

**Santa Monica-Malibu Unified School District  
Board of Education  
Meeting MINUTES**

**UNADOPTED  
May 6, 2004**

A regular meeting of the Santa Monica-Malibu Unified School District Board of Education was held on Thursday, May 6, 2004 in the Board Room of the District Offices, 1651 16<sup>th</sup> Street, Santa Monica, CA. The Board called the meeting to order at 5 p.m. and moved to the Board Conference Room to meet in Closed Session for the reason(s) listed in Section III, below. The Board reconvened the public portion of the meeting at 7:20 p.m. in the Board Room.

**I CALL TO ORDER**

- A. Roll Call
- B. Pledge of Allegiance

**II PUBLIC COMMENTS FOR CLOSED SESSION ITEMS ONLY**

No speakers.

**III CLOSED SESSION:**

- Conference with Superintendent and Assistant Superintendents regarding 2003-2004 Strategies for Negotiations the Santa Monica-Malibu Classroom Teachers Association (SMMCTA), the Santa Monica Chapter, Local 660, of the Service Employees International Union (SEIU) and with Non-Represented Employees (management and confidential) pursuant to GC § 54957.6, as cited in the Brown Act
- Public Employee Discipline/Dismissal/Release pursuant to GC §54957 as cited in the Brown Act
- Receipt of Recommendation from the Student Services/Special Education Director to Approve the proposed due process cases pursuant to GC §54954.9 as cited in the Brown Act:  
SN#s: 03-01918, 03-01090, 03-00341, 03-02302, 02-00486,03-01907,  
03-01434, 03-01583 and 03-01342
- Receipt of recommendation from Student Services Administrator to approve a student expulsion: DOB 11/20/89

**IV BOARD OF EDUCATION - COMMENDATIONS / RECOGNITIONS**

- Santa Monica High School - Dr. Straus introduced Dr. Ford, Director of Theater and Drama. Dr. Ford introduced two students, Stevie Evans and Sarah Frier who performed a scene from *Goodbye Charlie*, which opens next week at Santa Monica High School.

- Santa Monica High School PTSA Report  
Dr. Straus introduced PTSA Co-Presidents Cheri Orgel and Louise Jaffe. Ms. Jaffe opened the report by stating that PTSA strongly supports redesign at Santa Monica High School. The greatest impact this year has been on staff. PTSA believes that the small learning teams will foster greater collaboration among staff. Next year there will be a greater emphasis on 9<sup>th</sup> and 10<sup>th</sup> grade students

PTSA's efforts have focused in four areas: Communication, staff resources, student and parent support and community building. PTSA and the school administration worked together to improve the registration process this year. It was a huge success. Numerous projects and efforts financially supported by PTSA include, but are not limited to: Viking Voice Newsletter, Samohi Information Handbook, Course Catalogue, Samohi Website, monthly informational meetings, twice monthly coffees with Dr. Straus, e-announcements for those who have signed up, and cover the postage for mailing out the 6-week grade reports. PTSA provides simultaneous Spanish translation at its meetings. PTSA pays to keep the Samohi Library open until 5 p.m. Monday - Thursday. It shares the costs for after-school tutors and mentoring; provides financial aid of \$80 for students to take the AP test and funds a number of scholarships. PTSA also works with local and state legislators to improve education for students in public schools.

Cheri Orgel addressed the Board of Education stating that PTSA purchased 20 new tables and benches to improve the environment on campus with a beautification program. Improved facilities will require help from the District to maintain them effectively. The population at the school has grown significantly. Over the past 11 years, there have been six different people assigned to oversee the facilities. Currently, Mr. Greg Runyon, S House Principal, also has the added responsibility of overseeing facilities. Ms. Orgel urged the Board of Education and Superintendent to re-examine the organizational structure and make critical adjustments in the area of supervision. Ms. Orgel closed her remarks by stating that the PTSA has a great relationship with Dr. Straus and works with all parent groups at the school. Together, they are all working for the benefit of all Samohi students. Ms. Orgel introduced Karen Dickerson who will serve with Ms. Orgel next year as co-president.

Ms. Dickerson stated that she is looking forward to the opportunity to be part of the leadership at Samohi. She has watched and admired the work of PTSA over the years and is eager to do her part.

Dr. Deasy thanked everyone for incredible, tireless work at Samohi. He further stated that Dr. Straus provides remarkable leadership which is very evident on campus. Dr. Deasy thanked Louise Jaffe and noted he would miss her tremendous leadership. He is looking forward to working with Cheri Orgel and Karen Dickerson in the coming year.

## **V APPROVAL OF THE AGENDA**

The agenda was moved by Ms. Leon-Vazquez, seconded by Ms. Bloomfield and approved 7/0.

**VI APPROVAL OF MINUTES**

A.01 Approval of Minutes: December 12,19, 2002  
January 23, 2003 ..... 1

**VII CONSENT CALENDAR**

Consent agenda items are considered routine, as agreed by the President, Vice President and Superintendent, requiring no discussion, and are normally all approved at one time by the Board of Education. However, members of the Board of Education, staff, or the public may request an item be removed from the consent agenda for clarification and/or discussion. Consideration will occur during Section XI.

**Curriculum and Instruction**

A.02 Independent Contractors ..... 2-3  
A.03 Overnight Field Trip(s) 2003-04 ..... 4  
A.04 Basic/Supplemental Textbook to be Adopted ..... 5  
A.05 2004/2005 Community-Based English Tutoring Program ..... 6-6b  
A.06 Agreement with the State Department of Education to Accept Funds  
for the Child Development Program for Fiscal Year 2003/04-2004/05 ..... 7  
A.07 Agreement with the State Department of Education to Accept Funds  
for the Infant and Toddler Program for Fiscal Year 2003/04-2004/05 ..... 8  
A.08 Child Development Services - Easter Seals Memorandum of  
Understanding for 2003-04 ..... 9-15

**Business and Finance**

A.09 Acceptance of Gifts - 2003-04 ..... 16-16d  
A.10 Conference and Travel Approval/Ratification ..... 17-19  
A.11 Award of Purchase Orders ..... 20-20d  
A.12 Approval of Unfunded Special Education Positions ..... 21-22

**Personnel**

A.13 Classified Personnel - Merit ..... 23-24

**General Functions**

A.14 Expulsion of Student (B/D 11-20-89) ..... 25  
A.15 Adopt Resolution No. 03-20 - Day of the Teacher - May 12, 2004 ..... 26-27  
A.16 Adopt Resolution No. 03-21- Classified School Employees Week,  
May 16-22, 2004 ..... 28-29

**VIII PUBLIC COMMENTS**

Public Comments is the time when members of the audience may address the Board of Education on items not scheduled on the meeting's agenda. All speakers are limited to three (3) minutes. When there is a large number of speakers, the Board may reduce the allotted time to two(2) minutes per speaker. The Brown Act (Government Code) states that Board members may not engage in discussion of issues raised during "VIII, Public Comments" except to ask clarifying questions, make a brief announcement, make a brief report on his or her own activities, or to refer the matter to staff. This Public Comment section is limited to 20 minutes.

- Jerry Rubin addressed the Board in support of the ballot initiative being brought forth by CEPS and encouraged support.
- Keryl Cartee addressed the Board regarding adequate notification to parents in the event a student is not progressing in the course. She stated that this is critical for students who take courses off campus.

## IX COMMUNICATIONS

The Communications section provides an opportunity for the Board of Education to hear reports from the individuals or Committee representative listed below. All reports are limited to 5 minutes or less. However, if more time is necessary, or if a report will not be presented, please notify the Board secretary eight work days prior to the date of the meeting.

- A. **Student Board Member Reports** - Absent
- B. **School Report** - (see section IV)
- C. **SMMCTA Report** - Mr. Keiley reported that the SCORE Committee has completed the teacher survey on the impact of redesign on faculty. On May 23, at the Midnight Special Book Store from 3-5 p.m. there will be a forum with Parents for Progressive Education and CTA Human Rights Committee regarding the impact of NCLB (No Child Left Behind) and standards movement in America. Board of Education members will receive invitations. Political Action Committee is contacting Board members and candidates running for elected office. This year's endorsements by SMMCTA will much earlier than in the past

SMMCTA's Evaluation Committee, chaired by Monica Mora, is working with the district's representative to develop a standards based evaluation document for temporary and probationary teachers. The Association is hoping to be able to reach resolution for implementation by bringing a proposal to the membership sometime in 2004-2005. The Union requested that Union leadership be part of the training and information made available at all sites. The Insurance Committee has been studying the impact of rising costs of health care and will look for alternatives to CAL PERS. Mr. Keiley noted that Beverly Hills USD and the City of Santa Monica have left CAL PERS in favor of an employee/employer trust.

May 17 is Lobby Day when union representatives will work with state legislators advocating for the adoption of the Governor's proposed budget.

Lastly, Mr. Keiley thanked the Board of Education for approval of Recommendations A.15 and A.16, recognizing the contributions of Certificated and Classified employees.

- D. **SEIU Report** - Ms. Keryl Cartee congratulated Dr. Deasy, who had recently been awarded his doctorate.

The local chapter of SEIU has reconvened the negotiations process and has held three meetings in preparation for meeting with district staff on May 12. Two items remain unresolved: health care benefits and professional growth.

Ms. Cartee thanked and congratulated Judy Slosser upon her retirement. She was the only steward in Malibu and will be greatly missed.

SEIU is conducting a national campaign, "Reach Every Member" by developing workshops with shop stewards to be trained to reach out to members. They hope to build upon the information gathered to support employees and build a stronger union.

Ms. Cartee also thanked the Board of Education for recognizing the many contributions made by certificated and classified employees.

- E. **Santa Monica-Malibu Education Foundation Report** - Mr. Mechur reported

that the Academic Enrichment Grants will be awarded within the next two weeks. He reminded everyone on the Arts Weekend event beginning on May 14 with a Jackson Browne concert at Barnum Hall and the arts and music events planned for May 15-16 on the Santa Monica Pier.

- F. PTA Council President Report** - no report
- G. Personnel Commission Report** - no report
- H. Malibu Foundation for Youth and Families** - no report
- I. Special Education Strategic Plan Committee** - Lee Jones, member of Special Education Steering Committee, provided an update for the Board of Education. A meeting of the Special Education Strategic Planning Common Goals was held on April 24 at the Fairmont Hotel. Financial support was provided by Malibu Education Foundation and Mr. Hyman Katz. More than 40 people participated. The Committee developed five (5) work groups that cover the areas of most concern. Each group has met at least twice. On May 15 the Committee will meet to discuss the vision statement and on May 18 a draft from each work group will go to the Steering Committee. The full report will be made public on May 28 and presented to the Board of Education on June 3. Ms. Jones stated that the process has generated a lot of support and opportunities to do wonderful things for the children of the district.
- J. Financial Oversight Committee Report**
- K. DAC Reports:**  
Technology DAC - Mr. Peter Zrinzo introduced Mr. Bob Gore who presented the report. Mr. Gore noted that many schools have their own websites. Site support is needed for changing needs. Secondary schools have made grades and homework available on-line. The reliance on computer assisted curriculum requires additional tech positions. Mr. Gore reiterated the need to establish site support at one technician for every 1,000 students or a total of 13 FTE's. Mr. Gore reported that the local cable company will provide fiber optic cable for all Santa Monica schools. The DAC Committee has recommended that all schools update their technology plans by June 2005.

## **X SUPERINTENDENT'S REPORT**

- District Strategic Plan - Update - postponed until Board meets with Financial Oversight Committee (FOC)
- Status of The MET Charter Santa Monica  
The petitioners will continue to extend their timeline to work to resolve issues from council review.

### **MAJOR and DISCUSSION Items**

*As a general rule, items under MAJOR and DISCUSSION will be listed in order of importance as determined by the President, Vice President and Superintendent. Individual Board members may move to request a change in the order prior to consideration of any Major item. The Board may also move any of these items out of order to be heard immediately following PUBLIC COMMENTS if it appears that there is special interest by the public or as a courtesy to staff members making presentations to the Board.*

## **XI MAJOR ITEMS**

These items are considered to be of major interest and/or importance and are presented

for **ACTION (A)** or **INFORMATION (I)** at this time. Many have been reviewed by the Board at a previous meeting under the Discussion Items section of the agenda.

A.17	Approval of Special Education Contracts 2003/2004	30-33
A.18	Decrease Budget Limitation Agreement (BLA) 15, Final Contract Amendment 19.1 for Santa Monica High School Modernization and New Construction	34-35a

**XII DISCUSSION ITEMS**

These items are submitted for information (FIRST READING) and discussion. Action will generally be considered at the next regularly scheduled meeting of the Board.

D.1	Presentation of Final R-16 Report on the Proposition X Program	36-37d
D.2	Preliminary Budget 2004-05	38-43
D.3	Proposed Policy 3290 - Acceptance of Gifts Next Steps (R3)	44-49
D.4	Long Term Joint Use Agreement - City of Santa Monica Public School Funding	50

**XIII INFORMATIONAL ITEMS**

I.1	Basic/Supplemental Textbooks to be Adopted	51
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**XIV BOARD MEMBER ITEMS**

These items are submitted by individual Board members for information or discussion, as per Board Policy 8320(b).

**XV REQUESTS BY MEMBERS OF THE PUBLIC OR DISTRICT ADVISORY COMMITTEES TO ADDRESS THE BOARD OF EDUCATION**

These items are submitted by members of the public to address the Board of Education on a matter within the jurisdiction of the Board, as per Board Policy 8320(c). Requests must be submitted to the Superintendent in writing ten days before the Board meeting or prior to agenda planning, in accordance with the established agenda planning schedule, whichever is less. The written request will not exceed 500 words and will include, as an attachment, brief background information and the reason for the request.

**XVI CONTINUATION OF PUBLIC COMMENTS**

A continuation of Section VIII, as needed.

**XVII BOARD MEMBER COMMENTS**

Board Member Comments is the section where a Board member may make a brief announcement or make a brief report on his or her own activities relative to Board business. There can be no discussion under "BOARD MEMBER COMMENTS".

**XVIII FUTURE AGENDA ITEMS**

Items for future consideration will be listed with the projected date of consideration. The Board of Education will be given any backup information available at this time.

- **Joint Meeting with Financial Oversight Committee (May 13, 2004)**
- **Board Meeting Schedule for 2004-05 (May 20, 2004)**
- **Special Education - Strategic Plan (June 3, 2004)**
- **Brown Act - Review - (date to be determined)**

**XIX CLOSED SESSION**

The Board of Education will adjourn to CLOSED SESSION to complete discussion on items listed for CLOSED SESSION following the regular business meeting.

**XIX CLOSED SESSION**

The Board of Education will adjourn to CLOSED SESSION to complete discussion on items listed for CLOSED SESSION following the regular business meeting.

**XX ADJOURNMENT**

It was moved by Dr. Jordan, seconded by Mr. McCloud and voted unanimously to adjourn the meeting at 12:30 a.m. The next regular meeting is scheduled to be held on Thursday, May 13, 2004, at 4 p.m. in Board Room of the District Offices, 1651 16<sup>th</sup> Street, Santa Monica, CA

Meetings held in Santa Monica are taped for rebroadcast and played on Cable Channel 16 (City TV) at 11:00 AM on the Sunday following the Board meeting. Meetings are rebroadcast in Malibu on Government Access Channel 3 every Saturday at 8 PM

Board of Education Meeting Schedule					
January through June, 2004					
January	1 Holiday no meeting	8 DO		22 DO	1/8 - school plans
February	5 MHS		19 SM	<b>26 DO</b>	
March	4 DO	<b>11 DO</b>	17 DO (Wednesday)	<b>25 DO</b>	18-19: Stairway of the Stars (Civic Auditorium)
April	1 MHS			22DO <del>29DO</del>	4/5-16: Spring Break (4/29 cancelled)
May	6 DO	<b>13 DO</b>	20 SM		
June	3 DO			24 DO	6/3 - Recognition of Retirees 6/14-18: Graduation Week Activities

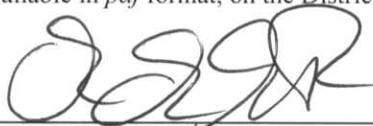
Meeting Dates Approved 6/26/03 : Updated 2/5/04

District Office (DO) 7/31, 8/21, 10/2, 12/4, 1/8/04, 1/22,**2/26**, 3/4,**3/11**,3/17,**3/25**,4/22, **4/29**, 5/6,**5/13**,6/3 and 6/24  
 Malibu Meetings (MHS) 9/4, 11/6, 2/5, and 4/1 - Malibu High School Aud. 30215 Morningview Drive, Malibu.  
 Santa Monica City Council Chambers (SM) 9/18, 10/16, 11/20, 2/19 and 5/20 - 1685 Main Street, Santa Monica.

Agenda Distribution:

A copy of the Table of Contents is posted 72 hours in advance of regularly scheduled Board of Education meetings and is also accessible to the public 24 hours/day at the District Office entrance, 1651 16th Street 16th Street, Santa Monica. Complete Board of Education agendas are available in pdf format, on the District's website: [www.smmusd.org](http://www.smmusd.org).

Approved: 2/7/08

  
 \_\_\_\_\_  
 President

  
 \_\_\_\_\_  
 Superintendent

**Santa Monica-Malibu Unified School District  
Board of Education**

May 6, 2004

**I CALL TO ORDER** ..... 5:00 p.m.  
Moved to Closed Session: 5:01 p.m.  
Reconvened Public Meeting: 7:20 p.m.

**A Roll Call**  
Jose Escarce - President  
Emily Bloomfield - Vice President  
Julia Brownley  
Oscar de la Torre  
Mike Jordan  
Maria Leon-Vazquez - out at 10:55 p.m.  
Shane McLoud

Bryce Maddock - Santa Monica High School - excused absence  
Camden Vilkin - Malibu High School Student Representative - excused absence  
\_\_\_\_\_ - Olympic High School Student Representative

**B Pledge of Allegiance**  
Led by Dr. Jordan

**II CLOSED SESSION**  
President Escarce reported that in Closed Session, it was moved by Ms. Leon-Vazquez, seconded by Dr. Jordan and voted 7/0 to approve the proposed due process cases pursuant to GC §54954.9 as cited in the Brown Act:

SN#’s: 03-01918	03-01090	03-00341
03-02302	02-00486	03-01907
03-01434	03-01583	03-01342

TO: BOARD OF EDUCATION  
FROM: JOHN E. DEASY  
RE: APPROVAL OF MINUTES

ACTION  
05/06/04

RECOMMENDATION NO. A.01

It is recommended that the Board of Education approve the following Minutes:

December 12 and 19, 2002  
January 23, 2003

MOTION MADE BY: Ms. Leon-Vazquez  
SECONDED BY: Ms. Bloomfield

STUDENT ADVISORY VOTE: -  
AYES: All (7)  
NOES: None (0)  
ABSTENTIONS: None

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**CONSENT ITEMS**

TO: BOARD OF EDUCATION

ACTION/CONSENT

05/06/04

FROM: SUPERINTENDENT

RE: APPROVAL OF INDEPENDENT CONTRACTORS

RECOMMENDATION NO. A.02

It is recommended that Board of Education enter into an agreement with the following Independent Contractors. These contracts are included in the 2003/2004 budget.

