For a Listing of Upcoming Board Meetings See Page vi of this Table of Contents Santa Monica-Malibu Unified School District Board of Education Meeting MINUTES

November 4, 2010

A regular meeting of the Santa Monica-Malibu Unified School District Board of Education was held on Thursday, November 4, 2010, in the Malibu City Council Chambers: 23815 Stuart Ranch Road, Malibu, CA. The Board of Education called the meeting to order at 4:25 p.m. in the upstairs Conference Room at the Malibu City Council Chambers. At 4:26 p.m., the Board of Education moved to Closed Session regarding the items listed below. The public meeting reconvened at 5:51 p.m. in the Council Chambers.

I. CALL TO ORDER

- A. Roll Call
- B. Pledge of Allegiance

II. PUBLIC COMMENTS FOR CLOSED SESSION ITEMS ONLY

III. CLOSED SESSION (90)

- Receipt of recommendation for approval of the proposed settlement cases pursuant to GC §54956.9 (b), as cited in the Brown Act (5): DN-1005-10/11
- Conference with Superintendent regarding 2008-2009 Strategies for Negotiations with S.E.I.U. pursuant to GC §54957.6 as cited in the Brown Act. (10)
- Conference with Superintendent regarding 2008-2009 Strategies for Negotiations with S.M.M.C.T.A. pursuant to GC §54957.6 as cited in the Brown Act. (10)
- Closed session with legal counsel concerning anticipated litigation pursuant to GC §54956.9 as cited in the Brown Act (1 case). (10)
- Public Employee, to consider appointment, employment, performance evaluation, or dismissal of employee pursuant to GC§54957, as cited in the Brown Act (Assistant Principal, Teacher, Speech Pathologist) (50)
- Closed Session, Superintendent's performance evaluation pursuant to GC §54954.5 as cited in the Brown Act. (5)

IV. BOARD OF EDUCATION – COMMENDATIONS / RECOGNITIONS (0)

5:52 pm V. APPROVAL OF THE AGENDA

It was moved by Mr. de la Torre, seconded by Mr. Mechur, and voted 7/0 to approve the agenda with the update.

5:52 pm VI. APPROVAL OF MINUTES

October 21, 2010

5:53 pm VII. CONSENT CALENDAR (30)

As agreed by the President, Vice President, and Superintendent during agenda planning, consent agenda items are considered routine, require no discussion, and are normally approved all at once by the Board of Education. However, members of the Board of Education, staff, or the public may request an item be moved from the consent agenda to Section XI (Major Items) for clarification and/or discussion.

Curriculum and Instruction

A.02	Approval of Independent Contractors	2-3
	Overnight Field Trip(s) 2010-11	
	Conference and Travel Approval Ratification	
	Approval of Special Education Contracts – 2010-2011	

Business a	nd Fiscal	
A.06		
A.07		13-17
A.08		
	Establish Position – Senior Buyer	18
	sure "BB"	
A.09		
	Reporting for Soil Remediation – Edison Language Academy,	40.00
۸ 40	2508 & 2512 Virginia Avenue Properties – LFR – Measure BB	19-20
A.10		
	Replacement of Classroom Building C, Modernization and Site Improvements – Relocatables (Package 1A) – Lincoln Middle	
	School – The IOR Group, Inc. – Measure BB	21
A.11	Change to Approved Construction Budget – Cabrillo Elementary	
	School Fencing and Gate Project – Measure BB	22
A.12	Ratification of Award of Bid #10 22 BB-03-113115 – Cabrillo	
	Elementary School Fencing and Gate Project – Measure BB	23
A.13	Categorical Exemption of Malibu Middle and High School Removal	
	Action Workplan and Authorization Filing of Notice of Exemption –	04.051
A 4.4	Measure BB	24-25b
A.14	Contract Amendment #11 for Environmental Test and Reporting Services – Replacement of Classroom Buildings E, F, & G, New	
	Administration, Modernization and Site Improvements – John	
	Adams Middle School New Construction & Modernization Project	
	(Package 2B) – ATC Associates – Measure BB	26
A.15	Contract Amendment #12 for Environmental Test and Reporting	
	Services – Modernization and Replacement of Classroom Building	
	Projects at Lincoln Middle School – ATC Associates – Measure BB.	27
A.16		
	Malibu Unified School District and the City of Santa Monica	00.00
	Related to the Civic Center Joint Use Project (CCJUP)	28-29
	<u>onnel</u>	
A.17	· · · · · · · · · · · · · · · · · ·	
A.18		
A.19	Classified Personnel – Non-Merit	38-39
Gen	eral	
A.20	Consider Appointment to District Advisory Committees (DACs) and	
	Accept Member Resignation	40
	Health and Safety DAC	
A.21	Revise BP 9320 – Meetings and Notices	41-46
	-	

VIII. PUBLIC COMMENTS

Public Comments is the time when members of the audience may address the Board of Education on items not scheduled on the meeting's agenda. All speakers are limited to three (3) minutes. When there is a large number of speakers, the Board may reduce the allotted time to two (2) minutes per speaker. The Brown Act (Government Code) states that Board members may not engage in discussion of issues raised during "VIII. Public Comments" except to ask clarifying questions, make a brief announcement, make a brief report on his or her own activities, or to refer the matter to staff. This Public Comment section is limited to twenty (20) minutes. If the number of persons wishing to address the Board of Education exceeds the time limit, additional time will be provided in **Section XVI. CONTINUATION OF PUBLIC COMMENTS.**

IX. COMMUNICATIONS (30)

The Communications section provides an opportunity for the Board of Education to hear reports from the individuals or committee representatives listed below. All reports are limited to <u>5 minutes or less</u>. However, if more time is necessary, or if a report will not be presented, please notify the Board secretary eight workdays prior to the date of the meeting.

6:19 pm

Student Board Member Choo reported the Homecoming pep rally went fairly smoothly. The Homecoming King was crowned (Daniel Tejada) as was the Queen (Azia Calderhead). There was an Invisible Children assembly held on October 25. Last Friday, October 29, the Samohi Band performed the Phantom of Barnum Hall. Tomorrow, ASB will host Club Day, an event where all Samohi clubs and organizations sell food from different restaurants or food vendors as fundraisers for their clubs. Fiftyone clubs will be participating. This year's Club Day theme is College clubs will choose a college to represent and students will be tested on their knowledge of that school as part of the competition. Girls' volleyball held their Senior Night on Tuesday. Water polo beat Beverly Hills and El Segundo. CIF cross country begins soon. The ASB has decided to reorganize its structure and efforts. The student officers will be divided into two areas: policies and events. The policies sector will concentrate on food, tardiness, and bathrooms; their goal is to improve day-to-day life on campus. The events sector will concentrate on Club Day, blood drives, pep rallies, etc; their goal is to make the school more unified.

Mr. Allen asked Ms. Choo to clarify about student concerns about the tardy policy and food. Ms. Choo said there have been concerns about the types of food being served and prices. She said there was to have been a Taste of SMMUSD yesterday to sample the food offerings, but it was cancelled. Regarding the tardy policy, ASB is researching the specifics of the current policy and trying to improve it. Ms. Wilson said if Samohi ASB wants to do surveys about teacher evaluations, she can share what the Malibu H.S. ASB used. Ms. Maez clarified that the Taste of SMMUSD was cancelled due to lack of participation, but the Food and Nutrition Services Department is planning to reschedule for the spring.

Mr. Allen asked if the district would be sending its student board members to a training this year. Mr. Cuneo said information on such trainings is provided to the advisors at the high schools. He said the district provided a training at the beginning of the year, but Olympic HS had not yet chosen its student board member. Mr. Allen requested that those student board members who were not available to attend the training be trained.

Elizabeth Wilson – Malibu High School

Student Board Member Wilson reported that there was a dodge ball tournament this week between teachers and students. The Campus Beautification Committee is painting tables, planting flowers, and discussing plans for a campus mural. The cabaret concert was last night and tonight. The middle school held a dance last Friday, October 29. The PTA Fall Boutique is tomorrow. The seventh grade went on a retreat last week to Camp Hess Kramer. The cross country team hosted the 2010 Frontier League Finals at the high school today.

Ms. Wilson announced that teachers have responded with overwhelming enthusiasm to ASB's effort to implement teacher evaluation surveys. On November 8, the committee – which consists of teachers from each department, students, and administrators – will meet to initiate the formation of the survey. The committee's goal is to have it in effect for the end of this semester. Teachers have been very supportive and eager to give students a much-needed voice in their own education. Teachers feel this is a valuable tool in improving the quality of public education.

6:12 pm

6:28 pm

Billy Foran - Olympic High School

Student Board Member Foran reported that the past two weeks have been busy, and the next two weeks will be equally busy. There will be a 5K walk, sponsored by STRIDES, to raise awareness about suicide prevention. The walk will take place on November 21 at 8:00am at 12001 Vista del Mar. The Criminal Justice class heard from Captain Shirley of the Santa Monica Police Department. She explained how an officer gets promoted to Captain and the long, hard process they have to go through to earn it. This coming Saturday, students in Mr. Suminski's career class are hosting a clothing sale in the school parking lot from 8:00am-1:00pm. Clothes were organized and will be sold by a handful of eager volunteers to raise money for Olympic. Students placed ads in the newspapers announcing the clothing sale. The student council and music class hosted a Halloween event last Friday, during which students showed off their costumes and ate pizza and baked goods. They also enjoyed the music class students perform Wind Cries Mary by Jimi Hendrix and Fell in Love with a Girl by The White Stripes.

Mr. Foran reported that science teacher Mr. Fuller is excited to introduce his latest project: the ETX-90 AT Telescope with a 90mm lens. Using the money he was awarded from the Education Foundation, Mr. Fuller purchased this Catadioptric Telescope kit to educate and amaze his students with the shining stars and gleaming planets in the nighttime skies. The drama class, taught by Mrs. Sweeny, has finally started the improve program. Mrs. Sweeney's husband. Colin. who is an actor and improve comedian, visited the school and taught the students various skills, such as listening to each other, speaking in front of crowds, and thinking quickly on their feet. It's a great way for the students to learn and overcome a fear of public speaking. Students in Ms. Alexander's photography class will now be able to create movies and utilize cutting edge editing programs with the new camera equipment purchased with funds awarded by the Education Foundation. The Venice Arts photography program has continued this year. Ten students, accompanied by Ms. Alexander, will join DeAnna Erdman, a professional photographer, in examining careers in photography. Also, several art students are showing their work in collaboration with artist Liz Dinerstein at the Bergamont Station now through January 30. The idea for the art show was inspired by Ms. Dinerstein's love of stores.

Mr. Foran concluded his report by saying how happy he was that Propositions Y and YY passed. Many of the Olympic staff members worked very hard to ensure the measures were successful.

B. SMMCTA Update – Mr. Harry Keiley (5)

Ms. Cowgill delivered the report for Mr. Keiley. Her presentation, which addressed the Point Dume Marine Science School charter petition, can be found under Attachments at the end of these minutes.

- C. S.E.I.U. Update Ms. Keryl Cartee-McNeely (5) no report
- **D. PTA Council Shari Davis** (5) no report

6:35 pm X. SUPERINTENDENT'S REPORT (5)

Superintendent Cuneo announced that the City of Santa Monica's Propositions Y and YY passed on Tuesday. He thanked Shari Davis, Tom Larmore, Rebecca Kennerly, and Chris Harding for their work on the campaign. He also thanked the Santa Monica City Council and City Manager for their leadership. Mr. Cuneo said this could not have happened without their partnership with the school district. He also thanked all the parents and community members for phone banking and community precinct walks. He commented that funds from Propositions Y and YY will help SMMUSD as staff moves forward in the budgeting planning for next year. Mr. Cuneo then announced that the district received a check for \$1M from the Education Foundation, which represents the first installment of the \$1.6M raised during the Save Our Schools Campaign.

He said that the district and SMMCTA have begun discussing possible changes to teacher evaluations and how the two groups can work together to align staff development with the skills teachers and administrators will need to address possible changes to the evaluation system. Last week, district administration and SMMCTA executive leadership attended a conference about a teacher and principal evaluation system. Mr. de la Torre asked about principal evaluations. Mr. Cuneo said talks about teacher evaluations have lead to discussions about principal evaluations, and so this topic may come up during SMMUSD discussions on teacher evaluations.

Mr. Cuneo announced that a new generic email address (charter@smmusd.org) would be posted on the district's home page to allow members of the public to email their thoughts about the Point Dume charter petition to the Board of Education via the Superintendence's Office.

MAJOR and DISCUSSION Items

As a general rule, items under MAJOR and DISCUSSION will be listed in order of importance as determined by the President, Vice President, and Superintendent. Individual Board members may move to request a change in the order prior to consideration of any Major item. The Board may also move any of these items out of order to be heard immediately following PUBLIC COMMENTS if it appears that there is special interest by the public or as a courtesy to staff members making presentations to the Board.

XI. MAJOR ITEMS (90)

9:33 pm

9:38 pm

10:37 pm

These items are considered to be of major interest and/or importance and are presented for **ACTION (A)** or **INFORMATION (I)** at this time. Many have been reviewed by the Board at a previous meeting under Section XII (Discussion Items) of the agenda.

	PIOVIO	do mooting andor cootion it (Bloodoolon itomo) of the agenda.	
7:25 pm	A.22	Public Hearing Regarding the Point Dume Marine Science Charter	
	<i>.</i> —		4-
		School Petition (60)	47
- 10	۸ ၁၁		
6:42 pm	A.Z3	Job Descriptions – Counselor and Advisor Positions (20)	40-07
•	Δ 24	2010-11 Budget Revisions and 45-Day Education Code	
6:49 pm	Λ.∠¬		
5> p		Compliance (10)	58-63

Break	XII.	DISCUSSION ITEMS (80)	
9:20-9:30pm		These items are submitted for information (FIRST READING) and discussion.	Action

These items are submitted for information (FIRST READING) and discussion. Action will generally be considered at the next regularly scheduled meeting of the Board.

D.01 Consider Revising Board Policy 5148 – Child Care and

Offile Care and	1 Outside Revising Board Folicy 3140	ا ن. ت
64-67	Development (20)	
rogram <i>(60</i>)		D.02

XIV. BOARD MEMBER ITEMS (0)

These items are submitted by individual board members for information or discussion, as per Board Policy 9322.

XV. REQUESTS BY MEMBERS OF THE PUBLIC OR DISTRICT ADVISORY COMMITTEES TO ADDRESS THE BOARD OF EDUCATION

A board member or member of the public may request that a matter within the jurisdiction of the board be placed on the agenda of a regular meeting, as per Board Policy 9322. The request shall be in writing and be submitted to the superintendent or designee with supporting documents and information, if any, at least one week before the scheduled meeting date. Items submitted less than a week before the scheduled meeting date may be postponed to a later meeting in order to allow sufficient time for consideration and research of the issue. The board president and superintendent shall decide whether a request is within the subject matter jurisdiction of the board. Items not within the subject matter jurisdiction of the board may not be placed on the agenda. In addition, the board president and superintendent shall determine if the item is merely a request for information or whether the issue is covered by an existing policy or administrative regulation before placing the item on the agenda.

XVI. CONTINUATION OF PUBLIC COMMENTS

A continuation of Section VIII, as needed. (If the number of persons wishing to address the Board of Education exceeds the time limit in section VIII, additional time will be provided in Section XVI, CONTINUATION OF PUBLIC COMMENTS.)

XVII. BOARD MEMBER COMMENTS

Board Member Comments is the section where a Board member may make a brief announcement or report on his/her own activities relative to Board business. There can be no discussion under "BOARD MEMBER COMMENTS."

XVIII. FUTURE AGENDA ITEMS

Items for future consideration will be listed with the projected date of consideration. The Board of Education will be given any backup information available at this time.

XIV. CLOSED SESSION

The Board of Education will, if appropriate, adjourn to Closed Session to complete discussion on items listed under Section III (Closed Session) following the regular business meeting.

XX. ADJOURNMENT

It was moved by Dr. Escarce, seconded by Mr. Mechur, and voted 6/0 (Mr. de la Torre was absent) to adjourn the meeting at 10:38 p.m. The next regularly scheduled meeting will be on **Thursday, November 18, 2010**, at 5:30 p.m. at the district office: 1651 16th Street, Santa Monica, CA 90404.

Approved: 11-18-10 Bary & Sall President

Superintendent

Meetings held at the District Office and in Malibu are taped and <u>rebroadcast</u> in Santa Monica on CityTV2, Cable Channel 20 – Check TV listing.

Meetings are rebroadcast in Malibu on Government Access Ch. 3 every Saturday at 8pm.

SMMUSD Board of Education Meeting Schedule 2010-2011

Closed Session begins at 4:00pm Public Meetings begin at 5:30pm

July through December 2010										
	1 st 2 nd 3 rd 4 th									
Month	Thur		_	sday	Thur		Thurs		Special Note:	
July					7/14*	DO			*Wednesday, 7/14	
August	8/4*	DO			8/18*	DO			*8/4: Workshop *Wednesday, 8/18	
September	9/2 9/ ² 9/4*	1* DO DO			9/16*	DO	9/23	DO	*Wednesday, 9/1 *9/4: Special Closed Session First day of school: 9/7 *9/16: Special Meeting	
October	10/7	М			10/21	DO	10/29*	DO	*10/29: Special Meeting	
November	11/4	М			11/18	DO			Thanksgiving: 11/25-26	
December	12/2*	М	12/9	DO			winter	break	*12/2: Special Meeting in Malibu	
December 18 -	- 31: W	inter B	reak							
				Janu	ary thro	ough J	une 201	11		
January 1 – 2:	Winter	Break								
January			1/13	DO						
February	2/3	М			2/17	DO				
March	3/3	DO			3/17	DO	3/31 (5 Thurs.)			
April 16 – May	1: Spri	ng Bre	eak							
April	4/6*	DO	4/14	DO	spring	break	spring	break	*Wednesday, 4/6 (rescheduled from 4/14) *Stairway: 4/7 & 4/8	
May	5/5	М		_	5/19	DO				
June	6/2	DO			6/16		6/30*	DO	Last day of school: 6/22 *6/30 replaces 6/16	

District Office (DO): 1651 16th Street, Santa Monica. Malibu City Council Chambers (M): 23815 Stuart Ranch Road, Malibu, CA

Santa Monica-Malibu Unified School District Board of Education November 4, 2010

I. CALL TO ORDER 4:25pm A. Roll Call 4:26pm Barry Snell – President 5:51pm

Barry Snell – President
Kelly Pye – Vice President
Ben Allen
Oscar de la Torre – arrived at 4:30pm, left at 9:20pm
Jose Escarce – arrived at 4:40pm
Maria Leon-Vazquez
Ralph Mechur

Student Board Members

Tanya Choo – Santa Monica High School Elizabeth Wilson – Malibu High School Billy Foran – Olympic High School

B. <u>Pledge of Allegiance</u>

Led by Mr. Mechur.

II. CLOSED SESSION

Settlement agreement in case No. DN-1005-10/11:

1. Case No. DN-1005-10/11

The substance of the Agreement was as follows:

- a) Educational costs: \$5,000
- b) Legal costs: \$22,000

The total cost for this case is \$27,000. It was moved by Ms. Leon-Vazquez, seconded by Mr. de la Torre, and vote 6/0 (Dr. Escarce was absent) to approve this settlement case.

TO: BOARD OF EDUCATION ACTION

FROM: TIM CUNEO

RE: APPROVAL OF MINUTES

RECOMMENDATION NO. A.01

It is recommended that the Board of Education approve the following Minutes:

October 21, 2010

MOTION MADE BY: Ms. Leon-Vazquez

SECONDED BY: Mr. Mechur

STUDENT ADVISORY VOTE: Aye

CONSENT ITEMS

TO: BOARD OF EDUCATION

ACTION/CONSENT 11/04/10

FROM: TIM CUNEO / CHIUNG-SALLY CHOU / JANECE L. MAEZ / PEGGY HARRIS /

STUART SAM

RE: APPROVAL OF INDEPENDENT CONTRACTORS

RECOMMENDATION NO. A.02

It is recommended that the Board of Education enter into an agreement with the following Independent Contractors. These contracts are included in the 2010-2011 budget.

Contractor/ Contract Dates	Description	Site	Funding (Measure BB)
Jane Buelow	Project Coordinator for	Measure BB/	21-00000-0-00000-
11/5/10 to 6/30/11	development of documents associated to communications	Capital Improve- ments	85000-5802-050-2600
Not to exceed: \$50,000		monto	
Neil Perlmutter	Serve as Senior Architect heading	Measure BB/	21-00000-0-00000-
11/5/10 to 6/30/10	Measure BB's change order review unit	Capital Improve-	85000-5802-050-2600
Not to exceed: \$65,000		ments	

Contractor/ Contract Dates	Description	Site	Funding
Angela Chan	Ongoing consultation meetings	Roosevelt	01-00010-0-11100-
11/8/10 – 06/22/11	with Natalie R. Burton –Principal and Roosevelt Math Focus Group to support CGI across grades K-3.		10000-5800-007-4070 (Tier III)
Not to exceed: \$5,000	to support CGI across grades K-3.		
Ballroom Madness	Ballroom MADNESS is a program	Roosevelt	01-90150-0-11100-
11/8/10 – 2/30/11	that provides an incredible arts-in- education program, designed for		10000-5802-007-4070 (PTA)
Not to exceed \$10,000	5th grade students to learn how to Social/Ballroom Dance.		
SOL-LA Music Academy	SOL-LA music will provide vocal	Roosevelt	01-90150-0-11100-
1/1/11 – 6/18/11	music to our K-2 grade students		10000-5802-007-4070 (PTA)
Not to exceed \$9,000			
Francisco Martinez	Mr. Martinez will provide dance	Roosevelt	01-90150-0-11100-
1/1/11 – 6/18/11	instruction to our 3 rd grade students.		10000-2917-007-1501 (PTA)
Not to exceed \$10,100			
Davida Raffa	Ms. Raffa will provide ceramics	Roosevelt	01-90150-0-11100-
11/8/10 — 1/9/11	training for grades 1 - 2		10000-2917-007-1501 (PTA)
Not to exceed \$6,000			
Lynn Robb	Ms. Robb will be providing art	Roosevelt	01-90150-0-11100-
2/21/11 – 6/22/11	instruction for our 4 th grade students		10000-2917-007-1501 (PTA)
Not to exceed \$5,000			

Carol J. Krueger 5/05/1 - 5/07/11 Not to exceed: \$2,000	To continue with professional development on choral studies to SMMUSD choir directors to work on common assessments and further students towards independent musicianship.	Educational Services	01-91250-0-17000- 10000-5802-030-1313 (Los Angeles County Arts Commission [LACAC])
Zevitz-Redfield & Associates, Inc. Will Carey 7/1/10 – 6/30/11 Increase contract by 200 hours for a total of 400 hours. Cost: \$125.00 per hour (Previous contract up to 200 hours was approved on 9/1/10-Item A.02) Not to exceed: \$25,000 \$50,000.	Hourly availability to support new Attendance Program, new Tardy program, new Student Information System and training of staff.	Information Services	01-00000-0-00000- 77000-5640-054-2540
MaryAnne Solomon 7/1/10 to 6/30/11 Not to exceed: \$4,800	Maintain updates to SAMOHI website directory	SAMOHI	01-90150-0-11100- 10000-5802-015-4150 (Reimb. by PTSA)

MOTION MADE BY: Ms. Pye SECONDED BY: Mr. de la Torre STUDENT ADVISORY VOTE: Aye AYES: All (7) NOES: None (0)

FROM: TIM CUNEO / CHIUNG-SALLY CHOU / MAUREEN BRADFORD

RE: OVERNIGHT FIELD TRIP(S) 2010-2011

RECOMMENDATION NO. A.03

It is recommended that the Board of Education approve the special field trip(s) listed below for students for the 2010-2011 school year. No child will be denied due to financial hardship.

School Grade # stdts	Destination Dates of Trip	Principal/ Teacher	Cost Funding Source	Subject	Purpose Of Field Trip
Samohi 9 th – 12 th 89	Fresno, CA 2/17/11 – 2/18/11	H. Pedroza/ J. Swenson	\$50 per student paid through the Orchestra Parents Association account	Music (symphony)	Students will attend the California All State Music Education Conference at the Fresno Conference to Perform.
Samohi 9 th – 12 th 89	Kansas City, MO 3/16/11 – 3/19/11	H. Pedroza/ J. Swenson/ J. Aiello	\$1,000 per student paid through the Orchestra Parents Association account	Music (symphony)	Students will compete at the ATSA National Orchestra Festival in Kansas City, Missouri. This competition will bring the best orchestras in the nation together.
Samohi 9 th – 12 th 130	Central Coast, CA 5/26/11 – 5/29/11	H. Pedroza/ J. Gasparino/ P. Barraza	\$575 per student paid through the California Literature ASB account	Language Arts	Students will be travelling through the Central Coast of CA to "live out" the literature read through the course.
Malibu Middle and High Schools $6^{th} - 12^{th}$	Disneyland, Anaheim, CA 5/6/11 – 5/7/11	M. Kelly/ A. Loch	\$125 per student paid by parent donation	Music (choir)	Students will participate in the Music in the Park Choral Festival.
Malibu High School 9 th – 12 th	San Francisco, CA 3/24/11 – 3/27/11	M. Kelly/ A. Loch	\$350 per student paid by parent donation	Music (choir)	Students will perform in the Heritage Choral Festival Performance Tour.
McKinley 5 th 67	Catalina Island; CIMI Cherry Cove 2/28/11-3/2/11	I. Gonzalez- Castillo/ J. Langsdale	\$280 per student paid by parent donation and fundraising	Science	An annual 5 th grade science enrichment program will include an array of science classes, daily hikes, evening activities and environmental discussions.

John Muir 5 th gr 70	Camp Hess Kramer, Malibu, CA 3/21/11 – 3/25/11	T. Komlos/ L. Benitez/ L. Brizuela	\$340 per student paid by parent donation and fundraising	Science	An annual 5 th grade science enrichment program will include an array of science classes, daily hikes, evening activities and environmental discussions.
Roosevelt	Astrocamp, Idylwild, CA	N. Burton/ K. Rigberg/	\$350 per student paid	Science	Annual science enrichment
5 th gr	4/6/11–4/8/11	Levy/ Ostrom/	by parent donation and		supporting the curriculum of 5 th
132		Madnick/ Light	fundraising		grade science. Hands-on outdoor classroom experience, leadership and team building skills.

MOTION MADE BY: Ms. Pye SECONDED BY: Mr. de la Torre STUDENT ADVISORY VOTE: Aye

TO: BOARD OF EDUCATION

FROM: TIM CUNEO / JANECE L. MAEZ / PAT HO

RE: CONFERENCE AND TRAVEL APPROVAL/RATIFICATION

RECOMMENDATION NO. A.04

It is recommended that the Board of Education approve/ratify the following Requests for Absence on District Business (Conference and Travel) forms.

COMMENTS: Entries are alphabetical, by employee last name. In addition to the employee's name and site/location, each entry contains the following information: name, location and date (s) of the conference, complete account code, fund and program names, and the total estimated cost as provided by the site administrator. The average cost for substitute teachers is \$130/day. This figure is furnished for informational purposes and does not reflect the actual amount paid for an individual substitute.)

