

For a Listing of Upcoming Board Meetings See Page vi of this Table of Contents
Santa Monica-Malibu Unified School District
Board of Education Meeting
MINUTES

March 5, 2008

A regular meeting of the Santa Monica-Malibu Unified School District Board of Education was held on Wednesday, March 5, 2008, in the District Administrative Offices: 1651 16th Street, Santa Monica, CA. The Board of Education called the meeting to order at 4:20 p.m. in the Board Conference Room at the District Offices: 1651 16th Street, Santa Monica, CA. At 4:21 p.m., the Board of Education moved to Closed Session regarding the items listed below. The public meeting reconvened at 6:30 p.m. in the Board Room.

I. CALL TO ORDER

- A. Roll Call
- B. Pledge of Allegiance

II. PUBLIC COMMENTS FOR CLOSED SESSION ITEMS ONLY

III. CLOSED SESSION:

- Public Employee, to consider appointment, employment, performance evaluation, or dismissal of employee pursuant to GC ' 54957 as cited in the Brown Act.
- Conference with Superintendent regarding 2007-2008 Strategies for Negotiations with S.E.I.U. pursuant to GC §54957.6 as cited in the Brown Act.
- Conference with Superintendent and Assistant Superintendents regarding District Non-Represented Employees (management and confidential) pursuant to GC §54957.6, as cited in the Brown Act.

IV. BOARD OF EDUCATION – COMMENDATIONS / RECOGNITIONS

- *The Board of Education recognized the accomplishments of the SAMOHI boys' varsity soccer team, which won the CIF Regional championships this week.*

V. APPROVAL OF THE AGENDA

It was moved by Ms. Leon-Vazquez, seconded by Ms. Pye, and voted 7/0 to approve the agenda with the Addendum.

VI. APPROVAL OF MINUTES

- A.01 Approval of Minutes1

There are no minutes for approval.

VII. CONSENT CALENDAR

Consent agenda items are considered routine, as agreed by the President, Vice President and Superintendent, requiring no discussion, and are normally all approved at one time by the Board of Education. However, members of the Board of Education, staff, or the public may request an item be removed from the consent agenda for clarification and/or discussion. Consideration will occur during Section XI (Major Items).

There are no items for the Consent Calendar.

VIII. PUBLIC COMMENTS

Public Comments is the time when members of the audience may address the Board of Education on items not scheduled on the meeting's agenda. All speakers are limited to

three (3) minutes. When there are a large number of speakers, the Board may reduce the allotted time to two (2) minutes per speaker. The Brown Act (Government Code) states that Board members may not engage in discussion of issues raised during “VIII, Public Comments” except to ask clarifying questions, make a brief announcement, make a brief report on his or her own activities, or to refer the matter to staff. This Public Comment section is limited to 20 minutes. If the number of persons wishing to address the Board of Education exceeds the time limit, additional time will be provided in Section XVI, **CONTINUATION OF PUBLIC COMMENTS.**

IX. COMMUNICATIONS

The Communications section provides an opportunity for the Board of Education to hear reports from the individuals or Committee representative listed below. All reports are limited to 5 minutes or less. However, if more time is necessary, or if a report will not be presented, please notify the Board secretary eight workdays prior to the date of the meeting.

A. Student Board Member Reports

Alec Richker – Santa Monica High School
Kristen Lambert – Malibu High School
John Shippey – Olympic High School

B. SMMCTA Update – Mr. Harry Keiley

Mr. Keiley’s report can be found under Attachments at the end of these minutes.

C. S.E.I.U. Update – Ms. Keryl Cartee-McNeely

D. PTA Council President Report – Rebecca Kennerly

Ms. Kennerly reported that the PTA Council hosted an Education Celebration to thank the community for its support of Measure “R”. She said that it was a lovely evening and a reminder of the great support the community shows for its public schools. She also reported that the PTA Council would be coming forward with recommendations regarding Measure “BB” expenditures.

E. Financial Oversight Committee

F. Measure “BB” Advisory Committee

X. SUPERINTENDENT’S REPORT

Superintendent Talarico called the board’s attention to Mr. Michael Felix, who was sitting in the audience and who is a history teacher at SAMOHI. She reported that she observed his class one day and was spellbound. She called him a phenomenal educator.

MAJOR and DISCUSSION Items

As a general rule, items under MAJOR and DISCUSSION will be listed in order of importance as determined by the President, Vice President and Superintendent. Individual Board members may move to request a change in the order prior to consideration of any Major item. The Board may also move any of these items out of order to be heard immediately following PUBLIC COMMENTS if it appears that there is special interest by the public or as a courtesy to staff members making presentations to the Board.

XI. MAJOR ITEMS

These items are considered to be of major interest and/or importance and are presented for **ACTION (A)** or **INFORMATION (I)** at this time. Many have been reviewed by the Board at a previous meeting under the Discussion Items section of the agenda.

6:40 pm

- A.02 Adopt Resolution No. 07-14 – Regarding the Nonreelection of Certificated Temporary Employees 2-4
- A.03 Adopt Resolution No. 07-15 – Regarding the Nonreelection of Certificated Probationary Employees Serving in Certificated Staffing Positions Pursuant to Intern Credentials, Short-Term Staffing Permits, Provisional Internship Permits, Special Temporary Certificates, State-Issued Waivers and/or Emergency Permits 5-9
- A.04 Adopt Resolution No. 07-16 – Regarding the Nonreelection of Certificated Probationary Employees 10-12
- A.05 Adopt Resolution No. 07-17 – Releasing and Reassigning Certificated Administrators 13-15
- A.06 Adopt Resolution No. 07-18 – Releasing Certificated Administrators 16-18
- A.07 Adopt Resolution No. 07-19 – Determination of Seniority among Certificated Employees with the Same Seniority Date (“Tie-Breaker Resolution”) 19-22
- A.08 Adopt Resolution No. 07-20 – Reduction or Discontinuance of Particular Kinds of Services with Direction to Notify Affected Employees of Recommendation of Layoff 23-25

XII. DISCUSSION ITEMS

These items are submitted for information (FIRST READING) and discussion. Action will generally be considered at the next regularly scheduled meeting of the Board.

6:50 pm

- D.01 Informational Workshop Regarding Measure “BB” Projects 26-27

XIII. INFORMATIONAL ITEMS

There are no items for Information.

XIV. BOARD MEMBER ITEMS

These items are submitted by individual Board members for information or discussion, as per Board Policy 8320(b).

XV. REQUESTS BY MEMBERS OF THE PUBLIC OR DISTRICT ADVISORY COMMITTEES TO ADDRESS THE BOARD OF EDUCATION

These items are submitted by members of the public to address the Board of Education on a matter within the jurisdiction of the Board, as per Board Policy 8320(c). Requests must be submitted to the Superintendent in writing ten days before the Board meeting or prior to agenda planning, in accordance with the established agenda planning schedule, whichever is less. The written request will not exceed 500 words and will include, as an attachment, brief background information and the reason for the request.

XVI. CONTINUATION OF PUBLIC COMMENTS

A continuation of Section VIII, as needed. (If the number of persons wishing to address the Board of Education exceeds the time limit in section VIII, additional time will be provided in Section **XVI, CONTINUATION OF PUBLIC COMMENTS.**)

XVII. BOARD MEMBER COMMENTS

Board Member Comments is the section where a Board member may make a brief announcement or make a brief report on his or her own activities relative to Board business. There can be no discussion under “BOARD MEMBER COMMENTS.”

XVIII. FUTURE AGENDA ITEMS

Items for future consideration will be listed with the projected date of consideration. The Board of Education will be given any backup information available at this time.

XIX. CLOSED SESSION

The Board of Education will, if appropriate, adjourn to CLOSED SESSION to complete discussion on items listed for CLOSED SESSION following the regular business meeting.

XX. ADJOURNMENT

It was moved by Mr. Snell, seconded by Mr. Mechur, and voted 6/0 (Dr. Wisnicki left prior to adjournment) to adjourn the meeting at 8:55 p.m. The next regularly scheduled meeting will be held on **Thursday, March 13, 2008, at 5:30 p.m.** in the **District Administrative Offices: 1651 16th Street, Santa Monica, CA.**

Approved: 4/3/08



President



Superintendent

Meetings held at Santa Monica City Hall are broadcast live - City TV2, Cable Channel 16.

**Meetings held at the District Office and in Malibu are taped and rebroadcast
in Santa Monica on CityTV2, Cable Channel 20 - Check TV listing.**

Meetings are rebroadcast in Malibu on Government Access Ch. 3 every Saturday at 8pm.

SMMUSD Board of Education Meeting Schedule 2007-2008

Public Meetings begin at 5:30pm

July through December 2007					
Month	1 st Thursday	2 nd Thursday	3 rd Thursday	4 th Thursday	Special Note:
July		7/12 DO	7/19* DO		*Special Meeting
August		8/9 DO		8/23 DO	8/29: Board Retreat
September	9/6 DO			9/27 DO	9/4: Board Retreat 9/29: Closed Session
October	10/4 M		10/18 SM	10/25* DO	10/1: Brd Retreat 10/2: Special Mtg *Special Meeting
November	11/1 M		11/15 SM	11/30 WHERE (5th Thurs)	Thanksgiving 11/22-23
December		12/13 DO		winter break	12/10: Board Retreat
December 24 – 31: Winter Break					
January through June 2008					
January 1 – 4: Winter Break					
January	winter break		1/17 DO	1/31 WHERE (5th Thurs)	
February	2/7 M	2/11* DO	2/21 SM	2/26* DO 2/27* DO	*Special Meeting
March	3/5* DO	3/13 DO	spring break	spring break	*Special Meeting Stairway 3/6 & 3/7
March 17 – 28: Spring Break					
April	4/3 DO		4/17 SM		
May	5/1 M		5/15 SM	5/29 WHERE (5th Thurs)	
June	6/5 DO			6/26 DO	Last day of school 6/20

District Office (DO): 1651 16th Street, Santa Monica.
 Malibu City Council Chambers (M): 23815 Stuart Ranch Road, Malibu, CA
 Santa Monica City Council Chambers (SM): 1685 Main Street, Santa Monica.

