

TO: BOARD OF EDUCATION  
FROM: JOHN E. DEASY  
RE: APPROVAL OF MINUTES

ACTION  
11/06/03

RECOMMENDATION NO. A.1

It is recommended that the Board of Education approve the following Minutes:

June 7, 2001

October 2, 2003  
October 16, 2003

MOTION MADE BY:  
SECONDED BY:

STUDENT ADVISORY VOTE:  
AYES:  
NOES:  
ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION/CONSENT

11/06/03

FROM: SUPERINTENDENT

RE: APPROVAL OF INDEPENDENT CONTRACTORS

RECOMMENDATION NO. A.02

It is recommended that Board of Education enter into an agreement with the following Independent Contractors. These contracts are included in the 2003/2004 budget.

<b>Contractor/Contract Dates</b>	<b>Description</b>	<b>Site</b>	<b>Funding</b>
Music Center Education Division Oct 17, 2003-June 11, 2004 Cost: Not to exceed \$3,900	To provide six assemblies for first grade students including story telling, classical music, dance and drama	Franklin	SIP 01-72600-0-11100-10000-5802-002-4020
Center for Council Training Nov 1, 2003-May 30, 2004 Cost: Not to exceed \$5,000	To provide a 26 week 8th grade program and 14 week 9th grade program, including classroom councils and parent meetings	Malibu HS	Gift 01-90120-0-11100-10000-5802-010-4100
Will Geer Theatricum Botanicum May 22, 2003 Amount of Increase: \$455 Total Contract Cost: \$4,550	Amendment of previous contract approved by the Board 2/06/03 to provide students experience to live stage productions, including Shakespeare, and what lies behind these productions. The Theatricum was founded by actor Will Geer and has served the community well for years	Franklin	GATE 01-71400-0-11100-10000-5802-002-4020
Susie Spain Nov 1, 2003-June 30, 2004 Cost: Not to exceed \$12,000	To provide substance abuse prevention group support to parents and students	SamoHi	Gift 73-90210-0-19150-10000-5802-015-4150
Jewish Family Service of Santa Monica Nov 1, 2003-June 20, 2004 Cost: Not to exceed \$6,000	To provide individual and group counseling	SamoHi	Alliance 01-90230-0-38000-10000-5802-015-4150

<b>Contractor/Contract Dates</b>	<b>Description</b>	<b>Site</b>	<b>Funding</b>
Venice Family Clinic Nov 1, 2003-June 30, 2004 Cost: Not to exceed \$10,000	To provide medical services to Medi-Cal eligible students 1/2 day per week	SamoHi	Medi-Cal 01-56400-0-11100-39000-5802-041-1400
"PENCO" Ronald A. Pennington Sept 18, 2003-June 30,2004 Cost: Not to exceed \$3,000	To provide services for computer virus contamination	SamoHi	Function: Administration 01-00000-0-11100-27000-5802-015-4150
American Red Cross Oct 1, 2003 - June 30, 2004 Cost: Not to exceed \$3,500	To provide CPR classes for the Infant and Family Support Program	CDS	IFSP 01-94190-0-81000-59000-5802-070-2700
Patrick Denny Oct 1, 2003 - June 30, 2004 Cost: Not to exceed \$4,900	To provide services to continue the development of Filemaker Pro-based Head Start enrollment and attendance system. Create reports as requested by staff; alter and improve existing layouts for data entry and reporting purposes. Design health and PIR reports. Implement automation features and train staff on use of system	CDS	Headstart (56%) 12-52101-0-85000-10000-5802-070-2700 State Preschool (44%) 12-60550-0-85000-10000-5802-070-2700
Linda Darling-Hammond Oct 23 - Nov 21, 2003 Cost: Not to exceed \$2,000	To provide speaking and consulting services on 11/19/03 - Samohi Redesign	Superintendent Office	RGK 73-90180-0-10000-21400-5802-030-1300

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION  
11/06/03

FROM: SUPERINTENDENT

RE: OVERNIGHT FIELD TRIP (S) 2003-04

RECOMMENDATION NO. A.03

It is recommended that the Board of Education approve the special field trip (s) listed below for students for the 2003-2004 school year. No child will be denied due to financial hardship.

<u>School Grade</u>	<u>Destination</u>	<u>Principal</u>	<u>Cost / Paid for</u>	<u>Subject</u>	<u>Purpose of Trip</u>
Point Dume Grade 5 60 students attending	Sea World San Diego 03/11/04 to 03/12/04	Chi Kim Kerrin Gruber	\$180 paid for by parents and PTA Gift Fund	Science	An overnight marine science experience with science lessons and observations at Sea World.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION  
11/06/03

FROM: SUPERINTENDENT

RE: BASIC/SUPPLEMENTAL TEXTBOOKS TO BE ADOPTED

RECOMMENDATION NO. A.04

It is recommended that the following textbook(s) be adopted for use in the Santa Monica-Malibu Unified School District. The Board will take action to adopt these books at the next Board of Education meeting.

COMMENT: In accordance with the Board of Education policy, the textbook(s) listed below have been on public display for the past two weeks in the Educational Services Department at 1638 17th Street, Santa Monica, CA 90405.

**I HAVE LIVED A THOSAND YEARS**, written by Livia Bitton-Jackson, English, Grade 12, Adoption requested by Georange Acosta at Samohi.

**THE PAINTED BIRD** written by Jerzy Kosinski, English, Grade 12, Adoption requested by George Acosta at Samohi.

**THE BEST AMERICAN SPORTS WRITING OF THE CENTURY**, written by David Halberstam, editor, Sports Literature, Grade 12, Adoption requested by Carol Jago, at Samohi.

**WE ARE WITNESSES**, written by Jacob Boas, English 12, Adoption requested by George Acosta at Samohi.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION/CONSENT

11/06/03

FROM: JOHN E. DEASY/KENNETH R. BAILEY

RE: ACCEPTANCE OF GIFTS - 2003-04

RECOMMENDATION NO. A.05

It is recommended that the Board of Education accept, with gratitude, checks and gifts totaling \$56,772.71 presented to the Santa Monica-Malibu Unified School District.

It is further recommended that the Fiscal/Business Services Office, in accordance with Educational Code §42602, be authorized to increase the 2003-2004 income and appropriations by \$56,672.71, as described on the attached listing.

COMMENT: The value of all non-cash gifts has been determined by the donors.

Also attached for informational purposes is a report itemizing Cumulative Totals of Gifts and Donations for Fiscal Year 2003-2004.

AGENDA

NOTE: The list of gifts is available on the District's website, [www.smmusd.org](http://www.smmusd.org), as a pdf file; to view the gift report:

- 1) go to [www.smmusd.org](http://www.smmusd.org)
- 2) click on "Board Meetings"
- 3) scroll to the date for this meeting
- 4) click on 11-06gif.pdf

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION/CONSENT

11/06/03

FROM: JOHN E. DEASY/KENNETH R. BAILEY

RE: CONFERENCE AND TRAVEL APPROVAL/RATIFICATION

RECOMMENDATION NO. A.06

It is recommended that the Board of Education approve/ratify the following Requests for Absence on District Business (Conference and Travel) forms.

COMMENTS: Entries are alphabetical, by employee last name. In addition to the employee's name and site/location, each entry contains the following information: name, location and date (s) of the conference, complete account code, fund and program names, and the total estimated cost as provided by the site administrator. The average cost for substitute teachers is \$130/day. This figure is furnished for informational purposes and does not reflect the actual amount paid for an individual substitute.)

<u>NAME</u> <u>SITE</u> Account Number Fund - Resource Number	<u>CONFERENCE NAME</u> <u>LOCATION</u> <u>DATE (S)</u>	<u>COST</u> <u>ESTIMATE</u>
<u>BANNATYNE, Elaine</u> McKinley 01-30100-0-11100-10000-5220- 004-4040 General Fund - <b>Resource:</b> IASA Title I Basic	Early Literacy Institute Westwood, CA (UCLA) Nov. 15, 17 & Dec. 6, 8, 2003 & Feb. 7 & 9 & Mar. 6, 2004	\$200 <b>+ SUB</b>
<u>BERMAN-SOLANO, Amy</u> State & Federal Projects 01-72800-0-11100-10000-5220- 035-1300 General Fund - <b>Resource:</b> BTSA	National Teacher Certification Academy III Westchester, CA October 20, 2003	\$20 <b>+ SUB</b>
<u>BURGEE, Martha</u> John Adams Middle No Cost to District	Advancement Via Individual Determination Downey, CA October 29, 2003	0
<u>BURROWS, Linda</u> Lincoln Middle 01-90150-0-11100-10000-5220- 012-4120 General Fund - <b>Resource:</b> Reim. by PTA	54th Annual Conf. - International Dyslexia Assoc. San Diego, CA November 12 - 15, 2003	\$260 <b>+ SUB</b>

<u>NAME</u> <u>SITE</u> Account Number Fund - Resource Number	CONFERENCE NAME LOCATION DATE (S)	COST ESTIMATE
<u>DEASY, John</u> Superintendent 73-90200-0-00000-21400-5220- 030-1300 Found. Trust Fund- <b>Resource:</b> Stupski Foundation	Stupski Conference Sacramento, CA October 28 - 29, 2003	\$250 (to be reimb. by Stupski)
<u>DIAZ, Aida</u> Student & Family Services 01-42010-0-47600-10000-5220- 032-2560 General Fund - <b>Resource:</b> ESEA Title III	2003 Calif. English Language Development Post Test Info. Workshop Los Angeles, CA November 18, 2003	\$15
<u>HARRIS, Jerry</u> Roosevelt Elementary 01-90120-0-11100-10000-5220- 007-4070 General Fund - <b>Resource:</b> Gifts	The Breakthrough Coach Malibu, CA October 23 - 24, 2003	\$375
<u>HO, Pat</u> Fiscal Services 01-00000-0-00000-72000-5220- 051-2510 General Fund - <b>Function:</b> Other Genl. Admin.	Beginner Revenue Limit Workshop Ontario, CA November 18, 2003	\$230
<u>HOLMES, Beth</u> Personnel Services 01-00000-0-00000-72000-5220- 025-1250 General Fund - <b>Function:</b> Other Genl. Admin.	SubFinder Regional Users Group Meeting Norwalk, CA October 30, 2003	\$150
<u>KITTEL, Gina</u> Special Education 01-33400-0-50010-21400-5220- 044-1400 General Fund - <b>Resource:</b> Special Ed: IDEA Local Staff Development	Lindamood Bell Workshop Playa del Rey, CA October 27 - 31, 2003	\$1,820 <b>+ SUB</b>
01-33400-0-50010-21400-5220- 044-1400 General Fund - <b>Resource:</b> Special Ed: IDEA Local Staff Development	International Dyslexia Assoc. San Diego, CA November 12 - 15, 2003	\$1,191.40 <b>+ SUB</b>
<u>LANG, Justine</u> John Adams Middle  No Cost to District	Advancement Via Individual Determination Teacher Workshop Alhambra, CA November 4, 2003	<b>SUB ONLY</b>

<u>NAME</u> <u>SITE</u> Account Number Fund - Resource Number	CONFERENCE NAME LOCATION DATE (S)	COST ESTIMATE
<u>MUNCEY, Donna</u> Educational Services 01-00000-0-19510-10000-5220- 030-1300 General Fund - <b>Function:</b> Instruction  01-42101-0-47600-10000-5220- 032-2560 General Fund - <b>Resource:</b> Title III  01-00000-0-19510-10000-5220- 030-1300 General Fund - <b>Function:</b> Instruction  01-00000-0-19510-10000-5220- 030-1300 General Fund - <b>Function:</b> Instruction	Calif. High School Exit Exam 3rd Annual Intervention Fair Downey, CA September 26, 2003  Accountability Institute-English Learners & Immigrant Studies Santa Barbara, CA October 19 - 21, 2003  Calif. High School Exit Exam Intervention Fair-English Lang. Downey, CA October 22, 2003  Education for Democracy Los Angeles, CA October 23, 2003	\$19.35 (mileage only)  \$360  \$25  \$40
<u>O'BRIEN, Lourdes</u> John Adams Middle  No Cost to District	Advancement Via Individual Determination Downey, CA November 19, 2003	<b>SUB ONLY</b>
<u>PAULSON, Janet</u> Special Education 01-65000-0-50010-21000-5220- 043-1400 General Fund - <b>Resource:</b> Special Education	Calif. Speech/Language/Hearing Assn. - Voice/Speech Issues Cerritos, CA November 10, 2003	\$30
<u>PETERSON, Suzanne</u> State & Federal Projects 01-30100-0-11100-10000-5220- 035-1300 General Fund - <b>Resource:</b> Title I	Calif. School Library Assoc. Ontario, CA November 12 - 15, 2003	\$375
<u>SCHMIDT, Laurel</u> Student Services 01-00000-0-00000-72000-5220- 040-1400 General Fund - <b>Function:</b> Other Genl. Admin.	Assn. Of Calif. School Administrators San Francisco, CA November 13 - 14, 2003	\$274.32 (mileage only)
<u>SUOMU, Susan</u> McKinley Elementary 01-30100-0-11100-10000-5220- 004-4040 General Fund - <b>Resource:</b> Title I	Hands-On Math for Kindergarten & First Grade Buena Park, CA December 2, 2003	\$189 + <b>SUB</b>

