

**For a Listing of Upcoming Board Meetings See Page vi of this Table of Contents**  
**Santa Monica-Malibu Unified School District**  
**Board of Education Meeting**  
**AGENDA**

**June 30, 2011**

A regular meeting of the Santa Monica-Malibu Unified School District Board of Education will be held on **Thursday, June 30, 2011**, in the **District Administrative Offices**: 1651 16<sup>th</sup> Street, Santa Monica, CA. The Board of Education will call the meeting to order at 4:30 p.m. in the Board Conference Room at the District Offices, at which time the Board of Education will move to Closed Session regarding the items listed below. The public meeting will reconvene at 6:00 p.m. in the Board Room.

**The public meeting will begin at 6:00 p.m.**

Persons wishing to address the Board of Education regarding an item that is scheduled for this meeting must submit the "Request to Address" card prior to discussion of that item. Persons wishing to address the Board of Education regarding an item that is not scheduled on this meeting's agenda may speak during the Public Comments section by submitting the Request to Address card at the beginning of the meeting. The same card is used for either option and is printed in both Spanish and English. Cards are located with meeting materials just outside the meeting room. Completed cards should be submitted to the Recording Secretary.

**Time Certain Items:** Those items listed for a specified time (marked in the margin) are so noted to give the public an indication of when the Board will hear that item. However, if it is prudent to do so, the Board may adjust the time stamp to complete an item currently on the floor, but will not delay the time stamped item for more than 15 minutes.

**I. CALL TO ORDER**

- A. Roll Call
- B. Pledge of Allegiance

**II. PUBLIC COMMENTS FOR CLOSED SESSION ITEMS ONLY**

**III. CLOSED SESSION (90)**

- Receipt of recommendation for approval of the proposed settlement cases pursuant to GC §54956.9 (b), as cited in the Brown Act (5):  
DN-1017-10/11
- Conference with Superintendent regarding 2011-12 Strategies for Negotiations with S.M.M.C.T.A. pursuant to GC §54957.6 as cited in the Brown Act. (10)
- Conference with Superintendent regarding 2011-12 Strategies for Negotiations with S.E.I.U. pursuant to GC §54957.6 as cited in the Brown Act (10)
- Closed session with legal counsel concerning anticipated litigation pursuant to GC §54956.9 as cited in the Brown Act (1 case). (30)
- Conference with Real Property Negotiators pursuant to GC §54956.9 (b) as cited in the Brown Act (1707 4<sup>th</sup> Street, Santa Monica, CA; district negotiators: Goodwin Procter, LLP; negotiating party: The Procaccianti Group; under negotiation: price, terms, and payment). (20)
- Public Employee, to consider appointment, employment, performance evaluation, or dismissal of employee pursuant to GC§54957, as cited in the Brown Act (Principal) (15)

**IV. BOARD OF EDUCATION – COMMENDATIONS / RECOGNITIONS (10)**

- Outgoing Superintendent – Tim Cuneo (10)

**V. APPROVAL OF THE AGENDA**

## VI. APPROVAL OF MINUTES

June 2, 2011

June 16, 2011

## VII. CONSENT CALENDAR (30)

As agreed by the President, Vice President, and Superintendent during agenda planning, consent agenda items are considered routine, require no discussion, and are normally approved all at once by the Board of Education. However, members of the Board of Education, staff, or the public may request an item be moved from the consent agenda to Section XI (Major Items) for clarification and/or discussion.

### Curriculum and Instruction

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A.03	Overnight Field Trip(s) 2010-2011.....	4
A.04	Conference and Travel Approval/Ratification.....	5-6
A.05	Textbooks.....	7-8
A.06	Supplemental Textbooks.....	9
A.07	Head Start Contract.....	10
A.08	Head Start Collaboration with the Los Angeles County Office of Education.....	11

### Business and Fiscal

A.09	Award of Purchase Orders – 2010-2011 .....	12-12e
A.10	Award of Purchase Orders – 2011-2012.....	13-13a
A.11	Acceptance of Gifts – 2010-2011 .....	14-18
A.12	Amend Certification of Signatures.....	19-20
A.13	Adopt Resolution No. 10-47 - Fund 11 (Adult Education) Fund Balance Commitment, No. 10-48 - Fund 14 (Deferred Maintenance) Fund Balance Commitment, and No. 10-49 - Fund 01 (General Fund) Authority to Assign Fund Balance .....	21-26
A.14	Adopt Resolution No. 10-50 - Annual Delegation of Administrative Authority to Process Routine and Non-Routine Budget Revisions, Adjustments, and Transfers for FY 2011-12 .....	27-30
A.15	Authorization to Use Bid No. P13-08-09 Glendale Unified School District for the Purchase of Apple Computer Products, Services, And Related Components – Phase III Technology Upgrades – Measure BB .....	31

### Measure “BB”

A.16	Contract Amendment #29 for Additional Architectural Services for Malibu High School, Campus Modernization Project – HMC Architects – Measure BB .....	32-33
A.17	Contract Amendment #6 for Additional Testing and Special Inspection Services – Malibu Middle and High school – DSA Compliance – BTC Labs – Measure BB.....	34
A.18	Award of Bid #10.17.BB-03-112998 – CCJUP: Samohi Replacement of the Existing Grass Football Field with Synthetic Turf at Santa Monica High School – “Best Value” Lease Leaseback Contractor .....	35
A.19	Approve Proposal for Engineering Services for SWPPP – Santa Monica High School – Breen Engineering, Inc. – Measure BB .....	36
A.20	Approval of Developer-Contractor – New Edison Language Academy Project – Lease Leaseback RFQ/RFP – Measure BB.....	37
A.21	Approval of Developer-Contractor – John Adams Middle School – Replacement of Classroom Buildings E, F, & G, New Administration, Modernization & Site Improvements – Lease Leaseback RFQ/RFP – Measure BB.....	38

## **Personnel**

A.22	Certificated Personnel – Elections, Separations .....	39-42
A.23	Classified Personnel – Merit .....	43-45
A.24	Administrative Appointment.....	46
A.25	“Restricted” Positions in the Classification of Children’s Center Assistant – Child Development Services Department .....	47-48
A.26	Establish Classifications for the Facility Permit and Theater Operations Department .....	49-51

## **General**

A.27	Revise AR 1220 – District Advisory Committees.....	52-60
A.28	Revise BP 3100 – Budget .....	61-67

## **VIII. PUBLIC COMMENTS**

Public Comments is the time when members of the audience may address the Board of Education on items not scheduled on the meeting’s agenda. All speakers are limited to three (3) minutes. When there is a large number of speakers, the Board may reduce the allotted time to two (2) minutes per speaker. The Brown Act (Government Code) states that Board members may not engage in discussion of issues raised during “VIII. Public Comments” except to ask clarifying questions, make a brief announcement, make a brief report on his or her own activities, or to refer the matter to staff. This Public Comment section is limited to twenty (20) minutes. If the number of persons wishing to address the Board of Education exceeds the time limit, additional time will be provided in **Section XVI. CONTINUATION OF PUBLIC COMMENTS.**

## **IX. COMMUNICATIONS (35)**

The Communications section provides an opportunity for the Board of Education to hear reports from the individuals or committee representatives listed below. All reports are limited to 5 minutes or less. However, if more time is necessary, or if a report will not be presented, please notify the Board secretary eight workdays prior to the date of the meeting.

- A. Student Board Member Reports (0) – none during summer months**
- B. SMMCTA Update – Mr. Harry Keiley (5)**
- C. S.E.I.U. Update – Ms. Keryl Cartee-McNeely (5)**
- D. PTA Council – Shari Davis (5)**
- E. District Advisory Committee End-of-Year Report Summaries (20)**
  - English Learners Advisory Committee
  - Health and Safety DAC
  - Special Education DAC
  - Visual and Performing Arts DAC

## **X. SUPERINTENDENT’S REPORT (5)**

### **MAJOR and DISCUSSION Items**

*As a general rule, items under MAJOR and DISCUSSION will be listed in order of importance as determined by the President, Vice President, and Superintendent. Individual Board members may move to request a change in the order prior to consideration of any Major item. The Board may also move any of these items out of order to be heard immediately following PUBLIC COMMENTS if it appears that there is special interest by the public or as a courtesy to staff members making presentations to the Board.*

## **XI. MAJOR ITEMS (80)**

These items are considered to be of major interest and/or importance and are presented for **ACTION (A)** or **INFORMATION (I)** at this time. Many have been reviewed by the Board at a previous meeting under Section XII (Discussion Items) of the agenda.

	A.29	Adopt Measure R Parcel Tax 2011-12 Annual Plan (10) .....	68
7:30 pm	A.30	Public Hearing on the 2011-12 Final Budget (5) .....	69
	A.31	Adopt 2011-12 Final Budget (30) .....	70-86
	A.32	Approve Santa Monica High School Use Agreement with City of Santa Monica (15) .....	87-97

A.33	Public Hearing – SMMUSD Initial Negotiations to Santa Monica-Malibu Classroom Teachers Association (SMMCTA) (10)	98
A.34	Public Hearing – SMMUSD Initial Negotiations to Service Employees International Union (SEIU – Local 99) (10)	99

## **XII. DISCUSSION ITEMS (90)**

These items are submitted for information (FIRST READING) and discussion. Action will generally be considered at the next regularly scheduled meeting of the Board.

8:30 pm

D.01	Follow-up to Recent Racial Incident at Santa Monica High School (30)	100
D.02	Approval of the Full Build-Out Space Program for the Programming and Planning Studies for Santa Monica High School – In Support of the Environmental Impact Report (EIR) to Ensure Compliance with the California Environmental Quality Act (CEQA) for the Full Build-Out of the Civic Center Joint Use Project (CCJUP) (60)	101-102

## **XIII. INFORMATIONAL ITEMS (0)**

I.01	District Advisory Committee End-of-Year Reports <i>English Learners Advisory Committee</i> <i>Health and Safety DAC</i> <i>Special Education DAC</i> <i>Visual and Performing Arts DAC</i>	103-135
I.02	List of Colleges Seniors will be Attending in the Fall – Update	136-139
I.03	Quarterly Report on Williams Uniform Complaints	140-140a
I.04	Rescission of Final Layoff Notices	141
I.05	Santa Monica-Malibu Unified School District Sunshine Proposal to Open Negotiations with the Santa Monica-Malibu Classroom Teachers Association (SMMCTA) for the 2011-2011 School Year	142-143
I.06	Santa Monica-Malibu Unified School District Sunshine Proposal to Open Negotiations with the Service Employees International Union (SEIU – Local 99) for the 2011-2011 School Year	144-145

## **XIV. BOARD MEMBER ITEMS (0)**

These items are submitted by individual board members for information or discussion, as per Board Policy 9322.

## **XV. REQUESTS BY MEMBERS OF THE PUBLIC OR DISTRICT ADVISORY COMMITTEES TO ADDRESS THE BOARD OF EDUCATION**

A board member or member of the public may request that a matter within the jurisdiction of the board be placed on the agenda of a regular meeting, as per Board Policy 9322. The request shall be in writing and be submitted to the superintendent or designee with supporting documents and information, if any, at least one week before the scheduled meeting date. Items submitted less than a week before the scheduled meeting date may be postponed to a later meeting in order to allow sufficient time for consideration and research of the issue. The board president and superintendent shall decide whether a request is within the subject matter jurisdiction of the board. Items not within the subject matter jurisdiction of the board may not be placed on the agenda. In addition, the board president and superintendent shall determine if the item is merely a request for information or whether the issue is covered by an existing policy or administrative regulation before placing the item on the agenda.

## **XVI. CONTINUATION OF PUBLIC COMMENTS**

A continuation of Section VIII, as needed. (If the number of persons wishing to address the Board of Education exceeds the time limit in section VIII, additional time will be provided in Section XVI, **CONTINUATION OF PUBLIC COMMENTS.**)

**XVII. BOARD MEMBER COMMENTS**

Board Member Comments is the section where a Board member may make a brief announcement or report on his/her own activities relative to Board business. There can be no discussion under "BOARD MEMBER COMMENTS."

**XVIII. FUTURE AGENDA ITEMS**

Items for future consideration will be listed with the projected date of consideration. The Board of Education will be given any backup information available at this time.

**XIV. CLOSED SESSION**

The Board of Education will, if appropriate, adjourn to Closed Session to complete discussion on items listed under Section III (Closed Session) following the regular business meeting.

**XX. ADJOURNMENT**

This meeting will adjourn to a regular meeting scheduled for **Wednesday, July 20, 2011**, at 6:00pm at the district office: 1651 16<sup>th</sup> Street, Santa Monica, CA.

**Meetings held at the District Office and in Malibu are taped and rebroadcast in Santa Monica on CityTV2, Cable Channel 20 – Check TV listing.  
Meetings are rebroadcast in Malibu on Government Access Ch. 3 every Saturday at 8pm.**

# SMMUSD Board of Education Meeting Schedule 2010-2011

**Closed Session begins at 4:30pm**  
**Public Meetings begin at 6:00pm**

July through December 2010					
Month	1 <sup>st</sup> Thursday	2 <sup>nd</sup> Thursday	3 <sup>rd</sup> Thursday	4 <sup>th</sup> Thursday	Special Note:
July			7/14* DO		*Wednesday, 7/14
August	8/4* DO		8/18* DO		*8/4: Workshop *Wednesday, 8/18
September	<del>9/2</del> 9/1* DO 9/4* DO		9/16* DO	9/23 DO	*Wednesday, 9/1 *9/4: Special Closed Session First day of school: 9/7 *9/16: Special Meeting
October	10/7 M		10/21 DO	10/29* DO	*10/29: Special Meeting
November	11/4 M		11/18 DO		Thanksgiving: 11/25-26
December	12/2* M	12/9 DO		winter break	*12/2: Special Meeting in Malibu
<b>December 18 – 31: Winter Break</b>					
January through June 2011					
<b>January 1 – 2: Winter Break</b>					
January	1/3* DO	1/13 DO	1/20* DO		*1/3: Special Meeting *1/20: Special Meeting
February	2/3 M		2/17 DO		
March	3/3 DO		3/17 DO	3/24* DO	*3/24: Special Closed Session
<b>April 11 – 22: Spring Break</b>					
April	4/2-3* DO 4/6* DO	spring break	spring break 4/23* DO		*4/2-3: Special Closed Session *Wednesday, 4/6 (rescheduled from 4/14) *Stairway: 4/7 & 4/8 * 4/23: Special Closed Session
May	5/2* DO 5/5 M	5/9* DO	5/19 DO		* 5/2: Special Meeting * 5/9: Special Meeting
June	6/2 DO		6/16* DO	6/30 DO	Last day of school: 6/22 *6/16: Special Meeting

District Office (DO): 1651 16<sup>th</sup> Street, Santa Monica.  
 Malibu City Council Chambers (M): 23815 Stuart Ranch Road, Malibu, CA

## SMMUSD Board of Education Meeting Schedule 2011-2012

**Closed Session begins at 4:30pm**  
**Public Meetings begin at 6:00pm**

July through December 2011					
Month	1 <sup>st</sup> Thursday	2 <sup>nd</sup> Thursday	3 <sup>rd</sup> Thursday	4 <sup>th</sup> Thursday	Special Note:
July			7/20* DO		*Wednesday, 7/20
August		8/10* DO		8/24* DO	*Wednesday, 8/10 *Wednesday, 8/24 First day of school: 8/30
September	9/8 DO			9/22 DO	
October	10/6 M		10/20 DO		
November	11/3 M		11/17 DO		Thanksgiving: 11/24-25
December			12/15 DO	winter break	
<b>Winter Break: December 21 – January 3</b>					
January through June 2012					
<b>Winter Break: December 21 – January 3</b>					
January			1/19 DO		
February	2/2 M		2/16 DO		
March	3/1 DO		3/15 DO	3/29* DO	*3/22 & 3/23: Stairway *3/29: 5 <sup>th</sup> Thursday
<b>Spring Break: April 2 – April 13</b>					
April	spring break	spring break	4/19 DO		
May	5/3 M		5/17 DO		
June	6/7 DO			6/27* DO	Last day of school: 6/15 *Wednesday: 6/27

District Office (DO): 1651 16<sup>th</sup> Street, Santa Monica.  
 Malibu City Council Chambers (M): 23815 Stuart Ranch Road, Malibu, CA

**Santa Monica-Malibu Unified School District  
Board of Education  
June 30, 2011**

**I. CALL TO ORDER**

A. Roll Call

Jose Escarce – President  
Ben Allen – Vice President  
Oscar de la Torre  
Maria Leon-Vazquez  
Laurie Lieberman  
Ralph Mechur  
Nimish Patel

Student Board Members

B. Pledge of Allegiance

**II. CLOSED SESSION**



TO: BOARD OF EDUCATION  
FROM: TIM CUNEO  
RE: APPROVAL OF MINUTES

ACTION  
06/30/11

RECOMMENDATION NO. A.01

It is recommended that the Board of Education approve the following Minutes:

June 2, 2011  
June 16, 2011

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:



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## **CONSENT ITEMS**



TO: BOARD OF EDUCATION

ACTION/CONSENT

06/30/11

FROM: TIM CUNEO / CHIUNG-SALLY CHOU / JANECE L. MAEZ / PEGGY HARRIS /  
STUART SAM

RE: APPROVAL OF INDEPENDENT CONTRACTORS

RECOMMENDATION NO. A.02

It is recommended that the Board of Education enter into an agreement with the following Independent Contractors. These contracts are included in the 2010-2011 budget.

<b>Contractor/ Contract Dates</b>	<b>Description</b>	<b>Site</b>	<b>Funding (Measure BB)</b>
<b><i>NONE</i></b>			

<b>Contractor/ Contract Dates</b>	<b>Description</b>	<b>Site</b>	<b>Funding</b>
Parsons 12/1/10 to 6/30/11  Not to exceed: \$7,200 Extension of Contract to 1/31/12. <i>(Originally approved 12/9/10)</i>	Parsons to provide documentation for RFP for Direct Access of Utilities and analysis of REP submissions, along with Application to Utilities for Direct Access.	Purchasing	01-90101-0-00000-82000-5802-050-1500
United Cerebral Palsy of Los Angeles (UCP)  8/31/11 to 6/15/12  Not to exceed: \$9,000	To provide art education program for students with Autism spectrum disorders and other related disabilities at Cabrillo, McKinley, Grant, Franklin, Lincoln, Pt. Dume Preschool, Malibu High, Santa Monica High and Pine Street Early Childhood Development Center.	Educational Services	01-40350-0-11100-10000-5802-030-1300 (Title II, Teacher Quality)
Lucas Capra  7/1/11 to 6/30/12  Amend Amount: not to exceed: \$7,000	To perform specialized technical theatre support for Theatre Operations rentals in Barnum Hall and other District Theaters.	Business Services: Theater Operations & Facility Permits	01-91180-0-81000-54000-5802-046-2460 (Barnum Hall)
Lewis Stout  7/1/11 to 6/30/12  Amend Amount: not to exceed: \$3,000	To perform specialized technical theatre support for Theatre Operations rentals in Barnum Hall and other District Theaters.	Business Services: Theater Operations & Facility Permits	01-91180-0-81000-54000-5802-046-2460 (Barnum Hall)
Art meets Technology  7/1/11 to 6/30/12  Amend Amount: not to exceed: \$1,000	Maintenance of Barnum Hall website along with Facility Permit, Theater Operations & Filming pages	Business Services: Theater Operations and Facility Permits	01-91180-0-81000-54000-5802-046-2460 (Barnum Hall)

Marina Data Solutions (Hank Kratzer)  7/01/11 to 6/30/12  Not to exceed: \$65,000	Compiling and maintaining the following data systems: Data Director/Illuminate, CALPADS, CALPASS and Assessment.	Educational Services	01-00000-0-19600-21000-5802-030-1300 (Ed. Services Adm.)
IT Freeway (Realities Unlimited)  6/29/11 to 8/12/12  Not to exceed: \$900	Summer class on Internet Safety and how to use email safely and how to avoid viruses.	Educational Services	01-901210-019550-10000-5802-030-1300 (Summer School/Equity)
Total School Solutions  7/1/11 to 6/30/12  Not to exceed: \$12,000	To provide executive coaching for the new Superintendent.	Superintendent	01-00000-0-00000-71500-5802-020-1200

MOTION MADE BY:  
 SECONDED BY:  
 STUDENT ADVISORY VOTE:  
 AYES:  
 NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

06/30/11

FROM: TIM CUNEO / CHIUNG-SALLY CHOU / MAUREEN BRADFORD

RE: OVERNIGHT FIELD TRIP(S) 2010-2011

RECOMMENDATION NO. A.03

It is recommended that the Board of Education approve the special field trip(s) listed below for students for the 2010-2011 school year. No child will be denied due to financial hardship.

<b>School Grade # students</b>	<b>Destination Dates of Trip</b>	<b>Principal/ Teacher</b>	<b>Cost Funding Source</b>	<b>Subject</b>	<b>Purpose Of Field Trip</b>
Samohi 9 <sup>th</sup> – 12 <sup>th</sup> 12	Pt. Magu Campground  6/25/11 – 6/26/11	H. Pedroza/ Ben Kay	\$50 per student paid by parent donation	Biology	Students will be observing terrestrial vegetation and study coastal marine fauna and flora. This will be also a bonding trip.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:





TO: BOARD OF EDUCATION

ACTION/CONSENT

06/30/11

FROM: TIM CUNEO / JANECE L. MAEZ / PAT HO

RE: CONFERENCE AND TRAVEL APPROVAL/RATIFICATION

## RECOMMENDATION NO. A.04

It is recommended that the Board of Education approve/ratify the following Requests for Absence on District Business (Conference and Travel) forms.

**COMMENTS:** Entries are alphabetical, by employee last name. In addition to the employee's name and site/location, each entry contains the following information: name, location and date (s) of the conference, complete account code, fund and program names, and the total estimated cost as provided by the site administrator. The average cost for substitute teachers is \$130/day. This figure is furnished for informational purposes and does not reflect the actual amount paid for an individual substitute.)

<b>AME SITE Account Number Fund – Resource Number</b>	<b>CONFERENCE NAME LOCATION DATE (S)</b>	<b>COST ESTIMATE</b>
<u>BRADFORD, Maureen</u> Ed Services 01-00000-0-19510-31600-5220-030-1300 General Fund- Function: Pupil Testing Services	District Assessment and Accountability Directors Network Meeting Downey, CA May 25, 2011	\$30
<u>CUNEO, Tim</u> District Office 01-00000-0-00000-71500-5220-020-1200 General Fund- Function: Superintendents	Title I Academic Achievement Awards Ceremony Anaheim, CA May 20, 2011	\$100
<u>GATES, Janie</u> Olympic High 01-90120-0-11100-10000-5220-014-4140 General Fund- Resource: Gifts-Equity Fund	California Continuation Education Association Annual State Conference Oakland, CA May 5 – 7, 2011	\$780
<u>HALE, Shannon</u> Adams Middle 01-90121-0-11100-10000-5220-011-4110 General Fund- Resource: Gifts-Equity Fund	AVID Los Angeles County Schoolwide Path Training Downey, CA June 29 – 30, 2011	\$350
<u>HOLMSTROM, Toni</u> Special Education 01-56400-0-00000-39000-5220-041-1400 General Fund- Resource: Medi-Cal	CSHA 2011 Convention Los Angeles, CA March 24 – 27, 2011	\$100
<u>LOPEZ, Ricardo</u> Fiscal Services 01-00000-0-00000-73100-5220-051-2510 General Fund- Function: Conference & Travel	HRS Control Tables/Benefits and Voluntary Deductions Downey, CA May 24, 2011	\$27
<u>LOPEZ, Ricardo</u> Fiscal Services 01-00000-0-00000-73100-5220-051-2510 General Fund- Function: Fiscal Services	Year-End Closing and Changes to Stipend Reporting Downey, CA June 1, 2011	\$25
<u>NAO, Kimberly</u> Santa Monica High 01-70900-0-11100-21000-5220-035-1300 General Fund- Resource: Economic Impact Aid	Black Male Institute Los Angeles, CA May 19, 2011	\$15

<u>PETRONIS, Ken</u> Santa Monica High 01-70900-0-11100-10000-5220-015-4150 General Fund- Resource: Economic Impact Aid	AP Summer Institute Palo Alto, CA July 24 – 29, 2011	\$2,300
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<b>Adjustments</b> (Preapproved expenses 10% in excess of approved costs that must be approved by Board/Changes in Personnel Attendance)		
<u>LARIOS, Carmen</u> <u>PLATZ, Leyla</u> Human Resources 01-00000-0-00000-74000-5220-025-1250 General Fund- Function: Personnel/Human Resources	Changes to Stipend Reporting Downey, CA June 1, 2011	\$55 Total
<u>MAGALLANES, Joy</u> <u>MANGLE, Ruthy</u> Information Services 01-00000-0-00000-77000-5220-054-2540 General Fund- Function: Data Processing Services	Illuminate-User Conference Aliso Viejo, CA June 6 – 7, 2011	\$278 Total

<b>Group Conference and Travel: In-State</b>		
* a complete list of conference participants is on file in the Department of Fiscal Services		

<b>Out-of-State Conferences: Individual</b>		
<b>NONE</b>		

<b>Out-of-State Conferences: Group</b>		
<u>COCHRAN, Elizabeth</u> <u>MOORE, Lashawn</u> Ed Services/McKinley Elementary 01-40350-0-11100-21000-5220-035-1300 01-91700-0-11100-10000-5220-004-4040 General Fund- Resource: Title II/COTSEN Foundation	Teachers College Workshop New York, NY July 5 – 9, 2011	\$3,800 Total
<u>MAYORAL, Eva</u> <u>COMPTON, Shirley</u> Adams Middle 01-40350-0-11100-21000-5220-035-1300 General Fund- Resource: Title II	ASCD Summer Conference 2011 Boston, MA June 30 – July 3, 2011	\$3000 Total

MOTION MADE BY:  
 SECONDED BY:  
 STUDENT ADVISORY VOTE:  
 AYES:  
 NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

06/30/11

FROM: TIM CUNEO / CHIUNG-SALLY CHOU / PEGGY HARRIS

RE: TEXTBOOKS

RECOMMENDATION NO. A.05

It is recommended that the textbooks listed below be adopted for the Santa Monica-Malibu Unified School District.

COMMENT: In accordance with the Board of Education policy, the textbook(s) listed have been on public display for the past two weeks in the Educational Services Department at 1638 17<sup>th</sup> Street, Santa Monica, CA 90405.

**Side by Side Plus, Level 1, Student Book**, by Steven. J. Molinsky and Bill Bliss for Adult Education Center. Adoption requested by A. Morgan.

**Side by Side Plus, Level 1, Activity Workbook**, by Steven J. Molinsky and Bill Bliss for Adult Education Center. Adoption requested by A. Morgan.

**Side by Side Plus, Level 2, Student Book**, by Steven. J. Molinsky and Bill Bliss for Adult Education Center. Adoption requested by A. Morgan.

**Side by Side Plus, Level 2, Activity Workbook**, by Steven J. Molinsky and Bill Bliss for Adult Education Center. Adoption requested by A. Morgan.

**Side by Side Plus, Level 3, Student Book**, by Steven. J. Molinsky and Bill Bliss for Adult Education Center. Adoption requested by F. DeMello

**Side by Side Plus, Level 3, Activity Workbook**, by Steven J. Molinsky and Bill Bliss for Adult Education Center. Adoption requested by F. DeMello.

**Side by Side Plus, Level 4, Student Book**, by Steven. J. Molinsky and Bill Bliss for Adult Education Center. Adoption requested by G. Boskovich

**Side by Side Plus, Level 4, Activity Workbook**, by Steven J. Molinsky and Bill Bliss for Adult Education Center. Adoption requested by G. Boskovich.

**Word by Word Picture Dictionary**, by Steven J. Molinsky and Bill Bliss for Adult Education Center. Adoption Requested by A. Morgan and F. DeMello.

**Complete GED**, by Patricia Mulcrone, Ed.D. Coordinating Editor for Adult Education Center. Adoption Requested by F. DeMello and P. Hammond.

**GED Mathematics**, by Jerry Howett for Adult Education Center. Adoption Requested by F. DeMello and P. Hammond.

**Basic English Grammar**, by Betty Schramper Azar for Adult Education Center. Adoption Requested by F. DeMello.

**Fundamentals of English Grammar**, by Betty Schrampfer Azar for Adult Education Center. Adoption Requested by G. Boskovich.

**Understanding and Using English Grammar**, by Betty Schrampfer Azar for Adult Education Center. Adoption Requested by G. Boskovich.

**Future U.S. Citizens**, by Sarah Lynn, Federico Salas-Isnardi, and Gemma Santos for Adult Education Center. Adoption requested by P. Hernandez.

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:

TO: BOARD OF EDUCATION

INFORMATION

06/30/11

FROM: TIM CUNEO / CHIUNG-SALLY CHOU / PEGGY HARRIS

RE: SUPPLEMENTAL TEXTBOOKS

RECOMMENDATION NO. A.06

It is recommended that the textbooks listed below be adopted for the Santa Monica-Malibu Unified School District.

COMMENT: In accordance with the Board of Education policy, the textbooks(s) listed below have been on public display for the past two weeks in the Educational Services Department at 1638 – 17<sup>th</sup> Street, Santa Monica, CA 90404

**Outliers**, by Malcolm Gladwell for grades 11 and 12 Sociology and Psychology classes at Malibu High. Adoption requested by Andy Meyer.

**McDougal Littell British Literature**, by Janet Allen, et. al. for grade 12 English 12CP: AP at Malibu High School. Adoption requested by Bonnie Thoreson.

**McDougal Littell American Literature**, by Janet Allen, et. al. for grade 11 English 11CP: AP at Malibu High School. Adoption requested by Bonnie Thoreson.

**McDougal Littell Literature**, by Janet Allen, et. al. for grade 10 English 10CP:HP at Malibu High School. Adoption requested by Bonnie Thoreson.

**McDougal Littell Literature**, by Janet Allen, et. al. for grade 9 English 9CP:HP at Malibu High School. Adoption requested by Bonnie Thoreson.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:



TO: BOARD OF EDUCATION

ACTION/CONSENT

06/30/11

FROM: TIM CUNEO / SALLY CHOU / JUDY ABDO

RE: HEAD START CONTRACT

RECOMMENDATION NO. A.07

It is recommended that the Board of Education accepts the contract with Los Angeles County Office of Education with additional funding/program to serve Head Start Children.

COMMENT: The program will serve 127 additional children ages 3 and 4 from families living in poverty.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:





TO: BOARD OF EDUCATION

ACTION/CONSENT

06/30/11

FROM: TIM CUNEO / SALLY CHOU / JUDY ABDO

RE: HEAD START COLLABORATION WITH THE LOS ANGELES COUNTY OFFICE  
OF EDUCATION

RECOMMENDATION NO. A.08

It is recommended that the Board of Education approve the contract and budget for fiscal year 2011-2012 with Los Angeles County Office of Education (LACOE) for the purpose of providing Head Start services to eligible families effective July 1, 2011 through June 30, 2012. This agreement is to be executed between the Superintendent of Public Instruction, LACOE, and the Santa Monica-Malibu Unified School District, wherein LACOE agrees to pay Santa Monica-Malibu Unified School District Child Development Fund an amount not to exceed \$1,603,634.

COMMENT: Head Start is a federal grant program with a long history of providing comprehensive child development and support services to young children and families with incomes at or below the poverty level. The contract, operates on a minimum of 200 days, provides for the operation of ten Head Start classes – approximately 194 children in a full day setting in partnership with State Preschool funds.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:



TO: BOARD OF EDUCATION

ACTION/CONSENT

06/30/11

FROM: TIM CUNEO / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: AWARD OF PURCHASE ORDERS – 2010-2011

RECOMMENDATION NO. A.09

It is recommended that the Board of Education approve the following Purchase Orders and Changed Purchase Orders from May 23, 2011, through June 20, 2011, for fiscal /11.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF JUNE 30, 2011

U-GENERAL FUND, UNRESTRICTED R-GENERAL FUND, RESTRICTED A-ADULT ED CD-CHILD DEVELOPMENT F-CAFETERIA  
 SF-SPECIAL FINANCING (FLEX) BB,X-BONDS D-DEVELOPER FEES SR-SPECIAL RESERVE CAPITAL  
 DF-DEFERRED MAINTENANCE SM-STATE MODERNIZATION

PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
*** NEW PURCHASE ORDERS ***					
116178	A.J FISTES CORPORATION	LOCKER REFURBISHMENT	LINCOLN MIDDLE SCHOOL	10,989.00	R
116096	AAA ELECTRIC MOTOR SALES	MAINT HVAC SUPPLIES	FACILITY MAINTENANCE	200.00	R
115958	ADR SECURITY SYSTEMS	EMERGENCY SERVICE @ WEBSTER	FACILITY MAINTENANCE	360.00	R
116076	ADVANCED BATTERY SYSTEMS	BATTERIES FOR ELECTRIC CART	SANTA MONICA HIGH SCHOOL	723.18	R
116030	AHSIRT ENGINEERING INC	MALIBU HI POOL BACKWASH	FACILITY MAINTENANCE	9,900.00	DF
116072	AMECI PIZZA & PASTA	JUNE 3 CATERING	SANTA MONICA HIGH SCHOOL	950.00	R
116141	AMERICAN CENTER FOR EDUCATORS	ONLINE SEMINAR	ST.MONICA HIGH PRIVATE SCHOOL	698.00	R
115953	AMTECH ELEVATOR SERVICES	SAMOHI ELEVATOR #106634 PHONE	FACILITY MAINTENANCE	850.00	R
115976	AMTECH ELEVATOR SERVICES	SAMOHI LANG BLDG ELEVATOR	FACILITY MAINTENANCE	1,400.00	R
116083	AMTECH ELEVATOR SERVICES	SAMOHI SOUTH GYM ELEVATOR	FACILITY MAINTENANCE	1,420.00	R
116021	APPLE COMPUTER CORP	APPLE COMPUTERS	JOHN ADAMS MIDDLE SCHOOL	8,598.02	R
116050	APPLE COMPUTER CORP	MACBOOK 5-PACK	EDISON ELEMENTARY SCHOOL	16,564.17	R
116061	APPLE COMPUTER CORP	IPADS	CURRICULUM AND IMC	1,905.44	U
116143	APPLE COMPUTER CORP	Ipad EETT ARRA Formula	STATE AND FEDERAL PROJECTS	635.15	R
115940	ARB INC.	WEBSTER GAS LINE REPLACEMENT	FACILITY MAINTENANCE	90,000.00	DF
115927	ARGO FLEET SERVICES	Open order for parts	TRANSPORTATION	500.00	R
116087	ARIYA ENTERPRISES INC	Open order for radios/Transp.	TRANSPORTATION	1,200.00	R
116031	ASR FOOD DISTRIBUTORS INC	PRODUCE FOR FRESH FRUIT VEG GT	FOOD SERVICES	5,800.00	F
116010	AVON CAR RENTAL	INCREASE AVON PO 114548	SANTA MONICA HIGH SCHOOL	336.43	U
116048	BAGELWORKS CAFE	BAGLES	FOOD SERVICES	1,000.00	F
115897	BARNES & NOBLE/SANTA MONICA	SUMMER READER ORDER	SANTA MONICA HIGH SCHOOL	2,610.17	U
115930	BARNES & NOBLE/SANTA MONICA	Professional Books/Principal	EDISON ELEMENTARY SCHOOL	1,113.53	R
115977	BARNES & NOBLE/SANTA MONICA	BOOK FOR JUMP START TO SUCCESS	CURRICULUM AND IMC	225.66	R
115994	BARNES & NOBLE/SANTA MONICA	SUMMER READER ORDER	SANTA MONICA HIGH SCHOOL	621.81	U
115957	BERGER KAYE CATHRYN	CMPLT GUIDE TO SERVICE LEARNNG	SANTA MONICA HIGH SCHOOL	1,058.40	U
116047	BERGER KAYE CATHRYN	LEARNING BY DOING	SANTA MONICA HIGH SCHOOL	1,124.55	R
116045	BOURGET BROS	OPEN ORDER GROUNDNS SUPPLIES	FACILITY OPERATIONS	250.00	R
115893	BULLSEYE SPECIALTY SHOPS	CANOPIES/TARPS	ROOSEVELT ELEMENTARY SCHOOL	1,468.85	R
115907	CALIFORNIA OFFICE SYSTEMS INC	OFFICE SUPPLIES	FACILITY MAINTENANCE	110.25	R
115910	CALIFORNIA OFFICE SYSTEMS INC	OFFICE SUPPLIES	GRANT ELEMENTARY SCHOOL	262.06	U
115923	CALIFORNIA OFFICE SYSTEMS INC	CLASSROOM SUPPLIES	GRANT ELEMENTARY SCHOOL	262.06	U
116020	CALIFORNIA OFFICE SYSTEMS INC	FILE CABINET HON 600 SERIES	JOHN ADAMS MIDDLE SCHOOL	498.33	U
115938	CDW-G COMPUTING SOLUTIONS	Kodak/Canon Cameras	EDISON ELEMENTARY SCHOOL	1,141.77	R
115956	CDW-G COMPUTING SOLUTIONS	OPTICAL MOUSE	SANTA MONICA HIGH SCHOOL	119.92	U
116038	CDW-G COMPUTING SOLUTIONS	T-10 SPEAKER SYSTEM	EDISON ELEMENTARY SCHOOL	641.12	U
116049	CDW-G COMPUTING SOLUTIONS	COMPUTER HARDWARE	SANTA MONICA HIGH SCHOOL	99.28	U
115883	CHAMPION CHEMICAL	CUSTODIAL SUPPLIES	WEBSTER ELEMENTARY SCHOOL	549.19	R
115949	CHAMPION CHEMICAL	FLOOR WAX	LINCOLN MIDDLE SCHOOL	286.10	R
115951	CHAMPION CHEMICAL	CUSTODIAL SUPPLIES	EDISON ELEMENTARY SCHOOL	412.93	R
115918	CHEVRON U.S.A. INC.	Open order for fuel costs	TRANSPORTATION	6,000.00	R
115990	CHEVRON U.S.A. INC.	MAINT GAS PURCHASE	FACILITY MAINTENANCE	1,200.00	R
115995	CHEVRON U.S.A. INC.	OPEN ORDER OPERATIONS GAS	GROUNDNS MAINTENANCE	3,300.00	R
116032	CHEVRON U.S.A. INC.	Open order for fuel costs	TRANSPORTATION	7,000.00	R
116070	CHEVRON U.S.A. INC.	FUEL	INFORMATION SERVICES	800.00	U
116097	CHEVRON U.S.A. INC.	FUEL FOR FOOD SERVICE VEHICLES	FOOD SERVICES	1,500.00	F
115928	CINTAS CORPORATION	Open order for Cleaning unif.	TRANSPORTATION	600.00	R
115926	COACH AMERICA LOS ANGELES	MHS CHOIR/PLACENTIA/DISNEYLAND	MALIBU HIGH SCHOOL	765.68	R
116100	COLLEGE BOARD, THE	SUPPLEMENTAL CLASSRM MATERIALS	STATE AND FEDERAL PROJECTS	6,617.06	U

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT  
PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF JUNE 30, 2011

PAGE 2

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SF-SPECIAL FINANCING (FLEX) BB,X-BONDS D-DEVELOPER FEES SR-SPECIAL RESERVE CAPITAL  
DF-DEFERRED MAINTENANCE SM-STATE MODERNIZATION

PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
116101	COLLEGE BOARD, THE	PROFESSIONAL DEVELOPMENT	STATE AND FEDERAL PROJECTS	2,710.00	R
115991	COMPLETE BUSINESS SYSTEMS	INCREASE PO 113398	SANTA MONICA HIGH SCHOOL	180.00	U
116158	COMPLETE BUSINESS SYSTEMS	DUPLO DERVICE CALL	SANTA MONICA HIGH SCHOOL	219.78	U
116167	COMPLETE BUSINESS SYSTEMS	DUPLO INKS AND MASTERS	SANTA MONICA HIGH SCHOOL	2,374.07	U
116159	CROWN DISPOSAL CO INC	OPERATIONS TRASH DISPOSAL	FACILITY MAINTENANCE	193.64	U
116153	DANIELS TIRE SERVICE	OPEN ORDER OPERATIONS VEHICLES	GROUNDS MAINTENANCE	500.00	R
116155	DOALL INDUSTRIAL SUPPLY	OPERATIONS CUSTODIAL SUPPLIES	FACILITY OPERATIONS	176.28	U
116013	DURHAM TRANSPORTATION	INCREASE PO 115098	MALIBU HIGH SCHOOL	1,310.00	R
116078	DURHAM TRANSPORTATION	bus transportation	MALIBU HIGH SCHOOL	1,771.18	R
116044	EWING IRRIGATION PRODUCTS	OPEN ORDER GROUNDS SUPPLIES	FACILITY OPERATIONS	400.00	R
116156	EWING IRRIGATION PRODUCTS	OPEN ORDER GROUNDS IRRIGATION	FACILITY OPERATIONS	280.00	U
115955	FAST DEER BUS CHARTER INC	boys volleyball transportation	SANTA MONICA HIGH SCHOOL	1,192.83	R
115898	FEDERAL EXPRESS	OVERNIGHT DELIVERY SERVICE	STUDENT SERVICES	34.78	U
116113	FEDERAL EXPRESS	SHIPMENT CHARGES-STUDENT SVCSF	STUDENT SERVICES	62.37	U
115882	FISHER SCIENTIFIC	SCIENCE LAB SUPPLIES	JOHN ADAMS MIDDLE SCHOOL	1,599.73	U
115971	FISHER SCIENTIFIC	Mastering Science Skills	CURRICULUM AND IMC	235.30	R
116043	FOOTHILL SOILS	OPEN ORDER GROUNDS SUPPLIES	FACILITY OPERATIONS	2,700.00	R
115989	FREEDMAN, MAROLYN	REIMBURSE/EXPULSION PNL MEALS	STUDENT SERVICES	126.00	U
114446	FREY SCIENTIFIC/SCHOOL SPECIAL	OPEN ORDER/INST SUP/SCI MAG	JOHN ADAMS MIDDLE SCHOOL	5,126.37	U
115915	FROGUTS INC	Subscription/virtual software	JOHN ADAMS MIDDLE SCHOOL	338.75	R
115908	GALE SUPPLY CO	GLOVES	CHILD DEVELOPMENT CENTER	126.79	CD
115950	GALE SUPPLY CO	CUSTODIAL SUPPLIES	EDISON ELEMENTARY SCHOOL	1,532.64	R
115984	GALE SUPPLY CO	Custodial Supplies	FRANKLIN ELEMENTARY SCHOOL	1,741.39	U
116018	GALE SUPPLY CO	CUSTODIAL SUPPLIES	THEATER OPERATIONS&FACILITY PR	352.80	R
116064	GALE SUPPLY CO	CUSTODIAL PRODUCTS	LINCOLN MIDDLE SCHOOL	178.38	R
116095	GALE SUPPLY CO	CUSTODIAL SUPPLIES	MCKINLEY ELEMENTARY SCHOOL	2,076.45	R
116109	GALE SUPPLY CO	CUSTODIAL	CHILD DEVELOPMENT CENTER	400.76	CD
115968	GITTER, RANDALL	REIMBURSEMENT	SAINT ANNE'S PRIVATE SCHOOL	79.98	R
116062	GITTER, RANDALL	REIMBURSEMENT INSERV SUPPLIES	SAINT ANNE'S PRIVATE SCHOOL	86.54	R
116169	GITTER, RANDALL	REIMBURSEMENT INSERV SUPPLIES	SAINT ANNE'S PRIVATE SCHOOL	300.00	R
115925	GOLDEN STAR TECHNOLOGY INC	SMART PROJECTOR	MALIBU HIGH SCHOOL	841.17	R
115982	GOLDEN STAR TECHNOLOGY INC	PROJECTOR INSTALLATION	SANTA MONICA HIGH SCHOOL	595.35	R
115954	HARGER, BILLIE	OPTICAL MOUSE	SANTA MONICA HIGH SCHOOL	119.92	U
115931	HEADSETS.COM	HEADSET	SANTA MONICA HIGH SCHOOL	327.62	U
115914	HIGGINS, ERIKA	TUITION REIMBURSEMENT	CALTHORP	245.00	R
115987	HIRSCH PIPE & SUPPLY	PLUMBING SUPPLIES	FACILITY MAINTENANCE	1,700.00	R
116071	HOWARD INDUSTRIES	MAINT HVAC SUPPLIES	FACILITY MAINTENANCE	1,000.00	R
116148	HURST, VICTORIA	REIMBURSEMENT FOR IEP NEED	SPECIAL EDUCATION REGULAR YEAR	82.29	R
115941	IMED	LCD Flat Panel, dvd, vcr	JOHN ADAMS MIDDLE SCHOOL	1,814.98	U
116094	IMED	BOARDROOM MICROPHONES	BOE/SUPERINTENDENT	253.19	U
116017	IMPERIAL AWARDS	INCREASE PO INSTR MUSIC AWARDS	JOHN ADAMS MIDDLE SCHOOL	200.00	R
116063	INTELLI-TECH	Rmangle	INFORMATION SERVICES	3,375.00	U
116081	INTELLI-TECH	HP COMPUTERS	SANTA MONICA HIGH SCHOOL	17,237.50	R
116135	INTELLI-TECH	DESKTOP PC W/ADDED MEMORY	CURRICULUM AND IMC	954.77	U
116163	INTELLI-TECH	DESKTOP HP 6000 PRO E7600	PERSONNEL COMMISION	919.49	U
116164	INTELLI-TECH	Annural Renewal	INFORMATION SERVICES	5,150.00	U
115877	INTERNATIONAL PAPER	COPY PAPER	PT DUME ELEMENTARY SCHOOL	253.30	R
116119	INTERNATIONAL PAPER	TEST PAPER - RECYCLED	PURCHASING/WAREHOUSE	70.34	U
116056	JOHNSTONE SUPPLY CO	MAINT HVAC SUPPLIES	FACILITY MAINTENANCE	1,000.00	R
115890	KORADE & ASSOCIATE BUILDERS	FRR GRANT FY2008-09-FRR-19-103	CHILD DEVELOPMENT CENTER	4,891.00	CD

