

**For a Listing of Upcoming Board Meetings See Page vi of this Table of Contents**  
**Santa Monica-Malibu Unified School District**  
**Board of Education Meeting**  
**AGENDA**

**January 17, 2008**

A regular meeting of the Santa Monica-Malibu Unified School District Board of Education will be held on **Thursday, January 17, 2008**, in the **District Administrative Offices**: 1651 16<sup>th</sup> Street, Santa Monica, CA. The Board of Education will call the meeting to order at 4:00 p.m. in the Board Conference Room at the District Offices: 1651 16<sup>th</sup> Street, Santa Monica, CA., at which time the Board of Education will move to Closed Session regarding the items listed below. The public meeting will reconvene at 5:30 p.m. in the Board Room.

**The public meeting will begin at 5:30 p.m.**

Persons wishing to address the Board of Education regarding an item that is scheduled for this meeting must submit the “Request to Address” card **prior** to discussion of that item. Persons wishing to address the Board of Education regarding an item that is **not** scheduled on this meeting’s agenda may speak during the Public Comments section by submitting the Request to Address card at the beginning of the meeting. The same card is used for either option and is printed in both Spanish and English. Cards are located with meeting materials at the back of the room. Completed cards should be submitted to the Recording Secretary.

**Time Certain Items:** Those items listed for a specified time (indicated in bold) are listed to give the public an indication of when a particular item of interest will come before the Board. The Board will hear the item at the affixed time. However, if it is prudent to do so, the Board may adjust the time stamp to complete an item currently on the floor, but will not delay the time stamped item for more than 15 minutes.

**I. CALL TO ORDER**

- A. Roll Call
- B. Pledge of Allegiance

**II. PUBLIC COMMENTS FOR CLOSED SESSION ITEMS ONLY**

**III. CLOSED SESSION:**

- Receipt of recommendation for approval of the proposed settlement cases pursuant to GC §54956.9 (b), as cited in the Brown Act:  
DN-1053-07/08  
DN-1055-07/08
- Conference with Superintendent regarding 2007-2008 Strategies for Negotiations with S.E.I.U. pursuant to GC §54957.6 as cited in the Brown Act.
- Conference with Superintendent regarding 2007-2008 Strategies for Negotiations with SMMCTA pursuant to GC §54957.6 as cited in the Brown Act.
- Public Employee, to consider appointment, employment, performance evaluation, or dismissal of employee pursuant to GC §54957 as cited in the Brown Act (1 case).
- Pupil hearings pursuant to EC §48918 (c) as cited in the Brown Act (agenda items *No. A.21, A.22, and A.23*).

#### IV. BOARD OF EDUCATION – COMMENDATIONS / RECOGNITIONS

- Presentation of Verizon Grant to SMMUSD – Mike Murray, Director of Government and External Affairs, Verizon
- Edison Language Academy
- Dr. Martin Luther King, Jr. Celebration

#### V. APPROVAL OF THE AGENDA

#### VI. APPROVAL OF MINUTES

A.01	Approval of Minutes .....	1
	January 18, 2001	December 13, 2007
	April 22, 2004	

#### VII. CONSENT CALENDAR

Consent agenda items are considered routine, as agreed by the President, Vice President and Superintendent, requiring no discussion, and are normally all approved at one time by the Board of Education. However, members of the Board of Education, staff, or the public may request an item be removed from the consent agenda for clarification and/or discussion. Consideration will occur during Section XI (Major Items).

##### Curriculum and Instruction

A.02	Approval of Independent Contractors .....	2-3
A.03	Overnight Fieldtrip(s) 2007-2008 .....	4
A.04	Conference and Travel Approval/Ratification .....	5-7
A.05	Supplemental Textbooks .....	8
A.06	Student Teaching Agreements .....	9
A.07	Consolidated Application – Part II .....	10-12
A.08	Approval of Special Education Contracts – 2007-2008 .....	13-16

##### Business and Fiscal

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A.10	Acceptance of Gifts – 2007/2008 .....	18-22
A.11	Agreement with the State Department of Education to Accept Funds for the Child Development Program for Fiscal Year 2007-2008 .....	23
A.12	Increase of Contract (Legal Fees) for Goodwin Procter LLP .....	24
A.13	Award of Computer Equipment by Lease Purchase through Apple Finance Corporation – Pt. Dume PTA .....	25-25a
A.14	Interim Architectural Contracts for Measure “BB” Facilities Design – Date Extension Only .....	26
A.15	Increase Scope of Work – R.L. Binder Architecture and Planning for Facility Master Plan – Santa Monica High School – Measure “BB” Bond Program .....	27
A.16	Approval of Procedures for Measure “BB” Facilities Scope and Budget Control Process .....	28-29

##### Personnel

A.17	Certificated Personnel – Elections, Separations .....	30-37
A.18	Special Service Employees .....	38
A.19	Classified Personnel – Merit .....	39-43
A.20	Classified Personnel – Non-Merit .....	44

## **General**

A.21	Expulsion of Student (B/D 07/05/91)	45
A.22	Expulsion of Student (B/D 07/11/91)	46
A.23	Expulsion of Student (B/D 02/11/92)	47

## **VIII. PUBLIC COMMENTS**

Public Comments is the time when members of the audience may address the Board of Education on items not scheduled on the meeting's agenda. All speakers are limited to three (3) minutes. When there are a large number of speakers, the Board may reduce the allotted time to two (2) minutes per speaker. The Brown Act (Government Code) states that Board members may not engage in discussion of issues raised during "VIII, Public Comments" except to ask clarifying questions, make a brief announcement, make a brief report on his or her own activities, or to refer the matter to staff. This Public Comment section is limited to 20 minutes. If the number of persons wishing to address the Board of Education exceeds the time limit, additional time will be provided in Section XVI, **CONTINUATION OF PUBLIC COMMENTS.**

## **IX. COMMUNICATIONS**

The Communications section provides an opportunity for the Board of Education to hear reports from the individuals or Committee representative listed below. All reports are limited to 5 minutes or less. However, if more time is necessary, or if a report will not be presented, please notify the Board secretary eight workdays prior to the date of the meeting.

### **A. Student Board Member Reports**

Alec Richker – Santa Monica High School

Kristen Lambert – Malibu High School

John Shippey – Olympic High School

### **B. SMMCTA Update – Mr. Harry Keiley**

### **C. S.E.I.U. Update – Ms. Keryl Cartee-McNeely**

### **D. PTA Council President Report – Rebecca Kennerly**

### **E. Financial Oversight Committee**

### **F. Measure "BB" Advisory Committee**

## **X. SUPERINTENDENT'S REPORT**

- Recognition from the South Coast Air Quality Management District
- Update on Independent Review of Special Education Program
- Increased Construction Budget Available
- Gail Dorin Music Foundation – Ella Fitzgerald Charitable Foundation donation to the Dream Strings Program

### **MAJOR and DISCUSSION Items**

*As a general rule, items under MAJOR and DISCUSSION will be listed in order of importance as determined by the President, Vice President and Superintendent. Individual Board members may move to request a change in the order prior to consideration of any Major item. The Board may also move any of these items out of order to be heard immediately following PUBLIC COMMENTS if it appears that there is special interest by the public or as a courtesy to staff members making presentations to the Board.*

## **XI. MAJOR ITEMS**

These items are considered to be of major interest and/or importance and are presented for **ACTION (A)** or **INFORMATION (I)** at this time. Many have been reviewed by the Board at a previous meeting under the Discussion Items section of the agenda.

A.24	Approval of the 2008-2009 and 2009-2010 Calendars.....	48-48b
A.25	Approval of the 2006-07 Annual Financial and Measure “S” Audit Reports.....	49
A.26	Reappointment of Terms to the Financial Oversight Committee (FOC) for Ben Allen, Patricia Hoffman, and Paul Silvern .....	50
A.27	Approval of Procedure for Measure “BB” Facilities Design Review Process.....	51-52
A.28	Establish Positions for Barnum Hall Theatre Operations and Facility Permits – Technical Theatre Coordinator, Administrative Assistant, and Part-Time Custodian .....	53-59
A.29	Approval of the Student Plan for Student Achievement – Elementary Schools.....	60-61
A.30	Revise Policy 3515 – Digital Closed Circuit Television (CCTV) Video Surveillance System.....	62-64
A.31	Set Date for Additional Board Meeting in Early March 2008.....	65

## **XII. DISCUSSION ITEMS**

These items are submitted for information (FIRST READING) and discussion. Action will generally be considered at the next regularly scheduled meeting of the Board.

D.01	Revise Policy 4157 – Employee Safety and New Policy 4157.1 – Work- Related Injuries .....	66-69
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## **XIII. INFORMATIONAL ITEMS**

I.01	Supplemental Textbooks.....	70
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## **XIV. BOARD MEMBER ITEMS**

These items are submitted by individual Board members for information or discussion, as per Board Policy 8320(b).

## **XV. REQUESTS BY MEMBERS OF THE PUBLIC OR DISTRICT ADVISORY COMMITTEES TO ADDRESS THE BOARD OF EDUCATION**

These items are submitted by members of the public to address the Board of Education on a matter within the jurisdiction of the Board, as per Board Policy 8320(c). Requests must be submitted to the Superintendent in writing ten days before the Board meeting or prior to agenda planning, in accordance with the established agenda planning schedule, whichever is less. The written request will not exceed 500 words and will include, as an attachment, brief background information and the reason for the request.

## **XVI. CONTINUATION OF PUBLIC COMMENTS**

A continuation of Section VIII, as needed. (If the number of persons wishing to address the Board of Education exceeds the time limit in section VIII, additional time will be provided in Section **XVI, CONTINUATION OF PUBLIC COMMENTS.**)

## **XVII. BOARD MEMBER COMMENTS**

Board Member Comments is the section where a Board member may make a brief announcement or make a brief report on his or her own activities relative to Board business. There can be no discussion under “BOARD MEMBER COMMENTS.”

### **XVIII. FUTURE AGENDA ITEMS**

Items for future consideration will be listed with the projected date of consideration. The Board of Education will be given any backup information available at this time.

### **XIX. CLOSED SESSION**

The Board of Education will, if appropriate, adjourn to CLOSED SESSION to complete discussion on items listed for CLOSED SESSION following the regular business meeting.

### **XX. ADJOURNMENT**

This meeting will adjourn to the next regularly scheduled meeting to be held on **Thursday, February 7, 2008, at 5:30 p.m.** in the **Malibu City Council Chambers:** 23815 Stuart Ranch Road, Malibu, CA.

**Meetings held at Santa Monica City Hall are broadcast live - City TV2, Cable Channel 16.**

**Meetings held at the District Office and in Malibu are taped and rebroadcast in Santa Monica on CityTV2, Cable Channel 20 - Check TV listing.**

**Meetings are rebroadcast in Malibu on Government Access Ch. 3 every Saturday at 8pm.**

# SMMUSD Board of Education Meeting Schedule 2007-2008

## Public Meetings begin at 5:30pm

July through December 2007					
Month	1 <sup>st</sup> Thursday	2 <sup>nd</sup> Thursday	3 <sup>rd</sup> Thursday	4 <sup>th</sup> Thursday	Special Note:
July		7/12 DO	7/19* DO		*Special Meeting
August		8/9 DO		8/23 DO	8/29: Board Retreat
September	9/6 DO			9/27 DO	9/4: Board Retreat 9/29: Closed Session
October	10/4 M		10/18 SM	10/25* DO	10/1: Brd Retreat 10/2: Special Mtg *Special Meeting
November	11/1 M		11/15 SM	11/30 WHERE (5th Thurs)	Thanksgiving 11/22-23
December		12/13 DO		winter break	12/10: Board Retreat
December 24 – 31: Winter Break					
January through June 2008					
January 1 – 4: Winter Break					
January	winter break		1/17 DO	1/31 WHERE (5th Thurs)	
February	2/7 M		2/21 SM		
March		3/13 DO	spring break	spring break	Stairway 3/6 & 3/7
March 17 – 28: Spring Break					
April	4/3 DO		4/17 SM		
May	5/1 M		5/15 SM	5/29 WHERE (5th Thurs)	
June	6/5 DO			6/26 DO	Last day of school 6/20

District Office (DO): 1651 16<sup>th</sup> Street, Santa Monica.

Malibu City Council Chambers (M): 23815 Stuart Ranch Road, Malibu, CA

Santa Monica City Council Chambers (SM): 1685 Main Street, Santa Monica.

If you will require accommodation to participate in the Board meeting, please notify the Superintendent's Office at least one day prior to the meeting.

Board of Education Meeting AGENDA: January 17, 2008

**Santa Monica-Malibu Unified School District  
Board of Education  
January 17, 2008**

**I      CALL TO ORDER**

A      Roll Call

Oscar de la Torre – President  
Jose Escarce – Vice President

Maria Leon-Vazquez  
Ralph Mechur  
Kelly Pye  
Barry Snell  
Kathy Wisnicki

Student Board Members

B      Pledge of Allegiance

**II      CLOSED SESSION**

TO: BOARD OF EDUCATION  
FROM: DIANNE TALARICO  
RE: APPROVAL OF MINUTES

ACTION  
01/17/08

RECOMMENDATION NO. A.01

It is recommended that the Board of Education approve the following Minutes:

January 18, 2001  
April 22, 2004  
December 13, 2007

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:



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## **CONSENT ITEMS**

TO: BOARD OF EDUCATION

ACTION/CONSENT

01/17/08

FROM: DIANNE TALARICO / TIMOTHY R. WALKER / MAUREEN BRADFORD

RE: APPROVAL OF INDEPENDENT CONTRACTORS

RECOMMENDATION NO. A.02

It is recommended that the Board of Education enter into an agreement with the following Independent Contractors. These contracts are included in the 2007/2008 budget.

Contractor/ Contract Dates	Description	Site	Funding
Red Cross of Santa Monica 108/08 to 1/09/08 Not to exceed: \$1,440	To provide CPR Training to students and staff	Santa Monica High School	01-37100-0-19150-21000-5802-038-1300
Zevitz-Redfield & Associates, Inc. <i>Will Carey</i> 11/1/07 to 12/31/07 Cost: \$125.00 per hour (up to a total of 100 hours) for a not-to-exceed cost of \$12,500 ***** 1/1/08 to 6/30/08 Cost: \$125.00 per hour (up to a total of 300 hours) for a not-to-exceed cost of \$37,500	Hourly availability to support new Director of Information Services.	Information Services	General Fund 01-00000-0-00000-77000-5640-054-2540
Star Inc. 1/08/08 to 4/17/08 Not to exceed: \$11,899.80	Provide Science sessions to students corresponding with curriculum	Franklin	01-73950-0-11100-10000-5802-002-4020
Irma Maldonado Enriquez PsyD 2/01/08 to 6/01/08 Not to exceed: \$800	To provide training to parents to work with their children to improve achievement	Saint Annes	01-30100-0-11100-10000-5802-036-1300
Donna Iwagaki 12/03/7 to 6/30/08 Not to exceed: \$10,000	To assist the preschool staff in the preparation for the triennial review of the Head Start Program	CDS	12-52101-0-85000-10000-5802-070-2700

Donna Iwagaki 12/03/7 to 6/30/08 Not to exceed: \$20,000	To train classroom staff on Saturdays in observation and assessment and provide on-site additional follow up	CDS	12-52101-0-85000-10000-5802-070-2700
Art Meets Technology Maryanne Solomon 7/01/07 to 6/30/08 <b>AMENDED AMOUNT</b> <b>Not to Exceed: \$9,200</b> Previous: <del>\$8,000</del>	To maintain Measure “BB” website: www.OurSchoolPlan.com (increase of two additional hours per week).	Building Fund – Consultant Services	Amended \$1,200 contract amount to be charged to: 21-00000-0-00000-82000-5802-050-1500
Michael Hill 9/2007 to 6/30/08 <b>AMENDED AMOUNT</b> <b>Not to Exceed: \$50,000</b> Previous: <del>\$25,000</del>	To continue scope of work, which began in Sept. 2007: to complete joint use, planning implementation of Measure “BB” construction program and Master Planning, communication and community outreach, and various city, community, and Measure “BB” planning meetings.	Building Fund – Consultant Services	21-00000-0-00000-82000-5802-050-1500

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

01/17/08

FROM: DIANNE TALARICO / CHIUNG-SALLY CHOU / MAUREEN BRADFORD

RE: OVERNIGHT FIELDRIP(S) 2007-2008

RECOMMENDATION NO. A.03

It is recommended that the Board of Education approve the special field trip(s) listed below for students for the 2007-2008 school year. No child will be denied due to financial hardship.

