committee**

**Report to the Board of Education  
May, 2002**

At this point, most of the way through the 2001-2002 school year, the **Community Health and Safety Advisory Committee (CHASAC)** recommends the following:

**RECOMMENDATION #1:** That the Board consider seriously the recommendations expected from the Child Nutrition and Physical Activity Committee this coming Fall, and that the Board support current changes designed to bring the District into conformity with the requirements of California's Pupil Nutrition Act of 2001 (SB19), which will be fully implemented in 2004. In particular, we recommend that the Board support continuation of the Farmers Market Salad Bar program and the Gardening Angels program. The Salad Bar and Gardening Angels programs are currently fully funded, thanks to an annual grant of \$25,000 by the City of Santa Monica. If this contribution from the City is renewed, barring significant increased costs of operation, this amount should cover costs for the coming year.

**Cost:** The Child Nutrition and Physical Activity Committee activities are currently supported by a \$25,000 CDE grant. Full implementation of SB19 is slated to be paid for by increased state meal subsidies to all school districts beginning in 2004.

**Implementation date:** The Child Nutrition and Physical Activity Committee is expected to issue its recommendations to the Board in August, 2003. Board review of these recommendations, we hope, will be completed by December, 2003.

**Net effect on students:** Evidence from recent Health Champions data and from recent Fitnessgram results from District students suggests that too many students are physically unfit and too many already have excess body fat. Consistent scientific literature relates lack of physical fitness and excess body fat to undesirable health, social and academic outcomes. Adoption and implementation of policies designed to increase the proportion of children who are physically fit and who have a healthy weight should yield salubrious benefits in terms of reducing risk of low self-esteem, type 2 diabetes, hypertension, and asthma, with attendant beneficial effects on academic achievement.

**RECOMMENDATION #2:** The Committee strongly recommends that the Board commit to continued fiscal and staffing support for prevention and early intervention programs. These include: district counseling services at Santa Monica and Olympic High Schools, contracted counseling services at multiple sites that have no counseling services from the district, increased security presence at several sites, conflict resolution programs, Peace Games, Council, and other violence and substance abuse prevention programs designed to optimize student safety and well-being. While these programs differ by school site according to needs and available resources, all K-12 sites currently have mental health services, conflict resolution programs and other programs that help remove critical barriers to student learning.



**Cost:** Funded exclusively by Safe and Drug Free Schools and School Safety funding, revenues for 2002-03 are anticipated to be significantly reduced from the current year's allocations. For instance, the support from the Safe & Drug-Free Schools program is slated to drop from \$240,000 this year to \$60,000 in the next school year. Including allowable carryover in these two programs from this year to next, the total amount of revenue anticipated is ca. \$330,000. The total costs for current prevention staffing and programs is \$499,932. Allowing for no augmentations whatsoever in 2002-03, Board and staff will need to develop \$120,002 just to maintain what we currently have in place.

**Implementation date:** On-going.

**Net effect on students:** Research strongly supports the need for such programs to ensure academic success for all children. Reductions and possible reallocation of certain categorical funds put many of these programs in jeopardy for the next school year.

**RECOMMENDATION #3:** Maximum community safety for our students requires integration and coordination of civilian and safety officer efforts. The Santa Monica Police Department stands ready to provide training to site administrators to alert them to ways in which cooperation with the Santa Monica Police Department (and with the Los Angeles County Sheriffs Department) will yield safer schools and safer students. The Santa Monica Police Department is considering the preparation and distribution of a newsletter intended to assist school site administrators. The Committee recommends that the Board direct appropriate district staff to communicate with local law enforcement about district safety plans, including emergency preparedness plans and traffic safety efforts.

**Costs:** No additional net costs to the District.

**Implementation date:** On-going, but it would be preferable if Santa Monica Police and Los Angeles County Sheriff's Departments could provide orientation to school site administrators just before the beginning of the new academic year.

**Net effect on students:** A safe community is a prerequisite to learning. Conversely, student scores drop in proportion to their exposure to drugs and violence. With appropriate coordination, school staff and local law enforcement efforts should be able to optimize student safety and security.

**RECOMMENDATION #4:** The Committee recommends that the Board continue supporting nursing services at least at its current level. Nursing services are stretched thin, as it is, but provide essential services that cannot be provided by other staff. These include assuring that all students be properly immunized and facilitating access to health insurance for students whose families do not have conventional employer-paid health insurance.

**Costs:** Provision by Saint Johns Health Center of the salary for two nurses has been predicated on these two nurses being IN ADDITION to existing nursing staff. Moreover, much of the cost of nursing staff is offset by MediCal reimbursement. Best estimates are that \$20,000 in MediCal funding would be lost if two nursing positions were cut.

**Net effect on students:** A significant fraction of students with chronic medical needs would be in trouble if they could not rely on nursing services and virtually all students benefit from the availability of experienced nursing staff for the treatment of acute conditions and accidents. High academic performance requires that students have good access to the health services currently provided by District nursing staff.

**Meeting Note:**

Throughout the presentation, Dr. McCarthy stressed the importance of counseling to all levels of the communities' socio-economic strata. He implored the Board not to accept any reductions in any counseling programs.

**Composition of the Community Health and Safety District Advisory Committee:** William J. McCarthy (Chair, parent), Deborah Bellini (parent), Shelley Kramer (parent), Lori Glazer (community member), Louise West (Saint Johns Health Center, community member), Saul Morrison (community member), Eleanor Meyer (community member), Mary Tafi (community member), Cecilia Rosas-Lopez (parent and pre-K teacher), Pam Brady (Board liaison), Kathy McTaggart (staff liaison), Dona Richwine (SMMUSD Food and Nutrition Services), Rodney Taylor (SMMUSD Food and Nutrition Services), Jamar Schoessow (SMMUSD Nursing Services), David Munoz (SM Police Department), Joe Analco (SM Police Department).

**Meeting Note:**

Superintendent Deasy thanked the presenters, making special note of their willingness to listen to and serve very disparate segments of the SMMUSD population. He noted that the work of both the committee and district staff provide the security of "connectedness" while inculcating beneficial ancillary programs in the lives of often at-risk students.

Mr. Deasy stated that, while the Board and District wholeheartedly support the recommendations and plans of the committee, no comments or financial commitments can be made, at this time, to any presenting District Advisory Committee, due to the ongoing budget unknowns. As the budget becomes finalized, budgetary consideration will be given to the prioritized lists presented by each DAC and each will be appropriately notified by the staff liaison.

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## Major Items

TO: BOARD OF EDUCATION

ACTION/MAJOR  
05/16/02

FROM: SUPERINTENDENT/TIM McNULTY

RE: APPROVAL OF SPECIAL EDUCATION CONTRACTS

RECOMMENDATION NO. A.15

It is recommended that the Board of Education approve the following Special Education Contracts for fiscal year 2001-2002 as follows:

**NPS/NPA**

2001-2002 Budget 01-65000-0-57500-11800-5825-043-1400

| Nonpublic School/Agency   | Student<br>DOB | Service<br>Description | Contract<br>Number | Cost<br>Not to<br>Exceed |
|---|----------------|------------------------|--------------------|--------------------------|
| Linden Center   | 06-19-87       | NPS                    | #91                | \$ 9,000                 |
| Westview  | 10-23-88       | NPS                    | #92                | \$ 8,000                 |
| Continuation of placement<br>per Settlement approved<br>Board of 5/16/02. | 02-18-86       | NPS                    | SN#01-<br>02513    | \$ 39,063                |
| Elliott Institute   | 04-05-93       | NPA                    | #96                | \$ 2,000                 |
| Steve Kaufman & Associates  | 02-08-99       | NPA                    | #97                | \$ 7,560                 |
| Therapy West  | 01-05-99       | NPA                    | #98                | \$ 340                   |
| Therapy West  | 02-17-99       | NPA                    | #99                | \$ 1,275                 |
| Therapy West  | 04-21-99       | NPA                    | #100               | \$ 1,275                 |
| Verdugo Hills   | 05-12-95       | NPA                    | #50<br>UC02181     | \$ 12,500                |
| <b>Contract Increase</b>  |                |                        |                    |                          |

|  |              |
|--|--------------|
| Amount Budgeted NPS/NPA                  | \$ 2,800,000 |
| Prior Board Authorization as of 05/02/02 | \$ 2,758,971 |
| Balance                                  | 41,029       |
| Positive Adjustment                      | \$ 116,220   |
|  | 157,249      |
| Total Amount for these Contracts         | \$ 80,013    |
| Projected Balance                        | \$ 77,236    |

| Adjustment  |                     |                 |                          |                 |                             |
|---|---------------------|-----------------|--------------------------|-----------------|-----------------------------|
| NPS/NPA Budget 01-65000-0-57500-11800-5825-043-1400   |                     |                 |                          |                 |                             |
| There has been a reduction in authorized expenditures of two NPS/NPA contracts for FY 2001-02 in the amount of \$ 116,220 as of May 16, 2002. |                     |                 |                          |                 |                             |
| Nonpublic School/ Agency  | Service Description | Contract Number | Reduce (R) Eliminate (E) | Adjusted Amount | Comment                     |
| CEDU  | NPS                 | #68 UC-02125    | E                        | \$ 2,000        | Contract balance adjustment |
| Coutin  | NPS                 | #5 UC-02011     | R                        | \$ 4,500        | Contract balance adjustment |
| ERAS Center   | NPS                 | Various         | R/E<br>8 Students        | \$ 72,720       | Contract balance adjustment |
| Hathaway  | NPS                 | #80 UC-02284    | R                        | \$ 5,000        | Contract balance adjustment |
| Heritage  | NPS                 | #16 UC-02022    | R                        | \$ 14,000       | Contract balance adjustment |
| Linden Center   | NPS                 | Various         | R<br>5 Students          | \$ 18,000       | Contract balance adjustment |

#### Non-Instructional Consultants

2001-2002 Budget 01-65000-0-57500-11800-5890-043-1400

| Non-Instructional Consultant | Service Description   | Contract Number | Cost Not to Exceed |
|------------------------------|---|-----------------|--------------------|
| Parent Reimbursement         | Reimbursement to Parent for transportation.<br>(Student D.O.B.10-21-92) | #21             | \$ 2,587           |

|   |                  |
|---|------------------|
| Amount Budgeted Instructional Consultants | \$ 180,000       |
| Prior Board Authorization as of 05/02/02  | \$ 147,154       |
| Total Amount for this Contract            | \$ 2,587         |
| Balance                                   | <u>\$ 30,259</u> |

COMMENT: According to the Education Code SEC.21 Section 56342, prior to recommending a new or continued placement in a non-public, non-sectarian school, the Individualized Education Program (IEP) Team must submit the proposed recommendation to the local governing board for its review and recommendation regarding the cost of such placement.

The recommendation for these severely handicapped students are made by the District IEP Teams in accordance with State and Federal laws. The mandates of IDEA require non-public school services be provided at no expense to parents if there is not an appropriate public school program available. Funding to come from a SELPA-wide non-public school/non-public agency reserve account.

MOTION MADE BY: Mrs. Gottfried  
SECONDED BY: Mrs. Leon-Vazquez

STUDENT ADVISORY VOTE: Aye (Ms. de los Santos)  
AYES: Six (All: Mr. Pratt *in absentia*)  
NOES: Zero (None)  
ABSTENTIONS: Zero (None)

TO: BOARD OF EDUCATION ACTION/MAJOR  
05-16-02  
FROM: SUPERINTENDENT previous 02-20-02, etc.  
RE: APPROVAL OF AMENDMENT TO BOARD POLICY 5117 -  
INTERDISTRICT PERMITS

RECOMMENDATION NO. A.16

It is recommended that the Board of Education adopt Board Policy 5117, Interdistrict Permits. This policy has come before the Board, as various reports, previously at the meetings of November 15, December 12, 2001, and January 17, January 24, and February 6, 2002, and was adopted February 20, 2002. The policy was last amended on April 1, 1999; it was initially adopted January 27, 1994.

COMMENT: The language revision in this policy is reflective of the current set of budgetary constraints with which this district is faced: Because the district is unable to provide little contractual financial improvement to employees, it is felt that offering interdistrict permits for their children will assist them in an important educational manner.

PUBLIC SPEAKERS:

Ann Korman, Sabrina and Paris Korman - Los Angeles  
Alyssa Tennenbaum - Santa Monica  
Abby Adams - Santa Monica  
Jeff Condon - West Los Angeles  
Lori Horn - SMMUSD teacher  
Carla Meyer - Los Angeles  
Lauren Krasny - Santa Monica  
Isabel and Gudelia Lopez - West Los Angeles (Cheri Orgel spoke for Mrs. Lopez)

Parents and teachers alike thanked the Board and staff for their attention to the two interactive permit policies. Residents of Santa Monica urged the Board to allow intradistrict permits on a non-restrictive basis. Non-residents urged the Board to allow siblings of current interdistrict permit holders first access to available spaces.

After lengthy discussion the Board agreed, by consensus, to make changes to the policy as indicated by either text stricken through(for deletions) **OR** boldface/underline text. Primarily the corrections amounted to a change in priority order for the entire list and the adding of a hourly employment rate for item 1.

Staff was directed by the Board to amend the Administrative Regulations to reflect the changes made to the policy. Finally, staff was directed to notify all interested parties of the changes through the standard notification means (i.e., letters home, press releases, PTA newsletter notices, etc.).

|                        |  |
|------------------------|--|
| MOTION MADE BY:        | Mrs. Gottfried                           |
| SECONDED BY:           | Mrs. Leon-Vazquez                        |
| STUDENT ADVISORY VOTE: | Aye (Ms. de los Santos)                  |
| AYES:                  | Six (All: Mr. Pratt <i>in absentia</i> ) |
| NOES:                  | Zero (None)                              |
| ABSTENTIONS:           | Zero (None)                              |



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new text: boldface, underline)

## STUDENTS

BP 5117

### INTERDISTRICT ATTENDANCE POLICY

- ~~A. . Students residing within the District boundaries will be given enrollment priority over non-resident students~~
- B. Although students generally must attend school in the district and school where their residence has been established, the Santa Monica-Malibu School District Governing Board recognizes justifiable reasons for interdistrict permits. Upon request, the Superintendent or designee may accept students from other districts and may allow students who live within the District to transfer to another school within the District or out of the District
- C. Permits of this type are to be initiated by the student's parent or guardian who attests to the fact or shows evidence that the permit would be in the student's best interests. Cancellation of the permit shall occur if certain provisions are not adhered to by the student or parent/guardian, or if overcrowding should occur at the school of acceptance.
- D. The Board is committed to providing a quality education for all District students legally enrolled and will provide fair and consistent treatment for students and parent/guardians regardless of their residence or permit status. All applications for a permit will be treated in a fair and consistent manner.
- E. Final approval of permits for all students, including student needing specialized programs, such as GATE, special education, ELL, etc., shall rest at the District and shall be contingent upon space availability. The District will not pay excess costs to provide specialized services to students on permit.
- F. Except for the conditions listed below, effective September 2002, there will be a moratorium on the receipt of all interdistrict attendance permits. The moratorium will be reviewed in February, 2003. Exceptions to the moratorium are as follows:
1. All students currently attending on an interdistrict permit will be allowed to remain in the District until they leave or graduate, assuming that they uphold appropriate standards of behavior and attendance.