<u>NAME</u> <u>SITE</u> Account Number Fund - Resource Number	CONFERENCE NAME LOCATION DATE (S)	COST ESTIMATE
<u>TALBOTT, Deborah</u> McKinley Elementary 01-30100-0-11100-10000-5220- 004-4040 General Fund - <b>Resource:</b> Title I	Raising Test Scores: Meeting the Calif. Standards Test & CAT 6 Buena Park, CA October 27, 2003	\$179 <b>+ SUB</b>
<u>VILLEDA, Leyla</u> Personnel Services 01-00000-0-00000-72000-5220- 025-1250 General Fund - <b>Function:</b> Other Genl. Admin.	LACOE Position Control Training Downey, CA October 3, 2003	\$25
<u>WHALEY, Tom</u> State & Federal Projects 01-70180-0-17000-10000-5220- 035-1300 General Fund <b>Resource:</b> Arts Education Partnership Grant	California Arts Assessment Network Sacramento, CA October 22 - 24, 2003	\$650
<b>Adjustments</b> (Preapproved expenses 10% in excess of approved costs that must be approved by Board/Changes in Personnel Attendance)		
NONE		
<b>Group Conference and Travel: In-State</b> * a complete list of conference participants is on file in the Department of Fiscal Services		
<u>BAXTER, Catherine</u> + 2 Additional Staff Samohi 01-00000-0-11100-27000-5220- 015-4150 General Fund - <b>Function:</b> School Admin.	Administration Retreat Manhattan Beach, CA December 5 - 6, 2003	\$950 total
<u>BROOKS, Ursula</u> + 11 Additional Staff State & Federal Projects 01-72650-0-11110-21000-5220- 035-1300 General Fund - <b>Resource:</b> SIP 7-8	Advancement Via Individual Determination Lake Arrowhead, CA December 2 - 3, 2003	\$3000 total <b>+ 7 SUBS</b>

<u>NAME</u> <u>SITE</u> Account Number Fund - Resource Number	CONFERENCE NAME LOCATION DATE (S)	COST ESTIMATE
<u>CANNELL, Steve</u> + 2 Additional Staff State & Federal Projects 01-30100-0-11100-10000-5220-035-1300 General Fund - <b>Resource:</b> IASA Title I Basic	Making Money Work Where it Matters Ontario, CA October 20, 2003	\$570 total
<u>CANNELL, Steve</u> + 5 Additional Staff 01-30100-0-11100-10000-5220-035-1300 General Fund - <b>Resource:</b> IASA Title I Basic	Vocabulary Preparation vs. Vocabulary Decoration Across Curricula Alhambra, CA November 12, 2003	\$1,000 total
<u>CERVANTES, Hayde</u> + 5 Additional Staff Personnel Services 01-00000-0-11100-21000-5220-025-1250 General Fund - <b>Function:</b> Supervision of Instruction	Washington Mutual Future Teachers Conference Santa Monica, CA October 25, 2003	\$90 total
<u>CRUZ, Teresita</u> + 2 Additional Staff Will Rogers Elementary 01-72600-0-11100-10000-5220-006-4060 General Fund - <b>Resource:</b> SIP K-6	Early Literacy Institute Westwood, CA Nov. 15 & 17, Dec. 6 & 8, 2003 and Feb. 9 & Mar. 6, 2004	\$600 total <b>+ 3 SUBS</b>
<u>DIAZ, Aida</u> + 2 Additional Staff Student & Family Services 01-62860-0-11100-10000-5220-032-2560 General Fund - <b>Resource:</b> English Language Acquisition	Vocabulary Preparation vs. Vocabulary Decoration Across Curricula Alhambra, CA November 12, 2003	\$540 total
<u>DUNN, Margo</u> <u>JENNINGS, Kris</u> Pt. Dume Elementary No Cost to District	Field Trip to Catalina Santa Catalina Island, CA October 20 -22, 2003	0
<u>IWASA, Christine</u> <u>TIO, Caroline</u> John Adams Middle 01-72600-0-11100-10000-5220-011-4110 General Fund - <b>Resource:</b> SIP K-6	California Math Council-South 44th Annual Fall Conference Palm Springs, CA November 7 - 8, 2003	\$650 total <b>+ 2 SUBS</b>

<u>NAME</u> <u>SITE</u> Account Number Fund - Resource Number	CONFERENCE NAME LOCATION DATE (S)	COST ESTIMATE
<u>KAMINSKI, Linda</u> <u>MUNCEY, Donna</u> State & Federal Projects 01-30100-0-11100-10000-5220- 035-1300 General Fund - <b>Resource:</b> Title I	No Child Left Behind: Rising to the Challenge, Discovering the Opportunities Pacific Grove, CA February 18 - 20, 2004	\$1,200 total
<u>RISHE, Jessica</u> <u>SAMARGE, Sue</u> Educational Services No Cost to District	New Teacher Center Mentor Academy Westchester, CA October 22, 2003	\$40 total
<b>Out-of-State Conferences: Individual</b>		
<u>CARLSON, Linda</u> Health Services 01-56400-0-00000-39000-5220- 041-1400 General Fund - <b>Resource:</b> Medi-Cal Billing Option	American Speech & Hearing Assn. Annual Convention Chicago, IL November 12 - 15, 2003	\$554
<u>MUNCEY, Donna</u> State & Federal Projects 01-30100-0-11100-10000-5220- 035-1300 General Fund - <b>Resource:</b> Title I	The Education Trust 2003 Zap the Gap Conference Washington, D.C. November 5 - 8, 2003	\$1,225
<b>Out-of-State Conferences: Group</b>		
NONE		

MOTION MADE BY:  
SECONDED BY:

STUDENT ADVISORY VOTE:  
AYES:  
NOES:  
ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION/CONSENT

11/06/03

FROM: KENNETH R. BAILEY/ VIRGINIA I.HYATT

RE: APPROVAL OF PURCHASE ORDERS

RECOMMENDATION NO. A.07

It is recommended that the Board of Education approve the following Purchase Orders and Changed Purchase Orders from October 8, 2003 through October 29, 2003 for fiscal year 2003/04.

**AGENDA**

**NOTE:**

The Purchase Order list is not available in the electronic agenda. It is printed in the published agenda. It is available for public review in the Office of the Superintendent and as part of the public copies of the agenda, which are available at the meeting.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:

TO: BOARD OF EDUCATION ACTION/CONSENT  
11/06/03  
FROM: SUPERINTENDENT/KENNETH R. BAILEY/VIRGINIA I. HYATT  
RE: APPROVAL FOR DISPOSAL/SALE OF SURPLUS EQUIPMENT

RECOMMENDATION NO. A.08

It is recommended that the Board of Education approve the disposal, sale, auction or donation of the surplus equipment and furniture on the attached lists.

COMMENT: All items are obsolete, beyond economic repair, unusable or deemed as surplus. Items will be disposed of in accordance with Educational Code 17545-17555.

MOTION MADE BY:  
SECONDED BY:

STUDENT ADVISORY VOTE:  
AYES:  
NOES:  
ABSTENTIONS:

SCHOOL/DEPT	ITEM	QTY	MAKE/MODEL	SERIAL NUMBER	INVENTORY NUMBER
Webster	CPU	1	Mac LC 550	Unknown	021377
		2	Mac LC 575	Y44503d427, unknown	021379, 04009
		1	Mac LC 580	Unknown	021409
		3	Mac 475	Unknown	021362, 021424, unknown
		7	Mac LC 475	C4471562BL, C44714M2BL, B5013TU2BL, B5013U02BL, C44714Y2BL, B5013TF2BL, C4471432BL	03885, 04067, 04010, 03570, 03884, 04065, 04007
		1	Mac Quadra 800	Unknown	Unknown
		3	Mac Quadra 650	Unknown	Unknown
		2	Mac SE	F7220Y4, unknown	03935, unknown
		1	Mac Centrus	XB53162U552	Unknown
		1	Mac Centrus 650	Unknown	Unknown
		3	Power Mac 6100	Unknown	Unknown
		3	Mac Performa	6116CD, 12072, unknown	Unknown
		1	Server 6150	Unknown	Unknown
		1	PowerMac 7500	Unknown	Unknown
		1	PowerMac 7200	Unknown	Unknown
		2	Mac2 CI	Unknown	Unknown
		2	Mac LC3	C334AYXVA3, C402224VA2	04061, 04091
		1	Mac LC2	G224ATQF01	03994
	Monitors	20	Various	Unknown	None
	Keyboards	37	Various	Unknown	None
	Scanner	1	Unknown	Unknown	Unknown
	Disk Drives	5	Various	Unknown	None
	Printers	2	HP Deskwriter 68C	Unknown	Unknown

SCHOOL/DEPT	ITEM	QTY	MAKE/MODEL	SERIAL NUMBER	INVENTORY NUMBER
Webster con't	Printers	1	HP Deskwriter 600	US5601B1XF	03941
		1	HP Deskwriter 560C	Unknown	12105
		1	HP Deskwriter 550C	3A7272600R	04083
		1	HP 500	Unknown	Unknown
		1	HP Deskjet 850C	Unknown	Unknown
		1	Imagewriter 2	1568625	04023
		1	Laserwriter 2NT	Unknown	Unknown
		2	Color Stylewriter 4500	Unknown	Unknown
Print Shop	Press	1	Addressograph Multigraphics 1250 LW	165834	None
	Platemaker	1	AM Multigraphics 2300N	26243	None
Warehouse	Barcode Scanners	6	Telxon #912	002604232, 003307426, 003307421, 003307431, 003307413, 003307417	05414, 06399, 06400, 06401, 06402, 06403
Muir	Printer	1	HP Deskjet 930C	MY030162GD	Unknown
Edison	Refrigerator	1	Unknown	Unknown	02725
Franklin	CPU	6	Macintosh LC 580	FC52538651F, NH5327E46BY, FC5353Y751F, FC52532251F, NH5327E56BY, unknown	020187, 020996, 020178, 020982,02118, 10316
		3	Macintosh LC 475	CY51407F152, CY51405Q152, CY51405T1S2	01536, 01543, 01533
		1	PowerMac	Unknown	Unknown
	Printer	3	HP Deskwriter 540	US5381G0D2, 48LG02CXJ, US5381G0FY	02035,02177,02622
		1	HP Deskwriter 600	US6141H0VY	05716
		1	HP Deskwriter 660C	SG61D1317B	05336
Grant	Cassetter Recorders	2	Caliphone 3132AV	GH010040, GH010037	None
		1	Caliphone 3100AV	KL030313	None

SCHOOL/DEPT	ITEM	QTY	MAKE/MODEL	SERIAL NUMBER	INVENTORY NUMBER
Grant con't	Cassette Recorders	2	Radio Shack 26-1206	Unknown	None
		1	Panasonic RQ309AS	EA533676	None
		2	Panasonic RQ309DS	Unknown	None
		1	Caliphone 5270	BF 14553	None
		1	Caliphone 5270C	10013790	None
	Slide Projector	1	Kodak Ektagraphic III	A-22444	None
	Speakers	2	Yorx S-20	Unknown	None
	Television	1	Sharp 27A-S100H	611891	02821
	Opaque Projector	1	American Optical 3525	13573	01375
	Film Strip Projector	4	Graflex SM400	Unknown	Unknown
SAMOHI Auto Shop	Parts	1 lot	Various	Unknown	None
	Engines	8	Chrysler Slant 6	Unknown	None
		1	1952 Inline 6	Unknown	None
		1	1964 V8	Unknown	None
		2	1960's vintage VW	Unknown	None
		1	Flathead 6	Unknown	None
	Disc Brake Lathe	1	Van Norman 415	8755-175	Both units bolted to same cart #00025
		1	Lempco 802	4070	
SAMOHI- T105	Saw	1	Oliver 260	Unknown	10956
Infant & Family Support	Copier	1	Xerox XC1255	073975	06719,10623

Vehicles:

<b>Veh #</b>	<b>Year</b>	<b>Make/Model</b>	<b>Serial Number</b>	<b>Shop</b>	<b>License</b>
63	1991	Ford E150 Van	1FTDE14YXMB41030	Mail Delivery	E357429
53	1988	Ford Utility F350	1FDJF37H5JKB340217	Maintenance Welding	E487495

Vehicle Condition:

<b>Veh #</b>	<b>Mileage</b>	<b>Interior Condition</b>	<b>Exterior Condition</b>	<b>Mechanical</b>
63	44,848	Poor	Good	Poor
53	80,728	Poor	Poor	Poor

TO: BOARD OF EDUCATION

ACTION/CONSENT

11/6/03

FROM: SUPERINTENDENT/JOSEPH N. QUARLES

RE: APPROVE THE CONTRACT FOR LEGAL SERVICES PROVIDED BY  
ATKINSON, ANDELSON, LOYA, RUUD & ROMO/ATTORNEYS AT LAW

RECOMMENDATION NO. A.09

It is recommended that the Santa Monica-Malibu Unified School District enter into an agreement with Atkinson, Andelson, Loya, Ruud and Romo, Attorneys at Law, for legal services provided on an as needed basis.

COMMENT: The firm currently represents approximately 265 school districts throughout the State of California including many in the West Los Angeles and South Bay area. The firm has successfully represented school districts in a number of precedent setting cases.

Eighteen of the firm's attorneys are currently serving in Southern California and specialize in public sector school law and labor relations. They also have extensive experience in collaborative or interest-based collective bargaining.

