

For a Listing of Upcoming Board Meetings See Page vi of this Table of Contents
Santa Monica-Malibu Unified School District
Board of Education Meeting
AGENDA

November 6, 2008

A regular meeting of the Santa Monica-Malibu Unified School District Board of Education will be held on **Thursday, November 6, 2008**, in the **Malibu City Council Chambers**: 23815 Stuart Ranch Road, Malibu, CA. The Board of Education will call the meeting to order at 4:00 p.m. in the upstairs Conference Room at the Malibu City Council Chambers, at which time the Board of Education will move to Closed Session regarding the items listed below. The public meeting will reconvene at 5:30 p.m. in the Council Chambers.

The public meeting will begin at 5:30 p.m.

Persons wishing to address the Board of Education regarding an item that is scheduled for this meeting must submit the "Request to Address" card **prior** to discussion of that item. Persons wishing to address the Board of Education regarding an item that is **not** scheduled on this meeting's agenda may speak during the Public Comments section by submitting the Request to Address card at the beginning of the meeting. The same card is used for either option and is printed in both Spanish and English. Cards are located with meeting materials at the back of the room. Completed cards should be submitted to the Recording Secretary.

Time Certain Items: Those items listed for a specified time (indicated in bold) are listed to give the public an indication of when a particular item of interest will come before the Board. The Board will hear the item at the affixed time. However, if it is prudent to do so, the Board may adjust the time stamp to complete an item currently on the floor, but will not delay the time stamped item for more than 15 minutes.

I. CALL TO ORDER

- A. Roll Call
- B. Pledge of Allegiance

II. PUBLIC COMMENTS FOR CLOSED SESSION ITEMS ONLY

III. CLOSED SESSION (125):

- Receipt of recommendation for approval of the proposed settlement cases pursuant to GC §54956.9 (b), as cited in the Brown Act (5):
DN-1015-08/09
- Closed session with legal counsel concerning existing litigation pursuant to GC §54956.9(a) as cited in the Brown Act (OAH Case Nos. 2008-04-0715, 2008-07-0310, and OCSC Case No. 30-2008-00110291). (30)
- Public Employee, to consider appointment, employment, performance evaluation, or dismissal of employee pursuant to GC §54957, as cited in the Brown Act (School Psychologist, Attorney). (10)
- Conference with Superintendent regarding 2007-2008 Strategies for Negotiations with S.E.I.U. pursuant to GC §54957.6 as cited in the Brown Act. (20)
- Closed Session, Superintendent's performance evaluation pursuant to GC §54954.5 as cited in the Brown Act. (60)

IV. BOARD OF EDUCATION – COMMENDATIONS / RECOGNITIONS (10)

- Pt. Dume Marine Science School (10)

V. APPROVAL OF THE AGENDA

VI. APPROVAL OF MINUTES

A.01 Approval of Minutes1
October 18, 2008

VII. CONSENT CALENDAR (5)

Consent agenda items are considered routine, as agreed by the President, Vice President and Superintendent, requiring no discussion, and are normally all approved at one time by the Board of Education. However, members of the Board of Education, staff, or the public may request an item be removed from the consent agenda for clarification and/or discussion. Consideration will occur during Section XI (Major Items).

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VIII. PUBLIC COMMENTS

Public Comments is the time when members of the audience may address the Board of Education on items not scheduled on the meeting’s agenda. All speakers are limited to three (3) minutes. When there are a large number of speakers, the Board may reduce the allotted time to two (2) minutes per speaker. The Brown Act (Government Code) states that Board members may not engage in discussion of issues raised during “VIII, Public Comments” except to ask clarifying questions, make a brief announcement, make a brief report on his or her own activities, or to refer the matter to staff. This Public Comment section is limited to 20 minutes. If the number of persons wishing to address the Board of Education exceeds the time limit, additional time will be provided in Section **XVI, CONTINUATION OF PUBLIC COMMENTS.**

IX. COMMUNICATIONS (24)

The Communications section provides an opportunity for the Board of Education to hear reports from the individuals or Committee representative listed below. All reports are limited to 5 minutes or less. However, if more time is necessary, or if a report will not be presented, please notify the Board secretary eight workdays prior to the date of the meeting.

A. Student Board Member Reports

Jaime Black – Santa Monica High School (3)

Roya Sahafi – Malibu High School (3)

Isis Enriquez – Olympic High School (3)

B. SMMCTA Update – Mr. Harry Keiley (5)

C. S.E.I.U. Update – Ms. Keryl Cartee-McNeely (5)

D. PTA Council – Rebecca Kennerly (5)

X. SUPERINTENDENT’S REPORT (5)

MAJOR and DISCUSSION Items

As a general rule, items under MAJOR and DISCUSSION will be listed in order of importance as determined by the President, Vice President and Superintendent. Individual Board members may move to request a change in the order prior to consideration of any Major item. The Board may also move any of these items out of order to be heard immediately following PUBLIC COMMENTS if it appears that there is special interest by the public or as a courtesy to staff members making presentations to the Board.

XI. MAJOR ITEMS (19)

These items are considered to be of major interest and/or importance and are presented for **ACTION (A)** or **INFORMATION (I)** at this time. Many have been reviewed by the Board at a previous meeting under the Discussion Items section of the agenda.

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These items are submitted for information (FIRST READING) and discussion. Action will generally be considered at the next regularly scheduled meeting of the Board.

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XIV. BOARD MEMBER ITEMS

These items are submitted by individual Board members for information or discussion, as per Board Policy 8320(b).

XV. REQUESTS BY MEMBERS OF THE PUBLIC OR DISTRICT ADVISORY COMMITTEES TO ADDRESS THE BOARD OF EDUCATION

These items are submitted by members of the public to address the Board of Education on a matter within the jurisdiction of the Board, as per Board Policy 8320©. Requests must be submitted to the Superintendent in writing ten days before the Board meeting or prior to agenda planning, in accordance with the established agenda planning schedule, whichever is less. The written request will not exceed 500 words and will include, as an attachment, brief background information and the reason for the request.

XVI. CONTINUATION OF PUBLIC COMMENTS

A continuation of Section VIII, as needed. (If the number of persons wishing to address the Board of Education exceeds the time limit in section VIII, additional time will be provided in Section XVI, CONTINUATION OF PUBLIC COMMENTS.)

XVII. BOARD MEMBER COMMENTS

Board Member Comments is the section where a Board member may make a brief announcement or make a brief report on his or her own activities relative to Board business. There can be no discussion under “BOARD MEMBER COMMENTS.”

XVIII. FUTURE AGENDA ITEMS

Items for future consideration will be listed with the projected date of consideration. The Board of Education will be given any backup information available at this time.

XIV. CLOSED SESSION

The Board of Education will, if appropriate, adjourn to CLOSED SESSION to complete discussion on items listed for CLOSED SESSION following the regular business meeting.

XX. ADJOURNMENT

This meeting will adjourn to the next regularly scheduled meeting to be held on **Thursday, November 20, 2008, at 5:30 p.m.** in the Board Room at the District Offices: 1651 16th Street, Santa Monica, CA.

Meetings held at Santa Monica City Hall are broadcast live – City TV2, Cable Channel 16.

**Meetings held at the District Office and in Malibu are taped and rebroadcast
in Santa Monica on CityTV2, Cable Channel 20 – Check TV listing.**

Meetings are rebroadcast in Malibu on Government Access Ch. 3 every Saturday at 8pm.

SMMUSD Board of Education Meeting Schedule 2008-2009

Closed Session begins at 4:00pm
Public Meetings begin at 5:30pm

July through December 2008					
Month	1 st Thursday	2 nd Thursday	3 rd Thursday	4 th Thursday	Special Note:
July				7/24 DO	* 7/1: Special Meeting * 7/10: Special Meeting
August			8/21* DO		*8/21: Begins at 4:30pm
September	9/4 DO			9/18 DO	
October	10/2 M		10/16 SM		
November	11/6 M		11/20 DO*	11/27 (5 th Thurs)	*11/20: Location moved to District Office Thanksgiving 11/27-28
December		12/11 DO	12/17 DO*	winter break	*12/17: Special Meeting
December 22 – 31: Winter Break					
January through June 2009					
January 1 – 2: Winter Break					
January	winter break		1/15 DO	1/29 (5 th Thurs)	
February	2/5 M		2/19 SM		
March	3/5 M		3/19 SM		Stairway 3/26 & 3/27
April	4/2 DO	spring break	spring break	4/23 DO	
April 6-17: Spring Break					
May	5/7 M		5/21 SM		
June	6/4 DO			6/25 DO	Last day of school 6/19

District Office (DO): 1651 16th Street, Santa Monica.
 Malibu City Council Chambers (M): 23815 Stuart Ranch Road, Malibu, CA
 Santa Monica City Council Chambers (SM): 1685 Main Street, Santa Monica.

**Santa Monica-Malibu Unified School District
Board of Education
November 6, 2008**

I CALL TO ORDER

A Roll Call

Oscar de la Torre – President
Jose Escarce – Vice President
Maria Leon-Vazquez
Ralph Mechur
Kelly Pye
Barry Snell
Kathy Wisnicki

Student Board Members

Jaime Black – Santa Monica High School
Roya Sahafi – Malibu High School
Isis Enriquez – Olympic High School

B Pledge of Allegiance

II CLOSED SESSION

TO: BOARD OF EDUCATION

ACTION
11/0608

FROM: TIM CUNEO

RE: APPROVAL OF MINUTES

RECOMMENDATION NO. A.01

It is recommended that the Board of Education approve the following Minutes:

October 18, 2008

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

CONSENT ITEMS

TO: BOARD OF EDUCATION

ACTION/CONSENT

11/06/08

FROM: TIM CUNEO / CHIUNG-SALLY CHOU / MAUREEN BRADFORD

RE: APPROVAL OF INDEPENDENT CONTRACTORS

RECOMMENDATION NO. A.02

It is recommended that the Board of Education enter into an agreement with the following Independent Contractors. These contracts are included in the 2007/2008 budget.

Contractor / Contract Dates	Description	Site	Funding
UC Regents % Community Programs Office 9/2/08 to 6/30/09 \$5,00 per semester Not to exceed: \$10,000	Peer advising and tutoring	Samohi	01-90150-0-11100- 10000-5802-015-4150
Maryanne Solomon Art Meets Technology 7/1/08 to 6/30/09 Not to exceed: \$4,800	Maintain updates to website and directory	Samohi	01-90150-0-11100- 10000-5802-015-4150
Robin Oaks, Attorney at Law 10/1/08 to 6/30/09 Not to exceed: \$40,000	To provide independent investigations per Board Policy	Human Resources	01-00000-0-00000- 74000-5802-025-1250
Monjaras & Wisemeyer Group, Inc 7/1/08 to 6/30/09 Not to exceed: \$8,000	To administer interactive process meetings for injured employees	Human Resources	01-90150-0-11100- 10000-5802-015-4150
Jerold Harris 7/1/08 to 6/30/09 Not to exceed: \$28,000	To provide mentoring and support to Principals	Human Resources	01-90150-0-11100- 10000-5802-015-4150
Susie Spain Angels at Risk 9/1/08 to 6/30/09 Not to exceed: \$20,000	Provides family support groups for families and students that are struggling and suffering with substance abuse.	Malibu	01-90141-0-11100- 10000-5802-010-4100

Danny Delgadillo 10/10/08 to 10/30/08 Not to exceed: \$600	Translation of Special Education Parents' Handbook into Spanish	Special Education	<i>Amended budget</i> 01-65000-0-50010-21000-5802-043-1400
Mary Kellogg 08/01/08 to 07/30/09 Not to exceed: \$147,500	Legal Services	Special Education	01-65000-0-57500-11900-5802-043-1400
Osborn/Koning Eizenberg AMEND AMOUNT: Not to exceed: \$75,000 <u>Not to exceed: \$75,500</u> <i>(originally approved 09/04/08)</i>	To provide for an accelerated schedule to complete a portion of the landscape scope of work at John Adams Middle School (Measure BB).	JAMS	21-00000-0-00000-85000-5802-011-2600

MOTION MADE BY:
 SECONDED BY:
 STUDENT ADVISORY VOTE:
 AYES:
 NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

11/06/08

FROM: TIM CUNEO / CHIUNG-SALLY CHOU / MAUREEN BRADFORD

RE: OVERNIGHT FIELD TRIP(S) 2008-2009

RECOMMENDATION NO. A.03

It is recommended that the Board of Education approve the special field trip(s) listed below for students for the 2008-2009 school year. No child will be denied due to financial hardship.

School Grade # students	Destination Dates of Trip	Principal/Teacher	Cost Funding Source	Subject	Purpose Of Field Trip
Grant 5 112	Camp Hess Kramer Malibu, CA 1/12/09 to 1/16/09	Alan Friedenberg	\$285 per student by parent donation and fundraising	Science	Annual science enrichment supporting the curriculum
Point Dume 4 43	Sacramento/Gold Rush Area 5/19/09 to 5/21/09	Chi Kim	\$559 per student by parent donation and fundraising	Social Studies	Social Studies enrichment supporting the curriculum (CA heritage)
Malibu High School 12 15	Joshua Tree National Park 11/15/08 to 11/16/08	Mark Kelly	\$120 per student by parent donation	PE	Team building through rock climbing, hiking and camping.
Roosevelt 5 115	Idyllwild, CA Astrocamp 4/1/09 to 4/3/09	Natalie Burton	\$350 per student by parent donation and fundraising	Science	Annual science enrichment supporting the curriculum
Malibu High School 9th-12th 10	San Francisco 11/7/08 to 11/11/08	Mark Kelly	\$500 per student by parent donation	College Counseling	Asian Student Union field trip to tour colleges.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

11/06/08

FROM: TIM CUNEO / JANECE L. MAEZ / PAT HO

RE: CONFERENCE AND TRAVEL APPROVAL/RATIFICATION

RECOMMENDATION NO. A.04

It is recommended that the Board of Education approve/ratify the following Requests for Absence on District Business (Conference and Travel) forms.

COMMENTS: Entries are alphabetical, by employee last name. In addition to the employee's name and site/location, each entry contains the following information: name, location and date (s) of the conference, complete account code, fund and program names, and the total estimated cost as provided by the site administrator. The average cost for substitute teachers is \$130/day. This figure is furnished for informational purposes and does not reflect the actual amount paid for an individual substitute.)

<u>NAME</u> <u>SITE</u> Account Number Fund – Resource Number	CONFERENCE NAME LOCATION DATE (S)	COST ESTIMATE
<u>BRADFORD, Maureen</u> Ed Services 01-00000-0-19510-31600-5220-030-1300 General Fund- Function: Pupil Testing Services	2008 California Department of Education County and District Evaluators Meeting Rancho Mirage, CA December 2 – 3, 2008	\$300
<u>BRADFORD, Maureen</u> Ed Services 01-00000-0-19510-31600-5220-030-1300 General Fund- Function: Pupil Testing Services	California Educational Research Association 87 th Annual Conference Rancho Mirage, CA December 3 – 5, 2008	\$900
<u>DANNELLEY, Bekah</u> Special Ed 01-56400-0-00000-39000-5220-041-1400 General Fund- Resource: Medi-Cal Billing Option	Early Childhood Special Education Field Meeting Newport Beach, CA November 14, 2008	\$100
<u>DIAZ, Aida</u> Ed Services 01-70910-0-47600-10000-5220-035-1300 General Fund- Resource: EIA-LEP	Bilingual Director’s Meeting Downey, CA 10/10/08, 11/07/08, 12/05/08, 1/09/09, 2/06/09, 3/13/09, 4/10/09, 5/08/09, 6/12/09	\$270
<u>HEYLER, Sioux</u> Special Ed/District 01-65200-0-57700-11900-5220-044-1400 General Fund- Resource: Workability	Workability 1 – Region 3 Santa Barbara, CA December 8 – 9, 2008	\$750
<u>HEYLER, Sioux</u> Special Ed/District 01-34100-0-57700-11900-5220-044-1400 General Fund- Resource: Dept. Rehab	CAWEE Annual Fall Conference Ventura, CA November 5 – 7, 2008	\$900

<u>HYATT, Virginia</u> Purchasing 21-00000-0-00000-85000-5220-050-2600 State School Building Fund- Function: Facilities Acquisition	DSA: Grid Neutral Schools Workshop Sacramento, CA October 20 – 21, 2008	\$984
<u>KAMIBAYASHI, Terry</u> Facilities 01-81500-0-00000-81100-5220-061-2602 General Fund- Resource: Ongoing & Major Maint.	C.A.S.H. Maintenance Network Regional Workshop Downey, CA October 31, 2008	\$105
<u>LEE, Chon</u> Lincoln Middle 01-73950-0-11100-10000-5220-012-4120 General Fund- Resource: School & Library Imprvmnt.	UCLA: With Different Eyes ELL Conference Los Angeles, CA November 1, 2008	\$110
<u>PERRY, Stephanie</u> Personnel Commission 01-00000-0-00000-74000-5220-027-2270 General Fund- Function: Personnel/Human Resources	Temperament Theory (MBTT) Training Downey, CA December 4, 2008	\$50
<u>PLATZ, Leyla</u> Human Resources 01-00000-0-00000-74000-5220-025-1250 General Fund- Function: Personnel/Human Resources	Cal STRS Employer Reporting Conference Downey, CA November 17, 2008	\$40
<u>SERRATORE, Rosa</u> Ed Services 01-40350-0-11100-21000-5220-035-1300 General Fund- Resource: Title II	District Mathematics Leaders' Network Downey, CA 12/11/08, 2/19/09 and 5/21/09	\$300
<u>WHALEY, Tom</u> Ed Services 01-91251-0-17000-10000-5220-030-1300 General Fund- Resource: LA County Arts Commission	The Stem: A National Conference In California on Arts Assessment Los Angeles, CA October 21 – 22, 2008	\$110

Adjustments

(Preapproved expenses 10% in excess of approved costs that must be approved by Board/Changes in Personnel Attendance)

NONE		
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Group Conference and Travel: In-State