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PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
115889	LAKESHORE (PICK UP ONLY)	OPEN ORDER/PARENT ACTIVITY	CHILD DEVELOPMENT CENTER	150.00	CD
115916	LAKESHORE (PICK UP ONLY)	SUMMER SCHOOL SUPPLIES	EDISON ELEMENTARY SCHOOL	500.00	R
115922	LAKESHORE (PICK UP ONLY)	OPEN ORDER/INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	350.00	CD
116108	LAKESHORE (PICK UP ONLY)	OPEN ORDER/PARENT ACTIVITY	CHILD DEVELOPMENT CENTER	300.00	CD
115896	LOS ANGELES CNTY OFFICE OF ED.	REFERENCE - EDUCATORS GUIDE	STUDENT SERVICES	264.60	U
115942	MACMALL/PC MALL	Open order: laptop adapters	JOHN ADAMS MIDDLE SCHOOL	500.00	R
115939	MARATHON COPIER SERVICE	COPIER SERVICE	WEBSTER ELEMENTARY SCHOOL	525.00	R
116111	MARTINEZ, JAVIER	TUITION REIMBURSEMENT	ST.MONICA HIGH PRIVATE SCHOOL	1,400.00	R
116123	MCGRATH, MARILYN	PARENT WORKSHOP	CHILD DEVELOPMENT CENTER	200.00	CD
116142	MIRABAL, MARTY	POSTAGE-JAMS ATTENDANCE AUDIT	BUSINESS SERVICES	163.08	U
116157	MIRABAL, MARTY	POSTAGE-JAMS ATTENDANCE AUDIT	BUSINESS SERVICES	163.08	U
116138	MOHRI, SACHI	TUITION REIMBURSEMENT	CALTHORP	1,877.00	R
116105	MORGAN, RITA	TUITION REIMBURSEMENT	ST.MONICA HIGH PRIVATE SCHOOL	1,900.00	R
115901	NEIGHBORHOOD ITALIAN CAFE INC	ART EXHIBITION REFRESHMENTS	JOHN ADAMS MIDDLE SCHOOL	310.91	R
115894	NELI'S INC	FOOD FOR INSERVICE	SAINT ANNE'S PRIVATE SCHOOL	400.00	R
115944	NICHOLAS, HARRY	PRODUCE FOR FARMERS' MRKT SBP	FOOD SERVICES	600.00	F
116068	NICK RAIL MUSIC	music supplies	CURRICULUM AND IMC	380.00	U
116086	NICK RAIL MUSIC	HARDSHELL CELLO CASES	CURRICULUM AND IMC	13,924.58	R
116106	OFFICE DEPOT, THE	OPEN ORDER/INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	50.00	CD
116054	ONAMI, JANICE	REIMBURSEMENT	CHILD DEVELOPMENT CENTER	106.13	CD
116154	P O BAHN & SONS	OPEN ORDER GROUNDS SUPPLIES	GROUNDS MAINTENANCE	200.00	R
116174	PAPA JOHNS	PIZZA	FOOD SERVICES	8,000.00	F
116110	PECKINS, AMY	TUITION REIMBURSEMENT	ST.MONICA HIGH PRIVATE SCHOOL	1,900.00	R
116046	PIONEER CHEMICAL CO	OPEN ORDER OPERATIONS SUPPLIES	GROUNDS MAINTENANCE	775.00	R
115892	POLITO FAMILY FARMS	PRODUCE FOR FFVP GRANT	FOOD SERVICES	1,000.00	F
115979	POLITO FAMILY FARMS	PRODUCE FOR FARMERS' MRKT SBP	FOOD SERVICES	500.00	F
116029	PUDWILL FARMS LLC	PRODUCE FOR FARMERS' MRKT SBP	FOOD SERVICES	3,000.00	F
115885	REES ELECTRONICS OFFICE	COPIER SERVICE CALL	SANTA MONICA HIGH SCHOOL	85.00	U
116117	REGENCY ENTERPRISES INC.	Light Bulbs for Barnum Hall	THEATER OPERATIONS&FACILITY PR	78.83	R
115980	RICOH U.S.	MAINTENANCE	MCKINLEY ELEMENTARY SCHOOL	632.21	U
116118	RIVAS PLUMBING	BACKFLOW TESTING	FACILITY MAINTENANCE	848.50	R
116145	RODRIGUEZ, MARISOL	TUITION REIMBURSEMENT	ST.MONICA HIGH PRIVATE SCHOOL	2,200.00	R
116176	RUSCO INC	LOCKER REFURBISHMENT	LINCOLN MIDDLE SCHOOL	24,898.00	R
115917	SANTA MONICA BAY PHYSICIANS	Open order for driver physical	TRANSPORTATION	400.00	R
115981	SANTA MONICA COLLEGE BOOKSTORE	YOUNG COLLEGIANS MATERIALS	STATE AND FEDERAL PROJECTS	2,320.41	R
116057	SANTA MONICA WHOLESALE	FOR ELECTRICAL SUPPLIES	FACILITY MAINTENANCE	500.00	R
115909	SCHOLASTIC MAGAZINES	READ 180 FOR 4 SITES	STATE AND FEDERAL PROJECTS	3,655.66	R
115911	SCHOLASTIC MAGAZINES	READ 180 STAGE A	STATE AND FEDERAL PROJECTS	3,908.36	R
115912	SCHOLASTIC MAGAZINES	READ 180 STAGE A	STATE AND FEDERAL PROJECTS	3,908.36	R
115913	SCHOLASTIC MAGAZINES	LICENSES RENEWAL & ADDITION	STATE AND FEDERAL PROJECTS	1,132.00	R
115943	SCHOOL NUTRITION SERVICES	SAFETY & SANTITATION PROGRAM	FOOD SERVICES	9,000.00	F
115888	SCHOOL SPECIALTY INC	INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	457.21	CD
116008	SCHOOL SPECIALTY INC	CLASSROOM SUPPLY	JOHN ADAMS MIDDLE SCHOOL	2,837.84	R
115804	SCIFRES MARY CATHERINE	REIMBURSEMENT BOOK PURCHASE	MCKINLEY ELEMENTARY SCHOOL	175.00	R
115887	SEHI COMPUTER PRODUCTS	INK/TONER	CHILD DEVELOPMENT CENTER	647.07	CD
115921	SEHI COMPUTER PRODUCTS	INK/TONER	CHILD DEVELOPMENT CENTER	112.35	CD
115946	SEHI COMPUTER PRODUCTS	TONER CARTRIDGES	EDISON ELEMENTARY SCHOOL	258.58	R
115795	SHANE'S INSPIRATION	Transportation costs	WEBSTER ELEMENTARY SCHOOL	680.00	R
115919	SHELL FLEET CARD SERVICES	Open order for fuel costs	TRANSPORTATION	1,000.00	R
116112	SIMON-CAIN, MONICA	REIMBURSEMENT	CHILD DEVELOPMENT CENTER	563.12	CD

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PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
115899	SIR SPEEDY PRINTING #0245	PRINTING	JOHN ADAMS MIDDLE SCHOOL	112.46	R
115937	SIR SPEEDY PRINTING #0245	OPEN ORDER/PRINTING	CHILD DEVELOPMENT CENTER	1,000.00	CD
116067	SIR SPEEDY PRINTING #0245	Music printing	CURRICULUM AND IMC	441.00	U
116084	SIR SPEEDY PRINTING #0245	OPEN PO YR END PRINTING	SPECIAL EDUCATION REGULAR YEAR	300.00	R
116120	SIR SPEEDY PRINTING #0245	ORCHESTRA/BAND BROCHURES	JOHN ADAMS MIDDLE SCHOOL	187.43	R
115895	SMART & FINAL #315	INSERVICE SUPPLIES	SAINT ANNE'S PRIVATE SCHOOL	200.00	R
115960	SOCIAL STUDIES SCHOOL SVCS	DVD SET ZP580	SANTA MONICA HIGH SCHOOL	5,512.50	R
115997	SOUTH BAY LANDSCAPING	GROUNDS DEMO CURB ROGERS	FACILITY OPERATIONS	1,200.00	R
115948	SOUTHWEST SCHOOL SUPPLY	OPEN ORDER SCHOOL SUPPLIES	EDISON ELEMENTARY SCHOOL	999.00	R
116015	SOUTHWEST SCHOOL SUPPLY	INCREASE PO 110359	WEBSTER ELEMENTARY SCHOOL	100.00	R
116034	SPEEDO ELECTRIC CO	OPEN ORDER FOR TAC CHARTS	TRANSPORTATION	165.00	R
115972	STAPLES BUSINESS ADVANTAGE	IISS Teacher Supplies	CURRICULUM AND IMC	1,343.26	R
115973	STAPLES BUSINESS ADVANTAGE	JUMP START TO SUCCESS SUPPLIES	CURRICULUM AND IMC	1,439.42	R
115974	STAPLES BUSINESS ADVANTAGE	CONNECT FOR SUCCESS	CURRICULUM AND IMC	1,031.70	R
116077	STAPLES BUSINESS ADVANTAGE	OFFICE SUPPLY	WILL ROGERS ELEMENTARY SCHOOL	80.87	R
115999	STAPLES/P-U/VENICE/LINCOLN BL	OPO - CLASSROOM SUPPLIES	SANTA MONICA HIGH SCHOOL	100.00	R
116003	STAPLES/P-U/VENICE/LINCOLN BL	OPO - CLASSROOM SUPPLIES	SANTA MONICA HIGH SCHOOL	100.00	R
116004	STAPLES/P-U/VENICE/LINCOLN BL	OPO - CLASSROOM SUPPLIES	SANTA MONICA HIGH SCHOOL	100.00	R
116005	STAPLES/P-U/VENICE/LINCOLN BL	OPO - CLASSROOM SUPPLIES	SANTA MONICA HIGH SCHOOL	100.00	R
116006	STAPLES/P-U/VENICE/LINCOLN BL	OPO - CLASSROOM SUPPLIES	SANTA MONICA HIGH SCHOOL	100.00	R
116007	STAPLES/P-U/VENICE/LINCOLN BL	OPO - CLASSROOM SUPPLIES	SANTA MONICA HIGH SCHOOL	100.00	R
116053	STAPLES/P-U/VENICE/LINCOLN BL	OPEN ORDER/OFFICE SUPPLIES	CHILD DEVELOPMENT CENTER	1,000.00	CD
115900	STAPLES/P-U/WLA/CUST#240174490	OFFICE/CLASSROOM SUPPLIES	JOHN ADAMS MIDDLE SCHOOL	500.00	R
115969	STATE OF CALIFORNIA	ELEVATOR PERMIT FEES	FACILITY MAINTENANCE	1,100.00	R
116023	STATE OF CALIFORNIA	DSA FIRE SPRINKLER COMPLIANCE	JOHN ADAMS MIDDLE SCHOOL	2,033.66	BB
116150	STRESS LESS ENVIRONMENTAL LLC	CLARIFIER AT TRANSPORTATION	FACILITY MAINTENANCE	400.00	U
116019	SUPERFAST COPYING & BINDING	PRINT & BINDING POETRY	JOHN ADAMS MIDDLE SCHOOL	900.00	U
116080	SUPERFAST COPYING & BINDING	BOOKLET PRINTING	JOHN ADAMS MIDDLE SCHOOL	601.97	R
116115	THYSSENKRUPP ELEVATOR	MALIBU ELEVATOR MAINTENANCE	FACILITY MAINTENANCE	656.33	R
116151	THYSSENKRUPP ELEVATOR	MALIBU ELEVATOR REPAIRS/MAINT.	FACILITY MAINTENANCE	1,185.00	R
116161	TOSHIBA	OFFICE SUPPLY	PERSONNEL COMMISSION	580.00	U
115945	TROXELL COMMUNICATIONS	ELMO PROJECTOR	EDISON ELEMENTARY SCHOOL	3,367.04	R
115905	TUMBLEWEED TRANSPORTATION	TRANSPORTATION/ATHLETICS	MALIBU HIGH SCHOOL	518.10	R
116022	TUMBLEWEED TRANSPORTATION	Field Trip	OLYMPIC CONTINUATION SCHOOL	360.00	R
115284	U S BANK (GOVT CARD SERVICES)	SECURITY TENT	JOHN ADAMS MIDDLE SCHOOL	356.11	R
116051	U S BANK (GOVT CARD SERVICES)	Software/	INFORMATION SERVICES	212.45	U
116069	U S BANK (GOVT CARD SERVICES)	Conference Hotel Accommodations	INFORMATION SERVICES	307.90	U
116092	U S BANK (GOVT CARD SERVICES)	OTHER OPERATING EXPENSES	BOE/SUPERINTENDENT	3,000.00	U
115891	VONS MARKET-SANTA MONICA	OPEN ORDER/PARENT ACTIVITY	CHILD DEVELOPMENT CENTER	50.00	CD
115920	VONS MARKET-SANTA MONICA	OPEN ORDER/PARENT ACTIVITY	CHILD DEVELOPMENT CENTER	200.00	CD
116107	VONS MARKET-SANTA MONICA	OPEN ORDER/PARENT ACTIVITY	CHILD DEVELOPMENT CENTER	100.00	CD
116011	WAXIE SANITARY SUPPLY	GREEN CLEANING SUPPLY	FRANKLIN ELEMENTARY SCHOOL	212.30	U
116014	WAXIE SANITARY SUPPLY	GREEN CLEANING SUPPLY	ROOSEVELT ELEMENTARY SCHOOL	212.30	U
116016	WAXIE SANITARY SUPPLY	GREEN CLEANING SUPPLY	WILL ROGERS ELEMENTARY SCHOOL	212.30	R
116028	WAXIE SANITARY SUPPLY	GREEN CLEANING SUPPLY	CABRILLO ELEMENTARY SCHOOL	212.30	U
115996	WEST LA MUSIC INCORP	Mic Cables	LINCOLN MIDDLE SCHOOL	165.38	R
116085	WEST PUBLISHING COMPANY	SUBSCRIPTION	SPECIAL EDUCATION REGULAR YEAR	121.28	R
115870	WITT, CARL	DIGITAL MICROSCOPES	WILL ROGERS ELEMENTARY SCHOOL	237.96	U
116152	XEROX CORPORATION	STAPLES FOR PRINTER	CURRICULUM AND IMC	135.69	U
116160	YOUNG, DR. WILBERT	RATERS' SUPPLY	PERSONNEL COMMISSION	275.00	U

\*\* NEW PURCHASE ORDERS 406,602.43

## SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT

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PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF JUNE 30, 2011

U-GENERAL FUND, UNRESTRICTED R-GENERAL FUND, RESTRICTED A-ADULT ED CD-CHILD DEVELOPMENT F-CAFETERIA  
SF-SPECIAL FINANCING (FLEX) BB,X-BONDS D-DEVELOPER FEES SR-SPECIAL RESERVE CAPITAL  
DF-DEFERRED MAINTENANCE SM-STATE MODERNIZATION

PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
<u>** FACILITY IMPROVEMENTS: BONDS/STATE MODERNIZATON/NEW CONSTRUCTION/DEVELOPER FEES **</u>					
115903	ARB INC.	GAS LINE DESIGN CONSTRUCTION	PT DUME ELEMENTARY SCHOOL	3,375.00	BB
116074	CITY OF MALIBU	FLOOD PERMIT APPLICATION	WEBSTER ELEMENTARY SCHOOL	5,000.00	BB
116073	KING OFFICE SERVICES	TEMPORARY OFFICE RELOCATION	MCKINLEY ELEMENTARY SCHOOL	11,215.00	BB
116075	STATE OF CALIFORNIA	STRUCTURAL SAFETY FEES	WILL ROGERS ELEMENTARY SCHOOL	342.23	BB
				19,932.23	



TO: BOARD OF EDUCATION

ACTION/CONSENT

06/30/11

FROM: TIM CUNEO / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: AWARD OF PURCHASE ORDERS – 2011-12

RECOMMENDATION NO. A.10

It is recommended that the Board of Education approve the following Purchase Orders and Changed Purchase Orders from May 23, 2011, through June 20, 2011, for fiscal /12.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT  
PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF JUNE 30, 2011

PAGE 1

U-GENERAL FUND, UNRESTRICTED R-GENERAL FUND, RESTRICTED A-ADULT ED CD-CHILD DEVELOPMENT F-CAFETERIA  
SF-SPECIAL FINANCING (FLEX) BB,X-BONDS D-DEVELOPER FEES SR-SPECIAL RESERVE CAPITAL  
DF-DEFERRED MAINTENANCE SM-STATE MODERNIZATION

PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
*** NEW PURCHASE ORDERS ***					
120191	AKZO NOBEL PAINTS LLC	MAINT DEPT PAINTING SUPPLIES	FACILITY MAINTENANCE	7,500.00	R
120177	BEKAERT SPECIALTY FILMS	GLAZIER SUPPLIES	FACILITY MAINTENANCE	500.00	R
120185	BLAINE HARDWARE COMPANY	MAINT DEPT GLAZIER SUPPLIES	FACILITY MAINTENANCE	500.00	R
120200	BOURGET BROS	MAINT. BUILDING MATERIALS	FACILITY MAINTENANCE	4,000.00	R
120203	BUSY BEE HARDWARE	FOR MAINTENANCE SUPPLIES	FACILITY MAINTENANCE	1,000.00	R
120186	C R LAURENCE CO	MAINT. DEPT GLAZIER SUPPLIES	FACILITY MAINTENANCE	1,000.00	R
120165	CALIFORNIA OFFICE SYSTEMS INC	MAINT OFFICE SUPPLIES	FACILITY MAINTENANCE	2,000.00	R
120217	CHAMPION CHEMICAL	Floor Wax	FRANKLIN ELEMENTARY SCHOOL	286.10	U
120157	CHEVRON U.S.A. INC.	FUEL FOR MAIL DELIVERIES	PURCHASING/WAREHOUSE	3,500.00	U
120172	CHEVRON U.S.A. INC.	MAINTENANCE DEPT VEHICLE GAS	FACILITY MAINTENANCE	10,000.00	R
120199	CLARK SECURITY	MAINT. LOCKSMITH SUPPLIES	FACILITY MAINTENANCE	8,000.00	R
120189	COX PAINT INC	MAINT. PAINTING SUPPLIES	FACILITY MAINTENANCE	2,500.00	R
120150	DAILY BREEZE, THE	ADVERTISING NOTICES	PURCHASING/WAREHOUSE	500.00	U
120194	DALTILE	MAINT DEPT TILE	FACILITY MAINTENANCE	500.00	R
120188	DOWNEY GLASS CO	MAINT. DEPT GLAZIER SUPPLIES	FACILITY MAINTENANCE	2,000.00	R
120190	DUNN EDWARDS CORP	MAINT DEPT PAINTING SUPPLIES	FACILITY MAINTENANCE	2,000.00	R
120196	EMED CO. INC.	SIGNAGE SUPPLIES	FACILITY MAINTENANCE	500.00	R
120204	FISHER HARDWARE INC	MAINT. BUILDING MATERIALS	FACILITY MAINTENANCE	4,500.00	R
120210	GALE SUPPLY CO	Summer Custodial Supplies	FRANKLIN ELEMENTARY SCHOOL	288.59	U
120206	HOME DEPOT- L.A.	MAINT. BUILDING SUPPLIES	FACILITY MAINTENANCE	6,000.00	R
120151	HYATT, VIRGINIA	MILEAGE REIMBURSEMENT	PURCHASING/WAREHOUSE	500.00	U
120197	MC MASTER CARR	MAINT BUILDING SUPPLIES	FACILITY MAINTENANCE	6,000.00	R
120083	MICRO BIO-MEDICS/ORDERS	OPEN ORDER: HEALTH SUPPLIES	LINCOLN MIDDLE SCHOOL	800.00	U
120192	MITTEL'S ART SUPPLY	PAINT SUPPLIES	FACILITY MAINTENANCE	500.00	R
120159	SEHI COMPUTER PRODUCTS	ink cartridges for Barnum Hall	THEATER OPERATIONS&FACILITY PR	588.26	R
120184	SHADE STRUCTURES	CDS SHADE STRUCTURES	CHILD DEVELOPMENT CENTER	13,867.90	CD
120110	SMITH, BRADFORD	SUPPLIES & MATERIALS	ADULT EDUCATION CENTER	250.00	A
120198	SOUTHLAND LUMBER AND SUPPLY CO	MAINT. DEPT CARPENTRY SUPPLIES	FACILITY MAINTENANCE	5,000.00	R
120029	SOUTHWEST SCHOOL SUPPLY	OPEN ORDER: SCHOOL SUPPLIES	LINCOLN MIDDLE SCHOOL	4,250.00	U
120111	STAPLES INC & SUBSIDIARIES INC	SUPPLIES & MATERIALS	ADULT EDUCATION CENTER	250.00	A
120208	TOOL POWER	TOOL SUPPLIES	FACILITY MAINTENANCE	1,000.00	R
120205	W. W. GRAINGER	MAINTENANCE SUPPLIES	FACILITY MAINTENANCE	8,000.00	R
				** NEW PURCHASE ORDERS	98,080.85

TO: BOARD OF EDUCATION

ACTION/CONSENT

06/30/11

FROM: TIM CUNEO / JANECE L. MAEZ / PAT HO

RE: ACCEPTANCE OF GIFTS – 2010/2011

RECOMMENDATION NO. A.11

It is recommended that the Board of Education accept, with gratitude, checks and gifts totaling \$40,223.90 presented to the Santa Monica-Malibu Unified School District.

It is further recommended that the Fiscal/Business Services Office, in accordance with Educational Code §42602, be authorized to increase the 2010-2011 income and appropriations by \$40,223.90 as described on the attached listing.

This report details only gifts of cash or non-cash items. It includes all contributions made by individuals or companies and some of the contributions made by our PTA's. Contributions made by a PTA in the form of a commitment and then billed are reported in a different resource. A final report that compiles all gift, PTA and Equity Fund contributions is prepared and available annually.

COMMENT: The value of all non-cash gifts has been determined by the donors.

NOTE: The list of gifts is available on the District's website, [www.smmusd.org](http://www.smmusd.org).

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

BOE Date: 06/30/11

Current Gifts and Donations 2010/2011

School/Site Account Number		Equity Fund 15% Contrib.	In-kind Value	Donor	Purpose
<b>JAMS</b>	\$ 14,825.51	\$ 2,223.83		Santa Monica Science Magnet	SMART Interactive Response System
01-90120-0-00000-00000-8699-011-0000	\$ 1,000.00	\$ -		First United Methodist Church of Santa Monica	General Supplies and Materials
	\$ 850.00	\$ 150.00		Roll Giving and Paramount Community Giving	General Supplies and Materials
<b>Adult Education</b>					
11-90120-0-00000-00000-8699-090-0000					
<b>Alternative (SMASH)</b>					
01-90120-0-00000-00000-8699-009-0000					
<b>Cabrillo</b>	\$ 736.00	\$ -		Various	Field Trip
01-90120-0-00000-00000-8699-017-0000	\$ 468.00	\$ -		Barry D. Yates	Field Trip
	\$ 435.00	\$ -		Barry D. Yates	Field Trip
	\$ 360.00	\$ -		Various	Field Trip
	\$ 242.00	\$ -		Barry D. Yates	Field Trip
	\$ 225.00	\$ -		Various Parents	Field Trip
<b>CDS</b>					
12-90120-0-00000-00000-8699-070-0000					
<b>Edison</b>					
01-90120-0-00000-00000-8699-001-0000					
<b>Franklin</b>					
01-90120-0-00000-00000-8699-002-0000					
<b>Grant</b>					
01-90120-0-00000-00000-8699-003-0000					
<b>Lincoln</b>	\$ 5,152.00	\$ 203.00		Various Parents	General Supplies and Materials
01-90120-0-00000-00000-8699-012-0000	\$ 1,064.09	\$ 32.91		Various Parents	General Supplies and Materials
	\$ 991.00	\$ 69.00		Various Music Parents	General Supplies and Materials
<b>Malibu High School</b>	\$ 3,000.00	\$ -		PTSA-Malibu High School	General Supplies and Materials
01-90120-0-00000-00000-8699-010-0000	\$ 1,361.55	\$ -		PTSA-Malibu High School	General Supplies and Materials
	\$ 1,000.00	\$ -		MHS-Athletic Booster Club	Salary, Coach
	\$ 480.00	\$ -		Various Students	General Supplies and Materials
<b>McKinley</b>	\$ 2,033.00	\$ -		Various	General Supplies and Materials
01-90120-0-00000-00000-8699-004-0000					
<b>Muir</b>					
01-90120-0-00000-00000-8699-005-0000					

BOE Date: 06/30/11

Current Gifts and Donations 2010/2011

School/Site Account Number	Gift Amount	Equity Fund 15% Contrib.	In-kind Value	Donor	Purpose
<b>Olympic HS</b>	\$ 1,250.00	\$ -		Kiwanis of Santa Monica	General Supplies and Materials
01-90120-0-00000-00000-8699-014-0000	\$ 500.00	\$ -		SMM Council of Parent	General Supplies and Materials
	\$ 21.25	\$ 3.75		Teacher Association	General Supplies and Materials
				Macerich Santa Monica	General Supplies and Materials
<b>Rogers</b>	\$ 250.00	\$ -		Volvo of Santa Monica	General Supplies and Materials
01-90120-0-00000-00000-8699-006-0000	\$ 120.00	\$ -		Various Parents	Field Trip
<b>Roosevelt</b>	\$ 149.00	\$ -		Steven Reifman	Field Trip
01-90120-0-00000-00000-8699-007-0000					
<b>Samohi</b>	\$ 431.60	\$ 76.16		Google-Matching Gifts	General Supplies and Materials
01-90120-0-00000-00000-8699-015-0000	\$ 192.00	\$ -		Program	General Supplies and Materials
				Various	General Supplies and Materials
<b>Barnum Hall</b>					
01-91150-0-00000-00000-8699-015-0000					
<b>Pt. Dume Marine Science</b>					
01-90120-0-00000-00000-8699-019-0000					
<b>Webster</b>					
01-90120-0-00000-00000-8699-008-0000					
<b>Others:</b>					
<b>Superintendent's Office</b>					
01-90120-0-00000-00000-8699-020-0000					
<b>Educational Services</b>	\$ 254.25	\$ -		Various Music Parents	General Supplies and Materials
01-90120-0-00000-00000-8699-030-0000	\$ 74.00	\$ -		Various Music Parents	General Supplies and Materials
<b>Student &amp; Family Services</b>					
01-90120-0-00000-00000-8699-040-0000					
<b>Special Education</b>					
01-90120-0-00000-00000-8699-044-0000					
<b>Information Services</b>					
01-90120-0-00000-00000-8699-054-0000					
<b>Food and Nutrition Services</b>					
01-90120-0-00000-00000-8699-057-0000					
<b>District</b>					
01-90120-0-00000-00000-8699-090-0000					
<b>TOTAL</b>	<b>\$ 37,465.25</b>	<b>\$ 2,758.65</b>	<b>\$ -</b>		

BOE Date: 06/30/11

## Current Gifts and Donations 2010/2011

School/Site Account Number	Y-T-D Adjusted Gift Total	Current Gift Amount	Equity Fund 15% Contrib.	Cumulative Gift Amount	Y-T-D In-Kind Value	Current In-Kind Value	Cumulative In-Kind Value
<b>JAMS</b> 01-90120-0-00000-00000-8699-011-0000	\$ 80,881.16	\$ 16,675.51	\$ 2,373.83	\$ 99,930.50	\$ 406.00		\$ - \$ 406.00
<b>Adult Education</b> 11-90120-0-00000-00000-8699-090-0000				\$ -			\$ -
<b>Alternative (SMASH)</b> 01-90120-0-00000-00000-8699-009-0000				\$ -			\$ -
<b>Cabrillo</b> 01-90120-0-00000-00000-8699-017-0000	\$ 21,855.04	\$ 2,466.00	\$ -	\$ 24,321.04			\$ -
<b>CDS</b> 12-90120-0-00000-00000-8699-070-0000				\$ -	\$ 33,799.87		\$ 33,799.87
<b>Edison</b> 01-90120-0-00000-00000-8699-001-0000	\$ 6,009.61			\$ 6,009.61	\$ 1,250.00		\$ 1,250.00
<b>Franklin</b> 01-90120-0-00000-00000-8699-002-0000	\$ 3,165.67			\$ 3,165.67			\$ -
<b>Grant</b> 01-90120-0-00000-00000-8699-003-0000				\$ -			\$ -
<b>Lincoln</b> 01-90120-0-00000-00000-8699-012-0000	\$ 104,636.00	\$ 7,207.09	\$ 304.91	\$ 112,148.00			\$ -
<b>Malibu High School</b> 01-90120-0-00000-00000-8699-010-0000 <i>Malibu Shark Fund - Resource #90141</i>	\$ 51,364.68	\$ 5,841.55	\$ -	\$ 57,206.23			\$ -
<b>McKinley</b> 01-90120-0-00000-00000-8699-004-0000	\$ 22,330.20	\$ 2,033.00	\$ -	\$ 24,363.20			\$ -
<b>Muir</b> 01-90120-0-00000-00000-8699-005-0000	\$ 16,342.69			\$ 16,342.69			\$ -
<b>Olympic HS</b> 01-90120-0-00000-00000-8699-014-0000	\$ 575.00	\$ 1,771.25	\$ 3.75	\$ 2,350.00			\$ -
<b>Rogers</b> 01-90120-0-00000-00000-8699-006-0000	\$ 23,417.92	\$ 370.00	\$ -	\$ 23,787.92			\$ -
<b>Roosevelt</b> 01-90120-0-00000-00000-8699-007-0000	\$ 731.70	\$ 149.00	\$ -	\$ 880.70			\$ -
<b>Samohi</b> 01-90120-0-00000-00000-8699-015-0000	\$ 20,916.77	\$ 623.60	\$ 76.16	\$ 21,616.53			\$ -
<b>Pt. Dume Marine Science</b> 01-90120-0-00000-00000-8699-019-0000				\$ -			\$ -
<b>Webster</b> 01-90120-0-00000-00000-8699-008-0000				\$ -			\$ -

BOE Date: 06/30/11

Current Gifts and Donations 2010/2011

School/Site Account Number	Y-T-D Adjusted Gift Total	Current Gift Amount	Equity Fund 15% Contrib.	Cumulative Gift Amount	Y-T-D In-Kind Value	Current In-Kind Value	Cumulative In-Kind Value
<b>ALL OTHER LOCATIONS:</b>							
<b>Superintendent's Office</b> 01-90120-0-00000-00000-8699-020-0000				\$ -			\$ -
<b>Educational Services</b> 01-90120-0-00000-00000-8699-030-0000	\$ 89,538.56	\$ 328.25		\$ 89,866.81	\$ 7,039.50		\$ 7,039.50
<b>Student and Family Support Services</b> 01-90120-0-00000-00000-8699-041-0000				\$ -			\$ -
<b>Special Education</b> 01-90120-0-00000-00000-8699-044-0000				\$ -			\$ -
<b>Information Services</b> 01-90120-0-00000-00000-8699-054-0000				\$ -			\$ -
<b>District</b> 01-90120-00000-0-00000-8699-090-0000				\$ -			\$ -
<b>Food &amp; Nutrition Services</b> 01-90120-0-00000-00000-8699-070-0000				\$ -			\$ -
<b>TOTAL GIFTS</b>	<b>\$ 441,765.00</b>	<b>\$ 37,465.25</b>	<b>\$ 2,758.65</b>	<b>\$ 481,988.90</b>	<b>\$ 42,495.37</b>	<b>\$ -</b>	<b>\$ 42,495.37</b>
<b>Total Cash Gifts for District:</b>		<b>\$ 37,465.25</b>	<b>Total Equity Fund 15% Contribs. \$ 2,758.65</b>		<b>Total In-Kind Gifts:</b>	<b>\$ -</b>	





TO: BOARD OF EDUCATION

ACTION/CONSENT

06/30/11

FROM: TIM CUNEO / JANECE L. MAEZ

RE: AMEND CERTIFICATION OF SIGNATURES

RECOMMENDATION NO. A.12

It is recommended that the Board of Education amend the Certification of Signatures, as presented on December 9, 2010, in Recommendation No. A.28, to change the signature authority to include Ms. Sandra Lyon as the Superintendent and Secretary to the Board, and delete the name of Tim Cuneo, former Superintendent and Secretary to the Board.

It is further recommended that the attached document "Certification of Signatures" be completed and filed with the County Superintendent of School in accordance with Education Code Section §42633. Ms. Lyon's signature will be considered valid as of July 1, 2011.

COMMENTS: The Board of Education approved the appointment of Ms. Lyon as the new permanent Superintendent on May 9, 2011 (Item A.01), but her signature authority is effective as of her start date on July 1, 2011.

Mr. Cuneo is retiring on June 30, 2010.

Approval of this Board Action will authorize Ms. Lyon to sign warrants, orders for salary or commercial payments, notices of employment, contracts, invoices and other documents as directed by the Board of Education.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

Santa Monica-Malibu Unified School District

Addendum to

**CERTIFICATION OF SIGNATURES**

As Secretary to the governing board of the above-named school district, I certify that the signature as shown below is the verified signature of the person authorized to sign contracts, invoices and other documents as directed by the Board of Education. This certification is made in accordance with the provisions of Education Code Sections:

K-12 Districts: §35143, §42632 and §42633

This approved signature is valid for the period from July 1, 2011 through December 2, 2011, in accordance with governing board approval dated June 30, 2011.

Signature: \_\_\_\_\_

Tim Cuneo

Superintendent & Secretary to the Board

Signature of Personnel authorized to sign Orders for Salary or Commercial Payments, Notices of Employment, Contracts and Other Documents as directed by the Board of Education:

Signature:	
Typed Name:	Sandra Lyon
Title:	Superintendent and Secretary to the Board

TO: BOARD OF EDUCATION

ACTION/CONSENT

06/30/11

FROM: TIM CUNEO / JANECE L. MAEZ

RE: ADOPT RESOLUTION NO. 10-47 – FUND 11 (ADULT EDUCATION) FUND  
BALANCE COMMITMENT, 10-48 FUND 14 (DEFERRED MAINTENANCE)  
FUND BALANCE COMMITMENT, 10-49 FUND 01 (GENERAL FUND)  
AUTHORITY TO ASSIGN FUND BALANCE

#### RECOMMENDATION NO. A.13

It is recommended that the Board of Education Adopt Resolutions No. 10-47 Fund 11 (Adult Education) Fund Balance Commitment, 10-48 Fund 14 (Deferred Maintenance) Fund Balance Commitment, 10-49 Fund 01 (General Fund) Authority to Assign Fund Balance.

#### **COMMENT:**

In order to prepare for fiscal year end 2010-11 in compliance with the provision of GASB 54 the Board is requested to adopt the following three resolutions. Board Policy #3100 has been recently updated and by adoption of these resolution the district will be able to move forward and prepare financial statements for the current fiscal year.

As described when the Board considered the policy change at their June 16, 2011 special meeting from time to time the Governmental Accounting Standards Board (GASB) issues statements that affect school district and other public agency financial reporting. The most recent of those issued is Statement 54 (GASB 54), *Fund Balance Reporting and Governmental Fund Type Definitions*, that considerably alters the categories and terminology used to describe the components that compose fund balance. These changes are intended to enhance how fund balance information is reported and to improve its usefulness by establishing new fund balance classifications that are easier for users to understand and apply. The new standard also clarifies the definitions of certain governmental funds.

The implementation of GASB 54 standards will require the Board to take several actions. This item begins that process by amending current Board policy (BP 3100) and incorporating necessary requirements. Additionally, AR 3460 - Financial Reports and Accountability will be amended to reflect changes due to GASB 54. There is an item in the Information section of tonight's agenda that accomplishes that change.

With the policy and regulation changes are in place it will be necessary for the Board to adopt specific resolutions each year. Those resolutions may commit portions of the General Fund Balance as appropriate, designate specific employees who may assign remaining balances in the General Fund, and establish the specific minimum fund balance for the General Fund. For the 2010-11 fiscal year additional resolutions will be necessary for Funds 11 (Adult Education) and 14 (Deferred Maintenance) due to the flexibility provisions of the state budget and because the district has chosen to retain the use of those funds for the specific purposes in separate funds. These resolutions will be on the June 30, 2011 agenda.

The new standard does not change the actual amount of fund balance reported, and does not change most aspects of day-to-day accounting.

#### **BACKGROUND**

Fund balance reporting is unique to governmental fund accounting. Fund balance represents the difference between the assets and liabilities reported within a governmental fund. It has traditionally been broken into two components, reserved and unreserved, with a focus on identifying whether resources are available for spending in the subsequent year's budget.

The GASB's initial intent in developing this new standard was to clarify the relationship between the reserved fund balances reported in governmental funds and the restricted net assets reported in the government-wide statements required by GASB Statement 34. It became clear to the GASB that fund balance reporting guidance was interpreted and applied inconsistently, resulting in fund balance information that is not easily understood by financial statement users. The GASB concluded that it was necessary to redefine fund balance classifications in order to improve the clarity and usefulness of fund balance information presented in the financial statements.

## **EFFECTIVE DATE**

GASB 54 is effective for school district financial statements for fiscal year 2010–11.

## **NEW FUND BALANCE CLASSIFICATIONS**

GASB 54 implements a five-tier fund balance classification hierarchy that depicts the extent to which a government is bound by spending constraints imposed on the use of its resources. Note that not all of these classifications will be needed in every governmental fund or by every school district. The five classifications, discussed in more detail below, are:

- Non-spendable
- Restricted
- Committed
- Assigned
- Unassigned

### **Non-spendable Fund Balance**

The non-spendable fund balance classification reflects amounts that are not in spendable form. Examples include inventory, prepaid items, the long-term portion of loans receivable, and nonfinancial assets held for resale. This classification also reflects amounts that are in spendable form but that are legally or contractually required to remain intact, such as the principal of a permanent endowment.

### **Restricted Fund Balance**

The restricted fund balance classification reflects amounts subject to externally imposed and legally enforceable constraints. Such constraints may be imposed by creditors, grantors, contributors, or laws or regulations of other governments, or may be imposed by law through constitutional provisions or enabling legislation. These are the same restrictions used to determine restricted net assets as reported in the government-wide, proprietary fund, and fiduciary trust fund statements.

### **Committed Fund Balance**

The committed fund balance classification reflects amounts subject to internal constraints self-imposed by formal action of the government's highest level of decision-making authority. The constraints giving rise to committed fund balance must be imposed no later than the end of the reporting period (June 30, for school districts). The actual amounts may be determined subsequent to that date but prior to the issuance of the financial statements.

In contrast to restricted fund balance, committed fund balance may be redirected by the government to other purposes as long as the original constraints are removed or modified in the same manner in which they were imposed, that is, by the same formal action of the highest level of decision-making authority.

“Formal action” varies considerably from government to government. For example, formal action for which governments such as cities, counties, or states have authority typically includes the passage of laws, ordinances, or levies. By contrast, formal action for which California school district governing boards have authority is typically limited to actions taken at a public meeting such as a vote, a resolution, or some similar action such as adoption of a budget. For school districts, therefore, the difference between the committed classification and the assigned classification may not be as great as for other governments. As discussed below, an school district may not have a need to report both classifications.

### **Assigned Fund Balance**

The assigned fund balance classification reflects amounts that the government *intends* to be used for specific purposes. Assignments may be established either by the governing body or by a designee of the governing body, and are subject to neither the restricted nor committed levels of constraint.

In contrast to the constraints giving rise to committed fund balance, constraints giving rise to assigned fund balance are not required to be imposed, modified, or removed by formal action of the highest level of decision-making authority. The action does not require the same level of formality and may be delegated to another body or official. Additionally, the assignment need not be made before the end of the reporting period, but rather may be made any time prior to the issuance of the financial statements.

As noted above, for school districts, the difference between the committed and assigned fund balance classifications may be minimal. School districts are not required to report both classifications, but must disclose in the notes to the financial statements the nature of the constraints giving rise to whichever classifications it does report.

