CONCURRENT ENROLLMENT @SMC! HOW TO ENROLL

STEP 1a: Create an OpenCCC Account

STEP 1b: <u>Sign-in</u> to your OpenCCC Account to apply to SMC

You should receive an admission confirmation email (with an SMC ID number) 24 hours after applying

STEP 2: Login to Corsair Connect

Activate your password. Your default password is your 6-digit birthday (MMDDYY). Skip this step if you already have a password!

STEP 3: Launch the Concurrent Enrollment Application

Use your SMC ID and password you created in Step 2

STEP 4: Complete Form and Provide Contact Information

Include the email addresses for your parent/guardian, school counselor <u>astauffer</u>@smmusd.org, and Samo High School Principal <u>gpitts</u>@smmusd.org (if you're enrolling in a summer class)

STEP 5: Wait for an email confirmation after your application is approved

*Check your SMC email! You may self-enroll in pre-approved courses up to 6 units or 2 classes (whichever is greater) per term on or after your designated enrollment date

STEP 6: Enroll in your classes through Corsair Connect

🚰 Watch a tutorial on how to add a class <u>here</u>

- Don't miss your enrollment date/time for the best chance to get into classes
- If the class is closed, you can add yourself to an "Open Seat Notification List" or "Wait List". This option is located under the "Add a Class" option
- You can enroll up until classes start, after which you will need an Instructor Approval Code
- *ALL SMC CLASSES WILL BE ADDED TO YOUR SAMOHI TRANSCRIPT, INCLUDING FAILS & WITHDRAWS* *SAMOHI WILL ONLY ACCEPT ACADEMIC GRADES (NO PASS/CREDIT)*

AFTER ENROLLING: WHAT'S NEXT?

- Check your SMC email often!
- Watch "How to Pay Fees" tutorial video <u>here</u>.
 Tuition is FREE but you must pay applicable fees (mandatory health fee: \$16-\$19 per term; student ID card: \$13; parking permit, if needed; books/supplies)
- Purchase your books through the SMC Bookstore
- Attend the courses when the term starts. Don't miss the first day of class!
 Watch the "How to Find Your Course Start Date" tutorial <u>here</u>
- **Know your course deadlines.** View the refund, drop, and withdrawal deadlines on the Enrollment tab of Corsair Connect
- Once you've completed your class, <u>view your unofficial transcript or order an official SMC</u> <u>transcript!</u>

TIPS ON CHOOSING SMC CLASSES

- Search for classes that interest you using the <u>Searchable Class Schedule</u>. Check the Schedule of Classes for available classes/times and click on the class title to view the course description and any prerequisites (*Do NOT search "Dual" enrollment classes)
- If a course has an **English or Math level prerequisite**, <u>complete the Math or English placement</u> <u>process</u> in Corsair Connect (click "Placement" tab in the top right). *This is not a test
- If you're looking to transfer from SMC to a UC/CSU, you may want to get ahead on general education classes. A list of general education areas and classes can be found on the <u>SMC IGETC</u>.

For more information, check out SMC's High School Concurrent Enrollment website

Click on underlined words for links!