

**For a Listing of Upcoming Board Meetings See Page vi of this Table of Contents**  
**Santa Monica-Malibu Unified School District**  
**Board of Education Meeting**  
**AGENDA**

**January 13, 2011**

A regular meeting of the Santa Monica-Malibu Unified School District Board of Education will be held on **Thursday, January 13, 2011**, in the **District Administrative Offices**: 1651 16<sup>th</sup> Street, Santa Monica, CA. The Board of Education will call the meeting to order at 4:30 p.m. in the Board Conference Room at the District Offices, at which time the Board of Education will move to Closed Session regarding the items listed below. The public meeting will reconvene at 6:00 p.m. in the Board Room.

**The public meeting will begin at 6:00 p.m.**

Persons wishing to address the Board of Education regarding an item that is scheduled for this meeting must submit the "Request to Address" card prior to discussion of that item. Persons wishing to address the Board of Education regarding an item that is not scheduled on this meeting's agenda may speak during the Public Comments section by submitting the Request to Address card at the beginning of the meeting. The same card is used for either option and is printed in both Spanish and English. Cards are located with meeting materials just outside the meeting room. Completed cards should be submitted to the Recording Secretary.

**Time Certain Items:** Those items listed for a specified time (marked in the margin) are so noted to give the public an indication of when the Board will hear that item. However, if it is prudent to do so, the Board may adjust the time stamp to complete an item currently on the floor, but will not delay the time stamped item for more than 15 minutes.

**I. CALL TO ORDER**

- A. Roll Call
- B. Pledge of Allegiance

**II. PUBLIC COMMENTS FOR CLOSED SESSION ITEMS ONLY**

**III. CLOSED SESSION (80)**

- Conference with Superintendent regarding 2008-2009 Strategies for Negotiations with S.M.M.C.T.A. pursuant to GC §54957.6 as cited in the Brown Act. (15)
- Closed session with legal counsel concerning anticipated litigation pursuant to GC §54956.9 as cited in the Brown Act (2 cases). (30)
- Public Employee, to consider appointment, employment, performance evaluation, or dismissal of employee pursuant to GC§54957, as cited in the Brown Act (House Principal, Speech Pathologist, Teacher) (30)
- Closed Session, Superintendent's performance evaluation pursuant to GC §54954.5 as cited in the Brown Act. (5)

**IV. BOARD OF EDUCATION – COMMENDATIONS / RECOGNITIONS (30)**

- National Board Certified Teachers (30)

**V. APPROVAL OF THE AGENDA**

**VI. APPROVAL OF MINUTES**

December 2, 2010  
December 9, 2010  
December 13, 2010  
January 3, 2011

**VII. CONSENT CALENDAR (30)**

As agreed by the President, Vice President, and Superintendent during agenda planning, consent agenda items are considered routine, require no discussion, and are normally approved all at once by the Board of Education. However, members of the Board of Education, staff, or the public may request an item be moved from the consent agenda to Section XI (Major Items) for clarification and/or discussion.

**Curriculum and Instruction**

A.02	Approval of Independent Contractors.....	2-3
A.03	Overnight Field Trip(s) 2010-11.....	4-5
A.04	Conference and Travel Approval Ratification.....	6-7
A.05	Acceptance of the Los Angeles County Arts Commission \$10,000 Grant.....	8
A.06	Head Start Collaboration with the Los Angeles County Office of Education.....	9-10
A.07	Child Development Services Preschool Parent Handbook .....	11
A.08	Approval of Special Education Contracts – 2010-2011 .....	12-15

**Business and Fiscal**

A.09	Award of Purchase Orders – 2010-2011 .....	16-16f
A.10	Acceptance of Gifts – 2010-2011 .....	17-21
A.11	Head Start – Qualified Fiscal Officer .....	22
A.12	Adopt Emergency Resolution No. 10-17 for ARB, Inc. for Gas Line Repairs at the Muir/SMASH Facility .....	23-24

**Measure “BB”**

A.13	Acceptance of Work Completed for Bid #10.20.BB – Modular Classrooms – Will Rogers Learning Community, Edison Language Academy Project – H.C. Olsen Construction Co., Inc. – Measure BB .....	25
A.14	Acceptance of Work Completed for Bid #10.20.BB-03-112845 – Grant Elementary School Main Entry Reconfiguration Project – ALFA 26 Construction Company – Measure BB .....	26
A.15	Ratification of Award of Bid #10.28.BB-03-112987 – Lincoln Middle School Relocatables Pkg. 1A Fire Water Main Project – Lowest Responsive Responsible Bidder – Measure BB .....	27
A.16	Ratification of Award of Bid #10.27.BB-03-112999 - Edison Language Academy Relocatable Project – Fast-Track Construction – Measure BB.....	28
A.17	Contract Amendment #27 for Design Revisions – District Data Center – DLR Group/WWCOT – Measure BB .....	29-30
A.18	Amendment to Contract for Bid #10.14.BB-03-112630 Green Fringe & 03-113013 Relocatables – John Adams Middle School – Replacement of Classroom Buildings E, F, & G, New Administration, Modernization and Site Improvements Project – Site Improvements at Perimeter of Athletic Fields (Green Fringe) (Package 1) (03-112630) & Relocatables (Package 2A) (03-113013) – R&H Industries DBA Best Electric – Measure BB.....	31-32
A.19	Amendment to Contract for Bid #10.14.BB-03-112630 Green Fringe & 03-113013 Relocatables – John Adams Middle School – Replacement of Classroom Buildings E, F, & G, New Administration, Modernization and Site Improvements Project – Site Improvements at Perimeter of Athletic Fields (Green Fringe) (Package 1) (03-112630) & Relocatables (Package 2A) (03-113013) – R&H Industries DBA Best Electric – Measure BB.....	33-34

A.20	Approval of DSA Inspection Services Firms for Measure BB – RFQ #10.24 .....	35-36
A.21	Approval of DSA Testing and Special Inspection Services Firms for Measure BB – RFQ #10.25 .....	37
A.22	Contract Amendment #6 for Information Systems Consulting Support – Networkd Solutions – Measure BB .....	38
A.23	Contract Amendment #35 for Site As-Built Services – Grant Elementary School – Main Entry Configuration Project – Psomas – Measure BB .....	39-40
A.24	Amendment to Contract for Bid #10.15.BB-03-112987 (CO #1) – Lincoln Middle School – Replacement of Classroom Building C, Modernization and Site Improvements Project – Relocatables (Package 1A) Project – Y & M Construction, Inc. – Measure BB .....	41-42
A.25	Amendment to Contract for Bid #10.15.BB-03-112987 (CO #2) – Lincoln Middle School – Replacement of Classroom Building C, Modernization and Site Improvements Project – Relocatables (Package 1A) Project – Y & M Construction, Inc. – Measure BB .....	43-44
A.26	Award of General Services Administration Contract to Simplex – Edison Language Academy Relocatable Project – Measure BB .....	45
A.27	Contract to Parsons for Program Management Services – Santa Monica High School – In Support of the Environmental Impact Report (EIR) as Required by the California Environmental Quality Act (CEQA) – Civic Center Joint Use Project (CCJUP) .....	46-47
A.28	Contract to R.L. Binder FAIA, Architects, LLP for Programming and Planning Studies – Santa Monica High School – In Support of the Environmental Impact Report (EIR) as Required by the California Environmental Quality Act (CEQA) – Civic Center Joint Use Project (CCJUP) .....	48-49
A.29	Contract to AECOM for CEQA Services and Parking Studies – Santa Monica High School – In Support of the Environmental Impact Report (EIR) as Required by the California Environmental Quality Act (CEQA) – Civic Center Joint Use Project (CCJUP) .....	50-51
A.30	Contract to Leighton Consulting, Inc. Geotechnical Investigation and Report Services – Santa Monica High School – In Support of the Environmental Impact Report (EIR) as Required by the California Environmental Quality Act (CEQA) – Civic Center Joint Use Project (CCJUP) .....	52-53

**Personnel**

A.31	Certificated Personnel – Elections, Separations .....	54-58
A.32	Classified Personnel – Merit .....	59-62
A.33	Classified Personnel – Non-Merit .....	63-64

**VIII. PUBLIC COMMENTS**

Public Comments is the time when members of the audience may address the Board of Education on items not scheduled on the meeting’s agenda. All speakers are limited to three (3) minutes. When there is a large number of speakers, the Board may reduce the allotted time to two (2) minutes per speaker. The Brown Act (Government Code) states that Board members may not engage in discussion of issues raised during “VIII. Public Comments” except to ask clarifying questions, make a brief announcement, make a brief report on his or her own activities, or to refer the matter to staff. This Public Comment section is limited to twenty (20) minutes. If the number of persons wishing to address the Board of Education exceeds the time limit, additional time will be provided in **Section XVI. CONTINUATION OF PUBLIC COMMENTS.**

**IX. COMMUNICATIONS (30)**

The Communications section provides an opportunity for the Board of Education to hear reports from the individuals or committee representatives listed below. All reports are limited to 5 minutes or less. However, if more time is necessary, or if a report will not be presented, please notify the Board secretary eight workdays prior to the date of the meeting.

**A. Student Board Member Reports (15)**

- Tanya Choo – Santa Monica High School
- Elizabeth Wilson – Malibu High School
- Billy Foran – Olympic High School

**B. SMMCTA Update – Mr. Harry Keiley (5)**

**C. S.E.I.U. Update – Ms. Keryl Cartee-McNeely (5)**

**D. PTA Council – Shari Davis (5)**

**X. SUPERINTENDENT’S REPORT (5)**

**MAJOR and DISCUSSION Items**

*As a general rule, items under MAJOR and DISCUSSION will be listed in order of importance as determined by the President, Vice President, and Superintendent. Individual Board members may move to request a change in the order prior to consideration of any Major item. The Board may also move any of these items out of order to be heard immediately following PUBLIC COMMENTS if it appears that there is special interest by the public or as a courtesy to staff members making presentations to the Board.*

**XI. MAJOR ITEMS (105)**

These items are considered to be of major interest and/or importance and are presented for **ACTION (A)** or **INFORMATION (I)** at this time. Many have been reviewed by the Board at a previous meeting under Section XII (Discussion Items) of the agenda.

A.34	Administrative Appointment (10) .....	65
	<i>House Principal, Santa Monica High School</i>	
A.35	Approval of 2009-10 Annual Financial and Measure R Audit Reports (45).....	66
A.36	Adopt Resolution No. 10-18 – Commemorating Martin Luther King, Jr. Day (5) .....	67-69
A.37	Increase in Staffing (FTE) – Educational Services (10).....	70
A.38	Increase in Staffing (FTE) – Special Education (5) .....	71
A.39	Teaching Authorization (10) .....	72
A.40	Assignment of Board of Education Liaisons to District Advisory Committees (DACs) (20) .....	73

**XII. DISCUSSION ITEMS (125)**

These items are submitted for information (FIRST READING) and discussion. Action will generally be considered at the next regularly scheduled meeting of the Board.

D.01	Federal Student Performance Accountability (60).....	74
D.02	Intensive Intervention Summer School (IISS) Program 2010-11 (45) .....	75-77
D.03	Consider Revising BP 6158 – Independent Study (10) .....	78-81
D.04	Consider Revising BP 6162.5 – Student Assessment (10) .....	82-84

**XIII. INFORMATIONAL ITEMS (0)**

I.01	Quarterly Report on Williams Uniform Complaints .....	85-85a
I.02	Semi-Annual Report on Professional Growth Program .....	86-88
I.03	Textbooks .....	89
I.04	Revision to AR 6158 – Independent Study.....	90-97

**XIV. BOARD MEMBER ITEMS (0)**

These items are submitted by individual board members for information or discussion, as per Board Policy 9322.

**XV. REQUESTS BY MEMBERS OF THE PUBLIC OR DISTRICT ADVISORY COMMITTEES TO ADDRESS THE BOARD OF EDUCATION**

A board member or member of the public may request that a matter within the jurisdiction of the board be placed on the agenda of a regular meeting, as per Board Policy 9322. The request shall be in writing and be submitted to the superintendent or designee with supporting documents and information, if any, at least one week before the scheduled meeting date. Items submitted less than a week before the scheduled meeting date may be postponed to a later meeting in order to allow sufficient time for consideration and research of the issue. The board president and superintendent shall decide whether a request is within the subject matter jurisdiction of the board. Items not within the subject matter jurisdiction of the board may not be placed on the agenda. In addition, the board president and superintendent shall determine if the item is merely a request for information or whether the issue is covered by an existing policy or administrative regulation before placing the item on the agenda.

**XVI. CONTINUATION OF PUBLIC COMMENTS**

A continuation of Section VIII, as needed. (If the number of persons wishing to address the Board of Education exceeds the time limit in section VIII, additional time will be provided in Section XVI, CONTINUATION OF PUBLIC COMMENTS.)

**XVII. BOARD MEMBER COMMENTS**

Board Member Comments is the section where a Board member may make a brief announcement or report on his/her own activities relative to Board business. There can be no discussion under "BOARD MEMBER COMMENTS."

**XVIII. FUTURE AGENDA ITEMS**

Items for future consideration will be listed with the projected date of consideration. The Board of Education will be given any backup information available at this time.

**XIV. CLOSED SESSION**

The Board of Education will, if appropriate, adjourn to Closed Session to complete discussion on items listed under Section III (Closed Session) following the regular business meeting.

**XX. ADJOURNMENT**

This meeting will adjourn to a special meeting scheduled for **Thursday, January 20, 2011**, at 6:00pm at the district office: 1651 16<sup>th</sup> Street, Santa Monica, CA. The next regularly scheduled meeting will be on **Thursday, February 3, 2011**, at 6:00 p.m. at the Malibu City Council Chambers: 23815 Stuart Ranch Road, Malibu, CA.

**Meetings held at the District Office and in Malibu are taped and rebroadcast in Santa Monica on CityTV2, Cable Channel 20 – Check TV listing.  
Meetings are rebroadcast in Malibu on Government Access Ch. 3 every Saturday at 8pm.**

**SMMUSD Board of Education Meeting Schedule 2010-2011**

**Closed Session begins at 4:30pm**  
**Public Meetings begin at 6:00pm**

July through December 2010					
Month	1 <sup>st</sup> Thursday	2 <sup>nd</sup> Thursday	3 <sup>rd</sup> Thursday	4 <sup>th</sup> Thursday	Special Note:
July			7/14* DO		*Wednesday, 7/14
August	8/4* DO		8/18* DO		*8/4: Workshop *Wednesday, 8/18
September	9/2 9/1* DO 9/4* DO		9/16* DO	9/23 DO	*Wednesday, 9/1 *9/4: Special Closed Session First day of school: 9/7 *9/16: Special Meeting
October	10/7 M		10/21 DO	10/29* DO	*10/29: Special Meeting
November	11/4 M		11/18 DO		Thanksgiving: 11/25-26
December	12/2* M	12/9 DO		winter break	*12/2: Special Meeting in Malibu
<b>December 18 – 31: Winter Break</b>					
January through June 2011					
<b>January 1 – 2: Winter Break</b>					
January	1/3* DO	1/13 DO	1/20* DO		*1/3: Special Meeting *1/20: Special Meeting
February	2/3 M		2/17 DO		
March	3/3 DO		3/17 DO	3/31 (5 <sup>th</sup> Thurs-)	
<b>April 11 – 22: Spring Break</b>					
April	4/6* DO	<del>4/14 DO</del>	spring break	spring break	*Wednesday, 4/6 (rescheduled from 4/14) *Stairway: 4/7 & 4/8
May	5/5 M		5/19 DO		
June	6/2 DO		<del>6/16 DO</del>	6/30* DO	Last day of school: 6/22 *6/30 replaces 6/16

District Office (DO): 1651 16<sup>th</sup> Street, Santa Monica.  
 Malibu City Council Chambers (M): 23815 Stuart Ranch Road, Malibu, CA

**Santa Monica-Malibu Unified School District  
Board of Education  
January 13, 2011**

**I. CALL TO ORDER**

A. Roll Call

Jose Escarce – President  
Ben Allen – Vice President  
Oscar de la Torre  
Maria Leon-Vazquez  
Laurie Lieberman  
Ralph Mechur  
Nimish Patel

Student Board Members

B. Pledge of Allegiance

**II. CLOSED SESSION**

TO: BOARD OF EDUCATION  
FROM: TIM CUNEO  
RE: APPROVAL OF MINUTES

ACTION  
01/13/11

RECOMMENDATION NO. A.01

It is recommended that the Board of Education approve the following Minutes:

December 2, 2010  
December 9, 2010  
December 13, 2010  
January 3, 2011

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:

---

## **CONSENT ITEMS**

TO: BOARD OF EDUCATION

ACTION/CONSENT

01/13/11

FROM: TIM CUNEO / CHIUNG-SALLY CHOU / JANECE L. MAEZ / PEGGY HARRIS /  
STUART SAM

RE: APPROVAL OF INDEPENDENT CONTRACTORS

RECOMMENDATION NO. A.02

It is recommended that the Board of Education enter into an agreement with the following Independent Contractors. These contracts are included in the 2010-2011 budget.

<b>Contractor/ Contract Dates</b>	<b>Description</b>	<b>Site</b>	<b>Funding (Measure BB)</b>
Kleinfelder 1/13/11 to 6/30/11 Not to exceed:\$4,500	DSA Certification for prior projects at Santa Monica High School	Measure BB/ Capital Improvements	21-00000-0-00000-85000- 5802-015-2600

<b>Contractor/ Contract Dates</b>	<b>Description</b>	<b>Site</b>	<b>Funding</b>
Dennis Woliver Kelley 9/20/10 to 6/30/11 Amend amount not to exceed \$50,000 <i>(\$25,000 approved on 10/7/10)</i>	To prepare periodic reviews of relevant court decisions, legislation, and other legal issues as they pertain to the Pt. Dume Marine Science School Charter School petition.	Superintendent	01-00000-0-00000-71500- 5820-020-1200
U C Regents 9/04/09 to 6/25/10 Not to exceed: \$10,000	Peer Advising & Tutoring	SAMOHI	01-90150-0-11100-10000- 5802-015-4150 (Reimbursed by PTSA)
U C Regents 9/08/09 to 6/22/11 Not to exceed: \$10,000	Peer Advising & Tutoring	SAMOHI	01-90150-0-11100-10000- 5802-015-4150 (Reimbursed by PTSA)
Santa Monica Academy of Music 11/5/10 to 6/1/11 Not to exceed: \$7,000	Coordination and Implementation of K-1-2 music/chorus	Edison	01-90150-0-11100-10000- 5890-001-4010 (PTA Resource)
S.T.A.R. 1/01/11 to 6/30/11 Not to exceed: \$5,000	Technology workshops for students	Rogers	01-90121-0-11100-10000- 5802-006-1-4060
California Mathematic Council 10/26/10 Not to exceed: \$2,755	To provide documents for RFP for Direct Access of utilities and analysis of RFP submissions.	Rogers	01-90121-0-11100-10000- 5890-006-4060

County of Los Angeles Sherriff Department  9/7/10 to 6/30/11  Amend amount not to exceed: \$7,876.78 (\$6,563.98 approved on 12/9/10)	STAR Program (Success Through Awareness and Resistance) offered to 7 <sup>th</sup> & 8 <sup>th</sup> grade students.  <i>Amend to include 6<sup>th</sup> grade          students.</i>	Malibu High	01-90141-0-11100-10000- 5802-010-4100 (Shark Fund)
STAR, Inc.  2/1/11 to 5/11/11  Not to exceed: \$8,730.	STAR will teach after school GATE enrichment classes to all GATE students.	Franklin	01-90150-0-11100-10000- 5802-002-4020 (PTA)
CSM  1/1/11 to 6/30/12  Not to exceed: \$18,000	E-Rate Consulting Services	Purchasing	01-00000-0-00000-7200- 5802-055-2550

MOTION MADE BY:  
 SECONDED BY:  
 STUDENT ADVISORY VOTE:  
 AYES:  
 NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

01/13/11

FROM: TIM CUNEO / CHIUNG-SALLY CHOU / MAUREEN BRADFORD

RE: OVERNIGHT FIELD TRIP(S) 2010-2011

RECOMMENDATION NO. A.03

It is recommended that the Board of Education approve the special field trip(s) listed below for students for the 2010-2011 school year. No child will be denied due to financial hardship.

School Grade # stdts	Destination Dates of Trip	Principal/ Teacher	Cost Funding Source	Subject	Purpose Of Field Trip
Cabrillo 4th 44	Sacramento, CA  6/3/11 – 6/3/11	B. Yates/ J. Matthews/ S. Baltrushes	\$394 per student paid by parents and fundraising	Social Studies	Students will travel with World Strides to tour various historical sites in Sacramento, including the Capitol building, Sutter's Fort, Old Town (Schoolhouse Museum), and Coloma (site of discovery of gold).
Samohi 9 <sup>th</sup> – 12 <sup>th</sup> 20	National High School Cheerleading Championships  Orlando, FL  2/10/11 – 2/15/11	H. Pedroza/ A. Meadors	\$200 per student paid by parents and fundraising	PE	Pep Squad students will compete in the National High School Cheerleading Championships.
Samohi 11 <sup>th</sup> – 12 <sup>th</sup> 4	Coastal America Student Summit on Ocean and Climate  Washington, DC  2/13/11 – 2/17/11	H. Pedroza/ B. Kay	\$800 per student paid by Coastal America and Aquarium of the Pacific	Science	Students will work as a team on understanding the relationship between the ocean, Great Lakes, inland seas and climate with particular focus on climate change. It will help prepare them for future careers in ocean and climate science and policy.
Samohi 9 <sup>th</sup> – 12 <sup>th</sup> 19	Berklee College of Music High School Jazz Festival,  Boston, MA  3/3/11– 3/6/11	H. Pedroza/ T. Whaley	\$800 per student paid by parents, fundraising and donation	Music	Students will compete in the largest jazz festival of its kind in the world. They will also participate in clinics/demonstration from some of the best jazz teachers/musicians in the world.

Malibu Middle School  6 <sup>th</sup>  111	Astrocamp, Idyllwild 2/28/11 – 3/2/11	M. Kelly/ K. Quin-Meyer	\$299 per student paid by parents	Science	6 <sup>th</sup> grade annual over-night trip. Study of stars, planets and rockets.
--	--	----------------------------	-----------------------------------	---------	--

MOTION MADE BY:  
 SECONDED BY:  
 STUDENT ADVISORY VOTE:  
 AYES:  
 NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

01/13/11

FROM: TIM CUNEO / JANECE L. MAEZ / PAT HO

RE: CONFERENCE AND TRAVEL APPROVAL/RATIFICATION

RECOMMENDATION NO. A.04

It is recommended that the Board of Education approve/ratify the following Requests for Absence on District Business (Conference and Travel) forms.

COMMENTS: Entries are alphabetical, by employee last name. In addition to the employee's name and site/location, each entry contains the following information: name, location and date (s) of the conference, complete account code, fund and program names, and the total estimated cost as provided by the site administrator. The average cost for substitute teachers is \$130/day. This figure is furnished for informational purposes and does not reflect the actual amount paid for an individual substitute.)

<u>AME</u> <u>SITE</u> Account Number Fund – Resource Number	CONFERENCE NAME LOCATION DATE (S)	COST ESTIMATE
<u>BAXTER, Catherine</u> Santa Monica High No Cost	California and the Common Core Downey, CA December 6, 2010	\$0
<u>CROMARTIE, Lanette</u> Fiscal Services 01-00000-0-00000-73100-5220-051-2510 General Fund- Function: Conference & Travel	Budget Perspectives Workshop Downey, CA February 1, 2011	\$25
<u>DIAZ, Aida</u> Ed Services 01-70910-0-47600-10000-5220-035-1300 General Fund- Resource: Economic Impact Aid	Bilingual/EL Directors' Meetings Downey, CA 10/8/10, 11/5/10, 12/2/10, 2/4/11, 3/4/11 4/7/11, 4/8/11 and 6/10/11	\$360
<u>KEITH, Kelly</u> Special Education 01-56400-0-00000-39000-5220-041-1400 General Fund- Resource: Medi-Cal	Diversity Career Expo Los Angeles, CA February 24, 2011	\$15
<u>KAMIBAYASHI, Terry</u> Maintenance & Operations 01-81500-0-00000-81100-5220-061-2602 General Fund- Resource: Ongoing & Major Maint.	Playground Safety Certification Course & Exam Garden Grove, CA January 19, 2011	\$620
<u>WEBB, Suzanne</u> Lincoln Middle 01-40350-0-11100-21000-5220-035-1300 General Fund- Resource: Title II	2011 ASCD Annual Conference: Bold Actions for Complex Challenges San Francisco, CA March 25 – 28, 2011	\$1,200

<b>Adjustments</b> (Preapproved expenses 10% in excess of approved costs that must be approved by Board/Changes in Personnel Attendance)		
<b>NONE</b>		

<b>Group Conference and Travel: In-State</b>		
* a complete list of conference participants is on file in the Department of Fiscal Services		
<u>BROCK, Miriam</u> <u>OCKNER, Sari</u> Special Education 01-40350-0-11100-21000-5220-035-1300 General Fund- Resource: Medi-Cal	Educator's Symposium on Accelerating Learning Anaheim, CA February 17 - 19, 2011	\$1,225 Total
<u>HYATT, Virginia</u> <u>MIGUEL, Jayvee</u> Purchasing Department 01-00000-0-00000-75300-5220-055-2550 General Fund- Function: Purchasing	CASBO-Job Alike Workshop El Segundo, CA January 28, 2011	\$88 Total
<u>MITCHELL, Kenneth</u> <u>TACARIELLO, Nicole</u> Special Education 01-56400-0-00000-39000-5220-041-1400 General Fund- Resource: Medi-Cal	Positive Practices in Behavioral Support Rancho Cucamonga, CA December 14 – 17, 2010	\$1, 265 Total
<u>MOEN, JoDee</u> <u>MCGREGORY, Cynthia</u> Special Education 01-56400-0-00000-39000-5220-041-1400 General Fund- Resource: Medi-Cal	Working with Angry Students and Those Who Just Don't Care Garden Grove, CA December 15, 2010	\$511 Total +2 SUBS
<u>NIEVES, Melissa</u> <u>MCGREGORY, Cynthia</u> Olympic High 01-40350-0-11100-2100-5220-035-1300 General Fund- Resource: Title II	Working with Angry Students Monrovia, CA December 14, 2010	\$500 Total +2 SUBS

<b>Out-of-State Conferences: Individual</b>		
<b>NONE</b>		

<b>Out-of-State Conferences: Group</b>		
<b>NONE</b>		

MOTION MADE BY:  
 SECONDED BY:  
 STUDENT ADVISORY VOTE:  
 AYES:  
 NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

01/13/11

FROM: TIM CUNEO / CHIUNG-SALLY CHOU

RE: ACCEPTANCE OF THE LOS ANGELES COUNTY ARTS COMMISSION'S  
\$10,000 GRANT

RECOMMENDATION NO. A.05

It is recommended that the Board of Education accept a grant of \$10,000 to fund a partnership with the Los Angeles County Arts Commission and Los Angeles Music Center. SMMUSD agrees to partner with the Los Angeles Music Center's theatre teaching artists, to provide a four-hour professional development session for 25 elementary classroom teachers and five teaching artist visits to each classroom participating in the program. The district will match the grant amount provided by the Arts Commission to offer the program to more teachers and cover the expense of the professional development.

