

For a Listing of Upcoming Board Meetings See Page vi of this Table of Contents
Santa Monica-Malibu Unified School District
Board of Education Meeting
AGENDA

December 13, 2007

A regular meeting of the Santa Monica-Malibu Unified School District Board of Education will be held on **Thursday, December 13, 2007**, in the **District Administrative Offices**: 1651 16th Street, Santa Monica, CA. The Board of Education will call the meeting to order at 4:00 p.m. in the Board Conference Room at the District Offices: 1651 16th Street, Santa Monica, CA., at which time the Board of Education will move to Closed Session regarding the items listed below. The public meeting will reconvene at 5:30 p.m. in the Board Room.

The public meeting will begin at 5:30 p.m.

Persons wishing to address the Board of Education regarding an item that is scheduled for this meeting must submit the “Request to Address” card **prior** to discussion of that item. Persons wishing to address the Board of Education regarding an item that is **not** scheduled on this meeting’s agenda may speak during the Public Comments section by submitting the Request to Address card at the beginning of the meeting. The same card is used for either option and is printed in both Spanish and English. Cards are located with meeting materials at the back of the room. Completed cards should be submitted to the Recording Secretary.

Time Certain Items: Those items listed for a specified time (indicated in bold) are listed to give the public an indication of when a particular item of interest will come before the Board. The Board will hear the item at the affixed time. However, if it is prudent to do so, the Board may adjust the time stamp to complete an item currently on the floor, but will not delay the time stamped item for more than 15 minutes.

I. CALL TO ORDER

- A. Roll Call
- B. Pledge of Allegiance

II. PUBLIC COMMENTS FOR CLOSED SESSION ITEMS ONLY

III. CLOSED SESSION:

- Receipt of recommendation for approval of the proposed settlement cases pursuant to GC §54956.9 (b), as cited in the Brown Act:
 - DN-1013A-07/08 DN-1051-07/08
 - DN-1048-07/08
- Conference with Superintendent regarding 2007-2008 Strategies for Negotiations with S.E.I.U. pursuant to GC §54957.6 as cited in the Brown Act.
- Conference with Superintendent regarding 2007-2008 Strategies for Negotiations with SMMCTA pursuant to GC §54957.6 as cited in the Brown Act.
- Closed session with legal counsel concerning anticipated litigation pursuant to GC §54956.9 as cited in the Brown Act (1 case).
- Pupil hearings pursuant to EC §48918 (c) as cited in the Brown Act (*agenda item No. A.21*)

IV. BOARD OF EDUCATION – COMMENDATIONS / RECOGNITIONS

- Olympic High School
- Board of Education President Kathy Wisnicki – Outgoing
- Board of Education Vice President Oscar de la Torre – Outgoing

If you will require accommodation to participate in the Board meeting, please notify the Superintendent’s Office at least one day prior to the meeting.

Board of Education Meeting AGENDA: December 13, 2007

V. APPROVAL OF THE AGENDA

VI. APPROVAL OF MINUTES

A.01 Approval of Minutes.....1
November 1, 2007
November 15, 2007

VII. CONSENT CALENDAR

Consent agenda items are considered routine, as agreed by the President, Vice President and Superintendent, requiring no discussion, and are normally all approved at one time by the Board of Education. However, members of the Board of Education, staff, or the public may request an item be removed from the consent agenda for clarification and/or discussion. Consideration will occur during Section XI (Major Items).

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for HVAC Units – Bid #8.04R26
A.13 Acceptance of Work Completed by Universal Asphalt Company for
Asphalt Replacement at Olympic High School – Bid #8.0527
A.14 Award of Aerial Photography and Digital Mapping Services to TBD
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VIII. PUBLIC COMMENTS

Public Comments is the time when members of the audience may address the Board of Education on items not scheduled on the meeting's agenda. All speakers are limited to three (3) minutes. When there are a large number of speakers, the Board may reduce the allotted time to two (2) minutes per speaker. The Brown Act (Government Code) states that Board members may not engage in discussion of issues raised during "VIII, Public Comments" except to ask clarifying questions, make a brief announcement, make a brief report on his or her own activities, or to refer the matter to staff. This Public Comment section is limited to 20 minutes. If the number of persons wishing to address the Board of Education exceeds the time limit, additional time will be provided in Section XVI, CONTINUATION OF PUBLIC COMMENTS.

IX. COMMUNICATIONS

The Communications section provides an opportunity for the Board of Education to hear reports from the individuals or Committee representative listed below. All reports are limited to 5 minutes or less. However, if more time is necessary, or if a report will not be presented, please notify the Board secretary eight workdays prior to the date of the meeting.

- A. Student Board Member Reports**
 Alec Richker – Santa Monica High School
 Kristen Lambert – Malibu High School
 Jon Shippey – Olympic High School
- B. SMMCTA Update – Mr. Harry Keiley**
- C. S.E.I.U. Update – Ms. Keryl Cartee-McNeely**
- D. PTA Council President Report – Rebecca Kennerly**
- E. Financial Oversight Committee**
- F. Measure "BB" Advisory Committee**

X. SUPERINTENDENT’S REPORT

- Public Schools Week Report Out
- CNN “Hero: Youth Wonder” Award – Josh Miller of SAMOHI
- Malibu High School Named in Nation’s Top 100 High Schools
- Special Education Independent Review Process Update
- Gift Card Drive for Victims of Malibu Fires

MAJOR and DISCUSSION Items

As a general rule, items under MAJOR and DISCUSSION will be listed in order of importance as determined by the President, Vice President and Superintendent. Individual Board members may move to request a change in the order prior to consideration of any Major item. The Board may also move any of these items out of order to be heard immediately following PUBLIC COMMENTS if it appears that there is special interest by the public or as a courtesy to staff members making presentations to the Board.

XI. MAJOR ITEMS

These items are considered to be of major interest and/or importance and are presented for **ACTION (A)** or **INFORMATION (I)** at this time. Many have been reviewed by the Board at a previous meeting under the Discussion Items section of the agenda.

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A.29	Approval of 2007-08 First Interim Report.....	56-71
A.30	Adopt Policy 6200 – Adult Education	72-74

XII. DISCUSSION ITEMS

These items are submitted for information (FIRST READING) and discussion. Action will generally be considered at the next regularly scheduled meeting of the Board.

D.01	Establish Positions for Barnum Hall Theatre Operations and Facility Permits – Technical Theatre Coordinator, Administrative Assistant, and Part-Time Custodian	75-81
D.02	Revise Policy 3515 – Digital Closed Circuit Television (CCTV).....	82-84

XIII. INFORMATIONAL ITEMS

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XIV. BOARD MEMBER ITEMS

These items are submitted by individual Board members for information or discussion, as per Board Policy 8320(b).

XV. REQUESTS BY MEMBERS OF THE PUBLIC OR DISTRICT ADVISORY COMMITTEES TO ADDRESS THE BOARD OF EDUCATION

These items are submitted by members of the public to address the Board of Education on a matter within the jurisdiction of the Board, as per Board Policy 8320(c). Requests must be submitted to the Superintendent in writing ten days before the Board meeting or prior to agenda planning, in accordance with the established agenda planning schedule, whichever is less. The written request will not exceed 500 words and will include, as an attachment, brief background information and the reason for the request.

XVI. CONTINUATION OF PUBLIC COMMENTS

A continuation of Section VIII, as needed. (If the number of persons wishing to address the Board of Education exceeds the time limit in section VIII, additional time will be provided in Section **XVI, CONTINUATION OF PUBLIC COMMENTS.**)

XVII. BOARD MEMBER COMMENTS

Board Member Comments is the section where a Board member may make a brief announcement or make a brief report on his or her own activities relative to Board business. There can be no discussion under “BOARD MEMBER COMMENTS.”

XVIII. FUTURE AGENDA ITEMS

Items for future consideration will be listed with the projected date of consideration. The Board of Education will be given any backup information available at this time.

XIX. CLOSED SESSION

The Board of Education will, if appropriate, adjourn to CLOSED SESSION to complete discussion on items listed for CLOSED SESSION following the regular business meeting.

XX. ADJOURNMENT

This meeting will adjourn to the next regularly scheduled meeting to be held on **Thursday, January 17, 2007, at 5:30 p.m.** at the **District Administrative Offices**, 1651 16th Street, Santa Monica, CA.

Meetings held at Santa Monica City Hall are broadcast live - City TV2, Cable Channel 16.

Meetings held at the District Office and in Malibu are taped and rebroadcast in Santa Monica on CityTV2, Cable Channel 20 - Check TV listing.

Meetings are rebroadcast in Malibu on Government Access Ch. 3 every Saturday at 8pm.

SMMUSD Board of Education Meeting Schedule 2007-2008

Public Meetings begin at 5:30pm

July through December 2007					
Month	1 st Thursday	2 nd Thursday	3 rd Thursday	4 th Thursday	Special Note:
July		7/12 DO	7/19* DO		*Special Meeting
August		8/9 DO		8/23 DO	8/29: Board Retreat
September	9/6 DO			9/27 DO	9/4: Board Retreat 9/29: Closed Session
October	10/4 M		10/18 SM	10/25* DO	10/1: Brd Retreat 10/2: Special Mtg *Special Meeting
November	11/1 M		11/15 SM	11/30 WHERE (5th Thurs)	Thanksgiving 11/22-23
December		12/13 DO		winter break	12/10: Board Retreat
December 24 – 31: Winter Break					
January through June 2008					
January 1 – 4: Winter Break					
January	winter break		1/17 DO	1/31 WHERE (5th Thurs)	
February	2/7 M		2/21 SM		
March		3/13 DO	spring break	spring break	Stairway 3/6 & 3/7
March 17 – 28: Spring Break					
April	4/3 DO		4/17 SM		
May	5/1 M		5/15 SM	5/29 WHERE (5th Thurs)	
June	6/5 DO			6/26 DO	Last day of school 6/20

District Office (DO): 1651 16th Street, Santa Monica.

Malibu City Council Chambers (M): 23815 Stuart Ranch Road, Malibu, CA

Santa Monica City Council Chambers (SM): 1685 Main Street, Santa Monica.

**Santa Monica-Malibu Unified School District
Board of Education
December 13, 2007**

I CALL TO ORDER

A Roll Call

Kathy Wisnicki – Outgoing President
Oscar de la Torre – Outgoing Vice-President

Jose Escarce
Maria Leon-Vazquez
Ralph Mechur
Kelly Pye
Barry Snell

Student Board Members

B Pledge of Allegiance

II CLOSED SESSION

TO: BOARD OF EDUCATION
FROM: DIANNE TALARICO
RE: APPROVAL OF MINUTES

ACTION
12/13/07

RECOMMENDATION NO. A.01

It is recommended that the Board of Education approve the following Minutes:

November 1, 2007
November 15, 2007

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

CONSENT ITEMS

TO: BOARD OF EDUCATION

ACTION/CONSENT

12/13/07

FROM: DIANNE TALARICO / TIMOTHY R. WALKER / MAUREEN BRADFORD

RE: APPROVAL OF INDEPENDENT CONTRACTORS

RECOMMENDATION NO. A.02

It is recommended that the Board of Education enter into an agreement with the following Independent Contractors. These contracts are included in the 2007/2008 budget.

Contractor/ Contract Dates	Description	Site	Funding
Early Advantage 8/31/07 AMENDED AMOUNT Not to exceed: \$1,450 Previous: \$2,500	Teacher training services in preparation for Kindergarten classroom teachers implementing new Spanish/Mandarin curriculum.	Ed Services	01-90250-0-11100-10000-5802-030-1300
Music Center 12/1/07 to 4/03/08 Not to exceed: \$10,000	To work with 3 rd grade students in art and music	Roosevelt	01-90150-0-11100-10000-5802-007-4070
Venice Family Clinic 9/01/07 to 6/30/08 Not to exceed: \$20,000	To provide medical services to Medical eligible students at Samohi	Samohi	01-56400-0-11100-10000-5802-015-4150
Robert Gilliam Prod., Inc 9/10/07 to 6/30/08 Not to exceed: \$13,000	To teach dance to students	Samohi	01-90830-0-17000-10000-5802-015-4150
Mary Ann Soloman Art Meets Technology 7/1/07 to 6/30/08 Not to exceed: \$6,000	Maintain updates to Samohi website and directory	Samohi	01-90150-0-11100-10000-5640-015-4150
Meyers Allison LLP 7/1/07 to 12/30/07 Not to exceed: \$5,000	To provide Independent Investigation of Parent Complaints	Human Resources	01-00000-0-00000-74000-5802-026-1250
DecisionInsite 12/01/07 to 06/30/08 Not to exceed: \$20,981	To provide enrollment projections	Human Resources	01-00000-0-00000-74000-5802-025-1250

Jewish Family Services 10/18/07 to 6/22/08 Not to exceed: \$5,000	To provide on site counseling to students and parents	Franklin	01-73960-0-11100-10000-5802-002-1501
Music Center Education Division 10/01/07 to 6/22/08 Not to exceed: \$8,570	To provide music instruction to students	Franklin	01-90150-0-11100-10000-5802-002-4020
Prosum Technology Services 9/20/07 to 6/30/08 PREV. CONTRACT AMOUNT: AMENDED AMOUNT: Not to exceed: \$19,042.50	Analysis of the IT Department and Transition Planning	Business Services	01-00000-0-00000-73000-5802-005-1500
Jewish Family Services 9/5/07 to 6/30/08 Not to exceed: \$23,000	To provide counseling services to students and parents	Malibu	\$19,000: 01-90140-0-11100-10000-5802-010-4100 \$4,000: 01-91270-0-11100-10000-5802-010-4100
David McCrum 12/15/2007 to 3/15/2008 Not to exceed: \$12,000	To perform the duties of Technical Theatre Coordinator and other related duties.	Business Services: Theater Operations & Facility Permits	01-91180-0-81000-54000-5802-050-1500

MOTION MADE BY:
 SECONDED BY:
 STUDENT ADVISORY VOTE:
 AYES:
 NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

12/13/07

FROM: DIANNE TALARICO / CHIUNG-SALLY CHOU / MAUREEN BRADFORD

RE: OVERNIGHT FIRD TRIP(S) 2007-2008

RECOMMENDATION NO. A.03

It is recommended that the Board of Education approve the special field trip(s) listed below for students for the 2007-2008 school year. No child will be denied due to financial hardship.

School Grade # students	Destination Dates of Trip	Principal/Teacher	Cost Funding Source	Subject	Purpose Of Field Trip
Samohi 9-12 20	Ontario 1/18/08 to 1/20/08	Catherine Baxter	\$150 / paid for by parents and fund raising	ROP	Participate in the Southern California District CDC Competition
Samohi 9-12 16	Orlando, Florida 2/7/08 to 2/12/08	Catherine Baxter	\$1,000 / paid for by parents and fund raising	Pep Squad	Participate in the National High School Cheerleading Championship.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

12/13/07

FROM: DIANNE TALARICO / JANECE L. MAEZ / PAT HO

RE: CONFERENCE AND TRAVEL APPROVAL/RATIFICATION

RECOMMENDATION NO. A.04

It is recommended that the Board of Education approve/ratify the following Requests for Absence on District Business (Conference and Travel) forms.

COMMENTS: Entries are alphabetical, by employee last name. In addition to the employee's name and site/location, each entry contains the following information: name, location and date (s) of the conference, complete account code, fund and program names, and the total estimated cost as provided by the site administrator. The average cost for substitute teachers is \$130/day. This figure is furnished for informational purposes and does not reflect the actual amount paid for an individual substitute.)

<u>NAME</u> <u>SITE</u> Account Number Fund – Resource Number	CONFERENCE NAME LOCATION DATE (S)	COST ESTIMATE
<u>AMMANS, Rachel</u> Special Education 01-56400-0-00000-39000-5220-041-1400 General Fund- Resource: Medi-cal Billing Option	Practical Therapy Techniques For Apraxia and Dysarthria Anaheim, CA December 5, 2007	\$225
<u>BAXTER, Catherine</u> Santa Monica High 01-73960-0-11100-10000-5220-015 General Fund- Resource: Discretionary BL-School Site	CASBO-Legal Aspects of Accounting for ASB Sacramento, CA January 15, 2008	\$205
<u>CADY, Linda</u> Adams Middle No Cost	Society of Petroleum Engineers Annual Technical Conf. & Exhibition 2007 Anaheim, CA November 14, 2007	\$0
<u>COLMENERO, Maria</u> Santa Monica High 01-73960-0-11100-10000-5220-015-4150 General Fund- Resource: Discretionary BL-School Site	Los Angeles Stars Mini Fall Conference Santa Monica, CA October 20, 2007	\$40
<u>DALAN, Angelita</u> Fiscal Services 01-00000-0-00000-73100-5220-051-2510 General Fund- Function: Fiscal Services	Standardized Account Code Structure (SACS) Advanced Concepts Ventura, CA November 11, 2007	\$300
<u>DEHOPE, Kathryn</u> Malibu High 01-73900-0-11100-31100-5220-010-4100 General Fund- Resource: Pupil Retention Block Grant	California Association of School Counselors, Annual State Conference San Diego, CA December 16, 2007	\$600