<b>School Grade # students</b>	<b>Destination Dates of Trip</b>	<b>Principal/ Teacher</b>	<b>Cost Funding Source</b>	<b>Subject</b>	<b>Purpose Of Field Trip</b>
Samohi 9-12 96	San Francisco 4/4/08 to 4/6/08	Catherine Baxter	\$350 / paid for by parents and fund raising	Music	Festival Performance, Clinic, Competition, College campus visit
Samohi 9-12 14	Santa Barbara 12/19/09 to 12/22/07	Catherine Baxter	No fee	Sports	Participate in the Basketball Tournament of Champions
John Muir 5 63	Camp Hess 4/7/08 to 4/11/08	Mr. Davies	\$350 / paid for by parents and fund raising	Science	Annual Science Camp
Samohi 9-12 15	San Luis Obispo 10/12/07 to 10/13/07	Catherine Baxter	\$75 / paid for by parents and fund raising	Sports	Cross Country Meet
Samohi 9-12 15	San Luis Obispo 11/9/07 to 11/10/07	Catherine Baxter	\$75 / paid for by parents and fund raising	Sports	Cross Country Meet

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

01/17/08

FROM: DIANNE TALARICO / JANECE L. MAEZ / PAT HO

RE: CONFERENCE AND TRAVEL APPROVAL/RATIFICATION

RECOMMENDATION NO. A.04

It is recommended that the Board of Education approve/ratify the following Requests for Absence on District Business (Conference and Travel) forms.

COMMENTS: Entries are alphabetical, by employee last name. In addition to the employee's name and site/location, each entry contains the following information: name, location and date (s) of the conference, complete account code, fund and program names, and the total estimated cost as provided by the site administrator. The average cost for substitute teachers is \$130/day. This figure is furnished for informational purposes and does not reflect the actual amount paid for an individual substitute.)

<u>NAME</u> <u>SITE</u> Account Number Fund – Resource Number	CONFERENCE NAME LOCATION DATE (S)	COST ESTIMATE
<u>BUL, Jasper</u> Ed Services 01-40460-0-19100-10000-5220-035-1300 General Fund- <b>Resource:</b> Title II Part D	Visit/Tour of High Tech High & High Tech High, Media Arts San Diego, CA December 4, 2007	\$130
<u>DAHM, Katie</u> Malibu High School 01-73900-0-11100-31100-5220-010-4100 General Fund- <b>Resource:</b> Pupil Retention Bock Grant	CASC 8 <sup>th</sup> Annual Conference San Diego, CA December 13 - 15, 2007	\$600
<u>KRATZER, Cindy</u> Ed Services 01-41100-0-11100-10000-5220-035-1300 General Fund- <b>Resource:</b> Title V	2007 Data Director User Conference Ontario, CA December 10 – 11, 2007	\$500
<u>MAEZ, Janece</u> Business Services 01-00000-0-00000-73000-5820-050-1500 General Fund- <b>Function:</b> Business Services	SSC Governor's Budget Workshop Ontario, CA January 16, 2008	\$165
<u>RIEDMILLER, Jill</u> Special Education 01-56400-0-00000-39000-5220-041-1400 General Fund- <b>Resource:</b> Medi-Cal Billing Option	Vestibular Stimulation from the Core Redondo Beach, CA January 18 – 19, 2008	\$405
<u>YATES, Barry</u> Student Services 01-00000-0-11100-31300-5220-040-1400 General Fund- <b>Function:</b> Attendance & Social Work	LACOE Chronic Truancy Symposium Montebello, CA February 6, 2008	\$40

<b>Adjustments</b> (Preapproved expenses 10% in excess of approved costs that must be approved by Board/Changes in Personnel Attendance)		
<b>NONE</b>		

<b>Group Conference and Travel: In-State</b> <i>* a complete list of conference participants is on file in the Department of Fiscal Services</i>		
<u>EDWARDS, Bryant</u> + 8 Additional Staff Special Education 01-56400-0-00000-39000-5220-041-1400 General Fund- <b>Resource:</b> Medi-Cal Billing Option	Sensory Integration, Emotions And Autism Long Beach, CA February 16 – 17, 2008	\$2, 500 TOTAL +3 Subs
<u>LEBO, Meredith</u> <u>MARCOS, Eric</u> Lincoln Middle 01-00000-0-00000-71500-5220-020-1200 General Fund- <b>Function:</b> Superintendent	Digital Immigrants, Digital Natives Monterey, CA November 29 – December 2, 2007	\$2, 500 TOTAL +2 Subs
<u>MAYORAL, Eva</u> +2 Additional Staff Santa Monica High 01-70550-0-11100-10000-5220-015-4150 General Fund- <b>Resource:</b> Cahsee Intensive Instruction	Achievement GAP Summit Sacramento, CA November 12 – 14, 2007	\$2, 100 TOTAL +2 Subs
<u>ROSENBLUM, Laura</u> +2 Additional Staff Special Education 01-56400-0-00000-39000-5220-043-1400 General Fund- <b>Resource:</b> Medi-Cal Billing Option	Improving the Behavior and Success of Students w/High Functioning Autism Arcadia, CA November 27, 2007	\$600 TOTAL +3 Subs
<u>SCHMIDT, Laurel</u> <u>FREDMAN, Marolyn</u> Pupil Services 01-00000-0-11100-31300-5220-040-1400 General Fund- <b>Function:</b> Attendance & Social Work	LACOE Legislative Update Downey, CA December 7, 2007	\$40 TOTAL
<u>SCHMIDT, Laurel</u> <u>FREDMAN, Marolyn</u> District Office 01-00000-0-11100-39000-5220-040-1400 General Fund- <b>Function:</b> Other Benefits	Model for Early Intervention Los Angeles, CA January 16, 2008	\$200 TOTAL

Out-of-State Conferences: Individual		
NONE		

Out-of-State Conferences: Group		
NONE		

MOTION MADE BY:  
 SECONDED BY:  
 STUDENT ADVISORY VOTE:  
 AYES:  
 NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

01/17/08

FROM: DIANNE TALARICO / CHIUNG-SALLY CHOU

RE: SUPPLEMENTAL TEXTBOOKS

RECOMMENDATION NO. A.05

It is recommended that the textbooks listed below be adopted for the Santa Monica-Malibu Unified School District.

COMMENT: In accordance with the Board of Education policy, the textbook(s) listed below have been on public display for the past two weeks in the Educational Services Department at 1638 17<sup>th</sup> Street, Santa Monica, CA 90405.

**LANGUAGE! STUDENT MASTERY BOOK**, written by Jane Fell Green, for SDC classroom, grades 9-12 at Samohi. Adoption requested by Michael Jason, Special Education.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:



TO: BOARD OF EDUCATION

ACTION/CONSENT  
01/17/08

FROM: DIANNE TALARICO / TIMOTHY R. WALKER /  
MICHAEL D. MATTHEWS

RE: STUDENT TEACHING AGREEMENTS

RECOMMENDATION NO. A.06

It is recommended that the Board of Education enter into a Student Teaching Agreement between CalState Teach and the Santa Monica-Malibu Unified School District. CalState Teach operates from regional centers in association with the California State University campuses at Fresno, Fullerton, Los Angeles, and Monterey Bay.

INSTITUTION: CalState Teach  
EFFECTIVE: Continuous  
PAYMENT: No financial component to this agreement.

INSTITUTION: California State University, Northridge  
EFFECTIVE: July 1, 2007 through June 30, 2008  
PAYMENT: The University shall pay the district  
\$25.00 per semester unit, not to exceed 200  
units or a total of \$5,000.00.

COMMENT: The district participates with university teacher training institutions in providing classroom teaching situations under the supervision of a master teacher.

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

01/17/08

FROM: DIANNE TALARICO / CHIUNG-SALLY CHOU / MAUREEN BRADFORD

RE: CONSOLIDATED APPLICATION - PART II

RECOMMENDATION NO. A.07

It is recommended that the Board of Education approve the Consolidated Application, which must be submitted to the California Department of Education for the Santa Monica-Malibu Unified School District to receive funds for categorical programs.

COMMENT: The application is submitted in two parts for each school year of funding. Following board approval, Part II is to be submitted by January 31, 2008, indicating the number of pupil participants and funding allocations for each program and school site. Federal guidelines also allow local non-profit private schools to participate with the public school district in federal programs. Participating eligible schools and allocations are included in Part II. The district is receiving the following funding for the 2007-2008 school year as part of the Consolidated Application:

**Federal Funds:**

**Entitlements**

Title I:

\$997,403

A federal program to ensure that all children have a fair, equal, and significant opportunity to obtain a high-quality education and reach, at a minimum, proficiency on challenging academic achievement standards and state academic assessments.

Title II Part A: Teacher Quality

\$408,565

A federal program that increases student academic achievement through strategies such as improving teacher and principal quality through professional development and increasing the number of highly qualified teachers in the classroom and high qualified principals and assistant principals in the schools.

Title II Part D: Technology

\$ N/A

A federal program providing formula funded grants for education technology based on the percentage of Title I funds received. Twenty five percent of the funding must be spent on professional development; the remainder must be spent to support using technology to enhance education in a manner consistent with the approved application. *Funding information is currently not available from the state.*

Title III: Program for LEP Students: \$152,665  
A federal program to provide supplementary programs and services to assist English Learners in acquiring English as well as achieving grade-level and graduation standards.

Title IV: Safe and Drug Free Schools: \$ 43,582  
A federal program providing funding to local educational agencies to prevent violence in and around schools; to prevent the illegal use of alcohol, tobacco and drugs; and to foster a safe and drug free learning environment that supports academic achievement.

Title V: Innovative Education Strategies: \$ 11,647  
A federal program to develop and implement innovative education programs in order to improve school, student and teacher performance, including professional development activities and class size reduction programs.

**State Funds**

**Entitlements**

Economic Impact Aid (EIA): \$790,654  
A program supporting compensatory educational services for educationally disadvantaged students and services for English Learners.

Tobacco Use Prevention Education (TUPE): \$ 16,013  
A program providing funding for tobacco-specific student instruction, reinforcement activities, special events and cessation programs for students in grades four through eight. As a pre-requisite for receiving funds, school districts must have a fully implemented tobacco free school district board policy.

School Safety and Violence Prevention: \$ N/A  
A program providing funding to school districts maintaining grades eight through twelve to improve school safety or reduce violence among students. *Funding information is currently no available from the state.*

**Total Consolidated Funding:**

**\$2,420,529**

*(continued on next page)*

**School Site Responsibilities:**

Each school is required to have a comprehensive school plan known as the Single Plan for Student Achievement describing strategies and activities to improve student achievement and meet district adopted standards through supplementary services provided by these programs. Each school receives an allocation of funding for school-based programs to fund effective, research-based programs to improve student achievement. Activities to support parent involvement must also be included. Services must be supplementary and may include additional support staff, such as specialist teachers, counselors, and instructional aides. Services may also include before/after school intersession classes, instructional materials, equipment, technology, professional development and conferences. Each school's School Site Council is required to provide input and recommend to the Board for approval the planned program activities and budgets as part of the Single Plan for Student Achievement. In addition, the Chief Academic Officer and Directors in Educational Services meet with each principal to insure compliance and proper expenditure of funds.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/MAJOR

01/17/08

FROM: DIANNE TALARICO / TIMOTHY R. WALKER / RUTH VALADEZ

RE: APPROVAL OF SPECIAL EDUCATION CONTRACTS - 2007-2008

RECOMMENDATION NO. A.08

It is recommended that the Board of Education approve the following Special Education Contracts for fiscal year 2007-2008 as follows:

NPS/NPA

2007-2008 Budget 01-65000-0-57500-11800-5825-043-1400

<b>Nonpublic School/Agency</b>	<b>Student DOB</b>	<b>Service Description</b>	<b>Contract Number</b>	<b>Cost Not to Exceed</b>
Devereux School - contract increase	10/5/89	NPS	#3 - UC08003	\$ 10,705
The H.E.L.P. Group - contract increase	6/4/87	NPS	#16 - UC08016	\$ 1,785
Carousel School - contract increase	10/11/93	NPS	#30- UC08113	\$ 29,729
Carousel School - date & contract increase	8/7/87	NPS	#36 - UC08174	\$ 25,117
Vista School	5/5/91	NPS	#38	\$ 14,232
The H.E.L.P. Group	8/14/91	NPS	#39	\$ 9,420
The H.E.L.P. Group	1/16/93	NPS	#40	\$ 26,031
Devereux School	5/31/90	NPS	#41	\$ 15,645
Hear to Talk - contract increase	1/1/99	NPA - Auditory support	#5 - UC08032	\$ 390
Smart Start - contract increase	10/3/91	NPA - Behavior Therapy	#26 - UC8102	\$ 1,800
Allison Freeman - contract increase	10/21/92	NPA - Counseling	#35 - UC08157	\$ 2,750
Allison Freeman - contract increase	2/16/96	NPA - Counseling	#36 - UC08164	\$ 1,250
Maxim Healthcare - contract increase	Various	NPA- Instructional Aides	#44 - UC08214	\$ 10,791

Amount Budgeted NPS/NPA 07/08	\$ 3,000,000
Prior Board Authorization as of 12/13/07	\$ 2,440,994
Prior Board Authorization for Instructional Aides	\$ 57,354
Prior Board Authorization for Occupational Therapy	\$ 55,440
Balance	\$ 446,212

Positive Adjustment (See Below)	\$ 0
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Total Amount for Instructional Aides	\$ 10,791
Total Amount for these Contracts	\$ 138,854

Balance	\$ 296,567
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Adjustment					
NPA/NPS Budget 01-65000-0-57500-11800-5125-043-1400					
There has been a reduction in authorized expenditures of NPS/NPA contracts for FY 2007-08 in the amount of \$ 0 as of 1/17/08					
Instructional Consultant	Service Description	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment

#### Instructional Consultants

2006-2007 Budget 01-65000-0-57500-11900-5802-043-1400

Instructional Consultant	Student DOB	Service Description	Contract Number	Cost Not to Exceed
Jackie Leigh	Various	Staff Development	#73	\$ 450
Liz Torres	Various	Staff Development	#74	\$ 450

Amount Budgeted Instructional Consultants 07/08	\$ 350,000
Prior Board Authorization as of 12/13/07	\$ 397,567
Prior Board Authorization for Occupational Therapy	\$ 52,297
Balance	\$ -99,864

Positive Adjustment (See Below)	\$ 0
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Total Amount for these Contracts	\$ 900
Balance	\$ -100,764

Adjustment					
Instructional Consultant Budget 01-65000-0-57500-11900-5802-043-1400					
There has been a reduction in authorized expenditures of Instructional Consultants contracts for FY 2007/08 in the amount of \$0 as of 1/17/08					
Instructional Consultant	Service Description	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment

Non-Instructional Consultants  
2007-2008 Budget 01-65000-0-57500-11900-5890-043-1400

Non-Instructional Consultant	Student DOB	Service Description	Contract Number	Cost Not to Exceed
Parent Reimbursement	10/21/98	Transportation	#15 - UC08218	\$ 154
Parent Reimbursement	1/16/93	Transportation	#16 - UC08223	\$ 1,095

Amount Budgeted Non-Instructional Consultants 07/08	\$ 225,000
Prior Board Authorization as of 12/13/07	\$ 138,592
Balance	\$ 86,408
 Total Amount for these Contracts	 \$ 1,249
Balance	\$ 85,159

NPS-Legal  
2007-2008 Budget 01-65000-0-57500-11900-5820-043-1400

Legal Contractor	Service Description	Contract Number	Cost Not to Exceed

Amount Budgeted Non-Instructional Consultants 07/08	\$ 195,000
Prior Board Authorization as of 12/13/07	\$ 195,000
Balance	\$ 0
 Total Amount for these Contracts	 \$ 0
Balance	\$ 0

COMMENT: According to the Education Code SEC.21 Section 56342, prior to recommending a new or continued placement in a non-public, non-sectarian school, the Individualized Education Program (IEP) Team must submit the proposed recommendation to the local governing board for its review and recommendation regarding the cost of such placement.