<b>Contractor/Contract Dates</b>	<b>Description</b>	<b>Site</b>	<b>Funding</b>
City of Santa Monica (civic aud) March 17-19, 2004 Amount of Increase: \$1,499 Total contract cost: Not to exceed \$10,499	Amendment of previous contract approved by the board 1/8/04 to rent equipment, facility, labor and services and parking for 2004 Stairway of the Stars concert held March 18 & 19, 2004.	Ed Services	Stairway of the Stars  01-90120-17300-10000-5630-030-1300
Diane Martinez March 1, 2003 - May 31, 2004 Cost: Not to exceed \$1,500	To style wigs (1930's period), provide supplies, materials and hair consultation with cast and including additional haircuts for men for Malibu High School Musical to be held this spring.	Ed Services/ Malibu High	Cher funds  73-90300-0-17100-10000-5802-030-1300
Bernadette Cleland June 5, - June 9, 2004 Cost: Not to exceed \$6,000	To provide workshops for use as part of the implementation of the New Teacher Evaluation system	Ed Services	IASA Title II Teacher Quality  01-40350-0-11100-10000-5802-035-1300
Albert "Duffy" Miller June 5, - June 9, 2004 Cost: Not to exceed \$6,000	To provide workshops for use as part of the implementation of the New Teacher Evaluation system	Ed Services	IASA Title II Teacher Quality  01-40350-0-11100-10000-5802-035-1300

Contractor/Contract Dates	Description	Site	Funding
UCLA Center X August 26, 2003 - June 30, 2004 Cost: Not to exceed \$750	To provide a Professional Development Workshop, the California Reading & Literature Project, for Santa Monica High School teachers on August 26, 2003.	Ed Services	IASA Title II Teacher Quality  01-40350-0-11100- 10000-5802-035- 1300
Anti-Defamation League  March 1, June 30, 2004  Cost: Not to exceed \$4,700.01	To provide for the implementation to the "A World of difference" Peer Training Program to SAMOHI Students	Samo	Medi-Cal billing option (Grant)  01-56400-0-11100- 10000-5802-015- 4150

MOTION MADE BY: Ms. Leon-Vazquez  
 SECONDED BY: Ms. Bloomfield

STUDENT ADVISORY VOTE: -  
 AYES: All (7)  
 NOES: None (0)  
 ABSTENTIONS: None

TO: BOARD OF EDUCATION

ACTION/CONSENT

05/06/04

FROM: SUPERINTENDENT

RE: OVERNIGHT FIELD TRIP 2003-04

RECOMMENDATION NO. A.03

It is recommended that the Board of Education approve/ratify the special field trip listed below for students for the 2003-2004 school year. No child will be denied due to financial hardship.

<u>School Grade</u>	<u>Destination</u>	<u>Principal</u>	<u>Cost / Paid for</u>	<u>Subject</u>	<u>Purpose of Trip</u>
Samohi Grds. 11-12 2	Tennessee 05/01/04 to 05/05/04	Anita Kemp Cathy Baxter	\$382 paid for by sponsors and donations	Career Dev.	Career Development Conference

MOTION MADE BY: Ms. Leon-Vazquez

SECONDED BY: Ms. Bloomfield

STUDENT ADVISORY VOTE: -

AYES: All (7)

NOES: None (0)

ABSTENTIONS: None

TO: BOARD OF EDUCATION

ACTION/CONSENT

05/06/04

FROM: SUPERINTENDENT

RE: BASIC/SUPPLEMENTAL TEXTBOOKS TO BE ADOPTED

RECOMMENDATION NO. A.04

It is recommended that the following textbook be adopted for use in the Santa Monica-Malibu Unified School District.

COMMENT: In accordance with the Board of Education policy, the textbook listed below have been on public display for the past two weeks in the Educational Services Department at 1638 17th Street, Santa Monica, CA 90405.

**PROJECT ALERT**, created and written by Phyllis Ellikson et al. (Rand Corporation). Requested for adoption by Kathy McTaggart at the District Office for grades 7-8 to educate kids on substance abuse.

MOTION MADE BY: Ms. Leon-Vazquez

SECONDED BY: Ms. Bloomfield

STUDENT ADVISORY VOTE: -

AYES: All (7)

NOES: None (0)

ABSTENTIONS: None

TO: BOARD OF EDUCATION

ACTION /CONSENT

05/06/04

FROM: SUPERINTENDENT / STEVE MARTINEZ

RE: 2004/2005 COMMUNITY-BASED ENGLISH TUTORING PROGRAM

RECOMMENDATION NO. A.05

It is recommended that the Board of Education approve of State funds presently available for the Community-Based English Tutoring Program. The allocation is based on the number of Limited English Proficient students in the District and will provide funds for adult English language instruction programs for parents and other members of the community who make a commitment to tutoring K-12 children with Limited English Proficiency. The funds are available immediately upon Board approval.

The Board of Education must assure that five conditions of acceptance be certified, as follows:

1. The conditions established pursuant of Education Code Section 300-340, and California Code of Regulations, Title 5, Sections 11300-11305 will be met by the District in the administration of this program.
2. The District will use fiscal control and accounting procedures that will ensure proper disbursements of and accounting of state funds paid to that agency under the program. The District will make records available for audit when requested.
3. Funds may be used for direct program services, community notification processes, transportation services, and background checks related to the tutoring program.
4. The District will be responsible for expending these funds free or subsidized adult English language instruction for parents or community members who have pledged to provide personal English language tutoring K-12 English learners.
5. Pledge records will consist of the following information: name of school district, name of school, name and signature of parent or community member committed to tutor English learners. These records will be maintained for audit.

Signature of Presiding Officer of Governing Board is required. Original Notification of Intent to Participate, Fiscal Year 2004-2005, is attached for review and approval.

MOTION MADE BY: Ms. Leon-Vazquez

SECONDED BY: Ms. Bloomfield

STUDENT ADVISORY VOTE: -

AYES: All (7)

NOES: None (0)

ABSTENTIONS: None

# Community-Based English Tutoring (CBET) Program Application Form, Fiscal Year 2004-2005 (previously known as Notification of Intent to Participate)

**Postmark Deadline: May 28, 2004**

Please complete the following information to request Community-Based English Tutoring Program funds:

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## Local Educational Agency (LEA) Information

Name of LEA Santa Monica-Malibu USD County/District Code 1 9 / 6 4 9 8 0

Charter School No. \_\_\_\_\_

Mailing Address 1651 16th Street

City Santa Monica State CA Zip Code 9 0 4 0 4 - \_\_\_\_\_

Program Contact Person Name Mr. Stephen Martinez

Title/Office Director / Adult Education Center

Telephone Number (310) 6 6 4 - 6 2 2 2 x \_\_\_\_\_ FAX Number (310) 6 6 4 - 6 2 2 0

E-mail Address smartinez@smmusd.org

The LEA listed above hereby **requests** allocation of funds from the California Department of Education to participate in the CBET Program for fiscal year 2004-2005.

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## Assurances

The signature of the Superintendent or designee of this form acknowledges that the following general assurances will be observed.

1. The conditions established pursuant to *Education Code* sections 300-340, and *California Code of Regulations*, Title 5, Education, sections 11300-11305 will be met by the LEA in the administration of this program.
2. The LEA will use fiscal control and accounting procedures that will ensure proper disbursements and accounting of state funds paid to that agency under the program. The LEA will make records available for audit when requested.
3. Funds may be used for direct program services, community notification processes, transportation services, and background checks related to the tutoring program.
4. The LEA will be responsible for expending these funds to provide free or subsidized adult English-language instruction for parents or community members who have pledged to provide personal English-language tutoring to K-12 English learners.

(continued on reverse side)

5. Pledge records will consist of the following information: name of school district, name of school, and the name and signature of parent or community member committed to tutor English learners. These records will be maintained for audit.

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**Certification and Signature**

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I certify that: (1) the planned allocation and expenditures of funds for the Community-Based English Tutoring (CBET) Program are for educational services for eligible participants; (2) the expenditures of funds and the programmatic activities will be conducted in accordance with federal and state statutes and regulations, including the assurances contained in this application; and (3) full records of program activities and expenditures will be maintained and made available for review and/or audit by the California Department of Education, and/or the representatives or designees of the department.

I hereby certify that I have read the conditions contained in this document and agree to comply with all requirements as a condition of funding, and that to the best of my knowledge the information contained in this CBET application form is complete and correct.

**Mr. John Deasy, Superintendent**

\_\_\_\_\_  
Print Name of Superintendent or Designee

\_\_\_\_\_  
Signature of Superintendent or Designee

\_\_\_\_\_  
Date

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**Board Approval**

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\_\_\_\_\_  
Print Name of Presiding Officer of Governing Board

\_\_\_\_\_  
Board Approval Date

\_\_\_\_\_  
Signature of Presiding Officer of Governing Board

\_\_\_\_\_  
Date

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This CBET Application Form, FY 2004-2005 is to be submitted to the California Department of Education and postmarked on or before May 28, 2004. Return this form to:

Jorge Gaj, Education Programs Consultant  
Community-Based English Tutoring (CBET) Program  
Language Policy and Leadership Office  
California Department of Education  
1430 N Street, Suite 4309  
Sacramento, CA 95814-5901

TO: BOARD OF EDUCATION

ACTION/CONSENT

5/06/04

FROM: JOHN E. DEASY/LINDA KAMINSKI/JUDY ABDO

RE: AGREEMENT WITH THE STATE DEPARTMENT OF EDUCATION TO  
ACCEPT FUNDS FOR THE CHILD DEVELOPMENT PROGRAM FOR  
FISCAL YEAR 2003/04 - 2004/05.

RECOMMENDATION NO. A.06

It is recommended that the Board of Education accept the contract with the State Department of Education, Child Development Division effective April 1, 2004 through June 30, 2005. This agreement FSCC-3093, is to be executed between the Superintendent of Public Instruction, State Department of Education, and the Santa Monica-Malibu Unified School District, wherein the State agrees to pay the Santa Monica-Malibu Unified School District Child Development Fund/CDC an amount not to exceed \$4,408.00. The Board agrees to use these funds to improve the quality and availability of child care and the flexibility in the expenditure of the funds for one-time-only items that primarily benefit the school-age child care programs. The Board also agrees to provide a drug free workplace and to authorize John Deasy, Superintendent of Schools, to sign the contract on behalf of the governing board.

Funding Information

Source: Child Development Fund - Restricted  
Currently Budgeted: No  
Account Number: 12-50800-0-00000-00000-8290-090-0000  
Description: Child Development Center Apportionment - CDC

COMMENT: This school-age resource contract is funded through a grant from the federal Department of Health and Human Services. Funds may be used to: a) purchase equipment and materials for the school-age program. b) expand recruitment and outreach efforts to enroll additional school-age children. c) train staff to work with school-age children ages five to thirteen years. d) make minor renovations and repair to the school-age service area.

MOTION MADE BY: Ms. Leon-Vazquez  
SECONDED BY: Ms. Bloomfield

STUDENT ADVISORY VOTE: -  
AYES: All (7)  
NOES: None (0)  
ABSTENTIONS: None

TO: BOARD OF EDUCATION

ACTION/CONSENT

05/06/04

FROM: JOHN E. DEASY/LINDA KAMINSKI/JUDY ADBO

RE: AGREEMENT WITH THE STATE DEPARTMENT OF EDUCATION TO  
ACCEPT FUNDS FOR THE INFANT AND TODDLER PROGRAM FOR  
FISCAL YEAR 2003-2004 THROUGH 2004-2005

RECOMMENDATION NO. A.07

It is recommended that the Board of Education accept the contract with the State Department of Education, Child Development Division effective April 1, 2004 through June 30, 2005. This agreement FCAP-3122, is to be executed between the Superintendent of Public Instruction, State Department of Education, and the Santa Monica-Malibu Unified School District, wherein the State agrees to pay the Santa Monica-Malibu Unified School District Child Development Fund/CDC an amount not to exceed \$3,798.00. The Board agrees to use the funds to purchase equipment & materials, staff training, and for minor renovations and repair for the infant and toddler program and to authorize John Deasy, Superintendent of Schools, to sign the contract on behalf of the governing board.

Funding Information

Source: Child Development Fund - Restricted  
Currently Budgeted: No  
Account Number: 12-50950-0-00000-00000-8290-090-0000  
Description: Child Care Capacity Project

COMMENT: The intent of this resource award is to improve the quality and availability of child care by allowing us flexibility in the expenditures of the funds for one-time only items that primarily benefit the infant-toddler child care services program.

MOTION MADE BY: Ms. Leon-Vazquez  
SECONDED BY: Ms. Bloomfield

STUDENT ADVISORY VOTE: -  
AYES: All (7)  
NOES: None (0)  
ABSTENTIONS: None

TO: BOARD OF EDUCATION

ACTION/CONSENT

05/06/04

FROM: JOHN E. DEASY/LINDA KAMINSKI/JUDY ABDO

RE: CHILD DEVELOPMENT SERVICES - EASTER SEALS  
MEMORANDUM OF UNDERSTANDING

RECOMMENDATION NO. A.08

It is recommended that the Board of Education approve an agreement between Easter Seals Southern California, Santa Monica College, and the Santa Monica-Malibu Unified School District for the current fiscal year - 2003-2004.

COMMENT: The Santa Monica Preschool Collaborative has been in operation since July 1, 2002. Easter Seals provides direct program management for the collaborative which is a full day/full year program operating at John Adams and Lincoln preschool sites. One classroom at John Adams is operated as a district Head Start/Special Ed inclusion program for 3 to 3.5 hours each morning staffed by district Special Ed and Head Start teachers and assistants. SMC provides staff and financial support for the collaborative. The district Special Education P\program plans to use the college licensed facility on 15<sup>th</sup> Street as a classroom and assessment space.

A revised MOU will be brought to the Board of Education before the end of this school year for the 2004-05 fiscal year.

MOTION MADE BY: Ms. Leon-Vazquez

SECONDED BY: Ms. Bloomfield

STUDENT ADVISORY VOTE: -

AYES: All (7)

NOES: None (0)

ABSTENTIONS: None

Memorandum of Understanding for Santa Monica Preschool Collaborative;  
Santa Monica Malibu Unified School District, Santa Monica Community College and Easter  
Seals Southern California  
FY July 1, 2003 – June 30, 2004

1. This agreement is between Santa Monica Malibu Unified School District (SMMUSD), Santa Monica Community College (SMC) and Easter Seals Southern California (ESSC). The purpose of this agreement is establishment of the responsibilities of each party functioning as the Santa Monica Preschool Collaborative.
2. The mission of the Santa Monica Preschool Collaborative is to provide child care and development services to approximately 125 Santa Monica area children under the age of five.
3. ESSC will be the operational agent for the Collaborative at the John Adams Child Development Center and the Lincoln Child Development Center, the operational agent at 15<sup>th</sup> Street Child Development Center will be the SMMUSD. The responsibility of the operational agent will be the management and oversight of the identified centers.
4. Child care and development services will be delivered in three sites through the Collaborative:

John Adams Child Development Center  
2320 17<sup>th</sup> Street  
Santa Monica, Ca. 90405

Lincoln Child Development Center  
1532 California Ave.  
Santa Monica, Ca. 90403

Santa Monica College Child Development Center  
1441 15<sup>th</sup> Street  
Santa Monica, Ca. 90404

All three facilities will be made available throughout the year rent-free, and maintained at no cost to the Collaborative.

5. ESSC will operate the licenses at Adams and Lincoln. SMMUSD and/or SMC will maintain the license at 15<sup>th</sup> Street.
6. Child development services to be provided through the Collaborative will include:
  - a. Full-day (7:30 a.m. to 6:00 p.m. year-round 240 days/year) care will be provided for 80 children from low-income families; funded through a contract between the State Department of Education, Child Development Division and ESSC.

- b. Head Start and Special Education preschool (3.5 and 3.0 hours per day, eleven and ten months per year, respectively) childcare services will be provided at Adams (up to 20 children); funded and staffed by SMMUSD.
- c. Extended hours of child care for Head Start and Special Education students; funded through parent fees or subsidies obtained by individual families. The intent is to serve families that require full-day care at Adams.
- d. Childcare for up to 25 children of SMC students, faculty and staff; funded through parent fees, CalWORKS and/or other sources. The intent is to make child care available to the children of SMC students, faculty and staff from 7:30 a.m. to 6:00 p.m. every day that the program is operational.

ESSC will assure that the child care programs at Lincoln and Adams are of high quality and include developmentally appropriate curriculum, consultation by social services professionals as resources are identified, parent support and education. Nutritious meals and snacks consistent with program hours will be supported by participating in the SMMUSD food program. SMMUSD will assume the leadership position for the 15<sup>th</sup> Street Child Development Center.

- 7. The Collaborative will be guided by the Program Advisory Committee, composed of representatives from ESSC, SMMUSD and SMC. The Committee will meet quarterly and will review the quality of the programs, coordination of curriculum and enrichment activities, staff development, parent education and similar activities.
- 8. With input from the Program Advisory Committee, ESSC will be ultimately responsible for recruiting, selecting, training and supervising the staff at Lincoln and Adams and SMMUSD will be responsible for supervising the staff at 15<sup>th</sup> Street Child Development Center with the following exceptions:
  - a. Head Start and Special Education teachers and aides will be employees of SMMUSD. The District will be responsible for recruiting, selecting, supervising, and evaluating the Head Start and Special Education staff.
  - b. A preschool teacher on the staff of Santa Monica College will continue to work at either the Lincoln or Adams site and will continue as an SMC employee, and will be supervised and evaluated through SMC policies and procedures.
  - c. In the event that personnel issues arise between/among employees of the District, SMC and/or ESSC, the Program Advisory Committee will work with the individuals involved to resolve the issue.
- 9. Facility maintenance and repair will be provided by SMMUSD for the Adams and Lincoln site. Any site improvement proposed by ESSC must have prior approval by the

SMMUSD. Maintenance and repair issues are not anticipated for the 15<sup>th</sup> Street site, but in the event they become necessary they will be coordinated with both SMC and the Assistance League.

10. Daily custodial services will be the responsibility of ESSC at Adams and Lincoln. Regular grounds keeping and tree trimming will be the responsibility of SMMUSD. Deep cleaning will be expected to be done at least annually as a responsibility of ESSC. Head Start will provide custodial supplies and will participate in the cost of annual deep cleaning. Pest control responsibilities will be handled by SMMUSD. At the SMC Street Child Development Center SMMUSD will be responsible for custodial work. Regular grounds keeping will be the responsibility of SMC.

11. The responsibilities of ESSC are set forth below:

- a. ESSC will initially reserve an agreed-upon number of spaces for children of SMC students, faculty and staff. These spaces will be held open for a maximum of two months after the fall semester begins. If at the end of the two months spaces remain with no SMC family ready to enroll, the spaces will be made available to families from the community. After the initial enrollment period, students, faculty and staff of SMC will be given priority enrollment whenever there are vacancies in the program.
- b. ESSC will maintain a waiting list of children eligible for the State subsidy. SMC will maintain a waiting list of children eligible for the reserved SMC spaces. When there is an opening in the program, the next child of the appropriate age on the relevant waiting list will be enrolled. The intent is to maintain full enroll, with 80 children funded the State Department of Education, 20 Head Start/Special Education students, and 25 SMC and/or other community children.
- c. ESSC will work with SMC to establish the Collaborative preschools as work/study sites. The dual intent is to utilize work/study students to reduce the staffing budget and to inspire SMC students to enter the field of child development through a positive work experience.
- d. ESSC and SMC will work together to offer an internship program wherein students can participate and learn with the rules of regulatory setting of 1) a general child care setting, 2) State Department of Education preschool and/or infant toddler programs, 3) the federally supported Head Start program and/or 4) a Special Education preschool setting.
- e. ESSC will work with SMC in the implementation of the Mentor program encouraging and supporting both mentors and protégées at the child development centers encouraging both best practices and a career path in early childhood education.

- f. ESSC will work with SMC to implement the Even Start literacy grant by making the CDC's available in the evening hours and by encouraging families and staff to also become involved and supportive of the project.
- g. ESSC will reserve up to 20 childcare slots for use by Head Start and Special Education students of SMMUSD for 3.5 hours per day for eleven months of the year.
- h. It is recognized that some Head Start and Special Education students will need full-day childcare. The intent is to make full-day child care available for all enrolled Head Start/Special Education students participating at Adams. The extended hours of childcare for the Head Start/Special Education students at Adams will be funded through parent fees or subsidies obtained by individual families.
- i. ESSC will provide the Site Supervisor and the Program Director for Adams and Lincoln. ESSC will provide aides to support fee-based children who are not part of the special education program at 15<sup>th</sup> Street and the aides at this site will be working under the direct supervision of SMMUSD Special Education teaching staff. They will remain, however, associates of ESSC.
- j. ESSC will assume responsibility for daily operations of the Lincoln and Adams sites including all of the requirements as set forth by licensing.
- k. ESSC will be responsible for meeting all of the requirements as set forth by the preschool services contract with the Department of Education.
- l. ESSC will be responsible for encouraging opportunities for inclusion of the Special Education children with the typically developing children thereby encouraging best practices for all children.
- m. ESSC will coordinate therapeutic services for children with the intent that, to the greatest extent possible, children requiring special services will receive them on-site, during their regular hours of attendance.

12. SMMUSD's Head Start and Special Education responsibilities are as follows:

- a. SMMUSD will identify and refer the children, with a special focus on the families who may be in need of full day services, consistent with the community's desire to the capacity to better serve these families.
- b. SMMUSD will be responsible for meeting all Head Start and Special Education requirements.