**Santa Monica-Malibu Unified School District
Board of Education
March 5, 2008**

I CALL TO ORDER

4:20pm

A Roll Call

4:21pm

6:30pm

Oscar de la Torre – President
Jose Escarce – Vice President

Maria Leon-Vazquez
Ralph Mechur
Kelly Pye
Barry Snell
Kathy Wisnicki

Student Board Members

No Student Board Members were present due to the fact that this was a special board meeting.

B Pledge of Allegiance

Led by Ms. Pye.

II CLOSED SESSION

There was no action to report out of closed session.

TO: BOARD OF EDUCATION

ACTION
03/05/08

FROM: DIANNE TALARICO

RE: APPROVAL OF MINUTES

RECOMMENDATION NO. A.01

It is recommended that the Board of Education approve the following Minutes:

There are no minutes for approval.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

MAJOR ITEMS

TO: BOARD OF EDUCATION ACTION/MAJOR
03/05/08

FROM: DIANNE TALARICO / TIMOTHY R. WALKER /
MICHAEL D. MATTHEWS

RE: ADOPT RESOLUTION NO. 07-14 - REGARDING THE NON-
REELECTION OF CERTIFICATED TEMPORARY EMPLOYEES

RECOMMENDATION NO. A.02

It is recommended that the Board of Education adopt Resolution No. 07-14 regarding the non-reelection of certificated temporary employees pursuant to Education Code Section 44954, effective June 2008.

COMMENT: The Board of Education is required to notify temporary certificated employees before the end of the school year of its decision to not reelect the employees for the next succeeding school year.

MOTION MADE BY: Dr. Wisnicki
SECONDED BY: Mr. Snell
STUDENT ADVISORY VOTE: N/A
AYES: All (7)
NOES: None (0)

**BEFORE THE BOARD OF EDUCATION OF THE
SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
COUNTY OF LOS ANGELES, STATE OF CALIFORNIA**

RESOLUTION NO. 07-14

RESOLUTION NON-REELECTING CERTIFICATED TEMPORARY EMPLOYEES:

WHEREAS, pursuant to Education Code Section 44954, the Board may release a certificated temporary employee if the employee is notified before the end of the school year of the District's decision not to reelect the employee for the next succeeding school year; and

WHEREAS, the employees listed below are serving only pursuant to temporary employment contracts; and

WHEREAS, it is the Board's intent to not reelect the employees listed below for the subsequent 2008-2009 school year, pursuant to Education Code Section 44954;

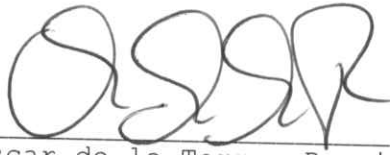
NOW, THEREFORE, BE IT RESOLVED, that the following employees serving only pursuant to temporary employment contracts be released from employment with this school district effective upon each employee's last working day of this current school year or upon the expiration of any applicable temporary employment contract (whichever occurs first) and are not reelected for the next succeeding school year:

9980	4736	9140	4346	2210	4819
6871	9927	5348	9112	6842	1338
8525	1196	9529	5522	2952	6185
8643	1253	5153	7828	7926	4329
7839	4435	4476	4529		

BE IT FURTHER RESOLVED, that the Superintendent or designee is directed to issue to the employees named in this Resolution the notice described in Section 44954, informing them that they will not be reemployed for the 2008-2009 school year, and to take such further and additional actions as may be necessary to accomplish the purposes of this Resolution.

The foregoing Resolution was adopted by the Board of Education of the Santa Monica-Malibu Unified School District on the 5th day of March 2008 by the following vote:

Ayes:	<u>7</u>
Noes:	<u>0</u>
Absent:	<u>0</u>



Oscar de la Torre, President
Board of Education of the
Santa Monica-Malibu Unified School District

I, Dianne Talarico, Secretary of the Board of Education of the Santa Monica-Malibu Unified School District, do certify that the foregoing Resolution was regularly introduced, passed and adopted by the Board of Education at its regular meeting held on March 5, 2008.



Dianne Talarico, Secretary
Board of Education of the
Santa Monica-Malibu Unified School District

TO: BOARD OF EDUCATION ACTION/MAJOR
03/05/08
FROM: DIANNE TALARICO / TIMOTHY R. WALKER / **UPDATE**
MICHAEL D. MATTHEWS
RE: ADOPT RESOLUTION NO. 07-15 - REGARDING THE NON-
REELECTION OF CERTIFICATED PROBATIONARY EMPLOYEES
SERVING IN CERTIFICATED STAFFING POSITIONS PURSUANT TO
INTERN CREDENTIALS, SHORT-TERM STAFFING PERMITS,
PROVISIONAL INTERNSHIP PERMITS, SPECIAL TEMPORARY
CERTIFICATES, STATE-ISSUED WAIVERS AND/OR EMERGENCY
PERMITS

RECOMMENDATION NO. A.03

It is recommended that the Board of Education adopt Resolution No. 07-15 regarding the non-reelection of certificated probationary employees (Intern Credentials, Short-Term Staffing Permits, Provisional Internship Permits, Provisional Internship Permits, Special Temporary Certificates, State-Issued Waivers and/or Emergency Permits) pursuant to Education Code Section 44929.21(b), effective June 2008.

COMMENT: The Board of Education is required to notify probationary employees on or before March 15 of the employee's second complete consecutive school year of employment of its decision to not reelect the employee for the next succeeding school year.

MOTION MADE BY: Ms. Pye
SECONDED BY: Dr. Wisnicki
STUDENT ADVISORY VOTE: N/A
AYES: All (7)
NOES: None (0)

**BEFORE THE BOARD OF EDUCATION OF THE
SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
COUNTY OF LOS ANGELES, STATE OF CALIFORNIA**

RESOLUTION NO. 07-15

**RESOLUTION NON-REELECTING CERTIFICATED PROBATIONARY EMPLOYEES
SERVING IN CERTIFICATED STAFFING POSITIONS PURSUANT TO INTERN
CREDENTIALS, SHORT-TERM STAFFING PERMITS, PROVISIONAL INTERNSHIP
PERMITS, SPECIAL TEMPORARY CERTIFICATES, STATE-ISSUED WAIVERS
AND/OR EMERGENCY PERMITS:**

WHEREAS, pursuant to Education Code Section 44929.21(b), the Board is required to notify probationary employees on or before March 15 of the employee's second complete consecutive school year of employment of its decision to not reelect the employee for the next succeeding school year; and

WHEREAS, the time served by those employees possessing only intern credentials, short-term staffing permits, provisional internship permits, special temporary certificates, state-issued waivers and/or emergency permits cannot be included in computing the services required as a prerequisite to attainment of/or eligibility to classification as a permanent employee (Education Code Section 44911);

WHEREAS, the following employees have been employed by this District in certificated staffing positions pursuant to temporary contracts and/or as employees serving solely pursuant to and possessing only intern credentials, short-term staffing permits, provisional internship permits, special temporary certificates, state-issued waivers and/or emergency permits, as indicated below:

0525	9452	9311	5093
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WHEREAS, the performance of each of the above-named employees during his/her probationary period has not been sufficient to warrant the continuation of his/her probationary status; and

WHEREAS, as this Board reviews the educational priorities of this District and the methods and means of providing educational services and determines the kinds of personnel required, this Board intends to decrease, where possible, reliance upon employees serving in certificated staffing positions pursuant to and possessing only provisional certificates/credentials such as intern credentials, short-term staffing permits, provisional internship permits, special temporary certificates, state-issued waivers and/or emergency permits and recognizes such effort to be consistent with state

and federal laws (including especially the federal No Child Left Behind Act) and with elevating the training and/or experience levels of its certificated staff to provide the most highly qualified certificated staff available for this District's students;

WHEREAS, the Commission on Teacher Credentialing and its representatives have been discussing a higher level of due diligence as to local districts' diligent searches to recruit a sufficient number of certificated teachers;

WHEREAS, this Board understands representatives of this District will conduct appropriate diligent searches intended to successfully recruit a sufficient number of certificated staff to replace various current employees holding only intern credentials, short-term staffing permits, provisional internship permits, special temporary certificates, state-issued waivers and/or emergency permits, including those individuals named above in this Resolution, so that:

- A. the Board would not be able to approve the required Declaration of Need to the extent allowing the employees listed above and possessing only emergency permits to be reemployed:
- B. it is appropriate to non-reelect, release and non-renew the employment of the employees listed below in order to ensure available staffing space for the qualified, regularly credentialed employees who are intended to be hired instead of those individuals holding only intern credentials, short-term staffing permits, provisional internship permits, special temporary certificates, state-issued waivers and/or emergency permits;

WHEREAS, for the above reasons whether considered individually or cumulatively, this Board wishes to terminate the services of the above listed employees effective upon the close of the current school year or upon the expiration of any applicable temporary employment contract (whichever occurs first);

WHEREAS, nothing within this Resolution is based upon financial reasons nor reduces the number of certificated staffing positions in this District, and this Resolution shall remain in effect and take precedence over any Resolution commencing a layoff of certificated employees, so that these listed individuals' employment will be terminated by this

Resolution regardless of any certified layoff and rights to reemployment following a certified layoff;

WHEREAS, whether or not this formal action and notice are required, this Board wishes to provide notice to these employees whose services will not be continued into next school year, of their non-reemployment and release from employment (effective upon the close of the 2007-2008 school year), so such individuals may commence considerations of employment alternatives elsewhere for the next school year;

WHEREAS, this Board reserves the right to identify additional similarly situated employees as planning for educational services for the coming school year continues;

NOW, THEREFORE, BE IT RESOLVED AND ORDERED that each of the individual employees indicated above, serving in certificated staffing positions pursuant to and possessing only intern credentials, short-term staffing permits, provisional internship permits, special temporary certificates, state-issued waivers and/or emergency permits, be released from employment with this school district effective upon each employee's last working day of this current school year or upon the expiration of any applicable temporary employment contract (whichever occurs first) and are not reemployed and not reelected for the next succeeding school year;

BE IT FURTHER RESOLVED AND ORDERED that the Superintendent or the Superintendent's designee provide notice to each of the above of his or her release and non-reelection effective upon each employee's last working day of this current school year or upon the expiration of any applicable temporary employment contract (whichever occurs first), and that his or her employment with the District is thereby ended accordingly.