The following are the terms of the agreement on an as-needed basis: Hourly rates from November 1, 2003, through October 21, 2004, One Hundred Ninety Dollars (\$190.00) for Partners, One Hundred Fifty-Five Dollars (\$155.00) for Associates and One Hundred Five Dollars (\$105.00) for Paralegals. From November 1, 2004, through October 31, 2005, One Hundred Ninety-Five Dollars (\$195.00) for Partners, One Hundred Sixty Dollars (\$160.00) for Associates and One Hundred Ten Dollars (\$110.00) for Paralegals. From November 1, 2005, through October 31, 2006, Two Hundred Dollars (\$200.00) for Partners, One Hundred Sixty-Five Dollars (\$165.00) for Associates and One Hundred Fifteen Dollars (\$115.00) for Paralegals.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:

TO: BOARD OF EDUCATION ACTION/CONSENT  
11/06/03  
FROM: SUPERINTENDENT/KENNETH R. BAILEY/J.W. BERRIMAN  
RE: RECOMMENDATION TO DECREASE BUDGET LIMITATION  
AGREEMENT (BLA) 14, AMENDMENT 18.1 FOR MALIBU HIGH  
SCHOOL NEW CLASSROOM BUILDING

RECOMMENDATION NO. A.10

It is recommended that the Board of Education approve a decrease in Budget Limitation Agreement 14, from \$3,055,595 to \$2,802,595 in the form of Contract Amendment 18.1 for Malibu High School new classroom building.

Funding Information:

Source: Proposition X Funds and State New Construction Funds

COMMENT: This amendment consists of administrative action to finalize the assessment of liquidated damages in the amount of \$253,000. This will be the final closing amendment to BLA 14.

The Proposition X Oversight Committee has reviewed this and concurs with the recommendation.

MOTION MADE BY:  
SECONDED BY:

STUDENT ADVISORY VOTE:  
AYES:  
NOES:  
ABSTENTIONS:

**CONTRACT AMENDMENT NO. 18.1**

This document (hereinafter referred to as "Amendment") dated August 18, 2003, will serve as Contract Amendment Number 18.1 to the Program Management Agreement ("**PM Agreement**") dated August 12, 1999, and is between the Santa Monica-Malibu Unified School District ("**Owner**") and Jacobs Facilities, Inc. ("**Jacobs**"). This Amendment supplements Contract Amendment 18. All terms and conditions used herein shall reflect the original language as stated in the PM Agreement or any subsequent amendments as currently approved.

In consideration of the mutual covenants and agreements set forth below, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged by the parties hereto, the Owner and Jacobs hereby amend and supplement the PM Agreement as follows:

**SCOPE**

This is a final amendment to BLA 14, Malibu High School Modular Classrooms, incorporating assessed liquidated damages through June 30, 2002. There are no other changes.

**COST**

Costs as stated in the current contract as amended are modified to reflect the assessment of liquidated damages in the amount of \$253,000.

**SCHEDULE**

The work described herein has been performed and, therefore, impacts to schedule, if any, have been incurred. Jacobs agrees to waive any claim for extended performance and consequent impact damages and the Owner agrees that no further liquidated damages will be assessed beyond June 30, 2002.

This Amendment applies only after it has been fully executed by both parties.

**IN WITNESS THEREOF**, the Owner and Jacobs have executed this Amendment as of the date written above.

**SANTA MONICA-MALIBU UNIFIED  
SCHOOL DISTRICT**

**JACOBS FACILITIES, INC.**

By: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

TO: BOARD OF EDUCATION

ACTION/CONSENT

11/06/03

FROM: SUPERINTENDENT/JOSEPH N. QUARLES

RE: CERTIFICATED PERSONNEL - Elections, Separations

RECOMMENDATION NO. A.11

ELECTIONS

ADDITIONAL ASSIGNMENTS - DEPARTMENT CHAIRPERSON ASSIGNMENTS

<u>Name/Location</u>	<u>Rate</u>	<u>Assignment</u>	<u>Effective</u>	<u>Not to Exceed</u>
<u>ADAMS</u>				
Blanchard, Cecile	6 EDU	Music	2003/04 SY	\$1344
Cady, Linda	10 EDU	Science	2003/04 SY	\$2240
Dipley, Jeri	8 EDU	P.E.	2003/04 SY	\$1792
Ferres, Kristin	10 EDU	Spec Ed	2003/04 SY	\$2240
Goldberg, Cori	8 EDU	Soc St	2003/04 SY	\$1792
Hale, Shannon	8 EDU	Humanities	2003/04 SY	\$1792
Jacobs, Ed	2 EDU	Tech	2003/04 SY	\$448
McNamara, Jeanie	8 EDU	Exp/For Lang	2003/04 SY	\$1792
Moore, Jon	2 EDU	ESL.	2003/04 SY	\$448
Post, Joel	10 EDU	Math	2003/04 SY	\$2240
Scotland, Alva	2 EDU	ESL.	2003/04 SY	\$448
Silvers, Larry	6 EDU	Couns	2003/04 SY	\$1344
Whitaker, Cathie	10 EDU	Lang Arts	2003/04 SY	\$2240
				\$20,160
<u>LINCOLN</u>				
Braverman, Darci	6 EDU	Spec Ed	2003/04 SY	\$1344
Burrows, Linda	6 EDU	Spec Ed	2003/04 SY	\$1344
DiLeo, Greg	2 EDU	Tech	2003/04 SY	\$448
Hirt, Mary	10 EDU	P.E.	2003/04 SY	\$2240
Hotz, Diane	12 EDU	Math	2003/04 SY	\$2688
Moazzez-Asgharzadeh, Rozita	6 EDU	ELD	2003/04 SY	\$1344
Rhodes-Greenfield, Sara	10 EDU	History	2003/04 SY	\$2240
Rogers, Alan	10 EDU	Science	2003/04 SY	\$2240
Shortt, Cindy	6 EDU	Advisory	2003/04 SY	\$1344
Stivers, Susan	10 EDU	English	2003/04 SY	\$2240
Valenzuela, Amanda	6 EDU	U.S. History	2003/04 SY	\$1344
Young, F.E.	8 EDU	Fine Arts	2003/04 SY	\$1792
				\$20,608
<u>MALIBU</u>				
Bowman-Smith, Carla	8 EDU	Arts	2003/04 SY	\$1792
Brooks, Ursula	8 EDU	Math	2003/04 SY	\$1792
D-Agostino, Joan	10 EDU	Science	2003/04 SY	\$2240
DiMercurio, Joseph	2 EDU	Tech	2003/04 SY	\$448
Eicks, Lorinda	6 EDU	Human	2003/04 SY	\$1344
Flowers, Lynne	12 EDU	Sp Ed	2003/04 SY	\$2688
Lanza, Katherine	6 EDU	Humanities	2003/04 SY	\$1344
Meyer, Andrew	8 EDU	History	2003/04 SY	\$1792
Mulligan, Michael	8 EDU	P.E.	2003/04 SY	\$1792
Thomas, Susan	8 EDU	Language	2003/04 SY	\$1792
Thoreson, Bonita	10 EDU	English	2003/04 SY	\$2240
Zimmerman, Amelia	8 EDU	Math	2003/04 SY	\$1792
				\$21,056

SAMOHI

Armstrong, Brenda	10	EDU	P.E.	2003/04	SY	\$2240
Bouse, Amy	10	EDU	Art	2003/04	SY	\$2240
Contreras, Luis	2	EDU	Immersion	2003/04	SY	\$448
Cox, Dan	2	EDU	Tech	2003/04	SY	\$448
Garcia, Veronica	2	EDU	AVID	2003/04	SY	\$448
Gleason, Beverly	14	EDU	Math	2003/04	SY	\$3136
Jago, Carol	14	EDU	English	2003/04	SY	\$3136
Jimenez, Jaime	14	EDU	Soc Stud	2003/04	SY	\$3136
Karyadi, Adrienne	2	EDU	ESL	2003/04	SY	\$448
Marks, Patty	12	EDU	Spec Ed	2003/04	SY	\$2688
Mayoral, Eva	14	EDU	Science	2003/04	SY	\$3136
Sakow, Terry	6	EDU	Perf Arts	2003/04	SY	\$1344
Wells, Leslie	14	EDU	Language	2003/04	SY	<u>\$3136</u>
						\$25,984

**TOTAL DEPARTMENT CHAIRPERSON ASSIGNMENTS**

**\$87,808**

ADDITIONAL ASSIGNMENTS

JOHN ADAMS MIDDLE SCHOOL

Dipley, Jeri	154 hrs	@\$51.33	10/13/03-6/18/04	Own Hrly/\$7,905
Dollosso, Tess	154 hrs	@\$39.93	10/13/03-6/18/04	Own Hrly/\$6,149
Pastrana, Victor	154 hrs	@\$27.34	10/13/03-6/18/04	Own Hrly/\$5,750
Shockley, Walter	154 hrs	@\$71.44	10/13/03-6/18/04	<u>Own Hrly/\$11,002</u>
			TOTAL OWN HOURLY	\$30,806

Comment: Extra section of P.E.  
01-Unrestricted Resource

Daws, Tracy	154 hrs	@\$35.60	10/13/03-6/18/04	Est Hrly/\$5482
Lang, Justine	154 hrs	@\$35.60	10/13/03-6/18/04	Est Hrly/\$5482
Vazquez-Mancini, Carmen	154 hrs	@\$35.60	10/13/03-6/18/04	Est Hrly/\$5482
McNamara, Jeanie	154 hrs	@\$35.60	10/13/03-6/18/04	Est Hrly/\$5482
Moore, Jon	154 hrs	@\$35.60	10/13/03-6/18/04	Est Hrly/\$5482
Nonhof, Sandy	154 hrs	@\$35.60	10/13/03-6/18/04	Est Hrly/\$5482
O'Meara, Peggy	154 hrs	@\$35.60	10/13/03-6/18/04	Est Hrly/\$5482
Shuman, Lori	154 hrs	@\$35.60	10/13/03-6/18/04	<u>Est Hrly/\$5482</u>
			TOTAL ESTABLISHED HRLY	\$43,859

Comment: Saturday School Supervision  
01-Unrestricted Resource

Kovaric, Linda	44 hrs	@\$72.67	9/3/03-1/23/04	Own Hrly/\$3197
Torres, Lupe	44 hrs	@\$48.46	9/3/03-1/23/04	<u>Own Hrly/\$2132</u>
			TOTAL OWN HOURLY	\$5,329

Comment: Teaching ½ of one extra class  
01-Unrestricted Resource

Brown, Dan	88 hrs	@\$63.91	9/3/03-1/23/04	Own Hrly/\$5624
Hart, Matt	88 hrs	@\$40.26	9/3/03-1/23/04	Own Hrly/\$3543
Kusion, Alex	88 hrs	@\$72.67	9/3/03-1/23/04	Own Hrly/\$6395
McCarthy, Marcia	88 hrs	@\$66.10	9/3/03-1/23/04	Own Hrly/\$5817
Post, Joel	88 hrs	@\$72.67	9/3/03-1/23/04	Own Hrly/\$6395
Whitaker, Catherine	88 hrs	@\$71.44	9/3/03-1/23/04	<u>Own Hrly/\$6287</u>
			TOTAL OWN HOURLY	\$34,061

CHILD DEVELOPMENT SERVICES

Rodriguez, Melinda 400 hrs @\$25.25 6/23/03-8/29/04 Own Hrly/\$10,100  
TOTAL OWN HOURLY \$10,100

Comment: To increase hourly reate by for Lead Teacher increment for the  
summer program retroactive to 6/23/03  
12-Head Start Model 1

FRANKLIN ELEMENTARY

Leininger, Joy 34 hrs @\$35.60 10/1/03-6/18/04 Est Hrly/\$1210  
TOTAL ESTABLISHED HOURLY \$1,210

Comment: Technology Club  
01-School Improvement Prog, K-6

LINCOLN MIDDLE SCHOOL

Allen, Samantha 24 hrs @\$35.60 10/4/03-6/18/04 Est Hrly/\$854  
Asgharzadeh, Rozita 24 hrs @\$35.60 10/4/03-6/18/04 Est Hrly/\$854  
Bushman, Julie 24 hrs @\$35.60 10/4/03-6/18/04 Est Hrly/\$854  
Jeffries, Mark 24 hrs @\$35.60 10/4/03-6/18/04 Est Hrly/\$854  
Kramer, Katie 24 hrs @\$35.60 10/4/03-6/18/04 Est Hrly/\$854  
McNulty, Mary Beth 24 hrs @\$35.60 10/4/03-6/18/04 Est Hrly/\$854  
O'Brien, Marianna 24 hrs @\$35.60 10/4/03-6/18/04 Est Hrly/\$854  
Santonieri, Amy 24 hrs @\$35.60 10/4/03-6/18/04 Est Hrly/\$854  
Sinclair, Michele 24 hrs @\$35.60 10/4/03-6/18/04 Est Hrly/\$854  
Stauffer, Nathaniel 24 hrs @\$35.60 10/4/03-6/18/04 Est Hrly/\$854  
Yook, Emily 24 hrs @\$35.60 10/4/03-6/18/04 Est Hrly/\$854  
Young, Frances 24 hrs @\$35.60 10/4/03-6/18/04 Est Hrly/\$854  
TOTAL ESTABLISHED HOURLY \$10,248

Comment: Saturday School Program  
01-Unrestricte Resource

Dileo, Greg 4 hrs @\$35.60 10/23/2003-6/18/04 Est Hrly/\$142  
TOTAL ESTABLISHED HOURLY \$142

Comment: Parent Ed Night-Teaching Technology  
01-Gifts

MALIBU HIGH SCHOOL

Bream, Eugene 183 hrs @\$72.67 8/29/03-6/18/04 Own Hrly/\$13,299  
TOTAL OWN HOURLY \$13,299