COMMENTS: The Los Angeles Music Center will provide a toolkit of techniques and processes in Theatre for all participating classroom teachers. Participating classroom teachers in grades K-5 will develop an understanding of how to apply these techniques back in the classroom with a focus on Literacy and Language Arts integration. The teachers will focus on using Theatre techniques to make stories come to life in the classroom. The Music Center will align Theatre techniques and processes to district's Language Arts goals and outcomes.

*An example of content sequence of professional development in Theatre includes the following components:*

- Introduction, including overview (history/ background), elements (character, conflict, setting, plot), and stage work (stage areas, projection, pronunciation/articulation)
- Character (what it is, and how to create it: shape it/ write it/ speak it)
- Movement (walk, gesture, facial expressions/ non-verbal communication)
- Setting
- Improvisation – *exploring ideas*
- Storytelling – *retelling something already written, making it come alive*
- Source material (text resources, including core literature)

A copy of the full contract is in the Superintendent's Office.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

01/13/11

FROM: TIM CUNEO / CHIUNG-SALLY CHOU / JUDY ABDO

RE: HEAD START COLLABORATION WITH THE LOS ANGELES COUNTY OFFICE OF EDUCATION

RECOMMENDATION NO. A.06

It is recommended that the Board of Education approve the refunding application and budget for fiscal year 2011-2012 with Los Angeles County Office of Education (LACOE) for the purpose of providing Head Start services to eligible families effective July 1, 2011, through June 30, 2012. This agreement is to be executed between the Superintendent of Public Instruction, LACOE, and the Santa Monica-Malibu Unified School District, wherein LACOE agrees to pay Santa Monica-Malibu Unified School District Child Development Fund an amount not to exceed 1,593,352 for the Head Start-Basic Program and \$10,282 for the Head Start Training and Technical Assistance.

COMMENT: Head Start is a federal grant program with a long history of providing comprehensive child development and support services to young children and families with incomes at or below the poverty level. The contract, operates on a minimum of 200 days, provides for the operation of ten Head Start classes – approximately 194 children in a full day setting in partnership with State Preschool funds.

**Goals (2011-2012)**

1. Support the school success of eligible, low-income children by providing opportunities for their families to transcend the effect of poverty.

Objectives:

- Design and implement a service delivery model for overweight children.
- Support the achievement of children identified with difficulties in learning.
- Continue training and monitor child outcomes of English Language Learners.
- Design a curriculum for frequency of math operations and cross training of effective lessons.
- Create a partnership with organizations serving Head Start eligible families to coordinate a responsive delivery of services.
- Extend and revise the collaborative partnerships in order to improve the quality of service for homeless families.
- Implement a District wide transition plan for children moving from preschool to kindergarten.

2. To maintain a consistent and cohesive Fiscal Services desk.

Objective:

- Cross train another staff person on Head Start record keeping and reporting procedures.

*(Continued on next page)*

## HEAD START BUDGET

<b>BUDGET – 2011-2012</b>	
Personnel	\$1,100,904
Fringe Benefits	339,051
Travel	0
Equipment	0
Supplies	28,067
Contractual	20,000
Construction	0
Other	105,330
<b>TOTAL</b>	<b>\$1,593,352</b>

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

01/13/11

FROM: TIM CUNEO / CHIUNG-SALLY CHOU / JUDY ABDO

RE: CHILD DEVELOPMENT SERVICES PRESCHOOL PARENT HANDBOOKS

RECOMMENDATION NO. A.07

It is recommended that the Board of Education approve the parent handbooks for the Child Development Services preschool programs for fiscal year 2010-2011; California State Preschool Program Head Start, Part Day California State Preschool Program LAUP, and California State Preschool Program Full Day.

COMMENT: The parent handbook includes current State, County and District policies and procedures as well as program activities. Input was solicited from Child Development staff and members of the Child Care and Development Advisory Committee.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

01/13/11

FROM: TIM CUNEO / CHIUNG-SALLY CHOU / SARA WOOLVERTON

RE: APPROVAL OF SPECIAL EDUCATION CONTRACTS – 2010-2011

RECOMMENDATION NO. A.08

It is recommended that the Board of Education approve the following Special Education Contracts for fiscal year 2010-2011 as follows:

**NPS**

2010-2011 Budget 01-65000-0-57500-11800-5125-043-1400

Nonpublic School/Agency	SSID	Service Description	Contract Number	Cost Not to Exceed
Logan River Academy	DOB 10/4/92	NPS	#52-SPED11121	\$ 3,367
Kayne Eras – contract increase	6103151504	Speech & Counseling	#47-SPED11104	\$ 5,028
The HELP Group (Pacific Schools)	1148819523	NPS	#53-SPED11133	\$ 15,012

Amount Budgeted NPS 10/11		\$ 1,450,000
Prior Board Authorization as of 12-09-10		\$ 1,532,903
	Balance	\$ - 148,335
Positive Adjustment (See Below)		\$ 17,500
		\$ - 130,835
Total Amount for these Contracts		\$ 23,407
	Balance	\$ - 154,242

Adjustment					
NPS Budget 01-65000-0-57500-11800-5125-043-1400					
There has been a reduction in authorized expenditures of NPS/NPA contracts for FY 2010-2011 in the amount of \$17,500 as of 01/13/11					
NPS	Service Description	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment
Heritage School	NPS	#13-SPED11028	R	\$17,500	Student transferred

**NPA**

2010-2011 Budget 01-65000-0-57500-11800-5126-043-1400

Nonpublic School/Agency	SSID	Service Description	Contract Number	Cost Not to Exceed
Institute for Applied Behavior Analysis	DOB 8/16/1995	Behavior Intervention	#29-SPED11122	\$ 6,435
WAPADH	5103152572	FC Consultation	#30-SPED11123	\$ 1,735
Stepping Stones	6172839494	Behavior Support	#31-SPED11125	\$ 43,750
Therapy West	Various	Compensatory Occupational Therapy	#32-SPED11131	\$ 6,000

Amount Budgeted NPA 10/11		\$ 650,000
Prior Board Authorization as of 12-09-10		<u>\$ 736,035</u>
	Balance	\$ - 86,035
Positive Adjustment (See Below)		<u>\$ 0</u>
		\$ - 86,035
Total Amount for these Contracts		<u>\$ 57,920</u>
	Balance	\$ -143,955

Adjustment					
NPA Budget 01-65000-0-57500-11800-5126-043-1400					
There has been a reduction in authorized expenditures of NPS/NPA contracts for FY 2010-2011 in the amount of \$ 0 as of 01/13/11					
NPA	Service Description	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment

### Instructional Consultants

2010-2011 Budget 01-65000-0-57500-11900-5802-043-1400

Instructional Consultant	SSID	Service Description	Contract Number	Cost Not to Exceed
Dr. Trang Nguyen			#23-SPED11116	Note: change on contract number only
Karen Schnee			#24-SPED11115	Note: change on contract number only
Sandra Kaler	DOB 8/16/95	Evaluation	#25-SPED11126	\$ 3,550
Anne Marie Baer	4191337170	ASL Assessment	#26-SPED11130	\$ 500
Accommodating Ideas – contract increase	Various	Interpreting Services	#15-SPED11085	\$ 20,000

Amount Budgeted Instructional Consultants 10/11		\$ 450,000
Prior Board Authorization as of 12-09-10		<u>\$ 481,799</u>
	Balance	\$ - 31,799
Positive Adjustment (See Below)		<u>\$ 0</u>
		- 31,799
Total Amount for these Contracts		<u>\$ 24,050</u>
	Balance	\$ - 55,849

Adjustment					
Instructional Consultants Budget 01-65000-0-57500-11900-5802-043-1400					
There has been a reduction in authorized expenditures of Instructional Consultants contracts for FY 2010-2011 in the amount of \$ as of 01/13/11.					
Instructional Consultant	Service Description	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment

**Non-Instructional Consultants**

2010-2011 Budget 01-65000-0-57500-11900-5890-043-1400

Non-Instructional Consultant	SSID	Service Description	Contract Number	Cost Not to Exceed
Parent Reimbursement	8103132988	Travel reimbursement	#19-SPED11124	\$ 1,200
LA Checker Cab Co-Op	Various	Transportation	#20-SPED11127	\$ 1,000
LA Checker Cab Co-Op	606568	Transportation	#21-SPED11128	\$ 11,330
LA Checker Cab Co-Op	DOB 9/13/04	Transportation	#22-SPED11129	\$ 22,440

Amount Budgeted Non-Instructional Consultants 10/11		\$ 200,000
Prior Board Authorization as of 12-09-10		\$ <u>226,722</u>
	Balance	\$ - 26,722
Positive Adjustment (See Below)		\$ <u>0</u>
		\$ - 26,722
Total Amount for these Contracts		\$ <u>35,970</u>
	Balance	\$ - 62,692

Adjustment					
Non-Instructional Consultants Budget 01-65000-0-57500-11900-5890-043-1400					
There has been a reduction in authorized expenditures of Non-Instructional Consultants contracts for FY 2010-2011 in the amount of \$ 0 as of 01/13/11.					
Non- Instructional Consultant	Service Description	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment

**Legal**

2010-2011 Budget 01-65000-0-57500-11900-5820-043-1400

Legal Contractor	Service Description	Contract Number	Cost Not to Exceed

Amount Budgeted Legal Services 10/11		\$ 200,000
Prior Board Authorization as of 12-09-10		<u>200,000</u>
	Balance	\$ 200,000
Adjustments for this period		\$ <u>0</u>
		200,000
Total Amount for these Contracts		\$ <u>0</u>
	Balance	\$ 0

Adjustment				
Legal Services Budget 01-65000-0-57500-11900-5820-043-1400				
There has been a reduction in authorized expenditures of Legal Services contracts for FY 2010-2011 in the amount of \$ 0 as of 01/13/11.				
Legal Contractor	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment

COMMENT: According to the Education Code SEC.21 Section 56342, prior to recommending a new or continued placement in a non-public, non-sectarian school, the Individualized Education Program (IEP) Team must submit the proposed recommendation to the local governing board for its review and recommendation regarding the cost of such placement.

The recommendations for these severely handicapped students are made by the District IEP Teams in accordance with State and Federal laws. The mandates of IDEA require non-public school services be provided at no expense to parents if there is not an appropriate public school program available. Funding to come from a SELPA-wide non-public school/non-public agency reserve account.

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

01/13/11

FROM: TIM CUNEO / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: AWARD OF PURCHASE ORDERS – 2010-2011

RECOMMENDATION NO. A.09

It is recommended that the Board of Education approve the following Purchase Orders and Changed Purchase Orders from November 30, 2010, through January 4, 2011, for fiscal /11.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

## PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF JANUARY 13, 2011

U-GENERAL FUND, UNRESTRICTED R-GENERAL FUND, RESTRICTED A-ADULT ED CD-CHILD DEVELOPMENT F-CAFETERIA  
 SF-SPECIAL FINANCING (FLEX) BB,X-BONDS D-DEVELOPER FEES SR-SPECIAL RESERVE CAPITAL  
 DF-DEFERRED MAINTENANCE SM-STATE MODERNIZATION

PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
<u>*** NEW PURCHASE ORDERS ***</u>					
113255	A-Z BUS SALES	Open order for bus parts/sp.ed	TRANSPORTATION	3,292.50	R
113315	A.J FISTES CORPORATION	PAINT FOOD SRVS & STUDENT SRVS	FACILITY MAINTENANCE	2,840.00	R
113326	A.J FISTES CORPORATION	PAINT ROGERS CAFETERIA	FACILITY MAINTENANCE	1,750.00	R
113205	AAA ELECTRIC MOTOR SALES	FOR ELECTRIC MOTOR SALES	FACILITY MAINTENANCE	1,000.00	R
113022	ACTION LOGOS LLC	SPIRIT BEANIES	SAMOHI STUDENT STORE	972.00	U
112956	ADR SECURITY SYSTEMS	REPAIR FIRE PROTECTIVE SYSTEMS	FACILITY MAINTENANCE	5,730.00	R
112978	ALLAN'S AQUARIUM	OPEN ORDER/SCIENCE	CHILD DEVELOPMENT CENTER	150.00	CD
113163	AMECI PIZZA & PASTA	STRWY AUDITION/CONCERT SUPPLIE	CURRICULUM AND IMC	500.00	R
112640	APPLE COMPUTER CORP	AT ACCESSORIES	SPECIAL ED SPECIAL PROJECTS	437.74	R
113015	APPLE COMPUTER CORP	CLASSROOM SUPPLIES	MALIBU HIGH SCHOOL	151.46	R
113150	APPLE COMPUTER CORP	COMPUTER FOR AVID/ED FOUND	JOHN ADAMS MIDDLE SCHOOL	1,396.03	R
113198	APPLE COMPUTER CORP	OCLC LAPTOPS (AFTER SCH PROG)	SPECIAL EDUCATION REGULAR YEAR	2,608.08	R
113288	APPLE COMPUTER CORP	MACBOOKS	MCKINLEY ELEMENTARY SCHOOL	7,183.14	R
113176	ASSOCIATED BUILDING MATERIALS	TOP SOIL FOR ATHLETIC FIELD	SANTA MONICA HIGH SCHOOL	3,200.00	R
113387	AT&T	CISCO EQUIPMENT UPGRADES	EDISON ELEMENTARY SCHOOL	3,655.91	BB
113355	B-LINE ELECTRIC INC	ADAMS ELECTRICAL POWER	FACILITY MAINTENANCE	2,250.00	R
113246	BARNES & NOBLE/SANTA MONICA	BOOKS/LANG ARTS DEPT/LOTTERY	JOHN ADAMS MIDDLE SCHOOL	287.71	R
112983	BARRETT'S APPLIANCE	WASHING MACHINE	CHILD DEVELOPMENT CENTER	541.30	CD
113031	BEST BUY	AUDIO SUPPLIES/PE/GIFT	JOHN ADAMS MIDDLE SCHOOL	478.93	R
112965	BODOK, SUSAN	REIMBURSE/LIBRARY/POSTAGE	JOHN ADAMS MIDDLE SCHOOL	178.39	U
113131	BORDERS BOOKS & MUSIC-WESTWOOD	BOOKS	SANTA MONICA HIGH SCHOOL	150.00	R
113096	CALIFORNIA ADULT EDUCATION	MEMBERSHIP DUES	ADULT EDUCATION CENTER	109.75	A
112980	CALIFORNIA DEPT OF EDUCATION	CA STANDARDS BOOKS	STATE AND FEDERAL PROJECTS	884.81	R
113014	CALIFORNIA OFFICE SYSTEMS INC	MAIN OFFICE SUPPLIES	MALIBU HIGH SCHOOL	2,763.00	U
113126	CALIFORNIA OFFICE SYSTEMS INC	CLASSROOM SUPPLIES	OLYMPIC CONTINUATION SCHOOL	137.86	R
113172	CALIFORNIA PEST MANAGEMENT INC	OPERATIONS GROUNDS PEST CONTR	GROUNDS MAINTENANCE	479.00	R
113279	CALIFORNIA PEST MANAGEMENT INC	OPEN ORDER GROUNDS PEST MANAGE	GROUNDS MAINTENANCE	1,500.00	R
113008	CANON BUSINESS SOLUTIONS-WEST	STAPLES FOR CANON COPIER	MALIBU HIGH SCHOOL	437.05	U
113011	CARBIDE SAW	WOODSHOP SUPPLIES	MALIBU HIGH SCHOOL	150.00	R
113202	CASTLEROCK ENVIRONMENTAL INC	EDISON MOLD ABATEMENT WORK	FACILITY MAINTENANCE	3,240.00	R
112878	CDW-G COMPUTING SOLUTIONS	REPLACEMENT LAMP/TONER	EDISON ELEMENTARY SCHOOL	327.41	R
112995	CDW-G COMPUTING SOLUTIONS	Consumables for fi6130 scanner	CURRICULUM AND IMC	129.15	U
113002	CDW-G COMPUTING SOLUTIONS	TECHNOLOGY SUPPLIES	MALIBU HIGH SCHOOL	131.79	U
113074	CDW-G COMPUTING SOLUTIONS	INST SUP/ED FOUNDATION GRANT	JOHN ADAMS MIDDLE SCHOOL	1,576.55	R
113331	CHAMPION CHEMICAL	CUSTODIAL SUPPLIES	SANTA MONICA HIGH SCHOOL	946.64	R
113304	CHEVRON U.S.A. INC.	OPEN ORDER OPERATIONS GAS	GROUNDS MAINTENANCE	3,500.00	R
113254	CINTAS CORPORATION	Open order for cleaning/shop T	TRANSPORTATION	3,000.00	R
113036	CITIZENS MEDICAL GROUP	OPEN ORDER FOR FIRST AID	INSURANCE SERVICES	2,000.00	U
113023	COASTAL ENTERPRISES	REORDER PE CLOTHES	SAMOHI STUDENT STORE	765.60	U
113025	COASTAL ENTERPRISES	APRONS FOR STORE WORKERS	SAMOHI STUDENT STORE	763.86	U
113166	COMPLETE BUSINESS SYSTEMS	SUPPLIES	MCKINLEY ELEMENTARY SCHOOL	450.45	R
113037	CONTROLTEC IN	ANNUAL MAINT. FOR ENROLLMENT	CHILD DEVELOPMENT CENTER	13,200.00	U
113165	COPYLAND INC	PRINTING	SANTA MONICA HIGH SCHOOL	378.43	U
113265	CRANE, LAKIN	MILEAGE REIMBURSEMENT 10/11	SPECIAL EDUCATION REGULAR YEAR	400.00	R
113302	CRUCIAL TECHNOLOGY	computer supplies	GRANT ELEMENTARY SCHOOL	129.40	U
113369	CTB/MCGRAW HILL	PRETESTING MATERIALS	ADULT EDUCATION CENTER	134.61	A
113203	CULVER NEWLIN	CHAIR	CURRICULUM AND IMC	360.48	U
113223	DALY MOVERS INC	STORAGE FEES FOR RELOCATION	EDISON ELEMENTARY SCHOOL	1,740.00	BB
113032	DISCOUNT DANCE SUPPLY	INST SUPPLIES/DANCE/VAPA	JOHN ADAMS MIDDLE SCHOOL	94.61	U

## PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF JANUARY 13, 2011

U-GENERAL FUND, UNRESTRICTED R-GENERAL FUND, RESTRICTED A-ADULT ED CD-CHILD DEVELOPMENT F-CAFETERIA  
 SF-SPECIAL FINANCING (FLEX) BB,X-BONDS D-DEVELOPER FEES SR-SPECIAL RESERVE CAPITAL  
 DF-DEFERRED MAINTENANCE SM-STATE MODERNIZATION

PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
112921	DISCOUNT SCHOOL SUPPLY	INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	401.92	CD
112968	DISCOUNT SCHOOL SUPPLY	INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	124.90	CD
112981	DISCOUNT SCHOOL SUPPLY	INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	258.08	CD
112984	DISCOUNT SCHOOL SUPPLY	INSTRUCTIONAL ITEMS	CHILD DEVELOPMENT CENTER	301.68	CD
113120	DISCOUNT SCHOOL SUPPLY	WINTER BREAK SUPPLIES	CHILD DEVELOPMENT CENTER	185.73	CD
113121	DISCOUNT SCHOOL SUPPLY	WINTER BREAK SUPPLIES	CHILD DEVELOPMENT CENTER	87.81	CD
113173	DISCOUNT SCHOOL SUPPLY	INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	442.78	CD
113377	EAI K-12 MATH CATALOG	INST SUP/SPEC ED/LOTTERY	JOHN ADAMS MIDDLE SCHOOL	72.69	R
113215	EDUCATIONAL TESTING SERVICE	STAR PRE-ID TEST ORDER	CURRICULUM AND IMC	5,370.00	U
113281	ELECTRIC SUPPLY CONNECTION	ELECTRICAL SUPPLIES	FACILITY MAINTENANCE	3,000.00	R
113021	EMED CO. INC.	SIGNAGE SUPPLIES	FACILITY MAINTENANCE	500.00	R
113188	EMED CO. INC.	MAINT DEPT SIGNAGE SUPPLIES	FACILITY MAINTENANCE	1,000.00	R
113034	ENGLER BROS MOTOR PARTS	REPL. MIRROR FOR VEHICLE 40	FOOD SERVICES	116.85	F
113007	FAST DEER BUS CHARTER INC	ATHLETIC TRANSPORTATION	MALIBU HIGH SCHOOL	849.91	U
113013	FOLLETT EDUCATIONAL SERVICES	TEACHER SUPPLEMENTAL MATERIAL	MALIBU HIGH SCHOOL	267.21	R
113129	FOLLETT EDUCATIONAL SERVICES	Math Textbooks Gr 7	JOHN ADAMS MIDDLE SCHOOL	598.14	R
112822	GALE SUPPLY CO	TRASH CANS AND DOME LIDS	LINCOLN MIDDLE SCHOOL	1,603.45	R
112988	GALE SUPPLY CO	CUSTODIAL SUPPLIES	MCKINLEY ELEMENTARY SCHOOL	1,430.37	U
113012	GALE SUPPLY CO	CUSTODIAL SUPPLIES	JOHN ADAMS MIDDLE SCHOOL	617.78	U
113061	GALE SUPPLY CO	CUSTODIAL	CHILD DEVELOPMENT CENTER	465.50	CD
113062	GALE SUPPLY CO	CUSTODIAL	CHILD DEVELOPMENT CENTER	303.73	CD
113113	GALE SUPPLY CO	WINTER BREAK CUSTODIAL	CHILD DEVELOPMENT CENTER	318.49	CD
113207	GALE SUPPLY CO	CUSTODIAL SUPPLIES	SANTA MONICA HIGH SCHOOL	4,524.99	U
113309	GALE SUPPLY CO	TISSUES	LINCOLN MIDDLE SCHOOL	531.19	U
113343	GALE SUPPLY CO	CUSTODIAL SUPPLIES	LINCOLN MIDDLE SCHOOL	1,511.26	U
113327	GANDER EDUCATION PUBLISHING	STUDENT EQUIPMENT: SPEECH GOAL	SPECIAL ED SPECIAL PROJECTS	69.60	R
113077	GARCIA, GUADALUPE	PIANO MOVING	CURRICULUM AND IMC	450.00	U
113339	GENERAL BINDING CORP	LAMINATING FILM	LINCOLN MIDDLE SCHOOL	289.56	U
113351	GRAVES, GIZELLE	HEALTH/SAFETY REIMBURSEMENT	CHILD DEVELOPMENT CENTER	87.79	CD
113190	HANDWRITING WITHOUT TEARS INC	workbooks for 2nd level	GRANT ELEMENTARY SCHOOL	61.70	R
113349	HANDWRITING WITHOUT TEARS INC	INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	4,000.97	CD
113105	HEINEMANN	COMPREHENSION TOOLKITS	WILL ROGERS ELEMENTARY SCHOOL	1,539.75	R
113294	HEINEMANN	Books for staff	FRANKLIN ELEMENTARY SCHOOL	323.33	R
112998	HOLT RINEHART & WINSTON	MATH TEXTBOOKS TEACHER EDITION	MALIBU HIGH SCHOOL	288.72	R
113056	HOME DEPOT- L.A.	OPEN ORDER/CLASSROOM ITEMS	CHILD DEVELOPMENT CENTER	50.00	CD
113060	HOME DEPOT- L.A.	OPEN ORDER/SCIENCE	CHILD DEVELOPMENT CENTER	200.00	CD
112997	HOUGHTON MIFFLIN	PRECALCULUS SOLUTION GUIDE	MALIBU HIGH SCHOOL	53.58	R
113185	HOUGHTON MIFFLIN HARCOURT	Consumables	FRANKLIN ELEMENTARY SCHOOL	284.47	R
113318	HOUGHTON MIFFLIN HARCOURT	RECREATION OF P.O.	ROOSEVELT ELEMENTARY SCHOOL	1,592.58	R
113080	HOWARD INDUSTRIES	THERMOSTAT GAURDS	LINCOLN MIDDLE SCHOOL	47.51	BB
112730	IMED	CLASSROOM SCREEN	MCKINLEY ELEMENTARY SCHOOL	70.24	R
113079	IMED	TELEVISION FOR RELO LIBRARY	LINCOLN MIDDLE SCHOOL	1,093.99	BB
113272	INDUSTRIAL ELECTRIC SERVICE	SINGLE PAN & HINGES FOR WARMER	FOOD SERVICES	1,172.77	F
113001	INTELLI-TECH	DOCKING STATION FOR LAPTOP	MALIBU HIGH SCHOOL	174.50	U
113003	INTELLI-TECH	COMPUTER AND MONITOR	BUSINESS SERVICES	1,124.36	R
113137	INTELLI-TECH	COMPUTERS	MALIBU HIGH SCHOOL	319.80	R
113208	INTELLI-TECH	HS COMPUTERS	CHILD DEVELOPMENT CENTER	2,280.93	CD
113290	INTELLI-TECH	FLAT PANEL	MCKINLEY ELEMENTARY SCHOOL	260.74	R
113334	INTELLI-TECH	OFFICE COMPUTER	SPECIAL EDUCATION REGULAR YEAR	1,124.36	R
113066	INTERNATIONAL PAPER	PAPER ORDER	PURCHASING/WAREHOUSE	362.18	U

## PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF JANUARY 13, 2011

U-GENERAL FUND,UNRESTRICTED R-GENERAL FUND,RESTRICTED A-ADULT ED CD-CHILD DEVELOPMENT F-CAFETERIA  
 SF-SPECIAL FINANCING (FLEX) BB,X-BONDS D-DEVELOPER FEES SR-SPECIAL RESERVE CAPITAL  
 DF-DEFERRED MAINTENANCE SM-STATE MODERNIZATION

PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
113093	JOSTENS/DIPLOMAS	GRADUATION SUPPLIES	ADULT EDUCATION CENTER	327.16	A
113009	JW PEPPER OF LOS ANGELES	INSTRUMENTAL MUSIC SUPPLIES	MALIBU HIGH SCHOOL	500.00	R
113157	JW PEPPER OF LOS ANGELES	STAIRWAY MUSIC	CURRICULUM AND IMC	3,000.00	R
113214	KELLY PAPER/SANTA MONICA	PADDING COMPOUND	PRINTING SERVICES	40.16	U
113181	KIM, SUNGSOO	REFUND / STUDENT TUITION	ADULT EDUCATION CENTER	60.00	A
113146	KORADE & ASSOCIATE BUILDERS	PERMANENT & TEMPORARY FENCING	LINCOLN MIDDLE SCHOOL	6,168.00	BB
113222	KORADE & ASSOCIATE BUILDERS	EXTEND FENCING & APPLY SCREEN	EDISON ELEMENTARY SCHOOL	11,871.00	BB
113275	KORADE & ASSOCIATE BUILDERS	LINCOLN FLOOR REPAIRS	FACILITY MAINTENANCE	2,652.00	R
113058	LAKESHORE (PICK UP ONLY)	OPEN ORDER/INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	125.00	CD
113059	LAKESHORE (PICK UP ONLY)	OPEN ORDER/INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	300.00	CD
113107	LAKESHORE (PICK UP ONLY)	OPEN PO FOR PREK INSTR & SUPP	HEALTH SERVICES	5,000.00	R
113114	LAKESHORE (PICK UP ONLY)	OPEN ORDER/INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	200.00	CD
113063	LAKESHORE CURRICULUM	INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	678.98	CD
113142	LAKESHORE CURRICULUM	PRESCHOOL	CHILD DEVELOPMENT CENTER	2,635.48	CD
113143	LAKESHORE CURRICULUM	PRESCHOOL	CHILD DEVELOPMENT CENTER	3,471.17	CD
113144	LAKESHORE CURRICULUM	PRESCHOOL	CHILD DEVELOPMENT CENTER	1,524.15	CD
113201	LENIN VELASCO	TARDY SWEEP SYSTEM	SANTA MONICA HIGH SCHOOL	464.00	U
113236	LENIN VELASCO	OFFICE SUPPLIES	SANTA MONICA HIGH SCHOOL	129.75	U
113076	LIBRARIANS BOOK EXPRESS	REFERENCE BOOK	OLYMPIC CONTINUATION SCHOOL	158.50	R
113216	MARYLAND MATERIALS LLC	PLAYGROUND PARTS	FACILITY MAINTENANCE	100.00	R
113348	MASUNE/MEDCO SCHOOL FIRST AID	HEALTH AND SAFETY SUPPLIES	CHILD DEVELOPMENT CENTER	821.84	CD
113184	MC MASTER CARR	PLATFORM TRUCKS	WILL ROGERS ELEMENTARY SCHOOL	886.29	U
113020	MCGREGORY, CYNTHIA	CLASSROOM SUPPLIES	STATE AND FEDERAL PROJECTS	140.00	R
113111	MEDCO SUPPLY CO	Nurses Office Light	CABRILLO ELEMENTARY SCHOOL	318.53	R
113306	MEDCO SUPPLY CO	Daylight Magnifying Lamp	WEBSTER ELEMENTARY SCHOOL	331.17	R
113340	MEDCO SUPPLY CO	DAYLIGHT MAGNIFYING LAMP	WEBSTER ELEMENTARY SCHOOL	361.32	R
113336	MIND RESEARCH INSTITUTE	MIND RESEARCH MATH SOFTWARE	JOHN ADAMS MIDDLE SCHOOL	25,127.50	R
113231	MITTEL'S ART SUPPLY	GRAPHIC ARTS SUPPLIES	SPECIAL ED SPECIAL PROJECTS	57.62	R
113241	MITTEL'S ART SUPPLY	GRAPHIC ARTS SUPPLIES	SPECIAL ED SPECIAL PROJECTS	54.88	R
113147	MOBILE MODULAR	2 MODULAR CLASSROOM BUILDINGS	EDISON ELEMENTARY SCHOOL	152,570.00	BB
113219	MOBILE MODULAR	RENTAL OF 2 CLASSRMS & LIBRARY	LINCOLN MIDDLE SCHOOL	191,130.75	BB
113042	MORE PREPARED	EMERGENCY/TRAUMA KITS	WILL ROGERS ELEMENTARY SCHOOL	2,841.15	R
113094	MORGAN, JENNIFER	MILEAGE REIMBURSEMENT	SPECIAL EDUCATION REGULAR YEAR	500.00	R
113109	MURPHY, ANNE MARIE	COTSEN REIMBURSEMENT	MCKINLEY ELEMENTARY SCHOOL	1,000.00	R
113016	NETOP TECH INC	RENEWAL OF SOFTWARE PROGRAM	MALIBU HIGH SCHOOL	436.81	U
112826	NEWS 2 YOU INC	ONLINE NEWSPAPER LICENSE	LINCOLN MIDDLE SCHOOL	153.65	R
113212	NEXTEL COMMUNICATIONS	REPLACEMENT FOR DAMAGED PHONE	FACILITY MAINTENANCE	194.52	R
113271	NEXTEL COMMUNICATIONS	REPLACEMENT PHONES	FACILITY OPERATIONS	600.00	U
113123	OFFICE MAX	OPEN ORDER/PAPER	CHILD DEVELOPMENT CENTER	1,000.00	CD
113258	OLIVER WORLDCLASS LABS INC	smartboards EETT	STATE AND FEDERAL PROJECTS	52,222.34	R
113330	OLIVER WORLDCLASS LABS INC	smart board installation	WEBSTER ELEMENTARY SCHOOL	429.63	R
113115	ORIENTAL TRADING CO INC	WINTER BREAK SUPPLIES	CHILD DEVELOPMENT CENTER	70.15	CD
113118	ORIENTAL TRADING CO INC	WINTER BREAK SUPPLIES	CHILD DEVELOPMENT CENTER	219.47	CD
113285	PACIFIC PLUMBING	PLUMBING SUPPLIES	FACILITY MAINTENANCE	2,000.00	R
113026	PATCH USA	REORDER SPIRIT HATS	SAMOHI STUDENT STORE	272.00	U
113324	PATTONS PHARMACY	TB SERUM AND SYRINGES	HEALTH SERVICES	1,000.00	U
113050	PAVILLIONS STORE #2231	OPEN ORDER/COOKING	CHILD DEVELOPMENT CENTER	250.00	CD
113006	PEARSON CLINICAL ASSESSMENT	WEB-BASED SOFTWARE - CBM	WILL ROGERS ELEMENTARY SCHOOL	2,020.00	R
112999	PEARSON EDUCATION	LIFE SCIENCE TEACHERS EDITION	MALIBU HIGH SCHOOL	122.52	R
113128	PEARSON EDUCATION #3	Txtbks Science 7th Gr	JOHN ADAMS MIDDLE SCHOOL	736.13	R
113372	PEARSON EDUCATION #3	DIFFERENCE TO PRICE CHANGE	JOHN ADAMS MIDDLE SCHOOL	173.59	R

## PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF JANUARY 13, 2011

U-GENERAL FUND, UNRESTRICTED R-GENERAL FUND, RESTRICTED A-ADULT ED CD-CHILD DEVELOPMENT F-CAFETERIA  
 SF-SPECIAL FINANCING (FLEX) BB,X-BONDS D-DEVELOPER FEES SR-SPECIAL RESERVE CAPITAL  
 DF-DEFERRED MAINTENANCE SM-STATE MODERNIZATION

PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
113019	POSTMASTER-MALIBU	RENEWAL OF POSTAGE PERMIT	MALIBU HIGH SCHOOL	185.00	U
113227	POSTMASTER-SANTA MONICA	POSTAGE	SANTA MONICA HIGH SCHOOL	1,287.00	U
113228	POSTMASTER-SANTA MONICA	POSTAGE	SANTA MONICA HIGH SCHOOL	1,287.00	U
113200	PRO-ED	PSYCH TESTING AND PROTOCOLS	SPECIAL ED SPECIAL PROJECTS	1,684.88	R
113151	QUARTERMASTER	CAMPUS SECURITY UNIFORMS/PTSA	JOHN ADAMS MIDDLE SCHOOL	184.26	R
113175	QUARTERMASTER	SUPPLIES - SECURITY	ADULT EDUCATION CENTER	217.27	A
113292	RADIO SHACK	WALKIE TALKIES	MCKINLEY ELEMENTARY SCHOOL	329.18	R
113041	RALPH'S	SUPPLIES	MCKINLEY ELEMENTARY SCHOOL	150.00	R
113122	RAYVERN LIGHTING	LIGHT LAMPS	JOHN MUIR ELEMENTARY SCHOOL	206.85	U
113356	RAYVERN LIGHTING	CUSTODIAL SUPPLIES	SANTA MONICA HIGH SCHOOL	572.07	R
113289	REFRIGERATION HARDWARE SUPPLY	HVAC SUPPLIES	FACILITY MAINTENANCE	200.00	R
113162	RICOH BUSINESS SOLUTIONS	COPIER SUPPLIES	SANTA MONICA HIGH SCHOOL	376.31	U
113366	ROSE LIGHTING & ELECTRIC	OPEN ORDER ELECTRIC SUPPLIES	FACILITY MAINTENANCE	1,000.00	R
112986	SANTA MONICA WHOLESALE	LIGHTS FOR THE CAFETERIA	JOHN MUIR ELEMENTARY SCHOOL	107.23	U
113187	SANTA MONICA WHOLESALE	MAINT DEPT ELECTRICAL SUPPLIES	FACILITY MAINTENANCE	1,500.00	R
113039	SCHOLASTIC INC	SPECIAL PROMOTIONAL BOOKS	EDISON ELEMENTARY SCHOOL	118.75	R
113297	SCHOLASTIC INC	textbooks	MCKINLEY ELEMENTARY SCHOOL	102.51	R
113325	SCHOOL NURSE SUPPLY INC	NURSE SUPPLIES	HEALTH SERVICES	105.28	U
113030	SCHOOL SPECIALTY INC	INST SUPPLIES/PE/GIFT	JOHN ADAMS MIDDLE SCHOOL	250.23	R
113004	SEHI COMPUTER PRODUCTS	COMPUTER SUPPLIES	WILL ROGERS ELEMENTARY SCHOOL	420.18	R
113073	SEHI COMPUTER PRODUCTS	INK	SANTA MONICA HIGH SCHOOL	1,904.58	U
113133	SEHI COMPUTER PRODUCTS	TABLOID SIZE PRINTER REPLACMNT	SANTA MONICA HIGH SCHOOL	2,951.40	R
113159	SEHI COMPUTER PRODUCTS	INNK CARTRIDGES	SANTA MONICA HIGH SCHOOL	94.42	U
113243	SEHI COMPUTER PRODUCTS	CLASSROOM HEADPHONES	EDISON ELEMENTARY SCHOOL	432.96	R
113332	SEHI COMPUTER PRODUCTS	PRINTER TONERS	WILL ROGERS ELEMENTARY SCHOOL	1,356.83	R
113145	SENNA TREE COMPANY	TRIM TREES TO EXTEND FENCING	EDISON ELEMENTARY SCHOOL	1,330.00	BB
113194	SEW WHAT? INC	Stage Valance	CABRILLO ELEMENTARY SCHOOL	279.54	R
113134	SIR SPEEDY PRINTING #0245	STAIRWAY PRINTING	CURRICULUM AND IMC	2,500.00	R
113153	SIR SPEEDY PRINTING #0245	OPEN ORDER/PRINTING	CHILD DEVELOPMENT CENTER	2,800.00	CD
113192	SIR SPEEDY PRINTING #0245	BUSINESS CARDS	ROOSEVELT ELEMENTARY SCHOOL	57.07	U
113051	SMART & FINAL	OPEN ORDER/COOKING	CHILD DEVELOPMENT CENTER	50.00	CD
113125	SMART & FINAL	REFRESHMENTS	OLYMPIC CONTINUATION SCHOOL	300.00	R
113250	SMART & FINAL	OPEN ORDER/COOKING	CHILD DEVELOPMENT CENTER	75.00	CD
113251	SMART & FINAL	OPEN ORDER/CLEANING	CHILD DEVELOPMENT CENTER	50.00	CD
113161	SMART & FINAL #315	SUPPLIES FOR STAIRWAY PROGRAM	CURRICULUM AND IMC	1,500.00	R
113180	SMITH, BRADFORD	INSTRUC. MATERIALS / OPEN PO	ADULT EDUCATION CENTER	250.00	A
113112	SOUTHWEST SCHOOL SUPPLY	Office/Classroom supplies	CABRILLO ELEMENTARY SCHOOL	1,000.00	U
113029	SRA/MCGRAW HILL	BOOK SETS	ROOSEVELT ELEMENTARY SCHOOL	3,124.98	R
113108	STAPLES BUSINESS ADVANTAGE	GENERAL SUPPLIES	BOE/SUPERINTENDENT	900.00	U
113136	STAPLES BUSINESS ADVANTAGE	STAPLES OPEN PO FOR EETT	STATE AND FEDERAL PROJECTS	200.00	R
113164	STAPLES BUSINESS ADVANTAGE	STAIRWAY SUPPLIES	CURRICULUM AND IMC	500.00	R
113233	STAPLES DIRECT	Open PO for supplies	FRANKLIN ELEMENTARY SCHOOL	1,500.00	R
112937	STAPLES/P-U/VENICE/LINCOLN BL	OPEN ORDER/OFFICE SUPPLIES	CHILD DEVELOPMENT CENTER	1,500.00	CD
113053	STAPLES/P-U/VENICE/LINCOLN BL	OPEN ORDER/OFFICE SUPPLIES	CHILD DEVELOPMENT CENTER	100.00	CD
113055	STAPLES/P-U/VENICE/LINCOLN BL	OPEN ORDER/OFFICE SUPPLIES	CHILD DEVELOPMENT CENTER	75.00	CD
113101	STAPLES/P-U/VENICE/LINCOLN BL	OPEN ORDER/WINTER BREAK	CHILD DEVELOPMENT CENTER	50.00	CD
113170	STAPLES/P-U/VENICE/LINCOLN BL	Office Supplies	INFORMATION SERVICES	1,500.00	U
113183	STAPLES/P-U/VENICE/LINCOLN BL	OPEN ORDER/SUPPLIES	CHILD DEVELOPMENT CENTER	75.00	CD
113245	STAPLES/P-U/VENICE/LINCOLN BL	OPEN ORDER/INST SUP/SPEC ED	JOHN ADAMS MIDDLE SCHOOL	100.00	R
113311	STAPLES/P-U/VENICE/LINCOLN BL	OPEN ORDER/INST SUP/MATH/LA	JOHN ADAMS MIDDLE SCHOOL	116.00	U

PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF JANUARY 13, 2011

U-GENERAL FUND,UNRESTRICTED R-GENERAL FUND,RESTRICTED A-ADULT ED CD-CHILD DEVELOPMENT F-CAFETERIA  
 SF-SPECIAL FINANCING (FLEX) BB,X-BONDS D-DEVELOPER FEES SR-SPECIAL RESERVE CAPITAL  
 DF-DEFERRED MAINTENANCE SM-STATE MODERNIZATION

PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
113338	STAPLES/P-U/VENICE/LINCOLN BL	Office Supplies	INFORMATION SERVICES	1,500.00	U
113378	STAPLES/P-U/VENICE/LINCOLN BL	OPEN ORDER/INST SUP/SPEC ED	JOHN ADAMS MIDDLE SCHOOL	150.00	U
113124	STATE OF CALIFORNIA	EPA ID NUMBER FEES	FACILITY MAINTENANCE	750.00	U
113148	STEPHAN PLUMBING INC.	SEWER REPLACEMENT	JOHN ADAMS MIDDLE SCHOOL	42,475.00	BB
113171	STOVER SEED CO	OPERATIONS GROUNDS SUPPLIES	GROUNDS MAINTENANCE	1,168.07	R
113252	STRESS LESS ENVIRONMENTAL LLC	SAMOHI HAZARDOUS WASTE PICKUP	FACILITY MAINTENANCE	1,275.00	U
113317	STRESS LESS ENVIRONMENTAL LLC	CLARIFIER PUMP SAMOHO	FACILITY MAINTENANCE	975.00	U
113038	STRNAD, JAN	flashlights	THEATER OPERATIONS&FACILITY PR	54.22	R
113149	SUPERFAST COPYING & BINDING	PRINTING LITERARY MAGAZINE	JOHN ADAMS MIDDLE SCHOOL	503.75	R
112969	TARGET STORES	OPEN ORDER/INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	50.00	CD
113054	TARGET STORES	OPEN ORDER/INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	150.00	CD
113057	TARGET STORES	OPEN ORDER/INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	100.00	CD
113249	TARGET STORES	OPEN ORDER/INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	150.00	CD
113110	TASLIMI, LAILA	COTSEN REIMBURSEMENT	MCKINLEY ELEMENTARY SCHOOL	705.00	R
113260	TEACHER CURRICULUM INSTITUTE	Social Studies 7th Gr Txtbk	JOHN ADAMS MIDDLE SCHOOL	670.60	R
113380	TEACHER'S DISCOVERY	INST SUP/IMMERSION/EXPLORATORY	JOHN ADAMS MIDDLE SCHOOL	163.34	R
113044	TEACHERS DISCOVERY	Span Imm McNamara	JOHN ADAMS MIDDLE SCHOOL	1,095.75	R
113027	THE PROPHET CORP	INST SUPPLIES/P.E. CLASSES	JOHN ADAMS MIDDLE SCHOOL	1,689.78	U
113035	TOLL ROADS VIOLATIONS DEPT	Toll Road citation - Field Tr/	TRANSPORTATION	112.00	R
113158	TOMARK SPORTS INC	WINCHES BASKETBALL BOARD JAMS	JOHN ADAMS MIDDLE SCHOOL	3,669.36	R
113358	TOMARK SPORTS INC	NETTING FOR AROUND PLAYGROUND	EDISON ELEMENTARY SCHOOL	6,689.51	BB
113186	TOOL POWER	MAINT DEPT TOOL SUPPLIES	FACILITY MAINTENANCE	1,000.00	R
113102	TREEPEOPLE	WINTER BREAK/FIELD TRIP	CHILD DEVELOPMENT CENTER	150.00	CD
113103	TREEPEOPLE	WINTER BREAK FIELD TRIP	CHILD DEVELOPMENT CENTER	300.00	CD
113104	TREEPEOPLE	WINTER BREAK FIELD TRIP	CHILD DEVELOPMENT CENTER	300.00	CD
113106	TREEPEOPLE	WINTER BREAK FIELD TRIP	CHILD DEVELOPMENT CENTER	450.00	CD
113005	TUMBLEWEED TRANSPORTATION	ATHLETIC BUS TRANSPORTATION	MALIBU HIGH SCHOOL	535.14	U
112832	U S BANK (GOVT CARD SERVICES)	Meeting Supplies	INFORMATION SERVICES	113.00	U
113139	U S BANK (GOVT CARD SERVICES)	COMPUTER PARTS	SANTA MONICA HIGH SCHOOL	1,957.92	U
113287	U S BANK (GOVT CARD SERVICES)	PLUMBING EQUIP RENTAL-GRANT	FACILITY MAINTENANCE	182.41	R
113314	UNITED RENTALS	PLUMBING EQUP. RENTAL-GRANT	FACILITY MAINTENANCE	635.94	R
113197	UNIVERSAL SPECIALITIES INC	MAINT DEPT PLUMBING SUPPLIES	FACILITY MAINTENANCE	1,500.00	R
112971	VONS MARKET-SANTA MONICA	OPEN ORDER/COOKING & SCIENCE	CHILD DEVELOPMENT CENTER	100.00	CD
112972	VONS MARKET-SANTA MONICA	OPEN ORDER/COOKING & SCIENCE	CHILD DEVELOPMENT CENTER	50.00	CD
112976	VONS MARKET-SANTA MONICA	OPEN ORDER/COOKING AND SCIENCE	CHILD DEVELOPMENT CENTER	100.00	CD
113247	VONS MARKET-SANTA MONICA	OPEN ORDER/COOKING	CHILD DEVELOPMENT CENTER	100.00	CD
112973	VONS STORE #2262	OPEN ORDER/COOKING & SCIENCE	CHILD DEVELOPMENT CENTER	100.00	CD
112974	VONS STORE #2262	OPEN ORDER/COOKING AND SCIENCE	CHILD DEVELOPMENT CENTER	150.00	CD
112975	VONS STORE #2262	OPEN ORDER/COOKING AND SCIENCE	CHILD DEVELOPMENT CENTER	100.00	CD
113024	W. W. GRAINGER	MAINTENANCE SUPPLIES	FACILITY MAINTENANCE	3,000.00	R
113350	W. W. GRAINGER	HEALTH/SAFETY	CHILD DEVELOPMENT CENTER	154.64	CD
113389	WALKER MOTOR CO.	Open order for bus rep. & Sup.	TRANSPORTATION	5,000.00	R
113257	WARREN DISTRIBUTING INC.	Open order for parts and rep.	TRANSPORTATION	4,000.00	R
113088	WESTERN FENCE & SUPPLY CO	SAMOHI GATE REPAR	FACILITY MAINTENANCE	2,464.84	R
113242	WESTERN FENCE & SUPPLY CO	SAMOHI CHAIN LINK FENCE	FACILITY MAINTENANCE	689.00	R
113100	WHIZZ EDUCATION INC	EDUCATIONAL SOFTWARE LICENSING	HEALTH SERVICES	4,797.50	R
113095	WOOLVERTON, SARA	MILEAGE REIMBURSEMENT 10/11	SPECIAL EDUCATION REGULAR YEAR	1,000.00	R

\*\* NEW PURCHASE ORDERS 728,491.47

## PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF JANUARY 13, 2011

U-GENERAL FUND, UNRESTRICTED R-GENERAL FUND, RESTRICTED A-ADULT ED CD-CHILD DEVELOPMENT F-CAFETERIA  
 SF-SPECIAL FINANCING (FLEX) BB,X-BONDS D-DEVELOPER FEES SR-SPECIAL RESERVE CAPITAL  
 DF-DEFERRED MAINTENANCE SM-STATE MODERNIZATION

PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
<u>** FACILITY IMPROVEMENTS: BONDS/STATE MODERNIZATON/NEW CONSTRUCTION/DEVELOPER FEES **</u>					
113357	ARB INC.	GAS LEAK REPAIR PROJECT	MUIR/SMASH	100,000.00	BB
113097	AT&T	VOIP EQUIPMENT NETWORK UPGRADE	LINCOLN MIDDLE SCHOOL	522.74	BB
113388	AT&T	CISCO EQUIPMENT UPGRADES	CHILD DEVELOPMENT CENTER	923.29	BB
112690	KI	OFFICE FURNITURE	BUSINESS SERVICES	1,032.20	BB
<u>** FACILITY IMPROVEMENTS: BONDS/STATE MODERNIZATON/NEW CONSTRUCTION/DEVELOPER FEES</u>				102,478.23	

TO: BOARD OF EDUCATION  
FROM: TIM CUNEO / JANECE L. MAEZ / PAT HO  
RE: ACCEPTANCE OF GIFTS – 2010/2011

ACTION/CONSENT  
01/13/11

RECOMMENDATION NO. A.10

It is recommended that the Board of Education accept, with gratitude, checks and gifts totaling \$24,658.09 presented to the Santa Monica-Malibu Unified School District.

It is further recommended that the Fiscal/Business Services Office, in accordance with Educational Code §42602, be authorized to increase the 2010-2011 income and appropriations by \$24,658.09 as described on the attached listing.

This report details only gifts of cash or non-cash items. It includes all contributions made by individuals or companies and some of the contributions made by our PTA's. Contributions made by a PTA in the form of a commitment and then billed are reported in a different resource. A final report that compiles all gift, PTA and Equity Fund contributions is prepared and available annually.

COMMENT: The value of all non-cash gifts has been determined by the donors.

NOTE: The list of gifts is available on the District's website, [www.smmusd.org](http://www.smmusd.org).