AME SITE Account Number Fund – Resource Number	CONFERENCE NAME LOCATION DATE (S)	COST ESTIMATE
BRADFORD, Maureen Ed Services 01-40350-0-11100-21000-5220-035-1300 General Fund- Resource: Title II	89 th Annual CERA Conference San Diego, CA November 18 -19, 2010	\$950
BRAFF, Sarah Rogers Elementary 01-40350-0-11100-21000-5220-035-1300 General Fund- Resource: Title II	Redesigning Evaluation Processes Pomona, CA October 27, 2010	\$50 +1 SUB
BRYANT, Cheryl Human Resources 01-00000-0-00000-74000-5220-025-1250 General Fund- Function: Personnel/Human Resources	ASCIP Health Fair Cerritos, CA November 4, 2010	\$40 Mileage Reimbursement only
CHI, Ah Young Malibu High 01-00010-0-11100-10000-5220-010-4100 General Fund- Resource: Tier III	College Board Fall Counselor Workshop And College Visit Redlands, CA October 4, 2010	\$80
CORRIGAN, Brian Malibu High 01-00010-0-11100-10000-5220-010-4100 General Fund- Resource: Tier III	Advanced Placement Saturday Workshop (AP Calculus BC) Los Angeles, CA February 12, 2011	\$200
GATES, Janie Olympic High 01-90121-0-11100-10000-5220-014-4140 General Fund- Resource: Gifts-Equity Fund	Moving Our Mission Forward San Diego, CA November 5, 2010	\$225
HYATT, Virginia Purchasing Department 01-00000-0-00000-75300-5220-055-2550 General Fund- Function: Purchasing	2010 Emerging Technologies Summit Sacramento, CA November 7 – 9, 2010	\$1,200

LEONARD, Brigette	California Educational Theatre Association	No Cost To
Malibu High	Long Beach, CA	District
01-00010-0-11100-10000-5220-010-4100	October 7- 10, 2010	+ 1 SUB
General Fund-		
Resource: Tier III		
MEJIA, Rosa	Harvard Counselor Breakfast	No Cost To
Santa Monica High	Glendale, CA	District
, and the second	October 28, 2010	
MEJIA, Rosa	ACT College and Career Readiness Workshop	No Cost To
Santa Monica High	Los Angeles, CA	District
_	November 4, 2010	
ROMAN, Bertha	California Educational Technology	\$600
Ed Services	Professionals Association	
01-40470-0-19100-21000-5220-035-1300	2010 CETPA Conference	
General Fund	Monterrey, CA	
Resource: Technology Formula	October 21, 2010	
Rosen, Maureen	Pictorial Mathematics (Meaningful Learning)	\$399
Malibu High	El Monte, CA	
01-00010-0-11100-10000-5220-010-4100	September 18, 2010	
General Fund	-	
Resource: Tier III		
WEBB, Suzanne	Closing the Achievement Gap for	\$265
Lincoln Middle	Students with Disabilities	
01-40350-0-11100-21000-5220-035-1300	Ontario, CA	
General Fund	October 27, 2010	
Resource: Title II		

Adjustments				
(Preapproved expenses 10% in excess of approved costs that				
must be approved by Board/Changes in Personnel Attendance)				
NONE				

Group Conference and Travel: In-State					
* a complete list of conference participants is on file in the Department of Fiscal Services					
CUNEO, Tim	Redesigning Evaluation Process	\$100			
+ 3 Additional Staff	Pomona, CA	Total			
District Office	October 27, 2010				
01-00000-0-00000-71500-5220-020-1200					
General Fund-					
Function: Superintendent					
DUNN, Margo	Field Trip to Sacramento	No Cost To			
JENNINGS, Kris	and Gold Rush County	District			
Point Dume Elementary	Sacramento, CA	+2 SUBS			
	May 24 – 26, 2011				
DURAN-CONTRERAS , Martha	Response to Intervention	\$1,074			
+5 Additional Staff	Anaheim, CA	Total			
Lincoln Middle School	October 19, 2010	+5 SUBS			
01-90121-0-11100-10000-5220-012-4120					
01-90151-0-11100-10000-5220-012-4120					
General Fund-					
<u>Function:</u> Equity Fund/PTA					

MEJIA, Rosa	CASFAA High School Counselors Workshop	No Cost
GATELL, Frank	Los Angeles, CA	To District
Santa Monica High	October 27, 2010	
TANIOS, Elhamy	2010 State Budget Workshop	\$100
+ 2 Additional Staff	Downey, CA	Total
Fiscal Services	October 26, 2010	
01-00000-0-00000-73100-5220-051-2510		
General Fund-		
Function: Fiscal Services		

Out-of-State Conferences: Individual			
NONE			
	•	•	

Out-of-State Conferences: Group				
NONE				

MOTION MADE BY: Ms. Pye SECONDED BY: Mr. de la Torre STUDENT ADVISORY VOTE: Aye

TO: BOARD OF EDUCATION <u>ACTION/CONSENT</u>

FROM: TIM CUNEO / CHIUNG-SALLY CHOU / SARA WOOLVERTON

RE: APPROVAL OF SPECIAL EDUCATION CONTRACTS – 2010-2011

RECOMMENDATION NO. A.05

It is recommended that the Board of Education approve the following Special Education Contracts for fiscal year 2010-2011 as follows:

NPS 2010-2011 Budget 01-65000-0-57500-11800-5125-043-1400

Nonpublic School/Agency	SSID	Service Description	Contract Number	Cost N Exce	
The HELP Group (Summit View West)	6148250684	NPS	#43-SPED11096	\$ 4	7,725
Alpine Academy	3119528597	NPS	#46-SPED11103	\$ 3	1,200
Kayne Eras Center	610743347	NPS	#45-SPED11008	\$	730
Tobinworld	6103151504	NPS	#44-SPED11100	\$ 2	5,042
Hillsides Home for Children – contract increase	6103157804	Transportation	#11-SPED11003	\$	9,900
Kayne Eras Center	6103151504	NPS	#47-SPED11104	\$	2,190

Amount Budgeted NPS 10/11 Prior Board Authorization as of 10-21-10		\$ 1,450,000 \$ 1,443,089
Positive Adjustment (See Below)	Balance	\$ 6,911 <u>\$ 0</u> \$ 6,911
Total Amount for these Contracts	Balance	\$ 116,787 \$ - 109,876

Adjustment NPS Budget 01-65000-0-57500-11800-5125-043-1400						
There has been a reduction in authorized expenditures of NPS/NPA contracts for FY 2010-2011 in the amount of \$0 as of 10/21/10						
NPS	NPS Service Contract Reduce (R) Adjusted Comment Description Number Eliminate (E) Amount					

NPA 2010-2011 Budget 01-65000-0-57500-11800-5126-043-1400

Nonpublic School/Agency	SSID	Service Description	Contract Number	Cost Not to Exceed
Therapy West – contract increase	Various	Physical Therapy	#21-SPED11086	\$480

Amount Budgeted NPA 10/11		\$	650,000
Prior Board Authorization as of 10-21-10		\$_	638,990
	Balance	\$	11,010
Positive Adjustment (See Below)		\$_	0
		\$	11.010
Total Amount for these Contracts		\$	480
	Balance	\$	10,530

Adjustment

NPA Budget 01-65000-0-57500-11800-5126-043-1400

There has been a reduction in authorized expenditures of NPS/NPA contracts for FY 2010-2011 in the amount of \$ 0 as of 10/21/10

NPA	Service Description	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment
		·			

Instructional Consultants

2010-2011 Budget 01-65000-0-57500-11900-5802-043-1400

Instructional Consultant	SSID	Service Description	Contract Number	Cost Not to Exceed
Samantha Fogel – contract increase	DOB 3/21/09	Speech Therapy & evaluation	#17-SPED11092	\$ 8,120
French River Education Center	7103131716	Occupational evaluation	#18-SPED11098	\$ 870

Amount Budgeted Instructional Consultants 10/	11	\$	450,000
Prior Board Authorization as of 10-21-10		\$	386,064
	Balance	\$	63,936
Positive Adjustment (See Below)		\$	0
			63,936
Total Amount for these Contracts		\$_	8,990
	Balance	\$	54,946

Adjustment

Instructional Consultants Budget 01-65000-0-57500-11900-5802-043-1400

There has been a reduction in authorized expenditures of Instructional Consultants contracts for FY 2010-2011 in the amount of \$\\$ as of 10/21/10.

Instructional Consultant	Service Description	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment

Non-Instructional Consultants

2010-2011 Budget 01-65000-0-57500-11900-5890-043-1400

Non-Instructional Consultant	SSID	Service Description	Contract Number	 st Not to exceed
Parent Reimbursement	1148819523	Travel reimbursement	#12-SPED11097	\$ 1,200
Parent Reimbursement	6070988204	Travel reimbursement	#15-SPED11102	\$ 1,200
Pawar Transportation	Various	Transportation	#14-SPED11101	\$ 33,880
Parent Reimbursement	6172839494	Speech therapy	#13-SPED11099	\$ 1,300
Parent Reimbursement	2983493507	Educational consultation	#16-SPED11105	\$ 13,196

Amount Budgeted Non-Instructional Consultants 10/11 Prior Board Authorization as of 10-21-10		\$ 200,000 \$ 142,475
Positive Adjustment (See Below)	Balance	\$ 57,525 \$ 0 \$ 57.525
Total Amount for these Contracts	Balance	\$ 50,776 \$ 6,749

Adjustment

Non-Instructional Consultants Budget 01-65000-0-57500-11900-5890-043-1400

There has been a reduction in authorized expenditures of Non-Instructional Consultants contracts for FY 2010-2011 in the amount of \$ 0 as of 10/21/10.

Non- Instructional	Service	Contract	Reduce (R)	Adjusted	Comment
Consultant	Description	Number	Eliminate (E)	Amount	

Legal

2010-2011 Budget 01-65000-0-57500-11900-5820-043-1400

Service Description	Contract Number	Cost Not to Exceed
Amount Budgeted Legal Services 10/11 Prior Board Authorization as of 10-21-10		\$ 200,000 <u>200,000</u> \$ 200,000
Adjustments for this period		\$ 0
t for these Contracts	Ralanco	200,000 \$ 0 \$ 0
	geted Legal Services 10/11 Authorization as of 10-21-10	geted Legal Services 10/11 Authorization as of 10-21-10 Balance

Adjustment

Legal Services Budget 01-65000-0-57500-11900-5820-043-1400

There has been a reduction in authorized expenditures of Legal Services contracts for FY 2010-2011 in the amount of \$ 0 as of 10/21/10.

Legal Contractor	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment

COMMENT: According to the Education Code SEC.21 Section 56342, prior to recommending a new or continued placement in a non-public, non-sectarian school, the Individualized Education Program (IEP) Team must submit the proposed recommendation to the local governing board for its review and recommendation regarding the cost of such placement.

The recommendations for these severely handicapped students are made by the District IEP Teams in accordance with State and Federal laws. The mandates of IDEA require non-public school services be provided at no expense to parents if there is not an appropriate public school program available. Funding to come from a SELPA-wide non-public school/non-public agency reserve account.

MOTION MADE BY: Ms. Pye SECONDED BY: Mr. de la Torre STUDENT ADVISORY VOTE: Aye

TO: BOARD OF EDUCATION <u>ACTION/CONSENT</u> 11/04/10

FROM: TIM CUNEO / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: AWARD OF PURCHASE ORDERS – 2010-2011

RECOMMENDATION NO. A.06

It is recommended that the Board of Education approve the following Purchase Orders and Changed Purchase Orders from October 12, 2010, through October 26, 2010, for fiscal /11.

Ms. Pye asked about some of the line items that were not coded. Ms. Maez said those would be properly coded and charged to BB.

Mr. Mechur asked about the district's testing of its cleaning products. Ms. Maez said the purchasing department is currently working on that and will report to the board with the findings shortly.

MOTION MADE BY: Ms. Pye SECONDED BY: Mr. de la Torre STUDENT ADVISORY VOTE: Aye

PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
		*** CHANGED PURCHASE ORDER	S ***		
112289	HOUGHTON MIFFLIN HARCOURT	INCREASE IN BOOK PRICES	STATE AND FEDERAL PROJECTS	68.65	R
112291	HOUGHTON MIFFLIN HARCOURT	INCREASE IN BOOK PRICES	CABRILLO ELEMENTARY SCHOOL	207.64	U
112408	OLIVER WORLDCLASS LABS INC	SMART BOARD SHIPPING COST	ROOSEVELT ELEMENTARY SCHOOL	650.67	R
112320	PREMIER SCHOOL AGENDAS	INCREASE PRODUCT PRICES	JOHN MUIR ELEMENTARY SCHOOL	145.48	R
			** CHANGED PURCHASE ORDERS	1,072.44	
		*** NEW PURCHASE ORDERS	***		
112199	ADDISON-WESLEY-LONGMAN/PEARSON	Math books	PT DUME ELEMENTARY SCHOOL	958.38	R
112245	AMECI PIZZA & PASTA	SCHOOL MODEL	OLYMPIC CONTINUATION SCHOOL	300.00	R
112271	AMERICAN COUNCIL ON EDUCATION	GED TEST CENTER FEES	ADULT EDUCATION CENTER	2,249.88	А
112056	APPLE COMPUTER CORP	AT SPECIALIST LAPTOP	SPECIAL EDUCATION REGULAR YEAR	2,280.55	R
112319	APPLE COMPUTER CORP	ASSISTIVE TECH SPEC HARDWARE	SPECIAL EDUCATION REGULAR YEAR	784.32	R
112267	ASSOCIATION FOR SUPERVISION	PD WORKSHOPS AND MATERIALS	STATE AND FEDERAL PROJECTS	12,973.25	R
112318	ATLANTIC EXPRESS OF LA INC	CHARTER BUS	SMASH SCHOOL	700.00	
112356	AVID CENTER	WEEKLY SUBSCRIPTION	LINCOLN MIDDLE SCHOOL		
112401	BARNES & NOBLE/SANTA MONICA	BOOKS	SANTA MONICA HIGH SCHOOL	923.99	
112223	BARRETT'S APPLIANCE	DRYER REPAIR	CHILD DEVELOPMENT CENTER	89.00	
112424	BARRETT'S APPLIANCE	SERVICE CALL	CHILD DEVELOPMENT CENTER	89.00	
112273	BLACKBOARD CONNECT INC	OTHER OPERATING EXPENSES	BOE/SUPERINTENDENT	23,800.00	U
112200	CALIFORNIA OFFICE SYSTEMS INC	SHELVING	LINCOLN MIDDLE SCHOOL	605.82	
112305	CALIFORNIA OFFICE SYSTEMS INC	OPEN ORDER/INST SUP/TEAM	JOHN ADAMS MIDDLE SCHOOL	120.00	
112310	CALIFORNIA OFFICE SYSTEMS INC	shelves to store sum schl mat	CURRICULUM AND IMC	1,263.22	
112314	CALIFORNIA OFFICE SYSTEMS INC	OFFICE SUPPLIES	SANTA MONICA HIGH SCHOOL	5,000.00	
112349	CALIFORNIA OFFICE SYSTEMS INC	copy paper and other supplies	GRANT ELEMENTARY SCHOOL	2,000.00	
112370	CALIFORNIA OFFICE SYSTEMS INC	Copy Paper	FRANKLIN ELEMENTARY SCHOOL	2,500.00	
112376	CDW-G COMPUTING SOLUTIONS	STUDENT HEADSETS	ROOSEVELT ELEMENTARY SCHOOL	716.61	
112429	CHAMPION CHEMICAL	CUSTODIAL SUPPLIES	FACILITY OPERATIONS	219.59	
112208	CHEVRON U.S.A. INC.	MAINT. DEPT VEHICLE GAS	FACILITY MAINTENANCE	5,000.00	
112227	CHEVRON U.S.A. INC.	OPEN ORDER OPERATIONS VEHICLES	GROUNDS MAINTENANCE	5,000.00	
112279	CHILDRENS BOOK WORLD	CLASSROOM MATERIALS	SAINT ANNE'S PRIVATE SCHOOL	4,000.00	
112300	COACH AMERICA LOS ANGELES	OPEN ORDER/BUS/INS MUSIC/ASB	JOHN ADAMS MIDDLE SCHOOL	2,136.00	
112189	COFFEY ENVIRONMENTS INC	ASBESTOS AHERA REPORTS	FACILITY MAINTENANCE		
112255	COPYLAND INC	BUSINESS CARDS	PURCHASING/WAREHOUSE	6,487.25 67.36	
112277	CPI/CRISIS PREVENTION INST INC	CRISIS PREVENTION TRAINING	SPECIAL EDUCATION REGULAR YEAR	651.47	
	CONTROL CONTRO				
	CULVER NEWLIN	CHAIR NURSE OFFICE	MALIBU HIGH SCHOOL	351.29	
	CULVER NEWLIN	CHAIRS	MCKINLEY ELEMENTARY SCHOOL		
	CUNEO, TIM	GENERAL SUPPLIES/MATERIALS	BOE/SUPERINTENDENT	62.25	
	DECOSTER, DIANA	MILEAGE REIMBURSEMENT	SPECIAL EDUCATION REGULAR YEAR		
		classroom supplies/books	GRANT ELEMENTARY SCHOOL	83.89	
	DELTA EDUCATION		GRANT ELEMENTARY SCHOOL	56.32	
	DEMCO INC	LIBRARY BOOK DROP	LINCOLN MIDDLE SCHOOL	872.34	
	DIAGNOSTICS DIRECT INC		CHILD DEVELOPMENT CENTER	921.55	
		SWIM/WATERPOLO/PE SUPPLIES	MALIBU HIGH SCHOOL	1,377.36	
		Maintenance	INFORMATION SERVICES	1,297.12	
		GED CORRECTION FEES	ADULT EDUCATION CENTER	1,097.50	
	EDUCATIONAL TESTING SERVICE			2,818.24	
		SUPPLIES - BTSA	PERSONNEL SERVICES	150.00	U
	FIRST UNITED METHODIST CHURCH		LINCOLN MIDDLE SCHOOL	6,000.00	
112220	FIRST UNITED METHODIST CHURCH	OFF SITE PARKING FOR STAFF	LINCOLN MIDDLE SCHOOL	43,200.00	

PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
112248	FOLLETT EDUCATIONAL SERVICES	HEALTH/FRENCH BOOKS	MALIBU HIGH SCHOOL	5,491.89	R
112329	FOLLETT EDUCATIONAL SERVICES	TEXTBOOKS	MALIBU HIGH SCHOOL	12,207.67	R
112366	FOLLETT LIBRARY BOOK CO	CORE NOVELS	LINCOLN MIDDLE SCHOOL	3,794.31	R
112212	GALE SUPPLY CO	CUSTODIAL SUPPLIES	SANTA MONICA HIGH SCHOOL	4,284.04	R
112276	GALE SUPPLY CO	custodial supplies	GRANT ELEMENTARY SCHOOL	1,419.18	U
112326	GALE SUPPLY CO	Custodial Supplies	CABRILLO ELEMENTARY SCHOOL	254.62	U
112331	GALE SUPPLY CO	SAFETY ITEMS	CHILD DEVELOPMENT CENTER	136.09	CD
112350	GALE SUPPLY CO	CUSTODIAL SUPPLIES	WILL ROGERS ELEMENTARY SCHOOL	1,603.12	R
112352	GALE SUPPLY CO	CUSTODIAL SUPPLIES	LINCOLN MIDDLE SCHOOL	1,145.79	U
112353	GALE SUPPLY CO	HEALTH AND SAFETY ITEMS	CHILD DEVELOPMENT CENTER	286.45	CD
112418	GALE SUPPLY CO	CUSTODIAL SUPPLIES	OLYMPIC CONTINUATION SCHOOL	116.34	R
112426	GALE SUPPLY CO	OPEN ORDER CUSTODIAL SUPPLIES	FACILITY OPERATIONS	3,500.00	U
112441	GALE SUPPLY CO	CUSTODIAL SUPPLIES	MCKINLEY ELEMENTARY SCHOOL	370.74	U
112264	GLOBE BOOK/PEARSON EDUCATION	TEXTBOOKS/ECONOMICS	OLYMPIC CONTINUATION SCHOOL	374.12	R
112269	GREAT SOURCE EDUCATION GROUP	Consumables/Textbooks	FRANKLIN ELEMENTARY SCHOOL	493.88	R
112240	GREENFIELD LEARNING INC	lexia reading	GRANT ELEMENTARY SCHOOL	7,181.25	R
112346	GREENFIELD LEARNING INC	LEXIA & SYMPHONY MATH LICENSES	WILL ROGERS ELEMENTARY SCHOOL	4,500.00	R
112421	GREENFIELD LEARNING INC	LEXIA READING	JOHN MUIR ELEMENTARY SCHOOL	11,383.50	R
112439	HARALAMBOS BEVERAGE COMPANY	OPEN ORDER FOR DRINKS	SAMOHI STUDENT STORE	2,000.00	U
112372	HAWTHORNE EDUCATION SERVICE	INTERVENTION MANUAL	MCKINLEY ELEMENTARY SCHOOL	199.60	R
112397	HOME DEPOT- L.A.	SUPPLIES FOR GARDENS	FOOD SERVICES	750.00	F
112361	HOUGHTON MIFFLIN HARCOURT	READING KITS	WILL ROGERS ELEMENTARY SCHOOL	4,053.63	R
112364	INDIAN JEWELERS SUPPLY CO.INC	INSTR. MATERIALS/JEWELRY CLASS	ADULT EDUCATION CENTER	488.32	A
112432	INDUSTRIAL ELECTRIC SERVICE	PAN FOR STEAM TABLE @ROOSEVELT	FOOD SERVICES	292.29	F
111964	INTELLI-TECH	TI-NAVIGATORS	MALIBU HIGH SCHOOL	3,474.69	R
112407	INTELLI-TECH	SAMO TECHNOLOGY EQUIPMENT	SPECIAL EDUCATION REGULAR YEAR	1,005.83	R
112413	INTELLI-TECH	Server for SAMOHI	INFORMATION SERVICES	5,395.19	U
112281	JOHN WILEY & SONS INC	PSYCH TESTING MATERIAL SUPPORT	SPECIAL EDUCATION REGULAR YEAR	56.22	R
112234	LACOE	SCIENCE MATERIALS	JOHN MUIR ELEMENTARY SCHOOL	85.31	U
112405	LAGUNA CLAY COMPANY	OPEN ORDER: CLAY	LINCOLN MIDDLE SCHOOL	700.00	R
112280	LAKESHORE (PICK UP ONLY)	CLASSROOM SUPPLIES	SAINT ANNE'S PRIVATE SCHOOL	3,000.00	R
112334	LAKESHORE (PICK UP ONLY)	classroom supplies	GRANT ELEMENTARY SCHOOL	150.00	U
112399	LAKESHORE CURRICULUM	CHANGING TABLE- GRANT PREK	SPECIAL EDUCATION REGULAR YEAR	809.63	R
112294	LEIGHTON CONSULTING INC	GEOTECHNICAL OBSERVATION	JOHN ADAMS MIDDLE SCHOOL	10,700.00	
112308	MAGNA PUBLICATIONS INC	PROFESSIONAL DEVELOPMENT	EDISON ELEMENTARY SCHOOL	299.00	R
112285	MANUFACTURES RESOURCE NETWORK	READING PROGRAM	SPECIAL EDUCATION REGULAR YEAR	1,092.24	R
112216	MENDEZ FOUNDATION	CLASSROOM WORKBOOKS	STATE AND FEDERAL PROJECTS	119.75	R
112254	MICRO BIO-MEDICS/ORDERS	NURSE SUPPLIES	MALIBU HIGH SCHOOL	600.00	U
112221	MODERN CURRICULUM PRESS	Consumables	FRANKLIN ELEMENTARY SCHOOL	179.09	R
112132	MOWRY, KRISTEN	REIMBURSEMENT	MCKINLEY ELEMENTARY SCHOOL	1,000.00	R
112411	MULTI HEALTH SYSTEMS	PYSCH / OT TESTS AND MANUALS	HEALTH SERVICES	1,578.96	R
112015	NICK RAIL MUSIC	YAMAHA STAGE PIANO	LINCOLN MIDDLE SCHOOL	1,810.88	R
112419	NORTHEAST FOUNDATION FOR	PROFESSIONAL CONSULTANT	WILL ROGERS ELEMENTARY SCHOOL	2,500.00	R
112244	ON THE CAPITOL DOORSTEP	ANNUAL SUBSCRIPTION	CHILD DEVELOPMENT CENTER	170.00	CD
112243	ONE MORE STORY INC	ANNUAL SUBSCRIPTION	CHILD DEVELOPMENT CENTER	660.00	CD
112233	ONLINE STORES INC	SAFETY SUPPLIES	WILL ROGERS ELEMENTARY SCHOOL	205.15	U
112312	ORIENTAL TRADING CO INC	Classroom supplies	FRANKLIN ELEMENTARY SCHOOL	155.66	R
112324	PCI SPECIAL EDUCATION	INSTRUCTIONAL MATERIALS	SPECIAL EDUCATION REGULAR YEAR	355.73	R
112383	PEARSON CLINICAL ASSESSMENT	CLASSROOM MATERIALS	STATE AND FEDERAL PROJECTS	1,715.98	R
112123	PEARSON EDUCATION #1	Math Student Lesson Packet	ROOSEVELT ELEMENTARY SCHOOL	1,630.48	R
112394	PERFECT COPY PRODUCTS INC	overage of copying - IISS	CURRICULUM AND IMC	129.23	R

PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
112159	PIONEER CHEMICAL CO	BACKPACK VACUUM	LINCOLN MIDDLE SCHOOL	499.36	R
112236	PIONEER CHEMICAL CO	OPEN ORDER CUSTODIAL SUPPLISE	FACILITY OPERATIONS	5,000.00	U
112323	PLUMBERS DEPOT	MAINT PLUMBING SUPPLIES	FACILITY MAINTENANCE	1,000.00	R
112337	POOL SUPPLY OF ORANGE COUNTY	POOL CHEMICAL SUPPLY	FACILITY MAINTENANCE	10,000.00	R
112406	POTTS, RICHARD M.	INSTRUCTIONAL MATERIALS	SPECIAL EDUCATION REGULAR YEAR	70.65	R
112164	QUARTERMASTER	SECURITY APPAREL - MARTIN	LINCOLN MIDDLE SCHOOL	95.53	R
112168	QUARTERMASTER	SECURITY APPAREL - NUNEZ	LINCOLN MIDDLE SCHOOL	177.76	R
112447	RALPH'S	SUPPLIES - BTSA	PERSONNEL SERVICES	650.00	U
112253	RAYVERN LIGHTING	CUSTODIAL SUPPLIES	OLYMPIC CONTINUATION SCHOOL	467.51	R
112259	RAYVERN LIGHTING	LIGHTS FOR THEATER	MALIBU HIGH SCHOOL	205.42	R
112344	RAYVERN LIGHTING	FLOURESCENT LIGHTS	WILL ROGERS ELEMENTARY SCHOOL	129.36	R
112256	REALITYWORKS	PSYCHOLOGY CLASS SUPPLIES	MALIBU HIGH SCHOOL	66.46	R
112392	REDWOOD PRESS INC	Envelopes Payroll and A/P	FISCAL SERVICES	2,113.79	U
112173	RICOH BUSINESS SOLUTIONS	Maintenance Agreement	FRANKLIN ELEMENTARY SCHOOL	4,636.00	R
112371	RICOH BUSINESS SOLUTIONS	overage of copies	GRANT ELEMENTARY SCHOOL	910.53	U
112270	RICOH U.S.	GENERAL SUPPLIES/MATERIALS	BOE/SUPERINTENDENT	81.39	U
112359	SAN BERNARDINO SUPT OF SCHOOLS	HANDBOOKS	STUDENT SERVICES	82.83	U
112209	SANTA MONICA MUN BUS LINES	BUS PASSES & TOKENS	STUDENT SERVICES	3,000.00	U
112373	SANTA MONICA PIER AQUARIUM	rental of SM Pier Aquarium	STATE AND FEDERAL PROJECTS	500.00	R
112398	SCHOOL HEALTH CORPORATION	NURSE EQUIPMENT	SPECIAL EDUCATION REGULAR YEAR	113.21	R
112130	SCHOOL NURSE SUPPLY INC	SCHOOL NURSE SUPPLIES	MCKINLEY ELEMENTARY SCHOOL	435.19	R
112400	SCHOOL OUTFITTERS LLC	CHANGING TABLE- PT DUME PREK	SPECIAL EDUCATION REGULAR YEAR	708.95	R
112301	SCHOOL SPECIALTY INC	OPEN ORDER/INST SUP/NEW/TEAM	JOHN ADAMS MIDDLE SCHOOL	171.00	U
112215	SEHI COMPUTER PRODUCTS	INSERVICE SUPPLIES	STATE AND FEDERAL PROJECTS	165.41	R
112297	SEHI COMPUTER PRODUCTS	SWITCH	WILL ROGERS ELEMENTARY SCHOOL	560.21	R
112355	SEHI COMPUTER PRODUCTS	INK/TONER	CHILD DEVELOPMENT CENTER	1,027.86	CD
112375	SEHI COMPUTER PRODUCTS	ink for printers	GRANT ELEMENTARY SCHOOL	307.88	R
112445	SEHI COMPUTER PRODUCTS	PRINTER INK	PERSONNEL SERVICES	264.72	U
112187	SIMON, MONICA	REIMBURSEMENT	CHILD DEVELOPMENT CENTER	142.30	CD
112225	SIR SPEEDY PRINTING #0245	LETTERHEAD ENVELOPES	ROOSEVELT ELEMENTARY SCHOOL	166.82	U
112286	SIR SPEEDY PRINTING #0245	INSERVICE SUPPLIES	SAINT ANNE'S PRIVATE SCHOOL	2,000.00	R
112299	SIR SPEEDY PRINTING #0245	BUSINESS CARDS	CHILD DEVELOPMENT CENTER	28.54	CD
112304	SIR SPEEDY PRINTING #0245	BUSINESS CARDS/ADMIN/COUN/TEAM	JOHN ADAMS MIDDLE SCHOOL	142.68	U
112389	SIR SPEEDY PRINTING #0245	PRINTING	CURRICULUM AND IMC	439.00	R
112414	SIRSIDYNIX	Maintenance	INFORMATION SERVICES	18,388.73	U
112449	SMART & FINAL	SUPPLIES - BTSA	PERSONNEL SERVICES	100.00	U
112131	SOUTHWEST SCHOOL SUPPLY	classroom supplies	GRANT ELEMENTARY SCHOOL	194.46	U
112237	SOUTHWEST SCHOOL SUPPLY	butcher paper for office	GRANT ELEMENTARY SCHOOL	215.92	U
112430	SOUTHWEST SCHOOL SUPPLY	OPEN ORDER; ART SUPPLIES	LINCOLN MIDDLE SCHOOL	300.00	R
112290	SOUTHWEST STRINGS	Cello Cases for elem. music	CURRICULUM AND IMC	1,221.52	R
112284	STAPLES BUSINESS ADVANTAGE	INSERVICE SUPPLIES	SAINT ANNE'S PRIVATE SCHOOL	3,000.00	R
112387	STAPLES BUSINESS ADVANTAGE	GEN SUPP/TEACHER LEADERSHIP	CURRICULUM AND IMC	493.88	R
112448	STAPLES BUSINESS ADVANTAGE	SUPPLIES - BTSA	PERSONNEL SERVICES	200.00	U
112382	STAPLES INC & SUBSIDIARIES INC	OFFICE SUPPLIES	SPECIAL EDUCATION REGULAR YEAR	3,500.00	R
112266	STAPLES/P-U/SANTA MONICA/WILSH	CLASSROOM SUPPLIES	SANTA MONICA HIGH SCHOOL	100.00	R
112385	STAPLES/P-U/SANTA MONICA/WILSH	GEN SUPPLIES	STATE AND FEDERAL PROJECTS	219.50	R
112202	STAPLES/P-U/VENICE/LINCOLN BL	OPEN ORDER/SUPPLIES	CHILD DEVELOPMENT CENTER	1,500.00	CD
112214	STAPLES/P-U/VENICE/LINCOLN BL	INSERVICE SUPPLIES	CURRICULUM AND IMC	300.00	U
112247	STAPLES/P-U/WLA/CUST#240174490	classroom supplies	GRANT ELEMENTARY SCHOOL	100.00	U
112403	STEVEN ORI JR	BROCHURES WINTER/SPRING 2011	ADULT EDUCATION CENTER	1,373.50	A
111858	SUOMU, SUSAN	REIMBURSEMENT	MCKINLEY ELEMENTARY SCHOOL	705.00	R

PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	_
112425	SWIMPOOL SUPPLY CENTER	POOL PARTS AND SUPPLIES	FACILITY MAINTENANCE	200.00	R
112436	SYED INDUSTIRES	REORDER SPIRIT SWEATSHIRTS	SAMOHI STUDENT STORE	2,046.00	U
112330	TARGET STORES	classroom supplies	GRANT ELEMENTARY SCHOOL	43.00	U
112295	THE CHURCH ON PEARL	STAFF PKG DURING CONSTRUCTION	JOHN ADAMS MIDDLE SCHOOL	15,000.00	
112390	THE PROPHET CORP	PE EQUIPMENT	SMASH SCHOOL	681.07	R
112402	TOUCHLINE SOFTWARE	RENEWAL OF WORK PERMIT PROGRAM	MALIBU HIGH SCHOOL	301.81	U
112174	TRI-BEST VISUAL DISPLAY	rolling boards for PTA	GRANT ELEMENTARY SCHOOL	1,368.10	R
112343	TRI-BEST VISUAL DISPLAY	WHITEBOARD	MCKINLEY ELEMENTARY SCHOOL	689.23	R
112434	TUMBLEWEED EDUCATIONAL	TRANSPORTATION FOR FIELD TRIP	WILL ROGERS ELEMENTARY SCHOOL	600.00	R
112395	U S BANK N.A.	PYMT FOR PURCHASE	SANTA MONICA HIGH SCHOOL	1,957.92	U
112409	US BANK (GOVT CARD SERVICES)	Conference Arrangements	PURCHASING/WAREHOUSE	666.00	U
112412	US BANK (GOVT CARD SERVICES)	Software	INFORMATION SERVICES	1,989.75	U
112340	VIRCO MFG CORP	CLASSROOM DESKS	MCKINLEY ELEMENTARY SCHOOL	1,834.58	R
112388	VONS STORE #2262	STAFF DEV. SUPPLIES	CURRICULUM AND IMC	439.00	R
112241	VOYAGER EXPANDED LEARNING	SUBSCRIPTION-LICENSE RENEWAL	WILL ROGERS ELEMENTARY SCHOOL	1,425.65	R
112265	WEATHERPROOFING TECHNOLOGIES	GROWING PLACE ROOF REPAIR	FACILITY MAINTENANCE	7,475.00	R
112252	WEST GROUP/THOMSON WEST	SPECIAL ED LAW BULLETIN	MALIBU HIGH SCHOOL	193.71	R
112335	WESTERN FENCE & SUPPLY CO	MAINT METAL SHOP SUPPLIES	FACILITY MAINTENANCE	2,000.00	R
			** NEW PURCHASE ORDERS	354,770.51	
	** FACILITY IMPROVEMEN	TS: BONDS/STATE MODERNIZATON/NEW	CONSTRUCTION/DEVELOPER FEES **		
112188	AT&T	PATCH CABLES DISTRICTWIDE	INFORMATION SERVICES	5,713.09	ВВ
112190	AT&T	DISTRICTWIDE TEMP/SENSORS	INFORMATION SERVICES	3,896.96	ВВ
112191	AT&T	UPS'S FOR SPARES & INSTALLS	INFORMATION SERVICES	5,567.79	ВВ
112192	AT&T	IP PHONES DISTRICTWIDE	INFORMATION SERVICES	19,477.55	BB
112378	AT&T	UPS'S FOR SPARES AND INSTALLS	INFORMATION SERVICES	5,644.94	BB
112379	AT&T	IP TELEPHONY TEMP.SENSORS	INFORMATION SERVICES	3,950.96	ВВ
112195	DEPARTMENT OF TOXIC	VOLUNTARY CLEAN UP AGREEMENT	SANTA MONICA HIGH SCHOOL	9,591.00	BB
112381	STATE OF CALIFORNIA	DSA PROJECT CERTIFICATION	MALIBU HIGH SCHOOL	500.00	BB
	** FACILITY IMPROV	EMENTS: BONDS/STATE MODERNIZATON	/NEW CONSTRUCTION/DEVELOPER FEES	54,342.29	

TO: BOARD OF EDUCATION <u>ACTION/CONSENT</u>

FROM: TIM CUNEO / JANECE L. MAEZ / PAT HO

RE: ACCEPTANCE OF GIFTS – 2010/2011

RECOMMENDATION NO. A.07

It is recommended that the Board of Education accept, with gratitude, checks and gifts totaling \$34,022.18 presented to the Santa Monica-Malibu Unified School District.

It is further recommended that the Fiscal/Business Services Office, in accordance with Educational Code §42602, be authorized to increase the 2010-2011 income and appropriations by \$34,022.18 as described on the attached listing.

This report details only gifts of cash or non-cash items. It includes all contributions made by individuals or companies and some of the contributions made by our PTA's. Contributions made by a PTA in the form of a commitment and then billed are reported in a different resource. A final report that compiles all gift, PTA and Equity Fund contributions is prepared and available annually.

COMMENT: The value of all non-cash gifts has been determined by the donors.

NOTE: The list of gifts is available on the District's website, <u>www.smmusd.org.</u>

MOTION MADE BY: Ms. Pye SECONDED BY: Mr. de la Torre STUDENT ADVISORY VOTE: Aye

	Gift		In-kind		
day	Amount	Equity Fund	Value	Donor	Purpose
Account Number		15% Contrib.			
JAMS	\$ 12,103.03	\$ -		Santa Monica Science Magnet Santa Monica Science	Field Trip
01-90120-0-00000-00000-8699-011-0000	\$ 10,982.40	\$ -		Magnet	Field Trip
	\$ 46.32	\$ 8.18		Planet Aid, Inc.	General Supplies and Materials
	\$ 26.73	\$ 4.72		Coca Cola	General Supplies and Materials
Adult Education	·				
11-90120-0-00000-00000-8699-090-0000					
Alternative (SMASH)					
01-90120-0-00000-00000-8699-009-0000					
Cabrillo	\$ 232.00	\$ -		Various Parents	Field Trip
01-90120-0-00000-00000-8699-017-0000					·
CDS					
12-90120-0-00000-00000-8699-070-0000					
Edison	\$ 850.00	\$ 150.00		Richard & Alexander Pintal	General Supplies and Materials
01-90120-0-00000-00000-8699-001-0000					
Franklin					
01-90120-0-00000-00000-8699-002-0000					
Grant					
01-90120-0-00000-00000-8699-003-0000					
Lincoln					
01-90120-0-00000-00000-8699-012-0000					
Malibu High School	\$ 1,440.00	\$ -		Various	General Supplies and Materials
01-90120-0-00000-00000-8699-010-0000	\$ 53.00	\$ -		Sharon Davenport/ETS	General Supplies and Materials
	\$ 38.40	\$ -		Times, Inc.	General Supplies and Materials
McKinley	\$ 226.91	\$ 40.04		Target	General Supplies and Materials
01-90120-0-00000-00000-8699-004-0000					
Muir	\$ 510.45	\$ -		Various	Field Trip
01-90120-0-00000-00000-8699-005-0000					
Olympic HS					
01-90120-0-00000-00000-8699-014-0000					
Rogers	\$ 965.00	\$ -		Various Parents	Field Trip
01-90120-0-00000-00000-8699-006-0000					
Roosevelt					
01-90120-0-00000-00000-8699-007-0000					

	Gift		In-kind			
School/Site	Amount	Equity Fund	Value	Donor	Purpose	
Account Number		15% Contrib.				
Samohi	\$ 5,393.25	\$ 951.75		SM Arts parents Association	Teacher, Hourly	
01-90120-0-00000-00000-8699-015-0000						
Barnum Hall						
01-91150-0-00000-00000-8699-015-0000						
Pt. Dume Marine Science						
01-90120-0-00000-00000-8699-019-0000						
Webster						
01-90120-0-00000-00000-8699-008-0000						
Others:						
Superintendent's Office						
01-90120-0-00000-00000-8699-020-0000						
Educational Services						
01-90120-0-00000-00000-8699-030-0000						
Student & Family Services						
01-90120-0-00000-00000-8699-040-0000						
Special Education						
01-90120-0-00000-00000-8699-044-0000						
Information Services						
01-90120-0-00000-0000-8699-054-0000						
Food and Nutrition Services						
01-90120-0-00000-0000-8699-057-0000						
<u>District</u>						
01-90120-0-00000-00000-8699-090-0000						
TOTAL	\$ 32,867.49	\$ 1,154.69	\$ -	-		

School/Site Account Number		Y-T-D Adjusted Gift Total		Current Gift Amount		uity Fund	Cumulative Gift Amount	Y-T-D In-Kind Value	Current In-Kind Value	Cumulative In-Kind Value	
						% Contrib.					
JAMS	\$	376.96	\$	23,158.48	\$	12.90	\$23,548.34			\$	_
01-90120-0-00000-00000-8699-011-0000											
Adult Education							\$ -			\$	-
11-90120-0-00000-00000-8699-090-0000											
Alternative (SMASH)							\$ -			\$	-
01-90120-0-00000-00000-8699-009-0000											
Cabrillo	\$	4,131.54	\$	232.00	\$	-	\$ 4,363.54			\$	-
01-90120-0-00000-00000-8699-017-0000											
CDS							\$ -	\$ 33,799.87		\$ 33,7	799.87
12-90120-0-00000-00000-8699-070-0000	<u> </u>										
Edison	\$	320.74	\$	850.00	\$	150.00	\$ 1,320.74			\$	-
01-90120-0-00000-00000-8699-001-0000	<u> </u>										
Franklin	\$	1,182.11					\$ 1,182.11			\$	-
01-90120-0-00000-00000-8699-002-0000	<u> </u>										
Grant							\$ -			\$	-
01-90120-0-00000-00000-8699-003-0000	<u> </u>										
Lincoln	\$	334.33					\$ 334.33			\$	-
01-90120-0-00000-00000-8699-012-0000											
Malibu High School	\$	13,578.10	\$	1,531.40	\$	-	\$15,109.50			\$	-
01-90120-0-00000-00000-8699-010-0000											
Malibu Shark Fund - Resource #90141	<u> </u>		•	000.04	•	40.04	Ф 000.05				
McKinley			\$	226.91	\$	40.04	\$ 266.95			\$	-
01-90120-0-00000-00000-8699-004-0000	Ф.	050.00	Φ.	F40.45	Φ.		£ 4.400.45			•	
Muir	\$	650.00	\$	510.45	\$	-	\$ 1,160.45			\$	-
01-90120-0-00000-00000-8699-005-0000 Olympic HS	\$	575.00					\$ 575.00			\$	
01-90120-0-00000-00000-8699-014-0000	Ф	575.00					\$ 575.00			Φ	-
Rogers	\$	738.01	\$	965.00	\$		\$ 1,703.01			\$	
01-90120-0-00000-00000-8699-006-0000	Ψ	730.01	Ψ	903.00	Ψ	_	φ 1,703.01			Ψ	_
Roosevelt							\$ -			\$	
01-90120-0-00000-00000-8699-007-0000							Ψ			*	
Samohi	\$	3.586.21	\$	5,393.25	\$	951.75	\$ 9,931.21			\$	
01-90120-0-00000-00000-8699-015-0000	*	3,330.21	—	3,000.20		551115	, 5,551.21			1	
Pt. Dume Marine Science							\$ -			\$	
01-90120-0-00000-00000-8699-019-0000							,			•	
Webster							\$ -			\$	-
01-90120-0-00000-00000-8699-008-0000	İ										

School/Site	Y-T-D Adjusted	Current Gift	Equity Fund	Cumulative Gift	Y-T-D	Current In-Kind	Cumulative In-Kind
Account Number	Gift Total	Amount	15% Contrib.	Amount	In-Kind Value	Value	Value
ALL OTHER LOCATIONS:							
Superintendent's Office 01-90120-0-00000-00000-8699-020-0000			_	- \$			\$ -
Educational Services 01-90120-0-00000-00000-8699-030-0000				\$ -	\$ 5,450.00		\$ 5,450.00
Student and Family Support Services 01-90120-0-00000-00000-8699-041-0000				\$ -			\$ -
Special Education 01-90120-0-00000-00000-8699-044-0000				\$ -			\$ -
Information Services 01-90120-0-00000-00000-8699-054-0000				\$ -			\$ -
<u>District</u> 01-90120-00000-0-00000-8699-090-0000				\$ -			\$ -
Food & Nutrition Services 01-90120-0-00000-00000-8699-070-0000				\$ -			\$ -
TOTAL GIFTS	\$ 25,473.00	\$ 32,867.49	\$ 1,154.69	\$59,495.18	\$ 39,249.87	\$ -	\$ 39,249.87
			Total Equity Fund 15% Contribs.		Total In-Kind	\$	
Total Cash Gifts for District:		\$ 32,867.49	\$ 1,154.69		Gifts:	-	

FROM: TIM CUNEO / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: APPROVAL OF REORGANIZATION OF THE PURCHASING DEPARTMENT AND

ESTABLISH POSITION – SENIOR BUYER

RECOMMENDATION NO. A.08

It is recommended that the Board of Education approve the reorganization of the Purchasing Department and establish a new position of Senior Buyer, as detailed below.

<u>COMMENT</u>: In an effort to analyze the efficiency and ensure proper alignment in departments at the District Office, both the staffing and duties assigned to employees in the Purchasing Department was reviewed. The most recent configuration in the department includes: an Administrative Assistant, a Buyer, and a Buyer Supervisor, all under the supervision of the Director of Purchasing. Additionally, the Director of Purchasing supervises two other positions that provide mail and district wide copying services. During the review of the purchasing functions, it was determined that the supervision duties of the Buyer Supervisor could be incorporated into the Director's responsibilities and were no longer required. Therefore, staff is requesting that the Board consider eliminating the position of Buyer Supervisor and create a new position of Senior Buyer.

While a more comprehensive job description will be developed in collaboration with the Personnel Commission, a brief outline of the job duties of the Senior Buyer position are as follows:

- Performs a wide variety of difficult, specialized duties involving equipment and construction materials.
- Follows public bidding laws, education code, and school policies
- · Creates reports, as required.
- Researches and evaluates various materials, supplies and resources, as required.
- Evaluates and recommends copy equipment.
- Writes detailed specifications.
- Assists in contract review and evaluation.
- Provides functional and technical guidance to lower level technical and clerical personnel.
- Manages/monitors leases, contracts and licenses for renewal or expiration.
- Meets with vendors regarding new merchandise and sources of supplies.
- Handles formal bid processes for complex projects including a prequalification process, if appropriate.
- Reviews requisition, purchase orders for conformance and compliance with established standards and regulations.
- Coordinates the transfer of surplus or unused supplies and equipment between departments, as needed.

Estimated savings associated with this change is approximately \$18,000.

The incumbent in the Buyer Supervisor position will be laid off and provided their employment rights. These could include bumping or voluntary placement due to lay off status.

Ms. Maez clarified that this reorganization was the result of an analysis of the efficiencies of the Purchasing Department; it was determined that only one manager would be sufficient. Mr. de la Torre asked about the impact on the budget. Ms. Maez said this would result in a savings to the district.

MOTION MADE BY: Ms. Pye SECONDED BY: Mr. de la Torre STUDENT ADVISORY VOTE: Aye

FROM: TIM CUNEO / JANECE L. MAEZ / STUART SAM

RE: CONTRACT AMENDMENT #20 FOR ENVIRONMENTAL MONITORING,

> TESTING, AND REPORTING FOR SOIL REMEDIATION - EDISON LANGUAGE ACADEMY. 2508 & 2512 VIRGINIA AVENUE PROPERTIES - LFR - MEASURE

BB

RECOMMENDATION NO. A.09

It is recommended that the Board of Education approve Contract Amendment #20 with LFR in the amount of \$69.555 for a total contract amount of \$582.763.

Funding Information:

Budgeted: Yes Fund: 81

Source: State School Building Fund

Account Number: 81-00000-0-00000-85000-5802-001-2600

Abatement, Demolition & Soil Remediation at Virginia Avenue Properties Proiect:

Consultant Services Description:

COMMENTS: Prior to construction activities at Edison Language Academy Project, the two properties on Virginia Avenue (2508 & 2512), must be demolished and all affected soils removed from site. Environmental testing of the two sites indicates approximately 350 cubic yards of soil that are affected by trace amounts of lead and pesticides. These affected soils will be removed as part of the Abatement, Demolition & Soil Remediation at Virginia Avenue Properties Project.

> The removal of any affected soils requires a licensed environmental consultant be present to verify that all laws and regulations are being observed by the contractor. The environmental consultant's scope of work includes overall monitoring of environmental concerns and state regulations related to the abatement of the hazardous materials identified in the soil at the site. Specific tasks include constant monitoring and collection of airborne dust, abatement practices. laboratory testing of soil and airborne dust, contractor best practices per EPA guidelines, that soil is properly transported to an approved disposal site and preparation of a Removal Action Completion Report.

> This Contract Amendment #20 is for professional consulting services to monitor the removal of the affected soils identified on the 2508 & 2512 Virginia Avenue properties by the contractor that is awarded the contract for the demolition and abatement at these properties.

> > (Continued on next page)

ODIONIAL CONTRACT ANGUNT	•	5 4000
ORIGINAL CONTRACT AMOUNT	\$	54,300
Contract Amendment #1 (Pipe Risk Eval., ELA)		26,686
Contract Amendment #2 (Env. Assessment, Lincoln)		50,879
Contract Amendment #3 (Env. Assessment, 4 sites)		162,335
Contract Amendment #4 (Pipe Risk Phase 2, ELA)		32,392
Contract Amendment #5 (Contract Extension)		0
Contract Amendment #6 (Malibu, SAMOHI)		4,200
Contract Amendment #7 (Pipe Risk Stage 2, SAMOHI)		6,770
Contract Amendment #8 (Removal Action Plan, ELA)		21,010
Contract Amendment #9 (Sampling Lincoln)		16,808
Contract Amendment #10 (Sampling Adams)		21,608
Contract Amendment #11 (sampling RAW Adams)		31,970
Contract Amendment #12 (samp. RAW Lincoln)		25,320
Contract Amendment #13 (Revised Phase 1, Malibu)		860
Contract Amendment #14 (Edison, RAW, Bid assist)		5,850
Contract Amendment #15 (Edison, RAW, Monitoring) (not approved)		0
Contract Amendment #16 (Adams, RAW, Bid assist, monitoring)		5,000
Contract Amendment #17 (Lincoln, RAW, Bid assist, monitoring)		3,800
Contract Amendment #18 (Malibu, sampling, RAW)		34,870
Contract Amendment #19 (Adams, add'l sampling)		8,550
Contract Amendment #20 (Edison, Virginia Ave., Remed. Monitoring)		69,555
TOTAL CONTRACT AMOUNT	\$	582,763

Mr. Mechur asked about the cost rates related to services and cost of materials. Mr. Sam said this monitoring was mandated by the state. The cost is based on an hourly rate and has a not-to-exceed amount. Ms. Maez said the Measure BB Advisory Committee has reviewed these items.

MOTION MADE BY: Ms. Pye SECONDED BY: Mr. de la Torre STUDENT ADVISORY VOTE: Aye

TO: BOARD OF EDUCATION <u>ACTION/CONSENT</u>

FROM: TIM CUNEO / JANECE L. MAEZ / STUART A. SAM

RE: CONTRACT AMENDMENT #2 FOR EXTENDED INSPECTION SERVICES –

REPLACEMENT OF CLASSROOM BUILDING C, MODERNIZATION AND SITE IMPROVEMENTS – RELOCATABLES (PACKAGE 1A) – LINCOLN MIDDLE

SCHOOL - THE IOR GROUP, INC - MEASURE BB

RECOMMENDATION NO. A.10

It is recommended that the Board of Education approve Contract Amendment #2 with The IOR Group, Inc. to provide extended Inspection Services for Lincoln Middle School - Replacement of Classroom Building C, Modernization and Site Improvements Project – Relocatables (Package 1A), in the amount not to exceed \$10,300, for a total contract amount of \$40,300.

Funding Information

Budgeted: Yes Fund: 82

Source: State School Building Fund

Account Number: 82-00000-0-00000-85000-5802-012-2600
Description: Independent Contractor/Consultant

Comments: Division of the State Architect (DSA) Inspection Services are required by code to

ensure that school facilities are built to the DSA approved plans and

specifications. District staff requested a proposal from The IOR Group, Inc. to provide Inspection Services for the Lincoln Middle School -Relocatables Project, DSA Application No. 03-112987. The additional services are needed for reinspection of work in place due to extended contract duration. District staff will be evaluating what amount should be recovered, if any, from the contractor.

This Contract Amendment #2, for \$10,300, is for extended Inspection Services for the Lincoln Middle School - Replacement of Classroom Building C, Modernization and Site Improvements Project – Relocatables (Package 1A). The revised contract total will be \$40,300. This cost was anticipated in the budget.

ORIGINAL CONTRACT (Grant ES, A#03-112845)	\$20,000
Contract Amendment #1 (Lincoln MS, A#03-112987)	10,000
Contract Amendment #2 (Lincoln MS, A#03-112987 service extension)	10,300
TOTAL CONTRACT AMOUNT	\$40,300

MOTION MADE BY: Ms. Pye SECONDED BY: Mr. de la Torre STUDENT ADVISORY VOTE: Aye

TO: BOARD OF EDUCATION <u>ACTION/CONSENT</u> 11/04/10

FROM: TIM CUNEO / JANECE L. MAEZ / STUART A. SAM

RE: CHANGE TO APPROVED CONSTRUCTION BUDGET – CABRILLO

ELEMENTARY SCHOOL FENCING AND GATE PROJECT - MEASURE BB

RECOMMENDATION NO. A.11

It is recommended that the Board of Education approve a construction budget increase for the Cabrillo ES Bid #10.22.BB-03-113115, Cabrillo Elementary School Fencing and Gate Project. The construction budget for the fencing project will be increased by \$32,000 from \$108,000 to \$140,000.

Funding Information

Budgeted: Yes Fund: 21

Source: Building Fund

Account Number: 21-00000-0-00000-85000-6200-017-2600

Description: Construction Services

DSA #: 03-113115

COMMENTS: The additional construction budget will be transferred from available soft costs

and contingency within the project. Other project budgets will not be affected

nor will program reserves.

The BBAC made a recommendation to the Board of Education to approve the

budget increase at their October 18, 2010 meeting.

A previously distributed Friday memo dated October 15, 2010 is related to this

Board Item.

MOTION MADE BY: Ms. Pye SECONDED BY: Mr. de la Torre STUDENT ADVISORY VOTE: Aye

TO: BOARD OF EDUCATION <u>ACTION/CONSENT</u> 11/04/10

FROM: TIM CUNEO / JANECE L. MAEZ / STUART A. SAM

RE: RATIFICATION OF AWARD OF BID #10.22.BB-03-113115 – CABRILLO

ELEMENTARY SCHOOL FENCING AND GATE PROJECT - MEASURE BB

RECOMMENDATION NO. A.12

It is recommended that the Board of Education ratify the award of Bid #10.22.BB-03-113115, Cabrillo Elementary School Fencing and Gate Project, to C&W Construction Specialties, the lowest responsive responsible bidder, in the amount of \$139,632

Funding Information

Budgeted: Yes Fund: 21

Source: Building Fund

Account Number: 21-00000-0-00000-85000-6200-017-2600

Description: Construction Services

DSA #: 03-113115

COMMENTS: On October 21, 2010, the Board of Education, approved the award of bid

number 10.22.BB-03-113115 to the lowest responsible responsive bidder for a

range of \$139,632 to \$158,200 (Item A.10).

Subsequent to that approval, District staff has completed their evaluation of the bids and has determined that the lowest responsible responsive bidder is C&W

Construction Specialties. Their bid is in the amount of \$139,632.

A previously distributed Friday memo dated October 15, 2010, is related to this

Board Item.

MOTION MADE BY: Ms. Pye SECONDED BY: Mr. de la Torre STUDENT ADVISORY VOTE: Aye

FROM: TIM CUNEO / JANECE L. MAEZ / STUART A. SAM

RE: CATEGORICAL EXEMPTION OF MALIBU MIDDLE AND HIGH SCHOOL

REMOVAL ACTION WORKPLAN AND AUTHORIZE FILING OF NOTICE OF

EXEMPTION - MEASURE BB

RECOMMENDATION NO. A.13

It is recommended that the Santa Monica-Malibu Unified School District ("District") Board of Education find that the Malibu Middle and High School Removal Action Workplan Project ("Project") is exempt under the Class 4 Categorical Exemption, approve the Project, and authorize staff to file a Notice of Exemption ("NOE").

COMMENTS: The Project consists of excavating and disposing of approximately 1,200-cubic yards of pesticide- and polychlorinated biphenyls- ("PCBs") contaminated soils from certain areas adjacent to certain Malibu Middle and High School buildings and backfilling the excavations with clean soil. The specific locations of the soil removal areas are depicted in Attachment A.