Comment: Extra 6th period/MS History  
01-Unrestricted Resource

Brooks, Ursula 28 hrs @\$35.60 9/3/03-6/18/04 Est Hrly/\$1000  
TOTAL ESTABLISHED HOURLY \$1,000

Comment: AVID Teacher  
01-Medi-Cal Billing Option

OLYMPIC

Alcalay, Vivian 136 hrs @\$35.60 10/01/03-6/30/04 Est Hrly/\$4842  
Casey, John 136 hrs @\$35.60 10/01/03-6/30/04 Est Hrly/\$4842  
Fuller, Anthony 136 hrs @\$35.60 10/01/03-6/30/04 Est Hrly/\$4842  
Gecht, Marcia 136 hrs @\$35.60 10/01/03-6/30/04 Est Hrly/\$4842  
Miller, Stephanie 136 hrs @\$35.60 10/01/03-6/30/04 Est Hrly/\$4842  
Siemer, Deborah 136 hrs @\$35.60 10/01/03-6/30/04 Est Hrly/\$4842  
Tarbell, Harlan 136 hrs @\$35.60 10/01/03-6/30/04 Est Hrly/\$4842  
Thobe, Christie 136 hrs @\$35.60 10/01/03-6/30/04 Est Hrly/\$4842  
TOTAL ESTABLISHED HOURLY \$38,736

Comment: Saturday School  
01-Unrestricted Resource

PT DUME MARINE SCIENCE

Armfield, Gina 98 hrs @\$35.60 9/3/03-6/18/04 Est Hrly/\$3500  
TOTAL ESTABLISHED HOURLY \$3,500

Comment: Art Program for 2003/04 school year  
01-Reimbursed by PTA

STUDENT SERVICES

Housman, Joann 40 hrs @\$35.60 9/04/03-6/30/04 Est Hrly/\$1424  
Janulaitis, Donna 48 hrs @\$35.60 9/04/03-6/30/04 Est Hrly/\$1709  
Schoessow, Jamar 156 hrs @\$35.60 9/04/03-6/30/04 Est Hrly/\$5554  
TOTAL ESTABLISHED HOURLY \$8,687

Comment: Assist school nurses with hearing, vision and scoliosis screening  
01-Medical Billing Option

Ernst, Anne 24 hrs @\$35.60 9/15/03-6/30/04 Est Hrly/\$854  
Niemi, Charlene 24 hrs @\$35.60 9/15/03-6/30/04 Est Hrly/\$854  
Relles, Ellen 24 hrs @\$35.60 9/15/03-6/30/04 Est Hrly/\$854  
TOTAL ESTABLISHED HOURLY \$2,562

Comment: CPR Training  
01-Medical Billing Option

Waldorf, Sherry 180 hrs @\$35.60 9/15/03-6/18/04 Est Hrly/\$6408  
TOTAL ESTABLISHED HOURLY \$6,408

Comment: Floating Nurse-for Diabetic Student  
01-Medical Billing Option

McElvain, Nora 20 hrs @\$53.66 9/2/03-9/9/04 Own Hrly/\$1073  
TOTAL OWN HOURLY \$1,073

Comment: Complete revision of Health Office forms  
01-Medi-Cal Billing Option

HOURLY TEACHERS

ADULT EDUCATION

Tong, Lorena 408 hrs @\$39.90 10/7/03-6/30/04 Est Hrly/\$16,279  
TOTAL ESTABLISHED HOURLY \$16,279

Comment: ESL Teacher/McKinley  
11-Community Based Engl Tutor Prog

ROP

Graves, Marilyn 320 hrs @\$39.90 9/1/03-6/30/04 Est Hrly/\$12,768  
TOTAL ESTABLISHED HOURLY \$12,768

Comment: Teacher [replacing K. Sowle]  
01-Cal Safe Supportive Services

WEBSTER ELEMENTARY

Hines, Diane 850 hrs @\$35.60 9/1/03-6/18/04 Est Hrly/\$30,260  
TOTAL ESTABLISHED HOURLY \$30,260

Comment: Teach art enrichment in grades K-5  
01-Reimbursed by PTA

**TOTAL ESTABLISHED HOURLY = \$270,227**

SUBSTITUTES

EFFECTIVE

ADULT EDUCATION

(@\$35.60 Hourly Rate)

Tong, Lorena 10/7/03-6/30/04

PREFERRED SUBSTITUTES

(@\$142 Daily Rate)

Engerman, Julie 10/13/03

CHANGE IN ASSIGNMENT

Name/Assignment

Location Effective

Friedman-Siddique, Lydia 8/29/03  
Rogers/RSP [replacing G.Ryder]

From: Edison

To: Rogers

Kittel, Gina 8/29/03  
McKinley/Reading Spec [replacing S. Leslie]

From: Lincoln/RSP

To: McKinley/Reading Specialist

Rodriguez, Melinda 9/02/03  
Pine Street/CDS [replacing G. Sanciprian]

From: 100% Teacher

To: 50% Teacher  
50% Lead Teacher (15% increment0

Tomita, Karen 8/29/03  
SAMOHI [new position]

From: Itinerant/Pre-school

To: SAMOHI/SDC-IS

TEACHER ON SPECIAL ASSIGNMENT

Name/Assignment

Location Effective

Diaz, Aida 08/29/03  
Student and Family Support Services/District Office

REDUCED WORKLOAD

Name/Assignment

Location Effective

Little, Lucius 8/29/03-6/30/05  
Santa Monica High School/50%

PROBATIONARY CONTRACTS

Name/Assignment

Location Not to Effective  
Exceed

Arnello, Gina 100% 8/29/03/6/18/04  
Malibu/SDC-IS

Faas, Kathleen 100% 10/7/03  
SAMOHI [replacing S. Bresnahan]

Griffin, Nancy 50% 8/29/03  
SMASH/RSP [rehire]

Laufer, Lorraine 50% 8/29/03  
Frankllin/RSP

Millard, Molly 100% 8/29/03  
Cabrillo/SDC-IS [rehire]

Salvarya, Elisa Muir/SDC-IS	100% [rehire]	8/29/03
Trentecoste, Susan Roosevelt/Resource Spec	100% [replacing B. Kramer]	10/1/03

TEMPORARY CONTRACTS

<u>Name/Assignment</u> <u>Location</u>	<u>Not to</u> <u>Exceed</u>	<u>Effective</u>
Ash, Kathleen Lincoln/Resource-8th	100% [replacing G. Kittel]	9/03/03-6/18/04
Curson, Daniel Franklin/SDC-IS	100% [rehire]	8/29/03-6/18/04
Franco, Tom SAMOHI/Math	40% [new position]	8/29/03-6/18/04
Gonzalez, Gabriela McKinley/RSP	100% [rehire Temp III]	8/29/03-6/18/04
Higginson, Sam Spec Ed/APE	100% [rehire 3rd year]	8/29/03-6/18/04
Irwin, Sanford SAMOHI/SDC	100% [rehire]	8/29/03-6/18/04
Johnson, Larissa McKinley/SDC-IS	100% [rehire]	8/29/03-6/18/04
Johnson, Lisa Grant/SDC-NS	100% [rehire]	8/29/03-6/18/04
O'Meara, Peggy John Adams/SDC-NS	100% [rehire 3rd year]	8/29/03-6/18/04
Pusey, John SAMOHI/SDC-NS	100% [rehire 4th year]	8/29/03-6/18/04
Szalagyi, Lisa Malibu/SDC-IS	100% [rehire 3rd year]	8/29/03-6/18/04
Tarbell, Harlan Olympic/SDC	100% [rehire 6th year]	8/29/03-6/18/04
Ware, Andrea Grant/K	50% [replacing K. Grafton]	8/29/03-6/18/04
Wiedlin, Meg Cabrillo/RSP	80% [rehire 3rd year]	8/29/03-6/18/04

LEAVES OF ABSENCE (with pay)

<u>Name/Assignment</u> <u>Location</u>	<u>Effective</u>
Aragon, Kim Roosevelt Elementary	10/1/03-12/1/03 [maternity]
Bove, Catherine SAMOHI	11/3/03-1/23/04 [family care]

Esseln, Ruth SAMOHI	10/17/03-1/4/04 [maternity]
Gonzalez, Irene Ed Services	9/29/03-11/21/03 [maternity]
Higuchi-Hernandez, Jessica Webster Elementary	8/28/03-10/01/03 [maternity]
Lynch, Jennifer Cabrillo	9/15/03-11/1/03 [medical]

LEAVES OF ABSENCE (without pay)

<u>Name/Assignment</u> <u>Location</u>	<u>Effective</u>
Amador, Laura Special Education	7/1/03-6/30/04 [medical]
Aragon, Kim Roosevelt Elementary	10/1/03-12/1/03 [child care]
Bove, Catherine SAMOHI	11/3/03-1/23/04 [child care]
Cook, Barbara CDS	9/1/03-6/18/04 [medical]
Grafton, Kimberly Grant Elementary	8/29/03-6/18/04 [child care]
Higuchi-Hernandez, Jessica Webster Elementary	8/28/03-10/01/03 [family care]
Nordberg, Karrie McKinley Elementary	8/29/03-6/18/04 [child care]
Walser, Eric SAMOHI	8/29/03-6/18/04 [personal-20% leave]
Warick, Catherine John Adams MS	8/29/03-6/18/04 [personal-20% leave]

RESIGNATIONS

<u>Name/Assignment</u> <u>Location</u>	<u>Effective</u>
Bresnahn, Stephen SAMOHI	10/03/03
Flanigan, Duane Malibu	12/31/03
Martin, Kanacio Child Development	10/16/03
Morton, Rena Adult Education	6/20/03
Newman, Robert On leave	6/20/03

Olins, Sheila 10/2/03  
Adult Education

Podolsky, Leslie 9/19/03  
Child Development

Robbins, Laurette 7/14/03  
Child Development

TERMINATIONS

<u>Name/Assignment</u>	<u>Effective</u>
<u>Location</u> Herrera, Mary Grant Elementary CDS	6/20/03

MOTION MADE BY:  
SECONDED BY:

STUDENT ADVISORY VOTE:  
AYES:  
NOES:  
ABSTENTIONS:

TO: BOARD OF EDUCATION  
 FROM: SUPERINTENDENT/JOSEPH N. QUARLES  
 RE: SPECIAL SERVICES EMPLOYEES

ACTION  
 11/06/03

RECOMMENDATION NO. A.12

It is recommended that the following Special Services Employee contracts be approved in accordance with District policies and salary schedules and be assigned pursuant to BP 4213.5. Funding for the positions listed are included in the 2003/04 budget.

ELECTIONS

<u>Name/Location</u>	<u>Not to Exceed</u>	<u>Effective</u>	<u>Rate</u>
Brown, Victoria Child Development Services, give CPR instruction to CDS Staff	\$800	9/20/03-12/30/03	\$15/person
FUNDING: 12-60600-0-85000-10000-1910-070-1501-100%			
CD: St Genl Child Care (GCTR)			
Brown, Victoria Child Development Services, give CPR instruction to the State Preschool and Head Start Programs	\$500	9/20/03-12/30/03	\$15/person
FUNDING: 12-60550-0-85000-10000-1910-070-1501-50%			
CD: State Preschool (GCTR)			
12-52101-0-85000-10000-1910-070-1501-50%			
Head Start Model 1			
deSoto-Foley, Alicia Food and Nutrition Services, provide tech support for all school gardens, arrange for delivery of garden supplies, support PTA's in gardening angel recruitment, attend related workshops, train resource person	\$7,200	10/08/03-6/30/04	\$15/hr first 9 weeks of training; \$18/hr-34 weeks
FUNDING: 13-53100-0-00000-37000-2917-057-1501-100%			
Child Nutrition			
Doss Romero, Maria Will Rogers Elementary, art instructor	\$750	10/03-6/18/04	\$25/hr
FUNDING: 01-90150-0-11100-10000-2917-006-1501-100%			
Reimbursed by PTA			
Ellis, Tawny Will Rogers Elementary, art instructor	\$300	10/13/03-6/19/04	\$25/class
FUNDING: 01-90150-0-11100-10000-2917-006-1501-100%			
Reimbursed by PTA			

Fiala, Ruth                   \$20,000       9/03/03-6/18/04   \$30/hr  
 John Muir Elementary, teach science to K-5 students  
 FUNDING: 01-90120-0-11100-10000-2917-005-1501-100%  
 Gifts

Gelber, Lisa                 \$5,400        9/04/03-6/18/04   \$60/hr  
 Franklin Elementary, present each 4th and 5th grade class  
 with lessons in the use of a range of hands-on art  
 experereinces. Students will be exposed to art history and  
 studio art and will be encouraged to learn to express  
 themselves through their own personal style  
 FUNDING: 01-90150-0-11100-10000-2917-002-1501-100%  
 Reimbursed by PTA

Glaser, Jane                 \$3,900        9/03/03-6/30/04   \$30/hr  
 Grant Elementary, dance instructor  
 FUNDING: 01-90150-0-11100-10000-2917-019-1501-100%  
 Reimbursed by PTA

Guyer, Larry                 \$3,400        9/03/03-6/30/04   \$37.50/hr  
 Grant Elementary, consult on various technology problems  
 FUNDING: 01-90150-0-11100-10000-2917-003-1501-100%  
 Reimbursed by PTA

Hall, Lynne                 \$2,800        10/7/03-12/03     \$40/session  
 Franklin Elementary, teach 3rd grade students the recorder  
 plus one performance  
 FUNDING: 01-90150-0-11100-10000-2917-002-1501-100%  
 Reimbursed by PTA

