



Minutes for ELAC* Meeting

23 September 2024 at 6:30 p.m. in D100

*ELAC is a committee of parents, guardians, staff, and community members designated to advise the school officials on the services of the English Language Development (ELD) program. Parents and Guardians can meet with teachers and staff and participate in the education of their children.

Agenda

I. Welcome

The meeting was called to order at 6:33 pm by vice-president Claudia Selvas.

Present were members Tristan Komlos (administrator – filling in as Secretary), Johanna De La Rosa (parent liaison), Adrienne Karyadi (teacher/secretary), Luis Velasco (parent member), Anabel Gutierrez (parent member), Margarita Avila, Minerva Mendez (parent member), Eugenio Martinez (parent member), Otgontugs Danba, Yorilay Sandoval (parent member), Brian Miranda (parent member), Mona Kaabinejadian (parent member).

VP Selvas asked attendees to introduce themselves and share why they are here. Next, Johanna De La Rosa showed the group a quote by Lao Tzu “A journey of a thousand miles begins with a single step” The attendees shared what the quote meant to them.

II. Approval of Minutes

Copies of the Minutes from the March 2024 and May 2024 were not yet approved as quorum was not met. They will be distributed and voted upon via email. Results to be shared at next meeting.

III. We are SAMOHI: Who are your resources

Reviewed the people on campus who are here to support our English Learners and their families—Administration, House Assistants, EL Coordinator, Community Liaison, Community Schools rep.

IV. Topic: What is ELAC?

Purpose: Reviewed the goals of Samohi, highlighting the focus on our students learning English. Discussed the membership and purpose of English Learners Advisory Council (advise the principal and School Site Council on SPSA, elect a DELAC Rep., conduct a Needs Assessment, communicate importance of school attendance) as well as other topics that w emerge into the required business.

ELAC was informed of the desire to have student voice/ representation officially added to the membership of ELAC even though the group currently uses student voice to inform decisions.

Training—Officer Duties and Responsibilities:

Reviewed SB 355 (Green Act) as well as brief overview of Roberts Rules of Order regarding Motions and Voting.

Discussed the elected roles that serve as the Executive Board of ELAC, the openings VP, DELAC alternate, Secretary because the two-year terms are ending. The question was asked if the Current President of JAMS ELAC be our rep for DELAC as well. Ms. De La Rosa will find out if that is allowable with DELAC by-laws.

Election:

Ms. De La Rosa made a motion to elect community members (Otogontugs Danba and Margarita Avila) to full membership of ELAC, second by C. Selvas. All in favor. Motion carries.

V. New Business:

Student Advisory Update:

Minutes of the ELAC student advisory meeting, now called ELAC Ambassadors. Included request for funds to be directed to ELAC for SSC recommendation, update on Newcomers' Guides (reviewed where to find those guides on the website), ideas for further support of newcomers to our school and high school in the USA.

Recommendation to SSC:

The students brought this proposal, "The ELAC Ambassadors voted unanimously to request funds for purchasing PSAT study guides for EL 11th grades, as was approved last year. Because there are 24 juniors, the total price would be at least \$431.76 for the guides. In the past, advisors distributed the guides and discussed the PSAT and SAT with students one-to-one."

Komlos made a motion to put forth the student recommendation as our ELAC recommendation to the School Site Council. Claudia Selvas seconded. Discussion around how we can support students as this group. Vote taken; all in favor. Motion carries. Komlos will bring the paperwork to the principal for SSC consideration.

Invitation to meetings:

Invitation for upcoming ELAC meetings was shown and representative languages were added to flyer including Farsi and Mongolian. All members marked calendars for meeting dates.

VI. ELAC Discussion/ recommendations

Discussed parking options for upcoming parent meetings. Komlos will bring some validations for Wednesday meeting since street cleaning near campus coincides with that day of the week.

VII. Announcements

Shared that the final meeting of the year includes the awarding of scholarships to EL students from the ELAC with ongoing PTSA support.

Reviewed the informal parent meeting/ Cafecito on Wednesdays in E100. Claudia shared that it is a place to mingle, ask questions about upcoming events (Back to School Night and Homecoming for example) and figure out ways to support the community.

Future meetings (Monday at 6:30 in D100):

November 25, January 27, March 17, May 19

VIII. Public Comments

No public comments this evening.

- IX. Adjournment** Claudia Selvas made a motion to adjourn the meeting at 7:52 pm. Komlos seconded. All in favor. Meeting adjourned at 7:52 pm.

Minutes respectfully submitted by Tristan Komlos

SCHOOL PERSONNEL:

Ms. Johanna De La Rosa, Bilingual Community Liaison, jdelarosa@smmusd.org

Mrs. Tristan Komlos, S House Principal and ELAC Administrator, tkomlos@smmusd.org

Mrs. Adrienne Karyadi, ELD Coordinator, akaryadi@smmusd.org