

**MALIBU UNIFICATION NEGOTIATIONS COMMITTEE
MINUTES**

**Tuesday, April 5, 2016
7:00-9:00pm
SMMUSD District Office Conference Room
1651 16th St., Santa Monica, CA 90404**

- I. Call to Order / Roll Call
 - *The Committee called the meeting to order at 7:03pm.*
 - *Committee members present were:*

<i>Tom Larmore</i>	<i>Laura Rosenthal</i>
<i>Debbie Mulvaney</i>	<i>Kevin Shenkman</i>
	<i>Manel Sweetmore</i>
 - *Committee member Paul Silvern was absent.*
 - *The Committee's Facilitator, Karen Orlansky, was also present.*

- II. Approve March 29, 2016, Meeting Minutes
 - *By consensus of those present, the Committee approved the 3/29/16 minutes.*

- III. Approve Revised Ground Rules for Committee
 - *The Committee reviewed and agreed by consensus to the Ground Rules, including the role of the facilitator, as revised by the Committee on March 29, 2016 and handed out at the April 5, 2016 meeting. (A copy of the adopted version is attached.)*

- IV. Retention of Education/Financial Consultant
 - *Mr. Sweetmore informed the committee that both School Services of California (SSC) and Capitol Advisors (CA) were asked to submit proposals.*
 - *The Committee discussed whether previous work of a consultant for SMMUSD and/or LACOE's guidance should be a factor in selection.*
 - *The Committee expressed its hope that review of the consultants' proposals can be an item at the Committee's April 14, 2016 meeting.*

- V. Retention of Legal Consultant
 - *Mr. Shenkman reported that he reviewed a first draft of a retention agreement from Procopio and recommended changes to clarify that AMPS will be paying the legal consultant's fees for supporting the Committee's work. The revised agreement, which Mr. Larmore will also review, should be completed by next week.*

- VI. Worksession on Committee's Work Plan
 - *For the Committee's consideration, Ms. Orlansky provided an overview of a recommended group process for resolving problems. In sum, the four steps are:*
 - Step 1: Develop an issues list*
 - Step 2: Educate Committee on issues to be discussed and resolved*
 - *Share and discuss interests*
 - *Jointly identify background information*
 - *Agree on data to use*
 - Step 3: Jointly create options for resolving each issue*
 - Step 4: Jointly evaluate options and reach consensus*
 - *Establish criteria*
 - *Apply criteria*
 - *Work until consensus is reached*

- *Following a group discussion, the Committee agreed (by consensus of those present) to proceed with a Plan of Work that generally adheres to these four steps. The Committee agreed on the need to be flexible so that any Plan of Work will be viewed as a “living document,” subject to Committee amendment along the way.*
- *Mr. Silvern then presented an initial draft Plan of Work that he and Mr. Silvern had developed for the Committee’s consideration. The draft Plan of Work proposed organizing the issues for the Committee to address into four major topics:*
 - Topic #1: Balance Sheet Allocations*
 - Topic #2: Allocation of Bond Debt and Authorization to Issue New Bonds*
 - Topic #3: Financial (Operating Budget) Impacts*
 - Topic #4: Litigation*
- *Mr. Silvern explained that the primary sources for the list of issues under each topic were the FOC’s July 15, 2015 memorandums to the Board of Education and the Board’s December 17, 2015 action that established this Committee.*
- *Following a group discussion, the Committee agreed (by consensus of those present) to adopt the document prepared by Mr. Silvern and Mr. Larmore as an initial Plan of Work with the following edits:*
 - *Add “including any off balance sheet items” at the end of the first sentence in Topic #1, Issue #4.*
 - *Under Topic #3, combine Issue #2 and Issue #6 into a single issue.*
- *With respect to next steps on the Plan of Work, the Committee agreed (by consensus of those present) to:*
 - *Further refine the issues into sub-issues. Mr. Larmore agreed to draft sub-issues for Topic #1 issues; Mr. Sweetmore agreed to draft sub-issues for Topic #4 issues; and Mr. Silvern was nominated (unanimously) to draft sub-issues for Topic #3 issues.*
 - *Sort and sequence the Committee’s work on specific topics/issues. The sorting will include identifying issues that may be suitable for a condensed group problem solving process; and organizing the Committee’s work on certain issues to align with the expected timing of products needed from consultants. “*
- *During discussion of this agenda item, the Committee added “Other Post Employment Benefit (OPEB) Liability” to its vocabulary list.*

VII. Public Comments

- *Mr. Foster described his positive experience with the Interest Based Bargaining (IBB) process that the District is using during collective bargaining negotiations.*

VIII. Topics for Upcoming Agendas

April 14, 2016

- *Initial sharing of team interests*
- *Review of revised issues list (refined to include sub-issues)*
- *Review of education/financial consultant proposals*

April 19, 2016

- *Worksession to sort and sequence Committee’s work on specific topics/issues.*
- *Decide what materials to send to which consultants.*

IX. Adjournment

- *The committee adjourned the meeting at 9:00pm.*

Attachments:

- The Committee's Ground Rules, adopted April 5, 2016.
- The Committee's initial Plan of Work, as amended on April 5, 2016.

Upcoming Meeting Dates:

- *Thursday, April 14, 2016 at Malibu City Hall*
- *Tuesday, April 19, 2016 at SMMUSD district office – Board Conference Room*
- *Tuesday, April 26, 2016 at Malibu City Hall*
- *Tuesday, May 3, 2016 at SMMUSD district office – Board Conference Room*
- *Tuesday, May 10, 2016 at Malibu City Hall*
- *Tuesday, May 17, 2016 at SMMUSD district office – Board Room*