

For a Listing of Upcoming Board Meetings See Page vi of this Table of Contents
Santa Monica-Malibu Unified School District
Board of Education Meeting
AGENDA

August 14, 2013

A regular meeting of the Santa Monica-Malibu Unified School District Board of Education will be held on **Wednesday, August 14, 2013**, in the **District Administrative Offices**: 1651 16th Street, Santa Monica, CA. The Board of Education will call the meeting to order at 4:30 p.m. in the Board Conference Room at the District Offices, at which time the Board of Education will move to Closed Session regarding the items listed below. The public meeting will reconvene at 5:30 p.m. in the Board Room.

The public meeting will begin at 5:30 p.m.

Note:

Public Comments: Persons wishing to address the Board of Education regarding an item scheduled for this meeting must submit the "Request to Address" card prior to consideration of that item. Persons wishing to address the Board of Education regarding an item not scheduled on this meeting's agenda may speak during the Public Comments section by submitting the "Request to Address" card at the beginning of the meeting. The same card is used for either option and is printed in both Spanish and English. Cards are located with meeting materials just outside the meeting room. Completed cards should be submitted to the Recording Secretary.

Time Certain Items: Those items listed for a specified time (marked in the margin) are so noted to give the public an indication of when the Board will hear that item. However, if it is prudent to do so, the Board may adjust the time stamp to complete an item currently on the floor, but will not delay the time stamped item for more than fifteen (15) minutes.

CLOSED SESSION (4:30-5:30 p.m.)

I. PUBLIC COMMENTS FOR CLOSED SESSION ITEMS ONLY

Persons wishing to address the Board of Education regarding an item scheduled for closed session must submit the "Request to Address" card prior to the start of closed session.

II. CLOSED SESSION (60)

- Public Employee Discipline/Dismissal/Release pursuant to GC §54954.5 (5)
- Public Employee Employment pursuant to GC §54954.5 (Principal, Assistant Principal) (15)
- Conference with Real Property Negotiators pursuant to GC §54956.8 (902 Colorado Avenue, Santa Monica, CA: Santa Monica-Malibu Unified School District [SMMUSD], Southern California Edison [SCE], Exposition Metro Construction Authority [EXPO]) (10)
- Conference with Labor Negotiators pursuant to GC §54957.6 (Superintendent, S.M.M.C.T.A.) (15)
- Conference with Labor Negotiators pursuant to GC §54957.6 (Superintendent, S.E.I.U.) (15)

OPEN SESSION (5:30 p.m.)

III. CALL TO ORDER

- A. Roll Call
- B. Pledge of Allegiance

IV. APPROVAL OF THE AGENDA

V.	APPROVAL OF MINUTES	
A.01	July 18, 2013	1
	July 24, 2013	
	July 30, 2013	
VI.	BOARD OF EDUCATION – COMMENDATIONS / RECOGNITIONS (0)	
VII.	STUDY SESSION (60)	
	These items are staff presentations and/or updates to the Board of Education.	
S.01	2013 Student Achievement Data (60).....	2
VIII.	COMMUNICATIONS (30)	
	The Communications section provides an opportunity for the Board of Education to hear reports from the individuals or committee representatives listed below. All reports are limited to <u>5 minutes or less</u> . However, if more time is necessary, or if a report will not be presented, please notify the Board secretary eight workdays prior to the date of the meeting.	
	A. Student Board Member Reports (15)	
	B. SMMCTA Update – TBD (5)	
	C. S.E.I.U. Update – Ms. Keryl Cartee-McNeely (5)	
	D. PTA Council – Ms. Patti Braun (5)	
IX.	SENIOR STAFF REPORTS (20)	
	A. Asst. Supt., Educational Services – Dr. Terry Deloria (5)	
	B. Asst. Supt., Business & Fiscal Services/CFO – Ms. Janece Maez (5)	
	C. Asst. Supt., Human Resources – Ms. Debra Moore Washington (5)	
	D. Superintendent – Ms. Sandra Lyon (5)	
X.	CONSENT CALENDAR (30)	
	As agreed by the President, Vice President, and Superintendent during agenda planning, consent agenda items are considered routine, require no discussion, and are normally approved all at once by the Board of Education. <u>However, members of the Board of Education, staff, or the public may request an item be moved from the consent agenda to Section XI (Major Items) for clarification and/or discussion.</u>	
	<u>Curriculum and Instruction</u>	
A.02	Approval of Independent Contractors.....	3-4
A.03	Conference and Travel Approval Ratification	5-6
A.04	Approval of Special Education Contracts – 2012-2013	7-9
A.05	Approval of Special Education Contracts – 2013-2014	10-12
	<u>Business and Fiscal</u>	
A.06	Award of Purchase Orders – 2012-2013	13-13h
A.07	Acceptance of Gifts – 2013-14.....	14-15
A.08	Award of Flooring Materials – Bid #9.10 – Collins & Aikman Flooring, Inc. (C&A/Tandus) – Year Four of a Five-Year Contract	16-17
A.09	Correction to Board Approved Bus Loading Standards	18
A.10	Annual Food and Supplies	19-20
A.11	Head Start Cost Allocation Plan	21-27
	<u>Facilities Improvement Projects</u>	
A.12	Amendment to Contract – Lease Leaseback – John Adams Middle School – Replacement of Classroom Buildings E, F, & G, New Administration, Modernization & Site Improvements Package 2B – Swinerton Builders – Measure BB	28-29

A.13	Amendment to Contract – Lease Leaseback – Lincoln Middle School – Replacement of Classroom Building C and Site Improvements (Package 2) – Erickson Hall Construction Company – Measure BB	30-31
A.14	Amendment to Contract – Lease Leaseback – Edison Language Academy – New Construction – Swinerton Builders – Measure BB	32-33
A.15	Amendment to Contract – General Contractor – Malibu Middle & High School Campuswide Fire Alarm Replacement Project – Modernization Project – Moment Construction Company, Inc. – Measure BB	34-35

Personnel

A.16	Certificated Personnel – Elections, Separations.....	36-40
A.17	Classified Personnel – Merit	41-56
A.18	Classified Personnel – Non-Merit.....	57
A.19	Student Teaching Agreement – Loyola Marymount University	58
A.20	Increase in Staffing (FTE) – Special Education	59
A.21	Administrative Appointments.....	60
	<i>Principal, Will Rogers Learning Community</i>	
	<i>Assistant Principal, John Adams Middle School</i>	
	<i>Assistant Principal, Will Rogers Learning Community and Grant Elementary School</i>	

XI. PUBLIC COMMENTS

Public Comments is the time when members of the audience may address the Board of Education on items not scheduled on the meeting’s agenda. All speakers are limited to two (2) or three (3) minutes, depending on the number of speakers. The Brown Act (Government Code) states that Board members may not engage in discussion of issues raised during Public Comments, except to ask clarifying questions, make a brief announcement, make a brief report on his or her own activities, or to refer the matter to staff. This Public Comment section is limited to twenty (20) minutes. If the number of persons wishing to address the Board of Education exceeds the time limit, additional time will be provided in **Section XVI. CONTINUATION OF PUBLIC COMMENTS.**

DISCUSSION and MAJOR Items

As a general rule, items under DISCUSSION and MAJOR will be listed in an order determined by the President, Vice President, and Superintendent. Individual Board members may move to request a change in the order prior to consideration of any Major item. The Board may also move any of these items out of order to be heard immediately following PUBLIC COMMENTS if it appears that there is special interest by the public or as a courtesy to staff members making presentations to the Board.

XII. DISCUSSION ITEMS (20)

These items are submitted for discussion. Any action that might be required will generally be scheduled for the next regularly scheduled meeting of the Board.

D.01	Consider Adopting BP **** - General Education Classroom Assignment for Students with Disabilities (20)	61-62
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XIII. MAJOR ITEMS (20)

These items are considered to be of major interest and/or importance and are presented for **ACTION (A)** at this time. Many have been discussed by the Board at a previous meeting.

A.22	Appoint Members to the District Advisory Committees (DACs) (20)	63-65
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XIV. INFORMATIONAL ITEMS (0)

These items are submitted for the public record for information. These items do not require discussion.

I.01 AR and Exhibit **** - General Education Classroom
Assignment for Students with Disabilities (0).....66-68

XV. BOARD MEMBER ITEMS (0)

These items are submitted by individual board members for information or discussion, as per Board Policy 9322.

XVI. REQUESTS BY MEMBERS OF THE PUBLIC OR DISTRICT ADVISORY COMMITTEES TO ADDRESS THE BOARD OF EDUCATION (5)

A member of the public may request that a matter within the jurisdiction of the board be placed on the agenda of a regular meeting, as per Board Policy 9322. The request shall be in writing and be submitted to the superintendent or designee with supporting documents and information, if any, at least one week before the scheduled meeting date. Items submitted less than a week before the scheduled meeting date may be postponed to a later meeting in order to allow sufficient time for consideration and research of the issue. The board president and superintendent shall decide whether a request is within the subject matter jurisdiction of the board. Items not within the subject matter jurisdiction of the board may not be placed on the agenda. In addition, the board president and superintendent shall determine if the item is merely a request for information or whether the issue is covered by an existing policy or administrative regulation before placing the item on the agenda.

XVII. CONTINUATION OF PUBLIC COMMENTS

A continuation of Section VIII, as needed. (If the number of persons wishing to address the Board of Education exceeds the time limit in section VIII, additional time will be provided in Section XVI, CONTINUATION OF PUBLIC COMMENTS.)

XVIII. BOARD MEMBER COMMENTS

Board Member Comments is the section where a Board member may make a brief announcement or report on his/her own activities relative to Board business. There can be no discussion under "BOARD MEMBER COMMENTS."

XIX. FUTURE AGENDA ITEMS

Items for future consideration will be listed with the projected date of consideration. The Board of Education will be given any backup information available at this time.

XX. CLOSED SESSION

The Board of Education will, if appropriate, adjourn to Closed Session to complete discussion on items listed under Section III (Closed Session) following the regular business meeting.

XXI. ADJOURNMENT

This meeting will adjourn to a regular board meeting scheduled for 5:30 p.m. on **Wednesday, August 14, 2013**, in the **District Administrative Offices: 1651 16th Street, Santa Monica, CA.**

**Meetings held at the District Office and in Malibu are taped and rebroadcast in Santa Monica on CityTV2, Cable Channel 20 – Check TV listing.
Meetings are rebroadcast in Malibu on Government Access Ch. 3 every Saturday at 8pm.**

SMMUSD Board of Education Meeting Schedule 2013-2014

Closed Session begins at 4:30pm
Public Meetings begin at 5:30pm

July through December 2013					
Month	1 st Thursday	2 nd Thursday	3 rd Thursday	4 th Thursday	Special Note:
July				7/24* DO	*Wednesday, 7/24
August		8/14* DO		8/28* DO	*Wednesday, 8/14 First day of school: 8/22
September	9/5 DO		9/19 DO		*9/5: District Holiday
October	10/3 M		10/17 DO		
November	11/7 M		11/21 DO		Thanksgiving: 11/28-29
December		12/12 DO		winter break	
Winter Break: December 23 – January 3					
January through June 2014					
Winter Break: December 23 – January 3					
January	winter break	1/16 DO			
February	2/6 M		2/20 DO		
March	3/6 DO		3/20 M		
Spring Break: April 7-18					
April	4/3 DO	spring break	spring break		
May	5/1 M		5/15 DO		
June	6/5 DO			6/25* DO	Last day of school: 6/10 *Wednesday: 6/25

District Office (DO): 1651 16th Street, Santa Monica.
 Malibu City Council Chambers (M): 23815 Stuart Ranch Road, Malibu, CA

TO: BOARD OF EDUCATION
FROM: SANDRA LYON
RE: APPROVAL OF MINUTES

ACTION
08/14/13

RECOMMENDATION NO. A.01

It is recommended that the Board of Education approve the following Minutes:

July 18, 2013
July 24, 2013
July 30, 2013

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

STUDY SESSION

TO: BOARD OF EDUCATION

STUDY SESSION

08/14/13

FROM: SANDRA LYON / TERRY DELORIA / MAUREEN BRADFORD

RE: 2013 STUDENT ACHIEVEMENT DATA

STUDY SESSION ITEM NO. S.01

The California Standards Tests (CST) measure student achievement in grade-level standards for English language arts, mathematics, science and history. They are administered to all students in grades 2 – 11.

Longitudinal student achievement on the CST will be presented by school level, grade level and by math course enrollment. Data will be disaggregated by ethnicity, gender and other demographic indicators, such as economic status, language fluency and disability status.

The achievement of particular cohorts of students, as they matriculate from elementary to middle school or middle school to high school will also be examined.

The results of the 10th grade California High School Exit Exam (CAHSEE) will also be reviewed. The CAHSEE is given to all 10th grade students. Students must pass both the mathematics and language arts portions of this exam in order to graduate from high school. Students who do not achieve a passing score in 10th grade may continue to take the test throughout 11th and 12th grade.

Achievement data from these standardized measures, as well as AP exam data, district formative assessments, and students' course grades, are used to help schools and central office in monitoring progress on our district goals and initiatives, identifying program needs, and prioritizing professional development.

Results from the CST and the CAHSEE exams will be used in state in and federal accountability reporting, which is due to be released later this month.

CONSENT ITEMS

TO: BOARD OF EDUCATION

ACTION/CONSENT

08/14/13

FROM: SANDRA LYON / TERRY DELORIA / JANECE L. MAEZ / STUART SAM

RE: APPROVAL OF INDEPENDENT CONTRACTORS

RECOMMENDATION NO. A.02

It is recommended that the Board of Education enter into an agreement with the following Independent Contractors. These contracts are included in the 2013-2014 budget.

Contractor/ Contract Dates	Description	Site	Funding (Measure BB)
NONE			

Contractor/ Contract Dates	Description	Site	Funding
Bud Coffey 7/1/13 to 6/30/14 Amend amount not to exceed: \$5,000	To perform specialized technical theatre support for Theatre Operations rentals in Barnum Hall and other District Theaters.	Business Services Facility use	01-90110-0-81000-54000-5802-046-2460 Facility Use
Art meets Technology 7/1/13-6/30/14 Amend amount not to exceed: \$1,500	Maintenance of Barnum Hall website along with Facility Permit, Theatre Operations & Filming Pages	Business Services Facility Use	01-90110-0-81000-54000-5802-046-2460 Facility Use
Malachied, Inc. (DBA-The Breakthrough Coach) 7/1/13 to 6/30/14 Not to exceed: \$24,425	Management Development Program	Human Resources	01-00000-0-000000-74000-5802-025-1250
Dannis Woliver Kelley (DWK) 7/1/13 to 6/30/14 Not to exceed: \$20,000	Facilitating IBB Negotiations for SMMUSD and SMMCTA.	Human Resources	01-00000-0-000000-74000-5802-026-1250
UCLA Center X (History/Social Studies Project-Science Project) 8/20/12 Not to exceed: \$3,500	To provide 1 day-long professional development training session for the district's History/Social Studies and Science teachers, grades 6-12 on the Common Core Standards.	Educational Services	01-40350-0-11100-10000-5802-030-1300 (Title II)
The Growing Educators August 2013 through November 2014 Not to exceed: \$15,000	To provide the equivalent of 2 days training for Edison and McKinley teachers in the area of effective Reading Instruction.	Educational Services	01-91700-0-11100-10000-5802-030-1300 (Cotsen)

Eric Hall & Associates 8/1/13 to 6/30/14 Not to exceed: \$24,000	Business Services Coaching and Mentoring Services	Business	01-90100-0-00000-73000-5802-050-1500
Dolinka Group 8/1/13 to 6/30/14 Not to exceed: \$11,000	Redevelopment Consulting Services	Business	01-90100-0-00000-73000-5802-050-1500

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

08/14/13

FROM: SANDRA LYON / JANECE L. MAEZ / PAT HO

RE: CONFERENCE AND TRAVEL APPROVAL/RATIFICATION

RECOMMENDATION NO. A.03

It is recommended that the Board of Education approve/ratify the following Requests for Absence on District Business (Conference and Travel) forms.

COMMENTS: Entries are alphabetical, by employee last name. In addition to the employee's name and site/location, each entry contains the following information: name, location and date (s) of the conference, complete account code, fund and program names, and the total estimated cost as provided by the site administrator. The average cost for substitute teachers is \$130/day. This figure is furnished for informational purposes and does not reflect the actual amount paid for an individual substitute.)

<u>AME</u> <u>SITE</u> Account Number Fund – Resource Number	CONFERENCE NAME LOCATION DATE (S)	COST ESTIMATE
<u>GATES, Janie</u> Olympic High 01-00000-0-32000-27000-5220-014-4140 General Fund- Function: School Administration	Launching Our New Future San Jose CA November 7 – 9, 2013	\$450
<u>KAMIBAYASHI, Terry</u> Maintenance 01-81500-0-00000-81100-5220-061-2602 General Fund- Resource: Ongoing/Major Maintenance	4 th Annual Sale Schools Conference Garden Grove, CA July 31 and August 1 and 2, 2013	\$309
<u>REICHLE, Trisha</u> Santa Monica High 01-40350-0-11100-21000-5220-030-1300 General Fund- Resource: Title II	Teaching Writing The Common Core Standards Los Angeles, CA July 22 -24, 2013	\$366

Adjustments (Preapproved expenses 10% in excess of approved costs that must be approved by Board/Changes in Personnel Attendance)		
NONE		

Group Conference and Travel: In-State		
* a complete list of conference participants is on file in the Department of Fiscal Services		
<u>DELORIA, Terry</u> +3 Additional Staff Ed Services 01-40350-0-11100-21000-5220-035-1300 General Fund- Resource: Title II	California STEM Conference Sacramento, CA November 17 – 19, 2013	\$3,400
<u>MAEZ, Jan</u> <u>HO, Pat</u> Business/Fiscal Services 01-00000-0-00000-73000-5220-050-1500 01-00000-0-00000-73100-5220-051-2510 General Fund- Function/Resource: Business/Fiscal	School Finance and Management Conference Ontario, CA July 17, 2013	\$450
<u>MAEZ, Jan</u> <u>HO, Pat</u> Business/Fiscal Services 01-00000-0-00000-73000-5220-050-1500 01-00000-0-00000-73100-5220-051-2510 General Fund- Function/Resource: Business/Fiscal	Local Control Funding Formula Workshop Ontario, CA September 23, 2013	\$375

Out-of-State Conferences: Individual		
NONE		

Out-of-State Conferences: Group		
NONE		

MOTION MADE BY:
 SECONDED BY:
 STUDENT ADVISORY VOTE:
 AYES:
 NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

08/14/13

FROM: SANDRA LYON / TERRY DELORIA / SARA WOOLVERTON

RE: APPROVAL OF SPECIAL EDUCATION CONTRACTS – 2012-2013

RECOMMENDATION NO. A.04

It is recommended that the Board of Education approve the following Special Education Contracts for fiscal year 2012-2013 as follows:

NPS

2012-2013 Budget 01-65000-0-57500-11800-5125-043-1400

2012-2013 Budget 01-65120-0-57500-31400-5890-043-1400

Nonpublic School/Agency	SSID	Service Description	Contract Number	Cost Not to Exceed
Heritage School	2042683637	NPS	#34-SPED13068	\$3,266.00
Devereux Texas	6103151504	NPS	#77-SPED13145	\$620.00

Amount Budgeted NPS 12/13		\$ 1,800,000
Amount Budgeted Mental Health Services 12/13		\$ 900,000
Total Budgeted		\$ 2,710,000
Prior Board Authorization as of 7/24/13		\$ 2,710,567
	Balance	\$ -10,567
Positive Adjustment (See Below)		\$ 0
		\$ -10,567
Total Amount for these Contracts		\$ 3,886
	Balance	\$ -14,453

Adjustment					
NPS	Service Description	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment
NPS Budget 01-65000-0-57500-11800-5125-043-1400 There has been a reduction in authorized expenditures of NPS/NPA contracts for FY 2012-2013 in the amount of \$1,317,942.00 as of 7/24/13					

NPA

2012-2013 Budget 01-65000-0-57500-11800-5126-043-1400

Nonpublic School/Agency	SSID	Service Description	Contract Number	Cost Not to Exceed
Advantage On Call Staffing	various	NPA	#86-SPED13169	\$690.00

Amount Budgeted NPA 12/13		\$ 1,026,000
Prior Board Authorization as of 7/24/13		\$ 1,117,451
	Balance	\$ -91,451
Positive Adjustment (See Below)		\$ 0
		\$ -91,451
Total Amount for these Contracts		\$ 690
	Balance	\$ -92,141

Adjustment					
NPA Budget 01-65000-0-57500-11800-5126-043-1400					
There has been a reduction in authorized expenditures of NPS/NPA contracts for FY 2012-2013 in the amount of \$75,930.00 as of 7/24/13					
NPA	Service Description	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment

Instructional Consultants

2012-2013 Budget 01-65000-0-57500-11900-5802-043-1400

Instructional Consultant	SSID	Service Description	Contract Number	Cost Not to Exceed

Amount Budgeted Instructional Consultants 12/13		\$ 300,000
Prior Board Authorization as of 7/24/13		\$ 425,695
	Balance	\$ -125,695
Positive Adjustment (See Below)		\$ 0
		\$ -125,695
Total Amount for these Contracts		\$ 0
	Balance	\$ -125,695

Adjustment					
Instructional Consultants Budget 01-65000-0-57500-11900-5802-043-1400					
There has been a reduction in authorized expenditures of Instructional Consultants contracts for FY 2012-2013 in the amount of \$4,000.00 as of 7/24/13					
Instructional Consultant	Service Description	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment

Non-Instructional Consultants

2012-2013 Budget 01-65000-0-57500-11900-5890-043-1400

Non-Instructional Consultant	SSID	Service Description	Contract Number	Cost Not to Exceed
Administrative Services	various	Transportation	#45-SPED13110	\$4,337.00
Pawar Transportation	332260	Transportation	#35-SPED13071	\$1,080.00

Amount Budgeted Non-Instructional Consultants 12/13		\$ 300,000
Prior Board Authorization as of 7/24/13		\$ 375,802
	Balance	\$ -75,802
Positive Adjustment (See Below)		\$ 0
		\$ -75,802
Total Amount for these Contracts		\$ 5,417
	Balance	\$ -81,219

Adjustment					
Non-Instructional Consultants Budget 01-65000-0-57500-11900-5890-043-1400					
There has been a reduction in authorized expenditures of Non-Instructional Consultants contracts for FY 2012-2013 in the amount of \$68,100.00 as of 7/24/13					
Non- Instructional Consultant	Service Description	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment

Legal

2012-2013 Budget 01-65000-0-57500-11900-5820-043-1400

Legal Contractor	Service Description	Contract Number	Cost Not to Exceed

Amount Budgeted Legal Services 12/13		\$ 300,000
Prior Board Authorization as of 7/24/13		<u>300,000</u>
	Balance	\$ 0
Adjustments for this period		<u>\$ 0</u>
		\$ 0
Total Amount for these Contracts		<u>\$ 0</u>
	Balance	\$ 0

Adjustment				
Legal Services Budget 01-65000-0-57500-11900-5820-043-1400				
There has been a reduction in authorized expenditures of Legal Services contracts for FY 2012-2013 in the amount of \$ 0 as of 7/24/13				
Legal Contractor	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment

COMMENT: According to the Education Code SEC.21 Section 56342, prior to recommending a new or continued placement in a non-public, non-sectarian school, the Individualized Education Program (IEP) Team must submit the proposed recommendation to the local governing board for its review and recommendation regarding the cost of such placement.

The recommendations for these severely handicapped students are made by the District IEP Teams in accordance with State and Federal laws. The mandates of IDEA require non-public school services be provided at no expense to parents if there is not an appropriate public school program available. Funding to come from a SELPA-wide non-public school/non-public agency reserve account.

MOTION MADE BY:
 SECONDED BY:
 STUDENT ADVISORY VOTE:
 AYES:
 NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

08/24/13

FROM: SANDY LYON / TERRY DELORIA / SARA WOOLVERTON

RE: APPROVAL OF SPECIAL EDUCATION CONTRACTS – 2012-2013

RECOMMENDATION NO. A.05

It is recommended that the Board of Education approve the following Special Education Contracts for fiscal year 2013-2014 as follows:

NPS

2013-2014 Budget 01-65000-0-57500-11800-5125-043-1400

2013-2014 Budget 01-65120-0-57500-31400-5890-043-1400

Nonpublic School	SSID	Service Description	Contract Number	Cost Not to Exceed
North Hills Prep	8103127678	NPS	4-SPED14011	\$2,412.00
Logan River Academy	4103158590	NPS	9-SPED14021	\$89,125.00
Westview School	513554	NPS	2-SPED14006	\$35,352.00

Amount Budgeted NPS 13/14		\$ 1,700,000
Amount Budgeted Mental Health Services 13/14		\$ 900,000
Total Budgeted		\$ 2,600,000
Prior Board Authorization as of 7/24/13		\$ 2,073
	Balance	\$ 2,597,927
Positive Adjustment (See Below)		\$ 0
		\$ 2,597,927
Total Amount for these Contracts		\$ 126,889
	Balance	\$ 2,471,083

Adjustment					
NPS Budget 01-65000-0-57500-11800-5125-043-1400					
There has been a reduction in authorized expenditures of NPS/NPA contracts for FY 2013-2014 in the amount of \$0 as of 7/24/13					
NPS	Service Description	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment

NPA

2013-2014 Budget 01-65000-0-57500-11800-5126-043-1400

Nonpublic Agency	SSID	Service Description	Contract Number	Cost Not to Exceed
The Kelter Center	1076606256	Educational Therapy	7-SPED14016	\$2,250.00
Julia Hobbs Speech Therapy	1076606256	Speech Therapy	6-SPED14017	\$1,950.00
Julia Hobbs Speech Therapy	8138280598	Speech Therapy	8-SPED14018	\$1,950.00
Autism Spectrum Therapies	4103152560	Behavior 1:1	3-SPED14008	\$69,156.00

Amount Budgeted NPA 13/14		\$ 647,000
Prior Board Authorization as of 7/24/13		\$ 3,318
	Balance	\$ 643,682
Positive Adjustment (See Below)		\$ 0
		\$ 643,682
Total Amount for these Contracts		\$ 75,306
	Balance	\$ 568,376

Adjustment					
NPA Budget 01-65000-0-57500-11800-5126-043-1400					
There has been a reduction in authorized expenditures of NPS/NPA contracts for FY 2013-2014 in the amount of \$0 as of 7/24/13					
NPA	Service Description	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment

Instructional Consultants

2013-2014 Budget 01-65000-0-57500-11900-5802-043-1400

Instructional Consultant	SSID	Service Description	Contract Number	Cost Not to Exceed
Pyramid Educational Consultants	3104331917	PECS Consultation	6-SPED14009	\$22,800.00
Nancy Barrows, The Speech Therapy Group	571651	Speech Therapy	7-SPED14010	\$8,000.00

Amount Budgeted Instructional Consultants 13/14		\$ 447,000
Prior Board Authorization as of 7/24/13		\$ 65,300
	Balance	\$ 381,700
Positive Adjustment (See Below)		\$ 0
		\$ 381,700
Total Amount for these Contracts		\$ 14,800
	Balance	\$ 366,900

Adjustment					
Instructional Consultants Budget 01-65000-0-57500-11900-5802-043-1400					
There has been a reduction in authorized expenditures of Instructional Consultants contracts for FY 2013-2014 in the amount of \$0 as of 7/24/13					
Instructional Consultant	Service Description	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment

Non-Instructional Consultants

2013-2014 Budget 01-65000-0-57500-11900-5890-043-1400

Non-Instructional Consultant	SSID	Service Description	Contract Number	Cost Not to Exceed
Dr. Mary Large, Ph.D.	8138280598	Assessment & IEP	10-SPED14019	\$4,500.00
Parent Reimbursement	4103158590	Travel Reimbursement	11-SPED14020	\$1,200.00

Amount Budgeted Non-Instructional Consultants 13/14		\$ 150,000
Prior Board Authorization as of 7/24/13		\$ 3,870
	Balance	\$ 146,130
Positive Adjustment (See Below)		\$ 0
		\$ 146,130
Total Amount for these Contracts		\$ 5,700
	Balance	\$ 140,430

Adjustment					
Non-Instructional Consultants Budget 01-65000-0-57500-11900-5890-043-1400					
There has been a reduction in authorized expenditures of Non-Instructional Consultants contracts for FY 2013-2014 in the amount of \$0 as of 7/24/13					
Non-Instructional Consultant	Service Description	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment

Legal

2013-2014 Budget 01-65000-0-57500-11900-5820-043-1400

Legal Contractor	Service Description	Contract Number	Cost Not to Exceed
Atkinson, Andelson, Loya, Ruud & Romo	Legal Services	12-SPED14023	\$250,000.00

Amount Budgeted Legal Services 13/14		\$ 300,000
Prior Board Authorization as of 7/24/13		0
	Balance	\$ 0
Adjustments for this period		0
		0
Total Amount for these Contracts		\$ 250,000
	Balance	\$ 50,000

Adjustment				
Legal Services Budget 01-65000-0-57500-11900-5820-043-1400				
There has been a reduction in authorized expenditures of Legal Services contracts for FY 2013-2014 in the amount of \$ 0 as of 7/24/13				
Legal Contractor	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment

COMMENT: According to the Education Code SEC.21 Section 56342, prior to recommending a new or continued placement in a non-public, non-sectarian school, the Individualized Education Program (IEP) Team must submit the proposed recommendation to the local governing board for its review and recommendation regarding the cost of such placement.

The recommendations for these severely handicapped students are made by the District IEP Teams in accordance with State and Federal laws. The mandates of IDEA require non-public school services be provided at no expense to parents if there is not an appropriate public school program available. Funding to come from a SELPA-wide non-public school/non-public agency reserve account.

MOTION MADE BY:
 SECONDED BY:
 STUDENT ADVISORY VOTE:
 AYES:
 NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

08/14/13

FROM: SANDRA LYON / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: AWARD OF PURCHASE ORDERS – 2013-14

RECOMMENDATION NO. A.06

It is recommended that the Board of Education approve the following Purchase Orders and Changed Purchase Orders from July 1, 2013, through August 2, 2013, for fiscal /14.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF AUGUST 15, 2013

U-GENERAL FUND,UNRESTRICTED R-GENERAL FUND,RESTRICTED A-ADULT ED CD-CHILD DEVELOPMENT F-CAFETERIA
 SF-SPECIAL FINANCING (FLEX) BB,X-BONDS D-DEVELOPER FEES SR-SPECIAL RESERVE CAPITAL
 DF-DEFERRED MAINTENANCE SM-STATE MODERNIZATION

PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
<u>*** NEW PURCHASE ORDERS ***</u>					
140846	A & R WHOLESALE DISTRIBUTORS	OPEN ORDER FOR SNACK FOOD	SAMOHI STUDENT STORE	4,000.00	U
140905	A & R WHOLESALE DISTRIBUTORS	GROCERIES & SNACK ITEMS	FOOD SERVICES	180,000.00	F
140730	A 1 LAWNMOWER	OPEN ORDER CUSTODIAL EQUIPMENT	FACILITY OPERATIONS	1,000.00	U
140733	A 1 LAWNMOWER	OPEN ORDER CUSTODIAL EQUIPMENT	FACILITY OPERATIONS	750.00	U
140737	A A EQUIPMENT RENTALS CO INC	OPEN ORDER OPERATIONS VEHICLES	GROUNDS MAINTENANCE	200.00	R
140741	A. G. LAYNE INC	OPEN ORDER OPERATIONS VEHICLES	GROUNDS MAINTENANCE	100.00	R
140873	A.J. FISTES CORPORATION	PAINT WEBSTER PRINCIPAL OFFICE	FACILITY MAINTENANCE	1,175.00	R
140582	AAA FLAG & BANNER MFG	BANNERS	LINCOLN MIDDLE SCHOOL	476.33	BB
140528	ABLENET	BLUETOOTH SWITCH MBROCK	SPECIAL EDUCATION REGULAR YEAR	181.16	R
140655	ACE ATTORNEY SERVICE INC	OTHER OPERATING EXPENSES	BOE/SUPERINTENDENT	5,000.00	U
140943	ACSA REGION XIV	DUES & MEMBERSHIPS	BOE/SUPERINTENDENT	75.00	U
140553	ADAGER CORPORATION	Maintenance	INFORMATION SERVICES	675.00	U
140864	ADT SECURITY SERVICES INC	ARMED RESPONSE SERVICE	FACILITY MAINTENANCE	16,000.00	U
140738	ADVANCE LANDAU TOPS	OPEN ORDER OPERATIONS VEHICLES	GROUNDS MAINTENANCE	200.00	R
140739	ADVANCED BATTERY SYSTEMS	OPEN ORDER OPERATIONS VEHICLES	GROUNDS MAINTENANCE	200.00	R
140571	ADVANTIDGE INC	LUNCH CARDS AND DYE FILM	FOOD SERVICES	912.14	F
140742	AGENCIES TOOL CENTER	OPEN ORDER OPERATIONS VEHICLES	GROUNDS MAINTENANCE	100.00	R
140744	ALL STAR GLASS	OPEN ORDER OPERATIONS VEHICLES	GROUNDS MAINTENANCE	100.00	R
140604	ALLEN, BEN	OTHER OPERATING EXPENSES	BOE/SUPERINTENDENT	1,000.00	U
140911	AMECI PIZZA & PASTA	PIZZA FOR VIKES CAFE	FOOD SERVICES	7,000.00	F
140628	AMERICAN COUNCIL ON EDUCATION	INSTRUCTIONAL MATERIALS / GED	ADULT EDUCATION CENTER	97.75	A
140769	AMERICAN REPROGRAPHICS CO	REPROGRAPHICS	EDISON ELEMENTARY SCHOOL	30,000.00	BB
140925	AMFRO INC	PIZZA FOR MALIBU SCHOOLS	FOOD SERVICES	31,000.00	F
140278	AMTECH ELEVATOR SERVICES	CA REQUIRED ELEVATOR TESTING	FACILITY MAINTENANCE	6,970.00	R
140863	AMTECH ELEVATOR SERVICES	ELEVATOR ANNUAL AGREEMENT	FACILITY MAINTENANCE	36,000.00	R
140866	AMTECH ELEVATOR SERVICES	ELEVATOR EMERGENCY CALLS	FACILITY MAINTENANCE	2,000.00	R
140561	APPLE COMPUTER CORP	Open Supplies/Repair	INFORMATION SERVICES	2,500.00	U
140743	ARGO FLEET SERVICES	OPEN ORDER OPERATIONS VEHICLES	GROUNDS MAINTENANCE	200.00	R
140594	ARMSTRONG GARDEN CENTER	SUPPLIES FOR SCHOOL GARDENS	FOOD SERVICES	300.00	F
140812	ARROWHEAD MOUNTAIN SPRING	OPEN ORDER/DRINKING WATER	CHILD DEVELOPMENT CENTER	500.00	CD
140813	ARROWHEAD MOUNTAIN SPRING	OPEN ORDER/DRINKING WATER	CHILD DEVELOPMENT CENTER	500.00	CD
140814	ARROWHEAD MOUNTAIN SPRING	OPEN ORDER/DRINKING WATER	CHILD DEVELOPMENT CENTER	200.00	CD
140815	ARROWHEAD MOUNTAIN SPRING	OPEN ORDER/DRINKING	CHILD DEVELOPMENT CENTER	1,500.00	CD
140817	ARROWHEAD MOUNTAIN SPRING	OPEN ORDER/DRINKING WATER	CHILD DEVELOPMENT CENTER	200.00	CD
140818	ARROWHEAD MOUNTAIN SPRING	OPEN ORDER/DRINKING WATER	CHILD DEVELOPMENT CENTER	900.00	CD
140819	ARROWHEAD MOUNTAIN SPRING	OPEN ORDER/DRINKING WATER	CHILD DEVELOPMENT CENTER	800.00	CD
140625	ASSOCIATION OF CALIFORNIA	ACSA MEMBERSHIP	PERSONNEL SERVICES	1,401.00	U
140612	ATKINSON ANDELSON LOYA RUDD	LEGAL SERVICES	EMPLOYEE RELATIONS	230,000.00	U
140653	ATKINSON ANDELSON LOYA RUDD	OPEN ORDER FOR LEGAL SERVICES	SPECIAL EDUCATION REGULAR YEAR	250,000.00	R
140771	B & H PHOTO VIDEO	CAMERA LENS	THEATER OPERATIONS&FACILITY PR	213.55	R
140915	BAGELWORKS CAFE	BAGELS	FOOD SERVICES	8,000.00	F
140586	BALDERAMA, JACK	PRODUCE FOR FMSB PROGRAM	FOOD SERVICES	5,000.00	F
140709	BAY CITIES	OPEN ORDER/HS MEETINGS	CHILD DEVELOPMENT CENTER	300.00	CD
140832	BEACON ATHLETICS	OPEN ORDER GROUNDS SUPPLIES	GROUNDS MAINTENANCE	1,000.00	R
140917	BERKELEY STREET BEVERAGE CO	CALIFORNIA FREEZIES	FOOD SERVICES	17,000.00	F
140702	BISHOP COMPANY	OPEN ORDER GROUNDS SUPPLIES	GROUNDS MAINTENANCE	500.00	R
140698	BOURGET BROS	OPEN ORDER GROUNDS SUPPLIES	GROUNDS MAINTENANCE	1,200.00	R
140154	BRAINPOP	website subscription	GRANT ELEMENTARY SCHOOL	1,725.00	U
140547	BURNSIDE, EDWARD	Organ repair 2013-2014	THEATER OPERATIONS&FACILITY PR	1,500.00	R

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
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PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
140701	BUSY BEE HARDWARE	OPEN ORDER GROUNDS SUPOLIES	GROUND MAINTENANCE	1,000.00	R
140522	BYRNE, CHERYL	OTHER OPERATING EXPENSES	BOE/SUPERINTENDENT	3,000.00	U
140065	CALIFORNIA OFFICE SYSTEMS INC	CLASSROOM WHITEBOARD/BULLETIN	MCKINLEY ELEMENTARY SCHOOL	835.49	R
140526	CALIFORNIA OFFICE SYSTEMS INC	OPEN ORDER	SPECIAL EDUCATION REGULAR YEAR	4,000.00	R
140564	CALIFORNIA OFFICE SYSTEMS INC	Magnetic White Board	INFORMATION SERVICES	619.42	U
140574	CALIFORNIA OFFICE SYSTEMS INC	CLASSROOM AND OFFICE SUPPLIES	OLYMPIC CONTINUATION SCHOOL	300.00	U
140606	CALIFORNIA OFFICE SYSTEMS INC	GENERAL SUPPLIES/MATERIALS	BOE/SUPERINTENDENT	900.00	U
140712	CALIFORNIA OFFICE SYSTEMS INC	INSERVICE SUPPLIES	CURRICULUM AND IMC	653.85	U
140720	CALIFORNIA OFFICE SYSTEMS INC	OFFICE SUPPLIES	FACILITY MAINTENANCE	1,500.00	R
140802	CALIFORNIA OFFICE SYSTEMS INC	MAIN & ATTENDANCE OFF SUPPLIES	MALIBU HIGH SCHOOL	2,900.00	U
140940	CALIFORNIA OFFICE SYSTEMS INC	CABINET FOR SCIENCE CLASSROOM	JOHN ADAMS MIDDLE SCHOOL	2,452.80	BB
140786	CAMFIL FARR - LA BRANCH	HVAC FILTERS	FACILITY MAINTENANCE	5,000.00	R
140578	CANON SOLUTIONS AMERICA INC	CANNON COPIER MAINTENANCE AGMT	SMASH SCHOOL	2,270.91	R
140497	CANON SOLUTIONS AMERICA INC.	MAINTENANCE AGRMT: MUY14096	LINCOLN MIDDLE SCHOOL	1,308.00	U
140498	CANON SOLUTIONS AMERICA INC.	MAINTENANCE AGRMT: SLP03292	LINCOLN MIDDLE SCHOOL	3,976.47	U
140510	CANON SOLUTIONS AMERICA INC.	MAINTENANCE AGRMT: SLP12954	LINCOLN MIDDLE SCHOOL	3,367.20	U
140521	CANON SOLUTIONS AMERICA INC.	Maint. Aggreement - Canon Cop.	TRANSPORTATION	589.04	R
140807	CANON SOLUTIONS AMERICA INC.	MAINTENANCE AGREEMENT	CHILD DEVELOPMENT CENTER	416.60	CD
140808	CANON SOLUTIONS AMERICA INC.	MAINTENANCE AGREEMENT	CHILD DEVELOPMENT CENTER	2,251.28	CD
140809	CANON SOLUTIONS AMERICA INC.	MAINTENANCE AGREEMENT	CHILD DEVELOPMENT CENTER	1,101.24	CD
140810	CANON SOLUTIONS AMERICA INC.	MAINTENANCE AGREEMENT	CHILD DEVELOPMENT CENTER	866.50	CD
140748	CARQUEST AUTO PARTS	OPEN ORDER OPERATIONS VEHICLS	GROUND MAINTENANCE	500.00	R
140676	CARROT-TOP INDUSTRIES	PORTABLE EVENT POSTS	OLYMPIC CONTINUATION SCHOOL	413.37	R
140543	CDW-G COMPUTING SOLUTIONS	REPLACEMENT LAMPS	SANTA MONICA HIGH SCHOOL	615.54	U
140567	CDW-G COMPUTING SOLUTIONS	SUPPLIES AND CONSUMABLES	INFORMATION SERVICES	2,500.00	U
140662	CDW-G COMPUTING SOLUTIONS	Memory	INFORMATION SERVICES	1,893.47	U
140121	CHAMPION CHEMICAL	custodial supplies for summer	GRANT ELEMENTARY SCHOOL	121.93	U
140568	CHEVRON U.S.A. INC.	Fuel	INFORMATION SERVICES	2,000.00	U
140577	CHEVRON U.S.A. INC.	Open order for 2013-2014	THEATER OPERATIONS&FACILITY PR	1,000.00	R
140583	CHEVRON U.S.A. INC.	MAINT. VEHICLE GAS	FACILITY MAINTENANCE	10,000.00	R
140639	CHEVRON U.S.A. INC.	OPEN ORDER OPERATIONS GASOLINE	GROUND MAINTENANCE	15,000.00	R
140794	CHEVRON/TEXACO BUSINESS	FUEL FOR ATHLETIC VANS	MALIBU HIGH SCHOOL	3,000.00	U
140622	CHEVRON/TEXACO BUSINESS CARD	GAS FOR ATHLETIC VANS	SANTA MONICA HIGH SCHOOL	2,000.00	U
140581	CHILDSWORK CHILDSPLAY	PSYCH ASSESSMENT MATERIALS	SPECIAL EDUCATION REGULAR YEAR	106.00	R
140589	CIRONE FARMS	PRODUCE FOR FMSB PROGRAM	FOOD SERVICES	1,500.00	F
140868	CITY OF LOS ANGELES	LEASE OF WOODS PRESCHOOL	CHILD DEVELOPMENT CENTER	6,000.00	CD
140869	CITY OF SANTA MONICA-ACCTG OFF	HAZARDOUS MATERIALS REPORTING	FACILITY MAINTENANCE	6,649.00	R
140514	CITY OF SANTA MONICA-PKS/REC	SUMMER/COASTAL KIDS & PTA	CHILD DEVELOPMENT CENTER	1,968.75	CD
140840	COASTAL ENTERPRISES	REORDER PE CLOTHES	SAMOHI STUDENT STORE	9,878.40	U
140524	COCA COLA BOTTLING COMPANY	NONCARBONATED DRINKS	FOOD SERVICES	5,000.00	F
140920	COCA COLA BOTTLING COMPANY	NONCARBONATED FRUIT DRINKS	FOOD SERVICES	5,500.00	F
140637	COMMITTEE FOR CHILDREN	PSYCH TESTING MATERIALS	SPECIAL EDUCATION REGULAR YEAR	2,002.76	R
140099	COMPLETE BUSINESS SYSTEMS	MAINTENANCE	MCKINLEY ELEMENTARY SCHOOL	950.00	U
140103	COMPLETE BUSINESS SYSTEMS	SUPPLIES	MCKINLEY ELEMENTARY SCHOOL	250.00	U
140220	COMPLETE BUSINESS SYSTEMS	ANNUAL MAINTENANCE AGREEMENT	WEBSTER ELEMENTARY SCHOOL	950.00	R
140839	COMTRONICS	REPAIR BOARDROOM AUDIO/VISUAL	BUSINESS SERVICES	4,855.39	R
140884	CONFIDENTIAL DATA DESTRUCTION	SHREDDING DATA	SPECIAL EDUCATION REGULAR YEAR	75.00	R
140516	CONTROLTEC IN	ANNUAL SERVICE FEE	CHILD DEVELOPMENT CENTER	13,200.00	U
140844	COPYLAND INC	CUSTOM BINDER/CALENDAR/AGENDA	SAMOHI STUDENT STORE	10,169.88	U
140650	CREATIVE THERAPY STORE	PSYCH CLASSROOM MATERIALS	SPECIAL EDUCATION REGULAR YEAR	548.18	R
140767	CROWN DISPOSAL CO INC	WASTE REMOVAL	EDISON ELEMENTARY SCHOOL	355,000.00	BB

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PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
140879	CROWN DISPOSAL CO INC	OPEN ORDER DISTRICT TRASH CONT	FACILITY MAINTENANCE	161,469.00	U
140306	CRS	SUBFINDER	PERSONNEL SERVICES	10,400.00	U
140659	CSBA	DUES & MEMBERSHIPS	BOE/SUPERINTENDENT	6,350.00	U
140859	CSSS INC	SECURITY MONITERING SERVICE	FACILITY MAINTENANCE	2,500.00	R
140923	D.J. CO-OPS	COMMODITY PROCESSING	FOOD SERVICES	5,100.00	F
140694	DANIELS TIRE SERVICE	OPEN ORDER OPERATIONS VEHICLES	GROUNDS MAINTENANCE	2,500.00	R
140529	DAVENPORT, RICHARD C	Piano Tuning 2013-2014	THEATER OPERATIONS&FACILITY PR	2,000.00	R
140630	DELTA FIRE PROTECTION & EQUIP	3YR FIRE HOSE TEST JAMS	FACILITY MAINTENANCE	400.00	R
140934	DELUXE BUSINESS FORMS	BANK DEPOSIT BOOKS	FOOD SERVICES	100.00	F
140735	DIAGNOSTICS DIRECT INC	SUPPLIES	CHILD DEVELOPMENT CENTER	557.34	CD
140517	DISCOUNT SCHOOL SUPPLY	SUMMER/INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	96.56	CD
140518	DISCOUNT SCHOOL SUPPLY	SUMMER/INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	100.26	CD
140519	DISCOUNT SCHOOL SUPPLY	SUMMER/INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	402.50	CD
140715	DOALL INDUSTRIAL SUPPLY	OPEN ORDER CUSTODIAL SUPPLIES	FACILITY OPERATIONS	1,200.00	U
140847	DREYER'S GRAND ICE CREAM INC	OPEN ORDER FOR ICE CREAM	SAMOHI STUDENT STORE	2,000.00	U
140798	DURHAM TRANSPORTATION	ATHLETIC BUS TRANSPORTATION	MALIBU HIGH SCHOOL	6,500.00	U
140705	EAS BOBCAT WORKS INC	FENCING	JOHN ADAMS MIDDLE SCHOOL	14,750.00	BB
140749	ECKHARTS TRAILER HITCH &	OPEN ORDER OPERATIONS VEHICLES	GROUNDS MAINTENANCE	100.00	R
140613	EDITORIAL PROJECTS IN ED INC	ADVERTISING	PERSONNEL SERVICES	1,096.50	U
140830	EDUCATIONAL TESTING SERVICE	GED TEST CORRECTION FEES	ADULT EDUCATION CENTER	1,721.34	A
140708	EL POLLO LOCO	OPEN ORDER/HS MEETINGS	CHILD DEVELOPMENT CENTER	300.00	CD
140776	ENCYCLOPEDIA BRITANNICA CORP	RENEWAL-SPANISH ONLINE REF.CTR	CURRICULUM AND IMC	2,128.50	U
140751	ENGLER BROS MOTOR PARTS	OPEN ORDER OPERATIONS VEHICLES	GROUNDS MAINTENANCE	100.00	R
140695	EWING IRRIGATION PRODUCTS	OPEN ORDER GROUNDS IRRIGATION	GROUNDS MAINTENANCE	5,000.00	R
140880	FEDERAL EXPRESS	OPEN ORDER/DOCUMENT DELIVERY	PURCHASING/WAREHOUSE	50.00	U
140667	FEDEX	OTHER OPERATING EXPENSES	BOE/SUPERINTENDENT	500.00	U
140836	FLIPPEN GROUP LLC, THE	STAFF DEVELOPMENT	BOE/SUPERINTENDENT	24,800.00	U
140455	FOLLETT EDUCATIONAL SERVICES	TEXTBOOKS (CORE 4)	SMASH SCHOOL	2,686.79	R
140893	FOLLETT EDUCATIONAL SERVICES	BOOKS-WORLD HISTORY	MALIBU HIGH SCHOOL	3,303.14	R
140894	FOLLETT EDUCATIONAL SERVICES	HM PRACTICE BOOKS	CURRICULUM AND IMC	8,666.72	U
140895	FOLLETT EDUCATIONAL SERVICES	HM PRACTICE BOOKS	CURRICULUM AND IMC	7,832.25	U
140896	FOLLETT EDUCATIONAL SERVICES	HM LAB MAN SCIENCE	STATE AND FEDERAL PROJECTS	1,437.69	R
140897	FOLLETT EDUCATIONAL SERVICES	HARC CA SOCIAL STUDIES	CURRICULUM AND IMC	4,084.08	U
140900	FOLLETT EDUCATIONAL SERVICES	HM PRACTICE BOOKS	STATE AND FEDERAL PROJECTS	20,966.39	R
140903	FOLLETT EDUCATIONAL SERVICES	HM PRACTICE BOOKS	CURRICULUM AND IMC	11,059.45	U
140906	FOLLETT EDUCATIONAL SERVICES	GLEN SOCIAL STUDIES BOOKS	JOHN ADAMS MIDDLE SCHOOL	1,184.24	R
140908	FOLLETT EDUCATIONAL SERVICES	HM LAB MAN SCIENCE	CURRICULUM AND IMC	1,160.04	U
140910	FOLLETT EDUCATIONAL SERVICES	HM PRACTICE BOOKS	CURRICULUM AND IMC	5,465.04	U
140914	FOLLETT EDUCATIONAL SERVICES	HM PRACTICE BOOKS	GRANT ELEMENTARY SCHOOL	9,886.20	R
140919	FOLLETT EDUCATIONAL SERVICES	HM LAB MAN SCIENCE	GRANT ELEMENTARY SCHOOL	820.33	R
140922	FOLLETT EDUCATIONAL SERVICES	HM LAB MAN SCIENCE	FRANKLIN ELEMENTARY SCHOOL	2,057.83	R
140938	FOLLETT EDUCATIONAL SERVICES	HM PRACTICE BOOKS	CURRICULUM AND IMC	1,660.46	U
140945	FOLLETT EDUCATIONAL SERVICES	TCI SOCIAL STUDIES BOOKS	JOHN ADAMS MIDDLE SCHOOL	3,664.42	R
140948	FOLLETT EDUCATIONAL SERVICES	HAMP READING & WRITING BOOKS	SANTA MONICA HIGH SCHOOL	902.28	R
140646	FOREWORKS	PSYCH TEST MATERIALS	SPECIAL EDUCATION REGULAR YEAR	145.64	R
140652	FRANKLIN LEARNING SYSTEM INC	PSYCH MATERIALS	SPECIAL EDUCATION REGULAR YEAR	143.16	R
140850	FREESTYLE PHOTO SUPPLIES	OPEN ORDER FOR RESALE PHOTO	SAMOHI STUDENT STORE	1,000.00	U
140563	FRY'S ELECTRONICS	Open Supplies	INFORMATION SERVICES	1,000.00	U
140086	GALE SUPPLY CO	custodial supplies	GRANT ELEMENTARY SCHOOL	1,612.94	U
140104	GALE SUPPLY CO	CUSTODIAL SUPPLIES	MCKINLEY ELEMENTARY SCHOOL	1,824.11	U
140120	GALE SUPPLY CO	summer custodial supplies	GRANT ELEMENTARY SCHOOL	635.98	U

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140197	GALE SUPPLY CO	CUSTODIAL SUPPLIES	ROOSEVELT ELEMENTARY SCHOOL	2,129.78	U
140643	GALE SUPPLY CO	custodial supplies for Barnum	THEATER OPERATIONS&FACILITY PR	1,889.53	R
140671	GALE SUPPLY CO	CUSTODIAL SUPPLIES	JOHN ADAMS MIDDLE SCHOOL	415.39	U
140693	GALE SUPPLY CO	OPEN ORDER CUSTODIAL SUPPLIES	FACILITY OPERATIONS	7,500.00	U
140790	GALE SUPPLY CO	CUSTODIAL SUPPLIES	MALIBU HIGH SCHOOL	5,000.00	U
140102	GBC - MAINTENANCE AGREEMENTS	MAINTENANCE	MCKINLEY ELEMENTARY SCHOOL	480.00	U
140149	GBC - MAINTENANCE AGREEMENTS	maintenance agreement/lamintor	GRANT ELEMENTARY SCHOOL	601.47	U
140793	GBC - MAINTENANCE AGREEMENTS	LAMINATOR MAITENANCE AGREMNT	MALIBU HIGH SCHOOL	390.00	U
140096	GBC/EDUCATION DEPARTMENT	SUPPLIES	MCKINLEY ELEMENTARY SCHOOL	250.00	U
140692	GEORGE'S HARDWARE	OPEN ORDER GROUNDS SUPPLIES	GROUNDS MAINTENANCE	1,500.00	R
140696	GEORGE'S HARDWARE	OPERATIONS GROUNDS EQUIPM ENT	GROUNDS MAINTENANCE	3,064.03	R
140848	GOLD STAR FOODS	OPEN ORDER FOR SNACK FOOD	SAMOHI STUDENT STORE	1,500.00	U
140621	GOLDEN STAR TECHNOLOGY INC	SMARTBOARD FOR RM13	FRANKLIN ELEMENTARY SCHOOL	5,893.77	U
140533	GRIEGO,ORLANDO	REIMBURSE FOR FOOD & SUPPLIES	FOOD SERVICES	1,000.00	F
140828	HARLAND TECHNOLOGY SERVICES	MAINTENANCE AGREEMENT	ADULT EDUCATION CENTER	541.00	A
140580	HAWTHORNE EDUCATION SERVICE	PSYCH ASSESSMENT MATERIALS	SPECIAL EDUCATION REGULAR YEAR	96.36	R
140775	HEADSETS.COM INC	TELEPHONE HEADSET	PURCHASING/WAREHOUSE	342.82	U
140930	HEARTLAND PAYMENT SYSTEM	TECH SUPPORT & EQUIPMENT	FOOD SERVICES	8,100.00	F
140734	HILLYARD FLOOR CARE SUPPLY	OPERATIONS CUSTODIAL SUPPLIES	FACILITY OPERATIONS	2,275.86	U
140791	HILLYARD FLOOR CARE SUPPLY	GYM FLOOR FINISH	MALIBU HIGH SCHOOL	554.80	U
140825	HILLYARD FLOOR CARE SUPPLY	LINCOLN MS CUSTODIAL SUPPLIES	FACILITY OPERATIONS	1,791.73	U
140826	HILLYARD FLOOR CARE SUPPLY	MALIBU HI CUSTODIAL SUPPLIES	FACILITY OPERATIONS	1,791.73	U
140827	HILLYARD FLOOR CARE SUPPLY	JOHN ADAMS CUSTODIAL SUPPLIES	FACILITY OPERATIONS	1,791.73	U
140527	HOME DEPOT- L.A.	For Supplies 2013-2014	THEATER OPERATIONS&FACILITY PR	1,500.00	R
140593	HOME DEPOT- L.A.	SUPPLIES FOR SCHOOL GARDENS	FOOD SERVICES	300.00	F
140703	HOME DEPOT- L.A.	OPEN ORDER GROUNDS SUPPLIES	GROUNDS MAINTENANCE	500.00	R
140556	IBM	Maintenance	INFORMATION SERVICES	533.23	U
140912	ICI ARCHITECTURAL MILLWORK INC	ELECTRICAL PANEL COVERS	JOHN ADAMS MIDDLE SCHOOL	7,118.50	BB
140939	ICI ARCHITECTURAL MILLWORK INC	DISPLAY CASE	JOHN ADAMS MIDDLE SCHOOL	5,393.50	BB
140550	IDEAL COMPUTER SOUTH	Maintance Renewal	INFORMATION SERVICES	17,700.00	U
140740	INSTA-TUNE	SMOG CHECK ON VEHICLE 44	FOOD SERVICES	69.00	F
140752	INSTA-TUNE	OPEN ORDER OPERATIONS VEHICLES	GROUNDS MAINTENANCE	500.00	R
140461	INTELLI-TECH	COMPUTER	SANTA MONICA HIGH SCHOOL	1,519.15	R
140575	INTELLI-TECH	COMPUTERS FOR SPED	SPECIAL EDUCATION REGULAR YEAR	4,484.03	R
140711	INTELLI-TECH	COMPUTER WORKSTATION	WEBSTER ELEMENTARY SCHOOL	2,286.46	R
140852	INTELLI-TECH	COMPUTERS FOR NURSE'S STATION	SPECIAL EDUCATION REGULAR YEAR	7,455.78	R
140820	INTERNATIONAL PAPER	COPIER PAPER	MALIBU HIGH SCHOOL	3,257.00	U
140551	IPSWITCH INC	Maintenance Renewal	INFORMATION SERVICES	2,394.00	U
140645	ISHLER DESIGN & ENGINEERING	DESIGN/SPECIFY STAIR REPLMNT	FACILITY MAINTENANCE	10,000.00	R
140949	J&C BOOKS LLC	SOCIAL STUDIES BOOKS	CURRICULUM AND IMC	1,680.83	U
140951	J&C BOOKS LLC	READING LANGUAGE ARTS	EDISON ELEMENTARY SCHOOL	5,446.53	R
140952	J&C BOOKS LLC	SOCIAL STUDIES BOOKS	FRANKLIN ELEMENTARY SCHOOL	2,028.49	R
140953	J&C BOOKS LLC	SOCIAL STUDIES BOOKS	GRANT ELEMENTARY SCHOOL	2,113.35	R
140954	J&C BOOKS LLC	READING BOOKS	GRANT ELEMENTARY SCHOOL	840.96	R
140955	J&C BOOKS LLC	READING BOOKS	WEBSTER ELEMENTARY SCHOOL	328.50	R
140587	JAIME JOSE LUIS	PRODUCE FOR FMSB PROGRAM	FOOD SERVICES	10,000.00	F
140704	JOHN DEERE COMPANY	UTILITY VEHICLE	GROUNDS MAINTENANCE	8,587.59	R
140100	JOHNSTON,CINDY	REIMBURSEMENT	MCKINLEY ELEMENTARY SCHOOL	750.00	U
140615	JOHNSTONE SUPPLY CO	HVAC SUPPLIES	FACILITY MAINTENANCE	5,000.00	R
140679	KAY PARK & RECREATION	PATIO FURNITURE	LINCOLN MIDDLE SCHOOL	48,729.60	R

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 SF-SPECIAL FINANCING (FLEX) BB,X-BONDS D-DEVELOPER FEES SR-SPECIAL RESERVE CAPITAL
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PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
140719	KELLY PAPER/SANTA MONICA	ADDRESS LABELS	FISCAL SERVICES	152.73	U
140697	KORADE & ASSOCIATE BUILDERS	ASSEMBLY/INSTALL SERVICE	LINCOLN MIDDLE SCHOOL	2,541.00	R
140763	KORADE & ASSOCIATE BUILDERS	ASPHALT WORK	LINCOLN MIDDLE SCHOOL	2,973.00	BB
140787	KORADE & ASSOCIATE BUILDERS	REPAIRS	JOHN ADAMS MIDDLE SCHOOL	24,871.00	BB
140548	KUKUK, KENNETH L	Organ repair 2013-2014	THEATER OPERATIONS&FACILITY PR	1,500.00	R
140718	L & J AUTO BODY AND PAINT	Open order for repairs	TRANSPORTATION	5,100.00	R
140792	L & J AUTO BODY AND PAINT	Open order for bus repairs	TRANSPORTATION	2,525.00	R
140666	LACSTA	DUES & MEMBERSHIPS	BOE/SUPERINTENDENT	140.00	U
140062	LAKESHORE CURRICULUM	CLASSROOM SUPPLIES	MCKINLEY ELEMENTARY SCHOOL	697.58	R
140534	LANCASTER, KELLY	REIMBRUSEMENT	FOOD SERVICES	1,000.00	F
140857	LANDPORT SYSTEMS INC	WORK ORDER SYSTEM ANNUAL	FACILITY MAINTENANCE	2,400.00	R
140909	LAW FIRE PROTECTION SERVICES	OPEN ORDER FIRE EXTINGUISHERS	FACILITY OPERATIONS	8,500.00	U
140913	LAW FIRE PROTECTION SERVICES	LABOR TO REPAIR FILTERS	FOOD SERVICES	278.00	F
140855	LESLIE'S SWIMMING POOL SUPPLY	POOL REPAIR PARTS	FACILITY MAINTENANCE	6,000.00	R
140585	LINGUI SYSTEMS INC	SLP TEST KITS/ASSESSMENTS	SPECIAL EDUCATION REGULAR YEAR	461.71	R
140614	LOS ANGELES CNTY OFFICE OF ED.	EASE PARTICIPATION	EMPLOYEE RELATIONS	10,200.00	U
140867	LOS ANGELES COUNTY TAX	ANNUAL HEALTH LIC. FEE POOLS	FACILITY MAINTENANCE	1,752.00	R
140890	LYON, SANDRA	GENERAL SUPPLIES/MATERIALS	BOE/SUPERINTENDENT	96.65	U
140947	MACMILLAN/MCGRAW-HILL	SOCIAL STUDIES BOOKS	JOHN ADAMS MIDDLE SCHOOL	1,484.03	R
140716	MAGIC WAND COMPANY	OPEN ORDER CUSTODIAL SUPPLIES	FACILITY OPERATIONS	750.00	U
140935	MALIBU CHAMBER OF COMMERCE	DUES & MEMBERSHIPS	BOE/SUPERINTENDENT	188.50	U
140717	MANCE, MIKE J.	OPEN ORDER CUSTODIAL EQUIPMENT	FACILITY OPERATIONS	750.00	U
140544	MARTIN AUTOMOTIVE GROUP	Open order for repair parts	TRANSPORTATION	300.00	R
140513	MARTIN, CHRISTINE	SUMMER/IISS	CHILD DEVELOPMENT CENTER	250.00	CD
140806	MARTIN, CHRISTINE	SUMMER/COASTAL KIDS	CHILD DEVELOPMENT CENTER	250.00	CD
140835	MARTIN, CHRISTINE	SUMMER/FIELD TRIP	CHILD DEVELOPMENT CENTER	400.00	CD
140837	MARTIN, CHRISTINE	SUMMER/FIELD TRIP	CHILD DEVELOPMENT CENTER	400.00	CD
140838	MARTIN, CHRISTINE	SUMMER/FIELD TRIP	CHILD DEVELOPMENT CENTER	400.00	CD
140795	MASUNE/MEDCO SCHOOL FIRST AID	ATHLETIC MEDICAL SUPPLIES	MALIBU HIGH SCHOOL	2,000.00	U
140754	MCKINLEY EQUIPMENT CORP	OPEN ORDER OPERATIONS VEHICLES	GROUNDS MAINTENANCE	100.00	R
140688	MEDCO SUPPLY CO	HEALTH & SAFETY	CHILD DEVELOPMENT CENTER	300.02	CD
140685	MEEK, DORIE	REIMBURSEMENT	CHILD DEVELOPMENT CENTER	51.68	CD
140801	MICRO BIO-MEDICS/ORDERS	NURSE OFFICE/FIRST AID SUPPLY	MALIBU HIGH SCHOOL	750.00	U
140536	MULTI-HEALTH SYSTEMS INC	PSYCH ASSESSMENT MATERIALS	SPECIAL EDUCATION REGULAR YEAR	21,905.08	R
140713	NATHAN KIMMEL COMPANY LLC	OPEN ORDER OPERATIONS SUPPLIES	FACILITY OPERATIONS	500.00	U
140588	NICHOLAS, HARRY	PRODUCE FOR FMSB PROGRAM	FOOD SERVICES	14,000.00	F
140851	ODWALLA INC	OPEN ORDER FOR JUICES	SAMOHI STUDENT STORE	1,800.00	U
140699	P O BAHN & SONS	OPEN ORDER GROUNDS SUPPLIES	GROUNDS MAINTENANCE	1,200.00	R
140924	PAPA JOHNS	PIZZA FOR ALL SCHOOL SITES	FOOD SERVICES	95,000.00	F
140559	PARIS LASER PRINTER REPAIR INC	Printer Repairs/Supplies	INFORMATION SERVICES	3,000.00	U
140664	PEARSON CLINICAL ASSESSMENT	PSYCH/SLP TESTING MATERIALS	SPECIAL EDUCATION REGULAR YEAR	26,753.13	R
140660	PEARSON EDUCATION #3	TEXTBOOKS	ADULT EDUCATION CENTER	3,025.98	A
140760	PICO LANAI	OFF SITE PARKING	EDISON ELEMENTARY SCHOOL	36,000.00	BB
140684	PIONEER CHEMICAL CO	OPEN ORDER CUSTODIAL SUPPLIES	FACILITY OPERATIONS	7,500.00	U
140592	POLITO FAMILY FARMS	PRODUCE FOR FMSB PROGRAM	FOOD SERVICES	4,000.00	F
140796	POSTMASTER-MALIBU	POSTAGE FOR MHS MAILINGS	MALIBU HIGH SCHOOL	2,000.00	U
140797	POSTMASTER-MALIBU	1ST CLASS POSTAGE STAMPS	MALIBU HIGH SCHOOL	690.00	U
140811	POSTMASTER-SANTA MONICA	POSTAGE	CHILD DEVELOPMENT CENTER	690.00	CD
140122	PREMIER SCHOOL AGENDAS	Student Planners	CABRILLO ELEMENTARY SCHOOL	1,058.76	R
140552	PRIORITY MAILING SYSTEMS INC	Maintenance Renewal	INFORMATION SERVICES	1,745.00	U

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
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PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
140599	PRIORITY MAILING SYSTEMS INC	MAINTENANCE AGREEMENT	PRINTING SERVICES	3,208.00	U
140595	PRO-ED	PSYCH TEST/ASSESSMENT	SPECIAL EDUCATION REGULAR YEAR	296.56	R
140772	PROFESSIONAL UNIFORMS INC	X-LARGE BIB APRONS	FOOD SERVICES	114.56	F
140774	PROQUEST INFORMATIN & LEARNING	ONLINE E-LIBRARY RENEWAL	CURRICULUM AND IMC	41,525.00	U
140607	PSYCHOLOGICAL ASSESS	PSYCH TEST/ASSESSMENTS	SPECIAL EDUCATION REGULAR YEAR	1,354.52	R
140555	QSS	Maintenance	INFORMATION SERVICES	23,391.00	U
140147	QUESTYS SOLUTIONS	SOFTWARE MAINTENANCE	STUDENT SERVICES	213.81	U
140731	RAE CROWTHER	CLASSIC 2-MAN PAN SLED	SANTA MONICA HIGH SCHOOL	2,515.03	R
140542	RAYMOND GEDDES & COMPANY INC	SUPPLIES	MCKINLEY ELEMENTARY SCHOOL	500.00	R
140173	REALLY GOOD STUFF INCORP	classroom supplies	GRANT ELEMENTARY SCHOOL	76.77	U
140677	REGENCY ENTERPRISES INC.	LIGHT BULBS FOR B.HALL	THEATER OPERATIONS&FACILITY PR	186.15	R
140886	REGENCY ENTERPRISES INC.	GAC 1000W Lamps	THEATER OPERATIONS&FACILITY PR	2,325.78	R
140525	REMOTE SATELITE SYSTEMS	Air time for Remote Satellite	THEATER OPERATIONS&FACILITY PR	223.65	R
140849	REMOTE SATELITE SYSTEMS	SATELLITE SERVICE	FACILITY MAINTENANCE	3,183.80	U
140608	RESEARCH PRESS	PSYCH TESTS/ASSESSMENTS	SPECIAL EDUCATION REGULAR YEAR	248.29	R
140573	RETROFIT TECHNOLOGY INC	MAINTENANCE REPAIR CONTRACT	FACILITY MAINTENANCE	8,868.00	R
140644	RICOH BUSINESS SOLUTIONS	MAINTENANCE AGREEMENT	FISCAL SERVICES	575.60	U
140284	RUSSELL SIGLER INC	HVAC EQUIPMENT/PARTS	FACILITY MAINTENANCE	2,000.00	R
140673	S C A Q M D	AQMD ANNUAL FEES	FACILITY MAINTENANCE	567.84	R
140624	SAFE-CARD ID SERVICES INC	ID CARD SUPPLIES	PERSONNEL SERVICES	315.11	U
140348	SANTA BARBARA ZOO	SUMMER/FIELD TRIP	CHILD DEVELOPMENT CENTER	300.00	CD
140658	SANTA MONICA CHAMBER OF	DUES & MEMBERSHIPS	BOE/SUPERINTENDENT	375.00	U
140755	SANTA MONICA FORD	OPEN ORDER OPERATIONS VEHICLES	GROUND MAINTENANCE	200.00	R
140756	SANTA MONICA RADIATOR	OPEN ORDER OPERATIONS VEHICLES	GROUND MAINTENANCE	100.00	R
140087	SCHOOL NURSE SUPPLY INC	nurse supplies	GRANT ELEMENTARY SCHOOL	204.68	U
140753	SCHOOL SERVICES OF CALIFORNIA	SCHOOL SERVICES OF CALIFORNIA	BUSINESS SERVICES	3,300.00	U
140081	SCHOOL SPECIALTY INC	classroom supplies	GRANT ELEMENTARY SCHOOL	125.59	U
140093	SCHOOL SPECIALTY INC	SUPPLIES	MCKINLEY ELEMENTARY SCHOOL	2,000.00	U
140112	SCHOOL SPECIALTY INC	classroom supplies	GRANT ELEMENTARY SCHOOL	234.88	U
140126	SCHOOL SPECIALTY INC	classroom supplies for ripley	GRANT ELEMENTARY SCHOOL	368.99	U
140342	SCHOOL SPECIALTY INC	classroom supplies	GRANT ELEMENTARY SCHOOL	346.15	U
140538	SCHOOL SPECIALTY INC	CLASSROOM SUPPLIES FOR TEACHER	WILL ROGERS ELEMENTARY SCHOOL	4,000.00	U
140619	SCHOOL SPECIALTY INC	Open PO for classroom supplies	FRANKLIN ELEMENTARY SCHOOL	6,000.00	R
140799	SCHOOL SPECIALTY INC	OUTDOOR FLAG	MALIBU HIGH SCHOOL	123.26	U
140153	SEHI COMPUTER PRODUCTS	printer cartridges for office	GRANT ELEMENTARY SCHOOL	671.55	U
140803	SEHI COMPUTER PRODUCTS	Office Supplies	SPECIAL EDUCATION REGULAR YEAR	400.00	R
140821	SEHI COMPUTER PRODUCTS	TONER CARTRIDGES	MALIBU HIGH SCHOOL	659.38	U
140841	SEHI COMPUTER PRODUCTS	PRINTERS FOR NURSE'S STATION	SPECIAL EDUCATION REGULAR YEAR	983.70	R
140515	SIMON-CAIN, MONICA	REIMBURSEMENT	CHILD DEVELOPMENT CENTER	350.00	CD
140648	SIR SPEEDY PRINTING #0245	GENERAL SUPPLIES/MATERIALS	BOE/SUPERINTENDENT	821.25	U
140668	SIR SPEEDY PRINTING #0245	OTHER OPERATING EXPENSES	BOE/SUPERINTENDENT	2,500.00	U
140721	SIR SPEEDY PRINTING #0245	BACK TO SCHOOL BROCHURE	FOOD SERVICES	510.27	F
140885	SIR SPEEDY PRINTING #0245	DISTRICT LETTERHEAD	PRINTING SERVICES	284.70	U
140326	SMART & FINAL	OPEN ORDER/SUMMER	CHILD DEVELOPMENT CENTER	720.00	CD
140327	SMART & FINAL	OPEN ORDER/SUMMER	CHILD DEVELOPMENT CENTER	480.00	CD
140603	SMART & FINAL	GENERAL SUPPLIES/MATERIALS	BOE/SUPERINTENDENT	900.00	U
140686	SMART & FINAL	OPEN ORDER/SUPPLIES	CHILD DEVELOPMENT CENTER	1,500.00	CD
140687	SMART & FINAL	OPEN ORDER/SUPPLIES	CHILD DEVELOPMENT CENTER	1,500.00	CD
140657	SMART & FINAL #315	STUDENT SUPPLIES	CURRICULUM AND IMC	1,000.00	R
140523	SMART & FINAL - FOOD SVCS ONLY	GROCERIES	FOOD SERVICES	3,000.00	F

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PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
140700	SMITH PIPE & SUPPLY INC.	OPEN ORDER GROUNDS IRRIGATION	GROUNDS MAINTENANCE	500.00	R
140757	SO CAL TRACTOR SALES	OPEN ORDER OPERATIONS VEHICLES	GROUNDS MAINTENANCE	100.00	R
140071	SOUTHWEST SCHOOL SUPPLY	classroom supplies	GRANT ELEMENTARY SCHOOL	449.09	U
140083	SOUTHWEST SCHOOL SUPPLY	classroom supplies	GRANT ELEMENTARY SCHOOL	226.06	U
140085	SOUTHWEST SCHOOL SUPPLY	classroom supplies	GRANT ELEMENTARY SCHOOL	341.65	U
140111	SOUTHWEST SCHOOL SUPPLY	classroom supplies	GRANT ELEMENTARY SCHOOL	171.78	U
140145	SOUTHWEST SCHOOL SUPPLY	classroom supplies	GRANT ELEMENTARY SCHOOL	236.44	U
140175	SOUTHWEST SCHOOL SUPPLY	classroom supplies	GRANT ELEMENTARY SCHOOL	52.63	U
140336	SOUTHWEST SCHOOL SUPPLY	supplies for classroom	GRANT ELEMENTARY SCHOOL	251.04	U
140512	SOUTHWEST SCHOOL SUPPLY	TEACHER SCHOOL SUPPLIES	WILL ROGERS ELEMENTARY SCHOOL	150.00	U
140822	SOUTHWEST SCHOOL SUPPLY	SCHOOL SUPPLIES	MALIBU HIGH SCHOOL	1,000.00	U
140816	SOVEREIGN BANK	LEASE FOR SCHOOL BUSES	TRANSPORTATION	24,590.00	R
140887	SPARKLETTS WATER CO	GENERAL SUPPLIES/MATERIALS	BOE/SUPERINTENDENT	1,100.00	U
140833	SPRAYCO INC	OPEN ORDER GROUNDS SUPPLIES	FACILITY OPERATIONS	500.00	U
140877	STANLEY PEST CONTROL	OPEN ORDER DISTRICT PEST CONT	GROUNDS MAINTENANCE	15,066.00	R
140878	STANLEY PEST CONTROL	OPEN ORDER DISTRICT PEST CONT	GROUNDS MAINTENANCE	1,500.00	R
140929	STANLEY PEST CONTROL	PEST CONTROL	FOOD SERVICES	5,500.00	F
140094	STAPLES BUSINESS ADVANTAGE	SUPPLIES	MCKINLEY ELEMENTARY SCHOOL	500.00	U
140412	STAPLES BUSINESS ADVANTAGE	OPEN ORDER	CHILD DEVELOPMENT CENTER	1,500.00	CD
140558	STAPLES BUSINESS ADVANTAGE	Supplies Call in orders Only	INFORMATION SERVICES	1,200.00	U
140602	STAPLES BUSINESS ADVANTAGE	GENERAL SUPPLIES/MATERIALS	BOE/SUPERINTENDENT	900.00	U
140682	STAPLES BUSINESS ADVANTAGE	INSERVICE SUPPLIES	CURRICULUM AND IMC	1,500.00	U
140958	STAPLES BUSINESS ADVANTAGE	OPEN PO FOR SUPPLIES	STUDENT SERVICES	1,000.00	U
140566	STAPLES/P-U/SANTA MONICA/WILSH	Office supply	INFORMATION SERVICES	1,000.00	U
140683	STAPLES/P-U/SANTA MONICA/WILSH	INSERVICE SUPPLIES	CURRICULUM AND IMC	500.00	U
140546	STAPLES/P-U/VENICE/LINCOLN BL	For Supplies 2013-2014	THEATER OPERATIONS&FACILITY PR	2,190.00	R
140579	STAPLES/P-U/VENICE/LINCOLN BL	STAPLES OPEN PO	SMASH SCHOOL	2,000.00	R
140789	STRESS LESS ENVIRONMENTAL LLC	GREASE TRAP SAMOHI WASTE	FACILITY MAINTENANCE	1,475.00	U
140706	SUBWAY	OPEN ORDER/HS MEETINGS	CHILD DEVELOPMENT CENTER	300.00	CD
140926	SUNRISE PRODUCE COMPANY	PRODUCE	FOOD SERVICES	115,000.00	F
140633	SUPER DUPER PUBLICATIONS	SLP TESTING MATERIALS	SPECIAL EDUCATION REGULAR YEAR	175.20	R
140616	SWIMPOOL SUPPLY CENTER	POOL SUPPLES	FACILITY MAINTENANCE	700.00	R
140928	TACO BELL	BURRITOS	FOOD SERVICES	7,000.00	F
140590	TAMAI, GLORIA	PRODUCE FOR FMSB PROGRAM	FOOD SERVICES	6,000.00	F
140636	TANDUS US INC	FLOORING AT FRANKLIN RM 39	FACILITY MAINTENANCE	4,424.00	R
140758	TAYLOR DUNN CO	OPEN ORDER OPERATIONS VEHICLES	GROUNDS MAINTENANCE	100.00	R
140759	TCI - BERLIN TIRE CENTERS LLC	OPEN ORDER OPERATIONS VEHICLES	GROUNDS MAINTENANCE	100.00	R
140710	TEDDYS CAFE	OPEN ORDER/HS MEETINGS	CHILD DEVELOPMENT CENTER	300.00	CD
140870	THORESON, BONITA	REIMBURSEMENT OF SUPPLIES	MALIBU HIGH SCHOOL	84.66	U
140761	TRACTION HEAVY DUTY PARTS	OPEN ORDER OPERATIONS VEHICLES	GROUNDS MAINTENANCE	100.00	R
140572	TRI-SERVICE INC.	MAINTENANCE CONTRACT REPAIR	FACILITY MAINTENANCE	11,319.63	R
140853	TRUE COLORS INTERNATIONAL	EMPLOYEE WORKSHOP	PERSONNEL SERVICES	3,425.00	U
140680	U S BANK (GOVT CARD SERVICES)	PD & INSERVICE SUPPLIES	CURRICULUM AND IMC	1,500.00	U
140722	ULINE SHIPPING SUPPLIES	OPERATIONS CUSTODIAL EQUIPMENT	GROUNDS MAINTENANCE	577.46	R
140714	UNCLE SAM'S DISTRIBUTING	OPEN ORDER CUSTODIAL EQUIPMENT	FACILITY OPERATIONS	1,200.00	U
140936	UNITED STEEL FENCE COMPANY	REPAIR FENCE AT TRANSPORTATION	FACILITY MAINTENANCE	23,734.00	R
140874	VANGUARD FLOORING INC	CARPET AT MALIBU COACH OFFICE	FACILITY MAINTENANCE	1,335.45	R
140732	VERIZON CALIFORNIA INC	CIRCUIT RELOCATION	EDISON ELEMENTARY SCHOOL	3,517.79	BB
140554	VESOFT	Maintenance 13-14	INFORMATION SERVICES	1,920.00	U
140054	VIRCO MFG CORP	CLASSROOM TABLE AND CHAIRS	MCKINLEY ELEMENTARY SCHOOL	510.07	R
140766	VIRCO MFG CORP	7 new student desks	FRANKLIN ELEMENTARY SCHOOL	1,148.98	U

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140876	W.A.S.T.E.C.	SEPTIC PUMP SERVICES	FACILITY MAINTENANCE	14,085.90	U
140672	W.W. GRAINGER INC.	OPEN ORDER CUSTODIANS SUPPLIES	FACILITY OPERATIONS	750.00	U
140746	WALKER MOTOR CO.	OPEN ORDER OPERATIONS VEHICLES	GROUNDS MAINTENANCE	219.00	R
140762	WARREN DISTRIBUTING INC.	OPEN ORDER OPERATIONS VEHICLES	GROUNDS MAINTENANCE	200.00	R
140642	WAXIE SANITARY SUPPLY	OPEN ORDER CUSTODIAL SUPPLIES	FACILITY OPERATIONS	1,200.00	U
140736	WAXIE SANITARY SUPPLY	CUSTODIAL	CHILD DEVELOPMENT CENTER	92.77	CD
140618	WENGER CORPORATION	Risers	FRANKLIN ELEMENTARY SCHOOL	12,748.37	R
140537	WESTERN PSYCHOLOGICAL SVCS	PSYCHOLOGIST TEST KITS & TEST	SPECIAL EDUCATION REGULAR YEAR	7,742.03	R
140871	WESTLAKE VILLAGE COSTCO #117	PHOTOGRAPHY SUPPLIES	MALIBU HIGH SCHOOL	750.00	R
140765	YALE/CHASE MATERIALS HANDLING	OPEN ORDER OPERATIONS VEHICLES	GROUNDS MAINTENANCE	100.00	R
140601	ZONAR SYSTEMS INC.	Annual Maint. Renewal - Transp	TRANSPORTATION	5,997.00	R
				** NEW PURCHASE ORDERS	2,634,726.17

** FACILITY IMPROVEMENTS: BONDS/STATE MODERNIZATON/NEW CONSTRUCTION/DEVELOPER FEES **

140785	ALL AREA PLUMBING INC.	PLUMBING	MALIBU HIGH SCHOOL	7,500.00	BB
140937	BLAZING INDUSTRIAL STEEL INC	STRUCTURAL STEEL	SANTA MONICA HIGH SCHOOL	25,210.50	BB
140745	CITY OF SANTA MONICA	OFFSITE PARKING	SANTA MONICA HIGH SCHOOL	39,000.00	BB
140728	DEYOUNG POWER SYSTEMS INC.	POWER SURVEY	SANTA MONICA HIGH SCHOOL	9,000.00	BB
140778	EAS BOBCAT WORKS INC	EXCAVATION	MALIBU HIGH SCHOOL	44,800.00	BB
140726	EJ ENTERPRISES	DOOR INSTALLATION	SANTA MONICA HIGH SCHOOL	32,908.00	BB
140907	ENTERPRISE SECURITY INC	SECURITY CAMERA SYSTEM	SANTA MONICA HIGH SCHOOL	31,343.45	BB
140781	KORADE & ASSOCIATE BUILDERS	ASPHALT PATCH	SANTA MONICA HIGH SCHOOL	788.00	BB
140783	KORADE & ASSOCIATE BUILDERS	REMOVE & RE-INSTALL CARPET	MALIBU HIGH SCHOOL	4,870.00	BB
140780	LAHAV CONSTRUCTION AND	ELECTRICAL WORK	MALIBU HIGH SCHOOL	44,980.00	BB
140858	LAHAV CONSTRUCTION AND	POWER FOR UTILITY BLDG	SANTA MONICA HIGH SCHOOL	38,522.00	BB
140861	LAW FIRE PROTECTION SERVICES	FIRE EXTINGUISHERS	CHILD DEVELOPMENT CENTER	737.07	BB
140784	R.A.P. BOBCAT WORKS INC.	CONCRETE WORK	MALIBU HIGH SCHOOL	24,950.00	BB
140691	SANTA MONICA MUN BUS LINES	MONTHLY BUS PASSES	SANTA MONICA HIGH SCHOOL	7,200.00	BB
140942	SEGAL, ELAD	ELECTRICAL CONDUIT ENCASEMENT	MALIBU HIGH SCHOOL	44,900.00	BB
140779	SO CAL SANITATION LLC	FENCING	MALIBU HIGH SCHOOL	1,188.00	BB
140782	SOUTH BAY LANDSCAPING	LANDSCAPING	MALIBU HIGH SCHOOL	940.00	BB
140669	SUPER SEAL & STRIPE	WHEEL STOPS & STRIPING	SANTA MONICA HIGH SCHOOL	1,582.00	BB
140750	SUPREME PARKING	OFFSITE PARKING	SANTA MONICA HIGH SCHOOL	42,900.00	BB
140860	TIME WARNER CABLE INC	OVERHEAD SERVICE UNDERGROUND	SANTA MONICA HIGH SCHOOL	3,811.00	BB
140862	VERIZON CALIFORNIA INC	PHONE SERVICE UNDERGROUND	SANTA MONICA HIGH SCHOOL	19,690.52	BB
				** FACILITY IMPROVEMENTS: BONDS/STATE MODERNIZATON/NEW CONSTRUCTION/DEVELOPER FEES	427,608.54

TO: BOARD OF EDUCATION

ACTION/CONSENT

08/14/13

FROM: SANDRA LYON / JANECE L. MAEZ / PAT HO

RE: ACCEPTANCE OF GIFTS – 2013/2014

RECOMMENDATION NO. A.07

It is recommended that the Board of Education accept, with gratitude, checks totaling **\$27,469.22** presented to the Santa Monica-Malibu Unified School District.

It is further recommended that the Fiscal/Business Services Office, in accordance with Educational Code §42602, be authorized to increase the 2013-2014 income and appropriations by **\$27,469.22** as described on the attached listing.

This report details only cash gifts. It includes all contributions made by individuals or companies and some of the contributions made by our PTA's. Contributions made by a PTA in the form of a commitment and then billed are reported in a different resource. A final report that compiles all gift and PTA contributions is prepared and available annually.

COMMENT: The value of all non-cash gifts has been determined by the donors.

NOTE: The list of gifts is available on the District's website, www.smmusd.org.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

BOE Date: 08/14/13

Current Gifts and Donations 2013/2014

School/Site Account Number	Cash Amount	Item Description	Purpose	Donor
Ed Services 01-90120-0-00000-00000-8699-054- 0000	\$ 7,200.00		Independent Contractors/ Consultants	Cotsen Foundation
Information Services 01-90120-0-00000-00000-8699-054- 0000		254 Computers	To be used at Santa Monica Schools	City of Santa Monica
Malibu High School 01-90120-0-00000-00000-8699-010- 0000	\$ 20,000.00		Other Operating Expense	Malibu High School PTSA
Santa Monica High School 01-90120-0-00000-00000-8699-014- 0000	\$ 269.22		General Supplies and Materials	Wells Fargo Foundation
TOTAL	\$ 27,469.22			

TO: BOARD OF EDUCATION

ACTION/CONSENT

08/14/13

FROM: SANDRA LYON / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: AWARD OF FLOORING MATERIALS – BID #9.10 – COLLINS & AIKMAN FLOORCOVERINGS INC. (C&A/TANDUS) – YEAR FOUR OF A FIVE-YEAR CONTRACT

RECOMMENDATION NO. A.08

It is recommended that the Board of Education award Collins & Aikman Floor coverings Inc. (C&A/Tandus) Bid #9.10 for the purchase of floor coverings in an amount not to exceed \$300,000 annually. This is year four (4) of a five (5) year contract.

COMMENTS

Purchases will be based on unit cost pricing included in the bid for both rolled and carpet squares; wall base, furniture moving, sheet vinyl, linoleum, tile, walk-off mats, stair treads, removal and disposal of existing flooring; floor prep and moisture proofing and volume discounts based on pre-determined quantities. The contract further incorporates unit pricing for carpet and hard surface cleaning services and equipment, should the District require such services in the future. The contract includes provisions for floor covering cleaning presentations including chemical and cleaning equipment audits, and maintenance troubleshooting.

Collins & Aikman is a carpet manufacturer and as such is able to sell carpet directly to the District at substantial savings. Carpet material pricing is based on GSA pricing, which is guaranteed to be the lowest cost in the State. There is a 30-year non-prorated warranty for all soft surface flooring materials. The specified flooring material is conducive to a green cleaning chemical program. Warehousing, delivery and storage will be provided for the term of the contract at no additional cost should a project be delayed.

Contractors installing carpet for the Measure BB Bond Program will be able to purchase carpet using this unit pricing structure.

History

The Board of Education established the Collaborative for High Performance Schools (CHPS) criteria for all of the Measure BB Bond program installations during its Board meeting of 6/13/07. The CHPS criteria establishes performance and environmental standards to create learning environments that are efficient, healthy and comfortable, while at the same time creating building systems that are easy to maintain and operate. The Board of Education requested that all purchases through-out the District going forward incorporate the CHPS criteria of sustainability to create a green, healthy environment for students, staff and the community. By establishing the flooring standards listed below, it is supporting this philosophy.

The following is a list of minimum criteria established for the flooring contract. Details of the criteria are available for review in the Purchasing Office.

Sustainable Accountability/Indoor Air Quality: All rolled goods and carpet tile products shall meet the sustainable protocol set forth by LEED, NSF140-2007 and CHPS. All sustainable claims shall be third party certified and meet the definitions of the FTC. Adhesives, glues, primers and related installation materials shall meet guidelines provided by Proposition 65, Cal OSHA, Air Resource Board and the Department of Health. All manufacturers shall have certified post-industrial content of 24% and 7% post-consumer recycled content in their products for a minimum of 34% by weight and 98% recycled content

cushion secondary backing. Products must be 100% closed-loop recyclable backing materials. Manufacturer shall have a collection and recovery system for product and a fully established operational recycling program established per FTC guides Section 260.7(d). (The carpet material supplied to the District shall have a fully operational reclamation plant that can take existing carpet material and turn it back into carpet. A cradle to cradle recycling process. This means that the product can be recycled over and over again without ending up in a landfill). The carpet shall have a planned obsolescence of thirty (30) years.

Antimicrobial/ Pesticide Additives: All proposed carpet materials shall be free of antimicrobials / pesticide additives. No GSA registered pesticides shall be added to the mix design. (This is part of Santa Monica-Malibu Unified School District's commitment to students and teachers alike to reduce chemical exposure in the classrooms). All carpet materials shall have an integrated impermeable backing system that creates a flooring material that is not affected by moisture. (Mold, biological growth or dust mites in the carpet backing will never be a concern with this type of backing).

The bid document allows for other governmental agencies and school districts to piggy-back on the unit pricing schedule.

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

08/14/13

FROM: SANDRA LYON / JANECE L. MAEZ

RE: CORRECTION TO BOARD APPROVED BUS LOADING STANDARDS

RECOMMENDATION NO. A.09

It is recommended that the Board of Education approve a correction to the Board approved bus loading standards that allow the District to increase bus capacity at the July 24, 2013 Board meeting.

COMMENTS: At the July 24, 2013, board meeting, The board approved new bus capacities; however, the chart was mislabeled the letter of the Bus Route. Bus Route listed as "G" should have been "H." Bus Route listed as "H" should have been "G."

Bus Route	Legal Capacity	Existing Board Approved Capacity	New Board Approved Capacity
G H	78	52	65
H G	78	78	78

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

08/14/13

FROM: SANDRA LYON / JANECE L. MAEZ / ORLANDO GRIEGO

RE: ANNUAL FOOD AND SUPPLIES

RECOMMENDATION NO. A.10

It is recommended that the Board of Education approve the following Vendors to provide Food and Supplies to the Food and Nutrition Services Department in the following estimated amounts:

Funding Information:

Source: Food & Nutrition Services

Currently Budgeted: Yes

Account Number: 13-53100-0-00000-37000-4710-057-2570

13-53100-0-00000-37000-4720-057-2570

Description: Food and Supplies

COMMENTS: See chart on following page. Amounts indicated are based on 2012/2013 usage.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ITEM	VENDOR AWARDED BID	SOLE SOURCE	OTHER	EST. USAGE
Produce Items*	Sunrise Produce			\$ 115,000
Dairy product*	Driftwood Dairy			190,000
Fresh Produce	Various Farmers	Santa Monica Farmers' Market		40,500
Paper Products*	P & R			80,000
Frozen Food Groceries/Bakery*	Gold Star Foods			585,000
USDA Commodities		DJ Co-Ops		5,000
Fresh Bagels			Bagelworks Cafe	8,000
Snacks/Groceries*	A&R Wholesalers			180,000
California Freezies (100% Juice Bev.)		Berkeley Street Beverage Co.		15,000
100% Mozzarella & Pepperoni Pizza		Spruzzo-Malibu Schools	Papa Johns**/ Ameci	133,000
Bean & Cheese Burritos		Taco Bell		7,000
System Software		Heartland Payment System		8,100
Safety & Sanitation Program		School Nutrition Services		28,575

* South Bay Purchasing Cooperative Bid

**Piggybacked off of Torrance Unified

All Food & Beverage Items are Compliant with the District's Wellness Policy

TO: BOARD OF EDUCATION

ACTION/CONSENT

08/14/13

FROM: SANDRA LYON / TERRY DELORIA / ALICE CHUNG

RE: HEAD START COST ALLOCATION PLAN

RECOMMENDATION NO. A.11

It is recommended that the Board of Education approve the Head Start Cost Allocation Plan for school year 2013-14.

COMMENT: The Head Start regulations require board approved Cost Allocation Plan to operate a Head Start preschool program. This Plan is based on the Direct Allocation method described in OMB Circular A-122. The Direct Allocation Method treats all costs as direct costs except general administration and general expenses.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

SANTA MONICA- MALIBU UNIFIED SCHOOL DISTRICT

Head Start Cost Allocation Plan

Rebecca Greenberg,
Laurie Lieberman,
Sandra Lyon,
Jan Maez,
Dr. Alice Chung,
Reham Dabash,
Vacant,
Gabriel Leung,
Carolina Alvarez,

Policy Committee Chair, Head Start
Board of Education President & Chair
Superintendent of Schools
Chief Financial Officer
Director of Child Development Services
Assistant Director of Child Development Services
Fiscal Services Supervisor
Business Services Consultant
Program Design Consultant

Updated:

September 30, 2012

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT COST ALLOCATION PLAN

Purpose/General Statements

The purpose of this cost allocation plan is to summarize, in writing, the methods and procedures that Santa Monica-Malibu Unified School District (SMMUSD) will use to allocate costs to various programs, grants, contracts and agreements.

SMMUSD's Cost Allocation Plan is based on the Direct Allocation method described in OMB Circular A-122. The Direct Allocation Method treats all costs as direct costs except general administration and general expenses.

Direct costs are those that can be identified specifically with a particular final cost objective. Indirect costs are those that have been incurred for common or joint objectives and cannot be readily identified with a particular final cost objective.

Only costs that are allowable, allocable, and reasonable, in accordance with the cost principles, will be allocated.

General Approach

The general approach in allocating costs to particular grants and contracts is as follows:

- A. All allowable, allocable, and reasonable direct costs are charged directly to programs.
- B. Direct costs that can be identified to more than one program are prorated individually as direct costs using a base most appropriate to the particular cost being prorated.
- C. All other general and administrative costs (costs that benefit all programs and cannot be identified to a specific program) are allocated to programs using a base that results in an equitable distribution.

Allocation of Costs

The following information summarizes the procedures that are used by SMMUSD annually:

- A. Compensation for Personal Services - Documented with timesheets showing time distribution for all employees and allocated based on time spent on each program or grant. Salaries and wages are charged directly to the program for which work has been done. Costs that benefit more than one program will be allocated to those programs based on the ratio of each program's salaries to the total of such salaries (see Example 1). Costs that benefit all programs will be allocated based on the ratio of each program's salaries to total salaries (see example 2).
 - 1. Fringe benefits are allocated in the same manner as salaries and wages. Health insurance, dental insurance, life & disability and other fringe benefits are also allocated in the same manner as salaries and wages.
 - 2. Vacation, holiday, and sick pay are allocated in the same manner as salaries and wages.
- B. Travel Costs - Allocated based on purpose of travel. All travel costs (local and out-of-town) are charged directly to the program for which the travel was incurred. Travel costs that benefit more than one program will be allocated to those programs based on the ratio of each program's salaries to the total of such salaries (see Example 1). Travel costs that benefit all programs will be allocated based on the ratio of each program's salaries to total salaries (see Example 2).
- C. Professional Services Costs (such as consultants,) - Allocated to the program benefiting from the service. All professional service costs are charged directly to the program for which the service was incurred. Costs that benefit more than one program will be allocated to those programs based on the ratio of each program's expenses to the total of such expenses (see Example 3). Costs that benefit all programs will be allocated based on the ratio of each program's expenses to total expenses (see Example 4).
- D. Office Expense and Supplies (including office supplies and postage) - Allocated based on usage. Expenses used for a specific program will be charged directly to that program. Postage expenses are charged directly to programs to the extent possible. Costs that benefit more than one program will be allocated to those programs based on the ratio of each program's expenses to the total of such expenses (see Example 3). Costs that benefit all programs will be allocated based on the ratio of each program's expenses to total expenses (see Example 4).
- E. Equipment – SMMUSD depreciates equipment when the initial acquisition cost exceeds \$5,000. Items below \$5,000 are reflected in the supplies category and expensed in the current year. Equipment purchases are recovered through depreciation. Depreciation costs for allowable equipment used solely by one program are charged directly to the program using the equipment. If more than one

program uses the equipment, then an allocation of the depreciation costs will be based on the ratio of each program's expenses to the total of such expenses (see example 3). Costs that benefit all programs will be allocated based on the ratio of each program's expenses to total expenses (see example 4).

- F. Printing (including supplies, maintenance and repair) - Expenses are charged directly to programs that benefit from the service. Expenses that benefit more than one program are allocated based the ratio of the costs to total expenses. Costs that benefit more than one program will be allocated to those programs based on the ratio of each program's expenses to the total of such expenses (see example 3). Costs that benefit all programs will be allocated based on the ratio of each program's expenses to total expenses (see example 4).
- G. Insurance - Insurance needed for a particular program is charged directly to the program requiring the coverage. Other insurance coverage that benefits all programs is allocated based on the ratio of each program's expenses to total expenses (see example 4).
- H. Telephone/Communications/Utilities - Long distance, local calls, and utilities are charged to programs directly if readily identifiable. Other telephone, communications, or utility expenses that benefit more than one program will be allocated to those programs based on the ratio of each program's expenses to the total of such expenses (see example 3). Costs that benefit all programs will be allocated based on the ratio of each program's expenses to total expenses (see example 4).
- I. Facilities Expenses - Allocated based upon usable square footage. The ratio of total square footage used by all personnel to total square footage is calculated. Facilities costs related to general and administrative activities are allocated to program based on the ratio of program square footage to total square footage (see example 5).
- J. Training/Conferences/Seminars – Allocated to the program benefiting from the training, conferences or seminars. Costs that benefit more than one program will be allocated to those programs based on the ratio of each program's salaries to the total of such salaries (see Example 1). Costs that benefit all programs will be allocated based on the ratio of each program's salaries to total salaries (see Example 2).
- K. Other Costs (including dues, licenses, fees, etc.) - Other joint costs will be allocated on a basis determined to be appropriate to the particular costs.
- L. Unallowable Costs – Costs that are unallowable in accordance with OMB Circular A-122, including alcoholic beverages, bad debts, contributions, entertainment, fines and penalties.

Examples of Allocation Methodology

Example 1

Expense Amount = \$5,000

Costs that benefit two or more specific programs, but not all programs, are allocated to those programs based on the ratio of each program's personnel costs (salaries & applicable benefits) to the total of such personnel costs, as follows:

Grant	Personnel Costs	%	Amount Allocated
A	\$ 20,000	20%	\$1,000
C	\$ 30,000	30%	\$1,500
E	\$ 50,000	50%	\$2,500
Total	\$100,000	100%	\$5,000

Example 2

Expense Amount = \$10,000

Costs that benefit **all** programs are allocated based on a ratio of each program's personnel costs (salaries & applicable benefits) to total personnel costs as follows:

Grant	Personnel Costs	%	Amount Allocated
A	\$ 20,000	13%	\$1,300
B	\$ 10,000	7%	\$ 700
C	\$ 30,000	20%	\$2,000
D	\$ 40,000	27%	\$2,700
E	\$ 50,000	33%	\$3,300
Total	\$150,000	100%	\$10,000

Example 3

Expense Amount = \$4,000

Costs that benefit two or more specific programs, but not all programs, are allocated to those programs based on the ratio of each program's expenses (direct costs other than salaries & benefits) to the total of such expenses, as follows:

Grant	Program Expenses	%	Amount Allocated
A	\$ 120,000	30%	\$1,200
C	\$ 130,000	33%	\$1,320
E	\$ 150,000	37%	\$1,480
Total	\$ 400,000	100%	\$4,000

Example 4

Expense Amount = \$8,000

Costs that benefit **all** programs will be allocated based on a ratio of each program's salaries to total salaries as follows:

Grant	Program Expenses	%	Amount Allocated
A	\$ 120,000	18%	\$1,440
B	\$ 110,000	17%	\$1,360
C	\$ 130,000	20%	\$1,600
D	\$ 140,000	22%	\$1,760
E	\$ 150,000	23%	\$1,840
Total	\$650,000	100%	\$8,000

Example 5

Facilities Expense Amount = \$10,000

Facilities costs are allocated based on square footage. Square footage for each program and general and administrative activity is considered in the analysis. General and administrative facilities costs are further allocated to each program based on the square footage of each grant program to the total square footage of all grant programs. The calculation is as follows:

<u>Grant</u>	Square Footage	%	Amount Allocated	<u>G&A Allocated</u>	<u>Total Amount Allocated</u>
A	300	30%	\$ 3,000	\$ 340	\$ 3,340
B	100	10%	\$ 1,000	\$ 110	\$ 1,110
C	200	20%	\$ 2,000	\$ 220	\$ 2,220
D	200	20%	\$ 2,000	\$ 220	\$ 2,220
E	100	10%	\$ 1,000	\$ 110	\$ 1,110
G&A	100	10%	\$ 1,000	0	0
Total	1,000	100%	\$10,000	\$1,000	\$10,000

TO: BOARD OF EDUCATION

ACTION/CONSENT

08/14/13

FROM: SANDRA LYON / JANECE L. MAEZ / STUART A. SAM

RE: AMENDMENT TO CONTRACT – LEASE LEASEBACK – JOHN ADAMS MIDDLE SCHOOL – REPLACEMENT OF CLASSROOM BUILDINGS E, F, & G, NEW ADMINISTRATION, MODERNIZATION & SITE IMPROVEMENTS PACKAGE 2B – SWINERTON BUILDERS – MEASURE BB

RECOMMENDATION NO. A.12

It is recommended that the Board of Education approve Change Order No. 12 for the Lease Leaseback – John Adams Middle School – Replacement of Classroom Building E, F & G, New Administration, Modernization and Site Improvements Project (Package 2B) to Swinerton Builders, for an amount of \$139,761.67 for a total contract amount of \$12,845,050.90 and 0 days of schedule impact.

Funding Information

Budgeted: No
Fund: 82
Source: Measure BB
Account Number: 82-90500-0-00000-85000-6200-011-2600
Budget Category: Hard Costs/Construction/Construction Contracts
DSA #: 03-112808
Friday Memo: 08/09/2013

COMMENTS: On July 20, 2011, the Santa Monica-Malibu Unified School District Board of Education awarded Swinerton Builders the lease leaseback contract for the John Adams Middle School – Replacement of Classroom Building E, F & G, New Administration, Modernization and Site Improvements Project in the amount of \$11,728,854.

Change Order No. 12 includes fourteen (14) items related to additional scope of work totaling \$127,495.26, one (1) District directed scope change totaling \$740.88 and three (3) items related to unforeseen conditions totaling \$3,664.53 for a total Change Order amount of \$139,761.67.

The scope of work included in Change Order No.12 includes all labor, materials, equipment and related overhead costs for the work described for each item. This contract increase includes several structural and access compliance changes to the contract documents that must be submitted to DSA for approval.

Change Order No. 12 will be funded by the Program Reserve as allocated for John Adams Middle School. The contract duration will remain unchanged on the John Adams Middle School – Replacement of Classroom Building E, F & G, New Administration, Modernization and Site Improvements Project.

(continued on next page)

Change Order No. 12 (CO-12) includes the following changes to the terms of the contract:

ORIGINAL CONTRACT AMOUNT	\$11,728,854.00
CHANGE ORDER NO. 1	\$106,339.03
CHANGE ORDER NO. 2	\$15,787.16
CHANGE ORDER NO. 3	\$25,369.51
CHANGE ORDER NO. 4	\$52,926.56
CHANGE ORDER NO. 5	\$47,660.21
CHANGE ORDER NO. 6	\$120,782.00
CHANGE ORDER NO. 7	\$44,962.23
CHANGE ORDER NO. 8	\$103,655.24
CHANGE ORDER NO. 9	\$172,524.08
CHANGE ORDER NO. 10	\$194,439.72
CHANGE ORDER NO. 11	\$91,989.49
CHANGE ORDER NO. 12	\$139,761.67
<hr/> TOTAL CONTRACT	<hr/> \$12,845,050.90

Change Order No. 12 (CO-12) includes no increase to the contract time:

ORIGINAL CONTRACT AMOUNT	465 Days
CHANGE ORDER NO. 1	0 Days
CHANGE ORDER NO. 2	0 Days
CHANGE ORDER NO. 3	0 Days
CHANGE ORDER NO. 4	0 Days
CHANGE ORDER NO. 5	0 Days
CHANGE ORDER NO. 6	0 Days
CHANGE ORDER NO. 7	0 Days
CHANGE ORDER NO. 8	0 Days
CHANGE ORDER NO. 9	0 Days
CHANGE ORDER NO. 10	6 Days
CHANGE ORDER NO. 11	0 Days
CHANGE ORDER NO. 12	0 Days
<hr/> TOTAL CONTRACT AMOUNT	<hr/> 471 DAYS

A Friday Memo accompanies this item.

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

08/14/13

FROM: SANDRA L. LYON / JANECE L. MAEZ / STUART A. SAM

RE: AMENDMENT TO CONTRACT – LEASE LEASEBACK – LINCOLN MIDDLE SCHOOL – REPLACEMENT OF CLASSROOM BUILDING C AND SITE IMPROVEMENTS (PACKAGE 2) – ERICKSON HALL CONSTRUCTION COMPANY – MEASURE BB

RECOMMENDATION NO. A.13

It is recommended that the Board of Education approve contract Change Order No. 02 of the Lease Leaseback – Lincoln Middle School – Replacement of Building C and Site Improvements (Package 2) Project to Erickson-Hall Construction Co., in an amount of \$64,345.40 for a total contract amount of \$15,997,492.05 Change Order No. 02 does not include any change in contract time.

Funding Information

Budgeted: Yes
Fund: 83
Source: Measure BB
Account Number: 83-90500-0-00000-85000-6200-012-2600
Budget Category: Hard Costs\ Construction\ Construction Contracts
DSA #: 03-112865
Friday Memo: 08/09/2013

COMMENTS: On November 29, 2012, the Santa Monica Malibu Unified School District Board of Education approved the Lease Leaseback contract for Lincoln Middle School – Replacement of Building C and Site Improvements Project (Package 2) to Erickson-Hall Construction Company, in an amount of \$15,788,692.00.

At the June 26, 2013, Board of Education Meeting, Change Order 1 was approved in the amount of \$126,554.79.

Change Order No.2 includes (4) credit items totaling (\$33,535.10), (2) items directed by the District totaling \$5,658.17, (4) items related to unforeseen conditions totaling \$13,069.51 and (1) item related to a traffic control permit totaling \$79,152.82, for a total Change Order amount of \$64,345.40.

Change Orders were anticipated and budgeted but not included in the original contract. Credits do not reduce scope and were for items not required.

(continued on next page)

Change Order No. 2 includes the following changes to the terms of the contract:

Original Contract Amount	\$15,788,692.00
Change Order No. 1	\$126,554.79
Change Order No. 2	\$64,345.40
<hr/> Total Contract Amount	<hr/> \$15,979,592.19

Change Order No.1 includes no increase to contract time:

Original Contract Time	546 Days
Change Order No. 1	0 Days
Change Order No. 2	0 Days
<hr/> Total Contract Time	<hr/> 546 Days

Funding for Change Order No. 2 will be drawn from the construction budget.

A Friday Memo accompanies this item.

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

08/14/13

FROM: SANDRA LYON / JANECE L. MAEZ / STUART A. SAM

RE: AMENDMENT TO CONTRACT – LEASE LEASEBACK – EDISON LANGUAGE ACADEMY – NEW CONSTRUCTION – SWINERTON BUILDERS – MEASURE BB

RECOMMENDATION NO. A.14

It is recommended that the Board of Education authorize contract Change Order number 11 (CO-11) for the Lease Leaseback – Edison Elementary Building – ELA: New Building Project to Swinerton Builders, in the amount of \$223,597.00 for a total contract amount of \$33,812,649.00, and no change in the contract time.

Funding Information

Budgeted: No
Fund: 81
Source: Measure BB
Account Number: 81-90500-0-00000-85000-6200-001-2600
Budget Category: Construction Contracts
DSA #: 03-112999
Friday Memo: 08/09/2013

COMMENTS: On July 20, 2011, the Santa Monica-Malibu Unified School District Board of Education awarded Swinerton Builders the lease leaseback contract for the Edison Language Academy – New Construction Project in the amount of \$32,848,118.

On November 15, 2012 the Santa Monica-Malibu Unified School District Board of Education approved Change Order No 1 and Change Order No 2 on the Lease Leaseback contract for the Edison Language Academy – New Construction Project. Change Order No 1 was in the amount of \$93,232. Change Order No 2 was in the amount of \$74,000. Change Order No 3 was in the amount of \$76,746 and a 3 day increase in the contract time. Change Order No 4 was in the amount of \$86,815. Change Order No 5 was in the amount of \$68,372. Change Order 6 was in the amount of \$38,766. Change Order 7 was in the amount of \$72,552. Change Order 8 was in the amount of \$3,599.00. Change Order 09 was in the amount of \$73,414.00. Change Order 10 was in the amount of \$153,438.

Change Order 11 includes twenty-four (24) distinct Proposed Change Order (PCO) items with 23 items associated to required scope not included in the construction documents; 1 item associated with a credit for alternate method of assembly. The District has reviewed each of the ten PCOs in detail for scope and costs.

The scope of work included in Change Order No. 11 (CO-11) includes all labor, materials, equipment and related overhead costs for the work described for each PCO. This contract increase does not include changes to the contract documents that must be submitted to DSA for approval.

ORIGINAL CONTRACT AMOUNT:\$32,848,118

CHANGE ORDER NO. 1:	93,232
CHANGE ORDER NO. 2:	74,000
CHANGE ORDER NO. 3:	76,746
CHANGE ORDER NO. 4:	86,815
CHANGE ORDER NO. 5:	68,372
CHANGE ORDER NO. 6:	38,766
CHANGE ORDER NO. 7:	72,552
CHANGE ORDER NO. 8:	3,599
CHANGE ORDER NO. 9:	73,414
CHANGE ORDER NO. 10:	153,438
<u>CHANGE ORDER NO. 11:</u>	<u>223,597</u>

TOTAL CONTRACT AMOUNT:\$33,812,649

Change Order No. 11 (CO-11) does not include any change to the contract time.

ORIGINAL CONTRACT TIME:	1,054 Days
CHANGE ORDER NO. 1:	0 Days
CHANGE ORDER NO. 2:	0 Days
CHANGE ORDER NO. 3:	3 Days
CHANGE ORDER NO. 4:	0 Days
CHANGE ORDER NO. 5:	0 Days
CHANGE ORDER NO. 6:	0 Days
CHANGE ORDER NO. 7:	0 Days
CHANGE ORDER NO. 8:	0 Days
CHANGE ORDER NO. 9:	0 Days
CHANGE ORDER NO. 10:	0 Days
<u>CHANGE ORDER NO. 11:</u>	<u>0 Days</u>

TOTAL CONTRACT AMOUNT: 1,057 Days

The above changes will be funded through allocation for Edison Program Reserve.

A Friday Memo accompanies this item.

MOTION MADE BY:
 SECONDED BY:
 STUDENT ADVISORY VOTE:
 AYES:
 NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT
08/14/13

FROM: SANDRA LYON / JANECE L. MAEZ / STUART A. SAM

RE: AMENDMENT TO CONTRACT – GENERAL CONTRACTOR – MALIBU
MIDDLE & HIGH SCHOOL CAMPUS WIDE FIRE ALARM REPLACEMENT
PROJECT – MODERNIZATION PROJECT – MOMENT CONSTRUCTION
COMPANY, INC. – MEASURE BB

RECOMMENDATION NO. A.15

It is recommended that the Board of Education authorize contract Change Order 02 for the General Contractor- Malibu Middle/High School - Campus Wide Fire Alarm Replacement Project to Moment Construction Company Inc., in the amount of \$37,024.32 for a total contract amount of \$1,557,286.32 and change in the contract time.

Funding Information

Budgeted: Yes
Fund: 83
Source: Measure BB
Account Number: 83-90500-0-00000-85000-6200-010-2600
Budget Category: Construction Contracts
DSA#: 03-113284
Friday Memo: 08/09/2013

COMMENT: On July 16, 2011, the Santa Monica-Malibu Unified School District Board of Education awarded Moment Construction Company Inc. the General Construction contract for the Malibu Middle/High School Campus Wide Fire Alarm Replacement Project - Modernization Project in the amount of \$1,456,700.

Change Order 02 includes one (1) distinct Proposed Change Order (PCO) associated to a proposed resolution on extended overhead as a result of district unforeseen delays. The District has reviewed this PCO in detail for scope and costs.

The scope of work included in Change Order No 02 (CO-02) includes all labor, materials, equipment and related overhead costs for the work described in this PCO. Funding is within the construction budget.

(continued on the next page)

ORIGINAL CONTRACT AMOUNT: \$1,456,700.00
CHANGE ORDER NO.1: \$63,562.00
CHANGE ORDER NO.2: \$37,024.32
TOTAL CONTRACT AMOUNT: \$1,557,286.32

Change Order No.02 (CO-02) does include change to the contract time.

ORIGINAL CONTRACT TIME: 530 Days
CHANGE ORDER NO.1: 0 Days
CHANGE ORDER NO.2: 171 Days
TOTAL CONTRACT AMOUNT: 701 Days

There is sufficient construction budget to cover this change order.

A Friday Memo accompanies this item

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION
 FROM: SANDRA LYON / DEBRA MOORE WASHINGTON
 RE: CERTIFICATED PERSONNEL – Elections, Separations

ACTION/CONSENT
 08/14/13

RECOMMENDATION NO. A.16

Unless otherwise noted, all items are included in the 2013/2014 approved budget.

ADDITIONAL ASSIGNMENTS

ADAMS MIDDLE SCHOOL

Daws, Tracy	6 hrs @\$40.46	6/27/13	Est Hrly/\$243
Loopesko, Lorna	6 hrs @\$40.46	6/27/13	<u>Est Hrly/\$243</u>
		TOTAL ESTABLISHED HOURLY	\$486

Comment: Humanities Common Core Mapping and Linking
 01-Economic Impact Aid – SCE

Asher, Jeannette	5.00 days @\$341.88	8/2/13-8/15/13	Own Daily/\$1,709
Avedian, Ray	9.50 days @\$421.90	8/2/13-8/15/13	Own Daily/\$3,797
Brown, Daniel	5.33 days @\$496.54	8/2/13-8/15/13	Own Daily/\$2,647
Dipley, Jeri	5.00 days @\$412.44	8/2/13-8/15/13	Own Daily/\$2,062
Dresher, Pamela	5.33 days @\$387.56	8/2/13-8/15/13	Own Daily/\$2,066
Healey, Raphael	5.00 days @\$242.30	8/2/13-8/15/13	Own Daily/\$1,212
Jurewucz, Kristin	5.33 days @\$387.56	8/2/13-8/15/13	Own Daily/\$2,066
Levin, Tracy	9.50 days @\$496.54	8/2/13-8/15/13	Own Daily/\$4,717
Mendinueto, Darwin	5.33 days @\$406.97	8/2/13-8/15/13	Own Daily/\$2,169
Sever, Pamela	9.50 days @\$406.97	8/2/13-8/15/13	<u>Own Daily/\$3,866</u>
		TOTAL OWN DAILY	\$26,311

Comment: 6th Grade Science Camp/7th-8th Grade Science Institute
 01-Tier III Programs Cat Flex

EDUCATIONAL SERVICES

Cruce, Marae	9 hrs @\$40.46	6/20/13-6/27/13	Est Hrly/\$364
De la Cruz, Gilda	3 hrs @\$40.46	6/26/13-7/3/13	Est Hrly/\$121
Fairchild, Lauren	3 hrs @\$40.46	6/26/13-7/3/13	Est Hrly/\$121
Gonzalez, Alicia	12 hrs @\$40.46	6/20/13-7/1/13	Est Hrly/\$486
Pust, Jennifer	3 hrs @\$40.46	6/26/13-7/3/13	Est Hrly/\$121
Stevens, Maria	6 hrs @\$40.46	6/26/13-7/3/13	Est Hrly/\$243
Wadsworth, Henry	2 hrs @\$40.46	6/20/13-7/1/13	<u>Est Hrly/\$ 81</u>
		TOTAL ESTABLISHED HOURLY	\$1,456

Comment: Common Core Curriculum Training (High School)
 01-IASA: Title II Teacher Quality

McKeown, Kevin	12.5 hrs @\$40.46	7/1/13-7/4/13	Est Hrly/\$506
Sakow, Terry	12.5 hrs @\$40.46	7/1/13-7/4/13	<u>Est Hrly/\$506</u>
		TOTAL ESTABLISHED HOURLY	\$1,012

Comment: Band Director, Santa Monica 4th of July Parade
 01-Measure "R"

Roman, Bertha	192 hrs @\$40.46	6/17/13-7/31/13	<u>Est Hrly/\$7,768</u>
		TOTAL ESTABLISHED HOURLY	\$7,768

Comment: Summer Work – Ed. Tech
 01-Gifts – Equity Fund

HUMAN RESOURCES

Mackey, Tammy	12 hrs @\$40.46	8/1/13-8/16/13	Est Hrly/\$243
		TOTAL ESTABLISHED HOURLY	\$243

Comment: Moving Classroom due to involuntary transfer
 01-Unrestricted Resource

MALIBU HIGH SCHOOL

Chi, Ah Young 35 hrs @\$40.46

7/1/13-7/31/13 Est Hrly/\$1,416

TOTAL ESTABLISHED HOURLY \$1,416

Comment: College Workshop
01-Gifts

Thoreson, Bonnie 35 hrs @\$40.46

7/1/13-7/31/13 Est Hrly/\$1,416

TOTAL ESTABLISHED HOURLY \$1,416

Comment: English Workshop
01-Gifts

OLYMPIC HIGH SCHOOL

Siemer, Deborah 12 days @\$421.90

7/3/13-7/19/13 Own Daily/\$5,063

TOTAL OWN DAILY \$5,063

Comment: Summer School Administrator
01-Unrestricted Resource

Bushin, Gregory 8 hrs @\$40.46

9/20/13-6/10/14 Est Hrly/\$324

McGregory, Cynthia 8 hrs @\$40.46

9/20/13-6/10/14 Est Hrly/\$324

Nieves, Melissa 8 hrs @\$40.46

9/20/13-6/10/14 Est Hrly/\$324

Siemer, Deborah 8 hrs @\$40.46

9/20/13-6/10/14 Est Hrly/\$324

Tarbell, Harlan 8 hrs @\$40.46

9/20/13-6/10/14 Est Hrly/\$324

Thobe, Christie 8 hrs @\$40.46

8/20/13-6/10/14 Est Hrly/\$324

TOTAL ESTABLISHED HOURLY \$1,944

Comment: Saturday School
01-Unrestricted Resource

SANTA MONICA HIGH SCHOOL

Chapman, Amy 10 hrs @\$40.46

5/6/13-6/27/13 Est Hrly/\$405

De la Cruz, Gilda 10 hrs @\$40.46

5/6/13-6/27/13 Est Hrly/\$405

Fairchild, Lauren 10 hrs @\$40.46

5/6/13-6/27/13 Est Hrly/\$405

Pust, Jennifer 10 hrs @\$40.46

5/6/13-6/27/13 Est Hrly/\$405

TOTAL ESTABLISHED HOURLY \$1,620

Comment: Summer Reading Committee
01-Tier III Programs Cat Flex

SPECIAL EDUCATION

Heyler, Sioux 4.5 hrs @\$40.46

6/27/13 Est Hrly/\$182

TOTAL ESTABLISHED HOURLY \$182

Comment: Workability
01-Dept. Rehab: Transition Partnership

STUDENT SERVICES

Bressler, Rachel 24 hrs @\$40.46

8/20/13-6/10/14 Est Hrly/\$971

Bronstein, Susan 24 hrs @\$40.46

8/20/13-6/10/14 Est Hrly/\$971

Ernst, Anne 24 hrs @\$40.46

8/20/13-6/10/14 Est Hrly/\$971

Jeffries, Jane 24 hrs @\$40.46

8/20/13-6/10/14 Est Hrly/\$971

Lindemann, Maya 24 hrs @\$40.46

8/20/13-6/10/14 Est Hrly/\$971

McElvain, Nora 24 hrs @\$40.46

8/20/13-6/10/14 Est Hrly/\$971

Morn, Lora 24 hrs @\$40.46

8/20/13-6/10/14 Est Hrly/\$971

Relles, Ellen 24 hrs @\$40.46

8/20/13-6/10/14 Est Hrly/\$971

Sachs, Teri 24 hrs @\$40.46

8/20/13-6/10/14 Est Hrly/\$971

Waldorf, Sherry 24 hrs @\$40.46

8/20/13-6/10/14 Est Hrly/\$971

TOTAL ESTABLISHED HOURLY \$9,710

Comment: CPR Training for District Employees
01-Medi-Cal Billing Option

SUMMER SCHOOL

(80% own daily rate unless otherwise noted)

OLYMPIC HIGH SCHOOL

Siemer, Deborah	12 days @\$325.58	6/17/13-7/2/13	<u>Own Daily/\$3,907</u>
			TOTAL OWN DAILY
			\$3,907

Comment: Summer School
01-Unrestricted Resource

ADDITIONAL ASSIGNMENT – EXTRA DUTY UNITS

SANTA MONICA HIGH SCHOOL

<u>Name</u>	<u>Rate</u>	<u>Assignment</u>	<u>Effective</u>	<u>Not to Exceed</u>
Flanders, Matt	13 EDU	Water Polo	6/13-8/13	<u>\$3,328</u>
			TOTAL EDUS	\$3,328

HOURLY TEACHERS

JOHN ADAMS MIDDLE SCHOOL

Shockley, Walter	183 hrs @\$81.18	8/20/13-6/10/14	<u>Own Hrly/\$14,856</u>
			TOTAL OWN HOURLY
			\$14,856

Comment: Physical Education Teacher
01-Unrestricted Resource

ADULT EDUCATION

Bushin, Gregory	22 hrs @\$45.34	7/1/13-7/25/13	Est Hrly/\$997
Dumey, Glenna	22 hrs @\$45.34	7/1/13-7/25/13	Est Hrly/\$997
Hammond, Paul	22 hrs @\$45.34	7/1/13-7/25/13	Est Hrly/\$997
Hernandez, Patricia	22 hrs @\$45.34	7/1/13-7/25/13	<u>Est Hrly/\$997</u>
			TOTAL ESTABLISHED HOURLY
			\$3,988

Comment: Adult Education Classes
11- Unrestricted Resource

Smith, Bradford	48 hrs @\$45.34	7/1/13-7/25/13	<u>Est Hrly/\$2,176</u>
			TOTAL ESTABLISHED HOURLY
			\$2,176

Comment: Adult Education – Community Education Program
11-Other Local Income

Rousseau, Harmony	45 hrs @\$45.34	7/1/13-7/31/13	<u>Est Hrly/\$2,040</u>
			TOTAL ESTABLISHED HOURLY
			\$2,040

Comment: Adult Education – Counselor
11-Adult Ed: Priority 5, GED/SECND

DeMello, Flavia	22 hrs @\$45.34	7/1/13-7/31/13	<u>Est Hrly/\$997</u>
			TOTAL ESTABLISHED HOURLY
			\$997

Comment: Adult Education Classes
11-231:ABE/ESL/ESL Ctn VESL/VABE

Gomez, Victor	\$40.46, as needed	7/1/13-7/25/13	Est Hrly/\$----
Kuipers, Catherine	\$40.46, as needed	7/1/13-7/25/13	Est Hrly/\$----
Lauchenauer, Evelyn	\$40.46, as needed	7/1/13-7/25/13	Est Hrly/\$----
Toomey, Kathleen	\$40.46, as needed	7/1/13-7/25/13	<u>Est Hrly/\$----</u>
			TOTAL ESTABLISHED HOURLY
			\$----

Comment: Adult Education Substitutes
11-Unrestricted Resource

STUDENT SERVICES

Cairns, Christine	\$40.46, as needed	8/22/13-6/10/14	Est Hrly/\$----
Cierra, Jorge	\$40.46, as needed	8/22/13-6/10/14	Est Hrly/\$----
Cogan, Lisa	\$40.46, as needed	8/22/13-6/10/14	Est Hrly/\$----
Devincentis-Waul, Ermina	\$40.46, as needed	8/22/13-6/10/14	Est Hrly/\$----
Evans, Elaine	\$40.46, as needed	8/22/13-6/10/14	Est Hrly/\$----
Fisher-Lerer, Vicki	\$40.46, as needed	8/22/13-6/10/14	Est Hrly/\$----
Garcia, Diana	\$40.46, as needed	8/22/13-6/10/14	Est Hrly/\$----
Gleason, Beverly	\$40.46, as needed	8/22/13-6/10/14	Est Hrly/\$----
Gomez, Candelario	\$40.46, as needed	8/22/13-6/10/14	Est Hrly/\$----
Jordan, La Teria	\$40.46, as needed	8/22/13-6/10/14	Est Hrly/\$----
Murphy, Letitia	\$40.46, as needed	8/22/13-6/10/14	Est Hrly/\$----
McGregory, Cynthia	\$40.46, as needed	8/22/13-6/10/14	Est Hrly/\$----
Paul, Carmen	\$40.46, as needed	8/22/13-6/10/14	Est Hrly/\$----
Pitts, Gregory	\$40.46, as needed	8/22/13-6/10/14	Est Hrly/\$----
Serapiglia, Anne	\$40.46, as needed	8/22/13-6/10/14	Est Hrly/\$----
Tangum, Cathy	\$40.46, as needed	8/22/13-6/10/14	Est Hrly/\$----
Toppel, Diane	\$40.46, as needed	8/22/13-6/10/14	Est Hrly/\$----
TOTAL ESTABLISHED HOURLY			\$----

Comment: Home Instructor
01-Unrestricted Resource

**TOTAL ESTABLISHED HOURLY, OWN HOURLY,
OWN DAILY AND EXTRA DUTY UNITS = \$ 89,919**

NEW HIRES

ADMINISTRATIVE CONTRACTS

<u>Name/Assignment/Location</u>	<u>Not to Exceed</u>	<u>Effective</u>
Andrade, Christopher David Behavior Intervention Specialist Special Education	100%	8/15/13
Eddy, Tara School Psychologist Special Education	80%	8/15/13

PREFERRED SUBSTITUTES

(@\$162.00 Daily Rate)

Bisson, Amy	6/17/13-7/19/13
Nahas, Brian	5/1/13-6/11/13

CHANGE IN ASSIGNMENT

	<u>Effective</u>
Cano, Sandra Student Services/Nurse <u>From:</u> 50% <u>To:</u> 100%	8/20/13
Daruty, Lila Human Resources/TOSA <u>From:</u> Teacher/McKinley <u>To:</u> TOSA/BTSA	8/12/13
Friedman, Nancy Special Education/Psychologist <u>From:</u> 60% <u>To:</u> 80%	7/1/13

Hurst, Erin 8/20/13
Rogers/Teacher
From: Special Education Teacher
To: Classroom Teacher

Jacobs, Edward 8/20/13
JAMS/Teacher – Humanities
From: 100%
To: 80%

Rubinstein, Linda 8/20/13
Franklin/Lincoln/Teacher – SAI
From: 100% Franklin Elementary
To: 50% Franklin/50% Lincoln MS

LEAVE OF ABSENCE (without pay)

Name/Location Effective
Langus, Jocelyn 8/20/13-6/10/14
Special Ed [40% - personal]

Simon, Diana 7/1/13-6/30/14
Special Ed [20% - personal]

RESIGNATION

Name/Location Effective
Clara Herran 8/2/13
John Adams MS

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION
 FROM: SANDRA LYON / BRANDON TIETZE
 RE: CLASSIFIED PERSONNEL – MERIT

ACTION/CONSENT
 08/14/13

RECOMMENDATION NO. A.17

It is recommended that the following appointments for Classified Personnel (merit system) be approved and/or ratified. All personnel will be properly elected in accordance with District policies and salary schedules.

<u>NEW HIRES</u>		<u>EFFECTIVE DATE</u>
Avina, Fernando FNS-Santa Monica HS	Sprinkler Repair Technician 8 Hrs/12 Mo/Range:33 Step:F	7/16/13
Bakhyt, Peter FNS-Santa Monica HS	Cafeteria Worker I 3 Hrs/SY/Range:11 Step:A	6/10/13
Bravo, Richard Adams MS	Custodian 8 Hrs/12 Mo/Range:22 Step:A	7/10/13
Lopez De Luis, Asuncion FNS-Rogers ES	Cafeteria Worker I 3 Hrs/SY/Range:11 Step:A	6/10/13
<u>SUMMER ASSIGNMENTS</u>		<u>EFFECTIVE DATE</u>
Aldana, Monica Child Develop Svcs	Children's Center Asst	6/12/13-8/20/13
Ballat, Nawal Child Develop Svcs	Children's Center Asst	6/12/13-8/20/13
Brewer, Ariana Special Education	Inst Asst – Special Ed	6/17/13-7/12/13
Brito, Salvador Transportation	Bus Driver	7/15/13-8/14/13
Brooks, Latricia Special Education	Inst Asst – Special Ed	6/17/13-7/12/13
Brown, Liz Special Education	Inst Asst – Special Ed	6/17/13-7/12/13
Burkett, Deena Facility Permits	Office Specialist	7/1/13-7/31/13
Burrell, Catherine Facility Permits	Swimming Instructor-Lifeguard	6/17/13-8/19/13
Carrillo, Steven Transportation	Bus Driver	7/15/13-8/14/13
Cooper, Raymond Facility Permits	Campus Security Officer	6/17/13-8/19/13
Custodio, Thelma Special Education	Inst Asst – Special Ed	6/17/13-7/12/13

Dacanay, Peter Special Education	Inst Asst – Special Ed	6/17/13-7/12/13
Davis, Kenrick Transportation	Bus Driver	7/15/13-8/14/13
Davis, Lenora Transportation	Bus Driver	7/15/13-8/14/13
De Los Santos, Gabriela Child Develop Svcs	Children’s Center Asst	6/12/13-8/20/13
Elie, Latrice Transportation	Bus Driver	7/15/13-8/14/13
Elie-Turner, Banita Transportation	Bus Driver	7/15/13-8/14/13
Garcia, Mayra Special Education	Inst Asst – Special Ed	6/17/13-7/12/13
Garcia-Ramirez, Carol Edison ES	Elementary Library Coordinator	6/18/13-8/14/13
Gauntt, Deborah Transportation	Bus Driver	7/15/13-8/14/13
Gould, Travis Special Education	Inst Asst – Special Ed	6/17/13-7/12/13
Granadino, Frank Transportation	Bus Driver	7/15/13-8/14/13
Green, Milton Adams MS	Campus Security Officer	6/17/13-7/19/13
Guberman, Jesse Special Education	Speech Language Pathology Assistant	7/12/13
Gutierrez, Martha Child Develop Svcs	Children’s Center Asst	6/12/13-8/20/13
Gutierrez, Yolanda Child Develop Svcs	Children’s Center Asst	6/12/13-8/20/13
Gutierrez, Yoly Edison ES	Bilingual Community Liaison	6/17/13-8/14/13
Harmon, Laurie Special Education	Inst Asst – Special Ed	6/17/13-7/12/13
Hobkirk, Christina Child Develop Svcs	Children’s Center Asst	6/12/13-8/20/13
Hughes, Michael Adams MS	Campus Security Officer	7/8/13-7/19/13
Jones, Chancy Adams MS	Campus Security Officer	6/17/13-7/19/13

Kidwell, Lachell Special Education	Inst Asst – Special Ed	6/17/13-7/12/13
Lawrence, Adrianna Transportation	Bus Driver	7/15/13-8/14/13
Lenihan, Kathleen Child Develop Svcs	Children’s Center Asst	6/12/13-8/20/13
Lewis, Jessie Transportation	Bus Driver	7/15/13-8/14/13
Lopez, Manuel Adams MS	Campus Security Officer	7/8/13-7/19/13
Mangum, Don Facility Permits	Campus Security Officer	6/17/13-8/19/13
Martinez, Melinda Special Education	Inst Asst – Special Ed	6/17/13-7/12/13
McConville-Awbrey, Gigi Special Education	Inst Asst – Special Ed	7/1/13-7/12/13
Medellin, Diane Special Education	Inst Asst – Special Ed	6/17/13-7/12/13
Michael, Joshua Santa Monica HS	Athletic Trainer	7/1/13-8/17/13
Mollmann, Irene Special Education	Braille Transcriber	6/25/13-7/12/13
Montoya, Gerald Special Education	Inst Asst – Special Ed	6/17/13-7/12/13
Moya, Kimberly Transportation	Bus Driver	7/15/13-8/14/13
Murray, April Facility Permits	Swimming Instructor-Lifeguard	6/17/13-8/19/13
Nelli, Maria Special Education	Inst Asst – Special Ed	6/17/13-7/12/13
Palkovich, Diane Special Education	Inst Asst – Special Ed	6/17/13-7/19/13
Pegue, Forrest Transportation	Bus Driver	7/15/13-8/14/13
Quintanilla, Albert Operations	Gardener	7/15/13-8/16/13
Reed, Luann Santa Monica HS	Licensed Vocational Nurse	6/17/13-7/19/13
Riley, Martelle Transportation	Bus Driver	7/15/13-8/14/13

Rivera, Jennifer Child Develop Svcs	Children's Center Asst	6/12/13-8/20/13
Romero, Clara Rogers ES	Administrative Assistant	7/1/13-7/30/13
Santiago, Sandra Child Develop Svcs	Children's Center Asst	6/12/13-8/20/13
Smith, Brian Transportation	Bus Driver	7/15/13-8/14/13
Smith, Dunell Facility Permits	Campus Security Officer	6/17/13-8/19/13
Tangum, Cathy Facility Permits	Campus Security Officer	6/17/13-8/19/13
Trepagnier, Bryant Special Education	Inst Asst – Special Ed	6/17/13-7/12/13
Valadez, Luz Child Develop Svcs	Children's Center Asst	6/12/13-8/20/13
Valadez, Luz Edison ES	Inst Asst-Bilingual	6/12/13-8/21/13
Villa, Yoana Special Education	Inst Asst – Special Ed	6/17/13-7/12/13
Wirt, James Transportation	Bus Driver	7/15/13-8/14/13
Worthington, Jamie Special Education	Inst Asst – Special Ed	6/17/13-7/12/13
Yates-Lomax, Kathy Transportation	Bus Driver	7/15/13-8/14/13
Ybarra, Gail Child Develop Svcs	Children's Center Asst	6/12/13-8/20/13
Zibahalat, Haide Special Education	Inst Asst – Special Ed	7/2/13-7/12/13

TEMP/ADDITIONAL ASSIGNMENTS

EFFECTIVE DATE

Alba, Raul Operations	Custodian [overtime, custodial projects]	7/1/13-6/30/14
Alvarez, Alicia Edison ES	Administrative Assistant [additional hours, Facility Improvement Projects]	6/24/13-6/28/13
Anderson, Bruno Operations	Custodian [overtime, custodial projects]	7/1/13-6/30/14
Anderson, Michael Operations	Custodian [overtime, custodial projects]	7/1/13-6/30/14
Avina, Fernando Operations	Sprinkler Repair Technician [overtime, special projects]	7/1/13-6/30/14

Avitia, Hector Operations	Custodian [overtime, custodial projects]	7/1/13-6/30/14
Baskina, Galina Adams MS	Accompanist [overtime, Stairway of the Stars]	3/6/13-3/8/13
Beavers, Marcus Operations	Custodian [overtime, custodial projects]	7/1/13-6/30/14
Bechkovski, Stefan Facility Permits	Swimming Inst - Lifeguard [additional hours, Permit events]	6/11/13-6/30/13
Bolen, Anette Facility Permits	Administrative Assistant [overtime, Permit events]	7/1/13-6/30/14
Boyd, Kathy Operations	Custodian [overtime, custodial projects]	7/1/13-6/30/14
Bracamonte, Jorge Facility Permits	Custodian [overtime, custodial support for Permit events]	6/17/13-8/19/13
Bracamonte, Jorge Operations	Custodian [overtime, custodial projects]	7/1/13-6/30/14
Bravo, Richard Operations	Custodian [overtime, custodial projects]	7/1/13-6/30/14
Brown, Murphy Operations	Custodian [overtime, custodial projects]	7/1/13-6/30/14
Buchanan, Timothy Operations	Custodian [overtime, custodial projects]	7/1/13-6/30/14
Burton, Jerome Operations	Custodian [overtime, custodial projects]	7/1/13-6/30/14
Campos, Oscar Operations	Gardener [overtime, special projects]	7/1/13-6/30/14
Carrillo, Rigoberto Maintenance	HVAC Mechanic [overtime, District-wide projects]	7/1/13-6/30/14
Castillo, John District-Measure BB	Network Engineer [overtime, technical support]	7/1/13-6/30/14
Chavez, Dennis Maintenance	Facilities Technician [overtime, District-wide projects]	7/1/13-6/30/14
Cline, Christopher Maintenance	Plumber [overtime, District-wide projects]	7/1/13-6/30/14
Colvin, Lovell Operations	Custodian [overtime, custodial projects]	7/1/13-6/30/14
Cooper, Raymond Santa Monica HS	Campus Security Officer [overtime, graduation night preparation]	5/26/13-6/6/13
Cueva, Felipe Operations	Custodian [overtime, custodial projects]	7/1/13-6/30/14

Cuevas, Jose Operations	Custodian [overtime, custodial projects]	7/1/13-6/30/14
Cunningham, Brett Maintenance	Plumber [overtime, District-wide projects]	7/1/13-6/30/14
Burdick, Barton Operations	Equipment Operator/Sports Facilities [overtime, special projects]	7/1/13-6/30/14
Davis, Katherine Operations	Custodian [overtime, custodial projects]	7/1/13-6/30/14
Deanda, Rick Operations	Gardener [overtime, special projects]	7/1/13-6/30/14
Dodd, Jason Maintenance	Carpenter [overtime, District-wide projects]	7/1/13-6/30/14
Donovan, Marc Maintenance	Glazier [overtime, District-wide projects]	7/1/13-6/30/14
Durham, Michael Operations	Custodian [overtime, custodial projects]	7/1/13-6/30/14
Flores, Ana Facility Permits	Administrative Assistant [overtime, Permit events]	7/1/13-6/30/14
Ford, Ronald Maintenance	Painter [overtime, District-wide projects]	7/1/13-6/30/14
Gallegos, Agustin Operations	Custodian [overtime, custodial projects]	7/1/13-6/30/14
Ganelis, Inna Santa Monica HS	Accompanist [overtime, Stairway of the Stars]	3/6/13-3/8/13
Gardia-Perez, Lupe District-Measure BB	Bilingual Community Liaison [overtime, translations]	7/1/13-6/30/14
Gleason, Timothy Rogers ES	Custodian [overtime, 5 th grade promotion setup]	6/10/13
Gleason, Timothy Operations	Custodian [overtime, custodial projects]	7/1/13-6/30/14
Gold, Kathy District-Measure BB	Technology Support Assistant [overtime, technical support]	7/1/13-6/30/14
Gomez, Jack Operations	Custodian [overtime, custodial projects]	7/1/13-6/30/14
Gonzalez, Arthur Operations	Custodian [overtime, custodial projects]	7/1/13-6/30/14
Gonzalez, Hector Operations	Sprinkler Repair Technician [overtime, special projects]	7/1/13-6/30/14
Green, Joe Operations	Custodian [overtime, custodial projects]	7/1/13-6/30/14

Greene, Milton Facility Permits	Campus Security Officer [additional hours, Permit events]	6/11/13-6/30/13
Harris, Kenny Operations	Custodian [overtime, custodial projects]	7/1/13-6/30/14
Harris, Tracey Operations	Custodian [overtime, custodial projects]	7/1/13-6/30/14
Hedges, Eric Maintenance	Electrician [overtime, District-wide projects]	7/1/13-6/30/14
Heiderman, Dan Operations	Custodian [overtime, custodial projects]	7/1/13-6/30/14
Herrada, Joe Operations	Custodian [overtime, custodial projects]	7/1/13-6/30/14
Herrera, Cesar Maintenance	Locksmith [overtime, District-wide projects]	7/1/13-6/30/14
Jackson, Michael Operations	Gardener [overtime, special projects]	7/1/13-6/30/14
Kellett, Greville Facility Permits	Technical Theater Technician [additional hours, Permit events]	4/8/13-6/30/13
Kratz, Damon Operations	Custodian [overtime, custodial projects]	7/1/13-6/30/14
Lombera, Julio Operations	Custodian [overtime, custodial projects]	7/1/13-6/30/14
Lopez, Jose Operations	Gardener [overtime, special projects]	7/1/13-6/30/14
Manzur, Juan District-Measure BB	Technology Support Assistant [overtime, technical support]	7/1/13-6/30/14
Marmolejo, David District-Measure BB	Network Engineer [overtime, technical support]	7/1/13-6/30/14
Martin, Eric Operations	Custodian [overtime, custodial projects]	7/1/13-6/30/14
Martinez, Santiago District-Measure BB	Technology Support Assistant [overtime, technical support]	7/1/13-6/30/14
Maxson, Nicholas Maintenance	HVAC Mechanic [overtime, District-wide projects]	7/1/13-6/30/14
McAlpin, Michael Operations	Custodian [overtime, custodial projects]	7/1/13-6/30/14
McGee, Leslee Facility Permits	Administrative Assistant [overtime, Permit events]	7/1/13-6/30/14
McNaughton, Joellen Malibu MS/HS	Accompanist [overtime, Stairway of the Stars]	3/6/13-3/8/13

McNeely, Debrah Operations	Custodian [overtime, custodial projects]	7/1/13-6/30/14
Morris, Terry Facility Permits	Administrative Assistant [overtime, Permit events]	7/1/13-6/30/14
Moton, Wilson Operations	Custodian [overtime, custodial projects]	7/1/13-6/30/14
Odom, Lamont Operations	Custodian [overtime, custodial projects]	7/1/13-6/30/14
Omari, Saleem Operations	Custodian [overtime, custodial projects]	7/1/13-6/30/14
O'Rourke, Thomas Operations	Custodian [overtime, custodial projects]	7/1/13-6/30/14
Orozco, Abel Operations	Gardener [overtime, special projects]	7/1/13-6/30/14
Padilla, Ramiro Operations	Equipment Operator [overtime, special projects]	7/1/13-6/30/14
Parker, Stephen Maintenance	Skilled Maintenance Worker [overtime, District-wide projects]	7/1/13-6/30/14
Part, Brian Facility Permits	Sports Facility Coordinator [overtime, Permit events]	7/1/13-6/30/14
Patterson, Pete Facility Permits	Technology Support Assistant [overtime, technical support for Permit events]	6/17/13-8/19/13
Patterson, Pete District-Measure BB	Technology Support Assistant [overtime, technical support]	7/1/13-6/30/14
Peoples, Jeffrey Operations	Custodian [overtime, custodial projects]	7/1/13-6/30/14
Perchlak, Stanley Maintenance	Skilled Maintenance Worker [overtime, District-wide projects]	7/1/13-6/30/14
Perez, Graciela Operations	Custodian [overtime, custodial projects]	7/1/13-6/30/14
Plascencia, Henry Operations	Utility Worker [overtime, special projects]	7/1/13-6/30/14
Porter, Joe Operations	Custodian [overtime, custodial projects]	7/1/13-6/30/14
Price, Quentin Facility Permits	Sports Facility Attendant [additional hours, Permit events]	7/1/13-6/30/14
Price, Quentin Facility Permits	Sports Facility Attendant [overtime, Permit events]	7/1/13-6/30/14
Ramirez, Phil Operations	Custodian [overtime, custodial projects]	7/1/13-6/30/14

Reyes, Pedro Maintenance	Electrician [overtime, District-wide projects]	7/1/13-6/30/14
Rising, Robert Operations	Custodian [overtime, custodial projects]	7/1/13-6/30/14
Simmonds, Hugh Operations	Gardener [overtime, special projects]	7/1/13-6/30/14
Sinai, Farimah Facility Permits	Accounting Assistant II [additional hours, Permit assistance]	7/1/13-6/30/14
Spalding, James Operations	Custodian [overtime, custodial projects]	7/1/13-6/30/14
Suaste, Eduardo Operations	Custodian [overtime, custodial projects]	7/1/13-6/30/14
Tabones, Remigio Maintenance	Electrician [overtime, District-wide projects]	7/1/13-6/30/14
Tirado, Fortino Operations	Equipment Operator/Tree Trimmer [overtime, special projects]	7/1/13-6/30/14
Torres, Jose Operations	Utility Worker [overtime, special projects]	7/1/13-6/30/14
Vasquez, Miguel Operations	Custodian [overtime, custodial projects]	7/1/13-6/30/14
Velasquez, Jose Operations	Custodian [overtime, custodial projects]	7/1/13-6/30/14
Venable, Mark Operations	Custodian [overtime, custodial projects]	7/1/13-6/30/14
Villa, Alejandro Maintenance	Skilled Maintenance Worker [overtime, District-wide projects]	7/1/13-6/30/14
Walker, Louis Operations	Custodian [overtime, custodial projects]	7/1/13-6/30/14
Ward, Victor Operations	Custodian [overtime, custodial projects]	7/1/13-6/30/14
Washington, Chanee Facility Permits	Administrative Assistant [overtime, Permit events]	7/1/13-6/30/14
Watkins, Ernest Operations	Custodian [overtime, custodial projects]	7/1/13-6/30/14
West, Malcom Operations	Custodian [overtime, custodial projects]	7/1/13-6/30/14
White, Robert Facility Permits	Sports Facility Attendant [overtime, Permit events]	7/1/13-6/30/14
Widner, Kim Operations	Custodian [overtime, custodial projects]	7/1/13-6/30/14

Ybarra, Angel Operations	Custodian [overtime, custodial projects]	7/1/13-6/30/14
Ybarra, Joey Operations	Custodian [overtime, custodial projects]	7/1/13-6/30/14
<u>SUBSTITUTES</u>		<u>EFFECTIVE DATE</u>
Aguilar, Mark Operations	Custodian	7/1/13-6/30/14
Alex, Milton Operations	Custodian	7/1/13-6/30/14
Alvarez, Jose Operations	Gardener	7/1/13-6/30/14
Anderson, Sally District	Office Specialist	7/1/13-6/30/14
Avina, Victor Operations	Custodian	7/1/13-6/30/14
Bolan, Anette District	Campus Security Officer	7/1/13-6/30/14
Brooks, Steward Operations	Custodian	7/1/13-6/30/14
Brown, Edward District	Campus Security Officer	7/1/13-6/30/14
Burkett, Deena District	Office Specialist	7/1/13-6/30/14
Burleigh, David District	Campus Security Officer	7/1/13-6/30/14
Cage, Joann Operations	Custodian	7/1/13-6/30/14
Cassell, Derek District	Campus Security Officer	7/1/13-6/30/14
Ceja, Karla District	Office Specialist	7/1/13-6/30/14
Chiriboga, Giovanni Operations	Custodian	7/1/13-6/30/14
Cisneros-Garcia District	Office Specialist	7/1/13-6/30/14
Contreras, Sylvia Child Develop Svcs	Children Center Asst	7/18/13-6/30/14
Cooper, James District	Campus Security Officer	7/1/13-6/30/14
Curtis, Kathleen District	Campus Security Officer	7/1/13-6/30/14

Edwards, Suzanne District	Office Specialist	7/1/13-6/30/14
Fairchild, Kathleen District	Campus Security Officer	7/1/13-6/30/14
Fisher, Nicole District	Office Specialist	7/1/13-6/30/14
Flores, Henry District	Campus Security Officer	7/1/13-6/30/14
Frazier, Ashley Operations	Custodian	7/1/13-6/30/14
Gardner, Danielle District	Office Specialist	7/1/13-6/30/14
Gaur, Smriti District	Office Specialist	7/1/13-6/30/14
Gaylor, Amanda District	Office Specialist	7/1/13-6/30/14
Glick, Vala District	Office Specialist	7/1/13-6/30/14
Hansberry, Felicia District	Office Specialist	7/1/13-6/30/14
Hart, Walter Operations	Custodian	7/1/13-6/30/14
Homami, Christina District	Office Specialist	7/1/13-6/30/14
Hughes, Michael District	Campus Security Officer	7/1/13-6/30/14
Jordan, Richard Operations	Custodian	7/18/13-6/30/14
Jorgenson, Stephanie District	Office Specialist	7/1/13-6/30/14
Lockett, Tyrone District	Campus Security Officer	7/1/13-6/30/14
Lockett, Tyrone Operations	Gardener	7/1/13-6/30/14
Lopez, Manuel District	Campus Security Officer	7/1/13-6/30/14
Lopez, Manuel Operations	Custodian	7/1/13-6/30/14
Lyons, Robert Operations	Custodian	7/1/13-6/30/14

Marotta, Michelle District	Office Specialist	7/1/13-6/30/14
Martin, Anthony District	Campus Security Officer	7/1/13-6/30/14
Martinez, Jonathan District	Office Specialist	7/1/13-6/30/14
Mercer, James Operations	Custodian	7/1/13-6/30/14
Miller, Brenda District	Office Specialist	7/1/13-6/30/14
Miller, Gregory District	Campus Security Officer	7/1/13-6/30/14
Miller, Melvyn District	Campus Security Officer	7/1/13-6/30/14
Molina, Scott District	Office Specialist	7/1/13-6/30/14
Monroy, Rosa District	Office Specialist	7/1/13-6/30/14
Myles, Donald Operations	Custodian	7/16/13-6/30/14
Nasser, Maisaa District	Office Specialist	7/1/13-6/30/14
O'Brien, Diane District	Office Specialist	7/1/13-6/30/14
Orozco, Rosa Operations	Custodian	7/1/13-6/30/14
Ortiz, Alondra District	Office Specialist	7/1/13-6/30/14
Osaki, Brenda District	Office Specialist	7/1/13-6/30/14
Plascencia, Beatriz District	Campus Security Officer	7/1/13-6/30/14
Quintana, Theresa Operations	Custodian	7/1/13-6/30/14
Quon, Rosemary Superintendent's Office	Administrative Assistant	7/1/13-9/1/13
Quon, Rosemary District	Office Specialist	7/1/13-6/30/14
Reyes, Marybel District	Campus Security Officer	7/1/13-6/30/14

Roper-Conley, Carolyn District	Office Specialist	7/1/13-6/30/14
Sargent, Darren District	Campus Security Officer	7/1/13-6/30/14
Sebastiani, Guido Operations	Custodian	7/1/13-6/30/14
Sebastiani, Guido Operations	Gardener	7/1/13-6/30/14
Sebastiani, Juan Operations	Gardener	7/1/13-6/30/14
Shelton, Tamika Food and Nutrition Svcs	Cafeteria Worker I	8/21/13-6/30/14
Sheppard, Billy District	Sports Facility Attendant	7/1/13-6/30/14
Shirley, Shavine District	Campus Security Officer	7/1/13-6/30/14
Shirley, Shavine Operations	Custodian	7/1/13-6/30/14
Smith, Denise District	Office Specialist	7/1/13-6/30/14
Thompson, Raquel District	Office Specialist	7/1/13-6/30/14
Venable, Sheldon Operations	Custodian	7/1/13-6/30/14
Venable, Terance Operations	Custodian	7/1/13-6/30/14
Viesca, Joe Operations	Custodian	7/1/13-6/30/14
Winger, Nidra District	Office Specialist	7/1/13-6/30/14
Wright, Lewis District	Campus Security Officer	7/1/13-6/30/14
Yang, Soyun Special Education	Inst Asst – Special Ed	7/1/13-6/30/14

INVOLUNTARY TRANSFER

EFFECTIVE DATE

Chevalier, Crispin Malibu HS	Inst Asst – Special Ed 6 Hrs/SY Fr: 6 Hrs/SY/Cabrillo ES	8/21/13
Jimenez, Osvaldo Lincoln MS	Inst Asst – Special Ed 6 Hrs/SY Fr: 6 Hrs/SY/McKinley ES	8/21/13

Mena, Mariam Muir ES	Inst Asst – Special Ed 4.5 Hrs/SY Fr: 4.5 Hrs/SY/Franklin ES	8/21/13
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Yeh, Wendy Lincoln MS	Inst Asst – Special Ed 6 Hrs/SY Fr: 6 Hrs/SY/McKinley ES	8/21/13
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VOLUNTARY TRANSFER

Bolan, Anette
Facility Permits

Administrative Assistant
8 Hrs/12 Mo
Fr: 8 Hrs/12 Mo /Student Svcs

EFFECTIVE DATE

7/29/13

CHANGE IN ASSIGNMENT

Curry, Kimberly
Facility Permits

Administrative Assistant
8 Hrs/12 Mo
Fr: 6.4 Hrs/12 Mo /Student Svcs

EFFECTIVE DATE

7/29/13

Franks, Shanelle
Special Ed-McKinley ES

Inst Asst – Developmental Health
6 Hrs/SY
Fr: 5 Hrs/SY

9/18/12

Gonzalez, Monica
Special Ed-Lincoln MS

Inst Asst – Specialized
7.2 Hrs/SY
Fr: 7 Hrs/SY

2/7/13

CHANGE IN ASSIGNMENT FROM RESTRICTED POSITION

Aquino, Gilda
Child Develop Svcs-Rogers ES

Children Center Asst
3.5 Hrs/SY

EFFECTIVE DATE

8/29/11

Casiano, Delfina
Child Develop Svcs-Rogers ES

Children Center Asst
3.5 Hrs/SY

8/29/11

Gonzalez, Cecilia
Child Develop Svcs-Rogers ES

Children Center Asst
3.5 Hrs/SY

8/29/11

Padilla-Barrera, Elva
Child Develop Svcs-ITC

Children Center Asst
8 Hrs/SY

8/29/11

Rocha, Patricia
Child Develop Svcs-Franklin ES

Children Center Asst
3.5 Hrs/SY

8/29/11

Womack, Raven
Child Develop Svcs-Muir ES

Children Center Asst
3.5 Hrs/SY

8/29/11

LEAVE OF ABSENCE (PAID)

Cuevas, Jose
Operations

Custodian
Medical

EFFECTIVE DATE

7/2/13-7/28/13

Maxson, Nicholas
Maintenance

HVAC Mechanic
Medical

8/20/13-11/20/13

Part, Brian Facility Permits	Sports Facility Coordinator FMLA (change of dates from 7/24/13 Agenda)	6/17/13-7/10/13
Sember, Judith Rogers ES	Administrative Assistant Medical	8/8/13-9/19/13
Tirado, Fortino Operations	Equipment Operator/Tree Trimmer Medical	6/18/13-7/12/13
Watkins, Jennifer Food and Nutrition Svcs	Cafeteria Cook Baker Medical	8/21/13-9/16/13

LEAVE OF ABSENCE (UNPAID)

Brito, Maria Child Develop Svcs	Children Center Asst Personal	<u>EFFECTIVE DATE</u> 9/5/13-9/20/13
Brown, Sarah Santa Monica HS	Inst Asst – Special Ed Personal	8/21/13-1/31/14
Kidwell, Lachell Olympic HS	Inst Asst – Special Ed FMLA	8/21/13-11/14/13
Kidwell, Lachell Olympic HS	Inst Asst – Special Ed Personal	11/14/13-6/10/14

PROFESSIONAL GROWTH

Castillo, John Information Svcs	Network Engineer	<u>EFFECTIVE DATE</u> 8/1/13
Cline, Christopher Maintenance	Plumber	8/1/13
Flores, Ardis Grant Elementary	Inst Asst – Special Ed	8/1/13

ABOLISHMENT OF POSITION

Inst Asst - Classroom 3.3 Hrs/SY; St. Anne's ES	<u>EFFECTIVE DATE</u> 6/11/13
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LAYOFF/REDUCTION OF HOURS

HM4684287 Franklin ES	Inst Asst – Classroom 2.9 Hrs/SY Fr: 3 Hrs/SY	<u>EFFECTIVE DATE</u> 10/14/13
CD0141935 McKinley ES	Bilingual Community Liaison 7 Hrs/10 Mo Fr: 8 Hrs/10 Mo	10/14/13

LAYOFF – DUE TO LOSS OF FUNDING

Special Education	Inst Asst – Developmental Health 0.75 FTE 6 Hrs/SY 1 position	<u>EFFECTIVE DATE</u> 10/14/13
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Special Education	Inst Asst – Specialized 0.75 FTE 6 Hrs/SY 1 position	10/14/13
Special Education	Inst Asst – Special Ed 16.24 FTE	10/14/13

TERMINATION

EM7601666

Inst Asst – Special Ed

EFFECTIVE DATE

8/15/13

RETIREMENT

Tate, Alia
Webster ES

Inst Asst – Classroom

EFFECTIVE DATE

6/11/13

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

08/14/13

FROM: SANDRA LYON / DEBRA MOORE WASHINGTON / BRANDON TIETZE

RE: CLASSIFIED PERSONNEL – NON-MERIT

RECOMMENDATION NO. A.18

It is recommended that the following be approved and/or ratified for Classified Personnel (Non-Merit). All personnel assigned will be properly elected on a temporary basis to be used as needed in accordance with District policies and salary schedules.

COACHING ASSISTANT

CANNON, KERMIT	SANTA MONICA HS	6/17/13-8/31/13
HUMPHREY, REGENCE	MALIBU HS	7/1/13-6/30/14
SKEHAN, NIALL	SANTA MONICA HS	6/17/13-8/31/13
WARD, NILA	SANTA MONICA HS	6/17/13-8/31/13
WHITE, ZACHARY	SANTA MONICA HS	6/17/13-8/31/13

TECHNICAL SPECIALIST – LEVEL I

STIFEL, SKYE	MALIBU HIGH SCHOOL [Psychologist Intern] - Funding: Malibu Shark Fund	5/1/13-6/11/13
VOGEL, PAUL	MALIBU HIGH SCHOOL [Psychologist Intern] - Funding: Malibu Shark Fund	5/1/13-6/11/13

TECHNICAL SPECIALIST – LEVEL II

OSTROVSKY, JULIANNA	PT DUME ELEMENTARY [Art Instructor] - Funding: Reimbursed by PTA	5/1/13-5/20/13
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MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

08/14/13

FROM: SANDRA LYON / DEBRA MOORE WASHINGTON

RE: STUDENT TEACHING AGREEMENT – LOYOLA MARYMOUNT UNIVERSITY

RECOMMENDATION NO. A.19

It is recommended that the Board of Education enter into a Student Teaching Agreement between Loyola Marymount University and the Santa Monica-Malibu Unified School District.

INSTITUTION: Loyola Marymount University
EFFECTIVE: August 1, 2013, to July 31, 2016
PAYMENT: The University shall pay the District \$25.00 per semester unit.

COMMENT: The District participates with university teacher training institutions in providing classroom teaching situations under the supervision of a master teacher.

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

08/14/13

FROM: SANDRA LYON / TERRY DELORIA / SARA WOOLVERTON

RE: INCREASE IN STAFFING (FTE) – SPECIAL EDUCATION

RECOMMENDATION NO. A.20

It is recommended that the Board of Education approve a 0.40 FTE School Psychologist position to meet assessment timelines and to support an expanded autism program.

FUNDING NOTE: The 2013-2014 budget will be adjusted \$ 52,846 for salary and benefits.

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION
FROM: SANDRA LYON / DEBRA MOORE WASHINGTON
RE: ADMINISTRATIVE APPOINTMENTS

ACTION/CONSENT
08/14/13

RECOMMENDATION NO. A.21

It is recommended that the Board of Education approve the following administrative appointments:

CERTIFICATED APPOINTMENTS

Effective

Principal, Will Rogers Learning Community

08/15/13

Assistant Principal, John Adams Middle School

08/15/13

Assistant Principal, Will Rogers Learning Community &
Grant Elementary School

08/15/13

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

DISCUSSION ITEMS

TO: BOARD OF EDUCATION

DISCUSSION

08/14/13

FROM: SANDRA LYON / DEBRA MOORE WASHINGTON

RE: CONSIDER ADOPTING BP **** – GENERAL EDUCATION CLASSROOM
ASSIGNMENT FOR STUDENTS WITH DISABILITIES

DISCUSSION ITEM NO. D.01

It is recommended that the Board of Education consider adopting BP **** – General Education Classroom Assignment for Students with Disabilities.

COMMENTS: During the 2012-13 school year, the district has been working to design a procedure to guide the placement of students into general education classrooms under the Specialized Academic Instruction Model. The Departments of Human Resources, Student Services and Special Education have collaborated on the procedure and have consulted with principals on what would meet the students, staff and master-scheduling needs at their schools.

This policy provides a procedure to govern the manner in which K through 5 students are placed. The Administrative Regulations and the Operational Guidelines are found in Information Item No. I.01 of this board agenda. Both the regulations and the guidelines will be distributed to principals, coordinators and directors as exhibits to the policy.

This policy also responds to a tentative agreement reached this spring with SMMCTA. Teachers share an interest in the district's establishment of a policy in this area. This agenda presents the policy for a first read. The policy will come back to the Board for approval at the August 28, 2013 Board Meeting.

GENERAL EDUCATION CLASSROOM ASSIGNMENT FOR STUDENTS WITH DISABILITIES

Recognizing that all students are general education students first, the Board of Education shall ensure that the district provides programs that afford students with disabilities full educational opportunities. Students with disabilities shall receive a free, appropriate public education and be placed in the least restrictive environment which meets their needs to the extent provided by law. The district has a responsibility to assign students to general education classrooms for the amount of time designated in the students' IEP.

The Superintendent or designee shall develop administrative regulations regarding the assignment of students.

Legal Reference:

EDUCATION CODE

56340.1-56347 Instructional planning and individualized education program

56000 Education for individuals with exceptional needs

56001 Provision of the special education programs

44265.5 Professional preparation for teachers of impaired students

56300-56304 Identification of individuals with disabilities

CODE OF REGULATIONS, TITLE 5

3021-3029 Identification, referral and assessment

3030-3031 Eligibility criteria

Policy adopted: _____ **SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT**
Santa Monica, California

MAJOR ITEMS

TO: BOARD OF EDUCATION

ACTION/MAJOR

08/14/13

FROM: SANDRA LYON

RE: CONSIDER APPOINTMENTS TO THE DISTRICT ADVISORY COMMITTEES (DACs)

RECOMMENDATION NO. A.22

It is recommended that the Board of Education consider appointments to the district advisory committees.

COMMENT: The DACs had members whose terms expired on June 30, 2013. This item is to fill openings on the committees prior to the beginning of school starting.

The superintendent's office sent out press releases in January, April, and July 2013 soliciting applications to serve on the various DACs. The committee staff liaisons and chairs were also asked to spread the word.

The following charts show the following: the number of openings on each DAC, the number of applications that were already on file (but were not selected in a previous round of appointments), the number of new applications that were received, and where members should be placed on the term expiration chart to maintain a balance of membership.

Early Child Care & Development DAC

Terms Expire			
6/30/2014	6/30/2015	6/30/2016	6/30/2017
Fran Chasen	Gleam Davis	Mark Cohen	
Julie Taren	Jennifer Kennedy	Sigal Redfield	
Patricia Godon-Tann			

Current Members (as of August 2013): 7

Openings (as of August 2013): 12

Note: If all applicants are approved, the board should assign one to the 6/30/2015 column, one to the 6/30/2016 column, and three in the 6/30/2017 column for balance.

Received New Applications from:

1. Steve Duron
2. Kristina Irwin (2nd pref: Health & Safety; 3rd pref: Intercultural)
3. Alan Kapen (2nd pref: Intercultural; 3rd pref: Health & Safety)
4. Gianmarco Masoni (2nd pref: Intercultural; 3rd pref: VAPA)
5. Karen Palermo
6. Ben Swett

(continued on next page)

Health & Safety DAC

Terms Expire			
6/30/2014	6/30/2015	6/30/2016	6/30/2017
Leslie Butchko	Suzanne Post	Debbie Bernstein	
Robert Forster	Peter Getoff	Rita Kachru	
Nandini Rudra-Ganguly	Sion Roy	Pat Nolan	
Harriet Fraser	Leesl Herman	Laila Taslimi	

Current Members (as of August 2013): 12

Openings (as of August 2013): 7

Note: If all applicants are approved, the board should assign one to the 6/30/2016 column and five to the 6/30/2017 column for balance.

Received New Applications from:

1. Peter Argo
2. Stephanie Lewis
3. Pala
4. Deborah Rotham “de Beauchamp”
5. Larry Sacco
6. Alyssa Ziman

Intercultural Equity and Excellence DAC

Terms Expire			
6/30/2014	6/30/2015	6/30/2016	6/30/2017
Darrell Goode	Zakiya	Gary Avrech	
	Johnny Ramirez	Kimberly Chapmon-Wynne	
	Stephanie Perry	Joanne Berlin	
		Laurie Newman	
		Florence Culpepper	

Current Members (as of August 2013): 9

Openings (as of August 2013): 10

Note: Those applicants who are approved should be assigned to the 6/30/2014 and 6/30/2017 columns for balance.

Previously Received Applications from:

1. Alejandro Aldana
2. Gabriel Avila
3. Daisy Gonzalez
4. Leonel Gracida
5. Rebecca Hardt
6. Joseph Narvaez
7. Denise Perez
8. Selina Rodriguez
9. Ramon Romo
10. Sherri Walker
11. Michelle Wittig

Received New Applications from:

1. David Finkel
2. Gloria Garvin
3. Anne Sadeghpour (2nd pref: Health & Safety)

Special Education DAC

Terms Expire			
6/30/2014	6/30/2015	6/30/2016	6/30/2017
Gina Frazier	Rodney Osburn	Monte Perez	
Lee Jones	Clara Sturak		
Karen Paris	Brandi Lockhart		

Current Members (as of February 2013): 7

Openings (as of February 2013): 12

Note: If all applicants are approved, the board should assign two to the 6/30/2016 and three to the 6/30/2017 column for balance.

Received New Applications from:

1. Meghan Mather (2nd pref: VAPA; 3^d pref: Early Child Care)
2. Neelkamal Soares (2nd pref: Health & Safety)
3. Kate Thomas
4. Gary Weinhouse
5. Barry Yates

Visual & Performing Arts DAC

Terms Expire			
6/30/2014	6/30/2015	6/30/2016	6/30/2017
Scott Ferguson	Lori Nafshun	Janis Gabbert	
Kathryn Kert Green	Allison Diftler	Zina Josephs	
Bambi Martins	Alisa Facchini	Cristyne Elizabeth Lawson	
	D'Lynn Waldron, Ph.D.	John Redfield	

Current Members (as of February 2013): 11

Openings (as of February 2013): 8

Note: If all applicants are approved, the board should assign one to the 6/30/2014 column and four to the 6/30/2017 column for balance.

Received Renewal Applications from:

1. Deborah Berek (term expired 6/30/13)

Received New Applications from:

1. Patty Finer (2nd pref: Special Education; 3^d pref: Intercultural)
2. Raven Kraus (2nd pref: Early Child Care)
3. Brian Murphy
4. Terry Norton-Wright

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

INFORMATION ITEMS

TO: BOARD OF EDUCATION

INFORMATION

08/14/13

FROM: SANDRA LYON / DEBRA MOORE WASHINGTON

RE: AR & EXHIBIT **** – GENERAL EDUCATION CLASSROOM ASSIGNMENT
FOR STUDENTS WITH DISABILITIES

INFORMATION ITEM NO. I.01

This AR and Exhibit **** – General Education Classroom Assignment for Students with Disabilities accompany BP ****, which is under Item No. D.01 on this agenda.

COMMENTS: The AR and Exhibit serve as guidelines to the policy (Item D.01), and will be distributed to principals, coordinators and directors upon approval of the policy.

This AR and Exhibit will appear under Information again when the board policy returns for action

GENERAL EDUCATION CLASSROOM ASSIGNMENT FOR STUDENTS WITH DISABILITIES

A student shall be referred for Special Education instruction and services only after the resources of the regular education program have been considered and used where appropriate (Education Code 56303)

The district shall provide instruction and services to students whose needs have been identified in an IEP and who are assigned to regular classroom teachers for a part of the school day.

The Special Education department will assist in the coordination of special education services with the regular school programs for each identified student with disabilities.

The district will implement Operational Guidelines for the assignment of students. Guidelines will provide direction for:

1. Balancing of classes designed to meet the needs of all students including students with IEPs
2. Appropriate assignment of students
3. Consideration of collaborative and other programmatic structures
4. Clarification of how students are assigned to and counted on class rosters
5. Site principals' discretion and flexibility in making assignments

The Superintendent or designee will initiate an annual review on the impact and district wide implementation of this policy.

Definitions

General education students are those assigned to general education classes with no IEP or Special Education classes.

Special Education (01) students are those in special education less than 50% of the day.

Special Education (02) students are those placed in Special Education more than 50% of the day.

GENERAL EDUCATION CLASSROOM ASSIGNMENT FOR STUDENTS WITH DISABILITIES**Operational Guidelines****Attendance Accounting**

1. Students with IEPs with a program code of Regular education (01) are to be placed on the General Education Teacher's roster. (01) Designation means students are in special education less than 50% of the school day.
2. Students with IEPs containing a program code of Special Education (02) are to be placed on the Special Education Teacher's roster. (02) Designation means students are in special education classrooms more than 50% of the school day.

Class Counts

3. Special Education (02) students are to be counted in the general education class load if they are in the general education classroom for 60 minutes of core academic instruction in kindergarten, and 90 minutes of core academic instruction in grades 1-5. (Core academic instruction includes language arts, mathematics, social studies and science.)

Training

4. Training will be made available for general education teachers in the areas of accommodations, modifications and differentiated instruction.
5. Teachers will have access to training on professional responsibilities to Special needs students including role and responsibilities at IEP meetings.

District and Site Flexibility

6. The principal determines the best placement of students with IEP's in general education classrooms.
7. The district has an interest in allowing students to attend their neighborhood school of residence and will take this into consideration when making home school assignments.
8. The district will balance classes by the third week of school, in accordance with the Collective Bargaining Agreement.

Exhibit **SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT**
adopted: _____ **Santa Monica, California**