The recommendation for these severely handicapped students are made by the District IEP Teams in accordance with State and Federal laws. The mandates of IDEA require non-public school services be provided at no expense to parents if there is not an appropriate public school program available. Funding to come from a SELPA-wide non-public school/non-public agency reserve account.

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:



TO: BOARD OF EDUCATION ACTION/CONSENT  
01/17/08  
FROM: DIANNE TALARICO / JANECE L. MAEZ / VIRGINIA I. HYATT  
RE: AWARD OF PURCHASE ORDERS - 2007-2008

RECOMMENDATION NO. A.09

It is recommended that the Board of Education approve the following Purchase Orders and Changed Purchase Orders from December 5, 2007, through January 9, 2008, for fiscal /08.

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

01/17/08

FROM: DIANNE TALARICO / JANECE L. MAEZ / PAT HO

RE: ACCEPTANCE OF GIFTS - 2007/2008

RECOMMENDATION NO. A.10

It is recommended that the Board of Education accept, with gratitude, checks and gifts totaling \$62,387.11 presented to the Santa Monica-Malibu Unified School District.

It is further recommended that the Fiscal/Business Services Office, in accordance with Educational Code §42602, be authorized to increase the 2007-2008 income and appropriations by \$58,187.11 as described on the attached listing.

COMMENT: The value of all non-cash gifts has been determined by the donors.

NOTE: The list of gifts is available on the District's website, [www.smmusd.org](http://www.smmusd.org).

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

BOE Date: 01/17/08

Current Gifts and Donations 2007/2008

School/Site Account Number	Gift Amount	Equity Fund 15% Contrib.	In-kind Value	Donor	Purpose
<b>JAMS</b> 01-90120-0-00000-00000-8699-011-0000	\$ 425.00	\$ 75.00		Metro Calvary Chapel	General Supplies and Materials
<b>Adult Education</b> 11-90120-0-00000-00000-8699-090-0000	\$ 16.12	\$ -		Albertson's	General Supplies and Materials-Graduation
<b>Alternative (SMASH)</b> 01-90120-0-00000-00000-8699-009-0000					
<b>Cabrillo</b> 01-90120-0-00000-00000-8699-017-0000					
<b>CDS</b> 12-90120-0-00000-00000-8699-070-0000	\$ 1,000.00	\$ -		California Headstart Association	General Supplies and Materials
<b>Edison</b> 01-90120-0-00000-00000-8699-001-0000	\$ 40,000.00	\$ -		Verizon	Other Operating Expenses
<b>Franklin</b> 01-90120-0-00000-00000-8699-002-0000					
<b>Grant</b> 01-90120-0-00000-00000-8699-003-0000	\$ 2,550.00	\$ 450.00		Squid & Squash Foundation	General Supplies and Materials
<b>Lincoln</b> 01-90120-0-00000-00000-8699-012-0000					
<b>Malibu High School</b> 01-90120-0-00000-00000-8699-010-0000	\$ 10,000.00 \$ 141.75 \$ 86.00	\$ - \$ 25.01 \$ -		Malibu Foundation for Youth Schoolpop Various Students	General Supplies and Materials General Supplies and Materials Transcripts
<b>McKinley</b> 01-90120-0-00000-00000-8699-004-0000					
<b>Muir</b> 01-90120-0-00000-00000-8699-005-0000	\$ 925.31 \$ 322.52	\$ 163.29 \$ -		Anonymous Various	Field Trip Field Trip
<b>Olympic HS</b> 01-90120-0-00000-00000-8699-014-0000					
<b>Rogers</b> 01-90120-0-00000-00000-8699-006-0000					

BOE Date: 01/17/08

## Current Gifts and Donations 2007/2008

School/Site Account Number	Gift Amount	Equity Fund 15% Contrib.	In-kind Value	Donor	Purpose
<b>Roosevelt</b> 01-90120-0-00000-00000-8699-007-0000	\$ 500.00	\$ -		Interface, Inc.	Non-Capital Equipment
<b>Samohi</b> 01-90120-0-00000-00000-8699-015-0000	\$ 639.00	\$ -		Various	Transcripts
	\$ 562.00	\$ -		Various	Transcripts
	\$ 260.19	\$ 45.92		Albertson's	General Supplies and Materials
			\$ 3,900.00	Social Security of Hollywood	13 Dell Gx-260 Computers with monitors & software
			\$ 300.00	Social Security of Hollywood	1 Pentium and PC with screen & Keyboard
<b>Barnum Hall</b> 01-91150-0-00000-00000-8699-015-0000					
<b>Pt. Dume Marine Science</b> 01-90120-0-00000-00000-8699-019-0000					
<b>Webster</b> 01-90120-0-00000-00000-8699-008-0000					
<b>Others:</b>					
<b>Superintendent's Office</b> 01-90120-0-00000-00000-8699-020-0000					
<b>Educational Services</b> 01-90120-0-00000-00000-8699-030-0000					
<b>Student &amp; Family Services</b> 01-90120-0-00000-00000-8699-040-0000					
<b>Special Education</b> 01-90120-0-00000-00000-8699-044-0000					
<b>Information Services</b> 01-90120-0-00000-00000-8699-054-0000					
<b>Food and Nutrition Services</b> 01-90120-0-00000-00000-8699-057-0000					
<b>District</b> 01-90120-0-00000-00000-8699-090-0000					
<b>TOTAL</b>	<b>\$ 57,427.89</b>	<b>\$ 759.22</b>	<b>\$ 4,200.00</b>		

BOE Date: 01/17/08

## Current Gifts and Donations 2007/2008

School/Site Account Number	Y-T-D Adjusted Gift Total	Current Gift Amount	Equity Fund 15% Contrib.	Cumulative Gift Amount	Y-T-D In-Kind Value	Current In-Kind Value	Cumulative In-Kind Value
<b>JAMS</b> 01-90120-0-00000-00000-8699-011-0000	\$ 190,147.56	\$ 425.00	\$ 75.00	\$ 190,647.56	\$ 4,750.00 \$ 100.00		\$ 4,750.00 \$ 100.00
<b>Adult Education</b> 11-90120-0-00000-00000-8699-090-0000	\$ 3,264.61	\$ 16.12	\$ -	\$ 3,280.73			
<b>Alternative (SMASH)</b> 01-90120-0-00000-00000-8699-009-0000							
<b>Cabrillo</b> 01-90120-0-00000-00000-8699-017-0000	\$ 68,615.76			\$ 68,615.76	\$ 1,268.56		\$ 1,268.56
<b>CDS</b> 12-90120-0-00000-00000-8699-070-0000	\$ 384.67	\$ 1,000.00	\$ -	\$ 1,384.67	\$ 2,748.00		\$ 2,748.00
<b>Edison</b> 01-90120-0-00000-00000-8699-001-0000	\$ 21,077.26	\$ 40,000.00		\$ 61,077.26	\$ 200.00		\$ 200.00
<b>Franklin</b> 01-90120-0-00000-00000-8699-002-0000	\$ 1,105.32			\$ 1,105.32			
<b>Grant</b> 01-90120-0-00000-00000-8699-003-0000	\$ 529.46	\$ 2,550.00	\$ 450.00	\$ 3,529.46	\$ 65.88		\$ 65.88
<b>Lincoln</b> 01-90120-0-00000-00000-8699-012-0000	\$ 41,658.92			\$ 41,658.92			
<b>Malibu High School</b> 01-90120-0-00000-00000-8699-010-0000 <b>Malibu Shark Fund - Resource #90141</b>	\$ 70,161.98	\$ 10,227.75	\$ 25.01	\$ 80,414.74			
<b>McKinley</b> 01-90120-0-00000-00000-8699-004-0000	\$ 61,289.58			\$ 61,289.58			
<b>Muir</b> 01-90120-0-00000-00000-8699-005-0000	\$ 43,179.23	\$ 1,247.83	\$ 163.29	\$ 44,590.35			
<b>Olympic HS</b> 01-90120-0-00000-00000-8699-014-0000	\$ 5,556.16			\$ 5,556.16			
<b>Rogers</b> 01-90120-0-00000-00000-8699-006-0000	\$ 54,830.02			\$ 54,830.02	\$ 150.00		\$ 150.00
<b>Roosevelt</b> 01-90120-0-00000-00000-8699-007-0000	\$ 134,174.03	\$ 500.00	\$ -	\$ 134,674.03	\$ 100.00		\$ 100.00
<b>Samohi</b> 01-90120-0-00000-00000-8699-015-0000	\$ 128,258.50	\$ 1,461.19	\$ 45.92	\$ 129,765.61	\$ 625.00 \$ 100.00	\$ 4,200.00	\$ 4,825.00 \$ 100.00
<b>Pt. Dume Marine Science</b> 01-90120-0-00000-00000-8699-019-0000	\$ 111,451.20			\$ 111,451.20			
<b>Webster</b> 01-90120-0-00000-00000-8699-008-0000	\$ 12,670.00			\$ 12,670.00			

BOE Date: 01/17/08

## Current Gifts and Donations 2007/2008

School/Site Account Number	Y-T-D Adjusted Gift Total	Current Gift Amount	Equity Fund 15% Contrib.	Cumulative Gift Amount	Y-T-D In-Kind Value	Current In-Kind Value	Cumulative In-Kind Value
<b>ALL OTHER LOCATIONS:</b>							
<b>Superintendent's Office</b> 01-90120-0-00000-00000-8699-020-0000	\$ 50,000.00			\$ 50,000.00			
<b>Educational Services</b> 01-90120-0-00000-00000-8699-030-0000	\$ 164,027.50			\$ 164,027.50	\$ 17,820.00		\$ 17,820.00
<b>Student and Family Support Services</b> 01-90120-0-00000-00000-8699-041-0000	\$ 325.00			\$ 325.00			
<b>Special Education</b> 01-90120-0-00000-00000-8699-044-0000	\$ 1,000.00			\$ 1,000.00			
<b>Information Services</b> 01-90120-0-00000-00000-8699-054-0000	\$ 2,000.00			\$ 2,000.00			
<b>District</b> 01-90120-00000-0-00000-8699-090-0000							
<b>Food &amp; Nutrition Services</b> 01-90120-0-00000-00000-8699-070-0000	\$ 9,207.84			\$ 9,207.84			
<b>TOTAL GIFTS</b>	<b>\$ 1,174,914.60</b>	<b>\$ 57,427.89</b>	<b>\$ 759.22</b>	<b>\$ 1,233,101.71</b>	<b>\$ 27,927.44</b>	<b>\$ 4,200.00</b>	<b>\$ 32,127.44</b>
<div> <div>Total Equity Fund 15% Contribs.</div> <div>Total Cash Gifts for District: \$ 57,427.89</div> <div>Total In-Kind Gifts: \$ 4,200.00</div> </div>							

TO: BOARD OF EDUCATION

ACTION/CONSENT

01/17/08

FROM: DIANNE TALARICO / TIMOTHY R. WALKER / JUDY ABDO

RE: AGREEMENT WITH THE STATE DEPARTMENT OF EDUCATION TO  
ACCEPT FUNDS FOR THE CHILD DEVELOPMENT PROGRAM FOR  
FISCAL YEAR 2007-2008

RECOMMENDATION NO. A.11

It is recommended that the Board of Education accept the contract with the State Department of Education, Child Development Division effective July 1, 2007, through June 30, 2008. This agreement CIMS-7210, is to be executed between the Superintendent of Public Instruction, State Department of Education, and the Santa Monica-Malibu Unified School District, wherein the State agrees to pay the Santa Monica-Malibu Unified School District Child Development Fund/CDC an amount not to exceed \$3,464.00. The board agrees to provide a drug free workplace and to authorize Dianne Talarico, Superintendent of Schools, to sign the contract on behalf of the governing board.

Funding Information

Source: Child Development Fund - Restricted

Currently Budgeted: No

Account Number: 12-50350-0-00000-00000-8290-000-0000

Description: School-Age Child Care Resource Program

COMMENT: Our Child Development program has been selected by the State Department of Education, Child Development Division to receive additional one-time-only funding funded through a grant from the federal Department of Health and Human Services. These funds may be used to purchase instructional materials and supplies for the Child Development program.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

01/17/08

FROM: DIANNE TALARICO / JANECE L. MAEZ

RE: INCREASE OF CONTRACT (LEGAL FEES) FOR GOODWIN PROCTER  
LLP

RECOMMENDATION NO. A.12

It is recommended that the Board of Education approve a contract for Goodwin Procter LLP for general legal services in a not-to-exceed amount of \$175,000.

Funding Information:

Currently Budgeted: Yes

Funding Source: Fund 01 - General Fund-Unrestricted

Account Number: 01-00000-0-00000-73000-5820-050-1500

Description: Other Genl. Admin./Legal Fees/Business Serv.

COMMENTS: Dean Pappas, Esquire has provided general legal services for the past several years and is currently with the law firm of Goodwin Procter LLP. On August 23, 2007, the Board approved item A.07, *Approval of Contract (Legal Fees) for Goodwin Procter LLP*, in the amount of \$100,000. Staff now recommends increasing the contract amount by \$75,000 for a total of \$175,000 for the 2007-08 fiscal year. It is expected that this increase will be sufficient to cover expenditures through June 30, 2008.

Board approval will allow continuing general legal services to the District by Goodwin Procter LLP.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:



TO: BOARD OF EDUCATION

ACTION/CONSENT

01/17/08

FROM: DIANNE TALARICO / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: AWARD OF COMPUTER EQUIPMENT BY LEASE PURCHASE THROUGH  
APPLE FINANCE CORPORATION - PT. DUME PTA

RECOMMENDATION NO. A.13

It is recommended that the Board of Education award the purchase and lease of computer equipment to Apple Financial Services in the amount of \$27,284.76 per year for a total lease price of \$78,820.23 over a three-year term.

Funding Information

Source: PTA Gift

Currently Budgeted: Yes

Account Number: 01-90150-0-11100-100000-4400-019-4190

COMMENT: Pt. Dume PTA will purchase 44 iMac computers for a purchase price of \$78,820.23. Pt. Dume PTA agreed to finance the loan, which includes maintenance and supplies in an amount of \$27,284.76 per year, for a total of three (3) years. A letter from Pt. Dume PTA follows.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

1/17/08

FROM: DIANNE TALARICO / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: INTERIM ARCHITECTURAL CONTRACTS FOR MEASURE "BB"  
FACILITIES DESIGN - DATE EXTENSION ONLY

RECOMMENDATION NO. A.14

It is recommended that the Board of Education award a time extension on interim contract agreements to R.L. Binder, Osborn/Koning-Eizenberg, HMC Architects, WWCOT, and Daly Genik/IBI to provide architectural design services in conjunction with the Measure "BB" construction program, to allow staff to complete negotiations with these firms and execute contracts.

Funding Information

Budgeted: Yes

Fund: 21

Source: Building Fund

Account Number: 21-00000-0-00000-82000-5802-050-1500

Description: Consultant Services

COMMENTS: Due to the complexity of architectural services contracts, and the winter break, contract negotiations have not progressed as rapidly as anticipated. District staff requires additional time to finalize contract terms for architectural services through the end of February 2008 in order for the projects to proceed on schedule. The Board of Education approved the interim contracts during its board meeting on 12/13/07 through the end of January 2008.

The amounts of the interim contracts are as follows:

R.L. Binder	\$340,000
HMC Architects	\$270,000
Daly Genik/IBI	\$150,000
Osborn/Koning Eizenberg	\$150,000
WWCOT	\$250,000

The amounts listed above will be included in the full contract amount when negotiations are completed.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

1/17/08

FROM: DIANNE TALARICO / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: INCREASE SCOPE OF WORK - R.L. BINDER ARCHITECTURE &  
PLANNING FOR FACILITY MASTER PLAN - SANTA MONICA HIGH  
SCHOOL - MEASURE "BB" BOND PROGRAM

RECOMMENDATION NO. A.15

It is recommended that the Board of Education award an increase scope of work to R.L. Binder Architecture & Planning for work involved with creating a Master Plan for Santa Monica High School in an amount of TBD.

