

**ROOSEVELT
SCHOOL SITE COUNCIL MINUTES
Thursday, January 20, 2021**

Attendance

	Name	Title		Name	Title
x	Lynda Holeva	Principal	x	Stephen Chen	Parent
x	Dana DeGregorio	Teacher	x	Blythe Holden	Parent
	Mara Chenik	Teacher	x	Miles Warner	Parent
x	McKenna Hawn	Teacher	x	Victor Thompson	Parent
x	Gerardo Rodriguez	Classified	x	Kat Blandino	Parent

Meeting Called to Order:

Meeting was called to order at 3:15 p.m.

Approval of Minutes (LH):

Name of Recorder submitting for review: LH
Approval of minutes for November 18, 2021.
Motion made by LH. All in favor.

Welcome & Review Agenda

Lynda

Approval of General Meeting Minutes

Dana

PTA Share Out (postponed)

Elizabeth

Safety Plan Presentation

Debbie

DS shared several components of the school safety plan. A representative from the SMFD, Fire Marshall Cavin, joined the meeting to hear the presentation. A document with segments of the safety plan specific to Roosevelt was shared in December so that SSC members had time to review before the presentation. DS explained that the formal document could not be shared via Doc-Tracking as there was confidential information within. However, a list of all sections was shared so that members would know what the entire plan stated.

During and following the presentation, members asked the following questions:

- 1) Can signs be added throughout campus should students find themselves alone in a room during a lockdown? Lynda and Debbie will be taking care of this.
- 2) How is communication with parents/guardians handled regarding reuniting/pickup after an evacuation? Lynda and Debbie will put into practice a quarterly explanation blast for all families.
- 3) Discussed sharing reunion gate #2 ideas with fire department. Debbie will arrange for a walk-through with the SMFD asap.

- 4) Can there be a universal text message for the school that can be shared with the SMFD and SMPD? Looking into this.
- 5) What is the CREST and Childcare safety plan? Lynda and Debbie will meet with these leads. They are included in the Roosevelt plan and are informed of school practice during the school day.

All members of the SSC gave permission for their names to be signed electronically in approval of the school safety plan. This concluded the presentation.

Discuss COVID school protocol updates - postponed

Lynda

A discussion was held to schedule a special meeting for this topic discussion. Date TBD.
Debbie Stern is recording minutes for this meeting.

Next SSC meeting is Thursday, February.

Members of Site Governance for 2021-22

Lynda Holeva – Principal
Dana DeGregorio- SAI Upper Grade Teacher (Co-Chair)
Mara Chenik - 1st Grade Teacher (Time Keeper)
McKenna Hawn- SAI Primary Teacher
Gerardo Rodriguez- Roosevelt Librarian
Kat Blandino – Parent Rep
Stephen Chen- Parent Rep
Blythe Holden- Parent Rep
Victor Thompson – Parent Rep
Miles Warner- Parent Rep
Debbie Stern- Assistant Principal

Adjournment: Meeting adjourned at 5:00pm.