2. ~~New interdistrict permits (subject to A-E above) would be issued if space is available to:~~

- ~~A. Employees of the Santa Monica-Malibu School District~~
- ~~B. Employees of the City of Santa Monica and the City of Malibu.~~
- ~~C. Siblings of students currently on permit, who are entering at the beginning of the elementary, middle or high school level, i.e. grades Kindergarten or first, 6<sup>th</sup> or 9<sup>th</sup> grades.~~
- D. Guidelines previously applied to SMASH, Edison, including the immersion program through Grade 8, and our preschools will remain in effect.

In the event that space is available in any District school, requests for permits will be received (granted) in the following order:

1. Interdistrict permits for children of employees of the Santa Monica-Malibu Unified School District [certificated, classified, management, full and parttime (a minimum of 15 hours per week)];
2. Interdistrict permits for children entering Grades Kindergarten or 1, 6 or 9, who currently have siblings attending the Santa Monica-Malibu Unified School district on an Interdistrict permit.
3. Interdistrict permits for children of employees of the cities of Santa Monica and/or Malibu;
4. Intradistrict permits allowing children who are residents of the cities of Santa Monica and/or Malibu to attend a school other than their neighborhood school;

LEGAL REFERENCE:

EDUCATION CODE

|                    |   |
|--------------------|---|
| <u>46600-46611</u> | <u>Interdistrict attendance agreements</u>  |
| <u>48204</u>       | <u>Residency requirements for school attendance</u>   |
| <u>48915</u>       | <u>Expulsion; particular circumstances</u>  |
| <u>48915.1</u>     | <u>Expelled individuals: enrollment in another district</u>   |
| <u>48918</u>       | <u>Rules governing expulsion procedures</u>   |
| <u>48980</u>       | <u>Notice at beginning of term</u>  |
| <u>52317</u>       | <u>Admission of persons including nonresidents to attendance area; workers' compensation for pupils</u> |

DISTRICT POLICIES RELATED TO PERMITS:

BP 5116 Intradistrict Open Enrollment  
BP 5111 Attendance: Admission of Students  
BP 5145.3 Desegregation Plan

DISTRICT GOAL REFERENCE

A. Quality Education for All

Policy Adopted: January 27, 1994  
Policy Amended: April 1, 1999  
Policy Amended: May 16, 2002  
CSBA Updated: February, 1995

It is understood that there is a one-year moratorium on NEW Interdistrict Permits. These regulations would apply to students who fall into any one of the exempted categories and/or students whose permits may be being cancelled.

#### INTERDISTRICT ATTENDANCE

AR 5117

#### I. INTERDISTRICT ATTENDANCE PROCEDURES (TRANSFERS BETWEEN DISTRICTS)

##### A. General Guidelines:

1. The permit office is responsible for processing interdistrict permits.
2. The request for a permit is initiated by the parent at their child's district of residence.
3. The parent(s) or guardian(s) of the child must be informed that the acceptance of their child is contingent upon the parent and the child assuming full responsibility for:
  - a. satisfactory attendance
  - b. satisfactory behavior
  - c. satisfactory academic effort
  - d. any necessary documentation requested regarding and including child care, employment, doctor's recommendations and guardianship documentation
  - e. understanding that the receiving school has the right to rescind any prior approved interdistrict permit if enrollment fluctuates during the course of the year or the parent/student does not fulfill the responsibilities listed in 3.a & b.
4. The interdistrict permit shall be valid for only the current school year.
5. It is the responsibility of each school to ensure that nonresident students accepted and registered without a valid permit be returned to the school of residence.

##### B. Conditions for Accepting Interdistrict Attendance Permits

The school site designee and the Superintendent or his designee shall approve or deny applications for

transfers. The acceptance of interdistrict attendance permits for students from other school districts to attend classes within the Santa Monica-Malibu Unified School District shall be subject to the following:

1. The student seeking enrollment in the Santa Monica-Malibu Unified School District must present a permit authorizing his or her release from the school district of residence.
2. The student must be eligible to attend elementary school, middle school or senior high school classes maintained by the Santa Monica-Malibu Unified School District and there must be an existing opening in the class, grade level and school to which the student seeking the interdistrict permit would be initially enrolled.

C. Conditions for Cancellation of Interdistrict Permits

The receiving school or district has the right to revoke any previously approved interdistrict permit for the following reasons:

1. Falsification or misrepresentation of information
2. Enrollment fluctuation
3. Unsatisfactory behavior
4. Unsatisfactory attendance
5. Poor academic effort/achievement
6. A change in child care arrangements
7. Inappropriate guardianship documentation
8. Reason for the original issuance of the permit by the school district of residence is no longer valid
9. Student becomes eligible for a program or class other than the one to which he/she was admitted and there is no available space in the new program or class.

D. Appeal Procedures

1. Interdistrict transfer requests that are denied by Santa Monica-Malibu School District at the school level may be appealed by the parent/guardian to the Superintendent or his designee within two weeks from the day the request for acceptance of permit is denied.
2. The appeal is to be in writing and must provide all information and details as to why the denial is being appealed.

3. The Superintendent or his designee shall review the permit appeal based on Board policy and regulations, state law, and in consultation with school site(s), parents and the appropriate district staff as necessary.
4. If the permit continues to be denied, the parent/guardian may within 30 calendar days of the denial, appeal to the County Board of Education

E Annual Report

The Board will receive a report on permits by February 28 of each year.

TO: BOARD OF EDUCATION

ACTION/MAJOR

5/16/02

FROM: SUPERINTENDENT

RE: APPROVAL OF REVISION TO BOARD POLICY 5116, INTRADISTRICT PERMITS

RECOMMENDATION NO. A.17

It is recommended that the Board of Education adopt the revision to Board Policy 5116, Intradistrict Permits. This policy was previously adopted April 11, 2002.

COMMENT: The language revision in this policy is reflective of the current set of budgetary constraints with which this district is faced: because the district is unable to provide little contractual financial improvement to employees, it is felt that offering interdistrict permits for their children will assist them in an important educational manner.

Meeting Note:

Staff was directed to make the same amendments to this policy as they will have made to BO 5117. Staff was also directed to ensure proper dissemination of information pertaining to this action.

Dr. Jordan recused himself from voting on this item to avoid any perception of conflict of interest.

MOTION MADE BY: Mrs. Gottfried  
SECONDED BY: Mrs. Leon-Vazquez

STUDENT ADVISORY VOTE: Aye (Ms. de los Santos)  
AYES: Five (All: Mr. Pratt *in absentia*)  
NOES: Zero (None)  
ABSTENTIONS: Zero (None)  
RECUSAL: One (Dr. Jordan)

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new text: boldface, underline)

STUDENTS

BP 5116

INTRADISTRICT OPEN ENROLLMENT

The Board of Education desires to provide options that meet the diverse needs, potential and interests of district students and shall annually review enrollment options.

Students who reside within the district boundaries may apply for enrollment in any district school. The Superintendent or designee shall determine the enrollment for each district school. The Spring enrollment projection shall serve as the benchmark in determining available spaces for new enrollees the following school year. A random, unbiased selection process for the admission of new enrollees from outside the school's attendance area shall be established.

The Board of Education retains the authority to set guidelines for racial/ethnic balance at district schools. As specified in the Board Policy 5145.3, D.I.1, Desegregation Plan, it is the goal of the board to insure that no school shall have a higher minority enrollment than 20 percentage points above the District average.

In the event that space is available in any district school, requests for permits will be received (granted) in the following order:

1. Interdistrict permits for children of employees of the Santa Monica-Malibu Unified School District [certificated, classified, management, full and part-timer (a minimum of 15 hours per week)];
2. Interdistrict permits for children entering Grades Kindergarten or 1, 6 or 9, who currently have siblings attending the Santa Monica-Malibu Unified School district on an Interdistrict permit.  
2.a Siblings of recent [within the last two (2) three (3) years] graduates of the Santa Monica-Malibu Unified School District who attended on interdistrict permits will be allowed to enroll under this section
3. Intradistrict permits allowing children who are residents of the cities of Santa Monica and/or Malibu to attend a school other than their neighborhood school;
4. Interdistrict permits for children of employees of the cities of Malibu or Santa Monica.



NOTE: Administrative Regulations remain unchanged ( 06/06/02)

Legal References:

EDUCATION CODE

35160.5 District Policies; rules and regulations  
35291 Rules  
35351 Assignment of students to a particular school  
48980 Notice at the beginning of term  
Crawford v. Board of Education (1976) 17 Cal.3d 280

DISTRICT POLICIES RELATED TO PERMITS:

BP 5117 Interdistrict Attendance Policy  
BP 5111 Attendance: Admission of Students  
BP 5145.3 Desegregation Plan

DISTRICT GOAL REFERENCE

A. Quality Education for All

## STUDENTS

AR 5116

SUBJECT: INTRADISTRICT OPEN ENROLLMENT

ISSUED BY: DIRECTOR OF PUPIL SERVICES

I. EFFECTIVE DATE

II. AUTHORITY  
BOARD OF EDUCATION POLICY 5116

III. PROCEDURES

A. ENROLLMENT PRIORITIES

1. Students residing within a school's attendance areas shall have first priority for attending that school.
2. No student currently residing within a school's attendance area shall be displaced by another student.
3. The Board of Education retains the authority to set guidelines for racial/ethnic balance at district schools. As specified in the Board Policy 5145.3, D.I.1, Desegregation Plan, it is the goal of the board to insure that no school shall have a higher minority enrollment than 20 percentage points above the District average.
4. Once enrolled in a school through this open enrollment policy, students living outside the school's attendance area shall be considered to be residing in the school's attendance area.
5. Students placed in any school requested through this open enrollment policy no longer have first priority rights to enroll in the school of the attendance area in which they reside. Students who wish to return to the school in which they reside may apply for such enrollment without first priority rights.

B. SELECTION PROCEDURES

1. The Superintendent or designee shall identify those schools which may have space available for additional students. Intradistrict Open Enrollment applications will be available at the District office and all school sites.

2. All students are eligible to submit an Intradistrict Open Enrollment application for their school of choice by date indicated on the application.
3. Enrollment in a school of choice shall be determined by a random, unbiased selection process from the eligible applicant pool, and a waiting list shall be established to indicate the order in which applicants may be accepted as more openings occur. Late applicants shall not be added to the waiting list. The selection process will be conducted by the staff of the permit office under the supervision of the Director of Pupil Services. Edison and SMASH will continue existing enrollment procedures.
4. The priority for granting intradistrict permits from the eligible applicant pool will be as follows: siblings of students on intradistrict permits, followed by new intradistrict permits. Students will be selected as a family unit if space is available. Interdistrict permits will be granted if space is available after eligible intradistrict permits have been granted.
5. Special Education students will continue to be placed through the IEP Team process on a space available basis. Applications will be referred to the Director of Special Education.
6. The Superintendent or designee shall inform applicants by mail prior to the end of the school year as to whether their applications have been approved, denied or placed on a waiting list. If the application is denied, the reasons for the denial shall be stated.
7. Applicants who receive approval must confirm their enrollment within two weeks after the date on the notification letter.
8. Admission to a particular school shall not be influenced by a student's academic or athletic performance except insofar as academic standards are required for admission to specialize schools or programs such as programs for gifted and talented students. Such standards shall be uniformly applied to all students. (Education Code 35160.5)
9. Any complaints regarding the selection process should be addressed to the Superintendent or designee.

C. NOTIFICATIONS

Parents/guardians shall be notified each school year of available attendance options including:

1. Residency requirements for school attendance.
2. A description of any special district program options.
3. A description of the procedure for application for alternative attendance areas or programs.
4. A district application form for requesting a change of attendance.
5. The explanation of attendance options under California law as provided by the California Department of Education.

D. TRANSPORTATION

1. The district will provide school to school transportation for those students living in Santa Monica who are approved for transfer to Malibu High School.

II. RELATED FORMS

Interdistrict Open Enrollment Application

III. APPROVAL

  
\_\_\_\_\_  
Superintendent  
Secretary of the Board of Education

5/16/02  
Date

TO: BOARD OF EDUCATION

ACTION/MAJOR

5/16/02

FROM: SUPERINTENDENT/JOSEPH N. QUARLES/RICK BAGLEY

previously 3/20/02, etc.

RE: APPROVAL OF BOARD POLICY 6146.11 - Alternative Credit  
Toward Graduation

RECOMMENDATION NO. A. 18

It is recommended that the Board of Education adopt Board Policy 6146.11, Alternative Credit Toward Graduation. This item was previously discussed at the Board meetings of March 20th, April 11th and 25, 2002.

COMMENT: It is recommended that the Board adopt the attached policy, BP 6146.11 - Alternative Credit Toward Graduation.

The attached policy is new to our District and is recommended by the California School Board's Association (CSBA) to specifically address alternative pathways toward the attainment of credits for high school graduation.

Additionally, this policy addresses the issue of "concurrent enrollment" in which students who are currently enrolled in the district may simultaneously enroll in another approved educational program and earn credit toward graduation.

In terms of placement within the policy manual, if adopted this revision will be added to the 6000 series of policies and will be placed immediately after BP 6146.1, High School Graduation Requirements.

PUBLIC SPEAKERS:

Brian Hutchins (Quincy) - Santa Monica

Mike Matthews, Malibu High School Principal - Dr. Matthews implored the Board to alter point two in the "Courses Eligible for Concurrent Enrollment." He stressed that one of the main reasons for the current review of this policy had been the academic chaos caused by the phrase "any accredited public or private high school." Dr. Matthews stated that there were far too many schools which were giving classes and subsequent credit without ANY accepted accreditation. Such classes, while adding credits to students' records, illy prepared those students to move forward with more advanced courses in the same subject matter.

Following Dr. Matthews suggestions, the Board amended the policy as indicated. Language amendments were made by consensus of the Board.

Additionally, it was stated that the preposition "at" in points 1 and 2 of the above-referenced text, seemed to encourage permissive interpretation, (inferring location only), allowing any institution to provide any instruction. By consensus, the Board agreed to change the proposition "at" to "by" which clearly indicated which institution would be providing the class or course, making accreditation verification less demanding while validating subsequent credits.

|                        |  |
|------------------------|--|
| MOTION MADE BY:        | Mrs. Gottfried                           |
| SECONDED BY:           | Mrs. Leon-Vazquez                        |
| STUDENT ADVISORY VOTE: | Aye (Ms. de los Santos)                  |
| AYES:                  | Six (All: Mr. Pratt <i>in absentia</i> ) |
| NOES:                  | Zero (None)                              |
| ABSTENTIONS:           | Zero (None)                              |

(language deleted from previous version: strikethrough)  
(new language: bold face, underline)

**SMMUSD Board Policy**  
Instruction

**BP 6146.11**

**Alternative Credits Toward Graduation**

In order to meet individual student needs and encourage all students to complete their high school education, the Board of Education desires to provide flexibility in the completion of prescribed courses in accordance with law.

