

SMMUSD Financial Oversight Committee Minutes

Date: Thursday, December 3, 2015

Time: 7:00 pm to 9:00 pm

Location: Testing Room, SMMUSD Administrative Offices

1651 16th Street, Santa Monica, CA 90404

I. Call to Order

7:00 pm Committee Members: Alex Farivar Seth Jacobson arrived @ 7:06 p.m.

Jon Kean Joan Krenik

Gordon Lee Tom Larmore arrived @ 7:05 p.m.

Debbie Mulvaney Paul Silvern

Shelly Slaugh Nahass Manel Sweetmore arrived @ 7:04 p.m.

Board Liaison: None

Staff: Jan Maez Kim Nguyen

Absent: Craig Foster Laurie Lieberman

Marc Levis-Fitzgerald Dean Chien, SAMOHI student rep

Public: None

II. Approval of Minutes

7:01 pm A motion was made by Mr. Silvern and seconded by Mr. Lee to approve the November 12, 2015

minutes as amended.

Whereas, when the Board of Education is referenced in the minutes as the Board, the word "board" shall be capitalized.

AYES: Seven (7) (Mr. Farivar, Mr. Kean, Ms. Krenik, Mr. Lee, Ms. Mulvaney, Mr. Silvern, Ms.

Slaugh Nahass)

STUDENT ADVISORY VOTE: None (0)

NOES: None (0)

ABSENT: Four (4) (Mr. Jacobson, Mr. Larmore, Mr. Levis-Fitzgerald, Mr. Sweetmore)

ABSTAIN: None (0)

III. Staff Report

7:03 pm A. Budget Update

Ms. Maez informed the committee that the 1st interim report will be presented to the Board on December 10, 2015. It is anticipated to be similar to the unaudited actual report. A copy of the PowerPoint presentation on the 1st interim report was provided to the committee. Ms. Maez' handouts can be found at the end of these minutes.

IV. Discussion/Action Items - None

7:20 pm Mr. Sweetmore requested that discussion and possible action regarding FOC report on Malibu Unification at the November 19, 2015 Board Meeting be placed on the January 14, 2016 FOC meeting agenda.

V. Ad hoc Subcommittee Update

7:24 pm A. Impact of Living Wage and Minimum Wage: Ms. Mulvaney (Chair), Mr. Kean, Ms. Krenik, Mr. Silvern

Ms. Maez will provide the subcommittee with a list of impacted classifications. The subcommittee plans to research what other similar agencies have done; their philosophies of living wage and minimum wage; and their success.

7:28 pm B. Maintenance Financing: Mr. Larmore (Chair), Mr. Lee, Mr. Farivar

Mr. Larmore reported that the subcommittee received the maintenance standards and the FIT report from each school site. The reports are lengthy documents that will take some time to review.

7:30 pm C. Potential Cost Savings through Sustainability: Ms. Slaugh Nahass (Chair), Mr. Jacobson, Mr. Levis-Fitzgerald, Mr. Sweetmore

Ms. Slaugh Nahass reported that she met with Ms. Maez and discussed current district sustainability practices such as the purchase of electric vehicles. The subcommittee will come together to further discuss options available to the District.

7:31 pm D. District Budget: Ms. Krenik (Chair), Mr. Kean, Mr. Larmore, Ms. Mulvaney

Ms. Krenik reported that the subcommittee will meet when the budget is available for review.

- VI. Receive and File (Limited Discussion) None
- VII. Public / Committee Comments None
- **VIII. Next Meeting:** Thursday, January 14, 2016

IX. Adjournment

The meeting adjourned at 7:33 p.m.



SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT

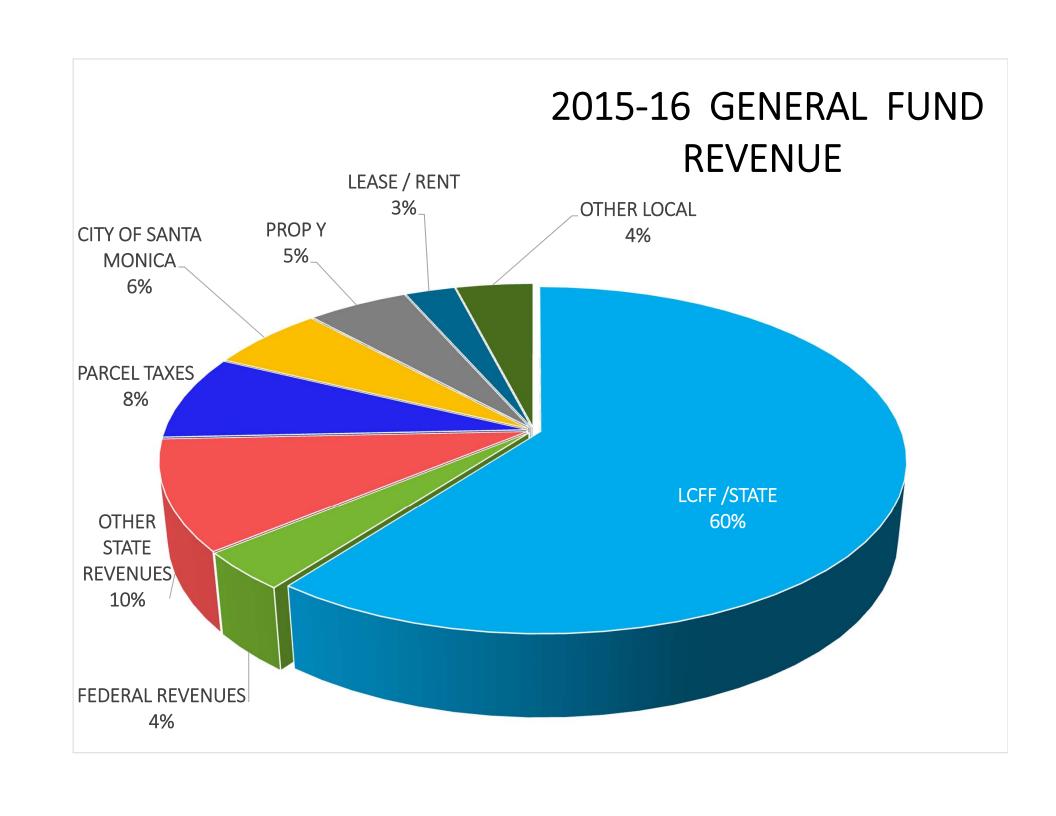
2015-16 FIRST INTERIM REPORT DECEMBER 10, 2015 AGENDA ITEM A.24

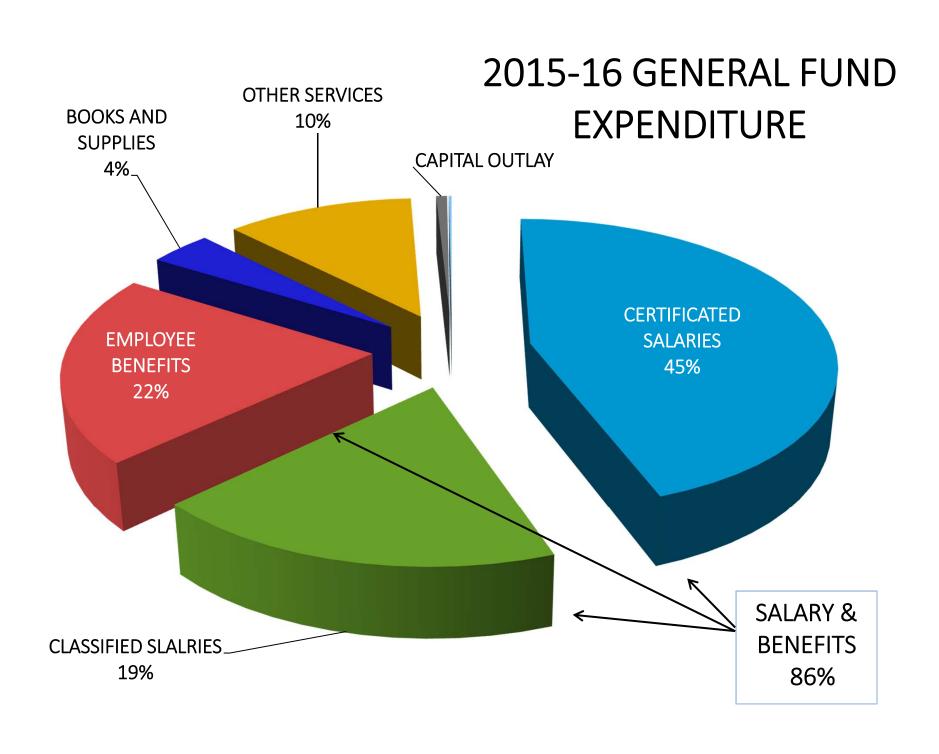
SMMUSD 1st Interim Report

- Shows the District's financial position as of October 31, 2015
- Displays the Adopted Budget, Current Actuals, and Projected Totals for each District fund
- Includes an analysis of standards for financial reporting set by the State
- Projects General Fund activity for the current and next two fiscal years
- Certifies one of three conditions: positive, negative or qualified

