



**BOARD OF EDUCATION MEETING
MINUTES – FORMAT “B” MEETING**

August 15, 2024

I. CLOSED SESSION

Minutes:

Ms. Smith called closed session to order at 4:04 p.m.

A. PUBLIC COMMENTS FOR CLOSED SESSION ITEMS ONLY

Persons wishing to address the Board of Education regarding an item scheduled for closed session must submit the “Request to Address” card prior to the start of closed session.

**B. Government Code §54956.8 - CONFERENCE WITH REAL PROPERTY
NEGOTIATORS (20 min)**

- Property: 1635-1645 16th Street/902-926 9th Street, Santa Monica CA 90404
- Agency Negotiator: Dean Pappas, Allen Matkins LLP
- Parties: STG Three Properties LLC
- Under Negotiation: Sale Price and Terms

**C. Government Code §54956.9 - CONFERENCE WITH LEGAL COUNSEL – PENDING
LITIGATION (10 min)**

- Petition for Unification; Los Angeles County Committee on School District Organization. Petitioner: City of Malibu

**D. Government Code §54956.9(d)(2) - CONFERENCE WITH LEGAL COUNSEL –
ANTICIPATED LITIGATION – SIGNIFICANT EXPOSURE TO LITIGATION (10 min)**

- DN-1001-24/25

Minutes:

The District agrees to reimburse student’s parents for the cost of student’s private aide at a rate not to exceed \$50.00/hr., excluding holidays, weekends, vacations, or any other non-calendar school day.

The District agrees to reimburse the parents in the amount of \$962.50 for services rendered between June 10-June 30, 2024.

No attorney fees.

It was moved by Ms. Lieberman, seconded by Ms. Leon-Vazquez, and approved by the following vote:

Ayes: 7 (Kean, Leon-Vazquez, Lieberman, Mignano, Rouse, Smith, Tahvildaran-Jesswein)

Nays: 0

Abstain: 0

Absent: 0

**E. Government Code §54957 - PUBLIC EMPLOYEE DISCIPLINE / DISMISSAL /
RELEASE (5 min)**

**F. Government Code §54957 - PUBLIC EMPLOYEE APPOINTMENT / EMPLOYMENT
(10 min)**

- Title: Assistant Principal

**G. Government Code §54957 - PUBLIC EMPLOYEE PERFORMANCE EVALUATION (45
min)**

- Title: Superintendent
Minutes:
In closed session, by a unanimous vote, the Board of Education gave Superintendent Shelton a satisfactory performance evaluation for the 2023-24 school year.

H. Government Code §54957.6 - CONFERENCE WITH LABOR NEGOTIATORS (15 min)

- Agency Designated Representative: Dr. Antonio Shelton
- Employee Organization: SMMCTA
- Agency Designated Representative: Dr. Antonio Shelton
- Employee Organization: SEIU

II. OPEN SESSION

A. CALL TO ORDER

Minutes:
Ms. Smith called open session to order at 6:12 p.m.

1. Roll Call

Minutes:
Present Jon Kean
Present Maria Leon-Vazquez
Present Laurie Lieberman
Present Alicia Mignano – *participated via teleconference*
Present Stacy Rouse
Present Jennifer Smith
Absent Dr. Richard Tahvildaran-Jesswein

2. Pledge of Allegiance

Minutes:
Led by Ms. Castanaza

B. APPROVAL OF THE AGENDA

Motion Passed: It is recommended that the Board of Education approve the August 15, 2024, regular meeting agenda. Item No. J.1 will be moved up to follow public comments, and Item No. J.4 was added after the agenda was published, but before the required 72-hour window. Passed with a motion by Ms. Lieberman and a second by Ms. Leon-Vazquez.

Yes Jon Kean
Yes Maria Leon-Vazquez
Yes Laurie Lieberman
Yes Alicia Mignano
Yes Stacy Rouse
Yes Jennifer Smith
Yes Dr. Richard Tahvildaran-Jesswein

C. APPROVAL OF MINUTES

1. Approve July 24, 2024, Minutes

Motion Passed: It is recommended that the Board of Education adopt the July 24, 2024, regular meeting minutes. Passed with a motion by Ms. Leon-Vazquez and a second by Ms. Lieberman.

Yes Jon Kean
Yes Maria Leon-Vazquez
Yes Laurie Lieberman
Yes Alicia Mignano
Yes Stacy Rouse

Yes Jennifer Smith
Yes Dr. Richard Tahvildaran-Jesswein

2. Approve August 1, 2024, Minutes (special meeting)

Motion Passed: It is recommended that the Board of Education adopt the August 1, 2024, special meeting minutes. Passed with a motion by Ms. Leon-Vazquez and a second by Ms. Lieberman.

Yes Jon Kean
Yes Maria Leon-Vazquez
Yes Laurie Lieberman
Yes Alicia Mignano
Yes Stacy Rouse
Yes Jennifer Smith
Yes Dr. Richard Tahvildaran-Jesswein

3. Approve August 1, 2024, Minutes (regular meeting)

Motion Passed: It is recommended that the Board of Education adopt the August 1, 2024, regular meeting minutes. Passed with a motion by Ms. Leon-Vazquez and a second by Ms. Lieberman.

Yes Jon Kean
Yes Maria Leon-Vazquez
Yes Laurie Lieberman
Yes Alicia Mignano
Yes Stacy Rouse
Yes Jennifer Smith
Yes Dr. Richard Tahvildaran-Jesswein

D. BOARD OF EDUCATION COMMENDATIONS / RECOGNITIONS

1. Santa Monica Education Foundation - Year-end Presentation and Check for 2024-25 Programs (10 min)

Minutes:

Time Start: 6:17 p.m. Time End: 6:24 p.m.

Following the presentation, Ms. Smith welcomed the new Executive Director and Ed Foundation Board President. She thanked the Ed Foundation and all those involved in their hard work to support our students. The Ed Foundation presented a large cardboard check for the 2024-25 programs, and everyone took a group photo.

E. SUPERINTENDENT'S REPORT (5 min)

Minutes:

Time Start: 6:24 p.m. Time End: 6:31 p.m.

Dr. Shelton announced that the annual professional development management retreat was held the first week of August at the Annenberg Beach House. He thanked the Ed Services team for the remarkable job they did planning the event, and he thanked everyone who had a part in it. During the retreat, Dr. Shelton shared the goals and priorities. Dr. Shelton announced that construction at Will Rogers Learning Community is coming along, and the new field and track look great. He also listed the various professional development taking place across our district in preparation for the start of school, including workshops, trainings, and collaborative events designed to enhance our educators' skills and inspire new approaches to teaching and learning. Dr. Shelton reminded everyone that the first day of school is next Thursday, and the annual staff welcome back convocation is this coming Monday, where staff will come together as a team, share goals, and gain insights. He reminded all families to turn in the Free and Reduced Meals application, so our district can identify families who may qualify for additional discounts and benefits beyond free meals, including Title I funds. Dr. Shelton

concluded his report by announcing that SMMUSD is hiring for various positions across our district, and he encouraged alum to apply. Ms. Smith announced that she greeted staff at the annual management retreat, and she thanked Dr. Williamson and her team for planning an impressive event.

F. PUBLIC COMMENTS FOR ITEMS LISTED ON THE AGENDA

Minutes:

- None

G. CONSENT ITEMS

The board approved Item Nos. 1.i-vii, 2.i-vi, 3.i-xv, and 4.i-iii listed under the Consent Calendar.

Passed with a motion by Ms. Lieberman and a second by Mr. Kean

- Yes Jon Kean
- Yes Maria Leon-Vazquez
- Yes Laurie Lieberman
- Yes Alicia Mignano
- Yes Stacy Rouse
- Yes Jennifer Smith
- Yes Dr. Richard Tahvildaran-Jesswein

Minutes:

Time Start: 6:37 p.m. Time End: 6:37 p.m.

1. Curriculum and Instruction Items

- Approval of Independent Contractors 2024-25**
- Approval of Subscriptions**
- Conference and Travel**
- Overnight Field Trip(s) 2024-25**
- Agreement with the Child Care Alliance Los Angeles (CCALA) to Implement Quality Start Los Angeles (QSLA) Program - 2024-25**
- Approve Memorandum of Understanding with the Los Angeles County Department of Mental Health (DMH) and the Los Angeles County Office of Education (LACOE) to Provide Specialty Mental Health Services**
- Special Education Contracts – 2024-25**

2. Business and Fiscal Items

- Award of Purchase Orders PO List**
- Acceptance of Gifts – 2023/2024**
- Approve Disposal of Obsolete and/or Surplus Property 2024-25 - First Collection**
- Approval of Region 4 Education Service Center RFP-#20-11 for Athletic, Physical Education Supplies, and Team Uniforms Contract Number R201105 and Acceptance and Authorization for Use of Region 4 Education Service Center RFP #20-11 for Athletic, Physical Education Supplies and Team Uniforms Contract Number R201105 – School Specialty, LLC**
- Annual Food and Supplies 24-25SY**
- Amend Certification of Authorized Signatures**

3. Facilities Improvement Project Items

- Acceptance of Work as Completed and Release of Retention – Various Sites within Santa Monica – Roof Replacement and Retrofit Project – Construction Contract Bid #23.19.SMS – Best Contracting Services, Inc. – Measure ES**
- Award of Agreement – Franklin Elementary School – Early Education Classrooms and Site Improvements Project – Verdantas Inc. (formerly Leighton Consulting, Inc.) – Measure SMS**

- iii. **Change Order #02 – Franklin Elementary School - Maker Space Project – Front Fence Construction Contract Informal Bid #24.21.SMS – CIOE Construction. – Measure SMS**
- iv. **Contract Amendment #13 to Agreement – Grant Elementary School – Library Renovation Project – Geotechnical Consultant Services – Verdantas Inc. (formerly Leighton Consulting, Inc.) – Measure SMS**
- v. **Award of Agreement – Grant Elementary School – Early Education Modernization Project - Move Management Services – Mover Services Inc. (MSI) – Measure SMS**
- vi. **Contract Amendment #17 to Agreement – McKinley Elementary School – Early Elementary and Administration Building Project – Architectural Design Services – Johnson Favaro – Measure SMS**
- vii. **Contract Amendment #02 to Agreement – John Muir Elementary School/SMASH – Water Intrusion Project – Lab of Record (LOR) Services – Verdantas Inc. – Measure SMS**
- viii. **Contract Amendment #08 to Agreement – John Adams Middle School – Library Renovation Project – Architectural and Engineering Services – Berliner Architects – Measure SMS**
- ix. **Contract Amendment #01 to Agreement – John Adams Middle School – STEM Building Project – Environmental Site Investigation Services – NV5, Inc. – SMS**
- x. **Contract Amendment #01– Lincoln Middle School – 500’s Building Modernization Project – Psomas – Measure SMS**
- xi. **Contract Amendment #09 to Agreement – Malibu High School – New High School Building Project – Material Testing & Special Inspection Services – Verdantas, Inc. (formerly Leighton Consulting, Inc.) – Measure M**
- xii. **Award of Agreement – Santa Monica High School – Campus Plan Phase 4A – Student Services Building New Construction Project – Architectural Design Services – LPA, Inc. – Measure SMS**
- xiii. **Correction to Contract Amendment #01 – Santa Monica High School – Exploration Building and Gymnasium Project – Silverlake Conservation, LLC – Measure SMS**
- xiv. **Contract Amendment #02 to Agreement – Santa Monica High School – Exploration Building and Gymnasium Project – Special Inspection and Materials Testing Services – Atlas Technical Consultants LLC (Atlas) – Measure SMS**
- xv. **Approval of Purchase – Samohi – Phase III – Exploration & Gym Project – IT/Technology & Equipment – Intelli-Tech – Measure SMS**

4. Personnel Items

- i. **Certificated Personnel – Elections, Separations**
- ii. **Classified Personnel – Merit**
- iii. **Approval of Teaching Assignments Pursuant to Education Code**

5. General Consent Items

H. STUDY SESSION

These items are staff presentations and/or updates to the Board of Education.

I. DISCUSSION

These items are submitted for discussion. Any action that might be required will generally be scheduled for the next regularly scheduled Board meeting.

1. District English Learners Advisory Committee (DELAC) End-of-Year Report (10 min)

Minutes:

This item was delayed to a future meeting.

J. MAJOR ACTION ITEMS

These items are considered to be of major interest and/or importance and are presented for action at this time. Some may have been discussed by the Board at a previous meeting.

1. Administrative Appointments (10 min)

Motion Passed: It is recommended that the Board of Education approve the following administrative appointments. Passed with a motion by Dr. Tahvildaran-Jesswein and a second by Ms. Leon-Vazquez.

Yes Jon Kean
Yes Maria Leon-Vazquez
Yes Laurie Lieberman
Yes Alicia Mignano
Yes Stacy Rouse
Yes Jennifer Smith
Yes Dr. Richard Tahvildaran-Jesswein

Minutes:

Time Start: 6:31 p.m. Time End: 6:36 p.m.

Dr. Shelton introduced Ms. Denise Johnson as a new Assistant Principal of Malibu High School. Ms. Johnson said she was deeply honored and humbled to serve as the new Assistant Principal of Malibu High School. She thanked the board, executive staff, and Principal Almedia for entrusting her with the opportunity to uphold the values of the school and the district and to support MHS staff, students, and families.

2. Award of Contract – Grant Elementary School – Library Renovation and Early Elementary Building Project – Lease-Leaseback RFQ/P #24.45.SMS – Erickson-Hall Construction Co.– Measure SMS (15 min)

Motion Passed: It is recommended that the Board of Education award an agreement for Preliminary Services of the Lease-Leaseback Agreement for Grant Elementary School – Library Renovation and Early Elementary Building Project – LLB RFQ/P #24.45.SMS to Erickson-Hall Construction Co., in an amount not to exceed \$89,516.00. Passed with a motion by Ms. Lieberman and a second by Dr. Tahvildaran-Jesswein.

Yes Jon Kean
Yes Maria Leon-Vazquez
Yes Laurie Lieberman
Yes Alicia Mignano
Yes Stacy Rouse
Yes Jennifer Smith
Yes Dr. Richard Tahvildaran-Jesswein

Minutes:

Time Start: 6:38 p.m. Time End: 6:40 p.m.

Staff answered board members' questions regarding the seismic features at the site.

3. Adopt Resolution No. 24-07 - In Support of Proposition 2, "Kindergarten Through Grade 12 Schools and Local Community College Public Education Facilities Modernization, Repair, and Safety Bond Act of 2024," on the November 5, 2024, Ballot (10 min)

Motion Passed: It is recommended that the Board of Education adopt Resolution No. 24-07 - In Support of Proposition 2, "Kindergarten Through Grade 12 Schools and Local Community College Public Education Facilities Modernization, Repair, and Safety Bond Act of 2024," on the November 5, 2024, Ballot. Passed with a motion by Ms. Leon-Vazquez and a second by Ms. Lieberman.

Yes Jon Kean

Yes Maria Leon-Vazquez
Yes Laurie Lieberman
Absent Alicia Mignano
Yes Stacy Rouse
Yes Jennifer Smith
Yes Dr. Richard Tahvildaran-Jesswein

Minutes:

Time Start: 6:40 p.m. Time End: 6:46 p.m.

Staff answered board members' questions regarding how the potential funds would be split between SFID 1 and SFID 2 and the nature and requirements of the state matching grants.

4. Approve Mandarin Chinese II Online Course (5 min)

Motion Passed: It is recommended that the Board of Education approve the adoption of the online Mandarin Chinese II Online Course. Passed with a motion by Mr. Kean and a second by Ms. Lieberman.

Yes Jon Kean
Yes Maria Leon-Vazquez
Yes Laurie Lieberman
Absent Alicia Mignano
Yes Stacy Rouse
Yes Jennifer Smith
Yes Dr. Richard Tahvildaran-Jesswein

Minutes:

Time Start: 6:46 p.m. Time End: 6:53 p.m.

Staff answered board members' questions regarding how staff will monitor student progress and the possibility of continuing the Chinese language offering.

K. INFORMATION ITEMS

These items are submitted for the public record for information. These items do not require discussion nor action.

L. GENERAL PUBLIC COMMENTS

Minutes:

- None

M. BOARD MEMBER ITEMS

These items are submitted by individual board members for information or discussion, as per BP 9322.

N. REQUESTS BY MEMBERS OF THE PUBLIC OR DISTRICT ADVISORY COMMITTEES TO ADDRESS THE BOARD OF EDUCATION

O. BOARD MEMBER COMMENTS

A Board member may make a brief announcement or report on his/her own activities relative to Board business. There can be no discussion under this section.

Minutes:

- None

P. FUTURE AGENDA ITEMS

Items for future consideration will be listed with the projected date of consideration. The Board of Education will be given any backup information available at this time.

Q. ADJOURNMENT

It was moved by Ms. Lieberman, seconded by Ms. Lieberman, and voted 6/0 (Ms. Mignano was absent) to adjourn the meeting at 6:55 p.m. The next meeting is a regular meeting scheduled for Thursday, September 5, 2024, at 5:30 p.m. at the district office (1717 4th St., Santa Monica, CA) and via Zoom webinar.

Approved: _____

President

Superintendent

II. D. BOARD OF EDUCATION COMMENDATIONS / RECOGNITIONS

II. D. 1. School Presentation: John Adams Middle School (15 min)

Supporting Documents

 090524_School Report_JAMS