As an alternative to completing the course requirements for high school graduation and with prior approval by the principal or designee, students may fulfill one or more of the course requirements through:

1. Practical demonstration of skills and competencies
2. Supervised work experience up to 40 semester periods in accordance with 5 CCR 1635, or other outside school experience
3. Vocational education and/or Regional Occupational Program (ROP) classes offered through our ~~high schools~~ District.
4. Courses offered by regional occupational centers or programs
5. Interdisciplinary Study
6. Independent study
7. Credit earned at a postsecondary institution (Pursuant to 5 CCR 1630)
8. Private instruction (Pursuant to 5 CCR 1631)
9. Military service and training in accordance with 5 CCR 1634
10. Correspondence instruction from a California university or college accredited for teacher training (Pursuant to EC 51740)

The district shall accept for credit any coursework satisfactorily completed by students while detained in a juvenile court school or county or state-operated institution. District students who successfully complete district graduation requirements while so detained shall receive a diploma from the school they last attended. (Education Code 48645.5)

Students may receive physical education credit for participation in district interscholastic athletic programs carried on wholly or partially after regular school hours when such participation entails a comparable amount of time and physical activity.

Students using interscholastic athletics participation to fulfill physical education requirements may be graded on this participation, provided that a teacher credentialed to teach physical education supervises this participation and assigns the grade. (Reference BP 6145 Extracurricular and Cocurricular Activities)

The Superintendent or designee shall determine whether a student has satisfactorily met course requirements through any of the above alternative means.

A. Concurrent Enrollment

Concurrent enrollment means enrollment in any non-SMMUSD course during the school year or during the summer by a regularly enrolled SMMUSD student. Concurrent enrollment is an alternative means by which students may obtain credit toward graduation while being simultaneously enrolled in both the school district and another approved educational program.. Students must obtain signed pre-approval for any concurrent enrollment course or program from the school ~~counselor~~ principal or designee.

Concurrent enrollment may be approved for "make-up", "acceleration", and/or "enrichment" purposes.

Courses eligible for concurrent enrollment include

1. Any course offered ~~at~~ by Santa Monica High School, Malibu High School, Olympic High School or the SMMUSD Adult School, either during the school year or during the summer.
2. Courses offered ~~at by~~ any ~~accredited public or private high school~~, community college, public or private college/university
3. Courses offered by the UC Extension Program

Students who demonstrate that the courses they want to take are not available at their high school, may, with the pre- approval of the principal, take courses at accredited high schools other than the schools mentioned above.

Nothing in this policy is construed to permit web-based or on-line courses either as alternative credits toward graduation or as a course eligible for concurrent enrollment for "make-ups", "acceleration" and/or "enrichment."



**Note:** If emerging policies (e.g., ISPE and On-Line/Web-based Courses) are adopted, they will be referenced here.

(Adopted by the Board: 5/16/02)

**Legal Reference:**

EDUCATION CODE

35160 Authority of governing boards  
35160.1 Broad authority of school districts  
48645.5 Course credit, juvenile court schools  
48800-48802 Attendance at community college; advanced education  
51220 Areas of study; grades 7-12  
51225.3 Requirements for graduation  
51240-51246 Exemptions from requirements  
51740-51741 Authority to provide instruction by correspondence

CODE OF REGULATIONS, TITLE 5

1600-1635 Alternative credit

**Management Resources:**

SMMUSD BOARD POLICY

BP6145 **Extracurricular and Cocurricular Activities**

CDE PROGRAM ADVISORIES

0418.89 Physical Education, April 18, 1989

0615.89 Granting credit for passing GED, SPB:88/89-11

WEB SITES

CDE: <http://www.cde.ca.gov>

**BOARD GOAL**

A. Quality Instruction for All

BOARD ADOPTED: May 16, 2002

CSBA UPDATED: March, 2000

TO: BOARD OF EDUCATION

ACTION/MAJOR

5/16/02

FROM: SUPERINTENDENT

RE: **PUBLIC HEARING:** APPROVAL OF PETITION TO ESTABLISH  
HOLLYWOOD CHARTER SCHOOL

RECOMMENDATION NO. A.19

It is recommended that the Board of Education hold a public hearing relative to approving the establishment of the Hollywood Charter School, a proposed new charter school that is to be located within the current geographical boundaries of the Santa Monica-Malibu Unified School District.

COMMENT: A formal petition for the establishment of the Hollywood Charter School, Alla Matusova, signatory, has been filed with the Office of the Superintendent on behalf of the Board of Education of the Santa Monica-Malibu Unified School District.

In reviewing petitions for the establishment of charter schools, the chartering authority shall be guided by the intent of the (California) Legislature that charter schools are and should become an integral part of the California educational system and that establishment of charter schools should be encouraged. A school district governing Board shall grant a charter for the operation of a school (under Ed Code 47605.3.b.) if it is satisfied that granting the charter is consistent with sound educational practice.

Copies of all documentation are on file in the Office of the Superintendent and are available for public review during normal business hours.

Pursuant to Section 47608 of the California Education Code, all meetings of the governing board of the school district at which the granting ... of a charter petition is discussed shall comply with Government Code section 54950 as cited in the Ralph M. Brown Act.

Notices of the public hearing have been advertised in the Daily Breeze, Malibu Surfside News and surfsantamonica.com. A notice has also been posted outside the District's Administrative Offices, 1651 16<sup>th</sup> Street, Santa Monica, California, and sent to all Malibu and Santa Monica Public Libraries.

Copies of the public hearing notice were sent to all district schools; the notice has been posted on the district website and sent via e-mail to a comprehensive list of school district constituents.

Subsequent to the public hearing on May 16, 2002, it is the intention of the Board of Education to make public their decision to grant or refuse to grant approval for the establishment of the Hollywood Charter School. It is anticipated that this decision may be reached and publicly noticed as part of the regularly scheduled Board of Education meeting, June 6, 2002, to be held at HRL Laboratories, 3011 Malibu Canyon Road, Malibu, California 90265.

|                        | <u>Open<br/>Public<br/>Hearing</u><br>10:32 PM | <u>Close<br/>Public<br/>Hearing</u><br>11:12 PM |
|------------------------|--|---|
| MOTION MADE BY:        | Mrs. Brady                                     | Mrs. Brady                                      |
| SECONDED BY:           | Dr. Escarce                                    | Dr. Jordan                                      |
| STUDENT ADVISORY VOTE: | N/A (Ms. de los Santos excused)                |   |
| AYES:                  | 6 (All: Mr. Pratt <i>in absentia</i> )         |   |
| NOES:                  | 0 (None)                                       |   |
| ABSTENTIONS:           | 0 (None)                                       |   |

**Public Comments:**

Tom Carter, Santa Monica (appears to be negative cash flow)  
Brian Hutchins (Quincy), Santa Monica - (city needs vocational education)  
Jerry Rubin, Santa Monica - (make curriculum available to public)

**Meeting Note:**

Superintendent Deasy noted that the principals in the charter application had made application in various other communities including Burbank, San Diego, and Los Angeles, apparently with the exact same charter. He expressed concern with the proposed use of waived and/or non-credentialed teachers and parents. He also expressed concern about governance issues, the lifetime appointment of the Head Mistress, Alla Matsuova (the applicant), failure to account for substantial age differences in the proposed multi-age classrooms and the seeming lack of standard assessment vehicles.

It was stated that 30 days from this evening (5/16/02) the

applicants would come before the Board again, having spent time with Deputy Superintendent, Dr. Quarles, and District counsel trying to ameliorate the concerns discussed.

A copy of the presentation materials are on file with the permanent Minutes; a copy of the public notice posted at all libraries, District schools and the District's administrative offices, is attached hereto and made apart hereof of these original Minutes.

MOTION MADE BY: Mrs. Gottfried  
SECONDED BY: Mrs. Leon-Vazquez

STUDENT ADVISORY VOTE: Aye (Ms. de los Santos)  
AYES: Six (All: Mr. Pratt *in absentia*)  
NOES: Zero (None)  
ABSTENTIONS: Zero (None)

TO: BOARD OF EDUCATION

ACTION/MAJOR

05/16/02

FROM: SUPERINTENDENT/KEN BAILEY/JUDY ABDO

RE: APPROVAL OF SANTA MONICA PRESCHOOL COLLABORATIVE (AN AGREEMENT AMONG SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT, SANTA MONICA COLLEGE, and EASTER SEALS SOUTHERN CALIFORNIA)

RECOMMENDATION NO. A.20

It is recommended that the Board of Education approve the attached agreement between Easter Seals Southern California, Santa Monica College, and Santa Monica-Monica Malibu Unified School District effective July 1, 2002, through June 30, 2003.

COMMENT: The purpose of the Santa Monica Preschool Collaborative is to provide child care and development services to approximately 125 children under the age of five. The intent is to maintain full enrollment, with 80 children funded by the State, up to 24 District Special Education students, and 25 SMC and/or Community children. Easter Seals Southern California will be the operational agent for the Collaborative, responsible for management, oversight, licensing, and contract compliance. The services will be delivered in three sites: John Adams Child Development Center, Lincoln Child Development Center, and SMC/Assistance League Child Development Center.

**Meeting Note:** On behalf of the Board, Superintendent Deasy offered profound thanks to Judy Abdo for the creative thinking and tremendous work she'd done to bring the program to fruition. It was noted that bringing this program to the community greatly increased the options for families and provided the added benefit of learning what's new and working in the Child Development field, offering the probability of bringing the best of the learning to other programs.

Ms. Abdo thanked the following participants for their past and, it is hoped, future commitments: Piedad Robertson, Andrea King, Wendy Parise, Tim Rose, Lise Reilly, Andrea Lawson, and Jenny Trickey.

MOTION MADE BY: Mrs. Gottfried  
SECONDED BY: Mrs. Leon-Vazquez

STUDENT ADVISORY VOTE: Aye (Ms. de los Santos)  
AYES: Six (All: Mr. Pratt in absentia)  
NOES: Zero (None)  
ABSTENTIONS: Zero (None)

Memorandum of Understanding  
Santa Monica Preschool Collaborative

1. This agreement is between Easter Seals Southern California, Santa Monica College and Santa Monica-Malibu Unified School District, for the purpose of forming and defining the Santa Monica Preschool Collaborative.
2. The mission of the Santa Monica Preschool Collaborative is to provide child care and development services to approximately 125 Santa Monica area children under the age of five.
3. Easter Seals will be the operational agent for the Collaborative, responsible for management, oversight, licensing, and contract compliance with the State Department of Education funding terms and conditions.
4. Child care and development services will be delivered in three sites through the Collaborative:

John Adams Child Development Center  
2320 17<sup>th</sup> Street  
Santa Monica, CA 90405

Lincoln Child Development Center  
1532 California Av.  
Santa Monica, CA 90403

SMC/Assistance League Child Development Center  
1441 15<sup>th</sup> Street  
Santa Monica, CA 90404

All three facilities will be made available throughout the year rent-free, and maintained at no cost to the Collaborative.

5. The District will retain licenses on Adams and Lincoln until new licenses have been issued to Easter Seals. The District and Easter Seals will work with Community Care Licensing to facilitate this process.
5. Daily custodial service will be the responsibility of the Collaborative, through Easter Seals.
6. Child development services to be provided through the Collaborative will include:
  - a. Full-day, (7:00 a.m. to 6:00 p.m.) year-round (240 days/year) care for 80 low-income children, funded through the a contract between State Department of Education, Child Development Division, and Easter Seals.

- b. Special Education preschool (3 hours per day, ten months per year) for up to 24 children (two classes), funded and staffed by Santa Monica-Malibu Unified School District.
- c. Extended hours of child care for Special Education students, funded through parent fees or subsidies obtained by individual families. (The intent is to make full-day child care available for all enrolled Special Education students every day of program operation.)
- d. Child care for up to 25 children of Santa Monica College students, faculty and staff, funded through parent fees, CalWORKS and/or other sources. (The intent is to make child care available to all enrolled children of Santa Monica students, faculty and staff from 7:00 a.m. to 6:00 p.m. every day that the program is operational.) During the first year of operation, the program at the 15th Street site will be evaluated and assessed by the Program Advisory Committee, with possibility that the program and services at that site will be modified in subsequent years.

Easter Seals will assure that the child care program at all sites is of high quality and includes developmentally appropriate curriculum, nutritious meals and snacks consistent with program hours, suitable field trips, consultation by social services professionals, parent support and education.

- 7. The Collaborative will be guided by the Program Advisory Committee, composed of representatives from Easter Seals, Santa Monica-Malibu Unified School District and Santa Monica College. The Committee will meet at least monthly and will participate in staff selection, program quality assurance, curriculum coordination and enrichment, staff development, parent education and similar activities.
- 8. With input from the Program Advisory Committee, Easter Seals will be ultimately responsible for recruiting, selecting, training and supervising all staff at all sites with the following exceptions:
  - a. Special Education teachers and aides will be employees of Santa Monica-Malibu Unified School District. The District will be responsible for recruiting, selecting, supervising and evaluating Special Education staff.
  - b. Two staff members who are Santa Monica College preschool teachers as of May, 2002 will hold teaching positions in the Collaborative. They will continue to be College employees, and will be supervised and evaluated through College policies and procedures. In the event that either leaves the employ of the College, the College will augment the Collaborative budget in an amount sufficient to hire replacement staff, on a 12-month basis.



- c. In the event that personnel issues arise between/among employees of the District, the College and/or Easter Seals, the Program Advisory Committee will work with the individuals involved to resolve the issue.
9. Easter Seals will reserve an agreed-upon number of student spaces for Santa Monica-Malibu Unified School District Special Education preschool students. The District will compensate Easter Seals for the total number of spaces reserved (regardless of the number of spaces utilized) at the annual rate of \$3000 per student space.
10. Easter Seals will initially reserve an agreed-upon number of spaces for children of Santa Monica College students, faculty and staff. These spaces will be held open for a maximum of two months after the fall semester begins. If at the end of two months spaces remain with no SMC family ready to enroll, the spaces will be made available to families from the community. After the initial enrollment period, students, faculty and staff of SMC will be given priority enrollment whenever there are vacancies in the program.
11. Santa Monica College will underwrite the Collaborative to assure that Easter Seals Southern California's expenses are covered, to a limit of \$100,000 annually. Easter Seals Southern California will provide quarterly accounting to SMC detailing income and expenditures. If there is a deficit, SMC will reimburse Easter Seals within 60 days. In the event that income exceeds expenses, the excess will be applied to the following quarter. The budget will be evaluated by College, District and Easter Seals administration at mid-year, and at year-end, and adjusted as necessary. (Easter Seals' intent is to operate the Collaborative on a break-even basis. SMC will be billed only to cover Easter Seals' expenses.)
12. Easter Seals will maintain a waiting list of children eligible for the State subsidy. SMC will maintain a waiting list of children eligible for the reserved SMC spaces. When there is an opening in the program, the next child of the appropriate age on the relevant waiting list will be enrolled. (The intent is to maintain full enrollment, with 80 children funded by the State, 24 Special Education students, and 25 SMC and/or community children.)
13. SMC will supervise practicum students from child development and early childhood education classes at all three sites.
14. Santa Monica-Malibu Unified School District Special Education Department will provide staff development activities for all Easter Seals and SMC staff working within the Collaborative at no cost to the Collaborative.
15. Easter Seals will coordinate therapeutic services for children enrolled in Collaborative programs when they cannot be served through District resources or programs. (The intent is that, to the greatest extent possible, children requiring special services will receive them on-site, during their regular hours of attendance.)
16. Easter Seals will work with SMC to establish the Collaborative preschools as work/study sites. (The dual intent is to utilize work/study students to reduce the staffing budget and



to inspire SMC students to enter the field of child development through a positive work experience.)