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT 2015-16 FIRST INTERIM REPORT AS OF 10/31/15 GENERAL FUND (01)

	ADOPTED	ACTUALS	2015-16	
	BUDGET	AS OF 10/31/15	ESTIMATED ACTUALS	DIFF
REVENUE	138,057,596	19,096,112	143,503,307	5,445,711
EXPENDITURES EXCESS OR	136,761,063	27,492,461	143,146,484	(6,385,421)
(DEFICIENCY)	1,296,533	(8,396,349)	356,823	(939,710)
BEGINNING BALANCE	35,474,469		35,474,469	0
PROJECTED ENDING BALANCE	36,771,002		35,831,292	(939,710)





SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT 2015-16 FIRST INTERIM REPORT AS OF 10/31/15 GENERAL FUND (01)

Nonspendable Amounts	
Stores, Revolving Cash, Prepaid	100,000
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Restricted	2,732,014
Assigned Amounts	
Reserve for 2016-17 Deficit Spending	1,765,627
Reserve for 2017-18 Deficit Spending	1,052,574
Reserve for One-Time funds	4,919,484
Reserve for 5% Property Tax Increase	2,792,450
Reserve for up to 2 months General Fund expenditures	18,174,748
Unassigned/Unappropreated Amounts	
Reserve for Economic Uncertainties	4,294,395
FUND BALANCE	35,831,292

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT 2015-16 FIRST INTERIM REPORT AS OF 10/31/15 ADULT EDUCATION (11)

ADOPTED ACTUALS 2015-16

	BUDGET	AS OF	ESTIMATED	DIFF
		10/31/15	ACTUALS	
REVENUE	351,234	122,929	400,964	49,730
EXPENDITURES EXCESS OR	394,454	98,387	485,590	(91,136)
(DEFICIENCY)	(43,220)	24,542	(84,626)	(41,406)
BEGINNING BALANCE	369,566		369,566	0
PROJECTED ENDING BALANCE	326,346		284,940	(41,406)

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT 2015-16 FIRST INTERIM REPORT AS OF 10/31/15 CHILD DEVELOPMENT FUND (12)

ADOPTED ACTUALS 2015-16

	BUDGET	AS OF 10/31/15	ESTIMATED ACTUALS	DIFF
REVENUE	8,001,668	2,192,443	8,204,790	203,122
EXPENDITURES EXCESS OR	8,001,668	1,505,687	8,423,531	(421,863)
(DEFICIENCY)	0	686,756	(218,741)	(218,741)
BEGINNING BALANCE	264,166		264,166	0
PROJECTED ENDING BALANCE	264,166		45,425	(218,741)

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT 2015-16 FIRST INTERIM REPORT AS OF 10/31/15 CAFETERIA FUND (13)

	ADOPTED BUDGET	ACTUALS AS OF 10/31/15	2015-16 ESTIMATED ACTUALS	DIFF
REVENUE	2,917,010	431,498	2,917,010	0
EXPENDITURES	2,910,307	524,839	2,919,057	(8,750)
EXCESS OR (DEFICIENCY)	6,703	(93,341)	(2,047)	(8,750)
BEGINNING BALANCE	176,203		176,203	0
PROJECTED ENDING BALANCE	182,906		174,156	(8,750)

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT 2015-16 FIRST INTERIM REPORT AS OF 10/31/15 DEFERRED MAINTENANCE (14)

		S OF ES	2015-16 STIMATED ACTUALS	DIFF
REVENUE	251,000	0	251,000	0
EXPENDITURES EXCESS OR	250,000	0	251,000	(1,000)
(DEFICIENCY)	1,000	0	0	(1,000)
BEGINNING BALANCE PROJECTED ENDING	140,846		140,846	0
BALANCE	141,846		140,846	(1,000)

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT 2015-16 FIRST INTERIM REPORT AS OF 10/31/15 BUILDING FUND (21)

	ADOPTED BUDGET	ACTUALS AS OF 10/31/15	2015-16 ESTIMATED ACTUALS	DIFF
REVENUE	60,590,000	60,299,999	60,890,000	300,000
EXPENDITURES EXCESS OR	50,692,730	11,092,114	81,156,563	(30,463,833)
(DEFICIENCY)	9,897,270	49,207,885	(20,266,563)	(30,163,833)
BEGINNING BALANCE PROJECTED ENDING	61,878,829		61,878,829	0

41,612,266 (30,163,833)

71,776,099

BALANCE

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT 2015-16 FIRST INTERIM REPORT AS OF 10/31/15 CAPITAL FACILITIES FUND - DEVELOPER FEES (25)

ADOPTED ACTUALS 2015-16

	BUDGET	AS OF 10/31/15	ACTUALS	DIFF
REVENUE	810,000	50,948	810,000	0
EXPENDITURES EXCESS OR	841,200	910,125	1,849,300	(1,008,100)
(DEFICIENCY)	(31,200)	(859,177)	(1,039,300)	(1,008,100)
BEGINNING BALANCE PROJECTED ENDING	3,434,361		3,434,361	0
BALANCE	3,403,161		2,395,061	(1,008,100)

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT 2015-16 FIRST INTERIM REPORT AS OF 10/31/15 SPECIAL RESERVE - CAPITAL OUTLAY (40)

	ADOPTED	ACTUALS	2015-16	
	BUDGET	AS OF 10/31/15	ESTIMATED ACTUALS	DIFF
REVENUE	2,525,960	0	2,525,960	0
EXPENDITURES EXCESS OR	2,117,081	214,299	2,267,081	(150,000)
(DEFICIENCY)	408,879	(214,299)	258,879	(150,000)
BEGINNING BALANCE	9,406,055		9,406,055	0
PROJECTED ENDING BALANCE	9,814,934		9,664,934	(150,000)

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT 2015-16 FIRST INTERIM REPORT AS OF 10/31/15 BOND INTEREST AND REDEMPTION (51)

ADOPTED ACTUALS 2015-16

	BUDGET	AS OF 10/31/15	ESTIMATED ACTUALS	DIFF
REVENUE	32,233,156	0	31,949,042	(284,114)
EXPENDITURES EXCESS OR	25,507,835	0	47,019,124	(21,511,289)
(DEFICIENCY)	6,725,321	0	(15,070,082)	(21,795,403)
BEGINNING BALANCE PROJECTED ENDING	40,498,436		40,498,436	0
BALANCE	47,223,757		25,428,354	(21,795,403)

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT 2015-16 FIRST INTERIM REPORT AS OF 10/31/15 SELF INSURANCE FUND - RETIREE HEALTH BENEFITS (67)

a OSED	ADOPTED	ACTUALS	2015-16	
FUND CLOSED	BUDGET	AS OF 10/31/15	ESTIMATED ACTUALS	DIFF
REVENUE	1,238,160	0	0	(1,238,160)
EXPENDITURES EXCESS OR	1,183,160	0	0	1,183,160
(DEFICIENCY)	55,000	0	0	(55,000)
TO FUND 71	0	0	5,802,283	5,802,283
BEGINNING BALANCE PROJECTED ENDING	(5,802,283)		(5,802,283)	0
BALANCE	(5,747,283)		0	5,747,283

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT 2015-16 FIRST INTERIM REPORT AS OF 10/31/15 RETIREE HEALTH BENEFIT FUND (71)

	ADOPTED BUDGET	ACTUALS AS OF 10/31/15	2015-16 ESTIMATED ACTUALS	DIFF
REVENUE	0	0	2,242,583	2,242,583
EXPENDITURES EXCESS OR	0	0	1,183,160	(1,183,160)
(DEFICIENCY)	0	0	1,059,423	1,059,423
FROM FUND 67			(5,802,283)	
BEGINNING BALANCE	0		(5,802,283)	(5,802,283)
PROJECTED ENDING BALANCE	0		(4,742,860)	(4,742,860)

Multi-year Projection reflects:

- The district's financial position over the current and next two fiscal years.
- State revenue Cost of Living (COLA) increases of 1.02% (2015-16), 1.60% (2016-17), and 2.48% (2017-18).
- LCFF Gap Funding increasing by 51.52% (2015-16), 35.55% (2016-17), and 36.70% (2017-18).
- Student enrollment stable at 11,261 each year.
- Local revenue from parcel taxes, Prop Y and the City of Santa Monica contribution are projected at \$27.4 million in 2015-16, growing at a rate of between 1.5% and 2.5% over the next two years.

Multi-year Projection continued:

- Does not include potential salary schedules changes; as a result of negotiations with SMMCTA or SEIU.
- Employee health and welfare increases of 7.0% and Step and Column salary increase, increases of 1.50% each year.
- The Reserve for Economic Uncertainties remains at 3.0%.
- Reserves for future deficit spending, projected property tax increases, and up to 2 months of General Fund Expenditures are included.

SANTA MONICA-MALIBU USD MULTI-YEAR PROJECTION UNRESTRICTED GENERAL FUND

Description	2015-16 1ST INTERIM BUDGET	2016-17 PROJECTED BUDGET	2017-18 PROJECTED BUDGET
Property Tax	76,200,989	80,011,038	84,011,590
Education Protection Account (EPA)	2,169,732	2,151,600	2,151,600
LCFF Transfer to Fund 11 & Fund 14	(250,000)	(250,000)	(250,000)
LCFF Transfer to County Specialized Secondary School	(84,000)	(86,000)	(88,000)
LCFF State Aide - includes Minimum State Aid	8,585,843	8,585,843	8,585,843
Subtotal LCFF Funding	86,622,564	90,412,481	94,411,033
Other Federal	158,555	13,000	13,000
Lottery	1,413,403	1,413,403	1,413,403
Mandated Reimbursement Block Grant	6,123,033	397,348	397,348
Other State Revenue	8,000	8,000	8,000
Measure R	11,302,835	11,415,863	11,530,022
Prop Y - City of SM	7,500,000	7,600,000	7,700,000
Joint Use Agreement - City of SM	8,617,269	8,789,614	8,965,407
All Other Local Income	3,993,232	3,490,000	3,490,000
SMMEF Donation	2,365,721	2,500,000	2,500,000
Local General Fund Contribution	(23,213,882)	(23,500,000)	(24,000,000)
TOTAL REVENUE	104,890,730	102,539,709	106,428,212

SANTA MONICA-MALIBU USD MULTI-YEAR PROJECTION UNRESTRICTED GENERAL FUND

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Description	2015-16 1ST INTERIM	2016-17 PROJECTED	2017-18 PROJECTED
	BUDGET	BUDGET	BUDGET
Certificated Salary	49,508,646	49,600,100	50,184,101
Classified	17,190,798	17,448,660	17,710,390
Benefits	23,619,225	25,510,372	27,658,329
Supplies/Books	3,130,424	2,700,000	2,700,000
Other Operational Costs	9,058,990	9,000,000	9,000,000
Capital Outlay	683,728	313,000	212,500
Debt Services	53,400	53,400	53,400
Indirect	(1,234,335)	(1,100,000)	(1,100,000)
Interfund Transfer to Fund 12	185,494	110,000	110,000
Interfund Transfer to Fund 13	130,000	130,000	130,000
Interfund Transfer to Fund 71	1,000,000		
LCAP increase above 2015-16		539,803	822,065
TOTAL EXPENDITURE	103,326,370	104,305,335	107,480,786

SANTA MONICA-MALIBU USD MULTI-YEAR PROJECTION UNRESTRICTED GENERAL FUND

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	2015-16	2016-17	2017-18
Description	1ST INTERIM BUDGET	PROJECTED BUDGET	PROJECTED BUDGET
Increase (Decrease) Fund Balance	1,564,360	(1,765,626)	(1,052,574)
Beginning Fund Balance	31,534,919	33,099,278	31,333,653
Ending Fund Balance	33,099,278	31,333,653	30,281,078
Reserve - Revolving cash, Store	100,000	100,000	100,000
Reserve - Deficiting Spending in 16-17	1,765,626		
Reserve - Deficiting Spending in 17-18	1,052,574	1,052,574	
Reserve - 50% of 16-17 Gap Funding		1,712,959	1,712,959
Reserve - 50% of 17-18 Gap Funding			1,483,030
Reserve - Minimum State Aid exceed LCFF funding	2,792,450	3,977,593	5,012,085
Reserve - One time Funds	4,919,484	4,371,318	4,303,818
Reserve – 2 month of General Fund Expenditures	18,174,749		
3% Contingency Reserve	4,294,395	4,235,620	4,386,886
Unappropriated Balance	0	15,883,588	13,282,300



Positive Certification of 1st Interim

 The District is submitting the 1st Interim Report with a positive certification

 The District will be able to meet its obligation in the current and next two fiscal years.

