

**For a Listing of Upcoming Board Meetings See Page vi of this Table of Contents**  
**Santa Monica-Malibu Unified School District**  
**Board of Education Meeting**  
**MINUTES**

**June 5, 2014**

A regular meeting of the Santa Monica-Malibu Unified School District Board of Education was held on Thursday, June 5, 2014, in the District Administrative Offices: 1651 16<sup>th</sup> Street, Santa Monica, CA. The Board of Education called the meeting to order at 4:15 p.m. in the Board Conference Room at the District Offices. At 4:16 p.m., the Board of Education moved to Closed Session regarding the items listed below. The public meeting reconvened at 6:17 p.m. in the Board Room.

**CLOSED SESSION** (4:30-5:30 p.m.)

**I. PUBLIC COMMENTS FOR CLOSED SESSION ITEMS ONLY**

Persons wishing to address the Board of Education regarding an item scheduled for closed session must submit the "Request to Address" card prior to the start of closed session.

**II. CLOSED SESSION** (60 minutes)

- Education Code §35146 and §48918(c) (20)  
PUPIL HEARING
  - Agenda Item No. A.33
- Government Code §54956.8 (5)  
CONFERENCE WITH REAL PROPERTY NEGOTIATORS
  - Property: 1707 4<sup>th</sup> Street, Santa Monica, CA  
Agency Negotiator: Sandra Lyon  
Negotiating Parties: Santa Monica-Malibu Unified School District (SMMUSD), PCA I, L.P.  
Under Negotiation: Price and terms of payment
- Government Code §54956.9(d)(1) (20)  
CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
  - Name of Case: NBF, a minor by and through guardian ad litem T.F.; NJF a minor by and through guardian ad litem T.F.; and T.F., the parent individually vs. SMMUSD; US District Court Case # CV14-3694
- Government Code §54956.9(d)(2)  
CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION – SIGNIFICANT EXPOSURE TO LITIGATION
  - 1 case
- Government Code §54957 (5)  
PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE  
*In closed session, the Board took final action, pursuant to Education Code Section 44951, to release the certificated administrative employee identified by number #2589 from his/her administrative position and salary placement at the end of the 2013-2014 school year, and to reassign to a teaching position and its respective salary placement for the 2014-2015 school year, and directed the Superintendent or designee to send out appropriate legal notices.*  
*The roll call vote was as follows:*
  - Ayes: 6 (Ms. Leon-Vazquez, Mr. Mechur, Mr. Allen, Mr. Patel, Ms. Lieberman, Mr. de la Torre, Dr. Escarce)*
  - Nays: 0*
  - Abstentions: 0*
  - Absences: 1 (Dr. Escarce)*

*Underlined items are from the addendum*

- Government Code §54957 (10)  
PUBLIC EMPLOYEE APPOINTMENT/EMPLOYMENT
  - Titles: Director, Principal
- Government Code §54957 (15)  
PUBLIC EMPLOYEE PERFORMANCE EVALUATION
  - Title: Superintendent
- Government Code §54957.6 (5)  
CONFERENCE WITH LABOR NEGOTIATORS
  - Agency designated representative: Sandra Lyon, Superintendent  
Employee Organization: SEIU

**OPEN SESSION** (5:30 p.m.)

- 6:17 pm A. Roll Call  
Board of Education Members  
 Maria Leon-Vazquez – Vice President Jose Escarce  
 Ralph Mechur – Vice President – left at 10:13pm Laurie Lieberman  
 Ben Allen – left 6:15pm, returned 10:03pm Nimish Patel  
 Oscar de la Torre
- 6:17 pm B. Pledge of Allegiance  
*Led by Mr. Ware*
- 6:19 pm **IV. APPROVAL OF THE AGENDA**  
*It was moved by Mr. de la Torre, seconded by Mr. Mechur, and voted 6/0 (Mr. Allen was absent) to approve the agenda with the update and the addendum.*
- 6:20 pm **V. APPROVAL OF MINUTES**  
A.01 May 15, 2014 ..... 1
- 6:20 pm **VI. BOARD OF EDUCATION – COMMENDATIONS / RECOGNITIONS** (25 minutes)
- 6:20 pm • **Recognition of Retirees** (20)  
*Ms. Washington said it was a pleasure to recognize the retirees tonight and read the list of retiree names and their years of dedicated service. The list can be found under Attachments at the end of these minutes.*
- 6:42 pm • **Outgoing Student Board Members – Matthew Ware (Samohi), Michael Jacobson (Malibu HS), and Amanda Huffman (Olympic HS)** (5)  
*Ms Leon-Vazquez commended Mr. Ware for his enthusiasm, energy, and for bringing important student issues to the board. Mr. Ware announced that he would be attending Yale US College in Singapore in the fall. Mr. Jacobson and Ms. Huffman were not able to attend the meeting.*
- 6:47 pm **VII. STUDY SESSION** (60 minutes)  
These items are staff presentations and/or updates to the Board of Education.  
S.01 Reveal of New SMMUSD Logo (60)..... 2
- VIII. COMMUNICATIONS** (30 minutes)  
The Communications section provides an opportunity for the Board of Education to hear reports from the individuals or committee representatives listed below. All reports are limited to 5 minutes or less. However, if more time is necessary, or if a report will not be presented, please notify the Board secretary eight workdays prior to the date of the meeting.
- A. Student Board Member Reports** (15)
1. **Matthew Ware – Santa Monica High School** – no report
  2. **Michael Jacobson – Malibu High School** – absent

**3. Amanda Huffman – Olympic High School – absent**

**B. SMMCTA Update – Ms. Sarah Braff (5) – absent**

**C. SEIU Update – Ms. Keryl Cartee-McNeely (5) – no report**

**D. PTA Council – Ms. Rochelle Fanali (5)**

*Ms. Fanali congratulated the district on its new logo. She said it was thoughtful and bold. Patti Braun, the former PTA Council President, wishes she could attend this evening to express her thanks to the board. The PTA Council held its first meeting to install new officers and take action. Out of sixteen PTAs, there are ten new presidents. During the meeting, PTA took some major action. First, they sent a message to the Governor and eight-member conference committee to increase funding for LCFF and increase funding to early childhood education programs. The council also accrued funds to support the School Smarts program in all elementary schools, which was piloted in five elementary schools last year. The PTA Council's approved budget includes a \$10,000 contribution to Vision for Student Success. PTA will be working over the summer with Dr. Deloria and her team to form a task force regarding parent engagement using survey data. Ms. Fanali thanked Mr. Mechur and Ms. Lyon for attending the PTA Council meeting. She announced that she would share her report time with PTA Unit Presidents.*

7:48 pm

**IX. SENIOR STAFF REPORTS (20 minutes)**

**A. Asst. Supt., Educational Services – Dr. Terry Deloria (5)**

*Dr. Deloria added to Ms. Fanali's report regarding parent engagement, which is one of the LCAP action item. The survey will dig deep, asking, "What is parent involvement?" This data will be shared with site administrators in order to help improve parent involvement. Dr. Deloria reports that she attended the Dual Immersion Program celebration for seniors this past Saturday.*

7:53 pm

**B. Assoc. Supt., Business & Fiscal Services/CFO – Ms. Janece Maez (5)**

*Ms. Maez announced that Transportation and M&O staff were getting ready for summer work, including an aggressive cleaning schedule at MHS and Cabrillo.*

7:55 pm

**C. Asst. Supt., Human Resources – Ms. Debra Moore Washington (5)**

*Ms. Washington reported that staff attended a lovely luncheon today for the California Distinguished Schools. Human Resources has been in hiring phase for weeks now. For next year, the district recruited teachers from UCLA, USC, and LMU. Staff compared enrollment projections from DecisionInsite to information gathered by site principals to determine levels of staffing for next year. The IEE DAC's Community Conversation will be on June 12 at 5:30pm at the PDLC.*

7:55 pm

**D. Superintendent – Ms. Sandra Lyon (5)**

*Ms. Lyon said it was an exciting time of year with graduations, promotions, and rites of passage. She appreciates staff and board members' work at the end of the school year. She announced that Mr. Suminski's Career Exploration/Basic Construction Skills class at Olympic High School received an Exemplary Program Award from the California Continuation Education Association.*

7:58 pm

**CONSENT CALENDAR** (10 minutes)

As agreed by the President, Vice President, and Superintendent during agenda planning, consent agenda items are considered routine, require no discussion, and are normally approved all at once by the Board of Education. However, members of the Board of Education, staff, or the public may request an item be moved from the consent agenda to Section XI (Major Items) for clarification and/or discussion.

**Curriculum and Instruction**

A.02 Approval of Independent Contractors.....2  
 A.03 Conference and Travel Approval/Ratification .....3-5  
 A.04 Supplemental Materials.....5  
 A.05 Creative Curriculum – Child Development Services .....7  
 A.06 Program Self-Evaluation Annual Report.....8-8m  
 A.07 Transfer of Head Start Appropriations – BAR #33-184.....9  
 A.08 Child Development Services – John Adams/Washington West  
     Memorandum of Understanding .....10-10d  
 A.09 Approval of Special Education Contracts – 2013-2014 .....11-13

**Business and Fiscal**

A.10 Award of Purchase Orders – 2013-2014 .....14-14d  
 A.11 Acceptance of Gifts – 2013/2014 .....15-16  
 A.12 Renew Contract – School Services of California, Inc. ....17  
 A.13 Award of Flooring Materials – Bid #9.10 – Collins & Aikman  
     Floorcoverings, Inc. (C&S/Tandus) – Year Five of a  
     Five-Year Contract .....18-19  
 A.14 Award of Waste Management Contract to Crown Disposal  
     Company – Bid #10.19 – Year Five of a Five-Year Contract .....20  
 A.15 Award of Integrated Pest Management Program Services –  
     Quote 2012.01 – Stanley Pest Control – Year Four of a  
     Five-Year Contract .....21

**Facilities Improvement Projects**

A.16 Contract Amendment #1 for Additional Estimating Services –  
     District Construction Sites – Measure BB .....22  
 A.17 Amendment to Contract – Lease Leaseback – Lincoln Middle  
     School – Replacement of Classroom Building C and Site  
     Improvements Project (Package 2) – Erickson Hall  
     Construction Company – Measure BB .....23-24  
 A.18 Contract Amendment #12 for Additional Testing Special  
     Inspection Services – Edison Language Academy Project –  
     MTGL, Inc. – Measure BB .....25-26  
 A.19 Amendment to Contract – Lease Leaseback – Edison  
     Language Academy – New Construction project –  
     Swinerton Builders – Measure BB .....27-28  
 A.20 Amendment to Contract – Malibu High School Campus Stadium  
     Lighting Project – RDM Electric Company, Inc. – Measure BB .....29-30  
 A.21 Accept as Work Completed – Malibu High School Campus Stadium  
     Lighting Project – RDM Electric Company, Inc. – Measure BB .....31-32  
 A.22 Contract Amendment #34 for Architectural / Engineering Design  
     Services for Santa Monica Science and Technology Building  
     and Site Improvement Project – R.L. Binder FAIA Architects,  
     LLP – Measure BB .....33-35  
 A.23 Contract Amendment #35 for Architectural / Engineering Design  
     Services for Santa Monica Science and Technology Building  
     and Site Improvement Project – R.L. Binder FAIA Architects,  
     LLP – Measure BB .....36-38

A.24	Contract Amendment #37 for Additional Architectural Services for the Malibu High School Campus Improvement Project – HMC Architects – Measure BB.....	39-41
A.25	Accept Work as Completed – Multiple Purchase Orders Projects – Capital Fund and Measure BB .....	42

**Personnel**

A.26	Certificated Personnel – Elections, Separations.....	43-46
A.27	Classified Personnel – Merit .....	47-48
A.28	Classified Personnel – Non-Merit.....	49
A.29	Increase in Staffing (FTE) – Special Education .....	50
A.30	Increase in Staffing (FTE) – 2014-15 Classified Positions .....	51
A.31	Declaration of Indefinite Salaries for Represented Bargaining Unit Members and Unrepresented Senior Management, Management, Supervisory and Confidential Employees for 2014-2015.....	52
A.32	Administrative Appointment .....	53
	<i>Director, Student Services</i>	
	<i>Principal, Point Dume Marine Science School</i>	
	<i>Principal, Franklin Elementary School</i>	

**General**

A.33	Expulsion of Student B/D 08/24/1997.....	54
A.34	Revise BP 6159.2 – Nonpublic, Nonsectarian School and Agency Services for Special Education .....	55-57
A.35	Revise BP 6164.4 – Identification and Evaluation of Individuals for Special Education .....	58-60

8:00 pm

**XI. PUBLIC COMMENTS**

Public Comments is the time when members of the audience may address the Board of Education on items not scheduled on the meeting’s agenda. All speakers are limited to two (2) or three (3) minutes, depending on the number of speakers. The Brown Act (Government Code) states that Board members may not engage in discussion of issues raised during Public Comments, except to ask clarifying questions, make a brief announcement, make a brief report on his or her own activities, or to refer the matter to staff. This Public Comment section is limited to twenty (20) minutes. If the number of persons wishing to address the Board of Education exceeds the time limit, additional time will be provided in **Section XVI. CONTINUATION OF PUBLIC COMMENTS.**

- *Alison Kendall addressed the board regarding the Safe Routes to School program.*
- *Kurt Holland addressed the board regarding project-based learning.*
- *Seth Jacobson, Jennifer Raymond, Cathy Lee, Elizabeth Durst, Brian Colker, Alex Yera, and Eric Lee addressed the board regarding the proposed middle school math program.*
- *Walter Lamb addressed the board regarding the superintendent's letter addressing the Annenberg project in the Ballona Wetlands.*
- *Marissa Rubin, Jerry Rubin, and Charles Andrews addressed the board regarding the Muir Woods mural on the side of Olympic High School.*

**DISCUSSION and MAJOR Items**

*As a general rule, items under DISCUSSION and MAJOR will be listed in an order determined by the President, Vice President, and Superintendent. Individual Board members may move to request a change in the order prior to consideration of any Major item. The Board may also move any of these items out of order to be heard earlier in the meeting if it appears that there is special interest by the public or as a courtesy to staff members making presentations to the Board.*

**XII. DISCUSSION ITEMS (40 minutes)**

These items are submitted for discussion. Any action that might be required will generally be scheduled for the next regularly scheduled Board meeting.

8:40 pm	D.01	English Language Learners Program Update (30).....	61
9:28 pm	D.02	Consider Revising BP 6163.1 – Library and Media Centers (5).....	62-67
9:29 pm	D.03	Consider Revising BP and Deleting AR 6144 – Controversial Issues (5).....	68-71

**XIII. MAJOR ITEMS (130 minutes)**

These items are considered to be of major interest and/or importance and are presented for action at this time. Some may have been discussed by the Board at a previous meeting.

9:39 pm	A.36	Adopt Resolution No. 13-25 - Authorizing the Issuance of Santa Monica-Malibu Unified School District (Los Angeles County, California) Election of 2012 General Obligation Bonds, Series A, and Actions Related Thereto (10).....	72-73z
10:31 pm	A.37	Agreement between Service Employees International Union- Local 99 (SEIU) and the Santa Monica-Malibu Unified School District (10).....	74-75v
10:43 pm	A.38	2013-14 Budget Revisions (30).....	76-83
10:48 pm	A.39	Preliminary General Fund Budget for 2014-15 (45).....	84-118
11:35 pm	A.40	Adopt Resolution No. 13-26 - Annual Delegation of Administrative Authority to Process Routine and Non-routine Budget Revisions, Adjustments, and Transfers for FY 2013-14 (5).....	120-122
11:37 pm	A.41	Adopt Resolution No. 13-27 - Temporary Interfund Cash Borrowing (5).....	123-124
11:37 pm	A.42	Adopt Resolution No. 13-28 - Fund 11 (Adult Education) Fund Balance Commitment; No. 13-29 Fund 14 (Deferred Maintenance) Fund Balance Commitment; and No. 13-30 Fund 01 (General Fund) Authority to Assign Fund Balance (5).....	125-130
11:38 pm	A.43	Establishment of Duties for a New Classification – Public Information Officer (20).....	131-135

**XIV. INFORMATIONAL ITEMS (0 minutes)**

These items are submitted for the public record for information. These items do not require discussion nor action.

11:44 pm	I.01	Revision of AR 3290 – Acceptance of Gifts.....	136-140
	I.02	Revision of AR 6159.2 – Nonpublic, Nonsectarian School and Agency Services for Special Education.....	141-144
	I.03	Revision of AR 6164.4 – Identification and Evaluation of Individuals for Special Education.....	145-153

**XV. BOARD MEMBER ITEMS**

These items are submitted by individual board members for information or discussion, as per Board Policy 9322.

**XVI. REQUESTS BY MEMBERS OF THE PUBLIC OR DISTRICT ADVISORY COMMITTEES TO ADDRESS THE BOARD OF EDUCATION**

A member of the public may request that a matter within the jurisdiction of the board be placed on the agenda of a regular meeting, as per Board Policy 9322. The request shall be in writing and be submitted to the superintendent or designee with supporting documents and information, if any, at least one week before the scheduled meeting date. Items submitted less than a week before the scheduled meeting date may be postponed to a later meeting in order to allow sufficient time for consideration and research of the issue. The board president and superintendent shall decide whether a request is within the subject matter jurisdiction of the board. Items not within the subject matter jurisdiction of the board may not be placed on the agenda. In addition, the board president and superintendent shall determine if the item is merely a request for information or whether the issue is covered by an existing policy or administrative regulation before placing the item on the agenda.

**XVII. CONTINUATION OF PUBLIC COMMENTS**

A continuation of Section VIII, as needed. (If the number of persons wishing to address the Board of Education exceeds the time limit in section VIII, additional time will be provided in Section XVI, CONTINUATION OF PUBLIC COMMENTS.)

**XVIII. BOARD MEMBER COMMENTS**

A Board member may make a brief announcement or report on his/her own activities relative to Board business. There can be no discussion under "BOARD MEMBER COMMENTS."

**XIX. FUTURE AGENDA ITEMS**

Items for future consideration will be listed with the projected date of consideration. The Board of Education will be given any backup information available at this time.

**XX. CLOSED SESSION**

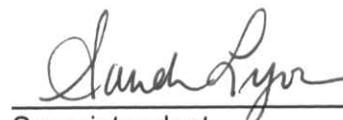
The Board of Education will, if appropriate, adjourn to Closed Session to complete discussion on items listed under Section III (Closed Session) following the regular business meeting.

**XXI. ADJOURNMENT**

It was moved by Ms. Lieberman, seconded by Mr. de la Torre, and voted 6/0 (Mr. Mechur was absent) to adjourn the meeting at 11:46 p.m., in memory of Dr. Karen Marie Clark, a retired school psychologist who worked for the district for thirty-seven years. The board returned to closed session. Closed session adjourned at 12:15 a.m. A special meeting is scheduled for **Wednesday, June 19, 2014, at 4:00 p.m.** at the district office. The next regular meeting is scheduled for **5:30 p.m. on Wednesday, June 25, 2014, at the district office.**

Approved: 6/25/14

  
\_\_\_\_\_  
President

  
\_\_\_\_\_  
Superintendent

***Meetings held at the District Office and in Malibu are taped and rebroadcast in Santa Monica on CityTV2, Cable Channel 20 – Check TV listing. Meetings are rebroadcast in Malibu on Government Access Ch. 3 every Saturday at 8pm.***

**SMMUSD Board of Education Meeting Schedule 2013-2014**

**Closed Session begins at 4:30pm**  
**Public Meetings begin at 5:30pm**

July through December 2013					
Month	1 <sup>st</sup> Thursday	2 <sup>nd</sup> Thursday	3 <sup>rd</sup> Thursday	4 <sup>th</sup> Thursday	Special Note:
July			7/18* DO	7/24* DO 7/30* DO	*7/18: Special Meeting *Wednesday, 7/24 *7/30: Special Meeting
August		8/14* DO		8/28* DO	*Wednesday, 8/14 First day of school: 8/22
September	<del>9/5 DO</del>		9/19 DO		*9/5: District Holiday
October	10/3 M		10/17 DO		
November	11/7 M		11/19* LMS 11/21 DO		*11/19: Workshop Thanksgiving: 11/28-29
December		12/12 DO		winter break	
<b>Winter Break: December 23 – January 3</b>					
January through June 2014					
<b>Winter Break: December 23 – January 3</b>					
January	winter break	1/16 DO			
February	2/6 M		2/20 DO		
March	3/6 DO		3/20 M 3/26* DO		*3/26: Workshop
<b>Spring Break: April 7-18</b>					
April	4/3 DO	spring break	spring break		
May	5/1 M	5/7* M	5/15 DO		*5/7: Special Meeting
June	6/5 DO		6/19* DO	6/25* DO 6/28* DO	Last day of school: 6/10 *6/19: Special Meeting *Wednesday: 6/25 *6/28: Special Meeting

District Office (DO): 1651 16<sup>th</sup> Street, Santa Monica.  
 Malibu City Council Chambers (M): 23815 Stuart Ranch Road, Malibu, CA

TO: BOARD OF EDUCATION  
FROM: SANDRA LYON  
RE: APPROVAL OF MINUTES

ACTION  
06/05/14

RECOMMENDATION NO. A.01

It is recommended that the Board of Education approve the following Minutes:

May 15, 2014

MOTION MADE BY: Mr. Mechur  
SECONDED BY: Ms. Lieberman  
STUDENT ADVISORY VOTE: Aye  
AYES: 5 (Ms. Leon-Vazquez, Mr. Mechur, Ms. Lieberman, Mr. de la Torre, Dr. Escarce)  
NOES: 0  
ABSTAIN: 1 (Mr. Patel)  
ABSENT: 1 (Mr. Allen)



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## **STUDY SESSION**



TO: BOARD OF EDUCATION  
FROM: SANDRA LYON  
RE: REVEAL OF SMMUSD NEW LOGO

STUDY SESSION  
06/05/14

STUDY SESSION ITEM NO. S.01

On July 1, 2013, the district announced that it would be developing a new logo and asked for graphic design experts to participate on a panel. On July 24, 2013, staff and Robin Gee from the City of Santa Monica presented the logo development process to the Board of Education and asked for board members' input regarding SMMUSD's core values to help drive the new logo. A press release and creative brief soliciting logo concept submissions from the public went out on September 3, 2013. Submissions were due to the superintendent's office by November 1, 2013. The district received over 70 submissions – from students, employees, community members, and professional graphic designers. The Graphic Design Expert Team met over many months, narrowing down and refining the logo concept submissions, until a final logo was refined and decided upon. The new logo will be revealed at this board meeting.

The original logo concept submission, which served as inspiration for the final logo design, was submitted by Lawrence Gendron of Lawrence Gendron Design. Terry P. Graboski of Beck & Graboski Design Office was the professional graphic designer who refined the initial logo submission to produce the final logo. Mr. Gendron's and Mr. Graboski's names will be featured prominently on materials related to the SMMUSD rebranding process.

\*\*\*\*\*      \*\*\*\*\*      \*\*\*\*\*      \*\*\*\*\*      \*\*\*\*\*      \*\*\*\*\*

*Ms. Lyon's presentation can be found under Attachments at the end of these minutes. Robin Gee from City TV, who facilitated the process, and Diane Kuntz, Susanne Manheimer, Beatrice Pomasanoff, and Terry Graboski, graphic design experts, explained their part in the logo development process.*

*Following the presentation and new logo reveal, Mr. Graboski explained the rationale behind the color choice. Mr. de la Torre said he could feel the movement in the logo. Mr. Mechur commented that such effort put into a process shows pride in an organization. Ms. Lieberman said she felt the flexibility in the new logo, that it was contemporary, modern without being cold, and would work well with the individual school logos. Mr. Ware remarked that it makes SMMUSD distinct. Ms. Leon-Vazquez said she was excited to see SMMUSD move into the 21<sup>st</sup> Century.*



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## **CONSENT ITEMS**



TO: BOARD OF EDUCATION

ACTION/CONSENT

06/05/14

FROM: SANDRA LYON / TERRY DELORIA / JANECE L. MAEZ / STUART SAM

RE: APPROVAL OF INDEPENDENT CONTRACTORS

RECOMMENDATION NO. A.02

It is recommended that the Board of Education enter into an agreement with the following Independent Contractors. These contracts are included in the 2013-2014 budget.

<b>Contractor/ Contract Dates</b>	<b>Description</b>	<b>Site</b>	<b>Funding (Measure BB)</b>
<b>NONE</b>			

<b>Contractor/ Contract Dates</b>	<b>Description</b>	<b>Site</b>	<b>Funding</b>
The Artist Collective 10/7/13 – 2/9/14 Not to exceed: \$3,000	21 hours of dance workshops to enhance instruction at middle school level	Adams	01-90830-0-17000-10000-5802-011-4110 (SMMEF-Dream Winds)
TeachingStrategies LLC 6/11/13 Not to exceed: \$2,500	Implementing The Creative Curriculum System for Preschool/Teachers.	Child Development Services	12-52105-0-85000-10000-5802-070-2700 (Head Start Training/ Technical Assistance)
Growing Educators 8/1/13 to 11/30/14 Not to exceed: \$5,400 in SY 2013/2014 (Original amount \$15,000 approved 8/14/13)	Provide training for Edison and McKinley teachers in the area of effective reading instruction.	Educational Services	01-91700-0-11100-10000-5802-030-1300 (Cotsen)

MOTION MADE BY: Ms. Lieberman

SECONDED BY: Mr. Patel

STUDENT ADVISORY VOTE: N/A

AYES: 6 (Ms. Leon-Vazquez, Mr. Mechur, Mr. Patel, Ms. Lieberman, Mr. de la Torre, Dr. Escarce)

NOES: 0

ABSENT: 1 (Mr. Allen)

TO: BOARD OF EDUCATION

ACTION/CONSENT

06/05/14

FROM: SANDRA LYON / JANECE L. MAEZ / PAT HO

RE: CONFERENCE AND TRAVEL APPROVAL/RATIFICATION

RECOMMENDATION NO. A.04

It is recommended that the Board of Education approve/ratify the following Requests for Absence on District Business (Conference and Travel) forms.

COMMENTS: Entries are alphabetical, by employee last name. In addition to the employee's name and site/location, each entry contains the following information: name, location and date (s) of the conference, complete account code, fund and program names, and the total estimated cost as provided by the site administrator. The average cost for substitute teachers is \$130/day. This figure is furnished for informational purposes and does not reflect the actual amount paid for an individual substitute.)

<u>NAME</u> <u>SITE</u> Account Number Fund – Resource Number	CONFERENCE NAME LOCATION DATE (S)	COST ESTIMATE
<u>CHUNG, Alice</u> Child Development Services 12-52105-0-85000-10000-5220-070-2700 Child Development Fund- Resource: Train & Tech Asst.	California head Start Association Policy & Leadership Conference 2014 Garden Grove, CA June 9 – 12, 2014	\$1,500
<u>DELORIA, Terry</u> Ed Services 01-00000-0-19600-21000-5220-030-1300 Cafeteria Fund- Function: Supervision of Instruction	California Career Pathways Trust Sacramento, CA May 20, 2014	\$550
<u>HYATT, Virginia</u> Purchasing Department 01-00000-0-00000-75300-5220-055-2550 General Fund- Function: Purchasing	SCG Benchmarking with Energy Star & Your Benchmarked Your Building, What’s Next Downey, CA May 28, 2014	\$30 <b>Mileage Only</b>
<u>SAM, Stuart</u> Measure BB 83-90500-0-00000-85000-5220-050-2600 General Fund- Function: Measure BB	Setting the Course to Use Building Information Modeling (BIM) & Facilities Information Management Long Beach, CA May 30, 2014	\$110
<u>TICKLER, Brian</u> Santa Monica High 01-90121-0-11100-10000-5220-015-4150 General Fund- Resource: Gifts-Equity Fund	AP By The Sea-U.S. History Experience San Diego, CA July 28 - 31, 2014	\$740
<u>VENABLE, Terrace</u> Maintenance & Operations 01-00000-0-00000-82000-5220-064-2603 General Fund- Function: Operations	DPR Integrated Pest Management for School Facilities Bakersfield, CA June 12, 2014	\$225

<b>Adjustments</b> (Preapproved expenses 10% in excess of approved costs that must be approved by Board/Changes in Personnel Attendance)		
<u>MCELVAIN, Nora</u> Santa Monica High 01-56400-0-00000-39000-5220-043-1400 General Fund- Resource: Medi-Cal	CSNO Annual Conference Sacramento, CA March 28 – 30, 2014	\$983 Plus \$86.26 Overage
<u>TOPP, Courtney</u> Santa Monica High 01-65000-0-50010-21000-5220-043-1400 General Fund- Resource: Special Education	2014 Special Education Conference: Challenges & Innovations San Francisco, CA May 7 – 9, 2014	\$615 +1 SUB Plus \$87.00 Overage

<b>Group Conference and Travel: In-State</b> * a complete list of conference participants is on file in the Department of Fiscal Services		
<u>HO, Pat</u> <u>+6 Additional Staff</u> Fiscal Services 0-00000-0-00000-73100-5220-051-2510 General Fund- Function: Fiscal Services	Year-End Closing Meeting Downey, CA Various Dates in May	\$300
<u>LYON, Sandra</u> <u>+4 Additional Staff</u> District Office 01-00000-0-00000-71500-5220-020-1200 General Fund- Function: Superintendent	May Revision Workshop Ontario, CA May 21, 2014	\$600
<u>TIETZE, Brandon</u> <u>INATSUGU, Barbara</u> Personnel Commission 01-00000-0-00000-74000-5220-027-2270 General Fund- Function: Personnel/Human Resources	The Personnel Commissioners Association of Southern California Anaheim, CA May 16, 2014	\$210

<b><u>Out-of-State Conferences: Individual</u></b>		
NONE		

<b><u>Out-of-State Conferences: Group</u></b>		
NONE		

MOTION MADE BY: Ms. Lieberman  
 SECONDED BY: Mr. Patel  
 STUDENT ADVISORY VOTE: N/A  
 AYES: 6 (Ms. Leon-Vazquez, Mr. Mechur, Mr. Patel, Ms. Lieberman, Mr. de la Torre, Dr. Escarce)  
 NOES: 0  
 ABSENT: 1 (Mr. Allen)

TO: BOARD OF EDUCATION

ACTION/CONSENT

06/05/14

FROM: SANDRA LYON / TERRY DELORIA / ELLEN EDEBURN

RE: SUPPLEMENTAL MATERIALS

RECOMMENDATION NO. A.04

It is recommended that the supplemental materials listed below be adopted for the Santa Monica-Malibu Unified School District.

COMMENT: In accordance with the Board of Education policy, the supplemental materials listed below have been on public display for the past two weeks in the Educational Services Department at 1638 – 17<sup>th</sup> Street, Santa Monica, CA 90404.

**Amar y Otros Verbos (Love and Other Verbs)**, by Nuria Pradas, for grades 6 through 12 Spanish Immersion courses. Adoption requested by Eliana O'Keefe, Spanish Immersion Literature and Spanish teacher.

**El Misterio Velazquez (The Velazquez Mystery)**, by Nuria Pradas, for grades 6-12 Spanish Immersion and Spanish courses. Adoption requested by Eliana O'Keefe, Immersion Literature and Spanish teacher.

**Heka: Un Viaje Magica a Egipto (Heka: A Magical Trip to Egypt)**, by Nuria Pradas, for grades 6-12 Spanish Immersion courses. Adoption requested by Eliana O'Keefe, Spanish Immersion Literature and Spanish teacher.

**English 3D Discuss, Describe, Debate**, by Dr. Kate Kinsella, for grades 6-12, English Language Development courses. Adoption requested by Aida Diaz, Coordinator, English Language Development.

MOTION MADE BY: Ms. Lieberman

SECONDED BY: Mr. Patel

STUDENT ADVISORY VOTE: N/A

AYES: 6 (Ms. Leon-Vazquez, Mr. Mechur, Mr. Patel, Ms. Lieberman, Mr. de la Torre, Dr. Escarce)

NOES: 0

ABSENT: 1 (Mr. Allen)

TO: BOARD OF EDUCATION

ACTION/CONSENT

06/05/14

FROM: SANDRA LYON / TERRY DELORIA / ALICE CHUNG

RE: CREATIVE CURRICULUM – CHILD DEVELOPMENT SERVICES

RECOMMENDATION NO. A.05

It is recommended that the Board of Education approve the implementation of The Creative Curriculum for all the Child Development Services Preschool Programs effective July 1, 2014. This Curriculum has been mandated by Los Angeles County Office of Education.

COMMENT: The Creative Curriculum is a comprehensive approach, validity with the population being served including dual-language learners, and available supports for effective implementation. Creative Curriculum is a preschool curriculum based on 38 objectives for learning and development that fall under five guiding principles:

1. Positive interactions and relations with adults provide a critical foundation for successful learning;
2. Social-emotional competence is a significant factor in school success;
3. Constructive, purposeful play supports essential learning;
4. The physical environment affects the type and quality of learning interactions;
5. Teacher-family partnerships promote development and learning.

These principles have been well-documented, through ongoing research and evaluation, to be effective strategies for learning and development and to support the comprehensive approach to child development services.

While Creative Curriculum is mandated for the Head Start program, all SMMUSD CDS certificated staff will be trained in the curriculum.

MOTION MADE BY: Ms. Lieberman

SECONDED BY: Mr. Patel

STUDENT ADVISORY VOTE: N/A

AYES: 6 (Ms. Leon-Vazquez, Mr. Mechur, Mr. Patel, Ms. Lieberman, Mr. de la Torre, Dr. Escarce)

NOES: 0

ABSENT: 1 (Mr. Allen)

TO: BOARD OF EDUCATION

ACTION/CONSENT

06/05/14

FROM: SANDRA LYON / TERRY DELORIA / ALICE CHUNG

RE: PROGRAM SELF-EVALUATION ANNUAL REPORT

RECOMMENDATION NO. A.06

This is to inform the Board of Education about the Fiscal Year 2013-14 Program Self-Evaluation Annual Report.

COMMENT: The Program Self-Evaluation Annual Report, the Desired Results Developmental Profile Summary of Findings and Program Action Plan will be submitted to the California Department of Education, Child Development Division on June 2, 2014 for the following contracts: California State Preschool Programs (CSPP), General Child Care and Development Programs (CCTR). See reports attached.

MOTION MADE BY: Ms. Lieberman

SECONDED BY: Mr. Patel

STUDENT ADVISORY VOTE: N/A

AYES: 6 (Ms. Leon-Vazquez, Mr. Mechur, Mr. Patel, Ms. Lieberman, Mr. de la Torre, Dr. Escarce)

NOES: 0

ABSENT: 1 (Mr. Allen)

**Fiscal Year 2013–14**  
**Program Self-Evaluation**  
**Forms**

**Forms CD 3900, CD 4000, and CD 4001A**  
**must be submitted by: Monday, June 2, 2014, 5 p.m.**

**Desired Results Program Action Plan – Reflection on Action Steps (CD 3900)**

<b>Contractor Name</b> Santa Monica-Malibu Unified School District	
<b>Contract Type, and/or FCCHEN C:SPP</b>	Age Group (Infant/Toddler, Preschool, School-Age) Preschool
<b>Planning Date</b> October 18, 2013	<b>Lead Planner's Name and Position</b> Alice Chung, Director
<b>Follow-up Date(s)</b> January 2014, April 2014, June 2013	<b>Lead Planner's Name and Position</b> Alice Chung, Director

This form can be expanded and is not limited to a single page.

**Reflection: Review each Program Action Plan (CD 4001A) submitted in the FY 2012-13 Program Self-Evaluation Report. As the FY 2012-13 Action Steps would be different or unique to the contract type and age group, a separate reflection and narrative for each is required.**

**Below, provide a narrative summarizing the outcome of each action step. Record how each action step was successfully accomplished. If there were modifications or revisions to the action steps, reflect on and record the outcome of those changes.**

Based on the developmental profiles findings and educational goals from 2012-13 several action steps were implemented during the current school year. The 2013-14 Staff Development Plan was developed and implemented based on specific goals to increase overall developmental levels on Language & Literacy and Math DRDP measures.

Per the action steps, staff development opportunities that focused on Language & Literacy and Math were provided during the school year. These trainings included an opportunity for teachers to share successful strategies they've implemented in their classrooms. Teachers and teacher assistants also received training on CLASS implementation strategies in the Instructional Support domain. In addition, the program reviewed Guide Language Acquisition Design (GLAD) tools and took inventory of items that need to be replaced or purchased.

The program collaborate with UCLA on: Promoting Effective Math Instruction for Young Children: A Professional Development Program for Instruction Leaders. The project provides an opportunity for people who have experience and strong interests in the teaching of mathematics to develop deep expertise both in teaching children and in providing guidance and support for other teachers.

Assistant Director continues to monitor lesson plans to ensure activities, materials and lessons are focused on Language & Literacy and Math.  
The final DRDP-PS 2010 assessment results will be analyzed in June 2014 to determine if the developed goals were met this school year for both 3 and 4 year olds.

**Program Self-Evaluation Cover Page (CD 4000)**

<b>Contractor's Legal Name</b> Santa Monica-Malibu Unified School District		<b>Vendor Number</b> 6498	
<b>Contract and Age</b>	<input checked="" type="checkbox"/> <b>CSPP</b>	<b>Number of Classrooms</b>	<b>21</b>
	<input type="checkbox"/> <b>CCTR – (Infant/Toddler)</b>	<b>Number of Classrooms</b>	
	<input type="checkbox"/> <b>CCTR – (School Age)</b>	<b>Number of Classrooms</b>	
	<input type="checkbox"/> <b>Education Network – (Infant/Toddler)</b>	<b>Number of Homes</b>	
	<input type="checkbox"/> <b>Education Network – (Preschool)</b>	<b>Number of Homes</b>	
	<input type="checkbox"/> <b>CHAN</b>	<b>Number of Classrooms</b>	
	<input type="checkbox"/> <b>CMIG – (Infant/Toddler)</b>	<b>Number of Classrooms</b>	
	<input type="checkbox"/> <b>CMIG – (Preschool)</b>	<b>Number of Classrooms</b>	
<p><b>Describe the Program Self-Evaluation Process (Note: This area expands as necessary.)</b></p> <p>The Santa Monica-Malibu Unified School District / Child Development Services serve infant/toddlers, preschoolers and school-age children. Child Development Services operates an Infant/Toddler center at the high school which serves a total of 22 children: 4 Cal-Safe, 4 CCTR, 14 full cost families. In addition, Child Development Services operates 21 preschool classrooms, serving 374 children (316 subsidized children) which are funded through CSPP, Head Start and full cost families. We also serve 670 (250 subsidized) school-age children on 9 campuses funded through CCTR and full cost families.</p> <p>To ensure that Child Development Services and all programs are compliant with the Program Self Evaluation, we begin the process with all the teachers and assistants at the beginning of each school year. A roadmap was developed to address State assessment timelines and DRDP materials were distributed to start the process.</p> <p>ERS were completed in December for all classrooms and CLASS observations were conducted in October and May.</p> <p>In January, a team of parents visit all classrooms conducting a Safety Environment check. The Parent Surveys were sent home in February, compiled and analyzed in March.</p> <p>Teachers are monitored monthly by Assistant Director to ensure that individualization is on-going and incorporated into the weekly lesson and that each student has a portfolio that contains documentation and anecdotal records.</p> <p>The complete report presented to the staff, BOE and Parents in May.</p>			
<b>A copy of the Program Self-Evaluation will be/has been presented to the Governing Board.</b>		<b>Date</b>	<b>June 5, 2014</b>
<b>A copy of the Program Self-Evaluation will be/has been presented to teaching/program staff.</b>		<b>Date</b>	<b>May 20, 2014</b>
<b>A copy of the Program Self-Evaluation will be/has been presented to parents.</b>		<b>Date</b>	<b>May 21, 2014</b>

<b>Statement of Completion</b> I certify that a Program Self-Evaluation was completed.	<b>Signature</b> <i>Alice Chung</i>	<b>Date</b> <i>5/20/14</i>
	<b>Name and Title</b> <i>Alice Chung, Director</i>	<b>Phone Number</b> <i>310.399.5865</i>

**Desired Results Developmental Profile Summary of Findings  
And Program Action Plan – Program or Network Level (CD 4001A)**

<b>Contractor Name</b> Santa Monica-Malibu Unified School District	<b>Age Group (Infant/Toddler, Preschool, School-Age)</b> Preschool
<b>Contract Type, and/or FCCHEN</b> CSPP	<b>Lead Planner's Name and Position</b> Alice Chung, Director
<b>Planning Date</b> October 18, 2013	<b>Lead Planner's Name and Position</b> Alice Chung, Director
<b>Follow-up Date(s)</b> January 2014, April 2014, and June 2014	

This form can be expanded and is not limited to a single page.

<b>Key Findings by Domain from Developmental Profiles</b>	<b>Educational Program Goal(s)</b>	<b>Action Steps (i.e. address activity planning, curriculum modifications, materials required, staff or program schedules, child-staff interactions, classroom use of space, professional development, parent education, and/or community outreach)</b>	<b>Expected Completion Date and/or Ongoing Implementation and Persons Responsible</b>
<b>Ask: Where is the program now?</b> 24% of 3 year olds are at the building and integrating levels in Language and Literacy.	<b>Ask: Where does the program want to go?</b> 33% of 3 year olds will be at the building and integrating levels in Language and Literacy by May 2015.	<b>Ask: How does the program get there?</b>	<b>Ask: By when?</b>
		<ol style="list-style-type: none"> <li>1) Reviewing lesson plans to ensure language and literacy activities to include phonological awareness, emergent writing and concepts about print.</li> <li>2) Review GLAD and CLASS strategies implementation.</li> <li>3) Assess materials in classrooms including books, storytelling materials and etc. that support the development of language and literacy.</li> </ol>	<p>Ongoing: August 2014 through June 2015. (TOSA)</p> <p>Quarterly: August 2014 through June 2015. (TOSA and Assistant Director)</p>

<p>79% of 4 year olds are at the building and integrating levels in Language and Literacy.</p>	<p>82% of 4 year olds will be at the building and integrating levels in Language and Literacy by May 2015.</p>	<p>1) Continue reviewing lesson plans to ensure language and literacy activities to include phonological awareness, emergent writing and concepts about print.</p> <p>2) Review GLAD and CLASS strategies implementation.</p> <p>3) Assess materials in classrooms including books, storytelling materials and etc. that support the development of language and literacy.</p>	<p>Ongoing: August 2014 through June 2015. (TOSA)</p> <p>Quarterly: August 2014 through June 2015. (TOSA and Assistant Director)</p>
<p>73% of 4 year olds are at the building and integrating levels in Mathematic.</p>	<p>78% of 4 year olds will be at the building and integrating levels in Mathematic by May 2015.</p>	<p>1) Staff will receive refresher training on utilizing CLASS Instructional Support strategies to facilitate knowledge of math concepts in daily classroom activities.</p> <p>2) Assess materials in classrooms that promote mathematic concept development, including classification, measurement, patterning and number sense of mathematical operations.</p>	<p>August 2014 through June 2015. (Director and Assistant Director)</p> <p>Fall 2014. (Teachers and TOSA)</p>

**Desired Results Program Action Plan – Reflection on Action Steps (CD 3900)**

<b>Contractor Name</b> Santa Monica – Malibu Unified School District	
<b>Contract Type, and/or FCCHEN CCTR</b>	Age Group (Infant/Toddler, Preschool, School-Age) School – Age Programs
<b>Planning Date</b>	<b>Lead Planner's Name and Position</b> Monica Simon – Coordinator / School – Age Teachers
<b>Follow-up Date(s)</b> May 20, 2014	<b>Lead Planner's Name and Position</b>

This form can be expanded and is not limited to a single page.

**Reflection: Review each Program Action Plan (CD 4001A) submitted in the FY 2012-13 Program Self-Evaluation Report. As the FY 2012-13 Action Steps would be different or unique to the contract type and age group, a separate reflection and narrative for each is required.**

**Below, provide a narrative summarizing the outcome of each action step. Record how each action step was successfully accomplished. If there were modifications or revisions to the action steps, reflect on and record the outcome of those changes.**

Based on the assessments completed in the 2012- 2013 school year, it was identified that of the twenty School-Age classrooms, 55% identified "Conflict Resolutions" and 50% "Healthy Lifestyles" as areas that the School-Age teachers needed to set goals to improve.

To align with the approach that the school district teachers received, we brought in a presenter to train school-age staff on the "Cool Tools" approach to conflict resolution and bullying. The teachers received two, one hour trainings on "Cool Tools" and materials to use in the classroom. Throughout the school year the teachers included problem solving activities in the classrooms. These lessons included activities that supported Self and Social Development by building Self Esteem, Empathy, Friendship and Awareness of Diversity. At the end of the 2013 – 2014 school year, findings showed that "Cool Tools" was an effective tool for the younger students, TK through 1<sup>st</sup> grade, but we needed to find an alternative training to learn strategies that better address conflict negotiation activities for our older children, 2<sup>nd</sup> through 8<sup>th</sup> graders. For the 2014 -2015 school year, we are looking at the Olweus training. This training is also aligned with the school district and several school sites have already trained their classroom teachers on this approach.

During the 2012 – 2013 school year, promoting a healthy lifestyle for children become and obvious choice as a goal for our childcare programs. Of the ten classrooms that identified this as area of concern in their findings, all but one was from our older childcare classrooms (2<sup>nd</sup> – 3<sup>rd</sup> and 6<sup>th</sup> – 8<sup>th</sup>). In the summer of 2013, we hired a fitness coach to come in and engage the children in fitness activities. Also, as part of the summer lesson plan, the children prepared healthy snacks at least once per week. At the beginning of the 2013 – 2014 school year, we added to our lesson plans weekly organized sports activities. At the end of the 2014 school year, we were encouraged to see that only three classrooms continued to list this area as a concern in their findings. At our May 2014, Staff Development meeting, we brainstormed additional activities to promote fitness and a healthy lifestyle. The activities included having a fitness coach conduct a training for the teachers on fitness activities for children, providing creative movement activities related to literature and continued exposure to healthy eating practices. During the 2014 – 2015 school year, we will continue to plan activities around healthy eating and organized physical fitness activities with a goal of 100% of the classrooms not citing “ Fitness/ Healthy Lifestyles” as a concern/finding.

**Program Self-Evaluation Cover Page (CD 4000)**

<b>Contractor's Legal Name</b> Santa Monica – Malibu Unified School District		<b>Vendor Number</b> 6498	
<b>Contract and Age</b>	<input type="checkbox"/> CSPP	<b>Number of Classrooms</b>	
	<input type="checkbox"/> CCTR – (Infant/Toddler)	<b>Number of Classrooms</b>	
	<input checked="" type="checkbox"/> CCTR – (School Age)	<b>Number of Classrooms</b>	26
	<input type="checkbox"/> Education Network – (Infant/Toddler)	<b>Number of Homes</b>	
	<input type="checkbox"/> Education Network – (Preschool)	<b>Number of Homes</b>	
	<input type="checkbox"/> CHAN	<b>Number of Classrooms</b>	
	<input type="checkbox"/> CMIG – (Infant/Toddler)	<b>Number of Classrooms</b>	
	<input type="checkbox"/> CMIG – (Preschool)	<b>Number of Classrooms</b>	

**Describe the Program Self-Evaluation Process (Note: This area expands as necessary.)**

The Santa Monica- Malibu Unified School District / Child Development Services provides childcare for infants, toddlers, preschoolers and school-age children. Child Development Services operates an Infant/Toddler Center at Santa Monica High School which is licensed to care for 28 children (currently enrolled there are 4 CalSAFE, 4 CCTR and 14 full cost families). In addition, Child Development Services operates 21 preschool classrooms, serving 374 children (316 subsidized children), which are funded through CSPP, Head Start and full cost families. We also serve 670 (250 subsidized) School-age children on nine campuses funded through CCTR and full cost families.

To ensure the Child Development and all programs are compliant with the Program Self Evaluation, we begin the process with the teachers, assistants and supervisors at the beginning of each school year. A roadmap was developed to address State assessment timelines and DRDP materials were distributed to start the process. At our first Staff Development meeting, the staff reviewed the findings from the previous school year and set goals for the new school year.

Teachers are monitored monthly by the School-Age Coordinator to ensure that individualization is on-going and incorporated in the weekly lesson plans and that each student has a portfolio that contains documentation and anecdotal records. Four times per school year (or more if needed), the monthly Staff Development meeting is dedicated to summarizing the DRDP-SA (2010), SACER's, Parent Survey Finding, and writing classroom and site goals for teachers. Administration and teachers monitor these goals throughout the school year.

Our department includes the District board members, community members, and parents in the Program Self Evaluation process. The Child Development has an Advisory Committee (DAC) that meets monthly. The committee includes parents from both the preschool and school-age programs, one SMMUSD Board member, one representative from the City of Santa Monica and members from the early childcare community. At each meeting, the members receive budget and program updates. PSE findings and goals are discussed with our DAC throughout the year. The Child Development administration team meets each Monday to plan and discuss and/or

address concerns, review findings, and develop techniques that supports all members- teachers, programs and parents.

A copy of the Program Self-Evaluation will be/has been presented to the Governing Board.	Date June 5, 2014
A copy of the Program Self-Evaluation will be/has been presented to teaching/program staff.	Date May 20, 2014
A copy of the Program Self-Evaluation will be/has been presented to parents.	Date June 17, 2014
Statement of Completion I certify that a Program Self-Evaluation was completed.	Signature 
	Date 5/21/14
	Name and Title Alice Chung, Director
Phone Number 310.399.5865	

**Desired Results Developmental Profile Summary of Findings  
And Program Action Plan – Program or Network Level (CD 4001A)**

<b>Contractor Name - Santa Monica – Malibu Unified School District</b>	
<b>Contract Type, and/or FCCHEN</b> CCTR	<b>Age Group (Infant/Toddler, Preschool, School-Age)</b> School-Age Programs
<b>Planning Date</b> August 2013, Oct 2013, November 2013, and April 2014	<b>Lead Planner’s Name and Position</b> Monica Simon – Coordinator / School –Age Teachers
<b>Follow-up Date(s)</b> May 2014	<b>Lead Planner’s Name and Position</b>

This form can be expanded and is not limited to a single page.

<b>Key Findings by Domain from Developmental Profiles</b>	<b>Educational Program Goal(s)</b>	<b>Action Steps (i.e. address activity planning, curriculum modifications, materials required, staff or program schedules, child-staff interactions, classroom use of space, professional development, parent education, and/or community outreach)</b>	<b>Expected Completion Date and/or Ongoing Implementation and Persons Responsible</b>
<b>Ask: Where is the program now?</b> The second assessment of the 2013 – 2014 school year continued to show that “Conflict Resolution” continued to be a classroom goal in 9 of the 21 ( 43%) classrooms .	<b>Ask: Where does the program want to go?</b> Department goal was to provide training to teachers on “Cool Tools” and to introduce program into afterschool program.  Goal was that after second assessment, at least 5 classrooms would no longer identify “Conflict Negotiation” as an area of concern.	<b>Ask: How does the program get there?</b>  To be consistent with the conflict resolution strategies used at the school sites, School-Age Programs decided to refresh the staff on “Cool Tools.”  1) School-Age staff were provided with two workshops on “Cool Tools” and were given materials to use in the classroom. A classroom curriculum guide was given to each teacher. 2) Each teacher was required to include one “Cool Tools” activity on their lesson plan for the first six weeks of school. Teachers were asked to give feedback at Staff Development about the use of	<b>Ask: By when?</b>  This is an on-going process and is to be used throughout the school year in the classrooms by the teachers and assistants.  Coordinator reviewed lesson plans and observed classrooms during visits to make sure that teachers

<p>and assistants are using these strategies in the classrooms.</p>	<p>3) For the 2014 -2015 school year we are looking for a presenter to train on the <b>Olweus</b> Technique. ( This is another Conflict Resolution strategy)</p>		
<p>For the 2014 – 2015 school year, the Coordinator will bring in a fitness coach to conduct a training workshop on fitness activities for children.  Encourage additional teachers to write for an equipment grant to purchase a variety of outdoor equipment.</p>	<p>1) Teachers provided increased cooking opportunities for the children to prepare and eat healthier snacks. During breaks teachers helped children prepare their daily snacks. 2) During the school year, the teachers included nutrition and cooking activities in their lesson plans. 3) Sites planned for group fitness activities at least once per week. 4) One site wrote for a grant to purchase sports equipment.</p>	<p>Goal was to provide the children with increased access to healthy foods and opportunities to increase exercise.</p>	<p>The April 2014 assessment showed that “Understanding Healthy Lifestyles” was only identified by 3 classrooms as a continued goal.</p>

TO: BOARD OF EDUCATION

ACTION/CONSENT

06/05/14

FROM: SANDRA LYON / TERRY DELORIA / ALICE CHUNG

RE: TRANSFER OF HEAD START APPROPRIATIONS – BAR # 33-184

RECOMMENDATION NO. A.07

It is recommended that the Board of Education approve the request to perform line-item transfers allowing additional funding for the Head Start program’s Nutritional Services and other areas and decreasing funding to salaries and benefits where cost savings are recognized. The justification to the budget change is based on the actual expenditures for Nutrition Services and other areas in the prior and current fiscal year, as well as a recognized salary and benefit savings for the current fiscal year. This will not impact any program operations currently in place or the organizational structure in terms of the agency’s ability to deliver services.

FROM:

Personnel	<15,466>
Fringe Benefits	<27,844>
Other	< <u>2,392</u> >
TOTAL	<45,702>

TO:

Supplies	3,703
Utilities	13,000
Building Maintenance	1,499
Nutrition	25,000
Local Travel	1,000
Printing/Publication	<u>1,500</u>
TOTAL	45,702

TOTAL TRANSFER	\$45,702
BUDGET CHANGE	-0-

MOTION MADE BY: Ms. Lieberman

SECONDED BY: Mr. Patel

STUDENT ADVISORY VOTE: N/A

AYES: 6 (Ms. Leon-Vazquez, Mr. Mechur, Mr. Patel, Ms. Lieberman, Mr. de la Torre, Dr. Escarce)

NOES: 0

ABSENT: 1 (Mr. Allen)

TO: BOARD OF EDUCATION

ACTION/CONSENT

06/05/14

FROM: SANDRA LYON / TERRY DELORIA / ALICE CHUNG

RE: CHILD DEVELOPMENT SERVICES – JOHN ADAMS/WASHINGTON WEST  
MEMORANDUM OF UNDERSTANDING

RECOMMENDATION NO. A.08

It is recommended that the Board of Education approve the agreement between the Santa Monica-Malibu Unified School District (SMMUSD) and Santa Monica Community College (SMC) effective July 1, 2014 through June 30, 2015.

COMMENT: The purpose of this agreement is to establish the delineation of responsibilities for each party functioning as the Santa Monica Preschool Collaborative. The mission of the Santa Monica Preschool Collaborative is to provide childcare and child development services for up to 108 Santa Monica area children under the age of six at John Adams Child Development Center and Washington West Preschool. Both centers will operate full-day (7:30 a.m. to 6:00 p.m.), full-year (year-round 245 days/year).

MOTION MADE BY: Ms. Lieberman

SECONDED BY: Mr. Patel

STUDENT ADVISORY VOTE: N/A

AYES: 6 (Ms. Leon-Vazquez, Mr. Mechur, Mr. Patel, Ms. Lieberman, Mr. de la Torre, Dr. Escarce)

NOES: 0

ABSENT: 1 (Mr. Allen)

**Memorandum of Understanding by and between  
Santa Monica Preschool Collaborative,  
comprised of the Santa Monica-Malibu Unified School District  
and Santa Monica College  
July 1, 2014 – June 30, 2015**

1. This agreement is entered into between the Santa Monica Malibu Unified School District (SMMUSD) and Santa Monica College (SMC). The purpose of this agreement is the establishment and delineation of responsibilities for each party functioning as the Santa Monica Preschool Collaborative (Collaborative).

It is our hope and dream that this Collaborative arrangement can pool resources to target the most needy children and families in our area and provide them the support they need to not only break the cycle of poverty, but to become our future leaders. We are investing in the children with safe, educationally oriented programming available all day if needed. We are investing in children's parents to allow students to continue their education, and we are investing in the community as we train interested candidates to become qualified providers for the critical shortage area of childcare professionals.

2. The mission of the Santa Monica Preschool Collaborative is to provide childcare and child development services for up to 108 Santa Monica area children under the age of six.
3. SMMUSD will be the operational agent for the Collaborative. The responsibility of the operational agent will be the staffing, management and oversight of the identified centers.
4. Child care and child development services will be delivered at two sites through the Collaborative:

John Adams Child Development Center  
2320 17<sup>th</sup> Street  
Santa Monica, CA 90405

Washington West Preschool  
2802 4<sup>th</sup> Street  
Santa Monica, CA 90405

Both facilities and any other future location deemed appropriate by the parties, will be made available throughout the year rent-free, and maintained at no cost to the Collaborative.

5. SMMUSD will operate the licenses at both centers.
6. Child development services to be provided through the Collaborative will include:
  - a. Full-day (7:30 a.m. to 6:00 p.m.), full year (year-round 245 days/year), care will be provided for children from low-income families, 64 full-time childcare slots are funded through a contract between the State Department of Education, Child Development

Division and SMMUSD and 40 children are funded by Head Start, the State CDD and SMMUSD. Some of the children are partly or fully funded by parent fees.

- b. Head Start services will be provided at Washington West; funded and staffed by SMMUSD.
  - c. Extended hours of childcare for Head Start families are funded by the State CDD: The intent is to serve Head Start families that require full-day care at Washington West Preschool.
  - d. Childcare for up to 25 Children of SMC students, faculty and staff; funded through parent fees, CalWORKs and/or other sources. The intent is to make childcare available to the children of SMC students, faculty and staff from 7:30 a.m. to 6:00 p.m. every day that the program is operational.
  - e. The Collaborative will assure that the child care programs at Adams and Washington West are of high quality and include developmentally appropriate curriculum, consultation by social services professionals as resources are identified, parent support and education. Nutritious meals and snacks consistent with program hours will be supported by participation in the SMMUSD food program.
7. The Program Advisory Committee composed of representatives from SMMUSD and SMC will guide the Collaborative. The Committee will meet at least quarterly and will review the quality of the programs, coordination of curriculum and enrichment activities, staff development, parent education and similar activities. The ECE classroom staff will meet monthly with an SMC & SMMUSD Advisory Committee representative.
  8. With input from the Program Advisory Committee, SMMUSD will be ultimately responsible for recruiting, selecting, training and supervising the staff at Adams and Washington West.
  9. Daily custodial support, along with facility maintenance and repair will be provided by SMMUSD for sites, identified in paragraph Four.
  10. The responsibilities of SMMUSD are set forth below:
    - a. SMMUSD will offer priority enrollment to students, faculty and staff of SMC whenever there are vacancies in the program.
    - b. SMMUSD will maintain a waiting list of children eligible for the State subsidy. SMC will maintain a waiting list of children eligible for the reserved SMC spaces. When there is an opening in the program, the next child of the appropriate age on the relevant waiting list will be enrolled. The intent is to maintain full enrollment, with 108 Children through the State Department of Education, Head Start/Special Education students or SMC and/or other community children, recognizing that many are dually enrolled.
    - c. SMMUSD will work with SMC to establish the Collaborative preschools as work/study sites. The intent is to utilize work/study students to inspire SMC students to enter the field of child development through a positive work experience.

- d. SMMUSD and SMC will work together to offer an internship program wherein students can participate and learn within a regulatory setting of 1) a general child care setting, 2) State Department of Education preschool and/or infant toddler programs, 3) the federally supported Head Start program.
- e. SMMUSD will work with SMC on the implementation of the Mentor program, encouraging and supporting both mentors and protégées at the child development centers, encouraging both best practices and a career path within early childhood education.
- f. SMMUSD will assume responsibility for daily operations of the Adams and Washington West sites including all of the requirements as set forth by licensing.
- g. SMMUSD will be responsible for meeting all of the requirements as set forth in the preschool services contract with the Department of Education.
- h. SMMUSD will be responsible for encouraging opportunities for inclusion of children with special needs with typically developing children thereby encouraging best practices for all children.
- i. SMMUSD will coordinate therapeutic services for children with the intent that, whenever possible, children requiring special services will receive them on-site, during their regular hours of attendance.
- j. SMMUSD will be responsible for meeting all Head Start requirements.

11. SMC responsibilities are as follows:

- a. SMC will supervise practicum students from child development and early childhood education classes at all the sites.
- b. SMC will provide training on desired results, and other areas or topics around Early Childhood Education; as well as assist with professional development planning for teachers and assistants.
- c. SMC will coordinate recruitment and child-find efforts with other members of the collaborative.
- d. SMC will continue to assign one SMC employee to teach at one the sites. In the event that the SMC preschool teacher terminates employment with SMC, the Santa Monica Community College District will augment the Collaborative budget in the amount sufficient to cover the replacement expenses by SMMUSD.
- e. In addition, SMC will underwrite the Collaborative to assure that SMMUSD expenses are covered, to a limit of \$114,750 annually. SMMUSD will provide quarterly accounting to SMC detailing income and expenditures. If there is a deficit, SMC will reimburse SMMUSD within 60 days. In the event that income exceeds expenses, the

excess will be applied to the following quarter. The budget will be evaluated by the College, District and SMMUSD administration at mid-year, and at year-end, and adjusted as necessary. The intent of SMMUSD is to operate the Collaborative on a break-even basis.

12. If these goals cannot be met and/or if it is not in the best interest of either of the parties, this agreement can be terminated with written notice provided to all of the members of the Collaborative 45 days prior to any party separating from the collaborative.

13. This agreement shall be in effect from July 1, 2014 through June 30, 2015.

Signed:

Sandra Lyon Date: \_\_\_\_\_  
For Santa Monica-Malibu Unified School District

Alice Chung Date: \_\_\_\_\_  
For Santa Monica-Malibu Unified School District

\_\_\_\_\_ Date: \_\_\_\_\_  
For Santa Monica College

TO: BOARD OF EDUCATION

ACTION/CONSENT

06/05/14

FROM: SANDRA LYON / TERRY DELORIA / SARA WOOLVERTON

RE: APPROVAL OF SPECIAL EDUCATION CONTRACTS – 2013-2014

RECOMMENDATION NO. A.09

It is recommended that the Board of Education approve the following Special Education Contracts for fiscal year 2013-2014 as follows:

**NPS**

2013-2014 Budget 01-65000-0-57500-11800-5125-043-1400

2013-2014 Budget 01-65120-0-57500-31400-5890-043-1400

Nonpublic School	SSID	Service Description	Contract Number	Cost Not to Exceed
Devereux	6103151504	RTC	89-SPED14132	\$127,648

Amount Budgeted NPS 13/14		\$ 1,688,000
Amount Budgeted Mental Health Services 13/14		\$ 735,000
Total Budgeted		\$ 2,423,000
Prior Board Authorization as of 5/15/14		\$ 2,312,039
	Balance	\$ 110,961
Positive Adjustment (See Below)		\$ 46,427
		\$ 157,388
Total Amount for these Contracts		\$ 127,648
	Balance	\$ 29,740

Adjustment					
NPS	Service Description	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment
NPS Budget 01-65000-0-57500-11800-5125-043-1400 There has been a reduction in authorized expenditures of NPS/NPA contracts for FY 2013-2014 in the amount of \$348,858 as of 5/15/14					
North Hills Prep (Help Group)	NPS	24-SPED14035	R (End)	\$22,991	Reduce & End
The Learning Clinic	RTC	96-SPED14142	R (End)	\$3,060	Reduce & End
Waterfall Canyon Academy at Oak Grove School	RTC	94-SPED14138	R (End)	\$20,376	Reduce & End

**NPA**

2013-2014 Budget 01-65000-0-57500-11800-5126-043-1400

Nonpublic Agency	SSID	Service Description	Contract Number	Cost Not to Exceed
WAPADH	4103152380	AT Services	58-SPED14084	\$117
WAPADH	2983493507	FC, Speech	59-SPED14085	\$1,560

Amount Budgeted NPA 13/14		\$ 1,162,000
Prior Board Authorization as of 5/15/14		\$ 1,104,829
	Balance	\$ 57,171
Positive Adjustment (See Below)		\$ 22,985
		\$ 80,156
Total Amount for these Contracts		\$ 1,677
	Balance	\$ 78,479

Adjustment					
NPA Budget 01-65000-0-57500-11800-5126-043-1400					
There has been a reduction in authorized expenditures of NPS/NPA contracts for FY 2013-2014 in the amount of \$60,498 as of 5/15/14					
NPA	Service Description	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment
Day-Kimball Hospital	SLP	27-SPED14039	R	\$10,800	Reduce & End
California Psychcare	Behavior 1:1	23-SPED14034	R	\$12,185	Reduce

### Instructional Consultants

2013-2014 Budget 01-65000-0-57500-11900-5802-043-1400

2013-2014 Budget 01-33100-0-57500-11900-5802-044-1400

Instructional Consultant	SSID	Service Description	Contract Number	Cost Not to Exceed

Amount Budgeted Instructional Consultants 13/14		\$ 336,920
Amount Budgeted Instructional Consultants 13/14		\$ 25,080
Total Budgeted		\$ 362,000
Prior Board Authorization as of 5/15/14		\$ 358,131
	Balance	\$ 3,869
Positive Adjustment (See Below)		\$ 5,000
		\$ 8,869
Total Amount for these Contracts		\$ 0
	Balance	\$ 8,869

Adjustment					
Instructional Consultants Budget 01-65000-0-57500-11900-5802-043-1400					
There has been a reduction in authorized expenditures of Instructional Consultants contracts for FY 2013-2014 in the amount of \$4000 as of 5/15/14					
Instructional Consultant	Service Description	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment
Family Service of Santa Monica	Parent Counseling	30-SPED14073	E	\$5,000	

### Non-Instructional Consultants

2013-2014 Budget 01-65000-0-57500-11900-5890-043-1400

2013-2014 Budget 01-56400-0-00000-39000-5802-043-1400

Non-Instructional Consultant	SSID	Service Description	Contract Number	Cost Not to Exceed
Alan Brodney/ Century City Optometric	6168090914	IEE (Vision)	54-SPED14144	\$530
Beatrice Braun/Auditory Processing Center of Pasadena	8138280598	IEE (central auditory processing disorder)	55-SPED14145	\$1,200
Mark Power	8138280598	IEE (fluency specialist)	56-SPED14146	\$600
Beth Levy	6191337284	IEE & IEP attendance	57-SPED14147	\$4,000

Amount Budgeted Non-Instructional Consultants 13/14		\$ 247,000
Amount Budgeted Non-Instructional Consultants 13/14		\$ 20,000
Total Budgeted		\$ 267,000
Prior Board Authorization as of 5/15/14		\$ 311,777
	Balance	\$ -64,777
Positive Adjustment (See Below)		\$ 17,789
		\$ -46,988
Total Amount for these Contracts		\$ 6,330
	Balance	\$ -50,988

Adjustment					
Non-Instructional Consultants Budget 01-65000-0-57500-11900-5890-043-1400					
There has been a reduction in authorized expenditures of Non-Instructional Consultants contracts for FY 2013-2014 in the amount of \$19,740 as of 5/15/14					
Non- Instructional Consultant	Service Description	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment
Parent Reimbursement	NPS Placement	43-SPED14120	E	\$17,789	

**Legal**

2013-2014 Budget 01-65000-0-57500-11900-5820-043-1400

Legal Contractor	Service Description	Contract Number	Cost Not to Exceed

Amount Budgeted Legal Services 13/14		\$ 370,000
Prior Board Authorization as of 5/15/14		<u>370,000</u>
	Balance	\$ 0
Adjustments for this period		<u>\$ 0</u>
		\$ 0
Total Amount for these Contracts		<u>\$ 0</u>
	Balance	\$ 0

Adjustment				
Legal Services Budget 01-65000-0-57500-11900-5820-043-1400				
There has been a reduction in authorized expenditures of Legal Services contracts for FY 2013-2014 in the amount of \$ 0 as of 5/15/14				
Legal Contractor	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment

COMMENT: According to the Education Code SEC.21 Section 56342, prior to recommending a new or continued placement in a non-public, non-sectarian school, the Individualized Education Program (IEP) Team must submit the proposed recommendation to the local governing board for its review and recommendation regarding the cost of such placement.