17. Easter Seals will work with the District to become a participant in the Child Care Food Program, with the District as the sponsor.
18. Any site renovations desired by Easter Seals are subject to approval by the property owner and will be funded by Easter Seals.

Still to be addressed:

Insurance

Rochelle:

- need insurance requirements of bldg owners (specific wording)
- contact names and phone numbers for bldg owners
- everyone put everyone else as additional insured
- everyone give everyone else a certificate of insurance

Security

- Lincoln - separate system. Cost?
- Adams - keyed in to JAMS or separate? Cost?
- possibility of keeping these sites on District system? Cost?
- 15<sup>th</sup> Street - current system?

Grounds keeping

- Lincoln - front yard and playground
- Adams - playground
- 15<sup>th</sup> Street - playground

Trash

- city or private? Cost?

Parking

- Lincoln - maintain current system?
- Adams - staff park in JAMS lot?
- 15th Street - negotiate with Assistance League?

Staff

- possibility of having college, district staff on loan to Easter Seals

\* REVISED ITEM - THIS PAGE ONLY \*

TO: BOARD OF EDUCATION ACTION/MAJOR DISCUSSION  
05/16/02  
FROM: SUPERINTENDENT  
RE: ADOPTION OF RESOLUTION NUMBER 01-21, IN SUPPORT OF  
MEDIATING A LABOR DISPUTE

RECOMMENDATION NO. A.21

It is recommended that the Board of Education Adopt Resolution Number 01-21, In Support of Mediating a Labor Dispute.

COMMENT: The District currently holds a 49-year Joint Occupancy Lease on its Fourth Street Property.

Emerging labor unrest at the DoubleTree Hotel, the current tenant at the district's 4<sup>th</sup> Street property, has alerted the Board to a possible loss of revenue. The use of this revenue continues to be for the enhancement and enrichment of on-going educational programs within the Santa Monica-Malibu Unified School District.

The Board of Education, in its fiduciary role with the citizens of Santa Monica and Malibu, believes that an amicable, timely mediation of any possible labor dispute would be to the mutual benefit of all parties. The following resolution urges such a mediation.

PUBLIC SPEAKERS (speaking in favor of this resolution):

Alex Angel, Santa Monica  
Ana Jara, Santa Monica  
Edith Yablowitz, Santa Monica  
Jerry Rubin, Santa Monica

**Note:** George Acosta and Elba Hernandez also spoke to this item; they were permitted to speak earlier due to time constraints.

MOTION MADE BY: Mrs. Gottfried  
SECONDED BY: Mrs. Leon-Vazquez


STUDENT ADVISORY VOTE: Aye (Ms. de los Santos)  
AYES: Six (All: Mr. Pratt in absentia)  
NOES: Zero (None)  
ABSTENTIONS: Zero (None)

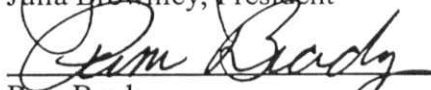
Resolution Number 01- 21  
Governing Board of the  
Santa Monica-Malibu Unified School District  
In Support Of Mediating A Labor Dispute


- Whereas, The Board of Education, on behalf of the Santa Monica-Malibu Unified School District, ("Lessor") ventured into a Joint Occupancy Lease ("Lease") on May 14, 1984, for its Fourth Street property which is currently being occupied by the DoubleTree Hotel, ("Tenant"), and
- Whereas, this specific Lease was promoted, negotiated and finalized to create additional revenue to the Lessor, and
- Whereas, this revenue was and continues to be used for the enhancement and enrichment of on-going educational programs and,
- Whereas, any specified additional revenue will have been used by the Lessor to further public education, and,
- Whereas, the Board of Education is concerned that the continuing perceived Tenant/Employee unrest/ labor dispute could impact the amount of revenue flow to the Lessor which, in turn could hinder the Lessor's pursuit of its stated educational goals and visions,


NOW, THEREFORE, BE IT RESOLVED, that the Board of Education, as the Governing Board of the Santa Monica-Malibu Unified School District, "Lessor," urges all parties to the dispute to resolve it in an amicable and timely manner.

PASSED AND ADOPTED by the Board of Education of the Santa Monica-Malibu Unified School District, Los Angeles County, State of California, this 16<sup>th</sup> Day of May, 2002.

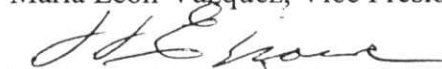
  
\_\_\_\_\_  
Julia Brownley, President

  
\_\_\_\_\_  
Pam Brady


  
\_\_\_\_\_  
Brenda Gottfried

  
\_\_\_\_\_  
Tom Pratt

  
\_\_\_\_\_  
Maria Leon-Vazquez, Vice President

  
\_\_\_\_\_  
Jose Escarce

  
\_\_\_\_\_  
Mike Jordan

  
\_\_\_\_\_  
John E. Deasy, Superintendent of Schools

TO: BOARD OF EDUCATION

ACTION/MAJOR

5/16/02

FROM: SUPERINTENDENT

RE: APPOINTMENT OF MEMBERS TO THE DISTRICT AD HOC ADVISORY  
COMMITTEE TO CONSIDER PLACING A NEW PARCEL TAX ON THE  
NOVEMBER 2000 BALLOT and APPROVAL OF THE COMMITTEE CHARGE

RECOMMENDATION NO. A.22

It is recommended that the Board of Education approve the appointment of the following citizens to its Ad Hoc Advisory Committee on the November, 2002, parcel tax. It is additionally recommended that the following charge to the committee be approved

The following citizens have been nominated by the Board and/or its nominees to become members of the Ad Hoc Parcel Tax Committee, 2002. It is understood that each has been apprized of the commitment in time, thought and energy needed to rigorously fulfill this appointment.

Membership shall not exceed 16-18 people, excluding *ex officio* members of the Financial Oversight Committee.

| <u>Candidate Name</u> | <u>Representing</u>  |
|-----------------------|--|
| Steve Alpert          | Community-at-Large   |
| Emily Bloomfield      | Parent (Roosevelt)<br>Strategic Planning                                     |
| Cheri Orgel           | PTA  |
| Brian Stecher         | Parent/RAND (McKinley)   |
| Dave Tillipman        | Parent/RAND (Grnat/JAMS)   |
| Michele Wittig        | Community-at-Large<br>NAACP Education Committee,<br>Atatus on Women (former) |
| Kathy Wisnicki        | Parent (Pt.Dume)   |
| Julie Lopez Dad       | Community-at-Large   |
| Deirdre Roney         | Parent (Webster)   |

**AGENDA**

**NOTE:** This list represents confirmed Board nominees; a complete list will be furnished at the meeting.

**Meeting**

**Note:** The completed list is attached hereto and made a part hereof of these original Minutes.

#### CHARGE TO THE COMMITTEE

1. The Committee will be established and begin its work no later than May 17, 2002.
2. The Committee is hereby directed to submit its recommendation(s) to the Board no later than the second Board Meeting in June: TBA (either June 17 or 27th)
3. The Ad Hoc Advisory Committee shall review and analyze projected District revenues and expenditures, and recommend to the Board of Education the advisability of requesting the general public to continue the parcel tax at a recommended rate.
4. The Committee should address the following questions:
  - a. How critical is it for the School District to initiate a second parcel tax as one of its sources of operating revenue
  - b. If a new parcel tax is recommended would any portion of the rate be identified for a categorical expenditure purpose(s). If so, how much for what purpose(s)?
  - c. What would the rate of the new parcel tax be?

#### Additional Organizational Guidelines:

1. As a Board-appointed committee, the Ad Hoc Parcel Tax Committee will comply with all Brown Act regulations, including but not limited to publicly noticing all meetings.
2. The Committee shall select its own chairperson, establish its meeting schedule and determine its information needs.
3. The Superintendent of Schools and the Assistant Superintendent for Fiscal and Business Services will facilitate the work of the Committee and make arrangements for providing information and human resources as needed by the Committee.

COMMENT The proposed timeline for the committee's work is attached. The timeline also includes deadlines for placing a measure on the November ballot.

MOTION MADE BY: Mrs. Gottfried  
SECONDED BY: Mrs. Leon-Vazquez

STUDENT ADVISORY VOTE: Aye (Ms. de los Santos)  
AYES: Six (All: Mr. Pratt in absentia)  
NOES: Zero (None)  
ABSTENTIONS: Zero (None)

## **Parcel Tax 2002 Tentative Timeline**

- May 2, 2002**      Approve Creation of Ad Hoc Committee to Consider Placing Parcel Tax on the November ballot (A)
- Approve City of Santa Monica Election Consolidation
- Authorize Professional opinion survey
- May 16, 2002**      Appointment to Ad Hoc Committee (A)
- Report of findings from voter survey
- June 17, 2002**      Additional Special Board Meeting (possible)
- June 6, 2002**      Board Discussion/Action on report and recommendations submitted by Ad Hoc Advisory Committee regarding Parcel Tax.....
- Board authorizes Counsel to prepare Resolution
- Review Resolution Ordering Election and Establishing Specification of the Election Order
- June 27, 2002**      Board adopts Resolution.
- Ad Hoc Parcel Tax committee is disbanded.
- Early July (E-120)**      No later than this date the County Superintendent of Schools shall deliver a formal notice of a special school district election to the county clerk or registrar of voters.
- August (E-88)**      Last day for local jurisdictions to file a resolution with the Board of Supervisors requesting consolidation with the General Election.

Recommendation No. A.22

Ad Hoc Parcel Tax Committee - 2002

|    | <u>Last Name</u>   | <u>First Name</u> | <u>Representing</u>                    |
|----|--------------------|-------------------|--|
| 1  | Alpert             | Steve             | Community-at-Large                     |
| 2  | Bloomfield         | Emily             | Parent (Roosevelt), Strategic Planning |
| 3  | Carrey             | Neil              | DAC chair, Parent, Community           |
| 4  | Cartee or designee | Keryl             | SEIU Representative                    |
| 5  | Davis              | Shari             | Parent, Prop X Committee               |
| 6  | Gebman             | Jean              | DAC chair, Parent, Community           |
| 7  | Girard             | Don               | Santa Monica College, Parent           |
| 8  | Graves-Johnson     | Valette           | Parent, Strategic Planning             |
| 9  | Gross              | Linda             | Ed Foundation                          |
| 10 | Gutierrez          | Father Mike       | St. Anne's Church                      |
| 11 | Jaffe              | Louise            | Life Long Learning                     |
| 12 | Jalili             | John              | Community-at-Large                     |
| 13 | Keilly or designee | Harry             | SMMCTA                                 |
| 14 | Lopez-Dad          | Julie             | City Planning Commission               |
| 15 | McCarthy/Rusk      | Susan/Julie       | City of Santa Monica                   |
| 16 | Mechur             | Ralph             | Community-at-Large                     |
| 17 | Orgel              | Cheri             | PTA President                          |
| 18 | Robertson          | Piedad            | Santa Monica College, Parent           |
| 19 | Roney              | Deirdre           | Parent (Webster),                      |
| 20 | Stecher            | Brian             | Parent (McKinley), RAND                |
| 21 | Tillipman          | Dave              | Parent (Grant, JAMS), RAND             |
| 22 | Wall               | John              | Community-at-Large (Malibu)            |
| 23 | Wittig             | Michelle          | NAACP Ed Cmte, Status on Women         |
| 24 | Wisnicki           | Kathy             | Parent ( Pt Dume), PTA                 |
| 25 | Young              | Allan             | Boys and Girls Club                    |

**EX OFFICIO MEMBERS (Financial Oversight Committee)**

|          |          |
|----------|----------|
| Hamilton | Craig    |
| Harding  | Chris    |
| Hoffman  | Patricia |
| Reisner  | Gloria   |
| Rich     | Michael  |

NOTE: THIS ITEM WAS PULLED BY STAFF AND WAS DULY NOTICED

TO: ~~BOARD OF EDUCATION~~

ACTION/MAJOR

05/16/02

FROM: ~~JOHN DEASY/JOSEPH QUARLES/ILENE STRAUS~~

RE: ~~ESTABLISHMENT OF ONE ASSISTANT TO THE CEO POSITION~~

~~RECOMMENDATION NO. A.23~~

~~It is recommended that the Board of Education approve the establishment of one Assistant to the CEO position for the new Chief Education Officer at Santa Monica High School.~~

~~Comments: the reorganization of Santa Monica High School's administrative staff included hiring a Chief Education Officer (CEO). To properly support this position in promoting meaningful school-based restructuring efforts it is necessary to provide executive support functions to the CEO. This level of support has not previously been required at the school site level in this District.~~

~~This position will provide executive support functions on behalf of the CEO and serve as the communications liaison to the school's management team, the school administrative staff, officials, and district stakeholders.~~

~~A draft job description is attached. The estimated salary range is range 40 on the Classified Employee Salary schedule \$3278 - \$4184/mo.~~

~~MOTION MADE BY:~~

~~SECONDED BY:~~

~~STUDENT ADVISORY VOTE:~~

~~AYES:~~

~~NOES:~~

~~ABSTENTIONS:~~



# **~~Santa Monica-Malibu Unified School District~~**

## **~~-Class Specification~~**

### **~~ASSISTANT TO THE CHIEF EDUCATION OFFICER (CEO)~~**

**Department/Division:** Santa Monica High School

**Reports To:** Chief Education Officer

**Provides Technical Direction To:** N/A

**Date Prepared:** May, 2002

**File Name:** AssttotheCEO.doc

### **~~Job Content~~**

#### **Job Summary:**

~~Under administrative direction, performs executive support functions on behalf of the CEO; serves as communications liaison to the school's management team, the school administrative staff, officials, parents and public and private representatives; and performs other related work as necessary.~~

#### **Examples of Essential Functions:**

- ~~1. — Performs varied administrative assignments and support functions for the CEO.~~
- ~~2. — Communicates key information between the CEO and the school's management team regarding policies, decisions, and upcoming events.~~
- ~~3. — Acts as a liaison between the CEO, Superintendent, District Office, school personnel, management team, parents, and other community and public representatives.~~
- ~~4. — Composes original correspondence and prepares memos, letters and reports for the approval of the CEO; files, types, and proofreads a variety of documents, including confidential materials.~~

5. ~~Creates and develops visual presentations for the CEO.~~
6. ~~Organizes and prioritizes large volumes of information. Handles confidential and non-routine information.~~
7. ~~Assists the CEO in the management of his/her schedule.~~
8. ~~Prepares regular communications to school management team members.~~
9. ~~Compiles information for the Annual Budget Report.~~
10. ~~Investigates and gathers information regarding complaints, problems, and requests for information concerning School/District policies and procedures.~~
11. ~~Opens, screens and sorts incoming mail and distributes to appropriate staff based upon knowledge of executive level needs.~~
12. ~~Greets and directs visitors takes messages or fields/answers all routine and non-routine questions; screens and evaluates incoming calls and routes callers to appropriate staff; provides information and assistance as necessary.~~
13. ~~Works independently and within a team on special and nonrecurring and ongoing projects. Acts as a project manager for special projects, at the request of the CEO, which may include: planning and coordinating multiple presentations; disseminating information, and organizing events.~~
14. ~~Performs other functions as assigned or as the situation requires.~~

**Note:** ~~The statements herein are intended to describe the general nature and level of work being performed by employees, and are not to be construed as an exhaustive list of responsibilities and qualifications required of personnel so classified. Reasonable accommodations will be made so that qualified employees can perform the essential functions of the job.~~

