

**Santa Monica-Malibu Unified School District
Board of Education
MEETING MINUTES**

September 20, 2001

UNADOPTED

The regular meeting of the Santa Monica-Malibu Unified School District's Board of Education was held on September 20, 2001, in the Council Chambers of the City of Santa Monica, 1685 Main Street, Santa Monica, California. Following Roll Call, at 4:30 P.M., in the Board Room of the District Offices, 1651 16th Street, Santa Monica, California, the Board reconvened the **(Public Session)** Special Meeting of September 13, 2001, ~~Strategic Planning Team Design candidate number 3 to~~ **interview additional candidates for the Strategic Planning Design Team.** Following those interviews, the Board moved to **CLOSED SESSION**, for reasons listed in Section III, below. The Board reconvened in **OPEN SESSION** at 7:20 P.M. in Council Chambers.

THE PUBLIC PORTION OF THE MEETING BEGAN AT 7:20 P.M.

If you wish to address the Board of Education, you must submit the "request to address" card **prior** to discussion of the item. The cards are located with meeting materials at the room's entrance.

I CALL TO ORDER

- A Roll Call - the meeting was called to order by President Tom Pratt. All Board members were present. A moment of silence was observed in memory of those lost in the 9/11/01 terrorist attacks.
- B Pledge of Allegiance - the Pledge of Allegiance was led by Malibu High School Student representative Gregory Sands.

II PUBLIC COMMENTS FOR CLOSED SESSION ITEMS ONLY. None.

III CLOSED SESSION. There was no action to report out from Closed Session; the appointment (s) were announced as they chronologically appeared in the Agenda.

- Public Employee Performance Evaluation/ Superintendent/ Contract, relative to finalizing Performance Targets, Pursuant to GC 54954.5 and 54957 as cited in the Brown Act
- Conference with Superintendent and Assistant Superintendents regarding 2000-2001 negotiations with the Santa Monica-Malibu Teachers Association (SMMCTA) regarding Child Development Services (CDS) pursuant to GC 54957.6 as cited in the Brown Act

- Conference with Superintendent and Assistant Superintendents regarding 2001-2002 Strategies for Negotiations with Non-Represented Employees, the Santa Monica-Malibu Classroom Teachers Association (SMMCTA) and Santa Monica Chapter of Local 660 Service Employees International Union (SEIU) pursuant to GC 54957.6 as cited in the Brown Act
- Personnel Matter/ Classified Appointment/ Director of Business and Fiscal Services - Pursuant to GC 54957 as cited in the Brown Act (**Beth Connors**)
- Personnel Matter/Special Services Appointment - Interim Overseeing Director for Business and Fiscal Services - Pursuant to GG 54957 as cited in the Brown Act

IV **BOARD OF EDUCATION - COMMENDATIONS/RECOGNITIONS**

Two-year Completions of the Academy for New/Aspiring Principals through California School Leadership Academy: Cecilia Duenas, Pat Henderson, Alex Kusion, Kevin McCarthy, Lise Reilly, Patricia Samarge.

Terry Green, representing the Academy, presented plaques to the SMMUSD Superstars underlined above. Plaques for those not in attendance will be delivered. The Board thanked the participants for their continuing commitment to quality education.

V **APPROVAL OF THE AGENDA**

The agenda was approved as follows:

| | |
|------------------------|--|
| Motion Made by: | Mrs. Gottfried |
| Seconded By: | Mrs. Brady |
| Student Advisory Vote: | Aye (except for Personnel Items) Gregory Sands, voting student member |
| Ayes: | Seven (All) |
| Noes: | Zero (none) |
| Abstentions: | Zero (none) |

VI **APPROVAL OF MINUTES**

A.1 Approval of Minutes (None) 1

VII **CONSENT CALENDAR**

Consent agenda items are considered routine, as agreed by the President, Vice President and Superintendent, requiring no discussion, and are normally all approved at one time by the Board of Education. However, members of the Board of Education, staff, or the public may request an item be removed from the consent agenda for clarification and/or discussion. Consideration will occur during Section XI.

Curriculum and Instruction

| | | |
|-----|--|-----------|
| A.2 | Approval of Supplemental Textbooks to be Adopted | 2 |
| A.3 | Approval of Overnight Field Trips | 3 |
| A.4 | Approval of Independent Contractors | 4-5 |

General Functions

- A4.a Nomination of Additional Members to the Strategic Planning Design Team 6

Business and Finance

- A.5 Award of Purchase Orders, FY 2001-2002 7-7e
A.6 Approval of Conference and Travel 7-11
A.7 Acceptance of Gifts 12-12d
A.8 Denial of Claim (Rose Robinson et al) 13
A.9 Denial of Claim (Andrew Gross) 14
A.10 Renewal of Agreement with Los Angeles County Office of Education for
Regional Occupational Programs (LACOE/RoP) 15

Proposition X /State Modernization

- A.11 Correction of Board Action of 9/6/01 Regarding the Malibu High School
Proposition X Bids 16-19b
A.11a Correction of Board Action of 9/6/01 Regarding BLA #18 20-22a

NOTE: Boardmember Brownley had questions regarding these items; they were addressed as the item chronologically appeared in the Agenda.

Personnel

- A.12 Certificated Personnel - Elections, Separations 23-25
A.13 Special Services Employee/ Business and Fiscal Services 26
A.14 Special Services Employees 27-28
A.15 Teaching Authorizations 29
A.16 Clinical Training Agreement/ Mt. Saint Mary's College 30
A.17 Affiliation Agreement No. FO1-0924/ UCLA Nursing Students 31
A.18 Service Agreement - Paradigm Services, Inc. 32
A.19 Classified Appointment - Director of Business and Fiscal Services 33
A.20 Classified Personnel - Merit 34-39
A.21 Classified Personnel - Non-Merit 40

VIII PUBLIC COMMENTS

Public Comments is the time when members of the audience may address the Board of Education on items not scheduled on the meeting's agenda. All speakers are limited to three (3) minutes. When there are a large number of speakers, the Board may reduce the allotted time to two(2) minutes per speaker. The Brown Act (Government Code) states that Board members may not engage in discussion of issues raised during "VIII, Public Comments" except to ask clarifying questions, make a brief announcement, make a brief report on his or her own activities, or to refer the matter to staff. This Public Comment section is limited to 20 minutes. If the number of persons wishing to address the Board of Education exceeds the time limit, additional time will be provided in Section **XVI, CONTINUATION OF PUBLIC COMMENTS.**

Justin Brownstone, Santa Monica - Mr. Brownstone addressed the Board as the President of the Samohi Student Council and on behalf of all Samohi students and parents. His remarks concerned the student parking situation, especially in light of the construction currently underway at Samohi. The Superintendent indicated that senior staff and he were working with the City of Santa Monica on finding possible solutions.

IX COMMUNICATIONS

The Communications section provides an opportunity for the Board of Education to hear reports from the individuals or Committee representative listed below. **All reports are limited to 5 minutes or less.** However, if more time is necessary, or if a report will not be presented, please notify the Board secretary eight work days prior to the date of the meeting.

A. School Reports -

Chris Gary, Santa Monica High School - reported that

- 1) school seemed to be off to a good start and that students liked the changes in counseling (personalized counseling); he also stated that there were 82 new students in AP classes, which he felt was due in large part to the counselors' advising students of the availability of the classes.
- 2) Everyone on campus was still reeling from 9/11 and students were grateful that there was counseling support available. Mr. Gary indicated that the Day of Remembrance was fabulous and a very unifying event for all students. He specifically thanked teachers Cady, Ferris, and Rhodes and the administrators.
- 3) He invited everyone to the football game Friday, 9/7/01, at 7 P.M., Corsair Field; The Vikings will take on Venice.

Greg Sands, Malibu High School - Mr. Sands:

- 1) thanked the Board for the opportunity to serve as a representative; Mr. Sands stated that he looked forward to learning a great deal about the public process over the next year.
- 2) He stated that Mike Matthews, Malibu High Principal had hosted a very beautiful memorial service in the quad, including a moving musical number by Mr. Bixler.
- 3) Finally, Mr. Sands reported that the students were surprised at the construction.

B. SMMCTA Report - Harry Keiley, SMMCTA President, reported:

- 1) that student response to Samohi's recent Day of Remembrance was fabulous; many teachers and administrative staff helped its planning and execution.
 - 2) The PAR project is moving forward; membership feels it is a meaningful program to assist teachers; the I CAN DO IT training on classroom management is especially good; Dr. Quarles, Steve Cannell and Lise Reilly attending a recent PAR panel. *
 - 3) the opening of school has been relatively uneventful (aside from 9/11, of course); membership appreciates the administration's commitment to holding the line on class size
 - 4) sunshining the initial proposal is being discussed; the Board should expect a report at the next meeting
 - 5) membership has asked for clarification on extra duty units for elementary and middle school teachers
- * NOTE: Board member Brownley asked if Board members could attend PAR meetings; Mr. Keiley indicated that they would be more than welcome and that he would make certain all Board members were notified of upcoming meetings.

C. SEIU Report - there was no SEIU report

D. PTA Council President Reports - Cheri Orgel, PTA President, Mrs. Orgel:

- 1) expressed the gratitude of parents and students for the Superintendent's response to the 9/11 tragedy; she stated that, by promoting dialog and events, all members of the school community were provided with the opportunity to express the personal grief while finding ways to also express kindnesses and understanding. There was never a doubt in anyone's mind that the administration's primary concern was for the children.
- 2) stated that some school sites appeared to lack disaster preparedness guidance during the initial hours of 9/11; she requested that the Board direct staff to work with the Red Cross so the procedures are ample, clear and uniform across the district.

E. Proposition X Oversight Committee Report - no report was given.

X Superintendent's Report

The Superintendent and/or Assistant Superintendents may report on items not requiring action by the board but are of interest to the Board and public.

In response to the 9/11 tragedy, the Superintendent added the following report to the published items:

- Each school had its own memorial service; school leaders, including students, staff and PTA representatives, brought extreme eloquence to the services. All were hereby thanked.
- ✓ State of the Schools - Enrollment. District enrollment is currently 101% over the projections made last year (12,500 projection - 12,688 actual enrollment). Teachers need to be added across the district – a recommendation will be made at the next Board meeting. No new permits are being issued; the Board shall expect a recommendation at a future Board meeting to look at the permit policy with an eye to perhaps instituting a systematic reduction in student population.
- ✓ Effectiveness of District's Preparedness Plans - the Superintendent stated that there was, in fact, room for improvement in the district's emergency preparedness policies and procedures. Even before 9/11 the emergency manual was being updated by the Student Services Department in conjunction with the Red Cross. After the safety of the children (which is always paramount), one of the primary concerns is communication, *i.e.*, how can the Central Office and the individual sites both coordinate information and communicate with one voice to the media. The Board can expect a complete update at the October 4, 2001, meeting. Transportation protocols are also being reviewed and potentially revised.
- ✓ Report on City of Malibu City Council Meeting - the Superintendent is working with City Manager, Katie Lichtig, on initiating three or four roundtable discussions aimed at increasing the partnership level between the district and the City of Malibu. Additionally, the Malibu High School field will be ready for Homecoming. (YAY!)

- ✓ Strategic Planning Update - initial distribution of the calendar of important dates and events will go out Friday, September 21, 2001; it is being sent to all public and private schools and colleges, district sites, public libraries, and civic groups. It will also be posted on the website.

Members of the Board made the following requests, pertinent to Mr. Deasy's report and other timely events:

- 1) an analysis of the reasons leading to the current upswing in student enrollment; the reports should include projections, trends, reasons and impact on services. Also included should be in relative benefit from increase ADA.
- 2) an update on the district's cell phone policy
- 3) an update on publicly noticing the Board's goals
- 4) when the systematic reduction of enrollment is discussed staff should be certain to include models of the current permit process

Regarding Major and Discussion Items

As a general rule, items under MAJOR and DISCUSSION will be listed in order of importance as determined by the President, Vice President and Superintendent. Individual Board members may move to request a change in the order prior to consideration of any Major item. The Board may also move any of these items out of order to be heard immediately following PUBLIC COMMENTS if it appears that there is special interest by the public or as a courtesy to staff members making presentations to the Board.

XI MAJOR ITEMS

These items are considered to be of major interest and/or importance and are presented for **ACTION (A)** or **INFORMATION (I)** at this time. Many have been reviewed by the Board at a previous meeting under the Discussion Items section of the agenda.

Action Items are submitted to the Board of Education with a recommendation from the Superintendent. They may be tabled or postponed by action of a quorum of the Board. Items pulled from Section VII, Consent Agenda, will be deliberated in Section XI following the scheduled Action Items. When a member of the Staff presents an item, the Board may ask clarifying questions before the Public is heard on that item. Board discussion of the item will take place after hearing from the Public.

| | | |
|------|---|-------|
| A.22 | Approval of Special Education Contracts (2001-2002) | 41-44 |
| A.23 | Approval of Budget Adjustment for Additional Staffing at Malibu Middle/ Malibu High School | 45 |
| A.24 | Approval of Budget Adjustment for Additional Staffing at Cabrillo Elementary School | 46 |
| A.25 | Approval of Budget Adjustment for Additional Staffing at Santa Monica High School | 47 |
| A.26 | Approval to Purchase Plato Software for Santa Monica High School | 48-50 |
| A.27 | Approval to Award Utility Hook-up for St. Anne's Relocatable Classroom to Graph Company | 51 |

XII DISCUSSION ITEMS

These items are submitted for information (generally, FIRST READING) and discussion. Action will generally be considered at the next regularly scheduled meeting of the Board.

| | | |
|-----|--|--------|
| D.1 | Report on the Stanford 9 Student Assessment 1999-2001 | 52 |
| D.2 | Status Report on Smaller Learning Communities Grant | 53 |
| D.3 | Report on the Alternative Schools Accountability Model (ASAM) | 54 |
| D.4 | Report on the Recommended Appointment Process to Fill A Vacancy on the Personnel Commission | 55-55d |

XIII INFORMATIONAL ITEMS

| | | |
|-----|--|----|
| I.1 | Basic Textbooks to Be Adopted | 56 |
| | Meeting Note Regarding Ancillary Materials | 57 |

XIV BOARD MEMBER ITEMS. None.

These items are submitted by individual Board members for information or discussion, in accordance with Board Policy 8320(b).

XV REQUESTS BY MEMBERS OF THE PUBLIC OR DISTRICT ADVISORY COMMITTEES TO ADDRESS THE BOARD OF EDUCATION. None.

These items are submitted by members of the public to address the Board of Education on a matter within the jurisdiction of the Board, as per Board Policy 8320(c). Requests must be submitted to the Superintendent in writing ten days before the Board meeting or prior to agenda planning, in accordance with the established agenda planning schedule, whichever is less. The written request will not exceed 500 words and will include, as an attachment, brief background information and the reason for the request.

XVI CONTINUATION OF PUBLIC COMMENTS. None.

A continuation of Section VIII, as needed.

XVII BOARD MEMBER COMMENTS. None.

Board Member Comments is the section where a Board member may make a brief announcement or make a brief report on his or her own activities relative to Board business. There can be no discussion under "BOARD MEMBER COMMENTS".

XVIII FUTURE AGENDA ITEMS. None.

Items for future consideration will be listed with the projected date of consideration. The Board of Education will be given any backup information available at this time.

XIX CLOSED SESSION. None.

The Board of Education may adjourn to CLOSED SESSION to complete discussion on items listed for CLOSED SESSION.

XX ADJOURNMENT

At 11:29 P.M., in a motion by Mrs. Brady, seconded by Mrs. Leon-Vazquez (7[All] - 0 [none]) this meeting adjourned in memory of Dora Menchaca and Carolyn Beug , two beloved Samohi moms who perished in 9/11-related events. The next regularly scheduled meeting of the Board of Education is Thursday, October 4, 2001, at 7 PM at the Hughes Research Laboratories, 3011 Malibu Canyon Road, Malibu, California, 20965.

Approved: _____

President

Superintendent

Meetings held in Santa Monica are taped for rebroadcast
and played on Cable Channel 16 (City TV) at 11:00 AM
on the Sunday following the Board meeting.
Meetings are rebroadcast in Malibu on Government Access
Channel 15 every Thursday at 2 PM; every Saturday & Sunday at 8 P.M

| Board of Education Meeting Schedule 2001-2002 | | | | | |
|---|----------|----------|----------|----------|---|
| July through December, 2001 | | | | | |
| Month | 1st Week | 2nd Week | 3rd Week | 4th Week | Special/Comments |
| July | | 11 (W) | 18th (W) | 26 | 11 & 18 are Wednesdays 18 & 26: Duplicate Strategic Planning Workshops |
| August | 2 | | 16 | | |
| September | 6 | 13 | 20 | | 13 - Strategic Planning Design Team Appointments |
| October | 4 ** | | 18 * | | |
| November | 1 ** | | 15 * | | |
| December | 6 | | XX | | |
| January through June, 2002 | | | | | |
| January | | 10 | | 24 | |
| February | 7 ** | | 21 * | | |
| March | 7 ** | | 20 (W) | | Wednesday (to accommodate Stairway) |
| April | | 11 | | 25 | |
| May | 2 ** | | 16 * | | |
| June | 6 ** | | 20 | | |

AGENDA DISTRIBUTION -- Agendas are distributed to:
 All District principals/District managers/supervisors
 all branches of the public library in Santa Monica and Malibu
 print media in both Santa Monica and Malibu
 SMMCTA and SEIU representatives
 presidents of PTA Council and site PTAs
 African American Parent Support Group
 District Legal Counsel
 the City Managers of both Santa Monica and Malibu
 members of the public who may subscribe
 electronic media - surfsantamonica.com, oceanparkgazette.com

Agenda Tables of Contents are mailed first class mail at no cost to the receiving party to:
 chairs of District Advisory Committees, chairs of Site Governance Councils,
 City Council members of both Santa Monica and Malibu
 Board of Trustees Members Santa Monica College
 representatives of child care/child welfare agencies in Santa Monica
 representatives of various City commissions
 requesting members of the public.
 members Financial Oversight Committee and Prop X Committees
 e-mail distribution list

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* = Meetings to be held in the Council Chambers of the City of Santa Monica, 1685 Main Street, Santa Monica.

** = Meetings to be held at Hughes Research Laboratories, 3011 Malibu Canyon Road, Malibu.

September 20, 2001

**SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION**

I CALL TO ORDER

A Roll Call - all Board members were present.

Tom Pratt - President
Julia Brownley - Vice President
Pam Brady
Jose Escarce
Brenda Gottfried
Mike Jordan
Maria Leon-Vazquez

Gregory Sands Student Board Member representing Malibu High School
(voting)
Christopher Gary Student Board Member representing Santa Monica High School
TBA Student Board Member representing Olympic High School

B Pledge of Allegiance - the Pledge of Allegiance was led by Greg Sands, Malibu High School Student Board Member

II CLOSED SESSION

There was no action reported out of Closed Session. Appointments were announced as they appeared chronologically in the agenda.

TO: BOARD OF EDUCATION

CONSENT/ACTION
09/20/01

FROM: SUPERINTENDENT

RE: APPROVAL OF MINUTES

RECOMMENDATION NO. A.1

It is recommended that the Board of Education approve the following Minutes: None

MOTION MADE BY: Mrs. Gottfried
SECONDED BY: Mrs. Brady

STUDENT ADVISORY VOTE: aye
AYES: 7 (all)
NOES: 0 (none)
ABSTENTIONS: 0 (none)

Consent Calendar

TO: BOARD OF EDUCATION

CONSENT/ACTION

09/20/01

FROM: SUPERINTENDENT

RE: SUPPLEMENTAL TEXTBOOKS TO BE ADOPTED

RECOMMENDATION NO. A.2

It is recommended that the following supplemental textbooks be adopted for use in the Santa Monica-Malibu Unified School District effective immediately.

COMMENT: In accordance with the Board of Education policy, the textbooks listed below have been on public display for the past two weeks in the Educational Services Department at 1638 17th Street, Santa Monica, CA 90405.

ECONOMICS, PRINCIPLES AND PRACTICES, written by Gary E. Clayton, Ph.D., Glencoe/McGraw-Hill Publishers, copyright 2001, Economics, Grade 12

GOVERNMENT IN AMERICA, PEOPLE, POLITICS AND POLICY, Eighth Edition, George C. Edwards III, Martin P. Wattenberg, Robert L. Lineberry, Longman Publishers, copyright 2000, U.S. Government AP, Grade 12

THE GOLDEN GOBLET, written by Eloise Jarvis McGraw, Puffin Books, copyright 1961, Humanities, Grade 6

THE BOY OF THE PAINTED CAVE, written by Justin Denzel, The Putman & Grosset Group, copyright 1988, Humanities, Grade 6

THE BRONZE BOW, written by Elizabeth George Speare, Houghton Mifflin Company, copyright 1961, Humanities, Grade 6

MOTION MADE BY: Mrs. Gottfried

SECONDED BY: Mrs. Brady

STUDENT ADVISORY VOTE: aye

AYES: 7 (all)

NOES: 0 (none)

ABSTENTIONS: 0 (none)

NOTE: This item was amended prior to the meeting and publicly noticed.