### **Unassigned Fund Balance**

In the general fund only, the unassigned fund balance classification reflects the residual balance that has not been assigned to other funds and that is not restricted, committed, or assigned to specific purposes.

In any fund other than the general fund, a positive unassigned fund balance is never reported because amounts in any other fund are assumed to have been assigned, at least, to the purpose of that fund. However, deficits in any fund, including the general fund, that cannot be eliminated by reducing or eliminating amounts assigned to other purposes are reported as negative unassigned fund balance.

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:

**SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION**

**RESOLUTION NO. 10-47  
FUND 11 (ADULT EDUCATION) FUND BALANCE COMMITMENT**

**WHEREAS**, the Governmental Accounting Standards Board (GASB) has issued Statement 54, Fund Balance Reporting and Governmental Fund Type Definitions; and

**WHEREAS**, changes brought by GASB 54 are intended to enhance how fund balance information is reported and improve its usefulness by establishing new fund balance classifications that are easier for user to understand and apply; and

**WHEREAS**, fund balance reporting is unique to governmental fund accounting; and

**WHEREAS**, fund balance represents the difference between the assets and liabilities reported within a governmental fund; and

**WHEREAS**, GASB 54 became effective for school district financial statements for fiscal year 2010-11; and

**WHEREAS**, GASB 54 applies to all funds within the district; and

**NOW, THEREFORE, BE IT RESOLVED** that the revenue, expenditures and ending fund balance for the Fund 11, Adult Education Fund, is hereby committed by the Santa Monica-Malibu Unified School District governing board for the specific purposes of the adult education program. Expenditures in this fund may be made only for direct instructional costs, direct support costs, and indirect costs as specified in Education Code Section 52616.4

**PASSED AND ADOPTED**, this 30<sup>th</sup> day of June 2011 by the following vote:

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

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Jose Escarce  
Board President

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Tim Cuneo  
Superintendent

**SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION**

**RESOLUTION NO. 10-48  
FUND 14 (DEFERRED MAINTENANCE) FUND BALANCE COMMITMENT**

**WHEREAS**, the Governmental Accounting Standards Board (GASB) has issued Statement 54, Fund Balance Reporting and Governmental Fund Type Definitions; and

**WHEREAS**, changes brought by GASB 54 are intended to enhance how fund balance information is reported and improve its usefulness by establishing new fund balance classifications that are easier for user to understand and apply; and

**WHEREAS**, fund balance reporting is unique to governmental fund accounting; and

**WHEREAS**, fund balance represents the difference between the assets and liabilities reported within a governmental fund; and

**WHEREAS**, GASB 54 became effective for school district financial statements for fiscal year 2010-11; and

**WHEREAS**, GASB 54 applies to all funds within the district; and

**NOW, THEREFORE, BE IT RESOLVED** the revenues, expenditures and ending fund balance for the Fund 14, Deferred Maintenance Fund, is hereby committed by the Santa Monica-Malibu Unified School District governing board for the specific purposes of:

- Major repair or replacement of plumbing, heating, air-conditioning, electrical, roofing, and floor systems
- Exterior and interior painting of school buildings
- The inspection, sampling, and analysis of building materials
- The encapsulation or removal of asbestos-containing materials
- The inspection, identification, sampling, and analysis of building materials to determine the presence of lead-containing materials
- Any other items of maintenance approved by the State Allocation Board

**PASSED AND ADOPTED**, this 30<sup>th</sup> day of June 2011 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

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Jose Escarce  
Board President

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Tim Cuneo  
Superintendent

**SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION**

**RESOLUTION NO. 10-49  
FUND 01 (GENERAL FUND) AUTHORITY TO ASSIGN FUND BALANCE**

**WHEREAS**, the Governmental Accounting Standards Board (GASB) has issued Statement 54, Fund Balance Reporting and Governmental Fund Type Definitions; and

**WHEREAS**, changes brought by GASB 54 are intended to enhance how fund balance information is reported and improve its usefulness by establishing new fund balance classifications that are easier for user to understand and apply; and

**WHEREAS**, fund balance reporting is unique to governmental fund accounting; and

**WHEREAS**, fund balance represents the difference between the assets and liabilities reported within a governmental fund; and

**WHEREAS**, GASB 54 became effective for school district financial statements for fiscal year 2010-11; and

**WHEREAS**, GASB 54 applies to all funds within the district; and

**NOW, THEREFORE, BE IT RESOLVED** the Board designates the Superintendent and the Chief Financial Officer the authority to designate as an Assigned Reserve any remaining balances above those committed: and

**NOW, THEREFORE, BE IT RESOLVED** the Board intends to hold as a minimum in the Unassigned Fund Balance an amount equal to 3% of the total general fund expenditures, including other sources and uses, as an Unassigned Reserve for Economic Uncertainty.

**PASSED AND ADOPTED**, this 30<sup>th</sup> day of June 2011 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

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Jose Escarce  
Board President

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Tim Cuneo  
Superintendent



TO: BOARD OF EDUCATION

ACTION/CONSENT

06/30/11

FROM: TIM CUNEO / JANECE L. MAEZ / PAT HO

RE: ADOPT RESOLUTION 10-50 - ANNUAL DELEGATION OF ADMINISTRATIVE AUTHORITY TO PROCESS ROUTINE AND NON-ROUTINE BUDGET REVISIONS, ADJUSTMENTS, AND TRANSFERS FOR FY 2011-12

RECOMMENDATION NO. A.14

It is recommended that the Board of Education adopt Resolution Number 10-50 - Annual Delegation of Administrative Authority to Process Routine and Non-Routine Budget Revisions, Adjustments, and Transfers. This Resolution will provide authority for Superintendent Sandra Lyon and Chief Financial Officer Janece L. Maez to authorize routine and non-routine revisions, adjustments and transfers to the District budget within the limits defined in the resolution. Individual routine revisions up to \$500,000, no more than \$1,000,000 at a time, and non-routine revisions up to \$250,000. This will facilitate processing of District business. All revisions made will be brought to the Board for ratification.

COMMENTS: The governing of a district may adopt a formal resolution allowing their administrative staff to process certain budget adjustments and transfers and submit them to the Los Angeles County Office of Education (LACOE) prior to their individual approval by the Board. Any district that considers implementing this option should carefully weight all of its fiscal implications, including setting well-defined guidelines and parameters on the amounts and kinds of adjustments and transfers that district staff may process. Such guidelines should include limiting this authority to the routine transfer of amounts between objects of expenditures within funds and between funds, as necessary, to facilitate the payment of district obligation and to effect technical adjustments related to the budget.

Other “non-routine” adjustments and transfers, such as revenue increases or decreases and the related offsetting impact to expenditures and/or fund balance, transactions involving other sources and uses, interfund transfers, or transactions exceeding a prescribed dollar amount, should continue to be processed and approved directly by the governing board. In addition, to ensure that this practice does not become unmanageable, LACOE has established the following “delegation of authority” guidelines:

Delegation of Budget Adjustment and Transfer Authority Guidelines

- In order for a district to utilize the “delegation of authority” option, the district’s governing board must annually adopt and file with LACOE an original resolution delegating budget adjustment and transfer authority to the superintendent and staff of the district.
- The governing board resolution authorizing this delegation of authority to staff must define, by types of budget adjustments and transfers, funds, and dollar limitations, if any.

- All budget adjustments and transfers processed by the district's staff must be entered into the PSFS and submitted to LACOE for approval on the appropriate budget revision summary form, e.g., Form No. 503-056-A or 4504-057-T. The districts should indicate on the revision form the date on which the governing board approved the written resolution establishing the delegation of authority to staff.
- During formal board meetings, the governing board must ratify/approve all budget adjustments and transfers not previously board-approved but processed by staff under the delegation of authority. This must be done at least three times annually, i.e., with the First Interim Report, Second Interim Report, and the Unaudited Actuals, and not later than June 30.

Please note that the implementation of this optional procedure does not imply or indicate a means of bypassing Education Code requirements, LACOE procedures for school districts obtaining governing board approval, or LACOE approvals of budget revisions. In addition, this procedure does not relieve school districts from the timely submission of the standard budget revision documents and forms, or initiating the necessary data input to the PSFS in support of the budget revisions submitted under the provisions of the governing board's written resolution.

MOTION MADE BY:  
 SECONDED BY:  
 STUDENT ADVISORY VOTE:  
 AYES:  
 NOES:

## **RESOLUTION NUMBER 10-50**

### **ANNUAL DELEGATION OF ADMINISTRATIVE AUTHORITY TO PROCESS ROUTINE AND NON-ROUTINE BUDGET REVISIONS, ADJUSTMENTS, AND TRANSFERS**

Santa Monica-Malibu Unified School District

GOVERNING BOARD RESOLUTION NUMBER: 10-50

BOARD ADOPTION DATE: June 30, 2011

The Governing Board of the Santa Monica-Malibu Unified School District authorizes Sandra Lyon, Superintendent and Janece L. Maez, Chief Financial Officer, to make such routine and non-routine budget revisions, adjustments and transfers as necessary for the payment of District obligations and to effect technical adjustments of the Board-adopted budget during the 2011-12 fiscal year, in accordance with the provisions of this resolution.

This resolution is adopted for the purpose of expediting the processing of routine and non-routine budget revisions, adjustments, and transfers, and shall remain in effect for a period of one year, from July 1, 2011 to June 30, 2012, and is subject to annual review and renewal by duly adopted resolution of the Governing Board of the Santa Monica-Malibu Unified School District.

The amount of any individual routine budget revision, adjustment, or transfer shall not exceed \$500,000. The total amount of routine budget revisions, adjustments, and transfers at any one time may not exceed \$1,000,000.

This resolution shall be limited to the administrative approval and processing of routine budget revisions, adjustments, and transfers, within or between account objects of expenditures and within or between resources and funds, including, budget revisions that do not change the fund balance.

This resolution shall not permit the administrative processing of non-routine budget revisions, adjustments, and transfers that increase or decrease revenues and other financing sources and uses, along with the corresponding revisions in expenditures; or budget revisions, adjustments, and transfers that reduce or increase the fund balance of any related fund; or transfers between funds exceeding \$250,000. Such non-routine budget revisions, adjustments, and transfers must continue to be presented to the Governing Board for approval prior to processing and submission to the Los Angeles County Office of Education (*LACOE*) for further review, approval, and processing.

A summary report of budget revisions, adjustments and transfers approved and processed by the Superintendent in accordance with this resolution, listed by major objects and funds, transaction numbers, dates, and amounts shall be submitted to the Governing Board for adoption/ratification not less than three times annually (by October 31, January 31 and June 30) with the District's First Interim, Second Interim and in conjunction with the annual close of the District's financial records and Unaudited Actuals Reports.

All budget adjustments and transfers must be made in accordance with the provisions of the Education Code Sections '42600, '42601, '42602, '42603, and '42610, and processed using the appropriate forms and documentation as provided by the County Office, and in compliance with applicable District guidelines.

This resolution by the Governing Board and written authorization by the persons herein designated may be used by the Los Angeles County Office of Education to permit budget revisions, adjustments, and transfers in accordance with the foregoing guidelines.

**ADOPTED** by the Santa Monica-Malibu Unified School District Governing Board on this 30<sup>th</sup> day of June, 2011.

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President, Governing Board

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Vice President, Governing Board

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Member, Governing Board

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Superintendent, Governing Board

TO: BOARD OF EDUCATION

ACTION/CONSENT

06/30/11

FROM: TIM CUNEO / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: AUTHORIZATION TO USE BID NO. P13-08-09 GLENDALE UNIFIED SCHOOL DISTRICT FOR THE PURCHASE OF APPLE COMPUTER PRODUCTS, SERVICES, AND RELATED COMPONENTS – PHASE III TECHNOLOGY UPGRADES – MEASURE BB

RECOMMENDATION NO. A.15

It is recommended that the Board of Education authorize using Bid No.P13- 08-09 Glendale Unified School District for the purchase of Apple computer products, services, and related components, in an amount not to exceed \$409,553.97 under the terms and conditions of the public agency's contract pursuant to the provisions of public contract code section 20118 and 20652.

COMMENTS: Phase III Classroom Technology upgrades consists of several purchases including Smart Boards, Teacher Macs, tablets and Laptops; Student Macs, Laptops and mini tablets; classroom amplification and wiring infrastructure for all secondary Math and Science classrooms.

This order fulfills the Apple portion of the upgrades for Lincoln and Adams Middle Schools.

Bid #12.01BB is currently on the street for the PC portion of the project and will fulfill the PC portion of the upgrades for Malibu Middle and High and Santa Monica High School. It is anticipated that this bid award will come to the Board of Education for approve during the board meeting of July 20, 2011. The total budget for the computer equipment portion of the project is \$934,078.

School district governing boards have the authority to "piggyback" on another public agency's bid per public contract code section 20118 and 20652 when it is determined to be in the "best interest of the district". It is often advantageous for district to utilize piggyback bids when contract items are identical to the districts specifications. Using piggyback contracts saves time and money, and they often provide lower prices than a single jurisdiction would be able to obtain

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:



TO: BOARD OF EDUCATION

ACTION/CONSENT

06/30/11

FROM: TIM CUNEO / JANECE L. MAEZ / STUART SAM

RE: CONTRACT AMENDMENT #29 FOR ADDITIONAL ARCHITECTURAL  
SERVICES FOR MALIBU HIGH SCHOOL, CAMPUS MODERNIZATION  
PROJECT – HMC ARCHITECTS – MEASURE BB

RECOMMENDATION NO. A.16

It is recommended that the Board of Education approve Contract Amendment No. 29 to HMC Architects, to provide additional architectural and engineering services to prepare additional drawings and calculations in response to a specific request by the City related to the Coastal Development Permit review and approval process. Contract Amendment No. 29 is in the amount of \$8,000. The revised total contract amount will be \$6,493,987.

Funding Information

Budgeted: Yes  
Fund: 21  
Source: Building Fund  
Account Number: 21-00000-0-00000-85000-5802-010-2600  
Budget Category: Design Services, Architects  
Friday Memo: 6/27/11

COMMENTS: This contract amendment covers additional services that were not part of the original scope of Contract Amendment #21 for Wastewater Design services. The City of Malibu Environmental Health Department has asked for additional drawings and engineering regarding their review of the wastewater treatment system for the Malibu High School main project. The additional items requested were not part of the original scope of services. Contract Amendment #29, in the amount of \$8,000, includes \$500 for reimbursable expenses.

ORIGINAL CONTRACT AMOUNT (Programming/Schematic Design)	\$ 961,327
CONTRACT AMENDMENT #1 (Cabrillo SDC-IS)	87,995
CONTRACT AMENDMENT #2 (FF&E Standards)	92,400
CONTRACT AMENDMENT #3 (DD/CD/CA Malibu Project)	3,562,894
CONTRACT AMENDMENT #4 (Pt. Dume/Webster Safety)	157,588
CONTRACT AMENDMENT #5 (Malibu Project Public Meetings/EIR)	25,144
CONTRACT AMENDMENT #6 (Cabrillo Safety Project)	10,304
CONTRACT AMENDMENT #7 (Webster Parking Safety Project)	62,344
CONTRACT AMENDMENT #8 (Cabrillo Septic Study)	21,647
CONTRACT AMENDMENT #9 (Malibu right turn lane study)	68,256
CONTRACT AMENDMENT #10 (Malibu fire protection)	25,991
CONTRACT AMENDMENT #11 (Malibu field renderings)	8,046
CONTRACT AMENDMENT #12 (Malibu wastewater study)	62,037
CONTRACT AMENDMENT #13 (Malibu electrical)	34,428
CONTRACT AMENDMENT #14 (Malibu EIR, Traffic, Parking)	372,321
CONTRACT AMENDMENT #15 (Webster fire alarm)	9,090
CONTRACT AMENDMENT #16 (Malibu, Additional Scope)_	228,405
CONTRACT AMENDMENT #17 (Malibu, Parking Lot "A")	57,340
CONTRACT AMENDMENT #18 (Cabrillo, Additional scope)	9,690
CONTRACT AMENDMENT #19 (OWTS, Webster)	57,330

CONTRACT AMENDMENT #20 (OWTS, Pt. Dume)	57,330
CONTRACT AMENDMENT #21 (Malibu HS, OWTS Construction Documents & CA)	245,375
CONTRACT AMENDMENT #22 (Structural investigation and design, Point Dume ES)	19,840
CONTRACT AMENDMENT #23 (CDP Exemption and Waivers, Malibu HS)	12,520
CONTRACT AMENDMENT #24 (DSA submittal for Access Review, Cabrillo ES Fencing)	3,700
CONTRACT AMENDMENT #25 (Separate Malibu FA into separate DSA & Bid Package)	69,210
CONTRACT AMENDMENT #26 (Additional Security Fencing, Gates & Erosion Control at Malibu MHS)	83,090
CONTRACT AMENDMENT #27 (Cabrillo fencing and gate revisions)	7,065
CONTRACT AMENDMENT #28 (Webster, Parking and Drop-Off)	73,280
CONTRACT AMENDMENT #29 (Malibu, Campus Improvement)	8,000
<b>TOTAL CONTRACT AMOUNT:</b>	<b>\$6,493,987</b>

MOTION MADE BY:  
 SECONDED BY:  
 STUDENT ADVISORY VOTE:  
 AYES:  
 NOES:



TO: BOARD OF EDUCATION

ACTION/CONSENT

06/30/11

FROM: TIM CUNEO / JANECE L. MAEZ / STUART A. SAM

RE: CONTRACT AMENDMENT #6 FOR ADDITIONAL TESTING AND SPECIAL  
INSPECTION SERVICES – MALIBU MIDDLE AND HIGH SCHOOL – DSA  
COMPLIANCE – BTC LABS – MEASURE BB

RECOMMENDATION NO. A.17

It is recommended that the Board of Education approve Contract Amendment #6 with BTC Labs for Testing and Special Inspection Services at Malibu Middle and High School, DSA Compliance Project, in the amount of \$901 for a total contract amount of \$39,261.

Funding Information

Budgeted: Yes  
Fund: 21  
Source: State School Building Fund  
Account Number: 21-00000-0-00000-85000-5802-010-2600  
Description: Independent Contractor/Consultant

Comments: The Division of State Architect (DSA) is mandating that all previous applications on a project scope area be certified before new approval is issued. It has been determined that Malibu Middle and High School has a prior application on file with DSA (A# 03-59245) which has been closed without certification. District staff requested a proposal from BTC Labs to provide Testing and Special Inspection Services for the DSA Compliance Project at Malibu Middle and High School, DSA Application No. 03-59245.

This Contract Amendment #6, for \$901, is for Testing and Special Inspection Services for Malibu Middle and High School, DSA Compliance project.

In addition, the value of Contract Amendment #1 is revised to reflect the actual value of the executed contract amendment with BTC Labs.

The revised contract total will be \$39,261. This cost was anticipated in the budget.

ORIGINAL CONTRACT (Cabrillo, DSA A#03-113115)	\$ 3,189
Contract Amendment #1 (Malibu Soil, DSA A#03-113456)	10,802
Contract Amendment #2 (Point Dume Gas Line, DSA A#03-112541)	5,364
Contract Amendment #3 (Samohi DSA Compliance DSA A#03-101212)	1,682
Contract Amendment #4 (Franklin DSA Compliance DSA A#03-59179)	901
Contract Amendment #5 (Malibu MHS Water Main)	16,422
Contract Amendment #6 (Malibu DSA Compliance DSA A#03-59245)	901
<b>TOTAL CONTRACT AMOUNT</b>	<b>\$39,261</b>

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:



TO: BOARD OF EDUCATION

ACTION/CONSENT

06/30/11

FROM: TIM CUNEO / JANECE L. MAEZ / STUART A. SAM

RE: AWARD OF BID #10.17.BB-03-112998 – CCJUP: SAMOHI REPLACEMENT OF THE EXISTING GRASS FOOTBALL FIELD WITH SYNTHETIC TURF AT SANTA MONICA HIGH SCHOOL – “BEST VALUE” LEASE LEASEBACK CONTRACTOR

RECOMMENDATION NO. A.18

It is recommended that the Board of Education award Bid #10.17.BB-03-112998, Santa Monica High School (Samohi) Replacement of the Existing Grass with Synthetic Turf project, to the lowest responsive responsible bidder, in an amount not to exceed \$1,200,000.00

Funding Information

Budgeted: Yes

Fund: 40

Source: RDA

Account Number: 40-00000-0-00000-82000-5802-050-2600

Description: Construction Services

Friday Memo: 6/27/11

COMMENTS: The bidding opportunity for the Samohi Replacement of the Existing Grass with Synthetic Turf project RFQ/RFP were issued out on June 16, 2011, to three (3) prequalified general contractors. A total of three (3) contractors attended the mandatory job walk held on June 20, 2011. Three (3) submitted an RFP as follows on June 27, 2011:

Montanari Construction \$xxx,xxx *(to be provided in an update)*

Shaw – Sportex \$xxx,xxx *(to be provided in an update)*

Hellas Construction.Com \$xxx,xxx *(to be provided in an update)*

The team will evaluate the RFP listed above to select the “Best Value” proposal. To ensure that the project starts on July 1, we are requesting that the Board approve the contract award.

A BOE item will be presented at the July 20, 2011, BOE meeting ratifying the contract award to one of the three lease leaseback bidders listed above, as determined to be the best proposal considering qualification, value and schedule.

The Board is also requested to approve a Construction budget of \$1,200,000. The project is part of the scope as approved by the BOE CCJUP project description. Funding will be provided as part of the RDA source.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:



TO: BOARD OF EDUCATION

ACTION/CONSENT

06/30/11

FROM: TIM CUNEO / JANECE L. MAEZ / STUART A. SAM

RE: APPROVE PROPOSAL FOR ENGINEERING SERVICES FOR SWPPP –  
SANTA MONICA HIGH SCHOOL – BREEN ENGINEERING INC. – MEASURE  
BB

RECOMMENDATION NO. A.19

It is recommended that the Board of Education approve Proposal for Engineering Services with Breen Engineering Inc. to provide engineering services for the Storm Water Pollution Protection Plan at the Santa Monica High School – Science and Technology and Site Improvements Project, in an amount of \$5,225.

Funding Information:

Budgeted: Yes

Fund: 21 – State School Building Fund

Account Number: 21-00000-0-00000-85000-5802-015-2600

Description: Consultant Services

Friday Memo: 6/27/11

COMMENTS: All projects that disturb one or more acres of soil or disturb less than one acre but are part of a larger common plan of development that in total disturbs one or more acres, are required to obtain coverage under the General Permit for Discharges of Storm Water Associated with Construction Activity. The General Permit requires the development and implementation of a Storm Water Pollution Prevention Plan (SWPPP) and filing of an NOI (Notice of Intent). The SWPPP and NOI have to be submitted and approved prior to start of construction site activities.

This Contract for \$5,225 is for engineering services to develop and complete the required SWPPP and NOI for the Santa Monica High School – Science and Technology and Improvements Project. The contract total will be \$5,225.

The scope of work for the civil engineering team includes the following:

- Be the designated Qualified SWPPP Developer
- Complete the Notice of Intent (NOI)
- Perform the Project Risk Level Determination.
- Prepare a Site Map, including construction site boundaries, discharge location, site drainage areas, areas of soil disturbance, sampling locations, location of all erosion control BMPs, location of all post construction BMPs, and location of contractor fueling, storage, and wash down areas.
- Prepare Storm Water Pollution Prevention Plan (SWPPP) manual
- Assist District in submitting and filing all the required documents via the new online system
- Services include all soil disturbance including the science and technology building, parking lot and sports fields.

TOTAL CONTRACT AMOUNT      \$5,225

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:



TO: BOARD OF EDUCATION

ACTION/CONSENT

06/30/11

FROM: TIM CUNEO / JANECE L. MAEZ / STUART A. SAM

RE: APPROVAL OF DEVELOPER-CONTRACTOR – NEW EDISON LANGUAGE  
ACADEMY PROJECT – LEASE LEASEBACK RFQ/RFP – MEASURE BB

RECOMMENDATION NO. A.20

It is recommended that the Board of Education approve the four (4) firms listed below as pre-qualified Developer-Contractors for the New Edison Language Academy Project, a not-to-exceed amount approved by the Board of Education.

Funding Information

Budgeted: Yes  
Fund: 81  
Source: Building Fund  
Account Number: 81-00000-0-00000-85000-6200-001-2600  
Description: Construction Services  
DSA #: 03-112999  
Friday Memo: 6/27/11

COMMENTS: The Request for Qualifications/Request for Proposals was sent to ten (10) selected Developer-Contractors on May 24, 2011. Total of nine (9) Developer-Contractors attended the mandatory job walk held on May 31, 2011. Four (4) have confirmed submittal of qualifications/proposals, as follows. These qualifications/proposals are due on July 7, 2011.

Suffolk-Roel Construction Company  
Swinerton Builders  
Bernards  
PCL Construction Services, Inc.

District panel will evaluate the qualifications/proposals received from the contractors listed above to select and rank the Developer-Contractor(s) providing best value on the project. Interviews are scheduled on July 12, 2011.

To ensure that the project schedule is not impacted considerably and construction start makes the best use of summer schedule, we are requesting that the Board pre-approve the Developer-Contractors listed above.

A BOE item will be presented at the July 20, 2011 BOE meeting ratifying the contract award to the Developer-Contractor providing best value on the project.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:





TO: BOARD OF EDUCATION

ACTION/CONSENT

06/30/11

FROM: TIM CUNEO / JANECE L. MAEZ / STUART A. SAM

RE: APPROVAL OF DEVELOPER-CONTRACTOR – JOHN ADAMS MIDDLE SCHOOL – REPLACEMENT OF CLASSROOM BUILDINGS E, F, & G, NEW ADMINISTRATION, MODERNIZATION & SITE IMPROVEMENTS – LEASE LEASEBACK RFQ/RFP – MEASURE BB

RECOMMENDATION NO. A.21

It is recommended that the Board of Education approve the four (4) firms listed below as pre-qualified Developer-Contractors for the John Adams Middle School – Replacement of Classroom Building E, F & G, New Administration, Modernization and Site Improvements Project (Package 2B), in a not-to-exceed amount approved by the Board of Education.

Funding Information

Budgeted: Yes

Fund: 82

Source: Building Fund

Account Number: 82-00000-0-00000-85000-6200-011-2600

Description: Construction Services

DSA #: 03-112808

Friday Memo: 6/27/11

COMMENTS: The Request for Qualifications/Request for Proposals was sent to ten (10) selected Developer-Contractors on May 24, 2011. Total of nine (9) Developer-Contractors attended the mandatory job walk held on May 31, 2011. Four (4) have confirmed submittal of qualifications/proposals, as follows. These qualifications/proposals are due on July 7, 2011.

Suffolk-Roel Construction Company  
Swinerton Builders  
Bernards  
PCL Construction Services, Inc.

District panel will evaluate the qualifications/proposals received from the contractors listed above to select and rank the Developer-Contractor(s) providing best value on the project. Interviews are scheduled on July 12, 2011.

To ensure that the project schedule is not impacted considerably and construction start makes the best use of summer schedule, we are requesting that the Board pre-approve the Developer-Contractors listed above.

A BOE item will be presented at the July 20, 2011 BOE meeting ratifying the contract award to the Developer-Contractor providing best value on the project.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:



TO: BOARD OF EDUCATION

ACTION/CONSENT

06/30/11

FROM: TIM CUNEO / DEBRA MOORE WASHINGTON

RE: CERTIFICATED PERSONNEL – Elections, Separations

RECOMMENDATION NO. A.22

Unless otherwise noted, all items are included in the 2010/2011 approved budget.

**ADDITIONAL ASSIGNMENTS**

**EDUCATIONAL SERVICES**

Benitez, Lourdes	6 hrs @\$40.46	6/28/11	Est Hrly/\$243
Caamal-Murcia, Gabriela	6 hrs @\$40.46	6/28/11	Est Hrly/\$243
Cervantes, Heidi	6 hrs @\$40.46	6/28/11	Est Hrly/\$243
Chang, Carol	6 hrs @\$40.46	6/28/11	Est Hrly/\$243
Chen, Lillian	6 hrs @\$40.46	6/28/11	Est Hrly/\$243
Daruty, Lila	6 hrs @\$40.46	6/28/11	Est Hrly/\$243
Duran, Concepcion	6 hrs @\$40.46	6/28/11	Est Hrly/\$243
Hopkins, Miriam	6 hrs @\$40.46	6/28/11	Est Hrly/\$243
Johnson, Rebecca	6 hrs @\$40.46	6/28/11	Est Hrly/\$243
Langsdale, Jennifer	6 hrs @\$40.46	6/28/11	Est Hrly/\$243
Lipson, Jennifer	6 hrs @\$40.46	6/28/11	Est Hrly/\$243
Macon, Tristen	6 hrs @\$40.46	6/28/11	Est Hrly/\$243
Mulkern, Nicole	6 hrs @\$40.46	6/28/11	Est Hrly/\$243
Ostrom, Michael	6 hrs @\$40.46	6/28/11	Est Hrly/\$243
Rose, Lori	6 hrs @\$40.46	6/28/11	Est Hrly/\$243
Scheer, Susan	6 hrs @\$40.46	6/28/11	<u>Est Hrly/\$243</u>

TOTAL ESTABLISHED HOURLY \$3,888

Comment: Elementary Intensive Intervention Summer School Professional Development  
01-Gifts-Equity

Godlberg, Cori	6 hrs @\$40.46	6/28/11	Est Hrly/\$243
Moazzez, Rozita	6 hrs @\$40.46	6/28/11	Est Hrly/\$243
Murphy, Leticia	6 hrs @\$40.46	6/28/11	Est Hrly/\$243
Post, Joel	6 hrs @\$40.46	6/28/11	Est Hrly/\$243
Saling, David	6 hrs @\$40.46	6/28/11	<u>Est Hrly/\$243</u>

TOTAL ESTABLISHED HOURLY \$1,215

Comment: Middle School Intensive Intervention Summer School Professional Development  
01-Gifts-Equity

Chacon, Martha	6 hrs @\$40.46	6/28/11	Est Hrly/\$243
Cierra, Jorge	6 hrs @\$40.46	6/28/11	Est Hrly/\$243
Escalera, Daniel	6 hrs @\$40.46	6/28/11	Est Hrly/\$243
Fulcher, Nathan	6 hrs @\$40.46	6/28/11	Est Hrly/\$243
Hafft, Ianna	6 hrs @\$40.46	6/28/11	Est Hrly/\$243
Parker, Trevor	6 hrs @\$40.46	6/28/11	Est Hrly/\$243
Reardon, Marybeth	6 hrs @\$40.46	6/28/11	<u>Est Hrly/\$243</u>

TOTAL ESTABLISHED HOURLY \$1,701

Comment: High School Intensive Intervention Summer School Professional Development  
01-Gifts-Equity

**SANTA MONICA HIGH SCHOOL**

Garrido, Jessica	10 hrs @\$40.46	1/28/11-6/22/11	<u>Est Hrly/\$405</u>
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TOTAL ESTABLISHED HOURLY \$405

Comment: Service Learning Project  
01-IAASA: Title II Teacher Quality

Gomez, Candelario	\$40.46, as needed	5/21/11-6/22/11	<u>Est Hrly/\$----</u>
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TOTAL ESTABLISHED HOURLY \$----

Comment: Saturday School  
01-Unrestricted Resource

SPECIAL EDUCATION

Badt, Jon	6 hrs @\$40.46	6/28/11	Est Hrly/\$243
Berezowsky, Lisa	6 hrs @\$40.46	6/28/11	Est Hrly/\$243
Bishop, Shannon	6 hrs @\$40.46	6/28/11	Est Hrly/\$243
Boone, Brooke	6 hrs @\$40.46	6/28/11	Est Hrly/\$243
Brock, Miriam	6 hrs @\$40.46	6/28/11	Est Hrly/\$243
Center-Brooks, Cheryl	6 hrs @\$40.46	6/28/11	Est Hrly/\$243
Chavez, Craig	6 hrs @\$40.46	6/28/11	Est Hrly/\$243
Cogan, Lisa	6 hrs @\$40.46	6/28/11	Est Hrly/\$243
Cohn, Jeff	6 hrs @\$40.46	6/28/11	Est Hrly/\$243
Collin, Laura	6 hrs @\$40.46	6/28/11	Est Hrly/\$243
Davies, Michael	6 hrs @\$40.46	6/28/11	Est Hrly/\$243
DeGregorio, Dana	6 hrs @\$40.46	6/28/11	Est Hrly/\$243
Deshautelle, Anna	6 hrs @\$40.46	6/28/11	Est Hrly/\$243
Fliegel, Lois	6 hrs @\$40.46	6/28/11	Est Hrly/\$243
Flowers, Lynne	6 hrs @\$40.46	6/28/11	Est Hrly/\$243
Franklin, Judy	6 hrs @\$40.46	6/28/11	Est Hrly/\$243
Gomez, Tony	6 hrs @\$40.46	6/28/11	Est Hrly/\$243
Gonsalves, Diane	6 hrs @\$40.46	6/28/11	Est Hrly/\$243
Gonzalez, Gabriela	6 hrs @\$40.46	6/28/11	Est Hrly/\$243
Hylind, Amy	6 hrs @\$40.46	6/28/11	Est Hrly/\$243
Keith, Kelly	6 hrs @\$40.46	6/28/11	Est Hrly/\$243
Kilpatrick, Genevieve	6 hrs @\$40.46	6/28/11	Est Hrly/\$243
Kim, Mindy	6 hrs @\$40.46	6/28/11	Est Hrly/\$243
Kittel, Gina	6 hrs @\$40.46	6/28/11	Est Hrly/\$243
Kleis, Heidi	6 hrs @\$40.46	6/28/11	Est Hrly/\$243
Langus, Jocelyn	6 hrs @\$40.46	6/28/11	Est Hrly/\$243
Levy, Amanda	6 hrs @\$40.46	6/28/11	Est Hrly/\$243
Mansour, Carolyn	6 hrs @\$40.46	6/28/11	Est Hrly/\$243
Marshall, Susan	6 hrs @\$40.46	6/28/11	Est Hrly/\$243
McGooley, Megan	6 hrs @\$40.46	6/28/11	Est Hrly/\$243
McGregory, Cynthia	6 hrs @\$40.46	6/28/11	Est Hrly/\$243
Montanez, Joe	6 hrs @\$40.46	6/28/11	Est Hrly/\$243
Quine, Nicki	6 hrs @\$40.46	6/28/11	Est Hrly/\$243
Reilly, Maureen	6 hrs @\$40.46	6/28/11	Est Hrly/\$243
Saenz, Deborah	6 hrs @\$40.46	6/28/11	Est Hrly/\$243
Schneider, Rhonda	6 hrs @\$40.46	6/28/11	Est Hrly/\$243
Siegel, Julie	6 hrs @\$40.46	6/28/11	Est Hrly/\$243
Ustation, Tina	6 hrs @\$40.46	6/28/11	Est Hrly/\$243
Van Cott, James	6 hrs @\$40.46	6/28/11	Est Hrly/\$243
Waul, Maria	6 hrs @\$40.46	6/28/11	Est Hrly/\$243
Whaley, Joseph	6 hrs @\$40.46	6/28/11	Est Hrly/\$243
TOTAL ESTABLISHED HOURLY			\$9,963

Comment: Special Ed Extended School Year Professional Development  
01-Special Education

STUDENT SERVICES

Kariya, Emily	1 hr @\$40.46	6/14/11	Est Hrly/\$40
TOTAL ESTABLISHED HOURLY			\$40

Comment: Translation for SARB  
01-Unrestricted Resource

THEATER OPERATIONS/FACILITY PERMITS

Barba, Yesenia	12 hrs @\$25.89	10/10/10-6/30/11	Own Hrly/\$311
Smith, Courtnee	12 hrs @\$25.52	10/10/10-6/30/11	Own Hrly/\$306
TOTAL OWN HOURLY			\$617

Comment: Monitor CDS Facilities on Weekends  
01-Barnum Hall

**ADDITIONAL ASSIGNMENT – EXTRA DUTY UNITS**  
**SANTA MONICA HIGH SCHOOL – Academic 2<sup>nd</sup> Semester**

<u>Name</u>	<u>Rate</u>	<u>Assignment</u>	<u>Effective</u>	<u>Not to Exceed</u>
Boyd, Bryn	4 EDU	Sr. Advisor	1/11-6/11	\$1,024
Chapman, Amy	6 EDU	Yearbook Advisor	1/11-6/11	\$1,536
Corrigan, Michael	13 EDU	Band Director	1/11-6/11	\$3,328
Escalera, Daniel	12 EDU	Athletic Director	1/11-6/11	\$3,072
Faas, Kathleen	6 EDU	Newspaper Advisor	1/11-6/11	\$1,536
Forrer, Brooke	2 EDU	Jr. Advisor	1/11-6/11	\$ 512
Gaida, Ingo	13 EDU	Academic Decathlon	1/11-6/11	\$3,328
Garcia-Hecht, Veronica	12 EDU	Student Activities Director	1/11-6/11	\$3,072
Gatell, Frank	4 EDU	Scholarship Advisor	1/11-6/11	\$1,024
Gaynor, Susan	2 EDU	Jr. Advisor	1/11-6/11	\$ 512
Honda, Julie	5 EDU	Scholarship Advisor	1/11-6/11	\$1,280
Hovis, Darryl	13 EDU	Drama Director	1/11-6/11	\$3,328
Huls, Jeffe	10 EDU	Vocal Music Director	1/11-6/11	\$2,560
Kariya, Emily	4 EDU	Sr. Advisor	1/11-6/11	\$1,024
Meadors, Amy	12 EDU	Pep Squad Advisor	1/11-6/11	\$3,072
Mejia, Rosa	4 EDU	Scholarship Advisor	1/11-6/11	\$1,024
Reardon, Marybeth	2 EDU	Sr. Advisor	1/11-6/11	\$ 512
Sakow, Terry	13 EDU	Band Director	1/11-6/11	\$3,328
Swenson, Joni	13 EDU	Orchestra Director	1/11-6/11	\$3,328
			<b>TOTAL EDUS</b>	<b>\$38,400</b>

**TOTAL ESTABLISHED HOURLY, OWN HOURLY AND EXTRA DUTY UNITS = \$ 56,229**

**ELECTIONS**

**CHILD DEVELOPMENT SERVICES**

**(@\$16.19 Hourly Rate)**

Vega-Johnson, Leticia 6/10/11-6/30/11

**CHANGE IN ASSIGNMENT**

**Effective**

Compton-Sugars, Shirley 7/1/11  
 Grant Elementary/Assistant Principal  
From: John Adams MS  
To: Grant Elementary

Chu, Rebecca 7/1/11  
 Rogers Elementary/Assistant Principal  
From: Roosevelt Elementary  
To: Rogers Elementary

Marron, Esther 7/1/11  
 Special Ed/Psychologist  
From: Child Development Services  
To: Special Education

Monahan, Martha 7/1/11  
 Roosevelt Elementary/Assistant Principal  
From: Grant Elementary  
To: Roosevelt Elementary

Samarge-Powell, Susan 7/1/11-6/30/12  
 Human Resources/TOSA-Coord  
From: 40% TOSA  
To: 80% TOSA/20% Coord of Teacher Support

**LEAVE OF ABSENCE (with pay)****Name/Location**

Higginson, James  
Special Education

**Effective**

6/7/11-6/22/11  
[medical]

Hinojosa, Judith  
Santa Monica HS

5/20/11-6/5/11  
[maternity]

Mendinueto, Darwin  
SMASH

4/25/11-5/13/11  
[CFRA]

**LEAVE OF ABSENCE (without pay)****Name/Location**

Blitz, Sarah  
Lincoln MS

**Effective**

8/29/11-6/18/12  
[20% - personal]

Frost, Millicent  
Educational Services

8/29/11-6/18/11  
[40% - personal]

Norodom, Pachapor  
Child Develop Svcs

8/29/11-6/18/12  
[50% - personal]

**RETIREMENT****Name/Location**

Dilamarter, Susan  
Franklin Elementary

**Effective**

6/22/11

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:

TO: BOARD OF EDUCATION

FROM: TIM CUNEO / WILBERT YOUNG

RE: CLASSIFIED PERSONNEL - MERIT

ACTION/CONSENT  
06/30/11

RECOMMENDATION NO. A.23

It is recommended that the following appointments for Classified Personnel (merit system) be approved and/or ratified. All personnel will be properly elected in accordance with District policies and salary schedules.

<b><u>TEMP/ADDITIONAL ASSIGNMENTS</u></b>		<b><u>EFFECTIVE DATE</u></b>
Conkle, Ann Facility Permits	Office Specialist [temporary assignment]	4/1/11-12/31/11
Conkle, Ann Theater Operations	Office Specialist [temporary assignment]	4/1/11-12/31/11
Gutierrez, Yoly Superintendent	Bilingual Community Liaison [additional hours for translation]	3/1/11-6/30/11
Jones, Chancy Malibu HS	Campus Security Officer [overtime, as needed]	5/1/11-6/30/11
Peoples, Jeff Facility Permits	Custodian [overtime, as needed]	5/1/11-6/30/11
Peoples, Jeff Theater Operations	Custodian [overtime, as needed]	5/1/11-6/30/11
Taylor, Candice Operations	[overtime, as needed]	7/1/11-6/30/12
Vila, Florinda Educational Svcs	Bilingual Community Liaison [additional hours – Middle School Initiative]	5/16/11
Wilson, Stanley Malibu HS	Campus Security Officer [overtime, as needed]	5/1/11-6/30/11
<b><u>SUBSTITUTES</u></b>		<b><u>EFFECTIVE DATE</u></b>
Alexander, Louis Personnel Commission	Inst Asst – Physical Ed	5/1/11-6/22/11
Dunnam, Stephanie Special Education	Inst Asst – Special Ed	5/31/11-6/30/11
<b><u>LEAVE OF ABSENCE (PAID)</u></b>		<b><u>EFFECTIVE DATE</u></b>
Abdel-Malak, Miriam Franklin Elementary	Inst Asst – Special Ed Medical	6/6/11-6/22/11
Alvarez, Alicia Edison Elementary	Administrative Assistant Maternity	6/13/11-6/30/11
McKeever, Marissa John Adams MS	Inst Asst – Special Ed Medical	5/18/11-6/22/11
Smith, Zekaia Child Develop Svcs	Children Center Asst Medical	5/24/11-6/22/11

**LEAVE OF ABSENCE (UNPAID)**

		<b><u>EFFECTIVE DATE</u></b>
Alvarez, Alicia Edison Elementary	Administrative Assistant CFRA	8/16/11-10/31/11
Bell, Michael Operations	Equipment Operator Personal	5/29/11-6/30/11
Bell, Michael Operations	Equipment Operator Personal	7/1/11-12/31/11

**PROFESSIONAL GROWTH**

		<b><u>EFFECTIVE DATE</u></b>
Castillo, John Info Services	Network Engineer	7/1/11
Dodd, Jason Maintenance	Carpenter	7/1/11
Kubicz-Preis, Anna Educational Services	Administrative Assistant	7/1/11
Papp, Elizabeth Human Resources	Human Resources Technician	7/1/11
Rodriguez, Frances Child Develop Svcs	Children Center Assistant	7/1/11

**WORKING OUT OF CLASS**

		<b><u>EFFECTIVE DATE</u></b>
Williams, Steven Food Svcs	Stock Delivery Clerk Fr: Cafeteria Worker I	5/20/11-6/22/11

**RENEWAL OF ASSIGNMENT PER COLLECTIVE BARGAINING AGREEMENT**

		<b><u>EFFECTIVE DATE</u></b>
Cartee-McNeely, Keryl Human Resources/SEIU	Chief Steward	7/1/11-6/30/12

**DISQUALIFICATION FROM PROBATION**

		<b><u>EFFECTIVE DATE</u></b>
DD3331629	Inst Asst – Special Ed	7/1/11

**RESIGNATION**

		<b><u>EFFECTIVE DATE</u></b>
Ryan, Andrea Webster Elementary	Inst Asst – Classroom	6/22/11
Swift, Jessica John Adams MS	Inst Asst – Music	6/22/11
Valle, Dahlia Rogers Elementary	Inst Asst – Classroom	6/22/11



**RETIREMENT**

Benedict, Yvonne  
Rogers Elementary

Inst Asst – Bilingual

**EFFECTIVE DATE**

6/22/11

**DECEASED**

Baker, Terrence  
Operations

Custodian

**EFFECTIVE DATE**

06/12/11

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:



TO: BOARD OF EDUCATION

ACTION/CONSENT

06/30/11

FROM: TIM CUNEO / DEBRA MOORE WASHINGTON

RE: ADMINISTRATIVE APPOINTMENT

RECOMMENDATION NO. A.24

It is recommended that the Board of Education approve the following administrative appointment:

**CERTIFICATED APPOINTMENT**

**Effective**

TBD

\_\_\_\_\_  
Principal, Santa Monica High School

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:



TO: BOARD OF EDUCATION

ACTION/CONSENT

06/30/11

FROM: TIM CUNEO / DEBRA MOORE WASHINGTON / JUDY ABDO

RE: "RESTRICTED" POSITIONS IN THE CLASSIFICATION OF CHILDREN'S  
CENTER ASSISTANT – CHILD DEVELOPMENT SERVICES DEPARTMENT

RECOMMENDATION NO A.25

It is recommended that the Board of Education approve the following:

1. Establish "restricted" positions in the classification of Children's Center Assistant in the Child Development Services Department.
2. Appointments to "restricted" positions of Children's Center Assistant at the Infant Toddler Center program funded through Early Head Start.

