

TO: BOARD OF EDUCATION  
FROM: JOHN E. DEASY  
RE: APPROVAL OF MINUTES

ACTION  
09/04/03

RECOMMENDATION NO. A.1

It is recommended that the Board of Education approve the following Minutes:

No Minutes Available for Approval

MOTION MADE BY:  
SECONDED BY:

STUDENT ADVISORY VOTE:  
AYES:  
NOES:  
ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION/CONSENT

09/04/03

FROM: SUPERINTENDENT

RE: APPROVAL OF INDEPENDENT CONTRACTORS

RECOMMENDATION NO. A.2

It is recommended that Board of Education enter into an agreement with the following Independent Contractors. These contracts are included in the 2003/2004 budget.

<b>Contractor/Contract Dates</b>	<b>Description</b>	<b>Site</b>	<b>Funding</b>
Victoria Brown Sept 20-Oct 5, 2003 Cost not to exceed: \$1000	To provide CPR training for school age, head start\state preschool staff	CDS	School Age Program 12-60600-0-85000-10000-5802-070-2700
Victoria Brown Sept 20-Oct 5, 2003 Cost not to exceed: \$500	To provide CPR training for school age, head start\state preschool staff	CDS	Head Starty (50%) 12-52101-85000-10000-5802-070-2700 State Preschool (50%) 12-60550-0-85000-10000-5802-070-2700

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:

TO: BOARD OF EDUCATION  
FROM: JOHN E. DEASY/KENNETH R. BAILEY  
RE: ACCEPTANCE OF GIFTS - 2003-04

ACTION/CONSENT  
09/04/03

RECOMMENDATION NO. A.3

It is recommended that the Board of Education accept, with gratitude, checks and gifts totaling \$55,008.80 presented to the Santa Monica-Malibu Unified School District.

It is further recommended that the Fiscal/Business Services Office, in accordance with Educational Code §42602, be authorized to increase the 2003-2004 income and appropriations by \$55,008.80, as described on the attached listing.

COMMENT: The value of all non-cash gifts has been determined by the donors.

Also attached for informational purposes is a report itemizing Cumulative Totals of Gifts and Donations for Fiscal Year 2003-2004.

AGENDA

NOTE: The list of gifts is available on the District's website, [www.smmusd.org](http://www.smmusd.org), as a pdf file; to view the gift report:

- 1) go to [www.smmusd.org](http://www.smmusd.org)
- 2) click on "Board Meetings"
- 3) scroll to the date for this meeting
- 4) click on 9-4gif.pdf

MOTION MADE BY:  
SECONDED BY:

STUDENT ADVISORY VOTE:  
AYES:  
NOES:  
ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION/CONSENT

09/04/03

FROM: JOHN E. DEASY/KENNETH R. BAILEY

RE: CONFERENCE AND TRAVEL APPROVAL/RATIFICATION

RECOMMENDATION NO. A.4

It is recommended that the Board of Education approve/ratify the following Requests for Absence on District Business (Conference and Travel) forms.

COMMENTS: Entries are alphabetical, by employee last name. In addition to the employee's name and site/location, each entry contains the following information: name, location and date (s) of the conference, complete account code, fund and program names, and the total estimated cost as provided by the site administrator. The average cost for substitute teachers is \$130/day. This figure is furnished for informational purposes and does not reflect the actual amount paid for an individual substitute.)

<u>NAME</u> <u>SITE</u> Account Number Fund - Resource Number	CONFERENCE NAME LOCATION DATE (S)	COST ESTIMATE
<u>CANNELL, Steve</u> Educational Services 01-30100-0-11100-10000-5220- 035-1300 General Fund - <b>Resource:</b> Title I	Title I Workshop Santa Clarita, CA September 12, 2003	\$20.00
<u>SCOTT, Kathy</u> Personnel Services 01-00000-0-11100-72000-5220- 025-1250 General Fund - <b>Function:</b> Other Genl. Admin.	ACSA - Personnel Administrators Academy Azusa, CA October 17, 2003 - April 3, 2004 (Misc. Dates)	\$1,300.00
<b>Adjustments</b> (Preapproved expenses 10% in excess of approved costs that must be approved by Board/Changes in Personnel Attendance)		
NONE		

<u>NAME</u> <u>SITE</u> Account Number Fund - Resource Number	CONFERENCE NAME LOCATION DATE (S)	COST ESTIMATE
<b>Group Conference and Travel: In-State</b> * a complete list of conference participants is on file in the Department of Fiscal Services		
<u>HAGEN, Marcia</u> <u>HOLMES, Beth</u> Personnel Services 01-00000-0-00000-72000-5220- 025-1250 General Fund- <b>Function:</b> Other Genl. Admin.	Credential Counselors & Analysts of Calif. Annual Fall Conference Sacramento, CA October 14 - 17, 2003	\$2,000.00 total (incl reg, air, hotel, meals)
<b>Out-of-State Conferences: Individual</b>		
NONE		
<b>Out-of-State Conferences: Group</b>		
NONE		

MOTION MADE BY:  
SECONDED BY:

STUDENT ADVISORY VOTE:  
AYES:  
NOES:  
ABSTENTIONS:

TO: BOARD OF EDUCATION  
FROM: KENNETH R. BAILEY/ VIRGINIA I.HYATT  
RE: APPROVAL OF PURCHASE ORDERS

ACTION/CONSENT  
09/04/03

RECOMMENDATION NO. A.5

It is recommended that the Board of Education approve the following Purchase Orders and Changed Purchase Orders from August 13, 2003 through August 28, 2003 for fiscal year 2003/04.

**AGENDA**

**NOTE:** The Purchase Order list is not available in the electronic agenda. It is printed in the published agenda. It is available for public review in the Office of the Superintendent and as part of the public copies of the agenda, which are available at the meeting.

MOTION MADE BY:  
SECONDED BY:

STUDENT ADVISORY VOTE:  
AYES:  
NOES:  
ABSTENTIONS:

TO: BOARD OF EDUCATION ACTION/CONSENT  
9/04/03  
FROM: SUPERINTENDENT/KENNETH R.BAILEY/BETH CONNORS  
RE: ACCOUNTING AND CONSULTING SERVICES/MANDATED COST  
REIMBURSEMENT CLAIMS-CENTRATION, INC.