** a complete list of conference participants is on file in the Department of Fiscal Services*

<u>BRADFORD, Maureen</u> <u>PEREZ, Elena</u> Ed Services 01-30100-0-11100-21000-5220-035-1300 General Fund- Resource: Title I	Categorical Compliance Seminar Ontario, CA October 2, 2008	\$625 TOTAL
<u>GLAZER, Maxine</u> +4 Additional Staff Ed Services/District 01-56400-0-00000-39000-5220-041-1400 General Fund- Resource: Medi-Cal Billing Option	If it isn't Written down it didn't happen Los Angeles, CA October 23, 2008	\$100 TOTAL

<u>HARTSON, Liz</u> +2 Additional Staff Lincoln Middle 01-73950-0-11100-10000-5220-012-4120 General Fund- Resource: School & Library Imprvmnt.	UCLA Chancellor's Conference Los Angeles, CA December 6, 2008	\$330 TOTAL
<u>HERNANDEZ, Jose</u> +3 Additional Staff Lincoln Middle 01-73950-0-11100-10000-5220-012-4120 General Fund- Resource: School & Library Imprvmnt.	AVID Professional Development Workshops Los Angeles, CA September 1, 2008 - April 1, 2009	\$750 TOTAL
<u>LANGUS, Jocelyn</u> +2 Additional Staff Special Ed/District 01-56400-0-00000-39000-5220-041-1400 General Fund- Resource: Medi-Cal Billing Option	Techniques & Tools for Effective Supervision Across the Spectrum of Supervisee Pasadena, CA September 26- 27, 2008s	\$800 TOTAL
<u>MURRAY, Brian</u> +2 Additional Staff Special Ed/District 01-56400-0-00000-39000-5220-041-1400 General Fund- Resource: Medi-Cal Billing Option	Changing the Brain: New Research On Brain Plasticity Implications And Strategies San Diego, CA October 23 – 26, 2008	\$3,000 TOTAL
<u>QUINONEZ, Jorge</u> +2 Additional Staff Special Ed/ District 01-56400-0-00000-39000-5220-041-1400 General Fund- Resource: Medi-Cal Resource	Appropriate Referrals Updated Forms, Pre-Referral Interventions Culver City, CA November 4, 2008	\$100 TOTAL

Out-of-State Conferences: Individual

<u>DE LA TORRE, Oscar</u> District Office 01-00000-0-00000-71500-5220-020-1200 General Fund- Function: Superintendent	NALEO Education Leadership Initiative Washington D.C. September 22 – 24, 2008	\$115 TOTAL
<u>GLAZER, Maxine</u> Ed Services 01-00000-0-19600-21000-5220-030-1300 General Fund- Function: Supervision of Instruction	International Dyslexia Association Annual Conference Seattle, WA October 29 – November 1, 2008	\$1,250 TOTAL

Out-of-State Conferences: Group

NONE		
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MOTION MADE BY:
 SECONDED BY:
 STUDENT ADVISORY VOTE:
 AYES:
 NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

11/06/08

FROM: TIM CUNEO / MICHAEL D. MATTHEWS / JUDY ABDO

RE: CHILD DEVELOPMENT SERVICES - JOHN ADAMS/WASHINGTON WEST
MEMORANDUM OF UNDERSTANDING

RECOMMENDATION NO. A.05

It is recommended that the Board of Education approve the agreement between the Santa Monica-Malibu Unified School District (SMMUSD) and Santa Monica Community College (SMC) effective July 1, 2008 through June 30 2009.

COMMENT: The purpose of this agreement is to establish the delineation of responsibilities for each party functioning as the Santa Monica Preschool Collaborative. The mission of the Santa Monica Preschool Collaborative is to provide childcare and child development services for up to 108 Santa Monica area children under the age of six at John Adams Child Development Center and Washington West Preschool. Both centers will operate full-day (7:30 a.m. to 6:00 p.m.), full-year (year-round 245 days/year).

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

Memorandum of Understanding by and between Santa Monica Preschool
Collaborative, comprised of the Santa Monica Malibu Unified School District and
the Santa Monica Community College
July 1, 2008 – June 30, 2009

1. This agreement is entered into between the Santa Monica Malibu Unified School District (SMMUSD) and Santa Monica Community College (SMC). The purpose of this agreement is the establishment and delineation of responsibilities for each party functioning as the Santa Monica Preschool Collaborative (Collaborative).
2. The mission of the Santa Monica Preschool Collaborative is to provide childcare and child development services for up to 108 Santa Monica area children under the age of six.
3. SMMUSD will be the operational agent for the Collaborative. The responsibility of the operational agent will be the staffing, management and oversight of the identified centers.
4. Child care and child development services will be delivered at two sites through the Collaborative:

John Adams Child Development Center
2320 17th Street
Santa Monica, Ca. 90405

Washington West Preschool
2802 4th St
Santa Monica, CA 90405

Both facilities and any other future location deemed appropriate by the parties, will be made available throughout the year rent-free, and maintained at no cost to the Collaborative.

5. SMMUSD will operate the licenses at both centers.
6. Child development services to be provided through the Collaborative will include:
 - a. Full-day (7:30 a.m. to 6:00 p.m.), full year (year-round 245 days/year), care will be provided for children from low-income families, 80 full-time childcare slots are funded through a contract between the State Department of Education, Child Development Division and SMMUSD.
 - b. Head Start services will be provided at Washington West (up to 20 children); funded and staffed by SMMUSD.
 - c. Extended hours of childcare for Head Start families; funded through parent fees or subsidies obtained by individual families. The intent is to serve Head Start families that require full-day care at Washington West Preschool.

- d. Childcare for up to 25 Children of SMC students, faculty and staff; funded through parent fees, CalWORKs and/or other sources. The intent is to make childcare available to the children of SMC students, faculty and staff from 7:30 a.m. to 6:00 p.m. every day that the program is operational.
 - e. The Collaborative will assure that the child care programs at Adams and Washington West are of high quality and include developmentally appropriate curriculum, consultation by social services professionals as resources are identified, parent support and education. Nutritious meals and snacks consistent with program hours will be supported by participation in the SMMUSD food program.
7. The Program Advisory Committee composed of representatives from SMMUSD and SMC will guide the Collaborative. The Committee will meet at least quarterly and will review the quality of the programs, coordination of curriculum and enrichment activities, staff development, parent education and similar activities.
8. With input from the Program Advisory Committee, SMMUSD will be ultimately responsible for recruiting, selecting, training and supervising the staff at Adams and Washington West.
9. Daily custodial support, along with facility maintenance and repair will be provided by SMMUSD for sites, identified in paragraph Four.
10. The responsibilities of SMMUSD are set forth below:
 - a. SMMUSD will offer priority enrollment to students, faculty and staff of SMC whenever there are vacancies in the program.
 - b. SMMUSD will maintain a waiting list of children eligible for the State subsidy. SMC will maintain a waiting list of children eligible for the reserved SMC spaces. When there is an opening in the program, the next child of the appropriate age on the relevant waiting list will be enrolled. The intent is to maintain full enrollment, with 80 Children funded through the State Department of Education, 20 Head Start/Special Education students, and 25 SMC and/or other community children, recognizing that many are dually enrolled.
 - c. SMMUSD will work with SMC to establish the Collaborative preschools as work/study sites. The intent is to utilize work/study students to inspire SMC students to enter the field of child development through a positive work experience.
 - d. SMMUSD and SMC will work together to offer an internship program wherein students can participate and learn within a regulatory setting of 1) a general child care setting, 2) State Department of Education preschool and/or infant toddler programs, 3) the federally supported Head Start program.
 - e. SMMUSD will work with SMC on the implementation of the Mentor program, encouraging and supporting both mentors and protégées at the child development centers, encouraging both best practices and a career path within early childhood education.

- f. SMMUSD will assume responsibility for daily operations of the Adams and Washington West sites including all of the requirements as set forth by licensing.
- g. SMMUSD will be responsible for meeting all of the requirements as set forth in the preschool services contract with the Department of Education.
- h. SMMUSD will be responsible for encouraging opportunities for inclusion of children with special needs with typically developing children thereby encouraging best practices for all children.
- i. SMMUSD will coordinate therapeutic services for children with the intent that, whenever possible, children requiring special services will receive them on-site, during their regular hours of attendance.
- j. SMMUSD will be responsible for meeting all Head Start requirements.

11. SMC responsibilities are as follows:

- a. SMC will supervise practicum students from child development and early childhood education classes at all the sites.
- b. SMC will provide training on desired results, and other areas or topics around Early Childhood Education; as well as assist with professional development planning for teachers and assistants.
- c. SMC will coordinate recruitment and child-find efforts with other members of the collaborative.
- d. SMC will continue to assign one SMC employee to teach at one of the sites. In the event that the SMC preschool teacher terminates employment with SMC, the Santa Monica Community College District will augment the Collaborative budget in the amount sufficient to cover the replacement expenses by SMMUSD.
- e. In addition, SMC will underwrite the Collaborative to assure that SMMUSD expenses are covered, to a limit of \$150,000 annually. SMMUSD will provide quarterly accounting to SMC detailing income and expenditures. If there is a deficit, SMC will reimburse SMMUSD within 60 days. In the event that income exceeds expenses, the excess will be applied to the following quarter. The budget will be evaluated by the College, District and SMMUSD administration at mid-year, and at year-end, and adjusted as necessary. The intent of SMMUSD is to operate the Collaborative on a break-even basis.

12. "It is our hope and dream that this Collaborative arrangement can pool resources to target the most needy children and families in our area and provide them the support they need to not only break the cycle of poverty, but to become our future leaders. We are investing in the children with safe, educationally oriented programming available all day if needed. We are investing in children's parents to allow students to continue their education, and we are investing in the community as we train interested candidates to become qualified providers for the critical shortage area of childcare professionals.

However, if these goals cannot be met and/or if it is not in the best interest of any of the parties, this agreement can be terminated with written notice provided to all of the members of the Collaborative 45 days prior to any party separating from the collaborative.”

13. This agreement shall be in effect from July 1, 2008 through June 30, 2009.

Signed:

_____ Date: _____
For the Santa Monica-Malibu Unified School District

_____ Date: _____
For the Santa Monica-Malibu Unified School District

_____ Date: _____
For the Santa Monica Community College

TO: BOARD OF EDUCATION

ACTION/CONSENT

11/06/08

FROM: TIM CUNEO / CHIUNG-SALLY CHOU / RUTH VALADEZ

RE: APPROVAL OF SPECIAL EDUCATION CONTRACTS - 2008-2009

RECOMMENDATION NO. A.06

It is recommended that the Board of Education approve the following Special Education Contracts for fiscal year 2008-2009 as follows:

NPS

2008-2009 Budget 01-65000-0-57500-11800-5125-043-1400

Nonpublic School/Agency	Student DOB	Service Description	Contract Number	Cost Not to Exceed
North Hills Prep School	1/13/92	NPS	#42-UC09201	\$ 33,730
The HELP Group (Summit View Westside)	1/3/99	Increase contract	#40 - UC09195	\$ 4,025

Amount Budgeted NPS 08/09	\$ 1,500,000
Prior Board Authorization as of 10/16/08	\$ 1,032,674
Balance	\$ 467,326
Positive Adjustment (See Below)	\$ 0
Total Amount for these Contracts	\$ 37,755
Balance	\$ 429,571

Adjustment					
NPS Budget 01-65000-0-57500-11800-5125-043-1400					
There has been a reduction in authorized expenditures of NPS/NPA contracts for FY 2007-08 in the amount of \$ 0 as of 10/16/08					
NPS	Service Description	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment

NPA

2008-2009 Budget 01-65000-0-57500-11800-5126-043-1400

Nonpublic School/Agency	Student DOB	Service Description	Contract Number	Cost Not to Exceed
Ruth Punt - contract increase	Various	Speech Assessments	#36 - UC09189	\$ 6,000

Amount Budgeted NPA 08/09	\$ 1,400,000
---------------------------	--------------

Prior Board Authorization as of 10/16/08		\$ 1,006,864
	Balance	\$ 393,136
Positive Adjustment (See Below)		\$ 64,288
Total Amount for these Contracts		\$ 6,000
	Balance	\$ 451,424

Adjustment					
NPA Budget 01-65000-0-57500-11800-5126-043-1400					
There has been a reduction in authorized expenditures of NPS/NPA contracts for FY 2007-08 in the amount of \$ 0 as of 10/16/08					
NPA	Service Description	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment
Alpha Vista Services, Inc.	Speech Therapy	#22-UC09134	E	\$ 64,288	

NPA PRE SCHOOL

2008-2009 Budget 01-65000-0-57300-11800-5126-043-1400

Nonpublic School/Agency	Student DOB	Service Description	Contract Number	Cost Not to Exceed

Amount Budgeted NPA Pre School 08/09	\$ 100,000
Prior Board Authorization as of 10/16/08	\$ 56,795
Balance	\$ 43,205

Total Amount for these Contracts	\$ 0
Balance	\$ 43,205

Instructional Consultants

2008-2009 Budget 01-65000-0-57500-11900-5802-043-1400

Instructional Consultant	Student DOB	Service Description	Contract Number	Cost Not to Exceed
Dr. Trang Nguyen	3/30/93	Vision Therapy Assessment	#38-UC09198	\$ 295
Dr. Trang Nguyen	12/13/98	Vision Therapy & Post-Therapy Assessments	#39 - UC09199	\$ 1,340

Amount Budgeted Instructional Consultants 08/09	\$ 310,000
Prior Board Authorization as of 10/16/08	\$ 408,452
Balance	\$ - 98,452

Positive Adjustment (See Below)	\$ 0
Total Amount for these Contracts	\$ 1,635
Balance	\$ -100,087

Adjustment

Instructional Consultants Budget 01-65000-0-57500-11900-5802-043-1400

There has been a reduction in authorized expenditures of Instructional Consultants contracts for FY 2007-08 in the amount of \$ 3,700 as of 10/16/08

Instructional Consultant	Service Description	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment

Instructional Consultants - INFANT

2008-2009 Budget 01-65000-0-57100-11900-5802-043-1400

Nonpublic School/Agency	Student DOB	Service Description	Contract Number	Cost Not to Exceed

Amount Budgeted Instructional Consult-Infants 08/09	\$ 15,000
Prior Board Authorization as of 10/16/08	\$ 14,000
Balance	<u>\$ 1,000</u>
 Total Amount for these Contracts	 <u>\$ 0</u>
Balance	\$ 1,000

Instructional Consultants -PRE SCHOOL

2008-2009 Budget 01-65000-0-57300-11900-5802-043-1400

Nonpublic School/Agency	Student DOB	Service Description	Contract Number	Cost Not to Exceed

Amount Budgeted Instruct Consult-Pre School 08/09	\$ 175,000
Prior Board Authorization as of 10/16/08	\$ 53,220
Balance	<u>\$ 121,780</u>
 Total Amount for these Contracts	 <u>\$ 0</u>
Balance	\$ 121,780

Non-Instructional Consultants

2007-2008 Budget 01-65000-0-57500-11900-5890-043-1400

Non-Instructional Consultant	Student DOB	Service Description	Contract Number	Cost Not to Exceed
Parent Reimbursement	01/03/99	Educational costs and assessments	#8 - UC09202	\$ 45,000

Amount Budgeted Non-Instructional Consultants 08/09	\$ 144,000
Prior Board Authorization as of 10/16/08	\$ 65,910
Balance	<u>\$ 78,090</u>
 Total Amount for these Contracts	 <u>\$ 45,000</u>
Balance	\$ 33,090

NPS-Legal

2007-2008 Budget 01-65000-0-57500-11900-5820-043-1400

Legal Contractor	Service Description	Contract Number	Cost Not to Exceed

Amount Budgeted Legal Services 08/09		\$	200,000
Prior Board Authorization as of 10/2/08		\$	297,500
	Balance	\$	-97,500
Total Amount for these Contracts		\$	0
	Balance	\$	-97,500

COMMENT: According to the Education Code SEC.21 Section 56342, prior to recommending a new or continued placement in a non-public, non-sectarian school, the Individualized Education Program (IEP) Team must submit the proposed recommendation to the local governing board for its review and recommendation regarding the cost of such placement.

The recommendation for these severely handicapped students are made by the District IEP Teams in accordance with State and Federal laws. The mandates of IDEA require non-public school services be provided at no expense to parents if there is not an appropriate public school program available. Funding to come from a SELPA-wide non-public school/non-public agency reserve account.

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

11/06/08

FROM: TIM CUNEO / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: AWARD OF PURCHASE ORDERS - 2008-2009

RECOMMENDATION NO. A.07

It is recommended that the Board of Education approve the following Purchase Orders and Changed Purchase Orders from October 8, 2008, through October 27, 2008, for fiscal /09.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

11/06/08

FROM: TIM CUNEO / JANECE L. MAEZ / PAT HO

RE: ACCEPTANCE OF GIFTS - 2008/2009

RECOMMENDATION NO. A.08

It is recommended that the Board of Education accept, with gratitude, checks and gifts totaling \$31,755.75 presented to the Santa Monica-Malibu Unified School District.

It is further recommended that the Fiscal/Business Services Office, in accordance with Educational Code §42602, be authorized to increase the 2008-2009 income and appropriations by \$31,605.75 as described on the attached listing.

COMMENT: The value of all non-cash gifts has been determined by the donors.