BE IT FURTHER RESOLVED AND ORDERED that the Superintendent or the Superintendent's designee engage in due diligence searches to recruit a sufficient number of regularly credentialed certificated employees to replace those holders of intern credentials, short-term staffing permits, provisional internship permits, special temporary certificates, state-issued waivers and/or emergency permits listed above, in accordance with the requirements of law.

The foregoing Resolution was adopted by the Board of Education of the Santa Monica-Malibu Unified School District on the 5th day of March 2008 by the following vote:

Ayes:	<u>7</u>
Noes:	<u>0</u>
Absent:	<u>0</u>



Oscar de la Torre, President
Board of Education of the
Santa Monica-Malibu Unified School District

I, Dianne Talarico, Secretary of the Board of Education of the Santa Monica-Malibu Unified School District, do certify that the foregoing Resolution was regularly introduced, passed and adopted by the Board of Education at its regular meeting held on March 5, 2008.



Dianne Talarico, Secretary
Board of Education of the
Santa Monica-Malibu Unified School District

TO: BOARD OF EDUCATION ACTION/MAJOR
03/05/08
FROM: DIANNE TALARICO / TIMOTHY R. WALKER / **UPDATE**
MICHAEL D. MATTHEWS
RE: ADOPT RESOLUTION NO. 07-16 - REGARDING THE NON-
REELECTION OF CERTIFICATED PROBATIONARY EMPLOYEES

RECOMMENDATION NO. A.04

It is recommended that the Board of Education adopt Resolution No. 07-16 regarding the non-reelection of certificated probationary employees pursuant to Education Code Section 44929.21(b), effective June 2008.

COMMENT: The Board of Education is required to notify probationary employees on or before March 15 of the employee's second complete consecutive school year of employment of its decision to not reelect the employee for the next succeeding school year.

MOTION MADE BY: Ms. Mechur
SECONDED BY: Ms. Pye
STUDENT ADVISORY VOTE: N/A
AYES: All (7)
NOES: None (0)

**BEFORE THE BOARD OF EDUCATION OF THE
SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
COUNTY OF LOS ANGELES, STATE OF CALIFORNIA**

RESOLUTION NO. 07-16

RESOLUTION NON-REELECTING CERTIFICATED PROBATIONARY EMPLOYEES:

WHEREAS, pursuant to Education Code Section 44929.21(b), the Board is required to notify probationary employees on or before March 15 of the employee's second complete consecutive school year of employment of its decision to not reelect the employee for the next succeeding school year; and

WHEREAS, the following employees have been employed by this District in positions requiring certification qualifications, and are serving as probationary employees as indicated below:

9485	8141	0188	7355	0198
6062	5282	3623		

WHEREAS, the performance of each of the above-named employees during his/her probation period has not been sufficient to warrant the continuation of his/her probationary status and/or the granting of tenure;

WHEREAS, it is the Board's intent to not reelect the above-named employees for the subsequent school year, 2008-2009, pursuant to Education Code Section 44929.21(b);

WHEREAS, the decision to non-reelect the above employees is made on an individual basis.

NOW, THEREFORE, BE IT RESOLVED, as follows:

1. That the Board has determined that it is necessary at this time to send notice to each of the individual employees indicated above that he/she will not be reelected for the subsequent school year for the reasons set forth above, and as further supported by documents possessed by the District; and
2. That the Superintendent, or designee, is directed to issue to each individual employee listed above the notice described in Section 44929.21(b) prior to March 15, 2008, that he/she will not be reemployed for the 2008-2009 school year; and

3. That the Superintendent, or designee, is directed to take such further and additional actions as are necessary and appropriate to accomplish the purposes of this Resolution.

The foregoing Resolution was adopted by the Board of Education of the Santa Monica-Malibu Unified School District on the 5th day of March 2008 by the following vote:

Ayes:	<u>7</u>
Noes:	<u>0</u>
Absent:	<u>0</u>



Oscar de la Torre, President
Board of Education of the
Santa Monica-Malibu Unified School District

I, Dianne Talarico, Secretary of the Board of Education of the Santa Monica-Malibu Unified School District, do certify that the foregoing Resolution was regularly introduced, passed and adopted by the Board of Education at its regular meeting held on March 5, 2008.



Dianne Talarico, Secretary
Board of Education of the
Santa Monica-Malibu Unified School District

TO: BOARD OF EDUCATION ACTION/MAJOR
03/05/08

FROM: DIANNE TALARICO / TIMOTHY R. WALKER /
MICHAEL D. MATTHEWS

RE: ADOPT RESOLUTION NO. 07-17 - RELEASING AND REASSIGNING
CERTIFICATED ADMINISTRATORS

RECOMMENDATION NO. A.05

It is recommended that the Board of Education approve the attached Resolution No. 07-17 - Releasing and Reassigning Certificated Administrators pursuant to Education Code Section 44951 as indicated on the Resolution, effective June 2008.

COMMENT: The Board of Education is required to notify certificated administrators on or before March 15 of its decision that the employee may be released from an administrative position and reassigned to a teaching position for the next succeeding school year.

MOTION MADE BY: Mr. Snell
SECONDED BY: Mr. Mechur
STUDENT ADVISORY VOTE: N/A
AYES: Five (5)
NOES: 2 (Ms. Leon-Vazquez, Mr. de la Torre)

**BEFORE THE BOARD OF EDUCATION OF THE
SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
COUNTY OF LOS ANGELES, STATE OF CALIFORNIA**

RESOLUTION NO. 07-17

RESOLUTION RELEASING AND REASSIGNING CERTIFICATED ADMINISTRATORS

WHEREAS, California Education Code Section 44951 requires that unless a certificated employee holding a position requiring an administrative or supervisory credential is sent written notice by registered mail by March 15, or, unless the signature of the employee is obtained on the written notice by March 15 that he or she may be released from his or her position for the following school year, and reassigned to a teaching position, then he or she may be continued in the position; and,

WHEREAS, the purpose of California Education Code Section 44951 is to afford affected administrative employees adequate notice of possible reassignment or release and sufficient time to permit such employees to possibly seek other administrative employment prior to the beginning of the next school year; and,

WHEREAS, the employees listed below are currently employed by the Santa Monica-Malibu Unified School District in positions requiring an administrative credential; and,

WHEREAS, the Board and Superintendent have considered, on an individual basis, the performance of the employees listed below and the anticipated needs of the District and have determined that the certificated employees listed below be given notice of their potential release from their administrative assignment and salary placement at the end of the 2007-2008 school year to a teaching position and its respective salary placement for the 2008-2009 school year.

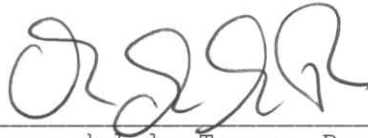
NOW, THEREFORE, BE IT RESOLVED AND ORDERED, the Board of Education has determined, upon consideration on an individual basis, that the individuals listed below, each of whom is a certificated employee, may be released from his or her administrative position and salary placement at the end of the 2007-2008 school year to a teaching position and its respective salary placement for the 2008-2009 school year, and the Superintendent, or designee, is hereby authorized to give written notice of this possible action.

6029

4989

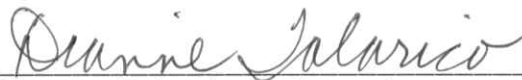
The foregoing Resolution was adopted by the Board of Education of the Santa Monica-Malibu Unified School District on the 5th day of March 2008, by the following vote:

Ayes:	<u>5</u>
Noes:	<u>2</u>
Absent:	<u>0</u>



Oscar del la Torre, President
Board of Education of the
Santa Monica-Malibu Unified School District

I, Dianne Talarico, Secretary of the Board of Education of the Santa Monica-Malibu Unified School District, do certify that the foregoing Resolution was regularly introduced, passed and adopted by the Board of Education at its regular meeting held on March 5, 2008.



Dianne Talarico, Secretary
Board of Education of the
Santa Monica-Malibu Unified School District

TO: BOARD OF EDUCATION

ACTION/MAJOR

03/05/08

FROM: DIANNE TALARICO / TIMOTHY R. WALKER /
MICHAEL D. MATTHEWS

UPDATE

RE: ADOPT RESOLUTION NO. 07-18 - RELEASING CERTIFICATED
ADMINISTRATORS

RECOMMENDATION NO. A.06

It is recommended that the Board of Education approve the attached Resolution No. 07-18 - Releasing Certificated Administrators pursuant to Education Code Section 44951 as indicated on the Resolution, effective June 2008.

COMMENT: The Board of Education is required to notify certificated administrators on or before March 15 of its decision to release the employees for the next succeeding school year.

MOTION MADE BY: Ms. Pye
SECONDED BY: Dr. Wisnicki
STUDENT ADVISORY VOTE: N/A
AYES: All (7)
NOES: None (0)

**BEFORE THE BOARD OF EDUCATION OF THE
SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
COUNTY OF LOS ANGELES, STATE OF CALIFORNIA**

RESOLUTION NO. 07-18

RESOLUTION RELEASING CERTIFICATED ADMINISTRATORS

WHEREAS, California Education Code Section 44951 requires that unless a certificated employee holding a position requiring an administrative or supervisory credential is sent written notice by registered mail by March 15, or, unless the signature of the employee is obtained on the written notice by March 15 that he or she shall be released from his or her position for the following school year, then he or she shall be continued in the position; and,

WHEREAS, the purpose of California Education Code Section 44951 is to afford affected administrative employees adequate notice of reassignment or release and sufficient time to permit such employees to possibly seek other administrative employment prior to the beginning of the next school year; and,

WHEREAS, the employees listed below are currently employed by the Santa Monica-Malibu Unified School District in positions requiring an administrative credential; and,

WHEREAS, the Board and Superintendent have considered, on an individual basis, the performance of the employees listed below and the anticipated needs of the District and have determined that the certificated employees listed below be given notice of their release from their administrative assignment and salary placement at the end of the 2007-2008 school year.

NOW, THEREFORE, BE IT RESOLVED AND ORDERED, the Board of Education has determined, upon consideration on an individual basis, that the individuals listed below, each of whom is a certificated employee, shall be released from his or her administrative position and salary placement at the end of the 2007-2008 school year, and the Superintendent, or designee, is hereby authorized to give written notice of this action.

1964

4197

The foregoing Resolution was adopted by the Board of Education of the Santa Monica-Malibu Unified School District on the 5th day of March 2008, by the following vote:

Ayes:	<u>7</u>
Noes:	<u>0</u>
Absent:	<u>0</u>



Oscar del la Torre, President
Board of Education of the
Santa Monica-Malibu Unified School District

I, Dianne Talarico, Secretary of the Board of Education of the Santa Monica-Malibu Unified School District, do certify that the foregoing Resolution was regularly introduced, passed and adopted by the Board of Education at its regular meeting held on March 5, 2008.



Dianne Talarico, Secretary
Board of Education of the
Santa Monica-Malibu Unified School District

TO: BOARD OF EDUCATION

ACTION/MAJOR

03/05/08

FROM: DIANNE TALARICO / TIMOTHY R. WALKER /
MICHAEL D. MATTHEWS

RE: ADOPT RESOLUTION NO. 07-19 - DETERMINATION OF
SENIORITY AMONG CERTIFICATED EMPLOYEES WITH THE SAME
SENIORITY DATE ("TIE-BREAKER RESOLUTION")

RECOMMENDATION NO. A.07

It is recommended that the Board of Education adopt Resolution
No. 07-19 - "Tie-Breaker Resolution".

COMMENT: As the District prepares to implement the reduction or
discontinuation of particular kinds of services, there
is a requirement to have Board direction regarding the
determination of seniority status among probationary and
tenured certificated employees with the same date of
seniority. Consequently, the Board must act to direct
staff as to the specific criteria to be used in
determining the order of termination between
certificated employees who have the same seniority date.

MOTION MADE BY: Ms. Pye
SECONDED BY: Ms. Leon-Vazquez
STUDENT ADVISORY VOTE: N/A
AYES: All (7)
NOES: None (0)

**BEFORE THE BOARD OF EDUCATION OF THE
SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
COUNTY OF LOS ANGELES, STATE OF CALIFORNIA**

RESOLUTION NO. 07-19

**DETERMINATION OF SENIORITY AMONG CERTIFICATED EMPLOYEES
WITH THE SAME SENIORITY DATE ("TIE-BREAKER RESOLUTION")**

WHEREAS, pursuant to Education Code Section 44955, the Board is required, as between employees who first rendered paid service to the District on the same date, to determine the order of termination solely on the basis of the needs of the District and its students; and

WHEREAS, Education Code Section 44955 requires that upon the request of any employee whose order of termination is determined as stated above, the Board of Education shall furnish in writing no later than five days prior to the commencement of the hearing held in accordance with Section 44949, a statement of the specific criteria used in determining the order of termination and the application of the criteria in ranking each employee to the other employees in the group.

NOW THEREFORE, BE IT RESOLVED, as follows:

1. That this Board determines that the needs of the District and the students of this District are best served by resolving seniority ties within the meaning of Education Code Section 44955, subdivision (b) (third paragraph) and Section 44846, by applying the criteria set forth in paragraphs 4 through 15 below:
2. That as between employees who first rendered paid service to the district in a probationary position on the same date, the order of termination of said employees shall be determined by reference to the criteria which follow and the application thereof to each employee;
3. That the criteria set forth in paragraphs 4 through 15 below are listed in priority order and each criterion shall be used only if the preceding criteria do not delineate the order of termination;
4. As between certificated employees possessing the same seniority date, the employee who is highly qualified within the meaning of the No Child Left Behind Act wins the tie-breaker over an employee who is not highly qualified within the meaning of the No Child Left Behind Act;
5. Assuming that the preceding paragraphs do not resolve all ties between employees having the same seniority date, the certificated employee holding currently valid and properly filed BCLAD/BCC, or equivalent, wins the tie-breaker;
6. Assuming that the preceding paragraphs do not resolve all ties between employees having the same seniority date, the employee who possesses a currently valid and properly filed CLAD, or equivalent, wins the tie-breaker;

7. Assuming that the preceding paragraphs do not resolve all ties between employees having the same seniority date, the certificated employee having on file with the District a National Board Certificate wins the tie-breaker;
8. Assuming that the preceding paragraphs do not resolve all ties between employees having the same seniority date, the certificated employee holding a clear credential wins over those holding a less permanent credential such as a preliminary credential;
9. Assuming that the preceding paragraphs do not resolve all ties between employees having the same seniority date, then employees possessing multiple authorizations and supplemental authorization on credentials will be regarded as having greater seniority for purposes of determining seniority order than certificated employees having only multiple authorizations (ranked by number of authorizations). Similarly, certificated employees possessing multiple authorizations on credentials will be regarded as having greater seniority for purposes of determining seniority order than certificated employees having only single authorization credentials and multiple supplemental authorizations. Similarly, certificated employees possessing single authorization credentials and multiple supplemental authorizations will be regarded as having greater seniority for purposes of determining seniority order than certificated employees having only a single authorization and single supplemental authorization. Similarly, certificated employees possessing a single authorization and single supplemental authorization will be regarded as having greater seniority for purposes of determining seniority order than certificated employees having only a single authorization on credentials;
10. Assuming that the preceding paragraph does not resolve all ties between employees having the same seniority date, then employees only possessing a preliminary credential will be regarded as having greater seniority for purposes of determining seniority order than employees possessing lesser credentials, including but not limited to, a provisional credential/certificate such as an intern credential, emergency permit; Short-Term Staffing Permit ("STSP"), Provisional Internship Permit ("PIP"), Special Temporary Certificate ("STC") or State-Issued Waiver;
11. Assuming that the preceding paragraph does not resolve all ties between employees having the same seniority date, then the certificated employee holding the highest current step placement on the salary schedule will be regarded as having greater seniority for purposes of determining seniority order;
12. Assuming that the preceding paragraph does not resolve all ties between employees having the same seniority date, then employees with the earliest original hire date within this District will be regarded as having greater seniority for purposes of determining seniority order;
13. Assuming that the preceding paragraph does not resolve all ties between employees having the same seniority date, then employees with a Phd./Ed.D/J.D. from an accredited institution of higher education will be regarded as having

greater seniority for the purposes of determining seniority order than employees possessing a Masters degree from an accredited institution of higher education;

14. Assuming that the preceding paragraph does not resolve all ties between employees having the same seniority date, then the employee with the earliest date of conferral of a Masters degree from an accredited institution of higher education will be regarded as having greater seniority for purposes of determining seniority order;
15. Assuming that the preceding paragraph does not resolve all ties between employees having the same seniority date, then the employee with the highest undergraduate grade point average will be regarded as having greater seniority for the purposes of determining seniority order.

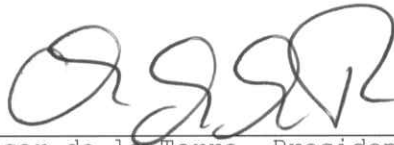
Such criteria shall be applied to rank the order of individuals for purposes of layoff and reemployment, subject to exceptions allowed by law;

The foregoing Resolution was adopted by the Board of Education of the Santa Monica-Malibu Unified School District on the 5th day of March 2008, by the following vote:

AYES: 7

NOES: 0

ABSENT: 0



Oscar de la Torre, President
Board of Education
Santa Monica-Malibu Unified School District

I, Dianne Talarico, Secretary of the Board of Education of the Santa Monica-Malibu Unified School District, do certify that the foregoing Resolution was regularly introduced, passed and adopted by the Board of Education at its regular meeting held on March 5, 2008.



Dianne Talarico, Secretary
Board of Education
Santa Monica-Malibu Unified School District

TO: BOARD OF EDUCATION

ACTION/MAJOR

03/05/08

FROM: DIANNE TALARICO / TIMOTHY R. WALKER /
MICHAEL D. MATTHEWS

RE: ADOPT RESOLUTION NO. 07-20 - REDUCTION OR
DISCONTINUANCE OF PARTICULAR KINDS OF SERVICES WITH
DIRECTION TO NOTIFY AFFECTED EMPLOYEES OF
RECOMMENDATION OF LAYOFF

RECOMMENDATION NO. A.08

It is recommended that the Board of Education approve Resolution 07-20 for the reduction or discontinuance of particular kinds of services (English teaching services, math teaching services, physical education teaching services, history teaching services and music teaching services), as indicated on the Resolution, effective June 2008.

COMMENT: The Superintendent of the Santa Monica-Malibu Unified School District recommends to the Governing Board that the services enumerated in Resolution No. 07-20 are to be reduced or discontinued no later than the beginning of the 2008-2009 school year, and that the Board give notice as required by Education Code Sections 44949 and 44955 to those employees whose services will not be required.

MOTION MADE BY: Mr. Snell
SECONDED BY: Ms. Pye
STUDENT ADVISORY VOTE: N/A
AYES: All (7)
NOES: None (0)

**BEFORE THE BOARD OF EDUCATION OF THE
SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
COUNTY OF LOS ANGELES, STATE OF CALIFORNIA**

**RESOLUTION NO. 07-20
REDUCTION OR DISCONTINUANCE OF PARTICULAR KINDS OF SERVICE**

WHEREAS, pursuant to Education Code Section 44955, it is the opinion of this Board that it has become necessary to reduce or discontinue particular kinds of services; and

WHEREAS, this Board does not desire to reduce the services of permanent certificated employees based upon a reduction of average daily attendance during the past two years; and

WHEREAS, it is the opinion of this Board that the following particular kind of service be reduced or discontinued for the 2008-2009 school year:

WHEREAS, it is the opinion of this Board that the following particular kinds of service be reduced or discontinued for the 2008-2009 school year:

1.	Secondary English Instruction	3.0 FTE
2.	Secondary Math Instruction	1.0 FTE
3.	Secondary Physical Education Instruction	1.0 FTE
4.	Secondary Music Instruction	.50 FTE
5.	Elementary Music Instruction	1.0 FTE
6.	Secondary History Instruction	<u>2.0 FTE</u>
TOTAL CERTIFICATED POSITIONS		8.5 FTE

WHEREAS, it is the opinion of this Board that it is necessary by reason of the aforementioned reductions and discontinuances of service to decrease the number of certificated employees by the equivalent of 8.50 FTE employees for the 2008-2009 school year;

WHEREAS, in determining the amount of service to be reduced, the Board of Education has considered all assured attrition, and the reduction identified above is in addition to any assured attrition known at the time of this resolution;

WHEREAS, the Education Code requires that various actions be taken and notices be forwarded no later than March 15th of

each school year regarding layoffs of certificated personnel resulting from reductions of particular kinds of service;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Education of the Santa Monica-Malibu Unified School District, that for the 2008-2009 school year, the particular kinds of services to be provided by said District shall be and hereby are reduced to the extent hereinabove set forth.

BE IT FURTHER RESOLVED that due to the reduction or discontinuance of particular kinds of services set forth above, the legal number of employees of the District, pursuant to Education Code Section 44955, not be reemployed for the 2008-2009 school year.

BE IT FURTHER RESOLVED that the Superintendent, or designee, is directed to give Notice of Recommendation Not to Reemploy, in accordance with the provisions of Sections 44949 and 44955 of the Education Code, to the number of certificated employees allowed pursuant to Education Code Section 44955.

BE IT FURTHER RESOLVED that the Superintendent, or designee, is delegated the authority to take all actions necessary and proper to the accomplishment of the purposes of this Resolution.

The foregoing Resolution was adopted by the Board of Education of the Santa Monica-Malibu Unified School District on the 5th day of March 2008, by the following vote:

AYES:	<u>7</u>
NOES:	<u>0</u>
ABSENT:	<u>0</u>



Oscar de la Torre, President
Board of Education
Santa Monica-Malibu Unified School District

I, Diane Talarico, Secretary of the Board of Education of the Santa Monica-Malibu Unified School District, do certify that the foregoing Resolution was regularly introduced, passed and adopted by the Board of Education at its Regular Board Meeting held on March 5, 2008.



Dianne Talarico, Secretary
Board of Education
Santa Monica-Malibu Unified School District

DISCUSSION ITEMS

TO: BOARD OF EDUCATION
FROM: DIANNE TALARICO / JANECE MAEZ /
VIRGINIA I. HYATT
RE: INFORMATIONAL WORKSHOP REGARDING MEASURE "BB" PROJECTS

DISCUSSION
03/05/08
ADDENDUM

DISCUSSION ITEM NO. D.01

The purpose of this study session is to provide background knowledge for discussion items related to Measure "BB" allocation of resources in preparation for March 13th Board of Education discussion items related to the following topics:

- Enrollment projections, Facilities Master Plan (FMP) classroom counts as related to Measure "BB," and architects direction for schematic design
- Olympic Continuation High School site development scope, award of architect for schematic design (HED)
- Washington West site development scope, award of architect for schematic design (HED)
- Edison Language Academy - architects direction for schematic design
- Rogers Learning Community - architects direction for schematic design
- Technology budget
- Special Education suite of rooms
- Education Specification Standards - Discussion Item No. D.03 at board meeting on March 25, 2007

The board agreed to have a discussion after each major topic was presented. Virginia Hyatt, Wally Berriman, and Tom Tomeoni presented and answered questions from the board.

Board Member Wisnicki asked how it is determined where Special Education suites will be located. Ms. Hyatt clarified that the McKinley site is the most desirable in Santa Monica for Special Education suites. She explained that the Facilities Master Plan indicated that secondary schools would have these suites, but did specify which sites. Dr. Wisnicki commented that four offices per site seemed like a lot in the suite. Mr. Walker clarified that the speech pathologist, itinerant staff, and other staff would use the office space; the number also allows for flexibility. Board Member Mechur asked about the possibility of using Olympic/Washington West funds for the suites. Ms. Hyatt explained that it was not in the budget, but funds might be made available. She clarified that staff is recommending the architects design the suites at McKinley, Cabrillo, and Roosevelt. Mr. Mechur asked why Special Ed suites

were not being planned at schools on the south side of Santa Monica. Superintendent Talarico explained that schools on the south side do not have sufficient room for the suites, and that McKinley is centrally located. Board Member Pye asked why Cabrillo was selected as one of the sites for Special Ed suites. Ms. Hyatt listed the reasoning: location, existence of preschool rooms, and good drop-off and pick-up facilities. Ms. Pye asked how the suites would impact the number of students in Special Education at each site. Mr. Walker explained that it would not have a dramatic impact on McKinley, as there are already two SDC classrooms at that site. Board Member Leon-Vazquez expressed concern that Cabrillo is currently impacted by traffic. Ms. Hyatt answered that the architects would address this. The majority of the board agreed that the Olympic/Washington West-East and Special Education item would come forward for action at the March 13th board meeting.

Superintendent Talarico reported that while there had been great interest shown in constructing a new small middle school at Edison Language Academy, there are limitations that prevent this. Ms. Leon-Vazquez asked if it would be then possible to create a small immersion school within John Adams Middle School. Board Member Escarce commented that such a change is more programmatic, rather than construction related. The board agreed that this recommendation regarding John Adams would come back for action at the March 13th meeting. In regards to a joint use opportunity with the City of Santa Monica to build a library at Edison, Ms. Hyatt explained that the city was not interested in such an opportunity at this time. Ms. Leon-Vazquez and Board President de la Torre expressed concern regarding the fact that Edison's neighborhood does not have a public library. Mr. de la Torre said that he would follow up with city representatives and speak with the Pico Neighborhood Association regarding tonight's conversation. The board agreed to bring back the Edison K-5 construction project for action at the March 13th meeting, as well as an approval for additional construction funds.

The board agreed to bring back the classroom construction with the new enrollment projects for action at the March 13th board meeting.

ATTACHMENTS

ATTACHED ARE THE FOLLOWING DOCUMENTS:

- "SMMCTA Report to the Board of Education"
- Presentation: "Informational Workshop: Board of Education: Measure "BB" Projects"
- "SMMUSD Enrollment (DecisionInsite - Moderate) - Standard Classroom Count"

SMMCTA Report to the Board of Education

To: Board of Education
From: SMMCTA Board of Directors
Re: District Enrollment and Budget
Date: March 5, 2008

On Monday, February 25th, we discussed enrollment projections and staffing ratios for 2008-09. On Monday, March 3rd, the SMMCTA Rep Council approved the following recommendations.

The staff recommendations (Board of Ed meeting on February 21, 08) are based on numerous assumptions, including a loss of 400 students and the Legislatures adoption of the Governor's proposed state budget. These assumptions along with other budgetary factors will change during the months ahead. Recently, the Governor stated his support for closing tax loopholes, which could generate approximately \$2.5billion, which could be allocated for k-12 education. In addition, leading Democrats have stated that "there will be new taxes" to address the budget imbalance".

The following are SMMCTA's budgetary recommendations based on the belief that reductions should take place furthest from the classroom. The attached documents entitled Forms 3, 5, 6 and 7 provide information related to student enrollment per teacher ratio and student enrollment per administrator ratio.

1. The district should proactively seek an additional two hundred permitted students for the 2008-09 school year.
2. The Board of Education should engage in a comprehensive analysis of all expenditures from the 5000 account. With a budget of more than \$10 million, SMMCTA believes some savings can be generated in the 5000 account
3. Reduce the number of SAMOHI administrators by a minimum of two and the district office administrators by nine. These reductions could include reducing the number of directors in Ed Services, Special Education, Student Services, CDS and Assistant Superintendents.
4. Any reduction in the number of teachers should be absorbed thru natural attrition and retirements. Given SMMUSD's unrestricted reserves, anticipated retirements and non-renewals, we do not believe Layoff Notices or Reductions in Force (RIF's) are justified. During the past several years, as the student population has declined, we have seen the number of teaching positions reduced. However, during the same time period, the number of district administrators has remained flat or increased slightly. When compared to similar school districts, SMMUSD has the lowest student to administrator ratio, meaning SMMUSD has significantly more district level administrators per student than other Districts.
5. The district should give serious consideration to providing a Retirement Incentive to our most experienced employees. SMMCTA recommends that such an incentive should be offered without a third party administrator and be provided in 2008 and/or 2009.

Follow Up Questions:

- What impact will teacher layoffs have on schools and classrooms?
- What impact will rescinding the teacher layoffs have on the budget?
- Can the savings being generated by the teacher layoffs be found elsewhere in the budget?
- Why can't the reduction in the number of FTE's be achieved thru attrition and retirements?
- How many teachers will we need to hire in the summer?
- How many district level administrators do we currently have?
- How was the number of administrator layoffs determined?
- What impact will increasing the number of district admin layoffs have on schools and classrooms?
- Will the district rescind the teacher layoffs should some of the current budgetary assumptions change? IE: State budget and/or district enrollment?

* Tables 3, 5, 6 and 7 provide comparable data related to Student Enrollment Per School Level Administrator (Table 5) and Student Enrollment Per District Level Administrator. (Table 6) The information is available on the Las Virgenes School District website and was compiled using County documents.