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:

BOE Date: 01/13/11

Current Gifts and Donations 2010/2011

School/Site Account Number	Gift Amount	Equity Fund 15% Contrib.	In-kind Value	Donor	Purpose
<b>JAMS</b> 01-90120-0-00000-00000-8699-011-0000	\$ 4,322.80 \$ 1,672.00	\$ - \$ -		Various Parents Various Parents	General Supplies and Materials General Supplies and Materials
<b>Adult Education</b> 11-90120-0-00000-00000-8699-090-0000					
<b>Alternative (SMASH)</b> 01-90120-0-00000-00000-8699-009-0000					
<b>Cabrillo</b> 01-90120-0-00000-00000-8699-017-0000	\$ 371.00 \$ 162.00	\$ -		Various Various	Field Trip Field Trip
<b>CDS</b> 12-90120-0-00000-00000-8699-070-0000					
<b>Edison</b> 01-90120-0-00000-00000-8699-001-0000	\$ 4,500.00	\$ -		Cotsen Family Foundation	General Supplies and Materials
<b>Franklin</b> 01-90120-0-00000-00000-8699-002-0000	\$ 914.91	\$ 161.45		Cornerstone Photography	General Supplies and Materials
<b>Grant</b> 01-90120-0-00000-00000-8699-003-0000					
<b>Lincoln</b> 01-90120-0-00000-00000-8699-012-0000					
<b>Malibu High School</b> 01-90120-0-00000-00000-8699-010-0000	\$ 269.00 \$ 9.90	\$ - \$ -		Various Taylor Publishing	General Supplies and Materials General Supplies and Materials
<b>McKinley</b> 01-90120-0-00000-00000-8699-004-0000	\$ 3,035.00 \$ 1,003.25 \$ 420.00	\$ - \$ - \$ -		Various McKinley PTA Various	Field Trip/Earthquake Donations General Supplies and Materials Field Trip
<b>Muir</b> 01-90120-0-00000-00000-8699-005-0000	\$ 960.12	\$ -		Anonymous	Field Trip
<b>Olympic HS</b> 01-90120-0-00000-00000-8699-014-0000					
<b>Rogers</b> 01-90120-0-00000-00000-8699-006-0000	\$ 1,000.00 \$ 564.94 \$ 476.47 \$ 75.00	\$ - \$ - \$ - \$ -		Ella Fitzgerald Charitable Fund Herf Jones, Inc. Herf Jones, Inc. Jamie Diamond	General Supplies and Materials General Supplies and Materials General Supplies and Materials Field Trip
<b>Roosevelt</b> 01-90120-0-00000-00000-8699-007-0000					

BOE Date: 01/13/11

Current Gifts and Donations 2010/2011

School/Site Account Number	Gift Amount	Equity Fund 15% Contrib.	In-kind Value	Donor	Purpose
<b>Samohi</b> 01-90120-0-00000-00000-8699-015-0000	\$ 1,685.00 \$ 1,438.00 \$ 632.00 \$ 238.00	\$ - \$ - \$ - \$ 42.00		Various Various Various Wells Fargo Gift Maching Program	General Supplies and Materials General Supplies and Materials General Supplies and Materials General Supplies and Materials
<b>Barnum Hall</b> 01-91150-0-00000-00000-8699-015-0000					
<b>Pt. Dume Marine Science</b> 01-90120-0-00000-00000-8699-019-0000					
<b>Webster</b> 01-90120-0-00000-00000-8699-008-0000					
<b>Others:</b>					
<b>Superintendent's Office</b> 01-90120-0-00000-00000-8699-020-0000					
<b>Educational Services</b> 01-90120-0-00000-00000-8699-030-0000	\$ 357.00 \$ 348.25	\$ -		Various Music Parents Various Music Parents	General Supplies and Materials/ Instrument Repair General Supplies and Materials
<b>Student &amp; Family Services</b> 01-90120-0-00000-00000-8699-040-0000					
<b>Special Education</b> 01-90120-0-00000-00000-8699-044-0000					
<b>Information Services</b> 01-90120-0-00000-0000-8699-054-0000					
<b>Food and Nutrition Services</b> 01-90120-0-00000-0000-8699-057-0000					
<b>District</b> 01-90120-0-00000-00000-8699-090-0000					
<b>TOTAL</b>	<b>\$ 24,454.64</b>	<b>\$ 203.45</b>	<b>\$ -</b>		

BOE Date: 01/13/11

Current Gifts and Donations 2010/2011

School/Site Account Number	Y-T-D Adjusted Gift Total	Current Gift Amount	Equity Fund 15% Contrib.	Cumulative Gift Amount	Y-T-D In-Kind Value	Current In-Kind Value	Cumulative In-Kind Value
<b>JAMS</b> 01-90120-0-00000-00000-8699-011-0000	\$ 23,598.34	\$ 5,994.80	\$ -	\$29,593.14			\$ -
<b>Adult Education</b> 11-90120-0-00000-00000-8699-090-0000				\$ -			\$ -
<b>Alternative (SMASH)</b> 01-90120-0-00000-00000-8699-009-0000				\$ -			\$ -
<b>Cabrillo</b> 01-90120-0-00000-00000-8699-017-0000	\$ 4,688.54	\$ 533.00	\$ -	\$ 5,221.54			\$ -
<b>CDS</b> 12-90120-0-00000-00000-8699-070-0000				\$ -	\$ 33,799.87		\$ 33,799.87
<b>Edison</b> 01-90120-0-00000-00000-8699-001-0000	\$ 1,412.81	\$ 4,500.00	\$ -	\$ 5,912.81			\$ -
<b>Franklin</b> 01-90120-0-00000-00000-8699-002-0000	\$ 1,182.11	\$ 914.91	\$ 161.45	\$ 2,258.47			\$ -
<b>Grant</b> 01-90120-0-00000-00000-8699-003-0000				\$ -			\$ -
<b>Lincoln</b> 01-90120-0-00000-00000-8699-012-0000	\$ 413.18			\$ 413.18			\$ -
<b>Malibu High School</b> 01-90120-0-00000-00000-8699-010-0000 <i>Malibu Shark Fund - Resource #90141</i>	\$ 17,615.10	\$ 278.90	\$ -	\$17,894.00			\$ -
<b>McKinley</b> 01-90120-0-00000-00000-8699-004-0000	\$ 6,132.95	\$ 4,458.25	\$ -	\$10,591.20			\$ -
<b>Muir</b> 01-90120-0-00000-00000-8699-005-0000	\$ 8,062.45	\$ 960.12	\$ -	\$ 9,022.57			\$ -
<b>Olympic HS</b> 01-90120-0-00000-00000-8699-014-0000	\$ 575.00			\$ 575.00			\$ -
<b>Rogers</b> 01-90120-0-00000-00000-8699-006-0000	\$ 3,023.01	\$ 2,116.41	\$ -	\$ 5,139.42			\$ -
<b>Roosevelt</b> 01-90120-0-00000-00000-8699-007-0000				\$ -			\$ -
<b>Samohi</b> 01-90120-0-00000-00000-8699-015-0000	\$ 11,766.04	\$ 3,993.00	\$ 42.00	\$15,801.04			\$ -
<b>Pt. Dume Marine Science</b> 01-90120-0-00000-00000-8699-019-0000				\$ -			\$ -
<b>Webster</b> 01-90120-0-00000-00000-8699-008-0000				\$ -			\$ -

BOE Date: 01/13/11

Current Gifts and Donations 2010/2011

School/Site Account Number	Y-T-D Adjusted Gift Total	Current Gift Amount	Equity Fund 15% Contrib.	Cumulative Gift Amount	Y-T-D In-Kind Value	Current In-Kind Value	Cumulative In-Kind Value
<b>ALL OTHER LOCATIONS:</b>							
<b>Superintendent's Office</b> 01-90120-0-00000-00000-8699-020-0000				\$ -			\$ -
<b>Educational Services</b> 01-90120-0-00000-00000-8699-030-0000	\$ 4,521.00	\$ 705.25		\$ 5,226.25	\$ 7,039.50		\$ 7,039.50
<b>Student and Family Support Services</b> 01-90120-0-00000-00000-8699-041-0000				\$ -			\$ -
<b>Special Education</b> 01-90120-0-00000-00000-8699-044-0000				\$ -			\$ -
<b>Information Services</b> 01-90120-0-00000-00000-8699-054-0000				\$ -			\$ -
<b>District</b> 01-90120-00000-0-00000-8699-090-0000				\$ -			\$ -
<b>Food &amp; Nutrition Services</b> 01-90120-0-00000-00000-8699-070-0000				\$ -			\$ -
<b>TOTAL GIFTS</b>	<b>\$ 82,990.53</b>	<b>\$ 24,454.64</b>	<b>\$ 203.45</b>	<b>\$107,648.62</b>	<b>\$ 40,839.37</b>	<b>\$ -</b>	<b>\$ 40,839.37</b>
			<b>Total Equity Fund 15% Contribs.</b>				
<b>Total Cash Gifts for District:</b>		<b>\$ 24,454.64</b>	<b>\$ 203.45</b>		<b>Total In-Kind Gifts:</b>	<b>\$ -</b>	

TO: BOARD OF EDUCATION

ACTION/CONSENT

01/13/11

FROM: TIM CUNEO / CHIUNG-SALLY CHOU / JANECE L. MAEZ / JUDY ABDO

RE: HEAD START – QUALIFIED FISCAL OFFICER

RECOMMENDATION NO. A.11

It is recommended that the Board of Education approve the designation of Ms. Janece L. Maez as the fiscal officer for the Los Angeles County of Education Head Start Grantee and the Santa Monica-Malibu Unified School District.

COMMENT: Code of Federal Regulations stipulates the grants awarded by the Office of Head Start must have a qualified fiscal officer for the oversight of federal funds.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

01/13/11

FROM: TIM CUNEO / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: ADOPT EMERGENCY RESOLUTION NO. 10-17 FOR ARB, INC. FOR GAS LINE REPAIRS AT THE MUIR/SMASH FACILITY

RECOMMENDATION NO. A.12

It is recommended that the Board of Education approve Emergency Resolution No. 10-17, without advertising, to ARB, Inc. for gas line emergency repairs at Muir/SMASH School in an amount not to exceed \$100,000.

Funding Information

Budgeted: Yes  
Fund: 21  
Source: Building Fund  
Account Number: 21-00000-0-00000-85000-6200-016-2600  
Description: Building Improvement

COMMENT: This project will authorize ARB Inc. to repair damaged underground gas lines at the Muir/SMASH Schools during the winter recess.

In October 2010, a gas leak was detected at the Muir/SMASH site. RSB Plumbing was hired to patch the line in the identified location (PO#111909 for \$20,000). During the repair, it was discovered that there were gas leaks in other areas in the campus and was not isolated to only to the one area. All gas to the site has been disconnected, electric heaters were ordered for each room on the campus in November (PO 112516 to Howard Industries for \$17,286), and Food Services began to bring in hot food by utilizing hot food delivery carts.

In Mid-November an investigation began to determine the scope of the leaks. It was determined in December that the leaks encompassed the entire campus due to faulty installation at the time of construction. ASCIP has offered to help with the subrogation to collect money from the ES Bond Program construction team and to provide funds up to \$100,000 to mitigate losses due to the repairs. (This loss is not covered under the District's insurance coverage).

A payment bond and all other construction documents will be furnished for this project. Los Angeles County Department of Education has approved this project as an Emergency Project and will require unanimous approval by resolution which follows.

Duration of the project is 2-3 weeks.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

**SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION**

**EMERGENCY RESOLUTION NO. 10-17  
FOR AWARDING “Gas line repair Muir/SMASH schools”, WITHOUT ADVERTISING.**

Action taken by the members of the Board of Education of the Santa Monica-Malibu Unified School District at a regular meeting held January 13, 2011.

**BE IT UNANIMOUSLY RESOLVED** by this Board that an emergency exists wherein certain repairs, alterations, work and improvements are necessary to permit the continuance of existing school classes, or to avoid danger to health, life or property, to wit:

This project will address the damage to the underground gas lines that are currently leaking. The site has no gas at this time for heating and cooking. Portable electric heaters have been purchased in the interim at a high cost of fuel, to provide heat to classrooms on the colder mornings. All gas cooking and food preparation has ceased in the cafeteria. The total scope of work will be determined after the contractor has completed inspection of the facility. It is anticipated that the cost will be over \$100,000 and can be completed in two weeks if the method of either sealing the pipes from the inside or sleeving the pipes and seals will work. Work can be completed during the winter break (two week window) with the trenching causing no disruption to the facility, and would allow the district to return to the more efficient gas heat. Should the issues be deemed more involved than originally anticipated, with engineering and DSA review is required, the project will be taken through proper bidding procedures.

This emergency procedure will enable the District to correct this condition by January 2011 (2-3 weeks from award of contract) at Muir/SMASH Schools.

The estimated cost of this job is \$100,000.

**BE IT FURTHER RESOLVED** that this Board makes contracts in writing on behalf of the District, without advertising for bids or inviting of bids for the performance of labor and furnishing of materials and supplies for such repairs, alterations, work and improvements.

**BE IT FURTHER RESOLVED** that before entering into such contracts, that the approval of the County Superintendent of Schools be secured to this resolution and to the proposed contracts.

Adopted this 13th day of January 2011

\_\_\_\_\_  
President

\_\_\_\_\_  
Vice President

\_\_\_\_\_  
Board Member

TO: BOARD OF EDUCATION

ACTION/CONSENT

01/13/11

FROM: TIM CUNEO / JANECE L. MAEZ / STUART SAM

RE: ACCEPTANCE OF WORK COMPLETED FOR BID #10.20.BB – MODULAR CLASSROOMS – WILL ROGERS LEARNING COMMUNITY, EDISON LANGUAGE ACADEMY PROJECT – H.C. OLSEN CONSTRUCTION CO., INC. - MEASURE BB

RECOMMENDATION NO. A.13

It is recommended that the Board of Education accept as completed all work contracted for Bid #10.20.BB – Modular Classrooms-Will Rogers Learning Community, Edison Language Academy project, to H.C. Olsen Construction Co., Inc., with the final contract amount of \$ 311,211.00.

Funding Information:

Budgeted: Yes  
Fund: 81  
Source: Building Fund  
Account Number: 81-00000-0-00000-85000-6200-001-2600  
Description: Construction Services  
DSA #: 03-113389

Description: Building Improvement

COMMENTS: The contract with H.C. Olsen Construction Co., Inc. Bid #10.20.BB Modular Classrooms-Will Rogers Learning Community, Edison Language Academy project, has been completed. In order to facilitate the release of the retention being held by the District, a Notice of Completion must be filed for thirty-five (35) days with the County of Los Angeles pending approval by the Board of Education.

11/5/2010 was established as the effective Beneficial Occupancy date, which is the effective warranty commencement date. Substantial Completion was established as 12/23/2010.

Original Contract Amount:	\$ 371,643.00
Change Order No 1 (BOE approved 10/21/2010):	- \$ 60, 825.60
Total Contract Amount:	\$ 310,870.40

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

01/13/11

FROM: TIM CUNEO / JANECE L. MAEZ / STUART SAM

RE: ACCEPTANCE OF WORK COMPLETED FOR BID #10.16.BB-03-112845 –  
GRANT ELEMENTARY SCHOOL MAIN ENTRY RECONFIGURATION  
PROJECT – ALFA 26 CONSTRUCTION COMPANY – MEASURE BB

RECOMMENDATION NO. A.14

It is recommended that the Board of Education accept as completed all work contracted for Bid #10.16.BB-03-112845 - Grant Elementary School Main Entry Reconfiguration project, ALFA 26 Construction Company with the final contract amount of \$271,801.31.

Funding Information:

Budgeted: Yes  
Fund: 21  
Source: Building Fund  
Account Numbers: 21-00000-0-00000-85000-6200-003-2600  
Description: Construction Services  
DSA #: 03-112845

Description: Building Improvement

COMMENTS: The contract with ALFA 26 Construction Company Bid #10.16.BB-03-112845 Grant Elementary School Main Entry Reconfiguration project has been completed. In order to facilitate the release of the retention being held by the District, a Notice of Completion must be filed for thirty-five (35) days with the County of Los Angeles pending approval by the Board of Education.

9/8/2010 was established as the effective Beneficial Occupancy date, which is the effective warranty commencement date. Substantial Completion was established as 9/22/2010.

Original Contract Amount:	\$ 244,000.00
Change Order No.1 (BOE Approved 8/18/2010):	\$ 23,066.32
<u>Change Order No 2 (BOE Approved 10/07/2010):</u>	<u>\$ 4,734.99</u>
Total Contract Amount:	\$ 271,801.31

Actual completed contract amount: \$271,734.99

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

01/13/11

FROM: TIM CUNEO / JANECE L. MAEZ / STUART A. SAM

RE: RATIFICATION OF AWARD OF BID #10.28.BB-03-112987 – LINCOLN MIDDLE SCHOOL RELOCATABLES PKG. 1A FIRE WATER MAIN PROJECT – LOWEST RESPONSIVE RESPONSIBLE BIDDER – MEASURE BB

RECOMMENDATION NO. A.15

It is recommended that the Board of Education award Bid #10.28.BB-03-112987, Lincoln Middle School – Relocatables Package 1A - Fire Water Main Project, to Blois Construction, Inc., the lowest responsive responsible bidder, in the amount of \$93,000.

Funding Information

Budgeted: Yes  
Fund: 82  
Source: Building Fund  
Account Number: 82-00000-0-00000-85000-6200-012-2600  
Description: Construction Services  
DSA #: 03-112987

COMMENTS: On December 9, 2010, the Board of Education approved the award of bid number 10.27.BB-03-112987 to the lowest responsible responsive bidder for a not to exceed amount of \$250,000 (Item A.18).

Pre-Qualifications were received from eight (8) contractors on November 24, 2010, of which six (6) were qualified to bid. Four (4) submitted bids on December 8, 2010 as follows:

Minco Construction	\$132,700.00
LAP Pipeline	\$118,000.00
Y&M Construction	\$94,500.00
Blois Construction	\$93,000.00 (recommended)

An apparent low bidder meeting was held on December 10, 2010, with Blois Construction to review their bid and confirm scope. It was determined by staff that the project scope is as intended at the job walk and that all prevailing labor rates will be adhered to. District staff completed their evaluation of the bids and determined that the lowest responsible responsive bidder is Blois Construction, Inc. As the bid was under the Board awarded amount of \$250,000 and to ensure that the work proceeded during winter break, a Notice to Proceed was issued to Blois Construction on December 17, 2010. Their bid is in the amount of \$93,000.00.

Previously distributed Friday memos dated December 3, 2010, and December 17, 2010, are related to this Board Item.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT  
01/13/11

FROM: TIM CUNEO / JANECE L. MAEZ / STUART A. SAM

RE: RATIFICATION OF AWARD OF BID #10.27.BB-03-112999 – EDISON  
LANGUAGE ACADEMY RELOCATABLE PROJECT – FAST-TRACK  
CONSTRUCTION – MEASURE BB

RECOMMENDATION NO. A.16

It is recommended that the Board of Education ratify the award of Bid #10.27.BB-03-112999, Edison Language Academy-Relocatable Project, to Fast-Track Construction, the lowest responsive responsible bidder, in the amount of \$147,980.00

Funding Information

Budgeted: Yes  
Fund: 81  
Source: Building Fund  
Account Number: 81-00000-0-00000-85000-6200-001-2600  
Description: Construction Services  
DSA #: 03-112999

COMMENTS: On December 9, 2010, the Board of Education approved the award of bid number 10.27.BB-03-112999 to the lowest responsible responsive bidder for a not to exceed amount of \$300,000 (Item A.17).

Pre-Qualifications were received from eleven (11) contractors on November 22, 2010, of which seven (7) were qualified to bid. Five (5) submitted bids on December 7<sup>th</sup> as follows:

Minco Construction	\$277,000
H.C. Olsen Construction	\$195,291
Reyes & Sons Electrical	\$183,900
Fast-Track Construction	\$147,980 (recommended)
ACRO Construction	\$147,685 (non-responsive)

An apparent low bidder meeting was held on December 9<sup>th</sup> with Fast-Track Construction to review their bid and confirm scope. It was determined by staff that the project scope is as intended at the job walk and that all prevailing labor rates will be adhered to. As the bid is under the Board awarded amount of \$300,000 and to ensure that the work proceeds during winter break, a Notice to Proceed was issued to Fast-Track Construction on December 17, 2010.

A previously distributed Friday memo dated December 3, 2010, and December 17, 2010, are related to this Board Item.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

01/13/11

FROM: TIM CUNEO / JANECE L. MAEZ / STUART A. SAM

RE: CONTRACT AMENDMENT #27 FOR DESIGN REVISIONS – DISTRICT DATA CENTER – DLR GROUP/WWCOT – MEASURE BB

RECOMMENDATION NO. A.17

It is recommended that the Board of Education approve Contract Amendment #27 with DLR GROUP/WWCOT to provide architectural and engineering services to revise the design and acquire DSA approval of those revisions for the District Data Center, in an amount of \$9,331 for a total contract amount of \$4,075,903.

Funding Information

Budgeted: Yes  
Fund: 21  
Source: Building Fund  
Account Number: 21-00000-0-00000-85000-5802-050-2600  
Description: Consultant Services

COMMENTS: After the completion of design and DSA approval, the District has changed its use of the space being renovated as part of the Data Center project. This Contract Amendment will allow the design team to make revisions to the plans to accommodate these changes. These changes include relocation of the ADA ramp leading into the computer room, installation of an electronic door lock into the room among other changes. These revisions to the approved plans will be made via an addendum, submitted to DSA for approval.

This WWCOT Contract Amendment #27, for \$9,331, is for architectural and engineering services to revise the plans and receive DSA approval for a total contract amount of \$4,075,903.

*(Continued on next page)*

ORIGINAL CONTRACT AMOUNT (Prog./Schematic Design)	\$ 936,032
CONTRACT AMENDMENT #1 (McKinley SDC, Roosevelt Preschool)	131,663
CONTRACT AMENDMENT #2 (Data Center)	99,420
CONTRACT AMENDMENT #3 (DD/CD/CA Lincoln)	2,195,078
CONTRACT AMENDMENT #4 (Roosevelt Revised Design)	70,435
CONTRACT AMENDMENT #5 (Data Center structural revisions)	6,925
CONTRACT AMENDMENT #6 (McKinley Safety Proj.)	168,697
CONTRACT AMENDMENT #7 (Lincoln MS Revised Design)	92,592
CONTRACT AMENDMENT #8 (Lincoln Fire Protection)	17,538
CONTRACT AMENDMENT #9 (Landscape and Planting Standards)	30,245
CONTRACT AMENDMENT #10 (Add'l Landscape Standards)	5,200
CONTRACT AMENDMENT #11 (PV Standard Specs)	26,100
CONTRACT AMENDMENT #12 (Lincoln Interim housing)	31,755
CONTRACT AMENDMENT #13 (Lincoln sewer line)	15,569
CONTRACT AMENDMENT #14 (Lincoln sprinklers at E)	54,933
CONTRACT AMENDMENT #15 (Data Center fire protection)	7,913
CONTRACT AMENDMENT #16 (Lincoln trash enclosure design)	14,989
CONTRACT AMENDMENT #17 (Lincoln additional hydrant)	3,989
CONTRACT AMENDMENT #18 (Data Center, Fire Protection, existing District Office building)	49,036
CONTRACT AMENDMENT #19 (Data Center, Previous DSA Application Certification Study)	13,181
CONTRACT AMENDMENT #20 (Lincoln carpet revisions)	2,264
CONTRACT AMENDMENT #21 (Lincoln hydrant revisions for relocatables)	5,100
CONTRACT AMENDMENT #22 (Data Center, Prev. DSA Appl. Certification Phase 2)	28,005
CONTRACT AMENDMENT #23 (Lincoln science lab revisions – new building)	11,198
CONTRACT AMENDMENT #24 (Lincoln science lab revisions - modernization)	11,198
CONTRACT AMENDMENT #25 (Data Center, Prev. DSA Appl. Certification Phase 2 Add)	13,077
CONTRACT AMENDMENT #26 (Lincoln, Previous DSA Application Certification Study)	24,440
CONTRACT AMENDMENT #27 (Data Center Design Revisions)	9,331
<b>TOTAL CONTRACT AMOUNT</b>	<b>\$4,075,903</b>

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:

TO: BOARD OF EDUCATION

ACTION/MAJOR

01/13/11

FROM: TIM CUNEO / JANECE L. MAEZ / STUART SAM

RE: AMENDMENT TO CONTRACT FOR BID #10.14.BB-03-112630 GREEN FRINGE & 03-113013 RELOCATABLES – JOHN ADAMS MIDDLE SCHOOL – REPLACEMENT OF CLASSROOM BUILDINGS E, F, & G, NEW ADMINISTRATION, MODERNIZATION AND SITE IMPROVEMENTS PROJECT – SITE IMPROVEMENTS AT PERIMETER OF ATHLETIC FIELDS (GREEN FRINGE) (PACKAGE 1) (03-112630) & RELOCATABLES (PACKAGE 2A) (03-113013) – R&H INDUSTRIES DBA BEST ELECTRIC – MEASURE BB

RECOMMENDATION NO. A.18

It is recommended that the Board of Education authorize Change Order No. Green Fringe (GF)1 Bid #10.14.BB-03-112630 Green Fringe & 03-113013 Relocatables, John Adams Middle School – Replacement of Classroom Buildings E, F & G, New Administration, Modernization and Site Improvements Project - Site Improvements at Perimeter of Athletic Fields (Green Fringe) (Package 1) and Relocatables (Package 2A), R&H Industries dba Best Electric in the amount of \$24,717.44 for a total contract amount of \$1,053,967.44.

Funding Information:

Budgeted:	Yes
Fund:	82
Source:	Building Fund
Account Numbers:	82-00000-0-00000-85000-6200-011-2600
Description:	Construction Services
DSA #:	03-112630, 03-113013
Description:	Building Improvement

COMMENTS: At the June 3, 2010, meeting of the Board of Education, Bid #10.14.BB-03-112630 Green Fringe & 03-113013 Relocatables, John Adams Middle School – Replacement of Classroom Buildings E, F & G, New Administration, Modernization and Site Improvements Project - Site Improvements at Perimeter of Athletic Fields (Green Fringe) (Package 1) and Relocatables (Package 2A) project was approved to R&H Industries dba Best Electric, in the amount of \$1,029,250. The contract amount included \$639,050 for Green Fringe (Package 1) and \$390,200 for Relocatables (Package 2A). The change orders for the two packages are being processed separately to align with their individual DSA project numbers.

Change Order No. GF1 represents the work listed below:

Original Contract Amount:	\$639,050.00
Change Order No.GF1:	24,717.44
Total Contract Amount:	\$663,767.44

Original Contract Duration	124 days
Change Order No.GF1:	0 days
Total duration	124 days

The change order breakdown is summarized as below:

1. Unforeseen changes	\$ 4,351.17
2. Required additional scope	10,104.20
3. District directive	15,753.78
4. Credit	(5,491.71)
<u>Change Order No. GF1:</u>	<u>\$24,717.44</u>

The detailed breakdown for each change order is listed below:

1. PCO No. GF1: Change CMU block color	\$4,253.77
2. PCO No. GF3: Provide emergency lighting & inverter	\$3,105.90
3. PCO No. GF4: Provide temporary fencing at parking lot	\$1,344.84
4. PCO No. GF5: Install additional irrigation controls and piping	\$1,436.29
5. PCO No. GF6: Revise footing at light standard	\$4,351.17
6. PCO No. GF8: Provide temporary fence at quad for parking	\$1,604.99
7. PCO No. GF9: Replace 9 trees	\$3,321.34
8. PCO No. GF10: Relocate 3 trees	\$686.65
9. PCO No. GF11: Remove fencing scope	(\$5,491.71)
10. PCO No. GF12: Install curb at field perimeter	\$1,588.42
11. PCO No. GF13: Revise sidewalk, stairs, handrails at Cafeteria	\$8,515.78

This Change Order No. GF1, for \$24,717.44 is for additional change orders listed above and a 0 day contract extension for the John Adams Middle School – Replacement of Classroom Buildings E, F & G, New Administration, Modernization and Site Improvements Project - Site Improvements at Perimeter of Athletic Fields (Green Fringe) (Package 1) and Relocatables (Package 2A). The revised contract total will be \$663,767.44 for Green Fringe (Package 1); the total revised contract total will be \$1,053,967.44. The contract duration will remain unchanged.

Original Contract Amount (Green Fringe):	\$639,050.00
<u>Change Order No. GF1:</u>	<u>24,717.44</u>
Total Contract Amount (Green Fringe):	\$663,767.44

Original Contract Amount (Relocatables):	\$390,200.00
--	--------------

**Total Contract Amount** **\$1,053,967.44**

We recommend the Board of Education approve this change order. These construction funding adjustments will be made by adjustment to the project construction contingency.

A Friday memoranda will accompany this item.