NOTE: The list of gifts is available on the District's website, www.smmusd.org.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

Current Gifts and Donations 2008/2009

School/Site Account Number	Gift Amount	Equity Fund 15% Contrib.	In-kind Value	Donor	Purpose
JAMS 01-90120-0-00000-00000-8699-011-0000	\$ 170.62	\$ 30.11		Target	General Supplies and Materials
Adult Education 11-90120-0-00000-00000-8699-090-0000	\$ 27.15	\$ -		Albertson's	Graduation
Alternative (SMASH) 01-90120-0-00000-00000-8699-009-0000					
Cabrillo 01-90120-0-00000-00000-8699-017-0000	\$ 2,125.00 \$ 318.00 \$ 85.00	\$ 375.00 \$ - \$ 15.00		Malibu Bay Company Various Parents Parent	General Supplies and Materials Field Trip General Supplies and Materials
CDS 12-90120-0-00000-00000-8699-070-0000			\$ 150.00	Grace Akazawa Necci	Two toddler car seats/ infant toddler center-Samohi
Edison 01-90120-0-00000-00000-8699-001-0000	\$ 168.60	\$ 29.75		Target	General Supplies and Materials
Franklin 01-90120-0-00000-00000-8699-002-0000					
Grant 01-90120-0-00000-00000-8699-003-0000					
Lincoln 01-90120-0-00000-00000-8699-012-0000	\$ 23.17	\$ 4.09		Planet Aid, Inc.	General Supplies and Materials
Malibu High School 01-90120-0-00000-00000-8699-010-0000	\$ 2,633.00 \$ 1,320.00 \$ 734.38 \$ 600.00 \$ 582.12 \$ 263.00 \$ 175.00 \$ 112.00	\$ - \$ - \$ 129.59 \$ - \$ - \$ - \$ - \$ -		Various Students Various Students Various Various Students White Studios, Inc. Follet Educational Services LA County Office of Education Various Students	General Supplies and Materials General Supplies and Materials
McKinley 01-90120-0-00000-00000-8699-004-0000	\$ 2,754.50	\$ -		Various Parents	General Supplies and Materials
Muir 01-90120-0-00000-00000-8699-005-0000	\$ 962.36	\$ -		Various	Field Trip
Olympic HS 01-90120-0-00000-00000-8699-014-0000					

Current Gifts and Donations 2008/2009

School/Site Account Number	Gift Amount	Equity Fund 15% Contrib.	In-kind Value	Donor	Purpose
Rogers 01-90120-0-00000-00000-8699-006-0000	\$ 1,401.06	\$ 247.25		Follet Educational Services	General Supplies and Materials
Roosevelt 01-90120-0-00000-00000-8699-007-0000					
Samohi 01-90120-0-00000-00000-8699-015-0000	\$ 758.00 \$ 522.00	\$ - \$ -		Various Various	General Supplies and Materials General Supplies and Materials
Barnum Hall 01-91150-0-00000-00000-8699-015-0000					
Pt. Dume Marine Science 01-90120-0-00000-00000-8699-019-0000	\$ 14,400.00 \$ 640.00	\$ - \$ -		Various Parents Parent	Field Trip Field Trip
Webster 01-90120-0-00000-00000-8699-008-0000					
Others:					
Superintendent's Office 01-90120-0-00000-00000-8699-020-0000					
Educational Services 01-90120-0-00000-00000-8699-030-0000					
Student & Family Services 01-90120-0-00000-00000-8699-040-0000					
Special Education 01-90120-0-00000-00000-8699-044-0000					
Information Services 01-90120-0-00000-0000-8699-054-0000					
Food and Nutrition Services 01-90120-0-00000-0000-8699-057-0000					
District 01-90120-0-00000-00000-8699-090-0000					
TOTAL	\$ 30,774.96	\$ 830.79	\$ 150.00		

BOE Date: 11/06/08

Current Gifts and Donations 2008/2009

School/Site Account Number	YTD Adjusted Gift Total	Current Gift Amount	Equity Fund 15% Contrib.	Cumulative Gift Amount	YTD In-Kind Value	Current In-Kind Value	Cumulative In-Kind Value
JAMS 01-90120-0-00000-00000-8699-011-0000	\$ 233,704.51	\$ 170.62	\$ 30.11	\$ 233,905.24	\$ 4,750.00 \$ 100.00		\$ 4,750.00 \$ 100.00
Adult Education 11-90120-0-00000-00000-8699-090-0000	\$ 3,396.07	\$ 27.15	\$ -	\$ 3,423.22			
Alternative (SMASH) 01-90120-0-00000-00000-8699-009-0000							
Cabrillo 01-90120-0-00000-00000-8699-017-0000	\$ 78,501.90	\$ 2,528.00	\$ 390.00	\$ 81,419.90	\$ 1,268.56		\$ 1,268.56
CDS 12-90120-0-00000-00000-8699-070-0000	\$ 1,384.67			\$ 1,384.67	\$ 4,963.00	\$ 150.00	\$ 5,113.00
Edison 01-90120-0-00000-00000-8699-001-0000	\$ 64,291.01	\$ 168.60	\$ 29.75	\$ 64,489.36	\$ 200.00		\$ 200.00
Franklin 01-90120-0-00000-00000-8699-002-0000	\$ 1,268.17			\$ 1,268.17			
Grant 01-90120-0-00000-00000-8699-003-0000	\$ 3,529.46			\$ 3,529.46	\$ 65.88		\$ 65.88
Lincoln 01-90120-0-00000-00000-8699-012-0000	\$ 43,219.77	\$ 23.17	\$ 4.09	\$ 43,247.03			
Malibu High School 01-90120-0-00000-00000-8699-010-0000 <i>Malibu Shark Fund - Resource #90141</i>	\$ 108,204.31	\$ 6,419.50	\$ 129.59	\$ 114,753.40			
McKinley 01-90120-0-00000-00000-8699-004-0000	\$ 83,908.80	\$ 2,754.50	\$ -	\$ 86,663.30			
Muir 01-90120-0-00000-00000-8699-005-0000	\$ 62,286.69	\$ 962.36	\$ -	\$ 63,249.05			
Olympic HS 01-90120-0-00000-00000-8699-014-0000	\$ 7,166.16			\$ 7,166.16			
Rogers 01-90120-0-00000-00000-8699-006-0000	\$ 82,452.54	\$ 1,401.06	\$ 247.25	\$ 84,100.85	\$ 150.00		\$ 150.00
Roosevelt 01-90120-0-00000-00000-8699-007-0000	\$ 138,863.03			\$ 138,863.03	\$ 100.00		\$ 100.00
Samohi 01-90120-0-00000-00000-8699-015-0000	\$ 146,243.17	\$ 1,280.00	\$ -	\$ 147,523.17	\$ 4,825.00 \$ 100.00		\$ 4,825.00 \$ 100.00
Pt. Dume Marine Science 01-90120-0-00000-00000-8699-019-0000	\$ 141,266.20	\$ 15,040.00	\$ -	\$ 156,306.20			
Webster 01-90120-0-00000-00000-8699-008-0000	\$ 12,670.00			\$ 12,670.00			

Current Gifts and Donations 2008/2009

School/Site Account Number	Y-T-D Adjusted Gift Total	Current Gift Amount	Equity Fund 15% Contrib.	Cumulative Gift Amount	Y-T-D In-Kind Value	Current In-Kind Value	Cumulative In-Kind Value
ALL OTHER LOCATIONS:							
Superintendent's Office 01-90120-0-00000-00000-8699-020-0000	\$ 50,000.00			\$ 50,000.00			
Educational Services 01-90120-0-00000-00000-8699-030-0000	\$ 243,866.83			\$ 243,866.83	\$ 23,920.00		\$ 23,920.00
Student and Family Support Services 01-90120-0-00000-00000-8699-041-0000	\$ 325.00			\$ 325.00			
Special Education 01-90120-0-00000-00000-8699-044-0000	\$ 1,000.00			\$ 1,000.00			
Information Services 01-90120-0-00000-00000-8699-054-0000	\$ 2,000.00			\$ 2,000.00			
District 01-90120-00000-0-00000-8699-090-0000							
Food & Nutrition Services 01-90120-0-00000-00000-8699-070-0000	\$ 9,207.84			\$ 9,207.84			
TOTAL GIFTS	\$ 1,518,756.13	\$ 30,774.96	\$ 830.79	\$1,550,361.88	\$ 40,442.44	\$ 150.00	\$ 40,592.44
Total Cash Gifts for District:		\$ 30,774.96	Total Equity Fund 15% Contribs. \$ 830.79		Total In-Kind Gifts:	\$ 150.00	

TO: BOARD OF EDUCATION

ACTION/CONSENT

11/06/08

FROM: TIM CUNEO / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: ACCEPTANCE OF WORK COMPLETED BY RKDM ENVIRO-ENERGY SERVICES, INC. FOR BOILER REPLACEMENT - LINCOLN MIDDLE SCHOOL - BID #8.08

RECOMMENDATION NO. A.09

It is recommended that the Board of Education accept as completed all work contracted with RKDM Enviro-Energy Services, Inc., Bid #8.08, in an amount of \$87,889.81.

Funding Information

Budgeted: Yes

Fund: Deferred Maintenance

Source: Equipment Replacement

Account Number:14-62050-0-00000-85000-6500-012-2600

COMMENTS: The contract with RKDM Enviro-Energy Services Inc. has been completed. In order to facilitate the release of the retention being held by the district, a Notice of Completion must be filed for thirty-five (35) days with the County of Los Angeles, pending board approval.

ORIGINAL CONTRACT AMOUNT	\$81,139.81
CHANGE ORDER #1	<u>\$ 6,750.00</u>
TOTAL CONTRACT AMOUNT	\$87,889.81

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

11/06/08

FROM: TIM CUNEO / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: ACCEPTANCE OF WORK COMPLETED BY SANTA MONICA FENCE FOR FENCING REPLACEMENT PROJECT - BID #8.10 - DISTRICTWIDE

RECOMMENDATION NO. A.10

It is recommended that the Board of Education accept as completed all work contracted with, Santa Monica Fence for Districtwide Fencing Replacement, Bid #8.10, in an amount of \$109,184.29.

Funding Information

Budgeted: Yes

Fund: 25

Source: Capital Facilities Fund

Account Number:25-90100-0-00000-85000-6170-XXX-2600

COMMENTS: The contract with Santa Monica Fence has been completed. In order to facilitate the release of the retention being held by the district, a Notice of Completion must be filed for thirty-five (35) days with the County of Los Angeles, pending board approval.

ORIGINAL CONTRACT AMOUNT	\$ 98,861.84
CHANGE ORDER #1	\$ 16,790.51
CHANGE ORDER #2	\$ 10,322.45
CHANGE ORDER #3	\$ <16,790.51>
TOTAL CONTRACT AMOUNT	\$ 109,184.29

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

11/06/08

FROM: TIM CUNEO / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: AMENDMENT TO CONTRACT FOR BID #8.18R - STONE ROOFING -
ROOFING REPAIRS, MALIBU AND SANTA MONICA HIGH SCHOOLS -
CHANGE ORDER #1

RECOMMENDATION NO. A.11

It is recommended that the Board of Education authorize Change Order #1 as an amendment to the contract for Stone Roofing, in an amount not to exceed \$7,990, for a total contract amount of \$437,110.

Funding Information

Budgeted: Yes

Fund: 14

Source: Deferred Maintenance

Account Number:14-62050-0-00000-81100-5640-010-2600

COMMENTS: Change Order #1 represents the work listed below:

ORIGINAL CONTRACT AMOUNT	\$ 429,120
CHANGE ORDER #1	\$ 7,990
TOTAL CONTRACT AMOUNT	\$ 437,110

This change order constitutes the following additions to the scope of work:

1. Application of 188 linear feet white rock adhesive and broadcasting white marble in the ponding areas
\$5,489.00
2. Cut and remove the solar frames at Malibu High for safety issues \$2,501.00

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

10/16/08

FROM: TIM CUNEO / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: AWARD OF BID #9.06R - SOLAR/WIND DEMONSTRATION PROJECT
- PT.DUME ELEMENTARY SCHOOL - TO PERMACITY CORP.

RECOMMENDATION NO. A.12

It is recommended that the Board of Education award Bid #9.06R for the Solar/Wind Demonstration project, to Permacity Corp. in an amount not to exceed \$77,475.00.

Funding Information

Budgeted: Yes

Fund: 01

Source: General Fund

Account Number:01-90150-0-11100-1000-6400-019-4190

Description: PTA

COMMENTS: Pt. Dume Elementary School has been instrumental in leading the sustainable charge in the district. Through efforts of the Principal, parents, teachers, students, and the community, money has been raised to install the project on two roof tops on the campus. Through this process, the site will have a working solar demonstration project and wind turbine installed, along with an educational component.

Bids were sent to thirty (30) contractors, fifteen (15) contractors attended the mandatory job walk on September 9, 2008, and two (2) bidders submitted bids as follows:

Permacity Corp	\$ 77,475.00
Green Energy Solutions	\$139,900.00

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

11/06/08

FROM: TIM CUNEO / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: ADOPT EMERGENCY RESOLUTION NO. 08-09 - LINCOLN MIDDLE
SCHOOL POOL PAINTING (LACOE GOVERNING BOARD RESOLUTION
PUBLIC PROJECT FORM 503-826)

RECOMMENDATION NO. A.13

It is recommended that the Board of Education adopt Emergency Resolution No. 08-09, without advertising, to A.J.FISTES , for emergency pool repairs at Lincoln Middle School, in an amount not to exceed \$47,000.

Funding Information

Budgeted: Yes

Fund: 21

Source: Building Fund

Account Number: 21-0000-0-00000-82000-5640-050-2600

Description: Repair by Vendor

COMMENT: This project will address the repairs to Lincoln Middle School pool. As a result of inspection by The County Of Los Angeles Department of Public Health- Division Of Environmental Health - Swimming Pool Division Program. It was decided to eliminate trip and fall hazards due to deteriorating uplifting decking in pool area, the pool needs to be repainted immediately. This job will include ceiling, walls, and floors.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

11/06/08

FROM: TIM CUNEO / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: INCREASE SCOPE FOR ARCHITECTURAL SERVICES FOR JOHN ADAMS MIDDLE SCHOOL BOYS & GIRLS CLUB - KILLEFER FLAMMANG ARCHITECTS - CHANGE ORDER #2

RECOMMENDATION NO. A.14

It is recommended that the Board of Education approve Change Order #2 with Killefer Flammang Architects to provide for additional construction phase coordination, in an amount not to exceed \$19,000, for a total contract amount of \$89,000.

Funding Information

Budgeted: Yes
Fund: 21
Source: Building Fund
Account Number: 21-90100-0-00000-85000-5802-011-2600
Description: Consultant Services

COMMENTS: Killefer Flammang Architects (KFA) has provided a fee proposal to perform the following additional Construction Administration services at the John Adams MS Boys and Girls Club project:

- 1) Redesign of the parking lot at John Adams to new survey standards.
- 2) Additional coordination required by concurrent construction of the adjacent athletic fields project by Byrom Davey, contractor, and Santa Monica College and the Boys & Girls Club project. Construction changes made to the athletic fields project required revisions to the Boys & Girls Club construction documents.

ORIGINAL CONTRACT AMOUNT	\$35,000
CHANGE ORDER #1	35,000
CHANGE ORDER #2	19,000
TOTAL CONTRACT AMOUNT	\$89,000

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

11/06/08

FROM: TIM CUNEO / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: INCREASE SCOPE FOR ARCHITECTURAL SERVICES FOR OLYMPIC
HIGH SCHOOL - HARLEY ELLIS DEVEREAUX - CHANGE ORDER #3
- MEASURE "BB"

RECOMMENDATION NO. A.15

It is recommended that the Board of Education approve Change Order #3 with Harley Ellis Devereaux to provide additional coordination and construction document services at Olympic High School, in an amount not to exceed \$38,600, for a total contract amount of \$1,048,947.

Funding Information

Budgeted: Yes

Fund: 21

Source: Building Fund

Account Number: 21-00000-0-00000-85000-5802-014-2600

COMMENTS: During the Design Development phase for the Olympic High School project, it was determined that additional architectural services were required to support the Measure "BB" project application to the Division of the State Architect(DSA) and to allow for new landscaping at the area where the vacant relocatables are scheduled to be removed. The contract for the demolition of the vacant relocatables is scheduled to be coming before the Board of Education in January 2009. District staff requested a fee proposal from HED to provide the following services:

1. Documentation and coordination as required to complete the DSA requirements for the existing Pine Street Child Development Center relocatables on the Olympic High School site and in support of the Measure BB project application to the DSA.
2. Preparation of a separate Construction Document package to allow for an early landscape and irrigation package to proceed with construction immediately after the demolition of the vacant relocatables at the northwest corner of the Olympic High School site.

ORIGINAL CONTRACT AMOUNT	\$171,750
CHANGE ORDER #1 (Design Develop./Const. Docs/Const. Admin.)	\$818,597
CHANGE ORDER #2 (As-built Drawings)	\$20,000
CHANGE ORDER #3 (DSA coordination/Landscape at NW)	\$38,600
<u>TOTAL CONTRACT AMOUNT</u>	<u>\$1,048,947</u>

This scope of work was anticipated in the cost projections for the Measure "BB" budget.

MOTION MADE BY:
 SECONDED BY:
 STUDENT ADVISORY VOTE:
 AYES:
 NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

11/06/08

FROM: TIM CUNEO / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: APPROVE CHANGE ORDER #2 FOR PBS&J TO PREPARE CEQA ENVIRONMENTAL DOCUMENTS FOR VARIOUS SITES DISTRICTWIDE FOR MEASURE "BB"

RECOMMENDATION NO. A.16

It is recommended that the Board of Education approve Change Order #2 for PBS&J to prepare CEQA environmental documents, in the amount of \$281,809, for a total contract amount of \$477,704, for Measure "BB".

Funding Information

Budgeted: Yes
Fund: 21
Source: State School Building Fund
Account Number: 21-00000-0-00000-85000-5802-012-2600(Lincoln \$86,993)
21-00000-0-00000-85000-5802-011-2600(Adams \$165,542)
21-00000-0-00000-85000-5802-008-2600(Webster \$2,271)
21-00000-0-00000-85000-5802-019-2600(Pt. Dume \$2,271)
21-00000-0-00000-85000-5802-070-2600(WashE/W \$12,366)
21-00000-0-00000-85000-5802-014-2600(Olympic \$12,366)
Description: Independent Contractor / Consultant

COMMENTS: This Change Order #2 is for the award of services for PBS&J to provide an Initial Study and environmental documents for Lincoln MS and Adams MS, and the exact document to be prepared for those schools will be determined after the Initial Study. Due to the minor scope of the projects at Washington East/West, Olympic HS, Webster ES and Pt. Dume ES, it is anticipated that a simple CEQA Categorical Exclusion will suffice.

Table with 2 columns: Description, Amount. Rows include ORIGINAL CONTRACT AMOUNT (\$152,745), CHANGE ORDER #1 (\$70,150), CHANGE ORDER #2 (\$281,809), and TOTAL CONTRACT AMOUNT (\$477,704).