## **Qualifications Guidelines**

### **Education/Training/Experience:**

**Required:** ~~Equivalent to completion of high school. Six or more years of progressively responsible administrative support experience, including work at an executive support level. Some education, training or coursework in office management, customer relations, and automated software applications,~~

**Desirable:** ~~School District experience.~~

### **Knowledge:**

- ~~Basic accounting principles.~~
- ~~Research methods and report writing practices.~~
- ~~Methods and practices of paper and electronic filing systems, and business correspondence methods.~~
- ~~Proper usage of the English language including spelling, punctuation and diction;~~
- ~~business letter writing methods.~~
- ~~Record keeping principles and procedures.~~
- ~~Modern office practices, procedures, and equipment including filing and typing.~~
- ~~District policies, administrative practices and school procedures.~~
- ~~Relevant provisions of the Education Code.~~
- ~~Customer service practices.~~
- ~~Word-processing spreadsheet and presentation applications programs.~~

### **Skills/Abilities:**

- ~~Plan, organize and prioritize calendars, agendas, schedules, documents and related information.~~
- ~~Organize tasks to meet deadlines and provide technical direction to office support staff.~~
- ~~Analyze and solve routine administrative problem~~
- ~~Interpret and apply administrative policies.~~
- ~~Compose correspondence; compile and maintain files.~~
- ~~Operate personal computer and standard office equipment including fax machine, computer printer, and copier machines.~~
- ~~Understand and follow oral and written instructions.~~
- ~~Maintain confidentiality of information.~~
- ~~Communicate effectively and work cooperatively with co-workers, management, administrators, public and private officials, parents, and other department personnel.~~
- ~~Demonstrate flexibility and respond to changing requirements and job assignments.~~
- ~~Work cooperatively with others.~~
- ~~Work independently.~~
- ~~Work requires continual attention to detail in composing, typing and proofing materials, establishing priorities and meeting deadlines. Must be able to work in a fast-paced environment with demonstrated ability to juggle multiple competing tasks and demands.~~

### **Physical Elements:**

This is primarily a sedentary classification and the employee works in an office environment with moderate noise levels, controlled temperature conditions and no direct exposure to hazardous physical substances. The employee interfaces with school administrators, program coordinators, teachers, staff, parents, students and educational agency representatives in preparing reports, reviewing accounting activities, and

~~requesting and providing information. This position also interfaces with a broad variety of public and private representatives on behalf of the CEO.~~

~~Finger dexterity is needed to access, enter and retrieve data using a computer keyboard or calculator and to operate standard office equipment. The position occasionally bends, stoops, reaches, pushes and pulls drawers to retrieve and file information and lifts and carries reports and records that typically weigh less than 20 pounds.~~

**Special Requirements:**

~~None.~~

~~Date Adopted by the Commission:~~

TO: BOARD OF EDUCATION

ACTION/MAJOR  
05/16/02

FROM: SUPERINTENDENT

RE: ADOPTION OF THE SM-MUSD DISTRICT CALENDAR FOR THE SCHOOL  
YEARS 2002-03 AND 2003-04

RECOMMENDATION NO. A. 24

It is recommended that the Board of Education adopt the Proposed District Calendar for the School Years 2002-03 and 2003-04 which are attached.

COMMENT: The school calendar is a negotiated item with the Santa Monica-Malibu Classroom Teachers Association (SM-MCTA). This two-year calendar has been agreed upon by both the SM-MCTA and the District.

July 4, 2002, and July 4, 2003, are by legal holidays, although not included on the calendar as written,

AGENDA

NOTE: The calendar is not available in the electronic version of the agenda. It will be printed in the published version and will be available at the meeting.

Dates will also be posted on the district's website once the calendar is adopted.

Meeting Note:

Staff was directed to bring the calendar issue back to the Board once negotiations with SMMCTA were completed. The purpose is to discuss a new type of calendar. A copy of the adopted calendar is attached hereto and made a part hereof of these original Minutes.

MOTION MADE BY: Mrs. Gottfried  
SECONDED BY: Mrs. Leon-Vazquez

STUDENT ADVISORY VOTE: Aye (Ms. de los Santos)  
AYES: Six (All: Mr. Pratt in absentia)  
NOES: Zero (None)  
ABSTENTIONS: Zero (None)

# SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT

## 2002-03 District Calendar

Ver 2A

NOTE: Certificated personnel report on FRIDAY AUGUST 30, 2002 (See Below)

| School Month   | First Week |    |    |    |         | Second Week |    |    |    |        | Third Week |    |    |    |    | Fourth Week |    |    |    |    | Elem. Days Taught | Sec. Days Taught | # Contract Days | # Legal Holidays | # Local Holidays | # Recess Days | # Staff Dev. Days | Days of Teacher Service |
|--|------------|----|----|----|---------|-------------|----|----|----|--------|------------|----|----|----|----|-------------|----|----|----|----|-------------------|------------------|-----------------|------------------|------------------|---------------|-------------------|-------------------------|
| 1st  |            |    |    |    | Aug. 30 | Sep. 2      | 3  | 4  | 5  | 6      | 9          | 10 | 11 | 12 | 13 | 16          | 17 | 18 | 19 | 20 | 12                | 12               | 1               | 1                | 1                | 0             | 1                 | 14                      |
| 2nd  | 23         | 24 | 25 | 26 | 27      | Oct. 30     | 1  | 2  | 3  | 4      | 7          | 8  | 9  | 10 | 11 | 14          | 15 | 16 | 17 | 18 | 20                | 20               | 0               | 0                | 0                | 0             | 0                 | 20                      |
| 3rd  | 21         | 22 | 23 | 24 | 25      | 28          | 29 | 30 | 31 | Nov. 1 | 4          | 5  | 6  | 7  | 8  | 11          | 12 | 13 | 14 | 15 | 19                | 19               | 0               | 1                | 0                | 0             | 0                 | 19                      |
| 4th  | 18         | 19 | 20 | 21 | 22      | 25          | 26 | 27 | 28 | 29     | Dec. 2     | 3  | 4  | 5  | 6  | 9           | 10 | 11 | 12 | 13 | 17                | 18               | 1               | 1                | 1                | 0             | 0                 | 18                      |
| 5th  | 16         | 17 | 18 | 19 | 20      | 23          | 24 | 25 | 26 | 27     | Jan. 30    | 31 | 1  | 2  | 3  | 6           | 7  | 8  | 9  | 10 | 10                | 10               | 0               | 2                | 2                | 6             | 0                 | 10                      |
| 6th  | 13         | 14 | 15 | 16 | 17      | 20          | 21 | 22 | 23 | 24     | 27         | 28 | 29 | 30 | 31 | Feb. 3      | 4  | 5  | 6  | 7  | 19                | 18               | 1               | 1                | 0                | 0             | 0                 | 19                      |
| 7th  | 10         | 11 | 12 | 13 | 14      | 17          | 18 | 19 | 20 | 21     | 24         | 25 | 26 | 27 | 28 | Mar. 3      | 4  | 5  | 6  | 7  | 19                | 19               | 0               | 1                | 0                | 0             | 0                 | 19                      |
| 8th  | 10         | 11 | 12 | 13 | 14      | 17          | 18 | 19 | 20 | 21     | 24         | 25 | 26 | 27 | 28 | Apr. 31     | 1  | 2  | 3  | 4  | 20                | 20               | 0               | 0                | 0                | 0             | 0                 | 20                      |
| 9th  | 7          | 8  | 9  | 10 | 11      | 14          | 15 | 16 | 17 | 18     | 21         | 22 | 23 | 24 | 25 | May 28      | 29 | 30 | 1  | 2  | 10                | 10               | 0               | 1                | 1                | 8             | 0                 | 10                      |
| 10th   | 5          | 6  | 7  | 8  | 9       | 12          | 13 | 14 | 15 | 16     | 19         | 20 | 21 | 22 | 23 | 26          | 27 | 28 | 29 | 30 | 19                | 19               | 0               | 1                | 0                | 0             | 0                 | 19                      |
| 11th   | June 2     | 3  | 4  | 5  | 6       | 9           | 10 | 11 | 12 | 13     | 16         | 17 | 18 | 19 | 20 |             |    |    |    |    | 15                | 15               | 0               | 0                | 0                | 0             | 0                 | 15                      |
| <div> <div></div> LEGAL HOLIDAY <div></div> LOCAL HOLIDAY (Classes/Offices Closed) <div></div> SCHOOL RECESS (Classes not in session) </div> |            |    |    |    |         |             |    |    |    |        |            |    |    |    |    |             |    |    |    |    | 180               | 180              | 2               | 9                | 5                | 14            | 1                 | 183                     |

District-wide Staff Development Day .... Fri., August 30, 2002

Labor Day ..... Mon., September 2, 2002

1st Semester Begins ..... Wed., September 4, 2002

Teacher Contract Day (No ADA) ..... Tues., September 3, 2002

School Opens (Students Arrive) ..... Wed., September 4, 2002

Admissions Day (Observed) ..... Mon., September 16, 2002

Veteran's Day ..... Mon., November 11, 2002

Thanksgiving Holiday ..... Thurs., November 28, 2002 to  
Fri., November 29, 2002

Contract Day (Elementary) ..... Wed., November 20, 2002

Winter Recess (Legal/Local Holidays) ... Mon., December 23, 2002 to  
Mon., January 6, 2003

Martin Luther King, Jr.'s Birthday ..... Mon., January 20, 2003

1st Semester Ends ..... Fri., January 24, 2003

Contract Day (Secondary) ..... Mon., January 27, 2003

2nd Semester Begins ..... Tue., January 28, 2003

Washington's Day ..... Mon., February 17, 2003

Spring Break/Local Holidays ..... Mon., April 14, 2003 to  
Fri., April 25, 2003

Lincoln's Birthday (observed) ..... Mon., April 21, 2003

Memorial Day ..... Mon., May 26, 2003

2nd Semester Ends ..... Fri., June 20, 2003

School Closes ..... Fri., June 20, 2003

### STAFF DEVELOPMENT DAYS (Certificated Personnel)

Day 1: Friday August 30, 2002 (District Day)  
Day 2: To Be Arranged by Sites (Site Day)  
Day 3: To Be Arranged by Sites (Site Day)

### PUPIL FREE DAY(S)

9/3/02 - ALL STUDENTS  
11/20/02 - ELEMENTARY ONLY  
1/27/03 - SECONDARY ONLY

Semester 1 = 88 Days

Semester 2 = 92 Days

### CALENDAR 02-03 (v. 2A)

Created March 1, 2002

09-May-2002

FILE = 0203v2.wb2

# SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT

## 2003-04 District Calendar

Ver 1A

NOTE: Certificated personnel report on FRIDAY AUGUST 29, 2003 (See Below)

| School Month  | First Week |      |      |        |         | Second Week |      |      |        |      | Third Week |      |      |        |      | Fourth Week |      |      |        |      | Elem. Days Taught | Sec. Days Taught | # Contract Days | # Legal Holidays | # Local Holidays | # Recess Days | # Staff Dev. Days | Days of Teacher Service |
|---|------------|------|------|--------|---------|-------------|------|------|--------|------|------------|------|------|--------|------|-------------|------|------|--------|------|-------------------|------------------|-----------------|------------------|------------------|---------------|-------------------|-------------------------|
|   | Mon.       | Tue. | Wed. | Thurs. | Fri.    | Mon.        | Tue. | Wed. | Thurs. | Fri. | Mon.       | Tue. | Wed. | Thurs. | Fri. | Mon.        | Tue. | Wed. | Thurs. | Fri. |                   |                  |                 |                  |                  |               |                   |                         |
| 1st   |            |      |      |        | Aug. 29 | 1           | 2    | 3    | 4      | 5    | 8          | 9    | 10   | 11     | 12   | 15          | 16   | 17   | 18     | 19   | 13                | 13               | All 1           | 1                | 0                | 0             | 1                 | 15                      |
| 2nd   | 22         | 23   | 24   | 25     | 26      | 29          | 30   | 1    | 2      | 3    | 6          | 7    | 8    | 9      | 10   | 13          | 14   | 15   | 16     | 17   | 19                | 19               | 0               | 0                | 1                | 0             | 0                 | 19                      |
| 3rd   | 20         | 21   | 22   | 23     | 24      | 27          | 28   | 29   | 30     | 31   | 3          | 4    | 5    | 6      | 7    | 10          | 11   | 12   | 13     | 14   | 19                | 19               | 0               | 1                | 0                | 0             | 0                 | 19                      |
| 4th   | 17         | 18   | 19   | 20     | 21      | 24          | 25   | 26   | 27     | 28   | 1          | 2    | 3    | 4      | 5    | 8           | 9    | 10   | 11     | 12   | 17                | 18               | Elem. 1         | 1                | 1                | 0             | 0                 | 18                      |
| 5th   | 15         | 16   | 17   | 18     | 19      | 22          | 23   | 24   | 25     | 26   | 29         | 30   | 31   | 1      | 2    | 5           | 6    | 7    | 8      | 9    | 10                | 10               | 0               | 2                | 2                | 6             | 0                 | 10                      |
| 6th   | 12         | 13   | 14   | 15     | 16      | 19          | 20   | 21   | 22     | 23   | 26         | 27   | 28   | 29     | 30   | 2           | 3    | 4    | 5      | 6    | 19                | 18               | Sec. 1          | 1                | 0                | 0             | 0                 | 19                      |
| 7th   | 9          | 10   | 11   | 12     | 13      | 16          | 17   | 18   | 19     | 20   | 23         | 24   | 25   | 26     | 27   | 1           | 2    | 3    | 4      | 5    | 19                | 19               | 0               | 1                | 0                | 0             | 0                 | 19                      |
| 8th   | 8          | 9    | 10   | 11     | 12      | 15          | 16   | 17   | 18     | 19   | 22         | 23   | 24   | 25     | 26   | 29          | 30   | 31   | 1      | 2    | 20                | 20               | 0               | 0                | 0                | 0             | 0                 | 20                      |
| 9th   | 5          | 6    | 7    | 8      | 9       | 12          | 13   | 14   | 15     | 16   | 19         | 20   | 21   | 22     | 23   | 26          | 27   | 28   | 29     | 30   | 10                | 10               | 0               | 1                | 1                | 8             | 0                 | 10                      |
| 10th  | 3          | 4    | 5    | 6      | 7       | 10          | 11   | 12   | 13     | 14   | 17         | 18   | 19   | 20     | 21   | 24          | 25   | 26   | 27     | 28   | 19                | 19               | 0               | 1                | 0                | 0             | 0                 | 19                      |
| 11th  | 31         | 1    | 2    | 3      | 4       | 7           | 8    | 9    | 10     | 11   | 14         | 15   | 16   | 17     | 18   |             |      |      |        |      | 15                | 15               | 0               | 0                | 0                | 0             | 0                 | 15                      |
| <div> <div>LEGAL HOLIDAY</div> <div>LOCAL HOLIDAY (Classes/Offices Closed)</div> <div>SCHOOL RECESS (Classes not in session)</div> </div> |            |      |      |        |         |             |      |      |        |      |            |      |      |        |      |             |      |      |        |      | 180               | 180              | 2               | 9                | 5                | 14            | 1                 | 183                     |