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:

TO: BOARD OF EDUCATION

ACTION/MAJOR

01/13/11

FROM: TIM CUNEO / JANECE L. MAEZ / STUART SAM

RE: AMENDMENT TO CONTRACT FOR BID #10.14.BB-03-112630 GREEN FRINGE & 03-113013 RELOCATABLES – JOHN ADAMS MIDDLE SCHOOL – REPLACEMENT OF CLASSROOM BUILDINGS E, F, & G, NEW ADMINISTRATION, MODERNIZATION AND SITE IMPROVEMENTS PROJECT - SITE IMPROVEMENTS AT PERIMETER OF ATHLETIC FIELDS (GREEN FRINGE) (PACKAGE 1) (03-112630) & RELOCATABLES (PACKAGE 2A) (03-113013) – R&H INDUSTRIES DBA BEST ELECTRIC – MEASURE BB

RECOMMENDATION NO. A.19

It is recommended that the Board of Education authorize Change Order No. Relocatables (RELO) 1 Bid #10.14.BB-03-112630 Green Fringe & 03-113013 Relocatables, John Adams Middle School – Replacement of Classroom Buildings E, F & G, New Administration, Modernization and Site Improvements Project - Site Improvements at Perimeter of Athletic Fields (Green Fringe) (Package 1) and Relocatables (Package 2A), R&H Industries dba Best Electric in the amount of \$20,748.28 for a total contract amount of \$1,074,715.72.

Funding Information:

Budgeted:	Yes
Fund:	82
Source:	Building Fund
Account Numbers:	82-00000-0-00000-85000-6200-011-2600
Description:	Construction Services
DSA #:	03-112630, 03-113013
Description:	Building Improvement

COMMENTS: At the June 3, 2010, meeting of the Board of Education, Bid #10.14.BB-03-112630 Green Fringe & 03-113013 Relocatables, John Adams Middle School – Replacement of Classroom Buildings E, F & G, New Administration, Modernization and Site Improvements Project - Site Improvements at Perimeter of Athletic Fields (Green Fringe) (Package 1) and Relocatables (Package 2A) project was approved to R&H Industries dba Best Electric, in the amount of \$1,029,250. The contract amount included \$639,050 for Green Fringe (Package 1) and \$390,200 for Relocatables (Package 2A). The change orders for the two packages are being processed separately to align with their individual DSA project numbers.

Change Order No. RELO1 represents the work listed below:

Original Contract Amount:	\$390,200.00
<u>Change Order No. RELO1:</u>	<u>20,748.28</u>
Total Contract Amount:	\$410,948.28

Original Contract Duration	124 days
<u>Change Order No. RELO1:</u>	<u>0 days</u>
Total duration	124 days

The change order breakdown is summarized as below:

1. Unforeseen changes	\$4,600.00
2. Required additional scope	\$7,355.86
3. District directive	\$14,640.92
4. Credit	(\$5,848.50)
<u>Change Order No. RELO1:</u>	<u>\$20,748.28</u>

The detailed breakdown for each change order is listed below:

12. PCO No. RELO 01: Reduce low voltage scope	(\$5,848.50)
13. PCO No. RELO 02: Revise asphalt ramps at Relocatables	\$6,624.53
14. PCO No. RELO 03: Accelerate delivery of switchgear	\$4,600.00
15. PCO No. RELO 04: Pull SCE permit	\$731.33
16. PCO No. RELO 05: Relocate SMART Boards	\$4,478.78
17. PCO No. RELO 06: Provide water and sewer for Nurse's restroom	\$6,482.67
18. PCO No. RELO 07: Provide additional tele/data drops at Admin.	\$3,679.47

This Change Order No. RELO1, for \$20,748.28 is for additional change orders listed above and a 0 day contract extension for the John Adams Middle School – Replacement of Classroom Buildings E, F & G, New Administration, Modernization and Site Improvements Project - Site Improvements at Perimeter of Athletic Fields (Green Fringe) (Package 1) and Relocatables (Package 2A). The revised contract total will be \$410,948.28 for Relocatables (Package 2A); the total revised contract total will be \$1,074,715.72. The contract duration will remain unchanged.

Original Contract Amount (Green Fringe):	\$639,050.00
<u>Change Order No. GF1: (A.18)</u>	<u>24,717.44</u>
Total Contract Amount (Green Fringe):	\$663,767.44
Original Contract Amount (Relocatables):	\$390,200.00
<u>Change Order No. RELO1:</u>	<u>20,748.28</u>
Total Contract Amount (Relocatables):	\$410,948.28

**Total Contract Amount** **\$1,074,715.72**

We recommend the Board of Education approve this change order. These construction funding adjustments will be made by adjustment to the project construction contingency.

A Friday memoranda will accompany this item.

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

01/13/11

FROM: TIM CUNEO / JANECE L. MAEZ / STUART A. SAM

RE: APPROVAL OF DSA INSPECTION SERVICES FIRMS FOR MEASURE BB –  
RFQ# 10.24

RECOMMENDATION NO. A.20

It is recommended that the Board of Education approve the Fourteen (14) additional firms listed below as pre-qualified DSA Inspection Services firms for the Measure BB projects.

Funding Information

Budgeted: Yes  
Fund: 21  
Source: State School Building Fund  
Account Number: 21-00000-0-00000-85000-5802-050-2600  
Description: Construction Services

COMMENTS: DSA requires Inspection Services for each site to ensure that the projects are constructed to the specifications of the DSA approved plans. On 6/26/08, the Board of Education approved Gateway Inspections and Scotia as pre-qualified DSA Inspection Services firms for Measure BB projects. Request for Qualifications (RFQ) was issued in September 2010 to increase the existing pool and assign projects on as needed basis. Specific cost proposals for the assignments will be brought to the Board Of Education prior to issuing contracts with the firms.

The Request for Qualification (RFQ) was advertised in The Daily Breeze, Santa Monica Daily Press, and Malibu Surfside News on 9/30/10 and 10/7/10. Direct invitations were solicited to ten (10) inspection firms. Thirty-two (32) firms expressed interest in the RFQ. Statement of Qualification (SOQ) response packages were received from twenty-three (23) firms. The evaluation of the submittals was based upon the firms' staffing, completeness of response packages, and experience. The following fourteen (14) firms are recommended to be added to the pool:

- Sandy Pringles Associates
- TYR, Inc.
- Knowland Construction Services, Inc
- Dynamic Engineering Inspection
- Stephen Payle DSA Inspections, Inc
- O'Neal Construction Inspections
- BPI Inspection Services
- Construction & Inspection Services Inc.
- Vital Inspection Services Inc.
- Independent Construction Inspection
- State Consulting and Inspection Services
- Norwood Construction Services
- Consulting & Inspection Services, LLC
- The IOR Group

The firms responded to the RFQ with a Statement of Qualifications, and attached their firms' rate schedules.

This scope of work was anticipated in the cost projections for the Measure BB budget.

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

01/13/11

FROM: TIM CUNEO / JANECE L. MAEZ / STUART A. SAM

RE: APPROVAL OF DSA TESTING AND SPECIAL INSPECTION SERVICES FIRMS  
FOR MEASURE BB – RFQ# 10.25

RECOMMENDATION NO. A.21

It is recommended that the Board of Education approve the nine (9) additional firms listed below as pre-qualified DSA Inspection Services firms for the Measure BB projects.

Funding Information

Budgeted: Yes  
Fund: 21  
Source: State School Building Fund  
Account Number: 21-00000-0-00000-85000-5802-050-2600  
Description: Construction Services

COMMENTS: DSA requires Testing and Special Inspection Services for each site to ensure that the projects are constructed to the specifications of the DSA approved plans. Smith Emery has been previously approved to provide testing and special inspection services. Request for Qualifications (RFQ) was issued in September 2010 to increase the existing pool and assign projects on as needed basis. Specific cost proposals for the assignments will be brought to the Board Of Education prior to issuing contracts with the firms.

The Request for Qualification (RFQ) was advertised in The Daily Breeze, Santa Monica Daily Press, and Malibu Surfside News on 9/30/10 and 10/7/10. Direct invitations were solicited to ten (10) inspection firms. Fifteen (15) firms expressed interest in the RFQ. Statement of Qualification (SOQ) response packages were received from ten (10) firms. The evaluation of the submittals was based upon the firms' staffing and availability of services, completeness of response packages, and experience. The following firms are recommended to be added to the pool:

- Koury Engineering
- MTGL
- Converse Consultants
- BTC Labs – Vertical V
- MACTEC
- Leighton Consulting, Inc.
- Ninyo and Moore
- California Testing and Inspections, Inc.
- Construction Testing and Engineering, Inc.

The firms responded to the RFQ with a Statement of Qualifications, and attached their firms' rate schedules.

This scope of work was anticipated in the cost projections for the Measure BB budget.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

01/13/11

FROM: TIM CUNEO / JANECE L. MAEZ / STUART A. SAM

RE: CONTRACT AMENDMENT #6 FOR INFORMATION SYSTEMS CONSULTING SUPPORT – NETWORLD SOLUTIONS – MEASURE BB

RECOMMENDATION NO. A.22

It is recommended that the Board of Education approve Contract Amendment #6 with Network World Solutions for Information Systems consulting in support of the Measure BB technology improvements in an amount not to exceed \$87,380, for a total contract amount of \$695,180.

Funding Information

Budgeted: Yes  
Fund: 21  
Source: Building Fund  
Account Number: 21-00003-0-00000-85000-5802-050-2600  
Description: Consultant Services

COMMENTS: As a part of the Measure BB program, technology improvements have been planned and implemented across the entire District. At their October 4, 2007 meeting, the Board of Education approved the original contract with Network World Solutions to develop the strategic vision, plan, and implement technology improvements for the Measure BB program.

Phase Six of Network World Solutions’ educational technology consulting services includes consulting, implementation and support augmentation as needed for the District for a period of six months, including the following scope of work:

- Planning and implementation of final District WAN switch upgrades.
- Clean-Up and final documentation at IDFs and MDFs at district facilities.
- Planning and Implementation of District Data Center equipment transition.
- Coordination of technology system integration for Measure BB Modernization projects.

ORIGINAL CONTRACT AMOUNT	\$ 49,000
Contract Amendment #1	150,000
Contract Amendment #2	115,000
Contract Amendment #3	88,400
Contract Amendment #4	88,400
Contract Amendment #5	117,000
<u>Contract Amendment #6</u>	<u>87,380</u>
TOTAL CONTRACT AMOUNT	\$695,180

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

01/13/11

FROM: TIM CUNEO / JANECE L. MAEZ / STUART SAM

RE: CONTRACT AMENDMENT #35 FOR SITE AS-BUILT SERVICES – GRANT  
ELEMENTARY SCHOOL – MAIN ENTRY CONFIGURATION PROJECT –  
PSOMAS – MEASURE BB

RECOMMENDATION NO. A.23

It is recommended that the Board of Education award Contract Amendment #35 to PSOMAS for site as-built services to locate and update the overall site survey to incorporate scope of work completed in designated areas for Grant Elementary School - Main Entry Configuration Project, in the amount of \$600 for a total contract amount of \$1,176,881.

Funding Information

Budgeted: Yes  
Fund: 21  
Source: State School Building Fund  
Account Number: 21-00000-0-00000-85000-5802-003-2600  
Description: Independent Contractor / Consultant

COMMENTS: The scope of construction services for Grant Elementary School included site utility and finishes work and preparation of as-builts by the contractor and District staff requested a proposal from Psomas to document scope of work completed within designated areas and incorporate into the overall survey database at the Grant Elementary School site.

This Contract Amendment #35, for \$600 is for providing documentation services to update the current site survey to include scope of site construction work performed within designated areas at Grant Elementary School - Main Entry Configuration Project. The total contract amount will be \$1,176,881.

The source of funds will come from release of unexpended funds from prior purchase orders where project scopes have been completed.

*(Continued on next page)*

ORIGINAL CONTRACT AMOUNT:	\$ 249,450
Contract Amendment#1 (Survey, 4 Sites)	92,200
Contract Amendment#2 (Samohi Utilities Map)	39,600
Contract Amendment#3 ( Survey, 2 Sites)	38,000
Contract Amendment#4 (Survey, 4 Sites)	63,000
Contract Amendment#5 (Survey, 4 Sites)	99,900
Contract Amendment#6 (Survey/Utilities Mapping, 4 Sites)	84,500
Contract Amendment#7 (Survey, 5 Sites)	72,600
Contract Amendment #8 (MMHS, Sewer, Easement)	63,500
Contract Amendment #9 (Samohi, Olympic)	99,000
Contract Amendment #10 (Samohi survey)	7,500
Contract Amendment #11 (Lincoln survey)	15,000
Contract Amendment #12 (MMHS survey)	5,500
Contract Amendment #13 (Webster survey)	22,500
Contract Amendment #14 (MMHS survey)	7,500
Contract Amendment #15 (MMHS slope analysis)	1,800
Contract Amendment #16 (JAMS design survey)	8,379
Contract Amendment #17 (MMHS design survey)	29,246
Contract Amendment #18 (PDES survey)	23,574
Contract Amendment #19 (Samohi)	24,232
Contract Amendment #20 (MMHS)	6,795
Contract Amendment #21 (Webster)	22,081
Contract Amendment #22 (MMHS)	2,560
Contract Amendment #23 (Samohi)	17,048
Contract Amendment #24 (JAMS confirmation survey)	2,500
Contract Amendment #25 (JAMS underground sewer survey)	21,556
Contract Amendment #26 (ELA design survey)	10,848
Contract Amendment #27 (JAMS revised survey)	1,496
Contract Amendment #28 (Rogers Survey for Relos)	11,646
Contract Amendment #29 (Rogers Utility Detection for Relos)	<del>15,556</del> 13,056
Contract Amendment #30 (JAMS Underground utilities)	2,170
Contract Amendment #31 (JAMS utility investigation - rels)	6,296
Contract Amendment #32 (JAMS subsurface investigation)	4,198
Contract Amendment #33 (Contract extension)	0
Contract Amendment #34 (Olympic subsurface investigation)	7,050
Contract Amendment #35 (Grant survey update)	600
<b>TOTAL CONTRACT AMOUNT</b>	<b>\$1,176,881</b>

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:

TO: BOARD OF EDUCATION

ACTION/MAJOR

01/13/11

FROM: TIM CUNEO / JANECE L. MAEZ / STUART SAM

RE: AMENDMENT TO CONTRACT FOR BID #10.15.BB-03-112987 (CO #1) – LINCOLN MIDDLE SCHOOL – REPLACEMENT OF CLASSROOM BUILDING C, MODERNIZATION AND SITE IMPROVEMENTS PROJECT – RELOCATABLES (PACKAGE 1A) PROJECT – Y & M CONSTRUCTION, INC. – MEASURE BB

RECOMMENDATION NO. A.24

It is recommended that the Board of Education approve Change Order No. 01 for Bid #10.15.BB-03-112987 – Lincoln Middle School – Replacement Of Classroom Building C, Modernization And Site Improvements Project - Relocatables (Package 1A) Project – Y & M Construction, Inc. in the amount of \$3,264.42 for a total contract amount of \$391,564.42.

Funding Information:

Budgeted:	Yes
Fund:	82
Source:	Building Fund
Account Numbers:	82-00000-0-00000-85000-6200-012-2600
Description:	Construction Services
DSA #:	03-112987
Description:	Building Improvement

COMMENTS: At the June 3, 2010, meeting of the Board of Education, Bid #10.15.BB-03-112987 – Lincoln Middle School – Replacement Of Classroom Building C, Modernization And Site Improvements Project - Relocatables (Package 1A) Project was approved to Y & M Construction, Inc. in the amount of \$388,300.00.

Change Order No. 01 includes the following changes to the terms of the contract:

Original Contract Amount:	\$388,300.00
<u>Change Order No. 01:</u>	<u>3,264.42</u>
Revised Contract Amount:	\$391,564.42

Original Contract Duration	84 days
<u>Change Order No. 01:</u>	<u>15 days</u>
Revised Contract Duration	99 days

The change order breakdown is summarized as below:

1. Unforeseen Changes	\$12,989.05
2. Required Additional Scope	8,343.65
3. District Directive	10,267.23
<u>4. Credit</u>	<u>(28,335.51)</u>
Change Order No. 01:	\$ 3,264.42

Change Order 01 includes the cost for all labor and materials for the additional contract scope and the deleted contract scope summarized below. Change Order 01 combines fifteen proposed change orders (PCO), into a single contract Change Order.

19. PCO No. 01:	Hand excavation for unforeseen utilities	\$516.12
20. PCO No. 02:	Hand excavation for unforeseen utilities	\$258.06
21. PCO No. 03:	Hand excavation for unforeseen utilities	\$516.12
22. PCO No. 05:	Reroute electrical trench in the basketball court	\$8,654.81
23. PCO No. 07:	Hand excavation for unforeseen utilities	\$1,618.74
24. PCO No. 10:	Addition of a ¾" Fire Alarm Conduit	\$5,120.83
25. PCO No. 11:	8" concrete core in Washington St. retaining wall	\$270.30
26. PCO No. 12:	Credit for deletion of fire water contract	(\$20,652.36)
27. PCO No. 13:	Additional temporary fence and gate rental	\$2,519.02
28. PCO No. 14:	Trace existing underground utilities	\$1,946.16
29. PCO No. 15:	Move fire hydrant to the North	\$1,425.20
30. PCO No. 17:	Export of soil and removal of fence	\$897.35
31. PCO No. 19:	Relocate soil stockpile	\$7,153.42
32. PCO No. 20:	Installation of wheel stop	\$703.80
33. PCO No. 21:	Credit for deletion of clocks & trailer from contract	\$(7,683.15)

Change Order No. 01 includes an increase in the contract time of 15 calendar days for a total of 99 calendar days.

This Change Order will be funded from the project construction contingency.

We recommend the Board of Education approve this change order.

A Friday memoranda will accompany this item.

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:

TO: BOARD OF EDUCATION

ACTION/MAJOR

01/13/11

FROM: TIM CUNEO / JANECE L. MAEZ / STUART SAM

RE: AMENDMENT TO CONTRACT FOR BID #10.15.BB-03-112987 (CO #2) – LINCOLN MIDDLE SCHOOL – REPLACEMENT OF CLASSROOM BUILDING C, MODERNIZATION AND SITE IMPROVEMENTS PROJECT – RELOCATABLES (PACKAGE 1A) PROJECT – Y & M CONSTRUCTION, INC. – MEASURE BB

RECOMMENDATION NO. A.25

It is recommended that the Board of Education approve Change Order No. 02 for Bid #10.15.BB-03-112987 – Lincoln Middle School – Replacement Of Classroom Building C, Modernization And Site Improvements Project - Relocatables (Package 1A) Project – Y & M Construction, Inc. in the amount of \$36,471.22. for a total contract amount of \$428,035.64.

Funding Information:

Budgeted:	Yes
Fund:	82
Source:	Building Fund
Account Numbers:	82-00000-0-00000-85000-6200-012-2600
Description:	Construction Services
DSA #:	03-112987
Description:	Building Improvement

COMMENTS: At the June 3, 2010, meeting of the Board of Education, Bid #10.15.BB-03-112987 – Lincoln Middle School – Replacement Of Classroom Building C, Modernization And Site Improvements Project - Relocatables (Package 1A) Project was approved to Y & M Construction, Inc. in the amount of \$388,300.00.

In an earlier item in this Board Meeting (A.24) it was recommended that the Board approve Change Order No. 01 for \$3,264.22, and an addition to the contract time of 15 calendar days.

Change Order No. 02 includes the following changes to the terms of the contract:

Original Contract Amount:	\$388,300.00
<u>Previous Change Orders (A.24):</u>	<u>3,264.42</u>
Current Contract Amount:	\$391,564.42
<u>Change Order No. 02:</u>	<u>\$36,471.22</u>
Revised Contract Amount:	\$428,035.64
Original Contract Duration	84 days
<u>Previous Change Orders (A.24):</u>	<u>15 days</u>
Current Contract Duration:	99 days
<u>Change Order No. 02:</u>	<u>30 days</u>
Revised Contract Duration	129 days

The change order breakdown is summarized as below:

1. Unforeseen Changes	\$ 0.00
2. Required Additional Scope	36,471.22
3. District Directive	0.00
4. Credit	0.00
<hr/>	
Change Order No. 02:	\$36,471.22

Change Order 02 includes the cost for all labor and materials for the additional contract scope summarized below.

34. PCO No. 09: Increase in electrical subpanel for new portables \$36,471.22

Change Order No. 02 includes an increase in the contract time of 30 calendar days for a total of 129 calendar days.

This Change Order will be funded from the project construction contingency, \$35,035.58, and site contingency, \$1,435.64.

We recommend the Board of Education approve this change order.

A Friday memoranda will accompany this item.

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

01/13/11

FROM: TIM CUNEO / JANECE L. MAEZ / STUART A. SAM

RE: AWARD OF GENERAL SERVICES ADMINISTRATION CONTRACT TO  
SIMPLEX FOR EDISON LANGUAGE ACADEMY RELOCATABLE PROJECT –  
MEASURE BB

RECOMMENDATION NO. A.26

It is recommended that the Board of Education award the Federal GSA contract to Simplex Grinnell, to purchase fire and security equipment and appropriate services specified under contract #GS-07-0396M as applicable to Edison Language Academy Relocatable Project, Bid #10.27.BB-03-112999, in the amount of \$69,738.09

Funding Information:

Budgeted: Yes

Fund: 81

Source: State School Building Fund

Account Number: 81-00000-0-00000-85000-6200-001-2600

Description: Construction Services

COMMENT: The Board of Education previously approved on 10/21/10 the GSA contract which allows for fire alarm, security, and emergency disaster equipment purchases and all services necessary to install the equipment from design to start-up, including maintenance and training at the lowest offered pricing. The Los Angeles County Department of Education allows Districts to “piggy back” off of the GSA contracts with no restrictions other than standard Public Works contracting requirements.

Edison Language Academy Relocatable Project is the first of the Measure BB projects which will contract with Simplex Grinnell through this piggy back contract.

Bid opening for Bid #10.27.BB-03-112999 was held on December 7, 2010, and team reviewed the bid from Simplex Grinnell. It was determined by staff that the project scope is as intended at the job walk.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

01/13/11

FROM: TIM CUNEO / JANECE L. MAEZ / STUART A. SAM

RE: CONTRACT TO PARSONS FOR PRORAM MANAGEMENT SERVICES – SANTA MONICA HIGH SCHOOL – IN SUPPORT OF THE ENVIRONMENTAL IMPACT REPORT (EIR) AS REQUIRED BY THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) – CIVIC CENTER JOINT USE PROJECT (CCJUP)

RECOMMENDATION NO. A.27

It is recommended that the Board of Education approve a Contract with Parsons for Program Management Services in support of the preparation of the Environmental Impact Report (EIR) for the Civic Center Joint Use Project (CCJUP) work at Santa Monica High School in the amount of \$167,500.

Funding Information

Budgeted: Yes  
Fund: 40  
Source: State School Building Fund  
Account Number 20-00000-0-00000-85000-5802-015-2600  
Description: Independent Contractor/Consultant

COMMENTS: In 2007, the Measure BB program was initiated. During the early planning for the Santa Monica High School project, the Board approved development of an overall siting study by R. L. Binder FAIA Architects. The siting study concepts were reviewed with the Board in 2008, and a preferred concept was advanced both as a basis for the Measure BB project (new Science and Technology Building) and a potential joint use opportunity with the City of Santa Monica. In 2009, the City of Santa Monica Redevelopment Agency (RDA) budgeted \$57 million for the Civic Center Joint Use Project (CCJUP). To advance the CCJUP, in June 2010, the City budgeted \$1,084,423 to begin the first year of the preparation of the EIR as required by CEQA for the Full Buildout (Scope 3: \$234 million).

Parsons will provide overall Program Management services necessary to support the work done to prepare the CEQA documentation in support of the overall programming and planning of the CCJUP project within the footprint of the CCJUP buildings, athletic fields, cultural facilities and site improvements planned at Santa Monica High School. This scope of work shall include Program Management of the following:

- Overall space programming and planning process
- Overall environmental process
- Traffic and Parking Study
- Air Quality Technical Study
- Geotechnical Investigation and Reporting
- Historical Resources and Archeological Study
- Site Environmental Phase 1
- Underground Utility Surveys

The total Parsons' contract amount for the initial year of the CEQA documentation work for the Santa Monica High School CCJUP project will be \$167,500.

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

01/13/11

FROM: TIM CUNEO / JANECE L. MAEZ / STUART A. SAM

RE: CONTRACT TO R. L. BINDER FAIA, ARCHITECTS, LLP FOR PROGRAMMING AND PLANNING STUDIES – SANTA MONICA HIGH SCHOOL – IN SUPPORT OF THE ENVIRONMENTAL IMPACT REPORT (EIR) AS REQUIRED BY THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) – CIVIC CENTER JOINT USE PROJECT (CCJUP)

RECOMMENDATION NO. A.28

It is recommended that the Board of Education approve a Contract with R. L. Binder FAIA, Architects, LLP for Programming and Planning Studies in support of the preparation of the Environmental Impact Report (EIR) for the Civic Center Joint Use Project (CCJUP) work at Santa Monica High School in the amount of \$429,728.

Funding Information

Budgeted: Yes  
Fund: 40  
Source: State School Building Fund  
Account Number 20-00000-0-00000-85000-5802-015-2600  
Description: Independent Contractor/Consultant

COMMENTS: In 2007 the Measure BB program was initiated. During the early planning for the Santa Monica High School project, the Board approved development of an overall siting study by R. L. Binder FAIA Architects. The siting study concepts were reviewed with the Board in 2008, and a preferred concept was advanced both as a basis for the Measure BB project (new Science and Technology Building) and a potential joint use opportunity with the City of Santa Monica. In 2009, the City of Santa Monica Redevelopment Agency (RDA) budgeted \$57 million for the Civic Center Joint Use Project (CCJUP). To advance the CCJUP, in June 2010, the City budgeted \$1,084,423 to begin the first year of the preparation of the EIR as required by CEQA for the Full Buildout (Scope 3: \$234 million).

R. L. Binder FAIA, Architects, LLP will perform services necessary to support preparation of CEQA documentation in support of the overall programming and planning of the CCJUP project within the footprint of the CCJUP buildings, athletic fields, cultural facilities and site improvements planned at Santa Monica High School. R. L. BINDER FAIA, ARCHITECTS, LLP will produce a Space Program for a Full Buildout Project (\$234 million total project budget), a Planning Level Site Analysis of Two (2) Build Out Concepts (\$234 million total project budget) and Intermediate Phases of the Selected Build Out Concept at Santa Monica High School in support of the project level EIR for the CCJUP. The total contract amount for the R. L. BINDER FAIA, ARCHITECTS, LLP scope of work will be \$429,728.

At its August 18, 2010, meeting, the Board of Education approved Contract Amendment #15 in the amount of \$429,728 for R. L. Binder, FAIA, Architects, LLP. This item is to revise CA #15 to the amount of \$0, to create a new funding line and to establish a new contract for the CCJUP scope of work.