RECOMMENDATION NO. A.6

It is recommended that the Board of Education enter into an agreement with Centration, Inc. to provide accounting and consulting services related to the preparation of Mandated Cost reimbursement claims and other related services, in an amount not to exceed \$23,000 per year. The term of this agreement is July 1, 2003 Through June 30, 2004. The agreement covers work necessary to file claims for Fiscal Year 2002-2003, due on January 15, 2004, and all claims which become necessary between July 1, 2003 and June 30, 2004. The cost will be reimbursed to the District through the mandated cost claims process.

Funding Information

Source: Mandated Cost Income  
Currently Budgeted: Yes  
SACS Account # 01-00000-0-00000-73900-5802-051-2510  
Description: General Fund/Unrestricted/Other Fiscal Serv./  
Consultant/Fiscal Services/Director

COMMENT: The District has utilized this service from Centration, Inc. over the past six years. The mandated costs reimbursement claims processing services will assist the District with:

- 1) Maximizing State Mandated Costs reimbursement revenue
- 2) Monthly data collection
- 3) Staff training and consultation
- 4) Preparation of State Mandated Claim Reports
- 5) Semi-annual status reports to management
- 6) Preparation and presentation of revised claims

MOTION MADE BY:  
SECONDED BY:

STUDENT ADVISORY VOTE:  
AYES:  
NOES:  
ABSTENTIONS:

TO: BOARD OF EDUCATION ACTION/CONSENT  
09/04/03

FROM: SUPERINTENDENT/JOSEPH N. QUARLES

RE: CERTIFICATED PERSONNEL - Elections, Separations

RECOMMENDATION NO. A.7

ELECTIONS

ADDITIONAL ASSIGNMENTS

JOHN ADAMS MIDDLE SCHOOL

Frumovitz, Alex	4 days @\$295.93	8/11/03-8/14-03	Own Daily/\$1184
Lang, Justine	4 days @\$251.91	8/11/03-8/14-03	Own Daily/\$1008
Levin, Tracy	4 days @\$322.19	8/11/03-8/14-03	Own Daily/\$1289
Steinmetz, Brigitte	4 days @\$237.97	8/11/03-8/14-03	<u>Own Daily/\$952</u>
		TOTAL OWN DAILY	\$4,433

Comment: Summer Science Camp for 6th Graders  
01-Gifts

Dipley, Jeri	4 days @\$308.00	8/18/03-8/21-03	<u>Own Daily/\$1232</u>
		TOTAL OWN DAILY	\$1,232

Comment: Summer Science Magnet Institute for 8th Graders  
01-Gifts

CHILD DEVELOPMENT SERVICES

Mahon, Margaret	200 hrs @\$47.55	7/28/03-8/29/03	<u>Own Hrly/\$9510</u>
		TOTAL OWN HOURLY	\$9,510

Comment: School Nurse-Summer Assignment  
12-Head Start Model 1

Prosser, Thelma	224 hrs @\$14.25	7/23/03-8/29/03	<u>Own Hrly/\$3192</u>
		TOTAL OWN HOURLY	\$3,192

Comment: CDS Programs Operating During Summer 7/23/03-8/29/03  
12-Unrestricted Resource

Shahfar-Namdar, Goli	240 hrs @\$23.83	7/21/03-8/29/03	<u>Own Hrly/\$5719</u>
		TOTAL OWN HOURLY	\$5,719

Comment: CDS Programs Operating During Summer 7/21/03-8/29/03  
12-Unrestricted Resource

EDUCATIONAL SERVICES

Kratzer, Cindy	17 days @\$364.60	7/1/03-9/2/03	Own Daily/\$6198
Teplin, Amy	17 days @\$364.60	7/1/03-9/2/03	<u>Own Daily/\$6198</u>
		TOTAL OWN DAILY	\$12,396

Comment: Elementary Literacy Coach  
73-Stupski Foundation

Corliss, Chris	20 days @\$400.42	7/1/03-8/28/03	<u>Own Daily/\$8008</u>
		TOTAL OWN DAILY	\$8,008

Comment: Implement new Joint Use Assessment and Facility Management Plan  
01-Unrestricted Resource

LINCOLN MIDDLE SCHOOL

Hobkirk, Carl 4 days @\$336.55 7/21/03-7/25/03 Own Daily/\$1346  
TOTAL OWN DAILY \$1,346

Comment: Administrator-Summer School  
01-Unrestricted Resource

ROOSEVELT ELEMENTARY SCHOOL

Frederick, Sarah 45 hrs @\$35.60 8/04/03-8/22/03 Est Hrly/\$1602  
Mulk ern, Nicole 54 hrs @\$35.60 8/04/03-8/22/03 Est Hrly/\$1922  
TOTAL ESTABLISHED HOURLY \$3,524

Comment: Kindergarten Readiness-Summer Program  
01-Reimbursed by PTA

SANTA MONICA HIGH SCHOOL

Swenson, Joni 12 days \$349.83 8/29/03-6/30/04 Own Daily/\$4198  
TOTAL OWN DAILY \$4,198

Comment: Music (Orchestra) Teacher  
01-Unrestricted Resource

SUMMER SCHOOL

(80% Own Daily Rate unless otherwise noted)

SANTA MONICA HIGH SCHOOL

Salumbides, Roseann 15 days @\$236.54 7/21/03-8/08/03 Own Daily/\$3548  
Williams, A.Deer 20 days @\$121.87 (40%) 7/14/03-8/08/03 Own Daily/\$2437  
TOTAL OWN DAILY \$5,985

Comment: Summer School Teacher  
01-Unrestricted Resource

OLYMPIC HIGH SCHOOL

Tarbell, Harlan 24 days @\$285.77 6/24/03-7/25/03 Own Daily/\$6858  
TOTAL OWN DAILY \$6,858

Comment: SDC/NC Teacher  
01-Special Education

STUDENT SERVICES

Conrad, Alison 29 days @\$296.27 7/1/03-8/8/03 Own Daily/\$8592  
TOTAL OWN DAILY \$8,592

Comment: Inclusion  
01-Special Education

Copeland, Barbara 25 days @\$327.80 7/1/03-8/1/03 Own Daily/\$8195  
TOTAL OWN DAILY \$8,195