The recommendations for these severely handicapped students are made by the District IEP Teams in accordance with State and Federal laws. The mandates of IDEA require non-public school services be provided at no expense to parents if there is not an appropriate public school program available. Funding to come from a SELPA-wide non-public school/non-public agency reserve account.

MOTION MADE BY: Ms. Lieberman

SECONDED BY: Mr. Patel

STUDENT ADVISORY VOTE: N/A

AYES: 6 (Ms. Leon-Vazquez, Mr. Mechur, Mr. Patel, Ms. Lieberman, Mr. de la Torre, Dr. Escarce)

NOES: 0

ABSENT: 1 (Mr. Allen)

TO: BOARD OF EDUCATION

ACTION/CONSENT

06/05/14

FROM: SANDRA LYON / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: AWARD OF PURCHASE ORDERS – 2013-14

RECOMMENDATION NO. A.10

It is recommended that the Board of Education approve the following Purchase Orders and Changed Purchase Orders from May 7, 2014, through May 28, 2014, for fiscal year 2013-14.

MOTION MADE BY: Ms. Lieberman

SECONDED BY: Mr. Patel

STUDENT ADVISORY VOTE: N/A

AYES: 6 (Ms. Leon-Vazquez, Mr. Mechur, Mr. Patel, Ms. Lieberman, Mr. de la Torre, Dr. Escarce)

NOES: 0

ABSENT: 1 (Mr. Allen)

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT  
PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF JUNE, 2014

U-GENERAL FUND, UNRESTRICTED R-GENERAL FUND, RESTRICTED A-ADULT ED CD-CHILD DEVELOPMENT F-CAFETERIA  
SF-SPECIAL FINANCING (FLEX) BB,X-BONDS D-DEVELOPER FEES SR-SPECIAL RESERVE CAPITAL  
DF-DEFERRED MAINTENANCE SM-STATE MODERNIZATION

PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
<u>*** NEW PURCHASE ORDERS ***</u>					
145563	A 1 LAWNMOWER	OPERATIONS CUSTODIAL SUPPLIE	E GROUNDS MAINTENANCE	700.00	U
145436	A.B.C. SEATING INC	REPLACE 42 CHAIRS -BARNUM HALL	THEATER OPERATIONS&FACILITY PR	1,500.00	R
145437	A.B.C. SEATING INC	FIX THE CHAIRS - BARNUM HALL	THEATER OPERATIONS&FACILITY PR	3,000.00	R
145504	A/C PROS INC	RUNTAL HHW INSTALLATION	JOHN ADAMS MIDDLE SCHOOL	850.00	BB
143849	ACCUCUT LLC	MACHINE REPLACEMENT PARTS	WEBSTER ELEMENTARY SCHOOL	119.03	R
145424	ACTION SALES	REACH IN FREEZER FOR FRANKLIN	FOOD SERVICES	4,050.41	F
145487	ALLIANCE FOR CLIMATE EDUCATION	ASSEMBLY PRESENTATION	SANTA MONICA HIGH SCHOOL	200.00	R
145520	AMERICAN HARLEQUIN CORP	BLACK CASCADE FLOOR	THEATER OPERATIONS&FACILITY PR	16,972.81	R
145105	APPLE COMPUTER CORP	SUPPLIES	MCKINLEY ELEMENTARY SCHOOL	112.35	R
145302	APPLE COMPUTER CORP	TECH EQUIPMENT/ACCESSORIES	WILL ROGERS ELEMENTARY SCHOOL	7,220.06	R
145598	APPLE COMPUTER CORP	MACBOOK AIRS	JOHN ADAMS MIDDLE SCHOOL	3,708.32	R
145514	ATLAS BACKFLOW	BACKFLOW DEVICE TESTING	FACILITY MAINTENANCE	2,000.00	R
144642	B & H PHOTO VIDEO	REPLACEMENT OF AUDIO EQUIPMENT	ROOSEVELT ELEMENTARY SCHOOL	1,973.08	R
144989	B & H PHOTO VIDEO	ROP Consumables for Film/Video	R O P	959.65	R
145592	B & H PHOTO VIDEO	BEHRINGER MIXER - SMASH/MUIR	JOHN MUIR ELEMENTARY SCHOOL	291.08	R
145600	B & H PHOTO VIDEO	SOUND EQUIPMENT	THEATER OPERATIONS&FACILITY PR	4,751.40	R
145477	BARNES & NOBLE/SANTA MONICA	COMMON CORE BOOKS	ROOSEVELT ELEMENTARY SCHOOL	157.90	R
145526	BARRETT'S APPLIANCE	OVEN	CHILD DEVELOPMENT CENTER	495.56	CD
145230	BELNICK INC	PURCHASE OF FOLDING CHAIRS	MALIBU HIGH SCHOOL	7,004.15	U
145484	BISHOP COMPANY	OPEN ORDER CUSTODIAL SUPPLIES	FACILITY OPERATIONS	200.00	U
145469	BUD COFFEY PRODUCTIONS	PERMIT EVENTS - INCREASE PO	THEATER OPERATIONS&FACILITY PR	2,500.00	R
145544	BUS WEST	BUS REPAIR #8 - TRANSP.	TRANSPORTATION	381.00	U
144879	CALIFORNIA OFFICE SYSTEMS INC	OPEN ORDER/INST SUP/SPEC ED	JOHN ADAMS MIDDLE SCHOOL	229.00	R
144918	CALIFORNIA OFFICE SYSTEMS INC	OPEN ORDER/INST SUP/SPEC ED	JOHN ADAMS MIDDLE SCHOOL	100.00	R
144996	CALIFORNIA OFFICE SYSTEMS INC	ROP INSTRUCTIONAL MATERIALS	R O P	609.04	R
145495	CAMBIUM LEARNING INC.	LEARNING A-Z - ADDITIONAL	ROOSEVELT ELEMENTARY SCHOOL	4,894.46	R
145408	CDW-G COMPUTING SOLUTIONS	SWITCH FOR SAMOHI	INFORMATION SERVICES	3,621.76	U
145412	CDW-G COMPUTING SOLUTIONS	SBAC Testing Supplies	STATE AND FEDERAL PROJECTS	635.43	R
145416	CDW-G COMPUTING SOLUTIONS	ANTI VIRUS RENEWAL	INFORMATION SERVICES	10,195.85	U
145497	CDW-G COMPUTING SOLUTIONS	IPAD HOLDER	CURRICULUM AND IMC	90.87	R
145515	CDW-G COMPUTING SOLUTIONS	ADOBE ACROBAT 11 PRO	STUDENT SERVICES	282.52	U
145566	CDW-G COMPUTING SOLUTIONS	PROJECTOR AIR FILTER	SANTA MONICA HIGH SCHOOL	219.96	R
145467	CHAMPION CHEMICAL	CUSTODIAL SUPPLIES	JOHN MUIR ELEMENTARY SCHOOL	327.27	R
145521	CHAMPION CHEMICAL	CUSTODIAL SUPPLIES	LINCOLN MIDDLE SCHOOL	612.65	R
145567	CHAMPION CHEMICAL	FLOOR WAX - SUMMER	FRANKLIN ELEMENTARY SCHOOL	464.52	R
145602	CHAMPION CHEMICAL	FLOOR WAX - SUMMER	ROOSEVELT ELEMENTARY SCHOOL	403.26	R
145516	CHEFS TOYS	FOOD WARMER	CHILD DEVELOPMENT CENTER	1,980.14	CD
145588	CHOURA EVENTS	TENT RENTAL	CHILD DEVELOPMENT CENTER	890.00	CD
145423	COMTRONICS	PDLC TROUBLE SHOOTING	INFORMATION SERVICES	250.00	U
145425	COMTRONICS	REPLACEMENT OF PROJECTOR SCRNR	THEATER OPERATIONS&FACILITY PR	4,052.40	R
145433	COMTRONICS	INSTALL PROJECTOR FOR ROOM 4	CURRICULUM AND IMC	832.13	R
145591	COMTRONICS	REPAIR ISSUES IN RM105 AT MHS	CURRICULUM AND IMC	976.88	R
145234	CORWIN PRESS	COMMON CORE COMPANION	MALIBU HIGH SCHOOL	257.79	R
145546	DAILIN APPLIED	URGENT REPAIR FOR CHILLER	FACILITY MAINTENANCE	1,359.00	R
145555	DIORIO, MAURA	TUITION REIMBURSEMENT	ST.MONICA HIGH PRIVATE SCHOOL	2,850.00	R
145429	DISCOUNT SCHOOL SUPPLY	INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	258.04	CD
145430	DISCOUNT SCHOOL SUPPLY	INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	299.56	CD
145431	DISCOUNT SCHOOL SUPPLY	INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	295.97	CD
145527	DISCOUNT SCHOOL SUPPLY	SUMMER/INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	375.31	CD

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT  
PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF JUNE, 2014

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SF-SPECIAL FINANCING (FLEX) BB,X-BONDS D-DEVELOPER FEES SR-SPECIAL RESERVE CAPITAL  
DF-DEFERRED MAINTENANCE SM-STATE MODERNIZATION

PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
145528	DISCOUNT SCHOOL SUPPLY	SUMMER/INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	980.63	CD
145584	DISCOUNT SCHOOL SUPPLY	SUMMER/INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	731.84	CD
145593	DISCOUNT SCHOOL SUPPLY	SUMMER/INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	324.88	CD
145594	DISCOUNT SCHOOL SUPPLY	SUMMER/INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	475.57	CD
145573	DLR GROUP INC OF CALIFORNIA	FORENSIC SERVICES	BUSINESS SERVICES	14,700.00	D
145392	ELECTRIC SUPPLY CONNECTION	ELECTRICAL SUPPLIES	FACILITY MAINTENANCE	1,500.00	R
145498	ENVIRON INTERNATIONAL CORP.	ENVIRONMENTAL REMEDIATION SVCS	BUSINESS SERVICES	600,000.00	D
145398	EWING IRRIGATION PRODUCTS	OPEN ORDER IRRIGATION SUPPLIES	GROUNDS MAINTENANCE	1,500.00	U
145417	FILEMAKER INCORPORATED	FILE MAKER MAINTENANCE	INFORMATION SERVICES	899.00	U
145055	FOLLETT EDUCATIONAL SERVICES	LIBRARY BOOKS AND EBOOKS	MALIBU HIGH SCHOOL	3,673.55	R
145535	FOLLETT SCHOOL SOLUTIONS INC	COMMON CORE LIBRARY BOOKS	WEBSTER ELEMENTARY SCHOOL	1,000.00	R
145453	FORNERO, MELINDA	CONTRACT DANCE INSTRUCTION	ROOSEVELT ELEMENTARY SCHOOL	2,925.00	R
145131	FREY SCIENTIFIC/SCHOOL SPECIAL	INSTRUCTIONAL SUP/SCIENCE DEPT	JOHN ADAMS MIDDLE SCHOOL	4,172.08	U
145449	GALE SUPPLY CO	PO INCREASE - CUSTODIAL	SANTA MONICA HIGH SCHOOL	269.37	R
145466	GALE SUPPLY CO	CUSTODIAL SUPPLIES	JOHN MUIR ELEMENTARY SCHOOL	850.27	R
145488	GALE SUPPLY CO	PAPER SUPPLIES	FACILITY OPERATIONS	25,000.00	R
145531	GALE SUPPLY CO	CUSTODIAL SUPPLIES - SUMMER	LINCOLN MIDDLE SCHOOL	2,280.28	R
145554	GALE SUPPLY CO	CUSTODIAL	CHILD DEVELOPMENT CENTER	476.54	CD
145556	GALE SUPPLY CO	CUSTODIAL	CHILD DEVELOPMENT CENTER	818.29	CD
145557	GALE SUPPLY CO	CUSTODIAL	CHILD DEVELOPMENT CENTER	903.38	CD
145577	GALE SUPPLY CO	CUSTODIAL	CHILD DEVELOPMENT CENTER	147.83	CD
145580	GALE SUPPLY CO	CLEANING SUPPLIES - SUMMER	FRANKLIN ELEMENTARY SCHOOL	1,537.49	R
145601	GALE SUPPLY CO	CLEANING SUPPLIES - SUMMER	ROOSEVELT ELEMENTARY SCHOOL	449.94	R
145561	GEORGE'S HARDWARE	OPEN ORDER GROUNDS SUPPLIES	GROUNDS MAINTENANCE	150.00	R
145479	GLASER, JANE ANN	DANCE INSTRUCTION CONTRACT	GRANT ELEMENTARY SCHOOL	1,120.00	R
145358	GOLDEN STAR TECHNOLOGY INC	PROJECTOR FOR ROOM 4	CURRICULUM AND IMC	1,094.35	R
145440	GREAT EASTERN SEATING CO	45 MIDDLE CAST IRON SEATS	THEATER OPERATIONS&FACILITY PR	2,858.75	R
144317	GROWING EDUCATORS LLC	SERVICE FOR PROFESSIONAL DEV'T	CURRICULUM AND IMC	5,400.00	R
145511	GUTIERREZ, LAURIE	REIMBURSEMENT	SANTA MONICA HIGH SCHOOL	214.94	U
145464	HOME DEPOT- L.A.	OPEN ORDER/GARDENING	CHILD DEVELOPMENT CENTER	100.00	CD
145562	HOME DEPOT- L.A.	OPEN ORDER GROUNDS SUPPLIES	FACILITY OPERATIONS	500.00	U
145589	IDISCOVER LLC	PRINTING	FACILITY MAINTENANCE	1,114.71	R
145428	IN THE MIX SOUND INC	System Service Test	THEATER OPERATIONS&FACILITY PR	2,534.80	R
145512	INDEX PRODUCTS INC	BINDER TABS	FACILITY MAINTENANCE	260.02	R
145278	INTELLI-TECH	HP ELITEBOOK 850 G1	TRANSPORTATION	1,166.06	U
145401	INTELLI-TECH	SERVER CARE PACK RENEWAL	INFORMATION SERVICES	380.00	U
145523	INTELLI-TECH	LAPTOP FOR SARAH WAHRENBROCK	BOE/SUPERINTENDENT	1,716.49	U
145525	INTELLI-TECH	DUAL MONITOR ACCESSORIES	STUDENT SERVICES	268.28	U
145599	INTELLI-TECH	CHARGING CART FOR MACBOOK AIR	JOHN ADAMS MIDDLE SCHOOL	1,910.91	R
145462	INTERNATIONAL PAPER	COPY PAPER - INCREASE PO144094	JOHN MUIR ELEMENTARY SCHOOL	239.00	U
145468	INTERNATIONAL PAPER	COPY PAPER	ROOSEVELT ELEMENTARY SCHOOL	1,179.59	U
145493	INTERNATIONAL PAPER	RECYCLED PAPER INVOICE	PERSONNEL COMMISION	200.60	U
145419	JONES, TERI	OPEN PO FOR SNACK FOOD/SUPPLIE	SAMOHI STUDENT STORE	700.00	U
145506	JOSTENS/DIPLOMAS	DIPLOMAS	SANTA MONICA HIGH SCHOOL	695.00	R
145559	JUNIOR LIBRARY GUILD	LIBRARY BOOKS	WEBSTER ELEMENTARY SCHOOL	1,000.00	R
145396	LACOE	STORMWATER MONITORING	FACILITY MAINTENANCE	800.00	R
144603	LAKESHORE	CLASSROOM SUPPLIES	GRANT ELEMENTARY SCHOOL	51.44	U
145595	LAKESHORE	OPEN ORDER/INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	100.00	CD
145372	LAKESHORE CURRICULUM	INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	340.52	CD
145432	LAKESHORE CURRICULUM	INSTRCUTIONAL	CHILD DEVELOPMENT CENTER	381.92	CD
145393	LESLIE'S SWIMMING POOL SUPPLY	POOL SUPPLIES	FACILITY MAINTENANCE	150.00	R

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT  
PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF JUNE, 2014

U-GENERAL FUND, UNRESTRICTED R-GENERAL FUND, RESTRICTED A-ADULT ED CD-CHILD DEVELOPMENT F-CAFETERIA  
SF-SPECIAL FINANCING (FLEX) BB,X-BONDS D-DEVELOPER FEES SR-SPECIAL RESERVE CAPITAL  
DF-DEFERRED MAINTENANCE SM-STATE MODERNIZATION

PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
145395	LINCOLN AQUATICS	POOL SUPPLIES	FACILITY MAINTENANCE	450.00	R
145485	MAR-CO EQUIPMENT COMPANY	OPEN ORDER OPERATIONS VEHICLES	FACILITY OPERATIONS	700.00	U
145335	MENDOZA, ANNETTE	REIMBURSEMENT	WILL ROGERS ELEMENTARY SCHOOL	1,000.00	R
145452	MIND RESEARCH INSTITUTE	TECHNOLOGY RENEWAL	WILL ROGERS ELEMENTARY SCHOOL	7,500.00	U
145447	MOBILE MODULAR	CONTRACT ADDENDUM	EDISON ELEMENTARY SCHOOL	5,642.00	BB
145501	MONOPRICE INC.	ROP Consumables for Film/Video	R O P	164.00	R
145448	NASCO WEST - MODESTO	ART SUPPLIES	WEBSTER ELEMENTARY SCHOOL	1,000.00	R
145508	NAZZARO AND ASSOC	RUNTAL HHW PIPING	JOHN ADAMS MIDDLE SCHOOL	3,482.00	BB
145560	NICK RAIL MUSIC	MUSIC SUPPLY INVOICE	LINCOLN MIDDLE SCHOOL	1,668.41	R
145547	NORTHSTAR AUDIO VISUAL LLC	AV SUPPLIES	SANTA MONICA HIGH SCHOOL	218.99	R
145558	NUNO, BRIDGET	TUITION REIMBURSEMENT	ST. MONICA HIGH PRIVATE SCHOOL	2,400.00	R
145489	OLIVER WORLDCLASS LABS INC	UTILITY CART	EDISON ELEMENTARY SCHOOL	830.69	BB
145509	PAPA JOHNS	PIZZA	FOOD SERVICES	15,000.00	F
145415	PATTONS PHARMACY	EPI PENS & TB SERUM, SYRINGES	HEALTH SERVICES	2,555.22	U
144915	PERMABOUND BOOKS	LIBRARY BOOKS	MCKINLEY ELEMENTARY SCHOOL	370.78	R
145443	PILLSBURY	LEGAL COUNSEL	BUSINESS SERVICES	125,000.00	D
145532	PIONEER CHEMICAL CO	CUSTODIAL SUPPLY - SUMMER	LINCOLN MIDDLE SCHOOL	388.73	R
145434	PLACEWORKS INC	BOOKLETS ENVIRONMENTAL INF	BOE/SUPERINTENDENT	125.00	U
145537	PRIORITY MAILING SYSTEMS INC	POSTAGE MACHINE INK & LABELS	PRINTING SERVICES	656.86	U
145427	PRO SOUND	System check and re-aiming	THEATER OPERATIONS&FACILITY PR	3,160.00	R
145400	PROMODAG	EMAIL REPORTING MAINTENANCE	INFORMATION SERVICES	348.00	U
145503	RDM ELECTRIC CO INC	STADIUM LIGHTS REMOVAL	MALIBU HIGH SCHOOL	16,466.70	D
145410	REALVNC LIMITED	DESKTOP LICENSE	INFORMATION SERVICES	2,275.75	U
145441	REFRIGERATION SUPPLIES	HVAC SUPPLIES	FACILITY MAINTENANCE	500.00	R
145387	S C A Q M D	EMISSION FEES	FACILITY MAINTENANCE	791.76	R
145502	SAM, STUART	REIMBURSEMENT	JOHN ADAMS MIDDLE SCHOOL	3,532.91	BB
145543	SANTA MONICA FORD	Bus repairs #24 - Transp.	TRANSPORTATION	3,907.56	U
145564	SANTA MONICA MUN BUS LINES	OPEN ORDER/SUMMER/BUS TOKENS	CHILD DEVELOPMENT CENTER	1,500.00	CD
145287	SEHI COMPUTER PRODUCTS	PRINTER	PT DUME ELEMENTARY SCHOOL	196.75	U
145406	SEHI COMPUTER PRODUCTS	PRINTER CARTRIDGE	LINCOLN MIDDLE SCHOOL	269.68	U
145454	SEHI COMPUTER PRODUCTS	TONER - OFFICE PRINTER	MALIBU HIGH SCHOOL	233.04	R
145491	SEHI COMPUTER PRODUCTS	BROTHER TONER	MALIBU HIGH SCHOOL	358.50	R
145451	SIR SPEEDY PRINTING #0245	PRINT ORDERS FOR MUSIC DEPT.	CURRICULUM AND IMC	328.50	R
145596	SMART & FINAL	OPEN ORDER/SUMMER/SUPPLIES	CHILD DEVELOPMENT CENTER	50.00	CD
145552	SNYDER, BARBARA	REIMBURSEMENT	CHILD DEVELOPMENT CENTER	57.76	CD
145403	SOLARWINDS INC	TOPOLOGY MANITENANCE RENEWAL	INFORMATION SERVICES	395.00	U
145405	SOLARWINDS INC	HELP DESK LICENSE RENEWAL	INFORMATION SERVICES	1,808.00	U
145411	SOLARWINDS INC	HELP DESK LIC (ADDITIONAL)	INFORMATION SERVICES	1,990.00	U
144872	SOUTHWEST SCHOOL SUPPLY	CLASSROOM SUPPLIES	GRANT ELEMENTARY SCHOOL	52.47	R
144922	SOUTHWEST SCHOOL SUPPLY	CLASSROOM SUPPLIES	GRANT ELEMENTARY SCHOOL	61.62	R
144930	SOUTHWEST SCHOOL SUPPLY	CLASSROOM SUPPLIES	GRANT ELEMENTARY SCHOOL	210.96	R
144931	SOUTHWEST SCHOOL SUPPLY	CLASSROOM SUPPLIES	GRANT ELEMENTARY SCHOOL	71.33	R
145074	SOUTHWEST SCHOOL SUPPLY	CLASSROOM SUPPLIES	GRANT ELEMENTARY SCHOOL	504.18	R
145457	SOUTHWEST SCHOOL SUPPLY	CLASSROOM SUPPLIES	GRANT ELEMENTARY SCHOOL	282.62	R
145486	SOUTHWEST SCHOOL SUPPLY	CLASSROOM SUPPLIES	GRANT ELEMENTARY SCHOOL	141.78	U
145572	STAPLES BUSINESS ADVANTAGE	IISS CLASSROOM SUPPLIES	CURRICULUM AND IMC	1,399.95	R
145575	STAPLES BUSINESS ADVANTAGE	SUPPLIES	CHILD DEVELOPMENT CENTER	1,000.00	CD
145351	STAPLES/P-U/VENICE/LINCOLN BL	OPEN ORDER/SUPPLIES	CHILD DEVELOPMENT CENTER	100.00	CD
145394	STRADLING YOCCA CARLSON	REVIEW & RESPONSE TO IRS AUDIT	BUSINESS SERVICES	5,615.76	U
145475	THYSSENKRUPP ELEVATOR	STATE REQUIRED ELEVATOR TEST	FACILITY MAINTENANCE	1,926.00	R
145549	THYSSENKRUPP ELEVATOR	ELEVATOR SERVICE MALIBU	FACILITY MAINTENANCE	2,141.37	R

## PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF JUNE, 2014

U-GENERAL FUND,UNRESTRICTED R-GENERAL FUND,RESTRICTED A-ADULT ED CD-CHILD DEVELOPMENT F-CAFETERIA  
 SF-SPECIAL FINANCING (FLEX) BB,X-BONDS D-DEVELOPER FEES SR-SPECIAL RESERVE CAPITAL  
 DF-DEFERRED MAINTENANCE SM-STATE MODERNIZATION

PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
145397	TIETZE, BRANDON	REIMBURSEMENT OF SUPPLIES	PERSONNEL COMMISION	460.00	U
145499	TRADENET ENTERPRISE INC	REPAIR LED SIGN	MCKINLEY ELEMENTARY SCHOOL	345.00	R
145551	TRANE U.S. INC	COMPRESSOR PURCHASE	FACILITY MAINTENANCE	1,081.86	R
145450	TUMBLEWEED TRANSPORTATION	BUS TRANSPORTATION	SANTA MONICA HIGH SCHOOL	325.00	U
145538	TUMBLEWEED TRANSPORTATION	TUMBLEWEED - DESCANO GARDENS	SMASH SCHOOL	375.00	R
144959	U S BANK (GOVT CARD SERVICES)	LIFE SKILLS CLASSROOM	SPECIAL EDUCATION REGULAR YEAR	139.30	R
145422	U S BANK (GOVT CARD SERVICES)	Adapter	INFORMATION SERVICES	59.01	U
145540	U S BANK (GOVT CARD SERVICES)	WEBINAR	PURCHASING/WAREHOUSE	37.50	U
145481	UNISAN PRODUCTS LLC	OPERATIONS CUSTODIAL SUPPLIES	FACILITY OPERATIONS	555.38	U
145483	W.W. GRAINGER INC.	OPEN ORDER CUSTODIAL SUPPLIES	FACILITY OPERATIONS	525.00	U
145500	W.W. GRAINGER INC.	PEDESTAL & TABLETOP FANS	LINCOLN MIDDLE SCHOOL	346.28	U
145522	WAXIE SANITARY SUPPLY	GREEN CLEANING SUPPLIES	LINCOLN MIDDLE SCHOOL	167.93	R
145568	WAXIE SANITARY SUPPLY	CLEANING SUPPLIES - SUMMER	FRANKLIN ELEMENTARY SCHOOL	52.55	R
145507	WEST COAST PRINT	SUPPLIES - 2PART NCR FORMS	MCKINLEY ELEMENTARY SCHOOL	98.55	R
145578	WESTERN FENCE & SUPPLY CO	PRIVACY SCREEN; CDS:WOODS	CHILD DEVELOPMENT CENTER	3,003.40	CD
				** NEW PURCHASE ORDERS	1,017,156.32

\*\* FACILITY IMPROVEMENTS: BONDS/STATE MODERNIZATON/NEW CONSTRUCTION/DEVELOPER FEES \*\*

145445	CALIFORNIA GEOLOGICAL SURVEY	REVIEW OF GEO HAZARD REPORT	WEBSTER ELEMENTARY SCHOOL	3,600.00	BB
145494	CLINE, CHRISTOPHER	MILEAGE REIMBURSEMENT	BUSINESS SERVICES	200.00	BB
145435	CUSTOM QUICK SIGN INC	PARKING LOT SIGNAGE	CHILD DEVELOPMENT CENTER	4,613.24	BB
145446	ERICKSON-HALL CONSTRUCTION	ADVANCE PAYMENT TO VERIZON	SANTA MONICA HIGH SCHOOL	19,823.68	BB
145492	KHIMANI, ASHRAF	MILEAGE REIMBURSEMENT	BUSINESS SERVICES	200.00	BB
145438	MERIDIAN IT INC	UPS SYSTEM	MALIBU HIGH SCHOOL	30,057.74	BB
145510	SIMPLEXGRINNELL	FIRE ALARM SERVICE	CHILD DEVELOPMENT CENTER	735.50	BB
145444	SUPREME PARKING	OFFSITE PARKING	SANTA MONICA HIGH SCHOOL	42,900.00	BB
				** FACILITY IMPROVEMENTS:	102,130.16

TO: BOARD OF EDUCATION

ACTION/CONSENT

06/05/14

FROM: SANDRA LYON / JANECE L. MAEZ / PAT HO

RE: ACCEPTANCE OF GIFTS – 2013/2014

RECOMMENDATION NO. A.11

It is recommended that the Board of Education accept, with gratitude, checks totaling **\$15,374.00** presented to the Santa Monica-Malibu Unified School District.

It is further recommended that the Fiscal/Business Services Office, in accordance with Educational Code §42602, be authorized to increase the 2013-2014 income and appropriations by **\$15,374.00** as described on the attached listing.

This report details only cash gifts. It includes all contributions made by individuals or companies and some of the contributions made by our PTA's. Contributions made by a PTA in the form of a commitment and then billed are reported in a different resource. A final report that compiles all gift and PTA contributions is prepared and available annually.

COMMENT: The value of all non-cash gifts has been determined by the donors.

NOTE: The list of gifts is available on the District's website, [www.smmusd.org](http://www.smmusd.org).

MOTION MADE BY: Ms. Lieberman

SECONDED BY: Mr. Patel

STUDENT ADVISORY VOTE: N/A

AYES: 6 (Ms. Leon-Vazquez, Mr. Mechur, Mr. Patel, Ms. Lieberman, Mr. de la Torre, Dr. Escarce)

NOES: 0

ABSENT: 1 (Mr. Allen)

School/Site Account Number	Cash Amount	Item Description	Purpose	Donor
<b>Adams Middle School</b>	\$ 255.00		General Supplies and Materials	Various
01-90120-0-00000-00000-8699-011-0000	\$ 188.00		General Supplies and Materials	Santa Monica Arts Parents Assc.
<b>Cabrillo Elementary School</b>	\$ 6,580.00		Field Trip	Various Parents
01-90120-0-00000-00000-8699-017-0000	\$ 5,813.00		Field Trip	Various Parents
	\$ 755.00		General Supplies and Materials	Various Parents
	\$ 210.00		Field Trip	Various Parents
	\$ 155.00		Field Trip	Various Parents
	\$ 150.00		General Supplies and Materials	Various Parents
<b>Lincoln Middle School</b>	\$ 230.00		Other Operating Expenses	Forum Festivals of Music Inc.
01-90120-0-00000-00000-8699-012-0000				
<b>Roosevelt Elementary School</b>	\$ 826.00		General Supplies and Materials	Akiko Gooden
01-90120-0-00000-00000-8699-007-0000				
<b>Webster Elementary School</b>	\$ 112.00		General Supplies and Materials	Various
01-90120-0-00000-00000-8699-008-0000	\$ 100.00		Direct Cost Transfer	Various
<b>TOTAL</b>	<b>\$ 15,374.00</b>			

TO: BOARD OF EDUCATION

ACTION/CONSENT

06/05/14

FROM: SANDRA LYON / JANECE L. MAEZ

RE: RENEW CONTRACT – SCHOOL SERVICES OF CALIFORNIA, INC.

RECOMMENDATION NO. A.12

It is recommended that the Board of Education approve an agreement for special fiscal services with School Services of California, Inc., effective July 1, 2014, and terminating June 30, 2015.

It is further recommended that in consideration for services provided by School Services of California, Inc., that the District agrees to pay \$3,430 annually, plus expenses.

Funding Information

Source: General Fund-Unrestricted

Currently Budgeted: Yes

Account Number: 01-00000-0-00000-73000-5890-050-1500

Description: Other Gen'l Admin/Contracts/Business Serv.

COMMENT: This request represents a renewal of our contract with School Services of California, Inc. There is an increase of \$120 in the annual fee over the previous annual contract amount. School Services of California, Inc. provides fiscal services to the District including school finance, legislation, school budgeting and general fiscal issues. This agreement also includes up to 12 direct service hours at no additional cost.

MOTION MADE BY: Ms. Lieberman

SECONDED BY: Mr. Patel

STUDENT ADVISORY VOTE: N/A

AYES: 6 (Ms. Leon-Vazquez, Mr. Mechur, Mr. Patel, Ms. Lieberman, Mr. de la Torre, Dr. Escarce)

NOES: 0

ABSENT: 1 (Mr. Allen)

TO: BOARD OF EDUCATION

ACTION/CONSENT

06/25/14

FROM: SANDRA LYON / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: AWARD OF FLOORING MATERIALS – BID #9.10 – COLLINS & AIKMAN FLOORCOVERINGS INC. (C&A/TANDUS) – YEAR FIVE OF A FIVE-YEAR CONTRACT

### RECOMMENDATION NO. A.13

It is recommended that the Board of Education award Collins & Aikman Floor coverings Inc. (C&A/Tandus) Bid #9.10 for the purchase of floor coverings in an amount not to exceed \$300,000 annually. This is year five (5) of a five (5) year contract.

#### COMMENTS

Purchases will be based on unit cost pricing included in the bid for both rolled and carpet squares; wall base, furniture moving, sheet vinyl, linoleum, tile, walk-off mats, stair treads, removal and disposal of existing flooring; floor prep and moisture proofing and volume discounts based on pre-determined quantities. The contract further incorporates unit pricing for carpet and hard surface cleaning services and equipment, should the District require such services in the future. The contract includes provisions for floor covering cleaning presentations including chemical and cleaning equipment audits, and maintenance troubleshooting.

Collins & Aikman is a carpet manufacturer and as such is able to sell carpet directly to the District at substantial savings. Carpet material pricing is based on GSA pricing, which is guaranteed to be the lowest cost in the State. There is a 30-year non-prorated warranty for all soft surface flooring materials. The specified flooring material is conducive to a green cleaning chemical program. Warehousing, delivery and storage will be provided for the term of the contract at no additional cost should a project be delayed.

Contractors installing carpet for the Measure BB Bond Program will be able to purchase carpet using this unit pricing structure.

#### History

The Board of Education established the Collaborative for High Performance Schools (CHPS) criteria for all of the Measure BB Bond program installations during its Board meeting of 6/13/07. The CHPS criteria establishes performance and environmental standards to create learning environments that are efficient, healthy and comfortable, while at the same time creating building systems that are easy to maintain and operate. The Board of Education requested that all purchases through-out the District going forward incorporate the CHPS criteria of sustainability to create a green, healthy environment for students, staff and the community. By establishing the flooring standards listed below, it is supporting this philosophy.

The following is a list of minimum criteria established for the flooring contract. Details of the criteria are available for review in the Purchasing Office.

**Sustainable Accountability/Indoor Air Quality:** All rolled goods and carpet tile products shall meet the sustainable protocol set forth by LEED, NSF140-2007 and CHPS. All sustainable claims shall be third party certified and meet the definitions of the FTC. Adhesives, glues, primers and related installation materials shall meet guidelines provided by Proposition 65, Cal OSHA, Air Resource Board and the Department of Health. All manufacturers shall have certified post-industrial content of 24% and 7% post-consumer recycled content in their products for a minimum of 34% by weight and 98% recycled content

cushion secondary backing. Products must be 100% closed-loop recyclable backing materials. Manufacturer shall have a collection and recovery system for product and a fully established operational recycling program established per FTC guides Section 260.7(d). (The carpet material supplied to the District shall have a fully operational reclamation plant that can take existing carpet material and turn it back into carpet. A cradle to cradle recycling process. This means that the product can be recycled over and over again without ending up in a landfill). The carpet shall have a planned obsolescence of thirty (30) years.

**Antimicrobial/ Pesticide Additives:** All proposed carpet materials shall be free of antimicrobials / pesticide additives. No GSA registered pesticides shall be added to the mix design. (This is part of Santa Monica-Malibu Unified School District's commitment to students and teachers alike to reduce chemical exposure in the classrooms). All carpet materials shall have an integrated impermeable backing system that creates a flooring material that is not affected by moisture. (Mold, biological growth or dust mites in the carpet backing will never be a concern with this type of backing).

The bid document allows for other governmental agencies and school districts to piggy-back on the unit pricing schedule.

MOTION MADE BY: Ms. Lieberman

SECONDED BY: Mr. Patel

STUDENT ADVISORY VOTE: N/A

AYES: 6 (Ms. Leon-Vazquez, Mr. Mechur, Mr. Patel, Ms. Lieberman, Mr. de la Torre, Dr. Escarce)

NOES: 0

ABSENT: 1 (Mr. Allen)

TO: BOARD OF EDUCATION

ACTION/CONSENT

06/25/14

FROM: SANDRA LYON / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: AWARD OF WASTE MANAGEMENT CONTRACT TO CROWN DISPOSAL  
COMPANY – BID #10.19 – YEAR FIVE OF A FIVE-YEAR CONTRACT

RECOMMENDATION NO. A.14

It is recommended that the Board of Education award Bid #10.19 District wide Trash, Green waste and Recycling Materials to Crown Disposal Company per bid specifications. This is year five of a five year contract.

Funding Information

Budgeted: Yes  
Fund: 01,12  
Account Number: 01-00000-0-00000-82000-5570-XXX-2601  
01-72400-0-50010-82000-5570-058-2580  
12-60600-0-85000-82000-5570-070-2700  
Description: General, Transportation Spec Ed, CDS  
Source: Waste Disposal

COMMENTS: Original contract approval was given by the Board of Education on August 18, 2010. The contract continues to consist of recycling, green waste, composting and educational components.

The 2010-11 annual expenditure for waste disposal was \$132,000; 2009-10 annual expenditure for waste disposal was \$215,590 with two previous contractors. Bid specifications and unit pricing is available in the Purchasing Office for review upon request.

MOTION MADE BY: Ms. Lieberman

SECONDED BY: Mr. Patel

STUDENT ADVISORY VOTE: N/A

AYES: 6 (Ms. Leon-Vazquez, Mr. Mechur, Mr. Patel, Ms. Lieberman, Mr. de la Torre, Dr. Escarce)

NOES: 0

ABSENT: 1 (Mr. Allen)

TO: BOARD OF EDUCATION

ACTION/CONSENT

06/25/14

FROM: SANDRA LYON / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: AWARD OF INTERGRATED PEST MANAGEMENT PROGRAM SERICES –  
QUOTE 2012.01 – STANLEY PEST CONTROL – YEAR FOUR OF A FIVE-  
YEAR CONTRACT

RECOMMENDATION NO. A.15

I is recommended that the Board of Education approve Stanley Pest Control as the District's Integrated Pest Management (IPM) contractor for the year 2013-2014, year four of a five year contract, based on unit pricing for monthly services (\$18, 060.00) and additional "as needed" services for the Food Services and Operations Departments.

Funding Information:

Budgeted: Yes

Fund: 13, 01

Source: Food Services, General Fund

Account Number: 13-53100-0-00000-37000-5650-057-2570

01-81500-0-00000-82000-5620-065-2604

COMMENTS:

Services provided will entail two sections: Part I – Food Services – monthly secondary kitchen and warehouse inspections, quarterly elementary kitchen inspections (\$4,980). Part II – Operations – monthly site inspections at all District sites in addition to rodent control at all Malibu sites on a bi-weekly schedule (\$13,080). An educational component is a required scope of this contract.

MOTION MADE BY: Ms. Lieberman

SECONDED BY: Mr. Patel

STUDENT ADVISORY VOTE: N/A

AYES: 6 (Ms. Leon-Vazquez, Mr. Mechur, Mr. Patel, Ms. Lieberman, Mr. de la Torre, Dr. Escarce)

NOES: 0

ABSENT: 1 (Mr. Allen)

TO: BOARD OF EDUCATION

ACTION/CONSENT

06/05/14

FROM: SANDRA L. LYON / JANECE L. MAEZ / STUART A. SAM

RE: CONTRACT AMENDMENT #1 FOR ADDITIONAL ESTIMATING SERVICES –  
DISTRICT CONSTRUCTION SITES – MEASURE BB

RECOMMENDATION NO. A.16

It is recommended that the Board of Education approve Contract Amendment #1 with Yuang Tai, Inc. for Additional Estimating Services for all District Construction Sites, in the amount of \$100,000 for a total contract amount of \$150,000 and extend estimating services through 07/31/15.

Funding Information

Budgeted: Yes  
Fund: 21,81,82,83  
Source: Measure BB  
Account Number: XX-90500-0-00000-85000-5802-XXX-2600  
Budget Category: Soft Costs\ Management\ District Consultant  
DSA #: 03-112999  
Friday Memo: 5/30/14

COMMENTS: At the November 21, 2013, Board of Education Meeting the Board of Education entered into an agreement with Yuang Tai, Inc, in an amount not to exceed \$51,000 and contract duration from 11/22/13 to 7/31/15.

This Contract Amendment #1, for \$100,000, is for additional estimating services for all Construction Site. The revised contract total will be \$150,000. This cost was anticipated in the budget.

ORIGINAL CONTRACT	\$50,000	\$51,000
Contract Amendment #1		\$100,000
<hr/>		
TOTAL CONTRACT AMOUNT		\$150,000

A Friday Memo accompanies this item.

MOTION MADE BY: Ms. Lieberman

SECONDED BY: Mr. Patel

STUDENT ADVISORY VOTE: N/A

AYES: 6 (Ms. Leon-Vazquez, Mr. Mechur, Mr. Patel, Ms. Lieberman, Mr. de la Torre, Dr. Escarce)

NOES: 0

ABSENT: 1 (Mr. Allen)

TO: BOARD OF EDUCATION

ACTION/CONSENT

06/05/14

FROM: SANDRA L. LYON / JANECE L. MAEZ / STUART A. SAM

RE: AMENDMENT TO CONTRACT – LEASE LEASEBACK – LINCOLN MIDDLE SCHOOL – REPLACEMENT OF CLASSROOM BUILDING C AND SITE IMPROVEMENTS (PACKAGE 2) – ERICKSON HALL CONSTRUCTION COMPANY – MEASURE BB

RECOMMENDATION NO. A.17

It is recommended that the Board of Education approve Request for Reduction of Retention for Lincoln Middle School Replacement of Classroom Building C & Site Improvement Project (Package 2) to Erickson-Hall Construction Co. from ten (10) percent to five (5) percent of the current completed and stored to date (April 2014). The Retention Release amount is \$680,255.89.

Funding Information

Budgeted: Yes  
Fund: 82  
Source: Measure BB  
Account Number: 82-90500-0-00000-85000-6200-012-2600  
Budget Category: Hard Costs\ Construction\ Construction Contracts  
DSA #: 03-112865  
Friday Memo: 05/30/2014

COMMENTS: On May 17, 2012, the Board of Education defined the Lincoln Middle School Replacement of Classroom Building C and Site improvement Project as substantially complex. Per Senate Bill 293 (Chapter 700, Statutes of 2011) added Section 7201 to the Public Contract Code stating the contract payment retention amount withheld by any public agency from the contractor shall not exceeded five (5) percent. Districts may retain an amount greater that five (5) percent by defining the project as “substantially complex.” The Board of Education approved increasing the contract payment retention amount to ten (10) percent.

Currently project is over 80% percent complete, the Contractor would like to request the Board of Education reduce the retention from ten (10) percent to five (5) percent of the current completed work in place and materials stored to date.

This Request for retention will reduce the current amount of retention withheld, by the District, from \$1,360,511.78 to \$680,255.89, through current contractor billing of April 2014. The Retention Release amount is \$680,255.89.

The contract amount will not be increased or decreased from this change.

*(continued on next page)*

Original Contract Amount	\$15,788,692.00
Change Order No. 1	\$126,554.79
Change Order No. 2	\$64,345.40
Change Order No. 3	\$67,580.18
Change Order No. 4	\$10,229.72
Change Order No. 5	\$107,920.31
Change Order No. 6	\$18,487.55
Change Order No. 7	\$16,665.73
Change Order No. 8	\$20,473.71
<hr/> Total Contract Amount	<hr/> \$16,220,949.39

Original Contract Time	642 Days
Change Order No. 1	0 Days
Change Order No. 2	0 Days
Change Order No. 3	0 Days
Change Order No. 4	30 Days
Change Order No. 5	0 Days
Change Order No. 6	0 Days
Change Order No. 7	0 Days
Change Order No. 8	0 Days
<hr/> Total Contract Time	<hr/> 672 Days

A Friday Memo accompanies this item.

MOTION MADE BY: Ms. Lieberman

SECONDED BY: Mr. Patel

STUDENT ADVISORY VOTE: N/A

AYES: 6 (Ms. Leon-Vazquez, Mr. Mechur, Mr. Patel, Ms. Lieberman, Mr. de la Torre, Dr. Escarce)

NOES: 0

ABSENT: 1 (Mr. Allen)

TO: BOARD OF EDUCATION

ACTION/CONSENT

06/05/14

FROM: SANDRA L. LYON / JANECE L. MAEZ / STUART A. SAM

RE: CONTRACT AMENDMENT #12 FOR ADDITIONAL TESTING SPECIAL  
INSPECTION SERVICES – EDISON LANGUAGE ACADEMY PROJECT –  
MTGL, INC. – MEASURE BB

RECOMMENDATION NO. A.18

It is recommended that the Board of Education approve Contract Amendment #12 with MTGL, Inc. for Additional Testing and Special Inspection Services at Edison Language Academy New Construction Project in the amount of \$59,258.00 for a total contract amount of \$449,733.

Funding Information

Budgeted: Yes  
Fund: 81  
Source: Measure BB  
Account Number: 81-90500-0-00000-85000-5802-001-2600  
Budget Category: Soft Costs\ Testing & Inspection\ Material Lab  
DSA #: 03-112865  
Friday Memo: 5/30/14

COMMENTS: Division of the State Architect Testing & Special Inspection Services are required by code to ensure school facilities are built to DSA approved plans and specification. District staff originally solicited proposal from prequalified Testing & Special Inspection firms. MTGL, Inc. is recommended to provide Testing & Special Inspection Services for the Edison Language Academy Project.

This Contract Amendment #12, for \$59,258.00, is for Testing and Special Inspection Services for Edison Language Academy Project. The revised contract total will be \$449,733 and is anticipated to be for the completion of all phases.

There is enough money in soft costs to cover this change order.

*(continued on next page)*

Original Contract (Grant ES, DSA A#03-112845)	\$5,800
Contract Amendment #1 (Rogers, DSA A#03-112998)	\$1,250
Contract Amendment #2 (Rogers Relo's, ELA, DSA A#03-113389)	\$4,600
Contract Amendment #3 (Rogers-DSA Compliance, DSA A#03-59916)	\$1,200
Contract Amendment #4 (Grant-Main Entry, DSA A#03-112845)	\$468
Contract Amendment #5 (ELA Relo's, DA A#03-113389)	\$850
Contract Amendment #6 (McKinley Office & Entry DSA A#03-113674)	\$5,650
Contract Amendment #7 (JAMS Mod & Site Improvements DSA #03-112808)	\$4,684
Contract Amendment #8 (JAMS Mod & Site Improvements DSA #03-112808)	\$167,227
Contract Amendment #9 (ELA, DSA A#03-112999)	\$63,065
Contract Amendment #10 (ELA, DSA A#03-112999)	\$21,240
Contract Amendment #11 (ELA, DSA A#03-112999)	\$114,441
Contract Amendment #12 (ELA, DSA A#03-112999)	\$59,258
<b>TOTAL CONTRACT AMOUNT</b>	<b>\$449,733</b>

A Friday Memo accompanies this item.

MOTION MADE BY: Ms. Lieberman

SECONDED BY: Mr. Patel

STUDENT ADVISORY VOTE: N/A

AYES: 6 (Ms. Leon-Vazquez, Mr. Mechur, Mr. Patel, Ms. Lieberman, Mr. de la Torre, Dr. Escarce)

NOES: 0

ABSENT: 1 (Mr. Allen)

TO: BOARD OF EDUCATION

ACTION CONSENT

06/05/14

FROM: SANDRA LYON / JANECE L. MAEZ / STUART A. SAM

RE: AMENDMENT TO CONTRACT – LEASE LEASEBACK – EDISON LANGUAGE ACADEMY – NEW CONSTRUCTION PROJECT – SWINERTON BUILDERS – MEASURE BB

RECOMMENDATION NO. A.19

It is recommended that the Board of Education authorize Contract Change Order No. 19 (CO-19) for - Edison Language Academy - New Construction Project - Swinerton Builders - in the amount of \$188,621.07 for a total contract amount of \$34,999,561.54 and 0 days of schedule impact.

Funding Information

Budgeted: No  
Fund: 81  
Source: Measure BB  
Account Number: 81-90500-0-00000-85000-6200-001-2600  
Budget Category: Hard Costs/Construction/Construction Contracts  
DSA #: 03-112999  
Friday Memo: 5/30/2014

COMMENTS: On July 20, 2011, the Santa Monica-Malibu Unified School District Board of Education awarded Swinerton Builders the lease leaseback contract for the Edison Language Academy – New Construction Project in the amount of \$32,848,118.00.

Change Orders 1 through 18 have been approved by the Board of Education for a total contract change of \$1,962,822.47.

Change Order No. 19 includes: (25) items associated with Required Additional Scope in the amount of \$208,589.28 (2) credit PCO in the amount of (\$24,603.71) and (1) District Directive PCO's in the amount of \$4,635.50 for a total Change Order amount of \$188,621.07. Change Order No. 19 does not increase contract time.

The full funding for this authorization requires a re-allocation of the project program reserve for the Edison Project.

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Original Contract Amount	\$32,848,118.00
Change Order No. 1	\$93,232.00
Change Order No. 2	\$74,000.00
Change Order No. 3	\$76,746.00
Change Order No. 4	\$86,815.00
Change Order No. 5	\$68,372.00
Change Order No. 6	\$38,766.00
Change Order No. 7	\$72,552.00
Change Order No. 8	\$3,599.00
Change Order No. 9	73,414.00
Change Order No. 10	\$153,438.00
Change Order No. 11	\$223,597.00
Change Order No. 12	\$154,607.00
Change Order No. 13	\$70,770.00
Change Order No. 14	\$106,490.00
Change Order No. 15	\$106,096.15
Change Order No. 16	\$41,967.18
Change Order No. 17	\$343,247.13
Change Order No. 18	\$175,114.01
<u>Change Order No. 19</u>	<u>\$188,621.07</u>
<u>Total Contract Amount</u>	<u>\$34,999,561.54</u>

Change Order No. 19 includes no increase to the Contract Time:

Original Contract Time	1054 Days
Change Order No. 1	0 Days
Change Order No. 2	0 Days
Change Order No. 3	3 Days
Change Order No. 4	0 Days
Change Order No. 5	0 Days
Change Order No. 6	0 Days
Change Order No. 7	0 Days
Change Order No. 8	0 Days
Change Order No. 9	0 Days
Change Order No. 10	0 Days
Change Order No. 11	0 Days
Change Order No. 12	0 Days
Change Order No. 13	0 Days
Change Order No. 14	0 Days
Change Order No. 15	0 Days
Change Order No. 16	0 Days
Change Order No. 17	0 Days
Change Order No. 18	0 Days
Change Order No. 19	0 Days
<u>Total Contract Time</u>	<u>1057 Days</u>

A Friday Memo accompanies this item.

MOTION MADE BY: Ms. Lieberman  
 SECONDED BY: Mr. Patel  
 STUDENT ADVISORY VOTE: N/A  
 AYES: 6 (Ms. Leon-Vazquez, Mr. Mechur, Mr. Patel, Ms. Lieberman, Mr. de la Torre, Dr. Escarce)  
 NOES: 0  
 ABSENT: 1 (Mr. Allen)

TO: BOARD OF EDUCATION

ACTION CONSENT

06/05/14

FROM: SANDRA LYON / JANECE L. MAEZ / STUART A. SAM

RE: AMENDMENT TO CONTRACT – MALIBU HIGH SCHOOL CAMPUS STADIUM LIGHTING PROJECT – RDM ELECTRIC COMPANY, INC. – MEASURE BB

RECOMMENDATION NO. A.20

It is recommended that the Board of Education approve Change Order No. 1 for contract Bid #13.01.BB-03-114435 – Malibu High School – Campus Stadium Lighting Project to RDM Electric Company, Inc. for an amount of (\$4,846.94) for a total contract amount of \$171,153.06 and 0 days of schedule impact.

Funding Information

Budgeted: Yes  
Fund: 25  
Source: Measure BB  
Account Number: 25-90124-0-00000-85000-6200-010-2600  
Budget Category: Hard Costs/Construction  
DSA #: 03-114435  
Friday Memo: 5/30/14

COMMENTS: On September 6<sup>th</sup>, 2012, the Board of Education ratified the award of Bid # 13.01.BB-03-114435, Campus Stadium Lighting Project, for Malibu High School to the lowest responsive responsible bidder.

The Campus Stadium Lighting Project was submitted as a Formal Bid. A Notice of Award was issued to RDM Electric Company, Inc on 9/6/2012.

A \$15,000.00 allowance was allocated into RDM Electric Company, Inc. Contract of \$176,000.00. Of this \$15,000 allowance, \$10,153.06 was used on the project, leaving an allowance balance of \$4,846.94. Change Order 1 reduces the contract amount by the remaining allowance balance.

The Contract with RDM Electric Company, Inc Bid # 13.01.BB-03-114435 Campus Stadium Lighting Project has been completed.

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ORIGINAL CONTRACT AMOUNT	\$176,000.00
Change Order No. 1:	(\$4,846.94)
<u>TOTAL CONTRACT Amount:</u>	<u>\$171,153.06</u>

<u>ORIGINAL CONTRACT Time:</u>	<u>90 Days</u>
<u>TOTAL CONTRACT Time:</u>	<u>90 Days</u>

A Friday memo accompanies this item.

MOTION MADE BY: Ms. Lieberman  
 SECONDED BY: Mr. Patel  
 STUDENT ADVISORY VOTE: N/A  
 AYES: 6 (Ms. Leon-Vazquez, Mr. Mechur, Mr. Patel, Ms. Lieberman, Mr. de la Torre, Dr. Escarce)  
 NOES: 0  
 ABSENT: 1 (Mr. Allen)

TO: BOARD OF EDUCATION

ACTION CONSENT

06/05/14

FROM: SANDRA LYON / JANECE L. MAEZ / STUART A. SAM

RE: ACCEPT WORK AS COMPLETED – MALIBU HIGH SCHOOL CAMPUS  
STADIUM LIGHTING PROJECT – RDM ELECTRIC COMPANY, INC. –  
MEASURE BB

RECOMMENDATION NO. A.21

It is recommended that the Board of Education accept as completed all work contracted for contract Bid # 13.01.BB-03-114435 for the Malibu High School Campus Stadium Lighting Project – to RDM Electric Company, Inc. for a total contract amount of \$171,153.06 and 0 days of schedule impact.

Funding Information

Budgeted: Yes  
Fund: 25  
Source: Measure BB  
Account Number: 25-90124-0-00000-85000-6200-010-2600  
Budget Category: Hard Costs/Construction  
DSA #: 03-114435

COMMENTS: On September 6<sup>th</sup>, 2012, the Board of Education ratified the award of Bid #13.01.BB-03-114435, Athletic Field Lights Project, for Malibu Middle - High School to the lowest responsive responsible bidder.

The Athletic Field Lights Project was submitted as a Formal Bid. A Notice of Award was issued to RDM Electric Company, Inc. on 9/6/2012.

The Contract with RDM Electric Company, Inc Bid # 13.01.BB-03-114435 Malibu Middle/High School Athletic Field Lights Project has been completed.

The date of Substantial Completion is February 28, 2013. From Substantial Completion to present the District and Contractor's required Administration time to receive and process change orders. Project scope is complete.

In order to facilitate the release of the final payment, a Notice of Completion must be filed with-in thirty-five (35) days with the County of Los Angeles pending approval by the Board of Education.

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ORIGINAL CONTRACT AMOUNT	\$176,000.00
Change Order No. 3:	(\$4,846.94)
<hr/>	
TOTAL CONTRACT Amount:	\$171,153.06

ORIGINAL CONTRACT Time:	90 Days
<hr/>	
TOTAL CONTRACT Time:	90 Days

MOTION MADE BY: Ms. Lieberman  
 SECONDED BY: Mr. Patel  
 STUDENT ADVISORY VOTE: N/A  
 AYES: 6 (Ms. Leon-Vazquez, Mr. Mechur, Mr. Patel, Ms. Lieberman, Mr. de la Torre, Dr. Escarce)  
 NOES: 0  
 ABSENT: 1 (Mr. Allen)

TO: BOARD OF EDUCATION

ACTION/CONSENT

06/05/14

FROM: SANDRA LYON / JANECE L. MAEZ / STUART A. SAM

RE: CONTRACT AMENDMENT #34 FOR ARCHITECTURAL / ENGINEERING DESIGN SERVICES FOR SANTA MONICA HIGH SCHOOL SCIENCE AND TECHNOLOGY BUILDING AND SITE IMPROVEMENT PROJECT – R. L. BINDER FAIA ARCHITECTS, LLP – MEASURE BB

RECOMMENDATION NO. A.22

It is recommended that the Board of Education approve Contract Amendment #34 in the amount of \$30,184 to RL Binder FAIA Architects, LLP (RL Binder) for Architectural/Engineering services for the Santa Monica High School Science & Technology Building and Site Improvements Project for a total contract amount of \$7,996,737

Funding Information

Budgeted: Yes  
Fund: 83  
Source: Measure BB  
Account Number: 83-90500-0-00000-85000-5802-015-2600  
Budget Category: Soft Costs/Design/Architects  
DSA#: 03-113443  
Friday Memo: 5/30/14

COMMENTS: Contract Amendment #34, in the amount of \$30,184., is for modifications to Structural/Architectural documents is items necessitated by the Lease-Leaseback Developer's DSA deviation notices related to;

Deviation Scope 1 - Stair #4 connection to structural frame: Fabrication and erection errors on the part of the steel subcontractor resulting in misplacement of steel beams intended to support Stair #4 which connects the plaza to the second floor. This is a DSA deviation and District incurred costs will be recoverable from the Lease-Leaseback Developer. The cost for this work is \$3,028.

Deviation Scope 2 – Switchgear Anchorage: Anchor points were not fabricated according to the contract documents and the approved shop drawings. This is a DSA deviation and District incurred costs will be recoverable from the Lease-Leaseback Developer. The cost for this work is \$4,180.

Deviation Scope 3 - Wall Mounted Fire Line: Contractor did not coordinate seismic restraint of sprinkler main line with contract documents. This is a DSA deviation and District incurred costs will be recoverable from the Lease-Leaseback Developer. The cost for this work is \$3,449.

Deviation Scope 4 - Rooftop Mechanical Equipment Anchorage: Contractor did not provide exhaust fan with min. anchorage distance to edge of pad per contract documents. This is a DSA deviation and District incurred costs will be recoverable from the Lease-Leaseback Developer. The cost for this work is \$1,857.

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Deviation Scope 5 - Revision of Fire Sprinkler plans: Contractor did not provide Viking or Grinnell fire sprinkler heads per contract documents. Contractor did not coordinate seismic restraint of sprinkler main line with contract documents. This is a DSA deviation and District incurred costs will be recoverable from the Lease-Leaseback Developer. The cost for this work is \$3,734.

Deviation Scope 6 - Revision of fire sprinkler piping support and seismic restraint. Contractor did not provide sprinkler piping support and seismic restraint anchorage per contract documents. This is a DSA deviation and District incurred costs will be recoverable from the Lease-Leaseback Developer. The cost for this work is \$4,434.

Deviation Scope 7 – Calculations to support the modification of suspended ceiling wall angle called out on DSA approved drawings: Contractor did not provide installation per contract documents. This is a DSA deviation and District incurred costs will be recoverable from the Lease-Leaseback Developer. *The cost for this work is \$9,502*

R. L. Binder FAIA Architects, LLP will continue to provide Construction Administration services and address DSA Contractor Deviations, as they may arise, in a timely manner.

This Contract Amendment #34, in the amount of \$30,184, is for engineering services for the Santa Monica High School Science & Technology Building and Site Improvements Project. The revised contract total will be \$7,996,737. There is sufficient to fund the cost of this work in the Soft Costs – Design/Architects budget category for the project.

ORIGINAL CONTRACT AMOUNT	<del>\$1,209,688</del>	\$1,085,157
CONTRACT AMENDMENT #1 & 2 (Siting Study)		\$180,000
CONTRACT AMENDMENT #3 (not issued)		\$0
CONTRACT AMENDMENT #4 (Programming additional services)		\$209,244
CONTRACT AMENDMENT #5 (DD/CD/CA)		\$4,878,254
CONTRACT AMENDMENT #6 (Fire protection design)		\$36,720
CONTRACT AMENDMENT #7 (Revision to siting study)		\$11,000
CONTRACT AMENDMENT #8 (Mechanical cooling design)		\$25,300
CONTRACT AMENDMENT #9 (Geotech revisions impact)	\$54,720	\$38,708
CONTRACT AMENDMENT #10 (50% CD review comments) Study #1		\$3,120
CONTRACT AMENDMENT #11 (50% CD review comments) Study #2&#3		\$31,333
CONTRACT AMENDMENT #12 (50% CD review comments) Study #4		\$61,800
CONTRACT AMENDMENT #13 (50% CD review comments) Study #5		\$127,975
CONTRACT AMENDMENT #17 (1500kW Transformer)		\$73,299
CONTRACT AMENDMENT #20 (Unforeseen utility & fence re-design)		\$31,742
CONTRACT AMENDMENT #21 (Substitution)		\$6,036
CONTRACT AMENDMENT #22 (Phase 2 Area design)		\$231,900
CONTRACT AMENDMENT #23 (Re-Orientation & Electrical Transformer)		\$339,422
CONTRACT AMENDMENT #24 (Additional Arch./Eng. design services)		\$71,978
CONTRACT AMENDMENT #25 (Arch./Eng. Services)		\$10,824
CONTRACT AMENDMENT #26 (Arch./Eng. Services)		\$22,138
CONTRACT AMENDMENT #27 (Arch./Eng. Services)		\$20,863
CONTRACT AMENDMENT #28 (Arch./Eng. Services, Auto Shop Design Serv.)		\$26,516
CONTRACT AMENDMENT #29 (Arch/Eng. Services)		\$191,960
CONTRACT AMENDMENT #30 (Arch/Eng. Services)		\$75,278
CONTRACT AMENDMENT #31 (Arch/Eng. Services)		\$16,803
CONTRACT AMENDMENT #32 (Arch/Eng. Services)		\$7,044

CONTRACT AMENDMENT #33 (Arch/Eng. Services)	\$152,139
CONTRACT AMENDMENT #34 (Arch/Eng. Services)	\$30,184
<u>TOTAL CONTRACT</u>	<u>\$7,996,737</u>

R. L. BINDER FAIA ARCHITECTS, LLP AMENDMENTS UNDER SEPARATE FUNDING SOURCE

CONTRACT AMENDMENT #14 (Siting study II)	\$153,950
CONTRACT AMENDMENT #15 (CCJUP Siting Study 2)	\$429,728
CONTRACT AMENDMENT #16 (APEOP Synthetic Turf Field)	\$63,486
CONTRACT AMENDMENT #18 (CCJUP MOU#2 Storm Drain)	\$8,750
CONTRACT AMENDMENT #19 (CCJUP MOU#2 Storm Drain)	\$3,910
<u>TOTAL CONTRACT</u>	<u>\$659,824</u>

A Friday Memo accompanies this board item.

MOTION MADE BY: Ms. Lieberman  
 SECONDED BY: Mr. Patel  
 STUDENT ADVISORY VOTE: N/A  
 AYES: 6 (Ms. Leon-Vazquez, Mr. Mechur, Mr. Patel, Ms. Lieberman, Mr. de la Torre, Dr. Escarce)  
 NOES: 0  
 ABSENT: 1 (Mr. Allen)

TO: BOARD OF EDUCATION

ACTION/CONSENT

06/05/14

FROM: SANDRA LYON / JANECE L. MAEZ / STUART A. SAM

RE: CONTRACT AMENDMENT #35 FOR ARCHITECTURAL / ENGINEERING DESIGN SERVICES FOR SANTA MONICA HIGH SCHOOL SCIENCE AND TECHNOLOGY BUILDING AND SITE IMPROVEMENT PROJECT – R. L. BINDER FAIA ARCHITECTS, LLP – MEASURE BB

RECOMMENDATION NO. A.23

It is recommended that the Board of Education approve Contract Amendment #35 in the amount of \$284,000 to RL Binder FAIA Architects, LLP (RL Binder) for Architectural/Engineering services for the Santa Monica High School Science & Technology Building and Site Improvements Project for a total contract amount of \$8,280,737

Funding Information

Budgeted: No  
Fund: 83  
Source: Measure BB  
Account Number: 83-90500-0-00000-85000-5802-015-2600  
Budget Category: Soft Costs/Design/Architects  
DSA#: 03-113443  
Friday Memo: 05/30/14

COMMENTS: Contract Amendment #35, in the amount of \$284,000., is for additional Construction Administration (CA) and separated project close out services:

Additional Construction Administration (CA) services Phase 1 (bldg portion) Contractor delay- The Construction schedule has been extended as a result of the Contractors performance. The District will investigate options to recover these expenses. The cost is for time and material bases for an approximate allowance of 4 months of CA services from April 16-August 15, 2014 at \$130,000.00

Additional Construction Administration (CA) Phase 2 (site improvements) Site modifications and phasing was required to accommodate the preservation of the Science Building for auxiliary during future facility improvements, new power upgrades/utility improvements, parking adjustments, new retaining walls, new ADA ramp from 6th/ Olympic and the relocation of the girls softball field. Phase 2 site improvements increased from 2.6m to approximately 5m. The cost is for time and material bases for an approximate allowance of 8 months of supplemental CA from May -December 2014 at \$112,000.00

Additional Project Closeout services Phase 1 and phase 2. The original project close out services were included for a single project. The current additional services include extending the services to include phase 2 as a separate project and separate contractor, separate inspectors, and separate documents (i.e. as-builts). The cost of this work is \$42,000.00

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The District reviewed with the vendor these additional services, considering original base scope proposals, credits, and services rendered. The services were not anticipated in the original scope and were site and project driven and not the actions of the Architect.

This Contract Amendment #35, in the amount of \$284,000, is for additional services for the Santa Monica High School Science & Technology Building and Site Improvements Project. The revised contract total will be  
**\$8,280,737**

The funds for the cost of this work will be re-allocated from the program reserves to the Soft Costs – Design/Architects budget category for the project

ORIGINAL CONTRACT AMOUNT	<b>\$1,209,688</b>	\$1,085,157
CONTRACT AMENDMENT #1 & 2 (Siting Study)		\$180,000
CONTRACT AMENDMENT #3 (not issued)		\$0
CONTRACT AMENDMENT #4 (Programming additional services)		\$209,244
CONTRACT AMENDMENT #5 (DD/CD/CA)		\$4,878,254
CONTRACT AMENDMENT #6 (Fire protection design)		\$36,720
CONTRACT AMENDMENT #7 (Revision to siting study)		\$11,000
CONTRACT AMENDMENT #8 (Mechanical cooling design)		\$25,300
CONTRACT AMENDMENT #9 (Geotech revisions impact)	<del>\$54,720</del>	\$38,708
CONTRACT AMENDMENT #10 (50% CD review comments) Study #1		\$3,120
CONTRACT AMENDMENT #11 (50% CD review comments) Study #2&#3		\$31,333
CONTRACT AMENDMENT #12 (50% CD review comments) Study #4		\$61,800
CONTRACT AMENDMENT #13 (50% CD review comments) Study #5		\$127,975
CONTRACT AMENDMENT #17 (1500kW Transformer)		\$73,299
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CONTRACT AMENDMENT #21 (Substitution)		\$6,036
CONTRACT AMENDMENT #22 (Phase 2 Area design)		\$231,900
CONTRACT AMENDMENT #23 (Re-Orientation & Electrical Transformer)		\$339,422
CONTRACT AMENDMENT #24 (Additional Arch./Eng. design services)		\$71,978
CONTRACT AMENDMENT #25 (Arch./Eng. Services)		\$10,824
CONTRACT AMENDMENT #26 (Arch./Eng. Services)		\$22,138
CONTRACT AMENDMENT #27 (Arch./Eng. Services)		\$20,863
CONTRACT AMENDMENT #28 (Arch./Eng. Services, Auto Shop Design Serv.)		\$26,516
CONTRACT AMENDMENT #29 (Arch/Eng. Services)		\$191,960
CONTRACT AMENDMENT #30 (Arch/Eng. Services)		\$75,278
CONTRACT AMENDMENT #31 (Arch/Eng. Services)		\$16,803
CONTRACT AMENDMENT #32 (Arch/Eng. Services)		\$7,044
CONTRACT AMENDMENT #33 (Arch/Eng. Services)		\$152,139
CONTRACT AMENDMENT #34 (Arch/Eng. Services)		\$30,184
<u>CONTRACT AMENDMENT #35 (Additional CA and Project Closeout)</u>		<u>\$284,000</u>
<b>TOTAL CONTRACT</b>		<b>\$8,280,737</b>

(Continued on next page)

R. L. BINDER FAIA ARCHITECTS, LLP AMENDMENTS UNDER SEPARATE FUNDING SOURCE

CONTRACT AMENDMENT #14 (Siting study II)	\$153,950
CONTRACT AMENDMENT #15 (CCJUP Siting Study 2)	\$429,728
CONTRACT AMENDMENT #16 (APEOP Synthetic Turf Field)	\$63,486
CONTRACT AMENDMENT #18 (CCJUP MOU#2 Storm Drain)	\$8,750
CONTRACT AMENDMENT #19 (CCJUP MOU#2 Storm Drain)	\$3,910
<hr/> TOTAL CONTRACT	<hr/> \$659,824

A Friday Memo accompanies this board item.

MOTION MADE BY: Ms. Lieberman

SECONDED BY: Mr. Patel

STUDENT ADVISORY VOTE: N/A

AYES: 6 (Ms. Leon-Vazquez, Mr. Mechur, Mr. Patel, Ms. Lieberman, Mr. de la Torre, Dr. Escarce)

NOES: 0

ABSENT: 1 (Mr. Allen)

TO: BOARD OF EDUCATION

ACTION/CONSENT

06/05/14

FROM: SANDRA LYON / JANECE L. MAEZ / STUART A. SAM

RE: CONTRACT AMENDMENT #37 FOR ADDITIONAL ARCHITECTURAL SERVICES FOR THE MALIBU HIGH SCHOOL CAMPUS IMPROVEMENT PROJECT – HMC ARCHITECTS – MEASURE BB

RECOMMENDATION NO. A.24

It is recommended that the Board of Education approve Contract Amendment No. 37 to HMC Architects, to provide additional services for architectural and engineering services related to the preparation of the Campus Improvement Project at Malibu HS in the amount of \$444,444 for a total contract amount of \$7,312,246.

Funding Information

Budgeted: No  
Fund: 81  
Source: Measure BB  
Account Number: 81-90500-0-00000-85000-5802-010-2600  
Project: Malibu HS, Campus Improvements Project  
Budget Category: Soft Costs \ Design Services \ Architects

COMMENTS: Contract Amendment 36 for \$350,000 included a partial allowance for additional work required to revised and address design issues associated to several Planning issues required by the Coastal Development Permit. The following additional services were required:

Meeting CDP Hearing and Planning preparation

2-Redesign working layouts at the parking lot to reduce light pole heights, redesign for LED poles lighting, walkway lights, and parking ramps and layouts to accommodate, parking zones, reduce landscape heights, re-evaluate lighting models for Dark Sky requirements, revise proposed add alternate projects scopes included in the CDP such as the synthetic field to the meet the most current environmental requirements to date. \$573,004.00

\$36,326 CDP Meetings, coordination, and planning preparation

\$536,678 Re-design work Add alternate projects, new/existing, Parking lot, Lighting, Civil work, Landscape, Electrical, and Architectural,

Additional services concurrently required are on-site waste treatment back checks and requirements were received. Contract Amendment #21 provided for the design and submittal to DSA and the Regional Water Quality Board. The system approval required entails 5 options and each with their own proposed modifications. Each scenario must be evaluated and studied prior to accepting the redesigns and modifications to the proposed back check solutions.

Additional services to evaluate, model, and redesign requires additional time and fees for their on-site Waste Treatment consultants of \$221,440.00

*(Continued on next page)*

The total service fees for the above scope of work:

\$794,444	Total Additional services
<u>\$350,000</u>	<u>Contract Amendment #36</u>
\$ 444.444	Balance of Services

Contract Amendment #37 is proposed for \$444,444.00 The funds will be reallocated from the Hard cost construction budget to the Soft Cost Budget for this expenditure.

ORIGINAL CONTRACT AMOUNT (Programming/Schematic Design)	\$961,327
CONTRACT AMENDMENT #1 (Cabrillo SDC-IS)	\$87,995
CONTRACT AMENDMENT #2 (FF&E Standards)	\$92,400
CONTRACT AMENDMENT #3 (DD/CD/CA Malibu Project)	\$3,562,894
CONTRACT AMENDMENT #4 (Pt. Dume/Webster Safety)	\$157,588
CONTRACT AMENDMENT #5 (Malibu Project Public Meetings/EIR)	\$25,144
CONTRACT AMENDMENT #6 (Cabrillo Safety Project)	\$10,304
CONTRACT AMENDMENT #7 (Webster Parking Safety Project)	\$62,344
CONTRACT AMENDMENT #8 (Cabrillo Septic Study)	\$21,647
CONTRACT AMENDMENT #9 (Malibu right turn lane study)	\$68,256
CONTRACT AMENDMENT #10 (Malibu fire protection)	\$25,991
CONTRACT AMENDMENT #11 (Malibu field renderings)	\$8,046
CONTRACT AMENDMENT #12 (Malibu wastewater study)	\$62,037
CONTRACT AMENDMENT #13 (Malibu electrical)	\$34,428
CONTRACT AMENDMENT #14 (Malibu EIR, Traffic, Parking)	\$372,321
CONTRACT AMENDMENT #15 (Webster fire alarm)	\$9,090
CONTRACT AMENDMENT #16 (Malibu, Additional Scope) _	\$228,405
CONTRACT AMENDMENT #17 (Malibu, Parking Lot "A")	\$57,340
CONTRACT AMENDMENT #18 (Cabrillo, Additional scope)	\$9,690
CONTRACT AMENDMENT #19 (OWTS, Webster)	\$57,330
CONTRACT AMENDMENT #20 (OWTS, Pt. Dume)	\$57,330
CONTRACT AMENDMENT #21 (Malibu HS, OWTS Construction Documents & CA)	\$245,375
CONTRACT AMENDMENT #22 (Structural investigation and design, Point Dume ES)	\$19,840
CONTRACT AMENDMENT #23 (CDP Exemption and Waivers, Malibu HS)	\$12,520
CONTRACT AMENDMENT #24 (DSA submittal for Access Review, Cabrillo ES Fencing)	\$3,700
CONTRACT AMENDMENT #25 (Separate Malibu FA into separate DSA & Bid Package)	\$69,210
CONTRACT AMENDMENT #26 (Additional Security Fencing, Gates, Erosion Control at Malibu HS)	\$83,090
CONTRACT AMENDMENT #27 (Cabrillo fencing and gate revisions)	\$7,065
CONTRACT AMENDMENT #28 (Webster, Parking and Drop-Off)	\$73,280
CONTRACT AMENDMENT #29 (Malibu, Campus Improvement)	\$8,000
CONTRACT AMENDMENT #30 (Malibu, Campus Improvement, EIR lighting study)	\$4,500
CONTRACT AMENDMENT #32 (Malibu HS, RWQCB, WDRs)	\$6,200
CONTRACT AMENDMENT #33 (Malibu HS, Fire Alarm, FCD)	\$7,315
CONTRACT AMENDMENT #34 (Malibu HS, SWPPP)	\$5,800
CONTRACT AMENDMENT #35A (Malibu HS, Coastal Development Permit, Hearing, redesign)	\$350,000
CONTRACT AMENDMENT #36 (Malibu HS, Redesign, OWTS Redesign)	\$444,444

TOTAL CONTRACT AMOUNT: \$7,312,246

(Continued on next page)

Malibu Stadium Lighting:

CONTRACT AMENDMENT #31 (Malibu, Stadium Lighting, Architectural Services)	\$56,260
CONTRACT AMENDMENT #35 (Malibu, Stadium Lighting, Architectural Services)	\$12,795
	<hr/>
	\$69,055

MOTION MADE BY: Ms. Lieberman

SECONDED BY: Mr. Patel

STUDENT ADVISORY VOTE: N/A

AYES: 6 (Ms. Leon-Vazquez, Mr. Mechur, Mr. Patel, Ms. Lieberman, Mr. de la Torre, Dr. Escarce)

NOES: 0

ABSENT: 1 (Mr. Allen)

TO: BOARD OF EDUCATION

ACTION/CONSENT

06/05/14

FROM: SANDRA LYON / JANECE L. MAEZ / STUART A. SAM

RE: ACCEPT WORK AS COMPLETED – MULTIPLE PURCHASE ORDERS  
PROJECTS – CAPITAL FUND AND MEASURE BB

RECOMMENDATION NO. A.25

It is recommended that the Board of Education accept as completed all work contracted for the indicated Purchase Orders:

Edison Language Academy – New Construction Project

<b>Vendor Name/Project</b>	<b>PO Number</b>	<b>Amount</b>	<b>Substantial Completion Date</b>
Emmanuel Outreach Partners	143790	\$ 14,454.00	05/08/14

COMMENT: A Notice of Completion must be filed for Purchase Orders over \$25,000 and within thirty-five (35) days with the County of Los Angeles pending approval by the Board of Education.

MOTION MADE BY: Ms. Lieberman

SECONDED BY: Mr. Patel

STUDENT ADVISORY VOTE: N/A

AYES: 6 (Ms. Leon-Vazquez, Mr. Mechur, Mr. Patel, Ms. Lieberman, Mr. de la Torre, Dr. Escarce)

NOES: 0

ABSENT: 1 (Mr. Allen)

TO: BOARD OF EDUCATION  
 FROM: SANDRA LYON / DEBRA MOORE WASHINGTON  
 RE: CERTIFICATED PERSONNEL – Elections, Separations

ACTION/CONSENT  
 06/05/14

RECOMMENDATION NO. A.26

Unless otherwise noted, all items are included in the 2013/2014 approved budget.

**ADDITIONAL ASSIGNMENTS**

ADAMS MIDDLE SCHOOL

Bon, Nancy	2 hrs @\$42.08	4/4/14	Est Hrly/\$84
Jung, Parisa	2 hrs @\$42.08	4/4/14	Est Hrly/\$84
Ransom, Barbara	2 hrs @\$42.08	4/4/14	<u>Est Hrly/\$84</u>
			TOTAL ESTABLISHED HOURLY \$252

Comment: Screening Math Application  
 01-Gifts – Equity Fund

EDUCATIONAL SERVICES

Banks, Jamila	35.65 hrs @\$42.08	8/20/13-6/10/14	Est Hrly/\$1,500
Boxer, Lorissa	35.65 hrs @\$42.08	8/20/13-6/10/14	Est Hrly/\$1,500
Brumer, Sandra	35.65 hrs @\$42.08	8/20/13-6/10/14	Est Hrly/\$1,500
Contreras, Luis	35.65 hrs @\$42.08	8/20/13-6/10/14	Est Hrly/\$1,500
Cueva, Martha	35.65 hrs @\$42.08	8/20/13-6/10/14	Est Hrly/\$1,500
Fullerton, Anabella	35.65 hrs @\$42.08	8/20/13-6/10/14	Est Hrly/\$1,500
Jimenez, Syliva	35.65 hrs @\$42.08	8/20/13-6/10/14	Est Hrly/\$1,500
Kusion, Alex	35.65 hrs @\$42.08	8/20/13-6/10/14	Est Hrly/\$1,500
Maiztegui, Laura	35.65 hrs @\$42.08	8/20/13-6/10/14	Est Hrly/\$1,500
Martinez, Elizabeth	35.65 hrs @\$42.08	8/20/13-6/10/14	Est Hrly/\$1,500
Meade, Maggie	35.65 hrs @\$42.08	8/20/13-6/10/14	Est Hrly/\$1,500
Melendez, Brisa	35.65 hrs @\$42.08	8/20/13-6/10/14	Est Hrly/\$1,500
Mojica, Georgina	35.65 hrs @\$42.08	8/20/13-6/10/14	Est Hrly/\$1,500
Morales, Carlos	35.65 hrs @\$42.08	8/20/13-6/10/14	Est Hrly/\$1,500
Murcia, Constanza	35.65 hrs @\$42.08	8/20/13-6/10/14	Est Hrly/\$1,500
Naranjo, Rocio	35.65 hrs @\$42.08	8/20/13-6/10/14	Est Hrly/\$1,500
Rodriguez, Judith	35.65 hrs @\$42.08	8/20/13-6/10/14	Est Hrly/\$1,500
Salmaggi, Aileen	35.65 hrs @\$42.08	8/20/13-6/10/14	Est Hrly/\$1,500
Tejada, Karina	35.65 hrs @\$42.08	8/20/13-6/10/14	Est Hrly/\$1,500
Williams, Alma	35.65 hrs @\$42.08	8/20/13-6/10/14	<u>Est Hrly/\$1,500</u>
			TOTAL ESTABLISHED HOURLY \$30,000

Comment: Bilingual Stipend  
 01-Unrestricted Resource

GRANT ELEMENTARY SCHOOL

Blanchard-Young, Aisha	10 hrs @\$42.08	5/15/14-6/5/14	<u>Est Hrly/\$421</u>
			TOTAL ESTABLISHED HOURLY \$421

Comment: Intervention Classes  
 01-Tier III Programs Cat Flex

LINCOLN MIDDLE SCHOOL

Hylind, Amy	2 hrs @\$42.08	5/1/14-5/16/14	Est Hrly/\$84
Levy, Amanda	2 hrs @\$42.08	5/1/14-5/16/14	Est Hrly/\$84
Moazzez, Rozita	2 hrs @\$42.08	5/1/14-5/16/14	Est Hrly/\$84
Oseguera, Christian	2 hrs @\$42.08	5/1/14-5/16/14	<u>Est Hrly/\$84</u>
			TOTAL ESTABLISHED HOURLY \$336

Comment: Participated in Site Interviews  
01-Tier III Programs Cat Flex

Montanez, Joe	2 hrs @\$42.08	5/5/14-5/6/14	<u>Est Hrly/\$84</u>
		TOTAL ESTABLISHED HOURLY	\$84

Comment: Additional Hours for State Testing  
01-Tier III Programs Cat Flex

Carrillo, Sarah	2 hrs @\$42.08	5/8/14	<u>Est Hrly/\$84</u>
Hudson, Deborah	2 hrs @\$42.08	5/8/14	<u>Est Hrly/\$84</u>
		TOTAL ESTABLISHED HOURLY	\$168

Comment: Long-Term Substitute Attendance at Open House  
01-Tier III Programs Cat Flex

## **HOURLY TEACHERS**

### **ADULT EDUCATION**

Bushin, Gregory	24 hrs @\$47.15	6/23/14-7/18/14	<u>Est Hrly/\$1,132</u>
Hammond, Paul	24 hrs @\$47.15	6/23/14-7/18/14	<u>Est Hrly/\$1,132</u>
		TOTAL ESTABLISHED HOURLY	\$2,264

Comment: Adult Education Instruction  
11-Unrestricted Resource

Smith, Bradford	48 hrs @\$47.15	6/23/14-7/18/14	<u>Est Hrly/\$2,263</u>
		TOTAL ESTABLISHED HOURLY	\$2,263

Comment: Adult Education Instruction  
11-Other Local Income

Dumey, Glenna	12 hrs @\$47.15	6/23/14-7/18/14	<u>Est Hrly/\$566</u>
		TOTAL ESTABLISHED HOURLY	\$566

Comment: Adult Education Instruction  
11-Unrestricted Resource -50%  
11-PL105-22 Engl Literacy/Civics

Rousseau, Harmony	36 hrs @\$47.15	6/23/14-7/18/14	<u>Est Hrly/\$1,697</u>
		TOTAL ESTABLISHED HOURLY	\$1,697

Comment: Adult Education Instruction  
11-Unrestricted Resource -50%  
11-Adult Ed: Priority %, GED/SECND

Siemer, Deborah	12 hrs @\$47.15	6/23/14-7/18/14	<u>Est Hrly/\$566</u>
		TOTAL ESTABLISHED HOURLY	\$566

Comment: GED Test Administration Support  
11-Unrestricted Resource

Kuipers, Catherine	\$42.08, as needed	6/23/14-7/18/14	<u>Est Hrly/\$----</u>
Toomey-Solis, Kathy	\$42.08, as needed	6/23/14-7/18/14	<u>Est Hrly/\$----</u>
		TOTAL ESTABLISHED HOURLY	\$----

Comment: Adult Education Substitutes  
11-Unrestricted Resource

### **STUDENT SERVICES**

Bower, Alan	\$42.08, as needed	3/24/14-6/10/14	<u>Est Hrly/\$----</u>
Paz, Trevor	\$42.08, as needed	4/21/14-6/10/14	<u>Est Hrly/\$----</u>
		TOTAL ESTABLISHED HOURLY	\$----

Comment: Home Instructor  
01-Unrestricted Resource

**ADDITIONAL ASSIGNMENT – EXTRA DUTY UNITS**  
**CABRILLO ELEMENTARY SCHOOL**

<u>Name</u>	<u>Rate</u>	<u>Assignment</u>	<u>Effective</u>	<u>Not to Exceed</u>
Baltrushes, Susan	2 EDU	WOLF Camp/St. Council	8/13-6/14	\$ 534
Levy, Nancy	4 EDU	WOLF Camp/GATE	8/13-6/14	\$1,068
Matthews, Jill	2 EDU	Student Council	8/13-6/14	\$ 534
Siegel, Julie	1 EDU	Morning Reading	8/13-6/14	\$ 267
Thorne, Laurel	1 EDU	After-School Math	8/13-6/14	\$ 267
			<b>TOTAL EDUS</b>	<b>\$2,670</b>

**SMASH**

<u>Name</u>	<u>Rate</u>	<u>Assignment</u>	<u>Effective</u>	<u>Not to Exceed</u>
Barba-Castro, Graciela	1 EDU	Student Council	8/13-6/14	\$267
Dresher, Pam	3 EDU	Field Trips	8/13-6/14	\$801
Haendel, Erin	1 EDU	Student Council	8/13-6/14	\$267
Hwang, Genie	1 EDU	Field Trips	8/13-6/14	\$267
Hwang, Genie	1 EDU	Art Events	8/13-6/14	\$267
Mendinueto, Darwin	1 EDU	Field Trips	8/13-6/14	\$267
Mugalian, Tamara	1 EDU	Student Events	8/13-6/14	\$267
Wold, Jayme	1 EDU	Student Council	8/13-6/14	\$267
			<b>TOTAL EDUS</b>	<b>\$2,670</b>

**WEBSTER ELEMENTARY SCHOOL**

<u>Name</u>	<u>Rate</u>	<u>Assignment</u>	<u>Effective</u>	<u>Not to Exceed</u>
Held, Pamela	1 EDU	Math Club	8/13-6/14	\$267
London, Kristina	3 EDU	Yosemite	8/13-6/14	\$801
Rose, Lori	1 EDU	Student Council	8/13-6/14	\$267
Rubin, Theresa	2 EDU	Astrocamp	8/13-6/14	\$534
Verham, Karen	3 EDU	Yosemite	8/13-6/14	\$801
			<b>TOTAL EDUS</b>	<b>\$2,670</b>

**TOTAL ESTABLISHED HOURLY, AND EXTRA DUTY UNITS = \$46,627**

**NEW HIRES**

**SUBSTITUTE TEACHERS**

**Effective**

**LONG-TERM SUBSTITUTES**

**(@\$219.00 Daily Rate)**

Buccioni, Tashia 5/16/14

**PREFERRED SUBSTITUTES**

**(@\$169.00 Daily Rate)**

Garden, Sarah 5/6/14

**REGULAR DAY-TO-DAY SUBSTITUTES**

**(@\$144.00 Daily Rate)**

Alvarez, Jennifer 5/8/14  
 Buccioni, Tashia 5/16/14  
 Huston, Sophie 5/2/14

**LEAVE OF ABSENCE (with pay)**

Name/Location

Cox, Shannon  
Santa Monica HS

Effective

5/21/14-6/10/14  
[medical maternity/FMLA]

Sato, Akiko  
Santa Monica HS

5/27/14-6/10/14  
[medical]  
(Revision of dates from 5/15/14 Agenda)

Schneider, Kirsten  
Rogers Elementary

4/24/14-5/20/14  
[medical/FMLA]

**LEAVE OF ABSENCE (without pay)**

Name/Location

Gonzalez, Alicia  
Santa Monica HS

Effective

5/6/14-5/23/14  
[CFRA]

**RESIGNATION**

Name/Location

Arbucci, Lori  
Muir Elementary

Effective

6/10/14

Bixler, William  
Malibu High School

6/10/14

Del Pino, Sonia  
John Adams MS

5/9/14

Kucsera, Lindsey  
McKinley Elementary

6/10/14

Noveck, Mary Anna  
McKinley Elementary

6/20/14

Swift, Jessica  
John Adams MS

6/10/14

MOTION MADE BY: Ms. Lieberman

SECONDED BY: Mr. Patel

STUDENT ADVISORY VOTE: N/A

AYES: 6 (Ms. Leon-Vazquez, Mr. Mechur, Mr. Patel, Ms. Lieberman, Mr. de la Torre, Dr. Escarce)

NOES: 0

ABSENT: 1 (Mr. Allen)

TO: BOARD OF EDUCATION  
 FROM: SANDRA LYON / BRANDON TIETZE  
 RE: CLASSIFIED PERSONNEL – MERIT

ACTION/CONSENT  
 06/05/14

RECOMMENDATION NO. A.27

It is recommended that the following appointments for Classified Personnel (merit system) be approved and/or ratified. All personnel will be properly elected in accordance with District policies and salary schedules.

<b><u>NEW HIRES</u></b>		<b><u>EFFECTIVE DATE</u></b>
Ascencio, Miguel Special Ed-Malibu HS	Paraeducator 1 6 Hrs/SY/Range: 20 Step: D	5/5/14
Sawyer, Amy Grant ES	Inst Asst - Classroom 2 Hrs/SY/Range: 18 Step: A	3/18/14

<b><u>PROMOTION</u></b>		<b><u>EFFECTIVE DATE</u></b>
Aguilar, Jacqueline Franklin ES	Physical Activities Specialist 6 Hrs/SY/Range: 26 Step: D From: Inst Asst – Physical Education: 3.75 Hrs/SY	4/25/14
Johnson, Kerri Lincoln MS	Paraeducator 3 6 Hrs/SY/Range: 26 Step: D From: Paraeducator 1: 6 Hrs/SY	5/5/14

<b><u>TEMP/ADDITIONAL ASSIGNMENTS</u></b>		<b><u>EFFECTIVE DATE</u></b>
Ayala, Erick Santa Monica HS	Inst Asst - Bilingual [additional hours; classroom assistance]	5/5/14-6/10/14
Donovan, Marc Maintenance	Plumber [limited term; plumbing assignment]	4/21/14-6/30/14
Gaylor, Amanda Superintendent's Office	Office Specialist [additional hours; clerical assistance]	5/1/14-6/30/14
Hansberry, Felicia Human Resources	Office Specialist [additional hours; clerical assistance]	4/28/14-5/31/14
Miller, Brenda Special Education	Office Specialist [additional hours; clerical assistance]	4/16/14
Parker, Stephen Maintenance	Carpenter [limited term; carpentry assignment]	4/21/14-6/30/14
Perchlak, Stanley Maintenance	Glazier [limited term; glass repair assignment]	4/21/14-6/30/14
Tanamas, Ayda Special Ed-Santa Monica HS	Paraeducator 2 [additional hours; bus ride supervision]	8/22/13-6/10/14

<b><u>SUBSTITUTES</u></b>		<b><u>EFFECTIVE DATE</u></b>
Arevalo, Yahjaira District	Office Specialist	4/23/14-6/30/14
Clark, Cheryl Santa Monica HS	Accounting Assistant II	5/1/14-6/30/14

Hamm, Gregory District	Office Specialist	4/23/14-6/30/14
Hendricks, David Transportation	Bus Driver	4/28/14-6/10/14
<b><u>LEAVE OF ABSENCE (PAID)</u></b>		<b><u>EFFECTIVE DATE</u></b>
Gonzalez, Teresa Lincoln MS	Senior Office Specialist FMLA Leave	4/28/14-5/1/14
Spalding, James Adams MS	Custodian Medical	3/10/14-4/1/14
<b><u>LEAVE OF ABSENCE (UNPAID)</u></b>		<b><u>EFFECTIVE DATE</u></b>
Vasquez, Amelia Food and Nutrition Svcs	Cafeteria Worker I Personal	3/10/14-6/10/14
<b><u>PROFESSIONAL GROWTH</u></b>		<b><u>EFFECTIVE DATE</u></b>
Villa, Alejandro Maintenance	Skilled Maintenance Worker	6/1/14
<b><u>ABOLISHMENT OF POSITION</u></b>		<b><u>EFFECTIVE DATE</u></b>
	Inst Asst – Physical Education 3.75 Hrs/SY; Franklin ES	7/1/14
	Media Services Coordinator 4 Hrs/12 Mo; Information Services	4/10/14
	Paraeducator 1 6 Hrs/SY; Santa Monica HS	2/24/14
<b><u>TERMINATION DUE TO EXHAUSTION OF ALL PAID LEAVES</u></b> (39-MONTH MEDICAL REEMPLOYMENT LIST)		<b><u>EFFECTIVE DATE</u></b>
VU 9459459 Santa Monica HS	Paraeducator 1	6/2/14
<b><u>SUSPENSION WITHOUT PAY</u></b>		<b><u>EFFECTIVE DATE</u></b>
SW 1226412 Transportation		6/11/14-6/13/14
<b><u>RETIREMENT</u></b>		<b><u>EFFECTIVE DATE</u></b>
Miller, Jeanne Child Develop Svcs-Roosevelt ES	Children’s Center Asst	6/10/14
Snyder, Barbara Child Develop Svcs	Senior Office Specialist	8/1/14

MOTION MADE BY: Ms. Lieberman  
 SECONDED BY: Mr. Patel  
 STUDENT ADVISORY VOTE: N/A  
 AYES: 6 (Ms. Leon-Vazquez, Mr. Mechur, Mr. Patel, Ms. Lieberman, Mr. de la Torre, Dr. Escarce)  
 NOES: 0  
 ABSENT: 1 (Mr. Allen)

TO: BOARD OF EDUCATION

ACTION/CONSENT

06/05/14

FROM: SANDRA LYON / DEBRA MOORE WASHINGTON / BRANDON TIETZE

RE: CLASSIFIED PERSONNEL – NON-MERIT

RECOMMENDATION NO. A.28

It is recommended that the following be approved and/or ratified for Classified Personnel (Non-Merit). All personnel assigned will be properly elected on a temporary basis to be used as needed in accordance with District policies and salary schedules.

**AVID TUTOR**

Rankin, Benjamin	Adams MS	5/2/14-6/10/14
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**COACHING ASSISTANT**

Cockrell, Cheyenne	Santa Monica HS	4/24/14-6/30/14
Gonzalez, Andres	Santa Monica HS	4/24/14-6/30/14
Humphrey, Regence	Malibu HS	12/1/13-6/30/14
Stannard, Jordan	Santa Monica HS	4/30/14-6/30/14
Tenorio, Robert	Malibu HS	12/1/13-6/30/14

**NOON SUPERVISION AIDE**

Homerin, Nicole	Rogers ES	3/1/14-6/10/14
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MOTION MADE BY: Ms. Lieberman

SECONDED BY: Mr. Patel

STUDENT ADVISORY VOTE: N/A

AYES: 6 (Ms. Leon-Vazquez, Mr. Mechur, Mr. Patel, Ms. Lieberman, Mr. de la Torre, Dr. Escarce)

NOES: 0

ABSENT: 1 (Mr. Allen)

TO: BOARD OF EDUCATION

ACTION/CONSENT

06/05/14

FROM: SANDRA LYON / TERRY DELORIA / SARA WOOLVERTON

RE: INCREASE IN STAFFING (FTE) – SPECIAL EDUCATION

RECOMMENDATION NO. A.29

It is recommended that the Board of Education approve two (2) Instructional Assistant – Specialized positions; one at 6 hours (0.75 FTE) and one at 4.5 hours (0.5625 FTE); and one (1) Instructional Assistant – Special Education, 6 hours (0.75 FTE) in order to meet IEP requirements and serve the needs of students supported by Special Education services.

FUNDING NOTE: The 2013-2014 budget will be adjusted \$5,914 for salary and benefits.

MOTION MADE BY: Ms. Lieberman

SECONDED BY: Mr. Patel

STUDENT ADVISORY VOTE: N/A

AYES: 6 (Ms. Leon-Vazquez, Mr. Mechur, Mr. Patel, Ms. Lieberman, Mr. de la Torre, Dr. Escarce)

NOES: 0

ABSENT: 1 (Mr. Allen)

TO: BOARD OF EDUCATION ACTION/CONSENT  
06/05/14  
FROM: SANDRA LYON / JANECE L. MAEZ / DEBRA MOORE WASHINGTON  
RE: INCREASE IN STAFFING (FTE) – 2014-2015 CLASSIFIED POSITIONS

RECOMMENDATION NO. A.30

It is recommended that the Board of Education approve the addition of new positions for the 2014-2015 school year in order to best serve the needs of the district. The positions listed below were included in the March 26, 2014, Budget Workshop, and will be included in the proposed 2014-15 budget.

Bilingual Community Liaisons	2.00 FTE
Custodians	9.125 FTE
Lead Custodians	3.00 FTE
Physical Activities Specialists	6.75 FTE
Technology Support Assistants	3.00 FTE

\*\*\*\*\*      \*\*\*\*\*      \*\*\*\*\*      \*\*\*\*\*      \*\*\*\*\*      \*\*\*\*\*

Public Comments:

- *Tom Nagle commented on this item.*

MOTION MADE BY: Ms. Lieberman  
SECONDED BY: Mr. Patel  
STUDENT ADVISORY VOTE: N/A  
AYES: 6 (Ms. Leon-Vazquez, Mr. Mechur, Mr. Patel, Ms. Lieberman, Mr. de la Torre, Dr. Escarce)  
NOES: 0  
ABSENT: 1 (Mr. Allen)

TO: BOARD OF EDUCATION

ACTION/CONSENT

06/05/14

FROM: SANDRA LYON / DEBRA MOORE WASHINGTON

RE: DECLARATION OF INDEFINITE SALARIES FOR REPRESENTED  
BARGAINING UNIT MEMBERS AND UNREPRESENTED SENIOR  
MANAGEMENT, MANAGEMENT, SUPERVISORY AND CONFIDENTIAL  
EMPLOYEES FOR 2014-2015

RECOMMENDATION NO. A.31

It is recommended that the Board declare salaries as indefinite for bargaining unit members and unrepresented senior management, management, supervisory and confidential employees for the 2014-2015 school year.

COMMENT: Because salaries for represented bargaining unit members and unrepresented senior management, management, supervisory and confidential employees are set by the Board of Education, if the Board of Education declares, in advance of the new fiscal year, that salaries for its employees are indefinite, whether subject to future review, negotiations, financial condition, or other factors, such action will suffice to permit retroactive salary adjustments back to the beginning of the new year.

This action meets the requirements specified in Education Code Section 45032.

MOTION MADE BY: Ms. Lieberman

SECONDED BY: Mr. Patel

STUDENT ADVISORY VOTE: N/A

AYES: 6 (Ms. Leon-Vazquez, Mr. Mechur, Mr. Patel, Ms. Lieberman, Mr. de la Torre, Dr. Escarce)

NOES: 0

ABSENT: 1 (Mr. Allen)

TO: BOARD OF EDUCATION  
FROM: SANDRA LYON / DEBRA MOORE WASHINGTON  
RE: ADMINISTRATIVE APPOINTMENTS

ACTION/CONSENT  
06/05/14  
UPDATE

RECOMMENDATION NO. A.32

It is recommended that the Board of Education approve the following administrative appointments:

**CERTIFICATED APPOINTMENTS**

**Effective**

Ms. Tara Brown  
Director, Student Services

7/1/14

Mr. Mark Demick  
Principal, Pt. Dume Marine Science School

7/1/14

Ms. Deanna Sinfield  
Principal, Franklin Elementary School

7/1/14

MOTION MADE BY: Ms. Lieberman  
SECONDED BY: Mr. Patel  
STUDENT ADVISORY VOTE: N/A  
AYES: 6 (Ms. Leon-Vazquez, Mr. Mechur, Mr. Patel, Ms. Lieberman, Mr. de la Torre, Dr. Escarce)  
NOES: 0  
ABSENT: 1 (Mr. Allen)

TO: BOARD OF EDUCATION  
FROM: SANDRA LYON / TERRY DELORIA / MARK KELLY  
RE: EXPULSION OF STUDENT B/D 08/24/1997

ACTION/CONSENT  
06/05/14

RECOMMENDATION NO. A.33

It is recommended that the Board of Education expel student B/D 08/24/1997, but suspend enforcement of the expulsion and allow the student to remain on Home Instruction for the current year and attend Malibu High School for 2014 – 2015 school during the term of expulsion.

COMMENT: The Superintendent of the Santa Monica-Malibu Unified School District has recommended the expulsion based on the student's violation of Education Code Section 48900 (a)(1), 48900 (a)(2) and 48915 (a)(1)(E).

48900 (a)(1)	Cause, attempted to cause, or threatened to cause physical injury to another person.
48900 (a)(2)	Willfully used force or violence upon the person of another.
48915 (a)(1)(E)	Assault or battery upon any school employee.

In addition, this recommendation is based on the following finding:

48915 (b)(2)	Due to the nature of the act, the presence of the pupil causes a continuing danger to the physical safety of the pupil or others.
--------------	-----------------------------------------------------------------------------------------------------------------------------------

The Administrative Hearing Panel recommends suspending enforcement of the expulsion and allowing the student to remain on Home Instruction for the current year and attend Malibu High School during the term of expulsion. The student is expected to make satisfactory progress in fulfilling the requirements of the Rehabilitation Plan. The expulsion order is to be put into effect if the student fails to make satisfactory progress during the period of expulsion. If the expulsion is put into effect, the student shall be placed in an educational program operated by the Los Angeles County Office of Education.

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*After meeting with the Director of Student Services and the parent, the board will select placement at Malibu High School or Olympic High School for the first semester of the 2014 - 2015 school year.*

MOTION MADE BY: Ms. Lieberman  
SECONDED BY: Mr. Patel  
STUDENT ADVISORY VOTE: N/A  
AYES: 6 (Ms. Leon-Vazquez, Mr. Mechur, Mr. Patel, Ms. Lieberman, Mr. de la Torre, Dr. Escarce)  
NOES: 0  
ABSENT: 1 (Mr. Allen)

TO: BOARD OF EDUCATION

ACTION/CONSENT

06/05/14

FROM: SANDRA LYON / TERRY DELORIA / SARA WOOLVERTON

RE: REVISE BP 6159.2 – NONPUBLIC, NONSECTARIAN SCHOOL AND AGENCY SERVICES FOR SPECIAL EDUCATION

RECOMMENDATION NO. A.34

It is recommended that the Board of Education revise BP 6159.2 – Nonpublic, Nonsectarian School and Agency Services for Special Education.

COMMENT: CSBA recommends updating this policy to reflect new law (SB 121, 2012), which prohibits the referral of a student with a disability to, or placement in, a nonpublic, nonsectarian school without the student's individualized education program team's agreement. The policy also adds material on out-of-state placements, applications for state waivers of legal requirements, and district verification of the school/agency's certification to provide special education and related services.

These changes were discussed at the May 15, 2014, board meeting. The corresponding AR can be found under Information in this agenda.

MOTION MADE BY: Ms. Lieberman

SECONDED BY: Mr. Patel

STUDENT ADVISORY VOTE: N/A

AYES: 6 (Ms. Leon-Vazquez, Mr. Mechur, Mr. Patel, Ms. Lieberman, Mr. de la Torre, Dr. Escarce)

NOES: 0

ABSENT: 1 (Mr. Allen)

**NONPUBLIC, NONSECTARIAN SCHOOL AND AGENCY SERVICES FOR SPECIAL EDUCATION**

~~The Board of Education may contract with state-certified nonpublic, nonsectarian schools or agencies to provide special education services or facilities when an appropriate public education program is not available.~~

The Board of Education recognizes its responsibility to provide all district students, including students with disabilities, a free appropriate public education in accordance with law. When the district is unable to provide direct special education and/or related services to students with disabilities, the Board may enter into a contract with a nonpublic, nonsectarian school or agency to meet the students' needs.

In selecting nonpublic, nonsectarian schools or agencies with which the district may contract for the placement of any district student with disabilities, the Superintendent or designee shall follow the procedures specified in law and accompanying administrative regulation.

Prior to entering into a contract to place any student in a nonpublic, nonsectarian school or agency, the Superintendent or designee shall verify that the school or agency is certified to provide special education and related services to individuals with disabilities in accordance with Education Code 56366. In addition, the Superintendent or designee shall monitor, on an ongoing basis, the certification of any nonpublic, nonsectarian school with which the district has a contract to ensure that the school or agency's certification has not expired.

No district student shall be placed in a nonpublic, nonsectarian school or agency unless the student's individualized education program (IEP) team has determined that an appropriate public education alternative does not exist and that the nonpublic, nonsectarian school or agency placement is appropriate for the student. In accordance with law, any student with disabilities placed in a nonpublic, nonsectarian school or agency shall have all the rights and protections to which students with disabilities are generally entitled, including, but not limited to, the procedural safeguards, due process rights, and periodic review of his/her IEP. (Education Code 56195.8, 56342.1)

During the period when any student with disabilities is placed in a nonpublic, nonsectarian school or agency, the student's IEP team shall retain responsibility for monitoring the student's progress towards meeting the goals identified in his/her IEP.

The Superintendent or designee shall notify the Board prior to approving an out-of-state placement for any district student.

In accordance with Education Code 56366.2, the Superintendent or designee may apply to the Superintendent of Public Instruction to waive any of the requirements of Education Code 56365, 56366, 56366.3, and 56366.6.

~~When entering into agreements with nonpublic, nonsectarian schools or agencies, the Board shall consider the needs of the individual student and the recommendations of the individualized education program (IEP) team. The IEP team shall remain accountable for monitoring the progress of students placed in nonpublic, nonsectarian programs towards the goals identified in each student's IEP.~~

Legal References:

**EDUCATION CODE**

56034-56035 *Definitions of nonpublic, nonsectarian school and agency*  
56042 *Placement not to be recommended by attorney with conflict of interest*  
56101 *Waivers*  
56163 *Certification*  
56168 *Responsibility for education of student in hospital or health facility school*  
56195.8 *Adoption of policies*  
56360-56369 *Implementation of special education*  
56711 *Computation of state aid*  
56740-56743 *Apportionments and reports*  
56760 *Annual budget plan; service proportions*  
56775.5 *Reimbursement of assessment and identification costs*

**GOVERNMENT CODE**

7570-7588 *Interagency responsibilities for providing services to children with disabilities, especially:*  
7572.55 *Seriously emotionally disturbed child; out-of-state placement*

**FAMILY CODE**

7911-7912 *Interstate compact on placement of children*

**WELFARE AND INSTITUTIONS CODE**

362.2 *Out-of-home placement for IEP*  
727.1 *Out-of-state placement of wards of court*

**CODE OF REGULATIONS. TITLE 5**

3001 *Definitions*  
3061-3069 *Nonpublic, nonsectarian school and agency services*

**UNITED STATES CODE. TITLE 20**

1400-1487 *Individuals with Disabilities Education Act*  
**CODE OF FEDERAL REGULATIONS. TITLE 34**  
300.129-300.148 *Children with disabilities in private schools*

**COURT DECISIONS**

*Agostini v. Felton, (1997) 521 U.S. 203.117 SCt. 1997*

Management Resources:

**CDE LEGAL ADVISORIES**

0317.99 *Nonpublic School/Agency Waivers and Reimbursement to Parents*

**FEDERAL REGISTER**

*Rules and Regulations. August 14, 2006, Vol. 71, Number 156, pages 46539-46845*

**WEB SITES**

CDE: <http://www.cde.ca.gov>

US Department of Education, Office of Special Education and Rehabilitative Services:

<http://www.ed.gov/offices/OSERS>

**Policy SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT  
adopted: August 19, 2009 Santa Monica, California**

TO: BOARD OF EDUCATION

ACTION/CONSENT

06/05/14

FROM: SANDRA LYON / TERRY DELORIA / SARA WOOLVERTON

RE: REVISE BP 6164.4 – IDENTIFICATION AND EVALUATION OF INDIVIDUALS  
FOR SPECIAL EDUCATION

RECOMMENDATION NO. A.35

It is recommended that the Board of Education revise BP 6164.4 – Identification and Evaluation of Individuals for Special Education.

COMMENT: CSBA recommends updating this policy to include a notification to parents/guardians regarding their right to consent to the assessment of their child for purposes of determining the child's eligibility for special education or related services.

These changes were discussed at the May 15, 2014, board meeting. The corresponding AR can be found under Information in this agenda.

MOTION MADE BY: Ms. Lieberman

SECONDED BY: Mr. Patel

STUDENT ADVISORY VOTE: N/A

AYES: 6 (Ms. Leon-Vazquez, Mr. Mechur, Mr. Patel, Ms. Lieberman, Mr. de la Torre, Dr. Escarce)

NOES: 0

ABSENT: 1 (Mr. Allen)

## IDENTIFICATION AND EVALUATION OF INDIVIDUALS FOR SPECIAL EDUCATION

The Board of Education recognizes the need to actively seek out and evaluate district residents from birth to age 21 who have disabilities in order to provide them with appropriate educational opportunities in accordance with state and federal law.

The Superintendent or designee shall ~~develop processes to determine when an individual is eligible for special education services and shall establish systematic procedures for special education program~~ establish a comprehensive system that includes procedures for the identification, screening, referral, assessment, planning, implementation, review, and triennial assessment of individuals eligible for special education, as well as procedures for the planning, implementation, and review of the education and related services provided to such individuals. (Education Code 56301)

~~The Superintendent or designee shall establish a method whereby parents/guardians, teachers, appropriate professionals, and others may refer an individual for assessment for special education services. Identification procedures shall be coordinated with school site procedures for referral of students with needs that cannot be met with modifications to the regular instructional program. (Education Code 56302)~~

The district's identification procedures shall include methods for utilizing referrals from parents/guardians, teachers, appropriate professionals, and others, and shall be coordinated with school site procedures for referral of students whose needs cannot be met with modifications to the regular instructional program. (Education Code 56302)

The Superintendent or designee shall notify parents/guardians, in writing, of their rights related to identification, referral, assessment, instructional planning, implementation, and review, including the right to consent to any assessment concerning their child. In addition, the Superintendent or designee shall notify parents/guardians of ~~including the district's~~ procedures for initiating a referral for assessment to identify individuals who need special education services. (Education Code 56301)

### Legal Reference:

#### EDUCATION CODE

44265.5 Professional preparation for teachers of impaired students

56000-56885 Special education programs, especially:

56195.8 Adoption of policies

56300-56304 Identification of individuals with disabilities

56320-56331 Assessment

56333-56338 Eligibility criteria for specific learning disabilities

56340-56347 Instructional planning and individualized education program

56381 Reassessment of students

56425-56432 Early education for individuals with disabilities

56441.11 Eligibility criteria, children ages 3-5

56445 Transition to grade school; reassessment

56500-56509 Procedural safeguards

#### GOVERNMENT CODE

95000-95029.5 California Early Intervention Services Act

#### CODE OF REGULATIONS. TITLE 5

3021-3029 Identification, referral and assessment

3030-3031 Eligibility criteria

#### UNITED STATES CODE. TITLE 20

1232g Family Educational Rights and Privacy Act of 1974

1412 State eligibility

1415 Procedural safeguards  
CODE OF FEDERAL REGULATIONS. TITLE 34  
104.35 Evaluation and placement  
104.36 Procedural safeguards  
300.1-300.818 Individuals with Disabilities Education Act, especially:  
300.301-300.306 Evaluations and reevaluations  
COURT DECISIONS  
*Hood v. Encinitas Union School District*, (2007) 486 F.3d 1099

Management Resources:

FEDERAL REGISTER

Rules and Regulations, August 14, 2006, Vol. 71, Number 156, pages 46539-46845

WEB SITES

California Department of Education. Special Education: <http://www.cde.ca.gov/sp/se>

U.S. Department of Education. Office of Special Education Programs:

<http://www.ed.gov/about/offices/list/osers/osep>

**Policy SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT  
adopted: August 19, 2009 Santa Monica, California**



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## **DISCUSSION ITEMS**



TO: BOARD OF EDUCATION

DISCUSSION

06/05/14

FROM: SANDRA LYON / TERRY DELORIA / IRENE GONZALEZ-CASTILLO

RE: ENGLISH LANGUAGE LEARNERS PROGRAM UPDATE

DISCUSSION ITEM NO. D.01

This discussion session will provide the Board of Education an update on the current English Language Learner (ELL) program. The presentation will begin with demographics information related to English language proficiency, followed by a review of the classification and placement process. After an examination of the District's most recent Title III results, staff will share future short and long term plans.

COMMENTS: This presentation will include information on a new classification of English Learners called Long Time English Learners or LTELs. California defines an LTEL and a student enrolled in grades six through twelve who has been an EL for more than six years and who has been at the same English language proficiency lever for two or more years.

\*\*\*\*\*

*Dr. Deloria's presentation can be found under Attachments at the end of these minutes.*

*Dr. Escarce suggested, as part of the next steps, to examine increasing staffing strategically and increase sections. He requested an update on that during the summer. Mr. de la Torre asked about the socio-economic well-being of the students and family engagement.*



TO: BOARD OF EDUCATION

DISCUSSION

06/05/14

FROM: SANDRA LYON / TERRY DELORIA / ELLEN EDEBURN

RE: CONSIDER REVISING BP 6163.1 – LIBRARY MEDIA CENTERS

DISCUSSION ITEM NO. D.02

It is recommended that the Board of Education consider revising BP 6163.1 – Library Media Centers.

COMMENTS: CSBA recommends updating this policy to reflect new law (AB 97, 2013) eliminating the School and Library Improvement Block Grant and State Instructional Materials Fund, which could be used to purchase materials for school or classroom libraries contingent upon the development of a districtwide library plan. New optional language addresses the development of a library plan that is aligned with other district and school plans.

\*\*\*\*\*           \*\*\*\*\*           \*\*\*\*\*           \*\*\*\*\*           \*\*\*\*\*           \*\*\*\*\*

*This item will return for approval at the June 25, 2014, board meeting.*

## Instruction BP 6163.1

### Library Media Centers

The ~~Board of Education~~ Governing Board recognizes that school libraries ~~library media centers~~ support the educational program by providing access to a variety of informational and supplemental resources that can help raise the academic achievement of all students. . The Board desires ~~to provide library media centers~~ that school libraries be stocked with up-to-date books, reference materials, and electronic ~~information~~ resources ~~necessary to~~ that promote literacy, support ~~students in achieving~~ academic standards, and ~~encourage~~ students to become lifelong learners.

The Superintendent or designee may, in consultation with teacher librarians, classroom teachers, administrators, parents/guardians, and students as appropriate, develop and regularly update a plan for school libraries that describes the district's goals for school libraries and how funds will be distributed to school sites to support libraries. As appropriate, the plan may also address staffing, facilities, selection and evaluation of materials, the development and maintenance of classroom libraries, prevention of loss or damage of library materials, prioritization of needs, and other related matters. The Superintendent or designee shall ensure that the library plan is aligned with the district's local control and accountability plan and other district and school plans.

### Staffing

To staff school libraries, the district may employ one or more teacher librarians who possess appropriate credentials issued by the Commission on Teacher Credentialing. (Education Code 18120, 44868; 5 CCR 80024.6, 80053)

~~The district's school libraries may provide~~ The Superintendent or designee may assign teacher librarians to perform the following duties in accordance with the authorizations of their credential: (5 CCR 80053, 80053.1)

1. Instruct ~~students in the choice and use of library materials and technology~~ students in accessing, evaluating, using, and integrating information and resources in the library program and/or provide departmentalized instruction in information literacy, digital literacy, and digital citizenship
2. Plan and coordinate school library programs with the district's instructional programs through collaboration with teachers
3. Select materials for school and district libraries
4. Develop and deliver staff development programs for school library services
5. Coordinate or supervise library programs at the school or district level
6. Plan and conduct a course of instruction for students who assist in the operation of school libraries
7. Supervise classified personnel assigned school library duties
8. Develop procedures for and management of the school and district libraries

The Board also may appoint classified paraprofessionals to serve as library aides or library technicians. Volunteers may assist with school library services in accordance with law, Board policy, and administrative regulation.

### **Hours of Operation**

School libraries shall be open for use by students and teachers during the school day. (Education Code 18103)

With the approval of the Board, Any a school library may be open outside the school day, such as including evenings and/or Saturdays. Any library open to serve students during evening and Saturday hours shall be under the supervision of a certificated employee who consents to the assignment. (Education Code 18103)

### **Selection and Evaluation of School Library Materials**

~~The Superintendent or designee shall develop procedures for the selection and evaluation of library materials.~~ Library materials shall include print and electronic resources that align with the curriculum and are accessible to students with varying cognitive or language needs. Library materials shall be evaluated and selected through a process that invites recommendations from administrators, teachers, other staff, parents/guardians, and students as appropriate.

Library materials shall be continually evaluated in relation to evolving curricula, new formats of materials, new instructional methods, ~~culturally relevant topics,~~ and the needs of students and teachers. Materials that contain ~~obsolete-~~ outdated subject matter or are no longer appropriate shall be removed, ~~and lost or worn materials may be replaced if possible.~~

~~Whenever a school receives state funding for school and library improvement pursuant to Education Code 41570-41573, the school site council shall develop a single plan for student achievement that addresses the needs of the school's library media center.~~

All gifts and donations of school library materials shall be subject to the same criteria as materials selected for purchase by the district.

Complaints regarding the appropriateness of library materials shall be addressed using the district's procedures for complaints regarding instructional materials.

### **Fees**

Students shall be allowed to borrow school library materials at no charge for use in the library and classrooms as well as out of school. (5 CCR 16042)

To encourage students to return materials in a timely manner, a nominal fee may be charged for the later return of materials.

### **Library Instruction**

Teacher librarians and/or classroom teachers shall provide library instruction to develop students' information literacy skills. Such instruction shall be aligned with state academic standards for library instruction and shall prepare students to:

1. Access information by applying knowledge of the organization of libraries, print materials, digital media, and other sources

2. Evaluate and analyze information to determine appropriateness in addressing the scope of inquiry
3. Organize, synthesize, create, and communicate information
4. Integrate information literacy skills into all areas of learning and pursue information independently to become life-long learners

Teacher librarians also may provide support to teachers, administrators, and other staff by identifying instructional materials that will aid in the development of curriculum and instructional activities and by providing information about effective and ethical uses of school library services and equipment.

~~In developing a districtwide plan, the Superintendent or designee is encouraged to consult with school library media teachers, classroom teachers, administrators, parents/guardians, and students as appropriate in the development of the plan.~~

~~The districtwide library plan shall describe the district's vision and goals for the district's libraries and action steps including how funds will be distributed to school sites. As appropriate, the plan may also address staffing, facilities, selection and evaluation of materials, prioritization of needs, and other related matters.~~

~~When state funding is available for library materials in grades K-4 classrooms, the Superintendent or designee shall develop, for certification by the Board, a districtwide classroom library plan grades K-4. The plan shall include a means of preventing loss, damage, or destruction of the materials.~~

~~The Superintendent or designee is encouraged to consult with primary grade teachers and school and/or county office of education library media teachers in the development of the plan for Grades K-4 and to consider selections from the list of books recommended by the State Librarian pursuant to Education Code 19336.~~

~~Responsibility for the selection of library materials is delegated to the professional library staff through the principal. School librarians shall evaluate materials, using professional selection aids and standards, in accordance with law, Board policy, and administrative regulation. The selection process shall invite recommendations from administrators, teachers, other staff, parents/guardians, and students as appropriate.~~

1. ~~Library instruction to students that enables them to become proficient users of library resources~~
2. ~~Information to teachers and administrators concerning sources and availability of instructional materials that will aid in the development of school curriculum, and, in cooperation with classroom teachers, the development of instructional units and activities using library resources~~
3. ~~Assistance to teachers and students in the evaluation, selection, production, and uses of instructional materials~~
4. ~~A collection of materials and resources that support the curriculum and are appropriate for user needs~~
5. ~~Assistance to teachers, administrators, and other school staff members in becoming knowledgeable about appropriate uses of library media services, materials, and~~

equipment

~~The Superintendent or designee shall develop procedures for the selection and evaluation of library materials.~~

~~Whenever a school receives state funding for school and library improvement pursuant to Education Code 41570-41573, the school site council shall develop a single plan for student achievement that addresses the needs of the school's library media center.~~

~~In developing a districtwide plan, the Superintendent or designee is encouraged to consult with school library media teachers, classroom teachers, administrators, parents/guardians, and students as appropriate in the development of the plan.~~

~~The districtwide library plan shall describe the district's vision and goals for the district's libraries and action steps including how funds will be distributed to school sites. As appropriate, the plan may also address staffing, facilities, selection and evaluation of materials, prioritization of needs, and other related matters.~~

~~When state funding is available for library materials in grades K-4 classrooms, the Superintendent or designee shall develop, for certification by the Board, a districtwide classroom library plan grades K-4. The plan shall include a means of preventing loss, damage, or destruction of the materials.~~

~~The Superintendent or designee is encouraged to consult with primary grade teachers and school and/or county office of education library media teachers in the development of the plan for Grades K-4 and to consider selections from the list of books recommended by the State Librarian pursuant to Education Code 19336.~~

~~Responsibility for the selection of library materials is delegated to the professional library staff through the principal. School librarians shall evaluate materials, using professional selection aids and standards, in accordance with law, Board policy, and administrative regulation. The selection process shall invite recommendations from administrators, teachers, other staff, parents/guardians, and students as appropriate.~~

~~Library materials shall include print and electronic resources that align with the curriculum and are accessible to students with varying cognitive or language needs.~~

~~Library materials shall be continually evaluated in relation to evolving curricula, new formats of materials, new instructional methods, culturally relevant topics, and the needs of students and teachers. Materials that contain obsolete subject matter or are no longer appropriate shall be removed, and lost or worn materials may be replaced if possible.~~

~~Complaints regarding the appropriateness of library materials shall be addressed using the district's procedures for complaints regarding instructional materials.~~

~~Students shall be allowed to borrow school library materials at no charge for use in the library and classrooms as well as out of school. To encourage students to return materials in a timely manner, a nominal fee may be charged for the later return of materials.~~

~~The district shall, on or before August 31 each year, report to the California Department of Education on the condition of school libraries for the preceding year ending June 30.~~

Legal Reference:

**EDUCATION CODE**

1703 Coordination of district library services by county superintendent  
1770-1775 Provision of library services by county superintendent  
18100-18203 School libraries  
18300-18571 Union high school district/unified school district library district  
19335-19336 Reading Initiative Program; recommended books  
35021 Volunteer aides  
44868-44869 Qualifications and employment of library media teachers  
45340-45349 Instructional aides  
**CODE OF REGULATIONS, TITLE 5**  
16040-16043 School libraries  
80023-80023.2 Emergency permits, general requirements  
80024.6 Emergency teacher librarian services permit  
80026-80026.6 Emergency permits  
80053-80053.1 Teacher librarian services credential

Management Resources:

**CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS**

*Examples of Model School Library Standards for California Public Schools Supporting Common Core State Standards (CCSS) for English Language Arts and Literacy in History/Social Studies, Science, and Technical Subjects, rev. February 2012*

*Model School Library Standards for California Public Schools: Kindergarten Through Grade Twelve, 2010 (includes standards for student instruction as well as program standards)*

*Looking at the School Library: An Evaluation Tool, 2003*

*Recommended Literature: Kindergarten Through Grade Twelve*

**CALIFORNIA SCHOOL LIBRARY ASSOCIATION PUBLICATIONS**

*Standards and Guidelines for Strong School Libraries, 2004*

**WEB SITES**

American Association of School Libraries: <http://www.ala.org/aasl>

California Department of Education, School Libraries: <http://www.cde.ca.gov/ci/cr/lb>

~~California Library Association: <http://www.cla-net.org>~~

California School Library Association: <http://www.csla.net>

**Policy SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT**

**adopted: August 19, 2009 Santa Monica, California**

**revised: September 22, 2011**

TO: BOARD OF EDUCATION

DISCUSSION

06/05/14

FROM: SANDRA LYON / TERRY DELORIA / ELLEN EDEBURN

RE: CONSIDER REVISING BP AND DELETING AR 6144 – CONTROVERSIAL ISSUES

DISCUSSION ITEM NO. D.03

It is recommended that the Board of Education consider revising BP and deleting AR 6144 – Controversial Issues.

COMMENTS: CSBA recommends updating this policy to incorporate material formerly in AR, reference policy that addresses appropriateness of supplementary instructional materials, add consultation with Superintendent or designee as needed to determine appropriateness of the subject matter or resource, add prior parental notification when required or deemed advisable, and add reference to appropriate complaint procedures.

The regulation has been deleted and incorporated into the BP.

\*\*\*\*\*           \*\*\*\*\*           \*\*\*\*\*           \*\*\*\*\*           \*\*\*\*\*           \*\*\*\*\*

*This item will return for approval at the June 25, 2014, board meeting.*

## CONTROVERSIAL ISSUES

The Governing Board recognizes that the district's educational program may sometimes include instruction related to controversial issues that may arouse strong reactions based on personal values and beliefs, political philosophy, culture, religion, or other influences. Instruction concerning such topics shall be relevant to the adopted course of study and curricular goals and should be designed to develop students' critical thinking skills, ability to discriminate between fact and opinion, respect for others, and understanding and tolerance of diverse points of view.

~~The Board of Education believes that students should have opportunities to discuss controversial issues which have political, social or economic significance and which the students are mature enough to investigate and address. The study of a controversial issue should help students learn how to gather and organize pertinent facts, discriminate between fact and fiction, draw intelligent conclusions and respect the opinions of others.~~

The Board expects administrators and teachers to exercise professional judgment ~~caution and discretion~~ when deciding whether or not a particular issue is suitable for study or discussion. ~~in any particular class.~~ They shall consult with the Superintendent or designee as necessary to determine the appropriateness of the subject matter, guest speakers, and/or related instructional materials or resources. ~~Teachers should not spend class time on any topic which they feel is not suitable for the class or related to the established course of study.~~

~~The Board also expects teachers to ensure that all sides of a controversial issue are impartially presented, with adequate and appropriate factual information. Without promoting any partisan point of view, the teacher should help students separate fact from opinion and warn them against drawing conclusions from insufficient data. The teacher shall not suppress any student's view on the issue as long as its expression is not malicious or abusive toward others.~~

~~Teachers sponsoring guest speakers shall either ask them not to use their position or influence on students to forward their own religious, political, economic or social views or shall take active steps to neutralize whatever bias has been presented.~~

When providing instruction related to a controversial issue, the following guidelines shall apply:

1. The topic shall be suitable to the age and maturity of the students.
2. Instruction shall be presented in a balanced manner, addressing all sides of the issue without bias or prejudice and without promoting any particular point of view.
3. The teacher may express a personal opinion provided he/she identifies it as a personal opinion and clarifies that he/she is not speaking on behalf of the school or district. The teacher shall not express an opinion for the purpose of persuading students to his/her point of view.
4. No student's viewpoint shall be suppressed, provided such expression is not malicious or abusive toward others. Students shall be assured of their right to form and express an opinion without jeopardizing their relationship with the teacher or school.
5. Students shall be informed of conduct expected during such instruction and the importance of being courteous and respectful of the opinions of others.

6. Adequate factual information shall be provided to help students objectively analyze and evaluate the issue and draw their own conclusions.
7. The instruction shall not reflect adversely upon persons because of their race, ethnicity, national origin, sex, sexual orientation, gender identity or expression, disability, religion, or any other basis prohibited by law.
8. The subject matter of the instruction shall not otherwise be prohibited by state or federal law.

When a guest speaker is invited to make a presentation related to a controversial issue, the Board requires that he/she be notified of this policy and the expectations and goals regarding the instruction. If the guest speaker is presenting only one point of view on an issue, the teacher shall be responsible for ensuring that students also receive information on opposing viewpoints.

When required by law or otherwise deemed appropriate by the teacher or administrator, parents/guardians shall be notified prior to instruction related to any controversial issue and parent/guardian consent shall be obtained for student participation. Students whose parents/guardians decline such instruction may be offered the option to participate in an alternative activity of similar value.

A student or parent/guardian with concerns regarding instruction about controversial issues shall be directed to appropriate district complaint procedures.

Legal Reference:

*EDUCATION CODE*

*220 Prohibition of discrimination*

*51500 Prohibited instruction or activity*

*51510 Prohibited study or supplemental materials*

*51511 Religious matters properly included in courses of study*

*51530 Prohibition and definition regarding advocating or teaching communism with intent to indoctrinate*

*51933 Sex education courses*

*51938 Right of parent/guardian to excuse child from sexual health instruction*

*60040 Portrayal of cultural and racial diversity*

*60044 Prohibited instructional materials*

*60045 Criteria for instructional materials*

**Policy SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT  
adopted: August 19, 2009 Santa Monica, California**

**CONTROVERSIAL ISSUES**

Controversial issues may be discussed in the classroom, provided that:

1. The issue is related to the course of study and provides opportunities for critical thinking, for developing tolerance, and for understanding conflicting points of view.
2. The issue has a meaningful relationship to matters of concern to the students.
3. Available information about the issue is sufficient to allow alternative points of view to be discussed and evaluated on a factual basis.
4. All sides of the issue are given a proper hearing, using established facts as primary evidence.
5. The issue has points of view which can be understood and defined by the students.
6. The teacher does not use his/her position to forward his/her own religious, political, economic or social bias. The teacher may express a personal opinion if he/she identifies it as such and does not express the opinion for the purpose of persuading students to his/her point of view.
7. Discussion or study of the issue is instigated by the students or by the established curriculum, but not by a source outside of the schools.
8. The discussion does not reflect adversely upon persons because of their race, sex, color, creed, national origin, ancestry, handicap or occupation.
9. The oral or written presentation does not violate state or federal law.

The Superintendent or designee shall have the authority to judge whether the above conditions are being met.

**Regulation SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT  
approved: August 19, 2009 Santa Monica, California**

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## **MAJOR ITEMS**



TO: BOARD OF EDUCATION

ACTION/MAJOR  
06/05/14

FROM: SANDRA LYON / JANECE L. MAEZ

RE: ADOPT RESOLUTION NO. 13-25 – AUTHORIZING THE ISSUANCE OF SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT (LOS ANGELES COUNTY, CALIFORNIA) ELECTION OF 2012 GENERAL OBLIGATION BONDS, SERIES A, AND ACTIONS RELATED THERETO

RECOMMENDATION NO. A.36

It is recommended that the Board of Education adopt Resolution No. 13-25 – Authorizing the issuance of Santa Monica-Malibu Unified School District (Los Angeles County, California) Election of 2012 General Obligation Bonds, Series A, And Actions Related Thereto.

BACKGROUND

An Election was held in the Santa Monica Malibu Unified School District on November 6, 2012, for the issuance and sale of general obligation bonds of the District for various purposes in the maximum amount of \$385,000,000 (the “Measure ES”). The District now desires to issue the first series of bonds under Measure ES in an amount not-to-exceed \$75,000,000.

- (a) Bond Resolution. This Resolution authorizes the issuance of general obligation bonds (the “Bonds”). The resolution specifies the basic terms, parameters and forms of the Bonds, and approves the form of Purchase Contract and form of Preliminary Official Statement described below. In particular, Section 1 of the Resolution establishes the maximum aggregate principal amount of the Bonds to be issued (\$75,000,000). Section 4 of the Resolution states the maximum underwriter’s discount (0.50%) with respect to the Bonds, and authorizes the Bonds to be sold at a negotiated sale to Stifel Nicolaus and RBC Capital Markets, LLC (the “Underwriters”).
- (b) Form of Purchase Contract. Pursuant to the Purchase Contract, the Underwriters will agree to buy the Bonds from the District. All the conditions of closing the transaction are set forth in this document, including the documentation to be provided at the closing by various parties. Upon the pricing of the Bonds, the final execution copy of the Purchase Contract will be prepared following this form.
- (c) Form of Preliminary Official Statement. The Preliminary Official Statement (“POS”) is the offering document describing the Bonds which may be distributed to prospective purchasers of the Bonds. The POS discloses information with respect to among other things (i) the proposed uses of proceeds of the Bonds, (ii) the terms of the Bonds (interest rate, redemption terms, etc.), (iii) the bond insurance policy for the Bonds, if any, (iv) the security for repayment of the Bonds (the tax levy), (v) information with respect to the District’s tax base (upon which such ad valorem taxes may be levied), (vi) District financial and operating data, (vii) continuing disclosure with respect to the Bonds and the District, and (viii) absence of litigation and other miscellaneous matters expected to be of interest to prospective purchasers of the Bonds. Following the pricing of the Bonds, a final Official Statement for the Bonds will be prepared, substantially in the form of the POS.

## FISCAL IMPACT

There is no fiscal impact to the General Fund resulting from the issuance of the Bonds.

\*\*\*\*\*      \*\*\*\*\*      \*\*\*\*\*      \*\*\*\*\*      \*\*\*\*\*      \*\*\*\*\*      \*\*\*\*\*

### Public Comment:

- *Tom Nagle and Seth Jacobson addressed the board regarding this item. Ms. Lieberman asked Mr. Jacobson to come back with recommendations regarding possible make-up of the Malibu Super Site Committee.*

*Mr. Patel made a correction to a typo of dollar amount listed on the first page of Exhibit A. Ms. Maez answered board members' questions regarding the timeline for selling the bonds, the rationale behind the \$30M amount, where the Malibu High School Measure BB project process sits with the Coastal Commission, and whether or not ES funds can be used for a public information officer for community education and outreach. Ms. Lieberman requested a Measure BB project update. Mr. de la Torre requested the Heery International report on Measure BB.*

MOTION MADE BY: Ms. Lieberman

SECONDED BY: Mr. de la Torre

STUDENT ADVISORY VOTE: N/A

AYES: 6 (Ms. Leon-Vazquez, Mr. Allen, Mr. Patel, MS. Lieberman, Mr. de la Torre, Dr. Escarce)

NOES: 0

ABSENT: 1 (Mr. Mechur)

## RESOLUTION NO. 13-25

### **A RESOLUTION OF THE BOARD OF EDUCATION OF THE SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT, LOS ANGELES COUNTY, CALIFORNIA, AUTHORIZING THE ISSUANCE OF SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT (LOS ANGELES COUNTY, CALIFORNIA) ELECTION OF 2012 GENERAL OBLIGATION BONDS, SERIES A, AND ACTIONS RELATED THERETO**

**WHEREAS**, a duly called election was held in the Santa Monica-Malibu Unified School District (the "District"), Los Angeles County (the "County"), State of California, on November 6, 2012 (the "Election") and thereafter canvassed pursuant to law;

**WHEREAS**, at the Election there was submitted to and approved by the requisite fifty-five percent or more vote of the qualified electors of the District a question as to the issuance and sale of general obligation bonds of the District for the various purposes set forth in the ballot submitted to the voters, in the maximum amount not-to-exceed \$385,000,000, payable from the levy of an *ad valorem* property tax against the taxable property in the District (the "Authorization");

**WHEREAS**, at this time this Board of Education (the "Board") has determined that it is necessary and desirable to issue the first series of bonds under the Authorization in an aggregate principal amount not-to-exceed \$75,000,000, and to be styled as "Santa Monica-Malibu Unified School District (Los Angeles County, California) Election of 2012 General Obligation Bonds, Series A" (the "Bonds");

**WHEREAS**, pursuant to Article 4.5 of Chapter 3 of Part 1 of Division 2 of Title 5 of the Government Code of the State of California (the "Government Code"), the Bonds are authorized to be issued by the District for purposes set forth in the ballot submitted to the voters at the Election;

**WHEREAS**, this Board desires to authorize the issuance of the Bonds in one or more Series of Taxable or Tax-Exempt Bonds Current Interest Bonds (as such terms are defined herein);

**WHEREAS**, the Board of Supervisors of the County is required to take action approving a tax rate for payment of indebtedness of the District during fiscal year 2014-15, and it is the responsibility of the Auditor-Controller of the County to calculate the several tax rates for the Board of Supervisors' action thereon;

**WHEREAS**, the Education Code of the State of California (the "Education Code") provides that the Board of Supervisors of the County shall annually, at the time of making the levy of taxes for county purposes, estimate the amount of money required to meet the payment of the principal of and interest on the bonds authorized by the electors of the District and not sold, and which District informs the Board of Supervisors in their belief will be sold before the next tax levy, and further provides that said Board of Supervisors shall levy a tax sufficient to pay the principal and interest so estimated; and

**WHEREAS**, this Board deems it necessary and desirable that the County be instructed to calculate the tax rates necessary to pay debt service Bonds during fiscal year 2014-15, in order that such tax rates may be reflected on the 2014-15 property tax bills of taxpayers of the District, and to levy a tax for payment of such debt service;

**WHEREAS**, the District has not filed with nor received from the County office of education having jurisdiction over the District a qualified or negative certification in its most recent interim financial report pursuant to Section 42131 of the California Education Code (the "Education Code");

**WHEREAS**, this Board desires to appoint certain professionals to provide services related to the issuance of the Bonds; and

**WHEREAS**, all acts, conditions and things required by law to be done or performed have been done and performed in strict conformity with the laws authorizing the issuance of general obligation bonds of the District, and the indebtedness of the District, including this proposed issue of Bonds, is within all limits prescribed by law;

**NOW, THEREFORE, BE IT FOUND, DETERMINED AND RESOLVED BY THE BOARD OF EDUCATION OF THE SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT, LOS ANGELES COUNTY, CALIFORNIA, AS FOLLOWS:**

**SECTION 1. Authorization for Issuance of the Bonds.** To raise money for the purposes authorized by the voters of the District at the Election, and to pay all necessary legal, financial, engineering and contingent costs in connection therewith, the Board hereby authorizes the issuance of the Bonds pursuant to Article 4.5 of Chapter 3 of Part 1 of Division 2 of Title 5 of the Government Code in one or more Series of Taxable or Tax-Exempt Bonds Current Interest Bonds, with appropriate series designation if more than one Series is issued, all as more fully set forth in the executed Purchase Contract (as defined herein). The Board further orders such Bonds sold such that the Bonds shall be dated as of a date to be determined by an Authorized Officer (defined herein), shall be payable upon such terms and provisions as shall be set forth therein, and shall be in an aggregate principal amount not-to-exceed \$75,000,000.

**SECTION 2. Paying Agent.** This Board hereby appoints the Paying Agent, as defined herein, to serve as the paying agent, bond registrar, transfer agent and authentication agent for the Bonds on behalf of the District. This Board hereby approves the payment of the reasonable fees and expenses of the Paying Agent as they shall become due and payable. The fees and expenses of the Paying Agent which are not paid as a cost of issuance of the Bonds may be paid in each year from *ad valorem* property taxes levied and collected for the payment thereof, insofar as permitted by law, including specifically by Section 15232 of the Education Code.

**SECTION 3. Terms and Conditions of Sale.** The Bonds shall be sold upon the direction of the Superintendent or the Assistant Superintendent, Business and Fiscal Services/CFO of the District, or such other officers or employees of the District as the Superintendent or the Assistant Superintendent, Business and Fiscal Services/CFO may designate (collectively, the "Authorized Officers"), and pursuant to such terms and conditions set forth in the Purchase Contract (defined herein). The Board hereby authorizes the sale of the Bonds at a negotiated sale, which is determined to provide more flexibility in the timing of the sale, an ability to implement the sale in a shorter time period, an increased ability to structure the Bonds to fit the needs of particular purchasers, and a greater opportunity for the Underwriters (as defined herein) to pre-market the Bonds to potential purchasers prior to the sale, all of which will contribute to the District's goal of achieving the lowest overall cost of funds.

**SECTION 4. Approval of Purchase Contract.** The form of a contract for the purchase and sale of the Bonds (the "Purchase Contract") by and between the District and the Underwriters, substantially in the form on file with the Secretary to the Board, is hereby approved and the Authorized Officers, each alone, are hereby authorized and requested to execute such Purchase Contract; provided, however, (i) that the maximum interest rates on the Bonds shall not exceed the maximum rates permitted by law; and (ii) the underwriting discount on the Bonds, excluding original issue discount, shall not exceed 0.50% of the aggregate principal amount of Bonds actually issued. The Authorized Officers, each alone, are further authorized to determine the principal amount of the Bonds to be specified in the Purchase Contract for sale by the District up to \$75,000,000 and to enter into and execute the Purchase Contract with the Underwriters, if the conditions set forth in this Resolution are satisfied. The Board

estimates that the costs associated with the issuance of the Bonds, including compensation to the Underwriters, will equal approximately 0.86% of the principal amount of the Bonds.

**SECTION 5. Certain Definitions.** As used in this Resolution, the terms set forth below shall have the meanings ascribed to them (unless otherwise set forth in the Purchase Contract):

(a) **“Beneficial Owner”** means, when used with reference to book-entry Bonds registered pursuant to Section 6 hereof, the person who is considered the beneficial owner of such Bonds pursuant to the arrangements for book entry determination of ownership applicable to the Depository.

(b) **“Bond Insurer”** means any insurance company which issues a municipal bond insurance policy insuring the payment of Principal of and interest on the Bonds.

(c) **“Bond Payment Date”** means, unless otherwise provided by the Purchase Contract, January 1 and July 1 of each year commencing on January 1, 2015 with respect to interest on the Bonds, and the stated maturity dates of Bonds with respect to payments of Principal of the Bonds.

(d) **“Bond Register”** means the registration books which the Paying Agent shall keep or cause to be kept on which the registered ownership, transfer and exchange of Bonds shall be recorded.

(e) **“Code”** means the Internal Revenue Code of 1986, as amended. Reference to any particular section of the Code shall be deemed to be a reference to any successor to any such section.

(f) **“Continuing Disclosure Certificate”** means that certain contractual undertaking of the District pursuant to paragraph (b)(5) of Rule 15c2-12 adopted by the Securities and Exchange Commission under the Securities Exchange Act of 1934, and relating to the Bonds, dated as of the date of issuance thereof, as amended from time to time in accordance with the provisions thereof.

(g) **“Current Interest Bonds”** means bonds, the interest on which is payable semiannually on each Bond Payment Date specified for each such Bond as designated and maturing in the years and in the amounts set forth in the Purchase Contract.

(h) **“Dated Date”** means the date of initial issuance and delivery of the Bonds, or such other date as shall appear in the Purchase Contract or Official Statement.

(i) **“Depository”** means the entity acting as securities depository for the Bonds pursuant to Section 6(c) hereof.

(j) **“DTC”** means The Depository Trust Company, 55 Water Street, New York, New York 10041, a limited purpose trust company organized under the laws of the State of New York, in its capacity as the initial Depository for the Bonds.

(k) **“Fair Market Value”** means the price at which a willing buyer would purchase the investment from a willing seller in a bona fide, arm's length transaction (determined as of the date the contract to purchase or sell the investment becomes binding) if the investment is traded on an established securities market (within the meaning of section 1273 of the Code) and, otherwise, the term “Fair Market Value” means the acquisition price in a bona fide arm's length transaction (as referenced above) if (i) the investment is a certificate of deposit that is acquired in accordance with applicable regulations under the Code, (ii) the investment is an agreement

with specifically negotiated withdrawal or reinvestment provisions and a specifically negotiated interest rate (for example, a guaranteed investment contract, a forward supply contract or other investment agreement) that is acquired in accordance with applicable regulations under the Code, (iii) the investment is a United States Treasury Security—State and Local Government Series that is acquired in accordance with applicable regulations of the United States Bureau of Public Debt, or (iv) any commingled investment fund in which the District and related parties do not own more than a ten percent (10%) beneficial interest therein if the return paid by the fund is without regard to the source of the investment.

(l) **“Holder” or “Owner”** means the registered owner of a Bond as set forth on the Bond Register maintained by the Paying Agent pursuant to Section 6 hereof.

(m) **“Information Services”** means Financial Information, Inc.’s Financial Daily Called Bond Service; Mergent, Inc.’s Called Bond Department; or Standard & Poor’s J.J. Kenny Information Services’ Called Bond Service.

(n) **“Moody’s”** means Moody’s Investors Service, a corporation organized and existing under the laws of the State of Delaware, its successors and assigns, or, if such corporation shall be dissolved or liquidated or shall no longer perform the functions of a securities rating agency, such other nationally recognized securities rating agency designated by the District.

(o) **“Nominee”** means the nominee of the Depository, which may be the Depository, as determined from time to time pursuant to Section 6(c) hereof.

(p) **“Non-AMT Bonds”** means obligations the interest on which is excludable from gross income for federal income tax purposes under Section 103(a) of the Code and not treated as an item of tax preference under Section 57(a)(5)(C) of the Code, that are legal investments pursuant to Section 53601 of the Government Code of the State of California.

(q) **“Official Statement”** means the Official Statement for the Bonds, as described in Section 17 hereof.

(r) **“Outstanding”** means, when used with reference to the Bonds, as of any date, Bonds theretofore issued or thereupon being issued under this Resolution except:

(i) Bonds canceled at or prior to such date;

(ii) Bonds in lieu of or in substitution for which other Bonds shall have been delivered pursuant to Section 8 hereof; or

(iii) Bonds for the payment or redemption of which funds or Government Obligations in the necessary amount shall have been set aside (whether on or prior to the maturity or redemption date of such Bonds), in accordance with Section 19 of this Resolution.

(s) **“Participants”** means those broker-dealers, banks and other financial institutions from time to time for which the Depository holds book-entry certificates as securities depository.

(t) **“Paying Agent”** means initially the Treasurer, or such other Paying Agent as shall be named in the Purchase Contract or Official Statement, and afterwards any successor financial institution. The Treasurer is authorized to contract with a third party to perform the services of Paying Agent hereunder.

(u) **“Permitted Investments”** means (i) any lawful investments permitted by Section 16429.1 and Section 53601 of the Government Code, including Non-AMT Bonds and Qualified Non-AMT Mutual Funds, (ii) shares in a California common law trust established pursuant to Title 1, Division 7, Chapter 5 of the Government Code which invests exclusively in investments permitted by Section 53635 of the Government Code, but without regard to any limitations in such Section concerning the percentage of moneys available for investment being invested in a particular type of security, (iii) a guaranteed investment contract with a provider having a rating meeting the minimum rating requirements of the County investment pool maintained by the Treasurer, (iv) the Local Agency Investments Fund of the California State Treasurer, (v) the county investment pool described above, and (vi) State and Local Government Series Securities.

(v) **“Principal”** or **“Principal Amount”** means, with respect to any Bond, the initial principal amount thereof.

(w) **“Qualified Non-AMT Mutual Fund”** means stock in a regulated investment company to the extent that at least 95% of the income of such regulated investment company is interest that is excludable from gross income under Section 103 of the Code and not an item of tax preference under Section 57(a)(5)(C) of the Code.

(x) **“Qualified Permitted Investments”** means (i) Non-AMT Bonds, (ii) Qualified Non-AMT Mutual Funds, (iii) other Permitted Investments authorized by an opinion of Bond Counsel to the effect that such investment would not adversely affect the tax-exempt status of the Bonds, and (iv) Permitted Investments of proceeds of the Bonds, and interest earned on such proceeds, held not more than thirty days pending reinvestment or Bond redemption. A guaranteed investment contract or similar investment agreement (e.g. a forward supply contract, GIC, repo, etc.) does not constitute a Qualified Permitted Investment.

(y) **“Record Date”** means the close of business on the 15th day of the month preceding each Bond Payment Date.

(z) **“Series”** means any Bonds executed, authenticated and delivered pursuant to the provisions hereof identified as a separate series of Bonds.

(aa) **“S&P”** means Standard & Poor’s Ratings Services, a Standard & Poor’s Financial Services LLC business, its successors and assigns, or, if such corporation shall be dissolved or liquidated or shall no longer perform the functions of a securities rating agency, such other nationally recognized securities rating agency designated by the District.

(bb) **“Taxable Bonds”** means any Bonds not issued as Tax-Exempt Bonds.

(cc) **“Tax-Exempt Bonds”** means any Bonds the interest on which is excludable from gross income for federal income tax purposes and is not treated as an item of tax preference for purposes of calculating the federal alternative minimum tax, as further described in an opinion of Bond Counsel supplied to the original purchasers of such Bonds.

(dd) **“Term Bonds”** means those Bonds for which mandatory redemption dates have been established in the Purchase Contract.

(ee) **“Transfer Amount”** means, with respect to any Outstanding Bond, the Principal Amount.

(ff) **“Treasurer”** means the Treasurer and Tax Collector of the County, or other comparable officer of the County.

(gg) **“Underwriters”** means, collectively, Stifel Nicolaus & Company, Incorporated and RBC Capital Markets, LLC.

## **SECTION 6. Terms of the Bonds.**

(a) Denomination, Interest, Dated Dates and Terms. The Bonds shall be issued as fully registered Current Interest Bonds registered as to both Principal and interest, in denominations of \$5,000 Principal Amount or any integral multiple thereof. The Bonds will initially be registered in the name of “Cede & Co.,” the Nominee of the Depository Trust Company, New York, New York.

Each Bond shall be dated as of the Dated Date, and shall bear interest at the rates set forth in the Purchase Contract or Official Statement, from the Bond Payment Date next preceding the date of authentication thereof unless it is authenticated during the period from the 16<sup>th</sup> day of the month next preceding any Bond Payment Date to that Bond Payment Date, inclusive, in which event it shall bear interest from such Bond Payment Date, or unless it is authenticated on or before the first Record Date, in which event it shall bear interest from its Dated Date. Interest shall be payable on the respective Bond Payment Dates and shall be calculated on the basis of a 360-day year of 12, 30-day months.

Notwithstanding any other provision herein, the ratio of total debt service to Principal for each Series of Bonds shall not exceed four-to-one.

(b) Redemption.

(i) Terms of Redemption. The Bonds shall be subject to optional or mandatory sinking fund redemption prior to maturity as provided in the Purchase Contract or the Official Statement.

(ii) Selection of Bonds for Redemption. Whenever provision is made in this Resolution for the optional redemption of Bonds and less than all Outstanding Bonds are to be redeemed, the Paying Agent, upon written instruction from the District, shall select Bonds for redemption as so directed and if not directed, in inverse order of maturity. Within a maturity, the Paying Agent shall select Bonds for redemption by lot. Redemption by lot shall be in such manner as the Paying Agent shall determine; provided, however, that with respect to redemption by lot, the portion of any Bond to be redeemed in part shall be in the Principal Amount of \$5,000 or any integral multiple thereof.

The Purchase Contract may provide that (i) in the event that any portion of a Term Bond is optionally redeemed prior to maturity, the remaining mandatory sinking fund payments with respect to such Bond shall be reduced proportionately, in integral multiples of \$5,000 principal amount, in respect of the portion of such Bond optionally redeemed, and (ii) within a maturity, Bonds shall be selected for redemption on a “Pro Rata Pass-Through Distribution of Principal” basis in accordance with DTC procedures, provided further that, such redemption is made in accordance with the operational arrangements of DTC then in effect.

(iii) Redemption Notice. When redemption is authorized pursuant to Section 6(b) hereof, the Paying Agent, upon written instruction from the District, shall give notice (a “Redemption Notice”) of the redemption of the Bonds. Such Redemption Notice shall specify: the Bonds or designated portions thereof (in the case of redemption of the Bonds in part but not in whole) which are to be redeemed, the date of redemption, the place or places where the redemption will be made, including the name and address of the Paying Agent, the redemption price, the CUSIP numbers (if any) assigned to the Bonds to be redeemed, the Bond numbers of the Bonds to be redeemed in whole or in part and, in the case of any Bond to be redeemed in part only, the portion of the Principal Amount of such Bond to be redeemed, and the original issue date, interest rate or Accretion Rate and stated maturity date of each Bond to be redeemed in whole or in part. Such Redemption Notice shall further state that on the specified date there shall become due and payable upon each Bond or portion thereof being redeemed at the redemption price thereof, together with the interest accrued to the redemption date, and that from and after such date, interest thereon shall cease to accrue.

The Paying Agent shall take the following actions with respect to each such Redemption Notice:

(a) At least 20 but not more than 45 days prior to the redemption date, such Redemption Notice shall be given to the respective Owners of Bonds designated for redemption by registered or certified mail, postage prepaid, at their addresses appearing on the Bond Register.

(b) At least 20 but not more than 45 days prior to the redemption date, such Redemption Notice shall be given by (i) registered or certified mail, postage prepaid, (ii) telephonically confirmed facsimile transmission, or (iii) overnight delivery service, to the Securities Depository.

(c) At least 20 but not more than 45 days prior to the redemption date, such Redemption Notice shall be given by (i) registered or certified mail, postage prepaid, or (ii) overnight delivery service, to one of the Information Services.

(d) To such other persons as may be required pursuant to the Continuing Disclosure Certificate.

A certificate of the Paying Agent or the District that a Redemption Notice has been given as provided herein shall be conclusive as against all parties. Neither failure to receive any Redemption Notice nor any defect in any such Redemption Notice so given shall affect the sufficiency of the proceedings for the redemption of the affected Bonds. Each check issued or other transfer of funds made by the Paying Agent for the purpose of redeeming Bonds shall bear or include the CUSIP number identifying, by issue and maturity, the Bonds being redeemed with the proceeds of such check or other transfer. Such Redemption Notice may state that no representation is made as to the accuracy or correctness of CUSIP numbers printed thereon, or on the Bonds.

With respect to any notice of optional redemption of Bonds (or portions thereof) pursuant to Section 6(b)(i) hereof, unless upon the giving of such notice such Bonds or portions thereof shall be deemed to have been defeased pursuant to Section 19 hereof, such notice shall state that such redemption shall be conditional upon the receipt by an independent escrow agent selected by the District on or prior to the date fixed for such redemption of the moneys necessary and sufficient to pay the Principal of, premium, if any, and interest on such Bonds (or portions thereof) to be redeemed, and that if such moneys shall not have been so received said notice shall be of no force and effect, no portion of the Bonds shall be subject to redemption on such date and such Bonds shall not be required to be redeemed on such date. In the event that such Redemption Notice contains such a condition and such moneys are not so received, the redemption shall not be made and the Paying Agent shall within a reasonable time thereafter (but in no event later than the date originally set for redemption) give notice to the persons to whom and in the manner in which the Redemption Notice was given that such moneys were not so received. In addition, the District shall have the right to rescind any Redemption Notice, by written notice to the Paying Agent, on or prior to the date fixed for such redemption. The Paying Agent shall distribute a notice of the rescission of such notice in the same manner as such notice was originally provided.

(iv) Partial Redemption of Bonds. Upon the surrender of any Bond redeemed in part only, the Paying Agent shall execute and deliver to the Owner thereof a new Bond or Bonds of like tenor and maturity and of authorized denominations equal in Transfer Amounts to the unredeemed portion of the Bond surrendered. Such partial redemption shall be valid upon payment of the amount required to be paid to such Owner, and the District shall be released and discharged thereupon from all liability to the extent of such payment.

(v) Effect of Redemption Notice. Notice having been given as aforesaid, and the moneys for the redemption (including the interest to the applicable date of redemption) having been set aside as provided in Section 19 hereof, the Bonds to be redeemed shall become due and payable on such date of redemption.

If on such redemption date, money for the redemption of all the Bonds to be redeemed as provided in Section 6(b) hereof, together with interest accrued to such redemption date, shall be held in trust as provided in Section 19 hereof so as to be available therefor on such redemption date, and if a Redemption Notice thereof shall have been given as aforesaid, then from and after such redemption date, interest with respect to the Bonds to be redeemed shall cease to accrue and become payable. All money held for the redemption of Bonds shall be held in trust for the account of the Owners of the Bonds to be so redeemed.

(vi) Bonds No Longer Outstanding. When any Bonds (or portions thereof), which have been duly called for redemption prior to maturity under the provisions of this Resolution, or with respect to which irrevocable instructions to call for redemption prior to maturity at the earliest redemption date have been given to the Paying Agent, in form satisfactory to it, and sufficient moneys shall be held irrevocably in trust for the payment of the redemption price of such Bonds or portions thereof, and accrued interest with respect thereto to the date fixed for redemption, all as provided in this Resolution, then such Bonds shall no longer be deemed Outstanding and shall be surrendered to the Paying Agent for cancellation.

All Bonds paid at maturity or redeemed prior to maturity pursuant to the provisions of this Section 6 shall be cancelled upon surrender thereof and be delivered to or upon the order of the District. All or any portion of a Bond purchased by the District shall be cancelled by the Paying Agent.

(c) Book-Entry System.

(i) Election of Book-Entry System. The Bonds shall initially be delivered in the form of a separate single fully-registered bond (which may be typewritten) for each maturity date of such Bonds in an authorized denominations. The ownership of each such Bond shall be registered in the Bond

Register in the name of the Nominee, as nominee of the Depository and ownership of the Bonds, or any portion thereof may not thereafter be transferred except as provided in Section 6(c)(i)(4).

With respect to book-entry Bonds, the District and the Paying Agent shall have no responsibility or obligation to any Participant or to any person on behalf of which such a Participant holds an interest in such book-entry Bonds. Without limiting the immediately preceding sentence, the District and the Paying Agent shall have no responsibility or obligation with respect to (i) the accuracy of the records of the Depository, the Nominee, or any Participant with respect to any ownership interest in book-entry Bonds, (ii) the delivery to any Participant or any other person, other than an Owner as shown in the Bond Register, of any notice with respect to book-entry Bonds, including any Redemption Notice, (iii) the selection by the Depository and its Participants of the beneficial interests in book-entry Bonds to be prepaid in the event the District redeems the Bonds in part, or (iv) the payment by the Depository or any Participant or any other person, of any amount with respect to Principal of, premium, if any, or interest on the book-entry Bonds. The District and the Paying Agent may treat and consider the person in whose name each book-entry Bond is registered in the Bond Register as the absolute Owner of such book-entry Bond for the purpose of payment of Principal of, premium and interest on and to such Bond, for the purpose of giving notices of redemption and other matters with respect to such Bond, for the purpose of registering transfers with respect to such Bond, and for all other purposes whatsoever. The Paying Agent shall pay all Principal of, premium, if any, and interest on the Bonds only to or upon the order of the respective Owner, as shown in the Bond Register, or his respective attorney duly authorized in writing, and all such payments shall be valid and effective to fully satisfy and discharge the District's obligations with respect to payment of Principal of, premium, if any, and interest on the Bonds to the extent of the sum or sums so paid. No person other than an Owner, as shown in the Bond Register, shall receive a certificate evidencing the obligation to make payments of Principal of, premium, if any, and interest on the Bonds. Upon delivery by the Depository to the Owner and the Paying Agent, of written notice to the effect that the Depository has determined to substitute a new nominee in place of the Nominee, and subject to the provisions herein with respect to the Record Date, the word Nominee in this Resolution shall refer to such nominee of the Depository.

1. Delivery of Letter of Representations. In order to qualify the book-entry Bonds for the Depository's book-entry system, the District and the Paying Agent shall execute and deliver to the Depository a Letter of Representations. The execution and delivery of a Letter of Representations shall not in any way impose upon the District or the Paying Agent any obligation whatsoever with respect to persons having interests in such book-entry Bonds other than the Owners, as shown on the Bond Register. By executing a Letter of Representations, the Paying Agent shall agree to take all action necessary at all times so that the District will be in compliance with all representations of the District in such Letter of Representations. In addition to the execution and delivery of a Letter of Representations, the District and the Paying Agent shall take such other actions, not inconsistent with this Resolution, as are reasonably necessary to qualify book-entry Bonds for the Depository's book-entry program.

2. Selection of Depository. In the event (i) the Depository determines not to continue to act as securities depository for book-entry Bonds, or (ii) the District determines that continuation of the book-entry system is not in the best interest of the Beneficial Owners of the Bonds or the District, then the District will discontinue the book-entry system with the Depository. If the District determines to replace the Depository with another qualified securities depository, the District shall prepare or direct the preparation of a new single, separate, fully registered bond for each maturity date of such Outstanding book-entry Bond, registered in the name of such successor or substitute qualified securities depository or its Nominee as provided in subsection (4) hereof. If the District fails to identify another qualified securities depository to replace the Depository, then the Bonds shall no longer be restricted to being registered in such Bond Register in the name of the Nominee, but shall be registered in whatever name or names

the Owners transferring or exchanging such Bonds shall designate, in accordance with the provisions of this Section 6(c).

3. Payments and Notices to Depository. Notwithstanding any other provision of this Resolution to the contrary, so long as all Outstanding Bonds are held in book entry form and registered in the name of the Nominee, all payments by the District or the Paying Agent with respect to Principal of, premium, if any, or interest on the Bonds and all notices with respect to such Bonds, including notices of redemption, shall be made and given, respectively to the Nominee, as provided in the Letter of Representations or as otherwise required or instructed by the Depository and agreed to by the Paying Agent notwithstanding any inconsistent provisions herein.

4. Transfer of Bonds to Substitute Depository.

(A) The Bonds shall be initially issued as described in the Official Statement described herein. Registered ownership of such Bonds, or any portions thereof, may not thereafter be transferred except:

(1) to any successor of DTC or its nominee, or of any substitute depository designated pursuant to Section 6(c)(i)(4)(A)(2) (“Substitute Depository”); provided that any successor of DTC or Substitute Depository shall be qualified under any applicable laws to provide the service proposed to be provided by it;

(2) to any Substitute Depository, upon (1) the resignation of DTC or its successor (or any Substitute Depository or its successor) from its functions as depository, or (2) a determination by the District that DTC (or its successor) is no longer able to carry out its functions as depository; provided that any such Substitute Depository shall be qualified under any applicable laws to provide the services proposed to be provided by it; or

(3) to any person as provided below, upon (1) the resignation of DTC or its successor (or any Substitute Depository or its successor) from its functions as depository, or (2) a determination by the District that DTC or its successor (or Substitute Depository or its successor) is no longer able to carry out its functions as depository.

(B) In the case of any transfer pursuant to Section 6(c)(i)(4)(A)(1) or (2), upon receipt of all Outstanding Bonds by the Paying Agent, together with a written request of the District to the Paying Agent designating the Substitute Depository, a single new Bond, which the District shall prepare or cause to be prepared, shall be executed and delivered for each maturity of Bonds then Outstanding, registered in the name of such successor or such Substitute Depository or their Nominees, as the case may be, all as specified in such written request of the District. In the case of any transfer pursuant to Section 6(c)(i)(4)(A)(3), upon receipt of all Outstanding Bonds by the Paying Agent, together with a written request of the District to the Paying Agent, new Bonds, which the District shall prepare or cause to be prepared, shall be executed and delivered in such denominations and registered in the names of such persons as are requested in such written request of the District, provided that the Paying Agent shall not be required to deliver such new Bonds within a period of less than sixty (60) days from the date of receipt of such written request from the District.

(C) In the case of a partial redemption or an advance refunding of any Bonds evidencing a portion of the Principal maturing in a particular year, DTC or its successor (or any Substitute Depository or its successor) shall make an appropriate notation on such Bonds indicating the date and amounts of such reduction in Principal, in form acceptable to the Paying

Agent, all in accordance with the Letter of Representations. The Paying Agent shall not be liable for such Depository's failure to make such notations or errors in making such notations.

(D) The District and the Paying Agent shall be entitled to treat the person in whose name any Bond is registered as the Owner thereof for all purposes of this Resolution and any applicable laws, notwithstanding any notice to the contrary received by the Paying Agent or the District; and the District and the Paying Agent shall not have responsibility for transmitting payments to, communicating with, notifying, or otherwise dealing with any Beneficial Owners of the Bonds. Neither the District nor the Paying Agent shall have any responsibility or obligation, legal or otherwise, to any such Beneficial Owners or to any other party, including DTC or its successor (or Substitute Depository or its successor), except to the Owner of any Bonds, and the Paying Agent may rely conclusively on its records as to the identity of the Owners of the Bonds.

**SECTION 7. Execution of the Bonds.** The Bonds shall be signed by the President of the Board, or other member of the Board authorized to sign on behalf of the President, by their manual or facsimile signature and countersigned by the manual or facsimile signature of the Secretary to the Board, or the designee thereof, all in their official capacities. No Bond shall be valid or obligatory for any purpose or shall be entitled to any security or benefit under this Resolution unless and until the certificate of authentication printed on the Bond is signed by the Paying Agent as authenticating agent. Authentication by the Paying Agent shall be conclusive evidence that the Bond so authenticated has been duly issued, signed and delivered under this Resolution and is entitled to the security and benefit of this Resolution.

**SECTION 8. Paying Agent; Transfer and Exchange.** So long as any of the Bonds remain Outstanding, the District will cause the Paying Agent to maintain and keep at its principal office all books and records necessary for the registration, exchange and transfer of the Bonds as provided in this Section. Subject to the provisions of Section 9 below, the person in whose name a Bond is registered on the Bond Register shall be regarded as the absolute Owner of that Bond for all purposes of this Resolution. Payment of or on account of the Principal of, premium, if any, and interest on any Bond shall be made only to or upon the order of such Owner; neither the District nor the Paying Agent shall be affected by any notice to the contrary, but the registration may be changed as provided in this Section. All such payments shall be valid and effectual to satisfy and discharge the District's liability upon the Bonds, including interest, to the extent of the amount or amounts so paid.

Any Bond may be exchanged for Bonds of like Series, tenor, maturity and Transfer Amount upon presentation and surrender at the principal office of the Paying Agent, together with a request for exchange signed by the Owner or by a person legally empowered to do so in a form satisfactory to the Paying Agent. A Bond may be transferred on the Bond Register only upon presentation and surrender of the Bond at the principal office of the Paying Agent together with an assignment executed by the Owner or by a person legally empowered to do so in a form satisfactory to the Paying Agent. Upon exchange or transfer, the Paying Agent shall complete, authenticate and deliver a new bond or bonds of like tenor and of any authorized denomination or denominations requested by the Owner equal to the Transfer Amount of the Bond surrendered and bearing or accruing interest at the same rate and maturing on the same date.

If any Bond shall become mutilated, the District, at the expense of the Owner of said Bond, shall execute, and the Paying Agent shall thereupon authenticate and deliver, a new Bond of like Series, tenor, maturity and Transfer Amount in exchange and substitution for the Bond so mutilated, but only upon surrender to the Paying Agent of the Bond so mutilated. If any Bond issued hereunder shall be lost, destroyed or stolen, evidence of such loss, destruction or theft may be submitted to the Paying Agent and, if such evidence be satisfactory to the Paying Agent and indemnity for the Paying Agent and the District satisfactory to the Paying Agent shall be given by the Owner, the District, at the expense of the Owner,

shall execute, and the Paying Agent shall thereupon authenticate and deliver, a new Bond of like Series, tenor, maturity and Transfer Amount in lieu of and in substitution for the Bond so lost, destroyed or stolen (or if any such Bond shall have matured or shall have been called for redemption, instead of issuing a substitute Bond the Paying Agent may pay the same without surrender thereof upon receipt of indemnity satisfactory to the Paying Agent and the District). The Paying Agent may require payment of a reasonable fee for each new Bond issued under this paragraph and of the expenses which may be incurred by the District and the Paying Agent.

If signatures on behalf of the District are required in connection with an exchange or transfer, the Paying Agent shall undertake the exchange or transfer of Bonds only after the new Bonds are signed by the authorized officers of the District. In all cases of exchanged or transferred Bonds, the District shall sign and the Paying Agent shall authenticate and deliver Bonds in accordance with the provisions of this Resolution. All fees and costs of transfer shall be paid by the requesting party. Those charges may be required to be paid before the procedure is begun for the exchange or transfer. All Bonds issued upon any exchange or transfer shall be valid obligations of the District, evidencing the same debt, and entitled to the same security and benefit under this Resolution as the Bonds surrendered upon that exchange or transfer.

Any Bond surrendered to the Paying Agent for payment, retirement, exchange, replacement or transfer shall be cancelled by the Paying Agent. The District may at any time deliver to the Paying Agent for cancellation any previously authenticated and delivered Bonds that the District may have acquired in any manner whatsoever, and those Bonds shall be promptly cancelled by the Paying Agent. Written reports of the surrender and cancellation of Bonds shall be made to the District by the Paying Agent as requested by the District. The cancelled Bonds shall be retained for three years, then returned to the District or destroyed by the Paying Agent as directed by the District.

Neither the District nor the Paying Agent will be required (a) to issue or transfer any Bonds during a period beginning with the opening of business on the 16th business day next preceding either any Bond Payment Date or any date of selection of Bonds to be redeemed and ending with the close of business on the Bond Payment Date or any day on which the applicable Redemption Notice is given or (b) to transfer any Bonds which have been selected or called for redemption in whole or in part.

**SECTION 9. Payment.** Payment of interest on any Bond shall be made on any Bond Payment Date to the person appearing on the registration books of the Paying Agent as the Owner thereof as of the Record Date immediately preceding such Bond Payment Date, such interest to be paid by wire transfer or check mailed to such Owner on the Bond Payment Date at his or her address as it appears on such registration books or at such other address as he or she may have filed with the Paying Agent for that purpose on or before the Record Date. The Owner in an aggregate Principal Amount of One Million Dollars (\$1,000,000) or more may request in writing to the Paying Agent that such Owner be paid interest by wire transfer to the bank and account number on file with the Paying Agent as of the Record Date. The Principal, and redemption premiums, if any, payable on the Bonds shall be payable upon maturity or redemption upon surrender at the principal office of the Paying Agent. The Principal of, premiums, if any, and interest on, the Bonds shall be payable in lawful money of the United States of America. The Paying Agent is hereby authorized to pay the Bonds when duly presented for payment at maturity, and to cancel all Bonds upon payment thereof. The Bonds are obligations of the District payable solely from the levy of *ad valorem* property taxes upon all property within the District subject to taxation, which taxes shall be without limit as to rate or amount. The Bonds do not constitute an obligation of the County except as provided in this Resolution, and no part of any fund of the County is pledged or obligated to the payment of the Bonds.

**SECTION 10. Forms of Bonds.** The Bonds shall be in substantially the form as set forth in Exhibit A hereto, allowing those officials executing the Bonds to make the insertions and deletions necessary to conform the Bonds to this Resolution and the Purchase Contract.

**SECTION 11. Delivery of Bonds.** The proper officials of the District shall cause the Bonds to be prepared and, following their sale, shall have the Bonds signed and delivered, together with a true transcript of proceedings with reference to the issuance of the Bonds, to the Underwriters upon payment of the purchase price therefor.

**SECTION 12. Deposit of Proceeds of Bonds.** (a) The purchase price received from the Underwriters pursuant to the Purchase Contract, to the extent of the Principal Amount thereof, shall be paid to the County to the credit of the fund hereby authorized to be created to be known as the “Santa Monica-Malibu Unified School District Election of 2012 General Obligation Bonds, Series A Building Fund” (the “Building Fund”) of the District, shall be kept separate and distinct from all other District and County funds, and those proceeds shall be used solely for the purpose for which the Bonds are being issued and provided further that such proceeds shall be applied solely to the purposes authorized by the voters of the District at the Election. The County shall have no responsibility for assuring the proper use of the Bond proceeds by the District. The Building Fund may contain subaccounts if the Bonds are issued in more than one Series. The purchase price received from the Underwriters pursuant to the Purchase Contract, to the extent of any accrued interest and any net original issue premium, shall be paid to the County to the credit of the fund hereby authorized to be created to be known as the “Santa Monica-Malibu Unified School District Election of 2012 General Obligation Bonds, Series A Debt Service Fund” (the “Debt Service Fund”) for the Bonds and used for payment of Principal of and interest on the Bonds, and for no other purpose. The Debt Service Fund may contain subaccounts if the Bonds are issued in more than one Series. Interest earnings on monies held in the Building Fund shall be retained in the Building Fund. Interest earnings on monies held in the Debt Service Fund shall be retained in the Debt Service Fund. Any excess proceeds of the Bonds not needed for the authorized purposes set forth herein for which the Bonds are being issued upon written notice from the District shall be transferred to the Debt Service Fund and applied to the payment of Principal of and interest on the Bonds. If, after payment in full of the Bonds, there remain excess proceeds, any such excess amounts shall be transferred to the general fund of the District.

The costs of issuance of the Bonds are hereby authorized to be paid either from premium withheld by the Underwriters upon the sale of the Bonds, or from the Principal Amount of the Bonds received from the Underwriters. To the extent costs of issuance are paid from such Principal Amount, the District may direct that a portion thereof, in an amount not-to-exceed 2.0% of such Principal Amount, in lieu of being deposited into the Building Fund, be deposited in a costs of issuance account to be held by a fiscal agent of the District appointed for such purpose.

(b) Moneys in the Debt Service Fund and the Building Fund shall be invested, after consultation with the County, in Permitted Investments. If at the time of issuance the District determines to issue the Bonds as Tax-Exempt Bonds without regard to the Internal Revenue Code “temporary period” restrictions, all investment of Bond proceeds shall be subject to paragraph (1) below; and the District, in consultation with the County, may provide for an agent to assist the County in investing funds pursuant to paragraph (1) below. If the District fails to direct the County or its agent, as the case may be, the County or its agent shall invest or cause the funds in the Building Fund to be invested in Qualified Permitted Investments, subject to the provisions of paragraph (1) below, until such time as the District provides written direction to invest such funds otherwise. Neither the County nor its officers and agents, as the case may be, shall have any responsibility or obligation to determine the tax consequences of any investment. The interest earned on the moneys deposited to the Building Fund shall be applied as set forth in subparagraph (1)(C) below:

(1) Covenant Regarding Investment of Proceeds.

(A) Permitted Investments. Beginning on the delivery date, and at all times until expenditure for authorized purposes, not less than 95% of the proceeds of the Bonds deposited in the Building Fund, including investment earnings thereon, will be invested

in Qualified Permitted Investments. Notwithstanding the preceding provisions of this Section, for purposes of this paragraph, amounts derived from the disposition or redemption of Qualified Permitted Investments and held pending reinvestment or redemption for a period of not more than 30 days may be invested in Permitted Investments. The District hereby authorizes investments made pursuant to this Resolution with maturities exceeding five years.

(B) Recordkeeping and Monitoring Relating to Building Fund.

i. Information Regarding Permitted Investments. The District hereby covenants that it will record or cause to be recorded with respect to each Permitted Investment in the Building Fund the following information: purchase date; purchase price; information establishing the Fair Market Value of such Permitted Investment; face amount; coupon rate; periodicity of interest payments; disposition price; disposition date; and any accrued interest received upon disposition.

ii. Information in Qualified Non-AMT Mutual Funds. The District hereby covenants that, with respect to each investment of proceeds of the Bonds in a Qualified Non-AMT Mutual Fund pursuant to paragraph (1)(A) above, in addition to recording, or causing to be recorded, the information set forth in paragraph (1)(B)(i) above, it will retain a copy of each IRS information reporting form and account statement provided by such Qualified Non-AMT Mutual Fund.

iii. Monthly Investment Fund Statements. The District covenants that it will obtain, at the beginning of each month following the delivery date, a statement of the investments in the Building Fund detailing the nature, amount and value of each investment as of such statement date.

iv. Retention of Records. The District hereby covenants that it will retain the records referred to in paragraph (1)(B)(i) and each IRS information reporting form referred to in paragraph (1)(B)(ii) with its books and records with respect to the Bonds until three years following the last date that any obligation comprising the Bonds is retired.

(C) Interest Earned on Permitted Investments. The interest earned on the moneys deposited in the Building Fund shall be deposited in the Building Fund and used for the purposes of that fund.

Except as required to satisfy the requirements of Section 148(f) of the Code, interest earned on the investment of moneys held in the Debt Service Fund shall be retained in the Debt Service Fund and used by the County to pay the Principal of and interest on the Bonds when due.

**SECTION 13. Rebate Fund.** The following provisions shall apply to any Bonds issued as Tax-Exempt Bonds.

(a) The District shall create and establish a special fund designated the “Santa Monica-Malibu Unified School District Election of 2012 General Obligation Bonds, Series A Rebate Fund” (the “Rebate Fund”). All amounts at any time on deposit in the Rebate Fund shall be held in trust, to the extent required to satisfy the requirement to make rebate payments to the United States (the “Rebate Requirement”) pursuant to Section 148 of the Code, and the Treasury Regulations promulgated thereunder (the “Treasury Regulations”). Such amounts shall be free and clear of any lien hereunder and shall be governed by this Section and by the Tax Certificate to be executed by the District in connection with the Tax-Exempt Bonds (the “Tax Certificate”).

(b) Within 45 days of the end of each fifth Bond Year (as such term is defined in the Tax Certificate), (1) the District shall calculate or cause to be calculated with respect to the Bonds the amount that would be considered the “rebate amount” within the meaning of Section 1.148-3 of the Treasury Regulations, using as the “computation date” for this purpose the end of such Bond Year, and (2) the District shall deposit to the Rebate Fund from amounts on deposit in the other funds established hereunder or from other District funds, if and to the extent required, amounts sufficient to cause the balance in the Rebate Fund to be equal to the “rebate amount” so calculated. The District shall not be required to deposit any amount to the Rebate Fund in accordance with the preceding sentence, if the amount on deposit in the Rebate Fund prior to the deposit required to be made under this subsection (b) equals or exceeds the “rebate amount” calculated in accordance with the preceding sentence. Such excess may be withdrawn from the Rebate Fund to the extent permitted under subsection (g) of this Section. The District shall not be required to calculate the “rebate amount” and shall not be required to deposit any amount to the Rebate Fund in accordance with this subsection (b), with respect to all or a portion of the proceeds of the Bonds (including amounts treated as proceeds of the Bonds) (1) to the extent such proceeds satisfy the expenditure requirements of Section 148(f)(4)(B) or Section 148(f)(4)(C) of the Code or Section 1.148-7(d) of the Treasury Regulations, whichever is applicable, and otherwise qualify for the exception to the Rebate Requirement pursuant to whichever of said sections is applicable, (2) to the extent such proceeds are subject to an election by the District under Section 148(f)(4)(C)(vii) of the Code to pay a one and one-half percent (1½%) penalty in lieu of arbitrage rebate in the event any of the percentage expenditure requirements of Section 148(f)(4)(C) are not satisfied, or (3) to the extent such proceeds qualify for the exception to arbitrage rebate under Section 148(f)(4)(A)(ii) of the Code for amounts in a “bona fide debt service fund.” In such event, and with respect to such amounts, the District shall not be required to deposit any amount to the Rebate Fund in accordance with this subsection (b).

(c) Any funds remaining in the Rebate Fund after redemption of all the Bonds and any amounts described in paragraph (2) of subsection (d) of this Section, or provision made therefor satisfactory to the District, including accrued interest, shall be remitted to the District.

(d) Subject to the exceptions contained in subsection (b) of this Section to the requirement to calculate the “rebate amount” and make deposits to the Rebate Fund, the District shall pay to the United States, from amounts on deposit in the Rebate Fund,

(1) not later than 60 days after the end of (i) the fifth Bond Year, and (ii) each fifth Bond Year thereafter, an amount that, together with all previous rebate payments, is equal to at least 90% of the “rebate amount” calculated as of the end of such Bond Year in accordance with Section 1.148-3 of the Treasury Regulations; and

(2) not later than 60 days after the payment of all Bonds, an amount equal to 100% of the “rebate amount” calculated as of the date of such payment (and any income attributable to the “rebate amount” determined to be due and payable) in accordance with Section 1.148-3 of the Treasury Regulations.

(e) In the event that, prior to the time any payment is required to be made from the Rebate Fund, the amount in the Rebate Fund is not sufficient to make such payment when such payment is due, the District shall calculate (or have calculated) the amount of such deficiency and deposit an amount equal to such deficiency into the Rebate Fund prior to the time such payment is due.

(f) Each payment required to be made pursuant to subsection (d) of this Section shall be made to the Internal Revenue Service, on or before the date on which such payment is due, and shall be accompanied by Internal Revenue Service Form 8038-T, such form to be prepared or caused to be prepared by the District.

(g) In the event that immediately following the calculation required by subsection (b) of this Section, but prior to any deposit made under said subsection, the amount on deposit in the Rebate Fund exceeds the “rebate amount” calculated in accordance with said subsection, the District may withdraw the excess from the Rebate Fund and credit such excess to the Debt Service Fund.

(h) The District shall retain records of all determinations made hereunder until three years after the complete retirement of the Bonds.

(i) Notwithstanding anything in this Resolution to the contrary, the Rebate Requirement shall survive the payment in full or defeasance of the Bonds.

**SECTION 14. Security for the Bonds.** There shall be levied on all the taxable property in the District, in addition to all other taxes, a continuing direct *ad valorem* property tax annually during the period the Bonds are Outstanding in an amount sufficient to pay the Principal of and interest on the Bonds when due, which moneys when collected will be placed in the Debt Service Fund of the District, which fund is hereby pledged to the payment of the Principal of and interest on the Bonds when and as the same fall due, and for no other purpose.

The moneys in the Debt Service Fund, to the extent necessary to pay the Principal of and interest on the Bonds as the same become due and payable, shall be transferred by the Treasurer to the Paying Agent which, in turn, shall pay such moneys to DTC to pay such Principal and interest. DTC will thereupon make payments of Principal of and interest on the Bonds to the DTC Participants who will thereupon make payments of such Principal and interest to the Beneficial Owners of the Bonds. Any moneys remaining in the Debt Service Fund after the Bonds and the interest thereon have been paid in full, or provision for such payment has been made, shall be transferred to the general fund of the District, pursuant to the Education Code Section 15234.

**SECTION 15. Arbitrage Covenant.** The District covenants that it will restrict the use of the proceeds of the Bonds in such manner and to such extent, if any, as may be necessary, so that the Bonds will not constitute arbitrage bonds under Section 148 of the Code and the applicable regulations prescribed thereunder or any predecessor section. Calculations for determining arbitrage requirements are the sole responsibility of the District.

**SECTION 16. Conditions Precedent.** The Board determines that all acts and conditions necessary to be performed by the Board or to have been met precedent to and in the issuing of the Bonds in order to make them legal, valid and binding general obligations of the District have been performed and have been met, or will at the time of delivery of the Bonds have been performed and have been met, in regular and due form as required by law; and that no statutory or constitutional limitation of indebtedness or taxation will have been exceeded in the issuance of the Bonds.

**SECTION 17. Official Statement.** The Preliminary Official Statement relating to the Bonds, substantially in the form on file with the Secretary to the Board is hereby approved and the Authorized Officers, each alone, are hereby authorized and directed, for and in the name and on behalf of the District, to deliver such Preliminary Official Statement to the Underwriters to be used in connection with the offering and sale of the Bonds. The Authorized Officers, each alone, are hereby authorized and directed, for and in the name and on behalf of the District, to deem the Preliminary Official Statement “final” pursuant to 15c2-12 of the Securities Exchange Act of 1934, prior to its distribution and to execute and deliver to the Underwriters a final Official Statement, substantially in the form of the Preliminary Official Statement, with such changes therein, deletions therefrom and modifications thereto as the Authorized Officer executing the same shall approve. The Underwriters are hereby authorized to distribute copies of the Preliminary Official Statement to persons who may be interested in the purchase of the Bonds, and such Underwriters are directed to deliver copies of any final Official Statement to the purchasers of the Bonds. Execution of the Official Statement shall conclusively evidence the District’s approval of the Official Statement.

**SECTION 18. Insurance.** In the event the District purchases bond insurance for the Bonds, and to the extent that the Bond Insurer makes payment of the Principal of interest on the Bonds, it shall become the Owner of such Bonds with the right to payment of such Principal or interest, and shall be fully subrogated to all of the Owners’ rights, including the Owners’ rights to payment thereof. To evidence such subrogation (i) in the case of subrogation as to claims that were past due interest, the Paying Agent shall note the Bond Insurer’s rights as subrogee on the registration books for the Bonds maintained by the Paying Agent upon receipt of a copy of the cancelled check issued by the Bond Insurer for the payment of such interest to the Owners of the Bonds, and (ii) in the case of subrogation as to claims for past due Principal, the Paying Agent shall note the Bond Insurer as subrogee on the registration books for the Bonds maintained by the Paying Agent upon surrender of the Bonds by the Owners thereof to the Bond Insurer or the insurance trustee for the Bond Insurer.

**SECTION 19. Defeasance.** All or any portion of the Outstanding maturities of the Bonds may be defeased prior to maturity in the following ways:

(a) Cash: by irrevocably depositing with an independent escrow agent selected by the District an amount of cash which, together with amounts transferred from the Debt Service Fund, if any, is sufficient to pay all Bonds Outstanding and designated for defeasance (including all Principal thereof, accrued interest thereon and redemption premiums, if any) at or before their maturity date; or

(b) Government Obligations: by irrevocably depositing with an independent escrow agent selected by the District noncallable Government Obligations together with amounts transferred from the Debt Service Fund, if any, and any other cash, if required, in such amount as will, together with interest to accrue thereon, in the opinion of an independent certified public accountant, be fully sufficient to pay and discharge all Bonds Outstanding and designated for defeasance (including all Principal thereof, accrued interest thereon and redemption premiums, if any) at or before their maturity date;

then, notwithstanding that any of such Bonds shall not have been surrendered for payment, all obligations of the District with respect to all such designated Outstanding Bonds shall cease and terminate, except only the obligation of the independent escrow agent selected by the District to pay or cause to be paid from funds deposited pursuant to paragraphs (a) or (b) of this Section, to the Owners of such designated Bonds not so surrendered and paid all sums due with respect thereto.

For purposes of this Section, Government Obligations shall mean:

Direct and general obligations of the United States of America, or obligations that are unconditionally guaranteed as to principal and interest by the United States of America (which

may consist of obligations of the Resolution Funding Corporation that constitute interest strips), or “prerefunded” municipal obligations rated in the highest rating category by Moody’s Investors Service (“Moody’s”) or Standard & Poor’s Ratings Services, a Standard & Poor’s Financial Services LLC business (“S&P”). In the case of direct and general obligations of the United States of America, Government Obligations shall include evidences of direct ownership of proportionate interests in future interest or principal payments of such obligations. Investments in such proportionate interests must be limited to circumstances where (i) a bank or trust company acts as custodian and holds the underlying United States obligations; (ii) the owner of the investment is the real party in interest and has the right to proceed directly and individually against the obligor of the underlying United States obligations; and (iii) the underlying United States obligations are held in a special account, segregated from the custodian’s general assets, and are not available to satisfy any claim of the custodian, any person claiming through the custodian, or any person to whom the custodian may be obligated; provided that such obligations are rated or assessed at least as high as direct and general obligations of the United States of America by either Moody’s or S&P.

**SECTION 20. Nonliability of County.** Notwithstanding anything to the contrary contained herein, in the Bonds or in any other document mentioned herein, neither the County, nor its officials, officers, employees or agents shall have any liability hereunder or by reason hereof or in connection with the transactions contemplated hereby, the Bonds are not a debt of the County or a pledge of the County’s full faith and credit, and the Bonds and any liability in connection therewith shall be paid solely from *ad valorem* property taxes lawfully levied to pay the Principal of or interest on the Bonds, which taxes shall be unlimited as to rate or amount.

**SECTION 21. Indemnification of County.** The District shall defend, indemnify and hold harmless the County, its officials, officers, agents and employees (“Indemnified Parties”) against any and all losses, claims, damages or liabilities, joint or several, to which such Indemnified Parties may become subject based in whole or in part upon any acts or omission related to the Bonds, except with regard to the County’s responsibilities under Section 23 hereof. The District shall also reimburse the Indemnified Parties for any legal or other costs and expenses incurred in connection with investigating or defending any such claims or liabilities, except with regard to the County’s responsibilities under Section 23 hereof.

**SECTION 22. Reimbursement of County Costs.** The District shall reimburse the County for all costs and expenses incurred by the County, its officials, officers, agents and employees in issuing or otherwise in connection with the issuance of the Bonds.

**SECTION 23. Request to County to Levy Tax; Estimate of Tax Levy.**

(a) The Board of Supervisors and officers of the County are obligated by statute to provide for the levy and collection of *ad valorem* property taxes in each year sufficient to pay all Principal of and interest coming due on the Bonds in such year, and to pay from such taxes all amounts due on the Bonds. The District hereby requests the Board of Supervisors to annually levy a tax upon all taxable property in the District sufficient to pay all such Principal and interest coming due on the Bonds in such year, and to pay from such taxes all amounts due on the Bonds.

(b) The Authorized Officers are hereby authorized and directed to prepare an estimate of all payments of Principal of and interest which shall become due on the Bonds, which are expected to be sold prior to the making of the tax levy for fiscal year 2014-15, and to cause the debt service schedule so prepared to be provided to the Board of Supervisors of the County and to the officers of the County responsible for preparing the tax levy for the Bonds of the District and for levying said tax. The District estimates that the sale of its Bonds shall be in an amount of \$75,000,000, an amount within the District’s authorized but unissued bond allowance, and shall be issued on or about July 29, 2014.

(c) The Board of Supervisors of the County is hereby requested, in accordance with Education Code Section 15252-15254, to adopt a tax rate for the Bonds expected to be sold during fiscal year 2014-15, based upon the estimated debt service schedule prepared by officers of the District, and to levy a tax in fiscal year 2014-15 on all taxable property in the District sufficient to pay said estimated debt service. The proceeds of such tax shall be deposited into the Debt Service Fund established pursuant to this Resolution.

**SECTION 24. Other Actions.** (a) Officers of the Board and District officials and staff are hereby authorized and directed, jointly and severally, to do any and all things and to execute and deliver any and all documents which they may deem necessary or advisable in order to proceed with the issuance of the Bonds and otherwise carry out, give effect to and comply with the terms and intent of this Resolution. Such actions heretofore taken by such officers, officials and staff are hereby ratified, confirmed and approved.

(b) The Board hereby appoints Stifel, Nicolaus & Company, Incorporated and RBC Capital Markets, LLC, as the Underwriters, Keygent LLC, as Financial Advisor and Stradling Yocca Carlson & Rauth, a Professional Corporation, as Bond Counsel and Disclosure Counsel, all with respect to the issuance of the Bonds.

(c) The provisions of this Resolution as they relate to the Bonds may be amended by the Purchase Contract or the Official Statement.

**SECTION 25. Resolution to County Treasurer-Tax Collector.** The Secretary to this Board is hereby directed to provide a certified copy of this Resolution to the Treasurer immediately following its adoption.

**SECTION 26. Continuing Disclosure.** The District hereby covenants and agrees that it will comply with and carry out all of the provisions of that certain Continuing Disclosure Certificate executed by the District and dated as of the Dated Date, as originally executed and as it may be amended from time to time in accordance with the terms thereof. The Board hereby approves the form of the Continuing Disclosure Certificate appended to the form of Preliminary Official Statement on file with the Secretary to the Board as of the date hereof, and the Authorized Officers are hereby authorized to execute and deliver such Continuing Disclosure Certificate with such changes therein and modifications thereto as shall be approved by the Underwriters and the Authorized Officer executing the same, such approval to be conclusively evidenced by such execution and delivery. Any Bond Holder may take such actions as may be necessary and appropriate, including seeking mandate or specific performance by court order, to cause the District to comply with its obligations under this Section. Noncompliance with this Section shall not result in acceleration of the Bonds.

**SECTION 27. Effective Date.** This Resolution shall take effect immediately upon its passage.

**SECTION 28. Further Actions Authorized.** It is hereby covenanted that the District, and its appropriate officials, have duly taken all actions necessary to be taken by them, and will take any additional actions necessary to be taken by them, for carrying out the provisions of this Resolution.

**SECTION 29. Recitals.** All the recitals in this Resolution above are true and correct and this Board so finds, determines and represents.

PASSED, ADOPTED AND APPROVED this 5th day of June 2014, by the following vote:

AYES:	MEMBERS	_____
NOES:	MEMBERS	_____
ABSTAIN:	MEMBERS	_____
ABSENT:	MEMBERS	_____

\_\_\_\_\_  
President of the Board of Education

ATTEST:

\_\_\_\_\_  
Secretary to the Board of Education

SECRETARY'S CERTIFICATE

I, \_\_\_\_\_, Secretary to the Board of Education of the Santa Monica-Malibu Unified School District, Los Angeles County, California, hereby certify as follows:

The foregoing is a full, true and correct copy of a Resolution duly adopted at a regular meeting of the Board of Education of said District duly and regularly and legally held at the regular meeting place thereof on June 5, 2014, of which meeting all of the members of the Board of said District had due notice and at which a quorum was present.

I have carefully compared the same with the original minutes of said meeting on file and of record in my office and the foregoing is a full, true and correct copy of the original Resolution adopted at said meeting and entered in said minutes.

Said Resolution has not been amended, modified or rescinded since the date of its adoption, and the same is now in full force and effect.

Dated: June \_\_\_\_, 2014

\_\_\_\_\_  
Secretary to the Board of Education of the Santa  
Monica-Malibu Unified School District

**EXHIBIT A**  
**FORM OF BONDS**

**REGISTERED  
NO.**

**REGISTERED  
\$**

**SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT  
(LOS ANGELES COUNTY, CALIFORNIA)  
ELECTION OF 2012 GENERAL OBLIGATION BONDS, SERIES A**

<u>INTEREST RATE:</u> _____ % per annum	<u>MATURITY DATE:</u> July 1, _____	<u>DATED AS OF:</u> _____, 20__	<u>CUSIP</u>
--------------------------------------------	----------------------------------------	------------------------------------	--------------

REGISTERED OWNER: CEDE & CO.

PRINCIPAL AMOUNT:

The Santa Monica-Malibu Unified School District (the "District") in Los Angeles County, California (the "County"), for value received, promises to pay to the Registered Owner named above, or registered assigns, the Principal Amount on the Maturity Date, each as stated above, and interest thereon until the Principal Amount is paid or provided for at the Interest Rate stated above, on January 1 and July 1 of each year (the "Bond Payment Dates"), commencing on January 1, 2015. This bond will bear interest from the Bond Payment Date next preceding the date of authentication hereof unless it is authenticated as of a day during the period from the 16th day of the month next preceding any Bond Payment Date to the Bond Payment Date, inclusive, in which event it shall bear interest from such Bond Payment Date, or unless it is authenticated on or before December 15, 2014, in which event it shall bear interest from the Dated Date. Interest shall be computed on the basis of a 360-day year of 12, 30-day months. Principal and interest are payable in lawful money of the United States of America, without deduction for the paying agent services, to the person in whose name this bond (or, if applicable, one or more predecessor bonds) is registered, such owner being the Registered Owner, on the Register maintained by the Paying Agent, initially U.S. Bank National Association as agent of the Treasurer and Tax Collector of Los Angeles County. Principal is payable upon presentation and surrender of this bond at the principal office of the Paying Agent. Interest is payable by check or draft mailed by the Paying Agent on each Bond Payment Date to the Registered Owner of this bond (or one or more predecessor bonds) as shown and at the address appearing on the Register at the close of business on the 15th day of the calendar month next preceding that Bond Payment Date (the "Record Date"). The Owner of Bonds in the aggregate principal amount of \$1,000,000 or more may request in writing to the Paying Agent that the Owner be paid interest by wire transfer to the bank and account number on file with the Paying Agent as of the Record Date.

This bond is one of an authorization of bonds approved to raise money for the purposes authorized by voters of the District at the Election (defined herein) and to pay all necessary legal, financial, engineering and contingent costs in connection therewith under authority of and pursuant to the laws of the State of California, and the requisite vote of the electors of the District cast at a general election held on November 6, 2012 (the "Election"), upon the question of issuing bonds in the amount of \$358,000,000 and the resolution of the Board of Education of the District adopted on June 5, 2014 (the "Bond Resolution"). This bond is being issued under the provisions of Article 4.5 of Chapter 3 of Part 1 of Division 2 of Title 5 of the California Government Code. This bond and the issue of which this bond is one are payable as to both principal and interest solely from the proceeds of the levy of *ad valorem* property taxes on all property subject to such taxes in the District, which taxes are unlimited as to rate or amount in accordance with California Education Code Sections 15250 and 15252.

The bonds of this issue comprise \$\_\_\_\_\_ principal amount of Current Interest Bonds, of which this bond is a part (collectively, the “Bonds”).

This bond is exchangeable and transferable for Bonds of like series, tenor, maturity and Transfer Amount (as defined in the Bond Resolution) and in authorized denominations at the designated office of the Paying Agent in Los Angeles, California, by the Registered Owner or by a person legally empowered to do so, in a form satisfactory to the Paying Agent, all subject to the terms, limitations and conditions provided in the Bond Resolution. All fees and costs of transfer shall be paid by the transferor. The District and the Paying Agent may deem and treat the Registered Owner as the absolute owner of this bond for the purpose of receiving payment of or on account of principal or interest and for all other purposes, and neither the District nor the Paying Agent shall be affected by any notice to the contrary.

Neither the District nor the Paying Agent will be required (a) to issue or transfer any Bond during a period beginning with the opening of business on the 16th business day next preceding either any Bond Payment Date or any date of selection of Bonds to be redeemed and ending with the close of business on the Bond Payment Date or day on which the applicable notice of redemption is given or (b) to transfer any Bond which has been selected or called for redemption in whole or in part.

The Bonds maturing on or before July 1, 20\_\_ are not subject to redemption prior to their fixed maturity dates. The Bonds maturing on or after July 1, 20\_\_ are subject to redemption at the option of the District, as a whole or in part, on any date on or after July 1, 20\_\_ at a redemption price equal to the principal amount of the Bonds to be redeemed, plus interest thereon to the date fixed for redemption, without premium.

The Bonds maturing on July 1, 20\_\_, are subject to redemption prior to maturity from mandatory sinking fund payments on July 1 of each year, on and after July 1, 20\_\_, at a redemption price equal to the principal amount thereof, together with accrued interest to the date fixed for redemption, without premium. The principal amount represented by such Bonds to be so redeemed and the dates therefor and the final principal payment date are as indicated in the following table:

Redemption Dates

Principal Amounts

TOTAL

If less than all of the Bonds of any one maturity shall be called for redemption, the particular Bonds or portions of Bonds of such maturity to be redeemed shall be selected by lot by the Paying Agent in such manner as the Paying Agent may determine; provided, however, that the portion of any Bond to be redeemed shall be in the principal amount of \$5,000 or some multiple thereof. If less than all of the Bonds stated to mature on different dates shall be called for redemption, the particular Bonds or portions thereof to be redeemed shall be called by the Paying Agent in any order directed by the District and, if not so directed, in the inverse order of maturity.

Reference is made to the Bond Resolution for a more complete description of certain defined terms used herein, as well as the provisions, among others, with respect to the nature and extent of the security for the Bonds of this series, the rights, duties and obligations of the District, the Paying Agent and the Registered Owners, and the terms and conditions upon which the Bonds are issued and secured. The Registered Owner of this bond assents, by acceptance hereof, to all of the provisions of the Bond Resolution.

It is certified and recited that all acts and conditions required by the Constitution and laws of the State of California to exist, to occur and to be performed or to have been met precedent to and in the issuing of the Bonds in order to make them legal, valid and binding general obligations of the District,

have been performed and have been met in regular and due form as required by law; that no statutory or constitutional limitation on indebtedness or taxation has been exceeded in issuing the Bonds; and that due provision has been made for levying and collecting *ad valorem* property taxes on all of the taxable property within the District in an amount sufficient to pay principal of and interest on the Bonds when due.

This bond shall not be valid or obligatory for any purpose and shall not be entitled to any security or benefit under the Bond Resolution until the Certificate of Authentication below has been signed.

[REMAINDER OF PAGE LEFT BLANK]

**IN WITNESS WHEREOF**, the Santa Monica-Malibu Unified School District, Los Angeles County, California, has caused this bond to be executed on behalf of the District and in their official capacities by the manual or facsimile signature of the President of the Board of Education of the District, and to be countersigned by the manual or facsimile signature of the Secretary to the Board of Education of the District, all as of the date stated above.

**SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT**

By: \_\_\_\_\_ (Facsimile Signature)  
President of the Board of Education

**COUNTERSIGNED:**

\_\_\_\_\_  
(Facsimile Signature)  
Secretary to the Board of Education

**CERTIFICATE OF AUTHENTICATION**

This bond is one of the Bonds described in the Bond Resolution referred to herein which has been authenticated and registered on \_\_\_\_\_, 20\_\_.

By: U.S. BANK NATIONAL ASSOCIATION as agent of  
the TREASURER AND TAX COLLECTOR OF LOS  
ANGELES COUNTY, AS PAYING AGENT

\_\_\_\_\_  
Authorized Officer

ASSIGNMENT

For value received, the undersigned sells, assigns and transfers to (print or typewrite name, address and zip code of Transferee): \_\_\_\_\_ this bond and irrevocably constitutes and appoints attorney to transfer this bond on the books for registration thereof, with full power of substitution in the premises.

Dated: \_\_\_\_\_

Signature Guaranteed:

\_\_\_\_\_

Notice: The assignor's signature to this assignment must correspond with the name as it appears upon the within bond in every particular, without alteration or any change whatever, and the signature(s) must be guaranteed by an eligible guarantor institution.

Social Security Number, Taxpayer Identification Number or other identifying number of Assignee: \_\_\_\_\_

Unless this certificate is presented by an authorized representative of The Depository Trust Company to the issuer or its agent for registration of transfer, exchange or payment, and any certificate issued is registered in the name of Cede & Co. or such other name as requested by an authorized representative of The Depository Trust Company and any payment is made to Cede & Co., ANY TRANSFER, PLEDGE OR OTHER USE HEREOF FOR VALUE OR OTHERWISE BY OR TO ANY PERSON IS WRONGFUL since the registered owner hereof, Cede & Co., has an interest herein.

LEGAL OPINION

The following is a true copy of the opinion rendered by Stradling Yocca Carlson & Rauth, a Professional Corporation in connection with the issuance of, and dated as of the date of the original delivery of, the bonds. A signed copy is on file in my office.

\_\_\_\_\_  
(Facsimile Signature)  
Secretary to the Board of Education

TO: BOARD OF EDUCATION

ACTION/MAJOR

06/05/14

FROM: SANDRA LYON / DEBRA MOORE WASHINGTON / JANECE L. MAEZ

RE: AGREEMENT BETWEEN THE SERVICE EMPLOYEES INTERNATIONAL UNION-LOCAL 99 (SEIU) AND THE SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT

RECOMMENDATION NO. A.37

It is recommended that the Board of Education ratify the Agreement reached with the Service Employees International Union – Local 99 during the collective bargaining process concluded in May, 2014. The Agreement has been ratified by SEIU's general membership and has been properly noticed in accordance with AB 1200. The AB 1200 is included in this item.

COMMENT: The Board of Education and the Service Employees International Union – Local 99, having concluded collective bargaining, present the changes to the current agreement, effective July 1, 2013.

The components of the changes to the Agreement are:

- Article 1 Agreement, Designation of Parties and Length of Contract  
July 1, 2013 to June 30, 2016
- Article 4 Hours of Employment – clarifies allocation of additional, overtime and compensatory time assignments
- Article 5 Evaluation Procedures - agrees to convene a subcommittee to explore best practices
- Article 6 Remediation Procedures - agrees to convene a subcommittee to develop procedures and guidelines
- Article 7 Safety Conditions of Employment – modifies language regarding use of safety equipment, following the Injury Illness Prevention Plan, and that any employee required to wear a uniform shall be reimbursed for the cost and replacement of the uniform.
- Article 9 Leaves of Absence
  - a. defines Personnel Necessity Leave as an absence to attend to matters which require immediate attention that cannot be disregarded and cannot be dealt with during off-duty hours
  - b. clarifies that Personnel Necessity Leave shall not be used as vacation or to extend a holiday
  - c. clarifies procedures for adding days to the Catastrophic Leave Bank
- Article 10 Holidays – updates 2014-15 School District Calendar so that moveable holidays provide classified employees with a three-day weekend, per Ed Code
- Article 13 Grievance Procedures – adds a mediation step before arbitration
- Article 16 Wages  
Effective July 1, 2013, the Classified Employee Salary Schedule (specifically Schedule A) shall be increased by four percent (4%). Those unit members in paid status as of May 1, 2014, are eligible to receive this increase
- Article 17 Health and Welfare Benefits  
For full-time employees who work 7 hours per day or more (0.875 FTE and above), and who are hired on or after July 1, 2014, the District shall pay 95% of the premium based on the lowest HMO premium

Article 18      Professional Growth Program – changes how frequently an employee can earn Professional Growth increments. The agreement extends the length of time for earning Professional Growth increments from one year to two years.

The full contract will be available on the District website.

\*\*\*\*\*            \*\*\*\*\*            \*\*\*\*\*            \*\*\*\*\*            \*\*\*\*\*            \*\*\*\*\*

Public Comment:

- *Tom Nagle addressed the board regarding this item.*

MOTION MADE BY: Dr. Escarce  
SECONDED BY: Mr. de la Torre  
STUDENT ADVISORY VOTE: N/A  
AYES: 6 (Ms. Leon-Vazquez, Mr. Allen, Mr. Patel, MS. Lieberman, Mr. de la Torre, Dr. Escarce)  
NOES: 0  
ABSENT: 1 (Mr. Mechur)

**Los Angeles County Office of Education  
Division of Business Advisory Services**

**PUBLIC DISCLOSURE OF PROPOSED COLLECTIVE BARGAINING AGREEMENT  
in accordance with AB 1200 (Chapter 1213/1991), GC 3540.2(a), GC 3547.5, and CCR, Title V, Section 15449**

Name of School District: SANTA MONICA-MALIBU USD  
 Name of Bargaining Unit: THE SERVICE EMPLOYEES INTERNATIONAL UNION, LOCAL99  
 Certificated, Classified, Other: CLASSIFIED

The proposed agreement covers the period beginning: July 1, 2013 and ending: June 30, 2016  
 (date) (date)

The Governing Board will act upon this agreement on: June 5, 2014  
 (date)

**Note: This form, along with a copy of the proposed agreement, must be submitted to the County Office at least ten (10) working days prior to the date the Governing Board will take action.**

**A. Proposed Change in Compensation**

Bargaining Unit Compensation  All Funds - Combined	Current Budget (Prior to Proposed Agreement)	Fiscal Impact of Proposed Agreement (Complete Years 2 and 3 for multiyear and overlapping agreements only)		
		Year 1 Increase/(Decrease)	Year 2 Increase/(Decrease)	Year 3 Increase/(Decrease)
		2013-14	2014-15	2015-16
1. <b>Salary Schedule</b> Including Step and Column	\$ 23,749,560	\$ 949,982	\$ -	\$ -
		4.00%	0.00%	0.00%
2. <b>Other Compensation</b> Stipends, Bonuses, Longevity, Overtime, Differential, Callback or Standby Pay, etc.	\$ -	\$ -	\$ -	\$ -
<b>Description of Other Compensation</b>				
3. <b>Statutory Benefits - STRS, PERS, FICA, WC, UI, Medicare, etc.</b>	\$ 5,766,624	\$ 202,583	\$ -	\$ -
		3.51%	0.00%	0.00%
4. <b>Health/Welfare Plans</b>	\$ 5,501,814	\$ -		
		0.00%	0.00%	0.00%
5. <b>Total Bargaining Unit Compensation</b> Add Items 1 through 4 to equal 5	\$ 35,017,998	\$ 1,152,565	\$ -	\$ -
		3.29%	0.00%	0.00%
6. <b>Total Number of Bargaining Unit Employees</b> (Use FTEs if appropriate)	614.20			
7. <b>Total Compensation Average Cost per Bargaining Unit Employee</b>	\$ 57,014	1876.53	0.00	0.00
		3.29%	0.00%	0.00%

SANTA MONICA-MALIBU USD  
THE SERVICE EMPLOYEES INTERNATIONAL UNION, LOCAL99

8. What was the negotiated percentage change? For example, if the change in "Year 1" was for less than a full year, what is the annualized percentage of that change for "Year 1"?

The salary schedules will increase by 4%, retroactive to July 1, 2013. There will be no reopener for fiscal year 2014-15. For 2015-16 salary & benefits and up to 2 articles per side may be open for negotiations.

9. Were any additional steps, columns, or ranges added to the salary schedules? (If yes, please explain.)

For 2011-12 and 2012-13 the existing contract was rolled with no change. The new agreement will be for 2013-14, 2014-15 and 2015-16.

10. Please include comments and explanations as necessary. (If more room is necessary, please attach an additional sheet.)

11. Does this bargaining unit have a negotiated cap for Health and Welfare Yes  No

If yes, please describe the cap amount.

For unit members employed by the end of the 2013-14 school year there is no change to existing language. They have the option to select any tier of HMO coverage with no contribution or they may select PERSChoice single party with no contribution. Selecting coverage other than those listed will result in an employee contribution for amount above the Kaiser rate.

Unit members employed as a .875 FTE or greater after June 30, 2013 will be capped at 95% of the lowest HMO rate for the tier they select and will contribute any premium amount above that level.

**B. Proposed negotiated changes in noncompensation items** (i.e., class size adjustments, staff development days, teacher prep time, classified staffing ratios, etc.)

None.

**C. What are the specific impacts (positive or negative) on instructional and support programs to accommodate the settlement?**

Include the impact of changes such as staff reductions or increases, program reductions or increases, elimination or expansion of other services or programs (i.e., counselors, librarians, custodial staff, etc.)

None.

SANTA MONICA-MALIBU USD  
THE SERVICE EMPLOYEES INTERNATIONAL UNION, LOCAL99

**D. What contingency language is included in the proposed agreement (e.g., reopeners, etc.)?**

None.

**E. Identify other major provisions that do not directly affect the district's costs, such as binding arbitrations, grievance procedures, etc.**

Other tentative agreements have been reached on the following articles: Amend Article 4, Hours of Employment, Article 7, Safety Condition of Employment, Article 9, Leaves of Absence, Article 13, Grievance Procedure, and Article 18, Professional Growth Program.

**F. Source of Funding for Proposed Agreement:**

1. Current Year

Fund Balance and projected increase in revenues.

2. If this is a single year agreement, how will the ongoing cost of the proposed agreement be funded in subsequent years?

N/A

3. If this is a multiyear agreement, what is the source of funding, including assumptions used, to fund these obligations in subsequent years? (Remember to include compounding effects in meeting obligations.)

The District developed a multi-year projection using these additional costs and has determined that using a combination of both fund balance and projected increases in the LCFE funding model there will be sufficient revenues to meet all obligations.

## SANTA MONICA-MALIBU USD

**G. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET****Unrestricted General Fund**

Bargaining Unit: IE SERVICE EMPLOYEES INTERNATIONAL UNION, LOCAL

Object Code	Column 1	Column 2	Column 3	Column 4
	Latest Board- Approved Budget Before Settlement (As of 1/31/14)	Adjustments as a Result of Settlement (compensation)	Other Revisions (agreement support and/or other unit agreement) Explain on Page 4i	Total Revised Budget (Columns 1+2+3)
<b>REVENUES</b>				
LCFF Revenue 8010-8099	\$ 64,459,623		\$ (99,394)	\$ 64,360,229
Federal Revenue 8100-8299	\$ 100,000		\$ (84,205)	\$ 15,795
Other State Revenue 8300-8599	\$ 1,764,264		\$ 83,686	\$ 1,847,950
Other Local Revenue 8600-8799	\$ 29,991,800		\$ (50,764)	\$ 29,941,036
<b>TOTAL REVENUES</b>	\$ 96,315,687		\$ (150,677)	\$ 96,165,010
<b>EXPENDITURES</b>				
Certificated Salaries 1000-1999	\$ 44,271,860	\$ -	\$ 221,920	\$ 44,493,780
Classified Salaries 2000-2999	\$ 13,742,078	\$ 475,028	\$ 28,239	\$ 14,245,345
Employee Benefits 3000-3999	\$ 19,231,801	\$ 92,681	\$ 8,213	\$ 19,332,695
Books and Supplies 4000-4999	\$ 1,298,890		\$ 671,892	\$ 1,970,782
Services, Other Operating Expenses 5000-5999	\$ 7,344,823		\$ (198,195)	\$ 7,146,628
Capital Outlay 6000-6999	\$ 24,206		\$ 5,484	\$ 29,690
Other Outgo 7100-7299 7400-7499	\$ 31,590		\$ -	\$ 31,590
Indirect/Direct Support Costs 7300-7399	\$ (855,037)		\$ (155,532)	\$ (1,010,569)
<b>TOTAL EXPENDITURES</b>	\$ 85,090,211	\$ 567,709	\$ 582,021	\$ 86,239,941
<b>OTHER FINANCING SOURCES/USES</b>				
Transfers In and Other Sources 8900-8979	\$ -	\$ -	\$ -	\$ -
Transfers Out and Other Uses 7600-7699	\$ 217,382	\$ -	\$ 90,070	\$ 307,452
Contributions 8980-8999	\$ (19,729,403)		\$ (781,931)	\$ (20,511,334)
<b>OPERATING SURPLUS (DEFICIT)*</b>	\$ (8,721,309)	\$ (567,709)	\$ (1,604,699)	\$ (10,893,717)
<b>BEGINNING FUND BALANCE</b> 9791	\$ 24,751,270			\$ 24,751,270
Prior-Year Adjustments/Restatements 9793/9795	\$ -			\$ -
<b>ENDING FUND BALANCE</b>	\$ 16,029,961	\$ (567,709)	\$ (1,604,699)	\$ 13,857,553
<b>COMPONENTS OF ENDING BALANCE:</b>				
Nonspendable Amounts 9711-9719	\$ 80,000	\$ -	\$ -	\$ 80,000
Restricted Amounts 9740				
Committed Amounts 9750-9760		\$ -	\$ -	\$ -
Assigned Amounts 9780	\$ 1,794,263	\$ -	\$ 3,354,333	\$ 5,148,596
Reserve for Economic Uncertainties 9789	\$ 3,758,556	\$ -	\$ 160,050	\$ 3,918,606
Unassigned/Unappropriated Amount 9790	\$ 10,397,142	\$ (567,709)	\$ (5,119,082)	\$ 4,710,351

\*Net Increase (Decrease) in Fund Balance

**NOTE: 9790 amounts in Columns 1 and 4 must be positive**

## SANTA MONICA-MALIBU USD

**G. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET****Restricted General Fund**Bargaining Unit: ~~THE~~ SERVICE EMPLOYEES INTERNATIONAL UNION, LOCAL

Object Code	Column 1	Column 2	Column 3	Column 4
	Latest Board- Approved Budget Before Settlement (As of 1/31/14)	Adjustments as a Result of Settlement (compensation)	Other Revisions (agreement support and/or other unit agreement) Explain on Page 4i	Total Revised Budget (Columns 1+2+3)
<b>REVENUES</b>				
LCFF Revenue 8010-8099	\$ -		\$ -	\$ -
Federal Revenue 8100-8299	\$ 5,029,095		\$ (230,803)	\$ 4,798,292
Other State Revenue 8300-8599	\$ 3,413,980		\$ (150,036)	\$ 3,263,944
Other Local Revenue 8600-8799	\$ 11,253,799		\$ 641,257	\$ 11,895,056
<b>TOTAL REVENUES</b>	\$ 19,696,874		\$ 260,418	\$ 19,957,292
<b>EXPENDITURES</b>				
Certificated Salaries 1000-1999	\$ 11,667,122		\$ 105,849	\$ 11,772,971
Classified Salaries 2000-2999	\$ 9,484,116	\$ 328,803	\$ 74,493	\$ 9,887,412
Employee Benefits 3000-3999	\$ 6,961,092	\$ 74,191	\$ 34,089	\$ 7,069,372
Books and Supplies 4000-4999	\$ 3,521,848		\$ 247,192	\$ 3,769,040
Services, Other Operating Expenses 5000-5999	\$ 7,141,691		\$ 534,435	\$ 7,676,126
Capital Outlay 6000-6999	\$ 812,876		\$ (38,019)	\$ 774,857
Other Outgo 7100-7299	\$ -		\$ -	\$ -
7400-7499				
Indirect/Direct Support Costs 7300-7399	\$ 388,833		\$ 131,341	\$ 520,174
<b>TOTAL EXPENDITURES</b>	\$ 39,977,578	\$ 402,994	\$ 1,089,380	\$ 41,469,952
<b>OTHER FINANCING SOURCES/USES</b>				
Transfers In and Other Sources 8900-8979	\$ -	\$ -	\$ -	\$ -
Transfers Out and Other Uses 7600-7699	\$ -	\$ -	\$ -	\$ -
Contributions 8980-8999	\$ 19,729,403		\$ 781,931	\$ 20,511,334
<b>OPERATING SURPLUS (DEFICIT)*</b>	\$ (551,301)	\$ (402,994)	\$ (47,031)	\$ (1,001,326)
<b>BEGINNING FUND BALANCE</b> 9791	\$ 3,631,274			\$ 3,631,274
Prior-Year Adjustments/Restatements 9793/9795	\$ -			\$ -
<b>ENDING FUND BALANCE</b>	\$ 3,079,973	\$ (402,994)	\$ (47,031)	\$ 2,629,948
<b>COMPONENTS OF ENDING BALANCE:</b>				
Nonspendable Amounts 9711-9719		\$ -	\$ -	\$ -
Restricted Amounts 9740	\$ 3,079,973	\$ (386,957)	\$ (63,068)	\$ 2,629,948
Committed Amounts 9750-9760				
Assigned Amounts 9780				
Reserve for Economic Uncertainties 9789		\$ -	\$ -	\$ -
Unassigned/Unappropriated Amount 9790	\$ (0)	\$ (16,037)	\$ 16,037	\$ (0)

\*Net Increase (Decrease) in Fund Balance

**NOTE: 9790 amounts in Columns 1 and 4 must be positive**

## SANTA MONICA-MALIBU USD

**G. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET****Combined General Fund**

Bargaining Unit: IE SERVICE EMPLOYEES INTERNATIONAL UNION, LOCAL

Object Code	Column 1	Column 2	Column 3	Column 4
	Latest Board- Approved Budget Before Settlement (As of 1/31/14)	Adjustments as a Result of Settlement (compensation)	Other Revisions (agreement support and/or other unit agreement) Explain on Page 4i	Total Revised Budget (Columns 1+2+3)
<b>REVENUES</b>				
LCFF Revenue 8010-8099	\$ 64,459,623		\$ (99,394)	\$ 64,360,229
Federal Revenue 8100-8299	\$ 5,129,095		\$ (315,008)	\$ 4,814,087
Other State Revenue 8300-8599	\$ 5,178,244		\$ (66,350)	\$ 5,111,894
Other Local Revenue 8600-8799	\$ 41,245,599		\$ 590,493	\$ 41,836,092
<b>TOTAL REVENUES</b>	\$ 116,012,561		\$ 109,741	\$ 116,122,302
<b>EXPENDITURES</b>				
Certificated Salaries 1000-1999	\$ 55,938,982	\$ -	\$ 327,769	\$ 56,266,751
Classified Salaries 2000-2999	\$ 23,226,194	\$ 803,831	\$ 102,732	\$ 24,132,757
Employee Benefits 3000-3999	\$ 26,192,893	\$ 166,872	\$ 42,302	\$ 26,402,067
Books and Supplies 4000-4999	\$ 4,820,738		\$ 919,084	\$ 5,739,822
Services, Other Operating Expenses 5000-5999	\$ 14,486,514		\$ 336,240	\$ 14,822,754
Capital Outlay 6000-6999	\$ 837,082		\$ (32,535)	\$ 804,547
Other Outgo 7100-7299	\$ 31,590		\$ -	\$ 31,590
7400-7499				
Indirect/Direct Support Costs 7300-7399	\$ (466,204)		\$ (24,191)	\$ (490,395)
<b>TOTAL EXPENDITURES</b>	\$ 125,067,789	\$ 970,703	\$ 1,671,401	\$ 127,709,893
<b>OTHER FINANCING SOURCES/USES</b>				
Transfer In and Other Sources 8900-8979	\$ -	\$ -	\$ -	\$ -
Transfers Out and Other Uses 7600-7699	\$ 217,382	\$ -	\$ (64,021)	\$ 153,361
Contributions 8980-8999	\$ -	\$ -	\$ -	\$ -
<b>OPERATING SURPLUS (DEFICIT)*</b>	\$ (9,272,610)	\$ (970,703)	\$ (1,497,639)	\$ (11,740,952)
<b>BEGINNING FUND BALANCE</b>				
9791	\$ 28,382,544			\$ 28,382,544
Prior-Year Adjustments/Restatements 9793/9795	\$ -			\$ -
<b>ENDING FUND BALANCE</b>	\$ 19,109,934	\$ (970,703)	\$ (1,497,639)	\$ 16,641,592
<b>COMPONENTS OF ENDING BALANCE:</b>				
Nonspendable Amounts 9711-9719	\$ 80,000	\$ -	\$ -	\$ 80,000
Restricted Amounts 9740	\$ 3,079,973	\$ (386,957)	\$ (63,068)	\$ 2,629,948
Committed Amounts 9750-9760	\$ -	\$ -	\$ -	\$ -
Assigned Amounts 9780	\$ 1,794,263	\$ -	\$ 3,354,333	\$ 5,148,596
Reserve for Economic Uncertainties 9789	\$ 3,758,556	\$ -	\$ 160,050	\$ 3,918,606
Unassigned/Unappropriated Amount 9790	\$ 10,397,142	\$ (583,746)	\$ (4,948,954)	\$ 4,864,442

\*Net Increase (Decrease) in Fund Balance

**NOTE: 9790 amounts in Columns 1 and 4 must be positive**

## SANTA MONICA-MALIBU USD

**G. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET****Fund 11 - Adult Education Fund**

Bargaining Unit: IE SERVICE EMPLOYEES INTERNATIONAL UNION, LOCAL

Object Code	Column 1	Column 2	Column 3	Column 4
	Latest Board- Approved Budget Before Settlement (As of 022014)	Adjustments as a Result of Settlement (compensation)	Other Revisions (agreement support and/or other unit agreement) Explain on Page 4i	Total Revised Budget (Columns 1+2+3)
<b>REVENUES</b>				
Federal Revenue 8100-8299	\$ 61,050		\$ -	\$ 61,050
Other State Revenue 8300-8599	\$ 262,628		\$ -	\$ 262,628
Other Local Revenue 8600-8799	\$ 62,300		\$ 2,700	\$ 65,000
<b>TOTAL REVENUES</b>	\$ 385,978		\$ 2,700	\$ 388,678
<b>EXPENDITURES</b>				
Certificated Salaries 1000-1999	\$ 199,023		\$ (5,000)	\$ 194,023
Classified Salaries 2000-2999	\$ 106,358	\$ 4,187	\$ -	\$ 110,545
Employee Benefits 3000-3999	\$ 79,262	\$ 973	\$ (690)	\$ 79,545
Books and Supplies 4000-4999	\$ 20,864		\$ (1,670)	\$ 19,194
Services, Other Operating Expenses 5000-5999	\$ 18,044		\$ 1,170	\$ 19,214
Capital Outlay 6000-6999	\$ -		\$ -	\$ -
Other Outgo 7100-7299	\$ -		\$ -	\$ -
7400-7499	\$ -		\$ -	\$ -
Indirect/Direct Support Costs 7300-7399	\$ -		\$ -	\$ -
<b>TOTAL EXPENDITURES</b>	\$ 423,551	\$ 5,160	\$ (6,190)	\$ 422,521
<b>OTHER FINANCING SOURCES/USES</b>				
Transfers In and Other Sources 8900-8979		\$ -		\$ -
Transfers Out and Other Uses 7600-7699	\$ -	\$ -	\$ -	\$ -
<b>OPERATING SURPLUS (DEFICIT)*</b>	\$ (37,573)	\$ (5,160)	\$ 8,890	\$ (33,843)
<b>BEGINNING FUND BALANCE</b> 9791	\$ 334,598			\$ 334,598
Prior-Year Adjustments/Restatements 9793/9795	\$ -			\$ -
<b>ENDING FUND BALANCE</b>	\$ 297,025	\$ (5,160)	\$ 8,890	\$ 300,755
<b>COMPONENTS OF ENDING BALANCE:</b>				
Nonspendable Amounts 9711-9719	\$ -	\$ -	\$ -	\$ -
Restricted Amounts 9740	\$ -			\$ -
Committed Amounts 9750-9760	\$ 297,025	\$ (5,160)	\$ 8,890	\$ 300,755
Assigned Amounts 9780	\$ -	\$ -	\$ -	\$ -
Reserve for Economic Uncertainties 9789	\$ -	\$ -	\$ -	\$ -
Unassigned/Unappropriated Amount 9790	\$ 0	\$ -	\$ -	\$ 0

\*Net Increase (Decrease) in Fund Balance

**NOTE: 9790 amounts in Columns 1 and 4 must be positive**

## SANTA MONICA-MALIBU USD

## G. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

## Fund 12 - Child Development Fund

Bargaining Unit: IE SERVICE EMPLOYEES INTERNATIONAL UNION, LOCAL

Object Code	Column 1	Column 2	Column 3	Column 4
	Latest Board- Approved Budget Before Settlement (As of 1/31/14)	Adjustments as a Result of Settlement (compensation)	Other Revisions (agreement support and/or other unit agreement) Explain on Page 4i	Total Revised Budget (Columns 1+2+3)
<b>REVENUES</b>				
Federal Revenue 8100-8299	\$ 1,524,086		\$ 55,488	\$ 1,579,574
Other State Revenue 8300-8599	\$ 2,682,539		\$ 14,808	\$ 2,697,347
Other Local Revenue 8600-8799	\$ 2,959,739		\$ 41,158	\$ 3,000,897
<b>TOTAL REVENUES</b>	\$ 7,166,364		\$ 111,454	\$ 7,277,818
<b>EXPENDITURES</b>				
Certificated Salaries 1000-1999	\$ 2,319,846	\$ -	\$ 84,591	\$ 2,404,437
Classified Salaries 2000-2999	\$ 2,173,046	\$ 82,959	\$ (99,066)	\$ 2,156,939
Employee Benefits 3000-3999	\$ 1,693,571	\$ 21,055	\$ 17,499	\$ 1,732,125
Books and Supplies 4000-4999	\$ 168,675		\$ (27,962)	\$ 140,713
Services, Other Operating Expenses 5000-5999	\$ 656,178		\$ 98,257	\$ 754,435
Capital Outlay 6000-6999	\$ 63,425		\$ -	\$ 63,425
Other Outgo 7100-7299	\$ -		\$ -	\$ -
7400-7499				
Indirect/Direct Support Costs 7300-7399	\$ 309,782		\$ 24,191	\$ 333,973
<b>TOTAL EXPENDITURES</b>	\$ 7,384,523	\$ 104,014	\$ 97,510	\$ 7,586,047
<b>OTHER FINANCING SOURCES/USES</b>				
Transfers In and Other Sources 8900-8979	\$ 217,382	\$ -	\$ 90,070	\$ 307,452
Transfers Out and Other Uses 7600-7699	\$ -	\$ -	\$ -	\$ -
<b>OPERATING SURPLUS (DEFICIT)*</b>	\$ (777)	\$ (104,014)	\$ 104,014	\$ (777)
<b>BEGINNING FUND BALANCE</b>				
9791	\$ 25,256			\$ 25,256
Prior-Year Adjustments/Restatements 9793/9795	\$ -			\$ -
<b>ENDING FUND BALANCE</b>	\$ 24,479	\$ (104,014)	\$ 104,014	\$ 24,479
<b>COMPONENTS OF ENDING BALANCE:</b>				
Nonspendable Amounts 9711-9719	\$ -	\$ -	\$ -	\$ -
Restricted Amounts 9740	\$ 24,479	\$ (104,014)	\$ 104,014	\$ 24,479
Committed Amounts 9750-9760	\$ -	\$ -	\$ -	\$ -
Assigned Amounts 9780	\$ -	\$ -	\$ -	\$ -
Reserve for Economic Uncertainties 9789	\$ -	\$ -	\$ -	\$ -
Unassigned/Unappropriated Amount 9790	\$ (0)	\$ -	\$ -	\$ (0)

\*Net Increase (Decrease) in Fund Balance

**NOTE: 9790 amounts in Columns 1 and 4 must be positive**

Los Angeles County Office of Education

Division of Business Advisory Services

Revised 12/12/13

## SANTA MONICA-MALIBU USD

**G. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET****Fund 13/61 - Cafeteria Fund**

Bargaining Unit: IE SERVICE EMPLOYEES INTERNATIONAL UNION, LOCAL

Object Code	Column 1	Column 2	Column 3	Column 4
	Latest Board- Approved Budget Before Settlement (As of 1/31/14)	Adjustments as a Result of Settlement (compensation)	Other Revisions (agreement support and/or other unit agreement) Explain on Page 4i	Total Revised Budget (Columns 1+2+3)
<b>REVENUES</b>				
LCFF Revenue 8010-8099	\$ -		\$ -	\$ -
Federal Revenue 8100-8299	\$ 1,380,000		\$ -	\$ 1,380,000
Other State Revenue 8300-8599	\$ 100,000		\$ -	\$ 100,000
Other Local Revenue 8600-8799	\$ 1,633,000		\$ -	\$ 1,633,000
<b>TOTAL REVENUES</b>	\$ 3,113,000		\$ -	\$ 3,113,000
<b>EXPENDITURES</b>				
Certificated Salaries 1000-1999	\$ -	\$ -	\$ -	\$ -
Classified Salaries 2000-2999	\$ 1,394,092	\$ 46,590	\$ (20,924)	\$ 1,419,758
Employee Benefits 3000-3999	\$ 531,539	\$ 10,804	\$ 1,886	\$ 544,229
Books and Supplies 4000-4999	\$ 1,443,503		\$ 5,000	\$ 1,448,503
Services, Other Operating Expenses 5000-5999	\$ (423,325)		\$ -	\$ (423,325)
Capital Outlay 6000-6999	\$ 10,769		\$ (5,000)	\$ 5,769
Other Outgo 7100-7299	\$ -		\$ -	\$ -
7400-7499				
Indirect/Direct Support Costs 7300-7399	\$ 156,422		\$ -	\$ 156,422
<b>TOTAL EXPENDITURES</b>	\$ 3,113,000	\$ 57,394	\$ (19,038)	\$ 3,151,356
<b>OTHER FINANCING SOURCES/USES</b>				
Transfers In and Other Sources 8900-8979	\$ -	\$ -	\$ -	\$ -
Transfers Out and Other Uses 7600-7699	\$ -	\$ -	\$ -	\$ -
<b>OPERATING SURPLUS (DEFICIT)*</b>	\$ -	\$ (57,394)	\$ 19,038	\$ (38,356)
<b>BEGINNING FUND BALANCE</b> 9791	\$ 244,125			\$ 244,125
Prior-Year Adjustments/Restatements 9793/9795	\$ -			\$ -
<b>ENDING FUND BALANCE</b>	\$ 244,125	\$ (57,394)	\$ 19,038	\$ 205,769
<b>COMPONENTS OF ENDING BALANCE:</b>				
Nonspendable Amounts 9711-9719	\$ 37,283	\$ -	\$ -	\$ 37,283
Restricted Amounts 9740	\$ 206,842	\$ (57,394)	\$ 19,038	\$ 168,486
Committed Amounts 9750-9760	\$ -	\$ -	\$ -	\$ -
Assigned Amounts 9780	\$ -	\$ -	\$ -	\$ -
Reserve for Economic Uncertainties 9789	\$ -	\$ -	\$ -	\$ -
Unassigned/Unappropriated Amount 9790	\$ 0	\$ -	\$ -	\$ 0

\*Net Increase (Decrease) in Fund Balance

**NOTE: 9790 amounts in Columns 1 and 4 must be positive**Los Angeles County Office of Education  
Division of Business Advisory Services

Revised 12/12/13

## SANTA MONICA-MALIBU USD

**G. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET**Enter Fund: **BUILDING FUND**Bargaining Unit: **IE SERVICE EMPLOYEES INTERNATIONAL UNION, LOCAL**

Object Code	Column 1	Column 2	Column 3	Column 4
	Latest Board- Approved Budget Before Settlement (As of 1/31/14)	Adjustments as a Result of Settlement (compensation)	Other Revisions (agreement support and/or other unit agreement) Explain on Page 4i	Total Revised Budget (Columns 1+2+3)
<b>REVENUES</b>				
Federal Revenue 8100-8299	\$ -		\$ -	\$ -
Other State Revenue 8300-8599	\$ -		\$ -	\$ -
Other Local Revenues 8600-8799	\$ 673,000		\$ (50,000)	\$ 623,000
<b>TOTAL REVENUES</b>	\$ 673,000		\$ (50,000)	\$ 623,000
<b>EXPENDITURES</b>				
Certificated Salaries 1000-1999	\$ -	\$ -	\$ -	\$ -
Classified Salaries 2000-2999	\$ 310,368	\$ 12,415	\$ 50,975	\$ 373,758
Employee Benefits 3000-3999	\$ 126,769	\$ 2,879	\$ 30,621	\$ 160,269
Books and Supplies 4000-4999	\$ 38,900		\$ 8,300	\$ 47,200
Services, Other Operating Expenses 5000-5999	\$ 11,250,200		\$ 872,800	\$ 12,123,000
Capital Outlay 6000-6999	\$ 73,195,300		\$ 5,000	\$ 73,200,300
Other Outgo 7100-7299 7400-7499	\$ -		\$ -	\$ -
Indirect/Direct Support Costs 7300-7399	\$ -		\$ -	\$ -
<b>TOTAL EXPENDITURES</b>	\$ 84,921,537	\$ 15,294	\$ 967,696	\$ 85,904,527
<b>OTHER FINANCING SOURCES/USES</b>				
Transfers In and Other Sources 8900-8979	\$ -	\$ -	\$ -	\$ -
Transfers Out and Other Uses 7600-7699	\$ -	\$ -	\$ -	\$ -
<b>OPERATING SURPLUS (DEFICIT)*</b>	\$ (84,248,537)	\$ (15,294)	\$ (1,017,696)	\$ (85,281,527)
<b>BEGINNING FUND BALANCE</b> 9791	\$ 112,963,147			\$ 112,963,147
Prior-Year Adjustments/Restatements 9793/9795	\$ -			\$ -
<b>ENDING FUND BALANCE</b>	\$ 28,714,610	\$ (15,294)	\$ (1,017,696)	\$ 27,681,620
<b>COMPONENTS OF ENDING BALANCE:</b>				
Nonspendable Amounts 9711-9719	\$ -	\$ -	\$ -	\$ -
Restricted Amounts 9740	\$ 28,714,610	\$ (15,294)	\$ (1,017,696)	\$ 27,681,620
Committed Amounts 9750-9760	\$ -	\$ -	\$ -	\$ -
Assigned Amounts 9780	\$ -	\$ -	\$ -	\$ -
Reserve for Economic Uncertainties 9789	\$ -	\$ -	\$ -	\$ -
Unassigned/Unappropriated Amount 9790	\$ -	\$ -	\$ -	\$ -

\*Net Increase (Decrease) in Fund Balance

**NOTE: 9790 amounts in Columns 1 and 4 must be positive**Los Angeles County Office of Education  
Division of Business Advisory Services

Revised 12/12/13

SANTA MONICA-MALIBU USD  
THE SERVICE EMPLOYEES INTERNATIONAL UNION, LOCAL99

**Explanations for Column 3 "Other Revisions" entered on Pages 4a through 4h:**

Page 4a: Unrestricted General Fund	Amount	Explanation
Revenues	\$ (150,677)	Decrease in LCFF and MAA program
Expenditures	\$ 582,021	Increase for new Adopted Math Textbooks
Other Financing Sources/Uses	\$ (872,001)	Increase Contribution to Sp. Ed and On Going Maintenance Program

Page 4b: Restricted General Fund	Amount	Explanation
Revenues	\$ 260,418	Reflects increases from PTA, Gifts and Other Local Resources
Expenditures	\$ 1,089,380	Budget Revision reflects the change after the 2nd Interim.
Other Financing Sources/Uses	\$ 781,931	General Fund contraction to Special Ed and On Going Maintenance

Page 4d: Fund 11 - Adult Education Fund	Amount	Explanation
Revenues	\$ 2,700	Reflect increase in class & material fees
Expenditures	\$ (6,190)	Decrease in Hourly Teachers and Supplies
Other Financing Sources/Uses	\$ -	

Page 4e: Fund 12 - Child Development Fund	Amount	Explanation
Revenues	\$ 111,454	Increase in Federal, State and Fees programs
Expenditures	\$ 97,510	Increase expenditure in Food, and Other Operating Costs
Other Financing Sources/Uses	\$ 90,070	Transfer from Fund 01 to cover the CSPP deficit

Page 4f: Fund 13/61 - Cafeteria Fund	Amount	Explanation
Revenues	\$ -	
Expenditures	\$ (19,038)	Adjust the unfilled Classified Positions.
Other Financing Sources/Uses	\$ -	

Page 4g: Other	Amount	Explanation
Revenues	\$ (50,000)	Decrease in Interest Income
Expenditures	\$ 967,696	Increase for various construction projects
Other Financing Sources/Uses	\$ -	

Page 4h: Other	Amount	Explanation
Revenues	\$ -	
Expenditures	\$ -	
Other Financing Sources/Uses	\$ -	

Additional Comments:

## SANTA MONICA-MALIBU USD

**H. IMPACT OF PROPOSED AGREEMENT ON SUBSEQUENT YEARS****Unrestricted General Fund MYP**

Bargaining Unit: 3 SERVICE EMPLOYEES INTERNATIONAL UNION, LOCA

Object Code	2013-14	2014-15	2015-16
	Total Revised Budget After Settlement	First Subsequent Year After Settlement	Second Subsequent Year After Settlement
<b>REVENUES</b>			
LCFF Revenue 8010-8099	\$ 64,360,229	\$ 75,905,800	\$ 82,444,656
Federal Revenue 8100-8299	\$ 15,795	\$ 100,000	\$ 100,000
Other State Revenue 8300-8599	\$ 1,847,950	\$ 1,854,563	\$ 2,194,021
Other Local Revenue 8600-8799	\$ 29,941,036	\$ 33,337,080	\$ 34,290,354
<b>TOTAL REVENUES</b>	<b>\$ 96,165,010</b>	<b>\$ 111,197,443</b>	<b>\$ 119,029,031</b>
<b>EXPENDITURES</b>			
Certificated Salaries 1000-1999	\$ 44,493,780	\$ 46,683,026	\$ 47,383,271
Classified Salaries 2000-2999	\$ 14,245,345	\$ 15,939,850	\$ 16,178,948
Employee Benefits 3000-3999	\$ 19,332,695	\$ 21,210,198	\$ 22,270,708
Books and Supplies 4000-4999	\$ 1,970,782	\$ 3,397,271	\$ 3,400,000
Services, Other Operating Expenses 5000-5999	\$ 7,146,628	\$ 7,970,610	\$ 7,400,000
Capital Outlay 6000-6999	\$ 29,690	\$ 43,000	\$ 50,000
Other Outgo 7100-7299 7400-7499	\$ 31,590	\$ 62,000	\$ 57,000
Indirect/Direct Support Costs 7300-7399	\$ (1,010,569)	\$ (987,083)	\$ (850,000)
Other Adjustments			\$ 1,034,691
<b>TOTAL EXPENDITURES</b>	<b>\$ 86,239,941</b>	<b>\$ 94,318,872</b>	<b>\$ 96,924,618</b>
<b>OTHER FINANCING SOURCES/USES</b>			
Transfers In and Other Sources 8900-8979	\$ -	\$ -	\$ -
Transfers Out and Other Uses 7600-7699	\$ 307,452	\$ 185,494	\$ 110,000
Contributions 8980-8999	\$ (20,511,334)	\$ (21,846,673)	\$ (21,846,673)
<b>OPERATING SURPLUS (DEFICIT)*</b>	<b>\$ (10,893,717)</b>	<b>\$ (5,153,596)</b>	<b>\$ 147,740</b>
<b>BEGINNING FUND BALANCE</b>			
9791	\$ 24,751,270	\$ 13,857,553	\$ 8,703,957
Prior-Year Adjustments/Restatements 9793/9795	\$ -		
<b>ENDING FUND BALANCE</b>	<b>\$ 13,857,553</b>	<b>\$ 8,703,957</b>	<b>\$ 8,851,697</b>
<b>COMPONENTS OF ENDING BALANCE:</b>			
Nonspendable Amounts 9711-9719	\$ 80,000	\$ 80,000	\$ 80,000
Restricted Amounts 9740			
Committed Amounts 9750-9760	\$ -	\$ -	\$ -
Assigned Amounts 9780	\$ 5,148,596		
Reserve for Economic Uncertainties 9789	\$ 3,918,606	\$ 4,010,164	\$ 4,107,253
Unassigned/Unappropriated Amount 9790	\$ 4,710,351	\$ 4,613,793	\$ 4,664,444

\*Net Increase (Decrease) in Fund Balance

**NOTE: 9790 amounts must be positive**

## SANTA MONICA-MALIBU USD

## H. IMPACT OF PROPOSED AGREEMENT ON SUBSEQUENT YEARS

## Restricted General Fund MYP

Bargaining Unit: 3 SERVICE EMPLOYEES INTERNATIONAL UNION, LOCA

Object Code	2013-14	2014-15	2015-16
	Total Revised Budget After Settlement	First Subsequent Year After Settlement	Second Subsequent Year After Settlement
<b>REVENUES</b>			
LCFF Revenue 8010-8099	\$ -	\$ -	\$ -
Federal Revenue 8100-8299	\$ 4,798,292	\$ 4,046,680	\$ 4,046,680
Other State Revenue 8300-8599	\$ 3,263,944	\$ 1,732,584	\$ 1,732,584
Other Local Revenue 8600-8799	\$ 11,895,056	\$ 8,022,176	\$ 8,182,620
<b>TOTAL REVENUES</b>	\$ 19,957,292	\$ 13,801,440	\$ 13,961,884
<b>EXPENDITURES</b>			
Certificated Salaries 1000-1999	\$ 11,772,971	\$ 12,085,739	\$ 12,267,025
Classified Salaries 2000-2999	\$ 9,887,412	\$ 8,747,229	\$ 8,878,437
Employee Benefits 3000-3999	\$ 7,069,372	\$ 7,430,828	\$ 7,802,370
Books and Supplies 4000-4999	\$ 3,769,040	\$ 1,486,195	\$ 1,500,000
Services, Other Operating Expenses 5000-5999	\$ 7,676,126	\$ 5,715,015	\$ 5,700,000
Capital Outlay 6000-6999	\$ 774,857	\$ 165,500	\$ 50,000
Other Outgo 7100-7299 7400-7499	\$ -	\$ -	\$ -
Indirect/Dirrect Support Costs 7300-7399	\$ 520,174	\$ 485,325	\$ 439,681
Other Adjustments		\$ -	\$ -
<b>TOTAL EXPENDITURES</b>	\$ 41,469,952	\$ 36,115,831	\$ 36,637,513
<b>OTHER FINANCING SOURCES/USES</b>			
Transfers In and Other Sources 8900-8979	\$ -	\$ -	\$ -
Transfers Out and Other Uses 7600-7699	\$ -	\$ -	\$ -
Contributions 8980-8999	\$ 20,511,334	\$ 21,846,673	\$ 21,846,673
<b>OPERATING SURPLUS (DEFICIT)*</b>	\$ (1,001,326)	\$ (467,718)	\$ (828,956)
<b>BEGINNING FUND BALANCE</b>			
Prior-Year Adjustments/Restatements 9791	\$ 3,631,274	\$ 2,629,948	\$ 2,162,230
9793/9795	\$ -		
<b>ENDING FUND BALANCE</b>	\$ 2,629,948	\$ 2,162,230	\$ 1,333,274
<b>COMPONENTS OF ENDING BALANCE:</b>			
Nonspendable Amounts 9711-9719	\$ -	\$ -	\$ -
Restricted Amounts 9740	\$ 2,629,948	\$ 2,162,230	\$ 1,333,274
Committed Amounts 9750-9760			
Assigned Amounts 9780			
Reserve for Economic Uncertainties 9789	\$ -	\$ -	
Unassigned/Unappropriated Amount 9790	\$ (0)	\$ (0)	\$ (0)

\*Net Increase (Decrease) in Fund Balance

**NOTE: 9790 amounts must be positive**

## SANTA MONICA-MALIBU USD

## H. IMPACT OF PROPOSED AGREEMENT ON SUBSEQUENT YEARS

## Combined General Fund MYP

Bargaining Unit: 3 SERVICE EMPLOYEES INTERNATIONAL UNION, LOCA

Object Code	2013-14	2014-15	2015-16
	Total Revised Budget After Settlement	First Subsequent Year After Settlement	Second Subsequent Year After Settlement
<b>REVENUES</b>			
LCFF Revenue 8010-8099	\$ 64,360,229	\$ 75,905,800	\$ 82,444,656
Federal Revenue 8100-8299	\$ 4,814,087	\$ 4,146,680	\$ 4,146,680
Other State Revenue 8300-8599	\$ 5,111,894	\$ 3,587,147	\$ 3,926,605
Other Local Revenue 8600-8799	\$ 41,836,092	\$ 41,359,256	\$ 42,472,974
<b>TOTAL REVENUES</b>	<b>\$ 116,122,302</b>	<b>\$ 124,998,883</b>	<b>\$ 132,990,915</b>
<b>EXPENDITURES</b>			
Certificated Salaries 1000-1999	\$ 56,266,751	\$ 58,768,765	\$ 59,650,296
Classified Salaries 2000-2999	\$ 24,132,757	\$ 24,687,079	\$ 25,057,385
Employee Benefits 3000-3999	\$ 26,402,067	\$ 28,641,026	\$ 30,073,078
Books and Supplies 4000-4999	\$ 5,739,822	\$ 4,883,466	\$ 4,900,000
Services, Other Operating Expenses 5000-5999	\$ 14,822,754	\$ 13,685,625	\$ 13,100,000
Capital Outlay 6000-6999	\$ 804,547	\$ 208,500	\$ 100,000
Other Outgo 7100-7299 7400-7499	\$ 31,590	\$ 62,000	\$ 57,000
Indirect/Direct Support Costs 7300-7399	\$ (490,395)	\$ (501,758)	\$ (410,319)
Other Adjustments		\$ -	\$ 1,034,691
<b>TOTAL EXPENDITURES</b>	<b>\$ 127,709,893</b>	<b>\$ 130,434,703</b>	<b>\$ 133,562,131</b>
<b>OTHER FINANCING SOURCES/USES</b>			
Transfers In and Other Sources 8900-8979	\$ -	\$ -	\$ -
Transfers Out and Other Uses 7600-7699	\$ 307,452	\$ 185,494	\$ 110,000
Contributions 8980-8999	\$ -	\$ -	\$ -
<b>OPERATING SURPLUS (DEFICIT)*</b>	<b>\$ (11,895,043)</b>	<b>\$ (5,621,314)</b>	<b>\$ (681,216)</b>
<b>BEGINNING FUND BALANCE</b>			
9791	\$ 28,382,544	\$ 16,487,501	\$ 10,866,187
Prior-Year Adjustments/Restatements 9793/9795	\$ -		
<b>ENDING FUND BALANCE</b>	<b>\$ 16,487,501</b>	<b>\$ 10,866,187</b>	<b>\$ 10,184,971</b>
<b>COMPONENTS OF ENDING BALANCE:</b>			
Nonspendable Amounts 9711-9719	\$ 80,000	\$ 80,000	\$ 80,000
Restricted Amounts 9740	\$ 2,629,948	\$ 2,162,230	\$ 1,333,274
Committed Amounts 9750-9760	\$ -	\$ -	\$ -
Assigned Amounts 9780	\$ 5,148,596	\$ -	\$ -
Reserve for Economic Uncertainties 9789	\$ 3,918,606	\$ 4,010,164	\$ 4,107,253
Unassigned/Unappropriated Amount 9790	\$ 4,710,351	\$ 4,613,793	\$ 4,664,444

\*Net Increase (Decrease) in Fund Balance

**NOTE: 9790 amounts must be positive**

**Public Disclosure of Proposed Collective Bargaining Agreement**  
**SANTA MONICA-MALIBU USD**  
**THE SERVICE EMPLOYEES INTERNATIONAL UNION, LOCAL99**

**I. IMPACT OF PROPOSED AGREEMENT ON UNRESTRICTED RESERVES**

1. State Reserve Standard

		2013-14	2014-15	2015-16
a.	Total Expenditures, Transfers Out, and Uses (Including Cost of Proposed Agreement)	\$ 128,017,345	\$ 130,620,197	\$ 133,672,131
b.	Less: Special Education Pass-Through Funds	\$ -	\$ -	\$ -
c.	Net Expenditures, Transfers Out, and Uses	\$ 128,017,345	\$ 130,620,197	\$ 133,672,131
d.	State Standard Minimum Reserve Percentage for this District <b>Enter percentage</b> →	3.00%	3.00%	3.00%
e.	State Standard Minimum Reserve Amount for this District (For districts with less than 1,001 ADA, this is the greater of Line a, times Line b. or \$50,000)	\$ 3,840,520	\$ 3,918,606	\$ 4,010,164

2. Budgeted Unrestricted Reserve (After Impact of Proposed Agreement)

a.	General Fund Budgeted Unrestricted Designated for Economic Uncertainties (9789)	\$ 3,918,606	\$ 4,010,164	\$ 4,107,253
b.	General Fund Budgeted Unrestricted Unassigned/Unappropriated Amount (9790)	\$ 4,710,351	\$ 4,613,793	\$ 4,664,444
c.	Special Reserve Fund (Fund 17) Budgeted Designated for Economic Uncertainties (9789)	\$ -	\$ -	\$ -
d.	Special Reserve Fund (Fund 17) Budgeted Unassigned/Unappropriated Amount (9790)	\$ -	\$ -	\$ -
e.	Total Available Reserves	\$ 8,628,957	\$ 8,623,957	\$ 8,771,697
f.	Reserve for Economic Uncertainties Percentage	6.74%	6.60%	6.56%

3. Do unrestricted reserves meet the state minimum reserve amount?

2013-14	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
2014-15	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
2015-16	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>

4. If no, how do you plan to restore your reserves?

N/A

SANTA MONICA-MALIBU USD  
THE SERVICE EMPLOYEES INTERNATIONAL UNION, LOCAL99

5. Does the Total Compensation Increase/(Decrease) on Page 1, Section A, #5 agree with the Total Increase/(Decrease) for all funds as a result of the settlement(s)? Please explain any variance.

Total Compensation Increase/(Decrease) on Page 1, Section A, #5	\$	1,152,565
General Fund balance Increase/(Decrease), Page 4c, Column 2	\$	(970,703)
Adult Education Fund balance Increase/(Decrease), Page 4d, Column 2	\$	(5,160)
Child Development Fund balance Increase/(Decrease), Page 4e, Column 2	\$	(104,014)
Cafeteria Fund balance Increase/(Decrease), Page 4f, Column 2	\$	(57,394)
Other Fund balance Increase/(Decrease), Page 4g, Column 2	\$	(15,294)
Other Fund balance Increase/(Decrease), Page 4h, Column 2	\$	-
Total all fund balances Increase/(Decrease) as a result of the settlement(s)	\$	(1,152,565)
<b>Variance</b>		\$ -

Variance Explanation:

6. Will this agreement create or increase deficit financing in the current or subsequent years?

"Deficit Financing" is defined to exist when a fund's expenditures and other financing uses exceed its revenues and other financing sources in a given year. If a deficit is shown below, provide an explanation and any deficit reduction plan, as necessary.

General Fund Combined	Surplus/ (Deficit)	(Deficit) %	Deficit primarily due to:
Current FY Surplus/(Deficit) before settlement(s)?	\$ (9,272,610)	(7.4%)	Repayment for fair share deduction
Current FY Surplus/(Deficit) after settlement(s)?	\$(11,895,043)	(9.3%)	Fair share repayment and personnel cost
1st Subsequent FY Surplus/(Deficit) after settlement(s)?	\$ (5,621,314)	(4.3%)	Deficit funding
2nd Subsequent FY Surplus/(Deficit) after settlement(s)?	\$ (681,216)	(0.5%)	Deficit funding

Deficit Reduction Plan (as necessary):

The size of deficit spending is not increased by this settlement, it actually decreases over the next two years.

Were "Other Adjustments" amount(s) entered in the multiyear projections (pages 5a and 5b) for 1st and 2nd

7. Subsequent FY?

"Other Adjustments" could indicate that a budget reduction plan was/is being developed to address deficit spending and to rebuild reserves. Any amount shown below must have an explanation. If additional space is needed, attach a separate sheet or use Page 9a.

MYP	Amount	"Other Adjustments" Explanation
1st Subsequent FY Unrestricted, Page 5a	\$ -	
1st Subsequent FY Restricted, Page 5b	\$ -	
2nd Subsequent FY Unrestricted, Page 5a	\$ 1,034,691	Increase Supplemental Grant Gap Funding in 2015-16.



THE SERVICE EMPLOYEES INTERNATIONAL UNION, LOCAL 99

**J. COMPARISON OF PROPOSED CHANGE IN TOTAL COMPENSATION TO CHANGE IN LCFF FUNDING FOR THE NEGOTIATED PERIOD**

The purpose of this form is to determine if the district has entered into bargaining agreements that would result in salary increases that are expected to exceed the projected increase in LCFF funding

	2012-13	2013-14	2014-15	2015-16
	(fill out columns for which there is agreement)			
	*			
a. LCFF Funding per ADA (average)	6,174.46	6,432.13	6,776.63	7,129.10
b. Amount Change from Prior Year Funding per ADA		257.67	344.50	352.47
c. Percentage Change from Prior Year Funding per ADA		4.17%	5.36%	5.20%
d. Total Compensation Amount Change (from Page 1, Section A, Line 5)		1,152,565.00	-	-
e. Total Compensation Percentage Change (from Page 1, Section A, Line 5)		3.29%	0.00%	0.00%
f. Proposed agreement is within/exceeds change in LCFF Funding (f vs. e)		Within	-	-

\* 2012-13 from LACOE LCFF Calculation Worksheet G-7/G-3

**K. CERTIFICATION NO. 1: CERTIFICATION OF THE DISTRICT'S ABILITY TO MEET THE COSTS OF THE COLLECTIVE BARGAINING AGREEMENT**

This certification page must be signed by the district's Superintendent and Chief Business Official at the time of public disclosure and is intended to assist the district's Governing Board in determining whether the district can meet the costs incurred under the tentative Collective Bargaining Agreement in the current and subsequent years. The absence of a certification signature or if "I am unable to certify" is checked should serve as a "red flag" to the district's Governing Board.

In accordance with the requirements of Government Code Sections 3540.2(a) and 3547.5, the Superintendent and Chief Business Official of the Santa Monica-Malibu Unified School District, hereby certify that the District can meet the costs incurred under this Collective Bargaining Agreement during the term of the agreement from July 1, 2012 to June 30, 2015.

**Board Actions**

The board actions necessary to meet the cost of the agreement in each year of its term are as follows:

Current Year

**Budget Adjustment Categories:**

Revenues/Other Financing Sources  
 Expenditures/Other Financing Uses  
 Ending Balance(s) Increase/(Decrease)

	<b>Budget Adjustment Increase/(Decrease)</b>
\$	263,965
\$	3,799,923
\$	(3,535,958)

Subsequent Years

**Budget Adjustment Categories:**

Revenues/Other Financing Sources  
 Expenditures/Other Financing Uses  
 Ending Balance(s) Increase/(Decrease)

	<b>Budget Adjustment Increase/(Decrease)</b>
\$	-
\$	-
\$	-

**Budget Revisions**

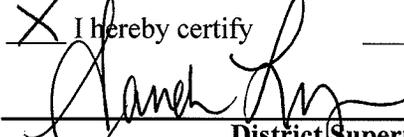
If the district does not adopt and submit within 45 days all of the revisions to its budget needed in the current year to meet the costs of the agreement at the time of the approval of the proposed collective bargaining agreement, the county superintendent of schools is required to issue a qualified or negative certification for the district on its next interim report.

**Assumptions**

See attached page for a list of the assumptions upon which this certification is based.

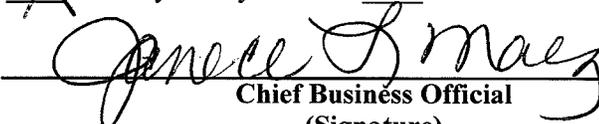
**Certifications**

I hereby certify       I am unable to certify

  
 \_\_\_\_\_  
 District Superintendent  
 (Signature)

5/22/14  
 \_\_\_\_\_  
 Date

I hereby certify       I am unable to certify

  
 \_\_\_\_\_  
 Chief Business Official  
 (Signature)

5/22/14  
 \_\_\_\_\_  
 Date

**Special Note:** The Los Angeles County Office of Education may request additional information, as necessary, to review the district's compliance with requirements.

SANTA MONICA-MALIBU USD  
THE SERVICE EMPLOYEES INTERNATIONAL UNION, LOCAL99

Assumptions and Explanations (enter or attach documentation)

The assumptions upon which this certification is made are as follows:

ENROLLMENT: 11,359 PROJECTED P2 ADA: 10810

FUNDING PRIOR YEAR P2 ADA: 10,878

STATUTORY COLA: 1.565%

LCFF FUNDING BASE: \$6,432

% OF GAP FUNDING : 11.78%

PARCEL TAXES: \$11,164,948

CITY OF SANTA MONICA JOINT USE AGREEMENT: \$8,282,650

CITY OF SANTA MONICA /PROP. Y SALES TAXES: \$7,200,000

LOTTERY PER ADA: \$156

4% INCREASE ON CERTIFICATED SALARY SCHEDULES DUE TO TENTATIVE AGREEMENT WITH SMMCTA

1.5% STEP AND COLUMN INCREASE FOR 2014-15 AND 2015-16

5% H/W PREMIUM DEDUCTION FROM NEW CERTIFICATED EMPLOYEES EFFECTIVE 7/1/2014

Concerns regarding affordability of agreement in subsequent years (if any):

**L. CERTIFICATION NO. 2**

The disclosure document must be signed by the district Superintendent at the time of public disclosure and by the President or Clerk of the Governing Board at the time of formal board action on the proposed agreement.

The information provided in this document summarizes the financial implications of the proposed agreement and is submitted to the Governing Board for public disclosure of the major provisions of the agreement (as provided in the "Public Disclosure of Proposed Collective Bargaining Agreement") in accordance with the requirements of AB 1200 and Government Code Sections 3540.2(a) and 3547.5.

\_\_\_\_\_  
SANTA MONICA-MALIBU USD

**District Name**

\_\_\_\_\_  
**District Superintendent**  
(Signature)

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
Janece L. Maez

**Contact Person**

\_\_\_\_\_  
310-450-8338 ext. 70268

**Phone**

After public disclosure of the major provisions contained in this summary the Governing Board is scheduled to take action on February 20, 2014 to approve the proposed agreement with the Santa Monica-Malibu CTA Bargaining Unit.

\_\_\_\_\_  
**President (or Clerk), Governing Board**  
(Signature)

\_\_\_\_\_  
**Date**

**Special Note:** The Los Angeles County Office of Education may request additional information, as necessary, to review the district's compliance with requirements.

## General Instructions for Completion of Public Disclosure of Proposed Collective Bargaining Agreements

- Pursuant to GC 3540.2(a), districts with qualified or negative certifications are required to submit a disclosure. All proposed bargaining agreements, including zero compensation, freezes, rollbacks, furlough days, stipends, benefit modifications and re-openers, must be disclosed using the entire workbook.
- Please submit this form to the County Superintendent of Schools and make it available to the public for review **at least ten (10) working days prior** to the date on which the Governing Board will take action on the proposed bargaining agreement.
- Attach a copy of the proposed bargaining agreement to each disclosure form.
- A separate disclosure form should be completed for each bargaining unit. If two or more units are settled concurrently, see the instructions at the bottom of the next page.
- Figures in the “Annual Cost Prior to Proposed Agreement” column on page 1 of the disclosure form should reflect the current fiscal year cost data before the agreement, even if the estimated salary changes were included in the adopted budget.
- In the “Year 1” column on page 1 of the disclosure form, show the incremental change resulting from the proposed agreement for the fiscal year in which the contract is first effective. If the agreement includes a retroactive salary change for a prior year and the impact of the change is in the current fiscal year, show the total change of both the prior and current year in the "Year 1" column. Only fill in the "Year 2" or "Year 3" columns if the proposed agreement is a multiyear contract with changes in years subsequent to the current year.
- To ensure full disclosure, such as for agreements where salary changes may not be effective for a full year, explain the terms of the agreement beginning on the top of page 2 of the disclosure form.
- Use Section G on pages 4a through 4c for the General Fund and the four columns designated to show “Latest Board-Approved Budget Before Settlement,” “Adjustments as a Result of Settlement,” “Other Revisions,” and “Total Revised Budget” for the fiscal year being settled.
- Pages 4d through 4h of Section G are to be used if the source of funding for an agreement includes funds **other than** the General Fund.
- Proposed agreements must be disclosed **any time a contract is reopened**. This is especially true when multiyear agreements are formula-driven, as in the case when they are tied to projected cost-of-living adjustments in the subsequent years. Once an actual percentage and dollar change is determined, **the resulting salary and benefit cost impact must be disclosed even though it may have been budgeted**.
- Section J on page 8 must be completed whenever any salary/benefit negotiations are settled, regardless of the represented bargaining unit or unrepresented employee group.
- Certification No. 1 (Section K on Page 9) must be signed by the district Superintendent and Chief Business Official (CBO) at the time of public disclosure. "I hereby certify" or "I am unable to certify" must be checked by both signers.
  - The Superintendent’s and CBO’s certifications are meant to be independent of one another.
  - The certifications serve as additional information provided to the board regarding the affordability of the proposed agreement **before** the board takes action on the agreement.
  - The certifications should be accompanied by:
    - The fiscal planning assumptions that are used in making the certification.
    - Any qualifying comments made by the Superintendent and/or CBO that speak to the agreement’s affordability within the context of the district’s entire budget.

TO: BOARD OF EDUCATION  
FROM: SANDRA LYON / JANECE L. MAEZ / PAT HO  
RE: 2013-14 BUDGET REVISIONS

ACTION/MAJOR  
06/05/14  
UPDATE

RECOMMENDATION NO. A.38

It is recommended that the Board of Education approve the following budget transfers, as described on the following pages, for these below-listed Funds. These routine paper transfers are intended to accomplish the formal/final shifting to recognize the accounting of previously-approved activities after the 2<sup>nd</sup> Interim Report.

Fund 01 - General Fund (Unrestricted & Restricted)  
Fund 11 - Adult Education Fund  
Fund 12 - Child Development Fund  
Fund 13 - Cafeteria Fund  
Fund 21.0 - Building Fund /Measure BB Series A  
Fund 21.1 - Building Fund /Measure BB Series B  
Fund 21.2 - Building Fund /Measure BB Series C  
Fund 21.3 - Building Fund /Measure BB Series D  
Fund 25 - Capital Facilities Fund  
Fund 40 - Special Reserve Fund for Capital Outlay Projects

MOTION MADE BY: Dr. Escarce  
SECONDED BY: Ms. Lieberman  
STUDENT ADVISORY VOTE: N/A  
AYES: 6 (Ms. Leon-Vazquez, Mr. Allen, Mr. Patel, MS. Lieberman, Mr. de la Torre, Dr. Escarce)  
NOES: 0  
ABSENT: 1 (Mr. Mechur)

**Fund: 01    Unrestricted General Fund**

Object	Description	Revised Budget as of 1/31/14	Revised Budget as of 5/20/14	Changes
	Beginning Fund Balance	24,751,270	24,751,270	
8011-8099	LCFF Revenue	64,459,623	69,606,796	5,147,173
8100-8299	Federal Revenue	100,000	15,795	(84,205)
8300-8590	State Revenue	1,764,264	1,847,950	83,686
8600-8799	Local Revenue	29,991,800	29,941,036	(50,764)
8980-8999	Local General Fund Contributions	(19,729,403)	(20,511,334)	(781,931)
	<b>Total Revenue</b>	<b>76,586,284</b>	<b>80,900,243</b>	<b>4,313,959</b>
1000-1999	Certificated Salaries	44,271,860	44,493,780	221,920
2000-2999	Classified Salaries	13,742,078	14,245,345	503,267
3000-3999	Employee Benefits	19,231,801	19,332,695	100,894
4000-4999	Books and Supplies	1,298,890	1,970,782	671,892
5000-5999	Services and Other Operating Costs	7,344,823	7,146,628	(198,195)
6000-6999	Capital Outlay	24,206	29,690	5,484
7100-7299	Other Outgo	7,000	7,000	-
7300-7399	Indirect Costs	(855,037)	(1,010,569)	(155,532)
7400-7499	Debt Services	24,590	24,590	-
7600-7629	Transfer Out/ Fund 12	217,382	307,452	90,070
	<b>Total Expenditures</b>	<b>85,307,593</b>	<b>86,547,393</b>	<b>1,239,800</b>
	Increase /(Decrease) Fund Balance	<b>(8,721,309)</b>	<b>(5,647,150)</b>	<b>3,074,159</b>
	<b>Projected Fund Balance</b>	<b>16,029,961</b>	<b>19,104,120</b>	

**Major Changes**

**Revenues:**

- \$ 5,147,173 Reversed a (\$5,246,567) Basic Aid Reserve to CDE. Per their direction on 6/2/14.
- \$ (84,205) Revised MAA revenue projection
- \$ 83,686 Deferred Tier III revenue from 2012-13
- \$ (60,000) Decrease Projected Interest Revenue
- \$ (781,931) Increase General Fund Contribution to Special Ed & Ongoing Maintenance programs

**Expenditures:**

**4 % salary increase to SEIU and Magementment members effective 7/1/2013.**

- \$ 221,920 Increase Certificated Salaries
- \$ 503,267 Increase Classified Salaries
- \$ 100,894 Increase in Employee Benefits
- \$ 635,000 Increase for new adopted Math Textbooks
- \$ (200,000) Decrease for TRANS Issuance /District did not issue any Trans in 2013-14.
- \$ 90,070 Transfer to Fund 12 to cover State Preschool deficit

5000-5999	Services and Other Operating Costs	7,141,691	7,676,126	534,435
6000-6999	Capital Outlay	812,876	774,857	(38,019)
7400-7499	Other Outgo	-	-	-
7300-7399	Indirect Costs	388,833	520,174	131,341
	<b>Total Expenditures</b>	<b>39,977,578</b>	<b>41,469,952</b>	<b>1,492,374</b>
	Increase /(Decrease) Fund Balance	<b>(551,301)</b>	<b>(1,001,326)</b>	<b>(450,025)</b>
	<b>Projected Fund Balance</b>	<b>3,079,973</b>	<b>2,629,948</b>	

### Major Changes

#### Revenues:

- \$ (230,803) Decrease for Special ED IDEA Basic Grant
- \$ (143,269) Transfer California Clean Energy Jobs Grant to Fund 40
- \$ 641,257 Increase of various local programs - PTA, Gifts, Permits...
- \$ 781,931 Increase General Fund Contribution for Special Ed and Ongoing Maintenance to reflect the 4% salary increase

#### Expenditures

##### 1. 4 % salary increase to SEIU & Management members effective 7/1/2013

- \$ 105,849 Increase in Certificated Salaries
- \$ 403,296 Increase in Classified Salaries
- \$ 108,280 Increase in Employee Benefits
- \$ 247,192 Increase in Books and Supplies to reflect the increase of revenues for various local programs
- \$ 150,000 Increase in Special Ed Settlement
- \$ 128,000 increase in NPS /NPA
- \$ (38,019) Transfer Equipment budget to Services and Other Operating Costs

<b>Fund: 11 Adult Education Fund</b>				
		Revised Budget as of 1/31/14	Revised Budget as of 5/20/14	Changes
Object	Description			
	Beginning Fund Balance	334,598	334,598	
8011-8091	LCFF Revenue	262,628	262,628	-
8100-8299	Federal Revenue	61,050	61,050	-
8600-8799	Local Revenue	62,300	65,000	2,700
	<b>Total Revenues</b>	<b>385,978</b>	<b>388,678</b>	<b>2,700</b>
1000-1999	Certificated Salaries	199,023	194,023	(5,000)
2000-2999	Classified Salaries	106,358	110,545	4,187
3000-3999	Employee Benefits	79,262	79,545	283
4000-4999	Books and Supplies	20,864	19,194	(1,670)
5000-5999	Services and Other Operating Costs	18,044	19,214	1,170
	<b>Total Expenditures</b>	<b>423,551</b>	<b>422,521</b>	<b>(1,030)</b>
	Increase /(Decrease) Fund Balance	<b>(37,573)</b>	<b>(33,843)</b>	<b>3,730</b>
	<b>Projected Fund Balance</b>	<b>297,025</b>	<b>300,755</b>	
<b>Major Changes</b>				
<b>Revenue:</b>				
\$ 2,700	Increase in class and book fees			
<b>Expenditures: 4% Salary Increase to SEIU members</b>				

<b>Fund: 12 Child Development Fund</b>				
		Revised Budget as of 1/31/14	Revised Budget as of 5/20/14	Changes
	Beginning Fund Balance	25,256	25,256	
8100-8299	Federal Revenue	1,524,086	1,579,574	55,488
8300-8590	State Revenue	2,682,539	2,697,347	14,808
8600-8799	Local Revenue	2,959,739	3,000,897	41,158
8911	Interfund Transfer	217,382	307,452	90,070
	<b>Total Revenues</b>	<b>7,383,746</b>	<b>7,585,270</b>	<b>201,524</b>
1000-1999	Certificated Salaries	2,319,846	2,404,437	84,591
2000-2999	Classified Salaries	2,173,046	2,156,939	(16,107)
3000-3999	Employee Benefits	1,693,571	1,732,125	38,554
4000-4999	Books and Supplies	168,675	140,713	(27,962)
5000-5999	Services and Other Operating Costs	656,178	754,435	98,257
6000-6999	Capital Outlay	63,425	63,425	-
7300-7399	Indirect Costs	309,782	333,973	24,191
	<b>Total Expenditures</b>	<b>7,384,523</b>	<b>7,586,047</b>	<b>201,524</b>
	Increase /(Decrease) Fund Balance	(777)	(777)	-
	<b>Projected Fund Balance</b>	<b>24,479</b>	<b>24,479</b>	

**Major Changes:**

**Revenues:**

\$ 55,488	Increase in HeadStart program			
\$ 19,909	Revenue From Cal State			
\$ (5,101)	Decrease in CA State Preschool Program			
\$ 90,070	Increase Unrestricted General Fund Contribution to cover the State Preschool program deficit spending			

**Expenditures: 4% Salary Increase to SEIU members**

\$ 84,591	Increase in Certificated salaries			
\$ (16,107)	Decrease in Classified salaries			
\$ 38,544	Increase in Benefits			
\$ (27,962)	Increase in Supplies			
\$ 98,257	Increase in Food and Other Operating costs			

<b>Fund: 13 Cafeteria Fund</b>				
		Revised Budget	Revised Budget	
Object	Description	as of 1/31/14	as of 5/20/14	Changes
	Beginning Fund Balance	244,125	244,125	
8100-8299	Federal Revenue	1,380,000	1,380,000	-
8300-8590	State Revenue	100,000	100,000	-
8600-8799	Local Revenue	1,633,000	1,633,000	-
	<b>Total Revenues</b>	<b>3,113,000</b>	<b>3,113,000</b>	<b>-</b>
2000-2999	Classified Salaries	1,394,092	1,419,758	25,666
3000-3999	Employee Benefits	531,539	544,229	12,690
4000-4999	Books and Supplies	1,443,503	1,448,503	5,000
5000-5999	Services and Other Operating Costs	(423,325)	(423,325)	-
6000-6999	Capital Outlay	10,769	5,769	(5,000)
7300-7399	Indirect Costs	156,422	156,422	-
	<b>Total Expenditures</b>	<b>3,113,000</b>	<b>3,151,356</b>	<b>38,356</b>
	Increase /(Decrease) Fund Balance	-	<b>(38,356)</b>	<b>(38,356)</b>
	<b>Projected Fund Balance</b>	<b>244,125</b>	<b>205,769</b>	
<b>Major Changes:</b>				
<b>Expenditures: 4% Salary Increase to SEIU members</b>				
\$ 25,666	Increase in Classified salaries			
\$ 12,690	Increase in Benefits			

<b>Fund: 21.0 Building Fund /Measure "BB" Series A</b>				
		Revised Budget	Revised Budget	
Object	Description	as of 1/31/14	as of 5/20/14	Changes
	Beginning Fund Balance	9,647,662	9,647,662	
8600-8799	Local Revenue	43,000	43,000	-
	<b>Total Revenues</b>	<b>43,000</b>	<b>43,000</b>	<b>-</b>
4000-4999	Books and Supplies	6,500	8,000	1,500
5000-5999	Services and Other Operating Costs	322,550	764,050	441,500
6000-6999	Capital Outlay	4,000,100	4,005,100	5,000
	<b>Total Expenditures</b>	<b>4,329,150</b>	<b>4,777,150</b>	<b>448,000</b>
	Increase /(Decrease) Fund Balance	(4,286,150)	(4,734,150)	(448,000)
	<b>Projected Fund Balance</b>	<b>5,361,512</b>	<b>4,913,512</b>	

<b>Fund: 21.1 Building Fund /Measure "BB" Series B</b>				
		Revised Budget	Revised Budget	
Object	Description	as of 1/31/14	as of 5/20/14	Changes
	Beginning Fund Balance	22,596,635	22,596,635	
8600-8799	Local Revenue	80,000	80,000	-
	<b>Total Revenues</b>	<b>80,000</b>	<b>80,000</b>	-
4000-4999	Books and Supplies	2,100	2,100	-
5000-5999	Services and Other Operating Costs	1,699,600	1,767,600	68,000
6000-6999	Capital Outlay	13,395,200	13,395,200	-
	<b>Total Expenditures</b>	<b>15,096,900</b>	<b>15,164,900</b>	<b>68,000</b>
	Increase /(Decrease) Fund Balance	(15,016,900)	(15,084,900)	(68,000)
	<b>Projected Fund Balance</b>	<b>7,579,735</b>	<b>7,511,735</b>	
<b>Fund: 21.2 Building Fund / Measure "BB" Series C</b>				
		Revised Budget	Revised Budget	
Object	Description	as of 1/31/14	as of 5/20/14	Changes
	Beginning Fund Balance	4,356,111	4,356,111	
8600-8799	Local Revenue	100,000	100,000	-
	<b>Total Revenues</b>	<b>100,000</b>	<b>100,000</b>	-
4000-4999	Books and Supplies	200	500	300
5000-5999	Services and Other Operating Costs	687,850	689,850	2,000
6000-6999	Capital Outlay	1,300,000	1,300,000	-
	<b>Total Expenditure</b>	<b>1,988,050</b>	<b>1,990,350</b>	<b>2,300</b>
	Increase /(Decrease) Fund Balance	(1,888,050)	(1,890,350)	(2,300)
	<b>Projected Fund Balance</b>	<b>2,468,061</b>	<b>2,465,761</b>	
<b>Fund: 21.3 Building Fund / Measure "BB" Series D</b>				
		Revised Budget	Revised Budget	
Object	Description	as of 1/31/14	as of 5/20/14	Changes
	Beginning Fund Balance	76,362,738	76,362,738	
8600-8799	Local Revenue	450,000	400,000	(50,000)
	<b>Total Revenues</b>	<b>450,000</b>	<b>400,000</b>	<b>(50,000)</b>
2000-2999	Classified Salaries	310,368	373,758	63,390
3000-3999	Employee Benefits	126,769	160,269	33,500
4000-4999	Books and Supplies	30,100	36,600	6,500
5000-5999	Services and Other Operating Costs	8,540,200	8,901,500	361,300
6000-6999	Capital Outlay	54,500,000	54,500,000	-
	<b>Total Expenditure</b>	<b>63,507,437</b>	<b>63,972,127</b>	<b>464,690</b>
	Increase /(Decrease) Fund Balance	(63,057,437)	(63,572,127)	(514,690)
	<b>Projected Fund Balance</b>	<b>13,305,301</b>	<b>12,790,611</b>	

<b>Fund: 25 Capital Facilities Fund</b>				
		Revised Budget as of 1/31/14	Revised Budget as of 5/20/14	Changes
	Beginning Fund Balance	9,655,577	9,655,577	
8600-8799	Local Revenue	1,059,500	1,059,500	-
	<b>Total Revenues</b>	<b>1,059,500</b>	<b>1,059,500</b>	<b>-</b>
4000-4999	Supplies	1,300	1,300	-
5000-5999	Services and Other Operating Costs	824,200	1,880,100	1,055,900
6000-6999	Capital Outlay	47,000	47,000	-
7400-7499	COPS Payments	-	-	-
7600-7699	Transfer to Fund 01	-	-	-
	Total Expenditures	<b>872,500</b>	<b>1,928,400</b>	<b>1,055,900</b>
	Increase /(Decrease) Fund Balance	<b>187,000</b>	<b>(868,900)</b>	<b>(1,055,900)</b>
	<b>Projected Fund Balance</b>	<b>9,842,577</b>	<b>8,786,677</b>	

**Major Changes:**

**Expenditures:**

\$955,000	Increase in Services and Other Operating Costs for Malibu Environmental issues			
\$100,000	Increase in Legal Costs for Malibu Light project			

<b>Fund: 40 Special Reserve Fund for Capital Outlay Projects</b>				
		Revised Budget as of 1/31/14	Revised Budget as of 5/20/14	Changes
	Beginning Fund Balance	8,254,249	8,254,249	
8300-8590	State Revenue		143,269	143,269
8600-8799	Local Revenue	1,831,000	2,149,855	318,855
	<b>Total Revenues</b>	<b>1,831,000</b>	<b>2,293,124</b>	<b>462,124</b>
2000-2999	Classified Salaries	-	-	-
3000-3999	Employee Benefits	-	-	-
4000-4999	Supplies	-	-	-
5000-5999	Services and Other Operating Costs	392,910	464,545	71,635
6000-6999	Capital Outlay	50,000	50,000	-
7400-7499	COPS Payments	1,464,102	1,464,102	-
7600-7699	Transfer to Fund 01	-	-	-
	Total Expenditures	<b>1,907,012</b>	<b>1,978,647</b>	<b>71,635</b>
	Increase /(Decrease) Fund Balance	<b>(76,012)</b>	<b>314,477</b>	<b>390,489</b>
	<b>Projected Fund Balance</b>	<b>8,178,237</b>	<b>8,568,726</b>	

**Major Changes:**

\$ 143,269	Transfer California Clean Energy Jobs Grant from Fund 01			
\$ 318,855	Increase in Redevelopment Property Tax Trust Fund (RPTTF)			

**Expenditure:**

\$ 71,635	Increase the Services Costs for California Energy Jobs grant			
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TO: BOARD OF EDUCATION  
 FROM: SANDRA LYON / JANECE L. MAEZ / PAT HO  
 RE: PRELIMINARY GENERAL FUND BUDGET FOR 2014-15

ACTION/MAJOR  
 06/05/14

RECOMMENDATION NO. A.39

**INTRODUCTION**

Following is a preliminary General Fund Budget for 2014-15 according to the most recent information we have received for State and Federal funding. This includes revenue and expenditure assumptions, the estimated Reserve, Revenue and Expenditure Summaries, and Multi-year Projections.

Listed below are the assumptions used to develop the SMMUSD budget:

**REVENUE ASSUMPTIONS**

A 0.85% statutory Cost of Living Adjustment (COLA) is applied to the 2014-15 LCFF funding. The gap funding is 28.05%. The projected District LCFF revenues calculation as follows:

<b>2014-15 LCFF CALCULATION</b>					
<b>BASE GRANT</b>					
	TK-3	4-6	7-8	9-12	TOTAL
PROJ. ADA	3,217.00	2,450.00	1,670.00	3,600.00	10,937
2013-14 BASE	6,952	7,056	7,266	8,419	
COLA 0.85%	7,011	7,116	7,328	8,491	
	22,554,387	17,434,200	12,237,760	30,567,600	<b>82,793,947</b>
<b>AUGUMENTATION GRANTS:</b>					
CSR AUGUMENTATION: BASE GRANT X10.4%					2,345,656
CTE AUGUMENTATION 9-12 BASE GRANT X2.6%					794,758
<b>SUPPLEMENTAL AND CONCENTRATION GRANTS:</b>					
TOTAL ENROLLMENT					11,513
TOTAL UNDUPLICATED PUPIL COUNT					3,265
					28.36%
<b>SUPPLEMENTAL ADD-ON 20% OF BASE GRANT X % OF ELIGIBLE ENROLLMENT</b>					<b>4,874,067</b>
<b>TRANSPORTATION AND TIIG GRANT</b>					
2012-13 TRANSPORTATION					820,273
2012-13 TIIG					429,757
<b>TOTAL LCFF ENTITLEMENT /TARGET FUNDING</b>					<b>92,058,458</b>
<b>HOLD HARMLESS CALCULATION</b>					
12-13 TOTAL CATEGORICAL FUNDING (INCL. TRANSPORTATION & TIIG)					8,585,843
12-13 HOLD HARMLESS REVENUE LIMIT PER ADA					5,377.99
13-14 GAP FUNDING PER ADA					257.10
TOTAL PRIOR YEAR PER ADA RATE					5,635.09
14-15 FUNDED ADA					10,937.00
14-15 HOLD HARMLESS REVENUE LIMIT FUNDING					61,631,016
14-15 TOTAL HOLD HARMLESS FUNDING					70,216,859
<b>2014-15 FUNDING</b>					
<b>DIFFERENCE BTW LCFF AND HOLD HARMLESS FUNDING</b>					<b>21,841,599</b>
<b>GAP FUNDING</b>	<b>28.05%</b>				<b>6,126,569</b>
<b>2014-15 TOTAL FUNDING</b>					<b>76,343,428</b>
<b>LOCAL REVENUE /PROPERTY TAXES</b>		<b>00000</b>		<b>8021-8048</b>	<b>63,901,199</b>
<b>EDUCATION PROTECTION ACT (EPA)</b>		<b>14000</b>		<b>8012</b>	<b>8,238,447</b>
<b>STATE AID /LCFF</b>		<b>00000</b>		<b>8011</b>	<b>4,203,782</b>

Enrollment for 2014-15 is expected to be 11,513.

The Lottery allocation will be \$156 per annual ADA, of which \$126 is for Unrestricted General Fund expenditures and the remaining \$30 is Proposition 20 – Mandated for Instructional Materials.

The COLA for Special Education Funding is 0.85%. The projected Special Education AB 602 revenue is \$5,669,376 and \$2,202,897 for Federal IDEA programs.

No funding for Special Ed: Transition Partnership Program (TPP); \$137,946 in 2013-14.

Mandated Block Grant revenue is \$405,563.

The Measure “R” parcel tax of \$376.39 per parcel is estimated to generate \$11,220,773, after processing the senior exemptions.

The Districtwide fund raising through the Santa Monica-Malibu Education Foundation for “Vision for Student Success” revenue is \$3,200,000.

The estimated revenue from Prop Y is \$7,300,000 from the City of Santa Monica.

The District will receive \$8,448,303 from the Joint Use Agreement with the City of Santa Monica.

The District will receive \$200,000 from the Joint Use Agreement funding with the City of Malibu.

The combined lease revenue is \$2,403,004 which is from the DoubleTree Hotel, Madison Site, 9<sup>th</sup> & Colorado and 16<sup>th</sup> Street properties.

The projected revenue of Federal programs:

Title I: \$871,344

Title II: \$302,815

Title III: \$100,412

Medical: \$460,000

The projected ROP revenue is \$1,018,448.

## **EXPENDITURE ASSUMPTIONS**

### **Staffing Ratio Changes:**

K-1	25
Grade 2-3	25
Grade 4-5	30
Grade 4-5 (Title I schools)	27
Grade 6-8	34
Grade 6-8 (JAMS)	33
Grade 9-12	35

**Full-Time Equivalent (FTE) Changes:**

**Certificated:** The FTE change of teaching positions reflect changes of projected enrollment and implementation of VSS and LCAP programs.

- 1.0 FTE teaching position Will Rogers Elementary School
- 2.0 FTE teaching positions Roosevelt Elementary School
- 0.6 FTE teaching position John Adams Middle School
- 0.80 FTE teaching position Santa Monica High School
- 1.00 FTE teaching position Malibu High School
- 1.00 FTE teaching position Grant Elementary School
- 1.00 FTE teaching position Franklin Elementary School
- 12.0 FTE Literacy Coaches (VSS & LCAP)
- 4.60 FTE English and Math teachers for Secondary schools (VSS)
- 1.60 FTE teaching positions Special Education
- 4.00 FTE Speech Language Pathologists

**Classified:**

- 2.75 FTE Special Ed IA / Behavior Intervention
- 1.96 FTE Special Ed Instructional Aides
- 6.75 FTE Physical Activity Specialists
- 1.00 FTE Student Information System Technician
- 2.00 FTE Community Liaisons
- 3.00 FTE Lead Custodians
- 9.13 FTE Night Shift Custodians
- 3.00 FTE Computer Technicians
- 34.00 FTE Instruction Aides for VSS programs
- (3.58) FTE PE Aides

**Certificated Management:**

- 1.0 FTE Psychologist Special Education
- 1.0 FTE Executive Director Human Resources

**Salary:**

- 1.5% step and column increase for certificated employees
- 1.5% step and column increase for classified employees

**Benefits:**

**Statutory Benefits:**

- 8.25% STRS employer contribution rate (9.5% in May Revision)
- 6.20% OASDI contribution rate
- 1.45% Medicare contribution rate
- 0.05% SUI contribution
- 3.00% Workers' Compensation contribution
- 11.771% PERS Employer contribution rate
- 1.25% Other Postemployment Benefit

**Health & Welfare:**

The premium for District-paid employee health benefits is budgeted for a 10% increase in 2015 calendar year. Cal-PERS has not announced the new rate for 2015. We will adjust these rates when we receive the official notification.

## **OTHER PROGRAMS**

### ***Educational Protection Act (EPA)***

After passage of Proposition 30, the Schools and Local Public Safety Protection Act of 2012, the District received funds through a new Education Protection Account to help stabilize school budgets and restore educational opportunities that were decimated by revenue shortfalls brought by the recession. The District will receive \$8,238,447 in 2014-15 and will use all funds to support Teachers Salary. EPA funds are one of the three components that make up the LCFF funds in the district.

### ***Vision for Student Success (VSS)***

\$4.0M is budgeted to support "Vision for Student Success" various programs to schools.

### ***LCAP Supplemental***

\$1,965,581 is budgeted to support the LCAP plan that will be approved by the Board.

### ***Textbooks***

\$1,000,000 funded by Unrestricted General Fund  
\$ 300,000 funded by Restricted Lottery

### ***Formula Budget***

Total formula budget is \$1,033,147 which includes a 5% restoration adding to schools' Formula and old Tier III allocations. The allocation is based on:

K-5 \$ 77.75 per pupil  
6-8 \$ 80.66 per pupil  
9-12 \$ 59.48 per pupil

### ***Regional Occupational Program (ROP)***

\$1,018,448 is budgeted for ROP program.

### ***Transportation***

\$ 886,549 for Regular Ed Transportation  
\$1,128,607 for Special Ed Transportation

### ***Ongoing Maintenance Program***

\$3,542,705 is budgeted for Ongoing Maintenance Program.

## **TRANSFERS**

\$262,628 transfer to Adult Education Fund (Fund 12)  
\$175,000 transfer to Deferred Maintenance Fund (Fund 14)  
\$185,494 transfer to Infant and Toddler Program (Fund 12)

The Indirect Rate is changed from 5.78% to 5.73% in 2014-15.

**RESERVE**

The District Budget reflects a 3% reserve of the total General Fund Budget for 2014-15, 2015-16, and 2016-17 for Economic Uncertainties.

The Budget also indicates an assignment for the Governor's proposed increase to STRS employer's contribution. The multi-year projection show reserves for additional STRS increase in 2015-16 and 2016-17.

The following documents include the General Fund Revenue / Expenditure Summary, the Unrestricted General Fund Revenue / Expenditure Summary, Multi-year Projections, and Proposed Site Budgets.

\*\*\*\*\*           \*\*\*\*\*           \*\*\*\*\*           \*\*\*\*\*           \*\*\*\*\*           \*\*\*\*\*

*Ms. Maez's presentation can be found under Attachments at the end of these minutes.*

*This item was meant to be a discussion item, but was accidentally included in the major action section.*

*Ms. Maez answered board members' questions regarding the reporting of VSS funds.*

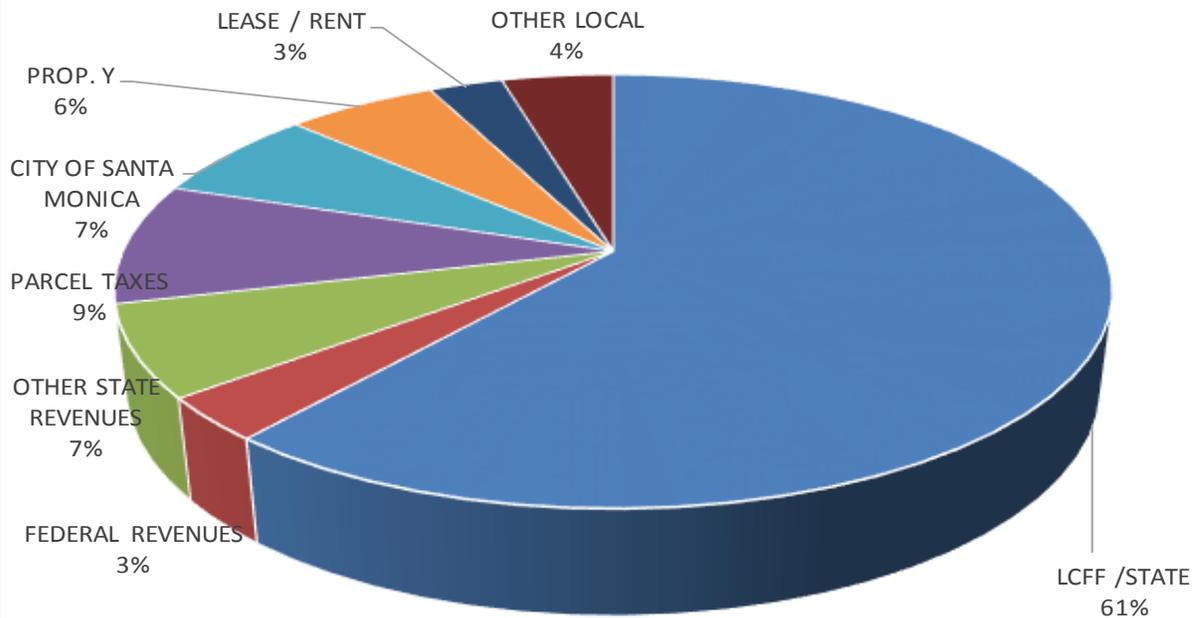
MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:

**SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT  
2014-15 PRELIMINARY BUDGET  
GENERAL FUND**

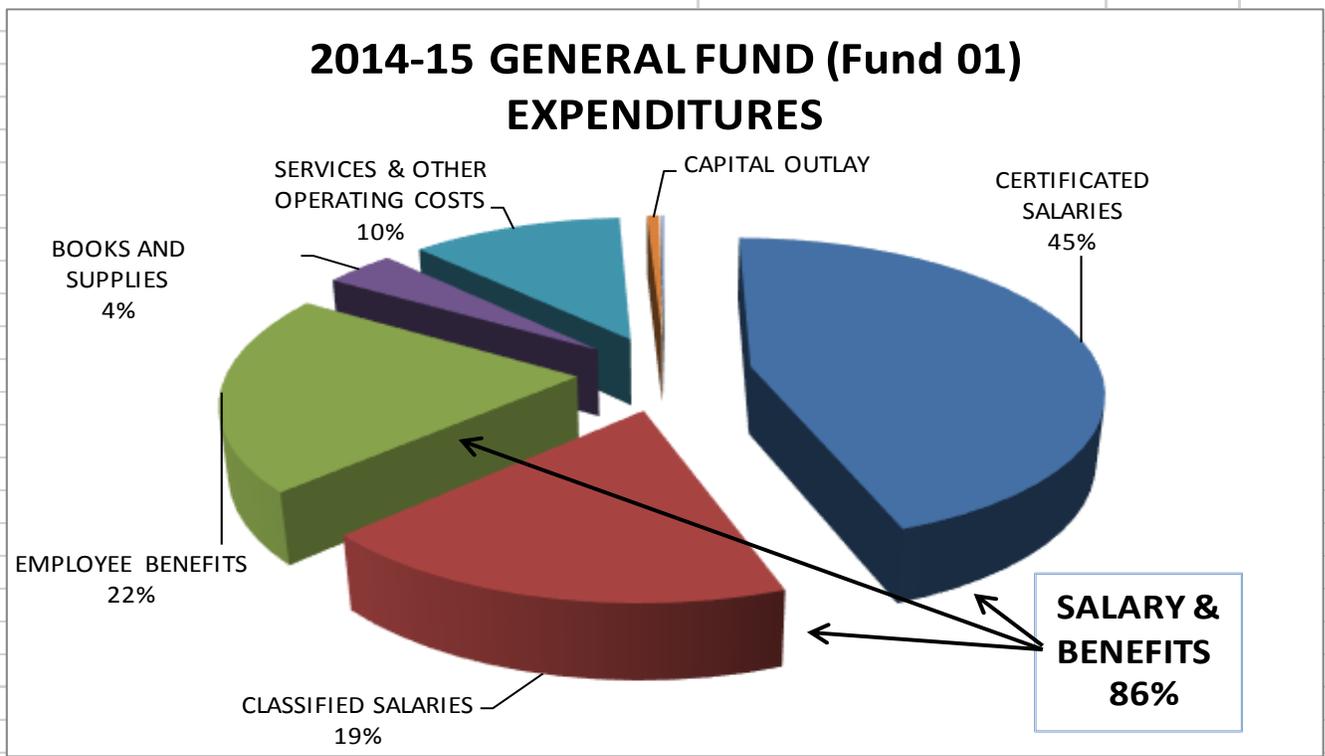
**REVENUES**

<b>PROJECTED BEGINNING BALANCE</b>	<b>\$</b>	<b>16,487,501</b>
LCFF /STATE	\$	75,901,811
FEDERAL REVENUES	\$	4,037,468
OTHER STATE REVENUES	\$	8,465,971
PARCEL TAXES	\$	11,220,773
CITY OF SANTA MONICA	\$	8,448,303
PROP. Y	\$	7,300,000
LEASE / RENT	\$	3,548,004
OTHER LOCAL	\$	5,365,322
<b>TOTAL REVENUES</b>	<b>\$</b>	<b>124,287,652</b>
<b>TOTAL AVAILABLE FUNDS</b>	<b>\$</b>	<b>140,775,153</b>

2014-15 GENERAL FUND (FUND 01 )  
REVENUES PROJECTION



<b>GENERAL FUND (UNRESTRICTED &amp; RESTRICTED)</b>		
<b>PROJECTED EXPENDITURES:</b>		
CERTIFICATED SALARIES	\$	58,767,306
CLASSIFIED SALARIES	\$	24,691,040
EMPLOYEE BENEFITS	\$	28,644,847
BOOKS AND SUPPLIES	\$	5,229,300
SERVICES & OTHER OPERATING COSTS	\$	13,755,833
CAPITAL OUTLAY	\$	208,500
OTHER OUTGO	\$	(254,264)
<b>TOTAL EXPENDITURES:</b>	<b>\$</b>	<b>131,042,562</b>
<b>PROJECTED FUND BALANCE:</b>	<b>\$</b>	<b>10,527,579</b>



**SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT  
SUMMARY BUDGET OF GENERAL FUND**

**FUND 01: UNRESTRICTED GENERAL FUND**

	<b>2013-14 ESTIMATED ACTUALS</b>	<b>2014-15 PRELIMINARY BUDGET</b>	<b>CHANGES</b>
<b>BEGINNING BALANCE</b>	24,751,270	13,857,553	
<b>REVENUES</b>			-
LCFF SOURCES	64,360,229	75,905,800	11,545,571
FEDERAL REVENUE	15,795	100,000	84,205
OTHER STATE REVENUE	1,847,950	1,854,563	6,613
LOCAL REVENUES	29,941,036	33,337,080	3,396,044
LOCAL GENERAL FUND CONTRIBUTION	(20,511,334)	(21,449,906)	(938,572)
<b>TOTAL REVENUES</b>	<b>75,653,676</b>	<b>89,747,537</b>	<b>14,093,861</b>
<b>EXPENDITURES</b>			
CERTIFICATED SALARIES	44,493,780	46,753,026	2,259,246
CLASSIFIED SALARIES	14,245,345	15,948,915	1,703,570
EMPLOYEE BENEFITS	19,332,695	21,224,616	1,891,921
BOOKS AND SUPPLIES	1,970,782	3,397,271	1,426,489
SERVICES & OTHER OPERATING COSTS	7,146,628	8,215,610	1,068,982
CAPITAL OUTLAY	29,690	43,000	13,310
OTHER OUTGO	(671,527)	(732,113)	(60,586)
<b>TOTAL EXPENDITURES</b>	<b>86,547,393</b>	<b>94,850,325</b>	<b>8,302,932</b>
NET INCREASE (DECREASE)	(10,893,717)	(5,102,788)	
<b>PROJECTED FUND BALANCE</b>	<b>13,857,553</b>	<b>8,754,765</b>	

**FUND 01: RESTRICTED GENERAL FUND**

	<b>2013-14 ESTIMATED ACTUALS</b>	<b>2014-15 PRELIMINARY BUDGET</b>	<b>CHANGES</b>
<b>BEGINNING BALANCE</b>	3,631,274	2,629,948	
<b>REVENUES</b>			
FEDERAL REVENUE	4,798,292	3,937,468	(860,824)
OTHER STATE REVENUE	3,263,944	942,032	(2,321,912)
LOCAL REVENUES	11,895,056	8,210,709	(3,684,347)
INTERFUND TRANSFER	20,511,334	21,449,906	938,572
<b>TOTAL REVENUES</b>	<b>40,468,626</b>	<b>34,540,115</b>	<b>(5,928,511)</b>
<b>EXPENDITURES</b>			
CERTIFICATED SALARIES	11,772,971	12,014,280	241,309
CLASSIFIED SALARIES	9,887,412	8,742,125	(1,145,287)
EMPLOYEE BENEFITS	7,069,372	7,420,231	350,859
BOOKS AND SUPPLIES	3,769,040	1,832,029	(1,937,011)
SERVICES & OTHER OPERATING COSTS	7,676,126	5,540,223	(2,135,903)
CAPITAL OUTLAY	774,857	165,500	(609,357)
OTHER OUTGO	520,174	477,849	(42,325)
<b>TOTAL EXPENDITURES</b>	<b>41,469,952</b>	<b>36,192,237</b>	<b>(5,277,715)</b>
NET INCREASE (DECREASE)	(1,001,326)	(1,652,122)	
<b>PROJECTED FUND BALANCE</b>	<b>2,629,948</b>	<b>977,826</b>	

<b>SANTA MONICA - MALIBU USD</b>				
<b>MULTI-YEAR PROJECTION</b>				
<b>UNRESTRICTED GENERAL FUND - ASSUMPTIONS</b>				
<b>Factor</b>	<b>2013-14</b>	<b>2014-15</b>	<b>2015-16</b>	<b>2016-17</b>
Statutory COLA	1.565%	0.85%	2.10%	2.30%
<b>LCFF FUNDING BASE</b>				
K-3 + 10.4% CSR	\$ 7,675	\$ 7,740	\$ 7,910	\$ 7,906
4-6	\$ 7,056	\$ 7,116	\$ 7,268	\$ 7,268
7-8	\$ 7,266	\$ 7,328	\$ 7,483	\$ 7,483
9-12 + 2.6% CTE	\$ 8,638	\$ 8,712	\$ 8,896	\$ 8,896
<b>AVERAGE LCFF FUNDING PER ADA</b>	<b>\$ 6,424.00</b>	<b>\$ 6,980.00</b>	<b>\$ 7,527.00</b>	<b>\$ 7,805.00</b>
<b>% OF GAP FUNDING /DOF</b>	<b>11.78%</b>	<b>28.05%</b>	<b>33.95%</b>	<b>21.67%</b>
Enrollment Projection*	11,359	11,513	11,513	11,513
P2 ADA Projection	10,810	10,937	10,937	10,937
Funding ADA	10,878	10,937	10,937	10,937
Federal Revenues	0%	0%	0%	0%
City of Santa Monica	\$ 8,282,650	\$ 8,448,303	\$ 8,617,269	\$ 8,617,269
Measure "R"	\$ 11,164,948	\$ 11,220,773	\$ 11,445,188	\$ 11,674,092
City of SM/Prop. Y	\$ 7,200,000	\$ 7,300,000	\$ 7,400,000	\$ 7,500,000
Lottery	\$154/ADA	\$156/ADA	\$156/ADA	\$156/ADA
Step & Column Incr. - Certificated	1.50%	1.50%	1.50%	1.50%
Vision Student Success (VSS)		\$ 3,200,000	\$ 4,000,000	\$ 4,000,000
Salary Increase - Certificated	4%	0%	0%	0%
Salary Increase - Classified	4%	0%	0%	0%
Step & Column Incr. - Mgmt.	1.50%	1.50%	1.50%	1.50%
Step & Column Incr. - Classified	1.50%	1.50%	1.50%	1.50%
<b>STRS Rate</b>	<b>8.25%</b>	<b>9.50%</b>	<b>11.10%</b>	<b>12.70%</b>
<b>PERS Rate</b>	<b>11.44%</b>	<b>11.77%</b>	<b>12.60%</b>	<b>15.00%</b>
Health/Welfare - Annualized	7%	7%	7%	7%
Workers' Compensation	3%	3.00%	3.00%	3.00%
Other Postemployment Benefits	1.25%	1.25%	1.25%	1.25%
Indirect Cost Rate	5.78%	5.73%	5.73%	5.73%
Interest Rate	0.70%	0.70%	0.70%	0.70%
Ongoing Maintenance	3%	3%	3%	3%
Reserve for Uncertainties	3%	3%	3%	3%

<b>SANTA MONICA - MALIBU USD</b>				
<b>MULTI-YEAR PROJECTION</b>				
<b>UNRESTRICTED GENERAL FUND</b>				
	2013-14	2014-15	2015-16	2016-17
Description	3RD INTERIM BUDGET	PROJECTED BUDGET	PROJECTED BUDGET	PROJECTED BUDGET
<b>Revenue:</b>				
Property Tax	63,901,199	63,901,199	63,901,199	63,901,199
Education Protection Account (EPA)	2,183,302	8,238,447	15,089,930	15,618,053
LCFF Transfer to Fund 11 & Fund 14	(262,628)	(437,628)	(512,628)	(512,628)
LCFF Transfer to Charter School	(14,401)			
LCFF State Aide	3,799,324	4,203,782	3,328,030	5,841,118
<b>Subtotal LCFF Funding</b>	<b>69,606,796</b>	<b>75,905,800</b>	<b>81,806,531</b>	<b>84,847,742</b>
<b>Fair Share Deductions</b>	<b>(5,246,567)</b>	<b>-</b>	<b>-</b>	<b>-</b>
Other Federal	15,795	100,000	100,000	100,000
Lottery	1,358,701	1,449,000	1,449,000	1,449,000
Mandated Reimbursement Block Gra	405,563	405,563	405,563	405,563
Meas. "R"	11,164,948	11,220,773	11,445,188	11,674,092
Prop. Y / City of SM	7,200,000	7,300,000	7,400,000	7,500,000
Joint Use Agreement/ City of SM	8,282,650	8,448,303	8,617,269	8,789,614
All Other Local Income	3,377,124	3,168,004	3,167,355	3,170,000
<b>Vision for Student Success (VSS)</b>		<b>3,200,000</b>	<b>4,000,000</b>	<b>4,000,000</b>
Local General Fund Contribution	(20,511,334)	(21,449,906)	(21,500,000)	(21,500,000)
<b>TOTAL REVENUE</b>	<b>75,653,676</b>	<b>89,747,537</b>	<b>96,890,907</b>	<b>100,436,011</b>
<b>Expenditure:</b>				
Certificated Salary	44,493,780	46,753,026	47,454,321	48,166,136
Classified	14,245,345	15,948,915	16,188,149	16,430,971
Benefits	19,332,695	21,224,616	22,285,847	23,400,139
Supplies/Books	1,970,782	3,397,271	3,400,000	3,400,000
Other Operational Costs	7,146,628	8,215,610	8,000,000	8,000,000
Capital Outlay	29,690	43,000	50,000	50,000
State Special Schools	7,000	7,000	7,000	7,000
Debt Services	24,590	55,000	55,000	55,000
Indirect	(1,010,569)	(979,607)	(850,000)	(850,000)
Interfund Transfer Out to FUND 12	307,452	185,494	110,000	110,000
LCAP increase above 2014-15			1,034,691	1,496,728
<b>TOTAL EXPENDITURE</b>	<b>86,547,393</b>	<b>94,850,325</b>	<b>97,735,007</b>	<b>100,265,975</b>
Increase (Decrease) Fund Balance	(10,893,717)	(5,102,788)	(844,101)	170,037
Beginning Fund Balance	24,751,270	13,857,553	8,754,766	7,910,665
Ending Fund Balance	13,857,553	8,754,766	7,910,665	8,080,701
Reserve - Revolving cash, Store	80,000	80,000	80,000	80,000
Reserve - Deficit Spending	5,102,788	844,101		-
<b>Reserve - STRS Contribution Increase</b>		<b>767,160</b>	<b>1,775,363</b>	<b>2,813,639</b>
3% Contingency Reserve	3,831,297	3,918,606	4,010,314	4,107,403
Unappropriated Balance	4,843,468	3,144,899	2,044,988	1,079,659

**PRELIMINARY BUDGET SUMMARY**  
**UNRESTRICTED GENERAL FUND**  
**FISCAL YEAR 2014-15**

	2013-14	2014-15	
	BUDGET	BUDGET	CHANGES
EDISON ELEMENTARY SCHOOL	2,476,329	2,822,059	345,730
FRANKLIN ELEMENTARY SCHOOL	3,798,327	4,599,783	801,456
GRANT ELEMENTARY SCHOOL	3,224,447	3,761,691	537,244
MCKINLEY ELEMENTARY SCHOOL	2,510,071	2,847,024	336,953
JOHN MUIR ELEMENTARY SCHOOL	1,565,973	1,870,554	304,581
ROGERS ELEMENTARY SCHOOL	3,050,004	3,430,472	380,468
ROOSEVELT ELEMENTARY SCHOOL	3,856,898	4,645,300	788,402
WEBSTER ELEMENTARY SCHOOL	1,964,599	2,256,653	292,054
SMASH (ALTERNATIVE) SCHOOL	1,254,624	1,409,893	155,269
MALIBU HIGH SCHOOL	6,588,942	7,118,214	529,272
JOHN ADAMS MIDDLE SCHOOL	5,850,880	6,248,072	397,192
LINCOLN MIDDLE SCHOOL	5,619,443	5,876,834	257,391
OLYMPIC HIGH SCHOOL	902,887	1,067,071	164,184
SANTA MONICA HIGH SCHOOL	16,530,692	16,987,281	456,589
CABRILLO ELEMENTARY SCHOOL	1,508,507	1,803,728	295,221
PT. DUME ELEMENTARY SCHOOL	1,554,357	1,751,779	197,422
EDUCATIONAL SERVICES	5,386,142	6,981,463	1,595,321
<b>TOTAL INSTRUCTIONAL BUDGET</b>	<b>67,643,122</b>	<b>75,477,871</b>	<b>7,834,749</b>
<b>TOTAL</b>	<b>86,239,941</b>	<b>94,542,831</b>	
	78%	80%	
<b>RESOURCES:</b>			
#00000 - UNRESTRICTED GENERAL FUND			
#11000 - UNRESTRICTED LOTTERY			
#00001 - MEASURE R			
#00010 - FORMULA			
#00020 - VSS			
#00021 - VSS STRETCH GRANT			
#00030 - LCAP			



<b>FRANKLIN ELEMENTARY SCHOOL</b>					
<b>2014-15</b>					
<b>GENERAL FUND - UNRESTRICTED</b>					
<b>ENROLLMENT</b>	<b>PROJECTED</b>	<b>CBEDS</b>			
<b>2012-13</b>		771			
<b>2013-14</b>		800			
<b>2014-15</b>	809				
	2013-14	2013-14	2014-15	2014-15	
	FTES	BUDGET	FTES	BUDGET	CHANGES
<b>RES: 00000</b>					
CLASSROOM TEACHERS	29.000	2,306,741	30.000	2,434,437	127,696
EXTRA DUTY UNITS		4,526		4,539	13
PRINCIPAL	1.000	120,335	1.000	120,335	-
ASST PRINCIPAL	1.000	108,279	1.000	111,112	2,833
CLERICAL	3.000	120,026	3.000	120,026	-
CUSTODIANS	2.000	90,742	3.625	142,821	52,079
NOON AIDES		20,016		22,518	2,502
BENEFITS		897,319		983,817	86,498
<b>MEASURE "R"</b>					
PHYSICAL ACTIVITY SPEC.	0.750	20,132	2.250	63,731	43,599
LIBRARY COORDINATOR	0.875	29,975	0.875	29,975	-
BENEFITS		23,290		59,580	36,290
<b>RES:00010 FORMULA/TIER III</b>					
SUPPLIES/OTHER SERVICES		56,946		62,122	5,176
<b>RES:00020 VSS</b>					
LITERACY COACH & PD LEADER			1.0000	80,580	80,580
INSTRUCTIONAL AIDES			5.6250	155,311	155,311
BENEFITS				50,233	50,233
PD GRANT				13,056	13,056
<b>RES: 00021 VSS STRETCH GRANT</b>					
				83,790	83,790
<b>RES: 00030 LCAP</b>					
LITERACY COACH			0.600	47,553	47,553
BENEFITS				14,247	14,247
<b>TOTAL:</b>	<b>37.625</b>	<b>3,798,327</b>	<b>48.975</b>	<b>4,599,783</b>	<b>801,456</b>
<b>RES: 63000 LOTTERY*</b>					
		9,642		9,588	(54)
*INCLUDES PRIOR YEAR CARRYOVER					

<b>GRANT ELEMENTARY SCHOOL</b>					
<b>2014-15</b>					
<b>GENERAL FUND - UNRESTRICTED</b>					
<b>ENROLLMENT</b>	<b>PROJECTED</b>	<b>CBEDS</b>			
<b>2012-13</b>		646			
<b>2013-14</b>		667			
<b>2014-15</b>	650				
	2013-14	2013-14	2014-15	2014-15	
	FTES	BUDGET	FTES	BUDGET	CHANGES
<b>RES: 00000</b>					
CLASSROOM TEACHERS	24.000	1,967,729	25.000	2,016,009	48,280
EXTRA DUTY UNITS		3,727		3,738	11
PRINCIPAL	1.000	114,656	1.000	114,656	-
ASST PRINCIPAL	0.500	51,294	0.500	51,294	-
CLERICAL	2.500	82,420	2.500	84,556	2,136
CUSTODIANS	2.000	80,259	2.625	100,324	20,065
NOON AIDES		15,552		17,496	1,944
BENEFITS		762,503		823,922	61,419
<b>MEASURE "R"</b>					
PHYSICAL ACTIVITY SPEC.	0.750	29,741	1.875	61,450	31,709
LIBRARY COORDINATOR	0.875	31,468	0.875	31,468	-
BENEFITS		37,385		66,161	28,776
<b>RES:00010 FORMULA/TIER III</b>					
SUPPLIES/OTHER SERVICES		47,713		51,704	3,991
<b>RES:00020 VSS</b>					
LITERACY COACH & PD LEADER			1.0000	63,125	63,125
INSTRUCTIONAL AIDES			4.3750	114,474	114,474
BENEFITS				37,994	37,994
PD GRANT				13,056	13,056
<b>RES: 00021 VSS STRETCH GRANT</b>					
				69,064	69,064
<b>RES: 00030 LCAP</b>					
LITERACY COACH			0.400	31,702	31,702
BENEFITS				9,498	9,498
<b>TOTAL:</b>	<b>31.625</b>	<b>3,224,447</b>	<b>40.150</b>	<b>3,761,691</b>	<b>537,244</b>
<b>RES: 63000 LOTTERY*</b>					
		8,195		7,980	(215)
*INCLUDES PRIOR YEAR CARRYOVER					

<b>MCKINLEY ELEMENTARY SCHOOL</b>					
<b>2014-15</b>					
<b>GENERAL FUND - UNRESTRICTED</b>					
<b>ENROLLMENT</b>	<b>PROJECTED</b>	<b>CBEDS</b>			
<b>2012-13</b>		485			
<b>2013-14</b>		491			
<b>2014-15</b>	527				
	2013-14	2013-14	2014-15	2014-15	
	FTES	BUDGET	FTES	BUDGET	CHANGES
<b>RES: 00000</b>					
CLASSROOM TEACHERS	20.000	1,522,527	20.000	1,502,471	(20,056)
EXTRA DUTY UNITS		2,662		2,670	8
PRINCIPAL	1.000	84,413	1.000	104,161	19,748
ASST PRINCIPAL	0.500	52,081	0.500	53,504	1,423
CLERICAL	2.100	74,286	2.100	89,424	15,138
CUSTODIANS	2.000	72,721	2.625	93,310	20,589
IA AIDE - TK		14,327			
NOON AIDES		8,784		9,882	1,098
BENEFITS		551,939		561,390	9,451
<b>MEASURE "R"</b>					
PHYSICAL ACTIVITY SPEC.	0.750	25,693	1.500	46,832	21,139
LIBRARY COORDINATOR	0.875	24,862	0.875	27,052	2,190
BENEFITS		39,954		57,323	17,369
<b>RES:00010 FORMULA/TIER III</b>					
SUPPLIES/OTHER SERVICES		35,822		38,098	2,276
<b>RES:00020 VSS</b>					
LITERACY COACH & PD LEADER			1.0000	83,420	83,420
INSTRUCTIONAL AIDES			3.2500	83,074	83,074
BENEFITS				29,299	29,299
PD GRANT				13,056	13,056
<b>RES: 00021 VSS STRETCH GRANT</b>					
				52,058	52,058
<b>TOTAL:</b>	<b>27.225</b>	<b>2,510,071</b>	<b>32.850</b>	<b>2,847,024</b>	<b>336,953</b>
<b>RES: 63000 LOTTERY*</b>					
		5,820		5,880	60
*INCLUDES PRIOR YEAR CARRYOVER					

<b>JOHN MUIR ELEMENTARY SCHOOL</b>					
<b>2014-15</b>					
<b>GENERAL FUND - UNRESTRICTED</b>					
<b>ENROLLMENT</b>	<b>PROJECTED</b>	<b>CBEDS</b>			
<b>2012-13</b>		308			
<b>2013-14</b>		271			
<b>2014-15</b>	315				
	2013-14	2013-14	2014-15	2014-15	
	FTES	BUDGET	FTES	BUDGET	CHANGES
<b>RES: 00000</b>					
CLASSROOM TEACHERS	11.000	841,820	11.000	847,502	5,682
EXTRA DUTY UNITS		2,662		2,670	8
PRINCIPAL	1.000	120,335	1.000	123,180	2,845
CLERICAL	1.500	72,847	1.500	71,666	(1,181)
CUSTODIANS	1.500	62,687	2.000	82,752	20,065
INSTR. AIDES		4,875			
NOON AIDES		7,488		8,424	936
BENEFITS		358,911		397,627	38,716
<b>MEASURE "R"</b>					-
PHYSICAL ACTIVITY SPEC.	0.750	20,684	0.750	24,349	3,665
LIBRARY COORDINATOR	0.875	25,890	0.875	27,182	1,292
BENEFITS		25,025		33,939	8,914
<b>RES:00010 FORMULA/TIER III</b>					-
SUPPLIES/OTHER SERVICES		22,749		21,070	(1,679)
<b>RES:00020 VSS</b>					-
PD LEADER			0.0000	3,125	3,125
INSTRUCTIONAL AIDES			2.0000	61,751	61,751
BENEFITS				12,246	12,246
PD GRANT				13,056	13,056
<b>RES: 00021 VSS STRETCH GRANT</b>				28,829	28,829
<b>RES: 00030 LCAP</b>					-
LITERACY COACH			1.000	80,295	80,295
BENEFITS				30,891	30,891
<b>TOTAL:</b>	<b>16.625</b>	<b>1,565,973</b>	<b>20.125</b>	<b>1,870,554</b>	<b>304,581</b>
<b>RES: 63000 LOTTERY*</b>		6,310		3,252	(3,058)
*INCLUDES PRIOR YEAR CARRYOVER					

<b>ROGERS ELEMENTARY SCHOOL</b>					
<b>2014-15</b>					
<b>GENERAL FUND - UNRESTRICTED</b>					
<b>ENROLLMENT</b>	<b>PROJECTED</b>	<b>CBEDS</b>			
<b>2012-13</b>		511			
<b>2013-14</b>		539			
<b>2014-15</b>	573				
	2013-14	2013-14	2014-15	2014-15	
	FTES	BUDGET	FTES	BUDGET	CHANGES
<b>RES: 00000</b>					
CLASSROOM TEACHERS	23.600	1,852,175	24.600	1,888,077	35,902
EXTRA DUTY UNITS		3,195		3,204	9
PRINCIPAL	1.000	114,656	1.000	114,656	-
ASST PRINCIPAL	0.500	51,294	0.500	51,294	-
CLERICAL	2.000	102,597	2.000	94,151	(8,446)
CUSTODIANS	2.000	81,075	2.625	102,283	21,208
INSTR. AIDES	0.375	16,390			
NOON AIDES		12,816		14,418	1,602
BENEFITS		687,197		726,810	39,613
<b>MEASURE "R"</b>					-
PHYSICAL ACTIVITY SPEC.	0.750	33,447	1.500	43,772	10,325
LIBRARY COORDINATOR	0.875	29,975	0.875	29,975	-
BENEFITS		27,805		44,628	16,823
<b>RES:00010 FORMULA/TIER III</b>					-
SUPPLIES/OTHER SERVICES		37,382		41,907	4,525
<b>RES:00020 VSS</b>					-
LITERACY COACH & PD LEADER			1.0000	63,125	63,125
INSTRUCTIONAL AIDES			3.8750	105,459	105,459
BENEFITS				37,140	37,140
PD GRANT				13,056	13,056
<b>RES: 00021 VSS STRETCH GRANT</b>				56,517	56,517
<b>TOTAL:</b>	<b>31.100</b>	<b>3,050,004</b>	<b>37.975</b>	<b>3,430,472</b>	<b>380,468</b>
<b>RES: 63000 LOTTERY*</b>		6,568		6,468	(100)
*INCLUDES PRIOR YEAR CARRYOVER					

<b>ROOSEVELT ELEMENTARY SCHOOL</b>					
<b>2014-15</b>					
<b>GENERAL FUND - UNRESTRICTED</b>					
<b>ENROLLMENT</b>	<b>PROJECTED</b>	<b>CBEDS</b>			
<b>2012-13</b>		803			
<b>2013-14</b>		819			
<b>2014-15</b>	831				
	2013-14	2013-14	2014-15	2014-15	
	<b>FTEs</b>	<b>BUDGET</b>	<b>FTEs</b>	<b>BUDGET</b>	<b>CHANGES</b>
<b>RES: 00000</b>					
CLASSROOM TEACHERS	29.000	2,387,231	31.000	2,496,757	109,526
EXTRA DUTY UNITS		4,260		4,272	12
PRINCIPAL	1.000	120,335	1.000	120,335	-
ASST PRINCIPAL	1.000	99,743	1.000	99,743	-
CLERICAL	3.000	129,680	3.000	128,263	(1,417)
CUSTODIANS	2.000	75,632	3.625	140,538	64,906
NOON AIDES		20,880		23,490	2,610
BENEFITS		861,600		963,187	101,587
<b>MEASURE "R"</b>					-
PHYSICAL ACTIVITY SPEC.	0.750	31,567	2.250	75,061	43,494
LIBRARY COORDINATOR	0.875	29,975	0.875	29,975	-
BENEFITS		43,786		70,760	26,974
<b>RES:00010 FORMULA/TIER III</b>					-
SUPPLIES/OTHER SERVICES		52,209		63,600	11,391
<b>RES:00020 VSS</b>					-
LITERACY COACH & PD LEADER			1.0000	72,750	72,750
INSTRUCTIONAL AIDES			5.6250	153,703	153,703
BENEFITS				46,770	46,770
PD GRANT				13,056	13,056
<b>RES: 00021 VSS STRETCH GRANT</b>				85,138	85,138
<b>RES: 00030 LCAP</b>					-
LITERACY COACH			0.600	47,201	47,201
BENEFITS				10,701	10,701
<b>TOTAL:</b>	<b>37.625</b>	<b>3,856,898</b>	<b>49.975</b>	<b>4,645,300</b>	<b>788,402</b>
<b>RES: 63000 LOTTERY*</b>		9,691		9,816	125
*INCLUDES PRIOR YEAR CARRYOVER					

<b>WEBSTER ELEMENTARY SCHOOL</b>						
<b>2014-15</b>						
<b>GENERAL FUND - UNRESTRICTED</b>						
<b>ENROLLMENT</b>	<b>PROJECTED</b>	<b>CBEDS</b>				
<b>2012-13</b>		355				
<b>2013-14</b>		341				
<b>2014-15</b>	314					
	<b>2013-14</b>	<b>2013-14</b>	<b>2014-15</b>	<b>2014-15</b>		
	<b>FTES</b>	<b>BUDGET</b>	<b>FTES</b>	<b>BUDGET</b>	<b>CHANGES</b>	
<b>RES: 00000</b>						
CLASSROOM TEACHERS	13.000	1,152,365	13.000	1,154,004	1,639	
EXTRA DUTY UNITS		2,662		2,670	8	
PRINCIPAL	1.000	116,231	1.000	116,231	-	
CLERICAL	1.500	55,188	1.500	56,479	1,291	
CUSTODIANS	2.000	80,259	2.625	102,874	22,615	
NOON AIDES		9,072		10,208	1,136	
BENEFITS		430,191		448,030	17,839	
<b>MEASURE "R"</b>					-	
PHYSICAL ACTIVITY SPEC.	0.750	29,891	1.000	34,361	4,470	
LIBRARY COORDINATOR	0.875	34,698	0.875	34,698	-	
BENEFITS		27,822		36,045	8,223	
<b>RES:00010 FORMULA/TIER III</b>					-	
SUPPLIES/OTHER SERVICES		26,220		26,513	293	
<b>RES:00020 VSS</b>					-	
LITERACY COACH & PD LEADER			1.0000	79,900	79,900	
INSTRUCTIONAL AIDES			2.1250	62,105	62,105	
BENEFITS				44,325	44,325	
PD GRANT				13,056	13,056	
<b>RES: 00021 VSS STRETCH GRANT</b>				35,154	35,154	
<b>TOTAL:</b>	<b>19.125</b>	<b>1,964,599</b>	<b>23.125</b>	<b>2,256,653</b>	<b>292,054</b>	
<b>RES: 63000 LOTTERY*</b>		6,306		4,092	(2,214)	
*INCLUDES PRIOR YEAR CARRYOVER						



<b>PT. DUME ELEMENTARY SCHOOL</b>					
<b>2014-15</b>					
<b>GENERAL FUND - UNRESTRICTED</b>					
<b>ENROLLMENT</b>	<b>PROJECTED</b>	<b>CBEDS</b>			
<b>2012-13</b>		245			
<b>2013-14</b>		241			
<b>2014-15</b>	233				
	2013-14	2013-14	2014-15	2014-15	
	FTES	BUDGET	FTES	BUDGET	CHANGES
<b>RES: 00000</b>					
CLASSROOM TEACHERS	9.000	816,248	9.000	751,942	(64,306)
EXTRA DUTY UNITS		2,662		2,670	8
PRINCIPAL	1.000	114,656	1.000	114,656	-
CLERICAL	1.500	68,732	1.500	69,443	711
CUSTODIANS	2.000	84,465	2.625	104,530	20,065
NOON AIDES		9,792		11,013	1,221
BENEFITS		347,363		367,607	20,244
<b>MEASURE "R"</b>					-
PHYSICAL ACTIVITY SPEC.	0.750	22,523	0.750	23,650	1,127
LIBRARY COORDINATOR	0.875	36,427	0.875	36,427	-
BENEFITS		33,393		35,589	2,196
<b>RES:00010 FORMULA/TIER III</b>					-
SUPPLIES/OTHER SERVICES		18,096		18,738	642
<b>RES:00020 VSS</b>					-
LITERACY COACH & PD LEADER			1.0000	63,125	63,125
INSTRUCTIONAL AIDES			1.6250	49,400	49,400
BENEFITS				65,460	65,460
PD GRANT				13,056	13,056
<b>RES: 00021 VSS STRETCH GRANT</b>				24,473	24,473
<b>TOTAL:</b>	<b>15.125</b>	<b>1,554,357</b>	<b>18.375</b>	<b>1,751,779</b>	<b>197,422</b>
<b>RES: 63000 LOTTERY*</b>		9,642		7,980	(1,662)
*INCLUDES PRIOR YEAR CARRYOVER					



<b>JOHN ADAMS MIDDLE SCHOOL</b>					
<b>2014-15</b>					
<b>GENERAL FUND - UNRESTRICTED</b>					
<b>ENROLLMENT</b>	<b>PROJECTED</b>	<b>CBEDS</b>			
<b>2012-13</b>		998			
<b>2013-14</b>		1012			
<b>2014-15</b>	1059				
	2013-14	2013-14	2014-15	2014-15	
	FTEs	BUDGET	FTEs	BUDGET	CHANGES
<b>RES: 00000</b>					
CLASSROOM TEACHERS	36.6000	2,964,949	37.2000	3,029,693	64,744
HOURLY/SATURDAY	0.2000	33,456	0.2000	33,612	156
EXTRA DUTY UNITS		23,962		24,030	68
COUNSELORS	3.0000	271,604	3.0000	273,679	2,075
PRINCIPAL	1.0000	125,851	1.0000	125,851	-
ASSISTANT PRINCIPALS	2.0000	211,529	2.0000	216,396	4,867
CLERICAL	4.5000	204,633	4.5000	206,151	1,518
CUSTODIANS	4.0000	189,315	4.6250	210,915	21,600
SECURITY	2.0000	69,166	2.0000	81,576	12,410
NOON DUTY AIDES		19,008		21,382	2,374
BENEFITS		1,347,562		1,425,908	78,346
<b>RES: 00001 MEASURE R</b>					-
LIBRARIAN	1.0000	66,095	1.0000	67,988	1,893
LIBRARY ASSISTANT	0.7500	31,223	0.7500	31,223	-
MUSIC AIDES/ACCOMPANIST	1.4375	51,513	1.4375	51,513	-
PE AIDES	0.8750	28,410	0.8750	28,547	137
BENEFITS		60,127		63,111	2,984
<b>RES:00010 FORMULA/TIER III</b>					
SUPPLIES/OTHER SERVICES		152,477		161,628	9,151
<b>RES:00020 VSS</b>					-
CLASSROOM & PD LEADER			1.0000	80,230	80,230
BENEFITS				11,232	11,232
PD GRANT				18,056	18,056
<b>RES: 00021 VSS STRETCH GRANT</b>				52,320	52,320
<b>RES: 07090 LCAP/EIA</b>				33,031	33,031
<b>TOTAL:</b>	<b>57.363</b>	<b>5,850,880</b>	<b>59.588</b>	<b>6,248,072</b>	<b>364,161</b>
LOTTERY*		16,743		14,168	(2,575)
*INCLUDES PRIOR YEAR CARRYOVER					

<b>LINCOLN MIDDLE SCHOOL</b>					
<b>2014-15</b>					
<b>GENERAL FUND - UNRESTRICTED</b>					
<b>ENROLLMENT</b>	<b>PROJECTED</b>	<b>CBEDS</b>			
<b>2012-13</b>		1065			
<b>2013-14</b>		1014			
<b>2014-15</b>	1024				
	2013-14	2013-14	2014-15	2014-15	
	FTES	BUDGET	FTES	BUDGET	CHANGES
<b>RES: 00000</b>					
CLASSROOM TEACHERS	35.6000	2,956,988	36.0000	2,965,956	8,968
HOURLY/SATURDAY		2,500		2,500	-
EXTRA DUTY UNITS		21,565		21,627	62
COUNSELORS	3.0000	247,199	3.0000	247,202	3
PRINCIPAL	1.0000	125,851	1.0000	128,684	2,833
ASSISTANT PRINCIPALS	2.0000	189,377	2.0000	198,687	9,310
CLERICAL	4.5000	198,108	4.5000	200,204	2,096
CUSTODIANS	4.0000	188,153	4.6250	208,937	20,784
SECURITY	2.0000	75,712	2.0000	75,712	-
LIFEGUARD	0.7500	25,815	0.7500	26,317	502
BENEFITS		1,290,959		1,333,312	42,353
<b>RES: 00001 MEASURE R</b>					-
LIBRARIAN	1.0000	75,561	1.0000	77,455	1,894
LIBRARY ASSISTANT	0.7500	20,937	0.7500	21,980	1,043
PE AIDES	0.7500	22,191	0.7500	22,191	-
MUSIC AIDES/ACCOMPANIST	1.4625	44,632	1.4625	44,362	(270)
BENEFITS		52,284		57,954	5,670
<b>RES:00010 FORMULA/TIER III</b>					
SUPPLIES/OTHER SERVICES		81,611		81,709	98
<b>RES:00020 VSS</b>					-
CLASSROOM & PD LEADER			1.0000	80,230	80,230
BENEFITS				11,232	11,232
PD GRANT				18,056	18,056
<b>RES: 00021 VSS STRETCH GRANT</b>				52,527	52,527
<b>TOTAL:</b>	<b>56.813</b>	<b>5,619,443</b>	<b>58.8375</b>	<b>5,876,834</b>	<b>257,391</b>
LOTTERY*		59,938		14,182	(45,756)
*INCLUDES PRIOR YEAR CARRYOVER					

<b>MALIBU HIGH SCHOOL</b>						
<b>2014-15</b>						
<b>GENERAL FUND - UNRESTRICTED</b>						
<b>ENROLLMENT</b>		6-8	9-12			
<b>2012-13</b>		462	684			
<b>2013-14</b>		469	694			
<b>2014-15 PROJECTED</b>		484	654			
		2013-14	2013-14	2014-15	2014-15	
		FTES	BUDGET	FTES	BUDGET	CHANGES
<b>RES: 00000</b>						
CLASSROOM TEACHERS		40.8000	3,130,283	43.0000	3,310,416	180,133
HOURLY/SATURDAY		1.2000	77,110		10,000	(67,110)
SUMMER SCHOOL			28,000		32,000	4,000
EXTRA DUTY UNITS			217,518		218,139	621
COUNSELORS		4.0000	361,766	4.0000	365,838	4,072
PRINCIPAL		1.0000	130,431	1.0000	130,431	-
ASSISTANT PRINCIPALS		2.0000	241,106	2.0000	243,952	2,846
CLERICAL		5.5000	261,939	5.5000	262,446	507
CUSTODIANS		5.0000	216,799	7.0000	289,755	72,956
SECURITY		2.0000	85,405	2.0000	85,405	-
SECURITY/HOURLY & OT			10,000		10,000	-
LIFEGUARD		0.3750	11,096	0.3750	11,365	269
BENEFITS			1,448,287		1,611,544	163,257
<b>RES: 00001 MEASURE R</b>						
LIBRARIAN		1.0000	94,500	1.0000	94,501	1
LIBRARY ASSISTANT		1.0000	35,963	1.0000	35,963	-
MUSIC AIDES/ACCOMPANIST		1.4375	53,892	1.4375	54,424	532
BENEFITS			72,031		81,667	9,636
<b>RES:00010 FORMULA/TIER III</b>						
SUPPLIES/OTHER SERVICES			112,816		119,109	6,293
<b>RES:00020 VSS</b>						
CLASSROOM & PD LEADER				1.0000	80,230	80,230
BENEFITS					11,232	11,232
PD GRANT					18,056	18,056
<b>RES: 00021 VSS STRETCH GRANT</b>						
					41,741	41,741
<b>TOTAL:</b>		<b>65.313</b>	<b>6,588,942</b>	<b>69.313</b>	<b>7,118,214</b>	<b>529,272</b>
LOTTERY*			20,698		16,282	(4,416)
*INCLUDES PRIOR YEAR CARRYOVER						

<b>SANTA MONICA HIGH SCHOOL</b>						
<b>2014-15</b>						
<b>GENERAL FUND - UNRESTRICTED</b>						
<b>ENROLLMENT</b>		<b>PROJECTED</b>	<b>CBEDS</b>			
<b>2012-13</b>			3,041			
<b>2013-14</b>			2,961			
<b>2014-15</b>		3034				
		2013-14	2013-14	2014-15	2014-15	
		FTES	BUDGET	FTES	BUDGET	CHANGES
<b>RES: 00000</b>						
CLASSROOM TEACHERS		99.100	7,857,618	100.200	7,829,794	(27,824)
HOURLY/SATURDAY		1.100	78,996	0.800	92,105	13,109
SUMMER SCHOOL			190,000		220,000	30,000
EXTRA DUTY UNITS			228,966		229,620	654
PRINCIPAL		1.000	140,795	1.000	140,814	19
HOUSE PRINCIPALS		5.000	563,819	5.000	569,957	6,138
DEAN OF STUDENTS		1.000	113,421	1.000	113,421	-
OTHER CERTIFICATED			31,962			(31,962)
PLANT MANAGER		1.000	66,387	1.000	66,937	550
CLERICAL		15.750	781,990	15.750	801,376	19,386
CUSTODIANS		11.000	524,585	12.000	564,547	39,962
SECURITY		6.000	235,383	6.000	236,902	1,519
SECURITY/HOURLY & OT			31,000		31,000	-
PE AIDE		2.750	83,109	2.750	84,233	1,124
LIFEGUARD		1.000	33,415	1.000	33,415	-
ATHLETIC TRAINER		0.525	18,607	0.525	19,538	931
LAB TECH		0.750	25,693	0.750	25,693	-
COLOR GUARD COACH			6,584		6,673	89
BENEFITS			3,365,348		3,531,401	166,053
<b>RES: 00001 MEASURE R</b>						-
LIBRARIAN		1.500	99,833	1.500	100,779	946
LIBRARY ASST/TEXTBK COORD		2.000	78,872	2.000	78,872	-
MUSIC AIDES/ACCOMPANIST		1.500	54,056	1.500	56,835	2,779
BENEFITS			95,341		101,478	6,137
<b>RES:00010 FORMULA/TIER III</b>						-
SUPPLIES/OTHER SERVICES			262,542		271,382	8,840
<b>RES:00020 VSS</b>						-
CLASSROOM &PD LEADER				1.200	98,776	98,776
BENEFITS					13,828	13,828
PD GRANT					23,056	23,056
<b>RES: 00021 VSS STRETCH GRANT</b>					75,783	75,783
<b>RES:07090 LCAP/EIA</b>			56,464		56,464	
<b>RES: 11000 UNRESTR. LOTTERY</b>						-
COUNSELOR/STUDENT ADVISOR		12.000	1,013,158	12.000	1,026,617	13,459
OUTREACH WORKER (TIER III)		2.000	127,620	2.000	132,725	5,105
BENEFITS			365,128		353,260	(11,868)
		<b>164.975</b>	<b>16,530,692</b>	<b>167.975</b>	<b>16,987,281</b>	<b>457,164</b>
<b>RES: 63000 RESTRICTED LOTTERY*</b>			45,850		41,398	(4,452)
*INCLUDES PRIOR YEAR CARRYOVER						
STUDENT STORE		0.1750	84,824		80,929	
ROP			1,067,404		1,018,448	

OLYMPIC HIGH SCHOOL						
2014-15						
GENERAL FUND - UNRESTRICTED						
ENROLLMENT	PROJECTED	CBEDS				
2012-13		92				
2013-14		72				
2014-15	100					
	2013-14	2013-14	2014-15	2014-15		
	FTES	BUDGET	FTES	BUDGET	CHANGES	
<b>RES: 00000</b>						
CLASSROOM TEACHERS	5.6000	385,211	5.6000	392,597	7,386	
HOURLY/SATURDAY		2,500		2,000	(500)	
SUMMER SCHOOL		55,000		75,000	20,000	
EXTRA DUTY UNITS		1,331		1,335	4	
COUNSELORS	0.7500	74,674	0.7500	74,675	1	
PRINCIPAL	0.5000	65,129	0.5000	65,129	-	
CLERICAL	1.0000	48,747	1.0000	48,747	-	
CUSTODIANS	0.2500	11,329	1.3750	54,051	42,722	
SECURITY	0.8750	47,629	0.8750	47,629	-	
SECURITY/SUMMER SCHOOL		2,800		2,800	-	
BENEFITS		203,339		242,122	38,783	
<b>RES:00010 FORMULA/TIER III</b>						
SUPPLIES/OTHER SERVICES		5,198		4,283	(915)	
<b>RES:00020 VSS</b>						
CLASSROOM & PD LEADER			0.4000	33,967	33,967	
BENEFITS				4,756	4,756	
PD GRANT				13,056	13,056	
<b>RES: 00021 VSS STRETCH GRANT</b>						
				2,541	2,541	
<b>RES: 07090 LCAP/EIA</b>						
				2,383	2,383	
<b>TOTAL:</b>	<b>8.975</b>	<b>902,887</b>	<b>10.500</b>	<b>1,067,071</b>	<b>161,801</b>	
LOTTERY*		1,418		1,008	(410)	
*INCLUDES PRIOR YEAR CARRYOVER						
.25 COUNSELOR PAID BY MEDICARE						

<b>EDUCATIONAL SERVICES</b>					
<b>2014-15</b>					
<b>GENERAL FUND - UNRESTRICTED</b>					
	2013-14	2013-14	2014-15	2014-15	
	FTEs	BUDGET	FTEs	BUDGET	CHANGES
<b>RES:00000</b>					
CHIEF ACADEMIC OFFICER	1.0000	155,974	1.0000	156,494	520
DIRECTOR	3.0000	333,563	3.0000	385,420	51,857
MUSIC COORDINATOR	1.0000	105,452	1.0000	108,304	2,852
TEACHERS, MONTHLY	4.0000	280,537	4.0000	284,324	3,787
SUMMER SCHOOL TCHR		110,000		150,000	40,000
TEACHERS, SUB		27,635		90,000	62,365
TEACHERS, HOURLY		6,869			(6,869)
TEACHERS,STIPEND		50,000		50,000	-
AIDES/INDEPENDENT STUDY	0.6250	16,217	0.6250	16,777	560
CLERICAL	4.7000	255,839	4.7000	239,521	(16,318)
CLERICAL /HOURLY, OT		8,464		7,000	(1,464)
TECHNICIAN	0.5000	9,391			(9,391)
BIL COMMUNITY LIAISON	6.5000	255,616	6.5000	246,180	(9,436)
CLASSIFIED HOURLY		462		8,700	8,238
BENEFITS		547,577		540,853	(6,724)
TEXTBOOKS		849,500		1,000,500	151,000
SUPPLIES & NON-CAPITAL EQUIP		48,001		46,950	(1,051)
RENT		200,000		204,000	4,000
SERVICES & OTHER OPERATING		186,597		209,550	22,953
<b>RES:00001 MEASURE R</b>					
MUSIC TEACHER	10.0000	730,250	10.0000	741,612	11,362
TEACHERS,HOURLY/SUB/EDU		17,675		10,000	(7,675)
PE AIDES	3.5750	105,165		-	(105,165)
PE AIDES /PAS SUB		32,000		30,000	(2,000)
SECURITY, HOURLY/OT		133		2,463	2,330
SPECIAL SERVICES		605			(605)
BENEFITS		238,607		220,662	(17,945)
SUPPLIES		7,300		7,300	-
SERVICES & OTHER OPERATING		120,439		119,400	(1,039)
<b>RES:00020 VSS</b>					
TEACHERS, SUB				13,009	13,009
BENEFITS				2,322	2,322
SUPPLIES				17,169	17,169
SERVICES & OTHER OPERATING				635,705	635,705
<b>RES:00030 LCAP</b>					
TEACHERS, HOURLY				300,000	300,000
TEACHERS, SUB				50,000	50,000
BIL COMMUNITY LIAISON			2.0000	77,741	77,741
BENEFITS				91,667	91,667
SUPPLIES				54,437	54,437
SERVICES & OTHER OPERATING				170,000	170,000
<b>RES:07090 LCAP - EIA</b>					
TEACHERS, MONTHLY	4.4000	279,395	4.4000	320,868	41,473
TEACHERS/HOURLY & SUB		38,185			
COORDINATOR	0.9000	90,841	1.0000	104,903	14,062
INSTRUCTIONAL AIDES			1.6875	43,805	43,805
CLERICAL			0.1000	5,925	5,925
STDNT INTERVENTION SPEC.	0.5000	59,150	0.5000	30,758	(28,392)
BENEFITS		141,100		151,689	10,589
SUPPLIES		77,603		35,455	(42,148)
	40.7000	5,386,142	40.5125	6,981,463	1,633,506

<b>SPECIAL EDUCATION</b>					
<b>2014-15</b>					
					<b>P.1</b>
	<b>2013-14</b>	<b>2013-14</b>	<b>2014-15</b>	<b>2014-15</b>	
	<b>FTES</b>	<b>BUDGET</b>	<b>FTES</b>	<b>BUDGET</b>	<b>CHANGES</b>
<b>REVENUES:</b>					
FEDERAL REVENUE		2,312,109		2,202,897	(109,212)
AB 602		5,549,208		5,669,376	
OTHER STATE		650,544		597,032	(53,512)
<b>GENERAL FUND CONTRIBUTION</b>		<b>16,938,867</b>		<b>17,907,201</b>	<b>968,334</b>
<b>TOTAL:</b>	<b>-</b>	<b>25,450,728</b>	<b>-</b>	<b>26,376,506</b>	<b>925,778</b>
<b>EXPENDITURES:</b>					
<b>CERTIFICATED SALARIES</b>					
TEACHERS, MONTHLY	94.500	7,096,058	100.100	7,685,286	589,228
TEACHERS, HOURLY		301,198		353,600	52,402
TEACHERS, SUB		152,000		111,500	(40,500)
PSYCHOLOGISTS, MONTHLY	12.900	1,279,984	13.900	1,390,907	110,923
BEHAVIORAL INTERVENTION	2.000	162,348	2.000	173,003	10,655
NURSES, HOURLY		5,490			(5,490)
PSYCHOLOGISTS, HOURLY & SUB		21,000		28,000	7,000
DIRECTOR, MONTHLY	1.000	132,686	1.000	132,250	(436)
COORDINATORS, CERT	4.000	458,676	4.000	462,434	3,758
<b>TOTAL CERTIFICATED SALARY</b>	<b>114.400</b>	<b>9,609,440</b>	<b>121.000</b>	<b>10,336,980</b>	<b>727,540</b>
<b>CLASSIFIED SALARIES</b>					
SPEECH LANG PATHOLOGIST ASST.	2.000	87,422	2.000	87,422	-
INSTRUCTIONAL AIDES	96.931	2,937,042	98.894	3,156,011	218,969
INSTRUCTIONAL AIDES, HOURLY		110,547		100,700	(9,847)
INSTRUCTIONAL AIDES, SUB		237,529		179,150	(58,379)
IA / BEHAVIOR INTERVENTION	31.229	1,008,118	33.973	1,128,496	120,378
CLERICAL/ACCOUNTANT	4.000	165,623	4.000	179,009	13,386
INTERPRETER / TRANSLATOR	1.550	65,715	1.550	63,214	(2,501)
OCCUPATIONAL THERAPIST	8.000	587,951	8.000	604,185	16,234
SPECIAL SERVICES		30,000		36,480	6,480
CERT. OCCUPAT.THERAPY ASST	2.000	65,567	2.000	87,422	21,855
PHYSICAL THERAPIST	2.000	153,369	2.000	157,019	3,650
STUDENT ASSISTANT		24,660		14,040	(10,620)
OTHER CLASSIFIED	1.000	33,741	1.000	30,774	(2,967)
OTHER HOURLY & OVERTIME		97,725		101,350	3,625
<b>TOTAL CLASSIFIED:</b>	<b>148.7103</b>	<b>5,605,009</b>	<b>153.4166</b>	<b>5,925,272</b>	<b>320,263</b>
<b>BENEFITS:</b>					
		<b>5,088,138</b>		<b>5,777,209</b>	<b>689,071</b>

<b>SPECIAL EDUCATION</b>					
<b>2014-15</b>					
					<b>P.2</b>
	<b>2013-14</b>	<b>2013-14</b>	<b>2013-14</b>	<b>2014-15</b>	<b>2014-15</b>
	<b>FTEs</b>	<b>BUDGET</b>	<b>FTEs</b>	<b>BUDGET</b>	<b>CHANGES</b>
<b>SUPPLIES</b>					
BOOKS AND SUPPLIES		82,819		104,436	21,617
NON-CAPITAL EQUIPMENT		16,838		10,000	(6,838)
TOTAL SUPPLIES		99,657		114,436	14,779
<b>SERVICES AND OTHER OPERATING COSTS</b>					
NPS CONTRACT		1,688,000		1,595,000	(93,000)
NPA CONTRACT		1,162,000		583,000	(579,000)
MILEAGE		20,000		20,000	-
CONFERENCE AND TRAVEL		13,098		4,489	(8,609)
DUES AND MEMBERSHIP		150		150	-
MAINTENANCE / REPAIR		987		850	(137)
INTRA FUND TRANSFER		17,535		17,000	(535)
CONSULTANT		300,000		350,000	50,000
LEGAL		370,000		370,000	-
ADVERTISING		800		-	(800)
MENTAL HEALTH		735,000		735,000	-
OTHER OPERATING COST		276,599		221,000	(55,599)
LEGAL SETTLEMENTS		300,000		200,000	(100,000)
COMMUNICATION		5,000		5,000	-
<b>SERVICES AND OTHER OPERATING COSTS</b>		<b>4,889,169</b>	<b>-</b>	<b>4,101,489</b>	<b>(787,680)</b>
<b>EQUIPMENT</b>		<b>-</b>		<b>-</b>	<b>-</b>
<b>INDIRECT CHARGE</b>		<b>142,315</b>		<b>121,165</b>	<b>(21,150)</b>
<b>TOTAL:</b>	<b>263.1103</b>	<b>25,433,728</b>	<b>274.4166</b>	<b>26,376,551</b>	<b>942,823</b>

<b>TRANSPORTATION</b>					
<b>2014-15</b>					
	<b>2013-14</b>	<b>2013-14</b>	<b>2014-15</b>	<b>2014-15</b>	
<b>HOME TO SCHOOL:</b>	<b>FTES</b>	<b>BUDGET</b>	<b>FTES</b>	<b>BUDGET</b>	<b>CHANGES</b>
<b>REVENUES:</b>					
LCFF/TRANSPORTATION		820,273		820,273	-
TRANSPORTATION FEE	-	162,336	-	160,000	(2,336)
<b>OTHER LOCAL REV.</b>		30,000		30,000	-
					-
<b>TOTAL:</b>	<b>-</b>	<b>1,012,609</b>	<b>-</b>	<b>1,010,273</b>	<b>(2,336)</b>
<b>EXPENDITURES:</b>					
BUS DRIVERS / MECHANICS	8.500	372,162	8.500	372,162	-
HOURLY/OVERTIME		32,500		32,500	-
DIRECTOR	0.500	46,655	0.500	46,655	-
CLERICAL	0.500	31,106	0.500	31,106	-
<b>TOTAL CLASSIFIED SALARIES:</b>	<b>9.500</b>	<b>482,423</b>	<b>9.500</b>	<b>482,423</b>	-
<b>BENEFITS</b>		252,238		262,326	10,088
SUPPLIES		152,700		140,800	(11,900)
CONFERENCE AND TRAVEL		500		-	(500)
UTILITIES		7,950		12,600	4,650
LEASE		6,000		6,000	-
REPAIR		70,000		80,000	10,000
MAINTENANCE		12,000		12,000	-
INTRA FUND TRANSFER / FIELD TRIPS		(125,000)		(125,000)	-
OTHER OPERATING COST		4,374		2,000	(2,374)
COMMUNICATION		1,000		1,000	-
EQUIPMENT		-		25,000	25,000
<b>TOTAL:</b>	<b>9.500</b>	<b>864,185</b>	<b>9.500</b>	<b>899,149</b>	<b>9,964</b>
<b>SPECIAL ED TRANSPORTATION</b>					
<b>EXPENDITURE:</b>					
BUS DRIVERS/MECHANICS,MO	11.1242	448,715	11.1242	453,256	4,541
HOURLY /OVERTIME		75,000		75,000	-
DIRECTOR	0.5	46,655	0.5	46,655	-
CLERICAL	0.5	31,106	0.5	31,106	-
<b>TOTAL CLASSIFIED SALARIES:</b>	<b>12.1242</b>	<b>601,476</b>	<b>12.1242</b>	<b>606,017</b>	<b>4,541</b>
<b>BENEFITS</b>		343,800		360,990	17,190
SUPPLIES		99,000		100,000	1,000
UTILITIES		4,650		-	(4,650)
LEASE		6,000		6,000	-
REPAIR		42,000		50,000	8,000
MAINTENANCE		4,000		4,000	-
INTRA FUND TRANSFER		600		600	-
OTHER OPERATING COST		3,000		1,000	-
DEBT SERVICES		24,590		55,000	-
<b>TOTAL EXPENDITURE:</b>	<b>12.124</b>	<b>1,129,116</b>	<b>12.124</b>	<b>1,183,607</b>	<b>26,081</b>
TRANSPORTATION RENT		200,000		240,000	-

DEPARTMENT BUDGET						
2014-15						
		2013-14	2013-14	2014-15	2014-15	P.1
		FTEs	BUDGET	FTEs	BUDGET	CHANGES
<b>BOARD AND SUPERINTENDENT</b>						
BOARD MEMBERS		7.000	33,600	7.000	33,600	-
SUPERINTENDENT		1.000	239,204	1.000	239,204	-
SR. ADMIN ASST		2.000	121,443	2.000	121,443	-
OTHER CLASSIFIED			7,000		1,700	(5,300)
BENEFITS			191,492		196,842	5,350
SUPPLIES/NON-CAPITAL EQUIP			17,500		15,000	(2,500)
SERVICES AND OPERATING COSTS			672,050		669,550	(2,500)
<b>SUBTOTAL:</b>		<b>3.000</b>	<b>1,282,289</b>	<b>3.000</b>	<b>1,277,339</b>	<b>(4,950)</b>
<b>HUMAN RESOURCE</b>						
TEACHER - BTSA		1.000	87,587	1.000	87,587	-
TEACHERS, SUB & HOURLY		-	1,026,588	-	1,034,500	7,912
ASST. SUPERINTENDENT		1.000	166,762	1.000	165,074	(1,688)
EXEC. DIRECTOR				1.000	100,000	100,000
<b>OTHER CERTIFICATED</b>			2,369			(2,369)
MASTER TEACHER			1,000		1,000	-
SUPERVISOR		1.000	74,226	1.000	74,226	-
CLERICAL		6.500	355,197	6.500	372,628	17,431
SUB/HOURLY			54,931		53,000	(1,931)
BENEFITS			411,044		463,887	52,843
SUPPLIES/NON-CAPITAL EQUIP			28,410		25,500	(2,910)
SERVICES AND OPERATING COSTS			164,328		144,000	(20,328)
<b>SUBTOTAL:</b>		<b>9.500</b>	<b>2,372,442</b>	<b>10.500</b>	<b>2,521,402</b>	<b>148,960</b>
<b>EMPLOYEE RELATIONS</b>						
SMMCTA- REP		1.000	98,797	1.000	94,501	(4,296)
SEIU		1.000	85,451	1.000	85,451	-
BENEFITS			64,172		66,492	2,320
SUPPLIES/NON-CAPITAL EQUIP			15,000		12,500	(2,500)
SERVICES AND OPERATING COSTS			303,900		286,700	(17,200)
<b>SUBTOTAL:</b>		<b>2.000</b>	<b>567,320</b>	<b>2.000</b>	<b>545,644</b>	<b>(21,676)</b>
<b>PERSONNEL COMMISSION</b>						
MEMBERS			1,800		1,800	-
DIRECTOR		1.000	112,408	1.000	117,938	5,530
PERSONNEL ANALYST		1.000	71,842	1.000	71,263	(579)
CLERICAL		3.500	207,299	3.500	207,299	-
CLERICAL HOURLY			500		500	-
BENEFITS			154,694		173,754	19,060
SUPPLIES/NON-CAPITAL EQUIPMENT			3,950		7,000	3,050
SERVICES AND OPERATING COSTS			11,650		15,500	3,850
<b>SUBTOTAL:</b>		<b>5.500</b>	<b>564,143</b>	<b>5.500</b>	<b>595,054</b>	<b>30,911</b>

DEPARTMENT BUDGET						
2014-15						
						P.2
	2013-14	2013-14	2014-15	2014-15		
	FTEs	BUDGET	FTEs	BUDGET		CHANGES
<b><u>PUPIL SERVICES &amp; ISP</u></b>						
HOME HOSPITAL TEACHERS		100,000		100,000		-
DIRECTOR	1.000	146,376	1.000	146,935		559
OTHER CERTIFICATED		1,459				(1,459)
CLERICAL	1.800	63,443	1.800	75,080		11,637
STUDENT INFO TECHNICIAN			1.000	62,199		62,199
OTHER HOURLY/OT		2,330		3,911		1,581
BENEFITS		76,766		117,487		40,721
SUPPLIES/NON-CAPITAL EQUIP		4,700		4,700		-
SERVICES AND OPERATING COSTS		97,200		96,500		(700)
<b>SUBTOTAL:</b>	<b>2.800</b>	<b>492,274</b>	<b>3.800</b>	<b>606,812</b>		<b>114,538</b>
<b><u>HEALTH SERVICES</u></b>						
NURSES, MONTHLY	6.000	530,110	5.600	498,657		(31,453)
NURSES, HOURLY		1,500	-	12,500		11,000
LVN	1.000	41,631	1.000	41,631		-
NURSE ASSISTANTS	4.375	126,937	4.375	130,395		3,458
SPECIAL SERVICE (NURSE)		8,472		8,000		(472)
OTHER HOURLY		6,000				(6,000)
BENEFITS		192,247		198,379		6,132
SUPPLIES/NON-CAPITAL EQUIP		5,090		6,000		910
SERVICES AND OPERATING COSTS		4,835		4,600		(235)
<b>SUBTOTAL:</b>	<b>11.375</b>	<b>916,822</b>	<b>10.975</b>	<b>900,162</b>		<b>(16,660)</b>
<b>* INCLUDE MEDICAL PROGRAM</b>						
<b><u>INSURANCE OFFICE</u></b>						
SUPPLIES		4,000		4,000		-
LIABILITY INSURANCE	-	1,201,939	-	1,262,036		60,097
SERVICES AND OPERATING COSTS		21,000		21,000		-
EQUIPMENT REPLACEMENT		10,000		10,000		-
<b>SUBTOTAL:</b>	<b>-</b>	<b>1,236,939</b>	<b>-</b>	<b>1,297,036</b>		<b>60,097</b>
<b><u>THEATER &amp; FACILITIES OPERATIONS</u></b>						
PHYSICAL ACTIV SPECIALISTS	2.875	87,957	2.875	101,896		13,939
CUSTODIANS	1.000	35,084	1.000	35,506		422
EQUIP. OPERATORS	1.000	58,302	1.000	59,243		941
SUPERVISOR / CLASSIFIED	0.500	32,109	0.500	32,495		386
TECHNICIANS	2.000	102,254	2.000	103,627		1,373
OTHER HOURLY & OVERTIME						
BENEFITS		145,088		158,018		12,930
SUPPLIES/NON-CAPITAL EQUIP		16,180		30,000		13,820
SERVICES AND OPERATING COSTS		3,155		-		(3,155)
EQUIPMENT						-
<b>SUBTOTAL:</b>	<b>7.375</b>	<b>480,129</b>	<b>7.375</b>	<b>520,785</b>		<b>40,656</b>

DEPARTMENT BUDGET						
2014-15						
						P.3
	2013-14	2013-14	2014-15	2014-15		
	FTES	BUDGET	FTES	BUDGET		CHANGES
<b><u>BUSINESS AND FISCAL SERVICES</u></b>						
ASST. SUPERINTENDENT	1.000	173,066	1.000	177,808		4,742
SR. ADMIN. ASST.	1.000	54,662	1.000	54,662		-
CLERICAL - HOURLY		5,000		5,000		-
BENEFITS		70,467		73,131		2,664
SUPPLIES		3,828		4,200		372
SERVICES AND OPERATING COSTS		305,770		299,600		(6,170)
<b>SUBTOTAL:</b>	<b>2.000</b>	<b>612,793</b>	<b>2.000</b>	<b>614,401</b>		<b>1,608</b>
<b><u>FISCAL SERVICES</u></b>						
ADMINISTRATORS /SUPERVISOR	3.000	321,214	3.000	307,960		(13,254)
CLERICAL	10.000	555,299	10.000	564,845		9,546
CLERICAL/HRLY & OT		10,000		10,000		-
BENEFITS		394,627		384,795		(9,832)
SUPPLIES/NON-CAPITAL EQUIP		18,400		20,000		1,600
SERVICES AND OPERATING COSTS		91,300		87,830		(3,470)
<b>SUBTOTAL:</b>	<b>13.000</b>	<b>1,390,840</b>	<b>13.000</b>	<b>1,375,430</b>		<b>(15,410)</b>
<b><u>COMPUTER SERVICES</u></b>						
ADMINISTRATOR	1.000	133,664	1.000	133,664		-
NETWORK ENGINEER	2.000	175,112	2.000	182,756		7,644
DATABASE ADMINISTRATOR	1.000	75,616	1.000	75,616		-
COMP TECH	11.500	613,887	15.000	785,922		172,035
CLERICAL	2.000	126,497	2.000	127,533		1,036
BENEFITS		441,639		553,939		112,300
SUPPLIES		35,065		39,000		3,935
SERVICES AND OPERATING COSTS		476,929		510,300		33,371
		8,306		8,000		(306)
<b>SUBTOTAL:</b>	<b>17.500</b>	<b>2,086,715</b>	<b>21.000</b>	<b>2,416,730</b>		<b>330,015</b>
<b><u>PURCHASING DEPARTMENT</u></b>						
ADMINISTRATOR	1.000	128,382	1.000	128,382		-
BUYER/CLERICAL	3.000	169,404	3.000	169,404		-
HOURLY/SUB		864		1,000		136
MAIL DELIVERY	0.875	25,767	0.875	25,890		123
BENEFITS		135,808		146,829		11,021
SUPPLIES		15,104		12,500		(2,604)
SERVICES AND OPERATING COSTS		26,131		19,985		(6,146)
<b>SUBTOTAL:</b>	<b>4.875</b>	<b>501,460</b>	<b>4.875</b>	<b>503,990</b>		<b>2,394</b>
<b><u>PRINTING SERVICES</u></b>						
CLERICAL	1.000	38,189	1.000	38,189		-
BENEFITS		26,301		27,393		1,092
SUPPLIES/NON-CAPITAL EQUIP		19,165		20,000		835
SERVICES AND OPERATING COSTS		(61,307)		(58,142)		3,165
<b>SUBTOTAL:</b>	<b>1.000</b>	<b>22,348</b>	<b>1.000</b>	<b>27,440</b>		<b>5,092</b>

<b>DEPARTMENT BUDGET</b>						
<b>2014-15</b>						
						P.4
	2013-14	2013-14	2014-15	2014-15		
	FTEs	BUDGET	FTEs	BUDGET		CHANGES
<b><u>DISTRICT UTILITIES</u></b>						
UTILITIES						
		170,000		170,000		-
		1,243,750		1,243,750		-
		525,000		700,000		175,000
		40,000		40,000		-
		260,000		260,000		-
		16,000		20,000		4,000
		10,000				(10,000)
		175,000		175,000		-
<b>SUBTOTAL:</b>	<b>-</b>	<b>2,439,750</b>	<b>-</b>	<b>2,608,750</b>		<b>169,000</b>
<b><u>FACILITY MAINTENANCE OPERATIONS</u></b>						
	1.000	83,868	1.000	84,540		672
	1.000	62,213	1.000	62,213		-
	10.000	419,394	9.000	389,279		(30,115)
		40,000		40,000		-
		150,000		150,000		-
		15,000		15,000		-
	5.500	235,597	5.500	239,710		4,113
		27,000		27,000		-
		447,349		453,906		6,557
		68,290		70,000		1,710
		21,960		18,250		(3,710)
<b>SUBTOTAL:</b>	<b>17.500</b>	<b>1,570,671</b>	<b>16.500</b>	<b>1,549,898</b>		<b>(20,773)</b>
<b><u>ONGOING AND MAJOR MAINTENANCE PROGRAM</u></b>				<b>RESOURCE: 81500</b>		
	3.000	254,013	3.000	255,149		1,136
	1.000	46,426	1.000	46,426		-
	17.000	1,090,072	17.000	1,058,965		(31,107)
	6.000	277,119	6.000	281,172		4,053
	1.000	68,016	1.000	68,016		-
		8,000		8,000		-
		783,317		818,481		35,164
		293,242		288,000		(5,242)
		511,085		526,500		15,415
		16,273		-		(16,273)
		179,904		191,996		12,092
<b>SUBTOTAL</b>	<b>28.000</b>	<b>3,527,467</b>	<b>28.000</b>	<b>3,542,705</b>		<b>15,238</b>
<b><u>COUNTY</u></b>						
		198,954		194,000		(4,954)

TO: BOARD OF EDUCATION

ACTION/MAJOR

06/05/14

FROM: SANDRA LYON / JANECE L. MAEZ / PAT HO

RE: ADOPT RESOLUTION NO. 13-26 - ANNUAL DELEGATION OF ADMINISTRATIVE AUTHORITY TO PROCESS ROUTINE AND NON-ROUTINE BUDGET REVISIONS, ADJUSTMENTS, AND TRANSFERS FOR FY 2013-14

RECOMMENDATION NO. A.40

It is recommended that the Board of Education adopt Resolution No. 13-26 - Annual Delegation of Administrative Authority to Process Routine and Non-Routine Budget Revisions, Adjustments, and Transfers. This Resolution will provide authority for Superintendent Sandra Lyon and Chief Financial Officer Janece L. Maez to authorize routine and non-routine revisions, adjustments and transfers to the District 2014-15 budget within the limits defined in the resolution. Individual routine revisions up to \$500,000, no more than \$1,000,000 at a time, and non-routine revisions up to \$250,000. This will facilitate processing of District business. All revisions made will be brought to the Board for ratification.

COMMENTS: The governing of a district may adopt a formal resolution allowing their administrative staff to process certain budget adjustments and transfers and submit them to the Los Angeles County Office of Education (*LACOE*) prior to their individual approval by the Board. Any district that considers implementing this option should carefully weight all of its fiscal implications, including setting well-defined guidelines and parameters on the amounts and kinds of adjustments and transfers that district staff may process. Such guidelines should include limiting this authority to the routine transfer of amounts between objects of expenditures within funds and between funds, as necessary, to facilitate the payment of district obligation and to effect technical adjustments related to the budget.

Other “non-routine” adjustments and transfers, such as revenue increases or decreases and the related offsetting impact to expenditures and/or fund balance, transactions involving other sources and uses, interfund transfers, or transactions exceeding a prescribed dollar amount, should continue to be processed and approved directly by the governing board. In addition, to ensure that this practice does not become unmanageable, LACOE has established the following “delegation of authority” guidelines:

Delegation of Budget Adjustment and Transfer Authority Guidelines

- In order for a district to utilize the “delegation of authority” option, the district’s governing board must annually adopt and file with LACOE an original resolution delegating budget adjustment and transfer authority to the superintendent and staff of the district.
- The governing board resolution authorizing this delegation of authority to staff must define, by types of budget adjustments and transfers, funds, and dollar limitations, if any.

- All budget adjustments and transfers processed by the district's staff must be entered into the PSFS and submitted to LACOE for approval on the appropriate budget revision summary form, e.g., Form No. 503-056-A or 4504-057-T. The districts should indicate on the revision form the date on which the governing board approved the written resolution establishing the delegation of authority to staff.
- During formal board meetings, the governing board must ratify/approve all budget adjustments and transfers not previously board-approved but processed by staff under the delegation of authority. This must be done at least three times annually, i.e., with the First Interim Report, Second Interim Report, and the Unaudited Actuals, and not later than June 30.

Please note that the implementation of this optional procedure does not imply or indicate a means of bypassing Education Code requirements, LACOE procedures for school districts obtaining governing board approval, or LACOE approvals of budget revisions. In addition, this procedure does not relieve school districts from the timely submission of the standard budget revision documents and forms, or initiating the necessary data input to the PSFS in support of the budget revisions submitted under the provisions of the governing board's written resolution.

MOTION MADE BY: Dr. Escarce

SECONDED BY: Ms. Lieberman

STUDENT ADVISORY VOTE: N/A

AYES: 5 (Ms. Leon-Vazquez, Mr. Allen, Mr. Patel, Ms. Lieberman, Dr. Escarce)

NOES: 0

ABSENT: 2 (Mr. Mechur, Mr. de la Torre)

**ANNUAL DELEGATION OF ADMINISTRATIVE AUTHORITY TO PROCESS  
ROUTINE AND NON-ROUTINE BUDGET REVISIONS, ADJUSTMENTS, AND TRANSFERS**

**Santa Monica-Malibu Unified School District**

**GOVERNING BOARD RESOLUTION NUMBER: 13-26  
BOARD ADOPTION DATE: June 5, 2014**

The Governing Board of the Santa Monica-Malibu Unified School District authorizes Sandra Lyon, Superintendent and Janece L. Maez, Chief Financial Officer, to make such routine and non-routine budget revisions, adjustments and transfers as necessary for the payment of District obligations and to effect technical adjustments of the Board-adopted budget during the 2014-15 fiscal year, in accordance with the provisions of this resolution.

This resolution is adopted for the purpose of expediting the processing of routine and non-routine budget revisions, adjustments, and transfers, and shall remain in effect for a period of one year, from July 1, 2014 to June 30, 2015, and is subject to annual review and renewal by duly adopted resolution of the Governing Board of the Santa Monica-Malibu Unified School District.

The amount of any individual routine budget revision, adjustment, or transfer shall not exceed \$500,000. The total amount of routine budget revisions, adjustments, and transfers at any one time may not exceed \$1,000,000.

This resolution shall be limited to the administrative approval and processing of routine budget revisions, adjustments, and transfers, within or between account objects of expenditures and within or between resources and funds, including, budget revisions that do not change the fund balance.

This resolution shall not permit the administrative processing of non-routine budget revisions, adjustments, and transfers that increase or decrease revenues and other financing sources and uses, along with the corresponding revisions in expenditures; or budget revisions, adjustments, and transfers that reduce or increase the fund balance of any related fund; or transfers between funds exceeding \$250,000. Such non-routine budget revisions, adjustments, and transfers must continue to be presented to the Governing Board for approval prior to processing and submission to the Los Angeles County Office of Education (*LACOE*) for further review, approval, and processing.

A summary report of budget revisions, adjustments and transfers approved and processed by the Superintendent in accordance with this resolution, listed by major objects and funds, transaction numbers, dates, and amounts shall be submitted to the Governing Board for adoption/ratification not less than three times annually (by October 31, January 31 and June 30) with the District's First Interim, Second Interim and in conjunction with the annual close of the District's financial records and Unaudited Actuals Reports.

All budget adjustments and transfers must be made in accordance with the provisions of the Education Code Sections '42600, '42601, '42602, '42603, and '42610, and processed using the appropriate forms and documentation as provided by the County Office, and in compliance with applicable District guidelines.

This resolution by the Governing Board and written authorization by the persons herein designated may be used by the Los Angeles County Office of Education to permit budget revisions, adjustments, and transfers in accordance with the foregoing guidelines.

**ADOPTED** by the Santa Monica-Malibu Unified School District Governing Board on this 5th day of June 2014.

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President, Governing Board

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Vice President, Governing Board

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Member, Governing Board

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Superintendent, Governing Board

TO: BOARD OF EDUCATION

ACTION/MAJOR

06/05/14

FROM: SANDRA LYON / JANECE L. MAEZ

RE: ADOPT RESOLUTION NO. 13-27 - TEMPORARY INTERFUND CASH  
BORROWING

RECOMMENDATION NO. A.41

It is recommended that the Board of Education adopt Resolution No. 13-27 - *Temporary Interfund Cash Borrowing*.

COMMENTS: Education Code §42603 allows school districts to use cash reserves in one Fund to meet short-term cash deficiencies in another Fund. The amount of such transfers is limited to 75% of available resources in a Fund. With the continued uncertainty at the State level, it may be necessary to use this authority in the 2014-15 fiscal year. It is common that school districts adopt a Resolution of this nature on an annual basis to facilitate District operations. All cash amounts transferred in any fiscal year must be repaid prior to June 30<sup>th</sup> of the year in which they are transferred. Board adoption of this Resolution will allow for inter-fund cash borrowing between District Funds.

MOTION MADE BY: Dr. Escarce

SECONDED BY: Ms. Lieberman

STUDENT ADVISORY VOTE: N/A

AYES: 5 (Ms. Leon-Vazquez, Mr. Allen, Mr. Patel, Ms. Lieberman, Dr. Escarce)

NOES: 0

ABSENT: 2 (Mr. Mechur, Mr. de la Torre)

Los Angeles County Office of Education  
Division of School Financial Services

Santa Monica-Malibu Unified School District

RESOLUTION NO. 13-27

TEMPORARY INTERFUND CASH BORROWING

- WHEREAS,** The State continues to defer apportionment payments to school districts; and
- WHEREAS,** The District may temporarily find that they do not have enough cash to meet their fiscal obligations in the General or other operating Funds due to the shortage of funds created by the deferral of apportionment payments or the lack of an authorizing State Adopted Budget which delays the release of other state funds normally received during this period; and
- WHEREAS,** The District may temporarily borrow, as identified under Education Code §42603, cash from Funds of the District, not-to-exceed 75% of available resources in any Fund; and
- WHEREAS,** The District cannot use funds approved by voters under the provisions of Proposition 39; and
- NOW THEREFORE,** The Governing Board hereby approves this blanket resolution to authorize the Superintendent or their designee the use of an aggregate cash balance in District Funds, except funds received as the result of Measure BB or Measure ES, if the need arises

**PASSED AND ADOPTED,** this 5<sup>th</sup> day of June 2014 by the following vote:

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

\_\_\_\_\_  
Maria Leon-Vazquez  
Board President

\_\_\_\_\_  
Sandra Lyon  
Superintendent

TO: BOARD OF EDUCATION

ACTION/MAJOR  
06/05/14

FROM: SANDRA LYON / JANECE L. MAEZ

RE: ADOPT RESOLUTION NO. 13-28 – FUND 11 (ADULT EDUCATION) FUND BALANCE COMMITMENT; NO. 13-29 – FUND 14 (DEFERRED MAINTENANCE) FUND BALANCE COMMITMENT; AND NO. 13-30 – FUND 01 (GENERAL FUND) AUTHORITY TO ASSIGN FUND BALANCE

#### RECOMMENDATION NO. A.42

It is recommended that the Board of Education Adopt Resolutions Nos. 13-28 Fund 11 (Adult Education) Fund Balance Commitment, 13-29 Fund 14 (Deferred Maintenance) Fund Balance Commitment, and 13-30 Fund 01 (General Fund) Authority to Assign Fund Balance.

#### COMMENT

In order to prepare for fiscal year end 2013-14 in compliance with the provision of GASB 54 the Board is requested to adopt the following three resolutions.

Statement 54 (GASB 54) *Fund Balance Reporting and Governmental Fund Type Definitions* considerably altered the categories and terminology used to describe the components that compose fund balance. These changes enhanced how fund balance information is reported and improved its usefulness by establishing new fund balance classifications that are easier for users to understand and apply. The new standard also clarifies the definitions of certain governmental funds.

It is necessary for the Board to adopt specific resolutions each year. Those resolutions may commit portions of the General Fund Balance as appropriate, designate specific employees who may assign remaining balances in the General Fund, and establish the specific minimum fund balance for the General Fund. For the 2014-15 fiscal year additional resolutions will be necessary for Funds 11 (Adult Education) and 14 (Deferred Maintenance) due to the flexibility provisions of the state budget and because the district has chosen to retain the use of those funds for the specific purposes in separate funds.

The new standard does not change the actual amount of fund balance reported, and does not change most aspects of day-to-day accounting.

#### BACKGROUND

Fund balance reporting is unique to governmental fund accounting. Fund balance represents the difference between the assets and liabilities reported within a governmental fund. It has traditionally been broken into two components, reserved and unreserved, with a focus on identifying whether resources are available for spending in the subsequent year's budget.

The GASB's initial intent in developing this new standard was to clarify the relationship between the reserved fund balances reported in governmental funds and the restricted net assets reported in the government-wide statements required by GASB Statement 34. It became clear to the GASB that fund balance reporting guidance was interpreted and applied inconsistently, resulting in fund balance information that is not easily understood by financial statement users. The GASB concluded that it was necessary to redefine fund balance classifications in order to improve the clarity and usefulness of fund balance information presented in the financial statements.

## **EFFECTIVE DATE**

GASB 54 became effective for school district financial statements with fiscal year 2012-13.

## **NEW FUND BALANCE CLASSIFICATIONS**

GASB 54 implements a five-tier fund balance classification hierarchy that depicts the extent to which a government is bound by spending constraints imposed on the use of its resources. Note that not all of these classifications will be needed in every governmental fund or by every school district. The five classifications, discussed in more detail below, are:

- Non-spendable
- Restricted
- Committed
- Assigned
- Unassigned

### **Non-spendable Fund Balance**

The non-spendable fund balance classification reflects amounts that are not in spendable form. Examples include inventory, prepaid items, the long-term portion of loans receivable, and nonfinancial assets held for resale. This classification also reflects amounts that are in spendable form but that are legally or contractually required to remain intact, such as the principal of a permanent endowment.

### **Restricted Fund Balance**

The restricted fund balance classification reflects amounts subject to externally imposed and legally enforceable constraints. Such constraints may be imposed by creditors, grantors, contributors, or laws or regulations of other governments, or may be imposed by law through constitutional provisions or enabling legislation. These are the same restrictions used to determine restricted net assets as reported in the government-wide, proprietary fund, and fiduciary trust fund statements.

### **Committed Fund Balance**

The committed fund balance classification reflects amounts subject to internal constraints self-imposed by formal action of the government's highest level of decision-making authority. The constraints giving rise to committed fund balance must be imposed no later than the end of the reporting period (June 30, for school districts). The actual amounts may be determined subsequent to that date but prior to the issuance of the financial statements.

In contrast to restricted fund balance, committed fund balance may be redirected by the government to other purposes as long as the original constraints are removed or modified in the same manner in which they were imposed, that is, by the same formal action of the highest level of decision-making authority.

"Formal action" varies considerably from government to government. For example, formal action for which governments such as cities, counties, or states have authority typically includes the passage of laws, ordinances, or levies. By contrast, formal action for which California school district governing boards have authority is typically limited to actions taken at a public meeting such as a vote, a resolution, or some similar action such as adoption of a budget. For school districts, therefore, the difference between the committed classification and the assigned classification may not be as great as for other governments. As discussed below, an school district may not have a need to report both classifications.

## **Assigned Fund Balance**

The assigned fund balance classification reflects amounts that the government *intends* to be used for specific purposes. Assignments may be established either by the governing body or by a designee of the governing body, and are subject to neither the restricted nor committed levels of constraint.

In contrast to the constraints giving rise to committed fund balance, constraints giving rise to assigned fund balance are not required to be imposed, modified, or removed by formal action of the highest level of decision-making authority. The action does not require the same level of formality and may be delegated to another body or official. Additionally, the assignment need not be made before the end of the reporting period, but rather may be made any time prior to the issuance of the financial statements.

As noted above, for school districts, the difference between the committed and assigned fund balance classifications may be minimal. School districts are not required to report both classifications, but must disclose in the notes to the financial statements the nature of the constraints giving rise to whichever classifications it does report.

## **Unassigned Fund Balance**

In the general fund only, the unassigned fund balance classification reflects the residual balance that has not been assigned to other funds and that is not restricted, committed, or assigned to specific purposes.

In any fund other than the general fund, a positive unassigned fund balance is never reported because amounts in any other fund are assumed to have been assigned, at least, to the purpose of that fund. However, deficits in any fund, including the general fund that cannot be eliminated by reducing or eliminating amounts assigned to other purposes are reported as negative unassigned fund balance.

MOTION MADE BY: Ms. Lieberman

SECONDED BY: Dr. Escarce

STUDENT ADVISORY VOTE: N/A

AYES: 5 (Ms. Leon-Vazquez, Mr. Allen, Mr. Patel, Ms. Lieberman, Dr. Escarce)

NOES: 0

ABSENT: 2 (Mr. Mechur, Mr. de la Torre)

**SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION**

**RESOLUTION NO. 13-28  
FUND 11 (ADULT EDUCATION) FUND BALANCE COMMITMENT**

**WHEREAS**, the Governmental Accounting Standards Board (GASB) has issued Statement 54, Fund Balance Reporting and Governmental Fund Type Definitions; and

**WHEREAS**, changes brought by GASB 54 are intended to enhance how fund balance information is reported and improve its usefulness by establishing new fund balance classifications that are easier for user to understand and apply; and

**WHEREAS**, fund balance reporting is unique to governmental fund accounting; and

**WHEREAS**, fund balance represents the difference between the assets and liabilities reported within a governmental fund; and

**WHEREAS**, GASB 54 became effective for school district financial statements for fiscal year 2010-11; and

**WHEREAS**, GASB 54 applies to all funds within the district; and

**NOW, THEREFORE, BE IT RESOLVED** that the revenue, expenditures and ending fund balance for the Fund 11, Adult Education Fund, is hereby committed by the Santa Monica-Malibu Unified School District governing board for the specific purposes of the adult education program. Expenditures in this fund may be made only for direct instructional costs, direct support costs, and indirect costs as specified in Education Code Section 52616.4

**PASSED AND ADOPTED**, this 5th day of June 2014 by the following vote:

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

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Maria Leon-Vazquez  
Board President

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Sandra Lyon  
Superintendent

**SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION**

**RESOLUTION NO. 13-29  
FUND 14 (DEFERRED MAINTENANCE) FUND BALANCE COMMITMENT**

**WHEREAS**, the Governmental Accounting Standards Board (GASB) has issued Statement 54, Fund Balance Reporting and Governmental Fund Type Definitions; and

**WHEREAS**, changes brought by GASB 54 are intended to enhance how fund balance information is reported and improve its usefulness by establishing new fund balance classifications that are easier for user to understand and apply; and

**WHEREAS**, fund balance reporting is unique to governmental fund accounting; and

**WHEREAS**, fund balance represents the difference between the assets and liabilities reported within a governmental fund; and

**WHEREAS**, GASB 54 became effective for school district financial statements with fiscal year 2011-12; and

**WHEREAS**, GASB 54 applies to all funds within the district; and

**NOW, THEREFORE, BE IT RESOLVED** the revenues, expenditures and ending fund balance for the Fund 14, Deferred Maintenance Fund, is hereby committed by the Santa Monica-Malibu Unified School District governing board for the specific purposes of:

- Major repair or replacement of plumbing, heating, air-conditioning, electrical, roofing, and floor systems
- Exterior and interior painting of school buildings
- The inspection, sampling, and analysis of building materials
- The encapsulation or removal of asbestos-containing materials
- The inspection, identification, sampling, and analysis of building materials to determine the presence of lead-containing materials
- Any other items of maintenance approved by the State Allocation Board

**PASSED AND ADOPTED**, this 5th day of June 2014 by the following vote:

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

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Maria Leon-Vazquez  
Board President

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Sandra Lyon  
Superintendent

**SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION**

**RESOLUTION NO. 13-30  
FUND 01 (GENERAL FUND) AUTHORITY TO ASSIGN FUND BALANCE**

**WHEREAS**, the Governmental Accounting Standards Board (GASB) has issued Statement 54, Fund Balance Reporting and Governmental Fund Type Definitions; and

**WHEREAS**, changes brought by GASB 54 are intended to enhance how fund balance information is reported and improve its usefulness by establishing new fund balance classifications that are easier for user to understand and apply; and

**WHEREAS**, fund balance reporting is unique to governmental fund accounting; and

**WHEREAS**, fund balance represents the difference between the assets and liabilities reported within a governmental fund; and

**WHEREAS**, GASB 54 became effective for school district financial statements with fiscal year 2011-12; and

**WHEREAS**, GASB 54 applies to all funds within the district; and

**NOW, THEREFORE, BE IT RESOLVED** the Board designates the Superintendent and the Chief Financial Officer the authority to designate as an Assigned Reserve any remaining balances above those committed: and

**NOW, THEREFORE, BE IT RESOLVED** the Board intends to hold as a minimum in the Unassigned Fund Balance an amount equal to 3% of the total general fund expenditures, including other sources and uses, as an Unassigned Reserve for Economic Uncertainty

**PASSED AND ADOPTED**, this 5th day of June 2014 by the following vote:

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

\_\_\_\_\_  
Maria Leon-Vazquez  
Board President

\_\_\_\_\_  
Sandra Lyon  
Superintendent

TO: BOARD OF EDUCATION

ACTION/MAJOR

06/05/14

FROM: SANDRA LYON

RE: ESTABLISHMENT OF DUTIES FOR A NEW CLASSIFICATION – COMMUNITY AND PUBLIC RELATIONS OFFICER

RECOMMENDATION NO. A.43

It is recommended that the Board of Education approve the duties for a new classification: Community and Public Relations Officer.

COMMENT: District program and communication protocols require the District to provide information in a more systematic and effective manner. The Board of Education has considered this position for a number of years, and with the marked increase in interactions between the District and various stakeholder groups a Community and Public Relations Officer is necessary to fulfill our communication obligations.

Under the direction of the Superintendent, the Community and Public Relations Officer will create a strategy for communications, including internal and external newsletters and press releases; will speak on behalf of the district during critical situations; will effectively use social media to update the community regarding school district events; and assist all District sites and personnel in communicating events and information to parents and other stakeholder groups.

Attached is a draft of the proposed duties of the position and a recommendation for the minimum education and work experience requirements for the classification. Because we are a Merit district, the position and duties are approved by the Board and the job description and qualification requirements for the position class are prepared and approved by the Personnel Commission. Following Board action, the Commission will classify the position, set minimum qualifications and designate the appropriate salary placement.

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*Ms. Lyon answered board members' questions regarding pay scale and job title.*

MOTION MADE BY: Mr. Patel

SECONDED BY: Ms. Lieberman

STUDENT ADVISORY VOTE: N/A

AYES: 6 (Ms. Leon-Vazquez, Mr. Allen, Mr. Patel, Ms. Lieberman, Mr. de la Torre, Dr. Escarce)

NOES: 0

ABSENT: 1 (Mr. Mechur)

CLASSIFIED JOB DUTIES - DRAFT

**COMMUNITY AND PUBLIC RELATIONS OFFICER**

**BASIC FUNCTION:**

Under the direction of the Superintendent, the Community and Public Relations Officer plans, organizes, coordinates, and oversees the comprehensive communications program for both internal and external audiences, which includes elements of community relations, media relations, publications, school/business partnerships and community education; provides professional and technical support, assistance and guidance to district administrators and managers in communications matters; and coordinates marketing, social networking, special events, services, programs and other district or assigned community related activities. The Community and Public Relations Officer will work within the framework of the Educational Code, District philosophy, and District policy as adopted by the Board of Education and do related work as required.

**DISTINGUISHING CHARACTERISTICS:**

This position requires expertise in public speaking and in public/media relations and social media marketing. The position requires clear and effective oral and written communication skills for all types of audiences. The Community and Public Relations Officer meets frequently with senior staff, management, school site staff, and the community in order to provide these groups with accurate and timely information.

**REPRESENTATIVE DUTIES:**

(This is not intended to be an exhaustive list of all duties, knowledge, or abilities associated with this position, but is intended to accurately reflect the principal job elements)

- Develops, implements, and directs an annual, systematic district communication plan to effectively communicate district priorities, projects and goals to the staff, media and the public.
- Conducts any necessary collection and interpretation of data to support the communication plan.
- Develops and coordinates policies and procedures regarding all district public relations matters, which includes district media relations, community relations, intra-district communications, promotional functions, special events, marketing, and selected publications.
- Assists the district in its obligation to provide internal and external audiences with accurate and timely information, which includes media releases (written and oral), publications, records requests and other related communications or requests.
- Develops, implements, and maintains a district-wide strategic media plan and provides commensurate training, support and assistance to administrators and management regarding the district's comprehensive communication program.
- Develops graphic materials to assist in all types of presentations for departments and/or sites.
- Attends meetings of the Board of Education and community/staff advisory committee meetings and other community meetings as required.

- Represents district as the media spokesperson and maintains effective working relations with media on all matters concerning the district.
- Directs and leads communications projects as assigned and develops projects to be completed to carry out the district's comprehensive communication plan.
- Directs and coordinates the timely and accurate development, production and dissemination of district publications, reports and related media.
- Collaborates, supports and advises district administrators and management regarding appropriate public relations methods, procedures and actions, which includes assistance in creating outreach materials for district events, responding to requests from the media and related items.
- Assists in the development, recommendation, and administration of a department budget for the purpose of ensuring services are delivered in conformance with district objectives and within budget parameters.
- Attends training workshops and professional development as approved.
- Monitors local, state, and national legislation as it relates to educational issues and informs the superintendent regarding the implications to the District.
- Generates and assists other staff with generating media materials and provides news contact information.
- Performs other duties as assigned.

### **KNOWLEDGE AND ABILITIES:**

#### Knowledge of:

- Principles and practices of public relations and social media marketing.
- Methods and techniques of writing, editing, designing and publishing.
- Media relations, which includes print, broadcast and social media.
- Parent and public involvement in a school district environment.
- Methods of project and process control, budgeting, and cost analysis and prediction.
- Organization and management principles.
- Microsoft suite (Excel, Word, Publisher, PowerPoint, Outlook, etc.) and other software and applications used for publishing electronic and print media.
- Effective techniques of supervision, training, coaching, conflict resolution and motivation of employees.
- Public speaking and instructional techniques.
- Clear and effective oral and written communication skills for all types of audiences.
- School and district policies, rules and regulations.

#### Ability to:

1. Effectively plan, organize, direct, coordinate and assign activities to meet district goals and objectives.
2. Work collaboratively with administrators, committees and employees to accomplish common goals and objectives.
3. Complete multiple priorities with short deadlines.
4. Conduct and participate in meetings, conferences, professional development and other trainings.

5. Assist in budget development for a district-wide program and monitor expenditures to operate within budget constraints.
6. Compile data to prepare complex reports.
7. Set priorities based on district communications needs and successfully complete tasks in a timely manner.
8. Work cooperatively, efficiently and effectively with other departments, school sites and organizations to ensure compliance with district communications.
9. Work effectively and efficiently without close supervision.
10. Understand and carry out verbal and written directions.
11. Read, write and speak English with sufficient comprehension to perform duties accurately and competently.
12. Train, work effectively and work cooperatively with individuals from diverse backgrounds.
13. Work non-traditional and/or extended hours, including evening and weekend meetings.
14. Communicate positively and effectively, orally and in writing, with the media, district staff, students and various community partners.

### **EDUCATION AND EXPERIENCE:**

- Bachelor's Degree from an accredited college or university in Mass Communications, Journalism, Public Relations, Marketing, English, Broadcasting or a closely related field
- Five (5) years of experience in journalism, broadcasting or closely related field that performs a majority of the duties and responsibilities outlined above.
- Demonstrated experience in working with the media and community partnerships.
- Demonstrated project management skills and abilities.
- Demonstrated high level of successful customer service with public.
- A minimum of three (3) years successful public school leadership experience;
- Bilingual (Spanish/English) highly desirable.

### **LICENSES & OTHER REQUIREMENTS:**

#### License Requirement

Possession of a valid California Driver's License. Candidates must provide (and maintain) official motor vehicle driving record, and proof of compliance with district safe driving standards.

#### Condition of Employment

Insurability by the District's liability insurance carrier as prescribed by Board Policy 3541.

### **PHYSICAL REQUIREMENTS AND WORKING CONDITIONS**

Environment: Indoor; office setting; **LOOK AT MOBILITY LANGUAGE**

#### Typical Physical Characteristics:

- Employees in this position must be able to hear and speak to exchange information in person or on the telephone and to make presentations; see to read, prepare, and proofread documents; manual dexterity of hands and fingers to operate a computer keyboard and

other office equipment; lifting light objects. (Consideration of reasonable accommodations will be given.)

Performance will be evaluated in accordance with provisions of the Board's policy.

Established  
Board of Education:

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Approved  
Personnel Commission:

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## **INFORMATION ITEMS**



TO: BOARD OF EDUCATION

INFORMATION

06/05/14

FROM: SANDRA LYON

RE: REVISION TO AR 3290 – ACCEPTANCE OF GIFTS

INFORMATION ITEM NO. I.01

This is to inform the Board of Education that AR 3290 – Acceptance of Gifts has been revised.

COMMENT: The title PTA/Santa Monica-Malibu Education Foundation (SMMEF) liaisons has been changed to PTA-Education Foundation Chairs.

## ACCEPTANCE OF GIFTS

The goal of the Board is to provide equitable and high quality educational opportunities for all students in the Santa Monica-Malibu Unified School District, and it is the responsibility of the Board to identify and remove barriers that contribute to gaps in achievement for different groups of students. To ensure program parity and equity across all schools and students in the district, the Board has established a policy and a centralized and collaborative fundraising model that will enable the district to provide equity in program and personnel in all district schools while preserving flexibility at each school.

As of July 1, 2014, the Santa Monica-Malibu Education Foundation will be the only fundraising entity through which funds can be raised for the district to use to pay for personnel and professional development. The Superintendent's Advisory Committee will assist the Superintendent in the design, implementation, and revision of the Vision for Student Success plan which will determine what the centralized funds shall be raised for and will work with district staff to provide oversight of the plan.

Staff funded by the Booster groups at Santa Monica High School and Malibu High School for the 2013-1014 school year are exempt from this policy for the 2014-2015 school year. The Board of Education will review this provision annually, beginning in the 2014-2015 school year.

### Definitions

*Professional Development* shall be defined as anything related to professional development/training of staff including, and not limited to, release time, substitutes, registration and/or related fees, travel expenses, or expert/consultant costs.

*Personnel and/or staff* shall be defined to be any person who provides services to students, staff or other stakeholders on site for a fee or in-kind support during the school day. Excluded shall be anyone who delivers a one-time activity or event such as an assembly or guest speaker.

### Superintendent's Advisory Committee

Members of the Superintendent's Advisory Committee (SAC) shall include the Superintendent, elementary and secondary principals representing each pathway, the PTA president from each school, ~~PTA/Santa Monica-Malibu Education Foundation (SMMEF) liaisons~~ PTA-Education Foundation Chairs, district staff, SMMCTA and SEIU representatives, SMMEF staff and other stakeholders as determined by the Superintendent. The Superintendent shall provide the SAC with a calendar of monthly meetings.

The SAC's duties include:

1. Ensure effective two-way communication between district staff and site staff/community on all VSS matters,
2. Assist the superintendent/designee in prioritizing VSS goals,
3. Provide feedback to the Superintendent/designee during development and/or refinement of the VSS plan, and

4. Provide input to district staff for the annual evaluation of the VSS plan with the Superintendent and district staff.

The ~~PTA/SMMEF Liaisons~~ PTA-Education Foundation Chairs shall serve as conduits and links between the PTAs and the SMMEF.

### **Development and Evaluation of the Vision for Student Success Plan**

Every three years, beginning with the 2013-14 school year, the Superintendent/designee will develop a VSS plan and present it to the Board at a public meeting. The Superintendent/designee and district staff will confer with SAC on priorities. District staff shall define the components of the VSS plan and may provide details such as definitions, duties, scope, or discretionary funding rules. When plan priorities change, district staff will establish new goals and plan details and present them to the SAC for feedback and the Board for approval.

The Superintendent/designee shall evaluate the VSS annually, using a multiple measures plan and make revisions to the VSS as necessary. The evaluation plan shall include a program survey designed to collect input from a diverse group of stakeholders, including, and not limited to, the SAC, school and district staff, and parents. District staff will confer with the SAC on evaluation metrics and methods. The Superintendent/designee shall present evaluation findings to the Board in a VSS annual report no later than the second month of the subsequent school year.

The Superintendent/designee shall share the VSS evaluation with the SAC. Evaluation findings and other relevant data shall be used to inform the Superintendent/designee and the SAC in the development/prioritization of the VSS goals and the revision of its plan in subsequent years.

### **School Discretionary Grants**

The School Site Council shall serve as the governance structure for discretionary VSS funds. As part of its Single Plan for Student Achievement (SPSA), the school site council (SSC) shall develop activities, budgets and evaluation criteria for discretionary funds granted by the VSS. In addition to the school principal and SSC chairperson, the PTA president must sign the SPSA to signify his/her input into, and review of, the VSS portions of the SPSA.

### **Master Agreement/Relationship**

The Master Agreement between the Santa Monica-Malibu Education Foundation and the Santa Monica-Malibu Unified School District defines the relationship between the District and the Foundation regarding centralized fundraising as stipulated in Board Policy 3290. The Agreement specifies that the Superintendent shall develop a list of potential programs and their estimated costs, called the "Proposed Annual Program Plan," which is now known as the Vision for Student Success (VSS), and provide a copy to the Foundation's Executive Director. The VSS plan shall prioritize programs that can be sustained over a multi-year period and focus on student-based needs across the District. The agreement specifies the timeline for budgeting and fundraising and all other details pertaining to the fundraising efforts the SMMEF will undertake on behalf of the SMMUSD.

### **Budget Monitoring**

District staff shall establish budget codes for tracking the VSS revenues and expenditures. The VSS budget will also be presented to the Board.

District staff shall provide SAC with the following budget reports:

1. An initial VSS budget plan by program no later than January 31 of the calendar year prior to the beginning of the school program year (e.g. if program year to be funded is July 1, 2104-June 30, 2015, the budget plan would be presented by January 31, 2014)
2. An interim budget report showing initial budget expenditures no later than January 31 of the program year
3. A final expenditure report no later than September 30 for the previous program year

District staff will present final budget to SAC for input regarding any unspent allocations that may exist.

Discretionary budgets expended at the school site must follow the intent of the Vision for Student Success. PTA presidents and ~~PTA/SMMEF liaisons~~ PTA-Education Foundation Chairs will update the SAC at the end of the year as to how discretionary funds were spent at their school sites.

### **Personnel and Business Procedures**

District and school staff will follow:

1. District Human Resources procedures when hiring personnel with VSS funding.
2. District Business Services procedures when making purchases with VSS funding.
3. District Business Services procedures when entering into contract with VSS funding.

### **Supplemental School Fundraising**

The first year the District's annual fundraising goal for VSS is achieved without supplemental Board of Education funding, each site PTA may raise up to \$80,000 for the purpose of additional staffing the following school year. When exercising this option, school staff shall consult with the Human Resources staff and follow district personnel procedures.

This option will be reevaluated annually.

### **Acceptance of Other Gifts**

#### **Procedures**

#### **Acceptance Procedures**

1. Gifts will be donated to the school district but can be designated for a particular school.
2. A needs assessment will be conducted by a committee at each school composed of parents, teachers and the principal. This committee will develop a prioritized list of needs for each school.
3. The committee and the principal of the school must approve the disposition of all gifts, which should be in accordance with the school's identified needs, before a request for acceptance is submitted to the Board of Education.

## **Criteria for Accepting Gifts**

All gifts and donations will be formally accepted by the Board in accordance with administrative procedures subject to the following criteria:

1. Gifts are of direct or closely related instructional value and will not cause the instructional program of the school in which the gift is used to differ from established district curriculum. If a gift is offered that does not appear on the prioritized list of needs or is not of direct institutional value, the committee and the principal will evaluate the gift and make a commendation regarding acceptance.
2. The Business Services Division must approve all gifts requiring installation and maintenance, and appropriate money must accompany requests for acceptance of these gifts. If gift items require an ongoing maintenance contract, the money for that contract must accompany the gift.
3. Gift funds allocated to a school shall be placed in a specifically designated program account. Any funds remaining in this program at the end of the fiscal year shall carry forward into the ensuing fiscal year.
4. The foregoing rules also apply to gifts from student body organizations or any on-campus improvement projects not financed or processed through normal requisitioning procedures.
5. With gifts of opportunity, the Superintendent/designee is authorized to accept gifts on behalf of the Board where a delay until the next Board meeting will cause the gift offer to be retracted.
6. Gifts given by individuals not in conjunction with fund raising under a value of \$100 do not need Board approval.

**Regulation SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT**  
**approved: September 9, 2004 Santa Monica, California**  
**revised: May 7, 2009; February 20, 2014**

TO: BOARD OF EDUCATION

INFORMATION

06/05/14

FROM: SANDRA LYON / TERRY DELORIA / SARA WOOLVERTON

RE: REVISION TO AR 6159.2 – NONPUBLIC, NONSECTARIAN SCHOOL AND  
AGENCY SERVICES FOR SPECIAL EDUCATION

INFORMATION ITEM NO. I.02

This is to inform the Board of Education that AR 6159.2 – Nonpublic, Nonsectarian School and Agency Services for Special Education has been revised.

COMMENT: The regulation has been reorganized and updated to clarify requirements for the master contract with a nonpublic, nonsectarian school or agency, including the process of making changes to the master contract.

These changes were discussed at the May 15, 2014, board meeting. The corresponding BP can be found under Consent in this agenda.

**NONPUBLIC, NONSECTARIAN SCHOOL AND AGENCY SERVICES FOR SPECIAL EDUCATION****Master Contract**

Every master contract with a nonpublic, nonsectarian school or agency shall be made on forms provided by the California Department of Education and shall include an individual services agreement negotiated for each student.

Each master contract shall specify the general administrative and financial agreements for providing the special education and designated instruction and services, including student-teacher ratios, as well as transportation if specified in a student's individualized education program (IEP). The administrative provisions of the contract shall include procedures for recordkeeping and documentation, and the maintenance of school records by the district to ensure that appropriate high school graduation credit is received by any participating student. The contract may allow for partial or full-time attendance at the nonpublic, nonsectarian school. (Education Code 56366)

The master contract shall include a description of the process to be utilized by the district to oversee and evaluate placements in nonpublic, nonsectarian schools. This description shall include a method for evaluating whether each student is making appropriate educational progress. (Education Code 56366)

With mutual agreement of the district and a nonpublic, nonsectarian school or agency, changes may be made to the administrative and financial agreements in the master contract at any time, provided the change does not alter a student's educational instruction, services, or placement as outlined in his/her individual services agreement. (Education Code 56366)

**Placement and Services**

~~Procedures specified in law shall govern the selection of appropriate nonpublic school or agency services.~~

~~Contracts with a nonpublic school or agency shall be made on forms provided by the California Department of Education and shall include an individual services agreement negotiated for each student. Each individual services agreements shall be for~~ specify the length of time authorized in the student's IEP for which the nonpublic, nonsectarian school services are specified in the student's individualized education program (IEP), not to exceed one year. Changes in a student's ~~in educational instruction, services or placement shall be made only on the basis of revisions to the student's IEP. (Education Code 56366)~~

~~The master contract shall specify the general administrative and financial agreements between the nonpublic, nonsectarian school or agency and the district to provide the special education and designated instruction and services, as well as transportation specified in the student's IEP. The administrative provisions of the contract shall also include procedures for recordkeeping and documentation, and the maintenance of school records by the contracting district to ensure that appropriate high school graduation credit is received by the student. The contract may allow for partial or full-time attendance at the nonpublic, nonsectarian school. (Education Code 56366)~~

~~The master contract shall include a description of the process being utilized by the district to~~

~~oversee and evaluate placements in nonpublic, nonsectarian schools. This description shall include a method for evaluating whether the student is making appropriate educational progress. (Education Code 56366)~~

~~The district IEP team~~ IEP team of a student placed in a nonpublic, nonsectarian school or agency shall annually review the student's IEP ~~of a student placed in a nonpublic, nonsectarian school or agency.~~ The student's IEP and ~~contract~~ individualized services agreement shall specify the review schedules. (5 CCR 3068)

When a special education student meets the district requirements for completion of prescribed course of study as designated in the student's IEP, ~~and adopted differential proficiency standards as designated in the student's IEP,~~ the district which developed the IEP shall award the diploma. (5 CCR ~~3069~~ 3070)

### **Out-of-State Placements**

Before contracting with a nonpublic, nonsectarian school or agency outside California, the Superintendent or designee shall document the district's efforts to find an appropriate program offered by a nonpublic, nonsectarian school or agency within California. (Education Code 56365)

Within 15 days of any decision for an out-of-state placement, the student's IEP team shall submit to the Superintendent of Public Instruction a report with information about the services provided by the out-of-state program, the related costs, and the district's efforts to locate an appropriate public school or nonpublic, nonsectarian school or agency within California. (Education Code 56365)

If the district decides to place a student with a nonpublic, nonsectarian school or agency outside the state, the district shall indicate the anticipated date of the student's return to a placement within California and shall document efforts during the previous year to return the student to California. (Education Code 56365)

#### ~~Parent Visitations to Students Placed in Residential Facilities under Provisions of AB3632/Ch.26.5~~

~~Parents shall be reimbursed for visitation costs to the residential facility within the framework of the following criteria and/or as decided by the IEP team:~~

- ~~1. — Parents are authorized to receive reimbursement for up to two therapeutic visits per calendar year (July 1 – June 30), to the student at the residential facility. Costs to be reimbursed will include transportation and lodging. Parents will be reimbursed for transportation and lodging costs for no more than two nights and three days per visit. Reimbursement will be provided for parent(s) expenses only. Visitations have to be scheduled on weekdays (M-F) and excluding holidays that fall on weekdays.~~
- ~~2. — Transportation costs may be for airplane, train, or rental car expenses. If the parents elect to drive their own vehicle, reimbursement will be provided for mileage at the established LACOE Policy rate, currently 55 cents per mile effective January 1, 2009.~~
- ~~3. — Rental cars must be selected from the Economy or Compact class, and itemized receipts must be included if reimbursement is requested for gasoline expenses, no mileage will be reimbursed if mileage is included in the rental (e.g. unlimited mileage).~~
- ~~4. — Reimbursement claims for private driving mileage between the home and the residential facility site may not exceed 110% percent of an independent estimate of said mileage.~~

5. ~~Request for mileage reimbursement must be accompanied by an itemized and signed travel invoice. These invoice forms may be obtained by request from the SMMUSD Special Education Office.~~

6. ~~Lodging costs will be reimbursed for no more than two nights per visitation, with a maximum reimbursement of \$75.00 per night.~~

7. ~~Airport Parking fees are not to exceed \$12.00 per day; Airport Shuttle/Fly-Away roundtrip costs are not to exceed \$20.00.~~

8. ~~All requests for reimbursement must be accompanied by itemized, original, dated receipts. No reimbursement will be made without such receipts. Receipts must specify the exact cost of each item for which reimbursement is requested.~~

9. ~~Requests for reimbursement must be submitted within 30 days of travel.~~

10. Expenditures not eligible for reimbursement include:

- ~~First Class/Business Class Airfare~~
- ~~Travel expenses for siblings/extended family members/friends/advocates and/or other family representatives~~
- ~~Luxury hotel accommodations~~
- ~~Luxury vehicle rentals~~
- ~~Meals~~
- ~~Entertainment related expenses~~
- ~~Alcoholic Beverages~~
- ~~Snacks~~
- ~~Tips~~
- ~~Weekend Trips~~

**Regulation SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT  
approved: August 19, 2009 Santa Monica, California**

TO: BOARD OF EDUCATION

INFORMATION

06/05/14

FROM: SANDRA LYON / TERRY DELORIA / SARA WOOLVERTON

RE: REVISION TO AR 6164.4 – IDENTIFICATION AND EVALUATION OF  
INDIVIDUALS FOR SPECIAL EDUCATION

INFORMATION ITEM NO. I.03

This is to inform the Board of Education that AR 6164.4 – Identification and Evaluation of Individuals for Special Education has been revised.

COMMENT: The regulation has been revised to delete material related to parent/guardian revocation of consent for continued provision of services (now in AR 6159 – Individualized Education Program).

These changes were discussed at the May 15, 2014, board meeting. The corresponding BP can be found under Consent in this agenda.

## IDENTIFICATION AND EVALUATION OF INDIVIDUALS FOR SPECIAL EDUCATION

### Referrals for Special Education Services

A student shall be referred for special educational instruction and services only after the resources of the regular education program have been considered and used where appropriate. (Education Code 56303)

All referrals from school staff for special education and related services shall include a brief reason for the referral and description of the regular program resources that were considered and/or modified for use with the student and their effect. (5 CCR 3021)

### Initial Evaluation for Special Education Services

Before the initial provision of special education and related services to a student with a disability, the district shall conduct an assessment in all areas related to the suspected disability of the student. (34 CFR 300.301; Education Code 56320)

~~Within 15 days of the receipt of a referral of any student for special education and related services, the district shall develop a proposed assessment plan, unless the parent/guardian agrees in writing to an extension. This 15-day period does not include days between the student's regular school sessions or terms, or days of school vacation in excess of five school days from the date of receipt of the referral. Upon receipt of a referral of any student for special education and related services, a proposed evaluation plan shall be developed within 15 days, not counting days between the student's regular school sessions or terms or days of school vacation in excess of five school days, unless the parent/guardian agrees, in writing, to an extension.~~ If the referral is made within 10 days or less prior to the end of the student's regular school year, the proposed assessment plan shall be developed within 10 days after the beginning of the next regular school year, or the student's regular school term. ~~In the case of the student's school vacation in excess of five school days, the 15-day deadline shall recommence on the date the student's regular school days reconvene.~~ (Education Code 56043, 56321)

The proposed assessment plan shall meet all of the following requirements: (Education Code 56321)

1. Be in a language easily understood by the general public
2. Be provided in the native language of the parent/guardian or other mode of communication used by the parent/guardian unless it is clearly not feasible
3. Explain the types of assessment to be conducted
4. State that no individualized education program (IEP) will result from the assessment without parent/guardian consent

~~Prior to~~ Before conducting an initial evaluation, the district shall provide the parent/guardian with prior written notice in accordance with 34 CFR 300.503. In addition, as part of the ~~assessment evaluation~~ plan, the parent/guardian shall receive written notice that includes all of the following information: (34 CFR 300.304, 300.504; Education Code 56329)

1. Upon completion of the administration of tests and other assessment materials, an IEP team meeting that includes the parent/guardian or his/her representative shall be

scheduled pursuant to Education Code 56341. At this meeting, the team shall determine whether or not the student is a student with disabilities as defined in Education Code 56026 and shall discuss the assessment, the educational recommendations, and the reasons for the recommendations.

2. ~~In making a determination of eligibility for special education, the student shall not be determined to be a student with a disability if the determinant factor~~ When making a determination of eligibility for special education, the district shall not determine that the student is disabled if the primary factor for such determination is lack of appropriate instruction in reading, including the essential components of reading instruction as defined in 20 USC 6368 of the No Child Left Behind Act, or lack of appropriate instruction in mathematics, or limited English proficiency, ~~temporary physical disabilities, social maladjustment, or environmental, cultural, or economic.~~
3. A copy of the evaluation report and the documentation of determination of eligibility shall be given to the parent/guardian.
4. If a parent/guardian disagrees with an evaluation obtained by the district, ~~the parent/guardian~~ he/she has the right to obtain, at public expense, an independent educational evaluation (IEE) of the student from qualified specialists, in accordance with 34 CFR 300.502. ~~A~~ The parent/guardian is entitled to only one (1) such ~~assessment evaluation~~ evaluation at public expense each time the district conducts an assessment with which the parent/guardian disagrees.

If the district observed the student in conducting its ~~assessment evaluation~~, or if its ~~assessment evaluation~~ procedures make it permissible to have in-class observation of a student, an equivalent opportunity shall apply to the ~~independent educational evaluation IEE~~. This equivalent opportunity shall apply to the student's current placement and setting as well as observation of the district's proposed placement and setting, if any, regardless of whether the ~~independent educational evaluation IEE~~ IEE is initiated before or after the filing of a due process hearing proceeding.

5. The district may initiate a due process hearing pursuant to Education Code 56500-56508 to show that its ~~assessment evaluation~~ evaluation is appropriate. If the final decision resulting from the due process hearing is that the ~~assessment evaluation~~ evaluation is appropriate, the parent/guardian maintains the right for an ~~independent educational evaluation IEE~~, but not at public expense.

If the parent/guardian obtains an ~~independent educational evaluation IEE~~ IEE at private expense, the results of the ~~assessment IEE~~ shall be considered by the district with respect to the provision of a free appropriate public education (FAPE) to the student, and may be presented as evidence at a due process hearing regarding the student. If the district observed the student in conducting its ~~assessment evaluation~~, or if its ~~assessment evaluation~~ procedures make it permissible to have in-class observation of a student, an equivalent opportunity shall apply to an ~~independent educational evaluation IEE~~ IEE of the student in the student's current educational placement and setting, if any, and in any educational placement and setting proposed by the district, regardless of whether the ~~independent educational evaluation IEE~~ IEE is initiated before or after the filing of a due process hearing.

6. If a parent/guardian proposes a publicly financed placement of the student in a nonpublic school, the district shall have an opportunity to observe the proposed placement and, if the student has already been unilaterally placed in the nonpublic school by the parent/guardian, the student in the proposed placement. Any such observation shall only be of the student who is the subject of the observation and may not include the

observation or assessment evaluation of any other student in the proposed placement unless that other student's parent/guardian consents to the observation or assessment evaluation. The results of any observation or assessment evaluation of another student in violation of Education Code 56329(d) shall be inadmissible in any due process or judicial proceeding regarding FAPE of that other student.

### **Parent/Guardian Consent for Evaluation**

Upon receiving the proposed assessment evaluation plan, the parent/guardian shall have at least 15 days to decide whether or not to consent to the initial assessment evaluation. The district shall not interpret parent/guardian consent for initial assessment evaluation as consent for ~~initial assessment~~ or initial provision of special education services. (34 CFR 300.300, 34 CFR 300.301; Education Code 56320, 56321)

Informed parental consent means that the parent/guardian: (Education Code 56021.1; 34 CFR 300.9)

1. Has been fully informed, in his/her native language or other mode of communication, of all information relevant to the activity for which consent is sought
2. Understands and agrees, in writing, to the carrying out of the activity for which his/her consent is sought and the consent describes that activity and lists the records (if any) that will be released and to whom
3. Understands that the granting of consent is voluntary on his/her part and may be revoked at any time
4. Understands that if he/she revokes consent, that revocation is not retroactive (i.e., it does not negate an action that has occurred after the consent was given and before the consent was revoked).

The district shall make reasonable efforts to obtain the informed consent of the parent/guardian for an initial evaluation or reevaluation of a student. The district shall maintain a record of its attempts to obtain consent, including: (Education Code 56321, 56341.5; 34 CFR 300.300, 300.322)

1. Detailed records of telephone calls made or attempted and the results of those calls
2. Copies of correspondence sent to the parent/guardian and any responses received
3. Detailed records of visits made to the parent/guardian's home or place of employment and the results of those visits

If a parent/guardian refuses to consent to the initial assessment evaluation or fails to respond to a request to provide consent, the district may, but is not required to, pursue assessment evaluation by utilizing the procedural safeguards, including the mediation and due process procedures pursuant to 20 USC 1415 and 34 CFR 300.506-300.516. (34 CFR 300.300; Education Code 56321)

For a student who is a ward of the state and not residing with his/her parent/guardian, the district may conduct an initial evaluation without obtaining informed consent if any of the following situations exists: (20 USC 1414; 34 CFR 300.300; Education Code 56321.1)

1. Despite reasonable efforts to do so, the district cannot discover the whereabouts of the parent/guardian of the student.

2. The rights of the parent/guardian of the student have been terminated in accordance with California law.
3. The rights of the parent/guardian to make educational decisions have been subrogated by a judge in accordance with California law and consent for an initial ~~assessment~~ evaluation has been given by an individual appointed by the judge to represent the student.

The district need not obtain parent/guardian consent before reviewing existing data as part of an evaluation or administering a test or other evaluation that is administered to all students, unless consent is required from the parents/guardians of all students. (34 CFR 300.300; Education code 56321)

### **Conduct of the Evaluation**

The district shall complete the determination as to whether the student is a student with a disability, conduct the initial evaluation to determine his/her educational needs, and develop an IEP within 60 days of receiving informed parent/guardian consent for evaluation. (34 CFR 300.300,34 CFR 300.301; Education Code 56344)

The evaluation shall be conducted by qualified personnel who are competent to perform the assessment as determined by the district, ~~county office of education, or special education local plan area (SELPA)~~. (Education Code 56320, 56322)

The screening of a student by a teacher or specialist to determine appropriate instructional strategies for curriculum implementation shall not be considered to be an evaluation for eligibility for special education and related services. (34 CFR 300.302)

In conducting the evaluation, the district shall use a variety of assessment tools and strategies to gather relevant functional, developmental, and academic information about the student. The district shall also use any information provided by the parent/guardian that may assist the district in making the determination as to whether the student is a student with a disability and, if so, the necessary components of his/her IEP when the IEP is developed, including information related to enabling the student to be involved in and to progress in the general education curriculum. (34 CFR 300.304)

The district's evaluation shall not use any single measure or assessment as the sole criterion for determining whether a student is a student with a disability and for determining the appropriate educational program for the student. The assessment shall use technically sound instruments that may assess the relative contribution of cognitive and behavioral factors in addition to physical or developmental factors. (34 CFR 300.304)

The district shall also ensure that assessments and other evaluation materials provide relevant information that directly assists persons in determining the student's educational needs and are: (34 CFR 300.304; Education Code 56320)

1. Selected and administered so as not to be discriminatory on a racial, cultural, or sexual basis
2. Provided and administered in the ~~student's native language or other mode of communication and in the~~ and form most likely to yield accurate information on what the student knows and can do academically, developmentally, and functionally, unless it is clearly not feasible to so provide or administer

3. Used for the purposes for which the assessments or measures are valid and reliable
4. Administered by trained and knowledgeable personnel
5. Administered in accordance with any instructions provided by the producer of the assessments
6. Tailored to assess specific areas of educational need and not merely designed to provide a single general intelligence quotient
7. If administered to a student with impaired sensory, manual, or speaking skills, selected and administered to best ensure that the results accurately reflect the student's aptitude or achievement level or whatever other factors the test purports to measure

Students shall be assessed in all areas related to the suspected disability, including, if appropriate, health and development, vision (including low vision), hearing, language function, social and emotional status, general intelligence, academic performance, communicative status, self-help, orientation and mobility skills, career and vocational abilities and interests, and motor abilities. When appropriate, a developmental history shall be obtained. The district shall ensure that the assessment is sufficiently comprehensive to identify all of the student's special education and related service needs, whether or not commonly linked to the disability category in which the student has been classified. (34 CFR 300.304; Education Code 56320)

As part of the initial evaluation and any reevaluation, the IEP team and other qualified professionals, shall, if appropriate, review existing assessment data on the student, including ~~assessments~~ evaluations and information provided by the parents/guardians; current classroom-based local or state assessments and classroom-based observations; and observations by teachers and related services providers. On the basis of that review and input from the student's parent/guardian, the team shall identify what additional data, if any, are needed to determine: (34 CFR 300.305; Education Code 56381)

1. Whether the student is a student with a disability, or in the case of a reevaluation, whether the student continues to have a disability, and the educational needs of the student
2. The present levels of academic achievement and related developmental needs of the student
3. Whether the student needs, or continues to need, special education and related services
4. Whether any additions or modifications to the special education and related services are needed to enable the student to meet the measurable annual goals set out in his/her IEP and to participate, as appropriate, in the general education curriculum

If a student has transferred from another district in the same school year or leaves this district, the district shall coordinate with the student's prior or subsequent district as necessary and as expeditiously as possible to ensure prompt completion of full assessments. (34 CFR 300.304)

### **Eligibility Determination**

Upon completion of the administration of assessments and other evaluation measures, a group of qualified professionals and the parent/guardian shall determine whether the child is a student with a disability and the student's educational needs. In interpreting the data, the group shall draw information from a variety of sources, including aptitude and achievement tests, parent/guardian input, and teacher recommendations, as well as information about the student's

physical condition, social or cultural background, and adaptive behavior. The group shall ensure that the information obtained from these sources is documented and carefully considered. (34 CFR 300.306)

The personnel who evaluate the student shall prepare a written report of the results of each assessment. The report shall include, but not be limited to, the following: (Education Code 56327)

1. Whether the student may need special education and related services
2. The basis for making the determination
3. The relevant behavior noted during the observation of the student in an appropriate setting
4. The relationship of that behavior to the student's academic and social functioning
5. The educationally relevant health, developmental, and medical findings, if any
6. For students with learning disabilities, whether there is such a discrepancy between achievement and ability that it cannot be corrected without special education and related services
7. A determination concerning the effects of environmental, cultural, or economic disadvantage, where appropriate
8. The need for specialized services, materials, and equipment for students with low incidence disabilities, consistent with Education Code 56136

When making a determination of eligibility for special education and related services, the district shall not determine that a student is disabled if the primary factor for such determination is a lack of appropriate instruction in reading, including the essential components of reading instruction pursuant to 20 USC 6368 ~~of the No Child Left Behind Act~~, lack of instruction in mathematics, limited English proficiency, or that the student does not otherwise meet the eligibility criteria. (34 CFR 300.306; Education Code 56329)

If a determination is made that a student has a disability and needs special education and related services, an IEP shall be developed within a total time not to exceed 60 days, not counting days between the student's regular school sessions, terms, or days of school vacation in excess of five school days, from the date of the receipt of the parent/guardian's consent for ~~assessment~~ evaluation, unless the parent/guardian agrees, in writing, to an extension. (34 CFR 300.306; Education Code 56043)

### **Independent Educational Evaluation**

The parents/guardians of a student with a disability have the right to obtain an ~~independent educational evaluation~~ IEE at public expense under the same criteria that the district uses for a district-initiated ~~assessment~~ evaluation. An independent educational evaluation is an ~~assessment~~ evaluation conducted by a qualified examiner who is not employed by the district. Public expense means the district either pays for the full cost of the ~~independent educational evaluation~~ IEE or ensures that the ~~assessment~~ evaluation is otherwise provided at no cost to the parent/guardian. (34 CFR 300.502; Education Code 56329)

The parent/guardian is entitled to only one (1) ~~independent educational evaluation~~ IEE at public expense each time the district conducts an ~~assessment~~ evaluation with which the

parent/guardian disagrees. (34 CFR 300.502)

If a parent/guardian has requested an ~~independent educational evaluation~~ IEE, the district may ask for a reason that he/she objects to the district's evaluation. However, the parent/guardian is not required to provide the reason to the district. (34 CFR 300.502)

Upon receiving the request for an ~~independent educational evaluation~~ IEE, the district shall, without unnecessary delay, either: (34 CFR 300.502)

1. File a due process complaint to request a hearing to show that its evaluation is appropriate
2. Ensure that an ~~independent evaluation~~ IEE is provided at public expense, unless the district can later demonstrate at a hearing that the evaluation obtained by the parent/guardian did not satisfy the district's criteria

~~Upon request by a parent, district staff shall notify the school staff and for the school staff to provide timely access of sufficient duration to the parent and/or their own designated independent evaluator/educational consultant to observe the child's current classroom placement and any placement continuum (including both academic and non-academic components) proposed by any member of the IEP team. District and school staff shall provide access to the parent and/or the designated independent evaluator/educational consultant to observe the child's current classroom. The district and school shall ensure the students' safety and confidentiality are preserved.~~

If a due process hearing decision determines that the district's evaluation is appropriate, then the parent/guardian may obtain an ~~independent evaluation~~ IEE but not at public expense. (34 CFR 300.502)

~~The results of an independent evaluation obtained by the parent/guardian, whether at public or private expense, shall be considered by the district if it meets district criteria in any decision made with respect to FAPE and~~ In any decision made with respect to providing FAPE to a student with a disability, the result of any IEE obtained by the student's parent/guardian shall be considered by the district if it meets district criteria. Any such result also may be presented as evidence at a hearing on a due process complaint. (34 CFR 300.502)

~~The said independent evaluation assessor shall not be the provider of private services to students they have assessed.~~

## **Reevaluation**

A reevaluation shall be conducted when the district determines that the educational or related services needs of the student, including improved academic achievement and functional performance, warrant a ~~reassessment~~ reevaluation or if the student's parent/guardian or teacher requests ~~reassessment~~ reevaluation. Such reevaluations shall occur every three years, unless the parent/guardian and district agree in writing that a reevaluation is unnecessary. A reevaluation may not occur more than once a year, unless the parent/guardian and the district agree otherwise. (34 CFR 300.303; Education Code 56381)

The district shall ensure that any reevaluations of the student are conducted in accordance with the evaluation procedures pursuant to 34 CFR 300.304-300.311. (34 CFR 300.303)

Before entering kindergarten or first grade, children with disabilities who are in a preschool program shall be reevaluated to determine if they still need special education and services. IEP teams shall identify a means of monitoring the continued success of children who are

determined to be eligible for less intensive special education programs to ensure that gains made are not lost by a rapid removal of individualized programs and supports for these children. (Education Code 56445)

### **~~Parent/Guardian Revocation of Consent for Continued Provision of Services~~**

~~If at any time subsequent to the initial provision of services, the student's parent/guardian revokes consent, in writing, for the continued provision of special education services, the Superintendent or designee shall provide prior written notice within a reasonable time before ceasing to provide services to the student. The district shall not request a due process hearing or pursue mediation in order to require an agreement or ruling that services be provided to the student. (34 CFR 300.3000, 300.503)~~

~~Prior to the discontinuation of services, the Superintendent or designee may offer to meet with the parents/guardians to discuss concerns for the student's education. However, this meeting shall be voluntary on the part of the parent/guardian and shall not delay the implementation of the parent/guardian's request for discontinuation of services. In addition, the Superintendent or designee shall send a letter to the parent/guardian n confirming the parent/guardian's decision to discontinue all services.~~

~~Once district has ceased providing special education services in response to the parent/guardian's revocation of consent, the student shall be classified as a general education student.~~

**Regulation approved: SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT**  
**revised: August 19, 2009 Santa Monica, California**  
**April 6, 2011**

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## **ATTACHMENTS**



ATTACHED ARE THE FOLLOWING ITEMS:

- Document: “SMMUSD Honors Our 2013-14 Retirees” (*associated with Commendations – Honoring Retirees*)
- Presentation: “SMMUSD New Logo Reveal” (*associated with Item No. S.01*)
- Presentation: “English Learner Program Update” (*associated with Item No. D.01*)
- Presentation: “Series A Issuance: Measure ES General Obligation Bonds” (*associated with Item No. A.36*)
- Presentation: “Preliminary General Fund Budget for 2014-15” (*associated with Item No. A.39*)





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SANTA MONICA-MALIBU  
UNIFIED SCHOOL DISTRICT  
HONORS OUR 2013-2014  
RETIREES

<i>Lisa Bartoli</i>	<i>Robert Perry</i>
<i>Berkeley Blatz</i>	<i>Stephen Posey</i>
<i>Concepción Durán</i>	<i>Linda Ralph</i>
<i>Kathleen Fairchild</i>	<i>Nancy Ramsey</i>
<i>Helen Fernandez</i>	<i>Roberta Reid</i>
<i>Ronald Ford</i>	<i>Theresa Rubin</i>
<i>Pauline Heintz</i>	<i>Linda Rubinstein</i>
<i>Kristine Jennings</i>	<i>Holly Scholder</i>
<i>Julio Lombera</i>	<i>Judith Sember</i>
<i>Marlynn Manning</i>	<i>Barbara Snyder</i>
<i>Leonardo Marrujo</i>	<i>Curtis Sugars</i>
<i>Linda Martin</i>	<i>Lisa Szilagyi</i>
<i>Jeanne Miller</i>	<i>Emil Zaki</i>
<i>Suzanne Neylan</i>	



## Previous Logo

The Santa Monica-Malibu Unified School District logo is a combination of stylized elements representing the unique geographical setting and artistic and thoughtful nature of one of California's highest achieving school districts. The elements comprise the ocean waves, sea birds, and mountains, which also are the S-M-M-S of the Santa Monica-Malibu Schools. The single M linking Santa Monica to Malibu represents the local Santa Monica Mountains, which join Santa Monica and Malibu along the Pacific Coast.

# *why* A NEW LOGO?

The previous logo for our district, while representing our geographic location nicely, did not convey our core values:

- Dedication to **innovative, high-quality** education  
     Visual & Performing Arts      S.T.E.M.  
     Language Arts      Social Sciences
- Communities' **progressive, forward thinking** nature and level of **involvement/investment** in our schools
- **Uniqueness & diversity**
- Focus on **21<sup>st</sup> Century** education & career technical skills

## CREATE CONSISTENCY & IDENTITY.



**EXPERT HELP.**  
Established Graphic Design Expert Panel (branding and design professionals) to assist us in selecting and refining concepts to ensure high quality results.

**INCLUSIVENESS.**  
Everyone in the community, young and old, professional and beginner, was invited to submit concepts for consideration.

**REFINEMENT.**  
Our Graphic Design Expert Panel assisted in narrowing down our top choices and refining selected concepts several times to see each concept through to its full potential and adaptability for use.

**SELECTION.**  
After a review of our refined concepts, our goals and key messages, a final concept was selected!

**INPUT.**  
Met with the Superintendent's Advisory Committee, District Leadership Team, and board members to get ideas, input, and to review concepts.

# PROCESS

LOGO AND BRANDING PROJECT

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# PROCESS

LOGO AND BRANDING PROJECT

# INPUT.

## Superintendent's Advisory Committee (SAC)

Senior staff, school administrators, PTA presidents, & Education Foundation staff

## Board of Education

Board members & members of the public  
(Presented at a regular board meeting)

## District Leadership Team

Senior staff, certificated staff, classified staff, & management

### WHAT IS OUR ONE KEY MESSAGE AS A SCHOOL DISTRICT?

If there was only one key message that people would get from the SMMUSD's logo and branding, what would that message be? What does the School District stand for? What is it all about?



# HEARING *from* OTHERS

SMMUSD BRANDING AND LOGO PROJECT



**COMMUNITY**



**ENGAGED**



**KIDS**



**DIVERSE**



**INVESTED**



**ACHIEVEMENT**



**QUALITY**



**EVOLVING**



**WHOLE CHILD**

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# PROCESS

LOGO AND BRANDING PROJECT

**EXPERT HELP.**  
GRAPHIC DESIGN EXPERT PANEL

**JOSH FREEMAN.**  
FreeAssociates Marketing | Design | Advertising

**TERRY P. GRABOSKI.**  
Beck & Graboski Design Office

**NI GLYNN.**  
Greenmount Digital

**DIANE KUNTZ.**  
Diane Kuntz Design Studio

**SUSANNE MANHEIMER.**  
CRU smartdesign

**JOVEN OROZCO.**  
We The Creative

**BEA POMASANOFF.**  
Beatrice Pomasanoff Design

**ROBIN GEE.**  
Cable TV Station Manager CityTV

**EXPERT HELP.**  
Established Graphic Design Expert Panel members and design professionals to assist with selecting and refining concepts to ensure high quality results.

**INCLUSIVENESS.**  
Everyone in the community, young and old, professional and beginner, was invited to submit concepts for consideration.

**REFINEMENT.**  
Our Graphic Design Expert Panel assisted in narrowing down our top choices and refining selected concepts several times to see each concept through to its full potential and adaptability for use.

**SELECTION.**  
After a review of our refined concepts, our goals and key messages, a final concept was selected!

**INPUT.**  
Met with the Superintendent's Advisory Committee, District Leadership Team, and board members to get ideas, input, and to review concepts.

# PROCESS

## LOGO AND BRANDING PROJECT

# INCLUSIVENESS.

ALL INVITED TO PARTICIPATE

**Received Over 70 Entries!**

# INCLUSIVENESS.

ALL INVITED TO PARTICIPATE

## WE RECEIVED LOGO SUBMISSIONS FROM:

- Students
- Employees
- Community members
- Amateurs
- Professional Designers

## SUBMISSIONS WERE:

- Hand-drawn
- Designed on a computer
- Mailed
- Delivered in person
- Emailed

### EXPERT HELP.

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# PROCESS

LOGO AND BRANDING PROJECT

# REFINEMENT.

*Enthusiastic.*

*Thoughtful.*



*Creative.*



*Engaged.*

### EXPERT HELP.

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After a review of our refined concepts, our goals and key messages, a final concept was selected!

# PROCESS

LOGO AND BRANDING PROJECT

# SELECTION.

THE FINAL LOGO

Keeping in mind our core values:

- Dedication to **innovative, high-quality** education  
Visual & Performing Arts      S.T.E.M.  
Language Arts      Social Sciences
- Communities' **progressive** nature and level of **involvement/investment** in our schools
- **Uniqueness & diversity**
- Focus on **21<sup>st</sup> Century** education & career technical skills





SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT



SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT

1815 SIXTEENTH STREET - SANTA MONICA, CALIFORNIA 90404



SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT  
1815 SIXTEENTH STREET, SANTA MONICA, CA 90404



SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT  
1815 SIXTEENTH STREET, SANTA MONICA, CALIFORNIA  
90404-0001

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT



SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT  
1815 SIXTEENTH STREET, SANTA MONICA, CALIFORNIA  
90404-0001

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT



SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT



SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT



SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT



**Juan Cabrillo Elementary School**  
26271 Morning View Drive • Malibu • California 90266  
(310) 477-2281 • [www.jcbe.smmusd.org](http://www.jcbe.smmusd.org)



**Santa Monica-Malibu Unified School District**  
200 Sycamore Street • Santa Monica, CA 90405 • 310-450-2000 • [www.smmusd.org](http://www.smmusd.org)  
Board of Education: Steve Carter, Chair; Bill Fong, Vice Chair; Paul Gagnier, Paul Verna, Treasurer  
Superintendent: Robert J. Neri



**Santa Monica High School** 200 Sycamore Street, Santa Monica, CA 90405  
• FOUNDED BY SOCIETIES IN 1857



**Santa Monica-Malibu Unified School District**  
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# WEBSITE.

<http://www.smmusd.org/test/>



# English Learner Program Update

Board of Education

June 5, 2014

## Presentation Topics

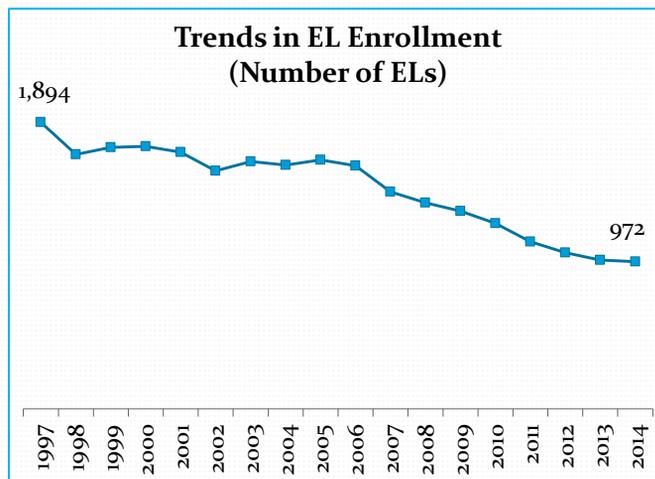
- District demographic data
- EL Achievement data
- Programs and Services
- LCAP Goals
- Action Steps for 2014-15

## Warm-Up: EL Trivia

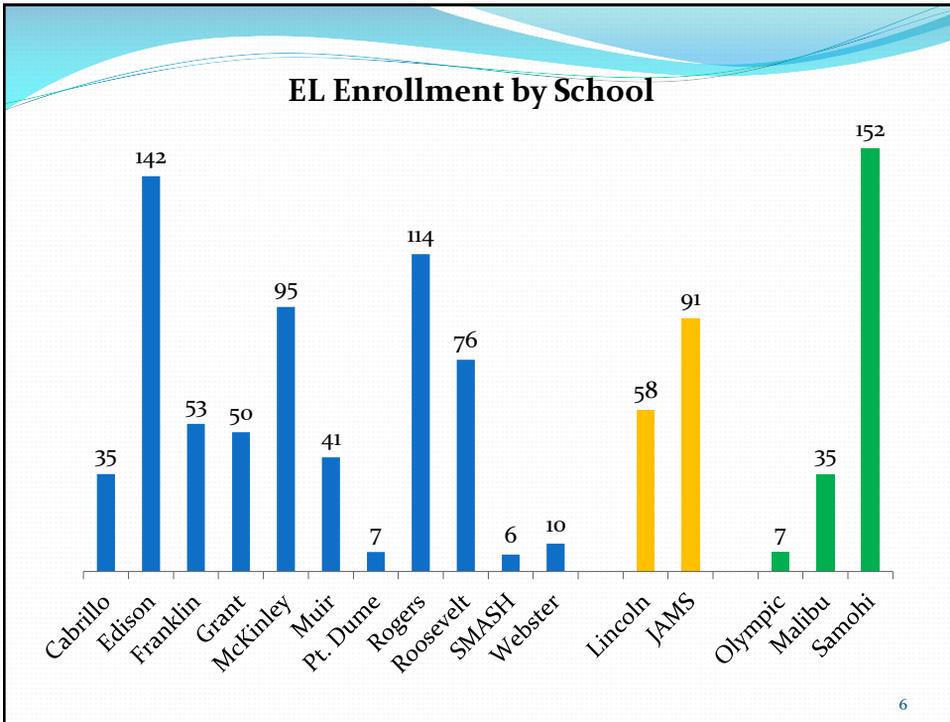
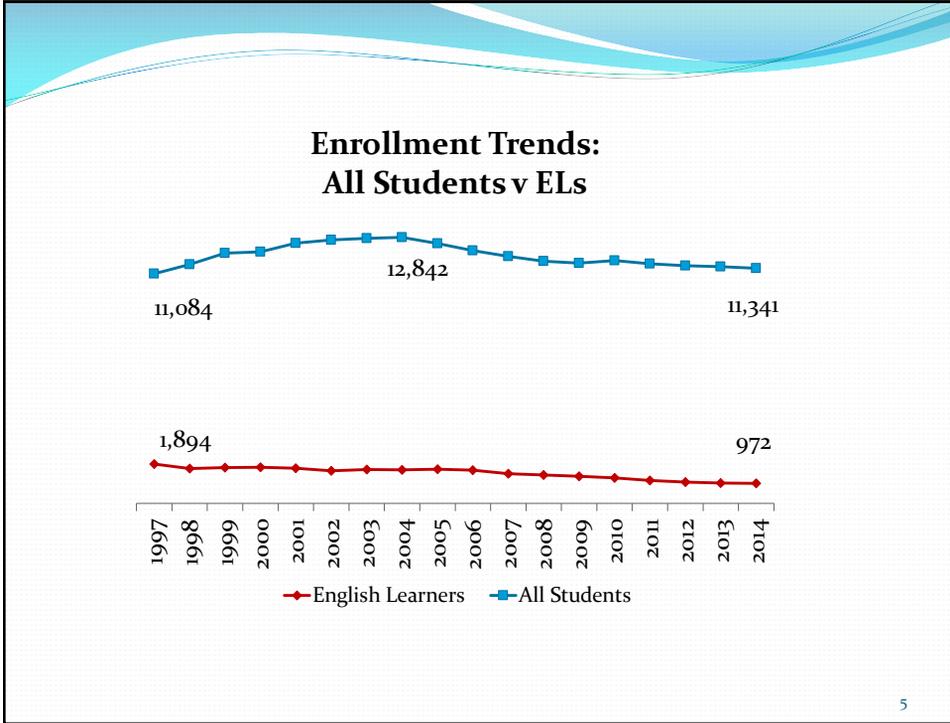
- How many English Learners (ELs) are enrolled in our district?
- What is the EL enrollment rate/percent?
- What are the top 5 EL birth countries?

3

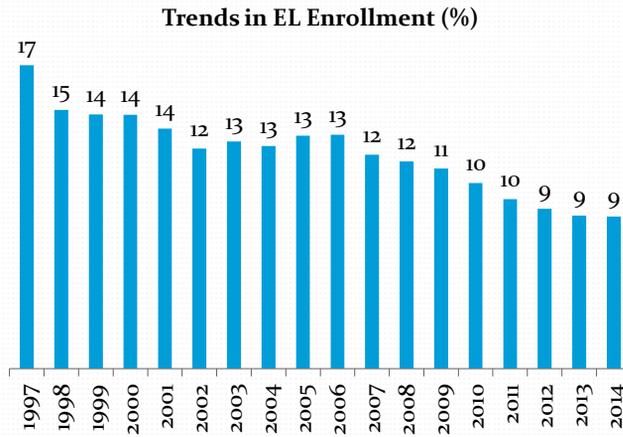
## How many ELs are enrolled in our district?



4

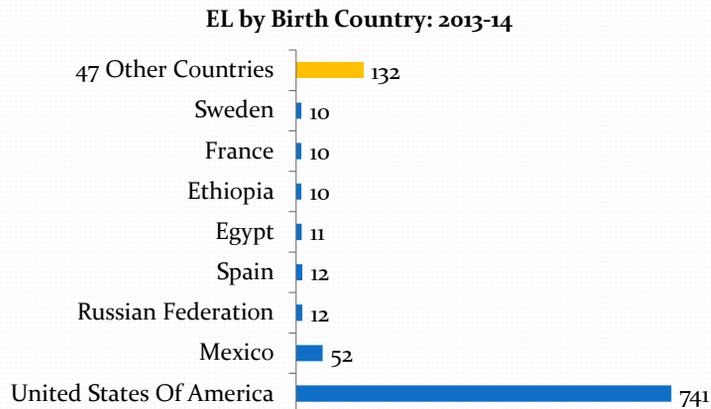


## What is the EL enrollment rate/percent?

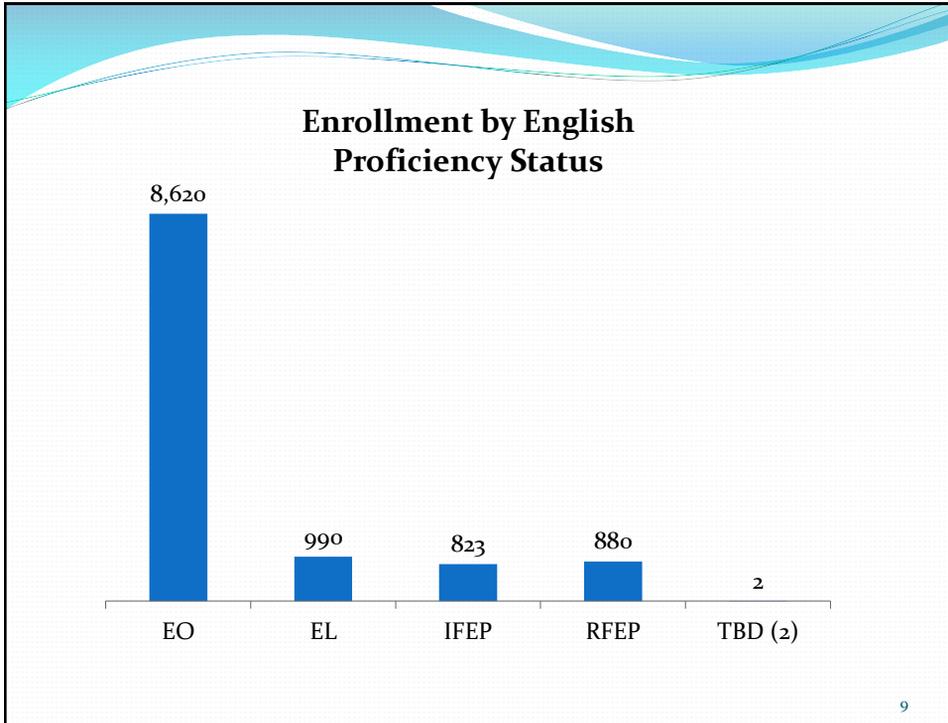


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## What are the top five EL birth countries?

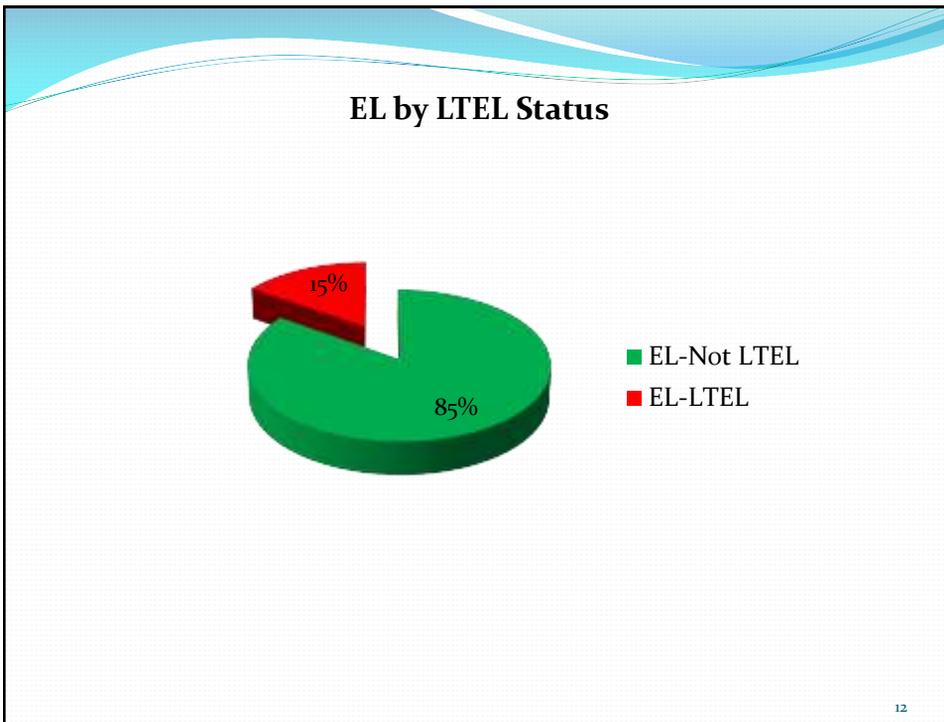
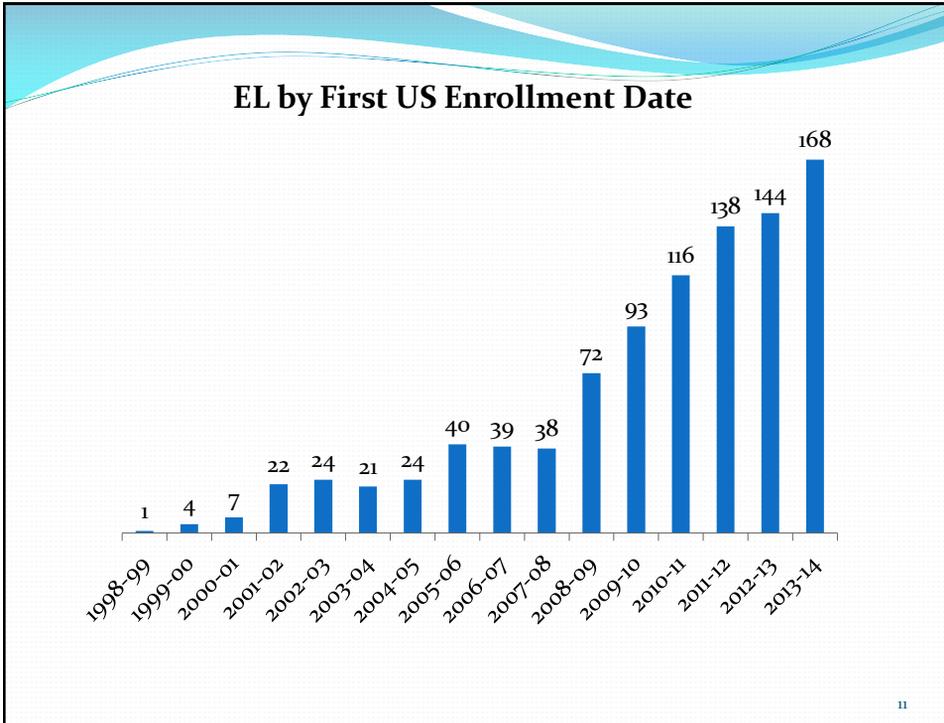


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## New English Proficiency Status: Long-Term English Learner (LTEL)

- In grades 6 – 12
- Enrolled in US schools for more than 6 years
- Overall English proficiency level the same or lower for past two CELDT administrations

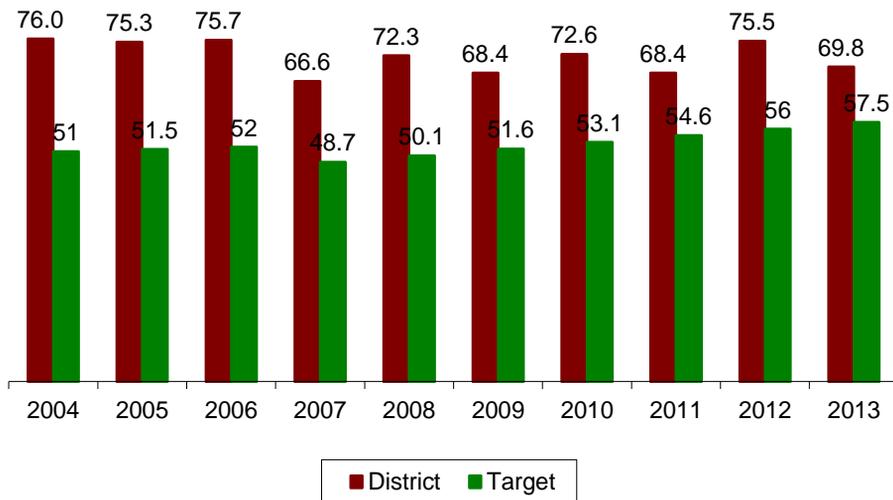


## NCLB Accountability: Title III

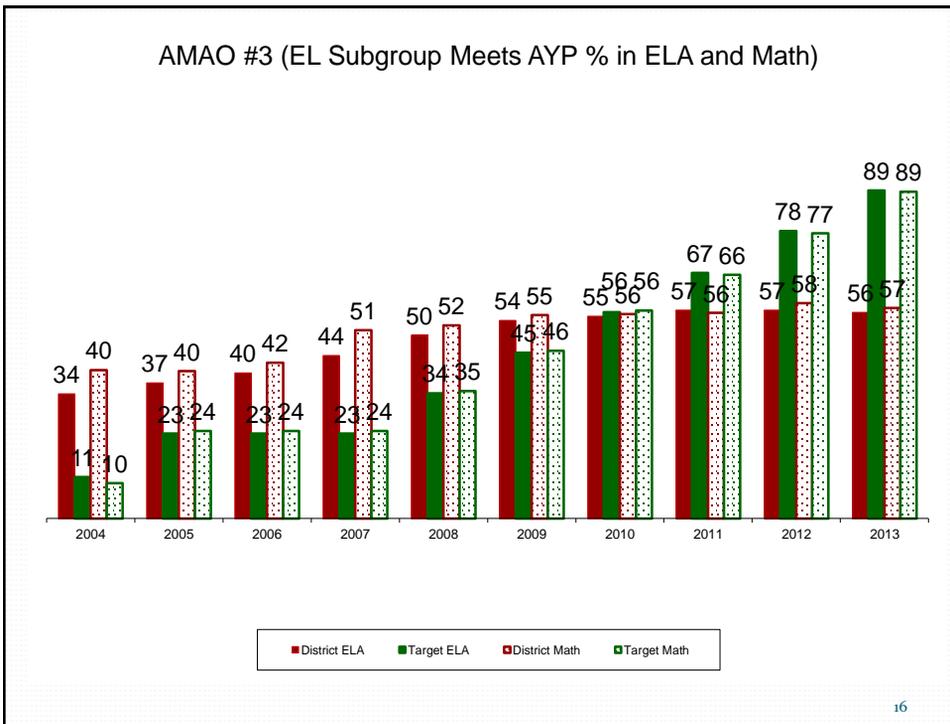
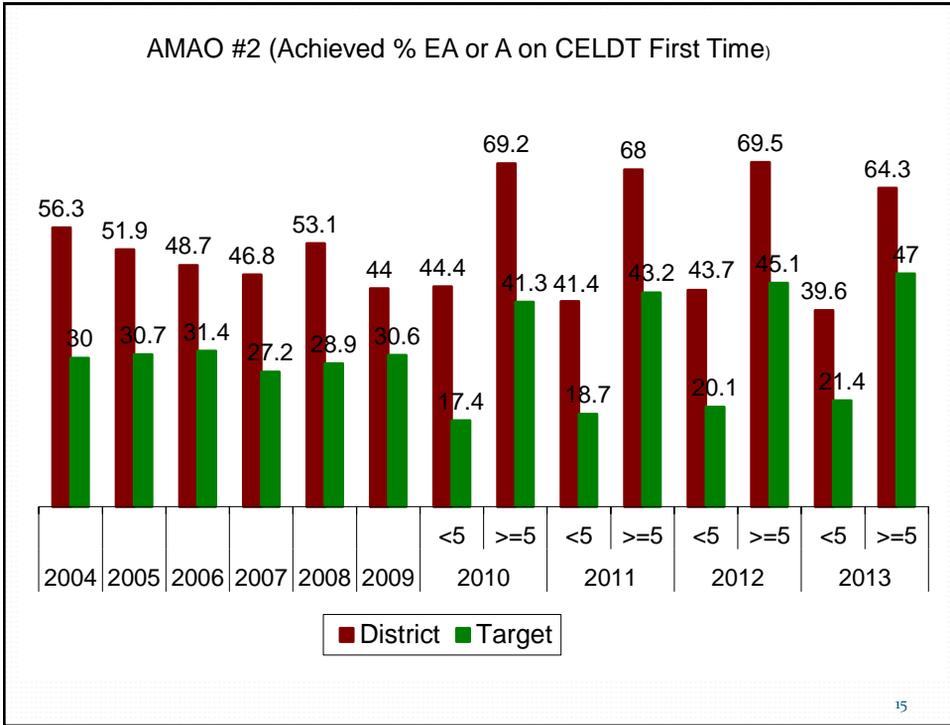
- Annual Measurable Achievement Objective = AMAO
- AMAO 1: Percent of students who advances one level or more on CELDT
- AMAO 2: Percent of students who reached Early Advanced/Advanced on CELDT for first time
- AMAO 3:
  - Percent of students who met AYP target for ELA
  - Percent of students who met AYP target for math

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AMAO #1 (% 1 Year or more growth on CELDT)



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## Title III and LCAP

- Title III Program Improvement Year 4
- Increase the percentage of ELs who reclassify to RFEP.
  - 2012-13: 6.8%
  - 2016-17: 12%
- Decrease the percentage of ELs who are classified as LTEL. to 12%.
  - 2013-14: 15%
  - 2016-17: 12%

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## Title III: Program Improvement

### Action Steps:

- Ensure **daily** ELD instruction
- Implement new **ELD Standards**
- Develop **cohesive** professional development plan
- Identify **progress monitoring** tools
- Develop tools to monitor and evaluate ELD **instructional program**

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## Highlights from 2013-14

- Professional Development for ELD Teachers
  - New ELD Standards
  - Project Based Learning
  - CCSS ELA Sessions
- Site efforts
  - Technology integration
  - Extra support outside of class

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## Next Steps for 2014-15

Curriculum, Instruction & Professional Development

- California [ELA/ELD Framework](#) (pending)
- Investment and collaboration
- Supplemental [English 3D](#) for grades 6-12
- [GLAD](#) Training
- Thinking Maps

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# Santa Monica-Malibu Unified School District

Series A Issuance  
Measure ES General Obligation Bonds

Board Meeting  
June 5, 2014  
Item A.36

## What is Measure ES?

- Local school modernization, academic improvement, and earthquake and fire safety bond
- Approved by voters in November 2012
- Providing \$385 million for:
  - Modernization, repair, and upgrade projects
  - Earthquake, fire safety, and energy efficiency projects
  - District-wide instructional technology and wiring projects

## What is Expected from Measure ES?

- That a master plan for Santa Monica High School will be developed, approved, and construction will begin
- That the designs for elementary sites developed during Measure BB will be reviewed and modified as necessary, and construction will begin
- That a long term technology plan will be developed and implemented
- That a plan be developed for Malibu sites by a facility committee that includes staff and the Malibu community

## Other Considerations for Measure ES

- The completion of Measure BB projects
- The alternative projects (Add-Alt) designed and Department of State Architect approved, but not constructed from Measure BB
- Environmental concerns not known at the time Measure ES was approved
- Changing student enrollment patterns and facility needs
- Changing programmatic needs

## Why Issue Bonds Now?

1. To engage in the process and selection of program management for the bond – next 3 to 4 months
2. To update and integrate existing facility plans
3. To develop and implement a process for project prioritization and budgeting
4. Timeline for numbers 2 and 3 - next 9 to 10 months
5. To implement a District Technology Plan – begin immediately

## How do we Determine the Size of the Issuance?

- The District must have a reasonable expectation that 85% of proceeds will be expended within 3 years
- The resolution provides a not to exceed amount of \$75 million
- Given estimates to engage in the planning process, the technology plan, and additional facility priorities; the District has determined an amount of \$30 million is adequate

# SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT

Preliminary General Fund Budget for 2014-15  
Board of Education Presentation  
Janece L. Maez, Chief Financial Officer  
June 5, 2014

Agenda Item A.39

## SMMUSD 2014-15 Budget Development Highlights

- November 19, 2013 – Board Workshop on LCFF by School Services of California
- January 2014 – Board received information on the Governor’s proposed 2014-15 State Budget
- January through May – District LCAP Committee engaged in a process to develop the LCAP plan
  - Detailed information can be found at:  
<http://www.smmusd.org/LCFF/index.html>

## Board Budget Workshop

- March 26, 2014
  - Focus on staffing and organizational structure
  - 2012-13 - \$3.9 million operating deficit - Unrestricted General Fund
- Big Budget Take-Aways
  - Staffing ratios - more teaching positions/lower class sizes
  - Compensation - salaries adjusted by 4% for all employees
  - Textbook - allocations increased to address CCSS
  - Physical Activity Specialists and Bilingual Community Liaisons - positions increased
  - Technology Techs and Custodial - positions increased
  - Student Information System - supported with new position
  - VSS - has allowed us to equitably allocate resources across the District
  - LCAP - will allow increased support for student achievement

## Preliminary General Fund Budget for 2014-15

### Budget Assumptions

## Revenue Assumptions

- Enrollment of 11,513 students
- Cost of Living adjustment is 0.85%
- The LCFF Gap funding will be at 28.05%
- Lottery funds will be \$156 per ADA
- Special Education state funds are increased by a COLA of 0.85%
- Parcel tax at \$376.39 per parcel will generate \$11,220,773
- Prop Y and Joint Use Agreements will generate \$7,300,000 and \$8,648,303 respectively
- Lease revenue is projected an estimate of \$2.4 million

## LCFF - Refresher

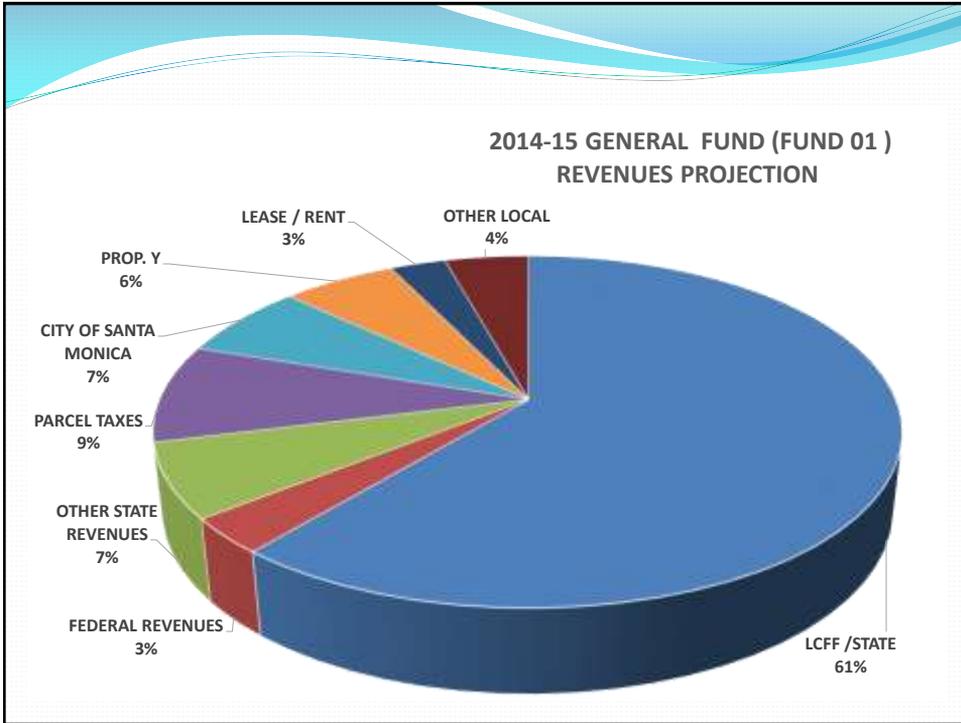
- Base Grant by grade level (TK-3, 4-6, 7-8, 9-12)
  - Per Average Daily Attendance (ADA) amount
  - Additions made for Class Size Reduction (CSR) and Career Technical Education (CTE)
- Supplemental Grant for unduplicated counts of ELLs, Free/Reduced and Foster Youth – additional 20% based on the number of eligible students
- Concentration Grant when unduplicated counts exceed 55% of total student population

## SMMUSD 2014-15 LCFF - By the Numbers

- SMMUSD Enrollment - 11,513
- SMMUSD ADA - 10,937 (95%)
- Unduplicated Count (ELL, F/R, Foster) - 28.36%
- Cost of Living Adjustment (COLA) - 0.85%
- Projected LCFF Gap Closure - 28.05%
- Total LCFF funding - \$76,343,428
- Sources of LCFF
  - Property Taxes - \$63,901,199
  - Economic Protection Act (Prop 30 - State) - \$8,238,447
  - State Aid - \$4,203,782
- Included in the LCFF dollars is the Supplemental LCAP funding of \$2,114,863 (includes 785,233 prior year EIA)

### SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT 2014-15 PRELIMINARY BUDGET GENERAL FUND

<b>PROJECTED BEGINNING BALANCE</b>	<b>\$</b>	<b>16,487,501</b>
<b>REVENUES</b>		
LCFF /STATE	\$	75,901,811
FEDERAL REVENUES	\$	4,037,468
OTHER STATE REVENUES	\$	8,465,971
PARCEL TAXES	\$	11,220,773
CITY OF SANTA MONICA	\$	8,448,303
PROP. Y	\$	7,300,000
LEASE / RENT	\$	3,548,004
OTHER LOCAL	\$	5,365,322
<b>TOTAL REVENUES</b>	<b>\$</b>	<b>124,287,652</b>
<b>TOTAL AVAILABLE FUNDS</b>	<b>\$</b>	<b>140,775,153</b>



## Expenditure Assumptions - Salaries

- **Budget Includes the following staffing allocation increases:**
  - Classroom Teaching positions
  - Special Education - Teaching (2.6 fte) and Aide (2.0 fte) positions
  - Special Education – Psychologist (1.0 fte) position
  - Physical Activity Specialist positions
  - Bilingual Community Liaison positions
  - Custodial positions
  - Technology Technician positions
  - Student Services positions – Executive Director of Student Services (1.0 fte) and Student Information System Specialist (1.0 fte)
  
- **Salary:**
  - SMMCTA, SEIU and Management salaries include the recently negotiated increase of 4%
  - 1.5% step and column increase for certificated employees
  - 1.5% step and column increase for classified employees

## Staffing Ratios Classroom Teachers – 2014-15

Grade Level	Ratio	Title I Sites	JAMS
TK	24:1	24:1	
K – 3	25:1	25:1	
4 – 5	30:1	27:1	
6 – 8	34:1		33:1
9 – 12	35:1		

## Staffing Ratio Changes

- Transitional K
  - Teachers ratio set at 24:1
  - Instructional Aides
    - < 12 students – no aide
    - 12 – 16 students – One (1) - 3 hour IA
    - 17 – 24 students – Two (2) - 3 hour IAs
- Grades 2 - 3
  - Teacher ratio reduced to 25:1
- Grades 6 – 8
  - Teacher ratio reduced from 35:1 to 34:1
- Grades 9 – 12
  - Teacher ratio reduced from 36:1 to 35:1

## Staffing Ratio Changes

- Physical Activity Specialists (PAS) / PE Aides
  - FTE formula based on the number of teachers per site
  - Allocation of 4, 5, or 6 hour positions
  - Increase of 6.75 fte (reduction of 3.58 fte PE Aide positions)
  
- Bilingual Community Liaisons (BLC)
  - FTE formula based on the number of English Language Learners (ELL) and Reclassification to Fluent English Proficient (RFEP)
    - 50 - 99 = .25
    - 100 - 149 = .50
    - 150 - 200 = .75
    - 201 - 274 = 1.00
    - > 274 = 1.50
  - Title I sites receive an additional .25 fte
    - Except Edison - where all staff is bilingual
  - Increase of 2.0 fte

## Operations Staffing Changes

2013-14

Classification	FTE	# of Positions
Manager	1	1
Supervisor	2	2
Lead Custodians	0	0
Day	16	16
Night	33	33
Floating Positions	4	4
Night Crew	0	0
TOTALS	56	56

2014-15

Classification	FTE	# of Positions
Manager	1	1
Supervisor	2	2
Lead Custodians	3	3
Day	16	16
Night	34	34
Floating Positions	5	5
Night Crew	9.13	11
TOTALS	70.13	72

## Staffing Ratio Change

### Computer Technicians

Based on current # of devices (student device or work stations)

Increase from 11.0 fte to 14.0 fte

Site	2014-15 Proposed Staffing	Site	2014-15 Proposed Staffing
Pt. Dume Webster	1.0	Will Rogers CDS	1.0
Smash Muir Olympic	1.0	Samohi	2.0
McKinley	1.0	Malibu - Macs	1.0
Franklin	1.0	Malibu Cabrillo	1.0
Roosevelt	1.0	Lincoln	1.0
Grant Edison	1.0	John Adams	1.0
		District Office	1.0
		TOTAL	14.0

## Expenditure Assumptions – Employee Benefits

### Benefits:

#### Statutory Benefits:

8.25% STRS employer contribution rate – historical rate  
 9.50% STRS at the May Revise (1.25% difference to be reserved)

2014-15	\$767,160
2015-16	\$1,775,363
2016-17	\$2,813,639

6.20% OASDI contribution rate  
 1.45% Medicare contribution rate  
 0.05% SUI contribution  
 3.00% Workers' Compensation contribution  
 11.771% PERS Employer contribution rate  
 1.25% Other Postemployment Benefit

#### Health & Welfare:

The premium for District-paid employee health benefits is budgeted for a 10% increase in 2014 calendar year.

## Expenditure Assumptions – Supply Allocations

Grade Level	\$ per Student
K - 5	\$ 77.75
6 - 8	\$80.66
9 - 12	\$59.48

- Site discretionary allocation for classroom, administrative and custodial supplies, site directed staff development, other services as determined by the site
- Restoration of the 5% reduction in 2014-15
- Formula (discretionary) and Tier III combined into one single allocation
- Total budget \$1,033,147

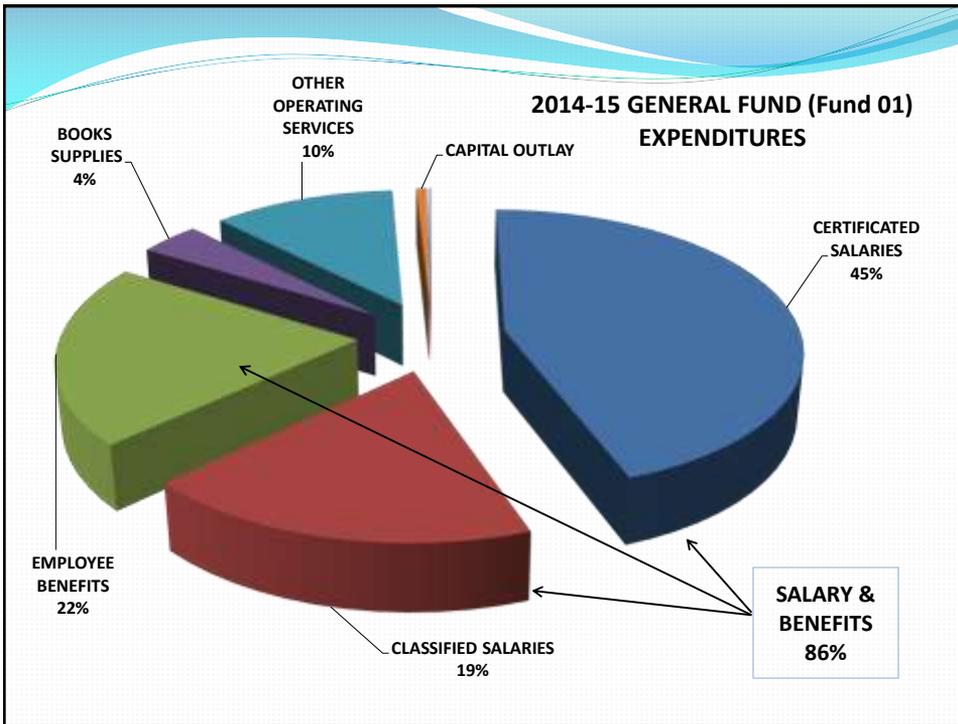
## Textbooks

Subject	TK – 12 Textbook Adoptions Projected Costs
Math	1,730,205
English Language Arts	1,690,965
Science	1,648,941
History	1,620,408
World Languages	518,667
Other	339,113
<b>Total</b>	<b>7,548,299</b>

- 2013-14 Budget is \$214,000  
Ed Services will begin purchasing the Math adoption in 2013-14
- Increase 2014-15 budget by \$786,000 to \$1.0 million – General Fund  
Utilize lottery fund balance for additional \$300,000
- Beginning in 2015-16 Textbook budget to increase to \$1.3 million

**SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT**  
**2014-15 PRELIMINARY BUDGET**  
**GENERAL FUND**

<b>PROJECTED EXPENDITURES:</b>	
CERTIFICATED SALARIES	\$ 58,767,306
CLASSIFIED SALARIES	\$ 24,691,040
EMPLOYEE BENEFITS	\$ 28,644,847
BOOKS AND SUPPLIES	\$ 5,229,300
SERVICES & OTHER OPERATING COSTS	\$ 13,755,833
CAPITAL OUTLAY	\$ 208,500
OTHER OUTGO	\$ (254,264)
<b>TOTAL EXPENDITURES:</b>	<b>\$ 131,042,562</b>
<b>PROJECTED FUND BALANCE:</b>	<b>\$ 9,732,591</b>



# Preliminary General Fund Budget for 2014-15

## Multi-year Projections

### SANTA MONICA - MALIBU USD MULTI-YEAR PROJECTION UNRESTRICTED GENERAL FUND

Description	2013-14 3RD INTERIM BUDGET	2014-15 PROJECTED BUDGET	2015-16 PROJECTED BUDGET	2016-17 PROJECTED BUDGET
Revenue:				
Property Tax	63,901,199	63,901,199	63,901,199	63,901,199
Education Protection Account (EPA)	2,183,302	2,187,400	12,321,402	13,304,920
LCFF Transfer to Fund 11 & Fund 14	(262,628)	(437,628)	(512,628)	(512,628)
LCFF Transfer to Charter School	(14,401)			
LCFF State Aide	3,799,324	10,257,013	5,460,291	7,316,939
<b>Subtotal LCFF Funding</b>	<b>69,606,796</b>	<b>75,907,984</b>	<b>81,170,264</b>	<b>84,010,430</b>
Fair Share Deductions		-	-	-
Other Federal	15,795	100,000	100,000	100,000
Lottery	1,358,701	1,449,000	1,449,000	1,449,000
Mandated Reimbursement Block Grant	405,563	405,563	405,563	405,563
Parcel Tax - Measure R	11,164,948	11,220,773	11,445,188	11,674,092
Prop. Y / City of SM	7,200,000	7,300,000	7,400,000	7,500,000
Joint Use Agreement/ City of SM	8,282,650	8,448,303	8,617,269	8,789,614
All Other Local Income	3,377,124	3,168,004	3,167,355	3,170,000
Vision for Student Success (VSS)		3,200,000	4,000,000	4,000,000
Local General Fund Contribution	(20,511,334)	(21,449,906)	(21,500,000)	(21,500,000)
<b>TOTAL REVENUE</b>	<b>80,900,243</b>	<b>89,749,721</b>	<b>96,254,640</b>	<b>99,598,700</b>

**SANTA MONICA - MALIBU USD  
MULTI-YEAR PROJECTION  
UNRESTRICTED GENERAL FUND**

Description	2013-14 3RD INTERIM BUDGET	2014-15 PROJECTED BUDGET	2015-16 PROJECTED BUDGET	2016-17 PROJECTED BUDGET
<b>Expenditure:</b>				
Certificated Salary	44,493,780	46,753,026	47,454,321	48,166,136
Classified	14,245,345	15,948,915	16,188,149	16,430,971
Employee Benefits	19,332,695	21,224,616	22,285,847	23,400,139
Supplies/Books	1,970,782	3,397,271	3,400,000	3,400,000
Other Operational Costs	7,146,628	8,215,610	8,000,000	8,000,000
Capital Outlay	29,690	43,000	50,000	50,000
State Special Schools	7,000	7,000	7,000	7,000
Debt Services	24,590	55,000	55,000	55,000
Indirect Costs	(1,010,569)	(979,607)	(850,000)	(850,000)
Transfer Out to Fund 12	307,452	185,494	110,000	110,000
LCAP Supplemental GAP increases			1,034,691	1,496,728
<b>TOTAL EXPENDITURE</b>	<b>86,547,393</b>	<b>94,850,325</b>	<b>97,735,007</b>	<b>100,265,975</b>

**SANTA MONICA - MALIBU USD  
MULTI-YEAR PROJECTION  
UNRESTRICTED GENERAL FUND**

Description	2013-14 3RD INTERIM BUDGET	2014-15 PROJECTED BUDGET	2015-16 PROJECTED BUDGET	2016-17 PROJECTED BUDGET
Increase (Decrease) Fund Balance	(5,647,150)	(5,107,434)	(1,485,180)	(648,282)
Beginning Fund Balance	24,751,270	19,104,120	13,996,687	12,511,507
Ending Fund Balance	19,104,120	13,996,687	12,511,507	11,863,225
Reserve - Revolving cash, Store	80,000	80,000	80,000	80,000
Reserve - Deficit Spending	5,107,434	1,485,180	648,282	-
Reserve - STRS Contribution Increase		767,160	1,775,363	2,813,639
Reserve for LCFF Growth Increment - 1/2 the difference between SSC and DOF			2,000,000	2,750,000
3% Contingency Reserve	3,831,297	3,918,606	4,010,314	4,107,403
Unappropriated Balance	10,085,389	7,745,741	3,997,548	2,112,183

# Preliminary General Fund Budget for 2014-15

## Staff Recommendations Next Steps

### Next Steps

- Staff will:
  - Continue to monitor the State budget process
  - Prepare final budget documents for the Public Hearing on June 19<sup>th</sup> and Board adoption on June 25<sup>th</sup>
  - Prepare any necessary budget revisions for Board approval within the legal timelines (45 day revision) after final State Budget adoption