Hofman, Philip               \$3,400        9/03/03-6/30/04   \$37.50/hr  
 Grant Elementary, consult on various technology problems  
 FUNDING: 01-90150-0-11100-10000-2917-003-1501-100%  
 Reimbursed by PTA

Isadora, Psalm               \$1,125        10/13/03-6/19/04   \$25/hr  
 Will Rogers Elementary, art instructor  
 FUNDING: 01-90150-0-11100-10000-2917-006-1501-50%  
 Reimbursed by PTA

Justin, Susan                \$26,000      9/27/03-6/18/04   \$38/hr  
 Roosevelt Elementary, teach music to students in Grades 1-5  
 FUNDING: 01-90150-0-11100-10000-1130-007-1501-100%  
 Reimbursed by PTA

Lovett, Robert               \$6,920        9/03/03-6/18/04   \$30/hr  
 John Muir Elementary, technical assistance to computer labs  
 FUNDING: 01-90120-0-11100-10000-2917-005-1501-100%  
 Gifts

Martinez, Santiago      \$10,000      9/22/03-6/30/04      \$25/hr  
Adult Education, consult on various technology problems for  
the computer lab  
FUNDING: 11-39260-0-41100-10000-0007-095-1501-100%  
PL105-22 Eng Literacy/Civics

Martino, Jesica      \$62,000      10/15/03-6/30/04      \$6200/month +  
Mileage  
reimbursed @  
\$0.365 per mile  
Student and Family Support Services, Special Education,  
Occupational Therapist [hired to replace Heidi Factor]  
FUNDING: 01-65000-0-57700-11900-2917-043-1501-100%  
Special Education

Raffa-Leal, Davida      \$6,200      9/03/03-6/30/04      \$30/hr  
Grant Elementary, teach ceramics to students in various  
grade levels  
FUNDING: 01-90150-0-11100-10000-2917-003-1501-100%  
Reimbursed by PTA

Sharp, Issa      \$750      10/03-6/18/04      \$25/hr  
Will Rogers Elementary, art instructor  
FUNDING: 01-90150-0-11100-10000-2917-006-1501-100%  
Reimbursed by PTA

MOTION MADE BY:  
SECONDED BY:

STUDENT ADVISORY VOTE:  
AYES:  
NOES:  
ABSTENTIONS:

TO: BOARD OF EDUCATION  
FROM: JOHN E. DEASY/JOHN SLISS  
RE: CLASSIFIED PERSONNEL - MERIT

ACTION/CONSENT  
11-06-03

RECOMMENDATION NO. A.13

It is recommended that the following appointments for Classified Personnel (merit system) be approved and/or ratified. All personnel will be properly elected in accordance with District policies and salary schedule.

**ELECTION**

DE LOS SANTOS, GABRIELA	INST ASST - CLASSROOM 2.0 HRS/SY GRANT RANGE: 18 STEP: 01	09-29-03
DUVALL, MICHAEL	INST ASST - SPECIAL ED 6.0 HRS/SY CABRILLO RANGE: 20 STEP: 04	10-07-03
GORDON, ROBIN	SR OFFICE SPECIALIST 8.0 HRS/10 ADAMS RANGE: 25 STEP: 01	10-01-03
KIRCH, BRIAN	INST ASST - PHYSICAL ED 5.1 HRS/SY PT.DUME RANGE: 20 STEP: 01	09-23-03

**REINSTATEMENT**

JOHNSTON, KIMBERLY	INST ASST - PHYSICAL ED 3.25 HRS/SY FRANKLIN RANGE: 20 STEP: 04	09-02-03
SILVERBERG, KELLY	INST ASST - CLASSROOM 2.0 HRS/SY WEBSTER RANGE: 18 STEP: 04	10-03-03

**VOLUNTARY DEMOTION**

ANTHONY, ANGELA	SR OFFICE SPECIALIST 8.0 HRS/12 SAMOHI FR: ADMT ASST	10-07-03
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**WORKING OUT OF CLASS**

DECORDOVA, ANGEL	EQUIPMENT OPERATOR 8.0 HRS/12 OPERATIONS FR: GARDENER	10-06-03 10-31-03
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EMHARDT, JANA	ADMINISTRATIVE ASSISTANT 8.0 HRS/12 SAMOHI FR: SR OFFICE SPECIALIST	09-08-03 12-08-03
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MORAGA, DIANA	SR ADMT ASSISTANT 8.0 HRS/12 SUPT OFFICE FR: SR OFFICE SPECIALIST	10-02-03 12-31-03
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MORRIS, TERRY	ADMINISTRATIVE ASSISTANT 8.0 HRS/12 SAMOHI FR: SR OFFICE SPECIALIST	09-08-03 12-08-03
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**SUSPENSION WITHOUT PAY**

RICHSON, JENNIFER	CAFETERIA COOK BAKER SAMOHI	10-30-03 10-31-03
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**VOLUNTARY TRANSFER**

NEWMAN, PASLEY	INST ASST - SPECIAL ED 6.0 HRS/SY MALIBU FR: 3.5 HRS/SY PINE STREET	10-13-03
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**INVOLUNTARY TRANSFER**

RENDON, VIRGINIA	CAFETERIA WORKER I 3.0 HRS/SY CABRILLO FR: 3.0 HRS/SY WEBSTER	09-22-03
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**PROFESSIONAL GROWTH**

CERVANTES, HAYDE	INST ASST - BILINGUAL LINCOLN	10-01-03
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GEVORKYAN, ARUTYUN	BUS DRIVER TRANSPORTATION	08-01-03
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KHIMANI, ASHRAF	HRIS TECHNICIAN PERSONNEL COMMISSION	10-01-03
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MILLER, PATRINA	SR OFFICE SPECIALIST SPECIAL ED	10-01-03
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SCOTT, MAREN	INST ASST - SPECIAL ED FRANKLIN	10-01-03
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SMITH, LUZ	TRANSLATOR SPECIAL ED	10-01-03
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WATKINS, ERNEST	CUSTODIAN I NSI MALIBU	10-01-03
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**VOLUNTARY DECREASE IN ASSIGNMENT**

BEAVER, GUADALUPE	INST ASST - CLASSROOM 2.0 HRS/SY GRANT FR: 3.0 HRS/SY	09-03-03
DURST, PEGGY	INST ASST - SPECIAL ED 5.0 HRS/SY MCKINLEY FR: 6.0 HRS/SY	10-06-03

**INCREASE IN ASSIGNMENT**

BURNHAM, REXANNE	INST ASST - SPECIAL ED 6.0 HRS/SY GRANT FR: 5.0 HRS/SY	10-07-03
CANNON, KERMIT	INST ASST - PHYSICAL ED 8.0 HRS/SY SAMOHI FR: 7.0 HRS/SY	10-06-03
JIMENEZ, OSVALDO	INST ASST - SPECIAL ED 6.0 HRS/SY MUIR FR: 5.0 HRS/SY	09-15-03
LOWNDS, ELI	INST ASST - PHYSICAL ED 6.0 HRS/SY ROOSEVELT FR: 5.0 HRS/SY	09-03-03
MARZULLI, MARGARET	INST ASST - SPECIAL ED 6.0 HRS/SY CABRILLO FR: 5.0 HRS/SY	09-30-03
QUIROZ, TIMOTHY	CAFETERIA WORKER II 7.0 HRS/SY SAMOHI FR: 6.0 HRS/SY	10-07-03

**STIPEND - \$1000.00 AVID FAMILY COORDINATOR**

CONSTANZA, SIUGEN	BIL COMMUNITY LIAISON MALIBU	09-03-03 06-18-04
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**STIPEND - \$2200.00 - TOTAL OF 10 EDU'S SCHOLARSHIP ADVISOR**

HALPERN, SONYA	COLLEGE & CAREER ADVISOR MALIBU	09-03-03 06-18-04
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**RESCIND UNPAID LEAVE OF ABSENCE**

DO HONG, THU	INST ASST - SPECIAL ED SAMOHI	11-03-03 11-14-03
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**FAMILY CARE LEAVE OF ABSENCE**

GLAVIN, MARY	INST ASST - CLASSROOM MALIBU	09-24-03 11-03-03
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GUPTA, SAROJ	CAFETERIA WORKER II WEBSTER	10-20-03 01-20-04
<b><u>SUBSTITUTE</u></b>		
ARIAGA, RAYMOND	CUSTODIAN I OPERATIONS	09-08-03 06-30-04
ARMSTRONG, SHERMAN	INST ASST - PHYSICAL ED ED SERVICES	10-13-03 06-18-04
BAETZ, MICHAEL	GARDENER OPERATIONS	10-03-03 06-30-04
BABIUK, EUGENIA	CAFETERIA WORKER I FOOD SERVICES	10-02-03 06-30-04
BELT, JIMMY	INST ASST - SPECIAL ED SPECIAL ED	09-18-03 06-18-04
CASELLA, CHRISTINA	INST ASST - CLASSROOM ADAMS	10-03-03 06-18-04
CASTRO, CAROLINE	CHILDREN CENTER ASSISTANT CDS	09-02-03 06-30-04
CERECEDES, CHRISTY	INST ASST - PHYSICAL ED ED SERVICES	10-03-03 06-18-04
CLARK, MICHAEL	CHILDREN CENTER ASSISTANT CDS	09-03-03 06-30-04
DEVILLERES, DAVID	CAFETERIAL WORKER I FOOD SERVICES	09-03-03 06-30-04
DOYLE, CATHY	CHILDREN CENTER ASSISTANT CDS	09-03-03 06-30-04
ERIKSON, ANNA	CHILDREN CENTER ASSISTANT CDS	09-02-03 06-30-04
FORD, M C	CHILDREN CENTER ASSISTANT CDS	09-03-03 06-30-04
GLAPION, BARBARA	INST ASST - SPECIAL ED SPECIAL ED	10-10-03 06-18-04
HARDISTER, HAROLD	CHILDREN CENTER ASSISTANT CDS	09-03-03 06-30-04

LATA, SHOBNA	OFFICE SPECIALIST MCKINLEY	10-07-03 12-31-03
LOTT, ALISON	INST ASST - PHYSICAL ED ED SERVICES	10-07-03 06-18-04
MEJIA, LORENA	CHILDREN CENTER ASSISTANT CDS	09-03-03 06-30-04
NAULIN, BARBARA	CHILDREN CENTER ASSISTANT CDS	09-03-03 06-30-04
NUNEZ, SHERI	CAMPUS SECURITY OFFICER PERSONNEL COMMISSION	09-03-03 06-30-04
PASS, MICHAEL	CUSTODIAN I OPERATIONS	09-19-03 06-30-04
RAMIREZ, LYDIA	CHILDREN CENTER ASSISTANT CDS	09-03-03 06-30-04
RODRIGUEZ, FRANCES	CHILDREN CENTER ASSISTANT CDS	09-03-03 06-30-04
ROPER-CONLEY, CAROLYN	OFFICE SPECIALIST PERSONNEL SERVICES	09-26-03 06-30-04
SILVERBERG, KELLY	INST ASST - CLASSROOM WEBSTER	09-29-03 09-30-03
SOUTHERN, JACOB	INST ASST - PHYSICAL ED ED SERVICES	10-01-03 06-18-04
THOMPSON, FLOYD	INST ASST - PHYSICAL ED ED SERVICES	10-10-03 06-18-04
WARFIELD, CATHRYN	INST ASST - SPECIAL ED SPECIAL ED	10-14-03 06-18-04
WILLIAMS, KEVIN	CUSTODIAN I OPERATIONS	09-22-03 06-30-04
WILSON, STANLEY	CAMPUS SECURITY OFFICER ADULT ED	09-30-03 06-30-04
YBARRA, ROBERTO	CUSTODIAN I OPERATIONS	09-24-03 06-30-04

**TEMP/ADDITIONAL**

COLES, ROXANNE	INST ASST - SPECIAL ED SPECIAL ED	09-10-03 01-23-04
COOLEY, SUSAN	INST ASST - CLASSROOM WEBSTER	09-15-03 12-31-03
COOPER, RAYMOND	CAMPUS SECURITY OFFICER SAMOHI	10-01-03 06-30-04
DE ALMEIDA, SUZANNE	SR OFFICE SPECIALIST LINCOLN	09-08-03 12-01-03
GARDEA-PEREZ, MARIA	BIL COMMUNITY LIAISON STUDENT SERVICES	10-06-03 06-30-04
GONZALEZ, JEFFREY	INST ASST - CLASSROOM FRANKLIN	09-29-03 06-18-04
GRIFFIS, CRYSTAL	SR OFFICE SPECIALIST LINCOLN	09-08-03 06-18-04
GUTIERREZ-PRADA, NANCY	BIL COMMUNITY LIAISON LINCOLN	10-23-03 06-18-04
LIPOW, EILEEN	SR OFFICE SPECIALIST LINCOLN	09-08-03 06-18-04
LOPEZ, VICTORIA	CAMPUS SECURITY OFFICER SAMOHI	09-01-03 06-30-04
LUCCHESI, PAOLO	INST ASST - CLASSROOM ADAMS	10-13-03 06-18-04
MESTERHAZY, YVONNE	SR OFFICE SPECIALIST WEBSTER	10-06-03 06-30-04
NGERNMANEETHONG, ANNIE	INST ASST - CLASSROOM ADAMS	10-13-03 06-18-04
PAVLAKOVICH, SYLVIA	INST ASST - CLASSROOM ADAMS	10-13-03 06-18-04
TANGUM, CATHY	CAMPUS SECURITY OFFICER SAMOHI	09-01-03 06-30-04

**RESCIND RETIREMENT**

GUPTA, SAROJ	CAFETERIA WORKER II WEBSTER	10-15-03
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**RESIGNATION**

BEHPOURIAN, CHILDREN CENTER ASSISTANT 10-10-03  
MASOMEH ROGERS

**DECEASED**

PAGE, ACCOUNTING ASSISTANT II 10-03-03  
FRANK MALIBU

**ESTABLISHED POSITION**

INST ASST - CLASSROOM 10-01-03  
3.0 HRS/SY MCKINLEY

**ABOLISH POSITION**

VACANT INST ASST - SPECIAL ED 09-08-03  
6.0 HRS/SY SAMOHI

MOTION MADE BY:  
SECONDED BY:

STUDENT ADVISORY VOTE:  
AYES:  
NOES:  
ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION/CONSENT

11-06-03

FROM: JOHN E. DEASY/JOHN SLISS

RE: CLASSIFIED PERSONNEL - NON-MERIT

RECOMMENDATION NO. A.14

It is recommended that the following be approved and/or ratified for Classified Personnel (Non-Merit). All personnel assigned will be properly elected on a temporary basis to be used as needed in accordance with District policies and salary scheduled.