COMMENT: Speech  
01-Special Education

HOURLY TEACHERS

ADULT EDUCATION

Bogoht, Hal 114 hrs @\$39.90 7/1/03-8/9/03 Est Hrly/\$4549  
Doran, Marianne 114 hrs @\$39.90 7/1/03-8/9/03 Est Hrly/\$4549  
Hernandez, Patricia 114 hrs @\$39.90 7/1/03-8/9/03 Est Hrly/\$4549  
TOTAL ESTABLISHED HOURLY \$13,647

Comment: Teacher (Civic)  
11-PL105-22 Engl Literacy/Civics

ROP

Jones, Teresa	50 hrs @\$39.90	7/01/03-8/31/03	Est Hrly/\$1995
Retail Sales, Marketing, Small Business Management			
Jones, Teresa	12 hrs @\$39.90	7/01/03-8/31/03	Est Hrly/\$479
Retail Sales, Marketing, Small Business Management/Inservice			
Just, Meiko	250 hrs @\$39.90	7/01/03-8/31/03	Est Hrly/\$9975
Office Occupations, Marketing			
Just, Meiko	12 hrs @\$39.90	7/01/03-8/31/03	Est Hrly/\$479
Office Occupations, Marketing/Inservice			
Just, Peggy	65 hrs @\$39.90	7/01/03-8/31/03	Est Hrly/\$2594
Computer Applications			
McGee, Richard	65 hrs @\$39.90	7/01/03-8/31/03	Est Hrly/\$2594
Commercial Art			
McGee, Richard	12 hrs @\$39.90	7/01/03-8/31/03	Est Hrly/\$479
Commercial Art/Inservice			
Kemp, Anita	50 hrs @\$39.90	7/01/03-8/31/03	Est Hrly/\$1995
Small Business Mgmt, Banking, Food Service Mgmt			
Kemp, Anita	10 hrs @\$39.90	7/01/03-8/31/03	Est Hrly/\$399
Small Business Mgmt, Banking, Food Service Mgmt/Inservice			
Sauceda, Robert	25 hrs @\$39.90	7/01/03-8/31/03	Est Hrly/\$998
Office Occupations, Computer Applications			
Smith, Shadrach	150 hrs @\$39.90	7/01/03-8/31/03	Est Hrly/\$5985
Emergency Medical Technician			
Smith, Shadrach	12 hrs @\$39.90	7/01/03-8/31/03	Est Hrly/\$479
Emergency Medical Technician/Inservice			
Suhd, Mike	100 hrs @\$39.90	7/01/03-8/31/03	Est Hrly/\$3990
Building Maintenance, Diversified Occupations			
Suhd, Mike	12 hrs @\$39.90	7/01/03-8/31/03	Est Hrly/\$479
Building Maintenance, Diversified Occupations/Inservice			
TOTAL ESTABLISHED HOURLY			\$32,920

STUDENT SERVICES

Williams, A.De	As Needed @\$50.78	7/23/03-6/30/04	Own Hrly/ - - -
TOTAL OWN HOURLY			\$ - - -

Comment: Home Instruction  
01-Unrestricted Resource-50%  
01-Special Education-50%

**TOTAL ESTABLISHED HOURLY, OWN HOURLY, and OWN DAILY \$129,755**

SUBSTITUTE TEACHERS

	<u>Effective</u>
<u>ADULT EDUCATION</u>	
(@\$35.60 Hourly Rate)	
Fawcett, Evelyn	7/14/03-6/30/04

PREFERRED SUBSTITUTES

(@\$142 Daily Rate)	
Atkinson, Joanne	7/18/03
Janulaitis, Donna	7/1/03
Shuman, Lori	7/17/03

CHANGE IN ASSIGNMENT

<u>Name/Assignment</u> <u>Location</u>	<u>Effective</u>
Alexander, Lorie Roosevelt Elementary School <u>From:</u> 50% <u>To:</u> 100%	8/29/03
Bannatyne, Elaine McKinley Elementary School <u>From:</u> ELL and Title I <u>To:</u> General Education Classroom	8/29/03-6/18/04
Hinshaw, Carol John Muir Elementary School <u>From:</u> Itinerant Teacher <u>To:</u> John Muir Elementary	8/29/03
Hollander, Christine Pt. Dume Marine Science <u>From:</u> 50% <u>To:</u> 100%	8/29/03
Housman, Joann SMASH/John Muir Elementary <u>From:</u> 20%/Itinerant <u>To:</u> 40%/SMASH-Muir	9/01/03-6/30/04
Ipina, Elizabeth Student and Family Support Services <u>From:</u> Edison Language Academy <u>To:</u> Elementary ELD Coach/Various Sites/New Position	8/29/03-6/18/04
Jordan, Nancy Cabrillo Elementary School <u>From:</u> 50% <u>To:</u> 100%	8/29/03-6/18/04
King, Keri Educational Services <u>From:</u> McKinley/4th Grade <u>To:</u> Mentor Teacher/Teacher on Special Assignment	8/29/03-6/30/04
Kinsinger, Julie Will Rogers Elementary School <u>From:</u> Miller Unruh <u>To:</u> 1st/2nd Grade [replacing N. Bergsten-Smith]	8/29/03
Lopez, Felicia Student and Family Support Services <u>From:</u> Will Rogers Elementary <u>To:</u> Elementary ELD Coach/Various Sites/New Position	8/29/03-6/18/04
Mathewson, Stefanie Roosevelt Elementary School <u>From:</u> 40% <u>To:</u> 50% [job share with K. Aragon]	8/29/03

McCracken, Lynn 8/1/03-6/18/04  
 Lincoln Middle School  
From: 70%  
To: 80%

Mehring, Patricia 8/29/03-6/18/04  
 Cabrillo Elementary School  
From: 40%  
To: 20% [continuing assignment with Morgan]

Morn, Lora 9/01/03-6/30/04  
 Santa Monica High School  
From: 70%/Adams-Olympic  
To: 100%/Santa Monica High School

Mulkern, Nicole 8/29/03  
 Roosevelt Elementary School  
From: Reading Specialist  
To: Regular Classroom Teacher

Nordberg, Karrie 8/29/03-6/18/04  
 McKinley Elementary School  
From: 100%  
To: 20% [2nd year job-share with E. Wetmore]

Short, Cindy 8/1/03-6/18/04  
 Lincoln Middle School  
From: 60%  
To: 80%

Smart, Carrie 8/29/03-6/18/04  
 Cabrillo Elementary School  
From: 100%  
To: 40% [sharing assignment with Levy (20%) and Weinstock (20%)]

Suskin, Robyn 8/29/03-6/18/04  
 John Muir Elementary School  
From: Miller Unruh  
To: Classroom Teacher [replacing G. Oberstone]

Taslimi, Laila 8/29/03-6/18/04  
 McKinley Elementary School  
From: 100%  
To: 80% [3rd year job-share with M. Kincannon]

Teplin, Amy 9/03/03-6/30/04  
 Educational Services  
From: Will Rogers/3rd Grade  
To: Elementary Literacy Coach/Teacher on Special Assignment

Treuenfels, Therese 8/29/03-6/18/04  
 Franklin Elementary  
From: Roosevelt/ESL  
To: Franklin/Elementary Teacher [replacing Engerman]

Treuenfels, Therese 8/29/03-6/18/04  
 Student and Family Support Services  
From: Franklin Elementary  
To: Elementary ELD Coach/Various Sites/New Position

Weinstock, Cyndie 8/29/03-6/18/04  
 Cabrillo Elementary School  
From: 50%  
To: 80%

Wetmore, Elayne 8/29/03-6/18/04  
 McKinley Elementary School  
From: 100%  
To: 80% [2nd year job-share with K. Nordberg]

PROBATIONARY CONTRACTS

<u>Name/Assignment</u> <u>Location</u>	<u>Not to</u> <u>Exceed</u>	<u>Effective</u>
Alexander, Laura Malibu/Art	100% [replacing I. Blanchard]	8/29/03
Arkle, Valerie SAMOHI/Chemistry	100% [new position]	8/29/03
Ball, Stephen Ed Svcs/Music	100% [replacing C. Limb]	8/29/03
Barker, Alison Lincoln MS/Eng/Hum	100% [replacing S. Asselin]	8/29/03
Bresnahan, Stephanie SAMOHI/Spanish	100% [replacing R. Lopez]	8/29/03
Bresnahan, Stephen SAMOHI/English	100% [replacing K. Samayoa-Lunt]	8/29/03
Brown, Carrie Franklin/1st	100% [replacing B. Strachan]	8/29/03
Castro, Aaronn John Adams MS/Soc St	100% [replacing C. Santiago]	8/29/03
Chapman, James SAMOHI/Spanish	100% [replacing S. Perkins]	8/29/03
Cook, Kristina Webster Elementary	100% [replacing R. Dzula]	8/29/03
Cruz, Teresita Rogers Elementary/2nd	100% [replacing M. Duran-Contreras]	8/29/03
Cuda, Zachary SAMOHI/Soc St	100% [replacing L. Becher]	8/29/03
Dollosso, Maritesss John Adams MS/PE	100% [new position]	8/29/03

Donfeld, Shauna Webster Elementary	100% [replacing V. Winokur]	8/29/03
Evensen, Thor SAMOHI/Art	100% [replacing A. Avalos]	8/29/03
Farrell, Sarah SAMOHI/Science	100% [replacing P. Wisner]	8/29/03
Flanigan, Duane Malibu/ESL	100% [replacing S. Chattaway]	8/29/03
Fuchs, Frank SAMOHI/Math	100% [replacing B. Lowe]	8/29/03
Govindraj, Kristen Franklin Elementary/K	100% [rehire/replacing E. Karelsen]	8/29/03
Greenwald, Susan Lincoln MS/Math	100% [replacing S. Simon]	8/29/03
Gusmao-Garcia, Renata John Muir Elementary/K	100% [rehire/replacing W. Vanderbilt]	8/29/03
Henderson, Luke SAMOHI/Spanish/Latin	100% [replacing M. Quinette]	8/29/03
Hendra, Mary SAMOHI/Soc St	100% [replacing J. Matracial]	8/29/03
Herrera, Mayra Rogers Elementary/3rd Bil	100% [replacing I. Lyons]	8/29/03
Hoang, Hanh SAMOHI/French	100% [replacing S. Sawaya]	8/29/03
Hoffman, Heidi Grant/2nd-3rd	100% [replacing R. Armendariz]	8/29/03
Hurtz, Victoria Roosevelt/3rd	100% [replacing V. Roach]	8/29/03
Jurewicz, Kristin John Adams MS/Science	100% [replacing C. Harris]	8/29/03
Kenny, Sandra Franklin Elementary	100% [replacing J. Engerman]	8/29/03
Klevs, Charles SAMOHI/Soc St	100% [replacing L. Adams]	8/29/03
Kramer, Katherine Lincoln MS/Humanities	100% [replacing S. Kramer]	8/29/03
Kurtz-Nicholl, Jesse SAMOHI/Soc St	100% [replacing C. Megaffin]	8/29/03
Lee, Chon Lincoln MS/English	100% [replacing L. Boyd]	8/29/03

Marsh, Catherine SAMOHI/English	100% [replacing I. Mimoun]	8/29/03
Miller, Sheri Grant Elementary	100% [rehire/replacing E. Spang]	8/29/03
Pam-Bycel, Judith SAMOHI/RSP	100% [replacing M. Edens]	8/29/03
Penland, Katherine Roosevelt Elementary	100% [replacing Wechsler]	8/29/03
Rider, Wendy Malibu/English	100% [replacing J. Breschard]	8/29/03
Sanford, Carin Webster Elementary/4th	100% [replacing B. Poole]	8/29/03
Silva, Alfredo Malibu/History	80% [replacing V. Harvey]	8/29/03
Smith, Devon Will Rogers Elementary/5th	100% [replacing Hanson-Booker]	8/29/03
Smith, Joanna SAMOHI/English	100% [replacing N. Grant]	8/29/03
Solomon, Daryl SAMOHI/English	100% [replacing P. Sawaya]	8/29/03
Spitz, Lisa Webster Elementary	100% [replacing Kaczorowski]	8/29/03
Stout, Terry SAMOHI/English	100% [new position]	8/29/03
Tio, Caroline Lincoln MS/Math	100% [replacing W. Okada]	8/29/03
Tomalossoff, Alexey SAMOHI/Chemistry	100% [replacing L. Lawrence]	8/29/03
Waxberg, Carrie Franklin Elementary/2nd	100% [rehire/replacing K. Blum]	8/29/03

TEMPORARY CONTRACTS

<u>Name/Assignment</u> <u>Location</u>	<u>Not to</u> <u>Exceed</u>	<u>Effective</u>
Carey, Ann Roosevelt Elementary	100% [replacing M. Chenik]	8/29/03-6/18/04
Chambers, Amber SAMOHI/Math	100% [replacing M. Welford]	8/29/03-6/18/04
Chen, Lillian Grant Elementary	100% [replacing J. Soo]	8/29/03-6/18/04

Coggins, Mark John Adams MS/PE	100% [replacing K. Goetz]	8/29/03-6/18/04
Danesi, Dana SAMOHI/English	100% [replacing M. Branch]	8/29/03-6/18/04
DeGroff, Betsey Lincoln MS/Choral Music	100% [replacing J. Huls]	8/29/03-6/18/04
Fagan, Susan Roosevelt Elementary	100% [transfer from Pt. Dume replacing N. Berukhim]	8/29/03-6/18/04
Frias, Elizabeth Lincoln MS/English/Human	100% [replacing L. Reynolds]	8/29/03-6/18/04
Fuller, Anthony Olympic/Science	100% [rehire]	8/29/03-6/18/04
Hamilton, LaDawna Will Rogers Elementary/5th	100% [replacing A. Teplin]	8/29/03-6/18/04
Hardisty, Apryl John Adams MS/Music	100% [replacing A. Chattaway]	8/29/03-6/18/04
Hensel, Katja Will Rogers Elementary/4th	100% [replacing L. Peacock]	8/29/03-6/18/04
Jeffries, Mark Lincoln MS/Math	100% [replacing V. Pham]	8/29/03-6/18/04
Isaacs, Mark John Muir Elementary/3rd	100% [rehire]	8/29/03-6/18/04
Kincannon, Marie McKinley Elementary/2nd	20% [rehire-job share with L. Taslimi]	8/29/03-6/18/04
Lee, Kate SAMOHI/Biology	100% [replacing J. Jessie]	8/29/03-6/18/04
Moen, JoDee Malibu/SDC-NS	100% [replacing Cariati/Morrell]	8/29/03-6/18/04
Montanez, Joseph SAMOHI/SDC-RSP	100% [replacing D. Alderson]	8/29/03-6/18/04
Munoz-Friedman, Zelina SMASH/2th-3rd	100% [replacing D. Kirk]	8/29/03-6/18/04
Navia, Brandon John Muire Elementary	100% [rehire]	8/29/03-6/18/04
Pitts, Gregory SAMOHI/SDC-NS	100% [replacing A. Williams]	8/29/03-6/18/04
Powers, Andrew SAMOHI/Math	100% [replacing W. Neill]	8/29/03-6/18/04
Ramirez, Joseph John Muir Elementary/3rd	100% [rehire]	8/29/03-6/18/04

Sene, Fabrice SAMOHI/Math	100%	8/29/03-6/18/04
Tiv, Prachan SAMOHI/Science	100%	8/29/03-6/18/04 [replacing G. Lemaster]
Verham, Karen Franklin Elementary/2nd	100%	8/29/03-6/18/04 [replacing S. Winningham]
Vlahos, Valerie SAMOHI/Math	100%	8/29/03-6/18/04 [replacing S. Day]
Yook, Emily Lincoln MS/Math	100%	8/29/03-6/18/04 [replacing J. Crawford]

LEAVES OF ABSENCE (with pay)

Name/Assignment	
<u>Location</u>	<u>Effective</u>
Clark-Bristol, Jennifer Malibu	9/13/03-11/24/03 [maternity]
Gonzalez, Maricela John Adams M.S.	8/04/03-9/05/03 [maternity]

LEAVES OF ABSENCE (without pay)

Name/Assignment	
<u>Location</u>	<u>Effective</u>
Snyder, Julia Cabrillo Elementary	8/29/03-6/18/04 [medical]

RETURN FROM LEAVE OF ABSENCE

Name/Assignment	
<u>Location</u>	<u>Effective</u>
Lovett, Tiffany John Muir Elementary	8/29/03
Narang, Aketa Edison Language Academy	8/29/03

OTHER

Name/Assignment		
<u>Location</u>	<u>Effective</u>	<u>Assignment</u>
Abraham, Mary Webster Elementary School	8/29/03	20% Assignment/ Job Share with Cronrod
Berman, Wendy Webster Elementary School	8/29/03	2nd year 80% job share assignment with Zatlin
Conrod, Merryl Webster Elementary School	8/29/03	2nd year 80% job share assignment with Abraham
Zatlin, Amy Webster Elementary School	8/29/03	40% job share assignment with Ross & Berman

RESIGNATIONS

<u>Name/Assignment</u> <u>Location</u>	<u>Effective</u>
Boers-Palmer, Desiree SAMOHI	6/20/03
McCracken, Amy Lincoln M.S.	6/20/03
O'Connell, Cheryl John Adams M.S.	8/08/03
Pasternak, Amy Special Education	7/01/03
Samayoa-Lunt, Karen SAMOHI	6/20/03

MOTION MADE BY:  
SECONDED BY:

STUDENT ADVISORY VOTE:  
AYES:  
NOES:  
ABSTENTIONS:

TO: BOARD OF EDUCATION  
 FROM: SUPERINTENDENT/JOSEPH N. QUARLES  
 RE: SPECIAL SERVICES EMPLOYEES

ACTION  
 09/04/03

RECOMMENDATION NO. A.8

It is recommended that the following Special Services Employee contracts be approved in accordance with District policies and salary schedules and be assigned pursuant to BP 4102. Funding for the positions listed are included in the 2003/04 budget.

ELECTIONS

<u>Name/Location</u>	<u>Not to Exceed</u>	<u>Effective</u>	<u>Rate</u>
Acosta, Tricia Student and Family Support Services, provide psychology intern services as directed and supervised by a School District Psychologist FUNDING: 01-65000-0-50010-31200-2917-043-1501-100% Special Education	\$5,400	9/08/03-6/11/04	\$60/day
Cochet, Amy Student and Family Support Services, provide psychology intern services as directed and supervised by a School District Psychologist FUNDING: 01-65000-0-50010-31200-2917-043-1501-100% Special Education	\$5,400	9/08/03-6/11/04	\$60/day
Cohen, Arthur Business Services, consultant services needed to close out the Proposition X construction/modernization program FUNDING: 21-00000-0-92000-85000-2990-098-1501-100% Unrestricted Resource	\$10,000	7/01/03-6/30/04	\$125/hr
Coursey, William Pt Dume Marine Science, general network support management and technical support; hardware and software upgrade and trouble shooting FUNDING: 01-90150-0-11100-10000-2917-019-1501-100% Reimbursed by PTA	\$18,000	7/01/03-6/30/04	\$35/hr
Holland, Julia Pt Dume Marine Science, provide vocal music instruction to grades K-5 two days per week; organize/plan two music concerts (October and February)	\$13,500	9/16/03-2/07/04	\$35/hr

FUNDING: 01-90150-0-11100-10000-2917-019-1501-100%  
Reimbursed by PTA

Meek, Dorie                   \$22,000       8/01/03-6/30/04   \$2000/mo  
Child Development Services, direct implementation of all  
infant and family support program activities including:Adult  
Education, Healthy Families outreach and  
application assistance, UCLA home visitations project  
FUNDING: 02-94190-0-81000-59000-2917-070-1501-100%  
St John's: Infant Family

So, Karyn                   \$5,400       9/08/03-6/11/04   \$60/day  
Student and Family Support Services, provide psychology  
intern services as directed and supervised by a School  
District Psychologist  
FUNDING: 01-65000-0-50010-31200-2917-043-1501-100%  
Special Education

Warsofsky, Avra           \$5,400       9/08/03-6/11/04   \$60/day  
Student and Family Support Services, provide psychology  
intern services as directed and supervised by a School  
District Psychologist  
FUNDING: 01-65000-0-50010-31200-2917-043-1501-100%  
Special Education

MOTION MADE BY:  
SECONDED BY:

STUDENT ADVISORY VOTE:  
AYES:  
NOES:  
ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION/CONSENT

09/04/03

FROM: SUPERINTENDENT/JOSEPH N. QUARLES

RE: STUDENT TEACHING AGREEMENT - CALIFORNIA STATE  
UNIVERSITY NORTHRIDGE

RECOMMENDATION NO. A.9

It is recommended that the Board of Education enter into a Student Teaching Agreement between California State University, Northridge and the Santa Monica-Malibu Unified School District.

INSTITUTION: California State University, Northridge

EFFECTIVE: July 1, 2003 through June 30, 2004

PAYMENT: \$16.67 per quarter unit  
\$25.00 per semester unit  
Not to Exceed: \$5,000

COMMENT: The District participates with university teacher training institutions in providing classroom teaching situations under the supervision of a master teacher. The university is billed by the District after completion of the student teaching assignment. The master teachers are then paid the amount due them per the agreement after the District has received the monies from the respective universities.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:

TO: BOARD OF EDUCATION  
FROM: SUPERINTENDENT/JOSEPH N. QUARLES  
RE: TEACHING AUTHORIZATIONS

ACTION  
09/04/03

RECOMMENDATION NO. A.10

It is recommended that the Board of Education approve the following teaching assignments for the 2003-2004 school year in accordance with education code provision(s) specified.

PER EDUCATION CODE #44225:

<u>TEACHER</u>	<u>PROPOSED ASSIGNMENT</u>
Montanez, Joe	Special Day Class - Non-Severe Santa Monica High School
Pitts, Gregory	Special Day Class - Non-Severe Santa Monica High School
Sene, Fabrice	Mathematics Santa Monica High School

COMMENT: This action provides a "waiver" for assigning identified individuals when the employing agency has an insufficient number of certificated persons who meet the specified employment criteria for the position. Such waivers provide individuals with additional time to complete the requirements for the credential that authorizes the service.

Mr. Montanez has been working at the Esperance Center since 1994. For the last three years he has been teaching Vocational Education and Life Skills to students with developmental disabilities. He has passed the CBEST and is enrolled at National University in a teaching credential program for Education Specialist: Mild/Moderate.

Mr. Pitts has been teaching for the last four years; the last year as a Special Education Teacher at New West Technical Academy. He has passed the CBEST is enrolled in a combined Master's and Education Specialist: Mild/Moderate/Severe credential program at California State University, Dominguez Hills.

Mr. Sene has five years experience teaching Mathematics in France where he earned his Bachelor's degree and an advanced degree in Math as well as a Teaching Licence for Math. He took the CBEST on August 9, 2003, but we are still awaiting the results. He has arranged to have an official evaluation of his foreign transcripts. When we receive those, he may qualify for a higher level of credential than this waiver.

MOTION MADE BY:  
SECONDED BY:

STUDENT ADVISORY VOTE:  
AYES:  
NOES:  
ABSTENTIONS:

TO: BOARD OF EDUCATION  
FROM: JOHN E. DEASY/JOHN SLISS  
RE: CLASSIFIED PERSONNEL - MERIT

ACTION/CONSENT  
09-04-03

RECOMMENDATION NO. A.11

It is recommended that the following appointments for Classified Personnel (merit system) be approved and/or ratified. All personnel will be properly elected in accordance with District policies and salary schedule.

**ELECTION**

ADAMS, MELISSA	INST ASST - SPECIAL ED 4.0 HRS/SY WEBSTER RANGE: 20 STEP: 04	09-02-03
ALVAREZ, MARIA	CAFETERIA WORKER I 3.0 HRS/SY PT.DUME RANGE: 11 STEP: 01	09-02-03
BOWER, JULIE	CAFETERIA WORKER I 3.0 HRS/SY ROOSEVELT RANGE: 11 STEP: 01	09-02-03
BROWN, JESSICA	INST ASST - CLASSROOM 2.0 HRS/SY WEBSTER RANGE: 18 STEP: 01	09-02-03
CROWELL, SUSANNE	CAFETERIA WORKER I 3.0 HRS/SY OLYMPIC RANGE: 11 STEP: 01	09-02-03
IBARRA, CHASEN	INST ASST - SPECIAL ED 3.5 HRS/SY PINE STREET RANGE: 20 STEP: 01	09-02-03
KAHLE, PETER	INST ASST - PHYSICAL ED 3.0 HRS/SY WEBSTER RANGE: 20 STEP: 01	09-02-03
RENDON, VIRGINIA	CAFETERIA WORKER I 3.0 HRS/SY WEBSTER RANGE: 11 STEP: 01	09-02-03

**REEMPLOYMENT**

PRICE, LIBRARY ASSISTANT I 08-26-03  
LOHREN 8.0 HRS/10 MALIBU

**RESTORATION**

SURGINER, SR OFFICE SPECIALIST 08-26-03  
KAY 4.0 HRS/10 SMASH

**PROMOTION**

SCHOELLKOPF, INST ASST - SPECIAL ED 09-02-03  
ILIANA 6.0 HRS/SY MALIBU  
FR: INST ASST - CLASSROOM

**EXERCISE DISPLACEMENT RIGHTS**

BOLDEN, INST ASST - PHYSICAL ED 09-02-03  
DAYLAN 4.0 HRS/SY GRANT  
FR: 6.0 HRS/SY LINCOLN

CANNON, INST ASST - PHYSICAL ED 09-02-03  
KERMIT 5.0 HRS/SY PT.DUME  
FR: 6.0 HRS/SY SAMOHI

CORIA-ALVAREZ, CAFETERIA WORKER II 09-02-03  
CONSUELO 6.5 HRS/SY MUIR  
FR: 6.5 HRS/SY GRANT

ESCOBAR, CAFETERIA WORKER II 09-02-03  
VICTORIA 6.0 HRS/SY ROGERS  
FR: 6.5 HRS/SY MUIR

NICOLORO, INST ASST - PHYSICAL ED 09-02-03  
NANCY 4.0 HRS/SY CABRILLO  
FR: 6.0 HRS/SY MALIBU

QUIROZ, CAFETERIA WORKER II 09-02-03  
TIMOTHY 6.0 HRS/SY GRANT  
FR: 7.0 HRS/SY CABRILLO

SILVA, SR OFFICE SPECIALIST 08-26-03  
CARLINE 4.0 HRS/10 LINCOLN  
FR: 3.5 HRS/10 ROOSEVELT

**DID NOT EXERCISE DISPLACEMENT RIGHTS (REDUCTION IN HOURS)**

CASTRO, CAFETERIA WORKER II 09-02-03  
ESPERANZA 6.0 HRS/SY EDISON  
FR: 6.5 HRS/SY

**VOLUNTARY DEMOTION**

PEAK, DENISE	INST ASST - SPECIAL ED 6.0 HRS/SY MALIBU FR: PHYSICAL ACTIVITIES SPEC	09-02-03
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**VOLUNTARY REDUCTION IN ASSIGNMENT**

LA BRIE, MARILYN	OFFICE SPECIALIST 4.0 HRS/10 GRANT FR: 6.0 HRS/10	08-05-03
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**PROFESSIONAL GROWTH**

MINCA, ROBIN	ADMINITRATIVE ASSISTANT LINCOLN	08-01-03
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PATTERSON, PETE	CUSTODIAN I - NSI OPERATIONS	08-01-03
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**UNPAID LEAVE OF ABSENCE**

DO, THU HONG	INST ASST - SPECIAL ED LINCOLN	11-03-03 11-14-03
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**MEDICAL LEAVE OF ABSENCE**

IMAN, PAUL	CUSTODIAN I - NSI ADAMS	08-01-03 12-01-03
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**SUMMER ASSIGNMENT**

BIVENS, EMILY	CHILDREN CENTER ASSISTANT CDS	07-21-03 07-25-03
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BRIGHAM, DOLORES	CHILDREN CENTER ASSISTANT CDS	07-21-03 07-25-03
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COJAN, CARMEN	CAFETERIA WORKER II FOOD SERVICES	08-18-03 08-30-03
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COOPER, CAROLE	INST ASST - SPECIAL ED SPECIAL ED	06-30-03 08-01-03
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COOPER, RAYMOND	CAMPUS SECURITY OFFICER SAMOHI	08-11-03 08-11-03
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DELGADO, EDUARDO	INST ASST - SPECIAL ED MALIBU	06-30-03 08-01-03
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ESCOBAR, VICTORIA	CAFETERIA WORKER II FOOD SERVICES	08-18-03 08-30-03
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GONZALEZ, SOLEDAD	CAFETERIA WORKER I SAMOHI	07-21-03 08-30-03
GUPTA, SAROJ	CAFETERIA WORKER II FOOD SERVICES	08-18-03 08-30-03
HURTADO, RENEE	CHILDREN CENTER ASSISTANT CDS	08-04-03 08-15-03
JIVANI, SAHENAZBEGUM	CHILDREN CENTER ASSISTANT CDS	07-21-03 07-25-03
LAI, CHONG	PRODUCTION KITCHEN COORD FOOD SERVICES	08-18-03 08-30-03
MARTINEZ, LUZ	SITE FOOD SERV COORDINATOR FOOD SERVICES	08-18-03 08-30-03
NOLEN, HENRY	CAFETERIA WORKER II FOOD SERVICES	08-18-03 08-30-03
PARTRIDGE, FRANCES	OFFICE SPECIALIST PERSONNEL SERVICES	07-18-03 08-26-03
PEREZ, MARIA	CAFETERIA WORKER II FOOD SERVICES	08-18-03 08-30-03
REHEMTULLA, TAZIM	INST ASST - SPECIAL ED SPECIAL ED	06-30-03 08-01-03
RICHWINE, DONA	NUTRITION SPECIALIST FOOD SERVICES	07-01-03 08-30-03
TAYLOR, CHRISTIAN	CHILDREN CENTER ASSISTANT CDS	08-04-03 08-29-03
THOMAS, MARJORIE	CHILDREN CENTER ASSISTANT CDS	08-18-03 08-29-03
WEEKS, CARLA	PRODUCTION KITCHEN COORD FOOD SERVICES	08-18-03 08-30-03
YEPEZ, VICTORIA	CAFETERIA WORKER II FOOD SERVICES	08-18-03 08-30-03

**SUBSTITUTE**

RIOS, RAUL	CUSTODIAN I OPERATIONS	07-03-03 06-30-04
TAKAHASHI, SUE	OFFICE SPECIALIST COMPUTER SERVICES	08-19-03 08-22-03

**TEMP/ADDITIONAL**

DE LOS SANTOS, MARCO	ACCOUNTING ASSISTANT II CDS	07-01-03 06-30-04
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**RESIGNATION**

MACKENZIE, ALLISON	INST ASST - PHYSICAL ED CABRILLO	06-20-03
MINER, TYRONE	CAFETERIA WORKER I ADAMS	06-10-03
MONGE, BRENDA	BUS DRIVER TRANSPORTATION	06-25-03
WELSH, DOLORES	SR OFFICE SPECIALIST MALIBU	06-25-03

**RETIREMENT**

PAREDES, GUILLERMINA	SR OFFICE SPECIALIST ADAMS	06-25-03
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**ABOLISH POSITION**

BARBA, LUCY	INST ASST - BILINGUAL 6.0 HRS/SY           MUIR	08-12-03
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MOTION MADE BY:  
SECONDED BY:

STUDENT ADVISORY VOTE:  
AYES:  
NOES:  
ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION/CONSENT

09-04-03

FROM: JOHN E. DEASY/JOHN SLISS

RE: CLASSIFIED PERSONNEL - NON-MERIT

RECOMMENDATION NO. A.12

It is recommended that the following be approved and/or ratified for Classified Personnel (Non-Merit). All personnel assigned will be properly elected on a temporary basis to be used as needed in accordance with District policies and salary scheduled.

**COACHING ASSISTANT**

MEDRANO, LORENZO	SAMOHI	07-01-03 - 08-31-03
SCHRADER, CHERIE	SAMOHI	07-01-03 - 08-31-03

**CHILD CARE ASSISTANT**

ISLAS, HAYDEE	CDS	07-28-03 - 07-31-03
SAENZ, ALICIA	CDS	07-28-03 - 07-30-03

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION/MAJOR

09/04/03

FROM: SUPERINTENDENT/JOSEPH N. QUARLES

RE: CERTIFICATED ADMINISTRATIVE APPOINTMENT/  
COORDINATOR, SPECIAL EDUCATION

RECOMMENDATION NO. A.13

It is recommended that the Board of Education approve the following certificated administrative appointment:

Elena Watson

Coordinator, Special Education

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION/MAJOR

09/04/03

FROM: SUPERINTENDENT/JOSEPH N. QUARLES

RE: CERTIFICATED ADMINISTRATIVE APPOINTMENT/  
COORDINATOR, SPECIAL EDUCATION

RECOMMENDATION NO. A.14

It is recommended that the Board of Education approve the following certificated administrative appointment:

Michelle Morse

Coordinator, Special Education

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:

TO: BOARD OF EDUCATION ACTION/MAJOR  
09/04/03  
FROM: JOHN DEASY/KENNETH R. BAILEY/TRACIE THOMAS  
RE: SOUTHLAND FARMERS' MARKET BUY CALIFORNIA SPECIALTY CROP  
GRANT 2003/2004

RECOMMENDATION NO. A.15

It is recommended that the Board of Education approve the District's acceptance of the Buy California Specialty Crop Grant for the 2003/04 school year. The grant program is funded through the Los Angeles Southland Farmers' Market Associations, Department of Food and Agriculture Division.

The amount of the grant is \$9,500, which will provide funds for developing an educational tool to effectively market the value of using locally grown produce in school food service programs.

COMMENTS: The intent of the grant project is to expand our support to local farmers by improving our technical assistance program. It is our goal to offer a 20 minute video demonstrating how we carry out our program goals, and develop a handbook of "How to Start a Farmers' Market Salad Bar." This will generate additional revenue for the department as visitors come with the express purpose of seeking out how we sustain our farm to school program. In addition, we will develop a brochure defining our programs to provide, not only to visitors, but parents and community groups information, hence promoting salad bar participation.

The potential benefit to Specialty Crop Growers in Southern California is that they will see increased revenues from schools and organizations who are able to implement salad bar programs like the one in Santa Monica-Malibu Unified School District.

The grant would be awarded for one school year providing viable training tools for the Nationally recognized Farmers' Market Salad Bar Program.

MOTION MADE BY:  
SECONDED BY:

STUDENT ADVISORY VOTE:  
AYES:  
NOES:  
ABSTENTIONS:

TO: BOARD OF EDUCATION DISCUSSION  
09/04/03  
FROM: JOHN E. EASY/KENNETH R. BAILEY (Previously  
07/31/03)  
RE: SPRINT PROPOSAL TO LEASE SPACE FOR MICROCELL FACILITY

DISCUSSION ITEM NO. D.1

At the July 31, 2003 Board Meeting, representatives from Sprint presented a lease proposal to the Board to lease space from the District in order to place a Sprint PCS microcell facility on the District's property at Malibu Canyon Road.

The proposed lease is for five (5) years at \$1,500 per month, with annual increases of 3% and four additional 5-year option periods.

Representatives from Sprint will be available at the meeting to respond to any questions from the Board. District staff have reviewed the proposal and recommend a review by the District's attorneys, if the Board is interested in proceeding with this proposal. At the July 31, 2003 Board Meeting, staff was directed to forward the proposal to legal counsel for review.

TO: BOARD OF EDUCATION

INFORMATION

09/04/03

FROM: SUPERINTENDENT/JOSEPH N. QUARLES

RE: INITIAL CONTRACT PROPOSAL 2003/2004 OF THE SANTA  
MONICA-MALIBU CLASSROOM TEACHERS' ASSOCIATION FOR  
NEGOTIATIONS WITH THE BOARD OF EDUCATION

INFORMATIONAL COMMUNICATION NO. I.1

The attached initial contract proposal is being submitted by the Santa Monica-Malibu Classroom Teachers' Association (SMMCTA), for negotiations with the Santa Monica-Malibu Board of Education. Additional copies of the SMMCTA proposal will be made available for the public at the meeting.