

For a Listing of Upcoming Board Meetings see Page vi of this Table of Contents

REVISED

Santa Monica-Malibu Unified School District

Board of Education

MEETING AGENDA *Minutes*

June 27, 2002

The regularly scheduled meeting of the Santa Monica-Malibu Unified School District's Board of Education was held on June 27, 2002, in the Board Room of the District's Administrative Offices, 1651 16th Street Santa Monica. ~~Following Roll Call, at 7:00 PM, the Board will move to Closed Sessions, for reasons listed in Section III, below.~~ The Board convened in OPEN SESSION at 7:10 PM in the Board Room and reconvened to Closed Session (Item Number XIX) at 1:25 AM, for the reasons listed in Section III below, following the conclusion of the regular business meeting at 1:20 AM, June 28, 2002.

THE PUBLIC PORTION OF THE MEETING BEGAN AT 7:10 PM

If you wish to address the Board of Education you must submit the "request to address" card **prior** to discussion of the item. The cards are located with meeting materials at the back of the room.

I CALL TO ORDER

- A. **Roll Call:** the meeting was called to order by President Julia Brownley at 7:10PM; all Board members were present with the exception of Board Member Brady who joined the meeting at 7:17 PM
- B. **Pledge of Allegiance:** the Pledge of Allegiance was led by Mr. Pratt.

II PUBLIC COMMENTS FOR CLOSED SESSION ITEMS ONLY - None.

III CLOSED SESSION:

Note: All Closed Session Items, with the exception of the appointment of the Lincoln Middle School Principal, will be discussed following the regular meeting. Any decisions will be reported out at the beginning of the special meeting, Friday, June 28, 2002.

- **Personnel Matter/ Certificated Appointment - Principal/Lincoln Middle School Pursuant to GC 54957 as cited in the Brown Act.**

In the essence of time, Superintendent Deasy individually introduced principal-elect, Henry Harris, to Board Members. Action to elect him was taken as part of the consent calendar and is so reflected.

- Conference with Superintendent and Assistant Superintendent regarding 2001-2002 negotiations with the Santa Monica-Malibu Teachers Association (SMMCTA), and Service Employees International Union (SEIU [for Communications' Labs]) pursuant to GC 54957.6 as cited in the Brown Act
- Public Employee: Summative Performance Evaluation/Superintendent/Contract (Review of Performance Targets, On-Line Performance Evaluation, and other Performance Assessments), Pursuant to GC§54954.5, as cited in the Brown Act.

- **Receipt of Recommendation from Student Services Administration to approve the following student expulsion:**

DOB 08-14-87

The Student Expulsion was pulled from the Consent Calendar; it will be reviewed at Closed Session, following the regular meeting, and any decision will be reported out prior to the Closed Session meeting 6/28/02.

IV BOARD OF EDUCATION - COMMENDATIONS/RECOGNITIONS

Santa Monica High School GRAMMY Award - Cheryl Mollicone, representing NARAS, the National Association of Recording Arts and Sciences, presented Santa Monica High School with the coveted Grammy Signature School Award. The award is given to those select schools that continually promote and maintain outstanding music programs and performances. In accepting the award, Tom Whaley, SMMUSD's Fine Arts Director, thanked the wonderful Samohi music team: Chris Schwabe, Terry Sakow, Chris Rhodes and Carl Hammer. The Fine Arts DAC also presented retiree Schwabe with a special certificate of thanks for his many years of stellar service to students.

Special Recognition for Spanish Immersion Program Graduates (26) - recent Santa Monica High School graduating seniors received triple awards (one each from Governor Davis, Lt. Governor Cruz Bustamonte and California State Superintendent of Education Delaine Eastin) in honor of completing their entire SMMUSD education (K-12) as dual immersion students. SMMUSD is the first district in the nation to make and fulfill such a momentous commitment to bi-lingual student success. A complete list of honorees is attached hereto and made a part hereof these original Minutes.

Mary Hirt - California Outstanding Physical Education Educator (CAPHERD)
Chris Corliss - Southern District Outstanding Administrator (CAPHERD) - City Councilmember Herb Katz presented special certificates of recognition from the City Council to Chris Corliss and Mary Hirt to honor their receipt of the prestigious CAPHERD awards referenced above. Ms. Hirt also presented a short video entitled *Lincoln Middle School: Back to School Night: 2001* relating to dynamic Physical Education programs, which Mrs. Brady suggested be used as a statewide marketing piece for Physical Education. A copy is on file in the Office of the Superintendent.

Jesus Vaca - California School Leadership Award - Pat Slusser, representing the California School Leadership Academy, presented a plaque of achievement to Jesus Vaca upon his completion of the rigorous CSLA program. Mr. Vaca thanked former Edison teacher, Nancy Zarenda, who is now working at the State Department of Education, for her vision and assistance in helping SMMUSD students achieve such a grand milestone.

V APPROVAL OF THE AGENDA - the Agenda was approved as follows:

Motion Made By: Mrs. Gottfried
 Seconded By: Mr. Pratt
 Ayes: 7 (all)
 Noes: 0 (none)
 Abstentions: 0 (none)

VI APPROVAL OF MINUTES

None. 1

VII CONSENT CALENDAR

Curriculum and Instruction

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A.3	Overnight Field Trips	3
A.4	Approval of Independent Contractors	4

General Functions

A5	Student Expulsion (DOB 08-14-87)	5
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NOTE: this item was pulled from the Consent Calendar; it will be reviewed at Closed Session, following the regular meeting, and any decision will be reported out prior to the Closed Session meeting 6/28/02.

Business and Finance

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A.8	Conference and Travel	8-14

Proposition X /State Modernization

None.

Personnel

A.9	Certificated Administrative Appointment, Principal/Lincoln Middle School	15
A.10	Certificated Personnel - Elections, Separations	16-20
A.11	Special Services Employees	21
A.12	Classified Administrative Contract Renewal: Director of Facilities Management	22
A.13	Classified Personnel - Merit	23-26
A.14	Classified Personnel - Non-Merit	27

NOTE: **The Superintendent's Report was moved forward in deference to the import of the item and the number of speakers to it.**

- ✓ Community concerns relative to student discipline, law enforcement activity on our campuses and potential changes to district policy and procedure.

The Superintendent welcomed the 60+ parents, children and community members coming before the Board; he said that he understood their concerns dealing with serious disciplinary matters. He also stated that we all could learn, become more cognizant of possibly institutionalized racism and that it was most imperative that we all become partners in solving issues of this nature.

The parents requested that district policies regarding student discipline be reviewed and possibly amended. The request stemmed from stated and perceived

disciplinary injustice toward members of both the families present and other unrepresented families.

The Board thanked the parents for their courage and dignity. Dr. Escarce remarked that any investigatory force must include parents, community, staff and members of existing district advisory committees; he also stated that policies can have disparate impact and that every effort must be made to ensure equitable application and enforcement of all district policies. Board member Leon-Vazquez suggested that staff look into the mediation program that is enjoying such good success at Malibu High School, with an eye to initiating it at other district schools.

The Superintendent concurred, stating that investigations would be made and a task force would be formed to address the challenges, it is hoped before the start of school in September. It is his intention to include students on the task force.

The following community members, organized under the title, Mothers for Justice, addressed the Board of Education:

Maria Loya	Cynthia Santiago
Ana Maria Jara	Shana Habel
Mary Harris	Natalie Preciado
Mary Cornejo	Gina DeBaca
Oscar de la Torre	Cesar de la Torre
Terri Lopez Archuleta	Belinda Ramos
Margarita Zepeda	Irma Carranza
Darrell Goode	

Of many compelling statements made by parents, one stood out: "If we look at them as problem children, then we may want to get rid of them but, if we look at them as children with problems then we really want to solve the problems."

VIII PUBLIC COMMENTS

NOTE: Speakers were reminded that protocol demands that, while clarifying questions are permissible, there be no dialog between Board members and the speakers.

The following public speakers addressed the Board of Education:

Tiuv Lukk, Santa Monica - requesting a review of the priority rankings identified in the one-year moratorium on inter- and intradistrict (attendance) permit policies. Ms. Lukk registered anger at the seemingly arbitrary apportionment of space-available permits. She indicated that she was prepared to hire an attorney to defend her position.

Marnie Glass, Santa Monica - requesting Board intervention on a permit issue pertaining to her children who have been reassigned to a district school different than the one which

they currently attend due to her family's change of residence. The Superintendent asked Ms. Glass to contact him personally regarding her concerns.

Brian Quincy Hutchins, Santa Monica - relative to the history of US – presumably a reference to the title of a recently adopted textbook, **A HISTORY OF US: MAKING THIRTEEN COLONIES 1600-1740**, second edition, by Joy Hakim. (6/6/02)

Robbie Jones, Santa Monica - relative to the district's ongoing anti-discrimination work, requesting that the district make a concerted effort to utilize the rich resources available in the Malibu and Santa Monica communities.

NOTE: At 9:45 PM, following the Public Comments segment, the Board recessed for a short break; the meeting was reconvened at 10:10 PM by President Julia Brownley, with all members present.

IX COMMUNICATIONS

- A. **SMMCTA Report** - Harry Keiley, Union President, reported that working with the high level of exemplary teachers in the district has been a true pleasure. He was pleased to report that there is increasing teacher interest in pursuing national board certification; his unit is looking forward to exploring emerging opportunities for success, including reflection on current practices and procedures, the challenges inherent in making changes to new practices and procedures when effective, and garnering student support for the important work teachers do.
- B. **SEIU Report** - None.
- C. **Santa Monica-Malibu Education Foundation** - None.
- D. **PTA Council President Report** - None.
- E. **Prop X Oversight Committee** - None.
- F. **Financial Oversight Committee** - Craig Hamilton, speaking on behalf of the Financial Oversight Committee, endorsed the pending parcel tax ballot language and resolution, stating that the committee unanimously agreed that the \$300/parcel target was the "right amount to both fill the hole and to begin to implement the strategic plan." Mr. Hamilton also indicated that committee wholeheartedly endorsed the language in the measure that specified citizen oversight of the new income stream by expanding the initial Board charge to the existing Financial Oversight Committee. Board member Gottfried, Board liaison to the group, offered her sincere thanks and appreciation for all the work of the committee.

X Superintendent's Report (see above)

The Superintendent and/or Assistant Superintendents may report on items not requiring action by the board but are of interest to the Board and public.

- √ Community concerns relative to student discipline, law enforcement activity on our campuses and potential changes to district policy and procedure.

XI MAJOR ITEM

Item Number I.2, School Accountability Report Card for the District, was moved forward, to be heard before the Major Items.

These items are considered to be of major interest and/or importance and are presented for **ACTION (A)** or **INFORMATION (I)** at this time. Many have been reviewed by the Board at a previous meeting under the Discussion Items section of the agenda.

A.15	Adoption of Resolution <u>Number 01- : Proposing a New Parcel Tax and Calling for Election for Voter Approval</u>	28-35
A.16	Adoption of SMMUSD's Strategic Plan	36-44
A.17	Public Hearing on the Proposed 2002-2003 Budget	45
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A.19	Ratification of MOU Between SMMUD and SMMCTA Relative to Student Support Specialists at Santa Monica High School	47-47h
A.20	Adoption of Basic Language Arts Textbooks	48-49
A.21	Approval of Special Education Contracts (2001-2002)	50-51
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A.23	2002-2003 Declaration of Need for Fully Qualified Educators	54-54d
A.24	Proposal to Reorganize The Child Development Services Administrative Team	55-56
A.25	Approval of Linking Education, Activity and Food (LEAF) Policy and Pilot Program Grant: 2002-2004	57
A.26	Award of Indoor Athletic Equipment for Malibu High School Gym	58
A.27	Award of Barnum Hall Exterior Painting Bid #02.06 to Obra Esthetica	59-60
A.28	Recommendation to Increase the Twining Laboratories Contract for Testing Services for Proposition X Construction Projects	61
A.29	Revision in the Contract Between SMMUSD and Jacobs Facilities, Inc.	62-66
A.30	Authorization for a Decrease in Budget Limitation Agreement (BLA) #3 at Barnum Hall	67a/b-68
A.31	Authorization for an Increase in Budget Limitation Agreement (BLA) #3 at Barnum Hall	69-70a/b-71
A.32	Approval of Budget Adjustments (2001-02)	72-72j

XII DISCUSSION ITEMS

These items are submitted for information (FIRST READING) and discussion. Action will generally be considered at the next regularly scheduled meeting of the Board.

None.

INFORMATIONAL ITEMS

I.1	Report on the First Year Implementation of K-8 Mathematics Instructional Materials	73
	NOTE: This item will be brought forward to the meeting of August 8, 2002.	
I.2	School Accountability Report Card for the District	74
	NOTE: This item was brought forward to be heard before Major Items.	

XIV BOARD MEMBER ITEMS. None.

XV REQUESTS BY MEMBERS OF THE PUBLIC OR DISTRICT ADVISORY COMMITTEES TO ADDRESS THE BOARD OF EDUCATION. None.

XVI CONTINUATION OF PUBLIC COMMENTS . None.

XVII BOARD MEMBER COMMENTS. None.

XVIII FUTURE AGENDA ITEMS. None.

XIX CLOSED SESSION

The Board of Education adjourned to CLOSED SESSION at 1:25 AM, Friday, June 28, 2002, to complete discussion on items listed for CLOSED SESSION following the regular business meeting.

XX ADJOURNMENT

Motion was made by Mrs. Gottfried, seconded by Mr. Jordan and unanimously carried [6-0: All - Mrs. Brady *in absentia*)] to adjourn the meeting at 1:20 AM, Friday, June 28, 2002, .

The next regular meeting of the Board of Education is scheduled to be held on **Thursday, August 8, 2002**, at 7 PM in the District Offices, 1651 16th Street, Santa Monica, California.

The Board has scheduled A Special Closed Session Meeting for the Purpose of completing the Superintendent's Summative Evaluation, Friday, June 28, 2002, at 8:30 AM. in the Board Room District Administrative Offices, 1651 16th Street, Santa Monica, California.

APPROVED:

President: _____

Secretary: _____

Meetings held in Santa Monica are taped for rebroadcast
and played on Cable Channel 16 (City TV) at 11:00 AM
on the Sunday following the Board meeting.

Meetings are rebroadcast in Malibu on Government Access
Channel 15 every Thursday at 2 PM; every Saturday & Sunday at 8 PM

For a Listing of All Upcoming Board Meetings see Page 6 of this Table of Contents

Tentative Board Of Education Meeting Schedule					
JULY THROUGH DECEMBER, 2002					
Month	1st	2nd	3rd	4th	Special/Comment
July					No Meetings in July
August		8		22	23: Board Retreat (tentative) (29)
September	5		19		
October	3		17		(30)
November	7		21		(29)
December	5		XX		(19) 5:Organizational Meeting
JANUARY THROUGH JUNE, 2003					
January		9		23	
February	6		20		
March	6		19 (W)		20-21: Stairway
April	3		17		(Spring Break:4/16/03 thru 4/25/03)
May	1		15		(29)
June	5			26	W/O 6/16: Graduations

NOTE: There will be six (6) meetings in Malibu and six (6) at the Santa Monica City Council Chambers. Dates are being finalized and will be published at the August 8, 2002, meeting.

Agenda Distribution:

A complete distribution list is available in the Office of the Superintendent upon request.

A copy of the Table of Contents is posted 72 hours in advance of regularly scheduled Board of Education meetings and is also accessible to the public 24 hours/day at the District Offices' entrance, 1651 16th Street in Santa Monica.

Complete Board of Education agendas are also available in pdf format 24/7 on the District's website, www.smmusd.org.

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
June 27, 2002

I CALL TO ORDER

A Roll Call

Julia Brownley - President
Maria Leon-Vazquez - Vice President
Pam Brady
Jose Escarce
Brenda Gottfried
Mike Jordan
Tom Pratt

B Pledge of Allegiance
Led by Mr. Pratt

II CLOSED SESSION

Because Closed Session is being held at the close of the regular meeting, items to be reported out will be heard at the opening of the special meeting, June 28, 2002.

**Santa Monica-Malibu Unified School District
Spanish Immersion Program Graduates: 2001- 2002**

These students were presented with triple awards honoring their successful graduation from the Santa Monica-Malibu Unified School District as the first group of students to complete the District's K-12 program as dual immersion (English/Spanish) students. The awards came from The Governor of California, Gray Davis, Lieutenant Governor Cruz Bustamonte, and Secretary of Public Instruction Delaine Eastin.

Trevor Casperson
Cindy Cruz
Melissa Delgado
Rene Esquivas
Christy Gonzalez
Marlon Enrique Gonzalez
Guillermo Hernandez
Petra Hernandez
Tomas Hernandez
Margarita Juarez
Kirsten Keiser
Rachel Kirby
Cesar Ricardo Martinez
Rebeca Molina
Hanako Moondance
Carlos Penguelly
Elizabeth Preciado
Jose Antonio Rodriguez
Luisa Ruiz
Lindsey Seabroo
Jose Uribe
Carlos Villalobos
Maria Villanueva
Erik Vizcarra
Naomi Wagner
Anthony Christopher Williams

Consent Calendar

TO: BOARD OF EDUCATION
FROM: SUPERINTENDENT
RE: APPROVAL OF MINUTES

ACTION
06/27/02

RECOMMENDATION NO. A.1

It is recommended that the Board of Education approve the following Minutes:

None.

MOTION MADE BY: Mrs. Gottfried
SECONDED BY: Mr. Pratt

AYES: 7 (All)
NOES: 0 (None)
ABSTENTIONS: 0 (None)

TO: BOARD OF EDUCATION

ACTION/CONSENT

06/20/02

FROM: SUPERINTENDENT

RE: SUPPLEMENTAL/BASIC TEXTBOOKS TO BE ADOPTED

RECOMMENDATION NO. A.2

It is recommended that the following supplemental textbooks be adopted for use in the Santa Monica-Malibu Unified School District effective immediately.

COMMENT: In accordance with the Board of Education policy, the textbooks listed below have been on public display for the past two weeks in the Educational Services Department at 1638 17th Street, Santa Monica, CA 90405.

PATTY REED'S DOLL, by Rachel K. Laurgaard, Social Studies/Language Arts for grade 5, Tom Boyd requesting adoption from Edison, SUPPLEMENTAL

MOTION MADE BY: Mrs. Gottfried
SECONDED BY: Mr. Pratt

AYES: 7 (All)
NOES: 0 (None)
ABSTENTIONS: 0 (None)

TO: BOARD OF EDUCATION

ACTION/CONSENT

06/27/02

FROM: SUPERINTENDENT

RE: OVERNIGHT FIELD TRIP (S) 2002-03

RECOMMENDATION NO. A.3

It is recommended that the Board of Education approve the special field trip (s) listed below for students for the 2001-02 school year. No child will be denied due to financial hardship.

<u>School Grade # Students</u>	<u>Destination Dates</u>	<u>Principal Teacher</u>	<u>Cost / Paid for by</u>	<u>Subject</u>	<u>Purpose of Trip</u>
Malibu 75 stds. Grade 9- 12	Kee' Au Hawaii 08/27/02 to 09/01/02	Mike Matthews Jeff Gardell	\$700 paid parents / fund raising / public donations	Physical Education	Malibu Sports Weekend involving the boys/girls Varsity Fall Teams filled with athletic contests, educational sightseeing, tours and some recreation time.

MOTION MADE BY: Mrs. Gottfried

SECONDED BY: Mr. Pratt

AYES: 7 (All)

NOES: 0 (None)

ABSTENTIONS: 0 (None)

REVISION: THIS PAGE ONLY *

TO: BOARD OF EDUCATION
FROM: SUPERINTENDENT/
RE: APPROVAL OF INDEPENDENT CONTRACTORS

CONSENT/ACTION
6/27/02

RECOMMENDATION NO. A.4

It is recommended that Board of Education enter into an agreement with the following Independent Contractors. These contracts are included in the 2001/2002 budget.

Contractor/Contract Dates	Description	Site	Funding
<u>Don Shalvey</u> <u>July 2, 2001 -</u> <u>June 30, 2002</u> <u>Total Contract Cost:</u> <u>\$10,000.00</u>	<u>To assist the Superintendent during the first year of employment per Mr. Deasy's contract, which is on file in the Office of the Deputy Superintendent.</u>	<u>Various</u>	<u>Independent Contractor/Consultant</u> <u>01-00000-0-00000-72000-5802-020-1200</u>
Rosemarie Landeros September 1, 2001- June 30, 2002 Amount of Increase: \$600 Total Contract Cost: Not to exceed \$3,100	Amendment of previous contract approved by the Board 09/20/01 to provide Mommy and Me sessions for Infant & Family Support Program	Educational Services	Infant & Family Support Program 01-94190-0-81000-59000-5802-030-1300
Michael Hill 07/01/02 - 06/30/03 Cost: \$ 10,000	Website Preparation for	Student Services Department	Special Education Division - Instructional Administration 01-65000-0-50010-21000-5802-043-1400
Lora Jerugim 07/01/02 - 06/30/03 Cost: \$ 1,700	Therapeutic Support for Parents	Student Services Department	Special Education Division - Instructional Administration 01-65000-0-50010-21000-5802-043-1400
Wendy Parise 07/01/02 - -6/30/03 Cost: \$ 12,500	Parent, Teacher Training, Parent Groups, Program Development.	Student Services Department	Special Education Division - Instructional Administration 01-65000-0-50010-21000-5802-043-1400

MOTION MADE BY: Mrs. Gottfried
SECONDED BY: Mr. Pratt
AYES: 7 (All)
NOES: 0 (None)
ABSTENTIONS: 0 (None)

TO: BOARD OF EDUCATION

ACTION/CONSENT

06-27-02

FROM: SUPERINTENDENT/LAUREL SCHMIDT

RE: EXPULSION OF STUDENT (B/D 08-14-87)

RECOMMENDATION NO. A.5

It is recommended that the Board of Education expel student (DOB 08-14-87).

COMMENT: The Principal of Santa Monica High School recommended the expulsion based on the student's violations of Education Code Section 48900(b), 48900(m), and 48915(2):

" Possessed, sold, or otherwise furnished any firearm, knife, explosive, or other dangerous object."

Education Code 48900(b)

" Possessed an imitation firearm."

Education Code 48900(m)

" Possession of any knife, explosive, or other dangerous object of no reasonable use to the pupil."

Education Code 48915(2)

NOTE: This item was pulled from the Consent Calendar; it will be discussed at the Closed Session following the regular meeting and any decision will be reported out at the beginning of the Special Meeting, June 28, 2002, at 9:00 AM.

MOTION MADE BY: N/A

SECONDED BY: N/A

AYES: N/A

NOES: N/A

ABSTENTIONS: N/A

TO: BOARD OF EDUCATION
FROM: KENNETH R. BAILEY/ VIRGINIA I. HYATT
RE: APPROVAL OF PURCHASE ORDERS

ACTION/CONSENT
06/27/02

RECOMMENDATION NO. A.6

It is recommended that the Board of Education approve the following Purchase Orders and Changed Purchase Orders from June 12, 2002, through June 19, 2002, for fiscal year 2001/02.

AGENDA

NOTE: Copies of the purchase order list are not available in the electronic agenda. They are printed in the published agenda and are available for public review in the Office of the Superintendent.

MOTION MADE BY: Mrs. Gottfried
SECONDED BY: Mr. Pratt

AYES: 7 (All)
NOES: 0 (None)
ABSTENTIONS: 0 (None)

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF 27, 20-2

U-GENERAL FUND, UNRESTRICTED R-GENERAL FUND, RESTRICTED A-ADULT ED CD-CHILD DEVELOPMENT F-CAFETERIA
SF-SPECIAL FINANCING (FLEX) EX-PROP ES and X D-DEVELOPER FEES EQ-EARTHQUAKE
SM-STATE MODERNIZATION

PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
<u>*** CHANGED PURCHASE ORDERS ***</u>					
258769	ELECTRIC SUPPLY CONNECTION	ADDITIONAL ITEMS	FACILITY MAINTENANCE	155.26	
			** CHANGED PURCHASE ORDERS TOTAL:	155.26	
<u>*** NEW PURCHASE ORDERS ***</u>					
258736	BSN SPORTS	STEP STOOLS	CHILD DEVELOPMENT CENTER	497.95	CD
258631	CONRAD, ALLISON	Reimbursement	SPECIAL EDUCATION REGULAR YEAR	180.87	R
258755	CTL ENVIRONMENTAL SERVICES	ENVIRONMENTAL CONSULTATION	JOHN ADAMS MIDDLE SCHOOL	10,000.00	SM
258739	DAVIS LE GRANDE CO.	CAMCARTS	CHILD DEVELOPMENT CENTER	11,604.62	CD
258740	DAVIS LE GRANDE CO.	UTENSILS	CHILD DEVELOPMENT CENTER	887.87	CD
258767	DAVIS LE GRANDE CO.	CARTS	CHILD DEVELOPMENT CENTER	10,716.75	CD
258744	GRAYBAR ELECTRICAL	CONDUIT MECHANICAL BENDER	CURRICULUM AND IMC	2,279.56	U
258768	GRAYBAR ELECTRICAL	ELECTRICAL DIMMERS	CURRICULUM AND IMC	709.07	U
258383	HRITZ, JOHN	MICROPHONES	SANTA MONICA HIGH SCHOOL	411.35	U
258754	HYATT, VIRGINIA	MILEAGE REIMBURSEMENT	PURCHASING/WAREHOUSE	300.00	U
258747	IDEAL OFFICE INTERIORS	VERTICAL STORAGE RACKS	SANTA MONICA HIGH SCHOOL	2,192.06	SM
257207	IMED	AUDIO VISUAL EQUIPMENT	FRANKLIN ELEMENTARY SCHOOL	1,222.03	SM
258738	IMED	AUDIO VISUAL	CHILD DEVELOPMENT CENTER	747.36	CD
258067	INDUSTRIAL METAL SUPPLY	VOCATIONAL EDUC. SUPPLIES	SANTA MONICA HIGH SCHOOL	312.84	U
258647	INTELLI-TECH	Computer supplies	PT DUME ELEMENTARY SCHOOL	270.43	
258748	LAB SAFETY SUPPLY INC	VOCATIONAL EDUC SUPPLIES	SANTA MONICA HIGH SCHOOL	418.86	U
253368	LOWE'S HOME IMPROVEMENT WHSE.	FF&E: CLASSROOM STORAGE SHED	FRANKLIN ELEMENTARY SCHOOL	505.37	U
258770	MARCO CO.	WELDING SUPPLIES	SANTA MONICA HIGH SCHOOL	2,404.88	R
258777	PERFECT COPY PRODUCTS INC	COPIER RENTAL-SUMMER SCHOOL	CURRICULUM AND IMC	901.00	U
258294	REDWOOD PRESS	PRINT REGISTRATION FORMS	ADULT EDUCATION CENTER	243.56	A
257882	SAMY'S CAMERA SHOP	COMPUTER SUPPLIES	SANTA MONICA HIGH SCHOOL	274.26	R
258389	STAPLES DIRECT	OFFICE SUPPLIES	SANTA MONICA HIGH SCHOOL	825.33	
258775	STAPLES DIRECT	STORAGE RACKS	DISTRICT-WIDE	649.45	EX
258750	SURF SANTA MONICA.COM	AD/LOGO & LINK	PUBLIC INFORMATION OFFICE	950.00	U
258759	TOOMEY, KATHY	DED. INS. FOR CAR DAMAGE-EMPTY	INSURANCE SERVICES	500.00	U
258661	TRI-BEST CHALKBOARD CO	WHITE BOARDS/GRANT	STATE AND FEDERAL PROJECTS	1,030.54	R
258635	U S OFFICE PROD./CORPORATE EXP	OFFICE SUPPLIES	SANTA MONICA HIGH SCHOOL	462.69	
258735	U S OFFICE PROD./CORPORATE EXP	STEP STOOLS/LADDERS	CHILD DEVELOPMENT CENTER	6,163.76	CD
258751	U S POSTMASTER-SANTA MONICA	POSTAGE STAMPS	DISTRICT-WIDE	3,700.00	U
			** NEW PURCHASE ORDERS TOTAL:	61,362.46	

TO: BOARD OF EDUCATION

ACTION/CONSENT

06/27/02

FROM: SUPERINTENDENT/KENNETH R. BAILEY

RE: ACCEPTANCE OF GIFTS

RECOMMENDATION NO. A.7

It is recommended that the Board of Education accept, with gratitude, checks and gifts totaling \$103,539.47 presented to the Santa Monica-Malibu Unified School District.

It is further recommended that the Fiscal/Business Services Office, in accordance with Educational Code §42602, be authorized to increase the 2001-2002 income and appropriations by \$93,739.47, as described on the attached listing.

COMMENT: The value of all non-cash gifts has been determined by the donors.

Also attached for informational purposes is a report itemizing Cumulative Totals of Gifts and Donations for Fiscal Year 2001-2002.

MOTION MADE BY: Mrs. Gottfried

SECONDED BY: Mr. Pratt

AYES: 7 (All)

NOES: 0 (None)

ABSTENTIONS: 0 (None)

School/Site Account Number	Gift Amount	In-kind Value	Donor	Purpose
JAMS	\$ 4,500.00		John Adams PTSA	Computers/Counseling Services for Students
01-90120-0-00000-00000-8699-011-0000	\$ 918.31		John Adams PTSA	Library Supplies from Book Faire Profits
	\$ 783.95		Coca-Cola Enterprises Bottling Co.	P.E. Supplies
	\$ 140.00		California Federal Bank	Instructional Supplies
	\$ 50.00		Friends of Sunset Park, FOSP	Instructional Supplies for C. Warwick's Art Classes
	\$ 50.00		Russell B. and Barbara Spear	Jack Hinds Memorial Scholarship
	\$ 25.00		Sally D. Edwards	Jack Hinds Memorial Scholarship
Adult Education	\$ 780.00		Various	Graduation Expenses
11-90120-0-00000-00000-8699-090-0000	\$ 275.00		Various	Graduation Expenses
	\$ 200.00		Ms. Lynne Porter	Graduation Expenses
Alternative (SMASH)				
01-90120-0-00000-00000-8699-009-0000				
Cabrillo	\$ 95.97		Verizon Rebate	Instructional Supplies
01-90120-0-00000-00000-8699-017-0000	\$ 64.50		Access Computer Products, Inc.	Instructional Supplies
	\$ 40.00		Laura's Tips	Instructional Supplies
PTA Reim. - Resource #90150				
CDS				
12-90120-0-00000-00000-8699-090-0000				
Edison		\$ 200.00	Verestar Inc.	Various Office Supplies
01-90120-0-00000-00000-8699-001-0000				
PTA Reim. - Resource #90150				
Franklin	\$ 51.71		Verizon Long Distance	Instructional Supplies
01-90120-0-00000-00000-8699-002-0000				
PTA Reim. - Resource #90150				
Grant				
01-90120-0-00000-00000-8699-003-0000	\$ 500.00		SDK Films, Inc.	Instructional Supplies
Lincoln	\$ 1,184.38		Disney Worldwide Services	Instructional Supplies
01-90120-0-00000-00000-8699-012-0000	\$ 1,000.00		City of Santa Monica	Instructional Supplies
	\$ 850.00		William & Elizabeth Jones - Habitat for Humanity	Instructional Supplies
	\$ 500.00		YWCA of Santa Monica	Instructional Supplies
	\$ 360.00		Lincoln Middle School Staff Assn.	Instructional Supplies
	\$ 300.00		Westside Basketball Club	Instructional Supplies
	\$ 100.00		Wells Fargo Found. Employee Matching Gifts	Instructional Supplies

School/Site Account Number	Gift Amount	In-kind Value	Donor	Purpose
Malibu High School	\$ 2,450.00		Various Parents	Student Workbooks (optional)
01-90120-0-00000-00000-8699-010-0000	\$ 706.50		Various Parents	Photo Classroom Supplies
	\$ 100.00		Angeli Agatep	Replace vandalized White Board & Comp. Monitors
		\$ 5,000.00	Steve Croes	Sound Mixing Console for Music Recording Lab
		\$ 4,500.00	Steve Weinstock	7 Full Sheets of 1/2" Plexiglass for Art Dept.
		\$ 100.00	Bill Sampson	Desktop Copier for Teacher's workroom
McKinley				
01-90120-0-00000-00000-8699-004-0000				
Muir	\$ 3.16		Albertson's	Instructional Supplies
01-90120-0-00000-00000-8699-005-0000				
Muir/SMASH Joint				
01-90120-0-00000-00000-8699-016-0000				
Olympic HS	\$ 173.25		Various	Project ECHO
01-90120-0-00000-00000-8699-014-0000	\$ 100.00		Olympic Student Store	Project ECHO
Rogers	\$ 18,331.40		Will Rogers PTA	Library Cart, Yard Duty, Science Consultant, Art
01-90120-0-00000-00000-8699-006-0000				Instructors and Bus Transportation for Camp Colby
Roosevelt	\$ 730.00		Lifetouch National School Studios	Instructional Supplies
01-90120-0-00000-00000-8699-007-0000				
PTA Reim. - Resource #90150				
Samohi	135.41		Verizon	At Principal's discretion
01-90120-0-00000-00000-8699-015-0000				
Barnum Hall	\$ 500.00		Maynard & Sheila Ostrow	Restore Barnum Hall!
01-91150-0-00000-00000-8699-015-0000				
Pt. Dume Marine Science	\$ 2,500.00		Malibu Bay Company	General Supplies & Materials
	\$ 63.86		Verizon	General Supplies & Materials
01-90120-0-00000-00000-8699-019-0000	\$ 35.00		Laura's Tips	General Supplies & Materials
PTA Reim. - Resource #90150	\$ 21,864.58		Pt. Dume PTA	Instructional Aides
	\$ 11,994.93		Pt. Dume PTA	Special Services, Classified
	\$ 5,256.40		Pt. Dume PTA	Instructional Aides
	\$ 4,323.15		Pt. Dume PTA	Copier Lease Agreement
	\$ 3,953.63		Pt. Dume PTA	Special Services - Technology Technician
	\$ 2,250.00		Pt. Dume PTA	Copier Maintenance Agreement
	\$ 2,226.73		Pt. Dume PTA	Gestetner Maintenance Agreement
	\$ 1,380.72		Pt. Dume PTA	Technology Supplies
	\$ 381.68		Pt. Dume PTA	Toner

School/Site Account Number	Gift Amount	In-kind Value	Donor	Purpose
Webster				
01-90120-0-00000-00000-8699-008-0000				
PTA Reim. - Resource #90150				
Others:				
Educational Services (CAL-SAFE)	\$ 710.25		Various	General Supplies and Materials
01-90120-0-00000-00000-8699-030-0000				
Educational Services	\$ 800.00		Kiwanis Charities of Santa Monica	Adjudicators for Kiwanis Competitions
01-90120-0-00000-00000-8699-030-0000				
TOTAL	\$ 93,739.47	\$ 9,800.00		

School/Site Account Number	Y-T-D Adjusted Gift Total	Current Gift Amount	Cumulative Gift Amount	Y-T-D In-Kind Value	Current In-Kind Value	Cumulative In-Kind Value
JAMS	\$ 57,745.53	\$ 6,467.26	\$ 64,212.79	\$ 1,050.00	\$ -	\$ 1,050.00
01-90120-0-00000-00000-8699-011-0000						
Adult Education	\$ 7,495.00	\$ 1,255.00	\$ 8,750.00	\$ -	\$ -	\$ -
11-90120-0-00000-00000-8699-090-0000						
Alternative (SMASH)	\$ 20,686.67	\$ -	\$ 20,686.67	\$ 2,440.00	\$ -	\$ 2,440.00
01-90120-0-00000-00000-8699-009-0000						
Cabrillo	\$ 81,552.57	\$ 200.47	\$ 81,753.04	\$ 1,550.00	\$ -	\$ 1,550.00
01-90120-0-00000-00000-8699-017-0000						
PTA Reim. - Resource #90150	\$ 45,920.00	\$ -	\$ 45,920.00			
CDS	\$ 854.00	\$ -	\$ 854.00	\$ 125.00	\$ -	\$ 125.00
12-90120-0-00000-00000-8699-090-0000						
Edison	\$ 1,244.10	\$ -	\$ 1,244.10	\$ 5,300.00	\$ 200.00	\$ 5,500.00
01-90120-0-00000-00000-8699-001-0000						
PTA Reim. - Resource #90150	\$ 34,047.77	\$ -	\$ 34,047.77			
Franklin	\$ 26,469.71	\$ 51.71	\$ 26,521.42	\$ 300.00	\$ -	\$ 300.00
01-90120-0-00000-00000-8699-002-0000						
PTA Reim. - Resource #90150	\$ 150,000.00	\$ -	\$ 150,000.00			
Grant	\$ 65,243.06	\$ 500.00	\$ 65,743.06	\$ 798.98	\$ -	\$ 798.98
01-90120-0-00000-00000-8699-003-0000						
Lincoln	\$ 12,313.28	\$ 4,294.38	\$ 16,607.66	\$ -	\$ -	\$ -
01-90120-0-00000-00000-8699-012-0000						
Malibu High School	\$ 82,186.33	\$ 3,256.50	\$ 85,442.83	\$ 3,656.00	\$ 9,600.00	\$ 13,256.00
01-90120-0-00000-00000-8699-010-0000						
McKinley	\$ 29,630.72	\$ -	\$ 29,630.72	\$ 6,250.00	\$ -	\$ 6,250.00
01-90120-0-00000-00000-8699-004-0000						
Muir	\$ 42,463.01	\$ 3.16	\$ 42,466.17	\$ 250.00	\$ -	\$ 250.00
01-90120-0-00000-00000-8699-005-0000						
Muir/Smash Joint	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
01-90120-0-00000-00000-8699-016-0000						
Olympic HS	\$ 39,351.42	\$ 273.25	\$ 39,624.67	\$ -	\$ -	\$ -
01-90120-0-00000-00000-8699-014-0000						

School/Site	Y-T-D Adjusted Gift Total	Current Gift Amount	Cumulative Gift Amount	Previous In-Kind Value	Current In-Kind Value	Cumulative In-Kind Value
Rogers	\$ 93,514.78	\$ 18,331.40	\$ 111,846.18	\$ 4,117.40	\$ -	\$ 4,117.40
01-90120-0-00000-00000-8699-006-0000						
Roosevelt	\$ 132,021.53	\$ 730.00	\$ 132,751.53	\$ -	\$ -	\$ -
01-90120-0-00000-00000-8699-007-0000						
PTA Reim. - Resource #90150	\$ 151,905.28	\$ -	\$ 151,905.28			
Samohi	\$ 28,858.04	\$ 135.41	\$ 28,993.45	\$ 7,200.00	\$ -	\$ 7,200.00
01-90120-0-00000-00000-8699-015-0000						
[See Below for Barnum Hall]						
Pt. Dume Marine Science	\$ 99,786.96	\$ 2,598.86	\$ 102,385.82	\$ -	\$ -	\$ -
01-90120-0-00000-00000-8699-019-0000						
PTA Reim. - Resource #90150	\$ 83,148.47	\$ 53,631.82	\$ 136,780.29			
Webster	\$ -	\$ -	\$ -	\$ 27,587.24	\$ -	\$ 27,587.24
01-90120-0-00000-00000-8699-008-0000						
PTA Reim. - Resource #90150	\$ 165,000.00	\$ -	\$ 165,000.00			
All Others:						
Cal-SAFE	\$ 7,355.00	\$ 710.25	\$ 8,065.25			
01-60920-0-00000-00000-8699-030-0000						
Educational Services	\$ 10,000.00	\$ 800.00	\$ 10,800.00	\$ 19,605.00	\$ -	\$ 19,605.00
01-90120-0-00000-00000-8699-030-0000						
Student Services (Health Champ.)	\$ 250.00	\$ -	\$ 250.00	\$ -	\$ -	\$ -
01-90120-0-00000-00000-8699-041-0000						
Special Education	\$ 1,825.00	\$ -	\$ 1,825.00	\$ -	\$ -	\$ -
01-90120-0-00000-00000-8699-044-0000						
TOTAL GIFTS	\$ 1,470,868.23	\$ 93,239.47	\$ 1,564,107.70	\$ 80,229.62	\$ 9,800.00	\$ 90,029.62
BARNUM HALL - Current Year	Y-T-D Gifts	Current Gifts	Cumulative Gifts	Prev. In-Kind Gifts	Current In-Kind Gifts	Cumulative In-Kind
01-91150-0-00000-00000-8699-015-0000	\$ 40,550.00	\$ 500.00	\$ 41,050.00	Organ (Belt) (Est.)		\$ 250,000.00
Previous Years' Gifts				Organ (Dollinger)		350,000.00
2000-01	\$ 137,863.00			Dollinger Organ donated at 4/11/02 Board Mtg.		
1999-00	\$ 175,700.00			(Item A.21) to Tucson Fox Foundation		
1998-99	\$ 10,945.00				n/a	\$ (350,000.00)
1997-98	\$ 26,645.00				n/a	
TOTAL GIFTS FOR BARNUM HALL	\$ 391,703.00					\$ 250,000.00
Total Cash Gifts for District, incl. Barnum Hall:		\$ 93,739.47				

TO: BOARD OF EDUCATION

ACTION/CONSENT

06/27/02

FROM: SUPERINTENDENT/KENNETH R. BAILEY

RE: CONFERENCE AND TRAVEL APPROVAL/RATIFICATION

RECOMMENDATION NO. A.8

It is recommended that the Board of Education approve/ratify the following Requests for Absence on District Business (Conference and Travel) forms.

COMMENTS: Entries are alphabetical, by employee last name. In addition to the employee's name and site/location, each entry contains the following information: name, location and date (s) of the conference, complete account code, fund and program names, and the total estimated cost as provided by the site administrator. The average cost for substitute teachers is \$130/day. This figure is furnished for informational purposes and does not reflect the actual amount paid for an individual substitute.)

<u>NAME</u> <u>SITE</u> Account Number Fund - Resource Number	CONFERENCE NAME LOCATION DATE (S)	COST ESTIMATE
<u>ACOSTA, Georgene</u> Samohi No Cost to District	UCLA Youth Summit West Los Angeles, CA June 7, 2002	SUB ONLY
<u>BROWNLEY, Julia</u> Board of Education 01-00000-0-00000-71000-5220- 020-1200 General Fund - <u>Function:</u> Board and Supt.	Woman of the Year Award for Pam Brady Sacramento, CA March 18, 2002	\$40.00
<u>CRONROD, Merryl</u> Webster Elementary 01-41100-0-11100-10000-5220- 008-4080 General Fund - <u>Resource:</u> IASA Title VI - Innovative Educ. Strategies	CRA Conference Ontario, CA November 8 - 10, 2001	\$150.00

<u>NAME</u> <u>SITE</u> Account Number Fund - Resource Number	CONFERENCE NAME LOCATION DATE (S)	COST ESTIMATE
<u>DEASY, John</u> Superintendent 01-00000-0-00000-72000-5220- 020-1200 General Fund - Function: Other Genl. Admin.	Luncheon Meeting Santa Monica, CA June 3, 2002	\$39.50
01-00000-0-00000-72000-5220- 020-1200 General Fund - Function: Other Genl. Admin	Luncheon Meeting Santa Monica, CA June 12, 2002	\$35.26
01-00000-0-00000-72000-5220- 020-1200 General Fund - Function: Other Genl. Admin	Luncheon Meetings Santa Monica, CA June, 2002	\$83.53
<u>FOWLER, Gloria</u> Franklin Elementary 01-00030-0-11100-10000-5220- 002-4020 General Fund - Resource: API	Spring 2002 CUE Conference: Network Diversity in Cyberspace Anaheim, CA May 11, 2002	\$35.00
<u>GRANOF, Deborah</u> Webster Elementary 01-72600-0-11100-10000-5220- 008-4080 General Fund - Resource: SIP K-6	2002 Four-Day Institutes At UCLA West Los Angeles, CA June 25 - 28, 2002	\$425.00
<u>HEINTZ, Paula</u> Pt. Dume Elementary 01-41100-0-11100-10000-5220- 019-4190 General Fund - Resource: IASA Title VI - Innovative Educ. Strategies	Creating A Studio in Your Classroom Santa Monica, CA June 8 & July 27, 2002	\$120.00
<u>HOLMSTROM, Toni</u> Special Education 01-65000-0-50010-21000-5220- 043-1400 General Fund - Resource: Special Education	Assessment Strategies for Autistic Spectrum Disorders Lakewood, CA May 17, 2002	\$65.00
<u>HYATT, Virginia</u> Purchasing 01-00000-0-00000-72000-5220- 055-2550 General Fund - Function: Other Genl. Admin. No Cost to District	A Future Look at Telecommunications Long Beach, CA May 21, 2002	\$20.81 (mileage only)
<u>JAGO, Carol</u> Samohi No Cost to District	State Dept. of Education Content Review Panel Sacramento, CA June 13 - 14, 2002	SUB ONLY

NAME SITE Account Number Fund - Resource Number	CONFERENCE NAME LOCATION DATE (S)	COST ESTIMATE
<u>KINSINGER, Julie</u> Rogers Elementary Prepay: 01-41100-0-00000-00000-9330- 000-0000 General Fund - Resource: IASA Title VI - Innovative Educ. Strategies (01-41100-0-11100-10000- 5220-006-4060)	Reading Recovery Continuing Contact Downey, CA August 16, 2002	\$30.00
<u>KRUG, Jessica</u> Educational Services Prepay: 01-72800-0-00000-00000-9330- 000-0000 General Fund - Resource: BTSA (01-72800-0-11100-10000- 5220-035-1300)	CFASST Year 2 Training Torrance, CA August 1, 2, 6 and 7, 2002	\$250.00
<u>LOPEZ, Felicia</u> Rogers Elementary Prepay: 01-30100-0-00000-00000-9330- 000-0000 General Fund - Resource: IASA Title I Basic (01-30100-0-11100-10000- 5220-006-4060)	Power Start 2002 Downey, CA August 16, 2002	\$30.00
<u>ONAMI, Janice</u> Child Development Serv. 12-52101-0-85000-10000-5220- 070-2700 Child Dev. Fund - Resource: Head Start Model 1	CIRCLE Training Concord, CA June 17 - 21, 2002	\$900.00
PEAK, Denise Pt. Dume Elementary Prepay: 01-00000-0-00000-00000-9330- 000-0000 General Fund - Resource: Unrestricted (01-00000-0-11100-10000- 5220-030-1300) Prepay: 01-72600-0-00000-00000-9330- 000-0000 General Fund - Resource: SIP K-6 (01-72600-0-11100-10000- 5220-019-4190)	P.E. Workshop San Luis Obispo, CA July 7 - 12, 2002	\$210.60 \$165.00

<u>NAME</u> <u>SITE</u> Account Number Fund - Resource Number	CONFERENCE NAME LOCATION DATE (S)	COST ESTIMATE
RIVERA, Nancy Child Development Serv. 12-60600-0-85000-20000-5220- 070-2700 Child Dev. Fund - Resource: Child Dev.: State General Child Care	Standardized Account Code Structure Downey, CA July 11, 2001	\$17.94 (mileage only)
12-52100-0-85000-10000-5220- 070-2700 Child Dev. Fund - Resource: Head Start Program	Head Start: State Preschool Workshop Cerritos, CA November 9, 2001	\$20.08 (mileage only)
ZRINZO, Peter Educational Services No Cost to District	CTAP Region II - RETS 2003-2005 - Mandatory Planning Session Downey, CA June 5, 2002	0
<p align="center">Adjustments</p> <p align="center">(Preapproved expenses 10% in excess of approved costs that must be approved by Board/Changes in Personnel Attendance)</p>		
TAYLOR, Rodney + 4 Additional Staff Food & Nutrition Services 13-53100-0-00000-37000-5220- 057-1501 Cafeteria Fund - Resource: Child Nutrition	Model School Nutrition/Physical Activity Policy Grant Workshop Sacramento, CA May 17, 2002	\$133.08 OVERAGE (to be charged to MSN/PA Grant)
<p align="center">Group Conference and Travel: In-State</p> <p align="center">* a complete list of conference participants is on file in the Department of Fiscal Services</p>		
DUNN, Margo JENNINGS, Kris Pt. Dume Elementary No Cost to District	Field Trip to Catalina (CELP) Catalina Island, CA October 21 - 23, 2001	0
SHAFIEY, Mahvash + 5 Students Samohi 01-00030-0-11100-10000-5220- 015-4150 General Fund - Resource: API	DECA International Career Development Conference Irvine, CA March 1 - 3, 2002	\$1,009.65

<u>NAME</u> <u>SITE</u> Account Number Fund - Resource Number	CONFERENCE NAME LOCATION DATE (S)	COST ESTIMATE
<u>HEINTZ, Paula</u> <u>VERHAM, Karen</u> Pt. Dume Elementary 01-41100-0-11100-10000-5220- 019-4190 General Fund - Resource: IASA Title VI - Innovative Educ. Strategies	Hands-On Math for Kindergarten and First Grade Anaheim, CA May 14, 2002	\$378.00 total + SUB
<u>ELGART, Candace</u> <u>ZAVALA, Anna</u> Special Education 01-33200-0-57300-11900-5220- 044-1400 General Fund - Resource: Spec. Ed. - IDEA Preschool Local Entitlement	Bubbling Over with Assessment Strategies for Autistic Spectrum Disorder Lakewood, CA May 17, 2002	\$65.00 total
<u>BROWN, Thelma</u> <u>WELLS, Leslie</u> Samohi No Cost to District	Latino Veterans Los Angeles, CA May 31, 2002	SUB ONLY
<u>JOHNSTON, Cindy</u> <u>STAMER, Linda</u> Personnel Commission 01-00000-0-00000-72000-5220- 027-2270 General Fund - Function: Other Genl. Admin.	No Child Left Behind Cerritos, CA June 4, 2002	\$70.00 total
<u>BARBA, Maricela</u> + 11 Additional Staff Fiscal Services 01-00000-0-00000-72000-5220- 051-2510 General Fund - Function: Other Genl. Admin.	SACS Year-End Closing Downey, CA June 6, 2002	\$73.32 total

NAME SITE Account Number Fund - Resource Number	CONFERENCE NAME LOCATION DATE (S)	COST ESTIMATE
<u>BROWNLEY, Julia</u> <u>DEASY, John</u> <u>QUARLES, Joe</u> Superintendent 01-00000-0-00000-72000-5220- 020-1200 General Fund - Function: Other Genl. Admin.	The Stupski Family Foundation - First Annual Educators Forum San Francisco, CA June 26 - 27, 2002	\$200.00 total (lodging & transport. paid by Stupski)
<u>CANNELL, Steve</u> Educational Services 01-00000-0-19510-31600-5220- 030-1300 General Fund - Function: Pupil Testing Services		\$250.00
<u>HARRIS, Peggy</u> <u>REILLY, Lise</u> Educational Services 01-00000-0-11100-24200-5220- 030-1300 General Fund - Function: Inst. Library, Media, Tech.		\$250.00 \$250.00
<u>BAILEY, Ken</u> Business Services Prepay: 01-00000-0-00000-00000-9330- 000-0000 General Fund - Resource: Unrestricted (01-00000-0-00000-72000- 5220-050-1500)	School Services of California - School Finance & Management Conference Anaheim, CA July 22, 2002	\$218.00 (regis. & mileage)
<u>CONNORS, Beth</u> <u>ROACH, Wade</u> Fiscal Services Prepay: 01-00000-0-00000-00000-9330- 000-0000 General Fund - Resource: Unrestricted (01-00000-0-00000-72000- 5220-051-2510)		\$370.00 Total (2 regis.)
<u>CANNELL, Steve</u> Educational Services Prepay: 01-00000-0-00000-00000-9330- 000-0000 General Fund - Resource: Unrestricted (01-00000-0-00000-72000- 5220-030-1300)		\$185.00 (regis.)

NAME SITE Account Number Fund - Resource Number	CONFERENCE NAME LOCATION DATE (S)	COST ESTIMATE
<u>DWAN, Audrey</u> <u>HERRERA, Mayra</u> SMASH Prepay: 01-41100-0-00000-00000-9330- 000-0000 General Fund - Resource: IASA Title VI - Innovative Educ. Strategies (01-41100-0-11100-10000- 5220-009-4090)	Santa Monica Environment Institute Santa Monica, CA August 19 - 22, 2002	\$50.00 total
Out-of-State Conferences: Individual		
<u>MESSOLORAS, Irene</u> Malibu High 01-72650-0-11100-10000-5220- 010-4100 General Fund - Resource: SIP 7-8	A.P. Institute/Course Offering Bellevue, WA June 24 - 28, 2002	\$550.00
<u>GRAY, Carlos</u> Malibu High School Prepay: 01-72650-0-00000-00000-9330- 000-0000 General Fund - Resource: SIP 7-12 (01-72650-0-11100-10000- 5220-025-1250)	G.M. Volleyball Clinic Las Vegas, NV July 26 - 28, 2002	\$325.00
Out-of-State Conferences: Group		
<u>BRADFORD, Maureen</u> + 4 Additional Staff Personnel Services 01-91200-0-71100-27000-5220- 025-1250 General Fund Resource: Danforth Foundation	The National Principal Initiative Pittsburgh, PA June 27 - 30, 2002	\$2,500.00 total (3 regis. paid by NPI and 2 funded by District)

MOTION MADE BY: Mrs. Gottfried

SECONDED BY: Mr. Pratt

AYES: 7 (All)

NOES: 0 (None)

ABSTENTIONS: 0 (None)

TO: BOARD OF EDUCATION

ACTION/CONSENT

06/27/02

FROM: SUPERINTENDENT/JOSEPH N. QUARLES

RE: CERTIFICATED ADMINISTRATIVE APPOINTMENT:
PRINCIPAL - LINCOLN MIDDLE SCHOOL

RECOMMENDATION NO. A.9

It is recommended that the Board of Education make the following
certificated administrative appointment:

Mr. Henry Harris

Principal - Lincoln Middle School

It was with pleasure that the Superintendent introduced Henry Harris, who comes to the district from San Diego, where he served as Executive Director of the Global Learning Charter School. A graduate of Harvard with a Masters' Degree from the University of Michigan, Mr. Harris was also a Danforth Fellow at the University of Washington. He has enjoyed distinguished service as a middle school principal in Oregon as well as assuming leadership responsibilities with the Legislative Advisory Committee on Teacher and Administrator Quality for the State of Oregon.

MOTION MADE BY: Mrs. Gottfried

SECONDED BY: Mr. Pratt

AYES: 7 (All)

NOES: 0 (None)

ABSTENTIONS: 0 (None)

TO: BOARD OF EDUCATION

CONSENT/ACTION

06/27/02

FROM: SUPERINTENDENT/JOSEPH N. QUARLES/RICK BAGLEY

RE: CERTIFICATED PERSONNEL - Elections, Separations

RECOMMENDATION NO. A.10

ELECTIONS

ADDITIONAL ASSIGNMENTS

<u>Name/Location</u>	<u>Rate</u>	<u>Effective</u>	<u>Not to Exceed</u>
<u>CABRILLO ELEMENTARY SCHOOL</u>			
Matthews, Jill	22½ hrs @\$34.90	9/1/01-6/30/02	Est Hrly/\$785
		TOTAL ESTABLISHED HOURLY	\$785

Comment: Gifted Program
01-Gifted/Talented Educ (GATE)

EDISON ELEMENTARY SCHOOL

Castillo, Alma	80 hrs @\$34.90	5/1/02-6/30/02	Est Hrly/\$2792
Dworin, Jeanne	80 hrs @\$34.90	5/1/02-6/30/02	Est Hrly/\$2792
Jacob-Marai, Nora	80 hrs @\$34.90	5/1/02-6/30/02	Est Hrly/\$2792
Maiztegui, Laura	80 hrs @\$34.90	5/1/02-6/30/02	Est Hrly/\$2792
Nunez, Veronica	80 hrs @\$34.90	5/1/02-6/30/02	Est Hrly/\$2792
Rosales, Susan	80 hrs @\$34.90	5/1/02-6/30/02	Est Hrly/\$2792
		TOTAL ESTABLISHED HOURLY	\$16,752

Comment: Nell Soto-Home Visits
01-Parent/Tchr: Nell Soto Program

Maiztegui, Laura	\$6,000 Stipend	2/1/02-6/21/02	Stipend/\$6000
		TOTAL STIPEND	\$6,000

Comment: Title I Coordinator
IASA: Title I Basic-LW Inc/Neg

EDUCATIONAL SERVICES

Langley, Zoe	22 hrs @\$19.66	4/1/02-6/30/02	Own Hrly/\$432
		TOTAL OWN HOURLY	\$432

Comment: Provide tutoirng and support for English Language Learners
01-ELAP-Engl Lang Acquisition Prog

LINCOLN MIDDLE SCHOOL

Braverman, Darci	6 hrs @\$34.90	6/11-13/02	Est Hrly/\$209
Burrows, Linda	6 hrs @\$34.90	6/11-13/02	Est Hrly/\$209
Evans, Elaine	6 hrs @\$34.90	6/11-13/02	Est Hrly/\$209
Gross Stephanie	6 hrs @\$34.90	6/11-13/02	Est Hrly/\$209
Kittel, Gina	6 hrs @\$34.90	6/11-13/02	Est Hrly/\$209
Kleis, Heidi	6 hrs @\$34.90	6/11-13/02	Est Hrly/\$209
Santomieri, Amy	6 hrs @\$34.90	6/11-13/02	Est Hrly/\$209
Tomita, Karen	6 hrs @\$34.90	6/11-13/02	Est Hrly/\$209
		TOTAL ESTABLISHED HOURLY	\$1,672

Comment: SI Planning Special Ed
01-School Improvement Prog, K-12

Boyd, Lisa	12 hrs @\$34.90	6-24&25/02	Est Hrly/\$419
Gies, Gretchen	12 hrs @\$34.90	6-24&25/02	Est Hrly/\$419

Kittel, Gina	12 hrs @\$34.90	6-24&25/02	Est Hrly/\$419
McNulty, Mary Beth	12 hrs @\$34.90	6-24&25/02	Est Hrly/\$419
Stivers, Susan	12 hrs @\$34.90	6-24&25/02	Est Hrly/\$419
TOTAL ESTABLISHED HOURLY			\$2,095

Comment: 8th Grade English Curriculum Planning
01-School Improvement Prog, K-12

MCKINLEY ELEMENTARY

Galvan, Janine	56 hrs @\$34.90	3/1/02-6/21/02	Est Hrly/\$1954
TOTAL ESTABLISHED HOURLY			\$1,954

Comment: Teacher - Intervention
01-Unrestricted Resource

JOHN MUIR ELEMENTARY

Lazare, Shernice	75 hrs @\$34.90	5/1/02-6/21/02	Est Hrly/\$2618
Leung, Anita	60 hrs @\$34.90	5/1/02-6/21/02	Est Hrly/\$2094
Suskin, Robyn	60 hrs @\$34.90	5/1/02-6/21/02	Est Hrly/\$2094
TOTAL ESTABLISHED HOURLY			\$6,806

Comment: Parent Transition, Communication & Outreach
01-Parent/Tchr: Nell Soto Program

PERSONNEL SERVICES

Williams, Heather	14 days @\$324.42	9/1/01-6/21/02	Own Daily/\$4542
TOTAL OWN DAILY			\$4,542

Comment: Teacher on Special Assignment with UCLA
01-University of CA Los Angeles UCLA

ROGERS ELEMENTARY

Barba-Castro, Graciela	\$500 Stipend	5/23/02-6/21/02	Stipend/\$500
Davis, Laurel	\$500 Stipend	5/23/02-6/21/02	Stipend/\$500
Samarge, Susan	\$500 Stipend	5/23/02-6/21/02	Stipend/\$500
Teplin, Amy	\$500 Stipend	5/23/02-6/21/02	Stipend/\$500
Witt, Carl	\$500 Stipend	5/23/02-6/21/02	Stipend/\$500
TOTAL STIPEND			\$2,500

Comment: Cadre - Strings
01-School Improvement Prog-K/6

SANTA MONICA HIGH SCHOOL

Garcia-Hecht, Veronica	24 hrs @\$34.90	4/1/02-6/30/02	Est Hrly/\$838
Lopez, Jose	24 hrs @\$34.90	4/1/02-6/30/02	Est Hrly/\$838
TOTAL ESTABLISHED HOURLY			\$1,676

Comment: Spanish Teacher - Immersion
01-State Lottery

Louria, Meredith	4 hrs @\$34.90	5/9/02	Est Hrly/\$140
TOTAL ESTABLISHED HOURLY			\$140

Comment: A.P. Exam Administration
01-Reimbursed by ASB

SPECIAL EDUCATION

Niemi, Charlene	4 hrs @\$34.90	6/11/02	Est Hrly/\$140
Palmer, Desiree	4 hrs @\$34.90	6/11/02	Est Hrly/\$140
Relles, Ellen	4 hrs @\$34.90	6/11/02	Est Hrly/\$140
TOTAL ESTABLISHED HOURLY			\$420

Comment: Presenting a CPR class for Special Education Teachers
01-Special Education

STUDENT SERVICES

Catanzano, Linda	9 hrs @\$34.90	9/1/02-5/30/02	Est Hrly/\$314
Hobbs, Linda	8 hrs @\$34.90	9/1/02-5/30/02	Est Hrly/\$279
Kokin, Laraine	7.25 hrs @\$34.90	9/1/02-5/30/02	Est Hrly/\$253
Punt, Ruth	5.75 hrs @\$34.90	9/1/02-5/30/02	Est Hrly/\$201
Rubinstein, Linda	1½ hrs @\$34.90	9/1/02-5/30/02	Est Hrly/\$52
Ryder, Gladdy Lou	7.75 hrs @\$34.90	9/1/02-5/30/02	Est Hrly/\$270
TOTAL ESTABLISHED HOURLY			\$1,170

Comment: Professional Development Committee Meetings
01-Special Education

EXTENDED DUTY UNITS

<u>LOCATION</u>	<u>RATE</u>	<u>ACTIVITY</u>	<u>EFFECTIVE</u>	<u>TOTAL</u>
<u>EDUCATIONAL SERVICES</u>				
Lockrem, Bonnie	3 units @\$220	Prep and Conducting Auditions for Honor Orch, Conducting Stairway Rehearsals and Performance	1/02-6/02	\$660
TOTAL EXTENDED DUTY UNITS				\$660
01-Gifts				

LINCOLN MIDDLE SCHOOL

DeJesus, Cristina	1 unit @\$220	6th Grade end-of-year Spring 01/02	\$220
Gonzalez, Annette	1 unit @\$220	Activities Spring 01/02	\$220
TOTAL EXTENDED DUTY UNITS			\$440
01-Unrestricted Resources			

TOTAL ESTABLISHED HOURLY, OWN DAILY, OWN HOURLY, STIPENDS
and EXTENDED DUTY UNITS

= \$48,044

SUBSTITUTES

EFFECTIVE

PREFERRED SUBSTITUTES

(@\$139 Daily Rate)

Ashkar, George	5/23/02
Danesi, Dana	5/15/02
Jeffries, Mark	6/5/02
Lockwood, Courtney	5/14/02
Veral, Ramon	5/24/02

LONG TERM SUBSTITUTES

(@\$180 Daily Rate)

Newman, Robert	6/4/02
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CHANGE IN ASSIGNMENT

Name/Assignment

<u>Location</u>	<u>Effective</u>
Salumbides, Roseann	01/28/02-6/30/02

SAMOHI/Social Science

From: 100%

To: 140%

LEAVES OF ABSENCE (with pay)

<u>Name/Assignment</u> <u>Location</u>	<u>Effective</u>
Wetmore, Elayne McKinley Elementary	5/28/02-6/21/02 [maternity]

LEAVES OF ABSENCE (without pay)

<u>Name/Assignment</u> <u>Location</u>	<u>Effective</u>
Blum, Kimberly Franklin (extension of leave-2nd year)	8/30/02-6/20/03 [personal]
Chaheme, Yesenia CDS/Muir Elementary	5/13/02-6/21/02 9/1/02-1/2/03 [child care]
Gonzalez, Annette Lincoln Middle School	8/30/02-6/20/03 [personal]
Lovett, Tiffany Muir Elementary	8/30/02-6/20/03 [personal]
Rasmussen, Craig Lincoln Middle School	8/30/02-6/20/03
Spooner, Beth Cabrillo Elementary	8/30/02-6/20/03 [child care]
Wetmore, Elayne McKinley Elementary (20% leave/working 80%)	8/30/02-6/20/03 [child care]

RESIGNATIONS

<u>Name/Location</u>	<u>Effective</u>
Burdick, Amy McKinley Elementary	6/21/02
Cariati, Renee Cabrillo/Malibu	6/21/02
Delaney, Pamela Santa Monica High School	6/21/02
Hedrick, Candy Pt Dume Elementary	6/21/02
Hibert, Kirsten Santa Monica High School	6/30/02
Mitchell, Mike Santa Monica High School	6/21/02

Russell, Maria CDS	6/14/02
Sarris, Paul Santa Monica High School	6/21/02
Shepcaro, Kim Pt Dume Elementary	6/21/02
Tajiboy, Rosmery Santa Monica High School	6/21/02
Urrutia, Martina Santa Monica High School	6/21/02

RETIREMENTS

<u>Name/Location</u>	<u>Effective</u>
Murray, Shirley Roosevelt Elementary	6/21/02
Obusek, John Lincoln Middle School	6/21/02
Siehl, John Malibu	6/21/02
Wheeler, Lorraine Roosevelt Elementary School	6/21/02

RESCINDING OF LEAVE OF ABSENCE (without pay)

<u>Name/Location</u>	<u>Effective</u>
Mayoral, Eva Santa Monica High School (Originally on Board Agenda of 6/6/02)	8/30/02

RESCINDING OF RESIGNATION

<u>Name/Location</u>	<u>Effective</u>
Shortt, Cindy Lincoln Middle School (Originally on Board Agenda of 6/6/02)	6/27/02

RESCINDING OF RETIREMENT

<u>Name/Location</u>	<u>Effective</u>
Santiago, Carol John Adams Middle School (Originally on Board Agenda of 6/6/02)	6/27/02

MOTION MADE BY: Mrs. Gottfried
 SECONDED BY: Mr. Pratt

AYES: 7 (All)
 NOES: 0 (None)
 ABSTENTIONS: 0 (None)

TO: BOARD OF EDUCATION

ACTION
06/27/02

FROM: SUPERINTENDENT/JOSEPH N. QUARLES/RICK BAGLEY

RE: SPECIAL SERVICES EMPLOYEES

RECOMMENDATION NO. A.11

It is recommended that the following Special Services Employee contracts be approved in accordance with District policies and salary schedules and be assigned pursuant to BP 4102. Funding for the positions listed are included in the 2001/02 budget.

ELECTIONS

<u>Name/Location</u>	<u>Not to Exceed</u>	<u>Effective</u>	<u>Rate</u>
Lissoni, Patrizia C.D.S., Roosevelt Elementary School, provide Italian instruction	\$180	4/09/02-6/21/02	\$180/session
FUNDING: 12-00000-0-85000-10000-2917-070-1501-100% Unrestricted Resource			
Spain, Suzie Educational Services, provide weekly substance abuse prevention groups at Santa Monica High School and Lincoln Middle School	\$1,000	05/01/02-6/30/02	\$200/day
FUNDING: 12-00000-0-85000-10000-2917-070-1501-100% Unrestricted Resource			
Truskey, Wendy Prop X, Business Office, provide administrative assistance for document processing and record keeping associated with the Prop X/State Facility Program and assist with administrative liaison functions for the Prop X Oversight Committee	\$56,000	7/1/02-6/30/03	\$4,666.66/mo
FUNDING: 21-00000-0-92000-85000-2990-098-1501 Unrestricted Resource			

MOTION MADE BY: Mrs. Gottfried
SECONDED BY: Mr. Pratt

AYES: 7 (All)
NOES: 0 (None)
ABSTENTIONS: 0 (None)

TO: BOARD OF EDUCATION

ACTION/CONSENT

06/27/02

FROM: SUPERINTENDENT/KENNETH R. BAILEY

RE: CLASSIFIED ADMINISTRATIVE CONTRACT RENEWAL:
DIRECTOR OF FACILITIES MANAGEMENT

RECOMMENDATION NO. A.12

It is recommended that the Board of Education renew the contract of the following classified administrator from July 1, 2002 through June 30, 2003:

J. Wallace Berriman

Director of Facilities Management

MOTION MADE BY: Mrs. Gottfried
SECONDED BY: Mr. Pratt

AYES: 7 (All)
NOES: 0 (None)
ABSTENTIONS: 0 (None)

TO: BOARD OF EDUCATION
FROM: SUPERINTENDENT/JOHN SLISS
RE: CLASSIFIED PERSONNEL - MERIT

ACTION/CONSENT
06-27-02

RECOMMENDATION NO. A.13

It is recommended that the following appointments for Classified Personnel (merit system) be approved and/or ratified. All personnel will be properly elected in accordance with District policies and salary schedule.

ELECTION

ALAVI-NAINI, MITRA	COMPUTER LAB TECHNICIAN 6.0 HRS/10 MALIBU RANGE: 030 STEP: 01	05-06-02
CAPITANO, CAROL	INST ASST - SPECIAL ED 3.0 HRS/SY MUIR RANGE: 20 05	04-08-02
DIAZ, MARIA S	CHILDREN CENTER ASSISTANT 3.5 HRS/SY FRANKLIN RANGE: 18 STEP: 01	06-10-02
LIU, VIDA	CHILDREN CENTER ASSISTANT 3.5 HRS/SY WASHINGTON WEST RANGE: 18 STEP: 01	06-10-02
MERRIWEATHER, ANESHA	CAFETERIA WORKER I 3.0 HRS/SY MALIBU RANGE: 11 STEP: 01	06-10-02

PROFESSIONAL GROWTH

WEEKS, CARLA	PRODUCTON KITCHEN COORD MALIBU	06-01-02
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INCREASE IN HOURS

RIDLEY, LA TRESSE	INST ASST - SPECIAL ED 4.5 HRS/SY MCKINLEY FR: 3.5 HRS/SY	05-23-02
SALKO, STEPHAN	ELEMENTARY LIBRARY COORD 3.0 HRS/10 SMASH FR: 2.0 HRS/SY	04-22-02

VOLUNTARY REDUCTION IN HOURS

CAPITANO, CAROL	INST ASST - CLASSROOM 3.0 HRS/SY MUIR FR: 4.0 HRS/SY	04-08-02
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\$1000 STIPEND FOR TESTING COORDINATION

CHAPMAN, VICKI	ELEMENTARY LIBRARY COORD	CABRILLO
JOHNSON, KAREN	ELEMENTARY LIBRARY COORD	GRANT
COOPER, DIONNE	ELEMENTARY LIBRARY COORD	PT.DUME

VOLUNTARY TRANSFER

MILLER, PATRINA	OFFICE ASSISTANT II 8.0 HRS/10 SPECIAL ED FR: 8.0 HRS/12 MALIBU	06-01-02
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WORKING OUT OF CLASS

CARPENTER, EDDIE JEAN	CAFETERIA WORKER II 5.0 HRS/SY ROOSEVELT FR: CAFETERIA WORKER I	04-01-02 06-30-02
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PEREZ, MARIA	CAFETERIA WORKER II 4.0 HRS/SY PT.DUME FR: CAFETERIA WORKER I	04-01-02 06-30-02
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MEDICAL LEAVE OF ABSENCE

ESCOBAR, VICTORIA	CAFETERIA WORKER I ROOSEVELT	04-29-02 09-04-02
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JOHNSON, DEBRAH	CUSTODIAN I ROOSEVELT	05-27-02 07-01-02
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KARAMITEV, MOMTCHIL	CHILDREN CENTER ASSISTANT CDS	05-06-02 05-13-02
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WHITNEY, MARGIE	CAFETERIA WORKER I GRANT	05-23-02 05-30-02
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TEMP/ADDITIONAL

INIGUEZ, LUCIA	INST ASST - SPECIAL ED SPECIAL ED	05-13-02 06-30-02
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OYENOKI, ELIZABETH	OFFICE ASSISTANT II MCKINLEY	05-01-02 06-30-02
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WOLTERS, MARIO	INST ASST - SPECIAL ED FRANKLIN	05-16-02 06-21-02
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SUBSTITUTE

ARJOMAND, SHARAREH	OFFICE ASSISTANT II SPECIAL ED	05-01-02 05-31-02
JOHNSTON, TAD	OFFICE ASSISTANT II PERSONNEL COMMISSION	05-20-02 06-30-02
SALKO, STEPHEN	INST ASST - CLASSROOM SMASH	05-28-02 06-21-02

TERMINATION

COLEMAN, SAMUEL	INST ASST - PHYSICAL ED FRANKLIN	06-21-02
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RESIGNATION

ALLEN, MELISSA	CHILDREN CENTER ASSISTANT LINCOLN	06-26-02
CAMPBELL, ARI ANNE	INST ASST - SPECIAL ED CABRILLO	06-21-02
CARSTEN, ELIZABETH	INST ASST - SPECIAL ED PT.DUME	06-14-02
DONFELD, SHAUNA	INST ASST - PE & CLASSROOM WEBSTER	06-21-02
JOHNSON, LANA	INST ASST - SPECIAL ED SAMOHI	06-21-02
NORRIS, JODY	INST ASST - CLASSROOM WEBSTER	06-21-02
QUINTANA, MIRNA	CAFETERIA WORKER I LINCOLN	06-21-02
RUTHERFORD, JAIME	INST ASST - BILINGUAL EDISON	08-02-02
SAITO, LORINE	INST ASST - CLASSROOM WEBSTER	06-21-02

RETIREMENT

BERMUDEZ, JOSEPH	CUSTODIAN I DAY OLYMPIC	06-30-02
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CHARTIER, DEBRA	INST ASST - CLASSROOM ROGERS	06-21-02
GOMEZ, DAVID	GLAZIER MAINTENANCE	11-01-02
MANGUM, MARTHA	SITE FOOD SERV COORD LINCOLN	06-21-02
MC NULTY, NANCY	INST ASST - SPECIAL ED SPECIAL ED	06-30-02
<u>RESCIND RETIREMENT</u>		
GOMEZ, DAVID	GLAZIER MAINTENANCE	11-01-02
PAREDES, GUILLERMINA	CLERK TYPIST III ADAMS	07-26-02

MOTION MADE BY: Mrs. Gottfried
 SECONDED BY: Mr. Pratt

AYES: 7 (All)
 NOES: 0 (None)
 ABSTENTIONS: 0 (None)

TO: BOARD OF EDUCATION

ACTION/CONSENT

06-27-02

FROM: SUPERINTENDENT/JOHN SLISS

RE: CLASSIFIED PERSONNEL - NON-MERIT

RECOMMENDATION NO. A.14

It is recommended that the following be approved and/or ratified for Classified Personnel (Non-Merit). All personnel assigned will be properly elected on a temporary basis to be used as needed in accordance with District policies and salary scheduled.

STUDENT INTERN - ALLIANCE

ATIA, DANIELLE	SAMOH	05-01-02 - 06-30-02
BODDIE, CONSTANCE	SAMOH	05-01-02 - 06-30-02
BRUCE, CHRISTOPHER	SAMOH	05-01-02 - 06-30-02
CHOZA, S ABRAHAM	SAMOH	05-01-02 - 06-30-02
DELGADO, DORIS	SAMOH	05-01-02 - 06-30-02
GINES, HAZEL	SAMOH	03-01-02 - 06-30-02
HERRERA JR, JESUS	SAMOH	04-01-02 - 06-30-02
JOHNSON, JAESON	SAMOH	04-01-02 - 06-30-02
PEREZ, ROBERTO	SAMOH	05-01-02 - 06-30-02
RAVELO, ALEXIS	SAMOH	05-01-02 - 06-30-02
ROSAS, DANIEL	SAMOH	05-01-02 - 06-30-02
RUIZ JR, JEFFREY	SAMOH	05-01-02 - 06-30-02
SPICHER, ERIC	SAMOH	05-01-02 - 06-30-02

STUDENT HELPER - WORKABILITY

ALDANA, ALEJANDRO	WORKABILITY	06-03-02 - 06-30-03
ORONoz, JUAN	WORKABILILTY	06-24-02 - 06-30-03

ASSISTANT COACH

ALDERSON, CARTIER	SAMOH	05-14-02 - 06-30-02
DELOUS, CHARLES	SAMOH	06-07-02 - 06-30-02

CHILD CARE ASSISTANT

BUENDIA, CAROLINA	ED SERVICES	06-05-02 - 06-30-02
VARGAS, BRIDGETTE	ADULT ED	05-29-02 - 06-30-02

NOON SUPERVISION AIDE

JACKSON, TERESA	ROOSEVELT	06-07-02 - 06-21-02
MODEAN, JAYNE	FRANKLIN	05-28-02 - 06-21-02
TITUS, JULIA	ADAMS	01-23-02 - 06-21-02
WILLIAMS, JEANA	GRANT	05-28-02 - 06-21-02

MOTION MADE BY: Mrs. Gottfried
SECONDED BY: Mr. Pratt
AYES: 7 (All)
NOES: 0 (None)
ABSTENTIONS: 0 (None)

Major Items

TO: BOARD OF EDUCATION

ACTION/MAJOR
6/27/02

FROM: SUPERINTENDENT

RE: ADOPTION OF RESOLUTION NUMBER 01-23 PROPOSING A NEW
PARCEL TAX AND CALLING FOR AN ELECTION FOR VOTER
APPROVAL (NEW TAX RENEWAL 2002)

RECOMMENDATION NO. A.15

It is recommended that the Board adopt the attached Resolution Number 01-23, proposing an new Parcel Tax and calling for an Election for Voter Approval (New Parcel Tax 2002).

COMMENT: As noted previously, current case law has established strict standards with regard to the specificity of ballot language. When adopted, the language of the full resolution will have been reviewed by the District's legal counsel. The new resolution meets all the requirements of current state law.

Section 8 of the resolution contains proposed ballot language, both in condensed form and full text. Members of the Parcel Tax campaign committee have reviewed this language, as have District staff and the consultant who conducted voter surveys on behalf of the District. The condensed version of the ballot measure for the voting machine and sample ballot must not exceed 75 words (Election Code Sec. 13247).

AGENDA

NOTE:

An addendum to this Agenda Item will be posted by Tuesday noon, June 25, 2002. Complete text for the following documents will be available on line and in the office of the Superintendent no later than Noon, Tuesday, June 25, 2002:

- 75-word Ballot Language and specifications
- Resolution

The public is cordially invited to the final meeting of the Board-appointed Ad Hoc Parcel Tax Committee, Monday, June 24, 2002, at 7PM, in the Board Room of the District Offices. The above-referenced document language will be discussed.

NOTE:

Following is the addendum to this agenda item which was officially posted Tuesday noon, June 25, 2002.

PUBLIC

SPEAKERS: Fernanda Gray, Santa Monica - spoke against additional taxation

Zina Josephs, Santa Monica - spoke in favor of the new parcel tax

Craig Hamilton, Santa Monica - spoke in favor of the parcel tax (see longer description under:

Communications: Financial Oversight Committee)

John Harlow, Malibu - distributed an handout and asked that specific questions of his be answered prior to the Board vote; a copy of the handout, the questions and answers by Superintendent Deasy are attached hereto and made a part hereof of these original Minutes. Mr. Deasy indicated that all questions would be answered either by himself or by Ken Bailey, Chief Financial Officer.

Doug O'Brien, Malibu - requesting that Malibu concerns and issues be understood and addressed as the parcel tax campaign moves forward.

Board President Brownley indicated that some community members have voiced concern at the round \$300 amount being proposed, it being felt that a more noticeable number might lead to better marketing/campaigning. An amount of \$288 was suggested.

Other remarks included but were not limited to:

- 1) every \$10.00 in parcel tax assessed (under this measure) equates to \$320,000 in increased revenue for the district.
- 2) finalizing the dollar amount should be based on district needs which can be demonstrated by merit; we should look at where we want to be and then go there (strategic plan)
- 3) if the district's bottom line is to improve the academic achievement of all students, the dollar amount needs to be high
- 4) it is imperative that the district have the income stream necessary to fund the directives of the strategic plan

MOTION MADE BY: Mrs. Gottfried
SECONDED BY: Mr. Pratt

AYES: 7 (all)
NOES: 0 (none)
ABSTENTIONS: 0 (none)

**SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
ACADEMIC ACHIEVEMENT AND SAFETY ACT OF 2002**

To provide academic achievement and safety for school children, shall the Santa Monica-Malibu Unified School District be authorized to levy a special tax limited to \$300 per parcel per annum for a 12 year period, adjusted annually using the CPI-U? Revenues will be used to improve access and raise achievement for all students, attract outstanding teachers, reduce class size, provide materials, equipment, and well-maintained safe schools, with citizens' oversight and annual financial audits.

BALLOT TEXT

**"SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT ACADEMIC ACHIEVEMENT
AND SAFETY ACT OF 2002"**

FULL TEXT OF MEASURE

1. TITLE AND PURPOSE

The revenues raised by this Measure, the "Santa Monica-Malibu Unified School District Academic Achievement and Safety Act of 2002," are to be used to provide programs in promotion of academic achievement, necessary classroom and school-site materials and equipment, and the operation of safe and well-maintained school facilities for the Santa Monica-Malibu Unified School District ("District").

2. DEFINITION OF PURPOSE

- A. The revenues raised by this special tax shall be exclusively used for the following purposes.
- i. To improve student achievement;
 - ii. To attract and retain outstanding teachers and improve teacher skills through professional development;
 - iii. To reduce class size;
 - iv. To provide safe and well-maintained facilities;
 - v. To enhance athletic, music and arts programs;
 - vi. To reduce costs associated with athletic, music, arts and other programs in order to improve accessibility for all students, regardless of their ability to pay;
 - vii. To upgrade computer technology and instruction in classrooms and school libraries;
 - viii. To improve student career and academic counseling services;
 - ix. To improve access for all students to rigorous, challenging course work;
 - x. To provide increased access to early childhood, family support and after-school programs; and
 - xi. To protect the taxpayer's investment in education by providing financial oversight and accountability for District spending.

- B. The revenues raised by this Measure shall be deposited into a separate account in accordance with Government Code Section 50075.1 (or applicable successor law) and shall be expended according to a plan developed annually by the District staff and adopted as approved by the Board of Education of the District (the "Board").

3. THE TAX LEVY

- A. Tax Base. The special tax shall be levied on each parcel of land within the boundaries of the Santa Monica-Malibu Unified School District. The special tax shall be in the amount of up to \$300 per parcel per annum, subject to adjustment as hereinafter set forth. The Board of Education of the District may periodically set the amount of the special tax at a lesser amount per parcel than is authorized hereunder.
- B. Cost of Living Adjustment. Prior to levying of the special tax for any given tax year, the Board will conduct a public hearing on the matter on or before January 31 of the prior tax year. Notice of the time, date and place of hearing shall be published in accordance with applicable laws, posted at least twice in a newspaper of general circulation in the District, posting shall commence at least fifteen (15) days prior to the hearing. Within one month following said hearing each year, the Board shall adopt a resolution establishing the amount of tax to be raised for the following tax year and the rate per parcel, not to exceed \$300 per year for each parcel adjusted annually on a cumulative basis for inflation in accordance with changes to the CPI-U. CPI-U as used in this Measure shall refer to the Consumer Price Index or All Urban Consumers (Los Angeles-Riverside-Orange area), base year 1982-84 = 100, or its equivalent should this Index be revised or cease to exist in its current format. The annual CPI-U adjustment shall be a percentage calculated by reference to the increase in the CPI-U during the full calendar year which precedes the tax year for which the calculation is being made. Any tax levied shall become a lien upon the properties against which taxes are assessed and collectable as herein provided.
- C. Term. This special tax shall be authorized to be levied each year for twelve years, beginning in the tax year commencing on July 1, 2003.
- D. Constitutional Apportionment Limit. Pursuant to Section 4 of Article XIII B of the California Constitution, the apportionment limit of the District is hereby increased in each of the four tax years commencing with the date of approval of this Measure by the levy of this special tax, and the Board shall increase the District's appropriations limit as necessary in each year during which proceeds of this special tax are available, to ensure that proceeds of this special tax may be spent for the authorized purposes, pursuant to Section 7902.1 of the Government Code, or any successor thereto.
- E. Collection. The District may request that the special tax be collected by the County of Los Angeles, or other lawfully designated agency. The collection of taxes under this Measure, including the imposition of penalties, additional fees and interest

upon persons who fail to remit the special tax imposed by this Measure, or who fail to remit any delinquent remittance, shall be subject to and governed by the rules, regulations and procedures authorized by law. Every penalty imposed and such interest as accrues under the provisions of this Measure shall become a part of the tax herein required to be paid.

- F. Savings Clause. The provisions of this Measure shall not apply to any person, association or corporation or to any property as to whom or which it is beyond the power of the District to impose the tax herein provided. If any sentence, clause, section or part of this Measure or any tax against any individual or any of the several groups specified herein is found to be unconstitutional, illegal or invalid, such unconstitutionality, illegality or invalidity shall affect only such clause, sentence or part of this Measure and shall not affect or impair any of the remaining provisions, sentences, clauses, sections or other parts of this Measure. It is hereby declared to be the intention of the Board and of the electorate that this Measure would have been adopted had such unconstitutional, illegal or invalid sentence, clause, section or part thereof, not been included.

4. **PLANNING, PUBLIC INFORMATION AND COMPLIANCE REVIEW PROVISIONS**

- A. Annual Plan. An expenditure plan (the "Annual Plan") shall be developed annually for the succeeding fiscal year by District staff with input from the citizens' Financial Oversight Committee. The Annual Plan will recommend expenditures of the tax proceeds that are consistent with the intent of the Measure. The assumptions associated with the recommended expenditures shall be included in the Annual Plan. The Plan shall be presented for Board action each fiscal year in conjunction with the District's annual budget adoption process for the following fiscal year. To facilitate public discussion, the recommended Annual Plan shall be made available for public review two weeks prior to Board action.
- B. Oversight. The citizens' Financial Oversight Committee was constituted by Board action on August 10, 2000, to evaluate the financial resources and uses of resources by the District; and to monitor the formulation and completion of a strategic plan with long-term action steps as well as recommendations for short-term specific and measurable operational changes and functions in the District. The Committee is further charged with a regular review and evaluation of the District's financial management. The charge of the committee shall be expanded to include review of the District's administration of and compliance with the terms of this Measure. The Annual Plan together with regular Financial and Audit Reports shall be promptly distributed to the citizens' Financial Oversight Committee.
- C. Public Comment Process. Members of the public may comment on the plans, reports and conditions of the Measure during the public comment period of any citizens' Financial Oversight Committee meeting and any Board meeting.
- D. Financial Reports. The District shall make available to the citizens' Financial Oversight Committee and the public, updated budget and financial expenditure

reports concerning the separate account holding the proceeds of this special tax in conjunction with the regular interim budget reporting required by the State. As part of this reporting, the chief fiscal officer of the District shall file a report with the Board and the Committee at least once per fiscal year clearly identifying the amount of funds collected and expended pursuant to this Measure, together with the status of any project required or authorized to be funded hereunder. All of the foregoing reports shall be organized to display clearly how the expenditures relate to the Annual Plan approved by the Board.

- E. Independent Auditors Report. Each year, an independent auditor retained by the School District shall review District records to determine that funds generated by this Measure have been maintained and expended in compliance with the Annual Plan and that other conditions of this Measure have been satisfied. Said audit shall be conducted in accordance with generally accepted accounting principles, the Standard and Procedures for Audits of California K-12 Local Educational Agencies and this Measure.

The independent auditor shall transmit a "Finding of Violation" to the Board if:

- (1) Funds raised by this Measure have been spent for Purposes other than those specified in Section 2.
- (2) Other conditions of this Measure have not been satisfied.

- F. Civil Remedies Available at Law. The above provisions are in addition to civil remedies available at law for assuring compliance with the terms of this Measure.

RESOLUTION NUMBER 01-23

RESOLUTION NUMBER 01-23 OF THE BOARD OF EDUCATION OF THE SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT ORDERING AN ELECTION, ESTABLISHING SPECIFICATIONS OF THE ELECTION ORDER AND REQUESTING CONSOLIDATION WITH THE STATEWIDE ELECTION TO BE HELD NOVEMBER 5, 2002.

- WHEREAS, the Santa Monica-Malibu Unified School District ("District") has been inadequately funded by the State for a period of years to the detriment of its educational programs; and
- WHEREAS, the District has engaged in a variety of efforts to generate funds for the educational program, including advocating in the State Legislature, local fundraising efforts, and cost-cutting measures, including employee layoffs and cutting budgets, and these efforts have not produced sufficient revenues to raise the quality of education, to implement, protect and maintain important special programs, and to maintain the facilities of the District; and
- WHEREAS, Section 4 of Article XIII A of the California Constitution and Government Code Section 50075 et seq. authorize a school district to levy a Aqualified special tax@ to raise funds for the purpose of conducting their business upon approval of two-thirds of the electorate voting on the measure; and
- WHEREAS, Government Code Section 50077 and Education Code Section 5304 authorize this District to order an election to allow the electorate to determine whether such special tax shall be levied after notice and a public hearing, and
- WHEREAS, Education Code Section 5322 authorizes this Board to make the specification of the election order; and
- WHEREAS, following the giving of such notice and holding of public hearing on June 27, 2002, this Board has determined that it is in the best interest of this District to submit to the voters a special tax measure; and
- WHEREAS, the Board of Education by this Order and Resolution requests that said special election be consolidated with the General Election to be held on November 5, 2002;

NOW, THEREFORE, the Board of Education of the Santa Monica-Malibu Unified School District, Los Angeles County, California, DOES HEREBY RESOLVE, ORDER AND REQUEST as follows:

Section 1. Pursuant to Education Code Section 5304, the Board hereby orders the Los Angeles County Superintendent of Schools to call a special election to be held within the boundaries of the Santa Monica-Malibu Unified School District on November 5, 2002, for the purpose of submitting to the electors of the District, the SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT ACADEMIC ACHIEVEMENT AND SAFETY ACT OF 2002, which is attached and incorporated herein, marked as Attachment A.

Section 2. The Clerk of this Board is ordered, not later than July 15, 2002, to deliver certified copies of this Resolution and Order to the Los Angeles County Superintendent of Schools, to the Registrar of Voters of Los Angeles County, and to the Clerk of the Los Angeles County Board of Supervisors.

Section 3. The Los Angeles County Superintendent of Schools is hereby requested to prepare and execute a Formal Notice of Special Tax Election in compliance with Section 5361 of the Education Code (the "Formal Notice"), and call the election by causing the Formal Notice to be posted in accordance with Section 5362 of the Education Code no later than August 5, 2002, or to otherwise cause the notice to be published as permitted by law. The Clerk of this Board, on behalf of the Los Angeles County Superintendent of Schools, is authorized to cause all notices required by law in connection herewith to be published and posted, as the case may be.

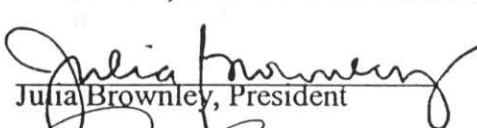
Section 4. The Board of Supervisors of Los Angeles County is hereby requested to order the consolidation of said election with the General Election to be held on the date specified in Section 1, and to canvass the returns of the election pursuant to Section 10411 of the Elections Code.

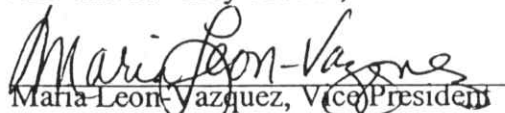
Section 5. Pursuant to Section 5303 of the Education Code, the Registrar of Voters is requested to take all steps to hold the election in accordance with law and these specifications.

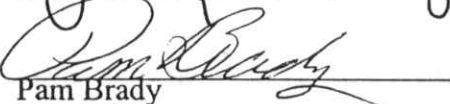
Section 6. The Registrar of Voters is hereby requested to use the "Ballot Summary" appearing in Attachment A hereto as the abbreviated statement of the measure to appear on the ballot.

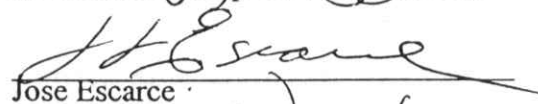
Section 7. This Resolution shall become effective immediately upon its adoption, by approval of two-thirds of the members of this Board.

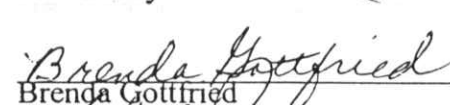
ADOPTED, SIGNED AND APPROVED this 27th Day of June, 2002.

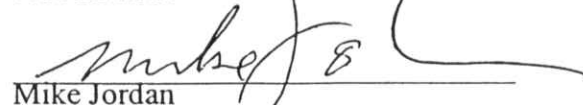

Julia Brownley, President


Maria Leon-Vazquez, Vice President

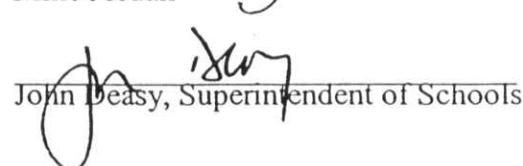

Pam Brady


Jose Escarce


Brenda Gottfried


Mike Jordan


Tom Pratt


John Deasy, Superintendent of Schools

TO: BOARD OF EDUCATION

ACTION/MAJOR
06/27/02

FROM: SUPERINTENDENT

RE: ADOPTION OF THE SANTA MONICA-MALIBU UNIFIED SCHOOL
DISTRICT'S STRATEGIC PLAN

RECOMMENDATION NO. A. 16

It is recommended that the Board of Education adopt the final draft of the district's strategic plan, Designing the Classroom of the Future: Excellence in Learning and Equality of Opportunity. The plan was first presented June 17, 2002.

COMMENT: A year of incredible work, commitment, intensity, thought and dedication on the part of a diverse cadre of community stakeholders has produced the initial draft of the district's strategic plan that is being presented this evening. The work has been facilitated by Shelley Sweet.

AGENDA

NOTE: An overview of the plan follows, in the form of the project's brochure text. Copies of the entire 145-page document are not available as part of the published agenda nor are they available on the website at this time. A public copy is available in the Office of the Superintendent and will also be available at the meeting or by written request.

Once approved, the strategic plan will be bound and widely circulated.

Public Speakers:

Brian Quincey Hutchins, Santa Monica - about the importance of having and using a well-crafted strategic plan

MOTION MADE BY: Mrs. Gottfried
SECONDED BY: Mr. Pratt

AYES: 7 (All)
NOES: 0 (None)
ABSTENTIONS: 0 (None)

Santa Monica-Malibu Unified School District Strategic Planning Process

Creating the Classroom of the Future Excellence in Learning and Equality of Opportunity for All

SMMUSD Vision Statement

“As a community of learners the Santa Monica-Malibu Unified School District works together in a nurturing environment to help students be visionary, versatile thinkers; resourceful, life-long learners; effective, multi-lingual communicators and global citizens. We are a richly varied community that values the contributions of all its members. We exist to prepare *all* students in their pursuit of academic achievement and personal health and to support and encourage them in their development of intellectual, artistic, technological, physical and social expression.”

SMMUSD Strategic Plan - Progress Report, May 2002

In September 2001, the Board of Education chartered a Design Team to lead the development of a strategic plan for the Santa Monica-Malibu Unified School District. This Strategic Plan will be a living document to be adopted by our Board of Education in June 2002.

In developing the strategic plan, the Design Team involved a broad range of community members, including parents, students, district employees and board members, in a series of activities to assess, discuss, and develop the outcomes to create the classroom of the future. As a result of these activities (including interviews, questionnaires, meetings, and a strategic planning conference), we have focused on seven very important initiatives described below. The District has worked diligently to engage the diverse voices representing all socio-economic, ethnic, cultural and linguistic groups in the Santa Monica-Malibu learning community in building this strategic plan.

This brochure summarizes the seven Initiatives of the proposed Strategic Plan:

- Abundant Resources
- Curriculum
- Differentiated Learning
- Equity and Equality of Education
- Optimal Class Size
- Schools as Community Centers
- Universal Access to Quality Early Childhood Education, Family Support Programs and After School Care

Members of the Strategic Planning Design Team: Abby Arnold, Michael Baroff, Christine Barot, Joy Bramlette, Emily Bloomfield, Diane Goodwin, Brenda Gottfried, Jeffrey Graham, Susan Hartley, Ana Jara, Brent Kastenbaum, Ilene Straus, Cynthia Torres, Helen Siporin, Jesus Vaca, Tony Vazquez, Joe Quarles. John Deasy, Ex-Officio; Shelley Sweet, Facilitator.

Abundant Resources

Outcomes:

1. Increased revenues of at least \$30 million over the next 6 years by raising the parcel tax and increasing funding from our cities, the State of California and private donors.
2. Improved use of volunteers through recruitment, training, utilization and coordination of human resources.
3. Improved financial capacity to build and/or maintain outstanding learning facilities for our children.
4. Effective communication of our District's message.

Strategies:

- Campaign for an increased parcel tax going from \$101 in 2002 to \$360 by 2006.
- Campaign for increased support from the Cities of Malibu and Santa Monica from a total of \$3.15 million in 2002 to \$13 million by 2006.
- Campaign for increased State funding by at least \$12 million annually.
- Campaign for a facilities bond based on a comprehensive needs assessment.
- Campaign for increased funding from private donors through coordinated fundraising techniques.
- Craft a communications package to support our campaigns.
- Create a Human Resources/Community Partnerships Task Force to support our campaigns and to provide other in-kind resources to our District.
- Publish a community-friendly budget for the District in order to achieve accountability and understanding within our community of our District's finances.

Co-Chairs: Ken Bailey, Wade Roach, and Rick Gates

Members: Judy Abdo, Ellen Braby, Pam Brady, Julia Brownley, Janine Brownstone, Justin Brownstone, Thomas Carter, Jose Escarce, Rochelle Fanali, Jean Gebman, Don Girard, Jeffrey Graham, Ann Greenspun, Linda Gross, Barbara Inatsugu, Zina Josephs, Lynn Leavitt, Kevin McKeown, Kathy McTaggart, Gloria Reisner, Deirdre Roney

Curriculum

Outcomes:

1. A standards-based instructional system is implemented in every learning environment across the district.
2. Critical content standards per subject area and grade level are identified and implemented consistently throughout the district.
3. The definition of core curriculum for SMMUSD Pre-K to 12 is expanded to include: world languages (including sign language), fine arts (dance, music theater, and visual arts), technology, multi-cultural studies, environmental studies and ethics.
4. The district's articulated core curriculum provides equity of opportunity by supporting rigorous and culturally sensitive learning experiences, strategies and materials for all students.

Strategies:

- Unify standard-based curriculum materials district-wide.
- Collaborate between school sisters and central office to create a curriculum pathway supported by professional development.
- Develop and implement curriculum teams that will include teachers, administrators and students.
- Disseminate critical content standards to all stakeholders.
- Provide professional development in standard-based instruction.
- Provide professional development to create and support curriculum integration.
- Recruit content-area specialists for expanded curriculum.

Co-Chairs: Tony Vazquez, Lise Reilly

Members: Joy Bramlette, Steve Cannell, Eileen Corliss, Jenness Hartley, Susan Hartley, Zina Josephs, Gloria Martinez, Shane McLoud, Gabriel Pérez, Terry Sakow, Joyce Smith, Nati Vazquez, Christine Yi

Differentiated Learning

Outcomes:

1. Individualized Learning Plans (ILP) and Portfolios are implemented for every student.
2. Teaching integrates a wide variety of learning and teaching modalities and “real life” situations, to accommodate learning style differences in students.
3. Individualized instruction opportunities are enhanced, so that students receive responsive instruction that is tailored to their needs.
4. Integrated curricula are part of every school.

Strategies:

- Offer intensive training on differentiated teaching techniques to teachers, and follow up on that training with teacher coaches whose job it is to see that the training is put into practice.
- In the classroom, offer students choices of what and how to demonstrate knowledge, and offer a variety of instructional modalities.
- Develop a process for implementation of Individualized Learning Plans and Portfolios. Agree on methods to identify students’ learning modalities and on ways to assess students for purposes of developing an ILP. Reach agreement with site administrators and faculty representatives on how teachers, once trained, will have the time to develop and pursue ILPs for every student.
- Individual sites determine their own structural preferences for individualizing instruction:
 - a) Looping (keeping students with the same teacher for more than one year).
 - b) Multi-age classes.
 - c) Reduction in class size.
 - d) Block scheduling and other methods to extend instructional time for students.
- Extend program offerings for GATE students, in compliance with the recommended state program standards for gifted students
- Each school site identifies and develops curriculum areas that can be integrated.
- Explore ways to offer powerful incentives for schools and teachers, to motive them to undergo training and offer differentiated teaching techniques in their classrooms.

Co-chairs: Mary Anne Glicksman, Peggy Harris, and Cynthia Torres

Members: Deborah Bellini, Hanna Bellini, Emily Bloomfield, Joy Bramlette, Jocelyn Chong, Sissy Choo, Lauri Crane, Carrie Ferguson, Amy Fowler, Sharon Hall-Johnson, Tracy Huston, Jane Hwa, Joanne Hwang, Laraine Kokin, Lora Morn, Kim Nishita, Lise Reilly, Maria Rodriguez, Randi Seligson, Alison Selover, Angelina Shih, Stephanie Skjold, Michael Thomas, Suzanne Toyryla, Ruben Valles, Andrea Ware, Rhonda Younger

Equity and Equality of Education

Outcomes:

1. All students, especially those of low socio-economic status, students of color and other students who have historically experienced marginalization are taught and guided to attend and succeed at the university level upon completion of high school.
2. All students feel they are receiving the highest level of education and meet or exceed all standards.
3. There is an engaged, empowered, informed, supportive parent/mentor community that can effectively communicate and advocate for educational resources and opportunities at the pre-school, elementary, middle school and high school level.

Strategies:

- Develop and implement a Master Plan for Equity and Equality in Education that will assess policies and programs geared towards eliminating institutionalized racism and will include an annual progress report of the Plan's impact and effectiveness
- Develop an on-going, proactive learning assessment model that is not punitive, is culturally relevant and gives ample opportunity for students and parents to take corrective action.
- Provide ongoing professional teacher and staff development geared towards eliminating institutionalized discrimination, i.e. racism, sexism, classism, heterosexism.

Co-Chairs: Chris Gary, Joe Quarles, Oscar de la Torre and Ana Maria Jara

Members: Lucy Acevedo, Pamela Allen-Jones, Ofelia Aragon, Emily Bloomfield, Usha Brooks, Justin Brownstone, Janine Brownstone, Steve Cannell, Tony Collates, Cynthia Cottam, John Deasy, Jose Escarce, Allegra Fonda-Bonardi, Erika Gonzalez, Margarita Gonzalez, Daniel Goodwin, Diane Goodwin, Fantino Gutierrez, Nancy Gutierrez, Sharon Hall-Johnson, Peggy Harris, Susan Hartley, Kirsten Hibert, Aaron Hostepler, Louise Jaffe, Sharon Marie Lee, Kristina Lizama, Anais Lopez, Donna McCoy, Kevin McKeowen, Shane McLoud, Maureen Noble, Cheri Orgel, Fran Pauley, John Petz, Luis Ramirez, Piedad Robertson, Cynthia Santiago, Tere Viramontes, Maria Vivanco, Matt Weber

Optimal Class Size

Outcome:

1. The District attains optimal and equitable class size for each grade level and/or subject.

Strategies:

- Define “optimal” and “equitable” class size for each grade level and/or subject area.
- Determine class size levels in each grade level and/or subject area.
- Compare what exists with identified “optimal” and “equitable” class sizes where such class sizes are currently not in effect.
- Determine physical space, resources and support needs to operate the additional classes.
- Secure funding to obtain necessary space, resources and support needed to operate additional classes.

Co-chairs: Rick Bagley, Jim Jaffe

Members: Ken Bailey, Will Carey, Justin Heineman, Kelly Matthews, Monique Normandin, and Pat Samarge

Schools as Community Centers

Outcomes:

1. All children and families have easy access to a wide range of culturally appropriate services to promote academic and personal excellence.
2. There are dedicated spaces, personnel and resources at each school site.

Strategies:

- Establish a base-line by developing an assessment strategy/instrument to identify, assess and determine accessibility of current youth and family support services within the district and surrounding communities.
- Develop a second instrument to identify and assess the needs of youth and families at each site and determine where gaps exist between needs and existing services.
- The District will create a full-time coordinator position to oversee the development and over-site of Schools as Community Centers.
- Improve communication of programs and benefits.
- Communicate the importance of the connection between student and family well-being and academic success.

Co-chairs: Kathy McTaggart, Craig Hamilton, and Marlene Singer

Members: Tila Carrol, Lupe Gardena-Perez, M.E. Raco, Paco Retana, Maria Robinson, Laurel Schmidt, Laure Stern, Nancy Tallerino, Alyssa Tennenbaum

Universal Access to Quality Early Childhood Education, Family Support Programs and After School Care

Outcomes:

1. Children age 3 and up have access on a voluntary basis to full-inclusion preschool programs that meet recognized standards for fostering education and school readiness along with social, emotional and physical development in a safe environment.
2. Students in preschool through grade twelve have access on a voluntary basis to organized, full-inclusion after school programs that augment or enrich the student's educational experience in a safe environment.
3. SMMUSD partners with other community organizations to establish communication with all families in the district that have children age 0 to 5 to educate them about the importance of early childhood education and the availability of educational and family support programs and services provided by SMMUSD and others. This process will ensure a constructive pathway for each child that takes him or her from birth to kindergarten.

Strategies:

- Assess unmet demand for preschool and after school programs.
- Acquire necessary funds and space to create additional preschool and after school classrooms
- By June 2003, meet Head Start, NAEYC, and/or other appropriate standards in all SMMUSD preschool programs and meet appropriate standards in all after school programs.
- Support and implement appropriate professional standards and professional development for all preschool and after school teachers and staff within the cities of Santa Monica and Malibu and secure 100% participation in appropriate articulation programs for preschool and kindergarten teachers and for classroom and after school teachers.
- Access Prop. 10 and other alternate funding sources to improve programs and support outreach efforts.
- SMMUSD will play a central role in coordinating early childhood education and after school programs that serve students that are in or will enter SMMUSD.

Co-Chairs: Gleam Davis, Edith Yapkowitz, and Judy Abdo

Members: Lisa Basiri, Emily Bloomfield, Paul Cummins, Ron Davis, Paul Feinberg, Linda Gordon, Lourdes Hernandez, Betsy Hiteshew, Nora Jacob-Marai, Louise Jaffe, Ellen Khoka, Lynn Leavitt, Patti Oblath, Janice Onami, M.E. Raco, Julie Taren, Jo Ellen Tullis, Irene Zivi

TO: BOARD OF EDUCATION

ACTION/MAJOR

06/27/02

FROM: SUPERINTENDENT/KENNETH R. BAILEY

RE: PUBLIC HEARING ON PROPOSED 2002-03 BUDGET

RECOMMENDATION NO. A.17

It is recommended that the Board of Education hold a public hearing for the proposed budget for fiscal year 2002-03, in accordance with Education Code Section §42103.

COMMENT: The proposed budget has been made available for public inspection in the Office of the Assistant Superintendent for Fiscal/Business Services since June 24, 2002. Required public notice has been given by the Los Angeles County Office of Education.

Public Speakers:

Diane Hernandez, SEIU Steward - in favor a sound fiscal responsibility, urging the Board to please make cuts in special services and independent contractors fees before cutting jobs

Tom Carter, Santa Monica - in favor of continuing the vigorous search for increased revenue streams so cuts of this nature do not have to happen

Zina Josephs, Santa Monica - urging not to make cuts in **any** programs, especially Fine Arts

Donna Stanton, Santa Monica - urging reconsideration of various cuts that are being anticipated

Brian Quincy Hutchins, Santa Monica

Open Public
Hearing
11:30 PM

Close Public
Hearing
11:45 PM

MOTION MADE BY:
SECONDED BY:

Mrs. Brady
Mr. Pratt

Mrs. Brady
Mr. Pratt

AYES:
NOES:
ABSTENTIONS:

7 (all)
0 (none)
0 (none)

7 (all)
0 (none)
0 (none)

MOTION MADE BY: Mrs. Gottfried
SECONDED BY: Mr. Pratt
AYES: 7 (All)
NOES: 0 (None)
ABSTENTIONS: 0 (None)

TO: BOARD OF EDUCATION

ACTION/MAJOR

06/27/02

FROM: SUPERINTENDENT/KENNETH R. BAILEY

RE: 2002-03 FINAL BUDGET

RECOMMENDATION NO. A.18

It is recommended that the Board of Education adopt the 2002-03 Final Budget as presented in the accompanying California Department of Education format.

NOTE: While the 2002-03 Final Budget was not available at the time the Agenda was being printed, the proposed draft of the budget was made available as of June 24, 2002 in the Office of the Assistant Superintendent for Fiscal and Business Services. A copy is attached hereto and made a part hereof of these official Minutes.

MOTION MADE BY: Mrs. Gottfried
SECONDED BY: Mr. Pratt

AYES: 7 (All)
NOES: 0 (None)
ABSTENTIONS: 0 (None)

TO: BOARD OF EDUCATION

ACTION
06/27/02

FROM: SUPERINTENDENT/JOSEPH N. QUARLES

RE: RATIFICATION OF MEMORANDUM OF UNDERSTANDING (MOU) ON
MATTERS RELATED TO STUDENT SUPPORT SPECIALISTS AT SANTA
MONICA HIGH SCHOOL BETWEEN THE SANTA MONICA-MALIBU
UNIFIED SCHOOL DISTRICT AND THE SANTA MONICA-MALIBU
CLASSROOM TEACHERS ASSOCIATION

RECOMMENDATION NO. 19

It is recommended that the Board of Education ratify the Memorandum of Understanding on matters related to Student Support Specialist at Santa Monica High School reached with the Santa Monica-Malibu Classroom Teachers Association.

COMMENT: During negotiations, which began in the Spring of 2001/02, matters related to the reorganization of Santa Monica High School, specifically, the establishment of twelve (12) Student Support Specialist positions were negotiated. On June 19, 2002, the District and the Santa Monica-Malibu Classroom Teachers Association (SMMCTA) negotiation teams tentatively agreed to a Memorandum of Understanding (MOU) related to those positions pending official ratification by both SMMCTA and the Board of Education.

Attached are copies of the following documents presented for Board approval:

1. Memorandum of Understanding
2. Tentative agreement on contract language modification
3. Job Description of Student Support Specialist, Santa Monica High School
4. Salary Schedule for Student Support Specialist, Santa Monica High School

MOTION MADE BY: Mrs. Gottfried
SECONDED BY: Mr. Pratt

AYES: 7 (All)
NOES: 0 (None)
ABSTENTIONS: 0 (None)

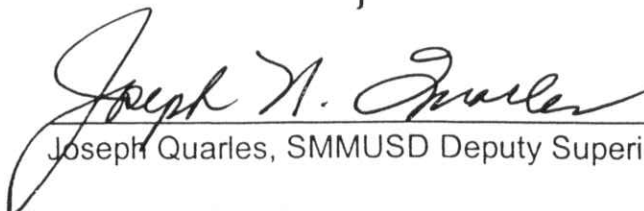
Memorandum of Understanding

The Santa Monica-Malibu Unified School District (District) and the Santa Monica-Malibu Classroom Teachers Association/CTA/NEA (Association), upon completion of negotiations regarding Student Support Specialists at Santa Monica High School, agree as follows:

1. Effective the 2002-2003 school year, the District shall implement twelve (12) positions titled "Student Support Specialist" (Specialists) at Santa Monica High School. The Student Support Specialists shall be members of the SMMCTA bargaining unit.
2. The duties assigned to the Student Support Specialists shall not include management responsibilities nor shall the Specialists evaluate other district employees.
3. The duty day for the Specialists shall be eight and one-half (8 1/2) hours in duration, including a one-half (1/2) hour lunch. The work year for the Specialists shall be 195 working days. The unit member and his/her principal shall mutually agree on the dates that will fulfill the extended work year requirement. The work year may include weekends, dependent on the requirements of the position. Each Specialist shall be entitled to accrue eleven (11) days of sick leave per work year.
4. Whenever administratively practical and whenever the District's financial resources allow, the District shall make every effort not to exceed a 275:1 caseload ratio for each Student Support Specialist.
5. Specialists' salary shall be reflected in the Student Support Specialist salary schedule set forth in Appendix 4 of the collective bargaining agreement. The Specialist schedule shall be calculated on the 183 day Certificated Teachers' Salary Schedule, plus \$10,000 per annual cell. The Specialists shall be paid in 11 equal increments.
6. The Association and the District shall execute this memorandum upon ratification of the tentative agreement by the parties. The Association and the District recommend ratification of this MOU and the enclosed tentative agreement.
7. Enclosed herein are the terms of the tentative agreement, which, upon ratification, shall be reflected in the current collective bargaining agreement.
8. Enclosed herein is the current job description for the Student Support Specialist position.


Harry Kelley, SMMCTA/CTA/NEA President

6/19/02
Date


Joseph Quarles, SMMUSD Deputy Superintendent

6/19/02
Date

TENTATIVE AGREEMENT

The following is the tentative agreement reached between SMMCTA and SMMUSD regarding the implementation of a Student Support Specialist position. All terms of the collective bargaining agreement remain unchanged except for the following, which are indicated in bold and underlined font.

Article I – Recognition

A.1. Included: All contract certificated employees ... ROP teachers, **Student Support Specialists**, substitute teachers, temporary teachers, ...

Article VI – Assigned Days and Hours of Work

A.1. The number of working days in the work year shall be **183** for all unit members except Child Development teachers, newly employed unit members, **Student Support Specialists**, and secondary counselors.

A.1.c. Student Support Specialists' work year shall be 195 working days, which may include weekends, dependent on the requirements of the position. On an annual basis, the unit member and his/her principal shall mutually agree on the dates that will fulfill the work year requirement.

B.1.d. Student Support Specialists at Santa Monica High School shall work a eight and one-half (8 1/2) hour duty day, which includes a one-half (1/2) hour lunch.

B.5.a. Add new last sentence: Student Support Specialists at Santa Monica High School are guaranteed a one-half (1/2) hour lunch each day. Whenever possible, the Student Support Specialists' lunch period shall not be at a time when the students are scheduled for lunch.

Article VIII – Class Size

A.3. In calculations of the above ratios and limitations, the following individuals shall be excluded: counselors, categorically funded positions, nurses, . . . special education teachers **and** the additional secondary teachers (above the 27:1 ratio) who are hired to teach ESL and to reduce class size for ESL students, **and Student Support Specialists at Santa Monica High School.** Whenever administratively practical and whenever the District's financial resources allow and facilities allow, the District shall make every effort not to exceed the following levels in special education: . . .

New A4. Whenever administratively practical and whenever the District's financial resources allow the District shall make every effort not to exceed a 275:1 caseload ratio for each Student Support Specialist.

Renumber current CBA subsections A4 and A5 to A5 and A6

Article IX – Leaves of Absence

B.2. Each unit member in a ten (10) month assignment shall be granted ten (10) days leave of absence for illness or injury per year, and each unit member in an eleven (11) month assignment shall be granted eleven (11) days leave of absence for illness or injury per year, for service of one (1) full contract year as a full-time unit member. . . .

G.1. Full-time unit members in a ten (10) month assignment may use not more than ten (10) days of sick leave each year for necessity leaves. Full-time unit members in an eleven (11) month assignment may use not more than eleven (11) days of sick leave each year for necessity leaves.

Appendix 4 - Student Support Specialist Salary Schedule

The Specialist schedule shall be calculated on the 183 day Certificated Teachers' Salary Schedule, plus \$10,000 per annual cell.

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
Department of Human Resources

CERTIFICATED JOB DESCRIPTION
STUDENT SUPPORT SPECIALIST, SANTA MONICA HIGH SCHOOL

DEFINITION

Under direction of the Associate Principal or designee, it is the role of the high school Student Support Specialist to build and sustain effective academic, behavioral, career, and vocational support systems for students; to assist students in identifying and understanding social, emotional, academic and vocational challenges and finding appropriate solutions; to serve as a resource to students, parents and staff; and to do other related functions as required.

DISTINGUISHING CHARACTERISTICS

This position classification requires knowledge, experience and skill in the areas of curriculum and instruction, special education, child welfare and attendance, student discipline, laws related to minors, post secondary options and student support systems. The position classification performs decision analysis and makes decisions of considerable consequence, requiring the application and interpretation of data, facts, procedures, and policies. The incumbents meet frequently with school administrators, teachers, other staff, and parents to communicate information, data, and alternative problem solutions. This a sedentary position classification and performs light work involving sitting a considerable portion of the time, but does require walking and standing for extended periods. This position requires accurate perceiving of sound, near and far vision, depth perception, providing oral information, and handling and working with instructional and assessment materials and objects.

Reasonable accommodation may be made to enable a person with a disability to perform the essential functions of the job.

EXAMPLES OF DUTIES

- Assess and evaluate student learning needs.
- Develop an individual learning plan for all students on his/her caseload.
- Develop long-range learning plans (post secondary/career) for all students.
- Connect students (and their parents as needed) with appropriate support services and referrals.
- Resolve conflicts that may arise between students, teachers and/or parents.
- Facilitate parent/student/teacher conferences.

- Write letters of recommendation.
- Monitor and intervene in student attendance issues.
- Administer first-level student discipline.

Santa Monica-Malibu Unified School District
STUDENT SUPPORT SPECIALIST: HIGH SCHOOL
Job Description (Continued)
 Page 2 of 4

- Supervise co-curricular activities.
- Provide before school, lunch and after school supervision
- Administer career assessments.
- Provide parent education opportunities.
- Monitor student achievement.
- Analyze transcripts; create and implement student issue forums.
- Attend IEP meetings.
- Monitor the implementation of modifications for students with IEPs or 504 plans.
- Provide student counseling; and to perform other duties as assigned.
- Collects, organizes, and analyzes student information through the use of educational historical data, test results, and through the use of interview techniques.
- Appraises student interests, aptitudes, and attitudes utilizing a variety of assessment strategies and techniques.
- Serves as a resource to site and District personnel, and members of the school community.
- Maintains a liaison with social service and youth service agencies in pursuing referral follow up activities.
- Assists in the planning, development, and implementation of master student program schedules.
- Assists in identifying school program needs, and participates in developing school instructional programs geared to meet individual pupil needs.
- Assists in the planning, development, and conduct of programs that enhance student educational, career, and vocational opportunities, including speaker programs, student visitation programs, and other similarly related activities.
- Establishes, maintains, and monitors the maintenance of a variety of files and records pertaining to student support, guidance, and related matters.
- Assists in dealing with and resolving welfare and attendance problems and concerns.
- Plans, develops, and presents, as requested, a variety of management related reports pertaining to student support and guidance functions and activities.

QUALIFICATIONS

Knowledge of:

1. Principles, methods, techniques, strategies, and trends related to the provision of educational, vocational, career, social, and emotional support to students and families;
2. Applicable and appropriate aptitude, interest, and achievement appraisal instruments, techniques, and procedures;

Santa Monica-Malibu Unified School District
STUDENT SUPPORT SPECIALIST: HIGH SCHOOL
Job Description (Continued)
Page 3 of 4

3. Social service and youth service agencies in the local area;
4. Social, emotional, and behavioral characteristics of adolescent students;
5. Program evaluation and research techniques, strategies, and procedures;
6. Appropriate curriculum and instructional programs pertaining to students with a variety of aptitudes and varying interests.
7. Laws and regulations related to the education of students with disabilities and students served under Section 504 of the Rehabilitation Act of 1974.

Ability to:

1. Assist students in effectively analyzing and developing alternative solutions to academic, behavioral, social, and emotional challenges and concerns;
2. Conduct, analyze, and effectively utilize a variety of individual and group testing procedures and instruments applicable to student clients;
3. Effectively deal with site and District personnel, parents, social and youth service agencies in resolving student issues and concerns;
4. Effectively participate in the planning and implementation of school guidance and curricular programs;
5. Communicate effectively in oral and written form, and as required by the assignment utilize a second language;
6. Understand and carry out oral and written directions with minimal accountability controls;
7. Establish and maintain effective organizational, public, and community relationships.

EXPERIENCE AND EDUCATION

Any combination of experience and training that would likely provide the required knowledge and skill is qualifying. A typical way to obtain the required knowledge and skill would be:

Experience:

Minimum of three (3) years of successful experience as a general or special education classroom teacher, school psychologist, school nurse or school counselor is required..

Education:

Equivalent to the completion of an earned Master of Arts or higher degree in education, special education, psychology, counseling and guidance, school nursing or a closely related field.

Santa Monica-Malibu Unified School District

STUDENT SUPPORT SPECIALIST: HIGH SCHOOL

Job Description (Continued)

Page 4 of 4

CERTIFICATIONS, LICENSES AND CONDITIONS

Certification Requirement

Possession of a valid California teaching credential, school nurse credential or school psychologist credential is required. Possession of a valid pupil personnel services or counseling credential is preferred. Possession of a valid California administrative services credential is desired.

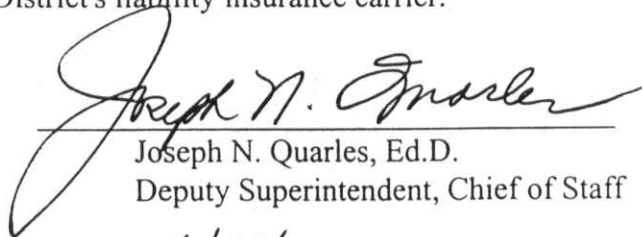
License Requirement

Possession of a valid Motor Vehicle Operator's License.

Condition of Employment

Insurability by the District's liability insurance carrier.

Job Description Approved:


Joseph N. Quarles, Ed.D.
Deputy Superintendent, Chief of Staff

6/19/02
Date

File=hscoord.jd
June 11, 2002

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT

Student Support Specialist (SAMOHI) Salary Schedule

(Effective July 1, 2002)

GROUP I	GROUP II	GROUP III	GROUP IV	GROUP V	GROUP VI
BA Degree Plus 0 - 13 Graduate Level Semester Units	BA Degree Plus 14 - 27 Graduate Level Semester Units	BA Degree Plus 28 - 41 Graduate Level Semester Units	BA Degree Plus 42 - 55 Graduate Level Semester Units	BA Degree + 56 sem. Plus 56 - 69 Graduate Level Semester Units	BA Degree Plus 70 or more Graduate Level Semester Units
ANNUAL	ANNUAL	ANNUAL	ANNUAL	ANNUAL	ANNUAL
1	\$48,255.00	\$48,255.00	\$48,255.00	\$49,232.00	\$51,316.00
2	\$48,255.00	\$48,255.00	\$48,718.00	\$50,802.00	\$52,886.00
3	\$48,255.00	\$48,255.00	\$50,288.00	\$52,372.00	\$54,456.00
4	\$48,255.00	\$49,774.00	\$51,858.00	\$53,942.00	\$56,026.00
5	\$49,260.00	\$51,344.00	\$53,428.00	\$55,512.00	\$57,596.00
6	\$50,830.00	\$52,914.00	\$54,998.00	\$57,082.00	\$59,166.00
7	\$52,400.00	\$54,484.00	\$56,568.00	\$58,652.00	\$60,736.00
8	\$53,970.00	\$56,054.00	\$58,138.00	\$60,222.00	\$62,306.00
9	\$55,540.00	\$57,624.00	\$59,708.00	\$61,792.00	\$63,876.00
10	\$57,110.00	\$59,194.00	\$61,278.00	\$63,362.00	\$65,446.00
11	\$58,680.00	\$60,764.00	\$62,848.00	\$64,932.00	\$67,016.00
12	\$60,250.00	\$62,334.00	\$64,418.00	\$66,502.00	\$68,586.00

The ANNUAL SALARIES calculated above are based on a 195-day work year and an 8.5 hour work day, which includes a half-hour duty free lunch to be taken at a time other than the students' scheduled lunch period.

CAREER INCREMENTS

Career increment of \$2,356 upon completion of 3 years at GROUP VI, STEP 12.
 Career increment of \$2,356 upon completion of 3 years at GROUP VI, STEP 15.
 Career increment of \$2,356 upon completion of 3 years at GROUP VI, STEP 18.
 Career increment of \$2,356 upon completion of 3 years at GROUP VI, STEP 21.
 Career increment of \$4,712 upon completion of 3 years at GROUP VI, STEP 24.

\$72,754.00
\$72,754.00
\$75,110.00
\$75,110.00
\$75,110.00
\$77,466.00
\$77,466.00
\$77,466.00
\$79,822.00
\$79,822.00
\$79,822.00
\$82,178.00
\$82,178.00
\$82,178.00
\$86,890.00

TO: BOARD OF EDUCATION

ACTION/MAJOR

06/27/02

FROM: SUPERINTENDENT/ PEGGY HARRIS

RE: BASIC LANGUAGE ARTS TEXTBOOKS, GRADES K-8

RECOMMENDATION NO. A.20

It is recommended that the Board of Education consider for future adoption the following language arts textbooks for use as basic instructional materials in District classrooms grades K-8.

BACKGROUND: The California State Board of Education approved Language Arts series for use in K-8 classrooms throughout the state. The series are standards-based and contain the components of a comprehensive language arts program as prescribed by the California State Department of Education. After considering available data, and examining approved series, staff finds the recommended materials to be particularly strong in the following elements:

- Complete alignment with the State Language Arts Content Standards
- Universal Access Materials
- Strategies for working with English Learners
- Effective strategies for teaching reading comprehension skills
- Assessments
- Teacher support

COMMENT: In accordance with the Board of Education policy, the materials listed below will be on display for the next two weeks at the Teachers' Center, and the main branches of the Malibu and Santa Monica Public libraries.

HOUGHTON MIFFLIN READING: A LEGACY OF LITERACY, K-5
Cooper, J. David. Pikulski, John J., and Lipson, Marjorie Y.

LITERATURE AND LANGUAGE ARTS (6-8)
Holt, Rinehart and Winston
Beers, Kyleen and Odell, Lee

The process used for selecting basic text instructional materials to recommend to the Board of Education for adoption is a comprehensive one, and involves the participation of a broad-based group of individuals. The essential steps in the process include:

- 1) Initial Screening - Using specific criteria, staff

- systematically examines state board adopted materials to determine appropriateness of use District classrooms.
- 2) Publishers' Presentations - Representatives from the publishers of materials that pass the initial screening phase are invited to present their materials to interested staff and parents.
 - 3) Consensus for Recommendation - Staff examines feedback from the publishers' presentation attendees to determine if there is a clear choice, that emerges. If there is a clear choice, the recommendation is then made to the Board of Education. If, however there is more than one series that is still deemed appropriate for use, volunteer classroom teachers from each site pilot the materials. Feedback from piloting teachers is then used to develop consensus for recommendation.

It is an open process that systematically examines, analyzes, and evaluates materials thoroughly.

MOTION MADE BY: Mrs. Gottfried
SECONDED BY: Mr. Pratt

AYES: 7 (All)
NOES: 0 (None)
ABSTENTIONS: 0 (None)

TO: BOARD OF EDUCATION

ACTION/MAJOR

06/27/02

FROM: SUPERINTENDENT/PEGGY HARRIS

RE: APPROVAL OF SPECIAL EDUCATION CONTRACTS

RECOMMENDATION NO. A.21

It is recommended that the Board of Education approve the following Special Education Contracts for fiscal year 2001-2002 as follows:

NPS/NPA

2001-2002 Budget 01-65000-0-57500-11800-5825-043-1400

Nonpublic School/Agency	Student DOB	Service Description	Contract Number	Cost Not to Exceed
Edith Mak Contract Increase	04-04-98	NPA	#72 UC02258	\$ 500
Debra Tate Contract Increase	07-12-98	NPA	#17 UC02112	\$ 500
Speech, Language & Associates Contract Increase	10-20-92	NPA	#14 UC02081	\$ 1,200

Amount Budgeted NPS/NPA \$ 2,800,000

Prior Board Authorization as of 06/17/02 \$ 2,630,404

Balance 169,596

Total Amount for these Contracts \$ 2,200

Projected Balance \$ 167,396

Instructional Consultants

2001-2002 Budget 01-65000-0-50010-11800-5802-043-1400

Instructional Consultant	Student DOB	Service Description	Contract Number	Cost Not to Exceed
Ellen Lenok Contract Increase	03-24-97	Instr. Consultant- Occupational Therapy	#41 UC02299	\$ 2,000

Amount Budgeted Instructional Consultants \$ 500,000

Prior Board Authorization as of 06/17/02 \$ 530,768

Total Amount for this Contract \$ 2,000

Balance - \$ 32,768

Non-Instructional Consultants

2001-2002 Budget 01-65000-0-57500-11800-5890-043-1400

Non-Instructional Consultant	Service Description	Contract Number	Cost Not to Exceed
Parent Reimbursement Contract Increase	Reimbursement to Parent for Behavior & OT Services. (Student D.O.B. 04-23-98)	#5	\$ 725
House Ear Institute	Speech/Language Therapy. (Student D.O.B. 01-04-99)	#25	\$ 2,372
Parent Reimbursement	Reimbursement to Parent for Transportation and Speech Therapy. (Student D.O.B. 11-18-92)	#26	\$ 5,200
Parent Reimbursement	Reimbursement to Parent for Speech & Aide Services. (Student D.O.B. 02-12-98)	#27	\$ 15,745

Amount Budgeted Instructional Consultants	\$ 180,000
Prior Board Authorization as of 06/17/02	\$ 167,631
Total Amount for this Contract	\$ 24,042
Balance	- \$ 11,673

COMMENT: According to the Education Code SEC.21 Section 56342, prior to recommending a new or continued placement in a non-public, non-sectarian school, the Individualized Education Program (IEP) Team must submit the proposed recommendation to the local governing board for its review and recommendation regarding the cost of such placement.

The recommendation for these severely handicapped students are made by the District IEP Teams in accordance with State and Federal laws. The mandates of IDEA require non-public school services be provided at no expense to parents if there is not an appropriate public school program available. Funding to come from a SELPA-wide non-public school/non-public agency reserve account

MOTION MADE BY: Mrs. Gottfried
 SECONDED BY: Mr. Pratt

AYES: 7 (All)
 NOES: 0 (None)
 ABSTENTIONS: 0 (None)

TO: BOARD OF EDUCATION

ACTION/MAJOR

06/27/02

FROM: SUPERINTENDENT/PEGGY HARRIS

RE: APPROVAL OF SPECIAL EDUCATION CONTRACTS

RECOMMENDATION NO. A.22

It is recommended that the Board of Education approve the following Special Education Contracts for fiscal year 2002-2003 as follows:

NPS/NPA

2002-2003 Budget 01-65000-0-57500-11800-5825-043-1400

Nonpublic School/Agency	Student DOB	Service Description	Contract Number	Cost Not to Exceed
Advanced Kids	Various	NPA	#1	\$ 40,000
Intercare Therapy	Various	NPA	#2	\$ 40,000
Therapy West	Various	NPA	#3	\$ 40,000

Amount Budgeted Legal Fees	\$ 2,460,000
Total Amount for this Contract	\$ 120,000
Balance	\$ 2,340,000

Instructional Consultants

2002-2003 Budget 01-65000-0-50010-11800-5802-043-1400

Instructional Consultant	Student DOB	Service Description	Contract Number	Cost Not to Exceed
Lindamood-Bell	08-29-85	Instr. Consultant- Educational Therapy	#1	\$ 14,628

Amount Budgeted Instructional Consultants	\$ 400,000
Total Amount for this Contract	\$ 14,628
Balance	\$ 385,372

Non-Instructional Consultants

2002-2003 Budget 01-65000-0-50010-11800-5890-043-1400

Instructional Consultant	Student DOB	Service Description	Contract Number	Cost Not to Exceed
Tumbleweed Transportation	08-29-85	Non-Instr. Consultant- Transportation	#1	\$ 10,335

Amount Budgeted Instructional Consultants	\$ 130,000
Total Amount for this Contract	\$ 10,335
Balance	\$ 119,665

NPS - Legal Fees

2002-2003 Budget 01-65000-0-50010-11800-5820-043-1400

Legal Contractor	Service Description	Contract Number	Cost Not to Exceed
Lozano and Smith, Attys	Legal Services	#1	50,000

Amount Budgeted Legal Fees	\$ 100,000
Total Amount for this Contract	\$ 50,000
Balance	\$ 50,000

COMMENT: According to the Education Code SEC.21 Section 56342, prior to recommending a new or continued placement in a non-public, non-sectarian school, the Individualized Education Program (IEP) Team must submit the proposed recommendation to the local governing board for its review and recommendation regarding the cost of such placement.

The recommendation for these severely handicapped students are made by the District IEP Teams in accordance with State and Federal laws. The mandates of IDEA require non-public school services be provided at no expense to parents if there is not an appropriate public school program available. Funding to come from a SELPA-wide non-public school/non-public agency reserve account.

MOTION MADE BY: Mrs. Gottfried
 SECONDED BY: Mr. Pratt

AYES: 7 (All)
 NOES: 0 (None)
 ABSTENTIONS: 0 (None)

TO: BOARD OF EDUCATION

ACTION
6/27/02

FROM: SUPERINTENDENT/JOSEPH N. QUARLES/RICK BAGLEY

RE: 2002-2003 DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS

RECOMMENDATION NO. A.23

It is recommended that the District adopt the 2002-2003 Declaration of Need for Fully Qualified Educators.

COMMENT: Based on prior year data, the following Declaration stipulates those areas and numbers of emergency permit holders Santa Monica-Malibu anticipates for the 2002-2003 school year. With Board approval, the Declaration will be sent to the Commission on Teacher Credentialing (CTC) thereby establishing the District's need areas for 2002-2003.

Under Education Code 44300 and Senate Bill 322, the Declaration enables the District to streamline its approach to obtaining emergency credentials by establishing the statement of need once rather than on a person-by-person basis. Therefore, as the District finds it necessary to employ teachers under emergency permits, the application process and approval will be more quickly completed.

This declaration may be revised with Board approval as hiring needs change during the school year.

The Board has received a copy of the Declaration of Need for Fully Qualified Educators and supporting documentation under separate cover. These documents are on file in the Office of Human Resources and will be included with the permanent minutes of the meeting.

AGENDA

NOTE: A fully executed copy of the above-specified declaration is attached hereto and made a part hereof these original Minutes.

MOTION MADE BY: Mrs. Gottfried
SECONDED BY: Mr. Pratt

AYES: 7 (all)
NOES: 0 (none)
ABSTENTIONS: 0 (none)



DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS

- ☒ Original declaration of need for year 2002-2003
☐ Revised declaration of need for year _____

For Service in a School District

Name of District Santa Monica-Malibu Unified School District District CDS Code 64980
Name of County Los Angeles County CDS Code 019

By submitting this annual Declaration the district is certifying the following:

- a diligent search, as defined on page 4 of this Declaration, to recruit a fully prepared teacher for the assignment(s) was made
- if a suitable fully prepared teacher is not available to the school district, the district make a reasonable effort to recruit based on the priority stated on page 4 of this Declaration

The governing board of the school district specified above adopted a declaration at a regularly scheduled public meeting held on 06 / 27 / 02 certifying that there is an insufficient number of certificated persons who meet the district's specified employment criteria for the position(s) listed on the attached form. The attached form was part of the agenda, and the declaration did NOT appear as part of a consent calendar.

► Enclose a copy of the Board agenda item

With my signature below I verify that the item was acted upon favorably by the board. The declaration shall remain in force until June 30, 2003. For a declaration to remain in force for longer than one year, the district must have an approved Plan to Develop Fully Qualified Educators on file with the Commission.

Submitted by (Superintendent, Board Secretary or Designee):

Joseph N. Quarles, Ed.D.

Name

(310) 450-0898

Fax Number

1651 Sixteenth Street

Joseph N. Quarles

Signature

(310) 450-8338 x 272

Telephone Number

Santa Monica, CA 90404

Mailing Address

Deputy Supt./Chief of Staff

Title

6/28/02

Date

For Service in a County Office of Education, State Agency or Non-Public School or Agency

Name of County _____ County CDS Code _____

Name of State Agency _____

Name of NPS/NPA _____ County of Location _____

(Complete only the appropriate line.)

The Superintendent of the County Office of Education or the Director of the State Agency or the Director of the NPS/NPA specified above adopted a declaration on ____/____/____, at least 72 hours following his or her public announcement that such a declaration would be made, certifying that there is an insufficient number of certificated persons who meet the county's, agency's or school's specified employment criteria for the position(s) listed on the attached form.

The declaration shall remain in force until June 30, _____. For a declaration to remain in force for longer than one year, the county, agency or school must have an approved Plan to Develop Fully Qualified Educators on file with the Commission.

► Enclose a copy of the public announcement

Submitted by Superintendent or Director:

Name	Signature	Title
Fax Number	Telephone Number	Date
Mailing Address		

- This declaration must be on file with the California Commission on Teacher Credentialing before any emergency permits will be issued for service with the employing agency

Areas of Anticipated Need for Fully Qualified Educators

Based on the previous year's actual needs and projections of enrollment, please indicate the number of emergency permits the employing agency estimates it will need in each of the identified areas during the valid period of this Declaration of Need for Fully Qualified Educators. This declaration shall be valid only for the type(s) and subjects(s) identified below.

This declaration must be revised by the employing agency when the total number of emergency permits applied for exceeds the estimate by ten percent. Board approval is required for a revision.

Type of Emergency Permit	Estimated Number Needed
Multiple Subject with no emphasis	10
Multiple Subject with CLAD emphasis	3
Multiple Subject with BCLAD emphasis (list target languages on page 3)	3
Single Subject with no emphasis	20
Single Subject with CLAD emphasis	2
Single Subject with BCLAD emphasis (list target languages on page 3)	3
CLAD Permit (applicant already holds teaching credential)	
BCLAD (applicant already holds teaching credential, list target languages on page 3)	
Education Specialist: Deaf and Hard of Hearing	
Mild/Moderate	8
Physical and Health Impaired	
Moderate/Severe	3
Visually Impaired	1
Early Childhood Special Education	1
Resource Specialist	
Clinical or Rehabilitative Services:	
Language, Speech and Hearing	1
Special Class Authorization	
Library Media Teacher Services	1

Subjects on Emergency Single Subject Teaching Permits
Identify the subjects of estimated need with a check mark:

- | | |
|--|--|
| <input type="checkbox"/> Agriculture | <input type="checkbox"/> Home Economics |
| <input checked="" type="checkbox"/> Art | <input type="checkbox"/> Industrial & Technology Education. |
| <input type="checkbox"/> Business | <input checked="" type="checkbox"/> Math |
| <input checked="" type="checkbox"/> English | <input checked="" type="checkbox"/> Music |
| <input checked="" type="checkbox"/> Foreign Language | <input checked="" type="checkbox"/> Physical Education |
| <input checked="" type="checkbox"/> French | <input checked="" type="checkbox"/> Science: Biological Sciences |
| <input type="checkbox"/> German | <input checked="" type="checkbox"/> Science: Chemistry |
| <input checked="" type="checkbox"/> Spanish | <input type="checkbox"/> Science: Geosciences |
| <input type="checkbox"/> Other (Specify) _____ | <input checked="" type="checkbox"/> Science: Physics |
| <input checked="" type="checkbox"/> Health Science | <input checked="" type="checkbox"/> Social Science |

Target Language(s) on Bilingual Emphasis and BCLAD Permits

List the target languages of estimated need under the appropriate category.

Multiple Subject	Single Subject	BCLAD Permits
1. <u>Spanish</u>	1. <u>Spanish</u>	1. <u>Spanish</u>
2. _____	2. _____	2. _____
3. _____	3. _____	3. _____
4. _____	4. _____	4. _____
5. _____	5. _____	5. _____

Placement of Students in Non-Public Schools and Agencies

► *School Districts and County Offices of Education must complete this section.*

How many students do you estimate that you will be placing in non-public schools or agencies during this year?

Name the non-public agencies you plan to contract your students for services. Indicate whether or not agency(s) employ teachers on emergency permits.

_____	<input type="checkbox"/> Yes	<input type="checkbox"/> No
_____	<input type="checkbox"/> Yes	<input type="checkbox"/> No
_____	<input type="checkbox"/> Yes	<input type="checkbox"/> No
_____	<input type="checkbox"/> Yes	<input type="checkbox"/> No
_____	<input type="checkbox"/> Yes	<input type="checkbox"/> No
_____	<input type="checkbox"/> Yes	<input type="checkbox"/> No

Efforts to Recruit Certificated Personnel

List the placement agencies that you have contacted and the most recent date of contact in the chart below. Include a brief description of additional efforts that the employing agency has undertaken to locate and recruit individuals who hold the needed credentials.

Such recruitment may include dated copies of written announcements of the vacancy or vacancies, which were, mailed to college or university placement centers.

Agencies Contacted:

Name of Agency	Date of Contact
Cal State University Northridge	March 2002
Cal State University Dominguez Hills	April 2002
TeachNow Job Fair (LA County Teacher Recruitment Ctr.)	March 2002

Additional Recruitment Methods:

Advertisements: LA Times, EdCal, Education Week, District Website, EdJoin
Website, vacancy notice mailings to nationwide college career centers, etc.

Efforts to Certify, Assign, and Develop Fully Qualified Personnel

Has your agency established a "Plan to Develop Fully Qualified Educators" in cooperation with other education agencies in the region pursuant to Title 5, California Code of Regulations, Section 80026.4?

☐ Yes☒ No

If yes, when was it/will it be submitted? _____

If no, please explain. We don't have sufficient resources to develop such a plan and we are located in an area with numerous colleges available to complete teacher training requirement

Does your agency participate in a Commission-accredited pre-internship program?

☒ Yes☐ No

If yes, how many pre-interns do you expect to have this year? 3

If no, explain. _____

Has your agency established a District Intern program?

☒ Yes☐ No

If no, explain. _____

Does your agency participate in a Commission-accredited college or university internship program?

☒ Yes☐ No

If yes, how many interns do you expect to have this year? 5

If yes, list each college or university with which you participate in an

internship program. UCLA, CSU Northridge, CSU Dominguez Hills, CSU Los Angeles, CalState Teach.

If no, explain why you do not participate in an internship program.

TO: BOARD OF EDUCATION

ACTION/MAJOR

6-27-02

FROM: SUPERINTENDENT

RE: PROPOSAL TO REORGANIZE CHILD DEVELOPMENT SERVICES
ADMINISTRATIVE TEAM

RECOMMENDATION NO. A.24

It is recommended that the Board of Education authorize the reorganization of the Child Development Services Department administrative team by changing the current Coordinator title to Director, without any effect in salary, and establishing two new positions: Coordinator of Head Start and Coordinator of School-Age programs. This will reduce the number of Multi-site supervisor positions to two, one reporting to the Coordinator of Head Start and the other to the Coordinator of School-Age Programs.

Funding Information:

Source: Head Start
Currently Budgeted: Yes
Account Number: 12-52101-085000-21000-XXXX-070-1501*
Description: Child Development Services/Administration

* XXXX = encompasses the salaries for CDS Director, Coordinator, Multi-Site Supervisors and the benefits associated with those salaries

COMMENT: When the former Director of Child Development Services retired last year, the position was renamed Coordinator of CDS, though the job description did not change. Two Multi-site Supervisors remained to oversee the school-age program and full-day preschool program. After the Head Start program was funded, a new Multi-site Supervisor was hired to administer the Head Start/State Preschool program.

Now, one of the remaining school-age Multi-site Supervisor is leaving the District at the end of the current school year and must be replaced to ensure proper oversight of the school-age program. Due to the complexity of the Head Start programs, CDS has been encouraged by Los Angeles County Office of Education (LACOE), our Head Start funder, to add an additional Head Start Administrator and LACOE has agreed to fund 75% of the new position and is recommending increased funding for Head Start beginning July 2002.

The proposed administrative changes will result in an increase in salary and benefits expenditures, but most of the cost will be covered by the increase in Head Start funds. The net increase in the non-Head Start budget is under \$20,000. This amount can be covered within our proposed 2002-03 budget.

AGENDA

NOTE:

The Superintendent indicated that the Head Start program generated a great deal of administrative responsibility (tracking, reporting, family support, parent training, coordination, etc.) and was deserving of its own coordinator. He was fully supportive of this reorganizational change.

MOTION MADE BY: Mrs. Gottfried
SECONDED BY: Mr. Pratt

AYES: 7 (All)
NOES: 0 (None)
ABSTENTIONS: 0 (None)

TO: BOARD OF EDUCATION

ACTION/MAJOR
06/27/02

FROM: SUPERINTENDENT/LISE REILLY/RODNEY TAYLOR

RE: LINKING EDUCATION, ACTIVITY and FOOD (LEAF) POLICY and PILOT
PROGRAM GRANT 2002-2004

RECOMMENDATION NO. A.25

It is recommended that the Board of Education approve the District's application for The Linking Education, Activity and Food Pilot (LEAF) grant for the 2002-2004 school years. The grant program is funded through the California Department of Education, Nutrition Services Division.

The amount of the grant is \$750,000. This would provide funds for the assessment, development and implementation of a model nutrition/physical activity program at John Adams Middle School, Lincoln Middle School and Malibu High/Middle School.

COMMENTS: The intent of the grant program is to implement strategies and intervention in partnership with The Food and Nutrition Services Department, Physical Education Department and Health Champions to improve student health and fitness through increased physical activity and healthy eating. The program develops and implements school nutrition and physical activity policies that link education, activity, and food to promote children's health and a healthy school environment. The LEAF Pilot Program will link public education, nutrition and physical activity through the implementation of policies and nutrition standards.

Specifically, the funds will be used to collect and analyze data to compare and measure outcomes, and to revise and create policy and programmatic changes. This plan would address the District's need to aid in the general health of students by increasing their physical fitness levels, fitness and health awareness, promoting healthy foods and implementing new programs and evaluation of their effectiveness.

The program would support District Goals for both Physical Education and Nutritional Education. The grant will be awarded for a two-year period and funds will be used to award local assistance grants from July 1, 2002 to June 30, 2004.

MOTION MADE BY: Mrs. Gottfried

SECONDED BY: Mr. Pratt

AYES: 7 (All)

NOES: 0 (None)

ABSTENTIONS: 0 (None)

NOTE: Mrs. Brady out at 12:45 AM

*** REVISION: THIS PAGE ONLY***

TO: BOARD OF EDUCATION ACTION/MAJOR
06/27/02
FROM: SUPERINTENDENT/KENNETH R. BAILEY/VIRGINIA I. HYATT
RE: AWARD OF INDOOR ATHLETIC EQUIPMENT FOR MALIBU HIGH SCHOOL GYMNASIUM

RECOMMENDATION NO. A.26

It is recommended that the Board of Education award Bid #3.01 for bleachers to Herk Edwards in an amount not to exceed \$70,412.28; award Quote #2003.03 for basketball backstops, volleyball package and wall pads to Porter Athletic Equipment Company in an amount not to exceed \$36,341; award Quote #2003.04 for scoreboards to Trans-Lux/Fairplay in an amount not to exceed \$10,886.47

Funding Information:

Source: Proposition X - General Obligation Bonds
Currently Budgeted: Yes
Account Number: 21-00000-0-92223-85000-6200-010-2600
Description: General Construction & Equipment

COMMENTS: Malibu High School gymnasium building is nearing completion and must be equipped in order to facilitate athletic activities in the gym. These are the orders that will be placed to fill this need which total \$117,639.75. It is anticipated that architectural services including DSA fees and inspection will be an additional \$15,000. The bleachers and basketball backboards will need DSA approval before installation, delaying the installation until October 2002. The scoreboards and volleyball units will have a much shorter delivery time of 4-6 weeks. Bids are available in the Purchasing Office for review.

AGENDA

NOTE:

President Julia Brownley requested that, in tandem with the Proposition X Oversight Committee, staff revisit the Proposition X budget. The question to be considered is: How can we move forward when there are questions about fiscal responsibility.

MOTION MADE BY: Mrs. Gottfried
SECONDED BY: Mr. Pratt

AYES: 6 (All: Mrs. Brady *in absentia*)
NOES: 0 (None)
ABSTENTIONS: 0 (None)

TO: BOARD OF EDUCATION ACTION/MAJOR
06/27/02
FROM: SUPERINTENDENT/KENNETH R. BAILEY/VIRGINIA I. HYATT
RE: AWARD OF BARNUM HALL EXTERIOR PAINTING BID #02.06 TO OBRA
ESTHETICA

RECOMMENDATION NO. A.27

It is recommended that the Board of Education award Santa Monica High School's Barnum Hall Exterior painting contract Bid #02.06 to Obra ESTHETICA in an amount not to exceed \$39,757.

Funding Information

Source: 30
Currently Budgeted: Yes
Account number: 30-00000-0-93000-85000-6200-015-2600
Description: Modernization - SAMOHI

COMMENT: The contract with Hayward Construction for Barnum Hall does not include exterior painting. This bid would complete the exterior of the building. It is anticipated that this contract would be completed October, 2002.

In addition to the base bid, the District will award the clock striping, painting of the inside parapet, HVAC and hoods units; and paint a color test area.

(More)

Bids were sent to seven (7) contractors, six (6) attended the mandatory job walk, six (6) responded with bids. Bid results are as follows:

	Obra	Borbon	Van Dyke	Alpha Decor	Prime	Fix
Base Bid	\$37,007	\$42,000	\$66,985	\$72,000	\$82,000	\$79,000
Clock	\$2,000	\$1,300	\$3,520	\$4,000	\$970	\$5,000
HVAC	included	\$1,800	\$1,056	\$3,000	\$1,100	\$3,000
Hoods	included	\$600	\$660	\$5,000	\$770	No Response
Parapet	\$750	No Response	\$440	\$1,850	\$4,500	\$1,500
Test Area	included	No Response	\$60	\$500	included	\$1,000
Total	\$39,757	Incomplete	\$72,721	\$86,350	\$88,647	Incomplete

MOTION MADE BY: Mrs. Gottfried
 SECONDED BY: Mr. Pratt

AYES: 6 (All: Mrs. Brady *in absentia*)
 NOES: 0 (None)
 ABSTENTIONS: 0 (None)

TO: BOARD OF EDUCATION

ACTION/MAJOR
6/27/02

FROM: SUPERINTENDENT/KENNETH R. BAILEY/J.W. BERRIMAN

RE: RECOMMENDATION TO **INCREASE** THE TWINING LABORATORIES
CONTRACT FOR TESTING SERVICES FOR PROPOSITION X
CONSTRUCTION PROJECTS

RECOMMENDATION NO. A.28

It is recommended that the Board of Education approve an increase to the District's agreement for Testing Services with Twining Laboratories in the amount of \$300,000 to cover additional testing costs associated with the Proposition X construction projects.

Funding Information:

Source: State Modernization Funds
Proposition X - General Obligation Bonds

COMMENTS:

At the March 1, 2001 Board Meeting, the Board of Education approved Recommendation Number A.17 authorizing a contract for Twining Laboratories for all phases of the testing of new and modernization construction projects. Examples of testing would be; compaction testing of sub-grade, concrete and asphalt mixes, structural components, concrete cores, etc. The scope of additional services includes all off-site and on-site testing and documentation for the remaining construction projects. All such testing services are included in Jacobs Facilities base contract and will be back charged against payments made to Jacobs Facilities, resulting in no additional cost to the District.

The Proposition X Oversight Committee has reviewed this item and recommends approval.

MOTION MADE BY: Mrs. Gottfried
SECONDED BY: Mr. Pratt

AYES: 6 (All: Mrs. Brady *in absentia*)
NOES: 0 (None)
ABSTENTIONS: 0 (None)

****REVISION****

TO: BOARD OF EDUCATION ACTION/MAJOR
6/27/02
FROM: SUPERINTENDENT/KENNETH R. BAILEY/J.W. BERRIMAN
RE: REVISION TO THE CONTRACT BETWEEN THE DISTRICT AND
JACOBS FACILITIES, INC.

RECOMMENDATION No. A.29

It is recommended that the Board of Education approve Amendment 3.2 to the contract between the District and Jacobs Facilities, Inc., which increases the Budget for the Projects being managed by Jacobs Facilities, Inc., in accordance with actions previously taken by the Board of Education and the most current approved State Funding allocations. The increases are reflected in the revised Exhibit A attached herewith.

COMMENTS: The contract between the District and Jacobs Facilities, Inc. needs to be amended in order to bring it into alignment with the Facility Program Budget. The changes associated with Amendment 3.2 reflect the following:

Adams Middle School

Consistent with SMMUSD Board Action A.16 dated November 15, 2001, design the removal and replacement of damaged roof trusses over the stage area of the Adams Middle School auditorium stage.

Consistent with SMMUSD Board Action A.17 dated November 15, 2001, design the removal and replacement of the exterior stucco system from the cafeteria building at Adams Middle School to complete the remediation and to expose walls to effect appropriate repairs.

COST:

- (a) the cost of the Adams Middle School Cafeteria design service is 15.3% of the total project budget of \$622,888 (based upon a negotiated change order for construction of \$339,056, allowances of \$20,000 for ADA requirements, \$10,000 for environmental monitoring, \$20,000 for wall framing replacement and a contingency of \$43,238), or \$95,302; and
- (b) the cost of the Adams Middle School Auditorium design service is 15.3% of the total project budget of \$636,577 authorized by SMMUSD Board Action A.16 dated November 15, 2001, or \$97,396. The total cost is 192,698.00 (one hundred ninety two thousand six hundred ninety eight dollars).

The Proposition X Oversight Committee has reviewed this item and recommends approval.

MOTION MADE BY: Mrs. Gottfried
SECONDED BY: Mr. Pratt

AYES: 6 (All: Mrs. Brady *in absentia*)
NOES: 0 (None)
ABSTENTIONS: 0 (None)

CONTRACT AMENDMENT NO. 3.2

This document (hereinafter as "Amendment") dated June 17, 2002, will serve as Contract Amendment Number 3.2 to the Program Management Agreement ("PM Agreement") dated August 12, 1999, and is between the Santa Monica-Malibu Unified School District ("Owner") and Jacobs Facilities Inc. ("Jacobs"), formerly Sverdrup Facilities, Inc. This Amendment supplements Amendment No. 3 dated April 6, 2000. All initially capitalized terms used herein without definitions shall have the respective meanings given such terms in the PM Agreement.

In consideration of the mutual covenants and agreements set forth below, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged by the parties hereto, the Owner and Jacobs hereby amend and supplement the PM Agreement as follows:

SCOPE

Scope adjustments within this Amendment covering the following Projects and associated work are described below:

Adams Middle School

Consistent with SMMUSD Board Action A.16 dated November 15, 2001, design the removal and replacement of damaged roof trusses over the stage area of the Adams Middle School auditorium stage.

Consistent with SMMUSD Board Action A.17 dated November 15, 2001, design the removal and replacement of the exterior stucco system from the cafeteria building at Adams Middle School to complete the remediation and to expose walls to effect appropriate repairs.

COST

Consistent with the terms of the PM Agreement,

- (a) the cost of the Adams Middle School Cafeteria design service is 15.3% of the total project budget of \$622,888 (based upon a negotiated change order for construction of \$339,056, allowances of \$20,000 for ADA requirements, \$10,000 environmental monitoring, and \$20,000 for wall framing replacement and a contingency of \$43,228), or \$95,302; and
- (b) the cost of the Adams Middle School Auditorium design service is 15.3% of the total project budget of \$636,577 authorized by SMMUSD Board Action A.16 dated November 15, 2001, or \$97,396.

The total cost is \$192,698.00 (one hundred ninety two thousand six hundred ninety eight dollars).

IN WITNESS WHEREOF, the Owner and Jacobs have executed this Amendment as of the day and year first written above.

SANTA MONICA-MALIBU UNIFIED
SCHOOL DISTRICT

JACOBS FACILITIES INC.

By: _____

Title: _____

Date: _____

By: _____

Title: _____

Date: _____

RECEIVED

JUL 12 2002

Business Office
SMMUSD

Amendment 3.2 - Design Services Fee Detailed Breakdown

Project Listing	Combined Categories 1 & 2	Authorized Amendment		Jacobs Increase Fee	Jacobs Increase Fee	Jacobs Revised Fee
		Amend't	Amnd. 3.0	Amnd. 3.1	Amnd. 3.2	Total
Cabrillo E. (Malibu)	State Modernization-General	3	169,985			169,985
	2 Regular Relocatable Classrooms	3	40,412			40,412
Edison E. (S.M.)	State Modernization-General	3	146,671			146,671
	1 Panelized Classroom	3	32,968	3,405		36,373
	1 Regular Relocatable	3	12,667	2,412		15,079
Franklin E. (S.M.)	State Modernization-General	3	397,393			397,393
	6 Panelized Classrooms	3	132,408	18,897		151,305
Grant E. (S.M.)	State Modernization-General	3	294,474			294,474
	4 Panelized Classrooms	3	94,476			94,476
McKinley (S.M.)	State Modernization-General	3	199,409			199,409
	2 Panelized Classrooms	3	47,223	17,494		64,717
Muir (S.M.)	2 Panelized Classrooms	3	51,389	14,275		65,664
Pt. Dume E. (Malibu)	State Modernization-General	3	113,625			113,625
	Prop X-Modernization	3	252,595			252,595
Rogers E. (S.M.)	State Modernization-General	3	321,862			321,862
	5 Panelized Classrooms	3	109,766			109,766
Roosevelt E. (S.M.)	State Modernization-General	3	337,027			337,027
	6 Permanent Classrooms-2 Story	3	206,459			206,459
SMASH (S.M.)	3 Permanent Classrooms	3	37,455	23,103		60,558
	3 Permanent Classrooms-Dev. Fees		74,910	27,063		101,973
Webster E. (Malibu)	State Modernization-General	3	192,393			192,393
	1 Panelized Classroom	3	41,087			41,087
	1 Regular Relocatable	3	20,286			20,286
Adams M. (S.M.)	State Modernization-General	3	530,706			530,706
	Cafeteria Modernization	3.2			95,302	95,302
	Auditorium Modernization	3.2			97,396	97,396
Lincoln M. (S.M.)	State Modernization-General	3	448,595			448,595
	State Modernization-Pool/FEMA	3	264,033			264,033
Malibu H. (Malibu)	State Modernization-General	3	518,062	(471,631)		46,431
	State Modernization-Auditorium	3	229,500	170,814		400,314
	State New Const.-Add. Classrooms	3	260,667	291,288		551,955
	State New Const.-Gymnasium	3	511,983	539,829		1,051,812
	Prop X-Track	3	38,697	0		38,697
	State Modernization-Track/Parking	3.1		265,979		265,979
	Prop X -Additional Classrooms	3	160,202	(160,202)		0
	State Modernization U.G. Utilities	3.1		98,982		98,982
	Prop-X Clsm Underground Utilities	3.1		19,878		19,878
	Prop-X Gym Underground Utilities	3.1		12,580		12,580
	Prop X- Supp. From Unident. Proj.	3		0		0
Santa Monica H. (S.M.)	State Modernization-General	3	1,445,916	(344,841)		1,101,075
	State Mod. General-So. B'ment Gym	3.1		69,674		69,674
	State Modernization-Barnum Hall Phase II	3	610,456	66,138		676,594
	State New Construction-Add. Classrooms	3	261,367	473,573		734,940
	State New Construction-Music Building	3	450,940	146,435		597,375
	Prop X-10 Additional Classrooms	3	40,793	(40,793)		0
	Prop X-Barnum Hall Phase IIA	3	241,492	0		241,492
	Prop-X Fund R. Comm. Barnum Hall	3.1		53,900		53,900
Olympic H.S. (S.M.)	State Modernization-General	3	66,503			66,503
	Prop X-Modernization	3	142,994	(103,458)		39,536
	Deferred Maintenance	3	0	218,869		218,869
Washington West	Washington West - CDS Building	3	289,935			289,935
	Pine Street	3	92,565			92,565
Other Sites	Play Field Projects	3	803,250			803,250

Totals: 10,735,596 1,413,663 192,698 12,341,957

Footnotes:

- Design Services Fee for Adams Cafeteria is calculated based upon the price of the subcontractor change order proposal.
- Design Services Fee for Adams Auditorium is determined from the SMMUSD Board Authorization A.16 dated 11/15/01.
- Design Services Fee for Barnum Hall is for acoustical panels 1 through 8. Construction funding may cover only panels 1 thru 6.

Prepared by Jacobs Engineering

TO: BOARD OF EDUCATION

ACTION/MAJOR
6/27/02

FROM: SUPERINTENDENT/KENNETH R. BAILEY/J.W. BERRIMAN

RE: AUTHORIZATION FOR AN **DECREASE** IN BUDGET LIMITATION
AGREEMENT #3 AT BARNUM HALL

RECOMMENDATION NO. A.30

It is recommended that the Board of Education approve a decrease in Budget Limitation Agreement #3 from \$5,100,880 to \$5,082,480 in the form of Contract Amendment 4.2 with an amount equal to \$18,400 for the duplicated addition of various HVAC changes for sound attenuation, electrical changes, miscellaneous architectural changes including acoustical modifications to the balcony and bathroom wall adjacent to the auditorium also contained in Amendment 3.1.

Funding Information:

The source of funds for the additional work is the money raised through donations to the Restore Barnum Hall Committee held in trust by SMMUSD and dedicated to acoustical enhancements of Barnum Hall.

Comments:

This design work authorized by Amendment 4.1 was duplicated in Amendment 3.1. This Amendment 4.2 is an administrative adjustment to delete the duplication.

The Proposition X Oversight Committee has reviewed this item and recommends approval.

AGENDA

NOTE: Spreadsheets relative to this item are not available in the electronic version of the agenda. They are in the printed agenda and will be available at the meeting.

MOTION MADE BY: Mrs. Gottfried
SECONDED BY: Mr. Pratt

AYES: 6 (All: Mrs. Brady *in absentia*)
NOES: 0 (None)
ABSTENTIONS: 0 (None)

CONTRACT AMENDMENT NO. 4.2

This document dated June 6, 2002, will serve as Amendment Number 2 to Contract Amendment No. 4 dated May 19, 2000, (Budget Limitation Number 3) to the Program Management Agreement ("**PM Agreement**") dated August 12, 1999, and is between the Santa Monica-Malibu Unified School District ("**Owner**") and Jacobs Facilities, Inc. ("**Jacobs**"). All terms and conditions used herein shall reflect the original language as stated in the PM Agreement or any subsequent amendments as currently approved.

In consideration of the mutual covenants and agreements set forth below, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged by the parties hereto, the Owner and Jacobs hereby amend and supplement the PM Agreement as follows:

SCOPE

Scope adjustments within this Amendment covering the following project and associated work are described below:

Barnum Hall Phase II

Amendment 4.1 authorized Menlo Acoustics the amount of \$18,400 to provide design services related to new work associated with HVAC and other acoustical modifications. However, this amount had also been included in a package of additional services authorized by Amendment 3.1. Therefore this action removes the duplicate amount for the record.

COST

Costs as stated in the current contract or amendment will be modified as noted below:

Delete duplicate amount of \$18,400.

This Amendment applies only after it has been fully executed by both parties and only after the parties have agreed upon a Budget Limitation Proposal for the Project listed above.

SCHEDULE

No time is associated with the correction of this administrative change to the contract.

IN WITNESS WHEREOF, the Owner and Jacobs have executed this Amendment as of the day and year first written above.

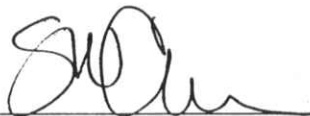
**SANTA MONICA-MALIBU UNIFIED
SCHOOL DISTRICT**

JACOBS FACILITIES INC.

By: _____



By: _____



Title: _____

Title: _____

Date: _____

7/2/2002

Date: _____

7.3.02

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7-12-02
Business Office
SMMUSD

2002

**Santa Monica - Malibu Unified School District
Bid Tabulation and BLA Summary**

May 16, 2000

Bid Package
1A
Barnum Hall

28-May-02

		Amendment		Amendment	Total
A Budget		Barnum Hall	4.1	4.2	
	Phase II	\$3,864,394			\$3,864,394
	Modernization	\$300,000	\$18,400	(\$18,400)	\$300,000
	Budget Total	\$4,164,394	\$18,400	(\$18,400)	\$4,164,394
	Contingency	\$416,439			\$416,439
	Budget w/o Contingency	\$3,747,955	\$18,400	(\$18,400)	\$3,747,955
B	BLA				
	1 Program Management	\$851,948			\$851,948
C	Phase II				
	1 Construction Bids				
	2 Dawn-Mar Construction/				
	3 Hayward Construction				
	4 AFS	\$2,430,132			\$2,430,132
	5 Electrical	\$255,153			\$255,153
	6 Mechanical	\$628,190			\$628,190
	7 Allowances				
	8 Lighting/ Curtain Storage	\$20,000			\$20,000
	9 Artwork Storage	\$3,000			\$3,000
J	Payment Bond	\$32,024			\$32,024
D	Modernization				
	1 Allowances				
	2 Acoustical Shell	\$110,000			\$110,000
	3 Stage Lighting	\$217,500			\$217,500
	4 Payment Bond	\$2,965			\$2,965
E	Subtotal	\$3,698,964			\$3,698,964
F	Work To Be Determined (Balance)	\$48,991			\$48,991
G	Contingency	\$416,439			\$416,439
G	BLA Calculation				
	1 Bids & Allowances	\$3,698,964	\$18,400	(\$18,400)	\$3,698,964
	2 Work to Be Determined	\$48,991			\$48,991
	3 Sub-total	\$3,747,955	\$18,400	(\$18,400)	\$3,747,955
	4 Contingency	\$416,439			\$416,439
	5 Program/Construction Mgt.	\$918,086			\$918,086
	6				
	7 Total BLA	\$5,082,480	\$18,400	(\$18,400)	\$5,082,480
H	Total Budget Reconciliation				
	1 BLA Total	\$5,082,480	\$18,400	(\$18,400)	\$5,082,480
	2 Preconstruction Services	\$918,086	\$0		\$918,086
	3 Total Budget - Barnum Hall	\$6,000,566	\$18,400	(\$18,400)	\$6,000,566
	4 Amount Under/(Over) Budget	\$0	\$0	\$0	\$1

TO: BOARD OF EDUCATION

ACTION/MAJOR
6/27/02

FROM: SUPERINTENDENT/KENNETH R. BAILEY/J.W. BERRIMAN

RE: AUTHORIZATION FOR AN **INCREASE** IN BUDGET LIMITATION
AGREEMENT #3 FOR ADDITIONAL WORK AT BARNUM HALL

RECOMMENDATION NO. A.31

It is recommended that the Board of Education approve an increase in Budget Limitation Agreement #3 from \$5,082,480 to \$5,211,794, in the form of Contract Amendment 4.3 with an amount equal to \$129,313 for the installation of various HVAC changes for sound attenuation, electrical changes, miscellaneous architectural changes including acoustical modifications to the balcony and bathroom walls adjacent to the auditorium.

Funding Information:

The source of funds for the additional work is the money raised through donations to the Restore Barnum Hall Committee held in trust by SMMUSD and dedicated to acoustical enhancements of Barnum Hall.

Comments: The Phase II portion of Barnum Hall's restoration is currently underway. Because of funding limitations, certain acoustical improvements to the hall could not be incorporated into the current scope of work. The Restore Barnum Hall Committee has considered this situation and believes it is important that this acoustical improvement be included with the work that is currently under contract with Jacobs Facilities, Inc.

Jacobs Facilities has negotiated a change order with the contractor to perform the necessary work. The change order amount is \$144,350. \$48,991 of this change is to be funded by Work To Be Determined, the associated construction contingency amount is \$10,595 and the associated Jacobs Facilities program construction management fee is \$23,359. The total additional cost associated with this work is \$129,313. The following page is a summary of the costs associated with BLA #3, incorporating this proposed amendment.

The Proposition X Oversight Committee has reviewed this item and recommends approval.

AGENDA NOTE: Spreadsheets relative to this item are not available in the electronic version of the agenda. They are in the printed agenda and will be available at the meeting.

MOTION MADE BY: Mrs. Gottfried
SECONDED BY: Mr. Pratt

AYES: 6 (All: Mrs. Brady *in absentia*)
NOES: 0 (None)
ABSTENTIONS: 0 (None)

CONTRACT AMENDMENT NO. 4.3

This document dated June 6, 2002, will serve as Amendment Number 3 to Contract Amendment No. 4 dated May 19, 2000, (Budget Limitation Number 3) to the Program Management Agreement ("PM Agreement") dated August 12, 1999, and is between the Santa Monica-Malibu Unified School District ("Owner") and Jacobs Facilities, Inc. ("Jacobs"). All terms and conditions used herein shall reflect the original language as stated in the PM Agreement or any subsequent amendments as currently approved.

In consideration of the mutual covenants and agreements set forth below, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged by the parties hereto, the Owner and Jacobs hereby amend and supplement the PM Agreement as follows:

SCOPE

Scope adjustments within this Amendment covering the following project and associated work are described below:

Barnum Hall Phase II

Perform work to enhance acoustical properties of the Barnum Hall Auditorium per WLC Architect Drawings Rev 4 of AH2.4, AH2.7, AH2.8, AH6.1, AH9.2, P1.1 & S2.1; and Rev 5 of AH7.1, AH8.1, 8.2 & 8.3, E0.4, EH2.3, 2.5 & 2.6 & LTG-4. Work includes (a) reconfiguring walls in bathrooms H111 and H114, (b) reconfiguring walls and add glazed window opening of control booth H120, (c) adding door H131 and hardware, (d) effecting balcony nose changes, (e) effecting electrical and plumbing changes, and (f) effecting various HVAC changes such as providing and installing sound traps, larger air distribution openings, an exhaust fan, isolation rails, and additional duct and duct insulation.

COST

Costs as stated in the current contract or amendment will be modified as noted below:

A fixed price amount of \$129,313, for the scope of work described above consisting of \$144,350, \$10,595 for contingency and \$23,359 for PM fee less \$48,991 funded by Work to be Determined (Original Budget).

This Amendment applies only after it has been agreed to and fully executed by both parties.

SCHEDULE

This work has been installed by Hayward Construction in accordance with Jacobs Change Order No. 6 to the Kemper Surety contract.

IN WITNESS WHEREOF, the Owner and Jacobs have executed this Amendment as of the day and year first written above.

**SANTA MONICA-MALIBU UNIFIED
SCHOOL DISTRICT**

JACOBS FACILITIES INC.

By: 

By: 

Title: _____

Title: _____

Date: 7/2/2002

Date: 7.3.02

RECEIVED

Business Office
SMMUSD

Santa Monica - Malibu Unified School District
Bid Tabulation and BLA Summary

May 16, 2000

Bid Package
1A
Barnum Hall

				5/28/2002 Amendment	
A Budget	Barnum Hall	Amendment 4.1	Amendment 4.2	4.3	Total
Phase II	\$3,864,394				\$3,864,394
Modernization	\$300,000	\$18,400	(\$18,400)	\$105,954	\$405,954
Budget Total	\$4,164,394	\$18,400	(\$18,400)	\$105,954	\$4,270,348
Contingency	\$416,439			\$10,595	\$427,035
Budget w/o Contingency	\$3,747,955	\$18,400	(\$18,400)	\$95,359	\$3,843,314
					\$0
					\$0
					\$0
					\$0
					\$0
					\$0
B BLA					\$0
1 Program Management	\$851,948			\$23,359	\$875,307
					\$0
C Phase II					\$0
1 Construction Bids					\$0
2 Dawn-Mar Construction/					\$0
3 Hayward Construction					\$0
4 AFS	\$2,430,132			\$80,566	\$2,510,698
5 Electrical	\$255,153				\$255,153
6 Mechanical	\$628,190			\$63,784	\$691,974
					\$0
7 Allowances					\$0
8 Lighting/ Curtain Storage	\$20,000				\$20,000
9 Artwork Storage	\$3,000				\$3,000
					\$0
J Payment Bond	\$32,024				\$32,024
					\$0
					\$0
					\$0
D Modernization					\$0
1 Allowances					\$0
2 Acoustical Shell	\$110,000				\$110,000
3 Stage Lighting	\$217,500				\$217,500
4 Payment Bond	\$2,965				\$2,965
					\$0
E Subtotal	\$3,698,964			\$144,350	\$3,843,314
					\$0
F Work To Be Determined (Balance)	\$48,991			(\$48,991)	\$0
					\$0
G Contingency	\$416,439			\$10,595	\$427,034
					\$0
					\$0
G BLA Calculation					\$0
1 Bids & Allowances	\$3,698,964	\$18,400	(\$18,400)	\$144,350	\$3,843,314
2 Work to Be Determined	\$48,991			(\$48,991)	\$0
3 Sub-total	\$3,747,955	\$18,400	(\$18,400)	\$95,359	\$3,843,314
4 Contingency	\$416,439			\$10,595	\$427,035
5 Program/Construction Mgt.	\$918,086			\$23,359	\$941,445
6					\$0
7 Total BLA	\$5,082,480	\$18,400	(\$18,400)	\$129,313	\$5,211,794
					\$0
H Total Budget Reconciliation					\$0
1 BLA Total	\$5,082,480	\$18,400	(\$18,400)	\$129,313	\$5,211,794
2 Preconstruction Services	\$918,086	\$0		\$53,900	\$971,987
3 Total Budget - Barnum Hall	\$6,000,566	\$18,400	(\$18,400)	\$183,213	\$6,183,780
4 Amount Under/(Over) Budget	\$0	\$0	\$0	(\$30,541)	(\$30,540)

Footnotes

1 \$18,400 Menlo + 35,000 WLC incl. In Amendment 3.1/ Fee is greater than the 15.3% due to add'l sound design

Amendments

4.3 HVAC and Sound Modifications

TO: BOARD OF EDUCATION

ACTION/MAJOR

06/27/02

FROM: SUPERINTENDENT/KENNETH R. BAILEY

RE: BUDGET ADJUSTMENTS

RECOMMENDATION NO. A.32

It is recommended that the Board of Education approve the following adjustments to the 2001-02 Budget, as described on the following pages for these Funds:

Fund 01	-	General Fund
Fund 11	-	Adult Education Fund
Fund 12	-	Child Development Fund
Fund 13	-	Cafeteria Fund
Fund 14	-	Deferred Maintenance Fund
Fund 17	-	Special Reserve Fund
Fund 21	-	State School Building Fund
Fund 25	-	Capital Facilities Fund
Fund 40	-	Special Reserve Fund: Capital Outlay Projects
Fund 71	-	Retiree Benefits Fund
Fund 73	-	Foundation Trust Fund

AGENDA

NOTE:

The Budget Adjustments were not available at the time the Agenda was being printed but are available for public review in the Office of the Assistant Superintendent for Fiscal and Business Services. A copy for public review was available at the meeting and is attached hereto and made a part hereof of these official Minutes.

MOTION MADE BY: Mrs. Gottfried

SECONDED BY: Mr. Pratt

AYES: 6 (All: Mrs. Brady *in absentia*)

NOES: 0 (None)

ABSTENTIONS: 0 (None)

FUND 01 - GENERAL FUND			
	Board-Approved Operating Budget	Adjustment Requested	Revised Operating Budget
REVENUES			
Revenue Limit	\$ 58,816,906	\$ 195,790	\$59,012,696
Local	\$ 14,291,189	\$ 705,142	\$14,996,331
State	\$ 17,040,256	\$ 488,590	\$17,528,846
Federal	\$ 3,489,718	\$ 251,228	\$ 3,740,946
Transf./Contribs.	<\$ 1,228,588>	\$ 95,280	<\$1,133,308>
TOTAL REVENUES	\$91,551,881	\$1,736,030	\$94,145,511
EXPENDITURES			
Certificated Salaries	\$49,474,507	\$ 471,773	\$49,946,280
Classified Salaries	\$16,791,979	\$ 1,154,618	\$17,946,597
Employee Benefits	\$13,301,675	\$ 861,179	\$14,162,854
Books and Supplies	\$ 8,008,144	\$ 262,891	\$ 8,271,035
Serv., Other Oper. Exp.	\$ 8,841,108	\$ 1,158,303	\$ 9,999,411
Capital Outlay	\$ 1,048,344	\$ 137,019	\$ 1,185,363
Indirect Costs	<\$ 394,561>	<\$ 18,940>	<\$ 413,501>
TOTAL EXPENDITURES	\$97,071,196	\$ 4,026,843	\$101,098,039
Current Year Operating Excess or Deficit	<\$ 5,519,315>	0	<\$ 6,952,528>
Beginning Balance	\$12,912,906	\$12,912,906	\$12,912,906
Audit Adjustments	0	0	0
Ending Balance	\$ 7,393,591	0	\$ 5,960,377
3% Reserve Requirement (Approximate)	\$ 2,954,014	0	\$ 3,067,541

Summary of Material Changes to Fund 01 Operating Budget:

Revenues:

- ◆ Increase \$453,590 State Funding for Special Education
- ◆ Increase \$164,157 Revenue Limit adjustment for final P2 count
- ◆ Increase \$745,813 District wide gifts
- ◆ Increase \$10,000 LACOE Technology Grant

Expenses:

- ◆ Increase \$286,734 non-public school contracts
- ◆ Increase \$224,000 District-wide costs associated with telecommunications (phones, cell phones and equipment)
- ◆ Decrease \$243,705 year-end adjustment of unspent instructional supply funds moved to 2002-2003
- ◆ Increase \$166,518 District-wide Special Services contracts
- ◆ Increase \$147,574 PTA funded aide positions
- ◆ Increase \$200,000 Workers' Compensation premium

FUND 11 - ADULT EDUCATION FUND			
	Board-Approved Operating Budget	Adjustment Requested	Revised Operating Budget
REVENUES			
Revenue Limit	\$ 607,255	< \$ 110,767>	\$ 496,488
Local	\$ 47,505	\$ 27,035	\$ 74,540
State	\$ 60,986	<\$ 3,237>	\$ 57,749
Federal	\$ 155,825	\$ 52,434	\$ 208,259
Transf./Contribs.	0	0	0
TOTAL REVENUES	\$ 871,571	<\$ 34,535>	\$ 837,036
EXPENDITURES			
Certificated Salaries	\$ 454,906	\$ 108,766	\$ 563,672
Classified Salaries	\$ 181,928	\$ 11,696	\$ 193,624
Employee Benefits	\$ 102,418	\$ 8,650	\$ 111,068
Books and Supplies	\$ 115,343	<\$ 28,404>	\$ 86,939
Serv., Other Oper. Exp.	\$ 51,017	<\$ 12,668>	\$ 38,349
Capital Outlay	\$ 14,959	<\$ 10,709>	\$ 4,250
Indirect Costs	\$ 12,124	0	\$ 12,124
TOTAL EXPENDITURES	\$ 932,695	\$ 77,331	\$ 1,010,026
Current Year Operating Excess or Deficit	<\$ 61,124>	< \$ 111,866>	<\$ 172,990>
Beginning Balance	\$ 174,287	0	\$ 174,287
Audit Adjustments	0	0	0
Ending Balance	\$ 113,163	< \$ 111,866>	\$ 1,297

Summary of Material Changes to Fund 11 Operating Budget:

- Revenues:
- ◆ Decrease \$110,767 Revenue Limit adjustment
Due to lower than projected participation
 - ◆ Increase \$52,434 Federal Adult Basic Education
- Expenses:
- ◆ Increase 129,112 Salary & Benefits to reflect
projected actual costs

FUND 12 - CHILD DEVELOPMENT FUND			
	Board-Approved Operating Budget	Adjustment Requested	Revised Operating Budget
REVENUES			
Revenue Limit	0	0	0
Local	\$ 2,539,064	\$ 184,599	\$ 2,723,663
State	\$ 2,587,773	<\$ 183,624>	\$ 2,404,149
Federal	\$ 1,508,899	\$ 364,440	\$ 1,873,339
Transf./Contribs.	\$ 205,082	<\$ 133,082>	\$ 72,000
TOTAL REVENUES	\$ 6,840,818	\$ 160,333	\$ 7,073,151
EXPENDITURES			
Certificated Salaries	\$ 2,583,096	<\$ 457,666>	\$ 2,125,430
Classified Salaries	\$ 1,796,447	\$ 81,311	\$ 1,877,758
Employee Benefits	\$ 921,198	<\$ 78,869>	\$ 842,329
Books and Supplies	\$ 369,921	\$ 546,130	\$ 916,051
Serv., Other Oper. Exp.	\$ 579,452	<\$ 1,915>	\$ 577,537
Capital Outlay	\$ 400,409	<\$ 44,152>	\$ 356,257
Indirect Costs	\$ 251,340	\$ 126,449	\$ 377,789
TOTAL EXPENDITURES	\$ 6,901,863	\$ 171,865	\$ 7,073,151
Current Year Operating Excess or Deficit	<\$ 61,045>	0	0
Beginning Balance	\$ 61,045	0	\$ 61,045
Audit Adjustments	0	0	0
Ending Balance	0	0	\$ 61,045

Summary of Material Changes to Fund 12 Operating Budget:

Revenues: ♦ Decrease <\$48,272> Head Start Grant
 ♦ Increase \$37,695 State Pre-School

Expenses: ♦ Decrease <\$10,577> Head Start Grant

FUND 14 - DEFERRED MAINTENANCE FUND			
	Board-Approved Operating Budget	Adjustment Requested	Revised Operating Budget
REVENUES			
Revenue Limit	0	0	0
Local	\$ 45,000	0	\$ 45,000
State	\$ 334,472	0	\$ 334,472
Federal	0	0	0
Trans../Contribs.	\$ 405,766	0	\$ 405,766
TOTAL REVENUES	\$ 785,238	0	\$ 785,238
EXPENDITURES			
Certificated Salaries	0	0	0
Classified Salaries	0	0	0
Employee Benefits	0	0	0
Books and Supplies	0	0	0
Serv., Other Oper. Exp.	\$ 2,600,000	< \$800,000>	\$ 1,800,000
Capital Outlay	0	800,000	800,000
Indirect Costs	0	0	0
TOTAL EXPENDITURES	\$ 2,600,000	0	\$ 2,600,000
Current Year Operating Excess or Deficit	<\$ 1,814,762>	0	<\$ 1,814,762>
Beginning Balance	\$ 2,496,470	0	\$ 2,496,470
Audit Adjustments	0	0	0
Ending Balance	\$ 681,708	0	\$ 681,708

Summary of Material Changes to Fund 14 Operating Budget:

Transfers ♦ Transfer \$800,000 to cover capital construction costs

FUND 17 - SPECIAL RESERVE FUND - NON CAP PROJECTS			
	Board-Approved Operating Budget	Adjustment Requested	Revised Operating Budget
REVENUES			
Revenue Limit	0	0	0
Local	0	0	0
State	0	0	0
Federal	0	0	0
Transf./Contribs.	0	\$ 1,000,000	\$ 1,000,000
TOTAL REVENUES	0	\$ 1,000,000	\$ 1,000,000
EXPENDITURES			
Certificated Salaries	0	0	0
Classified Salaries	0	0	0
Employee Benefits	0	0	0
Books and Supplies	0	0	0
Serv., Other Oper. Exp.	0	0	0
Capital Outlay	0	0	0
Indirect Costs	0	0	0
TOTAL EXPENDITURES	0	0	0
Current Year Operating Excess or Deficit	0	0	\$ 1,000,000
Beginning Balance	0	0	0
Audit Adjustments	0	0	0
Ending Balance	0	0	\$ 1,000,000

Summary of Material Changes to Fund 17 Operating Budget:

Transfers: ♦ Transfer \$1,000,000 from State School Building Fund to cover the General Fund reserve requirements and future construction costs

FUND 21 - STATE SCHOOL BUILDING FUND			
	Board-Approved Operating Budget	Adjustment Requested	Revised Operating Budget
REVENUES			
Revenue Limit	0	0	0
Local	\$ 1,830,246	<\$315,246>	\$ 1,515,000
State	0	0	0
Federal	0	0	0
Transf./Contribs.	0	<\$ 1,000,000>	<\$ 1,000,000>
TOTAL REVENUES	\$ 1,830,246	<\$1,315,246>	\$ 515,000
EXPENDITURES			
Certificated Salaries	0	0	0
Classified Salaries	\$ 239,565	0	\$ 239,565
Employee Benefits	\$ 56,954	0	\$ 56,954
Books and Supplies	\$ 4,750	0	\$ 4,750
Serv., Other Oper. Exp.	\$ 119,300	0	\$ 119,300
Capital Outlay	\$ 8,379,800	0	\$ 8,379,800
Indirect Costs	0	0	0
TOTAL EXPENDITURES	\$ 8,800,369	0	\$ 8,800,369
Current Year Operating Excess or Deficit	<\$ 6,970,123>	<\$1,315,000>	<\$ 8,285,369>
Beginning Balance	\$21,660,420	0	\$21,660,420
Audit Adjustments	0		
Ending Balance	\$14,690,297	0	\$13,375,051

Summary of Material Changes to Fund 21 Operating Budget:

Revenues: Decrease <\$315,000> for lower than anticipated interest earnings

Transfers:

Increase \$1,000,000 to establish Fund 17 as a Special Reserve Account

FUND 25 - CAPITAL FACILITIES FUND			
	Board-Approved Operating Budget	Adjustment Requested	Revised Operating Budget
REVENUES			
Revenue Limit	0	0	0
Local	\$ 618,040	\$ 450,000	\$ 1,068,040
State	0	0	0
Federal	0	0	0
Transf./Contribs.	0	0	0
TOTAL REVENUES	\$ 618,040	\$ 450,000	\$ 1,068,040
EXPENDITURES			
Certificated Salaries	0	0	0
Classified Salaries	0	0	0
Employee Benefits	0	0	0
Books and Supplies	0	0	0
Serv., Other Oper. Exp.	0	0	0
Capital Outlay	\$ 430,000	\$ 450,000	\$ 880,000
Indirect Costs	0	0	0
TOTAL EXPENDITURES	\$ 430,000	\$ 450,000	\$ 880,000
Current Year Operating Excess or Deficit	\$ 188,040	0	\$ 188,040
Beginning Balance	\$ 1,503,971	0	\$ 1,503,971
Audit Adjustments	0	0	0
Ending Balance	\$ 1,692,971	0	\$ 1,692,011

Summary of Material Changes to Fund 25 Operating Budget:

Revenues: Increase \$450,000 Year-to-date Developer Fees to reflect actual fees received

Expenses: Increase \$450,000 to reflect construction costs

FUND 40 - SPECIAL RESERVE FUND: CAPITAL OUTLAY PROJECTS			
	Board-Approved Operating Budget	Adjustment Requested	Revised Operating Budget
REVENUES			
Revenue Limit	0	0	0
Local	\$ 6,000	\$ 4,600	\$ 10,600
State	0	0	0
Federal	0	0	0
Transf./Contribs.	\$ 411,000	\$ 564,077	\$ 975,077
TOTAL REVENUES	\$ 417,000	\$ 568,677	\$ 985,677
EXPENDITURES			
Certificated Salaries	0	0	0
Classified Salaries	0	0	0
Employee Benefits	0	0	0
Books and Supplies	0	0	0
Serv., Other Oper. Exp.	0	0	0
Capital Outlay	0	\$ 50,000	\$ 50,000
Indirect Costs	0	0	0
TOTAL EXPENDITURES	0	\$ 50,000	\$ 50,000
Current Year Operating Excess or Deficit	\$ 417,000	0	\$ 935,677
Beginning Balance	\$ 323,251	0	\$ 323,251
Audit Adjustments	0	0	0
Ending Balance	\$ 740,251	0	\$ 1,258,928

Summary of Material Changes to Fund 40 Operating Budget:

Revenues:

- ◆ Increase \$10,600 to reflect interest income
- ◆ Increase \$564,077 to reflect receipt of redevelopment agency funds from the City of Santa Monica

ITEM A.32

FUND 01 - GENERAL FUND			
	Board-Approved Operating Budget	Adjustment Requested	Revised Operating Budget
REVENUES			
Revenue Limit	\$ 58,816,906	\$ 195,790	\$59,012,696
Local	\$ 14,291,189	\$ 705,142	\$14,996,331
State	\$ 17,040,256	\$ 488,590	\$17,528,846
Federal	\$ 3,489,718	\$ 251,228	\$ 3,740,946
Transf./Contribs.	<\$ 1,228,588>	\$ 95,280	<\$1,133,308>
TOTAL REVENUES	\$92,409,481	\$1,736,030	\$94,145,511
EXPENDITURES			
Certificated Salaries	\$49,474,507	\$ 471,773	\$49,946,280
Classified Salaries	\$16,791,979	\$ 1,154,618	\$17,946,597
Employee Benefits	\$13,301,675	\$ 861,179	\$14,162,854
Books and Supplies	\$ 8,008,144	\$ 262,891	\$ 8,271,035
Serv., Other Oper. Exp.	\$ 8,841,108	\$ 1,158,303	\$ 9,999,411
Capital Outlay	\$ 1,048,344	\$ 137,019	\$ 1,185,363
Indirect Costs	<\$ 394,561>	<\$ 18,940>	<\$ 413,501>
TOTAL EXPENDITURES	\$97,071,196	\$ 4,026,843	\$101,098,039
Current Year Operating Excess or Deficit	<\$ 4,661,715>	0	<\$ 6,952,528>
Beginning Balance	\$12,912,906	\$12,912,906	\$12,912,906
Audit Adjustments	0	0	0
Ending Balance	\$ 8,251,191	0	\$ 5,960,377
3% Reserve Requirement (Approximate)	\$ 2,954,014	0	\$ 3,067,541

Summary of Material Changes to Fund 01 Operating Budget:

Revenues:

- ◆ **Increase** \$453,590 State Funding for Special Education
- ◆ **Increase** \$164,157 Revenue Limit adjustment for final P2 count
- ◆ **Increase** \$745,813 District wide gifts
- ◆

Expenses:

- ◆ **Increase** \$286,734 non-public school contracts
- ◆ **Increase** \$224,000 District-wide costs associated with telecommunications (phones, cell phones and equipment)
- ◆ **Decrease** \$243,705 year-end adjustment of unspent instructional supply funds **moved to 2002-2003**
- ◆ **Increase** \$166,518 District-wide Special Services contracts
- ◆ **Increase** \$147,574 PTA funded aide positions
- ◆ **Increase** \$200,000 Workers' Compensation premium

Informational Items

TO: BOARD OF EDUCATION

INFORMATION

06/27/02

FROM: SUPERINTENDENT/ PEGGY HARRIS

RE: REPORT ON FIRST YEAR IMPLEMENTATION OF K-8 MATH ADOPTION

INFORMATIONAL ITEM NO. I.1

It is recommended that the Board of Education consider the report by staff outlining the first year implementation of the K-8 mathematics instructional materials that were adopted spring of the 2000-01 school year.

Note: The report was not available at the time the agenda was published. Copies will have been forwarded to the Board prior to the meeting. Copies for public review will be available in the Office of Educational Services during normal business hours. They will also be available at the meeting.

AGENDA

NOTE: This item will be brought forward to the meeting of August 8, 2002.

ADDED VIA ADDENDUM on 6/25/02 *

TO: BOARD OF EDUCATION

INFORMATION

6/27/02

FROM: SUPERINTENDENT/LISE REILLY

RE: PRESENTATION OF SCHOOL ACCOUNTABILITY REPORT CARD
(SARC)

INFORMATIONAL ITEM NO.I.2

It is recommended that the Board of Education accept the 2000-2001 School Accountability Report Card for the district.

COMMENT: All School Accountability Report Cards for all SMMUSD schools were created by consultant Michael Hill, who will make the presentation at this meeting.

California Education Code requires that a School Accountability Report Card be prepared annually for each district; the Board of Education has and for each school within the district and well as for the district, itself.

AGENDA

NOTE:

This agenda item was moved forward to immediately before the Major Action Items section.

In addition to the District report card, Mr. Hill distributed a chart entitled, "Accesses to SARC.pdf's on the District Web Site" from March through June 24, 2002. There were 8,238 SARC inquiries in that time frame.

The Board and the Superintendent again thanked Mr. Hill for his excellent work.

AGENDA

NOTE:

The following documents are attached hereto and made apart hereof of these original Minutes and are on file in the Office of the Superintendent:

- Copy of Certificate presented to Chris Schwabe from the Fine Arts District Advisory Committee
- Copy of documentation distributed by John Harlow of Malibu (handwriting on the document reflects the response of the Superintendent to Mr. Harlow's questions)
- Color copy of the School Accountability Report Card for the District
- Handout: Originally proposed Tier One/ Tier Two Reductions
- Color Copy of Fiscal Services Power Point Presentation: *2002-2003 Proposed Budget* (user-friendly analysis of the budget)
- Complete copy: 2002-03 Final Budget for the Santa Monica-Malibu Unified School District