COMMENTS: Pursuant to Education Code §45108 – "Restricted" Positions:

*If the governing board of any school district establishes positions in the categories described below and restricts initial appointments of new employees to persons in low-income groups or residing in specifically designated areas of the community, then such positions shall, in addition to the regular class title, be classified as "restricted." The positions shall be part of the classified service and persons so employed shall be classified employees for all purposes except that (1) they shall not be subject to the provisions of Section 45272 or 45273, and (2) they shall not acquire permanent status or seniority credit and shall not be eligible for promotion into the regular classified service until they have complied with the provisions of subdivision ( c ) of Section 45105.*

*The categories of positions for which the governing board may establish restrictions under this section are:*

- (a) *The position of instructional aide, as defined in Section 45343.*
- (b) *Any other position involving personal contacts with pupils or parents, that is established to assist school staff personnel responsible for school-community relations; educational support services for such areas as counseling, library, or health; or the correction or prevention of behavioral problems.*

Pursuant to Education Code §45259 – "Restricted" Employees Classification:

*If the governing board of any school district establishes positions and restricts initial appointment of new employees to mentally, physically, or developmentally disabled persons, then such positions shall, in addition to the regular class title, be classified as "restricted." The positions shall be part of the classified service and persons so employed shall be classified employees for all purposes except they shall not be subject to the provisions of Section 45272 or 45273, and that they shall not acquire permanent status or seniority credit and shall not be eligible for promotion into the regular classified service until they have complied with the provisions of subdivision ( c ) of Section 45105.*

The following data indicates that the provisions specifying the establishment of and the appointments to "restricted" positions have been met:

1. The proposed "restricted" positions for cases: #01 to #20 meets the provisions specified in subdivisions (a) and (b) of Education Code §45108.
2. Cases: #01 to #20 are members of a low-income group.

3. Cases: #01, #04, #05, #06, #07, #08, #09, #11, #12, #14, #15, #16, #18 and #19 live in Santa Monica and meet the residency requirement.
4. The proposed "restricted" positions for case: # 19 meets the provisions specified in Education Code §45259.

<u>Case #</u>	<u>Employee ID#</u>	<u>Work Location</u>
01	JD4770720	CDS
02	RP7093524	CDS
03	KY2660616	CDS
04	NA2891777	CDS
05	XU6650636	CDS
06	CC1457598	CDS
07	EN8415019	CDS
08	JC3922775	CDS
09	EB7315047	CDS
10	FK5603629	CDS
11	SN3661225	CDS
12	WK7617981	CDS
13	UR9181663	CDS
14	CX5971512	Edison Elementary
15	PW5325203	Edison Elementary
16	QP9341578	Edison Elementary
17	WE3511853	CDS
18	JR9613370	CDS
19	NX4706021	CDS
20	DV9988236	CDS

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

06/30/11

FROM: TIM CUNEO / JANECE L. MAEZ / CAREY UPTON

RE: ESTABLISH NEW CLASSIFICATIONS FOR THE FACILITY PERMIT AND  
THEATER OPERATIONS DEPARTMENT

RECOMMENDATION NO. A.26

It is recommended that the Board of Education approve the establishment of three new positions the Theater Operations and Facility Permit Department: Facility Permit Supervisor, Athletic Monitor, and Equipment Operator/Sports Facilities.

COMMENT: The Theater Operations and Facility Permit Department (TOFP) continues to assume greater responsibilities in the management of outside use of facilities. A reorganization and increase in staff is required to support the additional workload.

The District is entering into a Master Facilities Agreement for the athletic facilities at Santa Monica High School. The management of this program will be added to the other Joint Use Agreements with the cities of Santa Monica and Malibu. The department has recently assumed the management of leases. Assuming responsibility for the leases consolidates the management of all usage of District property by outside organizations under the same office.

The following positions will need to be established. These positions will be new classifications and must be approved by the Personnel Commission:

**Facility Permit Supervisor**

The Theater Operations & Facility Permit is currently operated with one manager, the director of the department. The increase in the workload along with the seven day a week, eighteen hours a day nature of the department has created a need for an additional manager. Oversight is required for not only the employees directly assigned to the department, but also the large number of classified and certificated employees who work additional assignments to support facility permits.

While a comprehensive job description will be developed in collaboration with the Personnel Commission, a brief outline of the job duties of the Facility Permit Supervisor are as follows:

- Plans, organizes, supervises, coordinates and participates in the day-to-day implementation of all facility permits at all school sites.
- Manages Facility Permit Office, including the full process of issuing and overseeing facility permits.
- Trains, schedules and supervises Facility Permit staff to provide support to events. Develops and implements effective customer service standards.
- Reads, interprets and applies applicable district policies, municipal codes, environmental and safety regulations. Instructs staff and volunteers in work and safety procedures.
- Supports the Director of Theater Operations and Facility Permits in all aspects of running the department.

Funding Information:

Budgeted: Yes

Fund: 50% Facility Permit + 50% General Fund – Measure YY

### **Sports Monitors**

Master Facilities Agreement with the City of Santa Monica for Santa Monica High School calls for monitors to be present when the athletic facilities are in use. Due to the complexity of use at Santa Monica High School, it is recommended that the monitors be District employees rather than City employees. The two positions will be 0.75 FTEs working evenings and weekends. The permit groups will be charged a monitor fee for each use. The City will transfer the fee to the District. These positions will be revenue neutral.

While a comprehensive job description will be developed in collaboration with the Personnel Commission, a brief outline of the job duties of the Sports Monitors are as follows:

- Monitor athletic facility use and utilization of permits.
- Observe and enforce permit regulations, rules of use and measures to assure health and safety.
- Provide first aid and assist during other emergency situations as necessary.
- Patrol buildings, grounds and other properties of the school campus
- Deliver positive customer service and informs supervisor of any concerns.
- Prepare fields and other athletic venues for sports activities and events.

#### Funding Information:

Budgeted: Yes

Fund: Facility Permit Budget – Revenues from Permit Fees collected by the City and transferred to the District.

### **Equipment Operator/Sports Facilities**

Master Facilities Agreement with the City of Santa Monica for Santa Monica High School calls for the District to maintain the athletic facilities. The additional use, along with the current maintenance of sports facilities, requires an employee to be assigned to this task. Maintenance & Operations currently funds a 0.5 FTE Equipment Operator to maintain the Adams fields as part of the Middle School Agreement. This position will be dissolved and replaced by this new classification. This position will maintain the athletic fields and courts at the upper level schools. A new classification is required to include job specific tasks not currently listed in the Equipment Operator or Gardener classifications.

*(Continued on next page)*



While a comprehensive job description will be developed in collaboration with the Personnel Commission, a brief outline of the job duties of the Equipment Operator/Sports Facilities are as follows:

- Maintains Fields, Tennis & Basketball Courts and other Athletic Facilities.
- Operates trucks, tractors, gang power lawn mowers and variety of power grounds equipment.
- Handles synthetic turf grooming equipment to maintain turf surfaces.
- Cleans courts with sweeper, blower and hose.
- Maintains athletic equipment, such as basketball backboards/nets, tennis nets, goal posts and soccer goals.
- Lines fields for practices, games and competitions.

Funding Information:

Budgeted: Yes

Fund: General Fund – Measure YY + PT Equipment Operator

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:



TO: BOARD OF EDUCATION

ACTION/CONSENT

06/30/11

FROM: TIM CUNEO

RE: REVISE AR 1220 – DISTRICT ADVISORY COMMITTEES

RECOMMENDATION NO. D.27

It is recommended that the Board of Education revise AR 1220 – District Advisory Committees.

COMMENTS: At the May 5, 2011, board meeting, the Board of Education postponed the appointment of DAC applicants until the AR regarding District Advisory Committees could be reviewed. At the June 16, 2011, special board meeting, the board discussed the way in which applicants are appointed to a committee (section F.4). They also requested that additional language be added regarding the timing of appointments (twice per year) to allow the board time to review applications.

Attached is AR 1220 – District Advisory Committees.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

**DISTRICT ADVISORY COMMITTEES****A. Purpose**

The basic purpose of a district advisory committee is to advise the Board of Education regarding school problems, needs and issues from an objective point of view.

The district advisory committee provides a method whereby citizens and educators can understand better the attitudes and opinions which are held in the school-community environment. Such a committee shall have as its purpose improved communication and understanding. It is not the intention that advisory committees become policy-making bodies or that they manage or direct the schools. Committees are advisory in nature only; that is, they inquire, inform, suggest, recommend. It is assumed, however, that through improved understanding and information, the district can and will move in the direction of clearly demonstrated needs and desires of the community to be served.

**B. Roles**

Committees established/approved by the Board of Education are responsible to the Board, the superintendent in his/her capacity as Secretary to the Board of Education, or a designated representative. Committees shall function as recommending agencies.

Each committee shall serve for a specific purpose to be stated to the committee at the time it is formed. The committee shall then begin its work which, when completed, will result in recommendations to the Board and the superintendent.

**C. Functions**

The basic district goal is to provide a quality education for every pupil. It is expected that district advisory committees will contribute to the attainment of this goal. The committee's functions may include but shall not be limited to the following:

1. To act as a channel of effective communication between schools, the administration and the community, thereby assisting in promoting community pride in district and schools.
2. To improve joint exploration of future school needs regarding the community's aspirations and the improvement of school programs.
3. To advise in the overall planning of the educational program and of budget resources.
4. To advise in identifying, mobilizing and coordinating resources, both human and material, available from the community for the benefit of the schools.
5. To advise in providing support for educational programs.
6. To act as a sounding board for additions to or changes in the school district's education projects.
7. To keep the Board informed of the committee's progress and activities, and advise regarding the committee's recommendations, proposals and decisions.

#### D. Responsibilities

District advisory committees may have the responsibility to:

1. Advise the Board on matters related to educational needs, problems, funding and budget needs, and suggested priorities.
2. Advise the Board regarding opinions and attitudes of parents and other citizens of the total school community on significant issues of a general or specified nature.
3. Advise in establishing liaison with, and strengthening communication between the district and the communities it serves.
4. Advise in identifying educational needs unique to a local school community.
5. Advise the Board on adoption of educational programs.
6. Approach all issues from an objective, neutral party point of view.

#### E. Conflict of Interest

When a conflict of interest is possible, a committee member shall abstain from the discussion and the vote.

#### F. Membership

Being aware that the schools belong to the people who created them by taxation and consent; and believing that the schools will only be as successful as the intelligent and knowledgeable support of the people permit them to be; and knowing that committees are advisory in nature with decision-making powers retained by the Board of Education; all residents and taxpayers of the district attendance area, all parents of children enrolled in its schools, and school employees as stipulated in these Guidelines shall be eligible for membership and participation, a prerequisite being solely an unselfish interest in public schools, the community and every child.

##### 1. Size

The committees shall be of sufficient size to assure representation of a cross section of the community; there shall be a minimum of seven (7) and a maximum of nineteen (19) active members. A committee may petition the board to increase its size above nineteen members.

##### 2. Representation

Committee members shall be selected in a manner to provide reasonable geographic, socioeconomic and ethnic representation. In addition, the selection process should aim to obtain a mix of parents from all grade levels, staff members, and community members who could contribute to the committee. No person, however, may be excluded from nomination because of race, color, creed, religion, sex, sexual orientation or identity, disability, or expressed opinions so long as that person can assume an objective point of view in all committee deliberations.

##### 3. Duration

It is intended that committee members be appointed by the Board for a term of up to four (4) years. If at the end of a four (4) year-term a member wishes to remain on the committee, the Board invites and encourages the member to complete a new application for committee membership.

#### 4. Selection of Members

Members of the community wishing to serve on a committee shall submit a completed application for that committee to the Superintendent, who will provide a copy of the application to that committee's staff liaison. The staff liaison will review if there is an opening on the committee. If there is an opening, all applications for that committee will be submitted to the Board of Education for consideration once per semester. A subcommittee of Board Members shall review and/or interview the applicants and make a recommendation to be considered by the Board as a whole at a regular board meeting when there are more applicants than openings; the Board may form this subcommittee in other circumstances. Committee members shall be appointed or approved by the Board of Education, and serve thereafter at the pleasure of the Board. Once the Board has made an appointment, the superintendent shall inform the newly approved committee member, the staff liaison, and the committee chair.

Applications for appointment to district advisory committees may be submitted at any time during the year. Applications may be considered for board approval more frequently than once per semester if a committee's membership is at risk of falling below the minimum of seven members.

#### 5. Vacancies

When a vacancy occurs, the staff liaison shall inform the Superintendent of the vacancy. A press release announcing the vacancy shall be issued to and an advertisement shall be taken out with the local press, PTA school newsletters, and other appropriate publications. The application process will follow as outlined in section F.4. The individual chosen to fill the vacancy shall serve only until the end of the term of the position which he/she was appointed to fill.

#### 6. Termination of Membership

A committee member shall no longer hold membership should he/she cease to be a resident of the district or no longer meet the membership requirements under which he/she was appointed.

Membership shall automatically terminate any member who is absent from all regular meetings for a period of four (4) consecutive meetings or a total of five (5) meetings within the year.

A member may be removed from a committee by an affirmative 2/3 vote of the Board of Education.

### G. Officers

#### 1. Officers

The officers of a district advisory committee shall be a chairperson, a vice chairperson, a secretary, and such other officers as a committee may deem desirable.

#### 2. Election and Term of Office

The officers of a district advisory committee shall be elected at the committee's annual organizational meeting, to be held no later than October 1. They shall serve one (1) year.

### 3. Notification

The Board and superintendent shall be presented with a list of officers following the election at the annual organizational meeting.

### 4. Definition of Roles

It is important that each member of a district advisory committee understand his/her own role as well as the roles of the other members. By an understanding of these roles the committee will better fulfill its responsibilities and functions. The roles of committee members are as follows:

#### a. Committee Chairperson

- (1) Works closely with the other officers of the committee and the district representative to plan each meeting and make proper notification of meetings to each member.
- (2) In consultation with the staff liaison and vice chair, shall be responsible for preparation of the agenda for each meeting.
- (3) Presides at all meetings, maintains order and sees that the meeting is properly adjourned.
- (4) Takes general responsibility for the maintenance of committee minutes and other records.
- (5) Sees that business is ordered, considered and disposed of properly.
- (6) Reports to the Board of Education directly on behalf of the committee. Thus, comments by individual members shall not be construed as the committee's position.
- (7) Is an impartial, conscientious arbiter of discussion and debate and insists on fairness in the actions and debate of the members.
- (8) Is responsive to the concerns of all members and visitors.
- (9) Directs the preparation of reports of the actions of the committee and submits them to the superintendent through the staff liaison.

#### b. Vice-Chairperson

- (1) Substitutes for the chairperson during his/her absence and represents the chairperson in assigned duties.
- (2) Performs such other duties as may be assigned by the chairperson or by the committee.
- (3) In the event that the chairperson cannot fulfill his/her term of office, the vice-chairperson shall serve in that capacity for the remainder of the term.

c. Recording Secretary

- (1) Keeps accurate, complete minutes of all meetings, both regular and special, and promptly transmits them to the chairperson and the staff liaison.
- (2) Is custodian of the committee's records.
- (3) Sees that all notices are duly given.
- (4) Keeps the committee's membership and attendance records, including the contact information of each member.
- (5) Keeps a list of special duties of the members.
- (6) Prepares a copy of the order of business for the presiding officer and reminds the presiding officer of the order of business and time limitations, when necessary.
- (7) Performs all duties incident to the office of secretary and such other duties as may be assigned to the office by the chairperson or by the committee.
- (8) Keeps on file a summary written report of actions of the committee.

d. Staff Liaison (Appointed by the Superintendent)

- (1) Serves as the appointed district representative and as a communication link between the committee and the other district administrative staff.
- (2) Provides reasonable staff services to the committee.
- (3) Arranges for the typing, reproduction and distribution of all agendas, minutes, reports, letters and other records and communications of the committee.
- (4) Arranges any resource allocations needed by the committee to carry out designated functions. All such allocations shall be approved by the superintendent.

e. All Members

- (1) Participate regularly in committee meetings and carry out committee assignments.
- (2) Become knowledgeable about the topics to be considered by the committee and their impact on the District.
- (3) Serve as a communications link between the committee and any group they may represent, keeping such groups informed of actions and activities of the committee.



- (4) Avoid use of committee membership/position for personal purposes.

f. Board Members

Applies when Board members are appointed as liaison members to a committee.

- (1) Provide liaison between the committee and the Board of Education. Keep the Board informed of discussion and actions of the committee(s).
- (2) Represent the position of the entire Board in all committee deliberations on subjects where the Board has taken a position.
- (3) May not serve as an officer of a committee.
- (4) Are not voting members.

H. Meetings

All meetings of committees shall be held as open meetings in compliance with the Ralph M. Brown Act, also known as the Open Meeting Act of the State of California. It is the intent of the Board of Education that each District Advisory Committee shall exercise reasonable effort to schedule one to two meetings in Malibu each school year. Board appointed Ad Hoc Advisory Committees and Oversight Committees shall establish meeting schedules that best meet the requirements of their respective charges.

1. Regular Meetings

District advisory committees shall establish a calendar of regular meetings for the school year at their annual organizational meeting. Meetings shall be scheduled to permit the greatest number of members to attend. Posting of these meetings must comply with the Ralph M. Brown Act.

2. Special Meetings

Special meetings may be called by the chairperson, by majority vote of a committee, or at the request of the Board of Education and/or superintendent. Posting of these special meetings must comply with the Ralph M. Brown Act.

3. Place of Meetings

All regular meetings shall be held within the geographical boundaries of the school district.

4. Notice and Openness of Meetings

All meetings of committees shall be held as open meetings in compliance with the Ralph M. Brown Act, also known as the Open Meeting Act of the State of California.

5. Agenda

The chairperson, in consultation with the vice chairperson and staff liaison, shall be responsible for preparation of the agenda for each meeting. When appropriate, the agenda shall include an opportunity for presentation of new business from the floor, and shall provide for public comment.

A committee member may request that a matter within the jurisdiction of the committee be placed on the agenda of a regular meeting. The request shall be in writing and be submitted to the chairperson with supporting documents and information, if any, at least one week before the scheduled meeting date. Items submitted less than a week before the scheduled meeting date may be postponed to a later meeting in order to allow sufficient time for consideration and research of the issue.

The chairperson, in conjunction with the vice chairperson and the staff liaison, shall decide whether a request is within the subject matter jurisdiction of the committee. Items not within the subject matter jurisdiction of the committee may not be placed on the agenda.

The chairperson, in conjunction with the vice chairperson and the staff liaison, shall decide whether an agenda item is appropriate for action, discussion, or information.

#### 6. Quorum

A quorum consists of a simple majority of the committee.

#### 7. Decisions

All decisions of the district advisory committees shall be made only upon an affirmative vote of a majority of its members in attendance, provided a quorum is present.

#### 8. Minutes

Minutes shall be kept for each meeting and submitted for approval at the next meeting. The minutes of the meeting shall be made available for any interested person or group.

#### 9. Subcommittees

Subcommittees may be established as necessary and may include participants other than appointed members.

#### 10. Ad Hoc Committees

Ad Hoc committees may be established as necessary and may include participants other than appointed members.

### I. Goal Setting

The staff liaison, Board liaison, and committee chairperson shall draft the committee's goals and/or deliverables for the school year and submit the goals and/or deliverables for approval by the Board of Education no later than the Board's first meeting in October. The staff liaison and committee chairperson shall provide the Board of Education with an update regarding the process of meeting these goals and/or deliverables in an informational item to the Board at a regular meeting no later than February each year. No later than June of each year, the committee shall make an End-of-Year report to the Board of Education regarding the achievement of its goals and/or deliverables.

#### J. Orientation

Orientation and general information shall be provided for district advisory committees as needed. This shall be a shared responsibility of the committee chairperson, Board liaison and staff liaison. In-service training shall be provided by the District and will address the Ralph M. Brown Act and effective meeting management.

#### K. Limitations

Reproductions of district advisory committee products, such as newsletters, handbooks and public communications must be previewed and approved by the Superintendent or his/her designee prior to distribution; such approval shall not be unreasonably withheld or delayed.

Responsibility for the establishment of policy is vested by law in the district's elected Board of Education.

#### L. District Support

The Board may establish an operation budget for a committee. The staff liaison shall see that reasonable committee needs for typing services, franking assistance, duplicating services, in-service education, conference/convention attendance, etc., are met.

#### M. Expenses, Travel, and Reimbursement

When the Board approves a request by a committee that members be authorized to attend a conference, visit an educational facility, or otherwise participate in an activity which involves expense to the member in carrying out the mission of the committee, the Superintendent is authorized to reimburse the member for expenses only.

### IV. RELATED FORMS

Application for Membership District Advisory Committee(s)

**Regulation SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT**  
**revised: March 18, 2010 Santa Monica, California**



TO: BOARD OF EDUCATION  
FROM: TIM CUNEO / JANECE L. MAEZ  
RE: REVISE BP 3100 – BUDGET

ACTION/CONSENT  
06/03/11

#### RECOMMENDATION NO. A.28

It is recommended that the Board of Education revise BP 3100 – Budget. This was a discussion item at the June 16, 2011, special meeting.

#### **COMMENT:**

From time to time the Governmental Accounting Standards Board (GASB) issues statements that affect school district and other public agency financial reporting. The most recent of those issued is Statement 54 (GASB 54), *Fund Balance Reporting and Governmental Fund Type Definitions* that considerably alters the categories and terminology used to describe the components that compose fund balance. These changes are intended to enhance how fund balance information is reported and to improve its usefulness by establishing new fund balance classifications that are easier for users to understand and apply. The new standard also clarifies the definitions of certain governmental funds.

The implementation of GASB 54 standards will require the Board to take several actions. This item begins that process by amending current Board policy (BP 3100) and incorporating necessary requirements. Additionally, AR 3460 - Financial Reports and Accountability will be amended to reflect changes due to GASB 54. There is an item in the Information section of tonight's agenda that accomplishes that change.

With the policy and regulation changes are in place it will be necessary for the Board to adopt specific resolutions each year. Those resolutions may commit portions of the General Fund Balance as appropriate, designate specific employees who may assign remaining balances in the General Fund, and establish the specific minimum fund balance for the General Fund. For the 2010-11 fiscal year additional resolutions will be necessary for Funds 11 (Adult Education) and 14 (Deferred Maintenance) due to the flexibility provisions of the state budget and because the district has chosen to retain the use of those funds for the specific purposes in separate funds. These resolutions will be on the June 30, 2011 agenda.

The new standard does not change the actual amount of fund balance reported, and does not change most aspects of day-to-day accounting.

#### **BACKGROUND**

Fund balance reporting is unique to governmental fund accounting. Fund balance represents the difference between the assets and liabilities reported within a governmental fund. It has traditionally been broken into two components, reserved and unreserved, with a focus on identifying whether resources are available for spending in the subsequent year's budget.

The GASB's initial intent in developing this new standard was to clarify the relationship between the reserved fund balances reported in governmental funds and the restricted net assets reported in the government-wide statements required by GASB Statement 34. It became clear to the GASB that fund balance reporting guidance was interpreted and applied inconsistently, resulting in fund balance information that is not easily understood by financial statement users. The GASB concluded that it was necessary to redefine fund balance classifications in order to improve the clarity and usefulness of fund balance information presented in the financial statements.

## **EFFECTIVE DATE**

GASB 54 is effective for school district financial statements for fiscal year 2010–11.

## **NEW FUND BALANCE CLASSIFICATIONS**

GASB 54 implements a five-tier fund balance classification hierarchy that depicts the extent to which a government is bound by spending constraints imposed on the use of its resources. Note that not all of these classifications will be needed in every governmental fund or by every school district. The five classifications, discussed in more detail below, are:

- Non-spendable
- Restricted
- Committed
- Assigned
- Unassigned

### **Non-spendable Fund Balance**

The non-spendable fund balance classification reflects amounts that are not in spendable form. Examples include inventory, prepaid items, the long-term portion of loans receivable, and nonfinancial assets held for resale. This classification also reflects amounts that are in spendable form but that are legally or contractually required to remain intact, such as the principal of a permanent endowment.

### **Restricted Fund Balance**

The restricted fund balance classification reflects amounts subject to externally imposed and legally enforceable constraints. Such constraints may be imposed by creditors, grantors, contributors, or laws or regulations of other governments, or may be imposed by law through constitutional provisions or enabling legislation. These are the same restrictions used to determine restricted net assets as reported in the government-wide, proprietary fund, and fiduciary trust fund statements.

### **Committed Fund Balance**

The committed fund balance classification reflects amounts subject to internal constraints self-imposed by formal action of the government's highest level of decision-making authority. The constraints giving rise to committed fund balance must be imposed no later than the end of the reporting period (June 30, for school districts). The actual amounts may be determined subsequent to that date but prior to the issuance of the financial statements.

In contrast to restricted fund balance, committed fund balance may be redirected by the government to other purposes as long as the original constraints are removed or modified in the same manner in which they were imposed, that is, by the same formal action of the highest level of decision-making authority.

"Formal action" varies considerably from government to government. For example, formal action for which governments such as cities, counties, or states have authority typically includes the passage of laws, ordinances, or levies. By contrast, formal action for which California school district governing boards have authority is typically limited to actions taken at a public meeting such as a vote, a resolution, or some similar action such as adoption of a budget. For school districts, therefore, the difference between the committed classification and the assigned

classification may not be as great as for other governments. As discussed below, school districts may not have a need to report both classifications.

### **Assigned Fund Balance**

The assigned fund balance classification reflects amounts that the government *intends* to be used for specific purposes. Assignments may be established either by the governing body or by a designee of the governing body, and are subject to neither the restricted nor committed levels of constraint.

In contrast to the constraints giving rise to committed fund balance, constraints giving rise to assigned fund balance are not required to be imposed, modified, or removed by formal action of the highest level of decision-making authority. The action does not require the same level of formality and may be delegated to another body or official. Additionally, the assignment need not be made before the end of the reporting period, but rather may be made any time prior to the issuance of the financial statements.

As noted above, for school districts, the difference between the committed and assigned fund balance classifications may be minimal. School districts are not required to report both classifications, but must disclose in the notes to the financial statements the nature of the constraints giving rise to whichever classifications it does report.

### **Unassigned Fund Balance**

In the general fund only, the unassigned fund balance classification reflects the residual balance that has not been assigned to other funds and that is not restricted, committed, or assigned to specific purposes.

In any fund other than the general fund, a positive unassigned fund balance is never reported because amounts in any other fund are assumed to have been assigned, at least, to the purpose of that fund. However, deficits in any fund, including the general fund, that cannot be eliminated by reducing or eliminating amounts assigned to other purposes are reported as negative unassigned fund balance.

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:

**BUDGET**

The Board of Education recognizes its critical responsibility for adopting a sound budget for each fiscal year which is aligned with the district's vision, goals, and priorities. The district budget shall guide administrative decisions and actions throughout the year and shall serve as a tool for monitoring the fiscal health of the district.

The district budget shall show a complete plan and itemized statement of all proposed expenditures and all estimated revenues for the following fiscal year, together with a comparison of revenues and expenditures for the current fiscal year. The budget shall also include the appropriations limit and the total annual appropriations subject to limitation as determined pursuant to Government Code 7900-7914. (Education Code 42122)

**Budget Development and Adoption Process**

The Superintendent or designee shall establish an annual budget development process and calendar in accordance with the single budget adoption process described in Education Code 42127(i). He/she shall annually notify the County Superintendent of Schools of the district's decision to use the single budget adoption process in the subsequent year.

In order to provide guidance in the development of the budget, the Board shall annually establish budget priorities based on identified district needs and goals and on realistic projections of available funds.

The Superintendent or designee shall oversee the preparation of a proposed district budget for approval by the Board and shall involve appropriate staff at all levels in the development of budget projections.

The Board encourages public input in the budget development process and shall hold public hearings and meetings in accordance with Education Code 42103 and 42127.

The Superintendent or designee shall ensure that the proposed district budget is clearly presented and effectively communicated to the Board, staff, and public. He/she may adapt or supplement the format prescribed by the Superintendent of Public Instruction (SPI) as necessary for these purposes. However, the budget that is formally adopted by the Board shall be in the state-required format.

**Budget Advisory Committee**

The Superintendent or designee may appoint a budget advisory committee composed of staff, Board representatives, and/or members of the community.

The committee shall develop recommendations during the budget development process and its duties shall be assigned each year based on district needs. All recommendations of the committee shall be advisory only and shall not be binding on the Board, Superintendent or designee.

**Budget Criteria and Standards**

In developing the district budget, the Superintendent or designee shall analyze criteria and standards adopted by the State Board of Education which address estimation of funded average daily attendance (ADA), projected enrollment, ratio of ADA to enrollment, projected revenue



limit, salaries and benefits, other revenues and expenditures, facilities maintenance, deficit spending, fund balance, and reserves. The budget review shall also identify supplemental information regarding contingent liabilities, use of one-time revenues for ongoing expenditures, use of ongoing revenues for one-time expenditures, contingent revenues, contributions, long-term commitments, unfunded liabilities, and the status of labor agreements. (Education Code 33127, 33128, 33129; 5 CCR 15440-15451)

The Board shall establish and maintain a general fund reserve for economic uncertainty that meets or exceeds the requirements of 5 CCR 15450.

The Board may establish other budget assumptions or parameters which may take into consideration the stability of funding sources, legal requirements and constraints on the use of funds, anticipated increases and/or decreases in the cost of services and supplies, categorical program requirements, and any other factors necessary to ensure that the budget is a realistic plan for district revenues and expenditures.

### **Fund Balance**

The Board shall adopt a formal resolution that provides for classification of fund balances in the general fund and is compliant with Governmental Accounting Standards Board (GASB) Statement 54. The resolution also shall:

1. Establish specific steps for committing funds that cannot be used for any other purpose unless the Board takes action to remove or change the constraint
2. Express the authority of the Board and/or delegate authority to other person(s) to identify intended uses of assigned funds
3. Establish the order in which fund balances will be spent when multiple fund balance types are available for an expenditure
4. Address the minimum fund balance in the general fund by establishing an appropriate level of unrestricted fund balance that will be maintained in the general fund, the circumstances under which the unrestricted fund balance can be spent down, and the procedure for replenishing deficiencies
5. The District will maintain an Reserve for Economic Uncertainty (REU) of at least 3% of total General Fund operating expenditures (including other financing). The primary purpose of this reserve is to avoid the need for service level reductions in the event of an economic downturn causes revenues to come in lower than budget. This reserve may be increased from time to time in order to address specific anticipated revenue shortfalls

The Board reserves the authority to review and amend this resolution as needed to reflect changing circumstances and district needs.

### **Long-Term Financial Obligations**

The district's current-year budget and multi-year projections shall include adequate provisions for addressing the district's long-term financial obligations, including, but not limited to, long-term obligations resulting from collective bargaining agreements, financing of facilities projects, unfunded or future liability for retiree benefits, and accrued workers' compensation claims.

The Board shall approve a plan for meeting the district's long-term obligations to fund nonpension, other postemployment benefits (OPEBs). This plan shall include a specific funding strategy and the method that will be used to finance the district's annual fiscal obligations for such benefits in a manner that continually reduces the deficit to the district to the extent possible. The Board reserves the authority to review and amend the funding strategy as necessary to ensure that it continues to serve the best interests of the district and maintains flexibility to adjust for changing budgetary considerations.

When the Superintendent or designee presents a report to the Board on the estimated accrued but unfunded cost of OPEBs, the Board shall disclose, as a separate agenda item at the same meeting, whether or not it will reserve a sufficient amount of money in its budget to fund the present value of the benefits of existing retirees and/or the future cost of employees who are eligible for benefits in the current fiscal year. (Education Code 42140)

When the Superintendent or designee presents a report to the Board on the estimated accrued but unfunded cost of workers' compensation claims, the Board shall disclose, as a separate agenda item at the same meeting, whether or not it will reserve in the budget sufficient amounts to fund the present value of accrued but unfunded workers' compensation claims or if it is otherwise decreasing the amount in its workers' compensation reserve fund. The Board shall annually certify to the County Superintendent the amount, if any, that it has decided to reserve in the budget for these costs. The Board shall submit to the County Superintendent any budget revisions that may be necessary to account for this budget reserve. (Education Code 42141)

### **Budget Amendments**

Whenever revenues and expenditures change significantly throughout the year, the Superintendent or designee shall recommend budget amendments to ensure accurate projections of the district's net ending balance. When final figures for the prior-year budget are available, this information shall be used as soon as possible to update the current-year budget's beginning balance and projected revenues and expenditures.

In addition, budget amendments shall be submitted for Board approval when the state budget is adopted, collective bargaining agreements are accepted, district income declines, increased revenues or unanticipated savings are made available to the district, program proposals are significantly different from those approved during budget adoption, interfund transfers are needed to meet actual program expenditures, and/or other significant changes occur that impact budget projections.

#### Legal Reference:

##### **EDUCATION CODE**

*1240 Duties of county superintendent of schools*

*33127-33131 Standards and criteria for local budgets and expenditures*

*35035 Powers and duties of superintendent*

*35161 Powers and duties, generally, of governing boards*

*42103 Public hearing on proposed budget; requirements for content of proposed budget*

*42120-42129 Budget requirements*

*42132 Resolutions identifying estimated appropriations limit*

*42602 Use of unbudgeted funds*

*42610 Appropriation of excess funds and limitation thereon*

*44518-44519.2 Chief business officer training program*

*45253 Annual budget of personnel commission*

*45254 First year budget of personnel commission*

##### **GOVERNMENT CODE**

*7900-7914 Appropriations limit*

##### **CODE OF REGULATIONS, TITLE 5**

*15060 Standardized account code structure*

*15440-15451 Criteria and standards for school district budgets*

Management Resources:

**CSBA PUBLICATIONS**

*Maximizing School Board Governance: Budget Planning and Adoption, 2006*

*Maximizing School Board Governance: Understanding District Budgets, 2006*

*School Finance CD-ROM, 2005*

**CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS**

*California School Accounting Manual*

**FISCAL CRISIS AND MANAGEMENT ASSISTANCE TEAM PUBLICATIONS**

*Fiscal Oversight Guide for AB 1200, AB 2756 and Subsequent Related Legislation, September 2006*

**GOVERNMENTAL ACCOUNTING STANDARDS BOARD**

*Statement 34, Basic Financial Statements and Management's Discussion and Analysis - For State and Local Governments, June 1999*

*Statement 45, Accounting and Financial Reporting by Employers for Post-employment Benefits Other Than Pensions, June 2004*

**WEB SITES**

CSBA: <http://www.csba.org>

Association of California School Administrators: <http://www.acsa.org>

California Department of Education, Finance and Grants: <http://www.cde.ca.gov/fg>

California Department of Finance: <http://www.dof.ca.gov>

Fiscal Crisis and Management Assistance Team: <http://www.fcmat.org>

Governmental Accounting Standards Board: <http://www.gasb.org>

Legislative Analyst's Office: <http://www.lao.ca.gov>

School Services of California, Inc.: <http://www.sscal.com>

**Policy SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT  
adopted: August 19, 2009 Santa Monica, California**



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## **MAJOR ITEMS**



TO: BOARD OF EDUCATION

ACTION/MAJOR

06/30/11

FROM: TIM CUNEO / JANECE L. MAEZ

RE: ADOPT MEASURE R PARCEL TAX 2011-12 ANNUAL PLAN

RECOMMENDATION NO. A.29

It is recommended that the Board of Education approve the Measure R parcel 2011-12 Annual Plan. The Measure R Parcel Tax Annual Plan has been available for public review on the District's website and in the Office of the Superintendent since March 18, 2011. The Board held a noticed public hearing on April 6, 2011.

COMMENT: Proposed Annual Plan: Section 5.B., ACCOUNTABILITY, PLANNING, PUBLIC INFORMATION, AND COMPLIANCE REVIEW PROVISIONS-Annual Plan, requires that an expenditure plan shall be developed annually for the succeeding fiscal year that will recommend expenditures of the tax proceeds, consistent with the intent of the Funding Measure. It further states that "The Proposed Annual Plan shall be presented for Board action each fiscal year in conjunction with the District's annual budget adoption process for the subsequent fiscal year."

**SANTA MONICA MALIBU UNIFIED SCHOOL DISTRICT  
PARCEL TAX - MEASURE "R" BUDGET**

	<b>2010-11 BUDGET</b>	<b>2011-12 BUDGET</b>
<b>REVENUE:</b>	10,531,164	10,773,381
<b>EXPENDITURES:</b>		
COST TO ADMINISTER	59,109	59,154
PHYSICAL EDUCATION	550,485	611,378
COMMUNITY SEERVICES	57,425	59,922
TECHNOLOGY	1,322,697	1,584,698
ART AND MUSIC PROGRAMS	1,032,064	1,403,155
LIBRARY PROGRAM	776,937	1,143,420
SUBTOTAL EXPENDITURES FOR MEASURE "R"	3,798,717	4,861,727
BALANCE USED TO PRESERVE PROGRAMS AND REPLACE FUNDS LOST DUE TO INADEQUATE STATE FUNDING	6,732,447	5,911,654
<b>TOTAL BUDGET MEASURE "R"</b>	<b>10,531,164</b>	<b>10,773,381</b>

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:





TO: BOARD OF EDUCATION

ACTION/MAJOR

FROM: TIM CUNEO / JANECE L. MAEZ / PAT HO

06/30/11

**7:30pm**

RE: PUBLIC HEARING ON 2011-12 FINAL BUDGET

RECOMMENDATION NO. A.30

It is recommended that the Board of Education (in accordance with Education Code Section §42103) hold a public hearing prior to formal consideration of the District's 2011-12 Budget. The hearing is scheduled for Thursday, June 30, 2011 at 7:30 p.m.

COMMENT: The proposed budget has been made available for public inspection in the Office of the Superintendent, consistent with established District policy. In addition, the required public notices were placed in *The Santa Monica Daily Press* and *The Malibu Surfside News*.

OPEN PUBLIC HEARING

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

CLOSE PUBLIC HEARING

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:



TO: BOARD OF EDUCATION

ACTION/MAJOR

06/30/11

FROM: TIM CUNEO / JANECE L. MAEZ / PAT HO

RE: ADOPT 2011-12 FINAL BUDGET

RECOMMENDATION NO. A.31

It is recommended that the Board of Education, following a "Public Hearing", adopt the District Budget for 2011-12.

**COMMENTS:**

The Budget Development Calendar noted that following a Public Hearing, the Board of Education will be asked to approve the District Budget for 2011-12. This agenda item presents a detailed summary of the 2011-12 budget, and also provides a continuing opportunity to discuss general budgetary information and projections.

The fiscal crisis in California is causing a significant impact on the development in the current (2010-11) and budget (2011-12) fiscal years. School district revenues have been reduced by nearly 20% from the state over past years. At the time of preparation of the SMMUSD budget, State funding remains uncertain. The Governor's May Revise promises funding at the 2010-11 level; however, until the State budget is adopted, the possibility of another \$330/student ADA is possible. The budget as presented reflects revenue projection based on the Governor's projection but reserves an amount in our fund balance to cover a potential state cut. The fund balance for 2011-12 is sufficient to absorb this reduction. The multi-year projection is quite different. To achieve a balanced budget in both 2012-13 and 2013-14, the Board will have to make significant reductions. Beginning in 2012-13, \$3.6 million in cuts are necessary. An additional \$3.6 million will be required in the 2013-14 fiscal year. The Board is committed to begin the task of identifying and approving the necessary reductions as soon as the State budget is finalized. They will review previous reductions made to begin that examination.

Listed below are the assumptions used to develop the SMMUSD budget:

**REVENUE ASSUMPTIONS**

2.24% statutory COLA for 2011-12 Revenue Limit funding.

The Base Revenue Limit for Santa Monica-Malibu USD will be \$6,630.67.84 per ADA (2010-11 P2 ADA – 10,976). A ~~<19.754%>~~ deficit factor is applied to the Revenue Limit, and the adjusted Based Revenue Limit will be \$5,320.85 per ADA. The total Revenue Limit is \$59,458,181.

The projection of the 2011-12 District Enrollments for all students is 11,292.

The Lottery allocation will be \$128.5 per annual ADA, of which \$111 is for unrestricted expenditures and the remaining \$17.50 is for Proposition 20 – Mandated for Instructional Materials.

The District will participate in the K-3 Class Size Reduction Program and receive \$1,071 per pupil, less the penalties for increasing class size to 25:1, and the total projected revenue is \$2,298,366.

There is no COLA for Special Education Funding. Adjusted Special Education funding is \$5,094.39 per ADA from AB602. This amount reflects a reduction in SELPA funding due to the elimination of the statewide Special Disability Adjustment.

Special Education transfer from the Revenue Limit is \$1,837,046.

The 2010-11 Mandated Reimbursement is not included in the 2011-12 Budget.