This scope of work was anticipated in the cost projections for the Measure "BB" budgets.

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

11/06/08

FROM: TIM CUNEO / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: INCREASE SCOPE FOR AERIAL PHOTOGRAPHY AND DIGITAL MAPPING SERVICES TO PSOMAS FOR DISTRICTWIDE TITLE REPORT "CLEAN UP," AND SURVEY WORK AT OLYMPIC, WASHINGTON EAST AND WEST, AND ADAMS MIDDLE SCHOOL, FOR MEASURE BB - RFP #8.09 - CHANGE ORDER #6

RECOMMENDATION NO. A.17

It is recommended that the Board of Education award Change Order #6 to Psomas for aerial photography and digital mapping services for the Measure "BB" program in the amount of \$84,500, for a total contract price of \$666,650.

Funding Information

Budgeted: Yes

Fund: 21

Source: State School Building Fund

Account Number:	21-00000-0-00000-85000-5802-050-2600(District)	\$30,000
	21-00000-0-00000-85000-5802-070-2600(Wash E/W)	\$27,500
	21-00000-0-00000-85000-5802-014-2600(Olympic)	\$18,500
	21-00000-0-00000-85000-5802-011-2600(JAMS)	\$8,500

Description: Independent Contractor / Consultant

COMMENTS: This contract is for the award of services to PSOMAS for Title Report "clean up" services Districtwide, and additional survey services at Olympic HS, Washington East and West, and Adams Middle School.

ORIGINAL CONTRACT AMOUNT	\$ 249,450
CHANGE ORDERS #1-5	\$ 332,700
CHANGE ORDER #6	\$ 84,500
<u>TOTAL CONTRACT AMOUNT</u>	<u>\$ 666,650</u>

This scope of work was anticipated in the cost projections for the Measure "BB" budgets.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION ACTION/CONSENT
11/06/08

FROM: TIM CUNEO / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: APPROVE CONTRACT FOR KRONER ENVIRONMENTAL SERVICES,
FOR LIMITED PHASE I AMENDMENT ENVIRONMENTAL SITE
ASSESSMENT SERVICES, FOR SANTA MONICA HIGH SCHOOL,
MEASURE "BB"

RECOMMENDATION NO. A.18

It is recommended that the Board of Education approve a contract for Kroner Environmental Services, Inc., to perform a Phase I Amendment Environmental Services for Santa Monica High School, in the amount of \$47,727, for Measure "BB."

Funding Information:

Budgeted: Yes
Fund: 21
Source: State School Building Fund
Account Number: 21-00000-0-00000-85000-5802-015-2600
Description: Independent Contractor / Consultant

COMMENTS: This contract will allow for a Limited Phase I Amendment Environmental Assessment for Santa Monica High School. The Assessment will address issues identified in the LFR Phase I report for SAMOHI. This data will allow the district to identify and proceed with any required abatements or removals for the Measure "BB" project.

This scope of work was anticipated in the cost projections for the Measure "BB" budgets.

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

11/06/08

FROM: TIM CUNEO / MICHAEL D. MATTHEWS

RE: CERTIFICATED PERSONNEL - Elections, Separations

RECOMMENDATION NO. A.19

Unless otherwise noted, the following items are included in the 2008/2009 approved budget.

ADDITIONAL ASSIGNMENTS

CHILD DEVELOPMENT SERVICES

Niemi, Charlene	40 hrs @\$40.46	10/4/08-6/30/09	Est Hrly/\$1,618
			TOTAL ESTABLISHED HOURLY \$1,618

Comment: CPR Training
01-Unrestricted Resource

EDUCATIONAL SERVICES

Goldberg, Cori	20 hrs @\$40.46	8/22/08-6/19/09	Est Hrly/\$809
Gow, William	20 hrs @\$40.46	8/22/08-6/19/09	Est Hrly/\$809
Perry, Robert	20 hrs @\$40.46	8/22/08-6/19/09	Est Hrly/\$809
Suffolk, Stefanie	20 hrs @\$40.46	8/22/08-6/19/09	Est Hrly/\$809
Suminski, Mark	20 hrs @\$40.46	8/22/08-6/19/09	Est Hrly/\$809
			TOTAL ESTABLISHED HOURLY \$4,045

Comment: Model Technology Classrooms - Professional Development
01-IASA: Title II Teacher Quality

Frederick, Sarah	6.18 hrs @\$40.46	8/18/08-8/19/08	Est Hrly/\$250
Mendinueto, Darwin	6.18 hrs @\$40.46	8/18/08-8/19/08	Est Hrly/\$250
Snow, Angie	6.18 hrs @\$40.46	8/18/08-8/19/08	Est Hrly/\$250
Suomu, Susan	6.18 hrs @\$40.46	8/18/08-8/19/08	Est Hrly/\$250
Wyse, Chrysta	6.18 hrs @\$40.46	8/18/08-8/19/08	Est Hrly/\$250
			TOTAL ESTABLISHED HOURLY \$1,250

Comment: Cognitively Guided Instruction
01-IASA: Title II Teacher Quality

Teplin, Amy	10 days @\$490.98	9/8/08-6/30/09	Own Daily/\$4,910
			TOTAL OWN DAILY \$4,910

Comment: Lesson Link Facilitator
01-IASA: Title II Teacher Quality

FRANKLIN ELEMENTARY SCHOOL

Corpuz, Rowena	25 hrs @\$40.46	12/1/08-6/12/09	Est Hrly/\$1,012
Garden, Nathan	25 hrs @\$40.46	12/1/08-6/12/09	Est Hrly/\$1,012
Loc, Dalia	25 hrs @\$40.46	12/1/08-6/12/09	Est Hrly/\$1,012
Reff, Eric	25 hrs @\$40.46	12/1/08-6/12/09	Est Hrly/\$1,012
			TOTAL ESTABLISHED HOURLY \$4,048

Comment: Reading Intervention
01-Unrestricted Resource

LINCOLN MIDDLE SCHOOL

Hirt, Mary	167 hrs @\$71.22	9/22/08-6/19/09	Own Hrly/\$11,894
Marcos, Eric	167 hrs @\$54.26	9/22/08-6/19/09	Own Hrly/\$ 9,061
Minck, Katrina	167 hrs @\$64.59	9/22/08-6/19/09	Own Hrly/\$10,787
Seymore, Robert	167 hrs @\$70.32	9/22/08-6/19/09	Own Hrly/\$11,743
Suffolk, Stefanie	167 hrs @\$72.80	9/22/08-6/19/09	Own Hrly/\$12,158
			TOTAL OWN HOURLY \$55,643

Comment: 6th Period Assignment
01-Unrestricted Resource

O'Brien, Marianna	2 hrs @\$40.46	8/28/08	<u>Est Hrly/\$81</u>
		TOTAL ESTABLISHED HOURLY	\$81
Comment: Student Store Inventory 01-Reimbursed by ASB			
Martinez, Albert	8 hrs @\$40.46	8/25/08	<u>Est Hrly/\$324</u>
		TOTAL ESTABLISHED HOURLY	\$324
Comment: Classroom Moving 01-Unrestricted Resource			
Burack, Sharon	3 hrs @\$40.46	8/27/08	Est Hrly/\$121
Debeech, Beth	3 hrs @\$40.46	8/27/08	Est Hrly/\$121
Ehrke, Shelly	3 hrs @\$40.46	8/27/08	Est Hrly/\$121
Hoffman, Beth	3 hrs @\$40.46	8/27/08	Est Hrly/\$121
Levy, Amanda	3 hrs @\$40.46	8/27/08	Est Hrly/\$121
Lima, Alaina	3 hrs @\$40.46	8/27/08	Est Hrly/\$121
Marcos, Eric	3 hrs @\$40.46	8/27/08	Est Hrly/\$121
Moazzez, Rozita	3 hrs @\$40.46	8/27/08	Est Hrly/\$121
Underwood, Brian	3 hrs @\$40.46	8/27/08	Est Hrly/\$121
Utzinger, Sarah	3 hrs @\$40.46	8/27/08	Est Hrly/\$121
Vieira, Ron	3 hrs @\$40.46	8/27/08	<u>Est Hrly/\$121</u>
		TOTAL ESTABLISHED HOURLY	\$1,331
Comment: 6 th Grade Orientation 01-Gifts-Equity Fund			
O'Brien, Marianna	3 hrs @\$40.46	7/14/08	Est Hrly/\$121
Wrabel, Carol	3 hrs @\$40.46	7/14/08	<u>Est Hrly/\$121</u>
		TOTAL ESTABLISHED HOURLY	\$242
Comment: Science Department Planning 01-School and Library Imprvmnt BG			
Catazano, Linda	6 hrs @\$40.46	8/25/08	Est Hrly/\$243
Hylynd, Amy	6 hrs @\$40.46	8/25/08	Est Hrly/\$243
Keleher, Darci	6 hrs @\$40.46	8/25/08	Est Hrly/\$243
Levy, Amanda	6 hrs @\$40.46	8/25/08	Est Hrly/\$243
Montanez, Joe	6 hrs @\$40.46	8/25/08	Est Hrly/\$243
Sherman, Wynn	6 hrs @\$40.46	8/25/08	<u>Est Hrly/\$243</u>
		TOTAL ESATBLISHED HOURLY	\$1,458
Comment: Special Education Department Planning 01-School and Library Imprvmnt BG			
Dileo, Greg	9 hrs @\$40.46	9/2/08-6/19/09	Est Hrly/\$364
Hylynd, Amy	9 hrs @\$40.46	9/2/08-6/19/09	Est Hrly/\$364
Jaroch, Katie	9 hrs @\$40.46	9/2/08-6/19/09	Est Hrly/\$364
Lee, Chon	9 hrs @\$40.46	9/2/08-6/19/09	Est Hrly/\$364
Martinez, Al	9 hrs @\$40.46	9/2/08-6/19/09	Est Hrly/\$364
Moe, Eric	24 hrs @\$40.46	9/2/08-6/19/09	Est Hrly/\$971
O'Brien, Marianna	20 hrs @\$40.46	9/2/08-6/19/09	Est Hrly/\$809
Seymour, Bob	9 hrs @\$40.46	9/2/08-6/19/09	Est Hrly/\$364
Supangan, Rose	20 hrs @\$40.46	9/2/08-6/19/09	Est Hrly/\$809
Valenzuela, Amanda	9 hrs @\$40.46	9/2/08-6/19/09	<u>Est Hrly/\$364</u>
		TOTAL ESTABLISHED HOURLY	\$5,137
Comment: ASB Dance Supervision 01-Reimbursed by ASB			
<u>MALIBU HIGH SCHOOL</u>			
Murphy, Tony	300 hrs @\$40.46	10/2/08-6/30/09	<u>Est Hrly/\$12,138</u>
		TOTAL ESTABLISHED HOURLY	\$12,138
Comment: Teacher Planning 01-School and Library Imprvmnt BG			

SANTA MONICA HIGH SCHOOL

Green, Michael 160 hrs @\$40.46 9/29/08-6/19/09 Est Hrly/\$6,474
TOTAL ESTABLISHED HOURLY \$6,474

Comment: Lunch Detention Supervision
01-Unrestricted Resource

Gatell, Frank 2 hrs @\$40.46 8/6/08 Est Hrly/\$81
La Duke, Stacy 2 hrs @\$40.46 8/6/08 Est Hrly/\$81
TOTAL ESTABLISHED HOURLY \$162

Comment: Transition Meeting
01-Pupil Retention Block Grant

Fulcher, Nathan 4 hrs @\$40.46 10/2/08 Est Hrly/\$162
TOTAL ESTABLISHED HOURLY \$162

Comment: English Department Anchor Norming
01-School and Library Imprvmnt BG

Contreras, Luis 1.5 hrs @\$40.46 9/24/08-9/26/08 Est Hrly/\$ 61
Cruce, Marae 3.0 hrs @\$40.46 9/24/08-9/26/08 Est Hrly/\$121
Doughty, Lindsay 1.5 hrs @\$40.46 9/24/08-9/26/08 Est Hrly/\$ 61
Dreier, Holly 3.0 hrs @\$40.46 9/24/08-9/26/08 Est Hrly/\$121
Gaudet, Dana 1.5 hrs @\$40.46 9/24/08-9/26/08 Est Hrly/\$ 61
Gaynor, Susan 1.5 hrs @\$40.46 9/24/08-9/26/08 Est Hrly/\$ 61
Gleason, Beverly 3.0 hrs @\$40.46 9/24/08-9/26/08 Est Hrly/\$121
Lopez, Gilbert 1.5 hrs @\$40.46 9/24/08-9/26/08 Est Hrly/\$ 61
Luong, Theresa 3.0 hrs @\$40.46 9/24/08-9/26/08 Est Hrly/\$121
Okla, Kelly 1.5 hrs @\$40.46 9/24/08-9/26/08 Est Hrly/\$ 61
Schlenker, Heather 1.5 hrs @\$40.46 9/24/08-9/26/08 Est Hrly/\$ 61
Tipper, Geoff 4.5 hrs @\$40.46 9/24/08-9/26/08 Est Hrly/\$182
Torres, Lupe 1.5 hrs @\$40.46 9/24/08-9/26/08 Est Hrly/\$ 61
TOTAL ESTABLISHED HOURLY \$1,154

Comment: Math Department Meetings
01-Pupil Retention Block Grant

Brown, Melissa 9 hrs @\$40.46 7/1/08-8/26/08 Est Hrly/\$364
Doughty, Lindsay 4 hrs @\$40.46 7/1/08-8/26/08 Est Hrly/\$162
Gaynor, Susan 4 hrs @\$40.46 7/1/08-8/26/08 Est Hrly/\$162
Hecht, James 4 hrs @\$40.46 7/1/08-8/26/08 Est Hrly/\$162
Kay, Ben 4 hrs @\$40.46 7/1/08-8/26/08 Est Hrly/\$162
La Duke, Stacy 6 hrs @\$40.46 7/1/08-8/26/08 Est Hrly/\$243
Pantallion, Ayana 4 hrs @\$40.46 7/1/08-8/26/08 Est Hrly/\$162
Ramos, Irene 3 hrs @\$40.46 7/1/08-8/26/08 Est Hrly/\$121
Simone, Laura 4 hrs @\$40.46 7/1/08-8/26/08 Est Hrly/\$162
Stevens, Maria 4 hrs @\$40.46 7/1/08-8/26/08 Est Hrly/\$162
Surrago, Michael 4 hrs @\$40.46 7/1/08-8/26/08 Est Hrly/\$162
Trundle, Al 3 hrs @\$40.46 7/1/08-8/26/08 Est Hrly/\$121
TOTAL ESTABLISHED HOURLY \$2,145

Comment: Summer Freshman Camp
01-Gifts-Equity Fund

WEBSTER ELEMENTARY SCHOOL

Cook, Kristina 48 hrs @\$40.46 10/1/08-6/19/09 Est Hrly/\$1,942
Rose, Lori 28 hrs @\$40.46 10/1/08-6/19/09 Est Hrly/\$1,133
Stewart, Kristine 34 hrs @\$40.46 10/1/08-6/19/09 Est Hrly/\$1,376
TOTAL ESTABLISHED HOURLY \$4,451

Comment: Homework Club
01-Reimbursed by PTA

HOURLY TEACHERS

JOHN ADAMS MIDDLE SCHOOL

Cady, Linda 124 hrs @\$40.46 10/7/08-6/19/09 Est Hrly/\$5,017
TOTAL ESTABLISHED HOURLY \$5,017

Comment: Science Magnet Coordinator
01-School and Library Imprvmnt BG

PT DUME ELEMENTARY

Carter, Sandra 534 hrs @\$40.46 9/15/08-6/5/09 Est Hrly/\$21,606
TOTAL ESTABLISHED HOURLY \$21,606

Comment: Science Instructor
01-Reimbursed by PTA

Cooley, Susan 233.75 hrs @\$40.46 9/29/08-5/13/09 Est Hrly/\$9,458
TOTAL ESTABLISHED HOURLY \$9,458

Comment: Reading Instructor
01-Reimbursed by PTA

Lambert, Ann 87 hrs @\$40.46 9/25/08-5/22/09 Est Hrly/\$3,520
TOTAL ESTABLISHED HOURLY \$3,520

Comment: Choral Music Instruction, K-3
01-Reimbursed by PTA

ADULT EDUCATION

Allen, Antonia 30 hrs @\$45.34 11/1/08-6/12/09 Est Hrly/\$1,360
Berman, Steven 128 hrs @\$45.34 9/22/08-6/12/09 Est Hrly/\$5,804
TOTAL ESTABLISHED HOURLY \$7,164

Comment: Adult Education Classes
11-Adult Education Apportionment

Afable, Elaine \$40.46, as needed 10/15/08-6/12/09 Est Hrly/\$----
Carrizo, Virginia \$40.46, as needed 10/15/08-6/12/09 Est Hrly/\$----
Gawronska, Izabella \$40.46, as needed 10/15/08-6/12/09 Est Hrly/\$----
Levin, Peri \$40.46, as needed 10/15/08-6/12/09 Est Hrly/\$----
Singh, Kiran \$40.46, as needed 10/15/08-6/12/09 Est Hrly/\$----
Thobe, Chrisie \$40.46, as needed 10/15/08-6/12/09 Est Hrly/\$----
TOTAL ESTABLISHED HOURLY \$----

Comment: Adult Education Substitute
11-Adult Education Apportionment

ADDITIONAL ASSIGNMENT - DEPARTMENT CHAIR ASSIGNMENTS

SANTA MONICA HIGH SCHOOL

Name	Rate	Assignment	Effective	Not to Exceed
Felix, Michael	8 EDU	Freshman Sem	08/09 SY	\$2,048
			TOTAL	\$2,048

[change in number of units from 10/16/08 Agenda]

ADDITIONAL ASSIGNMENT - EXTRA DUTY UNITS

MALIBU HIGH SCHOOL - Middle School Academics

Name	Rate	Assignment	Effective	Not to Exceed
Bixler, William	2 EDU	Orchestra	9/08-1/09	\$ 512
Cowgill, Elizabeth	1 EDU	Scholarship Adv	9/08-1/09	\$ 256
DeHope, Kathryn	5 EDU	Student Council	9/08-1/09	\$1,280
Leonard, Brigette	5 EDU	Drama	9/08-1/09	\$1,280
Loch, Amy	2 EDU	Choral Music	9/08-1/09	\$ 512
			TOTAL EDUS	\$3,840

