



**Santa Monica-Malibu Unified School District
Board Committee
Financial Oversight Committee**

Minutes

November 1, 2005

Time: 7:00 to 9:00 p.m.

Location: Testing Room of the School District's

Administrative Offices - 1651 16th Street, Santa Monica, CA

Attendance: (Committee Members) Paul Silvern [Chair], Carolyn Galantine, Craig Hamilton, Chris Harding, Patricia Hoffman, Denny Kernochan, Mike Phillips, Cheryl Stecher [Co-Chair], Cynthia Torres. (Board Liaisons) Julia Brownley, Kathy Wisnicki. (Staff) Winston Braham, Dawn Smithfield. (Public) Jim Jaffe.

I. Call to Order

The meeting was Called to Order at 7:08 p.m. by Committee Chair Paul Silvern.

II. Approval of the Minutes A Motion was made by Ms. Stecher and seconded by Mr. Kernochan to approve the Minutes from the October 11, 2005 Meeting. Motion passed, with 1 abstention.

III. Staff Report: Chief Financial Officer Winston A. Braham

A. Governmental/Legislative Issues:

School Districts were asked to complete calculations if the Maintenance Factor is eliminated from Proposition 98. A potential impact could mean between a \$600-\$1,000 per pupil cut, or a total of \$3.4 million.

IV. Review and Discussion of Pending Board of Education Agenda Items:

A. Approval of Agreement Between SMMCTA & SMMUSD: This item will be discussed at the November 3, 2005 Board Meeting and is being submitted for approval at the November 17, 2005 Board Meeting. This includes a 3% increase, effective January, 2006. The AB 1200 pages are available on the District's website. Additionally and coincidentally, Mr. Braham explained that a routine State Teachers Retirement System (STRS) Audit will take place in late November.

B. Adopt Resolution - Designation of Applicant's Agent Resolution: Will be submitted for approval at the November 3, 2005 Board Meeting to allow the District to apply for reimbursement for Hurricane Katrina evacuee-related costs, which are approximately \$100,000 in addition to other costs. This Resolution authorizes either Superintendent Deasy or Mr. Braham to act as Agents to seek funds, when available.

V. Old Business

A. Process for Capital Programs/Resources:

VI. New Business/Ongoing Updates

A. Facilities Master Plan Update: Status update at November 3, 2005 Board Meeting. Working on full execution of Contract (projected total \$1,100,000) with Fields Devereaux Architects & Engineers (FDAE). The Memorandum of Understanding (MOU) has initial protection for the District, limiting money to be spent and setting timelines at \$50,000 and December 9, 2005, respectively.

- B. Overall Review of District's Deficit Reduction Plan:
We are working to improve systems, monitor overtime, ensure hiring process is followed, and trying to flatten (reduce growth) Local General Fund Contribution (LGFC) to Special Education, currently in the 10% range and finally settle Collective Bargaining Agreements and all professional services contracts at a level beneficial to all to assure fiscal solvency.
- C. Improving/Creating a Consistent Budget Format/Process & Public Presentation of Budget: Ms. Stecher referred members to the School Services of California, Inc. website, sscal.com, to review their *User-Friendly Budget* software.
- D. Enrollment Forecast/Long-Range Trends: Information was provided about the Community Corporation 2006, detailing the number of units available for low-cost housing with an assumption of (2) students per unit, as follows:
- 15th & Broadway: (41) units
(25) Elementary School Students / (16) Middle School Students / (16) High School Students
 - 26th & Santa Monica: (44) units
(27) Elementary School Students / (17) Middle School Students / (17) High School Students
 - Pacific & Main: (44) units
(27) Elementary School Students / (17) Middle School Students / (17) High School Students
- These numbers are based on 30% elementary, 20% middle and 20% high school students. The balance of the children are younger or older than K-12.
- E. Health & Welfare Benefit Comparative Analysis: This was distributed per previous FOC request.
- F. GASB 45 Actuarial Benefit Assumptions: This was distributed per pervious FOC request.
- G. Review/Discussion of Reorganization of FOC Meeting Agenda Format: Mr. Silvern handed out a revised Agenda format to allow more time for priority discussion items. This format will be used as of the next Agenda. A request was made for a monthly expenditure report, and Mr. Silvern will bring the report previously given by the Superintendent.
- H. Tentative Schedule of Meetings through June, 2006: The meeting schedule is set and members will decide if they need to attend Santa Monica City Council meetings scheduled on FOC meeting dates.
- I. EdSource Article RE: School Finance: This was distributed to members.
- J. Collective Bargaining Contract Negotiations: Service Employees International Union (SEIU) Update: SEIU negotiations are still ongoing; the next bargaining session is November 17, 2005.

K. Review of Request from Educational Services Department for Measure “S” Funding: Educational Services has requested to change the funding from what was originally budget to another category. On their receipt from the Chief Instructional Officer, Mr. Braham will bring the funding requests justification to the next FOC Meeting

L. Other Items, as Needed: A request was made for the Monthly Attendance Report with Enrollment by Permit Status.

VII. Public Comments:
Jim Jaffe

VII. Agenda Planning for the Next Meeting: December 1, 2005

VII. Adjournment. Meeting adjourned at 9:09 p.m.