<u>DIAMANT, Rita</u> Santa Monica High 01-40350-0-11100-21000-5220-038-1300 General Fund- Resource: Title II Teacher Quality	NCEA Special Needs Conference San Francisco, CA January 20, 2008	\$475
<u>FREIMAN-ROSS, Susan</u> Special Education 01-56400-0-00000-34000-5220-041-1400 General Fund- Resource: Medi-cal Billing Option	Practical Therapy Techniques For Apraxia and Dysarthria Pasadena, CA December 6, 2007	\$250
<u>GATES, Janie</u> Olympic High No Cost 01-00000-0-32000-27000-4310-014-4140 General Fund- Function: School Administration No Cost	Association of California School Administrators Downey, CA December 7, 2007 California Department of Education Achievement Gap Summit Sacramento, CA November 13, 2007 LACOE Options Network Meeting Downey, CA October 31, 2007	\$0 \$475 \$0
<u>GRIEGO, Orlando</u> Food and Nutrition Services No Cost	California School Nutrition Association Conference Palm Springs, CA January 18, 2008	\$0
<u>GONZALEZ, Maricela</u> Adams Middle 01-73950-0-11100-10000-5220-011-4110 General Fund- Resource: School & Library Imprvmnt.	Why Try Rancho Cucamonga, CA December 6 – 7, 2007	\$720
<u>GUTIERREZ-PRADO, Nancy</u> Adams Middle 01-73950-0-11100-10000-5220-011-4110 General Fund- Resource: School & Library Imprvmnt.	High School 101 Workshop Glendale, CA October 23, 2007	\$50
<u>HERRERA, Denise</u> Rogers Elementary 19-91700-0-11100-10000-5220-006-4060 Foundation Special Revenue Resource: COTSEN Family Foundation	Reading the Water, Writing the Wind Long Beach, CA March 6 - 9, 2008	\$550 + 2 Subs
<u>HO, Pat</u> Fiscal Services 01-00000-0-00000-73100-5220-051-2510 General Fund- Function: Fiscal Services 01-00000-0-00000-73100-5220-051-2510 General Fund- Function: Fiscal Service	CASBO 2008 Conference Anaheim, CA April 27 – 29, 2008 CASBO-Mandated Cost Workshop Los Angeles, CA December 13, 2007	\$850 \$50
<u>HOLMSTROM, Toni</u> Special Education 01-56400-0-00000-39000-5220-041-1400 General Fund- Resource: Medi-Cal Billing Option	Ready Bodies, Learning Minds! San Pedro, CA December 6, 2007	\$200

<u>HYATT, Virginia</u> Purchasing 21-00000-0-00000-82000-050-1500 State School Building Fund- Function: Operations	CASH 29 th Annual Conference On School Facilities Sacramento, CA February 25, 2008	\$1,600
<u>LEE, Chon</u> Lincoln Middle 01-73950-0-11100-10000-5220-012-4120 General Fund- Resource: School & Library Imprvmnt.	With Different Eyes Los Angeles, CA November 3, 2007	\$95
<u>MCCRAY, Angela</u> Lincoln Middle 01-73950-11100-10000-5220-012-4120 General Fund- Resource: School & Library Imprvmnt.	Outstanding Strategies for Biology/Life Science Ontario, CA December 12, 2007	\$380
<u>MURPHY, Titia</u> Santa Monica High No Cost	2008 Summer Institute AVID Staff Development Training San Diego, CA November 16 – 17, 2007	\$0 + 1 Sub (To be Paid By AVID Center)
<u>OJEDA, Miriam</u> Malibu High 01-73950-0-11100-10000-5220-010-4100 General Fund- Resource: School & Library Imprvmnt.	LA Stars Department of Education Instructional Practice Pasadena, CA 12/8/07, 1/19/08 & 2/9/08	\$1,000
<u>SOLIMAN, Thorai</u> Fiscal Services 01-00000-0-00000-73100-5220-051-2510 General Fund- Function: Fiscal Services	Pupil Attendance Accounting For School Sites Ventura, CA December 12, 2007	\$275
01-00000-0-00000-73100-5220-051-2510 General Fund- Function: Fiscal Services	Legal Aspects & Hands on Accounting for ASB Ontario, CA November 29, 2007	\$205
<u>SCHWARTZ, Jeffrey</u> Lincoln Middle 01-73950-0-11100-10000-5220-012-4120 General Fund- Resource: School & Library Imprvmnt.	National Council for the Social Studies Annual Conference San Diego, CA November 30 – December 2, 2007	\$860 + 1 Sub
<u>TANGUM, Cathy</u> Olympic High 01-00000-0-3200-27000-5220-014-4140 General Fund- Function: School Administration	The 5 th Preventing Abuse Conference Universal City, CA November 15, 2007	\$49
<u>VO, Cam-An</u> Santa Monica High 01-73750-0-11100-31100-5220-015-4150 General Fund- Resource: Tenth Grade Counseling	Fall 2007 California State University School Counselor Conference Pasadena, CA September 26, 2007	\$65
<u>WEST, Jennifer</u> Adams Middle 01-67610-0-11100-10000-5220-011-4110 General Fund- Resource: Arts and Music Block Grant	California Arts Education Association 2007 Pasadena, CA November 17, 2007	\$190
<u>YOUNAN, Julie</u> Classified Personnel 01-00000-0-00000-74000-5220-027-2270 General Fund- Function: Personnel/Human Resources	Ethics in the Workplace Downey, CA December 6, 2007	\$75

Adjustments (Preapproved expenses 10% in excess of approved costs that must be approved by Board/Changes in Personnel Attendance)		
NONE		

Group Conference and Travel: In-State <i>* a complete list of conference participants is on file in the Department of Fiscal Services</i>		
<u>BUI, Jasper</u> <u>LEBO, Meredith</u> Lincoln Middle 01-73930-0-11100-21400-5220-035-1300 General Fund- Resource: Professional Dev. Grant	California School Library Association Annual Conference Ontario, CA November 16 – 18, 2007	\$527 TOTAL +1 Subs
<u>FREIMAN-ROSS, Susan</u> +6 Additional Staff Special Education 01-56400-0-00000-39000-5220-041-1400 General Fund- Resource: Medi-Cal Billing Option	53 rd Annual Speech Language Study Conference Lakewood, CA January 25, 2008	\$250 TOTAL
<u>HARRIS, Peggy</u> <u>DIAZ, Aida</u> Ed Services 01-42030-0-47600-10000-5220-032-2560 General Fund- Resource: Title III-LEP	Practical Approaches to Avoid Over: Under Identification of ELL Lakewood, CA February 29, 2008	\$70 TOTAL
<u>HERRERA, Mayra</u> <u>CEDILLO, Sofia</u> Rogers Elementary 01-30100-0-11100-10000-5220-006-4060 General Fund- Resource: Title I Basic	Rebecca Sitten’s Best Practices For Teaching Spelling & Word San Diego, CA January 18, 2008	\$340 TOTAL +2 Subs
<u>LEE, Chon</u> <u>STIVERS, Susan</u> Lincoln Middle 01-73950-0-11100-10000-5220-012-4120 General Fund- Resource: School & Library Imprvmnt.	UCLA’s Counselors Conference Los Angeles, CA December 1, 2007	\$190 TOTAL
<u>MARKS, Jamie</u> <u>SPONDIKE-SNYDER, Jessica</u> McKinley Elementary 01-30100-0-11100-10000-5220-004-4040 General Fund- Resource: Title I Basic	Creative Math Centers for Your K-2 Classroom Buena Park, CA December 10, 2007	\$378 TOTAL +2 Subs
<u>MOE, Eric</u> <u>OBRIEN, Marianna</u> Lincoln Middle 01-90140-0-11100-41000-5220-012-4120 General Fund- Resource: Reimbursed by ASB	Legal Aspects and Hands on Accounting for Student ASB Ontario, CA January 29, 2008	\$410 TOTAL +2 Subs
<u>PEDROZA, Hugo</u> <u>Bart-Bell, Dana</u> Santa Monica High 01-00000-0-11100-27000-5220-015-4150 General Fund- Function: School Administration	High Tech High San Diego, CA December 4, 2007	\$200 TOTAL

<u>PRAKASH, Jennifer</u> +5 Additional Staff Lincoln Middle 01-73950-11100-10000-5220-012-4120 General Fund- Resource: School & Library Imprvmnt.	CA Math Council CMC-SS Fall Conference Palm Springs, CA November 2 – 3, 2007	\$930 TOTAL +6 Subs
<u>ROMAN, Bertha</u> <u>GALVAN, Hugo</u> Santa Monica High 01-00000-0-11100-27000-5220-015-4150 General Fund- Function: School Administration	Science Safety Workshop Long Beach, CA December 5, 2007	\$320 TOTAL +2 Subs
<u>RISHE, Jessica</u> <u>MATHEWS, Jill</u> Ed Services 01-73920-0-11100-10000-5220-035-1300 General Fund- Resource: Teacher Credentialing Grant	Beginning Teacher Support And Assessment (BTSA) Burbank, CA December 18, 2007	\$110 TOTAL
<u>VEGAS, Kris</u> +5 Additional Staff Special Ed 01-56400-0-00000-39000-5220-041-1400 General Fund- Resource: Medi-Cal Billing Option	High Functioning Autism And Asperger Syndrome Arcadia, CA November 28, 2007	\$1,400 TOTAL +5 Subs
<u>TALARICO, Dianne</u> <u>CHOU, Sally</u> District Office 01-40460-0-19100-10000-5220-035-1300 General Fund- Resource: Title II	Visit/Tour of High Tech High & High Tech High, Media Arts San Diego, CA December 4, 2007	\$0 TOTAL
<u>TALARICO, Dianne</u> +5 Board Members District Office 01-00000-0-00000-71500-5220-020-1200 General Fund- Function: Superintendent	CSBA Annual Education Conference 2007 San Diego, CA November 29 – December 2, 2007	\$10,000 TOTAL
<u>TALARICO, Dianne</u> +3 Additional Staff District Office 21-00000-0-00000-82000-5220-050-1500 State School Building Fund- Function: Operations	Measure “BB” Bond Meeting San Francisco, CA September 17 – 18, 2007	\$750 TOTAL

Out-of-State Conferences: Individual		
<u>BUI, Jasper</u> Ed Services 01-73930-0-11100-21460-5220-035-1300 General Fund- Resource: Prof. Development Grant	Pro Quest Library Advisors Board ANN Arbor, MI November 9 – 11, 2007	\$0
<u>MOORE, Sue</u> Special Education 01-56400-0-39000-5220-041-1400 General Fund- Resource: Medi-Cal Billing Option	American Speech Language Hearing Association Boston, MA November 15 – 17, 2007	\$420

<u>WOO, Angela</u> Adams Middle 01-73950-0-11100-10000-5220-011-4110 General Fund- Resource: School & Library Imprvmt.	Midwest Band and Orchestra Clinic Chicago, IL December 18 – 22, 2007	\$90
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Out-of-State Conferences: Group		
NONE		

MOTION MADE BY:
 SECONDED BY:
 STUDENT ADVISORY VOTE:
 AYES:
 NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT
12/13/07

FROM: DIANNE TALARICO / CHIUNG-SALLY CHOU

RE: SUPPLEMENTAL TEXTBOOKS

RECOMMENDATION NO. A.05

It is recommended that the textbooks listed below be adopted for the Santa Monica-Malibu Unified School District.

COMMENT: In accordance with the Board of Education policy, the textbook(s) listed below have been on public display for the past two weeks in the Educational Services Department at 1638 17th Street, Santa Monica, CA 90405.

HISTORIA DEL MUNDO EL MUNDO MODERNO, written by Ellis, Esler, for World History Grade 10. Adoption requested by Jamie Jimenez at Samohi. Prentice Hall Publisher

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT
12/13/07

FROM: DIANNE TALARICO / TIMOTHY R. WALKER / JUDY ABDO

RE: HEAD START COLLABORATION WITH THE LOS ANGELES COUNTY
OFFICE OF EDUCATION (LACOE)

RECOMMENDATION NO. A.06

It is recommended that the Board of Education approve the refunding application and budget for fiscal year 2008-2009 with the Los Angeles County Office of Education (LACOE) for the purpose of providing Head Start services to eligible families effective July 1, 2008, through June 30, 2009. This agreement is to be executed between the Superintendent of Public Instruction, LACOE, and the Santa Monica-Malibu Unified School District, wherein LACOE agrees to pay Santa Monica-Malibu Unified School District Child Development Fund an amount not to exceed \$1,272,499 for the Head Start-Basic Program and \$10,282 for the Head Start Training and Technical Assistance.

COMMENT: Head Start is a federal grant program with a long history of providing comprehensive child development and support services to young children and families with incomes at or below the poverty level. The contract, operates on a minimum of 200 days, provides for the operation of 10 Head Start classes - approximately 194 children in a full day setting in partnership with State Preschool funds.

GOALS (2008-2009)

1. Support the school success of eligible, poor, and low-income children by providing opportunities for their families to transcend the effects of poverty.

Objective:

- Cultivate educationally supportive lifestyles through parent involvement and staff by focusing on math skills by 90 percent of the families participating in a "Parents as Partners" home activity program by June 2009.
- All Head Start Teachers will participate in the Steps to Excellence Project (STEP). Teachers will maintain or increase the rating earned by Los Angeles County Office of Child Care.
- 100 percent of children identified as being overweight and/or with obesity in family history,

will receive information regarding healthy nutritional and lifestyle choices, and resources in the community that host programs geared toward obesity education. 75 percent of those will participate in an interactive movement workshop hosted by the Santa Monica-Malibu USD.

2. Operate a more efficient and proactive preschool program.

Objective:

- Redesign the shared governance system to enhance personnel management and fiscal accountability.
- Transition from current database system of FileMaker Pro to the program selected by LACOE Grantee for record keeping and reporting.

BUDGET

Personnel	\$ 805,881
Fringe Benefits	271,620
Travel	2,000
Equipment	0
Supplies	43,774
Contractual	20,000
Construction	0
Other	129,224
	<u>\$1,272,499</u>

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/MAJOR

12/13/07

FROM: DIANNE TALARICO / TIMOTHY R. WALKER / RUTH VALADEZ

RE: APPROVAL OF SPECIAL EDUCATION CONTRACTS - 2007-2008

RECOMMENDATION NO. A.07

It is recommended that the Board of Education approve the following Special Education Contracts for fiscal year 2007-2008 as follows:

NPS/NPA

2007-2008 Budget 01-65000-0-57500-11800-5825-043-1400

Nonpublic School/Agency	Student DOB	Service Description	Contract Number	Cost Not to Exceed
The H.E.L.P. Group - contract increase	5/18/01	NPS	#24 - UC08090	\$ 3,000
Kayne-Eras	8/24/97	NPS	#37	\$ 19,773
Jennifer Keany & Associates - contract & date increase	3/23/01	Behavior Therapy	#11 - UC08038	\$ 2,573
Smart Start - contract & date increase	5/6/94	Behavior Therapy	#12 - UC08039	\$ 8,192
Smart Start - contract & date increase	10/3/91	Behavior Therapy	#26 - UC08102	\$ 4,800
Believe Ability	8/14/93	Augmentative Communication	#40	\$ 3,080
Believe Ability	3/29/98	Assistive Tech Assessment	#41	\$ 660
Believe Ability	9/25/02	Assistive Tech Assessment	#42	\$ 660
Can Do Kids	5/14/98	Occupational Therapy Assmt	#43	\$ 400
Maxim Healthcare	Various	Instructional Aides	#44	\$ 57,354
Julia Hobbs Speech Pathology	3/30/93	Speech Therapy	#45	\$ 5,070

Amount Budgeted NPS/NPA 07/08	\$ 3,000,000
Prior Board Authorization as of 11/15/07	\$ 2,398,606
Prior Board Authorization for Occupational Therapy	\$ 55,440
Balance	\$ 545,954

Positive Adjustment (See Below)	\$ 5,820
------------------------------------	----------

Total Amount for these Contracts	\$ 48,208
Total Amount for Instructional Aides	\$ 57,354
Balance	\$ 446,212

Adjustment

Instructional Consultant Budget 01-65000-0-57500-11800-5825-043-1400

There has been a reduction in authorized expenditures of NPS/NPA contracts for FY 2007-08 in the amount of \$5,820 as of 12/13/07

Instructional Consultant	Service Description	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment
Therapy West	Physical Therapy	#18 - UC08045	E	\$ 3,420	
Yellowstone Academy	NPS - transportation	#25 - UC08095	R	\$ 1,200	
Yellowstone Academy	NPS - transportation	#34 - UC08162	R	\$ 1,200	

Instructional Consultants

2006-2007 Budget 01-65000-0-57500-11900-5802-043-1400

Instructional Consultant	Student DOB	Service Description	Contract Number	Cost Not to Exceed
Shiksha Hingorani	Various	Occupational Therapy - contract increase	#48 - UC08113	\$ 38,120
Samantha Fogel	9/13/04	DHH Assessment	#69	\$ 300
Lisa White-Ulrich	9/10/04	Physical Therapy	#70	\$ 6,050
Lisa White-Ulrich	9/17/86	Physical Therapy	#71	\$ 3,850
Lisa White-Ulrich	8/14/00	Physical Therapy	#72	\$ 1,150

Amount Budgeted Instructional Consultants 07/08	\$ 350,000
Prior Board Authorization as of 11/15/07	\$ 386,217
Prior Board Authorization for Occupational Therapy	\$ 14,177
Balance	\$ -50,394

Positive Adjustment	\$ 0
(See Below)	\$

Total Amount for these Contracts	\$ 11,350
Total Amount for Occupational Therapy	\$ 38,120
Balance	\$ -99,864

Adjustment					
Instructional Consultant Budget 01-65000-0-57500-11900-5802-043-1400					
There has been a reduction in authorized expenditures of Instructional Consultants contracts for FY 2007/08 in the amount of \$0 as of 12/13/07					
Instructional Consultant	Service Description	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment

Non-Instructional Consultants
2007-2008 Budget 01-65000-0-57500-11900-5890-043-1400

Non-Instructional Consultant	Student DOB	Service Description	Contract Number	Cost Not to Exceed
Parent Reimbursement	1/16/91	NPS Transportation	#11	\$ 526
Parent Reimbursement	1/29/92	NPS Transportation	#12	\$ 799
Parent Reimbursement	1/29/92	NPS Transportation	#13	\$ 799
Parent Reimbursement	1/13/92	NPS Transportation	#14	\$ 1,800

Amount Budgeted Non-Instructional Consultants 07/08	\$ 225,000
Prior Board Authorization as of 10/18/07	\$ 134,668
Balance	\$ 90,332
 Total Amount for these Contracts	 \$ 3,924
Balance	\$ 86,408

NPS-Legal
2007-2008 Budget 01-65000-0-57500-11900-5820-043-1400

Legal Contractor	Service Description	Contract Number	Cost Not to Exceed
Atkinson, Adelson, Loya, Rudd & Rudd	Legal services - contract increase	#1 - UC08026	\$ 15,000

Amount Budgeted Non-Instructional Consultants 07/08	\$ 195,000
Prior Board Authorization as of 11/15/07	\$ 180,000
Balance	\$ 15,000
 Total Amount for these Contracts	 \$ 15,000
Balance	\$ 0

COMMENT: According to the Education Code SEC.21 Section 56342, prior to recommending a new or continued placement in a non-public, non-sectarian school, the Individualized Education Program (IEP) Team must submit the proposed recommendation to the local governing board for its review and recommendation regarding the cost of such placement.

