

**For a Listing of Upcoming Board Meetings See Page vi of this Table of Contents**  
**Santa Monica-Malibu Unified School District**  
**Board of Education Meeting**  
**MINUTES**

**February 3, 2011**

A regular meeting of the Santa Monica-Malibu Unified School District Board of Education was held on Thursday, February 3, 2011, in the Malibu City Council Chambers: 23815 Stuart Ranch Road, Malibu, CA. The Board of Education called the meeting to order at 4:45 p.m. in the upstairs Conference Room at the Malibu City Council Chambers. At 4:46 p.m., the Board of Education moved to Closed Session regarding the items listed below. The public meeting reconvened at 6:58 p.m. in the Council Chambers.

**I. CALL TO ORDER**

- A. Roll Call
- B. Pledge of Allegiance

**II. PUBLIC COMMENTS FOR CLOSED SESSION ITEMS ONLY**

**III. CLOSED SESSION (90)**

- Conference with Superintendent regarding 2008-2009 Strategies for Negotiations with S.M.M.C.T.A. pursuant to GC §54957.6 as cited in the Brown Act. (15)
- Conference with Superintendent regarding 2008-2009 Strategies for Negotiations with S.E.I.U. pursuant to GC §54957.6 as cited in the Brown Act. (10)
- Closed session with legal counsel concerning anticipated litigation pursuant to GC §54956.9 as cited in the Brown Act (2 cases). (15)
- Public Employee, to consider appointment, employment, performance evaluation, or dismissal of employee pursuant to GC§54957, as cited in the Brown Act (Teacher, Particular Kinds of Services) (50)

**IV. BOARD OF EDUCATION – COMMENDATIONS / RECOGNITIONS (0)**

6:58 pm **V. APPROVAL OF THE AGENDA**

*It was moved by Ms. Leon-Vazquez, seconded by Ms. Lieberman, and voted 7/0 to approve the agenda.*

6:59 pm **VI. APPROVAL OF MINUTES**

- January 13, 2011
- January 20, 2011

7:00 pm **VII. CONSENT CALENDAR (30)**

As agreed by the President, Vice President, and Superintendent during agenda planning, consent agenda items are considered routine, require no discussion, and are normally approved all at once by the Board of Education. However, members of the Board of Education, staff, or the public may request an item be moved from the consent agenda to Section XI (Major Items) for clarification and/or discussion.

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	<i>Health and Safety DAC</i>	

7:03 pm

**VIII. PUBLIC COMMENTS**

Public Comments is the time when members of the audience may address the Board of Education on items not scheduled on the meeting’s agenda. All speakers are limited to three (3) minutes. When there is a large number of speakers, the Board may reduce the allotted time to two (2) minutes per speaker. The Brown Act (Government Code) states that Board members may not engage in discussion of issues raised during “VIII. Public Comments” except to ask clarifying questions, make a brief announcement, make a brief report on his or her own activities, or to refer the matter to staff. This Public Comment section is limited to twenty (20) minutes. If the number of persons wishing to address the Board of Education exceeds the time limit, additional time will be provided in **Section XVI. CONTINUATION OF PUBLIC COMMENTS.**

- *Kristen Mason addressed the board regarding the gas lines at Point Dume. Director of BB projects, Stuart Sam, explained the timeline, phasing, and budget for this particular project, including challenges that have occurred.*

**IX. COMMUNICATIONS (30)**

The Communications section provides an opportunity for the Board of Education to hear reports from the individuals or committee representatives listed below. All reports are limited to 5 minutes or less. However, if more time is necessary, or if a report will not be presented, please notify the Board secretary eight workdays prior to the date of the meeting.

**A. Student Board Member Reports (15)**

7:20 pm

**Tanya Choo – Santa Monica High School**

*Student Board Member Choo reported that the boys’ soccer team remains undefeated. The girls’ basketball team hosted Basketball Extravaganza, which was an all-day tournament. Orchestra hosted the annual Spaghetti and Strings event, which raised a good deal of money, great entertainment. Ms. Choo thanked the superintendent for making donations and Ms. Leon-Vazquez, Mr. Patel, and Mr. Allen for attending.*

*ASB has started its This is Not a Shirt campaign. The group is considering making it a city-wide scavenger hunt, where funds raised from shirt sales would go toward the school and the Haiti Relief Fund. In this way, ASB would be increasing school spirit and unity while also supporting a cause. The group has also received a movie night license, which is a potential way to host fundraisers. Students taking AP classes have now started to register to take the tests. The first day of the second semester was Tuesday and went smoothly.*

*DECA, ROP’s business organization, held an individual skills competition recently. Samohi students won first, second, and third place in various different categories, including accounting, food marketing, and quick serve restaurant management.*

7:22 pm

**Elizabeth Wilson – Malibu High School**

*ASB President Ryan Brown delivered Ms. Wilson’s report. Mr. Brown reported that the school had just finished up the first semester. Auditions were held on January 19 for the upcoming musical Avida. On Tuesday, the Music Department hosted solo and ensemble performances from High School Musical in the auditorium. A screening of Race to Nowhere was held on campus on January 20 for students and faculty. There will be a discussion among staff regarding the message of the movie on February 7. Parents are currently planning 8<sup>th</sup> grade promotion and senior grad night activities. Yesterday, the AIDS awareness club facilitated an assembly hosted by Kaiser Permanente called “What Goes Around.” The Lost Hills Sheriff Department’s Juvenile Team presented information on cyber bullying to all eighth graders. The middle school’s ASB is planning a Valentine’s Day dance for February 11. The community service clubs are working on the Operation Smile Dollar Drive*

and the Can-a-Week food drive, which has collected over 4,000 cans of food from both the middle and high school. The cafeteria has begun emailing mail food menus to parents and students. The Advanced Film class is producing weekly news broadcasts on called Shark TV. Every Monday, these broadcasts deliver video announcements to all the classrooms. Tomorrow, the Journalism class is hosting Coffee House, and there will be a student art show at Bluff Park hosted by the City of Malibu. Students are filling out teacher evaluation forms; teachers are enthusiastic about the results in order to improve the quality of education.

Mr. Allen asked if Mr. Brown had watched Race to Nowhere. Mr. Brown said he did not see it, and that ASB had not yet discussed it.

**Billy Foran – Olympic High School – no report**

7:26 pm

**B. SMMCTA Update – Mr. Harry Keiley (5)**

Liz Cowgill delivered the SMMCTA report. Her presentation can be found under Attachments at the end of these minutes.

**C. S.E.I.U. Update – Ms. Keryl Cartee-McNeely (5) – no report**

7:30 pm

**D. PTA Council – Shari Davis (5)**

Ms. Davis reported that the PTA Council supports the shift in the proposed school calendar. The council also appreciates the opportunity it was given to meet with the Leadership Associates consultants and provide input on the superintendent search. Dr. Escarce asked how many PTA members attended. Ms. Davis estimated a dozen.

The PTA Council's Special Education Committee is preparing for the Spring Forum, which will be held on March 26 with Lincoln Middle School as a tentative location. The next committee meeting will be on February 16. The council continues to participate in the Buy Local in Santa Monica campaign. They are working with the Education Foundation and Santa Monica city representatives to figure out ways to communicate the importance of buying locally in Santa Monica. Efforts to fundraise districtwide are moving forward. There was a productive meeting this week. On February 17, there will be a screening of Race to Nowhere at Lincoln Middle School. Mr. Allen added that it was also being screened the night before at SMASH.

PTA Council appreciates the care, sensitivity, responsiveness exhibited by the district in the aftermath of a Samohi student's sudden death. The parent meeting held this week, which involved a panel of experts, provided useful information for parents. The council is forming a committee to continue to explore the issues raised by the experts in order to keep parents informed and educated about warning signs in adolescents.

7:35 pm

**X. SUPERINTENDENT'S REPORT (5)**

Superintendent Cuneo reported that the Leadership Associates consultants have concluded the Santa Monica and Malibu stakeholder interviews regarding the superintendent search. They will now prepare an online brochure and announcement. The deadline for applications is March 10. More information can be found at [smmusd.org](http://smmusd.org).

Mr. Cuneo reported that the LACOE staff's findings report on the Point Dume Charter Petition was heard by the county board this week. The LACOE board will take action on the petition on February 8.

*The Santa Monica-Malibu Education Foundation held its Big Idea meeting on January 22. Because of the large number of attendees and those still wishing to participate, there will be another meeting on March 12. Input from these meetings will assist the Ed Foundation in developing its Strategic Plan.*

*The City of Santa Monica and the Santa Monica Chamber of Commerce held the annual State of the City event. The emphasis throughout the presentation was education. Mr. Cuneo said he was appreciative of the city's and chamber's support of educational endeavors. The presentation made it clear that a vibrant community has a vibrant educational system.*

*Mr. Cuneo concluded his report by wishing everyone a Happy Chinese New Year!*

**MAJOR and DISCUSSION Items**

*As a general rule, items under MAJOR and DISCUSSION will be listed in order of importance as determined by the President, Vice President, and Superintendent. Individual Board members may move to request a change in the order prior to consideration of any Major item. The Board may also move any of these items out of order to be heard immediately following PUBLIC COMMENTS if it appears that there is special interest by the public or as a courtesy to staff members making presentations to the Board.*

**XI. MAJOR ITEMS (50)**

These items are considered to be of major interest and/or importance and are presented for **ACTION (A)** or **INFORMATION (I)** at this time. Many have been reviewed by the Board at a previous meeting under Section XII (Discussion Items) of the agenda.

7:38 pm	A.28 Adopt Resolution No. 10-19 - In Honor of Black History Month (5).....	56-58
7:39 pm	A.29 Approval of the 2011-2012 and 2012-2013 Calendars (15) .....	59-59b
7:49 pm	A.30 2011-12 Budget Update and Calendar (30) .....	60-62

**XII. DISCUSSION ITEMS (175)**

These items are submitted for information (FIRST READING) and discussion. Action will generally be considered at the next regularly scheduled meeting of the Board.

8:34 pm	D.01 Response to Intervention (60) .....	63
9:44 pm	D.02 Enrollment Projections (45) .....	64
10:15 pm	D.03 Staffing for 2011-12 (15).....	65-66
10:40 pm	D.04 Establishment of New Classification – Health Clerk (15).....	67-67c
11:02 pm	D.05 Consider Adopting BP and AR 5118 – Open Enrollment Transfers (20) .....	68-74
11:05 pm	D.06 Consider Revising BP 6158 – Independent Study (10) .....	75-78
11:08 pm	D.07 Consider Revising BP 6162.5 – Student Assessment (10) .....	79-81

**XIII. INFORMATIONAL ITEMS (0)**

I.01 Supplemental Textbooks .....	82
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**XIV. BOARD MEMBER ITEMS (0)**

These items are submitted by individual board members for information or discussion, as per Board Policy 9322.

**XV. REQUESTS BY MEMBERS OF THE PUBLIC OR DISTRICT ADVISORY COMMITTEES TO ADDRESS THE BOARD OF EDUCATION**

A board member or member of the public may request that a matter within the jurisdiction of the board be placed on the agenda of a regular meeting, as per Board Policy 9322. The request shall be in writing and be submitted to the superintendent or designee with supporting documents and information, if any, at least one week before the scheduled meeting date. Items submitted less than a week before the scheduled meeting date may be postponed to a later meeting in order to allow sufficient time for consideration and research of the issue. The board president and superintendent shall decide whether a request is within the subject matter jurisdiction of the board. Items not within the subject matter jurisdiction of the board may not be placed on the agenda. In addition, the board president and superintendent shall determine if the item is merely a request for information or whether the issue is covered by an existing policy or administrative regulation before placing the item on the agenda.

**XVI. CONTINUATION OF PUBLIC COMMENTS**

A continuation of Section VIII, as needed. (If the number of persons wishing to address the Board of Education exceeds the time limit in section VIII, additional time will be provided in Section XVI, CONTINUATION OF PUBLIC COMMENTS.)

**XVII. BOARD MEMBER COMMENTS**

Board Member Comments is the section where a Board member may make a brief announcement or report on his/her own activities relative to Board business. There can be no discussion under "BOARD MEMBER COMMENTS."

- *Mr. Mechur reminded everyone of the Bowl-a-Thon on February 4 in the afternoon to raise money for the Westside Shelter.*

**XVIII. FUTURE AGENDA ITEMS**

Items for future consideration will be listed with the projected date of consideration. The Board of Education will be given any backup information available at this time.

**XIV. CLOSED SESSION**

The Board of Education will, if appropriate, adjourn to Closed Session to complete discussion on items listed under Section III (Closed Session) following the regular business meeting.

**XX. ADJOURNMENT**

It was moved by Mr. Allen, seconded by Ms. Lieberman, and voted 5/0 (Ms. Leon-Vazquez and Mr. de la Torre were absent) at 11:17 p.m. in memory of Samohi student Matthew Mezza. The next regularly scheduled meeting will be on **Thursday, February 17, 2011**, at 6:00 p.m. at the district office: 1651 16<sup>th</sup> Street, Santa Monica, CA 90404.

Approved: 3/3/11

  
\_\_\_\_\_  
President

  
\_\_\_\_\_  
Superintendent

**Meetings held at the District Office and in Malibu are taped and rebroadcast in Santa Monica on CityTV2, Cable Channel 20 – Check TV listing.  
Meetings are rebroadcast in Malibu on Government Access Ch. 3 every Saturday at 8pm.**

**SMMUSD Board of Education Meeting Schedule 2010-2011**

**Closed Session begins at 4:30pm**  
**Public Meetings begin at 6:00pm**

July through December 2010					
Month	1 <sup>st</sup> Thursday	2 <sup>nd</sup> Thursday	3 <sup>rd</sup> Thursday	4 <sup>th</sup> Thursday	Special Note:
July			7/14* DO		*Wednesday, 7/14
August	8/4* DO		8/18* DO		*8/4: Workshop *Wednesday, 8/18
September	9/2 9/1* DO 9/4* DO		9/16* DO	9/23 DO	*Wednesday, 9/1 *9/4: Special Closed Session First day of school: 9/7 *9/16: Special Meeting
October	10/7 M		10/21 DO	10/29* DO	*10/29: Special Meeting
November	11/4 M		11/18 DO		Thanksgiving: 11/25-26
December	12/2* M	12/9 DO		winter break	*12/2: Special Meeting in Malibu
<b>December 18 – 31: Winter Break</b>					
January through June 2011					
<b>January 1 – 2: Winter Break</b>					
January	1/3* DO	1/13 DO	1/20* DO		*1/3: Special Meeting *1/20: Special Meeting
February	2/3 M		2/17 DO		
March	3/3 DO		3/17 DO	3/31 (5 <sup>th</sup> Thurs.)	
<b>April 11 – 22: Spring Break</b>					
April	4/6* DO	4/14 <del>DO</del>	spring break	spring break	*Wednesday, 4/6 (rescheduled from 4/14) *Stairway: 4/7 & 4/8
May	5/5 M		5/19 DO		
June	6/2 DO		6/16 <del>DO</del>	6/30* DO	Last day of school: 6/22 *6/30 replaces 6/16

District Office (DO): 1651 16<sup>th</sup> Street, Santa Monica.  
 Malibu City Council Chambers (M): 23815 Stuart Ranch Road, Malibu, CA

**Santa Monica-Malibu Unified School District  
Board of Education  
February 3, 2011**

**I. CALL TO ORDER**

A. Roll Call

Jose Escarce – President  
Ben Allen – Vice President  
Oscar de la Torre – *left at 10:58pm*  
Maria Leon-Vazquez – *left at 10:59pm*  
Laurie Lieberman  
Ralph Mechur  
Nimish Patel

4:45pm  
4:46pm  
6:58pm

Student Board Members

*Tanya Choo – Santa Monica HS*  
*Elizabeth Wilson – Malibu HS (sub: Ryan Brown)*  
*Billy Foran – Olympic HS – excused absence*

B. Pledge of Allegiance

*Led by Mr. Patel*

**II. CLOSED SESSION**

*There was no action to report out of closed session.*

TO: BOARD OF EDUCATION  
FROM: TIM CUNEO  
RE: APPROVAL OF MINUTES

ACTION  
02/03/11

RECOMMENDATION NO. A.01

It is recommended that the Board of Education approve the following Minutes:

January 13, 2011  
January 20, 2011

MOTION MADE BY: Ms. Leon-Vazquez  
SECONDED BY: Ms. Lieberman  
STUDENT ADVISORY VOTE: Aye  
AYES: All (7)  
NOES: None (0)

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## **CONSENT ITEMS**

TO: BOARD OF EDUCATION

ACTION/CONSENT

02/03/11

FROM: TIM CUNEO / CHIUNG-SALLY CHOU / JANECE L. MAEZ / PEGGY HARRIS /  
STUART SAM

RE: APPROVAL OF INDEPENDENT CONTRACTORS

RECOMMENDATION NO. A.02

It is recommended that the Board of Education enter into an agreement with the following Independent Contractors. These contracts are included in the 2010-2011 budget.

<b>Contractor/ Contract Dates</b>	<b>Description</b>	<b>Site</b>	<b>Funding (Measure BB)</b>
<i>None</i>			

<b>Contractor/ Contract Dates</b>	<b>Description</b>	<b>Site</b>	<b>Funding</b>
Angela Chan Turrou 8/6/10 No to exceed: \$2,700	Provided professional staff training to elementary teachers on teaching mathematics according to Cognitively Guided Instruction (CGI) principles.	Educational Services	01-40350-0-11100-21000-5802-035-1300 (Title II, Teacher Quality)
Dennis Woliver Kelley (DWK) 9/20/10 to 6/30/11 2 <sup>nd</sup> addendum: total not to exceed \$70,000  Original not to exceed: \$25,000 (BOE 10/7/10) 1 <sup>st</sup> addendum: not to exceed: \$50,000 (BOE 1/13/11)	To prepare periodic reviews of relevant court decisions, legislation, and other legal issues as they pertain to the Pt. Dume Marine Science School Charter school petition.	Superintendent's Office	01-00000-0-00000-71500-5802-020-1200
MJW Investments 11/30/10 to 4/15/11  Not to exceed 60 hours @ \$500 per hour or \$30,000  (Contract date of 12/1/10 to 4/4/11 and amount of 40 hours @ \$500 per hour or \$20,000 approved on 12/9/10)	Negotiation services – property issues.	Business Services	01-00000-0-00000-73000-5890-050-1500 (General Fund)
Goodwin Proctor, LLP 7/1/10 to 6/30/11  Not to exceed \$100,000  (Amount amended to \$50,000 approved on 12/9/10, of which \$19,603.03 was carried over from 2009-10)	General legal counsel services – property issues.	Business Services	01-00000-0-00000-73000-5820-050-1500 (General Fund)

Dana Murphy 1/3/11 to 6/30/11 Not to exceed: \$10,000	To provide after school Theatre/ Drama to interested students at John Adams Middle School on Mondays and Wednesdays including a culminating event	Educational Services	01-90830-0-17000-0- 5802-030-1300 (SM-M Ed. Foundation)
Lotta Notes, Inc. f/s/o Pete Anthony 1/3/11 to 4/30/11 Not to exceed: \$1,500	Pete Anthony will guest conduct at 2011 Stairway of the Stars concert on April 7-8, 2011. He will rehearse with students at secondary sites, including combined rehearsal on April 4 and dress rehearsal on April 7	Educational Services	01-00001-0-17300- 10000-5802-030-1300 (MeasureR/Stairway of the Stars)
Jewish Family Service of Los Angeles 9/7/10 to 6/22/11 Not to exceed: \$5,000	Individual group, family counseling; classroom and PTSA presentations; referrals; crisis intervention	John Adams	01-90150-0-11100- 10000-5802-011-4110 (reimbursed by PTA)
Samantha Allen Wright 1/20/11 to 6/16/11 Not to exceed: \$14,000	To provide middle school math support at John Adams and Lincoln for all grade levels during and after school	Educational Services	01-00020-0-11100- 10000-5802-030-1300 (SOS)
Orbach, Huff, & Suarez LLP 1/1/2011 to 6/30/11 Not to exceed: \$7,375	For review of RFP documents and evaluation for Direct Access Application of Participation	Purchasing	01-901000-0-00000- 82000-5802-050-1500
Family Services of Santa Monica 9/7/11 to 6/30/11 Not to exceed: \$16,005	To provide mental health services to students and families	Malibu High School	01-90141-0-11100- 10000-5802-010-4100 (The Shark Fund)
<del>Ballroom Madness</del> <del>9/15/10 to 1/12/11</del> <del>Not to exceed: \$1,700</del>	<del>Arts In Education designed for 5<sup>th</sup> grade students to learn how to social/ballroom dance.</del>	<del>John Muir</del>	<del>01-30100-0-11100- 10000-5802-005-4050</del>
Chad Scheppner 1/3/11 to 6/30/11 Not to exceed \$10,000	To provide after school Theatre/ Drama to interested students at Lincoln Middle School on Wednesdays in the Lincoln auditorium including a culminating event.	Educational Services	01-90830-0-17000-0- 5802-030-1300 (Ed Foundation)

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*Staff pulled the Ballroom Madness contract at Muir ES.*

MOTION MADE BY: Mr. Mechur  
 SECONDED BY: Mr. de la Torre  
 STUDENT ADVISORY VOTE: Aye  
 AYES: All (7)  
 NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

02/03/11

FROM: TIM CUNEO / CHIUNG-SALLY CHOU / MAUREEN BRADFORD

RE: OVERNIGHT FIELD TRIP(S) 2010-2011

RECOMMENDATION NO. A.03

It is recommended that the Board of Education approve the special field trip(s) listed below for students for the 2010-2011 school year. No child will be denied due to financial hardship.

<b>School Grade # stdts</b>	<b>Destination Dates of Trip</b>	<b>Principal/Teacher</b>	<b>Cost Funding Source</b>	<b>Subject</b>	<b>Purpose Of Field Trip</b>
Franklin 5 <sup>th</sup> 140	Astro Camp, Idyllwild, CA  5/6/11 – 5/8/11	T. Brown/ D. Sinfield	\$260 per student paid by parents and fundraising	Social Studies	Annual science enrichment supporting the curriculum.
Samohi 10 <sup>th</sup> -12 <sup>th</sup> 12	Oakland, CA Oakland Convention Center  3/5/11 – 3/7/11	H. Pedroza/ T. Jones/ D. Heller	\$290 per student paid by parents and fundraising	ROP	Virtual Enterprise students will compete at the Bay Area Business Competition and Trade Fair in the categories of business, sales, marketing, human resources and finances.

MOTION MADE BY: Mr. Mechur  
SECONDED BY: Mr. de la Torre  
STUDENT ADVISORY VOTE: Aye  
AYES: All (7)  
NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

02/03/11

FROM: TIM CUNEO / JANECE L. MAEZ / PAT HO

RE: CONFERENCE AND TRAVEL APPROVAL/RATIFICATION

RECOMMENDATION NO. A.04

It is recommended that the Board of Education approve/ratify the following Requests for Absence on District Business (Conference and Travel) forms.

COMMENTS: Entries are alphabetical, by employee last name. In addition to the employee's name and site/location, each entry contains the following information: name, location and date (s) of the conference, complete account code, fund and program names, and the total estimated cost as provided by the site administrator. The average cost for substitute teachers is \$130/day. This figure is furnished for informational purposes and does not reflect the actual amount paid for an individual substitute.)

<u>AME</u> <u>SITE</u> Account Number Fund – Resource Number	CONFERENCE NAME LOCATION DATE (S)	COST ESTIMATE
<u>BARNETT, Joy</u> Malibu High 01-00010-0-11100-10000-5220-010-4100 General Fund- Resource: Tier III	A Special Need Sensory Conference Pasadena, CA January 28, 2011	\$160 <b>+1 SUB</b>
<u>BRYANT, Cheryl</u> Human Resources 01-00000-0-00000-74000-5220-025-1250 General Fund- Function: Personnel/Human Resources	CALPERS-School Agency Workshop Glendale, CA February 8, 2011	\$25 Reimburse for mileage
<u>CHOU, Sally</u> Ed Services 01-40350-0-11100-21000-5220-035-1300 General Fund- Resource: Title II	College Board Western Region Forum San Francisco, CA February 25 – 26, 2011	\$700
<u>CHOU, Sally</u> Ed Services 01-40350-0-11100-21000-5220-035-1300 General Fund- Resource: Title II	2011 Ed Service Forum Irvine, CA March 18, 2011	\$60
<u>GARCIA-HECHT, Veronica</u> Santa Monica High School 01-90140-0-11100-41000-5220-015-4150 General Fund- Resource: Reimbursed by ASB	2011 CADA Annual Conference San Diego, CA March 2 – 5, 2011	\$325 <b>+1 SUB</b>
<u>HYATT, Virginia</u> Purchasing Department 01-00000-0-00000-75300-5220-055-2550 General Fund- Function: Purchasing	CASH 32 <sup>nd</sup> Annual Conference Sacramento, CA February 21 – 23, 2011	\$1,650
<u>SEMIK, Renee</u> Santa Monica High 01-40350-0-11100-21000-5220-035-1300 General Fund- Resource: Title II	AP Regional Forum-The College Board San Francisco, CA February 24 – 26, 2011	\$675

<b>Adjustments</b>	
(Preapproved expenses 10% in excess of approved costs that must be approved by Board/Changes in Personnel Attendance)	
<b>NONE</b>	

<b>Group Conference and Travel: In-State</b>		
* a complete list of conference participants is on file in the Department of Fiscal Services		
<u>ABDO, Judy</u> <u>+2 Additional Staff</u> Child Development (50%) 12-61050-0-85000-10000-5220-070-2700 12-00000-0-85000-10000-5220-070-2700 Child Development Fund- <u>Resource/Function:</u> CA State Pre-school Program/Instruction	2011 Child Care and Development state Budget Policy Workshops Los Angeles, CA January 27, 2011	\$400 Total
<u>BRONSTEIN, Susan</u> <u>MORN, Lora</u> Adams Middle/District Office 01-00000-0-11100-31400-5220-041-1400 01-56400-0-00000-39000-5220-041-1400 General Fund- <u>Function:</u> Health Services/Medi-Cal	CSNO State Conference Fresno, CA March 2 – 6, 2011	\$2,700 Total <b>+1 SUB</b>
<u>CROMARTIE, Lanette</u> <u>+4 Additional Staff</u> Fiscal Services 01-00000-0-00000-73100-5220-051-2510 General Fund- <u>Function:</u> Fiscal Services	Job-Alike Workshop El Segundo, CA January 28, 2011	\$250 Total
<u>DANNELLEY, Bekah</u> <u>+2 Additional Staff</u> Special Education 01-56400-0-00000-39000-5220-041-1400 General Fund- <u>Resource:</u> Medi-Cal	Symposium 2011: Special Ed Early Childhood Administrators Project Newport Beach, CA February 23 – 25, 2011	\$750 Total
<u>MAGALLANES, Joy</u> <u>MIGUEL, Jayvee</u> Information Services/Purchasing 01-00000-0-00000-77000-5220-054-2540 01-00000-0-00000-75300-5220-055-2550 General Fund- <u>Function:</u> Data Processing/Purchasing	QSS Purchasing Seminar Sacramento, CA 1/31/11 – 2/01/11	\$1,400 Total
<u>MOORE, Judy</u> <u>MITCHELL, Kenneth</u> District Office	National Association of School Psychologists 2011 San Francisco, CA February 22 – 25, 2011	\$0
<u>ONTIVEROS, Larry</u> <u>SLAWTER, Mary</u> Fiscal Services/Malibu High 01-00000-0-00000-73100-5220-051-3510 01-00010-0-11100-10000-5220-010-4100 General Fund- <u>Function/Resource:</u> Fiscal Srvs/Tier III	CASBO Rancho Cucamonga, CA January 18, 2011	\$450 Total
<u>ZAGOR, Maura</u> <u>+2 Additional Staff</u> McKinley/Franklin/Malibu High 01-70910-0-47600-10000-5220-035-1300 General Fund- <u>Resource:</u> Economic Impact Aid	English Learners in California Symposium Los Angeles, CA February 12, 2011	\$290 Total

Out-of-State Conferences: Individual		
NONE		

Out-of-State Conferences: Group		
NONE		

MOTION MADE BY: Mr. Mechur  
 SECONDED BY: Mr. de la Torre  
 STUDENT ADVISORY VOTE: Aye  
 AYES: All (7)  
 NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

02/03/11

FROM: TIM CUNEO / CHIUNG-SALLY CHOU / PEGGY HARRIS

RE: TEXTBOOKS

RECOMMENDATION NO. A.05

It is recommended that the textbooks listed below be adopted for the Santa Monica-Malibu Unified School District.

COMMENT: In accordance with the Board of Education policy, the textbook(s) listed below have been on public display for the past two weeks in the Educational Services Department at 1638 17<sup>th</sup> Street, Santa Monica, CA 90405.

**Econ Alive! The Power to Choose**, by Teachers Curriculum Institute for grade 12 Economics at Malibu High. Adoption requested by Adam Panish

MOTION MADE BY: Mr. Mechur  
SECONDED BY: Mr. de la Torre  
STUDENT ADVISORY VOTE: Aye  
AYES: All (7)  
NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

02/03/10

FROM: TIM CUNEO / DEBRA MOORE WASHINGTON

RE: STUDENT TEACHING AGREEMENT – PEPPERDINE UNIVERSITY

RECOMMENDATION NO. A.06

It is recommended that the Board of Education enter into a Student Teaching Agreement between Pepperdine University and the Santa Monica-Malibu Unified School District.

INSTITUTION: Pepperdine University  
EFFECTIVE: Continuous, beginning December 1, 2010  
PAYMENT: There is no financial component to this agreement.

COMMENT: The District participates with university teacher training institutions in providing classroom teaching situations under the supervision of a master teacher.

MOTION MADE BY: Mr. Mechur  
SECONDED BY: Mr. de la Torre  
STUDENT ADVISORY VOTE: Aye  
AYES: All (7)  
NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

02/03/11

FROM: TIM CUNEO / CHIUNG-SALLY CHOU

RE: MEMORANDUM OF UNDERSTANDING BETWEEN SANTA MONICA-MALIBU  
UNIFIED SCHOOL DISTRICT AND SANTA MONICA-MALIBU EDUCATION  
FOUNDATION

RECOMMENDATION NO. A.07

It is recommended that the Board of Education approve the district's Memorandum of Understanding (MOU) with the Santa Monica-Malibu Education Foundation (SMMEF).

The attached MOU provides a collaborative effort for SMMEF to operate a fee-based and credit-earning High School Summer Program on the Santa Monica High School campus during summer 2011.

Comment: Due to the state's economic condition, many of the colleges and universities have reduced their summer offerings to high school students. The Santa Monica College has informed us that they will not be able to offer the traditional High School Summer Institute during summer 2011. Many other school districts have utilized their education foundations to offer similar program to their students.

MOTION MADE BY: Ms. Lieberman  
SECONDED BY: Mr. de la Torre  
STUDENT ADVISORY VOTE: Aye  
AYES: Six (6)  
NOES: None (0)  
ABSTAIN: One (1) (Mr. Mechur)

**AGREEMENT BETWEEN**  
**SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT (SMMUSD)**  
**AND**  
**SANTA MONICA-MALIBU EDUCATION FOUNDATION (SMMEF)**

This AGREEMENT is made and entered into this 3rd day of February 2011 between **SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT** also known as **School District** and the **SANTA MONICA-MALIBU EDUCATION FOUNDATION**, also known as **Education Foundation**. The program described in this Agreement shall be known as the **Santa Monica-Malibu Education Foundation Summer Program** (“**Foundation Summer Program**”).

**RECITALS**

1. The School District and the Education Foundation have been serving students in the Santa Monica and Malibu areas collaboratively for many years.
2. The School District serves as the oversight and governance entity for the students in the Santa Monica-Malibu areas.
3. The Education Foundation conducts fund-raising for programs benefiting all students in the School District, and operates various programs including summer enrichment classes.

**ESTABLISHMENT OF PROGRAM**

The School District and the Education Foundation jointly agree to establish the Foundation Summer Program for high school students the summer of 2011.

**RIGHTS AND RESPONSIBILITIES OF PARTIES**

1. The Education Foundation shall have the sole responsibility to manage the Foundation Summer Program, including recruitment, enrollment, registration, and administration.
2. The School District and the Education Foundation shall share facilities and administrative support during any time when the Foundation Summer Program and the School District’s own summer program are both taking place.
3. The School District shall permit the acceptance of earned high school credits from coursework offered in the Foundation Summer Program and taught by teachers who have appropriate credentials and utilize District curriculum and instructional textbooks and materials.

**DATES OF FOUNDATION SUMMER PROGRAM**

The Foundation Summer Program shall operate Tuesdays – Fridays from June 29, 2011 to August 12, 2011, inclusive. These dates may only be changed by agreement of all parties.

**EXPENSES AND/OR COST TO THE DISTRICT**

There are no extraordinary expenses that the School District or the Education Foundation assumes under this Agreement.

## **FINGERPRINTING REQUIREMENTS**

Education Code Section 45125.1 states that if employees of any entity providing school site Administrative or similar services may have any contact with any under-age pupils, those employees shall be fingerprinted by the Department of Justice (DOJ) before undertaking any services to determine that they have not been convicted of a serious or violent felony. If the School District determines that more than limited contact with students will occur during the performance of these services by parties under this Memorandum of Understanding, parties will not perform services until all employees providing services have been fingerprinted by the DOJ and DOJ fingerprinting clearance certification has been provided to the School District.

The Foundation Summer Program employees shall be subject to the requirements of the above-referenced Section. It is understood that all faculty and staff members who shall be employed by Foundation Summer Program have obtained fingerprinting clearance because they are current School District employees and fingerprinting is a routine employment requirement for District employees.

## **HOLD HARMLESS CLAUSE**

The parties to this Agreement agree to hold harmless and to indemnify the School District and the Education Foundation from every claim, demand or liability, which may be made by reason of:

- A. Any injury to person or property sustained by the School District and the Education Foundation, upon or in connection with the work called for in this Agreement, however caused.
- B. Any injury to person or property sustained by any person, firm or corporation caused by an act, neglect, default, or omission of the School District or the Education Foundation, upon or in connection with the work covered by this Agreement, whether the said injury or damage occurs upon or adjacent to the work location. The School District and the Education Foundation, at their own expense, cost, and risk, shall defend any and all actions, suits, or other proceedings that may be brought or instituted against the School District or the Education Foundation, on any such claim or demand, and pay or satisfy any judgment that may be rendered against the School District or the Education Foundation, in any action, suit, or legal proceedings or results thereof.

## **ASSIGNMENT**

This Agreement may be reviewed, modified, or revised as appropriate at the request of any one of the parties to ensure appropriate provisions of services. No party to this Agreement may make any change to this Agreement or any part thereof without the prior written consent of each the other parties.

## **TERMINATION**

Any party may terminate any part or the entire part of this Agreement upon providing written notice to each of the other parties no less than thirty days before the start of the Foundation Summer Program. To prevent any disruption to students, no party to this Agreement may cease performing its obligations under this Agreement once the Foundation Summer Program begins unless such obligations have been determined to be contrary to any established laws, policies, and/or procedures that a party must adhere to.

**NOTICES**

All notices and/or correspondence shall be addressed and mailed to parties as follows:

**Santa Monica-Malibu Unified School District**

1651 Sixteenth Street  
Santa Monica, CA 90404  
Attention: Dr. Chiung-Sally Chou, Chief Academic Officer

**Santa Monica-Malibu Education Foundation**

1649 16<sup>th</sup> Street.  
Santa Monica, CA 90404  
Attn: Linda Gross, Executive Director

The signatures affixed below are the representatives of the School District and the Education Foundation.

**SANTA MONICA-MALIBU USD**

**SANTA MONICA-MALIBU EDUCATION  
FOUNDATION**

By \_\_\_\_\_  
Tim Cuneo  
Superintendent

By \_\_\_\_\_  
Jody Brooks  
President

Date \_\_\_\_\_

Date \_\_\_\_\_

TO: BOARD OF EDUCATION

ACTION/CONSENT

02/03/11

FROM: TIM CUNEO / CHIUNG-SALLY CHOU / SARA WOOLVERTON

RE: APPROVAL OF SPECIAL EDUCATION CONTRACTS – 2010-2011

RECOMMENDATION NO. A.08

It is recommended that the Board of Education approve the following Special Education Contracts for fiscal year 2010-2011 as follows:

**NPS**

2010-2011 Budget 01-65000-0-57500-11800-5125-043-1400

Nonpublic School/Agency	SSID	Service Description	Contract Number	Cost Not to Exceed
Provo Canyon School	3038625527	NPS	#54-SPED11137	\$ 15,792
Solacium Sunrise	6103109744	NPS	#12-SPED11006	Change in vendor name only; no change in amount
Vista School	9103159181	NPS	#55-SPED11138	\$ 10,750

Amount Budgeted NPS 10/11		\$ 1,450,000
Prior Board Authorization as of 12-09-10		\$ 1,604,242
	Balance	\$ - 154,242
Positive Adjustment (See Below)		\$ 63,000
		\$ - 91,242
Total Amount for these Contracts		\$ 26,542
	Balance	\$ - 117,784

Adjustment					
NPS Budget 01-65000-0-57500-11800-5125-043-1400					
There has been a reduction in authorized expenditures of NPS/NPA contracts for FY 2010-2011 in the amount of \$17,500 as of 02/3/11					
NPS	Service Description	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment
The Learning Clinic	NPS	#23-SPED11057	R	\$ 24,000	Student graduated
Family Life Center	NPS	#19-SPED11026	R	\$ 23,000	Student left program
Provo Canyon	NPS	#30-SPED11055	R	\$ 16,000	Student transferred

**NPA**

2010-2011 Budget 01-65000-0-57500-11800-5126-043-1400

Nonpublic School/Agency	SSID	Service Description	Contract Number	Cost Not to Exceed
Behavioral Building Blocks- contract increase	623666031	Behavior Intervention	#7-SPED11029	\$ 9,460
Therapy West – contract increase	Various	Compensatory Occupational Therapy	#32-SPED11131	\$ 18,000
Milestones Therapeutic Services	9109056881	Educational therapy	#13-SPED11074	\$ 5,280

Amount Budgeted NPA 10/11		\$ 650,000
Prior Board Authorization as of 1-13-11		\$ 793,955
	Balance	\$ -143,955
Positive Adjustment (See Below)		\$ 0
		\$ -143,955
Total Amount for these Contracts		\$ 32,740
	Balance	\$ -176,695

Adjustment					
NPA Budget 01-65000-0-57500-11800-5126-043-1400					
There has been a reduction in authorized expenditures of NPS/NPA contracts for FY 2010-2011 in the amount of \$ 0 as of 02/3/11					
NPA	Service Description	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment

**Instructional Consultants**

2010-2011 Budget 01-65000-0-57500-11900-5802-043-1400

Instructional Consultant	SSID	Service Description	Contract Number	Cost Not to Exceed
B.J. Freeman	5192825062	Assessment	#27-SPED11136	\$ 4,000
LACOE	Various	DHH Specialist & Audiologist Services	C-11622:10-11	\$ 101,839

Amount Budgeted Instructional Consultants 10/11		\$ 450,000
Prior Board Authorization as of 1-13-11		\$ 505,849
	Balance	\$ - 55,849
Positive Adjustment (See Below)		\$ 0
		- 55,849
Total Amount for these Contracts		\$ 105,839
	Balance	\$ - 161,688

Adjustment					
Instructional Consultants Budget 01-65000-0-57500-11900-5802-043-1400					
There has been a reduction in authorized expenditures of Instructional Consultants contracts for FY 2010-2011 in the amount of \$ as of 02/3/11.					
Instructional Consultant	Service Description	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment

**Non-Instructional Consultants**

2010-2011 Budget 01-65000-0-57500-11900-5890-043-1400

Non-Instructional Consultant	SSID	Service Description	Contract Number	Cost Not to Exceed
Parent Reimbursement	8103132988	Therapeutic visit	#23-SPED11134	\$ 1,200
Parent Reimbursement	3104331917	Therapeutic visit	#24-SPED11135	\$ 1,200
Dilette Chiprin	Various	Therapeutic support for parents	#26-SPED11139	\$ 1,700

Amount Budgeted Non-Instructional Consultants 10/11		\$ 200,000
Prior Board Authorization as of 1-13-11		\$ 262,692
	Balance	\$ - 62,692
Positive Adjustment (See Below)		\$ 0
		\$ - 62,692
Total Amount for these Contracts		\$ 4,100
	Balance	\$ - 66,792

Adjustment					
Non-Instructional Consultants Budget 01-65000-0-57500-11900-5890-043-1400					
There has been a reduction in authorized expenditures of Non-Instructional Consultants contracts for FY 2010-2011 in the amount of \$ 0 as of 02/3/11.					
Non- Instructional Consultant	Service Description	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment

**Legal**

2010-2011 Budget 01-65000-0-57500-11900-5820-043-1400

Legal Contractor	Service Description	Contract Number	Cost Not to Exceed

Amount Budgeted Legal Services 10/11		\$ 200,000
Prior Board Authorization as of 1-13-11		<u>200,000</u>
	Balance	\$ 200,000
Adjustments for this period		\$ <u>0</u>
		200,000
Total Amount for these Contracts		\$ <u>0</u>
	Balance	\$ 0

Adjustment				
Legal Services Budget 01-65000-0-57500-11900-5820-043-1400				
There has been a reduction in authorized expenditures of Legal Services contracts for FY 2010-2011 in the amount of \$ 0 as of 02/3/11.				
Legal Contractor	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment

COMMENT: According to the Education Code SEC.21 Section 56342, prior to recommending a new or continued placement in a non-public, non-sectarian school, the Individualized Education Program (IEP) Team must submit the proposed recommendation to the local governing board for its review and recommendation regarding the cost of such placement.

The recommendations for these severely handicapped students are made by the District IEP Teams in accordance with State and Federal laws. The mandates of IDEA require non-public school services be provided at no expense to parents if there is not an appropriate public school program available. Funding to come from a SELPA-wide non-public school/non-public agency reserve account.

MOTION MADE BY: Mr. Mechur  
 SECONDED BY: Mr. de la Torre  
 STUDENT ADVISORY VOTE: Aye  
 AYES: All (7)  
 NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

02/03/11

FROM: TIM CUNEO / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: AWARD OF PURCHASE ORDERS – 2010-2011

RECOMMENDATION NO. A.09

It is recommended that the Board of Education approve the following Purchase Orders and Changed Purchase Orders from January 4, 2011, through January 25, 2011, for fiscal /11.

MOTION MADE BY: Mr. Mechur  
SECONDED BY: Mr. de la Torre  
STUDENT ADVISORY VOTE: Aye  
AYES: All (7)  
NOES: None (0)

## PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF FEBRUARY, 2011

U-GENERAL FUND, UNRESTRICTED R-GENERAL FUND, RESTRICTED A-ADULT ED CD-CHILD DEVELOPMENT F-CAFETERIA  
 SF-SPECIAL FINANCING (FLEX) BB,X-BONDS D-DEVELOPER FEES SR-SPECIAL RESERVE CAPITAL  
 DF-DEFERRED MAINTENANCE SM-STATE MODERNIZATION

PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
113595	DICK BLICK - PICK UP ONLY	OPEN ORDER/INST SUP/ART/ED FON	JOHN ADAMS MIDDLE SCHOOL	1,002.00	R
113422	DIRECT SOURCE COMMUNICATIONS	Repair Fiber at Cabrillo	INFORMATION SERVICES	500.00	U
113611	DISCOUNT SCHOOL SUPPLY	INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	67.28	CD
113658	DISCOUNT SCHOOL SUPPLY	INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	139.16	CD
113071	DISCOVERY EDUCATION	EETT training	STATE AND FEDERAL PROJECTS	5,000.00	R
113627	DON JOHNSTON INC	ASSISTIVE TECHNOLOGY DEVICES	HEALTH SERVICES	2,701.49	R
113661	DON JOHNSTON INC	STUDENT TECHNOLOGY EQUIPMENT	SPECIAL EDUCATION REGULAR YEAR	325.08	R
113501	DREYER'S GRAND ICE CREAM INC	OPEN ORDER FOR ICE CREAM	SAMOHI STUDENT STORE	1,500.00	U
113550	E.G. BRENNAN & CO LLC	Decollator Maintenance	INFORMATION SERVICES	302.50	U
113431	EAI K-12 MATH CATALOG	MATH SUPPLIES	MCKINLEY ELEMENTARY SCHOOL	419.13	R
113412	EVALUMETRICS INC	FITGRAM SCANTRONS TESTING	CURRICULUM AND IMC	1,337.42	U
113508	FAGEN FRIEDMAN & FULFROST LLP	DRAFT AUDIT LETTER RESPONSE	BUSINESS SERVICES	30.25	U
113449	FEDERAL EXPRESS	MAILING COSTS	PERSONNEL SERVICES	250.00	U
113547	FLINN SCIENTIFIC INC	SCIENCE SUPPLIES	SANTA MONICA HIGH SCHOOL	60.88	R
113591	FLOOR TECH AMERICA INC	MATERIALS FOR MALIBU REPAIR	FACILITY MAINTENANCE	373.00	R
113408	FLORES, ANA MARCELA	MILEAGE REIMBURSEMENT SY 10/11	SPECIAL EDUCATION REGULAR YEAR	175.00	R
113469	FOLLETT EDUCATIONAL SERVICES	7TH GRADE MATH BOOKS	MALIBU HIGH SCHOOL	762.10	R
113536	FREESTYLE PHOTO SUPPLIES	INSTRUCTIONAL SUPPLIES	R O P	520.35	R
113622	GALE CENGAGE LEARNING	SUBSCRIPTION	SANTA MONICA HIGH SCHOOL	50.00	R
113440	GALE SUPPLY CO	Open order for supplies/Transp	TRANSPORTATION	500.00	R
113453	GALE SUPPLY CO	custodial supplies	GRANT ELEMENTARY SCHOOL	1,238.25	U
113496	GALE SUPPLY CO	CUSTODIAL SUPPLIES	SANTA MONICA HIGH SCHOOL	114.41	U
113558	GALE SUPPLY CO	CUSTODIAL SUPPLIES	CHILD DEVELOPMENT CENTER	345.71	CD
113559	GALE SUPPLY CO	CUSTODIAL SUPPLY	CHILD DEVELOPMENT CENTER	889.41	CD
113685	GALE SUPPLY CO	CUSTODIAL SUP/PERMIT/ADMIN	JOHN ADAMS MIDDLE SCHOOL	2,493.25	R
113704	GALE SUPPLY CO	Custodial Supplies	FRANKLIN ELEMENTARY SCHOOL	541.95	U
113715	GALE SUPPLY CO	CUSTODIAL SUPPLIES	OLYMPIC CONTINUATION SCHOOL	246.11	R
113740	GALE SUPPLY CO	Custodial Supplies	FRANKLIN ELEMENTARY SCHOOL	761.77	U
113583	GBC/EDUCATION DEPARTMENT	Laminating Film	FRANKLIN ELEMENTARY SCHOOL	104.50	U
113352	GOLDEN STAR TECHNOLOGY INC	Smartboard for SMASH	STATE AND FEDERAL PROJECTS	4,703.14	R
113406	GOLDEN STAR TECHNOLOGY INC	Smart Board Bulbs	CABRILLO ELEMENTARY SCHOOL	883.46	R
113490	GOLDEN STAR TECHNOLOGY INC	SMARTBOARD PROJECTOR LAMPS	WEBSTER ELEMENTARY SCHOOL	1,185.11	R
113485	HAMPTON BROWN BOOKS	ELD RESOURCE MATERIALS	STATE AND FEDERAL PROJECTS	416.11	R
113667	HARNISCH CORP CRANE SERVICE	HVAC UNIT REMOVAL AT LINCOLN	FACILITY MAINTENANCE	500.00	R
113621	HARPER ERIN	MILEAGE REIMBURSEMENT 10/11	SPECIAL EDUCATION REGULAR YEAR	200.00	R
113562	HATCH INC	REPLACEMENT PART	CHILD DEVELOPMENT CENTER	218.31	CD
113620	HEINEMANN	UNITS OF STUDY, LUCY CALKINS	MCKINLEY ELEMENTARY SCHOOL	548.46	R
113723	HERTZ EQUIPMENT RENTAL CORP.	OPERATIONS GROUNDS RENTAL	GROUNDS MAINTENANCE	188.77	R
113454	HIRSCH PIPE & SUPPLY	FOR MAINT PLUMBING SUPPLIES	FACILITY MAINTENANCE	5,000.00	R
113346	HOUGHTON MIFFLIN HARCOURT	CORE LIT. READING	MCKINLEY ELEMENTARY SCHOOL	6,314.29	R
113588	HOUGHTON MIFFLIN HARCOURT	HOUGHTON MIFFLIN READING	MCKINLEY ELEMENTARY SCHOOL	1,696.36	R
113403	HURST, VICTORIA	MILEAGE REIMBURSEMENT SY 10/11	SPECIAL EDUCATION REGULAR YEAR	450.00	R
113517	HYATT, VIRGINIA	REIMBURSEMENT FOR MILEAGE	PURCHASING/WAREHOUSE	434.64	U
113410	IDENTIX INC	MAINTENANCE AGREEMENT	PERSONNEL SERVICES	3,087.00	U
113696	IMED	CLASSROOM SUPPLIES	SANTA MONICA HIGH SCHOOL	242.66	U
113668	INDUSTRIAL ELECTRIC SERVICE	GASKET AND HINGES	FOOD SERVICES	136.34	F
113423	INSTA-TUNE	Vehicle #70 Tune up	INFORMATION SERVICES	59.00	U
113470	INSTA-TUNE	MAINT VEHICLE SERVICE	FACILITY MAINTENANCE	1,500.00	R
113368	INTELLI-TECH	PRINTER	CHILD DEVELOPMENT CENTER	1,250.05	CD
113493	INTELLI-TECH	laptops	STATE AND FEDERAL PROJECTS	7,369.80	R
113497	INTELLI-TECH	LASER PRINTER	CURRICULUM AND IMC	784.97	U

## PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF FEBRUARY, 2011

U-GENERAL FUND, UNRESTRICTED R-GENERAL FUND, RESTRICTED A-ADULT ED CD-CHILD DEVELOPMENT F-CAFETERIA  
 SF-SPECIAL FINANCING (FLEX) BB,X-BONDS D-DEVELOPER FEES SR-SPECIAL RESERVE CAPITAL  
 DF-DEFERRED MAINTENANCE SM-STATE MODERNIZATION

PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
113605	INTELLI-TECH	NON CAPITAL EQUIPMENT	BOE/SUPERINTENDENT	1,669.81	U
113540	INTERNATIONAL PAPER	INSTRUCTIONAL SUPPLIES	R O P	154.09	R
113669	INTERNATIONAL PAPER	XEROX PAPER	OLYMPIC CONTINUATION SCHOOL	189.87	R
113575	JONES SCHOOL SUPPLY CO.	STEM SUPPLIES	WILL ROGERS ELEMENTARY SCHOOL	214.58	U
113623	KELEHER, DARCI	MILEAGE REIMBURSEMENT SY 10/11	SPECIAL EDUCATION REGULAR YEAR	250.00	R
113384	KORADE & ASSOCIATE BUILDERS	INSTALL.OF DOORS WITH WINDOWS	JOHN ADAMS MIDDLE SCHOOL	1,160.00	BB
113385	KORADE & ASSOCIATE BUILDERS	SAND BAGS TO SURROUND PULL BXS	LINCOLN MIDDLE SCHOOL	5,000.00	BB
113572	KORADE & ASSOCIATE BUILDERS	ROGERS PLAYGRND DEMOLITION	FACILITY MAINTENANCE	1,887.00	R
113666	KORADE & ASSOCIATE BUILDERS	WASHINGTON EAST RESTROOM	FACILITY MAINTENANCE	1,977.00	R
113503	KUKUK, KENNETH L	Pipe organ maintenance	THEATER OPERATIONS&FACILITY PR	1,250.00	R
113563	LAKESHORE (PICK UP ONLY)	OPEN ORDER/INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	250.00	CD
113612	LAKESHORE (PICK UP ONLY)	OPEN ORDER/INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	250.00	CD
113636	LAKESHORE (PICK UP ONLY)	OPEN ORDER/INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	325.00	CD
113676	LAKESHORE (PICK UP ONLY)	OPEN PO FOR LAKESHORE	CURRICULUM AND IMC	1,000.00	R
113682	LAKESHORE CURRICULUM	RUG	SMASH SCHOOL	460.33	U
113706	LANGLEY, ZOE	REIMBURSEMENT	CHILD DEVELOPMENT CENTER	58.69	CD
113414	LASH AND ASSOCIATES PUBLISHING	ATTENTION PROCESS TRAINING	HEALTH SERVICES	568.81	R
113518	LOS ANGELES COUNTY FIRE DEPART	MALIBU HAZARDOUS WASTE PROGRAM	FACILITY MAINTENANCE	639.00	R
113418	LUNCHBYTE SYSTEMS INC	MENU PLANNING UPDATE	FOOD SERVICES	241.45	F
113633	MALIBU HIGH SCHOOL ASB	ASTROCAMP CHAPERONE: 1:1 IA	SPECIAL EDUCATION REGULAR YEAR	299.00	R
113632	MAYER-JOHNSON INC.	COMMUNICATION SOFTWARE	SPECIAL EDUCATION REGULAR YEAR	2,189.51	R
113576	MC MASTER CARR	FLAT BED PLATFORM TRUCK	WILL ROGERS ELEMENTARY SCHOOL	322.15	R
113720	MC MASTER CARR	OPEN ORDER OPERATION SUPPLIES	FACILITY OPERATIONS	400.00	U
113580	MCDUGAL LITTEL	TEXTBOOKS	STATE AND FEDERAL PROJECTS	1,005.64	R
113587	MEANINGFUL LEARNING	PICTORIAL MATH	MCKINLEY ELEMENTARY SCHOOL	858.31	R
112535	MORE PREPARED	first aid kit for Lincoln pool	THEATER OPERATIONS&FACILITY PR	156.87	R
113529	MORE PREPARED	EMERGENCY BACK PACKS	WILL ROGERS ELEMENTARY SCHOOL	227.29	R
113592	MORE PREPARED	TRAUMA KITS	WILL ROGERS ELEMENTARY SCHOOL	249.26	R
113523	NATIONAL ASSOCIATION FOR	MEMBERSHIP	SANTA MONICA HIGH SCHOOL	280.00	U
113434	NESS COUNSELING CENTER	Open order for Breath/Alc. tes	TRANSPORTATION	100.00	R
113432	OCLC FOREST PRESS	Library Catalog	INFORMATION SERVICES	2,277.00	U
113505	OFFICE MAX	COPY PAPER	SANTA MONICA HIGH SCHOOL	4,622.67	U
113527	OLIVER WORLDCLASS LABS INC	DIGITAL VIDEO PROJECTOR	WILL ROGERS ELEMENTARY SCHOOL	35,585.42	R
113619	OLIVER WORLDCLASS LABS INC	SMART Response Systems	STATE AND FEDERAL PROJECTS	6,214.15	R
113648	OLIVER WORLDCLASS LABS INC	NEC projector for Roosevelt	STATE AND FEDERAL PROJECTS	894.28	R
113393	PARADIGM SERVICES INC	Medi-Cal Billing Option	HEALTH SERVICES	30,546.20	R
113514	PARADIGM SERVICES INC	VENDOR FEES	HEALTH SERVICES	13,025.00	R
113733	PARADIGM SERVICES INC	Medi-Cal Billing Service	HEALTH SERVICES	4,750.00	R
113686	PAT-CHEM INC	ANALYZE MALIBU POOL BACKWASH	FACILITY MAINTENANCE	1,887.50	R
113494	PCI EDUCATIONAL PUBLISHING	SPELLREAD LIBRARY GRS 2-5	STATE AND FEDERAL PROJECTS	4,366.25	R
113631	PORTABLE SOUND LABORATORIES	ASSISTIVE TECHN ACCESSORIES	SPECIAL EDUCATION REGULAR YEAR	167.53	R
113473	POSTMASTER-MALIBU	POSTAGE STAMP FOR MHS MAILINGS	MALIBU HIGH SCHOOL	660.00	U
113488	POSTMASTER-MALIBU	BULK MAIL POSTAGE	MALIBU HIGH SCHOOL	2,000.00	U
113660	PRO-ED	TEACHER TEST KITS- MCKINLEY	SPECIAL EDUCATION REGULAR YEAR	577.20	R
113450	QUARTERMASTER	SECURITY UNIFORMS	SANTA MONICA HIGH SCHOOL	261.12	U
113482	QUARTERMASTER	SECURITY OFFICER PATCHES	SANTA MONICA HIGH SCHOOL	482.40	U
113541	RALPH'S	SUPPLIES	EMPLOYEE RELATIONS	150.00	U
113499	RAYCOM/MOBILE RELAY ASSOCIATES	FOR 2 WAY RADIO PARTS	FACILITY MAINTENANCE	100.00	R
113671	RAYMOND GEDDES & COMPANY INC	CLASSROOM SUPPLIES	MCKINLEY ELEMENTARY SCHOOL	181.68	R
113691	RAYVERN LIGHTING	CUSTODIAL SUP/PERMIT	JOHN ADAMS MIDDLE SCHOOL	1,311.37	R
113625	REES ELECTRONICS OFFICE	COPIER REPAIR	SANTA MONICA HIGH SCHOOL	214.01	U

## PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF FEBRUARY, 2011

U-GENERAL FUND, UNRESTRICTED R-GENERAL FUND, RESTRICTED A-ADULT ED CD-CHILD DEVELOPMENT F-CAFETERIA  
 SF-SPECIAL FINANCING (FLEX) BB,X-BONDS D-DEVELOPER FEES SR-SPECIAL RESERVE CAPITAL  
 DF-DEFERRED MAINTENANCE SM-STATE MODERNIZATION

PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
113525	REFRIGERATION SUPPLIES	MAINT DEPT HVAC SUPPLIES	FACILITY MAINTENANCE	3,000.00	R
113640	RICHWINE, DONA	TO REIMBURSE FOR SUPPLIES	FOOD SERVICES	250.00	F
113522	RIKOH BUSINESS SOLUTIONS	COPIER SUPPLIES	SANTA MONICA HIGH SCHOOL	81.20	U
113549	RIKOH BUSINESS SOLUTIONS	Open PO for overages/copy mach	FRANKLIN ELEMENTARY SCHOOL	2,500.00	R
113532	RISO INC (SUPPLIES ONLY)	COPIER SUPPLIES	WILL ROGERS ELEMENTARY SCHOOL	805.19	R
113519	RIVAS PLUMBING	BACKFLOW DEVICE TESTING	FACILITY MAINTENANCE	1,896.31	R
113475	S & R SPORT/GRANIC SPORT	SWIM/POOL SUPPLIES	MALIBU HIGH SCHOOL	721.45	R
113075	SAMY'S CAMERA SHOP	CAMERAS/ART/ED FOUND. GRANT	JOHN ADAMS MIDDLE SCHOOL	3,335.36	R
113537	SAMY'S CAMERA SHOP	INSTRUCTIONAL SUPPLIES	R O P	94.22	R
113643	SANTA MONICA MUN BUS LINES	BUS PASSES TO TOUR FARMERS MRK	FOOD SERVICES	500.00	F
113474	SCANTRON CORPORATION	SCANTRON FORM FOR ASB SURVEY	MALIBU HIGH SCHOOL	1,195.24	R
113468	SCHOOL ADMINISTRATORS'	LEGAL REFERENCES FOR 2011	R MALIBU HIGH SCHOOL	50.60	U
113571	SCHOOL HEALTH CORPORATION	OPEN ORDER/HEALTH OFF SUPPLIES	JOHN ADAMS MIDDLE SCHOOL	300.00	U
113737	SCHOOL HEALTH CORPORATION	NURSING SUPPLIES	PT DUME ELEMENTARY SCHOOL	313.27	R
113267	SCHOOL OUTFITTERS LLC	CHAIRS: SP ED CONFERENCE ROOM	SPECIAL ED SPECIAL PROJECTS	308.27	R
113341	SCHOOL OUTFITTERS LLC	Folding Chairs	CABRILLO ELEMENTARY SCHOOL	4,380.66	R
113489	SCHOOL SPECIALTY INC	classroom supplies	GRANT ELEMENTARY SCHOOL	75.76	U
113567	SCHOOL SPECIALTY INC	OPEN ORDER/ART SUP/EIA	JOHN ADAMS MIDDLE SCHOOL	1,500.00	R
113656	SCHOOL SPECIALTY INC	STUDENT ACCESSORIES- OT	SPECIAL EDUCATION REGULAR YEAR	59.45	R
113725	SCHOOL SPECIALTY INC	classroom supplies	GRANT ELEMENTARY SCHOOL	74.11	U
113597	SCHOOLHOUSE SOFTWARE INC	GENERAL SUPPLIES/ATTENDANCE	ADULT EDUCATION CENTER	271.03	A
113411	SCRIP INC	OCCUPATIONAL THERAPY EQUIPMENT	SPECIAL EDUCATION REGULAR YEAR	75.42	R
113407	SEHI COMPUTER PRODUCTS	PROJECTOR LAMPS	OLYMPIC CONTINUATION SCHOOL	306.80	R
113424	SEHI COMPUTER PRODUCTS	INK CARTRIDGES CLASS/OFFICE	EDISON ELEMENTARY SCHOOL	274.74	R
113466	SEHI COMPUTER PRODUCTS	TONER CARTRIDGES	MALIBU HIGH SCHOOL	575.73	U
113472	SEHI COMPUTER PRODUCTS	REPLACEMENT BULB FOR ROOM 105	MALIBU HIGH SCHOOL	359.70	R
113545	SEHI COMPUTER PRODUCTS	PRINTERS	MCKINLEY ELEMENTARY SCHOOL	1,210.69	R
113556	SEHI COMPUTER PRODUCTS	INK/TONER	CHILD DEVELOPMENT CENTER	858.33	CD
113589	SEHI COMPUTER PRODUCTS	PRINTER INK	PERSONNEL SERVICES	2,337.04	U
113738	SEHI COMPUTER PRODUCTS	printer cartridges	GRANT ELEMENTARY SCHOOL	245.62	R
113687	SIMON-CAIN, MONICA	REIMBURSEMENT	CHILD DEVELOPMENT CENTER	100.67	CD
113600	SIR SPEEDY PRINTING	BUSINESS CARDS	ADULT EDUCATION CENTER	28.54	A
113379	SIR SPEEDY PRINTING #0245	BUSINESS CARDS/ADMIN	JOHN ADAMS MIDDLE SCHOOL	28.54	U
113582	SIR SPEEDY PRINTING #0245	PRINTING	SANTA MONICA HIGH SCHOOL	28.54	U
113754	SIR SPEEDY PRINTING #0245	PRINTING	SANTA MONICA HIGH SCHOOL	3,000.00	U
113564	SIRSIDYNIX	LIBRARY ITEM BAR CODES	JOHN MUIR ELEMENTARY SCHOOL	398.13	R
113557	SKYLINE ENGINEERING INC	POWER SUPPLY GATEWA DESKTOP	SAINT ANNE'S PRIVATE SCHOOL	143.00	R
113613	SMART & FINAL	OPEN ORDER/SUPPLIES	CHILD DEVELOPMENT CENTER	1,500.00	CD
113513	SMART & FINAL #315	SUPPLIES	HEALTH SERVICES	1,500.00	R
113430	SOUTHWEST SCHOOL SUPPLY	CLASSROOM SUPPLIES	EDISON ELEMENTARY SCHOOL	500.00	R
113511	SOUTHWEST SCHOOL SUPPLY	CONSTRUCTION PAPER	WEBSTER ELEMENTARY SCHOOL	100.09	R
113512	SOUTHWEST SCHOOL SUPPLY	BINDERS	WEBSTER ELEMENTARY SCHOOL	255.98	R
113566	SOUTHWEST SCHOOL SUPPLY	CONSTRUCTION PAPER	WEBSTER ELEMENTARY SCHOOL	495.07	R
113726	SOUTHWEST SCHOOL SUPPLY	classroom supplies	GRANT ELEMENTARY SCHOOL	90.93	U
113739	SOUTHWEST SCHOOL SUPPLY	Construction Paper/ArtSupplies	WEBSTER ELEMENTARY SCHOOL	200.00	R
113751	SOUTHWEST SCHOOL SUPPLY	Art Supplies	WEBSTER ELEMENTARY SCHOOL	250.00	R
113756	SOUTHWEST SCHOOL SUPPLY	CONSTRUCTION PAPER & SUPPLIES	WEBSTER ELEMENTARY SCHOOL	200.00	R
113603	STAPLES BUSINESS ADVANTAGE	GEN SUP	STATE AND FEDERAL PROJECTS	274.38	R
113610	STAPLES BUSINESS ADVANTAGE	COPY PAPER	SMASH SCHOOL	482.79	R
113736	STAPLES BUSINESS ADVANTAGE	Paper	WEBSTER ELEMENTARY SCHOOL	715.61	R
113747	STAPLES BUSINESS ADVANTAGE	Legal Size Copy Paper	WEBSTER ELEMENTARY SCHOOL	54.98	R

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 DF-DEFERRED MAINTENANCE SM-STATE MODERNIZATION

PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
112540	STAPLES INC & SUBSIDIARIES INC	OFFICE / CLASSROOM SUPPLIES	SPECIAL ED SPECIAL PROJECTS	500.00	R
113478	STAPLES INC & SUBSIDIARIES INC	Open order for supplies	TRANSPORTATION	1,500.00	R
113573	STAPLES INC & SUBSIDIARIES INC	SPECIAL ED OFFICE SUPPLIES	SPECIAL EDUCATION REGULAR YEAR	1,000.00	R
113577	STAPLES INC & SUBSIDIARIES INC	Increase PO 112714	SMASH SCHOOL	155.00	U
113429	STAPLES/P-U/SANTA MONICA/WILSH	OFFICE SUPPLIES	EDISON ELEMENTARY SCHOOL	200.00	R
113590	STAPLES/P-U/SANTA MONICA/WILSH	GEN SUPP	CURRICULUM AND IMC	439.00	R
113675	STAPLES/P-U/SANTA MONICA/WILSH	Staples open PO for SEMPRA	CURRICULUM AND IMC	1,500.00	R
113628	STAPLES/P-U/VENICE/LINCOLN BL	OPEN PO FOR SP ED PBS CLASS	SPECIAL EDUCATION REGULAR YEAR	150.00	R
113713	STAPLES/P-U/VENICE/LINCOLN BL	OPEN ORDER/INST SUP/TEAM	JOHN ADAMS MIDDLE SCHOOL	120.00	U
113483	STRESS LESS ENVIRONMENTAL LLC	MALIBU ELEVATOR WATER PUMP OUT	FACILITY MAINTENANCE	1,269.00	U
113665	STRESS LESS ENVIRONMENTAL LLC	SAMOHI CAFETERIA GREASE TRAP	FACILITY MAINTENANCE	1,275.00	U
113028	SUMINSKI,MARK	Reimbursement	SPECIAL ED SPECIAL PROJECTS	598.66	R
113662	SUNBURST TECHNOLOGY CORP	TYPE TO LEARN SINGLE USER	SPECIAL EDUCATION REGULAR YEAR	97.70	R
113764	SUNSHINE GLASS	GRAPHICS CLASS SUNSHINE GLASS	SPECIAL ED SPECIAL PROJECTS	700.00	R
113641	SURFAS INC.	SMALL WARES	FOOD SERVICES	250.00	F
113734	TARGET STORES	PE SUPPLIES	OLYMPIC CONTINUATION SCHOOL	300.00	R
113586	TEACHERS' CURRICULUM INSTITUTE	Teacher Edition Textbooks	LINCOLN MIDDLE SCHOOL	92.63	R
113752	THE DUB HOUSE	OFFICE SUPPLIES	SANTA MONICA HIGH SCHOOL	500.00	U
113353	TUMBLEWEED TRANSPORTATION	BUS TRANSPORTATION	MCKINLEY ELEMENTARY SCHOOL	620.00	R
113397	TUMBLEWEED TRANSPORTATION	OPEN PURCHASE ORDER/FIELD TRIP	ROOSEVELT ELEMENTARY SCHOOL	525.00	R
113542	TUMBLEWEED TRANSPORTATION	TRNSPTN BALLRM MDNESS/PT/WEB	CURRICULUM AND IMC	650.00	R
113548	TUMBLEWEED TRANSPORTATION	outside transportation	GRANT ELEMENTARY SCHOOL	335.00	U
113601	TUMBLEWEED TRANSPORTATION	OPEN ORDER/VYP/TRANS	JOHN ADAMS MIDDLE SCHOOL	310.00	R
113690	TUMBLEWEED TRANSPORTATION	Open order for bus transport.	TRANSPORTATION	375.00	R
113710	TUMBLEWEED TRANSPORTATION	TRANSPORTATION FOR SPORTS	SANTA MONICA HIGH SCHOOL	381.00	U
113762	TUMBLEWEED TRANSPORTATION	TRANSPORTATION	SANTA MONICA HIGH SCHOOL	310.00	U
113555	U S BANK (GOVT CARD SERVICES)	Rack Mount	INFORMATION SERVICES	164.61	U
113624	VEGAS, KRIS	MILEAGE REIMBURSEMENT SY 10/11	SPECIAL EDUCATION REGULAR YEAR	175.00	R
113598	VIRCO MFG CORP	TABLES	WILL ROGERS ELEMENTARY SCHOOL	803.22	U
113630	VONS STORE #2262	OPEN PO FOR SP ED PBS CLASS	SPECIAL EDUCATION REGULAR YEAR	250.00	R
113677	VONS STORE #2262	OPEN PO FOR VONS	CURRICULUM AND IMC	1,000.00	R
113462	WALKER MOTOR CO.	MAINT. DEPT VEHICLE REPAIR	FACILITY MAINTENANCE	1,000.00	R
113717	WALKER MOTOR CO.	OPN ORDER OPERATIONS VEHICLES	GROUNDS MAINTENANCE	4,300.00	R
113646	WARREN DISTRIBUTING INC.	MAINT VEHICLE REPAIR/SERVICE	FACILITY MAINTENANCE	1,000.00	R
113719	WARREN DISTRIBUTING INC.	OPEN ORDER OPERATIONS VEHICLES	GROUNDS MAINTENANCE	600.00	R
113721	WCS DISTRIBUTING INC	OPERATIONS GROUNDS SUPPLIES	GROUNDS MAINTENANCE	2,192.81	R
113584	WEEKLY READER PERIODICALS	weekly readers	GRANT ELEMENTARY SCHOOL	145.25	U
113452	WESTLAKE VILLAGE COSTCO #117	MIDDLE TALENT SHOW SUPPLIES	MALIBU HIGH SCHOOL	350.00	R
113421	WHIZZ EDUCATION INC	MATHWHIZZ EDUCATIONAL LICENSES	HEALTH SERVICES	1,900.00	R
113626	WHIZZ EDUCATION INC	MATH WHIZZ EDUCATIONAL LICENSE	HEALTH SERVICES	997.50	R
113477	WILSON & VALLELY TOWING	MAINT DEPT VECHICLE SERVICE	FACILITY MAINTENANCE	138.00	R
113052	WORLD UNISPEC INC	REORDER POM POM BEANIES	SAMOHI STUDENT STORE	1,144.80	U
				** NEW PURCHASE ORDERS	356,773.67

**\*\* FACILITY IMPROVEMENTS: BONDS/STATE MODERNIZATON/NEW CONSTRUCTION/DEVELOPER FEES \*\***

113535	AT&T	IP PHONES	INFORMATION SERVICES	1,037.14	BB
113435	ATC GROUP SERVICES INC.	N2 MONITOR/MGMT ASBESTOS REMOVAL	OLYMPIC CONTINUATION SCHOOL	2,661.00	BB
113383	B-LINE ELECTRIC INC	TEMP.ELECT.AT EXIST.FURNACES	PT DUME ELEMENTARY SCHOOL	8,000.00	BB
113436	CASTLEROCK ENVIRONMENTAL INC	REMOVAL OF FLOORING & BASE	OLYMPIC CONTINUATION SCHOOL	8,840.00	BB
113442	INTELLI-TECH	DESKTOP COMPUTERS	BUSINESS SERVICES	4,330.63	BB
113645	INTELLI-TECH	COMPUTING & STORAGE PLATFORM	INFORMATION SERVICES	512,815.72	BB

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT

PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF FEBRUARY, 2011

U-GENERAL FUND,UNRESTRICTED R-GENERAL FUND,RESTRICTED A-ADULT ED CD-CHILD DEVELOPMENT F-CAFETERIA  
 SF-SPECIAL FINANCING (FLEX) BB,X-BONDS D-DEVELOPER FEES SR-SPECIAL RESERVE CAPITAL  
 DF-DEFERRED MAINTENANCE SM-STATE MODERNIZATION

PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
113437	KORADE & ASSOCIATE BUILDERS	REPAIR & INSTALL NEW TILES	OLYMPIC CONTINUATION SCHOOL	3,592.00	BB
		** FACILITY IMPROVEMENTS: BONDS/STATE MODERNIZATON/NEW CONSTRUCTION/DEVELOPER FEES		541,276.49	

TO: BOARD OF EDUCATION  
FROM: TIM CUNEO / JANECE L. MAEZ / PAT HO  
RE: ACCEPTANCE OF GIFTS – 2010/2011

ACTION/CONSENT  
02/03/11

RECOMMENDATION NO. A.10

It is recommended that the Board of Education accept, with gratitude, checks and gifts totaling \$57,816.56 presented to the Santa Monica-Malibu Unified School District.

It is further recommended that the Fiscal/Business Services Office, in accordance with Educational Code §42602, be authorized to increase the 2010-2011 income and appropriations by \$57,816.56 as described on the attached listing.

This report details only gifts of cash or non-cash items. It includes all contributions made by individuals or companies and some of the contributions made by our PTA's. Contributions made by a PTA in the form of a commitment and then billed are reported in a different resource. A final report that compiles all gift, PTA and Equity Fund contributions is prepared and available annually.

COMMENT: The value of all non-cash gifts has been determined by the donors.

NOTE: The list of gifts is available on the District's website, [www.smmusd.org](http://www.smmusd.org).

MOTION MADE BY: Mr. Mechur  
SECONDED BY: Mr. de la Torre  
STUDENT ADVISORY VOTE: Aye  
AYES: All (7)  
NOES: None (0)

Current Gifts and Donations 2010/2011

School/Site Account Number	Gift Amount	Equity Fund 15% Contrib.	In-kind Value	Donor	Purpose
<b>JAMS</b> 01-90120-0-00000-00000-8699-011-0000	\$ 39,691.05 \$ 1,360.00 \$ 520.91 \$ 500.00 \$ 128.00	\$ 1,798.43 \$ 240.00 \$ - \$ - \$ -		Various Deborah Lerner Various Various Various Parents	Vocal/Instrumental Music General Supplies and Materials Field Trip General Supplies and Materials Field Trip
<b>Adult Education</b> 11-90120-0-00000-00000-8699-090-0000					
<b>Alternative (SMASH)</b> 01-90120-0-00000-00000-8699-009-0000					
<b>Cabrillo</b> 01-90120-0-00000-00000-8699-017-0000	\$ 260.00	\$ -		Various Parents	Field Trip Bus
<b>CDS</b> 12-90120-0-00000-00000-8699-070-0000					
<b>Edison</b> 01-90120-0-00000-00000-8699-001-0000			\$ 1,250.00	Tim Sassoon/SFD Films, Inc.	Five Used Apple Computers
<b>Franklin</b> 01-90120-0-00000-00000-8699-002-0000					
<b>Grant</b> 01-90120-0-00000-00000-8699-003-0000					
<b>Lincoln</b> 01-90120-0-00000-00000-8699-012-0000					
<b>Malibu High School</b> 01-90120-0-00000-00000-8699-010-0000	\$ 3,130.17 \$ 800.00 \$ 680.00 \$ 613.70 \$ 240.00 \$ 146.00	\$ - \$ - \$ - \$ 108.30 \$ - \$ -		MHS-PTSA MHS-Booster Club Various Key Studios Various Various	Non-Capital Equipment Salary, Coach General Supplies and Materials General Supplies and Materials General Supplies and Materials General Supplies and Materials
<b>McKinley</b> 01-90120-0-00000-00000-8699-004-0000	\$ 2,750.00	\$ -		Various	5th Grade Field Trip
<b>Muir</b> 01-90120-0-00000-00000-8699-005-0000					
<b>Olympic HS</b> 01-90120-0-00000-00000-8699-014-0000					
<b>Rogers</b> 01-90120-0-00000-00000-8699-006-0000	\$ 3,425.00	\$ -		Various Parents	Field Trip

BOE Date: 02/03/11

Current Gifts and Donations 2010/2011

School/Site Account Number	Gift Amount	Equity Fund 15% Contrib.	In-kind Value	Donor	Purpose
<b>Roosevelt</b> 01-90120-0-00000-00000-8699-007-0000	\$ 175.00	\$ -		Robert Makhani	Field Trip
<b>Samohi</b> 01-90120-0-00000-00000-8699-015-0000					
<b>Barnum Hall</b> 01-91150-0-00000-00000-8699-015-0000					
<b>Pt. Dume Marine Science</b> 01-90120-0-00000-00000-8699-019-0000					
<b>Webster</b> 01-90120-0-00000-00000-8699-008-0000					
<b>Others:</b>					
<b>Superintendent's Office</b> 01-90120-0-00000-00000-8699-020-0000					
<b>Educational Services</b> 01-90120-0-00000-00000-8699-030-0000					
<b>Student &amp; Family Services</b> 01-90120-0-00000-00000-8699-040-0000					
<b>Special Education</b> 01-90120-0-00000-00000-8699-044-0000					
<b>Information Services</b> 01-90120-0-00000-0000-8699-054-0000					
<b>Food and Nutrition Services</b> 01-90120-0-00000-0000-8699-057-0000					
<b>District</b> 01-90120-0-00000-00000-8699-090-0000					
<b>TOTAL</b>	<b>\$ 54,419.83</b>	<b>\$ 2,146.73</b>	<b>\$ 1,250.00</b>		

BOE Date: 02/03/11

Current Gifts and Donations 2010/2011

School/Site Account Number	Y-T-D Adjusted Gift Total	Current Gift Amount	Equity Fund 15% Contrib.	Cumulative Gift Amount	Y-T-D In-Kind Value	Current In-Kind Value	Cumulative In-Kind Value
<b>JAMS</b> 01-90120-0-00000-00000-8699-011-0000	\$ 29,593.14	\$ 42,199.96	\$ 2,038.43	\$73,831.53			\$ -
<b>Adult Education</b> 11-90120-0-00000-00000-8699-090-0000				\$ -			\$ -
<b>Alternative (SMASH)</b> 01-90120-0-00000-00000-8699-009-0000				\$ -			\$ -
<b>Cabrillo</b> 01-90120-0-00000-00000-8699-017-0000	\$ 5,221.54	\$ 260.00	\$ -	\$ 5,481.54			\$ -
<b>CDS</b> 12-90120-0-00000-00000-8699-070-0000				\$ -	\$ 33,799.87		\$ 33,799.87
<b>Edison</b> 01-90120-0-00000-00000-8699-001-0000	\$ 5,912.81		\$ -	\$ 5,912.81		\$ 1,250.00	\$ 1,250.00
<b>Franklin</b> 01-90120-0-00000-00000-8699-002-0000	\$ 2,258.47			\$ 2,258.47			\$ -
<b>Grant</b> 01-90120-0-00000-00000-8699-003-0000				\$ -			\$ -
<b>Lincoln</b> 01-90120-0-00000-00000-8699-012-0000	\$ 413.18			\$ 413.18			\$ -
<b>Malibu High School</b> 01-90120-0-00000-00000-8699-010-0000 <i>Malibu Shark Fund - Resource #90141</i>	\$ 17,894.00	\$ 5,609.87	\$ 108.30	\$23,612.17			\$ -
<b>McKinley</b> 01-90120-0-00000-00000-8699-004-0000	\$ 10,591.20	\$ 2,750.00	\$ -	\$13,341.20			\$ -
<b>Muir</b> 01-90120-0-00000-00000-8699-005-0000	\$ 9,022.57		\$ -	\$ 9,022.57			\$ -
<b>Olympic HS</b> 01-90120-0-00000-00000-8699-014-0000	\$ 575.00			\$ 575.00			\$ -
<b>Rogers</b> 01-90120-0-00000-00000-8699-006-0000	\$ 5,139.42	\$ 3,425.00	\$ -	\$ 8,564.42			\$ -
<b>Roosevelt</b> 01-90120-0-00000-00000-8699-007-0000		\$ 175.00		\$ 175.00			\$ -
<b>Samohi</b> 01-90120-0-00000-00000-8699-015-0000	\$ 15,801.04		\$ -	\$15,801.04			\$ -
<b>Pt. Dume Marine Science</b> 01-90120-0-00000-00000-8699-019-0000				\$ -			\$ -
<b>Webster</b> 01-90120-0-00000-00000-8699-008-0000				\$ -			\$ -

BOE Date: 02/03/11

Current Gifts and Donations 2010/2011

School/Site Account Number	Y-T-D Adjusted Gift Total	Current Gift Amount	Equity Fund 15% Contrib.	Cumulative Gift Amount	Y-T-D In-Kind Value	Current In-Kind Value	Cumulative In-Kind Value
<b>ALL OTHER LOCATIONS:</b>							
<b>Superintendent's Office</b> 01-90120-0-00000-00000-8699-020-0000				\$ -			\$ -
<b>Educational Services</b> 01-90120-0-00000-00000-8699-030-0000	\$ 5,226.25			\$ 5,226.25	\$ 7,039.50		\$ 7,039.50
<b>Student and Family Support Services</b> 01-90120-0-00000-00000-8699-041-0000				\$ -			\$ -
<b>Special Education</b> 01-90120-0-00000-00000-8699-044-0000				\$ -			\$ -
<b>Information Services</b> 01-90120-0-00000-00000-8699-054-0000				\$ -			\$ -
<b>District</b> 01-90120-00000-0-00000-8699-090-0000				\$ -			\$ -
<b>Food &amp; Nutrition Services</b> 01-90120-0-00000-00000-8699-070-0000				\$ -			\$ -
<b>TOTAL GIFTS</b>	<b>\$ 107,648.62</b>	<b>\$ 54,419.83</b>	<b>\$ 2,146.73</b>	<b>\$164,215.18</b>	<b>\$ 40,839.37</b>	<b>\$ 1,250.00</b>	<b>\$ 42,089.37</b>
<b>Total Cash Gifts for District:</b>		<b>\$ 54,419.83</b>	<b>Total Equity Fund 15% Contribs. \$ 2,146.73</b>		<b>Total In-Kind Gifts:</b>	<b>\$ 1,250.00</b>	

TO: BOARD OF EDUCATION  
FROM: TIM CUNEO / JANECE L. MAEZ  
RE: EXTENSION OF CONTRACT (AUDITING SERVICES) FOR CHRISTY WHITE  
ACCOUNTANCY CORPORATION

ACTION/CONSENT  
02/03/11

RECOMMENDATION NO. A.11

It is recommended that the Board of Education approve an extension to the contract with Christy White Accountancy Corporation, formerly Nigro Nigro & White, for auditing services from July 1, 2010, to June 30, 2013.

Funding Information:

Currently Budgeted: Yes  
Funding Source: Fund 01 – General Fund  
Account Number: 01-00000-0-00000-71910-5802-051-2510  
Description: External Audit-Other/Independent Contractors/Conslt/Fiscal Services

COMMENT: Christy White Accountancy Corporation has provided the District with auditing services for the past several years. On July 24, 2008, the Board approved item A.02, Approval of Independent Contractors for the following services:

<u>FY</u>	<u>Financial Audit</u>	<u>Measure R</u>	<u>Measure BB</u>
2007-08	\$45,000	\$3,300	\$18,075
2008-09	\$47,000	\$3,465	\$18,798
2009-10	\$49,000	\$3,640	\$19,550

Staff recommends extending the contract date through June 30, 2013 and amounts for the following services. The 2012-13 audits will be completed in 2014.

<u>FY</u>	<u>Financial Audit</u>	<u>Measure R</u>	<u>Measure BB</u>
2010-11	\$49,980	\$4,000	\$17,183
2011-12	\$50,980	\$4,200	\$17,527
2012-13	\$51,999	\$4,400	\$17,877

Board approval will allow continuing auditing services to the District by Christy White Accountancy Corporation.

MOTION MADE BY: Mr. Mechur  
SECONDED BY: Mr. de la Torre  
STUDENT ADVISORY VOTE: Aye  
AYES: All (7)  
NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

02/03/11

FROM: TIM CUNEO / JANECE L. MAEZ / STUART A. SAM

RE: CONTRACT AMENDMENT #22 FOR ADDITIONAL ARCHITECTURAL SERVICES FOR REVISIONS TO RAMPS AT RELOCATABLES – JOHN ADAMS MIDDLE SCHOOL – REPLACEMENT OF CLASSROOM BUILDINGS E, F, & G, NEW ADMINISTRATION, MODERNIZATION AND SITE IMPROVEMENTS – OSBORN ARCHITECTS – MEASURE BB

RECOMMENDATION NO. A.12

It is recommended that the Board of Education approve Contract Amendment #22 with Osborn Architects to provide additional architectural and engineering services for revisions to the ramps at the relocatable buildings at the John Adams Middle School - Replacement of Classroom Buildings E, F & G, New Administration, Modernization and Site Improvements Project – Relocatables (Package 2A), in an amount of \$10,750 for a total contract amount of \$2,663,090.

Funding Information

Budgeted: Yes  
Fund: 82  
Source: State School Building Fund  
Account Number: 82-00000-0-00000-85000-5802-011-2600  
Description: Consultant Services

COMMENTS: During construction, field changes were made to adjust the asphalt ramp configurations at the relocatable buildings as installed. Upon review with the Division of the State Architect (DSA), it was determined that the ramp configurations require further design investigation.

Osborn Architects has provided a proposal to provide architectural and engineering services for remedial work for the ramps at the relocatables, including the following scope of work:

- Documentation and analysis of as-built conditions
- Preparation of revised construction documents
- Submittal and review of Field Change Document (FCD) to DSA
- Construction Administration

This Contract Amendment #22, for \$10,750, is for architectural and engineering services for design for remediation of the ramps at the relocatables for the John Adams Middle School - Replacement of Classroom Buildings E, F & G, New Administration, Modernization and Site Improvements Project – Relocatables (Package 2A). The revised contract total will be \$2,663,090.

*(Continued on next page)*

ORIGINAL CONTRACT AMOUNT (Prog./Schematic Design)	\$ 493,220
CONTRACT AMENDMENT #1 (Rogers ES Prog./Schematic Design)	100,620
CONTRACT AMENDMENT #2 (DD/CD/CA)	1,661,925
CONTRACT AMENDMENT #3 (Adams MS tennis courts/parking lot)	38,000
CONTRACT AMENDMENT #4 (Adams MS landscaped perimeter)	75,500
CONTRACT AMENDMENT #5 (Grant ES Safety Proj.)	28,200
CONTRACT AMENDMENT #6 (Rogers ES Safety & Security Proj.)	16,600
CONTRACT AMENDMENT #7 (Adams MS add'l services coord.)	17,000
CONTRACT AMENDMENT #8 (Adams interim housing)	28,110
CONTRACT AMENDMENT #9 (Adams electrical upgrade)	40,460
CONTRACT AMENDMENT #10 (Grant additional gate)	7,640
CONTRACT AMENDMENT #11 (Rogers gate)	5,200
CONTRACT AMENDMENT #12 (Adams paved break-out area)	5,600
CONTRACT AMENDMENT #13 (Adams grading revisions)	1,800
CONTRACT AMENDMENT #14 (Adams prior DSA Application Cert.-Bldg K)	28,420
CONTRACT AMENDMENT #15 (Adams site plan revisions)	9,618
CONTRACT AMENDMENT #16 (Rogers pre-school relos)	31,240
CONTRACT AMENDMENT #17 (Washington School Feasibility Phase 1)	35,150
CONTRACT AMENDMENT #18 (John Adams MS water lines revisions)	3,124
CONTRACT AMENDMENT #19 (Adams DSA Compliance – Bldg K)	11,670
CONTRACT AMENDMENT #20 (Adams sewer replacement)	5,298
CONTRACT AMENDMENT #21 (Adams restroom at temporary nurse's office)	7,945
CONTRACT AMENDMENT #22 (Adams remedial work at ramps)	10,750
<b>TOTAL CONTRACT AMOUNT</b>	<b>\$2,663,090</b>

MOTION MADE BY: Mr. Mechur  
 SECONDED BY: Mr. de la Torre  
 STUDENT ADVISORY VOTE: Aye  
 AYES: All (7)  
 NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

02/03/11

FROM: TIM CUNEO / JANECE L. MAEZ / STUART A. SAM

RE: CONTRACT AMENDMENT #23 FOR ADDITIONAL REIMBURSABLE ALLOWANCE – JOHN ADAMS MIDDLE SCHOOL – REPLACEMENT OF CLASSROOM BUILDINGS E, F, & G, NEW ADMINISTRATION, MODERNIZATION AND SITE IMPROVEMENTS – OSBORN ARCHITECTS - BB

RECOMMENDATION NO. A.13

It is recommended that the Board of Education approve Contract Amendment #23 with Osborn Architects to increase the reimbursable allowance for the John Adams Middle School - Replacement of Classroom Buildings E, F & G, New Administration, Modernization and Site Improvements Project, in an amount of \$20,000 for a total contract amount of \$2,683,090.

Funding Information

Budgeted: Yes  
Fund: 82  
Source: State School Building Fund  
Account Number: 82-00000-0-00000-85000-5802-011-2600  
Description: Consultant Services

COMMENTS: The initial contract for Osborn Architects was issued without an adequate reimbursable allowance to complete the construction phase of the project. Per their contract with the District, Osborn is allowed to request reimbursement for certain pre-approved expenses that may be incurred during the construction phase, including:

- Reproduction costs for additional sets of drawings and submittals requested by the District
- Delivery costs as necessary for construction administration services
- Required permit fees as requested by the District

Reimbursable allowance amounts are only expended as necessary and with prior authorization.

This Contract Amendment #23, for \$20,000, is to increase the reimbursable allowance for the John Adams Middle School - Replacement of Classroom Buildings E, F & G, New Administration, Modernization and Site Improvements Project for a total of \$31,800. The revised contract total will be \$2,683,090.

*(Continued on next page)*

ORIGINAL CONTRACT AMOUNT (Prog./Schematic Design)	\$ 493,220
CONTRACT AMENDMENT #1 (Rogers ES Prog./Schematic Design)	100,620
CONTRACT AMENDMENT #2 (DD/CD/CA)	1,661,925
CONTRACT AMENDMENT #3 (Adams MS tennis courts/parking lot)	38,000
CONTRACT AMENDMENT #4 (Adams MS landscaped perimeter)	75,500
CONTRACT AMENDMENT #5 (Grant ES Safety Proj.)	28,200
CONTRACT AMENDMENT #6 (Rogers ES Safety & Security Proj.)	16,600
CONTRACT AMENDMENT #7 (Adams MS add'l services coord.)	17,000
CONTRACT AMENDMENT #8 (Adams interim housing)	28,110
CONTRACT AMENDMENT #9 (Adams electrical upgrade)	40,460
CONTRACT AMENDMENT #10 (Grant additional gate)	7,640
CONTRACT AMENDMENT #11 (Rogers gate)	5,200
CONTRACT AMENDMENT #12 (Adams paved break-out area)	5,600
CONTRACT AMENDMENT #13 (Adams grading revisions)	1,800
CONTRACT AMENDMENT #14 (Adams prior DSA Application Cert.-Bldg K)	28,420
CONTRACT AMENDMENT #15 (Adams site plan revisions)	9,618
CONTRACT AMENDMENT #16 (Rogers pre-school relos)	31,240
CONTRACT AMENDMENT #17 (Washington School Feasibility Phase 1)	35,150
CONTRACT AMENDMENT #18 (John Adams MS water lines revisions)	3,124
CONTRACT AMENDMENT #19 (Adams DSA Compliance – Bldg K)	11,670
CONTRACT AMENDMENT #20 (Adams sewer replacement)	5,298
CONTRACT AMENDMENT #21 (Adams restroom at temporary nurse's office)	7,945
CONTRACT AMENDMENT #22 (Adams remedial work at ramps) (A.12)	10,750
CONTRACT AMENDMENT #23 (Adams additional reimbursable allowance)	20,000
<b>TOTAL CONTRACT AMOUNT</b>	<b>\$2,683,090</b>

MOTION MADE BY: Mr. Mechur  
 SECONDED BY: Mr. de la Torre  
 STUDENT ADVISORY VOTE: Aye  
 AYES: All (7)  
 NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

02/03/11

FROM: TIM CUNEO / JANECE L. MAEZ / STUART SAM

RE: AMENDMENT TO CONTRACT FOR BID #10.06.BB – WEBSTER  
ELEMENTARY SCHOOL FIRE ALARM REPLACEMENT PROJECT – REYES  
AND SONS ELECTRIC, INC. – MEASURE BB

RECOMMENDATION NO. A.14

It is recommended that the Board of Education authorize Change Order No. 1 Bid #10.07.BB-03-112522 Webster Elementary School Fire Alarm Replacement project, Reyes and Sons Electric, Inc. in a credit amount of -\$ 3,016.14 for a total contract amount of \$411,083.86.

Funding Information:

Budgeted: Yes  
Fund/Source: 21 – Building Fund  
Account Numbers: 21-00000-0-00000-85000-6200-008-2600  
Description: Construction Services  
DSA #: 03-112522

Description: FIRE ALARM REPLACEMENT

COMMENTS: At the April 22, 2010, meeting of the Board of Education, Bid #10.07.BB-03-112522 Webster Elementary School Fire Alarm Replacement project was approved to Reyes and Sons Electric, Inc., in an amount, not to exceed, \$414,100.00.

Change Order No. 1 represents the work listed below:

Original Contract Amount:	\$414,100.00
<u>Change Order No. 1:</u>	<u>-\$ 3,016.14</u>
Total Contract Amount:	\$411,083.86

<u>Original Contract Duration</u>	<u>270 days</u>
Total duration	270 days

The change order breakdown is summarized as below:

<u>1. Credits (negotiated and allowances)</u>	<u>-\$ 3,016.14</u>
Change Order No.1:	-\$ 3,016.14

This Change Order No.1, for -\$3,016.14 is for a credit change order listed above and a 0-day contract extension on the Webster Elementary School Fire Alarm Replacement project. The revised contract total will be \$411,083.86. The contract duration will remain be 270 days. This credit is an adjustment to a construction allowance for soil remediation that was not fully expended. This Change Order does not represent a reduction in the scope of this project.

These construction funding adjustments will be made by adjustment to the project construction budget or contingency.

MOTION MADE BY: Mr. Mechur  
SECONDED BY: Mr. de la Torre  
STUDENT ADVISORY VOTE: Aye  
AYES: All (7)  
NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

02/03/11

FROM: TIM CUNEO / JANECE L. MAEZ / STUART SAM

RE: ACCEPTANCE OF WORK COMPLETED FOR BID #10.07.BB-03-112522 –  
WEBSTER ELEMENTARY SHOOOL FIRE ALARM REPLACEMENT PROJECT –  
REYES AND SONS ELECTRIC, INC – MEASURE BB

RECOMMENDATION NO. A.15

It is recommended that the Board of Education accept as completed all work contracted for Bid #10.07.BB-03-112522 Webster Elementary School Fire Alarm Replacement project, Reyes and Sons Electric, Inc. with the final contract amount of \$411,083.86.

Funding Information:

Budgeted: Yes  
Fund: 21  
Source: Building Fund  
Account Numbers: 21-00000-0-00000-85000-6200-008-2600

Description: Fire Alarm Replacement

COMMENTS: The contract with Reyes and Sons Electric Bid #10.07.BB-03-112522 Webster Elementary School Fire Alarm Replacement project, has been completed. In order to facilitate the release of the retention being held by the District, a Notice of Completion must be filed for thirty-five (35) days with the County of Los Angeles pending approval by the Board of Education.

November 19, 2010 was established as the effective Beneficial Occupancy date, which is the effective warranty commencement date. Substantial Completion was established as December 29, 2010.

Original Contract Amount:	\$414,100.00
<u>Change Order No 1:</u>	<u>- \$ 3,016.14</u>
Total Contract Amount:	\$411,083.86

MOTION MADE BY: Mr. Mechur  
SECONDED BY: Mr. de la Torre  
STUDENT ADVISORY VOTE: Aye  
AYES: All (7)  
NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

02/03/11

FROM: TIM CUNEO / JANECE L. MAEZ / STUART SAM

RE: APPROVAL OF MEASURE BB CONSTRUCTION BUDGET INCREASE FOR  
MALIBU MIDDLE AND HIGH SCHOOL CAMPUS IMPROVEMENTS PROJECT  
– SOIL REMEDIATION

RECOMMENDATION NO. A.16

It is recommended that the Board of Education approve an increase to the construction budget for the Malibu High and Middle School, Campus Improvement project in the amount of \$500,000. The additional funds would come from unallocated program reserves. The current budget is \$33,258,000. The revised budget would be \$33,758,000. (These amounts do not include the approved off-site traffic budget.) The current unallocated program reserve is \$13,252,750. The revised program reserve would be \$12,752,750.

Funding Information:

Budgeted: No  
Fund: 21 – Building Fund  
Account Numbers: 21-00000-0-00000-85000-6200-010-2600  
Description: Construction Services  
Description: Building Improvement

COMMENTS: The state requires that prior to the construction of a new school building, the soil in the area of work be tested for the presence of chemicals that may cause a health risk to users of these facilities. This testing work has been completed for the Malibu High School project, and the presence of polychlorinated biphenyls (PCBs) have been identified in several areas at the site, and the presence of a single pesticide has been identified in one location. Although there is no current risk to students or staff, the criteria used to calculate the risk factor is extremely rigorous and assumes long term direct exposure. As a result, the soil must be removed from the site to meet these stringent criteria.

These chemicals are contained in soil up to 2.5' deep over an area that requires the removal of approximately 1,100 cubic yards of soil. The estimated construction costs for the work is \$525,690. We are asking for only a \$500,000 increase to the budget, the remainder of the construction costs and the soft costs can be absorbed by the current project budget.

The Malibu budget was increased to \$33,458,000 at the BOE meeting on 5/7/2009. An additional \$986,000 was set aside at that meeting for off-site traffic improvements and related revisions to Cabrillo parking and drop-off. The budget was reduced by \$200,000 on 8/19/2009 for waste water repairs performed by Maintenance and Operations, leaving a current balance of \$33,258,000.

The proposed budget increase was presented to the Measure BB Advisory Committee on 1/10/2011 at which time they voted to recommend Board approval of this increase.

A Friday Memo accompanies this item.

MOTION MADE BY: Mr. Mechur  
SECONDED BY: Mr. de la Torre  
STUDENT ADVISORY VOTE: Aye  
AYES: All (7)  
NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

02/03/11

FROM: TIM CUNEO / JANECE L. MAEZ / STUART SAM

RE: AMENDMENT TO CONTRACT FOR BID #10.15.BB-03-112987 (CHANGE ORDER #3) – LINCOLN MIDDLE SCHOOL – REPLACEMENT OF CLASSROOM BUILDING C, MODERNIZATION AND SITE IMPROVEMENTS PROJECT – RELOCATABLES (PACKAGE 1A) PROJECT – Y & M CONSTRUCTION, INC. – MEASURE BB

RECOMMENDATION NO. A.17

It is recommended that the Board of Education approve Change Order No. 03 for Bid #10.15.BB-03-112987 – Lincoln Middle School – Replacement of Classroom Building C, Modernization And Site Improvements Project - Relocatables (Package 1A) Project – Y & M Construction, Inc. in the amount of -\$1,320.00 for a total contract amount of \$426,715.64.

Funding Information:

Budgeted:	Yes
Fund:	82
Source:	Building Fund
Account Numbers:	82-00000-0-00000-85000-6200-012-2600
Description:	Construction Services
DSA #:	03-112987
Description:	Building Improvement

COMMENTS: At the June 3, 2010, meeting of the Board of Education, Bid #10.15.BB-03-112987 – Lincoln Middle School – Replacement Of Classroom Building C, Modernization And Site Improvements Project - Relocatables (Package 1A) Project was approved to Y & M Construction, Inc. in the amount of \$388,300.00.

At their January 13, 2011 meeting, the Board of Education approved Change Orders No. 1 and No. 2 and an addition of 45 days.

Change Order No. 03 includes the following changes to the terms of the contract:

Original Contract Amount:	\$388,300.00
Change Order No. 01:	\$3,264.42
Change Order No. 02:	\$36,471.22
Current Contract Amount:	\$428,035.64
Change Order No. 03:	-\$1,320.00
Revised Contract Amount:	\$426,715.64
Original Contract Duration	84 days
Previous Change Orders:	+45 days
Current Contract Duration:	129 days
Change Order No. 03:	+0 days
Revised Contract Duration	129 days

(Continued on next page)

The change order breakdown is summarized as below:

1. Unforeseen Changes	\$0.00
2. Required Additional Scope	\$0.00
3. District Directive	\$0.00
4. Credit	<u>-\$1,320.00</u>
Change Order No. 03:	-\$1,320.00

Change Order 03 includes the cost for all labor and materials for the additional contract scope summarized below.

1. PCO No. 23: remove scope for chlorination of fire water line -\$1,320.00

A separate item (A.18) is being submitted for Board approval for a change order to Blois Construction to include this scope of work as part of the Fire Water Line project. These two change orders result in a net \$0 impact to the project budget.

We recommend the Board of Education approve this change order.

A Friday memorandum will accompany this item.

MOTION MADE BY: Mr. Mechur  
SECONDED BY: Mr. de la Torre  
STUDENT ADVISORY VOTE: Aye  
AYES: All (7)  
NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

02/03/11

FROM: TIM CUNEO / JANECE L. MAEZ / STUART SAM

RE: AMENDMENT TO CONTRACT FOR BID #10.28.BB-03-112987 (Change Order #1) – LINCOLN MIDDLE SCHOOL – LINCOLN MIDDLE SCHOOL RELOCATABLES PKG. 1A FIRE WATER MAIN PROJECT – BLOIS CONSTRUCTION, INC. – MEASURE BB

RECOMMENDATION NO. A.18

It is recommended that the Board of Education approve Change Order No. 01 for Bid #10.28.BB-03-112987 - Lincoln Middle School – Relocatables Package 1A - Fire Water Main Project, to Blois Construction, Inc. in the amount of \$1,320.00 for a total contract amount of \$94,320.00.

Funding Information:

Budgeted:	Yes
Fund:	82
Source:	Building Fund
Account Numbers:	82-00000-0-00000-85000-6200-012-2600
Description:	Construction Services
DSA #:	03-112987
Description:	Building Improvement

COMMENTS: At the January 13, 2011, meeting of the Board of Education, Bid #10.28.BB-03-112987 - Lincoln Middle School – Relocatables Package 1A - Fire Water Main Project, to Blois Construction, Inc. was approved to Blois Construction, Inc., in the amount of \$93,000.

Change Order No. 01 includes the following changes to the terms of the contract:

Original Contract Amount:	\$93,000.00
<u>Change Order No. 01:</u>	<u>\$1,320.00</u>
Current Contract Amount:	\$94,320.00

Original Contract Duration	60 days
<u>Previous Change Orders:</u>	<u>+0 days</u>
Revised Contract Duration:	60 days

The change order breakdown is summarized as below:

1. Unforeseen Changes	\$0.00
2. Required Additional Scope	\$1,320.00
3. District Directive	\$0.00
<u>4. Credit</u>	<u>\$0.00</u>
Change Order No. 01:	\$1,320.00

(Continued on next page)

Change Order 01 includes the cost for all labor and materials for the additional contract scope summarized below.

2. PCO No. 01: add scope for chlorination of fire water line \$1,320.00

A separate item (A.17) is being submitted for Board approval for a change order to Y & M Construction to remove this scope of work from the Relocatables project. These two change orders result in a net \$0 impact to the project budget.

We recommend the Board of Education approve this change order.

A Friday memorandum will accompany this item.

MOTION MADE BY: Mr. Mechur  
SECONDED BY: Mr. de la Torre  
STUDENT ADVISORY VOTE: Aye  
AYES: All (7)  
NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

02/03/11

FROM: TIM CUNEO / JANECE L. MAEZ / STUART A. SAM

RE: CONTRACT AMENDMENT #16 FOR INCREASED ARCHITECTURAL SERVICES FOR DESIGN REVISIONS – DALY GENIK/IBI – MEASURE BB

RECOMMENDATION NO. A.19

It is recommended that the Board of Education approve Contract Amendment #16 with Daly Genik/ IBI to provide architectural and engineering services for design revisions at Edison Language Academy, in an amount not to exceed \$12,533, for a total contract amount of \$3,913,355.

Funding Information

Budgeted: Yes  
Fund: 81  
Source: Building Fund  
Account Number: 81-00000-0-00000-85000-5802-001-2600  
Description: Consultant Services

COMMENTS: As part of the new Edison Language Academy project, a curb inset lane has been proposed along Virginia Avenue for designated passenger loading. This inset will be dedicated to the City of Santa Monica via an easement and will serve as passenger loading during school drop-off and pick-up.

Construction of this new curb inset and associated widening of Virginia Avenue will impact existing street lights. These existing street lights will need to be evaluated for either removal or relocation. Services of a traffic engineer are required for this scope of work which is essential to the project receiving approval on the off-site street improvements from the City of Santa Monica.

This Contract Amendment #16, for \$12,533, is for the additional architectural and engineering services to design, engineer, coordinate and obtain approvals from the City of Santa Monica on the off-site street lighting package. The revised contract total will be \$3,913,355.

*(Continued on next page)*

ORIGINAL CONTRACT AMOUNT (Prog./Schem.Design)	\$ 536,695
CONTRACT AMENDMENT #1 (Revised Schematic)	78,000
CONTRACT AMENDMENT #2 (DD/CD/CA)(rev.)	2,876,732
CONTRACT AMENDMENT #3 (Dist. Stand. Specs)	40,000
CONTRACT AMENDMENT #4 (Library Study)	7,750
CONTRACT AMENDMENT #5 (2 Add'l Designs)(rev.)	94,800
CONTRACT AMENDMENT #6 (Fire Protection Design)	25,025
CONTRACT AMENDMENT #7 (Design revisions)	64,700
CONTRACT AMENDMENT #8 (Rev.-Pre-school, canopy)	74,000
CONTRACT AMENDMENT #9 (Dist. Std. Specs, Design Stds.)	29,400
CONTRACT AMENDMENT #10 (Dist. Std. Specs, Design Stds.)	18,800
CONTRACT AMENDMENT #11 (Rev.Cafeteria, Stage.)	5,850
CONTRACT AMENDMENT #12 (General Conditions)	13,200
CONTRACT AMENDMENT #13 (Design revisions)	26,500
CONTRACT AMENDMENT #14 (District Standard Specs – Multiple Prime)	4,800
CONTRACT AMENDMENT #15 (Edison, Relocatable Electrical, Recess Play Area)	4,570
CONTRACT AMENDMENT #16 (Edison, City Street Lighting)	12,533
<b>TOTAL CONTRACT AMOUNT</b>	<b>\$3,913,355</b>

MOTION MADE BY: Mr. Mechur  
SECONDED BY: Mr. de la Torre  
STUDENT ADVISORY VOTE: Aye  
AYES: All (7)  
NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

01/13/11

FROM: TIM CUNEO / JANECE L. MAEZ / STUART SAM

RE: ACCEPTANCE OF WORK COMPLETED FOR RFP #10.03.BB –  
ELEMENTARY CLASSROOM TECHNOLOGY UPGRADES & INSTALLATION  
SERVICES – CARTIER ELECTRICAL TECHNOLOGIES, INC. – MEASURE BB

RECOMMENDATION NO. A.20

It is recommended that the Board of Education accept as completed all work contracted for RFP #10.03.BB - Elementary Classroom Technology Upgrades & Installation Services – Cartier Electrical Technologies, Inc. with the final contract amount of \$211,655.61.

Funding Information:

Budgeted:	Yes
Fund:	21
Source:	Building Fund
Account Numbers:	21-00003-0-00000-85000-6200-054-2600
Description:	Construction Services
DSA #:	N/A
Description:	Building Improvement

COMMENTS: The contract with Cartier Electrical Technologies, Inc, RFP #10.03.BB Elementary Classroom Technology Upgrades & Installation Services has been completed. In order to facilitate the close of the contract with the District, a Notice of Completion must be filed for thirty-five (35) days with the County of Los Angeles pending approval by the Board of Education.

Original Contract Amount:	\$190,930.00
Change Order No.1 (BOE Approved):	15,200.56
Change Order No 2 (BOE Approved 02/04/2010):	3,512.52
<u>Change Order No 3 (BOE Approved 03/04/2010):</u>	<u>2,012.53</u>
Total Contract Amount:	\$211,655.61
Actual completed contract amount:	\$211,655.61

MOTION MADE BY: Mr. Mechur  
SECONDED BY: Mr. de la Torre  
STUDENT ADVISORY VOTE: Aye  
AYES: All (7)  
NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

02/03/11

FROM: TIM CUNEO / JANECE L. MAEZ / STUART SAM

RE: AMENDMENT TO CONTRACT FOR BID #10.27.BB-03-112999 – EDISON LANGUAGE ACADEMY RELOCATABLE PROJECT – FAST-TRACK CONSTRUCTION – MEASURE BB

RECOMMENDATION NO. A.21

It is recommended that the Board of Education authorize Change Order No. 1 Bid #10.27.BB-03-112999, Edison Language Academy-Relocatable Project, to Fast-Track Construction Corporation in an amount credit of -\$17,758.47 for a total contract amount of \$130,221.53.

Funding Information

Budgeted:	Yes
Fund:	81
Source:	Building Fund
Account Number:	81-00000-0-00000-85000-6200-001-2600
Description:	Construction Services
DSA #:	03-112999

COMMENTS: At the January 13, 2011, meeting of the Board of Education, Bid #10.27.BB-03-112999 for DSA Application # 03-112999 for Edison Language Academy-Relocatable Project was approved to Fast-Track Construction Corporation, in an amount, not to exceed, \$147,980.00.

Change Order No. 1 represents the work listed below:

Original Contract Amount:	\$147,980.00
<u>Change Order No.1:</u>	<u>-\$17,758.47</u>
Total Contract Amount:	\$130,221.53

Original Contract Duration	90 days
<u>Change Order No.1:</u>	<u>0 days</u>
Total duration	90 days

The detailed breakdown for each change order is listed below:

3. COP No. 1: Remove and reinstall basketball pole: \$1,722.90
4. COP No. 3: Remove from scope three underground electrical pull boxes: -\$1,120.00
5. COP No. 4: Additional paving at 2 locations: \$992.54
6. COP No. 5: Allowance for unforeseen: -\$19,353.91

This Change Order No.1, for a total credit of -\$17,758.47 is for change orders listed above and a 0 day contract extension on the Edison Language Academy-Relocatable Project. The revised contract total will be \$130,221.53. The contract duration will remain unchanged.

A Friday memoranda will accompany this item.

MOTION MADE BY: Mr. Mechur  
 SECONDED BY: Mr. de la Torre  
 STUDENT ADVISORY VOTE: Aye  
 AYES: All (7)  
 NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

02/03/11

FROM: TIM CUNEO / JANECE L. MAEZ / STUART A. SAM

RE: AWARD OF BID #10.29.BB – TECHNOLOGY, CLASSROOM TECHNOLOGY EQUIPMENT – LOWEST RESPONSIVE RESPONSIBLE BIDDER – MEASURE BB

RECOMMENDATION NO. A.22

It is recommended that the Board of Education award Bid #10.29.BB, Classroom Technology Equipment, to the lowest responsive responsible bidder, in an amount no less than \$143,013 but not greater than \$177,813 up to a not to exceed amount of \$ 180,000.

Funding Information

Budgeted: Yes  
Fund: 21 – Building Fund  
Account Number: 21-00003-0-00000-85000-6200-054-2600  
Description: Equipment Purchase  
DSA #: N/A

COMMENTS: On April 17, 2008, the Board of Education approved the technology program budget. That budget included classroom technology upgrades. The Secondary Classroom Technology project at John Adams MS, Lincoln MS, Malibu HS, and Santa Monica HS was awarded to Digital Networks on November 18, 2010. The District has elected to procure the interactive whiteboards, wireless input tablets, and educational software directly and provide them to Digital Networks to install under their contract. This allows the District to procure the particular equipment and educational software best suited to meet the District’s educational program at the most competitive price.

The bidding opportunity for RFP #10.29.BB, Classroom Technology Equipment, was advertised in the Daily Breeze on January 11 and January 18; bid solicitations were emailed and fax blasted and published in The Bluebook of Construction. Direct invitations were solicited to multiple vendors capable of providing the required equipment.

The Classroom Technology equipment is submitted as an RFP with very specific criteria. Qualified responses to the RFP must demonstrate that their proposed solution will meet the criteria established in the RFP. Six qualified responses were received, and they are being evaluated by the team.

CCS	\$143,013
IVS Computer Technology	\$146,941
CompView, Inc.	\$158,243
SmartEd Services	\$158,183
GST	\$156,970
In2Change	\$177,813

A board item will be presented at the March 3, 2011, board meeting ratifying the contract award to the lowest responsive responsible bidder.

A Friday memo will accompany this Board Item.

MOTION MADE BY: Mr. Mechur  
SECONDED BY: Mr. de la Torre  
STUDENT ADVISORY VOTE: Aye  
AYES: All (7)  
NOES: None (0)

TO: BOARD OF EDUCATION  
 FROM: TIM CUNEO / DEBRA MOORE WASHINGTON  
 RE: CERTIFICATED PERSONNEL – Elections, Separations

ACTION/CONSENT  
 02/03/11

RECOMMENDATION NO. A.23

Unless otherwise noted, all items are included in the 2010/2011 approved budget.

**ADDITIONAL ASSIGNMENTS**

ADAMS MIDDLE SCHOOL

Avedian, Ray	14.82 hrs @\$40.46	1/23/11-1/28/11	Est Hrly/\$600
Dresher, Pamela	14.82 hrs @\$40.46	1/23/11-1/28/11	Est Hrly/\$600
Post, Joel	14.82 hrs @\$40.46	1/23/11-1/28/11	Est Hrly/\$600
Sever, Pamela	14.82 hrs @\$40.46	1/23/11-1/28/11	Est Hrly/\$600
Valentiner, Katharina	14.82 hrs @\$40.46	1/23/11-1/28/11	Est Hrly/\$600
TOTAL ESTABLISHED HOURLY			<u>\$3,000</u>

Comment: Chaperon 7<sup>th</sup> Grade Science Trip  
 01-Tier III Programs Cat Flex

Hsu, Grace	13 hrs @\$40.46	1/3/11-6/22/11	Est Hrly/\$526
TOTAL ESTABLISHED HOURLY			<u>\$526</u>

Comment: Instrumental Music Clinician  
 01-Gifts

EDUCATIONAL SERVICES

Schmidt, Samantha	15 hrs @\$40.46	1/17/11-3/25/11	Est Hrly/\$607
TOTAL ESTABLISHED HOURLY			<u>\$607</u>

Comment: Language Arts Framework  
 01-IASA: Title II Teacher Quality

Petronis, Ken	16.5 hrs @\$40.46	12/16/10-6/22/11	Est Hrly/\$668
TOTAL ESTABLISHED HOURLY			<u>\$668</u>

Comment: Middle School Initiative  
 IASA: Title II Teacher Quality

GRANT ELEMENTARY SCHOOL

Hynding, Sheri	8 hrs @\$40.46	2/9/11-3/31/11	Est Hrly/\$324
Kooy, Tracy	6 hrs @\$40.46	2/2/11-3/11/11	Est Hrly/\$243
TOTAL ESTABLISHED HOURLY			<u>\$567</u>

Comment: GATE Program  
 01-Tier III Programs Cat Flex

LINCOLN MIDDLE SCHOOL

Gies, Gretchen	6 hrs @\$40.46	1/7/11-6/22/11	Est Hrly/\$243
Murawski, Danielle	6 hrs @\$40.46	1/7/11-6/22/11	Est Hrly/\$243
Oseguera, Christian	6 hrs @\$40.46	1/7/11-6/22/11	Est Hrly/\$243
TOTAL ESTABLISHED HOURLY			<u>\$729</u>

Comment: ASB Dance Chaperone  
 01-Reimbursed by ASB

MUIR ELEMENTARY SCHOOL

Brizuela, Luis	20 hrs @\$40.46	1/31/11-3/31/11	Est Hrly/\$809
Wheeler, Daniel	21 hrs @\$40.46	1/13/11-3/19/11	Est Hrly/\$850
TOTAL ESTABLISHED HOURLY			<u>\$1,659</u>

Comment: GATE Program  
01-Tier III Programs Cat Flex

ROGERS ELEMENTARY SCHOOL

Harkey, Anise	12 hrs @\$40.46	12/8/10-12/9/10	<u>Est Hrly/\$486</u>
TOTAL ESTABLISHED HOURLY			\$486

Comment: Reading Instruction  
01-IASA: Title I Basic-LW Inc/Neg

SANTA MONICA HIGH SCHOOL

Tipper, Geoff	19 hrs @\$40.46	7/1/10-9/2/10	<u>Est Hrly/\$769</u>
TOTAL ESTABLISHED HOURLY			\$769

Comment: Math Placement Testing  
01-Tier III Programs Cat Flex

SPECIAL EDUCATION

Justin, Jason	20 hrs @\$40.46	1/10/11-6/30/11	<u>Est Hrly/\$809</u>
TOTAL ESTABLISHED HOURLY			\$809

Comment: Training Sessions  
01-Special Education

Burrows, Erin	1 hr @\$40.46	1/6/11	Est Hrly/\$40
Cammarota, Cathy	1 hr @\$40.46	1/6/11	Est Hrly/\$40
Furer, Rebecca Held	1 hr @\$40.46	1/6/11	Est Hrly/\$40
Ihrig, Debbie	1 hr @\$40.46	1/6/11	Est Hrly/\$40
O'Meara, Peggy	1 hr @\$40.46	1/6/11	Est Hrly/\$40
Siegel, Julie	1 hr @\$40.46	1/6/11	Est Hrly/\$40
Toppel, Diane	1 hr @\$40.46	1/6/11	Est Hrly/\$40
Waul, Maria	1 hr @\$40.46	1/6/11	Est Hrly/\$40
Whittaker, Elizabeth	1 hr @\$40.46	1/6/11	<u>Est Hrly/\$40</u>
TOTAL ESTABLISHED HOURLY			\$360

Comment: Math Training  
01-Special Education

STUDENT SERVICES

Hannan, Ellen	100 hrs @\$40.46	9/1/10-6/22/11	<u>Est Hrly/\$4,046</u>
TOTAL ESTABLISHED HOURLY			\$4,046

Comment: Assist School Nurse with Vision/Hearing/Scoliosis Screenings  
01-Unrestricted Resource

WEBSTER ELEMENTARY SCHOOL

Rose, Lori	16 hrs @\$40.46	1/3/11-6/22/11	Est Hrly/\$647
Verham, Karen	20 hrs @\$40.46	1/3/11-6/22/11	<u>Est Hrly/\$809</u>
TOTAL ESTABLISHED HOURLY			\$1,456

Comment: Gate Program  
01-Tier III Programs Cat Flex

**ADDITIONAL ASSIGNMENT – EXTRA DUTY UNITS**

JOHN ADAMS MIDDLE SCHOOL

<u>Name</u>	<u>Rate</u>	<u>Assignment</u>	<u>Effective</u>	<u>Not to Exceed</u>
Asher, Jeanette	2 EDU	ASB	9/10-1/11	\$ 512
Blanchard, Cecile	7 EDU	Music	9/10-1/11	\$1,792
Brown, Daniel	5 EDU	Honor Society	9/10-1/11	\$1,280
Daws, Tracy	2 EDU	AVID	9/10-1/11	\$ 512

Daws, Tracy	3 EDU	Mock Trial	9/10-1/11	\$ 768
Garcia, Apryl	7 EDU	Music	9/10-1/11	\$1,792
Goldberg, Cori	2 EDU	ASB	9/10-1/11	\$ 512
Hart, Matthew	2 EDU	Surf Club	9/10-1/11	\$ 512
Murphy, Leticia	2 EDU	AVID	9/10-1/11	\$ 512
Perez, Lourdes	2 EDU	AVID	9/10-1/11	\$ 512
Perez, Lourdes	1 EDU	Mock Trial	8/10-1/11	\$ 256
Ransom, Barbara	2 EDU	AVID	9/10-1/11	\$ 512
Saling, David	2 EDU	Newspaper	9/10-1/11	\$ 512
Woo, Angela	7 EDU	Music	9/10-1/11	<u>\$1,792</u>
			TOTAL EDUS	\$11,776

SANTA MONICA HIGH SCHOOL – Winter Athletics

<u>Name</u>	<u>Rate</u>	<u>Assignment</u>	<u>Effective</u>	<u>Not to Exceed</u>
Black, Mark	13 EDU	Wrestling	12/10-2/11	\$3,328
Chapman, James	13 EDU	Girls Soccer	12/10-2/11	\$3,328
Flanders, Matt	13 EDU	Girls Waterpolo	12/10-2/11	\$3,328
Hecht, James	13 EDU	Boys Basketball	12/10-2/11	\$3,328
Kim, Doug	12 EDU	Asst Boys Basketball	12/10-2/11	\$3,072
Silvestri, Marisa	12 EDU	Asst Girls Basketball	12/10-2/11	\$3,072
Verdugo, Marty	13 EDU	Girls Basketball	12/10-2/11	<u>\$3,328</u>
			TOTAL EDUS	\$22,784

**TOTAL ESTABLISHED HOURLY, AND EXTRA DUTY UNITS = \$ 50,242**

**ELECTIONS**

**ADMINISTRATIVE CONTRACTS**

<u>Name/Assignment/Location</u>	<u>Not to Exceed</u>	<u>Effective</u>
Hoover, Michael School Psychologist Special Education	60%	1/3/11-6/30/11

**TEMPORARY CONTRACTS**

<u>Name/Assignment/Location</u>	<u>Not to Exceed</u>	<u>Effective</u>
Maureas, Elleni/Elem Music Educational Services	100%	1/3/11-6/22/11
Miguel, Erika/English Santa Monica HS	100%	1/31/11-6/22/11

**SUBSTITUTE TEACHERS**

**LONG-TERM SUBSTITUTES**

<u>(@\$210.00 Daily Rate)</u>	<u>Effective</u>
Battung, Jason	11/9/10
Boyd, Thomas	12/6/10-1/14/11
Evans, Elaine	12/6/10-12/17/10
Maureas, Elleni	12/6/10-1/10/11

**PREFERRED SUBSTITUTES**

<u>(@\$162.00 Daily Rate)</u>	<u>Effective</u>
Relles, Ellen	10/21/10

REGULAR DAY-TO-DAY SUBSTITUTES

(@\$138.00 Daily Rate)

Gutierrez, Carolina 12/6/10  
Montoya, Gerald 12/6/10

CHANGE IN ASSIGNMENT

Abrams, Meredith Effective 1/3/11-6/30/11  
Special Education/Psychologist

From: 100%  
To: 80%

Decoster, Diana 1/3/11-6/30/11  
Special Education/Psychologist

From: 60%  
To: 70%

LEAVE OF ABSENCE (with pay)

Name/Location Effective  
Barba-Ortiz, Carolina 2/19/11-4/6/11  
Rogers Elementary [maternity]

Chapman, Amy 1/3/11-4/5/11  
Santa Monica HS [maternity]

Evensen, Thor 1/3/11-3/30/11  
Malibu High School [CFRA]

Ferguson, Joelin 1/3/11-1/18/11  
Pt Dume Elementary [maternity]  
(revision of dates from 12/9/10 Agenda)

Hunt, Mark 1/5/11-2/4/11  
Lincoln MS [medical]

Levy, Amanda 2/1/11-4/29/11  
Lincoln MS [maternity]

Lockwood, Silvia 1/31/11-3/20/11  
Child Develop Svcs [maternity]

Paddock, Jennifer 9/18/10-12/7/10  
Lincoln MS [maternity]

Zrinzo, Peter 1/3/11-6/22/11  
John Adams MS [medical]

LEAVE OF ABSENCE (without pay)

Name/Location Effective  
Asgharzadeh, Rozita 2/5/11-4/8/11  
Lincoln MS [personal]

Barba-Ortiz, Carolina 4/7/11-6/22/11  
Rogers Elementary [CFRA]

Chapman, Amy 4/26/11-5/6/11  
Santa Monica HS [CFRA]

Johnson, Lisa  
Santa Monica HS

2/14/11-3/11/11  
[FMLA]

Redding, Yael  
Child Develop Svcs

1/3/11-2/13/11  
[CFRA]

**RESCIND BOARD ACTION**

Notice of Intent to Immediately Suspend  
Without Pay and Dismiss; Resignation received  
# ST5935786

Effective  
11/18/10

MOTION MADE BY: Mr. Mechur  
SECONDED BY: Mr. de la Torre  
STUDENT ADVISORY VOTE: Aye  
AYES: All (7)  
NOES: None (0)

TO: BOARD OF EDUCATION  
 FROM: TIM CUNEO / WILBERT YOUNG  
 RE: CLASSIFIED PERSONNEL - MERIT

ACTION/CONSENT  
 02/03/11

RECOMMENDATION NO. A.24

It is recommended that the following appointments for Classified Personnel (merit system) be approved and/or ratified. All personnel will be properly elected in accordance with District policies and salary schedules.

<b><u>ELECTION</u></b>		<b><u>EFFECTIVE DATE</u></b>
Cornejo, Natalie Santa Monica HS	Campus Security Officer 8 Hrs/10 Mo/Range: 25 Step: A	12/13/11
Garcia, Mayra Food Svcs/JAMS	Cafeteria Worker I 3 Hrs/SY/Range: 11 Step: A	1/3/11
Mekari, Neven Franklin Elementary	Inst Asst – Special Ed 6 Hrs/SY/Range: 20 Step: A	1/18/11
O’Mahoney, Paula Santa Monica HS	Administrative Assistant 8 Hrs/12 Mo/Range: 29 Step: A	1/10/11
Osaki, Brenda McKinley Elementary	Inst Asst – Classroom 3.5 Hrs/SY/Range: 18 Step: A	1/18/11
Peters, Allison Special Education	Inst Asst – Specialized 6 Hrs/SY/Range: 26 Step: A	1/3/11
Rogers, Rodney Special Education	Developmental Health Asst 7.7 Hrs/SY/Range: 23 Step: A	12/13/10
Roller, Yolanda Special Education	Developmental Health Asst 6 Hrs/SY/Range: 23 Step: A	12/9/10
Smith, Robbi Special Education	Inst Asst – Sign Lang Interpreter 6 Hrs/SY/Range: 37 Step: A	12/14/10
Zemuy, Saba Food Services	Cafeteria Worker I 3 Hrs/SY/Range: 11 Step: A	1/3/11

<b><u>PROVISIONAL ASSIGNMENT</u></b>		<b><u>EFFECTIVE DATE</u></b>
Manzur, Juan Educational Svcs	Tech Support Asst	1/1/11-6/30/11

<b><u>ELECTION TO THE BOARD OF EDUCATION</u></b>		<b><u>EFFECTIVE DATE</u></b>
Lieberman, Laurie Board of Education	Board Member	12/6/10-11/30/14
Patel, Nimish Board of Education	Board Member	12/6/10-11/30/14

<b><u>RE-ELECTION TO THE BOARD OF EDUCATION</u></b>		<b><u>EFFECTIVE DATE</u></b>
De la Torres, Oscar Board of Education	Board Member	12/7/10-12/7/14

Mechur, Ralph Board of Education	Board Member	12/7/10-12/7/14
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**PROMOTION**

		<b><u>EFFECTIVE DATE</u></b>
Everage, Askia Special Education	Inst Asst – Specialized 6 Hrs/SY/Range: 26 Step: A Fr: Inst Asst – Special Ed; 6 Hrs/SY	1/3/11
Hall, Ana Santa Monica HS	Developmental Health Asst 8 Hrs/SY/Range: 23 Step: F Fr: Inst Asst – Special Ed; 6 Hrs/SY	1/3/11
Torres, Jose Operations	Utility Worker 8 Hrs/12 Mo/Range: 27 Step: D Fr: Custodian; 8 Hrs/12 Mo	1/11/11

**RECLASSIFICATION**

		<b><u>EFFECTIVE DATE</u></b>
Gershuni, Pearl Special Education	Developmental Health Asst 6 Hrs/SY/Range: 23 Step: D Fr: Inst Asst – Special Ed	12/1/10
Hurtado, Renee Special Education	Developmental Health Asst 6 Hrs/SY/Range: 23 Step: F Fr: Inst Asst – Special Ed	10/1/10
Jackson, Latasha Special Education	Developmental Health Asst 6 Hrs/SY/Range: 23 Step: C Fr: Inst Asst – Special Ed	10/1/10
Tanamas, Ayda Special Education	Developmental Health Asst 7 Hrs/SY/Range: 23 Step: F Fr: Inst Asst – Special Ed	12/1/10

**TEMP/ADDITIONAL ASSIGNMENTS**

		<b><u>EFFECTIVE DATE</u></b>
Castillo, John BB Projects	Network Engineer [overtime, as needed]	7/1/10-6/30/11
Cornejo, Natalie Santa Monica HS	Campus Security Officer [overtime, as needed]	1/3/11-6/22/11
Gershuni, Pearl Special Education	Developmental Health Asst [additional hours, as needed]	9/3/10-6/30/11
Gutierrez-Prada, Nancy Educational Svcs	Community Liaison [Middle School Initiative Meetings]	1/1/11-6/30/11
Heiderman, Dan Food Services	Custodian [overtime]	1/1/11
Jaramillo, Guido Santa Monica HS	Campus Security Officer [overtime, as needed]	12/4/10-6/22/11
Lowe, Heather McKinley Elementary	Elementary Library Coord [additional projects, as needed]	1/3/11-6/17/11
Marmolejo, David BB Projects	Network Engineer [overtime, as needed]	7/1/10-6/30/11

Martin, Eric Food Services	Custodian [overtime]	1/1/11
McKinley, Tyrone Facility Permits	Lifeguard/Swim Instructor [overtime, as needed]	12/16/10-6/30/11
Nao, Kim Educational Svcs	Student Outreach Specialist [Middle School Initiative Meetings]	1/1/11-6/30/11
Widner, Kim Operations	Custodian [overtime, as needed]	12/1/10-6/30/11
Yashar, Azita McKinley Elementary	Inst Asst – Special Ed [SEDAC Meetings, as needed]	12/7/10-6/30/11
<b><u>SUBSTITUTES</u></b>		<b><u>EFFECTIVE DATE</u></b>
Ascencio, Johanna Special Education	Inst Asst – Special Ed	1/19/11-6/22/11
Anderson, Sally Santa Monica HS	Administrative Asst	11/6/10-11/8/10
Banares, Maria Food Services	Cafeteria Worker I	1/13/11-6/30/11
Brown, Kimberly Personnel Commission	Inst Asst – Physical Education	1/13/11-6/22/11
Burleigh, David Personnel Commission	Campus Security Officer	12/16/10-6/30/11
Burns, Robert Food Services	Cafeteria Worker I	11/10/10-6/30/11
Cunningham, Troy Operations	Custodian	12/10/10-6/30/11
Edwards, Suzanne Personnel Commission	Office Specialist	12/14/10-6/30/11
Helmy, Bavely Personnel Commission	Inst Asst – Physical Ed	12/8/10-6/22/11
Jackson, Mitchell Operations	Custodian	1/19/11-6/30/11
Johnson, Karen Roosevelt Elementary	Elementary Library Coord	11/22/10-12/3/10
Lopez, Mayra Special Education	Inst Asst – Special Ed	1/18/11-6/22/11
Lopez, Renulfo Operations	Custodian	12/16/10-6/30/11
Lopez, Victoria Adult Education	Campus Security Officer	12/6/10-6/16/11
Morris, Sean Operations	Custodian	12/1/10-6/30/11

Plascencia, Beatriz Personnel Commission	Campus Security Officer	12/15/10-6/30/11
Singer, Elissa Special Education	Inst Asst – Special Ed	1/1/11-6/22/11
Thatcher, Laura Rogers Elementary	Inst Asst – Classroom	1/3/11-6/22/11
Washington, Monique Child Develop Svcs	Children Center Asst	12/16/10-6/22/11
Wolff, Amy Special Education	Inst Asst – Special Ed	1/18/11-6/22/11

**RETURN TO PREVIOUS CLASSIFICATION**

**EFFECTIVE DATE**

McAlpin, Michael Operations	Custodian 8 Hrs/12 Mo Fr: Utility Worker 8 Hrs/12 Mo	1/11/11
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**LEAVE OF ABSENCE (PAID)**

**EFFECTIVE DATE**

Anderson, Amanda John Adams MS	Inst Asst – Special Ed Medical [revision of dates from 1/13/11 Agenda]	1/3/11-1/30/11
Behrens, Irene Human Resources	Sr. Office Specialist Medical	12/13/10-1/23/11
Duncan, Cheryl Child Develop Svcs	Children Center Asst Medical	1/17/11-2/15/11
Gerhardt, Debra Franklin Elementary	Inst Asst – Classroom Medical	1/18/11-3/1/11
Laird, Rosemary Human Resources	Office Specialist Medical	11/23/10-1/10/11
Mata, Estella Child Develop Svcs	Sr. Office Specialist Medical	1/16/11-1/23/11
McAlpin, Michael Operations	Utility Worker Medical [revision of dates from 11/4/10 Agenda]	7/23/10-9/9/10
McAlpin, Michael Operations	Utility Worker Catastrophic [revision of dates from 1/13/11 Agenda]	9/10/10-12/10/10
McAlpin, Michael Operations	Utility Worker Medical	12/11/10-1/16/11
Peak, Denise Malibu High School	Inst Asst – Special Ed Medical	12/18/10-2/1/11
Smith, Jill Malibu High School	Inst Asst – Special Ed FMLA	10/28/10-11/30/10

Whitely, Anita Child Develop Svcs	Children Center Asst Medical	12/2/10-3/11/11
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**LEAVE OF ABSENCE (UNPAID)**

**EFFECTIVE DATE**

Benitez, Angela Child Develop Svcs	Children Center Asst Personal	12/18/10-2/13/11
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Iniguez, Lucia Special Education	Inst Asst – Specialized Personal	1/12/11-6/22/11
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Laird, Rosemary Human Resources	Office Specialist Personal – 50% [revision of percentage from 1/13/11 Agenda]	1/11/11-1/31/11
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Martinez, Isabel Special Education	Inst Asst – Special Ed Child Care	2/1/11-5/9/11
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**PROFESSIONAL GROWTH**

**EFFECTIVE DATE**

Casillas, Veronica Santa Monica HS	Student Outreach Specialist	2/1/11
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Islas, Haydee Child Develop Svcs	Children Center Asst	2/1/11
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Llosa, Silvia Olympic High School	Inst Asst – Classroom	2/1/11
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Marmolejo, David Information Tech	Network Engineer	2/1/11
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Perez, Elena Fiscal Services	Accountant	2/1/11
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**WORKING OUT OF CLASS**

**EFFECTIVE DATE**

Donovan, Marc Facilities Maint	Glazier Fr: Skilled Maintenance Worker	12/13/10-3/18/11
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Gershuni, Pearl Lincoln MS	Developmental Health Asst Fr: Inst Asst – Special Ed	9/3/10-11/30/10
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Gonzalez, Arturo Operations	Utility Worker Fr: Custodian	12/14/10-4/29/11
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Harris, Tracey Operations	Utility Worker Fr: Custodian	12/11/10-1/10/11
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Hurtado, Renee Lincoln MS	Developmental Health Asst Fr: Inst Asst – Special Ed	9/3/10-9/30/10
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Marroquin, Robert Special Education	Developmental Health Asst Fr: Inst Asst – Special Ed	12/2/10-12/3/10
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Tanamas, Ayda Lincoln MS	Developmental Health Asst Fr: Inst Asst – Special Ed	9/3/10-11/30/10
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Villa, Alejandro Facilities Maint	Skilled Maintenance Worker Fr: Utility Worker	12/13/10-3/18/11
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**ABOLISHMENT OF POSITION**Inst Asst – Special Ed  
6 Hrs/SY; Santa Monica HS**EFFECTIVE DATE**

10/1/10

Inst Asst – Special Ed  
6 Hrs/SY; Lincoln MS

1/3/11

**RESIGNATION**Flores, Ana  
Olympic High School

Inst Asst – Special Ed

**EFFECTIVE DATE**

1/6/11

Gottesman, Judith  
Lincoln MS

Accompanist

1/31/11

Guerrero, Daniel  
Pt Dume Elementary

Physical Activities Specialist

1/13/11

Ivey, Teresa  
CDS/Cabrillo Elementary

Children Center Asst

1/21/11

Nahas, Brian  
Grant Elementary

Inst Asst – Special Ed

1/5/11

Velasco, Henry  
Info Svcs

Tech Support Assistant

1/28/11

MOTION MADE BY: Mr. Mechur  
 SECONDED BY: Mr. de la Torre  
 STUDENT ADVISORY VOTE: Aye  
 AYES: All (7)  
 NOES: None (0)

TO: BOARD OF EDUCATION  
 FROM: TIM CUNEO / WILBERT YOUNG  
 RE: CLASSIFIED PERSONNEL – NON-MERIT

ACTION/CONSENT  
 02/03/11

RECOMMENDATION NO. A.25

It is recommended that the following be approved and/or ratified for Classified Personnel (Non-Merit). All personnel assigned will be properly elected on a temporary basis to be used as needed in accordance with District policies and salary schedules.

**CHILD CARE ASSISTANT**

CORTEZ, MARIA EDISON ELEMENTARY 12/13/10-6/22/11

**COACHING ASSISTANT**

ARMENDARIZ, RAYMOND SANTA MONICA HS 1/7/11-6/30/11  
 BIEDERMANN, MAX MALIBU HIGH SCHOOL 1/14/11-6/30/11  
 COOPER, JAMES SANTA MONICA HS 1/19/11-6/30/11  
 FEATHERSTONE, CHRISTIAN SANTA MONICA HS 1/7/11-6/30/11  
 ROCK, ANDREW SANTA MONICA HS 12/1/10-6/30/11

**NOON SUPERVISION AIDE**

COLTER, MELVA MUIR ELEMENTARY 1/3/11-6/24/11  
 GINES, SHIRLEY MCKINLEY ELEMENTARY 12/7/10-6/22/11  
 KENNEDY, AMY GRANT ELEMENTARY 1/14/11-6/22/11  
 STUART, SHANTE MCKINLEY ELEMENTARY 1/3/11-6/17/11

**TECHNICAL SPECIALIST – LEVEL I**

BURKE, LUCIA FOOD & NUTRITION SERVICES 12/15/10-6/30/11  
 [Assist with Garden project at SMHS and Olympic]  
 - Funding: Child Nutrition

**TECHNICAL SPECIALIST – LEVEL II**

COWAN, BARRY OLYMPIC HIGH SCHOOL 11/1/10-6/30/11  
 [Graphic Arts Specialist]  
 - Funding: TPP-ARRA

MCFARLANE, ALAN ED SVCS/SANTA MONICA HS 12/14/10-6/30/11  
 [Band Coach]  
 - Funding: Santa Monica Arts Parents Assoc

**EDUCATIONAL SPECIALIST – LEVEL II**

ESTRADA, TIFFANY ED SVCS/ROGERS ELEM 1/10/11-6/22/11  
 [English Language Learners]  
 - Funding: Economic Impact Aid - LEP

**STUDENT WORKER – WORKABILITY**

DOWNING, CHEYNE	SPECIAL EDUCATION	11/30/10-6/30/14
ECKELMAN, ALEXANDERA	SPECIAL EDUCATION	11/30/10-6/30/14
FANALI, EDEN	SPECIAL EDUCATION	11/30/10-6/30/14
GREER, CAMILLA	SPECIAL EDUCATION	11/30/10-6/30/14
MONTOYA, ALEXANDER	SPECIAL EDUCATION	11/30/10-6/30/14
NUNEZ-GUTIERREZ, CHRISTIAN	SPECIAL EDUCATION	1/7/11-6/30/14
RECINOS, KIMBERLY	SPECIAL EDUCATION	11/30/10-6/30/14

MOTION MADE BY: Mr. Mechur  
SECONDED BY: Mr. de la Torre  
STUDENT ADVISORY VOTE: Aye  
AYES: All (7)  
NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

02/03/11

FROM: TIM CUNEO / DEBRA MOORE WASHINGTON

RE: APPROVAL OF TEACHING ASSIGNMENTS PURSUANT TO EDUCATION CODE

RECOMMENDATION NO. A.26

It is recommended that the Board of Education approve the following teaching assignments for the 2010-2011 school year in accordance with the education code provisions specified. The teachers listed below meet the criteria to teach outside their credential authorization pursuant to the various Education Code Sections and have given their consent to the assignment.

EDUCATION CODE #44256(b):

<u>Teacher/Site</u>	<u>Current Assignment</u>
Roe Johnston, Lincoln	Science
Eric Moe, Lincoln	Math
Lourdes Perez, Adams	Math
<del>Barbara Ransom, Adams</del>	<del>Language Arts</del>
Carl Witt, Rogers	Science

Comment: Allows Multiple Subject credential holders to teach a departmentalized class below grade 9 if they have 12 overall or 6 upper division semester units in the subject to be taught.

EDUCATION CODE #44258.2:

<u>Teacher/Site</u>	<u>Current Assignment</u>
Julie Jones, Malibu	English (Humanities)
Jeanie McNamara, Adams	Speech Exploratory
<del>Barbara Ransom, Adams</del>	<del>Language Arts</del>
Robert Seymour, Lincoln	Math
Daniel Tucker, Malibu	Art Exploratory

Comment: Allows Single Subject credential holders to teach a departmentalized class (outside their credential authorization) grades 5-8 if they have 12 overall or 6 upper division semester units in the subject to be taught.

EDUCATION CODE #44258.7(b):

<u>Teacher/Site</u>	<u>Current Assignment</u>
Mark Black, Samohi	Wrestling
James Chapman, Samohi	Soccer
Daniel Escalera, Samohi	Football
Tania Fischer, Samohi	Cross Country
Matthew Flanders, Samohi	Water Polo
Jenna Gasparino, Samohi	Yoga
James Hecht, Samohi	Basketball
Douglas Kim, Samohi	Baseball
Amy Meadors, Samohi	Pep Squad

Comment: Allows holders of credentials (other than physical education) to teach one period per day in a competitive sport. Teacher must have completed a minimum of 20 hours of first aid instruction.

EDUCATION CODE #44263

Teacher/Site

Mark Black, Samohi  
John Carey, Malibu  
Sam Fagnoli, Samohi  
James Hecht, Samohi  
Jaime Jimenez, Samohi  
Kenneth Petronis, Samohi  
Rebecca Urias, Rogers

Current Assignment

Phys Ed  
Earth/Environmental Science  
Economics/World History  
Algebra 2  
Economics/US Government  
Statistics  
1<sup>st</sup> grade

Comment: Allows credential holder to teach any single subject in which they have 18 overall or 9 upper division semester units or a self-contained classroom if they have 60 semester units equally distributed among four subjects.

MOTION MADE BY: Mr. Mechur  
SECONDED BY: Mr. de la Torre  
STUDENT ADVISORY VOTE: Aye  
AYES: All (7)  
NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

02/03/11

FROM: TIM CUNEO

RE: CONSIDER APPOINTMENT TO DISTRICT ADVISORY COMMITTEES (DACs)

RECOMMENDATION NO. A.27

It is recommended that the Board of Education approve the appointment of Kristine Keever to the Health and Safety DAC.

COMMENT: Ms. Keever would be appointed to a three-year term expiring on June 30, 2013 (in order to maintain a balanced cycle of expiring memberships). Following this appointment, there will be sixteen members on the Health and Safety DAC. The DAC roster is as follows:

<b>Term Expiration Date</b>			
<b>6/30/11</b>	<b>6/30/12</b>	<b>6/30/13</b>	<b>6/30/14</b>
Portia Jones	Debbie Bernstein	Linda Karr-O'Connor	Leslie Butchko
Edgar Navarro	Rita Kachru	Hiep Le	Robert Forster
Suzanne Post	Pat Nolan (Chair)	Victoria Rueda	Dr. Nandini Rudra-Ganguly
Sheri Silverton	Idalia Rodriguez	<b>Kristine Keever</b>	Lora Morn

MOTION MADE BY: Mr. Mechur  
SECONDED BY: Mr. de la Torre  
STUDENT ADVISORY VOTE: Aye  
AYES: All (7)  
NOES: None (0)

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## **MAJOR ITEMS**

TO: BOARD OF EDUCATION

ACTION/MAJOR

02/03/11

FROM: TIM CUNEO

RE: ADOPT RESOLUTION NO. 10-19 – IN HONOR OF BLACK HISTORY MONTH

RECOMMENDATION NO. A.28

It is recommended that the Board of Education adopt Resolution No. 10-19 – In Honor of Black History Month.

COMMENTS: In 1976, February was designated as Black History Month. This resolution honors the achievements and contributions of African-American citizens in the United States.

MOTION MADE BY: Mr. Mechur  
SECONDED BY: Ms. Leon-Vazquez  
STUDENT ADVISORY VOTE: Aye  
AYES: All (7)  
NOES: None (0)

**Santa Monica-Malibu Unified School District  
Board of Education**

**Resolution No. 10-19  
In Honor of Black History Month**

**Whereas**, Carter G. Woodson, noted Black scholar, historian and son of former slaves, founded the Association for the Study of Negro Life and History in 1915, which was later renamed the Association for the Study of African American Life and History; and

**Whereas**, Dr. Woodson initiated Black History Week on February 12, 1926 and which for many years was celebrated by Black people in the United States on the 2nd week of February (chosen so as to coincide with the birthdays of Frederick Douglass and Abraham Lincoln); and

**Whereas**, in 1976, as part of the nation's Bicentennial, Black History Week was expanded and February was established as Black History Month, and is now widely observed; and

**Whereas**, it is important to understand the different origins, cultures and heritages of all Americans, and recognize that the history of African Americans in this country is part of our shared collective American story; and

**Whereas**, Black History month is a time to recognize and honor the many achievements of Black Americans and to acknowledge the scope of their contributions to the United States of America, as well as the important and vital roles this group has played in our Nation's development and history; and

**Whereas**, it is entirely fitting that society should develop a full appreciation of the innumerable accomplishments of African-Americans, and public education can work to achieve this by committing students to a full review and assessment of the great contributions by African Americans to the arts, sciences, literature, economic development, education, exploration, defense and leadership and growth of this Nation; and

**Whereas**, even as civil rights laws have given legal consequences to overt discriminatory practices and racial intolerance, only through education can attitudes be changed and ignorance eliminated; and

**Whereas**, Black History Month seeks to bridge the gap wherein American history failed to accurately portray and record the achievements of Black Americans; and

**Whereas**, learning from the struggles and accomplishments of others helps strengthen our bond as a national family:

**NOW, THEREFORE, BE IT RESOLVED** that the Santa Monica-Malibu Unified School District Board of Education does hereby adopt this Resolution to encourage: the celebration of BLACK HISTORY MONTH; the instruction to our students on the achievements and contributions of Black citizens; fostering in our students a greater understanding of the roles African Americans have played throughout the history of our Nation; and helping all students understand their responsibilities in protecting and preserving the humanity of all people.

**Passed and Adopted** this 3<sup>rd</sup> day of February 2011 by the Santa Monica-Malibu Unified School District Board of Education by the following vote:

AYES: 7  
NOES: 0  
ABSTAIN: 0  
ABSENT: 0



Jose Escarce  
Board President



Tim Cuneo  
Superintendent

TO: BOARD OF EDUCATION

ACTION/MAJOR

02/03/11

FROM: TIM CUNEO / DEBRA MOORE WASHINGTON

RE: APPROVAL OF THE 2011-2012 AND 2012-2013 CALENDARS

RECOMMENDATION NO. A.29

It is recommended that the Board of Education approve the school calendars for 2011-2012 and 2012-2013 school years.

COMMENT: The school calendar is a negotiated item between the Board of Education and the Santa Monica-Malibu Classroom Teachers' Association (SMMCTA) as per Article VI.A.4 of the current agreement.

The proposed calendars were not available at the time the agenda went to print. They will be distributed at the board meeting.

\*\*\*\*\*                      \*\*\*\*\*                      \*\*\*\*\*                      \*\*\*\*\*                      \*\*\*\*\*                      \*\*\*\*\*

*Ms. Choo reported that juniors are concerned because next year's calendar does not have school starting two weeks early, as seen in 2012-13.*

*Board members thanked the teachers for their support of the new calendars and the positive effects they are meant to have on students and their learning and achievement.*

MOTION MADE BY: Mr. de la Torre  
SECONDED BY: Mr. Patel  
STUDENT ADVISORY VOTE: Aye  
AYES: All (7)  
NOES: None (0)

TO: BOARD OF EDUCATION  
FROM: TIM CUNEO / JANECE L. MAEZ  
RE: 2011-12 BUDGET UPDATE AND CALENDAR

ACTION/MAJOR  
02/03/11

RECOMMENDATION NO. A.30

It is recommended that the Board of Education receive information regarding the status of the 2011-12 State budget, the impact of that budget on the financial status of the district and approve the SMMUSD 2011-12 Budget timeline as attached.

COMMENT: The development of the 2010-11 budget for Santa Monica-Malibu Unified was one of the most difficult, stressful activities in recent district memory. Staff was forced to make recommendations that clearly had potential long-term damage to the district's ability to deliver the high quality educational services. Board decisions were done carefully, after much discussion. At the end of May 2010, the Board approved over \$7.2 million in reductions across the district. Exceptional programs were cut; employees received layoff notices and most knew the impact would be felt for years.

However, the communities of Santa Monica and Malibu, with the leadership of the PTA and Ed Foundation, would not allow these major cuts to take place. Between the end of May and the middle of August, over \$1.6 million was raised by local citizens in the Save Our Schools Campaign. With this effort, and an additional influx of federal monies in the Jobs Bill, the district was able to restore over thirty positions and about \$2.7 million of the May reductions.

Recognizing that both of those sources were one-time only, it was clear that a more permanent solution was needed. The passage of Proposition Y and YY provided the longer-term solution. The amount slated to come to the district would stabilize the financial outlook for the district.

All of this positive news is now overshadowed by the continuing and deepening budget crisis of the State. We have a new governor, with a new approach, but he has the same difficult environment. As Governor, Jerry Brown faces the biggest deficit ever faced by any governor in U.S. history. He has inherited huge economic problems and a divided Legislature. All of his proposals are opposed by someone: Republicans oppose new taxes, Democrats oppose spending cuts, and taxpayers oppose more debt.

He proposes to dig the state out of the economic quagmire with cuts, realignments, and continuation of existing taxes. His budget acknowledges that education has already taken more than its fair share of cuts, and it attempts to restore local control of service delivery and save the state money and continue temporary taxes due to expire now for another five years. If the taxes are extended, the cuts are as he proposed in January and education is "flat" funded for 2011-12. If the taxes are not extended, an estimate additional \$9 billion in would be needed for the state budget, including large cuts to education.

*(Continued on next page)*

Staff will present additional information related to the state budget and the impact on the district's budget during the Board meeting. The information will include the first multi-year projections in the 2011-12 budget development cycle. Attached to this agenda item is the 2011-12 Budget Timeline for Board consideration and approval.

\*\*\*\*\*

*Ms. Maez's presentation can be found under Attachments at the end of these minutes.*

*Staff said it was most likely that the budget presentations to pathways would be pushed back.*

*Mr. Mechur suggested renaming the June 2 joint meeting with the FOC as, "FOC Final Update and Year-End Report," and to add June 7 as a possible election date. The board agreed.*

MOTION MADE BY: Mr. de la Torre  
SECONDED BY: Ms. Leon-Vazquez  
STUDENT ADVISORY VOTE: Aye  
AYES: All (7)  
NOES: None (0)

## Budget Timeline For 2011-12

December 9, 2010	BOE Meeting <ul style="list-style-type: none"><li>• 2010-11 First Interim</li></ul>
January 11, 2011	Governor presents State Budget
January 18, 2011	School Services of California workshop on State Budget
February 3, 2011	BOE Meeting <ul style="list-style-type: none"><li>• State Budget Update and 2011-12 Budget Calendar</li><li>• BP and AR 5118 – Open Enrollment Transfers</li><li>• Enrollment projections for 2011-12</li><li>• Certificated FTE projections for 2011-12</li></ul>
February 3, 2011	All Certificated Non-Reelects
February 14-25, 2011	Pathway Budget Meetings – dates and times to be determined
February 17, 2011	BOE Meeting <ul style="list-style-type: none"><li>• Budget Update – Discussion/Possible Action</li><li>• Closed Session – Discuss Certificated Layoffs</li><li>• Certificated Tie-Breaking Criteria</li><li>• Reduction PKS Resolution</li></ul>
March 1, 2011	Deadline for those returning from Leaves of Absence
March 3, 2011	BOE Meeting <ul style="list-style-type: none"><li>• Joint Board Meeting w/ FOC</li><li>• 2010-11 Second Interim</li><li>• Budget Update – Discussion/Possible Action</li><li>• Certificated Non-Reelects</li><li>• Certificated Layoffs</li><li>• Release all temps (except special education, math, science)</li></ul>
March 17, 2011	BOE Meeting <ul style="list-style-type: none"><li>• Budget Update – Discussion/Possible Action</li></ul>
April 7, 2011	BOE Meeting <ul style="list-style-type: none"><li>• Budget Update – Discussion/Possible Action</li></ul>
April 11-22, 2011	Spring Break
May 5, 2011	BOE Meeting <ul style="list-style-type: none"><li>• Budget Update – Discussion/Possible Action</li></ul>
May 19, 2011	BOE Meeting <ul style="list-style-type: none"><li>• Budget Update – Discussion/Possible Action</li></ul>
June 2, 2011	BOE Meeting <ul style="list-style-type: none"><li>• <del>Joint Board Meeting w/ FOC</del> <u>Final Update &amp; Year-End Report</u></li><li>• Preliminary Budget Discussion</li></ul>
<u>June 7, 2011</u>	<u>Potential Election</u>
June 30, 2011	BOE Meeting <ul style="list-style-type: none"><li>• Budget Adoption</li></ul>

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## **DISCUSSION ITEMS**

TO: BOARD OF EDUCATION

DISCUSSION

02/03/11

FROM: TIM CUNEO / CHIUNG-SALLY CHOU / PEGGY HARRIS

RE: RESPONSE TO INTERVENTION

DISCUSSION ITEM NO. D.01

The Board of Education has requested that staff present information about Response to Intervention, (RTI), and the district's efforts relative to it. This item focuses on the RTI framework and SMMUSD's status in this area.

Comments: Increasingly, school districts across the country are adopting a Response to Intervention design to better serve their students. Response to Intervention is an educational model that promotes early identification of students who may be at risk for learning difficulties, along with providing high quality instruction and intervention matched to student needs. Staff's presentation will outline the district's current status and future steps to address the RTI design.

\*\*\*\*\*

*The presentation can be found under Attachments at the end of these minutes.*

*Mr. Patel emphasized the need to get buy-in from the parents as well as the staff. Ms. Leon-Vazuquez added that instructional strategies should be shared with parents to use at home. Mr. Mechur asked about potential cost for RTI. Ms. Cochran said she could put together a potential budget for rolling out RTI districtwide. Mr. Mechur wondered if RTI existed for preschool. Dr. Escarce asked if RTI data has shown fewer referrals to Special Education. Ms. Cochran replied that data supports Tier II and Tier III strategies as helping to get students up to grade-level reading, but sound research does not yet exist on the implementation of RTI as a means of reducing referrals to Special Education. Mr. de la Torre asked about the Common Core Standards. Ms. Cochran said the Ed Services team has been reviewing them and she believes they are very well written and organized. Dr. Escarce emphasized the need for RTI to be incorporated into the district's new Strategic Plan. The Board thanked Ed. Service for their informative presentation.*

TO: BOARD OF EDUCATION

DISCUSSION

02/03/11

FROM: TIM CUNEO / DEBRA MOORE WASHINGTON

RE: ENROLLMENT PROJECTIONS REPORT – DECISIONINSITE

DISCUSSION ITEM NO. D.02

The Board of Education continues to authorize a detailed study of enrollment projections by DecisionInsite, a private company specializing in this area. The board will hear a presentation on enrollment projections for the 2011-12 school year, which are based not only on enrollment in prior years, but on outside factors related to census data.

Staff will be using the projection data for staffing allocations for the 2011-2012 school year, and will soon begin sharing the enrollment projections and initial staffing recommendations with schools.

A full report, written by the DescisionInsite company, is available in the Superintendent’s Office. District staff and Dr. Dean Waldfoegel, Senior Manager of DecisionInsite, will be available for questions and discussion at the meeting.

\*\*\*\*\*

*The presentation can be found under Attachments at the end of these minutes.*

*The consultants said they could adjust the projected out-of-district permit numbers based on any changes in the district’s interdistrict permit policy or practice.*

*Staff will include the new final slide and details on student attendance at each Santa Monica school site from the presentation in the Friday Packet.*

*Mr. Mechur suggested the consultants speak with the City of Santa Monica and get updates on housing projects in the pipeline.*

TO: BOARD OF EDUCATION  
FROM: TIM CUNEO / DEBRA MOORE WASHINGTON  
RE: 2011-2012 STAFFING

DISCUSSION  
02/03/11

DISCUSSION ITEM NO. D.03

The district is using the enrollment projections from DecisionInsite to begin the allocation of FTEs for the 2011-12 school year. Each year, the enrollment trends are studied, and a series of projections are made indicating the number of students the district expects at each grade level. The district then applies staffing ratios to those projections and derives an FTE allocation for each school.

Human Resources staff will soon begin sharing the enrollment projections and initial staffing recommendations with schools in individual meetings with each principal. At these meetings, principals can share information regarding any special circumstances that might impact staffing at their individual school sites. Over the next several months, FTE allocations will be adjusted several times as staff gains updated data on anticipated enrollment.

Staffing ratios are the primary basis for allocating staff. These ratios can be augmented by special circumstances, i.e. release periods for department chairs, special programs, small school supplements, Title I, etc. Currently in the 2010-2011 school year, following the addition of SOS funding in August 2010, K-3 is staffed at 23:1. Grades 4-5 are funded at 30:1, with the exception of Title I schools, which are staffed at 27:1. Secondary schools are staffed at a student-teacher ratio of 35:1.

Preparations are well under way for the 2011-2012 school year. Assumptions built into the staffing allocation chart begin with the following student load ratios:

K-3	25:1
4-5	30:1
4-5 (Title I)	27:1
Secondary schools	35:1

Other assumptions include: a smaller overall student enrollment, a smaller kindergarten class, maintaining status quo on program/course offerings, maintenance of intervention programs, growing enrollment in language immersion, and stabilization in the budget. The district is also assuming strict staffing limitations with little to no overstaffing.

*(Continued on next page)*

By way of reference, in the 2008-2009 school year, grades K-3 were funded at 20:1. Grades 4-5 were funded at 30:1, with the exception of Rogers, Edison, and SMASH, which were staffed at 25:1. All secondary schools were staffed at a student-teacher ratio of 31:1, except John Adams Middle School, which was staffed at 30:1.

In the 2009-2010 school year, grades K-3 were funded at 23:1. Grades 4-5 were funded at 30:1, with the exception of Title I schools, which were staffed at 25:1. Secondary schools were staffed at a student-teacher ratio of 32:1, with the exception of John Adams Middle School, which was staffed at 30:1.

\*\*\*\*\*           \*\*\*\*\*           \*\*\*\*\*           \*\*\*\*\*           \*\*\*\*\*           \*\*\*\*\*

*Ms. Washington's presentation can be found under Attachments at the end of these minutes.*

*Staff informed the board that this was the preliminary staffing plan for next year. It will be updated as the budget picture becomes clearer.*

*Mr. Mechur would like to see a comparison from last year to this year for enrollment and staffing. Because the district's staffing is based on conservative enrollment projections, Dr. Escarce said the district should be prepared to hire additional teachers in September in case actual enrollment numbers are higher than predicted.*

TO: BOARD OF EDUCATION

DISCUSSION

02/03/11

FROM: TIM CUNEO / DEBRA MOORE WASHINGTON

RE: ESTABLISHMENT OF NEW CLASSIFICATION – HEALTH CLERK

DISCUSSION ITEM NO. D.04

The district has long considered the addition of a classified Health Clerk position to enhance the provision of health services throughout the district. Under the general supervision of the principal and in consultation with the district nurse, the Health Clerk will be responsible for assisting students in the Health Office. The Health Clerk will work collaboratively with the district nurse to perform a variety of clerical and technical duties related to student health. Included is the recommended job description for this classification.

The job description outlines the duties of the position and recommends the minimum education and work experience requirements for the classification. Because SMMUSD is a merit district, the position duties are prescribed by the board and the qualification requirements for the position class are prepared and approved by the Personnel Commission. As outlined in Education Code 45276, “the governing board shall fix the duties of all positions a part of the classified service and may recommend the minimum educational and work experience requirements for classified positions to the personnel commission.” Following board action, the Personnel Commission will classify the position, set minimum qualifications, and designate the appropriate salary placement.

Upon establishment of the Health Clerk classification, the district will be able to include the position in future planning for health services.

\*\*\*\*\*           \*\*\*\*\*           \*\*\*\*\*           \*\*\*\*\*           \*\*\*\*\*           \*\*\*\*\*

*Ms. Washington explained the process of establishing this classification and the sample job description. The job description will need to return to the Personnel Commission. The superintendent has established an ad hoc committee to make a recommendation regarding the optimum delivery of health services in SMMUSD for 2011-12. Their first meeting will be February 10. The sample job descriptions for Health Clerk and LVN will be provided to the committee for their review and input. Mr. Mechur suggested the committee membership include more representatives from the medical field. Ms. Lieberman said she would like to see a representative from the Venice Family Clinic or similar organization on the committee.*

*The board directed that this item return for action at the next board meeting, and that a sample job description for LVN be brought forward. Mr. Mechur and Ms. Lieberman will meet with the superintendent regarding the membership of the committee.*

# SAMPLE

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT  
Department of Human Resources

CLASSIFIED JOB DESCRIPTION  
**HEALTH CLERK**

**DEFINITION**

Under the general supervision of the Principal, in consultation with the Director of Student Services and the District Nurse, the Health Clerk engages in a variety of health-related tasks of above average difficulty. The Health Clerk performs clerical and technical duties related to mandated health screening programs; obtains and maintains student health records, referrals and reports; monitors and implements district health duties and procedures, and administers routine first aid to students. The Principal oversees the health office on a day-to-day basis.

**DISTINGUISHING CHARACTERISTICS:**

This classification is distinguished from other clerical positions in that it is a health services position. Incumbents have knowledge of health office skills including health practices, technology, basic health and safety procedures, and the ability to communicate with others regarding a variety of health-related activities or concerns. Incumbents will learn, interpret, apply and explain district health policies and procedures. The Health Clerk will receive training by, and work collaboratively with, the District Nurse.

**TYPICAL DUTIES:**

- Attend to sick and injured students in the health office
- Administer routine first aid to students
- Assist with medication administration
- Carry out emergency care and procedures, as trained by the school nurse
- Establish, obtain and maintain cumulative health and immunization record files for each student, including physical exams and emergency medical records
- Maintain daily logs of student visits
- Maintain health office files and supplies
- Keep the health office clean and orderly
- Participate in ordering and maintaining supplies
- Maintain and file health office records in a confidential manner
- Receive and relay telephone messages
- Perform clerical activities to assist the school nurse in scheduling and completing mandated health screenings
- Record standardized information on the health record, i.e. height, weight, vision, hearing, immunizations, etc.
- Assist in communicable disease prevention
- In collaboration with the school nurse, work with community agencies to minimize health problems
- Maintain first aid kits

- Assist school administration in planning for compliance with communicable disease immunization laws or the control of communicable diseases
- Provide a wide variety of routine clerical duties, including computer data entry of health information and the filing of health records and incident reports
- Perform other related work as required

## **QUALIFICATIONS**

### Knowledge of:

1. Principles and practices of basic first aid;
2. Basic health office practices, terminology, procedures and equipment;
3. Basic child development as it relates to student health issues;
4. Oral and written communication skills: correct English usage, grammar, spelling, punctuation and vocabulary;
5. Basic mathematics principles used in record keeping;
6. Basic computer applications, including data entry and word processing;
7. Health and safety regulations;
8. Clean and sterile treatment techniques;
9. Personal hygiene practices.

### Ability to:

1. Communicate effectively with students, public and staff;
2. Communicate effectively in oral and written form;
3. Effectively utilize computer technology in day-to-day work;
4. Work cooperatively with parents, students and staff;
5. Show sensitivity to cultural and religious differences;
6. Maintain confidentiality of student records in accordance with district, state and federal mandates and other specified legal requirements or policies;
7. Establish and maintain cooperative and effective working relationships;
8. Work calmly in stressful or emergency situations;
9. Learn, interpret, apply and explain District health policies.

## **EXPERIENCE AND EDUCATION**

### **Education:**

Associate's degree (AA).

### **Experience:**

Experience in the medical field or training program preferred.

## **CERTIFICATIONS, LICENSES AND CONDITIONS**

### Certification Requirements

- First Aid and CPR certification
- Possession of an Emergency Medical Technician or vocational nurse certificate preferred. Equivalent or comparable experience or participation in college/training programs recommended

License Requirement

Possession of a valid Motor Vehicle Operator's License

Condition of Employment

Insurability by the District's liability insurance carrier.

**PHYSICAL REQUIREMENTS AND WORKING CONDITIONS**

- Candidates must be able to perform essential duties with or without reasonable accommodation
- Perform work which involves the frequent lifting, pushing and/or pulling of objects which may weigh approximately 50 pounds, and may occasionally weight up to 100 pounds
- Require the mobility to stand, stoop, reach and bend. Require mobility of arms to reach and dexterity of hands to grasp and manipulate small objects
- Manual dexterity sufficient to operate a computer keyboard
- Bending at the waist, kneeling or crouching to assist students
- May be required to work with harsh and toxic substances

Established  
Board of Education:

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Approved  
Personnel Commission:

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TO: BOARD OF EDUCATION

DISCUSSION

02/03/12

FROM: TIM CUNEO / DEBRA MOORE WASHINGTON / MAROLYN FREEDMAN

RE: CONSIDER ADOPTING BP AND AR 5118 – OPEN ENROLLEMNT TRANSFERS

DISCUSSION ITEM NO. D.05

On January 7, 2010, Governor Schwarzenegger signed into law the California Open Enrollment Act, which establishes a list of 1,000 “low achieving” schools for each school year. The identification method for the 1,000 schools is based upon a formula that references the Academic Performance Index (API). Excluded from the list are charter schools, court, community and community day schools, schools that are not of a district of residence, and schools with fewer than 100 state test scores.

The parents of students who attend one of the identified 1,000 Open Enrollment schools have the option to request transfer to another school with a higher API score within the district or outside of the district. Once enrolled in the new school or school district, the student may remain until the highest grade served by that school without the need to reapply.

The Open Enrollment Act allows districts to “adopt specific, written standards for acceptance and rejection of applications,” as long as students who are selected are done so “through a random, unbiased process.” A district may take into account “capacity of a program, class, grade level, school building, or adverse financial impact” in determining if and what number of Open Enrollment requests it can approve.

The law also allows school districts to designate an enrollment period other than the January 1 enrollment deadline specified in the law. This allows school districts to more accurately assess their student capacity and the ability to accept Open Enrollment students.

The Open Enrollment deadline has passed for the 2011-2012 school year. SMMUSD did not receive any Open Enrollment applicants, so we will not be enrolling Open Enrollment students for the 2011-2012 school year.

The new policy recommends the deadline for Open Enrollment applicants be April 30. Applicants would be able to submit Open Enrollment applications for the two weeks between April 15 and April 30. This timeline would allow the district to place our resident intra-district transfers and renew our continuing permit students to more accurately assess district capacity to accept Open Enrollment students.

The proposed policy application deadline change would become effective September 2011 and would be applied to applications for the 2012-2013 school year and every year thereafter.

\*\*\*\*\*

*Ms. Freedman walked through the proposed language changes.*

*This item will return for action at the next board meeting.*

## **OPEN ENROLLMENT ACT TRANSFERS**

The Governing Board desires to offer enrollment options in order to provide children with opportunities for academic achievement and their diverse needs. Such options shall also be provided to children who reside within another district's boundaries in accordance with law, Board policy, and administrative regulation.

Whenever a student is attending a district school on the Open Enrollment List as identified by the Superintendent of Public Instruction, he/she may transfer to another school within or outside of the district, as long as the school to which he/she is transferring has a high Academic Performance Index. (Education Code 48354, 48356)

A parent/guardian whose child is attending a district school on the Open Enrollment List and who wishes to have his/her child attend another school within the district shall apply for enrollment using BP and AR 5116.1 – Intradistrict Open Enrollment.

### **Providing Priority Enrollment to Resident Students**

In order to meet the District's constitutional duty to educate students residing in the school district, the Superintendent or designee shall provide resident students an opportunity to enroll prior to accepting any Open Enrollment Act transfer applications under this policy.

Priorities for enrollment in district schools are implemented in accordance with law. Beginning September 2011, the Board hereby waives the January 1 deadline in Education Code 48354 for all applications for transfer from nonresident parents/guardians of children attending a school on the Open Enrollment List in another district. Transfer applications shall be submitted between April 15 and April 30 of the preceding school year for which the transfer is requested.

### **Standards for Rejection of Transfer Applications**

Pursuant to Education Code 48356, the Board has adopted the following standards for acceptance and rejection of transfer applications submitted by a parent/guardian of a student attending a school in another district on the Open Enrollment List. The Superintendent or designee shall apply these standards in accordance with Board policy and administrative regulation and shall ensure that the standards are applied uniformly and consistently.

As applicable, the Superintendent or designee may deny a transfer application under any of the following circumstances:

1. Upon a determination that the approval of the transfer application would negatively impact the capacity of a program, class, grade level, or school building, including:
  - a. The class or grade level exceeding the district's limits pursuant to the state Class Size Reduction Program or the Morgan/Hart Class Size Reduction Program for Grades 9-12.
  - b. The site, classroom, or program exceeding the maximum student-teacher ratio specified in the district's collective bargaining agreement.

- c. The site or classroom exceeding the physical capacity of the facility pursuant to the district's facilities master plan or other facility planning document.
  - d. The class or grade level exceeding capacity pursuant items #a-#c above in subsequent years as the student advances to other grade levels at the school.
2. Upon a determination that approval of the transfer application would have an adverse financial impact on the district, including:
    - a. The hiring of additional certificated or classified staff.
    - b. The operation of additional classrooms or instructional facilities.
    - c. Expenses incurred by the district that would not be covered by the apportionment of funds received from the state resulting in a reduction of the resources available to resident students.

### **Appeal Process for Denials of Transfer Applications**

A parent/guardian may appeal the district's denial of a transfer application to the Board by filing a written request of appeal with the Superintendent or designee within 10 days of the receipt of the written notification of denial. In addition, a parent/guardian who believes he/she has been subject to discrimination may file an appeal using the district's Uniform Complaint Procedures.

The Board shall schedule an appeal hearing as soon as practicable at a regular or special meeting of the Board. At the hearing, the parent/guardian shall have the right to present oral or written evidence, rebut district evidence, and question any district witnesses. Unless the parent/guardian requests that the hearing be held in open session, the hearing shall be held in closed session in order to protect the privacy of students in accordance with law.

The Board shall make its decision by the next regularly scheduled meeting and shall send its decision to all concerned parties. The Board's decision shall be final.

### **Program Evaluation**

The Superintendent or designee shall collect data regarding the number of students who transfer out of the district pursuant to the Open Enrollment Act. He/she also shall collect data regarding the number of students who apply to transfer into the district, the number of requests granted, denied, or withdrawn, and the district schools and programs receiving applications.

When the Superintendent or designee anticipates that a particular school will receive a large number of transfer applications, he/she shall study the enrollment pattern at that school in order to anticipate future resident enrollment at the school and at the district schools into which those students would normally matriculate.

The Superintendent or designee shall regularly report to the Board regarding the implementation of this program.

Legal Reference:

EDUCATION CODE

200 Prohibition of discrimination

35160.5 District policies, rules, and regulations

46600-46611 Interdistrict attendance agreements

48200 Compulsory attendance

48204 Residency requirements for school attendance

48300-48316 Student attendance alternatives, school district of choice program

48350-48361 Open Enrollment Act

48915 Expulsion; particular circumstances

48915.1 Expelled individuals: enrollment in another district

52317 Regional Occupational Center/Program, enrollment of students, interdistrict attendance

FAMILY CODE

6500-6552 Caregivers

UNITED STATES CODE, TITLE 20

6316 Transfers from program improvement schools

CODE OF REGULATIONS, TITLE 5

4700-4703 Open Enrollment Act

CODE OF FEDERAL REGULATIONS, TITLE 34

200.36 Dissemination of information

200.37 Notice of program improvement status, option to transfer

200.39 Program improvement, transfer option

200.42 Corrective action, transfer option

200.43 Restructuring, transfer option

200.44 Public school choice, program improvement schools

ATTORNEY GENERAL OPINIONS

87 Ops.Cal.Atty.Gen. 132 (2004)

84 Ops.Cal.Atty.Gen. 198 (2001)

COURT DECISIONS

Crawford v. Huntington Beach Union High School District, (2002) 98 Cal.App.4th 1275

Management Resources:

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

**Policy SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT  
adopted: Santa Monica, California**

## **OPEN ENROLLMENT ACT TRANSFERS**

### **Definitions**

District of enrollment means the district, other than the district in which the student's parent/guardian resides, in which the parent/guardian intends to enroll his/her child. (Education Code 48352)

District of residence means the district in which the parent/guardian of a student resides and in which the student would otherwise be required to enroll pursuant to Education Code 48200. (Education Code 48352)

Open enrollment school means a "low-achieving" school identified by the Superintendent of Public Instruction (SPI) pursuant to Education Code 48352 and 5 CCR 4701. (Education Code 48352; 5 CCR 4701)

### **Transfer Applications into a District School**

Enrollment priority shall be available to students who reside within this district. No student who resides within a school's attendance area or who is currently enrolled in a school shall be displaced by a student who is transferring pursuant to Education Code 48350-48361 or 5 CCR 4700-4703. (Education Code 48354, 48356)

Applications shall be submitted within the deadlines established by Board policy.

However, the application deadline shall not apply to an application requesting a transfer if the parent/guardian with whom the student resides is enlisted in the military and was relocated by the military within 90 days prior to submitting the application. (Education Code 48354)

The parent/guardian's application may request enrollment of his/her child in a specific school or program. Requests for admission to Edison Dual Language Program or the Santa Monica Alternative School House shall be subject to the usual admission requirements established by the district for district students. Except for such specialized admission requirements, the Superintendent or designee shall not consider the student's previous academic achievement, athletic performance, physical condition, English language proficiency, family income, or any of the prohibited bases for discrimination listed in Education Code 200. (Education Code 48354, 48356)

Students applying for open enrollment transfers shall be assigned priority for approval as follows: (Education Code 48356):

1. First priority for residents who wish to transfer school.
2. Second priority for children of employees of the Santa Monica-Malibu Unified School District [certificated, classified, management, full and part-time (a minimum of 15 hours per week)].
3. Third priority for those students "in good standing" who have been attending school/s within SMMUSD as a resident of the District, for a minimum period of three complete school years, and subsequently relocate outside the boundaries of SMMUSD.

4. Fourth priority for the siblings of students who already attend the desired school on an Interdistrict Transfer Permit.
5. Fifth priority for children of full time permanent employees of the cities of Santa Monica or Malibu and Santa Monica College.
6. Sixth priority for children alumni of Santa Monica High School, Malibu High School and Olympic High School.
7. Seventh priority for students transferring from a program improvement school ranked in decile 1 on the Academic Performance Index (API).

If the number of students who request a particular school exceeds the number of spaces available at that school, the Superintendent or designee shall conduct a lottery, in the group priority order identified in items #1-#3 above, to select students at random until all of the available spaces are filled. (Education Code 48356)

Within 60 days of receiving the application, the Superintendent or designee shall provide written notification to the parent/guardian and the student's district of residence as to whether the application has been accepted or rejected. If the application has been rejected, the notice shall state the reasons for the rejection. If the application has been approved, the notification shall specify the particular school site and the school's address to which the student has been admitted. (Education Code 48357; 5 CCR 4702)

### **Terms of Approval**

The Superintendent or designee shall ensure that the school to which the student is transferring has a higher API than the school in which the student was previously enrolled. (Education Code 48356)

The parent/guardian shall enroll his/her child on or before the first day of instruction or within 14 calendar days of receipt of the district's notice of approval of the application. If the parent/guardian fails to enroll his/her child within this timeframe, the district may decline to enroll the student. (5 CCR 4703)

Upon enrollment, the district shall grant the student any credits towards graduation that he/she received from his/her district of residence. The student shall be eligible for graduation from district schools upon completion of state and district graduation requirements. (Education Code 48358)

A student admitted to a district school through this process shall be deemed to have fulfilled district residency requirements pursuant to Education Code 48204 and shall not be required to reapply for enrollment in that school, regardless of whether his/her school of residence remains on the Open Enrollment List. (Education Code 48356; 5 CCR 4702)

Once admitted, a transfer student who wishes to matriculate into a district middle or high school or transfer to another district school shall reapply for admission to the new school pursuant to the requirements of Board policy and administrative regulation.

Parents/guardians are responsible for transporting their children to school.

### **Transfers Out of District Schools on the Open Enrollment List**

Upon identification by the California Department of Education (CDE) that a district school is on the Open Enrollment List, the Superintendent or designee shall notify the parents/guardians of each student enrolled in the school of the option to transfer. This notice shall be provided by the first day of instruction. However, if the CDE has not notified the district whether a school is on the list by the first day of instruction, the notification shall be provided no later than 14 calendar days after the Open Enrollment List is posted on the CDE's website. (Education Code 48354; 5 CCR 4702)

**Regulation SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT  
adopted: Santa Monica, California**

TO: BOARD OF EDUCATION  
FROM: TIM CUNEO / CHIUNG-SALLY CHOU  
RE: CONSIDER REVISING BP 6158 – INDEPENDENT STUDY

DISCUSSION  
01/13/11  
Postponed  
from 01/13/11

DISCUSSION ITEM NO. D.06

It is recommended that the Board of Education consider revising BP 6158 – Independent Study.

COMMENTS: CSBA is recommending this mandated policy updated to (1) add material formerly in AR re: program participation is voluntary, (2) more directly reflect law re: minimum period of independent study for apportionment purposes as five "consecutive" school days, (3) revise material re: maximum length of assignments and the number of missed assignments that will trigger an evaluation of the student's participation, and (4) authorize student-teacher conferences by electronic means.

Attached:

- BP 6158 – Independent Study

\*\*\*\*\*           \*\*\*\*\*           \*\*\*\*\*           \*\*\*\*\*           \*\*\*\*\*           \*\*\*\*\*

*This will return for board approval at the next board meeting.*

**INDEPENDENT STUDY**

The Governing Board authorizes independent study as an optional alternative instructional strategy by which students in grades K 12 and adult education may reach curriculum objectives and fulfill graduation requirements. Independent study shall offer a means of individualizing the educational plan for students whose needs may be met best through study outside of the regular classroom setting. As necessary to meet student needs, independent study may be offered on a full-time basis or on a part-time basis in conjunction with part- or full-time classroom study.

A student's participation in independent study shall be voluntary. Students participating in independent study shall have the right, at any time, to enter or return to the regular classroom mode of instruction. (Education Code 51747; 5 CCR 11700)

Parents/guardians of students who are interested in independent study shall contact the school principal. The school principal shall approve independent study for an individual student only upon determining that the student is prepared to meet the district's requirements for independent study and is likely to succeed in independent study as well as or better than he/she would in the regular classroom.

The minimum period of time for any independent study option shall be five consecutive school days.

Additionally, the Board desires to ensure that students are also physically fit and leading active lives and wishes to provide the students with expanded opportunities for access to alternative ways of meeting the physical education requirements. Education Codes 51210 and 51210.1 mandate not less than 200 minutes each 10 school days in grades 6-8; and not less than 400 minutes each 10 school days in grades 9 – 12 (for a total of 2 years).

The district's independent study option shall be substantially equivalent in quality and quantity to classroom instruction, thus enabling students enrolled in independent study to complete the district's adopted course of study within the customary time frame. Students in independent study shall have access to the same services and resources as are available to other students in the school.

The Superintendent or designee shall determine that the prospective independent study student understands and is prepared to meet the district's requirements for independent study. Independent study entails a commitment by both the parent/guardian and the student. As the student gets older, he/she assumes a greater portion of the responsibility involved. Independent study may be offered only to students who can achieve in this program as well as or better than they would in the regular classroom.

The Superintendent or designee shall ensure that a written independent study agreement, as prescribed by law, exists for each participating student. (Education Code 51747)

The Board recognizes that independent study may be used as an option to encourage students to remain in school. Teachers should carefully set the duration of independent study assignments, within the limits specified by the Board in order to help identify students falling behind in their work or in danger of failing or dropping out of school.

The written agreement shall specify the length of time in which each independent study assignment must be completed. Independent study assignments shall be no more than one week for all grade levels and types of program. However, when necessary based on the specific circumstances of the student's approved program, the Superintendent or designee may allow for a longer period of time between the date an assignment is made and when it is due, up to the termination date of the agreement.

~~To foster each student's success in independent study, the Board establishes the following maximum lengths of time which may elapse between the time an assignment is made and date by which the student must complete the assigned work shall be as follows:~~

- ~~1. For students in grades K-3: 1 week~~
- ~~2. For students in grades 4-8: 2 weeks~~
- ~~3. For students in grades 9-12, continuation and adult education: 3 weeks~~

~~When circumstances justify a longer time, the Superintendent or designee may extend the maximum length of an assignment to a period not to exceed eight weeks, pursuant to a written request with justification.~~

Supervising teachers should carefully set the duration of independent study assignments, within the limits specified above, and establish an appropriate schedule for student-teacher conferences in order to help identify students falling behind in their work or in danger of failing or dropping out of school. Except in unusual circumstances, it is expected that the supervising teacher will meet with each participating student at least once a week to discuss the student's progress.

When any student fails to complete consecutive independent study assignments, in a period of 15 school days, or misses two appointments with his/her supervising teacher without valid reasons, the Superintendent or designee shall conduct an evaluation to determine whether it is in the student's best interest to remain in independent study. Evaluation findings shall be kept in the student's permanent record.

The Superintendent or designee shall annually report to the Board the number of students participating in independent study, the average daily attendance (ADA) generated for apportionment purposes, the quality of these students' work as measured by standard indicators, and the number and proportion of independent study students who graduate or successfully complete independent study.

### **Home-Based Independent Study**

The Superintendent or designees shall encourage parents/guardians desiring to teach their children at home to have their children participate in independent study. Such participation allows continued contact and cooperation between the school system and the home-based student.

Students participating in Home-Based Independent Study shall be enrolled in the District's independent study program through their home school. Students who complete all requirements for high school graduation shall graduate from their home school.

Legal Reference:

EDUCATION CODE

17289 Exemption for facilities

41976.2 Independent study programs; adult education funding

42238 Revenue limits

44865 Qualifications for home teachers and teachers in special classes and schools; consent to assignment

46300-46300.6 Methods of computing ADA

47612.5 Independent study in charter schools

48204 Residency based on parent employment

48206.3 Home or hospital instruction; students with temporary disabilities

48220 Classes of children exempted

48340 Improvement of pupil attendance

48915 Expulsion; particular circumstances

48916.1 Educational program requirements for expelled students

48917 Suspension of expulsion order

51225.3 Requirements for high school graduation

51745-51749.3 Independent study programs

52206 Gifted and talented education; use of independent study to augment program

52522 Adult education alternative instructional delivery

52523 Adult education as supplement to high school curriculum; criteria

56026 Individuals with exceptional needs

58500-58512 Alternative schools and programs of choice

FAMILY CODE

6550 Authorization affidavits

CODE OF REGULATIONS, TITLE 5

11700-11703 Independent study

19819 State audit compliance

COURT DECISIONS

Modesto City Schools v. Education Audits Appeal Panel, (2004) 123 Cal.App.4th 1365

EDUCATION AUDIT APPEALS PANEL DECISIONS

Lucerne Valley Unified School District, Case No. 03-02 (2005)

MANAGEMENT RESOURCES

CDE PUBLICATIONS

Independent Study Operations Manual, 2000 edition

Elements of Exemplary Independent Study

Approaches to Satisfying No Child Left Behind Act of 2001 Teacher Requirements for Independent Study in Secondary Schools, January 28, 2010

WEB SITES

California Consortium for Independent Study: <http://www.ccis.org>

California Department of Education, Independent Study: <http://www.cde.ca.gov/sp/eo/is>

Education Audit Appeals Panel: <http://www.eaap.ca.gov>

**Policy SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT**

**adopted: January 7, 1999 Santa Monica, California**

**revised: August 19, 2010**

TO: BOARD OF EDUCATION  
FROM: TIM CUNEO / CHIUNG-SALLY CHOU  
RE: CONSIDER REVISING BP 6162.5 – STUDENT ASSESSMENT

DISCUSSION  
01/13/11  
Postponed  
from 01/13/11

DISCUSSION ITEM NO. D.07

It is recommended that the Board of Education consider revising BP 6162.5 – Student Assessment.

COMMENTS: CSBA is recommending this policy updated to address possible uses of student assessment data, including new law (SBX5 1), which authorizes the use of the California Longitudinal Pupil Achievement Data System in staff evaluations. Policy also adds material on the use of multiple measures, disaggregation of data, test validity, proper test administration, professional development, and release of the individual record of accomplishment.

Attached:

- BP 6162.5 – Student Assessment

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*Mr. Mechur suggested staff ask SMMCTA to review the language changes before it comes back for action. Mr. Cuneo said he was meeting with Mr. Keiley next week and would ask about SMMCTA's concerns.*

*This will return for board approval at a future meeting.*

**STUDENT ASSESSMENT**

The Board of Education believes that the primary goal of student assessments ~~should~~ shall be to help students, parents/guardians and teachers identify individual student's academic accomplishments, progress and areas needing improvement in order to enhance teaching and learning.

The Superintendent or designee shall ensure that assessments are conducted for purposes of determining students' eligibility for and appropriate placement in district programs, need for supplemental instruction and eligibility for graduation.

The Board desires to use a variety of evaluation measures to reach the above-stated goal. To have validity, tests must correspond to the material that is being taught and reliably measure the extent to which students meet specified standards of achievement. As appropriate, assessment results shall be disaggregated by student subgroup, classroom, grade level, or school site to allow for critical analysis of student needs.

In selecting or developing a district assessment, the Superintendent or designee shall examine evidence of its reliability, its validity for the intended purpose and for various student populations, and the extent to which it corresponds to the material that is being taught.

The Superintendent or designee shall ensure that assessments are administered in accordance with law and the test publisher's directions and that test administration procedures are fair and equitable for all students.

The Superintendent or designee shall provide professional development to assist teachers and paraprofessionals in interpreting and using assessment data to improve student performance and the instructional program.

The effectiveness of the schools, teachers and district shall be evaluated in part on the basis of these student assessments.

When districtwide and school-level results of student assessments are published, the Superintendent or designee may provide supplementary information to assist parents/guardians and the local community in interpreting test results and evaluating school performance.

**Individual Record of Accomplishment**

The Superintendent or designee shall ensure that each student, by the end of grade 12, has an individual record of accomplishment that includes the following: (Education Code [60607](#))

1. The results of the achievement test administered under the Standardized Testing and Reporting program pursuant to Education Code [60640-60647](#)
2. The results of any end-of-course examinations taken
3. The results of any vocational education certification examinations taken

No individual record of accomplishment shall be released to any person, other than the student's parent/guardian or a teacher, counselor, or administrator directly involved with the student, without the written consent of the student's parent/guardian, or the student if he/she is an adult or emancipated minor. The student or his/her parent/guardian may authorize the release of the record of accomplishment to a postsecondary educational institution for the purposes of credit, placement, or admission. (Education Code 60607)

Legal Reference:

EDUCATION CODE

313 Assessment of English language development

10600-10610 California Education Information System

44660-44665 Evaluation and assessment of performance of certificated employees (Stull Act)

51041 Evaluation of educational program

51450-51455 Golden State Seal Merit Diploma

60600-60649 Assessment of academic achievement

60640-60649 Standardized Testing and Reporting Program

60800 Physical fitness testing

60810-60812 Assessment of English language development

60850-60859 High school exit examination

60900 California Longitudinal Pupil Achievement Data System

CODE OF REGULATIONS, TITLE 5

850-870 Standardized Testing and Reporting program

880-901 Designated primary language test

1200-1225 High School Exit Examination

UNITED STATES CODE, TITLE 20

9622 National Assessment of Educational Progress

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Key Elements of Testing, 2004

U.S. DEPARTMENT OF EDUCATION PUBLICATIONS

Teachers' Use of Student data Systems to Improve Instruction, 2007

CSBA: <http://www.csba.org>

California Department of Education, Testing and Accountability: <http://www.cde.ca.gov/ta>

Educational Testing Service: <http://www.ets.org>

U.S. Department of Education: <http://www.ed.gov>

CDE PROGRAM ADVISORIES

Students with Disabilities: Guidelines for Testing the California Standardized Testing and Reporting Program

0327.86 Reporting norm-referenced standardized achievement test scores to parents

CSBA ADVISORIES

0306.01 California Assessment Update

0313.00 Districts must ensure that all required student data is submitted to the publisher, or face financial penalty #00-01

U.S. DEPARTMENT OF EDUCATION, OFFICE FOR CIVIL RIGHTS PUBLICATIONS

The Use of Tests as Part of High-Stakes Decision-Making for Students: A Resource Guide for Educators and Policy-Makers, December 2001

WEB SITES

CDE: <http://www.cde.ca.gov>

CSBA: <http://www.csba.org>

U.S. Department of Education, Office for Civil Rights: <http://www.ed.gov/about/offices/list/ocr/index.html>

**Policy SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT  
adopted: August 19, 2009 Santa Monica, California**

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## **INFORMATION ITEMS**

TO: BOARD OF EDUCATION

INFORMATION

02/03/11

FROM: TIM CUNEO / CHIUNG-SALLY CHOU / PEGGY HARRIS

RE: SUPPLEMENTAL TEXTBOOKS

INFORMATION ITEM NO. I.01

It is recommended that the textbooks listed below be adopted for the Santa Monica-Malibu Unified School District.

COMMENT: In accordance with the Board of Education policy, the textbooks(s) listed below will be on public display for the next two weeks in the Educational Services Department at 1638 – 17<sup>th</sup> Street, Santa Monica, CA 90404

**Colibri**, by Ann Cameron for Spanish Literature Immersion, grade 8 at John Adams Middle School.  
Adoption requested by Eliana O'Keefe.

**La Ciudad de las Bestias**, by Isael Allende for Spanish Literature Immersion, grade 8 at John Adams Middle School.  
Adoption requested by Eliana O'Keefe.

**La Travesia**, by Rodolfo G. Otero for Spanish Literature Immersion, grade 7 at John Adams Middle School.  
Adoption requested by Eliana O'Keefe.

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## **ATTACHMENTS**

ATTACHED ARE THE FOLLOWING DOCUMENTS:

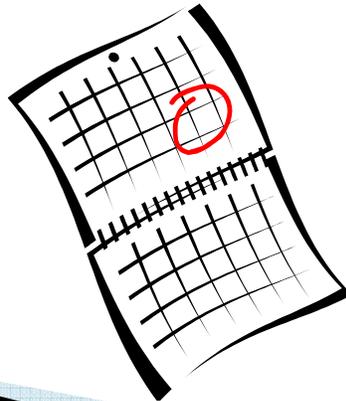
- Presentation: "SMMCTA" (*associated with Communications in the Table of Contents*)
- Presentation: "Budget Presentation: February 3, 2011" (*associated with Item No. A.30*)
- Presentation: "RTI" (*associated with Item No. D.01*)
- Presentation: "Enrollment Forecast Report 2011, Presented by DecisionInsite" (*associated with Item No. D.02*)
- Presentation: "Staffing 2011-12" (*associated with Item No. D.03*)

# SMMCTA

Board of Education meeting February 3, 2011

## Calendar

- ▶ The Board of Director's have signed off on the Calendar MOU which is before you tonight, 2011-2012 and 2012-2013.



## Nurse Clerks



- ▶ As you are aware, school nurses are part of the SMMCTA bargaining unit. Adding Health Clerks to our district to support our nurses in providing health care services to our students is a goal our Association will work with you on. On the other hand, replacing school nurses with health clerks is not something our Association will agree to. We look forward to learning more from your discussion tonight.

## Membership Survey

- ▶ We are in the process of compiling the results of our comprehensive membership survey. We look forward to sharing the results in the future.



## One insight from the survey so far:

- ▶ Teacher job satisfaction is dramatically impacted by their working relationship and the support they receive from their site administrator.



## Survey Monkey

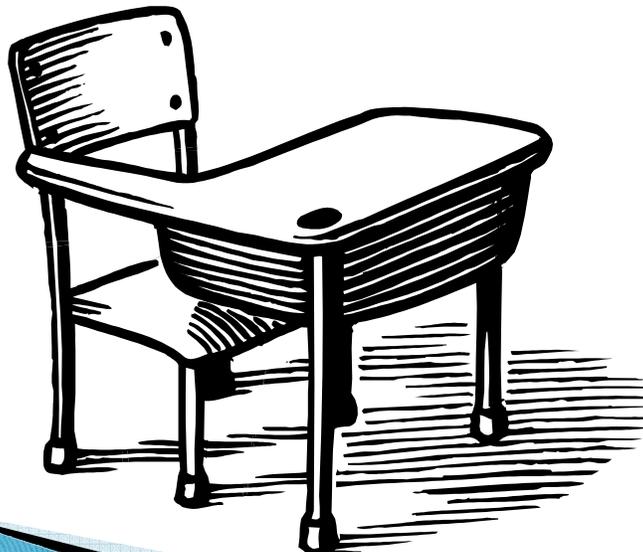
SMMCTA Membership Survey-Fall 2010		SurveyMonkey				
Having a supportive site administrator is very important to you and your level of job satisfaction:						
	Strongly Agree	Somewhat Agree	Somewhat disagree	Strongly Disagree	Rating Average	Response Count
Having a supportive site administrator is very important to you and your level of job satisfaction:	90.2% (175)	8.2% (16)	0.5% (1)	1.0% (2)	1.12	194
	answered question					194
	skipped question					2

## Education Reform

- ▶ As national and state officials continue to explore school reform initiatives, SMMCTA leaders are reading and educating ourselves about the myriad of topics, including changes to the teacher evaluation process. We believe it is important for everyone interested in schools and "reforms" to be well educated on the topics and not simply rely on the mainstream media.

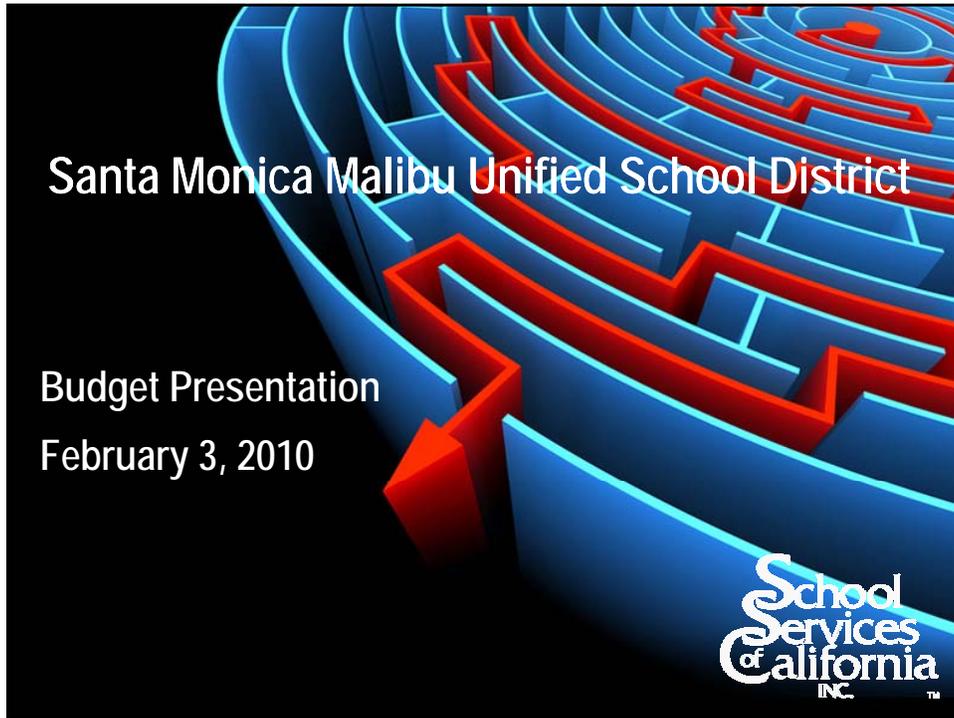


## Teacher Union Reform Network



## TURN

- ▶ Established more than a decade ago by Rochester Teachers Association President Adam Urbanski.
- ▶ Committed to developing collaborative labor/management relationships.
- ▶ Focus on improving student achievement, teacher quality and meaningful school reform.
- ▶ TURN has established "regional" satellite groups.
- ▶ SMMCTA has been invited to be part of the founding group of the California TURN group.



Santa Monica Malibu Unified School District

Budget Presentation  
February 3, 2010

School Services of California INC.™



The Governor's Proposals for 2011-12

- So, how does the Governor propose to dig the state out of this economic quagmire?
  - Cuts – lots of them
    - But with the acknowledgement that education has already taken more than its fair share of cuts
  - Realignment
    - To restore local control of service delivery and save the state money
  - Continuation of taxes
    - Temporary taxes would be extended by five years
- Basically the Governor has two plans:
  - If the taxes are extended, the cuts are as budgeted in January
    - Education would be flat funded for 2011-12
  - If the taxes are not extended, an estimated additional \$9 billion in cuts would be needed, including large cuts to education

## Proposition 98 and The Education Budget



- Because of suspension, Proposition 98 is not a factor in 2010-11, except for marking the maintenance factor
- For 2011-12, there is no proposal to suspend Proposition 98
  - But if the temporary taxes are not extended, Proposition 98 drops by \$2.3 billion
  - And the Governor indicates he expects education to take that hit
  - Additionally, another \$6 billion in solutions would need to be found
- With extension of taxes education is flat-funded for 2011-12
  - No midyear cuts are proposed, so we keep the funding level in the enacted 2010-11 Budget through 2011-12
- Mandates are funded to the tune of \$89 million
- The maintenance factor, to be collected in some future "good year," continues to grow

## California's Economic Outlook



- California's economy was hit hard during the recession
  - Subprime loans and the collapse of housing led the downturn
  - The state's 12.4% unemployment rate is the third highest in the nation
    - Since the employment peak, the state has lost 1.3 million jobs
    - Construction employment was hit hardest
- UCLA says the state is well positioned for the recovery
  - UCLA identifies education, health care, exports, and technology as leading the way
    - Regional differences: Coastal cities will thrive, while the Inland Empire and Central Valley will struggle
- The Governor's Budget, however, expects the labor market to be a continuing challenge
  - Payroll employment is not projected to reach prerecession levels until 2016, eight years from the beginning of the recession

## Risks to the Budget Proposal



- Flat funding for K-12 education is dependent upon voters approving the extension of the current temporary taxes
  - The Legislature must place this proposal on the ballot, requiring two-thirds vote in each house
    - Two Republicans in each house must agree – will be a tough sell!
  - Voters may turn this down even if it gets on the ballot
- Legislature must approve shifting special funds (Proposition 63 for mental health and Proposition 10 for First 5 Program)
  - Two-thirds vote is required
- The Legislature must approve the local government realignment proposal and place the tax extension proposals on the ballot to pay for realignment

## Budget Contingency Plan



- The Governor's Budget assumes that the temporary taxes are extended by the voters for five more years
- The Budget also proposes that additional reductions be made in the event that the tax extensions are not approved
- This leaves schools in a position of needing at least two plans
  - Option 1 – flat funding – continues the funding level contained in the enacted Budget for 2010-11 into 2011-12
  - Option 2 – a \$2 billion reduction in funding – results in a loss of about \$330 per ADA for the average district
  - Districts will need to plan for both eventualities until the fate of the tax extensions is determined
- Additionally, economic changes between now and enactment of the 2011-12 Budget could also cause a revision, up or down

## K-12 Education Took Biggest Cuts



General Fund Expenditures by Major Program Area

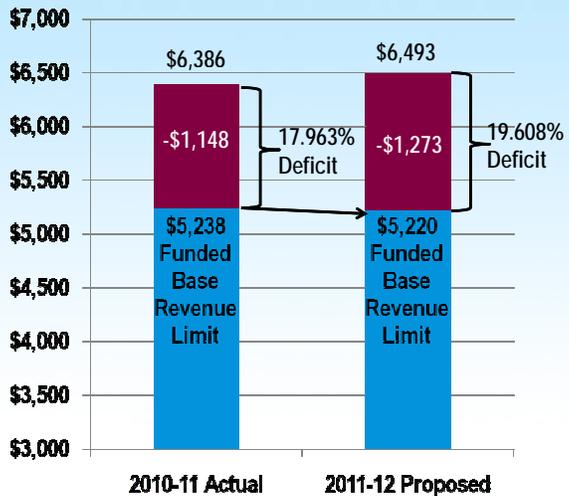
	Dollars in Billions				% Change 2007-08 to 2010-11
	2007-08	2008-09	2009-10	2010-11	
K-12 Education	\$42.5	\$35.5	\$34.6	\$36.3	<14.5%>
Higher Education	\$11.8	\$11.7	\$10.6	\$11.6	<1.4%>
Health and Human Services	\$29.7	\$30.9	\$25.0	\$27.0	<9.3%>
Corrections and Rehabilitation	\$10.2	\$10.3	\$8.2	\$9.3	<9.0%>
Natural Resources	\$1.9	\$2.0	\$1.9	\$2.0	8.3%

Source: 2011-12 Governor's Budget Summary

## Proposed 2011-12 Funding vs. 2010-11 Enacted Budget



- The Governor's Budget does not fund the 1.67% estimated COLA (\$107 for unified districts)
- The funded base revenue limit drops approximately \$19 per ADA from the 2010-11 level



### 2011-12 K-12 Revenue Limits – Example



	Average Unified District for 2011-12	Base Revenue Limit per ADA (A)	Proration Factor (B)	Funded Base Revenue Limit (C) = (A) x (B)
1.	2010-11 Base Revenue Limit	6445.84	0.82037*	5287.97
2.	2011-12 COLA per ADA	107.00	-	-
3.	2011-12 Base Revenue Limit	6552.84	0.80392**	5267.96
4.	Dollar Change			(20.01)
5.	Percentage Change			(.38%)
6.	Per ADA Reduction If Tax Extension Fails			(330.00)
7.	Net Funded Revenue if Tax Extension Fails			4937.96
8.	Percentage Change (Line			(6.62%)

### District Multi Year Budget – Based on Governor's 2011-12 Budget Proposals



	2010-11	2011-12	2012-13	2013-14
Beginning Fund Balance	16,784,025	15,440,337	12,715,490	9,266,865
Revenues	73,594,534	76,946,925	78,439,846	80,302,994
Expenditures	74,638,221	79,671,773	81,888,471	83,662,198
+/- Revenues to Expenses	(1,043,687)	(2,724,848)	(3,448,625)	(5,251,010)
Ending Fund Balance Best Case - 1	15,740,337	12,715,490	9,266,865	5,907,661
Loss if Tax Extension Fails		(3,637,649)	(3,637,649)	(3,637,649)
Ending Fund Balance Tax Extension Fails - 2	15,740,337	9,238,591	2,311,165	(4,525,836)
Another \$300 /ADA Reduction		(3,300,000)	(3,300,000)	(3,300,000)
Ending Fund Balance Worst (we hope) Case - 3	15,740,337	5,938,591	(4,288,835)	(14,425,836)

## Key Budget Assumptions



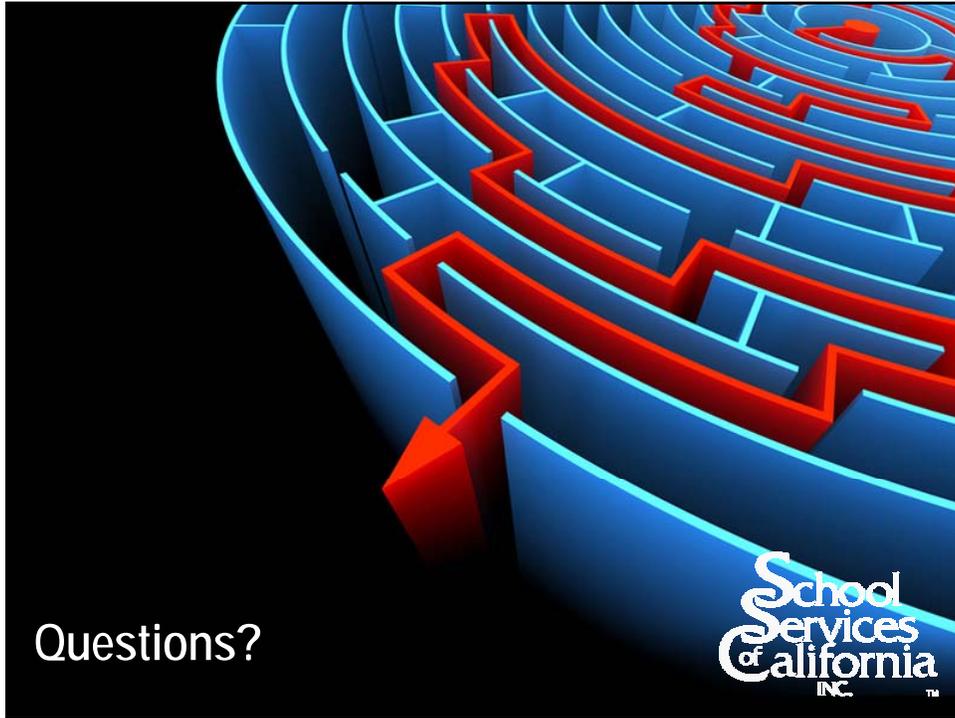
- Following are key budget assumptions for 2011-12:

ADA	11,104 ADA	Step and Column	1.5%
COLA	\$107/ADA	Health and Welfare	5%
Deficit	19.608%	Furlough Days	End 2011-12
Measure R	10.7 million	Summer School	Funded through Gen Fund
Prop Y and YY	6.0 million	Reserve Level	3.0%
Other Local	11.4 million	Federal Jobs \$\$	None
Staffing Levels		Save Our Schools	None
K	23:1	State Flexibility	Ends
1-3	25:1	175 Instructional Days	2012-13
4-5	30:1	K-3 CSR	2013-14
4-5 Title 1	27:1	Tier III	2014-15
6-12	35:1		
6-8 JAMS	33:1		

## Next Steps

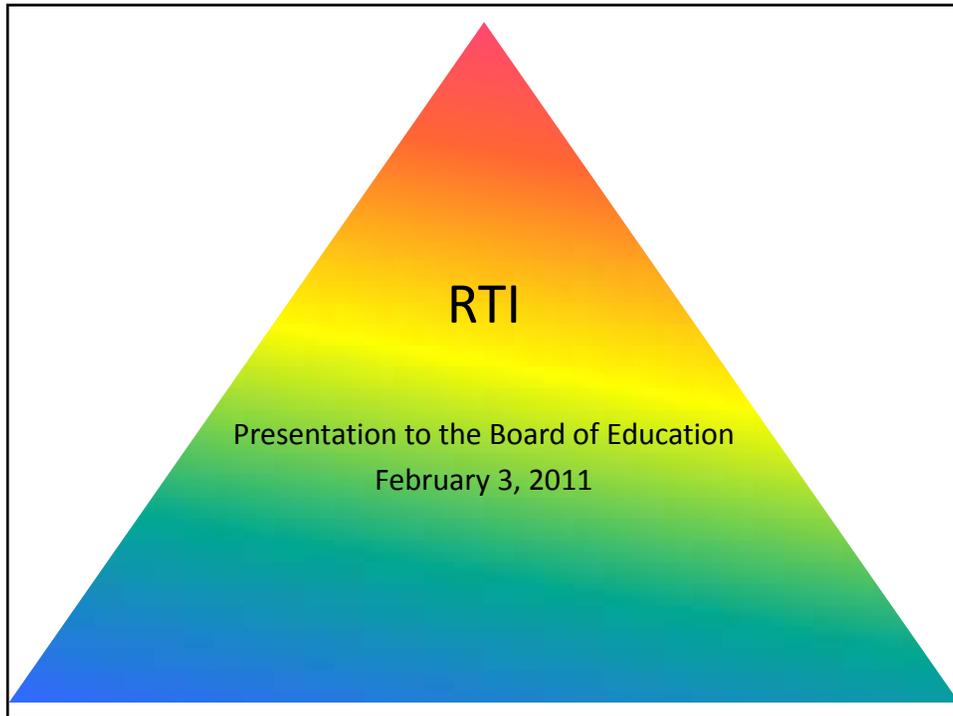


- Balanced budget must be adopted by district prior to June 30, 2011
  - State Budget will most likely not be in place by then
- Developing the budget requires:
  - Clarifying assumptions
    - How much revenue?
    - How will expenditures change?
- Once the State Budget is adopted, the district makes adjustments to its budget within 45 days



Questions?

School  
Services  
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## Objectives

- Develop shared understanding of RTI
- Discuss SMMUSD's current status with RTI
- Identify the challenges with RTI
- Outline next steps for RTI

## RTI

Response to Intervention (RTI) is an education model that promotes early identification of students who may be at risk for learning difficulties, along with providing high-quality instruction and intervention matched to student needs.

RTI involves tiers of increasingly intense levels of service.

Progress is monitored frequently and performance data is used to inform educational decisions.

## Shared Vocabulary

- **Intervention**—in RTI the word *intervention* refers to the instructional practice being implemented
- **Response**--The response refers to students' response to the *intervention* (instruction) as measured by regular assessment
- We modify the *intervention* (instruction) based on the students' needs, as indicated by assessment data:
  - screening/benchmark
  - progress monitoring
  - diagnostic

## RTI Goals

- Research-Based Instruction
- Early Identification
- Targeted Interventions (Instruction)
- Ongoing Progress Monitoring (Assessment)
- Increasingly Intensive Tiers
- Improved Confidence in Identification for Special Education

## RTI & Special Education

- RTI is an instructional framework to organize instruction and assessment in the general education classroom.
- SMMUSD currently uses the basic assessment process defined by the California Department of Education to identify students who require special education services.
- RTI is a powerful tool for preventing students who don't have learning disabilities from being identified for special education services.
- Although one of the potential outcomes of RTI is to replace the discrepancy model for identifying students for special education, most districts that implement RTI use both RTI data and the basic assessment process to identify children for special education.
- RTI data is useful in improving instruction in the general education classroom, as well as contributing to the data needed to identify students who need special education services.

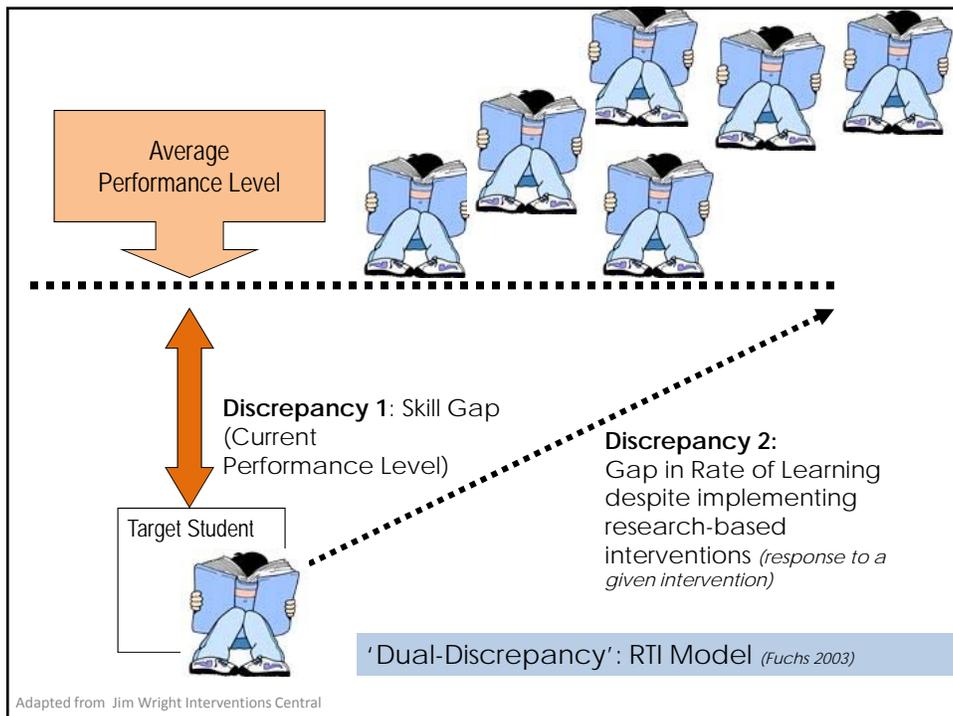
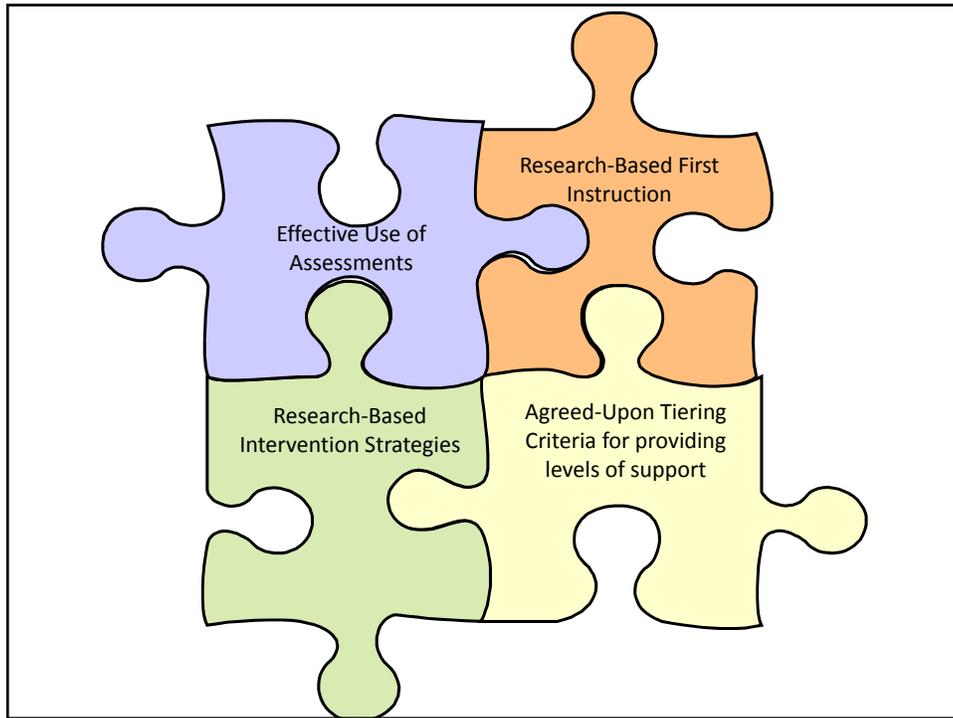
## RTI Today

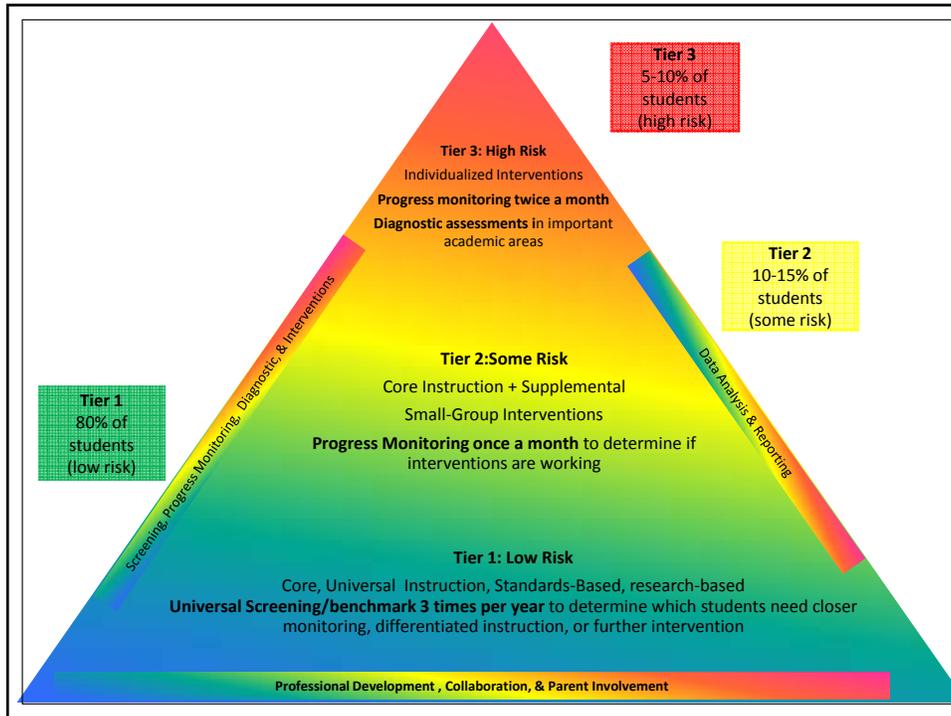
Most teachers and schools use the principles of RTI to meet students' needs. The current version of RTI is new because it mandates:

- researched-based instruction
- assessment of academic progress
- **a systematic, collaborative process for implementation of all components**

## RtI<sup>2</sup>:California's Definition

- California has expanded the notion of RtI<sup>2</sup> to communicate the full spectrum of instruction, from general core to supplemental or intensive, to meet the academic and behavioral needs of students.
- RtI<sup>2</sup> integrates resources from general education, categorical programs, and special education through a comprehensive system of core instruction and interventions to benefit every student.





## Tier 1: Universal Instruction generally 80%-90% of students

**Instruction/Intervention:**

- Universal classroom instruction, core program, researched-based instructional strategies and supports that help students learn the material
- Students who remain in the category are identified as *low risk* on screening/benchmark assessments
- Includes differentiated instructional practices and interventions provided to students in the universal classroom setting



**Assessment:**  
Students screened (at benchmark times) at least three times per year.

## Tier 2: Strategic, Small-Group Intervention generally 10-15% of Students

- Targeted intervention for students not responding to universal instruction and/or identified as *some risk*, based on universal screening/benchmark assessments
- Delivered in small groups of 4-6. Intervention lasts for an agreed-upon amount of time per week and number of weeks. Typically this ranges from 20 to 40 minutes, three to five days a week during one grading period.
- State-adopted reading/language arts instructional materials provide additional and strategies designed to bring students up to grade level.
- The interventions are designed to be rapid and highly efficient.
- May or may not include a published intervention program



### Assessment

**Students progress monitored at agreed upon intervals, generally at least once per month.**

## Tier 3: Intensive, Individual Intervention generally 5-10% of Students

### Instruction/Intervention:

- Targeted intervention for students not responding to universal instruction, tier 2 interventions and/or identified as *high risk* on screening/benchmark assessments (classroom)—typically, students who are two years or more below grade level
- Usually involve additional class periods and require special scheduling strategies to provide the time needed to get the students to grade level
- The state does have some recommended intensive intervention programs for grades 4-8.
- Students who do not respond to the targeted interventions are considered for eligibility for special education



### Assessment:

- **Students progress monitored at more frequent agreed-upon intervals, generally at least twice per month.**
- **Students given diagnostic assessments to further pinpoint learning needs and to determine special education referral.**

## RTI<sup>2</sup> Assessment Lens

RTI<sup>2</sup> calls for a subtle shift from using assessment to reveal something wrong with the student--

- ***to using assessment to pinpoint the most effective instructional practices***

RTI<sup>2</sup> also calls for developing plans:

- to operationalize these practices
- and implement them systematically



## Assessment Types

An effective instructional program should include the following kinds of assessment:

- Screening/Benchmark
- Progress Monitoring
- Diagnostic
- Outcome/Summative
- Informal



Some assessment tools and instruments can be used for multiple purposes.

# Assessment within RTI<sup>2</sup>

Within the RTI<sup>2</sup> model, these types of assessments are used to establish tiering criteria for students.

- **Screening/Benchmark** - measures whether students have reached expected learning targets by the expected time.
- **Progress Monitoring** - reveals whether or not instruction is producing the desired results.
- **Diagnostic** - pinpoints learning needs for students who screen far below the expected learning target by the expected time and/or who are not responding to tier 3 interventions



# Curriculum-Based Measures

*Screening & Progress Monitoring*

Student Copy Form 1-4

Spot was four months old when he went to live with his new family. He was so excited. Everything was new to him. His new owners came to get him in their car. They put a dog collar around his neck. They snapped a leash onto the collar. At first, Spot was not sure what to do. He felt the collar put on his neck. He tried to pull back against it. Finally, he jumped forward. The collar stopped pulling on his neck. Spot soon learned that what he felt the collar put, he needed to never. He wanted to show his new owners he was happy. He had learned how to lead.

Then Spot saw the first car he had ever seen. It looked like a girl. He was a very afraid puppy, and the car looked like a giant monster to him. Spot was afraid. He barked and barked. His new owners smiled. They thought it was funny that he did not know about cars. After a while, the woman got down on the ground. She tried to show Spot that he did not need to be afraid. She petted him, and she snuggled him in her lap. Then she touched the car with one hand. Spot saw that the monster did not hurt the lady. He stopped barking and started wagging his tail. The people smiled again. They were proud of Spot. He had learned not to be afraid of cars. Spot's new family took him home. They showed him his new house.

WCPM on a grade level passage to determine oral reading fluency

Assessment for 2000 Comprehension Procedures 901 - Grade 2 Answer Key

0	3	9	8	2	6
+2	+2	+9	+8	+2	+6
-2	8	18	12	8	2
0	645	12	91	452	37
+4	+768	-6	+44	+501	+42
8	1231	8	132	883	76
0	0	0	0	0	0
35	13	18	808	44	41
+327	-5	+326	+127	-24	-15
816	7	847	866	30	28
0	0	0	0	0	0
0	9	16	765	640	620
+4	+10	-2	+65	+480	-122
17	14	14	866	1779	1317
0	0	0	0	0	0
10	10	5	107	8	83
+33	-5	+5	-44	+1	-85
80	18	12	43	8	2

grade-level computational problems for 2-4 minutes

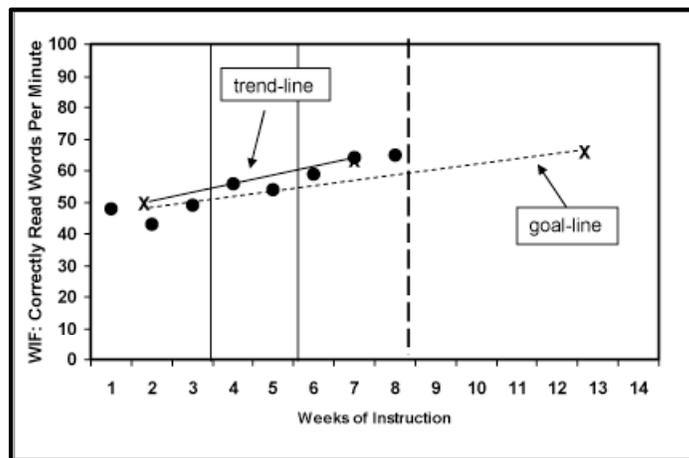
Norms for 'typical' growth are derived from a research sample, published, and applied by schools to their own student populations.

**2006 Hasbrouck & Tindal Oral Reading Fluency Data**

Grade	Percentile	Fall WCPM*	Winter WCPM*	Spring WCPM*	Avg. Weekly Improvement**
1	90		81	111	1.9
	75		47	82	2.2
	50		23	53	1.9
	25		12	28	1.0
2	90	106	125	142	1.1
	75	79	100	117	1.2
	50	51	72	89	1.2
	25	25	42	61	1.1
3	90	128	146	162	1.1
	75	99	120	137	1.2
	50	71	92	107	1.1
	25	44	62	78	1.1
4	90	145	166	180	1.1
	75	119	139	152	1.0
	50	94	112	123	0.9
	25	68	87	98	0.9
5	90	166	182	194	0.9
	75	139	156	168	0.9
	50	110	127	139	0.9
	25	85	99	109	0.8
6	90	177	195	204	0.8
	75	153	167	177	0.8
	50	127	140	150	0.7
	25	98	111	122	0.8
7	90	180	195	202	0.7
	75	156	165	177	0.7
	50	128	136	150	0.7
	25	102	109	123	0.7
8	90	185	199	199	0.4
	75	161	177	177	0.5
	50	133	151	151	0.6
	25	106	124	124	0.6
	10	77	97	97	0.6

\*WCPM = Words Correct Per Minute \*\*Average words per week growth

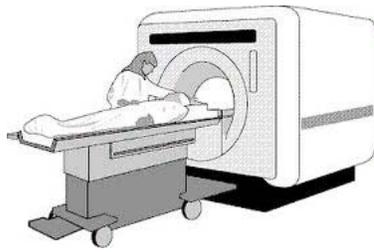
## Progress



## Screening/Progress Monitoring

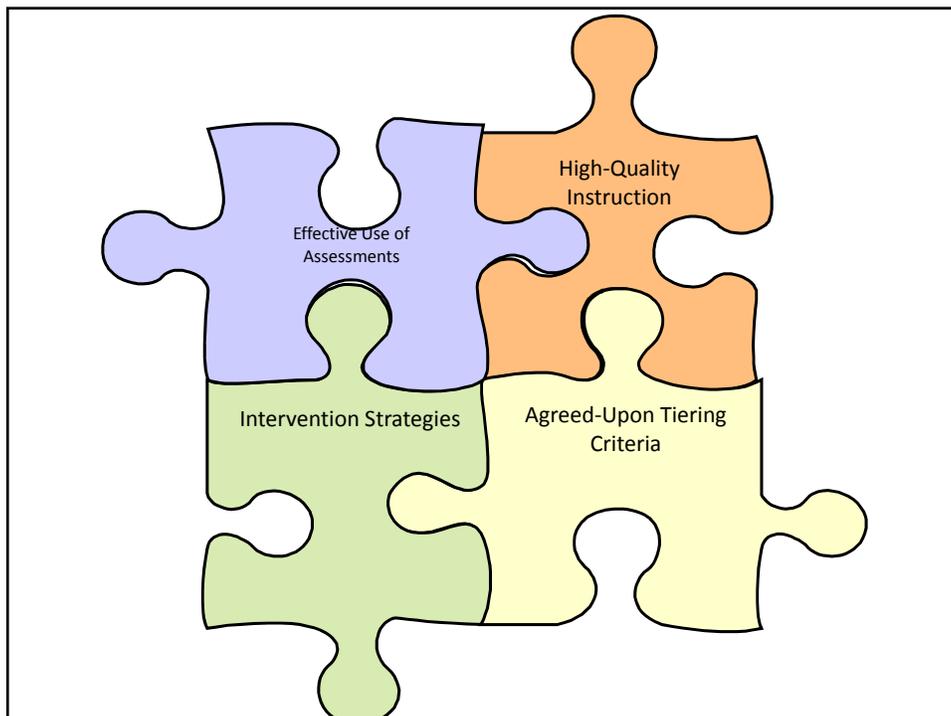
- How do you tell if a cake is done?
- Will the toothpick tell you if it tastes good?
- **Screening/Benchmark** and **Progress monitoring** measures are indicators of academic growth toward a learning target.



Screening/Progress Monitoring	Diagnostic
<p><b>Check Up</b></p> <ul style="list-style-type: none"> <li>• Weight</li> <li>• Temperature</li> <li>• Blood Pressure</li> </ul> <div style="display: flex; justify-content: space-around; align-items: center; margin-top: 10px;">    </div>	<p><b>In Depth Testing</b></p> <p style="text-align: center;"><b>MRI</b></p> <div style="text-align: center; margin-top: 20px;">  </div>

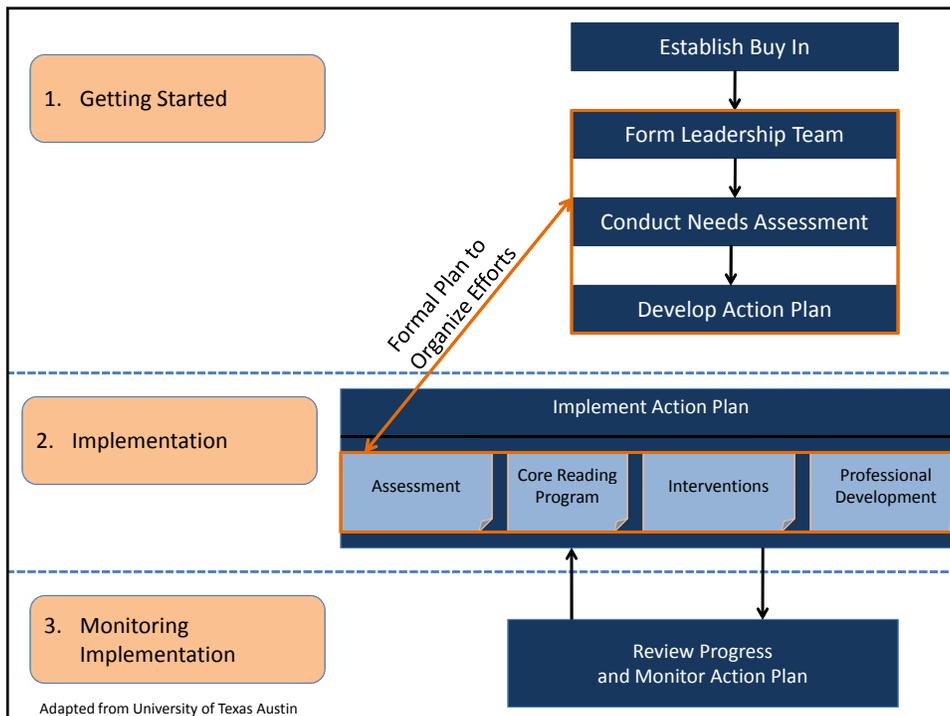
## Diagnostic Assessments

- Relatively lengthy assessments that provide an in-depth, reliable assessment of targeted skills
- Define a student's weaknesses and strengths with critical skills
- Are individually or group administered to students identified at risk by screening assessments
- Provide very specific and in-depth information that assists in delivering more strategically targeted instruction
- May also be used in addition to RTI data to establish eligibility for special education services if the RTI Team decides there is a need to do so based upon a student's unique case/needs



# Challenges

- Lack of clarity from the state regarding RTI timelines and expectations
- Clarifying misunderstandings about RTI
- Resources
  - Human
  - Financial

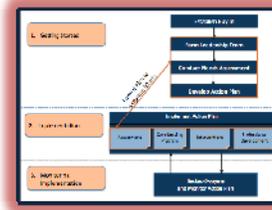


# Core (Tier 1) Instruction

The most important component of RTI is research-based first instruction

The core of Ed Services work is to support schools in delivering effective, research-based first instruction:

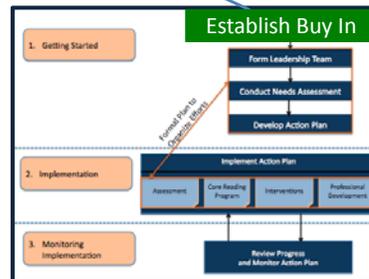
- Instructional Leadership Teams
- Writing Framework
- Reading Refresh
- Textbook Adoptions
- Curriculum Maps
- Instructional Leadership Team Work
- Professional Development
- etc.



# Establish Buy-In

Professional Development & Pilot Studies

- Principals
- Assistant Principals
- Individual Schools
- Reading Teachers
- Reading Language Arts Refresh Team
- Connections with Current Practices



## Assessment

### Current

- Administer common district assessments
- Use assessment data to guide instruction
- Pilot progress monitoring assessments with reading teachers and in individual schools

### Next Steps Needed

- Select progress monitoring tools
- Establish common tiering criteria
  - Either as a district
  - Or by individual school
- Pilot diagnostic assessments

### Current SMMUSD Reading Assessments *in an RTI Context*

Grade	Fall Screening/Benchmark	Winter Screening/Benchmark	Spring Benchmark & Outcome/Summative
Grade K	ELS Components Other	ELS Components Other	ELS Component
Grade 1	Spring ELS Fall LRPAC	Winter HM	Spring LRPAC
Grade 2	Spring LRPAC Fall LRPAC	Winter HM	Spring CST Spring HM
Grades 3-5	CST Spring HM	Winter HM	Spring HM
Grade 6	CST Spring Reading (potential)	Winter McDougal	Spring McDougal
Grades 7-8	Spring CST Reading (potentially)	Winter McDougal	Spring McDougal CST

WCPM on a grade level passage to determine oral reading fluency

## First Step: Experimentation & Research

Reading Teachers are Piloting Progress Monitoring Assessments

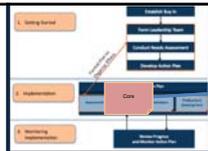
Grade	Fall Screening/Benchmark	Progress Monitoring Monthly	Winter Screening/Benchmark	Progress Monitoring Monthly	Spring Benchmark & Outcome/Summative
Grades 3-5	<ul style="list-style-type: none"> <li>•CST</li> <li>•Spring Core Reading Summative Assessment</li> </ul>	<ol style="list-style-type: none"> <li>1. Passage Reading</li> <li>2. Word Reading (opt)</li> </ol>	<ul style="list-style-type: none"> <li>•Winter Core Reading Program Assessment</li> </ul> <ol style="list-style-type: none"> <li>1. Passage Reading</li> <li>2. Word Reading (opt)</li> </ol>	<ol style="list-style-type: none"> <li>1. Passage Reading</li> <li>2. Word Reading (opt)</li> </ol>	<ul style="list-style-type: none"> <li>•CST</li> <li>•Spring Core Reading Program Assessment</li> </ul> <ol style="list-style-type: none"> <li>1. Passage Reading</li> <li>2. Word Reading (opt)</li> </ol>

## Progress Monitoring Schedule

Window	Assessment	Type	Students
<b>January 24-28</b>	<b>HM</b>	<b>Benchmark</b>	<b>All Students</b>
Feb 1-4	Passage Reading Word Reading (opt)	Progress Monitoring & Benchmark	Students who scored BB or Far BB on Jan. HM
March 1-4	Passage Reading Word Reading (opt)	Progress Monitoring	Students who scored BB or Far BB on Jan. HM
April 4-8	Passage Reading Word Reading (opt)	Progress Monitoring	Students who scored BB or Far BB on Jan. HM
May 2-5	Passage Reading Word Reading (opt)	Progress Monitoring	Students who scored BB or Far BB on Jan. HM
June 1-6	Passage Reading Word Reading	Progress Monitoring & Benchmark	Students who scored BB or Far BB on Jan. HM

## Cautions: Screening/Progress Monitoring

- Using results for a grade
- Using results to evaluate teachers
- Hyper-focus on those results that ends up limiting students' educational experiences
- Using results to label and or track children



## Core Reading Program

### Current

- Adopted Middle School Language Arts Program
- Refreshing elementary language arts curriculum
- Provide Professional Development

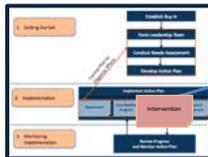
### Next Steps Needed

- Disseminate information about framework
- Provide support in implementing it
- Provide Professional Development

# Cautions: Core Program



- Assumption that a packaged program will meet all students needs in all situations
- Assumption that a core program offers no merit



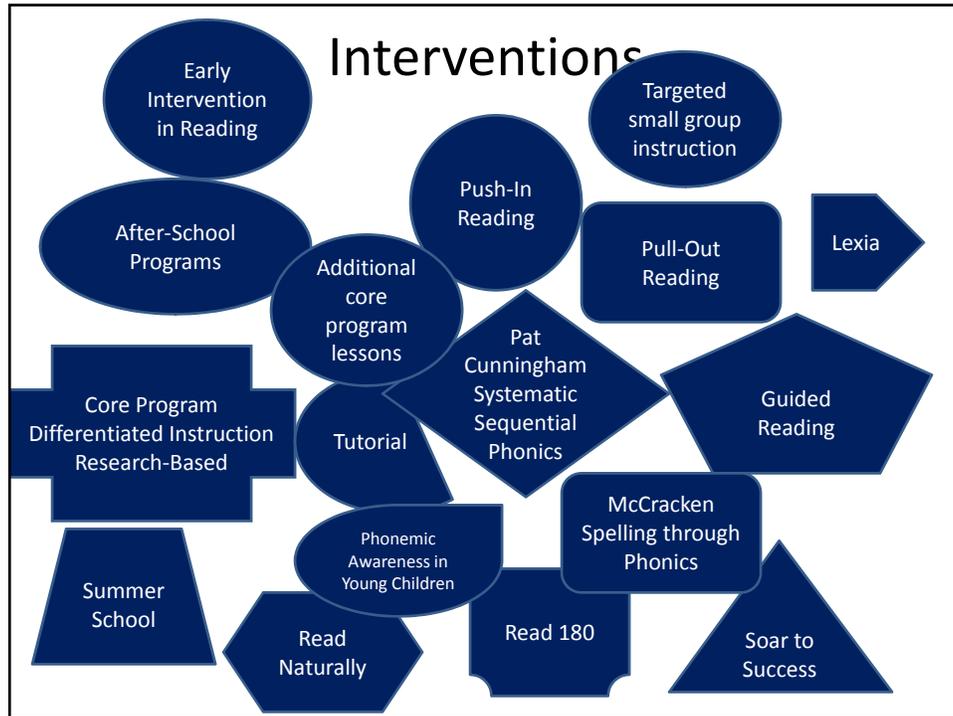
## Interventions Tier II and Tier III

### Current

- Compiled a summary of research on highly rated interventions
- Provide interventions at individual school level and at a district level (summer school)
- Interns trained in RTI principles working at individual schools to support providing interventions
- Pilot a research-based intervention program
- Provide Professional development

### Next Steps

- Develop guidelines for time and frequency of targeted interventions
- Develop guidelines for interventions in tiers 2 & 3
- Provide Professional Development

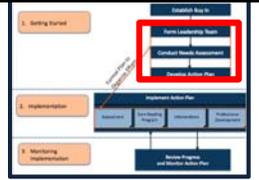


## Cautions: Interventions



- **Assumption:** we just need a program
- **Reality:** teachers need a toolkit of strategies and programs to meet the needs of struggling readers
- Not using clear and consistent guidelines to identify students to receive help
- Not using clear and consistent guidelines to identify whether or not the intervention is working

# Creating a District Vision



Our next step is to come to consensus regarding our district vision for RTI implementation. We will collaborate with teachers, principals Educational Services, Special Education to reflect on our current experimentation with RTI<sup>2</sup> components to answer the following questions:

- How are our current experimentations with RTI<sup>2</sup> components working?
- To which, level, if any, do we want to implement RTI<sup>2</sup> in SMMUSD?
- What resources we need to make this process work?

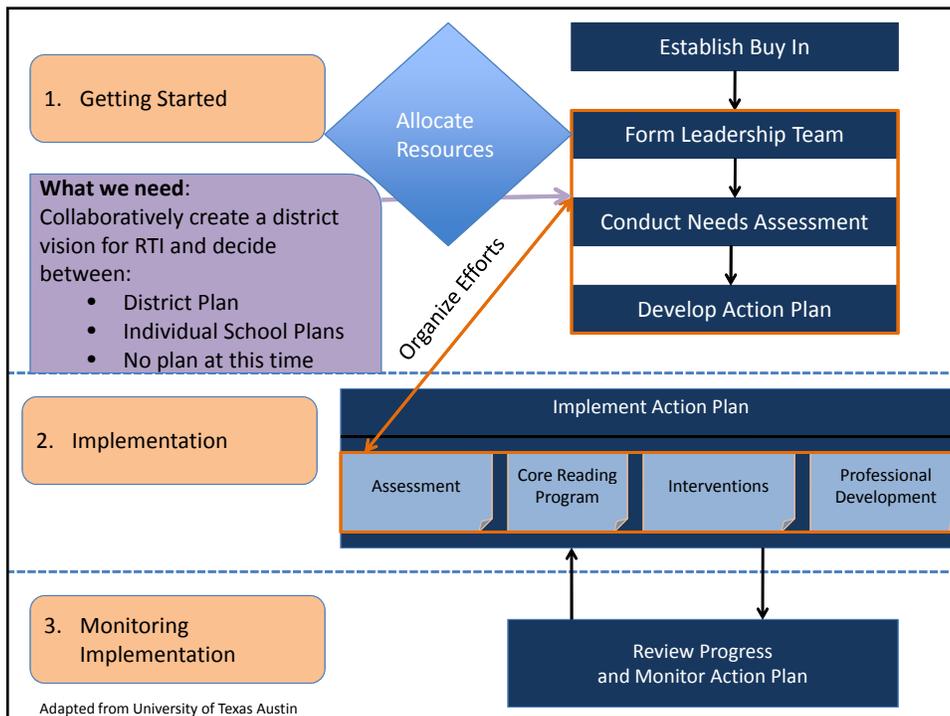
## Cautions: Organizing Efforts



- If we do not do this collaboratively, it will not work.
- If we do not have a general belief that it will help our students, it will not work.
- If we do not allocate the necessary human and fiscal resources to ensure effective implementation, it will not work.

## Next Steps Timeline

02/08/11	<b>Principal Meeting</b>	<p>Discuss the experiences of implementing components of RTI<sup>2</sup></p> <p>Discuss the pros and cons of implementing the RTI<sup>2</sup> framework</p>
2/24/11	<b>Language Arts Refresh Team Meeting</b>	Discuss assessments in depth
03/24/11	<b>Reading Teacher Meeting</b>	Share experiences of piloting progress monitoring assessments



## RTI Resources

California Department of Education  
<http://www.cde.ca.gov/ci/cr/ri/rtiresources.asp>

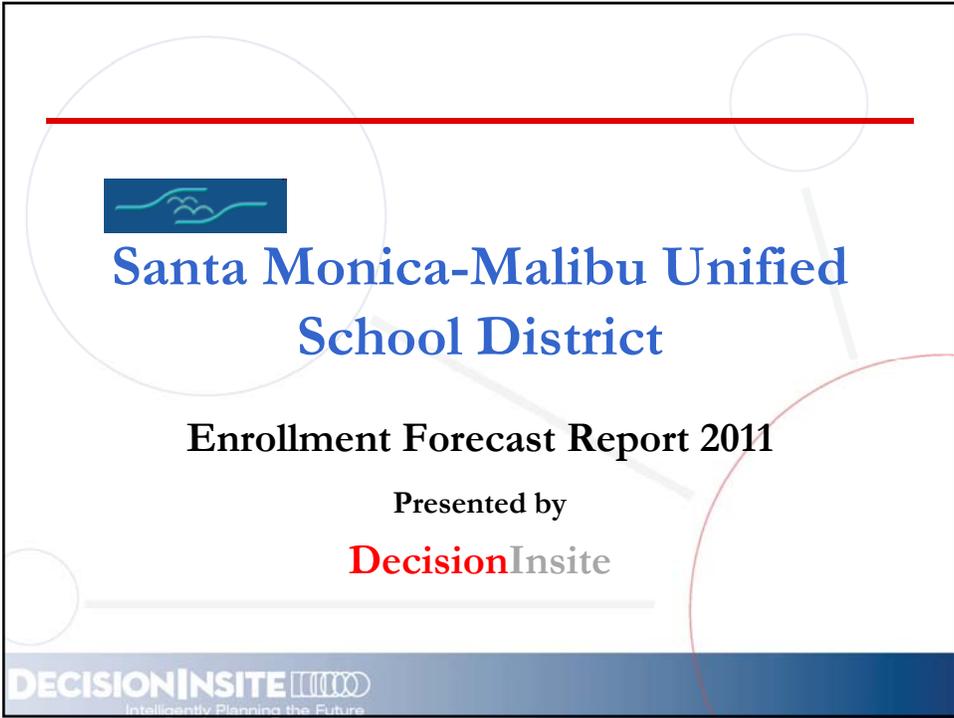
What Works Clearinghouse  
<http://ies.ed.gov/ncee/wwc/>

Florida Center for Reading Research  
<http://www.fcrr.org>

Promising Practices Network  
<http://www.promisingpractices.net>

National Center on Response to Intervention  
<http://www.rti4success.org>

The Iris Center Vanderbilt University  
<http://www.iriscenter.com/>



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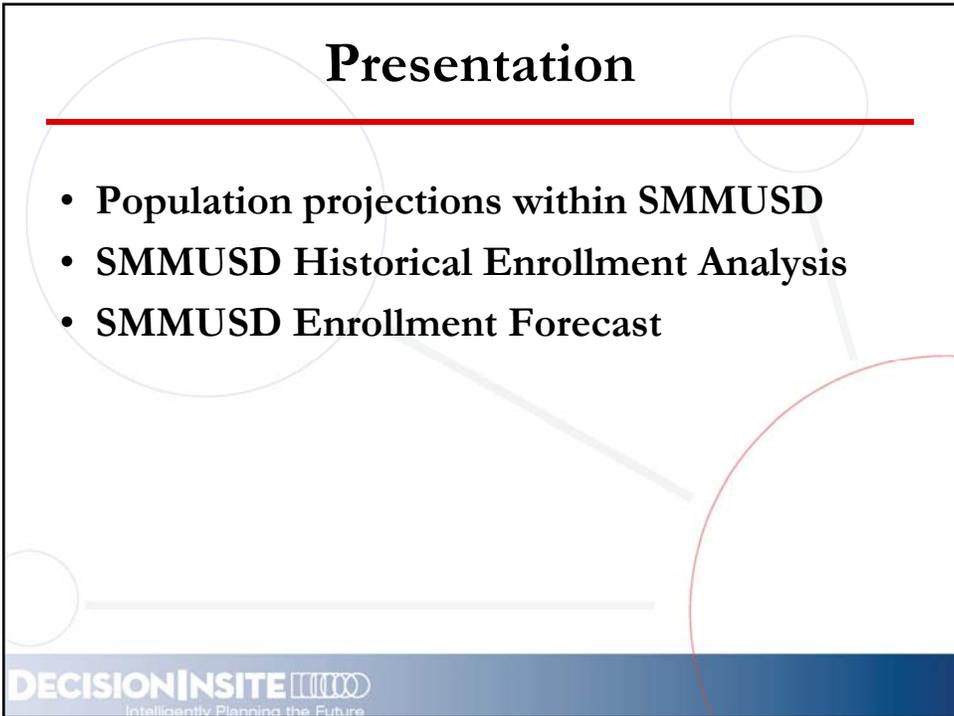
**Santa Monica-Malibu Unified  
School District**

**Enrollment Forecast Report 2011**

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**Presentation**

- **Population projections within SMMUSD**
- **SMMUSD Historical Enrollment Analysis**
- **SMMUSD Enrollment Forecast**



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# SMMUSD

## Selected Community Demographic Trends

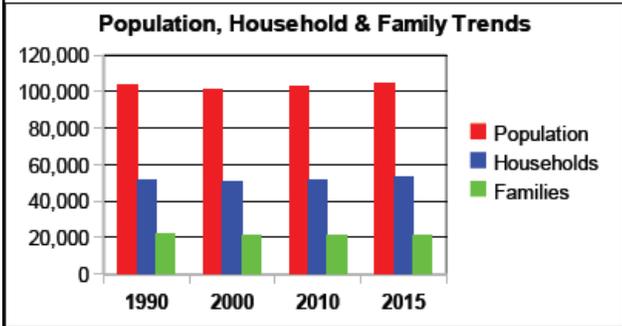


The slide features a large red horizontal line at the top. The background is white with faint, light blue circular and line graphics. The text is centered in a black serif font.

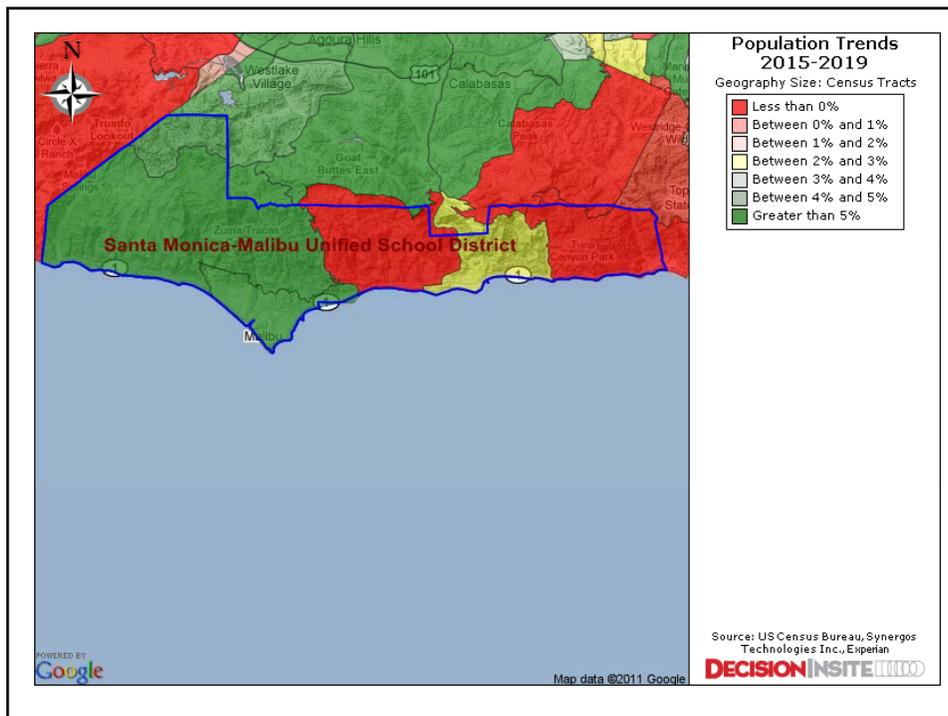
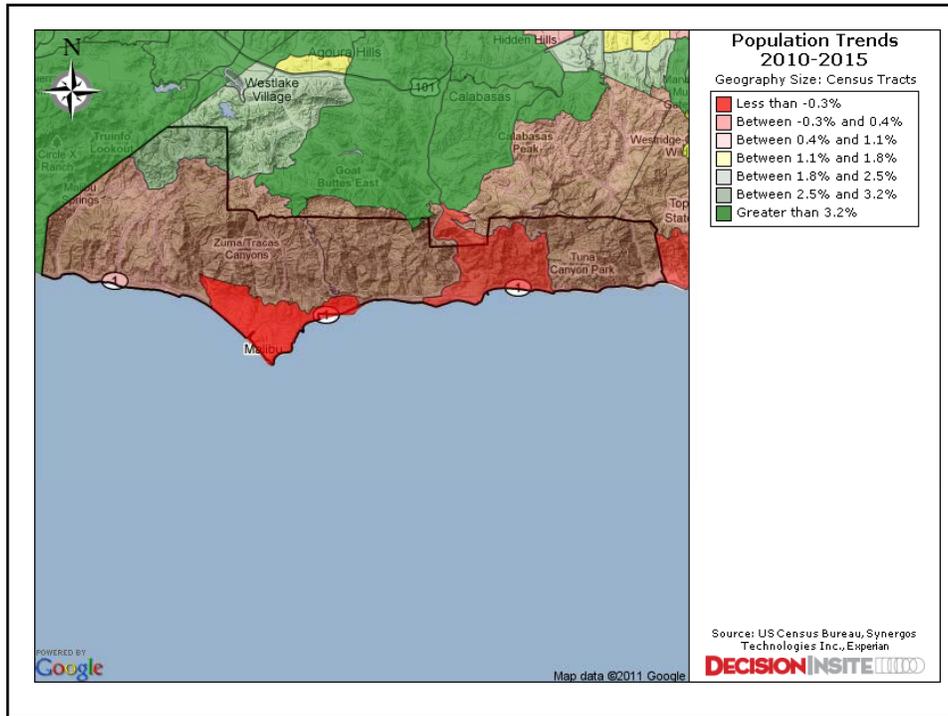
## Trends: Population, Households and Families

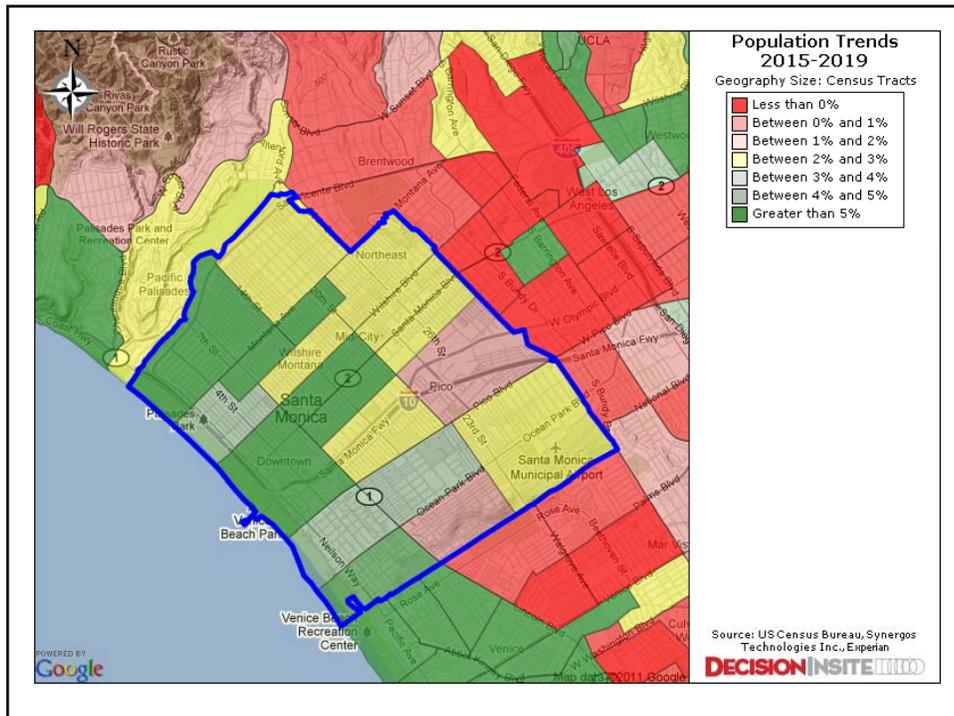
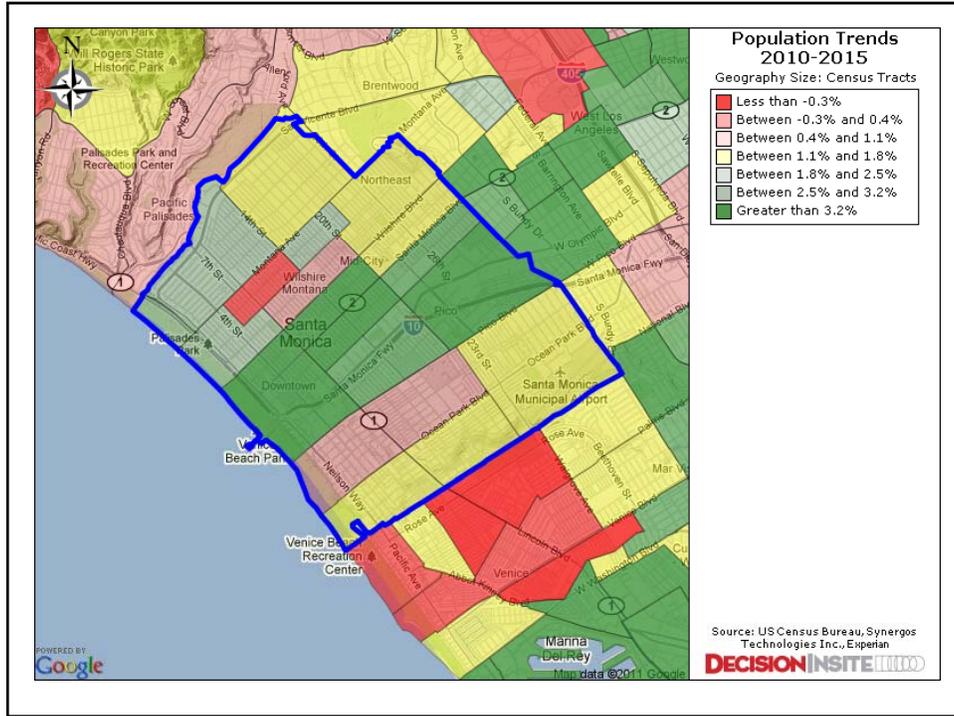


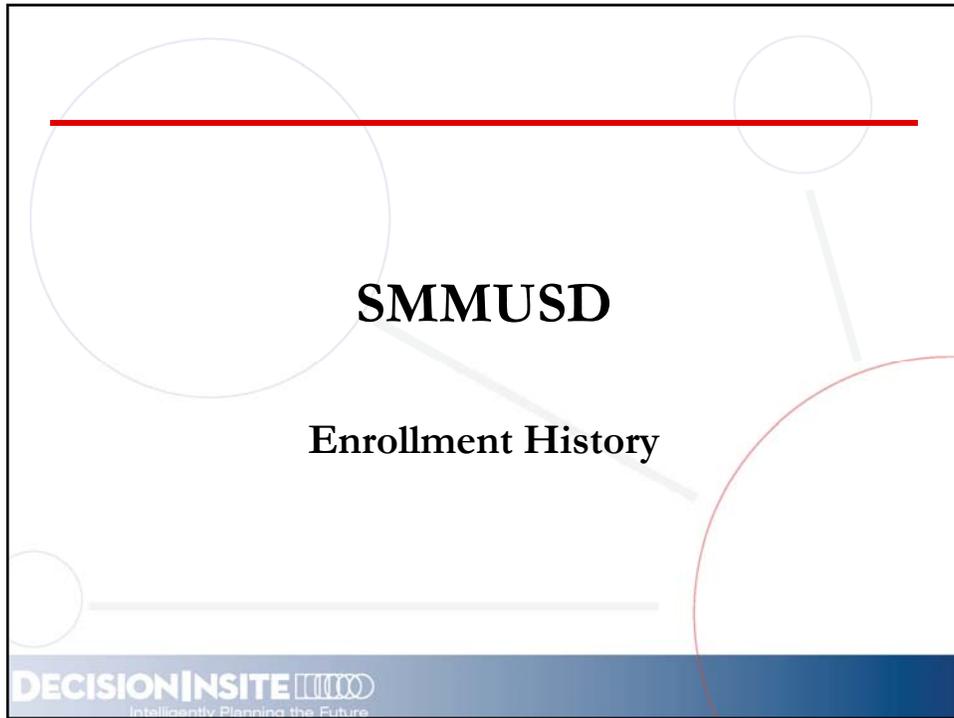
The slide features a large red horizontal line below the title. The background is white with faint, light blue circular and line graphics. The text is centered in a black serif font.



- Findings:**
- Modest population growth (2% over 5 yrs)
  - Families stable





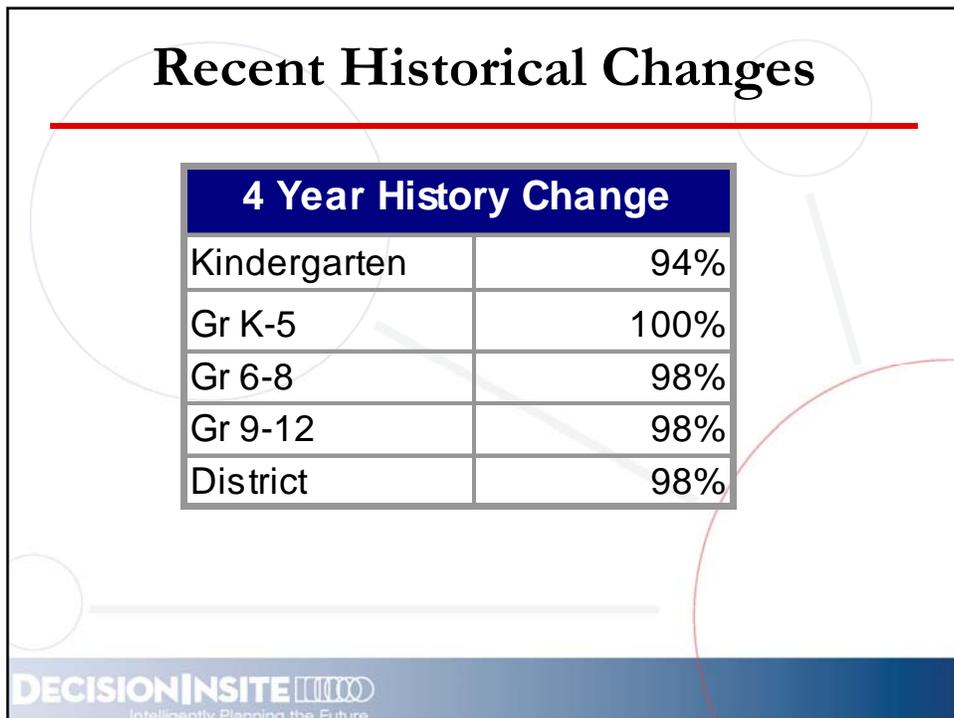


A presentation slide with a white background and a blue footer. The title "SMMUSD" is centered in a large, bold, black font. Below it, the subtitle "Enrollment History" is centered in a smaller, bold, black font. A thick red horizontal line is positioned above the title. The slide features decorative elements: a large light blue circle on the left, a smaller light blue circle on the right, and a red arc on the right side. The footer contains the "DECISIONINSITE" logo and the tagline "Intelligently Planning the Future".

# SMMUSD

## Enrollment History

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A presentation slide with a white background and a blue footer. The title "Recent Historical Changes" is centered in a large, bold, black font. Below it, a table titled "4 Year History Change" is centered. The table has five rows and two columns. The first row is the title, and the following four rows show enrollment percentages for Kindergarten, Gr K-5, Gr 6-8, Gr 9-12, and District. A thick red horizontal line is positioned above the table. The slide features decorative elements: a large light blue circle on the left, a smaller light blue circle on the right, and a red arc on the right side. The footer contains the "DECISIONINSITE" logo and the tagline "Intelligently Planning the Future".

# Recent Historical Changes

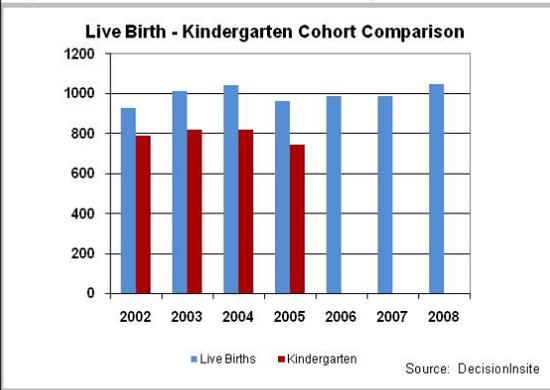
4 Year History Change	
Kindergarten	94%
Gr K-5	100%
Gr 6-8	98%
Gr 9-12	98%
District	98%

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# Kindergarten Impact

Percent Change of Previous Year			
	2008	2009	2010
Kindergarten	103%	100%	91%
Grade 12 to K'tn	81%	85%	76%
Total K-12	98%	101%	99%

# Live Birth



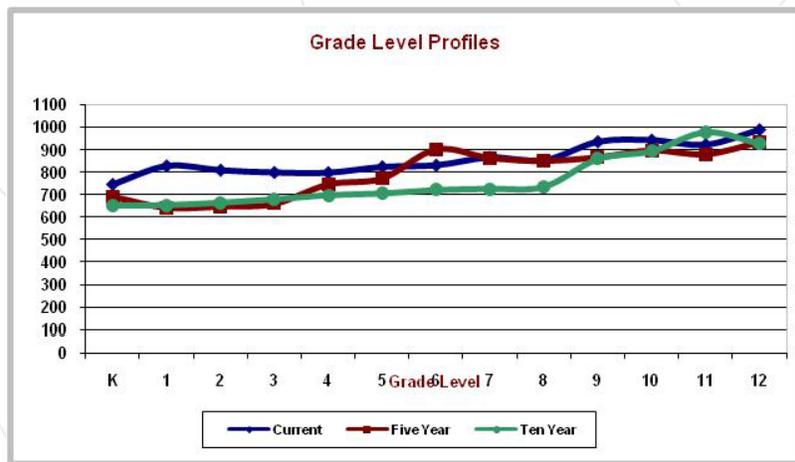
Still no year-to-year correlation between live births and kindergarten enrollment

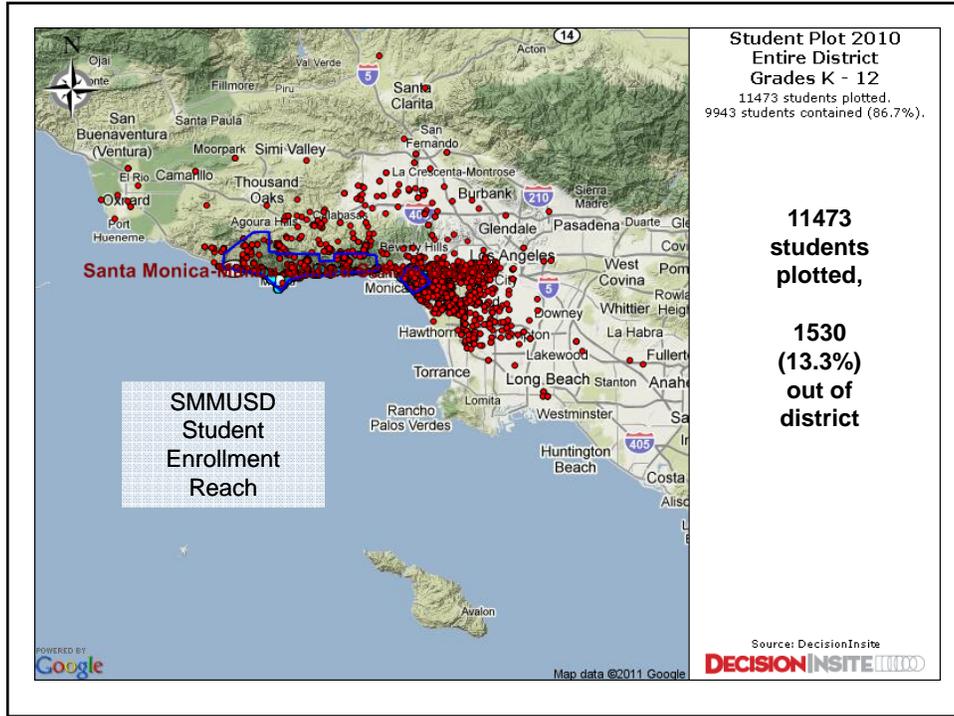
Live Birth Enrollment Rate ~80.5%

# Cohort Aging

Average Cohort Change Past Three Years			
Cohort	Percent	+/-	Significant
K > 1	99%		
1 > 2	100%		
2 > 3	102%		
3 > 4	103%	++++	
4 > 5	100%		
5 > 6	102%		
6 > 7	101%		
7 > 8	102%	++++	
8 > 9	103%	++++	
9 > 10	102%		
10 > 11	101%		
11 > 12	101%		

# Grade Level





## Out of District

Grade	2007	2008	2009	2010
K	91	106	85	70
1	83	91	101	90
2	96	97	94	98
3	107	110	99	94
4	93	120	108	106
5	106	100	126	112
6	124	116	116	129
7	145	129	119	113
8	143	152	133	112
9	151	140	145	123
10	153	158	144	141
11	139	156	164	141
12	207	145	158	171
<b>Total</b>	<b>1,638</b>	<b>1,620</b>	<b>1,592</b>	<b>1,500</b>

Out of District enrollment slight decline in history years

nic SDC

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## Summary of Historical Enrollment Trends

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- **Drop in Kindergarten this year**
- **Positive cohort aging in nearly all grades**
- **Slight decline in Out of District history, but still more than 10% of total**

## SMMUSD

### Student Enrollment Forecast

## Method

- **Primary factors that influence calculations**
  - Kindergarten
  - Aging of grade cohorts through system
  - Impact of new residential development
  - Inter-district transfers
- **Other factors that can influence**
  - Private school enrollment
  - Housing market; foreclosures
  - Anomalous events such as fires, business closures

## Key Assumptions

- **Two projections completed each year**
  - Conservative suitable for budgeting
  - Moderate suitable for facilities planning
- **Variables impacting each projection**

Variable	Conservative Study	Moderate Study
Kindergarten Enrollment Change	3 Year History	4 Year History
Cohort Change	3 Year History	4 Year History
K Enrollment Change Cap	Restricts increasing Kindergarten trends	Constrains upward Kindergarten trends
K Enrollment Change Floor	Allows downward Kindergarten trends	Limits downward Kindergarten trends
Dwelling Units	Shifts developer(s) calendar	Assumes developer(s) phasing calendar
Student Generation Rates	Typical of recent history	Typical of recent history
Incoming Out-of-District Transfers	Assumes declining rate	Assumes relatively stable rate

## Moderate 5 Year Projection

Grade	2010	2011	2012	2013	2014	2015
K	747	778	732	743	748	814
1	829	782	806	754	764	775
2	810	845	795	815	763	775
3	800	827	865	812	832	776
4	799	831	859	899	840	852
5	825	807	843	866	907	848
6	832	860	851	894	920	977
7	867	845	875	864	910	929
8	854	887	867	895	884	924
9	936	937	972	930	964	960
10	943	960	962	995	953	982
11	923	962	980	984	1014	968
12	989	943	984	999	1006	1027
Subtotals:	11154	11264	11390	11448	11503	11606
Pct Chg:	-0.9%	1.0%	1.1%	0.5%	0.5%	0.9%

## New Dwelling Units

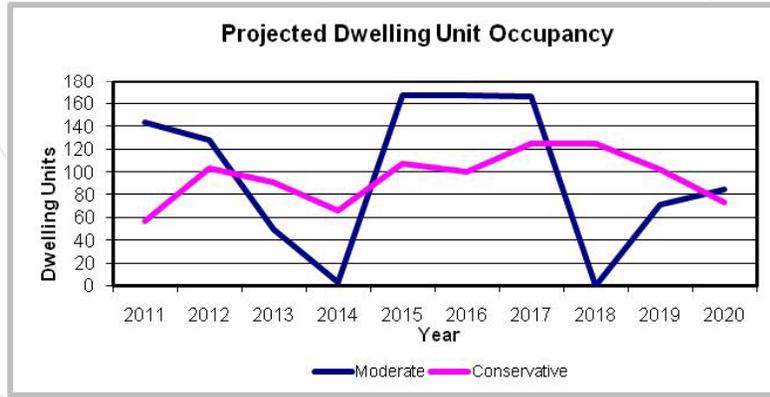
New Dwelling Units Projected to be Occupied by Year (Moderate)										
	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
Multi-family	46	13	32						46	40
Attached	97	115	18	3	167	167	166		25	45
Detached										
Totals:	143	128	50	3	167	167	166	0	71	85

New Dwelling Units Projected to be Occupied by Year (Conservative)										
	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
Multi-family	18	18	25	29					34	35
Attached	39	85	66	37	107	100	125	125	68	38
Detached										

The Conservative table estimates a more likely scenario based on anticipated market conditions

## Projected Dwelling Unit Occupancy

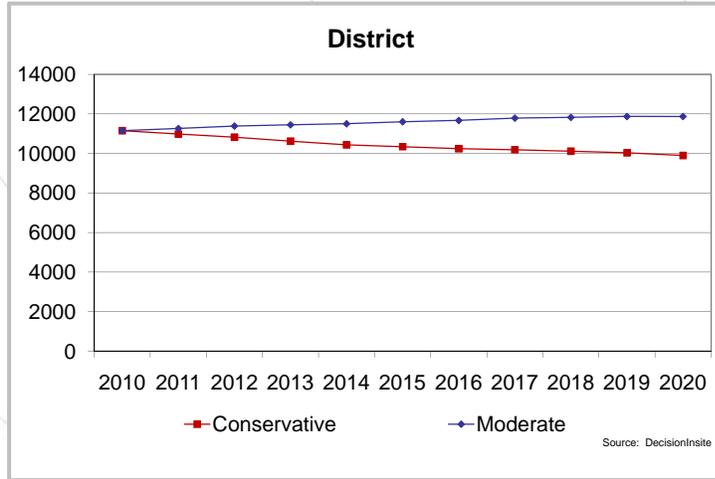


## Students Generated by New Housing

Students Generated by Residential Development (Moderate)										
	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
Aggregate	0	80	93	96	159	226	294	307	336	370
Annual	37	44	17	9	70	74	78	28	48	53

Conservative Students Generated as a Percent of Moderate										
	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
Aggregate	41%	60%	76%	97%	84%	77%	76%	90%	95%	94%

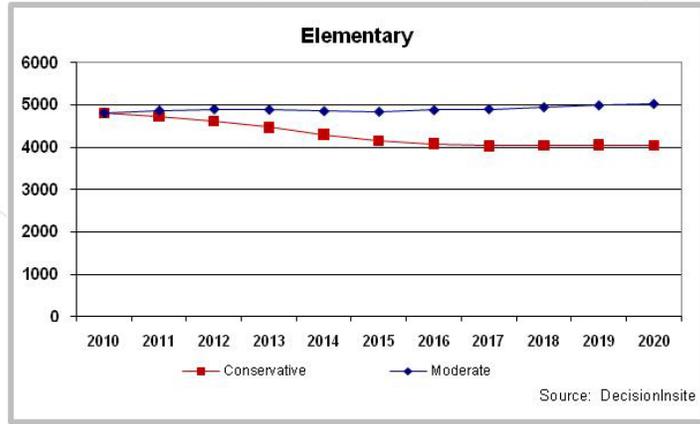
## District-wide Projections



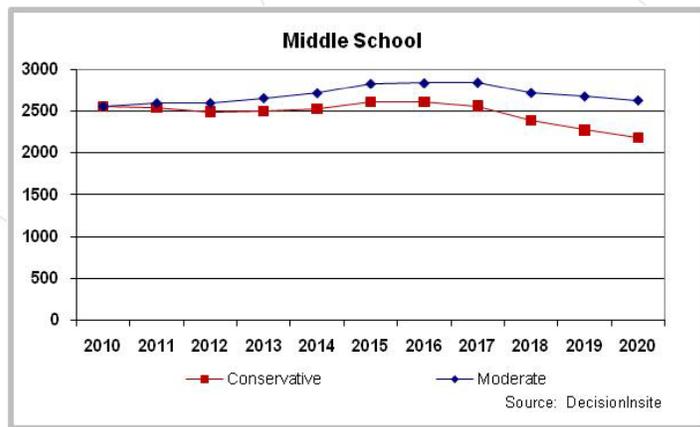
## Conservative and Moderate Compared – 5 Year

Change by Level	Conservative	Moderate
<b>Kindergarten Only</b>	691	814
Change	93%	109%
<b>Gr K-5</b>	4160	4840
Change	86%	101%
<b>Gr 6-8</b>	2612	2830
Change	102%	111%
<b>Gr 9-12</b>	3572	3937
Change	94%	104%
<b>District</b>	10344	11607
Change	93%	104%

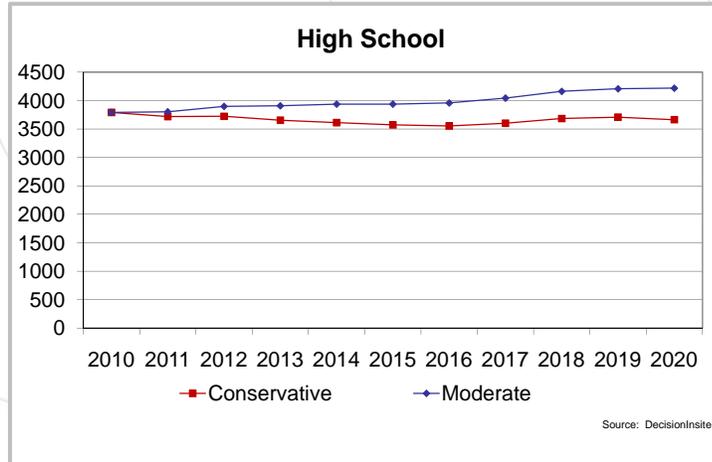
# Elementary Level



# Middle School Level

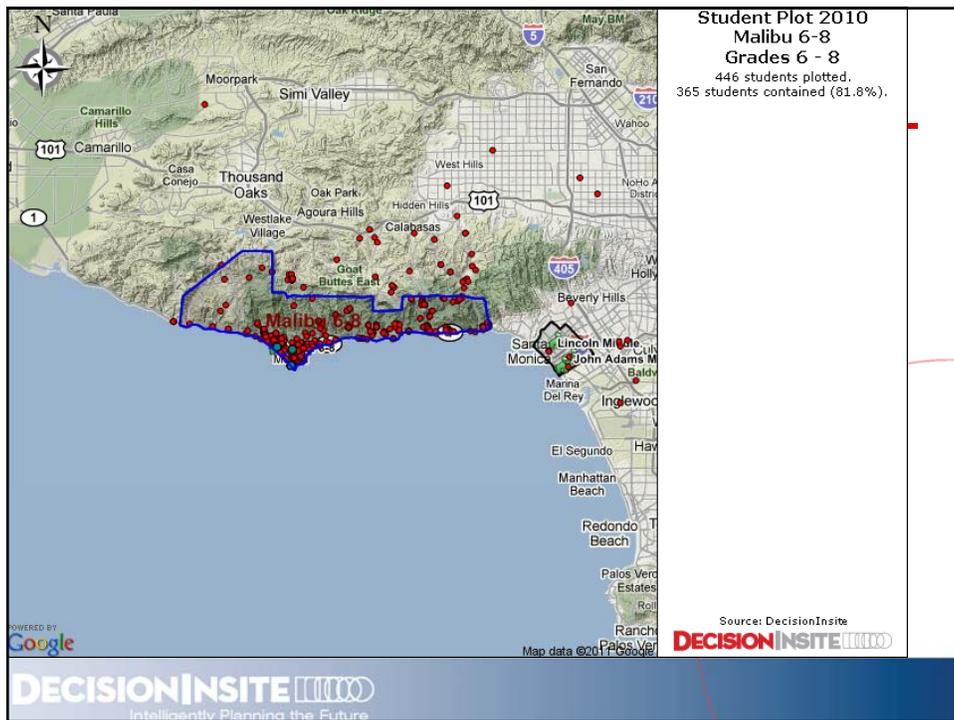
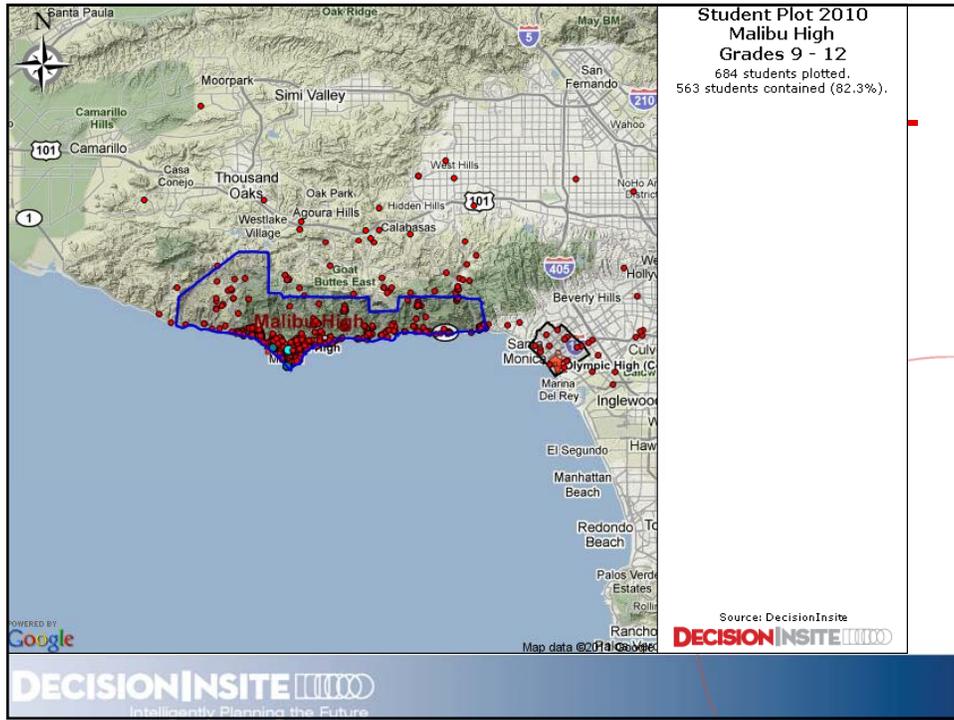


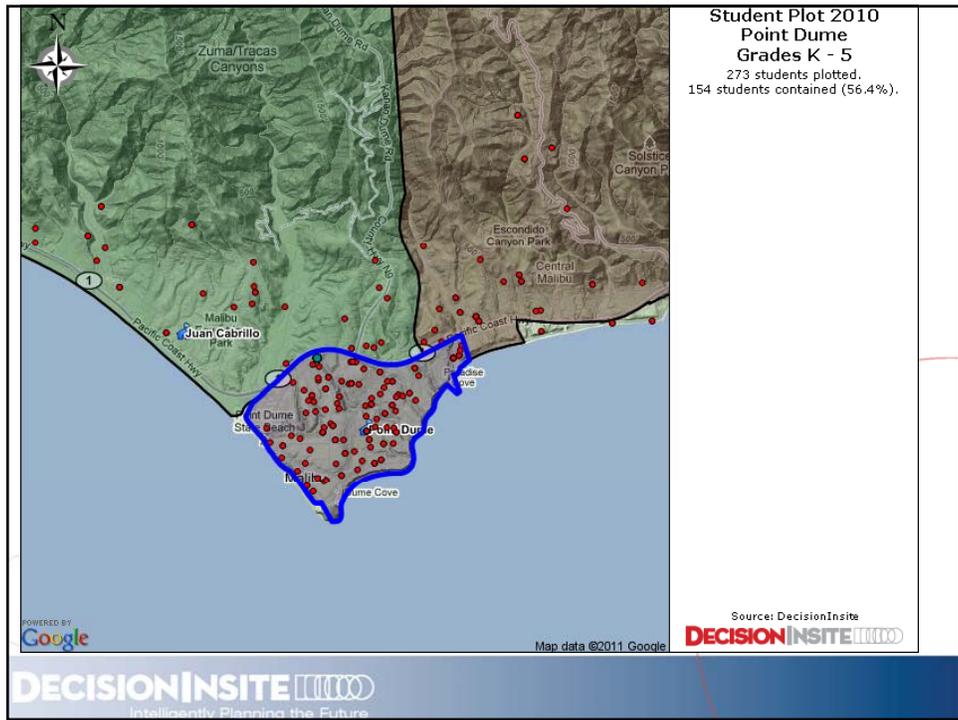
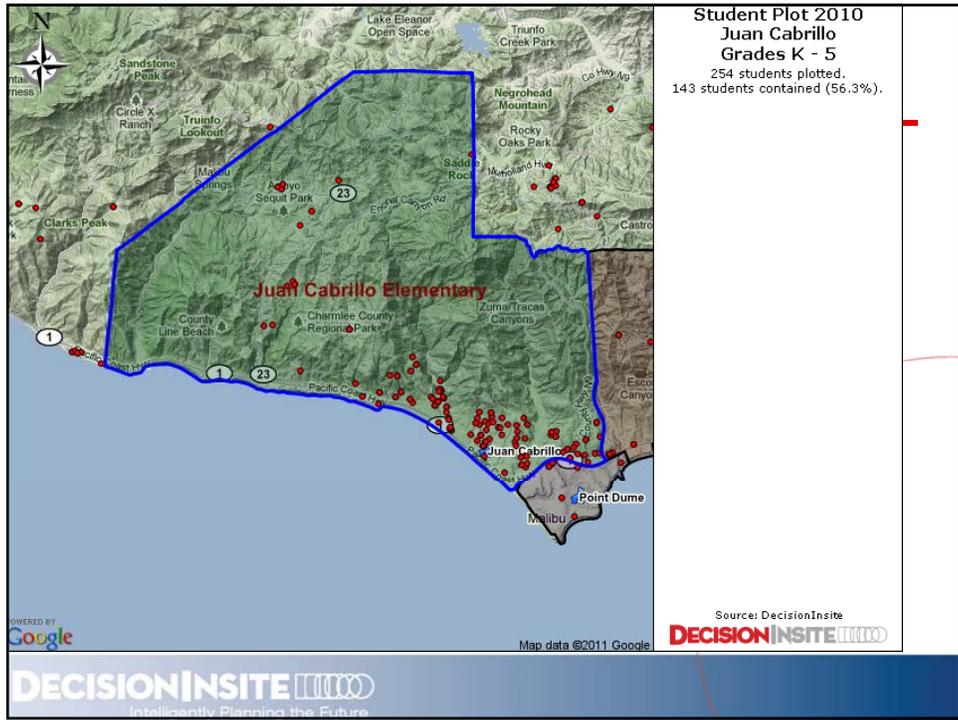
# High School Level

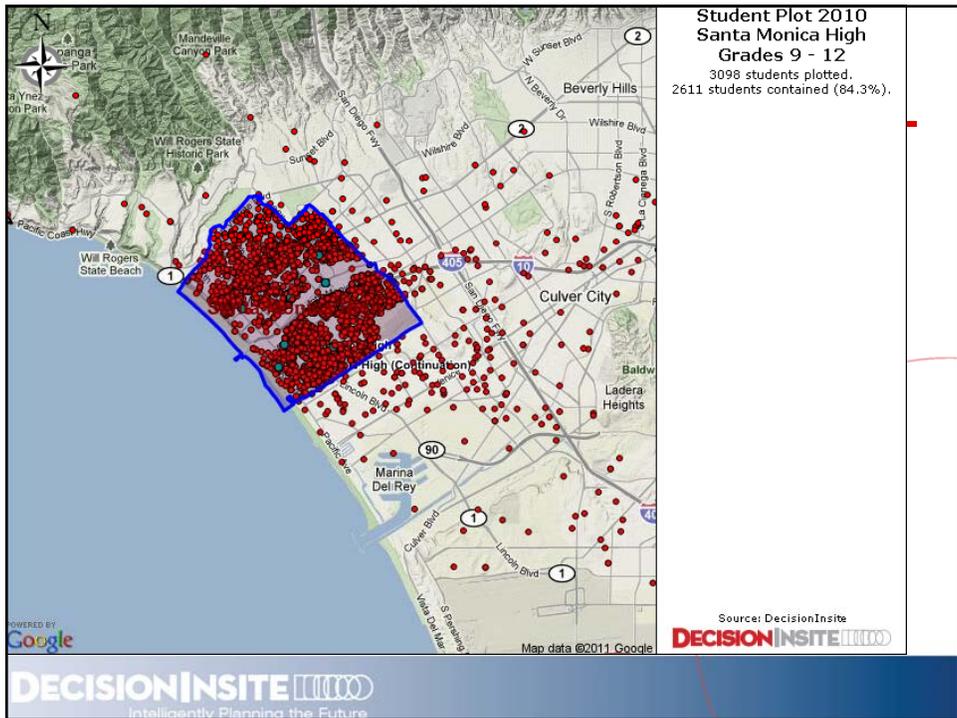
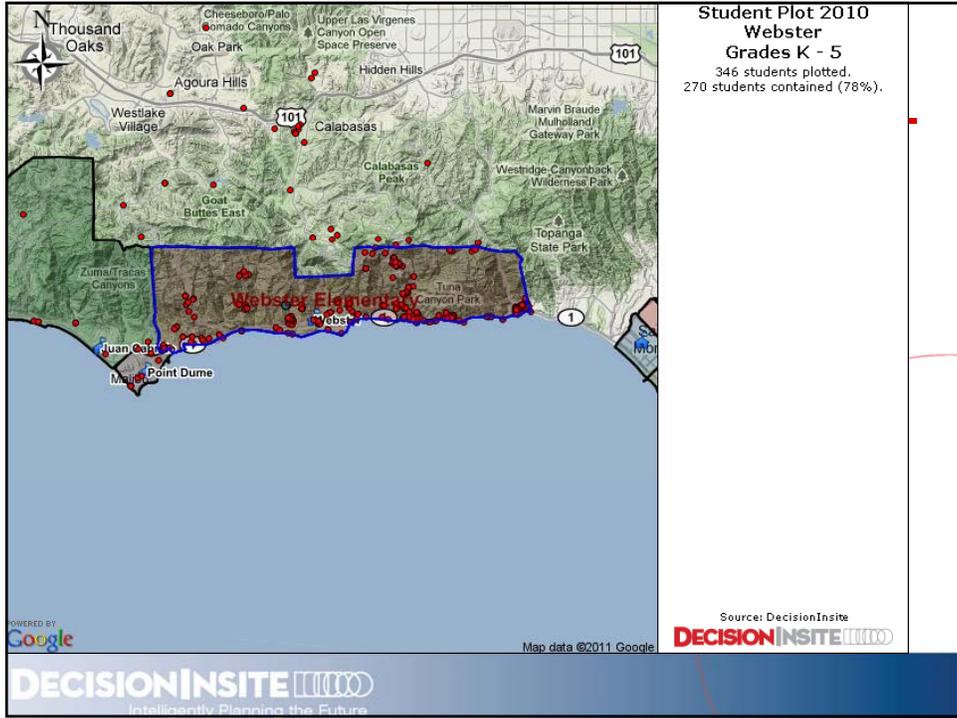


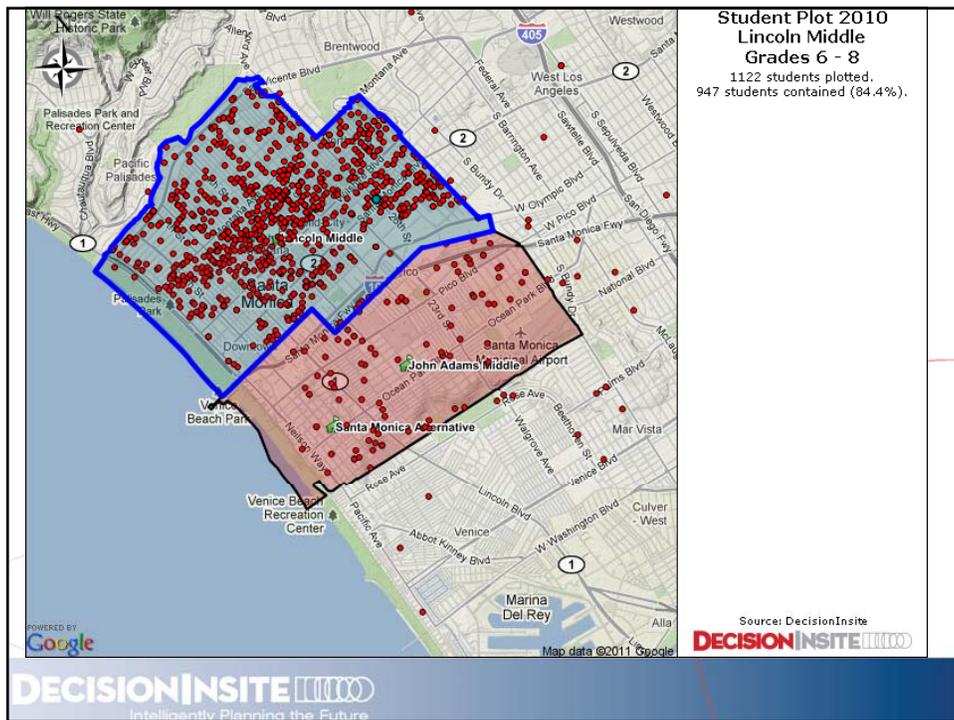
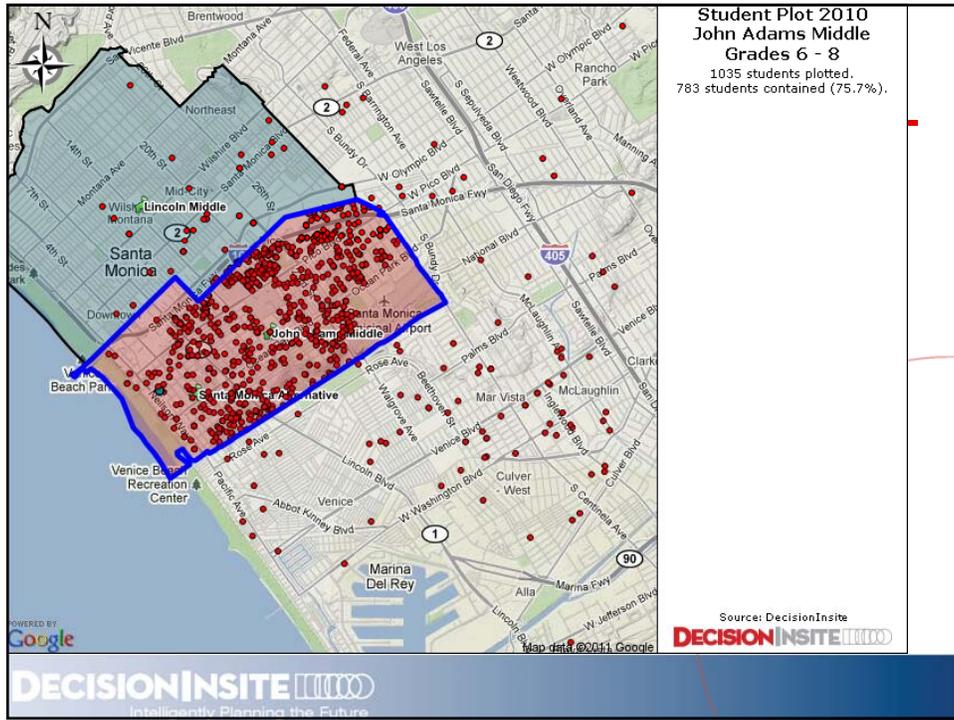
# Open Enrollment

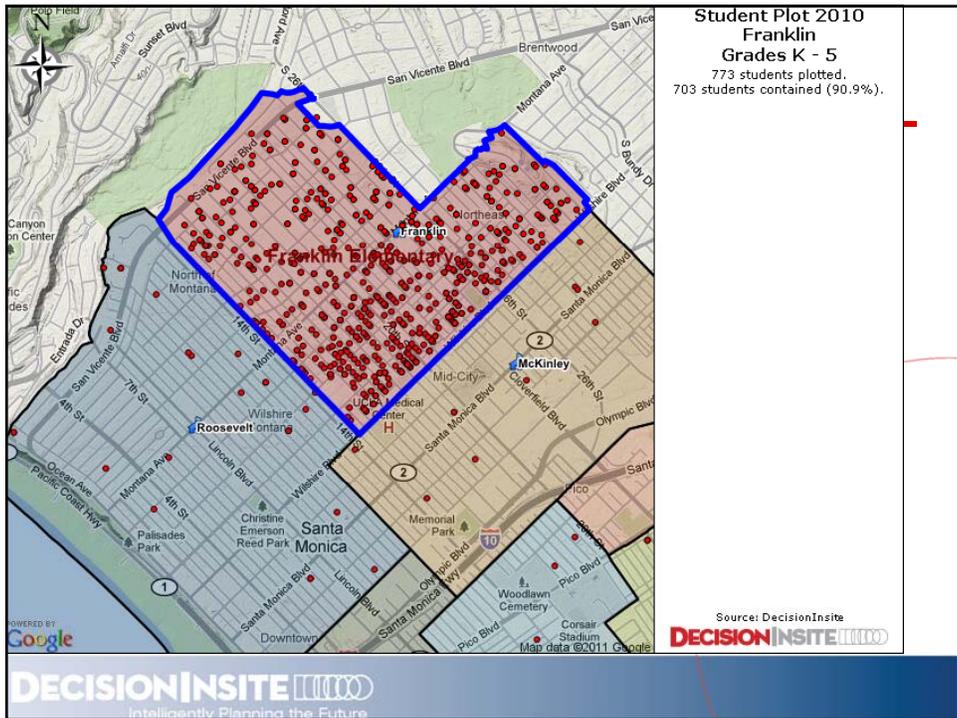
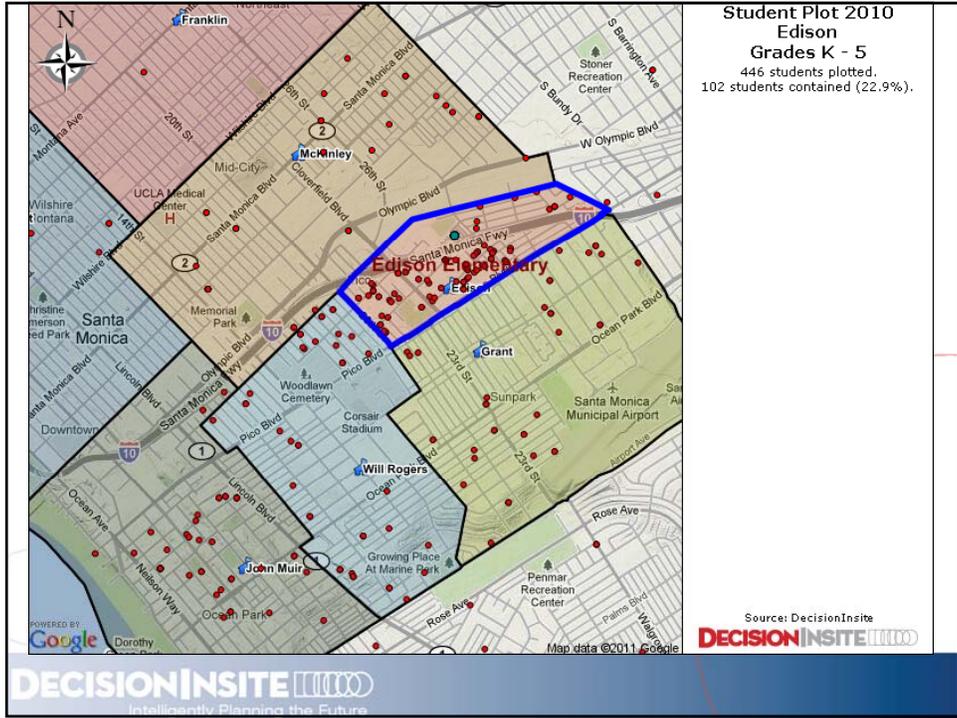
	Edison	Frank	Grant	Muir	Cabr	McKin	PtDume	Roos	Web	Rogers	Totals
Edison	102	1	102	6		3		3		74	291
Frank	1	703	4	1		11		22		4	746
Grant	36	8	359	4		5		5		5	422
Muir	47	2	26	255		11		17		19	377
Cabr					143			43	12		198
McKin	34	10	29	7	2	344		25		12	463
PtDume					12		154		6		172
Roos	7	24	6	2		9	1	687		2	738
Web	3	1		1	30	1	62		270		368
Rogers	41	4	39	20		10		12		306	432
Subtotals:	271	753	565	296	187	394	260	771	288	422	
Out of Dist:	175	20	67	19	67	45	13	11	58	76	551
Totals:	446	773	632	315	254	439	273	782	346	498	

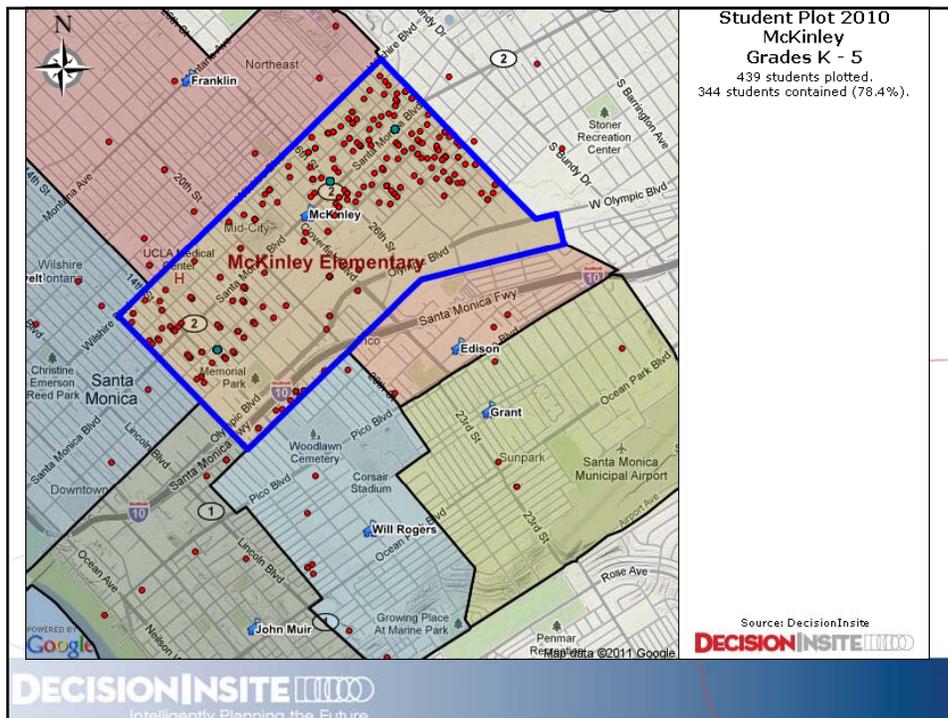
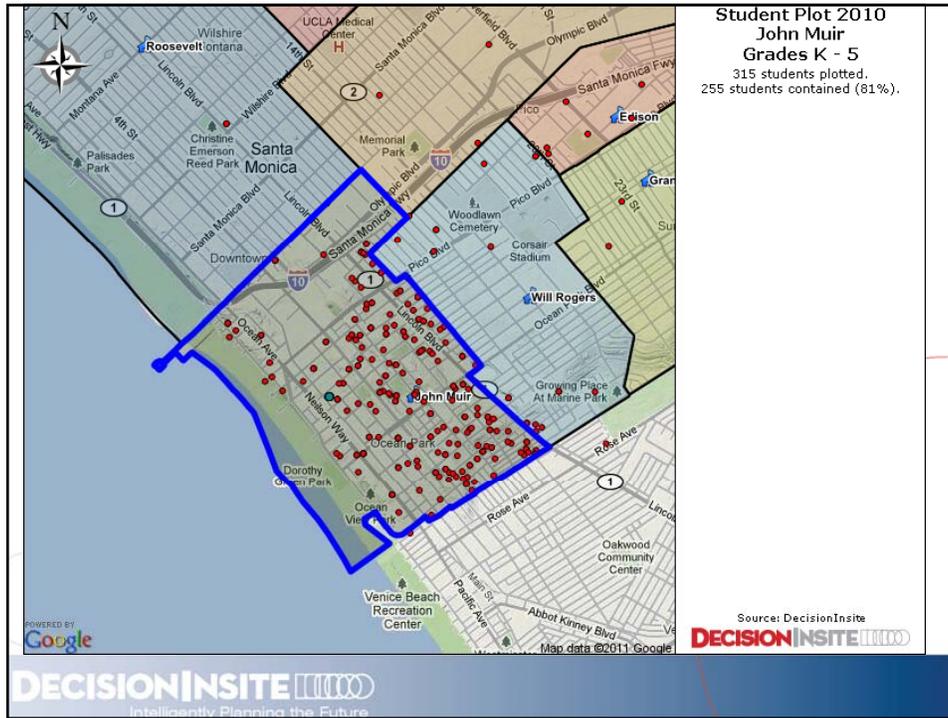


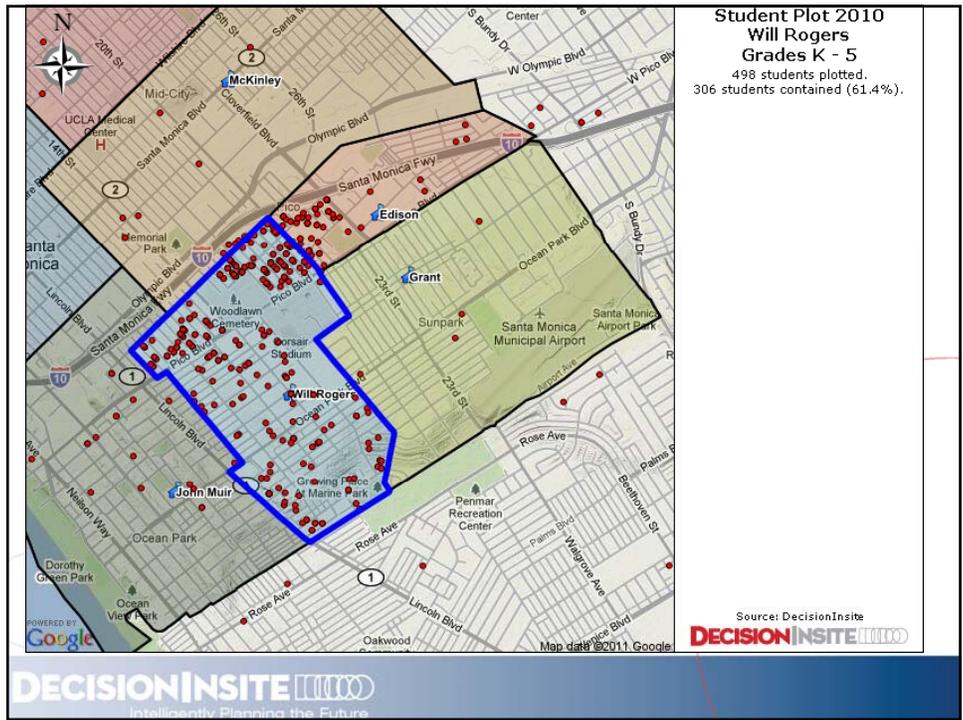
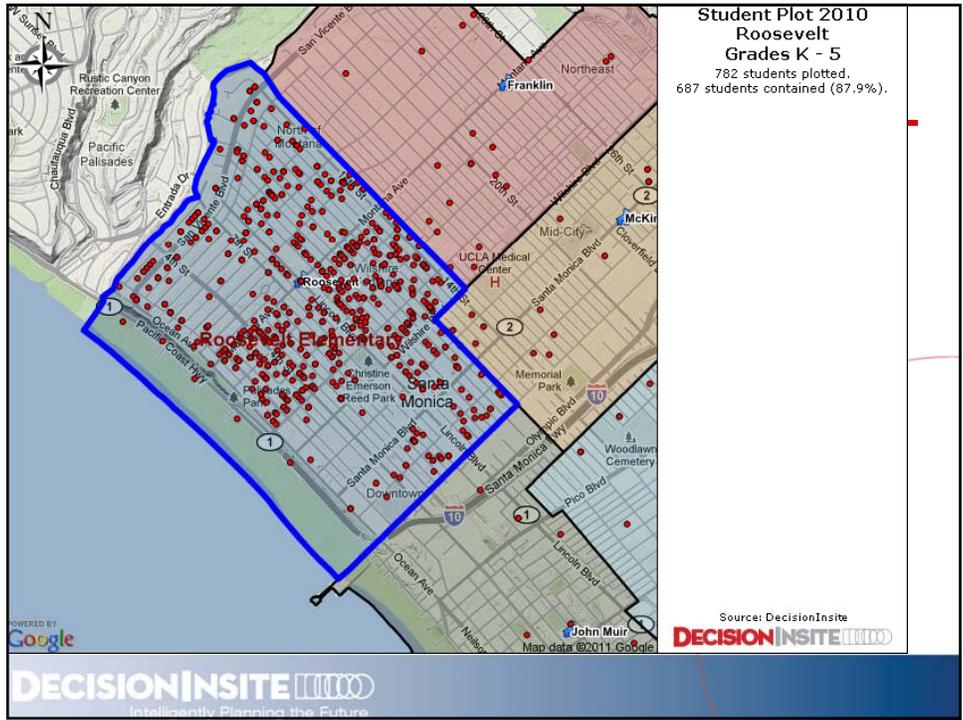


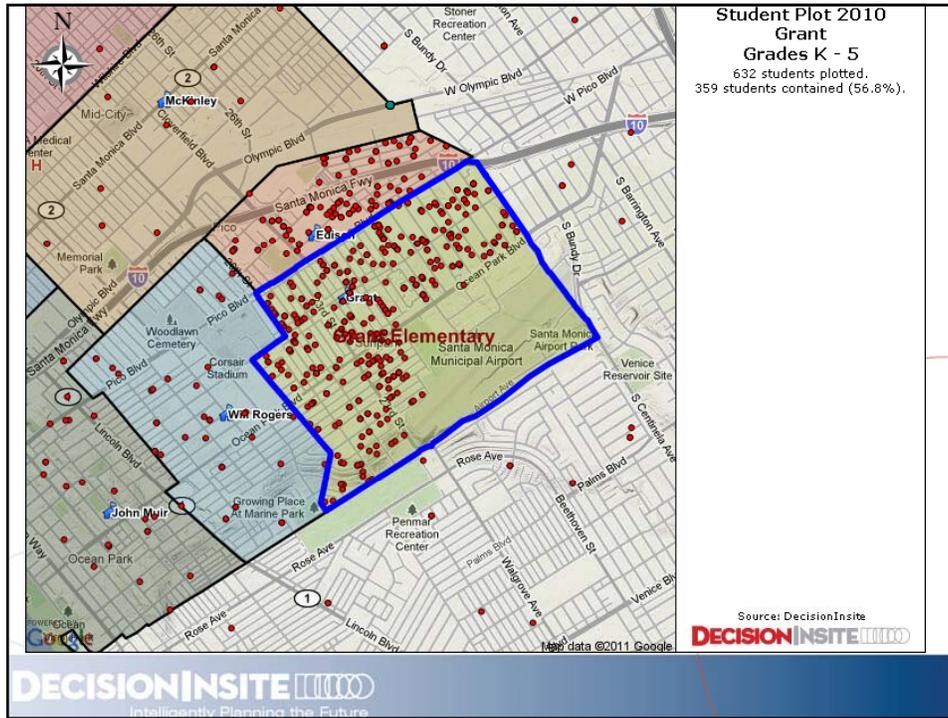






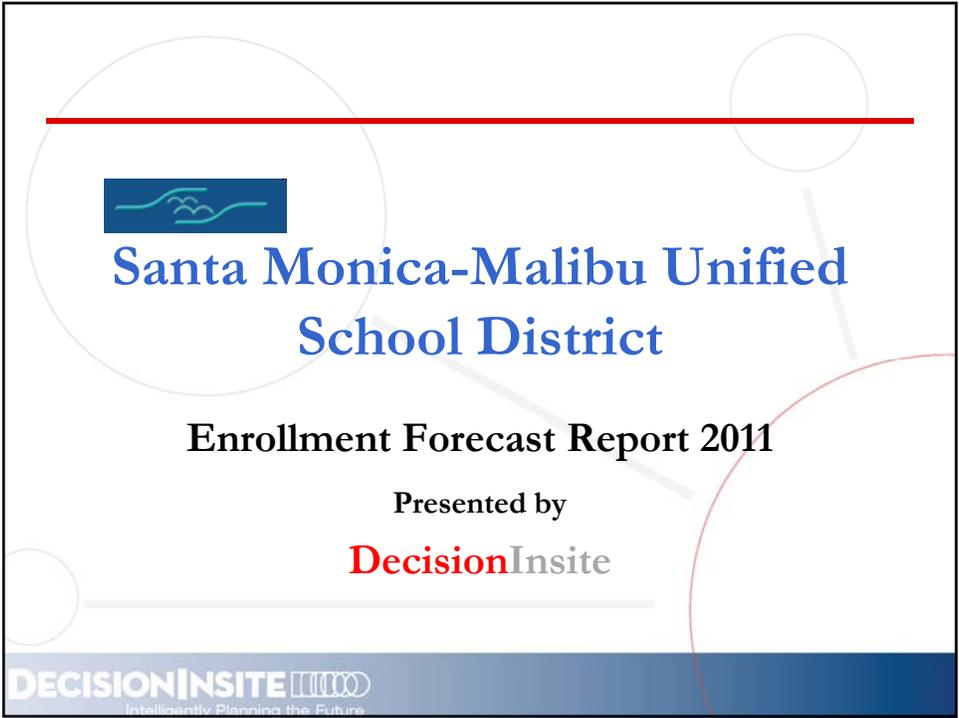






## General Conclusions

- **The historical Kindergarten modest upward trend has been interrupted.**
- **Out of District Enrollment is significant.**
- **Open enrollment across schools is significant.**
- **Several elementary schools are very small.**
- **Enrollment decline may be a factor long-range if**
  - proposed new housing does not materialize,
  - neighboring districts change their policy regarding out of district approvals
- **Overall, relatively stable enrollment**



  
**Santa Monica-Malibu Unified  
School District**

**Enrollment Forecast Report 2011**

Presented by  
**Decision**Insite

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# Staffing 2011-12

Assumptions  
Projections  
Ratios

## Assumptions

- Overall enrollment will be smaller
- Kindergarten class will be smaller
- District will maintain programs and courses
- Staffing Ratio as follows:

K-3	25:1
4-5	30:1
4-5 Title One	27:1
6-12	35:1

# Projections – Fall 2011

Staffing Variables													
Variable	K	1	2	3	4	5	6	7	8	9	10	11	12
Average Class Size	25	25	25	25	30	30	35	35	35	35	35	35	35
Courses/student ms & hs:							6	6	6	6	6	6	6
Courses/teacher ms & hs:							5	5	5	5	5	5	5
HS CSR Course Count:									2	2			
HS CSR Class Size:									22	22			
Grade 6 Configuration													

Assumptions: FTE Allocations do NOT include SDC - Title One and Program Adjustments made

School Name	K	1	2	3	4	5	6	7	8	9	10	11	12	Subtotal	SDC	Total Alloc.	FTEs
Edison	78	79	79	74	75	72								457	0	457	17.8
Franklin	118	120	129	130	124	122								743	15	758	28.1
Grant	86	93	106	106	95	103								589	0	589	22.2
John Muir	40	39	59	48	50	49								285	24	309	11.0
Juan Cabrillo	39	43	28	39	46	45								240	7	247	9.0
McKinley	62	61	73	83	69	80								428	11	439	16.7
Point Dume	34	37	48	40	59	45								263	0	263	9.8
Roosevelt	122	123	146	130	138	112								771	25	796	29.2
Webster	36	44	60	58	66	54								318	0	318	11.9
Will Rogers	86	85	79	86	72	82								490	9	499	20.2
JAMS							312	315	358					985	46	1031	35.8
Lincoln Middle							358	352	329					1039	68	1107	35.6
Malibu 6-8							138	139	155					432	6	438	14.8
SMASH	23	23	25	24	24	25	30	29	26					229	0	229	8.3
Malibu High										144	171	156	156	627	15	642	25.2
Olympic High										0	4	32	57	93	0	93	6.0
Samohi										756	766	757	717	2996	81	3077	115.7
<b>Total:</b>	<b>724</b>	<b>747</b>	<b>832</b>	<b>818</b>	<b>818</b>	<b>789</b>	<b>838</b>	<b>835</b>	<b>868</b>	<b>900</b>	<b>941</b>	<b>945</b>	<b>930</b>	<b>10985</b>	<b>307</b>	<b>11292</b>	<b>417.4</b>

# Historical Ratios

	2008-09	2009-10	2010-11
<b>K-3</b>	20:1	23:1	23:1
<b>4-5</b>	30:1	30:1	30:1
<b>4-5</b>	25:1	25:1	27:1
<b>6-12</b>	31:1	32:1	35:1
<b>JAMS</b>	30:1	30:1	30:1

# Preliminary Staffing 2011-12

Staffing Variables													
Variable	K	1	2	3	4	5	6	7	8	9	10	11	12
Average Class Size	25	25	25	25	30	30	35	35	35	35	35	35	35
Courses/student ms & hs:							6	6	6	6	6	6	6
Courses/teacher ms & hs:							5	5	5	5	5	5	5
HS CSR Course Count:									2	2			
HS CSR Class Size:									22	22			
Grade 6 Configuration													

Assumptions: FTE Allocations do NOT include SDC - Title One and Program Adjustments made

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John Muir	40	39	59	48	50	49								285	24	309	11.0
Juan Cabrillo	39	43	28	39	46	45								240	7	247	9.0
McKinley	62	61	73	83	69	80								428	11	439	16.7
Point Dume	34	37	48	40	59	45								263	0	263	9.8
Roosevelt	122	123	146	130	138	112								771	25	796	29.2
Webster	36	44	60	58	66	54								318	0	318	11.9
Will Rogers	86	85	79	86	72	82								490	9	499	20.2
JAMS							312	315	358					985	46	1031	35.8
Lincoln Middle							358	352	329					1039	68	1107	35.6
Malibu 6-8							138	139	155					432	6	438	14.8
SMASH	23	23	25	24	24	25	30	29	26					229	0	229	8.3
Malibu High										144	171	156	156	627	15	642	25.2
Olympic High										0	4	32	57	93	0	93	6.0
Samohi										756	766	757	717	2996	81	3077	115.7
<b>Total:</b>	<b>724</b>	<b>747</b>	<b>832</b>	<b>818</b>	<b>818</b>	<b>789</b>	<b>838</b>	<b>835</b>	<b>868</b>	<b>900</b>	<b>941</b>	<b>945</b>	<b>930</b>	<b>10985</b>	<b>307</b>	<b>11292</b>	<b>417.4</b>

Questions