MALIBU HIGH SCHOOL - High School Academics

<u>Name</u>	<u>Rate</u>	<u>Assignment</u>	<u>Effective</u>	<u>Not to Exceed</u>
Andino, Melisa	6 EDU	Pep Squad	9/08-1/09	\$1,536
Bixler, William	3 EDU	Orchestra	9/08-1/09	\$ 768
Bowman-Smith, Carla	5 EDU	Yearbook	9/08-1/09	\$1,280
Dahm, Katie	1 EDU	Scholarship Adv	9/08-1/09	\$ 256
Fekete, Vanessa	5 EDU	Scholarship Adv	9/08-1/09	\$1,280
Loch, Amy	3 EDU	Choral Music	9/08-1/09	\$ 768
Meyer, Andrew	12 EDU	Student Council	9/08-1/09	\$3,072
Miller, Jennifer	5 EDU	Journalism	9/08-1/09	\$1,280
Neier, Chris	13 EDU	Athletic Director	9/08-1/09	\$3,328
Plaia, Jodi	10 EDU	Drama	9/08-1/09	\$2,560
Prunier, Sarah	3 EDU	Senior Advisor	9/08-1/09	\$ 768
Sferra, Luke	3 EDU	Senior Advisor	9/08-1/09	\$ 768
			TOTAL EDUS	\$17,664

**TOTAL ESTABLISHED HOURLY, OWN HOURLY, OWN DAILY
AND EXTRA DUTY UNITS = \$177,090**

ELECTIONS

PROBATIONARY CONTRACTS

<u>Name/Assignment/Location</u>	<u>Not to Exceed</u>	<u>Effective</u>
Altuner, James/English, Drama Santa Monica HS	100% [repl. F. Ford]	9/25/08
Averett, David/Librarian Santa Monica HS	100% [repl. L. Sipos]	10/6/08
Gomez, Carolina Rogers Elementary	100% [repl. E. Ferrera-Prob II]	8/28/08
Gravelle, Jessica Educational Services	100% [Prob II]	8/28/08
Villa, Monica/Teacher Child Develop Svcs	50% [new position]	10/1/08

SUBSTITUTE TEACHERS

Effective

LONG-TERM SUBSTITUTES

(@\$210.00 Daily Rate)

Carnes, Timothy	10/2/08
Morton, Laura	10/16/08-12/19/08
Purcell, Andrea	10/6/08
Wood, Michael	10/1/08

PREFERRED SUBSTITUTES

(@\$162.00 Daily Rate)

Holland, Brandi	10/3/08
O'Connor, Carmen	10/24/08
Purcell, Andrea	10/6/08
Schwartz, Bonnie	10/15/08
Vasquez, Martha	10/14/08

REGULAR DAY-TO-DAY SUBSTITUTES

(@\$138.00 Daily Rate)

Carnes, Timothy	10/2/08
Mack, Kristin	10/16/08
Spies, Susanna	10/16/08

CHANGE IN ASSIGNMENT

Effective

Cruce, Marae 10/1/08
Santa Monica HS/Teacher
From: 120%
To: 100% [change from 10/2/08 Agenda]

Doughty, Lindsay 10/1/08
Santa Monica HS/Teacher
From: 120%
To: 100% [change from 10/2/08 Agenda]

Tipper, Geoff 10/1/08
Santa Monica HS/Teacher
From: 120%
To: 100% [change from 10/2/08 Agenda]

Vissani-Lesko, Sonia 8/29/08
Child Develop Svcs/Teacher
From: 50%
To: 100%

LEAVE OF ABSENCE (with pay)

Effective

Name/Location
Hurst, Victoria 9/29/08-10/17/08
Roosevelt Elementary [medical]

Watts, Lada 11/1/08-1/9/09
Child Develop Svcs [maternity]

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

11/06/08

FROM: TIM CUNEO / MICHAEL D. MATTHEWS

RE: SPECIAL SERVICE EMPLOYEES

RECOMMENDATION NO. A.20

It is recommended that the following Special Services Employee contracts be approved in accordance with District policies and salary schedules, and be assigned pursuant to BP 4213.5. Funding for the positions listed is included in the 2008-09 budget.

<u>Name/Location</u>	<u>Not to Exceed</u>	<u>Effective Dates</u>	<u>Rate</u>
Baker, Elizabeth	\$8,400	10/7/08-6/19/09	\$50/hr
Grant Elementary; Vocal music instruction			
FUNDING:	01-90150-0-11100-10000-2917-003-1501	-100%	
Reimbursed by PTA			
Baumgartner, Nina	\$7,000	8/9/08-6/12/09	\$35/hr
SMASH; Foreign Language Instruction			
FUNDING:	01-90150-0-31000-10000-2917-009-1501	-100%	
Reimbursed by PTA			
Blake, Judith	\$4,080	10/27/08-6/19/09	\$50/hr
Franklin Elementary; Visual Arts instruction for 4 th and 5 th grade students			
FUNDING:	01-90150-0-11100-1000-2917-002-1501	-100%	
Reimbursed by PTA			
Blake, Judith	\$7,500	9/26/08-6/20/09	\$50/hr
Grant Elementary; Art instruction for 2 nd through 5 th grade GATE students			
FUNDING:	01-90150-0-11100-10000-2917-003-1501	-100%	
Reimbursed by PTA			
Farakhzadeh, Mersedeh	\$15,000	9/8/08-6/19/09	\$40/hr
Roosevelt Elementary; counseling for students, parents and groups			
FUNDING:	01-73950-0-11100-10000-2917-007-1501	-100%	
School and Library Improvement Budget			
Gittleman, Marni	\$9,150	9/8/08-6/12/09	\$32/hr
SMASH; Organize, oversee and coordinate school-wide art program			
FUNDING:	01-90150-0-31000-10000-2917-009-1501	-100%	
Reimbursed by PTA			
Gordon, Eve	\$1,600	10/6/08-11/28/08	\$40/hr
Grant Elementary; Drama instruction for 2 nd grade students			
FUNDING:	01-90150-0-11100-10000-2917-003-1501	-100%	
Reimbursed by PTA			

Immel, Nancy	\$4,398	10/7/08-6/30/09	\$25/hr
Educational Services; Choir coach for Roosevelt and Franklin Elementary			
FUNDING: 01-90830-0-17100-10000-2917-030-1501 -100%			
SMMEF - Dream Winds			
Naziemiec, Karolina	\$3,845	10/1/08-6/30/09	\$50/hr
Educational Services; Viola coaching for Lincoln Middle School students			
FUNDING: 01-90830-0-17100-10000-2917-030-1501 -100%			
SMMEF - Dream Winds			
Pace, Kristy	\$8,340	9/8/08-6/12/09	\$32/hr
SMASH; Performing Arts instruction			
FUNDING: 01-90150-0-31000-10000-2917-009-1501 -100%			
Reimbursed by PTA			
Raffa-Leal, Davida	\$6,400	10/8/08-6/19/09	\$50/hr
Grant Elementary; Ceramics instruction			
FUNDING: 01-90150-0-11100-10000-2917-003-1501 -100%			
Reimbursed by PTA			
Raffa-Leal, Davida	\$12,500	10/16/08-6/19/09	\$50/hr
Roosevelt Elementary; Ceramics instruction			
FUNDING: 01-90150-0-11100-10000-2917-007-1501 -100%			
Reimbursed by PTA			
Robb, Lynn	\$2,000	10/1/08-6/19/09	\$28/hr
Rogers Elementary; Art instruction			
FUNDING: 01-90150-0-11100-10000-2917-006-1501 -100%			
Reimbursed by PTA			
Senchuk, Peter	\$1,925	9/11/08-6/30/09	\$50/hr
Educational Services; Low brass coaching for Lincoln Middle School students			
FUNDING: 01-90830-0-17100-10000-2917-030-1501 -100%			
SMMEF - Dream Winds			
Slosberg, Andrea	\$13,400	9/15/08-6/1/09	\$20/hr
Cabrillo Elementary; Computer Lab assistant			
01-90150-0-11100-10000-2917-017-1501 -100%			
Reimbursed by PTA			
Turner, Meghan	\$10,500	9/11/08-6/30/09	\$50/hr
Educational Services; Brass coaching for Title I schools			
01-90830-0-17100-10000-2917-030-1501 -100%			
SMMEF - Dream Winds			

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION ACTION/CONSENT
11/06/08

FROM: TIM CUNEO / MICHAEL D. MATTHEWS / WILBERT YOUNG

RE: CLASSIFIED PERSONNEL - MERIT

RECOMMENDATION NO. A.21

It is recommended that the following appointments for Classified Personnel (merit system) be approved and/or ratified. All personnel will be properly elected in accordance with District policies and salary schedules.

<u>ELECTION</u>		<u>EFFECTIVE DATE</u>
COLES, ROXANNE SPECIAL EDUCATION	INST ASST - INTSV BEHAV INTER 6 HRS/SY/RANGE: 26 STEP: D	9/23/08
EVERAGE, ASKIA SANTA MONICA HS	OMST ASST - SPECIAL ED 4 HRS/SY/RANGE: 20 STEP: A	10/2/08
FLORES, ALBERT FRANKLIN ELEMENTARY	INST ASST - CLASSROOM 3.8 HRS/SY/RANGE: 18 STEP: A	10/6/08
HEIDERMAN, DANIEL MALIBU HS	CUSTODIAN 8 HRS/12 MO/RANGE: 22 STEP: A	9/22/08
PONGAS, DOROTHEA CHILD DEVELOP SVCS	CHILDREN CENTER ASST 3.5 HRS/SY/RANGE: 18 STEP: A	10/20/08
STERN, ELLEN WEBSTER ELEMENTARY	INST ASST - CLASSROOM 3 HRS/SY/RANGE: 18 STEP: A	10/6/08
TAFI, MARY PT DUME ELEMENTARY	INST ASST - SPECIAL ED 6 HRS/SY/RANGE: 20 STEP: D	10/13/08
WINGER, NIDRA PT DUME ELEMENTARY	OFFICE SPECIALIST 2 HRS/SY/RANGE: 22 STEP: A	10/13/08
 <u>PROMOTION</u>		
INIGUEZ, LUCIA SPECIAL EDUCATION	INST ASST - INTSV BEHAV INTER 6 HRS/SY/RANGE: 26 STEP: D FR: INST ASST-SPECIAL ED; 6.5 HRS	9/22/08
KHIMANI, ASHRAF BUSINESS/BB	ACCOUNTANT 8 HRS/12 MO/RANGE: RANGE: 41 STEP: E FR: HUMAN RESOURCE SPECIALIST	10/13/08
 <u>TEMP/ADDITIONAL ASSIGNMENTS</u>		
BALLAT, NAWAL FOOD SVCS/ROGERS	CAFETERIA WOKER I	9/2/08-6/30/09
BOALN, ANETTE BARNUM HALL/PERMITS	ADMINISTRATIVE ASST	7/1/08-6/30/09
BUCHANON, TIMOTHY OPERATIONS	CUSTODIAN	7/1/08-6/30/09
BURRELL, CATHERINE PERMITS	LIFEGUARD/SWIM INSTRUCTOR	9/2/08-6/30/09

CHEBAIR, LUZ FOOD SVCS/EDISON	CAFETERIA WORKER	9/2/08-6/30/09
CRENSHAW, ANNE MALIBU HIGH SCHOOL	INST ASST - SPECIAL ED	9/23/08
DAVIDSON-PORTER, DIANE PT DUME ELEMENTARY	INST ASST - CLASSROOM	7/1/08-8/31/08
GARCIA, JOSHUA JOHN ADAMS MS	INST ASST - AVID TUTOR	9/29/08-6/19/09
GONZALEZ, MARTINA FOOD SVCS/EDISON	CAFETERIA WORKER I	9/2/08-6/30/09
GUEVARA, MANUEL PERMITS	LIFEGUARD/SWIM INSTRUCTOR	9/2/08-6/30/09
GUILLEN, CLAUDIA JOHN ADAMS MS	INST ASST - AVID TUTOR	9/29/08-6/19/09
GUTIERREZ, YOLY FOOD SVCS	TRANSLATOR	9/2/08-6/30/09
HAJI-SADEGHI, JONATHAN JOHN ADAMS MS	INST ASST - AVID TUTOR	9/29/08-6/19/09
HERRADOR, KARIN SMASH	INST ASST - CLASSROOM	9/2/08-9/19/08
LAS MARIAS, JAN MICHAEL JOHN ADAMS MS	INST ASST - AVID TUTOR	9/29/08-6/19/09
MARQUEZ, LILY SUPERINTENDENT	TRANSLATOR	10/20/08-6/24/09
OMARI, SALEEM BARNUM HALL	CUSTODIAN	9/2/08-6/30/09
O'ROURKE, TOM BARNUM HALL	CUSTODIAN	9/2/08-6/30/09
PEOPLES, JEFFREY BARNUM HALL	CUSTODIAN	9/2/08-6/30/09
RAMOS, ANAHI JOHN ADAMS MS	INST ASST - AVID TUTOR	9/29/08-6/19/09
REID, SHUNTORIA PT DUME ELEMENTARY	INST ASST - CLASSROOM	7/1/08-8/31/08
RITER, THAURYSUPHEREMIO JOHN ADAMS MS	INST ASST - AVID TUTOR	9/29/08-6/19/09
SMITH, DUNNELL SANTA MONICA HS	CAMPUS SECURITY OFFICER	8/28/08-9/1/08
SUASTE, EDUARDO BARNUM HALL	CUSTODIAN	9/2/08-6/30/09
VALADEZ, LUZ VICTORIA EDISON ELEMENTARY	INST ASST - BILINGUAL	8/1/08-8/28/08

VELASQUEZ, JOSE BARNUM HALL	CUSTODIAN	9/2/08-6/30/09
VILLA, ALEJANDRO BARNUM HALL	CUSTODIAN	9/2/08-6/30/09
WALKER, CHRISTINE CABRILLO ELEMENTARY	INST ASST - CLASSROOM	9/15/08-6/19/09
ZALDIVAR, GUADALUPE FOOD SVCS/ROGERS	CAFETERIA WORKER I	9/2/08-6/30/09
<u>SUBSTITUTES</u>		<u>EFFECTIVE DATE</u>
AGUILAR, MARY CHILD DEVELOP SVCS	CHILDRENS CENTER ASST	9/2/08-6/30/09
ARRIOLA, OLGA FOOD SVCS	CAFETERIA WORKER I	9/2/08-6/19/09
BAKHYT, SAID SPECIAL EDUCATION	INST ASST - SPECIAL ED	8/29/08-6/19/09
BEAMAN-JACOBS, SHAREEN PT DUME ELEMENTARY	INST ASST - CLASSROOM	8/29/08-6/19/09
BILEN, HATICE SPECIAL EDUCATION	INST ASST - SPECIAL ED	8/29/08-6/19/09
CORNEJO, ANA FOOD SVCS	CAFETERIA WORKER I	9/2/08-6/19/09
CUEVA, SANDRA CHILD DEVELOP SVCS	CHILDREN CENTER ASST	9/28/08-6/19/09
EULE, CAROLE SPECIAL EDUCATION	INST ASST - SPECIAL ED	8/29/08-6/19/09
GIBBONS-FLY, SHEILA SPECIAL EDUCATION	INST ASST - SPECIAL ED	8/29/08-6/19/09
GEAR, LYNN SPECIAL EDUCATION	INST ASST - SPECIAL ED	8/29/08-6/19/09
GUZMAN, VELENA SPECIAL EDUCATION	INST ASST - SPECIAL ED	8/29/08-6/19/09
HUBBARD, ANTHONY TRANSPORTATION	BUS DRIVER	9/29/08-6/30/09
HUTCHINSON, JOAN SPECIAL EDUCATION	INST ASST - SPECIAL ED	8/29/08-6/19/09
LEWIS, LEFIFA PERSONNEL COMMISSION	INST ASST - PHYSICAL ED	8/29/08-9/21/08
MARROQUIN, ROBERT SPECIAL EDUCATION	INST ASST - SPECIAL ED	8/29/08-6/19/09
RABBANI, SUSAN SPECIAL EDUCATION	INST ASST - SPECIAL ED	8/29/08-6/19/09

REYNA, FRANKY SPECIAL EDUCATION	INST ASST - SPECIAL ED	8/29/08-6/19/09
RODGERS, RODNEY SPECIAL EDUCATION	INST ASST - SPECIAL ED	8/29/08-6/19/09
ROMA, JENNIFER FOOD SVCS	CAFETERIA WORKER I	10/3/08-6/19/09
SADEGHPOUR, MOJDEH SPECIAL EDUCATION	INST ASST - SPECIAL ED	8/29/08-6/19/09
SADEGHPOUR, SOFIA SPECIAL EDUCATION	INST ASST - SPECIAL ED	8/29/08-6/19/09
SANTOS, MARIA CHILD DEVELOP SVCS	CHILDREN CENTER ASST	9/2/08-6/19/09
SEKLAWI, SARA FOOD SVCS	CAFETERIA WORKER I	9/2/08-6/30/09
SERRANO, ELVA FOOD SVCS	CAFETERIA WORKER I	9/2/08-6/30/09
SHAMSIAN, DALIA SPECIAL EDUCATION	INST ASST - SPECIAL ED	8/29/08-6/19/09
SIMONIAN, PATRICIA SPECIAL EDUCATION	INST ASST - SPECIAL ED	8/29/08-6/19/09
SPIEGELMAN, JOSEPH SPECIAL EDUCATION	INST ASST - SPECIAL ED	8/29/08-6/19/09
STEPINA, GALINA SPECIAL EDUCATION	INST ASST - SPECIAL ED	8/29/08-6/19/09
TURNER NEELY, CYNTHIA FOOD SVCS	CAFETERIA WORKER I	9/2/08-6/30/09
VALENZUELA, LAUREL PT DUME ELEMENTARY	INST ASST - CLASSROOM	10/12/08-6/19/09
VALDIVIA, BRENDA FOOD SVCS	CAFETERIA WORKER I	10/2/08-6/19/09
VAN LOO, DONNA SPECIAL EDUCATION	INST ASST - SPECIAL ED	8/29/08-6/19/09
WASHINGTON, WILLIAM CHILD DEVELOP SVCS	CHILDREN CENTER ASST	9/2/08-6/19/09
ZHENG, JIN SPECIAL EDUCATION	INST ASST - SPECIAL ED	8/29/08-6/19/09
<u>INVOLUNTARY TRANSFER</u>		<u>EFFECTIVE DATE</u>
BURRELL, CATHERINE SANTA MONICA HS	LIFEGUARD/SWIM INSTRUCTOR 8 HRS/SY FR: 8 HRS/SY/LINCOLN MS	11/3/08
CHEBAIR, LUZ FOOD SVCS	CAFETERIA WORKER I 3 HRS/SY/JOHN ADAMS MS FR: 3 HRS/SY/EDISON ELEMENTARY	9/2/08

<u>VOLUNTARY TRANSFER</u>		<u>EFFECTIVE DATE</u>
COWAN, BARRY OLYMPIC/OCLC	INST ASST - SPECIAL ED 6 HRS/SY FR: 5 HRS/SY	9/16/08
MESROBIAN, KRIKOR MCKINLEY ELEMENTARY	INST ASST - SPECIAL ED 6 HRS/SY FR: 5 HRS/SY/MCKINLEY ELEMENTARY	10/20/08
<u>INCREASE IN ASSIGNMENT</u>		<u>EFFECTIVE DATE</u>
HERRADOR, KARIN SMASH	INST ASST - CLASSROOM3 3.75 HRS/SY FR: 3.5 HRS/SY	9/22/08
LEMBO, VALERIE SANTA MONICA HS	INST ASST - SPECIAL ED 6.5 HRS/SY FR: 6 HRS/SY	9/16/08
LEWIS, LEFIFIA PT DUME ELEMENTARY	INST ASST - CLASSROOM 4.8 HRS/SY FR: 4 HRS/SY	10/6/08
LLOSA, SILVIA WEBSTER ELEMENTARY	INST ASST - CLASSROOM 5 HRS/SY FR: 4 HRS/SY	8/29/08
LOPEZ, SARAH CHILD DEVELOP/JAMS	CHILDREN CENTER ASST 6.5 HRS/SY FR: 6 HRS/SY	8/29/08
STURGIS, LYNN CHILD DEVELOP/MUIR	CHILDREN CENTER ASST 7 HRS/SY FR: 3.5 HRS	10/6/08
<u>LEAVE OF ABSENCE (PAID)</u>		<u>EFFECTIVE DATE</u>
CARRIERE, LEIGH PT DUME ELEMENTARY	INST ASST - CLASSROOM MEDICAL	10/3/08-1/31/09
O'ROURKE, THOMAS SANTA MONICA HS	CUSTODIAN MEDICAL	10/6/08-11/3/08
<u>STIPEND</u>		<u>EFFECTIVE DATE</u>
BOLAN, ANETTE SANTA MONICA HS	ADMINISTRATIVE ASST \$300 STIPEND TICKET SALES	10/1/08-6/30/09
FAIRCHILD, KATHY SANTA MONICA HS	SR OFFICE SPECIALIST \$300 STIPEDN TICKET SALES	10/1/08-6/30/09
NICOLAS, JENNY SANTA MONICA HS	ACCOUNTIN ASST II \$300 STIPEND TICKET SALES	10/1/08-6/30/09
<u>PROFESSIONAL GROWTH</u>		<u>EFFECTIVE DATE</u>
CISNEROS-GARCIA, MARGARITA JOHN ADAMS MS	SR OFFICE SPECIALIST	10/1/08

GONZALEZ, ARTURO LINCOLN MS	CUSTODIAN	10/1/08
HATCH, JANA PERSONNEL COMMISSION	ADMINISTRATIVE ASST	10/1/08
JIMENEZ, MARIA CHILD DEVELOP SVCS	CHILDREN CENTER ASST	10/1/08
MARTIN, ELENA SANTA MONICA HS	ADMINISTRATIVE ASST	10/1/08
<u>WORKING OUT OF CLASS</u>		<u>EFFECTIVE DATE</u>
CASTRO, ESPERANZA FOOD SVCS/ADAMS	SITE COORDINATOR FR: CAFETERIA WORKER II	9/22/08-1/9/09
KAMIBAYASHI, TERRY FACILITIES MAINT	MANAGER, MAINTENANCE & CONSTR FR: FACILITIES TECH	10/6/08-2/6/09
MOORE, SANDRA FOOD SVCS/EDISON	CAFETERIA WORKER II FR: CAFETERIA WORKER I	9/15/08-1/9/09
<u>ABOLISHMENT OF POSITION</u>		<u>EFFECTIVE DATE</u>
	INST ASST - SPECIAL ED 2 HRS/SY; PINE STREET	11/7/08
	INST ASST - SPECIAL ED 6 HRS/SY; ROOSEVELT ELEMENTARY	11/7/08
	INST ASST - BILINGUAL 3.5 HRS/SY; EDISON ELEMENTARY	11/7/08
	SENIOR OFFICE SPECIALIST 4 HRS/10 MO; LINCOLN MS	10/14/08
	SENIOR OFFICE SPECIALIST 8 HRS/10 MO; SANTA MONICA HS	10/28/08
	CAMPUS SECURITY OFFICER 4 HRS/10 MO; COMMUNITY DAY SCHOOL	7/1/08
	SR OFFICE SPECIALIST 8 HRS/12 MO; CHILD DEVELOP SVCS	7/1/08
	ASSISTANT DIRECTOR 8 HRS/12 MO; FACILITIES MAINT	7/1/08
<u>LAYOFF/REDUCTION OF HOURS</u>		<u>EFFECTIVE DATE</u>
6254-006-08 ROGERS ELEMENTARY	INST ASST - CLASSROOM 3 HRS/SY FR: 3.5 HRS/SY	12/21/08
8169-006-08 ROGERS ELEMENTARY	INST ASST - CLASSROOM 3 HRS/SY FR: 3.5 HRS/SY	12/21/08
6484-053-08 SANTA MONICA HS	CAFETERIA WORKER I 1.4 HRS/SY FR: 1.9 HRS/SY	12/21/08

TO: BOARD OF EDUCATION

ACTION/CONSENT

11/06/08

FROM: TIM CUNEO / MICHAEL D. MATTHEWS / WILBERT YOUNG

RE: CLASSIFIED PERSONNEL - NON-MERIT

RECOMMENDATION NO. A.22

It is recommended that the following be approved and/or ratified for Classified Personnel (Non-Merit). All personnel assigned will be properly elected on a temporary basis to be used as needed in accordance with District policies and salary schedules.

CHILD CARE ASSISTANT

ZHEN, YUYUN ADULT EDUCATION 9/15/08-6/30/09

COACHING ASSISTANT

BLACK, JERRY SANTA MONICA HS 9/22/08-12/19/08
COOK, TERRY SANTA MONICA HS 10/1/08-6/30/09
DEARN, ANDREW SANTA MONICA HS 9/22/08-12/19/08
GOMEZ, PARFIRIO SANTA MONICA HS 9/1/08-3/31/09
HERNANDEZ, RAFAEL SANTA MONICA HS 10/1/08-6/30/09
ISLAS JR., DANIEL SANTA MONICA HS 10/1/08-6/30/09
KEMPANINEN, EDWARD MALIBU HIGH SCHOOL 9/1/08-6/30/09
MORRA, DOMINICK SANTA MONICA HS 10/1/08-6/30/09
NAUGHTON, CHRIS SANTA MONICA HS 10/1/08-6/30/09
PART, BRIAN SANTA MONICA HS 10/1/08-6/30/09
PROCTOR, SEAN SANTA MONICA HS 9/22/08-12/19/08
RODRIGUEZ, SARAFIN SANTA MONICA HS 10/1/08-6/30/09
SUMALE, MARCO SANTA MONICA HS 10/1/08-6/30/09
TAPIA, OMAR SANTA MONICA HS 10/1/08-6/30/09
WEEKS, RASHIED SANTA MONICA HS 9/1/08-6/30/09
WRIGHT, BRENT SANTA MONICA HS 10/1/08-6/30/09

NOON SUPERVISION

BEAVERS, COURTNEY ROGERS ELEMENTARY 10/17/08-6/19/09
BREWSTER, STEPHANIE CABRILLO ELEMENTARY 9/2/08-6/19/09
ESPINOZA, NAOMI ROGERS ELEMENTARY 10/14/08-6/19/09
GUTIERREZ, CORINA MCKINLEY ELEMENTARY 9/2/08-6/19/09
IBARRA, ALEXANDRA MCKINLEY ELEMENTARY 9/2/08-6/19/09
LEWIS, LEFIFIA PT DUME ELEMENTARY 10/13/08-6/19/09
MARION, MIRIAM MCKINLEY ELEMENTARY 9/2/08-6/19/09
OLIVA, REFUGIO ROGERS ELEMENTARY 10/17/08-6/19/09
PUTT, MARISA FRANKLIN ELEMENTARY 9/11/08-6/19/09
REYES, MODESTA MCKINLEY ELEMENTARY 9/2/08-6/19/09
VALENZUELA, LAUREL PT DUME ELEMENTARY 10/15/08-6/19/09
WILSON, POLLY MCKINLEY ELEMENTARY 9/2/08-6/19/09

STUDENT WORKER - WORKABILITY

CASTILLO, IMELDA	SANTA MONICA HS	10/1/08-6/30/10
HASKELL, JEFFREY	SANTA MONICA HS	9/1/08-6/30/11
JACKSON-YATES, MONTRAIL	MALIBU HIGH SCHOOL	9/28/08-6/30/11
RAMIREZ, PAUL	SANTA MONICA HS	9/1/08-6/30/11
RETULAZA, NEIBO	SANTA MONICA HS	10/2/08-6/30/11
ROSTRO, ELIZABETH	SANTA MONICA HS	10/1/08-6/30/10
SHIMSHI, HADAR	SANTA MONICA HS	10/6/08-6/30/11
VEMATSU, CASEY	SANTA MONICA HS	9/1/08-6/30/11

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

11/06/09

FROM: TIM CUNEO / MICHAEL D. MATTHEWS

RE: ADMINISTRATIVE APPOINTMENTS

RECOMMENDATION NO. A.23

It is recommended that the Board of Education approve the following administrative appointment:

CERTIFICATED APPOINTMENTS

Effective

Marron, Esther

11/7/08

School Psychologist, Child Development Services

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION ACTION/CONSENT
11/06/08
FROM: TIM CUNEO / MICHAEL D. MATTHEWS / MAROLYN FREEDMAN
RE: ADOPT POLICY 5022 - STUDENT AND FAMILY PRIVACY RIGHTS

RECOMMENDATION NO. A.24

It is recommended that the Board of Education adopt Board Policy 5022 - Student and Family Privacy Rights. This policy is required in order to conduct the California Healthy Kids Survey.

COMMENTS: In compliance with the No Child Left Behind Act of 2001, CDS now requires that all districts receiving Title IV funds must administer the *California Healthy Kids Survey (CHKS)* biennially to assess needs and demonstrate accountability. The *California Healthy Kids Survey* is a comprehensive, self-report youth survey for grades 5, 7, 9 and 11. It assesses all major areas of health-related risk behavior and resilience, with an emphasis on preventing substance use and violence and on promoting positive youth development and well-being.

Districts are required to adopt a policy on privacy rights that explicitly addresses the consent process. Before any student can take the survey, both parents and students have to be thoroughly informed about the survey following standard guidelines for the protection of human subjects and given the opportunity to decline survey participation.

This policy and the accompanying Administrative regulations meet the requirements set forth by the California Department of Education (CDE) for the administration of the *California Healthy Kids Survey*.

COMMENTS: The Board of Education discussed this policy at its meeting on October 16, 2008.

Attachments:

- Policy 5022 - Student and Family Privacy Rights

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

THIS IS A **NEW** POLICY

<u>NUMBER</u>	<u>ARTICLE</u>	<u>TITLE</u>		
5022	Students	Student and Family Privacy Rights		
<u>SUBTOPIC</u>	<u>POLICY</u>	<u>REGULATION</u>	<u>EXHIBIT</u>	
	X			

DETAIL

The Governing Board believes that personal information concerning district students and their families should be kept private in accordance with the law, including the provisions outlined in the Family Educational Rights and Privacy Act (FERPA).

Collection of Personal Information

The board recognizes that in compliance with the No Child Left Behind Act of 2001, districts receiving Title IV funds must administer the California Healthy Kids Survey biennially. Guidelines for parent consent to participate in the survey are outlined in the Administrative Regulations for this policy.

The Board prohibits district staff from administering or distributing to students survey instruments that are designed for the purpose of collecting personal information for marketing or for selling that information.

REFERENCE

EDUCATION CODE

49450-49457 Physical examinations
49602 Confidentiality of pupil information
51101 Parents Rights Act of
200251513 Personal beliefs
51938 Sexual Health and HIV/AIDS Prevention Education Act; notice and parental excuse

UNITED STATES CODE, TITLE 20

1232g Family Educational Rights and Privacy Act
1232h Protection of pupil rights

MANAGEMENT RESOURCES

WEB SITES

CSBA: <http://www.csba.org>
CDE: <http://www.cde.ca.gov>
USD OE, Family Policy Compliance Office: <http://www.ed.gov/offices/OM/fpc/>

ADOPTED

REVISED

CSBA DATE

TO: BOARD OF EDUCATION

ACTION/CONSENT

11/06/08

FROM: TIM CUNEO / CHIUNG-SALLY CHOU / LAUREL SCHMIDT

RE: REVISE BOARD POLICY 5141.7 - SEIZURE DISORDERS-USE OF APPARATUS, SWIMMING, AND SHOP EQUIPMENT

RECOMMENDATION NO. A.25

It is recommended that the Board of Education revise BP 5141.7 Seizure Disorder, to allow students with seizure disorders to participate in activities that involve swimming, apparatus or shop equipment if they have written clearance from their physicians.

COMMENTS: Students were formerly required to be seizure-free for one to two years in order participate in activities that involved swimming, apparatus or shop equipment. School health officials are recommending that participation should be determined by the student's personal physician. The student would be required to obtain clearance annually and submit a letter at the beginning of each school year to provide up-to-date information to the health staff on the student's condition.

Attached is the revised policy with the new language underlined. The text to be removed has been stricken.

COMMENTS: The Board of Education discussed this policy at its meeting on October 16, 2008.

Attachments:

- Policy 5022 - Student and Family Privacy Rights

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

New text in underline
 Deleted text in ~~strikeout~~

<u>NUMBER</u> 5141.7	<u>ARTICLE</u> Students	<u>TITLE</u> Policy on Seizure Disorders (Epilepsy) for Students - Use of Apparatus, Swimming, and Shop Equipments	
<u>SUBTOPIC</u> Welfare	<u>POLICY</u> X	<u>REGULATION</u>	<u>EXHIBIT</u>

DETAIL

The policy of the Santa Monica-Malibu Unified School District regarding seizure disorders (epilepsy) is as follows:

1. ~~A student Students with seizure disorder must have been seizure free for one year to use apparatus in physical education classes (even though on medication.)~~
2. ~~A student must have been seizure free for two years to swim or use shop equipment:~~
 - (a) ~~Elementary children with a seizer disorder may take part in a swimming program providing the parent accompanies the child to each session and providing that the parent assists the instructor in watching the child.~~
 - (b) ~~Letters from the student's physician and parent, giving consent to the use of shop equipment, or participation in the swimming activity are required.~~

Students with seizure disorder must present a letter from their physician and parent/guardian to the school nurse or principal at the beginning of each school year that specifically gives consent for the student's participation in swimming, use of shop equipment or playground apparatus.

REFERENCE

MANAGEMENT RESOURCES

ADOPTED

April 24, 1978

REVISED

CSBA DATE

DISTRICT GOAL

MAJOR ITEMS

TO: BOARD OF EDUCATION

ACTION/MAJOR

09/04/08

FROM: TIM CUNEO / CHIUNG-SALLY CHOU / MARTHA DURAN-CONTRERAS

RE: SPECIAL EDUCATION - CLAROS GROUP CONTRACT SCOPE OF
WORK FOR PHASE II

RECOMMENDATION NO. A.26

It is recommended that the Board of Education approve a contract with the Claros Group to develop the Special Education Phase II - Development of Recommendations for Superintendent, not to exceed \$65,000, including expenses.

COMMENTS: The intent of this proposed work is to make improvements in the quality and climate of the district's delivery of Special Education services.

The board approved the contract for Phase I on September 4, 2008, in an amount not to exceed \$13,000, including expenses.

The contract is attached.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:



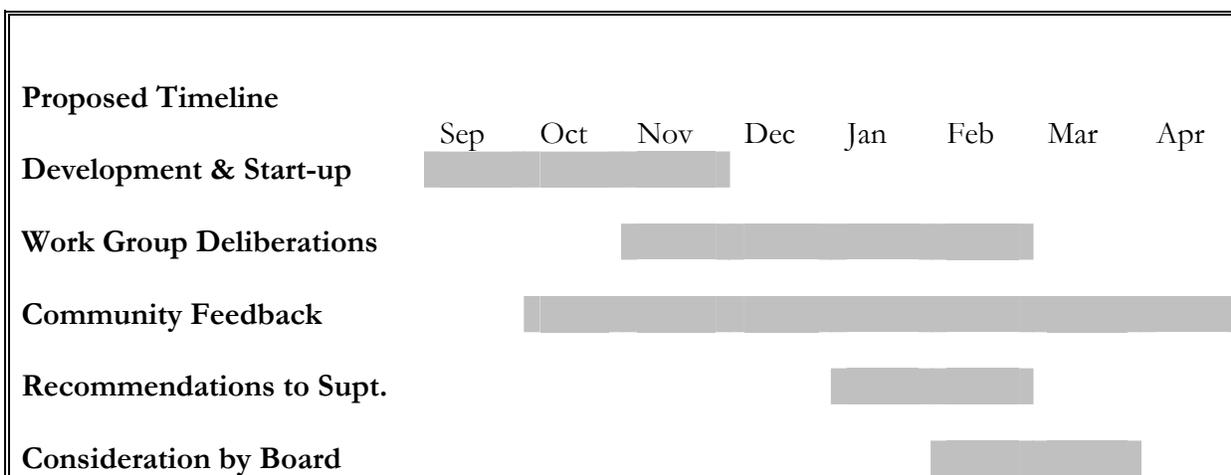
Scope of Work

As we move into the next phase of the work, we will be building a new social architecture, one that we believe will contribute to making sustainable improvement in the quality and climate of Special Education. Social architecture refers to the structures, linkages, processes, and rules of engagement that will enable the Santa Monica-Malibu community to constructively take on challenging issues in public education.

The Working Group will begin with a series of formational and informational activities. The charge to the group is to review, integrate, and prioritize Special Education goals, strategies, and outcomes. We will draw on plans and reports already in existence and adapt these to current realities. By the end of January the Working Group will deliver a set of recommendations to the Superintendent who will review them with the Board. The recommendations will address program and organizational priorities as well as roles and responsibilities and a process for monitoring progress and ensuring accountability. Once approved by the Board, District leadership will be responsible for ongoing implementation, capacity building, and reinforcement.

We estimate that the Working Group will meet 5-7 times between November and March. The first meeting is schedule for November 12 and the final report to the Board is February 19, 2009.

The Sponsor Group will meet 3-4 times between November and February. The Working Group will also be designing a community engagement strategy that assures two-way communication through out the process. Besides working within the structure of existing groups, we anticipate they may convene a community forum to hear the recommendations before they are finalized.



PHASE II DEVELOPMENT OF RECOMMENDATIONS FOR SUPERINTENDENT

Activities

Start up Working Group

1. Confirm membership and issue welcoming briefing
2. Plan agenda and develop materials for November 12 meeting:

Work Group Deliberations

For each meeting:

- Plan, prepare, facilitate, debrief and document
- Communicate regularly and meet 2-3 times with Sponsor Group

Community Feedback

1. Stay connected to community stakeholder and district job-alike groups
2. Prepare common briefing documents
3. Host one community conference (TBD)

Documentation

1. Prepare draft materials and summary and for each meeting of Working Group
2. Prepare agenda and materials for each meeting of the Sponsor Group
3. Prepare set of recommendations for Superintendent, including recommendations on priorities, implementation roles and accountability mechanisms.
4. Produce final report, pending Board Approval

Reflection and Celebration

- Meet with Working Group, Sponsor Group, and others identified with the Special Education Collaborative to reflect on what we have learned, what can be replicated and what will be required for implementation.

Investment Costs

- Fees for Phase 2, including design and preparation, facilitation, documentation, and follow up for all Working Group, Sponsor Group and community meetings associated with the Special Education Collaborative: **\$58,500**
- Expenses (travel and hospitality): **\$6,500**.

SMMSD will provide clerical and administrative support to the effort, including scheduling, logistics, meeting space and refreshments for all meetings as well as production costs associated with the final product.

TO: BOARD OF EDUCATION

ACTION/MAJOR

11/06/08

FROM: TIM CUNEO

RE: ASSESSMENT OF DISTRICT COMMUNICATIONS

RECOMMENDATION NO. A.27

It is recommended that the Board approve a district communications assessment to be conducted by Communications Resources for Schools. The professional services fee for the communications assessment is \$12,000, plus travel expenses, not to exceed \$2,500.

COMMENTS: The audit will include:

Communication Systems Assessment: Analyze all of the electronic and printed public information pieces the district disseminates including web pages, e-mail protocols, newsletters, and review any goal statements and board policies relating to communications. This assessment also includes a review of news media coverage over the past two years to detect any emphasis or weakness in the way media relations is being handled. The end work product is an assessment memo with a set of recommendations on initial steps to improve, enhance, and expand communications and community engagement.

Communications Audit: Using district staff to help with invitations and scheduling, the auditor will meet with a cross section of stakeholder groups in focused group sessions (about 8-12 people per session). Similar stakeholders are in each session and there is an attempt to avoid having people who report to other people in the same room. These are not randomly selected, as a political survey firm might do. Instead, there is an attempt to ensure that the auditor is getting diverse opinions. Each session lasts forty-five minutes. Approximately two dozen meetings are held over three consecutive days. Comments and feedback are reviewed and an audit report is generated that includes findings and recommendations. This report can form the basis for an eventual Communications Plan. A presentation of the findings to the district leadership team is included as one of the services under this contract.

(Continued on next page)

Communications Plan: Following up on the systems assessment and audit, the firm will work with district level leaders to create a written communications plan. This plan would incorporate and reflect any district strategic plan elements or superintendent/ school board goals. The written plan would set forth goals and objectives, timelines, key message mapping, stakeholder targeting, a key communicator network, and evaluation mechanisms.

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION

ACTION/MAJOR

11/06/08

FROM: TIM CUNEO / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: APPROVAL TO ALLOCATE MEASURE "BB" FUNDS TO IDENTIFIED SAFETY PROJECTS

RECOMMENDATION NO. A.28

It is recommended that the Board of Education approve life safety projects identified at Cabrillo, Grant, McKinley, Muir/SMASH, Rogers, and Webster Elementary Schools and fund the projects from the unallocated Measure "BB" funds.

Background

At its meeting on June 23, 2008, the Measure "BB" Advisory Committee reviewed several proposed safety projects. As safety projects were only proposed at five sites, district staff was directed to perform a comprehensive survey in order to identify the most critical needs districtwide.

A safety team was formed (names follow) to review each school site and develop recommendations:

- Marolyn Freedman, Director of Student Health and Safety
- Gary Bradbury, ASCIP Risk Management Specialist
- Virginia Hyatt, Director of Purchasing
- Lt. Darrell Lowe, Santa Monica Police Department
- Debbie Anderson, Santa Monica Police Department
- Sgt. Tui Wright, LA County Sheriff's Department, Lost Hills Station
- Deputy Jill Greenwood, LA County Sheriff's Department, Lost Hills Station
- Dennis Crane, Measure "BB" Advisory Committee member
- Julia Hawkinson, Deputy Program Manager, Parsons

The following safety and security projects have been identified as critical needs and are recommended for funding:

Action 1: Cabrillo Elementary: Approve \$67,000 for perimeter control improvements - Discussion/Rational

Action 2: Grant Elementary: Approve \$115,000 for perimeter control improvements - Discussion/Rational

Action 3: McKinley Elementary: Approve \$522,000 for perimeter control improvements and reconfiguration of main office and restrooms - Discussion/Rational

Action 4: Muir Elementary/SMASH: Approve \$17,000 for perimeter control improvements - Discussion/Rational

Action 5: Will Rogers Elementary: Approve \$82,000 for perimeter control improvements and reconfiguration of main office - Discussion/Rational

Action 6: Webster Elementary: Approve \$155,000 for perimeter control improvements and reconfiguration of drop-off/pick-up area on Winter Canyon Road - Discussion/Rational

Action 7: Webster Elementary: Approve \$339,000 for Civic Center Way parking lot improvements - Discussion/Rational

These projects total \$1,297,000.

The Measure "BB" Advisory Committee reviewed these items during their meeting of November 3, 2008, and approved the above budget allocations.

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION

ACTION/MAJOR

11/06/08

FROM: TIM CUNEO

RE: APPROVE CHARGES TO DISTRICT ADVISORY COMMITTEES
FOR THE 2008/2009 SCHOOL YEAR

RECOMMENDATION NO. A.29

It is recommended that the Board of Education adopt the following proposed charges for the District Advisory Committees. The charges are to provide each advisory committee with the board's intended focus and parameters around which the DACs are to execute their work for the 2008-09 school year.

COMMENTS: Board Policy 1220 requires the Board of Education to review the purposes/charges of its advisory committees on an annual basis, no later than October of each year. BP 1220 also indicates that input regarding the committees' charges is to be sought from committee members as part of the review process. Therefore, in accordance with this policy, in October 2008, staff liaisons met with their DAC Chair(s) in order to decide on two or three charges, as well as a measuring tool by which to assess progress toward meeting these goals. Five committees (English Learners, Child Care and Development, Community Health and Safety, Visual and Performing Arts, and Special Education) are represented in this board item.

Staff Report

The current District Advisory Committees and their respective district staff liaison are as follows:

District Advisory Committee	Staff Liaison
Child Care & Development	Judy Abdo
Community Health & Safety	Marolyn Freedman
English Learners Advisory	Aida Diaz
Special Education	Ruth Valadez
Visual & Performing Arts	Tom Whaley

ENGLISH LEARNERS ADVISORY COMMITTEE

By law, DELAC will advise the board on at least the following:

- A timetable for and development revision of a district master plan of education programs and services for English learners, taking into consideration the school site master plans.
- Conducting a district-wide needs assessment on a school-by-school basis.
- Establishing of district program, goals, and objectives for programs and service for English learners.
- Development of a plan to ensure compliance with any applicable teacher and/or teacher aide requirements.
- Administration of the annual language census (e.g. procedures and forms)
- Review and comment on the district reclassification procedures established pursuant to Education Code §52164.6.
- Review and comment on the written parent notification of initial school enrollment required in Title 5, CCR §11303(a).
- Any waiver request affecting program and services for English learners.

CHILD CARE and DEVELOPMENT

The charge to the Child Care and Development DAC shall be:

- Develop a transition plan to prepare 4-year-olds for kindergarten.
Goal Deliverables:
 - Identify by June 2009 best practice models that can be used to more effectively link families, children, and schools.
 - Involve parent group families of 4-year-olds in creating a transition-planning matrix.
 - If funding allows, operate a summer transitional pre-kindergarten program for children who will attend SMMUSD kindergarten classes in the fall.
 - Create one transition activity for CDS preschool and CREST teachers and kindergarten teachers to interact and improve articulation between preschool and kindergarten.
- Design a model to improve early identification of children who may benefit from assessment before they enter preschool or while they are attending preschool using the RTI model in partnership with the Special Education preschool program.

Goal Deliverables:

- Collaborate with the Santa Monica Childcare and Early Education Task Force to establish enhanced communication with the Regional Center, Family Services of Santa Monica, community preschool programs, and Connections for Children.

- o Meet regularly with Special Education preschool Coordinator to develop training for CDS staff on the RTI model
- o Provide two professional development activities for CREST staff who work with children with special needs.

COMMUNITY HEALTH and SAFETY

The charge of the Community Health and Safety DAC shall be:

- Monitor contemporary issues in health and safety that have a direct impact on school age children

Activities to meet this goal:

- o Collect data on district programs and trainings that support health and safety
- Encourage developmentally appropriate best practices in health, nutrition and physical education

Activities to meet this goal:

- o Collect data on the compliance of the district wellness policy

VISUAL AND PERFORMING ARTS

The charge of the Visual and Performing Arts DAC shall be:

- Serve as a vehicle for parents, community members, teachers and students to communicate with the Board of Education on matters related to all students' equitable access to and successful participation in comprehensive, sequential, standards-based PreK-12 Arts Education. A comprehensive arts education program, with the arts taught as discrete disciplines, should be an integral part of the core curriculum offered to all students at all grade levels. Compare the District's curriculum scheduling, staffing, instructional materials, equipment and facilities with National and State standards and frameworks.
- Assess the District's current Visual and Performing Arts programs in all four arts disciplines (Dance, Music, Visual Arts and Theatre).
- Work with various agencies to explore funding to support the Visual and Performing Arts programs in the SMMUSD.

Activities to meet these goals:

- o The progress of meeting each goal will be measured using a four-point rubric: Accomplished, Progress Toward, Emerging, and No Progress.

SPECIAL EDUCATION

The charge to the Special Education DAC shall come forward for board approval at the next board meeting, once the SEDAC has had a chance to discuss its charges.

The staff liaisons are charged with the review of the Policy and AR 1220. They are expected to determine adherence to general guidelines with respect to roles, functions, responsibilities, membership, election and terms of office, meetings, and

operations. A report detailing compliance will be filed with the Superintendent's Office no later than November 1, 2008. Accompanying the report will be a calendar of meetings, of which there will be no fewer than five (5) scheduled during this academic year.

Reporting to the Board of Education

The following is the schedule for DAC End-of-Year reports to the Board of Education for the Spring of 2008:

District Advisory Committee	Date of Report - 2009
Community Health and Safety	May 7, 2009
English Learners Advisory	May 7, 2009
Child Care and Development	May 21, 2009
Special Education	May 21, 2009
Visual & Performing Arts	June 4, 2009

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

DISCUSSION ITEMS

TO: BOARD OF EDUCATION

DISCUSSION

11/06/08

FROM: TIM CUNEO / CHIUNG-SALLY CHOU

RE: REVISE POLICY 6154 - HOMEWORK POLICY K-12

DISCUSSION ITEM NO. D.01

It is recommended that the Board of Education review the current Board Policy 6154 - Homework Policy K-12. The current policy and administrative regulation are attached for board review and discussion. Recommendations from the board and suggested policy language from the California School Board Association (CSBA) may be utilized to revise the current policy. It is anticipated that any revisions will be brought forward for board approval at the November 20, 2008, board meeting as another Discussion Item after receiving feedback from teachers and administrators. Any recommendations will be incorporated into a revised policy and brought forward for board approval at the meeting on December 11, 2008.

Attachments:

- Policy 6154 - Homework Policy K-12
- Administrative Regulation 6154 - Homework Policy K-12

THIS IS AN EXISTING POLICY

<u>NUMBER</u>	<u>ARTICLE</u>	<u>TITLE</u>		
6154	Instruction	Homework Policy K-12		
<u>SUBTOPIC</u>	<u>POLICY</u>	<u>REGULATION</u>	<u>EXHIBIT</u>	
Instructional Arrangements	X			

DETAIL

Homework should be a natural outgrowth of an individual child's needs, and should be used as a constructive tool in the teaching-learning process. As students learn new skills, homework can be used for independent practice and applied in a variety of contexts to foster transfer of learning. It can also lay the foundation for students to take responsibility for their own learning. The value of the program depends on active pupil involvement in homework which has meaning for them, and on the cooperation of parents in supporting the program.

Parents need to provide an appropriate time and setting for the child to complete the assigned homework. If a child consistently is unable to complete the assigned work in the maximum number of minutes allowed, the parent should contact the teacher.

It is anticipated that students will have some form of homework Monday through Thursday evenings, whether or not there is a required written assignment. Students should be instructed to plan accordingly. Since homework is generally a daily requirement for students, parents should be urged to avoid family plans that will interfere with this schedule.

Homework assignments may be requested by parents if the absence is anticipated to be three days or more. Each school site will design its own plan.

I. Homework may be assigned in order to:

- A. Reinforce and strengthen basic skills
- Reinforce study habits and organizational skills
- Extend and enrich classroom learning
- Develop initiative, responsibility, and self-direction
- Stimulate independent thinking
- Increase range and scope of interests
- Foster worthwhile use of time

II. Some suggested types of homework:

A. Completing classwork

Practice in the basic skills of reading and mathematics

Solving problems similar to those studied in class

Preparing for tests

Reading for book reports or research

Using library or home reference books to gather information for class discussion

Preparing a current events report in social studies, science, or communications

Summarizing a historical event, a story, or a science procedure

Collecting or classifying materials

Constructing a model or doing an experiment

Preparing a science research project

Reading additional materials

Written assignments to include expository, creative writing and a term paper at appropriate grade level

REFERENCE

MANAGEMENT RESOURCES:

ADOPTED

July 24, 1989

REVISED

CSBA DATE

THIS IS AN EXISTING ADMINISTRATIVE REGULATION

<u>NUMBER</u>	<u>ARTICLE</u>	<u>TITLE</u>
6154	Instruction	Homework Policy K-12

<u>SUBTOPIC</u>	<u>POLICY</u>	<u>REGULATION</u>	<u>EXHIBIT</u>
Instructional Arrangements		X	

DETAIL

SUBJECT: HOMEWORK POLICY K-12

ISSUED BY: SUPERINTENDENT

I. EFFECTIVE DATE: July 24, 1989

II. AUTHORITY: Board Policy 6154

III. PROCEDURES:

Consistent with Board of Education Policy 6154, site principals are to review annually with assigned staff, the following homework procedures:

SUGGESTED TIME ALLOTMENTS

A. Kindergarten homework should:

1. Build a positive relationship between school and home.
2. Require positive interaction between parent and child.
3. Be non-frustrating. If child becomes frustrated parent should stop immediately. If this is consistent the teacher should be consulted.
4. Be no more than 5 to 10 minutes a day or 20 to 40 per week.

B. Grades 1 - 5:

1. Grades 1 - 5 homework may be given Monday through Thursday. Appropriate weekend homework may be given.
2. 1st - 10 to 20 minutes daily or 40 to 80 minutes per week.
3. 2nd - 20 to 30 minutes daily or 80 to 120 minutes per week.
4. 3rd - 30 to 40 minutes daily or 120 to 160 minutes per week.
5. 4th - 40 to 50 minutes daily or 160 to 200 minutes per week.
6. 5th - 45 to 60 minutes daily or 180 to 240 minutes per week.

AR 6154 (b)

C. Middle School:

1. Assignments should be designed so that the typical student can complete the homework in an average of the number of minutes below for each academic subject.

2. Grade 6 - about 1 hour total or 15 to 20 minutes per class.
3. Grade 7 - about 1 hour, 30 minutes total or 20 to 30 minutes per class.
4. Grade 8 - about 2 hours total or 30 to 40 minutes per class.
5. Appropriate weekend homework may be given.

D. High School:

1. Grades 9 to 12 - two or three hours daily.
2. Assignments should be designed so that the typical student can complete the homework in an average of thirty minutes for each academic subject.
3. Appropriate weekend homework may be given.

E. All Grade Levels

1. Teachers should assign only as much work as can be reviewed.
2. Students shall receive informative feedback on homework in a timely manner.
3. The teacher should define the role of homework in the grading policy.

IV. APPROVAL

SUPERINTENDENT Gene Tucker DATE 8/8/89

TO: BOARD OF EDUCATION

DISCUSSION

11/06/08

FROM: TIM CUNEO / CHIUNG-SALLY CHOU / MAUREEN BRADFORD

RE: INFORMATIONAL WORKSHOP ON STUDENT ACHIEVEMENT IN
MATHEMATICS

DISCUSSION ITEM NO. D.02

This study session is provided as a follow-up to the September 4, 2008, Discussion Item on Student Achievement. It is intended to inform the Board of Education regarding districtwide efforts to improve and enhance mathematics instruction. The session will include: 1) a review of mathematics achievement data, with an emphasis on patterns of achievement at the secondary level, 2) a discussion of current efforts to improve and enhance mathematics instruction at the upper elementary, middle school, and high school levels, and 3) a discussion of upcoming challenges and recommendations for our continued improvement efforts.

Dr. Maureen Bradford (Director of Assessment, Research and Evaluation), Ms. Peggy Harris (Director of Curriculum and Instruction), Ms. Rosa Serratore (Coordinator for Secondary Teacher Support), Ms. Tristen Macon (District Math Coordinator), and Dr. Mark Kelly (Malibu High School) will address the Board of Education regarding this study. Math department chairs at each of our secondary schools have also been invited to attend and participate.

TO: BOARD OF EDUCATION

DISCUSSION

11/06/08

FROM: TIM CUNEO / MICHAEL D. MATTHEWS

RE: CERTIFICATED HIRING STATISTICS FOR 2008-09

DISCUSSION ITEM NO. D.03

The purpose of this report is to inform the Board of Education regarding certificated staff demographics for the current and past five years school years. The presentation will examine recruiting practices, hiring practices, and demographic data for this and the last five years.

Even though enrollment declined and staffing was reduced in the 2008-09 school year, sixty-six certificated staff members were hired.

Staff will present data to the board for discussion and guidance for future years.

TO: BOARD OF EDUCATION

DISCUSSION

11/06/08

FROM: TIM CUNEO

RE: REVISE POLICY 1220 - DISTRICT ADVISORY COMMITTEES

DISCUSSION ITEM NO. D.04

It is recommended that the Board of Education review the current Board Policy 1220 - District Advisory Committees. The current policy and administrative regulation are attached for board review and discussion. The purpose of this discussion is to allow the board to determine if the current policy and administrative regulation align with the Board of Education's philosophy. Any changes to the policy will be brought back for approval at the meeting on November 20, 2008.

Attachments:

- Policy 1220 - District Advisory Committees
- Administrative Regulation 1220 - District Advisory Committees

<u>NUMBER</u>	<u>ARTICLE</u>	<u>TITLE</u>
1220	Community Relations	District Advisory Committees

<u>SUBTOPIC</u>	<u>POLICY</u>	<u>REGULATION</u>	<u>EXHIBIT</u>
Participation by the Public	X		

DETAIL

The Board of Education recognizes that district advisory committees provide a valuable method whereby citizens and educators can better understand the attitudes and opinions which are held in the school-community environment.

The Board, or the Superintendent with the Board's approval, may appoint district advisory committees to advise the Board on school problems, needs and issues from a balanced, logical, and analytic perspective, as the need arises.

It is not the intention that advisory committees become policy-making bodies or that they manage or direct staff. Committees are advisory in nature only; that is, they inform, suggest, and recommend to the Board of Education.

All meetings of committees shall be held as open meetings in compliance with the Ralph M. Brown Act, also known as the Open Meeting Act of the State of California. It is the intent of the Board of Education that each District Advisory Committee shall schedule two meetings in Malibu each school year. Board appointed Ad Hoc Advisory Committees and Oversight Committees shall establish meeting schedules that best meet the requirements of their respective charges.

District Advisory Committees shall be appointed for a specific purpose. The Board of Education will review the purposes/charges of the committees on an annual basis. Annually, an Assessment/Evaluation form will be distributed to District Advisory Committees for their review and input regarding the committee charges and their yearly accomplishments. When a committee has fulfilled or completed its purpose/charge, it may be given a new or revised charge or it may be dissolved.

The Board shall have the sole power to dissolve any of its advisory committees and shall reserve the right to exercise this power at any time during the life of any committees.

All residents and taxpayers of the district attendance area, parents of children enrolled in its schools, school employees, and experts/professionals, as stipulated in this Board Policy, shall be eligible for membership and participation, a prerequisite being solely an unselfish interest in public schools, the community and every child.

Every effort shall be made to select committee members in a manner which ensures that the committee represents a cross section of qualified people throughout the district. A balance of males and females, ethnic representation and geographic location shall be sought in the composition of each committee, except in those cases where a committee is established to address the needs of a particular segment of the school population or community. The Board shall review this balance before making final the appointments of committee members and alternates.

Committee membership will be reviewed twice each year-once in August and once in the Spring. Members who no longer represent the membership category they were originally appointed to by the Board of Education, but who wish to continue as members of their respective committees, will submit new applications and will be considered for appointment.

A Staff Liaison will be assigned to each advisory committee and will serve as the district representative and as a communication link between the committee and the other district administrative staff. The Staff Liaison is not a member of the committee and may not vote.

Staff members may be appointed to advisory committees as deemed appropriate by the Board of Education. Staff may also be appointed to serve as expert advisors. An expert advisor is not a member of the committee and may not vote.

Applications for appointment to advisory committees may be submitted at any time during the year. Once per quarter, an item shall be placed on the Board of Education agenda listing committee vacancies.

The Superintendent is authorized to accept letters of resignation from individual committee members.

EXPENSES, TRAVEL, REIMBURSEMENT

When the Board approves a request by a committee that members be authorized to attend a conference, visit an educational facility, or otherwise participate in an activity which involves expense to the member in carrying out the mission of the committee, the Superintendent is authorized to reimburse the member at the same rates and under the same conditions as those provided for district employees and officers.

REFERENCE

EDUCATION CODE

8070 Vocational education advisory committee
11503 Parent involvement program
35147 School site councils and advisory committees
35172 Promotional activities

44032 Travel expense payment
 44033 Automobile allowances
 52012 School site council
 52065 American Indian advisory committee
 52176 Advisory committees (LEP program)
 52208 Parent participation (GATE)
 52852 Site council, school-based program coordination
 54425 Advisory committees; compensatory education
 54444.1-54444.2 Services to migrant children; parent advisory councils
 54724 Site council, motivation and maintenance program
 56190-56194 Community advisory committee, special education
 62002.5 Continuing parent advisory committees; schools receiving funds from
 economic impact aid or bilingual education act
 GOVERNMENT CODE
 820.9 Members of local public boards not vicariously liable
 54950-54962 Meetings

MANAGEMENT RESOURCES

<u>ADOPTED</u>	<u>REVISED</u>	<u>CSBA DATE</u>
January 4, 1989	October 15, 1998	September 17, 1998
1998 March 10, 1994	October, 1994	May 14,

DISTRICT GOAL

Quality Education for All

<u>NUMBER</u>	<u>ARTICLE</u>	<u>TITLE</u>
1220	Community Relations	District Advisory Committees

<u>SUBTOPIC</u>	<u>POLICY</u>	<u>REGULATION</u>	<u>EXHIBIT</u>
Participation by the Public		x	

DETAIL

SUBJECT: DISTRICT ADVISORY COMMITTEES

ISSUED BY: SUPERINTENDENT

I. EFFECTIVE DATE: March 10, 1994

II. AUTHORITY

Board of Education Policy 1220

III. PROCEDURES

Consistent with Board of Education Policy, the following General Guidelines apply to District Advisory Committees.

GENERAL GUIDELINES

A. Purpose

The basic purpose of a district advisory committee is to advise the Board of Education regarding school problems, needs and issues from a neutral party point of view.

The district advisory committee provides a method whereby citizens and educators can understand better the attitudes and opinions which are held in the school-community environment. Such a committee shall have as its purpose improved communication and understanding. It is not the intention that advisory committees become policy-making bodies or that they manage or direct the schools. Committees are advisory in nature only; that is, they inquire, inform, suggest, recommend. It is assumed, however, that through improved understanding and information, the district can and will move in the direction of clearly demonstrated needs and desires of the community to be served.

B. Roles

Committees established/approved by the Board of Education are responsible to the Board, the superintendent in his capacity as secretary to the Board of Education, or a designated representative. Committees shall function as recommending agencies.

AR 1220 (b)

Each committee shall serve for a specific purpose to be stated to the committee at the time it is formed. The committee shall then begin its work which, when completed, will result in recommendations to the Board or the superintendent.

C. Functions

The basic district goal is to provide a quality education for every pupil. It is expected that district advisory committees will contribute to the attainment of this goal. The committee's functions may include but shall not be limited to the following:

1. To act as a channel of effective communication between schools, the administration and the community, thereby assisting in promoting community pride in district and schools.
2. To improve joint exploration of future school needs regarding the community's aspirations and the improvement of school programs.
3. To assist in the overall planning of the educational program and of budget resources.
4. To assist in identifying, mobilizing and coordinating resources, both human and material, available from the community for the benefit of the schools.
5. To assist in providing support for educational programs.
6. To act as a sounding board for additions to or changes in the school district's education projects.
7. To keep the Board and superintendent informed of the committee's progress and activities, and advise regarding the committee's recommendations, proposals and decisions.

AR 1220 (c)

D. Responsibilities

District advisory committees may have the responsibility to:

1. Advise the Board and superintendent on matters related to educational needs, problems and suggested priorities.
2. Advise the Board and superintendent regarding opinions and attitudes of parents and other citizens of the total school community on significant issues of a general or

specified nature.

3. Assist in establishing liaison with, and strengthening communication between the district and the communities it serves.
4. Assist in identifying educational needs unique to a local school community.
5. Assist in interpreting educational needs and programs to the community.
6. Advise the Board and superintendent on adoption of educational programs.
7. Approach all issues from an objective, neutral party point of view.

E. Membership

Being aware that the schools belong to the people who created them by taxation and consent; and believing that the schools will only be as successful as the intelligent and knowledgeable support of the people permit them to be; and knowing that committees are advisory in nature with decision-making powers retained by the Board of Education; all residents and taxpayers of the district attendance area, all parents of children enrolled in its schools, and school employees as stipulated in these Guidelines shall be eligible for membership and participation, a prerequisite being solely an unselfish interest in public schools, the community and every child.

AR 1220 (d)

1. Size

The committees shall be of sufficient size to assure representation of a cross section of the community; normally seven (7) to twenty (20) active members are desirable.

2. Representation

Committee members shall be selected in a manner to provide reasonable geographic, socioeconomic and ethnic representation. No person, however, may be excluded from nomination because of race, color, creed, religion, sex, sexual preference, handicap or expressed opinions so long as that person can assume an objective point of view in all committee deliberations.

Each committee shall elect a chairperson. Each committee shall have a district representative whose function shall be to furnish information and services needed by the committee.

3. Duration

It is intended that members not serve more than a total of four (4) years on the same committee.

4. Selection of Members

Committee members and alternates shall be appointed or approved by the Board of Education, and serve thereafter at the pleasure of the Board.

5. Selection of Alternates

If the need arises, alternate members may be appointed or approved by the Board.

F. Officers

1. Officers

The officers of a district advisory committee shall be a chairperson, a vice chairperson, a secretary, and such other officers as a committee may deem desirable.

AR 1220 (e)

2. Election and Term of Office

The officers of a district advisory committee shall be elected as soon as feasible after the first meeting, and in no case later than the conclusion of the third regular meeting. They shall serve one (1) year, or until the committee's task is completed.

3. Notification

The Board and superintendent shall be presented with a list of officers following the election.

4. Definition of Roles

It is important that each member of a district advisory committee understand his/her own role as well as the roles of the other members. By an understanding of these roles the committee will better fulfill its responsibilities and functions. The roles of committee members are as follows:

a. Committee Chairperson

- (1) Works closely with the other officers of the committee and the district representative to plan each meeting and make proper notification of meetings to each member.
- (2) Presides at all meetings, maintains order and sees that the meeting is properly adjourned.
- (3) Takes general responsibility for the maintenance of committee minutes and other records.
- (4) Sees that business is ordered, considered and disposed of properly.
- (5) Reports to the superintendent directly on behalf of the committee. Thus, comments by individual members shall not be construed as the committee's position.

AR 1220 (f)

- (6) Is an impartial, conscientious arbiter of discussion and debate and insists on fairness in the actions and debate of the members.
- (7) Is responsive to the concerns of all members and visitors.
- (8) Directs the preparation of reports of the actions of the committee and submits them to the superintendent through the district representative.

b. Vice-Chairperson

- (1) Substitutes for the chairperson during his/her absence and represents the chairperson in assigned duties.
- (2) Performs such other duties as may be assigned by the chairperson or by the committee.
- (3) In the event that the chairperson cannot fulfill his/her term of office, the vice-chairperson shall serve in that capacity for the remainder of the term.

c. Recording Secretary

- (1) Keeps accurate, complete minutes of all meetings, both regular and special, and promptly transmits

them to the chairperson and the district representative.

- (2) Is custodian of the committee's records.
- (3) Sees that all notices are duly given.
- (4) Keeps the committee's membership and attendance records, including the address and telephone number of each member.
- (5) Keeps a list of special duties of the members.

AR 1220 (g)

- (6) Prepares a copy of the order of business for the presiding officer and reminds the presiding officer of the order of business and time limitations, when necessary.
- (7) Performs all duties incident to the office of secretary and such other duties as may be assigned to the office by the chairperson or by the committee.
- (8) Keeps on file a summary written report of actions of the committee.

d. District Representative (Appointed by the superintendent)

- (1) Serves as the appointed district representative and as a communication link between the committee and the other district administrative staff.
- (2) Provides staff services to the committee.
- (3) Arranges for the typing, reproduction and distribution of all minutes, reports, letters and other records and communications of the committee.
- (4) Arranges any resource allocations needed by the committee to carry out designated functions. All such allocations shall be approved by the superintendent.

e. All Members

- (1) Participate regularly in committee meetings and carry out committee assignments.

- (2) Become knowledgeable about the topics to be considered by the committee and their impact on the District.

AR 1220 (h)

- (3) Serve as a communications link between the committee and any group they may represent, keeping such groups informed of actions and activities of the committee.
- (4) Avoid use of committee membership/position for personal purposes.

f. Board Members

Applies when Board members are appointed as liaison members to a committee.

- (1) Provide liaison between the committee and the Board of Education. Keep the Board informed of discussion and actions of the committee(s).
- (2) Represent the position of the entire Board in all committee deliberations on subjects where the Board has taken a position.
- (3) May not serve as an officer of a committee.
- (4) Are not voting members.

G. Meetings

1. Regular Meetings

District advisory committees shall meet regularly as determined by each committee at the first general meeting. Meetings shall be scheduled to permit the greatest number of members to attend. The first official meeting of district advisory committees shall be held as soon as practicable following completion of appointments.

2. Special Meetings

Special meetings may be called by the chairperson, by majority vote of a committee, or at the request of the Board of Education.

AR 1220 (i)

3. Place of Meetings

All regular meetings shall be held within the geographical boundaries of the school district.

4. Notice of Meetings

Notification of all meetings shall be duly publicized at least two (2) days in advance.

5. Openness of Meetings

All meetings of committee shall be held as open meetings.

6. Agenda

The chairperson, in consultation with the district representative, shall be responsible for preparation of the agenda for each meeting. When appropriate, the agenda shall include an opportunity for presentation of new business from the floor, and shall provide for public comment.

7. Decisions

All decisions of the district advisory committees shall be made only upon an affirmative vote of a majority of its members in attendance, provided a quorum is present.

8. Quorum

A quorum consists of a simple majority of the committee, excluding vacancies.

9. Minutes

Minutes shall be kept for each meeting and submitted for approval at the next meeting. The minutes of the meeting shall be made available for any interested person or group.

10. Subcommittees

Subcommittees may be established as necessary and may include participants other than appointed members.

AR 1220 (j)

H. Operation

A guide for the operation of district advisory committees is as follows:

1. Selection of members
2. Orientation of members
3. Outline of procedures
4. Election of officers
5. Selection of materials and resources
6. Work on the project
7. Report of findings by members
8. Agreement on reports
9. Development of committee recommendations
10. Delivery of recommendations to Board and superintendent
11. Consideration of suggestions by Board and superintendent and staff
12. Action by the Board of Education and dissolution of committee

Each committee shall evaluate its own operation and make needed changes.

I. Orientation

Orientation and general information shall be provided for district advisory committees as needed. This shall be a shared responsibility of the committee chairperson, Board representative and district representative. Inservice training shall be provided if requested by the committee.

J. Limitations

Reproductions of district advisory committee products, such as newsletters, handbooks and general communications must be previewed by the superintendent or his designee prior to distribution.

Responsibility for the establishment of policy is vested by law in the district's elected Board of Education.

AR 1220 (k)

K. District Support

The Board may establish an operation budget for a committee, as deemed necessary. The district representative shall see that reasonable committee needs for typing services, franking assistance, duplicating services, inservice education, conference/convention attendance, etc., are met.

IV. RELATED FORMS

Application for Membership District Advisory Committee(s)

V. APPROVAL

SUPERINTENDENT Gene Tucker DATE 3/10/94

REFERENCE

MANAGEMENT RESOURCES

ADOPTED

REVISED

CSBA DATE

March 10, 1994

DISTRICT GOAL

INFORMATION ITEMS

TO: BOARD OF EDUCATION

INFORMATION

11/06/08

FROM: TIM CUNEO / CHIUNG-SALLY CHOU / PEGGY HARRIS

RE: SUPPLEMENTAL TEXTBOOKS

INFORMATION ITEM NO. I.01

It is recommended that the textbooks listed below be adopted for the Santa Monica-Malibu Unified School District.

COMMENT: In accordance with the Board of Education policy, the textbook(s) listed below will be on public display for the next two weeks in the Educational Services Department at 1638 17th Street, Santa Monica, CA 90405.

Cry The Beloved Country, by Alan Paton for ninth grade HP English at Malibu High School. Adoption requested
By Bonnie Thoreson.

Twelve Angry Men, by Reginald Rose for tenth grade CP English Language at Malibu High School. Requested by Bonnie Thoreson.