ORIGINAL CONTRACT AMOUNT	\$1,209,688
CONTRACT AMENDMENTS #1 & 2 (Siting Study)	180,000
CONTRACT AMENDMENT #3 (Not issued)	\$0
CONTRACT AMENDMENT #4 (Programming additional services)	209,244
CONTRACT AMENDMENT #5 (DD/CD/CA)	4,878,954
CONTRACT AMENDMENT #6 (Fire protection design)	36,720
CONTRACT AMENDMENT #7 (Revisions to siting study)	11,000
CONTRACT AMENDMENT #8 (Mechanical cooling design)	25,300
CONTRACT AMENDMENT #9 (Geotech Revisions impacts)	54,720
CONTRACT AMENDMENT #10 (50% CD review comments) Study #1	3,120
CONTRACT AMENDMENT #11 (50% CD review comments) Study #2 & #3	31,333
CONTRACT AMENDMENT #12 (50% CD review comments) Study #4	61,800
CONTRACT AMENDMENT #13 (50% CD review comments) Study #5	127,975
CONTRACT AMENDMENT #14* (Siting Study II)	153,950
CONTRACT AMENDMENT #15* (CCJUP Siting Study 2)	<u>429,728</u> 0
TOTAL CONTRACT AMOUNT	\$6,983,804

\*Funded by RDA Fund

MOTION MADE BY:  
 SECONDED BY:  
 STUDENT ADVISORY VOTE:  
 AYES:  
 NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

01/13/11

FROM: TIM CUNEO / JANECE L. MAEZ / STUART A. SAM

RE: CONTRACT TO AECOM FOR CEQA SERVICES AND TRAFFIC AND PARKING STUDIES – SANTA MONICA HIGH SCHOOL – IN SUPPORT OF THE ENVIRONMENTAL IMPACT REPORT (EIR) AS REQUIRED BY THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) – CIVIC CENTER JOINT USE PROJECT (CCJUP)

RECOMMENDATION NO. A.29

It is recommended that the Board of Education approve a Contract with AECOM Design + Planning for CEQA services and Traffic and Parking Studies in support of the preparation of the Environmental Impact Report (EIR) for the Civic Center Joint Use Project (CCJUP) work at Santa Monica High School in the amount of \$211,000.

Funding Information

Budgeted: Yes  
Fund: 40  
Source: State School Building Fund  
Account Number 20-00000-0-00000-85000-5802-015-2600  
Description: Independent Contractor/Consultant

COMMENTS: In 2007 the Measure BB program was initiated. During the early planning for the Santa Monica High School project, the Board approved development of an overall siting study by R. L. Binder FAIA Architects. The siting study concepts were reviewed with the Board in 2008, and a preferred concept was advanced both as a basis for the Measure BB project (new Science and Technology Building) and a potential joint use opportunity with the City of Santa Monica. In 2009, the City of Santa Monica Redevelopment Agency (RDA) budgeted \$57 million for the Civic Center Joint Use Project (CCJUP). To advance the CCJUP, in June 2010, the City budgeted \$1,084,423 to begin the first year of the preparation of the EIR as required by CEQA for the Full Buildout (Scope 3: \$234 million).

AECOM Design + Planning will provide services as required to prepare CEQA documentation in support of the overall programming and planning to advance the Civic Center Joint Use Project (CCJUP). These services include conducting a Traffic and Parking Study, Initial Air Quality Study, Historical Resources and Archeological Studies and Initial Study in support of the overall EIR and the programming and planning of the CCJUP project within the footprint of the CCJUP buildings, athletic fields and site improvements planned at Santa Monica High School.

The Board of Education at their September 1, 2010 meeting approved Contract Amendment (CA) No. 2 in the amount of \$345,000 for AECOM Design + Planning. This item is to revise CA #2 to the amount of \$0, to create a new funding line and to establish a new contract for the CCJUP scope of work.

ORIGINAL CONTRACT AMOUNT	\$ 180,757
Contract Amendment #1 (Updates due to Construction Schedule)	9,570
<u>Contract Amendment #2 (Samohi CCJUP investigation)</u>	<u>0</u>
TOTAL CONTRACT AMOUNT	\$190,327

The total AECOM Design + Planning contract amount for the Santa Monica High School CCJUP project will be \$211,000.

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

01/13/11

FROM: TIM CUNEO / JANECE L. MAEZ / STUART A. SAM

RE: CONTRACT TO LEIGHTON CONSULTING, INC. GEOTECHNICAL INVESTIGATION AND REPORT SERVICES – SANTA MONICA HIGH SCHOOL – IN SUPPORT OF THE ENVIRONMENTAL IMPACT REPORT (EIR) AS REQUIRED BY THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) – CIVIC CENTER JOINT USE PROJECT (CCJUP)

RECOMMENDATION NO. A.30

It is recommended that the Board of Education approve a Contract with Leighton Consulting, Inc. for Geotechnical Investigation and Reporting Services in support of the preparation of the Environmental Impact Report (EIR) for the Civic Center Joint Use Project (CCJUP) work at Santa Monica High School in the amount of \$40,300.

Funding Information

Budgeted: Yes  
Fund: 40  
Source: State School Building Fund  
Account Number 20-00000-0-00000-85000-5802-015-2600  
Description: Independent Contractor/Consultant

COMMENTS: In 2007 the Measure BB program was initiated. During the early planning for the Santa Monica High School project, the Board approved development of an overall siting study by R. L. Binder FAIA Architects. The siting study concepts were reviewed with the Board in 2008, and a preferred concept was advanced both as a basis for the Measure BB project (new Science and Technology Building) and a potential joint use opportunity with the City of Santa Monica. In 2009, the City of Santa Monica Redevelopment Agency (RDA) budgeted \$57 million for the Civic Center Joint Use Project (CCJUP). To advance the CCJUP, in June 2010, the City budgeted \$1,084,423 to begin the first year of the preparation of the EIR as required by CEQA for the Full Buildout (Scope 3: \$234 million).

Leighton Consulting, Inc. is one of the three (3) pre-qualified geotechnical consultants for the Measure BB projects. The firms are being assigned projects as the need arises and depending on their familiarity with and availability for the assignment. This work is to conduct geotechnical exploration and to prepare geotechnical recommendations in support of the overall programming and planning of the CCJUP project within the footprint of the CCJUP buildings, athletic fields, cultural facilities and site improvements planned at Santa Monica High School.

*(Continued on next page)*

The scope of work includes the following services:

- Subsurface Investigation with five (5) subsurface borings to a depth of forty (40) feet
- Subsurface Investigation with five (5) subsurface borings to a depth of seventy-five (75) feet
- Field Preparation and Permitting
- Laboratory Testing
- Ground Motion Study
- Geological/Seismic Hazards Analysis
- Engineering Analyses and Report
- Environmental Impact Report Support

The total Leighton Consulting, Inc. contract amount for the Santa Monica High School CCJUP project will be \$40,300.

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:

TO: BOARD OF EDUCATION  
 FROM: TIM CUNEO / DEBRA MOORE WASHINGTON  
 RE: CERTIFICATED PERSONNEL – Elections, Separations

ACTION/CONSENT  
 01/13/11

RECOMMENDATION NO. A.31

Unless otherwise noted, all items are included in the 2010/2011 approved budget.

**ADDITIONAL ASSIGNMENTS**

**CHILD DEVELOPMENT SERVICES**

Chaheme, Yesenia	28 hrs @\$31.28	12/20/10-12/30/10	Own Hrly/\$ 876
Douglas, Jennifer	48 hrs @\$33.33	12/20/10-12/30/10	Own Hrly/\$1,600
Jaye, Susan	32 hrs @\$35.84	12/20/10-12/30/10	Own Hrly/\$1,147
Langley, Zoe	48 hrs @\$23.63	12/20/10-12/30/10	Own Hrly/\$1,134
Lockwood, Silvia	37 hrs @\$26.61	12/20/10-12/30/10	Own Hrly/\$ 985
Yadegari, Soleh	36 hrs @\$25.78	12/20/10-12/30/10	<u>Own Hrly/\$ 928</u>
		TOTAL OWN HOURLY	\$6,670

Comment: Winter Break Assignment  
 12-Unrestricted Resource

Castellon, Emma	52 hrs @\$24.94	12/20/10-12/30/10	Own Hrly/\$1,297
Jaye, Susan	8 hrs @\$31.17	12/20/10-12/30/10	<u>Own Hrly/\$ 249</u>
		TOTAL OWN HOURLY	\$1,546

Comment: Winter Break Assignment  
 12-CD: Federal Block Grant

Alidina, Jamila	19 hrs @\$31.17	12/20/10-12/30/10	Own Hrly/\$ 592
Barba, Yesenia	48 hrs @\$25.89	12/20/10-12/30/10	Own Hrly/\$1,243
Cerrato, Wendy	64 hrs @\$29.77	12/20/10-12/30/10	Own Hrly/\$1,905
Conway, Kenyatta	37 hrs @\$23.02	12/20/10-12/30/10	Own Hrly/\$ 852
Cueva, Leonardo	32 hrs @\$20.51	12/20/10-12/30/10	Own Hrly/\$ 656
Daanish, Daaim	32 hrs @\$21.95	12/20/10-12/30/10	Own Hrly/\$ 702
Dunn, Glenda	32 hrs @\$38.75	12/20/10-12/30/10	Own Hrly/\$1,240
Gonzalez, Yolanda	35 hrs @\$29.49	12/20/10-12/30/10	Own Hrly/\$1,032
Graciano, Laura	32 hrs @\$16.19	12/20/10-12/30/10	Own Hrly/\$ 518
Landgraf, Heidi	32 hrs @\$33.84	12/20/10-12/30/10	Own Hrly/\$1,083
Martinez, Emelita	64 hrs @\$35.52	12/20/10-12/30/10	Own Hrly/\$2,273
Martinez, Maria Cecelia	64 hrs @\$24.71	12/20/10-12/30/10	Own Hrly/\$1,581
Mercier, Alisha	56 hrs @\$29.13	12/20/10-12/30/10	Own Hrly/\$1,631
Montelongo, Angela	36 hrs @\$22.79	12/20/10-12/30/10	Own Hrly/\$ 820
Norodom, Pachapor	32 hrs @\$28.45	12/20/10-12/30/10	Own Hrly/\$ 910
Patton, Roxanna	32 hrs @\$33.91	12/20/10-12/30/10	Own Hrly/\$1,085
Proctor, Valerii	32 hrs @\$27.33	12/20/10-12/30/10	Own Hrly/\$ 875
Rodriguez, Claudia	32 hrs @\$29.49	12/20/10-12/30/10	Own Hrly/\$ 944
Rosas Lopez, Cecelia	32 hrs @\$25.78	12/20/10-12/30/10	Own Hrly/\$ 825
Sanchez-Aviles, Johanna	32 hrs @\$25.93	12/20/10-12/30/10	Own Hrly/\$ 830
Smith, Courtnee	32 hrs @\$25.52	12/20/10-12/30/10	Own Hrly/\$ 817
Smith, La Tonya	40 hrs @\$23.02	12/20/10-12/30/10	<u>Own Hrly/\$ 921</u>
		TOTAL OWN HOURLY	\$23,335

Comment: Winter Break Assignment  
 12-CSPP

Cerrato, Wendy	8 hrs @\$25.89	11/1/10-11/30/10	Own Hrly/\$207
Rodriguez, Claudia	8 hrs @\$29.49	11/1/10-11/30/10	Own Hrly/\$236
Rosas-Lopez, Cecilia	12 hrs @\$25.78	11/1/10-11/30/10	<u>Own Hrly/\$309</u>
		TOTAL OWN HOURLY	\$752

Comment: Moving Preschool Classroom from Edison to Rogers  
 12-Unrestricted Resource

EDUCATIONAL SERVICES

Andino, Melissa	20 hrs @\$40.46	12/1/10	Est Hrly/\$809
Blitz, Sarah	20 hrs @\$40.46	12/1/10	Est Hrly/\$809
Hoos, JuliaCheri	20 hrs @\$40.46	12/1/10	Est Hrly/\$809
Meyer, Kimberly	20 hrs @\$40.46	12/1/10	Est Hrly/\$809
Murphy, Letitia	20 hrs @\$40.46	12/1/10	Est Hrly/\$809
Suffolk, Stephanie	20 hrs @\$40.46	12/1/10	Est Hrly/\$809
TOTAL ESTABLISHED HOURLY			\$4,854

Comment: Middle School Initiative  
01-IASA: Title II Teacher Quality

Bart Bell, Dana	16.5 hrs @\$40.46	12/1/10-6/22/11	Est Hrly/\$668
Chacon, Martha	16.5 hrs @\$40.46	12/1/10-6/22/11	Est Hrly/\$668
Cierra, Jorge	16.5 hrs @\$40.46	12/1/10-6/22/11	Est Hrly/\$668
Drier, Holly	16.5 hrs @\$40.46	12/1/10-6/22/11	Est Hrly/\$668
Gasparino, Jenna	16.5 hrs @\$40.46	12/1/10-6/22/11	Est Hrly/\$668
Jimenez, Jaime	16.5 hrs @\$40.46	12/1/10-6/22/11	Est Hrly/\$668
Kariya, Emily	16.5 hrs @\$40.46	12/1/10-6/22/11	Est Hrly/\$668
Walker, Megan	16.5 hrs @\$40.46	12/1/10-6/22/11	Est Hrly/\$668
TOTAL ESTABLISHED HOURLY			\$5,344

Comment: Service Learning Project Committee  
01-IASA: Title II Teacher Quality

GRANT ELEMENTARY SCHOOL

Cueva, Olga	3.5 hrs @\$40.46	10/5/10-10/28/10	Est Hrly/\$142
Johnson, Rebecca	3.5 hrs @\$40.46	10/5/10-10/28/10	Est Hrly/\$142
Lipson, Jenny	2.0 hrs @\$40.46	10/5/10-10/28/10	Est Hrly/\$ 81
Martinez, Lorena	3.5 hrs @\$40.46	10/5/10-10/28/10	Est Hrly/\$142
Murcia, Gabriella	3.5 hrs @\$40.46	10/5/10-10/28/10	Est Hrly/\$142
Ripley, Virginia	1.5 hrs @\$40.46	10/5/10-10/28/10	Est Hrly/\$ 61
Ware, Andrea	1.5 hrs @\$40.46	10/5/10-10/28/10	Est Hrly/\$ 61
TOTAL ESTABLISHED HOURLY			\$771

Comment: Reading Night  
01-Tier III Programs Cat Flex

LINCOLN MIDDLE SCHOOL

Levy, Amanda	3 hrs @\$40.46	11/18/10	Est Hrly/\$121
Moazzez, Rozita	3 hrs @\$40.46	11/18/10	Est Hrly/\$121
Vieira, Ron	3 hrs @\$40.46	11/18/10	Est Hrly/\$121
TOTAL ESTABLISHED HOURLY			\$363

Comment: Student-Led Conferences  
01-Tier III Programs Cat Flex

ROGERS ELEMENTARY SCHOOL

Alexander, Katja	2 hrs @\$40.46	12/1/10	Est Hrly/\$81
De La Rosa, Mary	2 hrs @\$40.46	12/1/10	Est Hrly/\$81
Reid, Roberta	2 hrs @\$40.46	12/1/10	Est Hrly/\$81
Simon, Laura	2 hrs @\$40.46	12/1/10	Est Hrly/\$81
TOTAL ESTABLISHED HOURLY			\$324

Comment: Grade Level Planning  
01-IASA: Title I Basic-LW Inc/Neg

Kleiser, Yvette	6 hrs @\$40.46	12/15/10	Est Hrly/\$243
TOTAL ESTABLISHED HOURLY			\$243

Comment: Professional Development  
01-Gifts – Equity Fund

SANTA MONICA HIGH SCHOOL

Roman, Bertha \$40.46, as needed 10/1/10-6/22/11 Est Hrly/\$----  
TOTAL ESTABLISHED HOURLY \$----

Comment: Saturday School  
01-Unrestricted Resource

Cox, Shannon 1.25 hrs @\$40.46 12/1/10 Est Hrly/\$51  
Gow, William 1.25 hrs @\$40.46 12/1/10 Est Hrly/\$51  
Louria, Meredith 1.25 hrs @\$40.46 12/1/10 Est Hrly/\$51  
TOTAL ESTABLISHED HOURLY \$153

Comment: Freshman Seminar Meeting  
01-Economic Impact Aid - SCE

SPECIAL EDUCATION

Held, Rebecca 2 hrs @\$40.46 9/29/10 Est Hrly/\$81  
Marshall, Susan 2 hrs @\$40.46 9/29/10 Est Hrly/\$81  
TOTAL ESTABLISHED HOURLY \$162

Comment: SSIS Training  
01-Special Education

STUDENT SERVICES

Bressler, Rachel 20 hrs @\$40.46 7/1/10-6/30/11 Est Hrly/\$809  
TOTAL ESTABLISHED HOURLY \$809

Comment: CPR Training/CREST Diabetic Care  
01-Medi-Cal Billing Option

Hannan, Ellen 100 hrs @\$40.46 9/1/10-6/30/11 Est Hrly/\$4,046  
Relles, Ellen 50 hrs @\$40.46 9/1/10-6/30/11 Est Hrly/\$2,023  
TOTAL ESTABLISHED HOURLY \$6,069

Comment: Assist School Nurses with Hearing/Vision/Scoliosis Screenings  
01-Unrestricted Resource

Jeffries, Jane 46 days @\$487.08 1/3/11-6/30/11 Own Daily/\$22,406  
Relles, Ellen 46 days @\$487.08 1/3/11-6/30/11 Own Daily/\$22,406  
TOTAL OWN DAILY \$44,812

Comment: Additional Nurse Days  
01-ARRA: State Fiscal Stabil. Fund

**ADDITIONAL ASSIGNMENT – EXTRA DUTY UNITS**

MALIBU HIGH SCHOOL – Winter Athletics

<u>Name</u>	<u>Rate</u>	<u>Assignment</u>	<u>Effective</u>	<u>Not to Exceed</u>
Meyer, Andrew	13 EDU	Var Girls Basketball	11/10-2/11	\$3,328
Segesman, Timothy	13 EDU	Var Girls Water Polo	11/10-2/11	<u>\$3,328</u>
		TOTAL EDUS		\$6,656

SANTA MONICA HIGH SCHOOL – 1<sup>st</sup> Semester

<u>Name</u>	<u>Rate</u>	<u>Assignment</u>	<u>Effective</u>	<u>Not to Exceed</u>
Boyd, Bryn	5 EDU	Sr. Advisor	9/10-1/11	\$1,280
Chapman, Amy	6 EDU	Yearbook	9/10-1/11	\$1,536
Corrigan, Michael	13 EDU	Band	9/10-1/11	\$3,328
Escalera, Daniel	12 EDU	Athletic Dir	9/10-1/11	\$3,072
Faas, Kathleen	6 EDU	Newspaper	9/10-1/11	\$1,536
Forrer, Brooke	4 EDU	Jr. Advisor	9/10-1/11	\$1,024
Garcia-Hecht, Veronica	12 EDU	Student Activities	9/10-1/11	\$3,072
Gatell, Frank	4 EDU	Scholarship Adv	9/10-1/11	\$1,024

Honda, Julie	5 EDU	Scholarship Adv	9/10-1/11	\$1,280
Hovis, Darryl	13 EDU	Drama	9/10-1/11	\$3,328
Huls, Jeffe	10 EDU	Vocal Music	9/10-1/11	\$2,560
Kariya, Emily	5 EDU	Sr. Advisor	9/10-1/11	\$1,280
Meadors, Amy	12 EDU	Pep Squad	9/10-1/11	\$3,072
Mejia, Rosa	4 EDU	Scholarship Adv	9/10-1/11	\$1,024
Sakow, Terry	13 EDU	Band	9/10-1/11	\$3,328
Swenson, Joni	13 EDU	Orchestra	9/10-1/11	\$3,328
			TOTAL EDUS	\$35,072

**TOTAL ESTABLISHED HOURLY, OWN HOURLY, OWN DAILY AND  
EXTRA DUTY UNITS = \$ 137,935**

**ELECTIONS**

**TEMPORARY CONTRACTS**

<u>Name/Assignment/Location</u>	<u>Not to Exceed</u>	<u>Effective</u>
Boone, Brooke/Teacher Roosevelt Elementary	100%	1/3/11-6/22/11
Kelly, Sharon/Nurse Student Services	100%	1/3/11-6/30/11
Krause, Eliza/PreSchool Child Develop/Rogers Elem	100%	11/29/10-6/22/11

**SUBSTITUTE TEACHERS**

Effective

**CHILD DEVELOPMENT SERVICES**

**(@\$16.19 Hourly Rate)**

Cable, Lauren	12/20/10-12/30/10
Gheewala, Mehrun	12/20/10-12/30/10
Gomez, Aida	12/20/10-12/30/10
Smothers, Rachelle	12/10/10-12/30/10
Yelenskaya, Yelena	12/20/10-12/30/10

**CHANGE IN ASSIGNMENT**

Effective

Bressler, Rachel Student Services/Nurse	1/3/11-6/30/11
<u>From:</u> 90%	
<u>To:</u> 100%	
Cano, Sandy Student Services/Nurse	1/3/11-6/30/11
<u>From:</u> 50%	
<u>To:</u> 60%	
Wold, Jayme SMASH/Special Ed Teacher	9/3/10
<u>From:</u> 60%	
<u>To:</u> 80%	

**LEAVE OF ABSENCE (with pay)**

<u>Name/Location</u>	<u>Effective</u>
France, Deanna Ed Svcs	12/10/10-12/16/10 [catastrophic]

Hylind, Amy  
Lincoln MS

12/16/10-11/3/10  
[maternity]  
(Revision of dates from 12/9/10 Agenda)

Posner, Cara  
Rogers Elementary

12/6/10-12/17/10  
[medical]

**LEAVE OF ABSENCE (without pay)**

Name/Location  
Degregorio, Dana  
Roosevelt Elementary

Effective  
12/7/10-12/14/10  
[CFRA]  
(Revision of dates from 9/23/10 Agenda)

**RESIGNATION**

Name/Location  
Andrews, Caitlin  
Roosevelt Elementary

Effective  
12/3/10

Ebbink, Robert  
Santa Monica HS

1/28/11

**RETIREMENT**

Name/Location  
Cuneo, Tim  
Superintendent

Effective  
6/30/11

Runyon, Gregory  
Santa Monica HS

12/29/10

**DECEASED**

Name/Location  
France, Deanna  
Educational Services

Effective  
12/16/10

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:

TO: BOARD OF EDUCATION  
 FROM: TIM CUNEO / WILBERT YOUNG  
 RE: CLASSIFIED PERSONNEL - MERIT

ACTION/CONSENT  
 01/13/11

RECOMMENDATION NO. A.32

It is recommended that the following appointments for Classified Personnel (merit system) be approved and/or ratified. All personnel will be properly elected in accordance with District policies and salary schedules.

<b><u>ELECTION</u></b>		<b><u>EFFECTIVE DATE</u></b>
Da Ros, Pablo Franklin Elementary	Inst Asst – Classroom 3 Hrs/SY/Range: 18 Step: A	12/6/10
Langley, Bhakti Malibu High School	Inst Asst – Special Ed 6 Hrs/SY/Range: 20 Step: A	12/1/10
Monjarrez, Lisette Special Education	Developmental Health Inst Asst 5.5 Hrs/SY/Range: 23 Step: A	12/2/10
Sadeghpour, Anne Roosevelt Elementary	Elementary Library Coord 7 Hrs/SY/Range: 26 StepL A	12/1/10
Santin, Delmy Roosevelt Elementary	Inst Asst – Special Ed 5 Hrs/SY/Range: 20 Step: A	12/6/10
<b><u>RE-INSTATEMENT</u></b>		<b><u>EFFECTIVE DATE</u></b>
Bernard, Gregory OCLC	Inst Asst – Special Ed 6 Hrs/SY/Range: 20 Step: D	11/23/10
Stuart, Shante McKinley Elementary	Inst Asst - Classroom 3.5 Hrs/SY/Range: 18 Step: B	12/3/10
<b><u>PROMOTION</u></b>		<b><u>EFFECTIVE DATE</u></b>
Moore, Sandra Food Services	Cafeteria Worker II 5 Hrs/SY/Range: 13 Step: F Fr: Cafeteria Worker I; 3 Hrs/SY	12/2/10
<b><u>TEMP/ADDITIONAL ASSIGNMENTS</u></b>		<b><u>EFFECTIVE DATE</u></b>
Adams, Melissa Special Ed/Webster Elem	Inst Asst – Special Ed [SSIS Training]	9/29/10-6/30/11
Burlakova, Svetlana Special Ed/Malibu HS	Inst Asst – Special Ed [SSIS Training]	9/29/10-6/30/11
Cary, Wendy Malibu HS	Inst Asst – Special Ed [Student Field Trip]	10/1/10-10/31/10
Gardea-Perez, Lupe Special Ed/Rogers Elem	Community Liaison [translations at IEPs]	9/3/10-6/30/11
Hansberry, Felicia Angie Special Education	Office Specialist [Special Education projects]	12/1/10-6/15/11

Lopez, Vickie Santa Monica HS	Campus Security Officer [Overtime, as needed]	11/10/10-6/22/11
Mock, Chris Special Ed/Webster Elem	Inst Asst – Special Ed [SSIS Training]	9/29/10-6/30/11
Pyo, Madeline Facility Permits	Lifeguard/Swim Instructor [Lifeguard services, as needed]	11/15/10-6/30/11
Rodriguez, Maria Educational Svcs/JAMS	Community Liaison [Middle School Initiative Meeting]	12/1/10
Santiago, Lauren Special Ed/McKinley Elem	Inst Asst – Special Ed [Bus transportation with student]	11/24/10-6/22/11
Schmidt, Phillip Franklin Elementary	Inst Asst – Special Ed [Classroom teacher assistance]	11/29/10-6/7/11
Smith, Dunell Santa Monica HS	Campus Security Officer [Overtime, as needed]	10/2/10-6/22/11
Vila, Flory Educational Svcs/Lincoln	Community Liaison [Middle School Initiative Meeting]	12/1/10

**SUBSTITUTES**

**EFFECTIVE DATE**

Arnao, Dora Special Education	Developmental Health Inst Asst	12/8/10-6/30/11
Lazo, Noreen Child Develop Svcs	Children Center Asst	12/3/10-6/22/11
Leavitt, Lynn Personnel Commission	Office Specialist	12/2/10-6/30/11
Lockett, Tyrone Personnel Commission	Campus Security Officer	12/2/10-6/30/11
Mikhail, Christine Special Education	Inst Asst – Special Ed	12/7/10-6/22/11

**VOLUNTARY TRANSFER**

**EFFECTIVE DATE**

Bolan, Anette Student Services	Administrative Asst 8 Hrs/12 Month Fr: 8 Hrs/12 Mo/Santa Monica High School	12/6/10
Herrera, Zenon Maintenance	Locksmith 8 Hrs/12 Month Fr: Glazier; 8 Hrs/12 Mo	12/13/10

**LEAVE OF ABSENCE (PAID)**

**EFFECTIVE DATE**

Anderson, Amanda John Adams MS	Inst Asst – Special Ed Medical	12/10/10-1/24/11
Behrens, Irene Human Resources	Sr. Office Specialist Medical	11/18/10-12/12/10
Drozdoski, Manuela Child Develop Svcs	Children Center Asst Medical	11/29/10-6/3/11

Duncan, Cheryl Child Develop Svcs	Children Center Asst Medical	11/29/10-1/16/11
Gordon-Johnson, Robin Rogers Elementary	Sr. Office Specialist Medical	12/2/10-12/17/10
Guirguis, Ramez Special Education	Inst Asst – Specialized Medical	11/15/10-1/15/11
Mata, Estella Child Develop Svcs	Sr. Office Specialist Medical	12/17/10-1/15/11
McAlpin, Michael Operations	Utility Worker Medical	11/26/10-12/30/10
Peak, Denise Malibu High School	Inst Asst – Special Ed Medical	11/25/10-12/17/10
Wilson, Stanley John Adams MS	Campus Security Officer Medical	11/11/09-12/10/10
<b><u>LEAVE OF ABSENCE (UNPAID)</u></b>		<b><u>EFFECTIVE DATE</u></b>
Laird, Rosemary Human Resources	Office Specialist Personal	1/11/11-1/31/11
Smith, Elizabeth Special Education	Inst Asst – Special Ed FMLA	10/28/10-12/17/10
<b><u>PROFESSIONAL GROWTH</u></b>		<b><u>EFFECTIVE DATE</u></b>
Goodwin, Sheri Santa Monica HS	Administrative Asst	1/1/11
Larios, Carmen Human Resources	Human Resource Specialist	1/1/11
Sandoval-Fargnoli, Kathy Santa Monica HS	Sr. Office Specialist	12/1/10
Tursi-Gridley, Lisa Roosevelt Elementary	Administrative Asst	12/1/10
Vasquez, Graciela Malibu High School	Campus Security Officer	1/1/11
<b><u>WORKING OUT OF CLASS</u></b>		<b><u>EFFECTIVE DATE</u></b>
Crawford, Cynthia Roosevelt Elementary	Elementary Library Coord Fr: Library Asst I	11/15/10
<b><u>ABOLISHMENT OF POSITION</u></b>		<b><u>EFFECTIVE DATE</u></b>
	Inst Asst – Special Ed 6 Hrs/SY; Lincoln Middle School	1/1/11

**DISQUALIFICATION FROM PROBATION**

TQ7792494 Physical Activities Specialist

**EFFECTIVE DATE**

1/14/11

**RESIGNATION**

Franco, Francisco  
Malibu High School Library Assistant I

**EFFECTIVE DATE**

2/14/11

Krause, Eliza  
Special Education Inst Asst – Specialized

11/28/10

Moul, Greg  
Muir Elementary Inst Asst – Classroom

6/13/10

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:

TO: BOARD OF EDUCATION  
FROM: TIM CUNEO / WILBERT YOUNG  
RE: CLASSIFIED PERSONNEL – NON-MERIT

ACTION/CONSENT  
01/13/11

RECOMMENDATION NO. A.33

It is recommended that the following be approved and/or ratified for Classified Personnel (Non-Merit). All personnel assigned will be properly elected on a temporary basis to be used as needed in accordance with District policies and salary schedules.

