

**For a Listing of Upcoming Board Meetings See Page vi of this Table of Contents**  
**Santa Monica-Malibu Unified School District**  
**Board of Education Meeting**  
**MINUTES**

**December 9, 2010**

A regular meeting of the Santa Monica-Malibu Unified School District Board of Education was held on Thursday, December 9, 2010, in the District Administrative Offices: 1651 16<sup>th</sup> Street, Santa Monica, CA. The Board of Education called the meeting to order at 4:45 p.m. in the Board Conference Room at the District Offices. At 4:46 p.m., the Board of Education moved to Closed Session regarding the items listed below. The public meeting reconvened at 12:25 a.m. in the Board Room.

**I. CALL TO ORDER**

- A. Roll Call
- B. Pledge of Allegiance

**II. PUBLIC COMMENTS FOR CLOSED SESSION ITEMS ONLY**

**III. CLOSED SESSION (90)**

- Receipt of recommendation for approval of the proposed settlement cases pursuant to GC §54956.9 (b), as cited in the Brown Act (10):  
DN-1007-10/11      DN-1008-10/11      DN-1009-10/11
- Receipt of recommendation for approval of the proposed CAHSEE waiver request pursuant to §60851 (c), as cited in the Education Code (5):  
CAHSEE-1010-10/11      CAHSEE-1011-10/11
- Conference with Superintendent regarding 2008-2009 Strategies for Negotiations with S.E.I.U. pursuant to GC §54957.6 as cited in the Brown Act. (5)
- Conference with Superintendent regarding 2008-2009 Strategies for Negotiations with S.M.M.C.T.A. pursuant to GC §54957.6 as cited in the Brown Act. (5)
- Closed session with legal counsel concerning anticipated litigation pursuant to GC §54956.9 as cited in the Brown Act (7 cases). (30)
- Public Employee, to consider appointment, employment, performance evaluation, or dismissal of employee pursuant to GC§54957, as cited in the Brown Act [Certificated Special Education staff (2)] (30)
- Closed Session, Superintendent's performance evaluation pursuant to GC §54954.5 as cited in the Brown Act. (5)

6:30 pm **IV. BOARD OF EDUCATION – COMMENDATIONS / RECOGNITIONS (15)**

- **Outgoing Board President and Board Member – Barry Snell**
- **Outgoing Board Vice President and Board Member – Kelly Pye**

*Mr. Cuneo thanked Mr. Snell and Ms. Pye for their outstanding service and leadership during difficult times. He commended them for steering the board and making difficult decisions during this state budget crisis. Mr. Cuneo said both Mr. Snell and Ms. Pye were focused on making services available for all students and making sure they have a wonderful educational experience. He said he was pleased they were a part of the SMMUSD community and knows they will continue to be active. Mr. Snell and Ms. Pye were presented with plaques for their years of service as well as hard hats from the Measure BB program.*

*Mr. de la Torre thanked Mr. Snell and Ms. Pye for their commitment and hard work. Ms. Leon-Vazquez remarked that Mr. Snell's presidency was exemplary, as he was always a visible force in both communities. She commended Ms. Pye's passion for the south side schools and the health and*

welfare of the children. Dr. Escarce praised Ms. Pye’s passion, sincerity, truthfulness, and courage, as well as Mr. Snell’s focus on the achievement of male students. Mr. Allen praised Ms. Pye and Mr. Snell and pointed to the fact that both communities showed confidence in the district by passing measures Y and YY had a lot to do with Mr. Snell’s and Ms. Pye’s leadership. Ms. Lieberman said she admired their genuine, honest, and dedicated natures. Mr. Patel said he was inspired by their work. Ms. Choo believed Mr. Snell and Ms. Pye made a great team and helped Samohi through tough times. Mr. Keiley thanked them for their service and for giving their time freely to help others. Ms. Cartee-McNeely: thanked them for their countless hours of dedication, service, and open-door policy.

Mr. Snell thanked the senior cabinet and Ms. Wahrenbrock for their support. He also thanked Mr. Keiley and Ms. Cartee-McNeely. He said he wasn’t going anywhere, that he would continue his fight for the kids. He welcomed Mr. Patel and Ms. Lieberman to the board. Ms. Pye announced that as a thank you for everyone, she purchased ducks to be sent to needy families in developing countries. She expressed her gratitude for everyone she has worked with during her tenure. She especially thanked Ms. Snell for being a wonderful colleague and thanked Dr. Escarce for inspiring her to run for the board four years ago.

6:55 pm

**V. APPROVAL OF THE AGENDA**

It was moved by Ms. Leon-Vazquez, seconded by Mr. Mechur, and voted 7/0 to approve the agenda with the addendum.

6:55 pm

**VI. APPROVAL OF MINUTES**

November 18, 2010

6:58 pm

**VII. CONSENT CALENDAR (30)**

As agreed by the President, Vice President, and Superintendent during agenda planning, consent agenda items are considered routine, require no discussion, and are normally approved all at once by the Board of Education. However, members of the Board of Education, staff, or the public may request an item be moved from the consent agenda to Section XI (Major Items) for clarification and/or discussion.

**Curriculum and Instruction**

A.02	Approval of Independent Contractors.....	2-3
A.03	Overnight Field Trip(s) 2010-11.....	4-5
A.04	Conference and Travel Approval Ratification.....	6-7
A.05	Acceptance of Cotsen Family Foundation Grant.....	8
A.06	Acceptance of Enhancing Education through Technology (EETT) American Recovery and Reinvestment Act (ARRA) Grant .....	9
A.07	Approval of Special Education Contracts – 2010-2011 .....	10-12

**Business and Fiscal**

A.08	Award of Purchase Orders – 2010-2011 .....	13-13e
A.09	Acceptance of Gifts – 2010-2011 .....	14-18
A.10	Rescind Reorganization of the Purchasing Department and Establish Position – Senior Buyer .....	19

**Measure “BB”**

A.11	Contract Amendment #3 for Extended Inspection Services – Lincoln Middle School – Replacement of Classroom Building C, Modernization and Site Improvements – Relocatables (Package 1A) – Fire Water Main Project – The IOR Group, Inc. – Measure BB.....	20
------	---	----

A.12	Contract Amendment #8 for Additional Geotechnical Observation and Testing Services – Lincoln Middle School – Replacement of Classroom Building C, Modernization and Site Improvements – Relocatables (Package 1A) – Fire Water Main Project – Converse Consultants – Measure BB.....	21-22
A.13	Contract Amendment #13 for Inspection Services – John Adams Middle School – Replacement of Classroom Buildings E, F, & G, New Administration, Modernization and Site Improvements – Improvements at Perimeter of Athletic Fields (Green Fringe) Project – Gateway Science and Engineering – Measure BB .....	23-24
A.14	Categorical Exemption of Malibu Middle and High School Fire Alarm Project – Measure BB.....	25-26
A.15	Categorical Exemption of Merritt Drive and Busch Drive Water Main and Lower Busch Pressure Reducing Station and Authorize Filing of Notice of Exemption for Malibu Middle and High School – Measure BB.....	27-28
A.16	Contract Amendment #13 for Environmental Test and Reporting Services for the Secondary Classroom Technology Project – John Adams MS, Lincoln MS, Malibu HS, and Santa Monica HS - ATC Associates – Measure BB .....	29-30
A.17	Award of Bid #10.27.BB-03-112999 – Edison Language Academy Relocatables Project – Lowest Responsive Responsible Bidder – Measure BB.....	31
A.18	Award of Bid #10.28.BB-03-112987 – Lincoln Middle School Relocatables Pkg. 1A Fire Water Main Project – Lowest Responsive Responsible Bidder – Measure BB.....	32
A.19	Amendment to Contract for Bid #10.17.BB-03-112998 – Will Rogers Learning Community New Entry Gate and Main Office Reconfiguration Project – Fast-Track Construction Corporation – Measure BB.....	33-34
A.20	Contract Amendment #2 for Inspection Services – Edison Language Academy Project – Modular Classroom Buildings – BPI Inspection Service – Measure BB .....	35
A.21	Contract Amendment #5 for Additional Testing and Special Inspection Services – Edison Language Academy Project – Modular Classroom Buildings – MTGL, Inc. – Measure BB .....	36
A.22	Award of Bid #10.26.BB – Technology, Data Center Computing Project – Lowest Responsive Responsible Bidder – Measure BB .....	37

**Personnel**

A.23	Certificated Personnel – Elections, Separations .....	38-42
A.24	Classified Personnel – Merit.....	43-47
A.25	Classified Personnel – Non-Merit.....	48

**General**

A.26	Accept Resignation of Member from District Advisory Committee (DAC) .....	49
	<i>Visual and Performing Arts DAC</i>	

6:59 pm **VIII.**

**PUBLIC COMMENTS**

Public Comments is the time when members of the audience may address the Board of Education on items not scheduled on the meeting’s agenda. All speakers are limited to three (3) minutes. When there is a large number of speakers, the Board may reduce the allotted time to two (2) minutes per speaker. The Brown Act (Government Code) states that Board members may not engage in discussion of issues raised during “VIII. Public Comments” except to ask clarifying questions, make a brief announcement, make a brief report on his or her own activities, or to refer the matter to staff. This Public Comment section is limited to twenty (20) minutes. If the number of persons wishing to address the Board of Education exceeds the time limit, additional time will be provided in **Section XVI. CONTINUATION OF PUBLIC COMMENTS.**

- *Olla Mitchell expressed her concern about the achievement of African-American students.*
- *Debra Shepherd encouraged the board to take action regarding AB 3632.*
- *Jeff Townsend, Chris Cairico, Dr. Lauren Swerdloff, Cecelia Sykes, Jeremy Kramer, Annastasia Hannan, Michael Gvozden, Rudy Balderrama, Michael Kramer, Don Kennedy, and Mercedes Getz encouraged the board to support the Samohi lacrosse team in scheduling more field time and becoming a CIF team. Dr. Escarce asked how many students participated. Mr. Townsend said there were 120 from Lincoln, JAMS, and Samohi, but they would like to recruit once they have field space. Dr. Escarce asked if the group had approached Samohi administration regarding this. Mr. Carico and Mr. Townsend said they spoke with the new athletic director in September, but were told they were not being given field space by the Director of Facilities Permits. Mr. de la Torre directed staff to bring back information on all steps required to make a team CIF and reserve field space in the city. The board agreed.*

**IX. COMMUNICATIONS (30)**

The Communications section provides an opportunity for the Board of Education to hear reports from the individuals or committee representatives listed below. All reports are limited to 5 minutes or less. However, if more time is necessary, or if a report will not be presented, please notify the Board secretary eight workdays prior to the date of the meeting.

**A. Student Board Member Reports (15)**

7:40 pm

**Tanya Choo – Santa Monica High School**

*Student Board Member Choo reported that the boys' soccer team remains undefeated, and the high school will be hosting a basketball tournament for school from all over the state. Next week is the Winter Orchestra Concert and the Winter Choir Concert. Both will be in Barnum Hall at 7:00pm. Samohi's fall play, A Midsummer Night's Dream, is currently showing in Barnum Hall.*

*The ASB is also involved in many activities on campus, including the holiday canned food drive in collaboration with the Westwide Food Bank. The student government has been eliciting input from students and teachers regarding the school year calendar. The students also discussed the possibility of educating students and parents on appropriate attire for school. ASB is hosting the annual Red Cross Blood Drive on December 14. They are having people sign up early so they are well-prepared and won't have to turn anyone away.*

*Ms. Choo wished everyone happy holidays and a great winter break.*

*Dr. Escarce suggested that the survey regarding the school year calendar could be done using something like Survey Monkey. Ms. Choo said they are in the process of sending out paper surveys.*

7:44 pm

**Elizabeth Wilson – Malibu High School**

*Student Board Member Wilson announced that the UCLS blood drive would be held next week. Tonight is the Winter Choral Concert, and the Winter Wind Ensemble and Jazz Band Concert will be on December 14. Last week, the high school performed the play Radium Girls. The school is currently holding a canned food drive; so far, they have collected 1,552 cans. The Malibu High School tree lot is open for business. The Barnes and noble book fair was last week, but people can still buy online until December 3.*

**Billy Foran – Olympic High School – excused absence**

**B. SMMCTA Update – Mr. Harry Keiley (5) – no report**

**C. S.E.I.U. Update – Ms. Keryl Cartee-McNeely (5) – no report**

7:58 pm

**D. PTA Council – Shari Davis (5)**

*Ms. Davis expressed the PTA Council's appreciation and gratitude to Mr. Snell and Ms. Pye for their dedication on the school board. She reported that a heartfelt tribute was presented to them at the PTA holiday breakfast. She also extended a warm welcome to Ms. Lieberman and Mr. Patel.*

*The PTA Council's Involvement and Inclusion Committee has been busy assembling a guidebook full of tools to help make sure all constituencies feel they can become involved at the schools sites. The council would like to have conversations with the district about establishing an Inclusion Month to honor the differences in our communities.*

*Ms. Davis said that if those shopping at Santa Monica Place during the holidays take their receipts to the concierge, a 5% donation would be made to whichever SMMUSD school the shopper chooses.*

*The PTA Council congratulated the district on the excellent report from Standard and Poor's and Moody's recognizing the district's outstanding financial management.*

10:22 pm

**X. SUPERINTENDENT'S REPORT (5)**

*Superintendent Cuneo explained the details of the Governor's veto of AB 3632. The veto suspends funding for county-provided mental health services with students with disabilities. The services will not be eliminated, but will now be the responsibility of local agencies, school districts. Mr. Cuneo remarked that SMMUSD is already under a considerable amount of budget pressure. LA County has said it will continue to provide the services, but the county also has budget issues. He said he would recommend that the Special Education DAC focus a concerted effort to contact our legislatures to reinstate this funding. He also encouraged the board pass a resolution on January 13. Dr. Escarce suggested such a resolution come forward during the special meeting on December 13.*

*The California Department of Education has recognized SMMUSD for its Biliteracy Program, which was started in 1984 by Peggy Harris and Aida Diaz. The state commended the district for its exemplary work in graduating students who are biliterate as a result of the program.*

*The district will be bringing together educators and parents to examine the possibility of returning the sixth grade in Malibu to the elementary schools. Would it be educationally sound? Would it work in the Malibu community? There will be a survey to gauge the community's interest level. Mr. Cuneo warned there could be budget implications, the movement of staff, and/or reallocation of services. It would affect the middle school, high school, and master schedule.*

*Staff is examining various health services delivery models, as per board request. The board will see several options, the pros/cons for each, and the job descriptions for health clerks and LVNs.*

*The site governance council training is scheduled for December 13 at Samohi and December 14 at JAMS. LACOE conducts training for larger groups, and the district will try to coordinate that for the fall, perhaps by pathways.*

**MAJOR and DISCUSSION Items**

As a general rule, items under MAJOR and DISCUSSION will be listed in order of importance as determined by the President, Vice President, and Superintendent. Individual Board members may move to request a change in the order prior to consideration of any Major item. The Board may also move any of these items out of order to be heard immediately following PUBLIC COMMENTS if it appears that there is special interest by the public or as a courtesy to staff members making presentations to the Board.

**XI. MAJOR ITEMS (150)**

These items are considered to be of major interest and/or importance and are presented for **ACTION (A)** or **INFORMATION (I)** at this time. Many have been reviewed by the Board at a previous meeting under Section XII (Discussion Items) of the agenda.

10:28 pm	A.27 Election of Board of Education Officers (10) .....	50
10:33pm	A.28 Certification of Authorized Signatures (5).....	51-51b
10:34 pm	A.29 Election of Annual Representative to the Los Angeles County School Trustees Association (LACSTA) for 2009-2010 (5).....	52
10:35 pm	A.30 Election of Voting Representative: Los Angeles County Committee on School District Organization (5).....	53
10:37 pm	A.31 Nomination for CSBA Delegate Assembly (5).....	54
8:04 pm	A.32 Nurse Staffing and Annual Report (45) .....	55-56
10:19 pm	A.33 Public Hearing and Approval of Waiver Application to Extend School Accountability Report Card (SARC) Date of February 1 (5).....	57
10:39 pm	A.34 Increase in Staffing (FTE) – Special Education (5) .....	58
10:40 pm	A.35 Appointment of Personnel Commissioner (5).....	59
	<i>Shane McLoud</i>	
10:46 pm	A.36 Adopt Resolution No. 10-15 - Enact an Informal Bidding Procedure as Established in the Uniform Construction Cost Accounting Act (5) .....	60-62
10:49 pm	A.37 Open Process to Replace Two Positions on the Financial Oversight Committee and Reappointment of Terms (10) .....	63-64
11:38 pm	A.38 Approval of 2010-11 First Interim Report (45).....	65-77
12:14 am	<u>A.39 Adopt Resolution No. 10-16 – In Support of the Development, Relief and Education of Alien Minors (DREAM) Act Legislation (5) .....</u>	<u>78-80</u>
12:18 am	<u>A.40 Revise BP 1312.3 – Uniform Complaint Procedures (5) .....</u>	<u>81-84</u>
12:19 am	<u>A.41 Revise BP 5145.3 – Nondiscrimination in Education Programs and Activities (5).....</u>	<u>85-87</u>

Underlined  
Items are  
from the  
addendum

**XII. DISCUSSION ITEMS (0)**

These items are submitted for information (FIRST READING) and discussion. Action will generally be considered at the next regularly scheduled meeting of the Board.

**XIII. INFORMATIONAL ITEMS (0)**

I.01	Revision to AR 6163.2 – Animals at School.....	88-91
I.02	Revision to AR 1312.3 – Uniform Complaint Procedures.....	92-96
I.03	<u>Revision to AR 5145.3 – Nondiscrimination in Education Programs and Activities .....</u>	<u>97-102</u>

**XIV. BOARD MEMBER ITEMS (0)**

These items are submitted by individual board members for information or discussion, as per Board Policy 9322.

**XV. REQUESTS BY MEMBERS OF THE PUBLIC OR DISTRICT ADVISORY COMMITTEES TO ADDRESS THE BOARD OF EDUCATION**

A board member or member of the public may request that a matter within the jurisdiction of the board be placed on the agenda of a regular meeting, as per Board Policy 9322. The request shall be in writing and be submitted to the superintendent or designee with supporting documents and information, if any, at least one week before the scheduled meeting date. Items submitted less than a week before the scheduled meeting date may be postponed to a later meeting in order to allow sufficient time for consideration and research of the issue. The board president and superintendent shall decide whether a request is within the subject matter jurisdiction of the board. Items not within the subject matter jurisdiction of the board may not be placed on the

agenda. In addition, the board president and superintendent shall determine if the item is merely a request for information or whether the issue is covered by an existing policy or administrative regulation before placing the item on the agenda.

**XVI. CONTINUATION OF PUBLIC COMMENTS**

A continuation of Section VIII, as needed. (If the number of persons wishing to address the Board of Education exceeds the time limit in section VIII, additional time will be provided in Section **XVI, CONTINUATION OF PUBLIC COMMENTS.**)

**XVII. BOARD MEMBER COMMENTS**

Board Member Comments is the section where a Board member may make a brief announcement or report on his/her own activities relative to Board business. There can be no discussion under "BOARD MEMBER COMMENTS."

- *Mr. Allen requested more information on the steps undertaken to address the issue of program improvement.*

**XVIII. FUTURE AGENDA ITEMS**

Items for future consideration will be listed with the projected date of consideration. The Board of Education will be given any backup information available at this time.

**XIV. CLOSED SESSION**

The Board of Education will, if appropriate, adjourn to Closed Session to complete discussion on items listed under Section III (Closed Session) following the regular business meeting.

**XX. ADJOURNMENT**

It was moved by Mr. de la Torre, seconded by Mr. Allen, and voted 7/0 to adjourn the meeting at 12:25 a.m. This meeting will adjourn to a special meeting on **Monday, December 13, 2010**, at 6:00 p.m. at the district office: 1651 16<sup>th</sup> Street, Santa Monica, CA 90404. The next regularly scheduled meeting will be held on **Thursday, January 13, 2010**, at 6:00 p.m. at the district office.

Approved: 1-13-11

  
\_\_\_\_\_  
President

  
\_\_\_\_\_  
Superintendent

**Meetings held at the District Office and in Malibu are taped and rebroadcast in Santa Monica on CityTV2, Cable Channel 20 – Check TV listing.  
Meetings are rebroadcast in Malibu on Government Access Ch. 3 every Saturday at 8pm.**

**SMMUSD Board of Education Meeting Schedule 2010-2011**

**Closed Session begins at 4:30pm**  
**Public Meetings begin at 6:00pm**

July through December 2010					
Month	1 <sup>st</sup> Thursday	2 <sup>nd</sup> Thursday	3 <sup>rd</sup> Thursday	4 <sup>th</sup> Thursday	Special Note:
July			7/14* DO		*Wednesday, 7/14
August	8/4* DO		8/18* DO		*8/4: Workshop *Wednesday, 8/18
September	9/2 9/1* DO 9/4* DO		9/16* DO	9/23 DO	*Wednesday, 9/1 *9/4: Special Closed Session First day of school: 9/7 *9/16: Special Meeting
October	10/7 M		10/21 DO	10/29* DO	*10/29: Special Meeting
November	11/4 M		11/18 DO		Thanksgiving: 11/25-26
December	12/2* M	12/9 DO	12/13* DO	winter break	*12/2: Special Meeting in Malibu *12/13: Special Meeting
<b>December 18 – 31: Winter Break</b>					
January through June 2011					
<b>January 1 – 2: Winter Break</b>					
January		1/13 DO			
February	2/3 M		2/17 DO		
March	3/3 DO		3/17 DO	3/31 (5 <sup>th</sup> Thurs.)	
<b>April 16 – May 1: Spring Break</b>					
April	4/6* DO	4/14 <del>DO</del>	spring break	spring break	*Wednesday, 4/6 (rescheduled from 4/14) *Stairway: 4/7 & 4/8
May	5/5 M		5/19 DO		
June	6/2 DO		6/16 <del>DO</del>	6/30* DO	Last day of school: 6/22 *6/30 replaces 6/16

District Office (DO): 1651 16<sup>th</sup> Street, Santa Monica.  
 Malibu City Council Chambers (M): 23815 Stuart Ranch Road, Malibu, CA

**Santa Monica-Malibu Unified School District  
Board of Education  
December 9, 2010**

**I. CALL TO ORDER**

4:45pm

A. Roll Call

4:46pm

Ben Allen  
Oscar de la Torre – *arrived at 5:25pm*  
Jose Escarce  
Maria Leon-Vazquez  
Laurie Lieberman  
Ralph Mechur  
Nimish Patel  
Student Board Members  
Tanya Choo, Santa Monica H.S.  
Elizabeth Wilson – Malibu H.S.  
Billy Foran – Olympic H.S. – *excused absence*

6:27pm

B. Pledge of Allegiance

Led by Ms. Lieberman

**II. CLOSED SESSION**

- *Settlement agreement in case Nos. DN-1007-10/11, DN-1008-10/11, & DN-1009-10/11*

1. Case No. DN-1007-10/11

*The substance of the Agreement was as follows:*

- a) *Other: \$43,532*
- b) *Parent Reimbursement: \$5,560*
- c) *Legal Fees: \$19,000*

*The total cost for this case is \$68,092. It was moved by Ms. Leon-Vazquez, seconded by Mr. Mechur, and vote 6/0 (Mr. de la Torre was absent) to approve this settlement case.*

2. Case No. DN-1008-10/11

*The substance of the Agreement was as follows:*

- a) *Legal Fees: \$11,000*
- b) *Educational Costs: \$500*
- c) *Parent Reimbursement: \$4,000*

*The total cost for this case is \$15,500. It was moved by Ms. Leon-Vazquez, seconded by Mr. Mechur, and vote 6/0 (Mr. de la Torre was absent) to approve this settlement case.*

3. Case No. DN-1009-10/11

*The substance of the Agreement was as follows:*

- a) *Transportation: \$1,000*
- b) *Parent Reimbursement: \$1,750*
- c) *Educational Costs: \$14,550*

*The total cost for this case is \$17,300. It was moved by Ms. Leon-Vazquez, seconded by Mr. Mechur, and vote 6/0 (Mr. de la Torre was absent) to approve this settlement case.*

- *It was moved by Ms. Leon-Vazquez, seconded by Mr. de la Torre, and vote 7/0 to approve proposed CAHSEE waivers request pursuant to §60851 (c), as cited in the Education Code:*

CAHSEE-1010-10/11                      CAHSEE-1011-10/11

TO: BOARD OF EDUCATION  
FROM: TIM CUNEO  
RE: APPROVAL OF MINUTES

ACTION  
12/09/10

RECOMMENDATION NO. A.01

It is recommended that the Board of Education approve the following Minutes:

November 18, 2010

\*\*\*\*\*

*Dr. Escarce requested that the accuracy of his comments on Item No. D.01 be checked. Staff will review the tape from November 18 and make any necessary corrections before posting the adopted minutes online.*

MOTION MADE BY: Dr. Escarce  
SECONDED BY: Mr. de la Torre  
STUDENT ADVISORY VOTE: Aye  
AYES: Five (5) (Dr. Escarce, Mr. Allen, Ms. Leon-Vazquez, Mr. de la Torre, and Mr. Mechur)  
NOES: None (0)  
ABSTAIN: Two (2) (Ms. Lieberman and Mr. Patel)

---

## **CONSENT ITEMS**

TO: BOARD OF EDUCATION

ACTION/CONSENT

12/09/10

FROM: TIM CUNEO / CHIUNG-SALLY CHOU / JANECE L. MAEZ / PEGGY HARRIS /  
STUART SAM

RE: APPROVAL OF INDEPENDENT CONTRACTORS

RECOMMENDATION NO. A.02

It is recommended that the Board of Education enter into an agreement with the following Independent Contractors. These contracts are included in the 2010-2011 budget.

<b>Contractor/ Contract Dates</b>	<b>Description</b>	<b>Site</b>	<b>Funding (Measure BB)</b>
Gaudet Design Group  12/9/10 to 6/30/11  Not to Exceed: \$50,000	Project Consultant for Landscape Architecture for JAMS, LMS, Malibu, Olympic, Washington CDS, SAMOHI, McKinley, Edison, Pt. Dume, Webster, District Office replacing current Arborist services	Measure BB/ Capital Improvement s	21-00000-0-00000- 85000-5802-XXX-2600

<b>Contractor/ Contract Dates</b>	<b>Description</b>	<b>Site</b>	<b>Funding</b>
County of Los Angeles Sherriff Department  9/07/10 to 6/30/11  Not to exceed: \$6,563.98	STAR Program (Success Through Awareness and Resistance) offered to 7 <sup>th</sup> & 8 <sup>th</sup> grade students.	Malibu High	01-90141-0-11100- 10000-5802-010-4100 (Shark Fund)
Parsons 12/01/10 to 6/30/11  Not to exceed: \$7,200	Parsons to provide documentation for RFP for Direct Access of Utilities and analysis of REP submissions, along with Application to Utilities for Direct Access.	Purchasing	01-90101-0-00000- 82000-5802-050-1500
Goodwin Procter LLP 7/1/10 to 6/30/11  Amend Amount Not to exceed \$50,000 (\$19,603.03 carried over from 2009-10 – approved on 9/1/10)	General legal counsel services – property issues.	Business Services	01-00000-0-00000- 73000-5820-050-1500 (General Fund)
MJW Investments 12/1/10 to 4/4/11  Not to exceed 40 hours @ \$500 per hour or \$20,000	Negotiation services – property issues.	Business Services	01-00000-0-00000- 73000-5890-050-1500 (General Fund)

Dorothy Sullivan 1/3/11 to 6/2/11 Not to exceed: \$2,250	To provide speech and language therapy for selected Title I students.	St. Anne's Elementary	01-0-030100-0-11100-10000-5802-036-1300 (Title I)
--	---	-----------------------	---

MOTION MADE BY: Mr. Allen  
SECONDED BY: Dr. Escarce  
STUDENT ADVISORY VOTE: Aye  
AYES: All (7)  
NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

12/09/10

FROM: TIM CUNEO / CHIUNG-SALLY CHOU / MAUREEN BRADFORD

RE: OVERNIGHT FIELD TRIP(S) 2010-2011

RECOMMENDATION NO. A.03

It is recommended that the Board of Education approve the special field trip(s) listed below for students for the 2010-2011 school year. No child will be denied due to financial hardship.

School Grade # stdts	Destination Dates of Trip	Principal/ Teacher	Cost Funding Source	Subject	Purpose Of Field Trip
Samohi 9 <sup>th</sup> – 12 <sup>th</sup> 30	Sycamore Canyon State Park, Topanga, CA  11/6/10 – 11/7/10	H. Pedroza/ M. Black	No cost	PE Wrestling	Wrestling Team students, adult chaperones and Wrestling Coach, Mark Black attended training and team building sessions at Sycamore Canyon State Park.
Samohi 9 <sup>th</sup> – 12 <sup>th</sup> 10	Ocean Institute in Dana Point, CA  11/19/10 – 11/21/10	H. Pedroza/ R. Klein/ B. Kay	\$120 per student paid by parents and fundraising	Science	Team Marine students will be attending the 2010 California Youth Leadership Summit at the Ocean Institute in Dana Point, CA.
Samohi 9 <sup>th</sup> – 12 <sup>th</sup> 18	San Diego, CA  3/26/11 – 3/27/11	H. Pedroza/ M. Corrigan	\$200 per student paid through Band Transportation Account	Music	Winter Color Guard students will be attending the Western United States Regional Competition in San Diego at the Jenny Craig Pavilion at the University of San Diego.
JAMS 6 <sup>th</sup> – 8 <sup>th</sup> 63	Fresno Convention Center, Fresno, CA  2/17/11 – 2/18/11	E. Mayoral/ A. Woo/ A. Garcia/ J. Swift	\$150 per student paid by parents and fundraising	Music	Through an application/audition process, the JAMS Wind Ensemble has been selected as the only middle school concert band in the state to perform at the 2011 California All-State Music Educators Conference.
Samohi 9 <sup>th</sup> – 12 <sup>th</sup> 12	Bakersfield Trade Fair & Competition, Bakersfield, CA  12/1/10 – 12/3/10	H. Pedroza/ T. Jones	\$210 per student paid by LA County ROP	ROP	Virtual Enterprise students will be attending and competing at the Bakersfield Trade Fair & Competition in Bakersfield.
Samohi 14 9 <sup>th</sup> – 12 <sup>th</sup>	Nike TOC Elite Basketball Tournament, Phoenix, AZ  12/17/10 – 12/23/10	H. Pedroza/ M. Verdugo/ M. Silvestri	\$225 per student paid by parents and fundraising	PE	Girls' Basketball Team will participate in the Nike TOC Elite Basketball Tournament.

Samohi 12 9 <sup>th</sup> – 12 <sup>th</sup>	Boys' Varsity Volleyball in Poway, CA 3/10/11 – 3/13/11	H. Pedroza/ L. Sato	\$50 per student paid by parents and fundraising	PE	Boys' Varsity Volleyball will participate in the Boys Varsity Volleyball "Best of the West Tournament" in Poway, CA.
Samohi 88 9 <sup>th</sup> – 12 <sup>th</sup>	Fullerton College, Orchestra Festival, Anaheim, Disneyland 3/12/11 – 3/13/11	H. Pedroza/ J. Swenson/ J. Aiello	\$250 per student paid by parents and fundraising	Music	The Symphony Orchestra will compete in a music festival and clinic. The performance will be adjudicated and take place at Fullerton College.
Samohi 81 9 <sup>th</sup> – 12 <sup>th</sup>	San Francisco, CA 5/27/11 – 5/30/11	H. Pedroza/ J. Swenson/ J. Aiello	\$400 per student paid by parents and fundraising	Music	Philharmonic Orchestra Students will attend and compete in Heritage Music Festival at Foothill College. Also, they will also participate in a college clinic and musical exchange with a Bay Area High School as well as they will attend a San Francisco Symphony Concert.
Edison 5th 62	SEMI Fox Landing, Catalina Island 3/9/10 – 3/11/10	L. Orum/ C. Murcia/ C. Morales/ R. Naranjo	\$233 per student paid by parents & fundraising	Science	Science outdoor experience reinforcing life science standards for 4 <sup>th</sup> and 5 <sup>th</sup> grades science curriculum.

MOTION MADE BY: Mr. Allen  
 SECONDED BY: Dr. Escarce  
 STUDENT ADVISORY VOTE: Aye  
 AYES: All (7)  
 NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

12/09/10

FROM: TIM CUNEO / JANECE L. MAEZ / PAT HO

RE: CONFERENCE AND TRAVEL APPROVAL/RATIFICATION

RECOMMENDATION NO. A.04

It is recommended that the Board of Education approve/ratify the following Requests for Absence on District Business (Conference and Travel) forms.

COMMENTS: Entries are alphabetical, by employee last name. In addition to the employee's name and site/location, each entry contains the following information: name, location and date (s) of the conference, complete account code, fund and program names, and the total estimated cost as provided by the site administrator. The average cost for substitute teachers is \$130/day. This figure is furnished for informational purposes and does not reflect the actual amount paid for an individual substitute.)

<u>AME</u> <u>SITE</u> Account Number Fund – Resource Number	CONFERENCE NAME LOCATION DATE (S)	COST ESTIMATE
<u>BOEWE, Juliette</u> District Office 01-34100-0-57700-11900-5220-044-1400 General Fund- Resource: Dept Rehab	NASP 2011 Annual Convention San Francisco, CA February 22 - 25, 2011	\$950
<u>CHU, Rebecca</u> Roosevelt Elementary 01-40350-0-11100-21000-5220-035-1300 General Fund- Resource: Title II	Every Child Counts Symposium Monterey, CA January 12 – 14, 2011	\$819
<u>CORRIGAN, Brian</u> Malibu High 01-00010-0-11100-10000-5220-010-4100 General Fund- Resource: Tier III	American Physical Society 63 <sup>rd</sup> DFD Meeting Long Beach, CA November 20, 2010	\$65
<u>GATES, Janie</u> Olympic High No Cost	Association of CA School Administrators Sacramento, CA 11/19/10; 1/14/11;3/17/11;5/6/11	\$0
<u>HERNANDEZ, Patricia</u> Adult Ed Center 11-00000-0-41100-10000-5220-095-2950 Adult Education Fund- Function: Instruction	State Conference for GED Examiners Sacramento, CA October 28 – 29, 2010	\$750
<u>MAYORAL, Eva</u> Adams Middle 01-70900-0-11100-10000-5220-011-4110 General Fund- Resource: Economic Impact Aid	California and the Common Core Downey, CA December 6, 2010	\$50
<u>MCGRERORY, Cynthia</u> Olympic High No Cost	APEX Learning Practitioners Fall Seminar 2010 Apple Valley, CA December 8, 2010	\$0

<b>Adjustments</b> (Preapproved expenses 10% in excess of approved costs that must be approved by Board/Changes in Personnel Attendance)		
<b>NONE</b>		

<b>Group Conference and Travel: In-State</b>		
* a complete list of conference participants is on file in the Department of Fiscal Services		
<u>CHOU, Sally</u> <u>BRADFORD, Maureen</u> Ed Services 01-40350-0-11100-21000-5220-035-1300 General Fund- Resource: Title II	California and the Common Core: “What’s It All About” Downey, CA December 6, 2010	\$100 Total
<u>HARRIS, Peggy</u> <u>+3 Additional Staff</u> Ed Services 01-40350-0-11100-21000-5220-035-1300 General Fund- Resource: Title II	California and the Common Core: “What’s It All About” Downey, CA December 6, 2010	\$200 Total
<u>JUREWICZ, Kristin</u> <u>MURPHY, Titia</u> Adams Middle 01-70900-0-11100-10005-5220-011-4110 General Fund- Resource: Economic Impact Aid	Why Try, Inc. Whittier, CA December 2 – 3, 2010	\$560 Total <b>+2 SUBS</b>
<u>MAEZ, Jan</u> <u>HO, Pat</u> Business/Fiscal 01-00000-0-00000-73000-5220-050-1500 01-00000-0-00000-73100-5220-051-2510 General Fund- Resource: Business/Fiscal Services	SSC’S Governor’s Budget Workshop Long Beach, CA January 18, 2011	\$400 Total
<u>TANIOS, Elhamy</u> <u>+3 Additional Staff</u> Fiscal Services 01-00000-0-00000-73100-5220-051-2510 General Fund- Resource: Fiscal Services	1099 Reporting Workshop Downey, CA December 16, 2010	\$150 Total
<u>WAX, Wendy</u> <u>+4 Additional Staff</u> Malibu High 01-00010-0-11100-10000-5220-010-4100 General Fund- Resource: Tier III	“No Bully” Santa Monica, CA November 5, 2010	\$825 Total <b>+4 SUBS</b>

<b>Out-of-State Conferences: Individual</b>		
<u>WOO, Angela</u> Adams Middle 01-70900-0-11100-10000-5220-011-4110 General Fund- Resource: Economic Impact	The Midwest Clinic Chicago, IL December 15 – 18, 2010	\$110 Total

<b>Out-of-State Conferences: Group</b>		
<b>NONE</b>		

MOTION MADE BY: Mr. Allen  
 SECONDED BY: Dr. Escarce  
 STUDENT ADVISORY VOTE: Aye  
 AYES: All (7)  
 NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

12/09/10

FROM: TIM CUNEO / CHIUNG-SALLY CHOU

RE: ACCEPTANCE OF COTSEN FAMILY FOUNDATION GRANT

RECOMMENDATION NO. A.05

It is recommended that the Board of Education accept the Cotsen Family Foundation Strategic Opportunity Grant for Edison Language Academy in the amount of \$4,735.56 for FY 2010-11.

COMMENT: The District has received grant funding from Cotsen Family Foundation previously. This is a competitive grant fund that Edison Language Academy has applied and received. The fund will be used to implement an Instructional Study Teams Project (ISTP). The goals of the ISTP is to create a more extensive cadre of teachers who are skilled implementers of Writer's Workshop, Reader's Workshop, Cognitively Guided Instruction, and powerful strategies to build oral and academic language; and to further the school's development as a professional learning community by deepening the degree of instructional collaboration and peer coaching that occurs. These teams will be sustained over time with Title I funding at the site.

MOTION MADE BY: Mr. Allen

SECONDED BY: Dr. Escarce

STUDENT ADVISORY VOTE: Aye

AYES: All (7)

NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

12/09/10

FROM: TIM CUNEO / CHIUNG-SALLY CHOU / MAUREEN BRADFORD

RE: ACCEPTANCE OF ENHANCING EDUCATION THROUGH TECHNOLOGY  
(EETT) AMERICAN RECOVERY AND REINVESTMENT ACT (ARRA) GRANT

RECOMMENDATION NO. A.06

It is recommended that the Board of Education accept the EETT ARRA Grant in the amount of \$250,000 From July 1, 2009 – September 30, 2011.

COMMENT: The District has been awarded a new ARRA-funded competitive EETT grant. This award follows on the heels of two prior EETT competitive grants received over the past five years. Our previous EETT grants focused on technology integration in math and science for grades 4 – 11. The new ARRA EETT grant focuses on data systems and formative assessment at the middle school and high school levels. This grant will enhance our data-driven work by providing additional training and technology for secondary classroom teachers, counselors, and administrators. EETT ARRA competitive funds will equip selected middle school and high school classrooms with electronic responder systems that will serve as a formative assessment tool, allowing the class immediate feedback with graphic displays of student responses to a proposed question or problem. Selected teachers will receive additional training in the use of formative assessment data to improve instruction. The grant will provide high school counselors with tools to identify and address the needs of adolescents who begin to disengage from the educational process. The grant will also enhance training opportunities in the District's implementation of a new student information system as well as the existing data warehouse system.

MOTION MADE BY: Mr. Allen

SECONDED BY: Dr. Escarce

STUDENT ADVISORY VOTE: Aye

AYES: All (7)

NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

12/09/10

FROM: TIM CUNEO / CHIUNG-SALLY CHOU / SARA WOOLVERTON

RE: APPROVAL OF SPECIAL EDUCATION CONTRACTS – 2010-2011

RECOMMENDATION NO. A.07

It is recommended that the Board of Education approve the following Special Education Contracts for fiscal year 2010-2011 as follows:

**NPS**

2010-2011 Budget 01-65000-0-57500-11800-5125-043-1400

Nonpublic School/Agency	SSID	Service Description	Contract Number	Cost Not to Exceed
The HELP Group (Village Glen Westside)	7145847516	NPS	#51-SPED11113	\$ 43,532
Kayne Eras – contract increase	6103151504	NPS	#47-SPED11104	\$ 21,900
<del>The HELP Group (Village Glen West)</del>	<del>7145847516</del>	<del>NPS</del>	<del>\$51-SPED11113</del>	<del>\$ 43,532</del>

Amount Budgeted NPS 10/11		\$ 1,450,000
Prior Board Authorization as of 11-18-10		\$ 1,532,903
	Balance	\$ - 82,903
Positive Adjustment (See Below)		\$ 0
		\$ -82,903
Total Amount for these Contracts		\$ <del>108,964</del> 65,432
	Balance	\$ <del>191,867</del> -148,335

Adjustment					
NPS Budget 01-65000-0-57500-11800-5125-043-1400					
There has been a reduction in authorized expenditures of NPS/NPA contracts for FY 2010-2011 in the amount of \$0 as of 12/09/10					
NPS	Service Description	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment

**NPA**

2010-2011 Budget 01-65000-0-57500-11800-5126-043-1400

Nonpublic School/Agency	SSID	Service Description	Contract Number	Cost Not to Exceed
Autism Spectrum Therapies	DOB 7/15/92	Behavior Intervention	#26-SPED11114	\$ 14,550
Institute for Applied Behavior Analysis	DOB 8/16/1995	1:1 support	#27-SPED11121	\$ 83,600
Julia Hobbs Speech Pathology	6055287794	Speech evaluation	#28-SPED11122	\$ 1,200

Amount Budgeted NPA 10/11		\$ 650,000
Prior Board Authorization as of 11-18-10		\$ 636,735
	Balance	\$ 13,265
Positive Adjustment (See Below)		\$ 0
		\$ 13,265
Total Amount for these Contracts		\$ 99,300
	Balance	\$ - 86,035

Adjustment					
NPA Budget 01-65000-0-57500-11800-5126-043-1400					
There has been a reduction in authorized expenditures of NPS/NPA contracts for FY 2010-2011 in the amount of \$ 0 as of 12/09/10					
NPA	Service Description	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment

### Instructional Consultants

2010-2011 Budget 01-65000-0-57500-11900-5802-043-1400

Instructional Consultant	SSID	Service Description	Contract Number	Cost Not to Exceed
Karen Schnee	DOB 8/16/1995	Evaluation	#20-SPED11115	\$ 1,980
Total Recall Captioning	9103203011	Closed captioning	#21-SPED11117	\$ 2,100
Total Recall Captioning	1103200503	Closed captioning	#22-SPED11118	\$ 42,240
Dr. Trang Nguyen	7104332856	Vision progress update	# -SPED11116	\$ 600
Education Spectrum	8174629798	Educational consultation	#20-SPED11112	\$ 5,000

Amount Budgeted Instructional Consultants 10/11		\$ 450,000
Prior Board Authorization as of 11-18-10		\$ 429,879
	Balance	\$ 20,121
Positive Adjustment (See Below)		\$ 0
		20,121
Total Amount for these Contracts		\$ 51,920
	Balance	\$ - 31,799

Adjustment					
Instructional Consultants Budget 01-65000-0-57500-11900-5802-043-1400					
There has been a reduction in authorized expenditures of Instructional Consultants contracts for FY 2010-2011 in the amount of \$ as of 12/09/10.					
Instructional Consultant	Service Description	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment

### Non-Instructional Consultants

2010-2011 Budget 01-65000-0-57500-11900-5890-043-1400

Non-Instructional Consultant	SSID	Service Description	Contract Number	Cost Not to Exceed
Parent Reimbursement	8174633668	Education, speech therapy, occupational therapy & behavior intervention	#18-SPED11120	\$ 60,000

Amount Budgeted Non-Instructional Consultants 10/11		\$ 200,000
Prior Board Authorization as of 11-18-10		\$ 166,722
	Balance	\$ 33,278
Positive Adjustment (See Below)		\$ 0
		\$ 33,278
Total Amount for these Contracts		\$ 60,000
	Balance	\$ - 26,722

Adjustment					
Non-Instructional Consultants Budget 01-65000-0-57500-11900-5890-043-1400					
There has been a reduction in authorized expenditures of Non-Instructional Consultants contracts for FY 2010-2011 in the amount of \$ 0 as of 12/09/10.					
Non- Instructional Consultant	Service Description	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment

**Legal**

2010-2011 Budget 01-65000-0-57500-11900-5820-043-1400

Legal Contractor	Service Description	Contract Number	Cost Not to Exceed

Amount Budgeted Legal Services 10/11		\$ 200,000
Prior Board Authorization as of 11-18-10		<u>200,000</u>
	Balance	\$ 200,000
Adjustments for this period		\$ 0
		200,000
Total Amount for these Contracts		\$ 0
	Balance	\$ 0

Adjustment				
Legal Services Budget 01-65000-0-57500-11900-5820-043-1400				
There has been a reduction in authorized expenditures of Legal Services contracts for FY 2010-2011 in the amount of \$ 0 as of 12/09/10.				
Legal Contractor	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment

COMMENT: According to the Education Code SEC.21 Section 56342, prior to recommending a new or continued placement in a non-public, non-sectarian school, the Individualized Education Program (IEP) Team must submit the proposed recommendation to the local governing board for its review and recommendation regarding the cost of such placement.

The recommendations for these severely handicapped students are made by the District IEP Teams in accordance with State and Federal laws. The mandates of IDEA require non-public school services be provided at no expense to parents if there is not an appropriate public school program available. Funding to come from a SELPA-wide non-public school/non-public agency reserve account.

MOTION MADE BY: Mr. Allen  
 SECONDED BY: Dr. Escarce  
 STUDENT ADVISORY VOTE: Aye  
 AYES: All (7)  
 NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

12/09/10

FROM: TIM CUNEO / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: AWARD OF PURCHASE ORDERS – 2010-2011

RECOMMENDATION NO. A.08

It is recommended that the Board of Education approve the following Purchase Orders and Changed Purchase Orders from November 9, 2010, through November 30, 2010, for fiscal /11.

MOTION MADE BY: Mr. Allen  
SECONDED BY: Dr. Escarce  
STUDENT ADVISORY VOTE: Aye  
AYES: All (7)  
NOES: None (0)

## PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF DECEMBER, 2010

U-GENERAL FUND,UNRESTRICTED R-GENERAL FUND,RESTRICTED A-ADULT ED CD-CHILD DEVELOPMENT F-CAFETERIA  
 SF-SPECIAL FINANCING (FLEX) BB,X-BONDS D-DEVELOPER FEES SR-SPECIAL RESERVE CAPITAL  
 DF-DEFERRED MAINTENANCE SM-STATE MODERNIZATION

PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
<b>*** NEW PURCHASE ORDERS ***</b>					
112674	A 1	LAWMOWER	OPERATIONS GROUNDS SUPPLIES	478.51	R
112908	A A	EQUIPMENT RENTALS CO INC	OPEN ORDER OPERATIONS VEHICLES	1,000.00	R
112755	A.J	FISTES CORPORATION	ADAMS REHINGE 18 DOORS	4,270.00	R
112805	A.J	FISTES CORPORATION	PAINT WINDOWS ROGERS BLGS	2,820.00	R
112849	ABLENET		ASSISTIVE TECHNOLOGY EQUIPMENT	404.74	R
112792	ACADEMIC COMMUNICATION ASSN		SLP PROTOCOLS, TESTING MATERIAL	57.48	R
112673	ADVANCED BATTERY SYSTEMS		OPEN ORDER OPERATIONS VEHICLES	700.00	R
112827	ALL STAR GLASS		Open order for Glass repl.	1,000.00	R
112910	ALL STAR GLASS		OPEN ORDER OPERATIONS VEHICLES	500.00	R
112720	ALLAN'S AQUARIUM		OPEN ORDER/INSTRUCTIONAL	50.00	CD
112866	AMECI PIZZA & PASTA		FOOD FOR YOUNG COLLEGIANS	329.25	R
112757	APPLE COMPUTER CORP		COMPUTER FOR YEARBOOK/PTSA	2,608.04	R
112868	APPLE COMPUTER CORP		COMPUTER SUPPLIES	250.00	R
112638	ARSENAULT ASSOCIATES		Maint. Agreem. Fleet Soft./Tr.	1,853.71	R
112779	ASSISTYX LLC		ASSISTIVE TECHNOLOGY SUPPLIES	109.70	R
112667	ATLAS PEN & PENCIL COMPANY		STUDENT COUNCIL SUPPLIES	184.67	R
112686	B & H PHOTO		AV SUPPLIES	408.28	U
112879	BALLARD & TIGHE INC		EL INSTRUCTIONAL MATERIALS	3,795.61	R
112658	BELTMANN GROUP INCORPORATED		movers, donated chairs/tables	738.15	R
112933	BUSY BEE HARDWARE		Open order for Misc. Hardware	200.00	R
112820	BUYERS' TRAINING		BUYER'S TRAINING CD MANUAL	227.13	U
112946	CALIFORNIA DEPT OF EDUCATION		ELL RESOURCE MATERIALS	70.61	R
112642	CALIFORNIA MATH COUNCIL		STUDENT MATH FESTIVAL	2,755.00	R
112824	CALIFORNIA OFFICE SYSTEMS INC		COPIER PAPER	334.74	R
112675	CALIFORNIA PEST MANAGEMENT INC		OPERATIONS GROUNDS CONTRACT	825.00	R
112901	CALIFORNIA PEST MANAGEMENT INC		OPERATIONS GROUNDS PEST CONT	601.50	R
112776	CAROLINA BIOLOGICAL SUPPLY CO		CLASSROOM SUPPLIES	535.47	R
112953	CASTLEROCK ENVIRONMENTAL INC		EQUIPMENT RENTAL FOR EDISON	700.00	R
112668	CHAMPION CHEMICAL		CUSTODIAL SUPPLIES - 162548	151.10	R
112688	CITY OF SANTA MONICA		APPLICATION FEE/PLAN SUBMITTAL	1,671.18	BB
112689	CITY OF SANTA MONICA		APPLICATION FEE/PLAN SUBMITTAL	1,348.54	BB
112687	COALINGA MOTORS INC.		1 NEW VANS FOR ATHLETIC USE	20,963.96	R
112821	COMPLETE BUSINESS SYSTEMS		OFFICE SUPPLIES	2,743.27	U
112743	COPYLAND INC		PRINTING	718.86	R
112870	CPI/CRISIS PREVENTION INST INC		CPI MEMBERSHIP: BOEWE	100.00	R
112994	CULVER NEWLIN		CAFETERIA TABLE REPAIR	507.60	R
112734	CURRICULUM ASSOC INC		INSTRUCTIONAL MATERIALS	80.09	R
112867	CYBERGUYS COMPUTER ACCESSORIES		COMPUTER SUPPLIES	183.02	R
112914	DANIELS TIRE SERVICE		OPEN ORDER OPERATIONS VEHICLES	1,000.00	R
112691	DIGITAL NETWORKS GROUP INC.		REMOVE & RE-INSTALL SMART BRDS	2,530.55	BB
112672	DISCOUNT SCHOOL SUPPLY		INSTRUCTIONAL ITEMS	290.68	CD
112699	DISCOUNT SCHOOL SUPPLY		INSTRUCTIONAL	211.14	CD
112768	DISCOUNT SCHOOL SUPPLY		INSTRUCTIONAL	130.55	CD
112770	DISCOUNT SCHOOL SUPPLY		INSTRUCTIONAL	158.95	CD
112772	DISCOUNT SCHOOL SUPPLY		INSTRUCTIONAL	449.93	CD
112835	DISCOUNT SCHOOL SUPPLY		INSTRUCTIONAL	163.66	CD
112840	DISCOUNT SCHOOL SUPPLY		INSTRUCTIONAL	74.42	CD
112883	DISCOUNT SCHOOL SUPPLY		INSTRUCTIONAL	176.53	CD
112897	DISCOUNT SCHOOL SUPPLY		INSTRUCTIONAL	111.73	CD

## PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF DECEMBER, 2010

U-GENERAL FUND,UNRESTRICTED R-GENERAL FUND,RESTRICTED A-ADULT ED CD-CHILD DEVELOPMENT F-CAFETERIA  
 SF-SPECIAL FINANCING (FLEX) BB,X-BONDS D-DEVELOPER FEES SR-SPECIAL RESERVE CAPITAL  
 DF-DEFERRED MAINTENANCE SM-STATE MODERNIZATION

PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
112925	DISCOUNT SCHOOL SUPPLY	INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	222.57	CD
112692	DISCOVERY EDUCATION	LICENSE/INST MEDIA/LOTTERY	JOHN ADAMS MIDDLE SCHOOL	4,565.00	R
112850	DON JOHNSTON INC	ASSISTIVE TECHNOLOGY EQUIPMENT	SPECIAL ED SPECIAL PROJECTS	451.00	R
112651	DYNAVOX SYSTEMS LLC	BOARDMAKER SOFTWARE	WILL ROGERS ELEMENTARY SCHOOL	141.58	R
112760	EAI EDUCATION	INST SUP/MATH	JOHN ADAMS MIDDLE SCHOOL	180.33	R
112847	ENABLING DEVICES/TOYS FOR	ASSISTIVE TECHNOLOGY EQUIPMENT	SPECIAL ED SPECIAL PROJECTS	526.72	R
112964	EXECUTIVE ENVIRONMENTAL	MCKINLEY RM203 MOLD INSPECTION	FACILITY MAINTENANCE	222.46	R
112967	EXECUTIVE ENVIRONMENTAL	MALIBU HI MOLD STUDY	FACILITY MAINTENANCE	598.15	R
112769	FLOOR TECH AMERICA INC	MALIBU HI MUSIC RM WALLS	FACILITY MAINTENANCE	2,617.00	R
112713	FOLLETT LIBRARY BOOK CO	Textbooks/Core Novels	LINCOLN MIDDLE SCHOOL	1,020.24	R
112641	GALE SUPPLY CO	CUSTODIAL SUPPLIES	WEBSTER ELEMENTARY SCHOOL	1,447.88	R
112657	GALE SUPPLY CO	Custodial Supplies	FRANKLIN ELEMENTARY SCHOOL	1,930.45	U
112685	GALE SUPPLY CO	CUSTODIAL SUPPLIES	CHILD DEVELOPMENT CENTER	996.42	CD
112697	GALE SUPPLY CO	CUSTODIAL	CHILD DEVELOPMENT CENTER	803.97	CD
112780	GALE SUPPLY CO	CUSTODIAL	CHILD DEVELOPMENT CENTER	359.82	CD
112800	GALE SUPPLY CO	CUSTODIAL SUPPLIES	OLYMPIC CONTINUATION SCHOOL	84.51	U
112812	GALE SUPPLY CO	Custodial Supplies	CABRILLO ELEMENTARY SCHOOL	413.04	U
112943	GALE SUPPLY CO	CUSTODIAL	CHILD DEVELOPMENT CENTER	659.72	CD
112963	GALE SUPPLY CO	janitorial supplies	THEATER OPERATIONS&FACILITY PR	91.92	R
112156	GOLD COAST TOURS	OPEN ORDER/ASTROCAMP BUS/MAG	JOHN ADAMS MIDDLE SCHOOL	3,264.80	R
112694	GOLD COAST TOURS	OPEN ORDER/ASTROCAMP BUS/MAG	JOHN ADAMS MIDDLE SCHOOL	3,264.80	R
112695	GOLD COAST TOURS	OPEN ORDER/YOSEMITE BUSES/MAG	JOHN ADAMS MIDDLE SCHOOL	10,982.40	R
112778	GOODMAN, SCOTT	MILEAGE REIMBURSEMENT	SPECIAL EDUCATION REGULAR YEAR	240.00	R
112575	GUIDED DISCOVERIES	5TH GRADE FIELD TRIP	MCKINLEY ELEMENTARY SCHOOL	18,727.94	R
112661	HARNISCH CORP CRANE SERVICE	OPERATIONS EQUIP TRUCK RENTAL	GROUNDS MAINTENANCE	360.00	R
112656	HISONIC	Classroom amplifier	FRANKLIN ELEMENTARY SCHOOL	142.66	R
112717	HOME DEPOT- L.A.	OPEN ORDER/SCIENCE	CHILD DEVELOPMENT CENTER	50.00	CD
112718	HOME DEPOT- L.A.	OPEN ORDER/SCIENCE	CHILD DEVELOPMENT CENTER	50.00	CD
112940	HOME DEPOT- L.A.	OPEN ORDER/SUPPLIES	CHILD DEVELOPMENT CENTER	50.00	CD
112854	HOSSACK, SUSAN N.	ASSISTIVE TECHNOLOGY EQUIPMENT	SPECIAL ED SPECIAL PROJECTS	227.53	R
112947	IMED	HEADPHONES FOR ELL PROGRAM	STATE AND FEDERAL PROJECTS	1,145.79	R
112810	INTELLI-TECH	HP STUDENT NETBOOK	ADULT EDUCATION CENTER	910.36	R
112711	JW PEPPER OF LOS ANGELES	MUSIC/SAMO JAZZ	CURRICULUM AND IMC	500.00	R
112885	K TO THE 8TH POWER	SOFTWARE SUBSCRIPTION/EIZ	JOHN ADAMS MIDDLE SCHOOL	595.00	R
112677	KAMI ELECTRONICS INC	POWER AMPLIFIRE REPAIR	FACILITY MAINTENANCE	1,242.04	R
112828	KORADE & ASSOCIATE BUILDERS	WATER HEATER FOR NURSE'S AREA	JOHN ADAMS MIDDLE SCHOOL	974.00	BB
112830	KORADE & ASSOCIATE BUILDERS	DOOR HRDWRE & COATINGS	LINCOLN MIDDLE SCHOOL	1,383.00	BB
112702	LAKESHORE (PICK UP ONLY)	INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	300.00	CD
112727	LAKESHORE (PICK UP ONLY)	OPEN ORDER/INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	250.00	CD
112732	LAKESHORE (PICK UP ONLY)	OPEN ORDER/INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	250.00	CD
112733	LAKESHORE (PICK UP ONLY)	INSTRUCTIONAL MATERIALS	LINCOLN MIDDLE SCHOOL	244.69	R
112739	LAKESHORE (PICK UP ONLY)	OPEN ORDER/INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	100.00	CD
112750	LAKESHORE (PICK UP ONLY)	OPEN ORDER/INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	225.00	CD
112751	LAKESHORE (PICK UP ONLY)	OPEN ORDER/INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	225.00	CD
112781	LAKESHORE (PICK UP ONLY)	OPEN ORDER/INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	250.00	CD
112837	LAKESHORE (PICK UP ONLY)	INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	75.00	CD
112893	LAKESHORE (PICK UP ONLY)	OPEN ORDER/INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	50.00	CD
112904	LAKESHORE (PICK UP ONLY)	OPEN ORDER/INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	150.00	CD
112917	LAKESHORE (PICK UP ONLY)	OPEN ORDER/INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	200.00	CD
112926	LAKESHORE (PICK UP ONLY)	OPEN ORDER/INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	200.00	CD
112654	LAKESHORE CURRICULUM	FURNITURE FOR EDISON @ ROGERS	EDISON ELEMENTARY SCHOOL	2,425.48	BB

## PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF DECEMBER, 2010

U-GENERAL FUND,UNRESTRICTED R-GENERAL FUND,RESTRICTED A-ADULT ED CD-CHILD DEVELOPMENT F-CAFETERIA  
 SF-SPECIAL FINANCING (FLEX) BB,X-BONDS D-DEVELOPER FEES SR-SPECIAL RESERVE CAPITAL  
 DF-DEFERRED MAINTENANCE SM-STATE MODERNIZATION

PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
112774	LASH AND ASSOCIATES PUBLISHING	ASSISTIVE TECHNOLOGY TESTING	SPECIAL EDUCATION REGULAR YEAR	113.75	R
112758	MACMALL/PC MALL	OPEN ORDER/TECH SUPPLIES/PTSA	JOHN ADAMS MIDDLE SCHOOL	400.00	R
112935	MARTIN AUTOMOTIVE GROUP	Open order for repairs/parts	TRANSPORTATION	500.00	R
112728	MITTEL'S ART SUPPLY	OPEN ORDER/INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	75.00	CD
112831	NIEVES, MELISSA	REIMBURSEMENT CLASS SUPPLIES	STATE AND FEDERAL PROJECTS	54.81	R
112795	NORTHEAST FOUNDATION FOR	BOOKS	WILL ROGERS ELEMENTARY SCHOOL	111.46	R
112708	OFFICE MAX	SUPPLIES	MCKINLEY ELEMENTARY SCHOOL	2,000.00	R
112678	OLIVER WORLDCASS LABS INC	SmartBoard Bulbs	FRANKLIN ELEMENTARY SCHOOL	1,274.81	U
112741	ONE STOP PRINT SHOP	PRINTING	SANTA MONICA HIGH SCHOOL	768.25	R
112950	PCI EDUCATIONAL PUBLISHING	OPEN ORDER/INST SUP/IMMERSION	JOHN ADAMS MIDDLE SCHOOL	378.00	R
112783	PEARSON ED/ADDISON WESLEY PUB	Color Student Math Booklets	ROOSEVELT ELEMENTARY SCHOOL	2,310.09	R
112670	PIONEER CHEMICAL CO	CUSTODIAL SUPPLIES - 162548	WEBSTER ELEMENTARY SCHOOL	82.31	R
112793	PRIMARY CONCEPTS	SLP PROTOCOL, TESTING MATERIAL	SPECIAL EDUCATION REGULAR YEAR	71.73	R
112740	RALPHS MARKET	OPEN ORDER/COOKING	CHILD DEVELOPMENT CENTER	150.00	CD
112941	RALPHS MARKET	OPEN ORDER	CHILD DEVELOPMENT CENTER	50.00	CD
112660	RAYVERN LIGHTING	light bulbs	THEATER OPERATIONS&FACILITY PR	643.33	R
112777	READ NATURALLY	INSTRUCTIONAL MATERIAL READING	SPECIAL EDUCATION REGULAR YEAR	712.51	R
112706	RICOH U.S.	MAINTENANCE	MCKINLEY ELEMENTARY SCHOOL	568.48	U
112852	SAMMONS PRESTON INC	OCCUPATIONAL THERAPY SUPPLIES	SPECIAL ED SPECIAL PROJECTS	110.11	R
112809	SANTA MONICA MIRROR	DISPLAY ADVERTISING	ADULT EDUCATION CENTER	104.26	A
112726	SANTA MONICA MUN BUS LINES	BUS PASSES AND TOKENS	STUDENT SERVICES	3,000.00	U
112848	SANTA MONICA POLICE DEPT	SECURITY SUPPORT	SANTA MONICA HIGH SCHOOL	7,134.75	U
112860	SCHOLASTIC INC	READ 180	MCKINLEY ELEMENTARY SCHOOL	1,060.75	R
112663	SCHOLASTIC MAGAZINES	READ180 STUDENT LICENSES	JOHN MUIR ELEMENTARY SCHOOL	15,200.38	R
112721	SCHOLASTIC MAGAZINES	SUPPORT PLAN FOR READ180	JOHN MUIR ELEMENTARY SCHOOL	2,950.00	R
112888	SCHOLASTIC MAGAZINES	MAGAZINE SUB/SCIENCE MAGNET	JOHN ADAMS MIDDLE SCHOOL	314.00	U
112693	SCHOLASTIC SOFTWARE	MAINTENANCE PLAN/READ 180/EIA	JOHN ADAMS MIDDLE SCHOOL	2,950.00	R
112754	SCHOOL HEALTH CORPORATION	NURSE SUPPLIES	JOHN MUIR ELEMENTARY SCHOOL	109.14	U
112804	SCHOOL NURSE SUPPLY INC	nurse supplies	GRANT ELEMENTARY SCHOOL	212.96	R
112808	SEACOAST MEDICAL LLC	FLU VACCIN	HEALTH SERVICES	2,550.00	U
112962	SEHI COMPUTER PRODUCTS	toner/ink cartridges	THEATER OPERATIONS&FACILITY PR	422.40	R
112932	SIMPLEXGRINNELL	FIRE ALARM TEST DISTRICT WIDE	FACILITY MAINTENANCE	56,487.00	R
112742	SIR SPEEDY PRINTING #0245	PRINTING	SANTA MONICA HIGH SCHOOL	976.78	R
112928	SIR SPEEDY PRINTING #0245	PRINTING PRO DEV MATERIALS	STATE AND FEDERAL PROJECTS	878.00	R
112929	SIR SPEEDY PRINTING #0245	BUSINESS CARDS	STATE AND FEDERAL PROJECTS	28.54	R
112958	SIR SPEEDY PRINTING #0245	Business cards, TheOps staff	THEATER OPERATIONS&FACILITY PR	114.14	R
112701	SMART & FINAL	COOKING/SCIENCE	CHILD DEVELOPMENT CENTER	50.00	CD
112710	SMART & FINAL	REFRESHMENT FOR MTG	OLYMPIC CONTINUATION SCHOOL	200.00	U
112716	SMART & FINAL	OPEN ORDER/COOKING	CHILD DEVELOPMENT CENTER	50.00	CD
112719	SMART & FINAL	OPEN ORDER/COOKING	CHILD DEVELOPMENT CENTER	50.00	CD
112725	SMART & FINAL	OPEN ORDER/SUPPLIES	CHILD DEVELOPMENT CENTER	50.00	CD
112737	SMART & FINAL	OPEN ORDER/SUPPLIES	CHILD DEVELOPMENT CENTER	50.00	CD
112803	SMART & FINAL	REFRESHMENTS/ELAC/PTSA	JOHN ADAMS MIDDLE SCHOOL	300.00	R
112887	SMART & FINAL	OPEN ORDER/REFRESH/SAT SCHOLAR	JOHN ADAMS MIDDLE SCHOOL	200.00	R
112990	SMART SOURCE OF CALIFORNIA LLC	PRINTING	SANTA MONICA HIGH SCHOOL	826.42	U
112911	SO CAL TRACTOR SALES	OPEN ORDER OPERATIONS VEHICLES	GROUNDS MAINTENANCE	500.00	R
112922	SO CALIFORNIA AIR CONDITIONING	MAINT HVAC SUPPLIES	FACILITY MAINTENANCE	1,000.00	R
112650	STAPLES INC & SUBSIDIARIES INC	OFFICE SUPPLIES	EDISON ELEMENTARY SCHOOL	60.00	U
112714	STAPLES INC & SUBSIDIARIES INC	COPY PAPER	SMASH SCHOOL	329.14	U
112811	STAPLES INC & SUBSIDIARIES INC	OFFICE SUPPLIES	WILL ROGERS ELEMENTARY SCHOOL	1,000.00	R
112735	STAPLES/P-U/SANTA MONICA/WILSH	OFFICE SUPPLIES	EDISON ELEMENTARY SCHOOL	38.07	U

## PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF DECEMBER, 2010

U-GENERAL FUND,UNRESTRICTED R-GENERAL FUND,RESTRICTED A-ADULT ED CD-CHILD DEVELOPMENT F-CAFETERIA  
 SF-SPECIAL FINANCING (FLEX) BB,X-BONDS D-DEVELOPER FEES SR-SPECIAL RESERVE CAPITAL  
 DF-DEFERRED MAINTENANCE SM-STATE MODERNIZATION

PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
112787	STAPLES/P-U/SANTA MONICA/WILSH	OPEN ORDER/OFFICE SUPPLIES	CHILD DEVELOPMENT CENTER	75.00	CD
112107	STAPLES/P-U/VENICE/LINCOLN BL	OPEN ORDER/SUPPLIES	PINE-CHILD DEVELOPMENT CENTER	1,500.00	CD
112698	STAPLES/P-U/VENICE/LINCOLN BL	INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	50.00	CD
112724	STAPLES/P-U/VENICE/LINCOLN BL	OPEN ORDER/OFFICE SUPPLIES	CHILD DEVELOPMENT CENTER	25.00	CD
112729	STAPLES/P-U/VENICE/LINCOLN BL	OPEN ORDER/INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	150.00	CD
112731	STAPLES/P-U/VENICE/LINCOLN BL	OPEN ORDER/ SUPPLIES	CHILD DEVELOPMENT CENTER	75.00	CD
112736	STAPLES/P-U/VENICE/LINCOLN BL	CLASSROOM SUPPLIES	OLYMPIC CONTINUATION SCHOOL	133.05	R
112749	STAPLES/P-U/VENICE/LINCOLN BL	OPEN ORDER/SUPPLIES	CHILD DEVELOPMENT CENTER	50.00	CD
112762	STAPLES/P-U/VENICE/LINCOLN BL	OPEN ORDER/SUPPLIES	CHILD DEVELOPMENT CENTER	25.00	CD
112886	STAPLES/P-U/VENICE/LINCOLN BL	OPEN ORDER/INST SUP/LANG ARTS	JOHN ADAMS MIDDLE SCHOOL	100.00	U
112918	STAPLES/P-U/VENICE/LINCOLN BL	OPEN ORDER/OFFICE SUPPLIES	CHILD DEVELOPMENT CENTER	50.00	CD
112919	STAPLES/P-U/VENICE/LINCOLN BL	OPEN ORDER/OFFICE SUPPLIES	CHILD DEVELOPMENT CENTER	50.00	CD
112951	STAPLES/P-U/VENICE/LINCOLN BL	OPEN ORDER/SUP/SPECIAL ED	JOHN ADAMS MIDDLE SCHOOL	200.00	R
112766	STAPLES/P-U/WLA/CUST#240174490	OPEN ORDER/SUPPLIES	CHILD DEVELOPMENT CENTER	75.00	CD
112666	STOVER SEED CO	OPERATIONS GROUNDS SUPPLIES	GROUNDS MAINTENANCE	183.47	R
112902	STOVER SEED CO	OPERATIONS GROUNDS SUPPLIES	GROUNDS MAINTENANCE	1,042.63	R
112872	STRESS LESS ENVIRONMENTAL LLC	TRASPOTATION CLARIFIER WASTE	FACILITY MAINTENANCE	500.00	U
112838	TARGET	INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	150.00	CD
112665	TARGET SPECIALTY PRODUCTS	OPERATIONS GROUNDS SUPPLIES	GROUNDS MAINTENANCE	351.16	R
112763	TARGET STORES	OPEN ORDER/COOKING	CHILD DEVELOPMENT CENTER	50.00	CD
112789	TARGET STORES	OPEN ORDER/INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	200.00	CD
112836	TARGET STORES	OPEN ORDER/INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	75.00	CD
112896	TARGET STORES	OPEN ORDER/INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	175.00	CD
112916	TARGET STORES	OPEN ORDER/INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	150.00	CD
112761	TEACHER'S DISCOVERY	INST SUP/IMMERSION	JOHN ADAMS MIDDLE SCHOOL	168.38	R
112853	THERAPE SHOPPE INC	OCCUPATIONAL THERAPY SUPPLIES	SPECIAL ED SPECIAL PROJECTS	205.64	R
112864	THERAPE SHOPPE INC	OCCUPATIONAL THERAPY SUPPLIES	SPECIAL ED SPECIAL PROJECTS	65.39	R
112707	TOSHIBA	CLASSROOM PRINTER SUPPLIES	MCKINLEY ELEMENTARY SCHOOL	1,000.00	R
112747	TOYS R US	OPEN ORDER/INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	50.00	CD
112704	TRADENET ENTERPRISE INC	MARQUEE	MCKINLEY ELEMENTARY SCHOOL	7,393.61	R
112817	TRADENET ENTERPRISE INC	Electronic Marquee	FRANKLIN ELEMENTARY SCHOOL	15,814.20	R
112859	TRADENET ENTERPRISE INC	LED MARQUEE	LINCOLN MIDDLE SCHOOL	15,821.92	R
112991	TRADENET ENTERPRISE INC	LED MARQUEE	CABRILLO ELEMENTARY SCHOOL	16,320.24	R
112794	TUFF SHED	SAMOHI SOCCER TEAM SHED	SANTA MONICA HIGH SCHOOL	2,373.96	R
112676	U S BANK N.A.	EQUIP RENTAL GRANT GAS REPAIR	FACILITY MAINTENANCE	182.41	R
112899	UNITED LABORATORIES	CUSTODIAL SUPPLIES	FACILITY OPERATIONS	518.19	U
112890	VANGUARD FLOORING INC	SAMOHI RM E100 FLOOR	FACILITY MAINTENANCE	3,968.20	R
112652	VERNIER SOFTWARE & TECHNOLOGY	EETT ORDER	STATE AND FEDERAL PROJECTS	663.92	R
112514	VIRCO MFG CORP	DOUBLE DESKS	MCKINLEY ELEMENTARY SCHOOL	2,201.37	R
112715	VONS MARKET-SANTA MONICA	OPEN ORDER/COOKING & SCIENCE	CHILD DEVELOPMENT CENTER	75.00	CD
112723	VONS MARKET-SANTA MONICA	OPEN ORDER/COOKING	CHILD DEVELOPMENT CENTER	100.00	CD
112771	VONS MARKET-SANTA MONICA	OPEN ORDER/COOKING & SCIENCE	CHILD DEVELOPMENT CENTER	100.00	CD
112782	VONS MARKET-SANTA MONICA	OPEN ORDER/COOKING	CHILD DEVELOPMENT CENTER	50.00	CD
112841	VONS MARKET-SANTA MONICA	OPEN ORDER/COOKING & SCIENCE	CHILD DEVELOPMENT CENTER	50.00	CD
112842	VONS MARKET-SANTA MONICA	OPEN ORDER/COOKING	CHILD DEVELOPMENT CENTER	50.00	CD
112938	VONS MARKET-SANTA MONICA	OPEN ORDER/COOKING & SCIENCE	CHILD DEVELOPMENT CENTER	150.00	CD
112939	VONS MARKET-SANTA MONICA	OPEN ORDER/COOKING & SCIENCE	CHILD DEVELOPMENT CENTER	150.00	CD
112744	VONS STORE #2262	open po for Vons	CURRICULUM AND IMC	100.00	R
112788	VONS STORE #2262	OPEN ORDER/COOKING AND SCIENCE	CHILD DEVELOPMENT CENTER	75.00	CD
112790	VONS STORE #2262	OPEN ORDER/COOKING & SCIENCE	CHILD DEVELOPMENT CENTER	225.00	CD
112819	WALKER MOTOR CO.	Open Order for repair parts	TRANSPORTATION	1,000.00	R

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT

PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF DECEMBER, 2010

U-GENERAL FUND,UNRESTRICTED R-GENERAL FUND,RESTRICTED A-ADULT ED CD-CHILD DEVELOPMENT F-CAFETERIA  
 SF-SPECIAL FINANCING (FLEX) BB,X-BONDS D-DEVELOPER FEES SR-SPECIAL RESERVE CAPITAL  
 DF-DEFERRED MAINTENANCE SM-STATE MODERNIZATION

PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
112873	WARREN DISTRIBUTING INC.	MAINT VEHICLE REPAIR	FACILITY MAINTENANCE	1,000.00	R
112909	WARREN DISTRIBUTING INC.	OPERATIONS VEHICLES REPAIR	GROUNDS MAINTENANCE	500.00	R
112880	WESTED	ADMIN. RESOURCE MATERIALS	STATE AND FEDERAL PROJECTS	35.18	R
112907	WESTERN FENCE & SUPPLY CO	ROGERS PRIVACY SCREEN	FACILITY MAINTENANCE	1,640.00	R
112869	WESTERN PSYCHOLOGICAL	OCCUPATIONAL THERAPY PROTOCOLS	SPECIAL ED SPECIAL PROJECTS	50.72	R
112801	WILSON LANGUAGE TRAINING	CLASSROOM RESOURCE MATERIALS	STATE AND FEDERAL PROJECTS	1,208.32	R
112659	WISHART, WILLIAM	cable, VGA splitter	THEATER OPERATIONS&FACILITY PR	64.72	R
			** NEW PURCHASE ORDERS	316,339.68	
<u>** FACILITY IMPROVEMENTS: BONDS/STATE MODERNIZATON/NEW CONSTRUCTION/DEVELOPER FEES **</u>					
112814	SIR SPEEDY PRINTING #0245	OPEN PO FOR PRINTING & COPYING	BUSINESS SERVICES	5,000.00	BB
			** FACILITY IMPROVEMENTS: BONDS/STATE MODERNIZATON/NEW CONSTRUCTION/DEVELOPER FEES	5,000.00	

## PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF DECEMBER, 2010

U-GENERAL FUND,UNRESTRICTED R-GENERAL FUND,RESTRICTED A-ADULT ED CD-CHILD DEVELOPMENT F-CAFETERIA  
 SF-SPECIAL FINANCING (FLEX) BB,X-BONDS D-DEVELOPER FEES SR-SPECIAL RESERVE CAPITAL  
 DF-DEFERRED MAINTENANCE SM-STATE MODERNIZATION

PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
*** NEW PURCHASE ORDERS ***					
112674	A 1	LAWMOWER	OPERATIONS GROUNDS SUPPLIES	478.51	R
112908	A A	EQUIPMENT RENTALS CO INC	OPEN ORDER OPERATIONS VEHICLES	1,000.00	R
112755	A.J	FISTES CORPORATION	ADAMS REHINGE 18 DOORS	4,270.00	R
112805	A.J	FISTES CORPORATION	PAINT WINDOWS ROGERS BLGS	2,820.00	R
112849	ABLENET		ASSISTIVE TECHNOLOGY EQUIPMENT	404.74	R
112792	ACADEMIC COMMUNICATION ASSN		SLP PROTOCOLS, TESTING MATERIAL	57.48	R
112673	ADVANCED BATTERY SYSTEMS		OPEN ORDER OPERATIONS VEHICLES	700.00	R
112827	ALL STAR GLASS		Open order for Glass repl.	1,000.00	R
112910	ALL STAR GLASS		OPEN ORDER OPERATIONS VEHICLES	500.00	R
112720	ALLAN'S AQUARIUM		OPEN ORDER/INSTRUCTIONAL	50.00	CD
112866	AMECI PIZZA & PASTA		FOOD FOR YOUNG COLLEGIANS	329.25	R
112757	APPLE COMPUTER CORP		COMPUTER FOR YEARBOOK/PTSA	2,608.04	R
112868	APPLE COMPUTER CORP		COMPUTER SUPPLIES	250.00	R
112638	ARSENAULT ASSOCIATES		Maint. Agreem. Fleet Soft./Tr.	1,853.71	R
112779	ASSISTYX LLC		ASSISTIVE TECHNOLOGY SUPPLIES	109.70	R
112667	ATLAS PEN & PENCIL COMPANY		STUDENT COUNCIL SUPPLIES	184.67	R
112686	B & H PHOTO		AV SUPPLIES	408.28	U
112879	BALLARD & TIGHE INC		EL INSTRUCTIONAL MATERIALS	3,795.61	R
112658	BELTMANN GROUP INCORPORATED		movers, donated chairs/tables	738.15	R
112933	BUSY BEE HARDWARE		Open order for Misc. Hardware	200.00	R
112820	BUYERS' TRAINING		BUYER'S TRAINING CD MANUAL	227.13	U
112946	CALIFORNIA DEPT OF EDUCATION		ELL RESOURCE MATERIALS	70.61	R
112642	CALIFORNIA MATH COUNCIL		STUDENT MATH FESTIVAL	2,755.00	R
112824	CALIFORNIA OFFICE SYSTEMS INC		COPIER PAPER	334.74	R
112675	CALIFORNIA PEST MANAGEMENT INC		OPERATIONS GROUNDS CONTRACT	825.00	R
112901	CALIFORNIA PEST MANAGEMENT INC		OPERATIONS GROUNDS PEST CONT	601.50	R
112776	CAROLINA BIOLOGICAL SUPPLY CO		CLASSROOM SUPPLIES	535.47	R
112953	CASTLEROCK ENVIRONMENTAL INC		EQUIPMENT RENTAL FOR EDISON	700.00	R
112668	CHAMPION CHEMICAL		CUSTODIAL SUPPLIES - 162548	151.10	R
112688	CITY OF SANTA MONICA		APPLICATION FEE/PLAN SUBMITTAL	1,671.18	BB
112689	CITY OF SANTA MONICA		APPLICATION FEE/PLAN SUBMITTAL	1,348.54	BB
112687	COALINGA MOTORS INC.		1 NEW VANS FOR ATHLETIC USE	20,963.96	R
112821	COMPLETE BUSINESS SYSTEMS		OFFICE SUPPLIES	2,743.27	U
112743	COPYLAND INC		PRINTING	718.86	R
112870	CPI/CRISIS PREVENTION INST INC		CPI MEMBERSHIP: BOEWE	100.00	R
112994	CULVER NEWLIN		CAFETERIA TABLE REPAIR	507.60	R
112734	CURRICULUM ASSOC INC		INSTRUCTIONAL MATERIALS	80.09	R
112867	CYBERGUYS COMPUTER ACCESSORIES		COMPUTER SUPPLIES	183.02	R
112914	DANIELS TIRE SERVICE		OPEN ORDER OPERATIONS VEHICLES	1,000.00	R
112691	DIGITAL NETWORKS GROUP INC.		REMOVE & RE-INSTALL SMART BRDS	2,530.55	BB
112672	DISCOUNT SCHOOL SUPPLY		INSTRUCTIONAL ITEMS	290.68	CD
112699	DISCOUNT SCHOOL SUPPLY		INSTRUCTIONAL	211.14	CD
112768	DISCOUNT SCHOOL SUPPLY		INSTRUCTIONAL	130.55	CD
112770	DISCOUNT SCHOOL SUPPLY		INSTRUCTIONAL	158.95	CD
112772	DISCOUNT SCHOOL SUPPLY		INSTRUCTIONAL	449.93	CD
112835	DISCOUNT SCHOOL SUPPLY		INSTRUCTIONAL	163.66	CD
112840	DISCOUNT SCHOOL SUPPLY		INSTRUCTIONAL	74.42	CD
112883	DISCOUNT SCHOOL SUPPLY		INSTRUCTIONAL	176.53	CD
112897	DISCOUNT SCHOOL SUPPLY		INSTRUCTIONAL	111.73	CD

## PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF DECEMBER, 2010

U-GENERAL FUND,UNRESTRICTED R-GENERAL FUND,RESTRICTED A-ADULT ED CD-CHILD DEVELOPMENT F-CAFETERIA  
 SF-SPECIAL FINANCING (FLEX) BB,X-BONDS D-DEVELOPER FEES SR-SPECIAL RESERVE CAPITAL  
 DF-DEFERRED MAINTENANCE SM-STATE MODERNIZATION

PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
112925	DISCOUNT SCHOOL SUPPLY	INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	222.57	CD
112692	DISCOVERY EDUCATION	LICENSE/INST MEDIA/LOTTERY	JOHN ADAMS MIDDLE SCHOOL	4,565.00	R
112850	DON JOHNSTON INC	ASSISTIVE TECHNOLOGY EQUIPMENT	SPECIAL ED SPECIAL PROJECTS	451.00	R
112651	DYNAVOX SYSTEMS LLC	BOARDMAKER SOFTWARE	WILL ROGERS ELEMENTARY SCHOOL	141.58	R
112760	EAI EDUCATION	INST SUP/MATH	JOHN ADAMS MIDDLE SCHOOL	180.33	R
112847	ENABLING DEVICES/TOYS FOR	ASSISTIVE TECHNOLOGY EQUIPMENT	SPECIAL ED SPECIAL PROJECTS	526.72	R
112964	EXECUTIVE ENVIRONMENTAL	MCKINLEY RM203 MOLD INSPECTION	FACILITY MAINTENANCE	222.46	R
112967	EXECUTIVE ENVIRONMENTAL	MALIBU HI MOLD STUDY	FACILITY MAINTENANCE	598.15	R
112769	FLOOR TECH AMERICA INC	MALIBU HI MUSIC RM WALLS	FACILITY MAINTENANCE	2,617.00	R
112713	FOLLETT LIBRARY BOOK CO	Textbooks/Core Novels	LINCOLN MIDDLE SCHOOL	1,020.24	R
112641	GALE SUPPLY CO	CUSTODIAL SUPPLIES	WEBSTER ELEMENTARY SCHOOL	1,447.88	R
112657	GALE SUPPLY CO	Custodial Supplies	FRANKLIN ELEMENTARY SCHOOL	1,930.45	U
112685	GALE SUPPLY CO	CUSTODIAL SUPPLIES	CHILD DEVELOPMENT CENTER	996.42	CD
112697	GALE SUPPLY CO	CUSTODIAL	CHILD DEVELOPMENT CENTER	803.97	CD
112780	GALE SUPPLY CO	CUSTODIAL	CHILD DEVELOPMENT CENTER	359.82	CD
112800	GALE SUPPLY CO	CUSTODIAL SUPPLIES	OLYMPIC CONTINUATION SCHOOL	84.51	U
112812	GALE SUPPLY CO	Custodial Supplies	CABRILLO ELEMENTARY SCHOOL	413.04	U
112943	GALE SUPPLY CO	CUSTODIAL	CHILD DEVELOPMENT CENTER	659.72	CD
112963	GALE SUPPLY CO	janitorial supplies	THEATER OPERATIONS&FACILITY PR	91.92	R
112156	GOLD COAST TOURS	OPEN ORDER/ASTROCAMP BUS/MAG	JOHN ADAMS MIDDLE SCHOOL	3,264.80	R
112694	GOLD COAST TOURS	OPEN ORDER/ASTROCAMP BUS/MAG	JOHN ADAMS MIDDLE SCHOOL	3,264.80	R
112695	GOLD COAST TOURS	OPEN ORDER/YOSEMITE BUSES/MAG	JOHN ADAMS MIDDLE SCHOOL	10,982.40	R
112778	GOODMAN, SCOTT	MILEAGE REIMBURSEMENT	SPECIAL EDUCATION REGULAR YEAR	240.00	R
112575	GUIDED DISCOVERIES	5TH GRADE FIELD TRIP	MCKINLEY ELEMENTARY SCHOOL	18,727.94	R
112661	HARNISCH CORP CRANE SERVICE	OPERATIONS EQUIP TRUCK RENTAL	GROUNDS MAINTENANCE	360.00	R
112656	HISONIC	Classroom amplifier	FRANKLIN ELEMENTARY SCHOOL	142.66	R
112717	HOME DEPOT- L.A.	OPEN ORDER/SCIENCE	CHILD DEVELOPMENT CENTER	50.00	CD
112718	HOME DEPOT- L.A.	OPEN ORDER/SCIENCE	CHILD DEVELOPMENT CENTER	50.00	CD
112940	HOME DEPOT- L.A.	OPEN ORDER/SUPPLIES	CHILD DEVELOPMENT CENTER	50.00	CD
112854	HOSSACK, SUSAN N.	ASSISTIVE TECHNOLOGY EQUIPMENT	SPECIAL ED SPECIAL PROJECTS	227.53	R
112947	IMED	HEADPHONES FOR ELL PROGRAM	STATE AND FEDERAL PROJECTS	1,145.79	R
112810	INTELLI-TECH	HP STUDENT NETBOOK	ADULT EDUCATION CENTER	910.36	R
112711	JW PEPPER OF LOS ANGELES	MUSIC/SAMO JAZZ	CURRICULUM AND IMC	500.00	R
112885	K TO THE 8TH POWER	SOFTWARE SUBSCRIPTION/EIZ	JOHN ADAMS MIDDLE SCHOOL	595.00	R
112677	KAMI ELECTRONICS INC	POWER AMPLIFIRE REPAIR	FACILITY MAINTENANCE	1,242.04	R
112828	KORADE & ASSOCIATE BUILDERS	WATER HEATER FOR NURSE'S AREA	JOHN ADAMS MIDDLE SCHOOL	974.00	BB
112830	KORADE & ASSOCIATE BUILDERS	DOOR HRDWRE & COATINGS	LINCOLN MIDDLE SCHOOL	1,383.00	BB
112702	LAKESHORE (PICK UP ONLY)	INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	300.00	CD
112727	LAKESHORE (PICK UP ONLY)	OPEN ORDER/INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	250.00	CD
112732	LAKESHORE (PICK UP ONLY)	OPEN ORDER/INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	250.00	CD
112733	LAKESHORE (PICK UP ONLY)	INSTRUCTIONAL MATERIALS	LINCOLN MIDDLE SCHOOL	244.69	R
112739	LAKESHORE (PICK UP ONLY)	OPEN ORDER/INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	100.00	CD
112750	LAKESHORE (PICK UP ONLY)	OPEN ORDER/INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	225.00	CD
112751	LAKESHORE (PICK UP ONLY)	OPEN ORDER/INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	225.00	CD
112781	LAKESHORE (PICK UP ONLY)	OPEN ORDER/INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	250.00	CD
112837	LAKESHORE (PICK UP ONLY)	INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	75.00	CD
112893	LAKESHORE (PICK UP ONLY)	OPEN ORDER/INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	50.00	CD
112904	LAKESHORE (PICK UP ONLY)	OPEN ORDER/INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	150.00	CD
112917	LAKESHORE (PICK UP ONLY)	OPEN ORDER/INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	200.00	CD
112926	LAKESHORE (PICK UP ONLY)	OPEN ORDER/INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	200.00	CD
112654	LAKESHORE CURRICULUM	FURNITURE FOR EDISON @ ROGERS	EDISON ELEMENTARY SCHOOL	2,425.48	BB

## PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF DECEMBER, 2010

U-GENERAL FUND,UNRESTRICTED R-GENERAL FUND,RESTRICTED A-ADULT ED CD-CHILD DEVELOPMENT F-CAFETERIA  
 SF-SPECIAL FINANCING (FLEX) BB,X-BONDS D-DEVELOPER FEES SR-SPECIAL RESERVE CAPITAL  
 DF-DEFERRED MAINTENANCE SM-STATE MODERNIZATION

PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
112774	LASH AND ASSOCIATES PUBLISHING	ASSISTIVE TECHNOLOGY TESTING	SPECIAL EDUCATION REGULAR YEAR	113.75	R
112758	MACMALL/PC MALL	OPEN ORDER/TECH SUPPLIES/PTSA	JOHN ADAMS MIDDLE SCHOOL	400.00	R
112935	MARTIN AUTOMOTIVE GROUP	Open order for repairs/parts	TRANSPORTATION	500.00	R
112728	MITTEL'S ART SUPPLY	OPEN ORDER/INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	75.00	CD
112831	NIEVES, MELISSA	REIMBURSEMENT CLASS SUPPLIES	STATE AND FEDERAL PROJECTS	54.81	R
112795	NORTHEAST FOUNDATION FOR	BOOKS	WILL ROGERS ELEMENTARY SCHOOL	111.46	R
112708	OFFICE MAX	SUPPLIES	MCKINLEY ELEMENTARY SCHOOL	2,000.00	R
112678	OLIVER WORLDCASS LABS INC	SmartBoard Bulbs	FRANKLIN ELEMENTARY SCHOOL	1,274.81	U
112741	ONE STOP PRINT SHOP	PRINTING	SANTA MONICA HIGH SCHOOL	768.25	R
112950	PCI EDUCATIONAL PUBLISHING	OPEN ORDER/INST SUP/IMMERSION	JOHN ADAMS MIDDLE SCHOOL	378.00	R
112783	PEARSON ED/ADDISON WESLEY PUB	Color Student Math Booklets	ROOSEVELT ELEMENTARY SCHOOL	2,310.09	R
112670	PIONEER CHEMICAL CO	CUSTODIAL SUPPLIES - 162548	WEBSTER ELEMENTARY SCHOOL	82.31	R
112793	PRIMARY CONCEPTS	SLP PROTOCOL, TESTING MATERIAL	SPECIAL EDUCATION REGULAR YEAR	71.73	R
112740	RALPHS MARKET	OPEN ORDER/COOKING	CHILD DEVELOPMENT CENTER	150.00	CD
112941	RALPHS MARKET	OPEN ORDER	CHILD DEVELOPMENT CENTER	50.00	CD
112660	RAYVERN LIGHTING	light bulbs	THEATER OPERATIONS&FACILITY PR	643.33	R
112777	READ NATURALLY	INSTRUCTIONAL MATERIAL READING	SPECIAL EDUCATION REGULAR YEAR	712.51	R
112706	RICOH U.S.	MAINTENANCE	MCKINLEY ELEMENTARY SCHOOL	568.48	U
112852	SAMMONS PRESTON INC	OCCUPATIONAL THERAPY SUPPLIES	SPECIAL ED SPECIAL PROJECTS	110.11	R
112809	SANTA MONICA MIRROR	DISPLAY ADVERTISING	ADULT EDUCATION CENTER	104.26	A
112726	SANTA MONICA MUN BUS LINES	BUS PASSES AND TOKENS	STUDENT SERVICES	3,000.00	U
112848	SANTA MONICA POLICE DEPT	SECURITY SUPPORT	SANTA MONICA HIGH SCHOOL	7,134.75	U
112860	SCHOLASTIC INC	READ 180	MCKINLEY ELEMENTARY SCHOOL	1,060.75	R
112663	SCHOLASTIC MAGAZINES	READ180 STUDENT LICENSES	JOHN MUIR ELEMENTARY SCHOOL	15,200.38	R
112721	SCHOLASTIC MAGAZINES	SUPPORT PLAN FOR READ180	JOHN MUIR ELEMENTARY SCHOOL	2,950.00	R
112888	SCHOLASTIC MAGAZINES	MAGAZINE SUB/SCIENCE MAGNET	JOHN ADAMS MIDDLE SCHOOL	314.00	U
112693	SCHOLASTIC SOFTWARE	MAINTENANCE PLAN/READ 180/EIA	JOHN ADAMS MIDDLE SCHOOL	2,950.00	R
112754	SCHOOL HEALTH CORPORATION	NURSE SUPPLIES	JOHN MUIR ELEMENTARY SCHOOL	109.14	U
112804	SCHOOL NURSE SUPPLY INC	nurse supplies	GRANT ELEMENTARY SCHOOL	212.96	R
112808	SEACOAST MEDICAL LLC	FLU VACCIN	HEALTH SERVICES	2,550.00	U
112962	SEHI COMPUTER PRODUCTS	toner/ink cartridges	THEATER OPERATIONS&FACILITY PR	422.40	R
112932	SIMPLEXGRINNELL	FIRE ALARM TEST DISTRICT WIDE	FACILITY MAINTENANCE	56,487.00	R
112742	SIR SPEEDY PRINTING #0245	PRINTING	SANTA MONICA HIGH SCHOOL	976.78	R
112928	SIR SPEEDY PRINTING #0245	PRINTING PRO DEV MATERIALS	STATE AND FEDERAL PROJECTS	878.00	R
112929	SIR SPEEDY PRINTING #0245	BUSINESS CARDS	STATE AND FEDERAL PROJECTS	28.54	R
112958	SIR SPEEDY PRINTING #0245	Business cards, TheOps staff	THEATER OPERATIONS&FACILITY PR	114.14	R
112701	SMART & FINAL	COOKING/SCIENCE	CHILD DEVELOPMENT CENTER	50.00	CD
112710	SMART & FINAL	REFRESHMENT FOR MTG	OLYMPIC CONTINUATION SCHOOL	200.00	U
112716	SMART & FINAL	OPEN ORDER/COOKING	CHILD DEVELOPMENT CENTER	50.00	CD
112719	SMART & FINAL	OPEN ORDER/COOKING	CHILD DEVELOPMENT CENTER	50.00	CD
112725	SMART & FINAL	OPEN ORDER/SUPPLIES	CHILD DEVELOPMENT CENTER	50.00	CD
112737	SMART & FINAL	OPEN ORDER/SUPPLIES	CHILD DEVELOPMENT CENTER	50.00	CD
112803	SMART & FINAL	REFRESHMENTS/ELAC/PTSA	JOHN ADAMS MIDDLE SCHOOL	300.00	R
112887	SMART & FINAL	OPEN ORDER/REFRESH/SAT SCHOLAR	JOHN ADAMS MIDDLE SCHOOL	200.00	R
112990	SMART SOURCE OF CALIFORNIA LLC	PRINTING	SANTA MONICA HIGH SCHOOL	826.42	U
112911	SO CAL TRACTOR SALES	OPEN ORDER OPERATIONS VEHICLES	GROUNDS MAINTENANCE	500.00	R
112922	SO CALIFORNIA AIR CONDITIONING	MAINT HVAC SUPPLIES	FACILITY MAINTENANCE	1,000.00	R
112650	STAPLES INC & SUBSIDIARIES INC	OFFICE SUPPLIES	EDISON ELEMENTARY SCHOOL	60.00	U
112714	STAPLES INC & SUBSIDIARIES INC	COPY PAPER	SMASH SCHOOL	329.14	U
112811	STAPLES INC & SUBSIDIARIES INC	OFFICE SUPPLIES	WILL ROGERS ELEMENTARY SCHOOL	1,000.00	R
112735	STAPLES/P-U/SANTA MONICA/WILSH	OFFICE SUPPLIES	EDISON ELEMENTARY SCHOOL	38.07	U

## PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF DECEMBER, 2010

U-GENERAL FUND,UNRESTRICTED R-GENERAL FUND,RESTRICTED A-ADULT ED CD-CHILD DEVELOPMENT F-CAFETERIA  
 SF-SPECIAL FINANCING (FLEX) BB,X-BONDS D-DEVELOPER FEES SR-SPECIAL RESERVE CAPITAL  
 DF-DEFERRED MAINTENANCE SM-STATE MODERNIZATION

PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
112787	STAPLES/P-U/SANTA MONICA/WILSH	OPEN ORDER/OFFICE SUPPLIES	CHILD DEVELOPMENT CENTER	75.00	CD
112107	STAPLES/P-U/VENICE/LINCOLN BL	OPEN ORDER/SUPPLIES	PINE-CHILD DEVELOPMENT CENTER	1,500.00	CD
112698	STAPLES/P-U/VENICE/LINCOLN BL	INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	50.00	CD
112724	STAPLES/P-U/VENICE/LINCOLN BL	OPEN ORDER/OFFICE SUPPLIES	CHILD DEVELOPMENT CENTER	25.00	CD
112729	STAPLES/P-U/VENICE/LINCOLN BL	OPEN ORDER/INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	150.00	CD
112731	STAPLES/P-U/VENICE/LINCOLN BL	OPEN ORDER/ SUPPLIES	CHILD DEVELOPMENT CENTER	75.00	CD
112736	STAPLES/P-U/VENICE/LINCOLN BL	CLASSROOM SUPPLIES	OLYMPIC CONTINUATION SCHOOL	133.05	R
112749	STAPLES/P-U/VENICE/LINCOLN BL	OPEN ORDER/SUPPLIES	CHILD DEVELOPMENT CENTER	50.00	CD
112762	STAPLES/P-U/VENICE/LINCOLN BL	OPEN ORDER/SUPPLIES	CHILD DEVELOPMENT CENTER	25.00	CD
112886	STAPLES/P-U/VENICE/LINCOLN BL	OPEN ORDER/INST SUP/LANG ARTS	JOHN ADAMS MIDDLE SCHOOL	100.00	U
112918	STAPLES/P-U/VENICE/LINCOLN BL	OPEN ORDER/OFFICE SUPPLIES	CHILD DEVELOPMENT CENTER	50.00	CD
112919	STAPLES/P-U/VENICE/LINCOLN BL	OPEN ORDER/OFFICE SUPPLIES	CHILD DEVELOPMENT CENTER	50.00	CD
112951	STAPLES/P-U/VENICE/LINCOLN BL	OPEN ORDER/SUP/SPECIAL ED	JOHN ADAMS MIDDLE SCHOOL	200.00	R
112766	STAPLES/P-U/WLA/CUST#240174490	OPEN ORDER/SUPPLIES	CHILD DEVELOPMENT CENTER	75.00	CD
112666	STOVER SEED CO	OPERATIONS GROUNDS SUPPLIES	GROUNDS MAINTENANCE	183.47	R
112902	STOVER SEED CO	OPERATIONS GROUNDS SUPPLIES	GROUNDS MAINTENANCE	1,042.63	R
112872	STRESS LESS ENVIRONMENTAL LLC	TRASPOTATION CLARIFIER WASTE	FACILITY MAINTENANCE	500.00	U
112838	TARGET	INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	150.00	CD
112665	TARGET SPECIALTY PRODUCTS	OPERATIONS GROUNDS SUPPLIES	GROUNDS MAINTENANCE	351.16	R
112763	TARGET STORES	OPEN ORDER/COOKING	CHILD DEVELOPMENT CENTER	50.00	CD
112789	TARGET STORES	OPEN ORDER/INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	200.00	CD
112836	TARGET STORES	OPEN ORDER/INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	75.00	CD
112896	TARGET STORES	OPEN ORDER/INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	175.00	CD
112916	TARGET STORES	OPEN ORDER/INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	150.00	CD
112761	TEACHER'S DISCOVERY	INST SUP/IMMERSION	JOHN ADAMS MIDDLE SCHOOL	168.38	R
112853	THERAPE SHOPPE INC	OCCUPATIONAL THERAPY SUPPLIES	SPECIAL ED SPECIAL PROJECTS	205.64	R
112864	THERAPE SHOPPE INC	OCCUPATIONAL THERAPY SUPPLIES	SPECIAL ED SPECIAL PROJECTS	65.39	R
112707	TOSHIBA	CLASSROOM PRINTER SUPPLIES	MCKINLEY ELEMENTARY SCHOOL	1,000.00	R
112747	TOYS R US	OPEN ORDER/INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	50.00	CD
112704	TRADENET ENTERPRISE INC	MARQUEE	MCKINLEY ELEMENTARY SCHOOL	7,393.61	R
112817	TRADENET ENTERPRISE INC	Electronic Marquee	FRANKLIN ELEMENTARY SCHOOL	15,814.20	R
112859	TRADENET ENTERPRISE INC	LED MARQUEE	LINCOLN MIDDLE SCHOOL	15,821.92	R
112991	TRADENET ENTERPRISE INC	LED MARQUEE	CABRILLO ELEMENTARY SCHOOL	16,320.24	R
112794	TUFF SHED	SAMOHI SOCCER TEAM SHED	SANTA MONICA HIGH SCHOOL	2,373.96	R
112676	U S BANK N.A.	EQUIP RENTAL GRANT GAS REPAIR	FACILITY MAINTENANCE	182.41	R
112899	UNITED LABORATORIES	CUSTODIAL SUPPLIES	FACILITY OPERATIONS	518.19	U
112890	VANGUARD FLOORING INC	SAMOHI RM E100 FLOOR	FACILITY MAINTENANCE	3,968.20	R
112652	VERNIER SOFTWARE & TECHNOLOGY	EETT ORDER	STATE AND FEDERAL PROJECTS	663.92	R
112514	VIRCO MFG CORP	DOUBLE DESKS	MCKINLEY ELEMENTARY SCHOOL	2,201.37	R
112715	VONS MARKET-SANTA MONICA	OPEN ORDER/COOKING & SCIENCE	CHILD DEVELOPMENT CENTER	75.00	CD
112723	VONS MARKET-SANTA MONICA	OPEN ORDER/COOKING	CHILD DEVELOPMENT CENTER	100.00	CD
112771	VONS MARKET-SANTA MONICA	OPEN ORDER/COOKING & SCIENCE	CHILD DEVELOPMENT CENTER	100.00	CD
112782	VONS MARKET-SANTA MONICA	OPEN ORDER/COOKING	CHILD DEVELOPMENT CENTER	50.00	CD
112841	VONS MARKET-SANTA MONICA	OPEN ORDER/COOKING & SCIENCE	CHILD DEVELOPMENT CENTER	50.00	CD
112842	VONS MARKET-SANTA MONICA	OPEN ORDER/COOKING	CHILD DEVELOPMENT CENTER	50.00	CD
112938	VONS MARKET-SANTA MONICA	OPEN ORDER/COOKING & SCIENCE	CHILD DEVELOPMENT CENTER	150.00	CD
112939	VONS MARKET-SANTA MONICA	OPEN ORDER/COOKING & SCIENCE	CHILD DEVELOPMENT CENTER	150.00	CD
112744	VONS STORE #2262	open po for Vons	CURRICULUM AND IMC	100.00	R
112788	VONS STORE #2262	OPEN ORDER/COOKING AND SCIENCE	CHILD DEVELOPMENT CENTER	75.00	CD
112790	VONS STORE #2262	OPEN ORDER/COOKING & SCIENCE	CHILD DEVELOPMENT CENTER	225.00	CD
112819	WALKER MOTOR CO.	Open Order for repair parts	TRANSPORTATION	1,000.00	R

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT

PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF DECEMBER, 2010

U-GENERAL FUND, UNRESTRICTED R-GENERAL FUND, RESTRICTED A-ADULT ED CD-CHILD DEVELOPMENT F-CAFETERIA  
 SF-SPECIAL FINANCING (FLEX) BB,X-BONDS D-DEVELOPER FEES SR-SPECIAL RESERVE CAPITAL  
 DF-DEFERRED MAINTENANCE SM-STATE MODERNIZATION

PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
112873	WARREN DISTRIBUTING INC.	MAINT VEHICLE REPAIR	FACILITY MAINTENANCE	1,000.00	R
112909	WARREN DISTRIBUTING INC.	OPERATIONS VEHICLES REPAIR	GROUNDS MAINTENANCE	500.00	R
112880	WESTED	ADMIN. RESOURCE MATERIALS	STATE AND FEDERAL PROJECTS	35.18	R
112907	WESTERN FENCE & SUPPLY CO	ROGERS PRIVACY SCREEN	FACILITY MAINTENANCE	1,640.00	R
112869	WESTERN PSYCHOLOGICAL	OCCUPATIONAL THERAPY PROTOCOLS	SPECIAL ED SPECIAL PROJECTS	50.72	R
112801	WILSON LANGUAGE TRAINING	CLASSROOM RESOURCE MATERIALS	STATE AND FEDERAL PROJECTS	1,208.32	R
112659	WISHART, WILLIAM	cable, VGA splitter	THEATER OPERATIONS&FACILITY PR	64.72	R
				** NEW PURCHASE ORDERS	316,339.68
<u>** FACILITY IMPROVEMENTS: BONDS/STATE MODERNIZATON/NEW CONSTRUCTION/DEVELOPER FEES **</u>					
112814	SIR SPEEDY PRINTING #0245	OPEN PO FOR PRINTING & COPYING	BUSINESS SERVICES	5,000.00	BB
				** FACILITY IMPROVEMENTS: BONDS/STATE MODERNIZATON/NEW CONSTRUCTION/DEVELOPER FEES	5,000.00

TO: BOARD OF EDUCATION  
FROM: TIM CUNEO / JANECE L. MAEZ / PAT HO  
RE: ACCEPTANCE OF GIFTS – 2010/2011

ACTION/CONSENT  
12/09/10

RECOMMENDATION NO. A.09

It is recommended that the Board of Education accept, with gratitude, checks and gifts totaling \$14,305.05 presented to the Santa Monica-Malibu Unified School District.

It is further recommended that the Fiscal/Business Services Office, in accordance with Educational Code §42602, be authorized to increase the 2010-2011 income and appropriations by \$14,305.05 as described on the attached listing.

This report details only gifts of cash or non-cash items. It includes all contributions made by individuals or companies and some of the contributions made by our PTA's. Contributions made by a PTA in the form of a commitment and then billed are reported in a different resource. A final report that compiles all gift, PTA and Equity Fund contributions is prepared and available annually.

COMMENT: The value of all non-cash gifts has been determined by the donors.

NOTE: The list of gifts is available on the District's website, [www.smmusd.org](http://www.smmusd.org).

MOTION MADE BY: Mr. Allen  
SECONDED BY: Dr. Escarce  
STUDENT ADVISORY VOTE: Aye  
AYES: All (7)  
NOES: None (0)

BOE Date: 12/09/10

Current Gifts and Donations 2010/2011

School/Site Account Number	Gift Amount	Equity Fund 15% Contrib.	In-kind Value	Donor	Purpose
<b>JAMS</b> 01-90120-0-00000-00000-8699-011-0000	\$ 42.50	\$ 7.50		The Ronald D. Waldron Trust	General Supplies and Materials
<b>Adult Education</b> 11-90120-0-00000-00000-8699-090-0000					
<b>Alternative (SMASH)</b> 01-90120-0-00000-00000-8699-009-0000					
<b>Cabrillo</b> 01-90120-0-00000-00000-8699-017-0000					
<b>CDS</b> 12-90120-0-00000-00000-8699-070-0000					
<b>Edison</b> 01-90120-0-00000-00000-8699-001-0000	\$ 5.59	\$ 0.98		Good Search	General Supplies and Materials
<b>Franklin</b> 01-90120-0-00000-00000-8699-002-0000					
<b>Grant</b> 01-90120-0-00000-00000-8699-003-0000					
<b>Lincoln</b> 01-90120-0-00000-00000-8699-012-0000					
<b>Malibu High School</b> 01-90120-0-00000-00000-8699-010-0000	\$ 2,000.00	\$ -		MHS Athletic Booster Club	Salary, Coach
<b>McKinley</b> 01-90120-0-00000-00000-8699-004-0000	\$ 3,990.00	\$ -		Various	General Supplies and Materials
<b>Muir</b> 01-90120-0-00000-00000-8699-005-0000	\$ 1,210.00 \$ 207.48	\$ - \$ -		Various Target	Field Trip Field Trip
<b>Olympic HS</b> 01-90120-0-00000-00000-8699-014-0000					
<b>Rogers</b> 01-90120-0-00000-00000-8699-006-0000	\$ 1,020.00 \$ 300.00	\$ - \$ -		Various Parents Heal The Bay	Field Trip Field Trip
<b>Roosevelt</b> 01-90120-0-00000-00000-8699-007-0000					

BOE Date: 12/09/10

Current Gifts and Donations 2010/2011

School/Site Account Number	Gift Amount	Equity Fund 15% Contrib.	In-kind Value	Donor	Purpose
<b>Samohi</b> 01-90120-0-00000-00000-8699-015-0000	\$ 850.00	\$ 150.00		Robert & Suzanne Boucher	General Supplies and Materials
<b>Barnum Hall</b> 01-91150-0-00000-00000-8699-015-0000					
<b>Pt. Dume Marine Science</b> 01-90120-0-00000-00000-8699-019-0000					
<b>Webster</b> 01-90120-0-00000-00000-8699-008-0000					
<b>Others:</b>					
<b>Superintendent's Office</b> 01-90120-0-00000-00000-8699-020-0000					
<b>Educational Services</b> 01-90120-0-00000-00000-8699-030-0000	\$ 4,521.00	\$ -		Various Music Parents	General Supplies and Materials
<b>Student &amp; Family Services</b> 01-90120-0-00000-00000-8699-040-0000					
<b>Special Education</b> 01-90120-0-00000-00000-8699-044-0000					
<b>Information Services</b> 01-90120-0-00000-0000-8699-054-0000					
<b>Food and Nutrition Services</b> 01-90120-0-00000-0000-8699-057-0000					
<b>District</b> 01-90120-0-00000-00000-8699-090-0000					
<b>TOTAL</b>	<b>\$ 14,146.57</b>	<b>\$ 158.48</b>	<b>\$ -</b>		

BOE Date: 12/09/10

Current Gifts and Donations 2010/2011

School/Site Account Number	Y-T-D Adjusted Gift Total	Current Gift Amount	Equity Fund 15% Contrib.	Cumulative Gift Amount	Y-T-D In-Kind Value	Current In-Kind Value	Cumulative In-Kind Value
<b>JAMS</b> 01-90120-0-00000-00000-8699-011-0000	\$ 23,548.34	\$ 42.50	\$ 7.50	\$ 23,598.34			\$ -
<b>Adult Education</b> 11-90120-0-00000-00000-8699-090-0000				\$ -			\$ -
<b>Alternative (SMASH)</b> 01-90120-0-00000-00000-8699-009-0000				\$ -			\$ -
<b>Cabrillo</b> 01-90120-0-00000-00000-8699-017-0000	\$ 4,688.54			\$ 4,688.54			\$ -
<b>CDS</b> 12-90120-0-00000-00000-8699-070-0000				\$ -	\$ 33,799.87		\$ 33,799.87
<b>Edison</b> 01-90120-0-00000-00000-8699-001-0000	\$ 1,406.24	\$ 5.59	\$ 0.98	\$ 1,412.81			\$ -
<b>Franklin</b> 01-90120-0-00000-00000-8699-002-0000	\$ 1,182.11			\$ 1,182.11			\$ -
<b>Grant</b> 01-90120-0-00000-00000-8699-003-0000				\$ -			\$ -
<b>Lincoln</b> 01-90120-0-00000-00000-8699-012-0000	\$ 413.18			\$ 413.18			\$ -
<b>Malibu High School</b> 01-90120-0-00000-00000-8699-010-0000 <i>Malibu Shark Fund - Resource #90141</i>	\$ 15,615.10	\$ 2,000.00	\$ -	\$ 17,615.10			\$ -
<b>McKinley</b> 01-90120-0-00000-00000-8699-004-0000	\$ 2,142.95	\$ 3,990.00	\$ -	\$ 6,132.95			\$ -
<b>Muir</b> 01-90120-0-00000-00000-8699-005-0000	\$ 6,644.97	\$ 1,417.48	\$ -	\$ 8,062.45			\$ -
<b>Olympic HS</b> 01-90120-0-00000-00000-8699-014-0000	\$ 575.00			\$ 575.00			\$ -
<b>Rogers</b> 01-90120-0-00000-00000-8699-006-0000	\$ 1,703.01	\$ 1,320.00	\$ -	\$ 3,023.01			\$ -
<b>Roosevelt</b> 01-90120-0-00000-00000-8699-007-0000				\$ -			\$ -
<b>Samohi</b> 01-90120-0-00000-00000-8699-015-0000	\$ 10,766.04	\$ 850.00	\$ 150.00	\$ 11,766.04			\$ -
<b>Pt. Dume Marine Science</b> 01-90120-0-00000-00000-8699-019-0000				\$ -			\$ -
<b>Webster</b> 01-90120-0-00000-00000-8699-008-0000				\$ -			\$ -

BOE Date: 12/09/10

Current Gifts and Donations 2010/2011

School/Site Account Number	Y-T-D Adjusted Gift Total	Current Gift Amount	Equity Fund 15% Contrib.	Cumulative Gift Amount	Y-T-D In-Kind Value	Current In-Kind Value	Cumulative In-Kind Value
<b>ALL OTHER LOCATIONS:</b>							
<b>Superintendent's Office</b> 01-90120-0-00000-00000-8699-020-0000				\$ -			\$ -
<b>Educational Services</b> 01-90120-0-00000-00000-8699-030-0000		\$ 4,521.00		\$ 4,521.00	\$ 7,039.50		\$ 7,039.50
<b>Student and Family Support Services</b> 01-90120-0-00000-00000-8699-041-0000				\$ -			\$ -
<b>Special Education</b> 01-90120-0-00000-00000-8699-044-0000				\$ -			\$ -
<b>Information Services</b> 01-90120-0-00000-00000-8699-054-0000				\$ -			\$ -
<b>District</b> 01-90120-00000-0-00000-8699-090-0000				\$ -			\$ -
<b>Food &amp; Nutrition Services</b> 01-90120-0-00000-00000-8699-070-0000				\$ -			\$ -
<b>TOTAL GIFTS</b>	<b>\$ 68,685.48</b>	<b>\$ 14,146.57</b>	<b>\$ 158.48</b>	<b>\$ 82,990.53</b>	<b>\$ 40,839.37</b>	<b>\$ -</b>	<b>\$ 40,839.37</b>
<b>Total Cash Gifts for District:</b>		<b>\$ 14,146.57</b>	<b>Total Equity Fund 15% Contribs. \$ 158.48</b>		<b>Total In-Kind Gifts:</b>	<b>\$ -</b>	

TO: BOARD OF EDUCATION

ACTION/CONSENT

12/09/10

FROM: TIM CUNEO / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: RESCIND REORGANIZATION OF THE PURCHASING DEPARTMENT AND ESTABLISH POSITION – SENIOR BUYER

RECOMMENDATION NO. A.10

It is recommended that the Board of Education rescind its approval of the reorganization of the Purchasing Department and establish a new position of Senior Buyer, as detailed below.

COMMENT: At the November 4, 2010, board meeting, the Board of Education approved the reorganization of the Purchasing Department and established the Senior Buyer position. This action was taken after staff analyzed the efficiency within the department (Item No. A.08).

As a result of continued analysis of the Purchasing Department, staff is requesting that the Board rescind its previous action. It has been determined that due to layoff rights of employees, the anticipated departmental efficiencies will not be realized, and no savings will be available.

Rescinding the action will allow the Purchasing Department to continue operating in its present configuration. No employee layoffs will proceed. Changes made to the Senior Buyer position will remain.

\*\*\*\*\*           \*\*\*\*\*           \*\*\*\*\*           \*\*\*\*\*           \*\*\*\*\*           \*\*\*\*\*

Public Comment:

- Ms. Cartee-McNeely addressed this item.

MOTION MADE BY: Mr. Allen  
 SECONDED BY: Dr. Escarce  
 STUDENT ADVISORY VOTE: Aye  
 AYES: All (7)  
 NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

12/09/10

FROM: TIM CUNEO / JANECE L. MAEZ / STUART A. SAM

RE: CONTRACT AMENDMENT #3 FOR EXTENDED INSPECTION SERVICES – LINCOLN MIDDLE SCHOOL – REPLACEMENT OF CLASSROOM BUILDING C, MODERNIZATION AND SITE IMPROVEMENTS – RELOCATABLES (PACKAGE 1A) – FIRE WATER MAIN PROJECT – THE IOR GROUP, INC – MEASURE BB

RECOMMENDATION NO. A.11

It is recommended that the Board of Education approve Contract Amendment #3 with The IOR Group, Inc. to provide Inspection Services for Lincoln Middle School - Replacement of Classroom Building C, Modernization and Site Improvements Project – Relocatables (Package 1A), in the amount not to exceed \$10,300, for a total contract amount of \$50,600.

Funding Information

Budgeted: Yes  
Fund: 82  
Source: State School Building Fund  
Account Number: 82-00000-0-00000-85000-5802-012-2600  
Description: Independent Contractor/Consultant

Comments: Division of the State Architect (DSA) Inspection Services are required by code to ensure that school facilities are built to the DSA approved plans and specifications. District staff requested a proposal from The IOR Group, Inc. to provide Inspection Services for the Lincoln Middle School -Relocatables Project – Fire Water Main Project, DSA Application No. 03-112987.

During construction of the Relocatables project, The City of Santa Monica determined that the fire water main should be revised to connect to the 12” main at Washington Street instead of to the 6” main at 14<sup>th</sup> Street as previously assumed. This scope of work is being bid as a separate project (Bid #10.28.BB-03-112987) and is being scheduled for construction during the winter break. Additional inspection services are required for this scope of work.

This Contract Amendment #3, for \$10,300, is for Inspection Services for the Lincoln Middle School - Replacement of Classroom Building C, Modernization and Site Improvements Project – Relocatables (Package 1A) – Fire Water Main Project. The revised contract total will be \$50,600.

ORIGINAL CONTRACT (Grant ES, A#03-112845)	\$20,000
Contract Amendment #1 (Lincoln MS, A#03-112987)	10,000
Contract Amendment #2 (Lincoln MS, A#03-112987 service extension)	10,300
<u>Contract Amendment #3 (Lincoln MS, A#03-112987 Fire Water Line)</u>	<u>10,300</u>
TOTAL CONTRACT AMOUNT	\$50,600

MOTION MADE BY: Mr. Allen  
SECONDED BY: Dr. Escarce  
STUDENT ADVISORY VOTE: Aye  
AYES: All (7)  
NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

12/09/10

FROM: TIM CUNEO / JANECE L. MAEZ / STUART A. SAM

RE: CONTRACT AMENDMENT #8 FOR ADDITIONAL GEOTECHNICAL OBSERVATION AND TESTING SERVICES – LINCOLN MIDDLE SCHOOL – REPLACEMENT OF CLASSROOM BUILDING C, MODERNIZATION AND SITE IMPROVEMENTS – RELOCATABLES (PACKAGE 1A) – FIRE WATER MAIN PROJECT – CONVERSE CONSULTANTS – MEASURE BB

RECOMMENDATION NO. A.12

It is recommended that the Board of Education approve Contract Amendment #8 with Converse Consultants to provide for Geotechnical Observation and Testing Services for Lincoln Middle School - Replacement of Classroom Building C, Modernization and Site Improvements – Relocatables (Package 1A) – Fire Water Main Project, in the amount of \$10,665, for a total contract amount of \$122,801.

Funding Information

Budgeted: Yes  
Fund: 82  
Source: Measure BB  
Account Number: 82-00000-0-00000-85000-5802-012-2600  
Description: Consultant Services

COMMENTS: The Board of Education previously approved Converse Consultants as one of the three (3) pre-qualified Geotechnical consultants on the cities of Santa Monica and Malibu. The firms are being assigned projects as the need arises and depending on their familiarity with and availability for the assignment. On 5/26/2010, the Board of Education approved Contract Amendment #6 with Converse Consultants to provide Geotechnical Observation and Testing Services for the Lincoln MS - Replacement of Classroom Building C, Modernization and Site Improvements – Relocatables (Package 1A) Project.

During construction of the Relocatables project, the City of Santa Monica determined that the fire water main should be revised to connect to the 12" main at Washington Street instead of to the 6" main at 14<sup>th</sup> Street as previously assumed. This scope of work is being bid as a separate project (Bid #10.28.BB-03-112987) and is being scheduled for construction during the winter break. Geotechnical observation services are required for this scope of work.

Contract Amendment #8, for \$10,665, is for Geotechnical Observation and Testing Services during grading activities for Lincoln Middle School - Replacement of Classroom Building C, Modernization and Site Improvements – Relocatables (Package 1A) – Fire Water Main Project. The revised contract total will be \$122,801.

*(Continued on next page)*

ORIGINAL CONTRACT – John Adams MS	\$ 26,950
ORIGINAL CONTRACT – Lincoln MS	28,250
CONTRACT AMENDMENT #1 (Adams testing)	8,545
CONTRACT AMENDMENT #2 (Additional Adams testing)	5,682
CONTRACT AMENDMENT #3 (Adams Field Investigation – parking lot)	2,930
CONTRACT AMENDMENT #4 (Adams Relos - geotech observ. & testing)	15,540
CONTRACT AMENDMENT #5 (Adams Green Fringe geotech observ testing)	11,040
CONTRACT AMENDMENT #6 (Lincoln Relos – geotech observ testing)	11,870
CONTRACT AMENDMENT #7 (Adams Green Fringe geotech observ testing sewer)	1,329
CONTRACT AMENDMENT #8 (Lincoln Relos Fire Water Main geotech observ)	10,665
<u>TOTAL:</u>	<u>\$122,801</u>

MOTION MADE BY: Mr. Allen  
 SECONDED BY: Dr. Escarce  
 STUDENT ADVISORY VOTE: Aye  
 AYES: All (7)  
 NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

12/09/10

FROM: TIM CUNEO / JANECE L. MAEZ / STUART A. SAM

RE: CONTRACT AMENDMENT #13 FOR INSPECTION SERVICES – JOHN ADAMS MIDDLE SCHOOL – REPLACEMENT OF CLASSROOM BUILDINGS E, F, & G, NEW ADMINISTRATION, MODERNIZATION AND SITE IMPROVEMENTS – IMPROVEMENTS AT PERIMETER OF ATHLETIC FIELDS (GREEN FRINGE) PROJECT – GATEWAY SCIENCE AND ENGINEERING – MEASURE BB

RECOMMENDATION NO. A.13

It is recommended that the Board of Education approve Contract Amendment #13 with Gateway Science and Engineering for Inspection Services for the John Adams Middle School - Replacement of Classroom Buildings E, F & G, New Administration, Modernization and Site Improvements - Site Improvements at Perimeter of Athletic Fields (Green Fringe) Project, in the amount of \$22,985 for a total contract amount of \$331,758.

Funding Information

Budgeted: Yes  
Fund: 82  
Source: State School Building Fund  
Account Number: 82-00000-0-00000-85000-5802-011-2600  
Description: Independent Contractor/Consultant

Comments: The Board of Education previously approved Gateway Science and Engineering (GSE) as one of two prequalified Inspection Services consultant at their June 26, 2008 meeting. Division of the State Architect (DSA) Inspection Services are required by code to ensure that school facilities are built to the DSA approved plans and specifications. District staff requested a proposal from GSE to provide Inspection Services for the John Adams MS Site Improvements at Perimeter of Athletic Fields (Green Fringe) Project, DSA Application No. 03-112630. The additional services are needed for inspection of work in place due to extended contract duration.

This Contract Amendment #13, for \$22,985, is for extension of Inspection Services for John Adams MS Site Improvements at Perimeter of Athletic Fields Project to align with the construction contract duration. The revised contract total will be \$331,758. This cost was anticipated in the budget.

In addition, Contract Amendment #'s 9-11 have been revised to Contract Amendment #'s 10-12.

*(Continued on next page)*

ORIGINAL CONTRACT	\$101,150
Contract Amendment #1 (Adams parking lot)	45,560
Contract Amendment #2 (time extension)	0
Contract Amendment #3 (Boys and Girls Club add'l work not in original scope)	30,000
Contract Amendment #4 (Adams parking lot additional scope)	13,000
Contract Amendment #5 (Webster FA)	73,552
Contract Amendment #6 (Olympic HS Landscape Improvements)	9,194
Contract Amendment #7 (Adams relocatables)	10,113
Contract Amendment #8 (Adams Green Fringe)	7,355
Contract Amendment #9 (time extension)	0
Contract Amendment #10 (Adams Green Fringe Add'l scope)	920
Contract Amendment #11 (Adams relocatables services extension)	4,138
Contract Amendment #12 (Adams Green Fringe services extension)	13,791
Contract Amendment #13 (Adams Green Fringe services extension)	22,985
<u>TOTAL CONTRACT AMOUNT</u>	<u>\$331,758</u>

MOTION MADE BY: Mr. Allen  
 SECONDED BY: Dr. Escarce  
 STUDENT ADVISORY VOTE: Aye  
 AYES: All (7)  
 NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

12/09/10

FROM: TIM CUNEO / JANECE L. MAEZ / STUART A. SAM

RE: CATEGORICAL EXEMPTION OF MALIBU MIDDLE AND HIGH SCHOOL FIRE ALARM PROJECT – MEASURE BB

RECOMMENDATION NO. A.14

It is recommended that the Santa Monica-Malibu Unified School District (“District”) Board of Education find that the Malibu Middle and High School Fire Alarm Project (“Project”) is exempt under the Class 1 and 4 Categorical Exemptions, approve the Project, and authorize staff to file a Notice of Exemption (“NOE”).

COMMENTS: As part of the Measure BB Bond, the District developed the Project to provide an automatic, addressable, fire alarm system protecting all of the Campus school buildings. The Project specifically consists of installing new fire alarm detection devices, audible and visible notification devices, control panels and related infrastructure, raceways, wires, and subpanels supporting the system. The fire alarm system components would be installed in and on existing school buildings and would be connected utilizing attached raceways and underground raceways between buildings.

Due to its limited scope, only minor above-ground changes would occur on the school building exteriors and all trenching to run the cable raceways will be between the buildings in the developed area of the Campus. Thus, this Project is exempt from the California Environmental Quality Act (“CEQA”) under the Class 1 and 4 Categorical Exemptions. (Cal. Code of Regs., Title 14, Chapter 3 [“CEQA Guidelines”], §§ 15301 and 15304.) The Class 1 Categorical Exemption is for a project that “consists of the operation, repair, maintenance, permitting, leasing, licensing, or minor alteration of existing public or private structures, facilities, mechanical equipment, or topographical features, involving negligible or no expansion of use beyond that existing at the time of the lead agency’s determination. The types of ‘existing facilities’ itemized below are not intended to be all-inclusive of the types of projects which might fall within Class 1. The key consideration is whether the project involves negligible or no expansion of an existing use. Examples include but are not limited to: [¶] (a) Interior or exterior alterations involving such things as interior partitions, plumbing, and electrical conveyances; [¶]...[¶] (f) Addition of safety or health protection devices for use during construction or in conjunction with existing structures, facilities, or mechanical equipment, or topographical features including navigational devices.” (*Id.* § 15301.)

This Project fits the Class 1 Categorical Exemption because it consists of the installation of small fire alarm components to the interior and exteriors of the existing public school buildings; the alarm components and its connections are akin to electrical conveyances, since power and alarm signal data are carried by wires in raceways; the fire alarms are health and safety protection devices that will be used in connection with the school’s buildings; and the addition of the fire alarm system will not, and cannot, expand the use of the school’s buildings or the Campus. Rather, the fire alarm system will simply protect the existing school buildings from fire.

The Class 4 Categorical Exemption is for a project that “consists of minor public or private alterations in the condition of land, water, and/or vegetation which do not involve the removal of healthy, mature, scenic trees except for forestry and agricultural purposes. Examples include but are not limited to [¶]...[¶] (f) Minor trenching and backfilling where the surface is restored.” (CEQA Guidelines, § 15304.) This Project fits the Class 4 Categorical Exemption because it is a public alteration of land that only involves minor trenching and excavation (within the developed portion of the Campus) to run cables and raceways for the fire alarm system, backfill of the trenches, and restoration of the surfaces. No healthy, mature, scenic trees are near the Project’s location as the nearby trees are only small, non-native, ornamentals.

Under the CEQA Guidelines, an NOE is filed with the Clerk of Los Angeles County after approval of the Project. Staff requests authorization to file an NOE should the Project be approved.

MOTION MADE BY: Mr. Allen  
SECONDED BY: Dr. Escarce  
STUDENT ADVISORY VOTE: Aye  
AYES: All (7)  
NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

12/09/10

FROM: TIM CUNEO / JANECE L. MAEZ / STUART A. SAM

RE: CATEGORICAL EXEMPTION OF MERRITT DRIVE AND BUSCH DRIVE  
WATER MAIN AND LOWER BUSCH PRESSURE REDUCING STATION AND  
AUTHORIZE FILING OF NOTICE OF EXEMPTION FOR MALIBU MIDDLE AND  
HIGH SCHOOL – MEASURE BB

RECOMMENDATION NO. A.15

It is recommended that the Board of Education find that the Merritt Drive and Busch Drive Water Main and Lower Busch Pressure Reduction Station Project (“Project”) is exempt under the Class 3 Categorical Exemption, approve the Project, and authorize staff to file a Notice of Exemption (“NOE”).

COMMENTS: In order to provide adequate water flow for fire suppression at the Malibu Middle and High School, the Los Angeles County Waterworks District No. 29’s (“Waterworks”) water system requires expansion. The Project consists of trenching to approximately five feet below the surface of certain portions of the rights of way of Merritt Drive and Busch Drive, installing approximately 1,200 feet of new water mains, and installing a pressure reducing station at the Waterworks’ Lower Busch Tank Site. All Project work will occur on the Waterworks’ properties.

On October 21, 2009, the Santa Monica-Malibu Unified School District (“District”) submitted to the Waterworks a Statement By Applicant for Water Service Agreeing to Install Certain Water Facilities Before Service for the Project. The District engaged Cannon to conduct the engineering and product construction plans and specifications for the Project acceptable to the Waterworks.

In order to proceed with the Project, the District is applying to the City of Malibu for a Coastal Development Permit exemption. The application requires submittal of proof of the Project’s environmental clearance.

Due to its limited scope, only a minor above-ground change would occur at the Waterworks’ Lower Busch Tank Site with the addition of a concrete pad-mounted 13 feet long by 10 feet wide by 4 feet tall pressure reducing station. The new water mains will be installed under the streets in the streets’ rights of way. Thus, this Project is exempt from the California Environmental Quality Act (“CEQA”) under the Class 3 Categorical Exemption. (Cal. Code of Regs., Title 14, Chapter 3 [“CEQA Guidelines”], § 15303.) The Class 3 Categorical Exemption is for a project that “consists of construction and location of limited numbers of new, small facilities or structures; installation of new equipment and facilities in small structures; and the conversion of existing small structures from one use to another where only minor modifications are made in the exterior of the structure. The numbers of structures described in this section are the maximum allowable on any one legal parcel. Examples of this exemption include but are not limited to [¶]...[¶] (d) Water main, sewage, electrical, gas, and other utility extensions, including street improvements, of reasonable length to serve such construction.” (*Ibid.*) This Project fits the Class 3 Categorical Exemption because it consists of the installation of a limited number of new water mains below the street surfaces, which will be restored and the construction of a small pressure reducing station at the Waterworks’ Lower Busch Tank site. The Project is not a utility extension,

but the exemption authorizes such which further supports that the Project fits within the exemption.

Under the CEQA Guidelines, an NOE is filed with the Clerk of Los Angeles County after approval of the Project. Staff requests authorization to file an NOE should the Project be approved.

MOTION MADE BY: Mr. Allen  
SECONDED BY: Dr. Escarce  
STUDENT ADVISORY VOTE: Aye  
AYES: All (7)  
NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

12/09/10

FROM: TIM CUNEO / JANECE L. MAEZ / STUART A. SAM

RE: CONTRACT AMENDMENT #13 FOR ENVIRONMENTAL TEST AND REPORTING SERVICES FOR THE SECONDARY CLASSROOM TECHNOLOGY PROJECT – JOHN ADAMS MS, LINCOLN MS, MALIBU HS, AND SANTA MONICA HS – ATC ASSOCIATES – MEASURE BB

RECOMMENDATION NO. A.16

It is recommended that the Board of Education approve ATC Associates Contract Amendment #13 to provide environmental consulting services to monitor the work of the construction of the Secondary Classroom Technology Project for compliance with state regulations including air monitoring and laboratory services. Contract Amendment #13 is \$12,100 for a total Contract amount of \$214,208.

Funding Information

Budgeted: Yes  
Fund: 21  
Source: State School Building Fund  
Account Number: 21-00003-0-85000-85000-5802-011-2600 \$3,025 (John Adams MS)  
Account Number: 21-00003-0-85000-85000-5802-012-2600 \$3,025 (Lincoln MS)  
Account Number: 21-00003-0-85000-85000-5802-010-2600 \$3,025 (Malibu HS)  
Account Number: 21-00003-0-85000-85000-5802-015-2600 \$3,025 (Santa Monica HS)  
Projects: Technology, Secondary Classroom Technology  
Description: Soft Costs, Environmental Tests, Hazardous Materials (1.2.C)

COMMENTS: For any project that will disturb materials that have been identified to contain hazardous materials (e.g. asbestos and lead paint), the work should be monitored by a third party firm hired by the District.

The monitoring will include verification of proper certification of workers, implementation of best practices, air testing, laboratory services and similar services required to insure the safety of the students and staff at the project site. The consultant shall also insure that all work, transportation and disposal of hazardous materials is done in compliance of state and federal regulations.

ATC Associates Contract Amendment #13 is to provide environmental consulting services to monitor the work of the construction of the Secondary Classroom Technology Project for 77 classrooms at four school sites for compliance with state regulations including air monitoring and laboratory services. Contract Amendment #13 is for an amount not to exceed \$12,100 and will be billed on an hourly basis.

*(Continued on next page)*

ORIGINAL CONTRACT AMOUNT :(Estimate)	\$	0
CONTRACT AMENDMENT #1 (8 Sites, Net Add to original estimate \$1,138)		101,138
CONTRACT AMENDMENT #2 (3 Sites)		42,647
CONTRACT AMENDMENT #3 (2508 & 2512 Virginia Ave, survey & specs)		7,010
CONTRACT AMENDMENT #4 (Webster Elem, FA project)		13,152
CONTRACT AMENDMENT #5 (Point Dume MSE, Gas/Heat project)		11,815
CONTRACT AMENDMENT #6 (2508 & 2512 Virginia, Monitoring)		4,012
CONTRACT AMENDMENT #7 (Grant ES, Entry Reconfiguration)		3,501
CONTRACT AMENDMENT #8 (Cabrillo ES, Fence & Gate)	<del>\$3,501</del>	2,714
CONTRACT AMENDMENT #9 (Olympic HS, Landscape)		1,535
CONTRACT AMENDMENT #10 (Rogers, Pre-school Relos)		5,284
CONTRACT AMENDMENT #11 (John Adams, New Constr. & Mod.)		4,990
CONTRACT AMENDMENT #12 (Lincoln, Mod & Classroom Bldg.)		4,310
<u>CONTRACT AMENDMENT #13 (Secondary Classroom Tech Proj.)</u>		<u>12,100</u>
TOTAL CONTRACT AMOUNT:		\$214,208

MOTION MADE BY: Mr. Allen  
 SECONDED BY: Dr. Escarce  
 STUDENT ADVISORY VOTE: Aye  
 AYES: All (7)  
 NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

12//09/10

FROM: TIM CUNEO / JANECE L. MAEZ / STUART A. SAM

RE: AWARD OF BID #10.27.BB-03-112999 – EDISON LANGUAGE ACADEMY  
RELOCATABLE PROJECT – LOWEST RESPONSIVE RESPONSIBLE BIDDER  
– MEASURE BB

RECOMMENDATION NO. A.17

It is recommended that the Board of Education award Bid #10.27.BB-03-112999, Edison Language Academy-Relocatable Project, to the lowest responsive responsible bidder, up to a not to exceed amount of \$300,000.

Funding Information

Budgeted: Yes  
Fund: 81  
Source: Building Fund  
Account Number: 81-00000-0-00000-85000-6200-001-2600  
Description: Construction Services  
DSA #: 03-112999

COMMENTS: The bidding opportunity for the Edison Language Academy Relocatable project was advertised in the Santa Monica Daily Press and The Daily Breeze on 11/9 & 11/16. Bid solicitations were emailed and fax blasted and published in The Bluebook of Construction and McGraw Hill Dodge Report. Direct invitations were solicited to multiple local and non-local contractors. Twenty-three (23) contractors attended the mandatory job walk held on November 18. Pre-Qualifications were received from eleven (11) contractors on November 23, 2010. The team is currently reviewing the pre-qualifications to send notifications to qualified bidders. Bid opening is scheduled for December 7.

To lessen impact to the school site and instruction, it is the intent to schedule the work for the winter break. Notice to Proceed will be issued to the lowest responsive responsible bidder so the project schedule is not impacted.

A board item will be presented at the January 13, 2010, board meeting ratifying the contract award to the lowest responsive responsible bidder.

MOTION MADE BY: Mr. Allen  
SECONDED BY: Dr. Escarce  
STUDENT ADVISORY VOTE: Aye  
AYES: All (7)  
NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

12/09/10

FROM: TIM CUNEO / JANECE L. MAEZ / STUART A. SAM

RE: AWARD OF BID #10.28.BB-03-112987 – LINCOLN MIDDLE SCHOOL  
RELOCATABLES PKG. 1A FIRE WATER MAIN PROJECT – LOWEST  
RESPONSIVE RESPONSIBLE BIDDER – MEASURE BB

RECOMMENDATION NO. A.18

It is recommended that the Board of Education award Bid #10.28.BB-03-112987, Lincoln Middle School – Relocatables Pkg. 1A Fire Water Main Project, to the lowest responsive responsible bidder, up to a not to exceed amount of \$250,000.

Funding Information

Budgeted: Yes  
Fund: 82  
Source: Building Fund  
Account Number: 82-00000-0-00000-85000-6200-012-2600  
Description: Construction Services  
DSA #: 03-112987

COMMENTS: The bidding opportunity for the Lincoln Middle School Relocatables Pkg. 1A Fire Water Main project was advertised in the Santa Monica Daily Press and The Daily Breeze on 11/10 & 11/17. Bid solicitations were emailed and fax blasted and published in The Bluebook of Construction and McGraw Hill Dodge Report. Direct invitations were solicited to multiple local and non-local contractors. Eleven (11) contractors attended the mandatory job walk held on November 19, 2010. Pre-Qualifications were received from eight (8) contractors on November 24, 2010. The team is currently reviewing the pre-qualifications to send notifications to qualified bidders. Bid opening is scheduled for December 8, 2010.

To least impact the school site and instruction, it is the intent to schedule the work for the winter break. Notice to Proceed will be issued to the lowest responsive responsible bidder so the project schedule is not impacted.

A board item will be presented at the January 13, 2011, board meeting ratifying the contract award to the lowest responsive responsible bidder.

MOTION MADE BY: Mr. Allen  
SECONDED BY: Dr. Escarce  
STUDENT ADVISORY VOTE: Aye  
AYES: All (7)  
NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

12/09/10

FROM: TIM CUNEO / JANECE L. MAEZ / STUART SAM

RE: AMENDMENT TO CONTRACT FOR BID # 10.17.BB-03-112998 – WILL ROGERS LEARNING COMMUNITY NEW ENTRY GATE AND MAIN OFFICE RECONFIGURATION PROJECT – FAST-TRACK CONSTRUCTION CORPORATION – MEASURE BB

RECOMMENDATION NO. A.19

It is recommended that the Board of Education authorize Change Order No. 3 Bid #10.17.BB-03-112998- Will Rogers Learning Community New Entry Gate and Main Office Reconfiguration Project, Fast-Track Construction Corporation for no cost change for a total contract amount of \$175,811.18.

Funding Information:

Budgeted: Yes  
Fund: 21  
Source: Building Fund  
Account Numbers: 21-00000-0-00000-85000-6200-006-2600  
Description: Construction Services  
DSA #: 03-112998

Description: Building Improvement

COMMENTS: At the June 18, 2010, meeting of the Board of Education, Bid #10.17.BB-03-112998 for DSA Application # 03-112998 for Will Rogers Learning Community New Entry Gate and Main Office Reconfiguration project was approved to Fast-Track Construction Corporation, in an amount, not to exceed, \$153,500.00.

At the September 1, 2010, meeting, the Board of Education approved Change Order No. 1 for an amount of \$8,203.66.

At the October 21, 2010, meeting, the Board of Education approved Change Order No. 2 for an amount of \$14,107.52.

Change Order No. 3 represents the work listed below:

Original Contract Amount:	\$153,500.00
Change Order No.1 (9/1/10 BOE)	\$ 8,203.66
Change Order No.2 (10/21/10 BOE)	\$ 14,107.52
<u>Change Order No.3</u>	<u>\$ 0.00</u>
Total Contract Amount:	\$175,811.18

Original Contract Duration	103 days
Change Order No.1 (9/1/10 BOE)	0 days
Change Order No.2 (10/21/10 BOE)	0 days
<u>Change Order No.3</u>	<u>90 days</u>
Total duration	193 days

(Continued on next page)

This Change Order No.3 is for \$0.00 and a 90-day contract extension on the Will Rogers Learning Community New Entry Gate and Main Office Reconfiguration project. The contract total will remain unchanged at \$175,811.18. The contract duration will be extended to 193 days to allow the contractor to complete scope items that were increased per Change Order No.2. To mitigate any impact to school site, this scope of work will now be scheduled over the winter break time requiring a non compensable contract time extension.

MOTION MADE BY: Mr. Allen  
SECONDED BY: Dr. Escarce  
STUDENT ADVISORY VOTE: Aye  
AYES: All (7)  
NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

12/09/10

FROM: TIM CUNEO / JANECE L. MAEZ / STUART A. SAM

RE: CONTRACT AMENDMENT #2 FOR INSPECTION SERVICES – EDISON LANGUAGE ACADEMY PROJECT – MODULAR CLASSROOM BUILDINGS – BPI INSPECTION SERVICE – MEASURE BB

RECOMMENDATION NO. A.20

It is recommended that the Board of Education approve Contract Amendment #2 with BPI Inspection Service for Inspection Services for Edison Language Academy Project, Modular Classroom Buildings, in the amount of \$9,600, for a total contract amount of \$28,200.

Funding Information

Budgeted: Yes  
Fund: 81  
Source: State School Building Fund  
Account Number: 81-00000-0-00000-85000-5802-001-2600  
Description: Independent Contractor/Consultant

Comments: Division of the State Architect (DSA) Inspection Services are required by code to ensure that school facilities are built to the DSA approved plans and specifications. District staff requested a proposal from BPI to provide Inspection Services for Modular Classroom Buildings, at the Edison Language Academy Project, DSA Application No. 03-113389.

This Contract Amendment #2, for \$9,600, is for Inspection Services for the Edison Language Academy Project, Modular Classroom Buildings. The revised contract total will be \$28,200, inclusive of relocatables and site adapt. This cost was anticipated in the budget.

ORIGINAL CONTRACT (Rogers, DSA A#03-112998)	\$16,000
Contract Amendment #1 (Rogers Relo's, ELA, DSA A#03-113389)	2,600
<u>Contract Amendment #2 (ELA Relo's, DSA A#03-113389)</u>	<u>9,600</u>
TOTAL CONTRACT AMOUNT	\$28,200

MOTION MADE BY: Mr. Allen  
SECONDED BY: Dr. Escarce  
STUDENT ADVISORY VOTE: Aye  
AYES: All (7)  
NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

12/09/10

FROM: TIM CUNEO / JANECE L. MAEZ / STUART A. SAM

RE: CONTRACT AMENDMENT #5 FOR ADDITIONAL TESTING AND SPECIAL INSPECTION SERVICES – EDISON LANGUAGE ACADEMY PROJECT – MODULAR CLASSROOM BUILDINGS – MTGL, INC. – MEASURE BB

RECOMMENDATION NO. A.21

It is recommended that the Board of Education approve Contract Amendment #5 with MTGL, Inc. for Additional Testing and Special Inspection Services at Edison Language Academy Project, Modular Classroom Buildings, in the amount of \$850 for a total contract amount of \$14,168.

Funding Information

Budgeted: Yes  
Fund: 81  
Source: State School Building Fund  
Account Number: 81-00000-0-00000-85000-5802-001-2600  
Description: Independent Contractor/Consultant

Comments: Division of the State Architect (DSA) Testing and Special Inspection Services are required by code to ensure that school facilities are built to the DSA approved plans and specifications. District staff requested a proposal from MTGL, Inc. to provide Testing and Special Inspection Services for Modular Classroom Buildings at the Edison Language Academy Project, DSA Application No. 03-113389.

This Contract Amendment #5, for \$850, is for Testing and Special Inspection Services for Edison Language Academy Project, Modular Classroom Buildings. The revised contract total will be \$14,168, inclusive of relocatables and site adapt. This cost was anticipated in the budget.

ORIGINAL CONTRACT (Grant ES, DSA A#03-112845)	\$5,800
Contract Amendment #1 (Rogers, DSA A#03-112998)	1,250
Contract Amendment #2 (Rogers Relo's, ELA, DSA A#03-113389)	4,600
Contract Amendment #3 (Rogers-DSA Compliance, DSA A#03-59916)	1,200
Contract Amendment #4 (Grant –Main Entry, DSA A#03-112845)	468
<u>Contract Amendment #5 (ELA Relo's, DSA A#03-113389)</u>	<u>850</u>
TOTAL CONTRACT AMOUNT	\$14,168

MOTION MADE BY: Mr. Allen  
SECONDED BY: Dr. Escarce  
STUDENT ADVISORY VOTE: Aye  
AYES: All (7)  
NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

12/09/10

FROM: TIM CUNEO / JANECE L. MAEZ / STUART A. SAM

RE: AWARD OF BID #10.26.BB – TECHNOLOGY, DATA CENTER COMPUTING PROJECT – LOWEST RESPONSIVE RESPONSIBLE BIDDER – MEASURE BB

RECOMMENDATION NO. A.22

It is recommended that the Board of Education award Bid #10.26.BB, Data Center Infrastructure and Computing Project, to the lowest responsive responsible bidder, in the amount of \$512,816.

Funding Information

Budgeted:	Yes	
Fund:	21	
Source:	Building Fund	
Account Number:	21-00003-0-00000-85000-6200-054-2600	\$512,816
Description:	Equipment Purchase and Installation	
DSA #:	N/A	

COMMENTS: On 4/17/2008, the Board of Education approved the technology program budget. That budget included the purchase of new equipment that supports all of the District's information systems. The total program budget is \$10,925,000. \$1,160,000 of that budget has been allocated to the Data Center infrastructure and computing projects. This bid covers a portion of the project scope. The balance of the allocated budget will be used for the balance of the project, interior renovations for the data center.

The bidding opportunity for RFP #10.26.BB, Data Center Computing Project was advertised in the Daily Breeze on 11/11 and 11/18; bid solicitations were emailed and fax blasted and published in The Bluebook of Construction. Direct invitations were solicited to multiple vendors capable of providing the required equipment.

Technology equipment is submitted as an RFP with very specific criteria. Qualified responses to the RFP must demonstrate that their proposed solution will meet the criteria established in the RFP. Three qualified responses were received and they have been evaluated by District IS staff and the District's Technology Consultant who assisted with the preparation of the RFP. The proposal from Intelli-Tech met all of the criteria of the RFP and provided the most competitive price.

ATT.....	\$1,266,921.67
FusionStorm .....	\$648,808.81
<b>Intelli-Tech .....</b>	<b>\$512,815.72 (recommended)</b>

It is recommended that Intelli-Tech, being found to be the lowest responsive responsible bidder, be awarded the contract in an amount not to exceed \$512,816. The estimated costs for the RFP was \$500,000.

A Friday memo will accompany this Board Item.

<u>ORIGINAL CONTRACT AMOUNT (Award of Bid #10.23.BB)</u>	<u>\$512,816</u>
TOTAL CONTRACT AMOUNT\$	\$512,816

MOTION MADE BY: Mr. Allen  
SECONDED BY: Dr. Escarce  
STUDENT ADVISORY VOTE: Aye  
AYES: All (7)  
NOES: None (0)

TO: BOARD OF EDUCATION  
 FROM: TIM CUNEO / DEBRA MOORE WASHINGTON  
 RE: CERTIFICATED PERSONNEL – Elections, Separations

ACTION/CONSENT  
 12/09/10

RECOMMENDATION NO. A.23

Unless otherwise noted, all items are included in the 2010/2011 approved budget.

**ADDITIONAL ASSIGNMENTS**

ADAMS MIDDLE SCHOOL

Bon, Nancy	178 hrs @\$66.17	9/3/10-6/22/11	<u>Own Hrly/\$11,778</u>
		TOTAL OWN HOURLY	\$11,778

Comment: 6<sup>th</sup> Period Assignment  
 01-Unrestricted Resource

Asher, Jeanette	36 hrs @\$40.46	11/20/10-6/10/11	Est Hrly/\$1,457
Avedian, Ray	36 hrs @\$40.46	11/20/10-6/10/11	Est Hrly/\$1,457
Joyce, Jennifer	36 hrs @\$40.46	11/20/10-6/10/11	Est Hrly/\$1,457
Murphy, Letitia	36 hrs @\$40.46	11/20/10-6/10/11	Est Hrly/\$1,457
Rajabali, Jahan	36 hrs @\$40.46	11/20/10-6/10/11	Est Hrly/\$1,457
Saling, David	36 hrs @\$40.46	11/20/10-6/10/11	Est Hrly/\$1,457
Sever, Pamela	36 hrs @\$40.46	11/20/10-6/10/11	<u>Est Hrly/\$1,457</u>
		TOTAL ESTABLISHED HOURLY	\$10,199

Comment: Saturday School  
 01-Unrestricted Resource

Avedian, Ray	9.88 hrs @\$40.46	11/8/10-11/10/10	Est Hrly/\$400
Hart, Matthew	9.88 hrs @\$40.46	11/8/10-11/10/10	Est Hrly/\$400
Jacobs, Ed	9.88 hrs @\$40.46	11/8/10-11/10/10	Est Hrly/\$400
Loopesko, Lorna	9.88 hrs @\$40.46	11/8/10-11/10/10	Est Hrly/\$400
Post, Joel	9.88 hrs @\$40.46	11/8/10-11/10/10	Est Hrly/\$400
Sever, Pamela	9.88 hrs @\$40.46	11/8/10-11/10/10	Est Hrly/\$400
Tarpley, Shirley	9.88 hrs @\$40.46	11/8/10-11/10/10	<u>Est Hrly/\$400</u>
		TOTAL ESTABLISHED HOURLY	\$2,800

Comment: Chaperone 6<sup>th</sup> Grade Trip  
 01-Tier III Programs Cat Flex

EDISON ELEMENTARY SCHOOL

Ellis, John	30 hrs @\$40.46	9/30/10-6/22/11	<u>Est Hrly/\$1,214</u>
		TOTAL ESTABLISHED HOURLY	\$1,214

Comment: Parent Training Classes  
 01-IASA: Title I Basic-LW Inc/Neg

EDUCATIONAL SERVICES

Ackrich, Deborah	12 hrs @\$40.46	11/17/10-11/18/10	Est Hrly/\$486
Brunson, Diane	12 hrs @\$40.46	11/17/10-11/18/10	Est Hrly/\$486
Campbell, Charlotte	12 hrs @\$40.46	11/17/10-11/18/10	Est Hrly/\$486
Catazano, Linda	12 hrs @\$40.46	11/17/10-11/18/10	Est Hrly/\$486
Estrada, Tiffany	12 hrs @\$40.46	11/17/10-11/18/10	Est Hrly/\$486
Farlow, Diane	12 hrs @\$40.46	11/17/10-11/18/10	Est Hrly/\$486
Fowler, Gloria	12 hrs @\$40.46	11/17/10-11/18/10	Est Hrly/\$486
Friedenthal, Gaby	12 hrs @\$40.46	11/17/10-11/18/10	Est Hrly/\$486
Gusmao-Garcia Williams, R.	12 hrs @\$40.46	11/17/10-11/18/10	Est Hrly/\$486
Guyette, Janet	12 hrs @\$40.46	11/17/10-11/18/10	Est Hrly/\$486
Hanson-Booker, Denise	12 hrs @\$40.46	11/17/10-11/18/10	Est Hrly/\$486
Harkey, Anise	12 hrs @\$40.46	11/17/10-11/18/10	Est Hrly/\$486
Ipinia, Elizabeth	12 hrs @\$40.46	11/17/10-11/18/10	Est Hrly/\$486
Iwanaka, Traci	12 hrs @\$40.46	11/17/10-11/18/10	Est Hrly/\$486
Montanez, Joe	12 hrs @\$40.46	11/17/10-11/18/10	Est Hrly/\$486
Pirri, Stephanie	12 hrs @\$40.46	11/17/10-11/18/10	Est Hrly/\$486

Smart, Carrie	12 hrs @\$40.46	11/17/10-11/18/10	Est Hrly/\$486
Teague, Linda	12 hrs @\$40.46	11/17/10-11/18/10	Est Hrly/\$486
Vlasic, Emily	12 hrs @\$40.46	11/17/10-11/18/10	Est Hrly/\$486
Wold, Jayme	12 hrs @\$40.46	11/17/10-11/18/10	Est Hrly/\$486
TOTAL ESTABLISHED HOURLY			\$9,720

Comment: Reading Teacher Professional Development  
01-IASA: Title II Teacher Quality

LINCOLN MIDDLE SCHOOL

Allstot, Sean	12 hrs @\$40.46	11/1/10-6/22/11	Est Hrly/\$486
TOTAL ESTABLISHED HOURLY			\$486

Comment: After-School Library Hours  
01-Reimbursed by PTA

Blitz, Sarah	12 hrs @\$40.46	10/1/10-6/22/11	Est Hrly/\$486
Ehrke, Shelly	12 hrs @\$40.46	10/1/10-6/22/11	Est Hrly/\$486
Moazzez, Rozita	12 hrs @\$40.46	10/1/10-6/22/11	Est Hrly/\$486
Ventre, Vanessa	12 hrs @\$40.46	10/1/10-6/22/11	Est Hrly/\$486
Vosylius, Dalia	12 hrs @\$40.46	10/1/10-6/22/11	Est Hrly/\$486
TOTAL ESTABLISHED HOURLY			\$2,430

Comment: Saturday School  
01-Unrestricted Resource

OLYMPIC HIGH SCHOOL

Rousseau, Harmony	88 hrs @\$40.46	9/1/10-3/18/11	Est Hrly/\$3,560
TOTAL ESTABLISHED HOURLY			\$3,560

Comment: Tobacco Prevention Grant Program  
01-Project TRUST

ROGERS ELEMENTARY SCHOOL

Klein, Joan	6 hrs @\$40.46	11/3/10	Est Hrly/\$243
TOTAL ESTABLISHED HOURLY			\$243

Comment: Professional Development  
01-Title I ARRA

SANTA MONICA HIGH SCHOOL

Bernota, Vince	4 hrs @\$40.46	10/16/10	Est Hrly/\$162
TOTAL ESTABLISHED HOURLY			\$162

Comment: PSAT Proctor  
01-Reimbursed by ASB

Luong, Theresa	16.5 hrs @\$40.46	10/11/10-11/10/10	Est Hrly/\$668
TOTAL ESTABLISHED HOURLY			\$668

Comment: CAHSEE Prep  
01-Tier III Programs Cat Flex

Walker, Megan	120 hrs @\$40.46	10/1/10-6/22/11	Est Hrly/\$4,855
TOTAL ESTABLISHED HOURLY			\$4,855

Comment: Supervision of Peer Tutoring Program  
01-Gifts – Equity Fund

Barraza, Pete	\$40.46, as needed	10/2/10-6/22/11	Est Hrly/\$----
Black, Mark	\$40.46, as needed	10/2/10-6/22/11	Est Hrly/\$----
Cierra, Jorge	\$40.46, as needed	10/2/10-6/22/11	Est Hrly/\$----
Gonsalves, Diane	\$40.46, as needed	10/2/10-6/22/11	Est Hrly/\$----
Hinojosa, Judith	\$40.46, as needed	10/2/10-6/22/11	Est Hrly/\$----
Jimenez, Jaime	\$40.46, as needed	10/2/10-6/22/11	Est Hrly/\$----
Lipetz, Sarah	\$40.46, as needed	10/2/10-6/22/11	Est Hrly/\$----
Mabrey, Matt	\$40.46, as needed	10/2/10-6/22/11	Est Hrly/\$----
McGee, Richard	\$40.46, as needed	10/2/10-6/22/11	Est Hrly/\$----
Pitts, Greg	\$40.46, as needed	10/2/10-6/22/11	Est Hrly/\$----
Schopflin, Jennifer	\$40.46, as needed	10/2/10-6/22/11	Est Hrly/\$----

Shafiey, Mariam	\$40.46, as needed	10/2/10-6/22/11	Est Hrly/\$----
Simone, Laura	\$40.46, as needed	10/2/10-6/22/11	Est Hrly/\$----
Waul, Maria	\$40.46, as needed	10/2/10-6/22/11	Est Hrly/\$----
TOTAL ESTABLISHED HOURLY			\$----

Comment: Saturday School  
01-Unrestricted Resource

Doughty, Lindsay	4 hrs @\$40.46	7/14/10-7/20/10	Est Hrly/\$162
Dunn, George	4 hrs @\$40.46	7/14/10-7/20/10	Est Hrly/\$162
Veral, Ramon	4 hrs @\$40.46	7/14/10-7/20/10	Est Hrly/\$162
TOTAL ESTABLISHED HOURLY			\$486

Comment: Algebra Curriculum Review  
01-Economic Impact Aid-SCE

Dunn, George	3.0 hrs @\$40.46	9/14/10-9/21/10	Est Hrly/\$121
Dreier, Holly	1.5 hrs @\$40.46	9/14/10-9/21/10	Est Hrly/\$ 61
Eamnarangkool, Paul	1.5 hrs @\$40.46	9/14/10-9/21/10	Est Hrly/\$ 61
Luong, Theresa	3.0 hrs @\$40.46	9/14/10-9/21/10	Est Hrly/\$121
Tipper, Geoff	1.5 hrs @\$40.46	9/14/10-9/21/10	Est Hrly/\$ 61
Torres, Guadalupe	1.5 hrs @\$40.46	9/14/10-9/21/10	Est Hrly/\$ 61
TOTAL ESTABLISHED HOURLY			\$486

Comment: Math Dept Data Analysis Meeting  
01-Economic Impact Aid-SCE

**STUDENT SERVICES**

Jeffries, Jane	100 hrs @\$40.46	9/1/10-6/30/11	Est Hrly/\$405
Relles, Ellen	100 hrs @\$40.46	9/1/10-6/30/11	Est Hrly/\$405
TOTAL ESTABLISHED HOURLY			\$810

Comment: CPR/First Aid Training for Employees  
01-Medi-Cal Billing Option

**THEATER OPERATIONS/FACILITY PERMITS**

Barba, Yesenia	6 hrs @\$25.89	10/10/10-6/30/11	Own Hrly/\$155
Smith, Courtnee	6 hrs @\$25.52	10/10/10-6/30/11	Own Hrly/\$153
TOTAL OWN HOURLY			\$308

Comment: Monitor CDS Facilities  
01-Barnum Hall

**WEBSTER ELEMENTARY SCHOOL**

Held, Pamela	20 hrs @\$40.46	11/29/10-6/22/11	Est Hrly/\$809
TOTAL ESTABLISHED HOURLY			\$809

Comment: Math Club for GATE Students  
01-Other Local Income

Cook, Kristina	20 hrs @\$40.46	11/29/10-6/22/11	Est Hrly/\$809
Harris, Stacy	20 hrs @\$40.46	11/29/10-6/22/11	Est Hrly/\$809
Rose, Lori	20 hrs @\$40.46	11/29/10-6/22/11	Est Hrly/\$809
Verham, Karen	20 hrs @\$40.46	11/29/10-6/22/11	Est Hrly/\$809
TOTAL ESTABLISHED HOURLY			\$3,236

Comment: After-School Homework Club  
01-Other Local Income

**HOURLY TEACHERS**

**MCKINLEY ELEMENTARY SCHOOL**

Vlasic, Emily	750 hrs @\$40.46	10/17/05-6/16/06	Est Hrly/\$30,345
TOTAL ESTABLISHED HOURLY			\$30,345

Comment: Reading Instruction/Intervention  
01-Gifts – Equity Fund - 58%  
01-Save Our Schools - 42%

ROOSEVELT ELEMENTARY SCHOOL

Berukhim, Nili 96.4 hrs @\$40.46 10/20/10-6/22/11 Est Hrly/\$3,900  
TOTAL ESTABLISHED HOURLY \$3,900

Comment: Reading Instruction/Intervention  
01-Tier III Programs Cat Flex

ADULT EDUCATION

Hernandez, Patricia 90 hrs @\$45.34 12/6/10-6/18/11 Est Hrly/\$4,081  
TOTAL ESTABLISHED HOURLY \$4,081

Comment: Adult Education Classes  
11-Unrestricted Resource - 61%  
11-PL105-22 Engl Literacy/Civics - 39%

Morgan, Alexandra 180 hrs @\$45.34 12/6/10-6/18/11 Est Hrly/\$8,161  
TOTAL ESTABLISHED HOURLY \$8,161

Comment: Adult Education Classes  
11-Unrestricted Resource -67%  
11-Other Local Income -33%

Boskovich, Giovanni 120 hrs @\$45.34 12/6/10-6/18/11 Est Hrly/\$5,441  
TOTAL ESTABLISHED HOURLY \$5,441

Comment: Adult Education Classes  
11-231:ABE/ESL /ESL Ctzn, VESL/VABE

DeMello, Flavia 240 hrs @\$45.34 12/6/10-6/18/11 Est Hrly/\$10,882  
TOTAL ESTABLISHED HOURLY \$10,882

Comment: Adult Education Classes  
11-231:ABE/ESL /ESL Ctzn, VESL/VABE - 85%  
11-Adult Ed: Priority 5 GED/SECND - 15%

STUDENT SERVICES

Cairns, Cristin \$40.46, as needed 11/16/10-6/30/11 Est Hrly/\$----  
TOTAL ESTABLISHED HOURLY \$----

Comment: Home Instructor  
01-Special Education – 50%  
01-Unrestricted Resource – 50%

**TOTAL ESTABLISHED HOURLY, AND OWN HOURLY = \$ 117,060**

ELECTIONS

SUBSTITUTE TEACHERS Effective  
LONG-TERM SUBSTITUTES

(@\$210.00 Daily Rate)  
Dewar, Ruth 10/11/10-10/22/10

PREFERRED SUBSTITUTES

(@\$162.00 Daily Rate)  
Boone, Brooke 10/19/10  
Cairns, Cristin 10/22/10  
Corrigan, Maree 10/22/10  
Goodman, Scott 10/21/10

REGULAR DAY-TO-DAY SUBSTITUTES

(@\$138.00 Daily Rate)  
Williams, Robert 10/18/10  
Wortham, Kelly 11/22/10

**CHILD DEVELOPMENT SERVICES**

**(@\$16.19 Hourly Rate)**

Cable, Lauren	11/15/10
Gomez, Aida	11/9/10
Langley, Gabrielle	9/23/10

**LEAVE OF ABSENCE (with pay)**

<u>Name/Location</u>	<u>Effective</u>
Andrews, Caitlin Roosevelt Elementary	11/15/10-12/4/10 [medical]
Brumer, Sandra Edison Elementary	12/6/10-1/17/11 [medical]
Ferguson, Joelin Pt Dume Elementary	3/3/11-4/22/11 [maternity]
Gusmao-Garcia Williams, Renata Muir Elementary	10/25/10-10/26/10 [catastrophic]
Higginson, James Special Education	11/16/10-12/31/10 [medical]
Jones, Julie Malibu High School	10/27/10-11/12/10 [medical]
Moazzez Asgharzadeh, Rozita Lincoln Middle School	1/24/11-2/4/11 [personal]
Redding, Yael Child Develop Svcs	10/25/10-12/26/10 [maternity]
Rowton, Russell John Adams MS	10/11/10-10/27/10 [medical]

**LEAVE OF ABSENCE (without pay)**

<u>Name/Location</u>	<u>Effective</u>
Abrams, Meredith Special Education	1/1/11-6/30/11 [child care]
Hylind, Amy Lincoln MS	11/1/10-12/17/10 [CFRA]
Moazzez Asgharzadeh, Rozita Lincoln Middle School	2/5/11-4/29/11 [personal]

MOTION MADE BY: Mr. Allen  
SECONDED BY: Dr. Escarce  
STUDENT ADVISORY VOTE: Aye  
AYES: All (7)  
NOES: None (0)

TO: BOARD OF EDUCATION  
 FROM: TIM CUNEO / WILBERT YOUNG  
 RE: CLASSIFIED PERSONNEL - MERIT

ACTION/CONSENT  
 12/09/10

RECOMMENDATION NO. A.24

It is recommended that the following appointments for Classified Personnel (merit system) be approved and/or ratified. All personnel will be properly elected in accordance with District policies and salary schedules.

<b><u>ELECTION</u></b>		<b><u>EFFECTIVE DATE</u></b>
Frazier, Jeffrey Operations	Plant Supervisor 8 Hrs/12 Mo/Range: 41 Step: A	11/22/10
Kahle, Aaron Peter Franklin Elementary	Physical Activities Specialist 6 Hrs/SY/Range: 26 Step: A	11/22/10
Kovach, Keith Maintenance	Maintenance Supervisor 8 Hrs/12 Mo/Range: 45 Step: A	11/8/10
Malak, Mariam Franklin Elementary	Inst Asst – Special Ed 4.5 Hrs/SY/Range: 20 Step: A	11/15/10
Nguyen, Kim Business Svcs	Sr. Administrative Asst 8 Hrs/12 Mo/Range: 34 Step: A	11/15/10
Ruddy, Colleen Lincoln MS	Inst Asst – Music 3 Hrs/SY/Range: 20 Step: F	11/15/10
Tejeda, Lucia Grant Elementary	Bilingual Community Liaison 3.6 Hrs/10 Mo/Range: 25 Step: A	11/15/10
Vilchez, Luisa Child Develop Svcs	Bilingual Community Liaison 8 Hrs/12 Mo/Range: 25 Step: A	11/15/10
<b><u>RE-EMPLOYMENT</u></b>		<b><u>EFFECTIVE DATE</u></b>
Crawford, Cynthia John Adams MS	Library Asst I 8 Hrs/10 Mo/Range: 22 Step: F	11/15/10
Franco, Francisco Malibu High School	Library Asst I 8 Hrs/10 Mo/Range: 22 Step: F	11/15/10
<b><u>RE-INSTATEMENT</u></b>		<b><u>EFFECTIVE DATE</u></b>
Rosa, Lucy Cabrillo Elementary	Developmental Health Asst 6 Hrs/SY Mo/Range: 23 Step: F Fr: Inst Asst – Special Ed	10/15/10
<b><u>TEMP/ADDITIONAL ASSIGNMENTS</u></b>		<b><u>EFFECTIVE DATE</u></b>
Ajnassian, Carrie Lincoln Middle School	Inst Asst – Special Ed	11/1/10-6/22/11
Arangoa, Isabel Food Svcs/JAMS	Cafeteria Worker I	9/1/10-6/30/11

Baath, Ebba Rogers Elementary	Inst Asst – Classroom	11/3/10
Bechkovski, Stephan Facility Permits	Swim Instructor/Lifeguard	10/27/10-6/30/11
Bolan, Anette Santa Monica HS	Campus Security Officer	10/1/10-6/22/11
Brackett, Kimberly Theater Operations	Children Center Asst	10/10/10-6/30/11
Casillas, Veronica Santa Monica HS	Student Outreach Specialist	10/16/10
Ciccarello, Nicole Rogers Elementary	Inst Asst – Classroom	11/3/10
Cornejo, Ana Food Svcs/Santa Monica HS	Cafeteria Worker I	9/1/10-6/30/11
Cortez, Griselda Theater Operations	Children Center Asst	10/10/10-6/30/11
Epifani-Worthy, Carla Theater Operations	Children Center Asst	10/10/10-6/30/11
Evans, Laura Rogers Elementary	Inst Asst – Classroom	11/3/10
Fairchild, Kathleen Santa Monica HS	Campus Security Officer	10/1/10-6/22/11
Fernandez, Ramona Food Svcs/Santa Monica HS	Cafeteria Worker I	9/1/10-6/30/11
Garcia, Irene Rogers Elementary	Inst Asst – Classroom	11/3/10
Girgis, Selwa Food Svcs/JAMS	Cafeteria Worker I	9/1/10-6/30/11
Guirguis, Ramez Special Education	Inst Asst – Specialized	11/3/10
Herrada, Joe Educational Services	Custodian	9/21/10-6/22/11
Lopez, Sarah Theater Operations	Children Center Asst	10/10/10-6/30/11
Medillin, Diana Lincoln Middle School	Inst Asst – Special Ed	11/1/10-6/22/11
Medina, Rocio Rogers Elementary	Inst Asst – Classroom	11/3/10
Molina, Maria Educational Services	Inst Asst – Bilingual	11/1/10-1/28/11

Nunez, Sherry Santa Monica HS	Campus Security Officer	10/1/10-6/22/11
Pacheco, Patricia Food Svcs/Lincoln MS	Cafeteria Worker I	9/1/10-6/30/11
Pena, Jaime Santa Monica HS	Campus Security Officer	9/3/10-6/22/11
Preciado, Daniel Olympic High School	Campus Security Officer	10/1/10-6/30/11
Romo, Jennifer Food Svcs/Lincoln MS	Cafeteria Worker I	9/1/10-6/30/11
Rosas, Rose Food Svcs/JAMS	Cafeteria Worker I	9/1/10-6/30/11
Serrano, Elva Food Svcs/Lincoln MS	Cafeteria Worker I	9/1/10-6/30/11
Swift, Jessica Educational Svcs/Santa Monica HS	Inst Asst – Music	11/1/10-6/30/11
Tate, John Food Svcs/Lincoln MS	Cafeteria Worker I	9/1/10-6/30/11
Taylor, Georgia Food Svcs/Lincoln MS	Cafeteria Worker I	9/1/10-6/30/11
Tirado, Leticia Food Svcs/Lincoln MS	Cafeteria Worker I	9/1/10-6/30/11
Vasquez, Analia Rogers Elementary	Inst Asst – Classroom	11/3/10
Williams, Steven Food Svcs/JAMS	Cafeteria Worker I	9/1/10-6/30/11
Wirt, James Theater Operations	Bus Driver	10/22/10-6/30/11
Zheng, Jin Rogers Elementary	Inst Asst – Special Ed	11/3/10
<b><u>SUBSTITUTES</u></b>		<b><u>EFFECTIVE DATE</u></b>
Bakhyt, Samuel Food Services	Cafeteria Worker I	11/9/10-6/30/11
Barrera, Amanda McKinley Elementary	Inst Asst – Classroom	11/29/10-6/22/11
Hendler, Cara Child Develop Svcs	Children Center Asst	9/3/10-6/22/11
Jackson, Sheralynn Child Develop Svcs	Children Center Asst	9/3/10-6/22/11
Lopez, Manuel Personnel Commission	Campus Security Officer	10/1/10-6/22/11

Martin, Anthony Santa Monica HS	Campus Security Officer	10/1/10-6/22/11
Mikhail, Christine Child Develop Svcs	Children Center Asst	11/12/10-6/22/11
Miller, Melvyn Santa Monica HS	Campus Security Officer	10/1/10-6/22/11
Sargent, Darren Santa Monica HS	Campus Security Officer	10/8/10-6/22/11
Thompson, Tiani Personnel Commission	Campus Security Officer	7/1/10-6/30/11

**INVOLUNTARY TRANSFER**

Flores, Ana OCLC	Inst Asst – Special Ed 6 Hrs/SY Fr: 6 Hrs/SY/Santa Monica HS	<b><u>EFFECTIVE DATE</u></b> 11/15/10
---------------------	--	--

**CHANGE IN ASSIGNMENT**

Barron-Remigio, Jose Edison Elementary	Physical Activity Specialist 3.25 Hrs/SY Fr: 3 Hrs/SY	<b><u>EFFECTIVE DATE</u></b> 9/3/10-6/22/11
---	---	--

Gardea-Perez, Guadalupe Rogers Elementary	Bilingual Community Liaison 8 Hrs/SY Fr: 6.5 Hrs	10/19/10-6/17/11
--	--	------------------

**LEAVE OF ABSENCE (PAID)**

Circenis, Anita Info Services	Tech Support Asst FMLA	<b><u>EFFECTIVE DATE</u></b> 11/8/10-12/3/10
----------------------------------	---------------------------	---

Gibson, Leticia Food Services	Cafeteria Worker I Personal	10/20/10-11/19/10
----------------------------------	--------------------------------	-------------------

Gold, Kathleen Info Services	Tech Support Asst Medical [revision of dates from 11/18 Agenda]	10/22/10-11/14/10
---------------------------------	---	-------------------

Holloway, Shirlene Food Services	Cafeteria Worker I Medical	11/11/10-11/24/10
-------------------------------------	-------------------------------	-------------------

Martinez, Isabel Special Education	Inst Asst – Special Ed Maternity	11/8/10-1/31/11
---------------------------------------	-------------------------------------	-----------------

Peak, Denise Malibu High School	Inst Asst – Special Ed Medical	11/1/10-11/24/10
------------------------------------	-----------------------------------	------------------

Ridley, Tischa Food Services	Cafeteria Worker II Maternity	11/2/10-11/12/10
---------------------------------	----------------------------------	------------------

Serrano, Elva Food Services	Cafeteria Worker I Medical	10/27/10-12/6/10
--------------------------------	-------------------------------	------------------

Tate, John Food Services	Cafeteria Worker I Medical	10/29/10-6/13/11
-----------------------------	-------------------------------	------------------

**PROFESSIONAL GROWTH**

Glover, Tomita Santa Monica HS	Administrative Asst	<b><u>EFFECTIVE DATE</u></b> 12/1/10
Valadez, Luz Edison ES	Inst Asst – Bilingual	12/1/10

**WORKING OUT OF CLASS**

Iniguez, Wilma Muir Elementary	Administrative Asst Fr: Sr. Office Specialist	<b><u>EFFECTIVE DATE</u></b> 9/25/10-10/1/10
-----------------------------------	--	---

**ESTABLISHMENT OF POSITION**

Inst Asst – Special Ed 6 Hrs/SY; Malibu High School	<b><u>EFFECTIVE DATE</u></b> 10/26/10
Inst Asst – Special Ed 5 Hrs/SY; Roosevelt Elementary	10/26/10

MOTION MADE BY: Mr. Allen  
SECONDED BY: Dr. Escarce  
STUDENT ADVISORY VOTE: Aye  
AYES: All (7)  
NOES: None (0)

TO: BOARD OF EDUCATION  
 FROM: TIM CUNEO / WILBERT YOUNG  
 RE: CLASSIFIED PERSONNEL – NON-MERIT

ACTION/CONSENT  
 12/09/10

RECOMMENDATION NO. A.25

It is recommended that the following be approved and/or ratified for Classified Personnel (Non-Merit). All personnel assigned will be properly elected on a temporary basis to be used as needed in accordance with District policies and salary schedules.

AVID TUTOR

GARCIA, JOSHUA	JOHN ADAMS MIDDLE SCHOOL	11/1/10-6/22/11
GUILLEN, CLAUDIA	JOHN ADAMS MIDDLE SCHOOL	11/1/10-6/22/11

CHILD CARE ASSISTANT

FAJARDO, VIRGINIA	CHILD DEVELOP SVCS	9/7/10-6/30/11
HESS, KATYA	CHILD DEVELOP SVCS	9/7/10-6/30/11

COACHING ASSISTANT

BEVINGTON, JASON	SANTA MONICA HS	11/8/10-6/30/11
HUGHES, JAMES	MALIBU HIGH SCHOOL	11/22/10-6/30/11
HUMPHREY, REGENCE	MALIBU HIGH SCHOOL	10/1/10-6/30/11
KINNEAR, LLOYD	MALIBU HIGH SCHOOL	7/1/10-6/30/11
MAHON, JOE	MALIBU HIGH SCHOOL	10/1/10-6/30/11
MAY, GREG	MALIBU HIGH SCHOOL	10/1/10-6/30/11
O'NEILL, STEVEN	MALIBU HIGH SCHOOL	11/10/10-6/30/11
TENORIO, ROBERTO	MALIBU HIGH SCHOOL	10/1/10-6/30/11

NOON SUPERVISION AIDE

LOPEZ, FELICITA	ROGERS ELEMENTARY	11/1/10-6/17/10
-----------------	-------------------	-----------------

TECHNICAL SPECIALIST – LEVEL I

RAFFA, DAVIDA	ROOSEVELT ELEMENTARY [Art/Ceramics Instruction] - Funding: Reimbursed by PTA	11/8/10-6/18/11
---------------	--	-----------------

ADMINISTRATIVE SPECIALIST – LEVEL II

RIVERA, NANCY	CHILD DEVELOP SVCS [Training CDS Fiscal staff] - Funding: Head Start – Basic - 75% L.A. Universal Preschool - 25%	10/16/10-6/30/11
---------------	--	------------------

STUDENT WORKER – WORKABILITY

BARKER, PATRICK	SPECIAL EDUCATION	6/1/10-6/30/13
DRAPER, OLIVIA	SPECIAL EDUCATION	1/4/10-6/30/12
OAKLEY, KRISTINA	SPECIAL EDUCATION	11/15/10-6/30/14

MOTION MADE BY: Mr. Allen  
 SECONDED BY: Dr. Escarce  
 STUDENT ADVISORY VOTE: Aye  
 AYES: All (7)  
 NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

12/09/10

FROM: TIM CUNEO

RE: ACCEPT RESIGNATION OF MEMBERS FROM DISTRICT ADVISORY COMMITTEE (DAC)

RECOMMENDATION NO. A.26

It is recommended that the Board of Education accept the resignation of Gillian Wynn from the Visual and Performing Arts DAC.

COMMENT: Ms. Wynn was appointed on July 14, 2010, with a term set to expire on June 30, 2013. Following this resignation, there are now fifteen members on the VAPA DAC. The roster is as follows:

<b>Term Expiration Date</b>			
<b>6/30/11</b>	<b>6/30/12</b>	<b>6/30/13</b>	<b>6/30/14</b>
Emily Arms	Pamela Foust	Deborah Berek	Scott Ferguson
Cheryl Mollicone	Janis Gabbert	David Davison	Kathryn Kert Green
Lori Nafshun	Zina Josephs	Paul G. Ryan	Bambi Martins
Cindy Rosmann	Jennifer Joyce-West		
Nicole Russell-Whaley			

MOTION MADE BY: Mr. Allen  
 SECONDED BY: Dr. Escarce  
 STUDENT ADVISORY VOTE: Aye  
 AYES: All (7)  
 NOES: None (0)

---

## **MAJOR ITEMS**

TO: BOARD OF EDUCATION

ACTION/MAJOR

12/09/10

FROM: TIM CUNEO

RE: ELECTION OF BOARD OF EDUCATION OFFICERS

RECOMMENDATION NO. A.27

It is recommended that Jose Escarce be elected President of the Board of Education of the Santa Monica-Malibu Unified School District.

RECOMMENDATION NO. A.27a

It is recommended that Ben Allen be elected Vice- President of the Board of Education of the Santa Monica-Malibu Unified School District.

RECOMMENDATION NO. A.27b

It is recommended that the Superintendent, Tim Cuneo, be designated as the Secretary of the Board of Education for the Santa Monica-Malibu Unified School District.

COMMENT: In accordance with Board Policy 9100, the officers of the Board of Education of the Santa Monica-Malibu Unified School District shall consist of a President, Vice President, and Secretary. Each shall be elected at the organization meeting held annually each year.

MOTION MADE BY: Mr. de la Torre

SECONDED BY: Ms. Lieberman

STUDENT ADVISORY VOTE: N/A

AYES: All (7)

NOES: None (0)

TO: BOARD OF EDUCATION  
FROM: TIM CUNEO / JANECE L. MAEZ  
RE: CERTIFICATION OF AUTHORIZED SIGNATURES

ACTION/MAJOR  
12/09/10

RECOMMENDATION NO. A.28

It is recommended that the following persons be authorized to sign warrants, orders for salary payment, notices of employment, contracts and other documents as directed by the Board of Education:

Mr. Tim Cuneo, Superintendent  
Ms. Janece L. Maez, Asst. Superintendent, Business and Fiscal Services/Chief Financial Officer  
Ms. Debra Moore Washington, Assistant Superintendent, Human Resources  
Dr. Chiung-Sally Chou, Chief Academic Officer  
Ms. Judy Abdo, Director of Child Development Services  
Ms. Maureen L. Bradford, Director of Assessment, Research & Evaluation  
Ms. Marolyn Freedman, Director of Student Services  
Mr. Orlando R. Griego, Director of Food & Nutrition Services  
Ms. Peggy Harris, Director of Curriculum & Staff Development  
Ms. Wang Pin-Ju "Pat" Ho, Director of Business & Fiscal Services  
Ms. Virginia I. Hyatt, Director of Purchasing & Warehouse  
Ms. Ruthy Mangle, Director of Information Services  
Dr. Sara Woolverton, Director of Special Education  
Mr. Stuart A. Sam, Director of Facility Improvement Projects  
Mr. Elhamy Tanios, Assistant Director of Fiscal Services  
Mr. Terance Venable, Manager of Operations and Grounds  
Mr. Terry Kamibayashi, Manager of Maintenance and Construction  
Mr. Carey W. Upton, Director of Theater Operations and Facility Permits

It is further recommended that the attached *Certification of Signatures* document be completed and filed with the County Superintendent of Schools in accordance with Education Code §42633. The signatures will be considered valid for the period December 3, 2010, through December 2, 2011.

MOTION MADE BY: Mr. Allen  
SECONDED BY: Mr. Mechur  
STUDENT ADVISORY VOTE: N/A  
AYES: All (0)  
NOES: None (0)

Santa Monica-Malibu Unified School District  
DISTRICT

**CERTIFICATION OF SIGNATURES**

As clerk/secretary to the governing board of the above named district, I certify that the signatures shown below in Column 1 are the verified signatures of the members of the governing board. I certify that the signatures shown in Column 2 are the verified signatures of the person or persons authorized to sign notices of employment, contracts and orders drawn on the funds of the district. These certifications are made in accordance with the provisions of Education Code Sections:

**K-12 Districts:** 35143, 42632, and 42633  
**Community College Districts:** 72000, 85232, and 85233

If persons authorized to sign orders as shown in Column 2 are unable to do so, the law requires the signatures of the majority of the governing board.

These approved signatures are valid for the period of: December 3, 2010 to December 2, 2011  
In accordance with governing board approval dated December 9, 2010.

Signature \_\_\_\_\_  
Clerk (Secretary) of the Board

**NOTE:** Please TYPE name under signature.

**Column 1**

Signatures of Members of the Governing Board

SIGNATURE
TYPED NAME
President of the Board of Trustees/Education
SIGNATURE
TYPED NAME
Vice President - Board of Trustees/Education
SIGNATURE
TYPED NAME
Member of the Board of Trustees/Education
SIGNATURE
TYPED NAME
Member of the Board of Trustees/Education
SIGNATURE
TYPED NAME
Member of the Board of Trustees/Education
SIGNATURE
TYPED NAME
Member of the Board of Trustees/Education
SIGNATURE
TYPED NAME
Member of the Board of Trustees/Education
SIGNATURE
TYPED NAME

**Column 2**

Signatures of Personnel and/or Members of Governing Board authorized to sign Orders for Salary or Commercial Payments, Notices of Employment, and Contracts:

SIGNATURE
TYPED NAME
Tim Cuneo
TITLE Superintendent & Secretary to Board
SIGNATURE
TYPED NAME
Janece L. Maez
TITLE Asst Supt. Business & Fiscal/CFO
SIGNATURE
TYPED NAME
D. Moore Washington
TITLE Asst Supt. Human Resources
SIGNATURE
TYPED NAME
Dr. Chiung-Sally Chou
TITLE Chief Academic Officer
SIGNATURE
TYPED NAME
Judy Abdo
TITLE Dir. of Child Development Services
SIGNATURE
TYPED NAME
Maureen L. Bradford
TITLE Dir. of Assessment, Research, & Eval.
SIGNATURE
TYPED NAME
Marolyn Freedman
TITLE Dir. of Student Services

**Number of Signatures required:**

ORDERS FOR SALARY PAYMENTS	ORDERS FOR COMMERCIAL PAYMENTS
NOTICES OF EMPLOYMENT	CONTRACTS

**CERTIFICATION OF SIGNATURES**

As clerk/secretary to the governing board of the above named district, I certify that the signatures shown below in Column 1 are the verified signatures of the members of the governing board. I certify that the signatures shown in Column 2 are the verified signatures of the person or persons authorized to sign notices of employment, contracts and orders drawn on the funds of the district. These certifications are made in accordance with the provisions of Education Code Sections:

**K-12 Districts:** 35143, 42632, and 42633

**Community College Districts:** 72000, 85232, and 85233

If persons authorized to sign orders as shown in Column 2 are unable to do so, the law requires the signatures of the majority of the governing board.

These approved signatures are valid for the period of: December 3, 2010 to December 2, 2011  
In accordance with governing board approval dated December 9, 2010.

Signature \_\_\_\_\_  
**Clerk (Secretary) of the Board**

**NOTE:** Please TYPE name under signature.

**Column 1**

Signatures of Personnel and/or Members of Governing Board authorized to sign Orders for Salary or Commercial Payments, Notices of Employment, and Contracts:

SIGNATURE
TYPED NAME Orlando R. Griego
TITLE Dir. of Food & Nutrition Services
SIGNATURE
TYPED NAME Peggy Harris
TITLE Dir. of Curriculum & Staff Dev.
SIGNATURE
TYPED NAME Wang Pin-Ju "Pat" Ho
TITLE Dir. of Fiscal & Business Services
SIGNATURE
TYPED NAME Virginia I. Hyatt
TITLE Dir. of Purchasing & Warehouse
SIGNATURE
TYPED NAME Ruthy Mangle
TITLE Dir. of Information Services
SIGNATURE
TYPED NAME Dr. Sara Woolverton
TITLE Dir. of Special Education
SIGNATURE
TYPED NAME Stuart A. Sam
TITLE Dir. of Facility Improvement Projects

**Number of Signatures required:**

ORDERS FOR SALARY PAYMENTS	ORDERS FOR COMMERCIAL PAYMENTS
NOTICES OF EMPLOYMENT	CONTRACTS

**Column 2**

Signatures of Personnel and/or Members of Governing Board authorized to sign Orders for Salary or Commercial Payments, Notices of Employment, and Contracts:

SIGNATURE
TYPED NAME Elhamy Tanios
TITLE Asst. Dir. of Fiscal Services
SIGNATURE
TYPED NAME Terance Venable
TITLE Manager of Operations & Grounds
SIGNATURE
TYPED NAME Terry Kamibayashi
TITLE Manager of Maintenance & Construction
SIGNATURE
TYPED NAME Carey W. Upton
TITLE Dir. of Theater Ops. & Fac. Permits
SIGNATURE
TYPED NAME
TITLE
SIGNATURE
TYPED NAME
TITLE
SIGNATURE
TYPED NAME
TITLE

**Number of Signatures required:**

ORDERS FOR SALARY PAYMENTS	ORDERS FOR COMMERCIAL PAYMENTS
NOTICES OF EMPLOYMENT	CONTRACTS

TO: BOARD OF EDUCATION

ACTION/MAJOR

12/09/10

FROM: TIM CUNEO

RE: ELECTION OF ANNUAL REPRESENTATIVE TO THE LOS ANGELES  
COUNTY SCHOOL TRUSTEES ASSOCIATION (LACSTA) FOR  
2010-2011

RECOMMENDATION NO. A.29

It is recommended that Mr. Nimish Patel be elected by the Board of Education as the Annual Representative to the Los Angeles County School Trustees Association for 2010-11. The Representative shall perform duties as described in Standing Rule #6 as follows:

Representatives: Each School Board will be asked to select a board member at their organizational meeting to serve as the LACSTA representative.

The representative's role is to:

- a. vote on all Association matters;
- b. communicate between the Executive Board, the Association, and the local Board.

COMMENT: Board Member Allen was elected as the board's representative for the 2009-2010 term.

MOTION MADE BY: Mr. Allen  
SECONDED BY: Ms. Leon-Vazquez  
STUDENT ADVISORY VOTE: Aye  
AYES: All (7)  
NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/MAJOR

12/09/10

FROM: TIM CUNEO

RE: ELECTION OF VOTING REPRESENTATIVE: LOS ANGELES COUNTY  
COMMITTEE ON SCHOOL DISTRICT ORGANIZATION

RECOMMENDATION NO. A.30

It is recommended that Ms. Laurie Lieberman be elected as the board's voting representative to elect members to the Los Angeles County Committee on School District Organization from December 2010 through November 2011.

COMMENT: Each school board is asked to select a board member at its annual organizational meeting to serve as the voting representative to elect members to the Los Angeles County Committee on School District Organization. Board Member Allen volunteered to serve as last year as the board's representative.

MOTION MADE BY: Mr. Allen  
SECONDED BY: Mr. Mechur  
STUDENT ADVISORY VOTE: Aye  
AYES: All (7)  
NOES: None (0)

TO: BOARD OF EDUCATION  
FROM: TIM CUNEO  
RE: NOMINATION FOR CSBA DELEGATE ASSEMBLY

ACTION/MAJOR  
12/09/10

RECOMMENDATION NO. A.31

It is recommended that the Board of Education nominate, if it so chooses, a board member to run for the CSBA Delegate Assembly (Region 24). There are six seats up for re-election in Region 24, of which SMMUSD is a part.

COMMENT: CSBA's Delegate Assembly is a vital link in the association's governance structure. Working with local districts, county offices, the Board of Directors and Executive Committee, Delegates ensure that the association reflects the interests of school districts and county offices of education throughout the state. Nomination and candidate biographical sketch forms for CSBA's Delegate Assembly are now being accepted until Friday, January 7, 2011. Any CSBA member board is eligible to nominate board members within their geographical region or subregion. Each board may nominate as many individuals as it chooses by using the nomination form or submitting a letter of nomination.

- Any CSBA member board is eligible to nominate board members within their geographical region or subregion.
- Boards may nominate as many individuals as it chooses by using the nomination form or submitting a letter of nomination.
- Approval from nominee of nomination to CSBA's Delegate Assembly.
- All nominees must submit a one-page, single-sided, candidate biographical sketch form and an optional one-page, one-sided résumé, (résumé cannot be substituted for the candidate biographical sketch form).
- All nomination materials must be postmarked no later than **Friday, January 7**. Faxes are also acceptable, but they must be received by January 7.
- Delegates serve two-year terms; beginning April 1, 2011 through March 31, 2013
- There are two required Delegate Assembly meetings each year, one in May in Sacramento and one preceding the CSBA Annual Education Conference and Trade show in November/December.

\*\*\*\*\*           \*\*\*\*\*           \*\*\*\*\*           \*\*\*\*\*           \*\*\*\*\*           \*\*\*\*\*

*Mr. Allen nominated Mr. de la Torre. Mr. de la Torre accepted.*

MOTION MADE BY: Mr. Allen  
SECONDED BY: Mr. Mechur  
STUDENT ADVISORY VOTE: N/A  
AYES: All (7)  
NOES: None (0)

TO: BOARD OF EDUCATION  
FROM: TIM CUNEO / DEBRA MOORE WASHINGTON  
RE: NURSE STAFFING AND ANNUAL REPORT

ACTION/MAJOR  
12/09/10  
8:00pm

RECOMMENDATION NO. A.32

At the November 18, 2010, board meeting, board members received a factual report on the provision of health services in the district for the 2010-2011 school year. At that meeting, the board asked that the nurses present their annual report of responsibilities and activity thus far and that an action item be placed on the next board agenda that includes the return of one or more nurses to the workforce as a short-term solution to health provision options.

If additional staffing is approved, the recruitment process would begin immediately. Staff would offer temporary contracts to the newly recruited employees with an ending date of June 22, 2011. The estimated cost of one nurse working for spring semester is \$45,643, including benefits. The cost of two nurses working second semester is \$91,286. This one-semester cost can be compared to the annual and ongoing cost of one additional nurse at \$91,286 and two additional nurses at \$182,572.

The **attached chart** shows the likely deployment of one or two additional nurses. The allocation is based on student need. This chart is a modification to one previously given to the board and shows the days of nursing service using current and future scenarios.

Staff can answer any further questions in future correspondence and in the budget development process for the 2011-2012 school year.

Staff recommends against increasing nurses at this time in order to more fully assess the new staffing configurations made just this school year.

\*\*\*\*\*

Public Comments:

- *Dr. Lamm, Aimee Rand, Dr. Slusser, Todd Sachs, Susan Bronstein, Lee Jones, Anne Ernst, Pat Nolan, Kelly Pye, Dr. Anne Coleman, Lori Whitesell, and Leslie Butchko*

*The nurses' presentation can be found under Attachments at the end of these minutes.*

*Ms. Leon-Vazquez asked about mandated funding. Ms. Morn and Ms. Maez explained that it was limited. Ms. Leon-Vazquez asked who pays for 911 calls. Ms. Morn said the city covers the cost, unless transportation to a hospital is necessary, and then the family pays, but the district also carries extra coverage. Ms. Leon-Vazquez requested that staff present a long-term plan for a delivery model in the next 60 to 90 days.*

*Mr. Patel asked how many 911 calls are made. Ms. Morn said there were 13 last year, but that when a nurse is present, s/he can if an ambulance is necessary. Mr. Patel asked about funding nurses with the St. John's grant. Ms. Maez explained the grant was established years ago and St. John's had sent commitment letters in the past. They recently sent a check for \$37,500, but due to their own budget cuts, have not made a written commitment and therefore anticipated funds cannot be budgeted. Mr. Patel suggested inviting St. John's and other hospitals to next year's nurses' report in order to judge their interest in funding an extra 0.5 nurse FTE. He supported restoring 1.0 FTE through June 2011.*

*Ms. Lieberman asked about health clerks. Mr. Cuneo said a committee could examine possible delivery models, including the use of health clerks. Mr. Cuneo said Ms. Washington is examining a short-term plan to address concerns raised by staff, but the district also needs a long-term plan. Ms. Lieberman worried about balancing health services and continued deficit spending.*

*Mr. de la Torre requested that staff look into having nurses record how they spend their time per week. Ms. Morn commented that a great deal of time is spent on mandated services.*

*Dr. Escarce **MOVED** to restore 2.0 temporary nurse FTEs, support a Superintendent's task force to examine and present alternative delivery models by early March, and develop job descriptions for health clerk and LVN. Mr. Mechur requested that staff inform St. John's that their donation of \$37,500 helped to restore these positions.*

SECONDED BY: Mr. Mechur

AYES: All (7)

NOES: None (0)

**NURSES' SCHEDULE WITH POTENTIAL STAFF INCREASE**

<b>Site</b>	<b>Current Staffing – Nursing Days per Week</b>	<b>Total Staffing (days per week) – One Additional Nurse</b>	<b>Total Staffing (days per week) – Two Additional Nurses</b>
CABRILLO	3.5	3.5	4.5
EDISON	1.5	2.5	2.5
FRANKLIN	2.0	3.0	3.5
GRANT	3.0	3.5	4.5
McKINLEY	2.0	2.0	3.0
MUIR/SMASH	2.5	2.5	2.5
ROGERS	1.0	2.0	2.0
ROOSEVELT	3.0	3.0	3.5
POINT DUME	0.5	1.0	1.5
WEBSTER	1.0*	1.0	1.5
PRESCHOOL Special Ed	2.0	2.0	2.0
JAMS	5.0	5.0	5.0
LINCOLN	4.5	5.0	5.0
MHS	5.0	5.0	5.0
OLYMPIC	0.5	1.0	1.0
SAMOHI	5.0 + 1.0	5.0 + 1.0	5.0 + 1.0
<b>TOTAL</b>	<b>43.0</b>		

*Note: Estimate of increased staffing placement is based on student medical needs, Special Education students with intensive needs, and number of students enrolled at site.*

TO: BOARD OF EDUCATION ACTION/MAJOR  
12/09/10  
FROM: TIM CUNEO / CHIUNG-SALLY CHOU / MAUREEN BRADFORD **8:30pm**  
RE: PUBLIC HEARING AND APPROVAL OF WAIVER APPLICATION TO EXTEND  
SCHOOL ACCOUNTABILITY REPORT CARD (SARC) POSTING DATE OF  
FEBRUARY 1

RECOMMENDATION NO. A.33

It is recommended that the Board of Education conduct a public hearing and consider whether or not to approve an application for a general waiver to extend School Accountability Report Card (SARC) posting date of February 1.

Comment: On behalf of its schools, the District takes seriously its responsibilities under state and federal law to communicate the various aspects of performance covered by the School Accountability Report Card (SARC). The District seeks to ensure that our parents and community members have an accurate, complete, and up-to-date SARC from which they can understand each school's performance and make decisions on behalf of their students.

At its November 2010 meeting, the State Board of Education approved the 2010-11 School Accountability Report Card template and, at the same time, received a report from the California Department of Education that, due to budget and staffing reductions, the department would not be able to fill in some of the data that typically is provided to districts as they prepare their SARCs. This shift of responsibility for that data collection and reporting to each district (and school) now requires districts and school sites to take on additional duties just as the holidays approach.

Because of the lateness in approving the template and the necessity for school districts to assume responsibility for manually gathering and inputting some of the data required for the 2010-11 SARC posting on February 1, the district and its schools are seeking a 60-day extension from the statutorily-required posting date of February 1.

Open Hearing: 10:19 pm

MOTION MADE BY: Dr. Escarce  
SECONDED BY: Mr. de la Torre  
STUDENT ADVISORY VOTE: N/A  
AYES: All (7)  
NOES: None (0)

Close Hearing: 10:20 pm

MOTION MADE BY: Dr. Escarce  
SECONDED BY: Mr. de la Torre  
STUDENT ADVISORY VOTE: N/A  
AYES: All (7)  
NOES: None (0)

Approval of the application for a general waiver to remove SMASH from the Open Enrollment Act Schools List

MOTION MADE BY: Mr. Allen  
SECONDED BY: Ms. Lieberman  
STUDENT ADVISORY VOTE: N/A  
AYES: All (7)  
NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/MAJOR

12/09/10

FROM: TIM CUNEO / CHIUNG-SALLY CHOU / SARA WOOLVERTON

RE: INCREASE IN STAFFING (FTE) – SPECIAL EDUCATION

RECOMMENDATION NO. A.34

It is recommended that the Board of Education add two Instructional Assistant – Special Education positions (1.375 FTE) in order to comply with IEP requirements.

.

FUNDING NOTE: The 2010-2011 budget will be adjusted \$48,623 for salary and benefits.

MOTION MADE BY: Mr. Mechur  
SECONDED BY: Mr. Allen  
STUDENT ADVISORY VOTE: N/A  
AYES: All (7)  
NOES: None (0)

TO: BOARD OF EDUCATION ACTION/MAJOR  
12/09/10  
FROM: TIM CUNEO / DEBRA MOORE WASHINGTON / WILBERT YOUNG  
RE: APPOINTMENT OF PERSONNEL COMMISSIONER – SHANE MCLLOUD

RECOMMENDATION NO. A.35

It is recommended that the Board of Education approve the selection of Mr. Shane McCloud for nomination to the Personnel Commission as recommended by the Personnel Commission Selection Committee and forward the nomination to the State Superintendent of Public Instruction for appointment. The term of appointment is to begin immediately upon appointment by the State Superintendent of Public Instruction and to extend to December 1, 2013.

COMMENTS: The application period for the open Personnel Commissioner position was from August 9, 2010, to October 8, 2010. The recruitment process was widely publicized by a variety of media including on-line postings, press releases, mailings, and BlackBoard Connect. During this time period, four (4) applications were received.

The Personnel Commission Selection Committee, which was comprised of Ms. Barbara Inatsugu, PTA Representative; Ms. Anette Bolan, SEIU Representative; Mr. Barry Snell, Board of Education Representative; and Ms. Suzanne Kim, Personnel Commission Representative, met on November 16, 2010, and interviewed three out of four applicants (one applicant was unable to attend). It is the unanimous recommendation of the Personnel Commission Selection Committee that Mr. Shane McCloud be appointed to fill the open Personnel Commissioner position. He is an active member of the Santa Monica Community, former member of the Board of Education, and a current member of the Personnel Commission.

\*\*\*\*\*

Public Comments:

- *Shane McCloud addressed the board regarding the selection process for personnel commissioners and summarized what his focuses would be for the next three years. He also encouraged management to participate in the evaluation of the Director of the Personnel Commission.*

MOTION MADE BY: Mr. Allen  
SECONDED BY: Mr. de la Torre  
STUDENT ADVISORY VOTE: N/A  
AYES: All (7)  
NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

12/09/10

FROM: TIM CUNEO / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: ADOPT RESOLUTION NO. 10-15 - ENACT AN INFORMAL BIDDING  
PROCEDURE AS ESTABLISHED IN THE UNIFORM CONSTRUCTION COST  
ACCOUNTING ACT

RECOMMENDATION NO. A.36

It is recommended that the Board of Education approve Resolution No. 10-15 and establish an informal bidding process as established in the California Uniform Public Construction Cost Accounting Act.

COMMENT: On November 18, 2010, the board passed a resolution for the District to become subject to the California Uniform Public Construction Cost Accounting Act. That resolution allows the District to establish an informal bidding process by Resolution.

The following paragraphs are copied from the previous Board item:

*The changes will allow the District to target local contractors. The informal bidding process for projects from \$30,000 to \$125,000 includes the development of a list of contractors that will be invited to bid on these projects. Small and local contractors can be added to the list by the District and all contractors on the list are notified of these bidding opportunities. This will insure that the District is communicating all opportunities directly to the local contractors.*

*The Act also requires that ads be placed in specific publications annually that invite contractors to submit their contact information and be included in our list. Contractors can be added at any time at their request or by the District. The District can also remove a contractor from the list upon being deemed not qualified to bid. The District can withdraw from the Act at any time by filing a resolution of that election with the State Controller's Office.*

The recommendation and proposed resolution have been reviewed by counsel.

This Resolution shall take effect upon its adoption.

MOTION MADE BY: Mr. de la Torre

SECONDED BY: Mr. Mechur

STUDENT ADVISORY VOTE: N/A

AYES: All (7)

NOES: None (0)

**SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION**

**RESOLUTION: NO. 10-15**

**RESOLUTION TO ENACT INFORMAL BIDDING PROCEDURES UNDER THE  
UNIFORM PUBLIC CONSTRUCTION COST ACCOUNTING ACT  
(SECTIONS 22000, ET SEQ. OF THE PUBLIC CONTRACT CODE)**

**WHEREAS**, the California Uniform Cost Accounting Act at Public Contract Code §22000 et seq. ("Act") permits the District to utilize "informal" bidding procedures for public works projects of the District which fall within the purview of the Act.

**WHEREAS**, by Resolution duly adopted by the Board on November 18, 2010, the District has elected to become subject to the Act.

**WHEREAS**, to engage in the informal bidding procedures permitted under the Act, the District must adopt procedures governing the District's selection of contractors for public works projects subject to the Act.

***NOW THEREFORE BE IT RESOLVED:***

**RESOLVED**, Informal Bid Procedures. Public projects, as defined by the Act, of one hundred twenty-five thousand dollars (\$125,000) or less may be let to contract by informal bidding procedures as set forth in Section 22032, et seq., of the Public Contract Code.

**RESOLVED**, Contractors List. A list of contractors shall be developed and maintained in accordance with the provisions of Section 22034 of the Public Contract Code and criteria promulgated from time to time by the California Uniform Construction Cost Accounting Commission.

**RESOLVED**, Notice Inviting Informal Bids. Where a public project to be performed is subject to the provisions of this Resolution, a notice inviting informal bids shall be mailed to all contractors for the category of work to be bid, as shown on the list developed in accordance with this Resolution and/or to all construction trade journals as specified by the California Uniform Construction Cost Accounting Commission in accordance with Section 22036 of the Public Contract Code. Additional contractors and/or construction trade journals may be notified at the discretion of the Superintendent, or her/his designee; provided however:

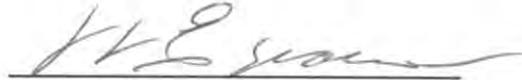
- a. If there is no list of qualified contractors maintained by the District for the particular category of work to be performed, the notice inviting bids shall be sent only to the construction trade journals specified by the Commission.
- b. If the product or service is proprietary in nature such that it can be obtained only from certain contractors, the notice inviting informal bids may be sent exclusively to such contractors.

**RESOLVED**, Award of Contracts. The Superintendent and/or such District staff as she/he may designate are each authorized to award informal contracts pursuant to this Resolution.

**RESOLVED**, Effective Date. This Resolution shall take effect immediately.

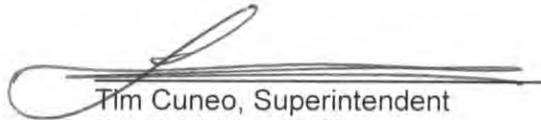
**PASSED AND ADOPTED**, this 9<sup>th</sup> day of December 2010 by the following vote:

AYES: 7  
NOES: 0  
ABSENTIONS: 0  
ABSENT: 0



President  
Board of Education

I, Tim Cuneo, Secretary of the Board of Education of the Santa Monica-Malibu Unified School District, do certify that the forgoing Resolution was regularly introduced, passed and adopted by the Board of Education at its regular meeting held on December 9, 2010.



Tim Cuneo, Superintendent  
Santa Monica-Malibu  
Unified School District

TO: BOARD OF EDUCATION

ACTION/MAJOR

12/09/10

FROM: TIM CUNEO / JANECE L. MAEZ

RE: OPEN PROCESS TO REPLACE TWO POSITIONS ON THE FINANCIAL OVERSIGHT COMMITTEE AND REAPPOINTMENT OF TERMS

RECOMMENDATION NO. A.37

It is recommended that the Board of Education:

- 1) authorize the process to begin the replacement of two positions on the District=s Financial Oversight Committee;
- 2) direct staff to conduct an application process;
- 3) approve the following timeline for the appointment:
  - distribution of applications December 10, 2010
  - applications due in Superintendent’s Office January 7, 2011
  - recommendations by FOC January 18, 2011
  - Board to appoint February 3, 2011
- 4) approve the following reappointment of terms for Ms. Patricia Hoffman and Mr. Paul Silvern. Ms. Hoffman and Mr. Silvern have served diligently on the Financial Oversight Committee (FOC) and their terms will end on December 31, 2010. Staff suggests that these community members be reappointed to the FOC for additional 3-year terms. Following are the terms for all FOC members:
- 5) fill the vacancies to replace the two members leaving the FOC. The first vacancy is to complete the remaining year of the term for Mr. Nimish Patel, and the second vacancy is to fill the vacancy created by the resignation of Mr. Manel Sweetmore; that term will run through 12/31/13.

6)

<b>Term Ends 12/31/11</b>	<b>Term Ends 12/31/12</b>	<b>Term Ends 12/31/13</b>
Joan Chu Reese	Craig Hamilton	Patricia Hoffman
<b>New Member TBD</b> <i>(Nimish Patel resigned 12/1/10 – Elected to Board)</i>	Gordon Lee	Paul Silvern
Cynthia Torres	Carrie Wagner	<b>New Member TBD</b> <i>(Manel Sweetmore will resign 12/31/10)</i>

(Continued on next page)

COMMENTS: At the 11/2/10 General Election, Mr. Nimish Patel was elected by the voters as a Member of the SMMUSD Board of Education. This necessitates his resignation from the Financial Oversight Committee, the term of which will end on 12/31/11, but the effective date of his resignation is 12/1/10. In addition, Mr. Manel Sweetmore has informed the FOC that he will resign as of 12/31/10, when his term is scheduled to end. This leaves a total of two vacancies on the nine-member Committee.

A Press Release inviting applicants to respond will be sent and notices will be forwarded for posting at the District's school sites, with the PTA Council as well as Santa Monica and Malibu City Halls and Libraries. The application will also be available on the District's website ([www.smmusd.org](http://www.smmusd.org)) and in the Office of the Superintendent.

\*\*\*\*\*

Public Comments:

- *Harry Keiley and Richard McKinnon addressed the board regarding the application and appointment process.*

*Mr. Patel said he valued input from the FOC regarding its membership, but appointments are the final decision of the board. He suggested adding a position to the FOC to allow for student participation. Mr. Cuneo said the bylaws could be examined to meet this request. Mr. Allen thought it would be helpful to have a student attend all DAC meetings.*

*Mr. de la Torre agreed with comments made during public comments.*

*Ms. Leon-Vazquez said she supported having incumbents reapply at the end of their terms. She also wanted the board to see all applications when there is a vacancy. Mr. Mechur agreed. Mr. Allen also agreed, but added that it would be helpful to have a subcommittee of the board vet the applications.*

*Dr. Escarce cautioned against simply selecting FOC members from paper applications and resumes.*

Mr. Allen **MOVED** the following: to not appoint Ms. Hoffman and Mr. Silvern at tonight's meeting and ask that they reapply; when there is an opening on the FOC, the FOC's subcommittee will recommend two more names than there are numbers of open slots and rank those recommendations if they so choose; a subcommittee of the board will review the preliminary recommendations and make a final recommendation to the board. Mr. Patel **amended** the motion to invite each of three student body governments to send a student representative to the FOC. The student committee members would be given an advisory vote reported in the minutes. Dr. Escarce **amended** the motion to extend the application timeline. Mr. Allen **amended** the motion to extend Ms. Hoffman's and Mr. Silvern's terms until the process for appointing members had been approved.

SECONDED BY: Mr. Mechur

STUDENT ADVISORY VOTE: N/A

AYES: All (7)

NOES: None (0)

TO: BOARD OF EDUCATION  
FROM: TIM CUNEO / JANECE L. MAEZ / PAT HO  
RE: APPROVAL OF THE 2010-11 FIRST INTERIM REPORT

ACTION/MAJOR  
12/09/10

RECOMMENDATION NO. A.38

It is recommended that the Board of Education approve the 2010-11 First Interim Report and the corresponding budget adjustments.

COMMENTS: Education Code (EC) Sections §35035 (g), §42130, and §42131 require the governing board of each local educational agency (LEA) to certify at least twice a year as to the LEA's ability to meet its financial obligations for the remainder for that fiscal year and for the subsequent two fiscal years.

The 2010-11 Budget was adopted by the Board of Education on June 18, 2010, and was approved by the Los Angeles County Office of Education (LACOE).

Since the adoption of the initial budget, changing conditions have necessitated adjusting the District budget. All of the expenditure and revenue changes previously approved by the Board at the meeting of November 4, 2010, or proposed for approval at this time are individually identified in the First Interim Report (October 31, 2010), which is included as a part of this document.

The First Interim Report was developed based on the following Revenue and Expenditure Assumptions.

**REVENUE ASSUMPTIONS**

(.39%) statutory COLA for 2010-11 Revenue Limit funding

The Base Revenue Limit for Santa Monica-Malibu USD will be \$6,445.84 per ADA (2009-10 P2 ADA – 11,104). A <17.963% > deficit factor is applied to the Revenue Limit. The adjusted Based Revenue Limit will be \$5,287.97 per ADA. The total Revenue Limit is \$59,286,726.

The 2010-11 Enrollment is 11,557, which are decreased by 48 students.

The Lottery allocation will be \$130 per annual ADA, of which \$112.50 is for unrestricted expenditures and the remaining \$17.50 is for Proposition 20 – Mandated for Instructional Materials.

The District will participate in the K-3 Class Size Reduction Program and receive \$1,071 per pupil, less the 30% of penalties for increasing class size to 23:1, and the total projected revenue is \$1,731,772.

No COLA and a <17.963%> of deficit for Special Education Funding. Adjusted Special Education Based Revenue Limit funding is \$5,060.26. Special Education transfer from the Revenue Limit is \$1,895,270. Special Education Mandate Settlement at \$4.52 per 1999-2000 ADA is \$52,328.

The 2009-10 Mandated Reimbursement is not included in the 2010-11 Budget.

The Measure "R" parcel tax at \$350.84 per parcel is estimated to generate \$10,531,164 after processing senior exemptions.

The District will receive \$7,797,281 of financial support from the City of Santa Monica.

The District will receive \$135,000 of Joint Use Agreement funding from the City of Malibu.

The combined lease revenue is \$2,980,706, which is from the DoubleTree Hotel, Madison site, 9<sup>th</sup> & Colorado and 16<sup>th</sup> Street properties.

The projected revenue of Tier III programs is \$4,674,339.

The preliminary entitlement of the "Education Jobs Fund" is \$2,174,607.

The "Save Our Schools" fundraising raised \$1,517,202 as of August 30, 2010.

The projected PTA's contribution is \$2,110,183

### **EXPENDITURE ASSUMPTIONS**

#### **Staffing Ratio Changes:**

	<u>Adopted</u>	<u>1<sup>st</sup> Interim</u>
K-3	27 : 1	25 : 1
Grade 4-5 (Title I schools)	27 : 1	27 : 1
Grade 4-5 (Other)	30 : 1	30 : 1
Grade 6-8 (John Adams)	33 : 1	33 : 1
Grade 6-12 (Other)	35 : 1	35 : 1

#### **Full-Time Equivalent (FTE) Changes after Budget Adopted:**

##### **Certificated:**

51.40 FTE fewer certificated positions were budgeted in the 2010-11 final adopted budget. With new "Education Jobs Fund" and "Save Our Schools" funds, the District has restored and created 26 Teaching positions, 4 Counselor positions and .5 Librarian position.

##### **Classified:**

4.0 FTE Library Coordinators and 2.5 FTE Library Assistants were restored with "Save Our Schools" funds.

*(Continued on next page)*

The following table shows the positions that were funded by “Education Jobs Fund” and “Save Our Schools”:

**“EDUCATION JOBS FUND” and “SAVE OUR SCHOOLS” FUNDED POSITIONS**

	ED JOBS	SOS
<b>CERTIFICATED POSITIONS</b>		
<b>TEACHERS</b>		
EDISON	1.0	
FRANKLIN	3.0	
GRANT	2.0	
MCKINLEY	2.0	
ROGERS	1.0	
ROOSEVELT	1.0	
CABRILLO	1.0	
PT DUME	1.0	
JOHN ADAMS	1.8	
LINCLON	1.6	
MALIBU	1.6	
OLYMPIC	1.0	
SAMOHI	2.0	
ELEMENTARY MUSIC	4.0	
TARGETED PROF. DEV (NEW POSITIONS).		2.0
READING SPECIALISTS		\$ 220,000
<b>COUNSELORS</b>		
JOHH ADAMS	1.0	
LINCOLN	1.0	
MALIBU	1.0	
SAMOHI (NEW POSITION)	1.0	
<b>LIBRARIAN</b>		
SAMOHI	0.5	
<b>CLASSIFIED POSITIONS</b>		
LIBRARY COORDINATORS /ELEMENTARY		4.0
LIBRARY ASSISTANTS/SECONDARY		2.5
TOTAL FTEs	28.5	8.5

**Salaries:**

- 5 furlough days for all employees
- 1.5% step and column increase for certificated employees
- 1.5% step and column increase for classified employees

**Benefits:**

**Statutory Benefits:**

- 8.25% STRS employer contribution rate
- 6.20% OASDI contribution rate
- 1.45% Medicare contribution rate
- 0.72% SUI contribution
- 2.00% Workers’ Compensation contribution
- 10.707% PERS Employer contribution rate
- 2.313% PERS Reduction

**Health & Welfare**

The premium for District-paid employee health benefits is increased by 10.23% in the 2011 calendar year.

**Retiree Health & Welfare Benefits:**

The 2010-11 projected total pay-as-you-go retiree benefits are \$1 Million.

**Summer School:**

The cost of Summer School is \$476,216, which is funded by State Fiscal Stabilization Fund (SFSF), Equity Fund and Lottery.

**The American Recovery and Reinvestment Act**

The District is using the carryover of State Fiscal Stabilization Fund (SFSF) to support Summer Intervention programs, and will also use these funds to purchase the new student data processing system.

The ARRA – Title I money carryover is allocated to Title I Schools to fund various school activities. The funds have to be spent by September 30, 2011.

**Others:**

Although the requirement is suspended for the 2010-11 fiscal year, the District is budgeting 2.8% of the total General Fund (Restricted and Unrestricted) budget for the Ongoing Maintenance Program.

The cost of Property and Liability Insurance is \$1,165,823.

**TRANSFERS**

The Indirect Rate is 5.62% in 2010-11.

**RESERVE for ECONOMIC UNCERTAINTIES**

Under the State Criteria and Standards, the District Budget should reflect a 3% reserve of the total General Fund Budget for 2010-11, 2011-12 and 2012-13.

**The following documents include:**

- Summary General Fund Budget
- 2010-11 Major Categorical Programs
- Local General Fund Contribution (LGFC)
- Multi-year Financial Projection (MYFP) through 2012-13
- Summary of Major Funds

The complete 2010-11 District First Interim Budget in the State Standard Account Code Structure (SACS) format is attached to the Agenda as Attachment A (*green pages*).

\*\*\*\*\*                   \*\*\*\*\*                   \*\*\*\*\*                   \*\*\*\*\*                   \*\*\*\*\*

**Public Comments:**

- *Harry Keiley addressed the board regarding the first interim report.*

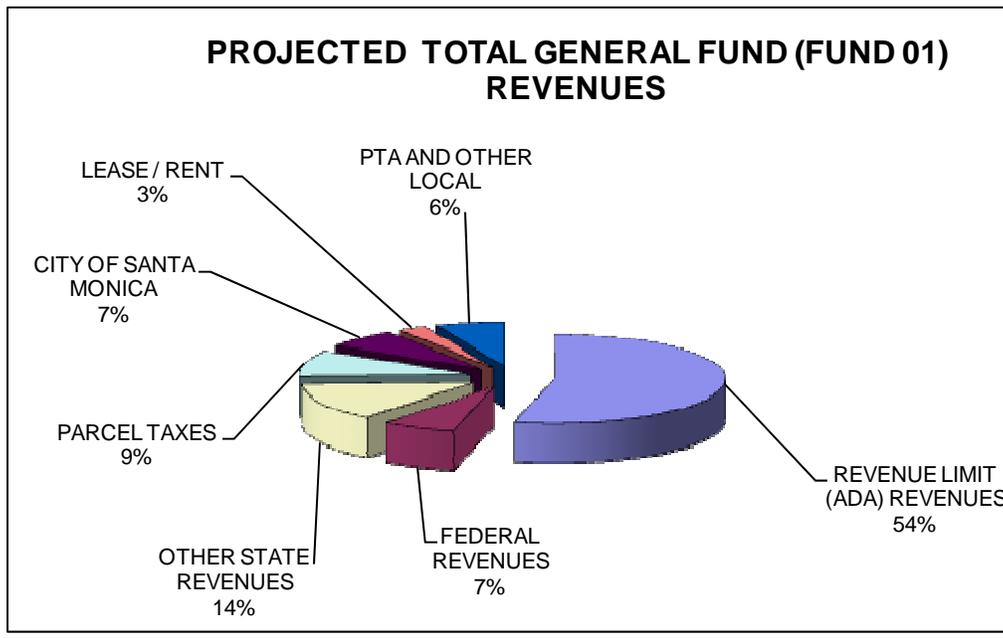
*Ms. Maez’s presentation can be found under Attachments at the end of these minutes.*

MOTION MADE BY: Mr. Mechur  
SECONDED BY: Mr. de la Torre  
STUDENT ADVISORY VOTE: Aye  
AYES: All (7)  
NOES: None (0)

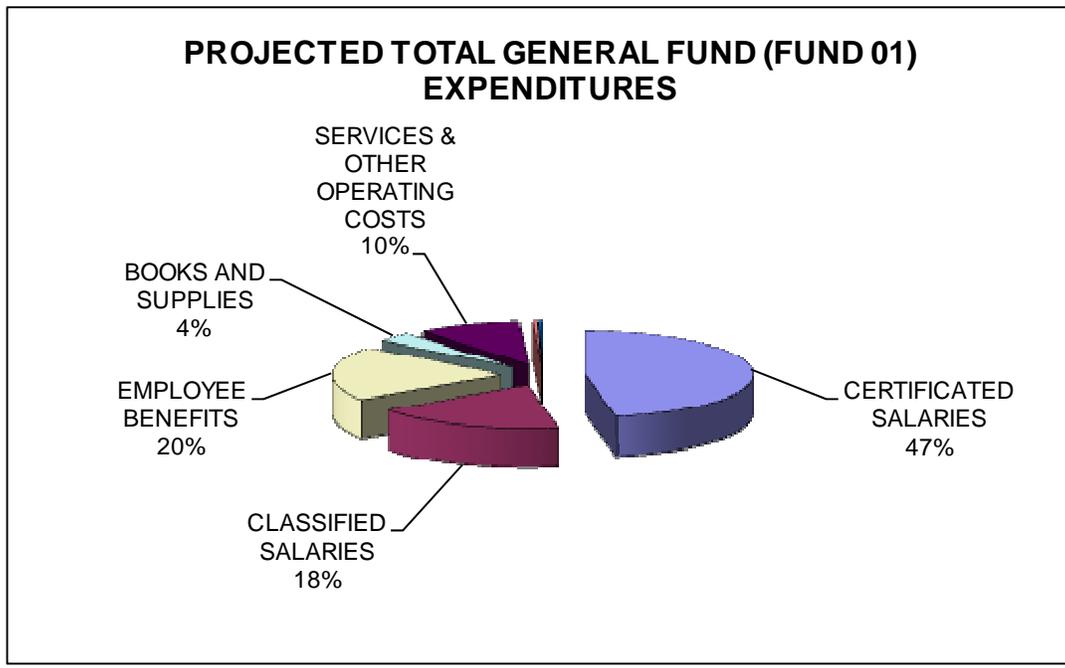
**SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT  
2010-2011 FIRST INTERIM**

**GENERAL FUND (UNRESTRICTED & RESTRICTED)**

<b>BEGINNING BALANCE</b>	<b>\$</b>	<b>20,935,764</b>
<b>PROJECTED REVENUES:</b>		
REVENUE LIMIT (ADA) REVENUES	\$	59,661,540
FEDERAL REVENUES	\$	7,652,941
OTHER STATE REVENUES	\$	15,390,103
PARCEL TAXES	\$	10,531,164
CITY OF SANTA MONICA	\$	7,797,281
LEASE / RENT	\$	2,980,706
PTA AND OTHER LOCAL	\$	7,042,752
<b>TOTAL REVENUES:</b>	<b>\$</b>	<b>111,056,487</b>
<b>TOTAL AVAILABLE FUNDS</b>	<b>\$</b>	<b>131,992,251</b>



<b>GENERAL FUND (UNRESTRICTED &amp; RESTRICTED)</b>	
<b>PROJECTED EXPENDITURES:</b>	
CERTIFICATED SALARIES	\$ 53,967,837
CLASSIFIED SALARIES	\$ 21,074,125
EMPLOYEE BENEFITS	\$ 23,444,452
BOOKS AND SUPPLIES	\$ 4,101,055
SERVICES & OTHER OPERATING COST	\$ 11,346,460
CAPITAL OUTLAY	\$ 512,873
OTHER OUTGO	\$ (453,613)
<b>TOTAL EXPENDITURES:</b>	<b>\$ 113,993,189</b>
<b>PROJECTED FUND BALANCE:</b>	<b>\$ 17,999,062</b>



<b>SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT</b>			
<b>2010-2011 MAJOR CATEGORICAL PROGRAMS</b>			
	<b>2010-11 ADOPTED BUDGET</b>	<b>2010-11 1ST INTERIM BUDGET</b>	<b>CHANGE</b>
<b>FEDERAL PROGRAMS</b>			
TITLE I :BASIC	1,005,698	1,279,482	273,784
<b>ARRA - TITLE I BASIC</b>	-	243,632	243,632
<b>ARRA - STATE FISCAL STABILIZATION FUND (SFSF)</b>	447,109	-	(447,109)
<b>ARRA - EDUCATION JOBS FUND</b>	-	2,157,689	2,157,689
TITLE II :TEACHER QUALITY	378,684	610,003	231,319
TITLE II: ENHANCING ED THROUGH TECH	-	8,151	8,151
TITLE II: ENHANCING ED THROUGH TECH PART D	116,231	221,624	105,393
ARRA - ENHANCING ED THROUGH TECH	-	23,538	23,538
TITLE III : LEP	122,670	129,584	6,914
OTERH ARRA	-	6,438	6,438
MEDICAL REIMBURSEMENT	180,000	180,000	-
SP ED: IDEA ENTITLEMENT	2,354,854	2,354,854	-
DEPT REHAB: TRANSITION PARTNERSHIP PROGRAM	137,946	137,946	-
<b>TOTAL FEDERAL REVENUES:</b>	<b>4,743,192</b>	<b>7,352,941</b>	<b>2,609,749</b>
<b>STATE PROGRAMS</b>			
SPECIAL EDUCATION - AB602	6,032,989	6,032,989	-
WORKABILITY	58,256	59,592	1,336
HOME TO SCHOOL TRANSPORTATION	465,134	465,134	-
SPECIAL ED TRANSPORTATION	432,242	432,242	-
ECONOMIC IMPACT AID	693,730	746,097	52,367
ENGLISH LANGUAGE ACQUISITION (ELAP)	51,599	73,964	22,365
LOTTERY -INSTRUCTIONAL MATERIALS	162,174	162,174	-
REGIONAL OCCUPATIONAL PROGRAM (ROP)	1,003,381	962,533	(40,848)
<b>TOTAL STATE CATEGORICAL REVENUES:</b>	<b>8,899,505</b>	<b>8,934,725</b>	<b>35,220</b>

<b>SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT</b>			
<b>LOCAL GENERAL FUND CONTRIBUTION (LGFC)</b>			
	<b>2010-11 ADOPTED BUDGET</b>	<b>2010-11 1ST INTERIM BUDGET</b>	<b>CHANGE</b>
SPECIAL EDUCATION	11,681,379	11,582,226	(99,153)
SP ED TRANSPORTATION	647,329	647,329	-
MULTI-CULTURAL PROGRAM	500,000	500,000	-
REGIONAL OCCUPATIONAL PROGRAM	8,700	8,700	-
HOME TO SCHOOL TRANSPORTATION	97,217	97,217	-
ONGOING MAINTENANCE PROGRAM	3,164,576	3,194,866	30,290
<b>TOTAL CONTRIBUTION:</b>	<b>16,099,201</b>	<b>16,030,338</b>	<b>(68,863)</b>

<b>SANTA MONICA - MALIBU USD</b>			
<b>MULTI-YEAR PROJECTION</b>			
<b>UNRESTRICTED GENERAL FUND - ASSUMPTIONS</b>			
<b>10/31/2010</b>			
<b>Factor</b>	<b>2010-11</b>	<b>2011-12</b>	<b>2012-13</b>
Statutory COLA	-0.39%	1.70%	1.90%
Base Revenue Limit Per P2 ADA	6,445.84	\$ 6,554.84	\$ 6,677.84
<b>Deficit Factor</b>	<b>-17.963%</b>	<b>-17.963%</b>	<b>-17.963%</b>
<b>ELIMINATION OF 11-12 COLA</b>	<b>\$ -</b>	<b>\$ 992,939</b>	<b>\$ 992,939</b>
Enrollment Projection*	11,559	11,607	11,607
P2 ADA Projection	11,104	11,104	11,104
Revenue Limit ADA (Prior Yr)	11,104	11,104	11,104
Federal Revenues	0%	0%	0%
City of Santa Monica	\$ 7,797,281	\$ 7,953,226	\$ 8,112,291
Measure "R"	\$ 10,531,164	\$ 10,741,787	\$ 11,031,816
City of SM /Measure "Y" & "YY"		\$ 6,000,000	\$ 6,000,000
Lottery	\$130/ADA	\$128.5/ADA	\$127.5/ADA
Step & Column Incr. - Certificated	1.50%	1.50%	1.50%
Step & Column Incr. - Mgmt.	1.50%	1.50%	1.50%
Step & Column Incr. - Classified	1.50%	1.50%	1.50%
Furlough Days	5 DAYS		
Reduction Plan - Certificated	20.5 FTEs		
Reduction Plan - Classified	8.4 FTEs		
Reduction Plan - Management	2.0 FTEs		
Health/Welfare	7%	5%	5%
Workers' Compensation	2.10%	2.10%	2.10%
Indirect Cost Rate	5.62%	5.37%	5.00%
Interest Rate	1.50%	2.00%	2.00%
Interfund Transfer to Fund 12			
Ongoing Maintenance	2.8%	3%	3%
Reserve for Uncertainties	3%	3%	3%

<b>SANTA MONICA - MALIBU USD MULTI-YEAR PROJECTION UNRESTRICTED GENERAL FUND 10/31/2010</b>			
	<b>2010-11</b>	<b>2011-12</b>	<b>2012-13</b>
<b>Description</b>	<b>1st Interim</b>	<b>PROJECTED</b>	<b>PROJECTED</b>
<b>Revenue:</b>			
Revenue Limit	57,738,811	57,738,399	58,829,435
Other Federal	300,000	300,000	300,000
Other State Apportionments	766,553	714,225	727,123
Class Size Reduction	2,868,138	2,868,138	-
Possible CSR penalty	(1,136,331)	(1,136,331)	-
Other State (Lottery...)	1,271,479	1,271,479	1,271,479
Meas. "R"	10,531,164	10,741,787	11,031,816
<i>Meas. "YY"/ City of SM</i>		6,000,000	6,000,000
<b>SAVE OUR SCHOOLS</b>	1,517,202		
All Other Local Income	11,598,940	11,668,932	11,827,967
Local General Fund Contribution	(16,030,338)	(16,099,201)	(16,562,760)
ADD Furlough back in 2011-12		(463,559)	
TIER III - Categorical Flexibility	3,666,366	3,728,694	3,818,183
<b>TOTAL REVENUES</b>	<b>73,091,984</b>	<b>77,332,564</b>	<b>77,243,242</b>
<b>Expenditure:</b>			
Certificated Salary	40,241,056	40,844,672	44,213,077
ED JOBS FUND		1,607,001	
ADD Furlough back in 2011-12		1,108,009	
Classified	10,942,407	11,106,543	11,487,752
ADD Furlough back in 2011-12		211,439	
Benefits	16,225,867	16,874,903	18,226,297
ED JOBS FUND		468,572	
ADD Furlough back in 2011-12		181,811	
Supplies/Books	922,515	940,000	940,000
Services & Other Operational Costs	6,590,957	6,400,000	6,400,000
Capital Outlay	65,000	20,000	20,000
Indirect	(835,338)	(650,000)	(650,000)
<b>TOTAL EXPENDITURES</b>	<b>74,152,464</b>	<b>79,112,949</b>	<b>80,637,125</b>
Increase (Decrease) Fund Balance	(1,060,480)	(1,780,384)	(3,393,882)
Beginning	16,784,025	15,723,545	13,943,161
Fund Balance	15,723,545	13,943,161	10,549,278
Reserve- Revolving cash, Store	160,000	120,000	120,000
Reserve - STUDENT SYSTEM	450,000	150,000	
Total Available Fund Balance	15,113,545	13,673,161	10,429,278
3% Contingency Reserve	3,419,796	3,489,203	3,549,045
Unappropriated Balance	11,693,749	10,183,958	6,880,233

## SUMMARY BUDGET OF MAJOR FUNDS

<b>FUND 01: UNRESTRICTED GENERAL FUND</b>			
	<b>2010-11 ADOPTED BUDGET</b>	<b>2010-11 1ST INTERIM BUDGET</b>	<b>CHANGES</b>
<b>BEGINNING BALANCE</b>	16,784,025	16,784,025	-
<b>REVENUES</b>			-
REVENUE LIMIT	54,767,515	57,766,270	2,998,755
FEDERAL REVENUE	300,000	300,000	-
OTHER STATE REVENUE	7,407,308	7,407,308	-
LOCAL REVENUES	21,971,125	23,648,744	1,677,619
INTERFUND TRANSFER	(16,099,201)	(16,030,338)	68,863
<b>TOTAL REVENUES</b>	<b>68,346,747</b>	<b>73,091,984</b>	<b>4,745,237</b>
<b>EXPENDITURES</b>			
CERTIFICATED SALARIES	39,953,281	40,241,056	287,775
CLASSIFIED SALARIES	10,729,393	10,942,407	213,014
EMPLOYEE BENEFITS	16,022,847	16,225,867	203,020
BOOKS AND SUPPLIES	940,783	922,515	(18,268)
SERVICES & OTHER OPERATING COSTS	6,306,131	6,590,957	284,826
CAPITAL OUTLAY	65,000	65,000	-
OTHER OUTGO	(598,435)	(835,338)	(236,903)
<b>TOTAL EXPENDITURES</b>	<b>73,419,000</b>	<b>74,152,464</b>	<b>733,464</b>
NET INCREASE (DECREASE)	(5,072,253)	(1,060,480)	
<b>PROJECTED FUND BALANCE</b>	<b>11,711,772</b>	<b>15,723,545</b>	<b>4,011,773</b>
<b>FUND 01 - RESTRICTED GENERAL FUND</b>			
	<b>2010-11 ADOPTED BUDGET</b>	<b>2010-11 1ST INTERIM BUDGET</b>	<b>CHANGES</b>
<b>BEGINNING BALANCE</b>	4,151,739	4,151,739	-
<b>REVENUES</b>			
REVENUE LIMIT	1,796,117	1,895,270	99,153
FEDERAL REVENUE	4,743,192	7,352,941	2,609,749
OTHER STATE REVENUE	1,873,738	1,949,806	76,068
LOCAL REVENUES	8,748,509	10,736,148	1,987,639
INTERFUND TRANSFER	16,099,201	16,030,338	(68,863)
<b>TOTAL REVENUES</b>	<b>33,260,757</b>	<b>37,964,503</b>	<b>4,703,746</b>
<b>EXPENDITURES</b>			
CERTIFICATED SALARIES	11,902,112	13,726,781	1,824,669
CLASSIFIED SALARIES	9,067,412	10,131,718	1,064,306
EMPLOYEE BENEFITS	6,504,941	7,218,585	713,644
BOOKS AND SUPPLIES	1,437,230	3,178,540	1,741,310
SERVICES & OTHER OPERATING COSTS	3,890,897	4,755,503	864,606
CAPITAL OUTLAY	149,500	447,873	298,373
OTHER OUTGO	339,326	381,725	42,399
<b>TOTAL EXPENDITURES</b>	<b>33,291,418</b>	<b>39,840,725</b>	<b>6,549,307</b>
NET INCREASE (DECREASE)	(30,661)	(1,876,222)	
<b>PROJECTED FUND BALANCE</b>	<b>4,121,078</b>	<b>2,275,517</b>	<b>(1,845,561)</b>

<b>FUND 11- ADULT EDUCATION COSTS</b>			
	<b>2010-11 ADOPTED BUDGET</b>	<b>2010-11 1ST INTERIM BUDGET</b>	<b>CHANGES</b>
<b>BEGINNING BALANCE</b>	267,212	267,212	-
<b>REVENUES</b>			
FEDERAL REVENUE	87,590	75,834	(11,756)
OTHER STATE REVENUE	257,783	257,783	-
LOCAL REVENUES	58,145	58,145	-
<b>TOTAL REVENUES</b>	<b>403,518</b>	<b>391,762</b>	<b>(11,756)</b>
<b>EXPENDITURES</b>			
CERTIFICATED SALARIES	177,012	166,674	(10,338)
CLASSIFIED SALARIES	108,050	108,050	-
EMPLOYEE BENEFITS	74,558	73,194	(1,364)
BOOKS AND SUPPLIES	18,736	24,400	5,664
SERVICES & OTHER OPERATING	18,406	19,402	996
<b>TOTAL EXPENDITURES</b>	<b>396,762</b>	<b>391,720</b>	<b>(5,042)</b>
NET INCREASE (DECREASE)	6,756	42	
<b>PROJECTED FUND BALANCE</b>	<b>273,968</b>	<b>267,254</b>	<b>(6,714)</b>
<b>FUND 12 - CHILD DEVELOPMENT FUND</b>			
	<b>2010-11 ADOPTED BUDGET</b>	<b>2010-11 1ST INTERIM BUDGET</b>	<b>CHANGES</b>
<b>BEGINNING BALANCE</b>	108,833	108,833	-
<b>REVENUES</b>			
FEDERAL REVENUE	1,980,620	2,193,488	212,868
OTHER STATE REVENUE	1,131,381	3,165,377	2,033,996
LOCAL REVENUES	916,688	2,553,656	1,636,968
<b>TOTAL REVENUES</b>	<b>4,028,689</b>	<b>7,912,521</b>	<b>3,883,832</b>
<b>EXPENDITURES</b>			
CERTIFICATED SALARIES	1,436,431	2,919,068	1,482,637
CLASSIFIED SALARIES	1,132,027	2,073,548	941,521
EMPLOYEE BENEFITS	809,949	1,655,211	845,262
BOOKS AND SUPPLIES	127,645	174,841	47,196
SERVICES & OTHER OPERATING COSTS	405,742	765,622	359,880
CAPITAL OUTLAY	-	-	-
OTHER OUTGO	116,895	310,984	194,089
<b>TOTAL EXPENDITURES</b>	<b>4,028,689</b>	<b>7,899,274</b>	<b>3,870,585</b>
NET INCREASE (DECREASE)	-	13,247	
<b>PROJECTED FUND BALANCE</b>	<b>108,833</b>	<b>122,080</b>	<b>13,247</b>
<b>CHILD DEVELOPMENT MAJOR PROGRAMS</b>			
FEDERAL BLOCK GRANT	154,810	154,810	-
HEAD START	1,649,263	1,770,354	121,091
OTHER FEDERAL PROGRAMS	187,383	280,843	93,460
STATE PROGRAMS	1,061,045	3,046,645	1,985,600
CALSAFE CHILD CARE & DEVELOP	160,000	246,683	86,683
L. A. UNIVERSAL PRESCHOOL	506,280	516,495	10,215

<b>FUND 13: CAFETERIA SPECIAL FUND</b>			
	<b>2010-11 ADOPTED BUDGET</b>	<b>2010-11 1ST INTERIM BUDGET</b>	<b>CHANGES</b>
<b>BEGINNING BALANCE</b>	441,796	441,796	-
<b>REVENUES</b>	-		
FEDERAL REVENUE	1,121,650	1,132,180	10,530
OTHER STATE REVENUE	85,000	85,000	-
LOCAL REVENUES	2,102,844	2,036,188	(66,656)
<b>TOTAL REVENUES</b>	<b>3,309,494</b>	<b>3,253,368</b>	<b>(56,126)</b>
<b>EXPENDITURES</b>			
CLASSIFIED SALARIES*	1,398,145	1,421,595	23,450
EMPLOYEE BENEFITS	474,372	503,772	29,400
BOOKS AND SUPPLIES	1,437,076	1,549,149	112,073
SERVICES & OTHER OPERATING COSTS	(185,719)	(397,268)	(211,549)
CAPITAL OUTLAY	35,000	35,000	-
OTHER OUTGO	142,214	142,629	415
<b>TOTAL EXPENDITURES</b>	<b>3,301,088</b>	<b>3,254,877</b>	<b>(46,211)</b>
NET INCREASE (DECREASE)	8,406	(1,509)	
<b>PROJECTED FUND BALANCE</b>	<b>450,202</b>	<b>440,287</b>	<b>(9,915)</b>
<b>FUND 14: DEFERRED MAINTENANCE FUND</b>			
	<b>2010-11 ADOPTED BUDGET</b>	<b>2010-11 1ST INTERIM BUDGET</b>	<b>CHANGES</b>
<b>BEGINNING BALANCE</b>	730,963	730,963	-
<b>REVENUES</b>			
OTHER STATE REVENUE	-	-	-
LOCAL REVENUES	3,500	3,500	-
<b>TOTAL REVENUES</b>	<b>3,500</b>	<b>3,500</b>	<b>-</b>
<b>EXPENDITURES</b>			
BOOKS AND SUPPLIES	-	-	-
SERVICES & OTHER OPERATING COSTS	400,000	400,000	-
CAPITAL OUTLAY	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>400,000</b>	<b>400,000</b>	<b>-</b>
NET INCREASE (DECREASE)	(396,500)	(396,500)	
<b>PROJECTED FUND BALANCE</b>	<b>334,463</b>	<b>334,463</b>	<b>-</b>
<b>FUND 20: SPECIAL RESERVE FUND FOR POSTEMPLOYMENT BENEFITS</b>			
	<b>2010-11 ADOPTED BUDGET</b>	<b>2010-11 1ST INTERIM BUDGET</b>	<b>CHANGES</b>
<b>BEGINNING BALANCE</b>	1,738,935	1,738,935	-
<b>REVENUES</b>			
INTEREST	26,000	26,000	-
<b>TOTAL REVENUES</b>	<b>26,000</b>	<b>26,000</b>	<b>-</b>
<b>PROJECTED FUND BALANCE</b>	<b>1,764,935</b>	<b>1,764,935</b>	<b>-</b>

<b>FUND 21: BUILDING FUND</b>			
	<b>2010-11 ADOPTED BUDGET</b>	<b>2010-11 1ST INTERIM BUDGET</b>	<b>CHANGES</b>
<b>BEGINNING BALANCE</b>	77,665,299	77,665,299	
<b>REVENUES</b>			
PROCEEDS - SALE OF BONDS	45,000,000	65,000,000	20,000,000
LOCAL REVENUES	1,750,000	1,750,000	-
<b>TOTAL REVENUES</b>	<b>46,750,000</b>	<b>66,750,000</b>	<b>20,000,000</b>
<b>EXPENDITURES</b>			
CLASSIFIED SALARIES	249,548	252,548	3,000
EMPLOYEE BENEFITS	112,766	112,766	-
BOOKS AND SUPPLIES	40,000	147,900	107,900
SERVICES & OTHER OPERATING COSTS	7,476,071	18,658,205	11,182,134
CAPITAL OUTLAY	29,485,000	36,725,500	7,240,500
OTHER OUTGO	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>37,363,385</b>	<b>55,896,919</b>	<b>18,533,534</b>
NET INCREASE (DECREASE)	9,386,615	10,853,081	
<b>PROJECTED FUND BALANCE</b>	<b>87,051,914</b>	<b>88,518,380</b>	<b>1,466,466</b>
<b>FUND 25: CAPITAL FACILITIES FUND</b>			
	<b>2010-11 ADOPTED BUDGET</b>	<b>2010-11 1ST INTERIM BUDGET</b>	<b>CHANGES</b>
<b>BEGINNING BALANCE</b>	6,947,054	6,947,054	-
<b>REVENUES</b>			
DEVELOPMENT FEE	600,000	600,000	-
INTEREST	40,000	40,000	-
<b>TOTAL REVENUES</b>	<b>640,000</b>	<b>640,000</b>	-
<b>EXPENDITURES</b>			
SERVICES & OTHER OPERATING COSTS	200,000	200,000	-
<b>TOTAL EXPENDITURES</b>	<b>200,000</b>	<b>200,000</b>	-
NET INCREASE (DECREASE)	440,000	440,000	
<b>PROJECTED FUND BALANCE</b>	<b>7,387,054</b>	<b>7,387,054</b>	-
<b>FUND 40: SPECIAL RESERVE FUND FOR CAPITAL OUTLAY</b>			
	<b>2010-11 ADOPTED BUDGET</b>	<b>2010-11 1ST INTERIM BUDGET</b>	<b>CHANGES</b>
<b>BEGINNING BALANCE</b>	4,141,151	4,141,151	-
<b>REVENUES</b>			
REDEVELOPMENT	1,800,000	1,822,827	22,827
INTEREST	50,000	50,000	-
<b>TOTAL REVENUES</b>	<b>1,850,000</b>	<b>1,872,827</b>	<b>22,827</b>
<b>EXPENDITURES</b>			
SERVICES & OTHER OPERATING COSTS	250,000	271,678	21,678
CAPITAL OUTLAY			-
OTHER OUTGO	1,464,863	1,464,863	-
<b>TOTAL EXPENDITURES</b>	<b>1,714,863</b>	<b>1,736,541</b>	<b>21,678</b>
NET INCREASE (DECREASE)	135,137	136,286	
<b>PROJECTED FUND BALANCE</b>	<b>4,276,288</b>	<b>4,277,437</b>	<b>1,149</b>

TO: BOARD OF EDUCATION

ACTION/MAJOR

12/09/10

FROM: RALPH MECHUR

ADDENDUM

RE: ADOPT RESOLUTION NO. 10-16 – IN SUPPORT OF THE DEVELOPMENT, RELIEF, AND EDUCATION OF ALIEN MINORS (DREAM) ACT LEGISLATION

RECOMMENDATION NO. A.39

It is recommended that the Board of Education adopt Resolution No. 10-16 – In support of the DREAM Act Legislation.

COMMENT: At the special meeting on December 2, 2010, Board Member Ralph Mechur requested that this item be placed on the December 9 agenda.

According to www.dreamact.info, “The purpose of the Development, Relief and Education of Alien Minors Act, also called the DREAM Act, is to help those individuals who meet certain requirements, have an opportunity to enlist in the military or go to college and have a path to citizenship which they otherwise would not have without this legislation. Supporters of the DREAM Act believe it is vital not only to the people who would benefit from it, but also the United States as a whole. It would give an opportunity to undocumented immigrant students who have been living in the U.S. since they were young, a chance to contribute back to the country that has given so much to them and a chance to utilize their hard earned education and talents.”

\*\*\*\*\*                      \*\*\*\*\*                      \*\*\*\*\*                      \*\*\*\*\*                      \*\*\*\*\*                      \*\*\*\*\*

*Mr. de la Torre requested the following language be added to the fourth “Whereas”: “...as a U.S. Supreme Court-protected right...” The board agreed.*

*Mr. Allen requested that in addition to the four legislators listed at the end of the resolution that it also be sent to Representative Henry Waxman (D-CA).*

MOTION MADE BY: Mr. de la Torre  
SECONDED BY: Ms. Lieberman  
STUDENT ADVISORY VOTE: N/A  
AYES: All (7)  
NOES: None (0)

**SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION**

**RESOLUTION NO. 10-16 – IN SUPPORT OF THE DEVELOPMENT RELIEF AND  
EDUCATION FOR ALIEN MINORS (DREAM) ACT LEGISLATION**

**Whereas**, The Santa Monica-Malibu Unified School District is committed to graduating 100% of our students;

**Whereas**, Currently there are over 900,000 undocumented students who live in the United States and are under 18 years of age;

**Whereas**, Each year, these students are denied access to and prevented from pursuing their dreams of going to college because they do not have legal residency status;

**Whereas**, Despite the fact that many of these children have grown up in the United States, attended local schools as a U.S. Supreme Court-protected right, and have demonstrated a sustained commitment to succeed in the educational system, immigration laws provide no avenue for these students to become legal residents;

**Whereas**, Undocumented immigrants throughout the United States already make substantial contributions to our economic, civic, and cultural life, but unjustly remain vulnerable to exploitation as long as they are denied legal immigration status and access to education;

**Whereas**, The State Supreme Court's recent ruling protected the benefits of the California Assembly Bill 540 for undocumented students, allowing them to pay in-state tuition at public colleges or universities;

**Whereas**, Access to higher education will allow these immigrants to make even greater contributions to our society, increase the educated workforce, improve our economy and decrease the numbers of those forced to live in poverty;

**Whereas**, The Development Relief and Education for Alien Minors (DREAM) Act, and the American DREAM Act, would remedy this situation by allowing undocumented students who have lived in the United States for at least five years and have graduated high school or received a graduate equivalency diploma to legalize their immigration status;

**Whereas**, Undocumented students have waited many years for this legislation to become law; and

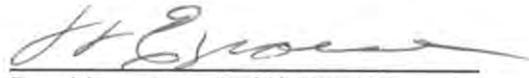
**Whereas**, Both President Obama and United States Secretary of Education Arne Duncan have called upon Congress to promptly pass the DREAM Act;

**Now Therefore Be It Resolved**, That the Board of Education of the Santa Monica-Malibu Unified School District affirms its support of the DREAM Act and urges the United States Congress to pass this legislation before the end of the 111th Congress; and be it finally

**Be it Further Resolved**, That the Board instructs the Superintendent's Office to forward this resolution to Senator Dianne Feinstein (D-CA), Senator Barbara Boxer (D-CA), Senator Fran Pavley (District 23), and Assemblywoman Brownley (District 41).

**Signed and Adopted** by the Santa Monica-Malibu Unified School District Board of Education on this 9<sup>th</sup> day of December 2010 by the following vote:

AYES: 7  
NOES: 0  
ABSTAIN: 0  
ABSENT: 0

  
\_\_\_\_\_  
President, Board of Education

  
\_\_\_\_\_  
Tim Cuneo, Superintendent

TO: BOARD OF EDUCATION

ACTION/MAJOR

12/09/10

FROM: TIM CUNEO / CHIUNG\_SALLY CHOU

**ADDENDUM**

RE: REVISE BP 1312.3 – UNIFORM COMPLAINT PROCEDURES

RECOMMENDATION NO. A.40

It is recommended that the Board of Education revise Board Policy 1312.3 – Uniform Complaint Procedures.

COMMENT: There is a December 31 deadline for the Board of Education to take action on these changes.

Attachment:

- Board Policy 1312.3 – Uniform Complaint Procedures

MOTION MADE BY: Mr. de la Torre

SECONDED BY: Mr. Allen

STUDENT ADVISORY VOTE: N/A

AYES: All (7)

NOES: None (0)

**UNIFORM COMPLAINT PROCEDURES**

The Board of Education recognizes that the district is primarily responsible for complying with applicable state and federal laws and regulations governing educational programs. The district shall investigate complaints alleging failure to comply with such laws and/or alleging discrimination and shall seek to resolve those complaints in accordance with the district's uniform complaint procedures. (5 CCR [4620](#))

The district shall follow uniform complaint procedures when addressing complaints as well as the filing, investigation and resolution of a complaint alleging unlawful discrimination or harassment against any protected group as identified under Education Code [200](#) and [220](#) and Government Code [11135](#), including actual or perceived sex, sexual orientation, gender, ethnic group identification, race, ancestry, national origin, religion, color, or mental or physical disability, or age, or on the basis of a person's association with a person or group with one or more of these actual or perceived characteristics in ~~any~~ all district programs or activities when the district has received or benefited from federal or state financial assistance in any of its programs or activities. (5 CCR [4610](#))

Uniform complaint procedures shall also be used when addressing complaints alleging failure to comply with state and/or federal laws in adult education programs, consolidated categorical aid programs, migrant education, career technical and technical education and career technical and technical training programs, child care and development programs, child nutrition programs, and special education programs. (5 CCR [4610](#))

Complaints related to sufficiency of textbooks or instructional materials, emergency or urgent facilities conditions that pose a threat to the health or safety of students or staff, and teacher vacancies and misassignments shall be investigated pursuant to the district's Williams uniform complaint procedure (AR 1312.4).

The Board encourages the early, informal resolution of complaints at the site level whenever possible.

The Board acknowledges and respects every individual's right to privacy. Discrimination complaints shall be investigated in a manner that protects the confidentiality of the parties and the integrity of the process. This may include keeping the identity of the complainant confidential, as appropriate and except to the extent necessary to carry out the investigation or proceedings, as determined by the Superintendent or designee, on a case-by-case basis.

The Board prohibits any form of retaliation against any complainant in the complaint process, including but not limited to a complainant's filing of a complaint or the reporting of instances of discrimination. Such participation shall not in any way affect the status, grades, or work assignments of the complainant.

The Board recognizes that a neutral mediator can often suggest a compromise that is agreeable to all parties in a dispute. In accordance with uniform complaint procedures, whenever all parties to a complaint agree to try resolving their problem through mediation, the Superintendent or designee shall initiate that process. The Superintendent or designee shall ensure that the results are consistent with state and federal laws and regulations.

Legal Reference:

EDUCATION CODE

200-262.4 Prohibition of discrimination on the basis of sex, especially

221.5 Prohibited sex discrimination

221.7 School-sponsored athletic programs

8200-8498 Child care and development programs

8500-8538 Adult basic education

18100-18203 School libraries

32289 School safety plan, uniform complaint procedure

35186 Williams uniform complaint procedure

41500-41513 Categorical education block grants

48900.3 Suspension or expulsion for act of hate violence

48900.4 Suspension or expulsion for threats or harassment

48904 Liability of parent/guardian for willful student misconduct

48950 Freedom of speech

48985 Notices in language other than English

49020-49023 Athletic programs

49060-49079 Student records

49490-49590 Child nutrition programs

51006 – 51007 Equitable access to technological education programs

51500 Prohibited instruction or activity

51501 Prohibited means of instruction

52160-52178 Bilingual education programs

52300-52490 Career-technical education

52500-52616.24 Adult schools

52800-52870 School-based coordinated programs

54000-54028 Economic impact aid programs

54100-54145 Miller-Unruh Basic Reading Act

54400-54425 Compensatory education programs

54440-54445 Migrant education

54460-54529 Compensatory education programs

56000-56867 Special education programs

59000-59300 Special schools and centers

60044 Prohibited instructional materials

64000-64001 Consolidated application process

CIVIL CODE

1714.1 Liability of parents/guardians for willful misconduct of minor

PENAL CODE

422.6 Interference with constitutional right or privilege

CODE OF REGULATIONS, TITLE 5

3080 Application of section

4600-4687 Uniform complaint procedures

4900-4965 Nondiscrimination in elementary and secondary education programs

UNITED STATES CODE, TITLE 20

6301-6577 Title I basic programs

6601-6777 Title II preparing and recruiting high quality teachers and principals

6801-6871 Title III language instruction for limited English proficient and immigrant students

7101-7184 Safe and Drug-Free Schools and Communities Act

7201-7283g Title V promoting informed parental choice and innovative programs

7301-7372 Title V rural and low-income school programs

UNITED STATES CODE, TITLE 42

2000d-2000e-17 Title VI & VII Civil Rights Act of 1964 as amended

2000h-2-2000h-6 Title IX, 1972 Education Act Amendments Section 504

CODE OF FEDERAL REGULATIONS, TITLE 28

35.101 Nondiscrimination on the Basis of Disability

35.106 Notice

CODE OF FEDERAL REGULATIONS, TITLE 34

100.3 Prohibition of discrimination on basis of race, color or national origin

100.6 Compliance Information

104.7 Designation of responsible employee for Section 504

104.8 Notice Requirements

106.8 Designation of responsible employee for Title IX

106.9 Notification of nondiscrimination on basis of sex

110.10 Rules against Age Discrimination

110.25 Designation of Responsible Employee, Notice, and Grievance Procedures

COURT DECISIONS

Flores v. Morgan Hill Unified School District, (2003) 324 F.3d 1130

Management Resources:

OFFICE FOR CIVIL RIGHTS PUBLICATIONS

Notice of Non-Discrimination, January, 1999

Racial Incidents and Harassment Against Students at Educational Institutions; Investigative Guidance, 59

FR 47, March, 1994

WEB SITES

U.S. Department of Education, Office of Civil Rights: <http://www2.ed.gov/policy/rights/reg/ocr/index.html>

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

**Policy SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT  
adopted: August 19, 2009 Santa Monica, California**

TO: BOARD OF EDUCATION

ACTION/MAJOR

12/09/10

FROM: TIM CUNEO / CHIUNG\_SALLY CHOU

ADDENDUM

RE: REVISE BP 5145.3 – NONDISCRIMINATION IN EDUCATION PROGRAMS AND ACTIVITIES

RECOMMENDATION NO. A.41

It is recommended that the Board of Education revise Board Policy 5145.3 – Nondiscrimination in Education Programs and Activities.

COMMENT: There is a December 31 deadline for the Board of Education to take action on these changes.

Attachment:

- Board Policy 5145.3 – Nondiscrimination in Education Programs and Activities

\*\*\*\*\*           \*\*\*\*\*           \*\*\*\*\*           \*\*\*\*\*           \*\*\*\*\*           \*\*\*\*\*

*Dr. Escarce suggested deleting a portion of the last sentence in the first paragraph. Dr. Chou explained that the Office of Civil Rights had already reviewed the language, and she therefore cautioned against making any deletions. Dr. Escarce revised his suggestion to instead add the following language to the end of the first paragraph: "...or mental or physical well-being." The board agreed.*

MOTION MADE BY: Dr. Escarce  
SECONDED BY: Mr. Allen  
STUDENT ADVISORY VOTE: N/A  
AYES: All (7)  
NOES: None (0)

**NONDISCRIMINATION IN EDUCATION PROGRAMS AND ACTIVITIES**

District programs and activities shall be free from discrimination, including harassment, with respect to a student's actual or perceived sex, gender, ethnic group identification, race, national origin, religion, color, physical or mental disability, age or sexual orientation. This includes verbal or physical conduct that denigrates or shows hostility or aversion toward an individual that has the purpose or effect of creating an intimidating, hostile or offensive work or academic environment that otherwise adversely affects an individual's academic performance or mental or physical well-being.

The Board of Education shall ensure equal opportunities for all students in admission and access to the educational program, guidance and counseling programs, athletic programs, testing procedures, and other activities. School staff and volunteers shall carefully guard against segregation, bias and stereotyping in instruction, guidance and supervision. The district may provide male and female students with separate shower rooms and sexual health and HIV/AIDS prevention classes in order to protect student modesty.

The Board prohibits intimidation or harassment of any student by any employee, student or other person in the district. Staff shall be alert and immediately responsive to student conduct which may interfere with another student's ability to participate in or benefit from school services, activities or privileges.

Harassment includes but is not limited to taunting, epithets, slurs or negative stereotyping; threatening, intimidating or hostile acts, such as stalking; or written or graphic material that denigrates or shows hostility or aversion toward an individual or group.

Students who harass other students shall be subject to appropriate discipline, up to and including counseling, suspension and/or expulsion, and law enforcement notification. An employee who permits or engages in harassment may be subject to disciplinary action, up to and including dismissal.

Employees who become aware of an act of harassment shall immediately report the incident to their site administrator.

The Board hereby designates the following position as Coordinator for Nondiscrimination to handle complaints regarding discrimination and inquiries regarding the district's nondiscrimination policies:

Assistant Superintendent, Human Resources  
1651 16th Street  
Santa Monica, CA 90404  
310-450-8338

Any student who feels that he/she is being harassed should immediately contact the Coordinator for Nondiscrimination, the principal or any other staff member. Any student who observes an incident of harassment should report the harassment to a school employee, whether or not the victim files a complaint.

Employees who become aware of an act of harassment shall immediately report the incident to the Coordinator for Nondiscrimination. Upon receiving a complaint of discrimination or harassment, the Coordinator shall immediately investigate the complaint in accordance with site-level grievance procedures specified in AR 5145.7 - Sexual Harassment. Where the

Coordinator finds that harassment has occurred, he/she shall take prompt, appropriate action to end the harassment and address its effects on the victim.

The Coordinator shall also advise the victim of any other remedies that may be available. The Coordinator shall file a report with the Superintendent or designee and refer the matter to law enforcement where required.

Legal Reference:

EDUCATION CODE

200-262.4 Prohibition of discrimination on the basis of sex, especially:

221.5 Prohibited sex discrimination

221.7 School-sponsored athletic programs; prohibited sex discrimination

48900.3 Suspension or expulsion for act of hate violence

48900.4 Suspension or expulsion for threats or harassment

48904 Liability of parent/guardian for willful student misconduct

48907 Student exercise of free expression

48950 Freedom of speech

49020-49023 Athletic programs

51006-51007 Equitable access to technological education programs

51500 Prohibited instruction or activity

51501 Prohibited means of instruction

60044 Prohibited instructional materials

CIVIL CODE

1714.1 Liability of parents/guardians for willful misconduct of minor

PENAL CODE

422.55 Interference with constitutional right or privilege

CODE OF REGULATIONS, TITLE 5

4621 District policies and procedures

4622 Notice requirements

4900-4965 Nondiscrimination in elementary and secondary education programs receiving state financial assistance

UNITED STATES CODE, TITLE 42

2000d-2000e-17 Title VI & VII Civil Rights Act of 1964 as amended

2000h-2-2000h-6 Title IX, 1972 Education Act Amendments Section 504

CODE OF FEDERAL REGULATIONS, TITLE 28

35.101 Nondiscrimination on the Basis of Disability

35.106 Notice

CODE OF FEDERAL REGULATIONS, TITLE 34

100.3 Prohibition of discrimination on basis of race, color or national origin

100.6 Compliance Information

104.7 Designation of responsible employee for Section 504

104.8 Notice Requirements

106.8 Designation of responsible employee for Title IX

106.9 Notification of nondiscrimination on basis of sex

110.10 Rules against Age Discrimination

110.25 Designation of Responsible Employee, Notice, and Grievance Procedures

COURT DECISIONS

Flores v. Morgan Hill Unified School District, (2003) 324 F.3d 1130

Management Resources:

OFFICE FOR CIVIL RIGHTS PUBLICATIONS

Notice of Non-Discrimination, January, 1999

Racial Incidents and Harassment Against Students at Educational Institutions; Investigative Guidance, 59 FR 47, March, 1994

WEB SITES

U.S. Department of Education, Office of Civil Rights: <http://www2.ed.gov/policy/rights/reg/ocr/index.html>

**Policy SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT  
adopted: August 19, 2009 Santa Monica, California**

---

## **INFORMATION ITEMS**

TO: BOARD OF EDUCATION

INFORMATION

12/09/10

FROM: TIM CUNEO / CHIUNG-SALLY CHOU

RE: CONSIDER REVISING AR 6163.2 – ANIMALS AT SCHOOL

INFORMATION ITEM NO. I.01

It is recommended that the Board of Education consider revising AR 6163.2 – Animals at School.

COMMENTS: The changes address the definition and use of service animals on a school campus.

Because this is an AR, it will not need to return for board approval.

Attached is the revised AR.

## Instruction

AR 6163.2 (a)

### ANIMALS AT SCHOOL

In accordance with Board policy, a teacher or student may bring an animal into the classroom for instructional purposes with prior approval of the principal or designee. When a parent/guardian has provided notification that his/her child has an allergy, asthma, or health condition that may be affected by the animal, the teacher shall remove the animal from the classroom or provide an alternative instructional activity for the student as appropriate.

All animals brought to school must be in good physical condition and appropriately immunized. The teacher shall ensure that the species of animal is appropriate for the instructional purpose and age and maturity of the students.

Students bringing animals to school (including service animals), must have the written consent of the parent/guardian and must first obtain the consent of the teacher and the appropriate site administrator. Reasonable accommodations shall be made for service animals used by individuals with a disability.

All animals, with the exception of service animals, are prohibited on school transportation services. (Education Code 39839; 13 CCR 1216)

All animals shall be humanely and properly housed in cages or containers specific for the species or otherwise appropriately controlled. The teacher shall also ensure that cages and containers are cleaned regularly and that waste materials are removed and disposed of in an appropriate manner. If the animal is to remain in the classroom longer than one day, the teacher shall be responsible for care and maintenance of the animal and ensure proper care when school is not in session, such as weekend, vacations and holidays.

The teacher shall ensure that students receive instruction regarding personal hygiene around animals. Students must receive training in appropriate handling and care of the animals so as to not cause harm to the animal or provoke aggressive behavior. As a matter of proper hygiene, students must thoroughly wash their hands after handling an animal.

Animals under the control of public safety officials may have access to District property and program locations for enforcement, educational and public relation purposes. Use of these animals is under the jurisdiction of the applicable local ordinance; or state and/or federal laws, codes and regulations. The provisions of this policy directly related to the safety of students, staff and visitors are to be brought to the attention of these officials by the site or program administrator; or the teacher in the absence of an administrator.

#### *Non-Service Animals*

Students shall not bring poisonous or wild animals to school. If wildlife specimens are used in a biology class, protective gloves and a face shield shall be worn by anyone handling these specimens and the animals' saliva and neurological tissue shall be treated as infectious.

Animals brought to school by professional handlers for demonstration purposes must be under the control of the handlers at all times. All precautions should be taken to assure that the animals do not pose a threat to students, staff or visitors.

**ANIMALS AT SCHOOL (continued)**

Animals brought to school by students or staff shall generally be taken home the same day they are brought to school.

Non-service animals must be removed immediately from District premises upon the request of the school site or program administrator, the Risk Manager, or the Superintendent or designee.

*Service Animals*

The use of service animals must comply with all relevant federal and state laws; pertinent local ordinances, rules and regulations; and the provisions of this implementing regulation of District policy. The use of service animals in public places is determined individually whether a student may need a service animal as part of his or her Section 504 Plan or IEP. Requests for exceptions to any provision set forth herein may be presented in writing for evaluation and consideration by the District on a case-by-case basis.

*Definitions*

1. Individual with a Disability: As defined by Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act.
2. ~~Service Animal: Any animal individually trained to do work or perform tasks for the benefit of an individual with a disability. These tasks include, but are not limited to: guiding individuals with impaired vision; alerting individuals who are hearing impaired to intruders or sound; providing minimal protection or rescue work; pulling a wheelchair; or fetching dropped items. The service the animal is providing must be directly related to the functional limitation of the person's disability. Therapy or companion animals, including pets, are not service animals, are not covered under the Americans with Disabilities Act, and therefore, are not permitted on District facilities or at District-sponsored activities.~~ Any dog that is individually trained to do work or perform tasks for the benefit of an individual with a disability, including a physical, sensory, psychiatric, intellectual, or other mental disability. Examples of work or tasks performed by service animals include, but are not limited to, assisting individuals who are visually-impaired with navigation and other tasks, pulling a wheelchair, assisting an individual during a seizure, alerting individuals to the presence of allergens, and helping individuals with psychiatric and neurological disabilities by preventing or interrupting impulsive or destructive behaviors.

*Right to Use of Facilities and Services*

~~An individual with a disability has the right to be accompanied in, or on, District property and facilities by a service animal specially trained for that person, subject to the following conditions:~~

- ~~1. Upon request, the user of the service animal shall provide information about the specific individualized training of the animal, including what task(s) the animal performs for the individual.~~
- ~~2. The user of the service animal must provide evidence of proper licensure, inoculations and identification.~~
- ~~3. The user of the service animal is responsible for the care and conduct of the service animal at all times. The service animal must be under user control at all times. The user of the service animal is responsible for the cleanliness of the service animal, including~~

~~flea control and other protective measures for health and safety; and for assuring the proper and safe disposal of all waste elimination of the service animal.~~

- ~~4. The service animal shall not exhibit aggressive behavior toward staff, students, or any individuals; and may not otherwise pose a direct threat to the health and/or safety of others, and may not be disruptive to the educational environment.~~

The public entities are prohibited from asking an individual about the nature or extent of his or her disability or requiring documentation that the animal has been certified, trained, or licensed as a service animal. A public entity, however, may ask the individual: (1) whether the animal is required because of a disability, and (2) what work or task the animal has been trained to perform, except when "it is readily apparent that an animal is trained to do work or perform tasks for an individual with a disability. A public entity may ask the individual to remove his or her service animal from the premises if the animal is out of control and the animal's handler does not take effective action to control it, or if the animal is not housebroken.

If any of the above conditions are not met, the user can be required to remove the service animal and not bring the service animal back to District premises, or the school bus, until the user has mitigated the relevant deficiency.

#### *Liability for Service Animals*

The user of a service animal shall keep the service animal properly harnessed, or leashed and under control at all times. The owner/user of the service animal is solely responsible for any damage to persons, premises or facilities caused by that service animal. The District assumes no responsibility for service animals.

#### *Special Education/Section 504 Students*

For special education students (i.e. those students qualifying for special education services under the Individuals with Disabilities Education Action (IDEA)), Individualized Education Program (IEP) teams may consider whether or not a service animal (meeting the definition above) is required to meet a particular student's unique needs. Should such a service animal be found to be required by an IEP team, conditions for the use of such a service animal should be referenced in the IEP document. Similarly, should a service animal be included in a student's Section 504 Plan, the conditions for the use of such a service animal should be referenced in the Plan document.

TO: BOARD OF EDUCATION

INFORMATION

12/09/10

FROM: TIM CUNEO / CHIUNG\_SALLY CHOU

**ADDENDUM**

RE: REVISION OF AR 1312.3 – UNIFORM COMPLAINT PROCEDURES

INFORMATION ITEM NO. I.02

This is to inform the Board of Education of revisions to AR 1312.3 – Uniform Complaint Procedures.

Attachment:

- AR 1312.3 – Uniform Complaint Procedures

**UNIFORM COMPLAINT PROCEDURES****Compliance Officers**

The Board of Education designates the following compliance officer to receive and investigate complaints and to ensure district compliance with law:

Assistant Superintendent, Human Resources  
1651 16th Street  
Santa Monica, CA 90404  
310-450-8338

The Superintendent or designee shall ensure that employees designated to investigate complaints are knowledgeable about the laws and programs for which they are responsible. Designated employees may have access to legal counsel as determined by the Superintendent or designee.

**Notifications**

The Superintendent or designee shall annually provide written notification of the district's uniform complaint procedures to students, employees, parents/guardians, the district advisory committee, school advisory committees, appropriate private school officials or representatives, and other interested parties. (5 CCR [4622](#))

The Superintendent or designee shall make available copies of the district's uniform complaint procedures free of charge. (5 CCR [4622](#))

The notice shall:

1. Identify the person(s), position(s), or unit(s) responsible for receiving complaints
2. Advise the complainant of any civil law remedies that may be available to him/her under state or federal discrimination laws, if applicable
3. Advise the complainant of the appeal process pursuant to Education Code [262.3](#), including the complainant's right to take a complaint directly to the California Department of Education (CDE) or to pursue remedies before civil courts or other public agencies
4. Include statements that:
  - a. The district is primarily responsible for compliance with state and federal laws and regulations
  - b. The complaint review shall be completed within 60 calendar days from the date of receipt of the complaint unless the complainant agrees in writing to an extension of the timeline
  - c. An unlawful discrimination complaint must be filed not later than six months from the date the alleged discrimination occurs, or six months from the date the complainant first obtains knowledge of the facts of the alleged discrimination

- d. The complainant has a right to appeal the district's decision to the CDE by filing a written appeal within 15 days of receiving the district's decision
- e. The appeal to the CDE must include a copy of the complaint filed with the district and a copy of the district's decision

## **Procedures**

The following procedures shall be used to address all complaints which allege that the district has violated federal or state laws or regulations governing educational programs. Compliance officers shall maintain a record of each complaint and subsequent related actions, including all information required for compliance with 5 CCR [4631](#) and [4633](#).

All parties involved in allegations shall be notified when a complaint is filed, when a complaint meeting or hearing is scheduled, and when a decision or ruling is made.

### **Step 1: Filing of Complaint**

Any individual, public agency, or organization may file a written complaint of alleged noncompliance by the district. (5 CCR [4630](#))

A complaint alleging unlawful discrimination shall be initiated no later than six months from the date when the alleged discrimination occurred, or six months from the date when the complainant first obtained knowledge of the facts of the alleged discrimination. A complaint may be filed by a person who alleges that he/she personally suffered unlawful discrimination or by a person who believes that an individual or any specific class of individuals has been subjected to unlawful discrimination. (5 CCR [4630](#))

The complaint shall be presented to the compliance officer who shall maintain a log of complaints received, providing each with a code number and a date stamp.

If a complainant is unable to put a complaint in writing due to conditions such as a disability or illiteracy, district staff shall assist him/her in the filing of the complaint. (5 CCR [4600](#))

### **Step 2: Mediation**

Within three days of receiving the complaint, the compliance officer may informally discuss with the complainant the possibility of using mediation. If the complainant agrees to mediation, the compliance officer shall make all arrangements for this process.

Before initiating the mediation of a discrimination complaint, the compliance officer shall ensure that all parties agree to make the mediator a party to related confidential information. If the mediation process does not resolve the problem within the parameters of law, the compliance officer shall proceed with his/her investigation of the complaint.

The use of mediation shall not extend the district's timelines for investigating and resolving the complaint unless the complainant agrees in writing to such an extension of time. (5 CCR [4631](#))

### **Step 3: Investigation of Complaint**

The compliance officer is encouraged to hold an investigative meeting within five days of receiving the complaint or an unsuccessful attempt to mediate the complaint. This meeting shall provide an opportunity for the complainant and/or his/her representative to repeat the complaint orally.

The complainant and/or his/her representative shall have an opportunity to present the complaint and evidence or information leading to evidence to support the allegations in the complaint. (5 CCR [4631](#))

A complainant's refusal to provide the district's investigator with documents or other evidence related to the allegations in the complaint, or his/her failure or refusal to cooperate in the investigation or his/her engagement in any other obstruction of the investigation, may result in the dismissal of the complaint because of a lack of evidence to support the allegation. (5 CCR [4631](#))

The district's refusal to provide the investigator with access to records and/or other information related to the allegation in the complaint, or its failure or refusal to cooperate in the investigation or its engagement in any other obstruction of the investigation, may result in a finding, based on evidence collected, that a violation has occurred and may result in the imposition of a remedy in favor of the complainant. (5 CCR [4631](#))

#### **Step 4: Response**

Unless extended by written agreement with the complainant, the compliance officer shall prepare and send to the complainant a written report of the district's investigation and decision, as described in Step #5 below, within 60 days of the district's receipt of the complaint. (5 CCR [4631](#))

#### **Step 5: Final Written Decision**

The district's decision shall be in writing and sent to the complainant. (5 CCR [4631](#))

The district's decision shall be written in English and in the language of the complainant whenever feasible or as required by law.

The decision shall include:

1. The findings of fact based on the evidence gathered (5 CCR [4631](#))
2. The conclusion(s) of law (5 CCR [4631](#))
3. Disposition of the complaint (5 CCR [4631](#))
4. Rationale for such disposition (5 CCR [4631](#))
5. Corrective actions, if any are warranted (5 CCR [4631](#))
6. Notice of the complainant's right to appeal the district's decision within 15 days to the CDE and procedures to be followed for initiating such an appeal (5 CCR [4631](#))
7. For discrimination complaints, notice that the complainant must wait until 60 days have elapsed from the filing of an appeal with the CDE before pursuing civil law remedies (Education Code [262.3](#)); however, this does not apply to federal law.

If an employee is disciplined as a result of the complaint, the decision shall simply state that effective action was taken and that the employee was informed of district expectations. The report shall not give any further information as to the nature of the disciplinary action.

## **Appeals to the California Department of Education**

If dissatisfied with the district's decision, the complainant may appeal in writing to the CDE within 15 days of receiving the district's decision. When appealing to the CDE, the complainant must specify the basis for the appeal of the decision and whether the facts are incorrect and/or the law has been misapplied. The appeal shall be accompanied by a copy of the locally filed complaint and a copy of the district's decision. (5 CCR [4632](#))

Upon notification by the CDE that the complainant has appealed the district's decision, the Superintendent or designee shall forward the following documents to the CDE: (5 CCR [4633](#))

1. A copy of the original complaint
2. A copy of the decision
3. A summary of the nature and extent of the investigation conducted by the district, if not covered by the decision
4. A copy of the investigation file, including but not limited to all notes, interviews, and documents submitted by the parties and gathered by the investigator
5. A report of any action taken to resolve the complaint
6. A copy of the district's complaint procedures
7. Other relevant information requested by the CDE

The CDE may directly intervene in the complaint without waiting for action by the district when one of the conditions listed in 5 CCR [4650](#) exists, including cases in which the district has not taken action within 60 days of the date the complaint was filed with the district.

## **Civil Law Remedies**

A complainant may pursue available civil law remedies outside of the district's complaint procedures. Complainants may seek assistance from mediation centers or public/private interest attorneys. Civil law remedies that may be imposed by a court include, but are not limited to, injunctions and restraining orders. For discrimination complaints, however, a complainant must wait until 60 days have elapsed from the filing of an appeal with the CDE before pursuing civil law remedies. The moratorium does not apply to injunctive relief and is applicable only if the district has appropriately, and in a timely manner, apprised the complainant of his/her right to file a complaint in accordance with 5 CCR [4622](#); however, this does not apply to federal law.

**Regulation SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT**  
**Approved: August 19, 2009 Santa Monica, California**

TO: BOARD OF EDUCATION

INFORMATION

12/09/10

FROM: TIM CUNEO / CHIUNG\_SALLY CHOU

**ADDENDUM**

RE: REVISION OF AR 5145.3 – NONDISCRIMINATION IN EDUCATION  
PROGRAMS AND ACTIVITIES

INFORMATION ITEM NO. I.03

This is to inform the Board of Education of revisions to AR 5145.3 – Nondiscrimination in Education Programs and Activities.

Attachment:

- AR 5145.3 – Nondiscrimination in Education Programs and Activities

**NONDISCRIMINATION IN EDUCATION PROGRAMS AND ACTIVITIES****NONDISCRIMINATION/HARASSMENT**

District programs and activities shall be free from discrimination, including harassment, with respect to a student's actual or perceived sex, gender, ethnic group identification, race, national origin, religion, color, physical or mental disability, age or sexual orientation.

The Board of Education shall ensure equal opportunities for all students in admission and access to the educational program, guidance and counseling programs, athletic programs, testing procedures, and other activities. School staff and volunteers shall carefully guard against segregation, bias and stereotyping in instruction, guidance and supervision. The district may provide male and female students with separate shower rooms and sexual health and HIV/AIDS prevention classes in order to protect student modesty.

The Board prohibits intimidation or harassment of any student by any employee, student or other person in the district. Staff shall be alert and immediately responsive to student conduct which may interfere with another student's ability to participate in or benefit from school services, activities or privileges.

Students who harass other students shall be subject to appropriate discipline, up to and including counseling, suspension and/or expulsion, and law enforcement notification. An employee who permits or engages in harassment may be subject to disciplinary action, up to and including dismissal.

Employees who become aware of an act of harassment shall immediately report the incident to their site administrator. The site administrator shall complete a report and submit it to the Assistant Superintendent of Human Resources.

If a complaint is directed toward a District Employee, and if that complaint regards alleged unlawful discrimination, the individual should file a Uniform Complaint Form. This form can be accessed at the District website at [www.smmusd.org](http://www.smmusd.org) or at the District's Office at 1651 16<sup>th</sup> Street, Santa Monica, 90404, 310 450-8338.

The Superintendent designates the following as the compliance officer to receive and investigate all complaints and ensure district compliance with the law:

Assistant Superintendent, Human Resources  
Santa Monica-Malibu Unified School District  
1651 16<sup>th</sup> Street  
Santa Monica, CA 90404  
(310) 450-8338

Site Administrator shall also advise the victim of any other remedies that may be available. The Administrator shall file a report with the Superintendent or designee and refer the matter to law enforcement where required.

## **Initial Response and Reporting Expectations**

It is the responsibility of all employees, if they observe or become aware of an act of intimidation, to take immediate, appropriate steps to intervene. The employee shall report the incident to the school principal or designee.

The District expects students, parents and other community members who observe or become aware of a serious act of harassment/intimidation to report this act to a school administrator for further investigation.

## **Investigation and Response**

Any incident, which may constitute an act of harassment/intimidation, which is reported to the principal, shall be thoroughly investigated by the site administrator or designee. Consequences shall be commensurate with the results of the investigation. This may include, but is not limited to, counseling, parent conference, detention, involuntary transfer, a formal suspension and /or expulsion of the offender. The parent or guardian shall be contacted and may be asked to attend a conference with school officials.

If the parent or guardian does not attend the conference, the site administrator shall send a letter informing the parent of the action under consideration and notifying parent of all data pertinent to the action. The administrator shall take appropriate steps to insure campus safety. This may include any or all of the following: implement an immediate safety plan; isolate and supervise involved students; provide staff support for involved students as necessary; report incident to law enforcement, if appropriate; notify the parents/guardians of both the offender and the victim and develop supervision plan with parents. If the act of harassment/intimidation is deemed to warrant a suspension, expulsion or involuntary transfer to another school, then the matter will be processed in accordance with Board Policy 5045.

## **Incidents of Harassment and Intimidation Related To Disability, Race or Sexual Harassment**

Discrimination complaints, such as those based on race, color, national origin, sex, and disability, are resolved through the District's Uniform Complaint procedures. They can be found on the District's website at [www.smmusd.org](http://www.smmusd.org), or by contacting the District's Office at 1651 16<sup>th</sup> Street, Santa Monica, CA, 90404, 310 450-8338.

Discrimination complaints and questions related to sexual harassment should be directed to the Assistant Superintendent of Human Resources at 310 450-8338.

For more information about disability and Section 504 and student disability complaint procedures, contact the Chief Academic Officer at 310 450-8338.

## **Assessment and Intervention**

An administrative contact will be made with the victim and offender prior to resuming a regular schedule of classes. If deemed necessary, the administrator or designee may convene a multidisciplinary team to further assess and determine the need for ongoing support for the victim or the offender.

Depending upon the severity of the harassment/intimidation, an investigation might include: review of school records; identification of parent and family issues; and interviews with student, parents, and school staff. A multi-disciplinary team consisting of school staff, counselor/psychologist, parent, student, and other agency personnel as appropriate, may develop a behavior support plan. The support plan may include any or all of the following: a

case manager, counseling services (site, district and/or community resources); parenting skills classes; and other additional support services as deemed appropriate. The case manager will maintain a record of the services provided.

### **School Follow-up**

The case manager has a responsibility to follow up and evaluate the behavior support plan. The case manager will compile a report to the site administrator on the process, resources used, and the follow up procedure involving the victim and the offender.

A copy of the behavior plan and follow-up report will then be forwarded to the Director of Pupil and Special Services.

*(Legal sources next page)*

Legal Reference:

EDUCATION CODE

200-262.4 Prohibition of discrimination on the basis of sex, especially:

221.5 Prohibited sex discrimination

221.7 School-sponsored athletic programs; prohibited sex discrimination

48900.3 Suspension or expulsion for act of hate violence

48900.4 Suspension or expulsion for threats or harassment

48904 Liability of parent/guardian for willful student misconduct

48907 Student exercise of free expression

48950 Freedom of speech

49020-49023 Athletic programs

51006-51007 Equitable access to technological education programs

51500 Prohibited instruction or activity

51501 Prohibited means of instruction

60044 Prohibited instructional materials

CIVIL CODE

1714.1 Liability of parents/guardians for willful misconduct of minor

PENAL CODE

422.55 Interference with constitutional right or privilege

CODE OF REGULATIONS, TITLE 5

4621 District policies and procedures

4622 Notice requirements

4900-4965 Nondiscrimination in elementary and secondary education programs receiving state financial assistance

UNITED STATES CODE, TITLE 42

2000d-2000e-17 Title VI & VII Civil Rights Act of 1964 as amended

2000h-2-2000h-6 Title IX, 1972 Education Act Amendments

CODE OF FEDERAL REGULATIONS, TITLE 28

35.101 Nondiscrimination on the Basis of Disability

35.106 Notice

CODE OF FEDERAL REGULATIONS, TITLE 34

100.3 Prohibition of discrimination on basis of race, color or national origin

100.6 Compliance Information

104.7 Designation of responsible employee for Section 504

104.8 Notice Requirements

106.8 Designation of responsible employee for Title IX

106.9 Notification of nondiscrimination on basis of sex

110.10 Rules against Age Discrimination

110.25 Designation of Responsible Employee, Notice, and Grievance Procedures

COURT DECISIONS

Flores v. Morgan Hill Unified School District, (2003) 324 F.3d 1130

Management Resources:

OFFICE FOR CIVIL RIGHTS PUBLICATIONS

Notice of Non-Discrimination, January, 1999

Racial Incidents and Harassment Against Students at Educational Institutions; Investigative Guidance, 59

FR 47, March, 1994

WEB SITES

U.S. Department of Education, Office of Civil Rights: <http://www2.ed.gov/policy/rights/reg/ocr/index.html>

**Regulation SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT  
Approved: August 19, 2009 Santa Monica, California**

---

## **ATTACHMENTS**

ATTACHED ARE THE FOLLOWING DOCUMENTS:

- Document: "Nurses' Annual Report 2009-2010"
- Presentation: "Annual Nurses' Report"
- Presentation: "2010-11 First Interim Report"

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT  
STUDENT AND FAMILY SUPPORT SERVICES  
DIVISION OF HEALTH SERVICES  
**NURSES' ANNUAL REPORT 2009-2010**

**HEALTH OFFICE**

STUDENT VISITS	49,630
STUDENTS WITH HEALTH CODES	5,742 (+Pt Dume)
STUDENTS WITH ASTHMA	843
STUDENTS WITH EPIPENS (ANAPHYLAXIS)	386
SEIZURE DISORDERS	68
STUDENTS WITH DIABETES	27 (+1 preschool)

**HEALTH SCREENING**

HEIGHT/WEIGHT	925
DENTAL INSPECTIONS	160
VISION AND HEARING	4854
COLOR VISION	750
SCOLIOSIS	903

<b>ACCIDENT REPORTS</b>	303
-------------------------	-----

<b>CHILD ABUSE REPORTS</b>	109
----------------------------	-----

**SPECIAL EDUCATION**

HEALTH ASSESSMENTS	906
IEP MEETINGS	106

<b>SST/504 MEETINGS</b>	245
-------------------------	-----

**COMMUNICABLE DISEASE CONTROL**

IMMUNIZATION REVIEW AND FOLLOW UP	2757
FLU SHOTS-STAFF	300
H1N1	
TB TESTS – STAFF AND VOLUNTEERS	1335

**MEDICATION**

PRESCRIBED IN SCHOOL	406
DOSES GIVEN	12,147

## INTERAGENCY REFERRALS

- Department of Mental Health
- St John's Child and Family Development Center and Youth Development Project
- Jules Stein
- City of Hope
- Children's Hospital
- Malibu Urgent Care
- Assistance League- (The Children's Dental Center and Optometric Options)
- Westside Family Health Center
- Venice Family Clinic
- UCLA Hospital
- Santa Monica Bay Physicians Urgent Care Clinic
- UCLA-Venice Dental Clinic
- Maxim and Premier Home Health Agencies
- Santa Monica Police Department
- DCFS
- Les Kelly Health Center
- Santa Monica Family Services
- House Ear Clinic
- Remote Area Medical (RAM)
- Access Team (Psychiatric Emergency Team- PET)
- Public Health Department
- Mount St Mary's College
- CA State University Channel Islands
- Planned Parenthood of Santa Monica
- Common Ground
- UCLA Rape Treatment Center and Stewart House
- Our House (grief counseling)
- St. Joseph's
- OPCC
- Epilepsy Foundation
- Edelman Mental Health
- Didi Hirsch Mental Health
- John Tracy
- Malibu Sheriff
- Salvation Army
- Westside Regional Center
- Upward Bound

## HEALTH CONCERNS

- **Communicable Diseases:**
  - Chicken pox-17
  - Conjunctivitis (pink eye)-165
  - Impetigo-14
  - Strep-74
  - Pediculosis (lice)-351
  - Ringworm-30
  - Scabies-4
  - Mononucleosis-24
  - H1N1 (health dept involvement)-176 +
  - Pertussis (health dept involvement)-1 (this year at least 2 so far)
  - Chlamydia – 2 outbreaks involving health dept
  - MRSA (resistant Staph skin infection)-8+
  - Pneumonia-26
  - Shingles-1
  - Pinworms-1
  - Fifth's disease-3
- **Health Conditions:**
  - Asthma- some require nembulizer breathing treatments
  - ADHD- some require medication at school
  - Allergies- mild requiring an antihistamine (Benedryl)
  - Anaphylaxis- EpiPen
  - Amputee/prosthesis
  - Anorexia
  - Anxiety/Panic attacks
  - Autistic Spectrum Disorder- some require medication at school
  - Bipolar
  - Blindness
  - Cancer-many types
  - Cardiomyopathy- 2 are waiting for a heart transplant
  - CP- many in a wheelchair
  - Crohn's disease
  - Deafness
  - Degenerative muscle atrophy
  - Depression
  - Diabetes
  - Drug overdose/alcohol intoxication
  - Severe Eczema
  - Erythromyalgia

- Fractures/dislocations
- Fetal Alcohol Syndrome
- Gastric reflux
- Hemiplegia
- Hemophilia
- Hereditary hemorrhagic telangiectasia
- Hydrocephalus/shunt
- Hypertension
- Hypothyroid
- Irritable bowel syndrome
- Juvenile rheumatoid arthritis
- Lupus
- Metabolic disease
- Migraines
- Nephritic syndrome
- Neurofibromatosis
- Obesity
- Osteogenesis imperfecta
- Obsessive compulsive disorder
- Paraplegia
- Paroxysmal supraventricular tachycardia
- Retinal detachment
- Schizophrenia
- Seizures
- Self-mutilation
- STD

#### **HEALTH EDUCATION PROJECTS**

- Implemented “Olympic Teen Clinic”- a monthly reproductive health clinic by Westside Family Health Clinic staff with my support and follow-up. Approximately 60 students receive care.
- Ongoing substance abuse, reproductive health counseling education and crisis management.
- Bloodborne Pathogen staff education (Ed Code mandate)
- Family Life Education for students in special education classes.
- Assist Freshman Seminar in finding outside agencies to assist in teaching health classes to comply with the new health standards.
- CPR/First Aid to staff, coaches, PE dept, sp ed staff, preschool teachers, bus drivers.
- Transition workshop for students/parents of students in special education classes.
- Seizure first aid training for security guards and special ed staff.
- CPR to all 9<sup>th</sup> graders at MHS.
- Fitness program with PE dept with blood pressure monitoring, BMI calculation and hip/waist ratio calculations.

- **Dental health presentation to first graders**
- **Handwashing presentation**
- **Growth and development to all 5<sup>th</sup> graders.**
- **Development of flyers educating staff, students and parents in communicable disease preventions (prevent spread of H1N1).**
- **Jules Stein vision exam organization and follow up.**
- **Distribute eye glass and dental vouchers provided by Assistance League.**
- **Seizure recognition and diabetes awareness to staff.**
- **Lice prevention education to students in K-5.**
- **Nutrition education to students in K-5.**
- **Epipen training**
- **Diastat training**
- **Training staff on all specialized health care procedures- GT feeding, trach care and suctioning, IM injection**
- **Child abuse recognition and reporting procedure training.**
- **Articles in school paper regarding health topics.**
- **Diabetes staff training.**
- **Sunwise Program to prevent skin cancer in an assembly.**
- **Hygiene and health Eating for all 6<sup>th</sup> graders.**
- **Growth and development for all 6<sup>th</sup> and 7<sup>th</sup> graders.**

# Annual Nurses Report

2009-2010

## Cabrillo- 269 (3.5 nurse)

- Health office visits-1037
- Health Codes-96
  - Asthma-9
  - Diabetes-4
  - Epipen-6
- H1N1-11
- Medication at school-20
- Medication doses-1450
- TB tests-39
- Height/weight-60
- Dental exams/vouchers-7
- Vision/hearing-160
- Jules Stein-44
- Accident reports-11
- Child abuse reports-0
- Special Ed assessments-29
- 504/SST/IEP meetings-12

## Edison-434 (1.5 nurse)

- Health office visits-2310
- Health Codes-138
  - Asthma-24
  - Diabetes-1
  - Epipens-6
  - Seizures-2
  - Obesity-26 (BMI >95)
- H1N1-9
- Medication at school-23
- Medication doses-402
- TB tests-81
- Height/weight-59
- Dental inspections/vouchers-424
- Vision/hearing-255
- Jules Stein-64
- Accident reports-3
- Child abuse reports-2
- Special Ed assessments-28
- 504/SST/IEP meetings-47

## Grant-602 (3.0 nurse)

- Health office visits-2444
- Health codes-239
  - Asthma-54
  - Diabetes-2
  - Epipens-14
  - Seizures-3
- H1N1-22
- Medication at school-41
- Medication doses-660
- TB tests-66
- Height/weight-53
- Dental inspections/vouchers-10
- Vision/hearing-354
- Jules Stein-102
- Accident reports-19
- Child abuse reports-7
- Special Ed assessments-51
- 504/SST/IEP meetings-27

## Franklin-779 (2.0 nurse)

- Health office visitis-3205
- Health codes-142
  - Asthma-40
  - Diabetes-2
  - Epipens-23
  - Seizures-5
- H1N1-25
- Medication at school-4
- Medication doses-1804
- TB tests-214
- Height/weight-65
- Dental inspections/vouchers-35
- Vision/hearing-408
- Jules Stein-64
- Accident reports-13
- Child abuse reports-3
- Special Ed assessments-88
- 504/SST/IEP-49

## McKinley-426 (2.0 nurse)

- Health office visitis-3652
- Health codes-136
  - Asthma-31
  - Diabetes-0
  - Epipens-9
  - Seizures-5 (2 with diastat)
  - IM injection-1
  - GT feeding-2
  - Trach suction-1
- H1N1-9
- Medications at school-35
- Medication doses-1003
- TB tests-86
- Height/weight-22
- Dental inspections/vouchers-7
- Vision/hearing-304
- Accident reports-8
- Child abuse reports-4
- Special Ed assessments-22
- 504/SST/IEP-14

## SMASH/Muir-458 (2.5 nurse)

- Health office visits-2252
- Health codes-97
  - Asthma-32
  - Diabetes-1
  - Epipens-1seizures-2
- Medication at school-24
- Medication doses-233
- TB tests-118
- Height/weight-104
- Dental inspections/vouchers-26
- Vision/hearing-355
- Jules Stein-102
- Scoliosis exam-20
- Accident reports-28
- Child abuse-5
- Special Ed assessments-35
- 504/SST/IEP meetings-25

## Will Rogers-506 (1.0 nurse)

- Health office visits-2855
- Health codes-144
  - Asthma-41
  - Diabetes-0
  - Epipens-10
  - Seizures-1
- Medication at school-26
- Medication doses-743
- TB tests-69
- Height/weight-36
- Dental inspections/vouchers-0
- Vision/hearing-287
- Accident reports-3
- Child abuse reports-2
- Special Ed assessments-36
- 504/SST/IEP meetings-5

## Roosevelt-768 (3.0 nurse)

- Health office visits-4238
- Health codes-241
  - Asthma-30
  - Diabetes-2
  - Epipens17
  - Seizures-5 (2 with diastat)
- Medication at school-28
- Medication doses-446
- Tb tests-132
- Height/weight-54
- Dental inspections/vouchers-20
- Vision/hearing-477
- Jules Stein-94
- Accident reports-2
- Child abuse reports-3
- Special Ed assessments-56
- 504/SST/IEP meetings-16

## Webster-359 (0.5 nurse)

- Health office visits-1592
- Health codes-78
  - Asthma-7
  - Diabetes-0
  - Epipens-7
  - Seizures-3
- Medication at school-16
- Medication doses-41
- TB tests-135
- Height/weight-19
- Dental inspections/vouchers-2
- Vision/hearing-287
- Jules Stein-0
- Accident reports-6
- Child abuse reports-0
- Special Ed assessments-19
- 504/SST/IEP meetings-11

### Pt. Dume-265 (0.5 nurse)

- Health office visits-1445
- Health codes-
  - Asthma-18
  - Diabetes-0
  - Epipens-8
  - Seizures-0
- Medication at school-5
- Medication doses-900
- TB tests-75
- Height/weight-15
- Dental inspections/vouchers-20
- Vision/hearing-156
- Jules Stein-0
- Accident reports-8
- Child abuse reports-2
- Special Ed assessments-15
- 504/SST/IEP meetings-16

### Lincoln-1153 (4.5 nurse)

- Health office visits-5751
- Health codes-540
  - Asthma-28
  - Diabetes-0
  - Epipens-15
  - Seizures-9
  - GT feeding-1
- H1N1-22
- Medication at school-64
- Medication doses-1600
- TB tests-46
- Height/weight-50
- Dental inspections/vouchers-3
- Vision/hearing-491
- Scoliosis-393
- Accident reports-36
- Child abuse reports-9
- Special Ed assessments-52
- 504/SST/IEP meetings-14

### John Adams-1030 (5.0 nurse)

- Health office visits-4190
- Health codes-611
  - Asthma-117
  - Diabetes-2
  - Epipens-11
  - Seizures-5
- H1N1-37
- Medication at school-32
- Medication doses-1458
- TB tests-95
- Height/weight-247
- Dental inspections/vouchers-9
- Vision/hearing-461
- Scoliosis-330
- Accident reports-16
- Child abuse reports-24
- Special Ed assessments-247
- 504/SST/IEP-32

### Malibu Middle and High School-1213(5.0 nurse)

- Health office visits-2272 (signed in)
- Health codes-664
  - Asthma-80
  - Diabetes-1
  - Epipen-15
  - Seizures-13 (2 with diastat)
- Medication at school-42
- Medication doses-1724
- TB tests-43
- Height/weight-58
- Dental inspections/vouchers-0
- Vision/hearing-374
- Scoliosis-160
- Accident reports-43
- Child abuse reports-6
- Special Ed assessments-58
- 504/SST/IEP meetings-40

### Olympic-126 (0.5 nurse)

- Health office visits-305
- Health codes-117
  - Asthma-11
  - Diabetes-0
  - Epipen-0 seizures-0
- H1N1-5
- TB tests-5
- Height/weight-11
- Dental inspection/vouchers-5
- Vision/hearing-37
- Accident reports-0
- Child abuse-2
- Special Ed assessments-11
- 504/SST/IEP meetings-0

### SAMOHI-3183 (6.0 nurse)

- Health office visits-12,082
- Health codes-2499
  - Asthma-321
  - Diabetes-11
  - Epipens-10
  - Seizures-15 (1 with diastat)
- H1N1-46
- Pertussis-1
- Medications at school-46
- Medication doses-2632
- TB tests-131
- Height/weight-91
- Dental inspections/vouchers-38
- Vision/hearing-853
- Accident reports-120
- Child abuse-40
- Special Ed assessments-159
- 504/SST/IEP meetings-84

## Preschools- CDS and Special Education

- **Pine St preschool-**
  - Asthma-5
  - Diabetes-1
  - Seizures-2 (1 with diastat)
  - Epipen-1
- **Lincoln preschool-**
  - Epipen-1
- **Adams preschool-**
  - Asthma-3
- **Edison preschool-**
  - Asthma-1
- **McKinley preschool-**
  - Diabetes Insipidus-injections
  - Epipen-1
  - Seizures-2
- **Washington West-**
  - Asthma-1
  - Epipen-5
- **Rogers preschool**
  - Asthma-3

## Communicable Diseases

- **Chicken pox-17**
- **Conjunctivitis (pink eye)-165**
- **Impetigo-14**
- **Strep-74**
- **Lice-351**
- **Ringworm-30**
- **Scabies-4**
- **Mono-24**
- **MRSA-8+**
- **Pneumonia-26**
- **Shingles-1**
- **Pinworms-1**
- **Fifth's disease-3**
- **Hand, foot and mouth disease-2**
- **Health Dept involvement**
  - H1N1-176
  - Pertussis-1
  - Chlamydia outbreak-2

## Health Conditions

- Asthma-many require nebulizer
- ADHD
- Allergies-require antihistamine
- Anaphylaxis-Epipen
- Amblyopia with patching
- Amputee/prosthesis
- Anorexia
- Anxiety/Panic attacks
- Autistic Spectrum Disorder
- Bipolar
- Blindness
- Cancer- many types
- Cardiomyopathy-2 waiting for heart transplant
- CP
- Crohn's disease
- Deafness
- Degenerative muscle atrophy
- Depression
- Diabetes- type 1
- Diabetes- type 2
- Diabetes Insipidus
- Drug overdose/alcohol intoxication
- Eczema
- Erythromelalgia
- Fractures/dislocations
- Fetal alcohol syndrome

## Health Conditions

- Gastric reflux
- Hemiplegia
- Hemophilia
- Hereditary hemorrhagic telangectasia
- HIV
- Hydrocephalus/shunt
- Hypertension
- Hypothyroid
- Irritable bowel syndrome
- Juvenile rheumatoid arthritis
- Lupus
- Metabolic disease
- Migraines
- Neurofibromatosis
- Obesity
- Osteogenesis imperfecta
- Obsessive compulsive disorder
- Paraplegia
- Paroxysmal supraventricular tachycardia
- Retinal detachment x-linked
- Schizophrenia
- Seizures
- Self-mutilation
- Septo-Optic dysplasia
- Spina Bifida
- STD

## Health Education Projects

- Substance abuse and reproductive health education
- Bloodborne Pathogen staff education-mandated by Ed code
- Family Life Ed for students in special education classes (Ed code mandated)
- Freshman Seminar health education support
- American Heart Assoc CPR/First Aid
- Transition workshop for students in special ed classes
- Seizure first aid training
- CPR training for all 9<sup>th</sup> graders (MHS) and teen parenting class
- Fitness program-BP, BMI

## Health Education Projects

- Dental health- 1<sup>st</sup> graders
- Hand washing classes
- Growth and Development-all 5<sup>th</sup> graders (6<sup>th</sup> and 7<sup>th</sup> in schools without Planned Parenthood)
- HIV education (mandated by Ed code)
- Educating staff, parents, students in communicable disease prevention
- Diabetes education
- Epipen, Diastat, GT feeding, IM injection and Trach suctioning trainings

## Health Education Projects

- Child abuse recognition and reporting procedure training
- Articles in school papers
- Sunwise skin cancer prevention
- Hygiene and healthy eating- 6<sup>th</sup> grade
- Pertussis education to parenting class at SAMO

## Agency on Campus

- Jules Stein- 1<sup>st</sup> grade comprehensive vision tests
- Assistance League- provide vouchers for free eye glasses and low cost dental care (\$5)
- Venice Family Clinic- SAMO
- Westside Family Clinic-Olympic
- Mount Saint Mary's College- nursing students
- CA State Channel Island-nursing students
- Planned Parenthood- health education program
- Common Ground-HIV testing
- Salvation Army shopping spree

## Mandated Health Screenings

- **Hearing and Vision:**
  - KN, 2nd, 5th, 8th, 10th grade and new students
- **Scoliosis:**
  - Once in middle school
- **Special Education health assessments:**
  - All initial and triennial health assessment for students receiving special education services
- **Specialized health care procedures-**
  - GT feedings, Trach suctioning, Diastat training (rectal suppository), Diabetes training (blood sugar testing, glucagon injection), urinary catheterization, IM injection

## School Nursing Services

- |   |   |
|---|---|
| <ul style="list-style-type: none"> <li>• Medication</li> <li>• Communicable disease</li> <li>• Child abuse</li> <li>• Crisis intervention</li> <li>• First Aid</li> <li>• Immunizations</li> <li>• Type 2 diabetes and obesity prevention</li> <li>• Tylenol/Advil</li> <li>• Medical emergencies and follow up</li> <li>• Psychiatric emergencies and follow up</li> </ul> | <ul style="list-style-type: none"> <li>• Hearing, vision, and scoliosis screening</li> <li>• Special Education assessment</li> <li>• Specialized health care procedures and training</li> <li>• TB tests- staff and volunteers</li> <li>• Dental vouchers</li> <li>• Eye exam and glasses vouchers</li> <li>• Coordinate Salvation Army shopping spree</li> <li>• Student Study Team</li> </ul> |
|---|---|

## School Nurse Services

- 504 team
- IEP team
- Coordinate Venice Family Clinic
- Coordinate Westside Family Clinic
- Coordinate Jules Stein
- Coordinate with Public Health Dept
- Flu shots for staff
- School safety committee-disaster preparedness
- Athletic dept training and coordination for students with medical conditions
- Concussion prevention training
- Health Education classes
- SARB team
- Precept nursing students

## School Nursing Services

- Reproductive health counseling, education and referrals
- Substance abuse counseling, education and referrals
- Assessment of mental and medical health and referral
- Assist with medical care for students with no insurance
- Teen pregnancies, newborn assessments and education
- Provide nursing services to all summer school programs and coordinate care at all summer program sites
- Administer Insulin

2009-10 verses 2010-11 Staffing Levels	
2009-2010	2010-2010
<ul style="list-style-type: none"> <li>• 8 full time nurses</li> <li>• 6 part time nurses</li> <li>• 11 FTE + 2 days</li> <li>• Full time nurses at MHS, SAMO, Lincoln and JAMS</li> <li>• Elementary school staffed 2 days a week for enrollment 300-480 and 3 days for 670-825</li> </ul>	<ul style="list-style-type: none"> <li>• 6 full time nurses</li> <li>• 6 part time nurses</li> <li>• 9 FTE + 2days</li> <li>• Full time nurses at MHS, SAMO, Lincoln and JAMS (leave sites to care for diabetic students)</li> <li>• Elementary schools staffed based on diabetics. Schools without diabetic students have .5-1 day a week regardless of enrollment.</li> </ul>

# SANTA MONICA MALIBU UNIFIED SCHOOL DISTRICT

2010-11 FIRST INTERIM REPORT  
DECEMBER 9, 2010  
AGENDA ITEM A.38

## SMMUSD 1<sup>st</sup> Interim Report

- Shows District financial position as of October 31, 2010
- Displays the Adopted Budget, Current Actuals, and Projected Totals for each District fund
- Includes an analysis of standards for financial reporting proscribed by the State
- Projects the General Fund for the current and next two fiscal years
- Certifies one of three conditions: positive, negative or qualified

**SANTA MONICA MALIBU UNIFIED SCHOOL DISTRICT**  
**2010-11 FIRST INTERIM REPORT**  
**AS OF 10/31/10**  
**GENERAL FUND (01)**

	ADOPTED BUDGET	ACTUALS AS OF 10/31/10	2010-11 ESTIMATED ACTUALS	DIFFERENCE
REVENUE	101,607,504	12,230,776.00	111,056,487.00	9,448,983.00
EXPENDITURES	106,710,418	18,572,302.00	113,993,189.00	(7,282,771.00)
EXCESS OR (DEFICIENCY)	(5,102,914)	(6,341,526.00)	(2,936,702.00)	2,166,212.00
BEGINNING BALANCE	20,935,764		20,935,764.00	-
PROJECTED ENDING BALANCE	15,832,850		17,999,062.00	2,166,212.00

**SANTA MONICA MALIBU UNIFIED SCHOOL DISTRICT**  
**2010-11 FIRST INTERIM REPORT**  
**AS OF 10/31/10**  
**GENERAL FUND (01)**

<b><u>Reserved Amounts</u></b>		
Stores, Revolving Cash, Prepaid		160,000
<b><u>Designated Amounts</u></b>		
Reserve for Economic Uncertainties - 3%		3,419,796
Other Designations		2,725,517
<b><u>Undesignated Amount</u></b>		11,693,749
<b>FUND BALANCE</b>		<b>17,999,062</b>

**SANTA MONICA MALIBU UNIFIED SCHOOL DISTRICT**  
**2010-11 FIRST INTERIM REPORT**  
**AS OF 10/31/10**  
**ADULT EDUCATION (11)**

	ADOPTED BUDGET	ACTUALS AS OF 10/31/10	2010-11 ESTIMATED ACTUALS	DIFFERENCE
				-
REVENUE	403,518	83,027.00	391,762.00	(11,756.00)
EXPENDITURES	396,762	90,230.00	391,720.00	5,042.00
EXCESS OR (DEFICIENCY)	6,756	(7,203.00)	42.00	(6,714.00)
BEGINNING BALANCE	267,212		267,212.00	-
PROJECTED ENDING BALANCE	273,968		267,254.00	(6,714.00)

**SANTA MONICA MALIBU UNIFIED SCHOOL DISTRICT**  
**2010-11 FIRST INTERIM REPORT**  
**AS OF 10/31/10**  
**CHILD DEVELOPMENT FUND (12)**

	ADOPTED BUDGET	ACTUALS AS OF 10/31/10	2010-11 ESTIMATED ACTUALS	DIFFERENCE
				-
REVENUE	4,028,689	2,128,281.00	7,912,521.00	3,883,832.00
EXPENDITURES	4,028,689	1,394,153.00	7,899,274.00	(3,870,585.00)
EXCESS OR (DEFICIENCY)	0	734,128.00	13,247.00	13,247.00
BEGINNING BALANCE	108,833		108,833.00	-
PROJECTED ENDING BALANCE	108,833		122,080.00	13,247.00

**SANTA MONICA MALIBU UNIFIED SCHOOL DISTRICT**  
**2010-11 FIRST INTERIM REPORT**  
**AS OF 10/31/10**  
**CAFETERIA FUND (13)**

	ADOPTED BUDGET	ACTUALS AS OF 10/31/10	2010-11 ESTIMATED ACTUALS	DIFFERENCE
REVENUE	3,309,494	330,328.00	3,253,368.00	(56,126.00)
EXPENDITURES	3,301,088	487,821.00	3,254,877.00	46,211.00
EXCESS OR (DEFICIENCY)	8,406	(157,493.00)	(1,509.00)	(9,915.00)
BEGINNING BALANCE	441,796		441,796.00	
PROJECTED ENDING BALANCE	450,202		440,287.00	(9,915.00)

**SANTA MONICA MALIBU UNIFIED SCHOOL DISTRICT**  
**2010-11 FIRST INTERIM REPORT**  
**AS OF 10/31/10**  
**DEFERRED MAINTENANCE (14)**

	ADOPTED BUDGET	ACTUALS AS OF 10/31/10	2010-11 ESTIMATED ACTUALS	DIFFERENCE
REVENUE	3,500	(61.00)	3,500.00	-
EXPENDITURES	400,000	34,822.00	400,000.00	-
EXCESS OR (DEFICIENCY)	(396,500)	(34,883.00)	(396,500.00)	-
BEGINNING BALANCE	730,963		730,963.00	-
PROJECTED ENDING BALANCE	334,463		334,463.00	-

**SANTA MONICA MALIBU UNIFIED SCHOOL DISTRICT**  
**2010-11 FIRST INTERIM REPORT**  
**AS OF 10/31/10**  
**POSTEMPLOYMENT BENEFITS (20)**

	ADOPTED BUDGET	ACTUALS AS OF 10/31/10	2010-11 ESTIMATED ACTUALS	DIFFERENCE
REVENUE	26,000	-	26,000.00	-
EXPENDITURES	0	-	-	-
EXCESS OR (DEFICIENCY)	26,000	-	26,000.00	-
BEGINNING BALANCE	1,738,935		1,738,935.00	-
PROJECTED ENDING BALANCE	1,764,935		1,764,935.00	-

**SANTA MONICA MALIBU UNIFIED SCHOOL DISTRICT**  
**2010-11 FIRST INTERIM REPORT**  
**AS OF 10/31/10**  
**BUILDING FUND (21)**

	ADOPTED BUDGET	ACTUALS AS OF 10/31/10	2010-11 ESTIMATED ACTUALS	DIFFERENCE
REVENUE	46,750,000	65,821,933.00	66,750,000.00	20,000,000.00
EXPENDITURES	37,363,385	3,905,340.00	55,896,919.00	(18,533,534.00)
EXCESS OR (DEFICIENCY)	9,386,615	61,916,593.00	10,853,081.00	1,466,466.00
BEGINNING BALANCE	77,665,299		77,665,299.00	-
PROJECTED ENDING BALANCE	87,051,914		88,518,380.00	1,466,466.00

**SANTA MONICA MALIBU UNIFIED SCHOOL DISTRICT**  
**2010-11 FIRST INTERIM REPORT**  
**AS OF 10/31/10**  
**CAPITAL FACILITIES FUND - DEVELOPER FEES (25)**

	ADOPTED BUDGET	ACTUALS AS OF 10/31/10	2010-11 ESTIMATED ACTUALS	DIFFERENCE
REVENUE	640,000	55,571.00	640,000.00	-
EXPENDITURES	200,000	1,567.00	200,000.00	-
EXCESS OR (DEFICIENCY)	440,000.00	54,004.00	440,000.00	-
BEGINNING BALANCE	6,947,054		6,947,054.00	-
PROJECTED ENDING BALANCE	7,387,054		7,387,054.00	-

7,000,000 Reserved for Measure BB Projects

**SANTA MONICA MALIBU UNIFIED SCHOOL DISTRICT**  
**2010-11 FIRST INTERIM REPORT**  
**AS OF 10/31/10**  
**SPECIAL RESERVE - BOND INTEREST (40)**

	ADOPTED BUDGET	ACTUALS AS OF 10/31/10	2010-11 ESTIMATED ACTUALS	DIFFERENCE
REVENUE	1,850,000	1,822,797.00	1,872,827.00	22,827.00
EXPENDITURES	1,714,863	300,751.00	1,736,541.00	(21,678.00)
EXCESS OR (DEFICIENCY)	135,137	1,522,046.00	136,286.00	1,149.00
BEGINNING BALANCE	4,141,151		4,141,151.00	-
PROJECTED ENDING BALANCE	4,276,288		4,277,437.00	1,149.00

3,200,000 Reserved for Revenue Limit Offset

**SANTA MONICA MALIBU UNIFIED SCHOOL DISTRICT**  
**2010-11 FIRST-INTERIM REPORT**  
**AS OF 10/31/10**  
**BOND INTEREST AND REDEMPTION FUND (51)**

	ADOPTED BUDGET	ACTUALS AS OF 10/31/10	2010-11 ESTIMATED ACTUALS	DIFFERENCE
REVENUE	17,145,667	-	17,145,667.00	-
EXPENDITURES	19,529,256	-	19,529,256.00	-
EXCESS OR (DEFICIENCY)	-2,383,589	-	(2,383,589.00)	-
BEGINNING BALANCE	16,236,545		16,236,545.00	-
PROJECTED ENDING BALANCE	13,852,956		13,852,956.00	-

Fund used for collection of property taxes and debt service payments on the General Obligation Bonds

**SANTA MONICA MALIBU UNIFIED SCHOOL DISTRICT**  
**2010-11 FIRST INTERIM REPORT**  
**AS OF 10/31/10**  
**DEBT SERVICE FUND (56)**

	ADOPTED BUDGET	ACTUALS AS OF 10/31/10	2010-11 ESTIMATED ACTUALS	DIFFERENCE
REVENUE	20	-	20.00	-
EXPENDITURES	0	-	-	-
EXCESS OR (DEFICIENCY)	20	-	20.00	-
BEGINNING BALANCE	1,261		1,261.00	-
PROJECTED ENDING BALANCE	1,281		1,281.00	-

## Multiyear Projections

- Projects District financial position over the current and next two fiscal years
- Removed one time revenue sources in subsequent years
  - SOS fund raising
  - Federal Jobs dollars
- Reflects the end of negotiated furlough days for employees next year
- Includes revenue from Prop Y at \$6.0 million beginning 2011-12

## Multiyear Challenges

- Deficit spending (expenses greater than income) is:
  - \$1.1 million - 2010-11
  - \$1.8 million - 2011-12
  - \$3.4 million - 2012-13
- Unappropriated or Undesignated Fund Balance declines from \$11.6 million in 2010-11 to \$6.9 million in 2011-12
- No employee compensation increases over the next three years
- Assumes the State is able to continue funding schools at the current levels

## Positive Certification of 1<sup>st</sup> Interim

- The District is submitting the 1<sup>st</sup> Interim Report with a positive certification.
- The District will be able to meet it's obligations in the current and next two fiscal years.