TABLE 3

DISTRICT ADMINISTRATIVE SERVICES EXPENSE PER ADA

Direct and Support Costs

As Reported on the 2006-07 SACS

(Total of Function Codes 7100 to 7180, 7200 & 7700)

Rank	District Name	District Admin. Cost Per ADA	% of Total General Fund Expense	Total District Admin. Cost
====	=====	=====	=====	=====
1	BEVERLY HILLS UNIFIED	\$ 908.07	8.64%	\$ 4618425
2	PALO ALTO UNIFIED	759.94	5.61	7663266
3	SAN MARINO UNIFIED	713.70	7.53	2278116
4	OAK PARK UNIFIED	653.45	8.26	2388377
5	SANTA MONICA-MALIBU UNIFIED	641.06	6.32	7281851
6	PLEASANTON UNIFIED	578.00	5.69	8204771
7	PASADENA UNIFIED	564.39	5.92	11160315
8	MOORPARK UNIFIED	526.01	6.47	3835669
9	TEMPLE CITY UNIFIED	502.93	6.75	2801337
10	ARCADIA UNIFIED	501.83	6.69	4929932
11	ROWLAND UNIFIED	486.60	4.81	8067267
12	*COMPARATIVE DISTRICTS AVERAGE	457.50	5.24	116311626
13	*ALL UNIFIED DISTRICTS	441.34	4.93	1788606707
14	VENTURA UNIFIED	420.96	5.11	6940795
15	LA CANADA UNIFIED	412.08	5.06	1675944
16	CONCHO VALLEY UNIFIED	406.97	5.27	8728347
17	GLENORA UNIFIED	406.74	5.40	2983425
18	*LAS VIRGENES UNIFIED	402.60	5.06	4631516
19	PALOS VERDES PENINSULA UNIFIED	388.73	4.86	4528308
20	GLENDALE UNIFIED	357.60	4.27	9438582
21	SIMI VALLEY UNIFIED	345.23	4.63	7001012
22	BURBANK UNIFIED	314.26	4.00	4641049
23	IRVINE UNIFIED	283.56	3.42	7144838

7200: District/County Other Administration Expense

7100-7180: District/County Board/Superintendent Administration Expense

7700: Centralized Data Processing Expense

TABLE 5

STUDENT ENROLLMENT PER SCHOOL LEVEL ADMINISTRATOR

Source: CBEDS, Information Day, October 2002 through 2006

Rank	District Name	2002	2003	2004	2005	2006
1	Santa Monica-Malibu Unified	376.37	356.82	337.41	340.34	335.90
2	Moorpark Unified	377.06	354.38	455.89	399.27	337.70
3	Oak Park Unified	347.41	355.09	356.35	351.21	356.13
4	*ALL UNIFIED DISTRICTS	402.12	393.67	380.84	374.79	363.82
5	Beverly Hills Unified	358.36	366.43	374.42	383.84	374.52
6	Rowland Unified	377.80	379.83	388.42	371.78	363.42
7	Ventura Unified	401.45	408.12	411.07	393.92	389.92
8	Pasadena Unified	429.72	397.70	357.95	396.30	403.60
9	Conejo Valley Unified	412.36	436.14	406.96	415.85	410.58
10	Temple City Unified	517.18	462.07	433.10	463.02	422.30
11	Palo Alto Unified	322.07	362.28	376.89	391.13	428.67
12	*COMPARATIVE DISTRICTS AVERAGE	457.62	444.68	432.97	434.87	435.35
13	Glendale Unified	437.49	467.19	448.50	480.72	450.25
14	San Marino Unified	354.44	362.89	412.63	468.86	450.28
15	Burbank Unified	3044.91	627.43	478.15	438.57	451.18
16	Pleasanton Unified	416.03	430.64	465.80	460.89	464.51
17	*Las Virgenes Unified	442.30	436.83	462.63	459.35	471.22
18	Simi Valley Unified	555.72	505.28	488.94	463.17	481.79
19	Irvine Unified	503.48	530.88	503.16	486.01	514.57
20	Glendora Unified	510.60	553.35	531.97	520.12	526.21
1	Arcadia Unified	552.33	587.76	596.18	630.05	530.68
2	Palos Verdes Peninsula Unified	467.63	491.11	491.88	502.17	538.01
23	La Canada Unified	727.17	472.07	478.00	496.16	593.71

Note: School level administrators serve in positions requiring certification such as principal, vice or assistant principal or as a site level program administrator.

TABLE 6

STUDENT ENROLLMENT PER DISTRICT LEVEL ADMINISTRATOR *

Source: CBEDS, Information Day, October 2002 through 2006

Rank	District Name	2002	2003	2004	2005	2006
1	Santa Monica-Malibu Unified	744.85	569.49	708.76	591.80	561.84
2	Beverly Hills Unified	654.00	1026.00	738.14	615.93	608.32
3	Palo Alto Unified	522.11	597.12	659.56	672.25	624.63
4	San Marino Unified	1063.33	1088.67	1100.33	1094.00	648.40
5	Glendora Unified	1599.20	1132.00	904.05	1052.91	744.39
6	Arcadia Unified	903.82	999.20	1066.84	813.52	806.64
7	La Canada Unified	1090.75	1085.75	1434.00	853.40	831.20
8	Burbank Unified	1726.49	1961.61	1629.42	1127.91	942.92
9	*ALL UNIFIED DISTRICTS	1045.50	1046.79	1083.82	1073.39	1009.74
10	*COMPARATIVE DISTRICTS AVERAGE	1086.80	1117.89	1228.83	1162.73	1153.76
11	Oak Park Unified	938.00	1254.67	1235.33	1252.67	1258.33
12	Ventura Unified	751.86	711.76	1360.43	1525.65	1280.37
13	Pleasanton Unified	1248.09	1002.79	1014.79	1319.82	1306.43
14	Irvine Unified	1238.55	1962.99	1556.81	1378.16	1328.92
15	Palos Verdes Peninsula Unified	2244.60	1871.77	1967.50	1506.50	1336.67
16	Pasadena Unified	902.40	968.76	1010.68	1035.00	1426.44
17	Conejo Valley Unified	1561.07	1482.87	1598.79	1497.07	1430.57
18	Moorpark Unified	1251.84	1192.98	1554.60	1540.40	1521.00
19	Glendale Unified	929.66	1132.04	1516.63	1473.79	1523.33
20	*Las Virgenes Unified	1289.26	1738.57	1731.57	1722.57	1705.14
1	Rowland Unified	1257.65	967.58	996.94	1032.24	1835.53
2	Temple City Unified	1137.80	1140.40	1133.00	1427.25	1900.33
23	Simi Valley Unified	2167.30	2414.11	2392.56	2145.40	1948.64

Note: District level administrators serve in positions requiring certification and hold administrative positions at the district level. Typical assignments include superintendent and all assistants, finance officers, instructional or curriculum assistants, staff development personnel, etc.

TABLE 7

STUDENT ENROLLMENT PER CLASSROOM TEACHER

Source: CBEDS, Information Day, October 2002 through 2006

Rank	District Name	2002	2003	2004	2005	2006
1	Palo Alto Unified	16.15	16.75	16.97	16.62	14.93
2	Beverly Hills Unified	18.36	18.39	18.72	19.19	18.27
3	Santa Monica-Malibu Unified	21.17	20.92	21.19	20.08	19.75
4	San Marino Unified	20.85	21.49	21.03	21.04	20.26
5	Ventura Unified	23.50	22.58	22.26	20.50	21.00
6	Pleasanton Unified	20.22	20.80	20.74	20.48	21.02
7	Pasadena Unified	20.57	21.01	20.34	20.11	21.06
8	*ALL UNIFIED DISTRICTS	21.01	21.28	21.32	21.11	21.10
9	Moorpark Unified	21.49	21.53	21.07	21.45	21.13
10	*COMPARATIVE DISTRICTS AVERAGE	21.47	21.71	21.60	21.33	21.36
11	Glendale Unified	20.94	21.83	21.65	21.25	21.47
12	Burbank Unified	20.27	21.85	21.57	21.37	21.52
13	Oak Park Unified	21.94	21.27	21.42	21.60	21.57
14	Rowland Unified	21.66	22.23	22.15	21.88	21.95
15	Temple City Unified	21.80	22.19	21.96	22.13	22.01
16	Conejo Valley Unified	22.53	22.47	22.34	22.48	22.39
17	Simi Valley Unified	22.91	22.52	23.03	22.70	22.80
18	Irvine Unified	23.55	23.19	22.58	22.81	22.83
19	Glendora Unified	23.24	23.37	23.00	23.16	23.05
20	Palos Verdes Peninsula Unified	21.67	21.85	21.82	22.11	23.05
1	Arcadia Unified	23.23	22.86	23.30	23.06	23.29
2	La Canada Unified	22.72	23.35	24.72	23.97	23.48
23	*Las Virgenes Unified	22.82	23.63	23.22	23.14	23.92

Note: Districts are ranked by the current year ratio of student to the teachers who provide direct instruction to pupils. A lower number of students reflects a richer staffing ratio.

Student enrollment per classroom teacher should not be confused with average class size since districts must staff to provide teacher release time. As an example, in a departmentalized program, a district typically employs teachers to serve students in six periods, but assigns each teacher to only five periods of student instruction.

Informational Workshop Board of Education Measure BB Projects

3/5/08: 6pm



Agenda: 3/5/08

- I. Criteria and Priorities – Oct. 2, 2007 Workshop
- II. Olympic Site
 - a. Olympic Continuation High School
 - b. Washington West/East
 - c. Special Education Suite
 - d. Pine Street Exit plan
- III. Edison Language Academy – Scope and budget reconciliation
- IV. Rogers Learning Community – revised scope
- V. Enrollment projections, Facilities Master Plan (FMP); revised Measure BB scopes and classroom counts
- VI. Technology scope and budget
- VII. Education Specifications Standards

CRITERIA & PRIORITIES

Criteria for project selection

- Safety including replacement of relocatables
- Educational transformation opportunities
- Educational outcomes – closing the achievement gap
- Equity/Balanced program
- Facility needs
- Economic feasibility

Priorities

- Technology infrastructure for 20 yr program
- Emphasis on Secondary Schools
- Best first steps anticipating future programs
 - At each site
 - Between sites
 - Across the District

Expressing a “balanced, logical and analytical perspective”.

3

CRITERIA & PRIORITIES

- Program level distribution
 - Distributed by needs, priority and scope of work
 - Scopes and budgets not based upon enrollment alone

Expressing a “balanced, logical and analytical perspective”.