The recommendation for these severely handicapped students are made by the District IEP Teams in accordance with State and Federal laws. The mandates of IDEA require non-public school services be provided at no expense to parents if there is not an appropriate public school program available. Funding to come from a SELPA-wide non-public school/non-public agency reserve account.

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

12/13/07

FROM: DIANNE TALARICO / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: AWARD OF PURCHASE ORDERS - 2007-2008

RECOMMENDATION NO. A.08

It is recommended that the Board of Education approve the following Purchase Orders and Changed Purchase Orders from November 6, 2007, through December 4, 2007, for fiscal /08.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

12/13/07

FROM: DIANNE TALARICO / JANECE L. MAEZ / PAT HO

RE: ACCEPTANCE OF GIFTS - 2007/2008

RECOMMENDATION NO. A.09

It is recommended that the Board of Education accept, with gratitude, checks and gifts totaling \$57,556.69 presented to the Santa Monica-Malibu Unified School District.

It is further recommended that the Fiscal/Business Services Office, in accordance with Educational Code §42602, be authorized to increase the 2007-2008 income and appropriations by \$57,556.69 as described on the attached listing.

COMMENT: The value of all non-cash gifts has been determined by the donors.

NOTE: The list of gifts is available on the District's website, www.smmusd.org.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

Current Gifts and Donations 2007/2008

School/Site Account Number	Gift Amount	Equity Fund 15% Contrib.	In-kind Value	Donor	Purpose
JAMS 01-90120-0-00000-00000-8699-011-0000	\$ 20,169.00 \$ 16,001.25 \$ 1,359.72 \$ 850.00 \$ 425.00 \$ 160.51 \$ 110.07	\$ - \$ 2,823.75 \$ - \$ 150.00 \$ 75.00 \$ 28.32 \$ 19.42		Various Parents Santa Monica Science Magnet Santa Monica Science Magnet The Pacific Group Metro Calvary Chapel Coca Cola Bottling Company Coca Cola Bottling Company	Field Trips Computers for Science Classrooms Buses for Summer Science Field Trips General Supplies and Materials General Supplies and Materials General Supplies and Materials General Supplies and Materials
Adult Education 11-90120-0-00000-00000-8699-090-0000					
Alternative (SMASH) 01-90120-0-00000-00000-8699-009-0000					
Cabrillo 01-90120-0-00000-00000-8699-017-0000	\$ 558.96 \$ 437.00	\$ 98.65 \$ -		Various Various Parents	General Supplies and Materials Field Trips and Lost Library Books
CDS 12-90120-0-00000-00000-8699-070-0000					
Edison 01-90120-0-00000-00000-8699-001-0000					
Franklin 01-90120-0-00000-00000-8699-002-0000					
Grant 01-90120-0-00000-00000-8699-003-0000					
Lincoln 01-90120-0-00000-00000-8699-012-0000					
Malibu High School 01-90120-0-00000-00000-8699-010-0000	\$ 3,754.11 \$ 1,782.18 \$ 411.00	\$ - \$ 267.00 \$ -		Malibu High School Arts Angels Malibu High School Arts Angels Various Students	General Supplies and Materials General Supplies and Materials AP Environmental Science
McKinley 01-90120-0-00000-00000-8699-004-0000	\$ 150.00 \$ 10.00	\$ - \$ -		Various Parents Rodolfo Gonzalez (Parent)	Purchase Earthquake Materials Field Trip
Muir 01-90120-0-00000-00000-8699-005-0000	\$ 308.00 \$ 173.81 \$ 135.00 \$ 90.00 \$ 43.75 \$ 23.75	\$ - \$ - \$ - \$ - \$ - \$ -		Life Touch Albertsons Anonymous Anonymous Co-Opportunity Consumers Inc. Co-Opportunity Consumers Inc.	Field Trips Field Trips Field Trips Field Trips Field Trips Field Trips

BOE Date: 12/13/07

Current Gifts and Donations 2007/2008

School/Site Account Number	Gift Amount	Equity Fund 15% Contrib.	In-kind Value	Donor	Purpose
Olympic HS 01-90120-0-00000-00000-8699-014-0000	\$ 350.00	\$ -		Various	Scholarship
Rogers 01-90120-0-00000-00000-8699-006-0000	\$ 1,072.00	\$ -		Cotsen Family Foundation	Substitute Teachers
	\$ 363.32	\$ 64.12		Herff-Jones	General Supplies and Materials
	\$ 300.00	\$ -		Heal The Bay	Direct Cost
Roosevelt 01-90120-0-00000-00000-8699-007-0000	\$ 170.00	\$ 30.00		Mount St. Mary's College	General Supplies and Materials
Samohi 01-90120-0-00000-00000-8699-015-0000	\$ 2,311.00	\$ -		Various	Transcripts
	\$ 676.00	\$ -		Various	Transcripts
	\$ 649.00	\$ -		Various	Transcripts
	\$ 633.00	\$ -		Various	Transcripts
	\$ 523.00	\$ -		Various	Transcripts
Barnum Hall 01-91150-0-00000-00000-8699-015-0000					
Pt. Dume Marine Science 01-90120-0-00000-00000-8699-019-0000					
Webster 01-90120-0-00000-00000-8699-008-0000					
Others:					
Superintendent's Office 01-90120-0-00000-00000-8699-020-0000					
Educational Services 01-90120-0-00000-00000-8699-030-0000					
Student & Family Services 01-90120-0-00000-00000-8699-040-0000					
Special Education 01-90120-0-00000-00000-8699-044-0000					
Information Services 01-90120-0-00000-0000-8699-054-0000					
Food and Nutrition Services 01-90120-0-00000-0000-8699-057-0000					
District 01-90120-0-00000-00000-8699-090-0000					
TOTAL	\$ 54,000.43	\$ 3,556.26	\$ -		

Current Gifts and Donations 2007/2008

School/Site Account Number	Y-T-D Adjusted Gift Total	Current Gift Amount	Equity Fund 15% Contrib.	Cumulative Gift Amount	Y-T-D In-Kind Value	Current In-Kind Value	Cumulative In-Kind Value
JAMS 01-90120-0-00000-00000-8699-011-0000	\$ 147,975.52	\$ 39,075.55	\$ 3,096.49	\$ 190,147.56	\$ 4,750.00		\$ 4,750.00
Adult Education 11-90120-0-00000-00000-8699-090-0000	\$ 3,264.61			\$ 3,264.61	\$ 100.00		\$ 100.00
Alternative (SMASH) 01-90120-0-00000-00000-8699-009-0000							
Cabrillo 01-90120-0-00000-00000-8699-017-0000	\$ 67,521.15	\$ 995.96	\$ 98.65	\$ 68,615.76	\$ 1,268.56		\$ 1,268.56
CDS 12-90120-0-00000-00000-8699-070-0000	\$ 384.67			\$ 384.67	\$ 2,748.00		\$ 2,748.00
Edison 01-90120-0-00000-00000-8699-001-0000	\$ 21,077.26			\$ 21,077.26	\$ 200.00		\$ 200.00
Franklin 01-90120-0-00000-00000-8699-002-0000	\$ 1,105.32			\$ 1,105.32			
Grant 01-90120-0-00000-00000-8699-003-0000	\$ 529.46			\$ 529.46	\$ 65.88		\$ 65.88
Lincoln 01-90120-0-00000-00000-8699-012-0000	\$ 41,658.92			\$ 41,658.92			
Malibu High School 01-90120-0-00000-00000-8699-010-0000 <i>Malibu Shark Fund - Resource #90141</i>	\$ 63,947.69	\$ 5,947.29	\$ 267.00	\$ 70,161.98			
McKinley 01-90120-0-00000-00000-8699-004-0000	\$ 61,129.58	\$ 160.00	\$ -	\$ 61,289.58			
Muir 01-90120-0-00000-00000-8699-005-0000	\$ 42,404.92	\$ 774.31	\$ -	\$ 43,179.23			
Olympic HS 01-90120-0-00000-00000-8699-014-0000	\$ 5,206.16	\$ 350.00	\$ -	\$ 5,556.16			
Rogers 01-90120-0-00000-00000-8699-006-0000	\$ 53,030.58	\$ 1,735.32	\$ 64.12	\$ 54,830.02	\$ 150.00		\$ 150.00
Roosevelt 01-90120-0-00000-00000-8699-007-0000	\$ 133,974.03	\$ 170.00	\$ 30.00	\$ 134,174.03	\$ 100.00		\$ 100.00
Samohi 01-90120-0-00000-00000-8699-015-0000	\$ 123,366.50	\$ 4,792.00	\$ -	\$ 128,158.50	\$ 625.00		\$ 625.00
Pt. Dume Marine Science 01-90120-0-00000-00000-8699-019-0000	\$ 111,451.20			\$ 111,451.20	\$ 100.00		\$ 100.00
Webster 01-90120-0-00000-00000-8699-008-0000	\$ 12,670.00			\$ 12,670.00			

BOE Date: 12/13/07

Current Gifts and Donations 2007/2008

School/Site Account Number	Y-T-D Adjusted Gift Total	Current Gift Amount	Equity Fund 15% Contrib.	Cumulative Gift Amount	Y-T-D In-Kind Value	Current In-Kind Value	Cumulative In-Kind Value
ALL OTHER LOCATIONS:							
Superintendent's Office 01-90120-0-00000-00000-8699-020-0000	\$ 50,000.00			\$ 50,000.00			
Educational Services 01-90120-0-00000-00000-8699-030-0000	\$ 164,027.50			\$ 164,027.50	\$ 17,820.00		\$ 17,820.00
Student and Family Support Services 01-90120-0-00000-00000-8699-041-0000	\$ 325.00			\$ 325.00			
Special Education 01-90120-0-00000-00000-8699-044-0000	\$ 1,000.00			\$ 1,000.00			
Information Services 01-90120-0-00000-00000-8699-054-0000	\$ 2,000.00			\$ 2,000.00			
District 01-90120-00000-0-00000-8699-090-0000							
Food & Nutrition Services 01-90120-0-00000-00000-8699-070-0000	\$ 9,207.84			\$ 9,207.84			
TOTAL GIFTS	\$ 1,117,257.91	\$ 54,000.43	\$ 3,556.26	\$ 1,174,814.60	\$ 27,927.44	\$ -	\$ 27,927.44
			Total Equity Fund 15% Contribs.				
Total Cash Gifts for District:		\$ 54,000.43	\$ 3,556.26		Total In-Kind Gifts:	\$ -	

TO: BOARD OF EDUCATION

ACTION/CONSENT

12/13/07

FROM: DIANNE TALARICO / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: ACCEPTANCE OF WORK COMPLETED BY FIX PAINTING FOR LEAD
PAINT STABILIZATION AT MCKINLEY ELEMENTARY AND JOHN
ADAMS MIDDLE SCHOOLS - BID #7.07, PHASE II

RECOMMENDATION NO. A.10

It is recommended that the Board of Education accept as completed all work contracted with Fix Painting for the lead paint stabilization at McKinley Elementary and John Adams Middle Schools in the amount of \$190,000.

Funding Information:

Budgeted: Yes
Fund: 14
Source: Deferred Maintenance Fund
Account Number: 14-62050-0-00000-85000-6100-060-1500
Description: Site Improvement

COMMENT: The contract with Fix Painting has been completed. In order to facilitate the release of the retention being held by the District, a Notice of Completion must be filed for thirty five (35) days with the County of Los Angeles pending Board approval.

ORIGINAL CONTRACT: \$190,000
FINAL CONTRACT AMOUNT: \$190,000

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

12/13/07

FROM: DIANNE TALARICO / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: ACCEPTANCE OF WORK COMPLETED BY KARCHER ENVIRONMENTAL,
INC. FOR LEAD PAINT STABILIZATION AT MALIBU HIGH SCHOOL
AND WASHINGTON WEST - BID #7.07, PHASE II

RECOMMENDATION NO. A.11

It is recommended that the Board of Education accept as completed all work contracted with Karcher Environmental, Inc. for the lead paint stabilization at Malibu High School and Washington West in the amount of \$195,652.

Funding Information:

Budgeted: Yes
Fund: 14
Source: Deferred Maintenance Fund
Account Number: 14-62050-0-00000-85000-6100-060-1500
Description: Site Improvement

COMMENT: The contract with Karcher Environmental, Inc. has been completed. In order to facilitate the release of the retention being held by the District, a Notice of Completion must be filed for thirty-five (35) days with the County of Los Angeles pending Board approval.

ORIGINAL CONTRACT: \$195,652
FINAL CONTRACT AMOUNT: \$195,652

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

12/13/07

FROM: DIANNE TALARICO / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: ACCEPTANCE OF WORK COMPLETED BY BAY CITIES FURNACE AND
AIR CONDITIONING FOR HVAC UNITS - BID #8.04R

RECOMMENDATION NO. A.12

It is recommended that the Board of Education accept as completed all work contracted with Bay Cities Furnace and Air Conditioning for the choral room at Santa Monica High School, and two units at the District's Administration offices in the amount of \$55,412.

Funding Information

Budgeted: Yes

Fund: 01

Source: Other Local Income

Account Number: 01-901000-0-00000-72000-6400-000-0000

Description: Equipment, General Administration

COMMENT: The contract with Bay Cities Furnace and Air Conditioning has been completed. In order to facilitate the release of the retention being held by the District, a Notice of Completion must be filed for thirty-five (35) days with the County of Los Angeles pending Board approval.

ORIGINAL CONTRACT: \$55,412

FINAL CONTRACT AMOUNT: \$55,412

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

12/13/07

FROM: DIANNE TALARICO / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: ACCEPTANCE OF WORK COMPLETED BY UNIVERSAL ASPHALT
COMPANY FOR ASPHALT REPLACEMENT AT OLYMPIC HIGH SCHOOL
- BID #8.05

RECOMMENDATION NO. A.13

It is recommended that the Board of Education accept as completed all work contracted with Universal Asphalt Company for asphalt replacement at Olympic High School in the amount of \$188,600.

Funding Information:

Budgeted: Yes
Fund: 14
Source: Deferred Maintenance Fund
Account Number: 14-00000-0-00000-81100-5640-XXX-2600
Description: Deferred Maintenance-Repair by Vendor

COMMENT: The contract with Universal Asphalt Company has been completed. In order to facilitate the release of the retention being held by the District, a Notice of Completion must be filed for thirty-five (35) days with the County of Los Angeles pending Board approval.

ORIGINAL CONTRACT: \$188,600
FINAL CONTRACT AMOUNT: \$188,600

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

12/13/07

FROM: DIANNE TALARICO / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: AWARD OF AERIAL PHOTOGRAPHY AND DIGITAL MAPPING SERVICES TO TBD FOR MEASURE "BB" - RFP #8.09

RECOMMENDATION NO. A.14

It is recommended that the Board of Education award a contract to TBD for Aerial Photography and Digital Mapping Services districtwide, for the Measure "BB" program in the amount of TBD .

Funding Information:

Budgeted: Yes

Fund: 21

Source: State School Building Fund

Account Number: 21-00000-0-00000-82000-5890-050-1500

Description: Other Operating Expenses

COMMENT: This contract is for the award of aerial photography of all district sites in both Santa Monica and Malibu. In addition, design survey criteria (detailed topography maps) will be done for the five approved Measure "BB" projects (Santa Monica and Malibu High Schools, John Adams and Lincoln Middle Schools, and Edison Language Academy) with other site details to be implemented once projects are approved.

Invitations to bid were sent to five (5) surveyors, submitted proposals. Bids were as follows:

Psomas & Associates	\$	TBD
Land & Air Surveying	\$	TBD
Bill Carr Surveying	\$	TBD
Survey and Drafting Services	\$	TBD
The Culver Group	\$	TBD

It is anticipated that this work will begin upon award and be completed in weeks and be available to the architects for their site planning analysis.

NOTE: At the time the agenda went to print, some information was not available. An update will be provided with missing information.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION ACTION/CONSENT
12/13/07
FROM: DIANNE TALARICO / JANECE L. MAEZ / VIRGINIA I. HYATT
RE: AMMENDMENT TO CONTRACT WITH PCR SERVICES CORPORATION
FOR ADDITIOANL TRAFFIC STUDIES AS PART OF THE PROGRAM
ENVIRONMENTAL IMPACT REPORT (PEIR) PROCESS

RECOMMENDATION NO. A.15

It is recommended that the Board of Education authorize an amendment to the contract with PCR Services Corporation, as part of the PEIR process, additional traffic studies at Santa Monica High School, in an amount not to exceed \$36,360, for a total contract amount of \$513,990.

Funding Information:

Budgeted: Yes
Fund: 21
Source: State School Building Fund
Account Number: 21-00000-0-00000-85000-5802-050-1500
Description: Consultant Services

COMMENT: The scope of work for the California Environmental Quality Act (CEQA) Program Environmental Impact Report (PEIR) requires traffic studies as a part of the review process. Due to the complexity of the Santa Monica High School campus parking and traffic requirements, it is necessary that a more detailed study of the campus and surrounding community be evaluated before the architects can begin planning parking needs on the campus. The scope includes:
Task 1 - Data Collection and Surveys - Identification of existing parking, staff, student and parking utilization surveys
Task 2 - Assess Existing Conditions - Parking demand and utilization will be assessed
Task 3 - Parking Recommendations - Future short-term (measure BB projects) and long-term (FMP) parking requirements, operations and management will be recommended.

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION ACTION/CONSENT
12/13/07
FROM: DIANNE TALARICO / JANECE L. MAEZ / VIRGINIA I. HYATT
RE: INTERIM ARCHITECTURAL CONTRACTS FOR MEASURE "BB"
FACILITIES DESIGN

RECOMMENDATION NO. A.16

It is recommended that the Board of Education award interim agreement contracts to R.L. Binder, Osborn/Koning-Eizenberg, HMC Architects, WWCOT, and Daly Genik/IBI to provide architectural design services in conjunction with the Measure "BB" construction program, in order to allow staff to complete negotiations with these firms and execute contracts.