Funding Information

Budgeted: Yes

Fund: 21

Source: Building Fund

Account Number: 21-00000-0-00000-82000-050-1500

Description: Consultant Services

COMMENT: Due to the complexity of Santa Monica High School, and the additional allocation of funding to the site, it has been determined that in order to proceed with the design at Santa Monica High School, a study of the entire campus would be prudent. The proposed Master Plan scope for Samohi would include collaboration with the City of Santa Monica's Implementation of its Civic Center Plan.

NOTE: At the time the agenda was printed, the amount of the increased scope of work had not been determined. This amount will be provided in an update to the agenda prior to the meeting.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

01/17/08

FROM: DIANNE TALARICO / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: APPROVAL OF PROCEDURES FOR MEASURE "BB" FACILITIES  
SCOPE AND BUDGET CONTROL PROCESS

RECOMMENDATION NO. A.16

It is recommended that the Board of Education approve the following procedures for the Measure "BB" Facilities Scope and Budget Control process.

Background Information

The Board of Education approved contract agreements with five architectural firms (R.L. Binder, HMC, Daly Genik/IBI, Osborne/Konig Eizenberg, and WWCOT) during the board meeting of November 15, 2007, and approved interim agreements with these firms on December 13, 2007. As the architectural firms proceed through schematic design at each site and budget estimates for scope of work progress from planning figures to more accurate costs based on actual designs, cost estimates and scope of work must be reviewed. All changes will be taken to the Measure "BB" Advisory Committee for approval prior to be taken to the Board of Education for approval as outlined in the following procedure.

The Measure "BB" Advisory Committee reviewed the document at its meeting of January 7, 2008, and approves it moving forward for board approval.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

### **Scope and Budget Control Procedure - Measure “BB” Bond Program**

The Board of Education is responsible for approving all scope of work and budget allocations for the Measure “BB” Program.

Selection and approval of project scopes and related budgets must be brought to the board for formal action.

The Measure “BB” Advisory Committee provides oversight of scope and budget issues.

Changes in scope or budget of individual projects shall be administered by district staff through the Measure “BB” Advisory Committee.

All requests for changes to project scope of work or budget must be reviewed by staff prior to submittal to the Chair of the Measure “BB” Advisory Committee and subsequently formally reviewed by the committee at a regular or special session. If the committee agrees, the proposed change is forwarded to the Board of Education through district staff for formal action by the board.

TO: BOARD OF EDUCATION

ACTION/CONSENT

01/17/08

FROM: DIANNE TALARICO / MICHAEL D. MATTHEWS

RE: CERTIFICATED PERSONNEL - Elections, Separations

RECOMMENDATION NO. A.17

Unless otherwise noted, the following items are included in the 2007/2008 approved budget.

**ADDITIONAL ASSIGNMENTS**

ADAMS MIDDLE SCHOOL

Hart, Matthew	6 hrs @\$39.28	12/3/07-12/4/07	Est Hrly/\$236
TOTAL ESTABLISHED HOURLY			\$236

Comment: After-School GATE Seminar  
01-Gifted/Talented Educ (GATE)

Avedian, Ray	10.18 hrs @\$39.28	11/16/07-11/18/07	Est Hrly/\$400
Hart, Matthew	10.18 hrs @\$39.28	11/16/07-11/18/07	Est Hrly/\$400
Levin, Tracy	10.18 hrs @\$39.28	11/16/07-11/18/07	Est Hrly/\$400
Sato, Glenn	10.18 hrs @\$39.28	11/16/07-11/18/07	Est Hrly/\$400
Schopflin, Jennifer	10.18 hrs @\$39.28	11/16/07-11/18/07	Est Hrly/\$400
Yoffy, Julie	10.18 hrs @\$39.28	11/16/07-11/18/07	Est Hrly/\$400
TOTAL ESTABLISHED HOURLY			\$2,400

Comment: 6<sup>th</sup> Grade Catalina Science Trip  
01-Targeted Inst. Imprvmnt BG

Cady, Linda	15.27 hrs @\$39.28	1/20/08-1/25/08	Est Hrly/\$600
Dipley, Jeri	15.27 hrs @\$39.28	1/20/08-1/25/08	Est Hrly/\$600
Hart, Matthew	15.27 hrs @\$39.28	1/20/08-1/25/08	Est Hrly/\$600
Post, Joel	15.27 hrs @\$39.28	1/20/08-1/25/08	Est Hrly/\$600
Steinmetz, Brigitte	15.27 hrs @\$39.28	1/20/08-1/25/08	Est Hrly/\$600
Yoffy, Julie	15.27 hrs @\$39.28	1/20/08-1/25/08	Est hrly/\$600
TOTAL ESTABLISHED HOURLY			\$3,600

Comment: 7<sup>th</sup> Grade Yosemite Science Trip  
01-Targeted Inst. Imprvmnt BG

CHILD DEVELOPMENT SERVICES

Chaheme, Jessenia	36 hrs @\$26.18	12/26/07-1/4/08	Own Hrly/\$ 942
Justis, Vicki	48 hrs @\$36.27	12/26/07-1/4/08	Own Hrly/\$1,741
Langley, Zoe	36 hrs @\$26.38	12/26/07-1/4/08	Own Hrly/\$ 950
Lumsden, Peter	24 hrs @\$39.10	12/26/07-1/4/08	Own Hrly/\$ 938
Martinez, Emelita	36 hrs @\$33.40	12/26/07-1/4/08	Own Hrly/\$1,202
Rodriguez, Claudia	36 hrs @\$25.03	12/26/07-1/4/08	Own Hrly/\$ 901
Yadegari, Sholeh	36 hrs @\$25.03	12/26/07-1/4/08	Own Hrly/\$ 901
TOTAL OWN HOURLY			\$7,575

Comment: Winter Break Assignment  
12-Unrestricted Resource

Alidina, Jamila	48 hrs @\$28.63	12/26/07-1/4/08	Own Hrly/\$1,374
Barba, Yessenia	48 hrs @\$23.04	12/26/07-1/4/08	Own Hrly/\$1,106
Cerrato, Wendy	48 hrs @\$25.30	12/26/07-1/4/08	Own Hrly/\$1,214
Daanish, Daa'im	36 hrs @\$20.61	12/26/07-1/4/08	Own Hrly/\$ 742
Drymon, Cheryl	36 hrs @\$33.86	12/26/07-1/4/08	Own Hrly/\$1,219
Dunn, Glenda	48 hrs @\$34.52	12/26/07-1/4/08	Own Hrly/\$1,657
Garcia, Veronica	48 hrs @\$19.55	12/26/07-1/4/08	Own Hrly/\$ 938
Gheewala, Nasreen	36 hrs @\$15.72	12/26/07-1/4/08	Own Hrly/\$ 566
Gonzalez, Yolanda	36 hrs @\$23.99	12/26/07-1/4/08	Own Hrly/\$ 864

Kern, Kimberly	24 hrs @\$28.91	12/26/07-1/4/08	Own Hrly/\$ 694
Landgraf, Heidi	48 hrs @\$30.29	12/26/07-1/4/08	Own Hrly/\$1,464
Mercier, Alisha	36 hrs @\$26.18	12/26/07-1/4/08	Own Hrly/\$ 942
Montelongo, Angelina	48 hrs @\$21.31	12/26/07-1/4/08	Own Hrly/\$1,023
Norodom, Pachapor	48 hrs @\$25.26	12/16/07-1/4/08	Own Hrly/\$1,212
Perez, Silvia	36 hrs @\$23.74	12/26/07-1/4/08	Own Hrly/\$ 855
Proctor, Valerii	48 hrs @\$24.44	12/26/07-1/4/08	Own Hrly/\$1,173
Sanchez, Johanna	48 hrs @\$20.94	12/26/07-1/4/08	Own Hrly/\$1,005
Smith, Courtnee	48 hrs @\$19.90	12/26/07-1/4/08	Own Hrly/\$ 955
Smith, La Tonya	36 hrs @\$19.91	12/26/07-1/4/08	Own Hrly/\$ 717
TOTAL OWN HOURLY			\$19,720

Comment: Winter Break Assignment  
12-CD: Gnrl Child Care (GCTR)

Castellon, Emma	36 hrs @\$23.40	12/26/07-1/4/08	Own Hrly/\$ 842
Cueva, Leonardo	36 hrs @\$15.72	12/26/07-1/4/08	Own Hrly/\$ 566
Douglas, Jennifer	36 hrs @\$30.72	12/26/07-1/4/08	Own Hrly/\$1,106
Ramirez, Laura	36 hrs @\$22.69	12/26/07-1/4/08	Own Hrly/\$ 817
TOTAL OWN HOURLY			\$3,331

Comment: Winter Break Assignment  
12-CD: Latchkey (GLTK)

Patton, Roxie	48 hrs @\$28.78	12/26/07-1/4/08	Own Hrly/\$1,381
TOTAL OWN HOURLY			\$1,381

Comment: Winter Break Assignment  
12-Unrestricted Resource 50%  
12-CD: Gnrl Child Care (GCTR) 50%

Cruse, Patricia	48 hrs @\$29.45	12/26/07-1/4/08	Own Hrly/\$1,414
TOTAL OWN HOURLY			\$1,414

Comment: Winter Break Assignment  
12-Head Start - Basic

#### EDISON ELEMENTARY SCHOOL

Ellis, John	10 hrs @\$39.28	10/1/07-4/15/08	Est Hrly/\$393
TOTAL ESTABLISHED HOURLY			\$393

Comment: Parent Training  
01-IASA: Title I Basic-Lw Inc/Neg

Arrufat, Kristina	18 hrs @\$39.28	11/26/07-1/18/08	Est Hrly/\$ 707
Gutierrez, Yesenia	54 hrs @\$39.28	11/26/07-4/21/08	Est Hrly/\$2,121
Jacob Marai, Nora	18 hrs @\$39.28	11/26/07-1/17/08	Est Hrly/\$ 707
Nicholas, Claudia	36 hrs @\$39.28	11/26/07-4/21/08	Est Hrly/\$1,414
TOTAL ESTABLISHED HOURLY			\$4,949

Comment: Intervention Programs  
01-Unrestricted Resource

#### EDUCATIONAL SERVICES

Calek, Laura	15 hrs @\$39.28	9/17/07-6/30/08	Est Hrly/\$589
TOTAL ESTABLISHED HOURLY			\$589

Comment: Lesson Link  
01-RGK Foundation

Gleason, Beverly	2 hrs @\$39.28	11/20/07-11/26/07	Est Hrly/\$ 79
Luong, Theresa	2 hrs @\$39.28	11/20/07-11/26/07	Est Hrly/\$ 79
Torres, Lupe	3 hrs @\$39.28	11/20/07-11/26/07	Est Hrly/\$118
TOTAL ESTABLISHED HOURLY			\$276

Comment: Developing Common Assessments for Mathematics  
01-Professional Devlpmnt Block G

FRANKLIN ELEMENTARY SCHOOL

Chandler, Lauren	24 hrs @\$39.28	1/19/08-1/21/08	Est Hrly/\$943
Corpuz, Rowena	24 hrs @\$39.28	1/19/08-1/21/08	Est Hrly/\$943
Fiske, Nikki	24 hrs @\$39.28	1/19/08-1/21/08	Est Hrly/\$943
Flynn, Paula	24 hea @\$39.28	1/19/08-1/21/08	Est Hrly/\$943
Gonzalez, Jeff	24 hrs @\$39.28	1/19/08-1/21/08	Est Hrly/\$943
Hakomori, Teri	24 hrs @\$39.28	1/19/08-1/21/08	Est Hrly/\$943
Hampton, Lynn	24 hrs @\$39.28	1/19/08-1/21/08	Est Hrly/\$943
Kumasaka, Paul	24 hrs @\$39.28	1/19/08-1/21/08	Est Hrly/\$943
Leininger, Joy	24 hrs @\$39.28	1/19/08-1/21/08	Est Hrly/\$943
Maynard, Amy	24 hrs @\$39.28	1/19/08-1/21/08	Est Hrly/\$943
Micale, Monica	24 hrs @\$39.28	1/19/08-1/21/08	Est Hrly/\$943
Powell, Erin	24 hrs @\$39.28	1/19/08-1/21/08	Est Hrly/\$943
Reff, Eric	24 hrs @\$39.28	1/19/08-1/21/08	Est Hrly/\$943
Reynolds, Ashley	24 hrs @\$39.28	1/19/08-1/21/08	Est Hrly/\$943
Skorko, Nancy	24 hrs @\$39.28	1/19/08-1/21/08	Est Hrly/\$943

TOTAL ESTABLISHED HOURLY	\$14,145
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Comment: Writer's Workshop  
01-Reimbursed by PTA

LINCOLN MIDDLE SCHOOL

Blitz, Sarah	5.7 hrs @\$39.28	10/7/07-6/20/08	Est Hrly/\$224
Debeech, Beth	5.7 hrs @\$39.28	10/7/07-6/20/08	Est Hrly/\$224
Ehrke, Shelly	5.7 hrs @\$39.28	10/7/07-6/20/08	Est Hrly/\$224
Gies, Gretchen	1.0 hr @\$39.28	10/7/07-6/20/08	Est Hrly/\$ 39
Greenfield, Sara	5.7 hrs @\$39.28	10/7/07-6/20/08	Est Hrly/\$224
Haenschke, Kris	5.7 hrs @\$39.28	10/7/07-6/20/08	Est Hrly/\$224
Hart, Sharon	5.7 hrs @\$39.28	10/7/07-6/20/08	Est Hrly/\$224
Hartson, Elizabeth	5.7 hrs @\$39.28	10/7/07-6/20/08	Est Hrly/\$224
Jaroch, Karie	5.7 hrs @\$39.28	10/7/07-6/20/08	Est Hrly/\$224
Lee, Chon	5.7 hrs @\$39.28	10/7/07-6/20/08	Est Hrly/\$224
Montanez, Joe	5.7 hrs @\$39.28	10/7/07-6/20/08	Est Hrly/\$224
Stivers, Susan	5.7 hrs @\$39.28	10/7/07-6/20/08	Est Hrly/\$224
Viera, Ron	5.7 hrs @\$39.28	10/7/07-6/20/08	Est Hrly/\$224

TOTAL ESTABLISHED HOURLY	\$2,727
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Comment: Humanities Assessments  
01-Reimbursed by PTA

DiLeo, Greg	6 hrs @\$39.28	8/29/07	Est Hrly/\$236
TOTAL ESTABLISHED HOURLY			\$236

Comment: Technology Support  
01-School and Library Imprvmnt BG

Beltran, Tom	3 hrs @\$39.28	11/15/07	Est Hrly/\$118
Burack, Sharon	3 hrs @\$39.28	11/15/07	Est Hrly/\$118
Ehrke, Shelly	3 hrs @\$39.28	11/15/07	Est Hrly/\$118
Finsten, Beth	3 hrs @\$39.28	11/15/07	Est Hrly/\$118
Haenschke, Kris	3 hrs @\$39.28	11/15/07	Est Hrly/\$118
Hyland, Amy	3 hrs @\$39.28	11/15/07	Est Hrly/\$118
Johnston, Roe	3 hrs @\$39.28	11/15/07	Est Hrly/\$118
Underwood, Brian	3 hrs @\$39.28	11/15/07	Est Hrly/\$118
Utzing, Sara	3 hrs @\$39.28	11/15/07	Est Hrly/\$118
Vieira, Ron	3 hrs @\$39.28	11/15/07	Est Hrly/\$118

TOTAL ESTABLISHED HOURLY	\$1,180
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Comment: Student-Led Conferences  
01-School and Library Imprvmnt BG



MALIBU HIGH SCHOOL

Beauvoir, Didier	96 hrs @\$39.28	10/18/07-6/20/08	Est Hrly/\$3,771
Callery, Louisa	96 hrs @\$39.28	10/18/07-6/20/08	Est Hrly/\$3,771
Mayle, Alex	96 hrs @\$39.28	10/18/07-6/20/08	Est Hrly/\$3,771
Miller, Jennifer	96 hrs @\$39.28	10/18/07-6/20/08	Est Hrly/\$3,771
Wintner, Lisa	96 hrs @\$39.28	10/18/07-6/20/08	Est Hrly/\$3,771
TOTAL ESTABLISHED HOURLY			\$18,855