The Measure “R” parcel tax at \$358.91 per parcel is estimated to generate \$10,773,381, after processing senior exemptions.

The Estimated revenue from Prop Y is \$5,500,000 from City of Santa Monica.

The District will receive \$7,979,618 of Joint Use Agreement funding from the City of Santa Monica.

The District will receive \$135,500 of Joint Use Agreement funding from the City of Malibu.

The combined lease revenue is \$2,610,748, which is from the DoubleTree Hotel, Madison Site, 9<sup>th</sup> & Colorado and 16<sup>th</sup> Street properties.

The estimated revenue from Permits is \$610,964.

The estimated revenue of Tier III programs is \$4.3 million.

PTA Contribution from various schools is \$681,230, at this time. As additional contributions are received, the budget will be revised.

### **EXPENDITURE ASSUMPTIONS**

#### **Staffing Ratio Changes:**

K-3		25
Grade 4-5	(Title I schools)	27
Grade 4-5	(Other)	30
Grade 6-8	John Adams	33
Grade 6-12	(Other)	35

#### **Full-Time Equivalent (FTE) Changes:**

**Certificated:** Due to the projected decline enrollment, 22.8 FTE teaching positions are budgeted to be decreased, as follows:

- (2.0) FTE teaching positions at Webster Elementary School
- (1.0) FTE teaching position at Pt. Dume Elementary School
- (2.0) FTE teaching positions at Grant Elementary School
- (1.0) FTE teaching position at Cabrillo Elementary School
- (2.0) FTE teaching positions at Franklin Elementary School
- (1.0) FTE teaching position at Edison Elementary School
- (1.0) FTE teaching position at McKinley Elementary School
- (1.2) FTE teaching positions at John Adams Middle School
- (3.2) FTE teaching positions at Lincoln Middle School
- (5.2) FTE teaching positions at Malibu High School
- (2.8) FTE teaching positions at Santa Monica High School
- (0.4) FTE teaching position at Olympic High School

#### **Other Certificated Support:**

0.4 FTE increase of Teacher on Special Assignment for BTSA program.

#### **Management:**

0.2 FTE increase of H/R coordinator at Human Resource Department

**Classified:**

(0.25) FTE Delivery Drive Position at Purchasing Department  
(0.25) FTE Repo Operator Position at District Print Shop  
1.00 FTE Office Specialist at Education Services (Title II)  
3.00 FTE Computer Technician Positions at Computer Services

**Salary:**

1.5% step and column increase for certificated employees  
1.5% step and column increase for classified employees

**Benefits:****Statutory Benefits:**

8.25% STRS employer contribution rate  
6.20% OASDI contribution rate  
1.45% Medicare contribution rate  
1.61% SUI contribution  
2.10% Workers' Compensation contribution  
10.923% PERS Employer contribution rate  
2.097% PERS Reduction  
1.25% Other Post-employment Benefit

**Health & Welfare:**

The premium for District-paid employee health benefits is budgeted for a 10% increase in 2012 calendar year. Cal-PERS has not announced the new rate for 2012. We will adjust these rates when we receive the official notification.

**Summer Schools:**

The proposed budget of Summer Schools is \$522,755.

**Others:**

The budget for the schools' Formula Money allocation for supplies and other operating costs:  
K-5     \$ 37.75 per pupil  
6-8     \$ 42.66 per pupil  
9-12    \$ 63.48 per pupil  
Lottery Instructional Materials funds (Proposition 20) will be used to partly fund this allocation.

\$145,066 of the 2009-10 Mandated Reimbursements is allocated to Schools.  
\$516,470 of Tier III fund is allocated to Schools.

The contribution for the Ongoing Maintenance program is \$3,409,930.

The estimated Property and Liability Insurance is \$1,160,000.

**TRANSFERS**

The Indirect Rate is changed from 5.62% to 5.37% in 2011-12.

**RESERVE for ECONOMIC UNCERTAINTIES**

The District Budget reflects a 3% reserve of the total General Fund Budget for 2011-12 and 2012-13. The reserve falls below 3% in 2013-14. Budget adjustments will be necessary to bring the District into compliance as state flexibility for reserve levels has ended.

## **Multi-Year Plans**

### Possible Budget Reductions Necessary to Achieve Three Year Balanced Budget

The Board will begin a transparent, open process of determining and approving necessary reductions as soon as the State budget is adopted. It is expected that these reductions will be identified and approved by the time of the First Interim Report in December 2011. It will be a public process so that all impacts and reductions will be considered.

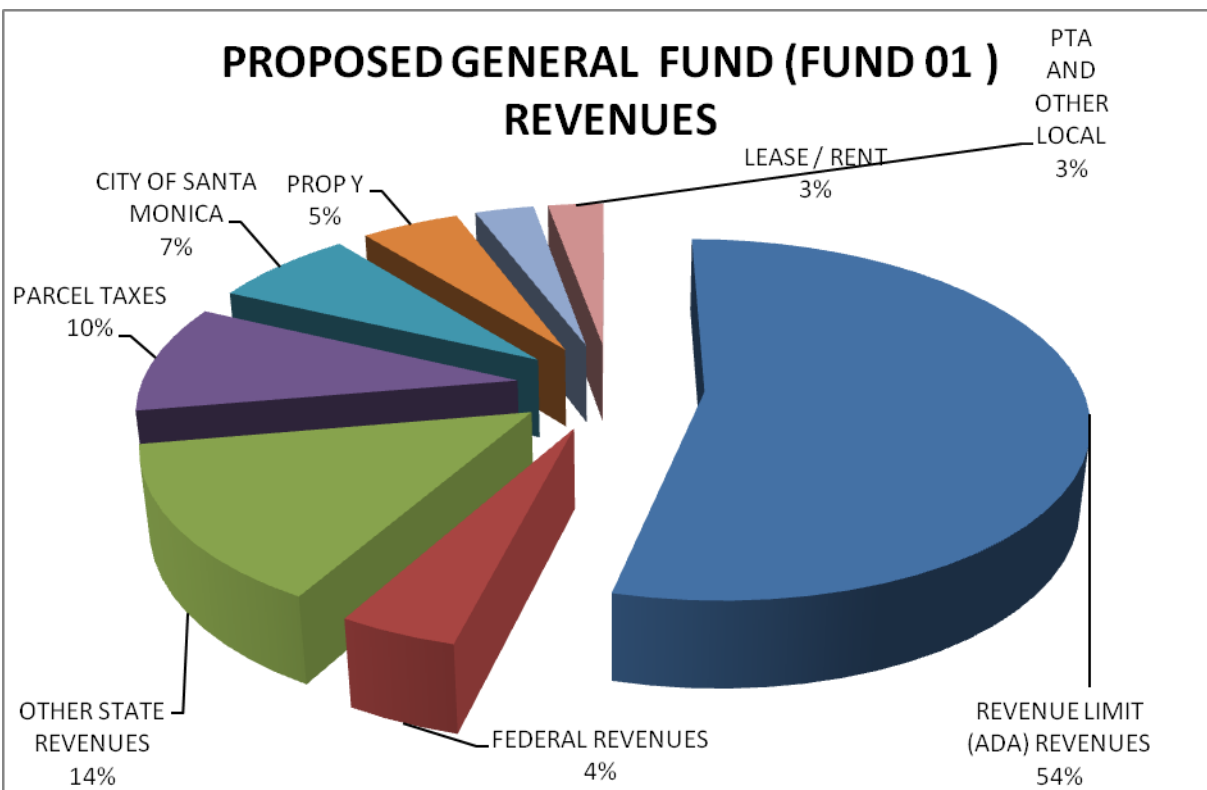
### ***The following documents include:***

- Summary General Fund Budget
- 2011-12 Major Categorical Programs
- Local General Fund Contribution (LGFC)
- Projected Ending Fund Balance as of 6/30/2011
- Multi-year Financial Projection (MYFP) through 2013-14
- Summary of Major Funds

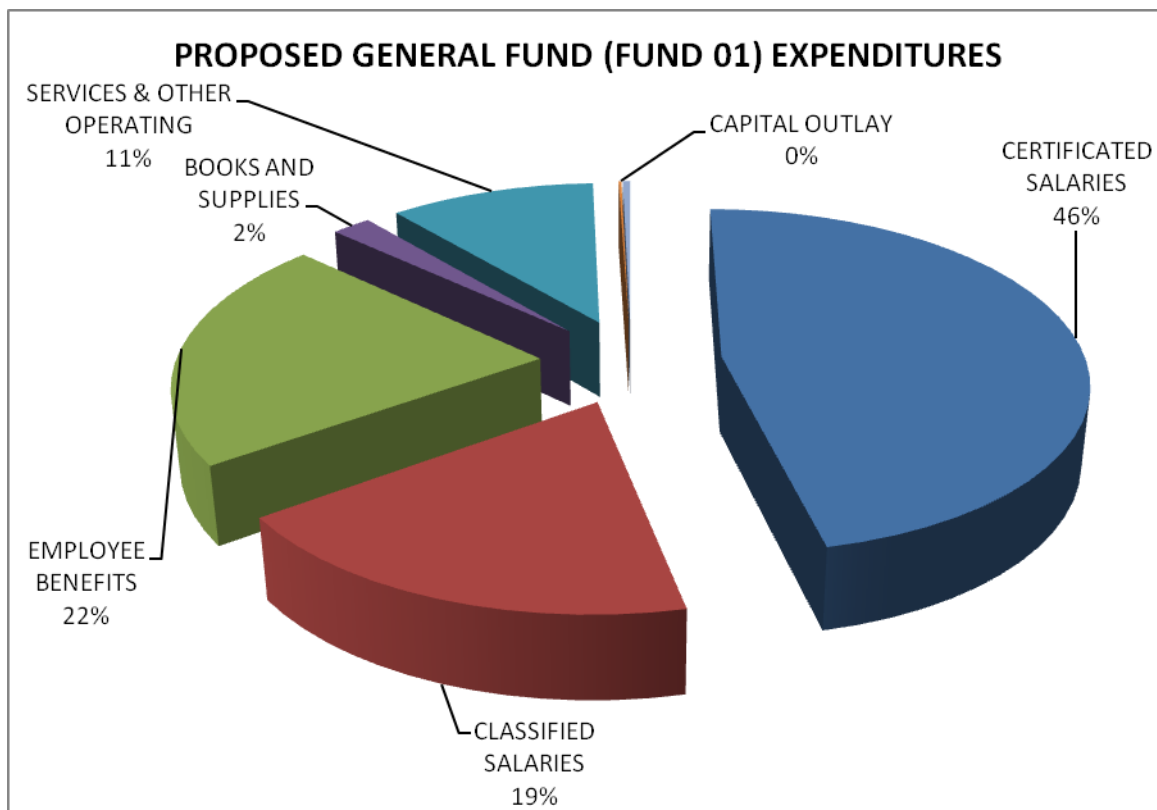
The complete 2011-12 District Budget in the State Standard Account Code Structure (SACS) format is attached to the Agenda as Attachment A (*green pages*).

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:

<b>2011-12 PROPOSED BUDGET</b>	
<b>GENERAL FUND</b>	
<b>REVENUES</b>	
<b>PROJECTED BEGINNING BALANCE</b>	<b>\$ 17,298,224</b>
<b>PROJECTED REVENUES:</b>	
REVENUE LIMIT (ADA) REVENUES	59,699,931
FEDERAL REVENUES	4,697,237
OTHER STATE REVENUES	15,592,280
PARCEL TAXES	10,773,381
CITY OF SANTA MONICA	7,976,618
PROP Y	5,500,000
LEASE / RENT	3,311,712
PTA AND OTHER LOCAL	3,113,688
<b>TOTAL REVENUES</b>	<b>110,664,847</b>
<b>TOTAL AVAILABLE FUNDS</b>	<b>127,963,071</b>



<b>EXPENDITURES</b>	
<b>PROPOSED EXPENDITURES:</b>	
CERTIFICATED SALARIES	53,907,702
CLASSIFIED SALARIES	21,481,276
EMPLOYEE BENEFITS	25,152,383
BOOKS AND SUPPLIES	2,353,903
SERVICES & OTHER OPERATING	12,327,117
CAPITAL OUTLAY	167,019
OTHER OUTGO	(448,352)
<b>TOTAL EXPENDITURES</b>	<b>114,941,048</b>
<b>PROJECTED ENDING BALANCE</b>	<b>13,022,023</b>





<b>SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT</b>			
<b>2011-12 MAJOR CATEGORICAL PROGRAMS</b>			
	<b>2010-11 ESTIMATED ACTUALS</b>	<b>2011-12 PROPOSED BUDGET</b>	<b>CHANGES</b>
<b>FEDERAL PROGRAMS</b>			
TITLE I :BASIC	1,443,391	935,687	(507,704)
<b>ARRA - TITLE I BASIC</b>	243,632	18,917	(224,715)
<b>ARRA - STATE FISCAL STABILIZATION FUND (SFSF)</b>	524,824	-	(524,824)
<b>EDUCATION JOBS FUND</b>	2,033,296	-	(2,033,296)
TITLE II :TEACHER QUALITY	650,113	416,035	(234,078)
TITLE II: ADMINISTRATOR TRAINING	3,000	3,000	-
TITLE II: ENHANCING ED THROUGH TECH	8,151	2,100	(6,051)
TITLE II: ENHANCING ED THROUGH TECH PART D	221,624	41,135	(180,489)
ARRA - ENHANCING ED THROUGH TECH	273,538	48,050	(225,488)
TITLE III : LEP	145,024	110,488	(34,536)
OTERH ARRA	15,580	-	(15,580)
MEDICAL REIMBURSEMENT	230,000	230,000	-
SP ED: IDEA ENTITLEMENT	2,487,168	2,453,879	(33,289)
<b>ARRA - IDEA SEC. 611/619</b>	71,978	-	(71,978)
DEPT REHAB: TRANSITION PARTNERSHIP PROGRAM	137,946	137,946	-
<b>TOTAL FEDERAL REVENUES:</b>	<b>8,489,265</b>	<b>4,397,237</b>	<b>(4,092,028)</b>
<b>STATE PROGRAMS</b>			
SPECIAL EDUCATION - AB602	6,822,415	5,796,742	(1,025,673)
WORKABILITY	59,592	59,592	-
HOME TO SCHOOL TRANSPORTATION	415,271	415,271	-
SPECIAL ED TRANSPORTATION	385,438	385,438	-
ECONOMIC IMPACT AID	818,816	767,354	(51,462)
LOTTERY - INSTRUCTIONAL MATERIALS	162,174	162,174	-
REGIONAL OCCUPATIONAL PROGRAM (ROP)	953,466	965,917	12,451
<b>TOTAL STATE REVENUES:</b>	<b>9,617,172</b>	<b>8,552,488</b>	<b>(1,064,684)</b>
<b>SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT</b>			
<b>LOCAL GENERAL FUND CONTRIBUTION (LGFC)</b>			
	<b>2010-11 ESTIMATED ACTUALS</b>	<b>2011-12 PROPOSED BUDGET</b>	<b>CHANGE</b>
SPECIAL EDUCATION	11,744,455	14,488,203	2,743,748
SPECIAL EDUCATION TRANSPORTATION	702,080	761,199	59,119
MULTI-CULTURAL PROGRAM*	500,000	-	(500,000)
REGIONAL OCCUPATIONAL PROGRAM	8,700	8,700	-
HOME TO SCHOOL TRANSPORTATION	171,746	246,259	74,513
ON GOING MAINTENANCE PROGRAM	3,310,172	3,409,930	99,758
<b>TOTAL CONTRIBUTION:</b>	<b>16,437,153</b>	<b>18,914,291</b>	<b>2,477,138</b>
*MULTI-CULTURE PROGRAM RECLASSIFIED TO UNRESTRICTED PROGRAMS			

<b>SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT</b>		
<b>2010-11 PROJECTED ENDING FUND BALANCE AS OF JUNE 30, 2011</b>		
	<b>FUND</b>	<b>PROJECTED END FUND BALANCE AS OF 6/30/11</b>
01	GENERAL FUND	
	UNRESTRICTED	\$15,657,374
	RESTRICTED	1,640,483
11	ADULT EDUCATION	268,554
12	CHILD DEVELOPMENT FUND	84,063
13	CAFETERIA FUND	450,472
14	DEFERRED MAINTENANCE FUND	589,463
21	BUILDING FUND (21)	90,353,987
25	CAPITAL FACILITIES FUND	7,512,054
	SPECIAL RESERVE FUND FOR	
40	CAPITAL OUTLAY PROJECTS	4,280,744
67	SELF - INSURANCE FUND	1,756,060

<b>SANTA MONICA - MALIBU USD</b>				
<b>MULTI-YEAR PROJECTION</b>				
<b>UNRESTRICTED GENERAL FUND - ASSUMPTIONS</b>				
<b>Factor</b>	<b>2010-11</b>	<b>2011-12</b>	<b>2012-13</b>	<b>2013-14</b>
Statutory COLA	-0.39%	2.24%	3.20%	2.70%
Base Revenue Limit Per P2 ADA	BUDGET	BUDGET	BUDGET	BUDGET
<b>Deficit Factor</b>	<b>-17.963%</b>	<b>-19.754%</b>	<b>-19.754%</b>	<b>-19.754%</b>
<b>\$330/ADA REDUCTION</b>	<b>\$ -</b>			
Enrollment Projection	11,559	11,292	11,292	11,292
P2 ADA Projection	10,976	10,747	10,747	10,747
Revenue Limit ADA (Prior Yr)	11,095	10,976	10,747	10,747
Federal Revenues	0%	0%	0%	0%
City of Santa Monica	\$ 7,797,281	\$ 7,976,618	\$ 8,136,152	\$ 8,298,874
Measure R	\$ 10,531,164	\$ 10,773,381	\$ 11,010,395	\$ 11,296,655
Prop. Y		\$ 5,500,000	\$ 5,500,000	\$ 5,500,000
Lottery	\$128.5/ADA	\$128.5/ADA	\$128.5/ADA	\$128.5/ADA
Special Ed COLA - State	0%	0%	0%	0%
Salary Increase: Certificated	0%	0%	0%	0%
Salary Increase: Management	0%	0%	0%	0%
Salary Increase: Classified	0%	0%	0%	0%
Step & Column Incr. - Certificated	1.50%	1.50%	1.50%	1.50%
Step & Column Incr. - Mgmt.	1.50%	1.50%	1.50%	1.50%
Step & Column Incr. - Classified	1.50%	1.50%	1.50%	1.50%
Furlough Days	5 DAYS	0.00%	0.00%	0.00%
Health/Welfare - Annualized	7%	7%	7%	7%
Workers' Compensation	2.10%	2.10%	2.10%	2.10%
Other Post-employment Benefits		1.25%	1.25%	1.25%
Indirect Cost Rate	5.62%	5.37%	6.00%	6.00%
Interest Rate	1.50%	2.00%	2.00%	2.00%
Interfund Transfer to Fund 12				
Ongoing Maintenance	3%	3%	3%	3%
Reserve for Uncertainties	3%	3%	3%	3%

<b>SANTA MONICA - MALIBU USD</b>				
<b>MULTI-YEAR PROJECTION - WITHOUT \$330/ADA REVENUE LIMIT REDUCTION</b>				
<b>UNRESTRICTED GENERAL FUND</b>				
	<b>2010-11</b>	<b>2011-12</b>	<b>2012-13</b>	<b>2013-14</b>
	<b>ESTIMATED</b>	<b>PROPOSED</b>	<b>PROJECTED</b>	<b>PROJECTED</b>
<b>Description</b>	<b>ACTUALS</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>
<b>Revenues:</b>				
Revenue Limit	57,806,251	57,862,885	58,462,670	59,981,672
Other Federal	300,000	300,000	300,000	300,000
Other State Revenues	4,477,084	4,396,548	4,405,657	4,423,785
Class Size Reduction	2,298,366	2,298,366	2,298,366	2,298,366
Lottery	1,271,479	1,301,852	1,271,479	1,271,479
Mandated Reimbursement	497,115			
Meas. R	10,531,164	10,773,381	11,010,395	11,296,665
Meas. Y & YY/ City of SM		5,500,000	5,500,000	5,500,000
SAVE OUR SCHOOL	1,517,202			
All Other Local Income	11,296,320	11,358,974	11,394,042	11,556,765
Interfund Transfer	1,278			
Local General Fund Contribution	(16,437,153)	(18,914,291)	(18,000,000)	(17,500,000)
<b>TOTAL REVENUES</b>	<b>73,559,106</b>	<b>74,877,715</b>	<b>76,642,609</b>	<b>79,128,732</b>
<b>Expenditures:</b>				
Certificated Salary	40,102,598	42,263,031	42,896,976	43,540,331
Classified	10,987,725	11,776,006	11,952,646	12,131,940
Benefits	16,327,681	17,797,470	18,687,344	19,621,711
Supplies/Books	871,520	935,483	900,000	900,000
Other Operational Costs	6,787,836	6,987,141	6,900,000	6,900,000
Capital Outlay	35,600	56,119	50,000	50,000
Indirect	(877,203)	(766,447)	(750,000)	(750,000)
Transfer Out	450,000	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>74,685,757</b>	<b>79,048,803</b>	<b>80,636,966</b>	<b>82,393,982</b>
<b>Increase (Decrease) Fund Balance</b>	<b>(1,126,651)</b>	<b>(4,171,088)</b>	<b>(3,994,357)</b>	<b>(3,265,249)</b>
Beginning	16,784,025	15,657,374	11,486,286	7,491,929
Fund Balance	15,657,375	11,486,286	7,491,929	4,226,680
Reserve- Revolving cash, Store	135,000	135,000	135,000	135,000
Reserve - Deficit Spending	4,200,000	4,000,000	3,300,000	
Reserve - Roll Over Requisition	200,000			
<b>Total Available Fund Balance</b>	<b>11,122,375</b>	<b>11,351,286</b>	<b>7,356,929</b>	<b>4,091,680</b>
3% Contingency Reserve	3,531,549	3,448,232	3,491,937	3,565,713
<b>Unappropriated Balance</b>	<b>7,590,826</b>	<b>7,903,054</b>	<b>3,864,992</b>	<b>525,967</b>

<b>SANTA MONICA - MALIBU USD</b>				
<b>MULTI-YEAR PROJECTION - WITH \$330/ADA REVENUE LIMIT REDUCTION</b>				
<b>UNRESTRICTED GENERAL FUND</b>				
	<b>2010-11</b>	<b>2011-12</b>	<b>2012-13</b>	<b>2013-14</b>
	<b>ESTIMATED</b>	<b>PROPOSED</b>	<b>PROJECTED</b>	<b>PROJECTED</b>
<b>Description</b>	<b>ACTUALS</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>
<b>Revenues:</b>				
Revenue Limit	57,806,251	57,862,885	58,462,670	59,981,672
<b>Revenue Reduction \$330/ADA</b>		<b>(3,600,000)</b>	<b>(3,600,000)</b>	<b>(3,600,000)</b>
Other Federal	300,000	300,000	300,000	300,000
Other State Revenues	4,477,084	4,396,548	4,405,657	4,423,785
Class Size Reduction	2,298,366	2,298,366	2,298,366	2,298,366
Lottery	1,271,479	1,301,852	1,271,479	1,271,479
Mandated Reimbursement	497,115			
Meas. R	10,531,164	10,773,381	11,010,395	11,296,665
Meas. Y & YY/ City of SM		5,500,000	5,500,000	5,500,000
SAVE OUR SCHOOL	1,517,202			
All Other Local Income	11,296,320	11,358,974	11,394,042	11,556,765
Interfund Transfer	1,278			
Local General Fund Contributio	(16,437,153)	(18,914,291)	(18,000,000)	(17,500,000)
<b>TOTAL REVENUES</b>	<b>73,559,106</b>	<b>71,277,715</b>	<b>73,042,609</b>	<b>75,528,732</b>
<b>Expenditures:</b>				
Certificated Salary	40,102,598	42,263,031	42,896,976	43,540,331
Classified	10,987,725	11,776,006	11,952,646	12,131,940
Benefits	16,327,681	17,797,470	18,687,344	19,621,711
Supplies/Books	871,520	935,483	900,000	900,000
Other Operational Costs	6,787,836	6,987,141	6,900,000	6,900,000
Capital Outlay	35,600	56,119	50,000	50,000
Indirect	(877,203)	(766,447)	(750,000)	(750,000)
Transfer Out	450,000	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>74,685,757</b>	<b>79,048,803</b>	<b>80,636,966</b>	<b>82,393,982</b>
Increase (Decrease) Fund Balan	(1,126,651)	(7,771,088)	(7,594,357)	(6,865,249)
Beginning	16,784,025	15,657,374	7,886,286	291,929
Fund Balance	15,657,374	7,886,286	291,929	(6,573,320)
Reserve- Revolving cash, Store	135,000	135,000	135,000	135,000
Reserve - Deficit Spending	4,200,000			
Reserve - Roll Over Requisition	200,000			
Total Available Fund Balance	11,122,374	7,751,286	156,929	(6,708,320)
3% Contingency Reserve	3,531,549	3,448,232	3,491,937	3,565,713
Unappropriated Balance	7,590,825	4,303,054	(3,335,008)	(10,274,033)

<b>SANTA MONICA - MALIBU USD</b>				
<b>MULTI-YEAR PROJECTION - WITH \$330/ADA REVENUE REDUCTION &amp; EXP. REDUCTION</b>				
<b>UNRESTRICTED GENERAL FUND</b>				
Description	2010-11 ESTIMATED ACTUALS	2011-12 PROPOSED BUDGET	2012-13 PROJECTED BUDGET	2013-14 PROJECTED BUDGET
<b>Revenues:</b>				
Revenue Limit	57,806,251	57,862,885	58,462,670	59,981,672
<b>Revenue Reduction \$330/ADA</b>		<b>(3,600,000)</b>	<b>(3,600,000)</b>	<b>(3,600,000)</b>
Other Federal	300,000	300,000	300,000	300,000
Other State Revenues	4,477,084	4,396,548	4,405,657	4,423,785
Class Size Reduction	2,298,366	2,298,366	2,298,366	2,298,366
Lottery	1,271,479	1,301,852	1,271,479	1,271,479
Mandated Reimbursement	497,115			
Meas. R	10,531,164	10,773,381	11,010,395	11,296,665
Meas. Y & YY/ City of SM		5,500,000	5,500,000	5,500,000
SAVE OUR SCHOOL	1,517,202			
All Other Local Income	11,296,320	11,358,974	11,394,042	11,556,765
Interfund Transfer	1,278			
Local General Fund Contribution	(16,437,153)	(18,914,291)	(18,000,000)	(17,500,000)
<b>TOTAL REVENUES</b>	<b>73,559,106</b>	<b>71,277,715</b>	<b>73,042,609</b>	<b>75,528,732</b>
<b>Expenditures:</b>				
Certificated Salary	40,102,598	42,263,031	42,896,976	43,540,331
Classified	10,987,725	11,776,006	11,952,646	12,131,940
Benefits	16,327,681	17,797,470	18,687,344	19,621,711
Supplies/Books	871,520	935,483	900,000	900,000
Other Operational Costs	6,787,836	6,987,141	6,900,000	6,900,000
Capital Outlay	35,600	56,119	50,000	50,000
Indirect	(877,203)	(766,447)	(750,000)	(750,000)
Transfer Out	450,000	-	-	-
<b>2012-13 REDUCTION PLAN</b>			<b>(3,600,000)</b>	<b>(3,600,000)</b>
<b>2013-14 REDUCTION PLAN</b>				<b>(3,600,000)</b>
<b>TOTAL EXPENDITURES</b>	<b>74,685,757</b>	<b>79,048,803</b>	<b>77,036,966</b>	<b>75,193,982</b>
Increase (Decrease) Fund Balance	(1,126,651)	(7,771,088)	(3,994,357)	334,751
Beginning	16,784,025	15,657,374	7,886,286	3,891,929
Fund Balance	15,657,374	7,886,286	3,891,929	4,226,680
Reserve- Revolving cash, Store	135,000	135,000	135,000	135,000
Reserve - Deficit Spending	4,200,000			
Reserve - Roll Over Requisition	200,000			
<b>Total Available Fund Balance</b>	<b>11,122,374</b>	<b>7,751,286</b>	<b>3,756,929</b>	<b>4,091,680</b>
<b>3% Contingency Reserve</b>	<b>3,531,549</b>	<b>3,448,232</b>	<b>3,491,937</b>	<b>3,565,713</b>
<b>Unappropriated Balance</b>	<b>7,590,825</b>	<b>4,303,054</b>	<b>264,992</b>	<b>525,967</b>

**SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT**  
**SUMMARY BUDGET OF MAJOR FUNDS**

**FUND 01: UNRESTRICTED GENERAL FUND**

	<b>2010-11 ESTIMATED ACTUALS</b>	<b>2011-12 PROPOSED BUDGET</b>	<b>CHANGES</b>
<b>BEGINNING BALANCE</b>	16,784,025	15,657,374	(1,126,651)
<b>REVENUES</b>			-
REVENUE LIMIT	57,806,251	57,862,885	56,634
FEDERAL REVENUE	300,000	300,000	-
OTHER STATE REVENUE	8,544,044	7,996,766	(547,278)
LOCAL REVENUES	23,344,686	27,632,355	4,287,669
LOCAL GENERAL FUND CONTRIBUTION	(16,437,153)	(18,914,291)	(2,477,138)
INTERFUND TRANSFER	1,278	-	(1,278)
<b>TOTAL REVENUES</b>	<b>73,559,106</b>	<b>74,877,715</b>	<b>1,318,609</b>
<b>EXPENDITURES</b>			
CERTIFICATED SALARIES	40,102,598	42,263,031	2,160,433
CLASSIFIED SALARIES	10,987,725	11,776,006	788,281
EMPLOYEE BENEFITS	16,327,681	17,797,470	1,469,789
BOOKS AND SUPPLIES	871,520	935,483	63,963
SERVICES & OTHER OPERATING COSTS	6,787,836	6,987,141	199,305
CAPITAL OUTLAY	35,600	56,119	20,519
OTHER OUTGO	(427,203)	(766,447)	(339,244)
<b>TOTAL EXPENDITURES</b>	<b>74,685,757</b>	<b>79,048,803</b>	<b>4,363,046</b>
NET INCREASE (DECREASE)	(1,126,651)	(4,171,088)	(3,044,437)
<b>PROJECTED FUND BALANCE</b>	<b>15,657,374</b>	<b>11,486,286</b>	<b>(4,171,088)</b>

**FUND 01 - RESTRICTED GENERAL FUND**

	<b>2010-11 ESTIMATED ACTUALS</b>	<b>2011-12 PROPOSED BUDGET</b>	<b>CHANGES</b>
<b>BEGINNING BALANCE</b>	4,151,739	1,640,850	(2,510,889)
<b>REVENUES</b>			
REVENUE LIMIT	1,849,993	1,837,046	(12,947)
FEDERAL REVENUE	8,489,265	4,397,237	(4,092,028)
OTHER STATE REVENUE	1,850,983	1,798,772	(52,211)
LOCAL REVENUES	12,343,882	8,839,786	(3,504,096)
INTERFUND TRANSFER	16,437,153	18,914,291	2,477,138
<b>TOTAL REVENUES</b>	<b>40,971,276</b>	<b>35,787,132</b>	<b>(5,184,144)</b>
<b>EXPENDITURES</b>			
CERTIFICATED SALARIES	14,131,497	11,644,671	(2,486,826)
CLASSIFIED SALARIES	10,330,229	9,705,270	(624,959)
EMPLOYEE BENEFITS	7,457,537	7,354,913	(102,624)
BOOKS AND SUPPLIES	3,554,548	1,418,420	(2,136,128)
SERVICES & OTHER OPERATING COSTS	6,705,084	5,339,976	(1,365,108)
CAPITAL OUTLAY	882,618	110,900	(771,718)
OTHER OUTGO	421,019	318,095	(102,924)
<b>TOTAL EXPENDITURES</b>	<b>43,482,532</b>	<b>35,892,245</b>	<b>(7,590,287)</b>
NET INCREASE (DECREASE)	(2,511,256)	(105,113)	2,406,143
<b>PROJECTED FUND BALANCE</b>	<b>1,640,483</b>	<b>1,535,737</b>	<b>(104,746)</b>

<b>FUND 11- ADULT EDUCATION</b>			
	<b>2010-11 ESTIMATED ACTUALS</b>	<b>2011-12 PROPOSED BUDGET</b>	<b>CHANGES</b>
<b>BEGINNING BALANCE</b>	267,212	268,554	1,342
<b>REVENUES</b>			
FEDERAL REVENUE	75,834	93,251	17,417
OTHER STATE REVENUE	257,783	267,988	10,205
LOCAL REVENUES	59,445	74,947	15,502
<b>TOTAL REVENUES</b>	<b>393,062</b>	<b>436,186</b>	<b>43,124</b>
<b>EXPENDITURES</b>			
CERTIFICATED SALARIES	166,674	200,467	33,793
CLASSIFIED SALARIES	108,050	113,770	5,720
EMPLOYEE BENEFITS	73,194	101,490	28,296
BOOKS AND SUPPLIES	22,200	20,794	(1,406)
SERVICES & OTHER OPERATING COSTS	21,602	17,964	(3,638)
OTHER OUTGO			-
<b>TOTAL EXPENDITURES</b>	<b>391,720</b>	<b>454,485</b>	<b>62,765</b>
NET INCREASE (DECREASE)	1,342	(18,299)	(19,641)
<b>PROJECTED FUND BALANCE</b>	<b>268,554</b>	<b>250,255</b>	<b>(18,299)</b>
<b>FUND 12 - CHILD DEVELOPMENT FUND</b>			
	<b>2010-11 ESTIMATED ACTUALS</b>	<b>2011-12 PROPOSED BUDGET</b>	<b>CHANGES</b>
<b>BEGINNING BALANCE</b>	108,833	84,063	(24,770)
<b>REVENUES</b>			
FEDERAL REVENUE	2,235,553	3,114,531	878,978
OTHER STATE REVENUE	2,632,944	2,639,327	6,383
LOCAL REVENUES	2,555,406	2,916,193	360,787
INTERFUND TRANSFER	450,000	-	(450,000)
<b>TOTAL REVENUES</b>	<b>7,873,903</b>	<b>8,670,051</b>	<b>796,148</b>
<b>EXPENDITURES</b>			
CERTIFICATED SALARIES	2,879,993	2,766,746	(113,247)
CLASSIFIED SALARIES	2,047,627	2,469,384	421,757
EMPLOYEE BENEFITS	1,625,697	1,947,662	321,965
BOOKS AND SUPPLIES	206,838	246,165	39,327
SERVICES & OTHER OPERATING COSTS	824,963	945,232	120,269
CAPITAL OUTLAY			-
OTHER OUTGO	313,555	294,862	(18,693)
<b>TOTAL EXPENDITURES</b>	<b>7,898,673</b>	<b>8,670,051</b>	<b>771,378</b>
NET INCREASE (DECREASE)	(24,770)	-	24,770
<b>PROJECTED FUND BALANCE</b>	<b>84,063</b>	<b>84,063</b>	<b>-</b>
<b>CHILD DEVELOPMENT MAJOR PROGRAMS</b>			
FEDERAL BLOCK GRANT	154,810	154,810	-
HEAD START	1,630,180	2,596,652	966,472
OTHER FEDERAL PROGRAMS	463,082	388,003	(75,079)
STATE PROGRAMS	2,514,212	2,521,763	7,551
CALSAFE CHILD CARE & DEVELOP	246,683	333,461	86,778
L. A. UNIVERSAL PRESCHOOL	516,495	539,210	22,715



<b>FUND 13: CAFETERIA SPECIAL FUND</b>			
	<b>2010-11 ESTIMATED ACTUALS</b>	<b>2011-12 PROPOSED BUDGET</b>	<b>CHANGES</b>
<b>BEGINNING BALANCE</b>	441,796	450,472	8,676
<b>REVENUES</b>			
FEDERAL REVENUE	1,132,180	1,350,000	217,820
OTHER STATE REVENUE	85,000	105,000	20,000
LOCAL REVENUES	2,035,688	1,747,754	(287,934)
<b>TOTAL REVENUES</b>	<b>3,252,868</b>	<b>3,202,754</b>	<b>(50,114)</b>
<b>EXPENDITURES</b>			
CLASSIFIED SALARIES	1,420,170	1,443,716	23,546
EMPLOYEE BENEFITS	486,453	553,319	66,866
BOOKS AND SUPPLIES	1,560,528	1,504,532	(55,996)
SERVICES & OTHER OPERATING COSTS	(386,588)	(409,430)	(22,842)
CAPITAL OUTLAY	21,000	15,000	(6,000)
OTHER OUTGO	142,629	153,490	10,861
<b>TOTAL EXPENDITURES</b>	<b>3,244,192</b>	<b>3,260,627</b>	<b>16,435</b>
NET INCREASE (DECREASE)	8,676	(57,873)	(66,549)
<b>PROJECTED FUND BALANCE</b>	<b>450,472</b>	<b>392,599</b>	<b>(57,873)</b>
<b>FUND 14: DEFERRED MAINTENANCE FUND</b>			
	<b>2010-11 ESTIMATED ACTUALS</b>	<b>2011-12 PROPOSED BUDGET</b>	<b>CHANGES</b>
<b>BEGINNING BALANCE</b>	730,963	589,463	(141,500)
<b>REVENUES</b>			
OTHER STATE REVENUE	-	-	-
LOCAL REVENUES	8,500	5,000	(3,500)
<b>TOTAL REVENUES</b>	<b>8,500</b>	<b>5,000</b>	<b>(3,500)</b>
<b>EXPENDITURES</b>			
BOOKS AND SUPPLIES			-
SERVICES & OTHER OPERATING COSTS	150,000	150,000	-
CAPITAL OUTLAY	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>150,000</b>	<b>150,000</b>	<b>-</b>
NET INCREASE (DECREASE)	(141,500)	(145,000)	(3,500)
<b>PROJECTED FUND BALANCE</b>	<b>589,463</b>	<b>444,463</b>	<b>(145,000)</b>

<b>FUND 21: BUILDING FUND</b>			
	<b>2010-11 ESTIMATED ACTUALS</b>	<b>2011-12 PROPOSED BUDGET</b>	<b>CHANGES</b>
<b>BEGINNING BALANCE</b>	77,665,299	90,353,987	
<b>REVENUES</b>			
PROCEEDS - SALE OF BONDS*	65,796,245	-	(65,796,245)
LOCAL REVENUES	1,775,710	1,000,000	(775,710)
<b>TOTAL REVENUES</b>	<b>67,571,955</b>	<b>1,000,000</b>	<b>(66,571,955)</b>
<b>EXPENDITURES</b>			
CLASSIFIED SALARIES	293,048	255,675	(37,373)
EMPLOYEE BENEFITS	132,151	127,416	(4,735)
BOOKS AND SUPPLIES	217,800	91,500	(126,300)
SERVICES & OTHER OPERATING COSTS	19,607,555	7,480,834	(12,126,721)
CAPITAL OUTLAY	34,632,713	45,722,300	11,089,587
<b>TOTAL EXPENDITURES</b>	<b>54,883,267</b>	<b>53,677,725</b>	<b>(1,205,542)</b>
NET INCREASE (DECREASE)	12,688,688	(52,677,725)	(65,366,413)
<b>PROJECTED FUND BALANCE</b>	<b>90,353,987</b>	<b>37,676,262</b>	<b>(52,677,725)</b>
*District issueD \$65,000,000 Series C of 2006 Election on July, 2010.			
<b>FUND 25: CAPITAL FACILITIES FUND</b>			
	<b>2010-11 ESTIMATED ACTUALS</b>	<b>2011-12 PROPOSED BUDGET</b>	<b>CHANGES</b>
<b>BEGINNING BALANCE</b>	6,947,054	7,512,054	565,000
<b>REVENUES</b>			
DEVELOPMENT FEES	600,000	700,000	100,000
INTEREST	95,000	70,000	(25,000)
<b>TOTAL REVENUES</b>	<b>695,000</b>	<b>770,000</b>	<b>75,000</b>
<b>EXPENDITURES</b>			
SERVICES & OTHER OPERATING COST	130,000	210,000	80,000
<b>TOTAL EXPENDITURES</b>	<b>130,000</b>	<b>210,000</b>	<b>80,000</b>
NET INCREASE (DECREASE)	565,000	560,000	(5,000)
<b>PROJECTED FUND BALANCE</b>	<b>7,512,054</b>	<b>8,072,054</b>	<b>560,000</b>
<b>FUND 40: SPECIAL RESERVE FUND FOR CAPITAL OUTLAY</b>			
	<b>2010-11 ESTIMATED ACTUALS</b>	<b>2011-12 PROPOSED BUDGET</b>	<b>CHANGES</b>
<b>BEGINNING BALANCE</b>	4,141,151	4,280,744	139,593
<b>REVENUES</b>			
REDEVELOPMENT	1,822,827	2,000,000	177,173
INTEREST	50,000	30,000	(20,000)
OTHER LOCAL*	1,084,423		
<b>TOTAL REVENUES</b>	<b>2,957,250</b>	<b>2,030,000</b>	<b>(927,250)</b>
<b>EXPENDITURES</b>			
SUPPLIES	5,000	-	(5,000)
SERVICES & OTHER OPERATING COSTS	1,351,101	315,000	(1,036,101)
OTHER OUTGO	1,461,556	1,463,049	1,493
<b>TOTAL EXPENDITURES</b>	<b>2,817,657</b>	<b>1,778,049</b>	<b>(1,034,608)</b>
NET INCREASE (DECREASE)	139,593	251,951	112,358
<b>PROJECTED FUND BALANCE</b>	<b>4,280,744</b>	<b>4,532,695</b>	<b>251,951</b>
*CCJUP AGREEMENT WITH CITY OF SANTA MONICA IN 2010-12			

<b>FUND 67: SELF-INSURANCE FUND</b>			
	<b>2010-11 ESTIMATED ACTUALS</b>	<b>2011-12 PROPOSED BUDGET</b>	<b>CHANGES</b>
<b>BEGINNING BALANCE</b>	-	1,756,060	1,756,060
<b>REVENUES</b>			
INTERFUND TRANSFER*	1,756,060	1,030,221	(725,839)
INTEREST	-	15,000	15,000
<b>TOTAL REVENUES</b>	<b>1,756,060</b>	<b>1,045,221</b>	<b>(710,839)</b>
<b>EXPENDITURES</b>			
SERVICES & OTHER OPERATING COST	-	1,030,221	1,030,221
<b>TOTAL EXPENDITURES</b>	<b>-</b>	<b>1,030,221</b>	<b>1,030,221</b>
NET INCREASE (DECREASE)	1,756,060	15,000	<b>(1,741,060)</b>
<b>PROJECTED FUND BALANCE</b>	<b>1,756,060</b>	<b>1,771,060</b>	<b>15,000</b>
* TRANSFER OPEB RESERVE (FUND 20) TO FUND 67.			