Funding Information

Budgeted: Yes
Fund: 21
Source: Building Fund
Account Number: 21-00000-0-00000-82000-5802-050-1500
Description: Consultant Services

COMMENT: Due to the complexity of architectural services contracts, district staff requires additional time to finalize contract terms with the architects. District staff plans to use interim agreements in amounts estimated to cover costs of services through January 2008 in order for the projects to proceed on schedule.

The amounts of the interim contracts are as follows:

R.L. Binder	\$340,000
HMC Architects	\$270,000
Daly Genik/IBI	\$150,000
Osborn/Konig Eizenberg	\$150,000
WWCOT	\$250,000

It is anticipated that contract negotiations will be completed by the end of January 2008 between the district and the architectural firms. The amounts listed above will be included in the full contract amount when negotiations are completed.

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

12/13/07

FROM: DIANNE TALARICO / MICHAEL D. MATTHEWS

RE: CERTIFICATED PERSONNEL - Elections, Separations

RECOMMENDATION NO. A.17

Unless otherwise noted, the following items are included in the 2007/2008 approved budget.

ADDITIONAL ASSIGNMENTS

FRANKLIN ELEMENTARY SCHOOL

Maynard, Amy	27 hrs @\$39.28	11/5/07-6/20/08	Est Hrly/\$1,061
TOTAL ESTABLISHED HOURLY			\$1,061

Comment: Reading Intervention Program
01-Unrestricted Resource

MCKINLEY ELEMENTARY SCHOOL

Cervantes, Hayde	10 hrs @\$39.28	9/10/07-6/20/08	Est Hrly/\$393
Talbott, Deborah	10 hrs @\$39.28	9/10/07-6/20/08	Est Hrly/\$393
TOTAL ESTABLISHED HOURLY			\$786

Comment: Student Activities
01-IASA: Title I Basic-Lw Inc/Neg

HOURLY TEACHERS

ADULT EDUCATION

Heller, Randee	\$39.28, as needed	11/13/07-6/13/08	Est Hrly/\$----
Singh, Kiran	\$39.28, as needed	10/31/07-6/13/08	Est Hrly/\$----
Thobe, Christie	\$39.28, as needed	11/5/07-6/13/08	Est Hrly/\$----
TOTAL ESTABLISHED HOURLY			\$----

Comment: Substitute Teacher
11-Adult Education Apportionment

TOTAL ESTABLISHED HOURLY = \$1,847

ELECTIONS

SUBSTITUTE TEACHERS

Effective

LONG-TERM SUBSTITUTES

(@\$204.00 Daily Rate)

Giroux, Michelle	11/6/07
Laufer, Jaclyn	11/5/07
Singh, Kiran	11/19/07

PREFERRED SUBSTITUTES

(@\$157.00 Daily Rate)

Collins, Michael	10/31/07
Russo, Rebecca	11/6/07

REGULAR DAY-TO-DAY SUBSTITUTES

(@\$134.00 Daily Rate)

Brewer, Christine	11/5/07
Cowan, Barry	11/2/07

LEAVE OF ABSENCE (with pay)

<u>Name/Location</u>	<u>Effective</u>
Brown, Carrie Franklin Elementary	10/29/07-11/11/07 [medical]
Cullen, Christine Pt Dume Elementary	10/22/07-11/20/07 [maternity]
Gonzalez, Alicia Santa Monica HS	10/19/07-11/27/07 [FMLA]
Johnson, Ethel McKinley Elementary	11/5/07-1/7/08 [medical]
Magnuson, Ruth Santa Monica HS	11/26/07-1/13/08 [maternity]
Samarge, Susan Educational Services	11/22/07-1/16/08 [maternity]
Samarge, Susan Educational Services	1/17/08-2/22/08 [CFRA]

LEAVE OF ABSENCE (without pay)

<u>Name/Location</u>	<u>Effective</u>
Conway, Kenyatta Child Develop Svcs	11/5/07-2/11/08 [child care]
Cullen, Christine Pt Dume Elementary	11/21/07-1/25/08 [CFRA]
Gonzalez, Alicia Santa Monica HS	11/28/07-1/25/08 [FMLA]

RESIGNATION

<u>Name/Location</u>	<u>Effective</u>
Anderson, Judith John Adams Middle School	1/25/08
French, Tara Special Education	11/5/07
Givens, Martin Santa Monica HS/ROP	6/20/08
White, William Santa Monica HS/ROP	2/24/08
Wilson, Verian Santa Monica HS/ROP	1/30/08

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

12/13/07

FROM: DIANNE TALARICO / MICHAEL D. MATTHEWS

RE: SPECIAL SERVICE EMPLOYEES

RECOMMENDATION NO. A.18

It is recommended that the following Special Services Employee contracts be approved in accordance with District policies and salary schedules, and be assigned pursuant to BP 4213.5. Funding for the positions listed is included in the 2006-07 budget.

<u>Name/Location</u>	<u>Not to Exceed</u>	<u>Effective Dates</u>	<u>Rate</u>
Baumgartner, Nina	\$7,000	11/9/07-6/20/08	\$35/hour
SMASH; Foreign Language instruction			
FUNDING:	01-90150-0-31000-10000-2917-009-1501		-100%
Reimbursed by PTA			
Braxton, Sonasha	\$9,000	11/10/07-6/20/08	\$25/hour
SMASH; Foreign Language instruction			
FUNDING:	01-90150-0-31000-10000-2917-009-1501		-100%
Reimbursed by PTA			
DeMarco, Suzanne	\$17,000	9/17/07-6/1/08	\$35.60/hour
Cabrillo Elementary; Art instruction for K-5 students			
FUNDING:	01-90150-0-11100-10000-2917-017-1501		-100%
Reimbursed by PTA			
Gulino, Charla	\$1,000	10/1/07-6/20/08	\$50/hour
John Adams Middle School; provide woodwind instruction to students who do not have access to private lessons			
FUNDING:	01-90121-0-11100-10000-2917-011-1501		-100%
Gifts - Equity Fund			
Hageman, Justin	\$1,000	10/1/07-6/20/08	\$50/hour
John Adams Middle School; provide woodwind instruction to students who do not have access to private lessons			
FUNDING:	01-90121-0-11100-10000-2917-011-1501		-100%
Gifts - Equity Fund			
Itomura, Terrie	\$3,500	10/8/07-6/30/08	\$14/hr
Child Development Services; to assist in collection of fees and data entry			
FUNDING:	12-00000-0-85000-27000-2917-070-1501		-50%
	12-60600-0-85000-27000-2917-070-1501		-50%
Unrestricted Resource/CD: Gnrl Child Care (GCTR)			

Kosty, Lauren \$1,000 10/1/07-6/20/08 \$50/hour
 John Adams Middle School; provide percussion instruction
 to students who do not have access to private lessons
 FUNDING: 01-90121-0-11100-10000-2917-011-1501 -100%
 Gifts - Equity Fund

Nelson, Leah \$3,400 11/8/07-6/30/08 \$50/hour
 Educational Services; provide string instruction to
 students who do not have access to private lessons at
 Lincoln Middle School.
 FUNDING: 01-90830-0-17100-10000-2917-030-1501 -100%
 SMMEF - Dream Winds

Raffa, Davida \$14,400 11/5/07-6/20/08 \$50/hour
 Roosevelt Elementary; ceramics classes for K-5 students
 FUNDING: 01-90150-0-11100-10000-2917-007-1501 -100%
 Reimbursed by PTA

Sugata, Ted \$1,750 10/14/07-6/30/08 \$50/hour
 Educational Services; provide woodwind instruction to
 students at Lincoln Middle School who do not have access to
 private lessons
 FUNDING: 01-90830-0-17100-10000-2917-030-1501 -100%
 SMMEF - Dream Winds

MOTION MADE BY:
 SECONDED BY:
 STUDENT ADVISORY VOTE:
 AYES:
 NOES:

TO: BOARD OF EDUCATION ACTION/CONSENT
12/13/07

FROM: DIANNE TALARICO/TIMOTHY R. WALKER/WILBERT YOUNG

RE: CLASSIFIED PERSONNEL - MERIT

RECOMMENDATION NO. A.19

It is recommended that the following appointments for Classified Personnel (merit system) be approved and/or ratified. All personnel will be properly elected in accordance with District policies and salary schedules.

<u>ELECTION</u>		<u>EFFECTIVE DATE</u>
ANDREWS, AUTUMN CHILD DEVELOP SVCS	CHILDREN CENTER ASST 3.5 HRS/SY/RANGE: 18 STEP: A	11/16/07
BREWSTER, STEPHANIE CABRILLO ELEMENTARY	INST ASST - CLASSROOM 3 HRS/SY/RANGE: 18 STEP: A	11/26/07
CARRIERE, LEIGH ANN PT DUME ELEMENTARY	INST ASST - CLASSROOM 4 HRS/SY/RANGE: 18 STEP: A	11/6/07
GALVAN, HUGO SANTA MONICA HS	LABORATORY TECHNICIAN 6 HRS/10 MO/RANGE: 26 STEP: A	11/1/07
GRADY, SHAUNA SANTA MONICA HS	ATHLETIC TRAINER 7 HRS/10 MO/RANGE: 35 STEP: A	11/2/07
MRAVIK, TANYA SPECIAL EDUCATION	ADMINISTRATIVE ASST 4 HRS/12 MO/RANGE: 29 STEP: A	11/6/07
PIERCE, MATTHEW MCKINLEY ELEMENTARY	INST ASST - SPECIAL ED 6 HRS/SY/RANGE: 20 STEP: A	10/22/07
SHANDALOV, LISA ROOSEVELT ELEMENTARY	INST ASST - CLASSROOM 3 HRS/SY/RANGE: 18 STEP: A	11/5/07
VIGIL, NANI SANTA MONICA HS	INST ASST - SPECIAL ED 5 HRS/SY/RANGE: 20 STEP: A	11/13/07
WALSH, LESLIE CHILD DEVELOP SVCS	CHILDREN CENTER ASST 3.5 HRS/SY/RANGE: 18 STEP: B	11/14/07
YOUNAN, JULIE PERSONNEL COMMISSION	HUMAN RESOURCES TECH 8 HRS/12 MO/RANGE: 31 STEP: A	10/29/07

<u>PROMOTION</u>		<u>EFFECTIVE DATE</u>
HERRERA, ZENON MAINTENANCE/OPERATIONS	EQUIPMENT OPERATOR - TREE TRIMMER 8 HRS/12 MO/RANGE: 29 STEP: B FR: GARDNER; 8 HRS/12 MO	11/1/07

<u>TEMP/ADDITIONAL ASSIGNMENTS</u>		<u>EFFECTIVE DATE</u>
ARPAIA, PATTY HUMAN RESOURCES	OFFICE SPECIALIST	10/29/07-11/30/07

ARPAIA, PATTY FACILITIES MAINTENANCE	OFFICE SPECIALIST	10/19/07-6/30/08
BARNETT, JOY SPECIAL EDUCATION	INST ASST - INTEN BEHAV SPEC	10/1/07-6/20/08
COOPER, RAYMOND SANTA MONICA HS	CAMPUS SECURITY OFFICER	11/1/07-6/30/08
CUEVA, FELIPE SANTA MONICA HS	CUSTODIAN	10/28/07
CURETON, CLAY SANTA MONICA HS	CAMPUS SECURITY OFFICER	11/1/07-6/30/08
EMHARDT, JANA SANTA MONICA HS	ADMINISTRATIVE ASST	9/1/07-12/31/07
GARCIA, JOSHUA JOHN ADAMS MS	INST ASST - CLASSROOM	11/6/07-6/20/08
GARCIA, MARIAM SPECIAL EDUCATION	INST ASST - INTEN BEHAV SPEC	10/15/07-11/9/07
GARDZIK, GEORGE EDUCATIONAL SRVCS	TECHNOLOGY SUPPORT ASST	9/1/07-6/30/08
GRICE, DEUNDRE JOHN ADAMS MS	INST ASST - CLASSROOM	10/29/07-6/20/08
GUTIERREZ-PRADA, NANCY SANTA MONICA HS	BIL COMMUNITY LIAISON	10/30/07
JONES, CHANCY MALIBU HIGH SCHOOL	CAMPUS SECURITY OFFICER	11/1/07-6/30/08
LOPEZ, MARIBEL LINCOLN MS	INST ASST - SPECIAL ED	10/8/07-11/9/07
LOPEZ, VICKI SANTA MONICA HS	CAMPUS SECURITY OFFICER	11/1/07-6/30/08
MANGUM, DON STUDENT SERVICES	CAMPUS SECURITY OFFICER	11/1/07-6/30/08
MCGEE, LESLEE SANTA MONICA HS	ADMINISTRATIVE ASST	11/3/07-11/6/07
MINCA, ROBIN LINCOLN MS	ADMINISTRATIVE ASST	10/5/07-6/20/08
MRABIK, TANYA SPECIAL EDUCATION	ADMINISTRATIVE ASST	11/6/07-11/30/07
PENA, JAIME SANTA MONICA HS	CAMPUS SECURITY OFFICER	11/1/07-6/30/08
PRECIADO, EDWIN FRANKLIN ELEMENTARY	INST ASST - SPECIAL ED	11/5/07-6/20/08
RAMOS, ANAHI JOHN ADAMS MS	INST ASST - AVID TUTOR	11/1/07-6/20/08

ROPER-CONLEY, CAROLYN STUDENT SERVICES	OFFICE SPECIALIST	10/9/07-12/31/07
SAVAGE, STEPHANIE SANTA MONICA HS	SR OFFICE SPECIALIST	11/3/07-11/6/07
SCHMIDT, PHILLIP FRANKLIN ELEMENTARY	INST ASST - SPECIAL ED	11/5/07-6/20/08
SMART, HOWARD MALIBU HIGH SCHOOL	CAMPUS SECURITY OFFICER	11/1/07-6/30/08
SMITH, DUNNELL SANTA MONICA HS	CAMPUS SECURITY OFFICER	11/1/07-6/30/08
THOMPSON, TIANI SANTA MONICA HS	CAMPUS SECURITY OFFICER	11/1/07-6/30/08
TURSI, LISA ROOSEVELT ELEMENTARY	SR OFFICE SPECIALIST	11/8/07-12/21/07
WALKER, CHRISTINE CABRILLO ELEMENTARY	INST ASST - CLASSROOM	11/1/07-6/20/08
WOODRUFF, ED MCKINLEY ELEMENTARY	CAMPUS SECURITY OFFICER	10/26/07
<u>SUBSTITUTES</u>		<u>EFFECTIVE DATE</u>
ABDULKAREEM, NEHAL CHILD DEVELOP SVCS	CHILDREN CENTER ASST	11/1/07-6/30/08
ALKOTOB, IRMA CHILD DEVELOP SVCS	CHILDREN CENTER ASST	11/1/07-6/30/08
ALVAREZ, ARTURO OPERATIONS	CUSTODIAN I	11/1/07-6/30/08
ANDERSON, LEONELL CHILD DEVELOP SVCS	CHILDREN CENTER ASST	11/1/07-6/30/08
BERRIOS, MERCEDES CHILD DEVELOP SVCS	CHILDREN CENTER ASST	11/1/07-6/30/08
BRIGHAM, DOLORES CHILD DEVELOP SVCS	CHILDREN CENTER ASST	11/1/07-6/30/08
CLARK, MERENDA CHILD DEVELOP SVCS	CHILDREN CENTER ASST	11/1/07-6/30/08
CLAYTON, JOSEPH OPERATIONS	CUSTODIAN I	11/20/07-6/30/08
CONLEY, CAROLYN PERSONNEL COMMISSION	OFFICE SPECIALIST	9/5/07-6/30/08
COOLEY, SUSAN WEBSTER ELEMENTARY	INST ASST - CLASSROOM	9/5/07-12/31/07
CURRY, KIMBERLY PERSONNEL COMMISSION	OFFICE SPECIALIST	11/16/07-6/30/08

DE ANTONIO, ISABEL FOOD SERVICES	CAFETERIA WORKER I	11/1/07-6/20/08
DROZDOSKI, MANUELA CHILD DEVELOP SVCS	CHILDREN CENTER ASST	9/4/07-6/30/08
DRUMMOND, ALLISON CHILD DEVELOP SVCS	CHILDREN CENTER ASST	9/4/07-6/30/08
DUNN, STEPHANIE CHILD DEVELOP SVCS	CHILDREN CENTER ASST	10/16/07-6/20/08
FLORES, ASUSENIA PERSONNEL COMMISSION	OFFICE SPECIALIST	11/7/07-6/30/08
FOLEY, RICKYE PERSONNEL COMMISSION	INST ASST - PHYSICAL ED	10/27/07-6/20/08
GARCIA, JOSE FOOD SERVICES	CAFETERIA WORKER I	11/6/07-6/20/08
GAYLOR, AMANDA MCKINLEY ELEMENTARY	INST ASST - CLASSROOM	10/20/07-12/7/07
GLICK, VAL PERSONNEL COMMISSION	OFFICE SPECIALIST	10/15/07-6/30/08
GODINEZ, LORENA CHILD DEVELOP SVCS	CHILDREN CENTER ASST	11/1/07-6/30/08
HENDRICK, DAVID CHILD DEVELOP SVCS	CHILDREN CENTER ASST	11/1/07-6/30/08
HERNANDEZ, RITA CHILD DEVELOP SVCS	CHILDREN CENTER ASST	11/1/07-6/30/08
HOLZGREEN, LORRAINE PERSONNEL COMMISSION	OFFICE SPECIALIST	10/8/07-6/30/08
HEANEY, MARIE SPECIAL EDUCATION	INST ASST - SPECIAL ED	10/1/07-10/31/07
HUNTER-SALLUSTIO, DOMINI CHILD DEVELOP SVCS	CHILDREN CENTER ASST	11/1/07-6/30/08
ISLAS, HAYDEE CHILD DEVELOP SVCS	CHILDREN CENTER ASST	11/1/07-6/30/08
JACKSON, SHERALYNN PERSONNEL COMMISSION	OFFICE SPECIALIST	11/15/07-6/30/08
JIVANI, SHENAZ CHILD DEVELOP SVCS	CHILDREN CENTER ASST	11/1/07-6/30/08
LOPEZ, JOSE GROUNDS	EQUIPMENT OPERATOR	10/17/07-6/30/08
LOPEZ, JOSE GROUNDS	GARDNER	11/1/07-6/30/08
MARTIN, LINDA CHILD DEVELOP SVCS	CHILDREN CENTER ASST	11/1/07-6/30/08

MCCLELLAN, MARK CHILD DEVELOP SVCS	CHILDREN CENTER ASST	11/1/07-6/30/08
MILLER, JEANNE CHILD DEVELOP SVCS	CHILDREN CENTER ASST	11/1/07-6/30/08
MILLER, KAREN PERSONNEL COMMISSION	OFFICE SPECIALIST	10/1/07-6/30/08
MORANO, ELEANOR FRANKLIN ELEMENTARY	INST ASST - CLASSROOM	11/13/07-12/31/07
NAVIA, JANENE CHILD DEVELOP SVCS	CHILDREN CENTER ASST	11/1/07-6/30/08
PARTRIDGE, FRANCIS PERSONNEL COMMISSION	OFFICE SPECIALIST	10/1/07-12/31/07
PEARLMAN, JULIAN PERSONNEL COMMISSION	INST ASST - PHYSICAL ED	10/1/07-10/31/07
PEREZ, ROCIO EDISON ELEMENTARY	INST ASST - BILINGUAL	11/6/07-5/30/08
PINEDA-DELEON, BLANCA CHILD DEVELOP SVCS	CHILDREN CENTER ASST	11/1/07-6/30/08
RODGERS, RODNEY SPECIAL EDUCATION	INST ASST - SPECIAL ED	9/4/07-6/20/08
SERRANO, ELVA FOOD SERVICES	CAFETERIA WORKER I	11/1/07-6/20/08
SIMONIAN, PATTY SPECIAL EDUCATION	INST ASST - SPECIAL ED	9/6/07-6/20/08
SMITH, JAMES OPERATIONS	CUSTODIAN I	10/26/07-6/30/08
STURGIS, LYNN CHILD DEVELOP SVCS	CHILDREN CENTER ASST	11/1/07-6/30/08
VAN DEN AKKER, NAPA CHILD DEVELOP SVCS	CHILDREN CENTER ASST	11/1/07-6/30/08
VAN LOO, DONNA SPECIAL EDUCATION	INST ASST - SPECIAL ED	10/1/07-6/20/08
VAN OTTEN, RYAN PERSONNEL COMMISSION	INST ASST - PHYSICAL ED	10/31/07-6/20/08
VIGIL, NANI SPECIAL EDUCATION	INST ASST - SPECIAL ED	10/20/07-6/20/08
ZIV, DANNA MALIBU HIGH SCHOOL	OFFICE SPECIALIST	10/1/07-6/30/08
<u>INVOLUNTARY TRANSFER</u>		<u>EFFECTIVE DATE</u>
HERRERA, TOM CHILD DEV SVCS/ROGERS	CHILDREN CENTER ASST 3.5 HRS/SY FR: 3.5 HRS/SY/MCKINLEY	10/15/07

MATTHEWS, CAMILLE	CHILDREN CENTER ASST	10/8/07
CHILD DEV SVCS/LINCOLN	3.5 HRS/SY	
	FR: 3.5 HRS/SY/PINE ST	

VOLUNTARY REDUCTION IN ASSIGNMENT

EFFECTIVE DATE

LAWRENCE, JENNIFER	INST ASST - CLASSROOM	11/1/07
CABRILLO ELEMENTARY	3 HRS/SY	
	FR: INST ASST - PHYSICAL ED	
	4 HRS/SY	

INCREASE IN ASSIGNMENT

EFFECTIVE DATE

JOHNSON, MAYRA	BILINGUAL COMM LIAISON	12/1/07
CHILD DEVELOP SVCS	8 HRS/12 MO	
	FR: 8 HRS/11 MO	

KRUMPAK, REMY	INST ASST - SPECIAL ED	9/14/07
GRANT ELEMENTARY	6 HRS/SY	
	FR: 5 HRS/SY	

LE, CORINNE	INST ASST - CLASSROOM	9/1/07
WEBSTER ELEMENTARY	5 HRS/SY	
	FR: 2 HRS/SY	

MAKARIAN, TENI	PHYSICAL THERAPIST	8/31/07
SPECIAL EDUCATION	8 HRS/11 MO	
	FR: 8 HRS/SY	

USHER, ALAN	INST ASST - SPECIAL ED	11/5/07
MALIBU HIGH SCHOOL	7 HRS/SY	
	FR: 6 HRS/SY	

MEDICAL ACCOMODATION

EFFECTIVE DATE

ROSE, PAM	SR OFFICE SPECIALIST	12/14/07
CABRILLO ELEMENTARY	5 HRS/10 MO	
	FR: 6 HRS/10 MO	

LEAVE OF ABSENCE (PAID)

EFFECTIVE DATE

ANDERSON, LEONELL	CHILDREN CENTER ASST	10/24/07-11/19/07
CHILD DEVELOP SVCS	MEDICAL	

BOTT, MICHAEL	LEAD PERSON - BUILD TRADES	10/20/07-11/22/07
OPERATIONS	MEDICAL	

DAVIS, LENORA	BUS DRIVER	10/30/07-12/12/07
TRANSPORTATION	MEDICAL	

HERNANDEZ, DIANE	ACCOUNTING TECH	10/18/07-10/31/07
FISCAL SERVICES	MEDICAL	

KELLER, EVELYN	INST ASST - SPECIAL ED	9/27/07-11/13/07
JOHN ADAMS MS	MEDICAL	

LAMONEA, HANNA	INST ASST - CLASSROOM	10/17/07-11/28/07
CABRILLO ELEMENTARY	MEDICAL	

MC CLELLAN, MARK	CHILDREN CENTER ASST	10/15/07-11/12/07
CHILD DEVELOP SVCS	MEDICAL	

RAMIREZ, MARIA	CAFETERIA WORKER I	9/29/07-11/24/07
FOOD SERVICES	MEDICAL	

VAN DEN AKKER, NAPA CHILD DEVELOP SVCS	CHILDREN CENTER ASST MEDICAL	10/15/07-11/9/07
ZIEMIALKOWSKI, LISA CHILD DEVELOP SVCS	CHILDREN CENTER ASST MEDICAL	10/15/07-11/4/07
ZIEMIALKOWSKI, LISA CHILD DEVELOP SVCS	CHILDREN CENTER ASST MEDICAL	11/5/07-11/30/07
<u>LEAVE OF ABSENCE (UNPAID)</u>		<u>EFFECTIVE DATE</u>
DEL SOCOR DIAZ, MARIA CHILD DEVELOP SVCS	CHILDREN CENTER ASST PERSONAL	10/1/07-6/20/08
GALVAN, ISHMEL OPERATIONS	EQUIPMENT OPERATOR PERSONAL	10/29/07-2/22/08
MATA, ESTELLA CHILD DEVELOP SVCS	SR OFFICE SPECIALIST CFRA	11/3/07-12/1/07
<u>STIPEND</u>		<u>EFFECTIVE DATE</u>
BERNARD, GREG SANTA MONICA HS	INST ASST - SPECIAL ED \$140 STIPEND - PSAT PROCTOR	10/17/07
GONZALEZ, OFELIA SANTA MONICA HS	OFFICE SPECIALIST \$195 STIPEND - PSAT PROCTOR	10/17/07
KELLER, JEFF SANTA MONICA HS	STUDENT OUTREACH SPECIALIST \$140 STIPEND - PSAT PROCTOR	10/17/07
MCGEE, LESLEE SANTA MONICA HS	ADMINISTRATIVE ASST \$280 STIPEND - PSAT PROCTOR	10/17/07
MORALES, ROBERTO SANTA MONICA HS	STUDENT OUTREACH SPECIALIST \$140 STIPEND - PSAT PROCTOR	10/17/07
MORRIS, TERRY SANTA MONICA HS	ADMINISTRATIVE ASST \$192.50 STIPEND - PSAT PROCTOR	10/17/07
NAO, KIM SANTA MONICA HS	STUDENT OUTREACH SPECIALIST \$140 STIPEND - PSAT PROCTOR	10/17/07
PRIETO, BRANDY SANTA MONICA HS	INST ASST - SPECIAL ED \$140 STIPEND - PSAT PROCTOR	10/17/07
SAVAGE, STEPHANIE SANTA MONICA HS	SR OFFICE SPECIALIST \$195 STIPEND - PSAT PROCTOR	10/17/07
WASHINGTON, CHANEE SANTA MONICA HS	SR OFFICE SPECIALIST \$140 STIPEND - PSAT PROCTOR	10/17/07
<u>PROFESSIONAL GROWTH</u>		<u>EFFECTIVE DATE</u>
BURNHAM, REX' ANNE GRANT ELEMENTARY	INST ASST - SPECIAL ED	11/1/07
CARBAJAL, PATRICIA CHILD DEVELOP SVCS	CHILDREN CENTER ASST	11/1/07
JIMENEZ, MARIA CHILD DEVELOP SVCS	CHILDREN CENTER ASST	10/1/07

SCOTT, CELESTE FRANKLIN ELEMENTARY	INST ASST - SPECIAL ED	10/1/07
VARGAS, CYNTHIA MCKINLEY ELEMENTARY	INST ASST - SPECIAL ED	10/1/07

RETROACTIVE PERS BENEFITS

ZENON, HERRERA MAINTENANCE	EQUIPMENT OPERATOR	<u>EFFECTIVE DATE</u> 7/20/06-12/31/06
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LAYOFF

CRANE, TRICIA MUIR ELEMENTARY SCHOOL	INST ASST - CLASSROOM	<u>EFFECTIVE DATE</u> 1/14/08
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WORKING OUT OF CLASS

BEHRENS, IRENE HUMAN RESOURCES	HUMAN RESOURCES TECH FR: SR OFFICE SPECIALIST	<u>EFFECTIVE DATE</u> 9/1/07-11/2/07
FORD, SPIKES MAINTENANCE	METAL WORKER FR: SKILLED MAINT WORKER	9/17/07-1/25/08
GOMEZ, JOSE FOOD SERVICES	PRODUCTION KITCHEN COORD FR: SITE COORDINATOR	11/4/07-11/16/07
MANGLE, RUTH INFORMATION SVCS	DIRECTOR, INFORMATION SRVCS FR: ASST DIRECTOR, INFO SVCS	7/1/07-11/2/07
PADILLA, RAMIRO GROUNDS	EQUIPMENT OPERATOR FR: GARDNER	11/1/07-12/1/07
QUIROZ, TIMOTHY FOOD SERVICES	SITE COORDINATOR FR: CAFETERIA WORKER II	11/4/07-1/7/08

ESTABLISHMENT OF POSITION

CUSTODIAN I 8 HRS/12 MO/DAY SHIFT/SANTA MONICA HS	<u>EFFECTIVE DATE</u> 12/14/07
--	--

ABOLISHMENT OF POSITION

INST ASST - SPECIAL ED 6 HRS/SY/MALIBU HIGH SCHOOL	<u>EFFECTIVE DATE</u> 10/30/07
---	--

RESIGNATION

FISKE, JENNIFER MUIR/SMASH	INST ASST - CLASSROOM	<u>EFFECTIVE DATE</u> 11/30/07
GLAVIN, MARY FOOD SERVICES	CAFETERIA WORKER I	11/19/07
GOMEZ, DAVID COMMUNITY DAY SCHOOL	INST ASST - SPECIAL ED	11/2/07
GORY, RHONDA ADAMS MIDDLE SCHOOL	INST ASST - SPECIAL ED	10/16/07

HIRE, HEATHER SPECIAL EDUCATION	OCCUPATIONAL THERAPIST	1/11/08
JAUREGUI, JOSE INFORMATION SERVICES	TECHNOLOGY SUPPORT ASST	11/7/07
RAMIREZ, LAURA CHILD DEVELOP SVCS	CHILDREN CENTER ASST	9/14/07

RETIREMENT

		<u>EFFECTIVE DATE</u>
HALPERN, SONYA MALIBU HIGH SCHOOL	COLLEGE/CAREER ADVISOR (Revision of date from 8/23/07 Agenda)	12/31/07
ROMERO, ANTHONY MAINTENANCE	CARPENTER	12/28/07
ROMERO, CLARA ROGERS ELEMENTARY SCHOOL	ADMINISTRATIVE ASST (Revision of date from 11/1/07 Agenda)	12/28/07

MOTION MADE BY:
 SECONDED BY:
 STUDENT ADVISORY VOTE:
 AYES:
 NOES:

TO: BOARD OF EDUCATION ACTION/CONSENT
12/13/07
 FROM: DIANNE TALARICO / TIMOTHY R. WALKER / WILBERT YOUNG
 RE: CLASSIFIED PERSONNEL - NON-MERIT

RECOMMENDATION NO. A.20

It is recommended that the following be approved and/or ratified for Classified Personnel (Non-Merit). All personnel assigned will be properly elected on a temporary basis to be used as needed in accordance with District policies and salary schedules.

CHILD CARE ASSISTANT

GUTIERREZ, CORINA	CHILD DEVELOP SVCS	10/17/07-6/20/08
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COACHING ASSISTANT

GIAGNI, DYLAN	SANTA MONICA HS	11/7/07-2/29/08
GOLDBERG, HAYDEN	MALIBU HIGH SCHOOL	10/1/07-6/30/08
PINE, HERBERT	MALIBU HIGH SCHOOL	11/7/07-6/30/08
TRINH, NGUYEN	SANTA MONICA HS	8/15/07-1/31/08
WRIGHT, BRENT	SANTA MONICA HS	11/7/07-2/29/08

NOON SUPERVISION

BODOLAI, SIEGFRIED	MUIR ELEMENTARY	11/9/07-6/20/08
CARRIER, LEIGH	PT DUME ELEMENTARY	11/6/07-6/20/08
GALLARDO, IRMA	JOHN ADAMS MIDDLE SCHOOL	9/26/07-6/20/08
SHANDALOV, LISA	ROOSEVELT ELEMENTARY	11/5/07-6/20/08
THAYNE, KATIE	PT DUME ELEMENTARY	10/24/07-6/20/08

STUDENT WORKER - WORKABILITY

BOSTON, SHELBY	SANTA MONICA HS	11/1/07-6/30/08
LEADER, JEROME	SANTA MONICA HS	10/11/07-6/30/09
MOMENI, AMIR	SANTA MONICA HS	11/1/07-6/30/10
PARIS, SARAH	SANTA MONICA HS	11/1/07-6/30/11
PIMENTEL, MONIQUE	COMMUNITY DAY SCHOOL	10/24/07-6/30/10
ROJAS, BREANNA	SANTA MONICA HS	10/18/07-6/30/10
WOODWARD, TERESA	COMMUNITY DAY SCHOOL	11/1/07-6/30/08

MOTION MADE BY:
 SECONDED BY:
 STUDENT ADVISORY VOTE:
 AYES:
 NOES:

TO: BOARD OF EDUCATION ACTION/CONSENT
12/13/07
FROM: DIANNE TALARICO / TIMOTHY R. WALKER / LAUREL SCHMIDT
RE: EXPULSION OF STUDENT (B/D 10/04/90)

RECOMMENDATION NO. A.21

It is recommended that the Board of Education expel student (B/D 10/04/90).

COMMENT: The Principal of Santa Monica High School recommended the expulsion based on the student's violations of Education Code Sections 48915(c)(3), 48900(c), and 48900(k):

"Selling a controlled substance."

Education Code 48915(c)(3)

"Unlawfully possessed, used, sold, or otherwise furnished, or been under the influence of, any controlled substance, alcoholic beverage or intoxicant of any kind." Education Code 48900(c)

"Disrupted school activities or otherwise willfully defied the valid authority of school officials or other school personnel." Education Code 48900(k)

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

MAJOR ITEMS

TO: BOARD OF EDUCATION

ACTION/MAJOR

12/13/07

FROM: DIANNE TALARICO

RE: ELECTION OF BOARD OF EDUCATION OFFICERS

RECOMMENDATION NO. A.22

It is recommended that _____ be elected President of the Board of Education of the Santa Monica-Malibu Unified School District.

RECOMMENDATION NO. A.22a

It is recommended that _____ be elected Vice-President of the Board of Education of the Santa Monica-Malibu Unified School District.

RECOMMENDATION NO. A.22b

It is recommended that the Superintendent, Dianne Talarico, be designated as the Secretary of the Board of Education for the Santa Monica-Malibu Unified School District.

COMMENT: In accordance with Board Policy 9100, the officers of the Board of Education of the Santa Monica-Malibu Unified School District shall consist of a President, Vice President, and Secretary. Each shall be elected at the organization meeting held annually each year.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/MAJOR

12/13/07

FROM: DIANNE TALARICO

RE: CERTIFICATION OF AUTHORIZED SIGNATURES

RECOMMENDATION NO. A.23

It is recommended that the following persons be authorized to sign warrants, orders for salary payment, notices of employment, contracts, and other documents as directed by the Board of Education:

Ms. Dianne Talarico, Superintendent
Mr. Timothy R. Walker, Deputy Superintendent
Ms. Janece L. Maez, Assistant Superintendent, Business and Fiscal Services/Chief Financial Officer
Dr. Michael D. Matthews, Assistant Superintendent, Human Resources
Dr. Chiung-Sally Chou, Chief Academic Officer
Ms. Judy Abdo, Director of Child Development Services
Mr. J. Wallace Berriman, Director on Special Assignment
Ms. Maureen L. Bradford, Director of Educational Services
Mr. Orlando R. Griego, Director of Food & Nutrition Services
Ms. Peggy Harris, Director of Student & Family Support Services
Ms. Wang Pin-Ju "Pat" Ho, Director of Fiscal Services
Ms. Virginia I. Hyatt, Director of Purchasing & Warehouse
Mr. Andrew Monostori, Director of Information Services
Ms. Laurel Schmidt, Director of Pupil Services
Mr. James Larry Scott, Director of Facilities Management
Ms. Ruth A. Valadez, Director of Special Education

It is further recommended that the attached *Certification of Signatures* document be completed and filed with the County Superintendent of Schools in accordance with Education Code §42633. The signatures will be considered valid for the period December 3, 2007, through December 2, 2008. This attachment is not available electronically but is included in the printed agenda.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/MAJOR

12/13/07

FROM: DIANNE TALARICO

RE: ELECTION OF ANNUAL REPRESENTATIVE TO THE LOS ANGELES
COUNTY SCHOOL TRUSTEES ASSOCIATION (LACSTA) FOR
2007-2008

RECOMMENDATION NO. A.24

It is recommended that _____ be elected by the Board of Education as the Annual Representative to the Los Angeles County School Trustees Association for 2006-07. The Representative shall perform duties as described in Standing Rule #6 as follows:

Representatives: Each School Board will be asked to select a board member at their organizational meeting to serve as the LACSTA representative.