**STUDENT INTERN - ALLIANCE GRANT**

BRUCE, CHRISTOPHER	SAMOH	09-01-03 - 06-30-04
CABALLERO, JONATHAN	SAMOH	09-01-03 - 06-30-04
CASTILLO, BRENDA	SAMOH	09-01-03 - 06-30-04
COVARRUBIAS, JACQUELINE	SAMOH	09-01-03 - 06-30-04
COX, DONINIQUE	SAMOH	09-01-03 - 06-30-04
DE LA TORRE, ALMA	SAMOH	09-01-03 - 06-30-04
FERNANDEZ, GERARDO	SAMOH	09-17-03 - 06-30-04
KIDWELL, LACHELL	SAMOH	09-10-03 - 06-30-04
LANDIS-HUIZAR, MEGAN	SAMOH	09-01-03 - 06-30-04
ROSAS, DANIEL	SAMOH	09-01-03 - 06-30-04
RUIZ, JEFFREY	SAMOH	09-01-03 - 06-30-04
TOWNSEND, JAVARRO	SAMOH	09-01-03 - 06-30-04

**STUDENT HELPER**

CHUNARA, MUHAMMED	WORKABILITY	09-30-03 - 06-30-06
COX, KRISTINA	WORKABILITY	09-15-03 - 06-30-04
GROSS, KEATON	WORKABILITY	09-29-03 - 06-30-04
NORWOOD, DIANA	WORKABILITY	10-01-03 - 06-30-04
ORONoz, SARAH	WORKABILITY	09-22-03 - 06-30-04
PABLO, PETER	WORKABILITY	10-01-03 - 06-30-04

**COACHING ASSISTANT**

CHARUVASTRA, MARCUS	SAMOH	10-01-03 - 03-31-04
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**CHILD CARE ASSISTANT**

CORTEZ, VENUS	CDS	09-03-03 - 06-30-04
FAJARDO, VIRGINIA	CDS	09-02-03 - 06-30-04
GERGIS, PETER	CDS	10-07-03 - 06-30-04
ISLAS, GLORIA	CDS	09-02-03 - 06-30-04
MARION, ROSA	CDS	09-03-03 - 06-18-04
PADILLA, MARGARITA	CDS	09-03-03 - 06-30-04
SANDOVAL, PAULINA	CDS	10-01-03 - 06-30-04

**NOON AIDE**

BARBA, VERONICA	ROGERS	09-01-03 - 06-18-04
BRIEM, BRYAN	PT.DUME	09-03-03 - 06-18-04
BROWN, JESSICA	WEBSTER	09-01-03 - 06-30-04
CAMPBELL, CHARLOTTE	PT.DUME	09-03-03 - 06-18-04

CORNELL, CONSTANCE	PT.DUME	09-03-03	-	06-18-04
DAVIDSON, DIANE	PT.DUME	09-03-03	-	06-18-04
EVANS, LAURA	ROGERS	09-01-03	-	06-18-04
GONZALEZ, SIMONA	ROOSEVELT	09-03-03	-	06-18-04
KAHLE, PETER	WEBSTER	09-01-03	-	06-30-04
KELLER, EVELYN	PT.DUME	09-03-03	-	09-30-03
LAWRENCE, JENNIFER	CABRILLO	09-03-03	-	06-30-04
LOWNDS, ELI	ROOSEVELT	09-03-03	-	06-18-04
OCHOA, BARBARA	FRANKLIN	09-03-03	-	06-18-04
PERMAN-WEISMAN, MARIASHA	LINCOLN	09-26-03	-	06-18-04
PONDER, TRIVIA	LINCOLN	09-26-03	-	06-18-04
RAZON, MONICA	ROGERS	09-03-03	-	06-18-04
SANDOVAL, PAULENA	ROGERS	09-01-03	-	06-18-04
SEPULVEDA, BRIAN	WEBSTER	09-01-03	-	06-30-04
SILVERBERG, KELLY	WEBSTER	09-30-03	-	06-30-04
THOMAS-RUSSO, REBECCA	FRANKLIN	09-02-03	-	06-18-04
TURTZER, HEATHER	PT.DUME	09-03-03	-	06-18-04

MOTION MADE BY:  
 SECONDED BY:

STUDENT ADVISORY VOTE:  
 AYES:  
 NOES:  
 ABSTENTIONS:

TO: BOARD OF EDUCATION ACTION/MAJOR  
11/06/03

FROM: SUPERINTENDENT/LINDA KAMINSKI/CINDY ATLAS

RE: APPROVAL OF SPECIAL EDUCATION CONTRACTS 2002/2003

RECOMMENDATION NO. A.15

It is recommended that the Board of Education approve the following Special Education Contracts for fiscal year 2002-2003 as follows:

**NPS/NPA**

**2002-2003 Budget 01-65000-0-57500-11800-5825-043-1400**

Nonpublic School/Agency	Student DOB	Service Description	Contract Number	Cost Not to Exceed
Bruce Gale <b>Contract Increase</b>	10-06-92	NPA - Behavior Therapy	#11 UC03084	\$ 725
Wayne Tashjian <b>Contract Increase</b>	10-20-92	NPA - Behavior Therapy	#23 UC03096	\$ 766

<b>Amount Budgeted NPS/NPA 02/03</b>	<b>\$ 3,040,000</b>
<b>Prior Board Authorization as of 10/02/03</b>	<b>\$ 3,038,604</b>
<b>Balance</b>	<b>\$ 1,396</b>
<b>Positive Adjustment</b>	<b>\$ 1,120</b>
<b>(See attachment)</b>	<b>\$ 2,516</b>
<b>Total Amount for these Contracts</b>	<b>\$ 1,491</b>
<b>Balance</b>	<b>\$ 1,025</b>

<b>Adjustment</b>					
NPS/NPA Budget 01-65000-0-57500-11800-5825-043-1400					
There has been a reduction in authorized expenditures of NPS/NPA contracts for FY 2002-03 in the amount of <b>\$ 1,120</b> as of October 24, 2003.					
Nonpublic School/Agency	Service Description	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment
ERAS	NPS	#9 UC03029	R	\$ 1,120	Adjustment to NPS/NPA.

COMMENT: According to the Education Code SEC.21 Section 56342, prior to recommending a new or continued placement in a non-public, non-sectarian school, the Individualized Education Program (IEP) Team must submit the proposed recommendation to the local governing board for its review and recommendation regarding the cost of such placement.

The recommendation for these severely handicapped students are made by the District IEP Teams in accordance with State and Federal laws. The mandates of IDEA require non-public school services be provided at no expense to parents if there is not an appropriate public school program available. Funding to come from a SELPA-wide non-public school/non-public agency reserve account.

MOTION MADE BY:  
SECONDED BY:

STUDENT ADVISORY VOTE:  
AYES:  
NOES:

ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION/MAJOR

11/06/03

FROM: SUPERINTENDENT/LINDA KAMINSKI/CINDY ATLAS

RE: APPROVAL OF SPECIAL EDUCATION CONTRACTS 2003/2004

RECOMMENDATION NO. A.16

It is recommended that the Board of Education approve the following Special Education Contracts for fiscal year 2003-2004 as follows:

**NPS/NPA**

**2003-2004 Budget 01-65000-0-57500-11800-5825-043-1400**

<b>Nonpublic School/Agency</b>	<b>Student DOB</b>	<b>Service Description</b>	<b>Contract Number</b>	<b>Cost Not to Exceed</b>
Kayne Eras	12-12-85	NPS	#51	\$ 28,460
Kayne Eras	01-30-88	NPS	#52	\$ 34,695
Kayne Eras	01-23-89	NPS	#53	\$ 52,903
Vista	09-26-86	NPS	#54	\$ 30,045
Augmentative Communications Therapies, Inc.	09-20-95	NPA - Augumentative Evaluation	#66	\$ 500
Baby & Baby, Inc.	05-24-97	NPA - PT Evaluation	#67	\$ 320
Baby & Baby, Inc.	01-10-99	NPA - PT Evaluation	#68	\$ 320
Baby & Baby, Inc.	08-26-94	NPA - PT	#69	\$ 3,440
Baby & Baby, Inc.	10-17-00	NPA - PT Evaluation	#70	\$ 320
Baby & Baby, Inc.	08-14-00	NPA - PT Evaluation	#71	\$ 320
Baby & Baby, Inc.	10-06-99	NPA - OT Evaluation	#72	\$ 320
Bruce Gale	Various	NPA	#73	\$ 700
Can Do Kids, Inc.	10-12-98	NPA - PT	#74	\$ 5,800
Cheerful Helpers	12-15-94	NPA - Counseling	#75	\$ 325
Computer Access Center	11-01-83	NPA - Computer Training	#76	\$ 1,840
Computer Access Center	04-07-93	NPA - Assistive Technology	#77	\$ 500

Lovass/Life	09-14-99	NPA - Behavior Therapy	#78	\$ 7,200
Robert Patterson	10-20-93	NPA - Services per mediation	#79	\$ 400
Robert Patterson	04-11-90	NPA - Psychological Educational Assessment per mediation agreement.	#80	\$ 2,500
Therapy West	02-10-97	NPA - Speech	#81	\$ 425
Baby & Baby, Inc. <b>Contract Increase</b>	08-17-99	NPA - PT	#3 UC04090	\$ 2,720
Computer Access Center <b>Contract Increase</b>	Various	NPA - Assistive Technology	#40 UCO4137	\$ 2,000
Elliott Institute <b>Contract Increase</b>	05-21-91	NPA - Speech	#35 UC04130	\$ 8,250
Julia Hobbs Speech Pathology, Inc. <b>Contract Increase</b>	01-20-01	NPA - Speech	#48 UC04162	\$ 2,470

<b>Amount Budgeted NPS/NPA 03/04</b>	<b>\$ 3,000,000</b>
<b>Prior Board Authorization as of 10/16/03</b>	<b>\$ 2,286,567*</b>
<b>Balance</b>	<b>\$ 713,433</b>
 <b>Total Amount for these Contracts</b>	 <b>\$ 186,773</b>
<b>Balance</b>	<b>\$ 526,660</b>

**\*Prior Year Authorization (10-17-02) \$2,805,021**

**Non-Instructional Consultants**  
**2003-2004 Budget 01-65000-0-57500-11800-5890-043-1400**

<b>Instructional Consultant</b>	<b>Student DOB</b>	<b>Service Description</b>	<b>Contract Number</b>	<b>Cost Not to Exceed</b>
Larry Sulham	09-20-95	Non-Instr.Consultant - Physical therapy services for school year 2002-2003.	#12	\$ 2,880
Lora Jerugim	Various	Non-Instr.Consultant - Provide therapeutic support for Preschool Parents.	#13	\$ 2,295
Parent Reimbursement	07-30-88	Non-Instr.Consultant - Parent reimbursement for travel to NPS.	#14	\$ 530
Parent Reimbursement	08-14-99	Non Instr.Consultant - Parent reimbursement for school.	#15	\$ 5,057
Parent Reimbursement	09-30-97	Non Instr.Consultant - Parent reimbursement for school.	#16	\$ 6,850
Parent Reimbursement	12-01-88	Non-Instr.Consultant - Parent reimbursement for travel to NPS.	#17	\$ 512
Parent Reimbursement	01-18-86	Non-Instr.Consultant - Parent reimbursement for educational costs for school year 2003-04.	#18	\$17,000
Parent Reimbursement	07-17-92	Non-Instr.Consultant - Parent reimbursement for educational services and materials for school year 1999-2002.	#19	\$ 6,300
Parent Reimbursement	04-23-98	Non-Instr.Consultant - Parent reimbursement for outside services school year 2002-2003.	#20	\$15,235

<b>Amount Budgeted Non-Instructional Consultants 03/04</b>	<b>\$ 315,000</b>
<b>Prior Board Authorization as of 10/16/03</b>	<b>\$ <u>124,723</u></b>
<b>Balance</b>	<b>\$ 190,277</b>
 <b>Total Amount for these Contracts</b>	 <b>\$ <u>56,659</u></b>
<b>Balance</b>	<b>\$ 133,618</b>

**Instructional Consultants**

**2003-2004 Budget 01-65000-0-57500-11800-5802-043-1400**

<b>Instructional Consultant</b>	<b>Student DOB</b>	<b>Service Description</b>	<b>Contract Number</b>	<b>Cost Not to Exceed</b>
Darlene Hanson	05-06-94	Instr. Consultant - To provide Speech/Language services.	#25	\$ 1,440
Leah Ellenberg	02-10-97	Instr. Consultant - To perform a Neuropsychological Evaluation per mediation agreement.	#26	\$ 2,500
Santa Monica Music Center	10-14-86	Instr. Consultant - To provide music services as per IEP.	#27	\$ 1,900

<b>Amount Budgeted Instructional Consultants 03/04</b>	<b>\$ 300,000</b>
<b>Prior Board Authorization as of 10/16/03</b>	<b>\$ 210,630</b>
<b>Balance</b>	<b>89,370</b>
 <b>Total Amount for these Contracts</b>	 <b>\$ 5,840</b>
<b>Balance</b>	<b>\$ 83,530</b>

COMMENT: According to the Education Code SEC.21 Section 56342, prior to recommending a new or continued placement in a non-public, non-sectarian school, the Individualized Education Program (IEP) Team must submit the proposed recommendation to the local governing board for its review and recommendation regarding the cost of such placement.

The recommendation for these severely handicapped students are made by the District IEP Teams in accordance with State and Federal laws. The mandates of IDEA require non-public school services be provided at no expense to parents if there is not an appropriate public school program available. Funding to come from a SELPA-wide non-public school/non-public agency reserve account.

MOTION MADE BY:  
SECONDED BY:

STUDENT ADVISORY VOTE:  
AYES:

NOES:  
ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION/MAJOR

11/06/03

FROM: SUPERINTENDENT/LINDA KAMINSKI

RE: PUBLIC HEARING: TO HEAR PUBLIC INPUT REGARDING  
SUFFICIENT TEXTBOOKS AND/OR INSTRUCTIONAL MATERIALS FOR  
FISCAL YEAR 2003-2004

RECOMMENDATION NO. A.17

It is recommended that the Board of Education hold a public hearing on Thursday, November 6, 2003 to hear public input regarding sufficient pupil textbook and instructional materials, for Fiscal Year 2003-2004. Each fiscal year, in order to be eligible to receive state funds, the Board of Education must hold a public hearing to ensure availability of textbooks and instructional materials.

COMMENT: The Board encourages participation by parents, teachers and interested members of the community to make a determination as to whether each pupil has, or will have, a sufficient quantity of textbooks or instructional materials in each subject that are consistent with the curriculum framework adopted by the state board, for use in the 2003-2004 Fiscal Year.

In compliance with the ten (10) day public notice posting requirements, distribution of the Notice of Public Hearing was as follows:

1. A copy of the notice was distributed to each school site in session in the District.
2. A copy of the notice was posted at the District Board Office.
3. A copy of the notice was posted at the Santa Monica-Malibu Teachers' Association office.
4. A copy of the notice was posted at the main Santa Monica and Malibu Libraries.

Open Public  
Hearing

Close Public  
Hearing

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION/MAJOR  
11/06/03

FROM: SUPERINTENDENT/LINDA KAMINSKI

RE: APPROVAL OF SUBMISSION TO THE CALIFORNIA DEPARTMENT OF EDUCATION OF A NOTIFICATION OF COMPLIANCE WITH EDUCATION CODE, SECTION 60119 (PUBLIC HEARING REQUIREMENT) FOR FISCAL YEAR 2003-2004, PUPIL TEXTBOOK AND INSTRUCTIONAL MATERIALS INCENTIVE PROGRAM, GRADES K-12

RECOMMENDATION NO. A.18

It is recommended that the Board of Education approve the submission to the California Department of Education of a "Notification of Compliance with Education Code Section 60119 public hearing requirement" for Funds Received under the Pupil Textbook and Instructional Materials Incentive Program and/or Funds for Instructional Materials from any State Source, Grades K-12, Fiscal Year 2003-2004.

It is also recommended that the Board of Education adopt Resolution 03-05 stating that the District is in compliance with Education Code (E.C.) Section 60119.

COMMENT: This document specifies that the District has complied with Education Code (E.C.) Section 60119 in order to receive state funding for textbooks and/or instructional materials from grades K-12.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:

RESOLUTION NO. 03-05

CERTIFICATION OF COMPLIANCE WITH  
EDUCATION CODE SECTION 60119

I, John Deasy, in my capacity as Superintendent and Secretary to the Board of Education for the Santa Monica-Malibu Unified School District, hereby acknowledge that for Fiscal Year 2003-2004, the District complied with the Education Code Section 60119 in order to be eligible to receive instructional materials funds from the State of California. I hereby certify as follows on behalf of the District:

1. That on November 6, 2003, in compliance with EC 60119, the District governing board held the prescribed public hearing.
2. That the governing board at the above public hearing adopted a resolution determining whether sufficient quantities of textbooks and instructional materials were available for all pupils; and
3. That the District is now in compliance with the provisions of Education Code Section 60119.

Signed: \_\_\_\_\_  
John E. Deasy

Official Title: Superintendent

Date: \_\_\_\_\_

TO: BOARD OF EDUCATION ACTION/ MAJOR  
11/06/03

FROM: JOHN DEASY/ LINDA KAMINSKI / CINDY ATLAS

RE: AGREEMENT WITH STATE DEPARTMENT OF EDUCATION TO ACCEPT  
FUNDING FOR THE SPECIAL EDUCATION DEPARTMENT FOR FISCAL  
YEAR 2003-2004

RECOMMENDATION NO. A.19

It is recommended that the Board of Education accept the contract with the State Department of Education, Department of Rehabilitation, and Santa Monica-Malibu School District's Special Education Department effective July 1, 2003 through June 30, 2004. This agreement No.24348 is to be executed between the Superintendent of Public Instruction, State Department of Education, and the Santa Monica-Malibu Unified School District, wherein the State agrees to pay the Santa Monica-Malibu Unified School District Special Education Department an amount not to exceed \$131,377. The Board agrees to use the funds for transition services for special education students and to authorize John Deasy, Superintendent of Schools, to sign the contract on behalf of the governing board.

Funding Information:

Source: Department of Rehabilitation  
Currently Budgeted: Yes  
Account Number: 01-34100-0-00000-00000-8182-090-000  
Description: Transition Partnership Program -  
Special Education Department

COMMENT: This Transition Partnership Program grant from the Department of Rehabilitation will enable the special education department to expand the present transition services for special education students in high school. The grant money will be used to hire one job coach and one transition specialist to develop a program to serve all students in special education through job training, job development and working in the community. In addition, the special education staff will be trained on how to implement a transition program. Presently, the district is out of compliance in the area of providing transition services to all students in special education. This grant will help the district move forward and come into compliance.

MOTION MADE BY:  
SECONDED BY:

STUDENT ADVISORY NOTE:  
AYES:  
NOES:  
ABSTENTIONS:

TO: BOARD OF EDUCATION ACTION/MAJOR  
11/06/03

FROM: SUPERINTENDENT/LINDA KAMINSKI/CHI KIM

RE: APPROVE SUBMISSION OF GRANT - POINT DUME MARINE SCIENCE  
ELEMENTARY SCHOOL - RESOLUTION 03-06

RECOMMENDATION NO. A.20

It is recommended that the Board of Education approve the submission of the Point Dume Marine Science Elementary School (PDMSS) Whale Tail Stewards of the Sea Grant in the amount of \$25,570.

Comment: Through this grant, 625 second and third grade Title I students at Muir, McKinley, Edison and Will Rogers Elementary schools will, over a two year period, experience the following objectives:

1. Provide hands on experiments to engage students in the scientific process that are based on the California Science Standards
2. Build student knowledge about marine biology to help students make connections about the role human beings play in the sustainability of a balanced ecosystem
3. Provide two-way community building experiences by capturing lab experience on digital video based on California Content Standards for listening and speaking and English Language Arts use of technology as a multimedia tool for communication.

Second Grade: Second Graders will learn about plankton, its importance as the basis of the food chain, and the impact pollution can cause on plankton. Students will observe phytoplankton and zooplankton through microscopes and learn about their amazing adaptations: zooplankton and the lifecycles; phytoplankton and the process of bioluminescence. Students will make observations in our Deep Sea Room as well as engage in "hands-on" observation of different habitats, ecosystems and the Rocky Shore Touch Tank.

Third Grade: Third Graders will experience an environmental lesson on Ocean Habitats and the effects of human influence on different ecosystems. Through "hand-on" observation of our aquariums and touch tank,

students will examine the different habitats and the physical adaptations that help animal survival. Students will participate in three different environmental experiments that show the cumulative impact of pollutants in our ocean. 1) Trash: Pollution, problem, solution 2) Concrete: Too much? A Permeability Experiment 3) Storm Drain Runoff: Fertilizers, Pesticides, and Soil Erosion travel through storm drains, streams and eventually effect the ocean.

Evaluation: Title I schools will check out digital video cameras from PDMSS to create a Public Service Announcement (PSA) back at site: PSA to show significance of how humans impact the coastal environment, and what individuals need to do to help keep our coastline healthy and balanced.

Whale Tail Stewards of the Sea Grant Request Budget

Personnel:	Salaries and Wages (Science Lab Teacher and Aquarist)	\$11,188.80
Supplies/Materials:	Phytoplankton, digital video camera and DV tapes	\$5,500
Travel:	Buses	\$8,880
	Total	\$27,570

MOTION MADE BY:  
SECONDED BY:

STUDENT ADVISORY VOTE:  
AYES:  
NOES:

ABSTENTIONS:

RESOLUTION NO. 03-06

I, John Deasy, in my capacity as Superintendent and Secretary to the Board of Education for the Santa Monica-Malibu Unified School District, hereby acknowledge that the Point Dume Marine Science Elementary School has applied for the Whale Tail Stewards of the Sea Grant and certify as follows on behalf of the District:

1. I have the authority to submit the Whale Tail Stewards of the Sea proposal,
2. I have the authority to enter into a contract with the California Coastal Commission if the Whale Tail Stewards of the Sea grant is awarded.

Signed: \_\_\_\_\_  
John E. Deasy

Official Title: Superintendent

Date: \_\_\_\_\_

TO: BOARD OF EDUCATION

ACTION/MAJOR

11/06/03

FROM: SUPERINTENDENT

RE: APPOINTMENTS - DISTRICT ADVISORY COMMITTEES

RECOMMENDATION NO. A.21

It is recommended that the Board of Education appoint individuals to serve on various District Advisory Committees, including:

Child Care and Development  
Community Health and Safety  
Special Education DAC  
Fine Arts  
Instructional Technology  
Intercultural  
Sports and Physical Education

COMMENT: Applications have been received the by Superintendent's Office and copies have been distributed to members of the Board of Education along with a roster for each committee. Current rosters will be made available at the meeting.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:

TO: BOARD OF EDUCATION

ACTION/MAJOR

11/06/03

FROM: SUPERINTENDENT

RE: ADOPTION OF PERFORMANCE TARGETS - SUPERINTENDENT OF  
SCHOOLS

RECOMMENDATION NO.A.22

It is recommended that the Board of Education adopt the attached Performance Targets for the Superintendent of Schools.

Comment: At the meeting of October 16, 2003, the Board of Education indicated that it had developed the Performance Targets for the Superintendent for the 2003-04 school year and indicated that they would be presented for adoption at the meeting of November 6. The Performance Targets are attached in their entirety.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTENTIONS:

Santa Monica-Malibu Unified School District

Superintendent of Schools  
PERFORMANCE TARGETS

Addendum to the agreement between the Board of Education of the Santa Monica-Malibu Unified Schools and the Superintendent of Schools, John Deasy, attached hereto and made a part hereof the original employment agreement dated May 3, 2001, at Santa Monica, California.

In addition to the regularly performed duties of the Superintendent, the following performance targets are identified as optimal desirable deliverables, which when reached, will be compensated according to the agreement of employment between the Board of Education and the Superintendent of Schools.

## **PERFORMANCE TARGETS**

The following four major Performance Targets have been identified as part of our plan to raise the achievement of all students while simultaneously closing the achievement gap.

- 1.) Conducting a comprehensive evaluation of all major support, remediation, and intensive intervention programs operated in our school district with the aim of making recommendations to the Board for programmatic continuance, redesign, elimination, or enhancement.
- 2.) Providing support and public information for the first phase of the redesign of Santa Monica high School. In addition, to provide a coherent and comprehensive plan for phase II of this effort.
- 3.) Establishing a set of community text-based investigation groups designed to study the achievement differences in African American and Latino student populations. The aim of these year long study groups will be to offer a set of recommendations to the Board of Education, based in the research and literature, for what should be done to enhance achievement in the student populations studied.
- 4.) Leading an aggressive effort to build the capacity of the leadership in our central office. This type of leadership will be customer-service oriented and model competent, responsive, and accountable high performing leadership team behaviors.

## **Evaluation and assessment of entire spectrum of major support, remediation, and intensive intervention programs**

The district offers a wide range of intensive intervention, support and remediation programs, as well as, several programs designed to accelerate learning opportunities for students. Most of the programs are designed to improve the achievement for students of color and economic disadvantage.

The superintendent will undertake a comprehensive study of all major programs, assess their effectiveness, and make recommendations to the Board on continuance, maintenance, redesign/modification or enhancement of these programs based on the findings of this study. Proposal of study design will go to the Board by October 30, 2003 and results will be before the Board by April 30, 2004. An interim report will be communicated to the Board by February 15, 2004.