- c. SMMUSD will provide the teaching staff for 20 children for a 3.5 hour per day program, ten/eleven months per year. Head Start and Special Education teachers and aides will be employees of SMMUSD. The District will be responsible for recruiting, selecting, supervising, and evaluating Head Start and Special Education staff.
- d. The District, SMMUSD, will compensate ESSC for the total number of special education spaces used each month at a monthly rate of \$300 per student per month for up to 10 months of the year. (Highest number enrolled in the month x \$300 x 10 months.)
- e. The SMMUSD will provide no compensation to ESSC from Head Start. ESSC will provide the site supervisor, the program director, and the general site management responsibilities for all child care offered at this site, and acknowledges the SMMUSD contribution to the financial viability of the collaborative by now providing the management needed for licensing at the SMC Child Development Center.
- f. SMMUSD will provide materials and supplies for children in the Head Start and special education inclusion program
- g. The 15<sup>th</sup> St center will provide space for a special day class staffed by SMMUSD special education. It is anticipated that a reverse inclusion model may be appropriate in this class. In addition, this site will be used as an assessment center using a transdisciplinary model for working with and evaluating preschool children with special needs.

13. SMC responsibilities are as follows:

- a. SMC will supervise practicum students from child development and early childhood education classes at all three sites.
- b. SMC will provide training on desired results and assist with professional development plans for teachers and aides.
- c. SMC will coordinate recruitment and child find efforts with other members of the collaborative.
- d. SMC will underwrite the position of one site supervisor at either Lincoln or Adams, replacing the originally agreed upon Site Supervisor position.
- e. SMC will continue to assign one SMC employee to teach at Adams. In the event that the SMC preschool teacher terminates employment with SMC, the Santa Monica Community College District will augment the Collaborative budget in the amount sufficient to cover the replacement expenses by ESSC.

- f. In addition, SMC will underwrite the Collaborative to assure that ESSC expenses are covered, to a limit of \$100,000 annually. ESSC will provide quarterly accounting to SMC detailing income and expenditures. If there is a deficit, SMC will reimburse ESSC within 60 days. In the event that income exceeds expenses, the excess will be applied to the following quarter. The budget will be evaluated by the College, District and ESSC administration at mid-year, and at year end, and adjusted as necessary. ESSC' intent is to operate the Collaborative on a break-even basis.

14. This agreement shall be in effect for one year, from July 1, 2003 through June 30, 2004.

Signed:

\_\_\_\_\_  
for the Santa Monica-Malibu Unified School District

Date: \_\_\_\_\_

\_\_\_\_\_  
for Santa Monica-Malibu Unified School District

Date: \_\_\_\_\_

\_\_\_\_\_  
for the Santa Monica Community College

Date: \_\_\_\_\_

\_\_\_\_\_  
for Easter Seals Southern California

Date: \_\_\_\_\_

TO: BOARD OF EDUCATION

ACTION/CONSENT

05/06/04

FROM: JOHN E. DEASY/KENNETH R. BAILEY

RE: ACCEPTANCE OF GIFTS - 2003-04

RECOMMENDATION NO. A.09

It is recommended that the Board of Education accept, with gratitude, checks and gifts totaling \$12,474.00 presented to the Santa Monica-Malibu Unified School District.

It is further recommended that the Fiscal/Business Services Office, in accordance with Educational Code §42602, be authorized to increase the 2003-2004 income and appropriations by \$12,474.00, as described on the attached listing.

COMMENT: The value of all non-cash gifts has been determined by the donors.

Also attached for informational purposes is a report itemizing Cumulative Totals of Gifts and Donations for Fiscal Year 2003-2004.

AGENDA

NOTE: The list of gifts is available on the District's website, [www.smmusd.org](http://www.smmusd.org), as a pdf file; to view the gift report:

- 1) go to [www.smmusd.org](http://www.smmusd.org)
- 2) click on "Board Meetings"
- 3) scroll to the date for this meeting
- 4) click on 5-06gif.pdf

MOTION MADE BY: Ms. Leon-Vazquez

SECONDED BY: Ms. Bloomfield

STUDENT ADVISORY VOTE: -

AYES: All (7)

NOES: None (0)

ABSTENTIONS: None

School/Site Account Number	Gift Amount	In-kind Value	Donor	Purpose
<b>JAMS</b> 01-90120-0-00000-00000-8699-011-0000	\$ 200.00		Wescom Credit Union	General Supplies & Materials
<b>Adult Education</b> 11-90120-0-00000-00000-8699-090-0000				
<b>Alternative (SMASH)</b> 01-90120-0-00000-00000-8699-009-0000				
<b>Cabrillo</b> 01-90120-0-00000-00000-8699-017-0000				
<b>PTA Reim. - Resource #90150</b>				
<b>CDS</b> 12-90120-0-00000-00000-8699-090-0000				
<b>Edison</b> 01-90120-0-00000-00000-8699-001-0000	\$ 1,000.00		Southern Calif. Lodge #529	General Supplies & Materials
<b>PTA Reim. - Resource #90150</b>				
<b>Franklin</b> 01-90120-0-00000-00000-8699-002-0000				
<b>PTA Reim. - Resource #90150</b>				
<b>Grant</b> 01-90120-0-00000-00000-8699-003-0000				
<b>Lincoln</b> 01-90120-0-00000-00000-8699-012-0000				
<b>Malibu High School</b> 01-90120-0-00000-00000-8699-010-0000	\$ 40.00		John & Kelly McShane	General Supplies & Materials
<b>Shark Fund - Resource #90141</b>				
<b>McKinley</b> 01-90120-0-00000-00000-8699-004-0000	\$ 1,405.00 \$ 735.00		Washington Mutual Various	General Supplies & Materials General Supplies & Materials - Yearbook
<b>Muir</b> 01-90120-0-00000-00000-8699-005-0000	\$ 5,100.00 \$ 210.00		John Muir PTA Various	General Supplies & Materials/Field Trips Field Trips
<b>Olympic HS</b> 01-90120-0-00000-00000-8699-014-0000				

School/Site	Gift Amount	In-kind Value	Donor	Purpose
<b>Account Number</b>				
<b>Rogers</b>				
01-90120-0-00000-00000-8699-006-0000	\$ 3,358.00		Various	Camp Colby Science Camp/General Supplies & Materials
<i>PTA Reim. - Resource #90150</i>				
<b>Roosevelt</b>				
01-90120-0-00000-00000-8699-007-0000				
<i>PTA Reim. - Resource #90150</i>	\$ 426.00		Roosevelt PTA	Teacher Sub./Physical Activities Spec. Sub./P.E. Aide Sub.
<b>Samohi</b>				
01-90120-0-00000-00000-8699-015-0000				
<b>Barnum Hall</b>				
01-91150-0-00000-00000-8699-015-0000				
<b>Pt. Dume Marine Science</b>				
01-90120-0-00000-00000-8699-019-0000				
<i>PTA Reim. - Resource #90150</i>				
<b>Webster</b>				
01-90120-0-00000-00000-8699-008-0000				
<i>PTA Reim. - Resource #90150</i>				
<b>Others:</b>				
<b>Superintendent's Office</b>				
01-90120-0-00000-00000-8699-020-0000				
<b>Educational Services</b>				
01-90120-0-00000-00000-8699-030-0000				
<b>Student &amp; Family Services</b>				
01-90120-0-00000-00000-8699-040-0000				
<b>Special Education</b>				
01-90120-0-00000-00000-8699-044-0000				
<b>Food &amp; Nutrition Services</b>				
01-90120-0-00000-0000-8699-057-0000				
<b>School/Site</b>	<b>Gift Amount</b>	<b>In-kind Value</b>	<b>Donor</b>	<b>Purpose</b>
<b>Account Number</b>				
<b>Child Development Services</b>				
12-90120-0-00000-00000-8699-070-0000				
<b>TOTAL</b>	\$ 12,474.00	\$ -		

School/Site Account Number	Y-T-D Adjusted Gift Total	Current Gift Amount	Cumulative Gift Amount	Y-T-D In-Kind Value	Current In-Kind Value	Cumulative In-Kind Value
<b>JAMS</b> 01-90120-0-00000-00000-8699-011-0000	\$ 72,458.61	\$ 200.00	\$ 72,658.61	\$ -	\$ -	\$ -
<b>Adult Education</b> 11-90120-0-00000-00000-8699-090-0000	\$ 6,245.00	\$ -	\$ 6,245.00	\$ -	\$ -	\$ -
<b>Alternative (SMASH)</b> 01-90120-0-00000-00000-8699-009-0000	\$ 14,250.00	\$ -	\$ 14,250.00	\$ -	\$ -	\$ -
<b>Cabrillo</b> 01-90120-0-00000-00000-8699-017-0000 <i>PTA Reim. - Resource #90150</i>	\$ 30,918.19 \$ 38,561.92	\$ - \$ -	\$ 30,918.19 \$ 38,561.92	\$ - \$ -	\$ - \$ -	\$ - \$ -
<b>CDS</b> 12-90120-0-00000-00000-8699-090-0000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Edison</b> 01-90120-0-00000-00000-8699-001-0000 <i>PTA Reim. - Resource #90150</i>	\$ 704.03 \$ 28,554.00	\$ 1,000.00 \$ -	\$ 1,704.03 \$ 28,554.00	\$ 10,560.00	\$ -	\$ 10,560.00
<b>Franklin</b> 01-90120-0-00000-00000-8699-002-0000 <i>PTA Reim. - Resource #90150</i>	\$ 1,490.21 \$ -	\$ - \$ -	\$ 1,490.21 \$ -	\$ -	\$ -	\$ -
<b>Grant</b> 01-90120-0-00000-00000-8699-003-0000	\$ 39,018.19	\$ -	\$ 39,018.19	\$ 1,340.00	\$ -	\$ 1,340.00
<b>Lincoln</b> 01-90120-0-00000-00000-8699-012-0000	\$ 41,026.72	\$ -	\$ 41,026.72	\$ -	\$ -	\$ -
<b>Malibu High School</b> 01-90120-0-00000-00000-8699-010-0000 <i>Malibu Shark Fund - Resource #90141</i>	\$ 27,474.64 \$ 61,370.00	\$ 40.00 \$ -	\$ 27,514.64 \$ 61,370.00	\$ 175.00	\$ -	\$ 175.00
<b>McKinley</b> 01-90120-0-00000-00000-8699-004-0000	\$ 41,941.68	\$ 2,140.00	\$ 44,081.68	\$ -	\$ -	\$ -
<b>Muir</b> 01-90120-0-00000-00000-8699-005-0000	\$ 58,685.75	\$ 5,310.00	\$ 63,995.75	\$ 632.00	\$ -	\$ 632.00
<b>Olympic HS</b> 01-90120-0-00000-00000-8699-014-0000	\$ 6,724.46	\$ -	\$ 6,724.46	\$ 50.00	\$ -	\$ 50.00
<b>Rogers</b> 01-90120-0-00000-00000-8699-006-0000 <i>PTA Reim. - Resource #90150</i>	\$ 24,023.26 \$ 25,775.63	\$ 3,358.00 \$ -	\$ 27,381.26 \$ 25,775.63	\$ 94.00	\$ -	\$ 94.00

School/Site Account Number	Y-T-D Adjusted Gift Total	Current Gift Amount	Cumulative Gift Amount	Y-T-D In-Kind Value	Current In-Kind Value	Cumulative In-Kind Value
<b>Roosevelt</b>	\$ 47,728.00	\$ -	\$ 47,728.00	\$ 810.79	\$ -	\$ 810.79
01-90120-0-00000-00000-8699-007-0000						
<b>PTA Reim. - Resource #90150</b>	\$ 21,661.00	\$ 426.00	\$ 22,087.00			
<b>Samohi</b>	\$ 92,993.49	\$ -	\$ 92,993.49	\$ 14,976.00	\$ -	\$ 14,976.00
01-90120-0-00000-00000-8699-015-0000	<i>[See Below for Barnum Hall]</i>					
<b>Pt. Dume Marine Science</b>	\$ 57,115.26	\$ -	\$ 57,115.26	\$ -	\$ -	\$ -
01-90120-0-00000-00000-8699-019-0000						
<b>PTA Reim. - Resource #90150</b>	\$ 73,851.92	\$ -	\$ 73,851.92			
<b>Webster</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
01-90120-0-00000-00000-8699-008-0000						
<b>PTA Reim. - Resource #90150</b>	\$ 50,000.00	\$ -	\$ 50,000.00			
<b>All Others:</b>						
<b>Superintendent's Office</b>	\$ -	\$ -	\$ -	\$ 400.00	\$ -	\$ 400.00
01-90120-0-00000-00000-8699-020-0000						
<b>Educational Services</b>	\$ 57,380.00	\$ -	\$ 57,380.00	\$ -	\$ -	\$ -
01-90120-0-00000-00000-8699-030-0000						
<b>Student and Family Support Services</b>	\$ 15,000.00	\$ -	\$ 15,000.00	\$ -	\$ -	\$ -
01-90120-0-00000-00000-8699-041-0000						
<b>Special Education</b>	\$ 1,500.00	\$ -	\$ 1,500.00	\$ -	\$ -	\$ -
01-90120-0-00000-00000-8699-044-0000						
<b>Food &amp; Nutrition Services</b>	\$ -	\$ -	\$ -	\$ 5,039.00	\$ -	\$ 5,039.00
01-90120-0-00000-00000-8699-070-0000						
<b>Child Development Services</b>	\$ 20.00	\$ -	\$ 20.00	\$ 710.00	\$ -	\$ 710.00
01-90120-0-00000-00000-8699-070-0000						
<b>TOTAL GIFTS</b>	\$ 936,471.96	\$ 12,474.00	\$ 948,945.96	\$ 34,786.79	\$ -	\$ 34,786.79
<b>BARNUM HALL - Current Year</b>	<b>Y-T-D Gifts</b>	<b>Current Gifts</b>	<b>Cumulative Gifts</b>	<b>Prev. In-Kind Gifts</b>	<b>Current In-Kind Gifts</b>	<b>Cumulative In-Kind</b>
01-91150-0-00000-00000-8699-015-0000	\$ 28,866.11	\$ -	\$ 28,866.11	Organ (Belt) (Est.)		\$ 250,000.00
				Organ (Dollinger)		350,000.00
<b>Previous Years' Gifts</b>				Dollinger Organ donated at 4/11/02 Board Mtg. (Item A.21) to Tucson Fox Foundation		\$ (350,000.00)
2002-03	\$ 137,110.34				n/a	
2001-02	\$ 66,200.00				n/a	
2000-01	\$ 137,863.00					
1999-00	\$ 175,700.00					
1998-99	\$ 10,945.00					
1997-98	\$ 26,645.00					
<b>TOTAL CASH GIFTS FOR BARNUM HALL</b>	\$ 554,463.34					\$ 250,000.00
<b>Total Cash Gifts for District, incl. Barnum Hall:</b>		\$ 12,474.00				

TO: BOARD OF EDUCATION

ACTION/CONSENT

05/06/04

FROM: JOHN E. DEASY/KENNETH R. BAILEY

RE: CONFERENCE AND TRAVEL APPROVAL/RATIFICATION

RECOMMENDATION NO. A.10

It is recommended that the Board of Education approve/ratify the following Requests for Absence on District Business (Conference and Travel) forms.

COMMENTS: Entries are alphabetical, by employee last name. In addition to the employee's name and site/location, each entry contains the following information: name, location and date (s) of the conference, complete account code, fund and program names, and the total estimated cost as provided by the site administrator. The average cost for substitute teachers is \$130/day. This figure is furnished for informational purposes and does not reflect the actual amount paid for an individual substitute.)

<b>NAME</b> <b>SITE</b> <b>Account Number</b> <b>Fund - Resource Number</b>	<b>CONFERENCE NAME</b> <b>LOCATION</b> <b>DATE (S)</b>	<b>COST</b> <b>ESTIMATE</b>
<u>BROWNLEY, Julia</u> Board of Education 01-00000-0-00000-71100-5220- 020-1200 General Fund <b>Function:</b> Board	Calif. School Boards Assn. Delegate Assembly Sacramento, CA May 1 - 2, 2004	\$500.00
<u>HO, Wang Pin Ju</u> Fiscal Services 01-00000-0-00000-72000-5220- 051-2510 General Fund - <b>Function:</b> Other Genl. Admin.	May Revise Workshop Downey, CA May 20, 2004	\$150.00
<b>Adjustments</b> (Preapproved expenses 10% in excess of approved costs that must be approved by Board/Changes in Personnel Attendance)		
<b>NONE</b>		

<u>NAME</u> <u>SITE</u> Account Number Fund - Resource Number	CONFERENCE NAME LOCATION DATE (S)	COST ESTIMATE
<b>Group Conference and Travel: In-State</b> * a complete list of conference participants is on file in the Department of Fiscal Services		
<u>GONZALEZ, Irene</u> + 2 Additional Staff State & Federal Projects 01-72800-0-11100-10000-5220- 035-1300 General Fund - <b>Resource:</b> BTSA	BTSA Cluster 4 Spring Meeting Lawndale, CA April 20, 2004	\$275.00 Total
<u>KAMINSKI, Linda</u> <u>ATLAS, Cindy</u> State & Federal Projects 01-40350-0-11100-10000-5220- 035-1300 General Fund - <b>Resource:</b> Title II Teacher Quality	Evaluating Special Education Services Ontario, CA May 11, 2004	\$350.00 Total
<u>KAMINSKI, Linda</u> <u>MUNCEY, Donna</u> State & Federal Projects 01-40350-0-11100-10000-5220- 035-1300 General Fund - <b>Resource:</b> Title II Teacher Quality	May Revise - Implications for 2003-04 & 2004-05 Santa Barbara, CA May 20, 2004	\$350.00 Total
<u>KAMINSKI, Linda</u> <u>MUNCEY, Donna</u> State & Federal Projects 01-40350-0-11100-10000-5220- 035-1300 General Fund - <b>Resource:</b> Title II Teacher Quality	American Educational Research Assn. San Diego, CA April 14 - 16, 2004	\$2,000.00 Total
<b>Out-of-State Conferences: Individual</b>		
<u>MUNCEY, Donna</u> Educational Services No Cost to District	Amerian Education Finance Assn. Salt Lake City, UT March 11 - 13, 2004	0
<u>TOYRYLA, Suzanne</u> Olympic High No Cost to District	School to Career Las Vegas, NV April 27 - 29, 2004	0
<u>ZRINZO, Peter</u> Educational Services 01-71100-0-19100-24200-5220- 030-1300 General Fund - <b>Resource:</b> Educ. Tech.-Calif. Tech. Assistance Projects	MacWorld Conference & Expo Boston, MA July 12 - 15, 2004	\$295.00

<b>Out-of-State Conferences: Group</b>		
<u>ATLAS, Cindy</u> <u>MORSE, Michelle</u> Superintendent's Office 01-00000-0-00000-71500-5220- 020-1200 General Fund - <b>Function:</b> Superintendent	Infancy & Early Childhood Training Course on Autism Tyson's Corner, VA April 22 - 27, 2004	\$3,030.00 Total
<u>BEARD, Clara</u> <u>HOLLIE, Ada</u> Santa Monica High No Cost to District	U.S. Naval Academy Educator Orientation Annapolis, MD April 26 - 29, 2004	0
<u>JONES, Teri</u> + 2 Additional Staff Regional Occupation Prog. 01-35500-0-38000-10000-5220- 080-7800 General Fund - <b>Resource:</b> Carl Perkins II	2004 Marketing Education Conclave Philadelphia, PA June 24 - 27, 2004	\$2,700.00 Total

MOTION MADE BY: Ms. Leon-Vazquez  
 SECONDED BY: Ms. Bloomfield

STUDENT ADVISORY VOTE: -  
 AYES: All (7)  
 NOES: None (0)  
 ABSTENTIONS: None

TO: BOARD OF EDUCATION

ACTION/CONSENT

04/22/04

FROM: KENNETH R. BAILEY/ VIRGINIA I. HYATT

RE: APPROVAL OF PURCHASE ORDERS

RECOMMENDATION NO. A.11

It is recommended that the Board of Education approve the following Purchase Orders and Changed Purchase Orders from April 15, 2004 through April 29, 2004 for fiscal year 2003/04.

**AGENDA**

**NOTE:**

The Purchase Order list is not available in the electronic agenda. It is printed in the published agenda. It is available for public review in the Office of the Superintendent and as part of the public copies of the agenda, which are available at the meeting.

MOTION MADE BY: Ms. Leon-Vazquez

SECONDED BY: Ms. Bloomfield

STUDENT ADVISORY VOTE: -

AYES: All (7)

NOES: None (0)

ABSTENTIONS: None

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT  
PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF MAY, 2004

U-GENERAL FUND, UNRESTRICTED R-GENERAL FUND, RESTRICTED A-ADULT ED CD-CHILD DEVELOPMENT F-CAFETERIA  
SF-SPECIAL FINANCING (FLEX) EX-PROPOS and X D-DEVELOPER FEES SR-SPECIAL RESERVE CAPITAL  
SM-STATE MODERNIZATION

PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
<u>*** CHANGED PURCHASE ORDERS ***</u>					
406219	CANON BUSINESS SOLUTIONS	OVERAGE CHARGES	FRANKLIN ELEMENTARY SCHOOL	300.00	
406314	GATEWAY 2000 MAJOR ACCOUNTS	INCORRECT PRICING	DISTRICT-WIDE	305.27	SR
406323	INTERSTATE MUSIC SUPPLIES	PRICE INCREASE	CURRICULUM AND IMC	803.30	
406324	INTERSTATE MUSIC SUPPLIES	PRICE INCREASE	CURRICULUM AND IMC	782.64	
406191	PATTONS PHARMACY	PRICE INCREASE	HEALTH SERVICES	467.00	U
** CHANGED PURCHASE ORDERS TOTAL:				2,658.21	
<u>*** NEW PURCHASE ORDERS ***</u>					
406340	(ASCD)ASSN FOR SUPERVISION &	PROFESSIONAL BOOKS	WILL ROGERS ELEMENTARY SCHOOL	125.14	R
405989	AAA FOOD HANDLER TRAINING	FOOD HANDLERS EXAM FOR CWII	FOOD SERVICES	297.00	F
406297	ADD WAREHOUSE	CLASSROOM SUPPLIES	GRANT ELEMENTARY SCHOOL	61.43	R
406166	ADVANCED WELDER REPAIR	WELDING MATERIALS	SANTA MONICA HIGH SCHOOL	349.55	R
406058	ALCALAY, VIVIAN	REIMBURSEMENT	OLYMPIC CONTINUATION SCHOOL	183.10	
406253	ALTA BOOK CENTER	INSTR SUPPLIES	SANTA MONICA HIGH SCHOOL	323.65	R
405854	ANGSTROM STAGE LIGHTING CO.	STAGE LIGHTING	LINCOLN MIDDLE SCHOOL	272.03	U
406248	ANTELOPE VALLEY BUS COMPANY	FIELD TRIP TRANSPORTATION	MALIBU HIGH SCHOOL	410.35	
405997	APPLE COMPUTER CORP	COMPUTERS/VANDALISM/FRANKLIN	DISTRICT-WIDE	1,522.00	SR
406192	APPLE COMPUTER CORP	COMPUTER SUPPLIES	SMASH SCHOOL	373.46	U
406243	APPLE COMPUTER CORP	COMPUTERS/MAC	CHILD DEVELOPMENT CENTER	1,987.47	CD
406241	ASSOC OF SCH ADMINISTRATORS	ADVERTISING	PERSONNEL SERVICES	750.00	U
406213	ASSOCIATED TRUCK & BRAKE PARTS	OPEN PO FOR REPAIRS/TRANSP.	TRANSPORTATION	500.00	R
406259	AVON CAR RENTAL	VAN TRANSPORTATION	SANTA MONICA HIGH SCHOOL	1,975.00	U
406036	BARNES & NOBLE/SANTA MONICA	SOFTWARE	SANTA MONICA HIGH SCHOOL	770.95	R
406160	BAY PRINTING CO	GENERAL SUPPLIES/MATERIALS	BOE/SUPERINTENDENT	31.85	U
406302	BEASLEY, LINDA	NAT'L BD CERT TEACHERS REIMB	STATE AND FEDERAL PROJECTS	600.00	R
406271	BEAVER, GUADALUPE	REIMBURSEMENT OF EMPLOYEE	PERSONNEL SERVICES	72.00	U
406189	BISSON, AMY	NATL BD CERT TEACHER REIMB	STATE AND FEDERAL PROJECTS	725.00	R
406165	BOISE CASCADE OFFICE/PAPER	XEROX PAPER	SANTA MONICA HIGH SCHOOL	1,922.52	
406366	BOISE CASCADE OFFICE/PAPER	testing supplies	CURRICULUM AND IMC	623.20	U
406376	BOISE CASCADE OFFICE/PAPER	XEROX PAPER	SANTA MONICA HIGH SCHOOL	377.47	U
406146	BORDERS BOOKS & MUSIC	BOOKS	BOE/SUPERINTENDENT	757.75	U
406319	BORDERS BOOKS & MUSIC	LIBRARY BOOKS	JOHN ADAMS MIDDLE SCHOOL	473.86	R
406396	BORDERS BOOKS & MUSIC	BOOKS	STUDENT SERVICES	250.00	U
406362	CALIFORNIA NEWSPAPER SERVICE	PUBLIC HEARING AD-04/05 BUDGET	BUSINESS SERVICES	200.00	U
406358	CANON BUSINESS SOLUTIONS-WEST	REPLACE COPIER DRUM	JOHN ADAMS MIDDLE SCHOOL	230.25	U
406389	CHILDRENS BOOK WORLD	SUPPLIES	JOHN MUIR ELEMENTARY SCHOOL	100.00	
406251	CHRONICLE GUIDANCE PUBL INC	INSTR MATERIALS	SANTA MONICA HIGH SCHOOL	59.08	R
406181	CITY OF SANTA MONICA-ACCTG OFF	OPEN ORDER-DUMP FEE CHARGES	FACILITY MAINTENANCE	1,600.00	U
406310	CLASSROOMDIRECT.COM	CLASSROOM SUPPLIES/LIPSON	GRANT ELEMENTARY SCHOOL	48.01	R
406167	CLOSE-UP PUBLISHING	INSTR SUPPLIES	SANTA MONICA HIGH SCHOOL	314.63	R
406183	CORPORATE EXPRESS/US OFFICE	VERTICLE FILE CABINETS	STUDENT SERVICES	279.29	U
406210	CORPORATE EXPRESS/US OFFICE	FAX TONER	EDISON ELEMENTARY SCHOOL	112.14	U
406242	CORPORATE EXPRESS/US OFFICE	NON-INSTRUCTIONAL SUPPLIES	EMPLOYEE RELATIONS	750.00	U
406370	CityTV OF SANTA MONICA	TAPING OF SPECIAL BOARD MTG	BOE/SUPERINTENDENT	1,947.50	U
406168	DANIELS TIRE SERVICE	CART REPAIR	SANTA MONICA HIGH SCHOOL	263.60	U
404349	DEWAR, RUTH	SUPPLIES	JOHN MUIR ELEMENTARY SCHOOL	92.54	R
406061	DIETZ HYDROSEEDING CO	GROUNDS CONTRACT HYDROSEEDING	GROUNDS MAINTENANCE	967.76	U
406176	DJ CO-OPS	COMMODITY PROCESSING	FOOD SERVICES	2,000.00	F

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT  
PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF MAY, 2004

U-GENERAL FUND, UNRESTRICTED R-GENERAL FUND, RESTRICTED A-ADULT ED CD-CHILD DEVELOPMENT F-CAFETERIA  
SF-SPECIAL FINANCING (FLEX) EX-PROP ES and X D-DEVELOPER FEES SR-SPECIAL RESERVE CAPITAL  
SM-STATE MODERNIZATION

PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
406329	DOMINIE PRESS INC	TEXTBOOKS	ADULT EDUCATION CENTER	339.24	A
406177	DOWNEY UNIFIED SCHOOL DISTRICT	COMMODITY PROCESSING	FOOD SERVICES	114.90	F
406072	DURHAM TRANSPORTATION	1 x PO for Trip/SAMOHI	TRANSPORTATION	184.67	R
406174	DURHAM TRANSPORTATION	TRANSPORTATION/DISNEYLAND 3/30	CURRICULUM AND IMC	2,095.01	
406245	DURHAM TRANSPORTATION	ATHLETIC TRANSPORTATION	MALIBU HIGH SCHOOL	3,000.00	R
406246	DURHAM TRANSPORTATION	FIELD TRIP TRANSPORTATION	MALIBU HIGH SCHOOL	465.10	R
406046	DYNIX INC	BOOK BARCODES	JOHN ADAMS MIDDLE SCHOOL	510.12	R
406291	E. SAM JONES DISTRIBUTOR INC.	LIGHT BLUBS FOR CAFETERIA	WILL ROGERS ELEMENTARY SCHOOL	478.41	
406075	EDUCATORS PUBLISHING SERVICE	CLASSROOM SUPPLIES	CABRILLO ELEMENTARY SCHOOL	216.40	
406235	ETA CUISENAIRE	GEOSOLIDS FOR MATH	MCKINLEY ELEMENTARY SCHOOL	426.08	R
406263	F K M COPIER PRODUCTS	IBNK/MASTERS FOR GESTETNER	GRANT ELEMENTARY SCHOOL	422.15	
405652	FEDEX	POSTAGE	PUBLIC INFORMATION OFFICE	41.28	U
406257	FLINN SCIENTIFIC INC	INSTR SUPPLIES	SANTA MONICA HIGH SCHOOL	29.14	
406293	FOLLETT LIBRARY BOOK CO	LIBRARY BOOKS	ROOSEVELT ELEMENTARY SCHOOL	490.00	R
406172	FRANKLIN COVEY	PLANNER REFILL	PURCHASING/WAREHOUSE	44.78	U
406288	FRANKLIN COVEY	PLANNER REFILL	FISCAL SERVICES	36.26	U
406064	FRY'S ELECTRONICS	OPEN ORDER/AV SUPPLIES	SANTA MONICA HIGH SCHOOL	800.00	R
406201	GALE GROUP	REFERENCE BOOKS FOR LIBRARY	SANTA MONICA HIGH SCHOOL	3,169.56	R
405841	GALE SUPPLY CO	CUSTODIAL SUPPLIES	EDISON ELEMENTARY SCHOOL	480.47	
405869	GALE SUPPLY CO	CUSTODIAL SUPPLIES	CHILD DEVELOPMENT CENTER	178.40	CD
406007	GALE SUPPLY CO	CUSTODIAL SUPPLIES	GRANT ELEMENTARY SCHOOL	511.26	U
406009	GALE SUPPLY CO	CUSTODIAL SUPPLIES	GRANT ELEMENTARY SCHOOL	367.13	
406053	GALE SUPPLY CO	CUSTODIAL SUPPLIES	WEBSTER ELEMENTARY SCHOOL	238.97	U
406194	GALE SUPPLY CO	CUSTODIAL SUPPLIES	FRANKLIN ELEMENTARY SCHOOL	726.79	U
406222	GALE SUPPLY CO	CUSTODIAL SUPPLIES	MCKINLEY ELEMENTARY SCHOOL	550.13	U
406224	GALE SUPPLY CO	Custodial supplies	ROOSEVELT ELEMENTARY SCHOOL	574.16	U
406233	GALE SUPPLY CO	CUSTODIAL SUPPLIES	CHILD DEVELOPMENT CENTER	223.86	CD
406236	GALE SUPPLY CO	CUSTODIAL SUPPLIES	CHILD DEVELOPMENT CENTER	245.33	CD
406279	GALE SUPPLY CO	CUSTODIAL SUPPLIES	CABRILLO ELEMENTARY SCHOOL	433.66	U
406335	GALE SUPPLY CO	CUSTODIAL SUPPLIES	EDISON ELEMENTARY SCHOOL	536.76	
406306	GANDER EDUCATIONAL PUBLISHING	BOOKS FOR GINA KITTEL	SPECIAL EDUCATION REGULAR YEAR	335.52	R
405846	GATEWAY 2000 MAJOR ACCOUNTS	COMPUTER EQUIPMENT	PERSONNEL COMMISION	1,192.92	U
405983	GATEWAY 2000 MAJOR ACCOUNTS	COMPUTER	CABRILLO ELEMENTARY SCHOOL	1,091.16	U
405999	GATEWAY 2000 MAJOR ACCOUNTS	COMPUTERS	ADULT EDUCATION CENTER	12,145.65	A
406173	GATEWAY 2000 MAJOR ACCOUNTS	COMPUTER	DISTRICT-WIDE	1,719.01	SR
406275	GATEWAY 2000 MAJOR ACCOUNTS	COMPUTER EQUIPMENT	CABRILLO ELEMENTARY SCHOOL	2,126.00	U
406313	GATEWAY 2000 MAJOR ACCOUNTS	COMPUTER	CHILD DEVELOPMENT CENTER	3,440.19	CD
406330	GLENCOE/MACMILLAN/MCGRAW-HILL	TEXTBOOKS	ADULT EDUCATION CENTER	523.83	A
406237	GLOBE BOOK/PEARSON EDUCATION	TEXTBOOKS	STUDENT SERVICES	299.53	U
406179	GOLD STAR FOODS	FROZEN FOODS AND DRY GOODS	FOOD SERVICES	50,000.00	F
406199	GUIDED DISCOVERIES	DEPOSIT FOR SCIENCE TRIP	JOHN ADAMS MIDDLE SCHOOL	8,800.00	
406367	HAWTHORNE EDUCATION SERVICE	INSTR SUPPLIES	SANTA MONICA HIGH SCHOOL	109.38	R
405907	HEINEMANN	BOOK & VIDEO	STATE AND FEDERAL PROJECTS	53.63	R
406280	HIGHSMITH CO INC	CART	SANTA MONICA HIGH SCHOOL	183.29	
406351	HOUGHTON MIFFLIN	student work books	JOHN ADAMS MIDDLE SCHOOL	578.24	R
406238	HUMAN KINETICS	TEXTBOOKS	STUDENT SERVICES	368.04	U
406115	IMED	TV'S	GRANT ELEMENTARY SCHOOL	4,341.85	U
406274	IMED	MUSIC TESTING SUPPLIES	CURRICULUM AND IMC	2,643.47	U
406315	JIMENEZ, SYLVIA	NAT'L BD CERT TEACHER REIMB	STATE AND FEDERAL PROJECTS	600.00	R
406360	JONES, TERI	REIMBURSEMENT/CASH REGISTER	SAMOHI STUDENT STORE	216.49	U
406312	JOSTENS/DIPLOMAS	DIPLOMAS	OLYMPIC CONTINUATION SCHOOL	75.99	

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT  
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SF-SPECIAL FINANCING (FLEX) EX-PROP ES and X D-DEVELOPER FEES SR-SPECIAL RESERVE CAPITAL  
SM-STATE MODERNIZATION

PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
406327	K-LOG	OFFICE SUPPLIES/ADMIN	JOHN ADAMS MIDDLE SCHOOL	143.75	U
406349	KAPLAN SCHOOL SUPPLY CORP	NON-INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	282.55	CD
406252	KELLY, DR. MARK O	CELL PHONE REIMBURSEMENT	SANTA MONICA HIGH SCHOOL	240.00	U
406354	LACOE	DEPOSIT FOR CAMP COLBY 04-05	WILL ROGERS ELEMENTARY SCHOOL	200.00	
406277	LACOE:ACCOUNTS RECEIVABLE UNIT	STORMWATER DISCHARGE MONITOR	FACILITY MAINTENANCE	800.00	U
406356	LAKESHORE (PICK UP ONLY)	CLASSROOM SUPPLIES/PETRILYAK	GRANT ELEMENTARY SCHOOL	50.00	R
406388	LAKESHORE (PICK UP ONLY)	SUPPLIES	JOHN MUIR ELEMENTARY SCHOOL	100.00	
406187	LAKESHORE CURRICULUM	CLASSROOM SUPPLIES/RM 22	WEBSTER ELEMENTARY SCHOOL	703.64	
406350	LAKESHORE CURRICULUM	CLASSROOM SUPPLIES	WILL ROGERS ELEMENTARY SCHOOL	79.77	U
406185	LAW FIRE PROTECTION SERVICES	FOR SERVICE TO ANSUL SYSTEMS	FOOD SERVICES	3,000.00	F
406239	LEDoux, JOE	NAT'L BD CERT TEACHER REIMB	STATE AND FEDERAL PROJECTS	600.00	R
406163	LIBRARY VIDEO COMPANY	ROOM 21 VIDEOS	WEBSTER ELEMENTARY SCHOOL	40.78	
406283	LOS ANGELES CNTY OFFICE OF ED.	MEMBERSHIP - EASE	EMPLOYEE RELATIONS	10,200.00	U
406295	MALIBU SURFSIDE NEWS	LEGAL AD FOR MEASURE "S"	BUSINESS SERVICES	75.00	U
406301	MEDCO SUPPLY CO	HEALTH & SAFETY SUPPLIES	CHILD DEVELOPMENT CENTER	490.86	CD
406171	MEDICAL PURCHASING CORP.	Medical Supplies	HEALTH SERVICES	62.56	
406112	MOORE WALLACE NORTH AMERICA	Paper	INFORMATION SERVICES	142.16	U
406267	MORALES, CARLOS	REIMBURSEMENT OF EMPLOYEE	PERSONNEL SERVICES	41.00	U
406375	MORALES, FABIOLA	GRADUATION AWARD	ADULT EDUCATION CENTER	300.00	A
406289	MORRIS-BROTHERTON, TERRY	REIMB/DEDUCTIBLE CAR DAMAGES	INSURANCE SERVICES	500.00	U
406207	NATIONAL BOOK NETWORK	TEACHER BOOKS	STATE AND FEDERAL PROJECTS	143.04	R
406249	ONE STOP PRINT SHOP	PRINT INVITATIONS	SANTA MONICA HIGH SCHOOL	512.63	R
406186	ORIENTAL TRADING CO INC	GRADUATION PENS	SMASH SCHOOL	64.73	
406188	ORIENTAL TRADING CO INC	graduation	SMASH SCHOOL	62.89	
406269	ORTEGA, SERGIO	REIMBURSEMENT OF EMPLOYEE	PERSONNEL SERVICES	41.00	U
406378	PBS VIDEO	PBS VIDEO TAPE	SANTA MONICA HIGH SCHOOL	61.65	R
406180	PCI EDUCATIONAL PUBLISHING	MATERIALS FOR TITLE I ST. ANNE	SAINT ANNE'S PRIVATE SCHOOL	461.95	R
406265	PCI EDUCATIONAL PUBLISHING	CLASSROOM SUPPLIES/AHERONI	GRANT ELEMENTARY SCHOOL	112.57	R
406080	PEARSON EDUCATION #3	TEXTBOOKS	ADULT EDUCATION CENTER	1,001.12	A
406216	PEARSON EDUCATION #3	TEXTBOOK	ADULT EDUCATION CENTER	1,473.55	A
406190	PEPPER OF LOS ANGELES	OPEN ORDER SHEET MUSIC	CURRICULUM AND IMC	541.25	
406270	PIONEER CHEMICAL CO	OPEN ORDER CUSTODIAL SUPPLILIES	FACILITY OPERATIONS	2,000.00	U
406392	PIONEER CHEMICAL CO	Floor Finish	FRANKLIN ELEMENTARY SCHOOL	36.53	U
406278	PRIMARY CONCEPTS	CLASSROOM SUPPLIES	CABRILLO ELEMENTARY SCHOOL	99.37	U
406161	REALLY GOOD STUFF INCORP	ROOM 21 CLASSROOM SUPPLIES	WEBSTER ELEMENTARY SCHOOL	77.91	
406184	S C A Q M D	ANNUAL OP FEES-ELEC GEN.LMS	FACILITY MAINTENANCE	276.77	U
406395	S C A Q M D	RULE 222 FILING BOILERS	FACILITY MAINTENANCE	495.00	U
406332	SAINT ANNE SCHOOL	REIMBURSE ST. ANNES SCHOOL	SAINT ANNE'S PRIVATE SCHOOL	150.00	R
406298	SANTA MONICA DAILY PRESS	MEASURE "S" PARCEL TAX LEGALAD	BUSINESS SERVICES	100.00	U
406342	SANTA MONICA FORD	REPAIR OF F.S. VEHICLE #44	FOOD SERVICES	2,677.21	F
406374	SANTA MONICA POLICE DEPT-ALARM	FALSE ALARMS-GRANT	FACILITY MAINTENANCE	270.40	U
406164	SCHOLASTIC INC	CLASSROOM SUPPLIES ROOM 21	WEBSTER ELEMENTARY SCHOOL	77.27	
406206	SCHOOL NURSE SUPPLY INC	SUPPLIES FOR NURSE	WEBSTER ELEMENTARY SCHOOL	301.16	
406229	SCHOOL SPECIALTY INC	CLASSROOM SUPPLIES	OLYMPIC CONTINUATION SCHOOL	165.98	R
406266	SCHOOL SPECIALTY INC	CLASSROOM SUPPLIES/AHERONI	GRANT ELEMENTARY SCHOOL	159.85	R
406309	SCHOOL SPECIALTY INC	CLASSROOM SUPPLIES/LIPSON	GRANT ELEMENTARY SCHOOL	70.46	R
406225	SCHOOL SPECIALTY/BECKLEY CARDY	Classroom Supplies	ROOSEVELT ELEMENTARY SCHOOL	108.25	U
405940	SEHI COMPUTER PRODUCTS	PRINTER CARTRIDGES	SANTA MONICA HIGH SCHOOL	301.82	
406001	SEHI COMPUTER PRODUCTS	PRINTER	ADULT EDUCATION CENTER	1,698.18	A
406247	SIR SPEEDY PRINTING #0245	PRINTING	SANTA MONICA HIGH SCHOOL	1,204.82	R
406095	SMART & FINAL	OPEN ORDER/COOKING PROJECTS	CHILD DEVELOPMENT CENTER	50.00	CD

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT  
PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF MAY, 2004

PAGE 4

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PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
406198	SOUTHWEST SCHOOL SUPPLY	OPEN ORDER/ADMIN SUPPLIES	JOHN ADAMS MIDDLE SCHOOL	300.00	U
406212	SOUTHWEST SCHOOL SUPPLY	INSTRUCTIONAL SUPPLIES	ADULT EDUCATION CENTER	118.00	A
406272	SOUTHWEST SCHOOL SUPPLY	CLASSROOM SUPPLIES	CABRILLO ELEMENTARY SCHOOL	2,000.00	U
406284	SOUTHWEST SCHOOL SUPPLY	CLASSROOM SUPPLIES/L.JOHNSON	GRANT ELEMENTARY SCHOOL	167.08	R
406391	SOUTHWEST SCHOOL SUPPLY	SUPPLIES	JOHN MUIR ELEMENTARY SCHOOL	233.40	
406024	SOUTHWEST STRINGS	VIOLIN OUTFIT	CURRICULUM AND IMC	224.41	U
406103	SPECTRA/SHAW CONTRACT FLOORING	CARPET REPLACEMENT ROOSEVELT	FACILITY MAINTENANCE	3,005.00	
405144	STAPLES BUSINESS ADVANTAGE	HEATERS	SANTA MONICA HIGH SCHOOL	97.45	
406203	STAPLES BUSINESS ADVANTAGE	GENERAL SUPPLIES/MATERIALS	BOE/SUPERINTENDENT	1,000.00	U
406371	STAPLES BUSINESS ADVANTAGE	ENVELOPES	SANTA MONICA HIGH SCHOOL	523.93	
405946	STAPLES DIRECT	Library supplies	EDISON ELEMENTARY SCHOOL	55.93	U
406318	STAPLES/P-U/VENICE/LINCOLN BL	OFFICE SUPPLIES	WILL ROGERS ELEMENTARY SCHOOL	541.25	
406337	STAPLES/P-U/VENICE/LINCOLN BL	BUSINESS/MEASURE "S" SUPPLIES	BUSINESS SERVICES	200.00	U
406386	STAPLES/P-U/VENICE/LINCOLN BL	SUPPLIES	JOHN MUIR ELEMENTARY SCHOOL	150.00	
406121	SWRCB ACCOUNTING OFFICE	ANNUAL FEE STORM WATER PERMIT	FACILITY MAINTENANCE	830.00	U
406240	TARGET STORES	OPEN ORDER/SCIENCE PROJECTS	CHILD DEVELOPMENT CENTER	100.00	CD
406345	TARGET STORES	OPEN ORDER/INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	50.00	CD
406221	TEK INDUSTRIES INC	SUPPLIES	MCKINLEY ELEMENTARY SCHOOL	113.92	R
406317	THORNES DISCING SERVICE	OPEN ORDER GROUNDS DISCING	FACILITY OPERATIONS	4,285.00	U
406197	TOYS-R-US (SANTA MONICA)	OPEN OREDER/CAR SEATS	CHILD DEVELOPMENT CENTER	250.00	CD
406273	TREETOP PUBLICATIONS	CLASSROOM SUPPLIES	CABRILLO ELEMENTARY SCHOOL	44.94	U
406220	TRI-BEST VISUAL DISPLAY	SUPPLIES - WHITEBOARD	MCKINLEY ELEMENTARY SCHOOL	246.50	U
406320	TRI-BEST VISUAL DISPLAY	OUTDOOR DISPLAY CASES	PT DUME ELEMENTARY SCHOOL	1,885.43	R
406182	U S POSTMASTER-SANTA MONICA	POSTAGE	SMASH SCHOOL	74.00	U
406331	U S POSTMASTER-SANTA MONICA	POSTAGE STAMPS	JOHN MUIR ELEMENTARY SCHOOL	222.00	
406352	U S POSTMASTER-SANTA MONICA	NON-INSTRUCTIONAL/POSTAL	CHILD DEVELOPMENT CENTER	370.00	CD
406143	UNIVERSAL PRINTWORKS INC.	Teacher Class Roster	INFORMATION SERVICES	1,472.41	U
406290	VIRCO MFG CORP	OFFICE FURNITURE	FISCAL SERVICES	1,357.10	U
406093	VONS MARKET-SANTA MONICA	OPEN ORDER/COOKING	CHILD DEVELOPMENT CENTER	300.00	CD
406204	W.O.L.F.	Outdoor School	CABRILLO ELEMENTARY SCHOOL	6,050.00	
406205	WILSHIRE BOULEVARD TEMPLE	OUTDOOR SCHOOL SITE	CABRILLO ELEMENTARY SCHOOL	4,950.00	
406264	XEROX	XEROX MACHINE STAPLES	SANTA MONICA HIGH SCHOOL	361.56	U
406209	XEROX CORP/SUPPLIES	XEROX TONER	EDISON ELEMENTARY SCHOOL	360.47	R
** NEW PURCHASE ORDERS TOTAL:				198,263.00	
<u>** FACILITY IMPROVEMENTS: PROP X/STATE MODERNIZATON/NEW CONSTRUCTION/DEVELOPER FEES **</u>					
406244	NICK RAIL MUSIC	MUSICAL INSTRUMENT/MHS	CURRICULUM AND IMC	1,455.96	
406141	UNIVERSAL PRINTWORKS INC.	Testing Material	CURRICULUM AND IMC	901.93	
406142	UNIVERSAL PRINTWORKS INC.	Teacher Rosters	CURRICULUM AND IMC	1,323.02	
** FACILITY IMPROVEMENTS: PROP X/STATE MODERNIZATON/NEW CONSTRUCTION/DEVELOPER FEES TOTAL:				3,680.91	

TO: BOARD OF EDUCATION

ACTION/CONSENT

05/06/04

FROM: JOHN E. DEASY/KENNETH R. BAILEY

RE: APPROVAL OF UNFUNDED SPECIAL EDUCATION POSITIONS

RECOMMENDATION NO. A.12

It is recommended that the Board of Education approve an increase to the budget in the amount of \$51,200 to provide compensation for the following positions:

Resource Specialist Program (RSP) Teacher - Franklin  
Resource Specialist Program (RSP) Teacher - Roosevelt  
Special Day Class Teacher - Samohi  
Instructional Aide, Special Education - Lincoln  
Instructional Aide, Special Education - Edison  
Instructional Aide, Special Education - Webster  
Data Entry Specialist - District Office  
Translator - Edison

COMMENTS: The following rationale is provided as an explanation for each of the positions:

1. RSP Teacher - Franklin: This increase in assignment, from .50 FTE to 1.00 FTE, is for the balance of the 2003-04 year and is necessary to accommodate the caseload. **Cost: \$6,700.**
2. RSP Teacher - Roosevelt: This temporary part-time increase, .50 FTE, is needed to cover the number of RSP students beyond the caseload of 28. **Cost: \$8,200.**
3. SDC Teacher - Samohi: This additional assignment, 10 hours per week, is needed to provide services to a student, per a "stay-put" order. The original position control form was approved from 1/22/04 - 3/12/04. **Cost: 6,000.**
4. Instructional Aide, Special Education - Lincoln: This increase in assignment, from .375 FTE to .750 FTE (increase from 3 hours to 6 hours), is necessary to provide 1:1 assistance for a student. **Cost: \$8,000.**
5. Instructional Aide, Special Education - Edison: This new position, .750 FTE, is necessary to provide 1:1 assistance for a student. **Cost: \$10,380.**
6. Instructional Aide, Special Education - Webster: This new position, is necessary to provide 1:1 assistance for a student during a field trip, not to exceed a total of 17.25 hours. **Cost: \$480.**

7. Bilingual Community Liaison - McKinley: This temporary additional position, 3 hours total, was necessary to simultaneously translate the Special Education Strategic Planning Meeting at Edison on March 31, 2004. **Cost: \$45.**

RECOMMENDATION NO. A.12a

It is further recommended that the Data Entry Specialist position be transferred from the Special Education Department to the Computer Services Department under the supervision of Will Carey, the Director of Computer Services.

COMMENTS: Data Entry Specialist - District Office: This existing position, 1.00 FTE, has been vacant since July, 2003. This position is necessary for Management Information System input and reporting to the California State Department of Education. Full-time status is being requested for the remainder of this fiscal year, however, it will again return to 10-month status for 2004-05. **Cost: \$11,400.**

MOTION MADE BY: Ms. Leon-Vazquez  
SECONDED BY: Ms. Bloomfield

STUDENT ADVISORY VOTE: -  
AYES: All (7)  
NOES: None (0)  
ABSTENTIONS: None

TO: BOARD OF EDUCATION  
FROM: JOHN E. DEASY/ROBERT SEEDS  
RE: CLASSIFIED PERSONNEL - MERIT

ACTION/CONSENT  
05-06-04

RECOMMENDATION NO. A.13

It is recommended that the following appointments for Classified Personnel (merit system) be approved and/or ratified. All personnel will be properly elected in accordance with District policies and salary schedule.

**PROMOTION**

ANTHONY, HUMAN RESOURCE TECH 04-19-04  
ANGELA 8.0 HRS/12 PERS COMM  
FR: SR OFFICE SPECIALIST

**PROFESSIONAL GROWTH**

DE LOS SANTOS, ACCOUNTING ASSISTANT II 04-01-04  
MARCO CDS

JONES, INST ASST - SPECIAL ED 04-01-04  
CHANCY ADAMS

RICHSON, CAFETERIA COOK BAKER 04-01-04  
JENNIFER SAMOHI

ROMERO, ELEM LIBRARY COORD 02-01-04  
MAURA EDISON

SAAD, INST ASST - SPECIAL ED 03-01-04  
CAROLIN ADAMS

**SUSPENSION WITHOUT PAY**

GOMEZ-TAGLE, INST ASST - SPECIAL ED 04-19-04  
NANCY SAMOHI 04-20-04

**MEDICAL LEAVE OF ABSENCE**

STRAHN, SR OFFICE SPECIALIST 04-07-04  
YVONNE SAMOHI 05-18-04

**SUBSTITUTE**

CUEVA, OFFICE SPECIALIST 04-19-04  
SANDRA SAMOHI 06-30-04

ESPINOSA, OFFICE SPECIALIST 04-15-04  
LERY SPECIAL ED 06-30-04

LAIRD, OFFICE SPECIALIST 04-15-04  
ROSEMARY SPECIAL ED 06-30-04

SLOSSER, ADMINISTRATIVE ASSISTANT 04-19-04  
JUDITH CABRILLO 06-30-04

**LAYOFF/REDUCTIN IN ASSIGNMENT**

GONZALEZ, JOSEPH	INST ASST - CLASSROOM 2.8 HRS/11 ADULT ED FR: 2.8 HRS/11.5 ADULT ED	06-07-04
WOODRUFF, EDWARD	CAMPUS SECURITY OFFICER 3.2 HRS/11 ADULT ED FR: 3.2 HRS/11.5 ADULT ED	06-07-04

MOTION MADE BY: Ms. Leon-Vazquez  
SECONDED BY: Ms. Bloomfield

STUDENT ADVISORY VOTE: -  
AYES: All (7)  
NOES: None (0)  
ABSTENTIONS: None

TO: BOARD OF EDUCATION

ACTION/CONSENT

05-06-04

FROM: SUPERINTENDENT

RE: EXPULSION OF STUDENT (B/D 11-20-89)

RECOMMENDATION NO. A.14

It is recommended that the Board of Education expel student (B/D 11-20-89).

COMMENT: The Principal of Santa Monica High School recommended the expulsion based on the student's violations of Education Code Sections 48900(c):

"Unlawfully possessed, used, sold, or otherwise furnished, or been under the influence of, any controlled substance, alcoholic beverage or intoxicant of any kind." Education Code 48900 (c).

This item will be discussed in Closed Session.

MOTION MADE BY: Ms. Leon-Vazquez

SECONDED BY: Ms. Bloomfield

STUDENT ADVISORY VOTE: -

AYES: (6)

NOES: None (0)

ABSTENTIONS: (1) Mr. de la Torre

TO: BOARD OF EDUCATION

ACTION/CONSENT  
05/06/04

FROM: JOHN E. DEASY, SUPERINTENDENT

RE: ADOPT RESOLUTION NO.03-20, Day of the Teacher,  
May 12, 2004

RECOMMENDATION NO. A.15

It is recommended that the Board of Education adopt Resolution No. 03-20 in recognition of May 12, 2004 as Day of the Teacher. The resolution accompanies this recommendation.

MOTION MADE BY: Ms. Leon-Vazquez

SECONDED BY: Ms. Bloomfield

STUDENT ADVISORY VOTE: -

AYES: All (7)

NOES: None (0)

ABSTENTIONS: None

**SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION  
RESOLUTION NO. 03-20  
DAY OF THE TEACHER  
MAY 12, 2004**

WHEREAS, an educated citizenry serves as the foundation of our democracy; and

WHEREAS, today's teachers mold the minds and train the workforce of the future; and

WHEREAS, teachers strive to make every classroom an exciting environment where productive and useful learning can take place and each student is encouraged to grow and develop; and

WHEREAS, teachers reach out to foster the well-being of each student, regardless of ability, social or economic background, race, ethnic origin or religion; and

WHEREAS, teachers motivate individual students to find new directions in life and reach high levels of achievement; and

WHEREAS, no other profession touches as many people with such a lasting effect; and

WHEREAS, good teaching grows in value and pays dividends far beyond the classroom; and

WHEREAS, the theme for this year's California Day of the Teacher is "Reclaim, Reconstruct and Rebuild" as chosen by the event's sponsor, the Association of Mexican-American Educators, Inc.;

NOW, THEREFORE, BE IT RESOLVED that the Santa Monica-Malibu Unified School District Board of Education does hereby urge the community to recognize Wednesday, May 12, 2004, as ***California Day of the Teacher*** in Los Angeles County, by taking time to remember and honor those who give the gift of knowledge through teaching.

PASSED AND ADOPTED by the Santa Monica-Malibu Unified School District Board of Education, County of Los Angeles, California on this 6<sup>th</sup> day of May, 2004.

\_\_\_\_\_  
Jose Escarce - President

\_\_\_\_\_  
Emily Bloomfield Vice-President

\_\_\_\_\_  
Julia Brownley - Board Member

\_\_\_\_\_  
Oscar de la Torre - Board Member

\_\_\_\_\_  
Mike Jordan - Board Member

\_\_\_\_\_  
Maria Leon-Vazquez - Board Member

\_\_\_\_\_  
Shane McCloud - Board Member

\_\_\_\_\_  
John E. Deasy, Superintendent

(signed copy on file with Permanent minutes)

TO: BOARD OF EDUCATION

ACTION/CONSENT  
05/06/04

FROM: JOHN E. DEASY/ROBERT V. SEEDS

RE: ADOPT RESOLUTION NO. 03-21 CLASSIFIED SCHOOL EMPLOYEES  
WEEK, May 16-22, 2004

RECOMMENDATION NO. A.16

It is recommended that the Board of Education adopt Resolution No. 03-21 (attached) in recognition of Classified School Employees Week, May 16-22, 2004.

MOTION MADE BY: Ms. Leon-Vazquez  
SECONDED BY: Ms. Bloomfield

STUDENT ADVISORY VOTE: -  
AYES: All (7)  
NOES: None (0)  
ABSTENTIONS: None

**SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION AND PERSONNEL COMMISSION  
RESOLUTION NUMBER 03-21  
CLASSIFIED SCHOOL EMPLOYEES WEEK 2004**

**WHEREAS**, Classified school employees provide valuable services to schools and students of the Santa Monica-Malibu Unified School District; and

**WHEREAS**, Classified school employees contribute to the establishment and promotion of a positive instructional environment in our classrooms for the students and teachers; and

**WHEREAS**, Classified school employees play a vital role in providing for the welfare and safety of the Santa Monica-Malibu Unified School District's students; and

**WHEREAS**, Classified school employees strive for excellence in all areas relative to the life long learning educational communities of Santa Monica and Malibu;

**THEREFORE, BE IT HEREBY RESOLVED** that the Santa Monica-Malibu Unified School District's Board of Education and Personnel Commission hereby recognize and wish to honor the contributions of all Classified school employees to quality education in the State of California and in the Santa Monica-Malibu Unified School District, and declare the week of May 17-21, 2004, Classified School Employees' Week in the Santa Monica-Malibu Unified School District.

PASSED AND ADOPTED THIS 6th day of May, 2004, by the Santa Monica-Malibu Unified School District's Board of Education and this 18th day of May, 2004, by the Santa Monica-Malibu Unified School District's Personnel Commission.

\_\_\_\_\_  
Jose Escarce - President

\_\_\_\_\_  
Celia Carroll, Commission Chair

\_\_\_\_\_  
Emily Bloomfield -Vice-President

\_\_\_\_\_  
Pam Brady, Commission Vice-Chair

\_\_\_\_\_  
Julia Brownley - Board Member

\_\_\_\_\_  
Russell Barnard, Commission Member

\_\_\_\_\_  
Oscar de la Torre - Board Member

\_\_\_\_\_  
Mike Jordan - Board Member

\_\_\_\_\_  
Maria Leon-Vazquez - Board Member

\_\_\_\_\_  
Shane McLoud - Board Member

\_\_\_\_\_  
John E. Deasy, Superintendent of Schools

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## MAJOR ITEMS

TO: BOARD OF EDUCATION

ACTION/MAJOR  
05/06/04

FROM: SUPERINTENDENT/LINDA KAMINSKI/CINDY ATLAS

RE: APPROVAL OF SPECIAL EDUCATION CONTRACTS 2003/2004

RECOMMENDATION NO. A.17

It is recommended that the Board of Education approve the following Special Education Contracts for fiscal year 2003-2004 as follows:

**NPS/NPA**

**2003-2004 Budget 01-65000-0-57500-11800-5825-043-1400**

Nonpublic School/Agency	Student DOB	Service Description	Contract Number	Cost Not to Exceed
Pacific Ridge	06-08-86	NPS	#76	\$ 8,960
Can Do Kids, Inc.	01-30-01	NPA - PT	#148	\$ 1,000
Therapy West	04-15-95	NPA - OT Evaluation	#149	\$ 425
Heritage <b>Contract Increase</b>	05-09-89	NPS	#72 UC04356	\$ 800
Westview <b>Contract Increase</b>	04-10-87	NPS	#38 UC04049	\$ 4,000
Baby & Baby, Inc. <b>Contract Increase</b>	08-26-94	NPA	#69 UC04196	\$ 1,200
Step by Step <b>Contract Increase</b>	03-24-98	NPA	#126 UC04335	\$ 4,800
Therapy West <b>Contract Increase</b>	01-20-00	NPA	#130 UC04345	\$ 850
Therapy West <b>Contract Increase</b>	07-04-99	NPA	#109 UC04275	\$ 340

Amount Budgeted NPS/NPA 03/04	\$ 3,000,000
Prior Board Authorization as of 04/01/04	\$ 3,316,570*
Balance -	\$ 316,570
<b>Positive Adjustment</b>	<b>\$ 94,691</b>
<b>(See attachment)</b>	<b>\$ 221,879</b>
<b>Total Amount for these Contracts</b>	<b>\$ 22,375</b>
<b>Balance -</b>	<b>\$ 244,254</b>

\*Prior Year Authorization (04-24-03) \$3,001,437

**Adjustment**

NPS/NPA Budget 01-65000-0-57500-11800-5825-043-1400

There has been a reduction in authorized expenditures of NPS/NPA contracts for FY 2003-04 in the amount of \$ **94,691** as of May 6, 2004.