The representative's role is to:

- a. vote on all Association matters;
- b. communicate between the Executive Board, the Association, and the local Board.

COMMENT: Board Member Snell was elected as the board's representative for the 2006-2007 term.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/MAJOR

12/13/07

FROM: DIANNE TALARICO

RE: ELECTION OF VOTING REPRESENTATIVE: LOS ANGELES COUNTY
COMMITTEE ON SCHOOL DISTRICT ORGANIZATION

RECOMMENDATION NO. A.25

It is recommended that _____ be elected as the board's voting representative to elect members to the Los Angeles County Committee on School District Organization from December 2007 through November 2008.

COMMENT: Each school board is asked to select a board member at its annual organizational meeting to serve as the voting representative to elect members to the Los Angeles County Committee on School District Organization. Board Member Pye volunteered to serve as last year as the Board's representative.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/MAJOR

12/13/07

FROM: DIANNE TALARICO

RE: NOMINATION FOR CALIFORNIA SCHOOL BOARD ASSOCIATION
(CSBA) DELEGATE ASSEMBLY ELECTION FOR TWO-YEAR TERM

RECOMMENDATION NO. A.26

It is recommended that _____ be nominated by the Board of Education to run for an open seat in Region 24 of the California School Board Association (CSBA) Delegate Assembly.

COMMENT: The board's decision whether or not to nominate a CSBA member for an open seat is optional. Any CSBA member board is eligible to nominate board members within their geographical region or sub-region; SMMUSD is located in Region 24 (the "Southwest Crescent" of Los Angeles County). There are nine open seats for Region 24 this year. Each board may nominate as many individuals as it chooses. All nominees must submit a required biographical sketch along with their nomination forms. This information must be postmarked to the CSBA offices in West Sacramento by January 7, 2008.

CSBA delegates serve a two-year term. Those elected in 2008 will serve beginning April 1, 2008, through March 31, 2010. There are two Delegate Assembly meetings each year, one in May prior to CSBA's Legislative Action Conference in Sacramento and one preceding the CSBA Annual Education Conference in November/December. Each delegate is required to attend these two meetings each year.

The election for the CSBA Delegate Assembly members will occur between February 1, 2008, and March 17, 2008, with election results to be posted on the CSBA website by Thursday, April 1, 2008.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/MAJOR

12/13/07

FROM: DIANNE TALARICO / TIMOTHY R. WALKER /
MICHAEL D. MATTHEWS

RE: BUDGET ADJUSTMENT - NEW POSITION

RECOMMENDATION NO. A.27

It is recommended that the Board of Education approve a new position of College Counselor at Malibu High School. This certificated position (1.0 FTE) will replace the current classified position of College and Career Advisor (1.0 FTE). This shift to the certificated position will require no significant budget impact, but will necessitate the transfer of funds from one account to another.

COMMENT: Malibu High School is the only school in the district to have the classified position of College and Career Advisor. The replacement of this position with a certificated College Counselor will provide Malibu High School students with the same services and support received by other high school students in the district.

At the November 1, 2007, board meeting, the College and Career Advisor position was abolished.

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION

ACTION/MAJOR

12/13/07

FROM: DIANNE TALARICO / JANECE L. MAEZ

RE: APPROVAL OF CONTRACT WITH LOU BARBER AND ASSOCIATES IN
CONJUNCTION WITH AN INDEPENDENT REVIEW OF THE
DISTRICT'S SPECIAL EDUCATION PROGRAM

RECOMMENDATION NO. A.28

It is recommended that the Board of Education approve a contract with Lou Barber and Associates in conjunction with an independent review of the district's Special Education Program, policies, practices, and budget.

Funding Information

Fund: General Fund

Currently Budgeted: No

Account Number: 01-00000-0-00000-71910-5802-043-1400

Description: External Audit/Indep. Contractors/Special Ed

COMMENTS: At the request of the City of Santa Monica, the Board of Education directed staff to prepare a Request for Qualifications (RFQ) in conjunction with an "Independent Review of the District's Special Education Program." This review was to indicate an assessment of the policies, programmatic practices, and financial aspects of the Special Education Program.

The Board of Education also directed the Superintendent to form a review committee to assist in the selection of a vendor or service provider to perform the independent review; a list of the Special Education Review RFQ Process Committee members is attached for reference as *Attachment A*.

The RFQ document was reviewed by the district's Special Education Advisory Committee (DAC) and over the course of two public meetings of the Board of Education.

A list of potential vendors/service providers who would be in a position to respond to the RFQ is included for reference as *Attachment B*. In addition to the list, staff placed public notice ads in both *The Santa Monica Daily Press* and *The Malibu Surfside News* requesting that parties interested in responding to the RFQ obtain information from the Office of the Superintendent.

A meeting of the Special Education Review RFQ Process Committee was held on November 2, 2007, to provide an opportunity for prospective vendors/service providers to ask questions in conjunction with the RFQ submittal process. Two prospective service providers (Total School Solutions and Public Works, Inc.) attended the non-mandatory November 2, 2007, meeting.

The deadline for submittal of the RFQ document was 3:00 p.m. on November 16, 2007. Three responses were received, as follows:

- Total School Solutions - Fairfield, CA
- Lou Barber and Associates - El Dorado Hills, CA
- School Services of Calif., Inc.- Sacramento, CA

The Committee interviewed the three prospective service providers on December 3, 2007. Based on those interviews and a significant discussion by the committee, consensus was achieved. It was believed that Lou Barber and Associates would be best suited to conduct the independent review of the Special Education Program.

The cost for this review will be approximately \$79,000 (plus certain identified reimbursables as may be approved by the Superintendent) and is based on the defined RFQ requirements. Any addition to the noticed scope of work would be billed on an hourly basis.

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

**Special Education Review
RFQ Committee Members**

Dianne Talarico	Superintendent
Barry Snell	Board of Education member
Ken Haker	Special Education DAC
Lee Jones	Special Education DAC
Ruth Valadez	Director of Special Education
Steve Hodgson	Interim CFO
Jan Maez	Asst. Superintendent for Business & Fiscal Services & CFO
Rebecca Kennerly	PTA Council President
Irene Gonzalez	Principal of McKinley Elementary School
Judy Abdo	Director of Child Development Services
Michael Jason	Special Education Coordinator
Lisa Salvaryn	Special Education teacher
Cynthia Torres	Member of the FOC
Stefani Suffolk	General education teacher
Keryl Cartee-McNeely	SEIU Chief Steward
Harry Keiley	President of SMMCTA
John Petz	Member of the community

**List of Potential Vendors/Service Providers in Conjunction with the Request for Proposal –
Independent Review of the District’s Special Education Program,
Policies, Practices and Budget**

September 27, 2007

<p><u>California Department of Education</u></p> <p>Jack O’Connell, Superintendent of Public Instruction 1430 North N Street Sacramento, CA 95814 (916) 319-0827</p>	<p><u>Fiscal Crisis and Management Assistance Team (FCMAT)</u></p> <p>c/o Kern County Superintendent of Schools 1300 17th Street Bakersfield, CA 93301</p> <p>Contact: Anthony Bridges (661) 636-4611 (707) 775-2850</p>
<p><u>Los Angeles County Office of Education</u></p> <p>9300 Imperial Hwy. Downey, CA 90242-2890</p> <p>Contact: Darlene P. Robles, Ph.D. (562) 922-6127</p>	<p><u>Public Works, Inc.</u></p> <p>90 North Daisy Avenue Pasadena, CA 91107 www.publicworksinc.org</p> <p>Contact: Mikala Rahn, President (626) 564-9890</p>
<p><u>Orange County Department of Education</u></p> <p>200 Kalmus Drive Costa Mesa, CA 92626</p> <p>Contact: Dr. John Nelson (714) 966-4000</p>	<p><u>School Innovations and Advocacy</u></p> <p>790 East Colorado Blvd. Pasadena, CA 91101 www.sia-us.com</p> <p>Contact: Kevin Gordon (866) 573-7100 (877) 842-7100, ext. 3601</p>
<p><u>School Services of California, Inc.</u></p> <p>1121 L Street, Suite #1060 Sacramento, CA 95814</p> <p>Contact: Ron Bennett and Paul Goldfinger (916) 446-7517</p>	<p><u>Total School Solutions</u></p> <p>4751 Mangels Blvd. Fairfield, CA 94534 www.totalschoolsolutions.net</p> <p>Contact: Tahir Ahad, President (866) 923-6393 (707) 422-6393</p>

TO: BOARD OF EDUCATION

ACTION/MAJOR

12/13/07

FROM: DIANNE TALARICO / JANECE L. MAEZ / PAT HO

RE: APPROVAL OF THE 2007-08 FIRST INTERIM REPORT

RECOMMENDATION NO. A.29

It is recommended that the Board of Education approve the 2007-08 First Interim Report and the corresponding budget adjustments.

COMMENT: Education Code (*EC*) Sections §35035 (g), §42130, and §42131 require the governing board of each local educational agency (*LEA*) to certify at least twice a year as to the *LEA*'s ability to meet its financial obligations for the remainder for that fiscal year and for the subsequent two fiscal years.

The Board of Education adopted the 2007-08 budget on June 28, 2007, and it was approved by the Los Angeles County Office of Education (*LACOE*).

Since the adoption of the initial budget, changing conditions have necessitated adjusting the District budget. All of the expenditure and revenue changes previously approved by the Board or proposed for approval at this time are individually identified in the First Interim Report (October 31, 2007), which is included as a part of this document.

The First Interim Report was developed based on the following Revenue and Expenditure Assumptions.

REVENUE ASSUMPTIONS:

1. State Revenue Limit projection is based on a 4.53% COLA for 2007-08 (\$252 per ADA = 4.48% for SMMUSD). Due to the declined enrollments, the net increase in Revenue Limit funding is **\$1,638,289** or 2.52%.
2. The Base Revenue Limit for Santa Monica-Malibu will be \$5,879.84 per ADA (2006-07 P-2 ADA 11,360), with no applied deficit factor.
3. The Lottery allocation is currently estimated to be \$143 per annual ADA. Of this amount, \$22 is allocated for instructional materials.
4. The District will participate in the State's Class Size Reduction Program for Grades K-3 and will receive \$1,071 per pupil for Grades K-3.

5. No budget for Mandated Costs Reimbursement in 2007-08.
6. Special Education transfer from the Revenue Limit is \$2,121,307. Special Education Settlement at \$4.52 per 1999-00 ADA is \$52,328. The Special Education estimated funding for AB 602 is \$6,423,014, and the estimated federal funding is \$2,508,802.
7. Instructional Materials Funding Realignment Program will be funded at \$69.32 per pupil (October 2006 CBEDS -11,902).
8. The local Parcel Tax for Measure "Y" at \$120.97 per parcel, will generate \$3,912,000. Measure "Y" began in 2001 and will run for 10 years, expiring in June, 2011.
9. The Measure "S" parcel tax at \$225 per parcel is estimated to generate \$6,573,000. Measure "S" began in 2003 and will run for 6 years, expiring in June, 2009.
10. The District will receive \$6,736,184 of financial support from the City of Santa Monica. In the current agreement, the City's contribution will run for the next 10 years out from the 2004-05 fiscal year.
11. The combined lease revenue is \$2.64 million, which is from the Doubletree Hotel, Madison Site, 9th & Colorado and 16th Street properties.
12. There is \$800,000 estimated interest revenue for the Unrestricted General Fund.
13. The District will receive \$16.5 per pupil for the Arts and Music Block Grant.
14. The District will receive \$69 per 2007-08 per CBEDS grade 7-12 for Supplemental School Counseling.
15. The total of \$1,340,885 for the 2006-07 deferred revenues is added to 2007-08 current revenues for various programs.
16. Transfer \$500,000 from Fund 21 to Fund 01 to support the Ongoing Maintenance Program.

EXPENDITURE ASSUMPTIONS:

1. Full-Time Equivalent (*FTE*) Changes post budget adoption:
 - 0.2 FTE increase for Malibu High 6th period teacher
 - 0.5 FTE increase for Pt. Dume teaching position
 - 1.0 FTE increase for Cabrillo teaching position
 - 1.0 FTE temporary increase for Special Ed Psychologist
 - 1.0 FTE Senior Buyer

- 1.0 FTE Accountant for BB Bond
 - 1.0 FTE Administrative Assistant for BB Bond
 - 1.0 FTE Director of Special Project for BB Bond
2. Salary:
No projections of salary increases are included, except the step and column increases for Certificated and Classified employees.
3. Statutory Benefits:
- 8.25 % STRS employer contribution rate
 - 6.20% OASDI contribution rate
 - 1.45% Medicare contribution
 - 0.05% SUI contribution
 - 4.00% Workers' Compensation contribution rate
 - 9.306% PERS employer Contribution rate
 - 3.984% PERS Reduction
4. Effective 1/1/2008, the premium rates for District-paid employee medical are increased as follows:
- Blue Shield (HMO) - 10.07%
 - Kaiser Permanente - 9.17%
5. Due to our participation in the State's School Facilities Modernization Program, we are currently required to budget 3% of the total General Fund budget for the Ongoing Maintenance Program.
6. A contribution of \$500,000 to the Deferred Maintenance Fund (Fund 14) has been budgeted, representing the estimated District match.
7. A contribution of \$75,000 to the Child Development Fund (Fund 12) has been budgeted for the extra costs incurred by the minimum days of elementary schools.
8. A contribution of \$750,000 to the Post-employment Benefits Fund (Fund 20) has been budgeted to reserve for the implementation of GASB 45.
9. Measure "BB", a General Obligation Bond approved by voters in November 2006, provided \$268 million of debt authorization to the District. The first series, a total of \$60 million, was issued in October 2007 and deposited into the District's Building Fund (Fund 21). A Board appointed advisory committee has been working with staff and the firm selected to provide program management services to establish the allocation of authorized funds. On October 18, 2007, the Board approved a committee recommendation for allocation of approximately \$111

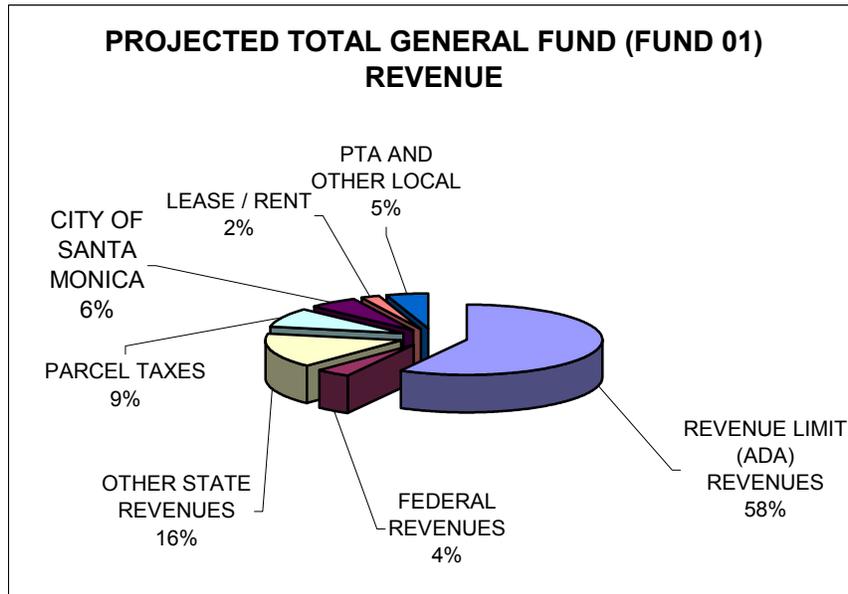
million of the bond authorization. Programmatic and design phases of all projects are moving forward.

The following pages include a General Fund - Revenue Summary and a General Fund Expenditure Summary, as well as individual summaries for major Funds and a Multi-Year Projection for the Unrestricted General Fund. The following documents are included as Attachment A: *2007-08 First Interim Budget Assumptions* and the complete *SACS Report*.