**AVID TUTOR**

MARTIN, MICHAEL JOHN ADAMS MIDDLE SCHOOL 11/1/10-6/22/11

**COACHING ASSISTANT**

BRAGA, CHRISTIAN SANTA MONICA HS 12/1/10-6/30/11  
BRENNAN, CHRIS SANTA MONICA HS 12/1/10-6/30/11  
COOK, TOI FITZGERALD MALIBU HIGH SCHOOL 10/1/10-6/30/11  
DETAMORE, JASON SANTA MONICA HS 9/1/10-6/30/11  
GOUDEAU, TAJANIEACE SANTA MONICA HS 12/1/10-6/30/11  
IBARRA, ALEXANDRA SANTA MONICA HS 11/1/10-6/30/11  
KREMAN, MARTIN MALIBU HIGH SCHOOL 11/15/10-6/30/11  
LINDER, TIFFINI SANTA MONICA HS 12/1/10-6/30/11  
PARKER, TERAH SANTA MONICA HS 12/1/10-6/30/11  
PHILIP-GUIDE, SHELDON SANTA MONICA HS 11/1/10-6/30/11  
RAMIREZ VERASTEGUI, LILI SANTA MONICA HS 12/9/10-6/30/11  
SORIA, ALBERTO MALIBU HIGH SCHOOL 11/30/10-6/30/11

**NOON SUPERVISION AIDE**

ALVAREZ, MARYKE MCKINLEY ELEMENTARY 11/5/10-6/22/11

**TECHNICAL SPECIALIST – LEVEL II**

ANDERSON, ROBERT LINCOLN MIDDLE SCHOOL 10/1/10-6/22/11  
[Musical Arranger]  
- Funding: Reimbursed by ASB  
ANDREWS, DIAN SMASH 10/1/10-6/17/11  
[Artist in Residence]  
- Funding: Reimbursed by PTA  
GITTLEMAN, MARNI SMASH 10/1/10-6/17/11  
[Artist in Residence]  
- Funding: Reimbursed by PTA  
PACE, KRISTY SMASH 10/1/10-6/17/11  
[Artist in Residence]  
- Funding: Reimbursed by PTA  
WEAVER, KELLY LINCOLN MIDDLE SCHOOL 10/1/10-6/22/11  
[Band Coach]  
- Funding: Reimbursed by ASB

**STUDENT WORKER – PEER TUTOR**

CRANE, SEAN	SANTA MONICA HS	10/11/10-6/22/11
HARRESCHOU, SAM	SANTA MONICA HS	10/11/10-6/22/11
PALMER, RYAN	SANTA MONICA HS	10/11/10-6/22/11

**STUDENT WORKER – WORKABILITY**

MOMENI, AMIR	SPECIAL EDUCATION	9/3/10-6/30/12
--------------	-------------------	----------------

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:

---

## **MAJOR ITEMS**

TO: BOARD OF EDUCATION  
FROM: TIM CUNEO / DEBRA MOORE WASHINGTON  
RE: ADMINISTRATIVE APPOINTMENT

ACTION/MAJOR  
01/13/11

RECOMMENDATION NO. A.34

It is recommended that the Board of Education approve the following administrative appointment:

**CERTIFICATED APPOINTMENT**

**Effective**

House Principal, Santa Monica High School

1/31/11

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:

TO: BOARD OF EDUCATION

ACTION/MAJOR

01/13/11

FROM: TIM CUNEO / JANECE L. MAEZ / PAT HO

RE: APPROVAL OF 2009-10 ANNUAL FINANCIAL AND MEASURE "R" AUDIT REPORTS

RECOMMENDATION NO. A.35

It is recommended that the Board of Education accept the 2009-10 Annual Financial Audit Report and approve management discussion and analysis/the administrative responses to the "Findings" & "Recommendations" as contained in the Subject audits.

COMMENTS: In response to California Education Code mandate, the 2009-10 financial audit has been completed by the audit firm of Christy White Accountancy Corporation. The Board of Education and the Financial Oversight Committee have previously received copies of the audit report and an information copy is available for public review in the Office of the Superintendent.

A section of the audit report contains a series of "Findings" and "Recommendations" and "District Responses" for Board consideration.

Nicole Lash will be available at the Meeting to answer questions.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/MAJOR

01/13/11

FROM: TIM CUNEO

RE: ADOPT RESOLUTION NO. 10-18 – COMMEMORATING DR. MARTIN LUTHER KING, JR. DAY

RECOMMENDATION NO. A.36

It is recommended that the Board of Education adopt Resolution No. 10-18 – Commemorating Dr. Martin Luther King, Jr. Day.

This resolution is to honor Dr. Martin Luther King, Jr.'s birthday, which is officially observed this year on January 17, 2011. Attached is the resolution.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

**Santa Monica-Malibu Unified School District  
Board of Education**

**Resolution No. 10-18  
Commemorating Dr. Martin Luther King, Jr. Day**

**Whereas**, Dr. Martin Luther King, Jr. was born in 1929 in Atlanta Georgia;

**Whereas**, the young Martin Luther King attended segregated public schools and graduated from high school at age 15;

**Whereas**, Dr. King received his B.A. degree from Morehouse College in Georgia, the alma mater of both his father and grandfather and earned his B.D. from Crozer Theological Seminary. Later, in 1955, he received a Ph.D. from Boston University;

**Whereas**, Dr. King was committed to equal rights for African-Americans in this country from an early age and was an active member of the NAACP;

**Whereas**, Dr. King led the boycott of Montgomery's segregated buses for over a year after Rosa Parks refused to give up her seat in a bus in 1955, and eventually, the Supreme Court outlawed discrimination in public transportation and Dr. King emerged a prominent leader of the civil rights movement;

**Whereas**, Dr. King began organizing protest demonstrations and marches in such cities as Birmingham, Alabama, St. Augustine, Florida and Selma, Alabama. The marches were for the right to vote, desegregation, labor rights and other basic civil rights.

**Whereas**, between 1957 and 1968, Dr. King canvassed the country and appeared more than 2500 times to speak in protest against injustices toward his race;

**Whereas**, Dr. King wrote five books and numerous articles drawing on his experience as a preacher to galvanize and inspire an audience. Dr. King was arrested and jailed on several occasions;

**Whereas**, on August 28, 1963, Dr. King led the great march in Washington, DC, that culminated with his famous "I Have a Dream" speech at the Lincoln Memorial. More than a quarter million people of all ethnicities attended the event.

**Whereas**, at the height of Dr. King's influence, the Civil Rights Act of 1964 and the Voting Rights Act of 1965 were passed.

**Whereas**, Dr. King was awarded the Nobel Peace Prize in 1964, at the age of 35.

**Whereas**, Dr. King continued his work to attack discrimination in other parts of the North and broadened his criticism against the Vietnam War;

**Whereas**, Dr. King advocated for government compensatory program seeking restitution of wages lost to slavery which in turn, demanded aid for the poorest communities and sought an economic bill of rights that provided for massive government job programs to reconstruct society;

**Whereas**, Dr. King continued to participate in the movement by supporting black city workers striking for higher wages and better treatment in Memphis, Tennessee where he was assassinated;

**Whereas**, in 1986, Congress established the Martin Luther King Day as a United States holiday and in 1994, King Day of Service was built on the teachings of nonviolence and social justice to promote community service. The aim is to make the holiday a day ON, where people of all ages and backgrounds come together to improve lives, bridge social barriers, and move our nation closer to the “Beloved Community” that Dr. King envisioned.

**Therefore, let it be resolved**, that the Santa Monica-Malibu Unified School District celebrates the life and legacy of a man who brought hope and healing to America. We commemorate the timeless values he taught us through his example – the values of courage, truth, justice, compassion, dignity, humility and service that so radiantly defined Dr. King’s character and empowered his leadership. On this holiday, we commemorate the universal, unconditional love, forgiveness and nonviolence that empowered his revolutionary spirit, and speaks to the best of who we are as human beings.

**Passed and Adopted** this 13<sup>th</sup> day of January 2011 by the Santa Monica-Malibu Unified School District Board of Education by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

---

Jose Escarce  
Board President

---

Tim Cuneo  
Superintendent

TO: BOARD OF EDUCATION

ACTION/MAJOR

01/13/11

FROM: TIM CUNEO / CHIUNG-SALLY CHOU

RE: INCREASE IN STAFFING (FTE) – EDUCATIONAL SERVICES

RECOMMENDATION NO. A.37

It is recommended that the Board of Education add a Teacher on Special Assignment position (1.0 FTE) in order to provide teacher support for the EETT ARRA competitive grant. This is a new source of grant funding, and the position will be funded through June 30, 2011.

This Teacher on Special Assignment will work to coordinate the EETT ARRA grant, which focuses on formative assessment and using data to improve instruction at the secondary level.

FUNDING NOTE: The 2010-2011 budget will be adjusted \$39,573 for salary and benefits.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/MAJOR

01/13/11

FROM: TIM CUNEO / CHIUNG-SALLY CHOU / SARA WOOLVERTON

RE: INCREASE IN STAFFING (FTE) – SPECIAL EDUCATION

RECOMMENDATION NO. A.38

It is recommended that the Board of Education add a 40% (0.40 FTE) School Psychologist position in order to comply with IEP requirements and legal timelines. This position is needed through June 30, 2011.

FUNDING NOTE: The 2010-2011 budget will be adjusted \$32,122 for salary and benefits.

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:

TO: BOARD OF EDUCATION  
FROM: TIM CUNEO / DEBRA MOORE WASHINGTON  
RE: TEACHING AUTHORIZATION

ACTION/MAJOR  
01/13/11

RECOMMENDATION NO. A.39

It is recommended that the Board of Education approve the following teaching assignment for the 2010-2011 school year in accordance with education code provision specified.

PER EDUCATION CODE #44225:

<u>TEACHER</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE</u>
Higginson, James	Adapted PE	1/3/11-8/31/11

COMMENT: Provides a "waiver" for assigning identified individuals when the employing agency has an insufficient number of certificated persons who meet the specified employment criteria for the position. Such waivers provide individuals with additional time to complete the requirements for the credential that authorizes the service.

This would be an initial waiver for James "Sam" Higginson. He had two years of Special Ed teaching experience previous to his nine years of experience with our District. Sam holds a Clear Multiple Subject Teaching Credential and has completed most of his Adapted Physical Education program, with just one class remaining.

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:

TO: BOARD OF EDUCATION

ACTION/MAJOR

01/13/11

FROM: TIM CUNEO

RE: ASSIGNMENT OF BOARD OF EDUCATION LIAISONS TO DISTRICT  
ADVISORY COMMITTEES (DACs)

RECOMMENDATION NO. A.40

It is recommended that the Board of Education approve the following assignments as board liaisons to the District Advisory Committees (DACs).

<b>DAC</b>	<b>Board Liaison</b>
Measure BB Advisory Committee	
Childcare and Development	
Community Health and Safety	
English Learners (DELAC)	
Financial Oversight (FOC)	
Visual and Performing Arts (VAPA)	
Measure BB Citizens' Bond Oversight Committee (was Prop 39)	
Special Education (SEDAC)	
PTA Council	
Education Foundation	

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

---

## **DISCUSSION ITEMS**

TO: BOARD OF EDUCATION

DISCUSSION

01/13/11

FROM: TIM CUNEO / CHIUNG-SALLY CHOU

RE: FEDERAL STUDENT PERFORMANCE ACCOUNTABILITY

DISCUSSION ITEM NO. D.01

The Board of Education has requested a presentation from staff to discuss the potential implications and requirements related to student achievement and Adequate Yearly Progress (AYP) criteria under No Child Left Behind (NCLB) regulations. This discussion will include the strategies our impacted schools are utilizing to improve student achievement in order to meet federal accountability mandates.

Comment: The presentation will review NCLB requirements and school and District data, as well as the strategies District and site personnel have implemented to ensure impacted schools meet federal accountability mandates.

Educational Services staff and site principals will be available to answer questions and provide follow up information if necessary.

TO: BOARD OF EDUCATION

DISCUSSION

01/13/11

FROM: TIM CUNEO / CHIUNG-SALLY CHOU

RE: INTENSIVE INTERVENTION SUMMER SCHOOL (IISS) PROGRAM: 2011-12

DISCUSSION ITEM NO. D.02

During this discussion item, staff will present three options for the 2011-12 Intensive Intervention Summer School (IISS), which the district funds from the general fund. Staff recommends Option 1, based on student need and the present budget constraints. Staff further recommends that the implementation of IISS shall be part of budget development process.

COMMENT: Attached is a chart summarizing the following:

**Option 1**

Option 1 is similar to the one provided during school year 2010-11. It provides credit recovery courses for high school students who failed the course and those students who have received a "D," only when space is available. The students are from Samohi, Malibu (housed at Samohi), and Olympic. This option will include ELD for EL students, World History for AVID students, and Connect for Success students (rising 9<sup>th</sup> graders – IISS eligible). This is a six-week program.

The middle school program provides Jump Start for Success (rising 6<sup>th</sup> grade – IISS eligible). This is a four-week program.

The elementary program will be offered to all elementary school students in danger of failing or retention. This is a four-week program.

The estimated cost is \$460,000 from the general fund and \$50,000 from Equity and Lottery Funds, including curriculum development, professional development, and other related student activities.

**Option 2**

Option 2 would provide a similar program offering as Option 1, but adds another week to the middle and elementary school programs. The proposed additional week is from teacher recommendations, which indicated that one more week would be better for the students in those two programs, considering the time required for assessment and activities.

The estimated cost is \$484,000 from the general fund and \$50,000 from Equity and Lottery Funds, including curriculum development, professional development, and other related student activities.

**Option 3**

Option 3 would provide the full program at all levels as the district has offered prior to last year. The estimated cost is \$514,000 from the general fund and \$50,000 from Equity and Lottery Funds.

*(Continued on next page)*

**ESY and Young Collegians**

Please note the following programs will be offered regardless of which option is approved:

The Extended School Year (ESY) program for students in special education will be provided through Special Education funding for all levels.

The Young Collegians will be provided with summer coursework at Santa Monica College and support from Equity Fund.

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:

**Proposed Programs – Summer 2011-12**

<b>Target Student Population</b>	<b><u>Option 1</u> (same as last year's program)</b>	<b><u>Option 2</u> (adding another week for ES &amp; MS)</b>	<b><u>Option 3</u> (adding rising 7<sup>th</sup> &amp; 8<sup>th</sup> graders)</b>
<b><u>High School</u></b> <ul style="list-style-type: none"> <li>• ELD</li> <li>• Credit recovery</li> <li>• In danger of not passing CAHSEE</li> <li>• Connect for Success</li> <li>• Extended School Year</li> <li>• Young Collegians</li> </ul>	<b><u>6 weeks</u></b> <ul style="list-style-type: none"> <li>• ELD &amp; Credit Recovery @ Samohi (with Malibu students), Olympic, OCLC, Online</li> <li>• Rising 9<sup>th</sup> graders = Connect for Success @ Samohi</li> <li>• Extended School Year @ Samohi &amp; Malibu</li> <li>• World History AVID</li> </ul> (Teachers estimated @ \$262,000) Young Collegians @ SMC	<b><u>6 weeks</u></b> <ul style="list-style-type: none"> <li>• ELD &amp; Credit Recovery @ Samohi (with Malibu students), Olympic, OCLC, Online</li> <li>• Rising 9<sup>th</sup> graders = Connect for Success @ Samohi</li> <li>• Extended School Year @ Samohi &amp; Malibu</li> <li>• World History AVID</li> </ul> (Teachers estimated @ \$262,000) Young Collegians @ SMC	<b><u>6 weeks</u></b> <ul style="list-style-type: none"> <li>• ELD &amp; Credit Recovery @ Samohi (with Malibu students), Olympic, OCLC, Online</li> <li>• Rising 9<sup>th</sup> graders = Connect for Success @ Samohi</li> <li>• Extended School Year @ Samohi &amp; Malibu</li> <li>• World History AVID</li> </ul> (Teachers estimated @ \$262,000) Young Collegians @ SMC
<b><u>Middle School</u></b> <ul style="list-style-type: none"> <li>• ELD</li> <li>• In danger of not passing CAHSEE</li> <li>• Extended School Year</li> <li>• Jump Start to Success</li> </ul>	<b><u>4 weeks</u></b> <ul style="list-style-type: none"> <li>• ELD</li> <li>• Rising 6<sup>th</sup> graders = Jump Start to Success @ JAMS/Lincoln</li> <li>• Extended School Year @ JAMS &amp; Malibu</li> </ul> (Teachers estimated @ \$30,000)	<b><u>5 weeks</u></b> <ul style="list-style-type: none"> <li>• ELD</li> <li>• Rising 6<sup>th</sup> graders = Jump Start to MS @ JAMS/Lincoln</li> <li>• Extended School Year @ JAMS &amp; Malibu</li> </ul> (Teachers estimated @ \$36,000) <i>*NOTE: 5 WEEKS COULD PRESENT CALENDAR DIFFICULTIES IF EARLY FALL START DATE IS APPROVED</i>	<b><u>4 weeks</u></b> <ul style="list-style-type: none"> <li>• Rising 6<sup>th</sup> graders = Jump Start to MS @ JAMS/Lincoln</li> <li>• Extended School Year @ Lincoln &amp; Malibu</li> <li>• Rising 7<sup>th</sup> and 8<sup>th</sup> graders scoring 1 &amp; 2/ D &amp; F in ELA and/or Math</li> </ul> (Teachers estimated @ \$72,000) <i>*NOTE: OPTION 3 COULD PRESENT SPACE ISSUES DUE TO CONSTRUCTION &amp; SHARING SPACE WITH SUMMER ADVENTURE</i>
<b><u>Elementary School</u></b> <ul style="list-style-type: none"> <li>• ELD</li> <li>• In danger of failing</li> </ul>	<b><u>4 weeks</u></b> <ul style="list-style-type: none"> <li>• ELD</li> <li>• Grades 2 – 4</li> <li>• Extended School Year @ the same elementary site</li> </ul> (Teachers estimated @ \$128,000)	<b><u>5 weeks</u></b> <ul style="list-style-type: none"> <li>• ELD</li> <li>• Grades 2 – 4</li> <li>• Extended School Year @ the same elementary site</li> </ul> (Teachers estimated @ \$154,000) <i>*NOTE: 5 WEEKS COULD PRESENT CALENDAR DIFFICULTIES IF EARLY FALL START DATE IS APPROVED</i>	<b><u>4 weeks</u></b> <ul style="list-style-type: none"> <li>• ELD</li> <li>• Grades 2 – 4</li> <li>• Extended School Year @ the same elementary site</li> </ul> (Teachers estimated @ \$128,000)
<b><u>Estimated Costs</u></b>	<b><u>Estimated Expenditure:</u></b> <ul style="list-style-type: none"> <li>• \$460,000 (General Fund – including nurse, security, &amp; office staff estimated @ \$40,000)</li> <li>• \$50,000 (Equity and Lottery Funds)</li> </ul>	<b><u>Estimated Expenditure:</u></b> <ul style="list-style-type: none"> <li>• \$484,000 (General Fund – including nurse, security, &amp; office staff estimated @ \$40,000)</li> <li>• \$50,000 (Equity and Lottery Funds)</li> </ul> <i>* Additional funds for 5 more days each for elementary &amp; middle school program in staffing &amp; materials</i>	<b><u>Estimated Expenditure:</u></b> <ul style="list-style-type: none"> <li>• \$514,000 (General Fund – including nurse, security, &amp; office staff estimated @ \$50,000)</li> <li>• \$50,000 (equity and Lottery Funds)</li> </ul> <i>* Additional funds for at least 4 additional teachers &amp; 1 security as well as materials</i>

TO: BOARD OF EDUCATION

DISCUSSION

01/13/11

FROM: TIM CUNEO / CHIUNG-SALLY CHOU

RE: CONSIDER REVISING BP 6158 – INDEPENDENT STUDY

DISCUSSION ITEM NO. D.03

It is recommended that the Board of Education consider revising BP 6158 – Independent Study.

COMMENTS: CSBA is recommending this mandated policy updated to (1) add material formerly in AR re: program participation is voluntary, (2) more directly reflect law re: minimum period of independent study for apportionment purposes as five "consecutive" school days, (3) revise material re: maximum length of assignments and the number of missed assignments that will trigger an evaluation of the student's participation, and (4) authorize student-teacher conferences by electronic means.

Attached:

- BP 6158 – Independent Study

**INDEPENDENT STUDY**

The Governing Board authorizes independent study as an optional alternative instructional strategy by which students in grades K 12 and adult education may reach curriculum objectives and fulfill graduation requirements. Independent study shall offer a means of individualizing the educational plan for students whose needs may be met best through study outside of the regular classroom setting. As necessary to meet student needs, independent study may be offered on a full-time basis or on a part-time basis in conjunction with part- or full-time classroom study.

A student's participation in independent study shall be voluntary. Students participating in independent study shall have the right, at any time, to enter or return to the regular classroom mode of instruction. (Education Code 51747; 5 CCR 11700)

Parents/guardians of students who are interested in independent study shall contact the school principal. The school principal shall approve independent study for an individual student only upon determining that the student is prepared to meet the district's requirements for independent study and is likely to succeed in independent study as well as or better than he/she would in the regular classroom.

The minimum period of time for any independent study option shall be five consecutive school days.

Additionally, the Board desires to ensure that students are also physically fit and leading active lives and wishes to provide the students with expanded opportunities for access to alternative ways of meeting the physical education requirements. Education Codes 51210 and 51210.1 mandate not less than 200 minutes each 10 school days in grades 6-8; and not less than 400 minutes each 10 school days in grades 9 – 12 (for a total of 2 years).

The district's independent study option shall be substantially equivalent in quality and quantity to classroom instruction, thus enabling students enrolled in independent study to complete the district's adopted course of study within the customary time frame. Students in independent study shall have access to the same services and resources as are available to other students in the school.

The Superintendent or designee shall determine that the prospective independent study student understands and is prepared to meet the district's requirements for independent study. Independent study entails a commitment by both the parent/guardian and the student. As the student gets older, he/she assumes a greater portion of the responsibility involved. Independent study may be offered only to students who can achieve in this program as well as or better than they would in the regular classroom.

The Superintendent or designee shall ensure that a written independent study agreement, as prescribed by law, exists for each participating student. (Education Code 51747)

The Board recognizes that independent study may be used as an option to encourage students to remain in school. Teachers should carefully set the duration of independent study assignments, within the limits specified by the Board in order to help identify students falling behind in their work or in danger of failing or dropping out of school.

The written agreement shall specify the length of time in which each independent study assignment must be completed. Independent study assignments shall be no more than one week for all grade levels and types of program. However, when necessary based on the specific circumstances of the student's approved program, the Superintendent or designee may allow for a longer period of time between the date an assignment is made and when it is due, up to the termination date of the agreement.

~~To foster each student's success in independent study, the Board establishes the following maximum lengths of time which may elapse between the time an assignment is made and date by which the student must complete the assigned work shall be as follows:~~

- ~~1. For students in grades K-3: 1 week~~
- ~~2. For students in grades 4-8: 2 weeks~~
- ~~3. For students in grades 9-12, continuation and adult education: 3 weeks~~

~~When circumstances justify a longer time, the Superintendent or designee may extend the maximum length of an assignment to a period not to exceed eight weeks, pursuant to a written request with justification.~~

Supervising teachers should carefully set the duration of independent study assignments, within the limits specified above, and establish an appropriate schedule for student-teacher conferences in order to help identify students falling behind in their work or in danger of failing or dropping out of school. Except in unusual circumstances, it is expected that the supervising teacher will meet with each participating student at least once a week to discuss the student's progress.

When any student fails to complete consecutive independent study assignments, in a period of 15 school days, or misses two appointments with his/her supervising teacher without valid reasons, the Superintendent or designee shall conduct an evaluation to determine whether it is in the student's best interest to remain in independent study. Evaluation findings shall be kept in the student's permanent record.

The Superintendent or designee shall annually report to the Board the number of students participating in independent study, the average daily attendance (ADA) generated for apportionment purposes, the quality of these students' work as measured by standard indicators, and the number and proportion of independent study students who graduate or successfully complete independent study.

### **Home-Based Independent Study**

The Superintendent or designees shall encourage parents/guardians desiring to teach their children at home to have their children participate in independent study. Such participation allows continued contact and cooperation between the school system and the home-based student.

Students participating in Home-Based Independent Study shall be enrolled in the District's independent study program through their home school. Students who complete all requirements for high school graduation shall graduate from their home school.

Legal Reference:

EDUCATION CODE

17289 Exemption for facilities

41976.2 Independent study programs; adult education funding

42238 Revenue limits

44865 Qualifications for home teachers and teachers in special classes and schools; consent to assignment

46300-46300.6 Methods of computing ADA

47612.5 Independent study in charter schools

48204 Residency based on parent employment

48206.3 Home or hospital instruction; students with temporary disabilities

48220 Classes of children exempted

48340 Improvement of pupil attendance

48915 Expulsion; particular circumstances

48916.1 Educational program requirements for expelled students

48917 Suspension of expulsion order

51225.3 Requirements for high school graduation

51745-51749.3 Independent study programs

52206 Gifted and talented education; use of independent study to augment program

52522 Adult education alternative instructional delivery

52523 Adult education as supplement to high school curriculum; criteria

56026 Individuals with exceptional needs

58500-58512 Alternative schools and programs of choice

FAMILY CODE

6550 Authorization affidavits

CODE OF REGULATIONS, TITLE 5

11700-11703 Independent study

19819 State audit compliance

COURT DECISIONS

Modesto City Schools v. Education Audits Appeal Panel, (2004) 123 Cal.App.4th 1365

EDUCATION AUDIT APPEALS PANEL DECISIONS

Lucerne Valley Unified School District, Case No. 03-02 (2005)

MANAGEMENT RESOURCES

CDE PUBLICATIONS

Independent Study Operations Manual, 2000 edition

Elements of Exemplary Independent Study

Approaches to Satisfying No Child Left Behind Act of 2001 Teacher Requirements for Independent Study in Secondary Schools, January 28, 2010

WEB SITES

California Consortium for Independent Study: <http://www.ccis.org>

California Department of Education, Independent Study: <http://www.cde.ca.gov/sp/eo/is>

Education Audit Appeals Panel: <http://www.eaap.ca.gov>

**Policy SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT**

**adopted: January 7, 1999 Santa Monica, California**

**revised: August 19, 2010**

TO: BOARD OF EDUCATION

DISCUSSION

01/13/11

FROM: TIM CUNEO / CHIUNG-SALLY CHOU

RE: CONSIDER REVISING BP 6162.5 – STUDENT ASSESSMENT

DISCUSSION ITEM NO. D.08

It is recommended that the Board of Education consider revising BP 6162.5 – Student Assessment.

COMMENTS: CSBA is recommending this policy updated to address possible uses of student assessment data, including new law (SBX5 1), which authorizes the use of the California Longitudinal Pupil Achievement Data System in staff evaluations. Policy also adds material on the use of multiple measures, disaggregation of data, test validity, proper test administration, professional development, and release of the individual record of accomplishment.

Attached:

- BP 6162.5 – Student Assessment

**STUDENT ASSESSMENT**

The Board of Education believes that the primary goal of student assessments ~~should~~ shall be used to help students, parents/guardians and teachers identify individual student's academic accomplishments, progress and areas needing improvement in order to enhance teaching and learning.

The Superintendent or designee shall ensure that assessments are conducted for purposes of determining students' eligibility for and appropriate placement in district programs, need for supplemental instruction and eligibility for graduation.

The Board desires to use a variety of evaluation measures to reach the above-stated goal. To have validity, tests must correspond to the material that is being taught and reliably measure the extent to which students meet specified standards of achievement. As appropriate, assessment results shall be disaggregated by student subgroup, classroom, grade level, or school site to allow for critical analysis of student needs.

In selecting or developing a district assessment, the Superintendent or designee shall examine evidence of its reliability, its validity for the intended purpose and for various student populations, and the extent to which it corresponds to the material that is being taught.

The Superintendent or designee shall ensure that assessments are administered in accordance with law and the test publisher's directions and that test administration procedures are fair and equitable for all students.

The Superintendent or designee shall provide professional development to assist teachers and paraprofessionals in interpreting and using assessment data to improve student performance and the instructional program.

The effectiveness of the schools, teachers and district shall be evaluated in part on the basis of these student assessments.

When districtwide and school-level results of student assessments are published, the Superintendent or designee may provide supplementary information to assist parents/guardians and the local community in interpreting test results and evaluating school performance.

**Individual Record of Accomplishment**

The Superintendent or designee shall ensure that each student, by the end of grade 12, has an individual record of accomplishment that includes the following: (Education Code [60607](#))

1. The results of the achievement test administered under the Standardized Testing and Reporting program pursuant to Education Code [60640-60647](#)
2. The results of any end-of-course examinations taken
3. The results of any vocational education certification examinations taken

No individual record of accomplishment shall be released to any person, other than the student's parent/guardian or a teacher, counselor, or administrator directly involved with the student, without the written consent of the student's parent/guardian, or the student if he/she is an adult or emancipated minor. The student or his/her parent/guardian may authorize the release of the record of accomplishment to a postsecondary educational institution for the purposes of credit, placement, or admission. (Education Code 60607)

Legal Reference:

EDUCATION CODE

313 Assessment of English language development

10600-10610 California Education Information System

44660-44665 Evaluation and assessment of performance of certificated employees (Stull Act)

51041 Evaluation of educational program

51450-51455 Golden State Seal Merit Diploma

60600-60649 Assessment of academic achievement

60640-60649 Standardized Testing and Reporting Program

60800 Physical fitness testing

60810-60812 Assessment of English language development

60850-60859 High school exit examination

60900 California Longitudinal Pupil Achievement Data System

CODE OF REGULATIONS, TITLE 5

850-870 Standardized Testing and Reporting program

880-901 Designated primary language test

1200-1225 High School Exit Examination

UNITED STATES CODE, TITLE 20

9622 National Assessment of Educational Progress

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Key Elements of Testing, 2004

U.S. DEPARTMENT OF EDUCATION PUBLICATIONS

Teachers' Use of Student data Systems to Improve Instruction, 2007

CSBA: <http://www.csba.org>

California Department of Education, Testing and Accountability: <http://www.cde.ca.gov/ta>

Educational Testing Service: <http://www.ets.org>

U.S. Department of Education: <http://www.ed.gov>

CDE PROGRAM ADVISORIES

Students with Disabilities: Guidelines for Testing the California Standardized Testing and Reporting Program

0327.86 Reporting norm-referenced standardized achievement test scores to parents

CSBA ADVISORIES

0306.01 California Assessment Update

0313.00 Districts must ensure that all required student data is submitted to the publisher, or face financial penalty #00-01

U.S. DEPARTMENT OF EDUCATION, OFFICE FOR CIVIL RIGHTS PUBLICATIONS

The Use of Tests as Part of High-Stakes Decision-Making for Students: A Resource Guide for Educators and Policy-Makers, December 2001

WEB SITES

CDE: <http://www.cde.ca.gov>

CSBA: <http://www.csba.org>

U.S. Department of Education, Office for Civil Rights: <http://www.ed.gov/about/offices/list/ocr/index.html>

**Policy SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT  
adopted: August 19, 2009 Santa Monica, California**

---

## **INFORMATION ITEMS**

TO: BOARD OF EDUCATION

INFORMATION

01/13/11

FROM: TIM CUNEO

RE: QUARTERLY REPORT ON WILLIAMS UNIFORM COMPLAINTS

INFORMATION ITEM NO. I.01

Attached is a copy of the Quarterly Report on Williams Uniform Complaints. It is required that the information be reported publicly at a Board Meeting.



Los Angeles County  
Office of Education  
Leading Educators • Supporting Students  
Serving Communities

Valenzuela/CAHSEE Lawsuit Settlement  
Quarterly Report on Williams Uniform Complaints

Santa Monica-Malibu Unified

District Name: \_\_\_\_\_

Date: 12/20/10

Person completing this form: Debra Moore Washington

Title: Asst. Superintendent

Quarter covered by this report (check one below):

- 1st QTR July 1 to September 30 Due 15-Oct
- 2nd QTR October 1 to December 31 Due 15-Jan
- 3rd QTR January 1 to March 31 Due 15-Apr
- 4th QTR April 1 to June 30 Due 15-Jul

Date for information to be reported publicly at governing board meeting: 1/13/11

Please check the box that applies:

- No complaints were filed with any school in the district during the quarter indicated above.
- Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

	Number of Complaints Received in Quarter	Number of Complaints Resolved	Number of Complaints Unresolved
Instructional Materials	0		
Facilities	0		
Teacher Vacancy and Misassignment	0		
CAHSEE Intensive Instruction and Services	0		
TOTAL	0		

Print Name of District Superintendent Tim Cuneo

Signature of District Superintendent \_\_\_\_\_ Date 12/20/10

Return the Williams Uniform Complaint Quarterly Summary to:  
Williams Legislation Implementation Project  
Los Angeles County Office of Education  
c/o Renee Jackson, Williams Central  
9300 Imperial Highway, EC 236  
Downey, CA 90242

Telephone: (562) 803-8227  
FAX: (562) 401-5367  
E-Mail: Jackson\_Renee@lacoed.edu

TO: BOARD OF EDUCATION

INFORMATION

01/13/11

FROM: TIM CUNEO / DEBRA MOORE WASHINGTON

RE: SEMI-ANNUAL REPORT ON PROFESSIONAL GROWTH PROGRAM

INFORMATION ITEM NO. I.02

The Professional Growth Program is designed to provide educational and training opportunities for classified employees. Details of the program are specified in Article 18 of the SEIU-SMMUSD Agreement. Our classified employees can participate in this program to acquire and refine job-related skills that can either improve their abilities in their current position or prepare them for a promotional position. Employees must demonstrate that 80% of the classes they take are related to their position or a possible promotion. The other 20% of the classes may come from training that is not directly work-related. Classified employees can earn a 5% salary increase for every ten points of credit (1 point is the equivalent of one college semester unit). A 5% increment can be earned as often as once every year. Classified employees can earn a maximum of five 5% increments, for a maximum total of a 25% salary increase. All professional growth courses are approved by the Assistant Superintendent, Human Resources. The attached Professional Growth Report is produced twice a year, and reflects the number of employees participating, the number of increments earned, and the types of courses taken.

**Professional Growth Program Report July - December 2010**

Increments Awarded: 7 in July 3 in Aug 5 in Sept 5 in Oct 2 in Nov 4 in Dec

Employees Participating/Classifications:

(approx 51 employees started or completed classes during this period)

Accountant  
Account Tech  
Administrative Assistant  
Bilingual Community Liaison  
Bus Driver  
Campus Security Officer  
Carpenter  
Children Center Asst  
Cook/Baker  
Custodian  
Electrician  
Elementary Library Coord  
Employee Benefits Tech  
Human Resources Tech  
HVAC Tech  
Instructional Asst – Classroom  
Instructional Asst – Phys Ed  
Instructional Asst – Special Ed  
Instructional Asst - Specialized  
Network Engineer  
Senior Office Specialist  
Skilled Maintenance Worker  
Student Outreach Specialist  
Technology Support Asst

Courses Denied:

California Special License Renewal – This course is required for the job, and the renewal is funded by the District. It was denied for Professional Growth points.

Courses Approved: The courses indicated by a star (\*) below were only approved for up to 2 PG Points per increment as classes not directly work-related

AC Fundamentals  
Accounting: Income Tax  
Admin Cisco UCM & Unity  
Adobe Illustrator  
\*Art in Modern Life  
Astronomy: Life in the Universe  
Basic Arithmetic  
C Programming  
\*Cake Decorating  
\*Ceramics  
CCNA Boot Camp  
Child Develop – Adult Supervision/Mentoring  
Child Develop – Child, Family and Community  
Child Develop – Observation and Assessment  
Child Develop – Practicum  
Child Growth and Development  
Child Health  
Children with Special Needs  
Classroom Management  
Clinical Dependency  
Computer Applications

Computer Operator Basics  
 Concepts/Principals in Applied Behavior  
 CPR  
 Criminal Procedures  
 CSET Independent Study  
 Educational Psychology  
 Electrical Practices – Low Voltage  
 Electronic Tech: Computer Repair  
 English Fundamentals  
 ESL, Reading and Study Skills  
 Ethics in Contemporary Society  
 \*Floral Design  
 Foundations of Education  
 General Ed Mathematics  
 Human Relations/Ethical Issues  
 Infant and Toddler Studies  
 Instructional Technology  
 Internet, HTML, Web Design  
 Internet Programming  
 Intercultural Business Communications  
 Intro to Business  
 Intro to Computer Business Applications  
 Intro to Cisco Networks  
 Intro to Computers  
 Intro to Oceanography  
 \*Italian Cooking  
 Laws of Arrest  
 MAC OS Server Essentials  
 Microsoft Access  
 Microsoft Excel  
 Microsoft: Installing/Configuring  
 Microsoft Network Infrastructure  
 Microsoft Word – Advanced  
 Multiple Subject Credential Field Work  
 Multiple Subject Credential Module  
 Negotiation and Conflict Management  
 Network/Info System Security  
 Planning for Children in Disaster  
 Positive Guidance in Early Childhood  
 Professional Ethics and Issues  
 Profiles of Self-Injury  
 Pronunciation and Spelling  
 Psychology I  
 Psychology: Communication  
 Psychology: Observations and Measurements  
 Psychopharmacology  
 Rise of Modern Science  
 Security Officer Training  
 Sociology I  
 Special Education Foundations  
 Spanish I  
 Speech I  
 State Disaster Management  
 \*Swimming  
 Treatment of Children & Adolescents  
 \*Tree Care  
 Woodworking

TO: BOARD OF EDUCATION

INFORMATION

01/13/11

FROM: TIM CUNEO / CHIUNG-SALLY CHOU / PEGGY HARRIS

RE: TEXTBOOKS

INFORMATION ITEM NO. I.03

It is recommended that the textbooks listed below be adopted for the Santa Monica-Malibu Unified School District.

COMMENT: In accordance with the Board of Education policy, the textbook(s) listed below will be on public display for the next two weeks in the Educational Services Department at 1638 17<sup>th</sup> Street, Santa Monica, CA 90405.

**Econ Alive! The Power to Choose**, by Teachers Curriculum Institute for grade 12 Economics at Malibu High. Adoption requested by Adam Panish

TO: BOARD OF EDUCATION  
FROM: TIM CUNEO / CHIUNG-SALLY CHOU  
RE: REVISION OF AR 6158 – INDEPENDENT STUDY

INFORMATION  
01/13/11

INFORMATION ITEM NO. D.04

This is to inform the Board of Education that AR 6158 – Independent Study has been revised.

COMMENTS: CSBA is recommending this regulation updated to (1) expand optional material re: considerations in approving a student's participation, (2) clarify responsibilities of program administrator and teachers, and (3) add requirement to retain specified auditable records for three years.

Attached:

- AR 6158 – Independent Study

**INDEPENDENT STUDY****Educational Opportunities**

Educational opportunities offered through independent study may include, but are not limited to: (Education Code 51745)

1. Special assignments extending the content of regular courses of instruction
2. Individualized study in a particular area of interest or in a subject not currently available in the regular school curriculum
3. Individualized alternative education designed to teach the knowledge and skills of the core curriculum, but not provided as an alternative curriculum
4. Continuing and special study during travel
5. Volunteer community service activities that support and strengthen student achievement

In addition, when requested by the parent/guardian due to emergencies, vacation, arts or competitive performances or illness, independent study may be used on a short-term basis to ensure that the student is able to maintain academic progress in his/her regular classes. Short-term independent study shall be offered more than five (5) consecutive school days and no more than twenty (20) consecutive school days.

No course required for high school graduation shall be offered exclusively through independent study. (Education Code 51745)

**Equivalency**

The district's independent study option shall be substantially equivalent in quality and quantity to classroom instruction, thus enabling students participating in independent study to complete the district's adopted course of study within the customary time frame. Students in independent study shall have access to the same services and resources that are available to other students in the school. (5 CCR 11700, 11701.5)

The district shall not provide independent study students and their parents/guardians with funds or items of value that are not provided for other students and their parents/guardians. (Education Code 46300.6, 51747.3)

**Physical Education**

In order to provide students with educational opportunities that are accessible through independent study physical education instruction, the following are the guidelines for implementation:

1. All students requesting to participate in independent study physical education opportunities must be enrolled in grades 6-12. Students in grades 1-5 will not be eligible for independent study PE.

2. The student and his/her parent shall complete the District application form and must obtain school administration approval prior to participation in independent study PE with a District approved contract.
3. The organizations or athletic coaches that provides the independent study PE instruction of the particular sport or athletic training shall be certified under the respective governing organizations.
4. These organizations or athletic coaches shall be provided with the state approved grade level PE content standards with the expectations that the coach/instructor will incorporate the content standards in the sports program the students are participating in the independent study PE.
5. The organizations or athletic coaches that provide the independent study PE instruction of the particular sport or athletic training shall submit to the school the independent study PE's course of study based on the proposed schedule including learning activities.
6. The participating students shall maintain a written schedule/log documenting weekly participation in the learning activities and submit it to the school administration two (2) weeks prior to the final date of school in order to receive grade and credits. The schedule/log shall include weekly dates and times of learning activities and a brief description of the activities that have been successfully completed.
7. The students who participate in Independent Study PE shall receive a grade of "P" for "pass" if they have completed satisfactorily the required program and fulfilled the instructional minutes requirements. The organizations or athletic coaches shall certify as such. The high schools, in accordance with the District's policies, shall grant credits earned.
8. Failure to comply with the District requirements regarding independent study PE shall render the student ineligible to receive any grade, credit, or recognition of participation in physical education.
9. The school administration shall evaluate the quality and effectiveness of the independent study PE annually at each site and recommend for continuance.

### **Eligibility for Independent Study**

Provided that experienced certificated staff are available to effectively supervise students in independent study, the Superintendent or designee may approve the participation of a student who demonstrates the motivation, commitment, organizational skills, and academic skills necessary to work independently. A student whose academic performance is not at grade level may participate in independent stud only if the school is able to provide appropriate support, such as supplemental instruction, tutoring, counseling, ongoing diagnostic assessments, and/or differentiated materials, to enable the student to be successful. For an elementary student, the Superintendent or designee may consider the parent/guardian's level of commitment to assist the student.

Parents/guardians of students who are interested in independent study should contact the principal or designee. Approval for participation shall be based on the following criteria:

1. Evidence that the student will work independently to complete the program
2. Availability of experienced certificated staff with adequate time to effectively supervise the student

A student's participation in independent study shall be voluntary. (Education Code 51747)

Students participating in independent study must be residents of the local county or an adjacent county. Full-time independent study shall not be available to students whose district residency status is based on their parent/guardian's employment within district boundaries pursuant to Education Code 48204. (Education Code 46300.2, 51747.3)

A student with disabilities, as defined in Education Code 56026, shall not participate in independent study unless his/her individualized education program specifically provides for such participation. (Education Code 51745)

A temporarily disabled student shall not receive individual instruction pursuant to Education Code 48206.3 by means of independent study. (Education Code 51745)

No more than 10 percent of the students enrolled in a continuation high school or opportunity school or program, not including pregnant and parenting students who are primary caregivers for one or more of their children, shall be in independent study at any given time. (Education Code 51745)

Students age 21 or older, and students age 19 or older who have not been continuously enrolled in school since their 18th birthday, may participate in independent study only through the adult education program for the purpose of enrolling in courses required for a high school diploma by Education Code 51225.3 or by the Governing Board. (Education Code 46300.1, 46300.4)

### **Written Agreements**

A written agreement shall be developed and implemented for each student participating in independent study for five or more consecutive school days. (Education Code 46300, 51747)

The agreement shall include general student data, including the student's name, address, grade level, birth date, school of enrollment, and program placement.

The written independent study agreement for each participating student shall include, but not be limited to, all of the following: (Education Code 51747)

1. The manner, frequency, time and place for submitting the student's assignments and for reporting his/her progress
2. The objectives and methods of study for the student's work, and the methods used to evaluate that work
3. The specific resources, including materials and personnel, that will be made available to the student
4. The Board's independent study policy describing the maximum length of time allowed between an assignment and its completion and the number of missed assignments which will trigger an evaluation of whether the student should be allowed to continue in independent study
5. The duration of the independent study agreement, including the beginning and ending dates for the student's participation in independent study under the agreement, with a maximum of one semester, or one-half year if the school is on a year-round calendar

6. A statement of the number of course credits or, for an elementary student, other measures of academic accomplishment appropriate to the agreement, to be earned by the student upon completion
7. A statement that independent study is an optional educational alternative in which no student may be required to participate
8. In the case of a suspended or expelled student who is referred or assigned to any school, class or program pursuant to Education Code 48915 or 48917, a statement that instruction may be provided through independent study only if the student is offered the alternative of classroom instruction

The agreement also may include a schedule for achieving objectives and completing the agreement and a schedule of conferences between the student and supervising teacher.

The curriculum and methods of study specified in the written agreement shall be consistent with Board policy, administrative regulations and procedures for curriculum and instruction. (5 CCR 11702)

Before beginning the independent study, each written agreement shall be signed and dated by the student, the parent/guardian or caregiver of the student if the student is under age 18, the certificated employee designated as responsible for the general supervision of independent study, and all persons who have direct responsibility for providing assistance to the student. (Education Code 51747; 5 CCR 11702)

The agreement shall state that the parent/guardian's signature confirms his/her permission for the student's independent study as specified in the agreement.

### **Student Rights and Responsibilities**

Students participating in independent study shall have the right, continuously, to enter or return to the regular classroom mode of instruction, including upon termination of the agreement.

### **Monitoring Student Progress**

Independent study students who are late, miss scheduled conferences or do not submit assigned work on time shall not be reported as tardy or truant. However, the independent study administrator shall promptly and directly address any failure by the student to meet the terms of his/her written agreement. The following supportive strategies may be used:

1. A letter to the student and/or parent/guardian
2. A meeting between the student and the teacher and/or counselor
3. A meeting between the student and the independent study administrator, including the parent/guardian if appropriate
4. An increase in the amount of time the student works under direct supervision

When the student has missed the number of assignments specified in Board policy and the written independent study agreement as precipitating an evaluation, the Superintendent or designee shall conduct an evaluation which may result in termination of the independent study agreement and the student's return to a regular classroom or alternative instructional program.

## **Administration of Independent Study**

Each student's independent study shall be coordinated, evaluated and carried out under the general supervision of a certificated employee. (Education Code 51747.5)

The responsibilities of the independent study administrator shall be to:

1. Ensure that the district's independent study option is operated in accordance with law, Board policy and administrative regulation and is substantially equal in quality and quantity to the classroom instruction
- ~~2. Approve the participation of students requesting independent study~~
2. Obtain and maintain current information and skills required for the operation of an independent study program that meets established standards for the district's educational programs
3. Facilitate the completion of written independent study agreements
4. Approve all credits earned through independent study and forward the information to the appropriate staff so that the information becomes part of the student's record
5. Authorize the selection of staff to be assigned to supervise independent study
6. Supervise any staff assigned to independent study functions who are not regularly supervised by another administrator
7. Complete or coordinate the preparation of all necessary records and reports
8. Establish and maintain in a systematic manner all records required by law, Board policy and administrative regulation
9. Monitor student participation in independent study so that the district stays within prescribed limits and income to the district is maximized
10. Develop and manage the budget for independent study
11. Obtain and maintain current information and skills required for the operation of an independent study strategy that meets established standards for the district's educational programs
12. Assure a smooth transition into and out of the independent study mode of instruction
13. Prepare and submit reports as required by the Board or Superintendent

## **Supervising Teachers**

The principal may recommend and the independent study administrator shall approve the assignment of teachers to directly supervise independent study. The teacher may be the student's regular classroom teacher, particularly for elementary students.

The teacher supervising independent study shall:

1. Complete designated portions of the written independent study agreement and add additional information to the written agreement when appropriate
2. Supervise and approve coursework
3. Design all lesson plans and assignments
4. Assess all student work and determine and assign grades or other approved measures of achievement
5. Personally judge the time value of assigned work or work products completed and submitted by the student
6. Select and save with each agreement representative samples of the student's completed and evaluated assignments on not less than a monthly basis, preferably biweekly, and signed or initialed and dated in accordance with item #3 in the section on "Records" below
7. Sign and complete the agreement when the student has reached his/her objectives or the agreement is terminated
8. Maintain a daily or hourly attendance register in accordance with item #4 in the section on "Records" below
9. Maintain any other required records and files on a current basis

### **Records**

For audit purposes, the Superintendent or designee shall maintain the following records. These records shall include, but not be limited to: (Education Code 51748; 5 CCR 11703)

1. A copy of the Board policy, administrative regulation, and other procedures related to independent study
2. A separate listing of the students and adult education students, by grade level, program and school, who have participated in independent study, identifying units of the curriculum attempted and units of the curriculum completed by students in grades K-8 and identifying course credits attempted by and awarded to students in grades 9-12 and in adult education, as specified in their written agreements
3. A file of all agreements, with representative samples of each student's or adult education student's work products bearing the supervising teacher's signed or initialed and dated notations indicating that he/she has personally evaluated the work or that he/she has personally reviewed the evaluations made by another certificated teacher
4. A daily or hourly attendance register, as appropriate to the program in which the students are participating, separate from classroom attendance records, and maintained on a current basis as time values of student or adult education work products are personally judged by a certificated teacher, and reviewed by the supervising teacher if they are two different persons

The Superintendent or designee also shall maintain a record of grades and other evaluations issued to each student for independent study assignments for three years excluding the current fiscal year.

Each school shall maintain records for the students at that school.

A written record of the findings of any evaluation conducted after the student has missed the number of assignments specified in Board policy shall be treated as a mandatory interim student record which shall be maintained for three years from the date of the evaluation. (Education Code 51747)

## **Regulation SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT**