

**Santa Monica-Malibu Unified School District
Board of Education
MEETING MINUTES
October 18, 2001**

UNADOPTED

A regular meeting of the Santa Monica-Malibu Unified School District's Board of Education was held on Thursday, October 18, 2001, Council Chambers of the City of Santa Monica, 1685 Main Street, Santa Monica, California. Following Roll Call, at 5:00 PM, the Board moved to **CLOSED SESSION** for reasons listed in Section III, below in the Board Testing Room of the District Offices, 1651 16th Street, Santa Monica, California. The Board reconvened in **OPEN SESSION** at 7:08 P.M. at Council Chambers.

THE PUBLIC PORTION OF THE MEETING BEGAN AT 7:08 P.M.

If you wish to address the Board of Education you must submit the "request to address" card **prior** to discussion of the item. The cards are located with meeting materials at the room's entrance.

I CALL TO ORDER

- A Roll Call all members of the Board were present with the exception of Gregory Sands, who was excused
- B Pledge of Allegiance - the pledge of Allegiance was led by Ms. Brownley

II PUBLIC COMMENTS FOR CLOSED SESSION ITEMS ONLY. None

III CLOSED SESSION. Action was taken on the 6th item and is reported below.

- Conference with Real Property Negotiator Regarding Property Negotiations/ District Office Site pursuant to GC§52956.8 as cited in the Brown Act
- Personnel/Certificated Administrative Appointment/Interview - Assistant Superintendent for Educational Services pursuant to GC§54957 as cited in the Brown Act
- Personnel/Classified Administrative Appointment/Interview - Assistant Superintendent for Business and Fiscal Services pursuant to GC§54957 as cited in the Brown Act
- Personnel/Certificated Administrative Appointment/Interview - Director of Child Development Services pursuant to GC §54957 as cited in the Brown Act
- Personnel/Certificated Administrative Appointment/Interview - Interim Assistant Principal - Santa Monica High School pursuant to GC§54957 as cited in the Brown Act

- Public Employee: Discipline/dismissal/release/employment status pursuant to GC§54957 as cited in the Brown Act
In Closed Session, the Board of Education approved a settlement and general release agreement between employee #58-528, represented by SMMCTA, and the Santa Monica- Malibu Unified School District.
 Motion Made By: Mrs. Gottfried
 Seconded By: Mrs. Brady
 Ayes: 7 (All)
 Noes: 0 (None)
 Abstentions: 0 (None)
- Conference with Superintendent and Assistant Superintendents regarding 2000-2001 negotiations with the Santa Monica-Malibu Teachers Association (SMMCTA) regarding Child Development Services (CDS) pursuant to GC §54957.6 as cited in the Brown Act
- Conference with Superintendent and Assistant Superintendents regarding 2001-2002 Strategies for Negotiations with Non-Represented Employees, the Santa Monica-Malibu Classroom Teachers Association (SMMCTA) and Santa Monica Chapter of Local 660 Service Employees International Union (SEIU) pursuant to GC§54957.6 as cited in the Brown Act

IV BOARD OF EDUCATION - COMMENDATIONS/RECOGNITIONS

Presentation from Roosevelt Elementary School

Two students, Salazar and Darius, read essays each had written on the topic, "My Hero." Salazar's hero is Elizabeth Glazer and her wonderful work for pediatric Aids; Darius's hero is his mom.

V APPROVAL OF THE AGENDA

The agenda was approved, as written, as follows:

Motion Made By:	Mrs. Brady
Seconded By;	Mrs. Gottfried
Student Advisory Vote:	Aye (except for Personnel items)
Ayes:	Seven (All)
Noes:	0 (None)
Abstentions:	0 (None)

VI APPROVAL OF MINUTES

A.1 Approval of Minutes (None) 1

VII CONSENT CALENDAR

Consent agenda items are considered routine, as agreed by the President, Vice-President and Superintendent, requiring no discussion, and are normally all approved at one time by the Board of Education. However, members of the Board of Education, staff, or the public may request an item be removed from the consent agenda for clarification and/or discussion. Consideration will occur during Section XI.

Curriculum and Instruction

A.2	Approval of Basic Textbooks	2
A.3	Approval of Independent Contractors	3
A.4	Approval of Overnight Field Trips	4

General Functions

A.5	Election of Members to the Los Angeles County Committee on School District Organization	5-6
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Business and Finance

A.6	Award of Purchase Orders, FY 2001-2002	7-7f
A.7	Approval of Conference and Travel	8-12
A.8	Acceptance of Gifts	13-13d

Proposition X /State Modernization

A.9	Correction to Board Action Item No. A11 - Malibu High School Auditorium Milestone Completion Date	14
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Personnel

A.10	Certificated Personnel - Elections, Separations	15-23
A.11	Classified Personnel - Non-Merit	24-31
A.12	Classified Personnel - Non-Merit	32-33

VIII PUBLIC COMMENTS

Public Comments is the time when members of the audience may address the Board of Education on items not scheduled on the meeting's agenda. All speakers are limited to three (3) minutes. When there is a large number of speakers, the Board may reduce the allotted time to two(2) minutes per speaker. The Brown Act (Government Code) states that Board members may not engage in discussion of issues raised during "VIII, Public Comments" except to ask clarifying questions, make a brief announcement, make a brief report on his or her own activities, or to refer the matter to staff. This Public Comment section is limited to 20 minutes. If the number of persons wishing to address the Board of Education exceeds the time limit, additional time will be provided in Section **XVI, CONTINUATION OF PUBLIC COMMENTS.**

Brian Hutchins (Quincy), Santa Monica - stated that he had gone to the wrong location because the Mirror had the located listed incorrectly.

IX COMMUNICATIONS

The Communications section provides an opportunity for the Board of Education to hear reports from the individuals or Committee representative listed below. **All reports are limited to 5 minutes or less.** However, if more time is necessary, or if a report will not be presented, please notify the Board secretary eight work days prior to the date of the meeting.

A. Student Board Member Reports

Chris Gary, Samohi, reported that:

- 1) students were generally calming down after the events of 9/11. He has noticed more humane treatment among students
- 2) meetings for the task force devoted to exploring smaller learning communities are beginning
- 3) the football team is doing very well – only three weeks until Homecoming
- 4) API test scores are very interesting – he asked if API were voluntary
- 5) there was an amazing discrepancy between the overall and minority scores on the high school exit exam with minorities scoring 12 points below the average on Language and 30 points below in Algebra
- 6) he will be participating in a national taping of The Other Half, a program co-produced by Jackie Pratt, Tom Pratt's wife. Videos may be made available for those interested.

B. School Reports

Lynn Leavitt, PTA President, reported that her school was very concerned about security measures; she requested that the Board and Superintendent explore ways of increasing school security that do not necessarily impact the district fiscally. She also reported that the PTA was working hard on development of fund-raising events about which the Board would be duly noticed; she noted that PTA dollars fund many different enrichment programs and additional staff for the school. On a really positive note Mrs. Leavitt reported that her children (and those in her carpool) are benefitting greatly from a pilot program at Roosevelt, *Cool Tools*. The program teaches children coping skills for crises, bullying, etc. She heartily recommended the program to all schools.

C. SMMCTA Report

Harry Keiley, SMMCTA President, reported that he expected membership to sunshine the contract by November 1, 2001.

D. SEIU Report - none.

E. PTA Council President Reports

Cheri Orgel, PTA Council President, reported that the district's open houses were overwhelmingly successful, with record numbers of parents attending. She also reported that PTA and PTSA enrollment is increasing, with all sites striving for 100% enrollment. The Council is gearing up for a productive year and they are looking forward to working with Mr. Deasy.

F. PROP X/ Modernization - none.

X Superintendent's Report

The Superintendent and/or Assistant Superintendents may report on items not requiring action by the board but are of interest to the Board and public.

✓ State of the Schools

The Superintendent stated that today he had received a calendar of completion from the CEO of Jacobs Facilites, Inc., Noel Watson. The cover letter indicated that the original schedules had been compromised for various reasons; it also stated that the company, in deference to the Superintendent's request, was assembling a performance assessment team which would furnish a report to the Board at a future Board meeting. The Superintendent will review the issues and report to the Board.

Generally, construction work is winding down with a positive impact on the sites.

Mr. Deasy notified the Board that the ceiling above the stage at JAMS was damaged and would need significant repair. The Prop X committee is addressing the issue and will provide a report shortly. The area will be off limits for the entire year.

✓ Strategic Planning Update

The Superintendent announced that everyone interested in joining the Strategic Planning process is cordially encouraged to join the first "Assessment" session, scheduled for Saturday, October 27, at Lincoln Middle School, from 8:30 A.M. to 3:00 P.M. A light luncheon will be served.

✓ Financial Oversight Committee Update. None (Reference Agenda Item No. A. 26)

In additional comments, the Superintendent stated that the search process for an Assistant Superintendent of Educational Services had taken an different turn: after narrowing 35 applications to nine possible candidates, four of whom had second-round interviews, it became clear to him that his personal expectations for moving Educational Services forward preempted candidate selection at this time. He has suggested to the Board that the search be reopened at a later time, possibly with assistance from a recruitment/ consultation firm. He sincerely thanked the community and staff for their efforts.

Mr. Deasy is leaving the leadership/management team as it currently is and will work on reorganization and reconceptualization of the team's role in district administration.

Regarding Major and Discussion Items

As a general rule, items under MAJOR and DISCUSSION will be listed in order of importance as determined by the President, Vice-President and Superintendent. Individual Board members may move to request a change in the order prior to consideration of any Major item. The Board may also move any of these items out of order to be heard immediately following PUBLIC COMMENTS if it appears that there is special interest by the public or as a courtesy to staff members making presentations to the Board.

XI MAJOR ITEMS

These items are considered to be of major interest and/or importance and are presented for **ACTION (A)** or **INFORMATION (I)** at this time. Many have been reviewed by the Board at a previous meeting under the Discussion Items section of the agenda.

Action Items are submitted to the Board of Education with a recommendation from the Superintendent. They may be tabled or postponed by action of a quorum of the Board. Items pulled from Section VII, Consent Agenda, will be deliberated in Section XI following the scheduled Action Items. When a member of the Staff presents an item, the Board may ask clarifying questions before the Public is heard on that item. Board discussion of the item will take place after hearing from the Public.

A.13	Approval of Special Education Contracts (2001-2002)	34-36
A.14	Approval of Governor's Performance Award "B" Approval of Site Governance Budgets	37-38g
A.15	Restructuring of Ground Lease	39-41k
A.16	Adoption of <u>Resolution 01-03</u> Relative to the Authorization to Sell Certificates of Participation (COPs) to Facilitate Restructuring of Ground Lease	42-42e
A.17	Approval of <u>Board Policy 4113</u> : Assignment (Pulled by the Board)	43-47
A.18	Approval of <u>Board Policy 3550</u> : Food Services/Child Nutrition Program (Pulled by the Board)	48-51
A.19	Approval of <u>Board Policy 4111</u> : Recruitment and Selection	
	(Pulled by the Board)	52-55
A.20	Approval of <u>Board Policy 3551</u> : Food Services Operations/ Cafeteria Fund (Pulled by the Board)	56-59
A.21	DUPLICATED AND DELETED	
A.22	Approval of <u>Board Policy 3511</u> : Energy and Water Conservation (Pulled by the Board)	60-63
A.23	Approval of <u>Board Policy 3580</u> : District Records (Pulled by the Board) . .	64-66
A.24	Approval of Administrative Appointment/Classified: Assistant Superintendent of Business and Fiscal Services (Pulled by Staff)	67
A.25	Approval of Administrative Appointment/ Interim Assistant Principal Santa Monica High School	68
A.26	Approval of Staff Response to the Financial Oversight Committee Letter Of Summary and Request for Direction	69-69i

XII DISCUSSION ITEMS

These items are submitted for information (generally, FIRST READING) and discussion. Action will generally be considered at the next regularly scheduled meeting of the Board.

D.1	California High School Exit Exam Results	70
D.2	Additional Members to the Strategic Planning Design Team	71
D.3	Approval to Participate in America's School Program	72-73
D.4	Suggested Possible Format for User-Friendly Budget Presentation	74

XIII INFORMATIONAL ITEMS

I.1 Basic and Supplemental Textbooks to Be Adopted 75

XIV BOARD MEMBER ITEMS. None.

These items are submitted by individual Board members for information or discussion, in accordance with Board Policy 8320(b).

XV REQUESTS BY MEMBERS OF THE PUBLIC OR DISTRICT ADVISORY COMMITTEES TO ADDRESS THE BOARD OF EDUCATION. None.

These items are submitted by members of the public to address the Board of Education on a matter within the jurisdiction of the Board, as per Board Policy 8320(c). Requests must be submitted to the Superintendent in writing ten days before the Board meeting or prior to agenda planning, in accordance with the established agenda planning schedule, whichever is less. The written request will not exceed 500 words and will include, as an attachment, brief background information and the reason for the request.

XVI CONTINUATION OF PUBLIC COMMENTS. None.

A continuation of Section VIII, as needed.

XVII BOARD MEMBER COMMENTS. None.

Board Member Comments is the section where a Board member may make a brief announcement or make a brief report on his or her own activities relative to Board business. There can be no discussion under "BOARD MEMBER COMMENTS".

XVIII FUTURE AGENDA ITEMS. None.

Items for future consideration will be listed with the projected date of consideration. The Board of Education will be given any backup information available at this time.

XIX CLOSED SESSION. None.

The Board of Education may adjourn to CLOSED SESSION to complete discussion on items listed for CLOSED SESSION.

XX ADJOURNMENT

At 10:50 P.M. in a motion by Mrs. Brady, seconded by Mrs. Leon-Vazquez, this meeting adjourned to the next regularly scheduled meeting of the Board of Education, Thursday, November 1, 2001, at 7 PM in the Auditorium of Hughes Research Laboratories, 3011 Malibu Canyon Road, Malibu, California.

Approved _____

President

Superintendent

Board of Education Meeting Schedule 2001-2002					
July through December, 2001					
Month	1st Week	2nd Week	3rd Week	4th Week	Special/Comments
July		11 (W)	18th (W)	26	11 & 18 are Wednesdays 18 & 26: Duplicate Strategic Planning Workshops
August	2		16		
September	6	13	20		13 - Strategic Planning Design Team Appointments
October	4 **		18 *		
November	1 **		15 *		
December	6		XX		
January through June, 2002					
January		10		24	
February	7 **		21 *		
March	7 **		20 (W)		Wednesday (to accommodate Stairway)
April		11		25	
May	2 **		16 *		
June	6 **		20		

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SMMCTA and SEIU representatives
presidents of PTA Council and site PTAs
African American Parent Support Group
District Legal Counsel
the City Managers of both Santa Monica and Malibu
members of the public who may subscribe
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chairs of District Advisory Committees, chairs of Site Governance Councils,
members of the Prop X Oversight Committee
City Council members of both Santa Monica and Malibu
Board of Trustees Members Santa Monica College
representatives of child care/child welfare agencies in Santa Monica
representatives of various City commissions
requesting members of the public.
members, Superintendent's Financial Task Force; members Financial Oversight Committee
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* = Meetings to be held in the Council Chambers of the City of Santa Monica, 1685 Main Street, Santa Monica.

** = Meetings to be held at Hughes Research Laboratories, 3011 Malibu Canyon Road, Malibu.

October 18 2001

**SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION**

I CALL TO ORDER

A Roll Call

Tom Pratt - President
Julia Brownley - Vice President
Pam Brady
Jose Escarce
Brenda Gottfried
Mike Jordan
Maria Leon-Vazquez

Gregory Sands	Student Board Member representing Malibu High School Absent/excused
Christopher Gary	Student Board Member representing Santa Monica High School (Voting)
TBA	Student Board Member representing Olympic High School

B Pledge of Allegiance - the Pledge of Allegiance was led by Ms. Brownley

II CLOSED SESSION

In Closed Session, the Board of Education approved a settlement and general release agreement between employee #58-528, represented by SMMCTA, and the Santa Monica-Malibu Unified School District, status pursuant to GC§54957 as cited in the Brown Act

Motion Made By:	Mrs. Gottfried
Seconded By:	Mrs. Brady
Ayes:	7 (All)
Noes:	0 (None)
Abstentions:	0 (None)

TO: BOARD OF EDUCATION

CONSENT/ACTION

10/18/01

FROM: SUPERINTENDENT

RE: APPROVAL OF MINUTES

RECOMMENDATION NO. A.1

It is recommended that the Board of Education approve the following Minutes: None

MOTION MADE BY: Mrs. Brady
SECONDED BY: Mrs. Gottfried

STUDENT ADVISORY VOTE: aye
AYES: 7 (all)
NOES: 0 (none)
ABSTENTIONS: 0 (none)

Consent Calendar

TO: BOARD OF EDUCATION

CONSENT/ACTION

10/18/01

FROM: SUPERINTENDENT

RE: BASIC TEXTBOOKS TO BE ADOPTED

RECOMMENDATION NO. 2

It is recommended that the following basic textbooks be adopted for use in the Santa Monica-Malibu Unified School District effective immediately.

COMMENT: In accordance with the Board of Education policy, the textbooks listed below have been on public display for the past two weeks in the Educational Services Department at 1638 17th Street, Santa Monica, CA 90405.

BEFORE CALCULUS 3, by Louis Leithold, Mathematics, copyright 1994, Grade 11 and 12, BASIC, person requesting adoption: Kathryn Buck from Malibu High School

MOTION MADE BY: Mrs. Brady
SECONDED BY: Mrs. Gottfried

STUDENT ADVISORY VOTE: aye
AYES: 7 (all)
NOES: 0 (none)
ABSTENTIONS: 0 (none)

NOTE: This item was pulled for discussion; see "Meeting Note" below.

TO: BOARD OF EDUCATION CONSENT/ACTION
10/18/01

FROM: SUPERINTENDENT/LISE REILLY

RE: APPROVAL OF INDEPENDENT CONTRACTORS

RECOMMENDATION NO. A.3

It is recommended that Board of Education enter into an agreement with the following Independent Contractors. These contracts are included in the 2001/2002 budget.

Contractor/Contract Dates	Description	Site	Funding
Annamarie Francois July 1 - August 31, 2001 Cost: Not to exceed \$5,000	To coordinate professional development of Guiding Teachers and new teachers at elementary school sites in partnership with SMMUSD and UCLA-TEP	Educational Services	CTEI (Comprehensive Teacher Education Institute) 01-00000-0-19510-31600-5802-030-1300
Music Center, Artist in Residence - Francisco Martinez October 22, 2001 - June 21, 2002 Cost: Not to exceed \$8,000	To provide 12 one hour workshop sessions with all 3rd grades in movement/dance plus one culmination session per class and 2 evening performances. Includes single assembly presentation of Women of the West	Roosevelt	PTA/gift 01-90150-0-11100-10000-5802-007-4070
Pamela B. Solomon, PKS Associates October 1, 2001 - March 31, 2002 Cost: Not to exceed \$8,400	Grant writer for K-12 Fine Arts Program	Educational Services	Staff Development 01-00000-0-91000-59000-5802-030-1300
Family Service of Santa Monica October 19, 2001 - June 30, 2002 Total Contract: \$35,470.	To provide social Services through family counselors to preschool children at Edison, Grant, McKinley, Muir, Pine Street and Rogers.	Child Development Services	Child Development Services/ Head Start 12-52101-085000-10000-5802-070-2700

MEETING NOTE: Mrs. Brady requested a staff report analyzing the seeming upswing in the use of independent contractors and its fiscal impact on the district. Staff was so directed.

MOTION MADE BY: Mrs. Brady
 SECONDED BY: Mrs. Gottfried
 STUDENT ADVISORY VOTE: N/A
 AYES: 7 (all)
 NOES: 0 (none)
 ABSTENTIONS: 0 (none)

TO: BOARD OF EDUCATION

CONSENT/ACTION

10/18/01

FROM: SUPERINTENDENT

RE: OVERNIGHT FIELD TRIP (S) 2001-02

RECOMMENDATION NO. 4

It is recommended that the Board of Education approve the special field trip (s) listed below for students for the 2001-02 school year. No child will be denied due to financial hardship.

<u>School Grade # of Students</u>	<u>Destination Dates</u>	<u>Principal Teacher</u>	<u>Cost / Paid for</u>	<u>Subject</u>	<u>Purpose of Trip</u>
Samohi 9-12 90	New York Carnegie Hall 3/28/02 to 4/1/02	Kirsten Hibert Chris Schwabe	\$1000 per student paid for by parents and fund raising	Music	This is a special trip which will allow students of the Symphony Orchestra to perform at Carnegie Hall in New York.

MEETING NOTE:

Ms. Brownley indicated that she had received input from several parents regarding the safety of the students, especially in light of the 9/11 attack.

The Superintendent indicated that, as always, extreme precautions are being taken but he urged parents who were concerned to re-evaluate the value of the trip. It was also noted that the trip was scheduled during spring break, so academic program would not be interrupted.

All Board members thanked the Samohi music staff for giving the district this proud moment.

MOTION MADE BY: Mrs. Brady
SECONDED BY: Mrs. Gottfried

STUDENT ADVISORY VOTE: aye
AYES: 7 (all)
NOES: 0 (none)
ABSTENTIONS: 0 (none)

NOTE: This item was pulled for discussion; see "Meeting Note" below.

TO: BOARD OF EDUCATION CONSENT/ACTION
10/18/01
FROM: SUPERINTENDENT
RE: ELECTION OF MEMBERS TO THE LOS ANGELES COUNTY COMMITTEE
ON SCHOOL DISTRICT ORGANIZATION

RECOMMENDATION NO. A.5

It is requested that the Board of Education give direction to its voting delegate, Brenda Gottfried, regarding the Los Angeles County Office of Education's call to cast ballots for membership to the Los Angeles County Committee on School District Organization.

COMMENT: The Los Angeles County Committee on School District Organization is an 11-member body charged by the Legislature with responsibilities in the area of School district organization, unification, formation, boundary changes, the manner in which governing board members are elected and the establishment and abolishment of trustee areas. The County Committee is comprised of two members representing each of the five supervisorial districts, plus one member elected at-large.

In October, 2001, the four-year terms of office of the following three County Committee Members expired:

Second Supervisorial District:
Ms. Rachel Chavez, Mr. R.Wayne Stark

Third Supervisorial District:
Mr. A.J. Willmer

The following people have been nominated:

Second Supervisorial District:
Ms. Maria Caliz
Ms. Joan Jakubowski
Mr. Errick R. Lee
Mr. Gordonio Sanchez
Mr. Edward A. Urrutia
Write-in Candidate

Third Supervisorial District:
Mr. A.J. Willmer
Write-in Candidate

Santa Monica-Malibu Unified School District is in the Third Supervisorial District.

Board Member Brenda Gottfried is currently serving a four-year term as a member of the committee.

Materials describing nominee requirements and the nomination process have been forwarded directly to the Board from the Los Angeles County Office of Education.

MEETING NOTE:

The Board directed that Mrs. Gottfried could vote at the meeting and that she was authorized to change her vote in light of various changes in nominees. The Board further directed Mrs. Gottfried to report back on the outcome of the election and thanked her for her participation on the committee.

MOTION MADE BY:	Mrs. Brady
SECONDED BY:	Mrs. Gottfried
STUDENT ADVISORY VOTE:	aye
AYES:	7 (all)
NOES:	0 (none)
ABSTENTIONS:	0 (none)

TO: BOARD OF EDUCATION

CONSENT/ACTION

10/18/01

FROM: SUPERINTENDENT

RE: APPROVAL OF PURCHASE ORDERS

RECOMMENDATION NO. A.6

It is recommended that the Board of Education approve the following Purchase Orders and Changed Purchase Orders from September 26, 2001, through October 11, 2001 for fiscal year 2000/01.

MOTION MADE BY: Mrs. Brady
SECONDED BY: Mrs. Gottfried

STUDENT ADVISORY VOTE: aye
AYES: 7 (all)
NOES: 0 (none)
ABSTENTIONS: 0 (none)

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF OCTOBER 18, 2001

PAGE 1

U-GENERAL FUND, UNRESTRICTED R-GENERAL FUND, RESTRICTED A-ADULT ED CD-CHILD DEVELOPMENT F-CAFETERIA
SF-SPECIAL FINANCING (FLEX) EX-PROPOSALS and X D-DEVELOPER FEES EQ-EARTHQUAKE
SM-STATE MODERNIZATION NC-STATE NEW CONSTRUCTION

PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
*** NEW PURCHASE ORDERS ***					
252875	(ASCD)ASSN FOR SUPERVISION &	MEMBERSHIP	BOE/SUPERINTENDENT	69.00	U
252928	(ASCD)ASSN FOR SUPERVISION &	membership renewal	CURRICULUM AND IMC	69.00	U
252773	A-1 COMMUNICATIONS	HOMEWORK HOTLINES/S.I.	JOHN ADAMS MIDDLE SCHOOL	120.00	U
252774	A-1 COMMUNICATIONS	HOMEWORK HOTLINES/S.I.	JOHN ADAMS MIDDLE SCHOOL	192.00	U
252755	ADDISON WESLEY PUBL	FOREIGN LANGUAGE TEXTBOOKS	SANTA MONICA HIGH SCHOOL	4,952.46	U
252763	ADDISON WESLEY PUBL	FOREIGN LANGUAGE TEXTBOOKS	SANTA MONICA HIGH SCHOOL	4,245.17	U
252744	ADVANCED BATTERY SYSTEMS	11RT REPAIR	SANTA MONICA HIGH SCHOOL	375.52	U
252614	ADVANCED ELECTRONICS	RADIO/WALKIE TALKIE BATTERIES	STUDENT SERVICES	1,029.73	U
252511	ALPHA SCIENTIFIC MEDICAL INC.	HEALTH OFFICE SUPPLIES	HEALTH SERVICES	489.89	U
252825	AMERICAN RED CROSS	OPEN ORDER/HEALTH & SAFETY	CHILD DEVELOPMENT CENTER	1,000.00	
252562	AMERITECH BANNERS	GENERAL NON-INSTR SUPPLIES	ADULT EDUCATION CENTER	243.00	CD
252723	ANAHEIM BAND	MUSICAL INSTRUMENTS/JAMS	STATE AND FEDERAL PROJECTS	3,434.40	U
252917	ANIXTER BROS INC	computer plugs	JOHN ADAMS MIDDLE SCHOOL	36.40	U
252597	APPLE COMPUTER CORP	COMPUTER FOR CLASSROOM	WILL ROGERS ELEMENTARY SCHOOL	981.92	U
252788	ARAGON, KIMBERLY	Classroom Supplies	ROOSEVELT ELEMENTARY SCHOOL	58.88	U
252730	ASSOCIATION FOR SUPERVISION	MEMBERSHIP RENEWAL	PT DUME ELEMENTARY SCHOOL	49.00	U
252678	BARNES & NOBLE - N.Y.	ENG/SPAN DICTIONARIES	JOHN MUIR ELEMENTARY SCHOOL	40.20	U
252032	BAXTER, CATHERINE	REIMB./FOOD/FRESHMAN CAMP	SANTA MONICA HIGH SCHOOL	135.84	U
252283	BAY PRINTING CO	PRINTING/ENVELOPES	SANTA MONICA HIGH SCHOOL	836.60	U
252285	BAY PRINTING CO	PRINT TRANSCRIPT ENVELOPES	SANTA MONICA HIGH SCHOOL	296.80	U
252499	BAY PRINTING CO	PRINT BUSINESS CARDS	INFORMATION SERVICES	717.00	U
252789	BAY PRINTING CO	BUSINESS CARDS/ADMIN	JOHN ADAMS MIDDLE SCHOOL	62.36	U
252594	BEYOND PLAY	IFSP CLASSROOM SUPPLIES	CURRICULUM AND IMC	238.20	U
251931	BMC	OFFICE EQUIPMENT	MALIBU HIGH SCHOOL	972.76	U
252620	BMC	EQUIPMENT	SANTA MONICA HIGH SCHOOL	972.76	U
252753	BMC	FAX MACHINE	SANTA MONICA HIGH SCHOOL	979.56	U
252545	BMI EDUCATIONAL SERVICES	TEXTS	LINCOLN MIDDLE SCHOOL	545.78	U
252803	BORDERS BOOKS & MUSIC	OTHER BOOKS/MULTICULTURAL	CURRICULUM AND IMC	363.96	U
252725	BROWN, DAN	REIMB./SCIENCE SUPPLIES	JOHN ADAMS MIDDLE SCHOOL	78.07	U
252561	BUDGET TEXT	TEXTBOOKS	ADULT EDUCATION CENTER	432.00	CD
252698	BUREAU FOR AT-RISK YOUTH, THE	RED RIBBON SUPPLIES/OLYMPIC	STATE AND FEDERAL PROJECTS	169.06	U
252992	BUYERS LABORATORY INC	SPECIFICATION GUIDE-COPIERS	PURCHASING/WAREHOUSE	280.00	U
252588	CALIF CONSORTIUM FOR IND STDY	MEMBERSHIP FEE	STUDENT SERVICES	40.00	U
252932	CALIFORNIA SCHOOL LAW	REFERENCE BOOKS	SANTA MONICA HIGH SCHOOL	165.20	U
253015	CALIFORNIA TURF	OPEN ORDER GROUNDS VEHICLE REP	GROUNDS MAINTENANCE	2,000.00	U
252989	CALLOWAY HOUSE	CLASSROOM SUPPLIES	WEBSTER ELEMENTARY SCHOOL	58.75	U
252752	CAMBRIDGE UNIV PRESS	FOREIGN LANGUAGE TEXTBOOKS	SANTA MONICA HIGH SCHOOL	896.21	U
252743	CANON BUSINESS SOLUTIONS	TONER/CENTER-BROOKS	SPECIAL ED SPECIAL PROJECTS	59.00	U
252731	CATALINA ISLAND CAMPS INC	4TH GRADE FIELD TRIP	PT DUME ELEMENTARY SCHOOL	10,934.00	U
252664	CDW-G COMPUTING SOLUTIONS	CLASSROOM SUPPLIES	CABRILLO ELEMENTARY SCHOOL	193.68	U
252677	CDW-G COMPUTING SOLUTIONS	COPIER TONER	SPECIAL EDUCATION REGULAR YEAR	217.63	U
252769	CDW-G COMPUTING SOLUTIONS	PALM PILOT	MALIBU HIGH SCHOOL	205.30	U
252836	CDW-G COMPUTING SOLUTIONS	VISOR EDGE PALM PILOTS	BOE/SUPERINTENDENT	632.76	U
252684	CERVANTES, MIGUEL	PRODUCE FOR FARMERS' MRKT SB	FOOD SERVICES	990.00	
252815	CLEMENT COMMUNICATIONS INC	HWY PROF. POSTERS/TRANS DEPT	TRANSPORTATION	211.34	U
252904	COGNOS CORP	MAINTENANCE CONTRACT	INFORMATION SERVICES	10,835.00	U
252847	CONSTRUCTIVE PLAYTHINGS	SUPPLIES	MCKINLEY ELEMENTARY SCHOOL	133.10	U
252953	CORPORATE EXPRESS ACCT #69639	ENLARGEMENT PAPER/VH	SPECIAL ED SPECIAL PROJECTS	43.22	U
252885	CREATE-A-CHECK	CREAT-A-CHECK	JOHN ADAMS MIDDLE SCHOOL	152.60	U

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 SF-SPECIAL FINANCING (FLEX) EX-PROPOS and X D-DEVELOPER FEES EQ-EARTHQUAKE
 SM-STATE MODERNIZATION NC-STATE NEW CONSTRUCTION

PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
252636	CREATIVE EDUCATIONAL SVCS	INSTR SUPPLIES	SANTA MONICA HIGH SCHOOL	90.00	U
252631	CRUCIAL TECHNOLOGY	COMPUTER SUPPLIES/TECHN EDUC	CURRICULUM AND IMC	42.43	U
252647	CRUCIAL TECHNOLOGY	TECHNOLOGY SUPPLIES	MALIBU HIGH SCHOOL	55.34	U
252573	CTB MACMILLAN/MCGRAW HILL	TESTING MATERIAL	CURRICULUM AND IMC	427.29	U
253008	CULVER CITY AUTO PARTS	PARTS REPAIR GROUNDS VEHICLE	GROUNDS MAINTENANCE	178.39	U
252891	CURRICULUM ASSOC INC	QUICKWORD HANDBOOKS	WILL ROGERS ELEMENTARY SCHOOL	286.20	U
252721	DELTA EDUCATION	INSTRUCTION SUPPLIES	JOHN MUIR ELEMENTARY SCHOOL	209.93	U
252722	DELTA EDUCATION	SCIENCE MATERIALS(1/2 GRADE)	STATE AND FEDERAL PROJECTS	209.51	U
252693	DEMCO LIBRARY SUPPLIES	CLASSROOM SUPPLIES	GRANT ELEMENTARY SCHOOL	50.06	U
253004	DEMCO LIBRARY SUPPLIES	LIBRARY SUPPLIES	WEBSTER ELEMENTARY SCHOOL	75.98	U
252686	DEPT OF GENERAL SERVICES	LEGAL FEES	EMPLOYEE RELATIONS	265.00	U
252603	DI LEO, GREG	REIMBURSE INSERVICE SUPPL/TECH	CURRICULUM AND IMC	93.00	U
252639	DON JOHNSTON INC	COMPUTER SOFTWARE/POUNDSSTONE	SPECIAL EDUCATION REGULAR YEAR	566.00	U
252792	DONOHUE, MARY CATHERINE	Classroom Supplies	ROOSEVELT ELEMENTARY SCHOOL	173.40	U
252747	DURHAM TRANSPORTATION	BUS TRANSPORTATION	SANTA MONICA HIGH SCHOOL	462.10	U
252907	DURHAM TRANSPORTATION	OPEN ORDER/TRANSPORTATION	CHILD DEVELOPMENT CENTER	1,269.88	
252619	EBSCO SUBSCRIPTION SERVICES	MAGAZINE SUBSCRIPTIONS	SANTA MONICA HIGH SCHOOL	1,161.17	U
252978	EBSCO SUBSCRIPTION SERVICES	MAGAZINE RENEWAL	STUDENT SERVICES	213.05	U
252618	EDUCATION TECHNOLOGY INC.	COMPUTER SUPPLIES/TECHNOLOGY	STATE AND FEDERAL PROJECTS	354.12	U
252729	ELLISON EDUCATIONAL EQUIP	WORKROOM SUPPLIES	PT DUME ELEMENTARY SCHOOL	799.20	U
252941	ELLISON EDUCATIONAL EQUIP	DIE CUTS FOR ELLISON MACHINE	PT DUME ELEMENTARY SCHOOL	818.60	U
252590	EMC PUBLISHING	FOREIGN LANGUAGE DEPARTMENT	SANTA MONICA HIGH SCHOOL	2,848.23	U
252623	EPIXTECH	NON-INSTRUCTIONAL SUPPLIES	SANTA MONICA HIGH SCHOOL	1,729.83	U
252642	EPIXTECH	LIBRARY EQUIPMENT	MALIBU HIGH SCHOOL	1,730.10	U
252786	ESTERSOHN, HARRIETT	Classroom Supplies	ROOSEVELT ELEMENTARY SCHOOL	120.21	U
252547	FOLLETT EDUCATIONAL SERVICES	TEXTS	LINCOLN MIDDLE SCHOOL	768.40	U
252626	FOLLETT LIBRARY BOOK CO	library books	GRANT ELEMENTARY SCHOOL	10,000.00	U
252649	FOLLETT LIBRARY BOOK CO	LIBRARY BOOKS	MALIBU HIGH SCHOOL	17,900.00	U
252691	FOLLETT LIBRARY BOOK CO	library books	JOHN ADAMS MIDDLE SCHOOL	265.83	U
252767	FOLLETT LIBRARY BOOK CO	LIBRARY BOOKS/ACCELERATED READ	ROOSEVELT ELEMENTARY SCHOOL	450.00	U
252850	FOLLETT LIBRARY BOOK CO	library books	JOHN ADAMS MIDDLE SCHOOL	400.00	U
252851	FOUR POINTS SHERATON HOTEL	RECRUITING	PERSONNEL SERVICES	400.00	U
252726	FRUMOVITZ, ALEXANDRA	REIMB./SCIENCE SUPPLIES	JOHN ADAMS MIDDLE SCHOOL	71.27	U
252742	FRY'S ELECTRONICS	OPEN ORDER/A.V. SUPPLIES	SANTA MONICA HIGH SCHOOL	900.00	U
252776	GALE GROUP	LIBRARY BOOKS	MALIBU HIGH SCHOOL	3,360.51	U
252643	GALE SUPPLY CO	CUSTODIAL SUPPLIES	MALIBU HIGH SCHOOL	302.40	U
252862	GALE SUPPLY CO	CUSTODIAL SUPPLIES	DISTRICT-WIDE	299.38	U
252353	GALVAN-O'NEILL, LINETTE	INSTRUCTIONAL SUPPLIES	JOHN MUIR ELEMENTARY SCHOOL	149.49	U
252646	GATEWAY 2000 MAJOR ACCOUNTS	COMPUTER EQUIPMENT	MALIBU HIGH SCHOOL	1,973.20	U
252704	GBC/EDUCATION DEPARTMENT	INSTRUCTIONAL SUPPLIES	JOHN MUIR ELEMENTARY SCHOOL	78.84	U
252929	GBC/EDUCATION DEPARTMENT	LAMINATOR ROLLS	FRANKLIN ELEMENTARY SCHOOL	205.63	U
252784	GHOULIAN, NILOUFAR	Classroom Supplies	ROOSEVELT ELEMENTARY SCHOOL	90.87	U
252831	GLAD NEWSLETTER	DIRECTORY OF RESOURCES	SPECIAL EDUCATION REGULAR YEAR	20.00	U
252741	GLEASON, BEVERLY	REIMB./INSTR SUPPLIES	SANTA MONICA HIGH SCHOOL	84.69	U
252681	GLENCOE/MACMILLAN/MCGRAW-HILL	TEXTBOOKS	ADULT EDUCATION CENTER	897.75	CD
252751	GLENCOE/MACMILLAN/MCGRAW-HILL	LANGUAGE ARTS/READING SUPPORT	JOHN MUIR ELEMENTARY SCHOOL	1,054.93	U
252888	GLENCOE/MACMILLAN/MCGRAW-HILL	SCIENCE TEXTBOOKS	SANTA MONICA HIGH SCHOOL	5,384.81	U
252680	GLOBE BOOK/PEARSON EDUCATION	TEXTBOOKS	ADULT EDUCATION CENTER	479.89	CD
252556	GONSALVES, DIANE	REIMBURSE/INST SUP/SP ED	JOHN ADAMS MIDDLE SCHOOL	99.00	U
252521	GONZALEZ, IRENE	OPEN P.O. TO REIMBURSE/MILEAGE	STATE AND FEDERAL PROJECTS	1,000.00	U
252795	GOODEN, AKIKO	Classroom Supplies	ROOSEVELT ELEMENTARY SCHOOL	103.24	U

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PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
252598	GOPHER SPORTS EQUIP	PE EQUIPMENT	WILL ROGERS ELEMENTARY SCHOOL	817.00	U
252724	GRAY, SHANA	REIMB./SCIENCE SUPPLIES	JOHN ADAMS MIDDLE SCHOOL	90.10	U
252964	GREAT SOURCE EDUCATION GROUP	math	GRANT ELEMENTARY SCHOOL	1,154.60	U
252535	GREENWOOD PUBLISHING GROUP	TEXTS - ONLINE SUB.	LINCOLN MIDDLE SCHOOL	155.00	U
252640	GUMDROP BOOKS	LIBRARY BOOKS	MALIBU HIGH SCHOOL	4,119.88	U
252658	GUMDROP BOOKS	LIBRARY BOOKS	CABRILLO ELEMENTARY SCHOOL	1,058.24	U
252920	HARCOURT BRACE	FAM INV ACTIVITIES	EDISON ELEMENTARY SCHOOL	113.62	U
252958	HARCOURT BRACE	SCIENCE TEXTS	GRANT ELEMENTARY SCHOOL	4,388.88	U
252985	HARCOURT BRACE	Sat9 reports	CURRICULUM AND IMC	349.72	U
252654	HOUGHTON MIFFLIN	LIBRARY BOOKS	CABRILLO ELEMENTARY SCHOOL	1,631.88	U
252644	IMED	DVD PLAYERS	MALIBU HIGH SCHOOL	1,083.80	U
252659	IMED	CASSETTE RECORDER/LISTENING CT	MCKINLEY ELEMENTARY SCHOOL	180.36	U
252768	IMED	AUDIO VISUAL EQUIPMENT	MALIBU HIGH SCHOOL	5,062.99	U
252811	IMED	TV/VCR BRACKET	WEBSTER ELEMENTARY SCHOOL	156.06	U
252661	INNOVATIVE LEARNING CONCEPTS	INSTRUCTIONAL SUPPLIES	MCKINLEY ELEMENTARY SCHOOL	284.20	U
252645	INTELLI-TECH	TECHNOLOGY EQUIPMENT	MALIBU HIGH SCHOOL	10,912.32	U
252602	JACOBS, EDWARD	INSERVICE SUPPL/TECHN WRKSH	CURRICULUM AND IMC	75.98	U
252745	JOSSEY-BASS PUBLISHERS INC	REFERENCE BOOKS	SANTA MONICA HIGH SCHOOL	185.00	U
252674	JUNIOR LIBRARY GUILD	TEXTBOOKS	EDISON ELEMENTARY SCHOOL	1,337.60	U
252872	JUNIOR LIBRARY GUILD	LIBRARY BOOKS	CABRILLO ELEMENTARY SCHOOL	221.40	U
252880	JUNIOR LIBRARY GUILD	Library books	GRANT ELEMENTARY SCHOOL	933.12	U
252892	JUNIOR LIBRARY GUILD	LIBRARY BOOKS	LINCOLN MIDDLE SCHOOL	485.46	U
252577	JUST IN DRAPERIES & BLINDS	MINI-BLINDS FOR GRANT ELEM.	GRANT ELEMENTARY SCHOOL	5,863.30	F
252822	JUST IN DRAPERIES & BLINDS	WINDOW MINIBLINDS	JOHN MUIR ELEMENTARY SCHOOL	520.94	U
252915	KAPPAN	PERIODICAL RENEWAL	LINCOLN MIDDLE SCHOOL	55.08	U
252919	KELIN, MARIE-CLAIRE	LIBRARY BOOKS	LINCOLN MIDDLE SCHOOL	46.95	U
252569	KILPATRICK, GENEVIEVE	REIMBURSE/INST SUP/RESOURCE	JOHN ADAMS MIDDLE SCHOOL	92.07	U
252856	KILPATRICK, GENEVIEVE	REIMBURSE/INST SUP/RESOURCE	JOHN ADAMS MIDDLE SCHOOL	92.15	U
252689	LAKESHORE (PICK UP ONLY)	INSTRUCTIONAL SUPPLIES	JOHN MUIR ELEMENTARY SCHOOL	50.00	U
252697	LAKESHORE (PICK UP ONLY)	INSTRUCTIONAL SUPPLIES	JOHN MUIR ELEMENTARY SCHOOL	100.00	U
252732	LAKESHORE (PICK UP ONLY)	OPEN ORDER/INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	50.00	
252823	LAKESHORE (PICK UP ONLY)	OPEN ORDER/INSTRUCTIONAL ITEMS	CHILD DEVELOPMENT CENTER	150.00	
252894	LAKESHORE (PICK UP ONLY)	GENERAL INST SUPPLIES	EDISON ELEMENTARY SCHOOL	1,500.00	U
252426	LAZARE, SHERNICE	REIMBURSEMENT	JOHN MUIR ELEMENTARY SCHOOL	146.05	U
252672	LECTORUM PUBLICATIONS	TEXTBOOKS	EDISON ELEMENTARY SCHOOL	506.56	U
252754	LETTERLAND INTERNATIONAL LTD	INSTRUCTIONAL SUPPLIES	JOHN MUIR ELEMENTARY SCHOOL	1,000.02	U
252807	LETTERLAND INTERNATIONAL LTD	INSTRUCTIONAL SUPPLIES	JOHN MUIR ELEMENTARY SCHOOL	1,445.44	U
252871	LIBRARY VIDEO COMPANY	VIDEOS	CABRILLO ELEMENTARY SCHOOL	533.57	U
252937	LOPEZ, VICTORIA	NON INSTR SUPPLIES	SANTA MONICA HIGH SCHOOL	53.99	U
252687	LOS ANGELES CNTY OFFICE OF ED.	EMPLOYEE RELATIONS	EMPLOYEE RELATIONS	10,200.00	U
252749	LOS ANGELES CTY MUSEUM OF ART	MUSEUM TICKETS	SANTA MONICA HIGH SCHOOL	336.00	U
252819	LRP PUBLICATION	RENEWAL SUBSCRIPTION	SPECIAL EDUCATION REGULAR YEAR	274.50	U
252663	MACMILLAN/MCGRAW-HILL	PHONIC WORKBOOKS	CABRILLO ELEMENTARY SCHOOL	186.03	U
252810	MACMILLAN/MCGRAW-HILL	FOREIGN LANGUAGE TEXTBOOKS	SANTA MONICA HIGH SCHOOL	327.45	U
252899	MADICO SOUTHWEST	OPEN ORDER-GLAZING SUPPLIES	FACILITY MAINTENANCE	1,000.00	U
252812	MARC POPCORN CO INC	POPCORN FOR RESALE	SAMOHI STUDENT STORE	360.00	U
252708	MARSHALL CAVENDISH	LIBRARY BOOKS	LINCOLN MIDDLE SCHOOL	1,347.43	U
252793	MATHEWSON, STEPHANIE S	Classroom Supplies	ROOSEVELT ELEMENTARY SCHOOL	60.83	U
252898	MCGRATH, MARILYN	MILEAGE REIMBURSEMENT	CURRICULUM AND IMC	999.00	U
252750	MCGRAW-HILL SCHOOL SYSTEMS	LANGUAGE ARTS STUDENT MATERIAL	JOHN MUIR ELEMENTARY SCHOOL	289.01	U
252889	MCGRAW-HILL SCHOOL SYSTEMS	STUDENT SPELLING BOOKS	JOHN MUIR ELEMENTARY SCHOOL	28.90	U

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PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
251742	MEMORYX	ROUTER MEMORY	INFORMATION SERVICES	141.48	U
252733	MICHAEL'S	OPEN ORDER/INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	50.00	
252650	MICROWAREHOUSE	ROP SUPPLIES	R O P	475.20	U
252666	MICROWAREHOUSE	COMPUTER SUPPLIES/TECHN EDUC	CURRICULUM AND IMC	475.38	U
252806	MIRABAL, MARTY	REIMBURSE/SUPPLIES/ADMIN	JOHN ADAMS MIDDLE SCHOOL	95.23	U
252804	MOLLY HAWKINS' HOUSE	INST SUP/EXPLORATORY/ART	JOHN ADAMS MIDDLE SCHOOL	226.71	U
252513	MONARCH BUS. FORMS/STRATACOM	PRINT AUP STICKERS	JOHN ADAMS MIDDLE SCHOOL	97.20	U
252607	MR MOVE	STORAGE ROOM #111	SANTA MONICA HIGH SCHOOL	14,600.00	F
252665	MR MOVE	VAULT STORAGE FOR SAMOHI	SANTA MONICA HIGH SCHOOL	4,520.00	F
252934	MUSICRAFT INDUSTRIES	INSTR SUPPLIES	SANTA MONICA HIGH SCHOOL	253.80	U
252939	NATIONAL ASSOC OF SECONDARY	MEMBERSHIP	SANTA MONICA HIGH SCHOOL	100.00	U
252641	NEVCO SCOREBOARD COMPANY	SUPPLIES	MALIBU HIGH SCHOOL	250.00	U
252971	NEWBRIDGE	BOOKS	JOHN MUIR ELEMENTARY SCHOOL	207.04	U
252855	NEXTEL ACCESSORIES	Charger for Nextel phone	SPECIAL EDUCATION REGULAR YEAR	37.35	U
252354	NICO, GISA	INSTRUCTIONAL SUPPLIES	JOHN MUIR ELEMENTARY SCHOOL	161.45	U
252653	NICO, GISA	INSTRUCTIONAL SUPPLIES	JOHN MUIR ELEMENTARY SCHOOL	199.67	U
252787	NITTI, ANNA	Classroom Supplies	ROOSEVELT ELEMENTARY SCHOOL	295.81	U
252797	NORTH AMERICAN BUSINESS PHONES	CLASSROOM TELEPHONE	JOHN ADAMS MIDDLE SCHOOL	108.00	U
252791	OLSHEIM, GLEN	Classroom Supplies	ROOSEVELT ELEMENTARY SCHOOL	320.66	U
252610	ON THE CAPITOL DOORSTEP	SUBSCRIPTION RENEWAL	CHILD DEVELOPMENT CENTER	95.00	
252604	PATCH USA	SPIRIT HATS FOR RESALE	SAMOHI STUDENT STORE	744.00	U
252790	PAUL, ERIC	Classroom Supplies	ROOSEVELT ELEMENTARY SCHOOL	305.28	U
252683	PEARSON EDUCATION #3	TEXTBOOKS	ADULT EDUCATION CENTER	450.25	CD
252758	PEARSON EDUCATION #1	TESTING MATERIALS	CURRICULUM AND IMC	649.13	U
252707	PERFORMING TREE	PERFORMANCE	JOHN MUIR ELEMENTARY SCHOOL	398.00	U
252710	PERFORMING TREE	PERFORMANCE	JOHN MUIR ELEMENTARY SCHOOL	398.00	U
252828	PHONIC EAR	MAINT AGMT/HEARING IMP. EQUIP.	SPECIAL ED SPECIAL PROJECTS	300.00	U
252601	PINGATORE, LYNDA	REIMB./INTERVENTION SUMMER SCH	STATE AND FEDERAL PROJECTS	75.93	U
252591	PLATO LEARNING INC.	SOFTWARE/DIGITAL HS GRANT	SANTA MONICA HIGH SCHOOL	59,420.00	U
252255	PORTER, LYNNE	TEXTBOOKS	ADULT EDUCATION CENTER	103.99	CD
252865	POSITIVE PROMOTIONS	RED RIBBONS/SDFS/TUPE	STATE AND FEDERAL PROJECTS	803.58	U
252551	PUBLISHERS QUALITY LIBRARY	LIBRARY BOOKS	LINCOLN MIDDLE SCHOOL	2,125.37	U
253013	QUALITY AUTO PARTS	OPEN ORDER GROUNDS VEHICL REP	GROUNDS MAINTENANCE	800.00	U
252931	R & D TRANSPORTATION SERVICES	BUS TRANSPORTATION	SANTA MONICA HIGH SCHOOL	310.60	U
252699	RADIO SHACK	DISASTER SUPPLIES/H. WELLS	STUDENT SERVICES	643.14	U
252910	RADIO SHACK	OPEN ORDER / SUPPLIES	LINCOLN MIDDLE SCHOOL	450.00	U
252679	RAINTREE STECK-VAUGHN PUBLISH	TESTING MATERIALS	ADULT EDUCATION CENTER	296.35	CD
252682	RAINTREE STECK-VAUGHN PUBLISH	TEXTBOOKS	ADULT EDUCATION CENTER	153.90	CD
252583	RAND MCNALLY	CALIFORNIA WALL MAPS	JOHN MUIR ELEMENTARY SCHOOL	262.60	U
252843	READERS DIGEST	magazine subscription	JOHN ADAMS MIDDLE SCHOOL	24.57	U
252039	REDWOOD PRESS	PRINTING STUDENT LEARNING PLAN	EDISON ELEMENTARY SCHOOL	192.24	U
252765	REDWOOD PRESS	PRINTING	SANTA MONICA HIGH SCHOOL	139.32	U
252771	REDWOOD PRESS	PRINT FOOD TRANSPORT RECORD	FOOD SERVICES	187.92	
252839	REDWOOD PRESS	PRINT CONNECTIONS FOR CHILDREN	CHILD DEVELOPMENT CENTER	97.20	U
252840	REDWOOD PRESS	PRINT PERMISSION SLIP FORM	OLYMPIC CONTINUATION SCHOOL	92.88	U
252841	REDWOOD PRESS	PRINT REQUEST FOR ASSISTANCE	FRANKLIN ELEMENTARY SCHOOL	76.68	U
252794	REIFMAN, STEVEN	Classroom Supplies	ROOSEVELT ELEMENTARY SCHOOL	207.01	U
252866	ROTARY CLUB OF SANTA MONICA	ROTARY DUES	BOE/SUPERINTENDENT	600.00	U
252637	RUPPRECHT, STEVE	REIMB./INSTR SUPPLIES	SANTA MONICA HIGH SCHOOL	65.86	U
252651	SAMY'S CAMERA SHOP	DIGITAL CAMERA	MCKINLEY ELEMENTARY SCHOOL	970.87	U
252756	SAMY'S CAMERA SHOP	SLIDE PROJECTOR	LINCOLN MIDDLE SCHOOL	485.33	U

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252566	SAVIN CORP (FORMER GESTETNER)	gestetner supplies	GRANT ELEMENTARY SCHOOL	377.60	U
252969	SCHOLASTIC BOOK CLUBS INC	ASAC MATERIALS	WILL ROGERS ELEMENTARY SCHOOL	1,251.90	U
252557	SCHOLASTIC INC	MAGAZINES/SPECIAL ED/S.I.	JOHN ADAMS MIDDLE SCHOOL	75.97	U
252785	SCHOLASTIC INC	Scholastic News	ROOSEVELT ELEMENTARY SCHOOL	178.91	U
252578	SCHOOL SPECIALTY INC	CLASSROOM/OFFICE SUPPLIES	GRANT ELEMENTARY SCHOOL	50.00	U
252600	SCHOOL SPECIALTY INC	SPIRAL BINDING MACHINE	WILL ROGERS ELEMENTARY SCHOOL	186.14	U
252746	SCHOOL SPECIALTY INC	OPEN ORDER/INSTRUCTIONAL SUPPL	SANTA MONICA HIGH SCHOOL	1,500.00	U
252805	SCHOOL SPECIALTY INC	CLASSROOM SUPPLIES	GRANT ELEMENTARY SCHOOL	73.95	U
252572	SEHI COMPUTER PRODUCTS	PRINTERS & CABLES	ADULT EDUCATION CENTER	1,267.05	CD
252912	SEHI COMPUTER PRODUCTS	PRINTER FOR COMPUTER LAB	FRANKLIN ELEMENTARY SCHOOL	1,126.62	U
252946	SEHI COMPUTER PRODUCTS	PRINTER	SPECIAL EDUCATION REGULAR YEAR	1,578.72	U
252926	SHIFFLER WEST EQUIPMENT SALES	CUSTODIAL SUPPLIES	WEBSTER ELEMENTARY SCHOOL	66.48	U
252622	SLISS, JOHN J	OPEN ORDER/MILEAGE	PERSONNEL COMMISSION	400.00	U
252873	SLOSSER, JUDITH	REIMB/OFFICE SUPPLIES	CABRILLO ELEMENTARY SCHOOL	85.32	U
252874	SLOSSER, JUDITH	REIM. CELL PHONE CHARGES	CABRILLO ELEMENTARY SCHOOL	87.03	U
252669	SMART & FINAL	OPEN P.O. BTSA INSERVICE MATR.	STATE AND FEDERAL PROJECTS	1,000.00	U
252895	SMART & FINAL	ADV COMM. EXP	EDISON ELEMENTARY SCHOOL	500.00	U
252949	SMART & FINAL - FOOD SVCS ONLY	GROCERY ITEMS	FOOD SERVICES	1,000.00	U
252764	SOCIAL STUDIES SCHOOL SVCS	CLASSROOM SUPPLIES	WEBSTER ELEMENTARY SCHOOL	110.76	U
252648	SOFTWARE eSOURCE COMPUTER CNTR	COMPUTER SOFTWARE	MALIBU HIGH SCHOOL	183.11	U
252575	SOUTHWEST SCHOOL SUPPLY	CLASSROOM/OFFICE SUPPLIES	GRANT ELEMENTARY SCHOOL	200.00	U
252802	SOUTHWEST SCHOOL SUPPLY	CLASSROOM SUPPLIES	GRANT ELEMENTARY SCHOOL	95.17	U
252826	SOUTHWEST SCHOOL SUPPLY	CLASSROOM SUPPLIES	GRANT ELEMENTARY SCHOOL	106.86	U
252990	SOUTHWEST SCHOOL SUPPLY	LIBRARY SUPPLIES	SMASH SCHOOL	206.51	U
252718	SOUTHWESTERN PUBLISHING	CLASSROOM SUPPLIES	GRANT ELEMENTARY SCHOOL	106.86	U
252735	SOUTHWESTERN STRINGS	VIOLAS/JAMS	STATE AND FEDERAL PROJECTS	1,218.24	U
252883	SPECTRATURF INC	OPEN ORDER-PLAYGROUND REPAIRS	FACILITY MAINTENANCE	2,000.00	U
253017	SPEEDO ELECTRIC CO	ARGO CHARTS/TRANSP. DEPT.	TRANSPORTATION	122.79	U
252673	SPENCER SERVICE/PASADENA KIT.	vacuum bags	GRANT ELEMENTARY SCHOOL	382.03	U
252848	SPORTIME	INSTRUCTIONAL SUPPLIES	MCKINLEY ELEMENTARY SCHOOL	851.41	U
252660	SRA/MCGRAW HILL	TITLE I MATERIALS/SAINT ANNES	STATE AND FEDERAL PROJECTS	1,096.91	U
252965	SRA/MCGRAW HILL	reading kits	GRANT ELEMENTARY SCHOOL	5,503.00	U
252876	STAPLES - DELIVERIES ONLY	FAX SUPPLIES FOR BOARD OF ED	BOE/SUPERINTENDENT	345.49	U
252671	STAPLES BUSINESS ADVANTAGE	OPEN ORDER/OFFICE SUPPLIES	EDISON ELEMENTARY SCHOOL	250.00	U
252981	STAPLES BUSINESS ADVANTAGE	NON INSTRUCTIONAL SUPPLIES	STATE AND FEDERAL PROJECTS	300.00	U
252635	STAPLES/P-U/WLA/CUST#240174490	OPEN ORDER/ART SUPPLIES	SANTA MONICA HIGH SCHOOL	200.00	U
252893	STAPLES/P-U/WLA/CUST#240174490	GNRL INST SUPPLIES	EDISON ELEMENTARY SCHOOL	2,000.00	U
252657	STAPLES/PICK UP/SANTA MONICA	OPEN ORDER/INSTRUCTIONAL SUPPL	MCKINLEY ELEMENTARY SCHOOL	70.00	U
252688	STAPLES/PICK UP/SANTA MONICA	INSTRUCTIONAL SUPPLIES	JOHN MUIR ELEMENTARY SCHOOL	50.00	U
252696	STAPLES/PICK UP/SANTA MONICA	INSTRUCTIONAL SUPPLIES	JOHN MUIR ELEMENTARY SCHOOL	100.00	U
252737	STAPLES/PICK UP/SANTA MONICA	OPEN ORDER/OFFICE SUPPLIES	CHILD DEVELOPMENT CENTER	50.00	U
252738	STAPLES/PICK UP/SANTA MONICA	OPEN ORDER/OFFICE SUPPLIES	CHILD DEVELOPMENT CENTER	1,500.00	U
252739	STAPLES/PICK UP/SANTA MONICA	OPEN ORDER/OFFICE SUPPLIES	CHILD DEVELOPMENT CENTER	1,500.00	U
252821	STAPLES/PICK UP/SANTA MONICA	OPEN ORDER/OFFICE SUPPLIES	CHILD DEVELOPMENT CENTER	50.00	U
252906	STAPLES/PICK UP/SANTA MONICA	OPEN SUPPLIES	INFORMATION SERVICES	500.00	U
252908	STAPLES/PICK UP/SANTA MONICA	OPEN PURCHASE ORDER	OLYMPIC CONTINUATION SCHOOL	150.00	U
252935	STAPLES/PICK UP/SANTA MONICA	INSTR SUPPLIES	SANTA MONICA HIGH SCHOOL	1,200.00	U
252948	STAPLES/PICK UP/SANTA MONICA	SAFETY BINS/ROGERS	STATE AND FEDERAL PROJECTS	540.00	U
252830	SYSTEMS TECHNOLOGY ASSOCIATES	100Base T. Software & License	BUSINESS SERVICES	1,760.57	U
252584	T.M. SWEETLAND ROOF CONSULTANT	QC ROOF INSPECT-PT.DUME	PROP "X" STAND ALONE PROJECTS	11,000.00	U
252736	TARGET STORES	OPEN ORDER/INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	50.00	U

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF OCTOBER 18, 2001

PAGE 6

U-GENERAL FUND, UNRESTRICTED R-GENERAL FUND, RESTRICTED A-ADULT ED CD-CHILD DEVELOPMENT F-CAFETERIA
SF-SPECIAL FINANCING (FLEX) EX-PROP ES and X D-DEVELOPER FEES EQ-EARTHQUAKE
SM-STATE MODERNIZATION NC-STATE NEW CONSTRUCTION

PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
252558	TARPLEY, SHIRLEY	REIMBURSE/INST SUP/6TH CORE	JOHN ADAMS MIDDLE SCHOOL	91.69	U
253014	TAYLOR DUNN CO	OPEN ORDER GROUNDS VEHICLE REP	GROUNDS MAINTENANCE	2,000.00	U
252760	TEACHER'S DISCOVERY	CLASSROOM SUPPLIES	WEBSTER ELEMENTARY SCHOOL	86.08	U
252676	TEACHER'S VIDEO COMPANY	INSTRUCTIONAL SUP/FOR. LANG.	JOHN ADAMS MIDDLE SCHOOL	143.76	U
252582	TEXTBOOK WAREHOUSE INC.	SOCIAL STUDIES TEXTBOOK	SANTA MONICA HIGH SCHOOL	11,493.90	U
252809	TEXTBOOK WAREHOUSE INC.	FOREIGN LANGUAGE TEXTBOOKS	SANTA MONICA HIGH SCHOOL	4,179.60	U
252896	TEXTBOOK WAREHOUSE INC.	SCIENCE TEXTBOOKS	SANTA MONICA HIGH SCHOOL	19,703.52	U
252559	TOLIN, GARY	REIMBURSE/INST SUP/7TH APPLE	JOHN ADAMS MIDDLE SCHOOL	61.82	U
252655	TREETOP PUBLICATIONS	CLASSROOM SUPPLIES	WEBSTER ELEMENTARY SCHOOL	99.59	U
252720	TRI-BEST CHALKBOARD CO	WHITEBOARDS/BULLETIN BOARDS	LINCOLN MIDDLE SCHOOL	3,614.68	U
252890	TRI-BEST CHALKBOARD CO	OFFICE EQUIPMENT	SANTA MONICA HIGH SCHOOL	570.08	F
252599	U S GAMES - WEST	PE EQUIPMENT	WILL ROGERS ELEMENTARY SCHOOL	2,176.99	U
252581	U S OFFICE PROD./CORPORATE EXP	FILE CABINETS	ADULT EDUCATION CENTER	693.36	CD
252589	U S OFFICE PROD./CORPORATE EXP	CLASSROOM SUPPLIES	ROOSEVELT ELEMENTARY SCHOOL	258.38	U
252772	U S OFFICE PROD./CORPORATE EXP	CLASSROOM FURNISHINGS	MALIBU HIGH SCHOOL	905.58	U
252859	U S OFFICE PROD./CORPORATE EXP	OFFICE SUPPLIES FOR VH PROGRAM	SPECIAL ED SPECIAL PROJECTS	500.00	U
253002	UC REGENTS	TRANSPORTATION INCENTIVE	CURRICULUM AND IMC	999.00	U
252595	ULTIMATE OFFICE SYSTEMS	Office supplies	ROOSEVELT ELEMENTARY SCHOOL	70.75	U
252973	UPSTART	SHELF MARKERS	WILL ROGERS ELEMENTARY SCHOOL	43.58	U
252586	VHPS ORDER DEPARTMENT	SOCIAL STUDIES TEXTBOOKS	SANTA MONICA HIGH SCHOOL	4,061.50	U
252734	VONS MARKET-SANTA MONICA	OPEN ORDER/COOKING PROJECTS	CHILD DEVELOPMENT CENTER	75.00	
252820	VONS MARKET-SANTA MONICA	OPEN ORDER/COOKING PROJECTS	CHILD DEVELOPMENT CENTER	75.00	
252740	WARREN DISTRIBUTING INC.	CART REPAIR	SANTA MONICA HIGH SCHOOL	18.64	U
252757	WEEKLY READER PERIODICALS	SUBSCRIPTION/S.I./SPECIAL ED	JOHN ADAMS MIDDLE SCHOOL	108.70	U
252868	WEEKLY READER PERIODICALS	WEEKLY READER	CABRILLO ELEMENTARY SCHOOL	61.38	U
252869	WEEKLY READER PERIODICALS	WEEKLY READER SUBSCRIPTION	CABRILLO ELEMENTARY SCHOOL	88.20	U
252870	WEINSTOCK, CYNDIE	REIMBURSE CLASSROOM SUPPLIES	CABRILLO ELEMENTARY SCHOOL	62.00	U
252029	WEST COAST AQUATICS	AQUARIUMS	LINCOLN MIDDLE SCHOOL	7,776.00	U
252947	WHALEY, JOSEPH D	REIMBURSE/INST SUP/SPEC ED	JOHN ADAMS MIDDLE SCHOOL	84.06	U
253012	WILSON & VALLELY TOWING	TOWING GROUNDS VEHICLE	GROUNDS MAINTENANCE	75.00	U
252675	WOO, ANGELA	REIMBURSE/INST SUP/MUSIC	JOHN ADAMS MIDDLE SCHOOL	63.06	U
252921	WORLD ALMANAC EDUCATION	LIBRARY BOOKS	LINCOLN MIDDLE SCHOOL	3,714.89	U
252925	WORLD ALMANAC EDUCATION	LIBRARY BOOKS	LINCOLN MIDDLE SCHOOL	4,008.81	U
252845	XEROX CORP/SUPPLIES	COPIER SUPPLIES	PERSONNEL COMMISSION	1,879.20	U
253016	XEROX CORP/SUPPLIES	COPIER TONER	PURCHASING/WAREHOUSE	263.52	U
253009	XEROX CORPORATION	COPIER LEASE/MAINTENANCE	PRINTING SERVICES	25,438.15	U
253003	ZEE MEDICAL	CUSTODIAL SUPPLIES	FACILITY OPERATIONS	86.18	U
** NEW PURCHASE ORDERS TOTAL:				410,393.77	

TO: BOARD OF EDUCATION

ACTION/CONSENT

10/18/01

FROM: SUPERINTENDENT

RE: CONFERENCE AND TRAVEL APPROVAL/RATIFICATION

RECOMMENDATION NO. A.7

It is recommended that the Board of Education approve/ratify the following Requests for Absence on District Business (Conference and Travel) forms.

