

## ATTENDANCE POLICY QUESTIONS AND ANSWERS

My son/daughter is going to a college for recruiting, audition, interview, or other visit. Does this count as an absence?

Yes. The student needs to bring verification from the college he/she was visiting and the absence will be considered on a case by case basis by administrative team. It MUST be approved ahead of time. Form available here: <http://www.samohi.smmusd.org/Admin/AttendanceRestorativeForm.pdf>  
Up to 12 periods of absence will be considered excused for our internal accounting.

Do SMC classes on the Samo campus follow the attendance policy?

Yes

Do religious holidays count towards the attendance policy?

No

After a student reaches five illness notes from parents, what happens on the sixth note?

The parent note must be accompanied by a doctor's note, or it will be considered unexcused and count in the absence total.

If a student comes to class with a detained note, is he/she tardy?

No.

My son/daughter is hospitalized. Does this count as absences?

No. These absences will be excused with hospital/ doctor note.

My son/daughter must remain home because of psychiatric reasons. Does this hurt his/her attendance?

Yes. The advisor will make a recommendation to excuse these absences. Please make sure that the advisor is aware of any unique situation.

A parent decides to pull the student out for a family trip. Does this count towards the attendance policy?

Yes.

A student decides to take a missionary trip or a trip that has value to his/her education. Are these trips counted as absences?

Yes. Depends on the purpose of the trip. The student needs to bring verification, and it MUST be approved ahead of time. The absence will be considered on a case by case basis by administrative team. Short-term independent study can be used for this purpose, provided the absence is 5+ days. See house/ attendance office for process.

If the student goes to a teacher for tutoring, does that count towards restoring absences?

Yes. With the verification form. <http://www.samohi.smmusd.org/Admin/AttendanceRestorativeForm.pdf>

Is there a master list of teacher office/ tutoring hours?

Yes. See: <http://www.samohi.smmusd.org/advisors/TutoringHours.pdf>