4

II. Olympic Site

- a. Olympic Continuation High School**
- b. Washington West/East**
- c. Special Education Suite**
- d. Pine Street Exit plan**

5

Olympic Site

- Adult Education - evening classes only
- CHS enrollment – 125
- Modernize current facilities to meet curriculum standards
- No expansion plans anticipated at this time

6

Olympic Continuation High School

- Reconfigure kitchen area into Art/Photo Lab
- Reconfigure Rm. 4 into Library
- Remove 6 unused relocatables
- Mobile science lab (equipment cart)
- Reconfigure Rm. 11 into career and tech. education with outdoor area
- Secure perimeter (fencing, landscaping)
- New campus wide security improvements
- Reconfigure spaces into Individual Education Program meeting room, administrative office, general classrooms
- Outdoor eating area with food service
- Technology, life safety improvements campus wide

7

Washington East/West

- St. Joseph (Washington East) lease ends in 2008
- Convert that space to offices for CDS (from Washington West)
- Backfill CDS (W. West) offices with 2 pre-school classrooms
- Phone systems, entries, other site support

8

Special Education Facility Requirements

- Draft Facility Education Specifications
- Proposed Locations
- Draft Design Guideline Template

9

Draft Facilities Education Specifications

- Presented to Board of Education as Discussion Item April 25, 2007
- Space Requirements
- Integrated with Elementary School sites

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BOE April 25, 2007

SMMUSD Current/Proposed District Standards

CURRENT STANDARDS (1997)				PROPOSED STANDARDS (2007)				COMMENTS
	Count	Sq. Footage	Notes		Count	Sq. Footage	Notes	
Special Ed				Special Ed				
SDC - Mild to Moderate	1	960 or larger		SDC - Mild to Moderate	2	960	Bathrooms in close proximity to room	All elementary schools
							Bathroom, "hoyer lift" & changing table for Pre-K, K-2, 3-5	Located at one north side, one south side & one Malibu ES
SDC/IS				SDC/IS	3	1200		All secondary schools
SDC/IS/Transition				SDC/IS/Transition	1	1440	Bathroom, kitchenette & laundry room	3-4 rooms at Samohi
OT Clinic/Offices				SDC/IS	1	960	OT clinic 480 sq ft and 4 office spaces	Located at one north side, one south side & one Malibu ES
Resource Room				Resource Room	1	960		1 per elementary, 3-4 per secondary

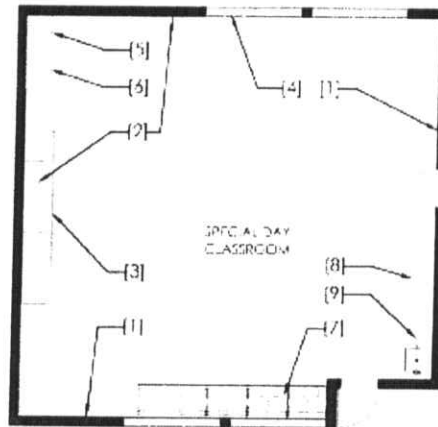
11

Proposed Locations SDC Intensive Services Suites

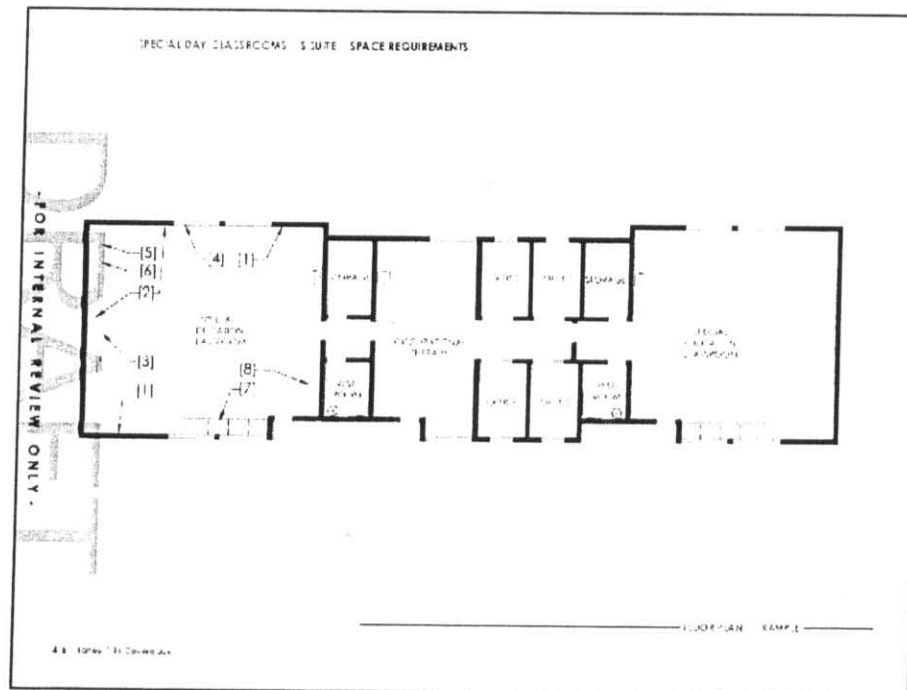
- One at Malibu ES; Cabrillo proposed
- Two in Santa Monica: possible locations
 - McKinley Elementary School
 - Roosevelt Elementary School
- Includes:
 - 2 Classrooms: SDC mild to moderate
 - 3 Classrooms: Pre-school, K-2, 3-5
 - OT Clinic, 4 offices and Resource Room

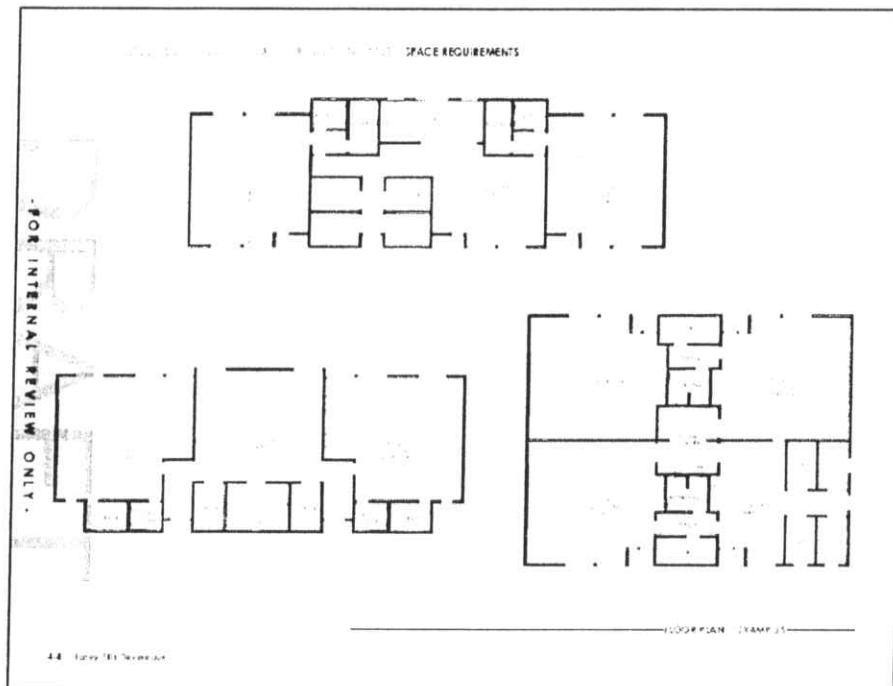
12

Draft Design Guideline Template



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Possible Pine Street Facility Exit Plan

- 3 Special Day Classrooms; OT, PT, offices
 - Move to new SDC Suite at McKinley
- 4 Child Development Services Classrooms
 - 2 Pre-school classrooms at Roosevelt
 - 2 Pre-school classrooms to Washington West and other related requirements

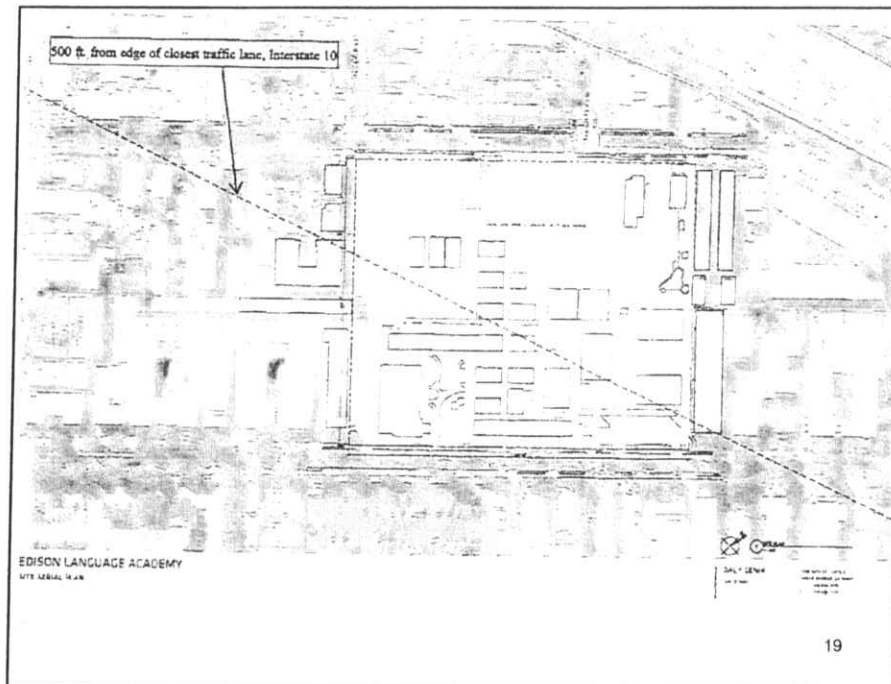
III. Edison Language Academy – Scope and budget reconciliation