The District engaged Arcadis to conduct a Phase 1 Environmental Site Assessment of the Malibu Middle and High School Campus to determine whether there was an indication in public records and through reconnaissance that the Campus' soils or groundwater could be contaminated from past activities in the areas contemplated for the Malibu Middle and High School Campus Improvements Project. Arcadis concluded in its Phase 1 Environmental Site Assessment Report dated October 1, 2009 that there is the potential for unacceptable levels of soil contamination from lead-based paint, termiticides, and volatile organic compounds. A copy of the Phase 1 Environmental Assessment Report is available at the District's Offices for review. In the Phase 1 Environmental Assessment Report, Arcadis recommended that the District conduct a Preliminary Environmental Assessment to determine whether such contamination actually exists in the Campus' soils.

The Preliminary Environmental Assessment consisted of numerous soil samples and soil vapor probes in the areas that Arcadis anticipated that such contamination could occur. Arcadis found the suspected contamination. In addition, PCBs were found. All of the contaminants that pose an unacceptable risk (pesticides and PCBs) reside within isolated Campus' soils down to approximately three feet below the surface as discussed in Arcadis' Preliminary Environmental Assessment Report dated June 14, 2010. A copy of the Preliminary Environmental Assessment Report is available at the District's Offices for review. Based on the testing and risk calculation results, Arcadis recommended remediation of the contaminated soils that pose an unacceptable risk and the preparation of a Removal Action Workplan to determine the appropriate remediation method.

(Continued on next page)

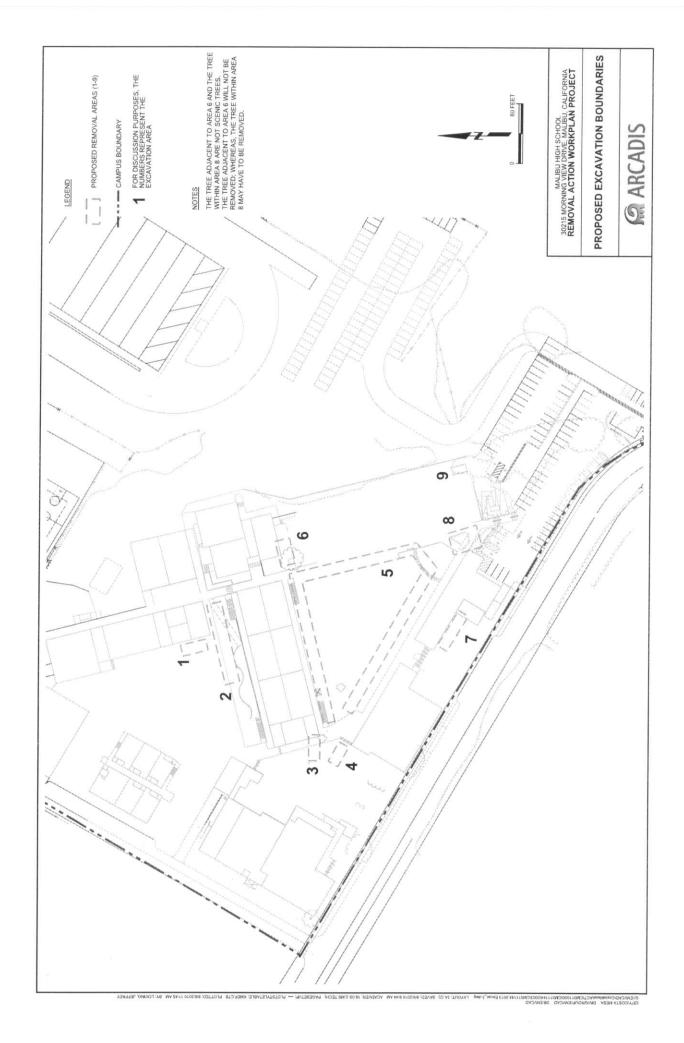
The spatial extent of the contaminated soils to be removed is delineated in Arcadis' Removal Action Workplan dated August 5, 2010. A copy of the Removal Action Workplan is available at the District's offices for review. In addition, the Removal Action Workplan details the sampling and testing conducted, the risk calculations, and the alternatives considered to remediate the contaminated soils. Three remediation alternatives were analyzed: (1) No Further Action; (2) Capping and Deed Restriction; and (3) Excavation and Offsite Disposal of Affected Soil. Arcadis evaluated each alternative according to U.S. Environmental Protection Agency Guidance documents and concluded that Excavation and Offsite Disposal of Affected Soil is the preferred alternative based on its effectiveness, implementability, and cost. Accordingly, District staff recommends this alternative to proceed with.

Due to its limited scope, no permanent changes to the Campus would occur and receiving waters would be protected. Thus, this Project is exempt from the California Environmental Quality Act ("CEQA") under the Class 4 Categorical Exemption, Minor Alterations to Land. (Cal. Code of Regs., Title 14, Chapter 3 ["CEQA Guidelines"], § 15304.) The Class 4 Categorical Exemption is for a project that "consists of minor public or private alterations in the condition of land, water, and/or vegetation which do not involve the removal of healthy, mature, scenic trees except for forestry and agricultural purposes. Examples include but are not limited to [¶]...[¶] (f) Minor trenching and backfilling where the surface is restored." (Ibid.) This Project fits the Class 4 Categorical Exemption because it is a public alteration of land that only involves minor trenching and excavation (within the developed portion of the Campus) to an approximate depth of three feet to remove the contaminated soils, backfill of the trenches and excavations, and restoration of the surfaces. The removed contaminated soils will be disposed of at an appropriate disposal site approved by regulatory authorities. No healthy, mature, scenic trees are near the Project's location as the nearby trees are only small, non-native, ornamentals.

Under the CEQA Guidelines, an NOE is filed with the Clerk of Los Angeles County after approval of the Project. Staff requests authorization to file an NOE should the Project be approved.

MOTION MADE BY: Ms. Pye SECONDED BY: Mr. de la Torre STUDENT ADVISORY VOTE: Aye

To: Office of Planning and Research	From: (Public Agency) Santa Monica-Malibu Unified
P.O. Box 3044, Room 212 Sacramento, CA 95812-3044	School District (SMMUSD)
	1651 Sixteenth St., Santa Monica, CA 90404
County Clerk County of Los Angeles	(Address)
12400 Imperial Highway, Room 1701	
Norwalk, CA 90650	
Project Title: Malibu Middle & High School Re	moval Action Workplan Project
(a) - (b) - (c) -	
Project Location - Specific: Malibu Middle & Lligh Cabael 20215 Marning View Driv	10
Malibu Middle & High School, 30215 Morning View Driv	ve
Project Location - City: Malibu	Project Location – County: Los Angeles
Description of Nature, Purpose and Beneficiaries of Project:	
	of 3 feet and disposing of approximately 1,200-cubic yards of
	aminated soils from certain areas adjacent to certain Malibu
Middle and High School buildings, backfilling the excava	ations with clean soil, and restoring the surfaces.
0.14.11.10	
Name of Public Agency Approving Project: SMMUS	SD
Name of Person or Agency Carrying Out Project:	MMUSD
Exempt Status: (check one) Ministerial (Sec. 21080(b)(1); 15268); Declared Emergency (Sec. 21080(b)(3); 15269(a)); Emergency Project (Sec. 21080(b)(4); 15269(b)(c)); Categorical Exemption. State type and section number	r: Class 4-Minor Alternations to Land, CEQA Guidelines section 15304
Statutory Exemptions. State code number:	
Reasons why project is exempt:	
Project fits the Class 4 Categorical Exemption because it is a public alter developed portion of the Campus) to a maximum depth of three feet to re-	eration of land that only involves minor trenching and excavation (within the remove the contaminated soils, backfill of the trenches and excavations, and posed of at an appropriate disposal site approved by regulatory authorities. No arby trees are only small, non-native, ornamentals.
Lead Agency Contact Person: Janece L. Maez	Area Code/Telephone/Extension: (310) 450-8338 ext. 268
If filed by applicant: 1. Attach certified document of exemption finding. 2. Has a Notice of Exemption been filed by the public applicant.	gency approving the project? Yes No
Signature:	Date: Title: Assist. Superintendent
☑ Signed by Lead Agency	
☐ Signed by Applicant Date received fo	r filing at OPR:Revised 2005



TO: BOARD OF EDUCATION

TIM CUNEO / JANECE L. MAEZ / STUART A. SAM

RE: CONTRACT AMENDMENT #11 FOR ENVIRONMENTAL TEST AND

REPORTING SERVICES – REPLACEMENT OF CLASSROOM BUILDINGS E, F, & G, NEW ADMINISTRATION, MODERNIZATION AND SITE IMPROVEMENTS

JOHN ADAMS MIDDLE SCHOOL NEW CONSTRUCTION &
 MODERNIZATION PROJECT (PACKAGE 2B) – ATC ASSOCIATES –

MEASURE BB

RECOMMENDATION NO. A.14

It is recommended that the Board of Education approve ATC Associates Contract Amendment #11 to provide environmental consulting services related to the identification and removal of hazardous materials for the John Adams Middle School - Replacement of Classroom Buildings E, F & G, New Administration, Modernization and Site Improvements Project – New Construction & Modernization Project (Package 2B), in the amount of \$4,990 for a total Contract amount of \$197,798.

Funding Information

FROM:

Budgeted: Yes Fund: 82

Source: State School Building Fund

Account Number: 82-00000-0-00000-85000-5802-011-2600
Project: New Construction and Modernization

Description: Environmental Tests, Soft Costs, Hazardous Materials

<u>COMMENTS</u>: Prior to the commencement of any project involving an existing building, the District contracts with an environmental consultant to identify any hazardous materials that may be present in the materials that will be disturbed during the work. They prepare a report, an abatement specification, and a scope of work specific to the project.

ATC has completed most of this work for this project. This contract amendment covers some additional areas of work not identified at the time the previous work was completed. This scope includes areas affected by additional fire alarm upgrades and electrical upgrades.

ORIGINAL CONTRACT AMOUNT: (Estimate)	\$	0
CONTRACT AMENDMENT #1: (8 Sites, Net Add to orig. est. \$1,138)	101,13	38
CONTRACT AMENDMENT #2: (3 Sites)	42,64	47
CONTRACT AMENDMENT #3: (2508,2512 Virginia Ave, survey, specs)	7,01	10
CONTRACT AMENDMENT #4: (Webster Elem, FA project)	13,15	52
CONTRACT AMENDMENT #5: (Point Dume MSE, Gas/Heat project)	11,81	15
CONTRACT AMENDMENT #6: (2508 & 2512 Virginia, Monitoring)	4,01	12
CONTRACT AMENDMENT #7: (Grant ES, Entry Reconfiguration)	3,50)1
CONTRACT AMENDMENT #8: (Cabrillo ES, Fence & Gate)	2,71	14
CONTRACT AMENDMENT #9: (Olympic HS, Landscape)	1,53	35
CONTRACT AMENDMENT #10: (Rogers, Pre-school Relos)	5,28	34
CONTRACT AMENDMENT #11: (John Adams, New Constr. & Mod.)	4,99	<u> 90</u>
TOTAL CONTRACT AMOUNT:	\$197,79	98

MOTION MADE BY: Ms. Pye SECONDED BY: Mr. de la Torre STUDENT ADVISORY VOTE: Aye

FROM: TIM CUNEO / JANECE L. MAEZ / STUART A. SAM

RE: APPROVE CONTRACT AMENDMENT #12 FOR ENVIRONMENTAL TEST AND

REPORTING SERVICES – MODERNIZATION AND REPLACEMENT OF CLASSROOM BUILDING PROJECTS AT LINCOLN MIDDLE SCHOOL – ATC

ASSOCIATES – MEASURE BB

RECOMMENDATION NO. A.15

It is recommended that the Board of Education approve ATC Associates Contract Amendment #12 to provide environmental consulting services related to the identification and removal of hazardous materials for the Lincoln Middle School, Modernization and Replacement Of Classroom Building Projects, in the amount of \$4,310 for a total Contract amount of \$202,108.

Funding Information

Budgeted: Yes Fund: 82

Source: State School Building Fund

Account Number: 82-00000-0-00000-85000-5802-012-2600
Projects: Modernization (1B), Classroom Building (2)

Description: Environmental Tests, Soft Costs, Hazardous Materials

<u>COMMENTS</u>: Prior to the commencement of any project involving an existing building, the District contracts with an environmental consultant to identify any hazardous materials that may be present in the materials that will be disturbed during the work. They prepare a report, an abatement specification, and a scope of work specific to the project.

ATC has completed most of this work for this project. This contract amendment covers additional areas of work not identified at the time the previous work was completed. This scope includes areas affected by additional fire sprinkler work, fire alarm work and electrical upgrades.

ORIGINAL CONTRACT AMOUNT: (Estimate)	\$ 0	
CONTRACT AMENDMENT #1: (8 Sites, Net Add to orig. est. \$1,138)	101,138	
CONTRACT AMENDMENT #2: (3 Sites)	42,647	
CONTRACT AMENDMENT #3: (2508,2512 Virginia Ave, survey, specs)	7,010	
CONTRACT AMENDMENT #4: (Webster Elem, FA project)	13,152	
CONTRACT AMENDMENT #5: (Point Dume MSE, Gas/Heat project)	11,815	
CONTRACT AMENDMENT #6: (2508 & 2512 Virginia, Monitoring)	4,012	
CONTRACT AMENDMENT #7: (Grant ES, Entry Reconfiguration)	3,501	
CONTRACT AMENDMENT #8: (Cabrillo ES, Fence & Gate)	2,714	
CONTRACT AMENDMENT #9: (Olympic HS, Landscape)	1,535	
CONTRACT AMENDMENT #10: (Rogers, Pre-school Relos)	5,284	
CONTRACT AMENDMENT #11: (John Adams, New Constr. & Mod.)	4,990	
CONTRACT AMENDMENT #12 :(Lincoln, Mod & Classroom Bldg.)	4,310	
TOTAL CONTRACT AMOUNT:	\$202.108	

MOTION MADE BY: Ms. Pye SECONDED BY: Mr. de la Torre STUDENT ADVISORY VOTE: Aye

FROM: TIM CUNEO / JANECE L. MAEZ / STUART A. SAM

RE: MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN THE SANTA

MONICA-MALIBU UNIFIED SCHOOL DISTRICT AND THE CITY OF SANTA MONICA RELATED TO THE CIVIC CENTER JOINT USE PROJECT (CCJUP)

RECOMMENDATION NO. A.16

It is recommended that the Board of Education approve the Memorandum of Understanding (MOU) between Santa Monica Malibu Unified School District and the City of Santa Monica, which provides funding to the District in the amount of \$1,084,423 for planning, design, and initiation of environmental review for the Civic Center Joint Use Project (CCJUP) at Santa Monica High School.

Funding Information:

Budgeted: Yes Fund: 40

Source: City of Santa Monica

Account Number: 40-00000-0-00000-82000-5802-050-2600

Description: Consultant Services

COMMENTS: On June 22, 2010, the City Council approved a Capital Improvement Project in the amount of \$1,084,423 to move forward the planning and project definition of the CCJUP and to initiate the environmental review. On October 12, 2010, the City Council authorized the City Manager to negotiate and execute the MOU.

The MOU provides funding for completion of the space use program and development of two Build Out Concepts, including the identification of the \$57 million Phase I Project. Technical studies will be initiated to establish both the feasibility of the Build Out Concepts and the Phase I Project, and provide the technical analysis for the Environmental Impact Report (EIR). The BOE approved Contract Amendment #15 in the amount of \$429,728 for R.L. Binder Architects on August 18, 2010, and approved Contract Amendment #2, in the amount of \$345,000 for AECOM on September 1, 2010 to perform a portion of the work detailed in the MOU. Exhibit A, the Scope of Work and Budget, and Exhibit B, the Schedule of Performance are attached.

A staff-based Working Group will bring together technical, operational, and policy expertise of both the School District and City of Santa Monica to ensure the feasibility of the proposed joint use. The Superintendent will appoint School District members; City staff members will be appointed by the City Manager. The decision process for the joint use will follow a parallel track, with recommendations of the Working Group forwarded to the Superintendant and the City Manager, who will each present the recommendations to the School Board and City Council.

(Continued on next page)

The School District is the lead on the CCJUP Project and will establish the priorities for the project. The purpose of the Working Group includes the following:

- Provide a collaborative framework for evaluating tradeoffs.
- Broaden the technical and operational review to ensure the feasibility of the proposed joint use.
- Coordinate the Samohi joint use with the planning for the entire Civic Center.
- Assist in the public review process.

The planning process will include input from key stakeholder groups including the Samohi school site, the City of Santa Monica, recreation and sports user groups, cultural organizations, as well as the larger community. The first product will be a recommended space use program, developed by the Samohi site and approved by the Board of Education. The space use program will be the basis for further development of the proposed concepts for both the long term project build out and the initial \$57 million phase. The recommended Phase I and Build Out Concepts will be presented to the Board of Education and the City Council for approval in May or June 2011. The project will be detailed sufficiently to enable preparation of the Initial Study to begin in June or July 2011.

The MOU provides for reimbursement of up to \$1,084 423 to the District for the projected costs outlined in Exhibit A. This funding is a portion of the \$57 million and reduces the remaining allocation by the Redevelopment Agency to \$55,915,577.

Mr. Snell asked if this \$1M was part of the \$57M. Ms. Maez said it was. Ms. Snell asked about a timeline. Mr. Sam said the board is taking action tonight to move forward with this portion of the MOU, will review the progress of space programming in January 2011, and then will receive the final presentation in July 2011.

MOTION MADE BY: Ms. Pye SECONDED BY: Mr. de la Torre STUDENT ADVISORY VOTE: Aye

TO: BOARD OF EDUCATION <u>ACTION/CONSENT</u> 11/04/10

FROM: TIM CUNEO / DEBRA MOORE WASHINGTON

RE: CERTIFICATED PERSONNEL – Elections, Separations

RECOMMENDATION NO. A.17

Unless otherwise noted, all items are included in the 2010/2011 approved budget.

ADDITIONAL ASSIGNMENTS

ADAMS MIDDLE SCHOOL

Kusion, Mary 178 hrs @\$82.77 9/3/10-6/22/11 Own Hrly/\$14,733 TOTAL OWN HOURLY \$14,733

Comment: 6th Period Assignment

01-ESEA Title III – LEP

Scotland, Alva 178 hrs @\$82.77 9/3/10-6/22/11 Own Hrly/\$14,733 TOTAL OWN HOURLY \$14,733

Comment: 6th Period Assignment

01-ELAP-Engl Lang Acquisition Prog

Asher, Jeannette 14 hrs @\$40.46 10/4/10-5/31/11 Est Hrly/\$566 Bodok, Susan 14 hrs @\$40.46 10/4/10-5/31/11 Est Hrly/\$566 Jacobs, Eddy 14 hrs @\$40.46 10/4/10-5/31/11 Est Hrly/\$566 Kilpatrick, Genevieve 14 hrs @\$40.46 10/4/10-5/31/11 Est Hrly/\$566 Ransom, Barbara 14 hrs @\$40.46 Est Hrlv/\$566 10/4/10-5/31/11 14 hrs @\$40.46 Saling, David 10/4/10-5/31/11 Est Hrly/\$566 Toppel, Diane 14 hrs @\$40.46 10/4/10-5/31/11 Est Hrly/\$566 Valentiner, Katharina Est Hrly/\$566 14 hrs @\$40.46 10/4/10-5/31/11 TOTAL ESTABLISHED HOURLY \$4,528

Comment: After School Library Supervision

01-Reimbursed by PTA

CABRILLO ELEMENTARY SCHOOL

Baltrushes, Susan 33 hrs @\$40.46 10/11/10-6/1/11 <u>Est Hrly/\$1,335</u> TOTAL ESTABLISHED HOURLY \$1,335

Comment: After School Homework Club

01-Gifts – Equity Fund

EDUCATIONAL SERVICES

Allstot, Sean	6 hrs @\$40.46	10/23/10	Est Hrly/\$243
Andino, Melissa	6 hrs @\$40.46	10/23/10	Est Hrly/\$243
Blitz, Sara	6 hrs @\$40.46	10/23/10	Est Hrly/\$243
Bon, Nancy	6 hrs @\$40.46	10/23/10	Est Hrly/\$243
Check, Laura	6 hrs @\$40.46	10/23/10	Est Hrly/\$243
Cowgill, Elizabeth	6 hrs @\$40.46	10/23/10	Est Hlry/\$243
Duran-Contreras, Martha	6 hrs @\$40.46	10/23/10	Est Hrly/\$243
Hirt, Mary	6 hrs @\$40.46	10/23/10	Est Hrly/\$243
Hoos, JuliaCheri	6 hrs @\$40.46	10/23/10	Est Hrly/\$243
Hunt, Mark	6 hrs @\$40.46	10/23/10	Est Hrly/\$243
Levy, Amanda	6 hrs @\$40.46	10/23/10	Est Hrly/\$243
Loopesko, Lorna	6 hrs @\$40.46	10/23/10	Est Hrly/\$243
Meyer, Kim	6 hrs @\$40.46	10/23/10	Est Hrly/\$243
Murphy, Letitia	6 hrs @\$40.46	10/23/10	Est Hrly/\$243
O'Brien, Marianna	6 hrs @\$40.46	10/23/10	Est Hrly/\$243
Pham, Vy	6 hrs @\$40.46	10/23/10	Est Hrly/\$243
Pomatti, Kate	6 hrs @\$40.46	10/23/10	Est Hrly/\$243

 Suffolk, Stefanie
 6 hrs @\$40.46
 10/23/10
 Est Hrly/\$243

 Ventre, Vanessa
 6 hrs @\$40.46
 10/23/10
 Est Hrly/\$243

 TOTAL ESTABLISHED HOURLY
 \$4,617

Comment: Middle School Workshop

01-IASA: Title II Teacher Quality

LINCOLN MIDDLE SCHOOL

Moe, Eric 74.15 hrs @\$40.46 9/3/10-6/22/11 <u>Est Hrly/\$3,000</u> TOTAL ESTABLISHED HOURLY \$3,000

Comment: Intervention Mentor

01-Gifts - Equity Fund

Johnston, Roe 24.72 hrs @\$40.46 9/3/10-6/22/11 <u>Est Hrly/\$1,000</u> TOTAL ESTABLISHED HOURLY \$1,000

Comment: Audio/Visual Support

01-Tier III Programs Cat Flex

Allstot, Sean 49.44 hrs @\$40.46 9/3/10-6/22/11 Est Hrly/\$2,000 Est Hrly/\$1,000 Blitz, Sarah 24.72 hrs @\$40.46 9/3/10-6/22/11 Hartson, Elizabeth 24.72 hrs @\$40.46 Est Hrly/\$1,000 9/3/10-6/22/11 Vieira, Ron 49.44 hrs @\$40.46 Est Hrly/\$2,000 9/3/10-6/22/11 TOTAL ESTABLISHED HOURLY \$6,000

Comment: Grade Level Coordinators

01-Tier III Programs Cat Flex

 Hirt, Mary
 5 hrs @\$40.46
 10/1/10-6/22/11
 Est Hrly/\$202

 Levy, Amanda
 4 hrs @\$40.46
 10/1/10-6/22/11
 Est Hrly/\$162

 Preuss, Jennifer
 4 hrs @\$40.46
 10/1/10-6/22/11
 Est Hrly/\$162

 TOTAL ESTABLISHED HOURLY
 \$526

Comment: ASB Dance Chaperones

01-Reimbursed by ASB

MCKINLEY ELEMENTARY SCHOOL

King, Keri 70 hrs @\$40.46 10/1/10-6/22/11 <u>Est Hrly/\$2,832</u>

TOTAL ESTABLISHED HOURLY \$2,832

Comment: Coordinate GATE Program

01-Title I ARRA

ROGERS ELEMENTARY SCHOOL

 Braff, Sarah
 30 hrs @\$40.46
 10/11/10-6/17/11
 Est Hrly/\$1,214

 Herrera, Mayra
 90 hrs @\$40.46
 10/11/10-6/17/11
 Est Hrly/\$3,641

 Vasquez, Martha
 144 hrs @\$40.46
 10/18/10-6/17/11
 Est Hrly/\$5,826

 TOTAL ESTABLISHED HOURLY
 \$10,681

Comment: After School Intervention

01-IASA: Title I Basic-LW Inc/Neg

Harris, Jerold \$534.64, as needed 9/1/10-6/30/11 <u>Own Daily/\$----</u> TOTAL OWN DAILY \$----

Comment: Assisting with transition of new principal

O4 United Deservices

01-Unrestricted Resource

SANTA MONICA HIGH SCHOOL

Corrigan, Mike 119 hrs @\$40.46 9/8/10-6/22/11 <u>Est Hrly/\$4,815</u>

TOTAL ESTABLISHED HOURLY \$4

Comment: Jazz Band 2

01-Gifts

Honda, Julie 3 hrs @\$40.46 9/3/10-9/30/11 <u>Est Hrly/\$121</u> TOTAL ESTABLISHED HOURLY \$121

Comment: Substituting for Athletic Trainer

01-Reimbursed by ASB -40% 01-Unrestricted Resource -60%

SPECIAL EDUCATION

Kittel, Gina 4 hrs @\$40.46 8/1/10-8/31/10 <u>Est Hrly/\$162</u> TOTAL ESTABLISHED HOURLY \$162

Comment: Training/Prep for new teacher

01-Special Education

Comment: Attend IEP during summer

01-Special Education

Collins, Carolyn 3 hrs @\$40.46 7/1/10-8/31/10 <u>Est Hrly/\$121</u>

TOTAL ESTABLISHED HOURLY \$121

Comment: Preparation for Records Request during summer

01-Special Education

STUDENT SERVICES

 Bressler, Rachel
 120 hrs @\$40.46
 9/3/10-6/22/11
 Est Hrly/\$4,855

 Bronstein, Susan
 70 hrs @\$40.46
 9/3/10-6/22/11
 Est Hrly/\$2,832

 TOTAL ESTABLISHED HOURLY
 \$7,687

Comment: After School Nurse Coverage

01-Medi-Cal Billing Option

25 hrs @\$40.46 Bronstein, Susan 9/3/10-6/30/11 Est Hrly/\$1,012 Ernst. Anne 25 hrs @\$40.46 9/3/10-6/30/11 Est Hrlv/\$1.012 Mahon, Meg 25 hrs @\$40.46 9/3/10-6/30/11 Est Hrly/\$1,012 25 hrs @\$40.46 Est Hrly/\$1,012 Morn, Lora 9/3/10-6/30/11 TOTAL ESTABLISHED HOURLY \$4,048

Comment: CPR Training for District staff

01-Medi-Cal Billing Option

Hannan, Ellen 50 hrs @\$40.46 9/3/10-6/30/11 <u>Est Hrly/\$2,023</u>

TOTAL ESTABLISHED HOURLY \$2,023

Comment: Assist School Nurse with Hearing/Vision/Scoliosis screenings

01-Unrestricted Resource

WEBSTER ELEMENTARY SCHOOL

Ackrich, Deborah 390 hrs @\$40.46 10/12/10-6/22/11 <u>Est Hrly/\$15,779</u> TOTAL ESTABLISHED HOURLY \$15,779

Comment: Reading Instruction

01-Save Our Schools - 21% 01-Tier III Programs Cat Flex - 72% 01-Gifts – Equity Fund - 7%

HOURLY TEACHERS

<u>ROP</u>

<u> </u>			
Bowman-Smith, Carla	24 hrs @\$45.34	9/3/10-6/30/11	Est Hrly/\$ 1,088
Just-Daire, Meiko	480 hrs @\$45.34	9/3/10-6/30/11	Est Hrly/\$21,763
McCrum, David	230 hrs @\$45.34	9/3/10-6/30/11	Est Hrly/\$10,428
McGee, Richard	950 hrs @\$45.34	9/3/10-6/30/11	Est Hrly/\$43,073
Merrick, Jeffrey	90 hrs @\$45.34	9/3/10-6/30/11	Est Hrly/\$ 4,081

Shafiey, Mahvash	100 hrs @\$45.34	9/3/10-6/30/11	Est Hrly/\$ 4,534
Suhd, Mike	320 hrs @\$45.34	9/3/10-6/30/11	Est Hrly/\$14,509
Wishart, William	375 hrs @\$45.34	9/3/10-6/30/11	Est Hrly/\$17,003
Zox	110 hrs @\$45.34	9/3/10-6/30/11	Est Hrly/\$ 4,987
		TOTAL ESTABLISHED HOUI	RLY \$121,466

Comment: ROP Instruction

01-ROP-Classroom/Program

 Byrd, Mark
 360 hrs @\$53.13
 9/3/10-6/30/11
 Own Hrly/\$19,127

 Jones, Teresa
 700 hrs @\$68.74
 9/3/10-6/30/11
 Own Hrly/\$48,118

 Kemp, Anita
 1000 hrs @\$70.32
 9/3/10-6/30/11
 Own Hrly/\$70,320

 TOTAL OWN HOURLY
 \$ 137,565

Comment: ROP Instruction

01-ROP-Classroom/Program

TOTAL ESTABLISHED HOURLY, OWN HOURLY AND OWN DAILY = \$ 357,934

CHANGE IN ASSIGNMENTEffectiveBressler, Rachel9/3/10-6/22/11

Student Svcs/Nurse

From: 80% To: 100%

RESIGNATION

Name/Location Effective Nikcevic, Veronica 10/1/10

Adult Education

Ms. Pye requested a report on the difference between last year and this year regarding health screenings and the impacts recent staffing reductions have had on the health services employees. Ms. Moore Washington said that information could be incorporated in the health services report coming at the next board meeting.

MOTION MADE BY: Ms. Pye SECONDED BY: Mr. de la Torre STUDENT ADVISORY VOTE: Aye

TO: **BOARD OF EDUCATION** ACTION/CONSENT

TIM CUNEO / WILBERT YOUNG FROM:

RE: **CLASSIFIED PERSONNEL - MERIT**

RECOMMENDATION NO. A.18

It is recommended that the following appointments for Classified Personnel (merit system) be approved and/or ratified. All personnel will be properly elected in accordance with District policies and salary schedules.

ELECTION Cornish, Glen Educational Svcs	Media Services Coord 4 Hrs/12 Mo/Range: 26 Step: A	EFFECTIVE DATE 10/11/10
Gordeau, Tajameace Santa Monica HS	Inst Asst – Physical Ed 6 Hrs/SY/Range: 20 Step: A	10/18/10
Kim, Jeong (Jane) McKinley Elementary	Occupational Therapist 8 Hrs/SY/Range: 77 Step: E	10/17/10
Karels, Kloie Franklin Elementary	Inst Asst – Special Ed 6 Hrs/SY/Range: 20 Step: A	10/8/10
Malik, Richa Franklin Elementary	Inst Asst – Special Ed 4.5 Hrs/SY/Range: 20 Step: A	10/7/10
RE-EMPLOYMENT De los Santos, Gabriela Muir Elementary	Inst Asst - Classroom 3.5 Hrs/SY/Range: 18 Step: F	EFFECTIVE DATE 10/18/10
TEMP/ADDITIONAL ASSIGNMENTS		EFFECTIVE DATE
Burrell, Catherine Theater Operations	Lifeguard/Swim Instructor	7/1/10-6/30/11
	Lifeguard/Swim Instructor Inst Asst – Classroom	7/1/10-6/30/11
Theater Operations Claunch, Eboni	•	
Theater Operations Claunch, Eboni Rogers Elementary DeAlmeida, Suzanne	Inst Asst – Classroom	10/11/10-6/17/11
Theater Operations Claunch, Eboni Rogers Elementary DeAlmeida, Suzanne Lincoln MS Gilbert, Janet	Inst Asst – Classroom Inst Asst – Special Ed	10/11/10-6/17/11 9/27/10-6/22/11
Theater Operations Claunch, Eboni Rogers Elementary DeAlmeida, Suzanne Lincoln MS Gilbert, Janet Ed Svcs Hall, Amanda	Inst Asst – Classroom Inst Asst – Special Ed Office Specialist	10/11/10-6/17/11 9/27/10-6/22/11 10/4/10-10/7/10
Theater Operations Claunch, Eboni Rogers Elementary DeAlmeida, Suzanne Lincoln MS Gilbert, Janet Ed Svcs Hall, Amanda Special Education Holsome, Dorothy	Inst Asst – Classroom Inst Asst – Special Ed Office Specialist Inst Asst – Specialized	10/11/10-6/17/11 9/27/10-6/22/11 10/4/10-10/7/10 9/3/10-6/22/11

McGrath, Kathy John Adams MS/Bus Svcs	Sr. Office Specialist	10/1/10-11/30/10
Medina, Rocio Rogers Elementary	Inst Asst – Classroom	10/11/10-6/17/11
Molina, Maria Educational Svcs	Inst Asst – Bilingual	9/20/10-11/10/10
Murray, April Theater Operations	Lifeguard/Swim Instructor	7/1/10-6/30/11
Part, Brian Facility Permits	Sports Facility Coordinator	7/1/10-6/30/11
Preciado, Edwin Special Education	Inst Asst – Specialized	9/3/10-10/1/10
Rodriguez, Sarah Rogers Elementary	Inst Asst – Classroom	10/18/10-6/17/11
Sea, Shannon Rogers Elementary	Inst Asst – Classroom	10/18/10-6/17/11
Thomas, Billy Special Education	Inst Asst – Special Ed	10/7/10-11/19/10
Torres, Jose Operations	Custodian	7/1/10-6/30/11
Valencia, Diana Lincoln MS	Inst Asst – Bilingual	9/8/10-6/22/11
Vargas, Cynthia Special Education	Inst Asst – Specialized	7/1/10-8/6/10
Vazquez, Miguel Operations	Custodian	7/1/10-6/30/11
SUBSTITUTES Bernaday, Michelle Personnel Commission	Office Specialist	EFFECTIVE DATE 10/4/10-6/30/11
Brown, Michelle Food Svcs	Cafeteria Worker I	9/1/10-6/30/11
Clark Brandon, Monique Personnel Commission	Inst Asst – Physical Ed	9/7/10-6/22/11
Colbert, Joseph Food Svcs	Cafeteria Worker I	9/1/10-6/30/11
Garcia, Mayra Food Svcs	Cafeteria Worker I	9/1/10-6/30/11
Kahle, Aaron Personnel Commission	Inst Asst – Physical Ed	9/7/10-6/22/11
Santino, Susan Muir Elementary	Inst Asst – Classroom	9/3/10-6/22/11

Zachery, Jacqueline Cafeteria Worker I 9/1/10-6/30/11

Food Svcs

INVOLUNTARY TRANSFER EFFECTIVE DATE 9/3/10

Children Center Asst Johnson, Lore

Franklin Elementary 3.5 Hrs/SY

Fr: Muir Elementary

CHANGE IN ASSIGNMENT EFFECTIVE DATE

Henderson, Jacob Inst Asst – Sign Lang Interpreter

Special Education 6 Hrs/SY

Fr: 4.5 Hrs/SY

Mehta, Jaimini **Braille Transcriber** 9/1/10

6 Hrs/SY **Special Education**

Fr: 3.5 Hrs/SY

Shoemaker, Deirdre Inst Asst - Special Ed 10/11/10

Malibu High School 3.5 Hrs/SY

Fr: 3 Hrs/SY

Tanamas, Ayda Inst Asst - Special Ed 9/3/10

Lincoln Middle School 7 Hrs/SY

Fr: 6.6 Hrs/SY

9/3/10 Yeh, Wendy Inst Asst - Special Ed

Muir Elementary 6 Hrs/SY

Fr: 5 Hrs/SY

VOLUNTARY REDUCTION IN ASSIGNMENT EFFECTIVE DATE

Gary, Barbara Inst Asst - Classroom

St. Anne's/Ed Svcs 4 Hrs/SY Fr: 5 Hrs/SY

Inst Asst - Classroom Moore, Deborah

St. Anne's/Ed Svc 2.3 Hrs/SY

Fr: 3.5 Hrs/SY

LEAVE OF ABSENCE (PAID) EFFECTIVE DATE 8/31/10-9/28/10

Girion, Evangelina **Bus Driver** Transportation Medical

[correction to 9/23/10 Agenda]

Utility Worker McAlpin, Michael 7/23/10-9/15/10

Operations Medical

[correction to 9/23/10 Agenda]

Peak. Denise Inst Asst - Special Ed 9/3/10-9/30/10

Malibu HS Medical

[correction to 10/7/10 Agenda]

10/7/10

9/3/10

9/3/10

PROFESSIONAL GROWTH EFFECTIVE DATE Human Resource Technician Younan, Julie 11/1/10 Personnel Commission **WORKING OUT OF CLASS EFFECTIVE DATE** Rosa, Lucy Inst Asst – Developmental Health 9/22/10-11/24/10 Cabrillo Elem/Sp Ed Fr: Inst Asst - Special Ed **ABOLISHMENT OF POSITION EFFECTIVE DATE** Inst Asst - Special Ed 9/14/10 5 Hrs/SY; McKinley Elementary **RESIGNATION EFFECTIVE DATE** Cowan, Barry Inst Asst – Special Education 9/27/10 Olympic High School Hay, Garrett Inst Asst – Developmental Health 10/5/10 Special Education

Cafeteria Worker II

MOTION MADE BY: Ms. Pye SECONDED BY: Mr. de la Torre STUDENT ADVISORY VOTE: Aye

AYES: All (7) NOES: None (0)

Rendon, Virginia

Food Services

10/22/10

TO: BOARD OF EDUCATION <u>ACTION/CONSENT</u> 11/04/10

FROM: TIM CUNEO / WILBERT YOUNG

RE: CLASSIFIED PERSONNEL – NON-MERIT

RECOMMENDATION NO. A.19

It is recommended that the following be approved and/or ratified for Classified Personnel (Non-Merit). All personnel assigned will be properly elected on a temporary basis to be used as needed in accordance with District policies and salary schedules.

	AVID TUTO	ЭF	₹
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VALENCIA, DIANA	LINCOLN MIDDLE SCHOOL	9/27/10-6/22/11

CHILD CARE ASSISTANT

RODRIGUEZ, OFELIA	EDISON ELEMENTARY	9/8/10-6/22/11
RODRIGUEZ, SERGIO	EDISON ELEMENTARY	9/8/10-6/22/11

COACHING ASSISTANT

		
BATTUNG, JASON	SANTA MONICA HS	9/1/10-6/30/11
COOKE, TERRY	SANTA MONICA HS	10/1/10-6/30/11
DAVIDSON, STEVEN TODD	SANTA MONICA HS	10/1/10-6/30/11
GAINES, ANDRE	SANTA MONICA HS	9/1/10-6/30/11
GREEN, LISA	SANTA MONICA HS	9/1/10-6/30/11
HERNANDEZ, RAFAEL	SANTA MONICA HS	10/1/10-6/30/11
LASCARIS, KELLET	SANTA MONICA HS	10/1/10-6/30/11
MORENO, MARYBELL	SANTA MONICE HS	10/1/10-6/30/11
MARQUIS, HENRY	SANTA MONICA HS	10/1/10-6/30/11
VASQUEZ, ANGEL	SANTA MONICA HS	9/1/10-6/30/11

NOON SUPERVISION AIDE

COJAN, PETER	ROOSEVELT ELEMENTARY	10/1/10-6/22/11
DICKERSON, BABETTE	MCKINLEY ELEMENTARY	10/5/10-6/22/11
LUCAS, RALPH	MCKINLEY ELEMENTARY	9/7/10-9/30/11
PEREZ, JOSLYN	MUIR ELEMENTARY	10/5/10-6/22/11
ROSALES, GEORGE	MUIR ELEMENTARY	10/4/10-6/22/11
SOTOJ, MARIA	MCKINLEY ELEMENTARY	10/11/10-6/22/11

TECHNICAL SPECIALIST – LEVEL I

RUIZ, JULIANA EDISON ELEMENTARY 9/3/10-6/22/11

[Support Fresh Fruit and Vegetable Program]

- Funding: Child Nutrition

TECHNICAL SPECIALIST – LEVEL II

BLAKE, JUDITH GRANT ELEMENTARY 10/15/10-6/22/11

[Art Instruction]

- Funding: Reimbursed by PTA

DEMARCO, SUZANNE CABRILLO ELEMENTARY 9/13/10-6/3/11

[Art Instruction]

- Funding: Reimbursed by PTA

HYZIAK, MICHAEL EDUCATIONAL SERVICES 10/13/10-6/22/11

[Dream Strings substitute]

- Funding: SMMEF Dream Winds

PHILIPSON-SLOSBERG, ANDREA CABRILLO ELEMENTARY 9/20/10-6/3/11

[Computer Lab]

- Funding: Reimbursed by PTA

PROFESSIONAL SPECIALIST - LEVEL II

HUTCHINSON, CATHERINE CABRILLO ELEMENTARY 9/20/10-6/10/11

[Science Instruction]

Funding: Reimbursed by PTA

LAMBERT, ANN CABRILLO ELEMENTARY 9/20/10-6/17/11

[Vocal Music Instruction] Funding: Reimbursed by PTA

STUDENT WORKER - WORKABILITY

DELONEY, NAOMI	SPECIAL EDUCATION	9/15/10-6/30/14
DRESNER, GABRIEL	SPECIAL EDUCATION	9/28/10-6/30/14
MARINEZ, JOSCELYN	SPECIAL EDUCATION	9/28/10-6/30/14
PARNELL, PARIS	SPECIAL EDUCATION	9/15/10-6/30/14
ROSIL, AIREE	SPECIAL EDUCATION	9/28/10-6/30/14
SCHELLER, SAM	SPECIAL EDUCATION	1/4/10-6/30/12
WOODWARD, TERESA	SPECIAL EDUCATION	9/15/10-6/30/13

Ms. Pye requested a report showing where technical and professional specialists are allocated by site.

MOTION MADE BY: Ms. Pye SECONDED BY: Mr. de la Torre STUDENT ADVISORY VOTE: Aye

TO: BOARD OF EDUCATION <u>ACTION/CONSENT</u>
11/04/10

FROM: TIM CUNEO

RE: CONSIDER APPOINTMENT TO DISTICT ADVISORY COMMITTEES (DACs)

AND ACCEPT MEMBER RESIGNATION

RECOMMENDATION NO. A.20

It is recommended that the Board of Education approve the appointment of Lora Morn to the Health and Safety DAC and accept the resignation of Linda Karr O'Connor from the same committee.

COMMENT: Ms. Morn would be appointed to a four-year term expiring on June 30, 2014. Ms.

O'Connor was appointed on July 14, 2010, and her term was set to expire on June 30, 2013. Following this resignation, there are now thirteen members on the Health and Safety DAC. The DAC roster is as follows:

Term Expiration Date			
6/30/11	6/30/12	6/30/13	6/30/14
Portia Jones	Debbie Bernstein	Hiep Le	Leslie Butchko
Edgar Navarro	Rita Kachru	Victoria Rueda	Robert Forster
Suzanne Post	Pat Nolan (Chair)		Dr. Nandini Rudra-Ganguly
Sheri Silverton	Idalia Rodriguez		Lora Morn

MOTION MADE BY: Ms. Pye SECONDED BY: Mr. de la Torre STUDENT ADVISORY VOTE: Aye

TO: BOARD OF EDUCATION <u>ACTION/CONSENT</u>

FROM: TIM CUNEO

RE: REVISE BP 9320 – MEETINGS AND NOTICES

RECOMMENDATION NO. A.21

It is recommended that the Board of Education revise board policy 9320 – Meetings and Notices in order to adjust the start time for Board of Education meetings.

COMMENTS: The current policy states that Board of Education meetings shall begin at 4:00pm. The board has requested that this be moved to 4:30pm. With this change, closed session would be from 4:30-6:00pm, and open session would start at 6:00pm (instead of 5:30pm).

The board discussed this item at its meeting on October 21, 2010.

Attached:

• BP 9320 - Meetings and Notices

MOTION MADE BY: Ms. Pye SECONDED BY: Mr. de la Torre STUDENT ADVISORY VOTE: Aye

Board Bylaws BP 9320

MEETINGS AND NOTICES

Meetings of the Board of Education are conducted for the purpose of accomplishing district business. In accordance with state open meeting laws (Brown Act), the Board shall hold its meetings in public and shall conduct closed sessions during such meetings only as authorized by law. To encourage community involvement in the schools, Board meetings shall provide opportunities for questions and comments by members of the public. All meetings shall be conducted in accordance with law and the Board's bylaws, policies, and administrative regulations.

A Board meeting exists whenever a majority of Board members gather at the same time and place to hear, discuss, or deliberate upon any item within the subject matter jurisdiction of the Board or district. (Government Code 54952.2)

A majority of the Board shall not, outside of an authorized meeting, use a series of communications of any kind, directly or through intermediaries, to discuss, deliberate, or take action on any item that is within the subject matter jurisdiction of the Board. However, an employee or district official may engage in separate conversations with Board members in order to answer questions or provide information regarding an item within the subject matter jurisdiction of the Board, as long as that employee or district official does not communicate the comments or position of any Board members to other Board members. (Government Code 54952.2)

In order to help ensure participation in the meeting by disabled individuals, the Superintendent or designee shall provide appropriate disability-related accommodations or modifications upon request in accordance with the Americans with Disabilities Act. (Government Code 54953.2, 54954.1)

Meeting notices and agendas shall specify that any individual who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should contact the Superintendent or designee. (Government Code 54954.2) Each agenda shall also list the address(es) designated by the Superintendent or designee for public inspection of agenda documents that are distributed to the Board less than 72 hours before the meeting. (Government Code 54957.5)

Regular Meetings

The Board shall hold at least one regular meeting each month. Regular meetings shall be held at 4:00 p.m. 4:30 p.m. on the first and/or third Thursday of each month at the District Office, 1651 16th Street, Santa Monica, CA. Additionally, four or five regular Board meeting scheduled for the first Thursday of the month will be held in Malibu, for the purpose of uniting the communities. Actual dates and locations are to be determined yearly by members of the Board.

At least 72 hours prior to a regular meeting, the agenda shall be posted at one or more locations freely accessible to members of the public. (Government Code 54954.2)

Special Meetings

Special meetings of the Board may be called at any time by the presiding officer or a majority of the Board members. (Government Code 54956)

Written notice of special meetings shall be delivered personally or by any other means to all Board members and the local media who have requested such notice in writing. The notice shall be received at least 24 hours before the time of the meeting. The notice shall also be posted at least 24 hours before the meeting in a location freely accessible to the public. The notice shall specify the time and place of the meeting and the business to be transacted or discussed. No other business shall be considered at this meeting. (Education Code 35144; Government Code 54956)

Any Board member may waive the 24-hour written notice requirement prior to the time of the meeting by filing a written waiver of notice with the clerk or secretary of the Board or by being present at the meeting at the time it convenes. (Government Code 54956)

Every notice of a special meeting shall provide an opportunity for members of the public to directly address the Board concerning any item that has been described in the meeting notice, before or during the item's consideration. (Government Code <u>54954.3</u>)

Emergency Meetings

In the case of an emergency situation for which prompt action is necessary due to the disruption or threatened disruption of public facilities, the Board may hold an emergency meeting without complying with the 24-hour notice and/or 24-hour posting requirement for special meetings pursuant to Government Code <u>54956</u>. The Board shall comply with all other requirements for special meetings during an emergency meeting. (Government Code <u>54956.5</u>)

An emergency situation means either of the following: (Government Code <u>54956.5</u>)

- 1. An emergency, which shall be defined as a work stoppage, crippling activity, or other activity that severely impairs public health and/or safety as determined by a majority of the members of the Board
- 2. A dire emergency, which shall be defined as a crippling disaster, mass destruction, terrorist activity, or threatened terrorist act that poses peril so immediate and significant that requiring the Board to provide one-hour notice before holding an emergency meeting may endanger the public health and/or safety as determined by a majority of the members of the Board

Except in the case of a dire emergency, the Board president or designee shall give notice of the emergency meeting by telephone at least one hour before the meeting to the local media that have requested notice of special meetings. All telephone numbers provided by the media in the most recent request for notification must be exhausted. If telephone services are not functioning, the notice requirement of one hour is waived and, as soon after the meeting as possible, the Board shall notify those media representatives of the meeting and shall describe the purpose of the meeting and any action taken by the Board. In the case of a dire emergency, the Board president or designee shall give such notice at or near the time he/she notifies the other members of the Board about the meeting. (Government Code 54956.5)

The minutes of the meeting, a list of persons the Board president or designee notified or attempted to notify, a copy of the roll call vote, and any actions taken at the meeting shall be posted for at least 10 days in a public place as soon after the meeting as possible. (Government Code <u>54956.5</u>)

Adjourned/Continued Meetings

A majority vote by the Board may adjourn/continue any regular or special meeting to a later time and place that shall be specified in the order of adjournment. Less than a quorum of the Board may adjourn such a meeting. If no Board members are present, the secretary or the clerk may

declare the meeting adjourned to a later time and shall give notice in the same manner required for special meetings. (Government Code 54955)

Within 24 hours after the time of adjournment, a copy of the order or notice of adjournment/continuance shall be conspicuously posted on or near the door of the place where the meeting was held. (Government Code 54955)

Study Sessions, Retreats, Public Forums, and Discussion Meetings

The Board may occasionally convene a study session or public forum to study an issue in more detail or to receive information from staff or feedback from members of the public.

The Board may also convene a retreat or discussion meeting to discuss Board roles and relationships.

Public notice shall be given in accordance with law when a quorum of the Board is attending a study session, retreat, public forum, or discussion meeting. All such meetings shall comply with the Brown Act and shall be held in open session and within district boundaries. Action items shall not be included on the agenda for these meetings.

Other Gatherings

Attendance by a majority of Board members at any of the following events is not subject to the Brown Act provided that a majority of the Board members do not discuss specific district business among themselves other than as part of the scheduled program: (Government Code 54952.2)

- 1. A conference or similar public gathering open to the public that involves a discussion of issues of general interest to the public or to school board members
- 2. An open, publicized meeting organized by a person or organization other than the district to address a topic of local community concern
- 3. An open and noticed meeting of another body of the district
- 4. An open and noticed meeting of a legislative body of another local agency
- 5. A purely social or ceremonial occasion
- 6. An open and noticed meeting of a standing committee of the Board, provided that the Board members who are not members of the standing committee attend only as observers Individual contacts or conversations between a Board member and any other person are not subject to the Brown Act. (Government Code 54952.2)

Location of Meetings

Meetings shall not be held in a facility that prohibits the admittance of any person on the basis of ancestry or any characteristic listed in Government Code 11135, including, but not limited to, religion, sex, or sexual orientation. In addition, meetings shall not be held in a facility which is inaccessible to disabled persons or where members of the public must make a payment or purchase in order to be admitted. (Government Code 54961)

Meetings shall be held within district boundaries, except to do any of the following: (Government Code 54954)

- 1. Comply with state or federal law or court order or attend a judicial or administrative proceeding to which the district is a party
- 2. Inspect real or personal property which cannot conveniently be brought into the district, provided that the topic of the meeting is limited to items directly related to the property
- 3. Participate in meetings or discussions of multiagency significance, provided these meetings are held within one of the other agencies' boundaries, with all participating agencies giving the notice required by law
- 4. Meet in the closest meeting facility if the district has no meeting facility within its boundaries or if it's principal office is located outside the district
- 5. Meet with elected or appointed state or federal officials when a local meeting would be impractical, solely to discuss legislative or regulatory issues affecting the district over which the state or federal officials have jurisdiction
- 6. Meet in or near a facility owned by the district but located outside the district, provided the meeting agenda is limited to items directly related to that facility
- 7. Visit the office of the district's legal counsel for a closed session on pending litigation, when doing so would reduce legal fees or costs
- 8. Attend conferences on nonadversarial collective bargaining techniques
- 9. Interview residents of another district regarding the Board's potential employment of an applicant for Superintendent of the district
- 10. Interview a potential employee from another district

Meetings exempted from the boundary requirements, as specified in items #1-10 above, shall still be subject to the notice and open meeting requirements for regular and special meetings when a quorum of the Board attends the meeting.

If a fire, flood, earthquake, or other emergency renders the regular meeting place unsafe, meetings shall be held for the duration of the emergency at a place designated by the Board president or designee, who shall so inform all news media who have requested notice of special meetings by the most rapid available means of communication. (Government Code <u>54954</u>) Teleconferencing

A teleconference is a meeting of the Board in which Board members are in different locations, connected by electronic means through audio and/or video. (Government Code <u>54953</u>) The Board may use teleconferences for all purposes in connection with any meeting within the Board's subject matter jurisdiction. All votes taken during a teleconference meeting shall be by roll call. (Government Code <u>54953</u>)

During the teleconference, at least a quorum of the members of the Board shall participate from locations within district boundaries. (Government Code <u>54953</u>)

Agendas shall be posted at all teleconference locations and shall list all teleconference locations whenever they are posted elsewhere. Additional teleconference locations may be provided to the public. (Government Code 54953)

All teleconference locations shall be accessible to the public. All teleconferenced meetings shall be conducted in a manner that protects the statutory and constitutional rights of the parties or

the public appearing before the Board, including the right of the public to address the Board directly at each teleconference location. (Government Code 54953)

All Board policies, administrative regulations, and bylaws shall apply equally to meetings that are teleconferenced. The Superintendent or designee shall facilitate public participation in the meeting at each teleconference location.

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Legal Reference:
EDUCATION CODE
35140 Time and place of meetings
35143 Annual organizational meeting, date, and notice
35144 Special meeting
35145 Public meetings
35145.5 Agenda; public participation; regulations
35146 Closed sessions
35147 Open meeting law exceptions and applications
GOVERNMENT CODE
11135 State programs and activities, discrimination
54950-54963 The Ralph M. Brown Act, especially:
54953 Meetings to be open and public; attendance
54954 Time and place of regular meetings
54954.2 Agenda posting requirements, board actions
54956 Special meetings; call; notice
54956.5 Emergency meetings
UNITED STATES CODE, TITLE 42
12101-12213 Americans with Disabilities Act
CODE OF FEDERAL REGULATIONS. TITLE 28
35.160 Effective communications
36.303 Auxiliary aids and services
COURT DECISIONS
Wolfe v. City of Fremont, (2006) 144 Cal.App. 544
ATTORNEY GENERAL OPINIONS
88 Ops.Cal.Atty.Gen. 218 (2005)
84 Ops.Cal.Atty.Gen. 181 (2001)
84 Ops.Cal.Attv.Gen. 30 (2001)
79 Ops. Cal. Atty. Gen. 69 (1996)
78 Ops.Cal.Atty.Gen. 327 (1995)
Management Resources:
CSBA PUBLICATIONS
The Brown Act: School Boards and Open Meeting Laws, rev. 2006
ATTORNEY GENERAL PUBLICATIONS
The Brown Act: Open Meetings for Legislative Bodies, 2003
LEAGUE OF CALIFORNIA CITIES PUBLICATIONS
Open and Public IV: A Guide to the Ralph M. Brown Act, rev. 2007
WEB SITES
CSBA: http://www.csba.org
CSBA, Agenda Online:
http://www.csba.org/Services/Services/GovernanceTechnology/AgendaOnline.aspx">http://www.csba.org
">http://www.csba.org/Services/Services/GovernanceTechnology/AgendaOnline.aspx
California Attorney General's Office: http://www.caag.state.ca.us
Institute for Local Government: http://www.cacities.org/index.jsp?zone=ilsg
Bylaw SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
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adopted: June 25, 2009 Santa Monica, California

MAJOR ITEMS

TO: BOARD OF EDUCATION

ACTION/MAJOR 11/04/10 **7:00pm**

FROM: TIM CUNEO

RE:

PUBLIC HEARING REGARDING THE POINT DUME MARINE SCIENCE

CHARTER SCHOOL PETITION

RECOMMENDATION NO. A.22

It is recommended that the Board of Education hold a public hearing regarding the Point Dume Marine Science Charter School petition.

<u>COMMENTS</u>: On October 7, 2010, the Board of Education took action to officially receive the Point Dume Marine Science Charter School petition. The Lead Petitioners are Robyn Ross and Ali Thonson.

Pursuant to Education Code Section 47605, the Board of Education must hold a public hearing on the provisions of the charter to allow the board an opportunity to gauge the public response to the charter school proposal and to consider the level of support from district teachers, other district employees, and parents. During this agenda item, the representative from the petitioners will have fifteen (15) minutes for a presentation regarding the provisions of the charter petition. The public will then have the opportunity to express their comments concerning the proposed charter school. Public speaking cards will be accepted for this item up until the public hearing is called to order.

The Board of Education will not take action on the petition tonight. The board is scheduled to take action to grant or deny the petition at its December 2, 2010, meeting.

The petitioners' presentation can be found under Attachments at the end of these minutes.

Public Comments:

- Brent McKeever, Olivia Thonson, Jefferson Wagner, Robyn Ross, Cathy Vogel, Diane Glazer, Laureen Sills, John Sibert, Lisa Corr, Jennifer Gonzalez, Karen Farrer, Anne Payne, Laurie Principe, Teresa Earle, Rick Ross, Niel Armstrong, Steve McKeever, Robert Annis, Ali Thonson, Jeff Jennings, Loree McBride, David De Jute, Peter McNulty, Carl Daikeler, Susan Booker, Kellye McKinna, Paul Zuckerman, Marlo Hartsuyker, Jeff Pietrzyk, Kimberly Braunowitz, Laura Rosenthal, and Jeff Mazzarella spoke in support of the charter petition.
- Susan Baltrushes and Jill Matthews spoke against the charter petition.
- Seth Jacobson, Ari Jacobs, and Wendy Sidley spoke against the inclusion of sixth grade in the charter petition.

Following the presentation by the petitioners and public comment, board members posed several questions to both district staff and the petitioners. These questions can be found under Attachments at the end of these minutes.

Open Hearing: <u>7:26 p.m.</u>

MOTION MADE BY: Mr. de la Torre

SECONDED BY: Ms. Pye

STUDENT ADVISORY VOTE: Aye

AYES: All (7) NOES: None (0) Close Hearing: <u>9:14 p.m.</u>
MOTION MADE BY: Dr. Escarce
SECONDED BY: Mr. Allen

STUDENT ADVISORY VOTE: Aye

TO: BOARD OF EDUCATION <u>ACTION/MAJOR</u>

FROM: TIM CUNEO / DEBRA MOORE WASHINGTON

RE: JOB DESCRIPTIONS – COUNSELOR AND ADVISOR POSITIONS

RECOMMENDATION NO. A.23

It is recommended that the Board of Education approve the revised job descriptions for Secondary School Counselor, College Counselor-High School, and Student Support Advisor-High School.

COMEMNTS: At the October 4, 2010, meeting the board heard a presentation describing counseling support services provided to students in the district. Tonight, the job descriptions for each category of service is presented for board review and approval. These job descriptions have been modified to clarify the credential requirements and to delineate the nuance between the High School College Counselor and High School Student Support Advisor. The third job description is that of the Secondary School Counselor. The board will note a similarity between the Student Support Advisor and the Secondary School Counselor, as both intended to provide academic, behavioral, and vocational support to students. The College Counselor has college and career counseling as a major focus.

The district employs Secondary School Counselors at John Adams M.S., Lincoln M.S., Malibu M.S./H.S., and Olympic H.S. Student Support Advisors are assigned to Santa Monica H.S. College Counselors work at Santa Monica H.S. and Malibu H.S.

Mr. Mechur asked about counseling services at Olympic High School. Ms. Moore Washington said the secondary school counselor job description covered Olympic as well. Ms. Leon-Vazquez asked if all counselors and advisors meet these credential requirements. Ms. Moore Washington said all future hires will be required to meet these credentials, and those existing employees in those positions who are lacking the appropriate credentials are currently taking classes to earn the credential.

MOTION MADE BY: Dr. Escarce SECONDED BY: Mr. Allen STUDENT ADVISORY VOTE: N/A

Department of Human Resources

CERTIFICATED JOB DESCRIPTION SECONDARY SCHOOL COUNSELOR

DEFINITION

Under the direction of the Principal or designee, it is the role of the secondary school counselor to build and sustain effective academic, career, and personal support and counseling for students. The counselor shall assist students in identifying their academic, career, and personal goals and the process in which to achieve them. The counselor shall assist students to explore careers that might be of interest to them; assist parents in locating resources, financial aid; and other pertinent information to help their children meeting all requirements for middle school matriculation, high school graduation and college admissions. The counselor shall to conduct other related functions as required.

DISTINGUISHING CHARACTERISTICS

This position classification requires knowledge, experience, and skill in the areas of secondary curriculum, matriculation, graduation and college admissions requirements, pupil services, special education, Section 504, child welfare and attendance, student discipline, laws related to minors, post secondary school options and student support systems. The position requires decision making and problem solving through data analysis and understanding of local, state, and federal laws and mandates. The secondary school counselor meets regularly with students, parents, school administration, teachers, and other staff. School counseling programs are essential for students to achieve optimal personal growth, acquire positive social skills and values, set appropriate career goals, and realize full academic potential to become productive, contributing members of the world community.

Reasonable accommodation may be made to enable a person with a disability to perform the essential functions of the job.

EXAMPLES OF DUTIES

The Secondary School Counselors implement the counseling program by providing:

- Classroom Guidance in academic skills support; organizational, study and test-taking skills; post-secondary planning and application process; career planning; education in understanding self and others; coping strategies; peer relationships and effective social skills; communication, problem-solving, decision-making, conflict resolution and study skills; career awareness and the world of work; substance abuse education; multicultural/diversity awareness and appreciation
- o *Individual Student Planning* in goal setting, academic and career plans, problem solving, education in understanding of self including strengths and weaknesses, transition plans
- o *Responsive Services* in individual and small-group counseling, individual/family/school crisis intervention; peer facilitation/mediation, consultation/collaboration, referrals
- o *System Support* in professional development, consultation, collaboration and teaming, program management and operation, participation in activities

The Secondary School Counselors collaborate with:

> Parents

Orientation, academic planning/support, post-secondary school planning, scholarship/financial aid search process, school-to-parent communications, school-to-work transition programs, one-on-one parent conferencing, referral process

> Students

Orientation, academic, personal, and career support and counseling services, academic, attendance and behavior monitoring, program planning and placement, scheduling of classes, peer mediation program, crisis management, transition programs, resource development and referral, meeting matriculation, graduation and college admissions requirements

> Teachers

Portfolio development, providing recommendations and assisting students to achieve academic success, post-secondary application process, classroom guidance lessons on post-secondary planning: study skills, career development, etc., school-to-work transition programs, career and technical education programs, academic support, learning style assessment and education to help students succeed academically, classroom speakers, at-risk student identification and implementation of interventions to enhance success

> Administrators

School climate, academic support interventions, behavioral management plans, school-wide assessments, data sharing, school- and district-wide initiatives, student success team (SST) development and implementation, site attendance review team and district attendance review board (SARB), Section 504 accommodations, special education referral and process

Community

Resource development, collaboration with local public entities and community-based organizations or agencies, job shadowing, worked-based learning, part-time jobs, etc.; crisis interventions; referrals; career and technical education guidance;

QUALIFICATIONS

Knowledge of:

- Principles, methods, techniques, strategies and trends related to the college and career support to students and families
- Applicable and appropriate aptitude, interest, and achievement appraisal instruments, techniques, and procedures
- Program evaluation and research techniques, strategies, and procedures
- College admissions and curriculum requirements
- Counseling methods and communications techniques
- Career information resources
- College entrance/admission testing practices and requirements
- Scholarship donor and award practices
- Employment regulations as related to work permit issuance or referral
- Office filing and record keeping

Skills/Abilities:

- Assist students in effectively identifying their interest and postsecondary options
- Counsel students and parents regarding college requirements and career options
- Proctor exams
- Plan and organize workshops and awards ceremonies

- Write effective informational bulletins and letters of recommendation
- Communicate effectively with staff, students, parents, college admissions representatives, donors, employers, contractors, and the general public
- Schedule, organize, and complete work in accordance with deadlines
- Delegate tasks and check work for completeness and accuracy
- Understand and follow specifications and instructions
- Demonstrate flexibility and respond to changing requirements and job assignments
- Operate a personal computer to utilize word processing, spreadsheet, and related software applications
- Update and post information to web site
- Work independently

EXPERIENCE AND EDUCATION

Any combination of experience and training that would likely provide the required knowledge and skill to serve in this position. A pupil personnel services or counseling credential is required.

Experience:

Minimum of three (3) years of successful experience as general or special education classroom teacher, school psychologist, or school counselor is required.

Education:

Equivalent to the completion of an earned Master's degree or higher in education, special education, psychology, counseling and guidance, or a closely related field.

CERTIFICATIONS, LICENSES AND CONDITIONS

Certification Requirement

License Requirement

Possession of a valid Pupil Personnel Services (PPS) or Counseling credential

Possession of a valid Motor Vehicle Operator's License	
Job Description Approved:	
Date:	

Department of Human Resources

CERTIFICATED JOB DESCRIPTION COLLEGE COUNSELOR, HIGH SCHOOL

DEFINITION

Under the direction of the Principal or designee, it is the role of the college counselor to build and sustain effective academic support and college and career counseling for students. The college counselor shall assist students in identifying their career goals and the process in which to achieve them. The college counselor shall assist students to explore colleges and universities that might be of interest to them; assist parents in locating resources, financial aid; and other pertinent information to help their children meeting all requirements for high school graduation and college admissions. The college counselor shall to conduct other related functions as required.

DISTINGUISHING CHARACTERISTICS

This position classification requires knowledge of high school curriculum, graduation requirements, and college entrance/admission requirements. This position classification requires the knowledge of youth development, post-secondary education options, and resources available to students. This position classification performs decisions based on data, facts, processes, and procedures. The incumbents meet frequently with school administrators, teachers, other staff, and parents to communicate information, data, and solutions. The college counselor performs light work involving sitting a considerable portion of the time, accurate perceiving of sound, near and far vision, depth perception, providing oral information, and handling and working with materials and objects as well as walking around campus from classroom to classroom and to other locations.

Reasonable accommodation shall be made to enable a person with a disability to perform the essential functions of the job.

EXAMPLES OF DUTIES

- Meets individually with students and parents to discuss college and career plans, direct them to available information, and assist them through the college admissions process.
- Reviews student transcripts and counsels students about high school course requirements in relation to college curriculum requirements and recommends specific colleges to students and parents based on student interest.
- Establishes and maintains relationships with college admission representatives and writes letters of recommendation in support of specific students as requested.
- Plans, organizes, and promotes special programs and workshops to disseminate information about college preparation and options, financial aid, and scholarships; arranges for college admissions representatives to talk with students and parents and make presentations during the school day as well as beyond a school day.
- Processes applications, secondary school reports, midyear reports, final reports, scholarship and financial aid.
- Writes and processes appeals.
- Prepares monthly bulletins to notify students and their parents about activities and programs in the College Center and to provide information about colleges, careers, scholarships, financial aid, and job opportunities.

- Communicates with current and prospective scholarship donors; coordinates scholarship and award distribution with scholarship donors and the selecting scholarship committee; plans and organizes awards and scholarship functions for students and their families, scholarship donors, department chairs, and administrators.
- Coordinates private testing service to administer practice PSAT, SAT, and ACT tests and workshops.
- Directs students to the appropriate issuance location for work permits and job listings; notifies students about job opportunities.
- Maintains College and Career Center's resource library by purchasing books, materials, and computer programs about colleges, financial aid, scholarships, test preparation, careers, and the military.
- Makes presentations in classrooms to discuss and answer questions about college admissions and career choices.
- Visits colleges and attends workshops and conferences to learn more about financial aid, college admissions, career information, and college assessment testing.
- Acts as an advisor to senior students to ensure all graduation requirements are met including passing the California High School Exit Exam (CAHSEE).
- Distributes and tabulates results of surveys to track students' post-high school plans; maintains statistics and creates various reports.
- Processes college and government reports such as Cal Grant, UC ELC, Golden Seals.
- Maintains and updates the College and Career Center's Internet web page containing current monthly bulletins, college and SAT/ACT testing information links, financial aid and scholarship information links, and career information links.
- Publishes and notifies students of college admissions requirements for the University of California and California State University systems as well as the California Community College system.
- Participate in professional development, conferences, and other activities that will enhance knowledge and skills
- Provides technical direction to student assistants.
- Conducts other related functions as required.

QUALIFICATIONS

Knowledge of:

- Principles, methods, techniques, strategies and trends related to the college and career support to students and families
- Applicable and appropriate aptitude, interest, and achievement appraisal instruments, techniques, and procedures
- Program evaluation and research techniques, strategies, and procedures
- Current laws regarding high school curriculum and graduation requirements
- College admissions, curriculum and testing requirements
- Counseling methods and communications techniques
- Career information resources
- College entrance/admission testing practices and requirements
- Scholarship donor and award practices
- Employment regulations as related to work permit issuance or referral
- Office filing, record keeping, and data entry

Skills/Abilities:

- Assist students in effectively identifying their interest and postsecondary options
- Counsel students and parents regarding college requirements and career options
- Proctor exams
- Plan and organize workshops and awards ceremonies
- Write effective informational bulletins and letters of recommendation
- Communicate effectively with staff, students, parents, college admissions representatives, donors, employers, contractors, and the general public
- Schedule, organize, and complete work in accordance with deadlines
- Delegate tasks and check work for completeness and accuracy
- Understand and follow specifications and instructions
- Demonstrate flexibility and respond to changing requirements and job assignments
- Operate a personal computer to utilize word processing, spreadsheet, data base, and related software applications
- Update and post information to web site
- Work independently
- Self-motivated/self starter

EXPERIENCE AND EDUCATION

Any combination of experience and training that would likely provide the required knowledge and skill to serve in this position. A pupil personnel services or counseling credential is required.

Experience:

Minimum of three (3) years of successful experience as general or special education classroom teacher, school psychologist, or school counselor is required.

Education:

Equivalent to the completion of an earned Master's degree or higher in education, special education, psychology, counseling and guidance, or a closely related field.

CERTIFICATIONS, LICENSES AND CONDITIONS

Possession of a valid Motor Vehicle Operator's License

Certification Requirement

Possession of a valid Pupil Personnel Services (PPS) or Counseling credential; College Counseling certificated preferred

<u>License</u>	Req	uire	ment

Job Description Approved:	
Date:	

Department of Human Resources

CERTIFICATED JOB DESCRIPTION STUDENT SUPPORT ADVISOR, HIGH SCHOOL

DEFINITION

Under the direction of the Principal or designee, it is the role of the high school Student Support Advisor to build and sustain effective academic, behavioral, career, and vocational support systems for students; to assist students in identifying and understanding social, emotional, academic and vocational challenges and finding appropriate solutions; to serve as a resource to students, parents and staff; and to perform other related functions as required.

DISTINGUISHING CHARACTERISTICS

This position classification requires knowledge, experience and skill in the areas of curriculum and instruction, special education, child welfare and attendance, student discipline, laws related to minors, post-secondary options and student support systems. The position classification performs decision analysis and makes decisions of considerable consequence, requiring the application and interpretation of data, facts, procedures, and policies. This is a sedentary position classification and performs light work involving sitting a considerable portion of the time, accurate perceiving of sound, near and far vision, depth perception, providing oral information, and handling and working with instructional and assessment materials and objects.

Reasonable accommodation may be made to enable a person with a disability to perform the essential functions of the job.

EXAMPLES OF DUTIES

- Assess and evaluate student learning needs.
- Develop an individual learning plan for all students on his/her caseload.
- Develop long-range learning plans (post-secondary/career) for all students.
- Connect students (and their parents, as needed) with appropriate support services and referrals.
- Resolve conflicts that may arise between students, teachers and/or parents.
- Facilitate parent/student/teacher conferences.
- Write letters of recommendation.
- Monitor and intervene in student attendance issues.
- Administer first-level student discipline.
- Supervise co-curricular activities.
- Provide before-school, lunch and after-school supervision.
- Administer career assessments.
- Provide parent education opportunities.
- Monitor student achievement.
- Analyze transcripts;
- Create and implement student issue forums.
- Attend IEP meetings.
- Monitor the implementation of modifications for students with IEPs or 504 plans.
- Provide student counseling; and to perform other duties as assigned.
- Collect, organize, and analyze student information through the use of educational historical data, test results, and through the use of interview techniques.

- Appraise student interests, aptitudes, and attitudes utilizing a variety of assessment strategies and techniques.
- Serve as a resource to site and District personnel, and members of the school community.
- Maintain a liaison with social services and youth service agencies in pursuing referral follow-you activities.
- Assist in the planning, development, and implementation of master student program schedules.
- Assist in identifying school program needs, and participates in developing school instructional programs geared to meet individual pupil needs.
- Assists in the planning, development, and conduct of programs that enhance student educational, career, and vocational opportunities, including speaker programs, student visitation programs, and other similarly related activities.
- Establish, maintain, and monitor the maintenance of a variety of files and records pertaining to student support, guidance, and related matters.
- Assist in dealing with and resolving welfare and attendance problems and concerns.
- Plan, develop, and present, as requested, a variety of management-related reports pertaining to student support and guidance functions and activities.

OUALIFICATIONS

Knowledge of:

- Principles, methods, techniques, strategies and trends related to the provision of educational, vocational, career, social, and emotional support to students and families;
- Applicable and appropriate aptitude, interest, and achievement appraisal instruments, techniques, and procedures;
- Social service and youth service agencies in the local area;
- Social, emotional, and behavioral characteristics of adolescent students;
- Program evaluation and research techniques, strategies, and procedures;
- Appropriate curriculum and instructional programs pertaining to students with a variety of aptitudes and varying interests;
- Laws and regulations related to the education of students with disabilities and students served under Section 504 of the Rehabilitation Act of 1974.

Ability to:

- Assist students in effectively analyzing and developing alternative solutions to academic, behavioral, social, and emotional challenges and concerns;
- Conduct, analyze, and effectively utilize a variety of individual and group testing procedures and instruments applicable to student clients;
- Effectively deal with site and District personnel, parents, social and youth service agencies resolving student issues and concerns;
- Effectively participate in the planning and implementation of school guidance and curricular programs;
- Communicate effectively in oral and written form, and, as required by the assignment, utilize a second language;
- Understand and carry out oral and written direction with minimal accountability controls;
- Establish and maintain effective organizational, public, and community relationships.

EXPERIENCE AND EDUCATION

Any combination of experience and training that would likely provide the required knowledge and skill to serve in this position. A pupil personnel services credential is required.

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Experience:

Minimum of three (3) years of successful experience as general or special education classroom teacher, school psychologist, or school counselor is required.

Education:

Equivalent to the completion of an earned Master's degree or higher in education, special education, psychology, counseling and guidance, or a closely related field.

CERTIFICATIONS, LICENSES AND CONDITIONS

Certification Requirement

Possession of a valid Pupil Personnel Services (PPS) or Counseling credential

License Requirement

Po	ossession	of a	valid Motor	Vehicle O	perator's	License
		OI u	i uniu iliotoi	1 CHICLO	perator	Liceline

Job Description Approved: _	
Date:	

TO: BOARD OF EDUCATION <u>ACTION/MAJOR</u>

FROM: TIM CUNEO / JANECE L. MAEZ / PAT HO

RE: 2010-11 BUDGET REVISIONS AND 45-DAY EDUCATION CODE

COMPLIANCE

RECOMMENDATION NO. A.24

It is recommended that the Board of Education approve the following budget transfers, as described on the following pages, for these below-listed Funds. These routine paper transfers are intended to accomplish the formal/final shifting to recognize the accounting of previously-approved activities prior to the 1st Interim Report.

This agenda item will also serve to meet the provisions of Education Code 42127(i)(4), which states: "Not later than 45 days after the Governor signs the annual Budget Act, the school district shall make available for public review any revisions in revenues and expenditures that it has made to its budget to reflect the funding made available by that Budget Act."

Fund 01 - General Fund (Unrestricted & Restricted)

Fund 11 - Adult Education Fund Fund 12 - Child Development Fund

Fund 13 - Cafeteria Fund

Fund 21.0 - Building Fund /Measure BB Series A
Fund 21.1 - Building Fund /Measure BB Series B
Fund 21.2 - Building Fund /Measure BB Series C

Fund 40 - Special Reserve Fund for Capital Outlay Projects

Ms. Maez's presentation can be found at the end of these minutes. She answered board members' questions about the slides.

MOTION MADE BY: Dr. Escarce SECONDED BY: Mr. de la Torre STUDENT ADVISORY VOTE: Aye

AYES: Aye (7) NOES: None (0)

Fund: 01 General Fund

		Adopted	Revised	
		Budget	Budget	
Object	Description	as of 7/1/10	as of 10/31/10	Changes
	Beginning Fund Balance	20,935,764	20,935,764	
8011-8099	Revenue Limit	56,563,632	59,661,540	3,097,908
8100-8299	Federal Revenue	5,043,192	7,652,941	2,609,749
8300-8590	State Revenue	9,281,046	9,357,114	76,068
8600-8799	Local Revenue	30,719,634	34,384,892	3,665,258
	Total Revenue	101,607,504	111,056,487	9,448,983
1000-1999	Certificated Salaries	51,855,393	53,967,837	2,112,444
2000-2999	Classified Salaries	19,796,805	21,074,125	1,277,320
3000-3999	Employee Benefits	22,527,788	23,444,452	916,664
4000-4999	Books and Supplies	2,378,013	4,101,055	1,723,042
5000-5999	Services and Other Operating Costs	10,197,028	11,346,460	1,149,432
6000-6999	Capital Outlay	214,500	512,873	298,373
7300-7399	Indirect Costs	(259,109)	(453,613)	(194,504)
	Total Expenditures	106,710,418	113,993,189	7,282,771
	Increase /(Decrease) Fund Balance	(5,102,914)	(2,936,702)	2,166,212
	Projected Fund Balance	15,832,850	17,999,062	

Major Changes

Revenues:

\$3,097,908 increase in Revenue Limit due to State Budget

\$2,157,689 New Federal "Education Jobs Fund"

\$1,517,202 Save Our Schools

\$1,535,383 PTA Contributions

\$ 753,335 Title I, Title I ARRA and Title II deferred revenues from 2009-10

\$ 612,673 increase in other local revenues (Gifts/Equity/Cotsen Family Fundation)

\$ 76,068 increase in other State programs

Expenditures:

\$2,094,758 increase in Certificated Salaries

Restore / create 24.4 FTE TEACHING POSITIONS

Restore /create 4 Counselor positions for secondary schools

Restore .5 FTE Librarian at SAMOHI

Restore .5 fte Nurse Position (Adopted Budget understated)

Increase 2.56 teaching positions for PTA, Equity & Cotsen Family

\$1,277,320 increase in Classified Salaries

Restore 4 FTEs Elementary Library Coordinators

Restore 2.375 FTEs Library Assistant position for Secondary Schools

Increase 22.85 FTEs Instructional Assistant positions for PTA programs.

increase .685 FTE Special Ed Assistant Position

\$ 916,664 increase in Beneftis

\$1,723,042 increase in Books and Supplies to reflect the carryover and new funds

\$1,149,432 increase in Services and Other Operating Costs

- \$ 300,000 increase in Sp Ed. Non-public Schools / Agencies & Other Operating Costs
- \$ 197,955 increase in Maintenance Agreement for Computer Services

\$298,373 increase in Capital Outlay

\$ 224,547 rollover the Student Information System contract from 2009-10

Fund: 11	Adult Education Fund			
		Adopted	Revised	
		Budget	Budget	
Object	Description	as of 7/1/10	as of 10/31/10	Changes
	Beginning Fund Balance	267,212	267,212	
8100-8299	Federal Revenue	87,590	75,834	(11,756)
8300-8590	State Revenue	257,783	257,783	-
8600-8799	Local Revenue	58,145	58,145	-
	Total Revenues	403,518	391,762	(11,756)
1000-1999	Certificated Salaries	177,012	166,674	(10,338)
2000-2999	Classified Salaries	108,050	108,050	-
3000-3999	Employee Benefits	74,558	73,194	(1,364)
4000-4999	Books and Supplies	18,736	24,400	5,664
5000-5999	Services and Other Operating Costs	18,406	19,402	996
	Total Expenditures	396,762	391,720	(5,042)
	Increase /(Decrease) Fund Balance	6,756	42	(6,714)
	Projected Fund Balance	273,968	267,254	
Major Char	nges			
Revenues:				
(\$ 11,756) c	lecrease in Federal Workforce Invest	ment Act, Title	II: Adult Educati	on programs
Expenditur		,		. 0
	ecrease in hourly teaching position to	o reflect the de	crease of reven	ue

Fund: 12	Child Development Fund			
		Adopted	Revised	
		Budget	Budget	
Object	Description	as of 7/1/10	as of 10/31/10	Changes
	Beginning Fund Balance	108,833	108,833	
8100-8299	Federal Revenue	1,980,620	2,193,488	212,868
8300-8590	State Revenue	1,131,381	3,165,377	2,033,996
8600-8799	Local Revenue	916,688	2,553,656	1,636,968
	Total Revenues	4,028,689	7,912,521	3,883,832
1000-1999	Certificated Salaries	1,436,431	2,919,068	1,482,637
2000-2999	Classified Salaries	1,132,027	2,073,548	941,521
3000-3999	Employee Benefits	809,949	1,655,211	845,262
4000-4999	Books and Supplies	127,645	174,841	47,196
5000-5999	Services and Other Operating Costs	405,742	765,622	359,880
7300-7399	Indirect Costs	116,895	310,984	194,089
	Total Expenditures	4,028,689	7,899,274	3,870,585
	Increase /(Decrease) Fund Balance	-	13,247	13,247
	Projected Fund Balance	108,833	122,080	

The adopted 2010-11 CDS budget was based on Governor's May Revision to cut various Child Care programs that were restored when the State adopted the 10-11 budget in October. This budget revision has reflected those changes in the Child Development Fund.

Fund: 13 Cafeteria Fund

		Adopted	Revised	
		Budget	Budget	
Object	Description	as of 7/1/10	as of 10/31/10	Changes
	Beginning Fund Balance	441,796	441,796	
8100-8299	Federal Revenue	1,121,650	1,132,180	10,530
8300-8590	State Revenue	85,000	85,000	-
8600-8799	Local Revenue	2,102,844	2,036,188	(66,656)
	Total Revenues	3,309,494	3,253,368	(56,126)
2000-2999	Classified Salaries	1,398,145	1,421,595	23,450
3000-3999	Employee Benefits	474,372	503,772	29,400
4000-4999	Books and Supplies	1,437,076	1,549,149	112,073
5000-5999	Services and Other Operating Costs	(185,719)	(397,268)	(211,549)
6000-6999	Capital Outlay	35,000	35,000	-
7300-7399	Indirect Costs	142,214	142,629	415
	Total Expenditures	3,301,088	3,254,877	(46,211)
	Increase /(Decrease) Fund Balance	8,406	(1,509)	(9,915)
	Projected Fund Balance	450,202	440,287	

Major Changes:

Revenues:

\$ 10,530 increase in Federal Fruit and Vegetable Program (\$ 66,656) decrease in Food Sales

Expenditures:

\$ 23,450 increase in Salaries to reflect the updated step and column increase (\$199,158) increase in Food Sales to Child Development Fund

Fund: 21.0	Building Fund /Measure "BB" Series	A		
		Adopted	Revised	
		Budget	Budget	
Object	Description	as of 7/1/10	as of 10/31/10	Changes
•	Beginning Fund Balance	22,296,691	22,296,691	
8600-8799	Local Revenue	150,000	150,000	-
	Total Revenues	150,000	150,000	-
2000-2999	Classified Salaries	249,548	252,548	3,000
3000-3999	Employee Benefits	112,766	112,766	-
4000-4999	Books and Supplies	-	88,900	88,900
5000-5999	Services and Other Operating Costs	1,940,971	12,056,861	10,115,890
6000-6999	Capital Outlay	2,700,000	9,930,500	7,230,500
	Total Expenditures	5,003,285	22,441,575	17,438,290
	Increase /(Decrease) Fund Balance	(4,853,285)	(22,291,575)	(17,438,290)
	Projected Fund Balance	17,443,406	5,116	
Fund: 21.1	Building Fund /Measure "BB" Series	В		
		Adopted	Revised	
		Budget	Budget	
Object	Description	as of 7/1/10	as of 10/31/10	Changes
	Beginning Fund Balance	55,368,608	55,368,608	
8600-8799	Local Revenue	800,000	800,000	-
	Total Revenues	800,000	800,000	-
4000-4999	Books and Supplies	10,000	20,000	10,000
5000-5999	Services and Other Operating Costs	2,745,900	2,845,900	100,000
6000-6999	Capital Outlay	15,620,000	15,630,000	10,000
	Total Expenditures	18,375,900	18,495,900	120,000
	Increase /(Decrease) Fund Balance	(17,575,900)	(17,695,900)	(120,000)
	Projected Fund Balance	37,792,708	37,672,708	
Fund: 21 2	Building Fund / Measure "BB" Serie	s (°		
	building rund / Medsure BB Serie	Adopted	Revised	
		Budget	Budget	
Object	Description	as of 7/1/10	as of 10/31/10	Changes
Object	Beginning Fund Balance	43 01 77 17 10	03 01 10/31/10	Changes
8600-8799	Local Revenue	800,000	800,000	_
8980-8999	Bond Proceeds	45,000,000	65,000,000	20,000,000
		45,800,000	65,800,000	20,000,000
	Total Revenues	45,800,000 30,000	65,800,000 39,000	
4000-4999	Total Revenues Books and Supplies	· · · · · ·		9,000
4000-4999 5000-5999	Total Revenues Books and Supplies Services and Other Operating Costs	30,000	39,000	9,000
4000-4999	Total Revenues Books and Supplies Services and Other Operating Costs Capital Outlay	30,000 2,789,200	39,000 3,755,444 11,165,000	9,000 966,244 -
4000-4999 5000-5999	Total Revenues Books and Supplies Services and Other Operating Costs Capital Outlay Total Expenditures	30,000 2,789,200 11,165,000 13,984,200	39,000 3,755,444 11,165,000 14,959,444	9,000 966,244 - 975,244
4000-4999 5000-5999	Total Revenues Books and Supplies Services and Other Operating Costs Capital Outlay	30,000 2,789,200 11,165,000	39,000 3,755,444 11,165,000	9,000 9,000 966,244 - 975,244 19,024,756

Fund: 40	Special Reserve Fund for Capital Out	tlay Project		
		Adopted	Revised	
		Budget	Budget	
Object	Description	as of 7/1/10	as of 10/31/10	Changes
	Beginning Fund Balance	4,141,151	4,141,151	
8600-8799	Local Revenue	1,850,000	1,872,827	22,827
8980-8999	Contribution			-
	Total Revenues	1,850,000	1,872,827	22,827
5000-5999	Services and Other Operating Costs	250,000	271,678	21,678
6000-6999	Capital Outlay			-
7400-7699	Other Outgo	1,464,863	1,464,863	-
	Total Expenditures	1,714,863	1,736,541	21,678
	Increase /(Decrease) Fund Balance	135,137	136,286	1,149
	Projected Fund Balance	4,276,288	4,277,437	1,149
Major Char	nges:			
\$ 22,827 in	crease in 2009-10 Redevelopment Fe	es		

DISCUSSION ITEMS

TO: BOARD OF EDUCATION

DISCUSSION 11/04/10

FROM: TIM CUNEO / CHIUNG-SALLY CHOU / JUDY ABDO

<u>UPDATE</u>

RE: CONSIDER REVISING BOARD POLICY 5148 – CHILD CARE AND

DEVELOPMENT

DISCUSSION ITEM NO. D.01

It is recommended that the Board of Education consider revising Board Policy 5148 – Child Care and Development.

COMMENT: The Head Start department within Los Angeles County Office of Education

(LACOE) has requested a change in Board Policy 5148 to reflect more specific references to the district's preschool program including the requirements for appropriate care and supervision of children in Child Development Services' programs. The attached board policy contains the changes recommended.

Attached:

Board Policy 5148 – Child Care and Development

Mr. Mechur asked if there were any changes in credentialing were required with this revised policy. Ms. Abdo replied it is anticipated that the state might require Head Start teachers to have a bachelor's degree. As a result, the district is only hiring teachers with bachelor's degrees for preschool.

This policy return for approval at the next board meeting.

Students BP 5148

CHILD CARE AND DEVELOPMENT

The Board of Education desires to provide child care and development services which meet the developmental needs of children, provide an opportunity for parenting students to receive assistance while continuing their education, and offer a convenient child care alternative for parents/guardians in the community.

The Superintendent or designee shall work cooperatively with the local child care and development planning council, public and private agencies, parents/ guardians, and other community members to assess child care needs in the community, establish program priorities, obtain ongoing feedback on program quality, and inform parents/guardians about child care options.

To the extent possible, child care and development services may be made available during the regular school day, before and after normal school hours, during school vacations and intersessions.

These services shall be available to <u>infants</u>, <u>toddlers</u>, <u>preschool</u>, <u>and</u> school-age children in grades K-9.

The Superintendent or designee shall ensure that subsidized child care is provided to eligible families to the extent that state, <u>local</u>, and/or federal funding is available and shall establish admissions priorities in accordance with Education Code <u>8263</u> and 5 CCR <u>18106</u>. In addition to priorities for subsidized care, priority for admissions shall be given to district students and children of district employees.

The Superintendent or designee shall ensure that individuals working in child care and development programs have the necessary qualifications and have satisfied all legal requirements.

The Superintendent or designee shall develop and implement an annual plan for evaluation of the district's child care services which conforms to state requirements. (5 CCR 18279)

Preschool Programs

The district provides preschool services at district schools. The Board shall set priorities for expanding services as resources become available. In so doing, the Board shall give consideration to the benefits of providing early education programs for at-risk students.

Facilities for preschool classrooms shall be addressed in the district comprehensive facilities plan, including an assessment as to whether adequate and appropriate space exists on school sites.

To enable children of working parents/guardians to participate in the district's preschool program, the Superintendent or designee shall recommend strategies to provide a full day program.

Inasmuch as parents/guardians are essential partners in supporting the development of their children, the Superintendent or designee shall involve them in program planning. Program staff shall encourage volunteerism in the program and shall communicate frequently with parents/guardians of enrolled students regarding their child's progress.

The district's preschool program shall provide culturally and linguistically appropriate services and support the needs of English learners. The program also shall provide appropriate services for students with disabilities, including but not limited to early screening to identify special needs among preschool students and early intervention services to assist students identified with special needs in accordance with law.

The Superintendent or designee shall ensure that administrators, teachers, and assistants in district preschool programs possess the appropriate credential(s) or permit(s) issued by the Commission on Teacher Credentialing and meet any additional qualifications established by the Board.

- 1 All Child Development employees shall abide by standards of conduct which require the following: Respect and promote the unique identity of each child and family, and refrain from stereotyping on the bases of gender, race, ethnicity, sexual orientation, culture, religion, or disability.
- 2 Follow confidentiality policies concerning information about children, families, and other staff members.
- 3 Protect and safeguard the immediate health, safety, and personal rights of students as defined by the Department of Social Services, Community Care Licensing (CCL).
- 4 <u>Use positive methods of child guidance and do not engage in corporal punishment, emotional or physical abuse or humiliation. In addition, staff will not employ methods of punitive discipline that involve isolation, the use of food as punishment or reward, or the denial of basic needs.</u>

Any violation of these standards, particularly regarding care and supervision by an employee against any child enrolled in any of the preschool programs, due to carelessness or intentional disregard of the health, safety, and personal rights of students, will not be tolerated and shall subject the employee(s) to disciplinary action.

Any violation of care and supervision by an employee against any child enrolled in the Head Start program shall be reported to Los Angeles County Office of Education immediately.

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Legal Reference:
EDUCATION CODE
8200-8499.10 Child Care and Development Services Act, including:
8200-8209 General provisions for child care and development services
8210-8216 Resource and referral program
8220-8226 Alternative payment program
8228 Child care voucher for parents deployed to Iraq
8230-8233 Migrant child care and development program
8235-8237 State preschool program
8240-8244 General child care programs
8250-8252 Programs for children with special needs
8263 Eligibility and priorities for subsidized child development services
8340-8346 Individualized county child care subsidy plan. San Mateo County
8350-8359.1 Programs for Cal WORKs recipients
8360-8370 Personnel qualifications
8400-8409 Contracts
8460-8480 School-age community child care services
8482-8484.6 After-school education and safety program
8484.7-8484.8 21st Century community learning centers
8485-8488 Child supervision programs
8493-8498 Facilities
8499-8499.7 Local planning councils
8499.10 Head Start
17264 New construction; accommodation of before- and after-school programs
49540-49546 Child care food program
49570 National School Lunch program
54740-54749.5 Cal-SAFE program for pregnant/parenting students and their children
56244 Staff development funding
HEALTH AND SAFETY CODE
1596.70-1596.895 California Child Day Care Act
1596.90-1597.21 Day care centers
120325-120380 Immunization requirements
CODE OF REGULATIONS, TITLE 5
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18000-18122 General provisions, general child care programs
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18130-18136 State preschool programs

18180-18192 Federal and state migrant programs

18200-18207 School-age community child care services program

18210-18213 Severely handicapped program

18220-18231 Alternative payment program

18240-18248 Resource and referral program

18270-18281 Program quality, accountability

18290-18292 Staffing ratios

<u>18295</u> Waiver of qualifications for site supervisor

18300-18308 Appeals and dispute resolution

18400-18405 CalWORKS child care services

CODE OF REGULATIONS, TITLE 22

101151-101239.2 General requirements, licensed child care centers, including:

101151-101163 Licensing and application procedures

101212-101231 Continuing requirements

101237-101239.2 Facilities and equipment

UNITED STATES CODE, TITLE 42

1751-1769 School lunch programs

9831-9852 Head Start programs

9858-9858q Child care and development block grant

CODE OF FEDERAL REGULATIONS, TITLE 7

210.1-210.31 National School Lunch program

CODE OF FEDERAL REGULATIONS, TITLE 45

98.2-98.93 Child care and development fund

COURT DECISIONS

CBS Inc. v. The Superior Court of Los Angeles County, State Department of Social Services, (2001) 91 Cal.App.4th 892

Management Resources:

CSBA PUBLICATIONS

Preschool for All: Resource and Policy Guide, 2005

CDE PUBLICATIONS

Program Quality Standards and Standards Based on Exemplary Practice for Center-Based Programs and

Family Child Care Home Networks, October 2004 Prekindergarten Learning Development Guidelines, 2000

First Class: A Guide for Early Primary Education, 1999

CDE MANAGEMENT BULLETINS

01-06 The Desired Results for Children and Families System, May 31, 2001

U.S. DEPARTMENT OF EDUCATION PUBLICATIONS

21st Century Community Learning Centers: Providing Quality Afterschool Learning Opportunities for

America's Families, September 2000

U.S. DEPARTMENT OF EDUCATION PUBLICATIONS

Good Start, Grow Smart, April 2002

WEB SITES

CSBA: http://www.csba.org

California Association for the Education of Young Children: http://www.caeyc.org

California Department of Education, Child Development: http://www.cde.ca.gov/sp/cd

California Department of Social Services: http://www.dss.cahswnet.gov

Commission on Teacher Credentialing: http://www.ctc.ca.gov/credentialinfo/topics/child_dev.html

National AfterSchool Association: http://www.nsaca.org

National Association for the Education of Young Children: http://www.naeyc.org

National School Boards Association: http://www.nsba.org

U.S. Department of Education: http://www.ed.gov

Policy SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT

adopted: August 19, 2009 Santa Monica, California

TO: BOARD OF EDUCATION

DISCUSSION

FROM: TIM CUNEO / CHIUNG-SALLY CHOU / MAUREEN BRADFORD

RE: UPDATE ON THE ADVANCED PLACEMENT PROGRAM

DISCUSSION ITEM NO. D.02

Each year, staff updates the Board of Education on the Advanced Placement Program in district high schools. Students pursuing the most rigorous preparation for college enroll in Advanced Placement courses, including English, mathematics, science, history/ social studies, foreign languages, and art. The Advanced Placement program and associated curriculum is developed by the College Board. Performance in these courses is measured through national examinations tied to the curriculum of each course. Scores range from 1 to 5, and students scoring a 3 or higher may receive college credit.

District performance and participation data from 2010 for all participating students and relevant subgroups of students will be discussed.

Dr. Bradford's presentation can be found under Attachments at the end of these minutes.

Mr. Snell requested information the drop in Malibu HS scores over the past couple years. He said he would speak with the African-American and Latino parent groups about helping to encourage students of color to participate and succeed in the AP classes.

Dr. Escarce asked what the district does to help low-income students afford the AP tests. Dr. Bradford stated that funds for AP tests for students who cannot afford them come from a variety of sources. There is some reimbursement from the state; after that, schools use site funds (such as Booster, PTA, and Tier III). Dr. Escarce asked for the enrollment number in Spanish Literature for 2010-11. He expressed his concern about the Calculus AB passage rates at Malibu HS. He wondered what the district is doing to increase access to AP courses. Dr. Bradford said she would get this data from the high school principals.

Ms. Leon-Vazquez wanted to see the district to prepare middle school students the rigor of honors and advanced classes and to encourage them to take AP classes when they attend high school. Dr. Chou said the College Board has pre-AP courses that staff could examine implementing in SMMUSD. Dr. Bradford added that the Middle School Initiative focuses on increasing curriculum rigor for all students. The board directed staff to examine the pre-AP courses as part of the Middle School Initiative.

Mr. Mechur asked for data on AVID students who have taken AP courses and tests.

Ms. Pye suggested extending the level and kind of support AVID students receive to all students.

INFORMATION ITEMS

TO: BOARD OF EDUCATION INFORMATION

FROM: TIM CUNEO / CHIUNG-SALLY CHOU / PEGGY HARRIS

RE: SUPPLEMENTAL TEXTBOOKS

INFORMATION ITEM NO. I.01

It is recommended that the textbooks listed below be adopted for the Santa Monica-Malibu Unified School District.

COMMENT: In accordance with the Board of Education policy, the textbooks(s) listed below

will be on public display for the next two weeks in the Educational Services

Department at 163817th Street, Santa Monica, CA 90404.

Easy Writer: A High School Reference, by Andrea A. Lunsford for English 9 Honors, English 11P, and English 11 AP for Santa Monica High School. Adoption

MOTION MADE BY: SECONDED BY: STUDENT ADVISORY VOTE: AYES:

requested by Maria Stevens.

AYES: NOES:

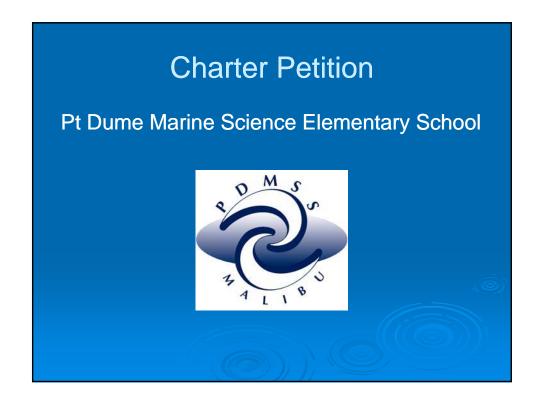
ATTACHMENTS

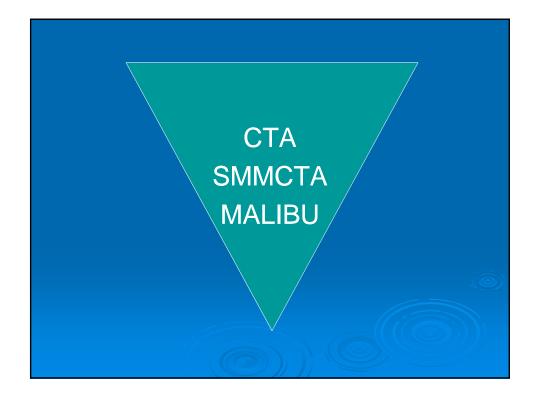
ATTACHED ARE THE FOLLOWING DOCUMENTS:

- Presentation: "SMMCTA Report" (associated with Section No. IX, A under the Table of Contents)
- Presentation: "2010-11 Final Adopted State Budget" (associated with Item No. A.24)
- Presentation: "PDMSC: Point Dume Marine Science Charter" (associated with Item No. A.22)
- Document: "Point Dume Marine Science Charter Petition Public Hearing: Questions from Board Members" (associated with Item No. A.22)
- Presentation: "Advanced Placement Participation and Performance: 2005-2010" (associated with Item No. D.02)

SMMCTA BOE Meeting

Thursday November 4, 2010





CTA

Not opposed to charter schools.

The purpose of charter schools is to create new professional opportunities for teachers to improve student learning while encouraging the use of different and innovative teaching methods. Inherent in the concept of charter schools is the belief that meaningful educational reform must be developed at the local site level and with the full participation of all "stakeholders" – teachers and other school employees, school board members and other elected officials, parents, guardians and other community residents.

CTA believes charter schools have a role in California's education system by providing students, parents and teachers with educational opportunities in the public school setting.

All charter school employees should be organized to ensure both quality education for students and professional rights for school employees. Teachers in charter schools should hold a Commission on Teacher Credentialing certificate, permit, or other document equivalent to those required for other public school teachers.

Charter schools shall comply with all state required accountability and testing requirements. All records maintained by charter schools shall be available to the public in the same manner as those of school districts. All open meetings and public record laws shall apply to charter schools.

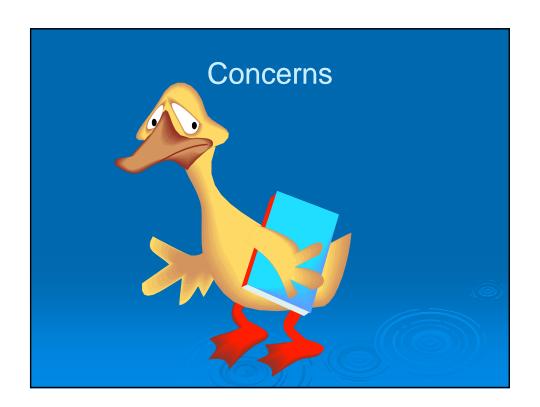
The granting of charters shall only be through school districts for schools within the boundaries of the school district. Satellites, branches and auxiliaries of charter schools shall be approved as separate charter schools using and subject to the state-wide limit on the number of charter schools.

No charter school shall discriminate against a student because of race, language, color, national origin, religion, gender, sexual orientation, disability, marital status or economic status.

SMMCTA

> We're not opposed to charter schools either

Inherent in the concept of charter schools is the belief that meaningful educational reform must be developed at the local site level and with the full participation of all "STAKEHOLDERS" — teachers and <u>other school employees</u>, school board members and other elected officials, parents, guardians and other community residents.



Student Outcomes

- PDMS Elementary has thrived as an SMMUSD school.
- Should the petition be approved, how will student outcomes be materially different at Pt. Dume, given the extraordinary achievement which currently exists?
- Could the curriculum goals and site based decision making or greater autonomy be accomplished within the current governance structure?

Financial Concerns

- Will this charter school be financially sustainable?
- Are there long term economic risks namely the dependence on private fundraising, which may compromise the viability of the school into the future?

Ripple Effect

- What will be the unintended consequences of Pt Dume's charter for the other schools in our district?
- ➤ Malibu High School 6th grade
- > Webster and Cabrillo Elementary Schools

And finally...

Does the PD charter meet the "spirit" of the law to provide choice or options for generally under served communities?





The Economy

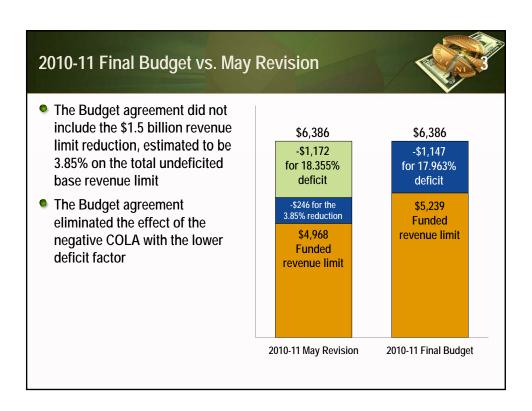


- The economy is the key to financial recovery for the state as a whole and for public agencies
 - Unemployment is key and remains higher than the rest of the nation
 - Predictions of an early recovery in the spring of 2010 proved to be overly optimistic
 - Recovery is slow at best and realistically nearly nonexistent
 - Most projections are that the economy will remain sluggish until at least 2012
- Still, not all the news is bad
 - Things are not getting worse
 - No "double-dip" recession at least not yet
- The ugly real estate and construction markets are economy killers
- The keys to recovery?
 - Improvement in the construction industry
 - Improvement in employment

Major Changes from May Revision to the Final Budget



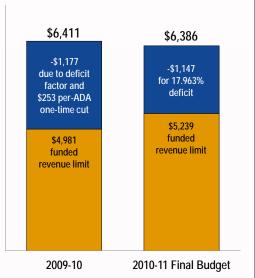
- May Revision: Reduced revenue limits by \$1.5 billion
 - Final Budget: Fully restores revenue limit cut
- May Revision: "Fully funded" negative 0.39% COLA
 - Final Budget: Holds school agencies harmless from negative COLA
- May Revision: No funding for prior-year mandates
 - Final Budget: \$300 million in one-time mandate funds, of which \$100 million is for 2010-11 claims and \$200 million is for prior-year claims allocated on a per-ADA basis
- May Revision: Eliminated child care programs
 - Final Budget: Funding fully restored for licensed care providers
- May Revision: Suspended existing AB 3632 special education county mental health mandate
 - Final Budget: No suspension of mandate to county mental health



2010-11 Final Budget vs. 2009-10 Funding



- 2009-10 revenue limits were reduced by the 18.355% deficit and the \$253 per-ADA one-time reduction
- Note: The \$253 per-ADA reduction was related to the recapture of the 2008-09 "overappropriation" of Proposition 98



2010-11 K-12 Revenue Limits – Example



	Average Unified District for 2010-11	Base Revenue Limit per ADA (A)	Proration Factor (B)	Funded Base Revenue Limit (C) = (A) x (B)					
1.	2009-10 Base Revenue Limit \$6,411.00 0.81645		0.81645*	\$5,234.26					
2.	2010-11 COLA per ADA	<25.00>	-	-					
3.	2010-11 Base Revenue Limit	0.82037**	5,238.88						
4.	Net 2009-10 Funded Revenue Lim	it (net of \$252.99 [=\$	55,234.26 – 252.99])	4,981.27					
5.	Dollar Change (Line 3, Column C,	\$257.61							
6.	Percentage Change (Line 5, Colun	e 4, Column C)	5.17%						
	· · · · · · · · · · · · · · · · · · ·								

^{* 0.81645 = 1 - 0.18355 (2009-10} deficit factor) ** 0.82037 = 1 - 0.17963 (2010-11 deficit factor)

SSC Financial Dartboard



Factor	2009-10	2010-11	2011-12	2012-13	2013-14	2014-15
Statutory COLA (applies to K-12 and COE Revenue Limit)	4.25%	-0.39%	1.70%	1.90%	2.00%	2.40%
K-12 Revenue Limit Deficit %	18.355%	17.963%	17.963%	17.963%	17.963%	17.963%
COE Revenue Limit Deficit %	18.621%	18.250%	18.250%	18.250%	18.250%	18.250%
Other Revenue Limit Adjustments	-\$252.99 ¹ per ADA	N/A	N/A	N/A	N/A	N/A
Net Revenue Limit Change: K-12	-12.07%	5.17%	1.70%	1.90%	2.00%	2.40%
SSC's Recommended Planning Revenue Limit COLA	N/A	N/A	0.00%	1.90%	2.00%	2.40%

¹The 2009 Budget Revision did not include the 11.428% deficit for 2008-09, which was proposed in the May Revision. Instead, the Budget Revision required school districts, COEs, and charter schools to reduce revenue limits by \$252.99 per ADA on a one-time basis in 2009-10.

Will Flexibility Really Go Away?



- Depending on the program, current law only allows for flexibility through 2011-12 or 2012-13
 - As LEAs work through the multiyear projections, this question comes up because much has shifted from restricted uses
- What we know
 - The LAO has made recommendations about continued flexibility and additional Tier III programs
 - Many LEAs would be hard pressed to revert to previous program rules and uses
- This topic will have to be brought to the forefront with the new Administration for answers regarding assumptions for the "out" years
 - But for now plan for losing the flexibility, as that is current law

Next Steps



- The first interim reporting period closes October 31 and the report will be received by the Board by December 15
 - Adjustments to the budget will be made based on the Revised State Budget
- Our revision to the budget requires:
 - Clarifying assumptions
 - How much revenue?
 - What flexibility options remain available?
 - How will expenditures change?
 - What is the impact of Federal Jobs Bill funding?
- We will continue to watch Sacramento closely and provide updates on changes to the Board

SMMUSD Revenue - Multiyear Projection Unrestricted General Fund

,					
	2010-11	2011-12	2012-13	2013-14	2014-15
Description	WORKING	PROJECTED	PROJECTED	PROJECTED	PROJECTED
Revenue Limit	57,738,811	57,738,399	58,829,435	59,980,944	61,399,437
Other Federal	300,000	300,000	300,000	300,000	300,000
Other State Apportionments	766,553	714,225	727,123	740,957	757,890
Class Size Reduction	2,868,138	2,868,138	-	-	_
Possible CSR penalty	(1,136,331)	(1,136,331)	_	-	_
Other State (Lottery)	1,271,479	1,271,479	1,271,479	1,271,479	1,271,479
Measure R	10,531,164	10,741,787	11,031,816	11,362,770	11,703,653
Measure Y	100	6,000,000	6,000,000	6,000,000	6,000,000
Save Our Schools Funds	1,517,202				
All Other Local Income	11,598,940	11,668,932	11,827,997	11,990,243	12,155,735
Local General Fund Contribution	(16,030,338)	(16,099,201)	(16,562,760)	(16,562,760)	(16,562,760)
ADD Furlough back in 2011-12		(463,559)			
TIER III - Categorical Flexibility	3,666,366	3,728,694	3,818,183		
TOTAL REVENUE	73,091,984			75,083,633	77,025,434

SMMUSD Expenditures - Multiyear Projection Unrestricted General Fund

	2010-11	2011-12	2012-13	2013-14	2014-15
Description	WORKING	PROJECTED	PROJECTED	PROJECTED	PROJECTED
Certificated Salary	40,241,056	40,844,672	44,213,077	44,876,273	45,549,417
Funded by Federal Jobs \$		1,607,001			
ADD Furlough back in 2011-12		1,108,009			
Classified	10,942,407	11,106,543	11,487,752	11,660,068	11,834,969
ADD Furlough back in 2011-12		211,439			
Benefits	16,225,867	16,874,902	18,226,296	18,955,348	19,713,562
Funded by Federal Jobs \$		468,572			
ADD Furlough back in 2011-12		181,811			
Supplies/Books	922,515	940,000	940,000	940,000	940,000
Other Operational Costs	6,590,957		6,400,000	6,400,000	6,400,000
Capital Outlay	65,000				
Indirect	(835,338)	(650,000)	(650,000)	(650,000)	(650,000)
TOTAL EXPENDITURE	74,152,464	79,092,948	80,617,125	82,181,689	83,787,948

SMMUSD Fund Balance - Multiyear Projection Unrestricted General Fund



			,		
	2010-11	2011-12	2012-13	2013-14	2014-15
Description	WORKING	PROJECTED	PROJECTED	PROJECTED	PROJECTED
Increase (Decrease) Fund					
Balance	(1,060,480)	(1,760,385)	(3,373,852)	(7,098,056)	(6,762,515)
Basissis a Found Balance	46 704 005	45 400 544	40 000 400	40 000 007	2 404 054
Beginning Fund Balance	16,784,025	15,423,544	13,663,160	10,289,307	3,191,251
Ending Fund Balance	15,723,544	13,663,160	10,289,307	3,191,251	(3,571,263)
Reserve- Revolving Cash,					
Stores	160,000	160,000	120,000	120,000	120,000
Reserve – Student Information					
System	300,000	150,000			
Reserve - H/W	150,000				
Total Available Fund Balance	15,263,544	13,503,160	10,169,307	3,071,251	(3,691,263)
3% Contingency Reserve	3,419,796	3,489,203	3,549,045	3,500,000	3,500,000
Unappropriated Balance	11,843,748	10,013,957	6,620,262	(428,749)	(7,191,263)



POINT DUME MARINE SCIENCE CHARTER

CHARTER SCHOOLS ACT

Education Code 47605(b) specifically states:

"In reviewing petitions for the establishment of charter schools pursuant to this section, the chartering authority should be guided by the intent of the legislature that charter schools are and should become and integral part of the California educational system and that establishment of charter schools should be encouraged."

PDMSC POINT DUME MARINE SCIENCE CHARTER

MARGO DUNN

PDMSS FOUNDING TEACHER

PDMSC POINT DUME MARINE SCIENCE CHARTER

CHRIS CULLEN

PDMSS TEACHER

CHARTER SCHOOL ACT LEGISLATIVE INTENT

Education Code 47601 specifically states:

- (a) Improve pupil learning
- (b) Increase learning opportunities for all pupils
- (c) Encourage the use of different and innovative teaching methods.
- (d) Create new professional opportunities for teachers, including opportunity to be responsible for the learning program at the school site
- (e) Provide parents and pupils with expanded public school choices
- (f) Increasing accountability; and to provide vigorous competition within the public school system to stimulate improvements in all public schools

PDMSC POINT DUME MARINE SCIENCE CHARTER

CHRIS CULLEN

PDMSS TEACHER

PDMSC POINT DUME MARINE SCIENCE CHARTER

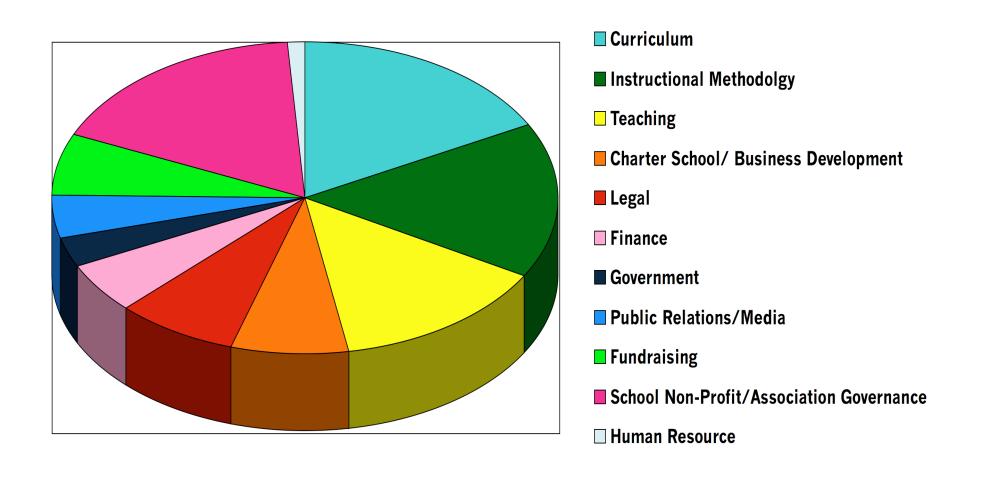
ROOHI STACK

CHARTER BOARD MEMBER

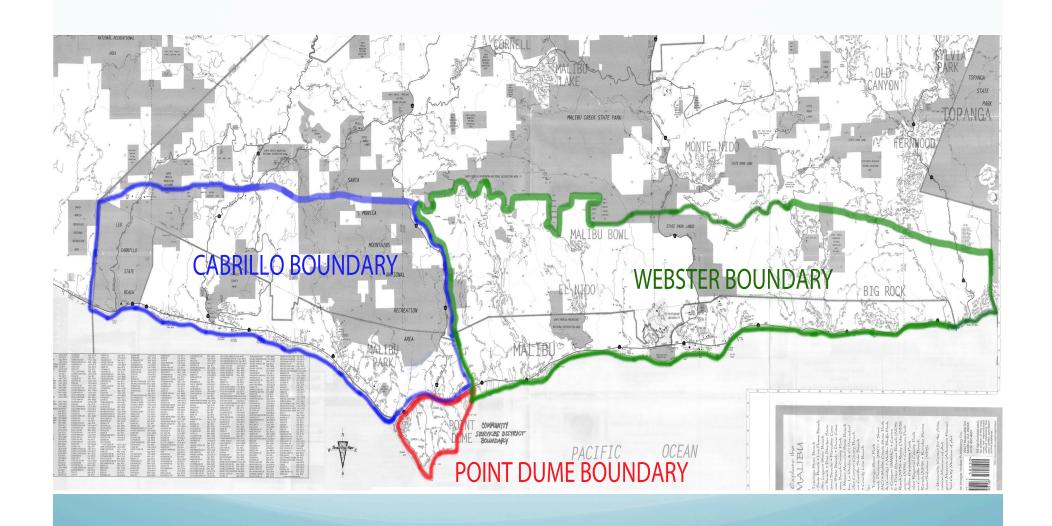
PDMSS PARENT/MHS PARENT



FOUNDING BOARD Areas of Expertise



Current Attendance Boundaries



Charter Approval Requirements

The Governing Board of the School District **shall not deny** a petition for the establishment of a charter school unless it makes written factual findings to support one of the following:

- 1. Charter presents an unsound educational program.
- 2. Petitioners are demonstrably unlikely to successfully implement the program set forth in the petition.
- 3. The petition does not contain the number of signatures required
- 4. The petition does not contain the required affirmations (eg. Nonsectarian, no tuition, no discrimination)
- 5. The petition does not contain reasonably comprehensive descriptions of the 16 elements



Mission Statement



Point Dume Marine Science Charter empowers all students by balancing a culture of academic excellence, marine and environmental science, technology, and the arts to become globally conscious citizens who shape our world by making positive, innovative and responsible choices.

Point Dume Marine Science Charter Petition Public Hearing

Following a presentation by the Petitioners and public comment, Board Members posed several questions to both District staff and the Petitioners.

Questions for Petitioners:

- 1. A speaker mentioned that the charter plans to establish a foundation. Describe this foundation and provide a status of its implementation, including a description of any commitments to provide revenue.
- 2. What recruitment/outreach has been done to date to seek diversity in the charter school? Please provide details of this process.
- 3. How will the charter school guarantee that the student body will reflect the ethnic diversity of SMMUSD?
- 4. How will the charter school address the geographic limitations of the school site in seeking diversity?
- 5. Does the charter school plan to provide and/or contract for transportation services?
- 6. Does the charter plan to provide food services?
- 7. Describe how the charter school will provide special education services, including those that will be contracted out.
- 8. What assurances does the District have that the teachers who are knowledgeable of the marine science program will continue at the school?
- 9. How can the District be confident that the charter school can improve upon the success that the district program has achieved? What evidence would the Charter use to judge its success?
- 10. How can the District be assured the success of the program will be sustained for the long-term?
- 11. How will the proposed 6th grade program incorporate the marine science curriculum?
- 12. A bridge loan was referred to in the budget section of the charter petition documents. How will a loan be secured and what is the assumption of the debt service for the loan?

Questions for District Staff:

- 1. What is the projected impact of the charter on Malibu High School's 6th grade?
- 2. Provide Decision Insight data showing the present location of students by school within the Malibu attendance boundaries.
- 3. Do we have data indicating the number of students leaving each elementary school at the end of 5th grade and not going to Malibu High School? Of those that leave, how many come back for 9-12th grade?
- 4. Is there a pre-school at Pt. Dume? What are the lease details?
- 5. Provide inter/intra district permit information for each school. Can students outside the district attend the charter?
- 6. Could the 6th grade be moved to the elementary schools? What impact would this have on Malibu High School? If feasible, could this be accomplished for August 2011?
- 7. Have all of the founding teachers confirmed their commitment?

Advanced Placement Participation and Performance 2005 - 2010

Santa Monica-Malibu Unified School District



Advanced Placement Program Description

- AP courses provide high school students the opportunity to take college-level courses in a high school setting
- Participating students acquire college-level skills and, in many cases, they may also earn college credits while in high school
- Over 90% of the nation's colleges and universities have an AP policy granting incoming students credit, placement, or both for a qualifying AP exam (a score of at least 3).

AP Program Description

- The College Board offers 34 different Advanced Placement courses.
- · The College Board website provides:
 - Course descriptions containing information regarding course content and instructional materials including visual resources and textbooks.
 - Teacher resources and support via AP Central including online workshops and events
 - Information, resources and services (called Pre-AP) for teachers in middle and high school for developing students' critical and higher order thinking skill
- SMMUSD has approval from the College Board to offer a total of 22 Advanced Placement subjects/courses.

Source:http://apcentral.collegeboard.com

Why Advanced Placement?

 Research finds that participation in AP courses, and especially an exam score of 3 or higher, is a strong predictor of students' persistence and degree completion in college.*

Dougherty, C. Mellor, L. and Jian, S. The Relationship between Advanced Placement and College

Graduation. National Center for Educational Accountability, 2005. Geiser, S. and Santelices, V. *The Role of Advanced Placement and Honors Courses in College Admissions*. Center for Studies in Higher Education, University of California at Berkeley, 2004.

AP Exam Scores

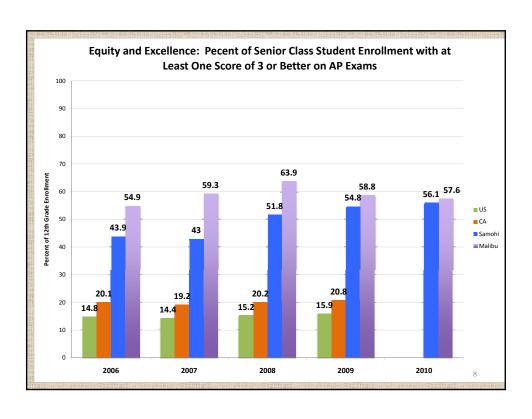
- 1 5 scale
- A score of 3 or higher is typically used to determine "pass rate" in most data sets.
- Most colleges and universities grant college credit or advanced placement for AP Exams of 3 or higher but policies vary.

AP Equity and Excellence

- College Board AP Concerns:
 - Narrow focus on pass rates potentially impacts equity and access.
 - Narrow focus on participation rates potentially impacts academic rigor.

AP Equity and Excellence: A New Metric of Success

- Percentage of overall student population that received one or more AP Exam score of 3 or higher during their high school career.
- Encourages schools to expand access to AP courses and exams, while still paying attention to passage rates.



Santa Monica High School

Advanced Placement Program Description,
Participation and Performance Data

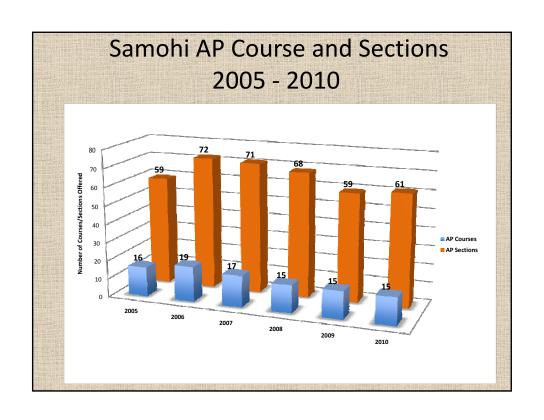
2005 - 2010

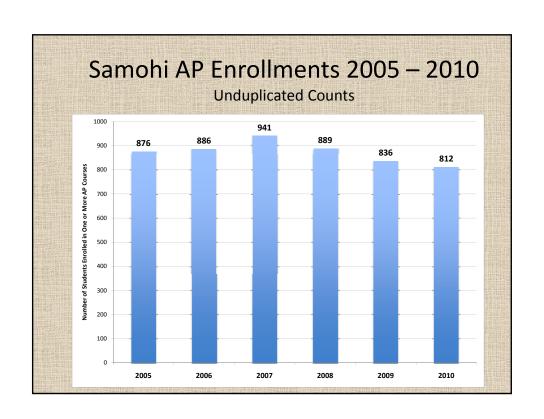


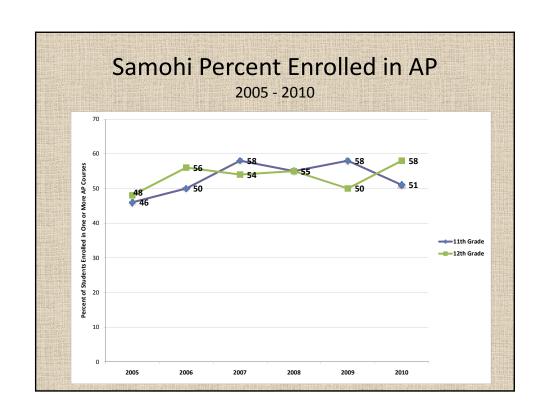
Samohi AP Courses, Sections and Enrollment for 2010

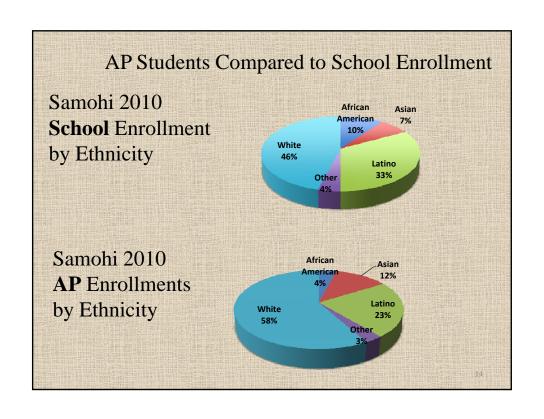
Subject	Courses	Sections	Enrollment
English	2	14	431
Math	3.	9	261
Science	3	.11	283
Social Science	4	22	515
World Languages	2	5	114
VAPA	1	2	36
TOTAL	15	63	1640*

*Duplicated Count 10

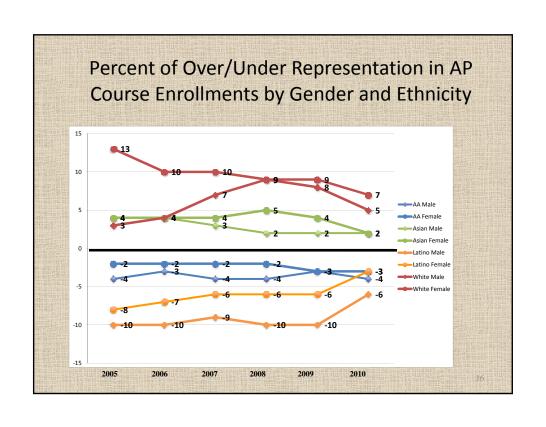




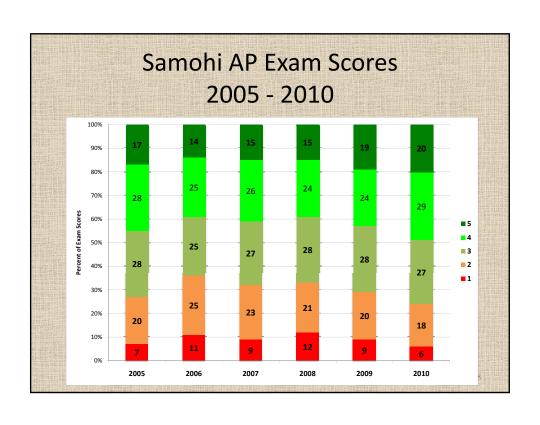


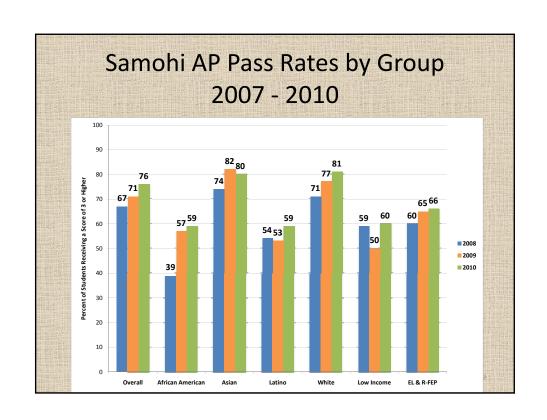


	010 Samohi AP mpared to Scho	
	% of School Enrollment	% of AP Enrollment
African American	10%	4%
Asian	7%	12%
Latino	33%	23%
Other	4%	3%
White	46%	58%
Low Income	27%	18%
English Learners (EL & R-FEP)	22%	18%
Male	51%	48%
Female	49%	52%



1 X - 1 5 1 5 1 5 1 5 1 5 1 5 1 5 1 5 1 5 1	Includes duplicated co	ounts of students e	nrolled in more than one	AP Course
	Enrollments	Exams Taken	Enrolled not Tested	Tested no Enrolled
2005	1752	1680	72 (4%)	16 (1%)
2006	1943	1772	171 (9%)	19 (1%)
2007	1983	1796	292 (15%)	105 (6%)
2008	1878	1895	185 (10%)	66 (3%)
2009	1648	1651	119 (7%)	15 (1%)
2010	1640	1637	117 (7%)	17 (1%)





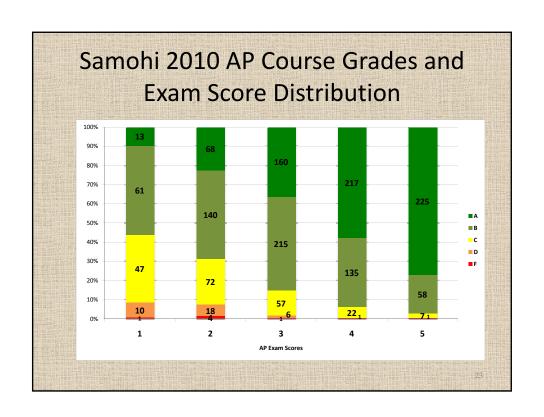
	Sai	mohi	AP E	xam F	Pass F	Rates	
			2005	- 201	LO .		
	2005	2006	2007	2008	2009	2010	2010 National Rate
Biology	86% N = 97	82% N = 96	90% N = 96	78% N = 102	71% N = 79	82% N = 84	49%
Calculus (AB)	88% N = 123	86% N = 85	61% N = 82	86% N = 78	73% N = 89	89% N=70	56%
Calculus (BC)	100% N = 47	96% N = 68	85% N = 82	90% N = 98	92% N = 90	98% N = 84	85%
Chemistry	57% N = 109	68% N = 84	71% N = 126	81% N = 108	86% N = 114	82% N = 94	55%
Physics	87% N = 15	89% N = 18	90% N = 30	69% N = 58	79% N = 78	81% N = 103	73%

Samohi AP Exam Pass Rates 2005 - 2010

	2005	2006	2007	2008	2009	2010	2010 National Rate
English 11 (Lang. & Comp.)	61% N = 300	50% N = 323	61% N = 382	62% N = 359	62% N = 393	64% N = 328	61%
English 12 (Lit & Comp.)	73% N = 135	62% N = 136	72% N = 143	86% N = 143	79% N = 62	85% N = 93	57%
Government	67% N = 39	59% N = 41	52% N = 42	47% N = 94	57% N = 95	64% N = 96	51%
Spanish Lang.	90% N = 81	99% N = 69	98% N = 56	91% N = 95	94% N = 33	93% N = 96	72%
Spanish Lit	96% N = 28	86% N = 21	86% N = 22	89% N = 19	91% N = 22	86% N = 14	61%

Samohi AP Exam Pass Rates 2005 - 2010

	2005	2006	2007	2008	2009	2010	2009 National Rate
Psychology	72% N = 116	59% N = 137	75% N = 124	66% N = 138	70% N = 151	70% N = 139	66%
U.S. History	41% N = 157	47% N = 180	45% N = 259	46% N = 205	55% N = 145	58% N = 120	53%
Economics (Micro)	84% N = 148	69% N = 161	69% N = 114	64% N = 147	75% N = 87	80% N = 99	64%
Economics (Macro)	91% N = 157	67% N = 166	73% N = 118	54% N = 141	74% N = 88	83% N = 98	55%
Statistics	56% N = 85	53% N = 147	72% N = 82	63% N = 95	76% N = 85	76% N = 104	59%



Samohi 2010 AP Scholars

Scholars

• 111 students passed 3 AP exams

Scholars with Honors

• 58 students passed **4** AP exams with an average score of 3.25 or higher

Samohi AP Scholars

Scholars with Distinction

 101 students passed 5 AP exams with an average score of 3.5 or higher

National Scholars

• 15 students scored 4 or 5 on 8 AP exams

Samohi 2010 National Scholars

- Samuel Bleiberg
- Samuel Crane
- Jose Escarce
- Morgan Fine
- Rahim Hashim
- Hubert Hodgin
- Alexandra Kivnick
- Andrea Linares

- Faisal Merchant
- Dina Murokh
- Brian Nadel
- Max Stivers
- Alejandro Villero
- Emily Wong
- Nicole Woon



Malibu High School

Advanced Placement Program Description,
Participation and Performance Data

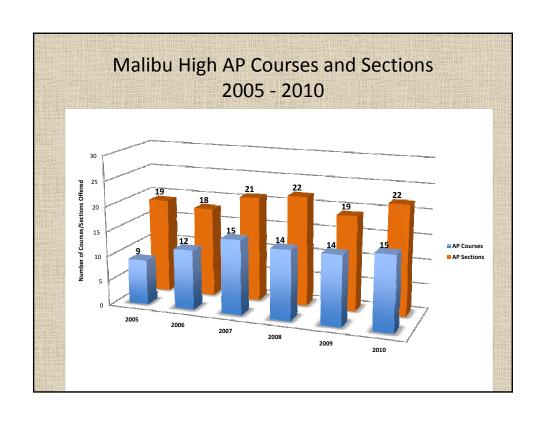
2005 - 2010

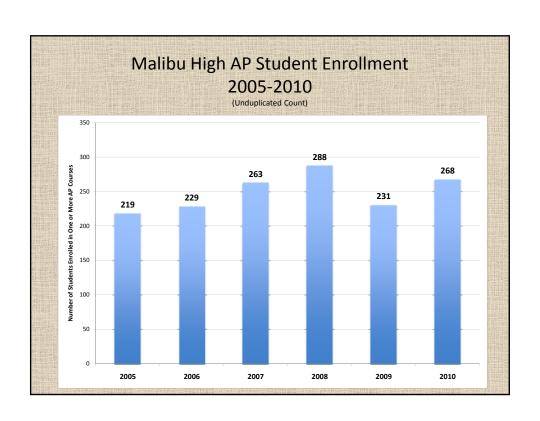


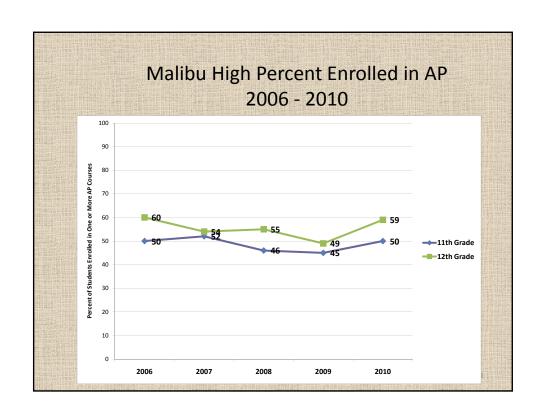
Malibu High AP Courses, Sections and Enrollment for 2010

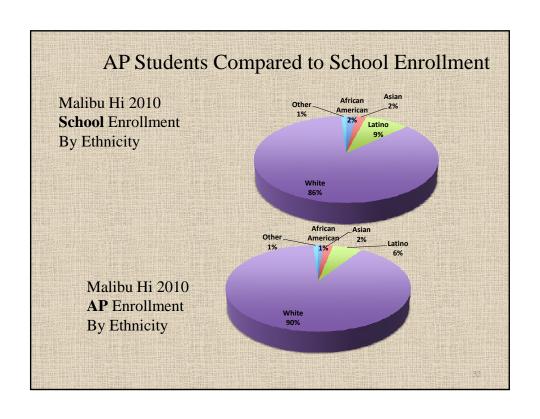
Subject	Courses	Sections	Enrollment
English	2	5	159
Math	2	2	53
Science	2	3	52
Social Science	2	6	161
World Languages	2	2	24
VAPA	5	6	76
TOTAL	15	22	537*

*Duplicated Count

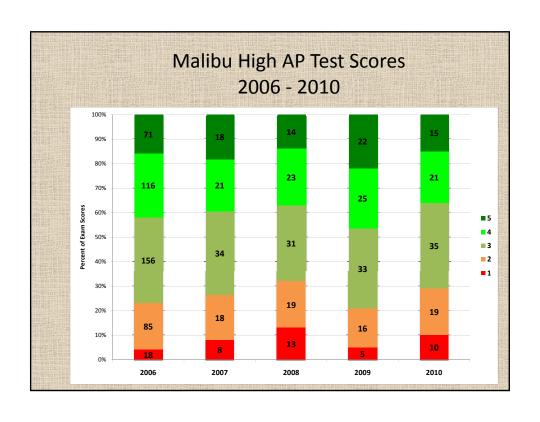








		rollment
	% of School Enrollment	% of AP Enrollment
African American	2%	1%
Asian	2%	2%
Latino	9%	6%
White	86%	90%
Low Income	11%	9%)
English Learners (includes R-FEPs)	7%	5%
Male	54%	48%
Female	46%	52%



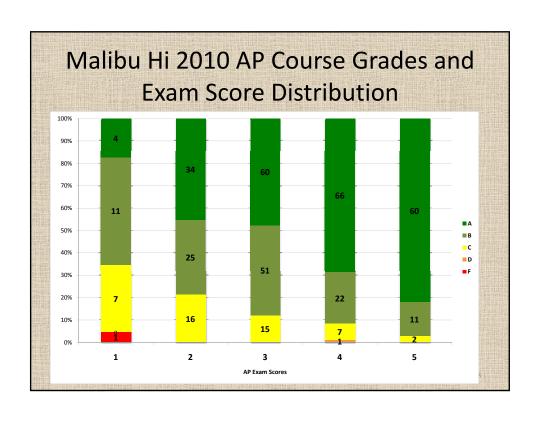
Malibu Hi AP Pass Rates by Course

	2005	2006	2007	2008	2009	2010	2010 National Rate
Calculus	100%	71%	73%	52%	57%	29%	56%
(AB)	N = 23	N = 28	N = 15	N = 31	N = 30	N = 31	
Calculus	100%	100%	100%	85%	95%	100%	85%
(BC)	N = 16	N = 15	N = 15	N = 33	N = 19	N = 22	
Physics	86% N = 14	96% N = 23	94% N = 31	69% N = 26	100% N = 22	75% N = 12	73%

Malibu Hi AP Pass Rates by Course

	2005	2006	2007	2008	2009	2010	2010 National Rate
English 11 (Lang. & Comp.)	66% N = 64	81% N = 58	87% N = 67	80% N = 54	74% N = 78	83% N = 53	61%
English 12 (Lit & Comp.)	70% N = 66	66% N = 71	74% N = 66	67% N = 82	69% N = 65	58% N = 106	57%
Music Theory	100% N = 1	100% N = 10	83% N = 12	78% N=9	 N < 11	 N < 11	61%
Spanish Language	92% N = 13	80% N = 15	77% N = 13	75% N = 12	71% 71%	53% N = 19	72%

Malibu Hi AP Pass Rates by Course								
	2005	2006	2007	2008	2009	2010	2010 National Rate	
U.S. History	83% N = 52	78% N = 58	85% N = 61	75% N = 52	94% N = 52	76% N = 51	53%	
Government	72% N = 54	75% N = 63	61% N = 59	73% N = 67	94% N = 48	85% N = 65	51%	
European History	69% N = 35	81% N = 53	56% N = 61	53% N = 90	76% N = 37	84% N = 43	66%	
Studio Art	89% N = 37	72% N = 39	69% N = 48	46% N = 35	76% N = 33	68% N = 44	72%	



Malibu Hi 2010 AP Scholars

Scholars

• 36 students passed 3 AP exams

Scholars with Honors

• 18 students passed 4 AP exams

Malibu Hi AP Scholars

Scholars with Distinction

 26 students passed 5 AP exams and had average score of 3.5 or higher

National Scholars

7 student received a score of 4 or 5 on 8 AP exams

Malibu Hi 2010 AP National Scholars

- Sean Needle
- Dax Andrus
- Gianna Fote
- Daniel O'Malley
- Riley O'Neill
- Kira Radstrom
- Jack Robbins



Questions and Discussion