COMMENTS: Entries are alphabetical, by employee last name. In addition to the employee's name and site/location, each entry contains the following information: name, location and date (s) of the conference, complete account code, fund and program names, and the total estimated cost as provided by the site administrator. The average cost for substitute teachers is \$130/day. This figure is furnished for informational purposes and does not reflect the actual amount paid for an individual substitute.)

<u>NAME</u> <u>SITE</u> Account Number Fund - Program Number	CONFERENCE NAME LOCATION DATE (S)	COST ESTIMATE
<u>BEARD, Clara</u> Samohi 01-73150-0-00000-21400-5220- 015-4150 General Fund - <u>Resource</u> : SB 1882	U.C. Conference Westwood, CA September 20, 2001	\$50.00
<u>BERRIMAN, J. Wallace</u> Facilities Management 01-81500-0-00000-81100-5220- 061-2602 General Fund - <u>Resource</u> : Ongoing and Major Maintenance	Project Management for School Construction Downey, CA November 30, 2001	\$144.00
<u>CLARK, Jennifer</u> Malibu High School 01-73150-0-00000-21400-5220- 010-4100 General Fund - <u>Resource</u> : CPDP-1882	Teaching to the New California Foreign Language Framework Ontario, CA November 7, 2001	\$240.00 + Sub
<u>DAHL, Tony</u> Educational Services 01-00000-0-19510-31600-5220- 030-1300 General Fund - <u>Function</u> : Pupil Testing Services	ENI - Getting Teaching & Testing into Alignment Glendale, CA October 18, 2001	\$73.13

NAME SITE Account Number Fund - Program Number	CONFERENCE NAME LOCATION DATE (S)	COST ESTIMATE
DEASY, John Superintendent 01-00000-0-00000-72000-5220- 020-1200 General Fund - Function: Other Genl. Admin.	Dinner Meeting Santa Monica, CA September 19, 2001	\$72.22
Demuth, Rick Facilities Maintenance 01-81500-0-00000-81100-5220- 061-2602 General Fund - Resource: Ongoing and Major Maintenance	The Money and Muscle of Facilities Maintenance Ontario, CA November 02, 2001	\$180.00
JAGO, Carol Samohi No Cost to District	Pathways Meeting Santa Ana, CA November 1, 2001	Sub Only (paid for by CRLP/UCLA)
JIMENEZ, Armando Lincoln 01-41100-0-11100-10000-5220- 035-1300 General Fund - Resource: IASA - Title VI	California Middle School Physical Education Workshop Fullerton, CA July 29 - August 1, 2001	\$170.00
MELLY, Kim Fiscal Services 01-00000-0-00000-72000-5220- 051-2510 General Fund - Function: Other Genl. Admin.	Pupil Attendance Accounting - Business Office Personnel Ontario, CA December 5, 2001	\$225.00
MORA, Monica Malibu High School 01-73150-0-00000-21400-5220- 010-4100 General Fund - Resource: CPDP-1882	Teaching to the New California Foreign Language Framework Buena Park, CA November 6, 2001	\$225.00 + Sub
MULKERN, Nicole Roosevelt Elementary 01-90120-0-11100-10000-5220- 007-4070 General Fund - Resource: Gifts	35th Annual CRA Conference Ontario, CA November 8 - 10, 2001	\$170.00
RAMIREZ, Joe Facilities Maintenance 01-81500-0-00000-81100-5220- 061-2602 General Fund - Resource: Ongoing and Major Maintenance	Frontline Leadership & Management Series: Parts 1, 2 & 3 Downey, CA October 3, 10 & 18, 2001	\$409.00
SCHOESSOW, Jamar Health Services 01-56400-0-00000-39000-5220- 041-1400 General Fund - Resource: Medi-Cal Billing Option	Obesity, Diabetes & Overeating in Children & Adults Los Angeles, CA October 6, 2001	\$85.00

NAME SITE Account Number Fund - Program Number	CONFERENCE NAME LOCATION DATE (S)	COST ESTIMATE
WELLS, Jeanne Communications 01-00000-00000-72000-5220- 022-2220 General Fund - Function: Other Genl Admin.	School Public Relations Institute Costa Mesa, CA October 18, 2001	\$155.00
WHALEY, Tom Educational Services 01-70180-0-17000-10000-5220- 035-1300 General Fund - Resource: Arts Education Partnership Grant	California Arts Assessment Network Meeting Sacramento, CA October 1 - 3, 2001	\$800.00
<p align="center">Adjustments (Preapproved expenses 10% in excess of approved costs that must be approved by Board) (Changes in Personnel Attendance)</p>		
NONE		
<p align="center">Group Conference and Travel: In-State * a complete list of conference participants is on file in the Department of Fiscal Services</p>		
BEARD, Clara + 2 Additional Staff Samohi 01-73150-0-00000-21400-5220- 015-4150 General Fund - Resource: SB 1882	Cal State Counselor Conference Pasadena, CA September 17, 2001	\$180.00
BLACK, Mark + 5 Additional Staff Samohi No Cost to District	Smaller Learning Communities La Mirada, CA October 2, 2001	5 Subs Only
FOWLER, Amy + 3 Additional Staff Educational Services 01-72800-0-11100-10000-5220- 035-1300 General Fund - Resource: Staff Dev - BTSA	Year 1 CFASST Training Commerce, CA October 3 - 4, 2001	\$400.00 + 2 Subs
AVALOS, Adan + 3 Additional Staff Samohi 01-90140-0-11100-41000-5220- 015-4150 General Fund - Resource: Reimbursed by ASB	Advanced Placement Art Venice, CA October 6, 2001	\$525.00

NAME SITE Account Number Fund - Program Number	CONFERENCE NAME LOCATION DATE (S)	COST ESTIMATE
<u>FOWLER, Amy</u> + 2 Additional Staff Educational Services 01-72800-0-11100-10000-5220- 035-1300 General Fund - Resource: Staff Dev - BTSA	CFASST Trainers' Network Meeting Alhambra, CA October 9, 2001	\$105.00
<u>LEE, Sharon</u> + 3 Additional Staff Child Development Serv. 12-00000-0-85000-10000-5220- 070-2700 Child Dev. Fund - Function: Instruction	17th Annual California Child Development Conference Ontario, CA October 17 - 19, 2001	\$1,050
<u>HARRIS, Ken</u> Pt. Dume Elementary <u>NORMANDIN, Monique</u> Franklin Elementary 01-72800-0-11100-10000-5220- 035-1300 General Fund - Resource: Staff Dev - BTSA	CFASST Trainers' Network Meeting Alhambra, CA October 17, 2001	\$70.00 + 2 Subs
<u>GOTTFRIED, Brenda</u> <u>LEON-VAZQUEZ, Maria</u> Board of Education 01-00000-0-00000-72000-5220- 020-1200 General Fund - Function: Other Gen'l Admin	LACSTA Fall Meeting Burbank, CA October 30, 2001	\$30.00 ea
<u>McGrath, Marilyn</u> + 5 Additional Staff Infant Family Support 01-94190-0-81000-59000-5220- 030-1300 General Fund - Resource: St. John's Infant Family	NAEYC Annual Conference Anaheim, CA October 31 - November 3, 2001	\$1700.00
<u>ECKER, Rosemary</u> <u>DEMIRJIAN, Lisa</u> Special Education 01-33200-0-57300-11900-5220- 044-1423 General Fund - Resource: Special Education- IDEA Preschool	Teamwork 2001 - Teachers, Students, Parents Pulling Together San Diego, CA November 7 - 10, 2001	\$1135.00
Out-of-State Conferences: Individual		
<u>CANNELL, Steve</u> Educational Services 01-72800-0-11100-10000-5220- 035-1300 General Fund - Resource: Staff Dev - BTSA	Improving America's Schools Reno, NV November 13 - 15, 2001	\$1000.00

<u>NAME</u> <u>SITE</u> Account Number Fund - Program Number	CONFERENCE NAME LOCATION DATE (S)	COST ESTIMATE
<u>DEASY, John</u> Superintendent 01-00000-0-00000-72000-5220- 020-1200 General Fund - <u>Function</u> : Other Genl. Admin.	Forum for the American School Superintendent Lake Buena Vista, FL November 8 - 11, 2001	\$300.00
<u>KINSINGER, Julie</u> Will Rogers Elementary 01-30100-0-11100-10000-5220- 006-4060 General Fund - <u>Resource</u> : IASA - Title I	11th Annual Western Early Literature & Reading Recovery Conf. Portland, OR October 11 - 13, 2001	\$225.00
Out-of-State Conferences: Group		
NONE		

MOTION MADE BY: Mrs. Brady
 SECONDED BY: Mrs. Gottfried

STUDENT ADVISORY VOTES: aye
 AYES: 7 (all)
 NOES: 0 (none)
 ABSTENTIONS: 0 (none)

TO: BOARD OF EDUCATION
FROM: SUPERINTENDENT
RE: ACCEPTANCE OF GIFTS

ACTION/CONSENT
10/18/01

RECOMMENDATION NO. A.8

It is recommended that the Board of Education accept, with gratitude, checks and gifts totaling \$28,635.38 presented to the Santa Monica-Malibu Unified School District.

It is further recommended that the Fiscal/Business Services Office, in accordance with Educational Code 42602, be authorized to increase the 2001-2002 income and appropriations by \$20,794.38 as described on the attached listing.

COMMENT: The value of all non-cash gifts has been determined by the donors.

Also attached for informational purposes is a report itemizing Cumulative Totals of Gifts and Donations for Fiscal Year 2001-2002.

MOTION MADE BY: Mrs. Brady
SECONDED BY: Mrs. Gottfried

STUDENT ADVISORY VOTE: aye
AYES: 7 (all)
NOES: 0 (none)
ABSTENTIONS: 0 (none)

School/Site	Gift Amount	In-kind Value	Donor	Purpose
Account Number				
JAMS	\$ 8,326.00		Various Parents	Field Trip to Catalina
01-90120-0-00000-00000-8699-011-0000	\$ 406.00		John Adams PTSA	Printing Parent Handbook
	\$ 250.82		BCJ Coca-Cola Bottling Co. of L.A.	Instructional Supplies for P.E. Dept.
	\$ 196.73		Target	Instructional Supplies
Adult Education				
11-90120-0-00000-00000-8699-090-0000				
Alternative (SMASH)				
01-90120-0-00000-00000-8699-009-0000				
Cabrillo	\$ 925.56		Various Parents & Target	Instr. Aides/Workbooks/Non-Instructional Supplies
01-90120-0-00000-00000-8699-017-0000	\$ 300.00		Elan Vital	Non-Instructional Supplies
	\$ 225.00		Elan Vital	Non-Instructional Supplies
	\$ 115.00		Various Parents	Library Books/Access Computer Programs
	\$ 110.00		Various Parents	Instructional Supplies (Breslin Workbooks)
CDS				
12-90120-0-00000-00000-8699-090-0000				
Edison	\$ 95.73		Target	Instructional Supplies
01-90120-0-00000-00000-8699-001-0000				
Franklin		\$ 150.00	Nancy Nigrosh	Laser Printer HL-8
01-90120-0-00000-00000-8699-002-0000		\$ 150.00	Jennifer Cheyne	HP 5200C Computer Scanner
Grant	\$ 139.26		Target	Instructional Supplies
01-90120-0-00000-00000-8699-003-0000		\$ 175.00	Mr. & Mrs. Todd Waring	Webster's International Dictionary (for library)
Lincoln	\$ 92.93		Target	Equipment
01-90120-0-00000-00000-8699-012-0000				
McKinley				
01-90120-0-00000-00000-8699-004-0000				
Malibu High School	\$ 3,200.00		Various Parents	Supplies for Photography Class
01-90120-0-00000-00000-8699-010-0000	\$ 1,525.00		Various Parents	AP Textbooks/Marine Biology Field Trip
	\$ 1,000.00		Corki Corman	Equipment
	\$ 133.93		Target	Non-Instructional Supplies
		\$ 2,250.00	David Guilbert	15 Sets of Commercial Art Books for Photo. Class
		\$ 678.00	Steve Clarke/Sybersound Records, Inc.	Karaoke Machine & 24 Discs
		\$ 188.00	David Guilbert	Consumable Photography Materials for Photo. Class
Muir				
01-90120-0-00000-00000-8699-005-0000				

School/Site	Gift Amount	In-kind Value	Donor	Purpose
Account Number				
Muir/SMASH Joint				
01-90120-0-00000-00000-8699-016-0000				
Olympic HS	\$ 1,150.00		John Muir PTA	Instructional Supplies
01-90120-0-00000-00000-8699-014-0000	\$ 48.04		Target	Non-Instructional Supplies
Rogers	\$ 174.63		Target	Non-Instructional Supplies
01-90120-0-00000-00000-8699-006-0000				
Roosevelt				
01-90120-0-00000-00000-8699-007-0000				
Samohi	\$ 508.30		Target	At Discretion of Co-Principals
01-90120-0-00000-00000-8699-015-0000	\$ 166.94		BCJ Coca-Cola Bottling Co. of L.A.	At Discretion of P.E. Dept.
	\$ 104.51		BCJ Coca-Cola Bottling Co. of L.A.	At Discretion of P.E. Dept.
		\$ 4,250.00	City National Bank	Camera & Monitoring System for Vikes Inn
Barnum Hall	\$ 1,600.00		Kiwanis Charities of Santa Monica	Restoration of Barnum Hall
01-90120-0-00000-00000-8699-015-0000				
Pt. Dume Marine Science				
01-90120-0-00000-00000-8699-019-0000				
Webster				
01-90120-0-00000-00000-8699-008-0000				
Educational Services				
01-90120-0-00000-00000-8699-030-0000				
Student Services (Health Champions)				
01-90120-0-00000-00000-8699-041-0000				
All Others:				
Special Education				
01-90120-0-00000-00000-8699-044-0000				
General				
TOTAL	\$ 20,794.38	\$ 7,841.00		

School/Site Account Number	Y-T-D Adjusted Gift Total	Current Gift Amount	Cumulative Gift Amount	Y-T-D In-Kind Value	Current In-Kind Value	Cumulative In-Kind Value
JAMS	\$ 28,004.30	\$ 9,179.55	\$ 37,183.85	\$ -	\$ -	\$ -
01-90120-0-00000-00000-8699-011-0000						
Adult Education	\$ 1,805.00	\$ -	\$ 1,805.00	\$ -	\$ -	\$ -
11-90120-0-00000-00000-8699-090-0000						
Alternative (SMASH)	\$ -	\$ -	\$ -	\$ 500.00	\$ -	\$ 500.00
01-90120-0-00000-00000-8699-009-0000						
Cabrillo	\$ 19,157.17	\$ 1,675.56	\$ 20,832.73	\$ -	\$ -	\$ -
01-90120-0-00000-00000-8699-017-0000						
CDS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
12-90120-0-00000-00000-8699-090-0000						
Edison	\$ -	\$ 95.73	\$ 95.73	\$ -	\$ -	\$ -
01-90120-0-00000-00000-8699-001-0000						
Franklin	\$ -	\$ -	\$ -	\$ -	\$ 300.00	\$ 300.00
01-90120-0-00000-00000-8699-002-0000						
Grant	\$ -	\$ 139.26	\$ 139.26	\$ -	\$ 175.00	\$ 175.00
01-90120-0-00000-00000-8699-003-0000						
Lincoln	\$ 920.00	\$ 92.93	\$ 1,012.93	\$ -	\$ -	\$ -
01-90120-0-00000-00000-8699-012-0000						
McKinley	\$ 2,088.15	\$ -	\$ 2,088.15	\$ -	\$ -	\$ -
01-90120-0-00000-00000-8699-004-0000						
Malibu High School	\$ 2,021.60	\$ 5,858.93	\$ 7,880.53	\$ -	\$ 3,116.00	\$ 3,116.00
01-90120-0-00000-00000-8699-010-0000						

School/Site	Y-T-D Adjusted Gift Total	Current Gift Amount	Cumulative Gift Amount	Previous In-Kind Value	Current In-Kind Value	Cumulative In-Kind Value
Muir	\$ 13,563.65	\$ -	\$ 13,563.65	\$ -	\$ -	\$ -
01-90120-0-00000-00000-8699-005-0000						
Muir/Smash Joint	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
01-90120-0-00000-00000-8699-016-0000						
Olympic HS	\$ 2,331.31	\$ 1,198.04	\$ 3,529.35	\$ -	\$ -	\$ -
01-90120-0-00000-00000-8699-014-0000						
Rogers	\$ 39,200.00	\$ 174.63	\$ 39,374.63	\$ 4,117.40	\$ -	\$ 4,117.40
01-90120-0-00000-00000-8699-006-0000						
Roosevelt	\$ 24,510.00	\$ -	\$ 24,510.00	\$ -	\$ -	\$ -
01-90120-0-00000-00000-8699-007-0000						
Samohi	\$ 3,580.21	\$ 779.75	\$ 4,359.96	\$ -	\$ 4,250.00	\$ 4,250.00
01-90120-0-00000-00000-8699-015-0000						
Barnum Hall	\$ 3,300.00	\$ 1,600.00	\$ 4,900.00	\$ -	\$ -	\$ -
01-90120-0-00000-00000-8699-015-0000						
Pt. Dume Marine Science	\$ 706.20	\$ -	\$ 706.20	\$ -	\$ -	\$ -
01-90120-0-00000-00000-8699-019-0000						
Webster	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
01-90120-0-00000-00000-8699-008-0000						
Educational Services	\$ -	\$ -	\$ -	\$ 1,200.00	\$ -	\$ 1,200.00
01-90120-0-00000-00000-8699-030-0000						
Student Services (Health Champ.)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
01-90120-0-00000-00000-8699-041-0000						
All Others:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Special Education						
01-90120-0-00000-00000-8699-044-0000						
TOTAL GIFTS	\$ 141,187.59	\$ 20,794.38	\$ 161,981.97	\$ 5,817.40	\$ 7,841.00	\$ 13,658.40

TO: BOARD OF EDUCATION

CONSENT/ACTION

10/18/01

FROM: SUPERINTENDENT

RE: CORRECTION OF BOARD ACTION OF SEPTEMBER 20, 2001, BUDGET
LIMITATION AGREEMENT #18 REGARDING THE PROPOSITION X
BIDS FOR **MALIBU HIGH SCHOOL AUDITORIUM WITH ORCHESTRA
PIT MILESTONE COMPLETION DATE**

RECOMMENDATION NO. A. 9

Reflected in the Board Action Item dated September 20, 2001, Recommendation No. 11a, was the incorrect milestone completion date for the Malibu High School Auditorium with Orchestra Pit of July 6, 2002. The corrected date should read; **July 16, 2002.**

The Proposition X Oversight Committee reviewed this item on September 24, 2001 and recommends the correction.

MOTION MADE BY: Mrs. Brady
SECONDED BY: Mrs. Gottfried

STUDENT ADVISORY VOTE: aye
AYES: 7 (all)
NOES: 0 (none)
ABSTENTIONS: 0 (none)

TO: BOARD OF EDUCATION CONSENT/ACTION
10/18/01

FROM: SUPERINTENDENT/JOSEPH N. QUARLES/RICK BAGLEY

RE: CERTIFICATED PERSONNEL - Elections, Separations

RECOMMENDATION NO. A.10

ELECTIONS

ADDITIONAL ASSIGNMENTS

<u>Name/Location</u>	<u>Rate</u>	<u>Effective</u>	<u>Not to Exceed</u>
<u>ADAMS</u>			
Frumovitz, Alex	\$400 Stipend	9/28/01-9/30/01	Stipend/\$400
Mikulak, Tracy	\$400 Stipend	9/28/01-9/30/01	<u>Stipend/\$400</u>
		TOTAL STIPEND	\$800
Comment: Chaperone 6th Grade Science Enrichment Trip to Catalina			
01-Unrestricted resource/Science Magnet			
Brown, Dan	100 hrs @\$34.90	9/5/01-6/21/02	Est Hrly/\$3490
Ramirez, Luis	100 hrs @\$34.90	9/5/01-6/21/02	<u>Est Hrly/\$3490</u>
		TOTAL ESTABLISHED HOURLY	\$6,980
Comment: Advocacy Program			
01-School Improvement Program, K-6			
Kilpatrick, Genevieve	45 hrs @\$34.90	9/17/01-6/21/02	Est Hrly/\$1571
Goldberg, Cori	45 hrs @\$34.90	9/17/01-6/21/02	Est Hrly/\$1571
Torres, Lupe	45 hrs @\$34.90	9/17/01-6/21/02	Est Hrly/\$1571
Tolin, Gary	45 hrs @\$34.90	9/17/01-6/21/02	<u>Est Hrly/\$1571</u>
		TOTAL ESTABLISHED HOURLY	\$6,284
Comment: After School Library Supervision			
01-Unrestricted Resource, Reg Ed K-12			
Hale, Shannon	54 hrs @\$34.90	9/17/01-6/21/02	Est Hrly/\$1885
Jacobs, Ed	54 hrs @\$34.90	9/17/01-6/21/02	Est Hrly/\$1885
Jenkins, Marilyn	54 hrs @\$34.90	9/17/01-6/21/02	Est Hrly/\$1885
Lang, Justine	54 hrs @\$34.90	9/17/01-6/21/02	Est Hrly/\$1885
Moore, Jon	54 hrs @\$34.90	9/17/01-6/21/02	Est Hrly/\$1885
Scotland, Alva	54 hrs @\$34.90	9/17/01-6/21/02	<u>Est Hrly/\$1885</u>
		TOTAL ESTABLISHED HOURLY	\$11,310
Comment: After School Computer Lab Supervision			
01-School Improvement Program, K-6			
Fowler, Amy	100 hrs @\$34.90	9/5/01-6/21/02	<u>Est Hrly/\$3490</u>
		TOTAL ESTABLISHED HOURLY	\$3,490
Comment: Oversee School Improvement Program			
01-School Improvement Prog, K-6			
Avedian, Ray	24 hrs @\$34.90	10/6/01-6/15/02	Est Hrly/\$838
Moore, Jon	24 hrs @\$34.90	10/6/01-6/15/02	Est Hrly/\$838
Shockley, Walter	24 hrs @\$34.90	10/6/01-6/15/02	Est Hrly/\$838
Villicaña, Solveig	24 hrs @\$34.90	10/6/01-6/15/02	<u>Est Hrly/\$838</u>
		TOTAL ESTABLISHED HOURLY	\$3,352
Comment: Saturday School Supervision			
01-Unrestricted Resource, Reg Education K-12			
Avedian, Ray	30 hrs @\$34.90	9/24/01-6/21/02	Est Hrly/\$1047
Brown, Dan	30 hrs @\$34.90	9/24/01-6/21/02	Est Hrly/\$1047
Cady, Linda	30 hrs @\$34.90	9/24/01-6/21/02	Est Hrly/\$1047
Frumovitz, Alex	30 hrs @\$34.90	9/24/01-6/21/02	Est Hrly/\$1047

Gray, Shana	30 hrs @\$34.90	9/24/01-6/21/02	Est Hrly/\$1047
Mikulak, Tracy	30 hrs @\$34.90	9/24/01-6/21/02	Est Hrly/\$1047
Steinmetz, Brigitte	30 hrs @\$34.90	9/24/01-6/21/02	Est Hrly/\$1047
Tarpley, Shirley	30 hrs @\$34.90	9/24/01-6/21/02	Est Hrly/\$1047
			<u>TOTAL ESTABLISHED HOURLY</u> \$8,376

Comment: Inquiry and Professional Development Department Meetings - Science
01-Unrestricted Resource, Reg Education K-12

Hart, Matt	30 hrs @\$34.90	9/24/01-6/21/02	Est Hrly/\$1047
Iwasa, Chris	30 hrs @\$34.90	9/24/01-6/21/02	Est Hrly/\$1047
O'Brien, Lourdes	30 hrs @\$34.90	9/24/01-6/21/02	Est Hrly/\$1047
Post, Joel	30 hrs @\$34.90	9/24/01-6/21/02	Est Hrly/\$1047
Sato, Glenn	30 hrs @\$34.90	9/24/01-6/21/02	Est Hrly/\$1047
Tolin, Gary	30 hrs @\$34.90	9/24/01-6/21/02	Est Hrly/\$1047
Torres, Lupe	30 hrs @\$34.90	9/24/01-6/21/02	Est Hrly/\$1047
Windus, Ellen	30 hrs @\$34.90	9/24/01-6/21/02	Est Hrly/\$1047
			<u>TOTAL ESTABLISHED HOURLY</u> \$8,376

Comment: Inquiry and Professional Development Department Meetings - Math
01-Unrestricted Resource, Reg Education K-12

Compton, Shirley	30 hrs @\$34.90	9/24/01-6/21/02	Est Hrly/\$1047
Goldberg, Cori	30 hrs @\$34.90	9/24/01-6/21/02	Est Hrly/\$1047
Hernandez, Amanda	30 hrs @\$34.90	9/24/01-6/21/02	Est Hrly/\$1047
Ramirez, Luis	30 hrs @\$34.90	9/24/01-6/21/02	Est Hrly/\$1047
Santiago, Carol	30 hrs @\$34.90	9/24/01-6/21/02	Est Hrly/\$1047
			<u>TOTAL ESTABLISHED HOURLY</u> \$5,235

Comment: Inquiry and Professional Development Department Meetings - Social
Studies
01-Unrestricted Resource, Reg Education K-12

CABRILLO

Harris, Ken	\$875 Stipend	7/2/01-8/3/01	<u>Stipend/\$875</u>
			<u>TOTAL STIPEND</u> \$875

Comment: Assistant Principal-Summer School
Special Education, State Lottery

EDISON

Jacob-Marai, Nora	66 hrs @\$34.90	10/8/01-6/14/02	Est Hrly/\$2303
Maiztegui, Laura	330 hrs @\$34.90	10/8/01-6/14/02	Est Hrly/\$11,517
Murcia, Constanza	66 hrs @\$34.90	10/8/01-6/14/02	Est Hrly/\$2303
			<u>TOTAL ESTABLISHED HOURLY</u> \$16,123

Comment: After School Program
01-Unrestricted Resource, Reg Ed K-12

Maiztegui, Laura	380 hrs @\$34.90	9/4/01-6/21/02	Est Hrly/\$13,262
			<u>TOTAL ESTABLISHED HOURLY</u> \$13,262

Comment: IASA:Title I Basic-LW Inc/Neg

Lambert, Ann	400 hrs @\$34.90	9/1/01-6/21/02	Est Hrly/\$13,960
			<u>TOTAL ESTABLISHED HOURLY</u> \$13,960

Comment: Vocal Music Teacher
01-Reimbursed by PTA

Dworin, Jeannie	68 hrs @\$34.90	10/3/01-6/14/02	Est Hrly/\$2373
Treuenfels, Therese	68 hrs @\$34.90	10/3/01-6/14/02	Est Hrly/\$2373
			<u>TOTAL ESTABLISHED HOURLY</u> \$4,746

Comment: After School Program
01-Unrestricted Resource, Reg Education K-12

EDUCATIONAL SERVICES

Wintner, Lisa	60 hrs @\$34.90	9/24/01-10/31/01	Est Hrly/\$2094
			<u>TOTAL ESTABLISHED HOURLY</u> \$2,094

Comment: Administer the California English Language Development Test (CELDT)
Cabrillo/Pt Dume/Webster
01-ELAP-Engl Lang Acquisition Prog

FRANKLIN

Clark, Grant	68 hrs @\$34.90	10/1/01-6/17/02	Est Hrly/\$2373
Kumasaka, Paul	68 hrs @\$34.90	10/1/01-6/17/02	Est Hrly/\$2373
Reff, Eric	68 hrs @\$34.90	10/1/01-6/17/02	Est Hrly/\$2373
		TOTAL ESTABLISHED HOURLY	\$7,119