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Alternate 1: Grade 6 at ES standard	Total Acres Required	Alternate 2: Grade 6 at MS Standard	Total Acres Required	Alternate 3: increase grade 4-6 to 50 per classroom	Total Acres Required
Table 3 Kindergarten		Table 3 Kindergarten		Table 3 Kindergarten	
3 classrooms	0.6 acres	3 classrooms	0.6 acres	3 classrooms	0.6 acres
4 classrooms	1 acre	4 classrooms	1 acre	4 classrooms	1 acre
	1.0		1.0		1.0
Table 3 Grades 1 through 3		Table 3 Grades 1 through 3		Table 3 Grades 1 through 3	
240 students with Class Size Reduction	3.0	240 students with Class Size Reduction	3.0	240 students with Class Size Reduction	3.0
Table 3 Grades 4 through 6		Table 3 Grades 4 through 6		Table 3 Grades 4 through 6	
160 students grades 4 - 6		160 students grades 4 - 6		160 students grades 4 - 6	
70 students grade 6		70 students grade 6		30 students (increase for 5 classrooms at 5 per 150 total)	
230 total	6.0	160 total	3.6	190 total	6.0
Table 4 Grades 7 - 8		Table 4 Grades 7 - 8		Table 4 Grades 7 - 8	
140 students	4.7	210 students	7.1	210 students	7.1
Subtotal	16.3	Subtotal	14.8	Subtotal	17.8
Add for Preschool		Add for Preschool		Add for Preschool	
2 classrooms similar to kindergarten	0.3	2 classrooms similar to kindergarten	0.3	2 classrooms similar to kindergarten	0.3
Grand Total	16.6	Grand Total	15.2	Grand Total	18.1
Use with Acquisition	9.8	Use with Acquisition	9.8	Use with Acquisition	9.8
Reduction for Preschool	0.3	Reduction for Preschool	0.3	Reduction for Preschool	0.3
Net Usable Area	6.5	Net Usable Area	5.1	Net Usable Area	8.0
Required	16.6	Required	14.8	Required	17.8
Percent of Required	34.2%	Percent of Required	34.1%	Percent of Required	39.8%

DRAFT STUDY: 2.28.08 - CDE land requirements

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Edison Scope and Budget Reconciliation

- California Department of Education site carrying capacity standards
- Negative traffic impacts of an increased enrollment
- Cost estimate over budget

Edison Scope and Budget Reconciliation

- K-5 program more appropriate to site capacity
- Budget adjustment needed for K-5 program
- Current construction allocation: \$ 23M
 - K-5 program: \$ 29M
 - Increase of \$ 6M required

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IV. Rogers Learning Community: Revised Scope

- Original Measure BB scope proposed:
 - 2 pre-school, 4 kindergarten classrooms
- Oct. 18 BOE: revisit project list
- Enrollment trend reduced
- New scope of work:
 - Select 3 contiguous classrooms (FMP “flexible” space)
 - Modernize into multi-purpose space for performance, meetings, indoor activities

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V. Enrollment projections

DecisionInsite Enrollment Trends Facilities Master Plan (FMP) Revised Measure BB scopes Standard Classroom counts

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	Schools	2008 Enrollment (Actual) ¹	2015 Enrollment Trend (DecisionInsite) ²	Change	Existing Standard Classroom Count - FMP Fig. 3.3	Need - 2015	Original Measure BB Scope - Oct. 10 baseline	Proposed Measure BB - New ³	Proposed Measure BB - Removed	Net Change Measure BB	Remarks
Elementary Schools	Cabrillo	294	344	50	15	16	0	0	0	0	Replace 2 pre-school classrooms with new
	Edison	428	442	14	19	22	22	22	19	3	K-5 program only; 500 f. zone near freeway; potential negative traffic impacts; budget increase required for K-5 base program
	Franklin	769	710	-59	32	32	8	8	8	0	Revised scope: focus on replacement of relocatables to recover usable play area
	Grant	601	500	-101	29	22	10	0	0	0	Revised scope recommended. Additional classrooms not required. Focus on reconfiguration of controlled main entry library access.
	McKinley	393	387	-6	17	17	16	10	9	1	Revised scope recommended. Replan for SPE Suite with priority over new classrooms.
	Muir	296	289	-7	16	13	2	2	3	-1	Replace 1 pre-school classroom with new
	SMASH K-8	190	179	-11	11	9	0	0	0	0	0
	Pt Dume	283	298	15	14	13	0	0	0	0	Add 2 new pre-school classrooms
	Rogers	303	486	-17	31	24	2	0	3	-3	Revised scope: conversion of 3 "flexible" classrooms into "multi-purpose" spaces
	Roosevelt	699	656	-43	32	29	18	10	9	1	Revised Scope: Replace relocatables. More cost effective to build in increments of 2
	Webster	395	415	20	20	19	6	3	3	0	Revised scope recommended. Replace 3 relocatables only.
	Adams	943	859	-84	31	29	15	0	0	0	Revised scope recommended. Additional classrooms not required. Focus on relocation of Administrative Offices, reconfiguration into 3 grade/core areas with distributed Science labs.
Middle/High Schools	Lincoln	1,131	1,143	12	31	30	12	12	12	0	In addition, replace 1 science lab with 2 new; new library; consolidation of 6th grade core on 2nd floor. Delay nurse and art to future program due to budgetary constraints.
	Malibu MS	424	429	5	29	33	20	20	18	2	3 or 4 science labs in addition to classrooms; new library; new administration area.
	Malibu HS	719	537	-182							
	Samohi	2,360	2,620	-240	97	88	24	20	14	6	Focus on completing one house in first phase and new library. Delay art building removal.
	Olympic ⁴	125	125	0	28	8	0	2	3	-1	Scope excludes modernization of existing classrooms to meet specific academic requirements
	Totals	11,053	10,419	-634	450	413	155	109	101	8	Overall classroom construction reduced from 155 to 109
SDC		367	304	-63							
Grand Total		11,420	10,723	-697							

Notes: 1) Pre-school count not included; 2) Moderate Enrollment Trend recommended for Facility Planning. Does not include SDC count. Conservative trend: less than 9,000 students in 2017. Assumes Permit policy will not affect capacities at each school site; 3) Based upon latest programming workshops, scope and budget reconciliations; 4) Olympic revised to actual, current enrollment.

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VI. Technology Scope and Budget

- Network Solutions recommendations
 - Data Center Infrastructure and Computing
 - Wide Area Network upgrades
 - Site Infrastructure: Main Distribution Frames (MDFs), network equipment, incremental fiber upgrades
 - Building distribution: Intermediate Distribution Frames (IDFs), horizontal cabling, Cat 6 standard, power upgrades
 - Computers: 8 per classroom + mobile
 - Telephony: Voice Over Internet Protocol (VoIP)
 - Classroom technology: projectors, audio enhancement, multi-media infrastructure

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VII. Education Specifications and Standards

- Discussion item April 2007
- Imbedded in preliminary draft Facilities Master Plan
- Overlay on Enrollment Trends to determine classroom and support requirements

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STANDARDS (2007)	Count	Sq. Footage	Notes	COMMENTS
Childcare				
All Elementaries	< 6		Up to 6 classrooms for childcare/pre-school	District sponsored except Webster - YMCA contract
Special Ed				
SDC - Mild to Moderate	2	960	Bathrooms in close proximity to room	All elementary schools
SDC/IS	3	1200	Bathroom, Hoyer lift & changing table for Pre-K, K/2, 3/5	Located at one north side, one south side & one Malibu ES
SDC/IS/Transition	1	1440	Bathroom, kitchenette & laundry room	All secondary schools. 3-4 rooms at Samohi
SDC/IS	1	960	OT clinic 480 sq ft and 4 office spaces	Located at one north side, one south side & one Malibu ES
Resource Room	1	960		1 per elementary, 3-4 per secondary
Elementary				
Kindergarten	Not less than 2	1200	Bathroom attached; adjacent dedicated play yard	20 students per Classroom
Grades 1 - 3	Per FMP capacity	960		20 students per Classroom
Grades 4 - 5	Per FMP capacity	960		30 students per classroom District wide; 25 per classroom - Edison Language Academy; SMASH 4-8 20 per classroom - Rogers
Computer Access grades K-5			See Technology Standards	
Cafetorium			7 sf interior space per 1/2 student population per CBC	CDE Code of 3 sf per ADA including outdoor space allows for less space per student
Flexible classrooms for science, music, art	2 to 3	960	2/site minimum, 3 on larger sites	
SM Crest - Lower K-3	Shared space		2-5 rooms based on enrollment (except Pt Dume and Muir).	1 dedicated space for City CREST (SM only)
City Crest - Upper 4/5	2 to 5	960		
Lower Crest program			Dedicated office space if room is shared	Lower Crest programs share rooms with K-5

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STANDARDS (2007)	Count	Sq. Footage	Notes	COMMENTS
Middle Schools				Core/Grade organization
Standard Classrooms	Per FMP capacity	960		
Designated Computer Lab	1	960	Combination of computer lab rooms and mobil units	Also see Technology Standards
Playfield/Hardcourt Space			Meet CDE Standards, accessible from classrooms and parking. Synthetic turf on all baseball and football fields	
Teen Center	1	960	1 room at each middle school	
Science labs, music, art and specialized rooms to meet site-specific programs		1200	Distribute science labs per core/grade organization	
After school programs				Lincoln, Adams
High Schools				House Organization
Standard Classrooms	Per FMP capacity	960		
Designated Computer Lab			Combination of computer lab rooms and mobil units	
Science labs, music, art and specialized rooms to meet site-specific programs	Per FMP capacity	1200	Centralize science labs	
Playfield/Hardcourt Space			See Facility Master Plan for school capacity	
Administrative, Community				See Education Specifications

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Next Steps

- March 13 BOE
 - Allocation of uncommitted construction budget, secondary schools, Measure BB program
- April 3 BOE
 - Technology Standards presentation

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Discussion



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MEASURE "BB" PROGRAM - SUMMARY OF STANDARD CLASSROOM CHANGES

(Including Impact of New Enrollment Projections)

March 5, 2008

Existing Standard Classroom count per FMP	450
Standard Classrooms need as adjusted by new enrollment projections	413
Original number of Standard Classrooms to be constructed - using FMP projections	155
Number of Standard Classrooms to be constructed as adjusted by new enrollment projections	109
Number of Standard Classrooms (including relocatables) to be removed	101
Net change in Standard Classrooms using new enrollment projections	8