Nonpublic School/ Agency	Service Description	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment
Elliott Institute	NPS	#2 UC04013	E	\$ 32,700	Student moved out of District.
Heritage	NPS	#45 UC04125	R	\$ 8,490	Adjustment to ISA.
Heritage	NPS	#46 UC04126	R	\$ 5,750	Adjustment to ISA.
North Hills Prep	NPS	# UC04017	E	\$ 19,776	Student returned to District.
Aug. Comm. Therapies	NPA	#34 UC04129	R	\$ 920	Adjustment to ISA.
Can Do Kids, Inc.	NPA	#46 UC04160	R	\$ 4,400	Services transferred to another NPA.
Lovass/Life	NPA	#78 UC04205	R	\$ 1,920	Adjustment to ISA.
Step by Step	NPA	#94 UC04243	E	\$ 6,060	Transferred to another NPA.
Step by Step	NPA	#60 UC04175	E	\$ 1,500	Transferred to another NPA.
Therapy West	NPA	#25 UC04079	R	\$ 3,740	Adjustment to ISA.
Therapy West	NPA	#96 UC04245	R	\$ 1,785	Adjustment to ISA.
Therapy West	NPA	#27 UC04081	R	\$ 1,020	Adjustment to ISA.
Therapy West	NPA	#28 UC04082	R	\$ 595	Adjustment to ISA.
Therapy West	NPA	#64 UC04179	E	\$ 5,440	Transferred to another NPA.
Therapy West	NPA	#30 UC04084	R	\$ 595	Adjustment to ISA.



The recommendation for these severely handicapped students are made by the District IEP Teams in accordance with State and Federal laws. The mandates of IDEA require non-public school services be provided at no expense to parents if there is not an appropriate public school program available. Funding to come from a SELPA-wide non-public school/non-public agency reserve account.

MOTION MADE BY: Ms. Leon-Vazquez  
SECONDED BY: Ms. Bloomfield

STUDENT ADVISORY VOTE: -  
AYES: All (7)  
NOES: None (0)  
ABSTENTIONS: None

TO: BOARD OF EDUCATION ACTION/MAJOR  
05/06/04  
FROM: SUPERINTENDENT/KENNETH R. BAILEY/J.W. BERRIMAN  
RE: RECOMMENDATION TO DECREASE BUDGET LIMITATION  
AGREEMENT (BLA) 15, FINAL CONTRACT AMENDMENT 19.1 FOR  
SANTA MONICA HIGH SCHOOL MODERNIZATION AND NEW  
CONSTRUCTION

RECOMMENDATION NO. A.18

It is recommended that the Board of Education approve a decrease in Budget Limitation Agreement 15, in the amount of \$539,814, from \$15,408,702 to \$14,868,888 in the form of Final Contract Amendment 19.1.

Funding Information:

Source: State Modernization and New Construction Funds  
Proposition X - General Obligation Bonds  
Fund: 30-00000-0-93000-85000-6200-015-2600  
21-91150-0-92000-85000-6200-015-2600

COMMENT: The credit of \$539,814 reflects net changes in scope of work, return of unused allowances, and the negotiated settlement of liquidated damages in the amount of \$152,250. This is the final contract amendment for BLA 15.

The Proposition X Oversight Committee has reviewed this and concurs with the recommendation.

MOTION MADE BY: Ms. Leon-Vazquez  
SECONDED BY: Ms. Bloomfield

STUDENT ADVISORY VOTE: -  
AYES: All (7)  
NOES: None (0)  
ABSTENTIONS: None

**CONTRACT AMENDMENT NO. 19.1**

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This document (hereinafter referred to as "Amendment") dated March 30, 2004, will serve as Contract Amendment Number 19.1 to the Program Management Agreement ("**PM Agreement**") dated August 12, 1999, and is between the Santa Monica-Malibu Unified School District ("**Owner**") and Jacobs Facilities, Inc. ("**Jacobs**"). This Amendment supplements Contract Amendment 19. All terms and conditions used herein shall reflect the original language as stated in the PM Agreement or any subsequent amendments as currently approved.

In consideration of the mutual covenants and agreements set forth below, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged by the parties hereto, the Owner and Jacobs hereby amend and supplement the PM Agreement as follows:

**SCOPE**

This is a final amendment to BLA 15, Santa Monica High School Modernization and New Construction, incorporating a) credits for abatement contracts and allowances not utilized; b) credits for deductive change orders; c) additional costs for increased scopes of work and d) assessment of liquidated damages through February 27, 2003.

**COST**

Costs as stated in the current contract as amended are modified to reflect a total credit of \$539,814, including the assessment of liquidated damages in the amount of \$152,250.

**SCHEDULE**

The work described herein has been performed and, therefore, impacts to schedule, if any, have been incurred. Jacobs agrees to waive any claim for extended performance and consequent impact damages and the Owner agrees that no further liquidated damages will be assessed beyond February 27, 2003.

This Amendment applies only after it has been fully executed by both parties.

**IN WITNESS THEREOF**, the Owner and Jacobs have executed this Amendment as of the date written above.

**SANTA MONICA-MALIBU UNIFIED  
SCHOOL DISTRICT**

**JACOBS FACILITIES, INC.**

By: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Santa Monica - Malibu Unified School District  
 Bid Tabulation and BLA Summary

Modernization Bid  
 Package 3B  
 Santa Monica High School  
 New and Modernization

**BLA 15**

	Modernization	Amendment 19.1	Total
<b>A. Total Construction Budget</b>	<b>\$10,961,989</b>	<b>\$0</b>	<b>\$10,961,989</b>
South Basement Gym ( Amendment 17)	(\$316,036)	\$0	(\$316,036)
FF&E	(\$489,475)	\$0	(\$489,475)
<b>Construction Modernization Balance Remaining</b>	<b>\$10,156,478</b>	<b>\$0</b>	<b>\$10,156,478</b>
<b>B. Contruction Budget</b>			
1 Budget	\$10,156,478	\$0	\$10,156,478
2 Contingency	\$1,015,648	\$0	\$1,015,648
3 Budget w/o Contingency	\$9,140,830	\$0	\$9,140,830
<b>C. Construction Bids</b>			
1 S. J. Amaroso, Inc	\$11,081,000		\$11,081,000
2 Karcher	\$154,225	(\$154,225)	\$0
3 ATC	\$150,000	(\$150,000)	\$0
<b>Total Construction Bids</b>	<b>\$11,385,225</b>	<b>(\$304,225)</b>	<b>\$11,081,000</b>
<b>D. Changes / Allowances</b>			
1 CTL Environmental		\$17,899	\$17,899
2 Water Penetration credit (SJA)		(\$123,005)	(\$123,005)
3 SJA CO's		\$32,250	\$32,250
4 Green Creations		\$27,000	\$27,000
	\$0	(\$45,856)	(\$45,856)
<b>E. Sub-Total (C plus D)</b>	<b>\$11,385,225</b>	<b>(\$350,081)</b>	<b>\$11,035,144</b>
<b>F. Balance (B3 minus E)</b>	<b>(\$2,244,395)</b>	<b>\$350,081</b>	<b>(\$1,894,314)</b>
<b>G. Additional Costs for Additional Work</b>			
1 Additional Work	\$2,244,395	(\$350,081)	\$1,894,314
2 Contingency@10%	\$224,439		\$224,439
3 Pre-Construction Services@15.3%	\$544,282		\$544,282
3a Jacobs Credit Adjustment for Preconstruction Services	(\$350,000)	\$0	(\$350,000)
4 Program/Construction Management @ 15.3%	\$544,282		\$544,282
4a PMS Fee credit for deleted dextox work		(\$37,483)	(\$37,483)
5 Assessment of liquidated damages thru 02/27/03 against the PM Services Fee		(\$152,250)	(\$152,250)
<b>H. Funding Additional Work</b>	<b>\$3,207,398</b>	<b>(\$539,814)</b>	<b>\$2,667,584</b>
<b>I. Work to be determined-</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>J. BLA Calculation</b>			
1 Bids & Changes/Allowances	\$11,385,225	(\$350,081)	\$11,035,144
2 Work to Be Determined	\$0	\$0	\$0
3 Contingency	\$1,240,087	\$0	\$1,240,087
4 Prog./Construction Mgt	\$2,783,390	(\$189,733)	\$2,593,657
<b>TOTAL BLA</b>	<b>\$15,408,702</b>	<b>(\$539,814)</b>	<b>\$14,868,888</b>
<b>K. Total Budget Reconciliation</b>			
1 BLA Total	\$15,408,702	(\$539,814)	\$14,868,888
2 Pre-Construction Services	\$2,783,390		\$2,783,390
2a Jacobs Credit Adjustment	(\$350,000)	\$0	(\$350,000)
3 Total Budget - Modernization & New Classroom Bldg	\$17,842,093	(\$539,814)	\$17,302,279
<b>Amount Under/(Over) Budget</b>	<b>(\$0)</b>	<b>\$0</b>	<b>(\$0)</b>

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## **DISCUSSION ITEMS**

TO: BOARD OF EDUCATION

DISCUSSION

05/06/04

FROM: JOHN E. DEASY/KENNETH R. BAILEY

RE: PRESENTATION OF FINAL R-16 REPORT ON THE PROPOSITION X PROGRAM

DISCUSSION ITEM NO. D.1

As the Proposition X Program is drawing to an end, attached is the final R-16 financial report.

, The final amendment to Budget Limitation Agreement (BLA) 15, Samohi Modernization and New Construction for a reduction in the contract cost of \$539,814, is on tonight's Agenda for approval. The amendment is the last contract adjustment for the Proposition X projects. All BLAs are now closed and all construction projects completed.

, There is a remaining balance from all projects of \$516,949. Staff recommends that this balance remain unallocated, so that if it is needed, it can be used at the Washington West project.

, There is a remaining budget of \$1,627,797 for the renovation of Washington West.

, There is a remaining budget of \$3,500,000 for the acquisition of the Transportation Facility.

, Funds advanced from the Deferred Maintenance Fund to the Prop X projects have been returned to that Fund. The District will use these funds to begin deferred maintenance projects, beginning this summer. The plans include: replacement of carpeting and tile, repair or replacement of asphalt surfaces, replacement of fencing, maintenance of roofing systems, replacement of boilers, replacement of HVAC systems and painting of the buildings.

, Funds advanced to the Prop X projects by the Capital Facilities Fund (Developer Fees) have been returned to that Fund. The District will use these funds for the debt service on the 1997 Certificates of Participation (COPs) that were issued for \$3,015,000 to finance the deficit of the ES Reconstruction Program. In 2005, the District will have the window of opportunity to retire this debt. It is recommended that the District use this opportunity to pay off the balance of \$2,505,000.

The total scope of the Prop X Construction Projects was \$90,070,366. The projects were funded from the following sources:

Prop X Bond Proceeds	\$42,000,000
Prop X Interest Income	\$ 5,329,284
State Modernization & New Construction Funds	\$40,230,988
City of Santa Monica - Barnum Hall	\$ 1,283,213
Restore Barnum Hall Committee	\$
FEMA Earthquake Funds	\$ 734,162
Decker Canyon & Big Rock Property Sales	\$ 492,685

**NOTE:** The R-16 spreadsheet is legal-sized and would not fit into the Agenda's format. It is included in the printed copies of the Agenda and will be available for public review.

PROPOSITION X / S FACILITY PROGRAM BUDGET R-16  
(No Deferred Maintenance Nor Developer Fee Funding)

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U
1	Revision: 4/21/2004	ESTIMATED BUDGET	Developer Fees/ D.F. Interest	Decker Canyon & Big Rock Property Sale	Deferred Maintenance	FEMA - EQ	City of S.M.; Weingart-B.H.; Restore BH	Prop X - Interest (C)	Prop X - Stand Alone (C)	Prop X - District Match	State: Modern.& New Const. Funds	Jacobs Pre-Construct.	Jacobs Construct. Mgt.	Jacobs Construct.	BLA/Other Owner-Directed Scope Change Orders	Non-Jacobs Design & Construct.	Total	BLA#	Allocation/Percent - Prop X S.M.	Malibu
2																				
3																				
4	<b>I. REVENUES</b>	<b>90,070,366</b>		<b>492,685</b>		<b>734,162</b>	<b>1,283,213</b>	<b>5,329,284</b>	<b>29,386,291</b>	<b>12,613,743</b>	<b>40,230,988</b>									
5	<b>A. State Modernization &amp; Local 20% Match Revenue</b>																			
6	Cabrillo - SAB 1-26-00	1,111,011								222,202	888,809									
7	Edison - SAB 1-26-00	958,635								191,727	766,908									
8	Franklin - SAB 1-26-00	2,597,339								519,468	2,077,871									
9	Grant - SAB 1-26-00	1,924,668								384,934	1,539,734									
10	McKinley - SAB 1-26-00	1,303,330								260,666	1,042,664									
11	Pt. Dume - SAB 1-26-00	742,646								148,529	594,117									
12	Rogers - SAB 1-26-00	2,103,671								420,734	1,682,937									
13	Roosevelt - SAB 1-26-00	2,202,790								440,558	1,762,232									
14	Webster - SAB 1-26-00	1,257,469								251,494	1,005,975									
15	Adams - SAB 1-26-00	3,468,666								693,733	2,774,933									
16	Lincoln - SAB 1-26-00	4,395,459								879,092	3,516,367									
17	Malibu HS - SAB 1-26-00	4,886,024								977,205	3,908,819									
18	Santa Monica HS - SAB 1-26-00	15,105,844					1,100,000			1,921,169	12,084,675									
19	Olympic HS - SAB 1-26-00	434,663								86,933	347,730									
20	<b>B. State New Construction &amp; Local 50% Match Revenue</b>																			
21	Malibu HS	5,373,548		492,685						1,929,473	2,951,390									
22	Santa Monica HS	6,571,654								3,285,827	3,285,827									
23	<b>C. DEVELOPER FEES (Based on Approved Plan)</b>																			
24	SMASH - 1 Classroom																			
25	SMASH - 2 Classrooms																			
26	Santa Monica H.S.- 2 Classrooms																			
27	Muir - 2 Classroom																			
28	Roosevelt - 3 Classrooms																			
29	Pt. Dume - Modernization																			
30	Malibu HS - 1 Classroom																			
31	Webster - 1 Classroom																			
32	<b>D. FEMA- EQ</b>																			
33	Lincoln - Auditorium	248,276				248,276														
34	Lincoln - Pool	485,886				485,886														
35	<b>E. DEFERRED MAINTENANCE FUNDS</b>																			
36	Pt. Dume																			
37	<b>F. OTHER</b>																			
38	Barnum Hall-II-Restore B.H. Com.	183,213					183,213													
39	Malibu HS-Decker Canyon/Big Rock			Incl. Above																

PROPOSITION X / S FACILITY PROGRAM BUDGET R-16  
(No Deferred Maintenance Nor Developer Fee Funding)

1	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U
1		Revision: 4/21/2004	ESTIMATED BUDGET	Developer Fees/ D.F. Interest	Decker Canyon & Big Rock Property Sale	Deferred Maintenance	FEMA - EQ	City of S.M.; Weingart-B.H.; Restore BH	Prop X - Interest (C)	Prop X - Stand Alone (C)	Prop X - District Match	State: Modern.& New Const. Funds	Jacobs Pre-Construct.	Jacobs Construct. Mgt.	Jacobs Construct.	BLA/Other Owner-Directed Scope Change Orders	Non-Jacobs Design & Construct.	Total	BLA#	Allocation/Percent - Prop X S.M.	Malibu
2																					
3																					
40		EXPENDITURES																			
41		Cabrillo																			
42		Prop X - Additional Classrooms - 2 Standard Relos.	276,756							276,756			40,412	40,412	195,932			276,756	1		276,756
43		State Modernization - General	1,111,011								222,202	888,809	169,985	169,985	771,042			1,111,011	17		222,202
44		Prop X -Playgrounds	54,699							54,699				7,389	47,310			54,699	17		54,699
45		Edison																			
46		Prop X - Additional Classrooms - 1 Standard Relo.	106,969							106,969			15,079	15,079	76,812			106,969	1		106,969
47		Prop X - Additional Classrooms - 1 Panelized	237,733							237,733			36,373	36,373	164,987			237,733	8		237,733
48		State Modernization - General	958,635								191,727	766,908	146,671	143,867	637,090		31,007	958,635	12		191,727
49		Franklin																			
50		Prop X - Additional Classrooms - 3 One Story Pan./3 Standard Relos	988,920							988,920			151,305	151,305	686,310			988,920	8		988,920
51		State Modernization - General (A)	2,597,339								519,468	2,077,871	397,393	367,700	1,782,816		49,430	2,597,339	10		519,468
52		Balance of 1, 1997-98 Standard Relo.	54,120							54,120							54,120	54,120			54,120
53		Grant																			
54		Prop X - Additional Classrooms - 4 One Story Pan.	626,908							626,908			94,476	94,476	428,537	9,420		626,908	1		626,908
55		State Modernization - General	1,924,668								384,934	1,539,734	294,474	294,474	1,335,719			1,924,668	4		384,934
56		Balance of 2, 1997-98 Standard Relo.	108,240							108,240							108,240	108,240			108,240
57		Balance of 1, 1998-99 Standard Relo.	65,811							65,811							65,811	65,811			65,811
58		McKinley																			
59		Prop X - Additional Classrooms - 2 One Story Pan.	422,985							422,985			64,717	64,717	293,552			422,985	8		422,985
60		State Modernization - General (A)	1,303,330								260,666	1,042,664	199,409	184,510	894,609		24,801	1,303,330	10		260,666
61		Muir																			
62		Dev. Fee+Prop X-Add. Clsrms- 2 One Story Pan.	429,176							429,176			65,664	65,664	297,848			429,176	8		429,176
63		Balance of 1, 1998-99 Standard Relo.	65,811							65,811							65,811	65,811			65,811
64		Pt. Dume																			
65		Prop X - Modernization	225,284							225,284			34,468	34,468	156,347			225,284	6		225,284
66		Prop X - Modernization-Rpl Def Maint	1,233,572							1,233,572			188,737	188,737	856,099			1,233,572	6		1,233,572
67		Dev. Fee - Modernization	252,091							252,091			38,570	38,570	174,951			252,091	6		252,091
68		State Modernization - General	742,646								148,529	594,117	113,625	113,625	515,396			742,646	6		148,529
69		Rogers																			
70		Prop X - Additional Classrooms - 5 One Story Pan.	764,255							764,255			109,766	109,766	497,891	46,833		764,255	1		764,255
71		State Modernization - General	2,103,671								420,734	1,682,937	321,862	321,862	1,459,948			2,103,671	4		420,734
72		Balance of 2, 1997-98 Standard Relo.	108,240							108,240							108,240	108,240			108,240
73		Roosevelt																			
74		Dev. Fee+Prop X-Add. Clsrms-6 Two Story Perm. (B)	1,072,501						647,704	424,797			206,459	10,187	855,855			1,072,501	7		1,072,501
75		State Modernization - General (B)	2,202,790								440,558	1,762,232	337,027	314,999	1,550,764			2,202,790	7		440,558
76		Balance of 2, 1997-98 Standard Relo.	108,240							108,240							108,240	108,240			108,240
77		SMASH																			
78		Developer Fees - Portion of 3 Classrooms	666,492							353,634	312,858		101,973	101,973	462,545			666,492	16		666,492
79		Prop X - Portion of 3 Classrooms	407,767							175,000	232,768		60,559	44,518	302,690			407,767	16		407,768
80		Webster																			
81		Prop X - Additional Classrooms - 1 Standard Relo	132,591							132,591			20,286	20,286	92,018			132,591	1		132,591
82		Dev. Fee - Additional Classrooms- 1 Panalized	277,156							277,157			41,086	41,086	186,365	8,619		277,156	1		277,157
83		State Modernization - General	1,352,469							95,000	251,494	1,005,975	206,928	206,928	938,613			1,352,469	6		346,494

PROPOSITION X / S FACILITY PROGRAM BUDGET R-16  
(No Deferred Maintenance Nor Developer Fee Funding)

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U
1	Revision: 4/21/2004	ESTIMATED BUDGET	Developer Fees/ D.F. Interest	Decker Canyon & Big Rock Property Sale	Deferred Maintenance	FEMA - EQ	City of S.M.; Weingart-B.H.; Restore BH	Prop X - Interest (C)	Prop X - Stand Alone (C)	Prop X - District Match	State: Modern. & New Const. Funds	Jacobs Pre-Construct.	Jacobs Construct. Mgt.	Jacobs Construct.	BLA/Other Owner-Directed Scope Change Orders	Non-Jacobs Design & Construct.	Total	BLA#	Allocation/Percent - Prop X S.M.	Malibu
2									REVENUES					EXPENDITURES						
3																				
84	Adams											15.3%	15.3%	69.4%		100.0%				
85	State Modernization - General	3,468,666								693,733	2,774,933	530,706	530,706	2,407,254			3,468,666	4	693,733	
86	Lincoln																			
87	State Modernization - Auditorium	223,649								44,730	178,919					223,649	223,649		44,730	
88	FEMA EQ - Auditorium	248,276				248,276									248,276	248,276				
89	State Modernization - Pool	1,239,818								247,964	991,854	189,692	189,692	860,434			1,239,818	4	247,964	
90	FEMA EQ - Pool	485,886				485,886						74,341	74,341	337,205			485,886	4		
91	State Modernization - General	2,931,992								586,398	2,345,593	448,595	448,595	2,034,802			2,931,992	4	586,398	
92	Malibu HS																			
93	State Modernization-Track/Parking	1,779,422							40,998	347,685	1,390,739	306,840	115,574	1,357,008			1,779,422	5		388,683
94	State New - Classroom Bldg	3,354,550		492,685				409,616	119,616	655,358	1,677,275	551,955	298,955	2,503,640			3,354,550	14		1,184,590
95	State New - Gym (E)	7,291,232						970,000	3,773,002	1,274,115	1,274,115	1,051,810	1,051,810	5,187,612			7,291,232	18		6,017,117
96	State Modernization-Auditorium (E)	2,878,042							699,248	435,759	1,743,035	400,314	403,830	2,022,204	51,694		2,878,042	18		1,135,007
97	State Modernization-Gen (E)	321,865								64,373	257,492	46,431	46,431	229,003			321,865	18		64,373
98	State Modernization-Underground U.	646,941								129,388	517,553	98,982	98,982	448,977			646,941	11		129,388
99	Prop X - Classroom Bldg-Underground U	146,903							146,903			19,879	20,989	106,035			146,903	11		146,903
100	Prop X - Gym-Underground U.	82,223							82,223			12,580	12,580	57,063			82,223	11		82,223
101	Santa Monica HS																			
102	State Modernization-Barnum Hall-I	1,665,505					333,101				1,332,404					1,665,505	1,665,505			
103	State Modernization-Barnum-Hall II	3,662,581					686,899		45,616		2,930,066	641,511	452,112	2,568,958			3,662,581	3	45,616	
104	State New-Barnum Hall-IIA	1,658,382					80,000			789,191	789,191	291,596	205,506	1,161,280			1,658,382	3	789,191	
105	Prop X/Fund R. Com.-Barnum Hall	183,213					183,213					38,879	27,401	97,163			183,213	3		
106	State Modernization-S. Gym Basement	448,993								89,799	359,194	69,674	69,256	310,063		19,770	448,993	13	89,799	
107	State Modernization-Gen	9,294,381								1,831,370	7,463,011	1,422,040	1,422,040	6,450,300			9,294,381	15	1,831,370	
108	State New-Music Bldg (D)	2,947,318								1,473,659	1,473,659	450,940	450,940	2,045,439			2,947,318	15	1,473,659	
109	State New-Additional Classrooms (D)	1,974,900								987,450	987,450	302,160	302,160	1,370,581			1,974,900	15	987,450	
110	New State- Unidentified Projects (D)	71,054								35,527	35,527	10,871	10,871	49,311			71,054	15	35,527	
111	Prop X - Unidentified Projects (D)	3,014,625						2,767,913	246,712			247,379	445,129	2,322,118			3,014,625	15	3,014,625	
112	Olympic HS																			
113	Prop X - Modernization	1,688,924							1,688,924			258,405	258,405	1,172,113			1,688,924	4	1,688,924	
114	State Modernization - General	434,663								86,933	347,730	66,503	66,503	301,656			434,663	4	86,933	
115	Washington West - CDS																			
116	Pine Street CDS Center	578,162							578,162			92,565	92,565	393,033			578,162	2	422,058	156,104
117	Washington West - Renovation	1,921,838							1,921,838			294,041				1,627,797	1,921,838		1,402,942	518,896
118	Playfields/Recreation Projects	5,044,400							5,044,400			802,313	776,308	3,465,779			5,044,400	9	4,804,190	240,210
119	Cabrillo																			
120	Edison																			
121	Franklin																			
122	Grant																			
123	McKinley																			
124	Pt. Dume																			
125	Rogers																			
126	Roosevelt																			
127	Muir/SMASH																			
128	Webster																			
129	Adams																			
130	Lincoln																			
131	Contingency -Unforeseen Site Conditions-Mal.																			
132	Contingency -Unforeseen Site Conditions-S.M.																			
133	Adams - Auditorium Roof (F)	603,524							603,524			97,396	91,426	414,702			603,524	19	603,524	
134	Adams - Auditorium Cafeteria (F)	622,888							622,888			95,302	95,302	432,284			622,888	4	622,888	
135	Transportation Facility Acquisition	3,500,000							3,500,000						3,500,000	3,500,000	3,500,000		2,555,000	945,000
136	Unfunded Earthquake Repairs	1,000,000							1,000,000						1,000,000	1,000,000	1,000,000		1,000,000	
137	District Administration	1,084,535							1,084,535						1,084,535	1,084,535	1,084,535		791,711	292,824
138	Unidentified Projects - For BLA #4-Amend. 7.2	127,442							127,442				8,337	119,105			127,442	4	127,442	
139	Unidentified Projects	460,696						5,417	455,279	0	0				460,696	460,696	460,696		2,152,473	-1,691,777
140																				
141																				
142		90,070,365		492,685		734,162	1,283,213	5,329,284	29,386,291	12,613,743	40,230,988	12,371,003	11,249,700	55,887,168	64,872	10,497,622	90,070,365		34,550,402	12,778,916
143																			73.00%	27.00%
144																				47,329,318

PROPOSITION X / S FACILITY PROGRAM BUDGET R-16  
(No Deferred Maintenance Nor Developer Fee Funding)

1	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U
	Revision: 4/21/2004		ESTIMATED BUDGET	Developer Fees/ D.F. Interest	Decker Canyon & Big Rock Property Sale	Deferred Maintenance	FEMA - EQ	City of S.M.; Weingart-B.H.; Restore BH	Prop X - Interest (C)	Prop X - Stand Alone (C)	Prop X - District Match	State: Modern.& New Const. Funds	Jacobs Pre-Construct.	Jacobs Construct. Mgt.	Jacobs Construct.	BLA/Other Owner-Directed Scope Change Orders	Non-Jacobs Design & Construct.	Total	BLA#	Allocation/Percent - Prop X S.M.	Malibu
2													15.3%	15.3%	69.4%		100.0%				
3																					
145	A.	Jacobs reduced its Construction Phase Fee from 15.3% to 14.3%. This reduction - \$25,973 for Franklin & \$13,033 for McKinley is added to the respective schools' Construction Budget.																			
146	B.	Jacobs reduced its Construction Phase Fee from 15.3% to 14.3%. This reduction - \$22,028 associated with Modernization is added to the Modernization Construction Cost & \$13,469 associated with New Construction and an additional \$1,749 savings resulting from the New Construction bid being under the New Construction Budget are being removed from the Roosevelt New Construction Budget and redirected for Unidentified Projects.																			
147	C.	The Board of Education approved, on February 1, 2001, selling the final \$4 million of General Obligation Bonds. This has been added to the "Prop X - Stand Alone" revenue. Possible additional Prop X - Interest (arbitrage) will be added after the use of these additional revenues is determined.																			
148	D.	Jacobs reduced its Pre-Construction Phase Fee by \$350,000 when the BOE approved an increase in the budget in order award the "Amoroso bid."																			
149	E.	Jacobs capped its Pre-Construction and CM Fees based on its pre-bid estimated costs of \$6,118,160. The "Non-Jacobs" expenditure is for FF & E.																			
150	F.	The original budget amount for Contingency-Unforeseen Site Conditions was \$1,666,274. The S.M. schools share (73%) was \$1,216,380. The Adam's roof and auditorium work amounted to \$1,220,442. The the excess amount was shifted from Unidentified Project funds for S.M. schools.																			
151																					
152		Budget Limitation Agreements		Cum.Total		Budget Limitation Agreements		Cum.Total													
153		1 - Approved 12-16-99	1,777,622			9 - Approved 10-3-02		4,441,561													
154		A. Grant Doors 4-13-00	9,420			A. Substantially Complete 10-3-02															
155		B. Rogers Ramps 8-10-00	46,833			B. Final Amendment 8-11-03	-199,475	4,242,086													
156		C. Web. Sep.c Sys. 6-14-00	8,619			10 - Approved 8-16-00		3,303,866													
157		D. Close Out 7-11-01	21,040	1,863,534		A. Substantially Complete 11-7-02															
158		2 - Approved 2-3-00	376,840			B. Final Amendment 10-21-03	-74,231	3,229,635													
159		A. Amendment 5-18-00	135,593			11 - Approved 11-16-00		727,647													
160		B. Close Out 7-11-01	-26,836	485,597		A. Amendment 2-20-03		16,979													
161		3 - Approved 5-18-00	5,082,480			B. Substantially Complete 1-23-03		744,626													
162		A. Amendment 6-27-02	129,313			12 - Approved 12-12-00		811,963													
163		B. Amendment 10-3-02	-19,771			A. Amendment 1-23-03		-31,007													
164		C. Amendment 2-20-03	80,000			B. Substantially Complete 11-7-02		780,956													
165		D. Substantially Complete 4-24-03				13 - Approved 1-18-01		385,710													
166		E. Final Amendment 2-12-04	-759,603	4,512,419		A. Amendment 4-24-03		-6,391													
167		4 - Approved 8-10-00	12,093,711			14 - Approved 2-15-01		3,055,595													
168		A. Amendment 6-6-02	527,586			A. Final Amendment 8-18-03		-253,000													
169		B. Amendment 11-21-02	127,442			15 - Approved 5-3-01		15,408,702													
170		C. Substantially Complete 10-3-02		12,748,739		A. Final Amendment 5-6-04		-539,814													
171		5 - Approved 8-10-00	1,690,613			16 - Approved 7-11-01		899,766													
172		A. Amendment- 7-11-01	8,037			Amendment 1-23-03		11,960													
173		B. Amendment 1-9-03	-38,068			17 - Approved 7-11-01		941,026													
174		C. Final Amendment 8-11-03	-188,000	1,472,582		A. Final Amendment 6-30-03		54,699													
175		6 - Approved 8-10-00	3,223,734	3,223,734		18 - Approved 9-6-01		8,887,147													
176		7 - Approved 8-16-00	2,993,108			A. Substantially Complete 11-7-02															
177		A. Amendment 4-3-03	-261,303			B. Final Amendment 11-12-03		53,743													
178		B. Substantially Complete 11-7-02		2,731,805		19 - Approved 10-3-02		506,128													
179		8 - Approved 8-16-00	1,760,756			A. Substantially Complete 4-24-03		506,128													
180		A. Substantially Complete 10-3-02		1,760,756		Sub-total		38,402,574													
181		Subtotal		28,799,166																	
182						TOTAL		67,201,740													

TO: BOARD OF EDUCATION  
FROM: JOHN E. DEASY/KENNETH R. BAILEY  
RE: 2004-05 BUDGET PLANNING

DISCUSSION  
05/06/04

DISCUSSION ITEM NO. D.2

The preparation of the budgets for 2004-05 began with the Governor's Budget Proposal in January, 2004 which revealed a K-12 Education "agreement" to "rebase" Proposition 98 obligations for 2004-05. This limited suspension of Proposition 98 would reduce the payments to K-14 by \$2 billion. This unpaid balance would be added to the "Maintenance Factor" and repaid in subsequent years.

**K-12 Augmentations**

K-12 budget augmentations in 2004-05 included in the Governor's Proposed Budget:

- # A Cost-Of-Living Adjustment (COLA) of 1.84% for school district revenue limits, special education, county offices and those categorical programs with statutorily required COLAs including ROC/P and Adult Education.
- # Fund the \$106 million increase in local agency revenue limits due to the employer rate increase for the Public Employees Retirement System (PERS) to 12.2% and projected increases for Unemployment Insurance costs of \$136 million.
- # Adding an Instructional Material Block Grant of \$185 million to provide for the purchase of the 2002 English Language Arts adoption and to provide an incentive to purchase the 2005 history and Social Science adoption.
- # School district equalization aid of \$110 million.
- # A \$173.8 million dollar augmentation for deferred maintenance which will provide a total appropriation of \$250.3 million to fully fund the State's deferred maintenance obligation.

**Folding Categorical Programs into Revenue Limits**

The Administration proposes folding approximately \$2 billion of current State categoricals into school district and county office revenue limits. The proposal shifts \$2 billion from 22 specified categoricals into the revenue limits of local agencies that currently receive those funds and the local agencies may use the funds for the current categorical program or shift the funds to other local priorities.

The programs identified for inclusion into the revenue limit include:

- , Targeted Instructional Improvement Grant (non-court ordered)
- , Home to School Transportation
- , School Improvement
- , Instructional Materials Block Grant
- , Staff Development Day Buyout
- , Beginning Teacher Support and Assessment
- , Peer Assistance and Review
- , Tenth Grade Counseling
- , School Library Materials

#### **Restricted Maintenance Account**

It appears that it will be back to the "bad old days" of business as usual, when calculating the restricted maintenance account. The calculation will be based on the district's total general fund expenditures as adopted. The Office of Public School Construction has issued new guidelines on how "total general fund expenditures" are defined: total general fund expenditures without exclusions for restricted programs. When this total expenditures amount is multiplied by the minimum 3% for 2004-05 instead of the 2% for 2003-04, it will have a major impact on the available unrestricted funds for the rest of the district budget.

#### **April Finance Letter**

The "April letter", notably the first ever published by the Department of Finance (DOF), specifically amends the Budget proposal to provide \$270 million to reduce the deficit factor for school district and county office of education revenue limits and more than \$139 million in funding for growth and COLA for certain K-12 categorical programs and community colleges that were not provided in the January Budget proposal.

To offset the increases, the DOF letter reduces the January Budget augmentations for K-12 equalization by \$27.8 million, leaving \$82.1 million, and community college equalization by \$20.0 million. The revision also eliminates the funding augmentations for deferred maintenance (\$173.3 million) and instructional materials (\$188 million). These changes reflect the agreement reached with members of the Education Coalition after a follow-up meeting held in February, 2004.

#### **Legislative Analyst Anticipates Higher COLA for 2004-05**

On March 17, 2004, Robert Manwaring of the Legislative Analyst's Office in testimony to Senate Budget Subcommittee 1 indicated that his office anticipates an upward revision in the January Governor's Budget. The Governor's Budget funds an estimated statutory COLA of 1.84% for 2004-05. Mr. Manwaring indicated that the COLA would likely be in the neighborhood of 2.3%, an increase that would cost the state an additional \$200 million for K-12 general purpose and categorical funding and community college support.

In a more recent testimony on April 27, 2004 to the Assembly Budget Subcommittee on Education, Mr. Manwaring announced that the 2004-05 COLA for education will be 3.2% applied to revenue limits, special education and categorical programs. This factor could add \$400 million to the K-12 proposed January Budget. The funding for this COLA increase could come out of the \$270 million repayment of the deficit factor proposed in the April Finance Letter.

*Source: School Services of California, Inc.-Governor's Proposals for the 2004-05 State Budget and K-12 Education, January 9, 2004*

## **BUDGET ASSUMPTIONS FOR 2003-04**

### **Revenues**

1. District Revenue Limit projections reflect a COLA of 1.84% as proposed by the Governor in his proposed budget for the 2004-05 fiscal year. The actual amount in Revenue Limit dollars is \$83.42 per ADA for a total of \$1,042,000. We will be using \$5,080.84 as 2004-05 Base Revenue Limit per ADA, with a deficit factor of 3.002%.

2. District enrollment, as projected by the Certificated Personnel Department, is estimated to be 12,714 students. The current year's CBEDs count was 12,842. Therefore, the enrollment projection reflects an enrollment reduction of 128 students. For the purposes of calculating the Revenue Limit, we will use the current year's P-2 ADA count of 12,188 ADA. This reflects an additional 20 ADA over the same period in 2002-03.

3. The Lottery allocation is estimated to be \$126 per pupil, of which \$113 per pupil is for unrestricted expenditures and \$13 per pupil is for Proposition 20 - Mandated for Instructional Materials.

4. State Categorical Programs with statutory COLA are proposed to be funded at 1.84% with growth funding. For SMMUSD, these categoricals are:

- , Adult Education
- , Child Nutrition
- , Economic Impact Aid
- , Instructional Materials
- , ROP/C
- , School Improvement
- , Staff Development Buyout
- , Summer School
- , Targeted Instructional Improvement Grants

5. The legislature has suspended all payments for Mandated Costs Reimbursement Claims. The continued suspension of Mandated Costs Reimbursements will cause us to remove \$400,000 from the 2004-05 Budget.

6. The Class-Size Reduction Program is anticipated to be funded at \$923 per pupil for Grades K-3 and at \$183 per pupil for Ninth Grade Class-Size Reduction. The current budget for K-3 is \$3,050,000 and for 9th Grade is \$326,000.

7. Federal revenues are anticipated to be the same as this year.

8. Measure "Y" Parcel Tax for \$104.13 plus a CPI-U adjustment is estimated to generate \$3,278,121, based on 32,413 parcels.

9. Measure "S" Parcel Tax for \$225 is estimated to generate \$6,581,925 after deducting the 3,160 parcels which were granted the Measure "S" Senior Exemption.

10. The District estimates the local revenues to be \$130,000 from leases and rentals, \$587,329 from the DoubleTree Hotel, and \$800,000 for the Madison School site.

11. The District anticipates receiving \$5,250,000 of continuing financial support from the City of Santa Monica, \$500,000 of which will be designated for multi-cultural education efforts. The District also continues to anticipate receiving from the City of Malibu \$155,000 ongoing support and \$135,000 from a Joint Use Agreement.

### **Expenditures**

1. Instructional staffing will be based on a 30 to 1 teacher/pupil ratio for elementary schools, 35 to 1 for middle schools, and 37 to 1 for high schools. Grades K-3 will be staffed at 20 to 1. The exact staffing ratio for secondary schools has not been set. The total staff count will be reduced as a result of the 9th grade Class Size Reduction Program being eliminated.

2. Certificated salaries have been increased 1% (deferred for one year through negotiations which helped the district's financial situation in the current budget year), with estimated step and column increases included. Salaries for classified, confidential and management employees have not yet been calculated.

3. The schools' Formula Money allocation for instructional supplies has been increased by 1.84%.

,	K-5	\$36.48 per pupil
,	6-8	\$46.30 per pupil
,	9-12	\$76.09 per pupil

Lottery Instructional Materials funds (Proposition 20) will be used to partially fund this allocation.

4. The premium rates for District-paid employee medical and dental benefits are budgeted for a 15% increase, estimated at \$535,000.

5. The school site allocations for Extra Duty Units (EDUs) and athletic transportation will be funded at the same level as 2003-04. Consideration is being given to the reduction of teacher hourly budgets that currently fund many teacher activities outside of the classroom.

6. The Special Education and Special Education Transportation budgets are not yet completed. It is estimated that the Special Education budget will need to be increased by \$500,000.

7. Categorical budgets will remain the same as 2003-04 unless the following program managers submit revisions:

, Donna Muncey - State & Federal Projects  
, Peggy Harris - ELD, Multi-Cultural, ENLACE  
, Kathy McTaggart - Drug-Free, TUPE, School Safety, Alliance  
, Rebel Harris - ROP/C, VEA  
, School Sites - PTA funds, Gifts

8. Local General Fund Contributions (LGFC) will be required for Special Education, Special Education Transportation, National Board Certification, Summer School and Science Magnet. All other categoricals will be budgeted at their entitlement amounts. Newly budgeted items include 5.00 FTEs Technology Support Assistants at a cost of \$265,000.

9. Early Retirement Incentive payments are budgeted at \$1,010,000 which include the health benefits premiums.

10. All capital expenditure budgets have been eliminated from the budget (6000 object code series).

11. Due to our participation in the State's School Facilities Modernization Program, we are currently required to budget 3% of the General Fund for facility maintenance.

12. Provisions have been made to budget 1.5% for the Reserve for Economic Uncertainties as required by State Statute.

#### **Other Funds**

1. The payment of approximately \$250,000 debt service payment on the 20-year Certificate of Participation (COP) issued to fund a portion of Santa Monica High School Phase III (Proposition ES) will be paid from the Capital Facilities Fund (Fund 25) instead of the General Fund.

2. It is anticipated that the Deferred Maintenance Program will be funded at 30% of full funding in the 2004-05 year. The required match will be budgeted.

**Budget Considerations**

Staff will provide information at the meeting regarding possible reductions for the 2004-05 district budget. This information is in the process of being compiled and was not available at the time the agenda went to print.

TO: BOARD OF EDUCATION

DISCUSSION

05/06/04

FROM: JOHN E. DEASY/SUPERINTENDENT

Previously

RE: PROPOSED POLICY 3290 - ACCEPTANCE OF GIFTS  
NEXT STEPS(R3)

01/22/04

02/05/04, 02/19/04, 02/26/04

3/11/04, 3/25/05

DISCUSSION ITEM NO. D.3

The Board of Education will continue its discussion of Proposed Policy 3290 - Acceptance of Gifts, from the March 11, 2004 meeting.

Following the Board's discussion of the proposed changes to the district's gift policy at the meeting of February 26, 2004, the superintendent prepared the attached memorandum based on direction by the Board of Education. Changes discussed under Grants and Gifts at the meeting of March 11, 2004 are included and underlined.

It is recommended that the Board of Education discuss each component of the proposed policy as outlined.

**SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT**

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TO: BOARD OF EDUCATION  
FROM: JOHN E. DEASY, SUPERINTENDENT  
SUBJECT: GIFT POLICY/NEXT STEPS  
DATE: 3/16/04 (AMENDMENT 1:3/25/04)

This memorandum is designed to outline next steps in our work on proposed policy 3290. I will delineate the major areas for which staff needs direction in writing the fine points of both the policy and administrative regulation. I will also suggest a course for each step yet to be resolved, and also provide as much data as possible for you to examine as you make the necessary decisions.

It may be helpful to frame the major issues remaining to be resolved as the following:

- 1.) The collection mechanism
- 2.) The administration of the policy and equity fund
- 3.) The distribution mechanism
- 4.) A process to obtain community assistance in constructing the working details of the policy and administrative regulation.

I will begin with the last framing issue first.

**I. Community Assistance**

**i. Ad Hoc Committee**

I propose that we establish an Ad Hoc working group to assist the Board and the administration. The general purpose of such a group would be to help the Board construct the finer points of the administrative regulations and to offer opinion on policy points when asked. The group should be able to meet rather frequently during the next few months and be of a size that will allow a diversity of opinion yet being able to complete the work. I suggest that we ask for a representative from each of the school/sites that will contribute to the equity fund and the principal/director from each site. The superintendent's office will facilitate the organization and specifics of the working group. I suggest Jeanne Wells be the liaison to this group. I think the PTA is the best body to use in soliciting membership to the working committee. The Santa Monica Malibu Council PTA President will be invited to serve as a member. The committee should form as soon as possible and report regularly to the Board. In addition, a representative from our Santa Monica-Malibu Education Foundation and the Financial Oversight Committee should also be on the committee. ~~The Board may want to seek additional membership from your financial oversight committee.~~ I suggest the working group form and meet before ~~March 20, 2004~~ May 7, 2004.

**II. The Collection Mechanism**

**i. Collection Formula**

This issue falls into two previously suggested recommendations. Before suggesting a direction, let's examine two methodologies prior to a recommendation on a formula. The first methodology is to use a straightforward 'flat contribution' formula. An example

of this was the 15% of all contributions made to a site/school. Any organization, which either donates or purchases service/product for a school/site, would be affected. The Board accepts all such contributions with the understanding that 15% of the total contributions made would be placed in the equity fund.

A second methodology involves the same legal principle in that the Board accepts all contributions made to or on behalf of a site/school with the understanding that a percentage of the contribution is placed in the equity fund. The exact amount of the contribution would depend on the total amount of gift giving at any site/school over a year. As the amount increases, the amount of the contribution to the Equity Fund would decrease to a point (an amount to be determined by you) where no contribution would be made on any gifts above that point. This so called sliding scale methodology was outlined in the second revision of the policy presented.

Given these two options, I suggest that you consider the simplest form, the flat contribution rate of 15%.

### GRANTS and GIFTS

This section proposes a guideline for discussing grants and gifts with respect to this policy. The first part defines the categories of donations and the second proposes guidelines for each with respect to donations to the Equity Fund.

One could establish 4 types of revenue sources to the district in this area:

- 1.) Gifts to the district
- 2.) Grants to the district
- 3.) Gifts to a site/school
- 4.) Grants to a site/school

I propose that all gifts to either a site/school or district be required to make the established donation to the Equity Fund.

I propose that grants to the district be considered on a case-by-case basis. When the Board accepts each grant (as is normally required), you would also decide if the individual grant should be subjected to the guidelines of the policy or not. A test of how equitable the grant funds are to be distributed would be a guiding principle when making this type of decision.

I propose that grants applied for and given to individual sites/schools be exempted from the policy. However, no grant will be submitted or accepted unless it is reviewed by the Assistant Superintendent/Chief Academic Officer for the purpose of determining if the grant would place the school in a position of being advantaged if the grant were received. This would provide an internal check and balance system prior to dealing with a grant award.

**ii. Additional Monies for Consideration for Contribution**

I suggest that you include in your final policy the expectation that grants and gifts made to the district at-large also be subjected to your contribution formula. Specifically, I recommend that you apply the collection formula to a portion of the monies given to the school district by our 2 cities. As a specific recommendation, I suggest you apply the formula to any amount of funds given above the current contracted agreement amount in our Santa Monica JUA (\$3,000,000.00) and any amount given above our current Malibu JUA (approx. \$320,000.00).

**iii. Additional Considerations for Collection**

A methodology to simplify the entire collection process is to have schools/sites post a monthly update with the fiscal office on the amount of gift/donations made to or on behalf of the school during each month. The fiscal office will help schools track their ongoing gift amounts and contribution owed to the fund. Sites/schools would be responsible for 'holding aside' their required contribution. All contributions would be sent to the Equity Fund in June. The organization administering the Equity Fund would receive the donations and distribute the funds via the student-weighted formula in July. The district will provide an anticipated planning budget each year, so that sites/schools can plan accordingly for the expenditure of these funds. This would be made on the previous year's level of gift/fundraising.

**III. The Administration of the Fund**

**i. The Equity Fund Administration**

The Board should provide direction as to the entity that will administer the fund collection and distribution. In speaking with a number of possible candidates including: local banks, institutions of higher learning, municipal officers and businesses, after thoughtful consideration, I suggest the Board ask and use our local Education Foundation for this work. They have a long history of such work, a flawless track record of administration, and a current keen insight into both fundraising and our communities.

The duties of this organization should include the collection of funds, the distribution of funds, and the public reporting (through an audit) of the year's activities in the fund. In addition, the organization would also be responsible for the collection of all voluntary funds given to the Equity Fund.

A board of directors should be established to oversee the Equity Funds and its activities. The School Board should seek membership and outline responsibilities for this board. Among the responsibilities the members of the Equity Fund Board should include the following:

- 1.) Actively fundraise for the Fund
- 2.) Assist sites/schools in fundraising through a cadre of experts in this area. These volunteers will be at the disposal of various schools to help with this important work
- 3.) Support a sister site program for those who wish to participate
- 4.) Post an annual audit of both the finances and activities of the Equity Fund.

This group of community volunteers should report to the School Board on a regular basis.

#### **IV. The Distribution of the Funds**

##### **i. Distribution Mechanism**

The next set of considerations needs to center on the distribution of Equity Funds. I suggest the School Board make several decisions in order to guide staff.

First is the formula. I have suggested a formula that takes into account a number of impacting factors on a school. These are: socio-economic status, language acquisition, number of severely handicapped students, population size, and the academic performance of the student body. I suggest you adopt this formula and monitor its effects regularly.

Second are any exemptions made during the collection phase, which would negate these funds from being distributed. I have suggested a list of those activities in previous policy drafts. I suggest you adopt this list and monitor this situation during the year.

Third is the use and locus of control of decision-making for the expenditures made from the Equity Fund. Making decisions about expenditures requires both a very local and very broad perspective simultaneously. You should not consider both as competing forces in this decision. As much as possible we believe that the decisions are made as close to the classroom as possible when dealing with school site expenditures. That being said, I suggest you decide that a portion of the equity fund be used for district-wide programs designed to support activities to achieve our mission. With this in mind, I offer the following framework for these decisions. Funds should only be expended by either schools or the district for the following activities:

- 1.) Enhance the degree of equity in our district within enrichment/advancement programs (this deals with the equity of advantage issues)
- 2.) Intervention and supplemental support programs (this deals with the equity of opportunity issues)
- 3.) District-wide intervention or acceleration programs (this deals with community-wide equity of acquisition issues)

It is also important to explicitly state prohibitions in spending from the Equity Fund. Several of these have been suggested in previous policy drafts. I suggest you finalize a set of these as guidelines, noting that individual exceptions are bound to arise and will be dealt with on a case-by-case basis.

It should be expected that over time, and on a yearly basis contributions to the voluntary side of the fund would fluctuate dramatically. In order to avoid a feast/famine cycle (like the State of California) The School Board should include in your policy the yearly decision on the amount of funds from the voluntary contributions you will redistribute. Even growth should be your aim. In addition, I believe that you should expect the Equity Fund to hold enough money in any given year to achieve all of the possibilities outlined above.

**ii. Other Considerations**

A number of considerations have been offered in providing suggestions for enhancing fundraising, creating incentives for the Equity Fund, and for district-wide equality of increased fundraising. Among these have been suggestions for creating a two tier Equity Fund, one being voluntary and the other being mandatory. By establishing some preset target in the voluntary component of the fund, it would trigger the negation of collections to the mandatory component of the fund. I suggest you define a direction on this idea, so that staff may make specific recommendations.

Another suggestion has been the establishment of criteria a site/school would need to meet in order to receive distributions from the Equity Fund; specifically, setting an increased threshold of local fundraising as a target that would trigger the disbursement of funds. An example would be the use of a three-year rolling average of fundraising, and then establishing a percentage increase required to receive funds each year.

Both have merits and drawbacks. Staff would offer research and recommendations, if the School Board provides direction.

TO: BOARD OF EDUCATION

DISCUSSION

05/06/04

FROM: JOHN E. DEASY/SUPERINTENDENT

RE: LONG TERM JOINT USE AGREEMENT - CITY OF SANTA MONICA  
PUBLIC SCHOOL FUNDING

DISCUSSION ITEM NO. D.4

At the time the agenda went to press, the proposed agreement was in the process of being developed by representatives of the City of Santa Monica and the Santa Monica-Malibu Unified School District.

\* \* \* \* \*

Dr. Deasy presented a Proposed Term Sheet: Working Document to the Board of Education and public. A hypothetical spreadsheet was included for understanding. Copies of the documents are attached immediately following this item.

Ms. Susan McCarthy, City Manager, and Mr. Richard Bloom, Santa Monica City Councilmember, were present for this item.

**PROPOSED TERM SHEET: WORKING DOCUMENT PREPARED 5/5/2004  
(1:40 p.m.)**

**CONDITIONS OF RELEASE: THIS DOCUMENT REPRESENTS THE JOINT WORK OF THE CITY MANAGER AND SUPERINTENDENT TO DATE AND IS PRESENTED FOR THE CONSIDERATION OF THE CITY COUNCIL AND BOARD OF EDUCATION. IT IS EXPRESSLY NOTED THAT THIS PROPOSED TERM SHEET HAS NOT BEEN REVIEWED BY LEGAL COUNSEL AND FURTHER CLARIFICATION AND DEFINITION MAY BE NECESSARY.**

**INTENT AND EXPECTATIONS OF THE PARTIES**

1.) Intent of parties is to maximize the exchange of value - community use of school facilities and revenue flow to district. It is recognized by both parties that new and ongoing resources are desired and necessary to fully support the strategic plan(s) and the community's expectations of both organizations. The parties understand that if any initiative is approved by the voters that would adjust or amend the City Charter for the purposes of funding educational programs, the contract is no longer binding.

**TERM(S)**

2.) Initial five Year term beginning July 1, 2004 and ending June 30, 2009 with two 2.5 year options to extend by mutual agreement.

**BASE PAYMENTS**

3.) Effective July 1, 2004 annual base payments will total \$6,000,000.00.

## **ANNUAL ADJUSTMENT TO BASE**

4.) Annual Base Payments will be adjusted by the Consumer Price Index for all urban wage earners and clerical workers for LA/LB SMSA (CPI), as measured from February to February with a minimum 2% and a maximum 4% adjustment.

## **OTHER ADJUSTMENTS TO BASE**

### **Conference and Participation**

5.) In January 2007 the parties will convene an adjustment conference to assess the state of community use of school facilities and the fiscal status of the two organizations with the objective of adjusting the current payments for the use of said facilities upward or downward by a maximum of \$1,000,000.00, or holding payments constant for 2007/2008. The adjustment conference participants (conferees) will consist of the following persons: the City Manager, the Superintendent of Schools, the Finance officers of both the City and School District, the Mayor, and the School Board President. The conferees will participate in the adjustment conference with the objective to have recommendations before the City Council and School Board by March 1, 2007.

### **Revenue Sources**

6.) In assessing the fiscal status of the City in order to establish the payments for the use of school facilities, the total of the following "Big Eight" General Fund revenue sources will be used: 1) property tax, 2) sales tax, 3) utility users tax, 4) transient occupancy tax (TOT), 5) business licenses tax, 6) real property transfer tax, 7) parking facilities tax, and 8) fines/forfeitures.

### Trigger

7.) If the cumulative growth of the actual "Big Eight" revenues (see section 6. Revenue Sources) over the two-year period 2004/2005 and 2005/2006 exceeds the increase of CPI by 4% and the increase in each of those years exceeds the CPI by at least 1.25%, the conferees will discuss adjusting the base payments by an additional 3/4 of 1% of the average of the actual "Big Eight" revenues for 2004/2005 and 2005/2006 by a maximum of \$1,000,000.00 effective 2007/2008. While the result of the discussions can not be pre-determined, the conferees will be mindful of the intent of this contract in approaching the discussion.

8.) If the actual cumulative growth of the revenue sources found in the "Big Eight" exceeds CPI but does not reach the level specified in #7, above, the conferees will discuss whether to recommend if there should be any adjustment to base payments above that specified in #4, above. While the result of the discussions can not be pre-determined, the conferees will be mindful of the intent of this contract in approaching the discussion.

9.) If the actual cumulative growth of the revenue sources found in the "Big Eight" does not increase by at least CPI in 2004/2005 and 2005/2006, the conferees will discuss whether: 1) base payments should be held constant, 2) the CPI contemplated in #4, above, withheld, or 3) base payments reduced by some amount which in no case would exceed \$1,000,000.00. While the result of the

discussions can not be pre-determined, the conferees at the conference will be mindful of the intent of this contract in approaching the discussion.

#### **CONTRACT EXTENSION and ADDITIONAL ADJUSTMENT**

10.) In January 2009, the adjustment conference described above will be convened to assess the state of community use of school facilities and the fiscal status of the two organizations and discuss whether the contract should be extended for an additional 2.5 years, using the formula described in 7 and 8, above to set the 2009/2010 base payments, except that the \$1,000,000.00 maximum will be adjusted for the change in CPI since the 2007/2008 adjustment, providing a new maximum cap. Should the second contract extension option be exercised, the same process would be followed to set the 2012/2013 base.

#### **EXTRAORDINARY CONDITIONS**

11.) If in each of any two consecutive fiscal years over the term of the contract the actual growth of the total "big eight" revenues exceeds 7.5%, the conferees will meet in January to discuss adjusting payments above the then applicable cap effective July 1 of the same calendar year.

12.) If in each of any two consecutive fiscal years over the term of the contract the actual revenue from the total "big eight" declines by 7.5%, the City may convene the conference to discuss temporarily suspending the contract.

**Joint Use Agreement - City of Santa Monica and Santa Monica-Malibu Unified School District**

<b>Lease Year</b>	<b>Conference Event resulting in no increase 2% CPI-U</b>	<b>Conference Event resulting in a \$500,000 adjustment 2.7% CPI-U</b>	<b>Conference Event resulting in a \$1 million adjustment 2.7% CPI-U</b>	<b>Conference Event resulting in a \$1 million adjustment 4% CPI-U</b>
2004-05	\$6,000,000	\$6,000,000	\$6,000,000	\$6,000,000
2005-06	\$6,120,000	\$6,162,000	\$6,162,000	\$6,240,000
2006-07	\$6,242,400	\$6,328,374	\$6,328,374	\$6,489,600
2007-08*	\$6,367,248	\$6,999,240	\$7,499,240	\$7,749,184
2008-09	\$6,494,593	\$7,188,220	\$7,701,719	\$8,059,151
2009-10*	\$6,624,485	\$7,882,302	\$8,909,665	\$9,381,517
2010-11	\$6,756,975	\$8,095,124	\$9,150,226	\$9,756,778
2011-12	\$6,892,114	\$8,313,692	\$9,397,282	\$10,147,049
2012-13*	\$7,029,956	\$9,038,162	\$10,651,009	\$11,552,930
2013-14	\$7,170,555	\$9,282,192	\$10,938,586	\$12,015,047

\*Conference Event Point  
Assumptions:

CPI is held constant in each year of the projection as noted

Conference Events result in an ESTIMATED adjustment based on the formula triggering only a positive adjustment

No extraordinary growth/decline event develops over the life of the agreement

One should use the second column as the best guide to projections.

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KRB/dms

**Joint Use Agreement - City of Santa Monica and Santa Monica-Malibu Unified School District**

Lease Year	Conference Event resulting in no increase 2% CPI-U	Conference Event resulting in a \$500,000 adjustment 2.7% CPI-U	Conference Event resulting in a \$1 million adjustment 2.7% CPI-U	Conference Event resulting in a \$1 million adjustment 4% CPI-U
2004-05	\$6,000,000	\$6,000,000	\$6,000,000	\$6,000,000
2005-06	\$6,120,000	\$6,162,000	\$6,162,000	\$6,240,000
2006-07	\$6,242,400	\$6,328,374	\$6,328,374	\$6,489,600
2007-08*	\$6,367,248	\$6,999,240	\$7,499,240	\$7,749,184
2008-09	\$6,494,593	\$7,188,220	\$7,701,719	\$8,059,151
2009-10*	\$6,624,485	\$7,882,302	\$8,909,665	\$9,381,517
2010-11	\$6,756,975	\$8,095,124	\$9,150,226	\$9,756,778
2011-12	\$6,892,114	\$8,313,692	\$9,397,282	\$10,147,049
2012-13*	\$7,029,956	\$9,038,162	\$10,651,009	\$11,552,930
2013-14	\$7,170,555	\$9,282,192	\$10,938,586	\$12,015,047

\*Conference Event Point Assumptions:

CPI is held constant in each year of the projection as noted  
 Conference Events result in an ESTIMATED adjustment based on the formula triggering only a positive adjustment  
 No extraordinary growth/decline event develops over the life of the agreement

One should use the second column as the best guide to projections.

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**INFORMATION ITEMS**

TO: BOARD OF EDUCATION

INFORMATION

05/06/04

FROM: JOHN E. DEASY/LINDA KAMINSKI

RE: SUPPLEMENTAL MATH TEXTBOOKS TO BE ADOPTED

INFORMATION ITEM NO. I.1

It is recommended that the Board of Education adopt the following textbooks for use in the Santa Monica-Malibu Unified School District. The Board will take action to adopt these materials at the next board meeting.

Basic Foreign Language Textbooks:

PRENTICE HALL - REALIDADES, Grades 6-12 Spanish

HOLT REINHART - ALLEZ, VEINS!, Grades 6-8 French

Supplemental Math Textbook:

PRENTICE HALL - GEOMETRY, Grade 8

Comment: In accordance with Board of Education policy, the textbooks listed below will be on display for the next two (2) weeks at each middle school site, Educational Services, and the main branches of the Santa Monica Public Library.