TO: BOARD OF EDUCATION

ACTION/MAJOR

06/30/11

FROM: TIM CUNEO

RE: APPROVE SANTA MONICA HIGH SCHOOL USE AGREEMENT WITH CITY OF SANTA MONICA

RECOMMENDATION NO. A.32

It is recommended that the Board of Education approve the Santa Monica High School Use Agreement with the City of Santa Monica.

Background:

The City of Santa Monica placed a sales and transactions and use tax proposition on the November 2, 2010, ballot. In addition an advisory measure was also included. The language of the proposition and advisory measure were:

<b><u>Measure Y</u></b> Shall an ordinance be adopted to offset severe state budget cuts, protect and stabilize City finances, and maintain essential services including: police, fire, paramedic and emergency 911 response, school, educational and afterschool programs, public transit, services for the disabled, gang and drug prevention programs, environmental, library and other general fund services, by enacting a City of Santa Monica ½ percent transactions and use tax, subject to independent annual audits, and no money going to Sacramento?	<b>YES: 61.22%</b> <b>NO: 38.78%</b>
<b><u>Measure YY</u></b> ADVISORY VOTE ONLY: If a local transactions and use tax is enacted in the City of Santa Monica, should half of its revenue be used to support school, educational and afterschool programs, with half of its revenue being used for general City services such as: police, fire, paramedic and emergency 911 response, public transit, services for the disabled, gang and drug prevention programs, environmental, library and other general fund services?	<b>YES: 68.26%</b> <b>NO: 31.74%</b>

As a result of the advisory measure the School District is offering the City the opportunity to lease and utilize facilities at Santa Monica High School including a swimming pool, play fields, courts, a gymnasium and other facilities which are unused or underutilized during non-school hours. In consideration for the use of these facilities, the City would pay the District an annual amount from the City's General Fund equivalent to one half of the transaction and use tax revenue received by the City in the previous year. The initial term of the Agreement would be ten years with the option to extend for an additional 10 years for a total agreement term of 20 years.

The Agreement:

The agreement (attached) would provide for City access to Santa Monica High School facilities during designated times when school is not in session. High School facilities would include tennis courts, playfield and track, south gymnasium, storage space, and parking lots. Additionally, to facilitate the City's use of the High School's facilities, the District would also make available program-related equipment and furnishings.

Under the agreement, District and City staff would jointly establish an annual Facility Use Plan that would designate specific community use times based on the school calendar, special events, and scheduled maintenance. The Theater Operations and Facilities Permits staff will provide scheduled monitoring of these sports facilities or provide an on-site district representative during program hours for the purposes of protecting and preserving the facilities by encouraging proper use and providing information to users about property use.

While the City would have priority over any non-district programs for use of all sports facilities, the proposed agreement would also allow the District to make High School facilities available for use by non-profit organizations and others providing programs and activities for Santa Monica youth and other users.

Payment to the District

In consideration for the use of High School facilities, the City would pay the District an annual amount from the City's General Fund equivalent to one half of the transaction and use tax revenue received by the City in the previous year. The City would provide monthly payments to the District based on estimated transaction and use tax revenue projections. At the end of each quarter of the fiscal year, after the City receives actual revenue accounting from the State Board of Equalization, the City would "true up" the amount to be paid to the District by adjusting the next month's payment upward or downward to reflect the difference between estimated and actual use tax revenues.

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:

**SANTA MONICA HIGH SCHOOL  
MASTER FACILITIES USE AGREEMENT**

THIS SANTA MONICA HIGH SCHOOL MASTER FACILITIES USE AGREEMENT (“Agreement”) is entered into this \_\_\_\_ day of \_\_\_\_\_, 2011, by and between the CITY OF SANTA MONICA, a municipal corporation and charter city (“City”), and the SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT, a unified school district (“District”), each duly organized and existing under the laws of the State of California.

**RECITALS:**

- A. The City and District share a strong commitment to meeting the community’s needs and enhancing its future through civic partnership.
- B. City use of District property for community programs during non-school hours is one way that the City and District can achieve their mutual goals and fulfill their separate needs.
- C. The City needs access to recreational space and facilities because its own parks, fields and recreational facilities are limited in size and number and are heavily utilized.
- D. The District needs to maximize revenues generated by its assets in order to maintain the high quality of public education in Santa Monica.
- E. The District owns and operates facilities at Santa Monica High School (“the High School”) suitable for these purposes, including a swimming pool, play fields, courts, a gymnasium, and other facilities that are unused or underutilized during non-school hours.
- F. The City’s leasing of these High School facilities during non-school hours will also effectuate the will of Santa Monica’s voters. In November 2010, more than 68% of the voters approved an advisory measure specifying that half of the City’s transaction and use tax revenue are to be used to support school, educational and after-school programs.
- G. The City and District desire to enter into this master facilities use agreement (“Agreement”) that allows the City and community to lease and utilize these facilities during non-school hours to meet these community recreational needs.

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereby agree as follows:

1. SCOPE

This Agreement shall govern and implement program activities conducted or administered by the City’s Department of Community and Cultural Services that are held at the High School.

2. TERM

The initial term of this Agreement shall be for ten (10) years, commencing on \_\_\_\_\_, 2011, and ending on \_\_\_\_\_, 2021, unless otherwise terminated pursuant to this Agreement. By mutual written agreement, the City and District may extend this Agreement for additional ten (10) year terms. The parties contemplate that this Agreement will be extended for additional ten (10) year terms, unless the financial circumstances of either party have so

materially changed during the preceding term that fiscal prudence and responsibility to the public dictate nonrenewal. Three (3) years' advance written notice of nonrenewal shall be provided prior to the expiration of the term in which the City or District determines that it cannot responsibly and prudently renew this Agreement. Prior to providing a written notice of nonrenewal, the City and District shall meet and confer regarding the material change in circumstances. In the event that one party provides written notice of nonrenewal to the other party within the last three (3) years of a term, the term shall automatically be extended by the amount of time necessary to provide the requisite three (3) years' notice.

### 3. SUPPLEMENTAL FACILITIES USE AGREEMENT

A Santa Monica High School Supplemental Facilities Use Agreement ("Supplemental Use Agreement") is contemplated by the parties and shall be executed by and between the City and the District pursuant to this Agreement. The Supplemental Use Agreement shall set forth specific facilities and available time periods for City use of the High School Facilities pursuant to this Agreement and shall govern, among other things, program scheduling, maintenance, staffing, monitoring, permitting, priorities for use, the setting and charging of applicable permit fees (with fees set at an amount not to exceed the costs of administering the permits), and all other administrative and operational aspects of the City's use of the High School Facilities. This provision shall not be construed to prevent the City and the District from entering into other agreements relating to school sites and facilities within the City not specifically mentioned in this Agreement, or as the parties may desire.

### 4. PREMISES

The premises governed by this Agreement shall consist of various recreational facilities and structures located on the campus of the High School, including but not limited to: tennis courts; tracks; play fields; a swimming pool; a gymnasium; and ancillary facilities and structures, including restrooms, parking areas, which may be limited during periods of construction, and storage space (collectively, the "High School Facilities").

### 5. USE OF HIGH SCHOOL FACILITIES

The City may use the High School Facilities during designated times when school is not in session to provide or administer supervised and unsupervised recreational opportunities as specified in the Supplemental Use Agreement and otherwise, including but not limited to making the High School Facilities available for use by non-profit organizations and others providing programs and activities for Santa Monica youth and other users. Additionally, to facilitate the City's use of the High School Facilities, the District shall also make available program-related equipment and furnishings.

### 6. COMPENSATION

The City shall compensate the District in consideration for the City's use of the High School Facilities in accordance with this Agreement. However, the parties acknowledge and agree that it is impracticable and extremely difficult to ascertain the specific amount of compensation that should be paid to the District in accordance with the purpose of this Agreement and the terms and conditions of the Supplemental Use Agreement. Therefore, the parties agree that the following compensation represents reasonable compensation for the City's use of the High School Facilities in accordance with this Agreement: The City shall pay to the District from the City's General Fund an annual amount equal to one-half of the revenue received by the City



from the one-half percent transaction and use tax enacted pursuant to Ordinance No. 2316 (CCS) (“Tax”). Payments shall be made on a monthly basis, commencing June 2011, in an amount equal to one-half of the amount that the City receives from the State Board of Equalization (“SBOE”) in the SBOE’s monthly payment to the City of the estimated Tax receipts. The City will make the payment to the District within five (5) business days after it receives the payment from the SBOE. Upon the City’s receipt of each quarterly reconciliation from the SBOE of actual Tax revenues compared to the SBOE’s estimated payments made to the City, the City shall provide the District with an accounting and shall adjust the next monthly payment upward or downward by one half of any difference between the prior quarter’s estimated payments and actual Tax receipts. If the City perceives any act or omission by or of the District with respect to the District’s obligations under this Agreement, the City shall give the District notice and a reasonable opportunity to cure before delaying or reducing any payment. The City’s obligation to make such payments shall not be reduced, delayed or otherwise impaired by any acts or omissions by or of the District unrelated to its obligations under this Agreement.

## 7. ANNUAL SCHEDULING

Annual District Calendar. By March 1st of each year, the Superintendent of the District, or his/her designee, will provide the City’s Director of Community and Cultural Services, or his/her designee, with the District’s Calendar for the ensuing fiscal year. The Calendar shall include dates for the start and end of the school year, vacation and holidays, and shortened and pupil-free days for the High School. The District shall transmit to the City any and all revisions to the Annual District Calendar within adequate time for the City to make any necessary changes to Community and Cultural Services Department operations or use of the High School Facilities.

School Start and Dismissal Times. By July 1st of each year, the Superintendent of the District, or his/her designee, will provide in writing to the City’s Director of Community and Cultural Services, or his/her designee, the start and dismissal times for the ensuing school year, including times for late start and early dismissal, for the High School pursuant to this Agreement. The District shall provide the Community Recreation Manager with two (2) weeks prior written notification of any changes in school start and dismissal times during each school year.

School Events Calendar. By August 1st of each year, the District shall provide the Community Recreation Manager with an annual School Events Calendar and any additional information regarding all events planned for the High School.

Facility Maintenance Schedule. The City and District will cooperatively establish an annual schedule governing facility or field closures for scheduled maintenance and renovation. Revisions to the Supplemental Use Agreement may be necessary due to facility or field maintenance and renovation. Additionally, revisions may be necessary, without notice, for unscheduled maintenance and repair and because of rain or other inclement weather conditions.

## 8. PROGRAM COORDINATION

The District and City shall work collaboratively to ensure a high level of communication between the parties regarding the City’s use of the High School Facilities for City programming. Specific coordination and responsibilities of the City and the District will be set forth in the Supplemental Use Agreement.

9. TERMINATION

In the event that the City Manager determines that the District has failed to perform any of its obligations under this Agreement, including but not limited to the District's failure to provide access to the High School Facilities, which failure materially deprives the City and the community of the benefits anticipated under this Agreement, the City Manager shall advise the Superintendent of the District of such determination and the City Manager and the Superintendent of the District shall meet and confer regarding the basis for such determination and the steps that the City Manager deems to be necessary and appropriate to cure such failure, including an appropriate time period for the District to cure.

If, following such meeting and an appropriate time for the District to cure, the City Manager determines that such failure has not been sufficiently corrected and that the District's failure to perform such obligation continues to materially deprive the City and the community of the benefits anticipated under this Agreement, the City Manager shall have the right to send written notice to the District specifying the nature of such failure and the steps necessary to cure and advising that this Agreement may be terminated unless such failure is cured within six (6) months from the date of such notice. If the failure is not corrected within six (6) months from the date of such notice, the City Council may, after conducting a public hearing on the issue of termination, terminate this Agreement.

10. NOTICES

All notices, demands, requests or approvals to be given under this Agreement shall be given in writing and conclusively shall be deemed served when delivered personally or on the fifth business day after deposit in the United States mail, postage prepaid, registered or certified, addressed as follows:

All notices, demands, requests or approvals from District to City shall be addressed to the City at:

Department of Community and Cultural Services  
City of Santa Monica  
1685 Main Street  
Santa Monica, CA 90401  
Attn: Director

All notices, demands, requests or approvals from City to District shall be addressed to District at:

Santa Monica-Malibu Unified School District  
1651 16th Street  
Santa Monica, CA 90404  
Attn: Assistant Supt. for Business and Financial

Services

With copies to:

Santa Monica-Malibu Unified School District  
1651 16th Street  
Santa Monica, CA 90404  
Attn: Superintendent

Santa Monica-Malibu Unified School District  
1651 16th Street  
Santa Monica, CA 90404  
Attn: President of the SMMUSD Board of  
Education

Either party may, from time to time by notice in writing served upon the other party, designate a different mailing address or a different person to whom all notices, demands, requests or approvals are thereafter to be addressed.

#### 11. MUTUAL INDEMNIFICATION

Indemnification by District. District hereby agrees to defend, indemnify and hold harmless the City (including but not limited to members of its City Council, boards and commissions, officers, agents, employees, and volunteers) from and against all claims, damages, losses, expenses, demands, liability, lawsuits, and judgments including, but not limited to, attorney's fees, arising directly or indirectly from or in any manner related to District's possession, occupancy or use of the High School Facilities pursuant to this Agreement or arising from or in any manner connected to the District's business, activities, operations, services or work conducted in, or about the High School Facilities, except as otherwise expressly stated herein. However, the District shall not be required to indemnify the City where such claim arises from the negligence or wrongful misconduct of the City. The City shall promptly notify the District of any claim or cooperate with the District in connection with the defense of such claim.

Indemnification by City. City hereby agrees to defend, indemnify and hold harmless the District (including but not limited to members of its Board of Education, committees, officers, agents, employees, and volunteers) from and against any claim arising directly or indirectly from or in any manner related to the City's possession, occupancy or use of the High School Facilities pursuant to this Agreement or arising from or in any manner connected to the City's business, activities, operations, services or work conducted in or about the High School Facilities, except as otherwise expressly stated herein. However, the City shall not be required to indemnify the District where such claim arises from the negligence or wrongful misconduct of the District. The District shall promptly notify the City of any claim and cooperate with the City in connection with the defense of such claim.

Survival of Section. This Section shall survive the expiration or earlier termination of this Agreement.

#### 12. INSURANCE

Prior to execution of this Agreement, the District shall procure and thereafter maintain throughout the term of this Agreement insurance against claims for injuries to persons or damage to property arising from or in connection with use of the High School Facilities pursuant to this Agreement as specified in District's Insurance Obligations set forth in Attachment A to this Agreement and incorporated by reference. The acquisition and maintenance of such insurance shall not affect the obligation of indemnity established by Section 11 of this Agreement.

13. NOTICE AND OPPORTUNITY TO CURE

Before taking any legal action to enforce this Agreement, the party claiming breach shall give the other party thirty (30) days written notice and the opportunity to cure the breach. Notices shall be directed to:

To City: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

To District: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

14. AMENDMENTS TO AGREEMENT

This Agreement may be amended or modified at any time by mutual agreement of the parties. Any amendment or modification to this Agreement shall be in writing and shall be effective only upon written execution signed by the parties to this Agreement.

15. INTERPRETATION OF AGREEMENT

The terms of this Agreement shall be construed in accordance with the meaning of the language used and shall not be construed for or against either party by reason of the authorship of this Agreement or any other rule of construction which might otherwise apply. The section headings are for purposes of convenience only.

16. INTEGRATION OF AGREEMENT

It is understood that there are no oral agreements between the parties hereto affecting this Agreement and the subject matter thereof and this Agreement supersedes and cancels any and all previous negotiations, arrangements, oral agreements and understandings, if any, between the parties, and none shall be used to interpret this Agreement.

17. SEVERABILITY

In the event that part of this Agreement is declared invalid or unenforceable by a valid judgment or decree of a court of competent jurisdiction, such invalidity or unenforceability shall not affect any of the remaining portions of this Agreement which are hereby declared as severable and shall be interpreted to carry out the intent of the parties hereunder unless the invalid provision is

so material that its invalidity deprives either party of the basic benefit of their bargain or renders this Agreement meaningless.

18. ATTORNEY'S FEES

If a party to this Agreement is required to initiate or defend, or is made a party to, any action or proceeding in any way connected with this Agreement, the prevailing party in such action or proceeding, in addition to any other relief which may be granted, whether legal or equitable, shall be entitled to reasonable attorney's fees.

19. APPLICABLE LAW

This Agreement shall be construed and interpreted under and governed and enforced according to the laws of the State of California.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the day and year first above written.

ATTEST:

\_\_\_\_\_  
MARIA STEWART  
City Clerk

By: \_\_\_\_\_  
ROD GOULD

\_\_\_\_\_  
MARSHA JONES MOUTRIE  
City Attorney

By: \_\_\_\_\_  
TIM CUNEO

## **DISTRICT'S INSURANCE OBLIGATIONS**

The District shall secure before execution of this Agreement the following types and amounts of insurance:

### Minimum Limits of Insurance.

District shall obtain insurance of the types and in the amounts described below:

(1) Commercial General Liability Insurance:

District shall maintain commercial general liability insurance or self-insurance (CGL) with a limit of not less than Five Million Dollars (\$5,000,000) each occurrence/Five Million Dollars (\$5,000,000) in the annual aggregate.

(2) Business Auto Liability Insurance:

District shall maintain business auto liability insurance or self-insurance with a limit of not less than One Million Dollars (\$1,000,000) each accident.

(3) Workers' Compensation and Employer's Liability:

District shall maintain workers' compensation insurance or self-insurance as required by the State of California and Employer's Liability Insurance in the amount of One Million Dollars (\$1,000,000) per accident for bodily injury or disease.

### Minimum Scope of Insurance.

(1) CGL insurance shall be written on Insurance Services Office Form CG 00 01 (or a substitute form providing equivalent coverage) and shall cover liability arising from premises, operations, independent contractors, products-completed operations, personal injury and advertising injury liability assumed under an insured contract (including the tort liability of another assumed in a business contract).

(2) Business Auto Insurance shall cover liability arising out of any auto (including owned, hired, and non-owned autos). Coverage shall be written on Insurance Services Office Form CA 00 01, CA 00 05, CA 00 12, and CA 00 20, or a substitute form providing equivalent liability coverage. If necessary, the policy shall be endorsed to provide contractual liability coverage equivalent to that provided in the 1990 and later editions of CA 00 01.

### Other Insurance Provisions.

The general liability and automobile liability policies are to contain, or be endorsed to contain; the following provisions:

(1) The City of Santa Monica, members of its City Council, boards and commissions, officers, agents, employees and volunteers are to be covered as insureds with respect to liability arising out of automobiles owned, leased, hired or borrowed by or on behalf of the District; and with respect to liability arising out of District's possession, occupancy, or use of the premises pursuant to this Agreement. Under the CGL policy, using the Insurance Services Office additional insured endorsement form CG 20 10 or a substitute providing equivalent coverage. City and other additional insureds mentioned in this paragraph shall not, by reason of

their inclusion as additional insured, become liable for any payment of premiums to carriers for such coverage.

General Liability, Workers' Compensation and Employer's Liability.

The insurer shall agree to waive all rights of subrogation against the City of Santa Monica, members of its City Council, boards and commissions, officers, agents, employees and volunteers for losses arising from activities and operations of District in the performance of services under this Agreement.

All Coverages.

Each insurance policy required by this Agreement shall be endorsed to state that coverage shall not be canceled except after thirty (30) days prior written notice by certified mail, return receipt requested, has been given to the City at the following address:

Community and Cultural Services  
City of Santa Monica  
1685 Main Street  
Santa Monica, California 90401  
Attention: Barbara Stinchfield, Director

Acceptability of Insurers.

Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A: 6, unless otherwise approved by the City's Risk Manager.

Verification of Coverage.

District shall furnish the City with original certificates of insurance and amendatory endorsements affecting coverage required by this Agreement. The certificates and endorsements for each policy are to be signed by a person authorized by that insurer to bind coverage on its behalf. The certificates and endorsements are to be on forms provided by City or on other than the City of Santa Monica's forms, provided those forms and endorsements conform to the requirements. All certificates and endorsements are to be received and approved by City before this Agreement commences. The City reserves the right to require complete, certified copies of all required insurance policies, including endorsements affecting the coverage required by these specifications at any time.





TO: BOARD OF EDUCATION

ACTION/MAJOR

06/30/11

FROM: TIM CUNEO / DEBRA MOORE WASHINGTON

RE: PUBLIC HEARING – SMMUSD INITIAL NEGOTIATIONS PROPOSAL TO  
SANTA MONICA-MALIBU CLASSROOM TEACHERS ASSOCIATION  
(SMMCTA)

RECOMMENDATION NO. A.33

It is recommended that the Board of Education hold a public hearing regarding the Santa Monica-Malibu Unified School District initial negotiations proposal to Santa Monica-Malibu Classroom Teachers Association (SMMCTA).

COMMENT: This item allows members of the public to comment on the Article that has been opened by SMMUSD in its initial negotiations proposal to SMMCTA. Please refer to *Information Item No. 1.05* for more details.

OPEN PUBLIC HEARING

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

CLOSE PUBLIC HEARING

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:



TO: BOARD OF EDUCATION

ACTION/MAJOR

06/30/11

FROM: TIM CUNEO / DEBRA MOORE WASHINGTON

RE: PUBLIC HEARING – SMMUSD INITIAL NEGOTIATIONS PROPOSAL TO  
SERVICE EMPLOYEES INTERNATIONAL UNION (SEIU – LOCAL 99)

RECOMMENDATION NO. A.34

It is recommended that the Board of Education hold a public hearing regarding the Santa Monica-Malibu Unified School District initial negotiations proposal to Service Employees International Union (SEIU – Local 99).

COMMENT: This item allows members of the public to comment on the Article that has been opened by SMMUSD in its initial negotiations proposal to SEIU. Please refer to *Information Item No. 1.06* for more details.

OPEN PUBLIC HEARING

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

CLOSE PUBLIC HEARING

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:



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## **DISCUSSION ITEMS**



TO: BOARD of EDUCATION

DISCUSSION

06/30/11

FROM: TIM CUNEO / JOSE ESCARCE / BEN ALLEN

RE: FOLLOW-UP TO RECENT RACIAL INCIDENT AT SANTA MONICA HIGH SCHOOL

DISCUSSION ITEM NO. D.01

The Board of Education and District administration take the racial incident that took place at Santa Monica High School in early May extremely seriously. In the aftermath of this incident, the Board and administration wish to take all necessary steps to support the student(s) who were adversely affected by this incident, minimize the chances that similar incidents occur in the future, and ensure that such incidents are dealt with appropriately and correctly if they do occur.

Accordingly, it is recommended that the Board direct district staff to take the following steps:

1. Reexamine our district's curriculum regarding diversity, tolerance and racial and ethnic sensitivity, to identify areas of weakness and opportunities for strengthening it.
2. Ensure that professional development for administrators and other district staff include racial and ethnic sensitivity training annually.
3. Engage with the Board in a process of examining the district's relevant policies and modifying them as needed to ensure that they are consistent with our expectations and values regarding support and consequences for students and the behavior of district staff.
4. Assist the Board in reconstituting the Intercultural District Advisory Committee.
5. Ensure that all necessary and appropriate support is provided to the student(s) who were adversely affected by the May incident, and their families, during the summer and upcoming school year.





TO: BOARD OF EDUCATION

DISCUSSION

06/30/11

FROM: TIM CUNEO / JANECE L. MAEZ / STUART A. SAM

RE: APPROVAL OF THE FULL BUILD-OUT SPACE PROGRAM FOR THE PROGRAMMING AND PLANNING STUDIES FOR SANTA MONICA HIGH SCHOOL – IN SUPPORT OF THE ENVIRONMENTAL IMPACT REPORT (EIR) TO ENSURE COMPLIANCE WITH THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) FOR THE FULL BUILD-OUT OF THE CIVIC CENTER JOINT USE PROJECT (CCJUP)

DISCUSSION ITEM NO. D.02

It is recommended that the Board of Education approve the Full Build-out Space Program as Prepared by RL Binder, FAIA, Architects. This Space Program is part of the initial work to ensure compliance with the California Environmental Quality Act (CEQA) for the Full Build-out including the Civic Center Joint Use Project (CCJUP) which consists of the Practice Gymnasium and improvements to the Greek at Santa Monica High School.

Comments: The District submitted the Civic Center Joint Use Project (CCJUP) to the City of Santa Monica's Redevelopment Agency (RDA) for funding consideration on February 25, 2009. The proposed three-phase \$234 million joint use project included cultural and recreational redevelopments on the campus of Santa Monica High School that implemented principles, goals and objectives of the City's Open Space Element, Recreation and Parks Master Plan, Civic Center Specific Plan and Creative Capital. In 2009, the Redevelopment Agency budgeted \$57 million for Phase I of the CCJUP. In June 2010, the City budgeted \$1.084 million to begin the first year of the planning and initial Environmental Impact Report (EIR) and planning studies for the Full Build-out.

This presentation of the Space Program is to seek Board of Education (BOE) approval of the presented Space Program. The last presentation to the BOE was on April 6, 2011 (Civic Center Joint Use Project – Siting Study II – Approval of the Civic Center Joint Use Project Description for the MOU with the City). The intent of the Space Program for the Full Build-out in concept, is to be in conjunction with and complementary to the existing and future academic and core facilities; enhance and replace the Santa Monica High School athletic and outdoor performance facilities, and in both a qualitative and quantitative manner address the needs of the campus. The Full Build-out quantitative needs of the campus were determined to be an average of fifty per cent (50%) greater than the current facilities. The initial Full Build-out \$234 million project was estimated in 2009 dollars. Since 2009, escalation in Santa Monica has increased the original estimated cost from the previous \$234 million amount to an estimated amount of \$280 million in 2011 dollars. Further, as the current Space Program reflects an increase of approximately thirty (30) per cent in facility area over the 2009 program, which was about twenty per cent over the current facilities in area, the current budget should also therefore increase to an estimated \$360 million for the Full Build Out.

*(Continued on next page)*

Since November 2010, RL Binder, FAIA, Architects, LLC has performed the first of three (3) scope of work services. Scope 1: Space Program of Areas for the Full Build-out (\$360 million total estimated project budget). These services are necessary to ensure compliance with the California Environmental Quality Act (CEQA) documentation in support of the overall programming and planning of the Full Build-out project within the footprint of the buildings, athletic fields, cultural facilities and site improvements planned at Santa Monica High School. Ultimately, RL BINDER FAIA ARCHHITECTS, LLP will produce two (2) additional Scopes of Work: Scope 2: A Planning Level Site Analysis of Two (2) Full Build-out Concepts and Scope 3: Intermediate Phases of the Selected Full Build-out Concept at Santa Monica High School in support of the project level Environmental Impact Report (EIR).

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## **INFORMATION ITEMS**



TO: BOARD OF EDUCATION

INFORMATION

06/30/11

FROM: TIM CUNEO

RE: DISTRICT ADVISORY COMMITTEES END-OF-YEAR REPORTS

INFORMATION ITEM NO. I.01

Attached are the End-of-Year reports for the English Learners DAC, Health and Safety DAC, Special Education DAC, and the Visual and Performing Arts DAC. The Early Child Care DAC report will be available on July 20, along with the Head Start report/training.

While the written reports have been included in this agenda as an information item, each DAC will have five minutes to summarize its report under Communications and answer clarifying questions from the Board of Education.

At the July 20, 2011, board meeting, each DAC will have fifteen to twenty minutes to present its end-of-year report and have a discussion with the board regarding goal-setting for the new school year. As per AR 1220, the board will approve the district advisory committees' goals for 2011-12 no later than the board's first meeting in October.

**District Advisory Committee  
Board of Education Annual End-of-Year Written Report  
2010-11**

**ENGLISH LEARNERS ADVISORY COMMITTEE**

**Chair:** Consuelo Pérez

**Staff Liaison:** Aida Diaz

The District English Learners Advisory Committee (DELAC) is a state mandated advisory committee. The main function of DELAC is to review and advise the board on programs and services for English Learners (ELs).

Our District DELAC meetings incorporate the state mandated requirements and informational presentations. The state mandated requirements help parents to fully understand the programs and services for English Learners and participate in the educational process of their children. The presentations provide parents with knowledge and skills that they can use to support and advocate for their students in their acquisition of English and academic subjects. It is important to note that our DELAC continues to include a wide range of Spanish speaking parents, many of whom do not have children who are English Learners

**Charges:**

The committee advises (reviews and comments) the district governing board on at least the following:

- A timetable for development and revision of a district master plan of education programs and services for English learners, taking into consideration the school site master plans.

**Comment:**

- The Master Plan for English Learners will be reviewed/updated during the 2011-2012 school year

- A district wide needs assessment on a school-by-school basis.

**Comment:**

- Each year DELAC has a survey to determine what the needs are. This year parents consider the following recommendations essential for their children's academic success, and fulfillment of the charge given by the state of California as reflected in the California Education Code is urging the district. Some recommendations are the same as last year because they are essential to academic success of students in English:

**A. Offer quality English Language Development (ELD) at the secondary level:**

A fundamental component of the services to English Learners are the ELD classes that: 1) are targeted to the student's English proficiency level, 2) utilize high quality materials and instructional methodologies, and 3) sequentially provide for the linguistic needs of students acquiring English. These classes are even more imperative when and where Sheltered English (SE) classes are not offered.

***Recommendation:** Although the number of English Learners is decreasing, we must insist that the ELD classes be offered regardless of the number of students. This is the only class that focused on helping ELs with the acquisition of English necessary to succeed in other classes. Below are the projected numbers of continuing students needing ELD classes.*

LINCOLN		JAMS		SAMOHI	
Course	# of Students	Course	# of Students	Course	# of Students
ELD Beginning	6	ELD Intermediate	3	ELD Beginning	0
ELD Intermediate	4			ELD Intermediate	4

- B. Offer Sheltered English (SE) content classes at the secondary level:  
Sheltered content classes provide grade level academic instruction that gives English Learners access to the core curriculum while teaching English vocabulary and English grammatical structures. Secondary sites must respond to the need to provide English Learners to have access to content areas by offering sheltered classes when there is an identified need. Without the SE classes, English Learners will be in mainstream classes where access to the curriculum would be greatly affected by their low English proficiency levels and will have adverse affect on closing the achievement gap.

*Recommendation: We are aware that the number of English learners is decreasing and offering Sheltered classes may be fiscally difficult. We believe that if there are 6 or more students who need the same class it should be offered. Where the numbers are less then 6, students, should be grouped in cohorts with teachers who have the appropriate authorization and their class size should be reduced. Below are the projected numbers and courses for continuing English Learners:*

SAMOHI	
Course	# of students
English 10 SE	10 (possibly 15)
English 11 SE	10 (possibly 20)
Algebra II SE	14
Chemistry SE	13
Geometry SE	5
Pre-Calc/Trig SE	6
Science SE (?)	10
US History SE	14
World History SE	10
Govt/Econ SE	13

- C. Increase English Language Development (ELD) teacher time at elementary school sites:

The ELD teachers at the elementary school sites are necessary to provide the linguistic and academic support that our English Learners need as they acquire English. English Learners need to meet the language and academic targets set for them, and just as importantly to be able to compete with their peers. In order to continue meeting the AMAO targets our students and teachers need ELD support provided by the ELD teachers.

*Recommendation: Increase the time for ELD teachers in elementary schools.*

- D. Offer parent education workshops:

The DELAC and ELAC meetings provide us with information that helps us to better support our children's learning. This information is given through outside experts and district staff.

*Recommendation: Continue allocation of funds to bring experts and parent education workshops to DELAC and ELAC meetings -in the language of the parents.*

- E. Provide Cultural Workshops for teachers:

Our students come from many different cultural and social backgrounds. Teachers need to familiarize themselves better with who are their students and families. Working together with better understanding of all of the children they serve, teachers will be better prepared to address the complete education needs of the children they serve.

*Recommendation: Training for administrators, teachers, classroom aides on cultural sensitivity and the importance of maintaining the home language.*

- F. Continue supporting the Bilingual Community Liaisons:

The translation support that the Community Liaisons provide is invaluable, without them our parents would be at a greater disadvantage. Parents often hesitate or do not go to school/district because they feel intimidated and do not feel welcome. Having personnel like the community liaisons will help with communication and increase parent involvement.

Recommendation: *Continue support of the Community Liaisons and increase time at schools where they are only part time.*

G. Provide additional elementary classroom aides:

We often hear that elementary is crucial to the student's success as they move on to middle school. If that is the case, then we need to do everything we can to make sure that ALL students leave their elementary schools prepared to meet the challenges of middle school and beyond. Classroom aides are essential in working with teachers to provide instructional support that students need to be academically successful. Their role and providing additional aides is to be considered especially as classroom size increases.

Recommendation: *Provide additional assistants and the time they assist in classrooms. Sometimes they are only an hour in individual classes, and that's not enough time to support English learners.*

H. Provide Additional classroom Aides at the Middle School level:

It is noted that the number of ELs at the lower English Proficiency levels is small but important. The classroom aides are instrumental in helping ELs in mainstream classrooms have access to the curriculum. This is especially crucial since the only Sheltered English class currently being offered is Social Studies. Our students with low English proficiency levels have to struggle in learning English and understanding the core classes simultaneously. Currently the aides follow students that are grouped into some of their core classes.

Recommendation: *Keep the classroom assistants because they are an integral part of the academic support given to the ELs.*

I. Support for Literature Classes:

The literature support classes are of great benefit to our middle and high school English Learners – especially those who have not yet met the criteria to be reclassified.

Recommendation: *Continue to provide support classes in literature and if possible offer two sections, one for lower English proficiency levels and one for long-term English learners who need to support to meet the reclassification requirements.*

J. Intervention Programs:

Intervention programs are critical. Summer programs and intervention programs during or after school are seen as one of the best ways to support student learning. These programs give ELs the opportunity to receive additional support that they need in the acquisition of English and access to core curriculum which leads to academic achievement.

Recommendation: *Continue after school and summer intervention programs. Furthermore, that the focus be on math, reading and writing. Our students need every opportunity to improve their skills especially in reading.*

K. Translation:

Recommendation: *Provide translations during all school events in order to keep families informed and connected.*



- **Establishment of district program, goals, and objectives for programs and service for English learners:**

Comment:

- The district provides services to English Learners to ensure that they are acquiring English Language proficiency. The goal is to reduce the learning gap and although there have been gains in some areas, many of our students are still lagging behind.
- The following Title III Annual Measurable Achievement Objectives (AMAOs) data indicates that our district and individual schools continue reaching and surpassing two of the objectives for English Learners

AMAO	2010 Target	District percentage meeting target
#1 - Percentage of Students Making Annual Growth in English Language	53.1%	72.8%
#2 - Percentage of Students Achieving Proficiency on the CELDT	< 5 years = 17.4% ≥ 5 years = 41.3 %	44.7% 69.2%
#3 - AYP for the Sub Group level LEA English Language Arts Mathematics	56.0% 56.4%	54.8% 55.3%

*Recommendation: Identify students who are not meeting the AMAOs and provide the academic support they need which may also reduce the need for intervention.*

- **Development of a plan to ensure compliance with any applicable teacher and/or teacher aide requirements:**

Comment:

- The California Education Code requires that English Learners be instructed in English Language Development (ELD) and content areas for teachers with specific training and authorization. The current authorization is required by the State certificate of Language and Academic Development Cross Cultural (CLAD) is obtained by taking courses and passing the test California Teachers of English Learners (CTEL).

Through the district efforts the number of teachers with this authorization has increased each year. Following is a chart teacher information:

Number of District teachers	With Authorization	% With Authorization
527	421	80%

*Recommendation: Continue the practice of hiring teachers with CLAD in order to comply with the required state and federal government mandates to address the needs of our English Learners.*

- **Administration of the annual language census (e.g. procedures and forms):**

Comment:

- The R-30 is the annual data collection report at school level that contains the count of English Learners enrolled and the program/services provide. Furthermore, the number of ELs, as reflected in the R-30, determines the state and federal categorical funds received by the district. The following is information reported in the R-30 report:

	2010-2011
Number of English Learners who are in a Structured English Immersion setting supported by an authorized teacher.	335
Number of English Learners reclassified as Fluent- English Proficient (FEP).	198

	2010-2011
ELs Receiving (ELD) and Specially Designed Academic Instruction in English (SDAIE)	516
ELs Receiving ELD and SDAIE with Primary Language (L1) Support	49
ELs Receiving ELD and Academic Subjects through the Primary Language (L1)	227
ELs Receiving Other EL Instructional Services	295
ELs not Receiving any EL Instructional Services	17
<b>Total ELs District Totals</b>	<b>1104</b>

- **Review and comment on the district reclassification procedures established pursuant to Education Code Section 52164.6:**  
Comment:
  - We are pleased with requirements that students must meet to be reclassified. According to the data shared, CAHSEE and the CST-ELA, our reclassified students (R-FEP) are succeeding
- **Review and comment on the written parent notification of initial school enrollment required in Title 5, CCR Section 11303(a):**  
Comment:
  - New district families whose children are assessed receive a letter indicating the results of assessments and classification of their child-EL, FEP or EO. It also includes program placement and description
- **Review and comment on any waiver request affecting program and services for English learners:**  
Comment:
  - Parents are informed in the Initial Parent Notification Letter of their right to request an alternative program by completing the Request for Exception Form (Application for Alternative Program). Also, parents who do not want their son/daughter to receive additional ELD support must complete a "Request for English Language Mainstream."

### **Summary of Recommendations:**

DELAC is aware that the District faces many difficult financial decisions as a result of the continuing budget crisis. However, DELAC would like to make certain that the District continues to implement the strategies, interventions, and programs needed to accelerate the achievement of our English Learners.

English Learners is subgroup whose progress is the focus of many of the accountability targets set by the State. These targets are documented in the Title III English Language Proficiency Annual Measurable Achievement Objectives (AMAOs). As mentioned above many of our English Learners meet the percentage target of achievement required by the State in the AMAOs. However, there remains a significant number of English Learners who are not meeting these targets. Therefore, there continues to be a need to refine our ability to provide effective services to each English Learner, particularly those who have yet to meet the State target levels of achievement. Additionally, there are state mandates regarding services to English Learners to which the District is required to adhere. Consequently, English Learners form a critical group that is central to the district efforts of

reducing the achievement gap, and their unique academic needs should be taken into account when making program cuts due to budget reductions.

### **Budgetary Implications:**

The district receives state and federal funds, based on the R-30 report, to provide supplemental support for students who are learning English i.e ELD teachers, classroom aides, literature support classes, materials, parent training etc. The recommendations do not require additional money from the district's general fund. The only exception are the ELD and Sheltered English classes that due to the guidelines and restrictions categorical funding cannot be used to offer them. We urge the district to provide financial support to secondary schools that need to offer ELD and Sheltered Classes.