District-wide Staff Development Day .... Fri., August 29, 2003

Labor Day ..... Mon., September 1, 2003

1st Semester Begins ..... Wed., September 3, 2003

Teacher Contract Day (No ADA) ..... Tues., September 2, 2003

School Opens (Students Arrive) ..... Wed., September 3, 2003

Admissions Day (Observed) ..... Mon., October 6, 2003

Veteran's Day ..... Tues., November 11, 2003

Thanksgiving Holiday ..... Thurs., November 27, 2003 to

Fri., November 28, 2003

Contract Day (Elementary) ..... Wed., November 19, 2003

Winter Recess (Legal/Local Holidays) ... Mon., December 22, 2003 to

Fri., January 2, 2004

Martin Luther King, Jr.'s Birthday ..... Mon, January 19, 2004

1st Semester Ends ..... Fri., January 23, 2004

Contract Day (Secondary) ..... Mon., January 26, 2004

2nd Semester Begins ..... Tues., January 27, 2004

Washington's Day ..... Mon., February 16, 2004

Spring Break/Local Holidays ..... Mon., April 5, 2004 to

Fri., April 16, 2004

Lincoln's Birthday (observed) ..... Mon., April 12, 2004

Memorial Day ..... Mon., May 31, 2004

2nd Semester Ends ..... Fri., June 18, 2004

School Closes ..... Fri., June 18, 2004

### STAFF DEVELOPMENT DAYS (Certificated Personnel)

Day 1: Friday August 29, 2003 (District Day)

Day 2: To Be Arranged by Sites (Site Day)

Day 3: To Be Arranged by Sites (Site Day)

### PUPIL FREE DAYS

9/02/03 All Students

11/19/03 Elementary Students Only

1/26/04 Secondary Students Only

Semester 1 = 88 Days

Semester 2 = 92 Days

CALENDAR 03-04 (v. 1A)

Created March 1, 2002

09-May-2002

FILE = 0304v1.wb2



NOTE: THIS ITEM WAS PULLED BY STAFF AND WAS DULY NOTICED

TO: BOARD OF EDUCATION ACTION/MAJOR  
5/16/02  
FROM: SUPERINTENDENT/KENNETH R. BAILEY/J.W. BERRIMAN  
RE: AUTHORIZATION FOR AN INCREASE IN BUDGET LIMITATION  
AGREEMENT (BLA) #3 FOR ADDITIONAL WORK AT BARNUM HALL

RECOMMENDATION NO. A.25

~~It is recommended that the Board of Education approve (a) an increase in Budget Limitation Agreement No. 3 from \$5,100,880 to \$5,284,907 in the form of Contract Amendment 4.2 with an amount equal to \$184,027 for the installation of acoustically baffled walls at the north and south interior walls of the Barnum Hall Auditorium and (b) a correction to Amendment 4.1 to delete an \$18,400 expense already included in a previous amendment.~~

Funding Information:

~~The source of funds for the additional work is the money raised through donations to the Restore Barnum Hall Committee held in trust by SMMUSD and dedicated to acoustical enhancements of Barnum Hall.~~

Comments:

~~The Phase II portion of Barnum Hall's restoration is currently underway. Because of funding limitations, certain acoustical improvements to the hall could not be incorporated into the current scope of work. The Restore Barnum Hall Committee has considered this situation and believes it is important that this acoustical improvement be undertaken during the current restoration program.~~

~~Jacobs Facilities has negotiated a change order with the contractor to perform the necessary work. The change order amount is \$155,869, the associated 10% construction contingency amount is \$15,587 and the associated Jacobs Facilities program construction management fee is \$30,971. The total cost of this work is \$202,427.~~

~~Additionally, Amendment 4.1 authorized \$18,400 for Menlo Acoustics to provide design services related to the new work. However, this amount had also included in a package of additional services authorized in Amendment 3.1. Therefore, this action removes the duplicate amount for the record.~~

~~This change order is predicated on an agreement to suspend liquidated damages from June 1, 2002 through August 31, 2002, a~~



~~period of three months.~~

~~The total liquidated damages from July 15, 2001 to May 31, 2002 in the amount of \$320,000 will be assessed.~~

~~The Proposition X Oversight Committee reviewed this item on May 6, 2002 and recommends approval.~~

~~MOTION MADE BY:~~

~~SECONDED BY:~~

~~STUDENT ADVISORY VOTE:~~

~~AYES:~~

~~NOES:~~

~~ABSTENTIONS:~~

TO: BOARD OF EDUCATION

ACTION/MAJOR

05/16/02

FROM: SUPERINTENDENT/KENNETH R. BAILEY/VIRGINIA I. HYATT

RE; AUTHORIZATION TO PURCHASE APPLE COMPUTERS

RECOMMENDATION NO. A.26

It is recommended that the Board of Education authorize the purchase of computers for Olympic High School, to Apple Computers, in an amount not to exceed \$32,715.22.

Funding Information

Source: General Fund - Restricted

Currently Budgeted: Yes

Account Number: 01-71270-19100-10000-4400-014-4140

Description: Ed Tech Grant

COMMENT: Board policy states that any purchase over \$30,000 needs authorization from the Board of Education prior to release of the order. Permission is therefore requested to purchase twenty-six (26) Apple Power MAC G4 and eMAC computers and their maintenance.

This purchase is being made by 'piggy backing' on Glendale Unified's bid #P-1693.

MOTION MADE BY: Mrs. Gottfried  
SECONDED BY: Mrs. Leon-Vazquez

STUDENT ADVISORY VOTE: Aye (Ms. de los Santos)  
AYES: Six (All: Mr. Pratt *in absentia*)  
NOES: Zero (None)  
ABSTENTIONS: Zero (None)

TO: BOARD OF EDUCATION

ACTION/MAJOR

05/16/02

FROM: SUPERINTENDENT/KENNETH R. BAILEY

RE: SET DATE FOR PUBLIC HEARING AND ADOPTION OF RESOLUTION  
SPECIAL TAX, 2002-03 (PROPOSITION Y - SPECIAL TAX)

RECOMMENDATION NO. A.27

It is recommended that the Board of Education set a public hearing on the matter of applying a CPI-I increase on the Proposition Y - Special Tax for Thursday, June 6, 2002 at 8:00 p.m. in the Auditorium of HRL Laboratories, 3011 Malibu Canyon Road, Malibu, California, 90265.

It is further recommended that the notice of the time, date and place of the hearing be posted twice in THE LOS ANGELES TIMES - ~~OUR TIMES~~ California Section and MALIBU SURFSIDE NEWS with said advertisement commencing at least 15 days prior to the date of the hearing.

It is further recommended that on that date, the Board of Education adopt a resolution to levy the tax at the rate of \$98.00 per parcel plus a CPI-U adjustment.

COMMENT: The original resolution proposing a Special Tax requires that prior to the levying of the special tax in any given year, the Board will conduct a public hearing on the matter. Notice of the time, date and place of the hearing will be published pursuant to Government Code Section 6061 and posted at least twice in a newspaper of general circulation in the District; posting shall commence at least 15 days prior to the hearing. Following said hearing, each year the Board shall adopt a resolution establishing the amount of tax to be raised and the rate per parcel, not to exceed \$98.00 per parcel plus CPI adjustments.

The current tax rate is \$98.00. Proposition Y permits an annual increase based upon the annual change (from April to April) to the Consumer Price Index-All Urban Consumers (CPI-U) for Los Angeles-Anaheim-Riverside. The April, 2002, CPI-U is 182.2, a 3/2% increase from last year at this time. Consequently, the new rate will be \$101.14 per parcel. (Mr. Bailey)

**Meeting Note:**

Staff was directed to identify the complete list of media sources in which the Notice of Public Hearing is to be published and to advise the Board accordingly. Staff was further directed to make sure that the correct dollar amount of CPI-U was stated in all informational releases.

MOTION MADE BY: Mrs. Gottfried  
SECONDED BY: Mrs. Leon-Vazquez

STUDENT ADVISORY VOTE: Aye (Ms. de los Santos)  
AYES: Six (All: Mr. Pratt *in absentia*)  
NOES: Zero (None)  
ABSTENTIONS: Zero (None)

TO: BOARD OF EDUCATION

ACTION/MAJOR  
05/16/02

FROM: SUPERINTENDENT/KENNETH R. BAILEY

RE: ESTABLISH TWO FUNDS:

- 1) SPECIAL RESERVE FUND (Fund 17)
- 2) FOUNDATION TRUST FUND (Fund 73)

RECOMMENDATION NO. A.28

It is recommended that the Board of Education authorize the Fiscal Services Department to establish two Funds: 1) Fund 17 - Special Reserve Fund; and, 2) Fund 73 - Foundation Trust Fund, in order to account for funds received.

COMMENTS: The purpose of establishing a Special Reserve - Non Capital Projects Fund is to set up a secondary reserve for the General Fund. This Fund is highly restrictive. No funds can be spent from this Fund. Funds must be transferred by Board Action to another Fund before an expenditure can be made. It is recommended that reserves for other facilities' funds be transferred into the Special Reserve Fund to establish its fund balance.

The purpose of establishing a Foundation Trust Fund is to separate taxpayer-generated revenue from revenue received locally in the form of donations, gifts and grants. The establishment of this Fund would remove from the General Fund all revenues under local control as opposed to State control. It will be easier to distinguish the funds available for direct control by the Board of Trustees.

**Meeting Note:**

President Brownley noted three important features of the new Fund: 1) that it is highly restrictive; 2) that no funds can be spent directly from this Fund and, 3) that funds must be transferred by Board action to another Fund before funds can be encumbered/ expenditures made. She also noted that it was very important for the public to understand that there is no new money- only existing funds being transferred.

|                        |                                  |
|------------------------|----------------------------------|
| MOTION MADE BY:        | Mrs. Gottfried                   |
| SECONDED BY:           | Mrs. Leon-Vazquez                |
| STUDENT ADVISORY VOTE: | Aye (Ms. de los Santos)          |
| AYES:                  | Six (All: Mr. Pratt in absentia) |
| NOES:                  | Zero (None)                      |
| ABSTENTIONS:           | Zero (None)                      |

NOTE: THIS ITEM WAS REVISED AND WAS DULY NOTICED

TO: BOARD OF EDUCATION ACTION/MAJOR  
05/16/02  
FROM: SUPERINTENDENT/LISE REILLY/SUZANNE TOYRYLA  
RE: SUBGRANT AGREEMENT CAREER AND WORKFORCE DEVELOPMENT

RECOMMENDATION NO. A.29

It is recommended that the Board of Education readopt the Subgrant Agreement for School-to-Work Project Career and Workforce Development agreement between the Los Angeles County Office of Education (LACOE) and the Santa Monica-Malibu Unified School District.

LACOE is the recipient of the grant, through the California Employment Development Department, of federal grant funds (in the amount of \$28,000.00) under the School-to-Work Opportunities Act of 1994 for the project known as the Greater Los Angeles County School to Career Partnership.

The SM-MUSD administrator is Anne Rosten, Olympic High School. All work is coordinated with LACOE's project director, Marion Lockridge. Copies of the agreement are available for public review in the Office of the Educational Services Department during normal business hours.

Funding Information:

Source: General Fund  
Currently Budgeted: Yes  
Amount: \$28,000.00  
Account Number: 01-43100-0-38000-10000-1110-014-1501  
Description: Teacher-hourly

MOTION MADE BY: Mrs. Gottfried  
SECONDED BY: Mrs. Leon-Vazquez

STUDENT ADVISORY VOTE: Aye (Ms. de los Santos)  
AYES: Six (All: Mr. Pratt in absentia)  
NOES: Zero (None)  
ABSTENTIONS: Zero (None)

NOTE: THIS ITEM WAS ADDED TO THE AGENDA BY ADDENDUM  
AND WAS PROPERLY NOTICED (published 5/14/02)

TO: BOARD OF EDUCATION ACTION/MAJOR  
FROM: SUPERINTENDENT  
RE: APPROVAL OF ONE ADDITIONAL BOARD OF EDUCATION MEETING  
FOR FISCAL YEAR 2001-2002: MONDAY, JUNE 17, 2002

RECOMMENDATION NO. A.32 29.a

It is recommended that the Board of Education approve the addition of one meeting, Monday, June 17, 2002. The meeting may include:

- 1) a budget workshop for the proposed budget for fiscal year 2002-03
- 2) the first reading of the Strategic Plan
- 3) other business, as needed

COMMENT: Because District-wide high school graduation are scheduled for June 18, 19 and 20, the meeting that would regularly be scheduled for the third Thursday, June 20, 2002, was moved ahead to June 27, 2002.

It has become evident that the Board needs a meeting prior to the last meeting of the year in order to address emerging business.

Meeting Note:

Closed Session was scheduled for a 5:00 P.M. start, with the regular meeting to begin at 7:00 P.M. While agreeing to the additional meeting, the Board directed staff to ensure Brown Act compliance by practicing due diligence in publishing notice of the meeting in all public places normally used for meeting notices.

MOTION MADE BY: Mrs. Gottfried  
SECONDED BY: Mrs. Leon-Vazquez

STUDENT ADVISORY VOTE: Aye (Ms. de los Santos)  
AYES: Six (All: Mr. Pratt in absentia)  
NOES: Zero (None)  
ABSTENTIONS: Zero (None)

TO: BOARD OF EDUCATION

ACTION/MAJOR  
05/16/02

FROM: SUPERINTENDENT/KENNETH R. BAILEY

RE: ADOPT RESOLUTION NUMBER 01-20 - CITY OF SANTA MONICA  
REDEVELOPMENT AGENCY PROJECTS

RECOMMENDATION NO. A.30

It is recommended that the Board of Education adopt Resolution Number 01-20 -City of Santa Monica Redevelopment Agency to receive the annual inflationary adjustments for the following redevelopment projects: 1) Earthquake Recovery Redevelopment Project; 2) Downtown Redevelopment Project; 3) Ocean Park Redevelopment Project 1.A.; and 4) Ocean Park Redevelopment Project 1.B.

COMMENTS: In the attached Urgent Bulletin No. 384, the Los Angeles County Office of Education (LACOE) has informed the District of the opportunity to receive an annual inflationary adjustment for redevelopment funding if the District adopts a Resolution to do so by the end of May, 2002.

MOTION MADE BY:

Mrs. Gottfried

SECONDED BY:

Mrs. Leon-Vazquez

STUDENT ADVISORY VOTE: Aye (Ms. de los Santos)

AYES: Six (All: Mr. Pratt *in absentia*)

NOES: Zero (None)

ABSTENTIONS: Zero (None)





**Los Angeles County  
Office of Education**

**URGENT  
BULLETIN #**

384

9300 Imperial Highway, Downey, California 90242-2890 • (562) 922-6111

Marilyn T. Gogolin, acting superintendent

URGENT BULLETIN

May 6, 2002

TO: Superintendents and Presidents  
Business Administrators  
Los Angeles County School and Community College Districts

FROM: Matthew F. Spies  
Regionalized Business Services Coordinator  
Division of Business Advisory Services

SUBJECT: OPPORTUNITY TO RECEIVE REDEVELOPMENT FUNDING

The purpose of this bulletin is to provide you with important information related to your district's ability to receive redevelopment revenues from the Los Angeles County Auditor-Controller (Auditor-Controller). **Your ability to receive this funding is contingent upon action taken by your board of education/trustees during May 2002.**

**Background**

Existing law authorizes a city or county to declare property as blighted for the purpose of removing the specified property from the property tax rolls and establishing a Community Redevelopment Agency (RDA). When a city/county takes this action, the assessed value of the property within the RDA is frozen and the property taxes generated within this area are diverted and used by the RDA to eliminate blight and improve conditions within the RDA.

The year in which an RDA is formed is called the "base year." The level of property taxes established in the base year for the RDA continues to be allocated to the respective taxing agencies (e.g., city, county, and school and community college districts). The base year is adjusted annually for inflation. Prior to January 1994, Health and Safety Code Section 33676 provided that a school or community college district **may** "elect" to receive the inflationary adjustment. Such election was required **prior** to redevelopment project adoption by the RDA. "Elect" has generally been interpreted to mean that a governing board was **required** to adopt a resolution to receive these funds.

**Santa Ana Unified School District vs. Orange County Development Agency**

Recently, the Santa Ana Unified School District (USD) prevailed in a lawsuit brought against the Orange County Development Agency for receipt of inflationary adjustments. Santa Ana USD challenged the requirement that a district shall "elect" to receive these funds and argued that the receipt of annual inflationary adjustment funds was mandatory following 1994 changes in redevelopment law. The California Court of Appeals, Fourth Appellate District agreed with the argument presented by Santa Ana USD and ruled that Santa Ana USD shall automatically receive the annual inflationary adjustment fees without "electing" to do so.

#### Implications for Los Angeles County

Although the Santa Ana USD lawsuit is specific to the circumstances of Santa Ana USD, the Court's ruling that the receipt of annual adjustments is mandatory is being interpreted to apply to all school districts throughout the state. However, the process for requesting and disbursing the annual adjustments varies by jurisdiction.

In Los Angeles County, the Auditor-Controller and County Counsel have indicated that effective fiscal year 2001-02, the Auditor-Controller will compute and allocate revenues from annual adjustments for resolutions filed **after** the project adoption. Therefore, Los Angeles County school and community college districts must adopt a resolution which identifies the projects from which a district is seeking to receive funding. In order to receive funding, there must be an RDA and an active redevelopment project located within the school district boundaries. In order to be eligible to receive the annual inflationary adjustment for fiscal year (FY) 2001-02, the Auditor-Controller must receive a resolution from your district by **May 31, 2002**. This is an extension of the April 30, 2002, deadline specified in an April 9, 2002, communication sent by the Auditor-Controller to school districts.

Districts are required to identify on the resolution all the RDA projects from which the district is requesting the receipt of funds (this may be one resolution per RDA project, or one resolution identifying multiple RDAs and projects). A resolution only needs to be submitted once in order to continue to receive annual adjustments over the life of the project. The amount of money available to a district will vary by RDA and project. Submittal of a resolution is not retroactive to prior year annual adjustments. The Auditor-Controller indicates that it will process all resolutions received by May 31, 2002, and disbursement will occur in August 2002 for FY 2001-02 funds.

A sample resolution is attached for your use. Adopted governing board resolutions should be submitted by May 31, 2002, to:

Los Angeles County Auditor-Controller  
Attention: Ms. Sandy Diep  
Kenneth Hahn Hall of Administration  
500 West Temple Street, Room 153  
Los Angeles, CA 90012-2766  
Fax Number: (213) 229-0179

For further information regarding submittal of a resolution or this bulletin, please contact me at (562) 922-6336.

Approved:  
Deborah L. Simons, Director  
Division of Business Advisory Services

MFS:grm/mc/jc  
Attachment

Urgent Bulletin No. 384  
BAS-127-2001-02

**RESOLUTION NUMBER 01-20**  
**OF THE BOARD OF EDUCATION OF SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT**  
**REGARDING THE CITY OF SANTA MONICA REDEVELOPMENT AGENCY PROJECTS:**

- 1) EARTHQUAKE RECOVERY REDEVELOPMENT PROJECT;
- 2) DOWNTOWN REDEVELOPMENT PROJECT;
- 3) OCEAN PARK REDEVELOPMENT PROJECT 1(A); AND,
- 4) OCEAN PARK REDEVELOPMENT PROJECT 1(B).

WHEREAS the Community Redevelopment Law, Health and Safety Code, Section §33000 et seq., authorizes cities and counties to establish redevelopment agencies and projects; and

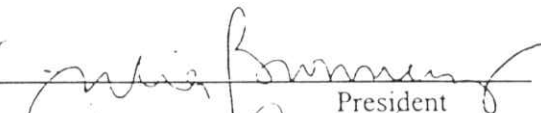

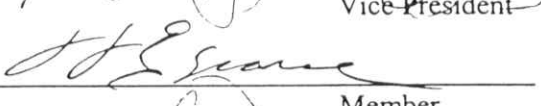
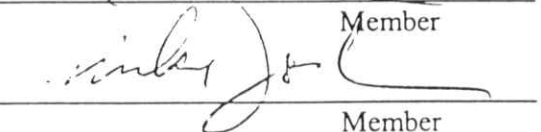
WHEREAS the redevelopment agency receives the increase in taxes due to increased property valuation in a project area, which are referred to as tax increments; and

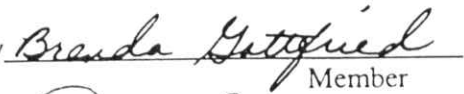
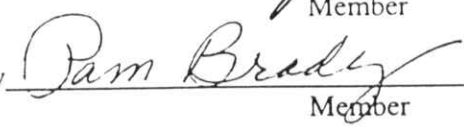
WHEREAS the governing board of Santa Monica-Malibu Unified School District is directed to elect to receive certain of these tax increment funds as outlined in Health and Safety Code Section §33676;

NOW THEREFORE BE IT RESOLVED, first, that the Santa Monica-Malibu Unified School District hereby elects to be allocated all tax increments as defined in Health and Safety Code, Section §33676 for the titled Redevelopment Project Area; and, secondly, that a copy of this resolution shall be sent to the Los Angeles County Board of Supervisors, Los Angeles County Treasurer and Tax Collector, Los Angeles County Auditor-Controller, and the City Council of the City of Santa Monica and the City of Santa Monica Redevelopment Agency.

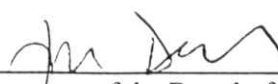
IN WITNESS WHEREOF, we have here unto set our hands this 16th day of May, 2002.

**BOARD OF EDUCATION OF THE SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT OF LOS ANGELES COUNTY**

By  President  
By  Vice President  
By  Member  
By  Member

By  Member  
By  Member  
By Tom Pratt - in absentia Member

I, John Deasy, Secretary of the Governing Board of the Santa Monica-Malibu Unified School District of Los Angeles County, California, do hereby certify that the foregoing is a full, true, and correct copy of a resolution adopted by the said Board at a regular Board Meeting thereof, held at its regular place of meeting, at the regular time, and on the date and by the vote above stated, which resolution is on file in the Office of the Superintendent.

  
Secretary of the Board of Education  
Santa Monica-Malibu Unified School District

TO: BOARD OF EDUCATION

ACTION/MAJOR  
5/16/02

FROM: SUPERINTENDENT

RE: DISTRICT ADVISORY COMMITTEES/ ACCEPTANCE OF RESIGNATION/  
DECLARATION OF VACANCY

RECOMMENDATION NO. A.31

It is recommended that the Board of Education take the following actions:

1. Accept, with regret and sincere thanks for past service, the resignation of the following District Advisory Committee Appointee who has requested that her name be removed from committee membership:

Patricia Hoffman (Special Education, Community)

2. Declare that this vacancy be filled, based on the acceptance of this above resignations.

MOTION MADE BY: Mrs. Gottfried  
SECONDED BY: Mrs. Leon-Vazquez

STUDENT ADVISORY VOTE: Aye (Ms. de los Santos)  
AYES: Six (All: Mr. Pratt *in absentia*)  
NOES: Zero (None)  
ABSTENTIONS: Zero (None)

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## **Discussion Items**

TO: BOARD OF EDUCATION

DISCUSSION

05/16/02

FROM: SUPERINTENDENT

Previously 2/20/02

RE: REPORT ON THE ADVANCED PLACEMENT PROGRAM OFFERED BY SANTA  
MONICA-MALIBU UNIFIED SCHOOL DISTRICT

DISCUSSION ITEM NO. D.1

It is recommended that the Board of Education consider the staff report continuing the discussion of the Advanced Placement Program offered at Santa Monica and Malibu High Schools.

AGENDA

NOTE: The report was not available at the time the agenda was published. Copies will have been forwarded to the Board prior to the meeting. Copies for public review will also be on file in the Office of the Educational Services Department during normal business hours. They will also be available at the meeting. Note: A copy of the report is attached hereto and part hereof of these original Minutes.

TO: BOARD OF EDUCATION

Discussion  
05/16/01

FROM: SUPERINTENDENT

RE: ADOPTION OF BOARD OF EDUCATION SCHEDULED MEETINGS FOR THE  
2002-2003 SCHOOL YEAR

DISCUSSION ITEM NO. D.2

It is recommended that the Board of Education adopt the following schedule of regular Board of Education meeting for July, 2002, through June, 2003.

| Tentative Board Of Education Meeting Schedule |     |     |       |     |                                     |
|---|-----|-----|-------|-----|-------------------------------------|
| JULY THROUGH DECEMBER, 2002                   |     |     |       |     |                                     |
| Month   | 1st | 2nd | 3rd   | 4th | Special                             |
| July  |     |     |       |     | No Meetings in July                 |
| August  |     | 8   |       | 22  | (29)                                |
| September                                     | 5   |     | 19    |     |                                     |
| October                                       | 3   |     | 17    |     | (31)                                |
| November                                      | 7   |     | 21    |     | (29)                                |
| December                                      | 5   |     | XX    |     | (19)                                |
| JANUARY THROUGH JUNE, 2003                    |     |     |       |     |                                     |
| January                                       |     | 9   |       | 23  |                                     |
| February                                      | 6   |     | 20    |     |                                     |
| March   | 6   |     | 19(W) |     | 20-21:Stariway                      |
| April   | 3   |     | 17    |     | (Spring break 4/16/03 thru 4/25/03) |
| May   | 1   |     | 15    |     | (29)                                |
| June  | 5   |     |       | 26  | W/O 6/16: Graduations               |

COMMENT: Anticipated meetings in Malibu (6) and at Santa Monica City Council Chambers (6) will be determined once this schedule is approved.

Meeting Note: Staff was directed to bring this item back before the Board at its next meeting as an Action Item.

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## **Information Items**



TO: BOARD OF EDUCATION

INFORMATION  
05/16/02

FROM: SUPERINTENDENT

RE: BASIC/SUPPLEMENTAL TEXTBOOKS TO BE ADOPTED

INFORMATIONAL COMMUNICATION NO.I.1

It is recommended that the following textbook(s) be adopted for use in the Santa Monica-Malibu Unified School District. The Board will take action to adopt these books at the next Board of Education meeting.

COMMENT: In accordance with the Board of Education policy, the textbook(s) listed below will be on public display for the next two weeks in the Educational Services Department at 1638 17th Street, Santa Monica, CA 90405.

**A HISTORY OF US: MAKING THIRTEEN COLONIES 1600-1740**, second edition, by Joy Hakim, History for grade 5, Kelley Matthews and Dee Dee Cooper requesting adoption from Point Dume, SUPPLEMENTAL

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## **Attachments**

Santa Monica-Malibu Unified School District - Board of Education Meeting Update for  
May 16, 2002

| AGENDA<br>SEGMENT     | REFERENCED<br>ITEM          | ACTION TAKEN   | REASON AND/OR EXPLANATION   |
|-----------------------|-----------------------------|--|---|
| MINUTES               | 4/25/02                     | <u>Clerical</u>  | Meeting <u>MINUTES</u>  |
|                       | 5/02/02                     | <u>Correction</u><br><u>Pulled by Staff</u>              |   |
| AGENDA                | None                        |  |   |
| CONSENT<br>CALENDAR   | A.2 (rp)<br>Page 2          | <u>Revision</u>  | Additional information provided; see underlined text                                |
|                       | A.6(rp)<br>Page 10          | <u>Revision</u>  | Additional information provided; see underlined text                                |
|                       | A.7, A.8<br>Pages 12 and 13 | <u>Pulled by Staff</u>                                   |   |
| DAC<br>REPORTS        | None                        |  |   |
| MAJOR ACTION<br>ITEMS | A.21 (rp)<br>Page 57        | <u>Clerical</u><br><u>Correction</u>                     | This is a <u>Major Action</u> Item not a Discussion Item.                           |
|                       | A.22 (rp)<br>Page 59a       | <u>UPDATE</u>  | Updated nomination list attached.   |
|                       | A.23<br>Pages 62-66         | <u>Pulled by Staff</u>                                   |   |
|                       | A.25<br>Pages 68-69         | <u>Pulled by Staff</u>                                   |   |
|                       | A.29 (rp)<br>Page 73        | <u>Revision</u>  | Additional information provided; see underlined text                                |
|                       | A.32 (rp)<br>Page 76a       | <u>By Addendum</u><br><u>published</u><br><u>5/14/02</u> | Additional Board Item authorizing one additional meeting is<br>fiscal year 2001-02. |
| DISCUSSION<br>ITEMS   | None                        |  |   |
| INFORMATION<br>ITEMS  | None                        |  |   |

Note: In an effort to save paper, minor revisions will be duly noted and corrected in the Minutes. A separate "Revised Page" will be furnished in advance for major revisions; such a page will be indicated with the mark "rp" on this document. There are replacement pages for this agenda.

\* REVISED ITEM - THIS PAGE ONLY \*

TO: BOARD OF EDUCATION ACTION/CONSENT  
5/16/02

FROM: SUPERINTENDENT/KENNETH R. BAILEY/ LISE REILLY

RE: APPROVAL OF INDEPENDENT CONTRACTORS

RECOMMENDATION NO. A.2

It is recommended that Board of Education enter into an agreement with the following Independent Contractors. These contracts are included in the 2001/2002 budget.

| Contractor/Contract Dates   | Description  | Site                 | Funding  |
|---|--|----------------------|--|
| Martha Stevens<br>May 28 - June 6, 2002<br>Cost: Not to exceed \$1,760  | To provide professional storytelling to 7th grade Language Arts classes  | JAMS                 | GATE<br><br>01-71400-0-11100-10000-5802-011-4110   |
| Music Center<br>April 26 - June 21, 2002<br>Cost: Not to exceed \$1,440   | To provide students with the opportunity to learn how to use their bodies as a creative tool as they explore imaginary objects, play games and physicalize characters. To learn to use their creations in mime stories, incorporating emotions as well as actions. | Franklin             | PTA<br><br>01-90150-0-11100-10000-5802-002-1501  |
| Linda Harris<br>May 15 - June 30, 2002<br>Cost: Not to exceed \$150   | To act as a Critical Friend for the District Classified Inquiry and activities related to facilitation which could include note taking and distribution of minutes for the May 15, 2002 meeting  | Ed Services          | Instr Matls/Staff Buyout<br><br>01-71860-0-11100-10000-5802-035-1300   |
| Joseph Soto<br>January 7 - June 30, 2002<br>Cost: Not to exceed \$1,000   | To provide Parent Workshops through the Infant & Family Support Program  | Ed Services          | IFSP<br><br>01-94190-0-81000-59000-5802-030-1300   |
| University of Pittsburgh:<br><u>Learning Research and Development Center</u><br><u>Institute for Learning</u><br><br><u>7/1/02 through 6/30/03</u><br><br><u>not to exceed a total of \$50,000.00</u> | <u>To provide instructional leadership programs so participants understand the principles of learning and will begin to use those principles of learning study tools to support rigorous teaching and learning in our district</u>                                 | <u>District wide</u> | <u>01-90180-0-00000-9330-000-0000</u><br><br><u>Prepaid expense to be reimbursed from a grant from the RGK Foundation Grant in 2002-03 school year</u> |

\* REVISED ITEM - THIS PAGE ONLY \*

Recommendation No. A.6

Conference and Travel

| NAME<br>SITE<br>Account Number<br>Fund - Resource Number  | CONFERENCE NAME<br>LOCATION<br>DATE (S)  | COST<br>ESTIMATE  |
|---|--|---|
| <u>LUONG, Theresa</u><br>Santa Monica High<br>01-73150-0-00000-21400-5220-<br>015-4150 General Fund -<br><u>Resource:</u> SB 1882   | CAHSEE Math Project Resource Guide<br>Workshop<br>Long Beach, CA<br>May 22, 2002   | \$182.60<br><br><br><br><br><br><br>\$187.00                    |
| <u>SIEMER, Deborah</u><br>Educational Services<br>01-00000-0-19510-31600-5220-<br>030-1300 General Fund -<br><u>Function:</u> Pupil Testing Svc.                              |  |   |
| <u>DEASY, John</u><br>Superintendent<br>+ 16 Additional Staff<br>01-00000-0-00000-72000-5220-<br>020-1200 General Fund -<br><u>Function:</u> Other Genl. Admin.               | Annenberg Challenge -<br>Union/District Partnership<br>Santa Monica, CA<br>May 30 - 31, 2002   | \$4,000.00<br>(To be<br>reimbursed<br>by<br>Annenberg)          |
| <u>GOTTFRIED, Brenda</u><br><u>LEON-VAZQUEZ, Maria</u><br>Board of Education<br>01-00000-0-00000-72000-5220-<br>020-1200 General Fund -<br><u>Function:</u> Other Genl. Admin | <u>Los Angeles County School Trustees</u><br><u>Association Annual Election Meeting</u><br><u>Monterey Park, CA</u><br><u>May 31, 2002</u> | <u>not to</u><br><u>exceed</u><br><u>\$40.00</u><br><u>each</u> |
| <b>Out-of-State Conferences: Individual</b>   |  |   |
| <u>BRAMLETTE, Joy</u><br>Santa Monica High<br><br>No Cost to District   | International DECA<br>Salt Lake City, UT<br>April 20 - 24, 2002  | 0   |
| <b>Out-of-State Conferences: Group</b>  |  |   |
| NONE  |  |   |

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:

\* REVISED ITEM - THIS PAGE ONLY \*

TO: BOARD OF EDUCATION ACTION/MAJOR DISCUSSION  
FROM: SUPERINTENDENT 05/16/02  
RE: ADOPTION OF RESOLUTION NUMBER 01-21, IN SUPPORT OF  
MEDIATING A LABOR DISPUTE

RECOMMENDATION NO. A.21

It is recommended that the Board of Education Adopt Resolution Number 01-21, In Support of Mediating a Labor Dispute.

COMMENT: The District currently holds a 49-year Joint Occupancy Lease on its Fourth Street Property.

Emerging labor unrest at the DoubleTree Hotel, the current tenant at the district's 4<sup>th</sup> Street property, has alerted the Board to a possible loss of revenue. The use of this revenue continues to be for the enhancement and enrichment of on-going educational programs within the Santa Monica-Malibu Unified School District.

The Board of Education, in its fiduciary role with the citizens of Santa Monica and Malibu, believes that an amicable, timely mediation of any possible labor dispute would be to the mutual benefit of all parties. The following resolution urges such a mediation.

MOTION MADE BY:  
SECONDED BY:

STUDENT ADVISORY VOTE:  
AYES:  
NOTES:  
ABSTENTIONS

Recommendation No. A.22

Ad Hoc Parcel Tax Committee - 2002

|    | <u>Last Name</u>   | <u>First Name</u> | <u>Representing</u>                    |
|----|--------------------|-------------------|--|
| 1  | Alpert             | Steve             | Community-at-Large                     |
| 2  | Bloomfield         | Emily             | Parent (Roosevelt), Strategic Planning |
| 3  | Carrey             | Neil              | DAC chair, Parent, Community           |
| 4  | Cartee or designee | Keryl             | SEIU Representative                    |
| 5  | Davis              | Shari             | Parent, Prop X Committee               |
| 6  | Gebman             | Jean              | DAC chair, Parent, Community           |
| 7  | Girard             | Don               | Santa Monica College, Parent           |
| 8  | Graves-Johnson     | Valette           | Parent, Strategic Planning             |
| 9  | Gross              | Linda             | Ed Foundation                          |
| 10 | Gutierrez          | Father Mike       | St. Anne's Church                      |
| 11 | Jaffe              | Louise            | Life Long Learning                     |
| 12 | Jalili             | John              | Community-at-Large                     |
| 13 | Keilly or designee | Harry             | SMMCTA                                 |
| 14 | Lichtig/James      | Katie/Julia       | City of Malibu                         |
| 15 | Lopez-Dad          | Julie             | City Planning Commission               |
| 16 | McCarthy/Rusk      | Susan/Julie       | City of Santa Monica                   |
|    | Mechur             | Ralph             | Community-at-Large                     |
| 18 | Orgel              | Cheri             | PTA President                          |
| 19 | Robertson          | Piedad            | Santa Monica College, Parent           |
| 20 | Roney              | Deirdre           | Parent (Webster),                      |
| 21 | Stecher            | Brian             | Parent (McKinley), RAND                |
| 22 | Tillipman          | Dave              | Parent (Grant, JAMS), RAND             |
| 23 | Wall               | John              | Community-at-Large (Malibu)            |
| 24 | Wittig             | Michelle          | NAACP Ed Cmte, Status on Women         |
| 25 | Wisnicki           | Kathy             | Parent ( Pt Dume), PTA                 |
| 26 | Young              | Allan             | Boys and Girls Club                    |

**EX OFFICIO MEMBERS (Financial Oversight Committee)**

|          |          |
|----------|----------|
| Hamilton | Craig    |
| Harding  | Chris    |
| Hoffman  | Patricia |
| Reisner  | Gloria   |
| Rich     | Michael  |

\* REVISED ITEM - THIS PAGE ONLY \*

TO: BOARD OF EDUCATION ACTION/MAJOR  
05/16/02  
FROM: SUPERINTENDENT/LISE REILLY/SUZANNE TOYRYLA  
RE: SUBGRANT AGREEMENT CAREER AND WORKFORCE DEVELOPMENT

RECOMMENDATION NO. A.29

It is recommended that the Board of Education readopt the Subgrant Agreement for School-to-Work Project Career and Workforce Development agreement between the Los Angeles County Office of Education (LACOE) and the Santa Monica-Malibu Unified School District.

LACOE is the recipient of the grant, through the California Employment Development Department, of federal grant funds (in the amount of \$28,000.00) under the School-to-Work Opportunities Act of 1994 for the project known as the Greater Los Angeles County School to Career Partnership.

The SM-MUSD administrator is Anne Rosten, Olympic High School. All work is coordinated with LACOE's project director, Marion Lockridge. Copies of the agreement are available for public review in the Office of the Educational Services Department during normal business hours.

Funding Information:

Source: General Fund  
Currently Budgeted: Yes  
Amount: \$28,000.00  
Account Number: 01-43100-0-38000-10000-1110-014-1501  
Description: Teacher-hourly

MOTION MADE BY:  
SECONDED BY:

STUDENT ADVISORY VOTE:  
AYES:  
NOES:  
ABSTENTIONS:



\* NEW AGENDA ITEM - THIS PAGE ONLY \*

TO: BOARD OF EDUCATION

ACTION/MAJOR  
05/16/02

FROM: SUPERINTENDENT

RE: APPROVAL OF ONE ADDITIONAL BOARD OF EDUCATION MEETING FOR  
FISCAL YEAR 2001-2002: MONDAY, JUNE 17, 2002

RECOMMENDATION NO. A. 32

It is recommended that the Board of Education approve the addition of one meeting, Monday, June 17, 2002. This meeting may include:

- 1) a budget workshop for the proposed budget for fiscal year 2002-03
- 2) the first reading of the Strategic Plan
- 3) other business, as needed

COMMENT: Because district-wide high school graduations are scheduled for June 18, 19 and 20, 2002, the meeting that would regularly be scheduled for the third Thursday, June 20, 2002, was moved ahead to June 27, 2002.

It has become evident that the Board needs a meeting prior to the last meeting of the year in order to address emerging business.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:

## **S.E.I.U. Board Report**

**Thursday, May 16, 2002**

**7:00 P.M.**

1. **Legislative Efforts:** SEIU is sponsoring a State Budget Fight Back Campaign in the months of May, June, July and August. Specific Dates for education dollars are June 5th & 11th, August 6th & 7th with the 13th and 28th tentatively scheduled.
2. **Classified Employee Week:** Is next week, May 20 - 24, 2002. This will be a week to honor the classified employees for their contribution and dedication to the support services of the educational process.
3. **Keep L.A. Running:** It's that time of year again, or at least we can say it is quickly approaching! SEIU Local 660 is sponsoring its annual 5K Walk/Run and 10K Run and Coastal Fun Bike Cruise. This is its 10th year sponsoring the event.

**WHERE:** Dockweiler Beach, Playa Del Rey

**WHEN:** Sunday, July 14, 2002 \* 8:00 AM

**BENEFITS:** SEIU Local 660 L.A. County/Special Districts Employees Disaster Relief Fund  
Rosa Parks Neonatal Intensive Care Unit at MLK Jr/Drew Medical Center  
Pediatric Oncology Service at Women's and Children's Hospital at LAC &  
USC Medical Center  
American Cancer Society  
Breast/Ovarian Cancer National Alliance

### **REGISTER**

**ON LINE:** [www.w2promo.com](http://www.w2promo.com)

### **4. C.D.S. Classified Employee Meeting:**

**WHERE:** District Office - Board Room

**WHEN:** May 22, 2002 \* 6:00 PM

### **5. General Membership Meeting:**

**WHERE:** District Office - Board Room

**WHEN:** May 29, 2002 \* 5:00 PM



# Santa Monica Malibu Schools

Extraordinary Public Education

## PLEASE POST

### NOTICE OF PUBLIC HEARING

Notice is hereby given that the Board of Education of the Santa Monica-Malibu Unified School District will conduct a public hearing relative to approving the establishment of the Hollywood Charter School, a proposed new charter school that is to be located within the current geographical boundaries of the Santa Monica-Malibu Unified School District.

The public hearing will be held on May 16, 2002, at 7:00 PM, in Council Chambers of the City of Santa Monica, 1685 Main Street, Santa Monica, California, 90401. This public hearing will be part of the regularly schedule Board of Education meeting.

Subsequent to the public hearing on May 16, 2002, it is the intention of the Board of Education to make public their decision to grant or refuse to grant approval for the establishment of the Hollywood Charter School. It is anticipated that this decision will be reached and publicly noticed as part of the regularly scheduled Board of Education meeting, June 6, 2002, to be held at HRL Laboratories, 3011 Malibu Canyon Road, Malibu, California, 90265.

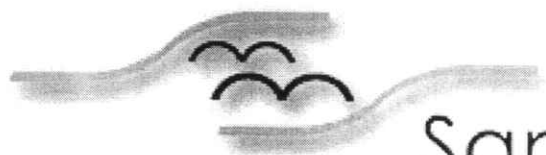
**NOTE:** For public review, copies of all documentation pertaining to the Hollywood Charter School are on file in the Office of the Superintendent of Schools, 1651 16<sup>th</sup> Street, Santa Monica, California 90404, during normal business hours.

#### **Santa Monica-Malibu Unified School District**

1651 Sixteenth Street • Santa Monica • California 90404-3891 • (310) 450-8338 • [www.smmusd.org](http://www.smmusd.org)

**Board of Education:** Pam Brady • Julia Brownley • Jose Escarce • Brenda Gottfried • Mike Jordan • Maria Leon-Vazquez • Tom Pratt

John E. Deasy, Superintendent of Schools



Santa Monica  
Malibu Schools

Santa Monica-Malibu Unified School District

## *Advanced Placement (AP) Program*

*AP Program Descriptions*

*AP Performance Targets*

*Equity and Access Targets*

*Student/Family Support*

*Professional Development*

*AVID to AP*

# *AP Program Description*

- Provide high school students the opportunity to take college-level courses in a high school setting
- Success is rooted in the collaborative efforts of students, teachers and schools
- Program is strengthened by professional development workshops and Summer Institutes

Source: <http://apcentral.collegeboard.com/program>

## *AP Equity and Access Goals*

- All students should have access to AP courses and have the chance to acquire the skills to succeed in them.
- Expanding access to AP programs requires diligent efforts to support students, teachers, and schools.

Source: Access to Excellence Report  
([www.collegeboard.com](http://www.collegeboard.com))



# *Equity and Access Goals*

## *Santa Monica High School*

By 2007 AP course participation will be the following:

- At least 22.5% Hispanic/Latino (currently 14.7%)
- At least 7.5% African American (currently 4.2%)
- More than 70% of the new students entering AP courses will be of Hispanic/Latino or African American descent
- 50% or greater of Juniors and Seniors will take AP courses (currently 36.4%)

# *Equity and Access Goals*

## *Malibu High School*

By 2007, AP course participation will include:

- 60% or greater of Juniors and Seniors will take AP courses
- AP program participation will mirror the demographics of the school



## *SMMUSD AP Performance Goals*

- By 2007, in every AP course with enrollment of 10 or more; 50% of the students will attain scores of 3 or higher.
- By 2007, the overall pass rate for SMMUSD's AP program will be 75%.
- By 2003, the percentage of students scoring 5 on an AP test will be at least 22% and will remain constant at this level.

# *Professional Development*

- Participation in the College Board AP Summer Institutes by AP course teachers
- On-going AP training by College Board throughout the year
- Instructional Strategies appropriate to individual learning styles
- Vertical (Pathway) Teams

## *Advancement via Individual Determination (AVID)*

- Expand AVID to include middle and high school.
- The purpose of the AVID program is to restructure the teaching methods of an entire school and to open access to the curricula that will ensure four-year college eligibility to almost all students.

## *Advancement via Individual Determination (AVID)*

- AVID curriculum includes:
  - Writing Curriculum
  - College and Careers
  - Strategies for Success
- AVID Tutorials:
  - Collaborative Study Groups
  - Writing Groups
  - Socratic Seminars

## *Additional Support for Students for Consideration*

- Guidance for scheduling to prerequisite classes for college admission
- Additional Time
  - Restructure AP course
  - Tutorials for AP students (e.g. A period)
- Implement advisory system



## *Advancement via Individual Determination (AVID)*

- AVID is a program for ordinary students who can be empowered to achieve extraordinary things.
- Students are recruited based on specific criteria for example:
  - Qualify for free or reduced lunch
  - G.P.A. between 2.0 and 3.5
  - Identify students who may be the first in their family to attend college