Comment: After-School Tutoring  
01-Gifts - Equity Fund

MCKINLEY ELEMENTARY SCHOOL

Gonzalez, Gabriela	20 hrs @\$39.28	10/1/07-4/30/07	Est Hrly/\$786
Sanschagrín, Marc	20 hrs @\$39.28	10/1/07-4/30/07	Est Hrly/\$786
TOTAL ESTABLISHED HOURLY			\$1,572

Comment: Intervention Planning and Meetings  
01-IASA: Title I Basic-Lw Inc/Neg

Evans, Jennifer	10 hrs @\$39.28	9/24/07-6/20/08	Est Hrly/\$393
TOTAL ESTABLISHED HOURLY			\$393

Comment: Student Activities and Meetings  
01-IASA: Title I Basic-Lw Inc/Neg

Gonzalez, Gabriela	60 hrs @\$39.28	11/5/07-3/31/08	Est Hrly/\$2,357
Sanschagrín, Marc	60 hrs @\$39.28	11/5/07-3/31/08	Est Hrly/\$2,357
Talbott, Deborah	60 hrs @\$39.28	11/5/07-3/31/08	Est Hrly/\$2,357
TOTAL ESTABLISHED HOURLY			\$7,071

Comment: EXCEL Intervention Program  
01-Unrestricted Resource

Spondike-Snyder, J.	10 hrs @\$39.28	12/1/07-6/20/08	Est Hrly/\$393
TOTAL ESTABLISHED HOURLY			\$393

Comment: Parent Nite Presentations  
01-IASA: Title I Basic-Lw Inc/Neg

MUIR ELEMENTARY SCHOOL

Brizuela, Luis	8 hrs @\$39.28	11/26/07-1/31/08	Est Hrly/\$314
Carter, Christian	8 hrs @\$39.28	11/26/07-1/31/08	Est Hrly/\$314
Davies, Michael	8 hrs @\$39.28	11/26/07-1/31/08	Est Hrly/\$314
Prevett, Amy	8 hrs @\$39.28	11/26/07-1/31/08	Est Hrly/\$314
Wheeler, Daniel	8 hrs @\$39.28	11/26/07-1/31/08	Est Hrly/\$314
TOTAL ESTABLISHED HOURLY			\$1,570

Comment: After-School ASAP classes  
01-School and Library Imprvmnt BG

PT DUME ELEMENTARY SCHOOL

Cairns, Patricia	32 days @\$510.35	12/20/07-3/15/08	Own Daily/\$16,331
TOTAL OWN DAILY			\$16,331

Comment: Interim Principal due to LOA  
01-Unrestricted Resource

ROGERS ELEMENTARY SCHOOL

Klein, Joan	11 hrs @\$39.28	12/4/07-6/20/08	Est Hrly/\$432
TOTAL ESTABLISHED HOURLY			\$432

Comment: Homework Club  
01-IASA: Title I Basic-Lw

Alexander, Katja	7 hrs @\$39.28	11/5/07-12/13/07	Est Hrly/\$275
De la Rosa, Mary	7 hrs @\$39.28	11/5/07-12/13/07	Est Hrly/\$275

Henning, Laura	7 hrs @\$39.28	11/5/07-12/13/07	Est Hrly/\$275
Witt, Carl	7 hrs @\$39.28	11/5/07-12/13/07	Est Hrly/\$275
TOTAL ESTABLISHED HOURLY			\$1,100

Comment: Intervention Reading Instruction  
01-Gifts

SANTA MONICA HIGH SCHOOL

Contreras, Luis	37 hrs @\$68.27	11/19/07-1/25/08	Own Hrly/\$2,526
Escalera, Daniel	37 hrs @\$78.82	11/19/07-1/25/08	Own Hrly/\$2,916
Luong, Theresa	37 hrs @\$62.63	11/19/07-1/25/08	Own Hrly/\$2,317
Schlenker, Heather	37 hrs @\$52.10	11/19/07-1/25/08	Own Hrly/\$1,928
Tipper, Geoff	37 hrs @\$59.41	11/19/07-1/25/08	Own Hrly/\$2,198
TOTAL OWN HOURLY			\$11,885

Comment: 6<sup>th</sup> Period Assignment  
01-Unrestricted Resource

Bart-Bell, Dana	136 hrs @\$39.28	10/1/07-6/20/08	Est Hrly/\$5,342
De la Cruz, Gilda	136 hrs @\$39.28	10/1/07-6/20/08	Est Hrly/\$5,342
Dew, Stephanie	136 hrs @\$39.28	10/1/07-6/20/08	Est Hrly/\$5,342
Fairchild, Lauren	136 hrs @\$39.28	10/1/07-6/20/08	Est Hrly/\$5,342
Fulcher, Nathan	136 hrs @\$39.28	10/1/07-6/20/08	Est Hrly/\$5,342
Jimenez, Jaime	136 hrs @\$39.28	10/1/07-6/20/08	Est Hrly/\$5,342
Kennedy, Allison	136 hrs @\$39.28	10/1/07-6/20/08	Est Hrly/\$5,342
Lutz, Joey	136 hrs @\$39.28	10/1/07-6/20/08	Est Hrly/\$5,342
Semik, Renee	136 hrs @\$39.28	10/1/07-6/20/08	Est Hrly/\$5,342
Sipos, Leslie	136 hrs @\$39.28	10/1/07-6/20/08	Est Hrly/\$5,342
TOTAL ESTABLISHED HOURLY			\$53,420

Comment: After-School Library Supervision  
01-Reimbursed by PTA

Vasquez-Mancini, C.	12 hrs @\$39.28	9/19/07-12/31/07	Est Hrly/\$471
TOTAL ESTABLISEHD HOURLY			\$471

Comment: After-School Athlete Intervention  
01-Unrestricted Resource

Kim, Doug	11 hrs @\$39.28	4/1/07-4/30/07	Est Hrly/\$432
Magnuson, Ruth	11 hrs @\$39.28	4/1/07-4/30/07	Est Hrly/\$432
TOTAL ESTABLISHED HOURLY			\$864

Comment: CAHSEE Intervention  
01-CAHSEE intensive Instr & Serv

Bart-Bell, Dana	4 hrs @\$39.28	10/20/07	Est Hrly/\$157
Brown, Melissa	4 hrs @\$39.28	10/20/07	Est Hrly/\$157
Chacon, Martha	4 hrs @\$39.28	10/20/07	Est Hrly/\$157
Cierra, Jorge	4 hrs @\$39.28	10/20/07	Est Hlry/\$157
De la Cruz, Gilda	4 hrs @\$39.28	10/20/07	Est Hrly/\$157
Fairchild, Lauren	4 hrs @\$39.28	10/20/07	Est Hrly/\$157
Felix, Michael	4 hrs @\$39.28	10/20/07	Est Hrly/\$157
Forrer, Brooke	4 hrs @\$39.28	10/20/07	Est Hrly/\$157
Garrido, Jessica	4 hrs @\$39.28	10/20/07	Est Hrly/\$157
Gatell, Frank	4 hrs @\$39.28	10/20/07	Est Hrly/\$157
Gaul, Pamela	4 hrs @\$39.28	10/20/07	Est Hrly/\$157
Gleason, Beverly	4 hrs @\$39.28	10/20/07	Est Hrly/\$157
Hafft, Ianna	4 hrs @\$39.28	10/20/07	Est Hrly/\$157
Harris, John	4 hrs @\$39.28	10/20/07	Est Hrly/\$157
Harvey, Stacy	4 hrs @\$39.28	10/20/07	Est Hrly/\$157
Hinjosa, Judith	4 hrs @\$39.28	10/20/07	Est Hrly/\$157
Lipetz, Sarah	4 hrs @\$39.28	10/20/07	Est Hrly/\$157
Lutz, Joseph	4 hrs @\$39.28	10/20/07	Est Hrly/\$157
Magnuson, Ruth	4 hrs @\$39.28	10/20/07	Est Hrly/\$157
Malford, Warren	4 hrs @\$39.28	10/20/07	Est Hrly/\$157

Marek, Celia	4 hrs @\$39.28	10/20/07	Est Hrly/\$157
McGee, Richard	4 hrs @\$39.28	10/20/07	Est Hrly/\$157
Morn, Lora	4 hrs @\$39.28	10/20/07	Est Hrly/\$157
Pantallion, Ayanna	4 hrs @\$39.28	10/20/07	Est Hrly/\$157
Reyes, Katrina	4 hrs @\$39.28	10/20/07	Est Hrly/\$157
Silvestri, Marisa	4 hrs @\$39.28	10/20/07	Est Hrly/\$157
Simone, Laura	4 hrs @\$39.28	10/20/07	Est Hrly/\$157
Skaggs, Debbie	4 hrs @\$39.28	10/20/07	Est Hrly/\$157
Tipper, Geoff	4 hrs @\$39.28	10/20/07	Est Hrly/\$157
Vo, Cam-An	4 hrs @\$39.28	10/20/07	Est Hrly/\$157

TOTAL ESTABLISHED HOURLY \$4,710

Comment: PSAT Proctor  
01-Reimbursed by ASB

#### WEBSTER ELEMENTARY SCHOOL

Kooy, Tracey	16 hrs @\$39.28	1/7/08-5/31/08	Est Hrly/\$628
Papale, Jaqueline	15 hrs @\$39.28	1/7/08-5/31/08	Est Hrly/\$589

TOTAL ESTABLISHED HOURLY \$1,217

Comment: Teach classes for GATE students  
01-Gifted/Talented Educ (GATE)

#### **ADDITIONAL ASSIGNMENT - EXTRA DUTY UNITS**

##### MALIBU HIGH SCHOOL - Winter Athletics

Name	Rate	Assignment	Effective	Not to Exceed
Lambert, Lisa	12 EDU	JV Girls BBall	10/07-1/08	\$2,976
Meyer, Andrew	13 EDU	Var Girls BBall	10/07-1/08	\$3,224
Miller, Patrick	12 EDU	JV Boys BBall	10/07-1/08	\$2,976
Segesman, Timothy	13 EDU	Var Girls Water polo	10/07-1/08	\$3,224
TOTAL EDUS				\$12,400

##### SANTA MONICA HIGH SCHOOL

Name	Rate	Assignment	Effective	Not to Exceed
Flanders, Matthew	3.75 EDU	Var. Water Polo	8/07-11/07	\$930
TOTAL EDUS				\$930

#### **HOURLY TEACHERS**

##### ADULT EDUCATION

Murphy, Letitia	69 hrs @\$44.02	1/2/08-6/30/08	Est Hrly/\$3,037
TOTAL ESTABLISHED HOURLY			\$3,037

Comment: Citizenship Classes  
11-231: ABE/ESL/ESL Ctn, VESL/VABE

**TOTAL ESTABLISHED HOURLY, OWN HOURLY, OWN DAILY AND  
EXTRA DUTY UNITS = \$ 200,803**

#### **ELECTIONS**

##### **SUBSTITUTE TEACHERS**

##### LONG-TERM SUBSTITUTES

(@\$204.00 Daily Rate)

Marinez, Victoria	12/12/07
Sorbille, Selva	12/12/07

PREFERRED SUBSTITUTES

(@\$157.00 Daily Rate)

Collins, Michael	10/31/07
Giroux, Michelle	12/10/07
Howard, Demetre	12/14/07
Laufer, Jaclyn	12/18/07
Leck, Victoria	11/30/07
Levin, Beth	12/6/07
Rodriguez, Gildardo	12/20/07
Russo, Rebecca	11/6/07
Sorbille, Selva	12/12/07
Swann, Cara	12/19/07

REGULAR DAY-TO-DAY SUBSTITUTES

(@\$134.00 Daily Rate)

Aprile, Vanessa	12/14/07
Brando, Rebecca	12/17/07
Dominick, Emal	12/17/07
Lowenstein, Michelle	12/17/07
Melamed, Carol	12/17/07
O'Connell, Brian	12/17/07
Vizcarra Barton, Claudia	12/14/07

CHILD DEVELOPMENT SERVICES

(@\$15.72 Hourly Rate)

Rogers, Rodney	12/26/07-1/4/08
Vega, Dolores	11/28/07

**CHANGE IN ASSIGNMENT**

Effective

Devincentis-Waul, Maria	12/1/0/07-6/20/08
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Roosevelt Elementary/SDC

From: Community Day School

To: Roosevelt Elementary School

Rodriguez, Claudia	9/1/07
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Child Develop Svcs/Teacher

From: Pine Street

To: Edison

**LEAVE OF ABSENCE (with pay)**

Name/Location

Effective

Audet, Amanda	12/3/07-2/28/08
Santa Monica HS	[medical]

Brown, Carrie	11/12/07-4/8/08
Franklin Elementary	[maternity]

Daws, Tracy	12/10/07-1/25/08
Adams/LACOE	[maternity]

Eicks, Lorinda	11/1/07-12/17/07
Malibu High School	[FMLA]
	(Revision of dates/paid status from 8/9/07 Agenda)

Eicks, Lorinda	12/18/07-6/18/08
Malibu High School	[catastrophic]

(Revision of dates/LOA type from 8/9/07  
Agenda)

Hynding, Sheri Grant Elementary	12/4/07-1/22/08 [maternity]
Jones, Teresa Santa Monica HS/ROP	12/6/07-1/8/08 [medical]
Waxberg, Carrie Franklin Elementary	10/19/07-12/7/07 [maternity]

**LEAVE OF ABSENCE (without pay)**

<u>Name/Location</u>	<u>Effective</u>
Brown, Carrie Franklin Elementary	4/9/08-6/20/08 [child care]
McNamara, Jeanie John Adams MS	8/31/07-1/6/08 [personal] (Revision of dates from 8/23/07 Agenda - rescinded LOA)
Waxberg, Carrie Franklin Elementary	12/8/07-3/14/08 [CFRA]

**RESIGNATION**

<u>Name/Location</u>	<u>Effective</u>
Brown, Jaclyn Roosevelt Elementary School	12/21/07
Redecker, Robert Santa Monica High School	1/7/08
Shifren, Norm Santa Monica High School	1/16/08

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

01/17/08

FROM: DIANNE TALARICO / TIMOTHY R. WALKER /  
MICHAEL D. MATTHEWS

RE: SPECIAL SERVICE EMPLOYEES

RECOMMENDATION NO. A.18

It is recommended that the following Special Services Employee contracts be approved in accordance with District policies and salary schedules, and be assigned pursuant to BP 4213.5. Funding for the positions listed is included in the 2007-08 budget.

<u>Name/Location</u>	<u>Not to Exceed</u>	<u>Effective Dates</u>	<u>Rate</u>
Marie, Christine	\$8,670	11/20/07-6/20/08	\$32/hr
SMASH; instruction in mixed media visual arts for school-wide arts program			
FUNDING:	01-90150-0-31000-10000-2917-009-1501	-100%	
Reimbursed by PTA			
Nelson, Rebecca	\$15,657	12/20/07-6/30/08	\$391/day
Special Education; Behavior Intervention Consultant			
FUNDING:	01-65000-0-57700-31200-1910-043-1501	-100%	
Special Education			
(Extension of assignment - 8/9/07 Board Agenda)			
Ream, Jodi	\$7,500	11/21/07-6/25/08	\$39.28/hr
Webster Elementary; general music instruction for students in grades K, 1 and 2			
FUNDING:	01-90150-0-11100-10000-2917-008-1501	-100%	
Reimbursed by PTA			

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION ACTION/CONSENT  
01/17/08

FROM: DIANNE TALARICO / TIMOTHY R. WALKER / WILBERT YOUNG

RE: CLASSIFIED PERSONNEL - MERIT

RECOMMENDATION NO. A.19

It is recommended that the following appointments for Classified Personnel (merit system) be approved and/or ratified. All personnel will be properly elected in accordance with District policies and salary schedules.

<u>ELECTION</u>		<u>EFFECTIVE DATE</u>
CUNNINGHAM, BRETT MAINTENANCE	PLUMBER 8 HRS/12 MO/RANGE: 37 STEP: A	12/5/07
EPSTEIN, ALVIN FISCAL SVCS	ACCOUNTING TECH 8 HRS/12 MO/RANGE: 29 STEP: A	12/10/07
GUTIERREZ, SILVIA CHILD DEVELOP SVCS	CHILDREN CENTER ASST 3.5 HRS/SY/RANGE: 18 STEP: A	12/13/07
MAGGIO, ALIA WEBSTER ELEMENTARY	INST ASST - CLASSROOM 2 HRS/SY/RANGE: 18 STEP: A	11/26/07
VAN OTTEN, R. RYAN CABRILLO ELEMENTARY	INST ASST - PHYSICAL ED 4 HRS/SY/RANGE: 20 STEP: A	11/27/07

<u>PROMOTION</u>		<u>EFFECTIVE DATE</u>
GOMEZ, JOSE FOOD SVCS/SMHS	PRODUCTION KITCHEN COORD 8 HRS/SY/RANGE: 29 STEP: F FR: SITE FOOD SVCS COORD/LINCOLN MS	11/19/07

<u>TEMP/ADDITIONAL ASSIGNMENTS</u>		<u>EFFECTIVE DATE</u>
GARCIA-RAMIREZ, CAROL EDISON ELEMENTARY	ELEM LIBRARY COORD	11/26/07-4/21/08
GAROT, KAREN SUPERINTENDENT	ASST TO THE SUPERINTENDENT	7/1/07-6/30/08
LUCAS, RALPH MCKINLEY ELEMENTARY	INST ASST - CLASSROOM	12/10/07-1/17/08
PARTRIDGE, FRANCES ROOSEVELT ELEMENTARY	SR OFFICE SPECIALIST	12/1/07-12/21/07
SMART, HOWARD MALIBU HIGH SCHOOL	CAMPUS SECURITY OFFICER	11/1/07-6/30/08

<u>SUBSTITUTES</u>		<u>EFFECTIVE DATE</u>
ANDREWS, AUTUMN CHILD DEVELOP SVCS	CHILDREN CENTER ASST	11/16/07-6/30/08
BIREN, SARA CHILD DEVELOP SVCS	CHILDREN CENTER ASST	11/1/07-6/30/08

BRACKETT, KIMBERLY CHILD DEVELOP SVCS	CHILDREN CENTER ASST	11/1/07-6/30/08
BROTMAN, ESTHER SPECIAL EDUCATION	INST AST - SPECIAL ED	11/30/07-6/20/08
CARBAJAL, PATRICIA CHILD DEVELOP SVCS	CHILDREN CENTER ASST	11/1/07-6/30/08
GAYLOR, AMANDA MCKINLEY ELEMENTARY	INST ASST - CLASSROOM	12/17/07-4/18/08
GODINEZ, RAMON OPERATIONS	CUSTODIAN I	12/1/07-6/30/08
HALLUM, CHERYL SPECIAL EDUCATION	INST ASST - SPECIAL ED	11/1/07-6/30/08
HEANEY, ANNE-MARIE SPECIAL EDUCATION	INST ASST - SPECIAL ED	11/1/07-6/30/08
HERRERA, TOM CHILD DEVELOP SVCS	CHILDREN CENTER ASST	11/1/07-6/30/08
LOCKETT, TYRONE HUMAN RESOURCES	CAMPUS SECURITY OFFICER	12/11/07-1/31/08
MATHEWS, CAMILLE CHILD DEVELOP SVCS	CHILDREN CENTER ASST	11/1/07-6/30/08
PADILLA, ELIZABETH CHILD DEVELOP SVCS	CHILDREN CENTER ASST	11/1/07-6/30/08
RAZON-MCMILLAN, MONICA CHILD DEVELOP SVCS	CHILDREN CENTER ASST	11/1/07-6/30/08
SMITH, ZEKAI CHILD DEVELOP SVCS	CHILDREN CENTER ASST	11/1/07-6/30/08
SWEENEY, PATRICIA SPECIAL EDUCATION	INST ASST - SPECIAL ED	11/1/07-6/20/08
TRUJILLO, SANDY CHILD DEVELOP SVCS	CHILDREN CENTER ASST	12/7/07-6/30/08
WALSH, LESLIE CHILD DEVELOP SVCS	CHILDREN CENTER ASST	11/14/07-6/30/08

**INVOLUNTARY TRANSFER**

PEREZ, MARIA  
SANTA MONICA HS

CUSTODIAN I  
8 HRS/12 MO/DAY SHIFT  
FR: 8 HRS/12 MO/NIGHTS/OPERATIONS

**EFFECTIVE DATE**

11/12/07



**INCREASE IN ASSIGNMENT**

		<b><u>EFFECTIVE DATE</u></b>
JAMES, STEPHANY LINCOLN MS	INST ASST - INTEN BEHAV INTER 6 HRS/SY FR: 5 HRS/SY	11/14/07
SMITH, SABRINA SANTA MONICA HS	INST ASST - SPECIAL ED 6 HRS/SY FR: 5 HRS/SY	10/29/07
THAYNE, KATIE PT DUME ELEMENTARY	INST ASST - CLASSROOM 4 HRS/SY FR: 3 HRS/SY	11/1/07

**LEAVE OF ABSENCE (PAID)**

		<b><u>EFFECTIVE DATE</u></b>
ANDERSON, LEONELL CHILD DEVELOP SVCS	CHILDREN CENTER ASST MEDICAL	11/20/07-11/25/07
BRADLEY, JIM FOOD SERVICES	CAFETERIA WORKER I MEDICAL	12/3/07-12/28/07
CORIA-ALVAREZ, CONSUELO FOOD SERVICES	CAFETERIA WOKER II MEDICAL	11/26/07-12/21/07
GARCIA, MIRIAM SPECIAL EDUCATION	INST ASST - INTENS BEHAV INTER MEDICAL	12/4/07-12/24/07
HORTON, TEHEISHA ROOSEVELT ELEMENTARY	SR OFFICE SPECIALIST MEDICAL	12/2/07-1/30/08
KELLER, EVELYN JOHN ADAMS MS	INST ASST - SPECIAL ED MEDICAL	11/14/07-1/8/08
LAMONEA, HANNA CABRILLO ELEMENTARY	INST ASST - CLASSROOM MEDICAL	11/29/07-12/19/07
PADILLA, ELIZABETH CHILD DEVELOP SVCS	CHILDREN CENTER ASST MATERNITY	12/3/07-1/14/08
PADILLA, GLORIA ROGERS ELEMENTARY	INST ASST - SPECIAL ED MEDICAL	11/16/07-1/15/08
PRICE, LOHREN SANTA MONICA HS	LIBRARY ASST I MEDICAL	10/22/07-11/26/07
RAMIREZ, MARIA FOOD SERVICES	CAFETERIA WORKER I MEDICAL	11/25/07-1/9/08
SEMBER, JUDITH SPECIAL EDUCATION	SR ADMINISTRATIVE ASST MEDICAL	11/8/07-11/21/07

**LEAVE OF ABSENCE (UNPAID)**

		<b><u>EFFECTIVE DATE</u></b>
CIRCENIS, ANITA INFORMATION SVCS	TECHNOLOGY SUPPORT ASST FMLA	12/1/07-12/14/07
VASQUEZ, MARTHA MCKINLEY ELEMENTARY	INST ASST - CLASSROOM PERSONAL	12/8/07-12/14/07

<b><u>STIPEND</u></b>		<b><u>EFFECTIVE DATE</u></b>
NICOLAS, JENNY SANTA MONICA HS	ACCOUNTING ASST II \$600 STIPEND ATHLETIC TICKET SALES	11/1/07-6/30/08
<b><u>PROFESSIONAL GROWTH</u></b>		<b><u>EFFECTIVE DATE</u></b>
BROOKS, LATRICIA ROOSEVELT ELEMENTARY	INST ASST - SPECIAL ED	12/1/07
MORICH, KAREN SPECIAL EDUCATION	INST ASST - INTENS BEHAV INTER	12/1/07
<b><u>SUSPENSION WITHOUT PAY</u></b>		<b><u>EFFECTIVE DATE</u></b>
1631-70-07 CHILD DEVELOP SVCS	SR OFFICE SPECIALIST	12/19/07
<b><u>ESTABLISHMENT OF POSITION</u></b>		<b><u>EFFECTIVE DATE</u></b>
	NET ENGNR/COMP SYST SPEC 8 HRS/12 MO; INFORMATION SVCS	1/18/08
<b><u>ABOLISHMENT OF POSITION</u></b>		<b><u>EFFECTIVE DATE</u></b>
	INST ASST - SPECIAL ED 5 HRS/SY; ROOSEVELT ELEMENTARY	11/27/07
	CAFETERIA WORKER I 3 HRS/SY; WEBSTER ELEMENTARY	1/18/08
	CAFETERIA WORKER I 3 HRS/SY; MALIBU HIGH SCHOOL	1/18/08
	TEL SYST/COMPUTER EQUIP SPEC 8 HRS/12 MO; INFORMATION SVCS	1/18/08
	INST ASST - SPECIAL ED 5 HRS/SY; GRANT ELEMENTARY	12/10/07
	INST ASST - SPECIAL ED 6 HRS/SY; LINCOLN MIDDLE SCHOOL	12/10/07
<b><u>RESIGNATION</u></b>		<b><u>EFFECTIVE DATE</u></b>
CORNEJO MERINO, SYLVIA MUIR ELEMENTARY	OFFICE SPECIALIST	12/1/07
CRANE, TRICIA MUIR ELEMENTARY	INST ASST - CLASSROOM	12/12/07
EPSTEIN, ALVIN FISCAL SVCS	ACCOUNTING TECH	12/11/07
HENDRICKS, DAVID CHILD DEVELOP SVCS	CHILDREN CENTER ASST	11/30/07
ZIEMIALKOWKI, LISA CHILD DEVELOP SVCS	CHILDREN CENTER ASST	12/3/07

**RETIREMENT**

PARTRIDGE, FRANCES  
ROOSEVELT ELEMENTARY

OFFICE SPECIALIST

**EFFECTIVE DATE**

12/28/07

WASHINGTON, WILLIAM  
CHILD DEVELOP SVCS

CHILDREN CENTER ASST

12/7/07

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:

TO: BOARD OF EDUCATION ACTION/CONSENT  
01/17/08  
FROM: DIANNE TALARICO / TIMOTHY R. WALKER / WILBERT YOUNG  
RE: CLASSIFIED PERSONNEL - NON-MERIT

RECOMMENDATION NO. A.20

It is recommended that the following be approved and/or ratified for Classified Personnel (Non-Merit). All personnel assigned will be properly elected on a temporary basis to be used as needed in accordance with District policies and salary schedules.

**CHILD CARE ASSISTANT**

YEH, WENDY	CHILD DEVELOP SVCS	11/16/07-6/30/08
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**COACHING ASSISTANT**

COLE, MICHELE	SANTA MONICA HS	1/7/08-6/30/08
GACAD, ANGELA	MALIBU HIGH SCHOOL	12/21/07-6/30/08
HALL, KEITH	SANTA MONICA HS	11/1/07-2/29/08
KAWCZYNSKI, MATTHEWS	MALIBU HIGH SCHOOL	11/16/07-6/30/08
SUMALE, MARCO	SANTA MONICA HS	11/1/07-2/29/08
SWANSON, JOSEPH	MALIBU HIGH SCHOOL	11/1/07-6/30/08

**NOON SUPERVISION**

AUSMUS, JULEY	CABRILLO ELEMENTARY	9/6/07-6/20/08
BROOKES, KAREN	WEBSTER ELEMENTARY	10/2/07-6/20/08
LAWRENCE, JENNIFER	CABRILLO ELEMENTARY	11/26/07-6/20/08
MCKEOWN, CAROL	FRANKLIN ELEMENTARY	12/19/07-6/20/08

**STUDENT WORKER - WORKABILITY**

NAPULI, ALVAINNE	SANTA MONICA HS	11/15/07-6/30/10
POUNDSTONE, TOSHIA	SANTA MONICA HS	11/27/07-6/30/10

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:

TO: BOARD OF EDUCATION ACTION/CONSENT  
01/17/08  
FROM: DIANNE TALARICO / TIMOTHY R. WALKER / LAUREL SCHMIDT  
RE: EXPULSION OF STUDENT (B/D 07/05/91)

RECOMMENDATION NO. A.21

It is recommended that the Board of Education expel student (B/D 07/05/91).

COMMENT: The Principal of Santa Monica High School recommended the expulsion based on the student's violations of Education Code Sections 48915(c)(3), 48900(c), and 48900(k):

"Unlawfully selling a controlled substance."

Education Code 48915(c)(3)

"Disrupted school activities or willfully defied the authority of school personnel."

Education Code 48900(k)

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

01/17/08

FROM: DIANNE TALARICO / TIMOTHY R. WALKER / LAUREL SCHMIDT

RE: EXPULSION OF STUDENT (B/D 07/11/91)

RECOMMENDATION NO. A. 22

It is recommended that the Board of Education expel student (B/D 07/11/91).

COMMENT: The Principal of Santa Monica High School recommended the expulsion based on the student's violations of Education Code Sections 48915(c)(3), 48900(c), and 48900(k):

"Selling a controlled substance."

Education Code 48915(c)(3)

"Unlawfully possessed, used, sold, or otherwise furnished, or been under the influence of, any controlled substance, alcoholic beverage or intoxicant of any kind."

Education Code 48900(c)

"Disrupted school activities or willfully defied the authority of school personnel."

Education Code 48900(k)

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

01/17/08

FROM: DIANNE TALARICO / TIMOTHY R. WALKER / LAUREL SCHMIDT

RE: EXPULSION OF STUDENT (B/D 02/11/92)

RECOMMENDATION NO. A.23

It is recommended that the Board of Education expel student (B/D 02/11/92).

COMMENT: The Principal of Santa Monica High School recommended the expulsion based on the student's violations of Education Code Sections 48915(c)(3), 48900(c), and 48900(k):

"Unlawfully selling a controlled substance."

Education Code 48915(c)(3)

"Unlawfully possessed, used, sold, or otherwise furnished, or been under the influence of, any controlled substance, alcoholic beverage or intoxicant of any kind."

Education Code 48900(c)

"Disrupted school activities or willfully defied the authority of personnel."

Education Code 48900(k)

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

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## **MAJOR ITEMS**



TO: BOARD OF EDUCATION

ACTION/MAJOR

01/17/08

FROM: DIANNE TALARICO / TIMOTHY R. WALKER /  
MICHAEL D. MATTHEWS

RE: APPROVAL OF THE 2008-2009 AND 2009-2010 CALENDARS

RECOMMENDATION NO. A.24

It is recommended that the Board of Education approve the school calendars for the 2008-2009 and 2009-2010 school years.

COMMENT: The school calendar is a negotiated item between the Board of Education and the Santa Monica-Malibu Classroom Teachers' Association (SMMCTA) as per Article VI.A.4 of the current agreement.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

# 2008-2009 District Calendar

Adopted by the Board of Education On: TBD

**PROPOSED**

NOTE: Certificated Personnel report on FRIDAY, AUGUST 29, 2008 (See Below)

	FIRST WEEK					SECOND WEEK					THIRD WEEK					FOURTH WEEK					Elem. Days Taught	Sec. Days Taught	# Contract Days	# Legal Holidays	# Local Holidays	# Recess Days	# Staff Dev Days	Days of Teacher Services
School Month	Mon.	Tues.	Wed.	Thurs.	Fri.	Mon.	Tues.	Wed.	Thurs.	Fri.	Mon.	Tues.	Wed.	Thurs.	Fri.	Mon.	Tues.	Wed.	Thurs.	Fri.								
1st					Aug 29	Sep 1	2	3	4	5	8	9	10	11	12	15	16	17	18	19	13	13	1	1	0	0	1	15
2nd	22	23	24	25	26	29	30	Oct 1	2	3	6	7	8	9	10	13	14	15	16	17	19	19	0	0	1	0	0	19
3rd	20	21	22	23	24	27	28	29	30	31	Nov 3	4	5	6	7	10	11	12	13	14	19	19	0	1	0	0	0	19
4th	17	18	19	20	21	24	25	26	27	28	Dec 1	2	3	4	5	8	9	10	11	12	17	18	Elem 1	1	1	0	0	18
5th	15	16	17	18	19	22	23	24	25	26	29	30	31	1	2	5	6	7	8	9	10	10	0	2	2	6	0	10
6th	12	13	14	15	16	19	20	21	22	23	26	27	28	29	30	Feb 2	3	4	5	6	19	18	Sec 1	1	0	0	0	19
7th	9	10	11	12	13	16	17	18	19	20	23	24	25	26	27	Mar 2	3	4	5	6	19	19	0	1	0	0	0	19
8th	9	10	11	12	13	16	17	18	19	20	23	24	25	26	27	30	31	Apr 1	2	3	20	20	0	0	0	0	0	20
9th	6	7	8	9	10	13	14	15	16	17	20	21	22	23	24	27	28	29	30	1	10	10	0	0	2	8	0	10
10th	4	5	6	7	8	11	12	13	14	15	18	19	20	21	22	25	26	27	28	29	19	19	0	1	0	0	0	19
11th	June 1	2	3	4	5	8	9	10	11	12	15	16	17	18	19						15	15	0	0	0	0	0	15
<div><div></div>LEGAL HOLIDAY</div> <div><div></div>LOCAL HOLIDAY (Classes/Offices Closed)</div> <div><div></div>SCHOOL RECESS (Classes not in session)</div>																					180	180	2	8	6	14	1	183

District-wide Staff Development Day.... Fri., August 29, 2008  
 Labor Day..... Mon., September 1, 2008  
 Teacher Contract Day (No ADA)+..... Tues., September 2, 2008  
 1st Semester Begins..... Wed., September 3, 2008  
 School Opens (Students Arrive)..... Wed., September 3, 2008  
 Admissions Day (Observed)..... Thurs., October 9, 2008  
 Veteran's Day..... Tues., November 11, 2008  
 Contract Day (Elementary)+..... Wed., November 19, 2008  
 Thanksgiving Holiday..... Thurs., November 27, 2008 to  
 Fri., November 28, 2008  
 Winter Recess (Legal/Local Holidays). Mon., December 22, 2008 to  
 Fri., January 2, 2009  
 Martin Luther King, Jr's Birthday..... Mon., January 19, 2009  
 1st Semester Ends..... Fri., January 23, 2009

Contract Day (Secondary)+..... Mon., January 26, 2009  
 2nd Semester Begins..... Tues., January 27, 2009  
 Washington's Birthday..... Mon., February 16, 2009  
 Spring Break/Local Holidays..... Mon., April 6, 2009 to  
 Fri., April 17, 2009  
 Lincoln's Birthday (observed).... Mon., April 13, 2009  
 Memorial Day..... Mon., May 25, 2009  
 2nd Semester Ends..... Fri., June 19, 2009  
 School Closes..... Fri., June 19, 2009

**STAFF DEVELOPMENT DAYS (Certificated Personnel)**  
 Day 1: Friday, August 29, 2008 (District Day)  
 Day 2: To Be Arranged by Sites (Site Day)  
 Day 3: To Be Arranged by Sites (Site Day)

## PUPIL FREE DAYS +

9/2/08 All Students  
 11/19/08 Elementary Students Only  
 1/26/09 Secondary Students Only

Semester 1 = \*\* 88 Days

Semester 2 = \*\* 92 Days

# SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT

## 2009-2010 District Calendar

## PROPOSED

Adopted by the Board of Education On: TBD

NOTE: Certificated Personnel report on FRIDAY, SEPTEMBER 4, 2009 (See Below)

NOTE: Calculated Personnel report on FRIDAY, SEPTEMBER 4, 2009 (See Below)

School Month	FIRST WEEK					SECOND WEEK					THIRD WEEK					FOURTH WEEK					Elem. Days Taught	Sec. Days Taught	# Contract Days	# Legal Holidays	# Local Holidays	# Recess Days	# Staff Dev Days	Days of Teacher Services	
	Mon.	Tues.	Wed.	Thurs.	Fri.	Mon.	Tues.	Wed.	Thurs.	Fri.	Mon.	Tues.	Wed.	Thurs.	Fri.	Mon.	Tues.	Wed.	Thurs.	Fri.									
1st					Sept 4	7	8	9	10	11	14	15	16	17	18	21	22	23	24	25	13	13	1	1	0	0	1	15	
2nd	28	29	30	1	2	5	6	7	8	9	12	13	14	15	16	19	20	21	22	23	19	19	0	0	1	0	0	19	
3rd	26	27	28	29	30	2	3	4	5	6	9	10	11	12	13	16	17	18	19	20	18	19	1	1	0	0	0	20	
4th	23	24	25	26	27	30	1	2	3	4	7	8	9	10	11	14	15	16	17	18	18	18	0	1	1	0	0	18	
5th	21	22	23	24	25	28	29	30	31	1	4	5	6	7	8	11	12	13	14	15	10	10	0	2	2	6	0	10	
6th	18	19	20	21	22	25	26	27	28	29	1	2	3	4	5	8	9	10	11	12	19	18	1	1	0	0	0	18	
7th	15	16	17	18	19	22	23	24	25	26	1	2	3	4	5	8	9	10	11	12	19	19	0	1	0	0	0	19	
8th	15	16	17	18	19	22	23	24	25	26	29	30	31	1	2	5	6	7	8	9	10	10	10	0	0	2	8	0	10
9th	12	13	14	15	16	19	20	21	22	23	26	27	28	29	30	3	4	5	6	7	20	20	0	0	0	0	0	20	
10th	10	11	12	13	14	17	18	19	20	21	24	25	26	27	28	31	1	2	3	4	19	19	0	1	0	0	0	19	
11th	7	8	9	10	11	14	15	16	17	18	21	22	23	24	25						15	15	0	0	0	0	0	15	
<div><div></div>LEGAL HOLIDAY</div> <div><div></div>LOCAL HOLIDAY (Classes/Offices Closed)</div> <div><div></div>SCHOOL RECESS (Classes not in session)</div>																					180	180	2	8	6	14	1	183	

District-wide Staff Development Day.... Fri., September 4, 2009  
 Labor Day..... Mon., September 7, 2009  
 Teacher Contract Day (No ADA)+..... Tues., September 8, 2009  
 1st Semester Begins..... Wed., September 9, 2009  
 School Opens (Students Arrive)..... Wed., September 9, 2009  
 Admissions Day (Observed)..... Mon., September 28, 2009  
 Veteran's Day..... Wed., November 11, 2009  
 Contract Day (Elementary)+..... Wed., November 18, 2009  
 Thanksgiving Holiday..... Thurs., November 26, 2009 to  
 Fri., November 27, 2009  
 Winter Recess (Legal/Local Holidays). Mon., December 21, 2009 to  
 Fri., January 1, 2010  
 Martin Luther King, Jr's Birthday..... Mon., January 18, 2010  
 1st Semester Ends..... Fri., January 29, 2010

Contract Day (Secondary)+..... Mon., February 1, 2010  
 2nd Semester Begins..... Tues., February 2, 2010  
 Washington's Birthday..... Mon., February 15, 2010  
 Spring Break/Local Holidays..... Mon., March 29, 2010 to  
 Fri., April 9, 2010  
 Lincoln's Birthday (observed).... Mon., April 5, 2010  
 Memorial Day..... Mon., May 31, 2010  
 2nd Semester Ends..... Fri., June 25, 2010  
 School Closes..... Fri., June 25, 2010

**STAFF DEVELOPMENT DAYS (Certificated Personnel)**  
 Day 1: Friday, September 4, 2009 (District Day)  
 Day 2: To Be Arranged by Sites (Site Day)  
 Day 3: To Be Arranged by Sites (Site Day)

### PUPIL FREE DAYS +

9/8/09 All Students  
 11/18/09 Elementary Students Only  
 2/1/10 Secondary Students Only

Semester 1 = \*\* 88 Days  
 Semester 2 = \*\* 92 Days

TO: BOARD OF EDUCATION

ACTION/MAJOR

01/17/08

FROM: DIANNE TALARICO / JANECE L. MAEZ / PAT HO

RE: APPROVAL OF THE 2006-07 ANNUAL FINANCIAL AND MEASURE  
"S" AUDIT REPORTS

RECOMMENDATION NO. A.25

It is recommended that the Board of Education accept the 2006-07 Annual Financial and Measure "S" Audit Reports and approve management discussion and analysis/the administrative responses to the "Findings" and "Recommendations" as contained in the Subject audits.

COMMENT: In response to California Education Code mandate, the 2006-07 financial audit has been completed by the audit firm of Roy J. Blair, CPA, who has also completed the 2006-07 Measure "S" audit in response to that same mandate as well as the provisions of the Measure "S" language, subject to the comments and observations of the Financial Oversight Committee (FOC). The Board of Education and the FOC have previously received a copy of both the audit reports; an information copy of both audit reports is available for public review in the Superintendent's Office.

A section of the audit report contains a series of "Findings" and "Recommendations" and "District Responses" for board consideration.

Mr. Blair will be available at the meeting to answer questions.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/MAJOR

01/17/08

FROM: DIANNE TALARICO / JANECE L. MAEZ

RE: REAPPOINTMENT OF TERMS TO THE FINANCIAL OVERSIGHT  
COMMITTEE (FOC) FOR BEN ALLEN, PATRICIA HOFFMAN, AND  
PAUL SILVERN

RECOMMENDATION NO. A.26

It is recommended that the Board of Education approve the reappointment of Ben Allen, Patricia Hoffman, and Paul Silvern to the Financial Oversight Committee (FOC).

COMMENT: Mr. Allen, Ms. Hoffman, and Mr. Silvern have served diligently on the Financial Oversight Committee. Their terms ended on December 31, 2007. Staff suggests that these community members be reappointed to the FOC for additional three-year terms. Following are the terms for all FOC members:

<b>Term Ends 12/31/08</b>	<b>Term Ends 12/31/09</b>	<b>New Term Ends 12/31/10</b>
Denny Kernochan	Craig Hamilton	Ben Allen
Cheryl Stecher	Gordon Lee	Patricia Hoffman
Cynthia Torres	Carrie Wagner	Paul Silvern

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/MAJOR

01/17/08

FROM: DIANNE TALARICO / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: APPROVAL PROCEDURES FOR MEASURE "BB" FACILITIES DESIGN  
REVIEW PROCESS

RECOMMENDATION NO. A.27

It is recommended that the Board of Education approve the following procedures for the Measure "BB" Facilities Design Review process.

Background Information

The Board of Education approved contract agreements with five architectural firms (R.L. Binder, HMC, Daly Genik/IBI, Osborne/Konig Eizenberg, and WWCOT) during the board meeting of November 15, 2007, and approved interim agreements with these firms on December 13, 2007. The architectural firms will begin meeting with site "BB" Committees this month to begin the planning process for schematic design at each site. Once proposed drawings are completed, they will be reviewed by a Design Review Committee. The Design Review Committee shall be comprised of a sub-committee of the Measure "BB" Advisory Committee and various other members as outlined in the following procedure.

The Measure "BB" Advisory Committee reviewed the document at its meeting of January 7, 2008, and approves it moving forward for board approval.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

### **Architectural Design Review Procedure - Measure “BB” Bond Program**

The Board of Education supports quality sustainable architectural design creating attractive durable cost-effective learning environments. To ensure appropriate design solutions that meet both district goals and wider community expectations all major architectural building and site designs shall be reviewed by the Design Review Committee.

During the development of Measure “BB” projects for each site, each local Site Building Committee working with district staff and the assigned architect will ensure that the programming and schematic design addresses sustainability and provides for attractive, durable and cost effective learning environments.

At the end of the schematic design staff shall present the proposed design including architectural site plans to the Design Review Committee. The project shall not proceed into Design Development until the design has been accepted.

Participation in the Design Review Committee shall include Chairs of the Measure “BB” Advisory Committee and Sub-committee on Sustainability as well as other qualified committee members, facilities staff, consultants, city and agency staff, as appropriate. Chairs shall coordinate the selection the Design Review Committee with support from staff.

TO: BOARD OF EDUCATION

ACTION/MAJOR

01/17/08

FROM: DIANNE TALARICO / JANECE L. MAEZ

RE: ESTABLISH POSITIONS FOR BARNUM HALL THEATRE OPERATIONS  
AND FACILITY PERMITS - TECHNICAL THEATRE COORDINATOR,  
ADMINISTRATIVE ASSISTANT, AND PART-TIME CUSTODIAN

RECOMMENDATION NO. A.28

It is recommended that the Board of Education establish the positions of Technical Theatre Coordinator, Administrative Assistant, and a Part-Time Custodian to support the office and Director of Theatre Operations and Facility Permits.

COMMENT: The second phase of the BARNUM HALL AND THE GREEK THEATRE - FACILITY USE PLAN (adopted by the Board of Education on August 31, 2006) planned for the hiring of these additional staff members in the second year of the plan. The success of the first phase of the plan in Barnum Hall and the Greek Theater on the campus of Santa Monica High School has led the board to expand the initiative districtwide with the establishment of the Director of Theatre Operations and Facility Permits. These three positions will support the Director as the scope of work broadens to include facility permits districtwide. They will better serve the district in generating revenue from the leasing of district auditoria and non-Joint Use Agreement use of the school facilities and fields. Additionally, these positions will support the Director of Theatre Operations and Facility Permits market and oversee the district's properties for use as filming venues.

This item was discussed during the December 13, 2007, meeting as *Discussion Item No. D.01*.

Funding Information: Technical Theatre Coordinator

Budgeted: Yes

Source: Barnum Hall/Greek Theatre Revenues

Account Number: 01-91180-0-81000-54000-2910-050-1500

Description: Technicians (monthly)

NOTE: This position is self-sustaining. Renewal of this position each year is dependent on maintained revenue funding.



Funding Information: Administrative Assistant: Theatre  
Operations & Facility Permits

Budgeted: Yes

Source: Barnum Hall/Greek Theatre Revenues

Account Number: 01-91180-0-81000-54000-2410-050-1500

Description: Clerical Office (monthly)

NOTE: This position is self-sustaining. Renewal of this position each year is dependent on maintained revenue funding.

Funding Information: Custodian (part-time)

Budgeted: Yes

Source: Barnum Hall/Greek Theatre Revenues

Account Number: 01-91180-0-81000-54000-2212-050-1500

Description: P/T Custodian (monthly)

NOTE: This position is self-sustaining. Renewal of this position each year is dependent on maintained revenue funding.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

## **TECHNICAL THEATER COORDINATOR**

### **Job Summary**

Under the direction of the Director of Theater Operations, the Technical Theater Coordinator organizes, supports and runs event operations of Barnum Hall and the Memorial Greek Amphitheatre, located on the campus of Santa Monica High School (SAMOHI), for student performances and community, commercial and non-profit rentals. The Coordinator is responsible for maintaining the technical theatre equipment performance spaces in the District especially, but not limited to, Barnum Hall and the Memorial Greek Amphitheatre. The position will also be required to support and run large special event and filming rentals in the District, as needed and available. Supervises, schedules and reviews the work activities of assigned staff and student crews.

### **Representative Duties**

1. Oversees and provides on-site technical, house and facility management for all events in Barnum Hall and the memorial Greek Amphitheatre.
2. Provides professional guidance and assistance to school and rental groups to facilitate and enhance their use of the facilities.
3. Oversees, coordinates and integrates the staging of theatrical lighting, sound, video, and other equipment and/or assets, as required for individual performances.
4. Provides technical oversight, guidance, and training to student theatrical crew members in basic theater practices, techniques, and work standards.
5. Schedules and supervises theater operations staff and student assistants to provide technical production and ushering support. Develops and implements effective customer service standards.
6. Oversees and coordinates the troubleshooting, repair and maintenance of theatrical staging equipment and facilities. Maintains a preventative maintenance program and contracts for repairs as necessary.
7. Reads, interprets and applies applicable district policies, municipal codes, environmental and safety regulations. Instructs staff and volunteers in work and safety procedures, including the proper operation e of facilities and equipment (e.g., lighting, sound, communication, draperies and seating).
8. Participates in the development of operating goals and objectives for the Theater. Recommends, implements, and administers methods and procedures to enhance operation.

9. Monitors production costs and provides billing information; maintains inventories of materials and equipment necessary for the operation of performance spaces.
10. Acts as the on-site supervisor and District representative for theatre permit rentals. Manages District personnel assigned to permit rental events. Acts as liaison with security, medical, custodial, usher, stagehand, police and other event personnel.
11. Receives, inspects and arranges for the proper storage of theatrical equipment. Maintains records of and conducts periodic inventories of such equipment.
12. May personally operate lights, sound and other equipment during rehearsals and production.
13. Maintains accurate records and files; prepares reports, correspondence and other written materials related to the work.
14. Conducts facility inspection before and after events ensuring that event set-up complies with event organizer plans and safety regulations. Prepares document and cost estimates for building or equipment damage.
15. Works closely with Samohi administrative staff to maintain positive, cooperative working relationships in coordinating all uses of Barnum Hall and the Greek Theater, and specifically synchronizing and managing campus related events and parking with users of the facilities, and prospective filming.
16. Oversees maintenance and safe operation of technical theatre equipment in the other performance facilities in the District, as needed and available.
17. May act as Site Representative during large special events and filming rentals at Samohi and other District facilities, as needed and available.
18. Performs other duties as assigned that support the overall objective of the position.

## **ADMINISTRATIVE ASSISTANT - Theatre Operations & Facility Permits**

### **Job Summary**

Under general supervision of the Director of Theater Operations and Facility Permits, provides administrative, secretarial and clerical support for the Theater Operations & Facility Permits office; organizes, processes, and bills Facility Permits of the District; performs a variety of administrative, database and support functions to relieve the staff of administrative details; and performs other related work as necessary.

### **Representative Duties**

1. Processes Facility Permit Requests and issues Facility Permits.
2. Tracks Permit billing and receipts, maintains a database of accounts.
3. Assists the leasing and use of Barnum Hall and the Greek Theater.
4. Composes, types and proofreads agendas, reports and memos on behalf of managers, supervisors and administrators.
5. Maintains and updates master calendars for Barnum Hall, the Greek Theater and permits District wide.
6. Prepares office correspondence and newsletters.
7. Tracks budgetary expenditures for a number of different accounts; researches vendor and purchasing information; administers petty cash funds.
8. Compiles and distributes special mailings and promotional materials.
9. Prepares, reviews and approves departmental payroll reports and distributes payroll checks.
10. Administers work orders and facility service requests.
11. Coordinates after school programs and special functions.
12. Prepares committee agendas and minutes.
13. Explains procedures and provides work direction to classified office support personnel and Student Assistants.
14. Researches work practices and office procedures and participates in surveys sponsored by the District or other organizations.
15. Establishes and maintains word processing and spreadsheet information used in department databases and reports; organizes and maintains related office filing systems.
16. Answers incoming calls and routes individuals to appropriate staff; greets and directs visitors to appropriate personnel;

screens, sorts, distributes and prepares department mail and special deliveries.

17. Coordinates and makes travel arrangements for conferences, workshops and other meetings to be attended or administered by managers, supervisors, administrators, or other personnel.
18. Compiles and presents information within budgetary and activity reports that are used by the school, department, division, or other organizations; assists managerial, professional and administrative staff in completing special projects as needed.
19. Performs other functions as assigned or as the situation requires.

## **CUSTODIAN - Part Time**

### **Job Summary**

Under general supervision of the Director of Theater Operations and Facility Permits, performs a variety of custodial activities on the weekend shift; clean and maintain Barnum Hall, the Greek Theater and other facilities used for facility permits in a clean, orderly, and secure manner; provide safety to students, staff and permit holders on the assigned campus; and performs other related work as necessary.

### **Representative Duties**

1. Sweep, scrub, mop, seal and wax floors; vacuum rugs and carpets in classrooms, offices, workshops and other work areas; wash windows, chalkboards and walls; scrub and refinish floors; change light bulbs as required.
2. Dust and polish furniture and woodwork; clean and polish desks.
3. Empty and clean waste receptacles and pencil sharpeners; pick up paper; pick up trash containers and empty into large bins.
4. Inspect for vandalism and illegal entry; report hazardous or unusual conditions to the Director.
5. Clean restrooms including floors, walls, fixtures, appliances and mirrors; restock supplies; polish metal fixtures.
6. Move furniture and equipment; set up cafeteria, auditorium, gymnasium, meeting rooms and classrooms for special events and meetings.
7. Turn lights on and off; unlock and lock doors and gates.
8. Wash walk and eating areas; clean drinking fountains; make emergency clean-ups in classrooms as assigned.
9. Participate as part of a cleaning crew, as directed, for major cleaning assignments.
10. Perform minor maintenance to grounds adjacent to assigned buildings.
11. Perform related duties as assigned.

TO: BOARD OF EDUCATION

ACTION/MAJOR

01/17/08

FROM: DIANNE TALARICO / CHIUNG-SALLY CHOU /  
MAUREEN BRADFORD

RE: APPROVAL OF THE SINGLE PLAN FOR STUDENT ACHIEVEMENT -  
ELEMENTARY SCHOOLS

RECOMMENDATION NO. A.29

It is recommended that the Board of Education approve the following elementary school sites' Single Plan for Student Achievement (SPSA).

- Cabrillo Elementary
- Edison Language Academy
- Franklin Elementary
- Grant Elementary
- McKinley Elementary
- John Muir Elementary
- Point Dume Elementary
- Will Rogers Elementary
- Roosevelt Elementary
- Santa Monica Alternative School House (SMASH)

COMMENT: The Single Plan for Student Achievement establishes a focus for raising the academic performance of students to meet or exceed state standards. Each School Site Council (SSC) is responsible for the development, implementation and review of its SPSA. The development of the plan consists of twelve steps:

- 1) Obtain the input of the school community
- 2) Review the school characteristics
- 3) Analyze current educational practices and staffing
- 4) Analyze student performance data
- 5) Establish school goals
- 6) Review available resources
- 7) Select specific improvements
- 8) Consider centralized services
- 9) Recommend the plan to the local governing board
- 10) Monitor progress
- 11) Evaluate the effectiveness of planned activities
- 12) Modify the plan

One public copy of each plan will be available at the Board of Education meeting. Hard copies of the plans are available for viewing in Educational Services. Each site also has a copy of its plan available for review.

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:



TO: BOARD OF EDUCATION

ACTION/MAJOR

01/17/08

FROM: DIANNE TALARICO / TIMOTHY R. WALKER / LAUREL SCHMIDT

RE: REVISE POLICY 3515 - DIGITAL CLOSED CIRCUIT TELEVISION  
(CCTV) VIDEO SURVEILLANCE SYSTEM

RECOMMENDATION NO. A.30

It is recommended that the Board of Education revise Board Policy 3515 - Digital Closed Circuit Television (CCTV) Video Surveillance System to include language specific to Global Positioning Systems (GPC) on school buses.

BACKGROUND:

One June 2, 2005, the Board of Education adopted Policy 3515 - Digital Closed Circuit Television (CCTV) Video Surveillance System as part of the campus security effort. The policy is returning with additional language to allow installation and use of Global Positioning Systems (GPC) on school buses. The language is necessary to qualify for grant funding to support student safety efforts.

The text of the policy is attached, with the new language underlined.

COMMENT: This item first came to the board as Discussion Item No. D.02 on December 13, 2007.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

New text in underline  
Deleted text in ~~strikeout~~

<u>NUMBER</u>	<u>ARTICLE</u>	<u>TITLE</u>		
3515	Business & Operations	Digital Closed Circuit Television (CCTV) Video Surveillance and Global Positioning System (GPS)		
<u>SUBTOPIC</u>	<u>POLICY</u>	<u>REGULATION</u>	<u>EXHIBIT</u>	
Campus Security	X			

#### DETAIL

It shall be the policy of the Santa Monica-Malibu Unified School District to implement a digital Closed Circuit Television (CCTV) video surveillance system at selected sites throughout the district. Video cameras and Global Positioning Systems (GPS) may be used on school buses to monitor student behavior while traveling to and from school and school activities and to track vehicle location, course of direction and speed. The Board believes that such monitoring will deter misconduct and help to ensure the safety of students and staff. Students found to be in violation of the district's bus conduct rules shall be subject to discipline in accordance with district policy and regulations. At the discretion of the Superintendent or designee, school bus video recordings also may be used to resolve complaints by students and/or parents/guardians and to help employees maintain discipline.

The implementation of such a system is solely for the protection of District property and assets from theft and vandalism, and to maintain safety and discipline through deterrence and video documentation and GPS tracking. There is no real-time video monitoring. The systems ~~is~~ are not designed or intended to protect individuals from being victims of violent or property crime, or to detect other potentially illegal or undesirable activities which may occur. However, any information about illegal activities or activities in violation of District policies obtained through the video recordings or GPS records may be used to assist the District or law enforcement as evidence in such cases.

District surveillance cameras will be used in areas deemed appropriate by the Superintendent of Schools, but will not be used in locations where persons have a reasonable expectation of privacy (e.g. bathrooms, locker rooms, changing rooms). Audio recordings shall not be utilized by School District officials for surveillance purposes; such prohibition does not preclude the use of audio recordings by law enforcement officials in accordance with their official duties and/or otherwise authorized by law.

Any video recording used for surveillance purposes in school buildings, school busses or on school property shall be the sole property of the district. Video recordings and GPS records will be reviewed in the event of damage or loss of property, or when there are indications that a crime has been committed or that District policies have been violated. All video recordings and GPS records will be secured to avoid tampering and ensure confidentiality in accordance with applicable laws and regulations. Release of such videos and records will be made only as permissible pursuant to applicable law.

Appropriate signage will be posted at entrances to the school campus and on school busses notifying students, staff and the general public of the District's use of surveillance cameras and GPS systems. Students and staff will receive additional notification, as appropriate, regarding the use of surveillance cameras and GPS systems in the schools or on school busses or school grounds. Such notification may include, but is not limited to, publication in the District calendar, employee handbook and student handbook or in other District materials.

The implementation of the surveillance system shall not replace the need for ongoing vigilance of the District security personnel or school supervision. School administrators shall ensure that due diligence is observed in maintaining general campus security.

#### **REFERENCE**

#### **MANAGEMENT RESOURCES:**

##### **ADOPTED**

June 2, 2005  
September 1994

##### **REVISED**

##### **CSBA DATE**

CSBA 5131.1

#### **DISTRICT GOAL**

Quality Education for All

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/MAJOR

01/17/08

FROM: DIANNE TALARICO

RE: SET DATE FOR ADDITIONAL BOARD MEETING IN EARLY MARCH  
2008

RECOMMENDATION NO. A.31

It is recommended that the Board of Education schedule an additional meeting in early March 2008 to discuss enrollment and staffing. The meeting would be held at the district offices and begin at 4:00pm.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

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## **DISCUSSION ITEMS**

TO: BOARD OF EDUCATION

DISCUSSION

01/17/08

FROM: DIANNE TALARICO / TIMOTHY R. WALKER /  
MICHAEL D. MATTHEWS

RE: REVISE POLICY 4157 - EMPLOYEE SAFETY  
NEW POLICY 4157.1 - WORK-RELATED INJURIES

DISCUSSION ITEM NO. D.01

It is recommended that the Board of Education adopt Revised Board Policy 4157 - Employee Safety, and New Board Policy 4157.1 - Work-Related Injuries, as recommended by CSBA.

Attachment:

Board Policy 4157 - Employee Safety

Board Policy 4157.1 - Work-Related Injuries

THIS IS A **REVISED POLICY**

New text in underline

Deleted text in ~~strikeout~~

<u>NUMBER</u>	<u>ARTICLE</u>	<u>TITLE</u>	
4157	Personnel	Employee Safety	
<u>SUBTOPIC</u>	<u>POLICY</u>	<u>REGULATION</u>	<u>EXHIBIT</u>
Employee Safety	X		

**DETAIL**

The Board of Education believes that safety is every employee's responsibility. The Board expects all employees to use safe work practices and to report and correct any unsafe conditions which may occur. Supervisors shall constantly promote safety and correct any unsafe work practice through education, training and enforcement.

No employees shall be required to work under unsafe or hazardous conditions or to perform tasks which endanger their health, safety, or well-being. The supervisor and co-workers will be sensitive and receptive to the opinion of the employee who expresses concern regarding a directive to perform a task which the employee considers unsafe, and to the employee who feels that the unsafe task is a result of the employee working out of class. Board of Education Policy 4604 - Complaints Concerning School Personnel is applicable for situations where a difference of opinion regarding a safety issue is not resolved. According to Labor Code 6310, retaliation for filing a complaint is prohibited. (BP 1312.1 - Complaints Concerning District Employees)

Working conditions and equipment shall be maintained in compliance with standards prescribed by federal, state, and local laws and regulations.

The Superintendent or designee shall establish, implement and maintain a written injury and illness prevention program, in accordance with law. The program shall include training in safe and healthy work practices for all employees. (Labor Code 6401.7)

The Board shall ensure that the Superintendent or designee provides eye protective devices as specified in law and administrative regulation. (CCR, Title 8, 3382)

**REFERENCE**

Legal Reference:

EDUCATION CODE

~~32000-32052 Safety: public and private institutions~~

32066 Safety: public and private institutions

~~32200-32224 Safety: public institutions~~

LABOR CODE

6305 Occupational safety and health standards; special order

6310 Retaliation for filing complaint prohibited

6410 7 Injury prevention programs

6400-6413.5 Responsibilities and duties of employers and employees

CODE OF REGULATIONS, TITLE 8

3203 Injury and illness prevention program

5095-5100 Control of noise exposure

~~CODE OF FEDERAL REGULATIONS, TITLE 29~~

~~1910.95 Noise standards~~

### **MANAGEMENT RESOURCES:**

CAL/OSHA PUBLICATIONS

Guide to Developing your Workplace Injury and Illness Prevention Program,  
revised April 1998

DHHS PUBLICATIONS

Preventing Occupational Hearing Loss - A Practical Guide, June 1996,  
Department of Health and Human Services (National Institute for Occupational  
Safety and Health)

WEB SITES

OSHA: <http://www.osha.gov>

Cal/OSHA: [http://www.dir.ca.gov/occupational\\_safety.html](http://www.dir.ca.gov/occupational_safety.html)

Centers for Disease Control and Prevention: <http://www.cdc.gov/niosh>

National Hearing Conservation Association:

<http://www.hearingconservation.org>

### **ADOPTED**

January 28, 1991

### **REVISED**

XXXXXX

### **CSBA DATE**

7/99



THIS IS A **NEW POLICY**

<u>NUMBER</u>	<u>ARTICLE</u>	<u>TITLE</u>	
4157.1	Personnel	Work-Related Injuries	
<u>SUBTOPIC</u>	<u>POLICY</u>	<u>REGULATION</u>	<u>EXHIBIT</u>
Work-Related Injuries	X		

#### **DETAIL**

The Board of Education desires to provide its employees with workers' compensation insurance and benefits in accordance with law. The Superintendent or designee shall develop an efficient claims handling process in order to reduce costs and facilitate employee recovery.

An employee shall report any work-related injury or illness to his/her supervisor as soon as practical. Upon learning of an injury, a supervisor shall promptly report the incident to the Superintendent or designee and the insurance carrier as appropriate.

The Superintendent or designee shall ensure that every new employee is notified of his/her right to receive workers' compensation if injured at work and that injured employees are given notice in accordance with law.

The Superintendent or designee shall ensure that notifications regarding workers' compensation are posted in accordance with law.

#### **REFERENCE**

##### EDUCATION CODE

44984 Industrial accident and illness leaves, certificated employees

45192 Industrial accident and illness leaves, classified employees

##### LABOR CODE

3200-4855 Workers' compensation, especially:

3550-3553 Employee notice

3600-3605 Conditions of liability

3760 Report of injury to insurer

4600 Provision of medical and hospital treatment by employer

4906 Disclosures and statements

6409.1 Reports

#### **MANAGEMENT RESOURCES:**

##### WEB SITES

California Department of Industrial Relations: <http://www.dir.ca.gov>

<u>ADOPTED</u>	<u>REVISED</u>	<u>CSBA DATE</u>
XXXXXXX		7/02

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## **INFORMATION ITEMS**

TO: BOARD OF EDUCATION INFORMATION  
01/17/08  
FROM: DIANNE TALARICO / CHIUNG-SALLY CHOU / MAUREEN BRADFORD  
RE: SUPPLEMENTAL TEXTBOOKS

INFORMATION ITEM NO. I.01

It is recommended that the textbooks listed below be adopted for the Santa Monica-Malibu Unified School District.

COMMENT: In accordance with the Board of Education policy, the textbook(s) listed below will be on public display for the next two weeks in the Educational Services Department at 1638 17<sup>th</sup> Street, Santa Monica, CA 90405.

**VOCABULARY WORKSHOP** , written by Jerome Shostak, for Malibu High, grades 11-12 AP English. Adoption requested by Bonnie Thoreson