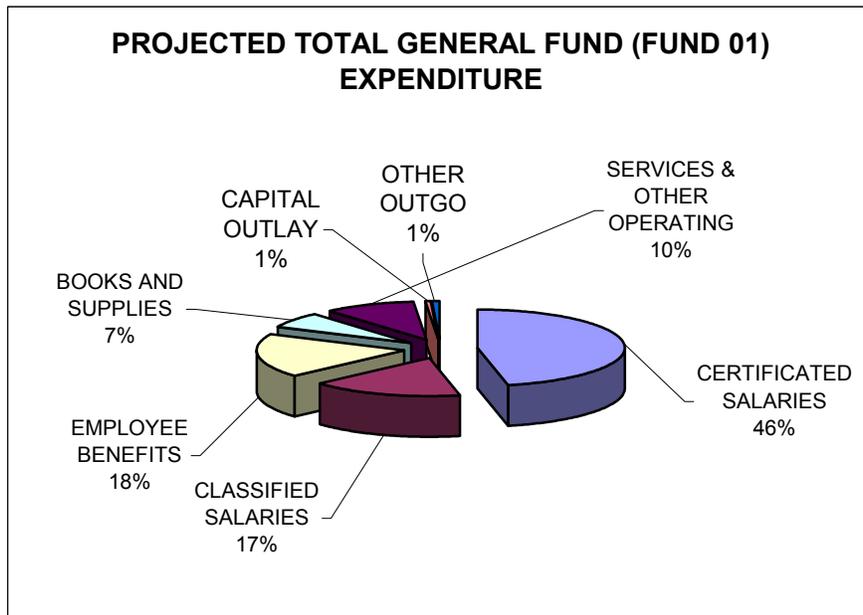
MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

**SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
2007-08 FIRST INTERIM BUDGET SUMMARY
GENERAL FUND**

BEGINNING BALANCE	\$ 23,433,892
PROJECTED REVENUES:	
REVENUE LIMIT (ADA) REVENUES	67,235,478
FEDERAL REVENUES	4,728,459
OTHER STATE REVENUES	18,213,125
PARCEL TAXES	10,494,000
CITY OF SANTA MONICA	6,736,184
LEASE / RENT	2,642,412
PTA AND OTHER LOCAL	5,645,233
INTERFUND TRANSFERS	500,000
TOTAL REVENUES:	116,194,891
TOTAL AVAILABLE FUNDS:	139,628,783



PROJECTED EXPENDITURES:	
CERTIFICATED SALARIES	\$ 57,118,591
CLASSIFIED SALARIES	20,266,020
EMPLOYEE BENEFITS	22,897,142
BOOKS AND SUPPLIES	8,022,153
SERVICES & OTHER OPERATING	12,322,848
CAPITAL OUTLAY	729,053
OTHER OUTGO	849,399
TOTAL EXPENDITURES:	122,205,206
PROJECTED FUND BALANCE:	\$ 17,423,577



2007-08 MAJOR CATEGORICAL PROGRAMS

	2007-08 ADOPTED BUDGET	2007-08 1ST INTERIM BUDGET	CHANGE
FEDERAL PROGRAMS			
TITLE I: BASIC	1,025,321	1,169,960	144,639
TITLE II: TEACHER QUALITY	415,024	489,211	74,187
TITLE II: ENHANCING ED THROUGH TECH	10,586	20,561	9,975
TITLE III: LEP	131,699	222,329	90,630
TITLE IV: DRUG FREE SCHOOL	50,093	54,271	4,178
TITLE V: INNOVATION EDUCATION	8,567	9,561	994
VOC: CARL PERKINS II	48,764	48,764	-
MEDI-CAL REIMBURSEMENT	125,000	125,000	-
SP ED: IDEA ENTITLEMENT	2,400,875	2,377,425	(23,450)
SP ED: WORKABILITY	56,820	58,056	1,236
DEPT REHAB: TRANSITION PARTNERSHIP PROGRAM	131,377	131,377	-
TOTAL FEDERAL REVENUES:	4,404,126	4,706,515	302,389
STATE PROGRAMS			
SPECIAL EDUCATION – AB602	6,400,247	6,423,014	22,767
GIFTED AND TALENTED EDUCATION	93,282	93,282	-
HOME TO SCHOOL TRANSPORTATION	465,632	465,632	-
SPECIAL ED TRANSPORTATION	427,076	427,076	-
ECONOMIC IMPACT AID	836,871	836,871	-
ENGLISH LANGUAGE ACQUISITION (ELAP)	67,600	60,700	(6,900)
TOBACCO-USE PREVENT ED: 4-8	16,226	16,226	-
SCHOOL SAFETY	197,895	197,895	-
INSTRUCTIONAL MATERIALS REALIGNMENT	772,200	772,200	-
CAHSEE INTENSIVE INSTR & SERVICES	-	95,648	95,648
LOTTERY –INSTRUCTIONAL MATERIALS	232,307	257,562	25,255
CAL SAFE: STUDENT SUPPORT	49,336	49,336	-
PEER ASSISTANCE AND REVIEW (PAR)	46,368	46,368	-
ADMINISTRATOR TRAINING (AB75/AB430)	-	27,000	27,000
ARTS AND MUSIC BLOCK GRANT	199,521	199,521	-
PUPIL RETENTION BLOCK GRANT	-	41,707	41,707
TEACHER CREDENTIALING BLOCL GRANT (BTSA)	193,250	207,519	14,269
PROFESSIONAL DEVELOPMENT BLOCK GRANT	540,180	561,940	21,760
TARGETED INSTRUCTIONAL IMPROVEMENT	519,687	540,622	20,935
SCHOOL AND LIBRARY IMPROVEMENT	798,975	805,835	6,860
SUPPLEMENTAL SCHOOL COUNSELING	414,037	414,037	-
TOTAL STATE REVENUES	12,270,690	12,539,991	269,301

LOCAL GENERAL FUND CONTRIBUTION

	2007-08 ADOPTED BUDGET	2007-08 1ST INTERIM BUDGET	CHANGES
SPECIAL EDUCATION	11,560,918	11,216,974	(343,944)
SPECIAL EDUCATION TRANSPORTATION ⁽¹⁾	570,359	428,217	(142,142)
ENHANCED EDUCATION THROUGH TECHNOLOGY (EETT) ⁽²⁾	-	106,827	106,827
ADMINISTRATOR TRAINING (AB75/AB430) ⁽³⁾	-	9,000	9,000
NATIONAL BOARD CERTIFICATION	55,000	55,000	-
MULTI-CULTURAL PROGRAM	500,000	500,000	-
VALUED YOUTH PROGRAM ⁽⁴⁾	80,000	4,771	(75,229)
STUDENT OUTREACH PROGRAM-SAMOHI ⁽⁵⁾	379,622	-	(379,622)
REGIONAL OCCUPATIONAL PROGRAM	8,700	8,700	-
BARNUM HALL ⁽⁶⁾	-	164,630	164,630
ONGOING MAINTENANCE PROGRAM	3,598,699	3,541,734	(56,965)
TOTAL CONTRIBUTION:	16,753,298	16,035,853	(717,445)

(1) AB825 – TRANSFER \$115,000 FROM SCHOOL AND LIBRARY IMPROVEMENT BLOCK GRANT TO SPECIAL EDUCATION TRANSPORTATION.

(2) CARRYOVER PRIOR YEAR APPROVED CONTRIBUTION TO 2007-08 FISCAL YEAR.

(3) STATE PROGRAM REQUIRE DISTRICT'S MATCHING

(4) DISTRICT USED EIA TO SUPPORT VALUE YOUTH PROGRAM

(5) DISTRICT USED TIIG TO SUPPORT OUTREACH WORKERS PROGRAM AT SAMOHI

(6) CARRYOVER PRIOR YEAR APPROVED CONTRIBUTION TO 2007-08 FISCAL YEAR.

**MULTI-YEAR FINANCIAL PROJECTION
UNRESTRICTED GENERAL FUND**

ASSUMPTIONS

Factor	2007-08	2008-09	2009-10
Statutory COLA	4.53%	4.30%	2.50%
Base Revenue Limit Per P2 ADA	\$ 5,879.84	\$ 6,130.84	\$ 6,283.84
Enrollment Projection	11,652	11,488	11,307
Declining Enrollment from Prior Year	(250)	(164)	(181)
ADA Projection	11,103	10,947	10,775
Revenue Limit ADA (Prior Yr)	11,360	11,103	10,947
Federal Revenues	0%	0%	0%
City of Santa Monica	\$ 6,736,184	\$ 6,938,270	\$ 7,146,418
Measure "Y" Expires 6/30/11	\$ 3,921,000	\$ 4,038,630	\$ 4,158,789
Measure "S" Expires 6/30/09	\$ 6,573,000	\$ 6,573,000	\$ 6,573,000
Lottery	\$143/ADA	\$143/ADA	\$143/ADA
Special Ed COLA - State	4.53%	4.30%	2.50%
Salary Increase: Certificated	0%	0%	0%
Salary Increase: Management	0%	0%	0%
Salary Increase: Classified	0%	0%	0%
Step & Column Incr. - Certificated	2.00%	2.00%	2.00%
Step & Column Incr. - Mgmt.	1.50%	1.50%	1.5%
Step & Column Incr. - Classified	1.50%	1.50%	1.50%
FTE Adjustment vs Enrollment	(21.6 FTEs)	(9.5 FTEs)	(7 FTEs)
Health/Welfare	10%	0%	0%
Indirect Cost Rate	5.29%	5.00%	5.00%
Interest Rate	5.00%	5.00%	5.00%
Interfund Transfer from Fund 21	\$ 500,000	\$ 500,000	\$ 500,000
Interfund Transfer to Fund 12 & 20	\$ 825,000	\$ 75,000	\$ 75,000
Ongoing Maintenance	3%	3%	3%
Reserve for Economic Uncertainties	3%	3%	3%

MULTIYEAR PROJECTION

Description	2007-08 PROPOSED	2008-09 PROJECTION	2009-10 PROJECTION
Revenue:			
Revenue Limit	65,019,975	66,219,607	66,878,878
Other Federal	80,000	80,000	80,000
Other State Apportionments	722,088	753,945	764,307
Class Size Reduction	3,310,461	3,373,691	3,409,452
Other State (Lottery...)	1,416,071	1,387,750	1,366,933
Meas. "Y" Expires 6/30/11	3,921,000	4,038,630	4,159,789
City of Santa Monica	6,736,184	6,938,270	7,146,418
All Other Local Income	4,116,309	4,103,196	4,005,249
Interfund Transfer In	500,000	500,000	500,000
Local General Fund Contribution	(12,423,804)	(12,664,342)	(12,908,488)
	73,398,284	74,730,747	75,402,538
Expenditure:			
Certificated Salaries	42,755,259	42,958,411	43,327,585
Classified Salaries	9,665,054	9,810,030	9,957,180
Benefits	15,196,004	15,791,116	16,450,397
Supplies/Books	784,970	784,970	784,970
Other Operational Costs	6,143,786	6,143,786	6,143,786
Capital Outlay	31,555	-	-
Transfers	6,800	6,800	6,800
Indirect	(1,062,367)	(1,062,367)	(850,000)
Debt Services (COPs)	22,253	-	-
Transfer Out	825,000	75,000	75,000
	74,368,314	74,507,746	75,895,719
Increase (Decrease) Fund Balance	(970,030)	223,001	(493,180)
Beginning Fund Balance	16,682,781	15,712,751	15,935,752
Fund Balance as of 6/30/07	15,712,751	15,935,752	15,442,572
Reserve- Revolving cash, store	50,000	50,000	50,000
Total Reserve	15,662,751	15,885,752	15,392,572
3% Required Reserve	3,666,156	3,619,633	3,639,920
Unappropriated Balance	11,996,595	12,266,119	11,752,652
% of District Reserve	12.82%	13.17%	12.69%

92% of the Unrestricted General Fund Budget goes to personnel costs.

MAJOR FUND BUDGET SUMMARY

FUND 01: UNRESTRICTED GENERAL FUND

	2007-08 ADOPTED BUDGET	2007-08 1ST INTERIM BUDGET	CHANGES
BEGINNING BALANCE	16,682,781	16,682,781	-
REVENUES			-
REVENUE LIMIT	65,032,563	65,019,975	(12,588)
FEDERAL REVENUE	80,000	80,000	-
OTHER STATE REVENUE	5,478,184	5,528,536	50,352
LOCAL REVENUES	14,693,577	14,693,577	-
INTERFUND TRANSFER	(12,641,249)	(11,923,804)	717,445
TOTAL REVENUES	72,643,075	73,398,284	755,209
EXPENDITURES			
CERTIFICATED SALARIES	43,216,721	42,755,259	(461,462)
CLASSIFIED SALARIES	9,641,252	9,665,054	23,802
EMPLOYEE BENEFITS	14,944,681	15,196,004	251,323
BOOKS AND SUPPLIES	849,532	784,970	(64,562)
SERVICES & OTHER OPERATING	5,690,099	6,143,786	453,687
CAPITAL OUTLAY	11,494	31,555	20,061
OTHER OUTGO	(808,412)	(208,314)	600,098
TOTAL EXPENDITURES	73,545,367	74,368,314	822,947
DEFICIT SPENDING	(902,292)	(970,030)	(67,738)
PROJECTED FUND BALANCE	15,780,489	15,712,751	(67,738)

FUND 01: UNRESTRICTED GENERAL FUND

	2007-08 ADOPTED BUDGET	2007-08 1ST INTERIM BUDGET	CHANGES
BEGINNING BALANCE	6,751,111	6,751,111	-
REVENUES			
REVENUE LIMIT	2,215,503	2,215,503	-
FEDERAL REVENUE	4,347,306	4,648,459	301,153
OTHER STATE REVENUE	5,996,862	6,261,575	264,713
LOCAL REVENUES	15,348,646	17,247,266	1,898,620
INTERFUND TRANSFER	13,141,249	12,423,804	(717,445)
TOTAL REVENUES	41,049,566	42,796,607	1,747,041
EXPENDITURES			
CERTIFICATED SALARIES	13,914,725	14,363,332	448,607
CLASSIFIED SALARIES	9,982,658	10,600,966	618,308
EMPLOYEE BENEFITS	7,454,101	7,701,138	247,037
BOOKS AND SUPPLIES	3,167,433	7,237,183	4,069,750
SERVICES & OTHER OPERATING	5,504,737	6,179,062	674,325
CAPITAL OUTLAY	46,200	697,498	651,298
OTHER OUTGO	910,706	1,057,713	147,007
TOTAL EXPENDITURES	40,980,560	47,836,892	6,856,332
PROJECTED FUND BALANCE	6,820,117	1,710,826	(5,109,291)

FUND 11: ADULT EDUCATION

	2007-08 ADOPTED BUDGET	2007-08 1ST INTERIM BUDGET	CHANGES
BEGINNING BALANCE	243,198	243,198	-
REVENUES			
FEDERAL REVENUE	143,860	146,600	2,740
OTHER STATE REVENUE	684,027	735,642	51,615
LOCAL REVENUES	62,500	62,500	-
TOTAL REVENUES	890,387	944,742	54,355
EXPENDITURES			
CERTIFICATED SALARIES	431,060	417,848	(13,212)
CLASSIFIED SALARIES	187,694	199,922	12,228
EMPLOYEE BENEFITS	157,011	158,260	1,249
BOOKS AND SUPPLIES	27,063	54,695	27,632
SERVICES & OTHER OPERATING	24,852	41,737	16,885
CAPITAL OUTLAY	-	-	-
OTHER OUTGO	28,793	28,793	-
TOTAL EXPENDITURES	856,473	901,255	44,782
PROJECTED FUND BALANCE	277,112	286,685	9,573

PROGRAMS			
BASE REVENUE LIMIT PER ADA	2,645.30	2,645.30	-
PROJECTED ANNUAL ADA	240.00	240.00	-
TOTAL REVENUE FROM ADA	634,872	634,872	-
FEDERAL PROGRAMS	143,860	146,600	2,740
COMMUNITY-BASED ENGLISH TUTOR PROGRAM	52,131	100,770	48,639

FUND 12: CHILD DEVELOPMENT FUND

	2007-08 ADOPTED BUDGET	2007-08 1ST INTERIM BUDGET	CHANGES
BEGINNING BALANCE	113,067	113,067	-
REVENUES			
FEDERAL REVENUE	1,470,098	1,704,433	234,335
OTHER STATE REVENUE	3,197,315	3,238,409	41,094
LOCAL REVENUES	2,871,837	2,882,469	10,632
INTERFUND TRANSFER	75,000	75,000	-
TOTAL REVENUES	7,614,250	7,900,311	286,061
EXPENDITURES			
CERTIFICATED SALARIES	2,842,659	2,880,011	37,352
CLASSIFIED SALARIES	2,062,798	2,183,676	120,878
EMPLOYEE BENEFITS	1,415,914	1,485,946	70,032
BOOKS AND SUPPLIES	699,595	753,306	53,711
SERVICES & OTHER OPERATING	279,641	280,446	805
CAPITAL OUTLAY	7,000	7,000	-
OTHER OUTGO	306,644	309,539	2,895
TOTAL EXPENDITURES	7,614,251	7,899,924	285,673
PROJECTED FUND BALANCE	113,066	113,454	388

CDC MAJOR PROGRAMS			
FEDERAL BLOCK GRANT	169,061	169,061	-
HEAD START	1,092,494	1,310,862	218,368
OTHER FEDERAL PROGRAMS	221,516	237,483	15,967
STATE PRESCHOOL (GCTR)	1,499,316	1,499,316	-
GENERAL CHILD CARE	2,430,747	2,482,341	51,594
LATCHKEY (GLTK)	454,145	454,145	-
CALSAFE CHILD CARE & DEVELOP	239,892	239,892	-
SM PRESCHOOL COLLABORATIVE	-	-	-
L. A. UNIVERSAL PRESCHOOL	475,495	475,495	-
ST JOHN'S: INFANT FAMILY	142,000	142,000	-

FUND 13: CAFETERIA SPECIAL FUND

	2007-08 ADOPTED BUDGET	2007-08 1ST INTERIM BUDGET	CHANGES
BEGINNING BALANCE	379,508	379,508	-
REVENUES			
FEDERAL REVENUE	984,004	984,004	-
OTHER STATE REVENUE	56,690	56,690	-
LOCAL REVENUES	2,755,208	2,755,208	-
TOTAL REVENUES	3,795,902	3,795,902	-
EXPENDITURES			
CLASSIFIED SALARIES*	1,471,059	1,467,159	(3,900)
EMPLOYEE BENEFITS	554,540	551,794	(2,746)
BOOKS AND SUPPLIES	1,465,714	1,465,514	(200)
SERVICES & OTHER OPERATING	100,950	108,050	7,100
CAPITAL OUTLAY	35,000	32,000	(3,000)
OTHER OUTGO	168,167	168,167	-
TOTAL EXPENDITURES	3,795,430	3,792,684	(2,746)
PROJECTED FUND BALANCE	379,980	382,726	2,746

FUND 14: DEFERED MAINTENANCE FUND

	2007-08 ADOPTED BUDGET	2007-08 1ST INTERIM BUDGET	CHANGES
BEGINNING BALANCE	4,734,384	4,734,384	-
REVENUES			
OTHER STATE REVENUE	500,000	500,000	-
LOCAL REVENUES	200,000	200,000	-
INTERFUND TRANSFER	500,000	500,000	-
TOTAL REVENUES	1,200,000	1,200,000	-
EXPENDITURES			
BOOKS AND SUPPLIES	-	-	-
SERVICES & OTHER OPERATING	489,541	800,404	310,863
CAPITAL OUTLAY	1,613,180	1,764,988	151,808
TOTAL EXPENDITURES	2,102,721	2,565,392	462,671
PROJECTED FUND BALANCE	3,831,663	3,368,992	(462,671)

FUND 19: FOUNDATION SPECIAL REVENUE FUND

	2007-08 ADOPTED BUDGET	2007-08 1 ST INTERIM BUDGET	CHANGES
BEGINNING BALANCE	161,744	161,744	-
REVENUES			
LOCAL REVENUES	284,206	301,236	17,030
TOTAL REVENUES	284,206	301,236	17,030
EXPENDITURES			
CERTIFICATED SALARIES	216,782	226,972	10,190
EMPLOYEE BENEFITS	61,424	62,201	777
BOOKS AND SUPPLIES	2,000	30,195	28,195
SERVICES & OTHER OPERATING	4,000	13,311	9,311
CAPITAL OUTLAY	-	-	-
OTHER OUTGO	-	-	-
TOTAL EXPENDITURES	284,206	332,679	48,473
PROJECTED FUND BALANCE	161,744	130,301	(31,443)

FUND 20: SPECIAL RESERVE FUND FOR OTHER POSTEMPLOYEMENT BENEFITS

	2007-08 ADOPTED BUDGET	2007-08 1 ST INTERIM BUDGET	CHANGES
BEGINNING BALANCE	878,595	878,595	-
INTEREST	44,000	44,000	-
INTERFUND TRANSFER	-	750,000	750,000
TOTAL REVENUES	44,000	794,000	750,000
PROJECTED FUND BALANCE	922,595	1,672,595	750,000

TRANSFER OPEB RESERVE \$750,000 FROM FUND 01

FUND 21: BUILDING FUND

	2007-08 ADOPTED BUDGET	2007-08 1 ST INTERIM BUDGET	CHANGES
BEGINNING BALANCE	588,678	588,678	
REVENUES			
LOCAL REVENUES	25,000	25,000	
2006 BB BOND SERIES A		60,000,000	60,000,000
TOTAL REVENUES	25,000	60,025,000	60,000,000
EXPENDITURES			
CLASSIFIED SALARIES	35,712	242,530	206,818
EMPLOYEE BENEFITS	10,258	84,793	74,535
BOOKS AND SUPPLIES	-	56,600	56,600
SERVICES & OTHER OPERATING	60,000	1,634,733	1,574,733
CAPITAL OUTLAY	-	85,000	85,000
OTHER OUTGO	500,000	500,000	-
TOTAL EXPENDITURES	605,970	2,603,656	1,997,686

TO: BOARD OF EDUCATION

ACTION/MAJOR

12/13/07

FROM: DIANNE TALARICO / CHIUNG-SALLY CHOU / JANIE GATES

RE: ADOPT POLICY 6200 - ADULT EDUCATION

RECOMMENDATION NO. A.30

It is recommended that the Board of Education review the attached new policy for the implementation of Adult Education in the Santa Monica-Malibu Unified School District.

COMMENT: This item was first brought to the board on November 15, 2007, as *Discussion Item No. D.03*.

Attached is the new policy:

- 6200 - Adult Education

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

THIS IS A **NEW POLICY** (Replacing BP 1241)

New text in underline

Deleted text in ~~strikeout~~

<u>NUMBER</u>	<u>ARTICLE</u>	<u>TITLE</u>
<u>6000</u>	<u>Instruction</u>	<u>Adult Education</u>

<u>SUBTOPIC</u>	<u>POLICY</u>	<u>REGULATION</u>	<u>EXHIBIT</u>
<u>Curriculum and Instruction</u>	<u>X</u>		

DETAIL

The Governing Board recognizes that education is a lifelong process and that it is important for individuals to continuously develop new skills. The Superintendent or designee shall develop and oversee the district's adult education program. The Board shall approve all courses to be offered in this program.

(cf. 0410 - Nondiscrimination in District Programs and Activities)

Legal Reference:

EDUCATION CODE

8500-8538 Adult education

41505-41508 Pupil Retention Block Grant

41975-41976.2 Adult education; authorized classes and courses

44865 Qualifications for home teachers and teachers in special classes

46190-46192 Adult school; days of attendance

46300.4 Independent study in adult education

46351-46352 Adult classes

51040 Prescribed courses

51225.3 Requirements for graduation

51241-51246 Exemptions from attendance

51730-51732 Elementary school special day and evening classes

51810-51815 Community service classes

51938 Parental excuse from sexual education or HIV/AIDS prevention education

52500-52523 Adult schools

52530-52531 Use of hospitals

52540-52544 Adult English classes

52550-52556 Classes in citizenship

52570-52572 Disabled adults

52610-52616.24 Finances

52651-52656 Immigrant Workforce Preparation Act

60410 Books for adult classes

CODE OF REGULATIONS, TITLE 5

10501 Adult education

10508 Records and reports

10530-10560 Standards

10600-10615 Adult education innovation

UNITED STATES CODE, TITLE 8

1184 Foreign students

Management Resources:

CDE PUBLICATIONS

Adult Education Handbook for California, 1997

CDE LEGAL ADVISORIES

0319.97 Amendments to F-1 Student Visa Requirements, LO: 1-97

CDE PROGRAM ADVISORIES

0600.92 Using Independent Study in Adult Education Programs: An Option

0609.88 Education Fees for F-1 Visa Students

0622.87 Discrimination Against the Handicapped in Adult Education Programs

(6/95 6/97) 7/99

DISCUSSION ITEMS

TO: BOARD OF EDUCATION

DISCUSSION

12/13/07

FROM: DIANNE TALARICO / JANECE L. MAEZ

RE: ESTABLISH POSITIONS FOR BARNUM HALL THEATRE OPERATIONS AND FACILITY PERMITS - TECHNICAL THEATRE COORDINATOR, ADMINISTRATIVE ASSISTANT, AND PART-TIME CUSTODIAN

DISCUSSION ITEM NO. D.01

It is recommended that the Board of Education establish the positions of Technical Theatre Coordinator, Administrative Assistant, and a Part-Time Custodian to support the office and Director of Theatre Operations and Facility Permits.

COMMENT: The second phase of the BARNUM HALL AND THE GREEK THEATRE - FACILITY USE PLAN (adopted by the Board of Education on August 31, 2006) planned for the hiring of these additional staff members in the second year of the plan. The success of the first phase of the plan in Barnum Hall and the Greek Theater on the campus of Santa Monica High School has led the board to expand the initiative districtwide with the establishment of the Director of Theatre Operations and Facility Permits. These three positions will support the Director as the scope of work broadens to include facility permits districtwide. They will better serve the district in generating revenue from the leasing of district auditoria and non-Joint Use Agreement use of the school facilities and fields. Additionally, these positions will support the Director of Theatre Operations and Facility Permits market and oversee the district's properties for use as filming venues.

Funding Information: Technical Theatre Coordinator

Budgeted: Yes

Source: Barnum Hall/Greek Theatre Revenues

Account Number: 01-91180-0-81000-54000-2910-050-1500

Description: Technicians (monthly)

NOTE: This position is self-sustaining. Renewal of this position each year is dependent on maintained revenue funding.

Funding Information: Administrative Assistant: Theatre
Operations & Facility Permits

Budgeted: Yes

Source: Barnum Hall/Greek Theatre Revenues

Account Number:01-91180-0-81000-54000-2410-050-1500

Description: Clerical Office (monthly)

NOTE: This position is self-sustaining. Renewal of this position each year is dependent on maintained revenue funding.

Funding Information: Custodian (part-time)

Budgeted: Yes

Source: Barnum Hall/Greek Theatre Revenues

Account Number:01-91180-0-81000-54000-2212-050-1500

Description: P/T Custodian (monthly)

NOTE: This position is self-sustaining. Renewal of this position each year is dependent on maintained revenue funding.

TECHNICAL THEATER COORDINATOR

Job Summary

Under the direction of the Director of Theater Operations, the Technical Theater Coordinator organizes, supports and runs event operations of Barnum Hall and the Memorial Greek Amphitheatre, located on the campus of Santa Monica High School (SAMOHI), for student performances and community, commercial and non-profit rentals. The Coordinator is responsible for maintaining the technical theatre equipment performance spaces in the District especially, but not limited to, Barnum Hall and the Memorial Greek Amphitheatre. The position will also be required to support and run large special event and filming rentals in the District, as needed and available. Supervises, schedules and reviews the work activities of assigned staff and student crews.

Representative Duties

1. Oversees and provides on-site technical, house and facility management for all events in Barnum Hall and the memorial Greek Amphitheatre.
2. Provides professional guidance and assistance to school and rental groups to facilitate and enhance their use of the facilities.
3. Oversees, coordinates and integrates the staging of theatrical lighting, sound, video, and other equipment and/or assets, as required for individual performances.
4. Provides technical oversight, guidance, and training to student theatrical crew members in basic theater practices, techniques, and work standards.
5. Schedules and supervises theater operations staff and student assistants to provide technical production and ushering support. Develops and implements effective customer service standards.
6. Oversees and coordinates the troubleshooting, repair and maintenance of theatrical staging equipment and facilities. Maintains a preventative maintenance program and contracts for repairs as necessary.
7. Reads, interprets and applies applicable district policies, municipal codes, environmental and safety regulations. Instructs staff and volunteers in work and safety procedures, including the proper operation e of facilities and equipment (e.g., lighting, sound, communication, draperies and seating).
8. Participates in the development of operating goals and objectives for the Theater. Recommends, implements, and administers methods and procedures to enhance operation.

9. Monitors production costs and provides billing information; maintains inventories of materials and equipment necessary for the operation of performance spaces.
10. Acts as the on-site supervisor and District representative for theatre permit rentals. Manages District personnel assigned to permit rental events. Acts as liaison with security, medical, custodial, usher, stagehand, police and other event personnel.
11. Receives, inspects and arranges for the proper storage of theatrical equipment. Maintains records of and conducts periodic inventories of such equipment.
12. May personally operate lights, sound and other equipment during rehearsals and production.
13. Maintains accurate records and files; prepares reports, correspondence and other written materials related to the work.
14. Conducts facility inspection before and after events ensuring that event set-up complies with event organizer plans and safety regulations. Prepares document and cost estimates for building or equipment damage.
15. Works closely with Samohi administrative staff to maintain positive, cooperative working relationships in coordinating all uses of Barnum Hall and the Greek Theater, and specifically synchronizing and managing campus related events and parking with users of the facilities, and prospective filming.
16. Oversees maintenance and safe operation of technical theatre equipment in the other performance facilities in the District, as needed and available.
17. May act as Site Representative during large special events and filming rentals at Samohi and other District facilities, as needed and available.
18. Performs other duties as assigned that support the overall objective of the position.

ADMINISTRATIVE ASSISTANT - Theatre Operations & Facility Permits

Job Summary

Under general supervision of the Director of Theater Operations and Facility Permits, provides administrative, secretarial and clerical support for the Theater Operations & Facility Permits office; organizes, processes, and bills Facility Permits of the District; performs a variety of administrative, database and support functions to relieve the staff of administrative details; and performs other related work as necessary.

Representative Duties

1. Processes Facility Permit Requests and issues Facility Permits.
2. Tracks Permit billing and receipts, maintains a database of accounts.
3. Assists the leasing and use of Barnum Hall and the Greek Theater.
4. Composes, types and proofreads agendas, reports and memos on behalf of managers, supervisors and administrators.
5. Maintains and updates master calendars for Barnum Hall, the Greek Theater and permits District wide.
6. Prepares office correspondence and newsletters.
7. Tracks budgetary expenditures for a number of different accounts; researches vendor and purchasing information; administers petty cash funds.
8. Compiles and distributes special mailings and promotional materials.
9. Prepares, reviews and approves departmental payroll reports and distributes payroll checks.
10. Administers work orders and facility service requests.
11. Coordinates after school programs and special functions.
12. Prepares committee agendas and minutes.
13. Explains procedures and provides work direction to classified office support personnel and Student Assistants.
14. Researches work practices and office procedures and participates in surveys sponsored by the District or other organizations.
15. Establishes and maintains word processing and spreadsheet information used in department databases and reports; organizes and maintains related office filing systems.
16. Answers incoming calls and routes individuals to appropriate staff; greets and directs visitors to appropriate personnel;

screens, sorts, distributes and prepares department mail and special deliveries.

17. Coordinates and makes travel arrangements for conferences, workshops and other meetings to be attended or administered by managers, supervisors, administrators, or other personnel.
18. Compiles and presents information within budgetary and activity reports that are used by the school, department, division, or other organizations; assists managerial, professional and administrative staff in completing special projects as needed.
19. Performs other functions as assigned or as the situation requires.

CUSTODIAN - Part Time

Job Summary

Under general supervision of the Director of Theater Operations and Facility Permits, performs a variety of custodial activities on the weekend shift; clean and maintain Barnum Hall, the Greek Theater and other facilities used for facility permits in a clean, orderly, and secure manner; provide safety to students, staff and permit holders on the assigned campus; and performs other related work as necessary.

Representative Duties

1. Sweep, scrub, mop, seal and wax floors; vacuum rugs and carpets in classrooms, offices, workshops and other work areas; wash windows, chalkboards and walls; scrub and refinish floors; change light bulbs as required.
2. Dust and polish furniture and woodwork; clean and polish desks.
3. Empty and clean waste receptacles and pencil sharpeners; pick up paper; pick up trash containers and empty into large bins.
4. Inspect for vandalism and illegal entry; report hazardous or unusual conditions to the Director.
5. Clean restrooms including floors, walls, fixtures, appliances and mirrors; restock supplies; polish metal fixtures.
6. Move furniture and equipment; set up cafeteria, auditorium, gymnasium, meeting rooms and classrooms for special events and meetings.
7. Turn lights on and off; unlock and lock doors and gates.
8. Wash walk and eating areas; clean drinking fountains; make emergency clean-ups in classrooms as assigned.
9. Participate as part of a cleaning crew, as directed, for major cleaning assignments.
10. Perform minor maintenance to grounds adjacent to assigned buildings.
11. Perform related duties as assigned.

TO: BOARD OF EDUCATION

DISCUSSION

12/13/07

FROM: DIANNE TALARICO / TIMOTHY R. WALKER / LAUREL SCHMIDT

RE: REVISE POLICY 3515 - DIGITAL CLOSED CIRCUIT TELEVISION
(CCTV) VIDEO SURVEILLANCE SYSTEM

DISCUSSION ITEM NO. D.02

It is recommended that the Board of Education revise Board Policy 3515 - Digital Closed Circuit Television (CCTV) Video Surveillance System to include language specific to Global Positioning Systems (GPC) on school buses.

BACKGROUND:

One June 2, 2005, the Board of Education adopted Policy 3515 - Digital Closed Circuit Television (CCTV) Video Surveillance System as part of the campus security effort. The policy is returning with additional language to allow installation and use of Global Positioning Systems (GPC) on school buses. The language is necessary to qualify for grant funding to support student safety efforts.

The text of the policy is attached, with the new language underlined.

New text in underline
Deleted text in ~~strikeout~~

<u>NUMBER</u>	<u>ARTICLE</u>	<u>TITLE</u>		
3515	Business & Operations	Digital Closed Circuit Television (CCTV) Video Surveillance and Global Positioning System (GPS)		
<u>SUBTOPIC</u>	<u>POLICY</u>	<u>REGULATION</u>	<u>EXHIBIT</u>	
Campus Security	X			

DETAIL

It shall be the policy of the Santa Monica-Malibu Unified School District to implement a digital Closed Circuit Television (CCTV) video surveillance system at selected sites throughout the district. Video cameras and Global Positioning Systems (GPS) may be used on school buses to monitor student behavior while traveling to and from school and school activities and to track vehicle location, course of direction and speed. The Board believes that such monitoring will deter misconduct and help to ensure the safety of students and staff. Students found to be in violation of the district's bus conduct rules shall be subject to discipline in accordance with district policy and regulations. At the discretion of the Superintendent or designee, school bus video recordings also may be used to resolve complaints by students and/or parents/guardians and to help employees maintain discipline.

The implementation of such a system is solely for the protection of District property and assets from theft and vandalism, and to maintain safety and discipline through deterrence and video documentation and GPS tracking. There is no real-time video monitoring. The systems ~~is~~ are not designed or intended to protect individuals from being victims of violent or property crime, or to detect other potentially illegal or undesirable activities which may occur. However, any information about illegal activities or activities in violation of District policies obtained through the video recordings or GPS records may be used to assist the District or law enforcement as evidence in such cases.

District surveillance cameras will be used in areas deemed appropriate by the Superintendent of Schools, but will not be used in locations where persons have a reasonable expectation of privacy (e.g. bathrooms, locker rooms, changing rooms). Audio recordings shall not be utilized by School District officials for surveillance purposes; such prohibition does not preclude the use of audio recordings by law enforcement officials in accordance with their official duties and/or otherwise authorized by law.

Any video recording used for surveillance purposes in school buildings, school busses or on school property shall be the sole property of the district. Video recordings and GPS records will be reviewed in the event of damage or loss of property, or when there are indications that a crime has been committed or that District policies have been violated. All video recordings and GPS records will be secured to avoid tampering and ensure confidentiality in accordance with applicable laws and regulations. Release of such videos and records will be made only as permissible pursuant to applicable law.

Appropriate signage will be posted at entrances to the school campus and on school busses notifying students, staff and the general public of the District's use of surveillance cameras and GPS systems. Students and staff will receive additional notification, as appropriate, regarding the use of surveillance cameras and GPS systems in the schools or on school busses or school grounds. Such notification may include, but is not limited to, publication in the District calendar, employee handbook and student handbook or in other District materials.

The implementation of the surveillance system shall not replace the need for ongoing vigilance of the District security personnel or school supervision. School administrators shall ensure that due diligence is observed in maintaining general campus security.

REFERENCE

MANAGEMENT RESOURCES:

ADOPTED

June 2, 2005
September 1994

REVISED

CSBA DATE

CSBA 5131.1

DISTRICT GOAL

Quality Education for All

INFORMATION ITEMS

TO: BOARD OF EDUCATION INFORMATION
12/13/07

FROM: DIANNE TALARICO / CHIUNG-SALLY CHOU / MAUREEN BRADFORD

RE: SUPPLEMENTAL TEXTBOOKS

INFORMATION ITEM NO. I.01

It is recommended that the textbooks listed below be adopted for the Santa Monica-Malibu Unified School District.

COMMENT: In accordance with the Board of Education policy, the textbook(s) listed below will be on public display for the next two weeks in the Educational Services Department at 1638 17th Street, Santa Monica, CA 90405.

LANGUAGE! STUDENT MASTERY BOOK, written by Jane Fell Green, for SDC classroom, grades 9-12 at Samohi. Adoption requested by Michael Jason, Special Education.