### **DELAC Meetings:**

<b>Month</b>	<b>DELAC Requirements</b>	<b>Presentations</b>
October 14 -General Mtg.	-Purpose of DELAC -Goals and Objectives of the District programs and services for English Learners -Survey of presentation topics	-State Exams Results and their significance
October 28 -DELAC Rep Mtg.	DELAC/ELAC Training	
November 4 -General Mtg.	Initial Notification	"Effective Teacher/ Parent Conferences"
January 26 -Special presentation		"How Education Empowers to Fulfill Your Dreams" - Dr. Reza
February 17 -General Mtg.	-Report Cards -CELDT Student Reports -Reclassification Criteria/Data	<b>"Overcoming Difficult times: Supporting your son / daughter"- Audra Langley, Ph.D.</b>
March 24 -DELAC Rep Mtg.	-Cover DELAC Requirements -Input on the Accomplishments and Recommendations for the End-of-Year Report	
May 13 -General Mtg.	- Language Census Report (R-30) - Review of Board Report Recommendation	"Math at Home" –Rosa Serratore, District Math Coordinator
June 16 -DELAC Rep Mtg.	-Finalize	

**District Advisory Committee  
Board of Education Annual End-of-Year Written Report  
2010-11**

**HEALTH AND SAFETY DISTRICT ADVISORY COMMITTEE**

**Chair:** Patricia Nolan

**Staff Liaison:** Marolyn Freedman

**Charges:**

The charge of the District Advisory Committee on Community Health and Safety shall be to:

- Monitor contemporary issues in health that have a direct impact on school age children

Activities to meet this goal:

- Collect data on district programs and trainings that support health, with an emphasis on current issues of importance established in collaboration with the Board of Education
- Research emerging health and safety issues impacting students

- Monitor issues that impact safety in SMMUSD schools

Activities to meet this goal:

- Maintain data on student discipline, suspension, and expulsion
- Collect data on district programs and trainings that support school safety
- Research and present best-practices regarding student discipline

- Encourage developmentally appropriate best practices in health, nutrition and physical education

Activities to meet this goal:

- Collect data on the compliance of the district's wellness policy

**Accomplishments to date:**

- Members served on *ad hoc* Task Force on Health Care Staffing Recommendations for 2011-2012 thru 2013-2014
- Discussed Wellness Policy Annual Survey 2010-2011 Results
  - See Appendix 1
  - Members will work with SMMUSD to promote school nutrition
- Physical Fitness
  - See Appendix 2
  - Members attended "Campus Violence: Lessons Learned Strategies for Prevention" sponsored by County of LA- Dept of Mental Health in collaboration with SMPD. Topics included research on exercise and the brain (J. Ratey, "SPARK") and the importance of play behavior and/or deprivation as means of prevention and risk assessment of violent behavior (S. L. Brown).
  - Members discussed efforts/methods to increase awareness/participation in physical activity as methods to improve physical health/reduce obesity and improve mental health/channel stress
- Physical Health
  - Discussions on challenges of Tdap (tetanus/diphtheria/pertussis) student immunization/documentation requirements (*per* AB 354 July 2011)
- Mental Health
  - Reviewed and assessed proposed "Choking Game" PowerPoint
  - Discussed impact of decrease in services *per* AB3632
- Student Discipline
  - See Appendix 3
  - Discussed proposed modification of SMMUSD Drug Policy
  - See Appendix 4 for SMMUSD Staff Training in Violence Prevention

- Homework Policy
  - Members continue to review/assess implementation of revised (2010) Homework Policy 1654
- Strategic Plan 2012-2016
  - Chair serves on Strategic Plan Team
- Environmental Concerns
  - Response training for SMMUSD Staff
    - National Emergency Management System (NEMS)
    - Disaster Area Response Training (DART)
  - DAC presented Hazard Mitigation Plan by SMMUSD staff
  - Fire/Earthquake Safety
    - Members coordinated SMMUSD ES campus visits of SMFD trailer
  - Traffic safety
    - Members continue discussion on cross-walk safety
    - Member coordinated bicycle-safety event for students
  - Pollution
    - DAC communicated community concern about SMMUSD campus' use of leaf blowers, which are prohibited by City of Santa Monica, to SMMUSD Maintenance & Operations
    - Members requested/received assurance that SMMUSD drinking water fountains are contaminant-free AND stressed the requirement that water be made easily accessible to students at lunch/recess (July 2011 *per* SB 1413)

**Highlight(s) to date of particular note:**

- Health Care Task Force recommendations approved by Board of Education 02Jun11

**Suggested direction for 2011-12:**

- Continue charges as written or as modified by the Board of Education
- Assist in development of a master SMMUSD Calendar of Health & Safety – to include all related topics offered in Santa Monica-Malibu region by various organizations
- Assist in development and implementation of long-term Master Plan for Student Health
- Assist in proposed review and modification of SMMUSD Policy on Drug Use
- Review/assess trending of SMMUSD Student Discipline and Homework data for data for correlation with academic performance

**Budgetary Implications:**

None at this time

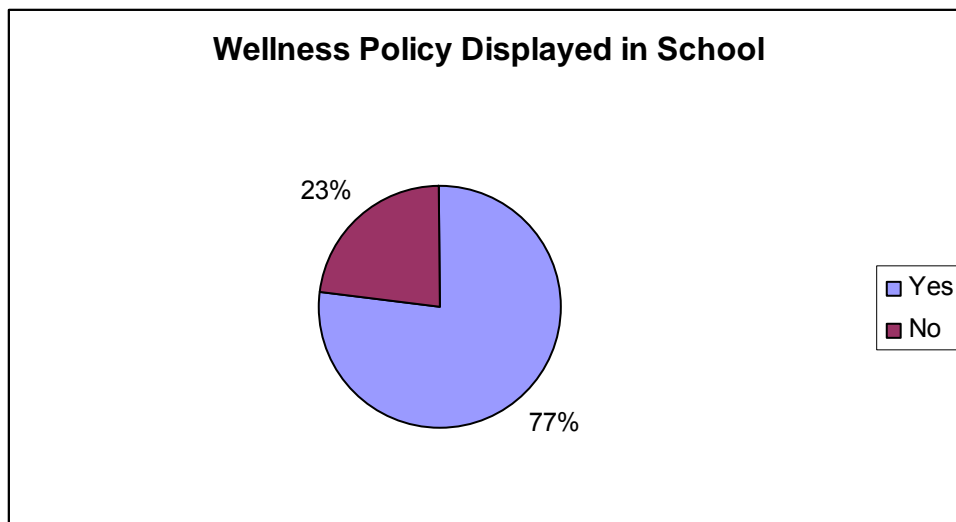
## Appendix 1

### SMMUSD WELLNESS POLICY SCHOOL SURVEY MARCH 2011 (Dona Richwine, SMMUSD)

Number of Schools Surveyed: 16

Number of Schools Responding: 13

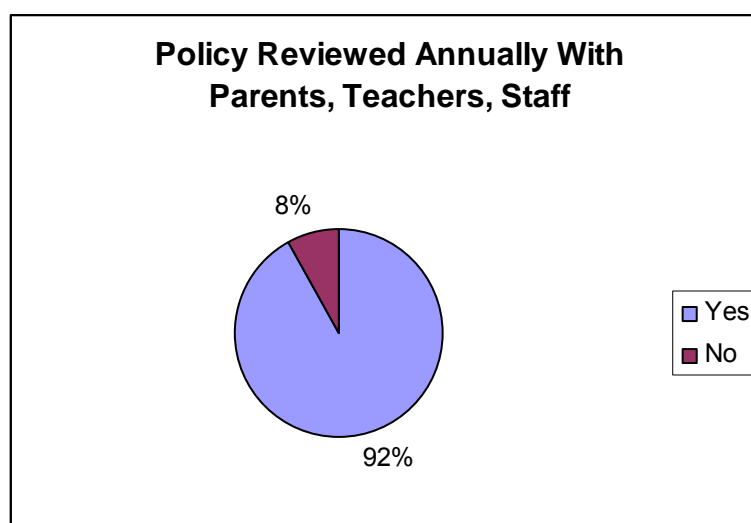
**1. Is the SMMUSD Student Wellness Policy Number 5030, approved by the Board of Education July 27, 2006, visibly displayed in your school?**



"Although sometimes I feel like we could paper the walls with all the things we're supposed to post -- we should take a look at just how many rules we want posted"

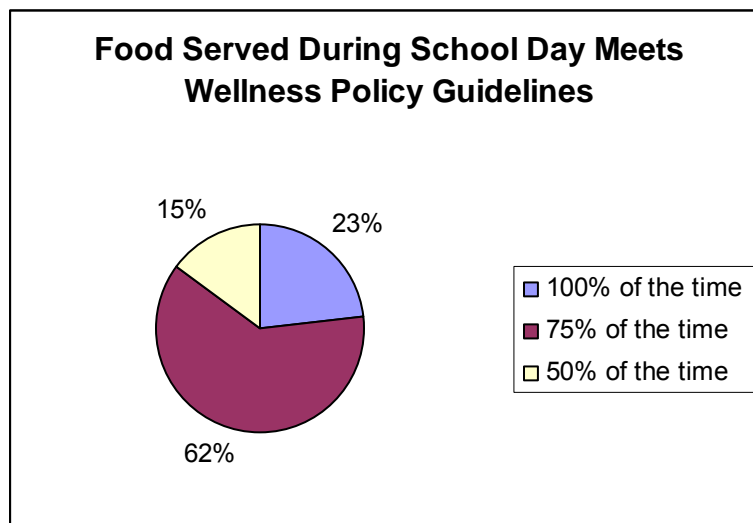
"We have the policy displayed on our website"

**2. Is the SMMUSD Student Wellness Policy reviewed with parents, teachers, staff and students at your school annually?**



"during back to school night in class policies"

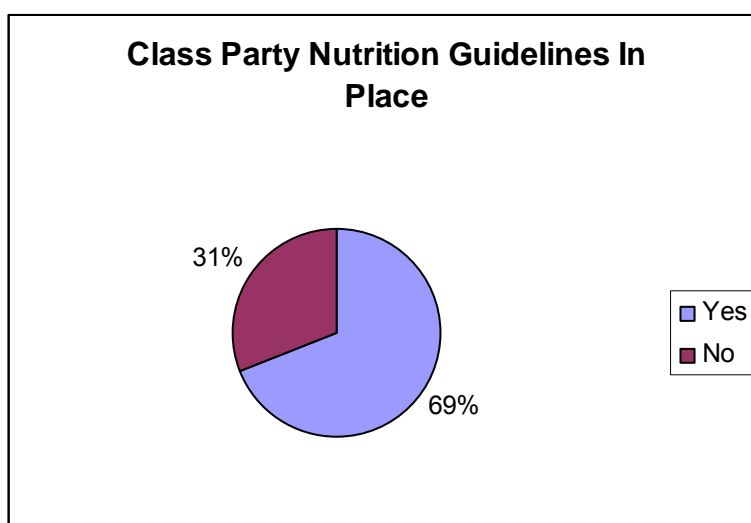
**3. Wellness Policy Section B/Item (h) states: "All food and beverages served or sold anywhere on campus during 1/2 hour before and or 1/2 hour after school hours will meet or exceed Sendate Bill 12 and Senate Bill 965 Guidelines. Addendum to Wellness Policy." Do foods served at your school during the school day meet this criteria? This includes birthday parties, fundraisers, PTA or Club sales.**



"I'd say it's more like 90% of the time. We enforce the policy but sometimes parents succeed in sneaking in b-day treats"

"90%"

**4. Does your school have Class Party Nutrition Guidelines that reflect the above SMMUSD Student Wellness Policy Nutrition Guidelines referred to in Question No. 3?**



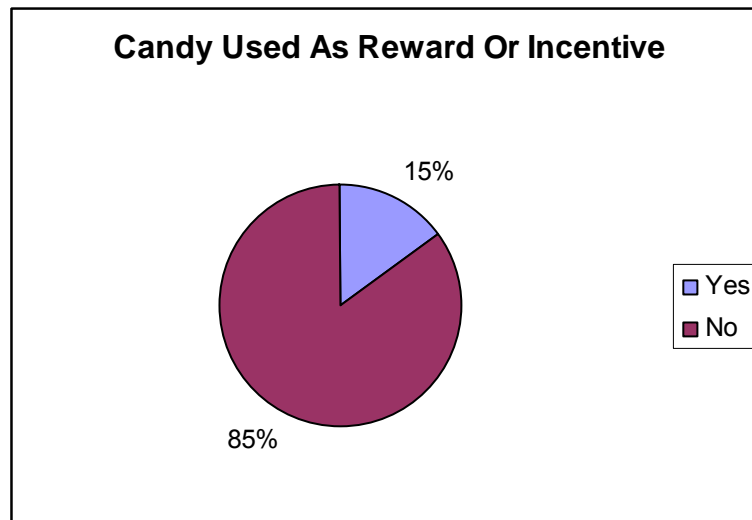
"Can principals get a copy of one please?"

"We follow the wellness policy"

"Working on them"

"We don't have class party guidelines."

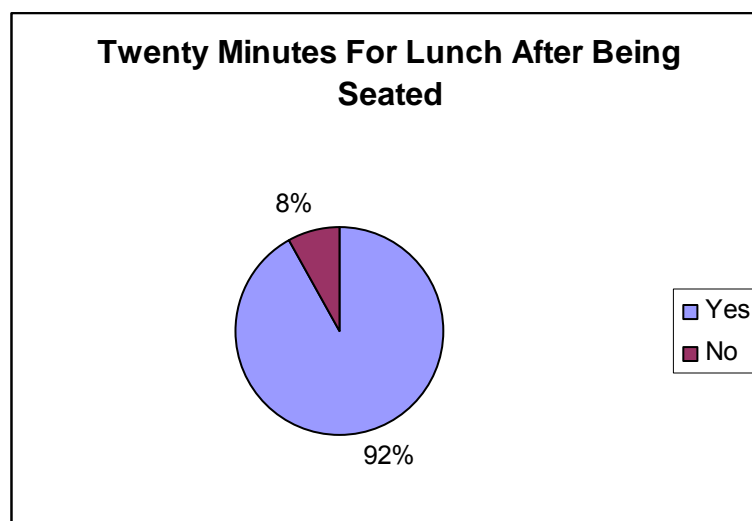
**5. Is candy used as reward or incentive in classrooms at your school?**



"CREST instructors for the city use candy as rewards"

"Rarely"

**6. Are students at your school given at least 20 minutes to eat after sitting down for lunch?**

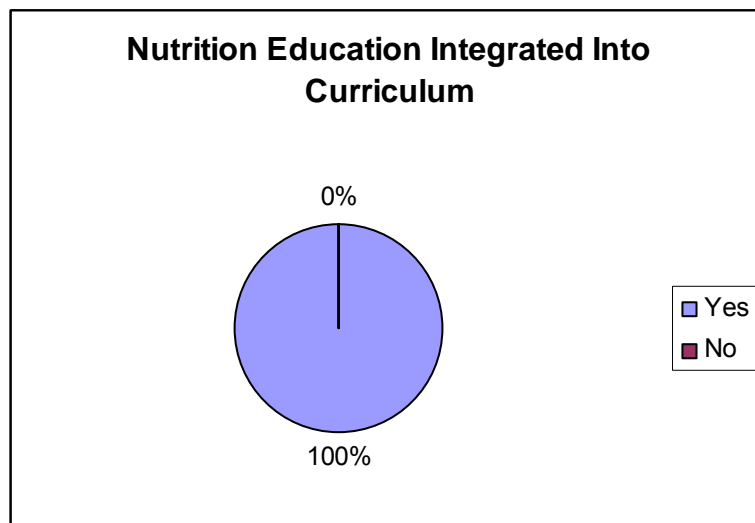


"Minimum of 15, maximum 10 more"

"15 minutes - more if they want"

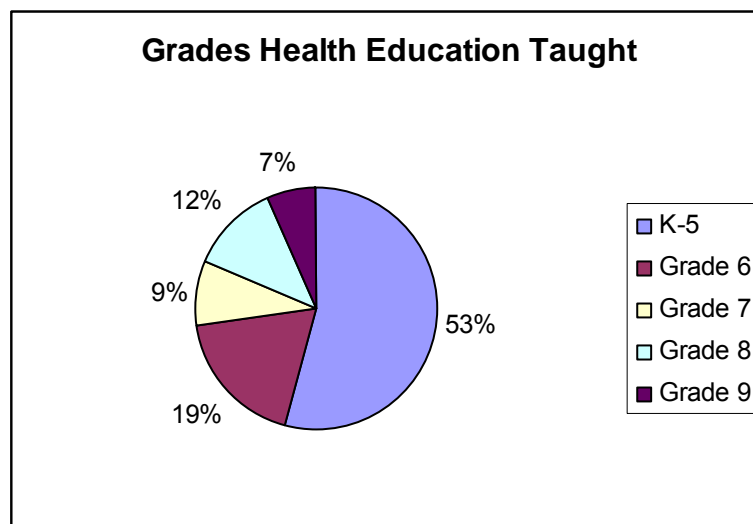


7. Is nutrition education integrated into the curriculum at your school?



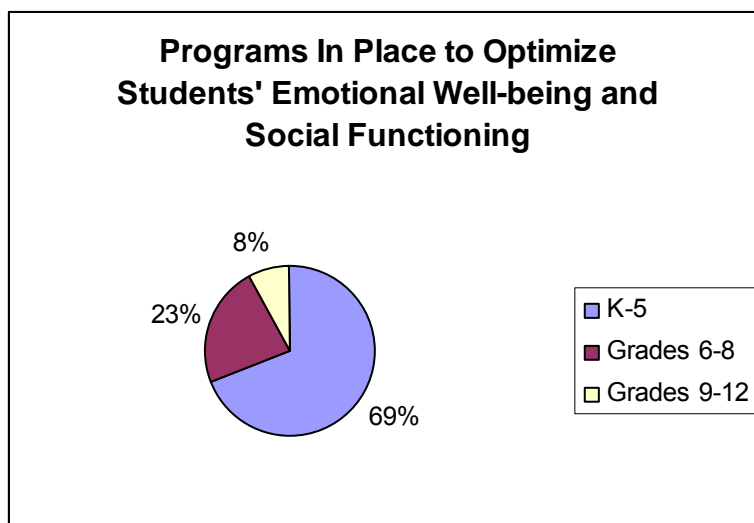
"Health Class"

8. In which of the following grades is Health Education taught at your school? Please check all that apply.



"10th - 12<sup>th</sup>"

9. In which of the following grades does your school have programs like Cool Tools or Character Counts that optimize students' emotional well-being and social functioning?



"Responsive Classroom"

"Responsive Classroom as well"

10. The SMMUSD School Wellness Policy was approved by the Board of Education July, 2006. Is it your opinion that the policy should be reviewed and updated to improve/increase awareness and compliance at schools? If yes, which areas do you think need to be clarified. Please feel free to comment.



"I am concerned with what is sold on carts and in vending machines."

"I think the policy is pretty clear but everyone needs annual reminders"

"Integrating the Wellness Policy with cafeteria menu and lunches and snacks that come from home."

"100% of staff adhering to it"

"Review with PTSA site leaders for PTSA events"

"The guidelines in Senate Bill 12 are very difficult to understand and communicate to staff and parents"

## **COMMENTS FROM SURVEY WITH RELATED RECOMMENDATIONS BELOW THEM:**

"I'd say it's more like 90% of the time. We enforce the policy but sometimes parents succeed in sneaking in b-day treats"

### **MORE EDUCATION FOR PARENTS**

"Can principals get a copy of one please?" (*class party nutrition guidelines*)

"Working on them"

"We don't have class party guidelines."

### **UPDATE GUIDELINES AND SEND TO PRINCIPALS**

"CREST instructors for the city use candy as rewards"

### **EDUCATE CREST INSTRUCTORS ON WELLNESS POLICY**

"I am concerned with what is sold on carts and in vending machines."

### **FOOD SERVICES ITEMS ARE IN COMPLIANCE – NEED TO LET SCHOOLS KNOW THAT**

"I think the policy is pretty clear but everyone needs annual reminders"

### **ANNUAL REMINDERS ARE SENT AT THE BEGINNING OF THE SCHOOL YEAR – CONTINUE TO DO SAME, AND GREATER EMPHASIS TO SCHOOL PRINCIPALS**

"Integrating the Wellness Policy with cafeteria menu and lunches/snacks sent from home."

### **MORE EDUCATION**

"Review with PTSA site leaders for PTSA events"

### **EDUCATION – SITE SPECIFIC WELLNESS POLICY AWARENESS**

"The guidelines in Senate Bill 12 are very difficult to understand and communicate to staff and parents"

### **REVIEW AND RE-WRITE WELLNESS POLICY AND/OR ITS ADMINISTRATIVE REGULATIONS AND CREATE BULLET POINTS TO MAKE MORE UNDERSTANDABLE**

### **WELLNESS POLICY SURVEY SUMMARY AND RECOMMENDATIONS:**

1. Wellness Policy compliance varies by school.
2. More than 50% of Principals stated that policy needs to be clearer.
3. DAC should re-write Wellness Policy Bullet Points in collaboration with Nutrition Specialist.
4. Bullet Points should be sent to Principals by Superintendent's Office.
5. DAC notify PTSA of recommendations requesting their participation in educating parents.

## Appendix 2

California Department of Education  
Statewide Assessment Division  
Prepared: 4/14/2011 4:17:58 PM

State: [California](#)  
County: [Los Angeles](#)  
District: Santa Monica-Malibu Unified

### 2009-10 California Physical Fitness Report Summary of Results

Additional information can be found at the Statewide Assessment Division's [California Physical Fitness Test site](#).

	Grade 5			Grade 7			Grade 9		
<a href="#">Physical Fitness Area</a>	Total <sup>1</sup> Tested	% In HFZ	% Not in HFZ	Total <sup>1</sup> Tested	% In HFZ	% Not in HFZ	Total <sup>1</sup> Tested	% In HFZ	% Not in HFZ
Aerobic Capacity	832	82.5	17.5	872	75.6	24.4	846	79.1	20.9
Body Composition	832	83.2	16.8	872	79.9	20.1	846	81.1	18.9
Abdominal Strength	832	88.8	11.2	872	90.1	9.9	846	77.1	22.9
Trunk Extensor Strength	832	90.5	9.5	872	91.9	8.1	846	92.9	7.1
Upper Body Strength	832	80.0	20.0	872	80.3	19.7	846	74.6	25.4
Flexibility	832	71.6	28.4	872	78.4	21.6	846	91.7	8.3
	Grade 5			Grade 7			Grade 9		
<b>Number of Physical Fitness Areas Meeting the Healthy Fitness Zone</b>	Number	Percent	Cum. Percent	Number	Percent	Cum. Percent	Number	Percent	Cum. Percent
6 of 6 fitness criteria	377	45.3	45.3	387	44.4	44.4	402	47.5	47.5
5 of 6 fitness criteria	223	26.8	72.1	237	27.2	71.6	215	25.4	72.9
4 of 6 fitness criteria	123	14.8	86.9	133	15.3	86.9	118	13.9	86.8
3 of 6 fitness criteria	67	8.1	95.0	69	7.9	94.8	56	6.6	93.4
2 of 6 fitness criteria	28	3.4	98.4	37	4.2	99.0	24	2.8	96.2
1 of 6 fitness criteria	6	0.7	99.1	7	0.8	99.8	25	3.0	99.2
0 of 6 fitness criteria	8	1.0	100.0	2	0.2	100.0	6	0.7	99.9
Total tested	832	100.0		872	100.0		846	100.0	

<sup>1</sup> Includes partially tested students

## Appendix 3A: Elementary School Suspension Data 2010-2011

	48900(a)(1) Cause/threaten bodily harm/Fighting	48900(a)(2) Willful force/violence	48900(b) Dangerous weapons	48900(c) Alcohol	48900(d) Selling any controlled substance	48900(e) Robbery or extortion	48900(f) Damage-school property	48900(g) Stealing	48900(h) Smoking	48900(i) Obscenity/profanity	48900(j) Drug paraphernalia	48900(k) Disobedience	48900(l) Received stolen property	48900(m) Imitation firearm	48900(n) Sexual assault	48900(o) Harassment of witness	48900(p) Selling Rx drugs	48900(q) Hazing	48900(r) Bullying	48900(s) 	48900(t) Aid/abet physical injury	48900.2 Sexual harassment	48900.3 Hate violence	48900.4 Harassment/Threat/ Intimidation	48900.7 Terrorist threats
Cabrillo	3							3		1		1													
Edison		2																				1			
Franklin	3																								
Grant	2											1													
McKinley	1											1													
Muir	11		3					1				1													
Pt. Dume	1											3													
Rogers	23	3										7													
Roosevelt	7		1				1	2		1		1				2						1			
Smash					2																				
Webster																									
<b>TOTAL</b>	<b>51</b>	<b>5</b>	<b>4</b>	<b>0</b>	<b>2</b>	<b>0</b>	<b>1</b>	<b>6</b>	<b>0</b>	<b>2</b>	<b>0</b>	<b>15</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>0</b>

## Appendix 3B: Secondary School Suspension Data 2010-2011

	48900(a)(1) Cause/threaten bodily harm/Fighting	48900(a)(2) Willful force/violence	48900(b) Dangerous weapons	48900(c) Alcohol	48900(d) Selling any controlled substance	48900(e) Robbery or extortion	48900(f) Damage-school property	48900(g) Stealing	48900(h) Smoking	48900(i) Obscenity/profanity	48900(j) Drug paraphernalia	48900(k) Disobedience	48900(l) Received stolen property	48900(m) Imitation firearm	48900(n) Sexual assault	48900(o) Harassment of witness	48900(p) Selling Rx drugs	48900(q) Hazing	48900@ Bullying	48900(s) Aid/abet physical injury	48900.2 Sexual harassment	48900.3 Hate violence	48900.4 Harassment/Threat/ Intimidation	48900.7 Terrorist threats	
JAMS	3	24	11	6			9	2		6		9							2	1			2	1	
Lincoln	17	4	2	8	2	1	1	4		1		11				2			8	5	1	1	2		
Malibu M	9			1				2			1	9							3						
Malibu H				5				5		1		5						1							
Samohi	32	21	6	44	1		12	12	3	8	2	70	2		1						1		2		
Olympic	3	3	4						1			2													
TOTAL	64	52	23	64	3	1	22	25	4	16	3	106	2	0	1	2	0	1	13	1	5	2	1	6	1

### Appendix 3C: Expulsion Data 2009-2010

	<b>Ed. Code Violation</b>	<b>School</b>	<b>Action</b>
Student 1	48915 (c)(3)	Samohi	Expelled
Stduent 2	48915 (c)(3)	Samohi	Expelled
Student 3	48915 (c)(3)	Smash	Expelled
Student 4	48915 (c)(3)	Smash	Abeyance
Student 5	48900 (n)	Samohi	Expelled

## Appendix 4

### Student Services Violence Prevention Staff Training: Spring 2010 – Spring 2011

Student Trauma and the Impact on Academics	Marolyn Freedman and Judi Miller	Grant	03/19/10
Review of Crisis Response and Psychological Triage	Marolyn Freedman	Counselors, Advisors and Mental Health Partners	04/23/10
Adolescents and Risk Taking Behaviors	Marolyn Freedman Judi Miller	Lincoln Middle School PTA	05/13/10
Trauma and Its Impact on Academics- Intro to CBITS	Marolyn Freedman	Principals	05/25/10
Issues in Peer Intimidation and Cyberbullying	Judi Miller Patty Fitzgerald Lisa Balfus Dr. Jana Jouvenen	JAMS PTA	12/02/10
Adolescent Suicide Prevention	Panel on Suicide Prevention	Parents Santa Monica High	01/19/11
How to Help Students Calm Down: Simple Steps in Neuroscience	Stephanie Book-Kohler	Counselors, Advisors, Psychologists and Mental Health Partners	03/25/11
Peer Intimidation: Supporting Your Child	Judi Miller	Edison PTA	04/06/11
Cool Tools-Re Tool Your School	Marolyn Freedman	Edison Staff	04/27/11
School Discipline-Suspension and Expulsion	Maria Bravo, LACOE	Assistant Principals	05/31/11

## Appendix 5

### Members of DAC on Health & Safety 2010-2011

Bernstein, Debbie (Secretary)	parent
Butchko, Leslie	parent
Forster, Robert	parent
Kachru, Rita	parent
Keever, Kristine	parent
Le, Hiep	parent
Lyness, Francine	community
Morn, Laura, SMMUSD	SMMUSD
Nolan, Patricia (Chair)	community
Post, Suzanne, SMFD	community
Rodriguez, Idalia	parent
Rudra-Ganguly, Nandini	parent
Rueda, Victoria (Vice-Chair)	parent
Freedman, Marolyn	SMMUSD
De la Torre, Oscar	BOE
Lieberman, Laurie	BOE



**District Advisory Committee  
Board of Education Annual End-of-Year Written Report  
2010-11**

**SPECIAL EDUCATION DISTRICT ADVISORY COMMITTEE**

**Chair:** Dr. Claudia Landis

**Vice Chair:** Chris Chandler

**Board Liaisons:** 2010: Kelly Pye & Ben Allen; 2011: Ben Allen & Ralph Mechur

**Staff Liaison:** Dr. Sara Woolverton

**Frontispiece:**

*(Words of an SMMUSD Nonverbal 7<sup>th</sup> Grade Student with Autism: Using an Assistive Technology device called Fusion which allows person to person communication through typing the written word.)*

I think that I would be a good freedom rider because I am brave. I go to school everyday and I am made fun of, but I know I am smart. I think the best thing people can do is work together to create change. I know my parents agree.

I think that the most important thing in life is education. I just wish that all students could be given the best education that is available to them. I think that I haven't been given the best education. I just hope that the teachers that I know become better educated about autism.

I think only a few teachers really understand that autism is not mental retardation. The people who understand that are the best teachers. I know that most people think I am mentally retarded, but I am not. I just have autism. I know that I can do whatever I attempt to do.

I just hope the freedom riders would be proud.

I think the freedom riders are American heroes because they came together to change discrimination that formed back in the period of slavery. I know they helped to change the world for the better. I just hope that someday we can come together to change the discrimination against people with autism. I know that working together we can. I hope you agree.

I think it was important that the freedom riders took buses through the south, and didn't allow the violence to stop them. I think each of us must be as brave as they were. We must hope that reasonable people will come together to do the right thing and I wish that together we will end all discrimination. I just hope you agree. I think we can. Do you?

**Charges:**

1. Advise the Board of Education about attitudes, opinions, and issues significant to the Special Education community.
2. Continue to work with District staff in the identification of relevant and unrealized goals included in the recommendations of the Working Group (2009), the Lou Barber Report (2008), and the Special Education Strategic Plan (2004).
3. Through the Special Education Parent Handbook Ad Hoc Committee, produce revisions to the Special Education Parent Handbook in collaboration with District staff based on changes in relevant law, District updates and feedback from community members.
4. Review and assess the instructional technology in the District's Special Education Classes and report on how our District compares to districts that prioritize technology and utilize technology based curriculum and whether additional/updated equipment and/or software is needed to enable students to become computer literate and allow students and teachers meaningful access to current technology-based curricula.
5. Continue the Financial Ad Hoc Committee's work with the Director of Special Education, the District's Chief Financial Officer and the Financial Oversight Committee in developing recommendations

### **Accomplishments to date:**

- In the first half of the year, as a consequence of an influx of new members, we took the opportunity to offer informational presentations on a variety of special education topics, so that the membership would be in the position to best carry out the DAC's charges.
- As the year progressed, our efforts shifted towards action on the SEDAC charges primarily through the utilization of several working Ad Hoc committees, described below.
- SEDAC currently consists of 16 active members with a composition distributed among longstanding and new members, and parents, staff and community members. Participation among members in the 2010/11 school year was vigorous. Attendance ranged between 80-100%, and we never had problems achieving a quorum.
- We devoted the 2010 September and October SEDAC meetings to introducing new members and staff, along with start-of-the-year business. November 2010 through March 2011, we featured presentations at each SEDAC meeting:
- Nov. 9, 2010 – Site visit to McKinley Elementary School and presentation by members of the McKinley Special Education department
- Dec. 7, 2010 – Presentation by Tri-City (Beverly Hills, Culver City and Santa Monica) SELPA Interim Director, Dr. Jeanne Davis. Dr. Davis explained the workings of our SELPA. In addition, she discussed the need for full state funding of Department Mental Health (DMH), and more specifically, state measure AB3632 (the current mechanism of distributing funds for the mental health needs of students with IEPs).
- Jan. 4, 2011 – Presentation on Star Testing and IEP Documentation by Director of Educational Services, Maureen Bradford, and District Special Education Coordinator, Darcy Keleher. The two presented available state test options, together with allowable test variations and accommodations for students with disabilities — an area that has been met with confusion for years, but is critical for both the student with a disability and the District relative to mandated state and federal accountability measures. Ms. Keleher introduced at the meeting a document she newly created for District staff outlining rules and regulations of state testing, intended for distribution by the Special Education department to the Teachers of Record (TOR) of the individual special education student. SEDAC observed that the document improved the success of student IEP teams in crafting appropriately detailed IEP documents for SMMUSD's students with disabilities.
- Feb. 1, 2011 – Presentation by SAMOHI "M" House Principal Larry Boone on achievement of African-American students at SAMOHI. Our intent as a committee was to better understand the challenges facing our students of color, who, like special education students, represent a numerically significant subgroup in STAR testing and as such require special analysis.
- March 1, 2001 - Site visit to John Adams Middle School. Presentation by newly-appointed John Adams Principal, Eva Mayoral, and members of the John Adams Special Education department, who emphasized their implementation of the District's reorganization into a "pathways" system.
- From April – June 2011, SEDAC meetings focused on the work of the membership's Ad Hoc committees.

### **Work of SEDAC Ad Hoc Committees as Related to SEDAC Charges:**

#### **Financial Ad Hoc Committee (to meet Charge 5):**

- SEDAC created a Financial Ad Hoc Committee to analyze special education revenues and expenditures as a consequence of our concern that the instruction of students with disabilities in our district has serious deficiencies, and that analysis of how special education dollars are spent had the potential to illuminate pathways to solutions. This effort took place over a two (2)-year period and analyzed information over a ten (10)-year span, from the 2001-02 school year to the present 2010/11 school year. The effort included the district's Chief Financial Officer, Jan Maez, and an Ad Hoc Committee of the Financial Oversight Committee, consisting of Paul Silvern and Craig Hamilton.

- The findings yield useful information that can guide the district in many ways. However, most relevant to our interest in improved instruction is the finding that the bulk of special education expenditures are on district staff, both certificated and classified (over 80% for the current 10/11 school year, Figures 1 & 2). Since most special education dollars are spent on an in-house workforce, the conclusion SEDAC draws is that the best way to impact the instruction of our students is to make sure that this workforce is an effective workforce. This confounds past assumptions that outside special education expenditures (Other Operating Costs in Figures 1, 2 & 4) are the primary driver of special education costs. In fact, these findings illustrate that special education is no different than general education, in the sense that in both cases the lion's share of funding is devoted to staff. In other words, it costs just as much to fund effective teachers as ineffective teachers. Therefore, if our goal is to improve instruction, our primary focus should be directed to where most money is spent, i.e., our district staff and providing them with the training and the basic tools that they need to do their job.
- While outside expenditures aren't the primary driver of special education costs, they still represent a substantial sum of money (currently 15% total expenditures, Other Operating Costs, Figures 1 & 2). These outside expenditures are composed of the following elements: outside educational services, legal costs and legal settlements (Figure 4). It is worth noting 2 things about these expenditures. First, except for the 2008/09 school year (in which there was a single large individual settlement), these expenditures over the 10 year period stayed flat. Second, while staying flat, the relative distribution of these elements that comprise the category did shift (Figures 4) and the shift can be correlated with philosophy and practices adopted by SMMUSD administrative leadership. It is SEDAC's opinion that it is critical that an understanding of these correlations be used by Board and staff leadership in shaping future decisions regarding the education of students with disabilities. Over the last ten years the District has seen three (3) Superintendents and four (4) Directors of Special Education, and it is well known that this span included periods where administrative leadership utilized highly controversial philosophies and practices. In order to capture the impact of these different administrations, a 10-year analysis was required. The usual 3 or 4-year compilations would have yielded misleading results, obfuscating the fiscal consequences of their policies.
- SEDAC concludes that this 10-year analysis demonstrates that contentious dealings with parents of special education students did not save the District money. We see shifting spending to lawyers (Figure 4) and acceleration in rising staffing costs (2005-2009, Figure 2 & 3), leading to an increasing bottom line (Figure 2 & 3). SEDAC looks forward to new leadership ushering in a period of collaboration between its parents and community with renewed focus on improving the instruction of students with disabilities.

#### **Transition Ad Hoc Committee (to meet Charge 3):**

- Transition is defined as the period between the departure of the student from high school and age 22, the age to which the District is legally responsible for educating students with disabilities. Arising from community concern that the Special Education Parent Handbook did not thoroughly cover this critical topic, SEDAC created a Transition Ad Hoc Committee, which, in addition to our District, is investigating the transition policies and handbooks of other school districts in the area. The Committee is in the early stages of creating a Transition Education Program Handbook specific to SMMUSD, and when completed, it is intended to serve as a companion to the existing Special Education Parent Handbook.

#### **Charter School Ad Hoc Committee (to meet Charge 1):**

- SEDAC created a Charter School Ad Hoc Committee to research and investigate whether the proposed Pt. Dume Elementary Charter School petition properly addressed special education needs. After thoroughly reading the petition and traveling to Malibu to meet with the applicants in an attempt to gather as much accurate information as

possible, the Ad Hoc committee presented their findings to the Board of Education at the December 2, 2010 Board meeting. The committee supported the petition specific to the Charter's ability to provide special education services to students with disabilities (See Attachment 1).

**Legislative Ad Hoc Committee (to meet Charge 1):**

- Following the December SEDAC presentation by Interim SELPA Director Jeanne Davis on the distribution of mental health dollars through Department of Mental Health (DMH) & Assembly Bill (AB) 3632, SEDAC assembled an Ad Hoc committee. This Ad Hoc committee kept members informed of state and county level developments of this important and potentially costly issue. In addition, SEDAC staff liaison, Sara Woolverton, regularly brought relevant information on this topic to the committee as part of her Staff Liaison Report.
- As a consequence of their exposure to this important issue by their involvement in SEDAC as Board liaisons, Board members Ben Allen and Kelly Pye brought information back to the Board, which resulted in the Board issuing a formal resolution to the Governor and State Legislature (Board Agenda 12/13/10, Recommendation A.03, Resolution No. 10 – 17).

**Disability Harassment Policy Ad Hoc (to meet Charge 1):**

- At the request of Dr. Sally Chou, Chief Academic Officer, SEDAC recently created an Ad Hoc Committee to assist the district's effort in responding to an order from the Office of Civil Rights (OCR) that the district develop a harassment policy that is specific to students with disabilities. As we understand it the order from OCR arose from a specific incident and parent complaint and the completion of a satisfactory policy is part of the remedy ordered by OCR.

**IEP Meeting Feedback Survey Ad Hoc (to meet Charge 2):**

- A finding of the Independent Report by Lou Barber and Associates was that many IEP meetings were adversarial and contentious. As a result, over the last couple of years senior district staff developed and has been utilizing an IEP Meeting Feedback Survey. While staff has felt that the survey has been helpful in improving supervision and accountability, members of the special education community have been concerned about the content, process and quantitative use of the survey. To address these concerns, an Ad Hoc committee is working with Dr. Sally Chou to come up with possible alternatives.

**Instructional Technology Ad Hoc (to meet Charge 4):**

- The absolute necessity of assistive technology to the capacity of students with disabilities to be educated prompted the creation of an Ad Hoc committee to analyze and develop recommendations on the technology needs of our district. Although this work is of paramount importance and is a charge that we consider to be of value, we have not had the time this year to work on this goal.

**Highlight(s) to date of particular note:**

1. The July 2009 negotiated Amended and Extended Master Facilities Use Agreement added accountability language to the existing April 2005 Master Facilities Use Agreement between the District and the City of Santa Monica. This language in 7.D. of the Amended Agreement specifically references SEDAC and reads as follows:  
"Additionally, the District shall continue to maintain the Special Education District Advisory Committee (SEDAC) or similar public committee. SEDAC or its equivalent shall review the District's special education policies and programs, make recommendations, and report to the Board of Education. The Board of Education shall hold a minimum of two semi-annual Board meetings on special education policies and

programs. Changes to policy and programs shall be considered for approval by the Board at a Board meeting.”

SEDAC reviewed the contract language at their May 2011 meeting and SEDAC expresses the strongly held opinion that the District has neither met the spirit nor the letter of its contract language with the City in the almost 2 years since the Amended Agreement was signed in July 2009. It is our expectation that in the coming year the Board will hold the two meetings called for and will appropriately involve SEDAC in a review of special education policies, programs and recommendations as delineated by the contract language.

2. School Nurses are heavily involved in the education of students with disabilities, both in students' day-to-day attendance to school and in the formulation students' IEPs. Proper IEP formulation is dependent both on creating a required written report for all initial and triennial examinations (a mandatory element for all students with an IEP and for the 2010/11 school year numbered in excess of 800 reports District-wide), together with attendance at IEP meetings of some of these students. In addition School Nurses are responsible for Specialized Health Procedures required by many special education students such as anti-seizure treatment, feeding tube care, tracheostomy suction, urinary catheterization and administration of intramuscular medications. Members of SEDAC participated in the Superintendent's Ad Hoc Committee on Nursing, and are gratified by the robust examination of our District's nursing needs by the Board and staff that ensued. SEDAC looks forward to participating in future committees to look at long-term solutions to our District's healthcare delivery. An important function that SEDAC members can provide is to educate Board, staff and community members about the range of duties required of Nurses for students with disabilities.
3. SEDAC members comprised three of four remaining parent members on the Superintendent's Special Education Program Task Force, a direct outcome of the March, 2009 Working Group Report, Goal #7 (two other parent members previously resigned or stopped attending). Sadly, these three members each resigned in rapid succession in mid-January, each doing so individually. Each cited disappointment with the lack of coherent and meaningful research and investigation by the Task Force of “a comprehensive range of research-based program” (Goal #7, Working Group). This lack of research called into question the ability of the Task Force to make meaningful programmatic and instructional recommendations.
4. As a mechanism to serve SEDAC members with young children, we experimented with the provision of childcare during our meetings. Staff liaison Sara Woolverton kindly arranged for and provided District funding for the service. We had moderate success with its utilization. District liability rules make continuity of the provision of this service difficult — we can only offer childcare when our DAC meetings are at a school site. Childcare cannot be offered at District offices. As the year progressed, it became clear that this is an important need for parents of young children who wish participate in our committee, and we will need to figure out how to make this work for the upcoming year.

**Suggested direction for 2011-12:**

- SEDAC will continue work toward its Board charges as described above.
- However, improved instruction for students with disabilities remains the top priority for SEDAC. We believe that the unrealized goals of the Program Task are still paramount.
- Currently the District has a plan supported by Dr. Woolverton and led by Special Education Coordinator Darcy Keleher and the McKinley-based Learning Resource Center lead teacher Gina Kittel to roll out in the 2011/12 school year a training of special education teachers in the use of the Language! Reading Program.
- SEDAC welcomes this effort. But it should be noted that this District-wide reading program for students with disabilities was adopted 10 years ago under the leadership of then Special Education director Tim McNulty. Adoption of this program occurred as a result of a Reading Task Force that Mr. McNulty assembled that consisted of teachers,

administrators and parents. Since this 10-year time point, *no other comprehensive District-wide instructional program has been adopted for students with disabilities.*

- SEDAC recommends that the District again assemble like Task Forces to investigate the triple needs of Reading/Written Language, Mathematics and Autism. As deliverables, we would like the District to adopt appropriate instructional programs with corresponding training in these three areas by the end of the 2011/12 school year.

**Budgetary Implications:**

Excessive attention to legal approaches to containing Special Education over teacher and instructional support has stripped our teachers of the tools they need to teach students with disabilities. Turning attention to supporting the needs of this workforce will realize the potential of solidifying this workforce and allowing it to be both effective and efficient. As a consequence, we believe the District will have a real chance in containing rising costs Special Education (Figure 3), which as described above is largely a result of rising workforce costs (Figure 2).