These reports will include a number of information items of which at least two specific components will be a comprehensive overview of our student achievement assessment program and an assessment of our suspension/expulsion data. Among the questions used to guide this study will be:

- 1.) Are the programs achieving their goals?
- 2.) How can we improve existing program effectiveness?
- 3.) How can we improve programs that are not working or that are duplicative?
- 4.) What is the best role for the community liaisons?
- 5.) Are community liaisons being supported at the school sites?
- 6.) How do we create a methodology to hold administrators accountable for various program supports?
- 7.) What supports are missing in the District?

#### TASKS TO BE COMPLETED

- 1.) Outline the components of the study and inform the Board
- 2.) Share the study's intent, scope, and timeline with the administrative team
- 3.) Choose a team of staff to assist in the study's completion
- 4.) Complete the first phase of the study by February 1, 2004
- 5.) Report findings to date, to the Board by February 15, 2004
- 6.) Using both the findings and the research on these programs provide a thoughtful, high-quality set of recommendations to the Board for action with respect to each program. This will include a budgetary analysis and cost-benefit analysis for each program.

#### QUALITY INDICATORS

- 1.) The Board will rate the quality of the study proposal as high or better on their feedback rating sheet, attached to the proposal. Any additional questions the Board seeks to answer inside of the study will be included in the final proposal.
- 2.) The Board will rate the quality of the interim report presented on or before February 15, 2003 as high or better.
- 3.) The Board will rate the quality of the final report as high or better. This report will assess the effectiveness and quality of each program studied, its cost-benefit relationship to the budget, the ability to determine each program's effectiveness and efficacy with respect to student achievement, and recommendations for each. The Superintendent will make a coherent, logical, and informed set of recommendations for the Board to consider as a result of the study.

## **SANTA MONICA HIGH SCHOOL'S REDESIGN**

The Santa Monica High School community is undergoing an extensive redesign initiative aimed at closing the achievement gap, improving the achievement of all students, and increasing the personalization for all members of the learning community. This crucial first implementation phase is underway this school year. The superintendent will participate actively and publicly in supporting the efforts of redesign.

The Superintendent will actively support the efforts of redesign and continuously inform the board of the progress of redesign. The superintendent and his staff will make quarterly reports to the Board on the progress of redesign at SAMOHI at public Board meetings. This phase I stage of redesign will include a study of results, implications of modifications of our current course of action, and the launch of phase II activities.

### **TASKS TO BE COMPLETED**

- 1.) Working with the administration to develop a system to effectively evaluate the consequences, both intended and unintended, of redesign. These include both academic and non-academic outcomes. Report these routinely.
- 2.) Develop an accountability system for house leaders and departmental leaders.
- 3.) Improve the instructional activities of faculty so that the California Standards are incorporated into their pedagogy, and subsequently evidenced in student achievement.
- 4.) Develop a methodology for assessing student engagement, staff climate during implementation.
- 5.) Develop intensive intervention programs for students who are struggling and a means for early identification of these students.
- 6.) Provide extensive professional development for faculty and staff in both content areas and in the means and goals of redesign.

## QUALITY INDICATORS

- 1.) A metric of indicators will be constructed and monitored regularly with the expectation that there will be a significant improvement in the reported data as compared to the last 3 years of data.
- 2.) A set of targets will be constructed based on the final collection of data from phase I of the redesign, which will have rigorous and high expectations of not less than 10% improvement points for student achievement in ELA and MATH on the CST.
- 3.) Faculty who participate in professional development activities provided by the superintendent will rate the quality of these events as high or better on the summative rating score.
- 4.) Faculty will rate the experience of house meetings and house-based meetings and house sponsored professional development as high or better and as significantly improved from recent years.
- 5.) There will be significant improvement on the key indicators used in our High Places Survey. (8-10 percentage point improvement or better)

## **TEXT STUDY GROUPS OF ACHIEVEMENT DIFFERENCES IN AFRICAN-AMERICAN AND LATINO STUDENTS**

The district has had a pernicious achievement gap, identified and articulated, for many years. The central mission of the District is to close this gap while simultaneously improving the achievement for all students.

The superintendent will undertake a study of achievement, engagement, and learning conditions for both the African-American and Latino Communities of SMMUSD. This study will be a yearlong process involving the staff and community. Periodic reports of progress will be presented to the Board. By May, the groups will present recommendations, learning, and implications of this study to the Board of Education.

### **TASKS TO BE COMPLETED**

- 1.) By October 1, 2003 study groups will be set up, locations identified, and monthly meetings will begin.
- 2.) Authors of the text's used will be contacted in order to obtain their assistance with our work.
- 3.) Those texts that are not available in Spanish will be either translated or transcribed.
- 4.) Leaders for each text-based discussion/study group will be identified and provided professional development in order to assist them in leading effective group work

### **QUALITY INDICATORS**

- 1.) Participation in the groups will not vary by more than 15% during the course of the year.
- 2.) Participants in the study groups will rate the quality of discussion and group experience as HIGH or better on the monthly rating forms.
- 3.) The Board will rate the quality of the final presentation given by the groups as HIGH or better on the rating cards provided with the final report. These ratings will also apply to the quality of recommendations provided by the Superintendent following the presentation.

## **BUILDING STRONG AND COMPETENT CENTRAL OFFICE LEADERSHIP**

An intensive effort will be designed and implemented to correct a long-standing observation that the central office (its staff and leadership) has not been responsive or customer oriented. The Superintendent will focus energy, action, and resources to develop a central office leadership team that is responsive, competent, and accountable. Part of the plan to improve the achievement of all students while simultaneously closing the achievement gap is to develop a central office leadership team that is responsive, competent, and accountable and measured by a performance assessment system for both individuals and teams that is aligned to the district's actions to reach its collective student achievement goals. The focus of skill improvement will center on: acquiring critical information needed by our school leaders, providing a high quality customer-service type of behavior with respect to the demands and expectations of school leaders, acting with behaviors that model high performance team activities.

## TASKS TO BE COMPLETED

- a. Develop a performance assessment system for individual and teams that is aligned to the district's ability to reach its collective student achievement goals
- b. Provide retreat experiences to help shape skills, develop measurable deliverables, and support the strategic plan for improving student achievement.
- c. Develop a coordinated and detailed roadmap for central office area teams. This will have a full range of supports and professional development opportunities, all tightly focused at improving student achievement for all students while simultaneously closing the achievement gap.
- d. Initiate an intensive focus of activity on the coaching of central office senior leadership as was done for principals over the last two years.
- e. Identify 3-4 key performance improvement targets for: Fiscal, Superintendent's office, Personnel (certificated and classified), Maintenance and Operations, Student and Family Services, Special Education Services, Purchasing, Information Services and Education Services. Align internal activities to accomplish improvement in these services as measured quarterly by the building leadership teams.

## QUALITY INDICATORS

- II. A performance assessment system, developed and used, will indicate that 85% of the performance targets of senior leadership will be accomplished at a level of quality judged to be proficient or better by the end of this year.
- III. The quarterly assessment (interim score cards) will demonstrate substantial improvement in the ratings given by school leadership teams of the quality of service and leadership coming from each of the following central office teams: Superintendent's Office, Personnel, Fiscal, Maintenance and Operations, Student and Family Services, Special Education Services, Education Services. (NB the base line for these metrics will be established by October 15, 2003, which is the first data collection date)
- IV. The senior leadership of the central office will rate the quality of the coaching experience engaged in this year as high or better by the end of the year, as measured in the quarterly rating process.

- V. There will be a 10 percentage point improvement in the general staff's ratings of the services provided by the entire central office as measured in the High Places Survey over the ratings of the 2002-2003 administration of the survey.

TO: BOARD OF EDUCATION ACTION/MAJOR  
11/06/03  
FROM: SUPERINTENDENT/KENNETH R. BAILEY/VIRGINIA I. HYATT  
RE: AWARD OF BID #4.03-BATHROOM REMODEL-WASHINGTON WEST  
PRE-SCHOOL

RECOMMENDATION NO. A.23

It is recommended that the Board of Education approve \_\_\_\_\_  
as the awarding contractor for Bid #4.03, Bathroom Remodel,  
Washington West Pre-school in an amount not to exceed \$\_\_\_\_\_

Funding Information

Budgeted: Yes  
Fund: 12 - Child Development  
Source: City of Santa Monica  
Account number: 12-91230-0-85000-10000-6100-070-2700  
Description: Building Improvement

COMMENT: The City of Santa Monica has given a \$200,000 grant to  
the Child Development Center for playground  
installation, architectural fees and bathroom  
renovation. This contract award will take an existing  
bathroom and remodel it to meet ADA accessibility  
standards. Bids were sent to six (6) contractors, five  
(5) attended the job walk, and \_\_\_\_\_ submitted bids  
as follows:

Bid results were not available at the time of printing.  
Information will be made available at the meeting.

MOTION MADE BY:  
SECONDED BY:

STUDENT ADVISORY VOTE:  
AYES:  
NOES:  
ABSTENTIONS:

TO: BOARD OF EDUCATION  
FROM: SUPERINTENDENT/LINDA KAMINSKI  
RE: NO CHILD LEFT BEHIND ACT (NCLB)

DISCUSSION  
11/06/03

DISCUSSION NO. D.1

The federal No Child Left Behind (NCLB) Act, passed in January 2002, is designed to support all students achieving to high levels of academic erformance and to closing achievement gaps. An overview of the requirements of NCLB in California will be presented to the board. To meet the requirements of NCLB, the state has designed a comprehensive assessment system based on the state academic standards. Schools and states must demonstrate Adequate Yearly Progress (AYP) through participation of at least 95% of students in the state assessments and performance at the Proficient and Advanced levels on these assessments.

TO: BOARD OF EDUCATION  
FROM: SUPERINTENDENT/LINDA KAMINSKI  
RE: HIGH SCHOOL ACHIEVEMENT

DISCUSSION  
11/06/03

DISCUSSION NO. D.2

High school academic achievement is measured by a variety of assessments including the California Standards Test and the California High School Exit Exam (CAHSEE). Both of these measures contribute to the calculation of the No Child Left Behind (NCLB) Adequate Yearly Progress (AYP) and California's Academic Performance Index (API). The board will be presented information on test results from the 2002 and 2003 testing cycles. These results can be used to identify program needs and priorities for raising student achievement.

TO: BOARD OF EDUCATION

INFORMATION

11/06/03

FROM: SUPERINTENDENT

RE: CITIZEN ALLEGATION(S) OF BROWN ACT VIOLATIONS

INFORMATIONAL COMMUNICATION NO. I.1

In response to citizen allegation(s) made against the district with regard to the Brown Act, the Board of Education will be prepared to provide a response at the meeting.

TO: BOARD OF EDUCATION

INFORMATION

11/06/03

FROM: SUPERINTENDENT

RE: CHARTER PETITION - EXTENSION OF TIMELINE

INFORMATIONAL COMMUNICATION NO. I.2

At a regular meeting of the Board of Education held October 16, 2003, the Board received a Charter Petition for the Santa Monica Alternative School House (SMASH). Upon receipt of the petition, the Charter Act requires the Santa Monica-Malibu Unified School District Board of Education to hold an initial public hearing no later than 30 days after receipt of the petition and that a decision to grant or deny this charter will occur no later than 60 days after the receipt of said petition. The Board of Education directed the Superintendent to request an extension of the timeline.

The District is in receipt of a letter from Carrie Ferguson, Principal and Lead Petitioner, SMASH, stating that they are in agreement with the extension of the timeline to the Board meeting scheduled to be held November 20, 2003. Therefore, a public hearing will be scheduled for the November 20, 2003 Board Meeting.

An electronic copy of the letter accompanies this information item.



Santa Monica Alternative School House  
2525 5<sup>th</sup> Street  
Santa Monica, California 90405  
(310) 396-2640

October 23, 2003

Dear SMMUSD Board and Superintendent Deasy;

Thank you for hearing our charter petition presentation on October 16<sup>th</sup>, 2003. We appreciated the discussions and questions that were raised during that meeting and are committed to working with you as this process continues.

We received your request for an extension for the public hearing of our charter petition, and we agree to extend the timeline to board meeting on November 20, 2003. Please contact me if this date is problematic.

We would like to extend an open invitation to any SMMUSD School Board Member or SMMUSD central office staff member working on this petition to contact me regarding any questions or concerns you may have with regard to our petition.

We look forward to working with you on this charter petition.

Sincerely,

s/Carrie Ferguson  
Principal  
SMASH

TO: BOARD OF EDUCATION

INFORMATION

11/06/03

FROM: SUPERINTENDENT

RE: BASIC/SUPPLEMENTAL TEXTBOOKS TO BE ADOPTED

RECOMMENDATION NO. I.3

It is recommended that the following textbook(s) be adopted for use in the Santa Monica-Malibu Unified School District. The Board will take action to adopt these books at the next Board of Education meeting.

COMMENT: In accordance with the Board of Education policy, the textbook(s) listed below have been on public display for the past two weeks in the Educational Services Department at 1638 17th Street, Santa Monica, CA 90405.

**PLAINSONG**, written by Arundhati Roy, English 11 AP, Adoption requested by Meredith Louria at Samohi.

**THE GOD OF SMALL THINGS**, written by Arundhati Roy, English 11 AP, Adoption requested by Meredith Louria at Samohi.

**MAURICE**, written by E.M. Forster, English 11 AP, Adoption requested by Meredith Louria at Samohi.

**THE PACT**, written by Drs. Sampson Davis, George Jenkins, and Rameck Hunt with Lisa Frazier page, AVID, grades 9 and 10, Adoption requested by Veronica Garcia Hecht