Comment: Homework Club Teacher
01-School Improvement Prog, K-6

Jorgensen, Monica	68 hrs @\$34.90	10/1/01-6/17/02	Est Hrly/\$2373
Strate, Steve	68 hrs @\$34.90	10/1/01-6/17/02	Est Hrly/\$2373
		TOTAL ESTABLISHED HOURLY	\$4,746

Comment: Technology Club
01-Unrestricted Resource, Educational Technology

Ferrell, Peggy	228 hrs @\$34.90	9/4/01-6/21/02	Est Hrly/\$7957
		TOTAL ESTABLISHED HOURLY	\$7,957

Comment: Science Lab Teacher
01-School Improvement Prog, K-6

LINCOLN

Asgharzadeh, Rozita	180 hrs @\$61.45	8/31/01-6/21/02	Own Hrly/\$11,061
Crawford, Joan	180 hrs @\$52.67	8/31/01-6/21/02	Own Hrly/\$9,481
Kiehm, Monique	180 hrs @\$44.78	8/31/01-6/21/02	Own Hrly/\$8,060
Obusek, John	180 hrs @\$57.15	8/31/01-6/21/02	Own Hrly/\$10,287
Rogers, Alan	132 hrs @\$70.03	8/31/01-4/12/02	Own Hrly/\$9,244
		TOTAL OWN HOURLY	\$48,133

Comment: Extra 6th Period
01-Unrestricted Resource, Reg Ed K-12

deJesus, Christina	15 hrs @\$34.90	8/1/01-8/26/01	Est Hrly/\$524
Gonzalez, Annette	15 hrs @\$34.90	8/1/01-8/26/01	Est Hrly/\$524
		TOTAL ESTABLISHED HOURLY	\$1,048

Comment: Curriculum Planning
01-Unrestricted Resource

Kelin, Marie Claire	12 hrs @\$34.90	8/28/01-8/29/01	Est Hrly/\$419
		TOTAL ESTABLISHED HOURLY	\$419

Comment: Process math adoption textbooks before school opens
01-Unrestricted Resource, Reg Education K-12

Anderson, Judy	14 hrs @\$34.90	9/5/01-6/21/02	Est Hrly/\$489
Burrows, Linda	14 hrs @\$34.90	9/5/01-6/21/02	Est Hrly/\$489
Dileo, Greg	14 hrs @\$34.90	9/5/01-6/21/02	Est Hrly/\$489
O'Brien, Marianna	14 hrs @\$34.90	9/5/01-6/21/02	Est Hrly/\$489
Obusek, John	14 hrs @\$34.90	9/5/01-6/21/02	Est Hrly/\$489
Pomatti, Kate	14 hrs @\$34.90	9/5/01-6/21/02	Est Hrly/\$489
Rogers, Alan	14 hrs @\$34.90	9/5/01-6/21/02	Est Hrly/\$489
Serratore, Rosa	14 hrs @\$34.90	9/5/01-6/21/02	Est Hrly/\$489
		TOTAL ESTABLISHED HOURLY	\$3,912

Comment: Dance Supervision
01-Reimbursed by ASB

Asgharzadeh, Rozita	3 hrs @\$34.90	9/1/01-6/30/02	Est Hrly/\$105
Beltran, Tom	3 hrs @\$34.90	9/1/01-6/30/02	Est Hrly/\$105
Braverman, Darci	4 hrs @\$34.90	9/1/01-6/30/02	Est Hrly/\$140
Burrows, Linda	4 hrs @\$34.90	9/1/01-6/30/02	Est Hrly/\$140
Gies, Gretchen	3 hrs @\$34.90	9/1/01-6/30/02	Est Hrly/\$105
Gross, Stephanie	4 hrs @\$34.90	9/1/01-6/30/02	Est Hrly/\$140
Kittel, Gina	1.5 hrs @\$34.90	9/1/01-6/30/02	Est Hrly/\$52
Kleis, Heidi	2.5 hrs @\$34.90	9/1/01-6/30/02	Est Hrly/\$87
Santiomieri, Amy	4 hrs @\$34.90	9/1/01-6/30/02	Est Hrly/\$140
Tomita, Karen	4 hrs @\$34.90	9/1/01-6/30/02	Est Hrly/\$140
		TOTAL ESTABLISHED HOURLY	\$1,154

Comment: Summer S.I. Planning by Department
01-School Improvement Program, K-6

Asgharzadeh, Rozita	152 hrs @\$34.90	9/5/01-6/21/02	Est Hrly/\$5305
Hopkinson, Sandra	152 hrs @\$34.90	9/5/01-6/21/02	Est Hrly/\$5305
Huls, Jeff	152 hrs @\$34.90	9/5/01-6/21/02	Est Hrly/\$5305
Hunt, Mark	152 hrs @\$34.90	9/5/01-6/21/02	Est Hrly/\$5305
Johnston, Roe	152 hrs @\$34.90	9/5/01-6/21/02	Est Hrly/\$5305
Kittel, Gina	152 hrs @\$34.90	9/5/01-6/21/02	Est Hrly/\$5305
Kleis, Heidi	152 hrs @\$34.90	9/5/01-6/21/02	Est Hrly/\$5305
Kramer, Steve	152 hrs @\$34.90	9/5/01-6/21/02	Est Hrly/\$5305
McElvain, Noral	152 hrs @\$34.90	9/5/01-6/21/02	Est Hrly/\$5305
Monastero, Jon	152 hrs @\$34.90	9/5/01-6/21/02	Est Hrly/\$5305
O'Brien, Marianna	152 hrs @\$34.90	9/5/01-6/21/02	Est Hrly/\$5305
Park, Peter	152 hrs @\$34.90	9/5/01-6/21/02	Est Hrly/\$5305
Reynolds, Laree	152 hrs @\$34.90	9/5/01-6/21/02	Est Hrly/\$5305
Young, Frances	152 hrs @\$34.90	9/5/01-6/21/02	Est Hrly/\$5305
TOTAL ESTABLISHED HOURLY			\$74,270

Comment: Saturday School Program
01-School Improvement Program, K-6

MALIBU

Hoos, JuliaCheri	190 hrs @\$34.90	9/5/01-6/21/02	Est Hrly/\$6631
TOTAL ESTABLISHED HOURLY			\$6,631

Comment: After school library hours
01-Unrestricted Resource, Reg Ed K-12

Blanchard, Irene	144 hrs @\$34.90	9/15/01-6/21/02	Est Hrly/\$5026
Bowman-Smith, Carla	144 hrs @\$34.90	9/15/01-6/21/02	Est Hrly/\$5026
Cary, John	144 hrs @\$34.90	9/15/01-6/21/02	Est Hrly/\$5026
David-Maria, Diana	144 hrs @\$34.90	9/15/01-6/21/02	Est Hrly/\$5026
Erb, Julie	144 hrs @\$34.90	9/15/01-6/21/02	Est Hrly/\$5026
Lovejoy, Anna	144 hrs @\$34.90	9/15/01-6/21/02	Est Hrly/\$5026
Prunier, Sarah	144 hrs @\$34.90	9/15/01-6/21/02	Est Hrly/\$5026
TOTAL ESTABLISHED HOURLY			\$35,182

Comment: Saturday School
01-Unrestricted Resource, Reg Ed K-12

Poole, William	360 hrs @\$60.14	9/5/01-6/21/02	Own Hrly/\$21,650
TOTAL OWN HOURLY			\$21,650

Comment: Woodshop
01-Unrestricted Resource, Reg Ed K-12

Mora, Monica	6.75 hrs @\$34.90	9/1/01-9/30/01	Est Hrly/\$236
TOTAL ESTABLISHED HOURLY			\$236

Comment: Teacher Training
01-Stf Dev:Begin Tchrr Sup (BTSA)

SANTA MONICA HIGH SCHOOL

Baxter, Catherine	25 hrs @\$34.90	8/1/01-8/31/01	Est Hrly/\$873
TOTAL ESTABLISHED HOURLY			\$873

Comment: Faculty/Staff Handbooks
01-Unrestricted Resource, Reg Ed K-12

Avalos, Adam	180 hrs @\$45.71	9/7/01-6/21/02	Own Hrly/\$8228
Garcia, Veronica	180 hrs @\$48.85	9/7/01-6/21/02	Own Hrly/\$8793
Kenney, Michelle	180 hrs @\$49.78	9/7/01-6/21/02	Own Hrly/\$8960
Rhodes, Christopher	180 hrs @\$48.35	9/7/01-6/21/02	Own Hrly/\$8703
Roberts, Lasonja	180 hrs @\$35.36	9/7/01-6/21/02	Own Hrly/\$6347
TOTAL OWN HOURLY			\$41,031

Comment: Teaching an Extra Period
01-Unrestricted Resource, Reg Ed K-12

Avalos, Adam	152 hrs @\$34.90	8/31/01-6/21/02	Est Hrly/\$5305
Delaney, Pam	152 hrs @\$34.90	8/31/01-6/21/02	Est Hrly/\$5305
Garcia-Hecht, Veronica	152 hrs @\$34.90	8/31/01-6/21/02	Est Hrly/\$5305
Hecht, James	152 hrs @\$34.90	8/31/01-6/21/02	Est Hrly/\$5305
Jimenez, Jaime	152 hrs @\$34.90	8/31/01-6/21/02	Est Hrly/\$5305

Lacy, Norman	152 hrs @\$34.90	8/31/01-6/21/02	Est Hrly/\$5305
Marek, Celia	152 hrs @\$34.90	8/31/01-6/21/02	Est Hrly/\$5305
McKellar, Leigh Anne	152 hrs @\$34.90	8/31/01-6/21/02	Est Hrly/\$5305
Megaffin, Chris	152 hrs @\$34.90	8/31/01-6/21/02	Est Hrly/\$5305
Perkins, Stacie	152 hrs @\$34.90	8/31/01-6/21/02	Est Hrly/\$5305
Sawaya, Peter	152 hrs @\$34.90	8/31/01-6/21/02	Est Hrly/\$5305
Sawaya, Sharon	152 hrs @\$34.90	8/31/01-6/21/02	Est Hrly/\$5305
Urrutia, Martina	152 hrs @\$34.90	8/31/01-6/21/02	Est Hrly/\$5305
Wells, Leslie	152 hrs @\$34.90	8/31/01-6/21/02	Est Hrly/\$5305
Wisner, Paul	152 hrs @\$34.90	8/31/01-6/21/02	Est Hrly/\$5305
TOTAL ESTABLISHED HOURLY			\$79,575

Comment: Saturday School
01-Unrestricted Resource, Reg Ed K-12

Boers-Palmer, Desiree	152 hrs @\$34.90	8/31/01-6/30/02	Est Hrly/\$5305
TOTAL ESTABLISHED HOURLY			\$5,305

Comment: Saturday School Teacher
01-Unrestricted Resource, Reg Education K-12

Jones, Teri	180 hrs @\$34.90	8/31/01-6/30/02	Est Hrly/\$6282
TOTAL ESTABLISHED HOURLY			\$6,282

Comment: Student Store (Vike's Inn) Manager
01-Unrestricted Resource, Reg Education K-12

STUDENT SERVICES

Housman, Joann	166 hrs @\$34.90	9/24/01-6/30/02	Est Hrly/\$5793
TOTAL ESTABLISHED HOURLY			\$5,793

Comment: Assist school nurses with hearing, vision and scoliosis screening
01-Unrestricted Resource, Reg Ed K-12

Sinfield, Deanna	2 days @\$409.44	8/21/01-8/24/01	Own Daily/\$819
TOTAL OWN DAILY			\$819

Comment: Additional Assessments
01-Special Education, Unspecified

Martinez, Pat	1 day @\$433.31	8/9/01	Own Daily/\$433
TOTAL OWN DAILY			\$433

Comment: Additional Assessments
01-Special Education, Unspecified

Bader, Cheryl	100 hrs @\$58.36	9/1/01-6/30/02	Own Hrly/\$5836
TOTAL OWN HOURLY			\$5836

Comment: School Nurse to complete revision of Health Manual
01-Medi-Cal billing option

Albright, Betsy	6 hrs @\$34.90	8/30/01	Est Hrly/\$209
Bader, Cheryl	6 hrs @\$34.90	8/30/01	Est Hrly/\$209
Bronstein, Susan	6 hrs @\$34.90	8/30/01	Est Hrly/\$209
Ernst, Anne	6 hrs @\$34.90	8/30/01	Est Hrly/\$209
Hannan, Ellen	6 hrs @\$34.90	8/30/01	Est Hrly/\$209
Housman, Joann	3 hrs @\$34.90	8/30/01	Est Hrly/\$105
Jeffries, Jane	6 hrs @\$34.90	8/30/01	Est Hrly/\$209
McElvain, Nora	6 hrs @\$34.90	8/30/01	Est Hrly/\$209
Niemi, Charlene	6 hrs @\$34.90	8/30/01	Est Hrly/\$209
Palmer, Desiree	6 hrs @\$34.90	8/30/01	Est Hrly/\$209
Relles, Ellen	6 hrs @\$34.90	8/30/01	Est Hrly/\$209
Schoessow, Jamar	6 hrs @\$34.90	8/30/01	Est Hrly/\$209
TOTAL ESTABLISHED HOURLY			\$2,404

Comment: Computer Workshop
01-Medi-Cal billing option

Janualitis, Donna	48 hrs @\$34.90	10/1/01-6/30/02	Est Hrly/\$1675
TOTAL ESTABLISHED HOURLY			\$1,675

Comment: Assist school nurse with scoliosis, vision, hearing testing
01-Unrestricted Resource, Regular Education, K-12

WEBSTER

Abraham, Mary	360 hrs @\$34.90	9/15/01-6/30/02	<u>Est Hrly/\$12,564</u>
			TOTAL ESTABLISHED HOURLY \$12,564

Comment: Reading enrichment to struggling readers
01-Unrestricted Resource, Reg Education K-12

HOURLY TEACHERSADULT EDUCATION

Stroud, Ruth	722 hrs @\$39.10	9/5/01-6/30/02	<u>Est Hrly/\$28,230</u>
			TOTAL ESTABLISHED HOURLY \$28,230

Comment: Teacher
11-Unrestricted Resource, Regular Education Adult

Treuenfels, Therese	722 hrs @\$39.10	9/5/01-6/30/02	<u>Est Hrly/\$28,230</u>
			TOTAL ESTABLISHED HOURLY \$28,230

Comment: Teacher
01-Community-Based Engl Tutor Prg

ROP

Becker, Noreen	180 hrs @\$39.10	9/22/01-6/30/02	Est Hrly/\$7,038
Office Occupations			
Sauceda, Robert	1000 hrs @\$39.10	9/1/01-6/30/02	Est Hrly/\$39,100
Computer Applications			
Shafiey, Marvash	360 hrs @\$39.10	9/1/01-6/30/02	<u>Est Hrly/\$14,076</u>
Small Business Management			
			TOTAL ESTABLISHED HOURLY \$60,214

Comment: ROP Instructor
01-ROC/P Apportionment

EXTENDED DUTY UNITS

<u>Location</u>	<u>Rate</u>	<u>Activity</u>	<u>Effective</u>	<u>Total</u>
<u>MALIBU</u>				
Gardella, Jeff	13 units @\$220	HS Athletic Dir	7/01-12/01	\$2860
				TOTAL EXTENDED DUTY UNITS \$2,860

**TOTAL ESTABLISHED HOURLY, OWN HOURLY, OWN DAILY, STIPENDS
and EXTENDED DUTY UNITS**

\$599,844

SUBSTITUTE TEACHERSEffectiveADULT EDUCATION

(\$39.10/hour)

Silverman, Fanny	9/1/01-6/30/02
Stein, Eileen	9/19/01-6/30/02

LONG-TERM SUBSTITUTES

(@\$180 Daily Rate)

Cariati, Renee	9/10/01
Thomas, Tappan	9/24/01

PREFERRED SUBSTITUTES

(@\$139 Daily Rate)

Callaway, Melissa	9/5/01
Mimoun, Ilyse	9/1/01

CHANGE IN ASSIGNMENT

Name/Assignment

<u>Location</u>	<u>Effective</u>
Abiedu, Maribay	9/1/01

CDS

From: Lincoln Teen Center-50%

To: CDS Floater-30%

Brown, Victoria CDS, Grant <u>From:</u> 62.5% <u>To:</u> 100%	9/1/01
Cerrato, Wendy CDS, Edison <u>From:</u> Pine Street - 50% <u>To:</u> Edison - 68.75%	9/1/01
Chaheme, Jessenia CDS <u>From:</u> CDS Edison <u>To:</u> CDS Muir	9/1/01
Conway, Kenyatta CDS <u>From:</u> CDS Floater <u>To:</u> Edison	9/1/01
Cruse, Patricia CDS <u>From:</u> Franklin <u>To:</u> Pine Street	9/1/01
Dewar, Ruth Muir/Special Ed <u>From:</u> 50% <u>To:</u> 70%	9/25/01-6/21/02
Duncan, Kristin CDS <u>From:</u> Teacher-Grant <u>To:</u> Lead Teacher 15% Increment - Franklin	9/1/01-9/17/01
Duncan, Kristin CDS <u>From:</u> Lead Teacher 15% Increment - Franklin <u>To:</u> Teacher-CDS Office	9/18/01
Forinash, Richard CDS <u>From:</u> CDS Floater <u>To:</u> Lincoln Teen Center	9/1/01
Friedman, Nancy Roosevelt/Psychologist <u>From:</u> 60% <u>To:</u> 70%	8/31/01-6/21/02
Glass, Susan Cabrillo/4-5 <u>From:</u> 40% <u>To:</u> 100%	10/1/01 [replacing A. O'Keefe]
Herberg, Joan CDS/McKinley <u>From:</u> 50% <u>To:</u> 68.75%	9/1/01
Housman, Joann Student Svcs/School Nurse <u>From:</u> 60% <u>To:</u> 20%	8/31/01-6/21/02

Inoki, Hiroko CDS/Grant <u>From</u> : 50% <u>To</u> : 68.75%	9/1/01
Jaye, Susan CDS <u>From</u> : Floater - 50% <u>To</u> : Franklin - 68.75%	9/1/01
Justis, Vicki CDS/Roosevelt <u>From</u> : 191 Days <u>To</u> : 182 Days	9/1/01
Levy, Nancy Cabrillo/3rd <u>From</u> : 80% <u>To</u> : 100%	10/1/01
Lockrem, Bonnie Educational Services <u>From</u> : 50% <u>To</u> : 67%	9/1/01
Maffioli, Deborah CDS <u>From</u> : McKinley <u>To</u> : CDS Floater	9/4/01
McNeal, Lucinda CDS/Pine St Preschool <u>From</u> : Franklin <u>To</u> : Pine Street	9/1/01
Moore, Judy Student Services/Psychologist-SAMOH <u>From</u> : 80% <u>To</u> : 100%	8/31/01-6/22/02
Nakanouchi, Sheri CDS <u>From</u> : CDS Floater <u>To</u> : Franklin	9/1/01-9/16/01
Nakanouchi, Sheri CDS <u>From</u> : Franklin <u>To</u> : CDS Floater	9/17/01
Pekkanen, Jaana Lincoln <u>From</u> : Grant <u>To</u> : Lincoln	9/1/01
Perez, Silvia CDS/Muir <u>From</u> : 50% <u>To</u> : 68.75%	9/1/01
Pitney, Bertha CDS <u>From</u> : 191 Days <u>To</u> : 182 Days	9/1/01

Samimi, Leili CDS	9/1/01
<u>From:</u> Rogers	
<u>To:</u> Floater	
Sanciprian, Gisela CDS	9/1/01
<u>From:</u> Rogers	
<u>To:</u> Floater	
Schaefer, Carol Grant	8/30/01-12/1/01
<u>From:</u> Samohi/RSP	
<u>To:</u> Grant/Interim Assistant Principal	
Shahfar-Namdar, Goli CDS	9/4/01
<u>From:</u> Pine Street	
<u>To:</u> Franklin	
Scheer, Susan Cabrillo/2-3	10/1/01
<u>From:</u> 80%	
<u>To:</u> 100%	
Stamps, Elizabeth CDS	9/1/01
<u>From:</u> Muir	
<u>To:</u> Floater	
Sterling-M., Patti CDS	9/1/01
<u>From:</u> Floater	
<u>To:</u> Franklin	
Vega-Johnson, Leticia CDS/Pine Street	9/1/01
<u>From:</u> 75%	
<u>To:</u> 100%	
Waxman-Rossman, Tracy CDS/SMASH	9/1/01
<u>From:</u> Lincoln - 220 days	
<u>To:</u> SMASH - 182 days	
Yadegari, Sholeh CDS	9/1/01
<u>From:</u> Franklin	
<u>To:</u> Floater	

TEMPORARY CONTRACTS

<u>Name/Assignment</u> <u>Location</u>	<u>Not to</u> <u>Exceed</u>	<u>Effective</u>
Friedman-Siddique, Lydia Edison/RSP	100%	9/18/01-6/21/02

MOTION MADE BY:	Mrs. Brady
SECONDED BY:	Mrs. Gottfried
STUDENT ADVISORY VOTE:	N/A
AYES:	7 (all)
NOES:	0 (none)
ABSTENTIONS:	0 (none)

TO: BOARD OF EDUCATION CONSENT/ACTION
10-18-01

FROM: SUPERINTENDENT/JOHN SLISS

RE: CLASSIFIED PERSONNEL - MERIT

RECOMMENDATION NO. A.11

It is recommended that the following appointments for Classified Personnel (merit system) be approved and/or ratified. All personnel will be properly elected in accordance with District policies and salary schedule.

ELECTION

ALTMAN, ALICE	ELEMENTARY LIBRARY COORD 7.0 HRS/10 ROGERS RANGE: 26 STEP: 01	09-17-01
CARROL, DOMITILA	BILINGUAL COMMUNITY LIAISON 8.0 HRS/10 MUIR RANGE: 25 STEP: 01	09-25-01
GRAY, BRIAN	CHILDREN CENTER ASSISTANT 3.5 HRS/SY CDS RANGE; 18 STEP: 01	09-24-01
HOLLIDAY, ACHIENG	INST ASST - SPECIAL ED 4.5 HRS/SY MCKINLEY RANGE: 20 STEP: 01	09-19-01
JIMENEZ, MARIA	CHILDREN CENTER ASSISTANT 3.5 HRS/SY CDS RANGE: 18 STEP: 01	10-01-01
MACKENZIE, ALLISON	INST ASST - PHYSICAL ED 3.2 HRS/SY CABRILLO RANGE: 20 STEP: 01	09-17-01
MAILANDER, MARK	INST ASST - CLASSROOM 3.0 HRS/SY WEBSTER RANGE: 18 STEP: 01	09-24-01
OATEN, ELLY KALMIRA	INST ASST - SPECIAL ED 3.0 HRS/SY MUIR RANGE: 20 STEP: 01	09-24-01
THOMPSON, BARTON	CHILDREN CENTER ASSISTANT 3.5 HRS/SY CDS RANGE: 18 STEP: 01	09-28-01
WILSON, SIGNORA	CAFETERIA WORKER I 3.0 HRS/SY MCKINLEY RANGE: 11 STEP: 01	09-21-01

REINSTATED

FARRELL, KERRY	INST ASST - CLASSROOM MUSIC 3.0 HRS/SY LINCOLN RANGE: 18 STEP: 03	09-14-01
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LATERAL TRANSFER

NORDSTROM, KEARSTEN	INST ASST - CLASSROOM 3.0 HRS/SY ROGERS FR: CHILDREN CENTER ASSISTANT	09-04-01
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PROFESSIONAL GROWTH

KHIMANI, ASHRAF	HRS TECHNICIAN PERSONNEL COMMISSION	10-01-01
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MONGE, BRENDA	BUS DRIVER TRANSPORTATION	10-01-01
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MORICH, KARIN	INST ASST - SPECIAL ED SAMOHI	10-01-01
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WORKING OUT OF CLASS**MEETING NOTE:**

Mrs. Brady again requested a staff report or update on the seemingly alarming trend in staff working out of class. Staff was so directed.

CARPENTER, JEAN	CAFETERIA WORKER II 5.0 HRS/SY ROOSEVELT FR: CAFETERIA WORKER I	09-07-01 12-31-01
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DE CORDOVA, ANGEL	EQUIPMENT OPERATOR 8.0 HRS/12 OPERATIONS FR: GARDENER	08-29-01 09-13-01
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LANCASTER, KELLY	CAFETERIA WORKER II 7.0 HRS/SY MCKINLEY FR: CAFETERIAL WORKER I	09-07-01 10-19-01
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QUIROZ, TIMOTHY	CAFETERIA WORKER II 4.0 HRS/SY CABRILLO FR: CAFETERIA WORKER I	09-17-01 01-18-02
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TIRADO, FORTINO	EQUIPMENT OPERATOR 8.0 HRS/12 OPERATIONS FR: GARDENER	09-15-01 12-31-01
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INVOLUNTARY TRANSFER

FORONDA, MARISOL	INST ASST - SPECIAL ED 6.0 HRS/SY GRANT FR: 6.0 HRS/SY ROOSEVELT	09-04-01
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ROGERS, VERTIE	CAFETERIA WORKER I 3.5 HRS/SY SAMOHI FR: 3.5 HRS/SY ROGERS	09-04-01
LUNA, GRETCHEN	CHILDREN CENTER ASSISTANT 3.5 HRS/SY CDS FR: 3.5 HRS/SY LINCOLN TEEN	09-04-01
TORRES, VICTOR	INST ASST - SPECIAL ED 6.0 HRS/SY SAMOHI FR: 6.0 HRS/SY GRANT	09-04-01
VARGAS, CYNTHIA	INST ASST - SPECIAL ED 6.0 HRS/SY MUIR FR: 6.0 HRS/SY ROOSEVELT	09-04-01

VOLUNTARY REDUCTION IN HOURS

ESCALERA, ROSALIE	INST ASST - BILINGUAL 3.0 HRS/SY EDISON FR: 5.0 HRS/SY	09-04-01 10-07-01
HOOS, JULIACHERI	LIBRARY ASSISTANT I 4.8 HRS/10 MALIBU FR: 8.0 HRS/10	08-28-01
JIMENEZ, MARGARET	INST ASST - BILINGUAL 3.25 HRS/SY EDISON FR: 5.25 HRS/SY	09-04-01 10-07-01
VALADEZ, LUZ VICTORIA	INST ASST - BILINGUAL 3.0 HRS/SY EDISON FR: 5.0 HRS/SY	09-04-01 10-07-01

CHANGE IN ASSIGNMENT

DE LA ROSA, JOHANNA	BILINGUAL COMMUNITY LIAISON 8.0 HRS/11 ED SERVICES FR: COMMUNITY LIAISON	09-04-01
DIXON, GUADALUPE	BILINGUAL COMMUNITY LIAISON 8.0 HRS/11 ED SERVICES FR: COMMUNITY LIAISON	09-04-01
OCAMPO, IRMA	BILINGUAL COMMUNITY LIAISON 8.0 HRS/11 ED SERVICES FR: COMMUNITY LIAISON	09-04-01

INCREASE IN ASSIGNMENT

GARY, BARBARA	INST ASST - CLASSROOM 3.0 HRS/SY GRANT FR: 2.0 HRS/SY	09-04-01
LOYA, JESSICA	INST ASST - SPECIAL ED 6.0 HRS/SY ROOSEVELT FR: 3.5 HRS/SY	09-04-01

MILLER, SANDRA	INST ASST - CLASSROOM 3.6 HRS/SY FRANKLIN FR: 3.4 HRS/SY	09-04-01
MORALES, MARY	INST ASST - SPECIAL ED 6.0 HRS/SY CABRILLO FR: 5.0 HRS/SY	09-04-01
NAVIA, JANENE	CHILDREN CENTER ASSISTANT 5.0 HRS/SY PINE STREET FR: 3.5 HRS/SY	09-04-01
OCHOA, BARBARA	INST ASST - CLASSROOM 2.8 HRS/SY FRANKLIN FR: 2.55 HRS/SY	09-04-01
SANTIAGO, GUILLERMO	INST ASST - SPECIAL ED 5.0 HRS/SY ROOSEVELT FR: 3.0 HRS/SY	09-04-01
SMITH, LUZ-STELLA	TRANSLATOR 6.4 HRS/SY SPECIAL ED FR: 4.0 HRS/SY	09-05-01
<u>TEMP/ADDITIONAL</u>		
BEAVER, LUPE	INST ASST - CLASSROOM ED SERVICES	09-24-01 10-31-01
CONRAD, WEI-JIN	INST ASST - CLASSROOM WEBSTER	09-01-01 06-21-02
CRAWFORD, CYNTHIA	LIBRARY ASSISTANT I ADAMS	09-05-01 06-21-02
CRAWFORD, CYNTHIA	LIBRARY ASSISTANT I ADAMS	09-17-01 06-22-02
ESCALERA, ROSALIE	INST ASST - BILINGUAL EDISON	09-17-01 10-05-01
GOULET, DARIN	OFFICE ASSISTANT II LINCOLN	09-05-01 06-21-02
HIROTO, BETTY	INST ASST - CLASSROOM FRANKLIN	09-04-01 06-22-02
JIMENEZ, MARGARET	INST ASST - BILINGUAL EDISON	09-17-01 10-05-01
LIPOW, EILEEN	OFFICE ASSISTANT II LINCOLN	09-05-01 06-21-02
LOWE, HEATHER	ELEMENTARY LIBRARY COORD MCKINLEY	10-01-01 06-30-02

MEJIA, DANIEL	BILINGUAL COMMUNITY LIAISON ED SERVICES	09-17-01 06-28-02
MILLER, SANDRA	INST ASST - CLASSROOM FRANKLIN	08-27-01 08-31-01
MILLER, SANDRA	INST ASST - CLASSROOM FRANKLIN	09-07-01 06-30-02
NAULIN, BARBARA	CHILDREN CENTER ASSISTANT CDS	09-04-01 06-30-02
OCAMPO, IRMA	BILINGUAL COMMUNITY LIAISON ED SERVICES	09-17-01 06-28-02
OLMOS, MARIA	BILINGUAL COMMUNITY LIAISON ED SERVICES	09-17-01 06-28-02
PURSELL, ROBYN	OFFICE ASSISTANT II LINCOLN	09-05-01 06-21-02
ROBINSON, MARIA	BILINGUAL COMMUNITY LIAISON ED SERVICES	09-17-01 06-28-02
SMITH, DUNELL	CAMPUS SECURITY OFFICER LINCOLN	09-05-01 06-21-02
TITUS, RACHEL	COMPUTER LAB TECHNICIAN SAMOHI	05-01-01 05-31-01
VALADEZ, LUZ VICTORIA	INST ASST - BILINGUAL EDISON	09-17-01 10-05-01
VASQUEZ, MELINDA	INST ASST - SPECIAL ED MCKINLEY	09-17-01 06-23-02
<u>SUBSTITUTE</u>		
ALLOTEY, INGRID	CAFETERIA WORKER I FOOD SERVICES	09-05-01 06-30-02
BASS, RONALD	CAMPUS SECURITY OFFICER SAMOHI	08-28-01 06-21-02
BEAVER, MARCUS	CUSTODIAN I OPERATIONS	09-01-01 09-04-01
BENJAMIN, TAKIYA	INST ASST - SPECIAL ED SPECIAL ED	09-01-01 06-21-02
BLITSCH, STACEY	SWIM INSTRUCTOR/LIFEGUARD MALIBU	09-20-01 06-21-02
CARRILLO,	CAFETERIA WORKER I	09-05-01

CYNTHIA	FOOD SERVICES	06-30-02
CUEVA, JEMINA	CAFETERIA WORKER I FOOD SERVICES	09-05-01 06-30-02
FIRTH, JUDITH	OFFICE ASSISTANT II PERSONNEL COMMISSION	09-12-01 06-30-02
FLEMING, PETER	COMPUTER LAB TECHNICIAN MALIBU	08-28-01 12-31-01
FUCHS, SYLVIA	INST ASST - BILINGUAL ROGERS	09-04-01 10-19-01
GAETA, GRACIELA	CAFETERIA WORKER I FOOD SERVICES	09-05-01 06-30-02
GASBARRO, ROBERT	CAFETERIA WORKER I FOOD SERVICES	09-05-01 09-06-01
GLENN, WILLIAMS	CUSTODIAN I OPERATIONS	09-01-01 09-02-01
GONZALEZ, MARTINA	CAFETERIA WORKER I FOOD SERVICES	09-05-01 06-30-02
GONZALEZ, SUSANNE	CAFETERIA WORKER I FOOD SERVICES	09-05-01 06-30-02
GREEN, SHANNA	INST ASST - SPECIAL ED SPECIAL ED	09-01-01 06-21-02
GUTIERREZ, JOHN	CUSTODIAN I OPERATIONS	09-01-01 09-02-01
ISLAS, GLORIA	CAFETERIA WORKER I FOOD SERVICES	09-05-01 06-30-02
JIMENEZ, MARIA	INST ASST - SPECIAL ED OPERATIONS	09-01-01 09-30-01
JONES, CHANCY	CUSTODIAN I OPERATIONS	09-01-01 09-04-01
JUEDE, MARTHA	OFFICE ASSISTANT II PERSONNEL COMMISSION	09-01-01 06-30-02
KANO, THEA	ACCOMPANIST SAMOHI	09-01-01 06-21-02
KIRBY, CAROLINE	INST ASST - SPECIAL ED SPECIAL ED	09-01-01 09-04-01
LEWIS,	BUS DRIVER	08-30-01

JESSE	TRANSPORTATION	12-31-01
LUCAS, RALPH	CUSTODIAN I OPERATIONS	09-01-01 09-02-01
MARINEZ, M.V.	INST ASST - SPECIAL ED SPECIAL ED	09-01-01 06-21-02
MARTIN, ERIC	STOCK & DELIVERY CLERK PURCHASING	09-26-01 09-28-01
MARTIN, JENNIFER	INST ASST - SPECIAL ED SPECIAL ED	09-01-01 06-21-02
MOORE, TERENCE	INST ASST - SPECIAL ED SPECIAL ED	09-01-01 06-21-02
NOBEL, SARAH	INST ASST - SPECIAL ED SPECIAL ED	09-24-01 06-21-02
OSTERDAY, DAVID	INST ASST - SPECIAL ED SPECIAL ED	09-01-01 06-21-02
OVERLAND, STACHELLE	INST ASST - SPECIAL ED PERSONNEL COMMISSION	09-24-01 06-30-02
PACIFICI, AGNES	INST ASST - SPECIAL ED SPECIAL ED	09-01-01 06-21-02
PASTRANA, VICTOR	INST ASST - SPECIAL ED SPECIAL ED	09-18-01 06-21-02
POTTS, THOMAS	INST ASST - SPECIAL ED SPECIAL ED	09-01-01 06-21-02
RAMOS, RUTH	CAFETERIA WORKER I FOOD SERVICES	09-05-01 06-30-02
RICHARDSON, MELVIN	INST ASST - SPECIAL ED SPECIAL ED	09-01-01 06-21-02
SCHLIEMAN, CHERIE	INST ASST - SPECIAL ED SPECIAL ED	09-01-01 06-21-02
SCOTT, BEN	CAMPUS SECURITY OFFICER SAMOHI	08-28-01 06-21-02
SPIEGELMAN, JOSEPH	INST ASST - SPECIAL ED SPECIAL ED	09-01-01 06-21-02
TURNER, KATHLEEN	CAFETERIA WORKER I FOOD SERVICES	09-05-01 06-30-02
VARGAS,	CUSTODIAN I	09-01-01

CYNTHIA	OPERATIONS	09-04-01
 <u>RESIGNATION</u>		
GEORGE, JENNIFER	INST ASST - CLASSROOM MUIR	09-11-01
GUTIERREZ, YOLY	BILINGUAL COMMUNITY LIAISON MCKINLEY	10-05-01
HAWLEY, MARY	CHILDREN CENTER ASSISTANT EDISON	06-22-01
JONES, RENEE	CHILDREN CENTER ASSISTANT LINCOLN	06-22-01
 <u>TERMINATED</u>		
HUGHES, DOUGLAS	CUSTODIAN I NSI EDISON	10-05-01
 <u>ESTABLISHED POSITION</u>		
NEW POSITION	BUS DRIVER 7.0 HRS/10 TRANSPORTATION	08-30-01
NEW POSITION	CAFETERIA WORKER I 3.0 HRS/SY LINCOLN	09-24-01
NEW POSITION	INST ASST - CLASSROOM 5.0 HRS/SY ED SERVICES	09-25-01
NEW POSITION	OFFICE ASSISTANT II BILINGUAL 8.0 HRS/12 ADULT ED	10-01-01
 <u>ABOLISH POSITION</u>		
VACANT	INST ASST - SPECIAL ED 6.0 HRS/SY ADAMS	09-05-01
VACANT	ACCOUNT CLERK III 8.0 HRS/12 FISCAL	10-01-01
VACANT	INST ASST - SPECIAL ED 5.0 HRS/SY SPECIAL ED	09-01-01

MOTION MADE BY: Mrs. Brady
 SECONDED BY: Mrs. Gottfried

STUDENT ADVISORY VOTE: N/A
 AYES: 7 (all)
 NOES: 0 (none)
 ABSTENTIONS: 0 (none)

TO: BOARD OF EDUCATION

CONSENT/ACTION
10-18-01

FROM: SUPERINTENDENT/JOHN SLISS

RE: CLASSIFIED PERSONNEL - NON-MERIT

RECOMMENDATION NO. A.12

It is recommended that the following be approved and/or ratified for Classified Personnel (Non-Merit). All personnel assigned will be properly elected on a temporary basis to be used as needed in accordance with District policies and salary scheduled.

STUDENT INTERN - ALLIANCE

FESSEHATSION, YOHANNES	SAMOH	09-01-01 - 06-30-02
GILBERT, NICHOLAS	SAMOH	09-01-01 - 06-30-02
MAXWELL, JAHMAR	SAMOH	09-01-01 - 06-30-02
MCCORMICK, JESSICA	SAMOH	09-01-01 - 06-30-02
RUEDA, MARISELA	SAMOH	09-01-01 - 06-30-02

STUDENT HELPER - ED SERVICES

OLMOS, NANCY	ED SERVICES	09-24-01 - 06-30-02
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CHILD CARE ASSISTANT

MARION, MIRIAM	MCKINLEY	09-05-01 - 06-21-02
MILLETTE, MARIA	GRANT	09-25-01 - 06-21-02
MORALES, CARMELA	CDS	09-25-01 - 06-30-02
URENA, HILDA	ADULT ED	09-19-01 - 06-30-02

NOON SUPERVISION AIDE

ACEVES, ROSA	EDISON	09-05-01 - 06-21-02
BARBA, YESENIA	ROGERS	09-05-01 - 06-21-02
BARRERAS-GRACIANO, LAURA	ROGERS	09-05-01 - 06-21-02
BARRON-REMIGIO, JOSE	ROGERS	09-05-01 - 06-21-02
BROWN, KIMBERLY	PT.DUME	09-04-01 - 06-21-02
BUSTILLO, GLORIA	EDISON	09-05-01 - 06-21-02
CAMPBELL, CHARLOTTE	PT.DUME	09-06-01 - 06-21-02
CAMPOS, MARIA	ROGERS	09-05-01 - 06-21-02
CARSTEN, ELIZABETH	PT.DUME	09-04-01 - 06-21-02
CHARTER, DEBRA	ROGERS	09-05-01 - 06-21-02
COLEMAN, SAMUEL	FRANKLIN	09-05-01 - 06-30-02
CRENSHAW, ANNE	CABRILLO	09-01-01 - 06-30-02
DIXON, CRYSTAL	MCKINLEY	09-10-01 - 06-23-02
DO, THU HONG	LINCOLN	09-05-01 - 06-21-02
EVANS, KELLI	FRANKLIN	09-07-01 - 06-30-02
GERHARDT, DEBRA	FRANKLIN	09-07-01 - 06-30-02
GOULET, DARIN	LINCOLN	09-05-01 - 06-21-02
INIGUEZ, WILMA	ROGERS	09-05-01 - 06-21-02
JAFFE, JACKIE	LINCOLN	09-05-01 - 06-21-02
KAHALEUAHI, JOAN	LINCOLN	09-05-01 - 06-21-02
KRASKE, CLAUDIA	FRANKLIN	09-07-01 - 06-30-02

LOPEZ, ANABEL	ROGERS	09-05-01 - 06-21-02
MAILANDER, MARK	WEBSTER	09-24-01 - 06-30-02
MARTIN, CHARLES	LINCOLN	09-05-01 - 06-21-02
MARTIN, KEVIN	ADAMS	09-05-01 - 06-21-02
MEYER, CARLA	LINCOLN	09-05-01 - 06-21-02
MUNOZ-CARMEN, BETSY	MUIR	09-05-01 - 06-21-02
NEWMAN, SUSAN	LINCOLN	09-05-01 - 06-21-02
NICHOLS, KONSTANDINA	LINCOLN	09-05-01 - 06-21-02
NORDSTROM, KEARSTEN	ROGERS	09-05-01 - 06-21-02
NYDEN, DIANE	LINCOLN	09-05-01 - 06-21-02
OATEN, ELLY KALMIRA	MUIR	09-24-01 - 06-21-02
OCHOA, BARBARA	FRANKLIN	09-05-01 - 06-30-02
PALOMINO, TERESA	ROGERS	09-05-01 - 06-21-02
PEREZ, CARMEN	EDISON	09-05-01 - 06-21-02
REYES, MARTHA	ROGERS	09-05-01 - 06-21-02
RODRIGUEZ, SARA	ROGERS	09-05-01 - 06-21-02
ROWLAND, CARLA	CABRILLO	09-01-01 - 06-30-02
SAUER, MICKI	LINCOLN	09-05-01 - 06-21-02
SCHALL, AMANDA	FRANKLIN	09-05-01 - 06-30-02
SEPULVEDA, BRIAN	WEBSTER	09-01-01 - 06-30-02
SILVERBERG, KELLY	WEBSTER	09-04-01 - 06-30-02
STOUT, BONNIE	LINCOLN	09-05-01 - 06-21-02
THOMAS-RUSSO, REBECCA	FRANKLIN	09-05-01 - 06-30-02
VALADEZ, LUZ VICTORIA	EDISON	09-05-01 - 06-21-02
URENA, HILDA	ROGERS	09-05-01 - 06-21-02
WOLDE-TSADIK, TSEDAY	ROGERS	09-05-01 - 06-21-02

ASSISTANT COACH

BAILEY, MICHAEL	SAMOHI	09-01-01 - 11-30-01
CHARUVASTRA, MARCUS	SAMOHI	09-24-01 - 11-30-01
DEARN, TIMOTHY	SAMOHI	09-01-01 - 12-31-01
GARNER, RICHARD ALAN	SAMOHI	09-01-01 - 11-30-01
HERRERA, LUKE	SAMOHI	09-01-01 - 11-30-01
ROBERTSON, HUGH ANTONIO	SAMOHI	10-04-01 - 11-30-01

MOTION MADE BY: Mrs. Brady
 SECONDED BY: Mrs. Gottfried

STUDENT ADVISORY VOTE: Aye
 AYES: 7 (all)
 NOES: 0 (none)
 ABSTENTIONS: 0 (none)

Major Items

TO: BOARD OF EDUCATION

ACTION/MAJOR

10/18/01

FROM: SUPERINTENDENT/TIM McNULTY/ROSEMARY ECKER

RE: APPROVAL OF SPECIAL EDUCATION CONTRACTS

RECOMMENDATION NO. A.13

It is recommended that the Board of Education approve the following Special Education Contracts for fiscal year 2001-2002 as follows:

NPS/NPA

2001-2002 Budget 01-65000-0-50010-11800-5825-043-1400

Nonpublic School/Agency	Student DOB	Service Description	Contract Number	Cost Not to Exceed
Poseidon	04/10/85	NPS	#72	\$ 23,240
Village Glen	03/20/90	NPS	#73	\$ 35,260
Lynn Jones	Various	NPA-PT Assessments	#53	\$ 3,600

Amount Budgeted NPS/NPA	\$ 2,546,666
Prior Board Authorization as of 9/20/01	\$ 2,340,617
Total Amount for these Contracts	\$ 62,100
Balance	\$ 143,949
*Positive Adjustment	\$ 65,200
Balance	\$ 209,149

Adjustment

NPS/NPA Budget 01-65000-0-50010-11800-5825-043-1400

There has been a reduction in authorized expenditures of two NPS/NPA contracts for FY 2001-02 in the amount of \$ 65,200 as of September 25, 2001.

Nonpublic School/ Agency	Service Description	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment
Westview - NPS	School Program	#45 UC-02051	E	\$32,600	Attrition
Westview - NPS	School Program	#49 UC-02055	E	\$32,600	NPS Change

Instructional Consultants
2001-2002 Budget 01-65000-0-50010-11800-5802-043-1400

Instructional Consultant	Student DOB	Service Description	Contract Number	Cost Not to Exceed
Step by Step	05-04-96	Instr.Consultant- Behavior Interv.	#26	\$ 24,600
Step by Step	08-30-97	Instr.Consultant- Behavior Interv	#27	\$ 14,400
Step by Step	07-12-98	Instr.Consultant- Behavior Interv	#28	\$ 23,400
Bill Takeshita	05-20-94	Instr.Consultant- Vision Assessment	#29	\$ 1,200
Bill Takeshita	05-01-95	Instr.Consultant- Vision Assessment	#30	\$ 1,200
Bill Takeshita	09-12-91	Instr.Consultant- Vision Assessment	#31	\$ 260
Bill Takeshita	06-27-88	Instr.Consultant- Vision Assessment	#32	\$ 260

Amount Budgeted NPS/NPA	\$ 280,000
Prior Board Authorization as of 9/20/01	\$ 355,160
Total Amount for these Contracts	\$ 65,320
Balance	-\$ 140,480

Non-Instructional Consultant
2001-2002 Budget 01-65000-0-50010-11800-5890-043-1400

Non-Instructional Consultant	Service Description	Contract Number	Cost Not to Exceed
Parent of Student (D.O.B. 01-04-99)	Reimbursement to Parent for Transportation to Specialized Infant Program.	#9	\$ 700.00

Amount Budgeted Instructional Consultants	\$ 75,000
Prior Board Authorization as of 9/20/01	\$ 71,271
Total Amount for this Contract	\$ 700
Balance	\$ 3,029

Note: A total of \$ 3,192,666 is budgeted for all Non-Public School/Agency, Non-Instructional Consultants, Instructional Consultants, Legal Fees and Due Process Case Settlements. Even though the Instructional Consultant account indicates a negative balance, the unaudited total fund balance, after adjustments, remains positive in the amount of \$ 195,049.

COMMENT: According to the Education Code SEC.21 Section 56342, prior to recommending a new or continued placement in a non-public, non-sectarian school, the Individualized Education Program (IEP) Team must submit the proposed recommendation to the local governing board for its review and recommendation regarding the cost of such placement.

The recommendation for these severely handicapped students are made by the District IEP Teams in accordance with State and Federal laws. The mandates of IDEA require non-public school services be provided at no expense to parents if there is not an appropriate public school program available. Funding to come from a SELPA-wide non-public school/non-public agency reserve account.

MOTION MADE BY: Mrs. Brady
SECONDED BY: Mrs. Gottfried

STUDENT ADVISORY VOTE: aye
AYES: 7 (all)
NOES: 0 (none)
ABSTENTIONS: 0 (none)

TO: BOARD OF EDUCATION

MAJOR/ACTION
10/18/01

FROM: SUPERINTENDENT/LISE REILLY/STEVE CANNELL

RE: GOVERNOR'S PERFORMANCE AWARD "B" APPROVAL OF SITE
GOVERNANCE BUDGETS

RECOMMENDATION NO. A.14

It is recommended that the Board of Education approve/ratify the attached Site Governance Council-approved budgets. The funds for this award are determined by the State Department of Education, with one-half of the award going to the Site Governance Council for school site use and the other half for bonuses for all staff assigned to the site, based on the F.T.E. calculation.

BACKGROUND AND RATIONALE

Award "A" was approved in May of 2001 and the funds were allocated based on A.D.A. at those schools that qualified. This award, Award "B", is the second Governance Performance Award. Eligibility is based on a school meeting or exceeding its 5% growth target on the A.P.I. The growth must also meet or exceed 80% of the schools target for significant subgroups. Elementary and middle schools must have 95% of the enrolled students participating in the SAT9. High schools must have 90% of the enrolled students participating in the SAT9.

Guidelines that were used when developing the plan include:

- connecting the expenditure with School Improvement Plan;
- focusing on improving student learning;
- looking for ways to maximize the dollars;
- keeping collective bargaining groups in mind regarding contract, salaries and working conditions, and
- concentrating on one-time expenditures, such as materials, supplies and equipment.

<u>Previously approved on August 16, 2001</u>	<u>Enclosed for approval</u>	<u>No Plan submitted for approval (expected date)</u>
John Adams Cabrillo Lincoln McKinley	John Muir Grant Roosevelt Will Rogers Franklin Malibu Point Dume	Samohi (11/26/01) Webster (11/01/01)

COMMENT: There is a contingency amount of 20% allocated at each site by the Site Governance Council to pay for the benefits that were added to each bonus for the staff. The legislation did not allow for the State funds to pay these benefits. Therefore, the District requested that each site provide a fund to cover this payment. The practice was advised by the State.

Attached are only four of the sites' Site Governance Councils plans to spend the site portion of the award. The remaining sites' plans will be submitted to the Board in the beginning of the 2001-02 school year.

MEETING NOTE:

The Superintendent noted that staff from Educational Services is working with the remaining schools to facilitate finalization of the plans

MOTION MADE BY:	Mrs. Brady
SECONDED BY:	Mrs. Gottfried
STUDENT ADVISORY VOTE:	aye
AYES:	7 (all)
NOES:	0 (none)
ABSTENTIONS:	0 (none)

Site Governance Proposed Budget
School Site Employee Bonus (SB1667)
Award "B"

School: **JOHN MUIR**
Amount awarded to site: **\$19,951.12**
Amount awarded to site's employees: **\$19,951.12**
*-20%=\$15,960.87

Please submit your Site Governance Council's plan to spend the site portion of the award. Plans must be Board approved prior to implementation.

**Site Governance agreed to subtract 20% from \$19,951.12 for personnel award*

<u>SIP Goal</u>	<u>Objective</u>	<u>Specific Items</u>	<u>Cost</u>
#1 Improve Student Achievement	<ul style="list-style-type: none"> Strengthen student Reading Comprehension skills Strengthen student math computation skills – addition facts, subtraction facts, multiplication facts, division facts Strengthen student achievement in literacy, language arts, mathematics through lens of the Arts 	<ul style="list-style-type: none"> Classroom instructional supplies, flashcards, software, student books, art supplies, student resources 	\$4,000
#1 Improve Student Achievement	<ul style="list-style-type: none"> Reduce class size for intervention classes before/after school hours and Saturday school 	<ul style="list-style-type: none"> Reduce student to teacher ratio in intervention class 7 or 8:1 	\$4,400
#1	<ul style="list-style-type: none"> Use a variety of assessments to better inform our classroom instruction 	<ul style="list-style-type: none"> Substitute/release time for classroom teachers to spend time on individual student's assessment to better inform our instruction 	\$3,600
#2 Advancing Technology	<ul style="list-style-type: none"> Provide access to technology for all members of our school community Integrate technology into various curricular areas 	<ul style="list-style-type: none"> Additional computer hardware and equipment Necessary computer equipment to maintain our current technology 	\$3,960.87
		TOTAL:	\$15,960.87

SITE GOVERNANCE PROPOSED BUDGET

GOVERNOR'S PERFORMANCE AWARD MONIES (API)

GRANT SCHOOL

Approved: October 2, 2001

SIP Goal	PQR Goal	Objective	Specific Item Cost	
1		Offer an array of classroom instructional programs that engage all students in open-ended activities and projects that integrate different curricular areas that are connected to the real world	Literacy and math resources, art materials, problem solving enrichment units and simulations	5013
			Science materials that support state science framework curriculum, K-5	2500
	1	Integrate technology into math and literacy curriculum	New computers, printers and technology support materials	3500
<hr/>				
2		To provide a balanced and challenging math and literacy curriculum for all learners	Software to enhance reading, math and social science programs	1000
			Reading and math intervention resources	2000
<hr/>				
3		Maintain a safe and inclusion-ary school environment where all stake holders: staff, parents, students and administrators are comfortable to discuss issues concerning Grant School.	Library furniture - book shelves, desks, chairs	7360
<hr/>				
		District Payroll Expense		5343
<hr/>				
		Total		\$26,716

**Site Governance Proposed Budget
School Site Employee Bonus (SB1667)**

School: ROOSEVELT

Amount awarded to site: \$30,216.42

Amount awarded to site's employees: \$30,216.42

Please submit your Site Governance Council's plan to spend the site portion of the award. Plans must be Board approved prior to implementation.

SIP Goal	Objective	Specific Items	Cost
Develop a comprehensive literacy program History, Social Science Technology	GOAL I Provide students with opportunities to develop their proficiency in the use of technology as a tool across the curriculum (language arts, history/ social science)	10 IMACS	\$10,000.00
Develop a comprehensive Literacy Program	GOAL I Provide students with a wide range of materials; including but not limited to materials for: Independent Reading Small Group Reading Reading Intervention	Multiple sets of books for Independent Reading. Reading Intervention Instructional materials.	\$10,000.00
Create a learning community in which diversity is embraced and celebrated.	GOAL III Build bridges of understanding between the diverse ethnic, linguistic, socio-economic and cultural groups at the school on a student-to-student level.	Consultants for training Peace Builders Green Circle Project Reach Other	\$ 4,173.00

TOTAL :

Site Governance Proposed Budget
 School Site Employee Bonus (SB1667)
 Award "B"

School: **WILL ROGERS ELEMENTARY**

Amount awarded to site: **\$28,324**

Amount awarded to site's employees: **\$28,324**

Please submit your Site Governance Council's plan to spend the site portion of the award.
 Plans must be Board approved prior to implementation.

<u>SIP Goal</u>	<u>Objective</u>	<u>Specific Items</u>	<u>Cost</u>
Goal 2.3	Provide academic support for students who have been retained or are in danger of being retained.	Reduce group size of ASAC (After School Academic Class)	\$22,659.
		Defray district payroll expenses for employee bonus program	\$5,665.
		TOTAL:	\$28,324.

Approved by Will Rogers School Congress on April 25, 2001.

Site Governance Proposed Budget
School Site Employee Bonus (SB1667)

School: FRANKLIN

Amount awarded to site: \$32,711.29

Amount Awarded to site's employees: \$32,711.29

SIP Goal	Objective	Specific Item	Cost
#1 Lang.Arts #2 Math	Provide support to teachers & students	Support in Reading & Mathematics	\$10,000
#3 School Community	Equipment	Tables, desks, chairs	\$ 6,000
#1 & 2 Training	Staff development/ conferences	Teachers to attend wkshps	\$ 4,000
# 1 & 2	Supplies & Materials	Math and Reading materials	\$ 6,169.03
	Defray payroll expenses	20% of 32,711	<u>\$ 6,542.26</u>
		Total	<u>\$32,711.29</u>

Approved: Franklin Governance Committee
Melissa Dinalfo, Chairperson

Site Governance Proposed Budget
School Site Employee Bonus (SB1667)
Award "B"

School: **MALIBU HIGH SCHOOL**

Amount awarded to site: \$41,510.62

Amount awarded to site's employees: \$41,510.62

Please submit your Site Governance Council's plan to spend the site portion of the award.
Plans must be Board approved prior to implementation.

<u>SIP Goal</u>	<u>Objective</u>	<u>Specific Items</u>	<u>Cost</u>
#1 All Students will Achieve academic success	<ul style="list-style-type: none">Students will become more literate in reading and writing	<ul style="list-style-type: none">Replacing inadequate shelving in the Malibu High School Library	\$45,000
		TOTAL:	\$45,000

Approved by the Malibu High School Governance Council on June 18, 2001

TO: BOARD OF EDUCATION

ACTION/MAJOR
10/18/01

FROM: SUPERINTENDENT

RE: RESTRUCTURING OF GROUND LEASE

RECOMMENDATION NO. A.15

It is recommended that the Board of Education approve: (1) a restructured Joint Occupancy Lease between the Santa Monica-Malibu Unified School District and the Dial Advisory Group which will: (a) net the School District additional ground rent revenue; (b) provide the School District 4,500 square feet of additional administrative facility space; and (2) a purchase agreement to acquire the Dial Advisory Group's fifty (50) remaining years of interest in the School District's administrative facility through the issuance of a thirty (30) year Certificate of Participation (COP).

COMMENT:

The School District has had in place a Joint Occupancy Lease since 1984, involving its 16th Street property (the site of the current Administration Building), its 9th Street and Colorado property and its 4th Street/4th Street Adjacent Property (the site of the DoubleTree Hotel). The current Lessee, Dial Advisory Group, has approached the School District with a proposal to restructure this lease arrangement.

If the Board of Education approves this restructuring, the School District can expect the following "immediate" financial outcomes:

1. Approximately \$350,000 in a one-time General Fund unrestricted payment. These funds will come to the District after the sale of the associated COP. (The Board of Education is aware that these funds have been included in the School District's 2001-02 Budget, in anticipation of this approval action.)
2. Approximately \$100,000 per year, which must be used for ongoing improvements associated with the District's Administration Building. These funds will come from annually earned interest on a Reserve Account, estimated to be \$2.00 million, which must be established to assure that funding is available to make the annual debt payments associated with the COP. The Reserve Account will be established with proceeds from COP sale.

After the final payoff of the COP debt, in 30 years, these Reserve Account funds will be available to be used for facility related projects, on a District wide basis.

3. Approximately \$1.2 million, which must be used for facility-related acquisition and/or improvement projects, on a Districtwide basis. These funds will come to the District after the sale of the associated COP. The actual amount of funding will be determined by the interest rates associated with the COP sale.

The SMMUSD/Dial Joint Occupancy Lease Restructure and Financing Board Report summary, which has been prepared by the School District's Legal Counsel, O'Melveny & Meyers, LLP, is attached. Included with that document is the **Exhibit A amortization schedule**, "Change in SMMUSD Financial Situation under the Lease Restructuring...".

The **second document attached** is the **Purchase Agreement** which permits the School District to acquire the Dial Advisory Group's fifty (50) remaining years of interest in the School District's administrative facility through the issuance of a thirty (30) year Certificate of Participation (COP). Included with that document is **Exhibit A "Description of Ground Lease Interest"** and **Exhibit B "Purchase Price and Allocations"**.

NOTE: Board Members have received copies of the restructured Joint Occupancy Lease agreement. A copy of the complete agreement is on file in the Office of the Chief Financial Officer and is also is filed with the permanent Minutes.

MEETING NOTE:

Mrs. Gottfried asked when the lease would be finalized and what the rates would be. She also inquired about the nature and cose of the prorations included in *Exhibit B*. Dr. Cohen responded that it was anticipated that the lease would be finalized in mid- to late-November and that an increase in rates was not forcastable. He also stated that the prorations were minor, relfecting normal closing costs such as taxes and operational expenses. The \$125,000 payable to Bond Counsel will be realized by proceeds from the sale.

Mrs. Leon-Vazquez thanked the Superintendent and staff for all the documentation, adding that there appears to be no downside to this lease negotiation. Complete documentation, equaling over 200 pages, is on file with the permanent Minutes.

Copies of the finalized lease,, is on file in the Office of the Chief Financial Officer.

MOTION MADE BY: Mrs. Brady
SECONDED BY: Mrs. Gottfried

STUDENT ADVISORY VOTE: Aye
AYES: 7 (all)
NOES: 0 (none)
ABSTENTIONS: 0 (none)

**SMMUSD/DIAL JOINT OCCUPANCY
LEASE RESTRUCTURE AND FINANCING**

**Board Report
October 18, 2001**

History

The original Joint Occupancy Lease ("Lease") was entered into by SMMUSD on May 14, 1984 with City Developers ("Lessee") ground leasing three SMMUSD properties at 16th and Olympic, 9th and Olympic, and 4th Street adjacent to Santa Monica High School, and with a term lasting through the year 2051. The joint occupancy structure was authorized under sections of the Education Code currently recodified at Section 17515 et seq. As part of Lessee's requirements under the Lease, Lessee built SMMUSD's current administrative headquarters at 1651 16th Street. The Lease contains a complicated ground rent and rent offset credit structure.

The Lease has been amended seven times to date and there have been several significant restructurings of the overall economic deal. The first restructuring of the Lease occurred on December 8, 1987 in the Sixth Addendum to the Lease with Midis Properties as successor to City Developers. Among other things, that Addendum (i) substantially increased the ground rents payable to SMMUSD over the Lease term, (ii) settled a variety of Lease disputes, and (iii) enabled the Lessee to assign a portion of the Ground Lease to a third party for the purposes of a hotel development on the 4th Street property. The comprehensive new ground rent schedules and escalation formula were attached as exhibits to the Sixth Addendum. As the 4th Street property is not involved in the current proposed restructure, no further comment will be made on its history.

In 1991, Midis Properties (the then Lessee under the Lease) filed for Chapter 11 protection under the Bankruptcy Code. In connection with the resolution of the bankruptcy process and certain alleged Lease defaults by Midis, the Lease was again restructured in the 7th Addendum. The key points of this restructuring were as follows: (i) clarification of all key Lease dates, including the term ending on June 30, 2051, (ii) curing by Lessee of numerous defaults, (iii) upward adjustment of the ground rent structure on the 16th/Olympic and 9th/Olympic properties, (iv) resolution of a dispute over common area costs and (v) various lender protection and bankruptcy issues. The bankruptcy proceedings were completed in 1994 and Bay City Holdings took over as Lessee.

In 1997 SMMUSD signed a space lease for additional space at the 16th/Olympic site. That space lease is not affected by the new transaction. The Joint Occupancy Lease was subsequently transferred by Bay City Holdings to Wellsford Capital Properties at the conclusion of the bankruptcy proceedings.

Lease Restructure with Dial.

In late 2000, Wellsford Capital Properties advised the District of its intent to transfer the 16th/Olympic and 9th/Olympic components of the Lease to the Dial Advisory Group. Dial met with SMMUSD in November/December of 2000 to advise SMMUSD of its plans for the property along with some tentative restructuring proposals which would allow SMMUSD to

achieve greater ground rents and remove the District headquarters building from the Lease. SMMUSD expressed its interest in reviewing this proposal and other alternatives, but declined to commit in advance of its own legal and economic analysis, and full Board review.

Dial acquired the 16th/Olympic and 9th/Olympic portions of the lease without any conditions related to the restructure in December 2000. Negotiations with SMMUSD then began in earnest in February 2001. O'Melveny & Myers LLP and Hamilton, Rabinovitz & Alschuler, Inc. have represented SMMUSD in negotiations, pursuant to a fee reimbursement agreement from Dial.

These negotiations have evolved into a new deal structure, the primary components of which are as follows:

1. Restate the Lease to add additional District protections and remedies, together with a mark to market of ground rents and upward revision of ground rent escalation formula to net SMMUSD more ground rent revenue from the Lease.
2. Expansion of the District headquarters' facility to include 4500 additional square feet and additional parking.
3. SMMUSD acquires the 50 years remaining in Dial's interest under the Lease in the District headquarters facility as expanded (thereby terminating Dial's right to receive a 50 year stream of payments totaling an estimated \$127,000,000 and referred to as the "reduction credit" in the Lease). The Lease as restated covers the balance of the property.
4. SMMUSD concurrently (i) creates a new independent financing lease structure for its headquarters facility with a mark to market of rents, (ii) enters into a new 30 year financing transaction, a portion of which is tax exempt and a portion of which is taxable, the aggregate proceeds from which will fund the acquisition of the Dial Lease interest and a variety of other SMMUSD school facility remodeling and construction projects, and (iii) amends the Lease to separate out the headquarters facility site from the balance of the Lease and enters into a real estate agreement preserving certain reciprocal access and party wall rights with the balance of the 16th/Olympic property.

It is the foregoing restructure that is before the Board at this time.

Analysis.

Both SMMUSD and Dial will derive significant benefits from the proposed Lease Restructure. Dial will receive the purchase price from SMMUSD, which will provide funds to repay the financing on the balance of the Lease. From an operational standpoint, the resulting restated Lease will provide a more modern and much less cumbersome structure for both parties (even though still under the joint occupancy provisions of the Education Code).

SMMUSD will capture the net value of (i) increasing the delta between the ground rents owed to SMMUSD under the Lease and the restructured rent reduction credit/debt payments on its facility and (ii) reducing a 50 year payment stream under the Lease to a 30 year payment stream under its own financing structure on the headquarters portion of the site. In gross dollars

that value is estimated to be approximately \$111,000,000 depending on the CPI assumptions. The bulk of that value occurs in years 31-50. Consequently, the net present value (using the 30 year treasury rate) is approximately \$12,740,000. Forty-five hundred square feet of expansion space and 9-10 additional parking spaces will be obtained long term. From the proceeds of the taxable and tax exempt debt issues, and after payment of the purchase price to Dial and costs of issuance, SMMUSD will retain an approximately \$2,000,000 reserve (the earnings from which will enable SMMUSD to maintain the headquarters facility long term) and have additional funding in the range of \$1,550,000 for various school facility and related projects. A comparison of some of the key differences between the current Lease structure and the proposed aggregate revisions follows:

<u>Issue</u>	<u>Current Lease Structure</u>	<u>Proposed Lease Restructure</u>
1. Properties	16 th Street; Colorado	16 th Street (but divided into two pieces); Colorado
2. Length of Lease		
a. 16 th Street	50 years	50 years
b. Colorado	50 years	50 years
c. District "rent"	50 years (ground rent offset)	30 years (bond financing)
3. Financial Condition #1		
a. debt reserve	0	approx. \$2,000,000
b. interest on debt reserve	0	approx. \$100,000 per annum
4. Financial Condition #2		
a. additional capital funds to District restricted to designated facility improvement	0	Approximately \$1,200,000
b. additional funds	0	\$350,000
5. Amount of space available for District headquarters	approx. 40,000 sq. feet	44,500 sq. feet
6. Aggregate 50 year delta of the excess of ground rents over District facility rent credit/rent (present value)	\$18,298,273 (\$4,044,462)	\$129,950,159 (\$16,788,494)

There are legal restrictions on the use of certain funds obtained by the District from the financing. Approximately, \$16,805,496 of the proceeds (plus related closing costs and fees) must be used for the acquisition of the Dial interest in the District headquarters site. The earnings from the debt reserve (3(b) above) must be used (x) for the payment of debt service on

the bonds, (y) for the improvement or renovation (but not operation) of the headquarters facility or (z) for certain other capital improvements permitted under applicable tax laws and regulations governing the bonds. The funds identified in 4(a) above are restricted to use for the acquisition of real property and all facilities and improvements located thereon to be used by the District, including the acquisition, construction or rehabilitation of school facilities for the District. Finally, the amount of the reserve identified in subpart 3(a) is subject to reduction to \$1,500,000, depending upon the final requirements of the underwriters. Such a reduction in the reserve (i.e., for reasons unrelated to interest rates) will result in a dollar-for-dollar increase in the funds available to the District under subpart 4(a).

A year-by-year economic comparison of the existing deal and proposed deal is attached as Exhibit A. The foregoing terms, the balance of the restructuring agreements and the COP funding will be contained in the final documents to be entered into following Board approval of the overall restructuring plan and the COP financing resolution.

CHANGE IN SMMUSD FINANCIAL SITUATION UNDER THE LEASE RESTRUCTURING PROPOSED BY DIAL CORP. FOR THE 16TH STREET HEADQUARTERS SITE
5% Per Year CPI Escalations Applied to Original Ground Rent, Original Office Rent and Proposed Ground Rent

			Existing			Proposed by Dial			Difference		
			Ground Rent ¹	Office Rent ²	Net to SMMUSD	Ground Rent ³	Office Rent/ Bond Debt Service ⁴	Net to SMMUSD	Ground Rent	Office Rent/ Bond Debt Service	Net to SMMUSD
7/1/ 2001	- 6/30/ 2002	1	\$ 728,215	\$ 636,687	\$ 91,528	\$ 900,950	\$ 896,702	\$ 4,248	\$ 172,735	\$ 260,015	\$ (87,280)
7/1/ 2002	- 6/30/ 2003	2	\$ 728,215	\$ 636,687	\$ 91,528	\$ 900,950	\$ 896,833	\$ 4,118	\$ 172,735	\$ 260,146	\$ (87,411)
7/1/ 2003	- 6/30/ 2004	3	\$ 728,215	\$ 636,687	\$ 91,528	\$ 900,950	\$ 898,508	\$ 2,443	\$ 172,735	\$ 261,821	\$ (89,086)
7/1/ 2004	- 6/30/ 2005	4	\$ 728,215	\$ 636,687	\$ 91,528	\$ 900,950	\$ 899,720	\$ 1,230	\$ 172,735	\$ 263,033	\$ (90,298)
7/1/ 2005	- 6/30/ 2006	5	\$ 929,421	\$ 812,604	\$ 116,817	\$ 1,149,882	\$ 1,145,520	\$ 4,362	\$ 220,462	\$ 332,916	\$ (112,455)
7/1/ 2006	- 6/30/ 2007	6	\$ 929,421	\$ 812,604	\$ 116,817	\$ 1,149,882	\$ 1,146,120	\$ 3,762	\$ 220,462	\$ 333,516	\$ (113,055)
7/1/ 2007	- 6/30/ 2008	7	\$ 929,421	\$ 812,604	\$ 116,817	\$ 1,149,882	\$ 1,146,318	\$ 3,565	\$ 220,462	\$ 333,714	\$ (113,252)
7/1/ 2008	- 6/30/ 2009	8	\$ 929,421	\$ 812,604	\$ 116,817	\$ 1,149,882	\$ 1,146,053	\$ 3,830	\$ 220,462	\$ 333,449	\$ (112,987)
7/1/ 2009	- 6/30/ 2010	9	\$ 929,421	\$ 812,604	\$ 116,817	\$ 1,149,882	\$ 1,145,400	\$ 4,482	\$ 220,462	\$ 332,796	\$ (112,335)
7/1/ 2010	- 6/30/ 2011	10	\$ 1,186,220	\$ 1,037,126	\$ 149,094	\$ 1,467,595	\$ 1,463,995	\$ 3,600	\$ 281,375	\$ 426,869	\$ (145,494)
7/1/ 2011	- 6/30/ 2012	11	\$ 1,186,220	\$ 1,037,126	\$ 149,094	\$ 1,467,595	\$ 1,467,175	\$ 420	\$ 281,375	\$ 430,049	\$ (148,674)
7/1/ 2012	- 6/30/ 2013	12	\$ 1,186,220	\$ 1,037,126	\$ 149,094	\$ 1,467,595	\$ 1,464,873	\$ 2,723	\$ 281,375	\$ 427,747	\$ (146,371)
7/1/ 2013	- 6/30/ 2014	13	\$ 1,186,220	\$ 1,037,126	\$ 149,094	\$ 1,467,595	\$ 1,466,685	\$ 910	\$ 281,375	\$ 429,559	\$ (148,184)
7/1/ 2014	- 6/30/ 2015	14	\$ 1,186,220	\$ 1,037,126	\$ 149,094	\$ 1,467,595	\$ 1,463,040	\$ 4,555	\$ 281,375	\$ 425,914	\$ (144,539)
7/1/ 2015	- 6/30/ 2016	15	\$ 1,513,972	\$ 1,323,684	\$ 190,288	\$ 1,873,092	\$ 1,868,590	\$ 4,502	\$ 359,119	\$ 544,906	\$ (185,787)
7/1/ 2016	- 6/30/ 2017	16	\$ 1,513,972	\$ 1,323,684	\$ 190,288	\$ 1,873,092	\$ 1,868,315	\$ 4,777	\$ 359,119	\$ 544,631	\$ (185,512)
7/1/ 2017	- 6/30/ 2018	17	\$ 1,513,972	\$ 1,323,684	\$ 190,288	\$ 1,873,092	\$ 1,872,195	\$ 897	\$ 359,119	\$ 548,511	\$ (189,392)
7/1/ 2018	- 6/30/ 2019	18	\$ 1,513,972	\$ 1,323,684	\$ 190,288	\$ 1,873,092	\$ 1,870,210	\$ 2,882	\$ 359,119	\$ 546,526	\$ (187,407)
7/1/ 2019	- 6/30/ 2020	19	\$ 1,513,972	\$ 1,323,684	\$ 190,288	\$ 1,873,092	\$ 1,871,983	\$ 1,109	\$ 359,119	\$ 548,299	\$ (189,179)
7/1/ 2020	- 6/30/ 2021	20	\$ 1,932,283	\$ 1,689,418	\$ 242,865	\$ 2,390,627	\$ 2,387,943	\$ 2,684	\$ 458,344	\$ 698,525	\$ (240,181)
7/1/ 2021	- 6/30/ 2022	21	\$ 1,932,283	\$ 1,689,418	\$ 242,865	\$ 2,390,627	\$ 2,387,508	\$ 3,119	\$ 458,344	\$ 698,090	\$ (239,746)
7/1/ 2022	- 6/30/ 2023	22	\$ 1,932,283	\$ 1,689,418	\$ 242,865	\$ 2,390,627	\$ 2,385,970	\$ 4,657	\$ 458,344	\$ 696,552	\$ (238,208)
7/1/ 2023	- 6/30/ 2024	23	\$ 1,932,283	\$ 1,689,418	\$ 242,865	\$ 2,390,627	\$ 2,388,330	\$ 2,297	\$ 458,344	\$ 698,912	\$ (240,568)
7/1/ 2024	- 6/30/ 2025	24	\$ 1,932,283	\$ 1,689,418	\$ 242,865	\$ 2,390,627	\$ 2,389,220	\$ 1,407	\$ 458,344	\$ 699,802	\$ (241,458)
7/1/ 2025	- 6/30/ 2026	25	\$ 2,466,173	\$ 2,156,204	\$ 309,969	\$ 3,051,157	\$ 3,048,640	\$ 2,517	\$ 584,984	\$ 892,436	\$ (307,452)
7/1/ 2026	- 6/30/ 2027	26	\$ 2,466,173	\$ 2,156,204	\$ 309,969	\$ 3,051,157	\$ 3,046,590	\$ 4,567	\$ 584,984	\$ 890,386	\$ (305,402)
7/1/ 2027	- 6/30/ 2028	27	\$ 2,466,173	\$ 2,156,204	\$ 309,969	\$ 3,051,157	\$ 3,047,910	\$ 3,247	\$ 584,984	\$ 891,706	\$ (306,722)
7/1/ 2028	- 6/30/ 2029	28	\$ 2,466,173	\$ 2,156,204	\$ 309,969	\$ 3,051,157	\$ 3,047,380	\$ 3,777	\$ 584,984	\$ 891,176	\$ (306,192)
7/1/ 2029	- 6/30/ 2030	29	\$ 2,466,173	\$ 2,156,204	\$ 309,969	\$ 3,051,157	\$ -	\$ 3,051,157	\$ 584,984	\$ (2,156,204)	\$ 2,741,188
7/1/ 2030	- 6/30/ 2031	30	\$ 3,147,576	\$ 2,751,963	\$ 395,613	\$ 3,894,192	\$ -	\$ 3,894,192	\$ 746,615	\$ (2,751,963)	\$ 3,498,578
7/1/ 2031	- 6/30/ 2032	31	\$ 3,147,576	\$ 2,751,963	\$ 395,613	\$ 3,894,192	\$ -	\$ 3,894,192	\$ 746,615	\$ (2,751,963)	\$ 3,498,578
7/1/ 2032	- 6/30/ 2033	32	\$ 3,147,576	\$ 2,751,963	\$ 395,613	\$ 3,894,192	\$ -	\$ 3,894,192	\$ 746,615	\$ (2,751,963)	\$ 3,498,578
7/1/ 2033	- 6/30/ 2034	33	\$ 3,147,576	\$ 2,751,963	\$ 395,613	\$ 3,894,192	\$ -	\$ 3,894,192	\$ 746,615	\$ (2,751,963)	\$ 3,498,578
7/1/ 2034	- 6/30/ 2035	34	\$ 3,147,576	\$ 2,751,963	\$ 395,613	\$ 3,894,192	\$ -	\$ 3,894,192	\$ 746,615	\$ (2,751,963)	\$ 3,498,578
7/1/ 2035	- 6/30/ 2036	35	\$ 4,017,251	\$ 3,512,330	\$ 504,921	\$ 4,970,157	\$ -	\$ 4,970,157	\$ 952,905	\$ (3,512,330)	\$ 4,465,236
7/1/ 2036	- 6/30/ 2037	36	\$ 4,017,251	\$ 3,512,330	\$ 504,921	\$ 4,970,157	\$ -	\$ 4,970,157	\$ 952,905	\$ (3,512,330)	\$ 4,465,236
7/1/ 2037	- 6/30/ 2038	37	\$ 4,017,251	\$ 3,512,330	\$ 504,921	\$ 4,970,157	\$ -	\$ 4,970,157	\$ 952,905	\$ (3,512,330)	\$ 4,465,236
7/1/ 2038	- 6/30/ 2039	38	\$ 4,017,251	\$ 3,512,330	\$ 504,921	\$ 4,970,157	\$ -	\$ 4,970,157	\$ 952,905	\$ (3,512,330)	\$ 4,465,236
7/1/ 2039	- 6/30/ 2040	39	\$ 4,017,251	\$ 3,512,330	\$ 504,921	\$ 4,970,157	\$ -	\$ 4,970,157	\$ 952,905	\$ (3,512,330)	\$ 4,465,236
7/1/ 2040	- 6/30/ 2041	40	\$ 5,127,218	\$ 4,482,787	\$ 644,431	\$ 6,343,411	\$ -	\$ 6,343,411	\$ 1,216,193	\$ (4,482,787)	\$ 5,698,980
7/1/ 2041	- 6/30/ 2042	41	\$ 5,127,218	\$ 4,482,787	\$ 644,431	\$ 6,343,411	\$ -	\$ 6,343,411	\$ 1,216,193	\$ (4,482,787)	\$ 5,698,980
7/1/ 2042	- 6/30/ 2043	42	\$ 5,127,218	\$ 4,482,787	\$ 644,431	\$ 6,343,411	\$ -	\$ 6,343,411	\$ 1,216,193	\$ (4,482,787)	\$ 5,698,980
7/1/ 2043	- 6/30/ 2044	43	\$ 5,127,218	\$ 4,482,787	\$ 644,431	\$ 6,343,411	\$ -	\$ 6,343,411	\$ 1,216,193	\$ (4,482,787)	\$ 5,698,980
7/1/ 2044	- 6/30/ 2045	44	\$ 5,127,218	\$ 4,482,787	\$ 644,431	\$ 6,343,411	\$ -	\$ 6,343,411	\$ 1,216,193	\$ (4,482,787)	\$ 5,698,980
7/1/ 2045	- 6/30/ 2046	45	\$ 6,543,868	\$ 5,721,381	\$ 822,487	\$ 8,096,095	\$ -	\$ 8,096,095	\$ 1,552,227	\$ (5,721,381)	\$ 7,273,609
7/1/ 2046	- 6/30/ 2047	46	\$ 6,543,868	\$ 5,721,381	\$ 822,487	\$ 8,096,095	\$ -	\$ 8,096,095	\$ 1,552,227	\$ (5,721,381)	\$ 7,273,609
7/1/ 2047	- 6/30/ 2048	47	\$ 6,543,868	\$ 5,721,381	\$ 822,487	\$ 8,096,095	\$ -	\$ 8,096,095	\$ 1,552,227	\$ (5,721,381)	\$ 7,273,609
7/1/ 2048	- 6/30/ 2049	48	\$ 6,543,868	\$ 5,721,381	\$ 822,487	\$ 8,096,095	\$ -	\$ 8,096,095	\$ 1,552,227	\$ (5,721,381)	\$ 7,273,609
7/1/ 2049	- 6/30/ 2050	49	\$ 6,543,868	\$ 5,721,381	\$ 822,487	\$ 8,096,095	\$ -	\$ 8,096,095	\$ 1,552,227	\$ (5,721,381)	\$ 7,273,609
7/1/ 2050	- 6/30/ 2051	50	\$ 8,351,939	\$ 7,302,199	\$ 1,049,740	\$ 10,333,046	\$ -	\$ 10,333,046	\$ 1,981,107	\$ (7,302,199)	\$ 9,283,307

\$ 145,584,708 \$ 127,286,435 **\$ 18,298,273**
check \$ 18,298,273

\$ 180,117,881 \$ 50,127,722 **\$ 129,990,159**
check \$ 129,990,159

\$ 34,533,173 \$ (77,158,712) **\$ 111,691,885**
check \$ 111,691,885

Present Value= 5.336% 32,178,548 28,134,086 **4,044,462**
(30-Treasury Bond Yield)

39,811,406 23,022,912 **16,788,494**

7,632,858 (5,111,174) **12,744,032**

Every-5 Years Escalation Factor 1.2763 1.2763
(5%/Year compounded over 5 years)

1.2763

¹ Year 1 ground rent per SMMUSD's August 17, 2001 invoice, with uniform 5% escalations, cumulative every five years.

² Year 1 office rent per SMMUSD's August 17, 2001 invoice, with uniform 5% escalations, cumulative every five years.

³ Based on Dial's Year 1 calculation in spreadsheet provided to HR&A on 09/11/01, with uniform 5% escalations, cumulative every five years; includes adjustments for land under additional 4,500 of leased space.

⁴ Per Sutro & Co.'s proposed taxable/tax-exempt bonds structuring spreadsheet, 9/26/2001.

EXHIBIT A

expressly provided herein or in any document related to the transaction covered hereby. Dial represents and warrants that there are no matters created or caused by it directly or indirectly respecting the Property which would impair or prevent the closing of the transaction contemplated hereunder or District's ownership or use of the property thereafter.

6. Ancillary Documents. The finalization and execution of the following ancillary documents are a condition to each party's obligation to close hereunder:

- a. Amended and Restated Joint Occupancy Lease.
- b. Party Wall and Reciprocal Easement Agreement.
- c. All documents related to the Financing Condition.

7. Prorations. District and Dial shall agree on any necessary and equitable prorations prior to Closing, which shall be reflected in a final closing statement.

8. Escrow. District and Dial shall execute such escrow instructions as are necessary to close the transaction.

9. Miscellaneous. Each party shall take such further actions as are customary and commercially reasonable in closing real estate transactions.

**SANTA MONICA-MALIBU
UNIFIED SCHOOL DISTRICT**

By: _____

DIAL ASSOCIATES, L.L.C.

By: _____

PURCHASE AGREEMENT
(Dial Ground Lease Interest in District Headquarters)

THIS PURCHASE AGREEMENT dated as of _____, 2001 (this "**Purchase Agreement**"), and respecting certain interests under that certain Joint Occupancy Lease identified in Exhibit A hereto (the interests are referred to hereinafter as the "**Property**" and the Joint Occupancy Lease is the "**Ground Lease**"), is by and between the SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT, a public school district organized and existing under the laws of the State of California ("**District**") and DIAL ASSOCIATES, L.L.C. ("**Dial**").

WHEREAS, District desires to acquire from Dial the Property and Dial is willing to sell the Property for the consideration identified below; and

WHEREAS, District proposes to finance the acquisition and other unrelated remodeling and construction projects through the issuance of certain debt instruments; and

WHEREAS, District and Dial desire to amend the Ground Lease for the purpose of facilitating the transfer of the Property and for such other purposes as shall be reflected in the amendment.

THEREFOR, District and Dial agree to the following terms and conditions governing the acquisition of the Property by District:

1. Purchase Price. The purchase price for the Property shall be \$16,805,496, together with such other closing costs and allocations as are set forth in Exhibit B hereto.
2. Financing Condition. District's obligation to close is contingent on District's final decision (taken by its Board of Education at a public meeting) to issue debt instruments sufficient to fund the Purchase Price, and the actual issuance of such debt instruments.
3. No Liens or Encumbrances. As a condition to closing, Dial shall deliver the Property free and clear of all liens and encumbrances other than those created by or approved by the District and appearing on a title report from a title insurance company approved by the District. Dial has prepared a survey of the land and facilities comprising the Property and shall deliver such survey to District. Dial has also provided District with such other reports and materials covering the Property as are in its possession or control.
4. Closing. The Closing shall occur within five (5) business days of the satisfaction of the Financing Condition. At District's election, District's title to the Property shall be insured by a policy of title insurance in form and substance satisfactory to District.
5. Limited Representations and Warranties. By reason of the fact that District holds the underlying fee title to the land and facilities comprising the Property and occupies the facility built thereon, there shall be no representations or warranties respecting the Property, except as

EXHIBIT A

Description of Ground Lease Interest

District owns the improved real property located at 1651 Sixteenth Street, Santa Monica, California, commonly known as District Headquarters, which is encumbered by that certain Joint Occupancy Lease described hereinbelow. Adjacent to said District Headquarters is District's approximately 4,500 square foot expansion space which will be included herein (collectively, the "**Facility**"). The Facility is surrounded by certain land and common areas as depicted on the site plan attached hereto, and certain improvements and common areas, all of which are covered by the Joint Occupancy Lease.

District and Dial's predecessor-in-interest, City Developers, Inc. ("**CDI**"), entered into that certain Joint Occupancy Lease dated May 14, 1984 (the "**Original Lease**"), whereunder CDI leased from Lessor the Property and other property identified therein.

The Original Lease has been amended by the following addenda and letter agreements:

1. First Addendum to Joint Occupancy Lease between Lessor and CDI dated May 14, 1984 (the "**First Addendum**");
2. Second Addendum to Joint Occupancy Lease between Lessor and CDI dated May 14, 1984 (the "**Second Addendum**");
3. Third Addendum to Joint Occupancy Lease between Lessor and CDI dated July 31, 1985 (the "**Third Addendum**");
4. Fourth Addendum to Joint Occupancy Lease between Lessor and CDI dated July 1986 (the "**Fourth Addendum**");
5. Fifth Addendum to Joint Occupancy Lease between Lessor and CDI dated July 1, 1986 (the "**Fifth Addendum**");
6. A letter agreement dated November 25, 1986 between Lessor and Midis Properties, Limited ("**Midis**"), a predecessor-in-interest of Lessee (the "**1986 Letter Agreement**");
7. A letter agreement dated October 21, 1987 between Lessor and Midis (the "**1987 Letter Agreement**");
8. Sixth Addendum to Joint Occupancy Lease among Lessor, Midis and Santa Monica HSR Limited Partnership ("**HSR**") dated December 8, 1987 (the "**Sixth Addendum**"); and
9. Seventh Addendum to Joint Occupancy Lease among Lessor, Midis and HSR entered into in 1993 (the "**Seventh Addendum**").

The Original Lease, as modified and amended by the First Addendum, Second Addendum, Third Addendum, Fourth Addendum, Fifth Addendum, 1986 Letter Agreement, 1987 Letter Agreement, Sixth Addendum and Seventh Addendum may be collectively referred to herein as the “**Joint Occupancy Lease**”. The existing Joint Occupancy Lease includes certain substantial ground rent credits and offsets against the rental otherwise owed by Dial to the District, reflecting the value attached to the District’s right to occupy the Facility over the 65 year term of the Joint Occupancy Lease.

The Property covered by the Purchase Agreement includes only the ground leasehold interest of Dial in and to the land, the Facility and related common areas and agreements depicted on the following site plan, and Dial’s rights under that portion of the Joint Occupancy Lease related to the foregoing.

Site Plan

EXHIBIT B

Purchase Price and Allocations

I. Net Purchase Price to Dial: \$16,805,496

The Net Purchase Price shall be subject to upward adjustment at 10% per annum from and after November 30, 2001 if the transaction closes thereafter and the reason for closing after said date is not related to (i) force majeure or (ii) Dial's noncompliance with the Purchase Agreement, failure to complete and execute the Ancillary Documents, or inability to close (the "**Adjustment Date**"). The adjustment shall be determined using the period from the Adjustment Date through the actual closing.

II. Costs to be paid by Dial from the Net Purchase Price.

1. OMM legal fees for the District's legal work on the real estate restructuring. Total OMM fees not to exceed \$108,000 including all bills paid to date, pending bills, and future bills.
2. The legal fees of the bond counsel on the cancelled private placement deal (estimated to be \$87,135), and Dial's other legal fees, if any.

III. Other prorations shall be determined as of the closing date. Closing costs shall be allocated based on the custom in Los Angeles County, California.

TO: BOARD OF EDUCATION

ACTION/MAJOR
10/18/01

FROM: SUPERINTENDENT

RE: ADOPT RESOLUTION NO. 01-03 APPROVING DOCUMENTS ASSOCIATED WITH THE AUTHORIZATION TO SELL CERTIFICATES OF PARTICIPATION FOR THE PURPOSE OF ACQUIRING, CONSTRUCTING AND REHABILITATING SCHOOL DISTRICT FACILITIES

RECOMMENDATION NO. A.16

It is recommended that the Board of Education approve Resolution No. 01-03 for the selling of Certificates of Participation (COP) for the purpose of acquiring, constructing and rehabilitating school district facilities.

COMMENTS: The Board of Education approved Item A.15 in the October 18, 2001, Board Meeting Agenda approved a restructured Joint Occupancy Lease Agreement between the School District and the Dial Advisory Group; and, the School District purchasing the Dial Advisory Group's fifty (50) remaining years of interest in the School District's administrative facility. By approving the attached Resolution, the Board of Education will authorize the School District to sell Certificates of Participation to facilitate the purchase. The annual debt payments for these COPs will be made using the annual lease payments resulting from the Joint Occupancy Lease Agreement with the Dial Advisory Group.

A copy of Resolution No. 01-03 is attached. Copies of all other documents associated with the COP sale have been provided to Board Members and a copies of all documents are available for public review in the Superintendent's Office.

MOTION MADE BY: Mrs. Brady
SECONDED BY: Mrs. Gottfried
STUDENT ADVISORY VOTE: aye

AYES: 7 (all)
NOES: 0 (none)
ABSTENTIONS: 0 (none)

SCHOOL DISTRICT RESOLUTION

RESOLUTION NO. 01-03

RESOLUTION OF THE BOARD OF EDUCATION OF SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT APPROVING THE EXECUTION AND DELIVERY OF A SITE AND FACILITIES LEASE, A SUBLEASE, AN ASSIGNMENT AGREEMENT, A TRUST AGREEMENT, A CERTIFICATE PURCHASE AGREEMENT, A CONTINUING DISCLOSURE AGREEMENT AND AN OFFICIAL STATEMENT IN CONNECTION WITH THE EXECUTION AND DELIVERY OF CERTIFICATES OF PARTICIPATION AND OTHER MATTERS RELATED THERETO

WHEREAS, the Santa Monica-Malibu Unified School District (the "District") deems it to be in its best interests to authorize and approve the execution and delivery of Certificates of Participation, 2001 Series A (the "2001 Series A Certificates") and Certificates of Participation, 2001 Series B (the "2001 Series B Certificates," and together with the 2001 Series A Certificates, the "Certificates"), the proceeds of which will be applied, directly or indirectly, to finance the acquisition of certain interests in real property and all facilities and improvements located thereon to be used by the District and the construction, acquisition or rehabilitation of school facilities for the District;

WHEREAS, the District and the Los Angeles County Schools Regionalized Business Services Corporation (the "Corporation") propose to enter into the Site Lease (as hereinafter defined) pursuant to which the District will lease certain real property currently located in the District and all facilities and improvements located thereon and to be located thereon to be selected by the Superintendent of the District (the "Leased Premises") to the Corporation;

WHEREAS, the District and the Corporation propose to enter into the Sublease (as hereinafter defined) pursuant to which the Corporation will sublease the Leased Premises to the District;

WHEREAS, pursuant to an Assignment Agreement (as hereinafter defined) the Corporation will assign and transfer to the Trustee (as hereinafter defined) all of its rights, title and interest in and to the Site Lease and the Sublease, including its right to receive payments of base rental under the Sublease;

WHEREAS, the District, the Corporation and such trustee as the Superintendent or Superintendent's designee may select (the "Trustee") will enter into a Trust Agreement (as hereinafter defined) pursuant to which the Trustee will execute and deliver the Certificates;

WHEREAS, the District desires to participate in the issuance of the Certificates to be issued pursuant to and in accordance with the hereinafter defined Trust Agreement and to approve all proper and necessary documents and transactions in connection therewith; and

WHEREAS, there have been presented to this meeting the following:

- (i) A form of Site and Facilities Lease (the "Site Lease") by and between the District and the Corporation;
- (ii) A form of Sublease (the "Sublease") by and between the Corporation and the District;
- (iii) A form of Assignment Agreement (the "Assignment Agreement") by and between the Corporation and the Trustee;
- (iv) A form of Trust Agreement (the "Trust Agreement") by and among the District, the Corporation and the Trustee;
- (v) A form of Certificate Purchase Agreement (the "Purchase Agreement") between the District and Sutro & Co. Incorporated (the "Underwriter") relating to the Certificates; and
- (vi) A form of Continuing Disclosure Agreement (the "Continuing Disclosure Agreement") relating to the Certificates.

NOW, THEREFORE, this Board does hereby find resolve, determine and order as follows:

Section 1. The form of the Site Lease on file with the District and considered at this meeting is hereby approved. The officers and agents of the District are, and each of them acting alone is, hereby authorized and directed, for and in the name of and on behalf of the District, to execute and deliver the Site Lease in substantially the form on file with the District and considered at this meeting, with such changes therein as the officers and agents of the District may approve, in their discretion, as being in the best interests of the District, including, without limitation, the property and facilities to be subject to such Site Lease and such changes as may be necessary to obtain credit enhancement, including bond insurance, with respect to the Certificates, such approval to be conclusively evidenced by the execution and delivery thereof. The officers and agents of the District are hereby authorized and directed to make changes to the Site Lease to achieve the purposes for which the Certificates are being executed and delivered.

Section 2. The form of the Sublease on file with the District and considered at this meeting is hereby approved. The officers and agents of the District are, and each of them acting alone is, hereby authorized and directed, for and in the name of and on behalf of the District, to execute and deliver the Sublease in substantially the form on file with the District and considered at this meeting, with such changes therein as the officers and agents of the District may approve, in their discretion, as being in the best interests of the District, including, without limitation, the property and facilities to be subject to such Sublease and such changes as may be necessary to obtain credit enhancement, including bond insurance, with respect to the Certificates, such approval to be conclusively evidenced by the execution and delivery thereof. The officers and agents of the District are hereby authorized and directed to make changes to the Sublease to achieve the purposes for which the Certificates are being executed and delivered.

Section 3. The form of the Trust Agreement on file with the District and considered at this meeting is hereby approved. The officers and agents of the District are, and

each of them acting alone is, hereby authorized and directed, for and in the name of and on behalf of the District, to execute and deliver the Trust Agreement in substantially the form on file with the District and considered at this meeting, with such changes therein as the officers and agents of the District may approve, in their discretion, as being in the best interests of the District, including, without limitation, such changes as may be necessary to obtain credit enhancement, including bond insurance, with respect to the Certificates, such approval to be conclusively evidenced by the execution and delivery thereof. The execution and delivery of the Certificates is hereby approved. The officers and agents of the District are hereby authorized and directed to make changes to the Trust Agreement to achieve the purposes for which the Certificates are being executed and delivered.

Section 4. The District hereby consents to the assignment by the Corporation pursuant to the Assignment Agreement of substantially all of its rights, title and interest under the Sublease and the Site Lease, including the right to receive payments of base rental under the Sublease, to the Trustee for the benefit of the owners of the Certificates.

Section 5. The form of Purchase Agreement on file with the District and considered at this meeting is hereby approved. The officers and agents of the District are hereby authorized and directed, for and in the name of and on behalf of the District, to execute and deliver the Purchase Agreement in substantially the form on file with the District and considered at this meeting, with such changes therein as the officers and agents of the District may approve, in their discretion, as being in the best interests of the District, such approval to be conclusively evidenced by the execution and delivery thereof. The Certificates are hereby authorized to be sold to the Underwriter pursuant to the Purchase Agreement; provided, however, that (i) the aggregate principal amount of the Certificates shall not exceed \$24,000,000, (ii) the net interest cost with respect to the Certificates shall not exceed a blended rate of six and one half (6½%) per annum and (iii) the maximum aggregate underwriter's discount (excluding original issue discount, if any) from the principal amount of the Certificates shall not exceed two percent (2%) of the aggregate principal amount of the Certificates, excluding any costs of issuance to be paid by Underwriter, if any. All other terms and conditions shall be consistent with and shall carry out the intention of this Board's approval, as set forth herein.

Section 6. The form of Continuing Disclosure Agreement on file with the District and considered at this meeting is hereby approved. The officers and agents of the District are hereby authorized and directed, for and in the name of and on behalf of the District, to execute and deliver the Continuing Disclosure Agreement in substantially the form on file with the District and considered at this meeting, with such changes therein as the officers and agents of the District may approve, in their discretion, as being in the best interests of the District, such approval to be conclusively evidenced by the execution and delivery thereof.

Section 7. The preparation of a preliminary official statement with respect to the Certificates (the "Preliminary Official Statement") is hereby approved. The distribution of the Preliminary Official Statement is hereby approved subject to final approval by the District. Prior to the distribution of the Preliminary Official Statement, the Superintendent of the District or his designee is authorized and directed to deem the Preliminary Official Statement final as of its date within the meaning of Rule 15c2-12 of the Securities and Exchange Commission, such action to be conclusively evidenced by distribution of the Preliminary Official Statement.

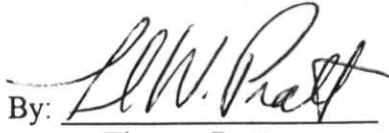
Section 8. The distribution of an official statement in conjunction with the sale and delivery of the Certificates, if necessary or convenient to facilitate the sale of the Certificates, with such revisions from the Preliminary Official Statement as are reasonable and customary (the "Official Statement"), is hereby approved. The officers and agents of the District are hereby authorized to execute and deliver the Official Statement.

Section 9. If the officers of the District determine it to be in the best interests of the District, bond insurance, a letter of credit or other credit enhancement shall be obtained with respect to the Certificates. Additionally, the officers of the District are authorized to make such changes as may be necessary in order to make a portion of the interest with respect to the Certificates includable in gross income for tax purposes. If bond insurance, a letter of credit or other credit enhancement with respect to the Certificates is obtained, or if a portion of the interest with respect to the Certificates are to be includable in gross income for tax purposes, the officers and agents of the District are hereby authorized to make such changes to the documents approved by this Resolution as such officers and agents may approve as being in the best interests of the District, such action to be conclusively evidenced by the execution and delivery thereof.

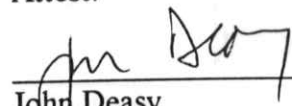
Section 10. The officers and agents of the District are hereby authorized and directed to execute all documents and to take such actions as they may deem necessary or convenient in order to effectuate the purposes of this Resolution and to permit the execution and delivery of the Certificates as such officers and agents deem as being in the best interests of the District, in the manner described in the documents hereby approved.

ADOPTED, SIGNED AND APPROVED this ____ day of October, 2001.

THE BOARD OF EDUCATION OF
SANTA MONICA-MALIBU UNIFIED SCHOOL
DISTRICT

By: 
Thomas Pratt
President

Attest:


John Deasy
Secretary of the Board of Education
of the Santa Monica-Malibu Unified School District

NOTE: THIS ITEM WAS PULLED BY THE BOARD TO ENSURE THAT NEW
LANGUAGE, AS DIRECTED, WILL BE INCLUDED.

TO: BOARD OF EDUCATION MAJOR/ACTION
FROM: SUPERINTENDENT/JOSEPH QUARLES/RICK BAGLEY 10/18/01
RE: APPROVAL OF BOARD POLICY 4113 - ASSIGNMENT previously
10/04/01

RECOMMENDATION NO. A.17

It is recommended that the Board of Education adopt Board Policy 4113, Assignment.

COMMENTS: BP 4113 (Assignment) is being recommended for adoption as part of the Board's on-going work to establish, revise and update Board policies. This particular policy, if adopted, would replace existing BP 4113 which was adopted by the Board on November 5, 1998. The attached policy is recommended by the California School Board's Association (CSBA) as meeting the current provisions of all new laws and regulations. The CSBA recommended policy was last updated in March, 2001.

This is a revised and MANDATED policy which includes language encouraging assignment of fully qualified teachers to the lowest performing schools, and a note regarding a NEW LAW that establishes incentives for teachers with National Board for Professional Teaching Standards (NBPTS) certification to teach in low-performing schools for four years.

Education Code 35035 gives the Superintendent or designee the authority to assign personnel subject to Board approval.

The policy addresses the need to assign qualified teachers to the ~~lowest performing schools~~ of greatest need. Education Code 44395 provides one-time \$10,000 merit awards to teachers who are employed by districts, including charter schools, and who have attained certification from the National Board for Professional Teaching Standards. SB 1666 (Ch. 70, Statutes of 2000) amended Education Code 44395 to provide an additional \$20,000 if the teacher agrees to teach for four years in a ~~low-performing school~~ (identified as one) of greatest need, defined as one that is in the bottom half of all schools statewide based on the Academic Performance Index.

Education Code 44250-44279 addresses credential types and provides conditions under which specified teachers may be assigned outside the scope of their credentials.

Among these statutes, Education Code 44258.3 allows the Board to assign the holder of a credential other than an emergency permit to teach any subjects in departmentalized classes in any of grades K-12, with the teacher's consent, provided that the Board first verifies that the teacher has adequate knowledge of each subject to be taught. If the district makes such assignments, Education Code 44258.3 mandates the Board to establish policies and procedures for verifying the adequacy of these teachers' subject knowledge; the following paragraph is provided for these districts.

Pursuant to Education Code 44258.9, the County Superintendent of Schools is responsible for monitoring teacher assignments and reporting to the Commission on Teacher Credentialing (CTC). In schools and districts likely to have misassignments based on past experience or other information, the County Superintendent must review assignment practices annually. In all other schools, he/she must review assignment practices on a four-year cycle. In counties in which there is a single school district, the CTC is responsible for monitoring teacher assignments. SMMUSD is reviewed on a four-year cycle with the next review scheduled for 2002-03.

Pursuant to Education Code 44258.9, the County Superintendent is required to notify any certificated administrator responsible for a misassignment and advise him/her to correct it within 30 calendar days. The County Superintendent is also required to notify the Superintendent of any district where five percent or more of the certificated teachers in the secondary schools are misassigned, advising him/her to correct the misassignments within 120 calendar days. Education Code 44258.9 also requires a teacher who believes he/she has been misassigned, after exhausting any local remedies, to file a written notification with the County Superintendent, who must advise the teacher as to the legality of the assignment within 15 working days.

Education Code 44258.7 allows the use of a committee to approve, in advance, the voluntary assignment of full-time teachers to teach an elective course outside their credential authorization in an area for which they have

ITEM A.17 (Continued)
Page 3 of 3

special skills or preparation. Assignments approved by such a committee can be made for any percentage of a teacher's assignment.

MEETING NOTE:

Mrs. Brady and Mrs. Brownley requested that language be added to this agenda item, to the actual Board Policy and to any accompanying Administrative Regulations that would make the Superintendent responsible for reporting any hiring that included not fully (emergency) credentialed employees to the Board.

MOTION MADE BY:	Mrs. Brady
SECONDED BY:	Mrs. Gottfried
STUDENT ADVISORY VOTE:	aye
AYES:	7 (all)
NOES:	0 (none)
ABSTENTIONS:	0 (none)

Assignment

In order to serve the best interests of students and the educational program, the Superintendent or designee shall assign certificated personnel to positions for which their preparation, certification, experience and aptitude qualify them.

Teachers may be assigned to any school within the district in accordance with the collective bargaining agreement.

The Board of Education encourages the assignment of experienced and fully credentialed teachers, including those who have attained National Board for Professional Teaching Standards certification, to schools with the greatest need to improve student achievement.

Teachers may be assigned outside the scope of their certificates or fields of study only as allowed by law and when so required in order to meet the needs of the educational program.

The Superintendent or designee may assign holders of a credential other than an emergency permit, with their consent, to teach subjects outside their credential authorization in departmentalized classes, pursuant to Education Code 44258.3. The Superintendent or designee shall develop procedures to verify the subject matter knowledge of the teacher before any such assignment is made. These procedures shall be developed with the assistance of subject matter specialists and shall be submitted to the Board for approval.

The Superintendent or designee shall periodically report to the Board on any teacher misassignments.

A. Committee on Assignments

The Superintendent or designee shall establish a committee on assignments which may grant approval for the voluntary assignment of full-time teachers to teach one or more elective courses outside their credential authorization in an area for which they have special skills or preparation.

Legal Reference:

EDUCATION CODE

- 35035 Additional powers and duties of superintendent
- 37616 Assignment of teachers to year-round schools

44250-44279 Credentials and assignments of teachers
44395-44398 Incentives for assigning NBPTS-certified teachers to
low-performing schools
44824 Assignment of teachers to weekend classes
44955 Reduction in number of employees
GOVERNMENT CODE
3543.2 Scope of representation

SMMUSD BOARD POLICY 4113 (Continued)
Page 2 of 2

Management Resources:

WEB SITES

Commission on Teacher Credentialing: www.ctc.ca.gov

BOARD GOAL:

A. Quality Education for All

CSBA UPDATED: March, 2001
BOARD ADOPTED: November 5, 1998
BOARD UPDATED: ??

NOTE: THIS ITEM WAS PULLED BY THE BOARD TO ENSURE THAT BOARD
POLICY NUMBERS ARE IN CONCORDANCE WITH CSBA NUMBERS

TO: BOARD OF EDUCATION MAJOR/ACTION
10/18/01
FROM: SUPERINTENDENT/JOSEPH N. QUARLES/RODNEY TAYLOR previously
10/04/01
RE: APPROVAL OF BOARD POLICY 3550 - FOOD SERVICE/CHILD
NUTRITION PROGRAM

RECOMMENDATION NO. A.18

It is recommended that the Board of Education adopt Board Policy 3550, Food Service/Child Nutrition Program

COMMENTS: BP 3550 (Food Service/Child Nutrition Program) is being recommended for adoption as part of the Board's on-going work to establish, revise and update Board policies. This particular policy, if adopted, would be new to our District policy manual. The attached policy is recommended by the California School Board's Association (CSBA) as meeting the provisions of all new laws and regulations. The CSBA recommended policy was last updated in March, 2001.

This revised policy clarifies that the district's food service program is required to satisfy all legal requirements, including nutritional standards and dietary guidelines. The policy also contains updated legal citations and deletes references to out-dated State Board of Education policy.

Pursuant to 7 CFR 210.12, districts participating in the National School Lunch Program are encouraged to promote activities to involve students and parents/guardians in the program. The following optional paragraph reflects this intent and should be revised to reflect district practice.

In order to qualify for reimbursements under the National School Lunch and School Breakfast Programs, districts must comply with the nutritional standards specified in 7 CFR 210.10 and 220.8. The following paragraph is for use by districts participating in the National School Lunch and Breakfast Programs.

Item No. A. 18
Page 2 of 2

"Offer versus Serve" is an option which allows students to decline a certain number of meal items which they do not intend to consume while still allowing the meal to qualify for reimbursement under the National School Lunch and School Breakfast Programs. Pursuant to 7 CFR 210.10 and 220.8, this option applies to high school students. At the Board's discretion, this option may be extended to students in all grades to the extent permitted by law.

MEETING NOTE:

Mrs. Gottfried requested that the numbers of SMMUSD Board Policy numbers coincide with those of CSBA. She once again requested that all Board members be furnished with GAMIT information (Board Policy information provided, on line, from CSBA. Staff was so instructed.

~~MOTION MADE BY:~~ Mrs. Brady
~~SECONDED BY:~~ _____ Mrs. Gottfried

~~STUDENT ADVISORY VOTE:~~ Aye
~~AYES:~~ 7 all
~~NOES:~~ 0 (none)
~~ABSTENTIONS:~~ 0 (none)

Food Service/Child Nutrition Program

The Board of Education recognizes that students need adequate, nourishing food in order to grow, learn and maintain good health. To reinforce the district's nutrition education program, foods available on school premises shall be:

1. Carefully selected so as to contribute to students' nutritional well-being and the prevention of disease
2. Prepared in ways which will appeal to students, retain nutritive quality and foster healthful eating habits
3. Served in age-appropriate quantities and at reasonable prices

The Superintendent or designee shall ensure that the meals offered by the district's food service program meet all legal requirements for participation in the National School Lunch and School Breakfast Programs.

The Superintendent or designee shall develop strategies designed to encourage the participation of students and parents/guardians in the selection of foods of good nutritional quality for school menus. Parents/guardians are encouraged to support the district's nutrition education efforts by considering nutritional quality when selecting any snacks which they may donate for occasional class parties.

To the extent permitted under the National School Lunch and School Breakfast Programs, students in all grades shall be allowed to decline a certain number of meal items which they do not intend to consume.

Legal Reference:

EDUCATION CODE

38080-38103 Cafeterias - establishment and use
45103.5 Contracts for management consulting services; restrictions
49490-49493 School breakfast and lunch programs
49500-49505 School meals
49510-49520 Nutrition
49530-49536 Child Nutrition Act
49540-49546 Child care food program
49547-48548.3 Comprehensive nutrition services
49550-49560 Meals for needy students
49570 National School Lunch Act

CODE OF REGULATIONS, TITLE 5

15500-15501 Food sales by student organizations

15510 Mandatory meals for needy students
15530-15535 Nutrition education
15550-15565 School lunch and breakfast programs

SMMUSD BOARD POLICY 3550 (Continued)
Page 2 of 2

CODE OF FEDERAL REGULATIONS, TITLE 7
210.1-210.31 National School Lunch Program
220.1-220.21 National School Breakfast Program

Management Resources:

WEB SITES

CDE, Nutrition Services Division: <http://www.cde.ca.gov/nsd/>
California Project L.E.A.N: <http://www.dhs.cahwnet.gov/lean>
U.S. Department of Agriculture; Child Nutrition Programs: <http://www.fns.usda.gov/cnd/>

BOARD GOAL:

A. Quality Education for All

CSBA UPDATED: March, 2001
BOARD ADPOTED: ??

NOTE: THIS ITEM WAS PULLED BY THE BOARD TO ENSURE THAT NEW
LANGUAGE, AS DIRECTED, WILL BE INCLUDED.

TO:	BOARD OF EDUCATION	<u>MAJOR/ACTION</u>
		10/18/01
FROM:	SUPERINTENDENT/JOSEPH QUARLES/RICK BAGLEY	<u>previously</u>
		10/18/01
RE:	APPROVAL OF BOARD POLICY 4111 - RECRUITMENT AND SELECTION	

RECOMMENDATION NO. A. 19

It is recommended that the Board of Education adopt Board Policy 4111, Recruitment and Selection.

COMMENTS: BP 4111 (Recruitment and Selection) is being recommended for adoption as part of the Board's on-going work to establish, revise and update Board policies. This particular policy, if adopted, would be new to our District policy manual. The attached policy is recommended by the California School Board's Association (CSBA) as meeting the provisions of all new laws and regulations. The CSBA recommended policy was last updated in March, 2001.

This policy has been updated by CSBA to reflect a NEW LAW providing incentive grants to districts to recruit and retain credentialed teachers in schools that are ranked at the bottom half of the state's Academic Performance Index.

This policy reflects the purposes of the Teacher Recruitment Incentive Program established by Education Code 44735, added by SB 1666 (Ch. 70, Statutes of 2000). Under this program, districts may apply for incentive grants to attract and retain credentialed teachers in schools ranking in the bottom half of the Academic Performance Index. Funds may be used at the discretion of the district for the purpose of reducing the number of teachers with emergency permits. Possible incentives listed in Education Code 44735 are included in the policy.

SB 1666 also added Education Code 44751 to establish six regional teacher recruitment centers across the state. With a focus on recruiting teachers to

low-performing schools, the centers will, among other duties, provide information and counseling to prospective teachers, screen and distribute applications of prospective teachers to participating schools, and schedule interviews between candidates and school administrators.

MEETING NOTE:

Dr. Jordan is crafting new language (suggestions) for the policy which he will forward to the Superintendent to be included in the next submission of this item.

MOTION MADE BY: Mrs. Brady
SECONDED BY: Mrs. Gottfried
STUDENT ADVISORY VOTE: aye
AYES: 7 (all)
NOES: 0 (none)
ABSTENTIONS: 0 (none)

Recruitment And Selection

Because an important factor in student achievement is the quality of the teaching staff, the Board of Education desires to employ the most highly qualified and appropriate person available for each open position.

The Superintendent or designee shall recruit candidates for open positions based on an assessment of the district's needs for specific skills, knowledge and abilities. He/she shall develop job descriptions that accurately describe all essential and marginal functions and duties of each position, and shall disseminate job announcements to ensure a wide range of candidates.

The Superintendent or designee may provide incentives to recruit credentialed teachers to teach in any district school ranked in the bottom half of the state Academic Performance Index. Such incentives may include, but are not limited to, signing bonuses, improved work conditions, teacher compensation or housing subsidies.

The Superintendent or designee shall develop selection procedures that identify the best possible candidate for each position based on screening processes, interviews, observations, and recommendations from previous employers.

No inquiry shall be made with regard to the age, gender, race, ethnicity, religion, national origin, medical condition, disability or sexual orientation of a person seeking employment. During job interviews, applicants may be asked to describe or demonstrate how they will be able to perform the duties of the job.

District employment practices shall not discriminate against legal noncitizen residents. Inquiries to assure employment eligibility shall be made in accordance with law, Board policy and administrative regulation.

For each position, the Superintendent or designee shall present to the Board one candidate who meets all qualifications established by law and the Board for the position. No person shall be employed by the Board without the recommendation or endorsement of the Superintendent or designee.

Legal Reference:

EDUCATION CODE

200-262.4 Prohibition of discrimination on the basis of sex
44066 Limitations on certification requirement
44259 Teaching credential; exception; designated subjects; minimum requirements
44735 Incentive grants for recruiting teachers for low-performing schools
44750-44754.5 Regional teacher recruitment centers
44830-44831 Employment of certificated persons

SMMUSD BOARD POLICY 4111 (Continued)

Page 2 of 2

44858 Age or marital status in certificated positions
44859 Prohibition against certain rules and regulations re residency
52051 Academic Performance Index

GOVERNMENT CODE

12900 Unlawful employment practices
12940-12956 Discrimination prohibited; unlawful practices

UNITED STATES CODE, TITLE 8

1324(a)(b) Immigration and Nationality Act

UNITED STATES CODE, TITLE 42

2000d-2000d-7 Title VI, Civil Rights Act of 1964
2000e-2000e-17 Title VII, Civil Rights Act of 1964 as amended
2000h-2-2000h-6 Title IX, 1972 Education Act Amendments
12101-12213 Americans With Disabilities

BOARD GOAL:

A. Quality Education for All

CSBA UPDATED: March, 2001

BOARD ADOPTED: ??

NOTE: THIS ITEM WAS PULLED BY THE BOARD TO ENSURE THAT NEW
LANGUAGE, AS DIRECTED, WILL BE INCLUDED.

TO:	BOARD OF EDUCATION	<u>MAJOR/ACTION</u>
		10/18/01
FROM:	SUPERINTENDENT/JOSEPH N. QUARLES/RODNEY TAYLOR	<u>previously</u>
		10/18/01
RE:	APPROVAL OF BOARD POLICY 3551 - FOOD SERVICES OPERATIONS/CAFETERIA FUND	

RECOMMENDATION NO. A. 20

It is recommended that the Board of Education adopt Board Policy 3551, Food Services Operation/Cafeteria Fund

COMMENTS: BP 3551 (Food Services Operation/Cafeteria Fund) is being recommended for adoption as part of the Board's on-going work to establish, revise and update Board policies. This particular policy, if adopted, would be new to our District policy manual. The attached policy is recommended by the California School Board's Association (CSBA) as meeting the provisions of all new laws and regulations. The CSBA recommended policy was last updated in March, 2001.

This is a MANDATED policy which contain new note and text regarding the serving of meals to adults other than employees and Board members who are on campus during meal times. Revised option also clarifies that reimbursement for wages and benefits paid from the general fund may not exceed actual costs incurred.

Education Code 38082 authorizes the cafeteria to sell food only to students, district employees, Board members and employees of the fund or association maintaining the cafeteria. Districts that wish to provide meals to other persons are mandated to adopt a resolution authorizing the provision of meals to other persons. In Management Bulletin No. 00-111, the California Department of Education addresses the issue of serving of meals provided under the National School Lunch and Breakfast Programs to persons other than those specified in Education Code 38082. The CDE recommends that the Board's policy or resolution specify the circumstances under which those other persons will be served and the means by which the district will ensure that costs of meals are not

subsidized by federal or state reimbursements.

Pursuant to Education Code 45103.5, districts may contract with food service management companies only for consulting services for a period of one year. Such companies are not allowed to manage or operate food service programs on behalf of a district. However, it appears permissible under Education Code 45103.5 for a district to enter into a franchise agreement under which a school operates the food service as a fast food company franchise, paying the private company for training, recipes and the use of its logos. The food would be prepared at the school, and the franchise agreement would be subject to the competitive bidding requirements of the National School Lunch and School Breakfast Programs, as would the purchase of food products.

MOTION MADE BY: Mrs. Brady
SECONDED BY: Mrs. Gottfried

STUDENT ADVISORY VOTE: aye
AYES: 7 (all)
NOES: 0 (none)
ABSTENTIONS: 0 (none)

Food Service Operations/Cafeteria Fund

The Board of Education intends that, insofar as possible, school food services shall be a self-supporting, nonprofit program. Upon recommendation of the Superintendent or designee, the Board shall review and approve meal prices. Program financial reports shall be presented regularly to the Board.

Meals may be offered to employees and Board members as a matter of convenience. Since these meals may include federally donated food commodities, their price shall be set in accordance with state and federal guidelines.

Meals may be served to adults other than employees and Board members who are on campus during meal times for a legitimate purpose, such as serving as a classroom volunteer. Since these meals may include federally donated food commodities, their price shall be set in accordance with state and federal guidelines.

A. Cafeteria Fund

The Superintendent or designee shall establish a cafeteria fund independent of the district's general fund.

The wages, salaries and benefits of food service employees shall be paid from the cafeteria fund. (Education Code 38103)

To increase cost effectiveness, the Superintendent or designee shall centralize and direct the purchasing of food and supplies, the planning of menus, and the auditing of all food service accounts for the district.

B. Contracts with Outside Providers

With Board approval, the district may enter into a contract for management consulting services related to food service on a year-to-year basis.

With Board approval, the district may enter into a contract with a private company that enables a school to operate a franchise offering fast food items for sale to students. The franchise agreement and food purchases shall be subject to the competitive bidding requirements of the National School Lunch and School Breakfast Programs.

Legal Reference:

EDUCATION CODE

38090-38095 Cafeterias, funds and accounts

38100-38103 Cafeterias, allocation of charges

42646 Alternate payroll procedure
45103.5 Contracts for management consulting services
49490-49493 School breakfast and lunch programs
49500-49505 School meals
CODE OF FEDERAL REGULATIONS, TITLE 7
210.1-210.31 National School Lunch Program
220.1-220.21 National School Breakfast Program

Management Resources:
CDE MANAGEMENT ADVISORIES
0701.00 Adult and Sibling Meals in the National School Lunch and School
Breakfast Programs, No. 00-111
WEB SITES
CDE, Nutrition Services Division: <http://www.cde.ca.gov/nsd/>
U.S. Department of Agriculture; Child Nutrition Programs: <http://www.fns.usda.gov/cnd/>

BOARD GOAL:

A. Quality Education for All

CSBA UPDATED: March, 2001

BOARD ADOPTED: ??

NOTE: THIS ITEM WAS PULLED BY THE BOARD TO ENSURE THAT NEW
LANGUAGE, AS DIRECTED, WILL BE INCLUDED.

TO:	BOARD OF EDUCATION	<u>MAJOR/ACTION</u>
		10/18/01
FROM:	SUPERINTENDENT/JOSEPH QUARLES/RICK BAGLEY	<u>previously</u>
		10/18/01
RE:	APPROVAL OF BOARD POLICY 3511 - ENERGY AND WATER CONSERVATION	

RECOMMENDATION NO. A. 22

It is recommended that the Board of Education adopt Board Policy 3511, Energy and Water Conservation

COMMENTS: BP 3511 (Energy and Water Conservation) is being recommended for adoption as part of the Board's on-going work to establish, revise and update Board policies.

This policy was first introduced on CSBA's web site in February 2001. The Policy was revised to reflect recommendations by the California Department of Education designed to help districts deal with power outages and to conserve energy. The Policy contains language regarding the development of an energy efficiency program and emergency action plan.

In the event that instructional time is lost as a result of an energy crisis, districts may request credit for the loss of ADA as detailed in the California Department of Education's Management Advisory 90-01.

The California Energy Commission administers the Bright Schools Program pursuant to Public Resources Code 25410-25421. This program offers specific services to help districts become more energy efficient by providing design and implementation assistance, conducting energy audit and feasibility studies, providing equipment bid specifications, assisting with installation and helping to secure loans for energy-related maintenance. In addition, CSBA administers the Smart Power Program which provides an independent evaluation of energy suppliers' for school districts and county office of education.

ITEM NO. A. 22 (Continued)
Page 2 of 2

The attached policy is recommended by the California School Board's Association (CSBA) as meeting the provisions of all new laws and regulations. The CSBA recommended policy was developed in March, 2001 and would be a new policy for SMMUSD.

PUBLIC SPEAKER:

Brian Hutchins (Quincy), Santa Monica

 **MEETING NOTE:**

Mrs. Brady reminded staff that, when this Board Policy is actually passed, a fulfilled executed copy should be sent to Dean Kubani at the City of Santa Monica Department of Energy Conservation. it

MOTION MADE BY: Mrs. Brady
SECONDED BY: Mrs. Gottfried

STUDENT ADVISORY VOTE: aye
AYES: 7 (all)
NOES: 0 (none)
ABSTENTIONS: 0 (none)

Energy and Water Conservation

The Board of Education is committed to reducing the district's demand for electricity and water in order to help conserve natural resources and to save money to support other district needs. To that end, the Board shall establish goals to help reduce the district's energy and water consumption.

The Superintendent or designee shall establish an energy efficiency program which shall include specific strategies designed to help the district use energy more efficiently and to help ensure that funds intended for student learning are not diverted to cover energy costs.

As part of the energy efficiency program, the Superintendent or designee shall develop an emergency action plan to address actions to be taken in the event of power outages in schools, both during and after school operations. The action plan shall also address the role of staff, students and parents/guardians in helping to conserve resources and other activities to help the district meet energy reduction goals.

The Superintendent or designee shall analyze the effect of a utility rate increase on the district's budget. He/she shall develop and implement any necessary contingency plans.

The Superintendent or designee shall regularly inspect district facilities and operations and make recommendations for maintenance and capital expenditures which may help the district reach its energy and water conservation goals.

The Superintendent or designee shall make every effort to identify funding opportunities and cost-reducing incentive programs to help the district achieve its conservation goals.

The Superintendent or designee shall periodically report to the Board on the district's progress in meeting energy and water use reduction goals.

Legal Reference:

EDUCATION CODE

41422 School term or session length, failure to comply due to disaster

46392 Emergency conditions; ADA estimate

PUBLIC RESOURCES CODE

25410-25421 Energy Conservation Assistance

Management Resources:

CDE MANAGEMENT ADVISORIES

0118.01 California's Energy Challenge

0706.90 Water Conservation Advisory, 90-09

0222.90 Average Daily Attendance Credit During Periods of Emergency 90-01

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education, Facilities Division, Energy Challenge:

<http://www.cde.ca.gov/facilities/energyefficiency>

California Energy Commission: <http://www.energy.ca.gov/>

Alliance to Save Energy: <http://www.ase.org/>

Board Goal

A. Quality Education for All

CSBA UPDATED: March, 2001

BOARD ADOPTED:

NOTE: THIS ITEM WAS PULLED BY THE BOARD TO ENSURE THAT NEW
LANGUAGE, AS DIRECTED, WILL BE INCLUDED.

TO: BOARD OF EDUCATION MAJOR ACTION
10/18/01
FROM: SUPERINTENDENT/JOSEPH N. QUARLES/RICK BAGLEY previously
10/18/01
RE: APPROVAL OF BOARD POLICY 3580 - DISTRICT RECORDS

RECOMMENDATION NO. A.23

It is recommended that the Board of Education adopt Board Policy 3580, District Records.

COMMENTS: BP 3580 (District Records) is being recommended for adoption as part of the Board's on-going work to establish, revise and update Board policies. This particular policy, if adopted, would replace existing BP 3589 (attached) which was adopted in October, 1988. The updated policy is recommended by the California School Board's Association (CSBA) as meeting the provisions of all new laws and regulations. The CSBA recommended policy was last updated in March, 2001.

CSBA updated this Policy to reflect NEW LAW which authorizes the participation of victims of stalking in the Secretary of State's confidential address program.

Although 5 CCR 16022 authorizes districts to store permanent records only on microfilm, Education Code 35254, as amended by AB 1600 (Ch. 646, Statutes of 1999), now authorizes electronic district records. It is likely that Title 5 regulations will be amended to reflect this new law.

Government Code 6207 provides that, when creating a public record, the district must not include actual residences of students, parents/guardians or employees who have been victims of domestic violence when a substitute address is designated through the Secretary of State's Safe At Home Program (formerly known as the California Confidential Address Program (Cal CAP)). As amended by SB 1318 (Ch. 562, Statutes of 2000), victims of stalking may also participate in this program pursuant to Government Code 6205.5.

ITEM NO. A.23 (Continued)
Page 2 of 2

Districts are required to accept the program participation card issued by the Secretary of State and substitute a P.O. Box address as the participant's real address. According to the Secretary of State, a participant's confidential, actual address may only be used to establish district eligibility and for school emergency purposes. Pursuant to Government Code 6207, a participant's confidential, actual address is not a public record and should not be made available to anyone under any circumstances.

MOTION MADE BY: Mrs. Brady
SECONDED BY: Mrs. Gottfried

STUDENT ADVISORY VOTE: aye
AYES: 7 (all)
NOES: 0 (none)
ABSTENTIONS: 0 (none)

District Records

District records shall be developed, maintained and disposed of in accordance with law and California Department of Education regulations.

The Superintendent or designee shall establish regulations that define records which are permanent, optional and disposable and specify how each type of record is to be maintained or destroyed. Any microfilm or electronic copies of original records shall be permanently retained.

The Superintendent or designee shall ensure the confidentiality of records as required by law and shall establish regulations to safeguard data against damage or loss.

A. Safe at Home Program

District public records shall not include the actual addresses of students, parents/guardians or employees when a substitute address is designated by the Secretary of State for victims of domestic violence or stalking. (Government Code 6207)

Legal Reference:

EDUCATION CODE

- 35145 Public meetings
- 35163 Official actions, minutes and journal
- 35250-35255 Records and reports
- 44031 Personnel file contents and inspection
- 49065 Reasonable charge for transcripts

GOVERNMENT CODE

- 6205-6211 Confidentiality of addresses for victims of domestic violence
- 6252-6265 Inspection of public records
- 12946 Retention of employment applications and records for two years

CODE OF REGULATIONS, TITLE 5

- 432 Varieties of pupil records
- 16020-16022 Records-general provisions
- 16023-16027 Retention of records

Management Resources:

SECRETARY OF STATE

Letter re: California Confidential Address Program Implementation (SB 489), August 27, 1999

WEB SITES

California Secretary of State: <http://www.ss.ca.gov>

BOARD GOAL: Quality Education for All
CSBA/UPDATED: March, 2001
BOARD ADOPTED: 10/10/88
BOARD UPDATED: ??

NOTE: THIS ITEM WAS PULLED BY STAFF

TO: BOARD OF EDUCATION ACTION
10/18/01
FROM: SUPERINTENDENT/JOSEPH N. QUARLES
RE: CLASSIFIED ADMINISTRATIVE APPOINTMENT/
ASSISTANT SUPERINTENDENT-BUSINESS AND FISCAL SERVICES

RECOMMENDATION NO. A.24

It is recommended that the Board of Education approve the following classified administrative appointment:

Assistant Superintendent-Business and Fiscal Services

MEETING NOTE:

As referenced in the Superintendent's Report, there is no recommendation ready to come before the Board at this time.

MOTION MADE BY: Mrs. Brady
SECONDED BY: Mrs. Gottfried

STUDENT ADVISORY VOTE: N/A
AYES: 7 (all)
NOES: 0 (none)
ABSTENTIONS: 0 (none)

NOTE: THIS ITEM WAS MOVED FORWARD TO BE ADDRESSED IMMEDIATELY
FOLLOWING ITEM NUMBER A.16

TO: BOARD OF EDUCATION ACTION
10/18/01
FROM: SUPERINTENDENT/JOSEPH N. QUARLES
RE: CERTIFICATED ADMINISTRATIVE APPOINTMENT/
INTERIM ASSISTANT PRINCIPAL-SANTA MONICA HIGH SCHOOL

RECOMMENDATION NO. A.25

It is recommended that the Board of Education approve the following certificated administrative appointment:

Frank Turner
Interim Assistant Principal-Santa Monica High School

MOTION MADE BY: Mrs. Brady
SECONDED BY: Mrs. Gottfried

STUDENT ADVISORY VOTE: aye
AYES: 7 (all)
NOES: 0 (none)
ABSTENTIONS: 0 (none)

TO: BOARD OF EDUCATION

MAJOR/ACTION

10/18/01

FROM: SUPERINTENDENT

Previously
September 6, 2001

RE: STAFF RESPONSE TO THE FINANCIAL OVERSIGHT COMMITTEE
LETTER OF SUMMARY AND REQUEST FOR DIRECTION

RECOMMENDATION NO. A.26

It is recommended that the Board of Education review and approve the Staff Response to the Summary Letter and Request for Direction dated July 31, 2001. It is further recommended that the Board direct to staff accordingly.

COMMENT: The Financial Oversight Committee was appointed in the Fall of 2000, in response to city and community suggestion. The referenced letter provided a summary of the work of the committee to date and suggested three areas for Board direction in order to increase the committee's effectiveness and utility:

- 1) focusing the scope of the committee's objectives
- 2) specific clarification of the committee's role (s) within that scope
- 3) follow-up on Financial Task Force recommendations.

At the meeting of September 6, 2001, The Board of Education directed Staff to prepare a formal response to the letter.

A copy of the letter and all ancillary materials are available for review on request from the Office of the Superintendent.

NOTE: A copy of the Staff Report has been furnished to the Board under separate cover and will be available at the meeting.

MEETING NOTE:

The Board suggested language revisions, authorized the Superintendent to make them and send the letter. The original and final letters are attached hereto and made apart hereof of these original Minutes. The Board also requested that staff set up a joint meeting between the committee and itself/

MOTION MADE BY:	Mrs. Brady
SECONDED:	Mrs. Gottfried
STUDENT ADVISORY VOTE:	aye
AYES:	7 (all)
NOES:	0 (none)
ABSTENTIONS:	0 (none)

MAJOR ACTION
ITEM A.26

October 18, 2001

Members of the SMMUSD Financial Oversight Committee
c/o Mr. Michael Rich, Executive Vice President
RAND Corporation
1700 Main Street
Santa Monica, California 90407

Dear Members of the Financial Oversight Committee:

Thank you for your thoughtful and helpful letter of July 31, 2002. We have taken time to read and understand the many issues you have presented to us for consideration. In response to your recommendations in that letter, the Offices of the Superintendent and Fiscal/Business Services have assisted us in preparing the following written response. We will follow the same general headings found in your initial communication.

IMPROVING FINANCIAL PLANNING AND MANAGEMENT

1. Strategic Planning - We have undertaken a comprehensive community-wide strategic planning process. This process will result in a plan that we anticipate adopting in June of this school year, 2001-2002. The widely publicized process has already involved many hours of work from a highly skilled design team and we anticipate large community involvement in the actual development of strategies that will foster direct and strategic decision making for our community.
2. Reformatting of Financial Information for Important Management Requirements - Once the Board determines how funds are to be allocated and where money will be spent, we will prepare our budget in the State-required format. Due to the fact that these forms are not very user-friendly, we are currently working to develop new formats for public presentations, along with narratives explaining how the budget was derived. The initial format will be presented to the Financial Oversight Committee for review and subsequent determination that it would be understandable to the General Public. Once approved, the public format will accompany the State-required forms, and will be presented at the Board Meetings. Additionally, to ensure that we are keeping the public aware of all financial transactions, staff will present financial updates at Board meetings in the user-friendly form on a monthly basis. Furthermore, a member of the accounting staff will now be present at all the Board Meetings to be available to answer any questions.
3. Creating a Community-Format Budget Display - The Fiscal/Business Services Department would like to work with the Financial Oversight Committee in finalizing the Community Format Budget Display, and would like to implement this process no later than the March, 2002 Board Meeting. Additionally, we would like to work with the Committee to determine how we can clarify the financial information, and make it available to the general public. We believe that the Fiscal/Business Services Department will continue to have an open door policy, in which anyone who wishes will be able to come in and review the financial information. For the ease and working conditions of all the individuals in the Fiscal/Business Department, it is recommended that, when information is being requested, an appointment be scheduled to accommodate both the public and the Fiscal/Business Services Department staff. We believe by working with the public, and making all the information about the budget and the financial position of the District

available to the public, it alleviates the doubt and the mistrust about the documentation and the information that comes out of the Fiscal/Business Services Department.

4. Conducting a "Best Practices" Audit - The Superintendent has already written a memo to the staff indicating that the past ordering/purchasing practices will cease. The new ordering policies are a big step in improving the internal controls over the disbursements practices of the District. We believe that within two years, we will implement additional controls to monitor the income and disbursement procedures to improve the financial conditions of the District. The Fiscal/Business Services Department will be working closely with the budgets and the Purchasing Department to ensure that only allowable expenditures are made, and that when any items are ordered, they have available resources (funding sources). If the item ordered does not have sufficient budget available to pay for the item, the requisition will be sent back to the originator for a budget transfer to be completed or to be ordered in the next year's budget, when additional funds are available. After the new CFO is hired, we shall ask him/her to evaluate the work of the department(s) and suggest if a performance audit is warranted. We are prepared to fund such a recommendation if presented and will include a funding source in the 2001-02 budget.
5. Budgeting of Labor Related Costs - The Fiscal/Business Services Department is currently in the process of developing a Position Control Budget Program. The Position Control Budget Program will allow the District to anticipate step and column increases, and will allow the District to show the impact to the budget on changes in the salaries for the various different Cost of Living Adjustment (COLA) increases. The program will allow the individuals involved in the negotiations to view the different percentages being processed and the fiscal impact that each of the different raises would create. This will also allow the Fiscal/Business Services Department to present different scenarios in the budget process, which will provide a more accurate picture of the financial position and implications of the negotiations on the budget, as it is presented to us, the Board. We expect this new process to have a powerful impact upon our ability to prepare budgets that fully reflect all labor commitments.

With specific respect to fiscal implications, we will be working closely with the Superintendent in building our budget, which will be based on the actual expenditures incurred in both salaries and benefits. With input from staff, the Board will provide information regarding the District's fixed costs, including the utilities, maintenance agreements, memberships requirements, and other miscellaneous costs that are known and anticipated for each school year. We plan to provide the information regarding all the anticipated revenues that will be used to cover these expenditures, and will list the specific areas of funding. We will know what our available/ expendable income is, based on the revenues, less the salaries, benefits and fixed costs. We will then form a budget committee, which will include representation from all areas of the District, including principals, teachers and classified representatives. The available/ expendable balance of the budget will be presented to this committee, which will be used to develop a short and long-term budget plan for where the available/ expendable income should be designated. The available funds will be allocated based on the recommendations that are received from the office of the Superintendent, his committees, and the public process we normally undertake. Any necessary adjustments made through recommendations by the Financial Oversight Committee, the Superintendent or individual Board members will be considered in order to meet the requirements and commitments of the strategic plan.

NOTE: Long-term projections can be difficult and appear to be increasingly inaccurate in the out years. Nonetheless, they are essential to conservative fiscal planning. New Education Code regulations now stipulate that all budgets incorporate a three-year vector and subsequent three-year projections. We are exploring the wisdom of increasing the length of projection to five years.

6. Financially Analyzing Major Decisions – Along with the offices of the Superintendent and Fiscal/Business Services, the Board concurs with the recommendation of the Financial Oversight Committee regarding careful analysis of the effect of all decisions on the budget, and the importance of preparing a careful analysis of the affect of these decisions on all aspects of the District's available resources. The Fiscal/Business Services Department would like to continue to work with the Financial Oversight Committee to monitor areas of fiscal decision-making before final implementation. Again, decisions would incorporate the three-year projections and corresponding vector, when appropriate.

STRENGTHENING REVENUE FLOWS

1. Pursuing New and Increased Revenue Sources – The Board strongly recommends that one future direction for the Financial Oversight Committee would be the investigation and recommendation of additional or expanding current ongoing revenue sources. It is suggested that these be reliable, predictable, and of a magnitude that fits the expectations of our community. It is our expectation that the Superintendent and our new CFO work with the Financial Oversight Committee to assist in this important endeavor. We are aware and support the work of many people, including our Superintendent, in securing grants and donations to support ongoing and new work which benefits the students of our School District, yet we realize that this is, in and of itself, not the solution to fiscal stability and meeting the needs and wants of our community.
2. Assessing Future Facility Needs - We are aware of the fact that currently the District has some facility needs for reduction of classes and for modernization of current sites. The Superintendent, the Fiscal/Business Services Department, and the Buildings and Grounds/Maintenance Department will continue to work with the facilities management company to ensure that we can and will accurately and appropriately account for all the funds that are needed, acquired and spent on these projects. Due to the fact that the current projects are projected to closeout within the next 18 to 24 months, we will work on presenting accurate and complete information to the Financial Oversight Committee, the Superintendent and the public. We strongly endorse the need for a comprehensive facilities assessment and planning report before we embark on another major facilities project. We would seek the support and wisdom of the Financial Oversight Committee in recommending a strategy with respect to this type of direction.
3. Improving Communication and Coordination Among Private Fundraising Activities - This item has been referred to the Superintendent. It is our expectation that conversation will take place between and among the many parties who participate in this type of valuable activity within our School District. We seek coordination, equity, and a strategic focus with respect to the incredible generosity and human time given to our students. We primarily see this issue as a management situation, rather than as a determination of policy
4. Increasing Community Involvement and In-Kind Donations We feel that we are already seeing the type of community involvement that is both positive and proactive with respect to our fiscal state. The Strategic Planning process is expected to guide and stimulate such activities. While we agree with the basic concept of increased in-kind donation, we would seek from the Committee their recommendations for policy and practice with respect to this delicate issue. We plan to develop a list of desirable types of donations and then construct a plan to attract these donations in keeping with the recently passed Board Policy on Naming Opportunities.

FUTURE ACTIVITIES OF THE COMMITTEE

We respectfully request the following areas of further involvement and activity for the Fiscal Oversight Committee.

- A. Assist in the identification and evaluation of future funding sources that meet the criteria of being predictable, reliable, and ongoing
- B. Assist the new CFO in orienting him/her to the community, the work of the Financial Oversight Committee, and the expectations emerging from the responses to your letter that are found in this document.
- C. Assist the district in strategically thinking and subsequently preparing for a facilities assessment and long term planning process.
- D. Work with the Superintendent and new CFO to respond and present for our consideration prioritized recommendations from the 49 previously submitted list of recommendations. We also request that, in their prioritization process, the Committee cast an analytical eye toward which recommendations would be better met in the light of the developing strategic plan and which could be addressed immediately.
- E. Assist the Board with our anticipated focus on systematically reducing class size in the Santa Monica-Malibu unified School District. Of specific assistance would be: buying-in to the many ramifications of the concept, "carrying the message," locating fresh funding streams specifically dedicated to this activity, and furnishing possible technical assistance in how we go about achieving it.
- F. We suggest role clarification to be that found in the following framework:
 - * Providing fiscal and business analysis to the Board when requested
 - * Providing fiscal and business guidance to the Board when requested
 - * Provide additional recommendations to the Board when requested

It is anticipated that the following on-going District operations will result in the types of committee involvement opportunities outlined above:

* Strategic Planning * Labor Negotiations * Facilities Planning * Revenue Identification and Surety

The Board of Education and the leadership of the Public Schools look forward to working in conjunction with Oversight Committee to further develop our planning and management expertise. We are appreciative of your suggestions and encouragement in the areas of carefully executing expenditures, strengthening revenues and developing community-friendly fiscal presentations.

Very truly yours,

Members of the Board of Education of the Santa Monica-Malibu Unified School District

Tom Pratt, President

Julia Brownley, Vice President

Pam Brady

Jose Escarce

Brenda Gottfried

Mike Jordan

Maria Leon-Vazquez



Santa Monica Malibu Schools

Extraordinary Public Education

Permanent Record

October 19, 2001

Members of the SMMUSD Financial Oversight Committee
c/o Mr. Michael Rich, Executive Vice President
RAND Corporation
1700 Main Street
Santa Monica, California 90407

Dear Members of the Financial Oversight Committee:

Thank you for your thoughtful and helpful letter of July 31, 2002. We have taken time to read and understand the many issues you have presented to us for consideration. In response to your recommendations in that letter, the Offices of the Superintendent and Fiscal/Business Services have assisted us in preparing the following written response. We will follow the same general headings found in your initial communication.

IMPROVING FINANCIAL PLANNING AND MANAGEMENT

1. Strategic Planning - We have undertaken a comprehensive community-wide strategic planning process. This process will result in a plan that we anticipate adopting in June of this school year, 2001-2002. The widely publicized process has already involved many hours of work from a highly skilled design team and we anticipate large community involvement in the actual development of strategies that will foster direct and strategic decision making for our community.
2. Reformatting of Financial Information for Important Management Requirements - Once the Board determines how funds are to be allocated and where money will be spent, we will prepare our budget in the State-required format. Due to the fact that these forms are not very user-friendly, we are currently working to develop new formats for public presentations, along with narratives explaining how the budget was derived. The initial format will be presented to the Financial Oversight Committee for review and subsequent determination that it would be understandable to the General Public. Once approved, the public format will accompany the State-required forms, and will be presented at the Board Meetings. Additionally, to ensure that we are keeping the public aware of all financial transactions, staff will present financial updates at Board meetings in the user-friendly form on a monthly basis. Furthermore, a member of the accounting staff will now be present at all the Board Meetings to be available to answer any questions.
3. Creating a Community-Format Budget Display - The Fiscal/Business Services Department would like to work with the Financial Oversight Committee in finalizing the Community Format Budget Display, and would like to implement this process no later than the March, 2002, Board Meeting. Additionally, we would like to work with the Committee to determine how we can clarify the financial information, and make it available to the general public. We believe that the Fiscal/Business Services Department

Santa Monica-Malibu Unified School District

1651 Sixteenth Street • Santa Monica • California 90404-3891 • (310) 450-8338 • www.smmusd.org

Board of Education: Pam Brady • Julia Brownley • Jose Escarce • Brenda Gottfried • Mike Jordan • Maria Leon-Vazquez • Tom Pratt

John E. Deasy, Superintendent of Schools

will continue to have an open door policy, in which anyone who wishes will be able to come in and review the financial information. For the ease and working conditions of all the individuals in the Fiscal/Business Department, it is recommended that, when information is being requested, an appointment be scheduled to accommodate both the public and the Fiscal/Business Services Department staff. We believe by working with the public, and making all the information about the budget and the financial position of the District available to the public, it alleviates the doubt and the mistrust about the documentation and the information that comes out of the Fiscal/Business Services Department.

4. Conducting a "Best Practices" Audit - The Superintendent has already written a memo to the staff indicating that the past ordering/purchasing practices will cease. The new ordering policies are a big step in improving the internal controls over the disbursements practices of the District. We believe that within two years, we will implement additional controls to monitor the income and disbursement procedures to improve the financial conditions of the District. The Fiscal/Business Services Department will be working closely with the budgets and the Purchasing Department to ensure that only allowable expenditures are made, and that when any items are ordered, they have available resources (funding sources). If the item ordered does not have sufficient budget available to pay for the item, the requisition will be sent back to the originator for a budget transfer to be completed or to be ordered in the next year's budget, when additional funds are available. After the new CFO is hired, we shall ask him/her to evaluate the work of the department(s) and suggest if a performance audit is warranted. We are prepared to fund such a recommendation, if presented, and will identify and designate a funding source. As is normal professional practice, the Board will notify the public at each step of the process; such notifications will include a projected time line as well as fiscal implications of the project.
5. Budgeting of Labor Related Costs - The Fiscal/Business Services Department is currently in the process of developing a Position Control Budget Program. The Position Control Budget Program will allow the District to anticipate step and column increases, and will allow the District to show the impact to the budget on changes in the salaries for the various different Cost of Living Adjustment (COLA) increases. The program will allow the individuals involved in the negotiations to view the different percentages being processed and the fiscal impact that each of the different raises would create. This will also allow the Fiscal/Business Services Department to present different scenarios in the budget process, which will provide a more accurate picture of the financial position and implications of the negotiations on the budget, as it is presented to us, the Board. We expect this new process to have a powerful impact upon our ability to prepare budgets that fully reflect all labor commitments. An additional benefit of the Position Control Budget Program will be the multi-faceted data base, use of which will facilitate a wide variety (both aggregated and disaggregated data) of socio-economic reports. As is normal professional practice, the Board will notify the public at each step of the process; such notifications will include a projected time line as well as fiscal implications of the project.

With specific respect to fiscal implications, we will be working closely with the Superintendent in building our budget, which will be based on the actual expenditures incurred in both salaries and benefits. With input from staff, the Board will provide information regarding the District's fixed costs, including the utilities, maintenance agreements, memberships requirements, and other miscellaneous costs that are known and anticipated for each school year. We plan to provide the information regarding all the anticipated revenues that will be used to cover these expenditures, and will list the

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2. Assessing Future Facility Needs - We are aware of the fact that currently the District has some facility needs for reduction of classes and for modernization of current sites. The Superintendent, the Fiscal/Business Services Department, and the Buildings and Grounds/Maintenance Department will continue to work with the facilities management company to ensure that we can and will accurately and appropriately account for all the funds that are needed, acquired and spent on these projects. Due to the fact that the current projects are projected to close out within the next 18 to 24 months, we will work on presenting accurate and complete information to the Financial Oversight Committee, the Superintendent and the public.

We strongly endorse the need for a comprehensive facilities assessment and planning report before we embark on another major facilities project. We would seek the support and wisdom of the Financial Oversight Committee in recommending a strategy with respect to this type of direction. Additionally, we would direct the Prop X Oversight Committee and the Financial Oversight Committee work in tandem to recommend the processes and procedures necessary to develop and implement a comprehensive data base for facilities' needs, use of which would facilitate exploration and identification of potential funding sources and, would, of necessity, provide the information needed to accurately forecast time lines. As is normal professional practice, the Board will notify the public at each step of the process; such notifications will include a projected time line as well as fiscal implications of the project.

3. Improving Communication and Coordination Among Private Fundraising Activities - This item has been referred to the Superintendent. It is our expectation that conversation will take place between and among the many parties who participate in this type of valuable activity within our School District. We seek coordination, equity, and a strategic focus with respect to the incredible generosity and human time given to our students. We primarily see this issue as a management situation, rather than as a determination of policy
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FUTURE ACTIVITIES OF THE COMMITTEE

We respectfully request the following list represents some of the areas of further involvement and activity for the Fiscal Oversight Committee, it being understood that the Board will be revisiting the initial charge to the committee in light of possibly refocussing it direction and energy. The list is not ranked.

- A. Assist in the identification and evaluation of future funding sources that meet the criteria of being predictable, reliable, and ongoing
- B. Assist the new CFO in orienting him/her to the community, the work of the Financial Oversight Committee, and the expectations emerging from the responses to your letter that are found in this document.
- C. Assist the district in strategically thinking and subsequently preparing for a facilities assessment and long term planning process.
- D. Work with the Superintendent and new CFO to respond and present for our consideration prioritized recommendations from the 49 previously submitted list of recommendations. We also request that, in their prioritization process, the Committee cast an analytical eye toward which recommendations would be

better met in the light of the developing strategic plan and which could be addressed immediately.

- E. Assist the Board with our anticipated focus on systematically reducing class size in the Santa Monica-Malibu Unified School District. Of specific assistance would be: buying-in to the many ramifications of the concept, "carrying the message," locating fresh funding streams specifically dedicated to this activity, and furnishing possible technical assistance in how we go about achieving it.
- F. We suggest role clarification to be that found in the following framework:
 - * Providing fiscal and business analysis to the Board when requested
 - * Providing fiscal and business guidance to the Board when requested
 - * Providing additional recommendations to the Board when requested

It is anticipated that the following on-going District operations will result in the types of committee involvement opportunities outlined above:

- * Strategic Planning
- * Labor Negotiations
- * Facilities Planning
- * Revenue Identification and Surety

The Board of Education and the leadership of the Public Schools look forward to working in conjunction with the Oversight Committee to further develop our planning and management expertise. We are appreciative of your suggestions and encouragement in the areas of carefully executing expenditures, strengthening revenues and developing community-friendly fiscal presentation and we are looking forward to a joint meeting in the near future to discuss this communication.

We are most especially appreciative of the wonderfully collaborative, ambassadorial role you have assumed in our learning communities. Thank you.

Members of the Board of Education of the Santa Monica-Malibu Unified School District

(signed)

John E. Deasy
Superintendent of Schools
for the Board of Education

JED:ph

Discussion Items

TO: BOARD OF EDUCATION

10/18/01 DISCUSSION

FROM: SUPERINTENDENT/LISE REILLY/TONY DAHL

RE: CALIFORNIA HIGH SCHOOL EXIT EXAM RESULTS

DISCUSSION ITEM NO. D.1

This report summarizes the results of the California High School Exit Exam given to all 9th graders in March of 2001.

COMMENT:

Ninth grade students in public schools throughout the state were administered the California High School Exit Examination (CAHSEE) for the first time in spring 2001. To accommodate the variety of school schedules, the examination was given at two different times, once in March, 2001, and once in May, 2001. For each administration, both parts of the CAHSEE were given (1) English-Language Arts and (2) Mathematics. The students in the Santa Monica-Malibu Unified School District were administered the exam in March of 2001.

The English-Language Arts section covered the identified reading and writing content standards and included 82 multiple-choice items and two writing tasks.

The Mathematics section covered the identified mathematics content standards and included 80 multiple-choice items.

All items on the CAHSEE are aligned to the California State Content Standards.

Beginning in the spring of 2001, ninth grade students could, but were not required to, take the exam. Beginning in 2001-02, all tenth-grade students must take the CAHSEE, except those students who took it in spring of 2001 and passed both parts. Students will be given additional opportunities each year to retake the exam. Only the part(s) not passed must be taken again.

Students with exceptional needs must pass the CAHSEE to receive their high school diploma. The CAHSEE may be administered with appropriate accommodations, where necessary.

Beginning with the 2000-01 school year and each year thereafter, districts are required to send notification about the CAHSEE to parents/guardians and students at the beginning of the first quarter of the regular school term.

PUBLIC SPEAKER: Brian Hutchins (Quincy), Santa Monica

MEETING NOTE: The 24-page Report is on file with permanent Minutes.

TO: BOARD OF EDUCATION

DISCUSSION

10/18/01

FROM: SUPERINTENDENT/BRENDA GOTTFRIED

RE: ADDITIONAL MEMBERS TO THE STRATEGIC PLANNING DESIGN TEAM

DISCUSSION ITEM NO.D.2

It is recommended that the Board approve the following proposal to add new members to the Strategic Planning Design Team. With due respect to those existing members of the committee, it is suggested that the Board follow established procedure and **appoint** any/all future full committee members.

COMMENT: In a concerted effort to have the rich socio-economic diversity of the Santa Monica-Malibu Unified School district properly represented by Board-appointed members of the Strategic Planning Design Team, the following suggestion is being made:

FULL BOARD APPOINTMENT: For candidates with full voting privileges: Either a completed application or, to facilitate the process, a complete, signed letter of intent, which would include:

- A) an agreement to commit to the necessary committee time constraints (approximately 200+ hours on or before June 30, 2002);
- B) at least one paragraph for each of the following topics:
 - 1) a description of personal experience in assisting groups of people to come to consensus;
 - 2) a description of personal experience in planning large events, especially those involving community outreach;
 - 3) an anecdotal account of how candidate has raised/ helped raise silenced voices
 - 4) a full explanation of why the candidate wishes to be added to the committee

SUPERINTENDENT'S and/or DESIGNEE APPOINTMENT: For Consulting Members with no voting privileges: a letter explaining the desire to be appointed in this capacity.

It is understood that Community Liaisons and other designated experts will serve as resource to the committee as needed or requested.

PUBLIC SPEAKER: Brian Hutchins (Quincy), Santa Monica

MEETING NOTE: Staff was directed to bring this item forward to the next Board meeting for ratification.

TO: BOARD OF EDUCATION

DISCUSSION

10/18/01

FROM: SUPERINTENDENT

RE: APPROVAL TO PARTICIPATE IN THE AMERICA'S SCHOOLS PROGRAM

DISCUSSION ITEM NO. D.3

It is recommended that the Board of Education approve the District's participation in the America's Schools Programs as promoted by the California School Boards Association District Services Corporation.

COMMENT:

The America's Schools Program is being offered to school districts and county offices of education as a way to generate additional funding for educational programs.

Developed by the International School Licensing Corporation, the America's Schools Program generates financial support for school programs by uniting schools and business behind one recognizable symbol. Funds are generated from sponsorships and when consumers buy products and use services displaying the symbol, participants receive a percentage of the sales.

CSBA has pledged that no corporate advertising will be displayed on school grounds. Additionally, there is no cost to participate and all California school districts and county offices of education are eligible to share in the generated funding.

The following language has been suggested by CSBA in order to consummate a formal agreement. A resolution of agreement also follows. (Go to next page)

MEETING NOTE:

Staff was directed to furnish additional information to the Board and to bring this item forward as an action item at a future Board meeting.

PARTICIPATION AGREEMENT

The Santa Monica-Malibu Unified School District agrees to participate in the America's School Program (the "Program") and support the America's School Symbol set for above (the "Symbol").

By supporting and displaying the Symbol, we'll be showing our support for the program and be eligible to share revenues generated by the Program. Sponsorship revenue and commissions generated through licensing the Symbol to carefully selected corporation will help support California public schools.

Some optional ways to display the Symbol and promote the Program include"

- Displaying the FREE posted of the Symbol in the district administrative offices; THE SYMBOL IS NOT TO BE DISPLAYED IN ANY CLASSROOMS.
- Presenting information about the program at school board meetings and to other school groups.
- Encouraging local booster clubs and PTA support for the program.
- Displaying the Symbol on district office documents as *appropriate* (newsletters, purchase orders, invoices, checks, websites and letterhead, for example)
- Providing information about the Program and the Symbol to local media upon request.

For Santa Monica- Malibu
Unified School District

For America's School Program

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

Date of Board Approval _____

TO: BOARD OF EDUCATION

DISCUSSION

10/18/01

FROM: SUPERINTENDENT

RE: SUGGESTED POSSIBLE FORMATS FOR USER-FRIENDLY BUDGET

DISCUSSION ITEM NO. D.4

It is recommended that the Board review the new suggested formats for presenting the District's financial picture in a user-friendly format.

COMMENT: One of the on-going concerns of both staff and the community has been difficulty in accessing financial information as it has been presented in the past.

In a formal recommendation to the Board of Education, both the Financial Task Force and the Financial Oversight Committee strongly urged revamping the formal presentation of the district's financial picture. The multi-fold reason for the recommendation included two very important aspects:

- **communication:** openly helping the community to understand and assimilate district finances
- **revitalizing** the community's trust in the district's ability to run a tight fiscal ship.

The presented documents are a sample of what the B.1 budget, passed June 27, 2001, would look like in a new format. The numbers have not changed.

NOTE: Copies of the new format have been delivered to the Board under separate cover and are on file with the permanent Minutes.

MEETING NOTE:

The Board thanked the Superintendent, Dr. Cohen and all involved staff for such excellent work.

Information Items

TO: BOARD OF EDUCATION

INFORMATION
10/18/01

FROM: SUPERINTENDENT

RE: BASIC AND SUPPLEMENTAL TEXTBOOKS TO BE ADOPTED

INFORMATIONAL ITEM NO. I.1

It is recommended that the following textbook(s) be adopted for use in the Santa Monica-Malibu Unified School District. The Board will take action to adopt these books at the next Board of Education meeting.

COMMENT: In accordance with the Board of Education policy, the textbook(s) listed below will be on public display for the next two weeks in the Educational Services Department at 1638 17th Street, Santa Monica, CA 90405.

ENGLISH TO USE, by Barbara and David Trautman, Language Arts, copyright 1998, Grade 7, SUPPLEMENTARY, person requesting adoption: Diane Gonsalves, John Adams for Readers/Writers Workshop

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