**Figure 1**

**Santa Monica Malibu Unified  
Special Education Costs  
Fiscal Year 2010-11**

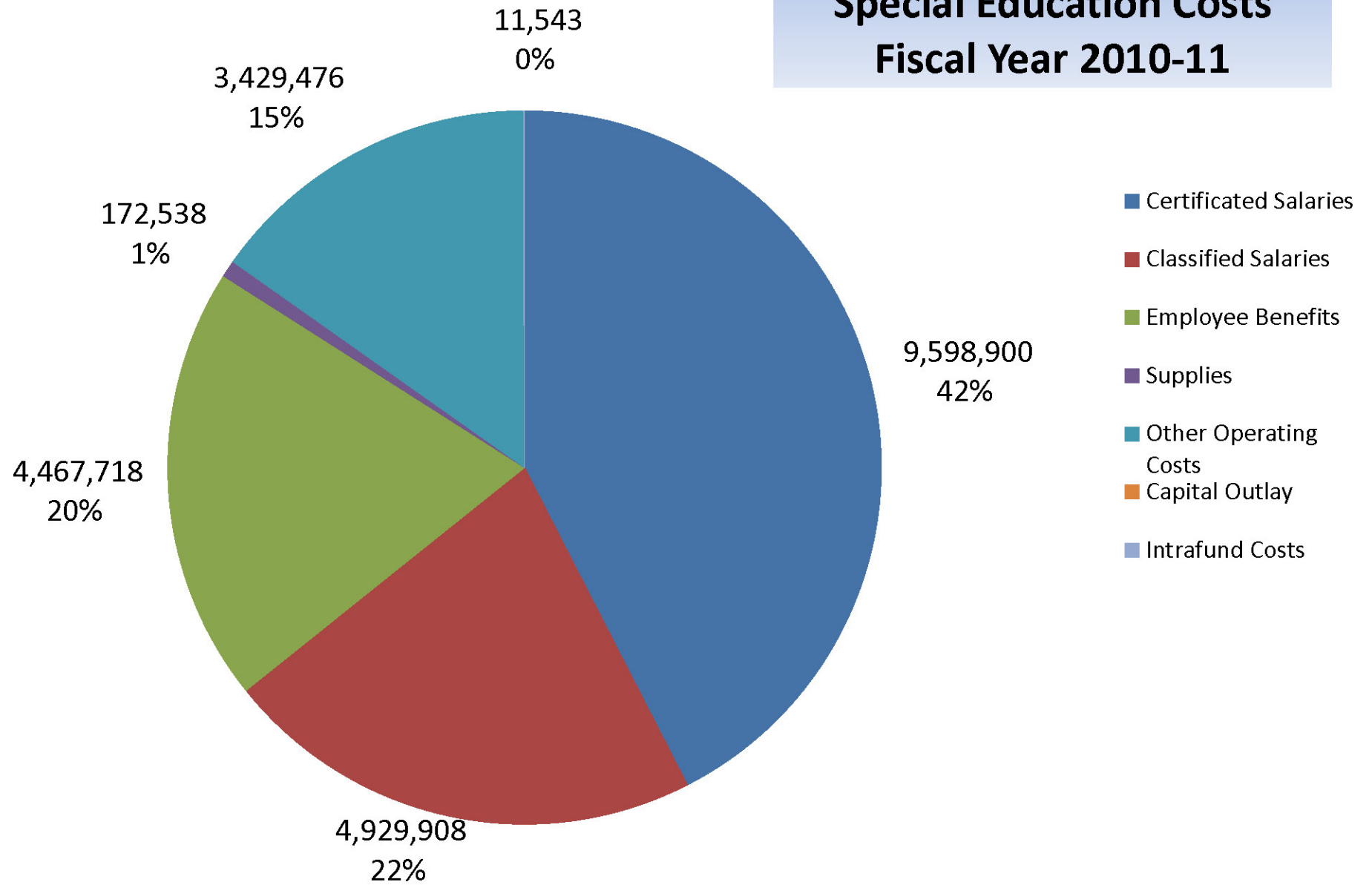


Figure2

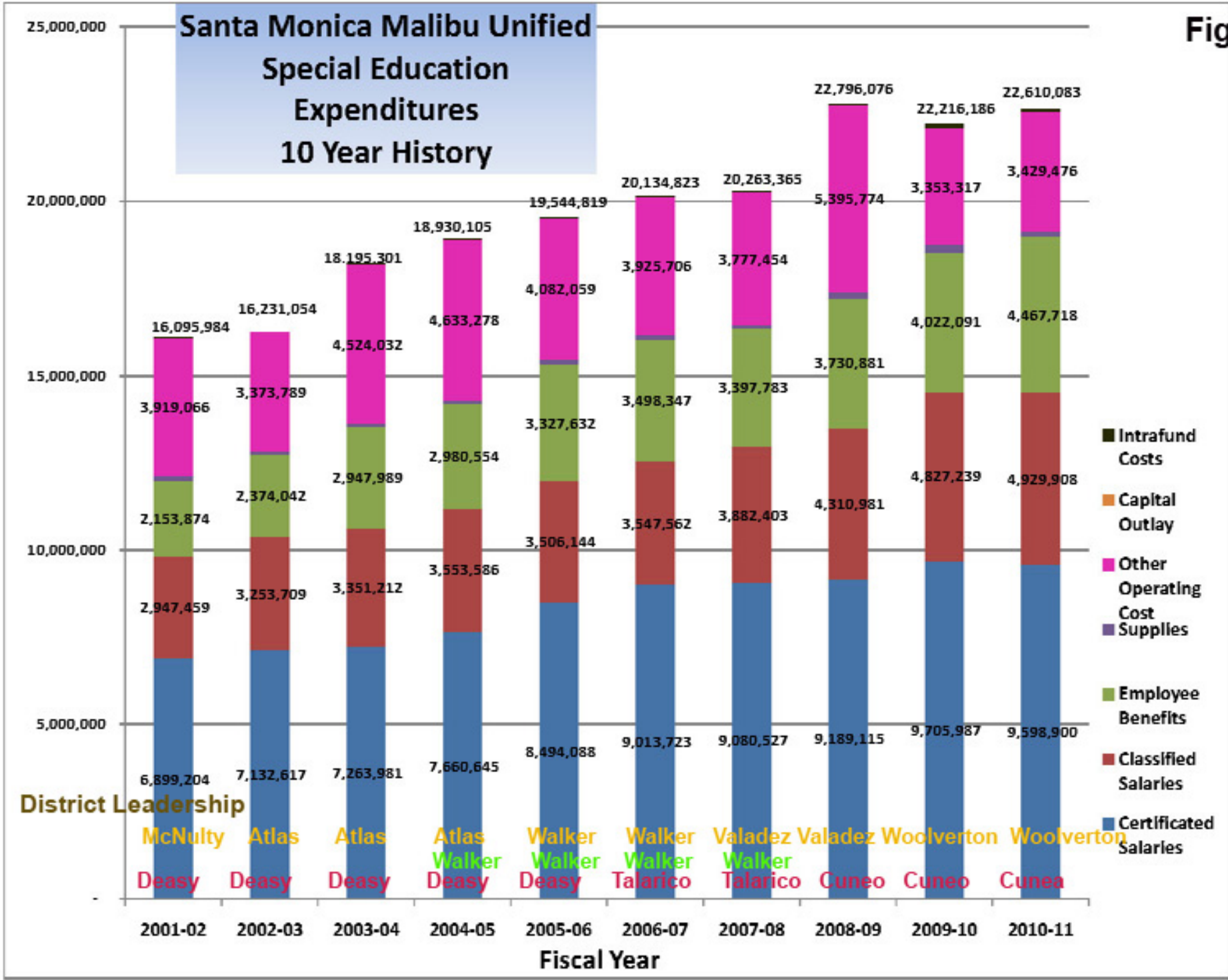
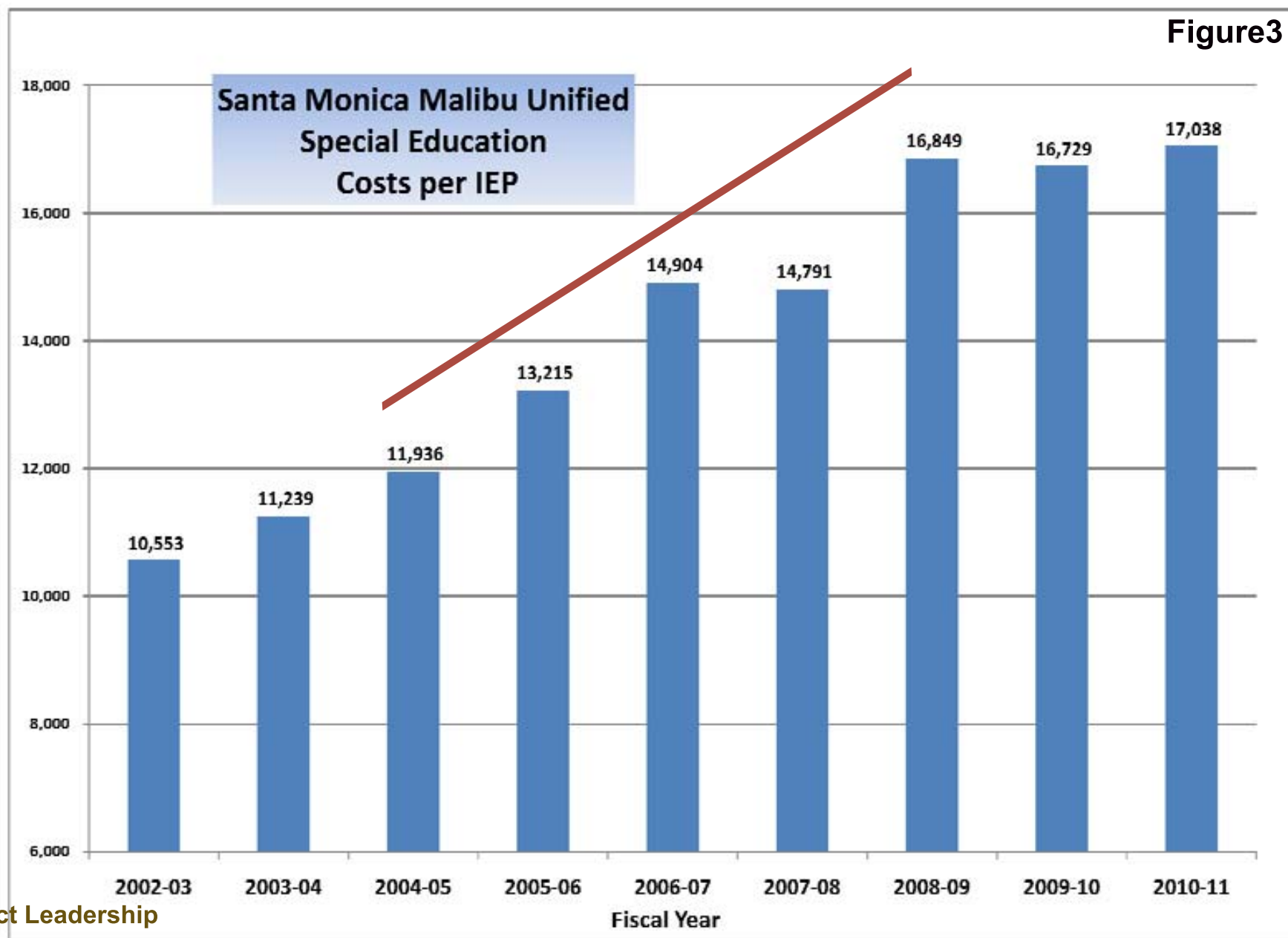




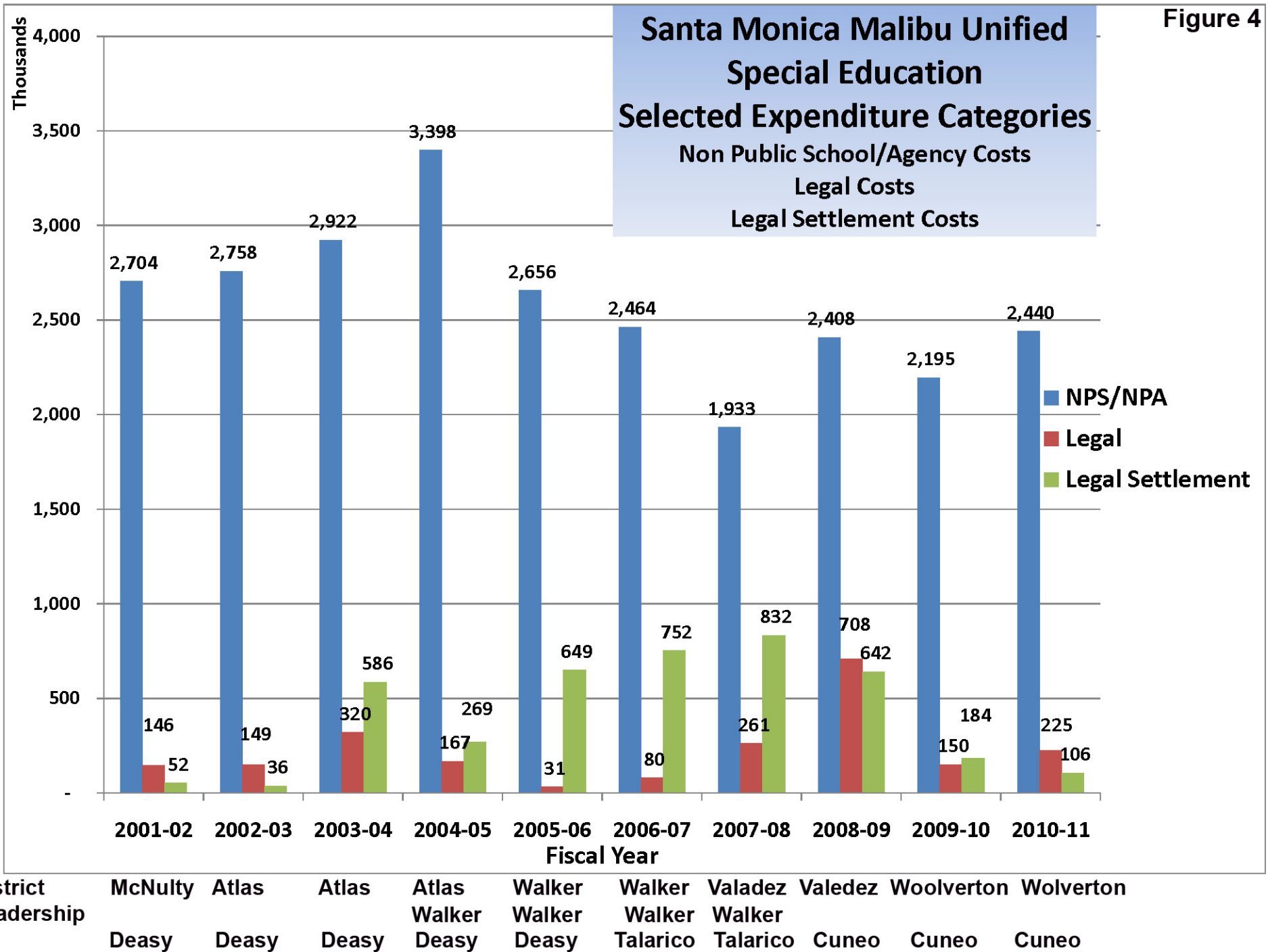
Figure3



District Leadership

Atlas	Atlas	Atlas	Walker	Walker	Valadez	Valadez	Woolverton	Woolverton
Deasy	Deasy	Walker Deasy	Walker Deasy	Walker Talarico	Walker Talarico	Cuneo	Cuneo	Cunea

Figure 4



**District Advisory Committee  
Board of Education Annual End-of-Year Written Report  
2010-11**

**VISUAL AND PERFORMING ARTS DISTRICT ADVISORY COMMITTEE**

**Chair:** Cindy Rosmann

**Staff Liaison:** Tom Whaley

**Charges:**

The charge of the VAPA District Advisory Committee shall be to:

1. Ensure that a comprehensive arts education program, with the arts taught as discrete disciplines, is an integral part of the core curriculum offered to all SMMUSD students at all grade levels.

Activities to meet this goal:

Serve as a vehicle for parents, teachers, students, and community members to communicate with the Board of Education on matters related to equitable access to, and successful participation in, comprehensive, sequential, standards-based PreK-12 Arts Education.

2. Assess current SMMUSD Visual and Performing Arts programs (Dance, Music, Theatre, and Visual Arts).

Activities to meet this goal:

Compare the District's curriculum, scheduling, staffing, instructional materials, equipment, and facilities with national and state standards.

3. Assess progress in the District's implementation of the Board-adopted "Arts for All" 9-year strategic plan.

Activities to meet this goal:

Review the strategic plan, in cooperation with the SMMUSD "Arts for All" committee.

**2010 – 2011 Highlight(s) to date:**

- **Access to VAPA instruction** – Access to instruction depends on adequate funding. In June 2010, the Board of Education voted to eliminate 4.0 FTEs in the elementary music program. On August 18, 2010, the Board of Education approved re-hiring the 4.0 FTEs. Of those, 2.5 FTEs were funded by the "Save Our Schools" campaign (\$198,693 raised for Elementary Music between June 15 and August 15, 2010). The remaining 1.5 FTEs were funded by the federal education jobs program. As a result, the Elementary Music program was maintained for 2010-11. The district is funding these 4.0 FTEs for 2011-12.

Total district enrollment was 11,559 as of October 2010. On the elementary level, all 2,484 third, fourth, and fifth graders are receiving district-funded Music instruction.

All 3<sup>rd</sup> graders are receiving district-funded Dance instruction in 2010-11 (there was no districtwide 3<sup>rd</sup> grade dance program in 2009-10). All 4<sup>th</sup> graders are receiving dance instruction in 2010-11 funded by *Arts for All* and SMMEF grants. And 5<sup>th</sup> graders at 6 of the 11 elementary schools (compared to only 3 schools in 2009-10) are receiving Dance instruction in 201-11 funded by grants and PTAs.

There are no district-wide or district-funded Theatre or Visual Arts programs at the elementary level, although that remains a key goal of the *Arts for All* plan.

On the secondary level, there were 6,620 middle and high school students districtwide in Fall 2010, and 4,530 students were enrolled in "for credit" VAPA classes. (The 4,530 number may be a bit high because some students take more than one VAPA class.)

- **Additional Funding** – Some “for credit” VAPA classes are funded by ROP and SMC. For 2010-11, ROP is funding Audio Technology (one class at MHS), Digital Design (2 classes at MHS, 5 classes at Samohi), Film & Video Production (one class at Samohi), Photography (2 classes at MHS, 5 classes at Samohi), Professional Acting (one class at MHS), Professional Dance (4 classes at Samohi), Stagecraft Technology (one class at MHS), and Technical Theater (one class at Samohi). SMC dual enrollment classes include Malibu High Chamber Singers, Olympic and Samohi guitar classes, and Samohi jazz bands.
- **Partnerships** – P.S. ARTS is funding \$220,000 for various Music, Theatre, and Visual Arts programs in the Title I elementary schools for 2010-11. Here is a partial list of other organizational partners that supplement or enhance the VAPA programs at one or more schools:
  - ASCAP (American Society of Composers, Authors, and Publishers)
  - Center Theatre Group Ahmanson Middle School Program
  - City of Santa Monica Cultural Affairs Division
  - Edgemar Theatre Center
  - Ella Fitzgerald Foundation
  - Flourish Foundation
  - Gail Dorin Music Foundation
  - Los Angeles County Arts Commission
  - Los Angeles County Music Center
  - Los Angeles Philharmonic
  - Malibu Arts Angels
  - Margaret Cavigga Trust
  - Morgan-Wixson Theatre Y.E.S. program
  - Mr. Holland’s Opus Foundation
  - New West Symphony
  - Santa Monica-Malibu PTAs
  - Santa Monica Arts Parents Association
  - Santa Monica Boys and Girls Club
  - Santa Monica City Council
  - Santa Monica College Broad Stage and dual enrollment program
  - Santa Monica Kiwanis
  - Santa Monica/Malibu Education Foundation “For The Arts” Endowment
  - Santa Monica Museum of Art
  - Santa Monica Playhouse
  - Santa Monica Symphony
  - UCLA Semel Institute
  - VeniceArts
  - VH-1 Save the Music Foundation
- **Arts for All (AFA)** -- SMMUSD was one of only five districts in L.A. County selected in 2009-2010 to participate in three new *Arts for All* initiatives designed to build Leadership and understanding of quality, access, and equity in arts education; design Evaluation systems of the quality and the equitable distribution of arts instruction; and develop Community Advocates. In 2010-11, *Arts for All* granted \$18,000 to SMMUSD to help fund the CONTRA-TIEMPO dance program for 4<sup>th</sup> grade (SMMEF funded the remaining \$1,500.) AFA has also provided \$10,000 to SMMUSD for professional development. This program will partner with the LA Music Center to train classroom teachers to enliven instruction by embedding standards-based theatre instruction in core curriculum. Elementary classroom teacher liaisons to the AFA Committee have been identified and attended their first meeting in April 2011. The PTA Council has agreed to ask PTA units to include AFA Liaisons in their Executive Board positions for the 2011-12 school year.

- **Dance – Elementary** -- The number of elementary students receiving dance instruction has increased in 2010-11. "Music 'N Motion" is providing district-funded dance instruction for all 3<sup>rd</sup> graders. CONTRA-TIEMPO is providing dance instruction for all 4<sup>th</sup> graders. "Ballroom Madness" is providing dance instruction for 5<sup>th</sup> graders at Franklin, Muir, Pt. Dume, Rogers, Roosevelt, and Webster (an increase from 3 schools in 2009-10). The Ballroom Madness culmination Team Match at Samohi on January 12, 2011 was covered by ABC-7 News and local newspapers.
- **Dance – Secondary** – JAMS continues to provide one district-funded "for credit" dance class. ROP-funded "for credit" dance classes at Samohi have increased from 3 to 4 for 2010-11. The second Samohi Winter Dance Showcase was presented in January 2011. The SM/M Education Foundation is funding the Robert Gilliam dance program for 2010-11, providing once-a-week instruction as part of the P.E. program at JAMS, Lincoln, Malibu High, Olympic, and SMASH.
- **Music - Elementary** – All 3<sup>rd</sup>, 4<sup>th</sup>, and 5<sup>th</sup> graders continue to receive district-funded music instruction from credentialed music teachers. All district elementary schools had music "informances" or concerts for parents in December, January, or February as well as spring concerts. Participation of students from Title I elementary schools in the Stairway honor groups has increased from 38 in 2005, to 78 in 2010, to 86 in 2011. McKinley Elementary School received \$30,000 for musical instruments from VH-1 Save the Music Foundation (the latest of \$200,000 in grants from VH-1 to SMMUSD). The Gail Dorin Music Foundation, the Ella Fitzgerald Foundation, and the SM/M Education Foundation are funding the "Dream Strings" and "Dream Winds" programs to provide additional support for instrumental music students at Title I elementary schools and at the middle schools. P.S. ARTS is providing K-2 music at Rogers, with the Ella Fitzgerald Foundation providing a \$1,000 grant.
- **Music – Middle school choral music** – District-funded choir was added at SMASH for 2010-11. All middle schools presented winter choir and spring concerts.

Four Malibu Middle School students were selected for the American Choral Directors Association (ACDA) National Children's Choir for 2010-11. Two Malibu students were selected for the California ACDA All-State Honor Choir. The Southern California Vocal Association (SCVA) Junior High Honor choir included 28 SMMUSD students (10 from JAMS, 15 from Lincoln, 2 from Malibu, and one 9<sup>th</sup> grader from Samohi).

- **Music - Middle school instrumental music** – JAMS, Lincoln, Malibu, and SMASH presented winter and spring band and orchestra concerts.

The JAMS Wind Ensemble was the only middle school concert band in the state to be invited to perform at the California All-State Music Education Convention in Fresno in February and performed to a "standing room only" audience. Nine JAMS students and seven Lincoln students were selected for the 2011 California Band Directors Association (CBDA) All-State Jr. High Honor Band (1,500 students auditioned). These groups also performed at the February All-State convention. One JAMS student and five Lincoln students were also selected for the Southern California Band and Orchestra Association (SCSBOA) All-Southern Jr. High Band and Orchestra (800 students auditioned).

- **Music – High school choral music** – Malibu and Samohi presented winter, spring, and "Masterworks" concerts. One Malibu High 9<sup>th</sup> grader was selected for American Choral Directors Association (ACDA) National Jr. High School Honor Choir for 2010-11. Three Samohi students were selected for ACDA national honor choirs. Two Malibu students and 15 Samohi were selected for the California ACDA All-State Honor Choirs. Two Malibu High students and 22 Samohi students (one of the largest contingents from a

single school) were selected for Southern California Vocal Association (SCVA) regional honor choirs.

- **Music - High school instrumental music** – Malibu and Samohi presented winter and spring concerts. 94 students, including the Malibu High Jazz Band, participated in the “For The Arts” 2011 Benefit Concert. At Olympic HS, 22 students were studying guitar or world drumming as of Fall 2010. The Samohi Viking Marching Band marched in the city’s Main Street 4<sup>th</sup> of July 2010 Parade and successfully participated in competitions and tournaments in Fall 2010. The Samohi concert bands also presented a “Phantom of Barnum Hall” concert in October featuring the Barnum Hall Wurlitzer theater organ.

14 Samohi band students have been selected to participate in Southern California School Band and Orchestra Association (SCSBOA) All-Southern honor groups. 16 Samohi students have been selected for the California Band Directors Association (CBDA) 2011 All-State high school honor groups (the highest number from any high school).

The Samohi Jazz Bands received a \$3,000 grant from the Ella Fitzgerald Foundation for 2010-11, and performed with famed trumpeter Wayne Bergeron in January. Jazz Band 1 participated in the Berklee College of Music 43<sup>rd</sup> Annual High School Jazz Festival in Boston in March and won first place in Division 1 – Big Band, and first place in Division 1 -- Jazz Combo. Two students, Jake Noveck and Steven Gordon, were chosen as top soloists, and Eli Brown received an Outstanding Musicianship award. Samohi was also awarded four 50% scholarships to the summer jazz program at Berklee. Steven Gordon won a \$4,000 scholarship as runner-up in the 2011 Music Center Spotlight Awards jazz instrumental category, and he was also selected for the national 2011 GRAMMY High School Jazz Band.

The Samohi Symphony performed at the California All-State Music Education Convention in Fresno in February. (Two of the six public school groups invited to perform at the statewide conference were from SMMUSD.) The orchestra program continues as a 2010-11 “Partner Youth Orchestra” with the Los Angeles Philharmonic. The Samohi Chamber Orchestra competed in the American String Teachers Association (ASTA) National High School Orchestra Festival in Kansas City in March. 29 Samohi Students were selected for the California Orchestra Directors Association (CODA) String Orchestra, and 43 Samohi students were selected for the CODA Symphony Orchestra (the highest number from any high school).

- **Theatre -- Elementary** – P.S. ARTS is providing theatre instruction at Edison (K-5) and Rogers (1<sup>st</sup> grade) for 2010-11. Edgemar Theatre Company’s new “Jump Start for Success” program, which began during summer school, partnered with Muir during 2010-11. The Morgan-Wixson Theatre Y.E.S. program for the elementary schools is expanding.
- **Theatre – Middle school** – The district-funded “for credit” drama program at Malibu Middle School continues. JAMS has been selected to partner with the Center Theatre Group’s Annenberg Middle School Program. This 3-year play-writing program, which began in 2009-10, is working with one English class from 6<sup>th</sup> through 8<sup>th</sup> grade. As of November 2010, the SM/M Education Foundation is co-funding an after-school “non-credit” drama program for JAMS and Lincoln Middle School. JAMS presented “Into the Woods, Jr.” and Lincoln MS presented “Bye Bye Birdie” in May 2011.
- **Theatre – High school** – In December 2010, the Malibu High School Theatre Department presented *Radium Girls*, and the Samohi Theatre Department presented Shakespeare’s *A Midsummer Night’s Dream*. In February 2011, Malibu Middle School

presented *Annie* and Samohi presented *The Threepenny Opera*. A *Santa Monica Mirror* review was entitled, "Threepenny Opera at Samohi Worth a Million." Samohi hosted a One Act Theatre Festival on March 31-April 2, 2011. Samohi presented JAVA Drama in May/June 2011 and Malibu High School presented "Evita" in June 2011. At Olympic HS, the "for credit" drama class includes improv, stand-up comedy, and Shakespeare; Anthony Fuller is teaching "20<sup>th</sup> Century History through Film;" and the UCLA Semel Institute teaches Imagination Workshop (scenes, poems, etc.)

- **Visual Arts** -- All middle and high school art teachers received much-needed funding for instructional materials and supplies for 2010-11 from SM/M Foundation (a total of \$20,000). Discussions are underway regarding the possible use of the Arena One Gallery on Airport Avenue for a showcase of SMMUSD student artwork in 2012.
- The JAMS Art Department received a \$5,000 grant from SMMEF to purchase digital cameras and Photoshop, as well as a \$1,000 grant to create a mural in the school cafeteria. Santa Monica City Hall hosted a JAMS art show in March 2011. Fritto Misto and Acapillow hosted JAMS art shows in spring 2011.

Malibu High student artwork is displayed at [www.MalibuHigh.org/arts\\_gallery](http://www.MalibuHigh.org/arts_gallery). Malibu photography students exhibited their work at Graphaid in Agoura in Spring 2011. 100% of the Malibu art students who took the AP Studio 2D exam in Spring 2010 passed. Two Malibu High photography students, Maggie Harrington and Nic Vazalakis, were semi-finalists in the 2011 Music Center Spotlight Awards. You can see their work posted at: [http://www.musiccenter.org/education/spot\\_2011semifinalists.html](http://www.musiccenter.org/education/spot_2011semifinalists.html). Malibu graduates will be attending the Academy of Art University, the Fashion Institute of Design & Merchandising, the Rhode Island School of Design, and the School of Visual Arts in Fall 2011.

At Olympic HS, VeniceArts is providing a digital photography class to supplement the district-funded art and photography classes.

At Samohi, student artwork is displayed at <http://www.samohi.smmusd.org/art/index.htm>. The Roberts Art Gallery had a "Day of the Dead – Dia de Los Muertos" exhibit in October 2010. In January 2011, the Samohi Art Department held a "HOMEGROWN" art show and sale. In February 2011, student art and photography work was displayed at the Morgan-Wixson Theatre. The 2011 AP Art Show took place in April, and the Senior Art Show took place in June. OTIS is providing a one-day-a-week intern for 2010-11. Top tier art schools such as Rhode Island School of Design, the School of the Art Institute of Chicago, and the Art Center are recruiting Samohi students through personal visits to classrooms. In 2010, students participated in summer art programs such as Innerspark at the California Summer School for the Arts. Samohi graduates will be attending the Academy of Art University, the Art Center School of Design, the California College of the Arts, and Otis College of Arts and Design in Fall 2011.

- **Calendar of VAPA events** -- Throughout the year, extraordinary student achievement in the school district's world class Visual and Performing Arts programs is communicated to the public by means of a full schedule of school concerts, plays, musicals, dance performances, and art exhibits posted at [www.smmusd.org/vapa/calendar.html](http://www.smmusd.org/vapa/calendar.html)
- **Public relations** -- VAPA program accomplishments in 2010-11 have been reported in various media, including ABC-7 News, *The Argonaut*, *The LookOut News*, *Malibu Surfside News*, *Malibu.Patch.com*, *Malibu Times*, *Santa Monica Close-Up*, *Santa Monica Daily Press*, *Santa Monica Dispatch*, *Santa Monica Mirror*, *SantaMonica.Patch.com*, and KCRW.

### **2010-2011 VAPA DAC Accomplishments to Date:**

1. The VAPA DAC has held monthly meetings for the 2010-11 school year beginning in August. Membership has increased, as of the July 2010 Board appointments. The DAC has served as a vehicle for parents, teachers, students and community members to communicate with the Board of Education, by means of the Midyear Report and this Annual Report, on matters related to equitable access to, and successful participation in, comprehensive, sequential, standards-based PreK-12 Arts Education.
2. The VAPA DAC has compared the District's VAPA curriculum, scheduling, and staffing with national and state standards.
3. The VAPA DAC has reviewed the SMMUSD "Arts for All" 9-year strategic plan and will continue to monitor progress, in cooperation with the "Arts for All" Committee, in implementing the plan to provide equitable access for all students at all grade levels to high quality instruction in dance, music, theatre, and visual arts.

**Suggested direction for 2011-12:** Maintain the Board and District commitment to the 9-year *Arts for All* strategic plan, adopted unanimously by the Board of Education in 2005, even if it takes us longer to achieve than originally anticipated. Sustain current funding, allowing grants, parcel tax and fundraising to offset budget shortfalls.

1. **VAPA Coordinator** – Maintain the VAPA Coordinator position, one of the five critical components of a sustainable arts education program. Our district is eligible for certain grant funding because we have an administrative level coordinator in place.
2. **Music** – Maintain the district-wide Elementary Music program, currently serving grades 3, 4, and 5, which is the foundation of the entire district music program.
3. **Theatre** – Maintain the current secondary Theatre programs at Malibu Middle, Malibu High, and Samohi.
4. **Visual Arts** – Maintain the current secondary Visual Arts programs at JAMS, Lincoln, Malibu, Olympic, and Samohi.
5. **Dance** – Maintain the current district wide 3<sup>rd</sup> and 4<sup>th</sup> grade Dance programs and the dance classes at JAMS and Samohi. Identify funding partners to expand the Ballroom Madness program to 5th graders at all district elementary schools in 2011-12.
6. **Scheduling** – Maintain AM classes and summer school classes. This seems to be especially important for 9<sup>th</sup> and 10<sup>th</sup> graders at Samohi, and for students at JAMS who participate in the Spanish immersion and AVID programs. It allows students (who might otherwise not be able to fit these classes into their schedules) to participate in arts classes, foreign language classes, and sports.
7. **Facilities** – Ensure that any VAPA facilities built with Measure BB funds are constructed according to national *Opportunity-to-Learn Standards for Arts Education* and the district's own VAPA facilities guidelines, adopted in 2000.
8. **SMMUSD Strategic Plan** – Ensure that the Arts for All 9-year plan adopted by the Board of Education in January 2005 is included in the district's updated Strategic Plan.
9. **Budget deliberations** -- In discussing budget cuts, we urge the Board of Education to try to avoid eliminating entire curriculum areas, such as Elementary Music.

**Budgetary Implications:** The VAPA DAC strongly recommends maintaining current funding for district-funded VAPA programs, which are an integral part of core curriculum.

Also, we are concerned that any decrease in Regional Occupational Program (ROP) funding through LACOE could severely impact arts instruction at the high schools.



VAPA DAC members for 2011-12:

Emily Arms  
Deborah Berek  
David Davidson  
Scott Ferguson  
Pamela Foust  
Janis Gabbert (Vice Chair)  
Zina Josephs (Secretary)  
Jennifer Joyce  
Kathryn Kert Green  
Bambi Martins  
Cheryl Mollicone  
Lori Nafshun  
Cindy Rosmann (Chair)  
Paul G. Ryan

Tom Whaley, VAPA Coordinator (Staff Liaison)  
Nimish Patel, Board of Education (Board Liaison)  
Maria Leon Vazquez, Board of Education (Board Liaison)  
Chandra Narain, Administrative Assistant



TO: BOARD OF EDUCATION

INFORMATION

06/30/11

FROM: TIM CUNEO

RE: LIST OF COLLEGES SENIORS WILL BE ATTENDING IN THE FALL

INFORMATION ITEM NO. I.02

Board Members requested to see a list of colleges that high school seniors will be attending in Fall 2011. Below is an updated list from what the board saw on June 16. The list of MHS and Olympic HS graduates was provided at the June 2 board meeting.

**SANTA MONICA HIGH SCHOOL**

	UNIVERSITY/COLLEGE	STUDENTS
1	Academy of Art University	1
2	American University	2
3	Arizona State University	4
4	Art Center College of Design	1
5	Babson College	1
6	Bard College	3
7	Bates College	1
8	Bellevue College	1
9	Bennington College	2
10	Bishop's University	1
11	Boston University	6
12	Brown University	2
13	California College of the Arts	2
14	California Lutheran University	2
15	Caltech	1
16	Capital University	1
17	Carnegie Mellon University	1
18	Central St. Martins College of Art & Design	1
19	Cerritos Community College	1
20	Chaminade University	1
21	Chapman University	3
22	Chelsea College of Art and Design	1
23	College of the Desert	1
24	College of the Redwoods	1
25	Colorado State University	1
26	Columbia University	2
27	Connecticut College	1
28	CSU Bakersfield	1
29	CSU Chico	1
30	CSU Dominguez Hills	2
31	CSU East Bay (Hayward)	3
32	CSU Fresno	1
33	CSU Fullerton	3
34	CSU Humboldt	2
35	CSU Long Beach	4
36	CSU Los Angeles	3
37	CSU Monterey Bay	2
38	CSU Northridge	37
39	CSU Poly Pomona	4

40	CSU Poly San Luis Obispo	5
41	CSU San Bernardino	2
42	CSU San Diego	2
43	CSU San Francisco	16
44	CSU San Jose	6
45	CSU Sonoma	1
46	Cuesta College	1
47	Culinary Institute of America	1
48	Cypress College	1
49	De Pauw University	1
50	East Los Angeles Community College	1
51	El Camino College	5
52	Emerson College	1
53	Eugene Lang College	2
54	Five Towns College	1
55	Franklin College Switzerland (New York)	1
56	Gap Year	2
57	Georgetown University	1
58	Goucher College	1
59	Guilford College	1
60	Hamline University	1
61	Harvard University	2
62	Hawaii Pacific University	1
63	Indiana University	1
64	Interdisciplinary Center (IDC) Herzliya	1
65	Le Cordon Blue Colleg of Cullinary Arts in Los Angeles	2
66	Los Angeles Community College	1
67	Los Angeles Harbor College	1
68	Los Angeles Recording School	1
69	Los Angeles Trade Technical College	2
70	Loyola Marymount University	3
71	Macalester College	1
72	Manhattanville College	1
73	Marymount College	1
74	Maui Community College	1
75	Mesa Community College	3
76	Middlebury College	1
77	Mills College	1
78	Mira Costa College	1
79	Modesto Junior College	1
80	Moorpark College	1
81	Mount Holyoke College	1
82	Mount St. Mary's College	1
83	New England Conservatory of Music	1
84	New Mexico State University	1
85	New York University	6
86	Northwestern University	1
87	Oberlin College	1
88	Oberlin Conservatory of Music	1
89	Occidental College	3
90	Otis College of Art and Design	1
91	Pennsylvania State University	2
92	Pepperdine University	2

93	Pierce Community College	2
94	Pitzer College	2
95	Portland State University	1
96	Reed College	1
97	Rice University	3
98	Rutgers University	1
99	SAE Institute	1
100	Santa Barbara City College	5
101	Santa Clara University	1
102	Santa Fe Art and Design	1
103	Santa Monica College	260
104	Sarah Lawrence College	1
105	School of Oriental and African Studies University of London	1
106	Seattle University	1
107	Sierra College	2
108	St. John's College	2
109	St. Mary's College	1
110	Stanford University	2
111	Swarthmore College	1
112	Syracuse University	4
113	Temple University	1
114	Trinity College (CT)	2
115	UC Berkeley	22
116	UC Davis	4
117	UC Irvine	2
118	UC Los Angeles	21
119	UC Merced	4
120	UC Riverside	7
121	UC San Diego	5
122	UC Santa Barbara	21
123	UC Santa Cruz	30
124	United States Marine Corp	7
125	United States Navy	1
126	Universal Technical Institute	2
127	University of Arizona	3
128	University of Chicago	1
129	University of Colorado (Boulder)	5
130	University of Hawaii - Maui	1
131	University of Illinois (Urbana Champaign)	2
132	University of Kansas	1
133	University of Massachusetts (Amherst)	1
134	University of Michigan	1
135	University of Minnesota (Twin Cities)	1
136	University of Montana (Missoula)	2
137	University of North Dakota	1
138	University of Oregon	10
139	University of Puget Sound	3
140	University of San Diego	2
141	University of Southern California	8
142	University of Texas (Austin)	1
143	University of the Arts	1
144	University of the Pacific	2
145	University of Vermont	2

146	University of Washington	2
147	University of Wisconsin (Madison)	3
148	Vassar College	1
149	Ventura College	2
150	Washington University at St. Louis	3
151	Weber State University	1
152	Wesleyan College	1
153	West Los Angeles College	7
154	Westmont College	1
155	Wheaton College	1
156	Yale College	2
<b><u>OTHER PLANS:</u></b>		
157	Traveling	22
158	Working	20

TO: BOARD OF EDUCATION

INFORMATION

06/30/11

FROM: TIM CUNEO

RE: QUARTERLY REPORT ON WILLIAMS UNIFORM COMPLAINTS

INFORMATION ITEM NO. I.03

Attached is a copy of the Quarterly Report on Williams Uniform Complaints. It is required that the information be reported publicly at a Board Meeting.



Los Angeles County  
Office of Education  
Leading Education • Supporting Students  
Beyond the Classroom

## Valenzuela/CAHSEE Lawsuit Settlement Quarterly Report on Williams Uniform Complaints

District Name: Santa Monica-Malibu Unified

Date: \_\_\_\_\_

Person completing this form: Debra Moore Washington

Title: Asst. Superintendent

Quarter covered by this report (check one below):

- |   |                          |     |        |
|---|--------------------------|-----|--------|
| <input type="checkbox"/> 1st QTR            | July 1 to September 30   | Due | 15-Oct |
| <input type="checkbox"/> 2nd QTR            | October 1 to December 31 | Due | 15-Jan |
| <input type="checkbox"/> 3rd QTR            | January 1 to March 31    | Due | 15-Apr |
| <input checked="" type="checkbox"/> 4th QTR | April 1 to June 30       | Due | 15-Jul |

Date for information to be reported publicly at governing board meeting: 6/30/11

Please check the box that applies:

- ☒ No complaints were filed with any school in the district during the quarter indicated above.
- ☐ Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

	Number of Complaints Received in Quarter	Number of Complaints Resolved	Number of Complaints Unresolved
Instructional Materials	0		
Facilities	0		
Teacher Vacancy and Misassignment	0		
CAHSEE Intensive Instruction and Services	0		
TOTAL	0		

Print Name of District Superintendent Tim Cuneo

Signature of District Superintendent [Signature] Date 6/30/11

Return the Williams Uniform Complaint Quarterly Summary to:  
Williams Legislation Implementation Project  
Los Angeles County Office of Education  
c/o Renee Jackson, Williams Central  
9300 Imperial Highway, EC 236  
Downey, CA 90242

Telephone: (562) 803-8227  
FAX: (562) 401-5367  
E-Mail: [Jackson\\_Renee@lacoed.edu](mailto:Jackson_Renee@lacoed.edu)



TO: BOARD OF EDUCATION

INFORMATION

06/30/11

FROM: TIM CUNEO / DEBRA MOORE WASHINGTON

RE: RESCISSION OF FINAL LAYOFF NOTICES

INFORMATION ITEM NO. I.04

Following staffing and budget updates, as well as additional unanticipated resignations and retirements, the following certificated employees (Teachers) been notified that their final layoff notice of May 10, 2011 has been rescinded. Their employment will continue for the 2011-2012 school year.

Robinson, Elaine	Elementary
Rodstrom, Jennifer	Elementary
Wadsworth, Henry	Secondary



TO: BOARD OF EDUCATION

INFORMATION

06/30/11

FROM: TIM CUNEO / DEBRA MOORE WASHINGTON

RE: SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT SUNSHINE  
PROPOSAL TO OPEN NEGOTIATIONS WITH THE SANTA MONICA-MALIBU  
CLASSROOM TEACHERS ASSOCIATION (SMMCTA) FOR THE 2011-2012  
SCHOOL YEAR

INFORMATION ITEM NO. I.05

For the Board of Education's information, the district's sunshine proposal to the Santa Monica-Malibu Classroom Teachers Association (SMMCTA) regarding opening negotiations for the 2011-2012 school year is attached. Included is the article that the district intends to open. Specific proposals and contract language recommendations will be developed during the negotiations process.

**SANTA MONICA – MALIBU UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION INITIAL PROPOSAL**

FOR NEGOTIATIONS WITH THE

**SANTA MONICA – MALIBU CLASSROOM TEACHERS’ ASSOCIATION  
2011-2012 SCHOOL YEAR**

The Santa Monica–Malibu Unified School District Board of Education hereby submits its initial negotiations proposal regarding furlough days for the 2011-2012 school year, pursuant to Government Code Section 3547. The proposal presented by the District is that the number of teacher work days for the 2011-2012 school year be reduced by a minimum of five (5) furlough days. Specific modifications to contract language will be developed during the negotiations proceedings. The District reserves the right to add to, or subtract from, or otherwise modify this initial proposal. The article to be opened by SMMUSD will be:

Article XXIII                      Salary

TO: BOARD OF EDUCATION

INFORMATION

06/30/11

FROM: TIM CUNEO / DEBRA MOORE WASHINGTON

RE: SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT SUNSHINE  
PROPOSAL TO OPEN NEGOTIATIONS WITH THE SERVICE EMPLOYEES  
INTERNATIONAL UNION (SEIU – LOCAL 99) FOR THE 2011-2012 SCHOOL  
YEAR

INFORMATION ITEM NO. I.06

For the Board of Education's information, the district's sunshine proposal to the Service Employees International Union (SEIU – Local 99) regarding opening negotiations for the 2011-2012 school year is attached. Included is the article that the district intends to open. Specific proposals and contract language recommendations will be developed during the negotiations process.

**SANTA MONICA – MALIBU UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION INITIAL PROPOSAL**

FOR NEGOTIATIONS WITH THE

**SERVICE EMPLOYEES INTERNATIONAL UNION (SEIU – LOCAL 99)  
2011-2012 SCHOOL YEAR**

The Santa Monica–Malibu Unified School District Board of Education hereby submits its initial negotiations proposal regarding furlough days for the 2011-2012 school year, pursuant to Government Code Section 3547. The proposal presented by the District is that the number of days for the 2011-2012 school year be reduced by a minimum of five (5) furlough days. Specific modifications to contract language will be developed during the negotiations proceedings. The District reserves the right to add to, or subtract from, or otherwise modify this initial proposal. The article to be opened by SMMUSD will be:

Article 16

Wages