TO: BOARD OF EDUCATION

CONSENT/ACTION

09/20/01

FROM: SUPERINTENDENT

RE: OVERNIGHT FIELD TRIP (S) 2001-02

RECOMMENDATION NO. A.3

It is recommended that the Board of Education approve the special field trip (s) listed below for students for the 2000-01 school year. No child will be denied due to financial hardship.

| <u>School Grade # of Students</u> | <u>Destination Dates</u> | <u>Principal Teacher</u> | <u>Cost / Paid for</u> | <u>Subject</u> | <u>Purpose of Trip</u> |
|--|---|--|---|--------------------------|---|
| Malibu High School | Palo Alto, CA 9/28/01 to 9/30/01 | Boykin, T. Page, F. | Varied/ by students and/or ASB | Cross Country Meet | Stanford University Cross Country Invitational |
| Will Rogers 5th Grade 100 students | Camp Colby 05/28/02 to 05/31/02 | Maureen Bradford | \$148.00 per student paid for by parents & gift monies | Science | The curriculum at Outdoor Science School is a wonderful supplement to our school's science program. Students participate in over 20 hours of natural science instruction and learn about how they can personally take responsibility to maintain our natural environment. |
| <u>John Adams Middle School</u> | <u>Catalina</u> | <u>Linda Cady, Tracy Mikulak</u> | <u>\$180 per student paid for by parents and fund raising</u> | <u>Science</u> | <u>Students will follow a curriculum designed by the 6th Grade enrichment teachers and institute. The activities will support the Sixth Grade Enrichment Science Curriculum that has been developed and revised for this year.</u> |

MOTION MADE BY:

Mrs. Gottfried

SECONDED BY:

Mrs. Brady

STUDENT ADVISORY VOTE: aye

AYES: 7 (all)

NOES: 0 (none)

ABSTENTIONS: 0 (none)

TO: BOARD OF EDUCATION

CONSENT/ACTION

09/20/01

FROM: SUPERINTENDENT/LISE REILLY

RE: APPROVAL OF INDEPENDENT CONTRACTORS

RECOMMENDATION NO. A.4

It is recommended that Board of Education enter into an agreement with the following Independent Contractors. These contracts are included in the 2001/2002 budget.

| Contractor/Contract Dates | Description | Site | Funding |
|---|--|----------------------|---|
| CSUN College of Extended Learning September 21, 2001 Cost: Not to exceed \$500 | To provide a two hour inservice on multiple intelligences for the Malibu High School faculty | Malibu High | School Improvement 01-72600-0-11100-10000-5802-010-4100 |
| Anna Flynn September 1, 2001- June 30, 2002 Cost: Not to exceed \$2,500 | To provide Toddler and Me Sessions for Infant & Family Support Program | Educational Services | Infant & Family Support Program 01-94190-0-81000-59000-5802-030-1300 |
| Germain-Bartel Associates for Robert B. Germain, Ph.D. September 1, 2001-June 30, 2002 Cost: Not to exceed \$11,776 | Win/Win Contract Development Program with SEIU | District Office | 01-0000-0-00000-72000-5890-026-1250 SEIU Negotiations |
| Rosemarie Landeros September 1, 2001- June 30, 2002 Cost: Not to exceed \$2,500 | To provide Mommy and Me Sessions for Infant & Family Support Program | Educational Services | Infant & Family Support Program 01-94190-0-81000-59000-5802-030-1300 |
| Sarah Goldman September 1, 2001- June 30, 2002 Cost: Not to exceed \$2,500 | To provide Mommy and Me Sessions for Infant & Family Support Program | Educational Services | Infant & Family Support Program 01-94190-0-81000-59000-5802-030-1300 |

| Contractor/Contract Dates | Description | Site | Funding |
|--|--|----------------------|---|
| UCLA-Graduate School of Education & Information Studies August 29-30, 2001 Cost: Not to exceed \$6,000 | To facilitate K-5 Professional Development Program on Mathematics for K-5 teachers | Educational Services | Staff Development 01-00000-0-91000-59000-5802-030-1300 |
| YWCA/Barbara Olinger September 1, 2001-June 30, 2002 Cost: Not to exceed \$2,000 | To provide Mommy and Me Sessions for Infant & Family Support Program | Educational Services | Infant & Family Support Program 01-94190-0-81000-59000-5802-030-1300 |

MOTION MADE BY: Mrs. Gottfried
 SECONDED BY: Mrs. Brady

STUDENT ADVISORY VOTE: aye
 AYES: 7 (all)
 NOES: 0 (none)
 ABSTENTIONS: 0 (none)

NOTE: This item was added to the agenda 72 hours before the meeting and was properly publicly noticed.

TO: BOARD OF EDUCATION CONSENT/ACTION
FROM: SUPERINTENDENT
RE: NOMINATION OF ADDITIONAL MEMBERS TO THE STRATEGIC PLANNING DESIGN TEAM

RECOMMENDATION NO. A4.a

It is recommended that the Board of Education appoint the following additional members to the Strategic Planning Design Team:

Jeffrey Graham - Community Member
Brent Kastenbaum - Student (Samohi)
Dr. Joseph Quarles - Senior Staff
Brenda Gottfried - Board Liaison

COMMENT: These new members will join the following list of people who were appointed to the Strategic Planning Design Team at a previous Board of Education meeting, Thursday, September 13, 2001:

| | |
|------------------|-----------------|
| Abby Arnold | Diane Goodwin |
| Emily Bloomfield | Christine Barot |
| Susan Hartley | Michael Baroff |
| Cynthia Torres | Helen Siporin |

MEETING NOTE:

Staff was directed to return this item as an action item once again at the next meeting, October 4, 2001, to ensure that all candidates had been properly appointed and notified.

MOTION MADE BY: Mrs. Gottfried
SECONDED BY: Mrs. Brady

STUDENT ADVISORY VOTE: aye
AYES: 7 (all)
NOES: 0 (none)
ABSTENTIONS: 0 (none)

TO: BOARD OF EDUCATION

CONSENT/ACTION
09/20/01

FROM: SUPERINTENDENT

RE: APPROVAL OF PURCHASE ORDERS

RECOMMENDATION NO. A.5

It is recommended that the Board of Education approve the following Purchase Orders and Changed Purchase Orders from August 28, 2001, through September 11, 2001 for fiscal year 2000/01.

MOTION MADE BY: Mrs. Gottfried
SECONDED BY: Mrs. Brady

STUDENT ADVISORY VOTE: aye
AYES: 7 (all)
NOES: 0 (none)
ABSTENTIONS: 0 (none)

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF SEPTEMBER 20, 2001

PAGE 1

U-GENERAL FUND, UNRESTRICTED R-GENERAL FUND, RESTRICTED A-ADULT ED CD-CHILD DEVELOPMENT F-CAFETERIA
SF-SPECIAL FINANCING (FLEX) EX-PROPOS and X D-DEVELOPER FEES EQ-EARTHQUAKE
SM-STATE MODERNIZATION NC-STATE NEW CONSTRUCTION

| PO NO. | VENDOR | DESCRIPTION | LOCATION | AMOUNT | |
|--|---------------------------------|--------------------------------|-------------------------------|--|--------|
| *** CHANGED PURCHASE ORDERS *** | | | | | |
| 252049 | GLENCOE/MACMILLAN/MCGRAW-HILL | BOOK PRICE INCREASE | STUDENT SERVICES | 123.62 | U |
| | | | | ** CHANGED PURCHASE ORDERS TOTAL: | 123.62 |
| *** NEW PURCHASE ORDERS *** | | | | | |
| 251934 | (ASCD)ASSN FOR SUPERVISION & | MEMBERSHIP | MALIBU HIGH SCHOOL | 79.00 | U |
| 252146 | A A EQUIPMENT RENTALS CO. INC | OPEN ORDER GROUNDS VEHICLE REP | GROUNDS MAINTENANCE | 2,000.00 | U |
| 251969 | A T & T (NOW NEWCOURT LEASING) | XEROX LEASING | WEBSTER ELEMENTARY SCHOOL | 732.40 | U |
| 252120 | ADDISON WESLEY PUBL | MATHEMATICS TEXTBOOKS | SANTA MONICA HIGH SCHOOL | 53,702.29 | U |
| 252148 | ADVANCED BATTERY SYSTEMS | OPEN ORDER GROUNDS VEHICLE REP | GROUNDS MAINTENANCE | 900.00 | U |
| 251821 | AMERICAN RED CROSS OF | PE INSTRUCTION BOOKLETS | CURRICULUM AND IMC | 518.40 | U |
| 251861 | APEX COPY PRODUCTS | TONER FOR COPY MACHINE | GRANT ELEMENTARY SCHOOL | 427.20 | U |
| 251872 | APPLE COMPUTER CORP | COMPUTERS | EDISON ELEMENTARY SCHOOL | 4,748.48 | U |
| 251986 | APPLE COMPUTER CORP | COMPUTER ORDER | STATE AND FEDERAL PROJECTS | 3,013.47 | U |
| 251923 | ASSOCIATED POWER | REPAIRS TO BUS #4/TRANSP. DEPT | TRANSPORTATION | 9,547.66 | U |
| 252014 | ATMOSPHERE INTERIORS | FURNITURE | MCKINLEY ELEMENTARY SCHOOL | 962.60 | U |
| 252078 | AUSTIN, HEATHER | REIMBURSE INST SUP/8TH | JOHN ADAMS MIDDLE SCHOOL | 92.51 | U |
| 251593 | BAXTER, CATHERINE | NON INSTR SUPPLIES | SANTA MONICA HIGH SCHOOL | 79.35 | U |
| 251594 | BAXTER, CATHERINE | NON INSTR SUPPLIES | SANTA MONICA HIGH SCHOOL | 146.48 | U |
| 251595 | BAXTER, CATHERINE | NON INSTR SUPPLIES | SANTA MONICA HIGH SCHOOL | 98.45 | U |
| 251596 | BAXTER, CATHERINE | NON INSTR SUPPLIES | SANTA MONICA HIGH SCHOOL | 119.00 | U |
| 252030 | BAY PRINTING CO | BUSINESS CARDS | CURRICULUM AND IMC | 31.18 | U |
| 251919 | BAYLEY PRODUCTS | OUTDOOR BENCHES | WILL ROGERS ELEMENTARY SCHOOL | 2,009.98 | U |
| 251877 | BERK'S SANTA MONICA CASUAL | PATIO TABLE/CHAIRS | BOE/SUPERINTENDENT | 808.92 | U |
| 251815 | BIGCHALK.COM INC | LICENSE & FEES/TECHNOLOGY | CURRICULUM AND IMC | 12,150.00 | U |
| 251930 | BMC | FAX CARTRIDGES | CABRILLO ELEMENTARY SCHOOL | 45.96 | U |
| 252044 | BSN SPORTS | P.E. SUPPLIES | WEBSTER ELEMENTARY SCHOOL | 634.04 | U |
| 251975 | BUDGET COPY SYSTEMS | Copier Repair | R O P | 500.00 | U |
| 251876 | C & S SALES | NON-INST OFFICE SUPPLIES | PERSONNEL SERVICES | 356.16 | U |
| 251829 | CALIFORNIA DEPT OF EDUCATION | INSTRUCTIONAL SUPPLIES | JOHN MUIR ELEMENTARY SCHOOL | 128.21 | U |
| 251825 | CALIFORNIA SCHOOL LAW | INSTRUCTIONAL SUPPLIES | JOHN MUIR ELEMENTARY SCHOOL | 85.60 | U |
| 252016 | CALIFORNIA SCHOOL LAW | SUPPLIES | MCKINLEY ELEMENTARY SCHOOL | 75.60 | U |
| 251862 | CANON BUSINESS SOLUTIONS | TRANSPARENCIES | GRANT ELEMENTARY SCHOOL | 202.96 | U |
| 252085 | CANON BUSINESS SOLUTIONS | TONER FOR OFFICE COPIERS | JOHN ADAMS MIDDLE SCHOOL | 272.16 | U |
| 252004 | CARTER-WALLACE INC | CONDOMS | STUDENT SERVICES | 743.90 | U |
| 251882 | CASBO PROFESSIONAL DEVELOPMENT | CASBO INSTITUTIONAL MEMBERSHIP | BUSINESS SERVICES | 350.00 | U |
| 251810 | CDW-G COMPUTING SOLUTIONS | VISOR EDGE/WHALEY | STATE AND FEDERAL PROJECTS | 380.13 | U |
| 251878 | CDW-G COMPUTING SOLUTIONS | OFFICE EQUIPMENT | PERSONNEL SERVICES | 441.07 | U |
| 251918 | CENTURY SOFTWARE/R & K COMPUTER | Instruction Supplies | R O P | 648.00 | U |
| 251956 | CENTURY SOFTWARE/R & K COMPUTER | INSTRUCTIONAL SUPPLIES | R O P | 900.00 | U |
| 251993 | CENTURY SOFTWARE/R & K COMPUTER | Photography Equipment | R O P | 1,161.00 | U |
| 252059 | CHILDRENS BOOK WORLD | SUPPLIES | MCKINLEY ELEMENTARY SCHOOL | 50.00 | U |
| 251749 | CISCO SYSTEMS | Maintenance | INFORMATION SERVICES | 10,835.00 | U |
| 252040 | CITY OF SANTA MONICA FINANCE | OPERATIONS CITY DUMP FEES | FACILITY OPERATIONS | 2,104.67 | U |
| 252028 | CLASSROOM CONNECT INC | MATERIAL FOR GATE STUDENTS | EDISON ELEMENTARY SCHOOL | 489.06 | U |
| 251812 | COCA COLA BOTTLING COMPANY OF | DRINKS FOR RESALE | SAMOHAI STUDENT STORE | 1,000.00 | U |
| 252048 | COMMUNITY ENTERTAINMENT | FIELD TRIP FOR ARMFIELD/BURGE | PT DUME ELEMENTARY SCHOOL | 336.00 | U |
| 252079 | COMPTON, SHIRLEY | REIMBURSE INST SUP/8TH | JOHN ADAMS MIDDLE SCHOOL | 82.29 | U |
| 252068 | CUFFARI, STEVE | WORKSHOP | CURRICULUM AND IMC | 100.00 | U |
| 250860 | CULVER NEWLIN | BENCHES/TABLES FOR YARD | WILL ROGERS ELEMENTARY SCHOOL | 2,567.05 | U |

PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF SEPTEMBER 20, 2001

U-GENERAL FUND, UNRESTRICTED R-GENERAL FUND, RESTRICTED A-ADULT ED CD-CHILD DEVELOPMENT F-CAFETERIA
 SF-SPECIAL FINANCING (FLEX) EX-PROPOS and X D-DEVELOPER FEES EQ-EARTHQUAKE
 SM-STATE MODERNIZATION NC-STATE NEW CONSTRUCTION

| PO NO. | VENDOR | DESCRIPTION | LOCATION | AMOUNT | |
|--------|--------------------------------|--------------------------------|-----------------------------|-----------|---|
| 251867 | CULVER NEWLIN | CLASSROOM FURNITURE | MALIBU HIGH SCHOOL | 788.40 | U |
| 251800 | D/R OFFICE WORKS INC | OFFICE FURNITURE | JOHN ADAMS MIDDLE SCHOOL | 1,527.44 | U |
| 251963 | D/R OFFICE WORKS INC | FILE CABINETS | SANTA MONICA HIGH SCHOOL | 5,252.04 | U |
| 251873 | DAHL, TONY | REIMBURSEMENT | CURRICULUM AND IMC | 114.88 | U |
| 251824 | DALE SEYMOUR PUBLICATIONS | CLASSROOM SUPPLIES/6TH BLUE | JOHN ADAMS MIDDLE SCHOOL | 27.09 | U |
| 251973 | DEMCO LIBRARY SUPPLIES | LIBRARY SUPPLIES 01-02 | JOHN MUIR ELEMENTARY SCHOOL | 205.32 | U |
| 251853 | DURHAM TRANSPORTATION | BUS TRANSPORTATION | SANTA MONICA HIGH SCHOOL | 1,281.59 | U |
| 251893 | DURHAM TRANSPORTATION | TRANSPORTATION | CHILD DEVELOPMENT CENTER | 737.22 | |
| 251911 | DURHAM TRANSPORTATION | FIELD TRIP SAMOHI TO PEPPERD. | TRANSPORTATION | 669.26 | U |
| 252025 | DUTTONS BOOKSTORE | ENGLISH BOOKS/RGK GRANT | SANTA MONICA HIGH SCHOOL | 4,126.42 | U |
| 251756 | EASTON, JULIE | GRADUATION EXPENSES | ADULT EDUCATION CENTER | 50.51 | U |
| 251968 | EBS CO SUBSCRIPTION SERVICES | LIBRARY MAGAZINES | MCKINLEY ELEMENTARY SCHOOL | 203.96 | U |
| 251879 | EDSOURCE | EDSOURCE SUBSCRIPTION | BUSINESS SERVICES | 250.00 | U |
| 252094 | EDUCATION FUNDING RESEARCH | TITLE I HANDBOOK 01-02 | STATE AND FEDERAL PROJECTS | 307.80 | U |
| 252096 | EDUCATION FUNDING RESEARCH | TITLE I ORDER | STATE AND FEDERAL PROJECTS | 70.25 | U |
| 251835 | ELECTRONIC RISK CONSULTANTS | TELEPHONE MAINTENANCE CONTRACT | INFORMATION SERVICES | 23,853.00 | U |
| 252033 | F K M COPIER PRODUCTS | PRINTER SUPPLIES | SANTA MONICA HIGH SCHOOL | 1,500.00 | U |
| 252143 | FOUR SEASONS LANDSCAPING (DBA) | GROUNDS CONTRACT TREE TRIMMING | GROUNDS MAINTENANCE | 1,960.00 | U |
| 251933 | FREESTYLE PHOTO | PHOTO CLASSROOM SUPPLIES | MALIBU HIGH SCHOOL | 600.00 | U |
| 251811 | FRITO-LAY INC | SNACK FOOD FOR RESALE | SAMOHI STUDENT STORE | 3,500.00 | U |
| 251957 | FRY'S ELECTRONICS | INSTRUCTION SUPPLIES | R O P | 600.00 | U |
| 251979 | GALE SUPPLY CO | ANTI-FATIGUE MATTING | PRINTING SERVICES | 457.92 | U |
| 252118 | GALE SUPPLY CO | CUSTODIAL SUPPLIES | DISTRICT-WIDE | 8,694.00 | U |
| 251869 | GATEWAY 2000 MAJOR ACCOUNTS | COMPUTERS | SANTA MONICA HIGH SCHOOL | 3,541.32 | U |
| 251971 | GATEWAY 2000 MAJOR ACCOUNTS | COMPUTERS-ST ANNES | STATE AND FEDERAL PROJECTS | 62,526.60 | U |
| 251868 | GE CAPITAL MODULAR SPACE | ELECTRICAL PANEL | STATE AND FEDERAL PROJECTS | 702.00 | U |
| 251970 | GENERAL BINDING CORP | MAINTENANCE AGREEMENT/LAMINATO | CURRICULUM AND IMC | 361.80 | U |
| 251974 | GENERAL BINDING CORP | LAMINATING FILMS | CURRICULUM AND IMC | 577.58 | U |
| 251809 | GLENCOE/MACMILLAN/MCGRAW-HILL | training books for students | SAMOHI STUDENT STORE | 1,870.84 | U |
| 252074 | GONSALVES, DIANE | REIMBURSE SUPPLIES/RESOURCE | JOHN ADAMS MIDDLE SCHOOL | 71.87 | U |
| 251910 | GRINNELL FIRE PROTECTION | FIRE EXT./TRANS. DEPT. | TRANSPORTATION | 117.72 | U |
| 251924 | HALPERN, SUNNY | REIMB - OFFICE SUPPLIES | MALIBU HIGH SCHOOL | 64.85 | U |
| 251803 | HARCOURT BRACE | MATH BOOKS FOR MCKINLEY | MCKINLEY ELEMENTARY SCHOOL | 22,979.59 | U |
| 251917 | HARCOURT BRACE | MATH ADOPTION/SUP.ORDER.1 | JOHN MUIR ELEMENTARY SCHOOL | 1,206.26 | U |
| 251964 | HARCOURT BRACE JOVANOVIH | MATH SUPPLIES, CORE | MCKINLEY ELEMENTARY SCHOOL | 963.94 | U |
| 251855 | HARRY K. WONG PUBLICATIONS | INSTR SUPPLIES | SANTA MONICA HIGH SCHOOL | 761.65 | U |
| 251938 | ICE BLAST CALIFORNIA | CUSTODIAL CLEANING CONTRACT | FACILITY OPERATIONS | 3,300.00 | U |
| 251857 | IDEAL OFFICE INTERIORS | OFFICE FURNITURE | SANTA MONICA HIGH SCHOOL | 1,611.27 | U |
| 251950 | IDEAL OFFICE INTERIORS | OFFICE EQUIPMENT | PERSONNEL SERVICES | 1,016.28 | U |
| 251836 | INSTITUTE FOR EDUCATIONAL | Ed. & Community Bldg. | STATE AND FEDERAL PROJECTS | 27.00 | U |
| 251936 | INTELLI-TECH | YEARBOOK LAB EQUIPMENT | MALIBU HIGH SCHOOL | 1,927.80 | U |
| 252027 | INTELLI-TECH | COMPUTER SUPPLIES | SANTA MONICA HIGH SCHOOL | 6,380.64 | U |
| 251977 | INTERSTATE MUSIC SUPPLIES | INSTRUMENTS/MCK/MUIR | STATE AND FEDERAL PROJECTS | 4,803.84 | U |
| 252022 | JOSTENS/DIPLOMAS | DIPLOMA INSERTS | SANTA MONICA HIGH SCHOOL | 145.73 | U |
| 251856 | K LOG INC | NON INSTR SUPPLIES | SANTA MONICA HIGH SCHOOL | 112.10 | U |
| 251772 | KARYADI, ADRIENNE | REIMB./INSTR SUPPLIES | SANTA MONICA HIGH SCHOOL | 76.53 | U |
| 251871 | KARYADI, ADRIENNE | INSTR SUPPLIES | SANTA MONICA HIGH SCHOOL | 83.66 | U |
| 251927 | KELLY PAPER/SANTA MONICA | OFFICE SUPPLIES | MALIBU HIGH SCHOOL | 150.00 | U |
| 252053 | KELLY PAPER/SANTA MONICA | SUPPLIES | MCKINLEY ELEMENTARY SCHOOL | 200.00 | U |
| 251948 | KENDALL/HUNT PUBLISHING | REFERENCE MANUAL | PERSONNEL SERVICES | 94.35 | U |

PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF SEPTEMBER 20, 2001

U-GENERAL FUND, UNRESTRICTED R-GENERAL FUND, RESTRICTED A-ADULT ED CD-CHILD DEVELOPMENT F-CAFETERIA
 SF-SPECIAL FINANCING (FLEX) EX-PROP ES and X D-DEVELOPER FEES EQ-EARTHQUAKE
 SM-STATE MODERNIZATION NC-STATE NEW CONSTRUCTION

| PO NO. | VENDOR | DESCRIPTION | LOCATION | AMOUNT | |
|--------|--------------------------------|---------------------------------|--------------------------------|----------|----|
| 252081 | KILPATRICK, GENEVIEVE | REIMBURSE INST SUP/RESOURCE | JOHN ADAMS MIDDLE SCHOOL | 75.38 | U |
| 252083 | KOKIN, LARAINÉ | REIMBURSE INST SUP/RESOURCE | JOHN ADAMS MIDDLE SCHOOL | 51.82 | U |
| 251847 | LACOE:ACCOUNTS RECEIVABLE UNIT | JET MAIL DELIVERY | FISCAL SERVICES | 1,600.00 | U |
| 252057 | LAKESHORE (PICK UP ONLY) | SUPPLIES | MCKINLEY ELEMENTARY SCHOOL | 100.00 | U |
| 252100 | LAKESHORE CURRICULUM | CLASSROOM CARPETS | WEBSTER ELEMENTARY SCHOOL | 869.40 | U |
| 252075 | LANG, JUSTINE | REIMBURSE INST SUP/6TH | JOHN ADAMS MIDDLE SCHOOL | 86.14 | U |
| 251887 | LIBRARY STORE INC, THE | LIBRARY SUPPLIES | MCKINLEY ELEMENTARY SCHOOL | 199.12 | U |
| 252061 | MACMILLAN/MCGRAW-HILL | CLASSROOM SUPPLIES/RM 2, 14, 15 | WEBSTER ELEMENTARY SCHOOL | 435.42 | U |
| 251940 | MALECKI MUSIC INC | OPEN ORDER/GEN. INSTRU. SUPPLY | LINCOLN MIDDLE SCHOOL | 413.33 | U |
| 251981 | MALIBU TIMES | ADVERTISEMENT PROP X | PROP "X" STAND ALONE PROJECTS | 120.00 | |
| 251206 | MALMARK INC | CHOIRCHIME INSTRUMENTS | LINCOLN MIDDLE SCHOOL | 744.60 | U |
| 251949 | MARATHON COPIER SERVICE | XEROX SUPPLIES | WEBSTER ELEMENTARY SCHOOL | 172.80 | U |
| 251990 | MARATHON COPIER SERVICE | XEROX SUPPLIES | WEBSTER ELEMENTARY SCHOOL | 108.00 | U |
| 252013 | MARI INC | INSTRUCTIONAL SUPPLIES | FRANKLIN ELEMENTARY SCHOOL | 861.00 | U |
| 251942 | MARSHALL MUSIC | OPEN ORDER/GEN. INSTRU. SUPPLY | LINCOLN MIDDLE SCHOOL | 496.00 | U |
| 251880 | MATTHEWS, MIKE | REIMBURSEMENT - STAFF DEV | MALIBU HIGH SCHOOL | 1,500.00 | U |
| 251837 | MDRC (MANPOWER DEMONSTRATION | career academies report | STATE AND FEDERAL PROJECTS | 44.28 | U |
| 251899 | MELINE, ELENORE A | REIMBURSEMENT FOR OFFICE | WEBSTER ELEMENTARY SCHOOL | 100.41 | U |
| 252084 | MIRABAL, MARTY | REIMBURSE SUPPLIES/OFFICE | JOHN ADAMS MIDDLE SCHOOL | 86.86 | U |
| 252113 | MOBILE ALIGNMENT | OPEN ORDER FOR ALIGNMENTS | TRANSPORTATION | 1,000.00 | U |
| 252007 | MODERN CURRICULUM PRESS | INSTRUCTIONAL SUPPLIES | FRANKLIN ELEMENTARY SCHOOL | 1,379.15 | U |
| 251831 | MONARCH BUS. FORMS/STRATACOM | PRINTED FORMS | DISTRICT-WIDE | 670.14 | U |
| 251854 | MOREY'S MUSIC STORE | MUSICAL INSTRUMENT | SANTA MONICA HIGH SCHOOL | 1,998.00 | U |
| 251976 | MUSICRAFT INDUSTRIES | MUSICAL INSTRUMENTS/MCK/MUIR | STATE AND FEDERAL PROJECTS | 4,383.72 | U |
| 251886 | NAVIA, BRANDON | EMPLOYEE REIMBURSEMENT | PERSONNEL SERVICES | 540.00 | U |
| 251915 | NEXTEL ACCESSORIES | CELL PHONE ACCESSORIES | BOE/SUPERINTENDENT | 118.58 | U |
| 251884 | NEXTEL COMMUNICATIONS | NEXTEL PHONE (DON DEVER) | SPECIAL EDUCATION REGULAR YEAR | 88.55 | U |
| 251935 | ORBIS SOFTWARE INC | TEACHER MATERIALS | MALIBU HIGH SCHOOL | 496.84 | U |
| 251840 | ORIENTAL TRADING CO INC | INSTRUCTIONAL SUPPLIES | JOHN MUIR ELEMENTARY SCHOOL | 70.00 | U |
| 251892 | PADRE FOUNDATION | CALIF P.E.D.S. TRAINER BINDER | HEALTH SERVICES | 1,881.36 | U |
| 252047 | PATTONS PHARMACY | OPEN ORDER/MEDICAL SUPPLIES | HEALTH SERVICES | 2,000.00 | U |
| 251943 | PEARSON EDUCATION #1 | TESTING MATERIALS | CURRICULUM AND IMC | 3,624.16 | U |
| 251944 | PEARSON EDUCATION #1 | TESTING MATERIALS | CURRICULUM AND IMC | 2,467.85 | U |
| 251945 | PEARSON EDUCATION #1 | TESTING MATERIALS | CURRICULUM AND IMC | 2,966.54 | U |
| 251946 | PEARSON EDUCATION #1 | TESTING MATERIALS | CURRICULUM AND IMC | 775.01 | U |
| 251947 | PEARSON EDUCATION #1 | TESTING MATERIALS | CURRICULUM AND IMC | 1,033.34 | U |
| 251850 | PERFECT COPY PRODUCTS INC | RENT & LEASES/INTERVEN SUM SCH | STATE AND FEDERAL PROJECTS | 1,174.89 | U |
| 251932 | PHOTO WAREHOUSE | PHOTO CLASSROOM SUPPLIES | MALIBU HIGH SCHOOL | 4,000.00 | U |
| 251846 | POLITIC ART | PORTRAIT PHOTOS | BOE/SUPERINTENDENT | 73.95 | U |
| 251928 | PREMIERE SCHOOL AGENDAS | CLASSROOM AGENDAS | CABRILLO ELEMENTARY SCHOOL | 2,434.57 | U |
| 251896 | REDWOOD PRESS | PRINT REGISTRATION FORMS | ADULT EDUCATION CENTER | 221.40 | CD |
| 251897 | REDWOOD PRESS | PRINT FORMS | LINCOLN MIDDLE SCHOOL | 723.60 | U |
| 251898 | REDWOOD PRESS | PRINT FORMS | SPECIAL EDUCATION REGULAR YEAR | 423.36 | U |
| 252092 | RESOURCES FOR EDUCATORS INC | RENEW SUBSCRIPTION | STATE AND FEDERAL PROJECTS | 306.72 | U |
| 252054 | RIGBY BIG BOOKS & MORE | SUPPLIES | MCKINLEY ELEMENTARY SCHOOL | 303.26 | U |
| 252131 | SAX ARTS/SCHOOL SPECIALTY | ART SUPPLIES | GRANT ELEMENTARY SCHOOL | 792.39 | U |
| 251998 | SCHOLASTIC INC | BIG BKS, CORE LIT. | MCKINLEY ELEMENTARY SCHOOL | 706.53 | U |
| 251889 | SCHOOL EMPLOYERS ASSOCIATION | MEMBERSHIP/SCHOOL EMPL. ASSOC. | EMPLOYEE RELATIONS | 1,987.00 | U |
| 251776 | SCHOOL SPECIALTY INC | CLASSROOM SUPPLIES | WILL ROGERS ELEMENTARY SCHOOL | 250.00 | U |
| 251778 | SCHOOL SPECIALTY INC | CLASSROOM SUPPLIES | WILL ROGERS ELEMENTARY SCHOOL | 300.00 | U |
| 251819 | SCHOOL SPECIALTY INC | classroom supplies/cueva | GRANT ELEMENTARY SCHOOL | 256.00 | U |

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 SF-SPECIAL FINANCING (FLEX) EX-PROPOS and X D-DEVELOPER FEES EQ-EARTHQUAKE
 SM-STATE MODERNIZATION NC-STATE NEW CONSTRUCTION

| PO NO. | VENDOR | DESCRIPTION | LOCATION | AMOUNT | |
|--------|--------------------------------|--------------------------------|--------------------------------|-----------|---|
| 251839 | SCHOOL SPECIALTY INC | CHARTS FOR CLASSROOM | WILL ROGERS ELEMENTARY SCHOOL | 198.32 | U |
| 251885 | SCHOOL SPECIALTY INC | CLASSROOM SUPPLIES/THOMAS | GRANT ELEMENTARY SCHOOL | 343.05 | U |
| 252103 | SCHOOL SPECIALTY INC | CLASSROOM SUPPLIES | WILL ROGERS ELEMENTARY SCHOOL | 325.00 | U |
| 252077 | SCOTLAND, ALVA | REIMBURSE INST SUP/6TH | JOHN ADAMS MIDDLE SCHOOL | 85.34 | U |
| 251870 | SEHI COMPUTER PRODUCTS | PRINTERS | SANTA MONICA HIGH SCHOOL | 1,128.20 | U |
| 251916 | SEHI COMPUTER PRODUCTS | PRINTER CARTRIDGES | PURCHASING/WAREHOUSE | 410.51 | U |
| 252001 | SEHI COMPUTER PRODUCTS | TONER/INK CARTRIDGES | FISCAL SERVICES | 993.60 | U |
| 252067 | SEHI COMPUTER PRODUCTS | PRINTER CARTRIDGES | FISCAL SERVICES | 216.00 | U |
| 252037 | SELIG CHEMICAL | CUSTODIAL SUPPLIES | FACILITY OPERATIONS | 90.15 | U |
| 252127 | SIPORIN, HELEN | REIM.CLASSROOM SUPPLIES | CABRILLO ELEMENTARY SCHOOL | 65.86 | U |
| 252129 | SLOSSER, JUDITH | REIM. FOR OFFICE SUPPLIES | CABRILLO ELEMENTARY SCHOOL | 62.64 | U |
| 250420 | SMART & FINAL | SUPPLIES | MCKINLEY ELEMENTARY SCHOOL | 500.00 | U |
| 251796 | SOUTHWEST SCHOOL SUPPLY | CLASSROOM SUPPLIES/CUE/MARTIN | GRANT ELEMENTARY SCHOOL | 54.43 | U |
| 251830 | SOUTHWEST SCHOOL SUPPLY | BUTCHER PAPER FOR WORKROOM | PT DUME ELEMENTARY SCHOOL | 819.72 | U |
| 251832 | SOUTHWEST SCHOOL SUPPLY | CLASSROOM SUPPLIES | PT DUME ELEMENTARY SCHOOL | 4,800.00 | U |
| 251843 | SOUTHWEST SCHOOL SUPPLY | ART SUPPLIES | OLYMPIC CONTINUATION SCHOOL | 363.34 | U |
| 251863 | SOUTHWEST SCHOOL SUPPLY | OFFICE SUPPLIES | GRANT ELEMENTARY SCHOOL | 317.31 | U |
| 251978 | SOUTHWESTERN STRINGS | VIOLINS/MUIR-MCKINLEY--MAP | STATE AND FEDERAL PROJECTS | 2,878.20 | U |
| 251903 | SPORTIME | P.E. SUPPLIES | WEBSTER ELEMENTARY SCHOOL | 39.09 | U |
| 252108 | STAPLES - DELIVERIES ONLY | CLASSROOM SUPPLIES | WILL ROGERS ELEMENTARY SCHOOL | 299.09 | U |
| 251833 | STAPLES BUSINESS ADVANTAGE | NEWSLETTER PAPER | PT DUME ELEMENTARY SCHOOL | 500.00 | U |
| 252065 | STAPLES BUSINESS ADVANTAGE | OPEN ORDER STAPLES BUS/MUSIC | JOHN ADAMS MIDDLE SCHOOL | 200.00 | U |
| 251845 | STAPLES/PICK UP/SANTA MONICA | EQUIPMENT | BOE/SUPERINTENDENT | 500.00 | U |
| 251907 | STAPLES/PICK UP/SANTA MONICA | OPEN ORDER/OFFICE SUPPLIES | SMASH SCHOOL | 1,000.00 | U |
| 252058 | STAPLES/PICK UP/SANTA MONICA | SUPPLIES | MCKINLEY ELEMENTARY SCHOOL | 50.00 | U |
| 252015 | SUCCESS BY DESIGN INC. | SUPPLIES | MCKINLEY ELEMENTARY SCHOOL | 421.26 | U |
| 251864 | SYSTEMS TECHNOLOGY ASSOCIATES | NETWORK CARD HP3000 | BUSINESS SERVICES | 1,982.34 | U |
| 252024 | TAYLOR DUNN CO | CART REPAIR | SANTA MONICA HIGH SCHOOL | 530.16 | U |
| 252088 | TEACHER'S DISCOVERY | INST SUPPLIES/FOR LANG | JOHN ADAMS MIDDLE SCHOOL | 61.24 | U |
| 251834 | THE NATIONAL HEART, LUNG, AND | PE fitness videos | CURRICULUM AND IMC | 48.88 | U |
| 251983 | TMP SERVICES INC | SKIRTING-RELOCATABLE ST ANNES | STATE AND FEDERAL PROJECTS | 1,077.30 | U |
| 251925 | TOM JOHN TOWING | TOWING CHARGE BUS #4/TRANSP. | TRANSPORTATION | 225.00 | U |
| 252010 | U S OFFICE PROD./CORPORATE EXP | OPEN ORDER | STUDENT SERVICES | 500.00 | U |
| 252062 | U S OFFICE PROD./CORPORATE EXP | OPEN ORDER USOP/SUPPLIES 8TH | JOHN ADAMS MIDDLE SCHOOL | 100.00 | U |
| 252063 | U S OFFICE PROD./CORPORATE EXP | OPEN ORDER USOP/SUPPLIES | JOHN ADAMS MIDDLE SCHOOL | 100.00 | U |
| 252064 | U S OFFICE PROD./CORPORATE EXP | OPEN ORDER USOP/SUPPLIES | JOHN ADAMS MIDDLE SCHOOL | 100.00 | U |
| 252066 | U S OFFICE PROD./CORPORATE EXP | OPEN ORDER USOP/SUPPLIES SP ED | JOHN ADAMS MIDDLE SCHOOL | 100.00 | U |
| 252069 | U S OFFICE PROD./CORPORATE EXP | OPEN OFRDER USOP/SUPPLIES ATT. | JOHN ADAMS MIDDLE SCHOOL | 150.00 | U |
| 252076 | U S OFFICE PROD./CORPORATE EXP | OPEN ORDER USOP/INST SUP/8TH | JOHN ADAMS MIDDLE SCHOOL | 81.00 | U |
| 252086 | U S OFFICE PROD./CORPORATE EXP | INST SUPPLIES/8TH | JOHN ADAMS MIDDLE SCHOOL | 101.09 | U |
| 252151 | U S OFFICE PROD./CORPORATE EXP | Office Supplies | SPECIAL EDUCATION REGULAR YEAR | 500.00 | U |
| 252123 | UNITED STATES POSTAL SERVICE | METER POSTAGE | PURCHASING/WAREHOUSE | 10,000.00 | U |
| 251822 | VIRCO MFG CORP | FURNITURE/BLOCK GRANT | JOHN ADAMS MIDDLE SCHOOL | 541.73 | U |
| 251838 | VIRCO MFG CORP | CLASSROOM TABLE | WILL ROGERS ELEMENTARY SCHOOL | 288.68 | U |
| 251866 | VIRCO MFG CORP | CLASSROOM FURNITURE | EDISON ELEMENTARY SCHOOL | 63.80 | U |
| 251904 | VONS STORE #2262 | INSERVICE SUP/STAFF DVLPMNT | STATE AND FEDERAL PROJECTS | 250.00 | U |
| 252009 | W.H. FREEMAN | LAB NOTEBOOKS FOR RESALE | SAMOHAI STUDENT STORE | 1,827.00 | U |
| 251961 | WEEKLY READER PERIODICALS | WEEKLY READER MATERIALS | WEBSTER ELEMENTARY SCHOOL | 78.72 | U |
| 251967 | WEEKLY READER PERIODICALS | WEEKLY READERS | MCKINLEY ELEMENTARY SCHOOL | 1,658.55 | U |
| 252018 | WEEKLY READER PERIODICALS | INSTRUCTIONAL SUPPLIES | FRANKLIN ELEMENTARY SCHOOL | 129.45 | U |
| 252051 | WEEKLY READER PERIODICALS | WEEKLY READER PERIODICALS | WEBSTER ELEMENTARY SCHOOL | 161.60 | U |

PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF SEPTEMBER 20, 2001

U-GENERAL FUND, UNRESTRICTED R-GENERAL FUND, RESTRICTED A-ADULT ED CD-CHILD DEVELOPMENT F-CAFETERIA
SF-SPECIAL FINANCING (FLEX) EX-PROP ES and X D-DEVELOPER FEES EQ-EARTHQUAKE
SM-STATE MODERNIZATION NC-STATE NEW CONSTRUCTION

| PO NO. | VENDOR | DESCRIPTION | LOCATION | AMOUNT | |
|-------------------------------|-------------------------------|---------------------------------|-------------------------------|------------|---|
| 251960 | WESTERN GRAPHIX | LAMINATING FOR CLASSES | WEBSTER ELEMENTARY SCHOOL | 199.92 | U |
| 251994 | WESTERN GRAPHIX | LAMINATING REPAIR | WEBSTER ELEMENTARY SCHOOL | 120.00 | U |
| 251779 | WHAT'S WORKING IN PARENT | CLASSROOM SUPPLIES | WILL ROGERS ELEMENTARY SCHOOL | 298.46 | U |
| 252017 | WITCO SYSTEMS INC. | MAINTENANCE AGREEMENT | WEBSTER ELEMENTARY SCHOOL | 1,050.00 | U |
| 251941 | WOODWIND & THE BRASSWIND, THE | OPEN ORDER/GEN. INSTR. SUPPLIES | LINCOLN MIDDLE SCHOOL | 330.00 | U |
| 251818 | YVONNE MESTERHAZY | REIMBURSEMENT FOR AUTO DAMAGE | INSURANCE SERVICES | 258.80 | U |
| ** NEW PURCHASE ORDERS TOTAL: | | | | 381,424.57 | |

TO: BOARD OF EDUCATION

CONSENT/CONSENT

09/20/01

FROM: SUPERINTENDENT

RE: CONFERENCE AND TRAVEL APPROVAL/RATIFICATION

RECOMMENDATION NO. A.6

It is recommended that the Board of Education approve/ratify the following Requests for Absence on District Business (Conference and Travel) forms.

COMMENTS: Entries are alphabetical, by employee last name. In addition to the employee's name and site/location, each entry contains the following information: name, location and date (s) of the conference, complete account code, fund and program names, and the total estimated cost as provided by the site administrator. (The average cost for substitute teachers is \$130/day. This figure is furnished for informational purposes and does not reflect the actual amount paid for an individual substitute.)

| <u>NAME</u> <u>SITE</u> Account Number Fund - Program Number | CONFERENCE NAME LOCATION DATE (S) | COST ESTIMATE |
|---|--|---|
| <u>CAIRNS, Patricia</u> Cabrillo Elementary 01-90120-0-11100-27000-5220- 017-4170 General Fund - <u>Resource</u> : Gifts | Staff Retreat Oxnard, CA August 28 - 29, 2001 | \$2,959.70 |
| <u>CARIVAU, Sharon</u> Fiscal Services 01-00000-0-00000-72000-5220- 051-2510 General Fund - <u>Function</u> : Other Genl. Admin. | 1099 Reporting Concepts Ontario, CA September 26, 2001 | \$175.00 |
| <u>DEASY, John</u> Superintendent 01-00000-0-00000-72000-5220- 020-1200 General Fund - <u>Function</u> : Other Genl. Admin. | Luncheon Meeting Santa Monica, CA August 31, 2001 | \$80.73 |
| <u>DUEÑAS, Cecelia</u> Samohi 01-71000-0-11100-10000-5220- 015-4150 General Fund - <u>Resource</u> : Educ. Tech. - Digital High School | CADA San Diego, CA March 1 - 3, 2001 | \$342.55 (reimburse amount charged to her credit card) |

| NAME SITE Account Number Fund - Program Number | CONFERENCE NAME LOCATION DATE (S) | COST ESTIMATE |
|--|--|--|
| ESQUIVEL, Rita Adult Education Center 11-39100-0-41100-10000-5220- 095-2950 Adult Educ. Fund Resource: Adult Ed: Priority 1, 2 and 3 | Focus Meeting on EL Civic Grant Long Beach, CA August 17, 2001 | \$25.00 |
| GARCIA, Veronica Samohi No Cost to District | UC Counselor Conference 2001 Riverside, CA September 12, 2001 | Sub Only |
| JEFFRIES, Jane Health Services 01-00000-0-11100-31400-5220- 041-1400 General Fund - Function: Health Services | School Health Program Managers Paramount & Downey, CA Oct. 5 & December 7, 2001 Feb. 1, Apr. 5 & May 31, 2002 | \$100.00 |
| MATTHEWS, Mike Malibu High 01-72600-0-11100-10000-5220- 010-4100 General Fund - Resource: SIP K-6 | Counselors/Administrators Planning Retreat Thousand Oaks, CA August 21 - 22, 2001 | \$500.00 |
| MITCHELL, Mike Samohi 01-90140-0-11100-41000-5220- 015-4150 General Fund - Resource: Reimbursed by ASB | Advanced Placement Statistics Summer Study Long Beach, CA July 23 - 27, 2001 | \$450.00 |
| <p style="text-align: center;">Adjustments (Preapproved expenses 10% in excess of approved costs that must be approved by Board) (Changes in Personnel Attendance)</p> | | |
| NONE | | |
| <p style="text-align: center;">Group Conference and Travel: In-State * a complete list of conference participants is on file in the Department of Fiscal Services</p> | | |
| BRAMLETT, Joy/GARCIA, Diana, MURCIA, Julio & RUNYON, Greg Samohi 01-00000-0-11100-27000-5220- 015-4150 General Fund - Function: School Admin. | Principal/Assistant Principal Conference San Diego, CA July 15 - 17, 2001 | Previously approved for Mark Kelly at 4/5/01 Board Mtg. |

| <u>NAME</u> <u>SITE</u> Account Number Fund - Program Number | CONFERENCE NAME LOCATION DATE (S) | COST ESTIMATE |
|---|---|--|
| <u>BAGLEY, Rick</u> <u>HAGEN, Marcia</u> <u>QUARLES, Joseph</u> Personnel Services 01-00000-0-00000-72000-5220- 025-1250 General Fund - <u>Function</u> : Other Genl. Admin. | Title II Summer 2001 Workshop: Focus on SB 2042 San Diego, CA August 16 - 19, 2001 | \$400.00 each (Paid by Calif's. Title II TQES Grant) |
| <u>GRAMLING, Rosa</u> <u>HERNANDEZ, Patricia</u> Adult Education Center 11-39100-0-41100-10000-5220- 095-2950 Adult Educ. Fund <u>Resource</u> : Adult Ed - Priority 1, 2 and 3 | GED Conference 2001 Sacramento, CA September 26 - 28, 2001 | \$600.00 each |
| <u>HAGEN, Marcia</u> <u>HOLMES, Beth</u> Personnel Services 01-00000-0-11100-74000-5220- 025-1250 General Fund - <u>Function</u> : Personnel/Human Resources Services | Credential Counselors and Analysts of California Sacramento, CA October 9 - 12, 2001 | \$950.00 each |
| Out-of-State Conferences: Individual | | |
| <u>BAXTER, Catherine</u> Samohi 01-73150-0-00000-21400-5220- 015-4150 General Fund - <u>Resource</u> : Staff Dev (CPDP) | NACAC National Conference San Antonio, TX September 20 - 27, 2001 | \$385.00 |
| <u>JAGO, Carol</u> Samohi No Cost to District | Colorado Council of English Teachers - Denver, CO September 21 - 22, 2001 | Sub Only (Paid by UCLA/CRLP) |
| No Cost to District | Idaho Conference of English Teachers - Lewiston, ID October 4, 2001 | Sub Only (Paid by UCLA/CRLP) |
| No Cost to District | Olathe Teachers' Conference Olathe, KS November 5, 2001 | Sub Only (Paid by UCLA/CRLP) |
| No Cost to District | National Council of Teachers of English - Baltimore, MD November 15 - 19, 2001 | Sub Only (Paid by A/CRLP) |

| <u>NAME</u> | CONFERENCE NAME | COST |
|---------------------------------|-----------------|----------|
| <u>SITE</u> | LOCATION | ESTIMATE |
| Account Number | DATE (S) | |
| Fund - Program Number | | |
| Out-of-State Conferences: Group | | |
| NONE | | |

MOTION MADE BY: Mrs. Gottfried
 SECONDED BY: Mrs. Brady

STUDENT ADVISORY VOTES: aye
 AYES: 7 (all)
 NOES: 0 (none)
 ABSTENTIONS: 0 (none)

TO: BOARD OF EDUCATION
FROM: SUPERINTENDENT
RE: ACCEPTANCE OF GIFTS

CONSENT/ACTION
09/20/01

RECOMMENDATION NO. A.7

It is recommended that the Board of Education accept, with gratitude, checks and gifts totaling \$34,986.31 presented to the Santa Monica-Malibu Unified School District.

It is further recommended that the Fiscal/Business Services Office, in accordance with Educational Code 42602, be authorized to increase the 2001-2002 income and appropriations by \$34,586.31, as described on the attached listing.

COMMENT: The value of all non-cash gifts has been determined by the donors.

Also attached for informational purposes is a report itemizing Cumulative Totals of Gifts and Donations for Fiscal Year 2001-2002.

MOTION MADE BY: Mrs. Gottfried
SECONDED BY: Mrs. Brady

STUDENT ADVISORY VOTE: aye
AYES: 7 (all)
NOES: 0 (none)
ABSTENTIONS: 0 (none)

| School/Site Account Number | Gift Amount | In-kind Value | Donor | Purpose |
|--------------------------------------|--------------|---------------|----------------------------------|---------------------------------------|
| JAMS | \$ 10,000.00 | | SMMEF | Student Interns for Computer Lab |
| 01-90120-0-00000-00000-8699-011-0000 | \$ 1,375.30 | | BCJ Coca-Cola Bottling Co. of LA | Instructional Supplies for P.E. Dept. |
| | | Not Stated | Stephen Abakan | Three Musical Instruments |
| Adult Education | \$ 100.00 | | Ice Builders, Inc. | Patio Expenses |
| 11-90120-0-00000-00000-8699-090-0000 | | | | |
| Alternative (SMASH) | | | | |
| 01-90120-0-00000-00000-8699-009-0000 | | | | |
| Cabrillo | \$ 2,400.00 | | Malibu Bay Company | Non-Instructional Supplies |
| 01-90120-0-00000-00000-8699-017-0000 | \$ 725.00 | | Elan Vital | Non-Instructional Supplies |
| | \$ 32.17 | | Coca-Cola | Non-Instructional Supplies |
| CDS | | | | |
| 12-90120-0-00000-00000-8699-090-0000 | | | | |
| Edison | | | | |
| 01-90120-0-00000-00000-8699-001-0000 | | | | |
| Franklin | | | | |
| 01-90120-0-00000-00000-8699-002-0000 | | | | |
| Grant | | | | |
| 01-90120-0-00000-00000-8699-003-0000 | | | | |
| Lincoln | | | | |
| 01-90120-0-00000-00000-8699-012-0000 | | | | |
| McKinley | \$ 325.00 | | City of Santa Monica | Technology Equipment |
| 01-90120-0-00000-00000-8699-004-0000 | \$ 231.84 | | Herff Jones | Technology Equipment |
| Malibu High School | \$ 424.00 | | Jostens | Graduation Expenses |
| 01-90120-0-00000-00000-8699-010-0000 | \$ 342.00 | | SaMoHi Bands | Instrumental Music Supplies |
| | \$ 81.00 | | Various Parents | Counseling Office Supplies |
| | \$ 50.00 | | David Merrill Kurtz | Instrumental Music Supplies |
| Muir | | | | |
| 01-90120-0-00000-00000-8699-005-0000 | | | | |
| Muir/SMASH Joint | | | | |
| 01-90120-0-00000-00000-8699-016-0000 | | | | |
| | | | | |
| | | | | |

| School/Site Account Number | Gift Amount | In-kind Value | Donor | Purpose |
|--|---------------------|------------------|-------------------------------------|--|
| | | | | |
| | | | | |
| | | | | |
| Olympic HS | | | | |
| 01-90120-0-00000-00000-8699-014-0000 | | | | |
| | | | | |
| Rogers | | | | |
| 01-90120-0-00000-00000-8699-006-0000 | | | | |
| | | | | |
| Roosevelt | \$ 12,500.00 | | Calif. Comm. Found. Endowment Acct. | Literacy Coordinator and Music Program |
| 01-90120-0-00000-00000-8699-007-0000 | | | | |
| | | | | |
| Samohi | \$ 3,000.00 | | Samohi Alumni Association | Science Quad Retaining Wall Project |
| 01-90120-0-00000-00000-8699-015-0000 | | | | |
| | | | | |
| Barnum Hall | \$ 2,000.00 | | James & Jacqueline McMahan Found. | Restoration of Barnum Hall |
| 01-90120-0-00000-00000-8699-015-0000 | \$ 1,000.00 | | Leo & Darlyne Holliday | Restoration of Barnum Hall |
| | | | | |
| Pt. Dume Marine Science | | | | |
| 01-90120-0-00000-00000-8699-019-0000 | | | | |
| | | | | |
| Webster | | | | |
| 01-90120-0-00000-00000-8699-008-0000 | | | | |
| | | | | |
| Educational Services | | \$ 400.00 | Sue Gee | Compaq Presario Computer & Software for Tech Lab |
| 01-90120-0-00000-00000-8699-030-0000 | | | | |
| | | | | |
| Student Services (Health Champions) | | | | |
| 01-90120-0-00000-00000-8699-041-0000 | | | | |
| | | | | |
| All Others: | | | | |
| Special Education | | | | |
| 01-90120-0-00000-00000-8699-044-0000 | | | | |
| General | | | | |
| | | | | |
| TOTAL | \$ 34,586.31 | \$ 400.00 | | |

| School/Site Account Number | Y-T-D Adjusted Gift Total | Current Gift Amount | Cumulative Gift Amount | Y-T-D In-Kind Value | Current In-Kind Value | Cumulative In-Kind Value |
|---|------------------------------|------------------------|---------------------------|------------------------|--------------------------|-----------------------------|
| JAMS 01-90120-0-00000-00000-8699-011-0000 | \$ 1,730.00 | \$ 11,375.30 | \$ 13,105.30 | \$ - | \$ - | \$ - |
| Adult Education 11-90120-0-00000-00000-8699-090-0000 | \$ 1,705.00 | \$ 100.00 | \$ 1,805.00 | \$ - | \$ - | \$ - |
| Alternative 01-90120-0-00000-00000-8699-009-0000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Cabrillo 01-90120-0-00000-00000-8699-017-0000 | \$ 16,000.00 | \$ 3,157.17 | \$ 19,157.17 | \$ - | \$ - | \$ - |
| CDS 12-90120-0-00000-00000-8699-090-0000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Edison 01-90120-0-00000-00000-8699-001-0000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Franklin 01-90120-0-00000-00000-8699-002-0000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Grant 01-90120-0-00000-00000-8699-003-0000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Lincoln 01-90120-0-00000-00000-8699-012-0000 | \$ 920.00 | \$ - | \$ 920.00 | \$ - | \$ - | \$ - |
| McKinley 01-90120-0-00000-00000-8699-004-0000 | \$ 1,531.31 | \$ 556.84 | \$ 2,088.15 | \$ - | \$ - | \$ - |
| Malibu High School 01-90120-0-00000-00000-8699-010-0000 | \$ 455.60 | \$ 897.00 | \$ 1,352.60 | \$ - | \$ - | \$ - |

| School/Site | Y-T-D Adjusted Gift Total | Current Gift Amount | Cumulative Gift Amount | Previous In-Kind Value | Current In-Kind Value | Cumulative In-Kind Value |
|---|------------------------------|------------------------|---------------------------|---------------------------|--------------------------|-----------------------------|
| Muir | \$ 13,560.97 | \$ - | \$ 13,560.97 | \$ - | \$ - | \$ - |
| 01-90120-0-00000-00000-8699-005-0000 | | | | | | |
| Muir/Smash Joint | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 01-90120-0-00000-00000-8699-016-0000 | | | | | | |
| Olympic HS | \$ 1,367.87 | \$ - | \$ 1,367.87 | \$ - | \$ - | \$ - |
| 01-90120-0-00000-00000-8699-014-0000 | | | | | | |
| Rogers | \$ 19,100.00 | \$ - | \$ 19,100.00 | \$ 4,117.40 | \$ - | \$ 4,117.40 |
| 01-90120-0-00000-00000-8699-006-0000 | | | | | | |
| Roosevelt | \$ - | \$ 12,500.00 | \$ 12,500.00 | \$ - | \$ - | \$ - |
| 01-90120-0-00000-00000-8699-007-0000 | | | | | | |
| Samohi | \$ 580.21 | \$ 3,000.00 | \$ 3,580.21 | \$ - | \$ - | \$ - |
| 01-90120-0-00000-00000-8699-015-0000 | | | | | | |
| Barnum Hall | \$ 300.00 | \$ 3,000.00 | \$ 3,300.00 | \$ - | \$ - | \$ - |
| 01-90120-0-00000-00000-8699-015-0000 | | | | | | |
| Pt. Dume Marine Science | \$ 690.20 | \$ - | \$ 690.20 | \$ - | \$ - | \$ - |
| 01-90120-0-00000-00000-8699-019-0000 | | | | | | |
| Webster | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 01-90120-0-00000-00000-8699-008-0000 | | | | | | |
| Educational Services | \$ - | \$ - | \$ - | \$ - | \$ 400.00 | \$ 400.00 |
| 01-90120-0-00000-00000-8699-030-0000 | | | | | | |
| Student Services (Health Champ.) | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 01-90120-0-00000-00000-8699-041-0000 | | | | | | |
| All Others: | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Special Education | | | | | | |
| 01-90120-0-00000-00000-8699-044-0000 | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| TOTAL GIFTS | \$ 57,941.16 | \$ 34,586.31 | \$ 92,527.47 | \$ 4,117.40 | \$ 400.00 | \$ 4,517.40 |

TO: BOARD OF EDUCATION

CONSENT/ACTION
9/20/01

FROM: SUPERINTENDENT/JOSEPH N. QUARLES

RE: DENIAL OF CLAIM - STUDENT (DOB 6/10/90)

RECOMMENDATION NO. A.8

It is recommended that the Board of Education reject the claim presented by Rose Robinson on behalf of her son and student (DOB 6/10/90) on June 7, 2001. This claim was forwarded to the District's Insurance Administrator for determination.

COMMENT: Claimant alleges damages due to injuries sustained while being carelessly and recklessly supervised on the basketball court at Franklin Elementary on May 8, 2001.

Amount of claim - To be determined

MOTION MADE BY: Mrs. Gottfried
SECONDED BY: Mrs. Brady

STUDENT ADVISORY VOTE: aye
AYES: 7 (all)
NOES: 0 (none)
ABSTENTIONS: 0 (none)

TO: BOARD OF EDUCATION

CONSENT/ACTION
9/20/01

FROM: SUPERINTENDENT/JOSEPH N. QUARLES

RE: DENIAL OF CLAIM - ANDREW GROSS

RECOMMENDATION NO. A.9

It is recommended that the Board of Education reject the claim presented by Andrew Gross on June 28, 2001. This claim was forwarded to the District's Insurance Administrator for determination.

COMMENT: Claimant alleges damages due to a slip and fall caused by a wax substance on the stairs at Malibu Community Center on February 3, 2001.

Amount of claim - To be determined

MOTION MADE BY: Mrs. Gottfried
SECONDED BY: Mrs. Brady

STUDENT ADVISORY VOTE: aye
AYES: 7 (all)
NOES: 0 (none)
ABSTENTIONS: 0 (none)

TO: BOARD OF EDUCATION

CONSENT/ACTION

09/20/01

FROM: SUPERINTENDENT/JAN WILLIAMS/REBEL HARRISON

RE: RENEWAL OF AGREEMENT WITH LOS ANGELES COUNTY OFFICE OF
EDUCATION FOR REGIONAL OCCUPATIONAL PROGRAM

RECOMMENDATION NO. A.10

It is recommended that the Board of Education renew the agreement with the Los Angeles County Office of Education (LACOE) for the District's participation in the Los Angeles County Regional Occupational Program (ROP) for the 2001-02 fiscal year.

Funding Information

Source: General Fund

Currently Budgeted: Yes

Account Number: 01-63500-0-71100-27000-2410-080-1501

Description: ROP/Non-Agency Educ./School Admin./Clerical
Salary/ROP/Samohi

Account Number: 01-63500-0-00000-00000-8983-090-0000

Description: Local General Fund Contribution

COMMENTS: This program provides vocational training and guidance services to students of the District. The District shall be reimbursed for the actual cost of the program upon timely receipt of the claims for reimbursement, provided such claims are in accordance with the program budget approved by the County Superintendent and the District.

It is projected that there is a budgetary impact of approximately \$30,852.

MOTION MADE BY: Mrs. Gottfried

SECONDED BY: Mrs. Brady

STUDENT ADVISORY VOTE: aye

AYES: 7 (all)

NOES: 0 (none)

ABSTENTIONS: 0 (none)

TO: BOARD OF EDUCATION

CONSENT/ACTION

9/20/01

FROM: SUPERINTENDENT/ ARTHUR L. COHEN

RE: CORRECTION OF BOARD ACTION OF SEPTEMBER 6, 2001,
REGARDING THE PROPOSITION X BIDS FOR MALIBU HIGH SCHOOL

RECOMMENDATION NO. A 11

It is recommended that the Board of Education approve the attached corrected Board Action regarding the acceptance of the ICE Builders' bid for Malibu High School.

COMMENT: The Board of Education, at its September 6, 2002 Board Meeting, approved ICE Builders' bid and the associated Budget Limitation Agreement #18 with Jacobs Facilities for the construction of a gym/locker room/connecting corridor, conversion of the cafetorium to a performing arts auditorium and campus wide ADA work for Malibu High School. The actions which the Board of Education approved were based upon "exhibit" information associated with Board Items A.24 and A.25. These exhibits were "draft" form and not precisely correct. The following "corrected version" presents the correct data.

The difference between the "exhibit" items and the "corrected version" items are as follows:

Item A.24 (formerly Exhibit A) - ICE Bids

Recommendation, Section (3) - The "exhibit" item stated: "Approve an increase to the Malibu High School Proposition X/State Facility Program Budget in the amount of \$2,715,877..." The "corrected version" item corrects this amount to \$2,807,196.

The "corrected version's" attached spreadsheet is updated for the correct financial data.

FULL TEXT OF CORRECTED VERSION BEGINS HERE:

It is recommended that the Board of Education:

(1) Accept Jacobs Facilities' recommendation to accept the bids submitted by I.C.E. Builders in the amount of \$7,507,754 for new construction and modernization work at Santa Monica High School with the understanding that Jacobs Facilities' will negotiate a

deductive change order in the amount of \$852,117 for the purpose of presenting a Budget Limitation Agreement with a construction work value of \$6,655,637;

(2) Approve an increase in the Malibu High School Proposition X/State Facility Program budget in the amount of \$1,882,161 based on the following:

(a) Commit all of the currently identified Unidentified Projects line item funding designated for the Malibu Schools, which amounts to \$1,668,136;

(b) Commit \$214,025 of Deferred Maintenance Funds to the Point Dume Marine Science Elementary School Project and shift an equal amount of the Proposition X "Stand Alone" funds from the Pt. Dume budget to the Malibu High School budget;

(3) Approve an increase to the Malibu High School Proposition X/State Facility Program budget in the amount of \$2,807,196, which will be funded from one or more of the following or other sources to be determined at a later date:

(a) Commit any remaining Malibu Schools' Construction Contingency funds from the following "Stand Alone" funded projects: MHS Classroom Building, BLA #14 and Pt. Dume, BLA #6;

(b) Commit any remaining Malibu Schools' share of the District wide "Unforeseen Contingency funds;

(c) Commit the Malibu Schools' share of any unused Transportation Facility Acquisition funds;

(d) Increase the Proposition X/State Facility Program Budget by \$583,452 in recognition of greater than projected 2000-01 and 2001-02 Developer Fees and commit this additional amount to the Malibu High School Budget;

(e) Increase the Proposition X/State Facility Program Budget by \$400,000 in recognition of projected 2002-03 Developer Fees, not currently included in the Proposition X/State Facility Program Budget, and commit this additional amount to the Malibu High School Budget;

(f) Commit "facility" restricted funds anticipated to be received from the restructuring of the Administration Building Ground Lease;

(g) Sell a Certificate of Participation; and,

(4) Request Jacobs Facilities' to prepare a Budget Limitation Agreement (BLA), for Board of Education approval, setting forth the costs to complete this modernization and new construction work.

COMMENTS: The current Construction Budget (excluding contingency allowance) for this work is \$3,590,225. Jacobs Facilities' advertised for bids for new construction and modernization work at Malibu High School, and received bids on June 29, 2001. Seven (7) bidders were pre-qualified for this package. I.C.E. Builders was the lone bidder and submitted a bid of \$7,507,754.

The bid was for seven (7) components of work: (1) a new competition gymnasium, (2) locker rooms for the gymnasium, (3) a corridor to connect the existing gymnasium to the new gymnasium, (4) conversion of the existing cafetorium to a performing arts auditorium, (5) the inclusion of an orchestra pit in the auditorium, (6) the installation of an exterior canopy at the auditorium's entrance and (7) campus wide accessibility work.

Given the situation that the I.C.E. Builders bid exceeded the available construction budget by approximately \$4 million, District Staff and Jacobs Facilities' personnel met extensively to examine alternatives for accomplishing this work for a lesser amount of money. Although some hypothetical savings were identified, when such factors as redesign costs, potential siting/location changes which could require additional Coastal Commission approvals and possibly raise concerns by surrounding residents, the uncertainty of the bidding market and the effect of time delays on school programs were considered, it was the judgement of those involved that an appropriate option would be to attempt to negotiate a deductive change order with I.C.E. Builders to bring the cost of the project closer to the available budgeted funds. Several meetings were held with I.C.E. Builders which resulted in I.C.E. Builders agreeing to enter into a contract with Jacobs Facilities for all of bid work except the auditorium's exterior canopy for a contract amount of \$6,655,637.

If the School District accepts the I.C.E. Builders bid and a subsequent deductive change order which will result in a \$6,655,637 million contract, Jacobs Facilities has agreed to cap its associated fees at a level based upon its pre-bid estimates for the work (\$6,118,160). This fee modification amounts to a \$260,684 District savings.

In order for the Board to accept this bid, it will be necessary to increase the Malibu High School Proposition X/State Facility Program Budget by \$4,689,357. This increase would come from two different types of funds: (1) those which can be immediately allocated to the Malibu High School Budget from within the

existing District wide Proposition X/State Facility Program Budget (Points 2a and 2b in the Recommendation Section) and (2) those which are not currently in the District wide Budget, but which are potentially available, if the Board of Education takes certain actions (Points 3a, 3b, 3c, 3d, 3e and 3f in the Recommendation Section). The spreadsheet on the following pages presents the current status of the Malibu High School Budget and the possible means of funding the balance of the project based on I.C.E. Builders doing the work for \$6,655,637 million.

If the Board accepts Jacobs Facilities' recommendation to accept the bid of I.C.E. Builders with a deductive change order in the amount \$852,117, Jacobs Facilities' will prepare a Budget Limitation Agreement (BLA) for the work, incorporating construction costs based on the bid and deductive change order, a ten percent contingency for unforeseen conditions and Jacobs Facilities' Construction Phase Program Management costs based on its pre-bid estimates for this work. The Board of Education must approve this BLA before any construction work commences.

The Proposition X Oversight Committee will review this recommendation on September 6, 2001/ Staff will report the Oversight Committee's action at the Board meeting.

MOTION MADE BY: Mrs. Gottfried
SECONDED BY: Mrs. Brady

STUDENT ADVISORY VOTE: aye
AYES: 7 (all)
NOES: 0 (none)
ABSTENTIONS: 0 (none)

MALIBU HIGH SCHOOL PROP X BUDGET STATUS AND ADDITIONAL FUNDING NEEDED TO AWARD FINAL WORK TO ICE

| | | | | | |
|--|--|-------------------|----------------------|---|---|
| I. BUDGET (Prop X Budget-R12) | | 12,206,025 | | | |
| A | Prop X - Track | 252,923 | | | |
| B | State Modernization-Track/Parking | 1,738,424 | | | |
| C | Prop X - Classroom Bldg | 3,607,550 | | | |
| D | Prop X - Gym | 2,277,381 | | | |
| E | State Modernization-Auditorium | 1,505,055 | | | |
| F | State Modernization-Gen | 995,604 | | | |
| G | State Modernization-Underground U. | 646,941 | | | |
| H | Prop X - Classroom Bldg-Underground U | 129,924 | | | |
| I | Prop X - Gym-Underground U. | 82,223 | | | |
| J | Prop X - Unidentified Projects | 970,000 | | | |
| II. BUDGET COMMITMENTS | | 7,337,436 | JFI FEES | | |
| A | Jacobs' Pre-Construction Fees (Prop X Budget-R12) | 1,867,522 | CM | Pre-Constr | |
| B | BLA # 5 - Track & Parking Lot | 1,686,672 | 304,677 | 304,677 | |
| C | BLA # 11 - Underground Utilities | 727,647 | 131,440 | 131,440 | |
| D | BLA # 14 - New Panelized Classroom Building | 3,055,595 | 551,955 | 551,955 | |
| | | | 988,072 | 988,072 | |
| III. BUDGET BALANCE | | 4,868,589 | | | |
| A | Construction Bids | 3,590,225 | | | |
| B | Construction Contingency | 398,914 | | | |
| C | Jacobs' Construction Management Fee | 879,450 | JFI Fee Differential | JFI Fee Calculation Based on JFI Pre-bid Estimate | JFI Fee Calculation Based on ICE "Bid" after Deductive C.O. |
| IV. ICE BID AFTER DEDUCTIVE CHANGE ORDER | | 6,655,637 | | 6,118,160 | 6,655,637 |
| V. BUDGET BALANCE AFTER AWARDED ICE BID | | -4,689,357 | | | |
| A | Malibu High School Designated FF& E (Not include in BLA) | -51,694 | | 51,694 | 51,694 |
| B | Construction Budget Needed | -3,065,412 | | 2,527,935 | 3,065,412 |
| C | Asbestos Monitoring Allowance | -25,000 | | 25,000 | 25,000 |
| D | Construction Contingency Budget Needed | -309,041 | | 255,293 | 309,041 |
| E | Jacobs Pre-Construction Management Fee Needed (Based on Bid Estimate of \$6,118,160) | -619,105 | 260,684 | 619,105 | 749,447 |
| F | Jacobs Construction Management Fee Needed (Based on Bid Estimate of \$6,118,160) | -619,105 | | 619,105 | 749,447 |
| VI. BUDGET BALANCE AFTER: (A) COMMITTING \$1,668,136 OF ALL CURRENTLY IDENTIFIED MALIBU SCHOOLS' "UNIDENTIFIED PROJECT" FUNDS TO MHS; AND, (B) COMMITTING \$214,025 OF ADDITIONAL DEFERRED MAINTENANCE FUNDS TO PT. DUME MODERNIZATION WHILE TRANSFERRING AND EQUAL AMOUNT OF "STAND ALONE" | | -2,807,196 | | | |

MALIBU HIGH SCHOOL PROP X BUDGET STATUS AND ADDITIONAL FUNDING NEEDED TO AWARD FINAL WORK TO ICE

VII. FUNDING FUTURE GYMNASIUM REBID

| | | | | |
|---|---|-----------|-----------|--|
| A | Use remaining Malibu Schools' Construction Contingency funds from "Stand Alone" funded projects | | | |
| 1 | MHS Cism Bldg, BLA#14 | 250,364 | | |
| 2 | Pt. Dume, BLA#6 | 170,279 | | |
| 3 | Total | 420,643 | | |
| 4 | Assume 40% Remains | 168,257 | 168,257 | |
| B | Use Malibu Schools' share of remaining "Unforeseen Contingency" funds | 1,666,274 | | |
| 1 | Assume 20% Remains | 333,255 | | |
| 2 | Malibu's Share - 27% | 89,979 | 89,979 | |
| C | Use Malibu Schools' share of the anticipated unused Transportation Facility Acquisition Funds | 700,000 | | |
| 1 | Malibu's Share - 27% | 189,000 | 189,000 | |
| D | Commit Developer Fees to be collected in 2000-01 and in 2001-02, which are in excess of those projected in the current Prop X Budget, to MHS. (As of 6/30/01, Dev Fee Projection: \$583,452 Ending Balance on 6/30/02 (def plan-9)) | | 583,452 | |
| E | Commit Developer Fees to be collected in 2002-03 (not currently in the Prop X Budget), if justified in new 2002 Jusification Study, to MHS. | | 400,000 | |
| F | Sub-total | | 1,430,688 | |

VIII. POSSIBLE SOURCES OF ADDITIONAL FUNDING IF NEEDED

| | | | | |
|---|--|-------------------------|--|--|
| A | Greater than projected Arbitrage Earnings - Cannot be determined until mid-2002 | Amount to be Determined | | |
| B | Request a contribution from the City of Malibu toward the construction of the new MHS gym | Amount to be Determined | | |
| C | Use "facility" restricted funds anticipated to be received from the restructuring of the Administration Building Ground Lease (as much as \$2 million may be available - will be known by Nov. 2001) | Amount to be Determined | | |
| D | Sell a 20 Year COP after the purchase of the Transportation Facility; and, use the unrestricted funds currently being appropriated (\$112,000 per year) for the Transportation Facility Lease to pay the debt service on the COP. The amount of the COP will be determined at or near the "end" of the project. Any unused construction contingency for MHS project will be used to reduce the "needed amount" of the COP. | Amount to be Determined | | |

**NOTE: This item was amended prior to the meeting and
publicly noticed.**

TO: BOARD OF EDUCATION CONSENT/ACTION
9/20/01
FROM: SUPERINTENDENT/ ARTHUR L. COHEN
RE: CORRECTION OF BOARD ACTION OF SEPTEMBER 6, 2001,
REGARDING BUDGET LIMITATION AGREEMENT #18 FOR MALIBU HIGH
SCHOOL

RECOMMENDATION NO. A 11a

It is recommended that the Board of Education approve the attached corrected Board Action regarding the acceptance of the Budget Limitation Agreement #18 (BLA #18) associated with Master Contract Amendment Number 22) regarding modernization at Malibu High School in the amount of \$8,887,147.

COMMENT: The Board of Education, at its September 6, 2002 Board Meeting, approved ICE Builders' bid and the associated Budget Limitation Agreement #18 with Jacobs Facilities for the construction of a gym/locker room/connecting corridor, conversion of the cafetorium to a performing arts auditorium and campus wide ADA work for Malibu High School. The actions which the Board of Education approved were based upon "exhibit" information associated with Board Items A.24 and A.25. These exhibits were "draft" form and not precisely correct. The following "corrected version" presents the correct data.

The difference between the "exhibit" items and the "corrected version" items are as follows:

Item A.25 (formerly - EXHIBIT B)

Recommendation - The "exhibit" items stated: " It is recommended that the Board of Education approve Budget Limitation Agreement #18...in the amount of \$8,853,584." The "corrected version" item corrects this amount to \$8,887,147.

The "corrected version's" attached spreadsheet is updated for the correct financial data..

FULL TEXT OF CORRECTED VERSION BEGINS HERE:

It is recommended that the Board of Education approve Budget Limitation Agreement #18 (Master Contract Amendment Number 22) regarding modernization at Malibu High School in the amount of \$8,887,147.

Funding Information:

Source: Proposition X - General Obligation Bonds
State Modernization Funds

Comment:

The Master Contract with Jacobs Facilities', as approved by the Board in Action Item A.41 on 8/12/99, establishes two forms of program costs: (1) Pre-construction Phase costs, which encompass project planning and design services; and (2) Construction Phase costs, which encompass the actual construction and program/construction management services. The Pre-construction Phase costs are stipulated in the Master Contract to be equal to fifteen point three (15.3) percent of each project's budget. The Construction Phase costs are stipulated in Budget Limitation Agreements (BLA), proposed by Jacobs Facilities' and approved by the Board of Education, which establish fixed construction, construction contingency and program/construction management services costs.

Once a BLA is agreed to by the District and Jacobs Facilities', the District's Construction Phase fiscal obligations, except for costs related to District directed project scope changes and unforeseen site conditions, will not exceed that of the BLA; and Jacobs Facilities' will be responsible for project cost overruns. According to the Master Contract, the value of each BLA will be composed of the respective project's Board approved construction costs which includes: the bid amounts for construction; a contingency amount equal to 10% of the construction budget; allowances; and other specifically identified construction expenses and a program/construction management services fee for Jacobs Facilities' equal to fifteen point three (15.3) per cent of each project's budget. The Board and Jacobs Facilities' may agree to amend the BLA, after its initial adoption, to reflect owner directed scope changes and unforeseen site conditions as referenced in the Master Contract. The scheduled completion date associated with this project is October 2, 2002.

Milestone completion dates are:

~~Auditorium with Orchestra Pit - May 15, 2002~~
~~ADA Compliance Work for Entire Site - May 15, 2002~~
~~Gymnasium with Locker Rooms - July 17, 2002~~
~~Final Completion/Turnover - October 2, 2002~~

ADD:

| | |
|--|---------------------------|
| <u>Auditorium with Orchestra Pit</u> | <u>July 6, 2-2</u> |
| <u>ADA Compliance Work for Entire Site</u> | <u>August 2, 2002</u> |
| <u>Gymnasium with Locker Rooms</u> | <u>September 16, 2002</u> |
| <u>Final Completion/Turnover</u> | <u>October 2, 2002</u> |

A \$1,000 per day liquidated damage penalty will apply to each milestone completion date as well as the final completion/turnover date.

The attached summary details the budget associated with the Pre-Construction Phase (planning & design) of this BLA, and the budget associated with the Construction Phase (construction & construction management) of this BLA.

The complete Budget Limitation Agreement, along with the Master Contract, is on file for public review in the Office of the Assistant Superintendent for Fiscal and Business Services.

The Proposition X Oversight Committee will review this recommendation prior to the Board of Education meeting September 6, 2001.

MEETING NOTE:

Ms. Brownley requested that the Board be furnished with a construction time line which would include the start and finish dates of **all** construction still to be completed. Staff was so instructed; the time line found on page 20 will be formalized and forwarded to the Board; it will also be publicly noticed.

MOTION MADE BY: Mrs. Gottfried
SECONDED BY: Mrs. Brady

STUDENT ADVISORY VOTE: aye
AYES: 7 (all)
NOES: 0 (none)
ABSTENTIONS: 0 (none)

Santa Monica - Malibu Unified School District
BLA #18 Summary

September 6, 2001
Modernization, Gymnasium and
Auditorium
Malibu High School

| A. Budget-Balance of Construction | | Malibu HS | Total |
|-----------------------------------|--|---------------------|---------------------|
| 1 | Budget | \$ 3,989,139 | \$ 3,989,139 |
| 2 | Contingency | \$ 398,914 | \$ 398,914 |
| 3 | Budget w/o cont. | \$ 3,590,225 | \$ 3,590,225 |
| B. Construction Bids | | | |
| 1 | I.C.E. Builders | \$ 7,507,754 | \$ 7,507,754 |
| | CO's to Bids: | | |
| 1 | | \$ - | \$ - |
| C. Changes / Allowances | | | |
| 1 | Deductive Change Ord | \$ (852,117) | \$ (852,117) |
| 2 | ATC - Asbestos Monitoring | \$ 25,000 | \$ 25,000 |
| D. | Sub-Total (Sec.B+Sec.C) | \$ 6,680,637 | \$ 6,680,637 |
| E. | Balance(A.3-C) | \$ (3,090,412) | \$ (3,090,412) |
| F. Additional Costs for | | | |
| | Additional Work | \$ 3,090,412 | \$ 3,090,412 |
| | Contingency@10% (D.) | \$ 309,041 | \$ 309,041 |
| | Program/Construction Management @ 15.3% (D.) | \$ 749,447 | \$ 749,447 |
| | Program/Construction Management Discount Based on Pre-bid Estimate | \$ 130,342 * | \$ 130,342 |
| | Program/Construction Management to be Applied to BLA | \$ 619,105 | \$ 619,105 |
| G. | Funding Additional | | |
| H. | Work to be determined | | \$ - |
| I. BLA CALCULATION | | | |
| | Bids & Changes/Allowances | \$ 6,680,637 | \$ 6,680,637 |
| | Work to Be Determined | \$ - | \$ - |
| | Contingency | \$ 707,955 | \$ 707,955 |
| | Prog./Construction Mgt | \$ 1,498,555 | \$ 1,498,555 |
| | TOTAL BLA | \$ 8,887,147 | \$ 8,887,147 |
| | Pre-Construction Service | \$ 1,498,555 * | \$ 1,498,555 |

* Discount also applied to a portion of Pre-Construction Services Fee

TO: BOARD OF EDUCATION

CONSENT/ACTION

9/20/01

FROM: SUPERINTENDENT/JOSEPH N. QUARLES/RICK BAGLEY

RE: CERTIFICATED PERSONNEL - Elections, Separations

RECOMMENDATION NO. A.12

ELECTIONS

ADDITIONAL ASSIGNMENTS

| <u>Name/Location</u> | <u>Rate</u> | <u>Effective</u> | <u>Not to Exceed</u> |
|-----------------------------|----------------|------------------|----------------------|
| <u>EDUCATIONAL SERVICES</u> | | | |
| Franklin, Judy | 6 hrs @\$34.90 | 8/13/01-8/17/01 | Est Hrly/\$209 |
| Harvey, Tory | 6 hrs @\$34.90 | 8/13/01-8/17/01 | Est Hrly/\$209 |
| Keller, Anne | 6 hrs @\$34.90 | 8/13/01-8/17/01 | Est Hrly/\$209 |
| Lopez, Felicia | 6 hrs @\$34.90 | 8/13/01-8/17/01 | Est Hrly/\$209 |
| Stewart, Kristine | 6 hrs @\$34.90 | 8/13/01-8/17/01 | Est Hrly/\$209 |
| Thatcher, Cindy | 6 hrs @\$34.90 | 8/13/01-8/17/01 | Est Hrly/\$209 |
| Wells, Leslie | 6 hrs @\$34.90 | 8/13/01-8/17/01 | Est Hrly/\$209 |
| TOTAL ESTABLISHED HOURLY | | | \$1,463 |

COMMENT: Teacher Academy Presenters
01-Stf Dev:Begin Tchr Sup (BTSA)

SUMMER SCHOOL

| | | | |
|-----------------------|-------------------|---------------|------------------|
| <u>ADAMS</u> | | | |
| (480% Own Daily Rate) | | | |
| Jenkins, Marilyn | 24 days @\$173.85 | 7/2/01-8/3/01 | Own Daily/\$4172 |
| Moore, Jon | 24 days @\$170.96 | 7/2/01-8/3/01 | Own Daily/\$4103 |
| TOTAL OWN DAILY | | | \$8,275 |

Comment: Summer School
01-ELAP-Engl Lang Acquisition Prog

TOTAL ESTABLISHED HOURLY and OWN DAILY = \$9,738

CHANGE IN ASSIGNMENT (Leave of Absence)

| | |
|---------------------|------------------|
| Name/Assignment | |
| <u>Location</u> | <u>Effective</u> |
| Pasternak, Amy | 8/31/01-6/21/02 |
| School Psychologist | |
| <u>From:</u> 100% | |
| <u>To:</u> 80% | |

SUBSTITUTE TEACHERS

Effective

PREFERRED SUBSTITUTES (summer)
(Daily Rate @\$139)
Lynch, Mary

7/1/02

REGULAR DAILY SUBSTITUTES

(Daily Rate @118)

| | |
|---------------------|--------|
| Adams, Laura | 9/5/01 |
| Corsun, Daniel | 9/5/01 |
| Goss, Herbert | 9/5/01 |
| Gregson, Lorraine | 9/5/01 |
| Robinson, Khadevis | 9/5/01 |
| Lai, Mary | 9/5/01 |
| Martin, Jennifer | 9/5/01 |
| Rahman, Seema | 9/5/01 |
| Meehan, Garvin | 9/5/01 |
| Reich, Sheila | 9/5/01 |
| Rosenthal, Jonathan | 9/5/01 |
| Sanchez, Mary Jane | 9/5/01 |
| Stansbury, Tim | 9/5/01 |
| Stein, Eileen | 9/5/01 |
| Wright, Monica | 9/5/01 |

PROBATIONARY CONTRACTS

| Name/Assignment <u>Location</u> | Not to <u>Exceed</u> | <u>Effective</u> |
|-------------------------------------|------------------------------|------------------|
| Husney, Andee Malibu High School | 100% [replacing Lovelace] | 8/31/01 |
| Kossoris, Mandy SAMOHI | 100% | 8/24/01-6/21/02 |
| Pawinski, Lori SAMOHI | 100% | 8/31/01-6/30/02 |

TEMPORARY CONTRACTS

| Name/Assignment <u>Location</u> | Not to <u>Exceed</u> | <u>Effective</u> |
|--|--------------------------------|------------------|
| Frymyer, Heather Cabrillo/4th Grade | 100% | 8/31/01-6/21/02 |
| Perkins, Stacie SAMOHI | 100% [replacing F. Wilkens] | 8/31/01-6/21/02 |

RESCINDING OF RESIGNATION

Name/Assignment
Location
Jesse, Jennifer
SAMOHI
(Resignation on August 2, 2001, Board Agenda)

RESIGNATIONS

| Name/Assignment <u>Locations</u> | <u>Effective</u> |
|---|------------------|
| Berman, Debra John Adams | 6/22/01 |
| Henderson, Patricia Educational Services | 6/30/01 |

Knight, Michele 6/22/01
Malibu High

Lemmon, Melanie 6/22/01
McKinley Elementary

MOTION MADE BY: Mrs. Gottfried
SECONDED BY: Mrs. Brady

STUDENT ADVISORY VOTE: N/A
AYES: 7 (all)
NOES: 0 (none)
ABSTENTIONS: 0 (none)

TO: BOARD OF EDUCATION

CONSENT/ACTION

09/20/0

FROM: SUPERINTENDENT/JOSEPH N. QUARLES

RE: SPECIAL SERVICES AGREEMENT FOR SERVICES IN THE BUSINESS
AND FISCAL SERVICES DIVISION

RECOMMENDATION NO. A.13

It is recommended that the Board of Education enter into a Special Services Agreement with John Jalili to provide administrative transition support in the Business and Fiscal Services Division, and Proposition X/State Facility program during the 2001-2002 school year.

FUNDING INFORMATION

| | |
|---------------------|--|
| Source: | General Fund (for administrative transition support related to Assistant Superintendent of Business and Fiscal Services) |
| Currently Budgeted: | Yes |
| Account Number: | 01-00000-0-00000-72000-2917-050-1501 |
| Description: | Non-Instructional Contract/District Administration |

COMMENT: John Jalili has served as the City Manager for the City of Santa Monica for many years, being instrumental in bringing the City to its current level of fiscal stability. His expertise needs no footnotes.

Now "retired," Mr. Jalili has agreed to oversee emerging programs and practices in the Business and Fiscal Services Division until a permanent Assistant Superintendent is hired. His contract will terminate with the hiring of the new Assistant Superintendent or June 30, 2002, whichever occurs first. Mr. Jalili will serve as **Acting Overseeing Assistant Superintendent of Business and Fiscal Services Activities**. A copy of the specific components of the agreement, and the Special Services Agreement are included with this agenda item.

| | |
|------------------------|----------------|
| MOTION MADE BY: | Mrs. Gottfried |
| SECONDED BY: | Mrs. Brady |
| STUDENT ADVISORY VOTE: | N/A |
| AYES: | 7 (all) |
| NOES: | 0 (none) |
| ABSTENTIONS: | 0 (none) |

TO: BOARD OF EDUCATION CONSENT/ACTION
9/20/01

FROM: SUPERINTENDENT/JOSEPH N. QUARLES/RICK BAGLEY

RE: SPECIAL SERVICES EMPLOYEES

RECOMMENDATION NO. A.14

It is recommended that the following Special Services Employee contracts be approved in accordance with District policies and salary schedules and be assigned pursuant to BP 4102. Funding for the positions listed are included in the 2001/02 budget.

ELECTIONS

| <u>Name/Location</u> | <u>Not to Exceed</u> | <u>Effective</u> | <u>Rate</u> |
|--|----------------------|------------------|--|
| Chhim, Emeline Fiscal Services, Accounting Technician IV, Accounts Payable, PeopleSoft reconciliation and other accounting duties as assigned FUNDING: 01-00000-0-00000-72000-2917-051-1501-100% Unrestricted Resource | \$24,000 | 9/10/01-6/30/02 | \$15/hr |
| Copeland, Stacy Student Services, School Psychologist Intern FUNDING: 01-65000-0-50010-31200-2917-043-1501-100% Special Education, Unspecified | \$4,800 | 8/31/01-6/21/01 | \$60/day |
| Factor, Heidi Student Services, Occupational Therapist FUNDING: 01-65000-0-50010-11900-2917-042-1501-100% Special Education, Unspecified | \$18,600 | 8/31/01-11/30/01 | \$6200/mo Plus Mileage reimbursement @\$.34½/mile |
| Lovett, Robert John Muir Elementary, Computer Technician, technical assistance to computer labs FUNDING: 01-00000-0-19100-24200-2917-005-1501-50% Unrestricted Resource, Educational Technology 01-91220-0-19100-24200-2917-005-1501-50% Local Parcel Tax, Educational Technology | \$20,500 | 8/27/01-6/21/02 | \$30/hr |
| Messner, Vanessa Student Services, Occupational Therapist FUNDING: 01-65000-0-50010-11900-2917-042-1501-100% Special Education, Unspecified | \$18,600 | 8/31/01-11/30/01 | \$6200/mo Plus Mileage reimbursement @\$.34½/mile |
| Moreno, Elizabeth Student Services, School Psychologist Intern FUNDING: 01-65000-0-50010-31200-2917-043-1501-100% Special Education, Unspecified | \$4,800 | 8/31/01-6/30/02 | \$60/day |

Oertel, Jayson \$10,000 9/04/01-6/28/02 \$20/hr
 SMASH, Computer Network Support
 FUNDING: 01-91220-0-19100-24200-2917-009-1501-100%
 Local Parcel Tax, Educational Technology

Oxchsenbein, Mariam \$18,600 8/31/01-11/30/01 \$6200/mo
 Plus Mileage reimbursement @\$.34½/mile
 Student Services, Occupational Therapist
 FUNDING: 01-65000-0-50010-11900-2917-042-1501-100%
 Special Education, Unspecified

Ruvalcaba, Nancy \$8,000 9/01/01-6/30/02 \$12/hr
 Educational Services, Administer English Language
 proficiency tests and determine appropriate placement for
 LEP students at SAMOHI
 FUNDING: 01-70900-0-47600-10000-2917-035-1501-100%
 Economic Impact Aid, Bilingual

Wickham-Foxwell, \$32,000 8/27/01-06/21/02 \$30/hr
 Sharon
 John Muir Elementary, ELD-Literacy Consultant, administer
 English Language Proficiency tests and determine placement
 for LEP students
 FUNDING: 01-30100-0-11100-10000-2917-055-1501-100%
 IASA: Title I Basic-LW Inc/Neg, Reg Educ K-12

MOTION MADE BY: Mrs. Gottfried
 SECONDED BY: Mrs. Brady

STUDENT ADVISORY VOTE: Aye
 AYES: 7 (all)
 NOES: 0 (none)
 ABSTENTIONS: 0 (none)

NOTE: This item was amended prior to the meeting and
publicly noticed

TO: BOARD OF EDUCATION CONSENT/ACTION
8/16/01
FROM: SUPERINTENDENT/JOSEPH N. QUARLES/RICK BAGLEY
RE: TEACHING AUTHORIZATIONS

RECOMMENDATION NO. A.15

It is recommended that the Board of Education approve the following teaching assignments for the 2001-2002 school year in accordance with education code provision(s) specified.

PER EDUCATION CODE #44225:

| <u>TEACHER</u> | <u>PROPOSED ASSIGNMENT</u> |
|------------------------|--|
| <u>Elgart, Candace</u> | <u>Speech Pathologist,</u> <u>District Office</u> |
| Stacey Leslie | Student Services, Reading Specialist |

COMMENT: provides a "waiver" for assigning identified individuals when the employing agency has an insufficient number of certificated persons who meet the specified employment criteria for the position. Such waivers provide individuals with additional time to complete the requirements for the credential that authorizes the service.

Stacey has been working as a credentialed teacher out-of-state. She had almost completed a dual credential program--Multiple Subject and Education Specialist/Mild Moderate--in California before she moved. She only needs the CBEST, MSAT and RICA tests to finish her program.

MOTION MADE BY: Mrs. Gottfried
SECONDED BY: Mrs. Brady

STUDENT ADVISORY VOTE: N/A
AYES: 7 (all)
NOES: 0 (none)
ABSTENTIONS: 0 (none)

TO: BOARD OF EDUCATION CONSENT/ACTION
09/20/01
FROM: SUPERINTENDENT/JOSEPH N. QUARLES/LAUREL SCHMIDT
RE: CLINICAL TRAINING AGREEMENT - MOUNT ST. MARY'S
COLLEGE

RECOMMENDATION NO. A.16

It is recommended that the Board of Education enter into a Clinical Training Agreement between Mount St. Mary's College and the Santa Monica-Malibu Unified School District.

INSTITUTION: Mount St. Mary's College-Department of
Nursing
EFFECTIVE: August 1, 2001 - August 1, 2004
PAYMENT: Not Applicable

COMMENT: The District participates with clinical training of students pursuing careers in the nursing profession under the supervision of designated representatives for the purpose of planning, implementing, and coordinating teaching/learning activities with College representatives and who will meet regularly with College representatives.

MOTION MADE BY: Mrs. Gottfried
SECONDED BY: Mrs. Brady

STUDENT ADVISORY VOTE: aye
AYES: 7 (all)
NOES: 0 (none)
ABSTENTIONS: 0 (none)

TO: BOARD OF EDUCATION CONSENT/ACTION
09/20/01
FROM: SUPERINTENDENT/JOSEPH N. QUARLES/LAUREL SCHMIDT
RE: AFFILIATION AGREEMENT NO. FO1-0924 - UCLA NURSING
STUDENTS

RECOMMENDATION NO. A.17

It is recommended that the Board of Education enter into an Affiliation Agreement with University of California, Los Angeles (UCLA) .

INSTITUTION: University of California, Los Angeles
(UCLA)
EFFECTIVE: September 24, 2001 - September 24, 2008
PAYMENT: Not Applicable

COMMENT: The Regents operate the School of Nursing of the University of California, Los Angeles, which provides in its curriculum a program for the education of nursing students; and the District is willing under certain conditions to allow the School to utilize the facilities of the District for clinical and/or other learning experiences of students enrolled in the nursing education program of School.

MOTION MADE BY: Mrs. Gottfried
SECONDED BY: Mrs. Brady

STUDENT ADVISORY VOTE: aye
AYES: 7 (all)
NOES: 0 (none)
ABSTENTIONS: 0 (none)

TO: BOARD OF EDUCATION CONSENT/ACTION
09/20/01
FROM: SUPERINTENDENT/JOSEPH N. QUARLES/LAUREL SCHMIDT
RE: SERVICE AGREEMENT - PARADIGM SERVICES, INC.,

RECOMMENDATION NO. A.18

It is recommended that the Board of Education enter into a Service Agreement between Paradigm Services, Inc., a California Corporation ("Paradigm") and Santa Monica-Malibu Unified School District ("LEA")

INSTITUTION: Paradigm Services, Inc., a California Corporation
EFFECTIVE: August 1, 2001 - June 30, 2004 ("Initial Term")
PAYMENT: 10% of the MAA Claim paid by the Department of Health Services

COMMENT: LEA (Santa Monica-Malibu Unified School District), hereby retains Paradigm to perform the services set forth in the agreement. Paradigm will assist the LEA with development and submission to the Lead County or Regional Agency, claim plans for all claiming units in accordance with State Department of Health Services MAA Claim plan instructions. Provide participating staff with appropriate training, assist LEA in the calculation of transportation direct charge rates and complete claims in accordance with State Department of Health Services guidelines.

MEETING NOTE:

Staff noted that entering into this agreement with Paradigm would help to generate a significant amount of additional revenue.

MOTION MADE BY: Mrs. Gottfried
SECONDED BY: Mrs. Brady

STUDENT ADVISORY VOTE: aye
AYES: 7 (all)
NOES: 0 (none)
ABSTENTIONS: 0 (none)

TO: BOARD OF EDUCATION CONSENT/ACTION
09/20/01
FROM: SUPERINTENDENT/ JOSEPH N. QUARLES
RE: CLASSIFIED ADMINISTRATIVE APPOINTMENT: DIRECTOR OF
BUSINESS AND FISCAL SERVICES

RECOMMENDATION NO. A.19

It is recommended that the Board of Education made the following
certificated administrative appointment:

Beth Connors
Director, Business and Fiscal Services

BACKGROUND INFORMATION

The Board will act on this recommendation in Closed Session and
the Appointment will be announced during the public portion of
the meeting.

MOTION MADE BY: Mrs. Gottfried
SECONDED BY: Mrs. Brady

STUDENT ADVISORY VOTE: N/A
AYES: 7 (all)
NOES: 0 (none)
ABSTENTIONS: 0 (none)

TO: BOARD OF EDUCATION
FROM: SUPERINTENDENT/JOHN SLISS
RE: CLASSIFIED PERSONNEL - MERIT

CONSENT/ACTION
09-20-01

RECOMMENDATION NO. A.20

It is recommended that the following appointments for Classified Personnel (merit system) be approved and/or ratified. All personnel will be properly elected in accordance with District policies and salary schedule.

ELECTION

| | | |
|-------------------------|--|----------|
| DE LOS SANTOS, MARCO | ACCOUNT CLERK II 8.0 HRS/12 CDS RANGE: 26 STEP: 01 | 08-27-01 |
| EVANS, KELLI | INST ASST - CLASSROOM 3.4 HRS/SY FRANKLIN RANGE: 18 STEP: 01 | 09-05-01 |
| GERHARDT, DEBRA | INST ASST - CLASSROOM 3.4 HRS/SY FRANKLIN RANGE: 18 STEP: 01 | 09-06-01 |
| MALDONADO, ERIKA | INST ASST - CLASSROOM 2.5 HRS/SY GRANT RANGE: 18 STEP: 01 | 09-04-01 |
| MCKINLEY, DUANNA | INST ASST - SPECIAL ED 3.5 HRS/SY PINE STREET RANGE: 20 STEP: 01 | 09-04-01 |
| POWELL, JOYCE | INST ASST - CLASSROOM 4.0 HRS/SY ROOSEVELT RANGE: 18 STEP: 01 | 09-04-01 |
| RIDLEY, LATRESSE | INST ASST - SPECIAL ED 3.5 HRS/SY MCKINLEY RANGE: 20 STEP: 01 | 09-04-01 |
| SLAWTER, MARY | OFFICE ASSISTANT II 8.0 HRS/10 SAMOHI RANGE: 22 STEP: 01 | 08-28-01 |
| SULLIVAN, BRIANNA | INST ASST - CLASSROOM 2.0 HRS/SY GRANT RANGE: 18 STEP: 01 | 09-04-01 |
| WOLD, MEGHAN | INST ASST - PHYSICAL ED 4.0 HRS/SY GRANT RANGE: 20 STEP: 01 | 09-04-01 |

PROFESSIONAL GROWTH

| | | |
|--------------------|-----------------------|----------|
| PATTERSON, PETE | CUSTODIAN I SAMOHI | 08-01-01 |
|--------------------|-----------------------|----------|

WORKING OUT OF CLASS

| | | |
|-----------------------|--|----------------------|
| TURNAGE, CATHERINE | LEAD CUSTODIAN 8.0 HRS/12 SAMOHI FR: CUSTODIAN I | 07-30-01 08-15-01 |
|-----------------------|--|----------------------|

PROMOTION

| | | |
|---------------|---|----------|
| LAI, CHONG | PRODUCTION KITCHEN COORD 8.0 HRS/SY SAMOHI FR: CAFETERIA COOK BAKER | 09-04-01 |
|---------------|---|----------|

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|-----------------|--|----------|
| MANGLE, RUTH | ASST DIR INFORMATION SERV 8.0 HRS/12 COMPUTER SERV FR: SUPERVISOR INFORMATION SERV | 07-17-01 |
|-----------------|--|----------|

LATERAL TRANSFER

| | | |
|------------------------|--|----------|
| NORDSTROM, KEARSTEN | INST ASST - CLASSROOM 3.0 HRS/SY ROGERS FR: CHILDREN CENTER ASST | 09-04-01 |
|------------------------|--|----------|

VOLUNTARY TRANSFER

| | | |
|-------------------|---|----------|
| PIVARAL, MARIA | INST ASST - SPECIAL ED 5.0 HRS/SY LINCOLN FR: INST ASST -SP ED MALIBU | 09-04-01 |
|-------------------|---|----------|

VOLUNTARY REDUCTION IN HOURS

| | | |
|-------------------|--|----------|
| MULLEN, RUSSEL | INST ASST - SPECIAL ED 5.0 HRS/SY ADAMS FR: 6.0 HRS/SY ADAMS | 09-04-01 |
|-------------------|--|----------|

| | | |
|--------------------|---|----------|
| PETERSON, AIMEE | INST ASST - SPECIAL ED 5.0 HRS/SY ROGERS FR: 6.0 HRS/SY | 09-04-01 |
|--------------------|---|----------|

REDUCTION IN HOURS DUE TO CHANGE IN BUS ROUTE

| | | |
|-----------------------|--|----------|
| GIRION, EVANGELINA | BUS DRIVER 7.25 HRS/10 TRANSPORTATION FR: 7.5 HRS/10 | 09-01-01 |
|-----------------------|--|----------|

INCREASE IN ASSIGNMENT

| | | |
|--------------------|---|----------|
| CAVALUZZI, LISA | OFFICE ASSISTANT II 5.58 HRS/10 PUPIL SERV FR: 4.0 HRS/10 | 08-28-01 |
|--------------------|---|----------|

| | | |
|--------------------|--|----------------------|
| LABRIE, MARILYN | OFFICE ASSISTANT I 8.0 HRS/10 GRANT FR: 4.0 HRS/10 | 08-28-01 06-26-02 |
|--------------------|--|----------------------|

| | | |
|--------------------------|---|----------------------|
| MULLEN, RUSSEL | INST ASST - CLASSROOM MUSIC 3.0 HRS/SY ADAMS FR: 2.0 HRS/SY ADAMS | 09-04-01 |
| SILVERBERG, KELLY | INST ASST - CLASSROOM 4.0 HRS/SY WEBSTER FR: 2.0 HRS/SY | 09-04-01 |
| <u>SUMMER ASSIGNMENT</u> | | |
| BOOTHBY, DEVON | ADMINISTRATIVE ASSISTANT TRANSPORTATION | 08-29-01 08-31-01 |
| CARPENTER, JEAN | CAFETERIA WORKER I FOOD SERVICES | 08-20-01 08-31-01 |
| CRAWFORD, CYNTHIA | LIBRARY ASSISTANT I ADAMS | 08-27-01 08-27-01 |
| GREENE, MILTON | CUSTODIAN I OPERATIONS | 07-01-01 08-31-01 |
| JOHNSON, IRA | INST ASST - SPECIAL ED SAMOHI | 07-01-01 08-31-01 |
| JONES, CAROLYN | SR. OFFICE ASSISTANT SPECIAL ED | 08-30-01 08-31-01 |
| LAI, CHONG | PRODUCTION KITCHEN COORD FOOD SERVICES | 08-20-01 08-31-01 |
| LOYA, JESSICA | CHILDREN CENTER ASSISTANT CDS | 08-10-01 08-31-01 |
| LUCERO, KATHERINE | INST ASST - CLASSROOM OLYMPIC | 08-01-01 08-03-01 |
| MCGRATH, KATHY | OFFICE ASSISTANT II ROOSEVELT | 08-02-01 08-06-01 |
| MCGRATH, KATHY | OFFICE ASSISTANT II SUPERINTENDENT | 08-20-01 08-22-01 |
| OCAMPO, IRMA | COMMUNITY LIAISON ED SERVICES | 07-09-01 07-31-01 |
| OLMOS, MARIA | COMMUNITY LIAISON ED SERVICES | 07-09-01 07-31-01 |
| PARTRIDGE, FRANCES | CLERK TYPIST II ROOSEVELT | 08-23-01 08-27-01 |
| ROBINSON, MARIA | BIL COMMUNITY LIAISON ED SERVICES | 07-09-01 07-31-01 |

TEMP/ADDITIONAL

| | | |
|----------------------|------------------------------------|----------------------|
| ARVANITES, LINDA | TRANSLATOR COMMUNICATIONS | 07-01-01 06-30-02 |
| COPLIN, KELLEY | SR. OFFICE ASSISTANT SPECIAL ED | 08-20-01 09-28-01 |
| VASQUEZ, MELLINDA | INST ASST - SPECIAL ED MCKINLEY | 08-01-01 08-17-01 |

SUBSTITUTE

| | | |
|----------------------------------|---|----------------------|
| CARIATI, RENEE | INST ASST - SPECIAL ED SPECIAL ED | 09-01-01 06-21-02 |
| HUTCHINSON, JOAN | INST ASST - SPECIAL ED SPECIAL ED | 09-01-01 06-21-02 |
| KLINE, MORGEN | INST ASST - SPECIAL ED SPECIAL ED | 07-01-01 08-25-01 |
| LATA, SHOBNA | OFFICE ASSISTANT II PERSONNEL COMMISSION | 08-28-01 06-30-02 |
| MACKENZIE, ALLISON | INST ASST - PHYSICAL ED PERSONNEL COMMISSION | 09-04-01 06-30-02 |
| MARTIN, ERIC | STOCK AND DELIVERY CLERK PURCHASING | 09-04-01 09-10-01 |
| MARZULLI, MARGARET | OFFICE ASSISTANT II CABRILLO | 08-28-01 06-30-02 |
| OVERLAND, MICHAEL | INST ASST - PHYSICAL ED PERSONNEL COMMISSION | 09-06-01 06-30-02 |
| OVERLAND, MICHAEL | INST ASST - SPECIAL ED SPECIAL ED | 09-06-01 06-21-02 |
| PEKURI, LAUREL | OFFICE ASSISTANT II PERSONNEL COMMISSION | 09-05-01 06-30-02 |
| ROBINSON, MARIA | BIL COMMUNITY LIAISON EDISON | 08-20-01 08-27-01 |
| TAKAHASHI, SUE | OFFICE ASSISTANT II PERSONNEL COMMISSION | 08-28-01 06-30-02 |
| VIESCA, JOSEPH | PAINTER MAINTENANCE | 08-06-01 10-31-01 |
| VIRAMONTES-GUTIERREZ, THERESA | BIL COMMUNITY LIAISON PERS COMM | 08-23-01 08-23-01 |

| | | |
|---------------------------|--|----------------------|
| WRIGHT, KAREN | OFFICE ASSISTANT II PERSONNEL COMMISSSION | 08-28-01 06-30-02 |
| ZELL, CAROLE SUE | OFFICE ASSISTANT II PERSONNEL COMMISSION | 08-28-01 06-30-02 |
| <u>RESIGNATION</u> | | |
| AGHABEIGI, TARANEH | INST ASST - SPECIAL ED PT.DUME | 09-28-01 |
| CARIATI, RENEE | INST ASST - SPECIAL ED CABRILLO | 08-03-01 |
| COLLICUTT, ANDREA | ACCOUNT CLERK III FISCAL | 09-03-01 |
| CUEVA, GUADALUPE | INST ASST - CLASSROOM GRANT | 06-22-01 |
| ERAZO, SADY | CAFETERIA WORKER I SAMOHI | 06-19-01 |
| JONES, PATRICIA | COMPUTER LAB TECHNICIAN SAMOHI | 06-30-01 |
| KIRBY CAROLINE | INST ASST - SPECIAL ED CABRILLO | 08-30-01 |
| LARIOS, KATY | OFFICE ASSISTANT II ADAMS | 08-27-01 |
| MARTELLA, RACHEL | INST ASST - CLASSROOM GRANT | 06-22-01 |
| ROSE, JASON | INST ASST - SPECIAL ED FRANKLIN | 07-31-01 |
| STUEBER, SUSAN | INST ASST - CLASSROOM MUSIC LINCOLN | 09-03-01 |

ESTABLISHED POSITION

| | | |
|-------------|--|----------|
| | INST ASST - SPECIAL ED 6.0 HRS/SY LINCOLN | 09-01-01 |
| | INST ASST - SPECIAL ED 3.5 HRS/SY LINCOLN | 09-01-01 |
| | INST ASST - SPECIAL ED 3.0 HRS/SY GRANT | 09-01-01 |
| 2 POSITIONS | INST ASST - SPECIAL ED 6.0 HRS/SY SAMOHI | 09-01-01 |

| | |
|------------------------|----------|
| INST ASST - SPECIAL ED | 09-01-01 |
| 3.0 HRS/SY MCKINLEY | |
| INST ASST - SPECIAL ED | 09-01-01 |
| 8.0 HRS/SY WEBSTER | |
| INST ASST- SPECIAL ED | 09-01-01 |
| 5.0 HRS/SY OLYMPIC | |

| | |
|-----------------|----------------|
| MOTION MADE BY: | Mrs. Gottfried |
| SECONDED BY: | Mrs. Brady |

| | |
|------------------------|----------|
| STUDENT ADVISORY VOTE: | N/A |
| AYES: | 7 (all) |
| NOES: | 0 (none) |
| ABSTENTIONS: | 0 (none) |

TO: BOARD OF EDUCATION

CONSENT/ACTION
09-20-01

FROM: SUPERINTENDENT/JOHN SLISS

RE: CLASSIFIED PERSONNEL - NON-MERIT

RECOMMENDATION NO. A.21

It is recommended that the following be approved and/or ratified for Classified Personnel (Non-Merit). All personnel assigned will be properly elected on a temporary basis to be used as needed in accordance with District policies and salary scheduled.

STUDENT INTERN - FISCAL

| | | |
|----------------|--------|---------------------|
| LOPEZ, MARLENE | FISCAL | 09-01-01 - 06-30-02 |
|----------------|--------|---------------------|

INSTRUCTIONAL SPECIALIST

| | | |
|-----------------|----------|---------------------|
| ALKOTOB, IRMA | MCKINLEY | 09-05-01 - 06-21-02 |
| VALENCIA, ELISA | MCKINLEY | 09-04-01 - 06-22-02 |

NOON SUPERVISION AIDE

| | | |
|------------------------|---------|---------------------|
| DAVIDSON-PORTER, DIANE | PT.DUME | 09-05-01 - 06-21-02 |
| KELLER, EVELYN | PT.DUME | 09-05-01 - 06-21-02 |
| REID, SHUNTORIA | WEBSTER | 09-04-01 - 06-21-02 |
| SAITO, LORINE | WEBSTER | 09-04-01 - 06-21-02 |

ASSISTANT COACH

| | | |
|-------------------|--------|---------------------|
| DELEO, NICHOLAS | MALIBU | 08-20-01 - 06-21-02 |
| HARPER, AUGUSTUS | MALIBU | 08-20-01 - 06-21-02 |
| LIN, JASON | SAMOHI | 08-01-01 - 11-30-01 |
| PAGE, FRANK | MALIBU | 08-27-01 - 06-30-02 |
| PHELPS, BENJAMIN | SAMOHI | 09-02-01 - 11-30-01 |
| RODRIGUEZ, COREY | MALIBU | 09-01-01 - 06-21-02 |
| SZUPINSKI, KONRAD | SAMOHI | 08-01-01 - 11-30-01 |

| | |
|-----------------|----------------|
| MOTION MADE BY: | Mrs. Gottfried |
| SECONDED BY: | Mrs. Brady |

| | |
|------------------------|----------|
| STUDENT ADVISORY VOTE: | N/A |
| AYES: | 7 (all) |
| NOES: | 0 (none) |
| ABSTENTIONS: | 0 (none) |

Major Items

TO: BOARD OF EDUCATION

MAJOR/ACTION
09/20/01

FROM: SUPERINTENDENT/TIM McNULTY/ROSEMARY ECKER

RE: APPROVAL OF SPECIAL EDUCATION CONTRACTS

RECOMMENDATION NO. A.22

It is recommended that the Board of Education approve the following Special Education Contracts for fiscal year 2001-2002 as follows:

NPS/NPA

2001-2002 Budget 01-65000-0-50010-11800-5825-043-1400

| Nonpublic School/Agency | Student DOB | Service Description | Contract Number | Cost Not to Exceed |
|--|----------------|-----------------------------|--------------------|--------------------------|
| CEDU | 06-08-83 | NPS | #68 | \$ 35,000 |
| Elliott Institute | 05-21-91 | NPS | #69 | \$ 11,000 |
| Augmentative Communication Therapies | 04-17-94 | NPA-Speech | #27 | \$ 4,515 |
| Augmentative Communication Therapies | 04-18-94 | NPA-Speech | #28 | \$ 3,387 |
| Augmentative Communication Therapies | 10-11-93 | NPA-Speech | #29 | \$ 1,260 |
| Center for Autism and Related Disorders, Inc. (C.A.R.D.) | 10-11-93 | NPA-Therapy | #30 | \$ 23,080 |
| Kelter Center | 07-27-91 | NPA-Inten. Inst. | #31 | \$ 5,400 |
| Pediatric Developmental Associates | 10-03-91 | NPA-Dev. Intervention | #32 | \$ 28,320 |
| Therapy West | 05-23-94 | NPA-Speech & Ot Services | #33 | \$ 2,040 |
| Therapy West | 07-10-93 | NPA-Speech & Ot Services | #34 | \$ 4,080 |
| Therapy West | 02-10-97 | NPA-Speech & Ot Services | #35 | \$ 5,355 |
| Therapy West | 06-24-95 | NPA-Speech & Ot Services | #36 | \$ 2,550 |
| Therapy West | 07-17-92 | NPA-Speech & Ot Services | #37 | \$ 2,550 |

| | | | | |
|---|----------|--------------------------|------------|-----------|
| Therapy West | 01-14-97 | NPA-Speech & Ot Services | #38 | \$ 2,040 |
| Therapy West | 08-20-94 | NPA-Speech & Ot Services | #39 | \$ 1,785 |
| Therapy West | 12-15-94 | NPA-Speech & Ot Services | #40 | \$ 1,785 |
| Therapy West | 12-15-91 | NPA-Speech & Ot Services | #41 | \$ 1,785 |
| Therapy West | 02-16-90 | NPA-Speech & Ot Services | #42 | \$ 1,785 |
| Wayne Tashjian | 08-14-93 | NPA-Beh. Intervention | #43 | \$ 53,400 |
| Wayne Tashjian | 10-20-92 | NPA-Beh. Intervention | #44 | \$ 38,940 |
| Continuation of placement per Settlement approved Board of 5/17/01. | 01-01-85 | Continued Placement | SN#797-00 | \$ 17,000 |
| Continuation of placement per Settlement approved Board of 5/17/01. | 05-05-87 | Continued Placement | SN#2215-00 | \$ 30,000 |

| | |
|-----------------------------------|--------------|
| Amount Budgeted NPS/NPA | \$ 2,546,666 |
| Encumbered/Expended as of 9/06/01 | \$ 2,063,560 |
| Total Amount for these Contracts | \$ 277,057 |
| Balance | \$ 206,049 |

Instructional Consultants

2001-2002 Budget 01-65000-0-50010-11800-5802-043-1400

| Instructional Consultant | Student DOB | Service Description | Contract Number | Cost Not to Exceed |
|--------------------------|-------------|------------------------------------|-----------------|--------------------|
| Advance Kids | Various | Instr.Consultant-Staff Development | #8 | \$ 25,000 |
| Can Do Kida, Inc. | 03-29-98 | Instr.Consultant-OT | #9 | \$ 1,300 |
| Susan Fosnot | 05-06-94 | Instr.Consultant-Speech/Language | #10 | \$ 19,800 |
| Sandra Green | 02-03-97 | Instr.Consultant-OT | #11 | \$ 7,740 |
| Kim Hiddleston | 02-16-96 | Instr.Consultant-Auditory-Verbal | #12 | \$ 9,680 |
| Aviva Maller | 02-09-91 | Instr.Consultant-Assistive Tech. | #13 | \$ 400 |

| | | | | |
|-----------------|----------|------------------------------------|-----|-----------|
| Aviva Maller | 08-20-83 | Instr.Consultant-Assistive Tech. | #14 | \$ 400 |
| Bill Takeshita | 04-08-93 | Instr.Consultant-Vision Assessment | #15 | \$ 2,400 |
| Bill Takeshita | 08-09-97 | Instr.Consultant-Vision Assessment | #16 | \$ 180 |
| TheraCare, Inc. | 11-18-92 | Instr.Consultant-Speech Therapy | #17 | \$ 18,720 |
| School and Home | 10-21-92 | Instr.Consultant-Transportation | #18 | \$ 12,130 |
| School and Home | 06-15-97 | Instr.Consultant-Transportation | #19 | \$ 12,130 |
| Step by Step | 01-24-97 | Instr.Consultant-Behavior Interv. | #20 | \$ 5,100 |
| Step by Step | 05-14-96 | Instr.Consultant-Behavior Interv. | #21 | \$ 1,080 |
| Step by Step | 09-19-96 | Instr.Consultant-Behavior Interv. | #22 | \$ 15,600 |
| Step by Step | 05-29-93 | Instr.Consultant-Behavior Interv. | #23 | \$ 7,200 |
| Step by Step | 03-24-98 | Instr.Consultant-Behavior Interv. | #24 | \$ 10,800 |

| | |
|---|------------|
| Amount Budgeted Instructional Consultants | \$ 280,000 |
| Encumbered/Expended as of 9/06/01 | \$ 203,800 |
| Total Amount for this Contract | \$ 149,660 |
| Balance | -\$ 73,460 |

NPS-Legal Fees

2001-2002 Budget 01-65000-0-50010-11800-5820-043-1400

| Legal Contractor | Service Description | Contract Number | Cost Not to Exceed |
|--|--|-----------------|--------------------|
| Filarsky & Watt, LLP <u>Contract Increase</u> | Legal Services and consultation on a continuing due process case | #1 | \$ 10,000 |

| | |
|---|------------|
| Amount Budgeted Instructional Consultants | \$ 100,000 |
| Encumbered/Expended as of 9/06/01 | \$ 61,000 |
| Total Amount for this Contract | \$ 10,000 |
| Balance | \$ 29,000 |

Note: A total of \$ 3,192,666 is budgeted for all Non-public School/Agency, Legal Fees and Case Settlement activities even though the Instructional Consultant account indicates a negative balance, a **total final balance remains positive in the amount of \$ 427,589.**

COMMENT: According to the Education Code SEC.21 Section 56342, prior to recommending a new or continued placement in a non-public, non-sectarian school, the Individualized Education Program (IEP) Team must submit the proposed recommendation to the local governing board for its review and recommendation regarding the cost of such placement.

The recommendation for these severely handicapped students are made by the District IEP Teams in accordance with State and Federal laws. The mandates of IDEA require non-public school services be provided at no expense to parents if there is not an appropriate public school program available. Funding to come from a SELPA-wide non-public school/non-public agency reserve account.

MOTION MADE BY: Mrs. Gottfried
SECONDED BY: Mrs. Brady

STUDENT ADVISORY VOTE: aye
AYES: 7 (all)
NOES: 0 (none)
ABSTENTIONS: 0 (none)

TO: BOARD OF EDUCATION MAJOR/ACTION
09/20/01
FROM: SUPERINTENDENT/JOSEPH N. QUARLES/RICK E. BAGLEY
RE: APPROVAL OF BUDGET ADJUSTMENT OF ADDITIONAL STAFFING AT
MALIBU MIDDLE/HIGH SCHOOL

RECOMMENDATION NO. A.23

It is recommended that the Board of Education approve a budget adjustment not to exceed \$55,048, to add one teacher to the Malibu Middle/High School staff for the 2001-02 school year.

Funding Information

Source: General Fund/Unrestricted
Budgeted: No
Account #: 01-00000-0-11100-100000-1110-010-1501
Description: Teacher Salaries

COMMENT: At the end of the 2000-01 school year, Malibu Middle/High School was staffed at 47.4 teachers out of the general fund. Revised enrollment projections in June indicated that Malibu Middle/High School would need 48.4 full time equivalents (FTEs) for the 2001-02 school year.

Staffing increases were authorized at that time and personnel were hired, bringing the school's general fund to 48.4 FTEs. A budget adjustment is needed to align the current budget with the staffing allocation.

MEETING NOTE:

Relative to the increase in FTE's, the Superintendent advised the Board could expect a formal budget adjustment in October.

MOTION MADE BY: Mrs. Gottfried
SECONDED BY: Mrs. Brady

STUDENT ADVISORY VOTE: N/A
AYES: 7 (all)
NOES: 0 (none)
ABSTENTIONS: 0 (none)

TO: BOARD OF EDUCATION MAJOR/ACTION
09/20/01
FROM: SUPERINTENDENT/JOSEPH N. QUARLES/RICK E. BAGLEY
RE: APPROVAL OF BUDGET ADJUSTMENT OF ADDITIONAL STAFFING AT
JUAN CABRILLO ELEMENTARY SCHOOL

RECOMMENDATION NO. A.24

It is recommended that the Board of Education approve a budget adjustment not to exceed \$55,048, to add one teacher to the Juan Cabrillo Elementary School staff for the 2001-02 school year.

Funding Information

Source: General Fund/Unrestricted
Budgeted: No
Account #: 01-00000-0-11100-100000-1110-017-1501
Description: Teacher Salaries

COMMENT: At the end of the 2000-01 school year, Juan Cabrillo Elementary School staffing was reduced by one full-time teacher, to 14.0 teachers in the general fund. This reduction was the result of enrollment projections, which at the time indicated Cabrillo would need fewer staff in 2001-02. Actual enrollment figures in late August indicate that Cabrillo has more students than projected, leaving all classes full with some resident students on a waiting list. As a result, Cabrillo will need 15.0 full time equivalents (FTEs) for the 2001-02 school year.

Staffing increases were authorized in late August and personnel were hired, bringing the school's general fund to 15.0 FTEs. A budget adjustment is needed to align the current budget with the staffing allocation.

MEETING NOTE:

Relative to the increase in FTE's, the Superintendent advised the Board could expect a formal budget adjustment in October.

MOTION MADE BY: Mrs. Gottfried
SECONDED BY: Mrs. Brady

STUDENT ADVISORY VOTE: N/A
AYES: 7 (all)
NOES: 0 (none)
ABSTENTIONS: 0 (none)

TO: BOARD OF EDUCATION MAJOR/ACTION
09/20/01
FROM: SUPERINTENDENT/JOSEPH N. QUARLES/RICK E. BAGLEY
RE: APPROVAL OF BUDGET ADJUSTMENT OF ADDITIONAL STAFFING AT
SANTA MONICA HIGH SCHOOL

RECOMMENDATION NO. A.25

It is recommended that the Board of Education approve a budget adjustment not to exceed \$33,030, to add a 60% teacher to the Santa Monica High School staff for the 2001-02 school year.

Funding Information

Source: General Fund/Unrestricted
Budgeted: No
Account #: 01-00000-0-11100-100000-1110-015-1501
Description: Teacher Salaries

COMMENT: Due to high enrollment in English classes at Santa Monica High School, an additional three (3) classes are needed to meet the demand and maintain class sizes within proper limits.

MEETING NOTE:

The Superintendent noted that such an addition would be in keeping with the 35:1 staffing formula established for the high school. Relative to the increase in staffing, the Superintendent advised the Board could expect a formal budget adjustment in October.

It was additionally noted that the Malibu High School staffing ratio for CORE classes is far more commensurate with district staffing goals. The one area in which the district is holding the line is 9th Grade Math, where the ratio remain 20:1.

MOTION MADE BY: Mrs. Gottfried
SECONDED BY: Mrs. Brady

STUDENT ADVISORY VOTE: N/A
AYES: 7 (all)
NOES: 0 (none)
ABSTENTIONS: 0 (none)

TO: BOARD OF EDUCATION MAJOR/ACTION
09/20/01

FROM: SUPERINTENDENT/VIRGINIA I. HYATT/ KIRSTEN HIBERT/
MARK KELLEY

RE: AUTHORIZATION TO PURCHASE PLATO SOFTWARE FROM PLATO
LEARNING INC.

RECOMMENDATION NO. A.26

It is recommended that the Board of Education approve the purchase of Plato Software from Plato Learning Inc., in an amount not to exceed \$63,720.

Funding Information

Source: General Fund, Restricted
Currently Budgeted: Yes
Account Number: 01-71000-0-11100-10000-6400-015-4150
Description: Educational Technology/Digital High School

COMMENT: Three (3) software companies were evaluated for their strengths and weaknesses in assessing student achievement in the areas of language arts and math. The three programs evaluated included Nova Net, New Century Integrated Instructional Systems and Plato. Following is the analysis of the findings:

PLATO

Strengths

- Content is aligned with California Content Standards, Stanford 9 Exam and High School Exit Exam
- The PLATO system is flexible and modular, so it can be customized to meet the specific needs of our students and programs.
- As an educator, there is an array of options that allows teachers to accurately place learners and track their progress toward goal achievement.

Weaknesses

- Number of concurrent users we can purchase limits access.
- Training will be required to teach both students and teachers how to use the system.
- May not offer alignment with SAT.

Cost of Purchase: \$63,720

New Century Integrated Instructional System

Strengths

- Lesson features such as realistic graphics, audio tutors, adaptive feedback and intelligent branching adapt

New Century Integrated Instructional System

Strengths - (con't)

- instruction to varied ability levels, learning styles, and language skills.
- With just a few clicks, teachers can provide appropriate standards based instruction to a single student or an entire group.
- The management system gives teachers the detailed information needed to successfully individualize instruction.

Weaknesses

- Not aligned with California Content Standards
- Not aligned with Stanford 9 Exam
- Not aligned with High School Exit Exam

Cost of Purchase: \$36,720

NOVA Net

Strengths

- Nova NET is self-paced, interactive, and easy to use
- Nova NET's interactive electronic curriculum offers thousands of hours of instruction in more than 100 subject areas.
- Because instructors are actively engaged in the learning process, they may override the system at any point to modify the prescription, reassign pre-and post-tests, or advance students to the next unit.

Weaknesses

- Not aligned with California Content Standards
- Not aligned with Stanford 9 Exam
- Not aligned with High School Exit Exam

Cost of Purchase: \$43,740

Upon thorough examination, Santa Monica High School staff determined that the Plato software was the best product for the school for the following reasons:

The PLATO system is flexible and modular, and can be customized to meet the specific needs of our students and programs. PLATO aligns their system with the High School Exit Exam, the Stanford 9 and the California State Content Standards. This system will not only provide an opportunity to help students in need of remediation, but it will also provide additional resources and challenging activities for advanced and gifted learners. PLATO assesses student skill levels to ensure that each learner is presented with appropriate individualized, challenging content. With the data reports produced by the system, teachers will be

able to present the lessons that are most needed by their students. Teachers can also individualize a student's classroom experience with concrete data guiding their lesson-planning decisions. PLATO courseware is organized by curriculum, course, module and lesson component. Client-defined learning structures, as well as client-installed courseware, software and off-line activities can be also be referenced and categorized for easy management. A sophisticated, yet easy-to-use search engine allows users to target appropriate courseware units for building learning structures based on subject or keywords.

Implementation will begin with the Language Arts sequence in 9th Grade English classes, especially with 9th Grade English Enrichment classes, as well as Sheltered English classes in all grade levels in order to help prepare students for the numerous standardized exams they will face, including the High School Exit Exam.

As the Digital High School grows, options are available to add more sequences in other subject areas, such as Mathematics, Science, Social Studies, Life Skills and Work Skills. Overall, it is a superior product that allows for customization, offering the widest range of appropriate materials from which our students can learn.

MEETING NOTE:

The Board thanked all presenters. Ms. Brownley requested information regarding what other high schools were doing, specifically as that information related to SMMUSD. The Superintendent indicated that staff could work on such a report which would be forthcoming, as the information became available.

| | |
|-----------------|----------------|
| MOTION MADE BY: | Mrs. Gottfried |
| SECONDED BY: | Mrs. Brady |

| | |
|------------------------|----------|
| STUDENT ADVISORY VOTE: | aye |
| AYES: | 7 (all) |
| NOES: | 0 (none) |
| ABSTENTIONS: | 0 (none) |

TO: BOARD OF EDUCATION

ACTION
09/20/01

FROM: SUPERINTENDENT/VIRGINIA I. HYATT

RE: AUTHORIZATION TO AWARD UTILITY HOOK-UP FOR ST. ANNE'S
RELOCATABLE CLASSROOM-BID #02.03, TO GRAPH COMPANY

RECOMMENDATION NO. A.27

It is recommended that the Board of Education award Utility Hook-up, St. Anne's Relocatable Classroom-Bid #02.03 to Graph Company, in an amount not to exceed \$31,725.

Funding Information

Source: General Fund, Restricted
Account number: 01-30100-0-00000-85000-6200-035-1300
Description: State & Federal Projects/Title I/Relocatable

COMMENT: Through the Title I program, funding is made available through the federal government to facilitate classroom instruction on private school property. These funds will reimburse to the District, all costs necessary to set up a classroom including relocatable classrooms, installation of utilities, furnishings and instructional materials. The Title I program requires the LEA (lead educational agency) to provide educational services in a non parochial environment for students qualified for the Title I program.

This bid award will allow utility hooked-up for the GE Modular relocatable classroom purchased and awarded under Recommendation A.24 on 8/16/01.

Nine (9) contractors were invited to bid, five (5) attended the job walk, and four (4) submitted bids as follows:

| | |
|----------------------------------|----------|
| Graph Company | \$31,725 |
| Bryden Electrical Inc. | \$45,024 |
| Garcia Bentley Construction Inc. | \$46,813 |
| Comet Electric, Inc. | \$76,316 |

MOTION MADE BY: Mrs. Gottfried
SECONDED BY: Mrs. Brady

STUDENT ADVISORY VOTE: aye
AYES: 7 (all)
NOES: 0 (none)
ABSTENTIONS: 0 (none)

Discussion Items

TO: BOARD OF EDUCATION

DISCUSSION

09/20/01

FROM: SUPERINTENDENT/LISE REILLY/TONY DAHL

RE: STANFORD 9 STUDENT ASSESSMENT - 1999-2001

DISCUSSION ITEM NO. D.1

This report addresses the results of the Stanford 9 (SAT9) tests administered in May of 1999, 2000, and 2001 to students in grades two through twelve.

Background Information

Established by Senate Bill 376 in 1997 and amended by Senate Bill 366 in 1999, the Standardized Testing and Reporting (STAR) Program requires that all public school districts in California administer a single standardized test, designated by the State Board of Education (SBE), to all students in grades 2 through 12.

In 2001, each district's administration window for the multiple-choice test is targeted for 85% of the instructional year. All students must be tested during the 21-day period that includes the 10 days before and after that date that marks 85% of scheduled instructional days for the 2000-2001 school year. All make-up testing must be completed during that 21-day testing window as well.

The STAR test consists of three components:

- The Stanford 9 Achievement test
- California Content Standards test
- California Writing Standards test (for Grades 4 and 7 only in 2001)

Students in grades 2 through 8 must be tested in the basic skills of reading, spelling, written expression, and mathematics. Students in grades 9-11, must be tested in reading, writing, mathematics, history-social science, and science. The Stanford 9 and California Content Standards tests are included in the STAR multiple-choice test booklets, except for mathematics content standards in Grade 8 through 11 and science content standards in Grade 9 through 11, where separate test booklets are used to administer the additional mathematics and science questions. The California Writing Standards Tests for Grades 4 and 7 are also in separate booklets, and those booklets also provide pages on which students must write their responses.

PLEASE NOTE: Ancillary materials have been sent to the Board under separate cover and are available for public review at the Office of the Superintendent of Schools. Copies are on file with the permanent Minutes.

TO: BOARD OF EDUCATION

DISCUSSION

9/20/01

FROM: SUPERINTENDENT/LISE REILLY/KIRSTIN HIBERT/MARK KELLY

RE: SANTA MONICA HIGH SCHOOL SMALLER LEARNING COMMUNITIES
GRANT UPDATE

DISCUSSION ITEM NO. D.2

Santa Monica High School staff will present an overview of the activities that took place during the 2000-01 school year as a result of the implementation of a Smaller Learning Communities Planning Grant received from the United States Department of Education.

Background

The United States Department of Education awarded Santa Monica High School a Smaller Learning Communities Planning Grant for the 2000-01 school year. The Smaller Learning Communities Grant program was developed to support large high schools' efforts to create mechanisms and structures that foster personalized learning environments for students. It provides funding for school communities to engage in a year of extensive collaborative research and planning.

Comment

During the 2000-01 school year, Santa Monica High School parents, students, and staff participated in a multifaceted planning process. A task force that consisted of representatives from the various constituency groups worked with site administration, the Smaller Learning Community Coordinator guided the distribution and analysis of a survey to determine specific needs. Results were shared with the broader community in August 2001. Currently a three year implementation grant is being explored.

PLEASE NOTE: An oral presentation will be made at the meeting. Materials relative to that presentation will be distributed to all participants at the meeting and will be available following the meeting in the Office of Educational Services. Copies of all distributed materials are on file with the permanent Minutes.

MEETING NOTE:

The Board thanked presenters and grant writers Lise Reilly, Kirsten Hibert, Mark Kelly, Pam Solomon, Diana Garcia, Linda Kovarik and Cheryl Stecher.

TO: BOARD OF EDUCATION

DISCUSSION
09/20/01

FROM: SUPERINTENDENT/LISE REILLY/TONY DAHL

RE: ALTERNATIVE SCHOOLS ACCOUNTABILITY MODEL (ASAM)

DISCUSSION ITEM NO. D.3

This report addresses the ASAM model, selection of indicators, data collection, and Reporting in School Year 2001-2002.

Background Information

School year 2001-2002 initiates California's new Alternative Schools Accountability Model (ASAM). Olympic School will be held accountable through this model to collect and report data on STAR testing (SAT9 and Standards Test) and on two additional indicators of student progress selected from a list of indicators approved by the State Board of Education (SBE).

Process

There are three critical elements to this process:

1. **Selection of School Performance Indicators**
Performance indicators for schools participating in the ASAM must be formally adopted by the BOE and submitted to the California Department of Education (CDE) on the attached indicator Section Forms by October 1, 2001.
2. **Collection of School Performance Data**
Collection of performance data supporting the selected indicators must be initiated by the first day of the 2001-2002 school year.
3. **Reporting of School Performance Data**
First-year baseline reports summarizing the data collected during the period from July 1, 2001 through June 30, 2002 must be submitted to CDE by July 31, 2002.

Timeline

1. Board of Education discussion of ASAM indicators and process: September 20, 2001
2. Board of Education adoption of ASAM indicators and process: October 4, 2001
3. Further development of ASAM - October through January, 2001-2002
4. Data Collection : August 2001 - June 2002
5. End-of-year reporting: July, 2002

Staff was directed to return this item as an Action Item for the meeting of October 4, 2001. Copies of all distributed materials are on file with the permanent Minutes.

TO: BOARD OF EDUCATION

DISCUSSION

9/20/01

FROM: SUPERINTENDENT/ JOHN J. SLISS

RE: PERSONNEL COMMISSIONER TERM OF OFFICE

DISCUSSION ITEM NO D.4

It is recommended that the Board of Education discuss the appointment process for a vacancy on the Santa Monica-Malibu Unified School Districts' Personnel Commission on December 1, 2001.

BACKGROUND:

Personnel Commissioner Adam Blumenstein does not wish to be reappointed to the Santa Monica-Malibu Unified School Districts' Personnel Commission. The Superintendent of Public Instruction has provided guidelines and procedures for making recommendations for appointment. Attached are the Nominating and Appointment procedures from the Superintendent of Public Instruction.

PRE-1965 PERSONNEL COMMISSION PROCEDURES
(Revised January 1, 2001)

I. LEGAL BASIS

Education Code Section 45249 assigns responsibility for the appointment of commissioners to personnel commissions established prior to September 17, 1965, as follows:

- (a) (1) After January 1, 2001, the classified employees of any school district that has already adopted this article on September 17, 1965, may, in accordance with this article, petition the governing board to request that the process to determine how personnel commission members are appointed be determined by a majority vote of the classified employees entitled to vote. That petition shall read substantially as follows:

"We, the undersigned classified employees of the _____ (name of the school district), constituting 15 percent or more of the classified personnel entitled to vote, request the governing board to submit to an election the question of how personnel commission members shall be appointed.

NAME _____ POSITION CLASSIFICATION _____

- (2) "Classified employee," as used in this section, shall be construed to include all personnel who are part of the classified service as defined in Section 45103.
- (b) (1) Within 90 days after receipt of a petition pursuant to subdivision (a), the governing board shall conduct an election by secret ballot of its classified personnel to determine the following question and the ballot shall read:

"Shall personnel commission members in the (name of the school district) be appointed as follows:

- (A) One member by the governing board of the district.
(B) One member by the classified employees of the district.
(C) Those two members shall, in turn, appoint the third member.

____ Yes
____ No"

- (2) Although the ballot conducted pursuant to paragraph (1) shall not require the employees' signature or other personal identifying requirements, the governing board shall devise an identification system to ensure against fraud in the balloting process.
- (3) The governing board shall appoint a three-to-five person tabulating committee. At least one member of the committee shall be a member of the governing board, to canvass the ballots and present the results to the governing board and one member shall be a classified employee nominated by the exclusive representative of the classified employees of the district. If a

simple majority votes in favor of the process for appointing personnel commission members, that process shall become applicable in the district as follows:

- (A) The first vacancy on the commission shall be filled by a person nominated by the classified employees of the district.
 - (B) The second vacancy on the commission shall be filled by a person appointed by the governing board of the district.
 - (C) The third vacancy of the commission shall be appointed by the first two members.
- (c) (1) Subject to subdivision (a) and (b), in a school district that has already adopted the provisions of this article on September 17, 1965, members of the personnel commission shall continue to be appointed by the State Superintendent of Public Instruction, who shall consider the recommendation of the governing board and other interested parties. Subsequent appointments shall be made in accordance with the provisions of this section.

No later than 90 days prior to making the appointment, the Superintendent of Public Instruction shall notify the classified employees and the governing board, in writing, of the vacancy on the personnel commission and provide them with guidelines and procedures for making a recommendation and challenging a nomination. If a vacancy occurs during the term of a member of the personnel commission, the Superintendent may appoint a new member after providing the foregoing notice no later than 30 days prior to making the appointment.

A commissioner whose term has expired may continue to discharge the duties of the office until a successor is appointed but for no more than 90 calendar days.

As used in this section, "classified employees" means an organization of classified employees that represents the greatest number of classified employees of the district as determined by the board. If no such organization exists within the district, the governing board by written rule shall prescribe the method by which the recommendation is to be made by its classified employees."

II. NOMINATING AND APPOINTMENT PROCEDURES (For personnel commission hires pursuant to *Education Code* Section 45249 (c) and (d) only)

The Superintendent of Public Instruction wants to ensure that all appointments reflect district needs, interests, and priorities; and equally important, that nominations be arrived at through an open logical process. Those most closely involved in local operations are in the best positions to nominate personnel commissioners.

To make the best appointment, districts are encouraged to follow these basic steps in their recruitment and nomination process:

1. Open recruitment, including at a minimum public announcement of the vacancy through: (a) board of education/personnel commission agendas, (b) press release and (c) notice to employee organizations and community, handicapped, minority, and women organizations.

2. The district governing board is encouraged to select a nominee following an open interview process, in which up to three representatives of the classified employees association, selected by the classified employees association, are allowed to participate.
3. The district governing board and the classified employee organization should submit their recommendations to the Superintendent of Public Instruction in rank order, together with each candidate's resume.

Appointment decisions shall be in accordance with *Education Code* Section 45244 and take several factors into account; the most important of which is that each commissioner "be a known adherent to the principle of the merit system." This and other factors are outlined below for consideration in nominating commissioners:

1. The candidate shall be a known adherent to the principle of the merit system. Known adherent to the merit system means a person who by the nature of their prior public or private service, has given evidence that they support the concept of employment, continuance in employment, in-service promotional opportunities, and other related matters on the basis of merit and fitness.

With respect to a candidate seeking reappointment, known adherent to the merit system shall mean a commissioner who has clearly demonstrated through attendance at meetings and prior actions that he or she, in fact, supports the merit system and its operations.

2. The candidate must be a registered voter and resident within the territorial jurisdiction of the school district.
3. The candidate shall not be a member of the nominating governing board or of any other district governing board or county board of education, nor shall he or she be an employee of the district (relatives of employees of the district are acceptable).

In addition to the requisite factors it is also recommended that:

4. The candidate demonstrates an ability to assess the relative importance of personnel issues and make decisions which enhance merit principles, effective employer-employee relations, and equal employment opportunity. This should not be interpreted to require prior personnel experience. The requisite skills and abilities can be acquired in many ways.
5. The candidate possesses personal characteristics that promote the maintenance of rapport with other commission members; promote open communications with the governing board, classified employees, and other interested parties; and improve the commission's decision making by adding new and creative viewpoints.

6. The candidate's membership on the commission reflects a diversity of interests within the community, such as business, labor, education, taxpayers, parents, students, handicapped, women, and ethnic minority groups. It is recognized that due to the size of the personnel commission, all interests cannot be represented, but efforts should be made to assure that there is no concentration of any one sex, ethnic, or interest group on the commission.
7. The candidate is willing to attend and participate in commission meetings.
8. The candidate demonstrates an understanding of the district's and the commission's role.
9. The candidate is selected through an open process. In the instance of reappointment, when a well-qualified personnel commissioner is available for reappointment and the governing board wishes to recommend reappointment, the open recruitment process need not be initiated. Instead, a public announcement of the intention to recommend reappointment of the personnel commissioner should be made at a meeting of the governing board no later than September 30. Unless contested, the recommendation for reappointment should be forwarded to the Superintendent of Public Instruction by November 1. If the nomination is contested, the process as outlined in the preceding should be followed.

NOTICE

The advisory guidelines presented in this document are exemplary. Compliance with them is not mandatory. (See *Education Code* Section 33308.5)

Informational Items

TO: BOARD OF EDUCATION

INFORMATION
09/20/01

FROM: SUPERINTENDENT

RE: BASIC TEXTBOOKS TO BE ADOPTED

INFORMATIONAL COMMUNICATION NO. I.1

It is recommended that the following textbook(s) be adopted for use in the Santa Monica-Malibu Unified School District. The Board will take action to adopt these books at the next Board of Education meeting.

COMMENT: In accordance with the Board of Education policy, the textbook(s) listed below will be on public display for the next two weeks in the Educational Services Department at 1638 17th Street, Santa Monica, CA 90405.

CLEOPATRA VII, Daughter Of The Nile, written by Kristiana Gregory, copyright1999, English, Grade 6, Requested for adoption by Cristina de Jesus at Lincoln Middle School, BASIC

MEETING NOTE:

There were approximately 200 pages of ancillary materials distributed at this meeting. They are not duplicated here. Copies of each of the following documents are on file with the permanent Minutes:

- 1) Letter from Delaine Eastin relative to Alternative Schools Accountability Model
- 2) Small Learning Communities Powerpoint Presentation
- 3) Breakdown of Student Respondents relative to Small Learning Communities Presentation
- 4) Report on Standardized Testing and Reporting Stanford 9 Results

Santa Monica-Malibu Unified School District
Board of Education Meeting/ Updates to the Agenda of September 20, 2001

MINUTES

None.

CONSENT CALENDAR

| | | |
|---|----------------|---|
| Recommendation No. A3 | page 3 | Overnight Field Trips: Updated information Attached |
| Addendum: Recommendation No.A4.a | page 5a | <u>Nomination of Additional Members to the Strategic Planning Design Team: Board Item Attached</u> |
| Recommendation No. A11a | page 20 | Correction of Board Action of 9/6/01 Regarding BLA#18 Updated information attached |
| Recommendation No. A.15 | page 28 | Teaching Authorizations: Updated Information Attached |

MAJOR ITEMS

None

DISCUSSION ITEMS

| | | |
|--------------------------------|----------------|---|
| Discussion Item No. D.3 | page 53 | Report on the Alternative Schools Accountability Model (ASAM): Letter from California State Department of Education attached |
|--------------------------------|----------------|---|

INFORMATION ITEMS

| | | |
|---|----------------|--|
| Informational Communication No. I1 | page 55 | Basic Textbooks to Be Adopted Delete duplicate |
|---|----------------|--|

TO: BOARD OF EDUCATION

CONSENT/ACTION

9/20/01

FROM: SUPERINTENDENT/ ARTHUR L. COHEN

RE: CORRECTION OF BOARD ACTION OF SEPTEMBER 6, 2001,
REGARDING BUDGET LIMITATION AGREEMENT #18 FOR MALIBU
HIGH SCHOOL

RECOMMENDATION NO. A 11a

It is recommended that the Board of Education approve the attached corrected Board Action regarding the acceptance of the Budget Limitation Agreement #18 (BLA #18) associated with Master Contract Amendment Number 22) regarding modernization at Malibu High School in the amount of \$8,887,147.

GO TO PAGE 20

Milestone completion dates are:

DELETE:

~~Auditorium with Orchestra Pit - May 15, 2002~~
~~ADA Compliance Work for Entire Site - May 15, 2002~~
~~Gymnasium with Locker Rooms - July 17, 2002~~
~~Final Completion/Turnover - October 2, 2002~~

ADD:

Auditorium with Orchestra Pit - July 6, 2002
ADA Compliance Work for Entire Site - August 2, 2002
Gymnasium with Locker Rooms - September 16, 2002
Final Completion/Turnover - October 2, 2002

TO: BOARD OF EDUCATION

CONSENT/ACTION

09/20/01

FROM: SUPERINTENDENT

RE: OVERNIGHT FIELD TRIP (S) 2001-02

RECOMMENDATION NO. A.3

It is recommended that the Board of Education approve the special field trip (s) listed below for students for the 2000-01 school year. No child will be denied due to financial hardship.

| School Grade # of Students | Destination Dates | Principal Teacher | Cost / Paid for | Subject | Purpose of Trip |
|--|---------------------------------------|--|--|--------------------------|---|
| Malibu High School | Palo Alto, CA | Boykin, T. Pate, F. | Varied/by students and/or ASB | Cross Country Meet | Stanford University Cross Country Invitational |
| Will Rogers 5th Grade 100 students | Camp Colby 05/28/02 to 05/31/02 | Maureen Bradford | \$148.00 per student paid for by parents & gift monies | Science | The curriculum at Outdoor Science School is a wonderful supplement to our school's science program. Students participate in over 20 hours of natural science instruction and learn about how they can personally take responsibility to maintain our natural environment. |
| <u>John Adams Middle School</u> | <u>Catalina</u> | <u>Linda Cady, Tracy Mikulak</u> | <u>\$180 per student paid for by parents, and fund raising</u> | <u>Science</u> | <u>Students will follow a curriculum designed by the sixth grade enrichment teachers and institute. The activities will support the Sixth Grade Enrichment science curriculum that has been developed and revised for this year.</u> |

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:

Addendum Attached Hereto and Made a Part Hereof of Original Agenda for

**SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION MEETING
THURSDAY, SEPTEMBER 20, 2001**

The following addendum is being made to the Agenda of the Santa Monica-Malibu Unified School District Board of Education Meeting of September 20, 2001. To the CONSENT CALENDAR, under General Functions, please add Item A.4a, as described below.

The next regular meeting of the Santa Monica-Malibu Unified School District's Board of Education is scheduled to be held on September 20, 2001, in the Council Chambers of the City of Santa Monica, 1685 Main Street, Santa Monica, California. Following Roll Call, at 4:30 PM, in the Board Room of the District Offices, 1651 16th Street, Santa Monica, California, the Board will reconvene the Special Meeting of September 13, 2001, to interview Strategic Planning Design Team candidate Number 3. additional candidates for the Strategic Planning Design Team.

Following those interviews, the Board will move to **CLOSED SESSION**, for reasons listed in Section III (of the original agenda), [below]. The Board will reconvene in **OPEN SESSION** at 7PM in Council Chambers.

| | | | |
|-----------------------|----------------|--|-------------------------------|
| Public Session | 4:30 PM | Board Room | Design Team Candidates |
| Closed Session | | Board Conference Room | Section III (Original Agenda) |
| Public Session | 7:00PM | Council Chambers Santa Monica City Hall 1685 Main Street Santa Monica, CA | Regular Posted Agenda |

I. CONSENT CALENDAR

General Functions

A4.a Nomination of Additional Members to the Strategic Planning Design Team

TO: BOARD OF EDUCATION

ACTION
9/20/01

FROM: SUPERINTENDENT/JOSEPH N. QUARLES/RICK BAGLEY

RE: TEACHING AUTHORIZATIONS

RECOMMENDATION NO. A.15

It is recommended that the Board of Education approve the following teaching assignments for the 2001-2002 school year in accordance with education code provision(s) specified.

PER EDUCATION CODE #44225:

TEACHER

Elgart, Candace

PROPOSED ASSIGNMENT

Speech Pathologist,
District Office

Leslie, Stacey

Student Services,
Reading Specialist

COMMENT: provides a "waiver" for assigning identified individuals when the employing agency has an insufficient number of certificated persons who meet the specified employment criteria for the position. Such waivers provide individuals with additional time to complete the requirements for the credential that authorizes the service.

This will be Candace's second year with the District. She is a licensed speech pathologist with both a bachelor's and master's in speech and language pathology. She has many years of experience in various private settings as well as one year with Los Angeles Unified School District. When she passes the CBEST she will qualify for a professional clear credential.

Stacey has been working as a credentialed teacher out-of-state. She had almost completed a dual credential program--Multiple Subject and Education Specialist/Mild Moderate--in California before she moved. She only needs the CBEST, MSAT and RICA tests to finish her program.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES: